



Date: December 19, 2019	Place: Island Resort and Casino Conference Center
Presiding: John Degenauer, Jr. Vice Chairperson	Time: 3:00 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 3:00pm CST

Roll Call: Trustees present: Theresa Nelson, Winnie Fornetti, Catherine Driscoll, John Degenauer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche

Trustees absent: Donna Schomin, Mary Olson

Leadership Team present: Tina Koski Administrator, Heather Niarhos, Director of Nursing, David Vandermissen, Jr. and Jessica Johnson

Guest: Darlene Smith and Jessica Boucher

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TOPIC	DISCUSSION	OUTCOME
Board Approval of December 2019 Agenda	Tina Koski, Administrator asked for an addition under 9. UNFINISHED AND NEW BUSINESS move d. Budgets to e. and put informational items at d.	A motion was made to accept the December 2019 Agenda with additions by Trustee Eichhorn, seconded by Trustee Piche. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the November 2019 meeting	The Minutes from the November 2019 meeting were reviewed.	A motion was made to accept the November 2019 Minutes by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on November 2019 Manifest of Invoices Page2December2019	The November Manifest of Invoices was reviewed. Trustee Naser asked what the payment to Dude Solutions was for, Jessica Johnson, CFO explained it is for a software program used by our Maintenance Department to log work requests called Works Hub.	A motion was made to accept the October Manifest of Invoices by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on November 2019 Financial Statement	Jessica Johnson, CFO discussed current Assets, Liabilities and Equity on the November Financial Statement. Actual verse Budgeted was discussed, Operating Incomed and Expenses for each Department, with a loss for the month of November. Jessica Johnson continued for the three counties, we are at 84.63 for November and expect to be at or above 85% for the year. The Capitol Project has no requests for November.	A motion was made to accept the Financial Statement for November 2019 by Trustee Eichhorn, seconded by Trustee Naser. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Committee Report from Whispering Pines Page3December2019	No meeting was held in December	

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Board Action on November 2019 Write-offs	Tina Koski, Administrator discussed the Write-offs for the month of November, Jessica Johnson, CFO said we are beginning to see payments get better, Tina Koski said we are getting to the end of the no payments, we have put some systems in place to hopefully get paid from the Insurance Companies.	A motion was made to accept the Write-offs for November 2019 by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Unfinished and New Business: Report of Quality Assurance and Resident Council Committees	Heather Niarhos, Director of Nursing reported on the On-Boarding project we continue to gather Data, our Dining is going good, Residents are happy, Santa will be visiting on Monday, the Residents really enjoyed the snowball fight and want to have another, otherwise no concerns at Resident Council.	A motion was made to accept the Report of Quality Assurance and Resident Council Committees by Trustee Driscoll, seconded by Trustee Schomin. Motion carried.
TOPIC	DISCUSSION	OUTCOME
Unfinished and New Business: Safety Committee	No Safety Committee meeting was held in December	

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<p>Administrator's Report</p> <p>Page4December2019</p>	<p>Tina Koski, Administrator gave her contract with Pinecrest MCF to Vice-chairperson, John Degenauer, Jr. to sign. Tina Koski discussed some of the issues we had due to the cold weather and Electric Power Outages, Tina has been in contact with Wisconsin Electric and they sent a representative they are not taking any responsibility for our issues, all issues have been resolved and are back up and running. Tina Koski discussed the letter sent to the papers about the Governors Budget cuts, we are looking for a new Dietician, Physical Therapy Department is looking to hire a Part time Physical Therapy Assistant, a FOIA request has been denied, a letter we received from the Inspector General about Medicaid payments was discussed, HCAM is looking into these letters with the Inspector Generals office, we received a Certificate of Achievement from the American Health Care Association and we received a thank you letter from North Central Area Schools from the donation of items from our closed Daycare area.</p>	<p>A motion was made to accept the Administrator's Report by Trustee Driscoll, seconded by Trustee Fornetti. Motion carried.</p>

TOPIC	DISCUSSION	OUTCOME
<p>Public comment</p>	<p>None</p>	

TOPIC	DISCUSSION	
<p>ADJOURNMENT</p> <p>Page8December2019</p>	<p>The meeting adjourned at 4:07pm CST</p>	



Donna Schomiin, Chairperson



Tina Koski, Administrator