PINECREST
Caring Community

MINUTES OF THE MEETING OF
THE PINECREST BOARD OF TRUSTEES

Date: Thursday, February 26, 2015	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:03 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:03 p.m. CST by Chairperson Oliver.

Roll Call
Present: Trustees Gerald Smith, Elaine Boyne, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenaer, Jr., Gary Eichhorn, Jan Hafeman, David Prestin. Administrator Smith. Administrator Smith introduced Mr. David Prestin to the Board and Guests. Mr. Prestin has been newly assigned to the Menominee County DHS Board and is now a Board member for the Facility.
Absent: Trustees Debbi Springinsguth, Jeff Naser.
Also Present:
Leadership Team Members: Candace Meintz, CFO and Susan Williamson, Director of Nursing.
Guests:
Gerald McCole, Heather Niarhos, Todd Flath, Terry Grondine, Steve Hruska, Ombudsman Connie Grahovac, Sandi Gauthier

TOPIC	DISCUSSION	OUTCOME
Approval of the February 2015 Agenda	There were no additions or deletions to this agenda.	A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the Agenda as presented. Motion carried.

Board action on the minutes of the January 22, 2015 meeting	The minutes had been sent to Board Members for review prior to this meeting.	A motion was made by Trustee Smith, supported by Trustee Degenaer to approve the minutes as presented. Motion carried.
Review and approval of Financial Statements for January 2015	Candace Meintz, CFO reviewed the Financial Statements with those present.	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to approve the Financial Statement as presented. Motion carried.
Board action on the January Manifest of Invoices	The Manifest of Invoices was sent to Board Members for review prior to this meeting.	A motion was made by Trustee Hafeman, supported by Trustee Drsicoll, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Whispering Pines/Powers Activity Center Committee Report	Trustee Driscoll reported that they had reviewed several policies. She noted that all homes are doing well and are able to fill vacant beds. She also noted that Whispering Pines South had an inspection and were in full compliance.	A motion was made by Trustee Degenaer, supported by Trustee Boyne, to approve the report as presented. Motion carried.
Report from Finance Committee Meeting.	Trustee Smith reported that the Finance Committee had met prior to this meeting. To discuss negotiations in action at this time. Administrator Smith stated that we had negotiations with Local 854 and got through all contract verbiage and policies. We will be negotiating again with Local 854 on wages and insurance and we will also be negotiating with SEIU.	
Request for approval of meals and lodging	The Administrator and Director of Nursing requested permission to attend the Joint Provider meeting in Grand Rapids on March 23 and 24 and	A motion was made by Trustee Hafemen, supported by Trustee Degenaer, to approve the requests

	also requested approval of meals and lodging in the amount of $225.00.	and amount of $225.00 for this conference. Motion carried.
Board's final approval and signature on changes made to Board By-Laws in June 2014.	A motion was made by Trustee Driscoll, supported by Trustee Degenaer, to approve the By-Laws from June 2014. Trustee Harrington asked that language be included to reflect on the designation of the County Commissioners to the Board on the front page as well as in the other section. It was also requested that the date for the signature page be changed to reflect the current date. A motion was then made by Trustee Eichhorn, supported by Trustee Hafeman to rescind the motion that had been made to approve the By-Laws. Motion carried.	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to approve the By-Laws with the amendments as proposed today. Motion carried.
Report of Quality Assurance and Resident Council Committees	Susan Williamson, Director of Nursing reported on the monthly Quality Assurance Meeting and the Resident Council Meetings at each of the 3 buildings.	A motion was made by Trustee Degenaer, supported by Trustee Boyne, to approve each of the reports as presented. Motion carried.
Report of Safety Committee	Lois Ball, secretary for the Safety Committee reported on the meeting held in February. She noted that all incidents and accidents had been reviewed.	A motion was made by Trustee Driscoll, supported by Trustee Hafeman to approve the report as presented. Motion carried.
House Committee Meeting	Administrator Smith stated that there will be House Committee Meeting held directly following this Board Meeting to hear 2 grievances from Union Local 854.	
Facility bus	Administrator Smith stated that through Trustee Harrington she has been in touched with the DATA Bus people, who are willing to look into purchasing	

	a larger bus and make a few runs out here to accommodate our residents/outings, etc. She noted that we are looking into doing something with the DATA bus before purchasing a bus for the facility.	
DNR Grant Committee report	Administrator Smith stated that the DNR Grant Committee is actually Spalding Township, they are looking into putting a walking trail to go around the park They are asking the facility for a letter of support. She read the letter that had been prepared.	A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the letter of support to the DNR Grant Committee for the walking trail in the Powers Veterans' Park. Motion carried.
Administrator's Report	Administrator Smith reported that she took park in the UPHP Phone Conference on February 9th. She noted that UPHP is the pilot program for our dual enrolled residents who have Medicare and Medicaid. The residents are getting letters regarding joining or opting out. As the facility, we cannot sway them in their decision. She attended the HCAM Meeting in Iron Mountain on February 11th, and a meeting with Vince Babcock from Employee Benefits Agency of Marquette. Mr. Babcock is our agent for our employee health insurance. She announced that Penney Gierke, our Food Service Supervisor is retiring next month.	A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the Administrator's report as presented. Motion carried.
Comments from the Public	Gerald McCole addressed the Board. Mr. McCole read a letter he had prepared which addressed the composition of the Board with members now being made up of one Board of Commissioners from each county being assigned to the Pinecrest Board.	

Adjournment	The meeting adjourned at 2:40 p.m. CST	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to adjourn the meeting. Motion carried.

Elaine Boyne, Secretary

Elaine Boyne

Darlene Smith, Administrator

Darlene Smith, adm 3/26/15