

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
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The Menominee County Board of Commissioners
will meet as a **Committee of the Whole** on
Tuesday ~ September 24, 2019 @ 5:30 PM
Menominee County Courthouse – Courtroom B
839 10th Ave., Menominee, MI 49858
906-863-7779

(A Quorum of the Menominee County Board will be Present)

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment *(Statement, not debate, limited to 5 minutes per person on agenda items only)*
- F. Business
 - a. 2018-2019 Budget Amendments – Group #4
- H. Public Comment *(limited to 5 minutes)*
- I. Commissioner Comment
- J. Adjourn

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

2018/2019 Budget Amendment - Group #4

56	9/13/2019	FOC - End of year Adjustments	\$	1,200.00	215-141-970.00
			\$	1,200.00	215-000-671.00
			\$	120.00	215-000-602.01
			\$	3,000.00	215-000-541.00
57	9/12/2019	Budgeted Incorrectly. This is a non-lapsing account i has since changed to fund 282. Remove from budg	\$	(15,811.00)	205-000-541.00
			\$	(15,811.00)	205-315-881.00
58	9/11/2019	911 Overtime is overbudget due to training of new employees. Also, FICA, FICA MED, & WC were not budgeted correctly. THIS IS THE OTHER 1/2 OF BA# 54 Funds to be taken from GF fund balance.	\$	106,701.00	266-000-699.00
			\$	106,701.00	101-999-999.15
59	9/11/2019	This is going to be a non lapsing account, so there ne to be an expense line item to offset the revenue received This is the other 1/2 of BA# 55, in BA Group #3	\$	6,973.00	292-662-955.01
60	9/9/2019	FOC - Bank Charges will exceed budgeted amount	\$	70.00	101-141-802.00
51	6/18/2019	To cover yearly technology contract for Covert Track Originally funded through Medical Marijuana Grant which is no longer available.	\$	600.00	101-301-976.00
62	9/11/2019	Library has some line items that are over budget. Th expense is to be taken from the Library fund balan	\$	1,060.57	271-000-557.01
			\$	1,060.57	271-000-557.02
			\$	197.44	271-000-673.00
			\$	4,826.91	271-000-696.00
			\$	4,235.52	271-790-712.00
			\$	4,235.52	271-000-697.00
63	9/16/2019	All accounts received more money than originally budgeted for. Correcting these accounts.	\$	3,491.86	101-000-429.00
			\$	1,889.10	101-000-429.01
			\$	7,539.27	101-000-430.00
			\$	2,024.76	101-000-520.00
			\$	144.54	101-000-546.01
			\$	6,800.10	101-000-573.00
			\$	2,532.29	101-000-574.00
			\$	1,724.95	101-000-578.00
64	9/16/2019	All accounts received more money than originally budgeted for. Correcting these accounts.	\$	4,946.65	101-000-614.00
			\$	100.00	101-000-618.01
			\$	73.38	101-000-627.00
			\$	4,955.00	101-000-630.00
			\$	1,754.01	101-000-631.00
			\$	2,060.00	101-000-657.00
			\$	4,155.48	101-000-665.00
			\$	12,858.85	101-000-655.02

65	9/17/2019	Replace Toaster in Jail kitchen - lost due to water damage.	\$ 2,808.32	101-000-677.02
			\$ 1,059.53	101-301-934.02
66	9/16/2019	Performed more inspections than anticipated	\$ 800.00	289-000-619.00
			\$ 550.00	289-315-706.00
			\$ 200.00	289-315-715.00
			\$ 50.00	289-315-715.01
67	9/17/2019	Stephenson Township aid their part in the 3-way road program, and nothing was budgeted in the 18/19 BY.	\$ 3,311.51	401-000-580.00
68	9/16/2019	Funds raised specifically for K9 Avery's medical needs	\$ 12,398.55	281-000-629.07
			\$ 12,398.55	281-345-881.01
69	9/17/2019	Property under rehab agreement was sold. We were reimbursed per the agreement.	\$ 24,409.00	274-000-541.07
70	9/17/2019	All accounts received more money than was original budgeted	\$ 5,500.00	516-000-665.00
			\$ 16,000.00	516-000-665.02
			\$ 72,500.00	517-000-642.19
			\$ 2,208.00	517-000-665.11
			\$ 10,000.00	101-000-665.00
			\$ 15,000.00	101-000-665.02
			\$ 5,387.42	285-000-573.00
			\$ 158.88	205-315-957.00
71	9/18/2019	Liability Insurance and Computer Software are over budget. Transfer in from GF Fund Balance. The boiler room/Jail AC was approved in the budget process, but didn't get entered into BS&A. Those funds are from the designated bldg fund.	\$ 5,845.00	101-103-881.00
			\$ 4,502.96	101-103-857.02
			\$ 10,347.96	101-000-696.00
			\$ 7,000.00	101-103-998.13
			\$ 7,000.00	101-000-699.03
72	9/19/2019	New K9 & Training - funds to be taken from K9 Fund Balance	\$ 12,950.00	281-345-881.00
			\$ 12,950.00	281-000-699.01
73	9/19/2019	Year End Budget Amendments	\$ 12,066.30	101-301-770.00
			\$ 20,000.00	101-301-706.00

2018-19

BUDGET AMENDMENT

NUMBER: 56

September 13, 2019

Re: Year End Adjustments (FOC)

Account Number	DESCRIPTION		Budget
215-141-970.00	Capital Outlay	\$	1,200.00
215-000-671.00	Medical Support Incentive	\$	1,200.00
215-000-602.01	IV-D Judgement Fee	\$	120.00
215-000-541.00	State Receipts	\$	3,000.00

2018-19

BUDGET AMENDMENT

NUMBER: 57

September 12, 2019

**Re: Budgeted Incorrectly - This is a Non Lapsing Account and has since
changed to Fund 282. Remove from Budget.**

Account Number	DESCRIPTION		Budget
205-000-541.00	Justice Training (Law Enforcement)	\$	(15,811.00)
205-315-881.00	Justice Training (302)	\$	(15,811.00)

2018-19

BUDGET AMENDMENT

NUMBER: 58

September 11, 2019

Re: This is the other 1/2 of BA# 54 for 911. Funds to be taken from
General Fund Fund Balance, not the 911 Fund Balance

Account Number	DESCRIPTION		Budget
266-000-699.00	GF Operating Transfer	\$	106,701.00
101-999-999.15	Operating Transfer (911)	\$	106,701.00

2018-19

BUDGET AMENDMENT

NUMBER: 59

September 11, 2019

Re: This is going to be a non-lapsing account, so there needs to be an expense line item to offset the revenue received.

Account Number	DESCRIPTION		Budget
292-662-955.01	Indirect Cost Expense	\$	6,973.00

This is the other 1/2 of BA# 55, in BA Group #3

2018-19

BUDGET AMENDMENT

NUMBER: 60

September 9, 2019

Re: Bank Charges will exceed budgeted amount (FOC)

Account Number	DESCRIPTION		Budget
101-141-802.00	Bank Charges	\$	70.00

2018-19

BUDGET AMENDMENT

NUMBER: 61

June 18, 2019

Re: To cover yearly technology contract for Covert Track - originally funded through Medical Marijuana Grant which is no longer available.

Account Number	DESCRIPTION		Budget
101-301-976.00	Lien System	\$	600.00

2018-19

BUDGET AMENDMENT

NUMBER: 62

September 11, 2019

Re: Library has some line items that are over budget. The expense will be taken from the Library Fund Balance.

Account Number	DESCRIPTION		Budget
271-000-557.01	State Aid	\$	1,060.57
271-000-557.02	State Aid P/T	\$	1,060.57
271-000-673.00	Miscellaneous Receipts	\$	197.44
271-000-696.00	Penal Fines	\$	4,826.91
271-790-712.00	Health Insurance	\$	4,235.52
271-000-697.00	Transfer in From Fund Balance	\$	4,235.52

2018-19

BUDGET AMENDMENT

NUMBER: 63

September 16, 2019

Re: All accounts received more money than originally budgeted for.
Correcting those accounts

Account Number	DESCRIPTION		Budget
101-000-429.00	Commercial Forest Reserve	\$	3,491.86
101-000-429.01	CFR Withdrawal	\$	1,889.10
101-000-430.00	PILT (swamp tax)	\$	7,539.27
101-000-520.00	PASSR - PA	\$	2,024.76
101-000-546.01	Drug Case Management	\$	144.54
101-000-573.00	Local Community Stabilization	\$	6,800.10
101-000-574.00	State Shared Revenue	\$	2,532.29
101-000-578.00	Township Liquor	\$	1,724.95
101-000-611.02	Equalization Fees	\$	4,800.00

2018-19

BUDGET AMENDMENT

NUMBER: 64

September 16, 2019

Re: All accounts received more money than originally budgeted for.
Correcting those accounts

Account Number	DESCRIPTION		Budget
101-000-614.00	ROD Transfer Tax	\$	4,946.65
101-000-618.01	Blood Draws - Circuit Court	\$	100.00
101-000-627.00	Welfare Fraud	\$	73.38
101-000-630.00	Diverted Felon Keep	\$	4,955.00
101-000-631.00	Civil Process Fees	\$	1,754.01
101-000-657.00	Bond Forfeiture	\$	2,060.00
101-000-665.00	Interest Earned	\$	4,155.48
101-000-655.02	Unrealized Gains/Losses	\$	12,858.85

2018-19

BUDGET AMENDMENT

NUMBER: 65

September 17, 2019

Re: Replace toaster in Jail kitchen lost due to water damage

Account Number	DESCRIPTION		Budget
101-000-677.02	WC/MMRMA refund	\$	2,808.32
101-301-934.02	Equipment & Repairs	\$	1,059.53

2018-19

BUDGET AMENDMENT

NUMBER: 66

September 16, 2019

Re: Performed more inspections than anticipated

Account Number	DESCRIPTION		Budget
289-000-619.00	Salvage Vehicle Title Inspections	\$	800.00
289-315-706.00	Overtime	\$	550.00
289-315-715.00	FICA	\$	200.00
289-315-715.01	FICA Med	\$	50.00

2018-19

BUDGET AMENDMENT

NUMBER: 68

September 16, 2019

Re: Funds raised specifically for K9 Avery's medical needs
New accounts created

Account Number	DESCRIPTION		Budget
281-000-629.07	K9 Donations (Avery)	\$	12,398.55
281-345-881.01	K9 Donation Expenses (Avery)	\$	12,398.55

2018-19

BUDGET AMENDMENT

NUMBER: 69

September 17, 2019

Re: Property under rehab agreement was sold. We were reimbursed per the agreement

Account Number	DESCRIPTION	Budget
274-000-541.07	Program Income Prior to July 2013	\$ 24,409.00

2018-19

BUDGET AMENDMENT

NUMBER: 70

September 17, 2019

Re: All accounts received more money than originally budgeted

Account Number	DESCRIPTION		Budget
516-000-665.00	Interest Earned	\$	5,500.00
516-000-665.02	Unrealized Gains/Losses	\$	16,000.00
517-000-642.19	2019 Land Auction	\$	72,500.00
517-000-665.11	Homestead Interest	\$	2,208.00
101-000-665.00	Interest Earned	\$	10,000.00
101-000-665.02	Unrealized Gains/Losses	\$	15,000.00
285-000-573.00	Local Community Stabilization	\$	5,387.42
205-315-957.00	Chargeback Tax Refunds	\$	158.88

2018-19

BUDGET AMENDMENT

NUMBER: 71

September 18, 2019

Re: Liability Insurance and Computer Software are over budget. Transfer in from Fund Balance. Boiler Room/Jail AC/Heat was approved, but was not entered into BS&A. These funds are from building fund designated fund balance.

Account Number	DESCRIPTION		Budget
101-103-831.00	Liability Insurance	\$	5,845.00
101-103-857.02	Computer Software	\$	4,502.96
101-000-696.00	Transfer in from Fund Balance	\$	10,347.96
101-103-998.13	Boiler Room/Jail AC/Heat	\$	7,000.00
101-000-699.03	Transfer in from Bldg Fund	\$	7,000.00

2018-19

BUDGET AMENDMENT

NUMBER: 72

September 19, 2019

Re: New K9 & Training - From K9 Fund Balance

Account Number	DESCRIPTION		Budget
281-345-881.00	K-9 Training	\$	12,950.00
281-000-699.01	Transfer in from Fund Balance	\$	12,950.00

2018-19

BUDGET AMENDMENT

NUMBER: 73

September 19, 2019

Re: Year End Adjustments (Sheriff Dept)

Account Number	DESCRIPTION		Budget
101-301-770.00	Prisoner Board	\$	12,066.30
101-301-706.00	Over Time	\$	20,000.00