

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: March 27, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:05 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member and Russell Sexton, Board Secretary.

Others Present: None

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Mike Kaufman. Motion passed without opposition.

APPROVAL OF February 28, 2012 MINUTES:

Minutes of the February 28, 2012 Board Meeting were reviewed. A motion to accept the minutes was made by Mike Kaufman and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for February 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting attendance and \$121.00 in expenditures for MCSSA District One Meeting attendance; leaving a balance of \$8,068.00.

There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mary Bradley and seconded by Mike Kaufman. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board.

MCSSA Information: Various MCSSA documents were distributed.

The next scheduled MCSSA District One meeting will be on April 11, 2012, in Marquette at the Ramada Inn.

Statewide Director's Meeting Information: Mr. Sexton went over his notes from the March Statewide Director's phone conference.

Collaborative Issues: A discussion was held related to the efficient operation of the collaborative, the information sharing that occurs and the work that the committees accomplish behind the scenes.

Business Plan Update: No new information.

Miscellaneous: Mr. Sexton reviewed the status of the Child and Adult Protective Services Central Intake operation that went live on March 5, 2012.

Mr. Sexton also reviewed the MiBridges program again and asked the board members to continue promoting this electronic access initiative to the community.

Mr. Sexton also went over the Electronic Data Management initiative with the board and informed them that the go-live date for Menominee County would be the first of September, 2012.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was very much appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mike Kaufman and supported by Mary Bradley. Motion passed without opposition.

UNIT REPORTS: None.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition.

The allocation request for fiscal year 2012-2013 was discussed and said request was sent to the Menominee County Board of Commissioners for their consideration.

NEW BUSINESS: No new business presented.

PUBLIC COMMENT: None

NEXT MEETING: April 24, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition. Meeting adjourned at 9:45 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison