

“Menominee County – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-9648
Fax: (906) 863-8839*

Menominee County Board of Commissioners

Tuesday, July 14, 2020 – 5:00 PM

*Menominee County Courthouse, Courtroom B
839 10th Avenue, Menominee, MI 49858
906-863-9648*

This meeting will be open to the public; however, you may also attend remotely using the information provided below. Individuals attending the meeting remotely will have the ability to provide public comment in compliance with the Open Meetings Act.

BY COMPUTER:

Meeting Link:

<https://menomineecountygovernment.my.webex.com/menomineecountygovernment.my/j.php?MTID=m65d4505db4779f74c6fc71bd0d81d9bc>

Meeting Number: 126 590 7606

Password: rdKNevi8J24

BY PHONE:

Phone Number: 1-408-418-9388

Access Code: 126 590 7606

Password: 73563848

****Note:** Standard telephone and internet rates may apply.

If you have any questions or need assistance with the virtual software, please contact Jason Carviou, County Administrator, at 906-863-9648 (Work), 906-290-0002 (Cell), or by email at JCarviou@menomineeco.com.

AMENDED AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: (County Board -June 23, 2020)
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head and/or Elected Official
 - County Administrator
 - New iPad & Google Drive Presentation
- I. Action Items
 1. Moved by _____ supported by _____ to approve the following carry-over leave requests due to vacation/personal leave cancellations during the COVID-19 Pandemic.
 - ❖ Jeremy S. Anderson – 4 hours/personal leave
 - ❖ Joel Doubek – 12 hours/personal leave & 35 hours/vacation leave
 - ❖ James LaRoche – 44 hours/vacation leave
 - ❖ Andrew Primeaux – 103 hours/vacation leave
 2. Moved by _____ supported by _____ to approve refund payments to Lessees of leased camping sites at Shakey Lakes & Kleinke Parks due to the delayed opening of the campgrounds this year. Total Refund Amount = \$10,812.50.
 3. Moved by _____ supported by _____ to approve grant agreements with St. Vincent de Paul Food Pantry (Menominee), Mid-County Ministerium Food Pantry (Stephenson), and Hermansville Food Pantry (Hermansville) to disperse the \$10,000 grant received from the Hannahville Indian Community equally amongst the three organizations.
 4. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as paid.

5. Moved by _____ supported by _____ to approve miscellaneous bills paid on June 9, 10, 16 & 18, 2020 in the combined amount of \$114,480.87.
 6. Moved by _____ supported by _____ to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.
- J. New Business
1. Personnel Items
 - a. None
 2. Buildings & Grounds/Park Items
 - a. Bailey Park -Flagpole/Rip Rap Project
 3. Miscellaneous Items
 - a. COVID-19 Updates
 4. Finance Items
 - a. Commissioner Per Diems and Expenses
 - b. Miscellaneous bills paid on June 24 & 30 and July 1, 2020 in the combined amount of \$141,012.69.
- K. Moved by _____ supported by _____ to enter into closed session pursuant to Section 8(c) of the Open Meetings Act for strategy and negotiation of a collective bargaining agreement in regards to:
- a. Courthouse Wage Reopener
 - b. Road Patrol Wage Reopener
 - c. Corrections Wage Reopener
- L. Action, if any, from Closed Session:
1. Moved by _____ supported by _____ to (approve/disapprove) a Letter of Agreement between the Menominee County Board of Commissioners and The Menominee County Sheriff Corrections Officers and General Teamsters Local Union No. 406 authorizing a 1.45% salary increase for union members effective January 1, 2021 as recommended by the Negotiating Committee.

2. Moved by _____ supported by _____ to (approve/disapprove) a Letter of Agreement between the Menominee County Board of Commissioners and The County Clerk, The County Treasurer, Probate Court, Prosecuting Attorney, and 41st Judicial Circuit Court and General Teamsters Local Union No. 406 authorizing a 1.45% salary increase for union members effective January 1, 2021 as recommended by the Negotiating Committee.
 3. Moved by _____ supported by _____ to (approve/disapprove) a Letter of Agreement between the Menominee County Board of Commissioners and The Menominee County Sheriff Road Patrol Officers and General Teamsters Local Union No. 406 authorizing a 1.45% salary increase for union members effective January 1, 2021 as recommended by the Negotiating Committee.
- M. Miscellaneous Boards/Committee/Commission Reports
 - N. Public Comment (*Limited to 5 Minutes*)
 - O. Commissioner Comment
 - P. Adjourn

June 23, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 5:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin and Larry Schei.

Absent: Commissioners: None.

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by adding under New Business, Miscellaneous Items a. (Resolution 2020-21~ Resolution in Support of the 2020 Upper Peninsula State Fair) and moving down items a and b to b and c. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the minutes from the June 9, 2020 Regular County Board Meeting and Equalization Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Honorable Robert Jamo, 95A District Court – Gave an update on the position that he is asking to be approved for in his office.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve funding for the Court Reporter/Judicial Assistant in District Court, to approve the position’s job description, and to begin funding upon approval by the County Board as recommended

by the Personnel Committee. Also, authorizing Judge Jamo to start the position at a grade 3 if he feels appropriate. Motion was approved by 9-0.

Moved by Com. Johnson Jr., seconded by Com. Hafeman to approve funding a Limited Term Employee (LTE) Legal Secretary position in the Prosecuting Attorney's Office for 15 weeks at a rate of \$15/hour in an amount not to exceed \$9,738.90 as recommended by the Personnel Committee. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Schei to approve renewing a commercial operating agreement with M&M Aviation, LLC to provide maintenance service as the Menominee Regional Airport as recommended by the Airport Committee. Motion was approved 9-0.

Moved by Com. Phelps, seconded by Com. Hafeman to approve participating in a Michigan Rehabilitation Services Program that would provide four workers to the Parks Department from July 13 – August 6 (no cost to the County). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner Per Diems and Expenses as paid. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on May 21 & 28 and June 3, 2020 in the combined amount of \$75,410.08. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Carry-Over Leave Requests – COVID-19 Related. – Administrator Carviou explained that a few “Essential Personnel” working through the COVID-19 Pandemic have or will soon, lose vacation leave due to their vacation being cancelled because of the need for ALL personnel to be on duty. The consensus of the board is to allow these employees to carry-over their vacation and personal leave that they couldn't use.

Building and Grounds/Parks Items:

- a. 10th Street/10th Avenue – Signage. – Administrator Carviou explained that there have been some complaints that the signs at the corner of 10th and 10th should be removed. Commissioner Gromala suggested that we ask the Historical Society to just remove the sign that says “Closed” on the bottom of the Museum sign. Jason will contact the Historical Society and the Sheriff's Department to discuss their signs.

Miscellaneous Items:

- a. Resolution 2020-21 ~ Resolution in Support of the 2020 Upper Peninsula State Fair. – Administrator Carviou explained the resolution.

Moved by Com. Hafeman, seconded by Com. Schei to approve making Resolution 2020-21 an action item at this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve Resolution 2020-21 ~ Resolution in Support of the 2020 Upper Peninsula State Fair. Motion was approved by a roll call vote 9-0. (Attachment A)

- b. Tower Project – Geotechnical Investigation. – Gunnerson Consulting spoke to the County Administrator in reference to what the County now needs to do to move the tower project forward. They need a Geotechnical Investigation done by an Engineer Firm, and have provided a proposal from Coleman Engineering Company.
- c. Tower Project – Site Survey. – Gunnerson Consulting spoke to the County Administrator in reference to what the County now needs to do to move the tower project forward. They need a Boundary Survey done by an Engineer Firm, and have provided a proposal from Coleman Engineering Company. Administrator Carviou discussed that he contacted Lenca Surveying and received an estimate from them of \$1,500 for a survey which would be significantly less than the Coleman Engineering proposal.

Moved by Com. Hafeman, seconded by Com. Cech to make the approval of a Geotechnical Investigation and Site Survey an action item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the Geotechnical Investigation be done by Coleman Engineering Company per the proposal provided by Gunnerson Consulting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the Site Survey be done by Lenca Surveying per the proposal provided by Administrator Carviou. Motion was approved by roll call vote 9-0.

Finance Items:

- a. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on June 9, 10, 16 & 18, 2020 in the combined amount of \$114,480.87. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment: None.

Commissioner Comment

- Com. Cech – Commented on the Bagley Tower project.
- Com. Phelps – Commented that he would like to thank Com. Schei
- Com. Gromala – Commented the he would like to thank Com. Schei
- Com. Schei – Commented that he appreciated their thanks.
- Com. Piche – Commented on the flowers at the fountain coming into Menominee.

Moved by Com. Johnson Jr., seconded by Com. Hafeman to adjourn at 6:14 p.m.
Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Carry-Over Leave Requests – COVID-19 Related
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
A few “Essential Personnel” working through the COVID-19 Pandemic have or will soon, lose vacation leave due to their vacation being cancelled because of the need for ALL personnel to be on duty.	
RECOMMENDED MOTION	
To approve the following carry-over leave requests due to vacation/personal leave cancellations during the COVID-19 Pandemic.	
Jeremy S. Anderson – 4 hours/personal leave, Joel Doubek – 12 hours/personal leave & 35 hours/vacation leave, James LaRoche – 44 hours/vacation leave, Andrew Primeaux – 103 hours/vacation leave	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Anniversary Dates

Check Date	Check No.	Leave Bank ID	Ericz Balance	Leave Accrued	Leave Used	Leave Lost	Leave Adjusted	Leave Bought Out	Ending Balance
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603 - Anderson, Jeremy S.

Employee Totals:

	PER-COR		4.00	24.00	0.00	4.00	0.00	0.00	24.00
	VAC Sheriff		4.00	232.00	0.00	0.00	0.00	0.00	236.00
				256.00	0.00	4.00	0.00	0.00	
<hr/>									

510 - Dousek, Joel

Employee Totals:

	PL-SUP		12.00	36.00	0.00	12.00	0.00	0.00	36.00
	VAC Sheriff		35.00	240.00	0.00	35.00	0.00	0.00	240.00
				276.00	0.00	47.00	0.00	0.00	
<hr/>									

612 - Jankovic, James E.

Employee Totals:

	PER-COR		0.00	24.00	0.00	0.00	0.00	0.00	24.00
	VAC Sheriff		44.00	240.00	160.00	44.00	0.00	0.00	80.00
				264.00	160.00	44.00	0.00	0.00	
<hr/>									

917 - Primeaux, Andrew N.

Employee Totals:

	E911 Vacation		223.00	0.00	0.00	0.00	0.00	0.00	223.00
	PER-STD		32.00	0.00	0.00	0.00	0.00	0.00	32.00
				0.00	0.00	0.00	0.00	0.00	
<hr/>									

Grand Totals:

	E911 Vacation		223.00	0.00	0.00	0.00	0.00	0.00	223.00
	PER-COR		4.00	48.00	0.00	4.00	0.00	0.00	48.00
	PER-STD		32.00	0.00	0.00	0.00	0.00	0.00	32.00
	PL-SUP		12.00	36.00	0.00	12.00	0.00	0.00	36.00
	VAC Sheriff		83.00	712.00	160.00	79.00	0.00	0.00	556.00
				796.00	160.00	95.00	0.00	0.00	
<hr/>									

223 + 120 = 343 - 240 = 103 Hours

Rec'd 11/20

Andy's hrs will accrue in this pay period

6/14 - 27/20

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Letter of Understanding – Corrections Officers
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Negotiating Committee met with the Corrections officer union to discuss the wage scale changes for the final year of their contract. Wages to become effective January 1, 2021 through September 30, 2021.</p>	
RECOMMENDED MOTION	
<p>To approve the Letter of Understanding between the Menominee County Board of Commissioners and The Menominee County Sheriff Corrections Officers and General Teamsters Local Union No. 406.</p>	

Submitted by: Jason Carviou

07/10/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LETTER OF AGREEMENT

MENOMINEE COUNTY SHERIFF - CORRECTIONS

WAGE REOPENER

WHEREAS the parties are subject to a Collective Bargaining Agreement which expires on September 30, 2021.

WHEREAS pursuant to wage reopener negotiations, the parties agree on the following wage adjustments to Appendix A;

GRADE	ANNUAL HOURLY WAGE RANGE						JOB TITLE
	MINIMUM START 1	1 YEAR 2	2 YEARS 3	3 YEARS 4	4 YEARS 5	5 YEARS 6	
EFFECTIVE JANUARY 1, 2021							
8	38,538.8614	40,080.4827	41,622.1041	43,163.7254	44,705.3468	46,246.9681	Corrections Officer
	\$18.5283	\$19.2695	\$20.0106	\$20.7518	\$21.4930	\$22.2341	

WHEREBY, all terms and conditions of the current Agreement remain unchanged and in effect, the parties signify agreement to the above by representative signatures appearing hereon.

**MENOMINEE COUNTY SHERIFF
CORRECTIONS**

**GENERAL TEAMSTERS
LOCAL UNION NO. 406**

BY: _____
Jason Carviou
County Administrator

BY: _____
Anthony LaPlant
Business Agent

DATE: _____

DATE: _____

BY: _____
Ken Marks
Menominee County Sheriff

DATE: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Letter of Understanding – Courthouse
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Negotiating Committee met with the union representatives to negotiate the wage scale changes for the final year of their contract. Wages to become effective January 1, 2021 through September 30, 2021.</p>	
RECOMMENDED MOTION	
<p>To approve the Letter of Understanding between the Menominee County Board of Commissioners and The County Clerk, The County Treasurer, Probate Court, Prosecuting Attorney, and 41st Judicial Circuit Court and General Teamsters Local Union No. 406.</p>	

Submitted by: Jason Carviou

07/10/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LETTER OF AGREEMENT

MENOMINEE COUNTY - COURTHOUSE

WAGE REOPENER

WHEREAS the parties are subject to a Collective Bargaining Agreement which expires on September 30, 2021.

WHEREAS pursuant to wage reopener negotiations, the parties agree on the following wage adjustments to Appendix A;

EFFECTIVE JANUARY 1, 2021

GRADE	ANNUAL SALARY RANGE						JOB CODE AND TITLE
	MINIMUM	1	2	3	4	5	
5	29,592.4547	30,776.0194	31,959.5842	33,143.1489	34,326.7137	35,510.2784	
	\$14.2271	\$14.7962	\$15.3652	\$15.9342	\$16.5032	\$17.0722	
6	32,543.0269	33,844.6812	35,146.3356	36,447.9900	37,749.6443	39,051.2987	1904 Computer Operator/Clerk (FOC) 1203 Park Ranger (parks) 1203 Maintenance Attendant 1308 Dep. Treasurer & Receipts (treas)
	\$15.6457	\$16.2715	\$16.8973	\$17.5231	\$18.1489	\$18.7747	
7	35,493.5991	36,913.3431	38,333.0870	39,752.8310	41,172.5750	42,592.3189	1903 Computer Operator/Secretary (FOC) 1304 Records and Payroll (clerk) 1307 Dep. Register of Deeds (register of deeds) 2203 Dep. Register of Probate (pro/fam ct) 2204 Dep. Register of probate/Juvenile (pro/fam ct) 1801 Extension Secretary 1702 Staff Cartographer – Tax Bill Coordinator
	\$17.0642	\$17.7468	\$18.4294	\$19.1119	\$19.7945	\$20.4771	
8	38,444.1713	39,982.0049	41,519.8385	43,057.6720	44,595.5056	46,133.3392	2501 Veterans Service Officer
	\$18.4828	\$19.2221	\$19.9615	\$20.7008	\$21.4401	\$22.1795	
9	41,394.7435	43,050.3331	44,705.9227	46,361.5123	48,017.1019	49,672.6915	1202 Asst. Maintenance Superintendent (B&G) 2104 Legal Secretary/Comput Operator (prosecutor) 2202 Register Probate/Juv Court Rec (prob/fam ct) 1305 Accts Payable/Financial System Admin (clerk) 1306 Dep. Cty Clerk-Circuit/Family Ct (clerk) 2403 Dep. Treasurer - Taxes (treas) 2404 Dep. Treasurer – Accounting (treas)
	\$19.9013	\$20.6973	\$21.4932	\$22.2892	\$23.0851	\$23.8811	
10	44,345.3158	46,120.4360	47,892.6742	49,666.3533	51,440.0326	53,213.7118	2103 Investigator (prosecutor) 1902 Caseworker (FOC) 8810 Staff Appraiser
	\$21.3198	\$22.1733	\$23.0253	\$23.8781	\$24.7308	\$25.5835	
11	47,295.8880	49,187.6568	51,079.4256	52,971.1944	54,862.9632	56,754.7320	1101 Building Inspector (bldg code)
	\$22.7384	\$23.6479	\$24.5574	\$25.4669	\$26.3764	\$27.2859	

WHEREBY, all terms and conditions of the current Agreement remain unchanged and in effect, the parties signify agreement to the above by representative signatures appearing hereon.

**MENOMINEE COUNTY SHERIFF
CORRECTIONS**

**GENERAL TEAMSTERS
LOCAL UNION NO. 406**

BY: _____
Jason Carviou
County Administrator

BY: _____
Anthony LaPlant
Business Agent

DATE: _____

DATE: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Letter of Understanding – Road Patrol
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Negotiating Committee met with the union representatives to negotiate the wage scale changes for the final year of their contract. Wages to become effective January 1, 2021 through September 30, 2021.</p>	
RECOMMENDED MOTION	
<p>To approve the Letter of Understanding between the Menominee County Board of Commissioners and The Menominee County Sheriff Road Patrol Officers and General Teamsters Local Union No. 406.</p>	

Submitted by: Jason Carviou

07/10/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LETTER OF AGREEMENT

MENOMINEE COUNTY SHERIFF – ROAD PATROL

WAGE REOPENER

WHEREAS the parties are subject to a Collective Bargaining Agreement which expires on September 30, 2021.

WHEREAS pursuant to wage reopener negotiations, the parties agree on the following wage adjustments to Appendix A;

<u>ROAD PATROL OFFICERS</u>				
START	1 YEAR	2 YEARS	3 YEARS	4 YEARS
EFFECTIVE JANUARY 1, 2021				
\$23.18	\$23.74	\$24.29	\$24.86	\$25.40

WHEREBY, all terms and conditions of the current Agreement remain unchanged and in effect, the parties signify agreement to the above by representative signatures appearing hereon.

**MENOMINEE COUNTY SHERIFF
ROAD PATROL**

**GENERAL TEAMSTERS
LOCAL UNION NO. 406**

BY: _____
Jason Carviou
County Administrator

BY: _____
Anthony LaPlant
Business Agent

DATE: _____

DATE: _____

BY: _____
Ken Marks
Menominee County Sheriff

DATE: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Parks – Leased Site Refunds
DEPARTMENT:	Parks & Recreation
ATTACHMENTS:	Yes
SUMMARY:	
<p>Due to COVID-19, the County campgrounds did not open as scheduled. Refunds are being proposed for leases that were to begin May 1, 2020 or May 15, 2020 using the following schedule:</p> <ul style="list-style-type: none"> - May 1 – Resident - \$250 - May 1 – Non-Resident - \$275 - May 15 – Resident - \$125 - May 15 – Non-Resident - \$137.50 <p>Total Refund = \$10,812.50</p>	
RECOMMENDED MOTION	
<p>To approve refund payments to Lessees of leased camping sites at Shakey Lakes & Kleinke Parks due to the delayed opening of the campgrounds this year. Total Refund Amount = \$10,812.50.</p>	

Submitted by: Jason Carviou

07/10/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

NAME	ADDRESS	CITY	STATE	ZIP CODE	PARK	RESIDENT/NON-RESIDENT	LEASE DATE	REFUND
MICHAEL & DARLENE FURLONG	1809 28TH AVENUE	MENOMINEE	MI		49858	KLEINKE	RESIDENT	MAY 1 \$ 250.00
JAY IHDE	805 6TH AVENUE	MENOMINEE	MI		49858	KLEINKE	RESIDENT	MAY 1 \$ 250.00
PATRICK & RELLA TOBIN	582 RICHARD DRIVE	MENASHA	WI		54952	KLEINKE	NON-RESIDENT	MAY 1 \$ 275.00
DONNA KIDD	2978 122ND STREET	FRANKVILLE	WI		53126	KLEINKE	NON-RESIDENT	MAY 15 \$ 137.50
THOMAS LINDAL	3928 METZLER COURT	NEW FRANKEN	WI		54229	KLEINKE	NON-RESIDENT	MAY 15 \$ 137.50
EMIL STUBENVOLL	6730 NW TIMBERLINE DRIVE	DES MOINES	IA		50313	KLEINKE	NON-RESIDENT	MAY 15 \$ 137.50
CODY & AMANDA BAYERL	2101 11TH AVENUE	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
MIKE & RHONDA BERBOHM	5753 S OAK PARK 17.5 DRIVE	WELLS	MI		49894	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
DALE & LAURIE BRUNETTE	2754 18TH ROAD	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
TIM & LEAH CHALTRY	N2321 0-1 DRIVE	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
ROB & LORI COOPER	1401 N BLUFF DRIVE	GLADSTONE	MI		49837	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
MIKE CRONICK	N1997 SOKTA ROAD	MARINETTE	WI		54143	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
MIKE & LISA DAGENAIS	5051 HIGHLAND 17.6 DRIVE	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
JOSEPH & SANDY DEMARS	5715 S OAK PARK 17.5 DRIVE	WELLS	MI		49894	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
JEFFREY & TRISTA DETEMPLE	4400 18TH STREET	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
BRANDON & KELSEY EIS	712 S 15TH STREET	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
MATT & CARRIE GHOLSTON	1202 N 16TH STREET	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
KELLY GOMSKA	N12006 US HWY 41	DAGGETT	MI		49821	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
BRETT & JAYME JOHNSON	2011 THOMAS STREET	MARINETTE	WI		54143	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
JASON & JILL KAKUK	W6917 3.5 ROAD	MENOMINEE	MI		49858	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
JIM & KAREN KAYSER	N10005 O-3 LANE	DAGGETT	MI		49821	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
TERRY & PAM KONELL	185 S FRENCHTOWN ROAD	DAGGETT	MI		49821	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
CHRISTOPHER & ELLEN KROMA	2222 THOMAS STREET	MARINETTE	WI		54143	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
JON & DEBBIE KUCHENBERG	5735 JOHN 17.3 AVENUE	WELLS	MI		49894	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
KIM LANG	814 TERRACE AVENUE	MARINETTE	WI		54143	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
DONALD & JAKI LAPOINTE	W6850 2.5 LANE	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
JOE LINSMEIER	N5972 HILLSIDE DRIVE	WALLACE	MI		49893	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
AL & VICKI NERAT	N3592 US 41	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
MIKE & EILEEN PAIRON	W5755 EVERGREEN ROAD	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
WILL & TRENNIA PARRETTE	W6814 2.5 LANE	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
THERESA RIVARD	W5254 24.5 DRIVE	DAGGETT	MI		49821	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
PAUL & CATHY STARZYNSKI	N6577 HWY 41	WALLACE	MI		49893	SHAIKEY	RESIDENT	MAY 1 \$ 250.00
JEFF & CORINNE WAY	6396 N 5TH STREET	WELLS	MI		49894	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
ROBERT & CONNIE ZAHM	3761 K ROAD	BARK RIVER	MI		49807	SHAIKEY	NON-RESIDENT	MAY 1 \$ 275.00
JIM & KELLY BENOIT	2741 18TH ROAD	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
STEVE & KRISTY BENOIT	7021 M.5 LANE	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
THOMAS & DARLENE BENOIT	7652 J ROAD	GLADSTONE	MI		49837	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
MARK & NICOLE FERNSTRUM	1007 S KERMAN AVENUE	APPLETON	WI		54915	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
JOEL HENSLEY	N1462 RIVER DRIVE	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 15 \$ 125.00
JAMES & ALLISON HUMMEL	PO BOX 1	INGALLS	MI		49848	SHAIKEY	RESIDENT	MAY 15 \$ 125.00
KEVIN JACKSON	N4125 BAY D NOC DRIVE	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 15 \$ 125.00
JOSH KOLODZIEJ	N4732 ELM ROAD	KRAKOW	WI		54137	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
ERIC & TERA LAURIN	N12233 J-1 ROAD	CARNEY	MI		49812	SHAIKEY	RESIDENT	MAY 15 \$ 125.00
JAMES & STEPHANIE MCDONOUGH	1024 SOUTH 19TH STREET	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
ROB & CYNIDIE MCDONOUGH	900 N. BRIAROLIFF DRIVE	APPLETON	WI		54915	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
TONY & TRACI MILLETTE	4970 WINDSONG DRIVE	ESCANABA	MI		49829	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
JERRY & CHRIS NELSON	3029 HALL AVE	MARINETTE	WI		54143	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
AL & KAREN RAHOI	N3640 BLUFFVIEW DRIVE	IRON MOUNTAIN	MI		49801	SHAIKEY	NON-RESIDENT	MAY 15 \$ 137.50
MARK & JANET SINDLER	W6007 EVERGREEN ROAD	MENOMINEE	MI		49858	SHAIKEY	RESIDENT	MAY 15 \$ 125.00

BOB & DIANA THULL
BRUCE TERPANIER

5906 TIDEWOOD AVENUE
126 MCDONALD STREET

SARASOTA
OCONTO

FL
WI

34231
54153

SHAKEY
SHAKEY

MAY 15 \$ 137.50
MAY 15 \$ 137.50

NON-RESIDENT
NON-RESIDENT

TOTAL AMOUNT REFUND

\$ 10,812.50

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Hannahville Food Pantry Grants
DEPARTMENT:	Administration/Finance
ATTACHMENTS:	Yes
SUMMARY:	
<p>Menominee County received a \$10,000 grant from the Hannahville Indian Community to disperse to local food pantries facing increased demand due to COVID-19. Menominee County is acting as a fiduciary of these funds. The money is set to be equally divided between three food pantries located in the south, mid, and northern areas of the county.</p>	
RECOMMENDED MOTION	
<p>To approve grant agreements with St. Vincent de Paul Food Pantry (Menominee), Mid-County Ministerium Food Pantry (Stephenson), and Hermansville Food Pantry (Hermansville) to disperse the \$10,000 grant received from the Hannahville Indian Community equally amongst the three organizations.</p>	

Submitted by: Jason Carviou

07/10/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

July 8, 2020

St. Vincent de Paul Food Pantry
Attn: Jack Nicholas
2607 18th Street
Menominee, MI 49858

JSNICHOLAS1@GMAIL.COM

Dear Mr. Nicholas,

In May 2020, the Hannahville Indian Community provided a \$10,000 grant to Menominee County to distribute to local food pantries that have seen increased demand due to the COVID-19 Pandemic. The funds are set to be evenly distributed to the following food pantries in Menominee County: St. Vincent De Paul Food Pantry in Menominee, MI, Mid-County Ministerium Food Pantry in Stephenson, MI, and the Hermansville Senior Center in Hermansville, MI.

Menominee County is acting as the fiduciary to disperse these funds to the selected organizations.

By signing this letter and returning to Menominee County, you agree to accept \$3,333.34 on behalf of the St. Vincent de Paul Food Pantry. You further agree that this money will be used solely for the purpose of purchasing goods for the food pantry. The food pantry must be available to the public.

The \$3,333.33 will be provided in a lump sum amount within 14 days of receiving this signed agreement. As part of this agreement, Menominee County may ask for and the organization shall be required to provide receipts for purchases using grant funds for up to one year from the date of this agreement.

Sincerely,

Jason Carviou
County Administrator



Jack Nicholas 7/8/20
St. Vincent de Paul Food Pantry Date

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

July 1, 2020

Mid-County Ministerium Food Pantry
Attn: John Badendick
PO Box 491
Stephenson, MI 49887

MIDCNTYMFOODPANTRY@GMAIL.COM

Dear Mr. Badendick,

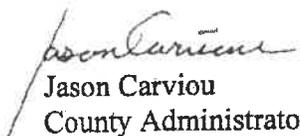
In May 2020, the Hannahville Indian Community provided a \$10,000 grant to Menominee County to distribute to local food pantries that have seen increased demand due to the COVID-19 Pandemic. The funds are set to be evenly distributed to the following food pantries in Menominee County: St. Vincent De Paul Food Pantry in Menominee, MI, Mid-County Ministerium Food Pantry in Stephenson, MI, and the Hermansville Senior Center in Hermansville, MI.

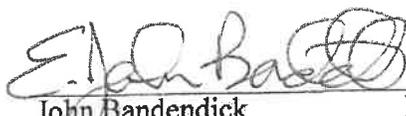
Menominee County is acting as the fiduciary to disperse these funds to the selected organizations.

By signing this letter and returning to Menominee County, you agree to accept \$3,333.34 on behalf of the Mid-County Ministerium Food Pantry. You further agree that this money will be used solely for the purpose of purchasing goods for the food pantry. The food pantry must be available to the public.

The \$3,333.34 will be provided in a lump sum amount within 14 days of receiving this signed agreement. As part of this agreement, Menominee County may ask for and the organization shall be required to provide receipts for purchases using grant funds for up to one year from the date of this agreement.

Sincerely,


Jason Carviou
County Administrator

 7/1/2020
John Bandendick Date
Mid-County Ministerium Food Pantry

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Per Diems & Expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner Per Diems and Expenses as recently paid.	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on June 9, 10, 16 & 18, 2020 in the combined amount of \$114,480.87.	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills paid on June 9, 10, 16 & 18, 2020 in the combined amount of \$114,480.87.	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

JUL 09 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906498225305	Telephone Services - Library	271-790-850.00	49.80	49.80
906753692306	Library - Telephone Services	271-790-850.00	100.93	100.93
TOTAL VENDOR AT&T - CAROL STREAM, IL				150.73
VENDOR NAME: CENGAGE LEARNING				
70228146	Library Books	271-790-982.00	45.73	45.73
TOTAL VENDOR CENGAGE LEARNING				45.73
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
06101859	Library	271-790-920.00	71.22	71.22
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				71.22
VENDOR NAME: MIDWEST COLLABORATIVE FOR				
351002	MCLS Annual Membership Fee	271-790-856.00	125.00	125.00
TOTAL VENDOR MIDWEST COLLABORATIVE FOR				125.00
VENDOR NAME: PENWORTHY COMPANY				
0562818-IN	Library Books	271-790-982.00	639.47	639.47
TOTAL VENDOR PENWORTHY COMPANY				639.47
VENDOR NAME: SUPERIORLAND LIBRARY COOP				
2783	State Aid Pass Through	271-790-801.06	2,854.43	2,854.43
TOTAL VENDOR SUPERIORLAND LIBRARY COOP				2,854.43
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
415848357	Library Konica C227 & 227	271-790-801.01	140.59	140.59
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				140.59
VENDOR NAME: UWC				
9067536923	Telephone Services - Library	271-790-850.00	2.14	2.14
TOTAL VENDOR UWC				2.14
GRAND TOTAL:				4,029.31

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
94401	W5805 Tower Road	208-751-920.01	58.61	58.61
367100	N8390 Beach House	208-751-920.01	47.59	47.59
367200	Northwest Campsites	208-751-920.01	123.29	123.29
369802	W8449 Co Rd G12 Campsites	208-751-920.01	49.94	49.94
370500	Shakey Lakes Office/Shop	208-751-920.01	124.23	124.23
379700	Shakey Lake - Storage Shed	208-751-920.01	56.41	56.41
380300	Shakey Lake - Shower Building	208-751-920.01	87.28	87.28
383001	Shakey Lake - Horse	208-751-920.01	29.21	29.21
383101	Bass Lakes Camp Sites	208-751-920.01	31.71	31.71
383200	N8380 Co Park Rd 20.5	208-751-920.01	88.01	88.01
383301	Shakey Lakes - Cattle	208-751-920.01	29.21	29.21
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	35.09	35.09
1614900	Bath House	208-751-920.01	114.03	114.03
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				874.61
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1412	Vehicle Maintenance	205-315-934.02	355.00	355.00
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				355.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
90675345822702	Telephone Services - Parks	208-751-850.00	58.79	58.79
90675322098862	Telephone Services - Annex	101-228-850.00	255.27	255.27
TOTAL VENDOR AT&T - CAROL STREAM, IL				314.06
VENDOR NAME: BEAVER MACHINE, INC.				
IN03616	Vehicle Maintenance Supplies	101-265-981.00	105.77	105.77
TOTAL VENDOR BEAVER MACHINE, INC.				105.77
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5586	Vehicle Maintenance - 2019 Ford Explorer	205-315-934.02	133.15	133.15
5769	Vehicle Maintenance - 2017 Ford Explorer	205-315-934.02	2,421.07	2,421.07
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				2,554.22
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	William Lemay	101-681-833.00	300.00	300.00
Burial	Bennie Kamin	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				600.00
VENDOR NAME: CITY OF MENOMINEE				
5129	Gasoline Sales (March 2020)	101-265-742.00	90.02	149.91
		101-268-860.00	28.05	
		101-172-860.00	9.59	
		101-267-860.00	22.25	
5133	March 2020 Gasoline Sales - RP	205-315-742.00	1,264.17	1,264.17
TOTAL VENDOR CITY OF MENOMINEE				1,414.08
VENDOR NAME: CLOVERLAND PAPER CO				
122297	Inmate Supplies	101-301-770.00	157.67	157.67
TOTAL VENDOR CLOVERLAND PAPER CO				157.67
VENDOR NAME: COOPER OFFICE EQUIPMENT				
176576	Contract # 2418-01 (Annex)	101-228-931.00	613.12	613.12
TOTAL VENDOR COOPER OFFICE EQUIPMENT				613.12
VENDOR NAME: COREY'S AUTO SALVAGE				
5391	Towing (Borths)	205-315-755.00	350.00	350.00
TOTAL VENDOR COREY'S AUTO SALVAGE				350.00
VENDOR NAME: DEKETO, LLC				
DK 4-2020	April 2020 Documents (x554)	256-277-857.00	1,108.00	1,108.00
DK 5-2020	May Documents (x309)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				1,858.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1445	Election Advertising	101-262-727.00	2,422.83	2,422.83

JUN 10, 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUL 10 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				2,422.83
VENDOR NAME: ELECTIONSOURCE				
19-48961	Absent Voter Poll Book	101-262-727.00	25.39	25.39
TOTAL VENDOR ELECTIONSOURCE				25.39
VENDOR NAME: GENESIS GRAPHICS				
56524	Remon Supplies	243-246-709.00	556.00	556.00
TOTAL VENDOR GENESIS GRAPHICS				556.00
VENDOR NAME: GOOD SOURCE				
S10499184	Inmate Supplies	101-301-770.00	177.92	177.92
TOTAL VENDOR GOOD SOURCE				177.92
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
06101862	Annex	101-261-930.04	69.57	69.57
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				69.57
VENDOR NAME: HAFEMAN, WILLIAM				
Board Of Canvassers	Per Diem & Mileage (5/7/20)	101-192-705.00	50.00	94.85
		101-192-860.00	44.85	
TOTAL VENDOR HAFEMAN, WILLIAM				94.85
VENDOR NAME: HANSEN, JANE C.W.				
May 2020	CAFA	260-266-801.01	750.00	750.00
TOTAL VENDOR HANSEN, JANE C.W.				750.00
VENDOR NAME: HENSLEY, RN, JOEL				
6/6/2020	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: J S ELECTRONICS, INC.				
20838	Tower Lease (June 2020)	266-325-976.00	517.63	517.63
20834	Vehicle Maintenance - Squad 5517	205-315-934.02	245.11	245.11
TOTAL VENDOR J S ELECTRONICS, INC.				762.74
VENDOR NAME: JANITOR'S CLOSET				
47118	Cleaning Services (June 2020)	101-265-801.00	1,900.00	1,900.00
47074	Supplies for Health Dept Floor	101-265-755.02	1.00	1.00
TOTAL VENDOR JANITOR'S CLOSET				1,901.00
VENDOR NAME: J'S SPORT SUPPLY				
109068	Training Ammo	101-301-881.03	1,040.00	2,430.00
		205-315-755.02	1,390.00	
TOTAL VENDOR J'S SPORT SUPPLY				2,430.00
VENDOR NAME: KASS, MICHAEL				
Parks Committee	Per Diem	208-751-860.00	50.00	50.00
TOTAL VENDOR KASS, MICHAEL				50.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
266019447	Quarterly Maintenance Agreement (ROD)	101-268-931.00	90.00	90.00
266009128	Quarterly Maintenance Agreement (ROD)	101-268-931.00	27.10	27.10
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				117.10
VENDOR NAME: LEMERY, TIMOTHY				
Burial Benefits	John Thomas Lemery	101-681-833.00	300.00	300.00
TOTAL VENDOR LEMERY, TIMOTHY				300.00
VENDOR NAME: LINDWALL, SYLVIA RDN				
5/31/20	RD Consult	101-301-770.00	180.00	180.00
TOTAL VENDOR LINDWALL, SYLVIA RDN				180.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 10 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LINSMEIER IMPLEMENT, INC.				
62258-62259	Parks Tractor Maintenance	208-751-930.02	1,510.06	1,890.37
		208-751-981.00	380.31	
TOTAL VENDOR LINSMEIER IMPLEMENT, INC.				1,890.37
VENDOR NAME: M.A.C.C.				
Registration	Annual Summer Conferce (M. Kleiman)	101-215-802.00	250.00	250.00
TOTAL VENDOR M.A.C.C.				250.00
VENDOR NAME: MENARDS - MARINETTE				
12153	Park Supplies	208-751-930.03	146.15	146.15
12155	Operating Supplies (ROD)	101-265-755.00	109.00	109.00
11956	Operating Supplies	101-265-755.00	95.75	95.75
11948	Inmate Supplies	101-301-770.00	24.99	24.99
TOTAL VENDOR MENARDS - MARINETTE				375.89
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
86	Advertising	101-101-901.00	20.00	20.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				20.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10755941	Airport Supplies	216-585-981.00	26.58	26.58
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				26.58
VENDOR NAME: MIGHTY PET				
Acct # 170	K9 Supplies	281-345-881.01	34.21	34.21
TOTAL VENDOR MIGHTY PET				34.21
VENDOR NAME: MILESKI, TYLER				
Reimbursement	Uniform Allowance	205-315-745.00	259.48	259.48
TOTAL VENDOR MILESKI, TYLER				259.48
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0155190-001	Office Supplies - RP	205-315-727.00	79.99	79.99
0155365-001	Office Supplies (PA)	101-267-727.00	25.28	25.28
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				105.27
VENDOR NAME: NEGRO, MARI				
Board of Canvassers	Per Diem & Mileage (5/7/20)	101-192-705.00	50.00	102.33
		101-192-860.00	52.33	
TOTAL VENDOR NEGRO, MARI				102.33
VENDOR NAME: NORTHERN MICHIGAN UNIVERSITY				
Police Academy	Derick Robinette Housing	205-315-881.03	1,500.34	1,500.34
TOTAL VENDOR NORTHERN MICHIGAN UNIVERSITY				1,500.34
VENDOR NAME: OFFICE DEPOT, INC.				
498231471001	Office Supplies (ROD)	101-268-727.00	10.78	10.78
498232057001	Office Supplies (ROD)	101-268-727.00	58.25	58.25
498232056001	Office Supplies (ROD)	101-268-727.00	157.71	157.71
490162694001	Office Supplies (District)	101-136-727.00	38.68	38.68
490162972001	Office Supplies (District)	101-136-727.00	18.76	18.76
492267061001	Office Supplies (District)	101-136-727.00	9.89	9.89
TOTAL VENDOR OFFICE DEPOT, INC.				294.07
VENDOR NAME: PAUL CAMPBELL CONSTRUCTION				
095174	Limestone at Shakey	208-751-930.04	150.00	150.00
TOTAL VENDOR PAUL CAMPBELL CONSTRUCTION				150.00
VENDOR NAME: PETERSON, RICHARD				
Board of Canvassers	Per Diem & Mileage (5/7/20)	101-192-705.00	50.00	90.25
		101-192-860.00	40.25	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUN 10 2020

CHIEF FISCAL OFFICER

MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PETERSON, RICHARD				
	TOTAL VENDOR PETERSON, RICHARD			90.25
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Printer Toner (EMS)	101-426-727.00	45.57	45.57
	TOTAL VENDOR PHILIPPS, THOMAS			45.57
VENDOR NAME: PLASTOCON, INC				
101763	Inmate Supplies	101-301-770.00	346.74	346.74
	TOTAL VENDOR PLASTOCON, INC			346.74
VENDOR NAME: PRAETORIAN DIGITAL				
INV2763	CorrectionsOne Academy (Yearly)	101-301-881.00	1,653.00	1,653.00
	TOTAL VENDOR PRAETORIAN DIGITAL			1,653.00
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - May 2020	101-101-860.00	55.20	55.20
	TOTAL VENDOR PRESTIN, DAVID			55.20
VENDOR NAME: PSYCHOLOGIE CLINIQUE, S.C.				
5/29/20	Pre-employment Eval (Scheriff)	101-301-835.00	525.00	525.00
	TOTAL VENDOR PSYCHOLOGIE CLINIQUE, S.C.			525.00
VENDOR NAME: QUIST, JAMES				
Reimbursement	Uniform Allowance	208-751-745.00	61.91	61.91
	TOTAL VENDOR QUIST, JAMES			61.91
VENDOR NAME: READERS DIGEST				
0824760623	Inmate Supplies	101-301-770.00	22.98	22.98
	TOTAL VENDOR READERS DIGEST			22.98
VENDOR NAME: REINHART FOODSERVICE				
137619	Credit Memo - Inmate Supplies	101-301-770.00	(53.06)	(53.06)
131349	Inmate Supplies	101-301-770.00	579.01	579.01
135021	Inmate Supplies	101-301-770.00	513.19	513.19
	TOTAL VENDOR REINHART FOODSERVICE			1,039.14
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Sheriff Department - Inmate Supplies	101-301-770.00	122.13	122.13
	TOTAL VENDOR SAM'S CLUB MC/SYNCB			122.13
VENDOR NAME: SARKA, GLENN				
19007	Legal Services (C. Kloida)	101-148-807.00	487.50	487.50
190486	Legal Services (K. Borths)	101-148-807.00	202.50	202.50
	TOTAL VENDOR SARKA, GLENN			690.00
VENDOR NAME: SCHERIFF, MAXWELL				
Reimbursement	Uniform Allowance	205-315-745.00	729.73	729.73
	TOTAL VENDOR SCHERIFF, MAXWELL			729.73
VENDOR NAME: SPECTRUM PRINTERS, INC.				
63292	Ballot Printing (May 5, 2020)	101-262-727.00	3,837.98	3,837.98
	TOTAL VENDOR SPECTRUM PRINTERS, INC.			3,837.98
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-562035	AVPN 4-Way Line (4/1 - 6/30/20)	101-301-976.00	1,325.00	1,325.00
	TOTAL VENDOR STATE OF MICHIGAN POB 30266			1,325.00
VENDOR NAME: STERICYCLE, INC.				
4009382375	Training & Operating Supplies (Sheriff Dept)	101-301-755.00	17.86	93.03
		101-301-881.00	75.17	
	TOTAL VENDOR STERICYCLE, INC.			93.03
VENDOR NAME: TD CARWASH				
202015	Car Wash (x10)	205-315-742.00	80.00	80.00

JUN 10 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: TD CARWASH					
	TOTAL VENDOR TD CARWASH				80.00
VENDOR NAME: TIME WARNER CABLE					
621199203060320	Airport	216-585-850.00	332.18		332.18
710008401060320	6/2/20 - 7/1/20	101-228-850.00	222.54		222.54
	TOTAL VENDOR TIME WARNER CABLE				554.72
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
352277-202005-1	May 2020	101-301-755.00	50.00		50.00
	TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
415972470	300 Konica Copier (FOC)	215-141-942.00	112.98		112.98
	TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				112.98
VENDOR NAME: ULTIMATE TOWING & RECOVERY					
8426	Towing	205-315-755.00	125.00		125.00
	TOTAL VENDOR ULTIMATE TOWING & RECOVERY				125.00
VENDOR NAME: UNIFORM SHOPPE					
299705	Body Armor (Brunelle)	101-301-745.00	765.00		765.00
299454	Uniform Allowance	205-315-745.00	71.95		71.95
	TOTAL VENDOR UNIFORM SHOPPE				836.95
VENDOR NAME: VERIFIED FIRST					
INV-000263998	Pre Employment Back Ground Check	208-751-801.01	64.00		64.00
	TOTAL VENDOR VERIFIED FIRST				64.00
VENDOR NAME: VERIZON WIRELESS					
9855725688	Cellular Services	101-265-850.01	128.15		1,028.41
		101-301-850.00	320.27		
		101-426-850.00	52.75		
		101-682-850.00	40.40		
		205-315-850.00	244.84		
		205-315-850.02	160.06		
		266-325-850.00	81.94		
	TOTAL VENDOR VERIZON WIRELESS				1,028.41
VENDOR NAME: WASTE MANAGEMENT, INC.					
0070391-2808-2	Parks	208-751-920.02	539.62		539.62
	TOTAL VENDOR WASTE MANAGEMENT, INC.				539.62
VENDOR NAME: WISCONSIN PUBLIC SERVICE					
0402047856-00004	Courthouse	101-265-920.04	572.03		572.03
	TOTAL VENDOR WISCONSIN PUBLIC SERVICE				572.03
VENDOR NAME: XEROX CORPORATION					
010429195	Sheriff Department	101-301-727.00	37.16		37.16
010429196	Sheriff Department	101-301-727.00	265.28		265.28
	TOTAL VENDOR XEROX CORPORATION				302.44
VENDOR NAME: ZEVITZ, DR. MICHAEL E.					
Reimbursement	Inmate Physical Exam Review (x2)	101-301-770.01	1,000.00		1,000.00
	TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,000.00
GRAND TOTAL:					41,311.28

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 06/16/2020 - 06/16/2020
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0155450-001	Maintenance Supplies - Library	271-790-731.00	9.41	9.41
0155449-001	Library Supplies	271-790-727.01	156.61	156.61
0155416-001	Maintenance Supplies - Library	271-790-731.00	14.45	14.45
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				180.47
GRAND TOTAL:				180.47

APPROVED

JUN 17 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 18 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
200608	Reduction in Phone Services	101-228-850.00	1,741.27	1,741.27
TOTAL VENDOR ABILITA				1,741.27
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
6/12/20	Park Supplies - Trailer Repair	208-751-930.02	5.90	5.90
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				5.90
VENDOR NAME: AT&T MOBILITY				
287252150867X0608202	906-792-0211 & 906-792-5968	101-132-850.00	71.48	71.48
TOTAL VENDOR AT&T MOBILITY				71.48
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5788	B&G Vehicle Maintenance	101-265-981.00	38.15	38.15
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				38.15
VENDOR NAME: CARTRIDGE CENTER, INC.				
29341	Toner (Admin)	101-172-727.00	189.00	189.00
TOTAL VENDOR CARTRIDGE CENTER, INC.				189.00
VENDOR NAME: CASA				
6/8/20	Faith Sandahl	292-669-801.00	798.00	798.00
TOTAL VENDOR CASA				798.00
VENDOR NAME: CELLCOM				
378360	Airport Cellular Services	216-585-850.00	57.29	57.29
376964	Cellular Services	292-663-850.00	40.60	121.80
		292-664-850.00	40.60	
		292-665-850.00	40.60	
TOTAL VENDOR CELLCOM				179.09
VENDOR NAME: CITY OF MENOMINEE				
#Rent-1024	June 2020 Rent (911)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLOVERLAND PAPER CO				
122392	Janitorial Supplies (Courthouse)	101-265-755.01	64.49	64.49
122336	Janitorial Supplies (Courthouse)	101-265-755.01	132.23	132.23
122347	Janitorial Supplies (Annex)	101-265-755.01	101.99	101.99
122348	Janitorial Supplies (Courthouse)	101-265-755.01	147.22	147.22
TOTAL VENDOR CLOVERLAND PAPER CO				445.93
VENDOR NAME: COHL STOKER & TOSKEY P C				
51419	Legal Services	101-211-807.00	2,828.09	2,828.09
TOTAL VENDOR COHL STOKER & TOSKEY P C				2,828.09
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
39627	Shredding Documents (6/4/20)	101-265-801.00	57.03	57.03
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				57.03
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
06123215	Airport	216-585-801.00	48.00	48.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				48.00
VENDOR NAME: INSIGHT FS				
B0050413338	Parks - Gasoline Delivery	208-751-742.00	812.87	812.87
TOTAL VENDOR INSIGHT FS				812.87
VENDOR NAME: K & M RENTALS				
9871	Portable Toilet (Parks)	208-751-801.00	95.00	95.00
TOTAL VENDOR K & M RENTALS				95.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
266533942	Copier for Clerk's Office	263-215-728.00	1,748.82	1,748.82

CHIEF FINANCIAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				1,748.82
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	
		101-150-860.00	1.73	151.73
TOTAL VENDOR MATHIEU MARYE				151.73
VENDOR NAME: MEKASH, JAMES				
Reimbursement	Janitorial Supplies	101-265-755.01	16.58	16.58
TOTAL VENDOR MEKASH, JAMES				16.58
VENDOR NAME: MENARDS - MARINETTE				
12380	Operating Supplies	101-265-755.00	96.72	96.72
12376	Airport Supplies	216-585-984.00	48.97	48.97
TOTAL VENDOR MENARDS - MARINETTE				145.69
VENDOR NAME: MENOMINEE COUNTY CLERK				
19-45241-FY	Transcript (J. Broberg)	101-267-806.00	39.30	39.30
TOTAL VENDOR MENOMINEE COUNTY CLERK				39.30
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10763956	Airport Supplies	216-585-981.00	85.96	85.96
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				85.96
VENDOR NAME: MERKEL, WILLIAM				
May 2020	CAFA	260-266-801.01	750.00	
		260-266-801.02	150.00	900.00
TOTAL VENDOR MERKEL, WILLIAM				900.00
VENDOR NAME: MGT OF AMERICA, INC.				
37924	FY 2020 CRP Billing (FOC)	101-141-801.00	1,281.40	1,281.40
37925	FY 2020 CRP Billing (PA)	101-267-801.00	1,063.00	1,063.00
TOTAL VENDOR MGT OF AMERICA, INC.				2,344.40
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

JUL 18 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS' 220-781 2020 Third Qtr Installment Billing				29,886.05
		101-101-716.00	55.24	
		101-132-716.00	60.32	
		101-136-716.00	332.29	
		101-141-716.00	390.57	
		101-148-716.00	36.48	
		101-150-716.00	2.69	
		101-172-716.00	370.19	
		101-228-716.00	22.38	
		101-215-716.00	230.34	
		101-253-716.00	155.03	
		101-257-716.00	305.51	
		101-261-716.00	24.62	
		101-265-716.00	1,058.06	
		101-267-716.00	713.93	
		101-268-716.00	80.58	
		101-301-716.00	13,299.84	
		101-331-716.00	39.51	
		101-301-716.00	46.26	
		101-426-716.00	38.99	
		101-648-716.00	49.53	
		101-682-716.00	39.52	
		294-683-716.00	20.34	
		205-315-716.00	8,099.14	
		205-316-716.00	541.52	
		208-751-716.00	1,217.73	
		216-585-716.00	765.35	
		249-371-716.00	82.03	
		260-266-716.00	7.64	
		266-325-716.00	476.60	
		271-790-716.00	703.00	
		292-663-716.00	225.72	
		292-664-716.00	197.55	
		292-665-716.00	197.55	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				29,886.05
VENDOR NAME: MICHIGAN STATE UNIVERSITY 4 Menominee 2020 4th Qtr MOA 2020 Work Plan				18,250.00
TOTAL VENDOR MICHIGAN STATE UNIVERSITY				18,250.00
VENDOR NAME: MICHIGAN TOWNSHIPS ASSOCIATION Dues MTA Dues (7/1/20 - 6/30/21)				470.00
TOTAL VENDOR MICHIGAN TOWNSHIPS ASSOCIATION				470.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0155438-001 Office Supplies (Family/Probate)				33.64
0155535-001 Office Supplies - 911				77.58
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				111.22
VENDOR NAME: NMU FINANCIAL SERVICES FY20-02 LaBranch Tower Rental 7/1/19 - 6/30/20				804.07
TOTAL VENDOR NMU FINANCIAL SERVICES				804.07
VENDOR NAME: NORWAY SPRINGS, INC. 665811 Airport Water				23.89
TOTAL VENDOR NORWAY SPRINGS, INC.				23.89
VENDOR NAME: OFFICE DEPOT, INC. 503572655001 PA Office - Chair (S. Maus)				178.89
TOTAL VENDOR OFFICE DEPOT, INC.				178.89
VENDOR NAME: PHELPS, LARRY Reimbursement Mileage - May & June 2020				11.50
TOTAL VENDOR PHELPS, LARRY				11.50

JUN 18 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUL 18 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	160.00	167.40
		101-150-860.00	7.40	
TOTAL VENDOR POLASKY, NANCY				167.40
VENDOR NAME: QUILL CORPORATION				
7659559	Office Supplies (911)	266-325-727.00	33.89	33.89
TOTAL VENDOR QUILL CORPORATION				33.89
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	155.22
		101-150-860.00	5.22	
TOTAL VENDOR SCHRAUB, DARLENE				155.22
VENDOR NAME: SEABORG, SARA D.				
May 2020	CAFA	260-266-801.00	300.00	300.00
May 2020	CAFA	260-266-801.01	300.00	300.00
TOTAL VENDOR SEABORG, SARA D.				600.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
8096	Building Code	249-371-742.00	44.07	44.07
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				44.07
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
Service Charge	FOC (April 2020)	101-141-817.00	32.80	32.80
Service Charge	FOC (May 2020)	101-141-817.00	32.80	32.80
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				65.60
VENDOR NAME: THOMSON REUTERS				
842501048	Law Library	269-145-982.00	369.60	369.60
TOTAL VENDOR THOMSON REUTERS				369.60
VENDOR NAME: VISA				
Credit Card	Courthouse and Parks	208-751-755.02	14.16	3,801.25
		101-265-930.01	129.99	
		208-751-755.02	82.97	
		101-265-755.00	24.84	
		101-172-727.00	5.00	
		208-751-981.00	8.95	
		101-265-755.00	26.11	
		101-136-802.00	59.00	
		101-228-970.01	499.98	
		101-228-970.01	147.98	
		101-228-970.01	369.95	
		101-228-970.01	369.95	
		101-103-755.00	12.00	
		101-265-755.00	199.92	
		208-751-755.02	14.16	
		101-215-802.00	30.00	
		101-228-970.01	223.40	
		101-228-970.01	45.87	
		101-228-970.01	527.48	
		101-228-970.01	527.48	
		101-228-970.01	196.10	
		208-751-755.02	71.03	
		208-751-755.02	123.00	
		208-751-755.02	67.98	
		101-103-755.00	23.95	
TOTAL VENDOR VISA				3,801.25
VENDOR NAME: WASTE MANAGEMENT, INC.				
1664403-1856-5	Court House	101-265-801.00	631.50	631.50

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	JUN 18 2020	AMOUNT
VENDOR NAME: WASTE MANAGEMENT, INC.					
TOTAL VENDOR WASTE MANAGEMENT, INC.					631.50
VENDOR NAME: WIL-KIL PEST CONTROL					
3894428	Library	101-265-801.00	35.00		35.00
3919538	Annex	101-265-801.00	35.00		35.00
TOTAL VENDOR WIL-KIL PEST CONTROL					70.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE					
0402047856-00011	1004 9th Street	101-265-920.03	69.81		69.81
0402047856-00010	1000 9th Street	101-265-920.03	93.01		121.89
		101-265-920.04	28.88		
TOTAL VENDOR WISCONSIN PUBLIC SERVICE					191.70
GRAND TOTAL:					68,959.81

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee county Fair Board
May 11, 2020

Approved 6.17.20

Present: Deb Smith, Eric Tickler, Judith Dobnikar, Dave Pomeroy, Chad Oczus, Dave Prestin, Nikki Tebo, Jesse Betters, Jim Moker

Absent:

Meeting called to order at 7:04 pm by Nikki

Motion for approval of agenda by Jesse, Jim Seconded. Motion Carried

New Business:

Chad Moved to hold 2020 Fair as planned. Jesse 2nd

- Dave-no
- Deb-no
- Jesse-yes
- Chad-yes
- Judith-no vote
- Jim-yes
- Nikki-no

Motion failed.

Dave moved to have a virtual fair in place of an in person fair for 2020. Deb 2nd.

- Dave-yes
- Deb-yes
- Jesse-no
- Chad-no
- Judith-yes
- Jim-yes
- Nikki-yes

Motion Passed.

Next meeting was set for June 17th at MSU extension at 6:00pm.

Chad moved to adjourn Deb 2nd motion passed.

Meeting adjourned 8:58 pm

Respectfully submitted,
Eric Tickler
Fair Manager/Secretary

MENOMINEE COUNTY AIRPORT COMMITTEE

Minutes of Meeting

February 18, 2020

****APPROVED 2/25/2020****

The Menominee County Airport Committee met on February 18, 2020 at 4:05 PM at the Menominee County Courthouse in Menominee, Michigan.

I. Call to Order

The meeting was called to order by Chair Gromala at 4:05 PM.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

III. Roll Call

Commissioners Present: Chair Gromala, Commissioner Piche, & Commissioner Cech.

Others Present: Jason Carviou, County Administrator & Jeff LaFleur, Lead Operations Technician, and Jeremy Anderson, Operations Technician.

IV. Approval of the Agenda

Motion made by Commissioner Piche, seconded by Commissioner Cech to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

V. Approval of Previous Minutes (January 21, 2020)

Motion made by Commissioner Cech, seconded by Commissioner Piche to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

VI. Public Comment

None

VII. Business

A. Presentation – Civil Air Patrol

Cadets from the Civil Air Patrol (WI-049) made a presentation to the Committee focused on the purpose and opportunities provided by the Civil Air Patrol. The presentation highlighted and supplemented a written report provided to the Committee regarding the activities of the squadron in 2019. The presentation was well-received.

B. Budget/Fuel Sales Report

Per the General Ledger, fuel sales were as follows:

Business Sales -\$14,503.50

Cash Sales - \$0.00

Credit Card Sales - \$26,131.38

Pre-Paid Sales - \$4,549.65

Total Sales - \$45,184.53

Administrator Carviou advised that through January 2020, fuel sales have reached 30% of the anticipated revenue for the year. The benchmark was 33.33%; however, fuel sales are generally lower in the winter months and higher in the summer months.

Only budget concern to watch at this time was OT which 50% of the budgeted amount has already been used through January 2020.

C. Activity Report

Jeff Lafleur advised things have remained mostly slow, which is typical for the winter months. They have had a few large purchases of fuel in February already. Jeff & Jeremy have been staying busy with the last few snowstorms that we have had.

D. Community Hangar Roof – Open Bids/Make Recommendation

Sealed bids received for project RFP 19/20-6 were publicly opened (Bid Recapitulation Attached). Eight different contractors supplied bids for the project. The Committee discussed the options, and narrowed the list to the top three proposals based on price, materials, and warranty. The Committee directed Administrator Carviou to reach out to the top 3 contractors to clarify how much insulation is being included in the proposal. The Committee decided to hold a special meeting prior to the County Board meeting on February 25, 2020 to consider the final three contractors and the additional information.

E. Airport Fence - Update

Administrator Carviou advised that the \$972.00 for this repair was ordered as restitution to the County in an order signed by Judge Jamo on February 17, 2020. The County will receive the money as the Defendant makes payments.

F. Airport Days – August 16, 2020

Administrator Carviou advised that Mark Yankovich and Dennis Hopkins are leading the effort in planning and organizing for the “Airport Days” event on August 16, 2020. They already have the skydivers planned, as well as working on a car show, food vendors, and a variety of other static displays and activities. An update was given on bringing a B-17 Bomber in for the event, the cost would be \$5,500, 500 gallons of fuel, and 5 hotel rooms for the night, and use of the rental vehicles. Administrator Carviou stated he would try to fundraise the money for the bomber and have the hotel rooms donated if the County could possibly absorb the fuel into the contract.

IX. Public Comment

Greg Paulson – Civil Air Patrol, Gate Access Cards, Hangar Roof

Andre Pichette – Civil Air Patrol, Gate Access Cards

X. Commissioner Comment

Commissioner Cech – Commented on the Civil Air Patrol presentation.

XI. Adjournment

Motion made by Commissioner Piche, seconded by Commissioner Cech to adjourn. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

January 16, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:32 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

• Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Lindow, K. Stankevich, V. Johnson

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval of the amended agenda. Chairperson Luhtanen noted the presentation will be rescheduled for the January 23, 2020 regular Board meeting. Chairperson Luhtanen requested a discussion on meetings in be added to agenda under New Business after the Iron River office remodel. J. Lindow requested the addition of the Ad Hoc recommended changes to Board Policies and By-Laws and question updates from previous Board meetings be added to agenda under New Business after the discussion on meetings.

ACTION:

Motion by: A. Martin supported by P. Phillips to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen requested approval of 12/19/2019 Regular Board meeting minutes.

ACTION: Moved to approve 12/19/2019 Regular Board meeting minutes as presented.

Motion By: J. Hafeman supported by N. Pasternak to approve 12/19/2019 Regular Board meeting as presented.

Motion carried unanimously.

ACTION ITEMS:

• **Finance**

a) Check Disbursement - November 2019

Motion by: A. Martin supported by J. Hafeman to approve Check Disbursement - November 2019

Motion Carried unanimously.

• **Ad Hoc Revision**

Miscellaneous questions addressed. J. Hafeman and A. Martin noted spelling errors on the Medical Service Referral/Psychiatric Evaluation.

- o De-Identification of Protected Health Information
- o Medical Service Referral/Psychiatric Evaluation
- o Clothing in Foster Care
- o Education in Foster Care
- o Foster Home Record
- o Foster Parent Training
- o Foster Care Orientation
- o Foster Care Placement Agreement
- o Foster Care Recruitment and Retention
- o Foster Care Supervision and Substitute Care
- o Foster Care Visitation
- o Accounting of Disclosures
- o Minimum Necessary Information
- o Retention and Disposal of Medical Records
- o Community Living Support Services

Motion by: A. Martin supported by T. Korpi to approve the Ad Hoc revised policies with noted corrections.

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

• **Finance**

a) **Financial Statement – October 2019**

J. Lindow reviewed October 2019 financial statement with members. Miscellaneous questions addressed.
Outcome: Action Item for next meeting.

b) **Funding Source Bucket through October 31, 2019**

J. Lindow reviewed the funding source bucket with members. Miscellaneous questions addressed.
Outcome: Informational

c) **General Fund/Priority List Update**

J. Lindow reviewed General Fund/Priority List update with members. Miscellaneous question addressed.
Outcome: Informational

d) **Contract Grid 1-9-20 (TRICO Iron River cleaning)**

ACTION: Move Contract Grid 1-9-20 (*TRICO Iron River cleaning*) to Action item at present meeting.

Motion by: A. Martin supported by J. Hafeman to move the 1-9-20 Contract Grid (*TRICO Iron River cleaning*) to an Action item at present meeting

Roll Call conducted by V. Johnson, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Zevitz	X	
Roberge	X		Martin	X	
Pirloi	X		Luhtanen	X	
Hofer	X		Martin	X	
Phillips	X		Korpi	X	

Motion Carried unanimously.

Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
TRICO Opportunities	Cleaning Iron River	1/1/20-12/31/20	\$42.48/work day	\$43.33/work day	5.85
2% increase for minimum wage increase in 2020					

Motion by: J. Hafeman supported by K. Pilot to approve the 1-9-20 Contract Grid (*TRICO Iron River cleaning*) as presented.

Motion carried unanimously.

- **Iron River office Remodel**

Discussed quote received from MBM for optimizing utilization of space in Iron River office. Concern regarding freezing pipes to be addressed at next meeting. **ACTION:** J. Hafeman moved to make Iron River office remodel an Action item at present meeting.

Members requested more information prior to voting. J. Lindow requested to move to an Action item as soon as possible.

ACTION: J. Hafeman rescinded motion to move Iron River office remodel to an Action item at present meeting

Outcome: Questions regarding freezing pipes and rent to be addressed at next meeting. Move to an Action item for next meeting

- **Board Meetings**

J. Luhtanen discussed cancellation of meetings for weather protocol. Discussed having meetings in Iron River and Menominee again this year. Discussed upcoming virtual MDHHS Future of Behavioral Health Public Forum in place of the regular Board meeting on February 6, 2020.

Outcome: Consensus of members is cancellation for weather is acceptable. Consensus is to hold Board meeting at Menominee office in September and at Iron in August. Consensus is to add a discussion to agenda after members attend the public forum in Marquette on January 22, 2020.

- **Ad Hoc revision of Board By-Laws and Policies**

Discussed proposed Ad Hoc revisions of Board By-Laws and Policies. Corrections to spelling and grammar made. Miscellaneous questions addressed.

Outcome: Corrections to be completed and returned to next meeting as Action item.

- **Question updates from previous Board meetings**

Human Resources will begin providing quarterly personnel updates beginning this month. Discussed positions with greatest turnover in agency. Endowment fund is providing a check in the amount of \$ 1,229.70 for individual to attend band trip to Disney World. Discussed number of clients served during the past year.

Outcome: Informational. Members request GF/Priority List graphs add a column representing number of individuals served in each department. Request for information regarding number of staff allocated to each program to be provided.

- **Miscellaneous Board/Committee Reports for information**

CMHAM Weekly Update 12/20/19

Outcome: Informational

2020 Annual Board Self-Study

Outcome: Return signed Acknowledgements to Administrative Assistant.

2020 Annual Confidentiality Statement

Outcome: Return signed Confidentiality Statement to Administrative Assistant

PUBLIC COMMENTS – None

BOARD COMMENTS

K. Pilot spoke with local Sheriff's Department and one local police department regarding any possible issues with Northpointe. He reports they do not have any problems with NBHS

J. Luhtanen wished a belated happy retirement to Mary Lasee from the Phoenix Center. Thanked all people involved with the NAMI Christmas/New Year party.

ADJOURN

ACTION: Moved to adjourn.

Motion by: P. Phillips supported by K. Pirlet to adjourn
Motion carried unanimously.

Meeting adjourned at 5:44 p.m.

The next Regular Board meeting is scheduled for Thursday, January 23, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

January 23, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.**	X		
Pirlet, Kevin	X			Korpi, Thomas **	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS: - None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen noted the presentation will be rescheduled. Chairperson Luhtanen requested meetings, endowment fund update, and Social Security changes be added to agenda under New Business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES: - None

ACTION ITEMS:

• **Iron River Office Remodel**

Maintenance states freezing pipes are not a building problem. Discussed lease terms.

ACTION: Moved to approve Iron Office Remodel

Motion by: J. Hafeman supported by P. Phillips to approve the Iron River office remodel. Payments will be an additional \$1,000 for 24 months to MBM.

Motion carried unanimously.

• **Board Bylaws and Policies**

Miscellaneous questions addressed. Corrections to grammar noted.

ACTION: Moved to approve Board Bylaws and Policies with revisions

Motion by: J. Hafeman supported by P. Phillips to approve Board Bylaws and Policies with revisions.

Motion Carried unanimously

- **Ad Hoc Revision**

Miscellaneous questions addressed. Grammar corrections noted.

- Personal Property and Funds
- Foster Care Program Statement
- Heating, Ventilation, and Air Conditioning System Inspection
- Hazardous Communication Program
- Fire Safety
- Nurse Care Management
- Nutritional and Occupational Therapy Specialty Discipline Services
- Staffing Guidelines for Services
- Request for Restriction of Protected Health Information Uses and Disclosures
- Safety Program
- Security
- Service Recipient Access to Record
- Telehealth Services
- Tobacco Free Worksite
- Transportation

Motion by: R. Roberge supported by A. Martin to approve the Ad Hoc policies with corrections.
Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

- **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members. J. Luhtanen asked members to try and make the Iron or Menominee staff breakfasts.

Outcome: Informational

- **Strategic Plan FY19 Stoplight Report Percentages**

J. Cescolini reviewed FY19 Stoplight percentages with members.

Outcome: Informational

- **Strategic Plan FY 20 Stoplight Report**

J. Cescolini reviewed FY20 Stoplight Report with members

Outcome: Informational

- **Meeting Update-**

J. Cescolini discussed the State of Michigan virtual forum being held February 6, 2020 at 4:00P.M. Chairperson Luhtanen stated the virtual forum will take the place of regular board meeting and will hold a makeup regular meeting on 2/13/20. Public is invited to attend at all 3 locations. Registration is encouraged.

J. Cescolini discussed the Walk a Mile and will send invites to legislators.

- **Endowment Fund Update-**

J. Lindow reports the Remainder monies in fund are \$ 1,246.58. Northpointe will be getting new monies in March. Miscellaneous questions addressed.

Outcome: Informational

- **Social Security Updates-**

Chairman Luhtanen discussed new rules pertaining to disability reviews and potential eligibility changes coming

Outcome: Informational

- **Miscellaneous Board/Committee Reports for information**

Recipient Rights Annual Report FY19

Outcome: Place on file.

Norhcare Network Governing Board Minutes – December 11, 2019

Outcome: Place on file.

CMHAM Weekly Update January 10, 2020

Discussed integrated care and proposed changes to mental health discussed in update. Miscellaneous questions addressed

Outcome: Informational

PUBLIC COMMENTS

E. Kusz gave update on public mental health forum attended in Marquette. Miscellaneous questions addressed.

BOARD COMMENTS

J. Luhtanen thanked E. Kusz for going to Marquette and J. Cescolini for the handouts and answering questions regarding priority list

J. Cescolini will provide information about jail services at next meeting.

N. Pasternak expressed concerns with Iron County Sheriff's department hours of operation. Requested clarification of process to use should department be closed. Discussed contacting 9-1-1.

ADJOURN

ACTION: Moved to adjourn

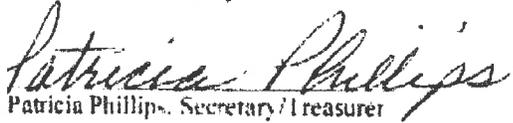
Motion by: K. Pitlot supported by A. Martin to adjourn

Motion carried unanimously.

Meeting adjourned at 5:25 p.m.

The next Regular Board meeting is scheduled for Thursday, February 20, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Board Meeting
MINUTES

715 Pyle Drive, Kingsford, MI 49802
 February 20, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Rohrge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann		X		Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE: – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS: None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen requested Community Events and Board Works be added to agenda under new business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes with corrections.

Motion by: J. Hafeman supported by T. Korpi to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes as amended.

Motion carried unanimously.

ACTION ITEMS:

• **Ad Hoc Revision**

- | | |
|--|--|
| ○ Bio-Psychosocial Assessment | ○ Resident's Rights to Access Media |
| ○ Drug Free Environment | ○ Information Security Policy and Procedure Glossary |
| ○ Inclusion | ○ Telecommuting |
| ○ Medication Adherence Support Services | ○ Device and Media Control |
| ○ Medication Adherence Services | ○ Use of Email |
| ○ Nutritional and Occupational Therapy Specialty Discipline Services | ○ Use of internet |
| ○ Policies, Standard Operating Procedures, and Forms | ○ Network Security End User |
| ○ Research and Clinical Trials | ○ Workstation Use and Security |
| | ○ HIPAA Sanction |
| | ○ Breach Notification |

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies.

Motion carried unanimously.

NEW BUSINESS – CFO (discussion only):

• **Finance**

Financial Statement – November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 financial statement with members
Miscellaneous questions addressed

Outcome: Informational

Funding Source Bucket through November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 funding source bucket with members.
Miscellaneous questions addressed.

Outcome: Informational

General Fund/Priority List Update

J. Lindow reviewed General Fund with members. Miscellaneous questions addressed.

J. Cescolini reviewed Priority List with members. Miscellaneous questions addressed

Outcome: Informational

Contract Grid: February 20, 2020 Contract Grid (Bonnie Daligga & Birchwood AFC)

ACTION: Move February 20, 2020 Contract Grid to Action item at present meeting.

Motion By: M. Negro supported by R. Roberge to move the February 20, 2020 Contract to an ACTION item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL</u>	<u>VOIE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer		X		Pasternak	X	
Hafeman		X		Phillips		
Pirlot		X		Roberge	X	
Martin				Zevitz	X	
Negro		X		Luhtanen	X	
Korpi		X				

Motion carried unanimously.

Action: Moved to approve February 20, 2020 Contract Grid as presented.

Motion By: M. Negro supported by J. Hafeman moved to approve the February 20, 2020 Contract Grid

Motion carried unanimously.

• **CEO Report**

J. Cescolini reviewed highlights of the CFO Report with members. Miscellaneous questions addressed.

Outcome: Information

• **Utilization Management Date:**

J. Cescolini reviewed Respite Services with members. Miscellaneous questions addressed.

Outcome: Informational

- **Recipient Rights Application: (Tovar)**

ACTION: Move Recipient Rights Application to ACTION item at present meeting
 Motion by:

V. Johnson, Administrative Assistant, conducted the roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X
Hafeman	X			
Pirlot	X		Roberge	X
Dehn	X		Zevitz	X
Negro	X		Luhtanen	X
Korpi	X			

- **Board Works:**

Chairperson Luhtanen requested Board works be held the 2nd meeting of the month before the board meeting

- **Community Events:**

Outcome: Informational

- **Miscellaneous Board/Committee Reports for Information**

Northcare Network Governing Board Minutes – January 15, 2020

Outcome: Place on file.

Quarterly Plan of Correction and Monitoring Report October 2018 – September 2019

Outcome: Bring back to Board Meeting on March 5, 2020.

Quarterly Outcomes and Performance Indicators Report October 2018 – September 2019

Outcome: Bring back to Board Meeting on March 5, 2020.

MDHHS Recipients Rights Semi – Annual Report – 2019

Outcome: Place on file.

CMHAM Weekly Update – January 24, 2020

Outcome: Informational

PUBLIC COMMENTS - None

BOARD COMMENTS

Chairperson J. Luhtanen thanked Dr. Stephane Burrows for her years of service with Northpointe.

ADJOURN

ACTION: Moved to adjourn

Motion by: M. Negro supported by T. Korpi to adjourn

Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

The next Regular Board meeting is scheduled for Thursday, March 5, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips
Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

April 2, 2020 – 4:30 p.m.

Meeting conducted via Zoom/telephone due to Covid-19

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:36 p.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet**	X			Negro, Mari*	X		
Hafeman, Jan*	X			Pasternak, Nancy**	X		
Hofst, Millie**			X	Phillips, Patricia**	X		
Roberge, Robert*	X			Zevitz, Michael Dr.*	X		
Piriot, Kevin*	X			Korpi, Thomas *	X		
Martin, Ann**	X			Luhtanen, Joan**	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, B. Johnson, J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS: None

APPROVAL OR AMEND AGENDA:

Chairman J. Luhtanen requested approval or amendment of agenda.

ACTION: Correction made to the date of the agenda

Motion by: Hafeman supported by A. Martin to approve of agenda with corrections made.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve meeting minutes from February 20, 2020 Regular Board Meeting.

Motion by: J. Hafeman supported by M. Negro to approve February 20, 2020 Regular Board meeting minutes.

Motion carried unanimously.

ACTION ITEMS:

- Ad Hoc Meeting Minutes of February 3, 2020

Ad Hoc Revision

- | | |
|--|--|
| <ul style="list-style-type: none"> ○ Event Reporting, Monitoring, and Notification ○ Event Reporting, Monitoring, and Notification Procedure ○ Psychiatric Services Documentation ○ Quality Improvement Program ○ Reporting Unusual Incidents Procedure | <ul style="list-style-type: none"> ○ Subpoena Order for Service Recipients ○ Subpoena of Search Warrant ○ Vehicle Emergency ○ Independent Facilitation of Individual Plan of Service ○ Placement Review Committee |
|--|--|

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies with the exception of Guardianship Notification and Reporting Unusual Incidents being referred to the Ad Hoc Committee for corrections

Action: Guardianship Notification and Reporting Unusual Incidents policies referred back to the Ad Hoc Committee.

V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE:</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X		Martin	X	

Motion carried unanimously.

- **Finance**

- a) Financial Statement- November 2019
- b) Financial Statement - December 2019
- c) Check Disbursement - December 2019
- d) Check Disbursement - January 2020

Motion by: J. Hafeman supported by K. Pirlot to approve Financial Statement and Check Disbursement from November 2019, December 2019 and January 2020.

Motion Carried unanimously

NEW BUSINESS – CEO (discussion only):

- **Finance**

Inpatient Hospitalization FY20

J. Lindow reviewed the Inpatient Hospitalization Data from FY20 with members.

Miscellaneous questions addressed

Outcome: Informational

Northern Pines Utilization FY 18 – FY 19

J. Lindow reviewed Northern Pines Utilization from FY18-FY19 with members

Miscellaneous questions addressed

Outcome: Informational

Financial Statement – through September 30, 2019

J. Lindow reviewed the Financial Statement through September 30, 2019 with members.

Miscellaneous questions addressed.

Outcome: Action item for next meeting.

Financial Statement - through January 31, 2020

J. Lindow reviewed the Financial Statement through January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting

Balance Sheet – ending January 31, 2020

J. Lindow reviewed the Balance Sheet ending January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Income Statement – ending January 31, 2020

J. Lindow reviewed the Income Statement ending January 31, 2020. Miscellaneous question addressed.

ACTION: Action item for next meeting.

Budget & Percentages -- ending January 31, 2020

J. Lindow reviewed the Budget & Percentages ending January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Contract Grid: (Kutha AFC, Schlaud AFC, Bedford Specialized Residential, Bellin Psychiatric Center, Anderson Tackman, Diane Roell, NP, Ihander AFC, GT Financial, Newlin AFC)

ACTION: Move Contract Grid to ACTION item at present meeting.

Motion By: J. Hafemen supported by P. Phillips to move to Contract Grid in ACTION item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL</u>	<u>VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer		X		Pasternak	X
Hafeman		X		Phillips	X
Pirlot		X		Roberge	X
Martin		X		Zevitz	X
Negro		X		Luhtanen	X
Korpi		X		Martin	X

Action: Move to approve Contract Grid as presented.

Motion By: J. Hafeman supported by T. Korpi to approve Contract Grid as presented.

V. Johnson, Administrative Assistant, Conducted roll call.

<u>ROLL CALL</u>	<u>VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer		X		Pasternak	X
Hafeman		X		Phillips	X
Pirlot		X		Roberge	X
Martin		X		Zevitz	X
Negro		X		Luhtanen	X
Korpi		X		Martin	X

Miscellaneous question addressed by the committee

Motion By: J. Hafeman made a motion to rescind her motion of approval of the Contract Grid. T Korpi supported motion to rescind motion.

Motion was then was made to approve Contract Grid with the exception of Diane Roell, NP contract as presented.

ACTION: J. Hafeman supported by T. Korpi to approve Contract Grid with the exception of Diane Roell, NP.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL</u>	<u>VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer		X		Pasternak	X	
Hafeman		X		Phillips	X	
Pirlot		X		Roberge	X	
Martin		X		Zevitz	X	
Negro		X		Luhtanen	X	
Korpi		X		Martin	X	

Motion carried unanimously.

- **CEO Report**
J. Lindow reviewed highlights of the CEO Report with members. Miscellaneous questions addressed.
Outcome: Information
- **Pandemic Outbreak Policy**
J. Lindow reviewed the Pandemic Outbreak Policy with members of the Board. Miscellaneous questions addressed.
Outcome: Informational
- **General Fund by Service**
J. Lindow reviewed the General Fund by Service with members. Miscellaneous questions addressed.
Outcome: Informational
- **Miscellaneous Board/Committee Reports for information**
Outcome: Place on file.
CMHAM Weekly Update – March 13, 2020
CMHAM Weekly Update – March 20, 2020
Outcome: Informational

PUBLIC COMMENTS – None

BOARD COMMENTS

K. Pirlot thanked the staff of NBHS for their help with the ZOOM Meeting set-up.

ADJOURN

ACTION: Moved to adjourn.

Motion by: M. Negro supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:35

The next Regular Board meeting is scheduled for Thursday, April 23, 2020 via Zoom/Telephone at 4:30 p.m.

Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Special Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

April 14, 2020 – 11:00 a.m.

Via ZOOM

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 11:05 a.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Negro, Mari**	X		
Hafeman, Jan**	X			Pasternak, Nancy**	X		
Hofer, Millie			X	Phillips, Patricia**	X		
Roberge, Robert**	X			Zevitz, Michael Dr.			X
Piriot, Kevin**	X			Korpi, Thomas			X
Martin, Ann*	X			Luhtanen, Joan*	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, V. Johnson

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

New Business

- Increase of \$ 2.00 an hour for Essential Services Supplemental Pay to direct care workers related to COVID-19. Pay increase start date of March 16, 2020 and will continue till such time the board brings it back for a vote.

ACTION: Motion to approve Essential Services Supplement Pay.

Motion by: J. Hafeman supported by N. Pasternak to approve the Supplement pay as presented, by J. Cescolini, CEO. This will retroactive back to March 16, 2020.

Miscellaneous questions addressed.

J. Luhtanen requested a Roll Call Vote.

Roll Call conducted by V. Johnson Administrative Assistant.

ROLL CALL VOTE YES NO

Pasternak X

Hafeman X

Roberge X

Pirlot X

Motion Carried Unanimously.

YES NO

Negro X

Phillips X

Martin X

Luhtanen X

PUBLIC COMMENTS – None.

BOARD COMMENTS- None.

ADJOURN

ACTION: Moved to adjourn.

Motion by: K. Pirlot supported by P. Phillips to adjourn.

Motion carried unanimously.

Meeting adjourned at 11:46 a.m.

The next Regular Board meeting is scheduled for Thursday, April 23, 2020 Via ZOOM/Telephone at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant



Board of Directors Meeting

Home Office: Northpointe
715 Pyle Drive
Kingsford, MI 49802

Meeting Date: 5/7/2020

Meeting Time: 4:30 pm

Meeting Location: Via ZOOM

ZOOM Information: Online: ZOOM
Dial: 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

Call to Order

J. Luhtanen, Chairperson, called the meeting to order at 4:36 p.m

Roll Call

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet**	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Negro, Mari*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hafeman, Jan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Millie*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia**	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Zevitz, Michael Dr.*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Piriot, Kevin**	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent
Martin, Ann*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

* Zoom conference from alternate site ** Telephone attendance

Representing Administration

J. Cescolini, J. Lindow, V. Johnson

Pledge of Allegiance

Motion was made by M. Negro to suspend the Pledge of Allegiance during Zoom/telephone meetings due to Covid-19.

Public Comment

None

Approve/Amend Agenda

J. Luhtanen requested approval or amendment of the agenda.

Action: Move to approve agenda as presented.

Motion by: A. Martin Second by: J. Hafeman to approve agenda as presented.

Roll Call Vote:

Dehn, Janet	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Piriot, Kevin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Approval of Previous Meeting Minutes

Action: Move to approve meeting minutes from 5/7/2020 Regular Board Meeting.

Motion by: J. Hafeman Second by: N. Pasternak to approve the 5/7/2020 meeting minutes.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Piriot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Presentation

None

Action Items

Check Disbursement Report - 2/2020

Financial Statement - 2/2020

Funding Source - Through 2/29/2020

Motion by: J. Hafeman Second by: P. Phillips to approve the Check Disbursement Report, Financial Statement and Funding Source from 2/2020.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Piriot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

New Business

Finance

Check Disbursement Report - 3/2020

J. Lindow reviewed the Check Disbursement Report from 3/2020 with members. Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

Financial Statement - 3/2020

J. Lindow reviewed the Financial Statement from 3/2020 with members. Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

Contract Grid 5-7-2020 Contract Grid (Goodwill, Great Lakes Center for Autism, PFN, Merit)

Action: Move PFN and Merit Contract Grid to Action item at present meeting.

Motion by: A. Martin Second by: J. Hafeman to move PFN and Merit Contract Grid 5/7/2020 to an Action item.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Piriot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

B. Johnson informed to the Board that the contract with PFN and Merit would start on 7/1/2020 not 5/7/2020.

Motion by: A. Martin to rescind her vote of approval of PFN and Merit with a start date of 5/7/2020. **Second by:** J. Hafeman to rescind vote of approval.

Motion by: A. Martin to approve contract grid with PFN and Merit with a start date of 7/1/2020. **Second by:** J. Hafeman to approve contract grid with PFN and Merit with a start date of 7/1/2020.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millic <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Contract Grid: 5/7/2020 Contract Grid (Goodwill, Great Lakes Center for Autism)

Action: Move 5/7/2020 Contract Grid except for PFN and Merit to next Board meeting.

General Fund & Priority List Reporting:

J. Cescolini reviewed the General Fund and Priority List with the Board. Miscellaneous questions addressed.

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update - 4/17/2020

CMHAM Weekly Update - 4/24/2020

Outcome: Placed on file

Public Comment

J. Lindow reviewed the Funding Source through 3/31/2020 with Board members. Miscellaneous questions addressed.

Outcome: Action item next Board meeting.

Board Comment

R. Roberge informed the Board of a very nice article in The Daily News on Mental Health.

J. Luhtanen informed the Board she will be meeting with The Great Lakes Rural Health Executive Committee. They are going to discuss the planning of the Rural Mental Health Conference in the Soo Saint Marie set for September 13-15. Please mark your calendars. J. Luhtanen thanked J. Cescolini for the very nice press release.

M. Negro want the Board to be mindful of the Policy about contact between staff and Board members. If a staff member reaches out to a Board member, please make the chairperson and or CEO aware of the call. M. Negro asked J. Cescolini to inform the Board of the May 14-15 Mental Health Marathon

J. Cescolini informed the Board of programs that NBHS will be offering via Facebook live for the community.

Adjourn

J. Luhtanen, Chairperson, adjourned meeting at 6:07 p.m.

Motion by: J. Hafeman Second by: K. Pirlot

The Next Regular Board meeting is scheduled for Thursday, May 21, 2020 via Zoom/telephone at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

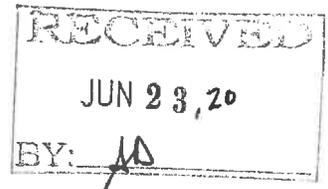
	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Reimbursement



Mileage: .575 cents/mile ~ effective 01 January 2020

- *Meals: Breakfast - \$9.00
- Lunch - \$11.00
- Dinner - \$20.00

- *must attach receipt for reimbursement
- *meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/9/20	Co.Bd – Courthouse	76		43.70	101-101-860
6/23/20	Co,Bd.- Courthouse	76		43.70	101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
152		Total Mileage		87.40	
Total Mileage Fee					87.40

Expenses shall be submitted to the County Administrator’s office by the last day of the following month, or be forfeited. Send to 839 10th Ave., Menominee MI 49858.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

Signed

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
JUN 24, 20
AD

Mileage: ⁵⁷⁵~~545~~ cents/mile ~ effective 01 January ²⁰²⁰~~2018~~

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .545/mile .575	Total Cost	Account Number
6/1/20	Cf. house	16			101-101-860.05 00
6/8/20	"	16			101-101-860.05 00
6/9/20	"	16			101-101-860.05 00
8/16/20	"	16			101-101-860.05 00
6/23/20	"	16			101-101-860.05 00
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	80	
				Total Mileage Fee	46.00

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Willy Aul
SIGNED

6/24/20
DATE

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
JUN 25, 20
BY: AD

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Johnson Jr. ~ District 9

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
3-19-20	PHDM ESCANABA	46		26.45	
5-12-20	Courthouse CB	84		48.30	101-101-860.00
5-26-20	Courthouse CB	84		48.30	101-101-860.00
6-9-20	Courthouse CB	84		48.30	101-101-860.00
6-23-20	Courthouse CB	84		48.30	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	382	
				Total Mileage Fee	\$219.65

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

6-25-20

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
JUN 26, 20
BY: *MS*

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/2/20	COURTHOUSE	14		9.20	101-101-860.00
6/16/20	COURT HOUSE	14		9.20	101-101-860.00
6/23/20	COURT HOUSE	10		9.20	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	48	
				Total Mileage Fee	27.60

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

6/25/20

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
JUL 07
BY: *AB*

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **David Prestin ~ District 6**

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/19/20	Board Meeting C. House	48		27.60	
6/23/20	Board Meeting C. House	48		27.60	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	96	
Total Mileage Fee					55.20

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

David C. Prestin

Signed

7/7/2020

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Review miscellaneous bills paid on June 24 & 30 and July 1, 2020 in the combined amount of \$141,012.69.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

APPROVED

JUN 24 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1411	Hitch, Parts & Labor (RP)	205-315-934.02	552.50	552.50
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				552.50
VENDOR NAME: AT&T - CAROL STREAM, IL				
90686329869684	Telephone Services - 1000 9th Street	101-228-850.00	46.02	46.02
TOTAL VENDOR AT&T - CAROL STREAM, IL				46.02
VENDOR NAME: AURORA HEALTH CARE				
249964	Pre Employment Physical (S. Labs)	208-751-801.01	103.00	103.00
TOTAL VENDOR AURORA HEALTH CARE				103.00
VENDOR NAME: BELLIN HEALTH				
13353066	Pre Employment - M. Scheriff	101-301-835.00	121.50	121.50
TOTAL VENDOR BELLIN HEALTH				121.50
VENDOR NAME: BERGER CHEVROLET				
300969	First Annual Lease Payment	205-315-981.00	52,635.83	52,635.83
TOTAL VENDOR BERGER CHEVROLET				52,635.83
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F89328	Inmate Supplies	101-301-770.00	202.50	202.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				202.50
VENDOR NAME: BOYLE DESIGN GROUP, LLC				
5002	Regional Guide Full Page Ad	101-101-901.00	1,750.00	1,750.00
TOTAL VENDOR BOYLE DESIGN GROUP, LLC				1,750.00
VENDOR NAME: BP				
58346303	Road Patrol Gasoline	205-315-742.00	900.36	900.36
TOTAL VENDOR BP				900.36
VENDOR NAME: BRAZEAU, DAWN				
20-45541-FY	Transcripts (Strickland)	101-267-806.00	50.40	50.40
20-45541-FY	Transcripts (Strickland)	101-136-806.00	344.40	344.40
TOTAL VENDOR BRAZEAU, DAWN				394.80
VENDOR NAME: CDW GOVERNMENT				
ZCH7859	Park Supplies	208-751-727.00	240.00	378.78
		208-751-755.02	138.78	
ZCV5717	Parks - Laserjet Printer	208-751-728.00	300.00	426.55
		208-751-727.00	126.55	
TOTAL VENDOR CDW GOVERNMENT				805.33
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - June 2020	101-101-860.00	46.00	46.00
TOTAL VENDOR CECH, WILLIAM				46.00
VENDOR NAME: CEDAR RIVER PLAZA				
05/31 MECO	Road Patrol Gasoline	205-315-742.00	103.24	103.24
TOTAL VENDOR CEDAR RIVER PLAZA				103.24
VENDOR NAME: CLOVERLAND PAPER CO				
122425	Janitorial Supplies - Courthouse	101-265-755.01	407.22	407.22
122349	Inmate Supplies	101-301-770.00	178.19	178.19
122391	Inmate Supplies	101-301-770.00	101.89	101.89
122393	Inmate Supplies	101-301-770.00	61.45	61.45
TOTAL VENDOR CLOVERLAND PAPER CO				748.75
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	59.77	59.77
TOTAL VENDOR DTE ENERGY				59.77

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 24 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ENGEL, DYAN				
6/20/20	Drug Court Planning	232-286-801.00	217.50	217.50
TOTAL VENDOR ENGEL, DYAN				217.50
VENDOR NAME: FRESH CLEAN				
6/19/20	Carpet Cleaning (911)	266-325-934.00	100.00	100.00
TOTAL VENDOR FRESH CLEAN				100.00
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - June 2020	101-101-860.00	87.40	87.40
TOTAL VENDOR HAFEMAN, JAN				87.40
VENDOR NAME: HENSLEY, RN, JOEL				
6/20/20	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
6/11/20	Blood Draw (x3)	101-267-801.01	300.00	300.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,665.00
VENDOR NAME: INDEPENDENT ROOFING & SIDING				
1085	Airport Hangar Roof	216-585-970.03	24,100.00	24,100.00
TOTAL VENDOR INDEPENDENT ROOFING & SIDING				24,100.00
VENDOR NAME: J.F. AHERN COMPANY				
381168	Shakey Lakes - Fire Inspection	208-751-801.00	239.80	239.80
TOTAL VENDOR J.F. AHERN COMPANY				239.80
VENDOR NAME: JANITOR'S CLOSET				
47166	Janitorial Supplies	101-265-755.01	75.00	75.00
TOTAL VENDOR JANITOR'S CLOSET				75.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0155621-001	Inmate Medical Supplies	101-301-770.01	44.78	44.78
0155712-001	Inmate Supplies	101-301-770.00	29.16	29.16
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				73.94
VENDOR NAME: MOTOROLA				
8280978285	911 Radio Equipment (Grant)	266-325-728.02	643.50	643.50
TOTAL VENDOR MOTOROLA				643.50
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
944	Legal Services	101-211-807.00	858.00	858.00
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				858.00
VENDOR NAME: OFFICE DEPOT, INC.				
508764607001	Office Supplies - Parks/Admin	208-751-727.00	21.41	54.03
		101-172-727.00	32.62	
509749213001	Office Supplies - District Court	101-136-727.00	35.46	35.46
509302532001	Office Supplies - District Court	101-136-727.00	169.48	169.48
TOTAL VENDOR OFFICE DEPOT, INC.				258.97
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320157003	Inmate Supplies	101-301-770.00	10.88	10.88
40068320164002	Inmate Supplies	101-301-770.00	68.46	68.46
40068320158003	Inmate Supplies	101-301-770.00	67.20	67.20
Credit Memo	Inmate Supplies	101-301-770.00	(49.56)	(49.56)
TOTAL VENDOR PAN-O-GOLD BAKING CO.				96.98
VENDOR NAME: PFANKUCH, MIKE				
6/20/20	Drug Court Planning	232-286-801.00	101.40	101.40
TOTAL VENDOR PFANKUCH, MIKE				101.40
VENDOR NAME: PROVANTAGE LLC				
8668760	Equipment Purchases (IT Dept)	101-228-970.01	217.97	217.97
TOTAL VENDOR PROVANTAGE LLC				217.97
VENDOR NAME: QUILL CORPORATION				

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 24 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: QUILL CORPORATION				
7895172	Office Supplies (911)	266-325-727.00	47.08	47.08
TOTAL VENDOR QUILL CORPORATION				47.08
VENDOR NAME: REINHART FOODSERVICE				
140936	Inmate Supplies	101-301-770.00	1,577.42	1,577.42
TOTAL VENDOR REINHART FOODSERVICE				1,577.42
VENDOR NAME: STANDARD INSURANCE COMPANY				
July 2020	Life Insurance Premium	101-101-713.00	21.24	233.64
		101-132-713.00	4.13	
		101-136-713.00	11.58	
		101-141-713.00	7.08	
		101-148-713.00	5.31	
		101-215-713.00	11.80	
		101-228-713.00	2.36	
		101-172-713.00	4.72	
		101-267-713.00	14.16	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	3.54	
		101-301-713.00	59.00	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	4.72	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	3.54	
		205-316-713.00	2.36	
		205-315-713.00	21.24	
		266-325-713.00	23.60	
TOTAL VENDOR STANDARD INSURANCE COMPANY				233.64
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Road Patrol Gasoline	205-315-742.00	946.16	946.16
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				946.16
VENDOR NAME: THE PRINT SHOP				
7034317	Letterhead/Envelopes - PA's Office	101-267-727.00	152.50	152.50
TOTAL VENDOR THE PRINT SHOP				152.50
VENDOR NAME: TIME WARNER CABLE				
620475202060720	Inmate Supplies (6/6 - 7/5/20)	101-301-770.00	145.45	145.45
TOTAL VENDOR TIME WARNER CABLE				145.45
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81883	Booking Room Camera Maintenance	101-301-934.02	85.00	85.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				85.00
VENDOR NAME: VISA				
Credit Card	Airport	216-585-744.00	69.50	69.50
TOTAL VENDOR VISA				69.50
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
169733	Water Analysis	208-751-920.00	224.00	224.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				224.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402047856-00005	Kleinke Park	208-751-920.01	101.51	101.51
0402047856-00008	Kleinke Park	208-751-920.01	436.73	436.73
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				538.24
VENDOR NAME: XEROX CORPORATION				
010429198	Probation/Parole	101-131-942.00	91.12	91.12

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: XEROX CORPORATION 010595490	Road Patrol	205-315-727.00	29.13	29.13
TOTAL VENDOR XEROX CORPORATION				120.25
GRAND TOTAL:				91,344.30

JUN 24 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 30 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: AT&T - CAROL STREAM, IL 906498225306	Library - Telephone Services	271-790-850.00	49.80	49.80
TOTAL VENDOR AT&T - CAROL STREAM, IL				49.80
VENDOR NAME: BUSINESS ON WHEELS 13150	Bookmobile Maintenance	271-790-932.00	42.95	42.95
TOTAL VENDOR BUSINESS ON WHEELS				42.95
VENDOR NAME: CENTER POINT LARGE PRINT 1772182	Library Books	271-790-982.00	86.88	86.88
TOTAL VENDOR CENTER POINT LARGE PRINT				86.88
VENDOR NAME: CITY OF STEPHENSON 705	Library - Water/Electrical/Sewer	271-790-920.00	500.76	500.76
TOTAL VENDOR CITY OF STEPHENSON				500.76
VENDOR NAME: DTE ENERGY 910021025424	Library	271-790-920.00	53.25	53.25
TOTAL VENDOR DTE ENERGY				53.25
VENDOR NAME: MIDWEST COLLABORATIVE FOR 351670	RIDES - Full Year x3/week	271-790-801.01	2,823.13	2,823.13
TOTAL VENDOR MIDWEST COLLABORATIVE FOR				2,823.13
VENDOR NAME: SUPERIORLAND LIBRARY COOP 2817	Cisco Meraki (x2)	271-790-727.03	942.30	942.30
2833	Face Shield (x4)	271-790-731.00	15.00	15.00
TOTAL VENDOR SUPERIORLAND LIBRARY COOP				957.30
GRAND TOTAL:				4,514.07

APPROVED

JUN 30 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
90686320232486	Telephone Services	101-228-850.00	497.80	497.80
90686344412304	Telephone Services - Sheriff's Dept	101-228-850.00	527.47	527.47
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,025.27
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F86012	Lock Replacement & Rekeying Library	101-265-930.01	716.69	716.69
F85318	Padlocks for Parks Electrical Panels	208-751-930.02	799.20	799.20
208785	B&G and Park Supplies	208-751-755.02	4.59	97.49
		208-751-755.02	11.58	
		101-265-755.00	3.18	
		208-751-755.02	29.99	
		101-265-930.01	25.98	
		208-751-755.02	5.59	
		101-265-755.00	10.58	
		101-265-755.00	6.00	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				1,613.38
VENDOR NAME: BOTTKOL, GUY				
Reimbursement	Camping Refund	208-751-964.00	45.00	45.00
TOTAL VENDOR BOTTKOL, GUY				45.00
VENDOR NAME: BRAZEAU, DAWN				
Transcripts	20-45441-FD (Richard)	101-267-806.00	76.80	76.80
TOTAL VENDOR BRAZEAU, DAWN				76.80
VENDOR NAME: CADIEU FUNERAL HOME				
6/17/20	Transportation Charges (M. Williamson)	101-648-861.00	500.00	500.00
TOTAL VENDOR CADIEU FUNERAL HOME				500.00
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.66	250.33
		101-261-920.02	35.23	
		101-261-920.03	194.44	
TOTAL VENDOR CITY OF STEPHENSON				250.33
VENDOR NAME: CLOVERLAND PAPER CO				
122471	Janitorial Supplies - Library	101-265-755.01	30.37	30.37
122469	Janitorial Supplies - Annex	101-265-755.01	30.37	30.37
122467	Janitorial Supplies - Courthouse	101-265-755.01	62.78	62.78
TOTAL VENDOR CLOVERLAND PAPER CO				123.52
VENDOR NAME: HENSLEY, RN, JOEL				
June 2020	Medical Examiner	101-648-709.00	1,080.00	2,930.00
		101-648-835.00	1,850.00	
TOTAL VENDOR HENSLEY, RN, JOEL				2,930.00
VENDOR NAME: JEWETT, KARI				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR JEWETT, KARI				50.00
VENDOR NAME: JOHNSON JR., LARRY				
Reimbursement	Mileage (March, May, June)	101-101-860.00	219.65	219.65
TOTAL VENDOR JOHNSON JR., LARRY				219.65
VENDOR NAME: LECLAIRE, JAMIE				
Reimbursement	Camping Refund	208-751-964.00	30.00	30.00
TOTAL VENDOR LECLAIRE, JAMIE				30.00
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
104234-1	Jury Commission Mailing 20/21	101-150-729.00	589.74	589.74

APPROVED

JUN 30 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LITHOCRAFTERS PRINTING, INC. TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				589.74
VENDOR NAME: MEKASH, JAMES				
Reimbursement	Operating & Ground Supplies	101-265-755.00	2.75	39.20
		101-265-930.02	36.45	
TOTAL VENDOR MEKASH, JAMES				39.20
VENDOR NAME: MENARDS - MARINETTE				
13178	Operating Supplies	101-265-755.00	8.99	8.99
13177	Credit Memo - Operating Supplies	101-265-755.00	(239.16)	(239.16)
13079	Operating Supplies	101-265-755.00	56.64	56.64
13558	Park Supplies	208-751-930.04	249.75	249.75
TOTAL VENDOR MENARDS - MARINETTE				76.22
VENDOR NAME: MENOMINEE CONSERVATION DISTRICT 2013-427				
	Trees for Parks	208-751-755.05	137.00	137.00
TOTAL VENDOR MENOMINEE CONSERVATION DISTRICT				137.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY 10775695				
	Park Supplies & Credit Memo	208-751-984.00	317.36	317.36
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				317.36
VENDOR NAME: OFFICE DEPOT, INC. 513520754001				
	Toner (Clerk's Office - Jessy)	101-215-727.00	85.65	85.65
TOTAL VENDOR OFFICE DEPOT, INC.				85.65
VENDOR NAME: OFFICE ENTERPRISES, INC. 466831				
	Postage Machine Supplies	101-253-729.01	212.84	212.84
TOTAL VENDOR OFFICE ENTERPRISES, INC.				212.84
VENDOR NAME: QUILL CORPORATION				
7377669	Office Supplies (PA's)	101-267-727.00	373.78	373.78
7362550	Office Supplies (PA's)	101-267-727.00	16.52	16.52
6380140	Office Supplies (PA's)	101-267-727.00	175.37	175.37
6372573	Office Supplies (PA's)	101-267-727.00	53.89	53.89
6365249	Office Supplies (PA's)	101-267-727.00	34.70	34.70
TOTAL VENDOR QUILL CORPORATION				654.26
VENDOR NAME: SAM'S CLUB MC/SYNCB Credit Card				
	Inmate Supplies	101-301-755.00	4.66	179.73
		101-301-770.00	175.07	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				179.73
VENDOR NAME: SCHEI, LARRY Reimbursement				
	Mileage - June 2020	101-101-860.00	27.60	27.60
TOTAL VENDOR SCHEI, LARRY				27.60
VENDOR NAME: SEABORG, SARA D. June 2020				
	CAFA	260-266-801.00	2,300.00	2,300.00
June 2020	CAFA	260-266-801.01	750.00	975.00
		260-266-801.02	225.00	
TOTAL VENDOR SEABORG, SARA D.				3,275.00
VENDOR NAME: SHORT, MARY KAY Transcripts				
	20-4168-FH & 20-4169-FH (Cohen)	101-131-806.00	39.95	39.95
TOTAL VENDOR SHORT, MARY KAY				39.95
VENDOR NAME: STATE OF MICHIGAN Renewal				
	CEO# 6337 - Trena R. Parrette	101-136-802.00	30.00	30.00
TOTAL VENDOR STATE OF MICHIGAN				30.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				

APPROVED

JUN 30 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Parks - Operating Supplies & Propane	208-751-744.00	269.80	395.71
		208-751-755.02	125.91	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				395.71
VENDOR NAME: TWIN CITY SERVICE AGENCY INC				
MENOMAR-01	Renewal - Storage Tank Pollution Liability	216-585-831.00	1,462.23	1,462.23
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				1,462.23
VENDOR NAME: UNITRENDS				
Q-147901	Support for Unitrends Recovery	101-228-857.02	3,967.50	3,967.50
TOTAL VENDOR UNITRENDS				3,967.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3919462	Jail & Courthouse	101-265-801.00	64.50	64.50
3923174	Health Department	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402055840-00001	County Jail	101-265-920.03	3,352.61	3,352.61
0402191663-00001	Health Care Center	101-265-920.03	225.95	235.65
		101-265-920.04	9.70	
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	48.73	48.73
0403823200-00006	Airport Hanger Gate Center	216-585-920.03	30.73	30.73
0405249882-00005	Parks	208-751-920.01	42.20	239.82
		208-751-920.01	37.85	
		208-751-920.01	115.03	
		208-751-920.01	16.06	
		208-751-920.01	28.68	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				3,907.54
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
June 2020	Medical Examiner	101-648-709.00	1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				24,290.98

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUL 01 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<p>VENDOR NAME: COLEMAN ENGINEERING COMPANY 37377 Miscellaneous GIS Data Requests</p>				
		101-257-801.00	200.00	200.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				200.00
<p>VENDOR NAME: DEKETO, LLC DK 6-2020 June 2020 Documents (x383)</p>				
		256-277-857.00	766.00	766.00
TOTAL VENDOR DEKETO, LLC				766.00
<p>VENDOR NAME: LANG, BERNARD Reimbursement Mileage - June 2020</p>				
		101-101-860.00	6.90	6.90
TOTAL VENDOR LANG, BERNARD				6.90
<p>VENDOR NAME: MOTOROLA 8280982950 911 Portable Radios (x3)</p>				
		266-325-728.02	18,461.70	18,461.70
TOTAL VENDOR MOTOROLA				18,461.70
<p>VENDOR NAME: NUTT, MICHAEL June 2020 Crisis Intervention</p>				
		292-668-801.00	650.00	650.00
TOTAL VENDOR NUTT, MICHAEL				650.00
<p>VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE 150007 Building & Grounds 150008 Park Supplies</p>				
		101-265-930.01	8.09	8.09
		208-751-755.02	37.65	222.72
		208-751-742.00	24.66	
		208-751-755.01	7.98	
		208-751-755.02	20.93	
		208-751-930.04	29.99	
		208-751-981.00	15.99	
		208-751-755.02	12.97	
		208-751-930.03	24.74	
		208-751-742.00	18.97	
		208-751-930.03	8.49	
		208-751-742.00	3.19	
		208-751-755.02	17.16	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				230.81
<p>VENDOR NAME: QUIST, JAMES Reimbursement Uniform Allowance</p>				
		208-751-745.00	25.38	25.38
TOTAL VENDOR QUIST, JAMES				25.38
<p>VENDOR NAME: WIL-KIL PEST CONTROL 3919537 Library</p>				
		101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				35.00
<p>VENDOR NAME: WISCONSIN PUBLIC SERVICE 0403823200-00005 Airport - Gate Center 0403823200-00004 2801 22nd Street (Airport)</p>				
		216-585-920.03	30.56	30.56
		216-585-920.00	10.50	456.99
		216-585-920.03	263.85	
		216-585-920.00	12.28	
		216-585-920.00	160.57	
		216-585-920.00	9.79	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				487.55
GRAND TOTAL:				20,863.34

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

07/08/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
VACANT**

DIRECTOR

MATTHEW YOHE

Approved 6/25/20

Date: May 28, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Matthew Yohe-Board Secretary at 1:00 PM CST. The meeting was held via teleconference.

ROLL CALL

Present: Mary Olson-Delta Co. Board Member, Donna Schomin-Delta Board Member, Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier, DHHS Executive Secretary & Theresa Nelson-Delta County Board of Commissioners.

Absent: Stacey Randall-Delta Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member, Barbara Kramer-Dickinson Co. Board of Commissioners, & Gerald Piche-Menominee Co. Commissioner

APPROVAL OF AGENDA:

The motion to approve the Delta County agenda was made by Ms. Mary Olson-Delta Co. Board Member and seconded by Ms. Donna Schomin-Delta Co. Board Member.

Roll Call: Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

The motion to approve the Dickinson County agenda was made by Ms. Mary Gagala-Dickinson Co. Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County agenda. **Motion was tabled.**

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for April 23, 2020 was made by Ms. Mary Olson-Delta Co. Board member and seconded by Ms. Donna Schomin-Delta Co. Board Member.

Roll Call: Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

The motion to approve the Dickinson County minutes for April 23, 2020 was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County minutes for April 23, 2020. **Motion was tabled**

FINANCIAL REPORT

Delta County

The financial report for May 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$1,396.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Donna Schomin-Delta Co. Board Member and seconded by Ms. Mary Olson-Delta Co. Board Member

Roll Call: Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

Dickinson County

The financial report for May 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$325.82

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Winnie Fornetti-Dickinson Co. Board Member and seconded by Ms. Mary Gagala-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

Menominee County

The financial report for May 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, and \$0.00 for room rental payment leaving a balance of \$2,400.00.

Approval of Financial Report: Financials were reviewed and approved. **Motion was tabled.**

DIRECTOR'S REPORT:

Staffing: 1 vacancy in Dickinson for clerical (unable to hire due to hiring freeze), FC vacancy in Menominee (holding off on hiring due to low caseloads), CRC retired on May 1st, replaced with Christina Hellberg. M. Yohe is still director until future notice, looking at covering all 6 counties until August.

All staff will be laid off- one day a week for 10 weeks (ending July 25, 2020)

Business Plan Update: Mr. Yohe, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$10,119.02 This constitutes 80.9% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$11,957.86. This constitutes 24.2% of the allocation spent.

Assistance Payments: Standard of Promptness: 97.72%. Business Service Center 1 average is 96.79%. Statewide Average is 98.27%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$8,748.50. This constitutes 30.3% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$11,384.11. This constitutes 33.0% of the allocation spent.

Assistance Payments: Standard of Promptness: 97.26%. Business Service Center 1 average is 96.79%. Statewide Average is 98.27%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$16,471.91. This constitutes 63.6% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$15,512.44. This constitutes 39.1% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.87%. Business Service Center 1 average is 96.79%. Statewide Average is 98.27%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of March 2020:

Delta County:

- Family Independence Program: 35 cases; 68 recipients; \$10,470 in benefits provided.
- Food Assistance Program: 2,599 cases; 4,745 recipients; \$748,934 in benefits provided.
- State Disability Assistance: 21 cases; 21 recipients; \$5,456 in benefits provided.
- Child Development and Care: 77 cases; 123 recipients; \$66,409 in benefits provided.
- State Emergency Relief: 53 cases; \$25,108 in benefits provided.
- Unduplicated total for the month: 2,674 cases; 4,876 recipients; \$856,376 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,098 cases; 2,209 recipients
- Other Children < Age 21: 236 cases; 245 recipients
- Pregnant Women & Children Under 19: 905 cases; 1,568 recipients
- MiChild: 134 cases; 211 recipients
- Non-SSI Aged, Blind & Disabled: 1,087 cases; 1,129 recipients
- SSI Aged, Blind & Disabled: 943 cases; 943 recipients
- Medicaid Eligible Total: 3,976 cases, 6,306 recipients

Healthy Michigan Program (HMP)

Delta County: 2,159 total cases and 2,434 total recipients

Dickinson County

- Family Independence Program: 11 cases; 24 recipients; \$3,021 in benefits provided.
- Food Assistance Program: 1,423 cases; 2,514 recipients; \$395,506 in benefits provided.
- State Disability Assistance: 19 cases; 19 recipients; \$3,723 in benefits provided.
- Child Development and Care: 40 cases; 71 recipients; \$38,516 in benefits provided.
- State Emergency Relief: 17 cases; \$8,739 in benefits provided.
- Unduplicated total for the month: 1,469 cases; 2,593 recipients; \$449,504 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 753 cases; 1,502 recipients
- Other Children < Age 21: 167 cases; 170 recipients

- Pregnant Women & Children Under 19: 599 cases; 1,040 recipients
- MiChild: 104 cases; 174 recipients
- Non-SSI Aged, Blind & Disabled: 681 cases; 697 recipients
- SSI Aged, Blind & Disabled: 494 cases; 494 recipients
- Medicaid Eligible Total: 2,549 cases, 4,081 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,415 total cases and 1,555 total recipients

Menominee County

- Family Independence Program: 18 cases; 34 recipients; \$4,774 in benefits provided.
- Food Assistance Program: 1,224 cases; 2,261 recipients; \$354,076 in benefits provided.
- State Disability Assistance: 12 cases; 12 recipients; \$2,665 in benefits provided.
- Child Development and Care: 25 cases; 33 recipients; \$18,507 in benefits provided.
- State Emergency Relief: 28 cases; \$19,729 in benefits provided.
- Unduplicated total for the month: 1,263 cases; 2,325 recipients; \$399,751 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 655 cases; 1,403 recipients
- Other Children < Age 21: 99 cases; 104 recipients
- Pregnant Women & Children Under 19: 515 cases; 897 recipients
- MiChild: 55 cases; 95 recipients
- Non-SSI Aged, Blind & Disabled: 588 case; 617 recipients
- SSI Aged, Blind & Disabled: 456 cases; 456 recipients
- Medicaid Eligible Total: 2,145 cases, 3,572 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,171 total cases and 1,301 total recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	100%	100%	86%
CPS Ongoing Child F2F	47%	39%	9%
CPS Ongoing Caregiver F2F	45%	29%	17%
CPS Services Plans	100%	100%	93%
CPS Plan Approval	100%	100%	100%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	67%		
DHHS Dental	100%	33%	100%
CFC Worker/Child Contacts	10%	0%	20%

CFC Worker/Parent Contacts	0%	27%	67%
CFC Worker/Supervisor Contacts	0%	0%	0%
CFC Parent/Child Contacts	13%	0%	0%
CFC Return Home Contacts	50%		
CFC Sibling Contacts			

Approval of Directors Report:

Delta

Directors Report was reviewed and approved. Motion was made by Ms. Donna Schomin-Delta Co. Board Member and seconded by Ms. May Olson-Delta Co. Board Member.

Roll Call: Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

Dickinson

Directors Report was reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

Menominee

Directors Report was reviewed and tabled. **Motion was tabled.**

UNIT REPORT:

None

BOARD BUSINESS:

Review & Approval of Vouchers

Delta County: No vouchers to reviewed or approve.

Dickinson County: No vouchers to review or approve.

Menominee County: No vouchers to review or approve.

MCSSA- October 2020.

PUBLIC COMMENT:

Theresa Nelson, Delta County Board of Commissioners said that the Delta County Court House will be opened with limited hours (10:00-2pm), must wear a mask, get temperature checked & sign paperwork.

NEXT MEETING: Thursday, June 25, 2020 in person at the Spalding Township Fire Hall at N15881 Pine Avenue, Powers, MI 49874.

ADJOURNMENT: Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member. Meeting was adjourned at 1:40 PM CST.

Roll Call: Donna Schomin-aye, Mary Olson-aye, Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye, Jeff Naser-aye

Motion carried

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES JUNE 1, 2020**

*Approved
7/6/20*

1. The meeting was called to order at 5:00 PM by Chair Bob Desjarlais at the Menominee County Court House, Court Room B, Menominee MI.
2. Pledge of Allegiance was recited by all.
3. **Reporting for roll call were:** County Administrator Jason Carviou, Dick Peterson, Kathy Branz, Bob Desjarlais, Mike Kass, County Commissioners Bill Cech and Larry Phelps. Excused was Vola Bleile.
4. **Approval of agenda:** Motion by Bill Cech to approve the Agenda supported by Dick Peterson with the correction of COVA being COVID19. All were in favor.
5. **Minutes:** Bill Cech made a motion to accept the March 2, 2020 minutes supported by Larry Phelps with all in favor.
6. **Public Comments:** None
7. **Business:**

- a. **Review Financials/Budget** – Jason stated one to two months of refunds have to be issued, depending on extension of dates. There will be one month refund for Kleinke and one for Shakey Lakes. One full lease asked for a refund for the 2020 camping season.

The facilities maintenance amount includes repairs on the bathhouse from when it was hit last season. There will be insurance money coming in to cover this expense. A savings on the garbage as Jason delayed the start date.

Weekly reservations started today and they were very active. The rules were changed so whoever called could make all of their reservations on one call.

Jason also announced that the Menominee County Fair was cancelled.

A motion by Mike Kass to accept the financials supported by Dick. All were in favor.

- b. **Electrical at Bailey Update** – At this time no one had any information on this project..
- c. **On line reservations – (Mike Kass):** Mike reported he had information that he would be meeting with Jason within the next few weeks to go over. The account managers for the on line reservations will be Karen Kayser, Jason Carviou, and Sherry DuPont. There will be a reservation fee, credit card charge and a monthly charge. More information available at next meeting.
- d. **Kayak Launch Mason Park (Larry Phelps)** – Larry stated that due to the COVID 19 he is at a standstill until things open up. Very hard to ask for donations when companies are not open or just opening. It was understood that this project would be delayed due to circumstances reported that the Engineer from the firm that makes the launch will be presenting Larry with visuals. Once he has a visual of what it will look like he will be contacting businesses and individuals for donations.

- e. **Parks Ordinance Review:** Jason did receive our proposed ordinance back from the Prosecuting Attorney. There are still some discussions regarding the wording for guns in the parks. When resolved Jason is hoping to have the public hearing and get the ordinance approved late this summer.
- f. **Bailey Park, Kleinke and Shakey Lakes – Stump Removal:** Jason applied for a grant at Hannahville which was granted. The grant will cover the cost of the stump grinder. The county will be purchasing the stump grinder in the near future and is getting a generic hook up so it can be used on both tractors owned by the county.

Jason would like to purchase a trailer capable of hauling equipment where needed.

A discussion was also held on upgrading some of the pickup trucks to replace those that are no longer cost efficient due to excessive repairs.
- g. **COVID 19 – Campground update:** Due to the delay of opening the parks there will be an estimated \$5,000 to \$10,000 loss in revenue. Will have a better look at this after the weekly/daily reservations are complete.
- h. **Stoney Point and Bailey Rip Rap project:** Jason has received permission from the County Board to hire an engineer to determine the proper layout to address the eroding that has taken place at Bailey and Stoney Point. His estimate is between \$20,000 and \$25,000 per park to repair the shoreline and prevent further erosion. As soon as a plan is in place Jason will look into getting grants to help cover this cost.
- i. **Truck pull Shakey Lakes:** Jason has been approached by a helper of the truck pulls during the fair to conduct a truck pull at Shakey Lakes. The weight eliminator had to be paid up front with no refund. As this is already paid for they would like to conduct a truck pull and try to recoup some of the cost (if not all). A motion by Kathy Branz to proceed with the Truck Pull, the Parks would retain the gate fee and could possibly increase camping fees for this event. This was supported by Bill Cech with all in favor.

8. **Correspondence:** None.

9. **Any other item Members Wish to Present:** Dick Peterson stated a recognition for Eileen Behrend who passed away and was a great contributor to Bailey Park. Jason will contact Noreen Johnson to get information and proceed with the recognition.

10. **Public Comment:** None.

11. **Adjournment –** Motion by Bill Cech to adjourn supported by Dick Peterson with all in favor at 6:20 PM

12. **Next meeting** will be at River Park, Menominee, MI. on July 6, 2020 at 6 P.M. (Due to COVID 19 meeting place may be moved – to be announced).

Submitted by,

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee



Public Health
Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, January 16, 2020

Board Members Present

Amanda Hess (1:24, arrived) Larry Johnson Larry Schei
Gerard Tatrow Tom Trudgeon

Board Members Absent

Patrick Johnson

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Robert Van Howe, Interim Medical Director
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 16, 2020. The meeting was called to order at 1:00 p.m. CST by Mr. Snyder. Roll call was taken by the Clerical Supervisor and is recorded above.

2. Approval of January 16, 2020 Agenda

**Mr. Trudgeon moved the January 16, 2020 agenda be approved.
Motion was supported by Mr. Tatrow and carried unanimously.**

3. Public Comment (Five Minutes Maximum)

There was no public comment on the January 16, 2020 agenda.

4. Annual Meeting Business

a. Election of Chair

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Mr. Tatrow nominated Mr. Trudgeon as Chairman of the Board, with support from Mr. Larry Schei. No other nominations were made. A role call was taken by the Clerical Supervisor and is recorded as follows:

**Ms. Hess – Absent
Mr. Larry Johnson – Yes
Mr. Patrick Johnson – Absent
Mr. Schei – Yes
Mr. Tatrow – Yes
Mr. Trudgeon – Yes**

Nomination passed 4 -- 0.

From this point on, the meeting was chaired by Chairman Trudgeon.

b. Election of Vice-Chair

Mr. Larry Johnson nominated Mr. Larry Schei as Vice-Chair. Support was given from Mr. Trudgeon. A role call was taken by the Clerical Supervisor and is recorded below:

**Ms. Hess – Absent
Mr. Larry Johnson – Yes
Mr. Patrick Johnson – Absent
Mr. Tatrow – Yes
Mr. Schei – Yes
Mr. Trudgeon – Yes**

Nomination passed 4 -- 0.

c. Committee Assignments

Chairman Trudgeon appointed the following committee assignments for 2020:

- i. Finance – Mr. Schei and Mr. Trudgeon**
- ii. Personnel – Mr. Tatrow and Ms. Hess**
- iii. Building and Grounds – Mr. Larry Johnson and Mr. Patrick Johnson**

d. Approval of 2020 Board of Health Meeting Schedule

The proposed 2020 Board of Health Meeting Schedule was discussed.

Mr. Schei moved the 2020 Board of Health Meeting Schedule be approved. Motion was supported by Mr. Tatrow and carried unanimously.

5. **Approval of December 19, 2019 Minutes**

Mr. Tatrow moved the minutes from December 19, 2019, be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

6. **Time Tracking Software Purchase**

The Board of Health reviewed the request to purchase "Time Tracking Software" for PHDM. Questions were answered by Mr. Snyder.

Mr. Tatrow moved the purchase of the Time Tracking Software be approved. Motion was supported by Mr. Trudgeon and carried unanimously.

7. **Review and Approval of December Check Register**

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

Mr. Tatrow moved the December check register be approved. Motion was supported by Mr. Larry Johnson and carried unanimously.

8. **Medical Director's Report**

Lyme disease -- is the most common vector-borne disease in the United States. Lyme disease is caused by the bacterium *Borrelia burgdorferi*. Humans become infected when bitten by infected deer ticks (as opposed to wood ticks). The disease acquired its name because it was first diagnosed in Lyme, Connecticut.

Initial symptoms are similar to a case of mild influenza and include fever, headache, and fatigue. Shortly thereafter some patients will develop a characteristic circular rash called erythema migrans. Because most people cannot recall being bitten by a tick, the vague, non-specific initial symptoms, and not all patients develop the characteristic rash, many infections go untreated until the infection is allowed to involve joints, the heart, and the nervous system. Because the symptoms of Lyme disease can mimic other diseases it is important to make a specific diagnosis. The presence of the characteristic rash is helpful in making the diagnosis, but confirmatory blood tests are needed. Primary infections can be treated successfully with antibiotics, but the involvement of joints, the heart, and the nervous system are antibody mediated and more difficult to treat.

Prevention strategies aimed at Lyme disease include insect repellent, removing ticks as soon as possible after exposure (ticks must be attached for 36 to 48 hours before they can transmit the bacteria), applying pesticides, and reducing tick habitat.

The prevalence of Lyme disease varies around the country. Northern Wisconsin has been a Lyme disease hot spot, and based on the number of cases of Lyme disease reported in the Upper Peninsula, Lyme disease is spreading up from Wisconsin. While counties that did

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not border on Wisconsin were once Lyme-free, infections have spreading north and east into the rest of the Upper Peninsula.

To help track the infections geographically, it is important for physicians and other providers to confirm the diagnosis.

Flu update – Cases are increasing; in the north we're primarily seeing H1N1 type A and Influenza B downstate; both are covered by the vaccination. It is estimated that vaccine has helped us avoid 4 million cases nation-wide and 150,000 hospitalizations. There have been 2 pediatric deaths in downstate Michigan.

9. Health Officer's Report

Radon Kits – Mr. Snyder thanked the Board for waiving the fee for Radon Kits for the month of January. The free kits are proving very successful; Menominee has given out 81 test kits, Delta 75.

Appeals Board Hearing – Mr. Snyder updated the Board on the Appeals Hearing held Monday, January 13, 2020, regarding the property in Menominee County. After listening to presentations from both sides, the Appeals Board ruled in favor of Public Health.

Guest Speaker in February – Terra Langham with MERS will be our guest speaker.

10. Public Comment (Three Minutes Maximum)

NMU Nursing students asked about Pertussis activity in our communities.

Dr. Van Howe and Mr. Snyder updated the students on Pertussis in our communities and answered their questions.

11. Board Member Comments

There were no board member comments.

12. Adjournment

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 1:37 p.m. CST. Motion was supported by Mr. Tatrow and carried unanimously.


Chairperson



Public Health

Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, February 20, 2019

Board Members Present

Amanda Hess via phone	Larry Johnson	Patrick Johnson, via phone
Larry Schei via phone	Gerard Tatrow	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Robert Van Howe, Interim Medical Director
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 20, 2020. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Director of Finance, and is recorded above.

2. Approval of Agenda

Chairman Trudgeon requested an item be added to the February 20, 2020 agenda to discuss the Pinecrest space concerns.

Mr. Tatrow moved to approve the agenda with this addition as Item 8. Motion was supported by Mr. Larry Johnson and carried unanimously.

3. Public Comment

There was no public comment on the February 20, 2020 agenda.

4. **Approval of January 16, 2020 Minutes**

Mr. Larry Johnson moved the minutes from January 16, 2020, be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

5. **MERS Presentation – Terra Langham, Regional Manager, MERS**

Ms. Langham presented information on our Defined Benefit Plans and the MERS Experience Study to the Board of Health (BOH). BOH questions were answered by Ms. Langham.

6. **Finance**

a. **FY20 First Quarter Report**

Chairman Trudgeon gave an overview of the FY20 First Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the FY20 First Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

b. **American Express Statements**

Chairman Trudgeon gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Larry Johnson moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

7. **Review and Approval of January Check Register**

The Board of Health reviewed the January check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the January check register be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

8. **Pinecrest Space Issues**

The Board of Health (BOH) discussed issues with the space allocated for the Board's monthly meeting at Pinecrest. After today's BOH meeting Mr. Tatrow and Mr. Larry Johnson will meet with Pinecrest's administrator to discuss these concerns. Mr. Snyder will include this item on next month's agenda.

9. Medical Director's Report

Dr. Van Howe reported:

- **2019 Novel Coronavirus (COVID19)** – An outbreak of novel Virus (2019-nCoV, now officially named COVID-19 by the World Health Organization) began in December 2019 in an outdoor market in Wuhan City, Hubei Province, in China. The virus is a coronavirus that originated in bats and is believed to have been transferred to another wild animal that was sold in the market. The virus was transmitted to humans and has been shown to spread from person-to-person. Other novel coronavirus outbreaks have included SARS (severe acute respiratory syndrome) and MERS (Middle East respiratory syndrome). For political reasons, local Chinese officials initially did not want to acknowledge the outbreak. This delayed containment interventions. China has documented over 43,000, updated to 60,000, infections and approximately 1000 deaths from the virus. Based on what has already transpired COVID-19 is more contagious but less deadly than SARS. While it may be too early to predict, a decrease in the number of new infections and deaths reported in China indicate the pandemic may have peaked. Travel to China is currently highly restricted.

Thirteen individuals in the United States have confirmed infections. Eleven were people who traveled from Wuhan City, Hubei Province, in China to the United States. The other two had close contact with an infected individual. There have been no confirmed cases in Michigan.

The Centers for Disease Control and Prevention (CDC) has screened over 20,000 travelers who had been in China recently or exposed to someone with COVID-19 infection. Based on their travel history, disease exposure, and presence of symptoms (fever, cough, respiratory distress), triaged travelers are either placed in a mandatory 14-day quarantine without traveling any further, allowed to travel to their final destination where they are placed in self-quarantine for 14 days, or allowed to travel to their final destination without the need for follow-up. Those put in mandatory quarantine will stay in the city, such as Detroit or Chicago, where the flights of these travelers have been directed. For those allocated to self-quarantine, a mechanism is in place to notify the local health department of the person's address and contact information. The local health department will be responsible for monitoring them for the next 14 days. Those at risk for infection are instructed to contact the local health department if they develop symptoms consistent with COVID-19. The health department will arrange for the patient to be evaluated at the appropriate facility. Local hospitals have the capacity to isolate and evaluate those who develop symptoms. Our health department has mechanisms in place to evaluate, monitor, and initiate treatment for those at risk for COVID-19 infection. We have been in contact with healthcare professionals and provided links to a preparedness checklist, to a data collection form for patients suspected of having a COVID-19 infections, to the laboratory request form required by the State, and provided recommendations for infection precautions. We have been attending phone conferences with the CDC and Michigan Department of Health and Human Services several times per week as the pandemic unfolds.

Testing for the virus was initially only available at the CDC, but testing kits are being distributed to the Bureau of Laboratories in Lansing. While it was initially thought that the virus could only survive on surfaces for a few hours, the virus typically lives on a surface for four to five days. If the conditions are favorable (cool and moist), the virus can survive for nine days. The incubation period was initially thought to be 14 days, but some evidence suggests that in some patients it may be longer.

While CDC considers this a serious public health emergency, the immediate health risk from COVID-19 to the general American public is considered low at this time. The high level of surveillance at our airports and borders has been successful so far. The situation is rapidly evolving, so it is important to keep up to date. More information is available at www.cdc.gov/coronavirus/2019-CoV and www.michigan.gov/coronavirus.

10. Health Officer's Report

Mr. Snyder Reported:

- **Additional Funding** – PHDM has received an additional funding of \$89,139 for Essential Local Public Health Services (ELPHS); this funding is for 6 essential PHDM programs: Foods, Sewage, Water, STD, CD and Immunizations.
- **Director of Environmental Health** – PHDM is advertising for the position of Director of Environmental Health. For the past 9 years Mr. Snyder has been both Health Officer and Director of Environmental Health; this is proving to be more difficult. Mr. Snyder will update the Board next month.
- **Private Water Supply and Type II Reviews** – Last month both programs were evaluated by EGLE; these programs are not part of accreditation. All minimum program requirements (MPRs) were met.
- **Annual Audit** – Last week and this week Accounting had their annual audit conducted by Anderson Tackman. Board members should have received a questionnaire in October.
- **Radon Kits** – PHDM had a good response to the free Radon test kits given out in January. A total of 223 kits were given to the general public; 104 in Delta and 119 in Menominee. To date, PHDM has received 68 results, with 16 percent showing elevated results.
- **Syringe Services Program (SSP)** – The SSP is expected to start April 1, 2020, with half-day clinics in each office. Mary Claire Massi-Lee, Director of Alcohol and Other Drug Services (A/ODS), will be the Coordinator. She has been in contact with other SSP programs for guidance on where to obtain supplies.
- **Child & Adolescent Health Center** – RFPs have come from MDHHS; they are looking to fund additional Child & Adolescent Health Centers, state wide. PHDM is gathering information and meeting with Bay College. The grant is due March 17, 2020.

11. Public Comment (three minutes maximum)

No public comment.

12. **Board Member Comments**

Mr. Tatrow and Mr. Larry Johnson will report to the Board after meeting with Pinecrest's administrator.

Chairman Trudgeon had positive comments on PHDM's Winter Newsletter and looks forward to the next issue.

13. **Adjournment**

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:45 p.m. CST. Motion was supported by Mr. Tatrow and carried unanimously.

Thomas L. Trudgeon 3-19-2020

Chairperson

:nw



Public Health Delta & Menominee Counties



Board of Health Meeting

Delta County Service Center
Escanaba, MI

Meeting Minutes
Thursday, March 19, 2020

Board Members Present

Amanda Hess, via phone
Larry Schei, via phone

Larry Johnson
Gerard Tatrow

Patrick Johnson
Tom Trudgeon

Board Members Absent

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Robert Van Howe, Interim Medical Director
Lynn Woelffer, Director of Finance
Ian Nelson, Director of Environmental Health
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on March 19, 2020. The meeting was called to order at 2:00 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Mr. Patrick Johnson moved the March 19, 2020 agenda be approved. Motion was supported by Mr. Tatrow and carried unanimously.

3. Public Comment

There was no public comment on the March 19, 2020 agenda.

4. Approval of February 20, 2020 Minutes

Mr. Tatrow moved the minutes from February 20, 2020, be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

5. COVID-19 Update

Mr. Snyder presented an update on COVID-19. Questions were answered by Mr. Snyder and Dr. Van Howe.

6. MERS Quarterly and Annual Statements

Mr. Snyder gave a brief overview of the MERS 2019 4th Qtr and 2019 Annual Statements. Questions were answered by Mr. Snyder.

Mr. Patrick Johnson moved the MERS Quarterly and Annual Statements be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

7. Future Meeting Locations

Chairman Trudgeon requested Agenda Item #7 be moved to the April 16, 2020 agenda. Chairman Trudgeon will compose a letter of protest voicing the Board's concerns and send it to Ms. Tina Koski, Administrator of Pinecrest Medical Care Facility (PMCF); PMCF's Director and Board; and the Chairs of both Delta and Menominee County Boards.

Mr. Patrick Johnson moved Agenda Item #7 be added to the April 16th agenda and a letter of protest, from Chairman Trudgeon, be sent to Ms. Koski; Pinecrest Administrator, the Pinecrest Board, and the Chairs of both Delta and Menominee County Boards. Motion was supported by Mr. Tatrow and carried unanimously.

8. Upper Peninsula Environmental Health Code

Mr. Snyder presented a draft of the updated "Upper Peninsula Environmental Health Code" and a history of its development. BOH questions were answered by Mr. Snyder.

Mr. Tartow moved the Board not move forward with the Upper Peninsula Environmental Health Code. Motion was supported by Mr. Patrick Johnson and carried unanimously.

9. Review and Approval of February Check Register

The Board of Health reviewed the February check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the February check register be approved and placed on file. Motion was supported by Mr. Patrick Johnson and carried unanimously.

10. Medical Director's Report

Dr. Van Howe reported:

COVID-19/Influenza Update:

Two Michigan patients have tested positive for COVID-19. In response, a number of universities have sent their students home and instituted distance learning. Testing has been expanded. We have a number of patients who are being tested in our health district. As of this writing, all the tests have been negative. By the time of the Board meeting all this could change.

We are also having a higher incidence of influenza this year than in most influenza seasons. In the Upper Peninsula we are seeing primarily influenza A H1N1, while below the bridge they are seeing primarily influenza B. This year's outbreak has shown a bimodal peak, and it appears we have passed the second peak. Our infection rate in Michigan is below the national average. This year's influenza vaccination aimed at four strains of influenza, which are, fortunately, the strains that are responsible for this year's outbreak. The vaccine this year is between 45% and 50% effective in preventing infection. Infections following vaccination are typically less severe.

Both COVID-19 and influenza present with fever and cough. The differences are that influenza comes on more suddenly and the illness does not last as long as the COVID-19. COVID-19 is typically worse in the second week of the illness. While COVID-19 patients can present with muscle aches, this symptom is much more prevalent with influenza. The mortality rate of influenza is 0.1%, while COVID-19 mortality has been estimated at 3%. If a patient tests positive for influenza or another virus, it is unlikely that COVID-19 is responsible.

Recommendations for COVID-19 testing have been expanded to patients with fever and cough for whom no other explanation is available. I have been recommending that the state laboratory perform a respiratory panel (looking for other viruses) on samples submitted for COVID-19 testing.

Our goal, working with our local, state, and federal partners, is to minimize introductions of this virus, detect new cases quickly, and reduce community spread of this new coronavirus in the US.

The LHD and community partners have been preparing for an event like COVID-19 and have plans in place based on previous experience preparing for other potential

pandemics such as influenza and the Ebola virus. We have asked businesses, community and faith-based organizations, schools, and health-care systems to reexamine their preparedness plans to make sure they are ready.

To accomplish our goal, we are monitoring Persons Under Investigation (PUIs) identified through screening when entering the United States at airports and other points of entry during their 14-day quarantine. We are identifying, reporting, and monitoring PUIs that present to their healthcare professionals. We are working closely with emergency

medical services and healthcare facilities to assure that PUIs and others at risk for infection are properly isolated and medical personnel are properly protected from infection. We are closely monitoring the progress of this potential epidemic and constantly receiving updates from the CDC and MDHHS. While it is unclear how this situation will evolve in the United States or in our area, we are preparing as if it were the next pandemic, while hoping it is not.

11. Health Officer's Report

Mr. Snyder reported:

- **Bay Grant** – PHDM is working on a grant application with Bay College for a Child and Adolescent Health Center. The State has extended the deadline an additional week. PHDM plans to submit an application and would like to include a letter of support from the Board.

Mr. Patrick Johnson moved a letter of support for the Child and Adolescent Health Center be written and included with the grant application. Motion was supported by Mr. Tatrow and carried unanimously.

- **WIC Dollars** – In fiscal year 2019, WIC dollars spent in our local grocery stores were:
 - **Delta** -- \$551,866.93
 - **Menominee** – \$166,376.09A total \$718,248.02 for 1,157 WIC participants
- **SSP (Syringe Service Program)** – The program was scheduled to begin April 1st. It has been delayed due to COVID-19.

12. Public Comment (Three Minutes Maximum)

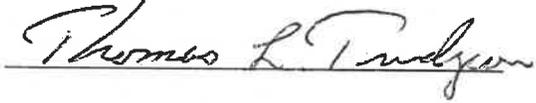
No public comments

13. Board Member Comments

Chairman Trudgeon thanked Mr. Nelson for accepting the Environmental Health Director position.

14. Adjournment

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 3:10 p.m. EDT. Motion was supported by Mr. Tatrow and carried unanimously.



Chairperson

:nw



Public Health Delta & Menominee Counties



Board of Health Meeting

Virtual Meeting

Meeting Minutes

Thursday, May 21, 2020

Board Members Present

Amanda Hess, by phone

Larry Schei, by phone

Larry Johnson, by phone

Gerard Tatrow, by phone

Tom Trudgeon, by phone

Board Members Absent

Patrick Johnson

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Robert Van Howe, Interim Medical Director, by phone

Lynn Woelffer, Director of Finance

Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held virtually over the telephone on May 21, 2020. The meeting was called to order at 2:03 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

Chairman Trudgeon made a brief statement on how he will execute the virtual meeting. To avoid confusion, he will call on everyone, in alphabetical order, for their input on every agenda item. After the first round of discussions are completed, applying the same format everyone will be granted a second opportunity for any follow-up statements before any vote. All necessary votes will be done by roll call to eliminate errors due to phonic limitations. Regarding management input, including Dr. Van Howe, he will call on individuals as necessary for input and/or clarification. If anyone has something imperative to add, please wait for a quiet moment.

Chairman Trudgeon conducted the roll call and is as follows:

Amanda Hess -- No
Larry Johnson -- No
Patrick Johnson -- Absent
Larry Schei -- No
Gerard Tatrow -- No
Tom Turdgeon -- No

2. Approval of Agenda

Ms. Hess moved the May 21, 2020 agenda be approved. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes
Larry Johnson -- Yes
Patrick Johnson -- Absent
Larry Schei -- Yes
Gerard Tatrow -- Yes
Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

3. Public Comment

There was no public comment on the May 21, 2020 agenda.

4. Approval of March 19, 2020 Minutes

Ms. Hess moved the minutes from March 19, 2020, be approved and placed on file. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

5. COVID-19 Update

Mr. Snyder presented an update on COVID-19. Delta County has 17 lab confirmed cases, 4 probable and 2 deaths. Delta has conducted 538 tests. Of the 21 cases 13 have met the definition of "recovered". Menominee County has had 8 lab confirmed cases, 0 probable and 0 deaths. Menominee County has conducted 490 tests. Of the 8 cases confirmed cases, 2 have met the definition of "recovered". The Michigan National Guard and the State Police did rounds of testing in the U.P. Between May 4-17th, the National Guard and the State Police conducted testing in all the prisons, 7 long term care facilities and some of the county jails. Delta County Jail received test kits and will do their own testing. Menominee County Jail declined the testing. PHDM has been working with area businesses assisting with plans to reopen. Public Health continues contact tracing for all positive cases and their close contacts. Currently, PHDM has 5 nurses making calls every day (7 days per week) since the end of March. Calls are very time consuming and we may not be able to continue this activity once PHDM opens on June 1st. PHDM is looking to turn over the contact tracing to MDHHS.

BOH questions were answered by Mr. Snyder and Dr. Van Howe.

6. Finance

a. FY20 Second Quarter Report

Chairman Trudgeon and Mr. Schei gave an overview of the FY20 Second Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Larry Johnson moved the FY20 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Gerard Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

b. American Express Statements

Chairman Trudgeon gave an overview of February, March and April American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Larry Johnson moved the American Express Statements be acknowledged and placed on file. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

c. FY19 PHDM Audit

Chairman Trudgeon gave an overview of the FY19 Audit and congratulated Ms. Woelffer and her team on a job well done. BOH questions were answered by Ms. Woelffer.

Mr Tatrow moved the FY19 Audit be acknowledged and placed on file. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

7. MERS Quarterly Statement

Chairman Trudgeon gave a brief overview of the MERS 2020 2nd Quarter Statement. Questions were answered by Mr. Snyder.

Mr. Tatrow moved the MERS 2nd Quarter Statement be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

8. Local Government Retirement System Annual Report (Form 5572)

Chairman Trudgeon gave a brief overview of the Local Government Retirement System Annual Report (Form 5572). BOH questions were answered by Ms. Woelffer.

9. Review and Approval of March and April Check Registers.

The Board of Health reviewed the March and April check registers. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hess moved the March check register be approved and placed on file. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

Mr. Tatrow moved the April check register be approved and placed on file. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

10. FY19 PHDM Annual Report

Mr. Snyder presented the FY19 PHDM Annual Report to the BOH. Questions were answered by Mr. Snyder.

11. Future Meeting Location

Chairman Trudgeon proposed this item be tabled until a future date when we meet in person.

Mr. Tatrow moved this item be tabled until a future date when we can meet in person. Motion was supported by Mr. Larry Johnson.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

12. Medical Director's Report

Dr. Van Howe reported:

Good news, we are starting to see close to the testing capacity needed to contain further outbreaks. We're not having to wait too long for test results. Positive cases are higher in Delta and Menominee than other counties covered by Dr. Van Howe.

Fallout from COVID-19 -- there has been a decrease in vaccinations for children with Immunizations clinics closed. Local Public Health will need to catch up on these, same with Family Planning clinics.

Going forward we face a couple of challenges:

1. We have a population where less than 1% have been infected with the virus. We have an older population and they are highly susceptible.
2. The challenge of Wisconsin opening up and people leaving their homes may translate to more people in our area being exposed to the virus responsible for COVID-19.

13. Health Officer's Report

Mr. Snyder reported:

- **\$5,000, 2% Grant** – PHDM's BCCCP program received a \$5,000 grant from Hannahville. The application for SSP (Syringe Services Program) was declined. PHDM will resubmit the application in the fall after additional educational materials are presented to the council.
- **SSP (Syringe Services Program)** -- Due to COVID – 19, the SSP program has been delayed. It will begin the week of June 8th. The program has made it's first distribution of supplies.
- **Bay College – Child & Adolescent Health Center** – PHDM applied to MDHHS, for a grant to operate a Child & Adolescent Health Center at Bay College. The clinic would be for children 10 – 21 years of age. The engineering firm, C2AE, was hired for preliminary designs of the proposed health center. On May 14th, PHDM received notice from MDHHS that we were not awarded the grant during

this cycle. The plans from C2AE will be kept for the next cycle and PHDM will apply again.

- **Phone Call** – Mr. Snyder informed the board he received a call from a Menominee County resident commenting on what a great job PHDM nurses are doing.

14. Public Comment (Three Minutes Maximum)

No public comments

15. Board Member Comments

Chairman Trudgeon -- In regards to the SSP program, besides pamphlets, he would suggest having one of our Health Educators present information to the Hannahville Council before the next grant cycle.

Mr. Larry Johnson, expressed his concerns regarding COVID-19 testing and anti-body testing.

16. Adjournment

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 3:20 EDT. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.



Chairperson



Date: March 19, 2020	Place: Pinecrest Medical Care Multipurpose Room
Presiding: John Degenauer, Jr. Vice Chairperson	Time: 2:02 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:02pm CST

Roll Call: Trustees present: Mary Olson, Donna Schomin, Theresa Nelson, John Degenauer, Jr., Jeff Naser, Sheila Veraghen and Gerald Piche

Trustees absent: Winnie Fornetti and Catherine Driscoll

Leadership Team present: Tina Koski Administrator

Guest: None

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TOPIC	DISCUSSION	OUTCOME
Board Approval of March 2020 Agenda	The March 2020 Agenda was reviewed	A motion was made to accept the March 2020 Agenda by Trustee Veraghen, seconded by Trustee Olson. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the February 2020 meeting	The Minutes from the February 2020 meeting were reviewed.	A motion was made to accept the February 2020 Minutes by Trustee Piche, seconded by Trustee Olson. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on February 2020 Manifest of Invoices Page2March2020	The February 2020 Manifest of Invoices was reviewed. Trustee Naser asked about a payment to Delta Door, Tina Koski, Administrator explained that when the garage doors were installed the contractor did not use Industrial grade hardware and due to doors breaking the hardware needed to be replaced. Trustee Nelson asked about a bill to Argo, Tina Koski asked Danette Hall in our Billing department to explain, this is a company that services our radio handsets, phone sets communication devices.	A motion was made to accept the January 2020 Manifest of Invoices by Trustee Driscoll, seconded by Trustee Olson. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on February 2020 Financial Statement	Jessica Johnson, CFO was not able to attend the March 2020 Board Meeting Financial Statements will be made available to the Board at a later date	

TOPIC	DISCUSSION	OUTCOME
Board Committee Report from Whispering Pines	No meeting was held this month	

TOPIC	DISCUSSION	OUTCOME
Board Action on the March 2020 Write-offs Page3March2020	Review and discussion for Write-offs, Tina Koski, Administrator discussed the write-offs with the Board	A motion was made to accept the Write-offs for March 2020 by Trustee Naser, seconded by Trustee Schomin. Motion carried.

TOPIC	DISCUSSION	OUTCOME
<p>Unfinished and New Business: Report of Quality Assurance and Resident Council Committees and Hyland Nursing Home</p>	<p>Heather Niarhos, Director of Nursing was not able to attend the March 2020 meeting. Tina Koski, Administrator discussed the Resident Council meeting, some new requested food items from the Residents and Dining Enhancement meetings with the Residents are on hold during the COVID-19. Tina Koski continued with Quality Assurance Facility Acquired Wound PIP is improving with tracking on admission and duration of stay, when Tina started in November we had nine wounds now we are down to zero</p>	<p>A motion was made to accept the Report of Quality Assurance and Resident Council Committees and to not take over the Hyland Nursing Home by Trustee Piche, seconded by Trustee Schomin. Motion carried.</p>
<p>Unfinished and New Business: Safety Committee</p> <p>Page4March2020</p>	<p>David Vandermissen, Jr. was not able to attend the March 2020 meeting. Tina Koski, Administrator said not much new in Safety Committee mainly working on Infection Control in the Building.</p>	<p>A motion was made to accept the Safety Committee Meeting by Trustee Piche, seconded by Trustee Schomin. Motion carried</p>

TOPIC	DISCUSSION	OUTCOME
<p>Administrator's Report</p>	<p>Tina Koski, Administrator reported that our room projects are on hold at this time due to COVID-19. The meeting with Jessica Boucher, Administrator at Whispering Pines was canceled hope to be able to reschedule soon. Trustee Nelson said she was not sure what was going on with Whispering Pines, Tina Koski said when she was hired she was told she did not have as to how Whispering Pines is run, and she is ok with that, but there have been some issues with the maintenance of the building that Whispering Pines rents, Tina is not able to find any kind of rental agreement with Whispering Pines. At the last Board meeting Tina had asked the Board to be able to negotiate a contract with Whispering Pines to have a fair rental agreement with them in writing, Whispering Pines is currently using three buildings, on our Pinecrest campus, with the residents in the SIP home paying rent directly to Pinecrest. Trustee Veraghen asked what, is Whispering Pines funding source, Trustee Naser said they receive funds from two sources, Great Northern Home Care and Northpoint. Tina feels that a rental agreement with consideration of square footage and who does the Maintenance for Whispering Pines needs to be a written contract. Tina feels Jessica Boucher does a good job at Whispering Pines and this will make things run better. Tina has had an issue with the Delta/Menominee Health Department, one of the Board members with the Health Department has been upset when we are not able to accommodate them to use our Board Room for their meetings, one of the Health Department Board Members has said he will go to all three of the County Boards about this, Tina has told him, we are here for the residents and they come first. After discussion the Pinecrest Board suggests we consult our Attorney and then send a letter to the Delta/Menominee County Health Department with his recommendations along with any other groups that use any of our rooms at Pinecrest for meetings. Tina continued to update the Board about our current situation with COVID-19, as of 3/12/2020 at 5:00 pm we have shut our doors to visitors and all staff are being screened before entrance in facility. We are staying on top of current recommendations from the CDC, CMS and any other State and Federal changes/updates. Trustee Olson asked how we are getting food to the residents, Tina said we can still do small groups in the dining room and trays are being brought to rooms and our Activity Department is doing their best to keep moral up.</p>	<p>A motion was made to accept the Administrator's Report by Trustee Schomin, seconded by Trustee Olson. Motion carried.</p>

The Pinecrest Board of Trustees discussed the possibility of future meetings during the COVID-19 and a decision was made to allow Pinecrest Administrative staff to pay bills during the State of Emergency, the motion reads below:

The Pinecrest Board of Trustees authorizes permission to the Administrator to pay bills until the State of Emergency is lifted and understanding the Chairperson can call a special meeting if needed.

At this time the next Pinecrest Board of Trustee Meeting is scheduled for April 23, 2020.

Trustee Nelson suggested if a meeting was needed to meet at another location, maybe the Fire Hall, Trustee Naser said would have to get permission from Township Supervisor, Jim Moraska

Tina Koski, Administrator said she had one more item to discuss, we have some job duties that only one person has knowledge of she would like to have some cross-training done, the Board members said that would be a good ide

None

The meeting Adjourned at 2:51pm CST

A motion was made by the Pinecrest Board of Trustee to allow the Administrator of Pinecrest to pay bills until the State of Emergency is lifted by Trustee Piche, seconded by Trustee Olson. Motion carried.

Public Comment

Adjournmen

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Donna Schomin, Chairperson



Tina Koski, Administrator



Date: April 23, 2020	Place: Pinecrest Medical Care Multipurpose Room
Presiding: John Degenaer, Jr. Vice Chairperson	Time: 2:00 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting – This meeting is a Teleconference

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olson, Donna Schomin, Theresa Nelson, Winnie Fornetti, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Sheila Veraghen and Gerald Piche

Trustees absent: ALL PRESENT VIA TELECONFERENCE

Leadership Team present: Tina Koski Administrator, David Vandermissen, Jr., Jessica Johnson, CFO Via Teleconference

Guest: None

Page1April2020

TOPIC	DISCUSSION	OUTCOME
Board Approval of April 2020 Agenda	<p>The April 2020 Agenda was reviewed, with additions to include:</p> <ul style="list-style-type: none"> -Administrators Contract added To April Agenda "Board Committee Report" number 6, b., -Election of Officers added to April Agenda "Board Action Items/Resolutions, number 7, b., -Capital Projects added to April Agenda "Unfinished and new Business" number 8, d. -Amended Budgets added to April Agenda "Unfinished and New Business number 8, e. 	<p>A motion was made to accept the April 2020 Agenda with additions by Trustee Driscoll, seconded by Trustee Schomin. Motion carried with Unanimous Roll Call vote</p>

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the March 2020 meeting	<p>The Minutes from the March 2020 meeting were reviewed. Trustee Nelson brought to attention she was omitted from the Attendance listing Trustee Nelson will be added in attendance and the March 2020 Minutes will be corrected.</p>	<p>A motion was made to accept the March 2020 Minutes with changes by Trustee Sheila Veraghen, seconded by Trustee Schomin. Motion carried with a Unanimous Roll Call vote</p>

TOPIC	DISCUSSION	OUTCOME
Board Action on March 2020 Manifest of Invoices	<p>The March 2020 Manifest of Invoices was reviewed. Trustee Naser had a question on page 11 a payment to Whispering Pines, Tina Koski, Administrator said that was the last payment to Whispering Pines to be the Guide for the Greenhouses.</p>	<p>A motion was made to accept the March 2020 Manifest of Invoices by Trustee Naser, seconded by Trustee Olson. Motion carried with a Unanimous Roll Call vote</p>

TOPIC	DISCUSSION	OUTCOME
Board Action on March 2020 Financial Statement	Jessica Johnson, CFO on Teleconference Call discussed Total Assets and Total Liabilities with the Board Trustees, Jessica went on to discuss the Actual cost verse the Budgeted costs. Our Census is at 92.88% for the month and 92.1 for the year at this time our Census is 123 with our Budgeted Census for the year at 120.	A motion was made to accept the March 2020 Financial Statement by Trustee Driscoll, seconded by Trustee Naser. Motion carried with a Unanimous Roll Call vote

TOPIC	DISCUSSION	OUTCOME
Board Committee Report from Whispering Pines, April 2020	Trustee Driscoll discussed the Teleconference she attended with Whispering Pines today, at 11:30 am CST. Reviewing Covid-19 Plans, the homes are doing well and there is no Covid-19 in any of the homes.	A motion was made to accept the April 2020 Whispering Pines Report by Trustee Piche, seconded by Trustee Olson. Motion carried with a Unanimous Roll Call vote

TOPIC	DISCUSSION	OUTCOME
Board Committee Report on: Administrator's Contract Page3April2020	Trustee Degenauer, Jr. discussed with the Trustees the Administrator's Contract with a 6-month raise of \$2500.00 to be given to Tina Koski, upon a good work performance, Trustee Degenauer, Jr. said Tina is doing a good job, he is impressed with her foresight in looking ahead during our current crisis, he feels the the monetary amount should be increased to \$3000.00, Trustee Degenauer, Jr. asked if there are any comments from the other Trustees, Trustee Driscoll said she approves of the monetary increase, Trustee Veraghen said she saw where Dr. Hallfrisch had many goods things to say about the way Pinecrest is handling the	A motion was made to accept the Administrator's Contract 6-month payment with increase to \$3000.00 to Tina Koski, Administrator by Trustee Veraghen,

	<p>crisis, Trustee Naser said he was on board with the increase, Trustee Schomin said it was great to have Tina with us during this time.</p>	<p>seconded by Trustee Schomin. Motion carried with a Unanimous Roll Call vote</p>
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TOPIC	DISCUSSION	OUTCOME
<p>Board Action on the April 2020 Write-offs</p>	<p>Review and discussion was held for the April Write-offs, Tina Koski, Administrator explained one of the write offs was aged, another was a partial payment from BCBS and then BCBS refused to pay the rest of the claim and the last was a private pay, we tried to place a lean on the home but there was a previous lean on the home so there was no money left. Trustee Nelson asked if we get prior approval, Jessica Johnson, CFO said we do but even with it they can still refuse to pay, Trustee Veraghen asked if coding was a problem, Jessica Johnson said we do try to go back and check on coding to make sure it is correct.</p>	<p>A motion was made to accept the April 2020 Write-offs by Trustee Naser, seconded by Trustee Schomin. Motion carried by Unanimous Roll Call vote</p>

TOPIC	DISCUSSION	OUTCOME
<p>Board Action on the April 2020 Election of Officers</p>	<p>Current Officers: Chairperson – Donna Schomin Vice-Chairperson – John Degenaer, Jr. Secretary – Jeff Naser</p> <p>New Election of Officers for April 2020 Chairperson – John Degenaer, Jr. Vice-Chairperson – Jeff Naser Secretary – Theresa Nelson</p>	<p>A motion was made to accept the April 2020 Election of Officers by Trustee Driscoll, Second by Trustee Schomin. Motion carried by Unanimous Roll Call vote</p>

TOPIC	DISCUSSION	OUTCOME
<p>Unfinished and New Business: Report of Quality Assurance and Resident Council Committee</p>	<p>Tina Koski, Administrator said no Quality Assurance Meeting was held but the members were given information to review, the Resident Council Meeting was not held, but our Activity Director did go 1 on 1 with the Residents to see if any concerns and to answer any questions about the Covid-19, overall the Residents are happy. Trustee Nelson asked how Heather Niarhos, Director of Nursing is holding up and is she ok since not at this meeting, Tina Koski said Heather is doing fine, she needed to listen in on another Teleconference Meeting that was occurring at the same time as this meeting.</p>	<p>A motion was made to accept the Report of Quality Assurance and Resident Council Committee by Trustee Piche, seconded by Trustee Olson. Motion carried with a Unanimous Roll Call vote</p>
<p>Unfinished and New Business: April 2020 Safety Committee</p>	<p>David Vandermissen, Jr., Plant Operations, said no meeting was held this month we have been very busy educating staff on Covid-19</p>	<p>A motion was made to accept the comment made for Safety Committee Meeting by Trustee Naser, seconded by Trustee Schormin. Motion carried with a Unanimous Roll Call vote</p>

TOPIC	DISCUSSION	OUTCOME
<p>Unfinished and New Business: Administrator's Report</p>	<p>Tina Koski, Administrator reported that we have received funds from the Cares Act amounting to over \$39,000 to offset the additional expenses we have had with the Covid-19, and we hope to have more coming in with the Bill that is in the House right now, when it passes. Trustee Naser asked how we know we are getting more money, Tina Koski said we are a member of Michigan Counties Medical Council and they keep us informed with what is happening and Tina also tries to keep up on the National News. Trustee Degenaer, Jr. asked if we have received any PPE from the three Counties, Tina said yes, we have from Menominee County from the Strategic National Stock Pile and we have received cloth masks from Dickinson County, Trustee Nelson asked if anything from Delta County, Tina said, no not yet. Tina reported the Union did ratify to accept the increase in wages, and the increase is in effect with the current pay period. We are being proactive with any new Residents admitted, they stay in a private room and are under droplet precaution for 14 days, Trustee Nelson asked why we are admitting and are we testing them before they come, Tina said we have to admit per the Governors Mandate and we are not having them tested, some maybe tested due to being in the Hospital, but we have them quarantined for the 14 days and we have changed our air flow in the rooms on the 100 wing where all new admits are going so the air comes from the hallway and goes out the bathroom vent. Trustee Naser asked if Tina gets sick who is next in command, Tina said Heather Niarhos, Director of Nursing is next in line. Tina said she is also having Jessica Johnson work from home to try to keep our Financials and Billing safe, our scheduling person who also does payroll has been working from home one day a week at this time to work out any problems if she has to do her job from home. We have issued two cloth masks to all staff to be worn, we are screening all staff every day and checking all Residents for any signs and/or symptoms. We are following all guidance that comes from the Governor. We received a \$5000.00 donation to be used as we feel is needed and the Residents have been asking for updated outdoor furniture. Tina called the Upcap 211 service to update them on any information about Pinecrest. We are partnering with the Superior Health Alliance on an ongoing 5-year project. Trustee Naser asked if the local Restaurants have been good to Pinecrest, Tina</p>	<p>A motion was made to accept the Administrator's Report by Trustee Veraghen, seconded by Trustee Piche. Motion carried with a Unanimous Roll Call vote</p>

said we have had a donation of food for the staff and the office area is taking turns with local Restaurants and ordering once a week

**Unfinished and New
Business:
Capital Projects**

Jessica Johnson, CFO read over the proposed Capital Projects being requested:

Laundry – new equipment needed to regulate the water temperature at a cost of \$45,000

Bathroom/Shower rooms – new cabinets needed in all bathroom/shower rooms at a cost of \$20,000

Ice Machines – in the building at a cost of \$5,400

Total Capital Projects cost of \$88,400

Jessica Johnson said our wish list is currently on hold during the Covid-19 Crisis, but we will be talking about the yearly Boiler/Chiller Project and finishing the Data Center, but so far this year we have only spent about \$81,000 and our average for the year to spend on Capital Projects is about \$500,000 so we are not doing too bad.

Trustee Naser asked about the equipment for the water temperature, is it powered by steam, David Vandermissen, Jr. said yes, we have looked at other options, but electric is too expensive, and gas is considered a fire hazard, our current system is from 1989 and can't get parts for it. Tina Koski, Administrator said we need to maintain water temperatures to be in compliance, Trustee Olson asked about a warranty on the new equipment, David Vandermissen, Jr. said it is a 5 year warranty, but we hope to get more since we have gotten almost 30 years from the current, Trustee Naser asked what happens if our steam goes down, David Vandermissen, Jr. said our steam never goes down we have backup

A motion was made to accept the Capital Projects by Trustee Naser, seconded by Trustee Schomin. Motion carried with a Unanimous Roll Call vote

**Unfinished and New
Business:
Amended Budget
Page7April2020**

Jessica Johnson, CFO went on to discuss the Amended Budget she is proposing, it will start with May of 2020 and will increase the Census to 121, we will still at this time have a Net Loss, but Jessica has left some room in the Budget for some monies we hope to have coming in that will make it better. Trustee Piche said

A motion was made to accept the Amended Budget by Trustee Naser, seconded by

that he had talked to Mike Snyder, with the Delta/Menominee Health Department in Menominee today about the issue with our Board room use and that the Health Department would like to stay at Pinecrest, Tina Koski, Administrator said that she is fine with them being here but we do need to get the usage agreement done first so we know what will be available for them to use, hopefully when we reopen we will have it set. Trustee Naser said there is a possibility to use the room at Whispering Pines also, Tina said we will work with them when we are opened up. Trustee Veraghen asked if the \$88,000 is already in the Budget, Jessica said it is not in our regular budget it is a separate Capital Budget and is from other funds and will be depreciated over a number of years

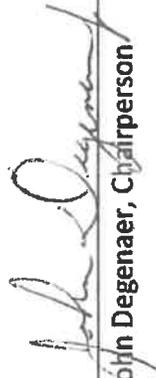
Trustee Nelson said she will be in contact with someone from Delta County about getting us some supplies, Trustee Nelson asked what we need at this time, Tina said we could use either disposable or reusable face shields 100 to 500 of them and Isolation gowns, either disposable or reusable gowns 100 to 500.

Public Comment

None.

Adjournment

The meeting adjourned at 3:03 pm CST


John Degenauer, Chairperson


Tina Koski, Administrator

Trustee Olson.
Motion carried with a
Unanimous Roll Call
vote



Date: May 28, 2020	Place: Pinecrest Medical Care Facility
Presiding: John Degenaer, Jr. Chairperson	Time: 2:00 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting – This meeting is a Teleconference

Call to Order: 2:05pm CST

Roll Call: Trustees present: Mary Olson, Donna Schomin, Theresa Nelson, Winnie Fornetti, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Sheila Veraghen and Gerald Piche

Trustees absent: ALL PRESENT VIA TELECONFERENCE

Leadership Team present: Tina Koski Administrator, Heather Niarhos, Director of Nursing, Jessica Johnson, CFO and David Vandermissen, Jr., Plant Operations

Guest: Matt Stein and Mary Stein

Page1May2020

TOPIC	DISCUSSION	OUTCOME
Board Approval of May 2020 Agenda	The May 2020 Agenda was reviewed.	A motion was made to accept the May 2020 Agenda by Trustee Veraghen, seconded by Trustee Schomin. Motion carried with Unanimous Roll Call vote

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the April 2020 meeting	The Minutes from the April 2020 meeting were reviewed. Tina Koski, Administrator said Jessica Johnson, CFO was omitted from the April 2020 minutes as being in attendance.	A motion was made to accept the April 2020 Minutes with addition by Trustee Olson, seconded by Trustee Driscoll. Motion carried with a Unanimous Roll Call vote

TOPIC	DISCUSSION	OUTCOME
Board Action on April 2020 Manifest of Invoices	The April 2020 Manifest of Invoices was reviewed.	A motion was made to accept the April 2020 Manifest of Invoices by Trustee Driscoll, seconded by Trustee Schomin. Motion carried with a Unanimous Roll Call vote

TOPIC	DISCUSSION	OUTCOME
Board Action on April 2020 Financial Statement	Jessica Johnson, CFO discussed the Balance Sheet, total Assets and total Liabilities, Actual verse Budgeted expense. COVID-19 expenses were discussed, some monies have been received for reimbursement from the Government and we hope we will be able to keep it. Census was discussed, we ended the month at 118 with an average for the month of 122.	A motion was made to accept the April 2020 Financial Statement by Trustee Driscoll, seconded by Trustee Veraghen. Motion carried with a Unanimous Roll Call vote.

TOPIC	DISCUSSION	OUTCOME
Board Committee Report from Whispering Pines, May 2020	Trustee Driscoll discussed the Teleconference she attended with Whispering Pines the homes are doing well and are updating Policies.	A motion was made to accept the May 2020 Whispering Pines Report by Trustee Nelson, seconded by Trustee Naser. Motion carried with a Unanimous Roll Call vote.

TOPIC	DISCUSSION	OUTCOME
Board Action on the May 2020 Write-offs	Tina Koski, Administrator discussed the Write-offs for the month of May	A motion was made to accept the May 2020 Write-offs by Trustee Naser, seconded by Trustee Piche. Motion carried with a Unanimous Roll Call vote.

TOPIC	DISCUSSION	OUTCOME
<p>Unfinished and New Business: Report of Quality Assurance and Resident Council Committee</p>	<p>Heather Niarhos, Director of Nursing said no Quality Assurance Meetings have been held due to Social Distancing, policies are being updated, we are continuing Admissions with Quarantine, families allowed outside with residents with 6 feet distance, we have a Licensed Cosmetologist who is a CNA who is willing to do some haircuts for the Residents, there has not been Resident Council meetings, but we are doing one on one with the Residents and there have been not concerns and we are planning on more outdoor activities. Trustee Veraghen asked if a Resident becomes ill and test positive what do we do, Heather said they would be sent to a Regional Hub where they can deal with the Covid-19 illness, this is recommended by CMS. Trustee Nelson asked is there any place in the UP they can go, Heather said the closest is in Traverse City, there was talk of Norlite in Marquette, but at this time there is not enough to do that.</p>	<p>A motion was made to accept the Report of Quality Assurance and Resident Council Committee by Trustee Piche, seconded by Trustee Veraghen. Motion carried with a Unanimous Roll Call vote.</p>
<p>Unfinished and New Business: Administrator's Report</p>	<p>Tina Koski, Administrator began with Covid-19, we have had over 200 new rules and guidelines from the State, OSHA, CMS and the CDC and they can change daily. The Staff are continuing to wear surgical masks, and the Dietary department are wearing eye shields, any new Residents are under the 14-day Quarantine which can affect our Census, we continue to screen staff at start and end of shift and we are conducting audits on all shifts. The State was here to perform an Infection Control Survey, there were no citations and we put in some of the Best Practice suggestions, the Government has a new rule, we have 12 hours to notify all Residents, families and staff if we have a Covid-19 so we have a Robo Call center to be able to do this. Trustee Naser commented about the 12-hour rule to notify. Trustee Driscoll asked about Isolation Unit, Tina said we do not have a Unit, so our 100 wing has any new Residents Quarantined for 14 days. A comment was made by Matt Stein that the 12-hour rule should not be taken lightly, Tina said, we are not, that is why we joined the Robo Call. Tina went on to discuss Nursing Home Week, we had snacks and a cookout for Residents and staff, extra games and cash prizes for Residents. Staffing continues to be a</p>	<p>A motion was made to accept the Administrator's Report by Trustee Driscoll, seconded by Trustee Fornetti. Motion carried with a Unanimous Roll Call vote.</p>

	<p>problem, but we are below the National average, of the staff that left 35% was for other employment, like the VA has better benefits and the rest was Covid-19 fear. We have received donation of masks and we received a donation of \$250.00 and Candy Bars for the Residents and Staff. Trustee Naser said it is hard to be professional with everything that is piled on but feels Tina and Heather are trying to hold it together, Tina said it can be a struggle.</p>	
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TOPIC	DISCUSSION	OUTCOME
<p>Unfinished and New Business: Capital Projects</p>	<p>Jessica Johnson, CFO read over the proposed Capital Project for Air Conditioner for the Laundry, David Vandermissen, Jr. said cannot fix any longer can't get parts. Trustee Naser asked how old the current system is, David Vandermissen, Jr. said from 1989 we have a bid from Energy Controls for \$40,000 and it is energy efficient, Trustee Naser asked who would be installing the new Air Conditioner, David Vandermissen, Jr. said Energy Controls will install with a warranty.</p>	<p>A motion was made to accept the Capital Projects by Trustee Naser, seconded by Trustee Driscoll. Motion carried with a Unanimous Roll Call vote.</p>
<p>Unfinished and New Business: Amended Budget</p>	<p>Tina Koski, Administrator said we thought our Census would be at 123 but we have been around 120, so we will hold on for now to Amend the Budget.</p>	
<p>Public Comment</p>	<p>Mary Stein commented her mother Doreen Stein has been at Pinecrest for the last year now, Mary feels her mother has suffered, Mary feels the Board has to take responsibility for communication with families. Mary feels the Web site for Pinecrest is not good and needs to be updated.</p> <p>Matt Stein feels the treatment is mother received was unacceptable after she had dedicated her life to working at Pinecrest, Matt said staff at the Groves are not wearing masks and the Board should not take lightly contacting families.</p> <p>Trustee Nelson asked what happened, Mary Stein said she would not go into it at a public meeting and gave her phone number so any Board member can call her to talk to her.</p>	

Tina Koski, Administrator said we have a system in place for contacting families and our web page is an IT contract, due to Covid-19 we have not met, but we have been using Facebook to have better social media.

Trustee Degenauer, Jr. asked if any other comments, Trustee Nelson said she would like to call a House Committee meeting, Trustee Degenauer, Jr. said we have to wait to call a House Committee due to needs to be, face to face, will have to wait until next meeting if not a Teleconference, and Trustee Degenauer, Jr. said he cautions the Trustees about taking a letter serious if the letter is not signed, if not signed it is not worth dealing with, it is a dead issue, Trustee Nelson said she respects that but wants to be on the right path, Trustee Degenauer, Jr. said Trustee Nelson should call Tina and Heather and discuss to have a House Committee meeting after the next meeting. Tina said Pinecrest will not be open by the next meeting, Trustee Naser said he will contact the Township Supervisor about using the Fire Hall for the next meeting, the DHS Board will be using the Fire Hall at 1:00pm CST and will check if it is available for Pinecrest to use for the next meeting held on June 26, 2020 and we will have to keep attendance below 10.

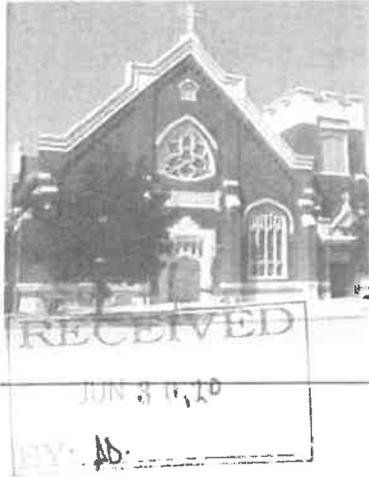
Adjournment

The meeting adjourned at 2:54 pm CST


John Degenauer, Chairperson


Tina Koski, Administrator

A motion was made to adjourn the meeting by Trustee Naser, seconded by Trustee Driscoll. Motion carried with a Unanimous Roll Call vote.



MENOMINEE COUNTY HISTORICAL SOCIETY

Newsletter

VOL1. No. 65

Katherine Murwin, *Editor*

JUNE 2020

History Repeats Itself

The Pandemic of 2020 will be recorded for the rest of time as a destructive worldwide catastrophe. Very few alive today experienced the Pandemic of 1918. There are people who recall family recollections of the health disaster then, however. There is considerable literature comparing the two events. It remains to be seen, as we are experiencing the corona virus outbreak today, the final ramifications in terms of current time.

The requirement to stay in place (home) was a directive of 1918 as it is today. It is not news to us at this time that many of the normal interactions and activities have been cancelled due to the contagious nature of the virus. Life is slowly reestablishing itself with many accommodations. The Menominee County Historical Society and its meetings and activities have been cancelled since the March 2nd Board meeting. We remain cautious as many of those engaged in the programs we offer to the public are in the targeted vulnerable age ranges.

As business and organizations resume their functions there will be many guidelines in place. Please follow media sources for the announcement of any changes that will take place in the future as far as we are concerned. (The Peshtigo Fire Museum, West Shore Fishing Museum and other museums have announced closure for the 2020 season.)

Our researchers may be available to assist you by phone, mail or e-mail.

Please stay safe and well.

President's Letter

Happy spring everyone? It sure is a different year as most of us have never experienced an epidemic. This situation has changed everything for everyone.

The Museum hasn't opened yet and we are playing it by ear. We want to keep everyone safe especially our volunteers who are mostly over 65. There are many things to consider and the Board has not met since February. Who knows when we will return to normal?

I would like to give thanks to our volunteers most are still willing to be guides.

We lost three of our most dedicated volunteers this year. Mary Mayer was well known in our community. He was an elementary teacher and principal as well as the Community School Director. Besides being a long time member of the Historical Society he was a member of the Elks, a charter member of the Kiwanis and served as a policy advisor with the RSVP (Retired Senior Volunteer Program)

Bill LeMay was a very valued guide for many years. He shared his knowledge of Menominee history with Museum guests. He also loved blueberry picking up north.

Eileen Behrend, what can I say as she was all over and volunteered where she was needed. She was a very caring, gracious and beautiful woman. She would do anything for everyone. She also served on the Board of Directors.

Well everyone, welcome to another season such as it may be. Watch the media for updates. Take care and stay safe.

Sincerely,

Lou Ann Borski

IN MEMORY

The Menominee County Historical Society extends its deepest sympathy to the family of Eileen Behrend. Eileen died on May 1, 2020. She had been a long time member of the Board of Directors and was instrumental in the development of the West Shore Fishing Museum. She was an expert in local commercial fishing industry having grown up in a fishing family. Eileen enjoyed her role as local historian and knew many as she was born and lived in the Ingallston area her entire life. She served as town treasurer and a rural mail carrier. Eileen was selected as Queen in 2017 at the Cedar River Bridge Walk festival. The honor recognizes area women who have made considerable contributions to the surrounding community.

Eileen was an outstanding member of the Society. She spent many hours volunteering in the Museum. She shared her expertise in several areas valuable to historians. She had a special love for the Bailey property and worked tirelessly to establish the now prominent West Shore Fishing Museum.

She represented us on a CUPPAD committee and assisted in the establishment of what is now known as the UP Hidden Coast Recreational Heritage Route as part of the Michigan Scenic Byways Program.

Her dedication in preserving so many areas of local historical significance will long be remembered and appreciated.



VISIT THE MUSEUM GIFT SHOP FOR SALE:

There are many books on local history and area interest. Old Menominee yearbooks, large maps of the area, postcards, old city directories, walking guide to downtown, McDonald Boys story, Larry Ebsch ByeLine columns on DVDs from 1996 to 2019, and many miscellaneous items. There also are many items available for sale at the Spies Public Library.

MENOMINEE COUNTY HISTORICAL SOCIETY

Invites You to Join

Membership is open to any person, business or organization interested in the history of Menominee County. Membership is annual.

You will be added as a member for this year upon paying any membership level and completing this Membership Form.

Friend	\$15.00	Couples	\$30.00
Supporter	\$25.00	Contributor	\$50.00
Patron	\$100.00	Benefactor	\$250.00
Life	\$500.00	Heritage	\$1000.00 or above

Name _____
Address _____
City _____ State ____ Zip _____
Phone _____ email _____

Mail to:

Menominee County Historical Society
P.O. Box 151, Menominee Michigan 49858

Robert Brisson and Chappee Rapids

Bob Brisson, a long time and devoted member of the Menominee County Historical Society, died on November 20, 2019. Among his many accomplishments, he was a well-known forester and historian. As president of the Chappee Rapids Audubon Society he helped develop the Chappee Rapids Learning Center. The Center is located on property owned by the Historical Society along the Menominee River. It is the location of French-Canadian Louis Chappee's fur trading post. Chappee was recognized as having been the first white settler at the mouth of the Menominee River in the early 1800s.

Bob was also a wonderful teacher. I recall walking our woods near Banat with him as we hired him to cruise the property for management purposes. I learned a great deal that day about the natural environment. He also loved to share with the school children that visited Chappee on special prearranged visits beginning in 1998.

Every September for about 16 years, a group of dedicated cohorts would instruct many school classes in area history and nature. Sessions included special topic presentations at designated learning stations. Students rotated the stations in 2-1/2 hours. They included topics such as logging (Bob), Native American history (John Helfert), fur trading (a voyageur) and botany (Denise Taylor). The speakers appeared in authentic dress and demonstrated many crafts and trades of those early times.

Bob's students took away a small piece of wood that they used to count the rings to determine the age. They identified trees surrounding them. They had the opportunity to use century old tools including saws and learned about them as simple machines.

In recent years, Bob has been encouraging the Society to develop programs at the Learning Center. His wife, Karen, expressed his desire to continue to use the site for educational purposes. She is anxious to help us organize programs. Our intention was to plan several hands on public presentations for the 2020 season. At the present time we are hampered by restrictions due to the corona virus. It may be possible to plan some programs later (in the fall) as the events would be outdoors or in an open pavilion.

Society member John Helfert presented a wonderful program last September regarding the Menominee Indians at Chappee. (Newsletter of October 2019) He dedicated his presentation to Bob. Karen, Bob and daughter Nicole were present. We committed to responding to Bob's desire to actively encourage the use and enjoyment of the Chappee Learning Center by providing educational opportunities to the public in this wonderful natural setting.

Katherine Murwin

John Helfert was chosen as Menominee County RSVP Volunteer. President Lou Ann Borski spoke at the presentation about his many accomplishments including work with the Society, in schools, community action and Chappee Rapids Learning Center. John shares Native American heritage, knowledge of nature and artifacts. His programs are outstanding. **Congratulations, John Helfert!**

MEMBERSHIP DUES

See back page

- Q. What famous Native American Chief was an active life member of the Menominee County Historical Society?

Long time Treasure Marlene Monson Resigns

Marlene, active in many local organizations, announced her resignation/retirement. Marlene is off to the Fox Valley to live near her family.

She served in many financial capacities. The Historical Society will miss the longtime treasurer. We recognized her dedication at the Annual Meeting in Nov. Marlene has turned over her responsibilities to Mary Lueskow. They have worked together over the years. Mary feels confident to take over the duties on January 1st expressing her thanks to Marlene for taking the time to help her.



District 5 Spark Plug Award - 2019
Recipient, GFWC Menominee Judy Reid is shown with GFWC UP District 5 President, Louise Swope, right and Marlene Monson, left.



David Swanson, 8, front left, and Brandon Pullen, 8, front right, both from Holy Family School in Marinette use an old-fashioned buck saw as they

learn the historical aspects of the area's livelihood. Bob Brisson, center, of Menominee helps with the Chappee Rapids program for area students Tuesday

Activity Report

Report of the Activity of the Menominee County Historical Society, Inc. for the year 2019 A State of Michigan registered non-profit corporation consisting of a Society and a Foundation

The Board did not meet during the months of January and February due to weather.

The Budget Committee met in January and their proposed budget was passed.

Potential maintenance projects were identified The Museum bathroom was listed. Past president Pat Krah (also a member of the Women's Club) spearheaded the project and secured funding from the Women's Club. The remodeling was completed in August.

Museum Curator Abbey Hoijer prepared new displays for the 2019 season. She created activities to engage children while visiting the Museum. The artifacts require care and proper storage. Her Father assists her in creating storage etc.

Researchers provide services all year. Librarian Tony LaMalfa assisted visitors to the Anuta Research Center from June through October. The Center has been reorganized.

Bob Landre directs membership applications and assists in creating publications. We have his permission to use his design for the Society logo.

President Lou Ann and Mary Lueskow recruit and organize the Museum Guides.

Skip Heckel and Mike Kaufman recruit and manage the Lighthouse program.

The GO' Shop received handmade items from Ken Dufresne and Lighthouse logo key chains (arranged by Mary Lueskow) to be sold.

80 Blesch Intermediate School students toured the Museum on June 4th

Longtime historian and newspaper columnist Larry Ebsch was recognized. He retired.

Kathy Kamin edited her last bi yearly newsletter after seven years.

A new brochure was published to include all Society sites, directions and open hours An historic bike tour organized by Dr. Steuck visited the Museum on July 11th 40-50 bikers took part. The fee was donated to us.

The Yacht Club and the Society arranged for the icebreaker Mackinaw to visit the weekend of July 13th providing a Lighthouse and ship tour. for the public

A fact sheet was designed and printed for the Lighthouse

The owner of Island Sister Alpaca in Cedar River has agreed to allow us to display old photographs of Menominee County in her shop (Old Church Gallery)

Our website fee was paid.

We enjoy a cooperative relationship with Spies Library. History resources from the Marquette Library are available. We share with the Marinette Library also.

We enjoyed our annual picnic at West Shore Fishing Museum on September 5th.

John Helfert presented a program at Chappee Rapids Learning Center on Sept. 7th.

West Shore Fishing Museum had an eventful year with building projects, introducing a new trail system in addition to their other successful events.

The annual meeting was set for November 17th. Mike Kaufman will present the program.

The above list highlights much of the activity that occurred during 2019. Many people have contributed to make this a successful year. A very special Thank you is extended for the many contributions that were received: materials, artifacts, time and energy. They are most appreciated.

Answer to Membership question:

Chief Roy Oshkosh, the hereditary chief of the Menominee Indian Tribe was a life member of our Historical Society.

He and his wife attended the August 1972 dedication of the historical monument located at Chappee Rapids on the Menominee River.

The monument on River Road paid tribute to Louis Chappee, who was the first white man to settle here permanently.

Louis Chappee was a friend of the Memominees and the Oshkosh family from about 1796 until Chappee's death in 1852.-

**CHANGING
YOUR ADDRESS?**

**HAVE ANY NEWS,
STORIES OR PICTURES
YOU WOULD LIKE TO
SUBMIT FOR THE
NEWSLETTER?**

mail to:
**Menominee County
Historical Society**
P.O. Box 151
Menominee, MI 49858

MENOMINEE COUNTY HISTORICAL SOCIETY

2020 OFFICERS

Executive Director	Mike Kaufman
President	Lou Ann Borski
Vice-President	Patricia Violet
Secretary	Katherine Murwin
Treasure	Mary Lueskow

PAST-PRESIDENTS

Pat KraH	Pat Mallgren
Germaine Vincent	

BOARD OF DIRECTORS

Abby Hoijer	Pat KraH
Pat Violet	Ken Dufresene
Amber Polzin	John Helfert
Donna Suchovsky	James Borski
Germaine Vincent	Tina Schneider
Bob Landre	Mary Lueskow

VISIT OUR WEBSITE! www.menomineehistoricalociety.org

MENOMINEE COUNTY FINANCE COMMITTEE

Minutes of Meeting

November 12, 2019

*****Approved 6.2.2020 *****

The Menominee County Finance Committee met on Nov. 12, 2019 at 5:00 PM at the Menominee County Courthouse (Courtroom B) in Menominee, Michigan.

- A. **Call to Order:** The meeting was called to order by Chair Hafeman at 5:00 PM.

- B. **Pledge of Allegiance:** The Pledge of Allegiance was recited by those in attendance.

- C. **Roll Call:** Commissioners Present: Chair Hafeman, Commissioner Schei, Commissioner Gromala, and Commissioner Prestin.

- D. **Approval of the Agenda:** Motion made by Commissioner Gromala, seconded by Commissioner Prestin to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

- E. **Approval of Previous Minutes – 8.20 & 10.25, 2019:** Motion made by Commissioner Gromala, seconded by Commissioner Prestin to approve the previous minutes as written. **MOTION CARRIED UNANIMOUSLY.**

- F. **Public Comment:** Amanda Winnicki, Library Director - Hannahville Community Grant \$9,750 for Bringing the Library into the Classroom.

- G. **Business**
 - a. **Millage Proposals:** Administrator Carviou discussed the possibility of proposing millages for E-911 and the County Library. Proposed in the agenda was a millage for E-911 of .625/1000 for five years, approx. \$499,303 the first year. And a millage for the Library of .0375/1000 for five years, approx. \$299,581 the first year. Motion made by Commissioner Gromala, supported by Commissioner Prestin to recommend the millages to the full County Board. **MOTION CARRIED UNANIMOUSLY.**

 - b. **2019/2020 Budget Amendments – Group #1:** We have three amendments to the 2019-20 Budget, as shown in the spreadsheet below.

Budget Amendment 2019-20 ~ GROUP #1

<u>Number</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Account</u>
1	10/24/2019	Received a check from Legacy Communications per the settlement agreement & release	\$ 6,383.50	101-228-970.03
			\$ 6,383.50	101-000-672.00
2	11/7/2019	Recommended by Library Board & Finance Committee to allocate \$25,000 cut in 2019/2020 Budget	\$ 25,000.00	271-790-705.00
			\$ (2,000.00)	271-790-727.01
			\$ (2,000.00)	271-790-727.02
			\$ (350.00)	271-790-728.00
			\$ (150.00)	271-790-860.02
			\$ (500.00)	271-790-880.00
			\$ (20,000.00)	271-790-982.00
3	11/7/2019	Correct the Local Share Amount in the MIDC budget Attorney Assessment Fees Cannot be used to offset the local share (per the State)	\$ 12,000.00	260-000-699.00
			\$ 12,000.00	101-000-696.01
			\$ 12,000.00	101-999-999.21

Budget amendments were discussed. Motion by Commissioner Gromala, supported by Commissioner Prestin to recommend budget amendments (Group 1) to the County Board. **MOTION CARRIED UNANIMOUSLY.**

- c. VOIP Telephone Project – Update:** Administrator Carviou discussed the Telephone project and where we are with it at this time. The contract has been signed and implementation is about to start. The Administrator also advised the committee that this budget line item will be going over what we had budgeted due to additional switches that were needed prior to the telephone system transition.

H. Public Comment: None

I. Commissioner Comment: None

J. Adjournment: Motion made by Commissioner Schei, seconded by Commissioner Prestin to adjourn the meeting at 5:19 PM. **MOTION CARRIED UNANIMOUSLY.**

MENOMINEE COUNTY LIBRARY BOARD
Minutes March 10, 2020

Approved: May 20, 2020

C. Peterson called the meeting of the Menominee County Library Board to order at 3:00 PM on Tuesday March 10, 2020

Present: C. Peterson, M. Fagan, A. Rivard, A. Rock and Commissioner J. Hafeman

C. Peterson announced that Mike Lyons has resigned from the Library Board.

A. Winnicki notified the Board that long time Library Board member and past President Kathy McNeely passed away in late February.

M. Fagan moved to approve the agenda, support by A. Rivard. Motion carried.

Public Participation: Director Winnicki shared the report from B. Winnicki on the Superiorland Library Cooperative (SLC) fiscal year 2020/21 budget actions and the SCL position on RIDES which is the state wide delivery service for interlibrary loan materials.

Nancy Tuinstra announced that the Friends of Menominee County Library received a grant from the M&M Foundation for expanding the library's early literacy program to all pre-school students in the schools that the bookmobile visits and to provide outreach to daycare providers in our area. This grant is for \$1,000.00.

John Slavick stated that he is still interested and willing to serve on the Library Board

M. Fagan moved to approve the minutes from the February 11, 2020, support by A. Rivard. Motion carried.

M. Fagan moved to approve the February financials, support by A. Rock. Motion carried.

M. Fagan moved to approve the March bills, support by A. Rivard. Motion carried.

Director's Report

Progress has been made on repurposing the Friends Book Sale Room into Small Meeting Room/Study area. We have moved the display case from the front entrance way. In the display case we currently have "Celebrating Doctor Seuss's 116th Birthday" We received one of only 50 state wide library grants to host a Michigan Notable Author. **Pamela Cameron** author of "Sport - Ship Dog of the Great Lakes" will be here on June 23rd. An Egg Decorating workshop is scheduled for March 21. We are again partnering with the Easter Rabbit for a fun day on April 11. The City of Stephenson is working on putting up the Library Logo signs that were purchased by the Friends Group.

Commissioner's Report

Commissioner Hafeman provided information on the scope of the roof bids for the hanger at the airport as a point of discussion for the long term needs of the library roof. She also updated the Library Board on the status of the new Economic Planning committee.

Old Business:

M. Fagan moved to rescind the previously agreed on meeting time and dates, 3pm on the second Tuesday of each month, support by A. Rivard. Motion carried.

New Business:

M. Fagan moved to schedule Library Board meetings for the first Wednesday of the month at 4pm, support by A. Rock. Motion carried.

Public Participation: no additional comments

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 3:41 PM.

Submitted by: Amanda Winnicki, Library Director

MENOMINEE COUNTY LIBRARY BOARD
Minutes Special Meeting May 20, 2020

Approved: July 1, 2020

C. Peterson called the Special Meeting of the Menominee County Library Board to order at 4:00 PM on Wednesday May 20, 2020

Present: C. Peterson, M. Fagan, A. Rivard, A. Rock and Commissioner J. Hafeman. Excused J. Slavick

M. Fagan moved to approve the agenda, support by A. Rivard. Motion carried.

Public Participation: no comments from the public

C. Peterson moved to approve the minutes from the March 10, 2020, support by M. Fagan. Motion carried.

M. Fagan moved to approve the March financials, support by A. Rock. Motion carried.

M. Fagan moved to approve the April and May bills, support by A. Rivard. Motion carried.

Director's Report

COVID-19 and the state wide orders have closed the library since March 16. We ran curbside deliveries until March 23 when we closed completely. Library Staff was paid through May 2 and then placed on unpaid furlough. With the reopening of region 8, library staff will be back to work on May 26.

During the closure I have completed the adult non-fiction inventory and worked on multiple grants. We were awarded \$980 from LSTA funds for summer reading, the window to spend this money has been extended through December 2020 and can be used for literacy programing. The pandemic crisis has made it clear that one of our area's biggest issues is the lack of connectivity to the internet. With that in mind I have written several grants and started talking with staff at Northern Michigan University with the big picture goal to have public Wi-Fi available at all township halls in Menominee County. M&M Community Foundation awarded \$5,000 to the Library in their spring grant cycle and I will continue to work on this issue.

The Friends group has approval for their spring plant sale. "Library in Bloom" will be held on June 6 from 9-2 in front of the library. Railroad Street will be closed from the north library property line to Roberts street.

Summer Reading and other planned in-person programs are currently on hold. We are partnering with the Superiorland Library Cooperative to offer some virtual programming with Michigan based authors.

Commissioner's Report

Commissioner Hafeman provided information on the county's re-opening plan and the budget process for fiscal year 2020/21. She notes that this current crisis has created many challenges but the library is on stable ground with the millage fund designating money specifically for the library.

Old Business:

Library meeting schedule was discussed and A. Rivard moved cancel the June meeting support by M. Fagan. Motion carried. Next Library Board meeting will be July 1 and Director Winnicki will set up remote access if conditions warrant.

New Business:

COVID-19 Library Reopening Plans: Library Board discussed and reviewed the phased reopening plan as presented. Approved by consensus, Director Winnicki will continue to implement all recommended safe practices for library materials and directions on public interactions. Library staff will abide by all County policies, procedures, and rules.

Draft Budget: Library Board discussed the draft budget for fiscal year 2020/21. There have been a few line items renamed and as this is the first year with a dedicated library fund. Most line items remain flat with similar requests as last year prior to the cuts. Draft budget was approved by consensus.

Public Participation: Larry Schei appreciated being able to attend the meeting remotely.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:34 PM.

Submitted by: Amanda Winnicki, Library Director