

THE REGULAR MEETING OF THE PINECREST BOARD OF TRUSTEES  
HELD ON THURSDAY AUGUST 28, 2008

The meeting was called to order at 2:00PM in the Board Room by Chairperson Kaufman

1. Trustees present: Michael Kaufman, Gladys Elegeert, Gerald McCole, Barbara Oliver, Margaret Bastien, June Waisanen, Gerald Smith, Mary Bradley, Elaine Boyne

County Liaison Members present: David Schultz  
Also present: Gerald A. Betters, Adm.

The agenda was approved by motion of Trustee McCole, support by Trustee Elegeert.  
Motion carried.

A motion to approve the minutes of the July Board meeting with the correction of members present was made by Trustee Waisanen, supported by Trustee Elegeert. Motion carried.

The Administrator reviewed the financial statements for the month of July 2008. A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the financial statements and file for future audit. Motion carried.

Due to changes in the billing for oxygen motion was made by Trustee Bradley, supported by Trustee Smith, to charge \$150.00, no proration for the use of oxygen concentrators by private pay residents. Motion carried.

A motion was made by Trustee McCole, supported by Trustee Oliver, to accept the Manifest of Invoices and to pay the bills. Motion carried.

COMMITTEE REPORTS:

Executive Committee: The Executive Committee met prior to the regular Board meeting to review 6 evaluations. Motion was made by Trustee Bastien, supported by Trustee Smith to accept the recommendations of the Executive Committee. Motion carried.

UNFINISHED AND NEW BUSINESS:

a) The quality assurance report for the month of August was reviewed by the Board. The following departments were reviewed: social services, personnel, laundry, housekeeping and business office. Motion was made by Trustee Elegeert, supported by Trustee Waisanen, to accept the report. Motion carried.

b)The safety committee met during the month of August. All incidents and accidents were reviewed. Motion was made by Trustee Smith, supported by Trustee Bastien, to accept the report. Motion carried.

c) The Administrator reported that he attended a meeting on reimbursement and on the green house. Motion was made by Trustee Bradley, supported by Trustee Elegeert, to accept the report. Motion carried.

d) The Administrator reported on the Medical Director agreement with St. Francis Hospital. We have concerns with the locum tennans physicians. We will continue to work with St. Francis to find a physician that is acceptable.

e) Motion was made by Trustee Bastien, supported by Trustee Smith, to accept the bread bid from SaraLee bakery. Motion carried.

f) Carol Harris and Sona Hollingshead, Shahbazm gave a report on the green house conference they attended with the Administrator. They thanked the Board for allowing them to attend the meeting and stated it was very informative.

g) The Administrator reported that several residents and staff from the Alzheimers unit participated in the Memory walk in Escanaba. Many residents also visited the zoo in Menominee County and enjoyed the snakes and many baby animals.

h) The Administrator reviewed a time line and suggested itinerary for the hiring of a new Administrator when he retires on February 27, 2009. Motion was made by Trustee Bastien, supported by Trustee Bradley to work on advertising for outside applicants and to set timelines for interviews at the next Board meeting. Motion carried.

8. Commissioner Schultz gave some good suggestions on the process of hiring a new Administrator.

9. There were no public comments at this time.

The meeting was adjourned at 3:10PM by motion of Trustee Elegeert, support by Trustee Bradley. Motion carried.

**THE NEXT REGULAR BOARD MEETING IS SCHEDULED FOR THURSDAY 25<sup>th</sup> at 2:00PM CENTRAL TIME IN THE BOARD ROOM.**

Secretary

Gerald McCole

Acting Secretary  
  
Gerald A. Bettens