

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: October 25, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

Absent: Gary Eichhorn, Board Member.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the September 27, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2016 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$606.02.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Veraghen and supported by Ms. Naser. Motion passed without opposition.

The Menominee County Board of Commissioners allocated \$4,000.00 to the Menominee County Department of Human Services Board for FY 2017. There was no allocation provided for the Child Care Fund.

Mr. Sexton presented the Board with an invoice from the Michigan County Social Services Association (MCSSA) for state dues of \$868.98.

Mr. Naser made a motion to deny payment as the Board does not feel that participation in the MCSSA is value added. The motion was supported by Ms. Verahgen. The motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 3 full time management staff including 1 second line children's services supervisor, 1 first line children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director. There is a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the October 18, 2016 meeting with the board members.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$23,565.99, which constitutes 99.4% of the allocation expended with 100% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$25,084.65, which constitutes 71% of the allocation expended with 100% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 95%. Business Service Center 1 average is 97% and State average is 97%.

Family Independence Program Work Participation Rate: 66.67%. Year to date average is 52.78%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

August 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 40 recipients; \$5,917.00 in benefits.

- Food Assistance Program: 1,336 cases; 2,525 recipients; \$274,028.00 in benefits.
- State Disability Assistance: 19 cases; 19 recipients; \$4,369.00 in benefits.
- Child Development and Care: 31 cases; 49 recipients; \$11,831.00 in benefits.
- State Emergency Relief: 0 cases; \$0.00 in benefits.
- Unduplicated total: 1,357 cases; 2,555 recipients; \$296,146.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 625 cases; 1,306 recipients
- Other Children < Age 21: 122 cases; 135 recipients
- Pregnant Women & Children Under 19: 495 cases; 865 recipients
- MiChild: 58 cases; 102 Recipients
- Non-SSI Aged, Blind & Disabled: 628 cases; 659 recipients
- SSI Aged, Blind & Disabled: 484 cases; 484 recipients
- Medicaid Eligible Total: 2,166 cases; 3,550 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

CPS Commencement	97%
CPS Investigations	93%
CPS Service Plan Completion	96%
CPS Service Plan Approvals	100%
CFC Service Plan Completion	100%
CFC Service Plan Approvals	100%
Medicals	N/A
Dentals	100%
Worker/Child Contacts	22%
Worker/Parent Contacts	0%
Worker/Supervisor Contacts	0%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 13 licensed.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. Approval of Vouchers:

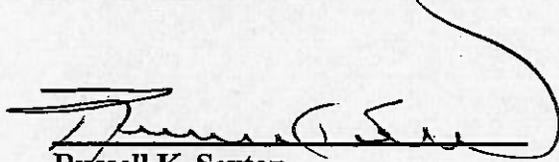
Vouchers for September 2016 were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

NEW BUSINESS: None

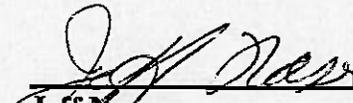
PUBLIC COMMENT: None

NEXT MEETING: November 29, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Naser. Meeting adjourned at 0922 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC

MENOMINEE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

BOARD MEMBERS

Jeff Naser
Gary Eichhorn
Sheila Veraghen

DIRECTOR
RUSSELL SEXTON

2017 SCHEDULE OF DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETINGS

Following is the schedule for the Menominee County Department of Health and Human Services Board meetings held on the last Tuesday of each month at the Menominee County Department of Health and Human Services at 9:00 AM. If a holiday falls on the last Tuesday, the meeting is scheduled for the Tuesday of the previous week (***). If a meeting has to be rescheduled due to the lack of quorum it will be held on the next Tuesday that is not a holiday.

<u>Month</u>	<u>Date</u>
January	31
February	28
March	28
April	25
May	30
June	27
July	25
August	29
September	26
October	31
November	28
December	26