

“Menominee – Where the best of Michigan begins”

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on Tuesday, January 26, 2010 at 6:00 p.m. CST  
at the Menominee County Courthouse ~ Courtroom B

### AMENDED AGENDA AMENDED

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- E. Approval of the Agenda
- F. Approval of Previous Minutes
  - November 20, 2009 – Special Meeting of County Board
  - December 22, 2009 – County Board
  - January 6, 2010 - Re-Organizational Meeting of County Board
- G. Presentations – John Midkiff – Employment Opportunities with the U.S. Census
- H. Department Head/Elected Officials Reports
- I. Action Items
  - 1. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve a one year (2-1-2010 – 1-31-2011) Employee Assistance Contract with Concerned Associates in the amount of \$4,318.00 for services provided to the county. Funds to be disbursed quarterly in the amount of \$1,079.50 from account number 101-103-801.00.
  - 2. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Membership Dues for FY 2010 in the amount of \$9,000.00 for Central Upper Peninsula Planning and Development Regional Commission (CUPPAD) for services provided to the county. Funds to be disbursed from account number 101-103-802.00.
  - 3. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Bay Area Medical Center’s recommendation to reappoint Mr. Jim Hodges to a third 4-year term (1/2010-1/2014) to the Board of Directors of Bay Area Medical Center.
  - 4. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve payment of Commissioner Per Diems & Expenses as recently submitted.
  - 5. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the miscellaneous bills as paid on December 15, 2009 in the amount of \$48,933.51.
- J. Misc. Boards/Committees/Commissions Reports
- K. Other Matters that may be Properly Presented to Board
- L. Informational Items
- M. Public Comment
- N. Adjourn

Gary Eichhorn - Chairperson

Dick Peterson - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

*"Menominee – Where the best of Michigan begins"*

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  - 5. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the miscellaneous bills as paid on December 15, 2009 in the amount of \$48,933.51.
- J. Misc. Boards/Committees/Commissions Reports
- K. Other Matters that may be Properly Presented to Board
- L. Informational Items
- M. Public Comment
- N. Adjourn

Gary Eichhorn - Chairperson

Dick Peterson - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

November 20, 2009

Unapproved

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 11:02 A.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, and Peterson.

Excused: Coms. Lang.

Chairman Eichhorn called for public comment. There was no public comment.

Moved by Com. Anderson, supported by Com. Peterson to approve the agenda. Motion was approved, 4-0.

Discussion ensued regarding the rough draft of the County Administrator's Employment Contract which was presented by Attorney John Filoramo. Moved by Com. Peterson, supported by Com. Furlong to recess until approximately 11:40 A.M. to allow Sherry Smith and Attorney John Filoramo time to make revisions to the County Administrator's Employment Contract. Motion was approved 4-0.

Meeting in recess at 11:23 A.M.

Chairman Eichhorn called the meeting to order after the recess at 11:53 A.M.

Discussion continued relating to salary changes to the County Administrator's Employment Contract. Chairman Eichhorn called for a break in the meeting to give Sherry Smith and Attorney John Filoramo a moment to adjust the salary portion of the contract to state a base salary of \$72,967. Upon reconvening, Moved by Com. Furlong, supported by Com. Peterson to approve the amended County Administrator's Employment Contract. Motion approved 4-0.

Moved by Com. Anderson, supported by Com. Peterson to offer the County Administrator's Employment contract to Michael D. Erdman. Motion approved 3-1. Com. Furlong voted nay.

Moved by Com. Peterson, supported by Com. Anderson to put the start date of the County Administrator's Employment Contract as November 23, 2009. Motion approved 3-1. Com. Furlong voted nay.

Moved by Com. Peterson, supported by Com. Anderson to adjourn at 12:23 P.M. Motion was approved 4-0.

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Gary Eichhorn, Chairman

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Marc Kleiman, County Clerk

December 22, 2009

Unapproved

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, Lang, and Peterson.

Absent: None.

Chairman Eichhorn called for public comment. Public comments were made by:

Tom Geltz                      Proposed bridge to Twinn Islands in WI.

Chairman Eichhorn discussed the need to amend the agenda.

Moved by Com. Peterson, supported by Com. Anderson to amend the agenda to add a motion to sell a piece of Menominee County property to Greg Arnold. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Anderson to approve the amended agenda. Motion was approved 5-0.

Com. Furlong stated that the minutes from the November 24, 2009 County Board meeting needed to be changed. The last motion on page three should have been made by Com. Furlong instead of Com. Lang.

Moved by Com. Furlong, supported by Com. Peterson to approve the amended minutes from the November 24, 2009 County Board meeting and from the minutes from the December 8, 2009 Special Meeting of the County Board. Motion was approved 5-0.

Presentations: None.

Department Head/Elected Officials Reports: None.

Moved by Com. Furlong, supported by Com. Peterson to approve Resolution 09-19 ~ Support of Marinette Marine Corporation. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Peterson to approve Resolution 09-20 ~ Honoring Larry Pepin for his service to Menominee County. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Peterson to approve Resolution 09-21 ~ Honoring Dr. Michael Erdman for his service to Menominee County. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Peterson to surplus one Sig P226 .40 Cal. pistol. This pistol will be replaced with a new pistol from employee donated funds at no cost to the county. Motion was approved 4-1. Com. Eichhorn voted nay.

Moved by Com. Furlong, supported by Com. Anderson to appoint Todd Rye and Shane Johnson to the Building Code-Construction Board of Appeals for a two year term (1/1/2010 – 12/31/2011). Motion was approved 5-0.

Discussion ensued as to the expiration date of county appointments. Com. Eichhorn discussed having all appointments end on February 28<sup>th</sup> instead of December 31. Com. Furlong suggested tabling appointments until Prosecuting Attorney Dan Hass can check if this can be done.

Moved by Com. Peterson, supported by Com. Furlong to appoint Diane Brazelton to the Menominee County Fair Board for a three year term (1/1/2010 – 12/31/2012). Motion was approved 5-0.

Moved by Com. Peterson, supported by Com. Furlong to appoint Dawn Wells to the Corrections Advisory Board – (Business Sector) for a one year term (1/1/2010 – 12/31/2010). Motion approved 5-0.

Moved by Com. Furlong, supported by Com. Lang to table the appointment of two vacancies on the Planning Commission for a three year term (1/1/2010-12/31/2012) until the next County Board meeting. Motion was approved 5-0.

Discussion ensued as to the appointment to the Parks and Recreation Committee. Com. Eichhorn recommended Audrey Jerzyk, Com. Lang and Com. Furlong recommended Jason Lauzer. Moved by Com. Anderson, supported by Com. Peterson to appoint Audrey Jerzyk to the Parks and Recreation Committee for a two year term (1/1/2010 – 12/31/2011). Motion was approved 3-2. Com. Furlong and Com. Lang voted nay

Discussion ensued as to the appointment to the Parks and Recreation Committee for the remainder of a resigned member's term. Com. Eichhorn recommended Bob Desjarlais, Com. Lang and Com. Furlong objected. Moved by Com. Peterson, supported by Com. Anderson to appoint Bob Desjarlais to the Parks and Recreation Committee for the remainder of a resigned member's term, to expire on 12/31/2010. Motion was approved 3-2. Com. Furlong and Com. Lang voted nay.

Discussion ensued as to the appointment to the Menominee County Library Board for a five year term. Com. Eichhorn recommended Carol Pfefferkorn, Com. Furlong recommended Kristin Bates, Com. Lang questioned Com. Eichhorn's recommendation. Moved by Com. Peterson, supported by Com. Anderson to appoint Carol Pfefferkorn to the Menominee County Library Board for a five year term (1/1/2010 – 12/31/2014). Motion was approved 3-2. Com. Furlong and Com. Lang voted nay.

Discussion ensued as to the appointment to the Twin County Airport Commission. Com. Eichhorn recommended John Hartz, Com. Furlong recommended Jeffery Jones, Com. Lang recommended Anthony Krysiak. Moved by Com. Anderson, supported by Com. Peterson to appoint John Hartz to the Twin County Airport Commission to represent Menominee County for

a six year term (1/1/2010 – 12/31/2015). Motion was approved 3-2. Com. Furlong and Com. Lang voted nay.

Moved by Com. Furlong, supported by Com. Peterson to authorize the Sheriff Department to purchase updated live scan equipment and accessories from ID Networks and CORE Technology using funds from the Byrne JAG Award of \$55,000.00 funds to be disbursed from acct.#101-301-934.04 (Livescan Equipment) and reimbursed to account# 101-000-544.04 (Ed Byrne JAG). Motion was approved 3-2. Com. Anderson and Com. Eichhorn voted nay.

Moved by Com. Peterson, supported by Com. Furlong to approve payment of Commissioner Per Diems & Expenses as recently submitted. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Anderson to approve the miscellaneous bills as paid on Nov. 18 & 25, 2009 in the amount of \$113,439.72. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Peterson to approve the sale of a piece of Menominee County property (MY-2 8/7 202G SEC 2 T38N R27W BEG ON E R/W LN OF HWY US-2 804' S & 838' E OF NW COR OF NW ¼ OF NW ¼, TH N 42 DEG 33M E 68.2', TH N 47 DEG 4M E 90', TH S 89 DEG 17M E 60', TH N 98.3' TH S 47 DEG 4M W 193', TH S 42 DEG 33M W 69.1', TH S 39 DEG 19M E 24' TO POB. .14A.) to Greg Arnold Jr. for the cost of Menominee County to prepare the documents. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Anderson to put Misc. Boards/Committees/Commissions Reports on file. Motion was approved 5-0.

- Other Matters that may be Properly Presented to Board:
- Public Health request – Place a defibrillator in the Annex building.
- Re-Organization – Date/time of reorganization meeting, discuss monthly meeting days/times/locations – Re-Organization meeting to be held January 6, 2010.
- Submission of 2010 Re-monumentation Grant Application - \$52,652

Moved by Com. Peterson, supported by Com. Furlong to place a defibrillator in the Menominee County Annex building. Motion was approved 5-0.

Informational Items: None.

Public Comment: None.

Moved by Com. Anderson, supported by Com. Peterson to adjourn at 6:38 p.m. Motion was approved 5-0.

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Gary Eichhorn, Chairman

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Marc Kleiman, County Clerk

January 6, 2010

UNAPPROVED

Proceedings of the Reorganizational Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Pro Tem Marc Kleiman called the meeting to order at 6:05 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Garry Anderson, Gary Eichhorn, James Furlong, Bernie Lang, and Dick Peterson.

Absent: None

Chairman Pro Tem Marc Kleiman administered the Oath of Office to Coms. Garry Anderson, Gary Eichhorn, James Furlong, Bernie Lang, and Dick Peterson.

Moved by Com. Eichhorn, supported by Com. Furlong to approve the agenda. Motion was approved 5-0.

Public Comment:                      None

Moved by Com. Eichhorn, supported by Com. Peterson to adopt the Board Rules/By-Laws/Policies/Charters of Standing Committees. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Eichhorn to adopt the Election Procedures for Chairman and Vice-Chairman. Motion was approved 5-0.

Chairman Pro Tem Marc Kleiman called for nominations for Chairman. Com. Anderson nominated Com. Eichhorn. Com. Lang nominated Com. Furlong. Chairman Pro Tem Marc Kleiman called for other nominations—there were none. A roll call vote was conducted for Com. Eichhorn. Coms. Anderson, Eichhorn, and Peterson voted for Com. Eichhorn. Coms. Furlong and Lang voted nay. Com. Eichhorn received a majority of the votes for Chairman. 3-2

Com. Eichhorn then assumed the Chair.

Chairman Eichhorn called for nominations for Vice Chairman. Com. Anderson nominated Com. Peterson. Com. Lang nominated Com. Furlong. Chairman Eichhorn called for further nominations for Vice Chairman—there were none. A roll call vote was conducted for Com. Peterson. Coms. Anderson, Eichhorn and Peterson voted for Com. Peterson. Coms. Furlong and Lang voted nay. Com. Peterson received a majority of the votes for Vice Chairman. 3-2

Moved by Com. Lang, supported by Com. Anderson to approve the 2010 meeting schedule. Motion was approved 5-0. (Attachment A)

Chairman Eichhorn presented the 2010 committee assignments. He asked for the Committee Assignments to stay the same as 2009 with the exception of switching Com. Lang from the Six County Alliance/MI Works! Committee to the Library Liaison Committee and switching Com. Peterson from the Library Liaison Committee to the Six County Alliance/MI Works! Committee. Com. Lang stated that he did not agree with this change. Com. Furlong asked which Commissioners are on the Planning Commission. Chairman Eichhorn stated that it is Com. Eichhorn and Com. Furlong.

Moved by Com. Anderson, supported by Com. Peterson to approve the committee assignments as presented by Chairman Eichhorn. Motion was approved 4-1. Com. Lang voted nay. (Attachment B)

Moved by Com. Peterson, supported by Com. Anderson to appoint Lillian Schultz and Rosalie Naser to the Planning Commission for a three year term (1/1/2010-12/31/2012). Motion was approved 4-1. Com. Lang voted nay.

Moved by Com. Furlong, supported by Com. Peterson to approve Fiscal Resolution 2010-01. (Depository resolution attached) Motion was approved 5-0.

Moved by Com. Anderson, supported by Com. Peterson to approve Fiscal Resolution 2010-02. (Deferred Payment resolution attached) Motion was approved 5-0

Moved by Com. Furlong, supported by Com. Anderson to approve Fiscal Resolution 2010-03. (Investment policy resolution attached) Motion was approved 5-0.

Informational Items: Introduction of new County Administrator Brian Bousley.

Public Comment: None

Moved by Com Furlong, supported by Com. Peterson to adjourn at 6:20 p.m.  
Motion was approved 5-0.

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Gary Eichhorn, Chairman

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Marc Kleiman, County Clerk

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Concerned Associates – Employee Assistance Contract
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>Contract for services with Concerned Associates is provided. Approval is necessary for payment of this service to the County. Contract is for one year 2/1/2010-1/31/2011 in the amount of \$4,318.00. Payment will be billed quarterly in the amount of \$1079.50.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the one year contract with Concerned Associates for the Employee Assistance Program.</p>	

Submitted by:  Gary Eichhorn

01/21/2010   
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

# ***EMPLOYEE ASSISTANCE CONTRACT***

**MENOMINEE COUNTY  
AND  
Gilbert E. Garcia d/b/a CONCERNED ASSOCIATES  
February 1, 2010 to January 31, 2011**

This Agreement would be entered into by and between **MENOMINEE COUNTY**, located at 839 10<sup>th</sup> Avenue, Menominee, Michigan 49858 and **CONCERNED ASSOCIATES (herein referred to as CONCERNED)**, beginning **February 1, 2010**, and ending **January 31, 2011** for the purpose of providing employee assistance services to employees of Menominee County and dependent members of their families. **Menominee County** and **CONCERNED** hereby agree that:

1. **CONCERNED** will provide review of **Menominee County's** existing policies on chemical dependency and other personal problems that affect job performance. Assistance will also be available to **Menominee County** in developing policies and procedures relating to personal problems and the use of the EAP by employees, spouses and dependents. The policies and procedures define the modes of access to the clinical services and the parameters of confidentiality.
2. **CONCERNED** will provide employee orientation sessions for **Menominee County** employees during this contract period. Individuals will receive information on their employee assistance benefit and will be encouraged to utilize this benefit when appropriate.
3. **CONCERNED** will provide assessment, short-term problem resolution (**1-8 sessions**), **PER YEAR**, and referral services to employees, spouses, and dependents of **Menominee County**. The covered employees, spouses, and dependents are collectively referred to as "Covered Persons."
4. The assessment, short-term problem resolution, and referral services to be provided pursuant to this Agreement shall consist of **1-8 sessions**, **PER YEAR**, between a Covered Person who contacts **CONCERNED** and an Employee Assistance Program Counselor. During this time, the counselor shall endeavor to assess the problem, develop an individual treatment plan, and assist the Covered Person in addressing the problem, either through short-term counseling with the EAP counselor in the **1-8 sessions** or by referral to the most appropriate treatment resource(s). The number of sessions with the EAP counselor will be determined by the EAP counselor's assessment of the presenting problem.
5. Covered Persons will be seen by an EAP counselor within five (5) working days of contacting **CONCERNED**, or sooner in an emergent situation. Counselors of **CONCERNED**, 3612 13<sup>th</sup> Street, Menominee, MI 49858 will provide the services to Covered Persons. In addition, other counselors in the local area will provide the services as subcontractors.
6. **CONCERNED** will provide two (2) Critical Incident Stress Debriefings (maximum 5 hours per debriefing), **PER YEAR**, at the request of **Menominee County** and when assessed as appropriate by **CONCERNED**.
7. Twenty-four-hour telephone services will be made available by **CONCERNED**.

8. **CONCERNED** will provide utilization reports. **CONCERNED** will provide such other reports as shall be mutually agreeable.
9. EAP quarterly newsletters, brochures, posters, and a published provider network will be made available by **CONCERNED**. **Menominee County** will distribute these and any other promotional materials for its employee assistance program in consultation with **CONCERNED**.
10. **CONCERNED** will provide four (4) hours in-service training/workshops, PER YEAR, as requested by **Menominee County**, at no additional cost.
11. The services provided to Covered Persons and any records kept under the terms of this Agreement shall be strictly in accordance with applicable state and federal laws regarding confidentiality. All Employee Assistance records will be owned by **CONCERNED** and not accessible by **Menominee County**.
12. **CONCERNED** will not discriminate in the provision of service because of handicap, race, color, creed, national origin, sex, or age.
13. Neither party may assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement without the prior written approval of the other. Neither may assign any cause of action that may arise from any breach of this Agreement, and all rights of subrogation are hereby waived, the parties agreeing not to sue each other if insurance covers their loss.
14. Each party must give prompt, written notice of any alleged breach by the other of this Agreement. Any claim that a provision of this Agreement has been breached must be filed in a court of law within one year of the first date on which the other party is alleged to have breached that provision.
15. Neither party shall be liable for consequential damages as a result of any breach of its obligations under this Agreement. This Agreement is not intended by either party to be a third party beneficiary contract. This Agreement shall be enforceable only by the parties hereto.
16. The terms of this Agreement shall be TWELVE (12) months, beginning February 1, 2010, and ending January 31, 2011, unless terminated by either party by providing written notice to the other at least sixty (60) days in advance of the termination date. Any such notice shall be provided to the principal office of the recipient.
17. Based on the current level of 127 eligible employees, **Menominee County** will pay Gilbert E. Garcia dba **CONCERNED ASSOCIATES \$4,318 FOR ONE YEAR**, for all EAP services described herein. This fee can be paid in a lump sum or in quarterly payments of \$1,079.50, with the first quarter payment due February 1, 2010. Should the number of eligible employees significantly increase or decrease during the term of this Agreement, the quarterly payment may be adjusted accordingly.

**CONFIDENTIALITY:**

18. **Menominee County** recognizes that information gathered from Clients by **CONCERNED ASSOCIATES** shall be and remain confidential and that except upon appropriate written authorization of such Clients, such information shall not be released to third parties including **Menominee County**. All Program records, including all records relative to treatment and referrals of clients, shall remain the property of C.A. **Menominee County** recognizes that no third party shall be permitted access to records without client consent per Federal and State guidelines.

Gilbert E. Garcia d/b/a Concerned Associates

\_\_\_\_\_  
Gilbert E. Garcia, MSW, ACSW, CEAP, Owner  
Nationally Certified Employee Assistance Professional

\_\_\_\_\_  
Date

Menominee County

\_\_\_\_\_  
County Representative

\_\_\_\_\_  
Date

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Central Upper Peninsula Planning and Development Regional Commission (CUPPAD) – Membership Dues</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<b>Membership dues for Fiscal Year 2010 for services provided by CUPPAD.</b>	
<b>RECOMMENDED MOTION</b>	
To approve payment in the amount of \$9,000 to CUPPAD for membership dues for FY 2010	

Submitted by:     Gary Eichhorn    

    01/21/2010      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



Central Upper Peninsula Planning And Development Regional Commission

2415 14th Avenue South • Escanaba, MI 49829

906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • cuppad@chartermi.net

December 22, 2009

Mr. Mike Erdman  
Menominee County  
839 10th Avenue  
Menominee, MI 49858-3000

Brian Bousley

Dear Mr. Erdman:

It is again time to request that the County of Menominee renew its membership in the CUPPAD Regional Commission. As a CUPPAD member, the county receives 25 hours of free assistance on services such as researching census data, foundation grants, changes in state laws, and many other forms of assistance; members also receive a 25% discount on our services.

The CUPPAD Commission continues to serve the local governments of the central Upper Peninsula by:

- assisting with grant writing for housing, economic development, fire protection and EMS, recreation, transportation, and other projects.
- developing and maintaining a Geographic Information System (GIS) with an extensive digital data base, including colored infrared aerial photos and customized mapping services; which are useful and available to local governments.
- preparing comprehensive policy or strategic plans and local ordinances to help communities prepare for the future and deal with various land use issues.
- promoting small business development and business growth through our financial support of the Region 1 - Michigan Small Business & Technology Development Center.
- working closely with county Economic Development Corporations, Michigan Works!, the Upper Peninsula Economic Development Alliance, Michigan Economic Development Corporation, Federal Economic Development Administration, and others to develop business and industry in the central U.P. region.

**EXECUTIVE COMMITTEE & COUNTY REPRESENTED**

Chairperson – G. Corkin, *Marquette* • Vice-Chairperson – B. Herioux, *Delta* • Secretary – J. Stevens, *Dickinson* • Treasurer – D. Bovin, *Alger*  
Director – T. Elegeert, *Delta* • Director – J. Poupore, *Menominee* • Director – E. Hoholik, *Schoolcraft* • Director – J. Wetthuhn, *Hannahville Indian Community* • Executive Director – Lloyd R. Matthes

Local Units of Government

December 22, 2009

Page 2

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- providing a wealth of current and historical data; including census statistics, economic information, and past planning and development efforts.
- providing technical assistance on items literally from A to Z; from affirmative action to zoning.

Your past support of the Commission is appreciated and has helped build an effective and strong organization. We must maintain and strengthen our capabilities by acting together and sharing resources for the common good of local governance. In my view the CUPPAD Commission is one of the best resources for accomplishing this.

We need your support and involvement in the coming year.

Should you have any questions on the Commission's activities, or desire a representative to meet with your governing body, please contact the Commission's Executive Director, Lloyd Matthes.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Gerry Corkin".

Gerry Corkin  
Chairman

GC:vn

Enclosure

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Board of Directors of Bay Area</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Bay Area Medical Center has recommended Mr. Jim Hodges to serve another 4 year term on the Board of Directors. Letter enclosed.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve Bay Area Medical Center's recommendation to reappoint Mr. Jim Hodges to a third 4 year term (1/2010-1/2014).</p>	

Submitted by:     Gary Eichhorn    

    01/21/2010      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



December 11, 2009

Gary Eichhorn, Chair  
Menominee County Board of Commissioners  
Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

**Re: Hospital Board Vacancy**

Dear Mr. Eichhorn:

Jim Hodge, a member of the Board of Directors of Bay Area Medical Center since 2001 when he stepped in to complete Harry Groulx's term ending in 2002, will complete his second 4-year term on the date of our annual meeting, February 2, 2010. The Board of Directors, at its regular meeting on December 3, 2009, voted unanimously to reappoint Mr. Hodge to a third 4-year term.

As directed by the Board of Directors, I respectfully submit Jim Hodge's name for ratification as a Director on the Bay Area Medical Center Board.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Olson", with a horizontal line extending to the right.

David A. Olson  
President and CEO

c: Menominee County Administrator  
Marc Kleiman, Menominee County Clerk  
BAMC Board of Directors

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Commissioners Per-Diems/Expenses
<b>DEPARTMENT:</b>	Administration/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To Approve Commissioner Per Diems and Expenses as submitted for payment.	

Submitted by:     Gary Eichhorn    

    01/21/2010      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

COPY

Mileage:      \$.55/mile ~ effective 01 Jan. 2009  
                  \$.585/mile ~ effective 01 July 2008

\*Meals        Breakfast ~ up to \$7.50  
                  Lunch ~ up to \$10.00  
                  Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

Date	Mileage ~ to/from	# of miles	X .55/mile	Total Cost	Account Number
2009					
10-27	SOC. SERV.	3			
10-27	CO. BD.	70			101-101-860.01
11-24	SOC. SERV.	3			101-101-860.01
11-24	CO. BD.	3			101-101-860.01
12-3	MI. WORKS	118			101-101-860.01
12-7	CO. BD.	44			101-101-860.01
12-8	COW	3			101-101-860.01
12-14	MI. PERS	3			101-101-860.01
12-16	HEALTH DEPT	88			101-101-860.01
12-17	M.H.	116			101-101-860.01
12-18	UPCAMP	110			101-101-860.01
12-22	CO. BD.	3			101-101-860.01
					101-101-860.01
	<b>Conference Expenses</b>				
	<b>Meals, Lodging, gas</b>				
		564 X .55 →		310.20	101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>				<b>310.20</b>	

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*

Signed

12.29.09

Date

# Commissioner Per Diem Expense Form

COPY

Name of Commissioner BERNIE LANG

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)  
\$75.00 MAC or UPACC Conference

2009

Date	Meeting Description & Duration	Meeting Expense
10-27	SOC. SERV.	50.
10-27	CO. BD	50.
11-24	SOC. SERV.	50.
11-24	CO. BD	50.
12-3	MI. WKS!	50.
12-7	CO. BD	50.
12-8	COW	50.
12-14	M.H. PERS.	50.
12-16	HEALTH DEPT	50.
12-17	M.H.	50.
12-18	UPCAP	50.
12-22	CO. BD	50.
Total Per Diem		600.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 12-29-09

# Commissioner Per Diem Expense Form

COPY

DEC (09)

Name of Commissioner Dick Peterson District 4

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)

\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
DEC 3 <sup>RD</sup>	MI WORKS / ESCANABA 1/2(HR)	50.00
DEC 6 <sup>TH</sup>	MTA / HARRIS 2(HR)	50.00
DEC 7 <sup>TH</sup>	SP. Meeting - ANNEX 2(HR)	50.00
	ADM / INTERVIEWS	
DEC 8 <sup>TH</sup>	COW 1 HR	50.00
DEC 8 <sup>TH</sup>	SP. Meeting 1/2 HR	50.00
DEC 15 <sup>TH</sup>	ECON DEV 2 HR	50.00
DEC 22 <sup>ND</sup>	REG. Meeting 1 HR	50.00
<b>Total Per Diem</b>		<b>350.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Dick Peterson

Date: DEC 31<sup>ST</sup> 2009



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

COPY

Mileage:       \$.55/mile ~ effective 01 Jan. 2009  
                  \$.585/mile ~ effective 01 July 2008

\*Meals        Breakfast ~ up to \$7.50  
                  Lunch ~ up to \$10.00  
                  Dinner ~ up to \$17.50

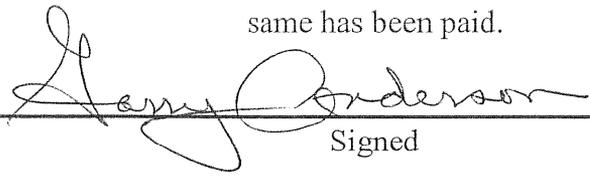
\*must attach receipt for reimbursement

Name: Garry Anderson ~ District 3

Date	Mileage ~ to/from	# of miles	X .55/mile	Total Cost	Account Number
11-6-09	NARROW ADMINIST. CANDIDATES	14.6		8.03	101-101-860.03
11-10-09	ADMINISTRAT. INTERVIEW	<del>14.6</del>		<del>8.03</del>	101-101-860.03
11-10-2009	C.O.W. MEET	14.6		8.03	101-101-860.03
11-12-2009	AIRPORT / DISCUSS GRANT	14		7.70	101-101-860.03
11-20-2009	COUNTY BRD / OFFER POSITION	14.6		8.03	101-101-860.03
11-24-2009	REG. COUNTY BRD MEET	14.6		8.03	101-101-860.03
11-30-2009	AIRPORT BUILDING ? GROUNDS	<del>14.6</del>		<del>8.03</del>	101-101-860.03
11-30-2009	REG. AIRPORT MEET	14.		7.70	101-101-860.03
12-2-2009	AIRPORT BUILD ? GROUNDS	14		7.70	101-101-860.03
12-8-2009	C.O.W. MEETING	14.6		8.03	101-101-860.03
12-8-2009	PICK ADMINISTRAT	<del>14.6</del>		<del>8.03</del>	101-101-860.03
12-7-2009	SPECIAL MEET (ADM. INTERV)	36	(STEPHENSON)	19.80	101-101-860.03
	<b>Conference Expenses Meals, Lodging, gas</b>				
12-15-2009	RD. COMMISSION MEET	39	DASSETT	21.45	101-101-859.00
12-22-2009	REG. COUNTY BOARD	14.6		8.03	101-101-859.00
12-23-2009	REG. AIRPORT MEET	14		7.70	101-101-859.00
					101-101-859.00
					101-101-859.00
					101-101-859.00

<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>	\$ 120.23
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It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
 \_\_\_\_\_  
 Signed

12-28-09  
 \_\_\_\_\_  
 Date

# Commissioner Per Diem Expense Form

COPY

Name of Commissioner GARRY Anderson

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
NOV 6TH 2009	MEETING TO NARROW ADMINISTRATOR CANDIDATES	50.00
NOV 16TH 2009	SPECIAL MEET @ 12:00PM FOR ADMINIST. INTERV.	<del>50.00</del>
NOV 10TH 2009	C.O.W MEETING	50.00
NOV. 12TH 2009	SPECIAL AIRPORT MEET / DISCUSS DE-ICER GRANT	50.00
NOV 20TH 2009	MEETING TO DISCUSS CONTRACT & OFFER POSITION	50.00
NOV. 24TH 2009	REG. COUNTY BOARD MEETING	50.00
NOV. 30TH 2009	AIRPORT BUILDING & GROUNDS	<del>50.00</del>
NOV. 30TH 2009	AIRPORT REGULAR MEETING	50.00
DEC. 2ND 2009	AIRPORT BUILDING & GROUNDS	50.00
DEC 8 2009	C.O.W. MEETING	50.00
DEC 8 2009	SPECIAL MEETING RE: PICK / ADMINISTRATOR	<del>50.00</del>
DEC 7 2009	SPEC. MEET. / ADMIN. INTERVIEWS (STEPHENSON)	50.00
DEC 15 2009	RD. COMM. MEET (DAGGETT)	50.00
DEC 22 2009	REG. COUNTY BOARD MEETING	50.00
DEC 23 2009	AIRPORT (REG.) MEETING	50.00
<b>Total Per Diem</b>		<b>\$ 600.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Garry Anderson

Date: 12-28-09





# MENOMINEE COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administrative/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills for payment on Dec. 15, 2009 in the amount of \$48,933.51	
<b>RECOMMENDED MOTION</b>	
To approve miscellaneous bills for payment in the amount of \$48,933.51.	

Submitted by: Gary Eichhorn

01/21/2010  
Date

### WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-635 B&G/Hospital Operation  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
216 Twin County Airport  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
253 Summer Tax Collection  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
276 CERT-Citzns Emerg. Response Team  
277 LEPC  
278 FEMA - Homeland Security Grants  
279 2004 Homeland Security Grant  
280 Inmate Canteen fund  
281 K-9  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

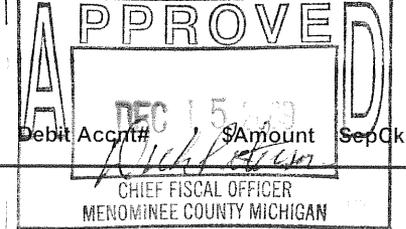
COPY

MENOMINEE COUNTY  
Claims Audit Report

APPROVED  
DEC 15  
CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

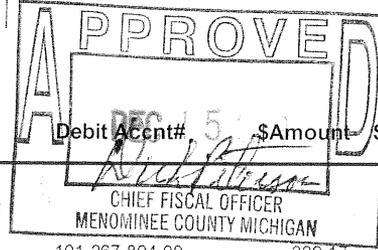
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accont#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>A B C PRINTERS</b>								
	8984	11/18/2009	90326	Small claims info brochures	101-136-727.00	195.04		\$443.58
	8985	12/3/2009	90442	3 Part Carbonless blank	101-136-727.00	52.54		
	8986	12/3/2009	90228	Blank carbonless	101-136-727.00	196.00		
<b>AIR COOLED ENGINES</b>								
	8927	11/3/2009	143201	Stihl Chain	208-751-984.00	12.95		\$12.95
<b>Alert Emergency Equipment Inc</b>								
	8970	11/20/2009	INV20471	Troy console system	205-315-981.00	499.00		\$499.00
<b>ALGER-DELTA COOPERATIVE ASSOCI</b>								
	8917	11/30/2009	369802	Utilities	208-751-920.01	37.33		\$381.29
	8918	11/30/2009	383301	Utilities	208-751-920.01	21.97		
	8919	11/30/2009	367100	Utilities	208-751-920.01	21.97		
	8920	11/30/2009	383001	Utilities	208-751-920.01	21.97		
	8921	11/30/2009	370500	Utilities	208-751-920.01	87.82		
	8922	11/30/2009	383200	Utilities	208-751-920.01	21.97		
	8923	11/30/2009	367200	Utilities	208-751-920.01	33.79		
	8924	11/30/2009	1503500	Utilities	208-751-920.01	42.08		
	8925	11/30/2009	379700	Utilities	208-751-920.01	42.65		
	8926	11/30/2009	380300	Utilities	208-751-920.01	49.74		
<b>ANDERSON AUTO &amp; RV SALES INC</b>								
	8959	11/20/2009	1077	Vehicle maintenance	205-315-742.00	54.95		\$262.35
	8960	11/20/2009	1078	Vehicle maintenance	205-315-742.00	54.95		
	8961	11/20/2009	1079	Vehicle maintenance & battery	205-315-742.00	152.45		
<b>ANGELIS MENOMINEE INC</b>								
	8978	11/30/2009	Statement	Inmate grocery	101-301-770.00	519.27		\$519.27
<b>AT&amp;T - Aurora, IL</b>								
	8910	12/1/2009	906R41083912	Monthly service - December	101-103-850.00	691.86		\$919.33
	8913	11/19/2009	906863661411	Monthly service - 11/19 to 12/18	266-325-850.00	46.37		
	9022	11/19/2009	906863444111	November 19 - December 18	101-103-850.00	100.30		
	9023	11/19/2009	906863202311	November 19 - December 18	101-103-850.00	80.80		
<b>AT&amp;T Long Distance</b>								
	8989	11/19/2009	854528091	Long distance	101-103-850.00	208.52		\$208.52
<b>Banc of America Leasing</b>								
	8955	11/22/2009	011276979	Konica Minolta Copiers	101-301-934.00	317.84		\$858.30
	8955	11/22/2009	011276979	Konica Minolta Copiers	101-261-942.00	253.82		
	9018	11/22/2009	011276980	Konica Copier	101-136-931.00	106.69		
	9018	11/22/2009	011276980	Konica Copier	101-172-942.00	39.98		
	9031	11/22/2009	011276978	Konica Minolta Copier	101-131-942.00	139.97		
<b>BAY AREA MEDICAL CENTER</b>								
	8993	11/30/2009	MENCTY	Physicals - Mike Erdman, Gerald Kulwic	101-101-727.00	113.00		\$226.00
	8993	11/30/2009	MENCTY	Physicals - Mike Erdman, Gerald Kulwic	101-132-835.00	113.00		
<b>BAYSHORE VETERINARY CLINIC</b>								
	8954	11/25/2009	121845	Gracie	101-301-881.01	48.91		\$48.91
<b>BP</b>								
	9051	12/2/2009	5900022624	Gasoline	249-371-742.00	149.24		\$149.24
<b>Business Information Systems</b>								
	8914	11/6/2009	58972	Service to loggers	266-325-934.00	175.00		\$175.00

MENOMINEE COUNTY  
Claims Audit Report



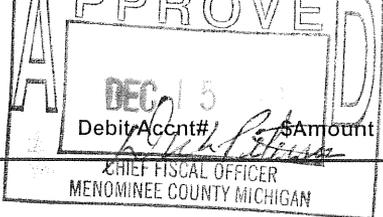
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Carquest Auto Parts	8958	12/4/2009	2825-143299	Solvent, Bosch Evolution wipe	205-315-742.00	42.12		\$42.12
Cellcom Wisconsin RSA 04	8979	11/27/2009	732674	Sheriff's Dept.	101-301-850.00	409.17		\$409.17
CITY OF MENOMINEE - 2511 10TH ST.								
	9038	12/10/2009	December 2009	Rent	266-326-942.00	351.67		\$763.69
	9040	12/10/2009	January 2010	Rent	266-326-942.00	351.67		
	9043	12/8/2009	2248	Gasoline	101-265-742.00	37.98		
	9043	12/8/2009	2248	Gasoline	101-682-860.00	22.37		
City of Stephenson								
	8974	11/30/2009	709	Utilities	101-261-920.03	178.44		\$228.26
	8974	11/30/2009	709	Utilities	101-261-920.01	16.00		
	8974	11/30/2009	709	Utilities	101-261-920.03	3.82		
	8974	11/30/2009	709	Utilities	101-261-920.02	30.00		
CLOVERLAND PAPER CO								
	8944	11/20/2009	90331	Liners, gloves, toweling, cups	101-301-770.00	129.53		\$1,757.90
	9052	10/2/2009	89814	Cleaning supplies, paper supplies, etc...	101-265-755.01	106.98		
	9053	10/9/2009	89886	Cleaning supplies, paper supplies, etc...	101-265-755.01	168.77		
	9054	10/9/2009	89887	Cleaning supplies, paper supplies, etc...	101-265-755.01	92.18		
	9055	10/9/2009	89888	Cleaning supplies, paper supplies, etc...	101-265-755.01	219.18		
	9056	10/15/2009	89953	Cleaning supplies, paper supplies, etc...	101-265-755.01	40.00		
	9057	10/16/2009	89970	Cleaning supplies, paper supplies, etc...	101-265-755.01	81.73		
	9058	10/23/2009	89971	Cleaning supplies, paper supplies, etc...	101-265-755.01	40.03		
	9059	10/23/2009	90033	Cleaning supplies, paper supplies, etc...	101-265-755.01	98.94		
	9060	10/23/2009	90035	Cleaning supplies, paper supplies, etc...	101-265-755.01	36.99		
	9061	10/30/2009	90112	Cleaning supplies, paper supplies, etc...	101-265-755.01	36.99		
	9062	10/30/2009	90117	Cleaning supplies, paper supplies, etc...	101-265-755.01	53.29		
	9063	11/6/2009	90188	Cleaning supplies, paper supplies	101-265-755.01	27.95		
	9064	11/6/2009	90189	Cleaning supplies, paper supplies	101-265-755.01	314.61		
	9065	11/20/2009	90300	Cleaning supplies, paper supplies	101-265-755.01	131.73		
	9066	11/30/2009	90330	Cleaning supplies, paper supplies	101-265-755.01	73.78		
	9068	11/30/2009	90370	Cleaning supplies, paper supplies	101-265-755.01	47.10		
	9069	11/30/2009	90371	Cleaning supplies, paper supplies	101-265-755.01	16.98		
	9070	11/30/2009	90372	Cleaning supplies, paper supplies	101-265-755.01	41.14		
Cooper Office Equipment								
	9029	11/23/2009	67289	Quarterly Rate - Konica	101-253-727.00	140.00		\$749.00
	9044	11/20/2009	67256	Quarterly Rate - Konica Minolta	101-136-931.00	120.00		
	9047	11/20/2009	67253	Quarterly Rate - Konica Minolta	101-261-934.00	489.00		
Dennis-Ruleau, Dawn								
	9049	11/30/2009	November 2009	Crisis Intervention	296-668-801.00	660.00		\$660.00
Dreamscape Communications								
	9046	11/20/2009	14912	Wireless Internet - December 2009	101-261-850.00	69.99		\$69.99
DTE Energy								
	9045	11/23/2009	462245200011	Utilities	101-261-920.04	86.31		\$86.31
EAGLEHERALD PUBLISHING, LLC								
	8998	11/30/2009	4114	Land Auction	517-252-900.00	88.00		\$251.25
	8999	11/30/2009	1418	Position Available	101-136-802.00	131.85		
	9002	11/30/2009	1406	Bids on wood	101-101-901.00	31.40		

MENOMINEE COUNTY  
Claims Audit Report



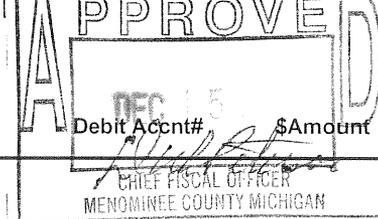
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Econo Lodge On the Bay	9037	11/23/2009	371906	Schwok, Woellner, Proctor	101-267-804.00	339.17		\$339.17
Excel Systems Group, Inc.	8907	12/3/2009	105300	Family Court casebinders	101-132-727.00	421.81		\$843.62
	8908	12/3/2009	105301	Probate Court casebinders	101-132-727.00	421.81		
FRIEND OF COURT	9032	12/2/2009	Petty Cash	Replenish petty cash	101-141-727.00	7.98		\$7.98
Furlong, James	9039	11/30/2009	Reimbursement	Mileage	101-101-860.02	22.00		\$22.00
GBS Inc.	8936	11/12/2009	09-5410	Traffic citation	101-301-727.00	387.04		\$387.04
Gruszynski, Sarita	9035	12/2/2009	November 2009	Teen Court Coordinator	296-667-801.02	75.00		\$75.00
ID NETWORKS	8948	12/1/2009	163058	Annual service - Imaging System	101-301-770.00	750.00		\$750.00
J S ELECTRONICS, INC.	8915	12/1/2009	15475	Tower lease - December 2009	266-326-942.00	325.00		\$2,208.62
	8952	12/1/2009	15476	Voice paging service	101-301-850.00	90.00		
	8965	11/23/2009	15432	Replace grille lights - Squad 5510	205-315-934.01	456.26		
	8966	11/23/2009	15454	Squad 5512 - repair light bar	205-315-934.01	50.11		
	8967	11/23/2009	15340	Squad 5508 -repair dome light	205-315-934.01	55.87		
	8969	12/2/2009	15486	Squad 5518 - speaker & lights	205-315-934.02	471.00		
	8981	12/7/2009	15489	Whelan electronic siren w/scan-lock	205-315-934.01	239.53		
	8982	11/25/2009	15455	Squad 5504 - Gamber Johnson console	205-315-934.01	424.85		
	9009	12/1/2009	15477	Numeric paging service	101-648-727.00	69.00		
	9017	12/1/2009	15478	Paging service	101-267-850.00	27.00		
K MART 7031	8941	10/1/2009	70311070360025	Erk Maxima	101-301-755.00	49.99		\$115.97
	8942	10/15/2009	70312528759000	mens belt	280-362-755.00	18.99		
	8943	10/15/2009	70310547190017	mens oxfords, work pants	280-362-755.00	46.99		
Kopsi, Lori	9036	12/3/2009	09-096	Foster Care Reimbursement	292-662-843.02	427.20		\$662.20
	9074	12/10/2009	09-096	Clothing Allowance - C. Caley	292-662-843.02	235.00		
Kulwich, Gerald	8905	12/8/2009	Reimbursement	Mileage	296-665-860.00	337.32		\$337.32
LENCA SURVEYING	8911	12/5/2009	9180	Monumentation & Research	243-246-801.07	1,365.40		\$3,751.96
	8911	12/5/2009	9180	Monumentation & Research	243-246-801.08	360.00		
	9048	11/21/2009	9173	Monumentation & Research	243-246-801.07	1,186.56		
	9048	11/21/2009	9173	Monumentation & Research	243-246-801.08	840.00		
Linderoth, Janis	9019	11/23/2009	Per Diem	Meeting - 11/20/09	101-101-710.00	40.00		\$88.40
	9020	11/23/2009	Reimbursement	Mileage	101-101-860.09	48.40		
LINDNER & SORENSON, INC.	8956	12/1/2009	Statement	November 09 Car Rental	101-301-981.00	250.00		\$250.00
Lufts Advertiser	9026	11/29/2009	Statement	November 2009	101-101-901.00	35.75		\$35.75

MENOMINEE COUNTY  
Claims Audit Report



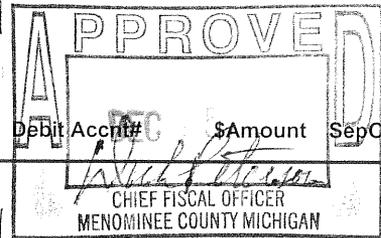
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit/Accnt#	\$Amount	SepCk	Claim Total
Bank Account: General								
MARINETTE CAMERA FAIR	8987	11/25/2009	CF-449314	Repair camera	101-648-727.00	130.00		\$130.00
Matthew Bender & Co., Inc.	8935	10/31/2009	93477562	MI Penal & Vehicle handbook	101-301-727.00	88.71		\$88.71
Maureen Charlevoix	8932	12/9/2009	Expenses	Mileage & meals	101-131-860.00	169.22		\$169.22
Menards - Marinette	9072	11/2/2009	5226	Building & Grounds supplies	101-265-755.00	19.92		\$19.92
MENOMINEE COUNTY JOURNAL								\$2,551.20
	9000	12/1/2009	56	Position - Probation officer	101-136-802.00	22.00		
	9004	12/1/2009	148	Seeking bids for wood	101-101-901.00	26.00		
	9005	12/1/2009	152	show cause hearing, land auction	517-252-900.00	2,503.20		
MENOMINEE MEDICAL CLINIC	8950	11/30/2009	4437 10	Inmates Buck & Drossart	101-301-770.01	418.95		\$418.95
MI Assoc. of County Treasurer	9030	11/15/2009	Dues	2010 Membership dues	101-253-802.00	150.00		\$150.00
Michigan Sheriffs' Association	8940	11/24/2009	8003984	Patches for Menominee	101-301-745.00	283.80		\$283.80
MILLERS ACTION OFFICE SUPPLY I								\$260.99
	8988	12/7/2009	64856	Inkcartridge	516-253-727.00	14.99		
	9027	12/1/2009	64683	Drum	101-215-931.00	114.99		
	9028	11/25/2009	64638	Office supplies	101-253-727.00	131.01		
MOORE MEDICAL CORP	8951	11/30/2009	95993795 RI	Gloves, medical supplies	101-301-770.01	204.23		\$204.23
NERATS PLUMBING AND HEATING IN	8995	10/1/2009	76533	Building & Grounds supplies	101-265-755.00	27.19		\$27.19
NESTEGG MARINE								\$1,466.41
	8957	11/25/2009	68978	Starcraft MR170 Winterize engine, etc..	101-331-755.00	185.16		
	8980	11/12/2009	68979	Winterize outboards, storage, repairs	101-331-755.00	1,281.25		
NKS Tire & Service, Inc.	8968	12/1/2009	Statement	Service Impalas	205-315-934.02	383.06		\$383.06
Office Depot, Inc.	8983	11/23/2009	498746155001	Office supplies	101-136-727.00	15.88		\$15.88
Office Planning Group, The	9003	12/2/2009	CNIN126969	Canon Copier	101-172-931.01	529.15		\$529.15
Olsen, Filoramo & McNamara	8909	12/1/2009	8109	General County Business	101-211-807.00	678.95		\$678.95
Omnicare - An Onmicare Company	8934	11/30/2009	2020331	Inmate meds	101-301-770.01	79.82		\$79.82
PAIDL'S TRUE VALUE HARDWARE								\$356.55
	8973	12/8/2009	23148	Battery	101-261-727.00	5.99		
	9013	11/30/2009	statement	windshield deicer	101-265-981.00	2.49		
	9014	11/30/2009	Statement	Parks supplies	208-751-930.04	38.07		
	9025	11/30/2009	23047	Fence posts	243-246-765.00	310.00		

MENOMINEE COUNTY  
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Parrette, Kathleen	9016	11/24/2009	20	Cleaning service - November 2009	101-265-801.00	1,499.00		\$1,499.00
PDR Distribution, LLC	8949	11/20/2009	BO1517000	2010 Physicians Desk Reference	101-301-770.01	64.95		\$64.95
Peterson, Dick	9021	12/1/2009	Reimbursement	Mileage	101-101-860.04	239.80		\$239.80
Pinecrest Medical Center	8953	12/1/2009	November 2009	Telephone charges	101-301-850.00	15.00		\$15.00
Poupore Collision & Towing	8962	12/7/2009	Statement	Vehicle maintenance	205-315-742.00	23.25		\$52.75
	8971	12/7/2009	Statement	Vehicle maintenance	205-315-742.00	29.50		
PrintersPlus!	8997	11/30/2009	9217	Envelopes	517-252-727.00	30.00		\$30.00
Public Health Delta/Menominee	9075	12/8/2009	09-027	Prime for Life Class	296-664-801.00	50.00		\$50.00
Quill Corporation	8937	12/2/2009	1903100	Office supplies	101-301-727.00	202.82		\$332.47
	8938	12/2/2009	1898090	Office supplies	101-301-727.00	27.88		
	8990	11/23/2009	1760733	Canon fax toner cartridge	101-267-727.00	121.77		
	8991	11/30/2009	1760733	Canon fax toner cartridge credit	101-267-727.00	-20.00		
Reinhart Foodservice	8945	11/24/2009	837155	Inmate grocery	101-301-770.00	569.35		\$1,157.11
	8946	12/1/2009	837828	Inmate grocery	101-301-770.00	560.31		
	8947	11/12/2009	834755	Inmate grocery	101-301-770.00	27.45		
River Valley State Bank	9033	11/30/2009	Service Charges	November 2009	101-141-817.00	31.00		\$31.00
Schrot Sheryl/4-H Agent	8975	10/31/2009	Reimbursement	Norton Anitvirus	101-261-752.00	47.69		\$47.69
Silver & Van Essen, P.C.	8912	12/3/2009	16697	Legal services - MPSC Appeal	101-211-807.00	56.09		\$56.09
SimplexGrinnell	8931	11/30/2009	73312665	Alarm & Detection - Test & inspect	101-265-801.00	579.00		\$579.00
State of Michigan - MI Dept. of Human Services	8906	12/8/2009	Monthly Offset	Statement/billing - October 2009	292-662-843.01	6,388.86		\$6,388.86
State of Michigan - Dept. of Management & Budget	9034	11/19/2009	MPSCS-00722	Subscription fees - Oct. 1 - March 31	101-426-755.00	100.00		\$300.00
	9041	11/19/2009	MPSCS-00719	Subscription fees - 10/1 thru 3/31	266-325-934.00	200.00		
Stateline Apparel	9042	12/3/0069	3822	Uniform allowance - Mike Sieg	208-751-745.00	138.00		\$138.00
STEPHENSON MARKETING COOPERATI	8996	11/30/2009	462643	Parks supplies	208-751-930.02	118.78		\$118.78
Time Warner Cable	8972	11/30/2009	004-620475202-001	Sheriff's Department	280-362-755.00	121.04		\$426.99
	9024	11/20/2009	004-700185701-001	November 25 - December 24	101-103-851.00	305.95		

MENOMINEE COUNTY  
Claims Audit Report



Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>Tina Nast (petty cash)</b>								
	8976	12/8/2009		Petty Cash	Replenish petty cash	-101-301-727.00	5.91	
	8976	12/8/2009		Petty Cash	Replenish petty cash	101-301-729.00	7.00	
	8976	12/8/2009		Petty Cash	Replenish petty cash	101-301-802.00	76.53	
	8976	12/8/2009		Petty Cash	Replenish petty cash	101-301-860.00	50.38	
	8976	12/8/2009		Petty Cash	Replenish petty cash	205-315-850.00	140.00	
	8976	12/8/2009		Petty Cash	Replenish petty cash	205-315-860.00	30.28	
	8976	12/8/2009		Petty Cash	Replenish petty cash	282-302-881.00	23.62	
	8977	12/8/2009		Petty Cash	Replenish emergency petty cash	101-301-881.01	48.00	
	8977	12/8/2009		Petty Cash	Replenish emergency petty cash	205-315-755.00	5.29	
								<b>\$387.01</b>
<b>Tractor Supply Credit Plan</b>								
	8916	11/30/2009		Statement	Building & Grounds supplies	101-265-934.00	30.70	<b>\$30.70</b>
<b>TWIN CITY ELECTRIC</b>								
	9007	11/24/2009		78876	fixture, bulbs, switches, etc.	101-265-755.00	105.15	<b>\$105.15</b>
<b>U.E.S. COMPUTERS, INC.</b>								
	8992	12/3/2009		27878	Update Java - FOC	101-141-931.00	50.00	
	9001	12/2/2009		48073	Monthly DVD backup	101-103-857.00	100.00	
	9050	9/3/2009		46799	Adobe Acrobat 9 License	101-103-857.00	186.00	<b>\$336.00</b>
<b>UNIFORM SHOPPE</b>								
	8939	11/16/2009		183792	Holmes - Uniform	101-301-745.00	135.46	
	8963	11/7/2009		183610	Uniform - Erdman	205-315-745.00	75.95	
	8964	11/4/2009		183498	Uniform - Porath	205-315-745.00	112.90	<b>\$324.31</b>
<b>WALTER BROTHERS INC</b>								
	9015	11/30/2009		361	Building & Grounds supplies	101-265-755.00	75.07	
	9071	11/11/2009		D15853	Sheriff's Dept.	205-315-755.00	32.15	<b>\$107.22</b>
<b>Warner, Fredrick</b>								
	8903	12/8/2009		Reimbursement	Mileage	296-668-801.00	68.20	
	8904	12/8/2009		Can Zone	November 5 - November 13	296-668-801.00	91.65	<b>\$159.85</b>
<b>Waste Management of Central WI</b>								
	9008	12/1/2009		1134123-1856-1	December 2009	101-265-801.00	326.43	<b>\$326.43</b>
<b>WEST GROUP PAYMENT CENTER</b>								
	8933	12/1/2009		819556666	November 1 - November 30, 2009	269-145-801.00	349.80	<b>\$349.80</b>
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	8928	12/1/2009		0405249882-00002	Street lighting	208-751-920.01	29.00	
	8929	12/1/2009		0405249882-00004	Street lighting	208-751-920.01	12.64	
	8930	12/1/2009		0402047856-00006	Street lighting	208-751-920.01	33.06	
	9006	11/17/2009		0405249882-00001	Utilities	208-751-920.01	10.67	
	9010	11/30/2009		0402047856-00004	Utilities	101-265-920.04	3,336.86	
	9011	11/30/2009		0402191663-00001	Utilities	101-265-920.03	343.38	
	9011	11/30/2009		0402191663-00001	Utilities	101-265-920.04	371.32	
	9012	11/30/2009		0402055840-00001	Utilities	101-265-920.03	3,709.17	
<b>WORMWOOD, DEBRA</b>								
	8994	12/7/2009		Reimbursement	mileage	266-326-881.00	22.96	<b>\$22.96</b>
<b>Total Amount for Bank Account: General</b>								<b>\$48,933.51</b>



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12244 - Permit to alter a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 009-111-012-00  
Legal Desc. ML-11 4/7 303  
Address N6576 US-41

OWNER

⌘ROBERT WILLIAMS  
⌘MINNIE DR  
⌘SUAMICO WI

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12245 - Permit to alter a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 010-135-011-50  
Legal Desc. MO-35 3/7 303A  
Address N2586 US-41

OWNER

⌘SCOTT KLITZKE  
⌘N2586 US-41  
⌘Menominee MI 49858

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12246 - Permit to construct a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 010-135-011-50  
Legal Desc. MO-35 3/7 303A  
Address N2586 US-41

OWNER

⌘SCOTT] KLITZKE  
⌘N2586 US-41  
⌘Menominee MI 49858

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12247 - Permit to construct a one/two family dwelling (1 story, 900 sq.ft.)

LOCATION

Property No. 007-318-012-50  
Legal Desc. IN-18 3/6 302B  
Address W4813 MILLION DOLLAR RD

OWNER

⌘MICHAEL EICHHORN  
⌘W5109 CO RD 346  
⌘WALLACE MI 49893

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, December 29, 2009.

Chair Anderson called the meeting to order at 8:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – None.

Public Appearances – None.

Review information for annual township meetings- Items discussed included a list of proposed projects for 2010, Chip Sealing to be done possibly in 2011, townships being responsible for 100% of the cost for new projects, 4% set-aside balances and outstanding accounts receivable balances.

Resolution to approve Grader lease – Moved by Maas, seconded by Betzinger to adopt the resolution provided by Caterpillar Financial to allow Moilanen to sign all paperwork for the lease of the new grader. Carried unanimously.

Discuss MDOT request for a drainage easement at Menominee shop – Moilanen stated that the DEQ will not let MDOT move the drainage ditch into the existing easement area. Moved by Maas, seconded by Betzinger to have Moilanen calculate the acreage needed for the new easement and determine a purchase price for the parcel to present to MDOT. Carried unanimously.

Approve participation in 2010 TV6 PSA's at a cost of \$803.64/year – It was noted that a large number of county residents are unable to get TV6 as their local channel and would therefore never see the PSA's. Moved by Betzinger, seconded by Maas to not participate in the cost. Carried unanimously.

Other Business – Moilanen presented a letter received from Tom & Andrea Geltz expressing concern about a private party constructing a 20' wide private bridge from upper Twin Island to the Michigan side. The island is considered Wisconsin property, but the only access would be from the Michigan side. The letter asked if the bridge could be awarded to the road commission in the future for plowing and maintenance. Moilanen stated that the road commission has the right to accept or reject a structure or road based on whether or not it was built to the proper specifications. Moilanen will contact the Geltz's asking for the exact location of the proposed bridge.

Moilanen stated that the Stephenson shop fork lift needs an extensive amount of repairs, and due to its age parts cannot be found. There is a used Toyota forklift for sale at Martin Saw & Tool for \$3500. Moved by Betzinger, seconded by Maas to give Moilanen permission to purchase the used forklift if it is in good condition and parts are readily available. Carried unanimously.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:15 a.m.

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Road Commission Finance Director-Clerk

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Road Commission Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, December 15, 2009.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Dale Axtell, Eugene Delfosse, Garry Anderson, Darlene Nerat, John Nerat, and Chuck Behrend.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – Eugene Delfosse stated he lives on 14<sup>th</sup> Street in Menominee and that a neighbor insists the road is private and keeps plowing the road and is causing damage to the road. This person also pushes the snow into Mr. Delfosse’s driveway, blocking him in. He asked if the road commission could send a letter to this person stating that it is a public road and asking that he discontinue plowing the road. Moilanen stated that the road was under Menominee Township jurisdiction and advised Mr. Delfosse to make the Menominee Township board aware of the issue and ask them to send the letter. Moilanen also recommended that Mr. Delfosse call law enforcement. Dale Axtell stated that he would have the Menominee Township clerk write the requested letter. Darlene Nerat informed Mr. Delfosse that the Menominee Township board was meeting on December 16 at 6:30 p.m. Delfosse stated he would attend that meeting.

Public appearances – None.

Additions/corrections to minutes for 11/10/09, 11/13/09 and 11/24/09 - There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, November 9, 2009				\$1,510,268.16
Receipts thru 11/30/09	145,118.28			
Expenditures thru 11/30/09		178,353.01		
Balance, November 30, 2009				\$1,477,033.43
Michigan Transportation Funds	221,125.36			
Receipts thru 12/14/09	81,771.66			
Expenditures thru 12/14/09		140,823.29		
State Maint. & Equip. Advances			99,418.00	
Balance, December 14, 2009	448,015.30	319,176.30	99,418.00	\$1,539,689.16

Payables & Reserves

Payroll 12/23, 01/07 (Est.)	120,000.00
Soc. Sec. 12/23, 01/07 (Est.)	9,180.00
Reserve for workers compensation insurance	13,500.00
Reserve for liability insurance	135,000.00
Reserve for rental grader lease	77,584.09
Reserve 4% set-aside for township allocations (2004/2005)	323.45
Reserve 4% set-aside for township allocations (2005/2006)	36,040.50
Reserve 4% set-aside for township allocations (2006/2007)	64,232.82
Reserve Hannahville 2% Funds - Wilson Creek Bridge	46,347.08

Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Const.	19,348.91	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve Federal Aid Buy-Out [CR 338 Project]	233,969.10	
Reserve for driveway deposits	3,582.30	
Reserve for Design Engineering for Local Bridges	6,637.12	
Reserve for CR 557 Bridge over Big Cedar River	1,159.41	
Reserve for Bridge Inspections, Scour & Plans of Action	133,544.00	
Reserve for Design of F-4 Bridge over Big Cedar River	25,024.75	
Reserve for Forest Funds	161,023.47	
		\$
Reserve for equipment	0.00	(1,112,589.51)
		\$ 427,099.65

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0007, 10-0008, 10-0011 and 10-1130 – Moved by Maas, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Review/approve 201 Regular Meeting Schedule – Moved by Betzinger, seconded by Maas to approve the schedule as follows. Carried unanimously.

Monday, January 4, 2010 (Reorganizational Meeting)	9:00 a.m.
Tuesday, January 12, 2010	9:00 a.m.
Tuesday, February 9, 2010	9:00 a.m.
Tuesday, March 16, 2010	9:00 a.m.
Tuesday, April 6, 2010	9:00 a.m.
Tuesday, May 11, 2010	9:00 a.m.
Tuesday, June 8, 2010	9:00 a.m.
Tuesday, July 13, 2010	9:00 a.m.
Tuesday, August 10, 2010	9:00 a.m.
Tuesday, September 14, 2010	9:00 a.m.
Tuesday, October 12, 2010	9:00 a.m.
Tuesday, November 9, 2010	9:00 a.m.
Tuesday, December 14, 2010	9:00 a.m.

Review/approve schedule for Annual Township Meetings – Moved by Betzinger, seconded by Maas to approve the preliminary schedule and forward it to all township supervisors asking them to approve the time scheduled for their township. A finalized schedule will then be published. Carried unanimously.

Set date for Special Meeting to prepare for Annual Township Meetings – Moved by Betzinger, seconded by Maas to hold a Special Meeting on Tuesday, December 29, 2009 at 8:00 a.m. Carried unanimously.

Permission to bid scrap iron disposal, Ganga Park maintenance and dust control brine – Moved by Betzinger, seconded by Maas to have Moilanen advertise for bids for a 3 year contract for Ganga Park and dust control brine and a multi-year contract for scrap iron disposal. Carried unanimously.

Request from Menominee Conservation District – Moilanen stated that the Menominee Conservation District had sent a letter asking to use the road commission's building for the 2010 Annual Tree Sale. Moved by Betzinger, seconded by Maas to allow the Menominee Conservation District to use the building from April 15 – 26, 2010. Carried unanimously.

Any other business – Betzinger stated that the board should address primary roads at the annual township meetings and asked if Moilanen could provide a map with the primary roads marked. Moilanen will have the map available at the December 29 special meeting.

Moilanen said he had a request from the Baraga County Road Commission to purchase or lease a front grader blade from MCRC. Betzinger stated that he would prefer we sold the blade rather than lease it. Moilanen will discuss this with Baraga CRC.

Moilanen stated that the next Great Lakes Council meeting would be held January 7, 2010 in Baraga

and asked if the commissioners would be attending. All three commissioners said they would like to attend.

Savord stated that the UP Road Builders would be held February 11-12, 2010 and asked who would be attending. All three commissioners stated they would attend.

Public Comment – Dale Axtell asked if the road commission would be plowing 14<sup>th</sup> and 15<sup>th</sup> Street. Moilanen stated he would remind the foreman to have the crew plow these streets. Axtell also stated that the corner of 18<sup>th</sup> Street and CR 577 needed to be sanded earlier in the day when there was a storm because this area has a high amount of traffic and is very slippery.

There being no further business, Anderson declared the meeting adjourned at 9:45 a.m.

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Road Commission Finance Director/Clerk

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Chair

The Menominee County Board of Road Commissioners held a reorganizational meeting in their offices north of Stephenson on Monday, January 04, 2010.

Finance Director/Clerk Savord called the meeting to order at 9:00 a.m. with the following persons present or absent.

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen, and Lisa Savord. Also present was Garry Anderson.

ABSENT: None

The Pledge of Allegiance was recited.

Election of Officers for 2010 – At Savord’s call for Chair nominations, Betzinger nominated Anderson for Chair. Seconded by Maas. Savord again called for nominations for Chair. There were none. Savord again called for nominations for Chair. There being none, the nominations were closed. Savord called for a vote on the motion of Anderson being Chair for 2010. The motion carried by the following vote: Betzinger, Aye; Anderson, Aye; Maas, Aye.

Savord called for nominations for Vice-Chair. Anderson nominated Betzinger for Vice-Chair. Seconded by Maas. Savord again called for nominations for Vice-Chair. There were none. Savord again called for nominations for Vice-Chair. There being none, the nominations were closed. Savord called for a vote on the motion of Betzinger being Vice-Chair for 2010. The motion carried by the following vote: Anderson, Aye; Betzinger, Aye; Maas, Aye.

Savord turned the meeting over to Chair Anderson at 9:02 a.m.

Additions to agenda - None.

Public comments - None.

Public appearances – None.

Other Business – Savord asked for a confirmation of who would be attending the Great Lakes Council meeting in Baraga on January 7, 2010. Anderson, Betzinger, Maas, Moilanen and Savord will attend.

Public comments - None.

There being no further business, Anderson declared the meeting adjourned. 9:03 a.m.

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Road Commission Finance Director/Clerk

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Chair

Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

**MARY BRADLEY**  
**MICHAEL KAUFMAN**  
**PEGGY BASTIEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** November 24, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member; and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**APPROVAL OF October 27, 2009 MINUTES:**

Minutes of the October 27, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for October 2009 was reviewed. This is the first month of the new fiscal year, with an allocation of \$9,000.00. There were \$150.00 in expenditures for DHS Board attendance; and \$679.80 in expenditures for MCSSA Statewide Conference attendance as well as MCSSA District One attendance; leaving a balance of \$8,170.20. There is a new allocation for the Child Care fund for the new fiscal year - \$3,500.00. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

## **DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton related that the Menominee County AP Unit continues to assist the Delta County AP unit due to the extreme circumstances in existence in Delta County. Delta County has 9 of 12 AP staff who are new within the last 18 months and who are still learning. Menominee County staff have always been very willing to assist Delta County when things get behind for whatever reason.

**MCSSA Information:** Various MCSSA documents were distributed. The next District One meeting will be in Escanaba on January 27, 2010, at Pioneer Inn Best Western.

**Statewide Director's Meeting Information:** No meeting was held this month. There is a major restructuring meeting scheduled in Lansing for December 17<sup>th</sup>. We should receive the 2010 staffing package at that meeting as well.

**Collaborative Issues:** Mr. Sexton related that he will not be attending these meetings for the foreseeable future due to internal office needs.

**Business Plan Update:** We don't have a business plan per se as we have dozens of goals to meet in each of the areas, which serves as our plan. We are meeting all goals in child welfare and are not meeting any goals in the assistance payments area due to the situation described above. We are making progress however, and expect to be caught up by February.

**Miscellaneous:** Nothing new to report.

**Board Member Input/Suggestions:** The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

## **UNIT REPORTS:**

Denise Perry, Community Resource Coordinator, provided a comprehensive report regarding the activities that she and her volunteers are involved with. The Board members had several helpful suggestions for Ms. Perry in regard to non-profit helping entities and other fund raising opportunities.

A motion to accept the unit report was made by Mary Bradley and supported by Peggy Bastien. Motion passed.

## **BOARD BUSINESS:**

**Approval of Vouchers:** Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

**NEW BUSINESS:** There following contracts were presented for review:

CSBG-T-10-21018: This is a contract for Earned Income Tax Credit Outreach and Tax Preparation activities and is with the Menominee-Delta-Schoolcraft Community Action Agency and HRA in the amount of \$24,000.00. Services provided through this contract are: to facilitate the Grantee's ability to provide free income tax preparation assistance and/or to promote Earned Income Tax Credit filing by low-income Michigan citizens.

RDSS-21001: This is a contract for Regional Detention and Support Services with the Delta County Family Court in the amount of \$2,000.00 per year for three years. Services provided through this contract are: provision of attendants to sit with eligible youth when the youth is picked up or detained, until a family member can pick up the youth or until a court hearing is held.

A motion to authorize board review and signature of the review documents was made by Peggy Bastien and supported by Mary Bradley. Motion passed.

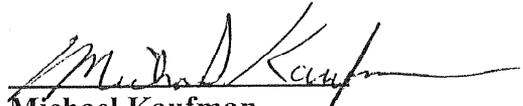
**PUBLIC COMMENT:** None.

**NEXT MEETING:** December 29, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10.17 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Michael Kaufman**  
**Chairperson**

Pc: DHS Board Members  
DHS Northern Area Office  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison



# Public Health Delta & Menominee Counties

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## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, October 21, 2009

#### Board Members Present

Venetia Bryers  
Robert Burie

Bernie Lang  
Thomas Elegeert

#### Board Members Absent

Gary Eichhorn

David Schultz

#### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Jennifer Grabowski, Prevention Specialist  
Ruth Botbyl, Prevention Specialist  
Sharon Engelsgerd, Executive Secretary

#### 1. Call to Order/Roll Call

The October 21, 2009, meeting of the Delta Menominee District Board of Health was called to order at 4:38 p.m. CST by Vice-Chairperson Lang. Roll call was taken; attendance is recorded above.

#### 2. Approval of Agenda

Ms. Bryers requested Public Comment be moved to a time before the Education Session.

**Mr. Elegeert moved to approve the agenda with the change. Motion was supported by Mr. Burie and carried.**

#### 3. Approval of Minutes

**Mr. Elegeert moved that the September 16<sup>th</sup> minutes be approved as presented. Motion was supported by Mr. Burie and carried.**

## **(8) Public Comment**

- Don LeBeau of Carney presented his concern in regards to how the Health Department is addressing a septic tank which was installed without a permit near Carney. He wanted the Board to be aware that many people are watching to see how the situation is resolved.
- Venetia Bryers spoke for the Emergency Medical Services community in Delta County expressing concern that they were not informed of availability of the H1N1 flu vaccine. They had submitted their request through OSF St Francis Hospital and have not yet been given access to the vaccine. Also, when seasonal flu vaccine was found to be scarce, she suggested that vaccine should have been set aside for EMS workers.
- Reflecting on the past well contamination in the area near County Road 366/US 41, Tom Elegeert suggested that in similar situations efforts be made to keep the local commissioners apprised of the situation.

## **4. Education Session**

### **4.1—Prime For Life Substance Abuse Prevention Program**

Jennifer Grabowski and Ruth Botbyl described the Prime For Life substance abuse prevention program, a research-based drug and alcohol curriculum directed toward behavior change. In the program participants use workbooks to apply the instruction directly to their own lives, first performing a self assessment concerning such things as what they value, attitudes, and individual risk factors. Instructors address areas such as negative influences in their lives, e.g., media and social groups; stages of abuse and how it progresses; what alcohol/drug-related arrests actually cost them; and how their drug/alcohol abuse affects what they value in life. Throughout the program instruction emphasizes the results of bad choices and the importance of making good choices. The program has consistently received positive feedback from participants, and follow-up reports with students indicate slightly more than 50% were choosing abstinence. Until recently the Prime For Life program was only presented to youth with alcohol or drug related arrests. However, we have now expanded it to include classes for adults with arrests for drugs or Driving Under the Influence of alcohol and classes in schools as a preventive program for students.

## **5. New Business**

### **5.1— Status of Body Art Facilities Licensing**

Presentation of a fee schedule to the Board of Health is deferred at this time. The State Association of Local Environmental Health Directors is asking the Michigan Department of Community Health to address their concerns regarding inadequate training for this new role and the added requirements for local Health Departments with no funding support. Michigan Association of Local Public Health and Michigan Association of Counties is supporting this appeal.

### **5.2—Alcohol Highway Safety Education Fee Increase**

The Health Department requests the Board approve an increase in the Alcohol Highway Safety Education fee from \$100 to \$125. This increase covers the cost of the Prime For Life curriculum workbooks.

**Ms. Bryers moved that the Board approve the proposed fee increase. Mr. Elegeert seconded and motion was carried.**

### **5.3—MERS Defined Contribution Feasibility Study**

Our MERS contract manager has suggested a new option to consider for our retirement plan before making the switch to a Defined Contribution plan.

**Ms. Bryers moved that the Board defer decision until the Personnel Committee can study the options. Mr. Elegeert seconded and motion was carried.**

## **6. Medical Director's Report**

- Michigan has just gone from regional outbreaks to widespread disease. This week emergency room visits with flu-like symptoms increased from an average 10% to 42% in Delta County.
- Most flu cases are not sent to the laboratory for confirmation but can be assumed to be H1N1 since we are not yet in the regular flu season.
- Vaccine is coming in small amounts. Our Health Department has distributed most of this first vaccine via healthcare providers to be given to high risk population groups identified by the Centers for Disease Control and Prevention.
- Last night Dr. Frankovich attended the Delta County Medical Society meeting in which Tom Casperson spoke.

## **7. Health Officer's Report**

- Our seasonal flu clinics went well, vaccinating almost 1300 people. We hope to receive more seasonal flu vaccine in late November.
- We received our first H1N1 vaccine October 9<sup>th</sup>—all intranasal—and since then have received two small shipments of both intranasal and injectable. When the Health Department distributes the vaccine to healthcare providers, we track the use of the vaccine through the Michigan Care Improvement Registry program. We are currently targeting pregnant women, young children and healthcare workers, and will soon reach out to those who live with or care for children under 6 months old.
- We expect to continue to get the H1N1 and seasonal flu vaccines in small shipments with little notice. Our goal is to get the vaccine out to the public as quickly as possible.

## **8. Public Comment – See above**

9. **Adjournment**

There being no further business, a motion was made by Mr. Burie with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 6:06 p.m. CST.

  
Chairperson

:se

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 17, 2009.

Roll call was taken and present were K. Bates, J. Bejgrowicz, K. McNeely and S. Parsons. M. Erdman was excused.

K. Bates moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

#### Public Participation:

Gary Eichhorn, Jayne Eichhorn, and Dick Peterson were in attendance. Gary Eichhorn and Dick Peterson asked what the library director's role was in representing the library board. They then asked about the library board's decision to eliminate a part-time position and reduce the main library's hours of operation. The library board members discussed these issues with G. Eichhorn and D. Peterson and also addressed the lack of communication between the county board and the library board.

S. Parsons moved to approve the minutes from the October 20, 2009 meeting. Seconded by J. Bejgrowicz, motion carried.

S. Parsons moved to approve the financial reports from September 30 and October 31. Seconded by J. Bejgrowicz, motion carried.

K. Bates moved to approve the November bills. Seconded by J. Bejgrowicz, motion carried.

#### Director's Report

- A. The monthly circulation stats comparisons for October were distributed in the board packets.
- B. The Friends of the Library will hold their next meeting on Thursday, November 19 at 3:00 PM to finalize their plans for their December 13 Christmas party. The Friends held a very successful raffle during the Holiday Festival weekend. The Friends purchased vertical blinds for the Hayward Room and the Staff Work Room. The blinds were installed on November 10.
- C. We will be participating in the Give-A-Kid-A-Book program in conjunction with the Spies Public Library. Books may be donated until Thursday, December 10.
- D. We received a quote from TC Cleaning in Marinette to strip and wax all the vinyl tile in the library. Once there is someone in charge of Buildings and Grounds to authorize this expense from their budget, we will ask that this work be done as soon as possible.
- E. The Scholastic Book Fair will be held from Wednesday, December 2 through Monday, December 14. The Friends will be scheduling their members to work the fair.
- F. P. Cheski will make arrangements to have the outside library sign redone to reflect the new library hours.

Old Business:

- A. SIRSIS/Symphony Migration – Jean Montgomery will be here on December 14 to train the library staff in using the Cybrarian software. We are still working on customizing reports that will give us more useful statistical information.

New Business:

- A. USF Forms 472 and 486 – We filed the 472 form and are waiting for AT&T to reimburse us for funding year 2008-2009. We were fortunate to be awarded funding for the 2009-2010 year and file the appropriate 486 form verifying the funding commitment.
- B. Long Range Plan – After discussion of the draft plan, J. Bejgrowicz moved to accept the long range plan as written. Seconded by K. Bates, motion carried.
- C. Internet Use Policy – The board members discussed the policy and asked P. Cheski to develop a concise policy for the December meeting.
- D. Wireless Internet Use Policy – After discussion, the board decided to table approval of the policy until the December meeting.

Other Board Concerns:

K. McNeely discussed the possibility of using teleconferencing to meet quorum requirements at future library board meetings. Copies of documents from the Library of Michigan and the “38<sup>th</sup> Annual Report of the Michigan Law Revision Commission” were distributed.

After discussion, J. Bejgrowicz moved to change the December meeting to Tuesday, December 8 at 11:00 AM. Seconded by S. Parsons, motion carried.

Public Participation: Dick Peterson asked for a copy of the Long Range Plan at the next meeting.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by S. Parsons, motion carried. The meeting adjourned at 12:05 PM.

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:05 AM on Tuesday, December 8, 2009.

Roll call was taken and present were J. Bejgrowicz, M. Erdman K. McNeely and S. Parsons. K. Bates arrived at 11:09 am.

S. Parsons moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation:

There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the November 17, 2009 meeting. Seconded by S. Parsons, motion carried.

M. Erdman moved to approve the financial report. Seconded by S. Parsons, motion carried.

J. Bejgrowicz moved to approve the December bills and authorize P. Cheski to pay any remaining bills that arrive after this early board meeting. Seconded by M. Erdman, motion carried.

Director's Report

- A. The monthly circulation stats comparisons for November were distributed in the board packets.
- B. The Friends of the Library will be hosting their annual Christmas party on December 13 at 1:00 at the Little Nugget.
- C. We will be delivering the donations for the Give-A-Kid-A-Book program on Friday, December 11.
- D. The Scholastic Book Fair will be held through Monday, December 14.
- E. The revised library sign is now installed in front of the library.

Old Business:

- A. SIRSI/Symphony Migration – The staff is continuing to work with the new system.

New Business:

- A. Internet Use Policy – The board members discussed the policy and asked P. Cheski to forward a copy to Dan Hass for his review.
- B. Wireless Internet Use Policy – After discussion, the board decided to ask Dan Hass for his opinion on the policy.
- C. Kristin Bates – Term Expires December 31, 2009 – After discussion, J. Bejgrowicz moved to send a letter to the County Board recommending the appointment of Kristin Bates for a five-year term to the library board. Seconded by S. Parson, motion carried.

- D. Schedule January 2010 Meeting – The board decided to hold their January meeting on Tuesday, January 19 at 11:00 AM.

Other Board Concerns:

There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by K. Bates, motion carried. The meeting adjourned at 11:22 AM.

*"Menominee - Where the best of Michigan begins"*

## MENOMINEE COUNTY TREASURER

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3600*

*Linda L. Schneider - Treasurer  
Telephone: (906) 863-5548  
Fax: (906) 863-8839*

**HARDSHIP MEETING OF DEC. 17, 2008**

*TDD (Michigan Relay Center) 1-800-649-3777*

### Attendance

**Linda Schneider, County Treasurer  
Mark Kwiarchiary, Representative of FIA  
County Commissioner- None**

*Draft*

**Petitioners: None**

**Meeting started at 10 AM**

**Meeting adjourned at 10:15 AM**

*Linda L. Schneider  
Menominee County Treasurer*

*Julie L. Englund - Deputy Taxes*

*Kimberly A. Kewley - Deputy*

*"Menominee – Where the best of Michigan begins"*  
**MENOMINEE COUNTY TREASURER**

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000*

***Diane Lesperance - Treasurer***  
*Telephone: (906) 863-5548  
Fax: (906) 863-8839  
TDD (Michigan Relay Center) 1-800-649-3777  
dlesperance@menomineeco.com*

**HARDSHIP MEETING - JAN. 6, 2010**

**Meeting started at 10:00 A.M.**

**Attendance**

**Diane Lesperance, County Treasurer  
Mark Kwiarchiary, Representative of Dept. of Human Services  
Gary Anderson, County Commissioner**

*Draft*

**Petitioners:**

**Sandy Voigt accompanied by her sister Cyndi Zeratsky  
By phone: Sandy Barber representing her father Lawrence Treptow  
By phone: Randy Wilson**

**Sandy presented her case stating she only has about \$40 a month left after her bills are paid. She is going to apply to DHS for help. Mark will check to see if she has any funds available from her past claims to cover some of her tax bill. She is also going to file back years for MI Homestead Credit, and also see if she can get a home equity loan to combine her loans and include her taxes. Her sister is going to assist her in her efforts to get on a budget. I will keep in touch to see if she will catch up by March 1<sup>st</sup>.**

**Sandy Barber called to explain that her father has moved into Bridgeview Apts. and that they have a \$70,000 mortgage on their home that is in foreclosure by the bank. We advised her to try to get some legal advice because she had questions as to whether they should let the house go back to the bank or file bankruptcy. She did call me back to say that she is meeting with an attorney on Monday Jan. 11<sup>th</sup>. I also gave her the name and number of Legal Services of Northern Mi., an agency Mark mentioned that may be able to help her. She will call me back on Jan. 11<sup>th</sup>.**

**Randy Wilson of Spalding also called to say he has been laid off for a year and his unemployment will run out in 6 weeks. Mark is sending him papers to fill out to see if he can get him some assistance. I also sent him the hardship deferral application to fill out. He may set up payments if nothing else happens.**

**Meeting ended at 12:00 noon.**

**Diane Lesperance, County Treasurer**

*Diane Lesperance*

*Julie L. Englund – Deputy Taxes*

*Kimberly A. Kewley – Deputy*  
Menominee County is An EEO/AA Employer

*Beth Pletcher - Deputy*

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

**Special Meeting 11/12/2009 – 3:00 p.m.**

MEMBERS PRESENT: Anderson, Berman, Dill, Furlong and Sauve

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen

**1. Call to order.**

Anderson called the meeting to order at 3:00 p.m.

**2. Pledge of Allegiance**

**3. Approve/Amend agenda**

Motion (Dill/Berman) to accept agenda as presented. Motion carries. No negative votes.

**4. Approve/amend minutes**

Motion (Dill/Furlong) to accept Special Meeting minutes, 9/3/09, as presented. Motion carries, no negative votes.

**5. Public comment**

None

**6. Discuss/consider, FY 09 Congressional Earmark for the Aircraft Deicing Equipment and GPU, action if any**

Motion (Furlong/Sauve) to send MDOT a letter stating that we do not wish to accept the Earmark now but we would revisit it at a latter date. Motion carried, no negative votes.

**7. Communications/correspondence.**

None

**8. Dialog between manager and TCAC**

None

**9. Dialog between airport users and TCAC**

None

**10. Public comment**

None

**12. Adjourn**

Motion (Berman/Furlong) to adjourn at 3:50 p.m. Motion carried. No negative Votes.

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

**Regular Session Committee Meeting 11/30/2009 – 9:00 a.m.**

MEMBERS PRESENT: Anderson, Dill, Sauve, Berman and Furlong

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen

**1. Call to order.**

Anderson called the meeting to order at 9:00 a.m.

**2. Pledge of Allegiance**

**3. Approve/Amend agenda**

Motion (Dill/Sauve) to approve agenda as presented. Motion carried. No negative votes.

**4. Approve/amend minutes 10/21/2009 Regular session.**

Motion (Furlong/Berman) to approve minutes as presented. Motion carries, no negative votes

**5. Public comment**

None

**6. Discuss/consider Twin County Airport Commission presentation to the family of Dick Johnson for their recent loss of Richard, action if any**

Ted Sauve gave a presentation and presented the family of Richard Johnson a certificate expressing condolences. No action.

**7. Discuss/consider the availability and access to the bank statements, action if any**

Tim explained how the bank statements are now e statements and no longer mailed.  
No action.

**8. Communication/correspondence.**

Talked about the fence and funding it on our own.

**9. Dialog between Manager and TCAC.**

None

**10. Public comment.**

None

**11. Schedule next meeting**

12/23/2009, 9:00 a.m.

**17. Adjourn**

Motion (Dill/Furlong) to adjourn at 9:35 a.m.. Motion carried. No negative Votes.