



Date: March 28, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson	Time: 2:01pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting called to order at 2:01 pm

Roll Call: Trustees present: Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenauer, Jr., Gary Eichhorn and Gerald Piche

Trustees absent: Mary Olson, Donna Schomin, and Jeff Naser

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, David Vandermissen, Jr., and Lois Ball, Medicaid Specialist

Guest: None

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Agenda	Trustee Eichhorn asked to have added to the Agenda to give former Trustee Jan Hafeman a recognition plaque, Jan was not able to attend and Trustee Eichhorn will bring to her home.	A motion was made by Trustee Degenauer, Jr. to accept the Agenda with the additions, seconded by Trustee Driscoll. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board action on the February 2019 Minutes	The Minutes from the February 2019 meeting were reviewed	A motion was made by Trustee Nelson to accept the Agenda with the additions, seconded by Trustee Mulder. Motion carried

Board action on the February 2019 Manifest of Invoices	The Manifest of Invoices from February 2019 were reviewed	A motion was made by Trustee Degenauer, Jr. to accept the Manifest, seconded by Trustee Driscoll. Motion carried
--	---	--

Board action on the Financial Statements for February	<p>Due to errors with our MDI/Matrix system there are no Financials this month. We are currently working with our Auditors and MDI to correct the problems. Danette Hall, Billing Specialist, talked about collecting aged accounts, we have collected \$111,000.00 in old accounts and have less than \$24,000.00 to be collected that we are still working on, Danette gives Lois Ball, Medicaid Specialist credit for getting Medicaid applications through and working with families. We are also doing level of care paperwork upon admission to work with the new regulations that started January 2019. Trustee Nelson asked if the MARA through the State will help and Delta and Dickinson are the only counties at this time, Danette said with talking to Mark Kwarciary with DHS the cost would be over \$60,000.00 a year, there are other facilities using it, not sure if they are seeing a change in getting Medicaid through. Lois said DHS gives 10 days to get paperwork back or the case is closed, where Lois continues working with the families, going to the bank, getting the resident paperwork from their home if needed, getting a resident a needed ID, we continue with the family. Trustee Eichhorn said he is hearing from OSF Hospital that we are coming around in-regards to admissions going better, Nicole Chouinard, Administrator said we have hired an Admissions Coordinator, and it is working well getting admissions in. Trustee Piche said Danette and Lois doing a good job bring money in. David Vandermissen, Jr., Maintenance Supervisor, discussed the Capital Budget requests that are completed and the Capital Budget requests that are next. David said the Washer project is complete</p>	A motion was made by Trustee Degenauer, Jr. to accept the Financial issue and to accept the Capital Budget requests, seconded by Trustee Driscoll. Motion carried
---	--	---

	<p>and the Dryer project ongoing, is waiting on supplies. The Clothing Press is ordered and will be installed soon, the Chiller improvements will begin soon. We are in need soon, of a Bariatric Lift and wheelchairs need to be replaced soon also they are becoming more expensive to replace parts that to get new. We did receive a grant from MMRMA for cameras, that will help improve our outdoor security. We are asking for a Bladder scanner, Heather Niarhos, Director of Nursing explained we need this scanner to see if a resident is able to empty their bladder, this will help with bladder infections for our residents, the cost is \$6500.00. Also needed soon, are Vital Sign Meters, the ones we are using are from the 90's, very outdated. David Vandermissen, Jr. said the total for the Capital Budget requests that we are looking for approval is \$38,300.00. Trustee Piche asked if these requests are in the Budget and Trustee Eichhorn said yes, they are and Trustee Degenauer, Jr. said the Board just wanted it to be brought up on a monthly basis so the Board is up to date on what is being worked on.</p>	
--	---	--

Report from Whispering Pines	Whispering Pines Board meeting was canceled	Reported by Trustee Driscoll
------------------------------	---	------------------------------

Board Action on Permission for Write-offs	<p>The Write-offs were review. Trustee Mulder asked why we did not go to court for the one write-off where the home was sold. Danette Hall, Billing Specialist said, when the daughter sold the home she left the state and the money was spent we did contact our lawyer about the account, but it was determined that there was nothing to go after. Trustee Nelson asked what about a co-pay. Danette said we did not see on the Insurance card that a Prior Authorization is needed and the Insurance company denied.</p>	<p>A motion was made by Trustee Mulder to accept the Write-offs, seconded by Trustee Driscoll. Motion carried</p>
---	---	---

Board Action on Election of Officers	<p>Discussion held on the Election of Officers, resulted in Trustee Schomin will move to Chairperson, Trustee Degenauer, Jr. will move to Vice Chairperson, and Trustee Naser will move to Secretary. From this point in the meeting Trustee Eichhorn turned over control of the meeting to Trustee Degenauer, Jr. Vice Chairperson in the absence of Trustee Schomin, Chairperson.</p>	<p>A motion was made by Trustee Driscoll to accept the Election of Officers, seconded by Trustee Nelson. Motion carried</p>
--------------------------------------	---	---

Report on Quality Assurance and Resident Council Committees	<p>Heather Niarhos, Director of Nursing reported we have begun a new online training for the staff called Healthcare Academy, the cost is less than the previous on-line training and we find it is better. Resident Rights information will be sent to all residents</p>	<p>A motion was made to accept the Quality Assurance and</p>
---	---	--

	<p>and families quarterly, we are meeting with our admission team daily right after our morning meeting to discuss any Medicares, the Resident Council meeting had Amy Mayes, Dietician go over the menus with the residents again, with no changes and the residents have been talking about outings for this summer</p>	<p>Resident Council report by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried</p>
<p>Report on Safety Committee</p>	<p>David Vandermissen, Jr., Maintenance Supervisor, reported that the Safety Committee was canceled for the month of March 2019, but a walk through of the building was done for fire, evacuation and fire watch, also in-services done on Resident Abuse.</p>	<p>A motion was made to accept the Safety Committee report by Trustee Eichhorn, seconded by trustee Mulder. Motion carried</p>
<p>Administrator's Report</p>	<p>Nicole Chouinard, Administrator reported on Labor/Management meeting that was held at the Casino, more discussion about Union than Management. Nicole recently attended, with other staff, Eden Training in Grand Rapids, Trustee Nelson asked what the training does for Pinecrest, Nicole said we do get some funding from them to keep our Eden certification. Nicole also attended the MAC conference held in Lansing, where is was discussed about our Quality Measures being used for our Star ratings, also talked about restraints, Lyle Townsend here training in Physical Therapy continuing, our new Workers Comp Representative, Paul Martin came from Marquette to meet with us and Nicole has talked with Kelly Reed, from Vast, about Malpractice Insurance cost for Pinecrest for Dr.'s and PA's to work at Pinecrest, this will be discussed further when we have quotes. Trustee Nelson asked about the Networking meeting in Iron Mountain that Nicole attended, what is done at that meeting. Nicole said it is to get together with other facilities and business to discuss any issues. Trustee Piche asked Nicole about the MAC Conference, are the Quality Measures used reported back to the Counties, Nicole said we do go on-line and print the Quality Measures and the Stars report, and any changes that the State has required these are discussed at the MAC Conference, and we do bring that to the Board</p> <p>Trustee Eichhorn said he noticed in the Physical Therapy Department there is a notice to Resident's and Out-Patients about who to contact with any questions that needs to be updated. Nicole said our Census has been running on average at 125 and we</p>	<p>A motion was made by Trustee Driscoll to a</p>

	are budgeted for 123. Trustee Eichhorn said the DHS meeting will be at Pinecrest on April 25, 2019 at 1:00 pm prior to the Pinecrest regular Board Meeting.	
--	---	--

Comments from the Public	None	
--------------------------	------	--

Adjournment	The meeting Adjourned at 2:38 pm CST	A motion was made to adjourn by Trustee Piche, seconded by Trustee Eichhorn. Motion carried
-------------	--------------------------------------	---

  
Jeff Naser, Secretary

  
Nicole Chouinard, Acting Secretary