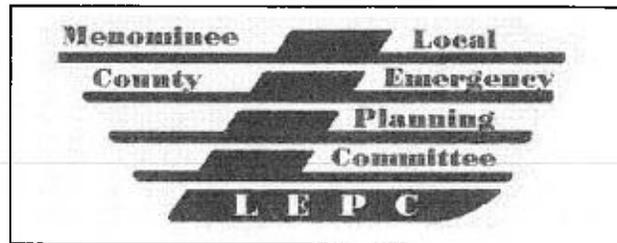


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## Agenda

August 7, 2014 – 1:30pm  
ISD Building, 1201 41<sup>st</sup> Avenue, Menominee

- 1.) Call to Order
- 2.) Introductions and sign-in sheet
- 3.) Review/Approve Agenda
- 4.) Review/Approve Minutes of Last Meeting
- 5.) Public Comment
- 6.) Presentations  
Red Cross/United Way – Philip Everhart
- 7.) Old Business  
Emergency Management Coordinator Position  
Menominee County Hazard Mitigation Plan – update from CUPPAD
- 8.) New Business  
New Emergency Management Coordinator Report  
Update on Menominee County Hazard Mitigation Plan
- 9.) Any other items of interest  
Items for August meeting agenda
- 10.) Adjournment

The Menominee County Local Emergency Planning Committee (LEPC) meeting was called to order at 1300 hours on November 7, 2013 by Chairperson Mike Shaffer.

Members Present: Debra Wormwood, Valerie Hallam, Mike Shaffer, Dayna Kapp, Brian Barrette, Kenny Marks, Matt LaBonte, Scott Vanidestine, Judy Gregory, and Mark Petersen.

Review/Approve Agenda: There was a motion by Dayna Kapp to approve the Agenda with the corrected year being 2013, second by Judy Gregory to approve the agenda as presented. Motion carried.

Review/Approve Minutes of Last Meeting: There was a motion by Debra Wormwood, second by Dayna Kapp to approve the minutes of the previous meeting. Motion carried.

No Public Comment.

Old Business:

HMEP (Hazardous Material Emergency Preparedness) Grant Update: 2013 was completed, 2014 is in progress.

Need to update LEPC membership information, and establish the new 2014 quarterly meeting schedule. (February, May, August, and November at 1300 hours)

Tier II Compliance / List of Facilities Off-Site Plans: Clearwater due for review in 2014. Anchor Coupling plan was sent to Anchor Coupling for signatures. Terry Duncan signed copy and returned it to Brian Bousley. Ruleau Brothers, Menominee City Water Dept., and Menominee City Wastewater should be up to date. AT&T facility shut down and no longer considered a Tier II facility so they may drop off.

There was a concern raised about K&K Warehouses storing materials for Specialty Chem in the Emerson Warehouse. If they are going to be there more than 24 hours they must be reported. Mike Shaffer will draft a letter from the LEPC and send it to K&K with a copy to Specialty Chem.

Pre-Disaster Mitigation Plan – Review Hazard Ranking Chart from Chapter 3 Review strategies and number of responses per strategy, not just the number of responses. Mike Shaffer will check with Peter Van Steen from CUPPAD for a timeline.

RRTN: Menominee Fire Department has not worked on a proposal for the Regional Response Team. Last they heard was that the Region 8 sub-committee was discussing if we should have a Regional Response Team or not because of the different equipment that needs to be purchased/replaced. Dayna Kapp advised that she received information from Theresa Schwalbach, Marquette County, at the Health Care Coalition meeting yesterday that Ironwood Public Safety was pursuing RRTN and moving forward with a strike team concept. Most of the equipment is outdated. There was talk of trying for a U.P. wide millage to support a Haz Mat team.

Traffic Commodity Flow Study: Unknown status.

Red Cross: Judy Gregory, American Red Cross, advised that the Red Cross does have shelter or reception areas to set up (has list in office in Green Bay) which includes special needs clients. They do have equipment for opening shelters (Methodist Church) with an area for storage of cots, paper product, management kits, etc. The Methodist Church could be used as a Reception Center (waiting area) and the Shelter could be located at the Reception Area or moved to another location if necessary. The Red

Cross is recruiting for volunteers in the Menominee/Marinette area by their coordinator in Menominee who is doing a presentation this month. Phil Everhart is doing all of the responding for the area at this time.

Adjournment: A motion was made by Matt Labonte, second by Mark Petersen to adjourn at 1405 hours, motion carried.

The Menominee County Local Emergency Planning Committee (LEPC) meeting was called to order at 1330 hours on May 15, 2014 by Chairperson Mike Shaffer.

Members Present: Debra Wormwood, Mike Shaffer, Dayna Kapp, Brian Bousley, Darrell Moilanon, Mark Erickson, Philip Everhart, Robert Villas and Peter Van Steen

Review/Approve Agenda: There was a motion by Mark Erickson, second by Dana Kapp to approve the agenda as presented. Motion carried.

Review/Approve Minutes of Last Meeting: There were no minutes of the previous meeting to be approved. The meeting minutes from the November meeting will be approved at the next LPT meeting in August.

No Public Comment.

Old Business:

RRTN: The City of Ironwood Public Safety has taken control of the RRTN equipment and has been outfitting and upgrading the equipment. There still remains hope that there can be a hazmat strike force in the north, south, east and west. Exploring the options of regional strike teams and or supporting members is the continual talk by the Homeland Security Board, but a lot of questions and hurdles still remain funding and personnel payment being the top concerns.

New Business:

Emergency Management Coordinator Position: Interviews have been conducted and background checks are being done on the top two candidates and hopefully the position will be filled within the next month.

Menominee County Hazard Mitigation Plan- update from CUPPAD: Peter Van Steen went reviewed the revisions within the plan. Peter also asked for input from the committee on the following: Menominee County jurisdiction comments to see if anything needed to be added by the respective jurisdictions, adding 911 to Community Service Providers (made by Debra Wormwood), Adding Beacon and IFR for ambulance services in the northwestern portion of the county (made by Debra Wormwood), stating a mutual aid agreement exists between the city of the Menominee and the city of Marinette (made by Mark Erickson), removing the City of Stephenson Police department as a law enforcement agency as the city contracts with the Menominee County Sheriff Department for law enforcement services (made by Brian Bousley), amending the Michigan State Police detachment from the Stephenson Post to the City of Menominee. Motion made by Mark Erickson seconded by Debra Wormwood to accept proposed revisions to the Menominee County Hazard Mitigation Plan.

Adjournment: A motion was made by Dana Kapp, second by Mark Erickson to adjourn at 1410 hours, motion carried.