

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: April 24, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Andrew Laurin, Services Supervisor, Menominee County DHS

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF March 27, 2012 MINUTES:

Minutes of the March 27, 2012 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT: *March*

The financial report for ~~April~~ 2012 was reviewed. There was \$100.00 in expenditures for DHS Board meeting; leaving a balance of \$7,968.00.

There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board. Menominee County is fully staffed at this time.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be on July 11, 2012, in Marquette at the Ramada Inn.

This agenda item will be removed from future agendas as the MCSSA will become a DHS Board Member run organization only and the local office director will have no information to present pertaining to this topic.

Statewide Director's Meeting Information: Mr. Sexton went over his notes from the April meeting, as well as a letter from the Statewide Director.

Collaborative Issues: No new information.

Business Plan Update: Mr. Sexton went over the new "Director's Portfolio" with the board. This document contains all of the goals that local offices have to achieve and will be used instead of a business plan.

Miscellaneous:

Mr. Sexton reviewed the status of the Child and Adult Protective Services Central Intake operation that went live on March 5, 2012.

Mr. Sexton reviewed the MiBridges program again and asked the board members to continue promoting this electronic access initiative to the community.

Mr. Sexton reviewed the Electronic Data Management initiative with the board and informed them that the go-live date for Menominee County would be the end of July, 2012.

Mr. Sexton reviewed the Customer Centric Service Delivery initiative, as well as the focus groups associated with that initiative.

Mr. Sexton reviewed the Partners in Progress initiative with the board.

Mr. Sexton reviewed the TANF Work Participation Rate for Work Eligible Individuals changes.

Mr. Sexton reviewed the Young Adult Voluntary Foster Care Act with the board.

Mr. Sexton reviewed the FY 2013 Planning Allocations with the board.

Mr. Sexton Reviewed the Step Forward Michigan initiative with the board.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was very much appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORT: Andrew Laurin, Child Welfare Supervisor, provided the board with a comprehensive report of the work being accomplished by his unit.

Motion to accept the Unit Report as submitted made by Mary Bradley and supported by Peggy Bastien.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

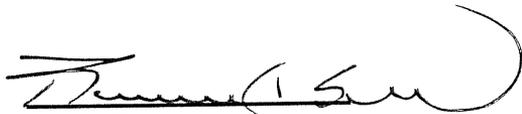
Mike Kaufman, Board Chair, introduced a letter that was sent to him by the Statewide Director of the MCSSA. The letter requested specific action from the board. There was no motion or support to accomplish requested specific action, thus the letter will be filed with no action taken.

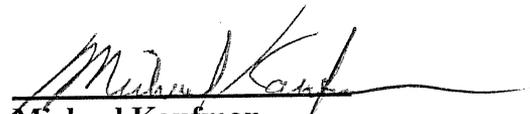
NEW BUSINESS: No new business presented.

PUBLIC COMMENT: None

NEXT MEETING: May 29, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10:07 a.m.


Russell K. Sexton
Board Secretary


Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison