



Pinecrest Board Meeting Minutes

Committee	BOARD OF DIRECTORS MEETING	Date: June 25, 2009
Presiding	Michael Kaufman, Chairperson	Time: 2:00 p.m. CST
Recording	Lois Ball, Administrative Secretary	Place: Board Room
Attendance	Gerald Smith, Gladys Elegeert, Gerald McCole, June Waisanen, Barbara Oliver, Michael Kaufman, Margaret Bastien, and Ricahrd Mapes, Administrator	
Board Members Absent	Elaine Boyne and Mary Bradley	
Liaison Members present:	David Schultz, Gary Eichhorn, John Degenauer, Jr, and Anne Martin	
Leadership Team Members Present:	Jerome Hubbard, Assistant Administrator; Darlene Smith, Resident Services Director; Heather Schmultzer, PAC Director; and Lois Ball, Administrative Secretary	
Guest:	Sandy Gauthier, LPN; Sandy Joncas, LPN; Mary Lark, LPN; Glenn LaPalm, Maintenance	
	Discussion/Conclusion/Recommendation	

<u>Topic</u>	<u>Discussion/Conclusion/Recommendation</u>	<u>Action/Responsible Party</u>
Discussion	<p>The June Agenda was approved with no additions or deletions</p> <p>Commissioner Eichhorn asked to address the Board at this time. He thanked Pinecrest for hosting the Menominee County Board Meeting here this past Tuesday. He stated that they are moving around the county with the Board Meetings and it was held here this month. He also stated that many had never seen the facility before and this gave them a chance to tour it.</p>	<p>Motion was made by Trustee Elegeert, supported by Trustee Oliver to accept the June agenda as presented. Motion carried.</p>
	<p>Minutes of the previous month's meeting had been sent in Board packets for review prior to the meeting.</p>	<p>A motion was made by Trustee McCole, supported by Trustee Waisanen, to accept the minutes of the May meeting. Motion carried.</p>
	<p>The Manifest of Invoices was reviewed by the Board prior to the meeting.</p>	<p>A motion was made by Trustee Bastien, supported by Trustee Smith to accept the Manifest of Invoices and to pay the bills.</p>
Committee Reports	<p>Executive Committee. Chairperson Kaufman reported that they had reviewed the following Action Items:</p> <ol style="list-style-type: none"> 1) Corporate Compliance. The Corporate Compliance program was reviewed and the changes to it highlighted. Board Members signed the Corporate Compliance forms. 2) SEIU. Two different letters of Understanding were presented for Board Action with the SEIU Unit voting for 	<p>A motion was made by Trustee Smith, supported by Trustee</p>

one or the other of these forms on Monday.

- 3) Management Wage Freeze. Chairperson Kaufman presented an Action Item for the Board's review. A wage freeze for management will become effective as of July 1st. Mr. Mapes noted that this is in conjunction with the ongoing effort throughout the facility of Department Heads cutting line items and the two Unions discussing wage changes within their Units.

Sandy Gauthier, LPN, spoke at this time stating her feelings on the wage freeze, LPN Negotiations/mediation, etc. Sandy Joncas, LPN, also spoke regarding the LPN's feelings regarding the upcoming wage changes throughout the building as well as negotiations/mediation. Chairman Kaufman responded that they appreciate everything that everyone does here and that the Board represents everyone here, staff and residents, and are looking to do what is best.

- 4) Letter to Local 854. Chairperson Kaufman reviewed a letter to Local 854 requesting to reopen their contract to discuss the wage issue.

Mr. Mapes reported that he had attended the three day training program to become an EDEN Associate and now has a better perspective. He stated that Pinecrest has a lot together already and we will be working on training and education of staff.

AGES Program

Darlene Smith gave a report on the AGES Program. We have 6 students from the AGES Program with us this summer. These are high school students who are planning to enter into the medical

Waisanen, to approve the Letters of Understanding to be used for voting by SEIU.

A motion was made by Trustee Bastien, supported by Trustee Smith to put into effect the wage freeze for management personnel at this time.

	field and this gives them a chance to get their feet wet.	
Earn While You Learn	We have 8 students here through this program this summer as well. They are working on exterior projects.	
Daily News Certificate	Mr. Mapes showed the Board a Certificate we received from the Daily News congratulating us for our 90 years of service.	
Committee Report from Whispering Pines	Heather Schmultzer, PAC Director, gave a report for Whispering Pines stating that they had gone through their CARF Accreditation Survey and had done a very good job. This is a 3 year accreditation.	A motion was made by Trustee Elegeert, supported by Trustee Oliver to accept the Whispering Pines report. Motion carried.
Quality Assurance	Darlene Smith stated that the QA Meeting for June had been postponed because our Medical Director was not available. She did report that we are working on survey readiness and we are also working with CNA trainings for Train the Trainer of new employee's.	
Safety Committee	Lois Ball reported on the June Safety Committee Meeting. All incidents and accidents were reviewed with nothing unusual to report. She also stated that they continue to work on fire drills and the updating of the Emergency Plan	Motion was made by Trustee Smith, supported by Trustee McCole, to accept the Safety Committee Report. Motion carried.
Meetings Attended	Mr. Mapes reported that he, Darlene and Jerry had attended the HCAM conference and while Darlene and Jerry attended the finance portion, he attended the Adult Foster Care Home Fire Protection portion of the seminar. Discussion was held on the NACo summer meeting. Chairman Kaufman stated that the permission to attend had already been granted, but under the belt tightening effort, it may change.	

SEIU Mediation

At the request of original negotiators two months ago, at which we made a reasonable offer which was refused, SEIU chose mediation. And the results of that mediation are the 2 letters you received in your packet for consideration.

At this time, LPN's present questioned this. They will check with their negotiating representatives.

Local 854

Mr. Mapes reviewed the letter he had written to local 854 requesting to reopen negotiations in respect to the Executive Order budget cut which will impact this group as well. He will be meeting with this group at 1:30 p.m. on Monday to open discussions with them.

Comments from Liaison Members:

There were no comments from the Liaison Members at this time.

Comments from Public

There were no comments from the public at this time.

Motion to Adjourn

A motion to adjourn the meeting was made by Trustee Bastien, supported by Trustee Elegeert. The meeting adjourned at 2:39 p.m.

Motion carried.

Gerald McCole, Secretary

Richard Mapes, Acting Secretary
