

THE REGULAR MEETING OF THE PINECREST BOARD OF TRUSTEES
HELD ON THURSDAY FEBRUARY 26, 2009

The meeting was called to order at 2:00PM in the Board Room by Chairperson Kaufman

1. Trustees present: Michael Kaufman, Gladys Elegeert, Gerald McCole, Barbara Oliver, Margaret Bastien, Mary Bradley, Elaine Boyne, Gerald Smith, June Waisanen

County Liaison Members present:

Also present: Gerald A. Betters, Adm., Eric Conway, Accountant-Plant and Moran, Vince Babcock, Employee Benefits Agency, Kelly Bellmore, WP and Jessica Bouche, WP

The agenda was approved by motion of Trustee Bradley, support by Trustee Smith.
Motion carried.

A motion to approve the minutes of the January Board meeting was made by Trustee Bradley, supported by Trustee Oliver. Motion carried.

The Administrator reviewed the financial statements for the month of January 2009. A motion was made by Trustee Elegeert, supported by Trustee Oliver, to accept the financial statements and file for future audit. Motion carried.

A motion was made by Trustee Elegeert, supported by Trustee Waisanen, to accept the Manifest of Invoices and to pay the bills. Motion carried.

COMMITTEE REPORTS:

Executive Committee: The Executive Committee met prior to the regular board meeting to review 5 evaluations. Motion was made by Trustee Bastien, supported by Trustee Smith, to accept the recommendation of the Executive Committee. Motion carried.

Whispering Pines/Powers Activity Center: Trustee Bradley stated that due to the extensive agenda, she will defer her report to March.

UNFINISHED AND NEW BUSINESS:

a) The quality assurance committee report was reviewed for the month of February. The following departments were reviewed; social services, laundry, housekeeping and personnel. Motion was made by Trustee Elegeert, supported by Trustee Oliver, to accept the report. Motion carried.

b)The safety committee met during the month of February. All incidents and accidents were reviewed. Motion was made by Trustee McCole, supported by Trustee Waisanen, to accept the report. Motion carried.

- c) The Administrator reported that most of February was spent getting ready for the new Administrator
- d) Eric Conway, Accountant from Plant and Moran presented the audit report for 2008. Motion was made by Trustee Bradley, supported by Trustee McCole, to accept the report. Motion carried.
- e) The Administrator reported we are not subject to State budget cuts at this time. He stated we will have to be vigilant throughout the year as more budget cuts are possible.
- f) Mr. Vince Babcock, Agent for Employee Benefits Agency reported to the Board on our upcoming health care insurance renewal. At this time our present insurer, Aetna has a large rate increase slated for April. He is working on several different companies. He is also working with Lois Ball and an employee committee to do a wellness program. Motion was made by Trustee Elegeert, supported by Trustee Oliver, to accept the report and to take further action as necessary. Motion carried.
- g) The Administrator reviewed the tentative agreement with Local 854, he stated that we had a short negotiating session with Local 854 and at that session he gave them the Board's tentative agreement as our last best offer. Motion was made by Trustee Smith, supported by Trustee Boyne, that the Board ratification is our last best offer. Motion carried.
- h) The Administrator was given permission to purchase the Silver-Chair learning system program at a cost of \$6,080.00 for training of C.N.A.s, LPNs and RNs by motion of Trustee Elegeert, support by Trustee Oliver. Motion carried.
- i) Motion was made by Trustee Bradley, supported by Trustee Waisanen, to accept the contract with our new dietitian. Motion carried.
- j) Trustee Kaufman reported on the activities of the Ellen K. Russell and Michael Miketinac Trusts. He stated that the trusts donated \$20,000.00 in 2008 to buy furniture for Cedar Grove. Motion was made by Trustee Bastien, supported by Trustee Elegeert, to accept the report. Motion carried.
- k) Motion was made by Trustee McCole, supported by Trustee Waisanen, to institute the Freedom of Information Act Policy. Motion carried.
- l) Motion was made by Trustee Bradley, supported by Trustee Oliver, to allow the Menominee County Sheriff to use approximately 200 sq. ft of space for a substation provided they have appropriate liability coverage and pay for the construction necessary to remodel the space. Motion carried.

m) Gerald Betters said that this is his last Board Meeting as Administrator. He thanked the Board for their wonderful support over his 30 year tenure. He enjoyed his work and was able to accomplish many things through the support of the Board. He is sure that Pinecrest's future will be bright.

8. There were no comments from Liaison members at this time.

9. There were no public comments at this time.

The meeting was adjourned at 3:40PM by motion of Trustee Oliver, support by Trustee Bradley. Motion carried.

**THE NEXT REGULAR BOARD MEETING IS SCHEDULED FOR THURSDAY
MARCH 26, 2009.**

Secretary

Gerald McCole

Acting Secretary

Gerald A. Betters
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