

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER**

DIRECTOR

RUSSELL K. SEXTON

Date: May 28, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mike Kaufman and seconded by Jeff Naser. Motion carried.

APPROVAL of April 30, 2013 MINUTES:

Minutes of the April 30, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Jeff Naser and seconded by Mike Kaufman. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for March and April 2013 was reviewed. There were \$50.60 in expenditures in March and \$56.96 in expenditures in April for DHS Board Meeting attendance (there was an adjustment of \$6.36 from previous months due to an increase in mileage reimbursement rate, which was added to the April expenditures). These expenditures left a balance of \$7,707.04 at the end of April.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Jeff Naser and seconded by Mike Kaufman. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the Board.

Statewide Director's Meeting Information: Mr. Sexton reviewed the minutes of the Statewide Director's Meeting with the Board.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton reviewed the current progress of all units with the board. All units in Menominee County are doing very well with meeting their goals.

Miscellaneous: No new information was provided.

Board Member Input/Suggestions: A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Mike Kaufman, with support from Jeff Naser. Motion carried.

UNIT REPORT: There was no unit report.

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers were reviewed and a motion to approve all vouchers was made by Jeff Naser and supported by Mike Kaufman. Motion passed.
2. **MCSSA:** Mike Kaufman provided a brief update on MCSSA activities.

NEW BUSINESS: None.

PUBLIC COMMENT: There was no public comment.

NEXT MEETING: June 25, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mike Kaufman and supported by Jeff Naser. Meeting adjourned at 9:50 a.m.


Russell K. Sexton/Sue Asplund
Board Secretary


Michael Kaufman
Chairperson