

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**  
**DAVID C. PRESTIN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** October 27, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Denise Perry, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Russell Sexton, Board Secretary.

Absent: David Prestin, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

**APPROVAL OF MINUTES:**

Minutes of the September 29, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for September 2015 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting; leaving a balance of \$3,648.26.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Ms. Perry provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3

administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:**

**Collaborative Issues:** No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

**Business Plan Update:** Ms. Perry provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$24,280.97, which constitutes 60.5% of the allocation expended with 100% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$22,077.01, which constitutes 67.9% of the allocation expended with 100% of the year elapsed.

**Assistance Payments:**

Assistance Payments Standard of Promptness: 99%. Business Services Center 1 average is 97% and State average is 97%.

Family Independence Program Work Participation Rate: 58%. Goal is 50%.

**Miscellaneous:**

Ms. Perry reviewed with the board customer information as follows:

July 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 21 cases; 39 recipients; \$5,857.00 in benefits.
- Food Assistance Program: 1,415 cases; 2,710 recipients; \$292,136.00 in benefits.
- State Disability Assistance: 14 cases; 14 recipients; \$2,825.00 in benefits.
- Child Development and Care: 34 cases; 53 recipients; \$12,848.00 in benefits.
- State Emergency Relief: 2 cases; \$386.00 in benefits.
- Unduplicated total: 1,434 cases; 2,737 recipients; \$313,689.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 654 cases; 1,340 recipients
- Other Children < Age 21: 105 cases; 117 recipients
- Pregnant Women & Children Under 19: 621 cases; 1,046 recipients
- Non-SSI Aged, Blind & Disabled: 652 cases; 685 recipients
- SSI Aged, Blind & Disabled: 515 cases; 515 recipients
- Medicaid Eligible Total: 2,308 cases; 3,701 recipients

Total Healthy Michigan Enrollments: 1039+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**UNIT REPORT:** None

**BOARD BUSINESS:**

1. **Approval of Vouchers:**  
Vouchers for September 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.
2. **Menominee County DHHS Board State Appointee:**  
Ms. Perry notified the board members that there have been no applications received as yet from citizens willing to apply to become a board member to replace outgoing board member, Mr. David C. Prestin. Ms. Perry asked board members if they had any candidates in mind, and if so, to have them contact Mr. Sexton at 906-863-1421 for an application.

**NEW BUSINESS:** None

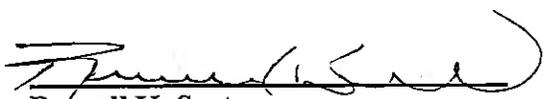
Mr. Naser posed a question related to the contracts that the Board reviews on occasion: Are all contractors required to have 4 year degrees?

Answer: Each contract spells out the qualifications necessary for that position. Most of the contracts do require a 4 year degree, but there are some that do not, such as our Parent Aide Contracts. The contracts with private agencies for Foster Care all require the same qualifications as MDHHS child welfare staff.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** November 24, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0917 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson