Pinecrest Board Meeting Minutes

Committee: Board of Directors Meeting	Date: July 22, 2010
Presiding: Gladys Elegeert, Chairperson	Time: 2:00 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	Place: Board Room
Board Members Present: Gerald Smith, Gladys Elegeert, Gerald McCole, Barbara Oliver, Barbara Thorne, Michael Kaufman, Margaret Bastien and Richard Mapes, Administrator	Board Members Absent: Elaine Boyne, Mary Bradley
Liaison Members Present: John Degenaer, Jr.	Liaison Members Absent: David Schultz, Ann Martin, Gary Eichhorn
Leadership Team Members Present: Darlene Smith, Director of Resident Services; Candace Meintz, CFO and Dianna Seymour, Community Relations	

Topic(s)	Comments	Outcome/Responsible Person
Agenda	The Agenda was approved with no additions or deletions	A motion was made by Trustee Smith, approved by Trustee Oliver, to approve the Agenda as presented. Motion carried.
Board Minutes	The Minutes of the June 24, 2010 meeting had been sent to Board Members for review prior to the meeting.	A motion was made by Trustee McCole, supported by Trustee Smith, to approve the Minutes. Motion carried.
Financial Statements	Financial Statements for the month of June were reviewed by Candace Meintz, CFO.	A motion was made by Trustee Smith, supported by Trustee McCole, to accept the Financial Statements as presented. Motion carried.
Manifest Of Invoices	The Board reviewed the Manifest of Invoices for the month of June.	A motion was made by Trustee McCole, supported by Trustee Oliver, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Committee Reports	Executive Committee: Chairperson Elegeert reported that there were no Action Plan Items to present this month. Whispering Pines / PAC: Trustee Bradley and Jessica Boucher were both absent from this meeting. The report will be given at next month's meeting.	
Unfinished and New Business Administrator's Report	Corporate Compliance Annual Review: Sharline Corrigan, Corporate Compliance Officer, reviewed the compliance requirements and Confidentiality Policy with Board Members. All forms were completed and returned to the Corporate Compliance Officer. Union Negotiations: Administrator Mapes gave an update on the labor negotiations with SEIU Local 79 and AFSCME Union Local 854. He noted that we are working to set a date for mediation with both parties and are hoping to do this all on the same day.	A motion was made by Trustee McCole, supported by Trustee Oliver, to accept the Corporate Compliance Annual Review. Motion carried. A motion was made by Trustee Oliver, supported by Trustee Smith, to accept the reports as presented. Motion carried.

	Assisted Living Feasibility Study: Administrator Mapes reported that he had received, just this morning, the feasibility study from Plante and Moran and that he plans to share it with the Board at next month's meeting Caring Partners – Satisfaction Survey: Employee Relations Representative, Dianna Seymour, reviewed the outcome of the survey and the work being done to resolve some issues, such as communication and team work. She discussed meetings with department heads and changes being made as part of their action plans. She feels a good job was done and there is good momentum. The Board asked Dianna to give updates from time to time to keep them informed on what is happening. Administrator Mapes reported that Al Goudreau, the Architect for our child care center project, had met this week with potential contractors. The date of the bid opening has been changed from August 6th to August 4th at 10:00 a.m. CST.	
Comments from Liaison Members	There were no comments from the Liaison Member present.	
Comments from the Public	There were no public comments at this time.	
Adjournment	The Meeting was adjourned at 2:47 p.m.	A motion was made by Trustee McCole, supported by Trustee Bastien, to adjourn the meeting. Motion carried.

Margaret Bastien, Secretary

Margaret Bastien

Richard Mapes, Acting Secretary