PINECREST
CARING COMMUNITY

PINECREST MEDICAL CARE FACILITY
BOARD OF TRUSTEES MEETING

Date: June 23, 2011
Presiding: Gerald McCole, Chairperson
Recording Secretary: Lois Ball, Executive Secretary

Time: 2:00 p.m. CST
Place: Board Room

Board Members Present: Gladys Elegeert, Gerald Smith, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Bastien and Richard Mapes, Administrator.

Board Members Absent: None

Liaison Members Present: Ann Green and Charlie Meintz

Liaison Members Absent: Mary Harrington and John Degenaer, Jr.

Leadership Team Members Present: Darlene Smith, Candace Meintz and Sharline Corrigan

Guests: Todd Flath, Amy Lantagne

The Meeting was called to order at 2:00 p.m. CST by Chairperson McCole

Approval of Agenda	The Agenda was approved with no additions or deletions noted.	A motion was made by Trustee Smith, supported by Trustee Elegeert, to approve the Agenda as presented. Motion carried.
Board action on Minutes of the May 26, 2011 meeting	The minutes had been sent to Board Members prior to this meeting for review.	A motion was made by Trustee Elegeert, supported by Trustee Boyne, to approve the

		minutes. Motion carried.
Financial Statements for May 2011	Candace Meintz, CFO, reviewed the Financial Statements for the month of May.	A motion was made by Trustee Boyne, supported by Trustee Bradley, to approve the Financial Statements as presented. Motion carried.
Manifest of Invoices	The Manifest of Invoices had been sent to Board Members for review prior to this meeting for review.	A motion was made by Trustee Bradley, supported by Trustee Boyne, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Reports	a. Executive Committee	
	1) Local 854 Wage Proposal: A recommendation was made by management to the Board requesting approval of a one time $0.12 per hour wage increase for Local 854 members contingent upon member ratification scheduled for June 27, 2011.	A motion was made by Trustee Boyne, supported by Trustee Oliver, to approve the wage increase contingent upon ratification by Local 854. Motion carried.
	2) Room Rate Increase: A recommendation was made by management to the Board requesting to increase Pinecrest's daily room and board rate by $6.00 per day, effective August 1, 2011.	A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve the request for rate increase. Motion carried.
	3) Bad Debt Write-off: A recommendation was made by management to the Board requesting approval of the bad debt write off of several uncollectible accounts. These unpaid accounts include third party coinsurance and Medical patient liability amounts.	A motion was made by Trustee Bastien, supported by Trustee Boyne, to approve the Bad Debt Write off. Motion carried.

Unfinished and New Business	a) Report of Quality Assurance: Darlene Smith reviewed the monthly Quality Assurance Meeting noting each department that reported and the highlights of each report.	A motion was made by Trustee Elegeert, supported by Trustee Boyne, to accept the Quality Assurance Report. Motion carried.
	b) Safety Committee: Lois Ball reviewed the highlights of the monthly Safety Committee Meeting and the review of incidents for May. She did note that one discussion was held concerning youngsters leaving graffiti on the playground, with options suggested.	A motion was made by Trustee Elegeert, supported by Trustee Oliver, to accept the Safety Committee report as presented. Motion carried.
	c) Report on Meetings attended: Administrator Mapes reported that he had attended the OSF Advisory Board and discussed Accountable Health Care Organizations (AHCO). Administrator Mapes also reported that he had attended the Health Care Roundtable Meeting and they are working on the fall conference scheduled to be held at NMU. Darlene Smith reported on attending the Iron Mountain networking meeting. Made up of personnel from hospitals, nursing homes and DME organizations, they discuss issues of interest to everyone. She also attended the monthly local Director of Nurses meeting.	
Administrator's Report	a) Life Enrichment Center: Administrator Mapes showed Board Members a rendition of	A motion was made by Trustee Oliver, supported by Trustee Bastien, to accept the

a proposed Life Enrichment Center to be housed in the current classroom area. A kitchen and activities area would be constructed. Most work would be cosmetic, not construction. There is a conference call scheduled for Tuesday with the architect.

b) Eden Alternative Training for Board Members: Cheryl Rochon, Activities Director, has set up a schedule for Board Member Training. 45 minutes before each Board Meeting she will show 1 of the 10 Eden Alternative Tapes. A handout had been included in each board members packet.

Administrator's Report. Motion carried.

Comments from Liaison Members

a) Charlie Meintz stated that he felt the room rate increase was a good idea and there was discussion concerning prevention of income loss.

b) Charlie Meintz suggested that a video camera be installed at the playground to ward off vandalism, and graffiti.
Employee, Amy Lantagne, noted that recently staff went out to talk to some children about keeping the playground equipment nice.

Public Comment

Todd Flath discussed a petition he is working on concerning the Emergency Financial Manager position. He asked permission to circulate the petition within the facility.

Adjournment

The meeting adjourned at 2:40 p.m.

A motion was made by Trustee Smith, supported by Trustee Bastien, to adjourn the meeting. Motion carried.

Gerald Smith, Secretary

Richard Mapes, Administrator