

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet as a *Committee of the Whole*
on **Tuesday, March 09, 2010 at 6:00 p.m. C.S.T.**
at the Menominee County Courthouse - Courtroom A

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- E. Department Head Report/Comments
- F. Approval of the Agenda
- G. Approval of the Previous Meeting Minutes ~ Feb. 9, 2010
- H. Presentations
 - Tony Radjenovich, MERS Representative ~ Retirement Benefits
 - Sheriff Marks ~ 9-1-1 Emergency Response Road Patrol Millage
 - Brian Bousley ~ Regional Guide book – Cindy Boyle available for questions

I. Agenda Items

- 1. Personnel Items
 - a. District Court ~ Appointment of Magistrate
- 2. Building and Grounds/ Parks Items:
 - a. Resolution 2010-05 ~ Support of DNR Grant for Shakey Lakes Bath House.
 - b. Land Donation from the Minne Family
 - c. Building Inspector ~ Update
- 3. Miscellaneous Items
 - a. Term of appointment of Audrey Jerzyk ~ Parks & Rec. Committee
 - b. Billing statement from Attorney Filoramo ~ Conversation with Garry Anderson
 - c. Commissioner Committee Assignments ~ Appoint to fill vacancies left by Dick Peterson
 - d. GIS (Geographic Information System) ~ Discussion
- 4. Finance Items
 - a. Superior State Administrators, INC. ~ Superior 125 plan contract
 - b. Courthouse/Health Dept. Cleaning Services Contract
 - c. Household Hazardous Waste Collection ~ 2010

Gary Eichhorn - Chairperson

Dick Peterson - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

- d. Commissioner Per Diems/Expenses
- e. Miscellaneous Bills

- J. Any other matters that may be properly presented
- K. Correspondence
- L. Public Comment
- M. Adjournment

COMMITTEE OF THE WHOLE

Tuesday ~ February 9, 2010
Menominee County Courthouse - Courtroom B
Menominee, MI 49858

MINUTES

The meeting was called to order at 6:00 p.m. (CST) by Vice Chairman Dick Peterson

The Pledge of Allegiance was recited.

Roll call was taken with the following in attendance:

Present: Commissioners Furlong, Anderson, Peterson, & Lang

Excused: Commissioner Eichhorn

Public Comment: None

Department Head Reports/Comments: None

Approval of the Agenda: Moved by Com. Anderson, seconded by Com. Lang to amend the agenda to include: (1) MERS – Retirement payment discussion - Buildings/Grounds & Administrator. (2) Land Parcel donation; (3) Building Inspector vacancy. Motion carried, 3-1 Com. Furlong voted nay. Motion by Com. Anderson supported by Com. Lang to approve the amended agenda. Motion carried, 3-1 Com. Furlong voted nay.

Approval of the Previous Meeting Minutes: Moved by Com. Anderson, seconded by Com. Furlong to approve the previous meeting minutes of January 12, 2010. Motion carried, 4-0.

Presentations: In-Sequence (GIS) Geographical Information System - Webinar presented by Jeff DeAnthony. Mr. DeAnthony points out that the In-Sequence GIS system is currently in a “Bata phase”, that means “Not yet developed”. The county will give feedback to develop their product. We will be able to use the program 100%, at no charge to the county for development. We will always own our data, InSequence will not take ownership, all they provide is a means to get it out to the public. Jeff adds, he already does have over 50 layers for Menominee County from the state and some imagery. The data would be located on their server and be accessed through the web with passwords they give to us. Then we can issue passwords to whoever we allow to access our information. Furlong – When you talk about the cost during the bata process, there is no charge for anyone? Jeff - The bata is designed for the county. I won’t charge the county a subscription fee or any type of fee or start up fee, because you are providing the feedback that I need to continue to develop this product. The only fees that are associated will be to a customer that is purchasing data from the public terminal. Furlong – so during the bata process, the customer will have access to this. Jeff – Absolutely, they can log on to your public terminal. There is a “shopping cart” feature in Global view. This is handled by a 3rd party accounting firm. There is an escrow set up with Maps in Deed and the county. Public wishing to purchase information from the county can do just that on the web for a fee. The county will set the fees for information purchased and InSequence will collect a fee for the online service also. The county would get a report each month of what was purchased. Every time someone purchases something from the shopping cart, the county will receive an email with a copy of the customer’s receipt. The two reports can be compared for accounting purposes. Furlong - Who inputs the data and updates? Jeff - The county will input all data; then Insequence engineers will get to work. Updates can be done on a daily, weekly, or monthly basis. A timeline for the extensive work; once we receive the information from you, it will take 4 weeks to process it and get it back to the county for approval. Once approved,

it will take another two weeks to build a public terminal. Total process is from 6 to 10 weeks. InSequence simply stores the data.

Agenda Items:

1. Personnel Items:

- a. Family Medical Leave request for Ms. Curran – Extension Secretary has requested leave under the FMLA for approx. 6 weeks, from Feb. 15, to March 29, 2010. Com. Anderson recommends this go to the full board for approval.

2. Building and Grounds/ Parks Items:

- a. Honeywell Boiler Monitoring Service – Administrator Bousley has contacted Honeywell because they currently are set up to monitor our boilers only we don't have a current contract with them and the boilers are not being monitored. The proposed service contract will cost the county \$696 per year. Furlong – are we locked in this contract for repairs to the equipment also? Bousley will look into this. Furlong – it's my understanding if the boiler goes down, it will affect the courthouse and the jail. We pay people to be at the jail 24 hours per day, why can't someone from the jail contact us if it's getting cold. That's really what has been happening since no contract is in place. Lang – "I question if this is necessary". We did have an agreement with Honeywell, it was more than monitoring, it also included maintenance. It ended up costing us a lot of money. It's my understanding we have two boilers that operate in tandem. One will run for about 16 hours then shut down, then the other one kicks in, there's the vice that if one boiler shuts down before it's supposed to, the other will kick in to back it up. I've checked and we've never had a situation when the backup boiler didn't kick in when it needed to. Anderson – The monitoring system will head off a problem before it becomes a problem. The system can catch a problem before the boiler blows up. The buildings and grounds person stressed some concern that we don't have a monitoring system in place in case something happens. Anderson would like to move this forward to the CB. Furlong – I don't feel comfortable spending \$700 for monitoring when we already have employees that monitor the status. We have employees to do daily/monthly boiler inspections. We're spending money that we already have people here to do. Peterson – maybe we should have Al Thompson and his new assistant come and give us more information on the need of the monitoring system. They should give us a report at our next meeting. Do we really need this or is this a safety issue?
- b. Security Upgrade ~ Fixed Cameras (2) for Courtroom A – Admin. Bousley had a discussion with the sheriff about the fixed cameras in courtroom A. This was approved a few months back (Nov.) and it was tabled for lack of an account number to purchase them from. Peterson, there is that jail fund, is it appropriate? It comes down to where the funding is coming from. The jail fund was turned over to the county. That would be one option. Furlong – Can't we take it from the designated building fund reserve? Anderson – I think we should move it forward to the meeting and discuss it at the meeting. Furlong – Well this is where it gets discussed. We already discussed it back in Nov. now we're looking at what account to take it out of. Anderson – I thought at one time we were going to get a grant to pay for the cameras, I thought we did get a grant. Lang – we put the Jail fund in the general fund, which gives us discretion to spend it on whatever we want. This expense should come out of the general fund. Peterson – that makes sense, this is a necessary expenditure and safety issue. Furlong – I recommend we send it to the board with the money coming out of the general fund. Peterson seconds, I would do it that way.

3.

Miscellaneous Items:

- a. Resolution 2010-04 ~ Resolution Supporting the Final Report of the Legislative Commission on Statutory Mandates – Peterson explains the Final Report of the Legislative Commission. He thinks we should support the resolution. Lang – talks about the state mandates that have been put on the county and the county doesn't get any more money to carry out those mandates, the state gains from them. Furlong – I support the resolution and recommend we move it forward to the board for approval. All commissioners concur.
- b. Superior State Administrators, Inc. - Superior 125 plan - Admin. Bousley spoke with Mr. Caley about the practices of the county. The big thing is that the county reimburses deductibles from insurance. That's perfectly legal, we just need to be sure we are doing this right and make sure the proper forms are being filled out for that. There are concerns with the current HIPPA laws that could become a burden on the county. Because of the sensitive information contained in some of the paperwork, it may benefit us to look at having a 3rd party get involved to ensure the laws are properly followed. Bousley would like to look into it a bit further. Furlong – do we have enough information to send this to the county board for approval? Something we should look into, but we do need to get the numbers together before anything is done. Mr. Caley does hand out some approx. numbers that the plan would cost the county. It is dependant on how many employees opt to use the 125 plan. The more employees that have the plan, the better it is for the county. We save money in the Medicare FICA. Furlong – I recommend we move this to the board for approval. All commissioners concur.
- c. Fair Business – 2009 Reporting requirements – Peterson states we have the final report of the fair for last year. There was a net profit of \$11,000. This will enable us to have a fair this year. Furlong – recommend we move to the county board to place the reports on file. All commissioners concur.
- d. BS&A dot net. ~ Server Requirements – Admin. Bousley - We have the specs on the server requirements. We need approval to go out for bids on the server to find the best buy for the county. Anderson – recommend we move forward. Furlong – how are we coming on the protocol county wide? Is everyone on the same page with inputting data? Schroud - The county database is updated when all the deeds come through from each township. So they are entered in at the county. We get address changes on a monthly basis from the township treasurers, which is input monthly, so we're pretty accurate. Schroud – this is an update to our current system. Anderson – recommend to move this forward. All commissioners concur.
- e. NorthPointe Board of Directors ~ Committee Appointments – We currently have 6 applicants to choose from. Lang – We have until April 1st to appoint. I would like to hold the decision to appoint until after the results of the recall election. Furlong – does anyone know why they all expire all at the same time, why aren't the terms staggered? I think this is something that we should look at. Lang – I think we should look at why the terms aren't staggered. Anderson – It was an agenda item, I'd like to move it forward to the board. Furlong – find out what the by-laws state, we need to look at the staggered terms. I don't think all appointments should expire at the same time. I feel the representatives we currently have should be reappointed. Lang - I'm opposed to sending this to the board. Furlong – I'm opposed to sending this to the next meeting until we find out the bylaws and the timeline. Peterson asks Mr. Bousley to research the timelines and the appointments not being staggered.
- f. MERS Retirement – Building & Ground and Admin. Retirement costs - Anderson would like to make a recommendation to put this on the regular meeting to discuss and possibly make decisions on this. Lang - To determine what? Anderson – I've got some problems with the amount of money we're paying out. In the Administrators'

area, we're pay \$34,881 out per year, I don't think that's right. In the Buildings & Grounds area, we're pay out \$17,301 – I don't think that's accurate. Lang – I don't have a problem discussing this, but we have a MERS representative to explain this. I don't know where they can control that, but we should get an expert here to explain this to us. Anderson – I would like to take this to the board meeting to get some answers. Lang – that's not the place to get answers. That's the place to take action. Anderson – I think the commission will have to take some action to get some answers. Lang – I don't know what action we could possibly take. Bousley – I do have him scheduled to come to the next committee of the whole meeting. Anderson – And you (speaking to Bousley) have a meeting with him on the 23rd before the next meeting. Maybe Brian will have some answers then and we can go from there. Lang – I think we should have a representative come in at the next committee of the whole, I think that's the proper venue for it. I don't think we're in the position to be making motions on something we don't understand. Furlong – I agree with Garry, if we're spending more money than we should be spending, we have an opportunity to adjust that. But taking this to the county board for discussion and action is the wrong venue. We should have the MERS rep. come to the next COW so we can ask questions before discussion and votes.

- g. Land Parcel donation – There has been an offer from a property owner in the county to donate a piece of property (approx. ¼ acre) to the county. This piece of property is located along Chappy Rapids and is offered in memory of their parents. Lesperance – Maybe this can be checked into and see if the property can be useful to the county. Maybe build a boat ramp, or a fishing dock.. Lang – were there any stipulations to accepting the property? Do we have to do anything specific with the property if we do accept it? Furlong – are there any strings attached, is it adjacent to other county property at Chappy Rapids. I think there are too many questions that need to be answered. I recommend the Treasurer and the Equalization dept. along with Dan Hass check this out before we bring this to the next committee of the whole meeting. Peterson – I agree.
- h. Building Inspector position – Bousley met with the City in ref. to the building inspector position. Mr. Tom Lesperance was hired as the City Building Inspector. He talks about possibly offering assistance to/with the county and possibly create a joint effort to cover the whole county with inspections. Lang – have you given any consideration to enforcement of Act 347, Soil & Erosion Act. Tom will be certified to enforce that. That is one of the certifications he'll be going to Lansing to acquire. Furlong – I think it definitely merits further discussion and exploring possibilities of this joint venture. I think this may be beneficial for everyone. Bousley – What we can do is see if we can move forward. See what kind of proposals we can come up with that will benefit everyone. Furlong – We have a consensus here to continue to discuss this. Peterson – I think Brian, Mr. Goode and Mr. Lesperance should continue with their conversations and see what can be worked out. Furlong – I just want it to be known that we whole heartedly support the idea of a joint venture. Anderson – I think we should move it forward to the board in case we need to take action, because we do need a building inspector. Bousley – If we were to move it forward, we'd need to have a proposal in place to approve. We only have two weeks to do that. Mr. Lesperance is asked if that could be done. Mr. Lesperance says, a proposal is certainly possible, but more information is needed before a proposal can be drawn up. Lang – I think board action is a little premature at this point...sharing office space, will that be an issue? Furlong – recommend we forward this to the Committee of the Whole on Mar. 9th in order to discuss this further to see what we can come up with. Bousley states we need to have someone in place within 60 days after Larry's retirement. This will cut it close.

4. **Finance Items:**

- a. **Commissioner Per Diems/Expenses: Website Posting** - Com. Furlong recommends to move this item to the board for approval. Smith discusses placing the commissioner expenses/per diems on the website. This has been set up on the website under Com. Lang as of now. She asks the commissioners to look at it to see if that is what was requested to put on the website. Furlong – how much more work is this for you, our per diems and expenses are put on the website in the agendas. Is this just being redundant? Some commissioners don't keep their expenses on a monthly basis. Smith – I will need all expenses on a monthly basis to make this work. Lang – practically every meeting that I attend is reimbursed by the committee, but it's not showing on the expenses as a credit. Smith – currently the reimbursements do not show up on the expense reports. They are received into another account. There is a button on the website that will also show what reimbursements are received each month for each commissioner. Commissioners are asked to take a look at what was placed on the website (showing under Bernie only) and vote on this at the County board meeting.
- b. **Miscellaneous Bills** – consensus is to move forward to the board for approval.

Other Items Members may wish to present: Com. Furlong talks about a \$15 bill from Attorney Filoramo for a phone conversation with Anderson on 12-18-09. We have a rule P91-3 (Dissemination of Information – It shall be the policy of the Board that all information pertaining to business of the County Board obtained by individual commissioners...be transmitted in a timely fashion to all board members so that they will be better able to make informed decisions.) Furlong to Mr. Anderson – I understand the reasons for gaining knowledge, but you want us to pay for your knowledge; you should share it with everyone else. This happened Dec. 18, 09 and we still don't know what it's all about. Furlong recommends we don't pay this bill until we know what the information was. Anderson doesn't remember that particular conversation. Peterson to Anderson, see if you can't find out what the conversation with Filoramo was about and bring us up to date at our next meeting.

Correspondence: None

Public Comment: Ruby Ivens – Reappointments – I don't think people should stay on boards/committees forever. Lack of checks and balances and innovation. Suggest a limitation on the number of years appointments can be served. Retirement -\$51,000 is going into the retirement plan for two people, what is the total amount being paid into retirement? Suggest you get a firm knowledge of pros and cons to deal with retirement.

Diane Lesperance – State is not paying the Headlee as promised. The swamp tax, PILT has been cut 12% and the CFR will also be cut. Which means, what we have budgeted for this FY is going to be off by that amount.

Mr. Caley – Clarify to Mr. Lang, Yes there are legal requirements that the county is not currently in compliance with.

Adjournment: Moved by Comm. Lang, supported by Comm. Anderson to adjourn this meeting at 8:05 pm. Motion carried, 4-0.

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION

SUBJECT:	MERS (Municipal Employees' Retirement System)
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
Mr. Tony Radjenovich will be here to explain how the retirement system works	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION

SUBJECT:	9-1-1 Emergency Response Road Patrol Millage
DEPARTMENT:	Sheriff Dept.
ATTACHMENTS:	No
SUMMARY:	
Sheriff Marks will present the proposed Road Patrol Millage options to begin Jan. 2012	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION

SUBJECT:	Regional Guide Book
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Ms. Boyle would like Menominee County to purchase an ad for the Regional Guide of Menominee and Marinette. Ad prices are included. (FYI - A copy of the magazine was put in Commissioner mailboxes).</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Invest
IN YOUR BUSINESS

When you purchase an ad in the Regional Guide you're not only advertising to a wide market you're investing in your community. This publication is locally designed and published. The Guide promotes regional events, businesses, and many of the unique elements that make up such a remarkable area.

This publication is the best advertising tool of its kind in the region, as it directly targets those customers you depend on to help your business flourish, whether it be existing customers, tourists or new and developing businesses in our area. The Regional Guide has received unequalled response from participants and has been regarded for design style and as a highly effective advertising tool.

Target YOUR CUSTOMERS

Expand
YOUR EXPOSURE!

★ THE PERFECT ★

MARKETING

★ OPPORTUNITY

TO REACH YOUR

NEXT CUSTOMER!

★



P.O. box 233 Marinette, WI 54143

Reservation

SIGN UP TODAY!

Please ad size (dimensions listed to the right):

- Inside Front Cover \$2,500.
- Back Page 2,500.
- Inside Back Cover 2,000.
- Full Page 1,500.
- 1/2 Page 850.
- 1/4 Page 500.
- 1/8 Page 275.
- Directory Listing Only 100.

Business _____

Contact _____

Address _____

Phone (____) _____

Fax (____) _____

E-mail _____

Signature _____ Date _____

Please check one:

I will be using the same ad from last year's Regional Guide

I will be using the ad from last year's Regional Guide, with the revisions noted (Please make revisions on separate sheet and return with this order form.)

I am providing my ad electronically in Macintosh format as a QuarkXPress, Adobe Illustrator EPS file or Adobe Photoshop, or PDF on the disc type marked below

DVD CD-ROM

I require assistance in developing an ad

Advertising

DIMENSIONS

w x h

- 1/2 Page Horizontal _____ 7.5" x 4.5"
- 1/2 Page Vertical _____ 3.5" x 9.5"
- 1/4 Page _____ 3.5" x 4.5"
- 1/8 Page _____ 3.5" x 2.25"
- Inside Front Cover _____ 7.5" x 9.5"
- Inside Back Cover _____ 7.5" x 9.5"
- Back Cover _____ 8" x 7.5"

Electronic

FILE GUIDELINES

1. You are encouraged to provide your logo and other images electronically. Provide these files in EPS, PDF or TIFF format. Color photo images should be in CMYK mode. All images should be at a resolution of at least 300 dpi.
2. Agencies or individuals using QuarkXPress, Adobe Illustrator & Photoshop for the Macintosh can provide ads on disk. Remember to include all fonts and placed images with your file.
3. We can take the following media (disk) types formatted for the Macintosh Operating System, Zip disk, DVD, or Compact Disc

E-mail files to:

art@boyledesigngroup.net

Make check payable to:

Boyle Design Group

P.O. Box 233

Marinette, WI 54143

Fax reservation form to: | Call with questions:

715.735.3120

715.735.3130

Production

SERVICES

Included FREE with your participation is the professional design of your full color ad. We will be happy to use your ad from a previous issue of the Regional Guide or your ad can be created from other advertisements you have in separate publications, a business card, or from scratch. If necessary, there is a scan fee of \$8 and a logo recreation fee of \$10 - \$20.

You will receive a PDF proof of your ad through e-mail to confirm text layout. If you do not have access to e-mail a proof can be faxed or mailed. If your ad requires changes you will receive one set of alterations at no additional charge. Any other changes will be charged at a rate of \$60/hr.

All advertisers in the Regional Guide will get the exposure of their ad, plus a **FREE** listing in the business directory.



We thank you for your support!

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	District Court Appoints Magistrate
DEPARTMENT:	District Court
ATTACHMENTS:	Yes
SUMMARY:	
<p>Judge Barstow has appointed Ms. Linda Menacher as the new District Court Magistrate. By Statute, the District Court Judge appoints the magistrate, but the county board must approve.</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

95A JUDICIAL DISTRICT COURT

Menominee County Courthouse
839 Tenth Avenue
Menominee, Michigan 49858-3000
Fax (906) 863-2023
TDD (Michigan Relay Center) 1-800-649-3777

JEFFREY G. BARSTOW
District Judge
(906) 863-9408

Linda A. Menacher
Court Reporter
(906) 863-9408

Magistrate
(906) 863-6776



Trenna R. Parrette
Clerk
(906) 863-8532

Sara Lee Daley
Deputy Clerk
(906) 863-8532

Mike Pfankuch
Probation Officer
(906) 863-2708

February 22, 2010

Menominee County Board of Commissioners

Dear Board of Commissioners,

Please be advised that I have appointed Linda Menacher as Magistrate. Linda has worked in the court for over 16 years. I am confident that she is the most qualified person for the position and brings to the job extensive knowledge.

By statute the judge appoints the magistrate, but it is subject to board approval. Therefore, I respectfully request that approval be given at the next board meeting.

If you have any questions, please contact me. Thank you for your consideration.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jeffrey G. Barstow".

Jeffrey G. Barstow
District Judge

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2010-05 ~ Support of DNR Grant for Shakey Lakes Park Bath House
DEPARTMENT:	Administrator
ATTACHMENTS:	Yes
SUMMARY:	
<p>Administrator Bousley is applying for a grant through the MI DNR for the Federal Recreational Trust Fund Grant System in the amount of \$140,000. This grant requires 25% matching funds, which are available through the Parks Improvement Fund.</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

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MENOMINEE COUNTY BOARD OF COMMISSIONERS

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MENOMINEE COUNTY RESOLUTION 2010-05 Support of DNR Grant for Shakey Lakes Park Bath House

WHEREAS, the County of Menominee supports the grant application made to the Michigan Department of Natural Resources for the Federal Recreational Trust Fund Grant in the amount of \$140,000. The application is to build a handicap accessible bathhouse at Shakey Lakes County Park, and

WHEREAS, the County of Menominee recognizes the twenty five (25) percent match requirement for the Federal Recreational Trust Fund Grant, and will secure the matching funds.

NOW, THEREFORE, BE IT RESOLVED, if the County of Menominee is awarded a grant by the Michigan Department of Natural resources, the County of Menominee agrees to accept the grant award, and may enter into an agreement with the State of Michigan for the above referenced project. The County of Menominee will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the County Board of Commissioners of the County of Menominee, State of Michigan, names the fiscal agent for the County of Menominee for this project as:

Brian R. Bousley
County Administrator
839 10th Ave.
Menominee, MI 49858

**PASSED AND ADOPTED BY THE MENOMINEE COUNTY BOARD OF COMMISSIONERS ON THIS
23RD DAY OF MARCH, 2010.**

Gary Eichhorn, Chairman

Date

Brian R. Bousley, Administrator

Date

ATTEST:

Marc Kleiman, County Clerk

Date

Gary Eichhorn - Chairperson

Dick Peterson - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

STATE AND LOCAL RECREATION, INCLUDING LAND ACQUISITION

MICHIGAN NATURAL RESOURCES TRUST FUND

Program Objective(s):

The objective is to provide grants to local units of government and to the state for acquisition and development of lands and facilities for outdoor recreation or the protection of Michigan's significant natural resources.

Criteria:

Applications are evaluated on established criteria such as resource protection, access to recreation opportunities, and project need. At least 25 percent of the cost of the project is required as match from local government applicants. Final grant recommendations are made by the Michigan Natural Resources Trust Fund (MNRTF) Board (members are appointed by the Governor) to the state legislature for final approval. Criteria are listed in the "2010 Michigan Natural Resources Trust Fund Application Guidelines" booklet given to all applicants. There are twelve evaluation criteria:

1. Need for Project
2. Site and Project Initiatives
3. Applicant History
4. Natural Resource Based Recreation Opportunities
5. Financial Need of the Applicant
6. Urban Area Recreation Opportunities
7. Applicant Match
8. Entrance Fees
9. Universal Design (for development projects only)
10. Oil and Gas Impacted Areas
11. Priority Project Types of the MNRTF Board
12. Oil and gas impacted areas

The 2010 Special Initiatives of the Board are:

1. Trails/Greenways
2. Wildlife/Ecological Corridors and Winter Deeryard Acquisitions
3. Project is Located within an Urban Area

Eligibility:

Any local unit of government, including school districts, or any combination of units in which authority is legally constituted to provide recreation. Local units of government, school districts and local authorities must have a DNR-approved recreation plan to be eligible.

Application Process:

1. Submittal and approval of a 5-year community recreation plan.
2. Submittal of grant application.
3. Evaluation by Department staff.
4. Recommendation by the MNRTF Board.
5. Passage of an appropriations bill by the legislature and signature by the Governor.

Deadline(s):

Applications must be postmarked (by the U.S. Postal Service) no later than April 1, 2010. A secondary application deadline of August 2, 2010, is for acquisition applications only.

Timeline(s):

Grant recommendations are made by the MNRTF Board of Trustees in December. Final grant awards are dependent on the appropriations process, but in general are made within 12 to 18 months after the application deadline.

Dollar Amount(s) Available:

Development project minimum/maximum grant amount: \$15,000 to \$500,000. No minimum/maximum limits on land acquisition grants.

Source(s) of Funds:

Michigan Natural Resources Trust Fund

Authority:

Part 19 of P.A. 451 of 1994, as amended

Contact(s):

Grants Management, Deborah Apostol, 517-335-3046, apostold@michigan.gov

Fiscal Year 2010 Funding Available:

The amount of funds available is not known at this time. Available funds are dependent on revenue and interest accruing to the MNRTF in a particular Fiscal Year and constitutional provisions. For more information, go to Grants Management's website at: www.michigan.gov/dnr-grants.

MENOMINEE COUNTY

Trial Balance

March 2010

Account Number	Account Title	Debit \$	Credit \$
Fund: PARK IMPROVEMENT FUND			
220-000-001.00	CASH	94,705.53	
220-000-390.00	FUND BALANCE		89,133.53
220-000-652.01	BOAT FEES		572.00
220-000-699.00	TRANSFERS/APPROPRIATION		5,000.00
		94,705.53	94,705.53
		94,705.53	94,705.53

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Land Donation from the Minne Family
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion whether the County should accept this land donation or not. Will it benefit the County?	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Brian Bousley

From: Minne, Mark
Sent: Friday, February 19, 2010 8:43 AM
To: Brian Bousley
Subject: RE: Menominee County Land

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Mr. Brian Bousley,

The family's position is that we want the property to benefit Menominee County through an unrestricted donation. If the best interests of Menominee County are served in selling the property and use the proceeds for other projects, that would be acceptable to the family.

Regards,

Mark Minne

From: Brian Bousley [mailto:bbousley@Menomineeeco.com]
Sent: Tuesday, February 16, 2010 1:30 PM
To: Minne, Mark
Subject: Menominee County Land

Good Afternoon Mr. Minne,

During the Committee of the Whole meeting, the commissioners had a question in regards to the land you and your family would like to donate. The commissioners wanted to know if there would be any caveats attached to the property. The reason the question was posed was due to if we were unable to develop the property for recreational usage could the county sell the property. I want you to be aware of every possibility before any agreement is reached. I do not know what avenue the county board wants to pursue. The county wants you and your family to be able to feel comfortable, and if your decision is to put the land on the market we do understand.

Please notify me with a response and your thoughts on your property.

Thank you for your patience and understanding,

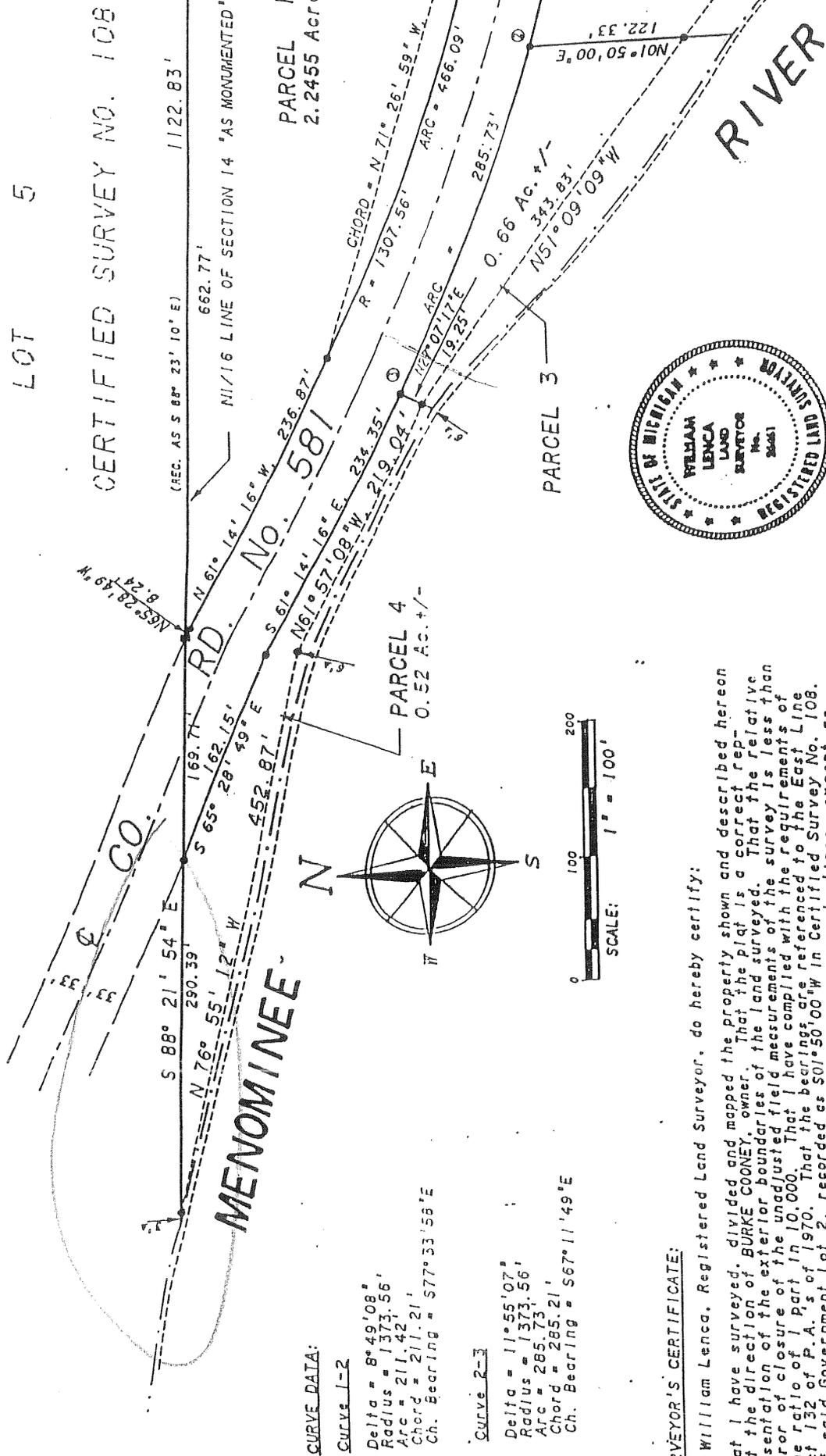
Brian R. Bousley
Menominee County
Administrator

PLAT OF SURVEY

PART OF GOVERNMENT LOT 2 OF SECTION 14, T32N - R28W
 MENOMINEE TOWNSHIP, MENOMINEE COUNTY, MI.

LOT 5

CERTIFIED SURVEY NO. 108



CURVE DATA:

Curve 1-2

Delta = 8° 49' 08"
 Radius = 1373.56'
 Arc = 211.42'
 Chord = 211.21'
 Ch. Bearing = S 77° 33' 56" E

Curve 2-3

Delta = 11° 55' 07"
 Radius = 1373.56'
 Arc = 285.73'
 Chord = 285.21'
 Ch. Bearing = S 67° 11' 49" E

SURVEYOR'S CERTIFICATE:

I, William Lenca, Registered Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped the property shown and described hereon by the direction of BURKE COONEY, owner. That the plat is a correct representation of the exterior boundaries of the land surveyed. That the relative error of closure of the unadjusted field measurements of the survey is less than the ratio of 1 part in 10,000. That I have complied with the requirements of Act 152 of P. A. s of 1970. That the bearings are referenced to the East Line of said Government Lot 2, recorded as 501° 50' 00" W in Certified Survey No. 108. That there are no encroachments either way across property lines, except as shown.

DATED this 22 day of October, 1995.

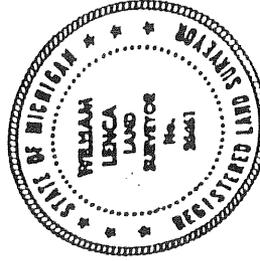
William Lenca
 William Lenca, Mich. RLS No: 26561

DATE OF SURVEY: July 14, 1992

REVISED: Sept. 22, 1995

LEGEND:

- - 5/8" x 24" Iron Rod/Ident. cap set.
- - 1/2" dia. Iron rod found.
- - 4" Square Concrete Monument found.
- ⊙ - Corner recorded under Act 74, P.A.'s of 1970.



Annette Filibeck

MINNE Property

From: Jill Schwanz [jschwanz@new.rr.com]
Sent: Thursday, February 25, 2010 6:48 AM
To: Annette Filibeck
Subject: Re: Minne description

Hey Annette-

Here is the Minne Legal Description.

ALL THAT PRT OF GL2 OF SEC 14, T32N R 28W BNG BOUNDED AND DESC AS FOLLOW: FROM THE N1/4 CO OF SD SEC 14, MEAS S01°50'00"W 639.18' ALG THE E LN OF SD GL2 TO AN EXISTING 1/2" DIAMETER STEEL REBAR AT THE NE'LY COR OF LOT 5 CS#108; TH S62°55'50"W (RECORDED AS S62°56'23"W) 1131.25' ALG THE NW'LY LN OF SD LOT 5 TO AN EXISTING CONC MONUMENT ON THE N'LY ROW OF RIVER RD; TH S20°31'01"W 66.16' TO A SET 5/8" DIAMETER STEEL REBAR ON THE S'LY ROW OF RIVER ROAD AT THE PT OF BEG OF THE PARCEL DESC HEREIN: TH N73°24'32"W 186.06' ALG SD ROW TO AN EXISTING 1/2" DIAMETER STEEL REBAR; TH S01°49'21"W, 110.48' ALG THE E LN OF LANDS DESC IN LIBER 190 OF DEEDS PAGE 13 TO AN EXISTING 1/2" DIAMETER STEEL REBAR ON AN INTERMEDIATE TRAVERSE LINE (ITL) ALG THE SHORE OF THE MENO RVR, TH S82°16'32"E 119.12' ALG SD ITL TO A SET 5/8" DIAMETER STEEL REBAR ON THE EAST-WEST 1/16 LN IN THE N 1/2 OF SD SEC 14; TH S88°22'49"E 240.05' ALG SD LN TO ITS INTERSECTION WITH THE S'LY ROW OF RIVER ROAD; TH N65°33'01"W 193.53' TO THE POB. .56AC M/L

(INCLUDING THOSE LANDS LYING BETWEEN THE ABOVE DESC (ITL) AND THE WATERS OF THE MENO RIVER AT ORDINARY HIGH WATER MARK.

----- Annette Filibeck <AFilibeck@Menomineeeco.com> wrote:

=====

Hi Jill, Peggy is out of the office today and I had a request for the description on the Minne property, parcel 010-214-018-25. When I clicked on the legal description it came up empty, so was wondering if at all possible today, you could email or fax me a copy of the legal description? I would really appreciate it. Thanks so much. Annette

PARCEL: 010-214-018-25 2008 SCHOOL: 55100 CLASS: 402

VARIABLE: 4,900 ASSESSED: 4,900 PRE: 0.00%

	Seas	Tax	Paid	Dlq
S.E.T.	Summ	29.40	0.00	29.40
COUNTY OPERATING	Summ	34.59	0.00	34.59
<hr/>				
TAX TOTAL	Summ	63.99	0.00	63.99
LOCAL INTRST	Summ			3.83
TOTAL				67.82
<hr/>				
COUNTY OPERATING	Wint	0.00	0.00	0.00
ROAD PATROL	Wint	5.37	0.00	5.37
SENIOR CITIZENS	Wint	2.76	0.00	2.76
SCHOOL DEBT	Wint	12.74	0.00	12.74
SCHOOL OPERATING	Wint	87.36	0.00	87.36
L. S. D.	Wint	10.99	0.00	10.99
<hr/>				
TAX TOTAL	Wint	119.22	0.00	119.22
<hr/>				
TAX TOTAL - ALL SEASONS		183.21	0.00	183.21
TOTAL LOCAL INTEREST				3.83
TOTAL				187.04

Added to delinquent

2008 paid

$$\begin{array}{r} \text{Set} = 6 \quad .4594 \quad 1.76 \\ \text{L} = 7.0612 \quad .5407 \quad 2.07 \\ \hline 13.0612 \quad \quad 3.83 \end{array}$$

The taxpayer named below has brought to the attention of the Assessor the fact that a clerical error or mutual mistake of fact relative to the correct assessment figure has been made in the assessment of property which is within your collecting jurisdiction. The authority for correction of this error by we, the undersigned, is stated in the General Property Tax Laws of the State of Michigan, 211.53b.

Owner...: MINNE MARK & LAURA

Parcel #...: 55-010-214-018-25
 Prop Type...: REAL PROPERTY
 School.....: 55100
 Class.....: 402

Pr. Addr:

TITLE	ADJUSTED FIGURES: WINTER	
	ORIGINAL	ADJUSTED
ASSESSED VALUE	0	4,900
SEV	0	4,900
TAXABLE VALUE	0	4,900
PRE/MBT %	0.0000	0.0000

TAKING AUTHORITY	MILLAGE	ORIGINAL	ADJUSTED	DIFFERENCE
COUNTY OPERATING	0.00000	0.00	0.00	0.00
ROAD PATROL	1.09780	0.00	5.37	5.37
SENIOR CITIZENS	0.56450	0.00	2.76	2.76
SCHOOL DEBT	2.60000	0.00	12.74	12.74
SCHOOL OPERATING	17.82900	0.00	87.36	87.36
I. S. D.	2.24370	0.00	10.99	10.99
Sp. Assessments	0.00000	0.00	0.00	0.00
Sub Total		0.00	119.22	119.22
Admin. Fee		0.00	0.00	0.00
TOTALS---->	24.33500	0.00	119.22	119.22

STATE OF MICHIGAN - COUNTY OF MENOMINEE

We, the undersigned members of MENOMINEE TOWNSHIP Board of Review swear or affirm the above information is, to the best of our knowledge, true.

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

DATED THIS _____ DAY OF _____

SUPERVISOR/SECRETARY _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Term of appointment of Audry Jerzyk to Parks Committee
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Parks Committee has asked whether the two year term of appointment for Ms. Jerzyk is correct according to the Parks by-laws.</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

1996

BYLAWS

ARTICLE I: Name. Menominee County Parks & Recreation Committee.

ARTICLE II: Purpose. To act as an advisory committee to the Menominee County Parks & Recreation System.

ARTICLE III: Members. The members of this Committee are those persons who have been appointed by the Board of Commissioners. There shall be six (6) public at-large representatives and one (2) County Board representative. All have voting powers. Effective January 1, 1999, the term limits for committee members will be as follows:

- Two park committee members will have one year terms
- Two park committee members will have two year terms
- Two park committee members will have three year terms.

After serving the first term, all park committee members will serve three year staggered terms.

Article III - amended October 14, 1998 by Parks & Recreation Committee

Section 1. Voting. All members who are present shall vote whenever the question is put by the Chair. County Administrator or designee shall be the recorder.

Sub. Section 1. Abstention. No member may abstain from voting "yes or no" unless excused by a majority of those present.

ARTICLE IV: Officers

Section 1. The officers of this Committee shall be a Chairperson and a Vice Chairperson.

Section 2. The term of office shall be for one year. The individual may succeed her/himself.

Section 3. These officers shall be elected at its first meeting of the year.

Section 4. Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Committee to elect. The vote will be taken by a randomly selected call of the roll.

12/8/09 Approved
By Dan Hass
not yet approved
by Parks committee
OR County Bd.

BYLAWS

ARTICLE I: Name. Menominee County Parks & Recreation Committee.

ARTICLE II: Purpose. To act as an advisory committee to the Menominee County Parks & Recreation System.

ARTICLE III: Members. Amended December, 2009, by the Parks & Recreation Committee.

The members of this Committee are those persons who have been appointed by the Board of Commissioners. There shall be five (5) public at-large representatives and two (2) County Board representatives. All have voting powers.

The County Board Representatives shall serve for one (1) year terms. All Public at-large representatives will serve three (3) year staggered terms.

Section 1. Voting. All members who are present shall vote whenever the question is put by the Chair. The Secretary or designee shall be the recorder.

Sub. Section 1. Abstention. No member may abstain from voting "yes or no" unless excused by a majority of those present.

ARTICLE IV: Officers

ARTICLE IV - Amended August 12, 2009 by Parks & Recreation Committee.

Section 1. The officers of this Committee shall be a Chairperson, a Vice Chairperson and a Secretary.

Section 2. The term of office shall be for one year. The individual may succeed her/himself.

Section 3. These officers shall be elected at its first meeting of the year.

Section 4. Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Committee to elect. The vote will be taken by a randomly selected call of the roll.

Section 5. Officer Powers and Duties.

PLANNING COMMISSION	Members	Appointed	Term Expiration
Advertise	Jason Lauzer	January 1, 2009	December 31, 2011 appointed 11.25.08 rescind 1.29.09
	Cheryl Hargrove	re-January 1, 2009	December 31, 2011 appointed 11.25.08 rescind 1.29.09
	Rosalie Naser	January 1, 2010	December 31, 2012 appointed 1/6/10
	Mike Erdman	re-January 1, 2008	December 31, 2010 appointed 1.22.08
	Lillian Schultz	re-1/1/2010	December 31, 2012 appointed 1/6/10
Board	James Furlong		Annually
	Gary Eichhorn		Annually
PLAT BOARD	Members		Statutory
	County Clerk		/////
	County Treasurer		/////
	County Board Chair		/////
PARKS & RECREATION COMMITTEE	Members	Appointed	Term Expiration
Advertise	Ruby Ivens	Sept. 22, 2009	December 31, 2010 remainder of Mr. Lyons term
	Judy Bright	re-January 1, 2008	December 31, 2010 appointed 2.26.08
	Vola Bleile	re-1/1/2009	December 31, 2011 appointed 11.25.08 Rescind 1.29.09
	Robert Desjaralis	12/22/2009	December 31, 2010 remainder of mark Aubert term
	Audrey Jerzyk	January 1, 2010	December 31, 2011 appointed 12/22/09
Board	Dick Peterson		Annually
Board	James Furlong		Annually

December 22, 2009

APPROVED
1-26-10

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, Lang, and Peterson.

Absent: None.

Chairman Eichhorn called for public comment. Public comments were made by:

Tom Geltz Proposed bridge to Twinn Islands in WI.

Chairman Eichhorn discussed the need to amend the agenda.

Moved by Com. Peterson, supported by Com. Anderson to amend the agenda to add a motion to sell a piece of Menominee County property to Greg Arnold. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Anderson to approve the amended agenda. Motion was approved 5-0.

Com. Furlong stated that the minutes from the November 24, 2009 County Board meeting needed to be changed. The last motion on page three should have been made by Com. Furlong instead of Com. Lang.

Moved by Com. Furlong, supported by Com. Peterson to approve the amended minutes from the November 24, 2009 County Board meeting and from the minutes from the December 8, 2009 Special Meeting of the County Board. Motion was approved 5-0.

Presentations: None.

Department Head/Elected Officials Reports: None.

Moved by Com. Furlong, supported by Com. Peterson to approve Resolution 09-19 ~ Support of Marinette Marine Corporation. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Peterson to approve Resolution 09-20 ~ Honoring Larry Pepin for his service to Menominee County. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Peterson to approve Resolution 09-21 ~ Honoring Dr. Michael Erdman for his service to Menominee County. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Peterson to surplus one Sig P226 .40 Cal. pistol. This pistol will be replaced with a new pistol from employee donated funds at no cost to the county. Motion was approved 4-1. Com. Eichhorn voted nay.

Moved by Com. Furlong, supported by Com. Anderson to appoint Todd Rye and Shane Johnson to the Building Code-Construction Board of Appeals for a two year term (1/1/2010 – 12/31/2011). Motion was approved 5-0.

Discussion ensued as to the expiration date of county appointments. Com. Eichhorn discussed having all appointments end on February 28th instead of December 31. Com. Furlong suggested tabling appointments until Prosecuting Attorney Dan Hass can check if this can be done.

Moved by Com. Peterson, supported by Com. Furlong to appoint Diane Brazelton to the Menominee County Fair Board for a three year term (1/1/2010 – 12/31/2012). Motion was approved 5-0.

Moved by Com. Peterson, supported by Com. Furlong to appoint Dawn Wells to the Corrections Advisory Board – (Business Sector) for a one year term (1/1/2010 – 12/31/2010). Motion approved 5-0.

Moved by Com. Furlong, supported by Com. Lang to table the appointment of two vacancies on the Planning Commission for a three year term (1/1/2010-12/31/2012) until the next County Board meeting. Motion was approved 5-0.

Discussion ensued as to the appointment to the Parks and Recreation Committee. Com. Eichhorn recommended Audrey Jerzyk, Com. Lang and Com. Furlong recommended Jason Lauzer. Moved by Com. Anderson, supported by Com. Peterson to appoint Audrey Jerzyk to the Parks and Recreation Committee for a two year term (1/1/2010 – 12/31/2011). Motion was approved 3-2. Com. Furlong and Com. Lang voted nay

Discussion ensued as to the appointment to the Parks and Recreation Committee for the remainder of a resigned member's term. Com. Eichhorn recommended Bob Desjarlais, Com. Lang and Com. Furlong objected. Moved by Com. Peterson, supported by Com. Anderson to appoint Bob Desjarlais to the Parks and Recreation Committee for the remainder of a resigned member's term, to expire on 12/31/2010. Motion was approved 3-2. Com. Furlong and Com. Lang voted nay.

Discussion ensued as to the appointment to the Menominee County Library Board for a five year term. Com. Eichhorn recommended Carol Pfefferkorn, Com. Furlong recommended Kristin Bates, Com. Lang questioned Com. Eichhorn's recommendation. Moved by Com. Peterson, supported by Com. Anderson to appoint Carol Pfefferkorn to the Menominee County Library Board for a five year term (1/1/2010 – 12/31/2014). Motion was approved 3-2. Com. Furlong and Com. Lang voted nay.

Discussion ensued as to the appointment to the Twin County Airport Commission. Com. Eichhorn recommended John Hartz, Com. Furlong recommended Jeffery Jones, Com. Lang recommended Anthony Krysiak. Moved by Com. Anderson, supported by Com. Peterson to appoint John Hartz to the Twin County Airport Commission to represent Menominee County for

a six year term (1/1/2010 – 12/31/2015). Motion was approved 3-2. Com. Furlong and Com. Lang voted nay.

Moved by Com. Furlong, supported by Com. Peterson to authorize the Sheriff Department to purchase updated live scan equipment and accessories from ID Networks and CORE Technology using funds from the Byrne JAG Award of \$55,000.00 funds to be disbursed from acct.#101-301-934.04 (Livescan Equipment) and reimbursed to account# 101-000-544.04 (Ed Byrne JAG). Motion was approved 3-2. Com. Anderson and Com. Eichhorn voted nay.

Moved by Com. Peterson, supported by Com. Furlong to approve payment of Commissioner Per Diems & Expenses as recently submitted. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Anderson to approve the miscellaneous bills as paid on Nov. 18 & 25, 2009 in the amount of \$113,439.72. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Peterson to approve the sale of a piece of Menominee County property (MY-2 8/7 202G SEC 2 T38N R27W BEG ON E R/W LN OF HWY US-2 804' S & 838' E OF NW COR OF NW ¼ OF NW ¼, TH N 42 DEG 33M E 68.2', TH N 47 DEG 4M E 90', TH S 89 DEG 17M E 60', TH N 98.3' TH S 47 DEG 4M W 193', TH S 42 DEG 33M W 69.1', TH S 39 DEG 19M E 24' TO POB. .14A.) to Greg Arnold Jr. for the cost of Menominee County to prepare the documents. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Anderson to put Misc. Boards/Committees/Commissions Reports on file. Motion was approved 5-0.

- Other Matters that may be Properly Presented to Board:
- Public Health request – Place a defibrillator in the Annex building.
- Re-Organization – Date/time of reorganization meeting, discuss monthly meeting days/times/locations – Re-Organization meeting to be held January 6, 2010.
- Submission of 2010 Re-monumentation Grant Application - \$52,652

Moved by Com. Peterson, supported by Com. Furlong to place a defibrillator in the Menominee County Annex building. Motion was approved 5-0.

Informational Items: None.

Public Comment: None.

Moved by Com. Anderson, supported by Com. Peterson to adjourn at 6:38 p.m. Motion was approved 5-0.

Gary Eichhorn, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Billing Statement – Attorney Filoramo & Garry Anderson Conversation
DEPARTMENT:	County Board
ATTACHMENTS:	Yes
SUMMARY:	
<p>The county was billed for a telephone conference with Garry Anderson regarding a board appointment. Dissemination of information (County Policy P91-3) has not been complied with. Garry Anderson has been asked to explain his conversation with the attorney.</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY POLICIES

P91-1 COUNTY CAR - The Board strongly encourages the use of the county cars by all persons traveling on the behalf of the County outside of Menominee County. Requests for the cars shall be made through the County Administrator. He/she shall determine priority in the event that more than one person requests the car. Normally priority would be determined by the order in which the requests are received. The County Administrator shall notify the Superintendent of Buildings and Grounds. The Superintendent shall make arrangements with the person requesting the car and shall see that the car is fueled and checked prior to being released. The Superintendent shall also provide forms for reporting mileage, on the road expenses and other pertinent information.

Adopted: April 9, 1991
Amended: April 27, 1992
Amended: July 26, 1993

P91-2 OVERTIME AND COMPENSATORY TIME. It shall be the policy of the Board that all work assignments involving overtime or comp time shall be previously approved by the appropriate department head. A notice of approval shall be forwarded to the Administrator. In cases of emergency the Chairperson of Personnel shall be notified as soon as possible of the action taken.

Adopted: April 9, 1991
Amended: July 26, 1993

P91-3 DISSEMINATION OF INFORMATION. It shall be the policy of the Board that all information pertaining to business of the County Board obtained by individual commissioners, committees of the Board, employees of the county and other Elected Officials shall be transmitted in a timely fashion to all Board members so that they would be better able to make informed decisions. Regularly scheduled County Board packets and regularly scheduled Committee packets will be available in the Administrator's Office five days prior to the scheduled meeting.

Adopted: April 9, 1991
Amended: July 26, 1993
Amended: March 25, 2002
Amended: August 22, 2005

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Committee Assignments ~ Vacated by Dick Peterson
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	<p>The recall of Dick Peterson left many committee assignments with a vacant seat. Discussion to fill the vacant seats. (MTA, Fair Board, Park & Rec., Six County Alliance/MI Works, Finance Committee, Men. Business Dev. Corp.)</p>
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

2010 COMMITTEE ASSIGNMENTS

Road Commission

Garry Anderson

Health Department

Gary Eichhorn

Bernie Lang

Intergovernmental Relations (MTA)

Dick Peterson

Department of Human Services (DHS)

Bernie Lang

Mental Health (Northpointe)

Bernie Lang

UPRC&D

Gary Eichhorn

Fair Board

Dick Peterson

Park & Rec Committee

Dick Peterson

James Furlong

Financial Hardship

Garry Anderson

Remonumentation

James Furlong

Six County Alliance/MI Works!

Dick Peterson

Gary Eichhorn

Library Liaison (no vote)

Bernie Lang

E911 Governing Board

James Furlong

BAMC Board of Directors

None

Airport Commission

James Furlong

Garry Anderson

Planning Commission

Gary Eichhorn

James Furlong

CUPPAD/CAA

Bernie Lang

UPCAP

Bernie Lang

Finance Committee

Dick Peterson

Garry Anderson

Personnel Committee

James Furlong

Garry Anderson

Building & Grounds

None

Law Enforcement

None

Pinecrest

None

Men. Business Dev. Corp

County Administrator- voting

Dick Peterson—Non-Voting-

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	GIS (Geographic Information System)
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
Discussion of GIS for Menominee County.	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Superior State Administrators, Inc. ~ The Superior 125 Plan
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Menominee County Superior 125 plan, compliance. Discussion of contracting with Superior State Administrators for services provided to the county. Health Reimbursement Arrangements and Flex Spending Plan.	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Brian Bousley

From: Bruce Caley [bruce@superiorstate.net]
Sent: Monday, February 15, 2010 4:55 PM
To: Brian Bousley
Subject: Menominee County Agreements
Attachments: mcounty service.pdf

Importance: High

Hi Brian,

Attached are our service agreements for you to review. If you find you have questions, please let me know and we can set a time to meet.

I should point out that currently with the Flexible Spending we send you reimbursement checks in bulk and someone at the county then signs and distributes them to the employees.

For no additional costs to the county, we can cut and sign the checks and mail them direct to the employees at their homes or we can automatically deposit them to their checking accounts with Direct Deposit (their choice). This would be another time saver for the county and helps keep HIPAA sensitive info out of Menominee County employee hands.

If you would like these options, the last page of the attachment would need to be completed. If this is not desired, that page does not need to be completed.

Questions, please let me know.

Thanks again, Bruce

Bruce B. Caley, Founder
Superior State Administrators, Inc.
1101 11th Avenue, POB 577
Menominee, Michigan 49858
bruce@superiorstate.net
Phone: 906-863-4488, Ext. 11
Company Fax: 906-863-1105
Personal Fax: 775-822-3630
Visit our Web Site:
www.superiorstate.net

Celebrating 30+ Years of Service
1978 to 2010

.....
This communication, including attachments, are for the exclusive use of addressee and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any use, copying, disclosure, dissemination or distribution is strictly prohibited. If you are not the intended recipient, please notify the sender immediately

File
Copy

Menominee County

County Costs for Flexible Spending Account (FSA) and Deductible Reimbursement Plans (HRA)

HRA - 55 Employees @ \$3.50 a month:	\$192.50 per month
FSA & HRA - 15 Employees @ \$5.00 a month:	\$75.00 per month
Total monthly administrative fees:	<u>\$267.50</u> per month
Annual costs = \$267.50 x 12 months:	\$3,210
Annual compliance fees:	+ <u>450</u>
Total annual administrative costs:	<u>\$3,660</u>

County Savings for installing the FSA and HRA

The employer saves 7.65% on employee's 10% share of premiums and FSA deferrals.

Employee's share of premiums:	\$111,400
Employee FSA deferrals:	+ <u>17,249</u>
Total Employee contributions:	<u>\$128,649</u>
County Medicare/FICA tax savings:	\$9,842
Less administrative fees:	- <u>3,660</u>
County's net savings:	<u>\$6,182</u>

Employee Savings by having the FSA and HRA

The employees enjoy Medicare/FICA and State & Federal income tax savings.

Medicare/FICA taxes at 7.65% and State/Federal income taxes at 30% = 37.65%

\$128,649 x 37.65% = **\$48,436** in employee taxes saved.

SUPERIOR STATE ADMINISTRATORS, INC.

SERVICE AGREEMENT RECITALS

Employer has requested Superior State Administrators, Inc. ("SSA") to act as its agent for various administrative services related to certain benefit programs as described in this Agreement (collectively, the "Program"). SSA shall provide such services as agent of Employer and agent of the Program. In consideration of the mutual promises contained in this Agreement, Employer and SSA agree as follows.

ARTICLE I. INTRODUCTION

1.1 **Effective Date and Term** This Agreement shall commence on Friday, January 01, 2010 , and it shall continue until terminated in accordance with this agreement. Appendices incorporated into and made a part of this agreement may have a later effective date.

1.2 **Scope of Undertaking** Employer has sole and final authority to control and manage the operation of the Program. SSA is and shall remain an independent contractor with respect to the services being performed hereunder and shall not for any purpose be deemed an employee of Employer. Nor shall SSA and Employer be deemed partners, engaged in a joint venture or governed by any legal relationship other than that of independent contractor. SSA does not assume any responsibility for the general policy design of the Program, the adequacy of its funding, or any act or omission or breach of duty by Employer. Nor is SSA in any way to be deemed an insurer, underwriter or guarantor with respect to any benefits payable under the Program. SSA generally provides reimbursement services only and does not assume any financial risk or obligation with respect to claims for benefits payable by Employer under the Program. Nothing herein shall be deemed to constitute SSA as a party to the Program or to confer upon SSA any authority or control respecting management of the Program, authority or responsibility in connection with administration of the Program, or responsibility for the terms or validity of the Program. Nothing in this Agreement shall be deemed to impose upon SSA any obligation to any employee of Employer or any person who is participating in the program ("Participant").

ARTICLE II. EMPLOYER RESPONSIBILITIES

2.1 **Sole Responsibilities**

(a) General. Employer has the sole authority and responsibility for the Program and its operation, including the authority and responsibility for administering, construing and interpreting the provisions of the Program and making all determinations there under. Employer gives SSA the authority to act on behalf of Employer in connection with the Program, but only as expressly stated in this Agreement or as mutually agreed in writing by Employer and SSA. All final determinations as to a Participant's entitlement to Program benefits are to be made by Employer, including any determination upon appeal of a denied claim for Program benefits. Employer is considered the Plan Administrator and Named Fiduciary of the Program benefits for purposes of ERISA.

(b) Responsibilities. Without limiting Employer's responsibilities described herein, it shall be Employer's sole responsibility (as Plan Administrator) and duty to: ensure compliance with COBRA; perform required nondiscrimination testing; amend the Plans as necessary to ensure ongoing compliance with applicable law; file any required tax or governmental returns (including Form 5500 returns) relating to the Plans; determine if and when a valid election change has occurred; handle Participant claim appeals; execute and retain required Plan and claims documentation; and take all other steps necessary to maintain and operate the Plans in compliance with applicable provisions of the Plans, ERISA, HIPAA, the Code and other applicable federal and state laws, unless SSA provides such services under an appendix to this agreement, or amendment to this agreement.

2.2 **Service Charges; Funding** In consideration of the provision of services by SSA hereunder, the Employer agrees to make payments in the amounts specified herein. Failure to pay fees by the due date may result in the imposition of interest and penalties and/or termination of the Agreement. SSA may change the fees for any reason at the beginning of each 12-month period with the Effective Date provided that notice of such changes is provided at least 30 days before the beginning of such 12-month period. In addition, SSA may revise the fees during any 12-month period if changes to the Benefit Plans or applicable law are made (regardless of reason) that materially revise the nature or scope of the services contemplated by this Agreement. Such changes will be effective no earlier than 30 days after SSA provides written notice to Employer.

2.3 **Information to SSA** Employer shall furnish the information requested by SSA as determined necessary to perform SSA's functions hereunder, including information concerning the Program and the eligibility of individuals to participate in and receive Program benefits. Such information shall be provided to SSA in the time and in the manner agreed to by Employer and SSA.

2.4 **Plan Documents** Employer is responsible for the Program's compliance with all applicable federal and state laws and regulations and shall provide SSA with all relevant documents, including but not limited to, the Program documents and any Program amendments. Employer will notify SSA of any changes to the Program at least thirty (30) days before the effective date of such changes. As part of their services, SSA may supply Program with initial documents for Employer's review and approval. Employer acknowledges that SSA is not providing tax or legal advice and that Employer shall be solely responsible for determining the legal and tax status of the Program.

2.5 **Liability for Claims** Employer is responsible for payment of claims made pursuant to, and the benefits to be provided by, the Program. SSA does not insure or underwrite the liability of Employer under the Program. Except for expenses specifically assumed by SSA in this Agreement, Employer is responsible for all expenses incident to the Program.

2.6 **Indemnification** SSA will exercise the same reasonable care and due diligence in performing its obligations under this Agreement that a prudent administrator in the same industry would exercise. It shall not be a breach of the Standard of Care set forth herein if SSA acts in accordance with the Employer's written instructions. Except as otherwise provided in this Agreement, SSA will indemnify and hold Employer, its officers and employees harmless against all direct monetary damages of a compensatory nature to the extent such damages are reasonably ascertainable and only to the extent that such damages are the direct and proximate result of SSA's breach of the Standard of Care set forth herein. Employer agrees to indemnify and hold SSA, its officers, and employers harmless from and against all direct monetary damages of a compensatory nature, in connection with any action, suit, administrative proceeding or settlement related to the Benefit Plans for which SSA provides administration assistance to the Employer to the extent such damages arising from or related to services provided under this Agreement are not the direct and proximate result of SSA's breach of the Standard of Care set forth herein. Under no circumstance will either party be liable to the other in a breach of contract claim for any incidental, consequential and/or punitive damages.

2.7 **HIPAA Privacy** Employer shall provide SSA with notice of the privacy practices that Employer produces in accordance with HIPAA, as well as any subsequent changes to such notices. Employer shall provide SSA with any changes to, or revocation of, permission by a Participant to use or disclose PHI if such changes affect SSA's permitted or required uses or disclosures. Employer shall notify SSA of any restriction to the use or disclosure of PHI that Employer has agreed to in accordance with the privacy rules under HIPAA. Employer shall not request SSA to use or disclose PHI in any manner that would not be permissible under the privacy rules under HIPAA if done by Employer, except that SSA may use or disclose PHI for purposes of data aggregation and the management and administrative activities of SSA, as provided in Section 3.8 of this Agreement.

ARTICLE III. SSA RESPONSIBILITIES

- 3.1 **Sole Responsibilities** SSA's sole responsibilities shall be as described in this Agreement (including the obligations listed in any Appendix to this Agreement) and are non-discretionary.
- 3.2 **Service Delivery** SSA shall provide customer service personnel during normal business hours as determined by SSA by telephone and shall provide electronic communication services (voicemail, fax, email) twenty-four (24) hours per day, seven (7) days per week. SSA shall not be deemed in default of this Agreement, nor held responsible for, any cessation, interruption or delay in the performance of its obligations hereunder due to causes beyond its reasonable control, including, but not limited to, natural disaster, act of God, labor controversy, civil disturbance, disruption of the public markets, war or armed conflict, or the inability to obtain sufficient materials or services required in the conduct of its business, including Internet access, or any change in or the adoption of any law, judgment or decree.
- 3.3 **Bonding** SSA has, and will maintain, a fidelity bond for all persons involved in collecting money or making claim payments, and all officers of the company. This bond covers the handling of Employer's and Participants' money from dishonesty, theft, forgery or alteration, and unexplained disappearance.
- 3.4 **Additional Documents** If Employer requests, and Employer and SSA mutually agree upon payment of applicable fees, then SSA shall furnish Employer: (a) documents to be reviewed by Employer with its legal counsel, for creation of customized documentation for the Program to be approved and executed by Employer, including board resolutions, summary plan descriptions (SPDs), plan documents and plan amendments (if any); and (b) sample administrative forms needed for SSA to perform under this Agreement.
- 3.5 **Recordkeeping** SSA shall maintain, for the lesser of the term of eight (8) years following the date the record was created or the termination of this Agreement, the usual and customary books, records and documents, including electronic records, that relate to the Program and its Participants that SSA has prepared or that has otherwise come within its possession. These books, records and documents, including electronic records, are the property of Employer, and Employer has the right of continuing access to them during normal business hours at SSA's offices with reasonable prior notice. If this Agreement terminates, SSA may deliver, or at Employer's request, will deliver all such books, records and documents to Employer, subject to SSA's right to retain copies of any records it deems appropriate. Employer shall be required to pay SSA reasonable charges for transportation and/or duplication of such records.
- 3.6 **Standard of Care; Erroneous Payments** SSA shall use reasonable care and due diligence in the exercise of its powers and the performance of its duties under this Agreement. If SSA makes any payment under this Agreement to an ineligible person, or if more than the correct amount is paid, SSA shall make a diligent effort to recover any payment made to or on behalf of an ineligible person or any overpayment. However, SSA will not be liable for such payment, unless SSA would otherwise be liable under another provision of this Agreement.
- 3.7 **Notices to Participants** SSA shall provide to Employer all notices (including any required opt-out notice) reflecting its privacy policies and practices as required by state and/or federal law (including the Gramm-Leach-Bliley Act).
- 3.8 **Compliance with Privacy and Security Rules under HIPAA** Capitalized terms used in this Section (but not otherwise defined in this Agreement) shall have the same meaning as defined in 45 CFR, § 160.103, 164.103, 164.304, and 164501. Upon the relevant HIPAA applicability dates with regard to Employer's Program, the following provisions will apply:

(a) General Responsibilities as a "Business Associate." SSA recognizes that it is considered a "Business Associate" with regard to Employer's Program for purposes of the privacy and security rules under HIPAA.

1. SSA agrees not to use or further disclose PHI other than as permitted or required by this Agreement or as required by law.
2. SSA agrees to use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement.
3. SSA agrees to mitigate, to the extent practicable, any harmful effect that is known to SSA of a use or disclosure of PHI by SSA in violation of the terms of this Agreement.
4. SSA agrees to report to Employer any use or disclosure of PHI not provided for by this Agreement of which it becomes aware.
5. SSA agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by SSA on behalf of Employer, agrees to the same restrictions and conditions that apply throughout this Agreement to SSA with respect to such information.
6. SSA agrees to provide access, at the request of Employer, and in the time and manner designated by Employer, to PHI in a Designated Record Set, to Employer or, as directed by Employer, to an Individual in order to meet the requirements of 45 C.F.R. § 164.524.
7. SSA agrees to make any amendment(s) to PHI in a Designated Record Set that Employer directs or agrees to pursuant to 45 CFR, § 164.526 at the request of Employer or an Individual, and in the time and manner designated by Employer.
8. SSA agrees to make internal practices, books and records relating to the use and disclosure of PHI received from, or created or received by SSA on behalf of Employer available to Employer, or at the request of Employer, to the Secretary, in the time and manner designated by Employer or the Secretary, for purposes of the Secretary determining Employer's compliance with the privacy rules under HIPAA.
9. SSA agrees to document such disclosures of PHI and information related to such disclosures as would be required for Employer to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR, § 164.528.
10. SSA agrees to provide to Employer or an Individual, in the time and manner designated by Employer, information collected in accordance with Section 3.1 1(a)(9) to permit Employer to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR, § 164.528.
11. In the event that SSA conducts Standard Transactions with or on behalf of the Program, SSA will comply with the requirements in 45 CFR Part 162. SSA will require any subcontractor or agent involved with the conduct of such Standard Transactions to comply with each applicable requirement of 45 C.F.R. Part 162.
12. SSA agrees to implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic PHI that SSA creates, receives, maintains, or transmits on behalf of the Employer.
13. SSA agrees to ensure that any agent, including a subcontractor, to whom it provides electronic PHI created, received, maintained, or transmitted on behalf of the Employer, agrees to implement reasonable and appropriate safeguards to protect such electronic PHI.

14. SSA agrees to report to Employer any unauthorized access, use, disclosure, modification, or destruction of information or interference with information system operations which affect electronic PHI created, received, maintained, or transmitted on behalf of the Employer of which SSA becomes aware.

(b) Permitted Uses and Disclosures by SSA. SSA may use and disclose any PHI on behalf of, or to provide services to Employer, as specified in this Agreement; for the proper management and administration of SSA; to carry out the legal responsibilities of SSA; and to provide data aggregation services to Employer. Notwithstanding the foregoing, such use and disclosure of PHI may not violate the privacy rules of HIPAA.

(c) Amendment to Comply with Privacy and Security Rules. SSA agrees to amend this Section as is necessary from time to time to comply with the requirements of the privacy and security rules under HIPAA.

(d) Termination of Agreement. SSA agrees to termination of this Agreement by Employer if the terms of this Section are violated. In addition, at termination of this Agreement, SSA agrees to return or destroy all PHI received by SSA under this Agreement or, to the extent that it is not feasible, to continue to limit the further uses and disclosures of that information as provided by this Section.

3.9 **Non-Discretionary Duties; Additional Duties** SSA and Employer agree that the duties to be performed hereunder by SSA are non-discretionary duties. SSA and Employer may agree to additional duties in writing as may be specified in the Appendices.

ARTICLE IV. GENERAL PROVISIONS

4.1 Severability; Headings If any term of this Agreement is declared invalid by a court, the same will not affect the validity of any other provision, provided that the basic purposes of this Agreement are achieved through the remaining valid provisions. The headings of Sections and subsections contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

4.2 Compliance; Non-Waiver Failure by Employer or SSA to insist upon strict performance of any provision of this Agreement will not modify such provision, render it unenforceable, or waive any subsequent breach. No waiver or modification of any of the terms or provisions of this Agreement shall be valid unless in each instance the waiver or modification is accomplished pursuant to the amendment provisions of Section 4.3.

4.3 Assignment; Amendment Neither Employer nor SSA can assign this Agreement without the other party's written consent. This Agreement may be amended only by written agreement of duly authorized officers of Employer and SSA.

4.4 Audits Each party shall be authorized to perform audits of the records of payment to all Participants and other data specifically related to performance of the parties under this Agreement upon reasonable prior written notice to the other. Audits shall be performed during normal working hours. Audits may be performed by an agent of either party provided such agent signs an acceptable confidentiality agreement. Each party agrees to provide reasonable assistance and information to the auditors. Employer acknowledges and agrees that if it requests an audit, it shall reimburse SSA for SSA's reasonable expenses, including copying and labor costs, in assisting Employer to perform the audit. Each party also agrees to provide such additional information and reports as the other party shall reasonably request.

4.5 **Non-Disclosure of Proprietary Information**

(a) General. Employer and SSA each acknowledge that in contemplation of entering into this Agreement (and as a result of the contractual relationship created hereby), each party has revealed and disclosed, and shall continue to reveal and disclose to the other, information which is proprietary and/or confidential information of such party. Employer and SSA agree that each party shall: (i) keep such proprietary and/or confidential information of the other party in strict confidence; (ii) not disclose confidential information of the other party to any third parties or to any of its employees not having a legitimate need to know such information; and (iii) shall not use confidential information of the other party for any purpose not directly related to and necessary for the performance of its obligations under this Agreement (unless required to do so by a court of competent jurisdiction or a regulatory body having authority to require such disclosure).

(b) Confidential Information Defined. Information revealed or disclosed by a party for any purpose not directly related to and necessary for the performance of such party's obligations under this Agreement shall not be considered confidential information for purposes hereof; (i) if, when, and to the extent such information is or becomes generally available to the public without the fault or negligence of the party receiving or disclosing the information; or (ii) if the unrestricted use of such information by the party receiving or disclosing the information has been expressly authorized in writing and in advance by an authorized representative of the other party. For purposes of this Section, confidential information is any information in written, human-readable, machine-readable, or electronically recorded form (and legended as confidential and/or proprietary or words of similar import) and information disclosed orally in connection with this Agreement and identified as confidential and/or proprietary (or words of similar import); and programs, policies, practices, procedures, files, records and correspondence concerning the parties' respective businesses or finances. The terms and conditions of this Section 4.5 shall survive the termination of this Agreement.

4.6 **Arbitration** Any controversy or claim arising out of or relating to this Agreement between Employer and SSA, or the breach thereof, shall be subject to non-binding arbitration prior to the filing of a complaint in a court of law; provided, however, that such arbitration shall be final and binding and may be enforced in any court with the requisite jurisdiction if the parties agree in advance, in writing, that such arbitration shall have final, binding effect. All arbitration, whether binding or non-binding, shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association. The arbitration shall take place in the State of Michigan.

4.7 **Notices and Communications**

(a) Notices. All notices provided for herein shall be sent by guaranteed overnight mail, with tracing capability, or by first class United States mail, with postage prepaid, addressed to the other party at their respective addresses set forth below or such other addresses as either party may designate in writing to the other from time to time for such purposes. All notices provided for herein shall be deemed given or made when received.

(b) Addresses. Employer's address for notices as described above is per Article VI. SSA's address for notices as described above is: 1101 11th Avenue, Suite B2, PO Box 577, Menominee, MI 49858

(c) Communications. Employer agrees that SSA may communicate confidential, protected, privileged or otherwise sensitive information to Employer through a named contact designated by Employer ("Named Contact") and specifically agrees to indemnify SSA and hold it harmless: (i) for any such communications directed to Employer through the Named Contact attempted via telefax, mail, telephone, e-mail or any other media, acknowledging the possibility that such communications may be inadvertently misrouted or intercepted; and (ii) from any claim for the improper use or disclosure of any health information by SSA where such information is used or disclosed in a manner consistent with its duties and responsibilities hereunder.

4.8 Termination of Agreement

(a) Automatic. This Agreement shall automatically terminate as of the earliest of the following: (i) the effective date of any legislation which makes the Program and/or this Agreement illegal; (ii) the date Employer becomes insolvent, or bankrupt, or subject to liquidation, receivership, or conservatorship; or (iii) the termination date of the Program, subject to any agreement between Employer and SSA regarding payment of benefits after the Program is terminated.

(b) Optional. This Agreement may be terminated as of the earliest of the following: (i) by SSA upon the failure of Employer to pay any charges within thirty (30) business days after they are due and payable as provided in Article V; (ii) by SSA upon the failure of Employer to perform its obligations in accordance with this Agreement, (iii) by Employer upon the failure of SSA to perform its obligations in accordance with this Agreement, including the provisions of Section 3.8; or (iv) by either Employer or SSA, as of the end of the term of this Agreement, by giving the other party thirty (30) days written notice.

(c) Limited Continuation after Termination. If the Program is terminated, Employer and SSA mutually agree that this Agreement shall continue for the purpose of payment of any Program benefit, expense or claims incurred prior to the date of Program termination. In addition, if this Agreement is terminated while the Program continues in effect, Employer and SSA mutually agree that this Agreement shall continue for the purpose of payment of any claims for which requests for reimbursements have been received by SSA before the date of such termination. If this Agreement is continued in accordance with this subsection (c), Employer shall pay the monthly service charges incurred during the period that this Agreement is so continued and a final termination fee equal to the final month's service charge.

(d) Survival of Certain Provisions. Termination of this Agreement shall not terminate the rights or obligations of either party arising out of a period prior to such termination. The indemnity, confidentiality and privacy provisions of this Agreement shall survive its termination.

4.9 Complete Agreement; Governing Law This Agreement (including the Appendices) is the full Agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements and representations between the parties. This Agreement shall be construed, enforced and governed by the laws of the State of Michigan.

ARTICLE V. FEES AND CONSIDERATION

5.1 Fees and Consideration Fees are per Superior State Administrators, Inc. fee schedule for proposal # **1867** which is considered part of this agreement.

Page 4 of 5 Initial: _____

ARTICLE VI. EMPLOYER INFORMATION

This agreement is hereby made between Superior State Administrators, Inc. and:

Menominee County, MI
839 10th Avenue
Tax ID: Menominee, MI 49858

Phone: 906-863-9968
Fax: 906-863-8839
Tax ID: 386005907

Pursuant to Laws of: MI
Authorized Officer: _____
Title: _____

Form of Business: Governmental
Named Contact: Lisa Frost
Email: lfrost@menomineeco.com

Affiliated Employers

Tax ID's

Designated Contact List

Completion of this Designated Contact List indicates that the following individuals are authorized to carry out plan administration functions that the Employer performs for the Plan (i.e., the covered entity) and that SSA is authorized to disclose PHI to these individuals:

- 1. Lisa Frost 2. _____

A Service Appendix is attached for each appropriate service identified in the fee schedule.

Additional services ordered after issuance of this agreement will be included in agreement addendum.

IN WITNESS WHEREOF. Employer and Superior State Administrators, Inc. have caused this agreement consisting of Articles I through VI and all attached appendices to be executed in their names by their undersigned officers, the same being duly authorized to do so.

Authorized Officer Kevin M. Murphy
President - Superior State Administrators, Inc.

Date Date

Reimbursement Plan Administration Service Appendix

The Employer has established a Code Section 125 Cafeteria Plan ("Cafeteria Plan"), a Code Section 105 Health Flexible Spending Arrangement ("Health FSA") and/or a Code Section 129 Dependent Care Flexible Spending Arrangement ("Dependent Care FSA"). In addition, Employer may have established one or more Code Section 105 Health Reimbursement Arrangements ("HRAs") as described in Notice 2002-45. All such plans shall be referred to collectively as the "Plans". Employer has asked SSA to assist it with its administrative obligations under one or more of the Plans. This Service Appendix describes the rights and responsibilities of SSA and Employer with respect to various administrative services provided by SSA with respect to the Plans. SSA will also provide current and updated information to the Employer relating to compliance with IRS Code Sections 105 and/or 125, including any changes or modifications in compliance requirements, notification language and related steps necessary to act in accord with said changes or modifications. These notifications will be based on SSA's interpretation as a consultant/benefits administrator of applicable law and should not be construed as tax or legal advice. The rights and obligations outlined below apply only to the extent chosen by the Employer in Article V of the Service Agreement (the "Agreement").

This Service Appendix is incorporated into and made apart of the Agreement. The effective date of this Service Appendix is the effective date of the Agreement or, if later, the date assigned by SSA as defined in the SSA Client Welcome Letter. The responsibilities of the parties set forth in this Service Appendix are in addition to any responsibilities set forth in the Agreement. If there is a conflict between this Service Appendix and the Agreement, the Agreement controls.

A. RESPONSIBILITIES OF SSA

1. Adoption of the Plan(s). SSA shall assist the Employer in evaluating the benefits, terms and conditions of the Plan(s), and shall assist the Employer in selecting available benefits and funding options. SSA shall be under no obligation to specify benefits or funding options.

2. Communication of Plan to Eligible Employees (FSA Plans Only). SSA will provide communication and enrollment materials for downloading via SSA's web site at no additional charge. Enrollment "kits" are available for an additional fee to be agreed upon by both parties.

3. General Administration of Plan(s). SSA will keep a record of each Plan participant and maintain separate notational bookkeeping records and accounts based on the participants' Reimbursement Account elections for each Plan Year. The records shall include the level of coverage, reimbursements and account balances. SSA will process mid-year election changes under the Plans in accordance with the terms of the Plans and applicable law. SSA will examine each claim for benefits under the Plan in accordance with the claim review procedures of the Plans and applicable law, take reasonable steps to verify its validity, compute the amount payable and either disburse the benefit due under the Plan, to the extent the Employer has provided sufficient funds as required by this Appendix, communicate amounts due to Employer for payment, or deny the claim in accordance with the provisions of the Plan and the applicable rules and regulations. SSA, when disbursing benefit payments, will provide each participant submitting a claim with an explanation of payment or denial in accordance with the Plan's claim review procedures and applicable regulations and an explanation of the year-to-date activity in the participant's account. In the event this Agreement is terminated, all requests for reimbursement submitted to SSA after the effective date of termination will be returned to the Employer, or at the Employer's request, submitted to another third party. SSA will have no further responsibility with respect to such claims submitted after the effective date of termination.

4. Reporting. SSA shall make available to Employer via electronic medium (unless method otherwise agreed by the parties) a master report showing the payment history and status of Participant claims and the amounts and transactions of Participant accounts during the Program. For purposes of Employer's Program, Employer is responsible for ensuring that any Participant or beneficiary of the Participant for whom a claim has been submitted to the Program has agreed to the disclosure of his or her PHI to the Participant, if required by the privacy rules under HIPAA.

5. Nondiscrimination Testing. Once per Plan Year, SSA will conduct the following nondiscrimination testing required under the Code (collectively referred to as the "Nondiscrimination Tests") with respect to the Flexible Benefit Plan (to the extent SSA provides related administrative services):

- (a.) Key Employee Concentration Test required under Code Section 125.
- (b.) The 55% Average Benefits Test required under Code Section 129.
- (c.) The 25% Shareholder Concentration Test required under Code Section 129.

To the extent necessary, SSA will provide Employer with a form requesting data necessary to complete the Nondiscrimination Tests. SSA will complete the Nondiscrimination Tests and notify the Employer if, based on SSA's interpretations, any of the tests fail to pass. The results will be based on information received from the Employer and/or any information obtained and maintained by SSA in the course of performing services required under this Agreement, including but not limited to this Appendix. SSA will conduct the additional nondiscrimination tests required under Code Section 125, 105 and/or Code Section 129 only upon the Employer's written request and payment of an additional fee to be agreed upon by both parties.

6. Plan Documents and Summary Plan Description. SSA shall prepare the text for the initial drafts of the required Plan document(s) and summary plan description(s) and any summaries of changes (as directed by the Employer) pursuant to information provided by the Employer.

7. Form 5500 Data. SSA will assist the Employer with information to complete Form 5500 for the Health FSA and/or HRA, if applicable, by providing any information maintained in SSA's database that is required to be included on the Form 5500 with respect to such reimbursement accounts to the extent requested in writing by the Employer.

B. RESPONSIBILITIES OF EMPLOYER

The Employer is responsible for all Plan administration not set forth above, including but not limited to the following:

1. Adoption and Maintenance of the Plans. The Employer has the exclusive right and duty, however, to select, implement, amend or modify benefits or funding options adopted in connection with the Plans.

2. General Administration. The Employer is responsible for establishing eligibility criteria and determining which employees and/or dependents have met those criteria. The Employer will establish a claims appeal procedure for handling disputes regarding claims for benefits or the payment of benefits. Although SSA may process claims and handle the initial determination and up to the first level of appeal, the Employer has final authority as to the denial or payment of a claim on appeal and is the claim fiduciary responsible for handling the final appeal level set forth under the Plan.

3. Prior Administration. SSA has no responsibility or obligation with respect to Prior Reimbursement Requests and/or Prior Administration; Employer will be responsible for processing Prior Reimbursement Requests (including any run-off claims submitted after the Effective Date) and maintaining legally required records of all Prior Reimbursement Requests and Prior Administration sufficient to comply with applicable legal (e.g., IRS substantiation) requirements; and Employer shall indemnify and hold SSA harmless for any liability relating to Prior Reimbursement Requests and/or Prior Administration.

4. Information Provided to SSA. The Employer shall provide the following information to SSA:

- (a.) Enrollment forms (or enrollment information) for all new participants added to the Plan and a list of participants terminated or deleted from the Plan, including their date of termination.
- (b.) A confirmation of payroll deductions (contributions) on a per pay period basis for the Flexible Benefit. (
- c.) All other information relating to the Plans and its participants necessary for SSA to perform its duties under this Agreement.

5. Plan Documents and Summary Plan Descriptions. It shall be Employer's obligation to ensure that draft documentation provided by SSA complies with the applicable laws and regulation in light of the facts and circumstances surrounding the Employer and its particular plans and plan designs.

6. Deposit of Funds. The Employer shall make sufficient funds available to pay all eligible claims presented to SSA in accordance with one of the following methods; however, if claims are paid pursuant to an electronic payment card, the Employer must make funds available in accordance with the electronic payment card agreement incorporated into and made a part of this Agreement.

(a.) Check Writing Authority over Employer Account. Under this method, the Employer will make sufficient funds available from its general assets for amounts allocable to eligible reimbursement benefits under its Plans by depositing funds in amounts specified by SSA from time to time in an Employer-owned and named account (the "Account") at a financial institution selected by the Employer and grant to SSA withdrawal authority over the Account sufficient to enable it to pay benefits under the Employer's Plans. SSA will provide Employer with monthly check registers for funding and/or reconciliation purposes. The Employer bears sole responsibility for any fees imposed with respect to the Account by the financial institution.

(b.) Claims Paid by Employer. Under this approach, the Employer will pay claims to eligible employees based on a payment register submitted to Employer by SSA. Under this method, SSA will provide timely reports to client to allow for payment processing.

If, at any time, the amount of reimbursement benefits payable under the applicable plan exceeds the amount deposited by the Employer in the Account, the Employer shall transfer an amount necessary to the Account to fulfill its reimbursement obligations before any further reimbursement benefit payment is made. SSA is under no obligation to advance funds on behalf of the Employer.

7. COBRA Notification. The Employer shall be responsible for complying with its obligation under the Consolidated Omnibus Budget Reconciliation Act (COBRA) with respect to the Plans. No assistance will be provided by SSA except to the extent set forth in a separate administrative services appendix attached and incorporated into the Agreement.

8. Execution of Documents. Employer shall ensure that the Plan Document is properly executed and shall provide a copy of the summary plan description to all Plan participants in accordance with applicable law.

9. Reviewing Reports. Employer is responsible for reviewing the reports submitted by SSA and notifying SSA of any errors of which it is aware within a reasonable period of time after reviewing them.

Page 2 of 2 Initial: _____

SSA Fee Schedule

Proposal #: 1867

<u>Full Flex Plan (POP and FSA) Fees</u>	
Setup (One-Time) Fee	0
Annual Administration Fee	\$300.00
Base Monthly Fee per Participant	\$3.50
Online Account Inquiry / Claims Entry Is Included	\$0.00
<u>Health Reimbursement Arrangement (HRA) Fees</u>	
Setup (One-Time) Fee	0
Annual Administration Fee	\$300.00
Base Monthly Fee per Participant	\$3.50
Online Account Inquiry / Claims Entry Is Included	\$0.00
<u>Multi Plan Discounts</u>	
Setup Fee Reduction	0
Annual Fee Reduction	(\$200.00)
Monthly Reduction for Participants in Both Plans	(\$2.00)
<u>Optional Payment Services</u>	
Check/EFT Service Fee pp/pm (Waived w/Debit)	0
<u>Optional ERISA Plan Services (When Required)</u>	
Form 5500 Annual Filing Fee	\$250.00
Plan Amendment Fee	\$100.00
Plan Restatement Fee	\$200.00

Initial: _____

Superior State Administrators, Inc. Employer Financial Authorization Form

Company Name: Menominee County, MI

Tax Identification #: 386005907

I (we) hereby authorize Superior State Administrators, Inc. to print, sign, and release checks or process ACH transactions and, if necessary, void and reissue checks or reverse ACH transactions for any errors from the designated account and depository (bank or financial institution) named below. I (we) further agree that in the event an ACH transaction fails for reasons not attributable to Superior State, the above named company shall be subject to and pay a \$50 ACH processing failure fee. I (we) acknowledge that frequent ACH transaction failures may result in the elimination of that payment option to participants, in Superior State Administrators, Inc.'s sole discretion.

Financial Institution Name	<u>Stephenson National Bank & Trust</u>
Address	
City, State Zip	<u>Marinette, WI 54143</u>
Type of Account	<u>Reprint Scan of Authorized Signature</u>
Account Number	<u>0410000580</u>
Routing Number	<u>75901011</u>
Starting Check Number	<u>1390</u>

Checking

Signature(s) of Authorized Individuals:

--

This authority is to remain in full force and effect until Superior State Administrators, Inc. and Financial Institution have received written notification of its termination in such time and in such manner as to afford Superior State Administrators, Inc. and Financial Institution a reasonable opportunity to act upon it.

Signed: _____ Date: _____

Printed Name: _____ Title: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Courthouse/Health Dept. Cleaning Services
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Cleaning services contract expires in April. We have advertised for sealed bids. A copy of the advertisement is attached.</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

March 3, 2010

NOTICE for SEALED BIDS

Menominee County is accepting sealed bids for contract cleaning services for the Courthouse/Health Department Complex. An on-site walk through is scheduled for March 15th @ 3:00 PM. The bid should be designated in an “annual” amount for the cost of the service contract. Interested parties must be bonded and a certificate of Liability & Workers Compensation is required.

Sealed bids should be labeled “Contract Cleaning” and submitted by Wednesday, March 17, 2010 at 4:00pm C.D.T. to:

Menominee County Administrator, 839 10th Ave., Menominee, MI 49858.

More information and specifications can be found online at www.menomineecounty.com or by calling 906-863-7779.

Menominee County reserves the right to accept or reject any and all bids

Please advertise in the most cost efficient way possible
Please Publish one-time (7-13 Mar.)

Eagle Herald
County Journal
Luft's Advertiser

Bill to: Menominee County Administrator
839 Tenth Ave
Menominee, MI 49858

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Household Hazardous Waste Collection - 2010
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Discussion whether we'll conduct the Men. Co. HHW collection with the City of Menominee this year or not. We need permission to request bids for the cost of the collection. Where will the collection be held? When will the collection be held? Who will be in charge of traffic control & checking ID cards?</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Household Hazardous Waste Collection Day

May 9, 2009

(Menominee County Residents Only, ID will be required)

8:00 a.m. to 12:00 noon

(or until we reach the capacity of 20,000 lbs)

Menominee Municipal Complex –2511 10th St Menominee, Mi
Enter from 23rd Ave from the west (13th St) near DPW Garage



Common Household Hazardous Waste:

Drain openers – oven cleaners – metal cleaners and polishers – fuel additives – automotive transmission fluids – grease and rust solvents – antifreeze – break fluid – carburetor and fuel injection cleaners – gasoline – starting fluids – air conditioning refrigerants – paint thinners – kerosene – oil based paint* - paint strippers and removers – photographic chemicals – adhesives – herbicides – insecticides – pesticides – fertilizers – fungicides – wood preservatives – batteries – swimming pool chemicals – mercury and mercury thermometers.

FOR A FEE, RESIDENTS MAY ALSO DISPOSE OF TIRES (\$3.00 each, NORMAL SIZE, with or without rim, and batteries for free). Also for a fee of 30 cents per pound Lamp Recyclers will also take, computer monitors, CPU, home electronics, microwaves and televisions. Fluorescent light bulbs, 4 ft. for 25 cents, 5 ft. for 35 cents, Mercury Vapor for \$1.10. **These will be in a separate location from the Hazardous Waste Drop Off.**

*Latex paint can be dried, and disposed of by normal means.

QUESTIONS? Call (906) 863-7779

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

03/04/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/5/10
Menominee County Administrator

COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

JAN 2010

Name: Dick Peterson ~ District 4

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
JAN 6 TH	ORG. Meeting 3/4 hr / MEN	101-101-860.04	
	Mile 74	101-101-860.04	
JAN 12 TH	ELCOW Dev / MEN 72	101-101-860.04	
JAN 12 TH	COW / MEN 74	101-101-860.04	
JAN 13 TH	FAIR & PARKWAY BD	101-101-860.04	
JAN 19 TH	MTA / ANNEX 34	101-101-860.04	
	CARNEX 58	101-101-860.04	
JAN 21 ST	FINANCE Meeting / MEN 74	101-101-860.04	
		101-101-860.04	
Conference Expenses			
JAN 26 TH	REG. Meeting / MEN 74	101-101-859.00	
JAN 28 TH	PINE CREST BD / PETERS	101-101-859.00	
	FOR GARY EUBANKS 74	101-101-859.00	
		101-101-859.00	
	Mileage 534 / @ .50	101-101-859.00	
	= 267.00		
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			\$ 267.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Dick Peterson, District #4 Commissioner

Signed

FEB 1ST 2010

Date

Commissioner Per Diem Expense Form

RECEIVED
2/5/10
Menominee County Administrator

District 4

Name of Commissioner

Dick Peterson

JAN 2010

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
JAN 6 TH	Org. Meeting / 3/4 Hr / MEN	50.00
" 12 TH	ELWS Dev / 1 Hr / MEN	50.00
" 12 TH	COW / 1 Hr / MEN	50.00
" 13 TH	FAIR + PAVA BOARDS 1 1/2 Hr	50.00
" 19 TH	MTA / CARNEY ANNEX	50.00
" 21 ST	FINANCE Meeting / MEN - 1 Hr.	50.00
" 26 TH	REG. Meeting / MEN 3/4 Hr	50.00
" 28 TH	PINECREST BD / POWERS 1 Hr for GARY ECHORN	50.00
Total Per Diem		400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature:

Dick Peterson

Date:

2/1 / 2010

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
 Lunch ~ up to \$10.00
 Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
2.6	COW 3	101-101-860.01	
2.16	LIBRARY 43	101-101-860.01	
2.17	PUB. HEALTH 88	101-101-860.01	
2.18	MH (PERS) 144	101-101-860.01	
2.18	MH 1	101-101-860.01	
2.19	UPCAP 110	101-101-860.01	
2.23	SOC. SERV. 3	101-101-860.01	
2.23	CO. BD. 3	101-101-860.01	
2.26	CUPPAD 120	101-101-860.01	
	<u>514 x .50</u>	101-101-860.01	257.00
		101-101-860.01	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			257.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bernie Lang

Signed

02.28.10

Date

Commissioner Per Diem Expense Form

RECEIVED
3/1/10
DISTRICT 4
Menominee County Auditor

Name of Commissioner Dick Peterson FEB 2010

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
FEB 4 TH	MI WORKS 1 1/4 HR ESCANABA	\$ 50.00
FEB 9 TH	ECON DEV / MENOMINEE 1 1/2 HR MEN 10 AM	50.00
FEB 9 TH	COMMITTEE of Whole 3/4 HR. MEN 6 PM	50.00
FEB 10 TH	PARK & REC 1 1/2 HR STEPHENSON	50.00
FEB 18 TH	MEN. CTR PLANNING COMMISSION-ANNEX FOR G. EICHORN 1 1/2 HR	50.00
FEB 23 RD	Reg Meeting 1 1/4 HR MENOMINEE	50.00
Total Per Diem		\$ 300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Dick Peterson

Date: 2/26 / 2010

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

RECEIVED
3/1/10
Menominee County Administrator

Name: Dick Peterson ~ District 4

FEBRUARY 2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
		101-101-860.04	
FEB 4 TH	M1 WORKS / ESCANABA	101-101-860.04	
	125 Miles	101-101-860.04	
FEB 9 TH	ECON. DEV / MENOMINEE	101-101-860.04	
	10AM 72 Miles	101-101-860.04	
FEB 9 TH	COMMITTEE of Whole / MEN	101-101-860.04	
	6 PM 76 Miles	101-101-860.04	
FEB 10 TH	PARK & REC / ANNEA	101-101-860.04	
	34 Miles	101-101-860.04	
FEB 18 TH	MEN OF PLANING COMM / ANNEA	101-101-860.04	
	FOR G. EICHORNS 34 Miles	101-101-860.04	
		101-101-860.04	
Conference Expenses			
FEB 23 RD	REG Meeting / MENOMINEE	101-101-859.00	
	76 miles	101-101-859.00	
		101-101-859.00	
		101-101-859.00	
	FEB Mileage	101-101-859.00	
	TOTAL 417 @ .50 mile	101-101-859.00	
	\$ 208.50		
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			\$ 208.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Dick Peterson

Signed

FEB 26TH 2010

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administrative/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on Jan. 25, 26, Feb. 5, 19, & 23, 2010 in the amount of \$295,434.21	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 03/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

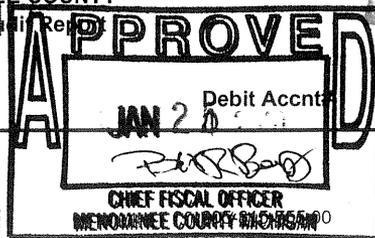
DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY

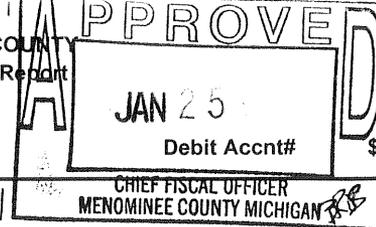
Claims Adm. Report

COPY



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
B Account: General								
Asopro	9539	1/5/2010	0135809-IN	Mouthpieces		127.00		\$127.00
ANDERSON AUTO & RV SALES INC								
	9544	1/5/2010	Statement	Vehicle maintenance	205-315-934.02	441.65		\$441.65
ANGELIS MENOMINEE INC								
	9517	12/31/2009	Statement	Grocery	101-301-770.00	712.52		\$712.52
BAYSHORE VETERINARY CLINIC								
	9538	12/30/2009	122806	Gracie	205-315-755.00	508.25		\$508.25
Bob Barker Company, Inc.								
	9518	1/8/2010	WEB000111825	T-shirt, sweatshirts	101-301-770.00	142.75		\$142.75
CADIEU FUNERAL HOME								
	9507	1/4/2010	Burial Expenses	Marian Menacher	101-681-833.00	300.00		\$1,800.00
	9508	1/20/2010	Burial Expenses	Donald Englund	101-681-833.00	300.00		
	9509	1/20/2010	Burial Expenses	Albert Bradford	101-681-833.00	300.00		
	9510	1/20/2010	Burial Expenses	Janet Vera Vadnais	101-681-833.00	300.00		
	9511	11/20/2009	Burial Expenses	Florence Schomer	101-681-833.00	300.00		
	9512	1/20/2010	Burial Expenses	Carole Anne LeRoy	101-681-833.00	300.00		
Carquest Auto Parts								
	9543	1/11/2010	2825-145751	Miniature lamps, solvent	205-315-934.02	69.75		\$69.75
Cellcom Wisconsin RSA 04								
	9531	12/27/2009	922276	Monthly charges	101-301-850.00	597.24		\$607.19
	9531	12/27/2009	922276	Monthly charges	101-426-755.00	9.95		
CLOVERLAND PAPER CO								
	9521	1/8/2010	90726	Gloves	101-301-770.00	17.86		\$397.08
	9522	1/4/2010	90665	Liners, gloves, toweling	101-301-770.00	191.56		
	9523	1/4/2010	907269	cups, cleanser, lysol	101-301-770.00	187.66		
EAGLEHERALD PUBLISHING, LLC								
	9530	12/31/2009	1422	Job postings	101-301-802.00	37.80		\$37.80
Friends Ofc Prod Whse Direct								
	9491	1/19/2010	110561	office supplies	101-682-727.00	21.64		\$38.71
	9492	1/19/2010	11098	office supplies	101-682-727.00	17.07		
Galls Inc.								
	9536	12/31/2009	510336264	511 Tactical 4 in 1 patrol jacket	205-315-745.00	230.99		\$230.99
Goebel, Jr., Robert E.								
	9500	12/23/2009	Reimbursement	Postage re: Lauzer vs. Menominee Co.	101-211-807.00	12.90		\$12.90
Howell, Regina								
	9501	1/19/2010	M09-12727-AW	Opinion - Lauzer vs. Menominee Co.	101-211-807.00	30.00		\$30.00
Joel Hensley, RN								
	9529	1/15/2010	Nursing Service	December 19 - January 1, 2010	101-301-770.01	1,365.00		\$1,865.00
	9545	1/17/2010	Blood draw	Ackerman, Rye	101-267-801.01	200.00		
	9546	1/17/2010	Blood draw	Woodliff, Kelly, Truitt	101-267-801.01	300.00		
LENCA SURVEYING								
	9498	1/18/2010	10007	Monumentation & Research	243-246-801.07	2,154.50		\$2,234.50
	9498	1/18/2010	10007	Monumentation & Research	243-246-801.08	80.00		
Marinette Farm & Garden								
	9533	1/7/2010	92522	Gracie dog food, tie out 20 ft	101-301-881.01	55.98		\$55.98

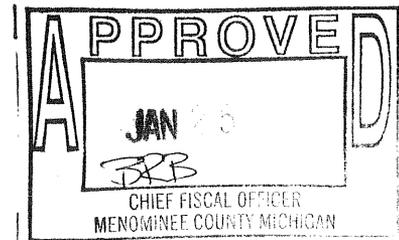
MENOMINEE COUNTY
Claims Audit Report



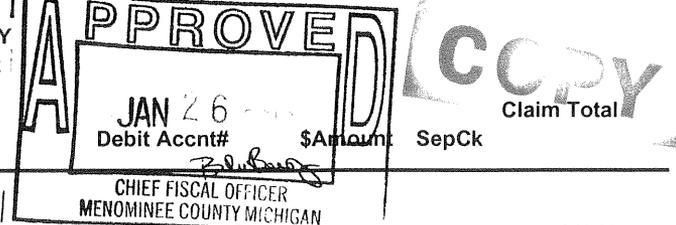
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Account: General								
Mastercard								
	9495	1/12/2010	Credit card	Registration, casters	266-325-934.00	34.60		\$135.39
	9495	1/12/2010	Credit card	Registration, casters	517-252-860.00	100.00		
	9495	1/12/2010	Credit card	Registration, casters	101-172-727.00	0.79		
Michigan State University - CANR Budget Finance								
	9490	12/31/2009	35410	Sheryl Schrot wages	101-261-704.00	2,335.45		\$2,335.45
MILLERS ACTION OFFICE SUPPLY I								
	9494	1/21/2010	65954	Office supplies	101-253-727.00	24.54		\$24.54
MOORE MEDICAL CORP								
	9528	12/29/2009	96031296 R1	gloves, apap ex str 500 mg. mygrex tab:	101-301-770.01	462.28		\$462.28
Northern Menominee Health Cent								
	9527	1/5/2010	43494	Juan	101-301-770.01	60.00		\$60.00
Northern Screen Printing								
	9515	10/9/2009	27788	Shield patch w/embroidery	101-301-755.00	272.50		\$272.50
Omnicare - Pharmacy of Northwestern Ohio								
	9524	12/31/2009	674423	Guy Buck meds	101-301-770.01	463.34		\$746.31
	9525	12/31/2009	678735	Robert Cook meds	101-301-770.01	282.97		
Pinecrest Medical Center								
	9540	1/4/2010	December 2009	Telephone charges	205-315-755.00	15.12		\$15.12
Poupore Collision & Towing								
	9542	1/7/2010	Statement	Battery	205-315-934.00	90.00		\$90.00
Quorum Corporation								
	9514	1/6/2010	2596326	Office supplies	101-301-727.00	212.10		\$212.10
Randall Phillipps								
	9503	1/12/2010	2004-10858-DP	Court appointed services - McGuire	101-131-807.00	25.00		\$100.00
	9504	1/12/2010	04-11093/96-7909	Court appointed - Thomas Olsen	101-131-807.00	25.00		
	9505	1/12/2010	93-6919-DP	Court appointed - Robert Beechner	101-131-807.00	37.50		
	9506	1/12/2010	01-9818/97-8131	Court appointed - Johnny Vretenar	101-131-807.00	12.50		
Reinhart Foodservice								
	9519	1/5/2010	844535	Inmate grocery	101-301-770.00	566.37		\$566.37
S & O LOCK AND PHONE SERVICE								
	9513	1/6/2010	27333	Cam lock	101-301-727.00	7.95		\$7.95
State of Michigan - Michigan State Police								
	9534	1/11/2010	551-326286	Datacomm T1 line, Oct 1 - Dec. 31	101-301-976.00	1,750.00		\$1,750.00
Stellar Services								
	9516	1/1/2010	Menominee-teller05	Monthly license agreement	101-301-770.00	200.00		\$200.00
STEPHENSON MARKETING COOPERATI								
	9535	12/31/2009	15579	Gasoline	205-315-742.00	1,420.77		\$1,420.77
TARGET INFORMATION MANAGEMENT								
	9493	1/20/2010	259539	Req. & Writ of Garnish	101-136-727.00	64.35		\$64.35
Time Warner Cable								
	9520	12/30/2009	004-620475202-001	Monthly service - Jan. 6 thru Feb. 5	101-301-770.00	121.04		\$121.04

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
U.S. COMPUTERS, INC.								\$302.99
	9496	1/19/2010	28270	Service call - FOC	101-141-931.00	30.00		
	9497	1/19/2010	28213	Service Call - Extension	101-261-934.00	48.00		
	9499	1/12/2010	28197	Service call - Admin/911	101-103-857.00	125.00		
	9532	1/4/2010	48583	Blackberry enterprise/professional serv	101-301-850.00	99.99		
U.P. Engineers & Architects								\$1,207.80
	9502	1/12/2010	1000432	Professional services - December 2009	101-103-998.00	1,207.80		
UNIFORM SHOPPE								\$159.95
	9537	1/13/2010	185272	Jacket - Furmanski	205-315-745.00	159.95		
Zoomers Customs & Auto Body								\$70.00
	9541	1/16/2010	1309-09	Tow snowmobile	205-315-755.00	70.00		
Total Amount for Bank Account: General								\$19,636.98

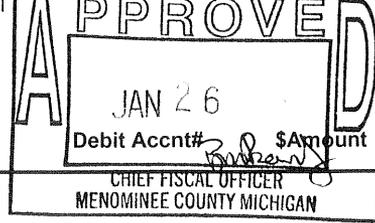


MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Br Account: General								
ALC PRINTERS								
	9604	1/8/2010	90730	Letterhead	101-172-727.00	48.08		\$48.08
ALGER-DELTA COOPERATIVE ASSOCI								
	9584	12/31/2009	370500	Utilities	208-751-920.01	116.78		\$375.52
	9585	12/31/2009	3833001	Utilities	208-751-920.01	21.97		
	9586	12/31/2009	383001	Utilities	208-751-920.01	21.97		
	9587	12/31/2009	369802	Utilities	208-751-920.01	29.50		
	9588	12/31/2009	1503500	Utilities	208-751-920.01	21.97		
	9589	12/31/2009	380300	Utilities	208-751-920.01	51.07		
	9590	12/31/2009	367200	Utilities	208-751-920.01	33.79		
	9591	12/31/2009	383200	Utilities	208-751-920.01	21.97		
	9592	12/31/2009	379700	Utilities	208-751-920.01	34.53		
	9593	12/31/2009	367100	Utilities	208-751-920.01	21.97		
ANDERSON, TACKMAN & CO PLC								
	9606	12/31/2009	50190	Progress billing - Audit	101-103-801.01	3,000.00		\$3,000.00
AT&T - Aurora, IL								
	9608	1/1/2010	906R41083901	January 1 - January 31, 2010	101-103-850.00	692.73		\$912.13
	9609	1/1/2010	906753220901	Monthly charges	101-103-850.00	205.20		
	9610	1/1/2010	906753458201	Monthly charges	101-103-850.00	14.20		
Auto Parts Pitstop, Inc.								
	9617	12/14/2009	24141	Carb Cleaner	208-751-930.04	8.75		\$45.99
	9618	12/14/2009	24022	Battery, isopropyl, core charge	208-751-930.04	47.24		
	9626	12/14/2009	24036	Credit memo	208-751-930.04	-10.00		
... of America Leasing								
	9627	1/20/2010	011349710	Personal Property tax on copiers	101-136-931.00	122.47		\$170.10
	9627	1/20/2010	011349710	Personal Property tax on copiers	101-172-942.00	47.63		
BAY AREA MEDICAL CENTER								
	9599	12/31/2009	MENCTY	Pre-employment, Bousley, Pfankuch	101-172-860.00	113.00		\$226.00
	9599	12/31/2009	MENCTY	Pre-employment, Bousley, Pfankuch	101-136-802.00	113.00		
Big Sky Rack, Inc.								
	9562	1/11/2010	56863	Weapon racks	205-315-981.00	680.85		\$680.85
Bob Barker Company, Inc.								
	9563	1/11/2010	WEB000112029	Mattresses	280-362-755.00	1,414.49		\$1,414.49
Boss, Njeri K.								
	9559	1/14/2010	2010-004-MI	Court appointed - N. Schmit	101-148-807.00	70.50		\$70.50
BP								
	9578	1/2/2010	22804517	Gasoline	249-371-742.00	126.44		\$981.01
	9629	1/6/2010	22898483	gasoline	205-315-742.00	854.57		
Cellcom Wisconsin RSA 04								
	9558	1/5/2010	137352	Family Court	101-132-850.00	20.07		\$152.29
	9558	1/5/2010	137352	Family Court	296-664-850.00	58.19		
	9558	1/5/2010	137352	Family Court	296-665-850.00	21.10		
	9625	1/5/2010	144154	Medical Examiner	101-648-727.00	52.93		
Cherry Lan Systems, Inc.								
	9550	1/12/2010	3135	Thermal transfer labels	101-268-727.00	134.00		\$134.00

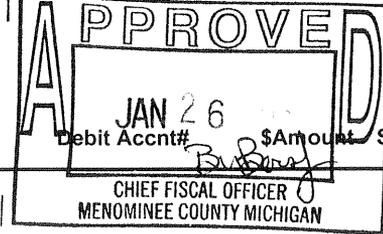
MENOMINEE COUNTY
Claims Audit Report



Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
B: ccount: General								
CLOVERLAND PAPER CO								\$1,746.90
	9634	12/18/2009	89604	Supplies	101-265-755.01	1,268.00		
	9635	12/4/2009	90424	Supplies	101-265-755.01	28.44		
	9636	12/4/2009	90448	Supplies	101-265-755.01	262.61		
	9637	12/4/2009	90513	Supplies	101-265-755.01	41.14		
	9638	12/4/2009	90514	Supplies	101-265-755.01	127.95		
	9639	12/4/2009	90581	Supplies	101-265-755.01	144.65		
	9640	12/4/2009	90622	Supplies	101-265-755.01	93.29		
	9641	1/25/2010	89888	Credit memo - overpaymen on inv. 8988	101-265-755.01	-219.18		
COHL STOKER & TOSKEY P C								\$165.00
	9622	12/31/2009	28123	Legal services	101-211-807.00	165.00		
DDT Construction, Inc.								\$720.00
	9643	1/7/2010	Statement	December plowing	101-265-930.00	720.00		
Delta/Menominee Health Dept.								\$4,451.41
	9573	1/13/2010	2009/2010	Cigarette tax	101-601-835.00	4,451.41		
Dreamscape Communications								\$84.99
	9576	11/6/2009	14832	Power cord	101-261-850.00	15.00		
	9577	12/22/2009	15064	Power cord	101-261-850.00	69.99		
EAGLEHERALD PUBLISHING, LLC								\$355.40
	9605	12/31/2009	1406	Deputy Register ad	101-101-901.00	335.60		
	9623	12/31/2009	3185	Help wanted ad	266-325-755.00	19.80		
Friends Ofc Prod Whse Direct								\$134.64
	9567	1/13/2010	110061	Office supplies	101-257-727.00	134.64		
GREAT AMERICAN DISPOSAL CO THE								\$32.56
	9575	12/31/2009	9CX00342	Trash removal	101-261-930.04	32.56		
IMAGEWORKS								\$50.00
	9642	1/21/2010	2912	Clothing allowance - Jim Quist	208-751-745.00	50.00		
Kopsi, Lori								\$441.44
	9557	1/13/2010	2009-0096	Out of home placement - Caley	292-662-843.02	441.44		
KUSTOM SIGNALS INC								\$4,617.00
	9560	1/5/2010	407514	Raptor radar units - 2	205-315-934.03	3,078.00		
	9561	1/5/2010	407515	Raptor radar unit	205-315-981.00	1,539.00		
LENCA SURVEYING								\$6,131.85
	9600	1/8/2010	10003	Monumentation & Research 2010	243-246-801.07	3,718.95		
	9600	1/8/2010	10003	Monumentation & Research 2010	243-246-801.08	560.00		
	9601	1/8/2010	10002	Monumentation & Research 2010	243-246-801.07	1,152.90		
	9601	1/8/2010	10002	Monumentation & Research 2010	243-246-801.08	700.00		
Linda A. Menacher								\$350.75
	9564	1/19/2010	35609/35575	Transcripts - Byers, Cooper	101-136-806.00	285.05		
	9565	1/19/2010	35607/35575/35512	Transcripts - Erickson, Carroll, Cooper	101-267-806.00	65.70		
Linsmeier Implement, Inc.								\$359.60
	9619	12/31/2009	45966	filter, housing, o-ring, oil, labor	208-751-930.02	359.60		
M & M Trucking, Inc.								\$525.00
	9615	12/11/2009	6474	Snow plowing	101 265 930.00	525.00		
Maureen Charlevoix								\$80.66
	9582	1/11/2010	Reimbursement	Mileage & meals	101-131-860.00	80.66		

**MENOMINEE COUNTY
Claims Audit Report**

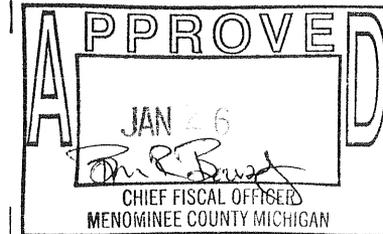


Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Account: General								
Maximus, Inc.								
9569	1/11/2010	102732.01.01.01-001	1st Qtr. DHS-286 billings	101-141-801.00	1,000.00			\$1,700.00
9574	1/1/2010	101338.01.02.01-001	1st Qtr. FY 2010 DHS-286	101-267-801.00	700.00			
MENOMINEE COUNTY JOURNAL								\$136.05
9549	1/15/2010	Statement	911 position	266-325-755.00	10.60			
9607	1/1/2010	131	Serving on boards, Dep. ROD, Building	101-101-901.00	125.45			
MENOMINEE COUNTY REG OF DEEDS								\$123.00
9602	1/25/2010	Recording fee	Menominee County to Gregory Arnold	101-211-807.00	14.00			
9621	1/5/2010	Copies	January - December 2009	243-246-801.08	109.00			
MENOMINEE COUNTY TREASURER								\$34.00
9568	1/16/2010	Platbooks	Road Patrol	205-315-727.00	34.00			
Menominee Industrial Supply								\$42.54
9631	1/4/2010	MENCCO	Build & Grounds supplies	101-265-755.00	42.54			
MI STATE INDUSTRIES								\$225.00
9552	1/7/2010	1229 7421	Bleach, detergent	101-265-755.01	225.00			
MICH ELECTRONIC COURT REPORTER								\$90.00
9598	1/7/2010	Dues	MECRA Dues for 2010	101-132-802.00	90.00			
Mid-American Research Chemical								\$215.70
9613	12/22/2009	0405795-IN	Urinal screens	101-265-755.01	215.70			
MILLERS ACTION OFFICE SUPPLY I								\$205.55
9570	1/8/2010	65582	Office supplies	101-267-727.00	153.57			
9571	1/11/2010	65612	Office supplies	101-267-727.00	51.98			
NERATS PLUMBING AND HEATING IN								\$43.25
9616	9/15/2009	15905	Moen cartridge, Kohler cartridge	101-265-755.00	43.25			
North Menominee County								\$1,318.40
9547	1/14/2010	GED classes	September 14 - December 16, 2009	280-362-755.00	1,318.40			
Office Depot, Inc.								\$169.82
9624	12/31/2009	502923873001	office supplies	101-136-727.00	129.12			
9645	1/15/2010	504966165001	Office supplies	101-261-727.00	9.73			
9646	1/14/2010	504742767001	office supplies	101-261-727.00	21.98			
9647	1/14/2010	504742590001	office supplies	101-261-727.00	8.99			
Pathfinders Professional								\$950.00
9566	1/15/2010	Counseling	Wayne Hass & family	101-131-858.01	950.00			
QUICK SIGNS								\$141.43
9614	12/17/2009	3068	ADA Signage 10 x 10	101-265-755.00	141.43			
Randall Phillipps								\$150.00
9579	1/12/2010	2003-10463-DS	Court appointed - Compo	101-131-807.00	25.00			
9580	1/5/2010	1996-7736-DM	Court appointed - Ambeau	101-131-807.00	125.00			
Schrot Sheryl/4-H Agent								\$109.59
9554	12/23/2009	Reimbursement	Mileage	101-261-860.14	109.59			
Servco FS Cooperative 100								\$630.20
9551	1/11/2010	2003527	Unleaded 89	208-751-742.00	630.20			
KS GEOFFERY								\$1,907.50
9555	1/13/2010	03-10696-DM	Legal Services	101-132-807.00	1,907.50			

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
State of Michigan - Criminal Justice Information	9548	1/6/2010	551-325871	Livescan fees - December 2009	701-000-228.17	295.50		\$295.50
State of Michigan - MI Supreme Court Finance	9553	1/18/2010	D95A, 1530-02	January - March 2010	101-136-931.01	3,415.39		\$3,415.39
State of Michigan - MI Dept. of Human Services	9597	1/7/2010	Statement/billing	November 2009	292-662-843.01	6,540.40		\$6,540.40
State of Michigan - Dept. of Management & Budget	9611	1/1/2010	MiDeal-740	January 1 - December 31, 2010	101-103-802.00	230.00		\$230.00
Stateline Apparel	9612	12/17/2009	3850	Clothing Allowance - Al Thompson	101-265-745.00	268.11		\$268.11
STEPHENSON MARKETING COOPERATI	9632	12/31/2009	462643	Parks supplies	208-751-930.04	34.65		\$34.65
TEACHING FAMILY HOMES OF UPPER	9556	1/13/2010	08-046	Out of home placement - Burde	292-662-843.05	910.00		\$910.00
TWIN CITY ELECTRIC	9633	1/4/2010	Statement	Building & Grounds supplies	101-265-755.00	27.35		\$27.35
U.E.S. COMPUTERS, INC.	9572	1/13/2010	48768	Olympus Digital Voice Recorder	101-103-857.00	62.00		\$758.99
	9603	1/8/2010	28156	Service call - Building & Grounds	101-103-857.00	80.00		
	9628	1/20/2010	28223	Service call - P.A./FamilyCourt/DistrictC	101-103-857.00	616.99		
TER BROTHERS INC	9630	12/31/2009	361	batteries, misc. supplies	101-265-755.00	102.24		\$102.24
WEST GROUP PAYMENT CENTER	9583	1/1/2010	819756811	December 1 - December 31, 2009	269-145-801.00	367.29		\$367.29
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003	9581	1/7/2010	0402055840-00001	Utilities	101-265-920.03	3,593.28		\$3,723.87
	9594	12/31/2009	0402047856-00006	Utilities	208-751-920.01	33.06		
	9595	12/31/2009	0405249882-00002	Utilities	208-751-920.01	29.00		
	9596	12/31/2009	0405249882-00004	Utilities	208-751-920.01	12.64		
	9620	12/17/2009	0405249882-00001	Utilities	208-751-920.01	29.71		
	9644	1/19/2010	0402047856-00005	Utilities	208-751-920.01	26.18		
Total Amount for Bank Account: General								\$53,323.98



APPROVED

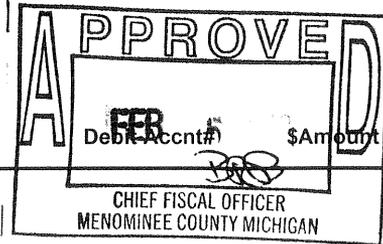
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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

COPY

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								
9803	01/27/2010	90828		Letterhead	101-136-727.00	145.01		\$145.01
AIRGAS NORTH CENTRAL								
9774	01/26/2010	105303395		Fire extinguisher annual maintenance	205-315-755.00	456.16		\$980.18
9788	01/26/2010	105303397		Fire extinguisher maintenance	101-265-801.00	120.91		
9789	01/26/2010	105303396		Fire extinguisher maintenance	101-265-801.00	403.11		
Anderson, Brenda								
9722	02/01/2010		Reimbursement	Mileage & meals	101-132-801.00	80.14		\$235.39
9723	02/01/2010		Transport	Bay Pines & Teen Home	101-132-801.00	155.25		
Anderson, Garry								
9739	02/01/2010		Reimbursement	Mileage	101-101-860.03	84.00		\$84.00
Anderson-Kell Funeral Home								
9815	12/14/2009		Statement	Transports 11/15 & 11/18	101-648-861.00	500.00		\$500.00
Assessments.com - 533 W. 2600 S. Suite 140								
9809	01/26/2010	29189		Mental health assessments	296-668-801.00	200.00		\$200.00
AT&T - Aurora, IL								
9769	01/13/2010	616T49897701		Monthly service	101-301-850.00	54.34		\$54.34
AT&T Long Distance								
9782	01/19/2010	854528091		long distance charges	101-103-850.00	186.79		\$186.79
Banc of America Leasing								
9777	01/20/2010	011349709		Konica Minolta Copiers	101-301-934.00	393.47		\$861.73
9777	01/20/2010	011349709		Konica Minolta Copiers	101-261-942.00	298.74		
9816	01/20/2010	011349708		Personal Property tax	101-131-942.00	169.52		
BAYSHORE VETERINARY CLINIC								
9741	11/23/2009	121800		Sanapaw & Keith McGivern case	101-267-804.00	918.00		\$969.84
9770	01/21/2010	123473		Gracie	101-301-881.03	51.84		
Behnke, Amanda								
9792	02/03/2010		Reimbursement	Mileage	101-132-801.00	8.75		\$184.75
9793	02/03/2010		Holdover	Home Visits	101-132-801.00	176.00		
Bob Barker Company, Inc.								
9756	01/14/2010	NC1000872196		Badge holder	101-301-745.00	23.50		\$23.50
CITY OF MENOMINEE - 2511 10TH ST.								
9738	01/27/2010	2284		Gasoline	266-325-881.00	33.76		\$2,900.34
9738	01/27/2010	2284		Gasoline	101-426-860.00	30.60		
9772	01/27/2010	2287		Gasoline	205-315-742.00	2,484.31		
9800	02/03/2010	March 2010		Rent	266-326-942.00	351.67		
City of Stephenson								
9730	01/25/2010	709		Utilities	101-261-920.03	185.86		\$235.68
9730	01/25/2010	709		Utilities	101-261-920.01	16.00		
9730	01/25/2010	709		Utilities	101-261-920.03	3.82		
9730	01/25/2010	709		Utilities	101-261-920.02	30.00		
CLOVERLAND PAPER CO								
9760	01/22/2010	90854		broom, degreaser	101-301-770.00	55.76		\$129.42
9761	01/15/2010	90794		Squeegee, bleach, toweling	101-301-770.00	73.66		
Concerned Associates								
9814	01/11/2010	MCO.1.11.10		EAP Programming	101-103-801.10	1,079.50		\$1,079.50

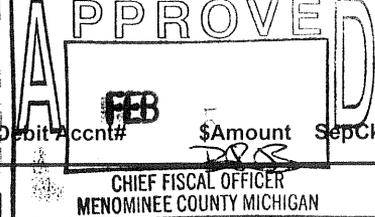
MENOMINEE COUNTY
Claims Audit Report



Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Dennis-Ruleau, Dawn								\$745.55
	9721	02/01/2010	January 2010	Crisis intervention	296-668-801.00	672.00		
	9811	01/28/2010	Reimbursement	Mileage & postage	101-132-729.00	18.30		
	9811	01/28/2010	Reimbursement	Mileage & postage	296-663-860.00	55.25		
Dickinson County Treasurer								\$31,243.37
	9725	01/29/2010	Circuit Court 2009	4th Qtr. Expenditures & benefits	101-131-702.00	19,790.15		
	9726	01/29/2010	Circuit Court 2010	1st Qtr. Shared line & AS400	101-131-702.00	9,039.84		
	9728	01/29/2010	West Law 2010	1st Quarter	269-145-801.00	2,413.38		
Dreamscape Communications								\$69.99
	9729	01/22/2010	15175	Wireless internet - February	101-261-850.00	69.99		
DSTech								\$53.48
	9804	01/19/2010	213053	Probate Court hard drive crashed	101-132-931.00	53.48		
DTE Energy								\$198.78
	9731	01/27/2010	462245200011	Utilities	101-261-920.04	198.78		
Eichhorn, Garry								\$851.40
	9817	10/20/2009	Reimbursement	Mileage	101-101-860.05	388.30		
	9818	01/08/2010	Reimbursement	Mileage	101-101-860.05	463.10		
Enserv Midwest, LLC								\$47.65
	9767	12/31/2009	0000554071	Medical waste	101-301-770.01	47.65		
Forestland Group Homes/IronRiv								\$3,570.96
	9733	02/01/2009	09-080/08-126	Contessa Wills	292-662-843.05	892.74		
	9734	02/01/2009	09-010	Alex Brendemihl	292-662-843.05	2,678.22		
Furlong, James								\$40.00
	9740	01/27/2010	Reimbursement	Mileage	101-101-860.02	40.00		
Good Source								\$327.93
	9764	12/31/2009	SI0217918	Inmate grocery	101-301-770.00	327.93		
Hartz, John								\$150.00
	9714	01/28/2010	Per Diems	January 13, 18, 20	101-101-860.08	150.00		
J S ELECTRONICS, INC.								\$583.37
	9736	02/01/2010	15593	Tower lease - February 2010	266-326-942.00	325.00		
	9776	01/18/2010	15560	Add'l equipment and tech time	205-315-934.02	258.37		
Joel Hensley, RN								\$1,665.00
	9742	01/31/2010	Blood Draw	Pohl, Parrett, Chaltry	101-267-801.01	300.00		
	9768	01/31/2010	Nursing service	January 2 - January 15th	101-301-770.01	1,365.00		
K MART 7031								\$99.99
	9757	12/18/2009	70312727289001	Monitor	101-301-755.00	99.99		
Kleiman, Marc								\$25.25
	9715	02/02/2010	Reimbursement	Mileage, meals	101-215-860.00	19.25		
	9715	02/02/2010	Reimbursement	Mileage, meals	101-265-981.00	6.00		
Kulwich, Gerald								\$149.00
	9724	02/02/2010	Reimbursement	Mileage	296-665-860.00	149.00		
LENCA SURVEYING								\$3,693.70
	9778	01/30/2010	10010	Monumentation & Research	243-246-801.07	2,853.70		
	9778	01/30/2010	10010	Monumentation & Research	243-246-801.08	840.00		

**MENOMINEE COUNTY
Claims Audit Report**



Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	Sep Ck	Claim Total
Bank Account: General								
Mastercard								
	9745	01/12/2010	credit card	cameras, camcorders, lodging	101-301-727.00	122.25		
	9745	01/12/2010	credit card	cameras, camcorders, lodging	101-301-742.00	105.50		
	9745	01/12/2010	credit card	cameras, camcorders, lodging	101-301-770.00	634.71		
	9745	01/12/2010	credit card	cameras, camcorders, lodging	101-301-860.00	215.80		
	9745	01/12/2010	credit card	cameras, camcorders, lodging	101-301-934.03	1,047.00		
	9745	01/12/2010	credit card	cameras, camcorders, lodging	264-363-881.00	417.30		
								\$2,542.56
Maximus, Inc.								
	9819	01/21/2010	101271.01.01.01-005	October - December	101-141-801.00	184.80		\$184.80
MICHIGAN DISTRICT JUDGES ASSOC								
	9812	01/28/2010	Annual dues	2010	101-136-802.00	200.00		\$200.00
MICHIGAN STATE INDUSTRIES								
	9783	08/31/2009	1229 7018	Bleach, detergent, rinse agent	101-265-755.01	224.95		\$224.95
Michigan Taser Distributing								
	9743	01/22/2010	5463	Tasers	205-315-981.00	1,654.34		\$1,654.34
MILLERS ACTION OFFICE SUPPLY I								
	9716	01/07/2010	65548	Toner	101-148-727.00	38.99		
	9716	01/07/2010	65548	Toner	101-132-727.00	39.00		
	9717	01/07/2010	65304	Toner	101-148-727.00	40.00		
	9717	01/07/2010	65304	Toner	101-132-727.00	39.99		
	9735	02/02/2010	66227	Office supplies	266-325-727.00	61.98		
	9755	01/18/2010	65823	Appt. book	101-301-727.00	12.49		
								\$232.45
MOORE MEDICAL CORP								
	9766	01/22/2010	96062398 R1	Resp/Surg Mask	101-301-770.01	96.52		\$96.52
Northern Michigan Juvenile								
	9720	02/01/2010	Membership	Dues	101-132-802.00	40.00		\$40.00
Northstar Health System								
	9732	01/18/2010	66225	Contessa Wills broken tooth	292-662-843.05	472.00		\$472.00
Office Depot, Inc.								
	9780	01/21/2010	505801060001	Wall calendar	101-172-727.00	10.73		
	9781	01/21/2010	505801696001	weekly planner	101-172-727.00	12.31		
	9801	01/19/2010	502923873002	Stamp	101-136-727.00	5.78		
	9802	01/10/2010	505517069001	office supplies	101-136-727.00	63.36		
	9813	01/19/2010	504966068001	office supplies	101-261-727.00	17.99		
								\$110.17
Olsen, Filoramo & McNamara								
	9779	01/28/2010	Statement	Legal services	101-211-807.00	15.00		\$15.00
Pan-O-Gold Baking Co.								
	9758	01/21/2010	040683002104	Inmate grocery	101-301-770.00	66.68		\$66.68
Parrette, Kathleen								
	9790	01/28/2010	22	Cleaning services - January 2010	101-265-801.00	1,499.00		\$1,499.00
Pit Stop Quick Lube								
	9787	01/20/2010	8833	Vehicle maintenance	101-265-981.00	48.98		\$48.98
Poupore Collision & Towing								
	9775	12/07/2009	Statement	Vehicle maintenance	205-315-934.02	64.50		\$64.50
Przewrocki, Joan								
	9807	01/26/2010	09-010	Holdover - Transport	101-132-801.00	69.00		
	9810	01/28/2010	Holdover	January 27	101-132-801.00	23.00		\$92.00

**MENOMINEE COUNTY
Claims Audit Report**

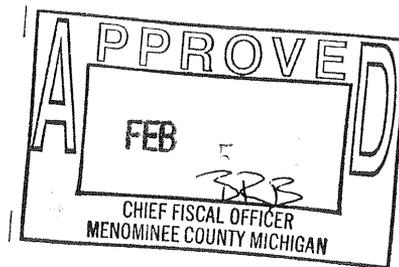


Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit	Accnt#	\$Amount	SepCk	Claim Total
Bank Account: General									
Quill Corporation									\$692.37
9750		01/18/2010	2914459	office supplies	101-301-727.00		116.90		
9751		01/19/2010	2959058	monitor	101-301-727.00		179.99		
9752		01/13/2010	2795819	Monitor	101-301-727.00		159.99		
9753		01/13/2010	2973393	Monitor	101-301-727.00		159.99		
9759		01/13/2010	2800848	Lysol sanitizing wipes, creamer	101-301-770.00		75.50		
REDWOOD TOXICOLOGY LABORATORY									\$45.00
9808		12/31/2009	007198200912	Drug testing	296-668-835.00		45.00		
Reinhart Foodservice									\$1,153.45
9762		01/19/2010	847267	Inmate grocery	101-301-770.00		545.19		
9763		01/12/2010	844874	Inmate grocery	101-301-770.00		608.26		
S & O LOCK AND PHONE SERVICE									\$195.80
9744		01/28/2010	27506	Medeco keys	101-265-755.00		30.00		
9771		01/19/2010	27402	Keys, deadbolts, service call	101-301-935.00		129.80		
9771		01/19/2010	27402	Keys, deadbolts, service call	101-301-727.00		36.00		
State of Michigan - Michigan State Police									\$1,872.77
9727		01/29/2010	Circuit Court 2010	Software support - 1st Qtr.	101-131-858.03		1,872.77		
State of Michigan - MI Supreme Court Finance									\$2,631.82
9806		01/18/2010	P55 1530-04	January - March 2010	101-132-858.03		2,631.82		
The First National Bank&Trust									\$31.40
9765		01/29/2010	628840339	Service Charge - January	101-141-817.00		31.40		
TWIN CITY ELECTRIC									\$698.43
9754		01/14/2010	76622	Replacing fixtures in Jail	101-301-755.00		698.43		
U.E.S. COMPUTERS, INC.									\$706.00
9718		12/16/2009	27981	Service call - Probate Court	101-132-931.00		114.50		
9718		12/16/2009	27981	Service call - Probate Court	101-148-931.00		114.50		
9719		12/28/2009	48475	Toner cartridge	101-132-727.00		61.00		
9719		12/28/2009	48475	Toner cartridge	101-148-727.00		61.00		
9746		01/05/2010	28132	Service Call - Sheriff	101-301-727.00		35.00		
9747		01/05/2010	28147	Service Call - Sheriff	101-301-727.00		200.00		
9748		01/13/2010	28214	Service Call - Sheriff	101-301-727.00		90.00		
9749		01/14/2010	28229	Service Call - Sheriff	101-301-727.00		30.00		
UNIFORM SHOPPE									\$213.80
9773		01/16/2010	185457	Uniform - Furmanski	205-315-745.00		213.80		
Warner, Fredrick									\$649.33
9794		02/03/2010	Reimbursement	Mileage & meal	101-132-801.00		169.03		
9795		02/03/2010	Transport	1/14/10	101-132-801.00		97.75		
9796		02/03/2010	Reimbursement	Mileage	296-668-801.00		86.00		
9797		02/03/2010	Transport	1/14/2010	101-132-801.00		97.75		
9798		02/03/2010	Reimbursement	Mileage	296-668-801.00		86.00		
9799		02/03/2010	Can Zone	January 6, 13, 20, 21	296-668-801.00		112.80		
WEST GROUP PAYMENT CENTER									\$701.04
9805		01/04/2010	819867838	Probate Monthly charges	101-132-802.00		350.52		
9805		01/04/2010	819867838	Probate Monthly charges	101-148-802.00		350.52		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$9,807.68
	9784	01/28/2010	0402191663-00001	Utilities	101-265-920.03	1,025.20		
	9785	01/28/2010	0402047856-00004	Utilities	101-265-920.03	5,207.44		
	9786	01/28/2010	0402055840-00001	Utilities	101-265-920.03	3,564.78		
	9791	01/19/2010	0405249882-00001	Utilities	208-751-920.01	10.26		
<hr/>								
WORMWOOD, DEBRA								\$63.25
	9737	02/02/2010	Reimbursement	Mileage	266-325-860.00	63.25		
Total Amount for Bank Account: General								\$79,291.98



MENOMINEE COUNTY
Claims Audit Report

APPROVED

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Claim Total

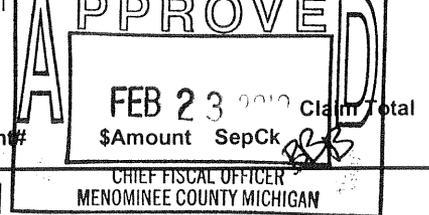
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Debit Acct# *00* \$Amount SepCk

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

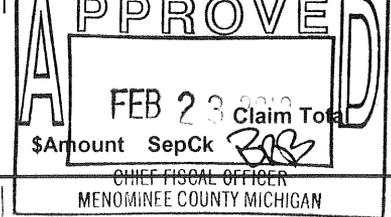
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								
	9824	2/1/2010	90873	Window envelopes	101-136-727.00	240.84		\$240.84
AIR COOLED ENGINES								
	9827	1/21/2010	144957	Chain	208-751-930.04	17.95		\$17.95
ALGER-DELTA COOPERATIVE ASSOCI								
	9873	1/30/2010	379700	Utilities	208-751-920.01	33.30		\$375.65
	9874	1/30/2010	383001	Utilities	208-751-920.01	22.41		
	9875	1/30/2010	1503500	Utilities	208-751-920.01	22.41		
	9876	1/30/2010	369802	Utilities	208-751-920.01	29.50		
	9877	1/30/2010	367200	Utilities	208-751-920.01	28.56		
	9878	1/30/2010	367100	Utilities	208-751-920.01	22.41		
	9879	1/30/2010	370500	Utilities	208-751-920.01	122.51		
	9880	1/30/2010	383200	Utilities	208-751-920.01	22.41		
	9881	1/30/2010	383301	Utilities	208-751-920.01	22.41		
	9882	1/30/2010	380300	Utilities	208-751-920.01	49.73		
ANDERSON AUTO & RV SALES INC								
	10039	2/3/2010	Statement	Vehicle repairs & maintenance	205-315-934.02	1,144.33		\$1,144.33
ANDERSON, TACKMAN & CO PLC								
	9833	1/31/2010	50271	Progress billing of financial statements	101-103-801.01	16,000.00		\$16,000.00
ANGELIS MENOMINEE INC								
	10025	1/31/2010	00-MENJAIL	Inmate grocery	101-301-770.00	576.71		\$576.71
Apex Software								
	9871	1/27/2010	256206	Maintenance renewal	101-103-857.00	215.00		\$215.00
AT&T - Aurora, IL								
	9841	1/19/2010	906863444101	Monthly charges	101-103-850.00	316.21		\$1,732.72
	9842	1/19/2010	906863202301	Monthly charges	101-103-850.00	294.72		
	9843	1/19/2010	906863470501	Monthly charges	101-103-850.00	24.70		
	9844	1/19/2010	906863661401	Monthly charges	266-325-850.00	155.35		
	10056	2/1/2010	906753220902	Feb 1 - Feb 29 monthly charges	101-103-850.00	209.39		
	10057	2/1/2010	906753458202	Feb 1 - Feb 29 monthly charges	101-103-850.00	39.62		
	10058	2/1/2010	906R41083902	Feb 1 - Feb 29 monthly charges	101-103-850.00	692.73		
AT&T Global Services, Inc.								
	9840	2/1/2010	MI657345	Maintenance billing	266-326-728.01	3,150.00		\$3,150.00
BAY AREA MEDICAL CENTER								
	10069	1/31/2010	Mency	Pre-employment physicals	101-172-860.00	113.00		\$226.00
	10069	1/31/2010	Mency	Pre-employment physicals	266-325-755.00	113.00		
Bob Barker Company, Inc.								
	10017	2/3/2010	WEB000114696	shoes, toothbrush, comb, deod, shampc	101-301-770.00	280.37		\$280.37
Boss, Njeri K.								
	10063	2/10/2010	2010-004-MI	Court appointed services	101-148-807.00	70.25		\$70.25
BP								
	10035	2/6/2010	5901027408	gasoline	205-315-742.00	725.42		\$725.42
Burnham & Flower of Michigan								
	10072	1/14/2010	33392	09-10 winter tax bond	101-253-830.00	1,156.00		\$1,156.00

**MENOMINEE COUNTY
Claims Audit Report**



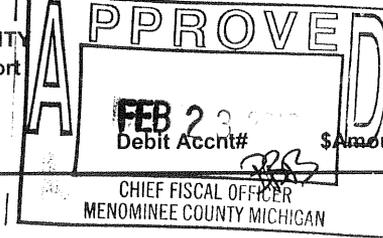
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Cellcom Wisconsin RSA 04								\$655.62
	10004	2/5/2010	336107	Medical examiner	101-648-727.00	51.81		
	10032	1/27/2010	217798	Monthly charges	101-301-850.00	492.17		
	10032	1/27/2010	217798	Monthly charges	101-426-755.00	12.28		
	10042	2/5/2010	329271	Family Court	101-132-850.00	19.04		
	10042	2/5/2010	329271	Family Court	296-664-850.00	58.19		
	10042	2/5/2010	329271	Family Court	296-665-850.00	22.13		
COHL STOKER & TOSKEY P C								\$398.70
	9830	1/27/2010	28314	County legal services	101-211-807.00	398.70		
DDT Construction, Inc.								\$80.00
	9826	2/2/2010	Statement	Plow	101-265-930.00	80.00		
DELTA COUNTY SHERIFF DEPARTMEN								\$22.00
	10005	2/12/2010	C10-0431	Civil process bill	101-267-804.00	22.00		
EAGLEHERALD PUBLISHING, LLC								\$383.96
	10054	1/31/2010	1406	Parks & Rec, Career page	101-101-901.00	383.96		
Eldercare Home Pharmacy								\$749.04
	10027	12/31/2009	207843	Robert Cook meds	101-301-770.01	749.04		
Election Systems & Software								\$1,868.46
	10049	1/26/2010	730409	Ballot layout	101-262-727.00	360.00		
	10061	2/5/2010	731547	Coding Election	101-262-727.00	1,508.46		
ERDMAN MIKE								\$25.00
	9837	1/21/2010	Planning Commission	Per Diem	101-401-710.00	25.00		
Forms Trac Enterprises, Inc.								\$267.00
	10087	2/12/2010	56688	3part continuous receipts	101-136-727.00	267.00		
Friends Ofc Prod Whse Direct								\$604.94
	10088	2/12/2010	112341	Office supplies	101-141-727.00	378.95		
	10090	2/18/2010	112701	Office supplies	101-257-727.00	20.18		
	10096	1/27/2010	111231	Office supplies	101-268-727.00	205.81		
GENESIS GRAPHICS								\$161.32
	9828	1/27/2010	39849	Aluminum signs	243-246-765.00	161.32		
Goebel, Jr., Robert E.								\$54.00
	10089	2/12/2010	09-13070-AS	Mileage for Peterson/Eichhorn vs Kleim	101-131-860.00	54.00		
Gruszynski, Sarita								\$15.00
	10046	2/4/2010	January 2010	Teen Court coordinator supplies	296-667-801.02	15.00		
Hargrove, Cheryl								\$31.00
	9836	1/21/2010	Planning Commission	Per Diem & mileage	101-401-710.00	31.00		
Hashimoto Sewer Service, Inc.								\$205.00
	9863	1/28/2010	7826	Cleaned grease pits in kitchen	101-265-920.00	205.00		
Iron County Sheriff's Dept.								\$2,550.00
	10026	2/1/2010	9637	Lodging James Dulak	101-301-770.00	2,550.00		
J S ELECTRONICS, INC.								\$269.26
	10038	2/4/2010	15604	Troubleshoot wig wag	205-315-934.01	74.26		
	10040	1/29/2010	15581	K-9 unit, intall shotgun mounts	205-315-934.02	195.00		
James M. Collins P.C.								\$1,002.50
	10010	2/4/2010	A09-D0014	Billing - WPPA Corrections case	101-211-807.00	1,002.50		

**MENOMINEE COUNTY
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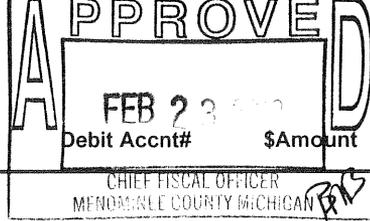
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Jennifer Brunelle	10070	2/8/2010	Reimbursement	Mileage	296-664-860.00	84.00		\$84.00
Joel Hensley, RN	10006	2/13/2010	Blood Draws	Daniel Janquart, Michael Austin	101-267-801.01	200.00		\$1,665.00
	10007	2/6/2010	Blood Draw	Jacob Peters	101-267-801.01	100.00		
	10030	2/12/2010	Nursing Service	January 16 - January 29	101-301-770.01	1,365.00		
K MART	7031							\$27.38
	10067	2/4/2010	70311052220008	lysol wipes, etc..	266-325-755.00	27.38		
Kopsi, Lori	10094	2/17/2010	Case 20090096	Out of home placement costs	292-662-843.02	441.44		\$441.44
LANG BERNARD	9846	1/27/2010	Reimbursement	Mileage	101-101-860.01	255.00		\$255.00
Lauzer, Jason	9838	1/21/2010	Planning Commission	Per Diem & mileage	101-401-710.00	37.00		\$37.00
LENCA SURVEYING	9845	1/24/2010	10009	Monumentation & Research	243-246-801.07	3,134.40		\$6,140.20
	9845	1/24/2010	10009	Monumentation & Research	243-246-801.08	120.00		
	10082	2/15/2010	10013	Monumentation & Research	243-246-801.07	2,085.80		
	10082	2/15/2010	10013	Monumentation & Research	243-246-801.08	800.00		
Lesperance, Diane	10075	2/8/2010	Reimbursment	Mileage & meals	517-252-860.00	545.64		\$545.64
Linder Implement Co., Inc.	9820	1/14/2010	87817	Hard cab w/heater	208-751-984.00	3,575.00		\$3,255.75
	9821	1/14/2010	Credit balance	Credit balance on account	208-751-984.00	-319.25		
LINDNER & SORENSON, INC.	10033	2/1/2010	Statement	January 10 Rental	101-301-981.00	250.00		\$250.00
Lufts Advertiser	9867	1/26/2010	Statement	Ad	266-325-755.00	45.00		\$339.00
	10047	1/26/2010	Statement	January ads	101-101-901.00	162.00		
	10047	1/26/2010	Statement	January ads	101-262-727.00	132.00		
M & M Trucking, Inc.	10052	1/11/2010	6485	Snow plowed	101-265-930.00	75.00		\$75.00
MAC SERVICE CORPORATION	10009	2/18/2010	Registration	Bernie Lang	101-101-859.00	230.00		\$230.00
Mastercard	10095	2/9/2010	Credit card	Gasoline, lodging, shipping, educational	101-215-860.00	222.37		\$1,752.97
	10095	2/9/2010	Credit card	Gasoline, lodging, shipping, educational	101-136-802.00	589.99		
	10095	2/9/2010	Credit card	Gasoline, lodging, shipping, educational	266-325-934.00	54.95		
	10095	2/9/2010	Credit card	Gasoline, lodging, shipping, educational	101-253-727.00	284.18		
	10095	2/9/2010	Credit card	Gasoline, lodging, shipping, educational	517-252-860.00	601.48		
MCMaster CARR SUPPLY COMPANY	9884	1/29/2010	46319764	Wall mount water cooler	101-265-755.00	498.84		\$498.84
Menards - Marinette	9834	1/21/2010	22210	silicon rubber, blade, frame	208-751-756.01	76.63		\$366.03
	10059	1/19/2010	21886	9-lite 2 pnl 36 x 80	208-751-756.01	289.40		

MENOMINEE COUNTY
Claims Audit Report



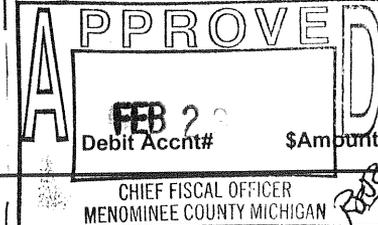
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE ANIMAL SHELTER								
	10084	2/13/2010	21310	January 2010	101-601-958.00	697.76		\$697.76
MENOMINEE COUNTY JOURNAL								
	9831	2/1/2010	130	Rec Plan, Park & Rec Pricing, appointe	101-101-901.00	125.00		\$356.00
	10051	2/1/2010	131	registration notice, help wanted ad	101-262-727.00	231.00		
MENOMINEE COUNTY ROAD COMMISSI								
	10034	2/4/2010	10375	Power to radios	101-301-934.01	95.42		\$95.42
MENOMINEE MEDICAL CLINIC								
	10028	1/28/2010	4437 10	Inmate visit - Robert Cook	101-301-770.01	827.00		\$827.00
Michigan Chamber Services, Inc								
	9825	1/13/2010	374513	Labor law posters	101-265-755.00	39.75		\$39.75
MICHIGAN ELECTION RESOURCES								
	10062	1/22/2010	25199	Precinct supply kit	101-262-727.00	512.40		\$512.40
Michigan Municipal Risk								
	10011	9/22/2009	92776-3	Oct. 1 thru Sept. 30	101-103-831.00	30,184.00		\$30,184.00
MILLERS ACTION OFFICE SUPPLY I								
	9823	2/3/2010	662531	Office supplies	101-215-727.00	329.61		\$375.76
	10081	2/16/2010	666191	office supplies	101-215-727.00	46.15		
NAPA AUTO PARTS PITSTOP								
	9849	1/25/2010	8521	FUSE	208-751-930.02	8.18		\$10.77
	9850	1/29/2010	8556	lamp kit	208-751-930.02	2.59		
Naser, Rosalie								
	9839	1/21/2010		Planning CommissionPer Diem & mileage	101-401-710.00	50.00		\$50.00
NERATS PLUMBING AND HEATING IN								
	10043	2/10/2010	16027	Symons 4-150 shower head	101-265-755.00	137.50		\$137.50
Office Depot, Inc.								
	10091	2/5/2010	507820780001	Epson printer	101-136-727.00	269.99		\$279.21
	10092	2/4/2010	507820689001	Office supplies	101-136-727.00	9.22		
Omnicare - Pharmacy of Northwestern Ohio								
	10029	1/31/2010	2102005	inmate meds	101-301-770.01	49.92		\$49.92
PAIDL'S TRUE VALUE HARDWARE								
	9852	1/6/2010	23416	Mini wet/dry vac	208-751-755.02	35.99		\$488.14
	9853	1/12/2010	23469	bulb	208-751-755.02	18.99		
	9854	1/12/2010	23470	nuts/bolts/washers	208-751-755.02	0.90		
	9855	1/12/2010	23485	swiv sweeper 02	208-751-755.02	41.99		
	9856	1/13/2010	23486	credit	208-751-755.02	-4.00		
	9857	1/21/2010	23590	mask tape, screws, paint	208-751-930.04	35.03		
	9858	1/21/2010	23591	sandpaper	208-751-930.04	3.49		
	9859	1/21/2010	23640	glass scraper	208-751-930.04	2.49		
	9860	1/21/2010	23679	roll cover, enamel, connector	208-751-930.04	33.26		
	9869	1/11/2010	23456	nuts/bolts/washers, hex nut	243-246-765.00	10.00		
	9870	1/20/2010	23571	Fence post	243-246-765.00	310.00		
Pan-O-Gold Baking Co.								
	10021	1/29/2010	0060497	inmate grocery	101-301-770.00	38.91		\$104.37
	10022	2/6/2010	60497	inmate grocery	101-301-770.00	65.46		
Peterson, Dick								
	9832	2/1/2010	Reimbursement	Mileage	101-101-860.04	267.00		\$267.00

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Pinecrest Medical Center								
10037	2/1/2010	January 2010		Telephone charges	205-315-755.00	15.23		\$15.23
PrintersPlus!								
10036	2/8/2010	9401		Door hangers	205-315-755.00	225.00		\$252.50
10074	6/30/2009	8765		#10 envelopes	101-253-727.00	27.50		
Przewrocki, Joan								
10045	2/11/2010	09-048		Transport of Juvenile	101-132-801.00	97.75		\$97.75
Quill Corporation								
9847	2/3/2010	3326459		Office supplies	101-267-727.00	82.04		\$230.98
10015	2/5/2010	3393249		Office supplies	101-301-727.00	130.24		
10050	2/5/2010	21883489		Envelope	101-267-727.00	18.70		
Randall Phillipps								
10076	1/22/2010	09-9478/02-10153		Court apponted services	101-132-807.00	25.00		\$25.00
Reinhart Foodservice								
10018	2/2/2010	850015		Inmate grocery	101-301-770.00	850.96		\$1,234.86
10019	1/26/2010	847526		inmate grocery	101-301-770.00	17.07		
10020	2/9/2010	850204		inmate grocery	101-301-770.00	366.83		
S & O LOCK AND PHONE SERVICE								
10012	2/11/2010	27594		Mortise cylinder w/ 1 extra key, keys	101-265-755.00	27.50		\$27.50
S & S Glass Services LLC								
10066	2/3/2010	2547		Windshield for Jeep, labor	101-265-981.00	200.00		\$200.00
Schultz, Lillian R.								
9835	1/21/2010			Planning Commision Per Diem & mielage	101-401-710.00	46.50		\$46.50
SHAHEEN CHEVROLET								
10008	10/29/2009	2010 Chevy Impala		2 Road Patrol vehicles	205-315-981.00	36,448.00		\$36,448.00
State of Michigan - MI Dept. of Enviornmental Qua								
10065	1/15/2010	613944		Groundwater Annual Permit fee	208-751-755.08	200.00		\$200.00
State of Michigan - MI Dept. of Human Services								
10071	2/9/2010	Monthly offset		Statement/billing December 2009	292-662-843.01	5,427.75		\$5,427.75
Stateline Apparel								
9883	1/25/2010	4163		Jim Mekash uniform allowance	101-265-745.00	151.95		\$151.95
Stellar Services								
10023	2/1/2010	Menominee-Teller06		Monthly license fee	101-301-770.00	200.00		\$200.00
STEPHENSON MARKETING COOPERATI								
10016	1/31/2010	15579		Gasoline	101-301-742.00	311.49		\$474.35
10053	1/31/2010	462643		Clothing Allowance, Park supplies	208-751-745.00	42.99		
10053	1/31/2010	462643		Clothing Allowance, Park supplies	208-751-930.04	119.87		
TC Cleaning								
9866	1/29/2010	1612		Strip & Wax gym & restroom	101-265-755.02	330.44		\$788.00
10073	2/8/2010	1613		Health Dept. strip & wax	101-265-755.00	457.56		
Time Warner Cable								
9868	1/20/2010	004-700185701-001		Monthly charges	101-103-851.00	293.95		\$414.99
10024	1/30/2010	004-620475202-001		Monthly charges	101-301-770.00	121.04		

MENOMINEE COUNTY
Claims Audit Report



Claim Total

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
TWIN CITY ELECTRIC							\$745.03
9872	2/3/2010	76662	install fluorescent strip	101-265-755.00	556.03		
10013	2/12/2010	76672	Program polling loop zones for trouble r	101-265-755.00	135.00		
10014	2/12/2010	76671	Test alarm system	101-265-755.00	54.00		
U.E.S. COMPUTERS, INC.							\$3,187.96
10041	2/11/2010	49316	Dell optiplex computer	280-362-755.00	614.99		
10048	2/5/2010	49215	Monitor	101-215-970.00	147.00		
10055	2/4/2010	49176	Monthly dvd backup	101-103-857.00	100.00		
10064	2/3/2010	28426	Service call - FOC, County Clerk	101-103-857.00	202.98		
10068	2/8/2010	49252	Pentium core 2 duo network workstator	101-103-857.00	794.00		
10080	2/4/2010	49182	Computer workstaion for County Clerk	101-215-970.00	1,019.00		
10083	2/15/2010	28497	Service call	101-103-857.00	125.00		
10085	2/8/2010	28464	Service call - District Court, County Cler	101-103-857.00	184.99		
U.P. Engineers & Architects							\$1,570.14
10086	2/10/2010	29441	January 3 - January 30	101-103-998.00	1,570.14		
Ultra Electronics Card Systems							\$388.13
9829	1/27/2010	27822	Repair, RMA #26931	101-103-857.00	388.13		
WALTER BROTHERS INC							\$42.12
9861	1/13/2010	B83718	Hoover vac bag, pwr bit	101-265-755.00	12.69		
9862	1/28/2010	B84653	flashlight, knife, tape measure	101-265-755.00	29.43		
Warner, Fredrick							\$465.58
9794	2/3/2010	Reimbursement	Mileage & meal	101-132-801.00	169.03		
9797	2/3/2010	Transport	1/14/2010	101-132-801.00	97.75		
9798	2/3/2010	Reimbursement	Mileage	296-668-801.00	86.00		
9799	2/3/2010	Can Zone	January 6, 13, 20, 21	296-668-801.00	112.80		
Waste Management of Central WI							\$327.03
9851	2/1/2010	1144297-1856-1	February 2010	101-265-801.00	327.03		
WEST GROUP PAYMENT CENTER							\$367.29
10060	2/1/2010	8199620099	January 1 - January 31, 2010	269-145-801.00	367.29		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							\$74.70
10077	1/29/2010	0402047856-00006	Utilities	208-751-920.01	33.06		
10078	1/29/2010	0405249882-00004	Utilities	208-751-920.01	12.64		
10079	1/29/2010	0405249882-00002	Utilities	208-751-920.01	29.00		
WORMWOOD, DEBRA							\$18.10
10093	2/15/2010	Reimbursement	Postage	266-325-729.00	18.10		
YELLOW PAGES INC							\$177.00
10031	2/15/2010	9017621669-2927	Directory	101-301-802.00	177.00		
Zeratsky Extreme Heating &							\$869.18
9848	2/1/2010	2029	Check water fountain on 2nd floor	101-265-755.00	60.00		
9864	1/25/2010	2016	refrigerant, labor, dfst timer	101-265-755.00	472.54		
9865	1/19/2010	2003	labor	101-265-755.00	60.00		
10044	12/15/2010	1907	Inducer Blower motor	101-265-755.00	276.64		
Total Amount for Bank Account: General							\$140,159.91

voided

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
AT&T - Aurora, IL	10056	2/1/2010	906753220902	Feb 1 - Feb 29 monthly charges	101-103-850.00	209.39		\$209.39
EAGLEHERALD PUBLISHING, LLC	10054	1/31/2010	1406	Parks & Rec, Career page	101-101-901.00	383.96	x	\$383.96
Election Systems & Software	10061	2/5/2010	731547	Coding Election	101-262-727.00	1,508.46		\$1,508.46
Menards - Marinette	10059	1/19/2010	21886	9-lite 2 pnl 36 x 80	208-751-756.01	289.40		\$289.40
STEPHENSON MARKETING COOPERATI	10053	1/31/2010	462643	Clothing Allowance, Park supplies	208-751-745.00	42.99		\$42.99
	10053	1/31/2010	462643	Clothing Allowance, Park supplies	208-751-930.04	119.87		\$119.87
U.E.S. COMPUTERS, INC.	10055	2/4/2010	49176	Monthly dvd backup	101-103-857.00	100.00		\$100.00
WEST GROUP PAYMENT CENTER	10060	2/1/2010	8199620099	January 1 - January 31, 2010	269-145-801.00	367.29		\$367.29
Total Amount for Bank Account: General								\$3,021.36

