Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR
RUSSELL K. SEXTON

Date: November 29, 2011

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:02 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Andrew Laurin, Menominee County DHS

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF October 25, 2011 MINUTES:
Minutes of the October 25, 2011 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Mike Kaufman. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for October 2011 was reviewed. There was $100.00 in expenditures for DHS Board meeting attendance; leaving a balance of $8,900.00.

There were no expenditures from the Child Care fund, leaving a balance of $3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board.

MCSSA Information: Various MCSSA documents were distributed.

The next scheduled MCSSA District One meeting will be on January 11, 2012, in Marquette at the Ramada Inn.

Statewide Director's Meeting Information: Mr. Sexton went over his notes from the latest Statewide Director's meeting.

Collaborative Issues: No new information.

Business Plan Update: Mr. Sexton reviewed the new DHS Strategic Plan and the DHS Metrics - MiScorecard with the board.

Miscellaneous: Mr. Sexton reviewed a variety of policy changes and other current events with the board, including: MiBridges, FAP asset test policy; Foster Home Recruitment efforts and Lobby Management plans.

Board Member Input/Suggestions: The Board Members provided a variety of input regarding these changes, which was greatly appreciated by the director.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: Mr. Andrew Laurin provided an in-depth report regarding the Foster Care and Foster Home Licensing programs.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

NEW BUSINESS: Contract reviews were conducted:

CSBG-T-12-21018, Menominee-Delta-Schoolcraft CAA & HRA, $20,000.00. Funding provided for promotion of EITC filing by low income Michigan citizens and also to provide free income tax preparation assistance…

Motion made by Mary Bradley and seconded by Peggy Bastien to approve the review. Motion passed without opposition.

GUARD-12-55001, Donna Lamberg, private citizen, $783.00 per year for three years, total of $2,349.00. Guardianship – legal interventions for vulnerable adults referred by DHS or the court.

Motion made by Peggy Bastien and seconded by Mary Bradley to approve the review. Motion passed without opposition.

PUBLIC COMMENT: None.

NEXT MEETING: December 27, 2011 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10:06 a.m.

Russell K. Sexton
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison