

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN**

DIRECTOR

RUSSELL K. SEXTON

Date: March 31, 2015

The regular meeting of the Menominee County Department of Human Services Board was called to order by Robert Villas, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Robert Villas, Acting Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

Absent: David Prestin, Board Member

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Prestin. Motion carried.

APPROVAL OF FEBRUARY 24, 2015 MINUTES:

Minutes of the February 24, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for February 2015 was reviewed. There were \$278.80 in expenditures in February for the DHS Board meeting; leaving a balance of \$5,841.44.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Villas provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program

supervisor. There is also 1 tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist who now is under the Business Services Center 6 administration.

Statewide Director's Meeting Information: No meeting occurred this month.

Mr. Villas shared a draft proposed statewide organizational chart for the new Department of Health and Human Services. This is a high level chart and does not show anything below the central office level, nor does it include any names as it was meant only to show the proposed structure.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$10,417.58, which constitutes 26% of the allocation expended with 42% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$7,577.97, which constitutes 23.3% of the allocation expended with 42% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97%. Business Services Center 1 average is 92% and State average is 91%.

Family Independence Program Work Participation Rate: 75%. Goal is 50%. There were no controllable errors (DHS) and there were 14 uncontrollable errors (customer).

Miscellaneous:

Mr. Villas reviewed with the board customer information as follows:

February 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 27 cases; 63 recipients; \$8,631.00 in benefits.
- Food Assistance Program: 1,484 cases; 2,841 recipients; \$312,049.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,820.00 in benefits.
- Child Development and Care: 29 cases; 45 recipients; \$5,595.00 in benefits.
- State Emergency Relief: 11 cases; \$6,939.00 in benefits.
- Unduplicated total: 1,501 cases; 2,864 recipients; \$336,034.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 585 cases; 1,218 recipients

- Other Children < Age 21: 101 cases; 112 recipients
- Pregnant Women & Children Under 19: 652 cases; 1,132 recipients
- Non-SSI Aged, Blind & Disabled: 688 cases; 723 recipients
- SSI Aged, Blind & Disabled: 532 cases; 532 recipients
- Medicaid Eligible Total: 2,352 cases; 3,707 recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”.

Total Healthy Michigan Enrollments: 1039

Child Welfare Data:

- CPS Commencement: 92%
- CPS Face-to-Face: 96%
- FC Medical: 53%
- FC Dental: 29%
- FC Worker/Child Visits: 50%

Board Member Input/Suggestions: None

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for February 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: None presented.

PUBLIC COMMENT: None.

NEXT MEETING: April 28, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:40 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC