PINECREST BOARD MEETING MINUTES

Committee: Board of Trustees	Date: June 24, 2010
Presiding: Gladys Elegeert, Chairperson	Time: 2:00 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	Place: Board Room
Board Members Present:	Gerald Smith, Gladys Elegeert, Elaine Boyne, Gerald McCole Barbara Oliver, Barbara Thorne, Mary Bradley, Micheal Kaufman Margaret Bastien and Richard Mapes, Administrator.
County Liaison Members Present:	Ann Martin
County Liaison Members Absent:	David Schultz, John Degenaer, Jr,, Gary Eichhorn
Leadership Team Members Present:	Candace Meintz, Darlene Smith, Jessica Boucher

Approval of Agenda	The Agenda was approved with the following changes: the date of next month's meeting was corrected to read July 22, 2010 rather than July 24, 2010; and to delete Item #4 of the Action Items.	A motion to approve the Agenda with changes was made by Trustee Bradley, supported by Trustee Oliver. Motion carried.
Board action on Minutes	The minutes of the May meeting had been mailed for review prior to the meeting.	A motion to approve the minutes of the May Meeting was made by Trustee McCole supported by Trustee Kaufman. Motion carried.
Review of the Financial Statement	Candace Meintz, CFO, reviewed the Financial Statement for the month of May.	A motion was made by Trustee McCole, Supported by Trustee Boyne, to approve the Financial Statement as presented. Motion carried.
Manifest of Invoices	Manifest of Invoices were reviewed	A motion to approve the Manifest of Invoices and payment of those invoices was made by Trusstee Kaufman, supported by Trustee Boyne. Motion carried.

Committee Reports

Executive Committee

Action Item #1 Chairperson Elegeert reported that the Committee had voted to bring to the Board the following policies for adoption:
Cell Phone Usage Policy and Work Related Injury Policy. Administrator Mapes noted that these policies will be presented to both Unions as well as being posted for review by staff.

A motion was made by Trustee Bradley, supported by Trustee Bastien, to adopt the policies as presented. Motion carried.

Action Item #2 The Committee had voted to approve the appointment of Sharline Corrigan as Corporate Compliance Officer.

A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve the appointment. Motion carried.

Action Item #3 The Committee had agreed to proceed with the development of the child care center, contingent on the approval of the Whispering Pines Committee to transfer a donational amount from their funds to the Pinecrest Building Fund. A phone conference will be held in the morning to contact all Whispering Pines Committee Members to take a roll call vote on the subject.

A motion was made by Trustee Kaufman, supported by Trustee Smith, to approve a donational transfer, up to but not to exceed $282,000.00, for the development of the Pinecrest Child Care Center. Motion carried.

Action Item #4 This Item has been expunged.

Action Item #5 Public Notice to bid. Trustee Kaufman requested that the term "Construction Committee" be changed to "Building Committee" as Building Committee is the actual name of the Committee that is in effect.

A motion was made by Trustee Kaufman, supported by Trustee Boyne, to approve the Public Notice to bid be placed in the three county newspapers and that the Building Committee will convene to open bids.

Whispering Pines / PAC

The Whispering Pines/PAC Committee did not meeting during the month of June.

Committee Reports, continued

Quality Assurance	Darlene Smith reported that they had held the Quality Assurance, Pharmacy and Therapeutics, Policy Review and Infection Control Meeting in June. She reported on each meeting and all activities with them.	A motion was made by Trustee Bradley, supported by Trustee Smith, to accept the Quality Assurance Report as presented. Motion carried.
Safety Committee	Safety Committee did not meet during the month of June and Darlene Smith did reflect on Safety Committee in her report as accepted by The Board.	
Meetings and Conferences	First Friday of each the Administrator attends the Health Care Roundtable meeting at MI Works in Marquette. Darlene Smith thanked everyone for allowing her and some staff members to attend the NAHCA Convention in Oklahoma City this month. She reported that the convention is an uplifting rally and that she is proud of our CNA's and that several had won awards this year. She also noted that she, along with 3 other management staff had attended the Eden Conference at Schoolcraft County MCF this month.	A motion was made by Trustee Smith, supported by Trustee Bradley to accept The report by the Administrator and the Director of Residents' Services for their reports. Motion carried.
Administrator's Report	The Administrator reported that both Unions had ratified the change in health care benefits for the 2010 year. Health care costs increased 3.5% this Year. Plante and Moran should have some information together for the next board meeting regarding the feasibility study for the low income housing project.	A motion was made by Trustee Smith, supported by Trustee Boyne to accept The Administrator's report as presented. Motion carried.

Administrator's Report, continued

The Administrator and some Board Members reported on attending the Caring Partners Committee Meetings held during the month. The Committee is working together to solve issues within the facility such as communication.

Comments from Liaison Members

Liaison Member Ann Martin commented that this is her first meeting since last summer and she is interested in learning more about the child care center.

Comments from the Public

There were no comments from the public.

Adjournment

The next meeting of the Pinecrest Board of Trustees will be held on Thursday, July 22, 2010. The meeting adjourned at 2:58 p.m.

A motion to adjourn was made by Trustee McCole, supported by Trustee Kaufman, to adjourn the meeting. Motion carried.

Secretary

Margaret Bastien

Acting Secretary

Richard Mapes, Administrator