

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday, July 12, 2011 @ 5:30 p.m. CST
at the Nadeau Township Hall - Carney, MI

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
 - COW – June 16, 2011
 - CB, Special – June 24, 2011
 - CB – June 28, 2011
- G. Presentations (*limited to twenty minutes*)
 - Cheryl Schrot – 4-H Educator, Menominee County
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 1. Moved by _____ seconded by _____ to approve the Application and Certificate for Payment to Valley Mechanical Inc. for partial payment in the amount of \$14,547 for the Jail HVAC project work performed thus far. Funds to be disbursed from account #101-103-998.00 (Designated Bldg. projects).
 2. Moved by _____ seconded by _____ to approve the MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution for division 17 (Administrator).
 3. Moved by _____ seconded by _____ to approve modifications to the Jail HVAC Project as proposed with changes to the Jail Grilles as shown in the diagram.
 4. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on June 13 & 23, 2011 in the amount of \$91,917.29
 5. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (*discussion only*)
 1. Personnel Items:

James Furlong - Chairperson

Bernie Lang - Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

- a. None
- 2. Building and Grounds/Parks Items:
 - a. None
- 3. Miscellaneous Items:
 - a. Bay Area Medical Center Board request ratification of appt.
 - b. Menominee County Bylaws, Board Rules, County Policies & Charters of standing committees.
 - c. Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan
- 4. Finance Items:
 - a. UP 9-1-1 ~ PSIC Grant R8-05, request for cash advance
 - b. MAC 2012 County Membership Dues
 - c. MSU – Memorandum of Agreement
 - d. Commissioner Goals for FY 2012
 - e. Miscellaneous Bills as paid on June 30, July 1 & 5, 2011 in the amount of \$162,010.37
 - f. Commissioner Per Diems and Expenses

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

SPECIAL COMMITTEE OF THE WHOLE

Thursday, June 16, 2011

Twin county Airport Conference Room

Commissioner Furlong introduced Michael Cramer, Menominee City Manager

The meeting was called to order at 9:30 AM by Chairman, James Furlong

The Pledge of Allegiance was recited.

Roll call was taken with the following in attendance:

Present: Commissioners Furlong, Lang, Pearson

Excused: Commissioner Jasper

Unexcused: Commissioner Meintz

Public Comment: None

Department Head Reports/Comments: None

Approval of the Agenda: Com. Pearson approved the agenda, Com. Lang seconded. Motion carried 3/0.

Approval of the Previous Meeting Minutes: There are no previous minutes

Presentations: Christian Perreault, Senior Partner, Explorer Solutions ~ Commissioner Furlong requests to forgo the 20 minute limitation for the presentation. All commissioners agree. Explorer Solutions 1494, West Montarville St., St.-Bruno, QC Canada J3V3T5

Explorer Consulting Group was created in 1995 to provide innovative solutions in all areas of business intelligence, business networking for aero space manufacturers mainly we do market analysis' market research, market development, we will negotiate with businesses and airport services (planning) no engineering services. Impact studies and Airport Strategic Positioning Initiative (ASPI) what we're proposing to do for this airport. This project focuses on creating high value jobs, quality jobs and getting revenues for your airport from a non-passenger mode.

Enhance Economic Development:

<u>Projects</u>	<u>Investment</u>	<u>World Trends</u>
R&D Center	Hanger expansion	Civil UAV
Training facility	New Jobs	VLJ
MRO Center	New Research Project	Air Security
Production Facility		Aircraft Dismantling

First we try to see what your community has and can offer that could be matched with world trends. Once we do that then we can look at projects.

Our methodology is in three steps. It's a minimum of a two year process separated into three phases. Each step is contracted independently. If you don't like what we do in step one, you don't have to go to step two with us.

<u>Step 1 (3.5 mo. process)</u>	<u>Step 2 (1 yr. process)</u>	<u>Step 3 (6-8mo. process)</u>
Approx. cost \$45,000	approx. cost \$89,000	approx. cost \$30-40,000
Research & Identify innovative Sustainable aerospace & defense Concepts and niche projects We'll research and review.	Research, meet & mobilize strategic partners, create steering committee to refine the project.	Market analysis feasibility study Implementation

When we bring the project back, we're not trying to attract just one company; we will try to create an entire industrial cluster around a sub-sector of aerospace. At the end of phase one you'll have three niche projects that

can work at your airport. You'll have a group of aerospace manufacturers, research centers that can validate that project. And we are ready for the go ahead and start working on that project.

Step 2 – We put together a group of 20-30 senior executives that have a potential interest in the project. We want the project to be industry owned and industry driven. At the end of phase two, We will have a clear understanding on companies ready to invest.

Step 3 – Separate contract – finalizing the work. Making sure the companies do set up. Make sure the funding that shows in the business plan is there. Make sure the project starts operating.

Green aviation coalition throughout the U.P. and Northern Wisconsin applied for a grant and won.

Migreenaviation.com

Public Question: Nick Lakari: You explained during the second phase of the three step process, the potential of 20 or 30 presentations being made. What kind of a group will those presentations be made to at the local level?

How would you foresee that happening here? Christian: Throughout phase one, we will have seen who are the key industry players in the project. From there we will be able to define who would have an interest or who will be involved in the project. Ted Sauve: The study group that went up to Delta, Houghton/Hancock, Sawyer area, they have a regional carrier, we don't. Will it hinder the project because we don't have a regional carrier?

Christian: The only way it would be entered into the project, is if pilots need to get out. We would not bring in certain projects because of the difficulty to set up there. Ted Sauve: If additional buildings have to be constructed, that would be the expense of the airport? Not really. It can be included in the project, if necessary.

Agenda Items:

1. Personnel Items:

- a. None

2. Building and Grounds/ Parks Items:

- a. None

3. Miscellaneous Items:

- a. Discussion and Recommendation from Twin Co. Airport Commission and Ad Hoc Task Force – Nancy Douglas – The recommendation from the task force is: We recognize the Airport as a multi million dollar asset. We felt that this process that Explorer Solutions brings to us could help us to exploit this asset to improve our economy and benefit the entire community. The alternative is to simply do nothing...which has been the status quo. In our research we encountered ONLY positive feedback about the work Explorer Solutions has done. We recognize it will be a long and somewhat expensive process. It will require a very strong commitment on the part of the community and the two county boards. We think you ought to do phase one. And evaluate that and move on to phase 2 and then 3. We have recommended to the Airport commission to become a member of the GreenAvaition coalition. That requires no fees. So from the Task Force Ad Hoc Committee we recommend going to phase 1 with explorer solutions. Commissioner Furlong would like to open this up for discussion. Everyone here should have an interest in this project.

Dale Axtell: Does anyone know where the boundary is between the City and County? Tim Spreen: That'll be taken care of this year. That's one of the projects that we're involved with. Furlong: We're looking into the "Physical" boundaries of the Airport, inside and outside of the fence and the jurisdiction within the city of Men. and the township of Menominee. This is not a part of the Explorer Solutions project. Lang: I was on the airport commission for a lot of years. I can remember meetings that were just bull sessions. Put ideas on the table no matter how silly or practical. We were looking to expand the airport but never anything went beyond those sessions. Nothing was ever perused that I'm aware of. This is a big decision we have to make; whether we want to make this big of an investment for this idea. Furlong: I'd like to publicly recognize our airport manager for getting Explorer Soutions to come here. I have a comment on Christian's negative comment to the phrase "If you build it they will come"...example of that is the hanger. We invested in the hanger, but it is still sitting empty. That phrase doesn't work. This is the first step of the counties weaning themselves from the airport. Charlene Peterson: Have any of the local businesses been approached yet. Christian: NO Charlene: Is there any interest expressed? Pearson: There were a couple of major business executives on the task force, (Enstrom Helicopter, Marinette Marine) the fact that they were on the task force indicated an interest. Nancy: There are a lot of good ideas in the local community. The problem has always been the funding. Michael

Cramer: In the few months I've been here, there is interest in trying to utilize the airport as a hub to attract interest in the area. Although the funding for a project like this can be very daunting. You're taking all the ideas from over the years and focusing on a one plan approach, having a planning expert is necessary for a first approach. I think it's a good idea. George Bousley: Introduced Nick Lakari, newly appointed to the Airport Commission. On the Marinette side we've been trying to get to this process for many years. It's an opportunity to move forward. In five to ten years we'll see results. I think it's a good idea. Pearson: I'd like to thank Tim Spreen for bringing this company to our attention and getting the ground work started. And thank Nancy Douglas for spearheading the task force. Nancy: This is an expensive project. I think you need to demonstrate as the two counties that you're willing to fund it. I am looking for assistance via grants, you should go at it as though you will fund it yourself, but I will try to find funding assistance.

b. Discussion of action for Marinette and Menominee County Boards

Recommendation of the committee is to move it forward to the County Board for an approval to begin phase one (step one) of the project. Cost for step one of the project is approx. \$45,000. This amount would have to be split between the two counties (Marinette and Menominee) meaning each county will be responsible for approx. \$22,500.

4. **Finance Items:**

a. None

Public Comment: None

Adjournment: Moved by Comm. Pearson, supported by Comm. Furlong to adjourn this meeting at 10:40 am. Motion carried, 3-0.

June 24, 2011

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Furlong called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Lang, Meintz, Pearson

Absent: Com. Jasper

Chairman Furlong called for public comment.

Public Comment: None

Moved by Com. Pearson, seconded by Com. Meintz to approve the agenda. Motion was approved 4-0.

Presentations: None

Department Head/Elected Official Reports: None

Moved by Com. Lang, seconded by Com. Meintz to approve a bid by Walechka Inc. in the amount of \$18,000 for the Reconstruction of a Truck/Tractor pulling track including lengthening track and placing a new clay surface, at Shakey Lakes Park for the Menominee County Fair Board. Motion was approved 4-0.

Other Matters that may be properly presented to the board: None

Informational Items: None

Public Comment: None

Moved by Com. Meintz, supported by Com. Pearson to adjourn at 9:09 a.m. Motion was approved 4-0.

James Furlong, Chairman

Marc Kleiman, County Clerk

June 28, 2011

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Harris Township Hall, Wilson, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Jasper, Lang, Meintz, Pearson

Absent: None

Com. Furlong stated that Brian would like to add item C under New Business – Building and Grounds/Parks. Change order issue on the jail HVAC project.

Moved by Com. Pearson, seconded by Com. Meintz to approve the agenda as amended. Motion was approved 5-0.

Chairman Furlong called for public comment.

Public Comment: None

Moved by Com. Pearson, seconded by Com. Lang to approve the minutes from the June 14, 2011 Regular County Board Meeting. Motion was approved 5-0.

Presentations: None

Department Head/Elected Officials Reports:

-Mike Erdman, MSU Extension. He gave an update on the layoff of the Educator position. It will become a 50% position.

Moved by Com. Meintz, seconded by Com. Jasper to approve LIBERTY Telecommunication Expense Reduction Plan. This is a two year contract with LIBERTY TELECOMMUNICATIONS. Motion was approved 5-0.

Moved by Com. Lang, seconded by Com. Pearson to approve to commit \$22,500 for the Menominee County portion payable to Explore Solutions for Phase I development of Twin County Airport contingent on the Marinette County commitment of \$22,500. (Payment in the amount of \$7,500 to be disbursed from acct. #101-997-999.17-Contingency fund; \$6,000 to be disbursed from acct. #101-103-970.03-BS&A Capital Outlay; \$9,000 to be disbursed from acct. #101-103-970.02-Video Teleconferencing). Motion was approved 4-1, Com. Meintz voted nay.

Moved by Com. Jasper, seconded by Com. Meintz to approve a bid by Kozikowski Well & Pump Inc. in the amount of \$9,800 for the Installation of a drilled well to service the new bathhouse at Shakey Lakes Park. Funds to be disbursed from account #220-000-580.02 (Park Improvement-Shakey Lakes Grant). Motion was approved 5-0.

Moved by Com. Lang, seconded by Com. Jasper to approve a bid by M&M Trucking in the amount of \$23,630 for the Installation of an On-Site Sewage Treatment/Disposal System to service the new bathhouse at Shakey Lakes Park. Funds to be disbursed from account #220-000-001.00 (Park Improvement Cash fund). Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve account number 101-997-999.31 (Appropriation-Three way road program) to become a non-lapsing carry over account for the 3 Way Road Program Funds. Motion was approved 4-1, Com. Lang voted nay.

Moved by Com. Meintz, seconded by Com. Jasper to approve Miscellaneous Bills as paid on May 26, 27 & June 8, 9, 2011 in the amount of \$241,724.72. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve Commissioner Per Diems and expenses as submitted. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 5-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. Heating-boiler replacement for Courthouse. - Brian Bousley explained that he and Al have been looking into options. If the county were to go with an alternate means of heating we would have to replace everything within the courthouse. The best option would be to just replace the old boilers with two new high efficiency boilers. Brian suggested bidding this out through an engineering firm that can handle the drawings. The county would be looking at approximately \$80,000 to \$100,000 to replace them, but would make up the cost in savings over the next 3 years. The consensus of the board is to go out for bids.
- b. Application and Certificate for Payment to Valley Mechanical Inc. – Consensus of the board is to move this forward to the next meeting.
- c. Change order issue on the Jail HVAC project. – The total cost on the change order would be approximately \$9,000. UPEA would cover 50% of that cost. The Consensus of the board is that UPEA should be responsible for the entire amount since it was not the county's fault. Brian will work with a representative from UPEA to see if there are some options that can be explored to resolve this issue. He will be touring the jail and looking at the diffusers. Brian will bring back some answers to the next meeting.

Miscellaneous Items:

- a. MERS Resolution – Hybrid plan for all new hires to the administrator division. – Brian Bousley explained the resolution. The consensus of the board is to move this forward to the next meeting.
- b. Discussion of the 3 way road program, short term and long term plans. – The 3 Way Road Funding Ad Hoc Committee has several questions and comments: 1. Are cities/village going to be included – Yes. 2. Do all monies have to be spent during the current fiscal year? – No. 3. Cost should include trucking? – No, just materials. 4. Should agencies who have not yet submitted plans yet be given a deadline? – Yes, 10 days. 5. Should the Committee continue to meet and explore funding options? – Yes.

Finance Items:

- a. Miscellaneous Bills as paid on June 13 & 23, 2011 in the amount of \$91,917.29. - The consensus of the board it to move this item forward to the next meeting.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board it to move this item forward to the next meeting.

Public Comment:

- Jon Nelson – Thank Com. Furlong for coming to the Spalding Township meeting.
- Mari Negro – 3 Way Road Program.
- Darlene Nerat – 3 Way Road Program.
- Bob Desjarlais – 3 Way Road Program.

Commissioner Comment:

- Com. Meintz – With the upcoming 4th of July weekend, hopes people will enjoy the Menominee County parks.

Moved by Com. Meintz, seconded by Com. Jasper to adjourn at 6:51 p.m. Motion was approved 5-0.

James Furlong, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Application and Certificate for payment
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
UP Engineers and Architect's certificate for payment to Valley Mechanical, INC. in the amount of \$14,547.00	
RECOMMENDED MOTION	
To approve the Application and Certificate for Payment to Valley Mechanical Inc. for partial payment in the amount of \$14,547 for the Jail HVAC project work performed thus far. Funds to be disbursed from account #101-103-998.00 (Designated Bldg. projects).	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

G702 APPLICATION and CERTIFICATE for PAYMENT

To: Menominee County Project: Menominee County Jail HVAC upgrades Application No: 4 Distribution to:

From: Valley Mechanical INC App. Date: May 1, 2011 Period to: May 30, 2011 OWNER
 CONSTRUCTION MGR.
 ARCHITECT Project Nos: CONTRACTOR
 OTHER

Contract For: HVAC Upgrades Via Architect: UP Engineers and Architects Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	244,200.00
2. Net Change By Change Orders	2,537.00
3. CONTRACT SUM TO DATE	246,737.00
4. TOTAL COMPLETED AND STORED TO DATE	242,737.00

a. of Completed Work	12,010.00
b. of Stored Material	0.00

TOTAL RETAINAGE	12,010.00
6. TOTAL EARNED LESS RETAINAGE	230,727.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	216,180.00
8. CURRENT PAYMENT DUE	14,547.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	16,010.00

CONTRACTOR: Valley Mechanical INC Date: _____

By: Dave Dunn State of: Michigan County of: menominee

Subscribed and sworn before me this _____ day of _____

Dave Dunn personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: _____ My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	2,537.00	0.00
Total approval this Month	0.00	0.00
TOTALS	\$ 2,537.00	\$ 0.00
NET CHANGES by Change Order	\$ 2,537.00	

AMOUNT CERTIFIED \$ 14,547.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: _____ Date: June 20, 2011

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET G703

PROJECT: Menominee County Jail HVAC upgrades

Valley Mechanical INC

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 4

APPLICATION DATE: May 1, 2011

PERIOD TO: May 30, 2011

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NUMBER:

A Item #	B Description of Work	C Schedule of Values	D Work Completed		E Completed This Period	F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	From This Period			%			
1	Bond	7,500.00	7,500.00	0.00	0.00		7,500.00	100.00	0.00	0.00
2	Mobilization	20,000.00	20,000.00	0.00	0.00		20,000.00	100.00	0.00	375.00
3	Equipment	81,000.00	81,000.00	0.00	0.00		81,000.00	100.00	0.00	1,000.00
4	Demolition	11,000.00	11,000.00	0.00	0.00		11,000.00	100.00	0.00	4,050.00
5	Material	25,700.00	25,700.00	0.00	0.00		25,700.00	100.00	0.00	550.00
6	Labor	48,000.00	45,000.00	0.00	0.00		45,000.00	93.75	3,000.00	1,286.00
7	Electrical	28,000.00	28,000.00	0.00	0.00		28,000.00	100.00	0.00	2,250.00
8	Controls	23,000.00	22,000.00	0.00	0.00		22,000.00	95.65	1,000.00	1,400.00
9	change order	2,537.00		2,537.00			2,537.00	100.00	0.00	0.00
GRAND TOTAL:			245,737.00	240,200.00	2,537.00		242,737.00	98.38	4,000.00	12,010.00

A=Line Item Number
 B=Brief Item Description
 C=Total Value of Item
 D=Total of D and E From Previous Application(s) (If Any)
 E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project
 G=Total of All Work Completed and Materials Stored for Project
 H=Remaining Balance of Amount to Finish
 I=Amount Withheld from G

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MERS Resolution
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY	
<p>The County Administrator contract includes a MERS hybrid plan for new hires within the Administrator Division. The Resolution will allow the change to the division for all new hires in division 17.</p>	
RECOMMENDED MOTION	
<p>To approve the MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution for division 17 (Administrator).</p>	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersofmich.com

WHEREAS, under the Municipal Employees Retirement Act of 1984, section 36(2)(a); MCL 38.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement Board (effective August 15, 1996):

[s]hall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system ... [and] to establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board's powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a) (Letter of Favorable Determination dated June 15, 2005; and letter dated July 8, 1997).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees' Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board "shall determine . . . and establish" all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.
- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) – (12))

Effective the first day of DECEMBER, 2009, (to be known as the ADOPTION DATE), the

WENOMONEE COUNTY BOARD hereby adopts Benefit Program H for

(MERS municipality/court)

DIVISION 17

(specify division numbers)

first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision. **ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.**

(A) HYBRID PLAN CONTRIBUTIONS

- The DB Component shall be exclusively funded by the employer, with no member contributions permitted.
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement ("Adoption Agreement," Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

- For the DB Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document, **with the exception of the last sentence, which shall not apply.**
- For the DC Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member's federal form W-2, wage and tax statement.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):

Where a member has previously acquired in the employ of any participating municipality or participating court:

- (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
- (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;
- (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC or Hybrid Program, such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
 - (1) The Benefit Multiplier (Plan Section 19B(4)) **initially selected shall be irrevocable, shall not later be changed and** shall be the one here specified (select only one of the following):
 - (a) 1.0 % times (x) years of service times (x) FAC
 - (b) 1.25% times (x) years of service times (x) FAC
 - (c) 1.5% times (x) years of service times (x) FAC
 - (2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).
 - (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)).
 - (4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(ii); see II (E)(b)(ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).
- For the DC Component (Plan Section 19B(12)):

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:

- (1) Lump sum distribution to the vested former member or beneficiary.
- (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
- (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
- (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 9. **STOP**

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III) (Plan Sec 19B(13)-(16))

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the **Adoption Date**, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of _____, 20____, (insert month and year) which shall be known as the "**CONVERSION DATE.**"

The opportunity for current employees on the **Adoption Date** to participate in the Hybrid Program shall (select 1 of the following 2 choices):

- apply to all employees who separate from or terminate employment with this municipality after the **Adoption Date** and before the **Conversion Date**, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.
- not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

- (B) **CONTRIBUTIONS** shall be as provided in Section I (A) above.
- (C) **COMPENSATION AND EARNINGS** shall be as provided in Section I (B) above.
- (D) **HYBRID PLAN VESTING** shall be as provided in Section I (C) above.
- (E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:
- (a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.
 - (b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member's coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph(F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:
 - (i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.
 - (ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.
 - (iii) In determining final average compensation there shall not be included any accrued annual leave.
 - (iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.
 - (v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the **Conversion Date**, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the **Conversion Date** to the actual transfer date.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(F) Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member's accrued benefit that may be transferred. The assumptions are:

- (1) **The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).**
- (2) **The funded level for the member's specific MERS division** (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):

- Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).
- If greater than the division's funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on _____% funded basis (insert number greater than the division's Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the **Conversion Date**; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 19B(13) – (15), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

- (A) Effective on the **Adoption Date**, pursuant to Plan Section 19B(13) all current MERS defined contribution members who are members of the same employee classification described in Section I above on the **Adoption Date** shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of _____, 20____, (insert month and year), which shall be known as the "**CONVERSION DATE.**"

The opportunity for current employees on the **Adoption Date** to participate in the Hybrid Program shall (select 1 of the following 2 choices):

- apply to all employees who separate from or terminate employment with this municipality after the **Adoption Date** and before the **Conversion Date**, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.
- not apply to any employee who separates from or terminates employment with this municipality after the **Adoption Date**.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(17), the following shall apply:

- (a) The member's accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member's credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.
- (b) For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees' Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer's Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held

on _____, 20_____

(Signature of authorized official)

Please send MERS fully executed copy of:

- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Declaration of Trust and certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20_____

(Authorized MERS signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	HVAC Jail Grille Modification
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>UP Engineers has submitted a letter asking the board to approve the proposed changes in the design of the HVAC project. Jail Grilles are to be modified as shown in the diagram enclosed.</p>	
RECOMMENDED MOTION	
<p>To approve the modification of the Jail Grilles as shown in the diagram.</p>	

Submitted by: **Brian Bousley**

 07/07/2011
Date

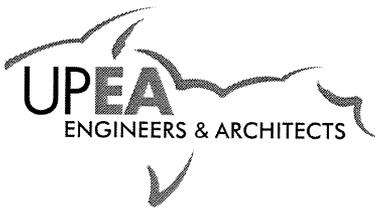
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



1701 Dunlap Avenue, Suite B Marinette, WI 54143

715-732-4188 • 866-682-8418 • Fax: 715-732-4189

[M37-29441]
Reply: Marinette

June 30, 2011

Brian Bousley
County Administrator
Menominee County
839 10th Ave.
Menominee, MI 49858

RE: MENOMINEE COUNTY JAIL GRILLE

Dear Brian,

I want to thank you and Al for taking Dave and I through the County Jail building yesterday.

I would like to propose that we modify the purchased grilles as recommended by Valley Mechanical and install as discussed yesterday.

As this is a change in the design, we need to acquire an approval from the County and the Department of Corrections prior to moving forward with the proposed changes.

If the attached sketch looks acceptable to you and your staff, we will forward on to the DOC for their approval prior to starting with this design change and installation.

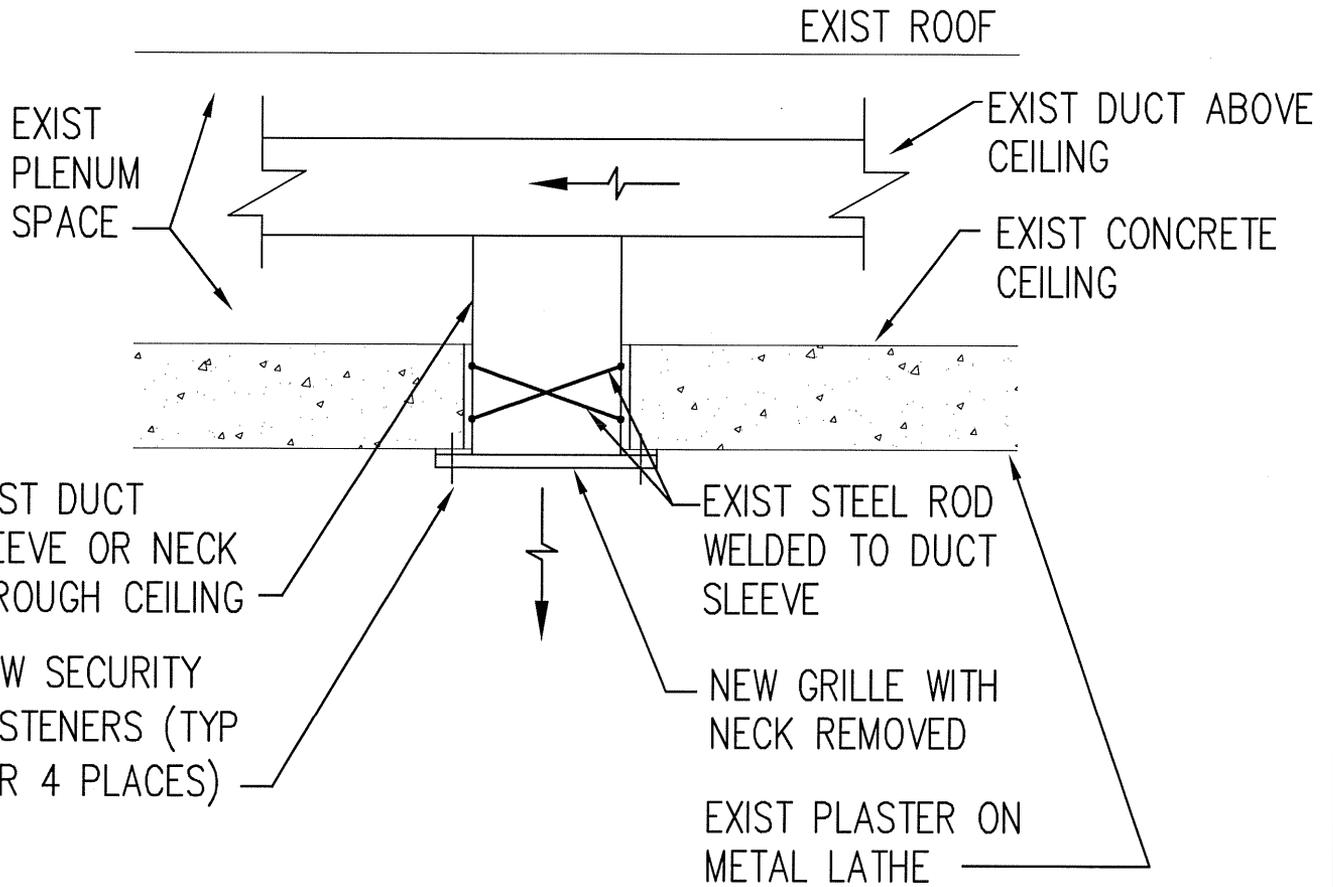
Our goal is to get this project completed within the next two to three weeks with as little disruption to the County Jail facility as possible. Our goal is to also get this done at little or no cost to Menominee County.

Sincerely,

A handwritten signature in black ink that reads 'W. Allen Walker'. The signature is written in a cursive, flowing style.

W. Allen Walker P.E.
Field Engineer

AW:mmk
Enclosure



U.P. ENGINEERS & ARCHITECTS, INC.

**MENONMINEE COUNTY JAIL
GRILLE DETAIL**

Houghton Norway Marquette Sault Ste. Marie Marinette

DRAWN: MH

DATE: 7/6/11

JOB No: M37-29441

DRAWING: MSK-1

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Miscellaneous Bills as paid on June 13 & 23, 2011 in the amount of \$91,917.29	
RECOMMENDED MOTION	
To Approve Miscellaneous Bills as paid on Miscellaneous Bills as paid on June 13 & 23, 2011 in the amount of \$91,917.29	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

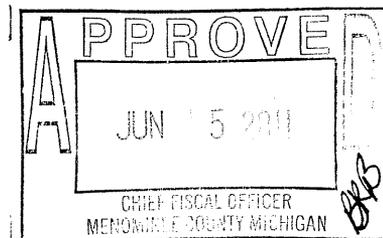
COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

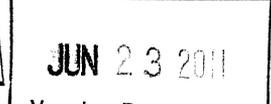
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
SHAHEEN CHEVROLET	18264	02/25/2011	Impala	PO# 02548 2011 Chevy Impala	205-315-981.00	40,278.30		\$40,278.30
Total Amount for Bank Account: General								\$40,278.30

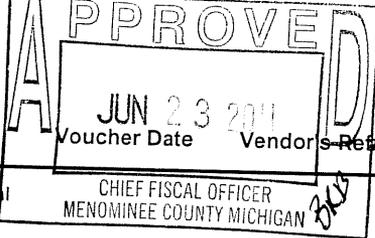


COPY

MENOMINEE COUNTY
Claims Audit Report


 JUN 23 2011
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcherr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS	18502	6/14/2011	93205	Letterhead - County Board of Commissi	101-101-727.00	118.98		\$118.98
Adams, Mercedes	18456	6/21/2011	Per Diem	Jury Commission Per Diem	101-150-710.00	250.00		\$275.00
	18457	6/21/2011	Reimbursement	Mileage Jury Commission	101-150-860.00	25.00		
Ade Incorporated	18343	6/10/2011	79780	Needs Pass Web Records - Order #109	101-136-755.00	150.00		\$150.00
Allvest Information Services	18474	6/7/2011	211072	Mental Health Assessments 6/1/11 - 9/3	296-668-801.00	200.00		\$200.00
APCO INTERNATIONAL	18362	5/31/2011	00068699	5 Adding narrow band emissions only	266-325-934.01	125.00		\$125.00
AT&T - Aurora, IL	18356	6/1/2011	906753458206	June 1 - June 30, 2011	101-103-850.00	51.44		\$421.85
	18357	6/1/2011	906753220906	June 1 - June 30, 2011	101-103-850.00	370.41		
Barrette, Jodie	18349	6/10/2011	Reimbursement	Mileage & Meals 6/8/11 & 6/9/11	101-141-860.00	140.67		\$140.67
Bob Barker Company, Inc.	18407	6/13/2011	WEB000173870	Inmate Supplies	101-301-770.00	23.72		\$23.72
BP	18402	6/5/2011	30195972	May 2011 Gasoline Sales	101-301-742.00	509.96		\$509.96
Brunelle, Jennifer	18471	6/15/2011	Reimbursement	Mileage 5/9/11 - 6/9/11	296-664-860.00	90.27		\$90.27
BUSINESS ON WHEELS	18496	6/14/2011	10896	Dump Truck Maintenance	208-751-930.02	35.65		\$35.65
Carquest Auto Parts	18494	6/15/2011	2825-183991	Sea Motor Tune-Up	208-751-930.02	15.98		\$15.98
Cellcom Wisconsin RSA 04	18337	6/5/2011	626587	Cellular Services - Medical Examiner	101-648-727.00	91.51		\$91.51
Charlevoix, Maureen R.	18385	6/10/2011	Reimbursement	Meal & Mileage 6/10/11	101-131-860.00	80.32		\$103.82
	18390	6/15/2011	M11-3394-FH	Preparation of Transcripts - Strickland	101-131-806.00	23.50		
Christine Kowalczyk	18370	6/8/2011	Reimbursement	Refund of Shakey Lakes Camping Rese	208-751-964.00	110.00		\$110.00
CLOVERLAND PAPER CO	18367	6/10/2011	95485	Spray, Liners, Pledge, Wipes	101-265-755.01	196.12		\$543.76
	18368	6/10/2011	95484	Wet Mop, Duster, Scrub Brush, Toilet T	101-265-755.01	81.23		
	18406	6/3/2011	95409	Comet Cleanser	101-301-770.00	39.63		
	18503	6/17/2011	95556	Kitchen Towels	101-265-755.01	48.92		
	18504	6/17/2011	95557	Soap, Toilet Tissue, Tissues, Liners	101-265-755.01	177.86		
Cooper Office Equipment	18418	6/6/2011	73731	Pinecrest Copier - Base Quarterly Char	205-315-727.00	135.00		\$135.00
Country Mile Document Destruct	18381	6/13/2011	10950	Shredding Documents on 6/13/11	101-265-801.00	63.34		\$63.34
CUPPAD REGIONAL COMMISSION	18345	6/9/2011	District Maps	County & City Maps (x18)	101-104-801.00	220.00		\$220.00

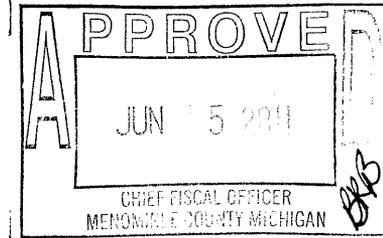


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendors Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Dennis-Ruleau, Dawn	18481	6/2/2011	Reimbursement	Mileage & Supplies - Community	296-667-801.01	25.87		\$31.99
	18481	6/2/2011	Reimbursement	Mileage & Supplies - Community	101-132-860.00	6.12		
Dougovito, Greg	18486	6/21/2011	4539	Holdover Attendant on 6/19/11	101-132-801.01	35.88		\$117.88
	18486	6/21/2011	4539	Holdover Attendant on 6/19/11	101-132-801.00	82.00		
Durocher, Tony	18472	6/20/2011	Reimbursement	Meals & Mileage 6/6/11	101-132-801.00	73.03		\$185.16
	18473	6/20/2011	10-135	Holdover Attendant - Transport of Juver	101-132-801.01	16.63		
	18473	6/20/2011	10-135	Holdover Attendant - Transport of Juver	101-132-801.00	38.00		
	18485	6/21/2011	10-116	Holdover Attendant	101-132-801.01	17.50		
	18485	6/21/2011	10-116	Holdover Attendant	101-132-801.00	40.00		
EAGLEHERALD PUBLISHING, LLC	18342	6/14/2011	Advertising	Annual Review of Performance Record	101-141-727.00	42.88		\$42.88
Fidlar Technologies, Inc.	18361	5/31/2011	DD04252-IN	Land Corner Binder & Paper	101-268-727.00	239.90		\$239.90
Finley, Rebecca	18482	6/21/2011	4535	Out of Home Placement Cost (R.P.M.)	292-662-843.02	322.40		\$322.40
FRIEND OF COURT ASSOCIATION -	18383	6/20/2011	Registration	2011 Summer Conference July 26 - July	101-141-860.00	225.00		\$225.00
Gallardo, Amy	18476	6/22/2011	4543	Community Service Mentor	296-668-801.00	99.00		\$99.00
Glenn A. Pearson	18377	6/17/2011	Reimbursement	Mileage for Case # 2010-36778-FY	101-136-807.00	56.61		\$56.61
Good Source	18410	5/31/2011	S10254998	Inmate Groceries	101-301-770.00	152.69		\$946.81
	18411	6/6/2011	S10255388	Inmate Groceries	101-301-770.00	794.12		
GREAT AMERICAN DISPOSAL CO THE	18369	5/31/2011	15K00034	Shakey Lakes Ash Container	208-751-942.00	433.24		\$433.24
Gustin, Joseph	18479	6/20/2011	Reimbursement	Meals on 6/13/11	101-132-801.00	10.78		\$108.53
	18480	6/20/2011	10-135	Holdover Attendant - Transport of Juver	101-132-801.01	29.75		
	18480	6/20/2011	10-135	Holdover Attendant - Transport of Juver	101-132-801.00	68.00		
Jennifer Nowack	18348	6/14/2011	10-3330-FH	Witness \$6.00 Mileage \$4.08 - DeDanc	101-267-804.00	10.08		\$10.08
Jennings, Patrick L.	18425	6/20/2011	2011-053-MI	Court Appointed Legal - Kurz	101-148-807.00	44.00		\$168.00
	18426	6/20/2011	2011-058-MI	Court Appointed Legal - Budzynski	101-148-807.00	44.00		
	18427	6/20/2011	2011-062-MI	Court Appointed Legal - Swanson	101-148-807.00	40.00		
	18428	6/20/2011	2011-075-MI	Court Appointed Legal - Lentz	101-148-807.00	40.00		
Joel Hensley, RN	18413	6/20/2011	Nursing Services	April 23 - May 6, 2011	101-301-770.01	1,365.00		\$1,465.00
	18512	6/20/2011	Blood Draw	6/16/11 (L.R.O)	101-267-801.01	100.00		
Johnson, Carol	18374	6/14/2011	Reimbursement	Mileage to Harris Township Hall - CBM	101-215-860.00	49.98		\$49.98

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
SHAHEEN CHEVROLET	18264	02/25/2011	Impala	PO# 02548 2011 Chevy Impala	205-315-981.00	40,278.30		\$40,278.30
Total Amount for Bank Account: General								\$40,278.30



COPY

**MENOMINEE COUNTY
Claims Audit Report**

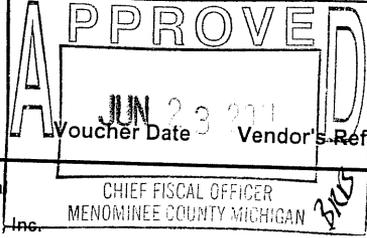
APPROVED
JUN 23 2011
Voucher Date Vendor's Ref#
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MICHIGAN STATE INDUSTRIES								
18405		5/31/2011	1229 8923	Laundry Bleach & Washing Detergent	101-301-770.00	84.00		\$84.00
MILLERS ACTION OFFICE SUPPLY I								
18341		6/8/2011	078035	PO# 02567 Chairs w/ Arms (x8)	215-141-821.00	2,159.92		\$2,379.73
18344		6/10/2011	078078	Files, Pens, Highlighters, Post It Pads - Tr	101-253-727.00	68.84		
18424		6/20/2011	078262	Ink Cartridge - Emergency Mgmt	101-426-727.00	71.98		
18470		6/17/2011	078239	Toner	101-132-727.00	39.50		
18470		6/17/2011	078239	Toner	101-148-727.00	39.49		
Miranda Struebing								
18346		6/14/2011	10-3330-FH	Witness \$6.00 Mileage \$0.51 - DeDamc	101-267-804.00	6.51		\$6.51
NKS Tire & Service, Inc.								
18420		6/7/2011	75149	2010 Chevy Impala - Tires & Balancing	205-315-934.02	403.00		\$403.00
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES								
18421		6/9/2011	mecosh-44	Legal Update Traning (x12)	205-315-881.03	696.00		\$696.00
Office Depot, Inc.								
18382		6/8/2011	567327012001	Paper, Marker, HP Ink	208-751-727.00	50.04		\$50.04
Pan-O-Gold Baking Co.								
18408		5/31/2011	40683115105	Inmate Groceries	101-301-770.00	44.54		\$98.09
18409		6/7/2011	40683115803	Inmate Groceries	101-301-770.00	53.55		
Polasky, Nancy								
18335		6/17/2011	Reimbursement	Mileage - Jury Commission	101-150-860.00	20.00		\$220.00
18336		6/17/2011	Per Diem	Jury Commission	101-150-710.00	200.00		
Przewrocki, Joan								
18488		6/21/2011	4541	Saturday Detention (K.C.) 6/18/11	101-132-801.01	82.50		\$82.50
Quill Corporation								
18389		6/16/2011	4814917	Imaging Drum, Scotch Tape	101-267-727.00	51.07		\$206.71
18399		6/7/2011	4725453	Printer Ink	101-301-727.00	69.28		
18400		6/8/2011	4753960	Window Envelopes	101-301-727.00	86.36		
REDWOOD TOXICOLOGY LABORATORY								
18350		5/31/2011	00718420115	Drug Screening	101-136-727.00	17.50		\$17.50
Reinhart Foodservice								
18412		6/9/2011	949641	Inmate Groceries	101-301-770.00	747.94		\$747.94
S & O LOCK AND PHONE SERVICE								
18340		6/9/2011	31298	FOC - Move Costs	101-141-756.00	167.85		\$367.19
18513		6/16/2011	31356	Mortise Cynlinder, Entry Lock & Deadbc	517-252-955.00	199.34		
Sage Abra								
18507		6/16/2011	70001178250	Payroll Checks & Direct Deposit Forms	101-172-727.01	324.95		\$324.95
Schroud, Margaret								
18467		6/22/2011	Reimbursement	Mileage & Meals 6/21/11	101-257-860.00	216.89		\$216.89
Servco FS Cooperative 100								
18500		6/13/2011	60129	County Parks	208-751-742.00	744.82		\$744.82
Sherwin Williams Company								
18338		6/8/2011	2399-6	Building Supplies - FOC Move	101-141-756.00	130.70		\$130.70

APPROVED
 JUN 23 2011
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY
 Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								
	18423	6/21/2011	STA53	July 2011	101-101-713.00	11.50		\$195.50
	18423	6/21/2011	STA53	July 2011	101-132-713.00	6.32		
	18423	6/21/2011	STA53	July 2011	101-136-713.00	11.50		
	18423	6/21/2011	STA53	July 2011	101-141-713.00	9.20		
	18423	6/21/2011	STA53	July 2011	101-148-713.00	0.58		
	18423	6/21/2011	STA53	July 2011	101-215-713.00	11.50		
	18423	6/21/2011	STA53	July 2011	101-172-713.00	4.60		
	18423	6/21/2011	STA53	July 2011	101-261-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	101-267-713.00	9.20		
	18423	6/21/2011	STA53	July 2011	101-268-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	101-253-713.00	6.90		
	18423	6/21/2011	STA53	July 2011	101-257-713.00	4.60		
	18423	6/21/2011	STA53	July 2011	101-265-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	101-301-713.00	43.70		
	18423	6/21/2011	STA53	July 2011	101-682-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	101-103-713.00	4.60		
	18423	6/21/2011	STA53	July 2011	101-426-713.00	1.15		
	18423	6/21/2011	STA53	July 2011	271-790-713.00	9.20		
	18423	6/21/2011	STA53	July 2011	296-663-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	296-664-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	296-665-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	208-751-713.00	4.60		
	18423	6/21/2011	STA53	July 2011	205-316-713.00	2.30		
	18423	6/21/2011	STA53	July 2011	205-315-713.00	20.70		
	18423	6/21/2011	STA53	July 2011	266-325-713.00	14.95		
	18423	6/21/2011	STA53	July 2011	266-326-713.00	2.30		
State of Michigan - Certification								
	18492	6/22/2011	585	Certification Renewal 2011-2012 (Linda	101-148-802.00	30.00	x	\$60.00
	18493	6/22/2011	4544	Certification Renewal 2011-2012 (Sharc	101-132-802.00	30.00	x	
State of Michigan - MI Dept. of Human Services								
	18475	6/20/2011	April 2011	Monthly Offset	292-662-843.01	4,775.34	x	\$4,775.34
State of Michigan/Certificatio								
	18360	6/9/2011	Renewals	Linda Menacher & Trenna Parrette	101-136-802.00	60.00	x	\$60.00
State of Michigan/Notary								
	18376	6/20/2011	Notary Fee	Renewal for Renee Herrild	101-141-803.00	10.00	x	\$10.00
STEPHENSON MARKETING COOPERATI								
	18359	5/31/2011	462643	Gasoline Charges - May 2011	208-751-742.00	104.74		\$2,454.10
	18419	5/31/2011	015579	May 2011 - Gasoline Charges	205-315-742.00	2,349.36		
TARGET INFORMATION MANAGEMENT								
	18365	6/13/2011	265419	District Forms	101-136-727.00	99.54		\$99.54
Tebo, Christopher								
	18487	6/21/2011	4540	Holdover Attendant on 6/19/11 (File # 11	101-132-801.01	20.13		\$66.13
	18487	6/21/2011	4540	Holdover Attendant on 6/19/11 (File # 11	101-132-801.00	46.00		
Telly Villas								
	18347	6/14/2011	10-3330-FH	Witness \$6.00 Mileage \$1.02 - DeDamc	101-267-804.00	7.02		\$7.02
Tina Smith								
	18371	6/9/2011	Reimbursement	Refund of Shakey Lakes Camping Rese	208-751-964.00	44.00		\$44.00

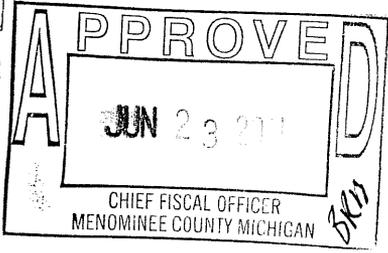


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tom Foley Associates, Inc.	18351	5/13/2011	Registration	2011 Spring/Summer Workshop - Pfan	101-136-802.00	79.00		\$79.00
TWIN CITY ELECTRIC, Inc.	18339	5/19/2011	77339	FOC Move - Data Jacks, Phone Jacks,	101-141-756.00	2,331.85		\$2,394.85
	18352	5/19/2011	77373	Relocate Phone Jack for VA Office	101-103-850.00	63.00		
TWIN CITY SERVICE AGENCY INC	18491	6/20/2011	121653	Notary Bond for Renee E. Herrild	101-141-803.00	55.00		\$55.00
U.E.S. COMPUTERS, INC.	18353	6/8/2011	33004	Cherylan Server Issues	101-103-857.00	65.00		\$654.98
	18354	6/8/2011	32960	District Court - Virus Removal	101-103-857.00	125.00		
	18355	6/8/2011	32985	Probate - Judy Hupy's Camera Display	101-103-857.00	105.98		
	18366	6/10/2011	33030	Update of Pontem Software due to Casl	101-103-857.00	95.00		
	18388	6/20/2011	56415	Wireless Mouse & 16 Gb Storage Devic	101-426-755.00	55.00		
	18495	6/15/2011	32955	Set up new printer to scan to email	101-103-857.00	209.00		
US Bancorp Equip Finance Inc.	18401	6/13/2011	179648514	Konica at Sheriff's Department	101-301-727.00	66.76		\$66.76
VanEyck, Stephen	18484	6/21/2011	4537	Holdover Attendant (T.S.) on 6/15/11	101-132-801.01	29.75		\$97.75
	18484	6/21/2011	4537	Holdover Attendant (T.S.) on 6/15/11	101-132-801.00	68.00		
WALTER BROTHERS INC	18375	6/14/2011	A138765	Sprinkler Hose, Soaker Hose, Faucette	101-265-755.00	44.97		\$84.98
	18403	6/10/2011	B113167	Bolts/Screws, Reflector, Bulbs, WD40, I	101-331-755.00	16.11		
	18404	6/1/2011	A136165	Keys (x6)	101-301-755.00	10.14		
	18416	5/29/2011	A136770	Bulbs, Fuse, Clearance Light	101-331-755.00	13.76		
Warner, Fredrick	18477	6/20/2011	Reimbursement	Meals & Mileage - Can Zone & Transpo	296-668-801.00	112.20		\$850.00
	18477	6/20/2011	Reimbursement	Meals & Mileage - Can Zone & Transpo	101-132-801.00	402.87		
	18478	6/20/2011	4531	Can Zone, Community Garden, Transpo	296-668-801.00	148.05		
	18478	6/20/2011	4531	Can Zone, Community Garden, Transpo	101-132-801.01	56.88		
	18478	6/20/2011	4531	Can Zone, Community Garden, Transpo	101-132-801.00	130.00		
WatchGuard Video	18398	5/24/2011	052411A	PO# 02563 2 Watchguard In-Car System	101-301-934.03	9,750.00		\$9,750.00
WEST GROUP PAYMENT CENTER	18391	6/4/2011	822999819	May 5 - July 4, 2011	269-145-801.00	316.32		\$701.97
	18501	6/1/2011	822097853	May 1 - May 31, 2011	269-145-801.00	385.65		
White Water Associates, Inc.	18498	6/20/2011	123406	Water Analysis (x4)	208-751-920.00	60.00		\$120.00
	18499	6/20/2011	123410	Water Analysis (x4)	208-751-920.00	60.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003	18358	6/6/2011	0402055840-00001	Jail - Electrical Service	101-265-920.03	3,891.46		\$4,411.58
	18508	6/16/2011	0402047856-00005	Kleinke Park	208-751-920.01	89.14		
	18509	6/16/2011	0402047856-00008	Kleinke Park	208-751-920.01	430.98		
WORMWOOD, DEBRA	18363	6/9/2011	Reimbursement	Mileage	101-426-860.00	81.09		\$81.09
Zeratsky Extreme Heating &	18497	6/15/2011	3351	Flow Switch	101-265-934.00	88.93		\$88.93

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Total Amount for Bank Account: General								\$51,638.99



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 6/28/11 County board meeting.	
RECOMMENDED MOTION To place miscellaneous reports on file in the County Clerk's office.	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

UPCAP BOARD OF DIRECTORS ANNUAL MEETING MINUTES

February 18, 2011 – 11:00 a.m.

UPCAP office, Escanaba, MI

Members Present:

Richard Timmer, Board Chair
Bernard Lang, Vice Chair
Frank Stubenrauch, Secretary
Gerald Corkin, Board Member
Jerry Doucette, Board Member
Gale Eilola, Board Member
Tom Elegeert, Board Member
Tom Gerovac, Board Member
Allen Grimm, Board Member
James Hill, Board Member
Edward Jenich, Board Member
Jill Maki, Board Member
Frank Mead, Board Member
Jim Moore, Board Member
Carl Nykanen, Board Member
Joe Stevens, Board Member
Sharon Teeple, Board Member
Paul Tesanovich, Board Member
Wayne Wales, Board Member

Members Excused:

Amy Maes, Board Member

UPCAP Staff & Guests:

Jonathan Mead, President/CEO
Dan Young, Executive Vice President
Tracy Lektzian, Executive Assistant
Dan LaFoilie, Schoolcraft County
Lloyd Matthes, CUPPAD
Dan Doezema, OSA Field Representative
Representative Ed McBroom
Tracy Jahnke, Constituent Service Rep., Congressman Benishek's Office
Marty Fittante, Chief of Staff, Senator Casperson's Office
Jeremy Hosking, U.P. Regional Rep., Senator Stabenow's Office
Elizabeth Reed, Community Affairs Specialist, Senator Levin's Office
MoReno Taylor, MAC Legislative Coordinator (*by phone*)

1. Call to Order

Chairman Timmer called the meeting to order at 11:08 a.m. Roll call is recorded above.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. **Public Comment**

There was no Public Comment.

4. **Approval of Agenda**

MOTION BY LANG, SUPPORTED BY GEROVAC, TO APPROVE THE AGENDA. MOTION CARRIED.

5. **Minutes**

MOTION BY CORKIN, SUPPORTED BY GEROVAC, TO APPROVE THE MINUTES OF THE DECEMBER 17, 2010 BOARD OF DIRECTORS MEETING. MOTION CARRIED.

6. **UPCAP Board of Directors' 2011 Nominations**

The Board of Directors reviewed the 2011 Slate of Nominees to the UPCAP Board of Directors.

MOTION BY NYKANEN, SUPPORTED BY GEROVAC, TO APPROVE THE 2011 SLATE OF NOMINEES TO THE UPCAP BOARD OF DIRECTORS AS PRESENTED. MOTION CARRIED.

Director Mead presented the Nominating Committee's slate of nominees to serve as officers and trustees on the UPCAP Executive Committee. It was noted that the Executive Committee is formed from 2 members from the Eastern U.P., 2 members from the Central U.P. and 2 members from the Western U.P. There are also 2 at large members. The following slate of nominees was presented:

<u>Eastern:</u>	Jerry Doucette (Alger) and Jill Maki (Luce)
<u>Central:</u>	Gerry Corkin (Marquette) and Bernie Lang (Menominee)
<u>Western:</u>	Carl Nykanen (Ontonagon) and Frank Stubenrauch (Keweenaw)
<u>At-Large:</u>	Richard Timmer (consumer) and Frank Mead (consumer)

MOTION BY GEROVAC, SUPPORTED BY CORKIN, TO APPROVE THE SLATE OF NOMINEES TO SERVE ON THE EXECUTIVE COMMITTEE AS PRESENTED. MOTION CARRIED.

Director Mead presented the Nominating Committee's slate of nominees to serve as officers: Bernie Lang, Chairman; Jill Maki, Vice Chair; Frank Stubenrauch, Secretary; Gerry Corkin, Treasurer.

MOTION BY GEROVAC, SUPPORTED BY NYKANEN, TO APPROVE THE OFFICERS TO SERVE ON THE UPCAP EXECUTIVE COMMITTEE FOR A TERM OF TWO YEARS: BERNIE LANG, CHAIRMAN, (MENOMINEE COUNTY); JILL MAKI, VICE CHAIR (LUCE COUNTY); FRANK STUBENRAUCH, SECRETARY (KEWEENAW COUNTY); GERALD CORKIN, TREASURER (MARQUETTE COUNTY). MOTION CARRIED.

7. UPCAP 2010 Annual Report

Director Mead provided a power point presentation on the programs and activities outlined in the UPCAP 2010 Annual Report.

MOTION BY TESANOVICH, SUPPORTED BY CORKIN, TO APPROVE AND PLACE ON FILE, THE 2010 UPCAP ANNUAL REPORT AS PRESENTED. MOTION CARRIED.

On behalf of the Board, Mr. Mead thanked Richard Timmer for serving as Chair on the UPCAP Board.

8. Director's Comments

Director Mead informed the Board of the upcoming UPACC Spring Conference which will be held in Brimley on May 6th & 7th.

Board members were asked to sign the "UPCAP Code of Ethics" and "Conflict of Interest" Policies.

9. Legislative Comments

The following individuals addressed the board and talked about various issues relating to the U.P. and State of Michigan:

- Representative Ed McBroom
- Tracy Jahnke, Constituent Service Rep. for Congressman Benishek
- Marty Fittante, Chief of Staff for Senator Casperson
- Jeremy Hosking, U.P. Regional Rep. for Senator Stabenow
- Elizabeth Reed, Community Affairs Specialist for Senator Levin
- MoReno Taylor, Legislative Coordinator for MAC *by phone*

10. Board Comments

Board members commented on activities and issues in their local areas.

11. New / Old Business / Public Comment

There was no new/old business or public comment.

12. Next Meeting

The next meeting will be Friday, April 15th @ 11:00 a.m. ET – UPCAP office in Escanaba.

13. **Adjournment**

MOTION BY GEROVAC, SUPPORTED BY CORKIN, TO ADJOURN THE MEETING. MOTION CARRIED. The time was 1:10 p.m. ET

Frank Stubenrauch, Board Secretary

tl

**CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
MAY 16, 2011**

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, May 16, 2011 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

ALSO PRESENT: Adam Eickmeyer

PRESENT: 9 ABSENT: 0

A motion was made by Council Member Organ and seconded by Council Member Williams to approve the agenda for the meeting. This motion was carried unanimously.

There being no additions or corrections to the minutes of the regular meeting of April 18, 2011, or the special meeting of April 25, 2011, the minutes of both of the meetings stood approved as presented.

PUBLIC HEARINGS:

Mayor Krah opened the public hearing called for the purpose of hearing citizen comments on the proposed operating budget for the fiscal year 2011-2012.

Pat Johnson, 1808-16th Street, spoke on the possibility of transferring funds to economic development from the fireworks budget.

A motion was made by Council Member Organ and seconded by Council Member Williams to close the public hearing. This motion was carried unanimously.

Mayor Krah then opened the public hearing called for the purpose of hearing citizen comments on proposed amendments to M.O.C. 8:3.1 – Annual Appropriations Bill for the fiscal year 2011-2012.

No one was heard.

A motion was made by Council Member Organ and seconded by Council Member Hudon to close the public hearing. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session called for the purpose of hearing citizen comments on agenda items only.

No one was heard.

A motion was made by Council Member Williams and seconded by Council Member Mick to close the public comment session. This motion was carried unanimously.

COMMUNICATIONS:

Nancy Douglas updated City Council regarding the status of the Revolving Loan Fund (RLF).

A letter was received from Menominee County Administrator, Brian Bousley, asking for the nomination of one individual to be considered as a representative of the City to serve on an Ad Hoc Committee for the purpose of exploring options to create a three way road funding program.

A motion was made by Council Member Organ and seconded by Council Member Hudon to nominate City Manager, Michael Cramer. This motion was carried unanimously.

REPORTS OF OFFICERS:

City Manager, Michael Cramer, gave a report to City Council that included the following:

“I bring to you three outstanding issues that I recommend be quickly addressed and that City Council should consider establishing a Special Council Meeting to resolve these issues.

First, is the development and presentation of the new Sidewalk Café Ordinance. Over the past several months, staff has spent a great deal of time and effort following up on the Judicial and Legislative/Personnel and Labor Committee’s request to develop a comprehensive Sidewalk Café Ordinance. I have reviewed and evaluated the proposed ordinance and believe that it meets the intent of the request. As you are aware, the city already has one business interested in applying for the Sidewalk Café Permit and there is the potential that other businesses may follow. With the advent of spring, the presentation, discussion and voting on this ordinance should take place as soon as possible.

Second, is the opportunity for the City of Menominee to apply for the Community Oriented Policing Services "COPS" Grant and utilize federal funding to help develop our police force. The possibility of this grant was brought to my attention by the Chief of Police following our regularly scheduled committee meetings. The COPS grant is a four year grant where the federal government funds the salary and benefits for one additional patrol officer for three years, if the city agrees to fund the position for the fourth and final year. If the city was interested in continuing the services of the additional officer after the fourth year the city would need to find the funds to continue that support. This grant program is utilized in hundreds of communities around the country to help staff the ever increasing needs of security and safety that are present in our cities. I believe this is an excellent opportunity to improve our police services in a cost effective manner. The majority of the grant application has been prepared and the deadline of May 25th, 2011 is fast approaching.

The third and final outstanding issue is related to the M-35 Water and Sanitary Sewer Project. On May 11th, 2011, I had discussions with City Attorney Rob Jamo and Engineer Marv Winberg of Wilcox Engineering Professional Services (Wilcox) regarding the M-35 Project. This project has been in the planning stages for some time and decisions regarding the project have been delayed until I was hired as the City Manager. The timeline for this project is very aggressive, since we are attempting to coordinate the construction of the water and sewer upgrades with the Michigan Department of Transportation (MDOT) M-35 Roadway Improvement project scheduled to begin in April 2013.

In order to meet the coordinated timeline with MDOT, it is necessary for the city to retain these services within the next two weeks. Wilcox has performed the same type of work on the US-41 Water and Sewer Project and already has much of the information needed to perform the services for the M-35 project. Wilcox has presented me with a proposal for the first stage of the design services on the project. These services include the Preliminary Engineering Report, the Environmental Report, and the USDA Funding Application for the project. The cost of the proposal is \$9,500 and is detailed out in your attachments.

Although I would rather go out for a formal bid regarding these services and the second phase of the project, which includes the Construction Engineering and Project Management services all at the same time, I do not believe that we have the time to do that. Given the urgency of this project and the need for the USDA Funding to continue the improvement work from US-41 to the city limits, I respectfully request that the City Council waive the formal bidding requirements and grant the City Manager the ability to engage Wilcox for the first phase of the project. This action will give city staff enough time to develop a formal Request for Proposals for the second phase of the engineering services.

As you can tell, the past several weeks have been very active for me and I request that the City Council establish a Special Council Meeting the week of May 23rd to resolve above mentioned issues.”

A Special City Council meeting was scheduled for Monday, May 23rd at 8 a.m.

COMMITTEE REPORT:

At a meeting held on May 10, 2011, the Cemetery Board of Trustees reviewed the bids that were received for the expansion project, and they recommended to City Council that they accept the low bid submitted by Barley Trucking and Excavating, Inc., for the Base Bid plus Alternate #1 and both Alternate #'s 2 in the total amount of \$83,692.00.

S/CEMETERY BOARD OF TRUSTEES

A motion was made by Council Member Hudon and seconded by Council Member Mick to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

At a meeting held on May 11, 2011, the Menominee Industrial Development Corporation (MIDC) recommended that the Menominee City Council approve a Revolving Loan Fund (RLF) loan in the amount of \$100,000 to Bay View Bowl, LLC and Bay View Lounge, LLC to support the purchase of Holiday Lanes and Sheridan Lounge in Menominee's Historic Waterfront District. They further recommended that the term be 15 years at 6½%, and approval of the loan must be ratified by the Michigan Economic Development Corporation, and a public hearing be scheduled.

S/MIDC

A motion was made by Council Member Fernstrum and seconded by Council Member Plemel to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

At a meeting held May 10, 2011, the Planning Commission reviewed the request from Fibrek Recycling, U.S. Inc. to vacate the unused portion of 5th Avenue (approximately 265.5') located west of 8th Avenue, the unused portion of 9th Street (approximately 225.75') located north of 4th Avenue, and two unused alley ways running parallel to and located east and west of 9th Street, and to forward the recommendation to City Council for final approval. They further recommended the request be approved subject to:

- 1) A minimum thirty foot (30') sewer easement be retained in the vacated 5th Avenue right-of-way.
- 2) Construction of any building be prohibited within or over the retained easement.

S/PLANNING COMMISSION

A motion was made by Council Member Williams and seconded by Council Member Mick to accept the report and schedule a public hearing on the request to be held at the next regular meeting. This motion was carried unanimously.

MOTIONS AND RESOLUTIONS:

The following proposed ordinance amendment was presented next:

TITLE 8: TAXING, FINANCIAL

CHAP. 3: BUDGETS, APPROPRIATIONS

8:3.1

ORDINANCE: ADOPTING THE ANNUAL APPROPRIATION BILL FOR THE FISCAL YEAR BEGINNING JULY 1, 2010~~1~~ AND ENDING JUNE 30, 2011~~2~~.

BE IT HEREBY RESOLVED, THE CITY OF MENOMINEE ORDAINS:

WHEREAS, pursuant to Article 5 of the Charter of the City of Menominee, the City Manager and Finance Committee have prepared a proposed budget for the fiscal year beginning July 1, 2010~~1~~ and ending June 30, 2011~~2~~; and

WHEREAS, pursuant to MCL 141.412, a public hearing has been held on said proposed budget; and

WHEREAS, the total taxable valuation for all the real and personal property within said city liable to taxation has been determined according to applicable law in the sum of ~~\$188,039,337~~ \$189,959,708.

SECTION 1. That for the purpose of defraying the expenditures and liabilities of the City of Menominee, Michigan for the fiscal year beginning July 1, 2010~~1~~ and ending June 30, 2011~~2~~ and to meet the deficiencies of the several funds of said city for the past fiscal year and former years, if any, there is hereby provided for and appropriated the sum of ~~\$12,875,584~~ \$10,846,223 from which sum there shall be deducted the estimated revenues for said year, the sum of ~~\$12,310,350~~ \$10,846,223.

SECTION 2. For the purpose of paying the operating expenses of the General Fund a tax levy of 14.8087 mills on the dollar on all taxable property in the city according to valuation of same, which amount is included in the amount appropriated in Section 1, is hereby provided and appropriated.

SECTION 3. For the purpose of paying the principal and interest on bonds of said city due and payable during such fiscal year, there is hereby provided and appropriated the sum of ~~\$612,011~~ \$621,165 of which ~~\$612,011~~ \$620,254 will be levied by a tax of ~~3.3000~~ 3.265 mills.

SECTION 4. For the purpose of maintaining the garbage system for collection and disposal of garbage in the city a tax levy of 1.0000 mills on the dollar of all taxable property in the city according to valuation of the same, which amount is included in the amount appropriated in Section 1, is hereby provided and appropriated.

SECTION 5. For the purpose of paying the cost of the city share of policemen and firemen pension expenditures tax levy of ~~2.3200~~ 2.194 mills on the dollar on all taxable property in the city according to the valuation of the same, which amount is included in the amount appropriated in Section 1, is hereby provided and appropriated.

SECTION 6. For the purpose of establishing a fund for city street ~~and road~~ repair and maintenance a tax levy of 0.9872 mills on the dollar on all taxable property in the city according to valuation of same which amount is included in the amount appropriated in Section 1 is hereby provided and appropriated.

SECTION 7. For the purpose of paying the operating expenses of the Spies Public Library pursuant to MCL 397.201 a tax levy of .9965 mills on the dollar on all taxable property in the city according to valuation of same, which amount is included in the amount appropriated in Section 1, is hereby provided and appropriated.

SECTION 8. The amounts provided for and appropriated by Section 1, 2, 3, 4, 5, 6, and 7 shall total ~~23.4124~~ 23.2514 mills on the dollar valuation hereof ordered to be raised by general tax on all taxable property, both real and personal, within the city.

SECTION 9. The objects and purposes for which the amounts appropriated in Section 1, 3 and 4 hereof for the City General Fund Operations are as follows:

City Council	\$	21,000	<u>\$14,632</u>
Judicial		1,500.		
Mayor		1,322	<u>1,352</u>
Manager		174,050	<u>171,280</u>
Board of Review		2,700	<u>2,548</u>
Assessor		78,285	<u>77,946</u>
Clerk/Treasurer		315,171	<u>294,304</u>
Elections		13,034	<u>18,186</u>
Buildings and Grounds		158,157	<u>167,671</u>
Attorney		134,207	<u>129,224</u>
Fixed Expenses		419,143	<u>308,223</u>

Police	1,403,661	<u>1,403,373</u>
Auxiliary Police	2,000	<u>3,000</u>
Crossing Guards.....	16,400	<u>16,550</u>
MI Justice Training Fund.....	5,000	<u>4,000</u>
Fire.....	1,151,866	<u>1,117,336</u>
Building Inspector	114,830	<u>116,249</u>
Animal Control.....	18,000	<u>18,500</u>
Sidewalks.....	63,848	<u>16,273</u>
Highways, Streets, Bridges	238,000	<u>170,000</u>
Street Lighting.....	130,426	<u>130,773</u>
Alleys	22,886	<u>21,273</u>
Zoning Board.....	1,500	<u>750</u>
Economic Development.....	35,500	<u>39,500</u>
Community Development	25,600	<u>5,600</u>
Recreation	95,313	<u>94,943</u>
Parks Maintenance	174,563	<u>103,412</u>
Spies Field Maintenance.....	79,553	<u>73,818</u>
Henes Park	79,679	<u>70,796</u>
TOTALS	\$4,977,222	<u>\$4,593,012</u>

SECTION 10. The said estimated revenues and their sources for the city general fund operations are as follows:

Total Taxes	\$3,255,869	<u>\$3,249,282.</u>
Taxes Other Than Assessed	114,450	<u>111,900.</u>
Business Licenses and Permits.....	95,350	<u>105,800.</u>
Non-Business Licenses and Permits.....	48,600	<u>24,530.</u>
Federal Grants.....	24,000	<u>-0-</u>
State Grants.....	2,500	<u>2,000.</u>
State Shared Revenues	937,500	<u>608,000.</u>
Charges for Services.....	8,250	<u>3,500.</u>
Other Revenues.....	241,500	<u>303,500.</u>
Fines and Forfeits	30,000	<u>25,500.</u>
Interest Earned	20,000	<u>15,000.</u>
Rents and Royalties	28,000	<u>24,000.</u>
Other Reimbursibles.....	183,200	<u>120,000.</u>
TOTALS.....	\$4,987,219	<u>\$4,593,012.</u>

SECTION 11. That for the purpose of defraying the expenditures and liabilities of the several other funds of the City of Menominee for the fiscal year here-to-fore mentioned and to meet the deficiencies of these funds for the past fiscal year and former years, if any, there is hereby provided for and appropriated the following sums:

Major, Local Street, and Trunkline Maintenance ~~\$2,049,496.~~ \$848,000.; Cemetery Fund ~~\$236,445.~~ \$171,174.; Rubbish ~~\$548,935.~~ Solid Waste \$628,270.; Library ~~\$422,577.~~ \$401,458.; Water/Sewer Utility ~~\$2,974,489.~~ \$2,633,178.; Special Revenues ~~\$384,511.~~ \$227,750.; Debt Service ~~\$612,011.~~ \$620,254.; Other Funds ~~\$1,950.~~ \$5,500.; River Park ~~\$132,731.~~ \$126,838.; and Marina ~~\$525,220.~~ \$590,789.

The objects and purposes for which the amounts appropriated in this Section are as follows:

Major, Local Street and.....	\$2,049,496.	<u>\$848,000.</u>
Trunkline Maintenance Expenses		
Cemetery Expenses	236,445.	<u>171,174.</u>
Rubbish <u>Solid Waste</u> Expenses	548,935.	<u>628,270.</u>
Library Expenses.....	422,577.	<u>401,458.</u>
Water/Sewer Utility Expenses	2,974,489.	<u>2,633,178.</u>
Special Revenues.....	384,511.	<u>227,750.</u>
Debt Service	612,011.	<u>620,254.</u>
Other Funds	1,950.	<u>5,500.</u>
River Park.....	132,731.	<u>126,838.</u>
Marina	525,220.	<u>590,789.</u>

SECTION 12. The Manager and City Council are hereby authorized to make such transfers as deemed necessary within the limits of applicable law.

SECTION 13. This ordinance shall take immediate effect.

PASSED AND APPROVED: MAY _____, 2011

A motion was made by Council Member Organ and seconded by Council Member Fernstrum to adopt the foregoing ordinance as amended.

AYES: Hudon, Krah, Mick, Organ, Plemel, Pohlmann, Walker, Williams, and Fernstrum
 NAYS: None

This motion was carried unanimously.

The following amended resolution was considered next:

Moved by Council Member Mick and supported by Council Member Plemel that the request to transfer ownership of 2010 Class C licensed business with Dance Permit, located at 425 First, Menominee, MI 49858, Menominee County, from Ebco, Inc. to Bay View Lounge, LLC request to add entertainment permit done in field.

be considered for approval.

It is the consensus of this legislative body that the application be recommended for issuance.

A motion was made by Council Member Mick and seconded by Council Member Plemel to adopt the foregoing resolution. This motion was carried unanimously.

A motion was made by Council Member Plemel and seconded by Council Member Mick to approve Amendment No. 1 to the Engineering Agreement with Wilcox Professional Services for the US-41 project. This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to approve Change Order No. 1 for the US-41 wastewater work increasing the contract amount by \$4,663.29. This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Plemel to approve Change Order No. 1 for the US-41 water main work increasing the contract amount by \$43,362.71. This motion was carried unanimously.

A motion was made by Council Member Williams and seconded by Council Member Plemel to approve payment of the US-41 wastewater project invoices in the amount of \$12,357.50. This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to approve payment of the US-41 water project invoices in the amount of \$52,927.95. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Plemel and seconded by Council Member Williams to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Williams to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

**CITY OF MENOMINEE, MICHIGAN
SPECIAL COUNCIL PROCEEDINGS
MAY 23, 2011**

A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, May 23, 2011 at 8 a.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: Council Member Mick (excused)

PRESENT: 8 ABSENT: 1

A motion was made by Council Member Plemel and seconded by Council Member Williams to excuse Council Member Mick from the meeting. This motion was carried unanimously.

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Call meeting to order.
- 2) Pledge of allegiance to the flag.
- 3) Roll call.
- 4) Public comment.
- 5) Schedule a public hearing on the proposed sidewalk cafe ordinance (M.O.C. 7:6).
- 6) Resolution authorizing the City Manager to apply for a Community Oriented Policing Services ("COPS") Grant.
- 7) Resolution directing the City Manager to waive the bid requirements and accept the proposal submitted by Wilcox Professional Services to provide the Preliminary Engineering Report, the Environmental Report, and the USDA Funding Application for the M-35 Water and Sanitary Sewer Project.
- 8) Public comment.
- 9) Adjourn.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Williams and seconded by Council Member Plemel to close the public comment session. This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to schedule a public hearing (for the next regular meeting) on the proposed sidewalk café ordinance.

AYES: Hudon, Krah, Organ, Plemel, Pohlmann, Walker, Williams, and Fernstrum
NAYS: None

This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the following resolution:

RESOLUTION FOR SUBMISSION OF A
COMMUNITY ORIENTED POLICING SERVICES "COPS"
GRANT APPLICATION

WHEREAS, the City of Menominee desires to utilize federal funding to help develop and expand our police force for the safety and security of the public; and

WHEREAS, city staff has prepared an application to the U.S. Department of Justice, Office of Community Oriented Policing Services for funding that would add one patrol officer to the city police force; and

THEREFORE, BE IT RESOLVED, the City of Menominee will submit an application for funding to the U.S. Department of Justice, Office of Community Oriented Policing Services for an amount equal to three years of federal funding and one additional year of city funding for one patrol officer;

AND FURTHER RESOLVED, that City Manager Michael Cramer is authorized to sign the application on behalf of the City of Menominee.

This motion was carried unanimously.

A motion was made by Council Member Plemel and seconded by Council Member Walker to adopt the following resolution:

RESOLUTION DIRECTING THE CITY MANAGER
TO WAIVE BID REQUIREMENTS FOR
M-35 WATER AND SANITARY SEWER PROJECT

WHEREAS, it is necessary for the City of Menominee to contract for professional engineering services for the initial stage of the M-35 Water and Sanitary Sewer Project;

WHEREAS, the City of Menominee has an ongoing (satisfactory) relationship with Wilcox Professional Services for similar work on the US-41 Water and Sanitary Sewer Project;

WHEREAS, time is of the essence and preliminary design, environmental reporting and application for USDA Funds is needed to fund and authorize the construction of said project with the Michigan Department of Transportation; and

WHEREAS, city staff will prepare a Request for Proposal or Qualifications and establish a formal bidding process for the construction design and project oversight for the remainder of said project; and

THEREFORE, BE IT RESOLVED, the City of Menominee will waive the formal bid requirements on the initial stage of said project and award the preliminary design, environmental reporting and application for USDA Funds contract to Wilcox Professional Services in the amount of, not to exceed, \$9,500.00;

AND FURTHER RESOLVED, that City Manager Michael Cramer is authorized to sign said professional services agreement on behalf of the City of Menominee.

This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krahn opened the public comment session.

Scott Hornick, 714-14th Avenue, spoke regarding sidewalk repair that is needed. Mr. Hornick would like the city to remove the trees in the city planting bed and the sidewalk on the property line and allow him to replace the sidewalk at the edge of the curb. Mr. Hornick contends that he could maintain the area better if this was done. Attached is documentation of the issue and his request.

A motion was made by Council Member Plemel and seconded by Council Member Williams to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Williams to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Bay Area Medical Center – Board Vacancy
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY	
BAMC Board of Directors is requesting Menominee County to ratify the appt. of Ms. Marc Jamo to fulfill the remainder of Mr. Hodge’s term on the Board of Directors. (term expires Jan. 2014)	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

BAY AREA MEDICAL CENTER



June 30, 2011

James Furlong, Chair
Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

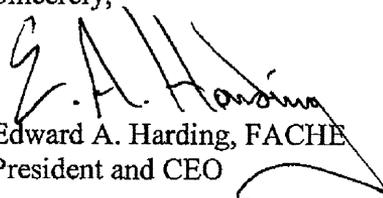
Re: Hospital Board Vacancy

Dear Mr. Furlong:

Jim Hodge, a member of the BAMC Board of Directors since 2001, tendered his resignation from the Board effective May 31, 2011. At its meeting on June 30, 2011, the Board of Directors unanimously nominated Marc Jamo, a reserve member of the Board of Directors since February 2011 and a member of our Board's Finance Committee, Audit Committee and Joint Conference Committee, to fulfill the remainder of Mr. Hodge's 4-year term, which ends in January 2014. Ms. Jamo resides in the city of Menominee.

As directed by the Board of Directors, I respectfully submit Marc Jamo's name for ratification as a Director on the Bay Area Medical Center Board. If you have any questions, please contact me at 715-735-8082.

Sincerely,


Edward A. Harding, FACHE
President and CEO

c: Brian Bousley, Menominee County Administrator
Marc Kleiman, County Clerk
BAMC Board of Directors

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	County Board By-law Revisions
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Certain portions of the by-laws have been discussed by the Executive Committee and are being forwarded to the county board for discussion. Changes are as shown.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY	
UPCAP is requesting the county board to agree on the 2012 Annual Implementation Plan in a resolution.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

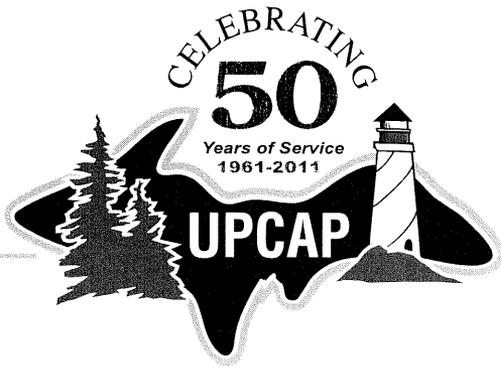
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Upper Peninsula Area Agency on Aging

P.O. Box 606 • Escanaba, Michigan 49829
906 786-4701 • Fax 906 786-5853
www.upcap.org

June 30, 2011

Mr. Marc Kleiman, County Clerk
Menominee County Board of Commissioners
839 10th Avenue
Menominee, MI 49858

Dear Mr. Kleiman:

Enclosed please find a final copy of the U.P. Area Agency on Aging's (UPAAA) FY 2012 Annual Implementation Plan for services to Upper Peninsula Elderly as required by the Michigan Office of Services to the Aging (OSA).

Although your county is not required to take any action on the plan, if you choose to support the plan, I have enclosed a sample resolution. We ask that you return the resolution before July 30, 2011 so that we may forward these to OSA within their required time frames.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan Mead".

Jonathan Mead
Executive Director

Enc.

cc: Mr. Bernard Lang

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

RESOLUTION 2011-15

U.P. AREA AGENCY ON AGING FY 2012 AREA PLAN/ANNUAL IMPLEMENTATION PLAN

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, has developed and is operating under a Multi-Year (FY 2010-2012) Area Plan that provides funding for programs for services to older adults in the Upper Peninsula; and

WHEREAS, the Multi-year Area Plan has been approved by all 15 counties of the Upper Peninsula; and

WHEREAS, the U.P. Area Agency on Aging is required to submit an Annual Implementation Plan which updates the Multi-Year Plan; and

WHEREAS, the UPCAP Board of Directors unanimously approved the Proposed, updated Annual Implementation Plan; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the Annual Implementation Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging FY 2012 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

James Furlong, Board Chairperson

Marc Kleiman, County Clerk

Date

Date

James Furlong - Chairperson

Bernie Lang - Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	UP 9-1-1 ~ PSIC Grant R8-05
DEPARTMENT:	E 9-1-1
ATTACHMENTS:	Yes
SUMMARY	
<p>The UPA has requested a PSIC Grant. They are asking the participating counties to advance cash. Menominee County is asked to advance \$30,561 to UPA, until the reimbursements are received through the grant process. E 9-1-1 has this amount available in the Capital Outlay Account 266-235-970.00</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



June 8, 2011

U.P. PSAP Directors,

Last week the UPA Finance Committee met to discuss PSIC Grant R8-05 which is now being swiftly implemented. Attached are two spreadsheets that reflect the current financials. The first spreadsheet lists the expenses paid to date. The second provides an estimate for PSAP counties forthcoming obligations and their required match amount needed to secure their share of grant funds. Both the obligations (including a recommended cash advance) and required match amounts (highlighted in yellow) were based on a formula which used the number of proposed new stations to be added in each PSAP as a result of the PSIC Grant R8- 05.

Through the consolidated efforts of the UPA, we were able to identify \$44,265 in soft match to date. This was mostly achieved by the nearly 1,000 hours dedicated to Planning, Coordination, and Acquisition Planning. We have more than enough match hours for the \$177,427 PSIC cash expended to date.

The most pressing issue at this time is the immediate payment of \$320,887 due to Sungard. This money would be reimbursed to the UPA once we have documented the necessary match (just over \$80,000). This will take a few months. In the meantime, we are hoping that PSAP counties are in a position to help deal with cash flow issues and provide a cash advance to UPA until reimbursements are received. There are suggested amounts listed on the spreadsheet for each county. **This cash advance will be returned to the respective counties.**

The cash advance you provide now is separate from the required match. The match, which is highlighted in yellow (two amounts), is required for each county to obtain their share of the grant funds. It may be in the form of inkind or cash. Cash is not recommended since every county will be involved in building the CAD databases. Staff time for these efforts is eligible for the match. Counties may also have projects that they have already paid for that can help meet the required match.

The total amount of cash commitment on behalf of each PSAP is highlighted in red and is what should be planned for as a contingency.

Please review the suggested cash advance amounts for your county and contact me at your earliest convenience, but no later than July 8, 2011 the amount your county would be able to "loan" to UPA for cash flow purposes.

If you have any questions please feel free to contact me. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Jonathan Mead". The signature is written in dark ink and is positioned below the word "Sincerely,".

Jonathan Mead
Administrative Agent/Secretary

	Alger	Chippewa	Delta	Dickinson	Iron	Marquette	Menominee	Negaunee	Totals
CAD workstations									
Original Order	2	4	3	3	3	5	3		23
Original Cost	72,702	145,405	109,053	109,053	109,053	181,756	109,053		836,075
Original Match	18,176	36,351	27,263	27,263	27,263	45,439	27,263		209,018
Original Maintenance	7,731	15,461	11,596	11,596	11,596	19,326	11,596		88,902
New Order	2	4	3	2	3	5	2		21
New Cost (approx)	72,702	145,405	109,053	72,702	109,053	181,756	72,702		763,373
New Match (approx)	18,176	36,351	27,263	18,176	27,263	45,439	18,176		190,844
New Maintenance (approx)	7,731	15,461	11,596	7,731	11,596	19,326	7,731		81,172
Network									
10 Mbps	100 Mbps	45 Mbps	45 Mbps	45 Mbps	100 Mbps	10 Mbps			
One-time cost	1,775	1,525	1,525	1,525	1,525	1,525	1,525		10,925
Match	444	381	381	381	381	381	381		2,730
Annual Recurring	19,728	18,528	15,528	15,528	15,528	15,528	13,728		114,096
Contingency of \$50K	4,762	9,524	7,143	4,762	7,143	11,905	4,762		50,000
Original One-Time Cost	22,967	45,428	34,166	34,166	34,166	56,690	34,166		261,749
New One-Time Cost	23,382	46,256	34,787	23,319	34,787	57,725	23,319		243,574
Cash due immediately	30,561	61,121	45,841	30,561	45,841	76,402	30,561		320,887

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Michigan Association of Counties – Membership Dues
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY	
<p>We've received the Membership dues invoice for services provided to us from MAC. This amount is budgeted in the current budget. The membership dues cover July 1, 2011 to June 30, 2012.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Michigan Association of Counties

935 N. Washington Ave.
Lansing, MI 48906

Voice: 800-258-1152

Fax: 517-482-4599

Bill To:

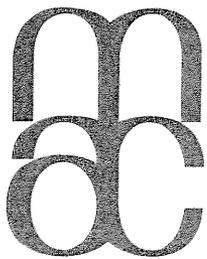
Menominee County
839 10th Avenue
Menominee, MI 49858

2012 County Dues Invoice

Description	Amount
<p>2012 Menominee County Membership Dues</p> <p style="text-align: center;">Fiscal Year 2011-2012 July 1, 2011 - June 30, 2012</p>	5,543.46
	Subtotal 5,543.46
	Sales Tax
	Total Invoice Amount 5,543.46
	Payment/Credit Applied
	TOTAL 5,543.46

www.micounties.org

An alliance of county commissioners working together to improve local government.



**MICHIGAN
ASSOCIATION
OF COUNTIES**

935 North Washington Avenue
Lansing, Michigan 48906
800.258.1152 Fax 517.482.4599
www.micounties.org

Timothy K. McGuire, Executive Director

July 6, 2011

Dear Menominee County Board of Commissioners:

Over the past several years, MAC has steadily increased its power in the legislative arena, becoming the strongest local government advocacy association. Our legislative staff has more than 65 years of combined legislative experience and has developed essential contacts in all levels of state government. Over the last few elections, MAC has made it a priority to assist county commissioners in seeking state offices. The result is 40 current House and Senate members from county commissions.

As a result of those successful partnerships with the legislature, Michigan counties are finding that they are benefiting financially from our legislative gains. From stopping future unfunded mandates, to attaining a larger share of revenue sharing, we strive to save you money. Nationally, MAC recently worked with NACo to attain \$375 million in federal Payment in Lieu of Taxes (PILT) payments for counties, the largest amount ever appropriated.

In the recently signed 2012 budget, MAC fought for Menominee to receive a projected **\$263,057** in revenue sharing rather than allowing the legislature to make all county revenue sharing incentivized.

In addition to the legislative benefits you receive, the MAC Service Corporation provides valuable services to counties and county entities. Our services have saved our participants thousands of dollars. Our Michigan Counties Workers Compensation Fund (MCWCF) returned \$2.2 million to its members last year alone. The other services include administration of BCBSM, US Communities purchasing program, Abilita Telecommunications Consulting, Nationwide Retirement Solutions, Mutual of Omaha, American Fidelity, The State of Michigan Optional Benefits Program, and AAA of Michigan.

With your membership in MACSC, last year Mecosta County received a MCWCF dividend of **\$39,063** and the Menominee/Delta Health Department received **\$1,774**. Combine that with your revenue sharing appropriation, and **your membership with MAC recently provided you a total of \$303,894!**

Lastly, for more than five years, MAC's Grants Service Program has assisted counties in obtaining more than \$4.5 million in grants from such environmental and public safety programs as brownfield

assessments, Byrne/JAG grants and COPS grants, with much more on the way. Counties can only take advantage of this free service as members of MAC.

We hope that your membership with MAC has proven to be as useful to you as it is to us in our efforts in Lansing. Thank you very much for your support.

Sincerely,

A handwritten signature in cursive script that reads "Timothy K. McGuire". The signature is written in black ink and is positioned above the printed name.

Timothy K. McGuire

Executive Director

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	MSU ~ Memorandum of Agreement
DEPARTMENT:	Finance Committee
ATTACHMENTS:	Yes
SUMMARY	
<p>The Commissioners have to decide whether Menominee County will continue to fund the MSU program for FY2012. A copy of the proposed plan and agreement is enclosed.</p>	
RECOMMENDED MOTION	

Submitted by: Brian Bousley

 07/08/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY

	2011 Budget	2012 Base MoA	2012 Optional	2012 MOA
Wages - Support staff 1-FTE ** Also works for Building Code Department and Fair Manager and District 1 Administrative Support	\$32,566	\$34,758	\$0	\$34,758
Fringe - Support staff	\$26,919	\$35,491	\$0	\$35,491
Operating dollars for Educators and 4H:				
Supplies	\$3,000	\$0	\$0	\$0
Equipment	\$500	\$0	\$0	\$0
Agriculture Testing/Diagnostics	\$500	\$0	\$0	\$0
Forestry Testing/Diagnostics	\$300	\$0	\$0	\$0
Other Operating Expenses	\$300	\$0	\$0	\$0
4H Supplies	\$300	\$0	\$0	\$0
Telephone/Internet	\$1,500	\$0	\$0	\$0
Computer Hardware/Software	\$400	\$0	\$0	\$1,500
Computer Services	\$600	\$0	\$0	\$0
Travel				
(Agriculture \$2800, 4-H \$1,000, Snap-Ed \$800)	\$4,600	\$0	\$0	\$0
Equipment Repair/Maintenance	\$1,000	\$0	\$0	\$0
Copier Rental/Lease	\$5,000	\$0	\$0	\$0
Operating dollars for county support staff	\$0	\$0	\$0	\$0
4H PA Sheryl Schrot 4-H EE	\$28,020	\$0	\$0	\$0
4H PA fringe		\$0	\$0	\$0
Additional Educator(s) (specify position requested, not individual Educator)	\$0	\$0	\$0	\$0
Additional Prog Instructors (specify FTE's and function)	\$0	\$0	\$0	\$0
Base MOA Assessment	\$0	\$38,209	\$0	\$38,209
Charge back: Water	\$400	\$400	\$400	\$400
Charge back: Sewer	\$400	\$400	\$400	\$400
Charge back: Electric	\$2,700	\$2,700	\$2,700	\$2,700
Charge back: Natural Gas	\$1,600	\$1,600	\$1,600	\$1,600
Charge back: Trash Removal	\$650	\$650	\$650	\$650
TOTAL	\$111,255	\$114,208	\$5,750	\$115,708
COUNTY ALLOCATED FUNDING:	\$111,255			

2010 Census Population: 24,029

Staff housed in county	MSUE paid	County paid	Grant paid	Comments
Sheryl Schrot, EE, 4H, 1 FTE 60/40 MSU	X	X		MSU
Steph Bruno, PI, SnapEd, 1 FTE			X	MSU
Mike Erdman, DC, 1 FTE	X			MSU
Kandace Curran, Office Manager, 1 FTE		X		County
	\$143,532	\$99,110	\$51,666	

Agreement for Extension Services provided by
Michigan State University

Michigan State University Extension ("MSUE"), in collaboration with _____ County ("County") are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes:

- Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
- Preparing Michigan's Children & Youth for the Future
- Greening Michigan: Leveraging Natural and Human Assets for Prosperity
- Improving the Health & Nutrition of Michigan's residents

MSUE and the County have a long history of working cooperatively to deliver Extension services. We agree to each contribute resources to continue the delivery of Extension services in the County.

I. Basic Contributions. Generally, each of us agrees to contribute the following:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes by residents in your County. This includes access to educators appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension educators' salaries and benefits. At least one extension educator will be assigned to your County. The County may contract for additional extension educators at additional cost.
3. A 4-H program coordinator will be assigned for at least .5 FTE to the County, with up to 3.0 FTE assigned based on the youth population of the County. The County may contract for additional FTE employees at additional cost.
4. Administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty ("Personnel") who provide programming to counties. Operating expenses include, for example, travel reimbursement, professional development and communications costs.
5. Supervision of the Personnel providing services to the residents of the county.
6. Supervision of County clerical staff assigned to the County Extension office, if desired.
7. Reporting at least once per year on the scope of services provided, the audiences served, and the impacts of programs delivered by MSUE in the County.

B. The County will provide:

1. Office space for a County Extension office. The office will include space for at least one extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office and meeting space must be at least comparable to the average office space used by County employees. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.

Name County _____
Year

II. Funding

- A. MSU will pay the salary and benefits of the Personnel and the cost of the administrative oversight. These funds will be provided and disbursed within the University.
- B. The County will directly pay for the cost of the clerical staff (salary and benefits) and the general operating costs of the Extension office (see Appendix B).
- C. The County will provide funds to an annual assessment (see Annual Work Plan) that will be charged to the county and administered by MSU. The assessment will fund the operating expenses of the Personnel including the 4-H coordinator and the salary and fringe benefits of the 4-H coordinator position. The operating costs to be funded from the annual assessment are included in Appendix B. The assessment will be reviewed annually by MSU in consultation with the county.

III. Specific Contributions

Specific contributions and terms specific to the County are listed on Exhibit A, which is attached. Exhibit A will be updated annually to reflect the commitments for the upcoming year.

IV. Term and Termination

This agreement is effective on _____ and terminates on _____ (5 yrs later). Either MSUE or the County may terminate this agreement, with or without cause, with 120 days written notice.

V. General Terms

- 1. Independent Contractor. The University is an independent contractor providing services to the County. The County and the University do not have the relationship of legal partners, legal partners, joint venturers, principals or agents. MSUE Personnel have no right to any of County's employee benefits.
- 2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
- 3. Assignment. This agreement is non-assignable and non-transferable.
- 4. Entire Agreement. The agreement, with its Exhibit A, is the entire agreement between MSUE and the County, superseding all previous agreements, for the subject matter of this Agreement. The agreement can only be modified in writing signed both MSUE and the County.
- 5. No Third Party Beneficiaries. The agreement is solely for the benefit of MSUE and the County. It does not create any benefit or right for any other person, including residents of the County.

The individuals signing below each have authority to bind MSU and the County, respectively.

MICHIGAN STATE UNIVERSITY

_____ COUNTY

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

_____ County _____
Name Year

EXHIBIT A

Annual Work Plan

A. Specific Contributions by MSUE:

1. 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.
2. ____ additional extension educators at ____ (FTE * rate).
3. ____ 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.
4. ____ additional 4-H program coordinators at ____ (FTE * rate).
5. Administrative oversight included in annual assessment.
6. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.
4. The Assessment Fee of _____ and _____ for additional personnel, as described above in Section A.

C. Assessment to County:

For the period _____ to _____, the County shall pay to MSUE \$ _____, which is the cost of the assessment plus any additional Personnel Costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824

Name County _____
Year

Appendix B
Specification of the Allocation of Costs

Annual assessment funds will cover

- salary and fringe for 4-H Coordinator
- travel required by academic educator and/or paraprofessional staff, including the 4-H Coordinators
- computer
- cell phone costs
- expenses associated with programmatic work

County will be expected to provide

- office space
- utilities for office space
- at least one landline for phone service
- any computer needs of the clerical staff
- any travel the clerical staff may need to carry out as part of their work assignment
- other expenses associated with direct constituent service requests

Name County Year

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Goals for FY 2012
DEPARTMENT:	Finance Committee
ATTACHMENTS:	Yes
SUMMARY	
<p>The Finance Committee wants to try to get some goals into the budget for the FY2012. Discussion on what goals to budget for.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Commissioner Goals for the 2011-2012 Fiscal Year Projects

Com. Furlong's goals:

1. Constructing a vestibule on the west entrance to the courthouse.

Approximate cost of: \$35,000

2. Moving the County Administrator's office to a better location.
3. Continue looking into options for a county road program.

Com. Pearson has one primary goal:

1. To get more public involvement in county government

County Board Meetings On the Web: Approx. Cost \$3,000

Com. Lang goals:

1. Would like the bell from the courthouse bell tower properly displayed in a gazebo on the front lawn of the courthouse.

Historical Society looking into ways to fund

2. Would like to see the county finish the restoration work that was started on the bell tower.

Approx. Cost for Reproduction of Decorative Window Frames \$16,000

3. Concerned about the space needs of the county.
4. Would like to see a tighter budget time table this year

Com. Jasper agreed with the ideas from Com. Furlong and Com. Lang.

1. Would like to see Menominee County do something with the red brick building next to the Meyer Township Hall. He suggested possibly tearing it down and putting in a parking lot.

Grants are being obtained for the demolition of the building

2. Like to see the board invite the representatives from the mine to a meeting to find out what their intentions are.
3. Would also like to look into Employee Insurance cost

Com. Meintz's goals:

1. To continue to work on the Three Way Road Program.
2. Look at addressing the space needs of Menominee County possibly with the Mellen school in Wallace, or the Daggett School building.
3. Like to see any unfinished projects finished.
4. Agrees with the need to build a vestibule on the courthouse entrance

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on June 30, July 1 & 5, 2011 in the amount of \$162,010.37.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

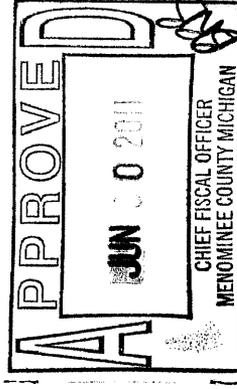
Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

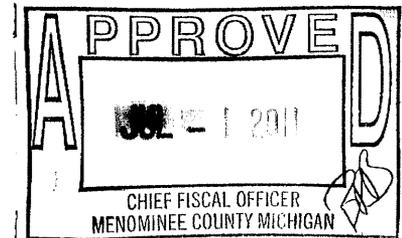
MENOMINEE COUNTY
Check Register Report

Check	Vendor Name	Vchr#	Vendor's Ref#	Description	Status	Debit Account	Check Date	\$Amount	CheckAmount\$
Check Date: 6/30/2011 - 6/30/2011 Bank Account: General - General									
86029	Mastercard				Open		06/30/2011		\$0.00
		18596		Sam's Club		101-301-755.00		\$51.99	
		18596		Cellcom		101-301-850.00		\$31.75	
		18596		McDonalds		101-301-860.00		\$12.91	
		18596		Wendy's		101-301-860.00		\$17.13	
		18596		Clarion		101-301-860.00		\$24.57	
		18596		Bonanza		101-301-860.00		\$35.24	
		18596		American Aluminum		101-301-881.01		\$60.00	
		18596		Superior Touchless		101-301-981.00		\$8.00	
		18596		Cabella's		101-332-755.00		\$499.91	
		18596		Shanty Creek Resort		205-315-860.00		\$149.00	
		18596		Shanty Creek Resort		205-315-860.00		\$119.00	
		18596		Holiday gas		205-315-860.00		\$42.09	
86030	Mastercard				Open		06/30/2011		\$1,082.74
		18596		Interest Charged		101-301-755.00		\$15.58	
		18596		Interest Charged		205-315-755.00		\$15.57	
Total General									\$1,082.74
Grand Total:									\$1,082.74

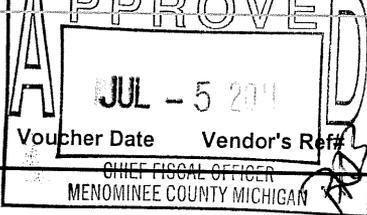


**MENOMINEE COUNTY
Claims Audit Report**

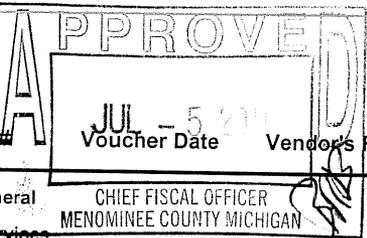
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Blue Cross Blue Shield of MI								
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	101-103-712.00	62,097.34		\$107,476.45
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	205-315-712.00	13,925.33		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	205-316-712.00	1,639.67		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	208-751-712.00	2,732.75		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	266-325-712.00	3,139.99		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	266-326-712.00	1,355.33		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	271-790-712.00	6,968.57		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	296-663-712.00	1,639.67		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	701-000-231.09	1,324.98		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	701-000-231.08	2,049.56		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	704-000-232.00	9,844.23		
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	701-000-231.09	759.03		
Total Amount for Bank Account: General								\$107,476.45



**MENOMINEE COUNTY
Claims Audit Report**

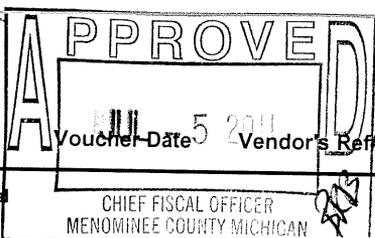


Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Alcohol & Other Drug Services - S905 US 41								
18605		6/29/2011	4545	Prime for Life (N.T.)	296-668-835.00	50.00		\$50.00
AT&T - Aurora, IL								
18575		6/19/2011	906863202306	June 19 - July 18, 2011	101-103-850.00	562.94		\$1,906.69
18576		6/19/2011	906863444106	June 19 - July 18, 2011	101-103-850.00	938.82		
18580		6/19/2011	906863661406	June 19 - July 18, 2011	266-325-850.00	404.93		
AUTOMOTIVE SUPPLY COMPANY								
18642		6/24/2011	M080278103	Washer Fluid (x12)	205-315-934.02	24.00		\$24.00
Cellcom Wisconsin RSA 04								
18604		6/5/2011	62006	Cellular Services	101-132-850.00	20.03		\$634.62
18604		6/5/2011	62006	Cellular Services	296-664-850.00	60.47		
18604		6/5/2011	62006	Cellular Services	296-665-850.00	23.45		
18620		6/27/2011	705649	Cellular Services	101-426-755.00	12.49	x	
18620		6/27/2011	705649	Cellular Services	101-301-850.00	518.18	x	
CLOVERLAND PAPER CO								
18568		6/24/2011	95624	Kitchen Towels	101-265-755.01	48.92		\$374.03
18569		6/24/2011	95622	Towels & Liners	101-265-755.01	74.87		
18615		6/24/2011	95623	Lysol Cleaner & Spray, Vinyl Gloves	101-301-770.00	250.24		
COMMUNITY ACTION AGENCY								
18586		6/23/2011	Tax Collection	Senior Citizen Tax Collection through 6/	285-672-801.00	34,300.43		\$34,300.43
Concerned Associates								
18593		6/29/2011	2141	EAP 8/1/11 - 10/31/11	101-103-801.00	1,079.00		\$1,079.00
Cooper Office Equipment								
18581		6/13/2011	73838	Parole Office - Base Quarterly Rate	101-131-931.00	120.00		\$120.00
Country Mile Document Destruct								
18579		6/22/2011	11007	Shredding Documents	101-265-801.00	261.56		\$261.56
Cozy's Polaris								
18627		6/7/2011	016181	Oil Change & Battery	101-332-755.00	192.93		\$394.39
18628		6/7/2011	16182	Oil Change & Battery	101-334-755.00	201.46		
Dennis-Ruleau, Dawn								
18611		6/30/2011	4551	Crisis Intervention - June 2011	296-668-801.00	640.00		\$640.00
Don's Stump Grinding								
18594		6/27/2011	Stump Removal	Shakey Lakes Park - Stump Removal (p	208-751-930.04	1,180.00		\$1,180.00
EICKMEYER HEATING & SHEET ME								
18577		6/23/2011	1560	Trouble Shoot Air Conditioning Unit - Cr	101-265-934.00	187.50		\$187.50
Fox Valley Technical College								
18622		6/28/2011	TPB0000115881/FY10	Training - Nast & Rye-Lindberg	101-301-881.00	390.00		\$390.00
Gallardo, Amy								
18609		6/30/2011	Reimbursement	Supplies - Community Garden	296-667-801.01	15.07		\$125.07
18610		6/30/2011	4550	Community Service - Mentor	296-668-801.00	110.00		
HANNAHVILLE TRIBAL POLICE DEPT								
18583		6/14/2011	1210	Service - M.L. Smith	101-267-804.00	25.00		\$25.00
Hartz, John								
18561		6/27/2011	Per Diem	Twin County Airport Commission - June	101-101-860.08	100.00		\$104.60
18562		6/27/2011	Reimbursement	Mileage - June 2011	101-101-860.08	4.60		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Hi Tec Building Services							
18565	6/30/2011	1105	June 2011	101-265-801.00	1,580.00		\$1,580.00
J S ELECTRONICS, INC.							
18625	6/14/2011	16538	Reprogrammed Minitor IV pager - Cavill	101-331-755.00	38.56		\$164.56
18626	6/9/2011	16536	Pager Maintenance	101-331-755.00	58.00		
18632	6/14/2011	16540	Battery for portable radio (Helfert)	205-315-934.01	68.00		
Jerzyk, Audrey							
18564	6/28/2011	Reimbursement	Mileage - June 2011	208-751-860.00	13.26		\$13.26
Kleiman, Marc							
18578	6/29/2011	Reimbursement	Mileage - 6/28/11	101-215-860.00	49.47		\$49.47
Koehne							
18567	6/27/2011	35017	2002 Jeep Liberty - Oil Change	101-265-981.00	19.95		\$19.95
LANG BERNARD							
18612	6/30/2011	Reimbursement	Mileage - June 2011	101-101-860.01	368.73		\$368.73
Maus, Sarah							
18658	6/30/2011	Reimbursement	Post Office Mileage (April 1 - June 30, 2	101-253-860.00	15.00		\$15.00
Maximus, Inc.							
18585	6/16/2011	101338.01.03-002	Preparation of PA's DHS-286 Billings-2r	101-267-801.00	700.00		\$700.00
MEIERS SIGNS INC							
18643	6/23/2011	25878	Vinyl Lettering to Patrol Car	205-315-934.02	390.00		\$390.00
Michigan Townships Association							
18597	6/28/2011	Dues	MTA dues for July 1, 2011 to June 30, 2	101-103-802.00	350.00		\$350.00
MILLERS ACTION OFFICE SUPPLY I							
18589	6/28/2011	078484	Treasurer's Office - Mailers	101-253-727.00	39.99		\$39.99
Noble Medical, Inc.							
18606	6/22/2011	64312	Drug Screen Supplies	296-668-835.00	291.03		\$291.03
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES							
18621	6/22/2011	mecosh-47	PPCT Instructor Re-Certification (Double	101-301-881.00	440.00		\$810.00
18630	6/22/2011	mecosh-46	PRISM Weapons Simulator (x16)	205-315-881.03	80.00		
18631	6/22/2011	mecosh-45	Precision Driving Update (x5)	205-315-881.03	290.00		
Office Depot, Inc.							
18582	6/15/2011	568002072001	Annex - Envelopes	101-261-727.00	64.83		\$80.12
18584	6/17/2011	568460267001	District - Pens & Rubberbands	101-136-727.00	15.29		
Pan-O-Gold Baking Co.							
18618	6/14/2011	00040683116502	Inmate Groceries	101-301-770.00	44.80		\$88.62
18619	6/25/2011	00040683117204	Inmate Groceries	101-301-770.00	43.82		
Pearson, Jim							
18563	6/28/2011	Reimbursement	Mileage - June 2011	101-101-860.03	216.01		\$216.01
PHDM							
18588	6/22/2011	42327	Court Ordered Testing	101-131-807.00	65.00		\$65.00
Quill Corporation							
18613	6/22/2011	5032450	Sharpies, Markers, Envelopes	101-301-727.00	95.70		\$295.59
18614	6/16/2011	4936518	Computer Monitor	101-301-727.00	149.99		
18629	6/16/2011	4923603	Markers, Batteries, Ruled Pads	205-315-727.00	49.90		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Randall Phillipps								
18560		6/29/2011	2005-11350-DM	Court Appointed Legal - Holstrom	101-132-807.00	37.50		\$150.00
18600		6/30/2011	2003-10402-DP	Court Appointed Legal - Barstow	101-131-807.00	12.50		
18601		6/3/2011	98-8669-DP	Court Appointed Legal - LaCombe	101-131-807.00	25.00		
18602		6/30/2011	05-11249-DS	Court Appointed Legal - Anderson	101-131-807.00	25.00		
18603		6/30/2011	2007-12208-DP	Court Appointed Legal - Tanguay	101-131-807.00	50.00		
Reinhart Foodservice								
18616		6/23/2011	952090	Inmate Groceries	101-301-770.00	904.03		\$1,041.01
18617		6/23/2011	952122	Inmate Groceries	101-301-770.00	136.98		
Strisar, Mary Lou								
18587		6/27/2011	2011-081-MI	Court Appointed Legal - Bertrand	101-148-807.00	40.00		\$40.00
Time Warner Cable								
18572		6/20/2011	004-700185701-001	June 25 - July 24, 2011	101-103-851.01	329.95		\$329.95
Tire Trax								
18633		6/27/2011	2806	Wipers, Oil Change, Rotate Tires	205-315-934.02	51.60		\$436.60
18634		6/10/2011	2800	Oil Change	205-315-934.02	25.00		
18635		6/1/2011	2472	Oil Change & Rotation	205-315-934.02	35.00		
18636		6/1/2011	2471	Oil Change & Rotation	205-315-934.02	35.00		
18637		6/6/2011	2483	Oil Change & Repair Right Front Tire	205-315-934.02	40.00		
18638		5/25/2011	2459	Oil Change & Tire Rotation	205-315-934.02	35.00		
18639		5/16/2011	2437	Oil Change & Towing Service	205-315-934.02	155.00		
18640		6/30/2011	3802	Oil Change	205-315-934.02	25.00		
18641		6/30/2011	2484	Oil Change	205-315-934.02	35.00		
U.E.S. COMPUTERS, INC.								
18591		6/24/2011	33203	Juvenile Justice (Brunelle) - Virus Rem	101-103-857.00	65.00		\$200.00
18592		6/27/2011	33092	Performance check on servers due to le	101-103-857.00	35.00		
18623		6/27/2011	33093	Added program onto Theresa's compute	101-301-934.01	65.00		
18624		6/22/2011	33097	Computer Monitor trouble shooting	101-301-934.01	35.00		
UPCAP SERVICES INC								
18570		5/31/2011	1292	Work Crew at Shakey Lakes - May 201	208-751-930.04	150.00		\$150.00
WALTER BROTHERS INC								
18566		6/23/2011	A139639	Nuts/Bolts/Screws	101-265-755.00	14.28		\$14.28
Warner, Fredrick								
18607		6/30/2011	Reimbursement	Mileage - Can Zone & Community Gard	296-668-801.00	97.92		\$281.22
18608		6/30/2011	4548	Can Zone & Community Garden	296-668-801.00	183.30		
Waste Management								
18595		7/1/2011	102-0001089-1856-6	July 2011	101-265-801.00	381.42		\$381.42
Wil-Kil Pest Control								
18573		6/17/2011	1860570	Annex - Commercial Contract	101-265-801.00	30.00		\$60.00
18574		6/17/2011	1860569	Library - Commercial Contract	101-265-801.00	30.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
18571		6/23/2011	1018547860-00000	Bailey House	208-751-920.01	35.73		\$1,667.48
18571		6/23/2011	1018547860-00000	Kleinke Park Street	208-751-920.01	29.00		
18571		6/23/2011	1018547860-00000	Kleinke	208-751-920.01	51.72		
18571		6/23/2011	1018547860-00000	Bailey Park	208-751-920.01	12.64		
18590		6/23/2011	0402047856-00006	Stoney Point	208-751-920.01	33.06		
18598		6/27/2011	0402191663-00001	Health Center - Electricty & Gas	101-265-920.03	423.13		
18598		6/27/2011	0402191663-00001	Health Center - Electricty & Gas	101-265-920.04	38.26		
18599		6/27/2011	0402047856-00004	Commercial Gas	101-265-920.04	1,043.94		

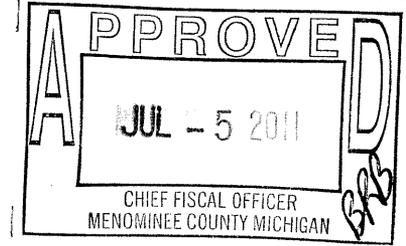
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
-------------	--------	--------------	---------------	-------------	-------------	----------	-------	-------------

Bank Account: General

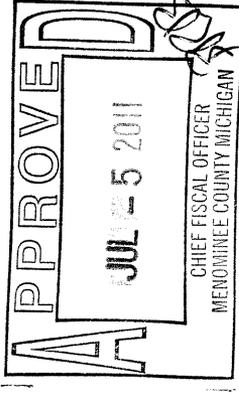
Total Amount for Bank Account: General

\$52,086.18



MENOMINEE COUNTY
Check Register Report

Check	Vendor Name	Vchr#	Vendor's Ref#	Description	Status Debit Account	Check Date	Check Amount
	Check Date: 7/1/2011 - 7/31/2011 Check Number: 86096 - 86096 Bank Account: General - General						
86096	Joel Hensley, RN	18661		May 7 - May 20, 2011	Open 101-301-770.01	07/05/2011	\$1,365.00
Total General							\$1,365.00
Grand Total:							\$1,365.00



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

6/29/11

Menominee County Administrator

[COPY]

Mileage: \$.51/mile ~ effective 01 Jan. 2011

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2011

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
6-2	MI. WKS! 118	101-101-860.01	60.18
6-7	CAA 116	101-101-860.01	59.16
6-14	CO. BD. 3	101-101-860.01	1.53
6-16	COW 3	101-101-860.01	1.53
6-16	CO. BD 3	101-101-860.01	1.53
6-16	MH —	101-101-860.01	—
6-16	MH 144	101-101-860.01	73.44
6-17	URCAP 110	101-101-860.01	56.10
6-24	CO. BD. 3	101-101-860.01	1.53
6-28	SOC. SERV. 3	101-101-860.01	1.53
6-28	CO. BD. 104	101-101-860.01	53.04
6-29	CAA 116	101-101-860.01	59.16
Conference Expenses			
	723	101-101-859.00	
	X .51	101-101-859.00	
	<u>368.73</u>	101-101-859.00	
		101-101-859.00	
		101-101-859.00	

Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed 368.73

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

06-30-11

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
7/5/11
Menominee County Administrator

Mileage: \$.51/mile ~ effective 01 Jan. 2011

*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Mark Jasper ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
6/7/11	Road Comm Meeting 9:00 AM	101-101-860.05	20 Miles
6/7/11	Leisure park 6:30 PM	101-101-860.05	50 Miles
6/20/11	Road Commission Meeting 9:30 AM. Menominee	101-101-860.05	5 Miles
6/28/11	HARRIS C.C.M. 5:30 PM.	101-101-860.05	20 Miles
		101-101-860.05	95 Miles
		101-101-860.05	X 51 CENTS
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			\$48.75

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Mark J. Jasper

Signed

6/28/11

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous board/committee/commission reports, discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):
<input type="checkbox"/>	

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
 TELEPHONE:(906) 753-6343 FAX:(906) 753-2200 www.menomineecounty.com

MONTHLY BUILDING PERMIT REPORT

07/01/2011

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12509-11	06/01/11	MILLER CRYSTAL S	N17585 VEGA RD	MEYER TWP.	\$255.96
Work : 5.MOVED STRUCTURE RELOCATED SPLIT LEVEL HOME AND					011-077-005-20
P12510-11	06/01/11	LANAVILLE MARK & CINDY	N13506 CO RD 551	GOURLEY TWP.	\$146.68
Work : 3.GARAGE 28X32 POLE BUILDING					004-014-008-25
P12511-11	06/06/11	LEIPHART TIMOTHY & CHERYL	16.5 LN	MELLEN TWP.	\$375.00
Work : 12.OTHER GUY WIRE CELL TOWER & RELATED EQUIPMENT ON LESSED					009-110-016-00
P12512-11	06/06/11	DELLISSE MICHAEL A	W5120 BIRCH CREEK R	MENOMINEE TWP.	\$105.00
Work : 7.DECK/PORCH 25X30 FREE STANDING DECK GROUND LEVEL					010-136-018-30
P12513-11	06/07/11	WANGERIN DONALD & DOROTHY	N6413 CO RD 577	MELLEN TWP.	\$135.00
Work : 3.GARAGE ADDITION TO EXISTING GARAGE 1500 SQ. FT					009-290-006-00
P12514-11	06/07/11	LAFAVE JOHN & CYNTHIA	N16191 CO RD 557	HARRIS TWP.	\$118.68
Work : 3.GARAGE 13X42 GARAGE ADDITION					005-008-033-50
P12515-11	06/07/11	DENZINE CHARLENE M	N15972 MAIN ST	SPALDING TWP.	\$121.08
Work : 3.GARAGE 24X24 GARAGE					043-728-004-00
P12516-11	06/10/11	JUNK RANDALL L & JUNK JASON R	CO RD 577	FAITHORN TWP.	\$190.20
Work : 5.MOVED STRUCTURE EXISTING STRUCTURE TO BE USED AS A					003-206-001-20
P12517-11	06/10/11	MILOSTAN ALLAN & JENNIFER	N819 S. P-2 LN	MENOMINEE TWP.	\$148.28
Work : 3.GARAGE ATTACHED GARAGE TO NEW HOME ATTACHED DECK TO NEW HOME					010-028-001-90
P12518-11	06/10/11	ZAHN RAYMOND & JO ELLEN	N12929 CO RD 577	HOLMES TWP.	\$151.80
Work : 3.GARAGE 32X30 GARAGE					006-323-016-00
P12519-11	06/14/11	ANDERSON GARY R & BEVERLY	W5255 CORD 342	MELLEN TWP.	\$87.80
Work : 12.OTHER 16X20 OPEN WALL PAVILION					009-124-017-10

P12520-11	06/13/11	BURKLUND JAMES & DEBRA	N14320 CO RD 577	FAITHORN TWP.	\$128.76
Work :	3.GARAGE	24X28 DETACHED GARAGE			003-103-003-00
P12521-11	06/13/11	NELSON JESSE	GUSTAFSON RD	FAITHORN TWP.	\$150.20
Work :	1.NEW DWELLING	CAMP W/ WOOD SHED ATTACHED			003-209-009-00
P12522-11	06/17/11	CHANEY GARRETT L & MARILU	N1325 RIVER DR	MENOMINEE TWP.	\$124.92
Work :	3.GARAGE	26X24 DETACHED GARAGE			010-213-018-25
P12524-11	06/17/11	MARCOE JOSEPH & CLARA	N5450 CO RD 577	MELLEN TWP.	\$99.32
Work :	7.DECK/PORCH	608 SQ FT DECK			009-128-014-00
P12525-11	06/17/11	SCHWARTZ KEVIN	N11432 OLD US HWY 4	NADEAU TWP.	\$324.12
Work :	1.NEW DWELLING	NEW BI-LEVEL HOME			012-212-014-00
P12526-11	06/20/11	ARKENS DAVID A	N15004 ARKENS RD	SPALDING TWP.	\$305.40
Work :	1.NEW DWELLING	32X40 HOUSE 8X40 PORCH			013-225-016-00
P12527-11	06/20/11	SMITH JAMES P	LABELLE RD	SPALDING TWP.	\$419.26
Work :	1.NEW DWELLING	28X54 NEW HOME 24X24 GARAGE			013-220-017-00
P12528-11	06/23/11	MILES ERMON L	W9562 G-12	LAKE TWP.	\$140.52
Work :	3.GARAGE	21X39 MANUFACTURED GARAGE			008-219-007-00
P12529-11	06/24/11	GRIG VLADIMIR & NELLA	N5561 RIVER RD		\$85.24
Work :	12.OTHER	GAZEBO 16X16			009-129-007-00
P12530-11	06/24/11	BAUER ARTHUR C	N15976 MAIN ST	SPALDING TWP.	\$132.60
Work :	3.GARAGE	24X30 DETACHED GARAGE			043-728-003-00
P12531-11	06/28/11	SPREEN CURTIS W & STEPHANIE S	31.5 RD	NADEAU TWP.	\$304.92
Work :	1.NEW DWELLING	28X36 CAMP W/ LOFT & PORCH			012-026-008-50
P12532-11	06/28/11	NOVAK RICHARD & ANNA	N19222 NORTH RD B-1	HARRIS TWP.	\$305.40
Work :	3.GARAGE	45X64 POLE BUILDING			005-101-006-00
P12533-11	06/30/11	STRAUSS CRAIG	SNUFF BOX RD	MEYER TWP.	\$177.18
Work :	1.NEW DWELLING	24X32 CAMP			011-003-006-00

Total Permits

24

Total Fees

\$4,533.32



PINECREST MEDICAL CARE FACILITY
BOARD OF TRUSTEES MEETING

Date: May 26, 2011	Time: 2:00 pm CST
Presiding: Gerald McCole, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Board Members Present: Gladys Elegeert, Gerald Smith, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Richard Mapes, Administrator.

Board Members Absent: Margaret Bastien.

Liaison Members Present: Mary Harrington, Charlie Meintz

Liaison Members Absent: John Degenaer, Jr.

The meeting was called to order by Chairperson McCole at 2:00 p.m. CST	
Approval of Agenda	The Agenda was approved with the additional of 7. d. 3. Activities Department.
Board Action on Minutes of the April 28, 2011 meeting.	The minutes of the April Meeting were mailed for Board Member review prior to this meeting.
Review of Financial Statements	Financial Statements were reviewed by Candace Meintz, CFO. Discussion was held
	A motion was made by Trustee Bradley, supported by Trustee Oliver. Motion carried.
	A motion was made by Trustee Boyne, supported by Trustee Smith, to accept the minutes. Motion carried.
	A motion was made by Trustee Bradley, supported by Trustee Smith. Motion carried.

	concerning financial stability, and the choice to reopen the rehab wing.	
Board action on Manifest of Invoices	The Manifest of Invoices had been sent to Board Members prior to this month's meeting for their review.	A motion was made by Trustee Smith, supported by Trustee Elegeert, to accept the Manifest of Invoices as presented and to pay the bills. Motion carried.
Executive Committee	Investment Policy: the approval of this policy was put on hold last month for further review. After review, Trustee Kaufman stated that this policy seems to be more stringent than the previous.	A motion was made by Trustee Kaufman, supported by Trustee Bradley, to accept the Investment Policy. Motion carried.
	Local 854 – Settlement Agreement: Local 854 and Pinecrest had settled three grievances prior to the start of an arbitration meeting. These agreements were reviewed.	A motion was made by Trustee Boyne, supported by Trustee Smith, to accept the Settlement Agreement with Local 854.
	Bad Debt Write – off: Discussion was held regarding the write offs and the problems the facility is incurring with health care programs covering the costs of residents' stays.	A motion was made by Trustee Kaufman, supported by Trustee Smith, to accept the write offs as presented. Motion carried.
	SEIU Wage Proposal: Administrator Mapes reviewed the SEIU proposal. He asked the Board to accept the proposal, lifting the wage freeze to provide the increase accepted to SEIU members as well as non-union workers. Trustee Kaufman thanked the Administrator for settling the contract and grievances, noting that we want this to be a good place to work; people live here.	A motion to approve the SEIU proposal was made by Trustee Kaufman, supported by Trustee Boyne. Motion carried.
Whispering Pines/Powers Activity Center Committee Report	Trustee Bradley reported that the Whispering Pines Committee had met prior to this Board Meeting. She reported on each home and the activities within. She noted that the	A motion was made to accept the Whispering Pines report by Trustee Smith, supported by Trustee Boyne. Motion carried.

	<p>Committee had reviewed their Corporate Compliance, Policy and Procedures, Safety and Quarterly Reports.</p>	
<p>Quality Assurance Report</p>	<p>Darlene Smith, Director of Resident Services reported at that the Quality Assurance Meeting for the month of May the Social Services Dept, Housekeeping, and Human Resources had submitted reports. She also noted that they had reviewed tornado safety at that meeting.</p>	<p>A motion to accept the Quality Assurance Report was made by Trustee Bradley, supported by Trustee Oliver. Motion carried.</p>
<p>Safety Committee Report</p>	<p>Lois Ball reported that the Safety Committee had reviewed all incidents for the month. They are learning new ways of tracking and trending incidents and that she had attended a webinar concerning the perception of staff safety and would present it to the Safety Committee to discuss surveying the staff about facility safety.</p>	<p>A motion was made by Trustee Kaufman, supported by Trustee Smith, to accept the Safety Committee Report.</p>
<p>Report on Meetings and Conferences Attended</p>	<p>Administrator Mapes reported that he, Darlene and most Board Members had attended the MCMCFC Spring Conference.</p> <p>Darlene Smith reported on the HCAM Educational Conference. She noted that they learned about care planning, past non-compliance and the Elder Justice Act. If we have resident to resident or staff to resident assaults we are supposed to report them to our local authorities, our survey team and DHS.</p> <p>Administrator Mapes reported that he had attended the District 1 meeting and has been elected President.</p>	<p>A motion was made by Trustee Elegeert, supported by Trustee Boyne, to accept the Report on Meetings and Conferences Attended. Motion carried.</p>

	<p>Whispering Pines staff attended the NorthPointe Educational Luncheon.</p> <p>Trustee Kaufman reported that there had been a Water Authority Meeting held yesterday. There will not be an increase in the water rates. They are working with the Village to take possession of the water tower.</p> <p>Trustee Kaufman also reported that the Ellen K. Russell and Michael Miketinac Trusts had met this morning. He reported that there are monies available to the facility from each fund as well as another fund that had been established for uncompensated care. A resident's family has requested help through the fund. Trustee Kaufman noted that the Trustees of the Trust will establish some limits for the fund to ensure that money will be available in the future for residents.</p>	
<p>Administrator's Report</p>	<ol style="list-style-type: none"> 1. After having received a letter from a volunteer questioning the Volunteer's policy the Executive Committee has recommended that the policy be sent to the Activities Department to rework. 2. Gordon Food Service will provide a food show on the grounds of Pinecrest on Thursday, June 23, 2011. There should be 10-12 booths under a tent with samples for people to try. The community will be welcome. 3. Administrator Mapes discussed the 	<p>A motion was made by Trustee Bradley, supported by Trustee Smith, to accept the Administrator's Report. Motion carried.</p>

	<p>plans for developing a Life Enrichment Center in the current classroom. Trustee Bradley stated that she felt this was a priority item and asked if the Ellen K. Russell Trust could help out. She noted that the activities department is a critical component to the residents' lives here.</p>	
<p>Comments from Liaison Members</p>	<p>Liaison Member Harrington asked if the wage freeze included administration, the Board assured her that yes it does.</p> <p>Liaison Member Meintz discussed the write offs. He also questioned the total cost of the one time pay out in an arbitration settlement.</p>	
<p>Comments from the Public</p>	<p>Amy Lantagne addressed the budget the activities department had been given to work with for a recent activity. She also addressed the comments from visitors regarding the building.</p> <p>Todd Flath questioned the SEIU wage proposal and discussed Local 854's position.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 2:49 pm</p>	<p>A motion was made by Trustee Elegeert, supported by Trustee Smith to adjourn the meeting. Motion carried.</p>

Gerald Smith, Secretary



Richard Mapes, Administrator



K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, May 17, 2011.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the April 19, 2011 meeting. Seconded by J. Freis, motion carried.

C. Peterson moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to pay the May bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends Spring newsletter is now available in hard copy at the circulation desk, or on our website. The Friends received a grant from the Michigan Friends of Libraries. They used the funds to print an insert in the Menominee County Journal Extra. So far, they have had a great response.

The Friends will be holding their annual membership meeting on Thursday, May 26 at 7:00 PM. They will be electing officers and directors.

- C. We received a thank-you letter and picture from the Menominee County I.S.D. for participating in the Family Fun Festival in April.
- D. The library employees are all busy preparing for our summer reading program. This year's theme is *One World, Many Stories*.
- E. Our new server has arrived, and we are waiting for Jean's schedule to free up to set a day to install it. UPRLC hired a part-time person to help Jean, as she has just started installing over 100 computers in the second round of BTOP.
- F. P Cheski attended an ALS (SIRSI/Symphony Users) meeting this morning via ReadyTalk. They will be upgrading Symphony this fall. Some of the new features will be extremely useful, and hopefully will increase the efficiency of the everyday functions we use.
- G. P. Cheski will be attending a meeting at 4:30 on May 17 at the courthouse. A representative from Teamster Insurance will be discussing their benefit plan.

Old Business:

- A. Librarian Custodian – Update – The County Administrator has interviewed the top candidates, and he should be hiring someone this week.

- B. Merit Fiber-Optic Network – Update – P. Cheski distributed pictures of what the fiber-optic hookup will look like in our library. Installations connecting to other customers will be located outside the building.

New Business:

- A. Fiscal Year 2011-2012 Preliminary Budget – Update – P. Cheski answered several questions that were raised at the April board meeting. These included the MERS retirement, sharing fuel supply, and joining the RIDES Delivery Service to save on postage.
- B. QSAC – Quality Service Audit Checklist –After discussion, it was decided to continue working on QSAC recommendations, in conjunction with updating the library's Long Range Plan.

Other Board Concerns: C. Peterson asked if the library board members were interested in having information on the library and its services included in the Menominee County Comprehensive Plan. She offered to bring a draft to the next meeting. J. Bejgrowicz asked Commissioner Furlong how the decrease in population will affect the county.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:37 AM.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

401 Tenth Avenue, Menominee, Michigan

May 26, 2011 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	*X			Martin, Ann	X		
DeDie, William	*X			Negro, Mari		X	
DeGrave, Marylee	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	*X		
Luhtanen, Joan	*X						

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, D. Block, M. Wendt, & *T. Wendt
*(VTC-Video Television Conference from Northpointe’s Kingsford & Iron River Offices)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: Karen Raether stated the agenda would be amended to move the Michigan Association of Community Mental Health Board (MACMHB) Spring Conference Report from under Presentation to the Chairperson Report.

ACTION: Moved to approve the amended agenda as stated above.

Motion by: M. DeGrave; supported by A. Martin. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

- There were no additions or corrections to the minutes from the Regular Board of Directors meeting on April 21, 2011.

ACTION: A motion was made to dispense with reading the minutes from the April 21, 2011 Regular Board of Directors meeting and approve as written.

Motion by: M. DeGrave; supported by M. Hofer. **Motion carried unanimously.**

PRESENTATION:

- Anderson, Tackman & Company-Audit Report for Fiscal Year (FY) 2009-10
Karen Raether introduced Mr. Alan Stotz, an auditor from Anderson, Tackman & Company. Mr. Stotz reviewed Northpointe’s FY2009-10 audit report and addressed questions.

FINANCE COMMITTEE REPORT – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,715,579.34 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the check disbursement report for bills paid in the amount of \$1,715,579.34 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

Motion carried unanimously.

2. **ISSUE:** Review Financial Report – April 2011

The committee reviewed the April 2011 financial report and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve the April 2011 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

Motion carried unanimously.

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Dr Amit Razdan	Medical Director and Psychiatric Services	7/1/11-9/30/11	\$145/hr. plus expenses	\$145/hr. plus expenses	n/a
This is an addendum to extend the agreement for Medical Director and Psychiatric Services through 9/30/11. There are no changes to the terms of the current agreement. The expenses include quarterly visits to Northpointe, air fare, motel, etc.						
b.	Cornerstone AFC Homes	Specialized Residential	5/1/11-5/1/12	n/a	\$180/day	n/a
This is a new contract for specialized residential services for a resident moving from Berkley Court to Cornerstone per court order.						
c.	Riverside Psychiatric Group	Psychiatric Services	5/1/11-11/1/11	n/a	Psych. Eval. (90801)-1 yr. \$442 Med. Rev. (90805)-4/6 mo. \$274.55 or Med. Rev. (90862)-4/6 Mo. \$192-95	n/a
This is a single case agreement for psychiatric services through self-determination for one consumer.						
d.	Schlaud AFC	Specialized Residential	4/1/11-8/31/11	\$45	\$70	Inc. \$25/day
This is an increase in the rate for one specialized contract individual at Schlaud's. This person was recently diagnosed with a significant contagious condition that requires isolation and constant disinfecting in the home and the person does not practice good hygiene. Therefore additional staffing and supervision/cleanup is required.						
e.	Mark R.Young, Inc.	Outpatient Counseling	5/15/11-4/30/12	n/a	\$70/hr.	n/a
This is a new agreement with Mark Young to provide counseling services to one person through self-determination and single case agreement.						
f.	Marquette General Hospital	ECT	10/1/10-9/30/11	\$675	\$675	No change
This is a renewal agreement for ECT services through MGH.						
g.	North Transport, Inc.	Transportation	5/1/11-4/30/12	\$.75/mile for one staff, \$1.00/mile for two staff & \$15.00/hr. wait time if over 2 hours	\$.90/ mile for one staff, \$1.25/ mile for two staff & \$15.00/hr. wait time if over 2 hours \$100.00 or actual mileage for cancellation	Increase of \$.15 for one person, \$.25/mi. for two and the \$100 for canc.
Renewal agreement for transportation services.						

h.	Dale Schmeiser	Dietary Services	5/1/11-4/30/12	\$50/hr. for services for up to 44 hr./mo. \$25/hr. for training	\$50/hr. for services for up to 44 hr./mo. \$25/hr. for training	n/a
This is a renewal agreement for dietary services. Dale provides menus and consultation in the homes and also with eating disorders, health issues, etc.						
i.	Penny Gregg	Speech Therapy	6/1/11-5/31/12	\$65/hr.	\$65/hr.	n/a
This is a renewal agreement for speech therapy services for two consumers through self-determination. There is limit of up to 2 hrs./month.						
j.	Birchwood AFC	Specialized Residential	5/1/11-12/31/11	n/a	\$40/day	n/a
This is an addendum to the current contract for the addition of new consumer at a specialized rate due to care needs. (Note: this home is licensed for 6 and Northpointe currently contracts for 2, this would make a 3 rd . Another contract consumer moved out, creating a bed for this consumer.)						
k.	Guardian Trac	Fiscal Intermediary Services	6/1/11-5/31/12	\$125/mo.	\$125/mo.	n/a
This is a renewal agreement for fiscal intermediary services to individuals who choose self-determination and hire their own staff.						

ACTION: A motion was made by C. Spence, supported by P. Connors to approve all contracts as noted above.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

Motion carried unanimously.

4. Miscellaneous

- It was asked by Millie Hofer if self-determination cases have impacted the budget. Bill Adrian provided that essentially they have not because if self-determination consumers were residing in Northpointe group homes the cost would be approximately the same.

Chris Spence excused at 4:55 p.m.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes Executive Committee met on April 28 and will meet again on June 7 to continue planning the fall conference. Great Lakes will be acting as the nominating committee for election of officers with elections taking place at the fall conference. If anyone has an individual they would like to nominate for an officer they can do so at this time or nominations can also be done from the floor at the fall conference. Marylee DeGrave stated that she would like to nominate Karen Raether as an officer on the Great Lakes Executive Committee.
- The Community Mental Health (CMH) U.P. Board Forum conference was held on May 6 & 7 in Gladstone and there were five Northpointe Board members that attended it.
- Ms. Raether stated that she attended the CARF entrance and exit interviews and was also interviewed by a CARF auditor. The CARF auditors provided 0 recommendations for Northpointe which is quite an accomplishment. Ms. Rather stated that the Northpointe administration and staff should be recognized and congratulated on this accomplishment.
- Ms. Raether read Beth Farragh's resignation letter from the Northpointe Board of Directors. The Dickinson County Commissioners will be advertising to fill the remainder of Ms. Farragh's term on the Northpointe Board.
- MACMHB Spring Conference Report - Ms. Rather stated that she, Mari Negro, and Karen Thekan attended the spring conference in Kalamazoo. The plenary presenters were good and Ms. Raether stated that she attended workshops that assisted her in her position as Board Chairperson. A U.P. regional business meeting was held at the conference and it was voted on that a consolidation of committees be done. Karen Thekan stated that the

main theme and focus of Olga Dazzo's conference presentation was the integration of primary care and behavioral health. If anyone would like handouts from the conference contact Ms. Raether.

CEO REPORT

Karen Thekan stated that her May 2011 CEO report was in Board packets; she provided the following updates and highlights:

Federal/State Activity:

- The House and Senate are hard at work to finish the budget by June 1. The preliminary budget good news was there will be a slight increase in Medicaid for the Pre-Paid Inpatient Health Plans (PIHPs) and the bad news is that General Fund (GF) dollars will again be cut. There will be an \$8.5 million dollar cut in GF and of that it will be split: \$3.4 million will come from administrative services and \$5.1 million will come from direct services to consumers. There are no details as to what will be cut from direct services and as more information is received Ms. Thekan will provide it.

Regional Activity:

- The U.P. regional CMH directors met on May 11 and regional concerns related to the Habilitative Waiver Program were discussed, all the U.P. regional CMH's ended their last fiscal year well, and the April Medicaid cut has not impacted services to any of the U.P. regional CMH's at this time.

Local Activity:

- The 15th annual NAMI/Northpointe was held on May 13 and attended by 110 individuals.
- A group of Northpointe consumers attended the Walk-a-Mile Rally in Lansing to get the message out about supporting recovery and reducing stigma.
- On April 20 the quarterly Northpointe meeting was held with all the county administrators and county sheriffs.
- A meeting was held with Peggy Erickson, Director of Physician Services at DCH, to discuss looking at different models of integrating primary health and behavioral health. A follow-up meeting will be held with Ms. Erickson and Northpointe to continue discussing this issue.
- Congratulations to both Deb Davis on 25 years of employment and Tim Zarling on 10 years of employment with Northpointe.
- The Northpointe Endowment fund has not had any recent contributions but is rebounding slightly after the market crash of a few years back.

OLD BUSINESS – No old business

NEW BUSINESS – No new business

BOARD PREROGATIVE/AMBASSADOR MOMENT

- A Personnel Committee meeting is scheduled on Thursday, June 16, 2011 at 3:00 p.m. at the Kingsford office before the 4:00 p.m. Board meeting.
- Marylee DeGrave shared information on how she assisted an individual regarding services. Joan Luhtanen stated that she very much appreciated the NAMI luncheon and the helpful information she gained from the peer support presentation. Ms. Luhtanen also stated that she is not at all surprised that the CARF audit went well as all of the Northpointe staff are excellent and provided her congratulations personally to everyone in the organization. Ann Martin shared information on a 3 day excursion to Bay Cliff Camp specifically for autistic children and what a wonderful experience it was for them.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:50 p.m.

The next regular monthly Board meeting is scheduled for June 16, 2011 in Kingsford, Michigan beginning at 4:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

Menominee County Parks & Recreation Committee

Meeting Minutes

June 7, 2011

The meeting was called to order by Chair Bob Desjarlais at 6:30 p.m. on June 7, 2011 at Kleinke Park on M-35.

Committee Members present were Vola Bleile, Bob Desjarlais, Gail Jerzyk, County Commissioners Charlie Meintz & Mark Jasper, Administrator Brian Bousley, Karen Kayser, Parks Office Manager, Al Thompson, Bldg & Grounds supervisor, & Dan Menacher, Bldg. Inspector.

Approval of Agenda: Motion by Mark Jasper with a second by Charlie Meintz. Motion carried.

Approval of Previous minutes: Motion by Gail Jerzyk with a second by Vola Bleile. Motion carried.

Public Comment: Questions were asked about how soon the horse shoe pits at Kleinke Park would be completed.

Business:

a. Discussion of Camp Host Training: C. Meintz made the motion to table the discussion until the July 5, 2011 meeting when Ruby Ivens would be present. G. Jerzyk added a second. Motion carried.

b. Park Office Manager/ Park Ranger Report: Karen Kayser reported Shakey Lakes Parks would be holding Easter in June weekend. Many Local businesses have contributed prizes. Camping is down. She will check to see if there are less campers from out of state or out of county or if there are less Menominee County campers.

B. Desjarlais made a motion for Al Thompson to build a boat dock to be put near the Park Office. This could be used as a fishing pier for children. V. Bleile made a second. Motion carried.

c. Budget- monthly review: B. Bousley & A. Thompson are looking into buying a new or used lawn mower for the parks.

d. Review of 2% Grants received: B. Bousley stated we received a \$14,000.00 grant for the Stoney Point boat landing but the permits have not come in. We also received \$5,121.00 for new park picnic tables.

e. Summer Projects at the Parks: Nothing can be done until after June 14, 2011.

f. Concession Stand: Pop machine has been installed at Kleinke Park by the Bathhouse.

g. Bylaws, Park Rules Review: R96-4 will stay the same. R96-11 A motion by C. Meintz to amend it to read meeting fee of \$25.00 will be paid to each public member who attends a regular or special committee meeting. Public members are responsible for submitting all of their expenses (mileage & meeting per diem). These expenses shall be submitted to the County Administrator's office by the seventh (7th) day of the following month or be forfeited. These expenses will be submitted on a form labeled "Menominee County Reimbursement Voucher, Menominee County Parks Committee" which will be made available for committee members through the County Administrator's Office. G. Jerzyk made a second. Motion carried.

No Correspondence

No Public Comment.

Adjournment motion was made by C. Meintz with a second from V. Bleile.

Adjournment was at 7:50 p.m

Submitted by Gail Jerzyk