PINECREST
CARING COMMUNITY

MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: July 25, 2013	Place: Board Room
Presiding: Gerald Smith, Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to order	Chairperson Smith called the meeting to order at 2:00 p.m. Central Time

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Debbi Springinsguth, Katie Driscoll, Barbara Oliver, Randall VanGasse, Mary Bradley, Michael Kaufman, Jeff Naser, Richard Mapes, Administrator.

County Liaison Members Present: John Degenaer, Jr., Jan Hafeman, Ann Martin
County Liaison Members Absent: Mary Harrington

Leadership Team Members Present: Darlene Smith, Candace Meintz, Sharline Corrigan

Guests Present: Amy Lantagne, Rory Mattson

TOPIC	DISCUSSION	OUTCOME
Approval of July Agenda		A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the July Agenda as presented. Motion carried.
Board action on Minutes of June 27, 2013 meeting	The minutes of the June Meeting had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Driscoll, supported by Trustee Bradley, to accept the Minutes as presented.

		Motion carried.
Review of Financial Statement for June 2013	Candace Meintz, CFO, reviewed the Financial Statement for June 2013.	A motion was made by Trustee Springinsguth, supported by Trustee Bradley, to accept the Financial Statement as presented. Motion carried.
Board action on the June Manifest of Invoices	Manifest of Invoices had been sent to Board Members prior to this meeting for their review. Board Members questioned the use of Purchase Power. The CFO explained that it is used to purchase postage for the meter.	A motion to approve the Manifest of Invoices as presented and to pay the bills was made by Trustee Bradley, supported by Trustee Boyne. Motion carried.
Board Committee Reports: Whispering Pines/Powers Activity Center Committee Report	Trustee Bradley reported that the Whispering Pines Committee had met just prior to this Board Meeting. She and Administrator Mapes stated that the Great Northern Home Care entity will be presented to the Board of each county next month for their approval. Administrator Mapes encouraged each Board Member to attend their respective county's meeting in support of this project. Trustee Bradley gave reports on each of the homes and Great Northern Homes Care offices and their activities. She also noted that they had reviewed the SOAR report for Whispering Pines. Trustee Naser asked how do we receive a VA client, and it is by referral.	A motion was made by Trustee Oliver, supported by Boyne, to accept the Whispering Pines Committee Report. Motion carried.
Board Action Items/Resolutions Bad Debt Write Offs	Sharline Corrigan reviewed the accounts being reviewed this month for write off. She explained the circumstances and discussed some of the insurance companies we deal with.	A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the write off request. Motion carried.
Report on Quality Assurance and Resident Council Committees	Darlene Smith reported on the Quality Assurance Meeting for the month of July and each Department that had presented reports at this meeting. She also reported on each of the homes Resident Council Committee Meetings noting that they reviewed the activity calendar for the month and also reviewed	A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the Quality Assurance and Resident Council Committee Reports as presented. Motion carried.

	F164 of the rules.	
Safety Committee Report	Lois Ball reported on the Safety Committee Meeting for the month of July.	A motion was made by Trustee Kaufman, supported by Trustee Boyne, to accept the Safety Committee report as presented. Motion carried.
Report on Meetings and Conferences attended.	Administrator Mapes stated that he had attended the NACo meeting in Fort Worth TX earlier this month. As President of NACHFA he had presided at that meeting. He noted that they are working to broaden their exposure within NACo. He discussed the block grants that are still out there and possible individual block grants. Administrator Mapes also attended the District I and District V Meetings. Tom Casperson also attend the District V meeting and we are hoping to arrange Facility visits with him this fall. Darlene Smith noted that she had attended the M&M Networking meeting and the DON/ADON Monthly Meeting.	A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to approve the reports as presented by Administrator Mapes and Mrs. Smith. Motion carried.
Administrator's Report	Disclosure Statement: Administrator Mapes stated that after last month's meeting he had reviewed our Corporate Compliance and had come up with the Disclosure Statement that had been sent to all Board Members prior to this meeting. Board Members were asked to contact CFO, Candy Meintz for a list of vendors, and it was noted that the Disclosure Statement would become part of our Corporate Compliance files. NACFHa Agenda: Administrator Mapes explained that the agenda was not available today since his luggage has not yet returned from the NACo trip yet. Timber Management Plan: Rory Mattson, from the	

	Delta County Conservation District gave a presentation to the Board regarding the timber stands on the property of Pinecrest. He noted that a timber sale is needed first, a management plan after that sale. He will work with the Administrator to set up the sale and all things associated with it. Eden Alternative – Associate Training Program Candy Meintz attended the 3 day workshop and reviewed the presentation. She noted that each of the 10 employees attending the workshop are now Eden Associates. Quarterly Operation Review – SOAR Administrator Mapes reviewed the SOAR report for this quarter and discussed several items as listed on the report. Mrs. Smith noted that we did receive notice today that under the CMS rating we are now listed at 4 stars. Board Members congratulated Mrs. Smith, noting that they knew she and the staff had worked hard to get back to that rating.	
Comments from Liaison Members	Ann Martin, Liaison Member from Dickinson County asked if Great Northern Home Care conflicted with private enterprise. Administrator Mapes stated that Great Northern Home Care has been open for more than 10 years and explained their services. She also asked if the three counties that own this facility own all of this, including the property. Administrator Mapes explained that the 3 counties own the properties but the counties are separate and distinct from this Board's governing services. Board Members explained that the facility has gone to a 140 bed facility as of this month.	

	They also explained the sharing of assets.	
Comments from the Public	Administrator Mapes shared a letter for Gerald McCole announcing his State appointment to the Services to the Aging Board, noting that Mr. McCole has been appointed to a 3 year term.	
Adjournment.	The meeting adjourned at 3:16 p.m.	A motion was made by Trustee VanGasse, supported by Trustee Naser, to adjourn the meeting. Motion carried.

Mary Bradley, Secretary

Richard Mapes, Administrator