PINECREST

Date: December 20, 2018	Place: ISLAND RESORT AND CASINO
Presiding: Gary Eichhorn, Chairperson	Time: 4:05 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting at 4:05pm CST

Roll Call: Trustees present: Donna Schomin, Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Jan Hafeman

Trustees absent: None

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller

Guest: None

TOPIC	DICUSSION	OUTCOME
Approval of the December Agenda	The Agenda was reviewed	A motion was made by Trustee Hafeman to accept the December Agenda as presented, seconded by Trustee Degenear, Jr. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Minutes	The November 2018 Minutes were reviewed. Trustee Eichhorn question Darlene Smith contract, it will be discussed in the House Committee	A motion was made by Trustee Driscoll to accept the November 2018 Minutes as presented, seconded by Trustee Hafeman. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Manifest of Invoices	Trustee Nelson questioned an invoice on page 10 amount $5940, Jessica explained this was a reimbursement of private pay, Trustee Nelson questioned page 11 invoice for the same amount, Jessica Johnson was not sure this may be a reimbursement,	A motion was made to accept the Manifest of

Dec2018 page2	she will check, Trustee Nelson another invoice on page 11, Jessica said this is a reimbursement. Trustee Hafeman questioned voided checks on page 5-6, Jessica said she was having trouble with the new financial software and the checks had to be voided and reprinted	Invoices as presented, seconded by Trustee Schomin. Motion carried.
TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Financial Statement	Jessica Johnson, Chief Financial Officer explained that she did not have any Financial Statements for the Board Meeting due to the New Software System is not complete. Trustee Hafeman suggested to bring the November 2018 Financial Statement to the Board Meeting in January. Jessica Johnson, Chief Financial Office then went over the Budget with all Board Members	

TOPIC	DICUSSION	OUTCOME
Report on Whispering Pines	Trustee Driscoll stated there is no meeting in December	

TOPIC	DICUSSION	OUTCOME
Report on permission for Write-offs Dec2018 page 3	Jessica Johnson, Chief Financial Officer discussed each line of write-offs. Trustee Nelson statement over concern about Department of Health and Human Services, Trustee Nelson and Lois Ball, Medicaid Specialist and Christie Marsh, Billing Specialist attended a meeting with Representative Beau Lafave about the changes the State has made and how it is not working for the Upper Peninsula, the Counties are going to do a resolution to have the Universal Process changed back to the former process	A motion was made to accept the request for Write-offs by Trustee Hafeman, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committees	Heather Niarhos, DON reported our Quality Assurance has gone up to 4 Stars, saying the staff has really pulled together to get this and we are still at an overall rating of 5 Stars. Heather reported on the Resident Council meeting where our Dietician has updated the residents on our menus, Residents have also been updated on the new Cable package we are getting, more channels for the residents	A motion was made by Trustee Degenear, Jr. to accept the Quality Assurance Report, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on Safety Committee	David Vandermissen, Jr. Maintenance Supervisor was not able to attend the meeting, Jessica Johnson, Chief Financial Officer read Safety Committee Minutes for the month of December	A motion was made by Trustee Hafeman to accept the Safety Committee Report, seconded by Trustee Nelson. Motion carried

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Administrator's Report	Nicole Chouinard, Administrator discussed our recertification with Eden for 2019, we have had a Therapy Consultant working with our Therapy Department, it has been beneficial, it will help to bring in more money for the department, Nicole attended a conference in Marquette on the new Marijuana, and we will be following our Lawyers advice on the matter, we will treat as we do alcohol, we will be stopping all random drug testing, we will continue to drug screen test when there is an incident, but the marijuana panel will be removed. Union negotiations have	A motion was made by Trustee Hafeman to accept the Administrator's Report, seconded by Trustee

	begun, the Union rejected an offer of a 2.5% increase for the coming year, so negotiations will continue, Trustee Nelson asked why they rejected, Nicole said they want more, the union is saying if we can spend money on floors and a staff party we can give them more. Nicole said the Resident and the Staff Christmas parties went well. Nicole talked briefly about the issue with our Dietary Department, the one Dietary Aide who spoke at the last Board Meeting did not say anything during the meeting they had while the negotiating team was present, Nicole has also been told, this same Dietary Aide has been talking to the Residents telling them not to agree with the new menus and that Amy and Nicole lie to them, Nicole will be looking into this, Trustee Degenear, Jr. said, if it is true, need to take action right away. Nicole then asked our Dietician Amy Mayes to go over some of the new menu ideas, the resident like the new menu ideas during Resident Council and Resident weights are up, Amy feels that the Dietary Staff needs to be communicated to better so they understand the reason we are looking into the Gordon Foods Program Menu, the Gordon Foods Program provides a software program that provides nutrition information we have not had before, Amy also discussed survey given to the Residents, the results are very positive. Amy discussed where she worked before they used the Gordon Foods Program and it was well received, Amy feels we need to look to the future we will be getting Baby Boomers they want more variety, more ethnic, we need to meet these needs. Amy wants to have Standardized recipes, right now the resident's say they know when one cook is working from another, that should not be. Amy discussed the benefits of having a Chef working with the staff to build skills and to learn to use the equipment that we have, Trustee Nelson asked if we are looking to hire a Chef, Amy said, yes, many other Nursing Homes are utilizing a Chef. Amy feels that in trying to build trust with her staff she would like to take a road trip in the spring to where she worked before, so our Dietary staff can see just how well these ideas can work. Amy would like to continue coming to the Board Meeting so she can provide updates. Trustee Degenear, Jr. asked what we are doing to keep food hot, he said that the Meal On Wheels he has seen are always cold, Amy said we have a new system to keep the plate hot, we are using in the resident room currently and want to bring it into the	Driscoll. Motion carried

	dining rooms to keep us in compliance, we also are looking into a new milk machine and a new cold well machine to keep us in compliance with temps	

TOPIC	DICUSSION	OUTCOME
Public comments	None	

TOPIC	DICUSSION	OUTCOME
Adjournment Dec 2018 page 6	The meeting adjourned at 5:00 pm	A motion was made to adjourn by Trustee Degenear, Jr., seconded by Trustee Hafeman. Motion carried

John Degenaer, Jr. Secretary

Nicole Chouinard Acting Secretary