Agenda Item #2

Public Health
Delta & Menominee Counties

Board of Health
AGENDA

June 16, 2010
4:30 p.m. (CST), 5:30 p.m. (EST)
Health Department Conference Room, Escanaba

Board Members

Robert Burie
Thomas Elegeert
Gary Eichhorn
Bernie Lang
David Schultz

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Debbie Poquette, Director of Nursing
Sharon Engelsgjerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of April 21, 2010 Board of Health Minutes**
4. **Education Session**
   - 4.1 Senior Health Screening Program
5. **New Business**
   - 5.1 FY 2010 Second Quarter Financial Report
   - 5.2 FY 2009 Audit Report
   - 5.3 MALPH Report on the Value of Local Public Health Operations Funding
6. **Committee Reports**
   - 6.1 Personnel
7. **Medical Director's Report**
8. **Health Officer's Report**
9. **Public Comment**

   Any individual wishing to address the Board will be allocated five (5) minutes.
10. **Adjournment**

Public Health
Delta & Menominee Counties

Board of Health Meeting

Public Health, Delta & Menominee, Escanaba

Meeting Minutes
Wednesday, June 16, 2010

Board Members Present

Bernie Lang
Robert Burie
Thomas Elegeert
David Schultz
Tom Trudgeon

Board Members Absent

Gary Eichhorn

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Debbie Poquette, Director of Nursing
Sharon Engelsgjerd, Executive Secretary

1. **Call to Order/Roll Call**

The June 16, 2010, meeting of the Delta Menominee District Board of Health was called to order at 5:35 p.m. EST by Chairperson Schultz. Roll call was taken; attendance is recorded above. Mr. Schultz noted that Mr. Eichhorn's absence was excused. Mr. Schultz introduced Delta County's newly appointed Community At-Large member Tom Trudgeon.

2. **Approval of Agenda**

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. **Approval of Minutes**

Mr. Elegeert moved that the April 21st minutes be approved. Motion was supported by Mr. Lang and carried.

4. Education Session

4.1—Senior Health Screening Program

Debbie Poquette, PHDM's Director of Nursing, introduced PHDM's new screening program. With a federal grant received through the Upper Peninsula Commission for Area Progress (UPCAP), PHDM is offering health screening that targets residents 60 and over—both men and women—who are not able to afford routine preventative screening. This comprehensive health screening includes many physical tests, such as blood pressure, glucose, urine tests, and hemoccult, and provides nutritional instruction, immunization review, and depression assessment. Results of the screening are compiled in a brochure for the client. Anyone with abnormal test results is given a referral to a private physician and called within 30 days for follow-up. The current grant provides for a total of 119 screenings to be done in both counties. This grant can be renewed on an annual basis, and PHDM plans to reapply for it.

5. New Business

5.1—FY 2010 Second Quarter Financial Report

Lynn Woelffer presented the finance report for the quarter ending March 31, 2010. Six months into the fiscal year, expenditures are below revenue and the department is operating within budget.

5.2—FY 2009 Audit Report

PHDM is included in the Delta County Audit Report. This year the audit addressed five PHDM programs in more depth: Bioterrorism; Breast and Cervical Cancer Control Program (BCCCP); WISEWOMAN; Women, Infants & Children (WIC); and Alcohol & Other Drug Services. For these programs, the audit reviewed not only the financial data but also such documents as client files and policies. No significant findings were identified in the audit.

5.3—MALPH Report on the Value of Local Public Health Operations Funding

The Michigan Association for Local Public Health (MALPH) sponsored this report to educate lawmakers on the effect funding cuts can have in decreasing public health services and increasing the private and public costs of subsequent health problems. Local Public Health Operations funding supports the eight core services that each Health Department is required to provide. This funding is often the target of legislative cuts because it comes totally from the State's general fund. A national survey found the Public Health work force has declined by 15 % over the last two years. Advocates for local public health are hoping that sending this report to every Michigan legislator will help them realize that continued decreases could have catastrophic results.

6. Committee Reports

6.1— Personnel

The Personnel Committee has studied the department budget and determined the continuation of non-union merit increases in 2010 to be feasible. All recommended merit increases fell within the Board-approved ranges and were approved by the

Personnel Committee. The Health Officer's wage must be approved by the entire Board. The Personnel Committee recommended a 3% raise for Ms. Chenier. Some members expressed concern that raises may not be appropriate in the current economy.

Mr. Elegeert moved that a 3% raise be approved for Ms. Chenier. Motion was supported by Mr. Burie. The motion passed 4-1.

7. **Medical Director's Report**

The periodic appearance of communicable diseases serves as a reminder about the importance of vaccination and other public health efforts to contain the spread of disease.

- Baraga, Houghton and Keweenaw counties are currently experiencing a whooping cough (pertussis) outbreak. Where usually 0-2 cases might occur in a given year, over 50 cases of pertussis have been identified since March. A case was also recently identified in Menominee County. This is a vaccine-preventable disease which has 1/100 mortality for children under two months old. In infants it can cause weeks of extreme coughing which can result in low oxygen and seizures. Older children and adults often experience 6-10 weeks of bad coughing. Because the immunity to pertussis given by early childhood immunizations decreases over time, children entering 6th grade this fall will be required to receive a booster. It is also recommended for adults, particularly those who are around young children. Dr. Frankovich is beginning to work with hospitals in the Upper Peninsula to institute a program to immunize all new mothers and their partners in order to protect infants.
- We have two active cases of tuberculosis in our area. The presence of this disease requires extensive case contact investigations to identify anyone exposed. Someone exposed to an active TB case may need to take a preventive medication for nine months. A person with active TB requires treatment with multiple drugs over many months.

8. **Health Officer's Report**

- In May Ms. Chenier presented the PHDM Annual Report to both County Boards of Commissioners, the Menominee Township Association and, with Dr. Frankovich, to the Delta County Medical Society.
- We have had three complaint calls since the Smokefree Air Law was enacted on May 1st. All of the complaints were resolved with discussion and assistance with signs for the businesses. Before the law was in effect, we helped approximately 40 businesses with their "No Smoking" signage.
- In May PHDM supervisors hosted an Employee Appreciation lunch in each office. Everyone enjoyed this special treat.
- On June 11th we celebrated Sharon Heitman's forty years with the Health Department.
- The July Board of Health meeting is cancelled due to a schedule conflict for the Delta Board members. The August meeting will be held at the PHDM office in Menominee.

9. **Public Comment**—No comments

10. **Adjournment**

There being no further business, a motion was made by Mr. Burie with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 7:01 p.m. EST.

David O Schulz
Chairperson

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