

County Board, the Chair has no power to act on behalf of the Committee unless the Committee specifically grants that power.

ARTICLE V. Meetings

ARTICLE V - Amended August 12, 2009 by Parks & Recreation Committee.

Section 1. A schedule containing the date, time and place of regular monthly meetings of the Committee shall be established at the first meeting of the year. **The Committee shall meet a minimum of six (6) times per year.**

Section 2. Special meetings, procedure; notice; Open Meetings Act, compliance. (MSA 5.330) Sec. 10.

A special meeting of the Parks & Recreation Committee shall be held only when requested by at least **two (2) members** of the Parks & Recreation Committee. The request shall be in writing, shall be addressed to the County Administrator, and shall specify the time, date, place, and purpose of the meeting. Upon the reception of a request, the County Administrator shall immediately give notice in writing to each of the Committee members by causing the same to be delivered to the Committee member personally, or by leaving the same at the place of residence of the Committee members, or by mailing a copy of the notice to his or her post office address by certified mail with return receipt requested, at least 10 days before the time of the meeting. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976.

Section 3. Quorum and Majority. (MSA 5.323) Sec. 3.

A majority of the members of the County Parks & Recreation Committee shall constitute a quorum for the transaction of the ordinary business of the Committee, and questions which arise at its meetings shall be determined by the votes of a majority of the members present.

Section 4. Minutes. Recording names and votes on actions. The names and votes of members shall be recorded on an action which is taken by the Parks and Recreation Committee if the action is on an ordinance, resolution, or appointment or election of an Officer. The vote and the name of the member voting on other questions or motions shall be recorded at the request of: 1/5 of the members present if the question or motion is before the Board, or 1/3 of the members present if the question or motion is before a Committee of the Board. A record which is made pursuant to this section shall be available for public inspection.

ARTICLE VI: Rules, Regulations, Policies of the Committee.

Section 1. The Committee may adopt by 2/3 vote those rules and regulations it feels necessary to allow for the orderly conduct of business of the Committee.

Section 2. The Committee may adopt at a regular meeting by a 2/3 vote and if submitted in writing at the previous regular Committee meeting policy statements which pertain to the operation of all facets of County Parks & Recreation which are within the jurisdiction of this Committee. Policies of the Committee may not be suspended. Policies may be amended under the same rules governing the amending of the Bylaws.

ARTICLE VII. Parliamentary Authority.

The Scott, Foresman "Robert's Rules of Order" Newly Revised, **Tenth (10) edition, ISBN 0-7382-0307-6** shall be the Parliamentary Authority. The rules, with special attention to small Committees, contained in the above mentioned reference shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with the Bylaws or any special rules or policies the Committee may adopt.

ARTICLE VII. Amendment of Bylaws.

Section 1. These Bylaws may not be suspended.

Section 2. These Bylaws may be amended at any regular meeting of the County Board by a 2/3 majority of the County Board, provided that the amendment is submitted in writing at the previous regular Parks & Recreation Committee meeting. An amendment to this amendment may be made during discussion at the meeting at which the amendment is taken up provided it does not limit the rights of the minority nor expand the rights of the majority. Amendments to the amendment which do the immediately aforementioned limiting and expanding of rights may, if they were presented in writing, be considered as a new amendment at the next regular meeting of the Committee.

Section 3. These Bylaws, Rules, Regulations and Policies shall remain in effect until properly amended or suspended as appropriate.

ATTESTED TO:

Clerk of Menominee County

Gary Eichhorn, Chairman
Menominee County Board of
Commissioners

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Parks & Recreation Committee ~ Resignation of Member
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Resignation letter is attached for Parks & Recreation Committee Chairman, Mark Aubert Administration will need to post for another member to the committee.	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

10/07/2009
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Mark R. Aubert
N4193 River Drive
Wallace, MI. 49858

Menominee County Board of Commissioners
Mike Erdman, Acting County Administrator
September 28, 2009

Gentlemen,

It is obvious, based on your recent decisions, the County Board is going in a completely different direction concerning the County Parks.

I, hereby, tender my resignation, effective immediately, on the County Park and Rec Board.

Respectfully,

A handwritten signature in cursive script that reads "Mark R. Aubert".

Mark R. Aubert

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2009 Apportionment Report
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
The 2009 Apportionment report has been included for discussion	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 10/07/2009
Date

WORKSHOP ACTION

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COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

October *	<p>October apportionment session of the County Board of Commissioners. Board examines certificates, directs spread of taxes in terms of millage rates to be spread on Taxable Valuations. County Equalization Director submits apportionment report to the STC. MCL 211.37 and 207.12.</p> <p>County prosecutor is obligated by statute to furnish legal advice promptly regarding the apportionment report. A County Board of Commissioners shall not authorize the levy of a tax unless the governing body of the taxing jurisdiction has certified that the requested millage has been reduced, if necessary, in compliance with Section 31 of Article 9 of the State Constitution of 1963 and MCL 211.34d, and 211.34(1). The County Board also receives certifications that Truth in Taxation hearings have been held if required. MCL 211.24e.</p>
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* Notes requirements of Section 31 of Article 9 of State Constitution and of MCL 211.34d and 211.34(1).

**DO NOT MAIL A PRINTED APPORTIONMENT REPORT TO THE STC
DO NOT FAX A PRINTED APPORTIONMENT REPORT TO THE STC**

EMAIL THIS EXCEL FILE TO: marusichd@michigan.gov

Continue to mail in copies of all L-4029s submitted to your office.

Print pages 1 through 3 of this report and this certification statement, sign and retain in your office per the usual county retention schedule. If in the future we should need to verify the certification of this report, we will request a copy of the signed original.

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of _____ for the year _____

Signature of County Equalization Director

NOTARIZATION

Notary Public

County, Michigan

STATE OF MICHIGAN

County of _____ } ss

Subscribed before me this _____

Day of _____ year _____

My commission expires _____, _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Acting County Clerk Request
DEPARTMENT:	County Clerk
ATTACHMENTS:	Yes
SUMMARY:	
<p>Ms. Johnson has requested the position of Deputy County Clerk/payroll be restored to full-time with benefits due to the severe changes in staffing.</p>	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 10/07/2009
Date

WORKSHOP ACTION

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	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

To: Menominee County Commissioners
FROM: Acting County Clerk Carol Johnson
Date: 10-6-09

At this time I am requesting the position of Deputy County Clerk/payroll be restored to full-time with benefits. Due to the severe change in the staffing level in our offices we will not be able to function enduring another loss of employee work time. The 80 hours per week lost with the termination of Kathy Betters and the passing away of the County Clerk Mike Jasper will make it extremely difficult now and in the foreseeable future very difficult to maintain services. This situation is critical and needs your immediate attention. Please take the steps necessary to resolve this situation.

On Monday, October 5, 2009 I spoke to Commissioner Dick Peterson and James Furlong. (per advice from Mike Erdman) I asked that I be allowed to keep Lisa Frost, Deputy County Clerk at a full-time level with benefits until further notice due to the staff shortage. Commissioner Peterson told me this was very sensible. Commissioner Furlong told me he agreed wholeheartedly. This would be until this situation could be reviewed.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Gary Eichhorn

 10/07/2009
Date

WORKSHOP ACTION

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	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Per Diem Expense Form

COPY

Name of Commissioner Dick Peterson (Sept 09)
District 4

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)
 \$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
Sept 2	COW / MEMORIAL 2 HRS	\$ 50
Sept 8	ECON Development / MEMORIAL 2 HRS	50
Sept 8	COW MEMORIAL 1 HR	50
Sept 11	COW STEPHENSON 3 HR	50
Sept 15	EMERG. MANAGEMENT / MEMORIAL 2 HR	50
Sept 15	FINANCE Meeting Annex / STEPHENSON 1 1/2 HR	50
Sept 15	LIBRARY BOARD / STEPHENSON 1-HR	—
Sept 18	COW (ANNEX) 2-HR	50
Sept 22	Reg Meeting / MEMORIAL 1 1/2 HR	50
Sept 24	FAIR BOARD (ANNEX) 2-HR	50
Sept 29 TH	Budget (PUBLIC) AND Reg. Meeting 1-HR MEMORIAL	50
Sept 29 TH	MTA CARNEX 1 1/2 HR	50
Total Per Diem		\$ 550 ⁰⁰

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Dick Peterson

Date: Sept 29TH 2009

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: \$.55/mile ~ effective 01 Jan. 2009
 \$.585/mile ~ effective 01 July 2008

*Meals Breakfast ~ up to \$7.50
 Lunch ~ up to \$10.00
 Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Dick Peterson ~ District 4

Date	Mileage ~ to/from	# of miles	X .55/mile	Total Cost	Account Number
Sept 2	COW / MENOMINEE	76			101-101-860.04
Sept 8	ECW Dev / MENOMINEE	72			101-101-860.04
Sept 8	COW / MENOMINEE	76			101-101-860.04
Sept 11	COW / STEPHENSON	34			101-101-860.04
Sept 15	EMERG Mgt / MENOMINEE	72			101-101-860.04
Sept 15	FINANCE & LIBRARY / step	—			101-101-860.04
Sept 18	COW (ANNEX)	34			101-101-860.04
Sept 22	Reg. Meeting MENOMINEE	76			101-101-860.04
Sept 24	FAIR BURD ANNEX	34			101-101-860.04
Sept 29	Budget & Reg. Meeting	76			101-101-860.04
Sept 29	MTA CARNED	24			101-101-860.04
	Conference Expenses				
	Meals, Lodging, gas				
					101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00
	Mileage	574	\$315.70		
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed				\$ 315.70	

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Dick Peterson
SIGNED

Sept 29th 2009
DATE

