

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: October 27, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member; and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF September 29, 2009 MINUTES:

Minutes of the September 29, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2009 was reviewed. There were \$100.00 in expenditures for DHS Board attendance; and \$643.74 in expenditures for MCSSA Statewide Conference attendance; leaving a balance of \$2433.32. There were no expenditures from the Child Care fund, leaving a balance of \$7,100.00.

The new fiscal year started in October 1, 2009. The Board received a FY 2010 allocation from the Menominee County Board of Commissioners for the amount of \$9,000.00 and a Child Care Fund allocation of \$3,500.00. The Menominee County DHS Board Budget will be reset at \$9,000.00 and \$3,500.00; with the remaining FY 2009 funds reverting back to Menominee County.

A motion to accept the financial report was made by Mary Bradley and seconded by Mike Kaufman. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton related that the Menominee County AP Unit continues to assist the Delta County AP unit due to the extreme circumstances in existence in Delta County. Delta County will have 10 of 13 staff who are new and who are still learning. Menominee County staff have always been very willing to assist Delta County when things get behind for whatever reason.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be October 28, 2009, in Marquette at Up Front and Company.

Statewide Director's Meeting Information: There was no statewide meeting.

Collaborative Issues: None.

Business Plan Update: Current update is available for review upon request – we are meeting all goals in child welfare and are not meeting any goals in the assistance payments area due to the situation described above.

Miscellaneous: Mr. Sexton went over some figures related to the amount of funding that comes into the county through the various programs that DHS provides. Menominee County averages \$396,324.00 per month, or \$4,755,888.00 per year in payments to DHS customers in the following programs: FIP (Cash), FAP (Food Assistance), State Disability Assistance, Child Day Care and State Emergency Relief.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS:

Warren Hubbard, Services Program Manager, provided a comprehensive report regarding the activities of the Funding Specialist, the Indian Outreach Workers and the Adult Services Specialist.

A motion to accept the unit report was made by Mary Bradley and supported by Peggy Bastien. Motion passed.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: There were no contracts to review and no other new business was presented.

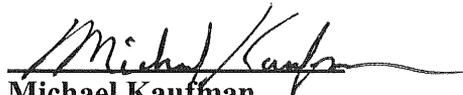
PUBLIC COMMENT: None.

NEXT MEETING: November 24, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:22 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison