

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: May 30, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Gary Eichhorn, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the April 25, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for April, 2017 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$2,509.88.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$14,936.95. This constitutes 57.7% of the allocation spent with 58% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$8,293.13. This constitutes 23.5% of the allocation spent with 58% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 95.38%. Business Service Center 1 average is 96.87%. Statewide Average is 96.74%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there continue to be no cases that were mandated to participate in work activities) Federal goal is 50%.

Menominee County showed up on several statewide lists this month:

Good list:

- Ten lowest pend end over at 2.86%
- List of best cash assistance standard of promptness at 100%
- List of best day care standard of promptness at 100%
- Ten Best expedited food assistance standard of promptness at 100%

Bad list:

- Ten lowest timely standard of promptness at 95.38%

Child Welfare Data:

• Foster Care Plan Approvals	100%
• Foster Care Service Plan Timely Completion	100%
• Children's Protective Services Timely Commencement	100%
• Children's Protective Services Face-to-Face	95%
• Children's Protective Services Timely Plan Approval	100%
• Children's Protective Services Plan Timely Completion	100%
• Dental Exam Timely Completion	N/A
• Medical Exam Timely Completion	100%
• Worker/Child Visits	100%
• Worker/Supervisor Meetings	100%
• Worker/Parent Visits	83%
• Parent/Child Visitation	100%
• CPS Ongoing Caretaker Face-to-Face	100%
• CPS Ongoing Child Face-to-Face	100%

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

March 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 36 recipients; \$5,615.00 in benefits.
- Food Assistance Program: 1,338 cases; 2,484 recipients; \$272,854.00 in benefits.
- State Disability Assistance: 11 cases; 11 recipients; \$3,200.00 in benefits.
- Child Development and Care: 32 cases; 44 recipients; \$14,239.00 in benefits.
- State Emergency Relief: 7 case; \$6,013 in benefits.
- Unduplicated total: 1,363 cases; 2,517 recipients; \$301,921.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 653 cases; 1,404 recipients
- Other Children < Age 21: 98 cases; 109 recipients
- Pregnant Women & Children Under 19: 492 cases; 870 recipients
- MiChild: 65 cases; 120 Recipients
- Non-SSI Aged, Blind & Disabled: 639 cases; 673 recipients
- SSI Aged, Blind & Disabled: 474 cases; 474 recipients
- Medicaid Eligible Total: 2,181 cases; 3,651 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers for April 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to Powers, Michigan. Mr. Naser will be checking on a location for the meetings and will report back to the board at their June meeting. The meetings will be held on the same date and at the same time, with only the location changing. The June

meeting will be held as usual at the Menominee County DHHS office. For future meetings, the location will be posted on the Agenda.

NEW BUSINESS: There were two contracts presented for review:

PSYCH17-TBD – Statewide contracts with various certified counsellors for the provision of Psychological Services and Trauma Assessments. The approved providers for Delta County are Child and Family Services of Northwestern Michigan and Easter Seals. Amount of contracts are not determined at this time.

A motion to acknowledge review of the contract was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

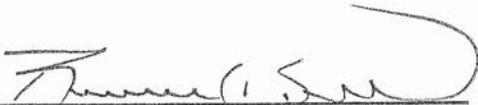
RDSS18-55001 – Regional Detention Support Services – Contractor is Menominee County Family Court. Services are: Provision of Holdover, Transportation, Home Detention Service/Electronic Monitoring and RDSS Training services. Contract is for one year starting October 1, 2017 and ending September 30, 2018. Contract amount is \$1,000.00.

A motion to acknowledge review of the contract was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

PUBLIC COMMENT: None

NEXT MEETING: June 27, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Naser. Meeting adjourned at 0953 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC