

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday, August 9, 2011 @ 5:30 p.m. CST
at the Hermansville Township Hall - Hermansville, MI

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
- F. CB – July 26, 2011
- G. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- H. Presentations (*limited to twenty minutes*)
 - Karen Thekan & Bill Adrian ~ NorthPointe Appropriation Funding Use
- I. Department Head/Elected Officials Reports (*limited to ten minutes*)
- J. Action Items
 - 1. Moved by _____ seconded by _____ to approve a bid submitted by _____ in the amount of _____ for the Design Build Project for the Courthouse Boiler replacement.
 - 2. Moved by _____ seconded by _____ to approve the AFSCME/E911 Collective Bargaining Unit Contract effective 10/1/2010-9/30/2014.
 - 3. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on July 11, 15, 20 & 21, 2011 in the amount of \$128,706.97.
 - 4. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- K. New Business (*discussion only*)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Parks Items:
 - a. None
 - 3. Miscellaneous Items:
 - a. Discussion to Move "Select" County Services North

James Furlong - Chairperson

Bernie Lang - Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

4. Finance Items:

- a. Budget Discussion
- b. Miscellaneous Bills as paid on July 28, Aug. 2 & 4, 2011 in the amount of \$117,359.39.
- c. Commissioner Per Diems and expenses

- L. Misc. Boards/Committees/Commissions Reports
- M. Public Comment (*limited to 5 minutes*)
- N. Commissioner Comment
- O. Any other items members may wish to present
- P. Adjourn

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	Northpointe ~ Appropriation Funding
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Karen Thekan and Bill Adrian will be here to discuss what the \$99,608 appropriation to Northpointe is used for.	
RECOMMENDED MOTION	

Submitted by: Brian Bousley

 08/05/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Services to Menominee County Residents

Service to Non Medicaid Menominee Residents	FY 10-11 Expense	# Menominee Consumers FY 10-11
Services		
State Inpatient	\$ 12,344.69	2
Community Inpatient	\$ 7,927.80	10
All Other Services	\$ 68,970.98	241
Total Year to Date 6-30-11	\$ 89,243.47	253
Estimated Full Year	\$ 102,531.71	275
Menominee County Allocation	\$ 99,608.00	
County Match Used in FY 09-10	\$ 446,650.00	
Total Counties Allocation	\$ 243,295.00	
ACT 423 Funds used	\$ 203,355.00	

July 26, 2011

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Nadeau Township Hall, Carney, Michigan.

Chairman Furlong called the meeting to order at 5:32 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Jasper, Lang, Meintz, Pearson

Absent: None

Com. Furlong stated that the motion on agenda item 4 needs to be changed to have "Sungard" replaced with "U.P. 911 Authority".

Com. Pearson stated he would like to add item c under New Business Building and Grounds/Parks Items: (Boiler RFP) Also, add item a under New Business Miscellaneous Items: (Three Way Road Program).

Moved by Com. Pearson, seconded by Com. Lang to approve the agenda as amended. Motion was approved 5-0.

Chairman Furlong called for public comment.

Public Comment:

-Dennis Morton – In support of the MSU Educator position.

-Carol Quist – In support of the 4H program

-Kandace Curran – Thanked the County Board and volunteers for their support of the Menominee County Fair.

Com. Meintz stated that he would like to see the Public Comment section of the July 12, 2011 County Board Minutes show that those who commented on the MSU Memorandum of Understanding were showing their support for the program.

Moved by Com. Pearson, seconded by Com. Jasper to amend the July 12, 2011 County Board Minutes to reflect the changes Com. Meintz requested. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Meintz to approve the July 12, 2011 County Board Minutes as amended. Motion was approved 5-0.

Presentations: None

Department Head/Elected Officials Reports:

-Diane Lesperance – Update – Public Land Auction and Foreclosure Report (PA123). The Land Auction was held on July 19, 2011. All 10 properties were sold for a total profit of \$84,650.

Moved by Com. Lang, seconded by Com. Jasper to ratify the appointment of Ms. Marc Jamo as a Director on the Bay Area Medical Center Board. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Lang to adopt the amended Board Bylaws, Rules, Policies and Charters of Standing committees as presented at the July 12, 2011 County Board meeting. Discussion ensued, Com. Meintz stated that he was still not in favor of committee members that are appointed by the Menominee County Board being considered volunteers and cannot receive a per diem. Motion was approved 4-1 with Com. Meintz voting nay.

Moved by Com. Meintz, seconded by Com. Pearson to approve Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan. Motion was approved 5-0.

Moved by Com. Jasper, seconded by Com. Pearson to approve a cash advance to the U.P. 911 Authority in the amount of \$30,561 for funds necessary to start the building of the CAD databases approved through the (9-1-1) PSIC Grant R8-05. This cash advance will be returned to Menominee County once they have documented the necessary matching funds. Funds to be disbursed from account# 266-325970.00 (E 9-1-1, Capital Outlay). Discussion ensued about the risk of the money not being paid back to Menominee County. Administrator Brian Bousley referenced a letter he received from Jonathan Mead confirming the money would be paid back to Menominee County. Motion was approved 5-0.

Moved by Com. Lang, seconded by Com. Pearson to approve 2012 County Membership Dues in the amount of \$5,543.46 to Michigan Association of Counties (MAC). Funds to be disbursed from account# 101-103-802.00 (Memberships/Subscriptions). Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Meintz to approve the Agreement for Extension Services provided by Michigan State University for a period five years (10/1/2011 to 9/30/2016). Menominee County will appropriate \$38,209 in FY 2011-2012 to MSU on a quarterly basis, in addition to the budgeted items specific to County Contributions in the agreement. Discussion ensued regarding Dickinson and Delta Counties not going forward with the agreement. It was discussed to put on hold until further information could be gathered. Mike Erdman addressed the board and recommend they approve the agreement. Com. Furlong stated he is in favor of the agreement but feels the board should postpone approving it. Motion was approved 4-1 with Com. Furlong voting nay.

There will be an informational meeting on August 10, 2011 at 9 a.m. at the Island Resort and Casino with Dickinson and Delta Counties. The purpose of the meeting will be to discuss shared services regarding the MSU Extension Services. Com. Furlong asked Com. Meintz to attend this meeting. Com. Lang stated that he would also like to attend this meeting.

Moved by Com. Jasper, seconded by Com. Meintz to approve Miscellaneous Bills as paid on June 30, July 1 & 5, 2011 in the amount of \$162,010.37. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to approve Commissioner Per Diems and expenses as submitted. Motion was approved 5-0.

Moved by Com. Lang, seconded by Com. Jasper to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Meintz to go into closed session, for strategy and negotiations of the AFSCME E-911 collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Individuals to remain in attendance: Administrator Brian Bousley and County Clerk Marc Kleiman. Entered into closed session at 6:27 p.m. Motion was approved by roll call vote 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to return to open session at 7:04 p.m. Motion was approved by roll call vote 5-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. Bids for Snow Removal – Brian would like to go out for two one year bids for snow removal. One for the Courthouse/Jail, one for the Annex/Library. Brian will be seeking a grant for the following year to purchase two snow plows, one for the Annex, one for the Courthouse. Consensus of the board is to allow Brian to go out for bids.
- b. Bids for Pit toilet and Septic Tank cleaning/pumping – This will be a 1 year contract. Consensus of the board is to allow Brian to go out for bids.
- c. Courthouse Boiler RFP – Brian held a mandatory walk through for those interested in bidding on the replacement of the boilers. The advertisement specifically stated the walk through date. Two companies contacted Brian that were unable to attend and would like to have a walk through. The consensus of the board was not to allow an additional walk through.

Miscellaneous Items:

- a. Three Way Road Program – Cedarville Township will not be able to have their check in until August 17th, which is after the August 1st deadline. The consensus of the board allow them the extension.

Finance Items:

- a. Miscellaneous Bills as paid on July 11, 15, 20 & 21, 2011 in the amount of \$128,706.97 – Consensus of the board is to move this item forward to the next meeting.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward to the next meeting.

Public Comment:

- Mike Erdman – Thanked the board for approving the MSU agreement. He also encourages the Commissioners to meet with the other counties and ask questions.
- Diane Lesperance – Three Way Road Program, if someone backs out of the program does the allotted money go back to the Road Commission. County Commissioners confirmed this. She also stated that the Work Van workers did a good job maintaining the foreclosed properties.
- Ray Charlier – Asked if there are standards that must be met when the Road Commission is doing road chipping?

Commissioner Comment:

- Com. Meintz – would like to thank everyone for their support of the Menominee County Fair.
- Com. Lang – discussed CUPPAD meeting and the Wind Energy Project in Garden, MI.

Moved by Com. Meintz, seconded by Com. Pearson to adjourn at 7:23 p.m. Motion was approved 5-0.

James Furlong, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Design Build Project for the Courthouse Boiler replacement
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY	
Administration put an ad out for the design build project for the courthouse boiler replacement. Bid recap is attached.	
RECOMMENDED MOTION	
To approve a bid by one of the companies for the design build project for the courthouse boiler replacement.	

Submitted by: **Brian Bousley**

 08/04/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY
 MENOMINEE, MICHIGAN

BID
 RECAPITULATION

ITEM(S): Courthouse Boiler Replacement
 By _____

Name/Address/Phone	BID	Information
W.D.M. Enterprises Inc. of Marinette, Wisconsin 2515 Cleveland Avenue Marinette, Wisconsin 54143 Phone: 715-732-2200	\$92,500.00	See Attachment # 1
Valley Mechanical, Inc. W6106 Oak Crest Drive Norway, MI 49870 Phone: 906-563-9129	\$117,420.00	See Attachment # 2

RECOMMENDED BID AWARD TO: _____ IN THE AMOUNT OF: \$ _____

BIDS OPENED ON: August 5, 2011 At 8:20

IN THE PRESENCE OF: Brian R. Bousley, Sherry Smith, Annette Filibeck,
 and Peggy Schroud

Attachment # 1

W.D.M. Enterprises Inc. Of Marinette, Wisconsin

1. Install 2 Thermal APX800N-L Burnham Commercial Corp Apex Natural Gas, condensing boiler 95% efficiency, 800 mbh in/760 mbh out full modulation, coiled stainless steel heat exchanger, stainless steel mesh burner, variable speed combustion blower, negative reduction gas valve, supply and return temperature sensors, flue gas temp sensor, outdoor air temp sensor, front mounted terminal switch., line voltage junction box, polypropylene condensate trap, pressure relief valve, CSD-1 with all necessary piping and controls for an operating boiler system.
2. Remove the existing boilers, boiler piping, steam heat exchanger, water softener, hot water supply and return piping in the tunnel from the exterior of the courthouse to the inside of the boiler building and miscellaneous electrical devices.
3. Remove existing black top over tunnel. Remove tunnel cap to remove and reinstall 4" hot water supply and return piping. Reinstall tunnel cap, reinstall gravel and compact, and patch with new asphalt.
4. Remove existing service door and install (1) 7'x8' double door including structural support and temporary enclosure.
5. This includes all necessary permits and design fees for this project with stamped auto-cad drawings.

Alternate # 1 Provide (2) Thermal Solutions EVCA 1000 boilers, Natural Gas, Copper Tube, Sealed Combustion, Condensing (94%) boiler. 1000 mbh in/940 mbh out full modulation, UL Certified, ASME 160 psi WP, Electronic Ignition System w/ UV Flame Detection, FM/Csd-1 Gas Train with Redundant Gas valves, Hi/lo Gas Pressure Switches, flow switch LWCO, Manual reset high limits, ASME relief valve, drain valve diagnostic panel, 10 yea burner warranty, 10 year thermal shock heat exchanger warranty (gas train suitable for up to 5 Psi) Add of: \$15,150.00

Alternate # 2 install 2 new 4" MPV valves (balancing valves) on existing system piping. Add of: \$1,575.00

Attachment # 2

Valley Mechanical

1. Removal of old boilers, steam heat exchanger, condensate lift pump, condensate receiver, chemical feed pumps, all related steam piping, traps and valves.
2. Installation of three new 750,000 Btu high efficient boilers with outdoor reset and modulating burners.
3. Installation of new piping in tunnel, replace tunnel cap and replace asphalt that was removed to access tunnel.
4. Installation of new valves in chiller room
5. Installation of piping insulation
6. Installation of new primary secondary piping loop
7. Installation of double door and all structural requirements
8. Electrical demolition and rebook of new equipment
9. Installation of asphalt ramp at location of double door
10. All engineering, design and permitting
11. Start up and user training
12. A construction schedule shall be generated at award of contract and start date will follow notice to proceed
13. All sales tax is included.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	AFSCME/E911 Collective Bargaining Agreement
DEPARTMENT:	Administration – E-911
ATTACHMENTS:	Sent to Commissioners with board packets
SUMMARY	
The AFSCME bargaining agreement is attached with corrections. Administrator Bousley will go over the changes with the board.	
RECOMMENDED MOTION	
To approve the AFSCME/E-911 Collective Bargaining Unit Contract effective Oct. 1, 2010 – Sept. 30, 2014 as written.	

Submitted by: **Brian Bousley**

 08/05/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on July 11, 15, 20 and 21, 2011 in the amount of \$128,706.97	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/04/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

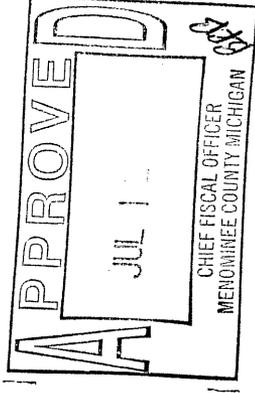
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Check Register Report

COPY

CheckAmount\$

Check	Vendor Name	Vchr#	Vendor's Ref#	Description	Status	Debit Account	Check Date	\$Amount	CheckAmount\$
	Check Date: 07/08/2011 - 07/08/2011 Bank Account: General - General								
86097	Delta/Menominee Health Dept.				Open	220-752-970.01	07/08/2011	\$375.00	\$375.00
			18662	Application and permit for Shakey Lakes well					
Total General									\$375.00
Grand Total:									\$375.00



MENOMINEE COUNTY
Claims Audit Report

COPY

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
City of Stephenson - P.O. Box 467								
	18803	6/23/2011	709	Water, Sewer, Electrical - June 2011	101-261-920.01	16.00		\$201.76
	18803	6/23/2011	709	Water, Sewer, Electrical - June 2011	101-261-920.02	30.00		
	18803	6/23/2011	709	Water, Sewer, Electrical - June 2011	101-261-920.03	155.76		
Total Amount for Bank Account: General								\$201.76

A
P P R O V E D
D
 JUL 15 2011
BAB
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

COPY

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Valley Mechanical, Inc.	18924	05/01/2011	HVAC Project	Jail HVAC Upgrades	101-103-998.00	14,547.00		\$14,547.00
Total Amount for Bank Account: General								\$14,547.00

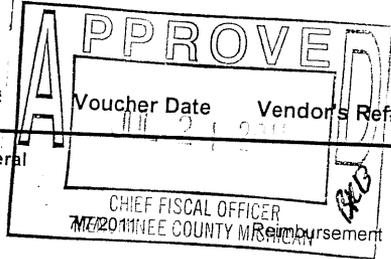
APPROVE
JUL 19 2011
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
MENOMINEE COUNTY
Claims Audit Report

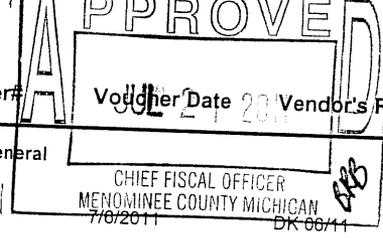
JUL 21 2011
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepChk	Claim Total
Bank Account: General								
A B C PRINTERS	18844	7/11/2011	93338	Blank Sheets (x500)	101-267-727.00	28.14		\$28.14
Advanced Systems Technology	18731	6/30/2011	02-27190	HITS Telecommunicator Basic Course (266-326-881.00	199.00		\$199.00
ALGER-DELTA COOPERATIVE ASSOCI	18793	6/30/2011	383001	Shakey Lakes Electrical Charges	208-751-920.01	49.31		\$3,516.19
	18794	6/30/2011	367100	Shakey Lakes Electrical Charges	208-751-920.01	425.05		
	18795	6/30/2011	369802	Shakey Lakes Electrical Charges	208-751-920.01	351.69		
	18796	6/30/2011	367200	Shakey Lakes Electrical Charges	208-751-920.01	908.97		
	18797	6/30/2011	379700	Shakey Lakes Electrical Charges	208-751-920.01	166.62		
	18798	6/30/2011	380300	Shakey Lakes Electrical Charges	208-751-920.01	233.06		
	18799	6/30/2011	370500	Shakey Lakes Electrical Charges	208-751-920.01	124.34		
	18800	6/30/2011	383301	Shakey Lakes Electrical Charges	208-751-920.01	191.76		
	18801	6/30/2011	1503500	Shakey Lakes Electrical Charges	208-751-920.01	520.98		
	18802	6/30/2011	383200	Shakey Lakes Electrical Charges	208-751-920.01	544.41		
ANGELIS MENOMINEE INC	18965	6/2/2011	0286602-IN	Inmate Groceries	101-301-770.00	129.26		\$531.59
	18966	6/8/2011	1371121-IN	Inmate Groceries	101-301-770.00	137.34		
	18967	6/10/2011	0296621-IN	Inmate Groceries	101-301-770.00	37.46		
	18968	6/17/2011	1520211-IN	Inmate Groceries	101-301-770.00	90.23		
	18969	6/23/2011	3479211-IN	Inmate Groceries	101-301-770.00	74.88		
	18970	6/29/2011	0174729-IN	Inmate Groceries	101-301-770.00	8.97		
	18971	6/30/2011	0024269-IN	Inmate Groceries	101-301-770.00	53.45		
AT&T - Aurora, IL	18823	7/1/2011	906753220907	Annex - July 2011	101-103-850.00	378.05		\$1,140.38
	18824	7/1/2011	906R41083907	July 1 - July 31, 2011	101-103-850.00	699.82		
	18825	7/1/2011	906753458207	July 1 - July 31, 2011	101-103-850.00	62.51		
AT&T Long Distance	18828	6/19/2011	854528091-7	Telephone Charges	101-103-850.00	229.26		\$229.26
BABBITT DAVID B PS 21558	18935	7/15/2011	Peer Group	2011 Grant Year	243-246-710.00	35.00		\$35.00
Banc of America Leasing	18732	6/22/2011	011908539	Probation/Parole Office - July 2011	101-131-942.00	139.97		\$711.63
	18762	6/22/2011	011908540	Sheriff Dept & MSU - July 2011	101-301-934.00	317.84		
	18762	6/22/2011	011908540	Sheriff Dept & MSU - July 2011	101-261-942.00	253.82		
Barstow, Selsor, & Klumb P.C.	19003	7/19/2011	10-4429-279	MNR, Child Support Defense	101-131-807.00	212.50		\$212.50
Bob Barker Company, Inc.	18963	7/14/2011	WEB000177690	Inmate Supplies	101-301-770.00	114.70		\$204.66
	18972	7/8/2011	WEB000176971	Inmate Supplies	101-301-770.00	89.96		
BOURQUE PENNY	18830	7/6/2011	Registration	NWTC - Dispatcher Survival Training	266-326-881.00	120.00		\$120.00
Boyle Design Group	18788	7/11/2011	1816	Regional Guide Advertisement 2011/20	101-103-755.00	1,000.00		\$1,000.00
BP	18752	7/1/2011	5900022624	Gasoline Sales - June 2011	249-371-742.00	236.81	x	\$734.99
	18957	7/6/2011	5901027408	Gasoline Sales	101-301-742.00	498.18	x	

MENOMINEE COUNTY
Claims Audit Report



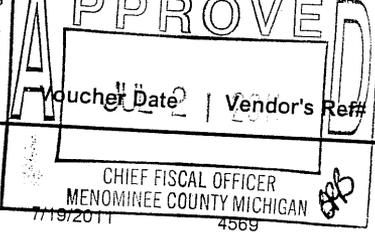
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Brian Bousley	18710			Reimbursement				
				Prizes for Christmas in July at Park	208-751-880.00	85.97		\$85.97
Brunelle, Jennifer	18912	7/18/2011		Reimbursement				
	18922	7/20/2011		Reimbursement	296-664-860.00	48.45		\$132.82
	18922	7/20/2011		Reimbursement	296-664-727.00	42.39		
				Reimbursement	296-664-860.00	41.98		
BRUNO STEPHANIE								
	18905	7/19/2011		Reimbursement				
	18906	7/19/2011		Reimbursement	101-261-860.12	153.51		\$478.54
					101-261-860.12	325.03		
BUSINESS ON WHEELS								
	18819	6/22/2011	10908	Lawnmower Maintenance				
	18820	7/1/2011	10914	LawnMower Maintenance	208-751-930.02	126.51		\$619.20
	18821	7/1/2011	10922	LawnMower Maintenance	208-751-930.02	31.61		
					208-751-930.02	461.08		
Cedarville Township								
	18854	7/15/2011		Reimbursement				
				Special Election - May 3, 2011	101-262-705.00	430.00	x	\$430.00
Cellcom Wisconsin RSA 04								
	18932	7/5/2011	825114	Medical Examiner - Cellular Services	101-648-727.00	131.58		\$131.58
Charlevoix, Maureen R.								
	18779	7/11/2011	M11-3394-FH	Preparation of Transcripts - Strickland	101-131-806.00	244.40		\$478.72
	18780	7/13/2011	M09-3280-FC	Preparation of Transcripts - Buck	101-131-806.00	72.85		
	18930	7/15/2011	Reimbursement	Travel & Meals	101-131-860.00	161.47		
Chris & Amber Kamin								
	18841	7/7/2011		Reimbursement				
				Shakey Lakes Camping Refund	208-751-964.00	66.00		\$66.00
CITY OF MENOMINEE - 2511 10TH ST.								
	18757	7/12/2011	August 2011	Monthly Rent				
	18850	7/15/2011	July 2011	Monthly Rent	266-326-942.00	351.67		\$2,286.78
	18852	7/15/2011	Reimbursement	Special Election - May 3, 2011	266-326-942.00	351.67		
					101-262-705.00	1,583.44	x	
City of Stephenson - P.O. Box 467								
	18792	6/30/2011	Bid	John Deere 725 Lawnmower				
	18853	7/15/2011	Reimbursement	Special Election - May 3, 2011	208-751-984.00	1,550.00		\$1,889.30
					101-262-705.00	339.30	x	
CLOVERLAND PAPER CO								
	18712	7/8/2011	95747	Toilet Tissue, Liners, Mop Cleaner, Tow	101-265-755.01	224.08		\$446.86
	18936	7/15/2011	95825	Urinal Blocks	101-265-755.01	43.50		
	18937	7/15/2011	95821	Tissue, Toilet Tissue, Lysol	101-265-755.01	179.28		
Country Mile Document Destruct								
	18713	6/30/2011	11048	Shredding Documents on 6/27/11				
	18789	7/11/2011	11140	Shred Documents on 7/11/11	101-265-801.00	31.80		\$78.02
					101-265-801.00	46.22		
CVS Pharmacy Inc.								
	18977	6/23/2011	P9621005FDXETLFL	Inmate Prescription	101-301-770.01	170.59		\$170.59
DAGGETT TOWNSHIP								
	18855	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	560.00	x	\$560.00
Davis, Mel								
	18934	7/15/2011	Peer Group	2011 Grant Year	243-246-710.00	35.00		\$35.00
DeDamos, Jennifer L.								
	18914	7/18/2011	4565	Holdover Attendant (M.Q.)	101-132-801.01	17.25		\$17.25



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vch#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
DEKETO, LLC	18812	7/6/2011	DK 06/11	June 2011	256-277-857.00	750.00		\$971.20
	18868	7/13/2011	12	Thermal Transfer Labels (x8) & Ribbon	101-268-727.00	221.20		
Dell Marketing L.P.	18950	6/20/2011	XFCMW4M35	PO# 02562 Laptop	101-301-934.03	1,258.74		\$1,258.74
Delta/Menominee Health Dept.	18916	7/18/2011	4567	Prime for Life for C.P. & M.C.	101-132-730.00	100.00		\$100.00
DELTA/SCHOOLCRAFT INTERMEDIATE	18947	7/12/2011	July 12, 2011	Copy Paper (x100 cases)	101-265-980.02	2,673.00		\$2,673.00
Dennis-Ruleau, Dawn	18917	7/18/2011	Reimbursement	Meals & Mileage (Marquette, Newberry	101-132-860.00	532.19		\$532.19
Dick Myers Custom Welding	19001	7/18/2011	076320	Grill Guard (x2)	205-315-934.02	725.00		\$725.00
Dickinson County Treasurer	18843	6/23/2011	Circuit Court 2011	Shared Services 2nd & 3rd Quarters	101-131-702.00	413.20		\$4,014.03
	18848	6/23/2011	West Law 2011	West Group Westlaw Charges - 1st & 2	269-145-801.00	3,600.83		
DMinteractive	18749	6/30/2011	3212	Dedicated Web Site Hosting	101-103-851.00	1,500.00		\$1,500.00
Don Machalk & Sons Fence Co.	18818	5/20/2011	Parks	2 Rail Lines & Rail Ends	208-751-930.03	41.04		\$41.04
Dreamscape Communications	18784	6/20/2011	w1476	Wirless Internet	101-261-850.00	69.99		\$69.99
DTE Energy	18851	6/27/2011	462245200011	Annex - Natural Gas Charges	101-261-920.04	33.75		\$33.75
Ducaine, Kerri	18829	7/6/2011	Registration	NWTC - Dispatcher Survival Training	266-326-881.00	120.00		\$120.00
EAGLEHERALD PUBLISHING, LLC	18751	6/30/2011	June 2011	Advertising - Shakey Lakes Request	101-101-901.00	36.64		\$438.64
	18809	6/30/2011	1445	June 2011 Advertising (Voter Registrati	101-262-727.00	402.00		
Election Systems & Software	18810	6/27/2011	780171	Ballot's	101-262-727.00	1,278.75		\$1,428.75
	18811	6/27/2011	780166	Ballot's	101-262-727.00	150.00		
EVANS, JOHN RN	18719	7/12/2011	Medical Examiner	April, May, June 2011	101-648-709.00	720.00		\$1,135.00
	18719	7/12/2011	Medical Examiner	April, May, June 2011	101-648-835.00	415.00		
FAITHORN TOWNSHIP	18856	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	515.50	x	\$515.50
Friends Ofc Prod Whse Direct	18737	7/6/2011	014560I	ROD - Office Supplies	101-268-727.00	271.27		\$997.40
	18745	6/29/2011	0145371I	FOC - Office Supplies	101-141-727.00	148.20		
	18782	7/13/2011	014609	Office Supplies	101-257-727.00	44.99		
	18783	7/13/2011	014607I	Batteries & Duster Cleaner	101-257-727.00	22.98		
	18904	7/19/2011	014637I	FOC - Office Supplies	215-141-821.00	389.97		
	19004	7/20/2011	014651I	FOC - Office Supplies	215-141-821.00	119.99		
Furlong, James	18804	7/28/2011	Reimbursement	Mileage - June 2011	101-101-860.02	116.28		\$116.28

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Gallardo, Amy	18918	7/19/2011	4569	Community Service Mentor	296-668-801.00	201.50		\$201.50
Galls, An Aramark Company	18994	6/24/2011	511456983	Hinged Cuff Case (x2)	205-315-745.00	6.24		\$6.24
Garcia Linda	18927	7/20/2011	586	Guardianship Review (A.P.)	101-148-804.00	25.00		\$25.00
Glen & Evelyn Hanson	18842	7/8/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	44.00		\$44.00
Good Source	18973	7/12/2011	S10257402	Inmate Supplies	101-301-770.00	464.14		\$464.14
GOURLEY TOWNSHIP TREAS	18857	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	395.13	x	\$395.13
GREAT AMERICAN DISPOSAL CO THE	18945	6/30/2011	16X01470	Trash Removal - Shakey & Kleinke Jun	208-751-942.00	1,053.35		\$1,103.15
	19005	6/30/2011	16X01472	Annex - Trash Removal June 0211	101-261-930.04	49.80		
Harbor Town Marine, Inc.	18991	7/5/2011	H19660	Propeller	101-331-755.00	175.95		\$175.95
Harris Township	18858	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	750.00	x	\$750.00
Hashimoto Sewer Service, Inc.	18750	6/30/2011	9014	Jail Garbage Disposal Maintenance	101-265-934.00	85.00		\$85.00
HAUPT DR PAUL/MEDICAL EXAMINER	18717	7/13/2011	Medical Examiner	April, May, June 2011	101-648-709.00	4,860.00		\$4,905.00
	18717	7/13/2011	Medical Examiner	April, May, June 2011	101-648-727.00	45.00		
Heidi Smith	18769	6/29/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	66.00		\$66.00
HOLMES TOWNSHIP TREAS	18859	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	485.99	x	\$485.99
Hupy, Tom	18733	7/6/2011	4556	Juvenile Restitution - McNellis	292-000-201.00	5.00		\$5.00
IMAGEWORKS	18940	5/18/2011	3797	Directory Vinyl - 2 colors	101-265-930.01	97.50		\$97.50
INGALLSTON TOWNSHIP TREAS	18860	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	399.36	x	\$399.36
Ivens, Ruby E.	18815	7/11/2011	Reimbursement	Mileage - Parks Committee July 5, 2011	208-751-860.00	28.86		\$28.86
J S ELECTRONICS, INC.	18730	7/1/2011	16571	Tower Lease - July 2011	266-326-942.00	425.00		\$2,032.83
	18992	7/1/2011	16577	Replacement Belt Clip for Minitor V Pag	101-331-755.00	15.50		
	18998	7/8/2011	16591	Radio Maintenance	205-315-934.01	42.00		
	19000	7/1/2011	16582	Removal & Installation of Equipment #5	205-315-934.02	1,550.33		
ared Wingers	18990	5/29/2011	Reimbursement	Fuel - Search for Drowning Victim	101-331-755.00	87.75		\$87.75
sper, Mark	18763	6/28/2011	Reimbursement	Mileage - June 2011	101-101-860.05	48.75		\$48.75

MENOMINEE COUNTY
Claims Audit Report

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JUN 21 2011

Voucher Date Vendor's Ref #

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

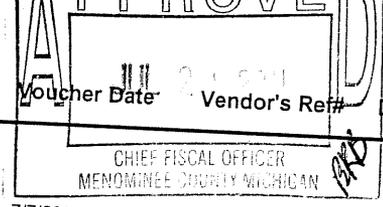
Vendor Name	Vcher#	Voucher Date	Vendor's Ref #	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Jennings, Patrick L.	18760	7/6/2011	2011-095-MI	Court Appointed Legal - Sievert	101-148-807.00			\$80.00
	18919	7/20/2011	2011-106-MI	Court Appointed Attorney - Mackendar	101-148-807.00	40.00		
Joel Hensley, RN	18718	7/13/2011	Medical Examiner	April, May, June 2011	101-648-709.00	2,445.00		\$6,135.62
	18718	7/13/2011	Medical Examiner	April, May, June 2011	101-648-835.00	1,550.00		
	18761	7/1/2011	Blood Draw	D.D & L.M.	101-267-801.01	200.00		
	18827	6/26/2011	Reimbursement	Gasoline, Meals - CME Training	101-648-860.00	175.62		
	18845	7/13/2011	Blood Draw	A.S., R.S., & G.A.	101-267-801.01	300.00		
	18846	7/13/2011	Blood Draw	J. F. on 7/12/11	101-267-801.01	100.00		
	18988	7/18/2011	Nursing Services	May 21 - June 3, 2011	101-301-770.01	1,365.00		
Kakuk, Ricky	18778	7/6/2011	4557	Juvenile Restitution - Godfrey	292-000-201.00	59.00		\$59.00
Krygoski Construction	18735	7/6/2011	4554	Juvenile Restitution - A.J.K.	292-000-201.00	45.00		\$45.00
Kulwich, Gerald	18913	7/18/2011	Reimbursement	Mileage	296-665-860.00	237.46		\$237.46
LAKE TOWNSHIP	18861	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	635.67	x	\$635.67
Lakeside for Children	19002	7/8/2011	4558	Out of Home Placement Costs (E.I.)	292-662-843.05	1,044.00		\$1,044.00
Lesperance, Diane	18806	6/30/2011	Reimbursement	Mileage	101-253-860.00	113.17		\$113.17
LexisNexis Matthew Bender	18954	6/30/2011	1284241-20110630	June 2011 Minimum Commitment Balar	101-301-727.00	50.00		\$50.00
Linder Implement Co., Inc.	18764	6/1/2011	92683	Trimmer Heads (x2)	208-751-930.02	63.00		\$256.25
	18765	6/2/2011	92719	Trimmer Head	208-751-930.02	9.00		
	18766	6/7/2011	92840	Blades (x3)	208-751-930.02	62.25		
	18767	6/8/2011	92825	Belt	208-751-930.02	61.00		
	18768	6/23/2011	93078	Belt	208-751-930.02	61.00		
Lufts Advertiser	18814	6/26/2011	June 2011	Advertising	101-253-901.00	73.00		\$185.25
	18814	6/26/2011	June 2011	Advertising	101-101-901.00	35.75		
	18814	6/26/2011	June 2011	Advertising	101-262-727.00	76.50		
Macco's Floor Covering Ctr Inc	18832	7/12/2011	CG131113	PO# 02566 - FOC Carpeting & Installati	215-141-821.00	2,715.00		\$2,715.00
Mackinac County 911 Office	18951	5/24/2011	PSIC R8-04 Project	PO# 02564 Laptop (x2)	101-301-981.00	2,246.00		\$2,246.00
Marc & Paula Marenger	18840	7/8/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	72.00		\$72.00
Marks Septic Service	18714	7/9/2011	483	Pump Tank @ Kleinke Park & Disposal	208-751-801.00	625.00		\$625.00

MENOMINEE COUNTY
Claims Audit Report

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JUL 21 2011
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

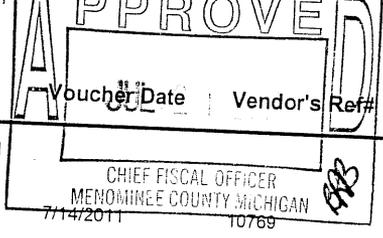
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
	18943	7/12/2011		Credit Card				
	18943	7/12/2011		Credit Card	MCSI			
	18943	7/12/2011		Credit Card	Planner Pads Co	101-172-802.00	182.32	\$867.58
	18943	7/12/2011		Credit Card	Staples	101-132-727.00	33.94	
	18943	7/12/2011		Credit Card	USPS	101-253-727.00	138.99	
	18943	7/12/2011		Credit Card	KMart	208-751-920.00	29.51	
	18943	7/12/2011		Credit Card	Mountain Grd Lodge	296-667-801.00	18.22	
	18943	7/12/2011		Credit Card	Century Tool & Equip	517-252-860.00	293.21	
	18943	7/12/2011		Credit Card	Boyne Highlands Lodge	101-265-934.00	34.04	
	18943	7/12/2011		Credit Card		101-141-860.00	137.35	
McIntyre, Nancy								
	18867	7/8/2011		Reimbursement	Mileage	101-131-860.00	77.25	\$77.25
MEIERS SIGNS INC								
	18999	7/12/2011	25949	Vinyl Lettering & Striping to Patrol Car	205-315-934.02	390.00		\$390.00
Meintz, Charlie								
	18813	7/5/2011		Reimbursement	June 2011 Mileage	101-101-860.04	112.20	\$112.20
Menards - Marinette								
	18715	7/7/2011	51847	Park Supplies	208-751-930.03	32.94		\$156.93
	18834	6/30/2011	49713	Supplies for Kleinke Park Horseshoe Pi	220-752-953.02	98.24		
	18835	6/30/2011	49712	FOC Move Supplies	101-141-756.00	69.93		
	18836	6/30/2011	49694	Credit Memo	101-141-756.00	-124.80		
	18939	7/14/2011	53878	Dust Masks, Caulk, Mortar	101-265-934.00	40.77		
	18948	7/14/2011	53877	Poplar Board (x5)	101-141-756.00	39.85		
MENOMINEE ANIMAL SHELTER								
	18925	7/18/2011	1105	June 2011	101-601-958.00	482.60		\$482.60
MENOMINEE COUNTY JOURNAL								
	18746	7/1/2011	142	Summer 2011 Taxes (Display Ad)	101-253-901.00	48.00		\$72.00
	18748	7/1/2011	139	Request for Bids (Shakey Lakes)	101-101-901.00	24.00		
MENOMINEE COUNTY ROAD COMMISSI								
	18944	7/12/2011	10513	Graveling-Kleinke & Dust Control-Klein	208-751-930.04	858.06		\$908.22
	18989	7/12/2011	10514	Power to Radio's June 2011	101-301-934.01	50.16		
MENOMINEE MEDICAL CLINIC								
	18976	7/6/2011	7/6/11	Inmate Medical Appt (A. R.)	101-301-770.01	152.00		\$152.00
Menominee Township								
	18862	7/15/2011		Reimbursement	Special Election - May 3, 2011	101-262-705.00	1,053.87	\$1,053.87
Meyer Township								
	18863	7/15/2011		Reimbursement	Special Election - May 3, 2011	101-262-705.00	483.75	\$483.75
Michigan Assessors Association								
	18781	7/14/2011		Dues	Equalization Director - Membership Yea	101-257-802.00	75.00	\$75.00
MID-COUNTY SMALL ENGINES, LLC								
	18716	7/8/2011	676	Mix Oil - 2 1/2 Gallons	208-751-930.02	14.95		\$14.95
MILLERS ACTION OFFICE SUPPLY I								
	18907	7/14/2011	078798	Appt Book	101-132-727.00	16.50		\$32.99
	18907	7/14/2011	078798	Appt Book	101-148-727.00	16.49		
MOORE MEDICAL CORP								
	18978	6/24/2011	96817191 RI	Inmate Medical Supplies	101-301-770.01	278.76		\$587.49
	18996	7/12/2011	96840010 RI	Medical Supplies	205-315-755.00	308.73		

MENOMINEE COUNTY
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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Motorola	18949	7/7/2011	13849038	PO# 02560 Unit Charger (x3) & Car Chr	101-301-934.03	1,390.50		\$1,390.50
Nadeau Township	18864	7/15/2011		Reimbursement				
				Special Election - May 3, 2011	101-262-705.00	438.75	x	\$438.75
NAPA AUTO PARTS PITSTOP								
	18771	5/3/2011	36779	Battery	208-751-930.02	35.49		\$63.74
	18772	5/14/2011	37132	Brake Cleaner	208-751-930.02	3.59		
	18773	6/1/2011	37575	Val Grease Automotive	208-751-930.02	9.39		
	18774	6/22/2011	38179	Fuel Filter	208-751-930.02	6.58		
	18775	4/4/2011	36090	Grease Cap & Val Grease	208-751-930.02	8.69		
Office Depot, Inc.	18755	6/23/2011	568954717001	Ink Cartridge	101-261-727.00	83.96		\$107.88
	18756	6/23/2011	569156135001	First Aid Kit	101-261-727.00	23.92		
Omnicare Central Billing Ctr	18979	6/30/2011	2854938	Inmate Medical Supplies	101-301-770.01	22.61		\$22.61
Omnicare Pharmacy	18981	6/30/2011	2871854	Michael Christophersen	101-301-770.01	433.47		\$5,378.20
	18982	6/30/2011	2871866	Kenneth Seymore	101-301-770.01	18.65		
	18983	6/30/2011	2871861	Troy Hall	101-301-770.01	1,013.82		
	18984	5/31/2011	2817784	Steve Erdman	101-301-770.01	3,312.91		
	18985	6/30/2011	849814	Joseph Ledger	101-301-770.01	4.55		
	18986	6/30/2011	439815	John Butts	101-301-770.01	230.09		
	18987	6/30/2011	677641	Christopher Drossart	101-301-770.01	364.71		
PAIDL'S TRUE VALUE HARDWARE								
	18720	6/2/2011	B21223	Conduit, Flag Pole Bracket	208-751-755.02	20.36		\$120.33
	18721	6/2/2011	A19980	Keys	208-751-755.02	3.78		
	18722	6/2/2011	B21250	Toilet Seat	208-751-755.02	5.99		
	18723	6/6/2011	B21581	Deck Stain & Paint	208-751-755.02	19.99		
	18724	6/10/2011	A20659	Chain Stop, Nuts/Bolts/Washers	208-751-755.02	21.09		
	18725	6/13/2011	B22059	Marking Paint	208-751-755.02	5.29		
	18726	6/15/2011	B22228	Breaker	208-751-755.02	7.49		
	18727	6/18/2011	A21238	Sillcock Handle	208-751-755.02	1.89		
	18728	6/23/2011	B22660	Circular Blade (x2)	208-751-755.02	18.98		
	18729	6/24/2011	B22750	Paint	208-751-755.02	9.98		
	18753	6/30/2011	C1139	Foam Mounting Tape	208-751-755.02	5.49		
Palmer, Mary	18709	6/24/2011		Reimbursement				
				Tulip Bulbs & Pots	101-265-930.00	43.52		\$43.52
Pan-O-Gold Baking Co.	18974	6/28/2011	00040683117902	Inmate Groceries	101-301-770.00	56.25		\$112.58
	18975	7/5/2011	00040683118602	Inmate Groceries	101-301-770.00	56.33		
Payne, Cindy	18807	7/11/2011		Reimbursement				
				Postage (Pack N Ship)	101-268-729.00	10.34		\$10.34
Peterson, Kimberly	18831	7/6/2011		Registration				
				NWTC - Dispatcher Survival Training	266-326-881.00	120.00		\$120.00
Pfankuch, Mike	18738	7/11/2011		Reimbursement				
				Bridge Fare, Meals, Fuel, Hotel	101-136-860.00	309.07		\$309.07
Pinecrest Medical Center	18997	7/1/2011	June 2011	Telephone Charges	205-315-755.00	15.01		\$15.01

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
PrintersPlus!	18847		7/14/2011	10769	Letterhead	101-136-727.00	60.00		\$60.00
Quill Corporation	18955		7/6/2011	5277778	Printer Toner, Pencils, Ruled Paper	101-301-727.00	176.07		\$356.05
	18956		6/16/2011	5142526	Computer Monitor (x2)	101-301-727.00	179.98		
Randall Phillipp	18901		7/18/2011		General Show Cause Court Appointed Legal	101-131-807.00	25.00		\$150.00
	18902		7/14/2011	1996-7944-DP	Court Appointed Legal - Thunder	101-131-807.00	25.00		
	18920		7/14/2011	2009-13060-DP	Court Appointed Legal - Wheeler	101-131-807.00	25.00		
	18928		7/14/2011	1998-8669-DP	Court Appointed Legal - LaCombe	101-131-807.00	37.50		
	18929		7/18/2011	2005-11249-DS	Court Appointed Legal - Anderson	101-131-807.00	37.50		
Randy Champion	18839		7/11/2011		Reimbursement	208-751-964.00	88.00		\$88.00
					Shakey Lakes Camping Refund				
REDWOOD TOXICOLOGY LABORATORY	18921		6/30/2011	00719820116	Drug Testing	296-668-835.00	64.34		\$64.34
REGISTER OF DEEDS	18926		7/18/2011		Copies	243-245-801.08	28.00		\$28.00
					Remon Copies - Grant Year 2011				
Reinhart Foodservice	18964		7/7/2011	955278	Inmate Groceries	101-301-770.00	1,130.38		\$1,130.38
Robert Gallagher	18837		7/13/2011		Reimbursement	208-751-964.00	88.00		\$88.00
					Shakey Lakes Camping Refund				
Robert Mulhern	18838		7/11/2011		Reimbursement	208-751-964.00	15.00		\$15.00
					Shakey Lakes Camping Refund				
Sage Software, Inc.	18942		7/21/2011	1029273	One Yr Sage Support - 9/12/11 to 9/11/12	101-103-857.00	795.00		\$795.00
Salfai, Sharon	18759		7/5/2011		Reimbursement	101-132-860.00	10.00		\$10.00
					Meal - Training in Escanaba				
Sault Tribe Youth Facility	18909		7/8/2011	4559	Out of Home Placement Costs (H.P.)	292-662-843.05	600.00		\$1,320.00
	18910		7/8/2011	4561	Out of Home Placement Costs (B.B.)	292-662-843.05	720.00		
Scantron Corporation	18953		6/30/2011	5008610	Crash Pads (x25)	101-301-727.00	79.00		\$79.00
Schneider, Robert	18734		7/6/2011	4555	Juvenile Restituion - McNellis	292-000-201.00	2.50		\$2.50
Servco FS Cooperative 100	18822		7/6/2011	68948	County Parks - Shakey Lakes	208-751-742.00	946.46		\$946.46
Sherry Smith	18758		6/14/2011		Reimbursement	101-172-860.00	21.93		\$21.93
					Mileage for CB Mtg @ Harris Town Hall				
Spades Counseling Agency	18740		7/12/2011	J. Peters	Counseling 3/24 - 6/21/2011	101-131-858.01	1,260.00		\$1,840.00
	18741		7/12/2011	K. Peters	Counseling 6/17 - 6/24/2011	101-131-858.01	180.00		
	18742		7/12/2011	W. Hass	Counseling 4/27 - 6/29/2011	101-131-858.01	360.00		
	18743		7/12/2011	M. Hass	Counseling May 4, 2011	101-131-858.01	40.00		
Spalding Township Treasurer	18865		7/15/2011		Reimbursement	101-262-705.00	750.00	x	\$750.00
					Special Election - May 3, 2011				

MEMORINEE COUNTY
Claims Audit Report

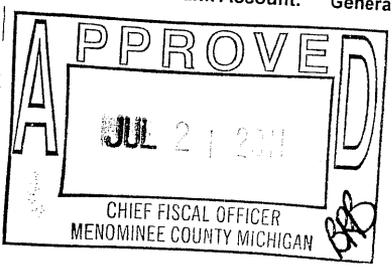
Vendor Name Vcher#	Voucher-Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General State of Michigan - MI Dept. of Human Services 18911	7/14/2011	May 2011	Monthly Offset Statement/Billing	292-662-843.01	9,373.50	x	\$9,373.50
State of Michigan - MI Supreme Court Finance 18708	7/1/2011	D95A 1530-02	July, Aug, Sept 2011 - Services to be R	101-136-931.01	3,337.76	x	\$7,701.27
18908	7/1/2011	P55 1530-04	July, August, September 2011 Software	101-132-858.03	2,502.19	x	
18946	7/11/2011	Circuit Court 2011	Software Support July, Aug & Sept 2011	101-131-858.03	1,861.32	x	
State of Michigan-Supreme Court 18849	6/23/2011	Circuit Court 2011	Software Support April, May, June 2011	101-131-858.03	1,861.32	x	\$1,861.32
Stateline Apparel 18941	6/30/2011	18507	Clothing Allowance - Mike Sieg	208-751-745.00	67.98		\$67.98
STEPHENSON HIGH SCHOOL - P.O. Box 509 18736	7/6/2011	4553	Juvenile Restitution - Harper	292-000-201.00	20.00		\$20.00
STEPHENSON MARKETING COOPERATI 18817	6/30/2011	462643	June 2011	208-751-930.04	33.79		\$1,882.91
18993	6/30/2011	015579	Gasoline Sales June 2011	205-315-742.00	1,849.12		
Stephenson Township 18866	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	516.70	x	\$516.70
Stericycle, Inc. 18980	6/30/2011	4002682677	Inmate Medical Supplies	101-301-770.01	86.42		\$86.42
SUPERIOR STATE ADMINISTRATORS 18777	1/1/2011	15385	Annual FSA Fee	101-103-801.00	350.00		\$374.25
18785	7/1/2011	17689	HRA Plan (x7)	101-103-712.02	24.25		
TC Cleaning 18776	6/23/2011	1759	Strip & Wax Front Hallway & Jail Back	101-265-755.02	472.00		\$472.00
Terence Wanic 18933	7/15/2011	Peer Group	2011 Grant Year	243-246-710.00	35.00		\$35.00
The First National Bank&Trust 18744	6/30/2011	628840339	FOC Service Charge	101-141-817.00	32.20		\$32.20
Time Warner Cable 18962	6/30/2011	004-620475202-001	July 6 - August 5, 2011	101-301-770.00	124.13		\$124.13
Tire Trax 18711	6/9/2011	2794	Maintenance on Impala	101-265-981.00	247.47		\$494.94
18711	6/9/2011	2794	Maintenance on Impala	101-301-981.00	247.47		
TWIN CITY ELECTRIC, Inc. 18790	7/11/2011	77409	Kleinke Park Site #12 - No Power	208-751-920.01	63.00		\$126.00
18791	7/12/2011	77415	Reset Panic Button in Clerk's Office	101-265-755.00	63.00		
U.E.S. COMPUTERS, INC. 18805	7/1/2011	56577	Monthly DVD Backup - June 2011	101-103-857.00	100.00		\$255.00
18938	7/15/2011	33154	Dan Hass - Virus Removal	101-103-857.00	155.00		
U.S. Electric & Phone, Inc. 18754	4/28/2011	11463P	Troubleshoot Phone System & Voice M	101-261-850.00	258.00		\$258.00
UNIFORM SHOPPE 18958	6/6/2011	199761	Uniforms (Nerat)	101-301-745.00	146.80		\$252.20
18959	6/29/2011	200441	Uniforms (Swearingen)	101-301-745.00	46.45		
18995	6/29/2011	200399	Double Magazine Holder - Erdman	205-315-745.00	58.95		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
VanEyck, Stephen	18915	7/18/2011	4566	Holdover Attendant (M.Q.)	101-132-801.01	26.25		\$86.25
	18915	7/18/2011	4566	Holdover Attendant (M.Q.)	101-132-801.00	60.00		
Verizon Wireless	18770	6/22/2011	2591234332	Cellular Services	101-265-850.01	159.01		\$159.01
Wallace Building & Supply, Inc	18833	7/1/2011	84138	Park Supplies	208-751-930.03	6.49		\$6.49
WALTER BROTHERS INC								
	18747	6/30/2011	B117918	Hose Cap	101-265-930.00	2.99		\$25.76
	18960	6/15/2011	D24831	Keys (x12)	101-301-755.00	20.28		
	18961	6/25/2011	D24964	Plastic Head Key	101-301-755.00	2.49		
WATER AND WASTEWATER BOARD								
	18786	7/1/2011	90103011	4/1/11 - 6/30/11	101-265-920.00	31.36		\$3,038.60
	18787	7/1/2011	20102038	Utilities	101-265-920.00	3,007.24	x	
WEST GROUP PAYMENT CENTER								
	18900	4/4/2011	826619177	Subscription Product Charges	101-267-802.00	191.00		\$576.65
	18931	7/1/2011	823078834	June 1 - June 30, 2011	269-145-801.00	385.65		
Wil-Kil Pest Control	18816	6/29/2011	1860521	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	18826	7/6/2011	0402055840-00001	Jail Electrical Charges	101-265-920.03	5,155.08		\$5,155.08
WORMWOOD, DEBRA								
	18739	7/13/2011	Reimbursement	Mileage - County Board Mtg in Carney c	266-325-860.00	43.07		\$50.48
	18808	7/7/2011	Reimbursement	Lunch - Meeting in Gwinn	266-325-860.00	7.41		

\$113,583.21

Total Amount for Bank Account: General



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous reports discussed at the 7/26/11 County board meeting.
RECOMMENDED MOTION	To place miscellaneous reports on file in the County Clerk's office.

Submitted by: Brian Bousley

 08/04/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):
<input type="checkbox"/>	

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting 6/20/2011 – 11:30 a.m.

MEMBERS PRESENT: Pearson, Berman, Hartz, Furlong and Sauve

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Tim Spreen, Nancy Douglas, Peshtigo Times,

1. Call to order.

Pearson called the meeting to order at 11:30 a.m.

2. Pledge of Allegiance

3. Approve/amend agenda

Motion (Berman/Sauve) to approve agenda as printed. Motion carries. No negative votes.

4. Public comment

Peshtigo Times made comment on the Note at the bottom of the agenda

5. Discuss/consider a special time sensitive grant offer to the TCA, action if any.

Motion (Furlong/Berman) to authorize our name to be added to the MI Works Grant and to have Tim and Nancy follow through on the grant opportunities. Motion carries. No negative votes.

6. Communications/correspondence.

None

7. Dialog between manager and TCAC

Jim Pearson asked the Manager Tim Spreen how many airplanes are renting the hangar? Tim answered that there are 3 aircraft at a total of \$450.00 per month.

8. Dialog between airport users and TCAC

None

9. Public comment

None

10. Adjourn

Motion (Sauve/Berman) to adjourn. Motion carried. Furlong opposed.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Bylaws Committee, 6/20/2011 – 10:00 a.m.

MEMBERS PRESENT: Hartz, Furlong and Berman
MEMBERS EXCUSED:
MEMBERS ABSENT:
OTHERS PRESENT: Airport Manager Spreen

1. Call to order.

Airport Manager Tim Spreen called the meeting to order at 3:30 p.m.

2. Approve/Amend agenda

Motion (Berman/Furlong) to approve agenda as presented. Motion carried. No negative votes.

3. Approve/amend minutes 8/11/2010 Bylaws Committee Meeting

Motion (Berman/Furlong) to approve minutes as presented. Motion carries. No negative votes.

4. Public Comment

None

5. Discuss/consider reviewing Bylaws, make necessary changes, additions and bring forward to the full board, action if any

Reviewed Bylaws, made corrections and added credit card and purchasing policy as attachments. Liability insurance and workers compensations was discussed for businesses that work at the TCA.

6. Public comment.

Peshtigo Times commented on the wording of the Note at the bottom of our agendas.

7. Schedule next meeting.

3:30 a.m. 7/20/2011

8. Adjourn

Motion (Berman/Furlong) to adjourn. Motion carried. No negative votes.

MENOMINEE COUNTY PLANNING COMMISSION

S904 U.S. Highway 41, Stephenson, MI 49887

(906) 753-2209

MINUTES

May 25, 2011

The Menominee County Planning Commission meeting was called to order at 5:25 pm CDT by Chair, Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the Pledge of Allegiance. The meeting was scheduled for 5 pm but due to a lack of quorum we waited to call the meeting to order.

ROLL CALL: Charlene Peterson, Lillian Schultz, and Warren Suchovsky. Wayne Erickson arrived at 5:55 pm. Absent: Bill Anderson, Jim Pearson. Roger Cole submitted his letter of resignation in early May as he is moving out of the area. County is looking for a replacement to represent educational interests.

Public Comment: (In attendance: Bob Desjarlais) - None

Michelle Dewitt of CUPPAD was invited to participate in this meeting; thus the date and time for this additional regular meeting was set to accommodate her schedule.

Eventually by 6 PM, a quorum was present to conduct business. An informal discussion with CUPPAD representative covered some basic questions on timelines, who is responsible for updates, recommendations on current document, etc.

Approval of the Agenda: Peterson moved to approve; supported by Suchovsky. Carried.

Approval of Previous Minutes: Moved by Suchovsky, supported by Erickson to approve regular meeting minutes for April 25, 2011 as submitted. Carried. Minutes will be filed with the county.

OLD BUSINESS: 2003 MENOMINEE COUNTY COMPREHENSIVE PLAN

NOTE: These discussions will continue at the July 25th – regular meeting session. CH 5-8.

1. Menominee County 5-year Recreation Plan was distributed to MCPC members.

NEW BUSINESS:

1. A government loan application had been received for comment from Barley Trucking and Excavation. By general consensus we agreed to take no action at this time. Later when we had a quorum – Erickson moved and Suchovsky supported to take no action. Carried.
2. Spaulding Township has their 5-year Recreation Plan ready for the public hearing process. Lillian Schultz, Township Supervisor pointed out the areas of changes/updates. This document will be on the next agenda for MCPC review. Copies were distributed.
3. CUPPAD Senior Planner Michelle Dewitt attended this meeting at our invitation. Her role and that of CUPPAD were discussed.
 - a. Timeline: Most of the remaining census information should be available in the next 6 to 12 months. Therefore, by the end of 2011 and/or by mid-2012 all of the data which needs updating should be available to us thru CUPPAD to finish this review project.
 - b. The current title should be MASTER PLAN instead of COMPREHENSIVE PLAN.
 - c. CUPPAD has already used up about 10 hours of the allotted (est) 40 hours which we get for services thru the county payment of dues to CUPPAD. Beyond that, a technical services contract would become necessary.
 - d. Ms Dewitt is sending copies of data she has already updated and some suggestions for changes or deletions on other items. She concurs with using the county park recreation plan data for county plan updates as it is current.
 - e. Chapters pertaining to Population, Economic Development and Housing are already being corrected with available new data.
 - i. With Chapters 2, 3, and 7 plus the Rec Plan information we are already well on the way to making updates.
 - ii. Decided it would be easier and better for the MCPC members to write up the sections that pertain to specific areas of knowledge better informed about local area issues or conditions.
 - iii. Economic Base can be updated thru Equalization however it may be about a year before the info is available.
 - iv. Chapter 9 on Transportation – traffic count info available now. Dewitt to insert info about the PASER system of rating the condition of the roads and listing the categories and the criteria involved in the assessment.
 - v. Dewitt offered to review the list of maps and note which should be deleted and why and mark “KEEP” on the useful ones.
 - vi. A Section on FUTURE LAND USE recommendations for the next 5, 10, 20 years should be added to the Master Plan.

- f. About 60% of the information in the current document needs to be updated.
 - g. Dewitt will do the numbers crunching and update the charts with info.
4. Next regular meeting date: Monday, July 25, 2011 was confirmed.
 5. It was agreed by general consensus to come prepared at the July 25 meeting ready to discuss and make recommendations for changes to Chapters 5 thru 8.

Public Comment: Bob Desjarlais stated the DEQ permit for the Shakey Lakes Park bathhouse project as well as other grants to assist with other county parks upgrades had been approved and work would be proceeding in the near future. The County Building Codes Inspector tendered an offer to be the Project Manager for the Shakey Lakes Park project; it was accepted at the County Board meeting on May 24, 2011.

Moved to adjourn by Suchovsky; seconded by Erickson. Carried.

Meeting adjourned at 7:03 pm.

Respectfully submitted:

Charlene Peterson, Vice-Chair

Pro tem Secretary

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, June 21, 2011.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the May 17, 2011 meeting. Seconded by J. Freis, motion carried.

J. Bejgrowicz moved to approve the financial report. Seconded by M. Erdman, motion carried.

M. Erdman moved to pay the June bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends held their annual membership meeting on Thursday, May 26. New officers elected were Joan Brown, President; John Routhier, Vice President; Gerri Newnum, Treasurer; Tom Cheski, Secretary; and Jerry Porters as a Director for three years.

The Friends plant sale on May 28 was very successful. They are now making plans for their annual book sale on July 29 and 30, and the Black Light Camp Show to be held at the Tivoli Theater on Tuesday, August 2 at 6:30 PM.

- C. The summer reading program is going well here in Stephenson, at the Hermansville Branch and on the bookmobile.
- D. P. Cheski participated in the Best Practices for Managing PII Webinar last Tuesday, June 14. It was very informative, especially the question and answer period.
- E. Liberty Telecom Audit – This company ran an audit of the county's telephone and internet service and suggested several ways that the county could save money on telecommunications services. The library was not included in the study, but the County Administrator will ask them if there might be any possible savings on our telecommunication services.

Old Business:

- A. Librarian Custodian – Update – The County Administrator hired Mike Zemba for the custodian/maintenance position, and Mike has been doing a great job.
- B. Library Board Bylaw Changes – Update – The County Board Executive Committee is making changes to their bylaws that may affect the timing of our reorganization meeting. After their revised bylaws have been approved, we will discuss how the changes affect us at a future library board meeting.

New Business:

- A. Fiscal Year 2011-2012 Preliminary Budget – Update – The County has a new insurance agent of record, Vincent Babcock of Employee Benefits Agency, Inc. in Marquette, Michigan. Vince has proposed a new insurance plan for review by the County.
- B. Waste Management Contract – Expires October 1, 2011 – After discussion, M. Erdman moved to terminate the contract with Waste Management and sign a one-year contract with Great American Disposal for bi-weekly refuse service. Seconded by C. Peterson, motion carried.
- C. RIDES – Regional Interlibrary Delivery System – P. Cheski explained how the delivery system works for interlibrary services. Our library has been using this service since June 1, as a sub-delivery member of Spies Public Library in Menominee. Library customers are now able to reserve books at any of the 40+ participating UP libraries. Holds can be place at the library or from their home computers.

Other Board Concerns: K. McNeely said she would not be available for the July 19 meeting, and J. Bejgrowicz will chair that meeting.

Public Participation: Commissioner James Furlong asked if he could receive a board packet each month. The consensus was to mail him a packet before the monthly meeting.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:29 AM.

Minutes
Ad-Hoc Three Way Road Program
June 30, 2011

Present:

Charlie Mientz

Jim Pearson

Darrell Moilanen

Paul Anderson

John Starzynski

Roger Betzinger

Joe Linder

County Administrator Brian Bousley also present.

Meeting called to order by Mr. Betzinger at 5:00 pm.

Roll call, all present

Approval of agenda, moved by Mr. Meintz, support by Mr. Anderson. Unanimous.

Approval of previous minutes. Moved by Mr. Moilanen, support by Mr. Starzynski. Unanimous.

Public comment, None.

Business:

A. Discussion of responses by the Menominee County Board. Mr. Bousley indicated that he would send letter to all townships and cities to let them know that an account was set up by the County Board and that they can send their portions of the three way road program to that account. The Road Commission would also send their portion. Due to time constraints, it was recommended that they send by August 1st, 2011. Also recommend that those that do

not send to this account would not have funds to use for their township or city.

B. Project submission.

Projects for each township or city would also have to be detailed and sent with the funds.

C. Deadline for submittals:

The consensus of the committee was to also require the date of August 1st 2011 to submit projects.

D. Future funding.

Some research by Mr. Moilanen and Mr. Bousley has been done and so far indicates that a county wide sales tax may not be in line with the State of Michigan's requirements and more research will be done to determine this as a future funding possibility.

It was the consensus of the committee that if a Mileage was used, that it be a county wide mileage instead of a township level mileage.

Correspondence: None

Public Comment: Mr. Guard approves of this committee working together to assist with the three way road program.

Submitted by:

Jim Pearson

Secretary, Ad-Hoc Three Way Road Program

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 7, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Roger Cole, Chuck Behrend, Darlene Nerat, John Nerat, Dale Axtell, Kandace Curran, Brian Bousley and Mark Jasper.

ABSENT: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 05/10/11 and 05/19/11 – There being no additions or corrections, Betzinger declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, May 09, 2011				\$1,634,451.35
Receipts thru 05/31/11	41,021.68			
Expenditures thru 05/31/11		278,169.12		
Balance, May 31, 2011				\$1,397,303.91
Michigan Transportation Funds	303,798.63			
Receipts thru 06/06/11	28,885.92			
Expenditures thru 06/06/11		128,355.53		
State Maint. & Equip. Advances			76,676.00	
Balance, June 06, 2011	373,706.23	406,524.65	76,676.00	\$1,524,956.93

Payables & Reserves

Payroll 06/09, 06/23 (Est.)		130,000.00		
Soc. Sec. 06/09, 06/23 (Est.)			9,945.00	
Reserve for workers comp. insurance			10,015.00	
Reserve for liability insurance			23,922.00	
Reserve for rental grader lease (Dec 2009)			73,871.12	
Reserve for rental grader leases (Oct 2010)			323,179.20	
Reserve 4% set-aside for twp. allocations (2005/2006)			12,110.91	
Reserve 4% set-aside for twp. allocations (2006/2007)			40,251.27	
Reserve for MCRC balance of Old US2 over Wilson Cry.			15,059.58	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.			17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave			47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings			1,217.76	
Reserve Hannahville 2% Funds-Copier			5,000.00	
Reserve Hannahville 2% Funds-Sign Truck			22,500.00	
Reserve for Design of F-4 Bridge over Big Cedar River			5,940.79	
Reserve for 2011 bridge inspections & load ratings			30,505.00	
Reserve for HVAC/Ventilation Unit-Steph Shop			0.00	
Reserve for F-4 Lane bridge (Harris Twp.)			27,000.00	
Reserve for Forest Funds			161,023.46	
Reserve for equipment			30,974.00	(1,014,147.29)
				\$ 510,809.64

There being no questions or comments, Betzinger declared the financial report accepted as read.

Vouchers # 11-0041, 11-0043, 11-0044 and 11-0531 – Moved by Kakuk, seconded by Anderson,

that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for 2011 Scrap Iron pickup & disposal – Bids were received and read aloud as follows:

Reliable Recycling, Marinette, WI: Market price per Chicago Iron Age Publication, less \$140.00
A&L Iron & Metal, Gaylord & Escanaba, MI: 50% of market value

Moved by Anderson, seconded by Kakuk, to have the bids tabulated and then award the bid at the July regular meeting. Carried unanimously.

Award bid for 2011 Culvert needs – Moilanen explained that UP Concrete Pipe Co.'s bid was lower, but they would only hold the price until June 30, 2011. Contech Construction's bid was higher, but the bid was good for the full year. Moved by Anderson, seconded by Kakuk to award the bid to Contech Construction. Carried unanimously.

Act on abandonment of a portion of U-1 Lane – Moilanen stated that the DNR and Lake Township had both declined to take jurisdiction of the road and that all easements had been recorded.

Commissioner Anderson offered the following resolution and moved for its adoption.

WHEREAS, a petition has been received requesting the absolute abandonment and discontinuance of a certain road in Lake Townships described as follows:

Commencing at the centerline of U-1 Lane; thence 0.9 miles in a northwesterly direction through Section 22, T.35N. - R. 28W. in Lake Township; Menominee County, Michigan.

Said petition having been signed by 7 or more freeholders in the Township of Lake.

AND WHEREAS, a Public Hearing was held at 8:45 a.m., April 12, 2011 and it has been determined that it is to be in the best interest of the public that said road shall be absolutely abandoned and discontinued.

NOW THEREFORE BE IT RESOLVED, pursuant to MCLA 224.18, MSA 9.118, the Board of Menominee County Road Commissioners does hereby absolutely abandon and discontinue forever said road, reserving a ten (10) foot easement on either side of all existing public utilities forever.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Permission to solicit quotes/bids for emulsion for patch truck - Moved by Kakuk, seconded by Anderson to grant Moilanen permission to request quotes/bids for the emulsion. Carried unanimously.

Permission to solicit quotes/bids for chips for patch truck - Moved by Anderson, seconded by Kakuk to grant Moilanen permission to request quotes/bids for the chips. Carried unanimously.

Permission to solicit bids for a sign truck - Moilanen reported that the Hannahville Indian Community had approved the request for 2% Grant Funds in the amount of \$22,500 to go toward the purchase of truck. Moved by Kakuk, seconded by Anderson to grant Moilanen permission to advertise for the bids. Carried unanimously.

Permission to solicit bids for the following pavement patches – BirchCreek, CR366, River Road at Osborn Lake, Swanson Road, CR551, K-1 Road, Hendrickson Road and Oakwood Road dip east of US 41 – Moved by Anderson, seconded by Kakuk to have Moilanen advertise for the bids. Carried unanimously.

Permission for Engineer/Manager to attend Army Corp. of Engineers meeting June 9 – Moved by Anderson, seconded by Kakuk to grant permission for Moilanen to attend. Carried unanimously.

Update on endangered plants by culvert replacement on CR356 at Rosebush Creek – Moilanen stated that the permit from the DEQ had been received and that no inventory of the Western Mugwort was needed at this time, but the species must be protected if encountered during the project.

Update on County Line Road RFP – Moilanen stated that four proposals had been received and they

will be reviewed with authorities from the Hannahville Indian Community. Moilanen would like to get clarification from Bittner Engineering on items in their proposal prior to awarding the project. Moved by Anderson, seconded by Kakuk to accept either the proposal from Bittner Engineering or UP Engineering, depending upon approval from Hannahville Indian Community. Carried unanimously.

Discuss Lauerman tree issue – Moilanen explained that the tree in question was in the right of way of the road. The tree is 80 – 90 ft. tall and should be handled by a professional tree removal company. Moved by Anderson, seconded by Kakuk to have Moilanen get quotes to have the tree removed and to award the work to the lowest quote. Carried unanimously.

Act on “No Parking” signs resolution by Fire Station Lane in Ingallston Township –

Commissioner Kakuk moved for the adoption of the following:

WHEREAS, the Board of Menominee County Road Commissioners, under authority vested by P.A. 300 of 1949, as amended (Michigan Vehicle Code) is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Fire Station Lane is a county road under the jurisdiction of this Board and, in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said road to regulate, warn and guide traffic;

NOW, THEREFORE, BE IT RESOLVED, that parking be prohibited on Fire Station Lane in front of the Ingallston Township Fire Station/Hall from 5 feet south of the entrance sidewalk to a distance 95 feet north of the entrance sidewalk, on both sides of the road.

BE IT FURTHER RESOLVED, that “No Parking Between Signs” signs shall be erected to give notice of the regulation hereinafter established; and

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of Menominee, Michigan.

Motion supported by Commissioner Anderson and carried by the following vote:

Ayes: Commissioners Anderson, Betzinger, and Kakuk.

Nays: None

Discuss resolution of damage to K-1 Road and other county roads – Moved by Anderson, seconded by Kakuk to solicit bids to have the roads repaired and to request that Prosecuting Attorney Dan Hass attempt to recover the costs from the parties responsible for the damage. Carried unanimously.

Discuss attendance at MCRCSIP Annual meeting and name voting delegates – Anderson and Kakuk expressed interest in attending the meeting. Anderson was appointed as the voting delegate for the business meeting and Kakuk was appointed as the alternate voting delegate.

Sign MDOT Form 2044 to request engineering reimbursement – Moved by Anderson, seconded by Kakuk to sign the form. Carried unanimously.

Schedule special meeting to discuss and visit Menominee shop facilities – A special meeting will be held on Monday, June 20, 2011, at 9:00 a.m., for the purpose of visiting the Menominee shop.

Any other business – None

Public comments – Darlene Nerat asked if the geogrid that was placed in No. 10 Road last year would hold up during the trucking of gravel to No. 9 Road, and if not, who would pay to repair it. Moilanen stated it would depend on the number of loads that were hauled and if it did fail the road commission would pay to repair it.

Mark Jasper asked how the meeting for the three way funding ad hoc committee had gone. Moilanen replied that the meeting had gone well and that the committee would be giving a presentation to the county board at their June 14, 2011 meeting.

There being no further business, Betzinger declared the meeting adjourned at 9:36 a.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, June 20, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Award bid for 2011 scrap iron pickup – Moved by Anderson, seconded by Kakuk to award the bid to Reliable Recycling. Carried unanimously.

Adopt updated Title VI Non-discrimination Plan – Moved by Kakuk, seconded by Anderson to adopt the updated Title VI Non-discrimination Plan as presented. Carried unanimously. A copy of the updated plan is available for review at the road commission office.

Other Business – Kakuk stated that a representative from UP Concrete Pipe told him that they would be willing to extend their bid price for the entire year, rather than just for 30 days as stated in the bid they had submitted. Moilanen stated that the bid had already been awarded to Contech Construction based on the original bid documents that were received. He advised that if, in the future, UP Concrete Pipe was willing to extend their bid for the entire year that they should state that in the bid document when they submit it.

Public Comments – None.

Visit Menominee shop facilities – Moved by Kakuk, seconded by Anderson to recess the meeting at 9:08 a.m. to travel to the Menominee shop to tour the facilities. Carried unanimously.

Dale Axtell and Mark Jasper were also present at the Menominee shop to tour the facilities.

Reconvene meeting – Moved by Anderson, seconded by Kakuk to reconvene the meeting at the Stephenson office at 11:05 a.m. Carried unanimously.

Moved by Anderson, seconded by Kakuk to receive separate quotes on the following items:

1. Remove the cement slab that used to be the old office floor.
2. Install insulation, siding and steel door on front façade of existing building.

Carried unanimously.

If any trees on the property need to be removed, the work would be done by road commission forces.

Public Comments – None.

There being no further business, Betzinger declared the meeting adjourned at 11:14 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, June 30, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss bid specs for crack sealing – Following discussion of the workload for the remainder of the construction season, it was moved by Kakuk, seconded by Anderson, to have Moilanen advertise for bids to have crack sealing done by an outside firm. Carried unanimously.

Discuss bid specs for installation of con-span on old US 2 & 41 over the Wilson Creek – Moved by Anderson, seconded by Kakuk, to have Moilanen advertise for lump sum bids for the installation of the con-span. Carried unanimously.

Discuss work on Menominee shop building –

1. Remove the cement slab that used to be the old office floor - Quotes for this project had been received as follows: M&M Trucking, Inc., Menominee, MI \$3,750.00 and Havelka Construction, Wallace, MI \$6,845.00. Following discussion of the method of removal to be used, possible damage to the remaining foundation and building, and the thickness/depth of the foundation and footings, it was moved by Kakuk, seconded by Anderson, to award the work to Havelka Construction. Ayes – 2; Nays – 0, with Betzinger abstaining from the vote due to a longtime relationship with one of the contractors.
2. Install firing, insulation, and siding on front façade of existing building – Quotes for this project had been received as follows: Beal Contracting, Menominee, MI \$,8,500.00, with \$4,500.00 paid up front and balance of \$4,000.00 upon completion; and Wickstrom Builders, Inc., Stephenson, MI ~~\$4,512.00~~ \$8,512.00. Moved by Anderson, seconded by Kakuk, to award the project to Wickstrom Builders as their quote did not require any upfront payment. Carried unanimously.

Other Business – Betzinger stated that there was going to be a meeting of the 3-Way Road Funding Ad Hoc Committee at 5:00 p.m. Various ideas for additional road funding were discussed including a county wide millage or local sales tax.

Public Comments – None.

There being no further business, Betzinger declared the meeting adjourned at 9:57 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

Menominee County Road Commission
FISCAL 2010/2011 BUDGET AMENDMENT # 1

	FY 2009/2010 <u>Actual</u>	Budget 2010/2011 <u>Recommended</u>	Budget 2010/2011 <u>Amended Amount #1</u>	Budget 2010/2011 <u>Final</u>
REVENUES				
Mich. Transportation Funds	\$3,240,611	\$3,073,900	\$0	\$3,073,900
Special State Funds	562,350	698,343	72,276	770,619
Federal Funds	2,089,071	404,280	164,567	568,847
County Raised Funds	1,033,536	710,500	13,282	723,782
Gain/Loss Equip. Disposal	77,561	0	0	0
Other Contributions	<u>225,492</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$7,228,621</u>	<u>\$4,887,023</u>	<u>\$250,125</u>	<u>\$5,137,148</u>
EXPENDITURES				
Primary Roads	\$2,831,494	\$1,900,240	\$66,701	\$1,966,941
Local Roads	2,977,135	1,664,600	261,730	1,926,330
State T/L Maintenance	576,499	535,000	0	535,000
TWA/Other T/L Maintenance	17,075	12,500	1,322	13,822
Equipment Expense (Net)	(26,445)	(225,000)	(83,000)	(308,000)
Administrative Expense (Net)	323,701	188,700	(10,000)	178,700
Distributive Expense	0	1,450,000	39,456	1,489,456
Capital Outlay (Net)	143,274	105,000	100,000	205,000
Miscellaneous	1,169	3,000	(2,030)	970
Special Projects	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,843,901</u>	<u>\$5,634,040</u>	<u>\$374,179</u>	<u>\$6,008,219</u>
YEAR END				
Budgeted Net Revenue (Expenditures)	9/30/2011	<u>(\$747,017)</u>		<u>(\$871,071)</u>
(NOTE: 4% Township Funds from prior years)				
YEAR END				
Current Estimated Operating Surplus (Deficit)	9/30/2010	\$384,720		
Accumulated Avail. Surplus (Deficit)	DATE			
from Prior Yrs.	9/30/2009	<u>\$2,257,857</u>		
	9/30/2010	<u>\$2,642,577</u>		
Projected Surplus at End of Budget Year		<u>\$1,895,560</u>		<u>\$1,771,506</u>
Adopted:	<u>July 11, 2011</u>			

FISCAL 2010/2011 BUDGET AMENDMENT # 1
REVENUES

	FY 2009/2010 Actual	Budget 2010/2011 Recommended	Budget 2010/2011 Amended Amount #1	Budget 2010/2011 Final
<u>MICH. TRANSPORTATION FUNDS</u>				
Engineering	10,000	10,000		10,000
Primary Roads	1,973,552	1,900,000		1,900,000
Local Roads	1,191,436	1,100,000		1,100,000
Primary Urban	55,551	54,000		54,000
Local Urban	7,548	7,400		7,400
Snow Funds	2,524	2,500		2,426
Total Mich. Transportation Funds	3,240,611	3,073,900	(74)	3,073,826
<u>SPECIAL STATE FUNDS</u>				
Forest ("E") Funds	161,023	161,023	0	161,023
"D" Funds	226,107	157,320	(20,000)	137,320
Exchange Fed. for State Funds	0	0		0
Local Bridge Funds	175,220	380,000	92,276	472,276
Total Special State Funds	562,350	698,343	72,276	770,619
<u>FEDERAL FUNDS</u>				
STP	356,187	246,960	22,700	269,660
Critical Bridge Funds	934,505	0	32,729	32,729
B.I.A.	95,772	0		0
Federal "D" Funds	284,559	157,320	108,000	265,320
ARRA Funds	414,211	0	1,138	1,138
High Priority Funds	3,836	0		0
Total Federal Funds	2,089,071	404,280	164,567	568,847
<u>COUNTY RAISED FUNDS</u>				
State Trunkline Maintenance	565,922	530,000		530,000
TWA/Other T/L Maint.	17,075	10,000	3,500	13,500
Twp. Contributions	394,131	142,500		142,500
Hannahville 2% Funds	23,665	0	8,782	8,782
Interest Earned	20,263	18,000	(1,000)	17,000
State Critical Bridge	0	0		0
Other	12,480	10,000	2,000	12,000
Total County Raised Funds	1,033,536	710,500	13,282	723,782
Gain/Loss on Equip. Disposal	77,561	0	0	0
Other Contributions	225,492	0	0	0
Total Revenues	7,228,620	4,887,023	250,051	5,137,074

FISCAL 2010/2011 BUDGET AMENDMENT # 1
EXPENDITURES

	FY 2009/2010 Actual	Budget 2010/2011 Recommended	Budget 2010/2011 Amended Amount #1	Budget 2010/2011 Final
PRIMARY ROADS				
Preservation Improvements/Roads	1,805,558	693,600	294,000	987,600
Preservation Improvements/Structures	8,939	0	0	0
Routine Preventive Maintenance	641,216	636,640	0	636,640
Routine Winter Maintenance	355,474	550,000	(227,299)	322,701
Routine Structure Maintenance	20,307	20,000	0	20,000
Total Primary Roads	2,831,494	1,900,240	66,701	1,966,941
LOCAL ROADS				
Preservation Improvements/Roads	410,985	170,000	101,000	271,000
Preservation Improvements/Structures	1,354,189	400,000	331,625	731,625
Routine Preventive Maintenance	1,004,192	774,600		774,600
Routine Winter Maintenance	187,393	300,000	(170,895)	129,105
Routine Structure Maintenance	20,376	20,000		20,000
Total Local Roads	2,977,135	1,664,600	261,730	1,926,330
STATE T/L MAINTENANCE	576,499	535,000		535,000
TWA/OTHER T/L MAINTENANCE	17,075	12,500	1,322	13,822
EQUIPMENT EXPENSE (NET)				
Direct Expense	752,042	550,000	(100,000)	450,000
Indirect Expense	341,826	300,000	15,000	315,000
Operating Expense	243,851	300,000		300,000
Less Rental Credits	(1,364,164)	(1,375,000)	2,000	(1,373,000)
Net Equipment Expense	(26,445)	(225,000)	(83,000)	(308,000)
ADMINISTRATIVE EXPENSE (NET)				
Administrative Expense	385,081	250,000	(10,000)	240,000
Less Handling	(1,260)	(1,300)		(1,300)
Less State Overhead	(60,120)	(60,000)		(60,000)
Net Administrative Expense	323,701	188,700	(10,000)	178,700
DISTRIBUTIVE EXPENSE				
Fringe Benefits	0	1,250,000	39,456	1,289,456
Other	0	200,000		200,000
Total Distributive Expense	0	1,450,000	39,456	1,489,456
CAPITAL OUTLAY (NET)				
Capital Outlay	322,747	240,000	100,000	340,000
Less Depreciation	(179,277)	(135,000)		(135,000)
Less Equip. Retirement	(196)	0		0
Net Capital Outlay	143,274	105,000	100,000	205,000
MISCELLANEOUS	1,169	3,000	(2,030)	970
SPECIAL PROJECTS	0	0	0	0
CONTINGENCIES	0	0	0	0
TOTAL EXPENDITURES	6,843,901	5,634,040	374,179	6,008,219

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting 6/20/2011 – 11:30 a.m.

MEMBERS PRESENT: Pearson, Berman, Hartz, Furlong and Sauve

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Tim Spreen, Nancy Douglas, Peshtigo Times,

1. Call to order.

Pearson called the meeting to order at 11:30 a.m.

2. Pledge of Allegiance

3. Approve/amend agenda

Motion (Berman/Sauve) to approve agenda as printed. Motion carries. No negative votes.

4. Public comment

Peshtigo Times made comment on the Note at the bottom of the agenda

5. Discuss/consider a special time sensitive grant offer to the TCA, action if any.

Motion (Furlong/Berman) to authorize our name to be added to the MI Works Grant and to have Tim and Nancy follow through on the grant opportunities. Motion carries. No negative votes.

6. Communications/correspondence.

None

7. Dialog between manager and TCAC

Jim Pearson asked the Manager Tim Spreen how many airplanes are renting the hangar? Tim answered that there are 3 aircraft at a total of \$450.00 per month.

8. Dialog between airport users and TCAC

None

9. Public comment

None

10. Adjourn

Motion (Sauve/Berman) to adjourn. Motion carried. Furlong opposed.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on July 28, Aug. 2 & 4, 2011 in the amount of \$117,359.39.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/05/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

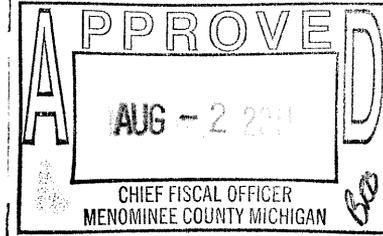
Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

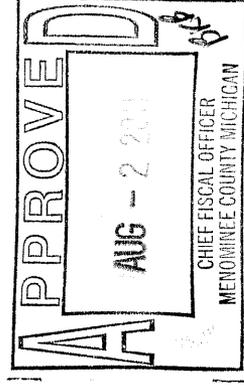
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MAC SERVICE CORPORATION	19031	07/26/2011	Dues	2012 County Membership Dues	101-103-802.00	5,543.46		\$5,543.46
UP 9-1-1 Authority	19030	07/27/2011	Cash Advance	CAD Databases - Per CB on 7/26/11	266-325-970.00	30,561.00		\$30,561.00
Total Amount for Bank Account: General								\$36,104.46

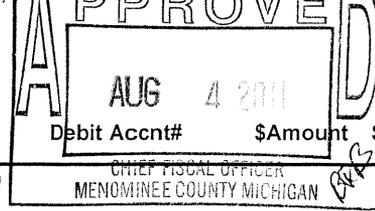


MENOMINEE COUNTY
Check Register Report

Check	Vchrf#	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	\$Amount	CheckAmount\$
Check Date: 8/2/2011 - 8/2/2011 Check Number: 86439 - 86441 Bank Account: General - General									
86439		Mastercard			Open		08/02/2011		\$0.00
	19086	Credit Card		Shell Oil	101-301-860.00			\$63.00	
	19086	Credit Card		BP	101-301-860.00			\$80.03	
	19086	Credit Card		Shanty Creek Resorts	101-301-860.00			\$18.16	
	19086	Credit Card		The Store	101-301-860.00			\$42.96	
	19086	Credit Card		Shanty Creek Resorts	101-301-860.00			\$31.50	
	19086	Credit Card		Normans	101-301-755.00			\$101.68	
	19086	Credit Card		Smartdraw.com	101-301-934.03			\$216.95	
	19086	Credit Card		Holiday	101-301-860.00			\$50.96	
	19086	Credit Card		Big Boy of St. Johns	101-301-860.00			\$26.21	
	19086	Credit Card		Shell Oil	101-301-860.00			\$84.31	
	19086	Credit Card		Shell Oil	101-301-860.00			\$36.00	
	19086	Credit Card		Shell Oil	101-301-860.00			\$36.97	
86440		Mastercard			Open		08/02/2011		\$0.00
	19086	Credit Card		Shanty Creek Resort	101-301-860.00			\$287.98	
	19086	Credit Card		Shanty Creek Resort	205-315-860.00			\$190.72	
	19086	Credit Card		The Landmark Restaurant	101-301-860.00			\$45.18	
	19086	Credit Card		Landmark Resort	101-301-860.00			\$136.00	
	19086	Credit Card		ExxonMobil	101-301-860.00			\$37.01	
	19086	Credit Card		The English Inn	101-301-860.00			\$69.35	
	19086	Credit Card		PDR Network LLC	101-301-770.01			\$43.95	
	19086	Credit Card		Muffler Center	205-315-934.02			\$300.00	
	19086	Credit Card		Sam's Club	101-301-755.00			\$312.49	
	19086	Credit Card		SMC Amoco	101-301-860.00			\$39.01	
	19086	Credit Card		Intelius	101-301-755.00			\$19.95	
	19086	Credit Card		Cambro Manufacturing	101-301-770.00			\$24.87	
86441		Mastercard			Open		08/02/2011		\$2,302.24
	19086	Credit Card		Superior Touchless	101-301-981.00			\$7.00	
Total General									\$2,302.24
Grand Total:									\$2,302.24



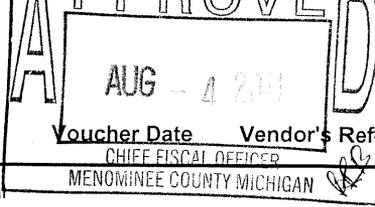
**MENOMINEE COUNTY
Claims Audit Report**



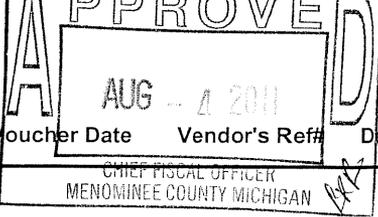
Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
AIRGAS NORTH CENTRAL	19209	7/21/2011	10547456.	Compressed Oxygen (x2)	205-315-755.00	8.66		\$8.66
Albert Allgeyer	19159	7/29/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	44.00		\$44.00
ALGER-DELTA COOPERATIVE ASSOCI	19096	7/31/2011	367100	July 2011 - Shakey Lakes Park Electric	208-751-920.01	558.38		\$6,076.86
	19097	7/31/2011	369802	July 2011 - Shakey Lakes Park Electric	208-751-920.01	640.99		
	19098	7/31/2011	367200	July 2011 - Shakey Lakes Park Electric	208-751-920.01	1,461.69		
	19099	7/31/2011	380300	July 2011 - Shakey Lakes Park Electric	208-751-920.01	368.16		
	19100	7/31/2011	370500	July 2011 - Shakey Lakes Park Electric	208-751-920.01	135.81		
	19101	7/31/2011	379700	July 2011 - Shakey Lakes Park Electric	208-751-920.01	338.76		
	19102	7/31/2011	383001	July 2011 - Shakey Lakes Park Electric	208-751-920.01	51.96		
	19103	7/31/2011	383200	July 2011 - Shakey Lakes Park Electric	208-751-920.01	985.41		
	19104	7/31/2011	383301	July 2011 - Shakey Lakes Park Electric	208-751-920.01	541.03		
	19105	7/31/2011	1503500	July 2011 - Shakey Lakes Park Electric	208-751-920.01	994.67		
Anderson Culligan	19117	7/31/2011	177378	Bottled Water - Circuit Court	101-131-931.00	27.00		\$27.00
AT&T - Carol Stream, IL	19106	7/19/2011	906863444107	July 19 - August 18, 2011	101-103-850.00	965.33		\$2,012.20
	19107	7/19/2011	906863202307	July 19 - August 18, 2011	101-103-850.00	593.02		
	19145	7/19/2011	906863661407	July 19 - August 18, 2011	266-325-850.00	401.19		
	19201	7/13/2011	616T49897707	Iron Mountain Phone Book	205-315-727.00	26.25		
	19202	6/13/2011	616T49897706	EsCANaba Phone Book	205-315-727.00	26.41		
AT&T Long Distance	19116	7/19/2011	854528091	Long Distance Telephone Charges	101-103-850.00	455.63		
Auto Parts Pitstop, Inc.	19233	7/7/2011	38615	Battery & Charger	208-751-930.02	61.98		\$140.47
	19234	7/7/2011	38616	Battery	208-751-930.02	78.49		
Banc of America Leasing	19147	7/23/2011	011933103	Probation/Parole Office - Konica	101-131-942.00	220.69		\$988.50
	19174	7/23/2011	011933104	August 2011	101-301-934.00	493.12		
	19174	7/23/2011	011933104	August 2011	101-261-942.00	274.69		
BELSON CO.	19192	7/26/2011	931009	Washer & Dryer Maintenance	101-301-770.00	182.02		\$182.02
Bergh, Erik	19215	7/25/2011	Per Diem	Planning Commission July 25, 2011	101-401-710.00	25.00		\$48.31
	19216	7/25/2011	Reimbursement	Mileage - Planning Commission July 25	101-401-710.00	23.31		
Bob Barker Company, Inc.	19193	7/29/2011	WEB000180062	Inmate Supplies	101-301-770.00	325.77		\$325.77
Body Works Plus	19204	7/21/2011	2569	Towing of 1998 Jeep Grand Cherokee	205-315-934.02	100.00		\$100.00
BP	19158	8/2/2011	30902588	Gasoline Sales - July 2011	249-371-742.00	247.78	x	\$247.78
BS&A Software	19114	8/1/2011	75404	Delinquent Tax System Support 8/1/11	101-103-857.00	3,200.00		\$3,625.00
	19115	8/1/2011	075486	P.R.E. Audit System Support 8/1/11 - 8/	101-103-857.00	425.00		

**MENOMINEE COUNTY
Claims Audit Report**

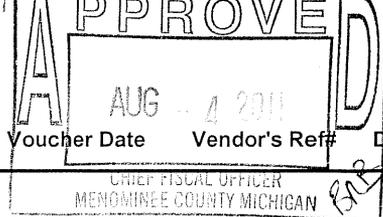


Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
Burnham & Flower of Michigan									
	19162	7/19/2011	34557	11 - 12 Summer Tax Bond	101-253-830.00	1,499.00		\$1,499.00	
BUSINESS ON WHEELS									
	19093	7/22/2011	10942	1979 Chevy Dump Truck Maintenance	208-751-930.02	618.94		\$618.94	
Cedar River Plaza									
	19254	7/31/2011	Men 7-31	July 2011 Fuel Purchases	208-751-742.00	217.54		\$217.54	
CITY OF MENOMINEE - 2511 10TH ST.									
	19121	7/27/2011	2961	May 2011 Gasoline Charges	101-265-742.00	75.89		\$9,204.04	
	19121	7/27/2011	2961	May 2011 Gasoline Charges	101-426-860.00	71.53			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	101-265-742.00	153.80			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	101-682-860.00	17.10			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	101-257-742.00	30.80			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	266-325-860.00	18.40			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	101-257-742.00	34.50			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	101-257-742.00	21.46			
	19122	7/28/2011	2974	June 2011 Gasoline Charges	101-426-860.00	27.51			
	19205	7/27/2011	2965	May 2011 Gasoline Sales	205-315-742.00	4,322.08			
	19206	7/28/2011	2978	June 2011 Gasoline Sales	205-315-742.00	4,079.30			
	19237	8/4/2011	September 2011	Monthly Rent	266-326-942.00	351.67			
CLOVERLAND PAPER CO									
	19151	7/22/2011	95909	Multifold Towels	101-265-755.01	30.37			\$722.77
	19152	7/22/2011	95907	Toilet Tissue	101-265-755.01	56.49			
	19183	7/22/2011	95908	Lysol Foam, Comet Cleanser, Gloves	101-301-770.00	84.52			
	19184	7/15/2011	95822	Liners, Bleach, Degreaser, Towels, Lysol	101-301-770.00	332.74			
	19235	7/29/2011	95987	Soap, Toilet Tissue, Tissues, Towels	101-265-755.01	218.65			
Cody, Glenn									
	19087	7/27/2011	Reimbursement	Mileage - Parks Committee	208-751-860.00	16.09		\$16.09	
Dan Ebsch									
	19149	7/29/2011	15060	Rent - Michele Larson	294-683-835.00	1,500.00		\$1,500.00	
DeDamos, Jennifer L.									
	19241	8/1/2011	4573	Holdover Attendant	101-132-801.01	17.50		\$57.50	
	19241	8/1/2011	4573	Holdover Attendant	101-132-801.00	40.00			
DEKETO, LLC									
	19144	8/1/2011	CL 07-11	July 2011 Documents (x355)	256-277-857.00	781.00		\$781.00	
Dennis-Ruleau, Dawn									
	19242	8/1/2011	4574	Crisis Intervention - July 2011	296-668-801.00	675.00		\$675.00	
Dreamscape Communications									
	19247	7/20/2011	w1577	Annex - Wireless Internet	101-261-850.00	69.99		\$69.99	
DTE Energy									
	19178	7/27/2011	462245200011	Annex - Natural Gas Service	101-261-920.04	33.47		\$33.47	
EAGLEHERALD PUBLISHING, LLC									
	19186	8/1/2011	23219	12 Month Subscription	101-301-770.00	154.80		\$443.11	
	19187	8/1/2011	23432	12 Month Subscription	101-301-770.00	154.80			
	19251	7/31/2011	1406	Advertising - Design Build Project	101-101-901.00	31.51			
	19253	7/31/2011	4114	July 2011 - Tax Deferral Notice & Lar	101-253-901.00	54.00			
	19253	7/31/2011	4114	July 2011 - Tax Deferral Notice & Lar	517-252-900.00	48.00			
Equine Veterinary Services LLC									
	19256	7/15/2011	July 2011	Farm Call at Piper's Place	101-601-958.00	1,909.00		\$1,909.00	



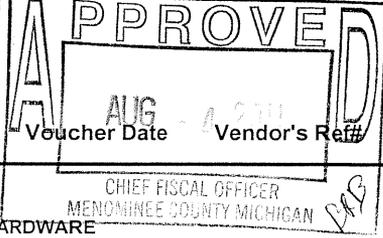
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Eric Laurin - N12233 J1 Road 19091	7/15/2011		Reimbursement Shakey Lakes Camping Refund	208-751-964.00	44.00		\$44.00
ERICKSON WAYNE 19218	7/25/2011		Per Diem Planning Commission July 25, 2011	101-401-710.00	25.00		\$25.00
Friends Ofc Prod Whse Direct 19119	7/26/2011	0146761	Correction Tape, Staples, Envelopes, R	101-141-727.00	207.14		\$207.14
Furlong, James 19231	8/3/2011		Reimbursement July 2011 Mileage	101-101-860.02	72.14		\$72.14
Gallardo, Amy 19244	8/2/2011	4579	Community Service Mentor	296-667-801.01	112.00		\$128.41
19245	8/2/2011	4580	Supplies Reimbursement	296-667-801.01	16.41		
Gibout's Sash & Door Co. 19156	7/22/2011	7-22-11	Front Door Maintenance	101-265-934.00	225.00		\$225.00
Gregory, Raymond G. 19246	8/3/2011	2011-113-MI	Court Appointed Legal - Mayville	101-148-807.00	110.00		\$110.00
Harbor Town Marine, Inc. 19199	7/19/2011	H19717	Marine Maintenance - Optimax/DFI/Gal	101-331-755.00	39.95		\$65.94
19200	7/12/2011	H19718	Marine Maintenance - Outboard Oil	101-331-755.00	25.99		
Hartz, John 19176	7/27/2011		Reimbursement Mileage & Per Diems - Airport Commiss	101-101-860.08	4.98		\$104.98
19176	7/27/2011		Reimbursement Mileage & Per Diems - Airport Commiss	101-101-860.08	100.00		
Hashimoto Sewer Service, Inc. 19090	7/27/2011	9087	Grease Pits in Kitchen & Cleaned Filters	101-265-934.00	205.00		\$205.00
Havelka, Glen 19265	8/1/2011	4577	Juvenile Restitution - D.O.A.	292-000-201.00	261.53		\$261.53
HERRILD, RENEE 19118	8/2/2011		Reimbursement Bridge Toll Fee (x2) & Mileage 7/26 - 7/27	101-141-860.00	262.30		\$262.30
Integrated Imaging, Inc. 19120	7/27/2011	057927	PO# 02573 Conversion of Digital Image	101-268-727.00	1,731.56		\$1,731.56
J S ELECTRONICS, INC. 19169	7/18/2011	16604	Maintenance on city law enforcement sy	266-325-934.01	234.95		\$2,139.95
19198	7/21/2011	16612	Move safety cage from old car into new	101-301-981.00	50.00		
19213	7/18/2011	16602	Strip out old squad 5505 & reinstall new	205-315-934.02	1,430.00		
19239	8/1/2011	16631	Tower Lease August 2011	266-326-942.00	425.00		
Jasper, Mark 19153	7/30/2011		Reimbursement Mileage - July 2011	101-101-860.05	38.85		\$38.85
Joel Hensley, RN 19148	7/29/2011		Blood Draw M.R.M., F.W.P., G.J.P. Jr.	101-267-801.01	300.00		\$1,665.00
19196	7/29/2011		Nursing Services June 4 - June 18, 2011	101-301-770.01	1,365.00		
Kewley, Diane 19240	8/1/2011	4572	Holdover Attendant (H.P.)	101-132-801.01	22.75		\$66.75
19240	8/1/2011	4572	Holdover Attendant (H.P.)	101-132-801.00	44.00		
Koehne 19197	6/21/2011	34715	2009 Chevy Tahoe Maintenance	101-301-881.01	466.87		\$466.87



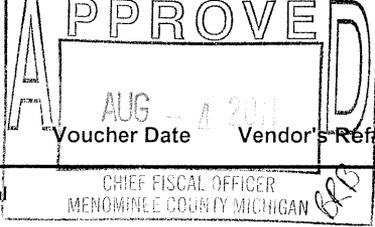
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Krygoski Construction 19266	8/1/2011	4576	Juvenile Restitution - A.J.K.	292-000-201.00	45.00		\$45.00
Kulwich, Gerald 19243	8/1/2011	4578	Mileage Reimbursement (J.P.O.)	296-665-860.00	329.11		\$329.11
LANG BERNARD 19154	7/27/2011	Reimbursement	Mileage - July 2011	101-101-860.01	405.15		\$405.15
LENCA SURVEYING 19172	7/27/2011	11081	Project Year 2011 - June 20 to July 27,	243-245-801.07	2,205.90		\$2,205.90
Marks Septic Service 19112	7/27/2011	502	Pump Tank Dump Station (x3) Bath on	208-751-930.03	775.00		\$775.00
MATHIEU MARYE 19225	7/27/2011	Reimbursement	Mileage - Jury Commission	101-150-860.00	3.36		\$203.36
19226	7/27/2011	Per Diem	Per Diem - Jury Commission	101-150-860.00	200.00		
Meintz, Charlie 19248	8/2/2011	Reimbursement	July 2011 Mileage	101-101-860.04	105.45		\$105.45
Menards - Marinette 19095	7/28/2011	57665	Dusters & Screw Combo	101-265-755.01	11.45		\$130.27
19173	7/26/2011	57115	Building & Grounds Supplies	101-265-934.00	93.82		
19260	8/1/2011	58906	Gutter Screw Spike, Joint Connect	208-751-756.01	25.00		
MENOMINEE COUNTY FAIR BOARD							
19229	8/1/2011	2011	Gate Fees for 2011	208-751-884.00	6,231.00		\$8,642.90
19230	8/1/2011	Storage Rental	1/2 Storage Rental (inside)	208-751-884.01	2,411.90		
MENOMINEE MEDICAL CLINIC							
19194	7/28/2011	110346	Inmate Medical Appointment - Finch	101-301-770.01	152.00		\$503.00
19195	7/27/2011	110355	Inmate Medical Appointment - Sorensor	101-301-770.01	351.00		
MI Asso. of County Clerks							
19264	8/4/2011	Registration	MACC Summer Conference - Marc Klei	101-215-802.00	125.00		\$125.00
MI Assoc. of Dist. Crt. Magist							
19236	8/4/2011	Dues	2012 Annual Dues	101-136-802.00	50.00		\$50.00
Michigan State University - CANR Budget Finance							
19146	7/13/2011	41317	Salaries & Fringes - Sheryl Schrot	101-261-704.00	2,335.45		\$2,335.45
MILLERS ACTION OFFICE SUPPLY I							
19161	7/22/2011	078969	Toner	101-215-727.00	134.99		\$260.85
19165	7/2/2011	078900	Folders	101-253-727.00	19.87		
19263	8/3/2011	079254	Toner for Vault Copier (Clerk's Office)	101-215-727.00	105.99		
MOORE MEDICAL CORP							
19210	7/15/2011	96846690 RI	Inmate Medical Supplies	205-315-934.00	237.14		\$320.33
19211	7/20/2011	96853798 RI	Inmate Medical Supplies	205-315-934.00	83.19		
MP Biomedicals, LLC							
19185	7/18/2011	903277	Drug Testing Supplies	101-301-770.00	281.75		\$281.75
Nast, Gregory S.							
19171	7/26/2011	Reimbursement	HRA - Health Saving Reimbursement	101-103-712.02	60.00		\$60.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
PAIDL'S TRUE VALUE HARDWARE								
	19126	7/1/2011	A22030	Duct Tape	208-751-930.03	5.49		\$218.26
	19127	7/1/2011	A22108	Duct Tape	208-751-930.03	5.49		
	19128	7/1/2011	B23291	Connector	208-751-930.03	3.29		
	19129	7/1/2011	B23403	Float Lantern	208-751-930.03	7.49		
	19130	7/1/2011	A22432	Hose Mender	208-751-930.03	4.79		
	19131	7/7/2011	A22488	Bushing, FPT Adapter	208-751-930.03	10.87		
	19132	7/7/2011	B23632	Cleanout Body & Adapter	208-751-930.03	3.28		
	19133	7/11/2011	B23843	Coupling, Adapter, Bushing	208-751-930.03	18.86		
	19134	7/12/2011	A22804	Trimmer Line	208-751-930.03	5.99		
	19135	7/13/2011	A22891	Screen & Staple	208-751-930.03	10.76		
	19136	7/14/2011	A22939	Cable Tie, Bulbs	208-751-930.03	19.98		
	19137	7/16/2011	B24092	Hinge, Roach Killer	208-751-930.03	9.67		
	19138	7/26/2011	B24627	Shower Curtain (x6)	208-751-930.03	89.94		
	19139	7/27/2011	A23753	Marking Paint	208-751-930.03	10.58		
	19140	7/29/2011	B24836	Shower Arm Mount	208-751-930.03	7.49		
	19141	7/1/2011	B23214	Car Wash (Clean BookMobile for Parad	101-265-981.00	4.29		
Pan-O-Gold Baking Co.								
	19190	7/12/2011	40683119306	Inmate Groceries	101-301-770.00	46.76		\$96.46
	19191	7/19/2011	40683120003	Inmate Groceries	101-301-770.00	49.70		
Pathways Substance Abuse Serv.								
	19252	8/4/2011	Convention Facility	Convention & Tourism Tax	101-601-835.01	12,061.00	x	\$12,061.00
Peterson, Charlene								
	19219	7/25/2011	Per Diem	Planning Commission July 25, 2011	101-401-710.00	25.00		\$43.87
	19220	7/25/2011	Reimbursement	Mileage - Planning Commission July 25	101-401-710.00	18.87		
Pinecrest Medical Center								
	19203	8/1/2011	July 2011	Telephone Charges	205-315-727.00	16.75		\$16.75
Polasky, Nancy								
	19227	7/27/2011	Per Diem	Per Diem - Jury Commission	101-150-860.00	150.00		\$166.10
	19228	6/27/2011	Reimbursement	Mileage - Jury Commission	101-150-860.00	16.10		
Poupore Collision & Towing								
	19214	7/20/2011	464	2011 Chevy Impala Oil Change, Filter, v	205-315-934.02	27.70		\$27.70
Poupore Towing								
	19208	7/12/2011	3124	Towing of 2001 Dodge Ram	205-315-755.00	163.00		\$163.00
Quill Corporation								
	19180	7/14/2011	5450570	Lysol Wipes, Printer Ink	101-301-770.00	98.75		\$98.75
REGISTER OF DEEDS								
	19094	8/1/2011	Copies	Remon Copies Grant Year 2011	243-245-801.08	3.00		\$3.00
Reinhart Foodservice								
	19188	7/19/2011	958190	Inmate Groceries	101-301-770.00	705.27		\$1,165.43
	19189	7/21/2011	958042	Inmate Groceries	101-301-770.00	460.16		
Reisterer, Michael P.								
	19163	7/21/2011	2010-020-MI	Court Appointed Legal - Adams	101-148-807.00	100.00		\$100.00
Riverside Chevrolet								
	19212	7/21/2011	5024928	Transpnder Key	205-315-934.02	26.00		\$26.00
S & O LOCK AND PHONE SERVICE								
	19232	7/27/2011	31667	Keys (x2)	101-265-934.00	5.00		\$5.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Schultz, Lillian R.								
	19221	7/25/2011	Reimbursement	Mileage - Planning Commission July 25	101-401-710.00	23.31		\$48.31
	19222	7/25/2011	Per Diem	Planning Commission July 25, 2011	101-401-710.00	25.00		
Servco FS Cooperative 100								
	19089	7/26/2011	64909	Parks - Gasoline Usage	208-751-743.00	556.13		\$556.13
Sherry Smith								
	19175	7/27/2011	Reimbursement	Mileage for CB Meetings (x2)	101-172-860.00	7.77		\$15.54
	19175	7/27/2011	Reimbursement	Mileage for CB Meetings (x2)	101-172-860.00	7.77		
Standard Insurance Company								
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-101-713.00	11.50		\$193.20
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-132-713.00	6.32		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-136-713.00	11.50		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-141-713.00	9.20		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-148-713.00	0.58		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-215-713.00	9.20		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-172-713.00	4.60		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-261-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-267-713.00	9.20		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-268-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-253-713.00	6.90		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-257-713.00	4.60		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-265-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-301-713.00	43.70		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-682-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-103-713.00	4.60		
	19123	8/2/2011	STA53	Life Insurance for August 2011	101-426-713.00	1.15		
	19123	8/2/2011	STA53	Life Insurance for August 2011	271-790-713.00	9.20		
	19123	8/2/2011	STA53	Life Insurance for August 2011	296-663-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	296-664-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	296-665-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	208-751-713.00	4.60		
	19123	8/2/2011	STA53	Life Insurance for August 2011	205-316-713.00	2.30		
	19123	8/2/2011	STA53	Life Insurance for August 2011	205-315-713.00	20.70		
	19123	8/2/2011	STA53	Life Insurance for August 2011	266-325-713.00	14.95		
	19123	8/2/2011	STA53	Life Insurance for August 2011	266-326-713.00	2.30		
STEPHENSON HIGH SCHOOL - P.O. Box 509								
	19267	8/1/2011	4575	Juvenile Restitution - J.T.H.	292-000-201.00	20.00		\$20.00
Sue Bonn								
	19092	7/26/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	66.00		\$66.00
SUPERIOR STATE ADMINISTRATORS								
	19110	8/1/2011	18026	HRA Plan (x7)	101-103-712.02	24.25		\$24.25
The First National Bank&Trust								
	19238	7/29/2011	628840339	FOC Service Charge	101-141-817.00	32.00		\$32.00
Time Warner Cable								
	19155	7/20/2011	004-700185701-001	July 25, 2011 - August 24, 2011	101-103-851.00	329.95		\$329.95
Tony's Green Thumb								
	19255	5/31/2011	106280	Annual Bedding Plants	101-265-934.00	212.53		\$212.53



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
TWIN CITY ELECTRIC, Inc.							
19088	7/28/2011	77445	Shakey Lakes Camp Site Electrical Issu	208-751-920.01	556.95		\$681.35
19249	8/3/2011	77451	Kleinke Park - Replacement of Circuit B	208-751-920.01	124.40		
U.E.S. COMPUTERS, INC.							
19108	7/28/2011	33466	Treasurer's Office - Possible Virus	101-103-857.00	35.00		\$2,844.98
19124	7/30/2011	33458	Al Thompson - needs to be able to acce	101-103-857.00	15.00		
19125	7/30/2011	33401	Installation & Testing of new Pontom Se	101-103-857.00	365.00		
19160	7/2/2011	56795	Hard Drive for Pontom Server (x2)	101-103-857.00	460.00		
19164	7/19/2011	56767	New Computer for Marc Kleiman	101-103-857.00	915.00		
19168	7/19/2011	33100	Activate Deb Wormwoods accounts ont	101-103-857.00	35.00		
19177	7/2/2011	24957	PO# 02571 Video Cards & Monitors (x3	101-268-931.00	777.00		
19250	8/2/2011	56983	July 2011 - Monthly DVD Backup	101-103-857.00	100.00		
19261	8/2/2011	33505	Credit Memo - Western Digital Hard Dri	101-103-857.00	-61.99		
19262	7/18/2011	33375	Marc Kleiman - Computer Issues	101-103-857.00	204.97		
UNIFORM SHOPPE							
19181	7/13/2011	200801	Double Magazine Holder	101-301-745.00	52.95		\$230.80
19182	7/10/2011	200733	Uniform Pants - Swearingen	101-301-745.00	45.95		
19207	7/19/2011	200898	Uniform Pants (x2) - Peterson	205-315-745.00	131.90		
US Bancorp Equip Finance Inc.							
19179	7/14/2011	181805961	Sheriff's Department Konica	101-301-727.00	66.76		\$66.76
Vandenbush, Jerry							
19157	7/2/2011	Reimbursement	Replacement Cord (Accidently Cut by P	208-751-930.02	106.00		\$106.00
Verizon Wireless							
19142	7/22/2011	2605389772	June 23 - July 22, 2011	101-265-850.01	162.47		\$162.47
WALTER BROTHERS INC							
19143	7/20/2011	B119244	Mirror Holder, Brace, Window Frosting	101-265-930.01	23.72		\$23.72
Warren Suchofsky							
19223	7/25/2011	Per Diem	Planning Commission July 25, 2011	101-401-710.00	25.00		\$34.99
19224	7/25/2011	Reimbursement	Mileage - Planning Commission July 25	101-401-710.00	9.99		
Waste Management							
19150	8/1/2011	1282382-1856-3	August 2011	101-265-801.00	389.76		\$389.76
Wil-Kil Pest Control							
19257	7/29/2011	1877107	Courthouse Commercial Contract	101-265-801.00	60.00		\$120.00
19258	7/29/2011	1877191	Annex Commercial Contract	101-265-801.00	30.00		
19259	7/29/2011	1877190	Library Commercial Contract	101-265-801.00	30.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							
19109	7/25/2011	1027985604-00000	Bailey House	208-751-920.01	41.47		\$1,603.04
19109	7/25/2011	1027985604-00000	Kleinke Park Streets	208-751-920.01	29.03		
19109	7/25/2011	1027985604-00000	Kleinke Park	208-751-920.01	55.23		
19109	7/25/2011	1027985604-00000	Bailey Park Streets	208-751-920.01	12.65		
19113	7/27/2011	0402047856-00004	Courthouse - Gas Charges	101-265-920.04	498.67		
19166	7/18/2011	0402047856-00005	Electrical Charges - Kleinke Park	208-751-920.01	122.67		
19167	7/18/2011	0402047856-00008	Electrical Charges - Kleinke Park	208-751-920.01	810.25		
19170	7/25/2011	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	33.07		
Wolters Kluwer Law & Business							
19111	7/26/2011	79406734	Payroll Managers Letter	101-103-755.00	371.00		\$371.00
Total Amount for Bank Account: General							\$78,952.69

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve Commissioner Per Diems and expenses as submitted.	

Submitted by: **Brian Bousley**

 08/04/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous board/committee/commission reports, discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/04/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

TELEPHONE:(906) 753-6343 FAX:(906) 753-2200 www.menomineecounty.com

MONTHLY BUILDING PERMIT REPORT

08/01/2011

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12534-11	07/08/11	LEMERY TODD & DICKINSON	TRISHCO RD 577	MENOMINEE TWP.	\$511.31
Work :	1.NEW DWELLING	NEW HOME / GARAGE WALK OUT BASEMENT			010-020-014-16
P12535-11	07/06/11	JORASZ MARK A	N16103 LAFAVE D-3 LN	HARRIS TWP.	\$136.44
Work :	3.GARAGE	24X32 GARAGE			005-016-007-00
P12536-11	07/07/11	LESPERANCE RICHARD	COREY RD/19 RD	STEPENSON TWP.	\$422.04
Work :	1.NEW DWELLING				014-030-012-00
P12537-11	07/07/11	IHANDER SHARON ETAL	W5053 CO RD 366	NADEAU TWP.	\$156.92
Work :	3.GARAGE	32X32 DETACHED GARAGE			012-213-016-00
P12538-11	07/11/11	NUNNERY TIMMY & MARILYN	W5565 14 RD	MELLEN TWP.	\$275.26
Work :	1.NEW DWELLING	DOUBLE WIDE SECTIONAL HOME			009-126-011-10
P12539-11	07/11/11	BOUTY MICHAEL J JR & PAMELA	N15398 CO RD 566	SPALDING TWP.	\$228.60
Work :	3.GARAGE	40X48 DETACHED GARAGE			013-222-016-85
P12540-11	07/12/11	SMITH JOHN L & CYNTHIA	W6002 2 RD	MENOMINEE TWP.	\$142.20
Work :	3.GARAGE	28X30 DETACHED GARAGE			010-022-048-00
P12541-11	07/13/11	COOK JUSTIN R & CLAIRMONT JAI	W6367 SUMMIT DR	MELLEN TWP.	\$93.04
Work :	7.DECK/PORCH	451 SQ FT DECK			009-121-006-25
P12542-11	07/13/11	ZEIS WILLIAM & DEBRA	W432 G-30 RD	HARRIS TWP.	\$123.00
Work :	3.GARAGE	30X40 GARAGE REPLACES GARAGE THAT BURNT DOWN BUILT ON EXISTING SLAB			005-112-007-00
P12543-11	07/15/11	ZWERGEL DAVID	N7460 S-4 RD	LAKE TWP.	\$327.32
Work :	4.MANUFACTURED	1680 SQ FT MODULAR W/ GARAGE ON CRAWL			008-236-019-00
P12544-11	07/19/11	CADY THOMAS & JANE	N8090 Z-1 RD	LAKE TWP.	\$180.60
Work :	3.GARAGE	30X40 POLE BUILDING W/6' PORCH			008-426-001-00

P12545-11	07/19/11	WEBER D CRAIG & PATRICIA A	E801 DIVISION	STEPENSON TWP.	\$123.00
Work : 3.GARAGE		20X30 GARAGE ADDITION			014-223-002-00
P12546-11	07/20/11	TICHELAAR GEORGE ETAL	N16329 N-4 LN	MEYER TWP.	\$75.00
Work : 9.DEMOLITION		DEMO. 20X31 HOUSE			011-011-030-00
P12547-11	07/20/11	CAVADEAS ANTONE & BARBARA	N17102 BELLEFEUIL LN	HARRIS TWP.	\$182.52
Work : 3.GARAGE		28X48 GARAGE			005-134-008-00
P12548-11	07/20/11	SUESS TIMOTHY J & LYNN D	N7895 S-1 RD	LAKE TWP.	\$149.80
Work : 2.ADDITION		22X20 ROOM ADDITION			008-225-011-00
P12549-11	07/20/11	HASSE RICHARD	W7306 G-12	LAKE TWP.	\$129.40
Work : 2.ADDITION		16X20 ADDITION			008-224-011-00
P12550-11	07/25/11	GOGOLA JOE & JANE	N6011 CO RD 346	INGALLSTON TWP.	\$195.00
Work : 3.GARAGE		30X50 GARAGE "AFTER THE FACT"			007-421-001-00
P12551-11	07/25/11	LEBOEUF TIMOTHY	N1730 S N-3 DR	MENOMINEE TWP.	\$173.56
Work : 3.GARAGE		28X44 GARAGE			010-011-044-00
P12552-11	07/25/11	MACK VERLAND ETAL	N12594 MACK RD	GOURLEY TWP.	\$478.71
Work : 1.NEW DWELLING		NEW HOME ON BASEMENT			004-027-016-00
P12553-11	07/25/11	MULHOLLAND WILLIAM & CYNDI	N7667 S-4 RD	LAKE TWP.	\$297.96
Work : 4.MANUFACTURED		DEMO. EXISTING / INSTALL NEW			008-514-005-00
P12554-11	07/26/11	MULZER WILLIAM	N10229 US HWY 41	DAGGETT TWP.	\$117.24
Work : 3.GARAGE		22X24 DETACHED GARAGE			002-326-017-00
P12555-11	07/26/11	PIGNATARI ANDREW C	W2994 CO RD 366	NADEAU TWP.	\$136.44
Work : 3.GARAGE		24X32 POLE BUILDING			012-161-018-00
P12556-11	07/27/11	PLUNGER KELLY	W5493 FIFTH ST	MEYER TWP.	\$156.00
Work : 3.GARAGE		GARAGE W/ ROOM ABOVE			011-143-011-00
P12557-11	08/01/11	LARSON ALBERT C & MARY &	N2825 S-3 LN	MENOMINEE TWP.	\$182.52
Work : 3.GARAGE		32X42			010-336-007-00
P12558-11	07/28/11	DOMBROWSKI MARTY P & JOE A	N1560 CO RD 380	GOURLEY TWP.	\$263.52
Work : 3.GARAGE		ROOM ADDITION			004-009-008-00
P12559-11	07/28/11	SUPERIOR CEDAR PRODUCTS INC	285 S US HWY 41	NADEAU TWP.	\$108.60
Work : 12.OTHER		WOOD SHED ADDITION			042-019-083-10



PINECREST MEDICAL CARE FACILITY
BOARD OF TRUSTEES MEETING

Date: June 23, 2011
Presiding: Gerald McCole, Chairperson
Recording Secretary: Lois Ball, Executive Secretary

Time: 2:00 p.m. CST
Place: Board Room

Board Members Present: Gladys Elegeert, Gerald Smith, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Bastien and Richard Mapes, Administrator.

Board Members Absent: None

Liaison Members Present: Ann Green and Charlie Meintz

Liaison Members Absent: Mary Harrington and John Degenaer, Jr.

Leadership Team Members Present: Darlene Smith, Candace Meintz and Sharline Corrigan

Guests: Todd Flath, Amy Lantagne

The Meeting was called to order at 2:00 p.m. CST by Chairperson McCole

Approval of Agenda

The Agenda was approved with no additions or deletions noted.

A motion was made by Trustee Smith, supported by Trustee Elegeert, to approve the Agenda as presented. Motion carried.

Board action on Minutes of the May 26, 2011 meeting

The minutes had been sent to Board Members prior to this meeting for review.

A motion was made by Trustee Elegeert, supported by Trustee Boyne, to approve the

Financial Statements for May 2011

minutes. Motion carried.

Candace Meintz, CFO, reviewed the Financial Statements for the month of May.

A motion was made by Trustee Boyne, supported by Trustee Bradley, to approve the Financial Statements as presented. Motion carried.

Manifest of Invoices

The Manifest of Invoices had been sent to Board Members for review prior to this meeting for review.

A motion was made by Trustee Bradley, supported by Trustee Boyne, to approve the Manifest of Invoices and to pay the bills. Motion carried.

Board Committee Reports

a. Executive Committee

1) Local 854 Wage Proposal: A recommendation was made by management to the Board requesting approval of a one time \$0.12 per hour wage increase for Local 854 members contingent upon member ratification scheduled for June 27, 2011.

A motion was made by Trustee Boyne, supported by Trustee Oliver, to approve the wage increase contingent upon ratification by Local 854. Motion carried.

2) Room Rate Increase: A recommendation was made by management to the Board requesting to increase Pinecrest's daily room and board rate by \$6.00 per day, effective August 1, 2011.

A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve the request for rate increase. Motion carried.

3) Bad Debt Write-off: A recommendation was made by management to the Board requesting approval of the bad debt write off of several uncollectible accounts. These unpaid accounts include third party coinsurance and Medical patient liability amounts.

A motion was made by Trustee Bastien, supported by Trustee Boyne, to approve the Bad Debt Write off. Motion carried.

Unfinished and New Business

- a) **Report of Quality Assurance:** Darlene Smith reviewed the monthly Quality Assurance Meeting noting each department that reported and the highlights of each report.
- b) **Safety Committee:** Lois Ball reviewed the highlights of the monthly Safety Committee Meeting and the review of incidents for May. She did note that one discussion was held concerning youngsters leaving graffiti on the playground, with options suggested.

A motion was made by Trustee Elegeert, supported by Trustee Boyne, to accept the Quality Assurance Report. Motion carried.

A motion was made by Trustee Elegeert, supported by Trustee Oliver, to accept the Safety Committee report as presented. Motion carried.

- c) **Report on Meetings attended:**
Administrator Mapes reported that he had attended the OSF Advisory Board and discussed Accountable Health Care Organizations (AHCO). Administrator Mapes also reported that he had attended the Health Care Roundtable Meeting and they are working on the fall conference scheduled to be held at NMU.
Darlene Smith reported on attending the Iron Mountain networking meeting. Made up of personnel from hospitals, nursing homes and DME organizations, they discuss issues of interest to everyone. She also attended the monthly local Director of Nurses meeting.

Administrator's Report

- a) **Life Enrichment Center:** Administrator Mapes showed Board Members a rendition of
- A motion was made by Trustee Oliver, supported by Trustee Bastien, to accept the

a proposed Life Enrichment Center to be housed in the current classroom area. A kitchen and activities area would be constructed. Most work would be cosmetic, not construction. There is a conference call scheduled for Tuesday with the architect.

b) Eden Alternative Training for Board Members: Cheryl Rochon, Activities Director, has set up a schedule for Board Member Training. 45 minutes before each Board Meeting she will show 1 of the 10 Eden Alternative Tapes. A handout had been included in each board members packet.

Comments from Liaison Members

- a) Charlie Meintz stated that he felt the room rate increase was a good idea and there was discussion concerning prevention of income loss.
- b) Charlie Meintz suggested that a video camera be installed at the playground to ward off vandalism, and graffiti.
Employee, Amy Lantagne, noted that recently staff went out to talk to some children about keeping the playground equipment nice.

Public Comment

Todd Flath discussed a petition he is working on concerning the Emergency Financial Manager position. He asked permission to circulate the petition within the facility.

Adjournment

The meeting adjourned at 2:40 p.m.

A motion was made by Trustee Smith, supported by Trustee Bastien, to adjourn the meeting. Motion carried.

Gerald Smith, Secretary



Richard Mapes, Administrator



*Menominee-Delta-Schoolcraft
Community Action Agency*

GOVERNING BOARD MEETING
Thursday, May 19, 2011
1:30 p.m. (EDT)

MINUTES

Chairperson Wigand called the meeting to order at 1:33 p.m. A quorum was present with the following in attendance:

MEMBERS PRESENT

Pastor Ingmar Levin, Schoolcraft
Dan LaFoilie, Schoolcraft
Omer Doran, Schoolcraft
Gil Sablack, Schoolcraft
Bernie Lang, Menominee
George Lyon, Schoolcraft
Dave Rivard, Delta
Myra Croasdell, Delta
Mary Harrington, Delta
Marv Mayer, Menominee
Walter Multerer, Menominee
Karen Wigand, Delta
Ruth Helwig, Delta
Beth Pletcher, Menominee
Ken Penokie, Delta
George Arkens, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Joe Dehlin, WX/Housing Director
Connie Maule, SCP Director
Mary Bunnin, FGP Director
Theresa Nelson, RSVP Director
Beau Miller, Finance Director

MEMBERS ABSENT

Tom Lippens, excused
Helen Walker, excused
Charmaine Lehman, excused
John Stapleton, excused
Gil Vandenhouten, excused
Brenda Moya, excused
Ken Bryant, excused
Dave Anthony
Geri Nelson
Mari Negro
Ernest Hoholik

ACCEPTANCE OF MARY HARRINGTON TO REPRESENT THE DELTA COUNTY BOARD OF COMMISSIONERS ON OUR GOVERNING BOARD

Ms. Wigand noted that Mary Harrington has been appointed by the Delta County Board of Commissioners to represent them on our Governing Board, replacing Dave Schultz. ***DAVE RIVARD MOVED TO ACCEPT THE APPOINTMENT OF MARY HARRINGTON, SECONDED BY OMER DORAN; MOTION CARRIED.***

ACCEPTANCE OF APRIL 7, 2011 GOVERNING BOARD MINUTES

Members received a draft of the April 7, 2011 Governing Board minutes for their review. There were no questions and ***THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY BERNIE LANG; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Dan LaFoilie who reported that the committee reviewed the accounts payable schedule for April. **MR. LAFOILLE MOVED THAT THE APRIL ACCOUNTS PAYABLE SCHEDULE BE ACCEPTED, SECONDED BY DAVE RIVARD; MOTION CARRIED.**

The Treasurer reported that the Finance Committee reviewed the audit for the fiscal year ending 9/30/2010. There were no findings or questioned costs. He noted that in the past the auditing firm presented the audit to the full board. We had scheduling issues with our new auditing firm for this board meeting. Also, there is no board meeting scheduled for June or August and our July meeting is in Menominee and has a pretty full agenda already. The Treasurer indicated that the Finance Committee is comfortable recommending acceptance of the audit. If any member wishes for a copy of the audit, they certainly may get one by calling our Finance Director, Beau Miller. In addition, should the board wish our auditing firm to present the audit in September, that can be arranged. **TREASURER LAFOILLE MOVED FOR ACCEPTANCE OF THE AUDIT, SECONDED BY MR. RIVARD; MOTION CARRIED.**

The Treasurer also indicated that the board needs to pass a resolution authorizing William Dubord, Karen Wigand and Dan LaFoilie as authorized signers on our bank accounts, with Ms. Wigand and Mr. LaFoilie replacing Bernice Wiecech and Dave Schultz respectively. **MR. RIVARD MOVED TO AUTHORIZE WILLIAM DUBORD, KAREN WIGAND AND DAN LAFOILLE AS AUTHORIZED SIGNERS ON OUR BANK ACCOUNTS, SUPPORTED BY MR. DORAN; MOTION CARRIED.** (see attachment "A")

SAFETY COMMITTEE REPORT

Ms. Wigand called on Gil Sablack who reported that the Safety Committee met on May 11, 2011 with the Loss/Prevention Specialist from our Worker's Compensation carrier. He noted the representative encouraged light duty placement when it is feasible. He also suggested we consider having someone like Marquette General Occupational Health as the place where we send employees who have a more serious injury that is likely to end up a W/C claim. There was some discussion on the feasibility of having employees from Menominee and Schoolcraft County drive all the way to our doctor when you consider the time and mileage that would entail. Mr. Penokie reminded the members that the presentation was from the Loss/Prevention point of view, which is focused on saving our carrier money, not necessarily what's in the best interest of our employees. **RUTH HELWIG MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SUPPORTED BY MARV MAYER; MOTION CARRIED.** (see attachment "B")

PERSONNEL COMMITTEE REPORT

The Chair called on Ken Penokie who reported that the Personnel Committee met on May 3rd to begin the review and revision process for the Personnel Policies. He indicated this process will likely take several months. A full draft will be presented to the board before seeking approval. **GIL SABLACK MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, DAN LAFOILLE SUPPORTED THE MOTION; MOTION CARRIED.**

ACCEPTANCE OF APRIL EARLY CHILDHOOD PROGRAM REPORT

Members received a copy of the April Early Childhood Program report for their review. **THERE WERE NO QUESTIONS OR COMMENTS AND THE APRIL EARLY CHILDHOOD PROGRAM REPORT WAS ACCEPTED WITH A MOTION FROM GEORGE LYON, SECONDED BY DAVE RIVARD; MOTION CARRIED.**

DISCUSSION ON MILEAGE REIMBURSEMENT

Ms. Wigand called on Mr. Dubord who reminded the board that they have authorized him to review gas prices in relation to our mileage reimbursement rate and adjust the rate as needed. The Executive Director indicated in light of the extremely high gas prices (it's gone up over \$1 in the past several months) he is raising the mileage reimbursement rate from \$.45/mile to \$.48/mile effective 5/15/2011. He noted that our budgets can handle the increase. He suggested on October 1st he will revisit making the mileage rate the same as the federally approved rate. **MARV MAYER MOVED TO KEEP THE BOARD MILEAGE RATE AT \$.45/MILE WITH THE \$.03 DIFFERENCE DONATED AS NON-FEDERAL SHARE FOR OUR HEAD START PROGRAM; KEN PENOKIE SUPPORTED THE MOTION; MOTION CARRIED. 1 NO VOTE**

FUNDING UPDATE

The Chair called on Bill Dubord who reported that Head Start is slated for flat funding October 1, 2011. Although this is better news than for some of our programs, it is still difficult as operating costs continue to escalate. In addition, we have received word that there will be no COLA (Cost of Living Adjustment) for the Early Childhood Program this fiscal year. Mr. Lyon questioned how there could be no COLA offered when the inflation rate on necessities has risen considerably. Mr. Dubord noted that it's a Health & Human Services decision and is not related to the Consumer Price Index or other government measuring processes.

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on the Executive Director who asked Kim Johnson to talk about the upcoming strategic planning session that is scheduled. Ms. Johnson informed the board that they have an intensive Strategic Planning Session scheduled for 5/31 – 6/2 at the Rapid River Lodge. The Early Childhood Board Committee members are invited to attend but she noted that it is important for participants to attend the whole session as it's counter-productive to have people coming in and out and missing what's already been discussed, etc. Mr. Dubord noted there will be a follow up review session so the members can be apprised of the plan. **MR. LYON MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MR. DORAN SECONDED THE MOTION; MOTION CARRIED.**

UPDATE ON EMPLOYEE GRIEVANCE

The Chair reminded the members that the board charged staff to discipline the employee with less than termination. An agreement was reached whereby the employee is suspended without pay for

the remainder of this school year. If there is an opening as a teaching assistant in the fall, she will be called back in that capacity.

PUBLIC COMMENT/OTHER BUSINESS

Ms. Wigand called on Dave Rivard who suggested we may want to check into purchasing our gasoline for our buses, etc. at one place in order to receive a better price.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 2:25 P.M. WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY BERNIE LANG; MOTION CARRIED.***

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF APRIL 2011 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	293,846
EARLY HEAD START		90,897
EARLY-ON CHILDHOOD		2,615
GSRP		58,604
ASSET & LIABILITY ACCOUNTS		192,126
TOTAL	\$	638,089

SIGNED



(TREASURER)

DATE

5-19-11

FINANCE COMMITTEE MEETING
Thursday, May 19, 2011
12:45 p.m. (EDT)

MINUTES

The following were present: Karen Wigand, Dan LaFoille, Omer Doran, Bernie Lang, Pastor Levin, Gil Sablack, Bill Dubord, Beau Miller, Cathy Pearson.

Members were given a copy of the Head Start credit card charges from 3/24 – 4/25/11 for their review. Mr. Dubord explained that the charge for lodging in Escanaba was for a parent that had attended training in Kalamazoo. She lives in Menominee and arrived in Escanaba at midnight and staff felt it was better to have her stay the night. **THE HEAD START CHARGES WERE ACCEPTED WITH A MOTION FROM GIL SABLACK, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

Members were mailed a copy of the CAA April accounts payable schedules for their review. **PASTOR LEVIN MOVED TO ACCEPT THE CAA APRIL ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY GIL SABLACK; MOTION CARRIED.**

Members were mailed a copy of the HRA April accounts payable schedules for their review **AND THEY WERE ACCEPTED WITH A MOTION FROM BERNIE LANG, SECONDED BY MR. DORAN; MOTION CARRIED.**

Beau Miller, Finance Director, reviewed the audit for the year ending 9/30/2010 with the members. He explained to the committee that scheduling conflicts prevented Anderson Tackman Co, our auditors, from presenting the audit to the full board at the May meeting. In addition, we have no June or August meeting scheduled and the July agenda is always pretty full with the election. Therefore, he presented the audit and told the committee that the remaining board members can request a copy of the audit if they wish and the audit could be presented at the September board meeting if the board wishes. The Finance Director reported that there were no findings or questioned costs. Our unrestricted balance is slightly higher than the norm of 10% of the annual budget (ours is 10.9%). Our management costs are on the low end of industry standards coming in at 5% (which is good). The auditors noted that staff were very cooperative. They have suggested some internal controls which we are implementing. Overall Mr. Miller reported that he felt our new auditors were well trained and well prepared. **OMER DORAN MOVED TO ACCEPT THE AUDIT FOR THE FISCAL YEAR ENDING 9/30/2010, SECONDED BY GIL SABLACK; MOTION CARRIED. MR. LAFOILLE ASKED FOR A ROLL CALL VOTE. 5 YEA, 0 NAY**

Mr. Miller explained that the board will be asked to pass a corporate resolution naming William Dubord, Karen Wigand and Dan LaFoille as signers for the agency's bank/checking accounts with Karen Wigand replacing Dave Schultz and Dan LaFoille replacing Bernice Wiecech. **MR. SABLACK MOVED TO AUTHORIZE WILLIAM DUBORD, KAREN WIGAND AND DAN LAFOILLE AS SIGNERS ON AGENCY ACCOUNTS, SUPPORTED BY PASTOR LEVIN; MOTION CARRIED.**

Finance Committee Minutes

May 19, 2011

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Bill Dubord indicated he will ask the board to authorize the mileage rate be raised from \$.45/mile to \$.48/mile due to the extremely high cost of gasoline. Mr. Lang suggested we may want to have our mileage rate always be the same as the federal rate as it is always adjusted based on prices, etc. Ms. Wigand indicated that the Executive Director has the authority to make the decision without board approval.

The Executive Director reminded the members that we were bequeathed money for the senior citizen program which we decided to use for much needed work at the Gladstone Senior Center. We have completed Phase one and have received bids for Phase Two and it will cost significantly more than the money we were bequeathed. Therefore, although we have available dollars to complete the project, we will wait for the final state budget to made the decision on Phase Two.

The meeting adjourned at 1:27 p.m. **WITH A MOTION FROM GIL SABLACK, SECONDED BY OMER DORAN; MOTION CARRIED.**

SAFETY COMMITTEE MEETING
Wednesday, May 11, 2011
12:00 noon

MINUTES

The following were present: Mari Negro, Omer Doran, Tom Lippens, Gil Sablack, George Arkens, Walter Multerer, Debby Wiltzius, Pat Royer, Cathy Pearson, Jill Johnsen. Marv Mayer, excused

Debby introduced Mike Taylor from the Accident Fund of Michigan, the Prevention/Loss Representative for our Worker's Comp. carrier. Mr. Taylor was available to answer questions regarding worker's compensation. It was asked why an employee might be told by their provider (for instance, a chiropractor) that they have ongoing visits coming, even if they feel they are better. It was explained that the W/C carrier will follow-up on any provider's medical statement that says treatment "ongoing" to get a more specific care plan from them. Usually a chiropractor will have a minimum of 3-5 visits.

Mike noted that if only medical is paid out (no lost work wages), any medical costs will be discounted 70% at the time of renewal. He noted that lost wage claims formerly made up about 65% of all W/C claims, but now it is approximately 50% lost wage and 50% medical.

He told the committee that the W/C carrier prefers a light duty option when it is feasible. Even if it's where the employee gets light duty for half of their time and W/C pays the other half of their time, it still helps. He reminded those present that worker's compensation begins paying on the 8th day an employee is off of work from a work injury. If the employee ends up out through the 15th day they will go back and pick up the first seven days as well. If an employee is out for ten days they will be paid for days 8, 9 & 10. Jill indicated that sometimes staff feel that rates will go up if you put someone on light duty when in effect, the more people that remain on worker's compensation the higher the rates are for our entire organization.

The issue of having a designated place to send employees who are injured at work should be established. There was some discussion on the fact that there may not be providers in Menominee and Manistique (that follow BC payout for claims). Mr. Taylor suggested that for potentially large claims we should have the employee go to MGH Occupational Medicine in Escanaba and we will pay their mileage to do so. (we will get reimbursed from our carrier.)

In response to last month's slip off the bus, it was suggested that employees who get on and off a bus with any frequency should be encouraged to wear the Yak Trax when it's slippery. They could be kept on the bus for convenience.

The members were given a copy of the ECP's accident report procedure and HRA's. The main difference is that ECP's has the supervisor fill out the report form & the employee signs off and HRA's has the employee fill out the form & then the supervisor signs off. After discussion it was decided that HRA will change their procedure to have the supervisor fill out the form after discussing with the employee what happened & then the employee will sign off.

The meeting adjourned at 1:35 p.m.

*Menominee-Delta-Schoolcraft
Human Resources Authority*

**GOVERNING BOARD MEETING
Thursday, May 19, 2011
1:45 p.m. (EDT)**

MINUTES

Chairperson Wigand called the meeting to order at 2:26 p.m. A quorum was present with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Gil Sablack, Schoolcraft
Bernie Lang, Menominee
George Lyon, Schoolcraft
Dave Rivard, Delta
Myra Croasdell, Delta
Mary Harrington, Delta
Marv Mayer, Menominee
Walter Multerer, Menominee
Karen Wigand, Delta
Ruth Helwig, Delta
Beth Pletcher, Menominee
Ken Penokie, Delta
George Arkens, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Joe Dehlin, WX/Housing Director
Connie Maule, SCP Director
Mary Bunnin, FGP Director
Theresa Nelson, RSVP Director

MEMBERS ABSENT

Tom Lippens, excused
Helen Walker, excused
Charmaine Lehman, excused
John Stapleton, excused
Gil Vandenhouten, excused
Brenda Moya, excused
Ken Bryant, excused
Dave Anthony
Geri Nelson
Mari Negro
Ernest Hoholik

ACCEPTANCE OF MARY HARRINGTON TO REPRESENT THE DELTA COUNTY BOARD OF COMMISSIONERS ON OUR GOVERNING BOARD

Ms. Wigand noted that Mary Harrington has been appointed by the Delta County Board of Commissioners to represent them on our Governing Board, replacing Dave Schultz. **DAVE RIVARD MOVED TO ACCEPT THE APPOINTMENT OF MARY HARRINGTON, SECONDED BY MR. LAFOILLE; MOTION CARRIED.**

ACCEPTANCE OF APRIL 7, 2011 GOVERNING BOARD MINUTES

Members received a draft of the April 7, 2011 Governing Board minutes for their review. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY DAVE RIVARD; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Dan LaFoilie who reported that the committee reviewed the accounts payable schedule for April. **MR. LAFOILLE MOVED THAT THE APRIL ACCOUNTS PAYABLE SCHEDULE BE ACCEPTED, SECONDED BY DAVE RIVARD; MOTION CARRIED.**

The Treasurer reported that the Finance Committee reviewed the audit for the fiscal year ending 9/30/2010. There were no findings or questioned costs. He noted that in the past the auditing firm presented the audit to the full board. We had scheduling issues with our new auditing firm for this board meeting. Also, there is no board meeting scheduled for June or August and our July meeting is in Menominee and has a pretty full agenda already. The Treasurer indicated that the Finance Committee is comfortable recommending acceptance of the audit. If any member wishes for a copy of the audit, they certainly may get one by calling our Finance Director, Beau Miller. In addition, should the board wish our auditing firm to present the audit in September, that can be arranged. **TREASURER LAFOILLE MOVED FOR ACCEPTANCE OF THE AUDIT, SECONDED BY MR. LANG; MOTION CARRIED.**

The Treasurer also indicated that the board needs to pass a resolution authorizing William Dubord, Karen Wigand and Dan LaFoilie as authorized signers on our bank accounts, with Ms. Wigand and Mr. LaFoilie replacing Bernice Wiecech and Dave Schultz respectively. **MR. RIVARD MOVED TO AUTHORIZE WILLIAM DUBORD, KAREN WIGAND AND DAN LAFOILLE AS AUTHORIZED SIGNERS ON OUR BANK ACCOUNTS, SUPPORTED BY MR. MULTERER; MOTION CARRIED.** (see attachment "A")

SAFETY COMMITTEE REPORT

Ms. Wigand called on Gil Sablack who reported that the Safety Committee met on May 11, 2011 with the Loss/Prevention Specialist from our Worker's Compensation carrier. He noted the representative encouraged light duty placement when it is feasible. He also suggested we consider having someone like Marquette General Occupational Health as the place where we send employees who have a more serious injury that is likely to end up a W/C claim. There was some discussion on the feasibility of having employees from Menominee and Schoolcraft County drive all the way to our doctor when you consider the time and mileage that would entail. Mr. Penokie reminded the members that the presentation was from the Loss/Prevention point of view, which is focused on saving our carrier money, not necessarily what's in the best interest of our employees. **GEORGE LYON MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SUPPORTED BY OMER DORAN; MOTION CARRIED.** (see attachment "B")

PERSONNEL COMMITTEE REPORT

The Chair called on Ken Penokie who reported that the Personnel Committee met on May 3rd to begin the review and revision process for the Personnel Policies. He indicated this process will likely take several months. A full draft will be presented to the board before seeking approval. **MR. LAFOILLE MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, GIL SABLACK SUPPORTED THE MOTION; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review:

- 4/19/11 Foster Grandparent Program PAC minutes
- 3/22 (Delta) & 4/29/11 (Menominee) Senior Companion Program PAC minutes
- 4/12 (Marinette/Menominee) & 4/14/11 (Delta) Retired & Senior Volunteer Program PAC minutes
- 2/8 (Rock) & 5/4/11 (Gladstone) Senior Center PAC minutes

There were no questions or comments **AND THE MINUTES WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY DAVE RIVARD; MOTION CARRIED.**

ACCEPTANCE OF UPCAP MONITORING REPORT FROM MARCH 16 & 17, 2011

Members were mailed a copy of the report for their review. Karen Wigand called on Senior Services Director, Sally Kidd who reported that there was one non-compliance issue resulting from our subs not having documentation of two training sessions in their file. Mrs. Kidd reported that they will be sure to have the required training for all staff, including subs. Another issue that UPCAP will be cracking down on is the carrying out of congregate meals to non-homebound seniors. This is prohibited as congregate meals are intended to be provided in conjunction with the seniors socializing with others seniors. The Chair called on Mr. Multerer who stated his total disagreement with this policy. He requested the actual regulation stating that meals cannot be carried out of congregate sites. Mrs. Kidd explained that we can charge a set price (probably \$4) for carry outs but then they cannot be counted in our senior services activities or receive reimbursement from USDA. The Board directed staff to write a letter to the Area Agency on Aging for the regulation and pass it on to the board.

DISCUSSION ON MILEAGE REIMBURSEMENT

Ms. Wigand called on Mr. Dubord who reminded the board that they have authorized him to review gas prices in relation to our mileage reimbursement rate and adjust the rate as needed. The Executive Director indicated in light of the extremely high gas prices (it's gone up over \$1 in the past several months) he is raising the mileage reimbursement rate from \$.45/mile to \$.48/mile effective 5/15/2011. He noted that our budgets can handle the increase. He suggested that on October 1st he will revisit making the mileage rate the same as the federally approved rate. **MARV MAYER MOVED TO KEEP THE BOARD MILEAGE RATE AT \$.45/MILE, WALTER MULTERER SUPPORTED THE MOTION; MOTION CARRIED.** 3 days Mr. Rivard suggested we may want to reconsider making a decision for all the members, when some may have a greater need. If any member doesn't wish to get reimbursed for mileage, they do not have to.

AUTHORIZATION TO APPLY FOR AREA ON AGENCY FUNDS

The Chair called on Sally Kidd who indicated that every year we need to get board authorization to apply for AAA funds. This year we intend to apply for congregate and home delivered meals homemaker aide, respite, personal care, Adult Day Care and home injury funds. **MR. LAFOILLE**

***MOVED TO AUTHORIZE THE APPLICATION FOR AAA FUNDS, SECONDED BY DAVE RIVARD;
MOTION CARRIED.***

FUNDING UPDATE

The Chair called on Bill Dubord who reported that the State Conference Committees are meeting now regarding the budget so hopefully we will have a clearer picture very soon. The federal continuing resolution called for a 40% cut in RSVP (the funding year that starts July 1st). They have mitigated it to a 20% cut by running the program for 8 months rather than 12. This will be a significant cut forcing operational changes such as reduction in employee hours, built in lay-offs for the two staff people and eliminating mileage reimbursement. Additionally we will need to reduce the number of volunteers from 529 to 400. Some volunteers may decide to quit with the loss of mileage reimbursement.

Home delivered meals are primarily supported by state funds. We are anticipating a 15-18% cut for this program so we will have to make some hard decisions on how to continue to serve our rural homebound folks. Fortunately we have millage funds that can help fill some holes. The House budget calls for the elimination of the three Senior Volunteer Programs this coming October. If this occurred it may mean the programs are no longer feasible to run.

The Executive Director reported that we still have not received our regular Weatherization contract for the program year that began April 1st. We are progressing nicely with the Weatherization ARRA units and should have no problem meeting our completion goal before the March 31, 2012 deadline.

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on the Executive Director who reported that our four Client Service Workers are currently on lay-off as there is no direct assistance funds with which to help the people they serve. Mr. Dubord indicated that it is not unusual for these employees to be laid off this time of year as the majority of their workload is during the tax and heat season.

Mr. Dubord reminded the members that there is no meeting scheduled for June so our next meeting will be held on Thursday, July 21, 2011 at the Menominee VFW. This will be a luncheon meeting beginning at 11:30 a.m. (central time) with the board meeting to follow. He noted that we will be convening the Nominating Committee soon and the Personnel Committee will meet again soon to continue work on the Personnel Policies.

***MR. LAFOILLE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, GEORGE LYON
SECONDED THE MOTION; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

Ms. Wigand called on Dan LaFoille who asked if the board might consider making the board meeting time earlier as the meetings seem to be running longer. Cathy Pearson will survey the board regarding this request. Mr. Penokie noted he is happy that our new auditing firm is locally based.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 3:12 P.M. WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY DAVE RIVARD; MOTION CARRIED.***

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF APRIL 2011 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	162,875
VOLUNTEER PROGRAMS		61,915
NUTRITION		109,485
STATE & LOCAL PROGRAMS		101,006
ENERGY AND HOUSING		297,134
ASSET & LIABILITY ACCOUNTS		152,884
TOTAL	\$	885,299

SIGNED 
(TREASURER)

DATE 5-19-11

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: June 28, 2011

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF May 31, 2011 MINUTES:

Minutes of the May 31, 2011 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

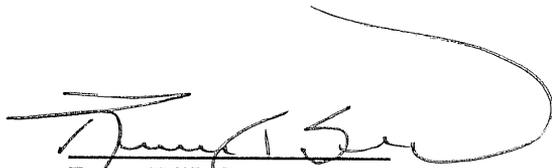
FINANCIAL REPORT:

The financial report for May 2011 was reviewed. There was \$100.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$5,673.96. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the status of the hiring processes for Menominee County, what vacancies continue to exist and the anticipated staffing for FY 2012.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, Michigan
June 16, 2011 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X			Negro, Mari	X		
DeGrave, Marylee	X			Raether, Karen	X		
	(4:10 p.m.)						
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine		X	
Luhtanen, Joan	*X						

*(VTC-Video Television Conference from Northpointe Iron River Office)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: Karen Raether stated the agenda would be amended to delete the Planning Committee Report as this meeting was cancelled on June 13, 2011.

ACTION: Moved to approve the amended agenda as stated above.

Motion by: P. Connors; supported by B. Lang. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on May 26, 2011. Millie Hofer stated that in the May 26, 2011 minutes it was stated that she asked if self-determination had an impact on the budget and wanted to clarify that she is not against self-determination but just asked a basic question about it.

ACTION: A motion was made to dispense with reading the minutes from the May 26, 2011 Regular Board of Directors meeting and approve as written.

Motion by: P. Connors; supported by M. Hofer. **Motion carried unanimously.**

M. DeGrave present at 4:10 p.m.

PRESENTATION: Older Adult Services - Laurie Bal

Laurie Bal, Northpointe Older Adult Services Manager, provided information on the different older adult service programs that are provided at Northpointe: OBRA (Omnibus Budget Reconciliation Act) and consultations. Questions were addressed by Ms. Bal.

FINANCE COMMITTEE REPORT – P. Connors

Ms. Connors highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,232,930.63 was reviewed and recommended for Board approval.

ACTION: A motion was made by P. Connors, supported by M. Negro to approve the check disbursement report for bills paid in the amount of \$1,232,930.63 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine		
Luhtanen, Joan	X				

Motion carried unanimously.

2. **ISSUE:** Review Financial Report – May 2011

The committee reviewed the May 2011 financial report and recommended for Board approval.

ACTION: A motion was made by P. Connors, supported by M. Hofer to approve the May 2011 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine		
Luhtanen, Joan	X				

Motion carried unanimously.

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
A.	Dr Amit Razdan	Medical Director and Psychiatric Services	10/1/11 – 9/30/14	\$145/hr. plus Expenses	Performance Payment	Performance Payment
This is a renewal agreement for Medical Director and Psychiatric Services. The expenses include quarterly visits to Northpointe, air fare, motel, etc. The performance payment would be paid in December of each year, based on job performance and available funding as follows: Year 1 - \$6,000; Year 2 - \$8,000 and Year 3 - \$10,000.						

ACTION: A motion was made by P. Connors, supported by M. DeGrave to approve Contract A as noted above.

DISCUSSION: Millie Hofer provided and reviewed information she had prepared in regards to cost of the above contract. Discussion ensued and questions were addressed by Karen Thekan and Bill Adrian.

ACTION: P. Connors rescinded her motion, M. DeGrave rescinded her second.

ACTION: A motion was made by A. Martin, supported by M. Negro to table Dr. Razdan’s contract until more information is received and approve it no later than the July meeting.

DISCUSSION: Discussion ensued and a comparison of the total psychiatric costs from when Dr. Cools was Medical Director to the present will be provided to the Board. Miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy		X	Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Raether, Karen		X
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie		X	Spence, Christine		
Luhtanen, Joan		X			

6 Ayes; 4 Nays; Motion carried.

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
B.	Goodwill Industries	Vocational Services	7/1/11 – 6/30/12	\$350,000	\$400,000/yr	Inc. \$50,000
This is an addendum to the agreement for Goodwill Industries to provide vocational services in Menominee and Dickinson counties. They currently serve 77 Northpointe consumers and have increased the amount of Supported Employment services.						

C.	Stuart Wilson	Fiscal Intermediary	7/1/11 – 6/30/12	\$125/mo. hire staff \$25/mo. no staff	\$135/mo. hire staff \$35/mo. no staff	Inc. of \$5 or \$10/mo.
This is a renewal agreement for fiscal intermediary services for self-determination for two consumers. The “hire staff” refers to the fact that this consumer “hires” staff to come into the home and provide care. The \$25/mo. is to process checks for respite providers.						
D.	Mary VanHaute	Suicide Prevention	7/1/11 – 6/30/12	\$30/hr.	\$30/hr.	No change
This is a renewal agreement for the development and implementation of a suicide prevention network in Dickinson and Iron Counties						
E.	Little Ones of the U.P.	Reflective Supervision	7/1/11 – 12/31/11	\$50/hr.	\$50/hr.	No change
This is a renewal agreement with Melissa Copenhaver to provide reflective supervision hours to Northpointe home based staff to meet their infant mental health certification.						
F.	Wakeham Residential Services	Residential Services	6/1/11 – 5/31/12	\$157.11/day \$75/day respite \$307.00/day for special needs person who does not attend school	same	same
This is a renewal agreement for the Lighthouse. It is currently licensed for 6. There are 5 full time residents and one bed is used by several families for respite each month.						

ACTION: A motion was made by P. Connors, supported by M. Negro to approve Contracts B-F as noted above.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine		
Luhtanen, Joan	X				

Motion carried unanimously.

4. Miscellaneous

- Millie Hofer had a question regarding when there is increase in operating expenses where does the funds come from to cover this increase. Bill Adrian and Karen Thekan provided information on what funds are used to cover an operating expense increase

PERSONNEL COMMITTEE REPORT – K. Raether

Ms. Rather highlighted the following from the Personnel Committee meeting that was held on June 16:

1. **ISSUE:** Human Resources Quarterly Reports

The following reports for the 2nd quarter (January 2011-March 2011) were reviewed:

- Employee Injuries - There were 4 employee injuries for the quarter.
- Separated Employees - There were 13 employees for the quarter that left Northpointe employment.
- Wage Increases - There were 40 employees during the quarter that received their annual performance review: 35 received a pay increase and 5 did not receive a pay increase due to being at the top of their pay scale. Of the 40 employees reviewed; 27 were hourly and 13 were salary.

ACTION: Information

2. **ISSUE:** Review Annual CEO Evaluation Results from Operations Team

Personnel Committee reviewed Karen Thekan’s annual evaluation of compiled scores and comments from Operations Team members and staff that she supervises.

ACTION: Information

3. Miscellaneous

- Karen Raether stated that Millie Hofer requested comparison salaries for all administrative staff with names and job titles from May 1, 2010 to May 1, 2011. This information will be provided to all Board members.

- Ann Martin had questions regarding Dr. Amit Razdan's contract which were discussed above under the Finance Committee report.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes Executive committee met on June 7 at the Up North Lodge Restaurant in Gwinn to continue planning the fall Great Lakes conference.
- A copy of the final CARF audit report was received and Ms. Raether asked for Board permission to send out an e-mail to Northpointe staff commending them on the excellent audit report that was received. Consensus by all Board members was to send out an e-mail to staff.
- Karen Raether congratulated and presented Mari Negro with a certificate of completion from the Michigan Association of Community Mental Health Board for completing the Governance and Leadership Development Boardworks Program.

CEO REPORT

Karen Thekan stated that her May 2011 CEO report was in Board packets; she provided the following updates and highlights:

Federal/State Activity:

- At the State directors' meeting it was announced that Mike Head officially announced his retirement and his position should be filled in 30-45 days. Three main issues that continued to be discussed at the meeting were: 1) the preferred behavioral drug list, 2) the 20 outpatient visits for the mild to moderates that the health plans now serve, and 3) dual eligible consumers (with Medicare & Medicaid) going into the health plan managed care environment. Information regarding Olga Dazzo's view on administration costs was also provided. The General Fund allocation is expected to be provided in September for the next fiscal year.

B. Lang excused at 5:35 p.m.

Regional Activity:

- The NorthCare audit at Northpointe was conducted on June 13.
- Sam Harma, Hiawatha CEO, will be retiring at the end of July and Larry Pollack, Cooper Country CEO, will be retiring in July 2012.

Local Activity:

- A part-time Northpointe peer support specialist will now be employed full-time. His additional duties will include being a peer support specialist at the Powers Federally Qualified Health Clinic.

OLD BUSINESS – No old business

NEW BUSINESS – No new business

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Mari Negro shared information on how she assisted an individual to help understand what self-determination is.
- Joan Luhtanen shared information on a PBS program on how music helps individuals and recommended that if anyone got a chance to watch they should.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:58 p.m.

The next regular monthly Board meeting is scheduled for July 21, 2011 in Iron River, Michigan beginning at 1:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

THE MENOMINEE COUNTY FAIR BOARD MEETING WAS HELD ON WEDNESDAY, JULY 6, 2011 AT THE FAIRGROUNDS AT SHAKEY LAKE PARK AT 6:30 PM. FAIR BOARD MEMBERS PRESENT WERE PHYLLIS KACZMARCZYK, KANDACE CURRAN, LARRY ROETZER, DIANE BRAZELTON, SALLY EBSCH, AND SCOTT DUNCAN FAIR SUPERINTENDENTS CHRISTINE RULEAU, DENISE TAYLOR, ED GRANQUIST AND COUNTY COMMISSIONER CHARLIE MEINTZ.

PUBLIC COMMENT: NONE

AGENDA: AGENDA WAS ACCEPTED AS PRESENTED. MOTION MADE BY PHYLLIS AND SUPPORTED BY DIANE. MOTION CARRIED. EVERYONE WALKED THE GROUNDS AND THE NEW PULL TRACK. THE FENCE WILL BE COMPLETED BY TOMORROW. THE GROUNDS LOOK VERY NICE AND THE PARK WORKERS HAVE BEEN WORKING HARD TO GET THINGS READY.

SECRETARY'S REPORT: SUBMITTED

TREASURER'S REPORT: SUBMITTED.

BUSINESS: THE BOARD TOURED THE BUILDING AND CHARLIE WAS CHECKING ON THE GENERATOR BECAUSE IT WAS NOT WORKING. IT WAS DETERMINED TO NEED A NEW BATTERY. EVERYTHING ELSE IS READY FOR THE FAIR. THE MEETING ADJOURNED AT 8:15 PM

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script that reads "Kandace".

KANDACE CURRAN, SECRETARY