

THE REGULAR MEETING OF THE PINECREST BOARD OF TRUSTEES  
HELD ON WEDNESDAY NOVEMBER 21, 2007

The meeting was called to order at 2:00PM in the Board Room by Vice-Chairperson Kaufman

1. Trustees present: Michael Kaufman, Gladys Elegeert, Mary Bradley, Gerald McCole, Barbara Oliver, Leona StVincent, Margaret Bastien
  2. Trustees Absent: June Waisanen and Gerald Smith
- County Liaison Members present: David Schultz and Floyd Berger  
Also present: Gerald A. Betters, Adm.

The agenda was approved with the addition of approval of Administrator and Board Member to attend NACo meeting in Washington by motion of Trustee Bradley, support by Trustee McCole. Motion carried.

A motion to approve the minutes of the October Board meeting was made by Trustee Bastien, supported by Trustee Bradley. Motion carried.

The Administrator reviewed the financial statements for the month of October 2007. A motion was made by Trustee Bradley, supported by Trustee Elegeert, to accept the financial statements and file for future audit. Motion carried.

A motion was made by Trustee Elegeert, supported by Trustee Oliver, to accept the Manifest of Invoices and to pay the bills. Motion carried.

COMMITTEE REPORTS:

Executive Committee: Trustee Kaufman reported that the Executive Committee met prior to the Board meeting to review 1 evaluation. Motion was made by Trustee Bastien, supported by Trustee Bradley, to accept the recommendation of the Executive Committee. Motion carried.

UNFINISHED AND NEW BUSINESS:

a) Steve Hughes, Community Relations Director gave a presentation on our My Innerview family/resident survey. The survey shows that Pinecrest scores higher than a majority of 2,000 other facilities in several categories, we also need to work on improving in some areas. A committee of staff and management has been organized to work on quality improvement during the coming year. Motion was made by Trustee Bradley, supported by Trustee StVincent, to accept the report. Motion carried.

b)The safety committee met during the month of November. All incidents and accidents were reviewed. Motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the report. Motion carried.

c) The Administrator reported on meetings attended during November. He reported that Pinecrest hosted the quarterly MCMCFC meeting, there were 25 Administrators who

attended and toured our facility. We had our State reinspection and have been cleared of all citations. The Building Committee and Administrator attended a mediation hearing to settle the Eifis lawsuit. Motion was made by Trustee Elegeert, supported by Trustee Bradley, to accept the report. Motion carried.

d) The Administrator reported that the green house 2 construction is going well. The basement, the first floor and walls are up, the roof trusses will be started on the 26<sup>th</sup>, the building should be totally enclosed by the 2<sup>nd</sup> week of December.

e) Trustee Kaufman, Trustee Bradley, Trustee StVincent, Trustee Waisanen and the Administrator attended a mediation hearing to settle the Eifis lawsuit on October 29<sup>th</sup>. The Committee agreed to a settlement of \$172,500.00. Motion was made by Trustee Bastion, supported by Trustee StVincent, to accept the report. Motion carried.

f) Motion was made by Trustee Bastien, supported by Trustee Bradley, to accept the bid from Quality Water Specialists for our water softener salt. Motion carried.

g) Motion was made by Trustee Elegeert, supported by Trustee Oliver, to adopt the substance abuse policy as presented. The policy will be enforce effective this date. Motion carried.

h) The Administrator reviewed the plan changes for our employee retirement policies. The change from Nationwide to Hartford as plan administrator for Plan 2, exempt employees was accepted by motion of Trustee Bradley, supported by Trustee Elegeert. A roll call vote of members present was taken.

Trustee Elegeert	yes
Trustee StVincent	yes
Trustee McCole	yes
Trustee Waisanen	absent
Trustee Oliver	yes
Trustee Bradley	yes
Trustee Kaufman	yes
Trustee Bastien	yes
Trustee Smith	absent

The change from Nationwide to Hartford as plan administrator for Plan 3, union employees was accepted by motion of Trustee Elegeert, supported by Trustee McCole. A roll call vote of members present was taken.

Trustee Elegeert	yes
Trustee StVincent	yes
Trustee McCole	yes
Trustee Waisanen	absent
Trustee Oliver	yes
Trustee Bradley	yes
Trustee Kaufman	yes
Trustee Bastien	yes
Trustee Smith	absent

i) Motion was made by Trustee Elegeert, supported by Trustee Bradley, to continue negotiations with Local 854. Motion carried.

j) Darlene Smith, D.O.N. made a presentation on a proposal to eliminate 14 beds from the Pinecrest total bed count. This will bring our maximum census from 174 to 160. The reason to do this is our census has been holding at about 160 and this will help with our staffing ability. The Administrator recommended we do this as an experiment for approximately 3 to 6 months. This will give us the ability to create more private rooms and even out the number of beds per wing. Motion was made by Trustee Elegeert, supported by Trustee Bradley, to give permission to do the proposed bed elimination. Motion carried.

k) The Administrator and a Board Member were given permission to attend the NACo Board meeting in March by motion of Trustee Bradley, support by Trustee StVincent. Motion carried.

8. There were no comments from Liaison Members at this time.

9. There were no public comments at this time.

The meeting was adjourned at 3:30PM by motion of Trustee Bastien, supported by Trustee Oliver. Motion carried.

**THE NEXT REGULAR BOARD MEETING IS SCHEDULED FOR THURSDAY  
DECEMBER 20, 2007 AT 4:00PM CST. THIS IS THE THIRD THURSDAY. THE  
TIME IS CHANGED FOR OUR ANNUAL BOARD BANQUET.**

Secretary

Gladys Elegeert

Acting Secretary  
*Gerald A. Betters*  
Gerald A. Betters