

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
MARGARET BASTIEN, MEMBER**

Jeff Naser

Date: November 27, 2012

DIRECTOR

RUSSELL K. SEXTON

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley Board Member; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners and Andy Laurin, Menominee County DHS Child Welfare Supervisor.

APPROVAL OF AGENDA:

A motion to approve the agenda with one addition (Board Reorganization under Board Business) was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

APPROVAL of October 30, 2012 MINUTES:

Minutes of the October 30, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

FINANCIAL REPORT:

There financial report for October 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting attendance and \$218.50 in expenditures for MCSSA District One attendance; leaving a balance of \$8,631.50. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the November 1, 2012 meeting.

Collaborative Issues: No update.

Business Plan Update: Mr. Sexton reviewed the overall performance of each unit with the board.

Miscellaneous: A Board Member orientation power point presentation was provided to the board members.

Board Member Input/Suggestions: The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

UNIT REPORTS: Andrew Laurin, Children's Services Supervisor provided the Board with a comprehensive overview of the Foster Care and Juvenile Justice programs.

Motion to accept the report as submitted made by Jeff Naser and supported by Mary Bradley. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: October vouchers were reviewed by board members.

A motion to approve all vouchers was made by Mary Bradley and supported by Jeff Naser. Motion passed unanimously.

MCSSA Information: There was a general discussion of current MCSSA issues and a MCSSA District One update.

Board Reorganization: Mary Bradley made a motion to nominate Mike Kaufman as the Board Chair and Jeff Naser seconded the nomination. No other nominations for Board Chair were made and the motion passed unanimously.

Jeff Naser made a motion to nominate Mary Bradley as the Board Vice-Chair and Mike Kaufman seconded the nomination. No other nominations for Board Vice-Chair were made and the motion passed unanimously.

NEW BUSINESS: There was one Contract presented for review:

SFSC-13-55001; Child and Family Services of the Upper Peninsula, Inc.; In Home Family Support Services starting December 10, 2012 and continuing through November 30, 2015. Yearly contract amount of \$83,000.00 for a total cumulative total of \$249,000.00

A motion to acknowledge that the Board reviewed the grant was made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

PUBLIC COMMENT: None.

NEXT MEETING: December 18, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition. Meeting adjourned at 10:08 a.m. Central Time.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File