

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
JEFF NASER, MEMBER**

DIRECTOR

RUSSELL K. SEXTON

Date: February 26, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Vice-Chair, Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: None.

APPROVAL OF AGENDA:

A motion to add an agenda item – Board Per Diens – to New Business and to approve the agenda with that addition was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

APPROVAL OF January 29, 2013 MINUTES:

Minutes of the January 29, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for January 2013 was reviewed. There was \$100.00 in expenditures for DHS Board meeting attendance and \$218.50 in expenditures for MCSSA District One attendance; leaving a balance of \$7,863.00. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board.

Statewide Director's Meeting Information: None.

Collaborative Issues: No update.

Business Plan Update: Mr. Sexton reviewed the overall performance of each unit with the board.

Miscellaneous: None.

Board Member Input/Suggestions: The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

UNIT REPORTS: None.

BOARD BUSINESS:

Approval of Vouchers: January 2013 vouchers were reviewed by board members.

A motion to approve all vouchers was made by Jeff Naser and supported by Mary Bradley. Motion passed unanimously.

MCSSA Information: There was a general discussion of current MCSSA issues and a MCSSA District One update.

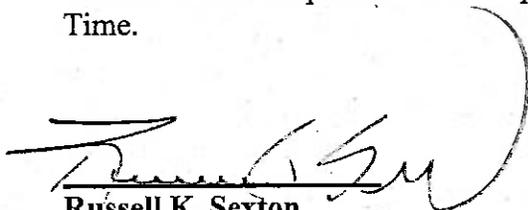
NEW BUSINESS:

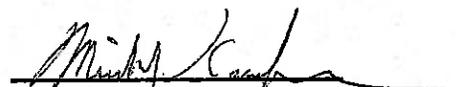
There was a discussion regarding Menominee County Board of Commissioners rules as they related to the DHS Board. A letter will be sent to the Menominee County Board of Commissioners pertaining discussing the new rules.

PUBLIC COMMENT: None.

NEXT MEETING: March 26, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition. Meeting adjourned at 9:21 a.m. Central Time.


Russell K. Sexton
Board Secretary


Michael Kaufman
Chairperson