

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS

MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER

DIRECTOR

RUSSELL K. SEXTON

Date: June 25, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Jeff Naser, Board Member; Mary Bradley, Board Member and Russell Sexton, Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Naser and seconded by Ms. Bradley. Motion carried.

APPROVAL of May 28, 2013 MINUTES:

Minutes of the May 28, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Kaufman and seconded by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2013 was reviewed. There were \$51.98 in expenditures for DHS Board Meeting attendance and \$950.00 in expenditures for Menominee DHS Staff Customer Service Training, leaving a balance of \$6,705.06.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and seconded by Ms. Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the Board.

Statewide Director's Meeting Information: Mr. Sexton reviewed the minutes of the latest Statewide Direction's Meeting with the Board.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton reviewed the current progress of all units with the board. All units in Menominee County are doing very well with meeting their goals.

Miscellaneous: No new information was provided.

Board Member Input/Suggestions: A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

UNIT REPORT: There was no unit report.

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

2. **MCSSA:** Mr. Naser provided a brief update on MCF/MCSSA activities related to a conference at Boyne Highland that he recently attended.

NEW BUSINESS: There was on contract reviewed:

CSGB-13- 21018: Contractor: Menominee-Delta-Schoolcraft CAA. The Community Service Block Grant assist low-income families and individuals to remove obstacles and solve problems that are blocking self-sufficiency, secure meaningful employment, and make better use of available income, maintain adequate housing and obtain emergency assistance.

This is a three year contract for \$220,000.00 per year for a total of \$660,000.00. Contract serves the three counties in the CAA service area.

A motion to signify review of the contract was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

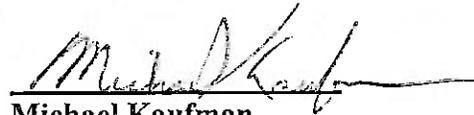
PUBLIC COMMENT: Mr. Lang, Menominee County Board of Commissioners, updated the DHS Board regarding activity that will be occurring at the Board of Commissioners meeting this evening.

NEXT MEETING: July 30, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Bradley and supported by Mr. Naser. Meeting adjourned at 9:44 a.m.



Russell K. Sexton/Sue Asplund
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File