

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858

Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on Tuesday ~ September 27, 2016 @ 6:00 p.m. CDT  
at the Menominee County Courthouse ~ Courtroom B  
839 10<sup>th</sup> Ave., Menominee, MI 49858

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
September 13, 2016 ~ FY2016/17 Budget Public Hearing & County Board Mtg.
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the proposed FY 2016/17 Menominee County Budget.
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the General Appropriations Act ~ 2016/17 Budget Resolution regarding appropriating money, to accompany the Menominee County Budget for FY 2016/17.
  - 3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve amendments to be made in the 2016/17 Budget to change the **account numbers** for the special child care accounts. From **296**-663, 664, 665, 668 to **292**-663, 664, 665, 668.
  - 4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve benefit payouts in the amount of \$23,408.99 for Brian Bousley.
  - 5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2016-11 ~ Opposition to New EPA Regulations.
  - 6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to create a Security Committee to address security issues within the county buildings. To include Commissioners 1. \_\_\_\_\_ 2. \_\_\_\_\_ & Judges

Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Raymond Williams    John Nelson    William Cech    Gerald Piche    Jan Hafeman

1. \_\_\_\_\_ 2. \_\_\_\_\_ Along with the County Administrator, Asst. Maintenance Superintendent, Sheriff and Undersheriff.

7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on August 25, 26 & 31 and Sept. 7 & 8, 2016 in the combined amount of \$340,804.93.
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve commissioner per diems and expenses as recently submitted.
9. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

**J. New Business (discussion only)**

1. Personnel Items:
  - a. County Administrator vacancy
  - b. Classification Request ~ Deputy Register of Probate
2. Building and Grounds/Park Items:
  - a. None
3. Miscellaneous Items:
  - a. Marinette County Resolution 461-16 ~ Opposing the Aquila Resources Back Forty Proposed Mine
  - b. Nadeau Township Pavilion ~ Request waiver of building permit fee
4. Finance Items
  - a. Commissioner Per Diems and expenses
  - b. Miscellaneous bills as paid on September 15, 21 & 22, 2016 in the combined amount of \$249,493.24.

**K. Misc. Boards/Committees/Commissions Reports**

**L. Public Comment (*limited to 5 minutes*)**

**M. Commissioner Comment**

**N. Adjourn**

September 13, 2016  
Unapproved

Proceedings of a Public Hearing on the Proposed 2016-2017 County Budget for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, 839 10<sup>th</sup> Avenue, Menominee, Michigan 49858.

Chairman Meintz called the meeting to order at 5:30 PM, followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei, and Williams.

**Absent/Excused:** NONE

Moved by Com. Hafeman, seconded by Com. Schei to approve the agenda. Motion was approved 9-0.

**PRESENTATIONS:**

- 1) Public Hearing on the Proposed 2016/2017 County Budget.
  - a) Com. Lang questioned as to the removal of DHS funding from the budget. Com Nelson responded that alternative funding sources are available to DHS and that particular budget account was obsolete. Sandy Paschke (Menominee County Fair Manager) addressed the board as to the benefits provided to Menominee County by the Fair and requested that the 5% reduction in the Fair budget be reinstated. Com. Schei and Adm. Bousley responded that the reduction was due in part to the failure of the Fair to provide necessary financial statements during the budget process. Adm. Bousley advised that the financial statements have now been received and if approved a budget amendment could be prepared. Adm. Bousley reported on additional budget changes that would be necessary because of mandated re-formatting of budget account numbers per notice received on or about 09/12/2016.

There were no further questions or comments.

- 2) Public Comment.

- a) Eileen Behrend (Ingallston Township) expressed her appreciation of Adm. Bousley.

**ADJOURN:**

Move by Com. Hafeman, seconded by Com. Williams to adjourn at 5:41p.m. Motion was approved 9-0.

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Chairman Meintz

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Tom Faller Chief Deputy, County Clerk

September 13, 2016  
Unapproved

Proceedings of Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, 839 10<sup>th</sup> Avenue, Menominee MI 49858.

Chairman Meintz called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei, and Williams.

**Absent/Excused:** NONE

Moved by Com. Hafeman, seconded by Com. Williams to approve the agenda. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve the minutes from the August 23, 2016 – 2016/17 Budget Public input Meeting & County Board Meeting. Motion was approved 9-0.

**PUBLIC COMMENT:**  
NONE

**PRESENTATIONS:**  
NONE

**DEPARTMENT HEAD/ELECTED OFFICIALS REPORTS:**

On behalf of the department heads, Diane Lesperance (Menominee County Treasurer) expressed appreciation for Adm. Bousley and for all he has accomplished here at Menominee County.

Adm. Bousley updated the board on re-posting for the Parks Committee vacancy. Further Adm. Bousley expressed his appreciation to all for making his time with Menominee County an enjoyable experience.

**ACTION ITEMS:**

Moved by Com. Piche, seconded by Com. Nelson to approve payment in the amount of \$20,950.91 to be paid to the Menominee County Road Commission for work done within the 3-way road project for Meyer Township (Invoice #3WFP-014). Com. Hafeman inquired if the road would also be paved. No further discussion. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Lang to approve the DMG recommendation from MGT to increase the Deputy County Clerk-Circuit/Family Ct. position to a pay grade 9 and to approve the new Job description (duties) to accommodate that increase. Increase to take effect on October 1, 2016. Com. Hafeman inquired as to the additional costs of the increase. Tom Faller responded to questions as to the revised duties of the position. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve a vestibule tour and discussion; meeting will continue for a brief time in the courthouse vestibule to discuss placement of security equipment (X-Ray machine placement, metal detector placement, security officer placement, etc.). Motion was approved 9-0.

Vestibule tour and discussion began at 6:10 PM. Questions from the Commissioners and public participants were responded to by Adm. Bousley, Menominee County Sheriff Marx, and Jim Mekash (Building and Grounds Department Head). Meeting reconvened in Courtroom B at 6:49 PM.

Moved by Com. Schei, seconded by Com. Williams to approve purchase of a Checkpoint X-Ray System for the entrance of the Courthouse. Cost of the system, setup and training is \$25,600. Grants will be pursued to cover a majority of the cost of this system. Com. Nelson expressed concern as to the ongoing expense associated with the annual maintenance contract. Adm. Bousley advised the board as to the grants available for the purchase of the system. Com. Meintz agreed with the concern as to the maintenance however believes the benefits of the X-Ray system would out-weigh the additional expense. Com. Williams expressed his belief that if something were to occur because of the lack of security provided by the X-Ray system the expense to the county would be much greater than the costs of the system itself. Further that the system would provide cost savings in time and labor at the secured single entry check point. Com. Nelson agreed that he does support the added security however is concerned with the maintenance contract. Com. Meintz concurs that he struggles with the financial commitment however believes that the county owes it to the community to provide a secure environment. Com. Cech suggests that there may be other maintenance options available in the future. Motion was approved 7-2 (Com. Hafeman and Com. Nelson voting against).

Moved by Com. Hafeman, seconded by Com. Schei to approve a bid by Fortress Fence Inc. in the amount of \$35,990 for the Jail Security Fence Project. Funds to be disbursed from account 101-103-998.06 (Jail Emerg. Exit & Security Fence). Com. Hafeman questioned as to the bid advertising process. Jim Mekash (Building and Grounds Department Head) responded to questions as to fencing specifications, placement, and Department of Corrections requirements. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Cech to approve miscellaneous bills as paid on Aug. 11, 2016 in the amount of \$221,730.76. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to place miscellaneous boards / committees / commission reports on file in the office of the County Clerk. Motion approved 9-0.

## **NEW BUSINESS (DISCUSSION ONLY)**

### **PERSONNEL ITEMS:**

- a. County Administrator Resignation. Adm. Bousley read his letter of resignation previously forwarded to the board effective September 23, 2016. The board expressed its great appreciation for Adm. Bousley and his many accomplishments. Com. Lang suggested that the board should convene a special meeting to discuss a proposal to present to Adm. Bousley for consideration. Com. Furlong asked if Adm. Bousley would consider such an offer. Adm. Bousley said he was not prepared to address that at this time. Com. Schei asked if the major

concern was travel time and suggested that travel time could be a considered in the board's proposal. Com. Piche felt that the discussion was one that should be conducted as part of a special session / closed session and that if that was direction the board wished to follow time was of the essence. Com. Nelson suggests that this discussion should have occurred over the past year and not at this time. Com. Schei responded that there has been discussion, however the board has not acted. Com. Cech suggests that the board would be negligent if they did not make an attempt or offer to retain Adm. Bousley. Com. Meintz advised that this was not the proper time to convene a special session and that there was a process and there are policies and procedures to be followed. Com. Schei asked to clarify the process to be followed in requesting a special meeting.

**BUILDING AND GROUNDS/PARKS ITEMS:**

- a. Courthouse Security Committee. Sheriff Marks and Adm. Bousley met with Chief Judge Mary B. Barglind to discuss matters concerning the vestibule and courthouse security. Judge Barglind request the formation of a Courthouse Security Committee. The Committee would consist of the Sheriff / Under-Sheriff, 2 Commissioners, the Administrator, 2 of the Judges, and Maintenance Supervisor. The committee would review courthouse security policies and procedures. Com. Schei asked as to the process of creating a standing committee. Forwarded to the County Board for Approval as Recommended.
- b. M.C. Courthouse Building Security Policy and Procedures. Adm. Bousley asked Sheriff Marks to address the board as to the various preliminary Policies and Procedures plans that he has reviewed which could be considered in formulating the Menominee County Courthouse Security Policy and Procedures. Forwarded to the County Board for Approval as Recommended.

**MISCELLANEOUS ITEMS:**

- a. Six County Employment Alliance ~ Opposition to New EPA Regulations Resolution. Com. Nelson feels the resolution has a negative impact of farms and farmers. Forwarded to the County Board for Approval as Recommended.

**FINANCE ITEMS:**

- a. Commissioner Per Diems and expenses. Forwarded to the County Board for Approval as Recommended.
- b. Miscellaneous bills as paid on August 25, 26, & 31, and Sept. 7 & 8, 2016 in the combined amount of \$340,804.93. Forwarded to the County Board for Approval as Recommended.

**MISC. BOARDS/COMMITTEES/COMMISSIONS REPORTS:**

- a. No questions/comments. Forwarded to the County Board for Approval as Recommended.

**PUBLIC COMMENT:**

Ed Smith of the City of Menominee expressed concern of the mining operation and the impact on the water supply for consumption and recreation.

**COMMISSIONER COMMENT:**

**Com. Cech** – commented on Mr. Smith's comments and advised that there would be an informational meeting concerning the mine on October 06, 2016 at Stephenson High School and encourages the commissioners and public to attend.

**Com. Meintz** – expressed his appreciation to Adm. Bousley for his many contributions to Menominee County.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 7:35 PM. Motion was approved 9-0.

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Charlie Meintz, Chairman

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Tom Faller Chief Deputy, County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>FY 2016/17 Menominee County Budget</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>After the long process of preparing the budget for the next fiscal year, we have a final budget. County Board is asked to approve the budget for the 2016/17 FY.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the proposed FY 2016/17 Menominee County Budget.</p>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>General Appropriations Act ~ 2016/17 Budget Resolution</b>
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
The General Appropriations Act is included within the budget, so the County Board is asked to approve it separately from the budget.	
<b>RECOMMENDED MOTION</b>	
To approve the General Appropriations Act ~ 2016/17 Budget Resolution regarding appropriating money, to accompany the Menominee County Budget for FY 2016/17.	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

COUNTY OF MENOMINEE  
GENERAL APPROPRIATIONS ACT - 2016/2017

A resolution appropriating monies and adopting the 2016/2017 Menominee County Budget including: The General Fund, Special Revenue, Debt Service and Internal Service Fund Budgets. It is intended that this resolution comply with requirements of Public Act 621 of 1978.

It being the finding and opinion of the Menominee County Board of Commissioners:

The Menominee County Board of Commissioners has had under consideration the taxes for the local units of government and the needs of various County Departments.

The Menominee County Board of Commissioners after considerable deliberation has recommended adoption of the budgets and reports attached and made a part of this appropriations act.

In recognition of the above listed findings and opinion:

The Menominee County Board of Commissioners hereby resolves to adopt the attached 2016/2017 Budget, levy tax rates of the General Fund 7.0612 mills, Senior Citizens .6000 mills, and Road Patrol 1.7950 mills, and appropriate monies from the various County revenues to authorize expenditures in accordance with the various fund expenditures.

The Board further resolves that an appropriation is not a mandate to spend, but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2016/2017 fiscal year. All Non-General Fund Department Fund Balances at year-end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. If a department contends that part of the department's unexpended balance is either obligated or otherwise restricted, it will be incumbent upon that department to demonstrate the obligation or restriction to the satisfaction of the Menominee County Board of Commissioners.

The Board further resolves that all County Elected Officials and Department Heads shall abide by all County Board policies, rules and procedures, as adopted and amended by the Board and that these budgeted funds are appropriated contingent upon compliance with these policies, rules and procedures.

Be it further resolved, that the approved Position Allocation List contained in the Budget shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position List. Further, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen

financial changes; therefore, the Board of Commissioners may, from time to time, change the approved Position Allocation List and/or impose a hiring freeze. The County's Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

Be it further resolved, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered, and hereby declared to be vacated positions and shall not be refilled, except by specific Board authorization. Further, the existence of a hiring freeze that may be imposed by the Board of Commissioners shall be, and is hereby declared to be a contingency on the expenditure of the budgeted funds, as well as on the approved Position Allocation List.

Be it further resolved, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. The Department Head shall immediately notify the Administrator in the event outside funding is not received or the County is notified that it will not be received, and said positions shall be considered not funded and removed from the approved Position Allocation List.

Running a County is similar to running a business. In order to insure that the taxpayer's money is wisely spent and that accountability of allotted funds in each department is used for the purpose they were originally allocated the Board further resolves that there will be no line item transfers in any department budget without approval of the Menominee County Board.

Running this County as a business may require the Board to investigate transferring services or duties to private sources. Should it be deemed to provide substantial savings to the County the Board reserves the right to do so and remove funds and terminate employees from any department effected by such transferring of services or duties.

Should duties now held in one department be deemed by this Board to be better suited within another department this Board will reserve the right to transfer any funds and employees from the Position Allocation List between departments effected.

The County Administrator shall provide, monthly, a report of actual vs. budgeted revenues and expenditures together with trial balances for all funds held in the name of Menominee County.

The County Administrator shall provide a quarterly projection of year-end revenues and expenditures for the County's General, Park, Road Patrol and Law Library Funds and others as directed by the

Menominee County Board of Commissioners.

Any County Department, agency, board, commission or unit whatsoever and any organization public or private which accepts a county appropriation shall do so subject to inspection and/or audit by the Menominee County Board or its designee. The Board, or its designees, shall have access for the purpose of audit and examination, to any and all books, documents, papers and records of the recipient organization.

The Board further resolves that the budget may be amended as conditions indicate upon the recommendation of the Menominee County Board of Commissioners provided the budget remains in a balanced state, and further authorizes the County Treasurer to make certain budget transfers as required to maintain positive balances in all Funds. Such transfers shall be subject to subsequent approval of the Board of Commissioners.

I, Marc Kleiman, Clerk of the County of Menominee, State of Michigan, do hereby certify that the above stated Appropriations Act was taken under consideration at the Regular Meeting of the Menominee County Board of Commissioners, and the following action was taken. It was moved by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_, and carried by the following vote that the resolution be passed.

AYES:

NAYS:

ABSENT:

Sworn to me on the \_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Marc Kleiman, Clerk  
COUNTY OF MENOMINEE

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Child Care Fund account numbering changes</b>
<b>DEPARTMENT:</b>	<b>Administration – Probate</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>At the 9.13.16 CB meeting we spoke about the accounts for the child care fund needing to be changed in order for them to reimburse us. The state made the change to NOT allow any funding be sent to any accounts other than the 292 accounts. Since some of our child care fund accounts are 296, we need to make the account number changes to be reimbursed. Board is asked to approve so we can get the accounts submitted to the state by Oct. 1, 2016.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve amendments to be made in the 2016/17 Budget to change <b>the account numbers</b> for the special child care accounts. From <u>296</u>-663, 664, 665, 668 to <u>292</u>-663, 664, 665, 668.</p>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**State - Special Child Care - Revenues**  
**Fund: Special Revenue (292)**  
**Activity: State Special Child Care (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
542.00	CJO Quarterly Grant	27,317	27,317	27,317	27,317
699.00	G F Approp - Child Care	(27,317)	29,992	34,078	37,130
	<b>Total</b>	\$ -	\$ 57,309	\$ 61,395	\$ 64,447

**State - Special Child Care - Expenditures**  
**Fund: Special Revenue (292)**  
**Activity: State Special Child Care (663)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
704.00	Salaries - Permanent	44,721	44,545	47,329	50,053
712.00	Hospital Insurance	4,800	4,800	4,800	4,800
713.00	Life Insurance	30	28	30	30
715.00	FICA-OASDI	3,070	2,948	3,232	3,401
715.01	FICA-Med		660	756	795
716.00	Workmen's Compensation	798	516	828	948
718.00	Retirement	flat rate	-	-	-
727.00	Office Supplies	200	180	200	200
850.00	Telephone	700	699	720	720
860.00	Travel	2,000	1,729	3,500	3,500
	<b>Total</b>		\$ 56,103	61,395	\$ 64,447
	Flat rate retirement			8,633	8,986
				70,028	\$ 73,433

**State -DHS Child Care - Revenues**  
**Fund: Special Revenue (292)**  
**Activity: State Special Child Care (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
544.00	SFSC - DHS Grant 1	33,000	39,645	33,000	33,000
542.02	In-Home Care Funds-Intensive	16,226	16,226	18,145	19,721
699.03	GF Operating-IHC Intensive	16,226	16,227	18,145	19,721
		<u>65,452</u>	<u>72,098</u>	<u>69,290</u>	<u>72,442</u>

**M**  
**State -DHS Child Care - Expenditures**  
**Fund: Special Revenue (292)**  
**Activity: State Special Child Care (664)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
704.00	Salaries - Permanent	37,589	38,874	39,848	42,198
712.00	Hospital Insurance	18,044	19,905	18,986	19,329
713.00	Life Insurance	30	28	30	30
715.00	FICA-OASDI	2,051	2,036	2,176	2,317
715.01	FICA-Med	480	476	509	542
716.00	Workmen's Compensation	606	434	633	730
718.00	Retirement	2,631	3,447	3,188	3,376
727.00	Office Supplies	250	250	200	200
850.00	Telephone	773	668	720	720
860.00	Travel - DHS	3,000	3,153	3,000	3,000
	<b>Total</b>	<b>\$ 65,453</b>	<b>\$ 69,271</b>	<b>69,290</b>	<b>\$ 72,442</b>

**State In-Home Care CCF - Juvenile Probation Officer - Revenue**

**Fund: Special Revenue (292)**

**Activity: State Special Child Care (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
542.02	In-Home Care- Standard <sub>3</sub>	26,328	26,328	27,984	29,300
699.01	GF Operating trans/standard	\$ 26,328	\$ 26,328	\$ 27,984	\$ 29,300
	<b>Total</b>	\$ 52,655	\$ 52,656	\$ 55,968	\$ 58,601

B

**State In-Home Care CCF - Juvenile Probation Officer - Expenditures**

**Fund: Special Revenue (292)**

**Activity: State Special Child Care (665)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
704.00	Salaries - Permanent	38,768	37,165	41,058	43,412
712.00	Hospital Insurance	4,800	4,800	4,800	4,800
713.00	Life Insurance	30	28	30	30
715.00	FICA-OASDI	2,701	2,683	2,843	2,989
715.01	FICA-Med	632	628	665	699
716.00	Workmen's Compensation	625	447	653	751
718.00	Retirement	flat rate	-	-	-
727.00	Office Supplies	200	172	200	200
850.00	Telephone/Communication	800	680	720	720
860.00	Travel	4,000	3,572	5,000	5,000
881.00	Training	100	78	-	-
	<b>Total</b>	\$ 52,655	\$ 50,253	55,968	\$ 58,601

Flat rate retirement

	<u>\$8,633</u>	<u>8985.82</u>
	\$64,601	\$ 64,601

**State - Basic Grant - Revenue**

**Fund: Special Revenue (292)**

**Activity: State Special Child Care (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
541.00	Basic Grant	15,000	14,484	15,000	15,000
		<u>15,000</u>	<u>14,484</u>	<u>15,000</u>	<u>15,000</u>

**State -Basic Grant- Expenditures**

**Fund: Special Revenue (292)**

**Activity: Basic Grant (668)**

<u>Account Number</u>	<u>Account Title</u>	<u>2014/15 Budget</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>
801.00	Contractual Services	13,800	14,123	15,000	15,000
835.00	Health Services	-	600	-	-
	<b>Total</b>	<b>\$ 13,800</b>	<b>\$ 14,723</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Benefit payouts for Brian Bousley</b>
<b>DEPARTMENT:</b>	<b>Administration/HR</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Brian Bousley has left us for another job. According to his contract, his benefit payouts total \$23,408.99.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve benefit payouts in the amount of \$23,408.99 for Brian Bousley.</p>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

September 20, 2016

To: County Board  
From: Joann Klumb, Deputy Clerk-Payroll  
Re: Brian Bousley Pay Out

---

The following is the calculated payout for Brian Bousley, Administrator per employment contract. Please approve and return to me by Wednesday, September 28th.

Brian will receive up to a max of 240 hours of vacation, pre-vesting MERS County amount and health insurance refund, health insurance is paid a month in advance.

Let me know if you have questions. I have attached a printout of his vacation, MERS and refund of health insurance that was paid in advance.

Thank you.

Joann

MERS Pay Out-County 4% as of 08.23.16	\$ 14,842.32
Teamster's Insurance thru 08.24.16	\$ 144.16
Vacation max of 240 hrs. x \$35.0938	\$ 8,422.51
<b>TOTAL:</b>	<b>\$ 23,408.99</b>

**MENOMINEE COUNTY**  
**Pre-Vesting Retirement Liability**  
as of 9/30/16

Name (Courthouse)	Start Date	Full-Time Employed	Years Vested**	09/30/16 Salary	Percent	Total
Bousley, Brian (v6)	7/1/2011	5.08	5.08	\$72,995	4.00%	\$14,842.32

Change date in  
this column for  
final payout as  
of last day of  
work

61.00

8/23/16

Brian Bousley  
Health Insurance

118.72 per pay period - insurance  
is pd 1 month in advance

Ch Date	Pay Period	Pay
8/5	7/17-30	1st pay period of Sep
8/19	7/31-8/13	2nd pay period Sept
9/2	8/14-27	1st pay period Oct
9/16	8/28-9/10	2nd pay period Oct

Reimburse 8/25-27 and 8/28-9/10

$$118.72 / 14 = 8.48$$

$$8.48 \times 3 \text{ days (8/25-27)} = 25.44$$

$$8.48 \times 14 \text{ days (8/28-9/10)} = 118.72$$

Total \$144.16  
Reimbursement

07/01/2016 - 09/16/2016

Check Date	Check No.	Leave Bank ID	Prior Balance	Leave Accrued	Leave Used	Leave Lost	Leave Adjusted	Leave Bought Out	Ending Balance
07/08/2016	862 - Bousley, Brian R.	DD24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07/08/2016	Ytd Adjustment	VACADM	0.00	0.00	0.00	0.00	363.50	0.00	363.50
07/22/2016	DD10022	VACADM	363.50	0.00	0.00	0.00	0.00	0.00	363.50
08/05/2016	DD10135	VACADM	363.50	0.00	17.00	0.00	0.00	0.00	346.50
08/19/2016	DD14593	VACADM	346.50	0.00	0.00	0.00	0.00	0.00	346.50
09/02/2016	DD14706	VACADM	346.50	0.00	0.00	0.00	0.00	0.00	346.50
09/16/2016	DD14820	VACADM	346.50	0.00	0.00	0.00	0.00	0.00	346.50
Employee Totals:			0.00	0.00	17.00	0.00	363.50	0.00	346.50
Grand Totals:			0.00	0.00	17.00	0.00	363.50	0.00	346.50

~~346.50~~ max 240 x 35.0938 = **\$8422.51**

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Resolution 2016-11 ~ Opposition to New EPA Regulations</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Six County Employment Alliance has approved the attached resolution. Discussion of whether Menominee County would like to also support a similar resolution.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve Resolution 2016-11 ~ Opposition to New EPA Regulations.</p>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# **Menominee County Resolution ~ 2016-11 OPPOSITION TO NEW EPA REGULATIONS**

**WHEREAS**, the Menominee County Board of Commissioners is concerned that Michigan counties have experienced long term and costly delays to road construction projects and also to private projects located in the Upper Peninsula due to the EPA and Army Corps definitions for "Waters of the U.S."

**WHEREAS**, the U.S. Supreme Court has stated that an applicant spends an average of 788 days of time and \$271,596 to obtain an individual 404 U.S. Corps permit. The Supreme Court chastised these agencies in the 2001 SWANCC case and the 2006 Rapanos case for regulatory overreaching and these agencies have refused to adapt to the pushback they continue to receive from taxpaying landowners.

**WHEREAS**, the proposed rule, should it become effective, will drain local budgets, hamper business development, increase cost of infrastructure construction and maintenance, and continue an unacceptable level of uncertainty in the permitting processes; and

**WHEREAS**, these agencies are currently using interpretive guidelines established by the EPA in 2011 and these guidelines do not grant them final authority.

**WHEREAS**, the EPA now wishes to adopt new regulations which will indeed grant them final authority in matters dealing with waters of the U.S. and will include regulation of man-made ditches, public drains, tributaries, adjacent & neighboring wetlands, ecoregion, significant nexus, surface connection, ground water connection, discharge and possibly much more. Regulation of these latter items had currently resulted in high levels of confusion, delays and increased permitting costs for the applicants. It has also allowed the EPA and Corps to far exceed their applicable regulatory, statutory and constitutional limits. In addition, this regulation is redundant to State wetland regulations that are already in place and mitigate wetland impacts from a prepaid wetland bank of credits for road projects.

**NOW, THEREFORE, BE IT RESOLVED** That the Menominee County Board of Commissioners hereby oppose the new EPA proposed regulations that would replace the 2011 interpretive guidelines they are currently following concerning the Clean Waters Act definition for "Waters of the United States."

**BE IT RESOLVED** That the Menominee County Board of Commissioners will support EPA and Corps regulation of "traditional" navigable waters only.

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Menominee County Board of Commissioners  
Chairman, Charlie Meintz

---

Menominee County Clerk, Marc Kleiman

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Security Committee
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	No
<b>SUMMARY:</b>	
Commissioners would like to possibly add another standing committee for Security. Discussion.	
Discussion from the 9.13.16 meeting was to create a Security Committee to include 2-Commissioners, 2-Judges, County Administrator, Maintenance Superintendent, Sheriff and Undersheriff.	
Discussion of what two commissioners and what two Judges to place on this committee.	
<b>RECOMMENDED MOTION</b>	
To create a Security Committee to address security issues within the county buildings. To include Commissioners 1. _____ 2. _____ & Judges 1. _____ 2. _____ Along with the County Administrator, Maintenance Superintendent, Sheriff and Undersheriff.	

Submitted by:       **Brian Bousley**      

      **09/23/2016**        
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on August 25, 26 & 31 and Sept. 7 & 8, 2016 in the combined amount of \$340,804.93.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on August 25, 26 & 31 and Sept. 7 & 8, 2016 in the combined amount of \$340,804.93.	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 County Airport  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

APPROVED

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DB: Menominee County

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 08/25/2016 - 08/25/2016  
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INVOICE NUMBER	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ADE INCORPORATED				
32124	SALCE Assessment	101-136-755.00	150.00	150.00
TOTAL VENDOR ADE INCORPORATED				150.00
VENDOR NAME: ANDERSON, LAUREL				
Burial	Blanche Marie Meyers	101-681-833.00	300.00	300.00
TOTAL VENDOR ANDERSON, LAUREL				300.00
VENDOR NAME: AT&T MOBILITY				
287252234966	August 10 - September 9 (906-792-5968)	101-132-850.00	31.61	31.61
TOTAL VENDOR AT&T MOBILITY				31.61
VENDOR NAME: BADGER MAILING & SHIPPING				
88254	Contract # 1193-01 (Treasurer's Office)	101-253-729.01	701.19	701.19
TOTAL VENDOR BADGER MAILING & SHIPPING				701.19
VENDOR NAME: BAYCOM INC				
PB77	2nd Payment - Port Security Project	101-103-755.00	4,500.00	4,500.00
TOTAL VENDOR BAYCOM INC				4,500.00
VENDOR NAME: BEAVER, BARRY				
Burial	Bernie Beaver	101-681-833.00	300.00	300.00
TOTAL VENDOR BEAVER, BARRY				300.00
VENDOR NAME: BELLIN HEALTH				
11558904	Pre-employment Exam (Karen Lawless)	101-301-835.00	80.50	80.50
TOTAL VENDOR BELLIN HEALTH				80.50
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
20172	2008 Chevy Impala - Vehicle Maintenance	101-265-981.00	119.49	119.49
20201	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	70.59	70.59
20202	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	34.90	34.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				224.98
VENDOR NAME: BLUETARP FINANCIAL, INC.				
D62043	Inmate Supplies	101-301-770.00	134.75	134.75
D60744	Marine Supplies	101-331-755.00	7.70	7.70
TOTAL VENDOR BLUETARP FINANCIAL, INC.				142.45
VENDOR NAME: BP				
48131782	Road Patrol Gasoline Sales (August 2016)	205-315-742.00	280.81	280.81
TOTAL VENDOR BP				280.81
VENDOR NAME: BRANZ, KATHLEEN				
Parks Committee	Per Diem & Mileage	208-751-860.00	50.00	77.00
		208-751-860.00	27.00	
TOTAL VENDOR BRANZ, KATHLEEN				77.00
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Meals & Mileage	296-663-860.00	78.54	78.54
TOTAL VENDOR BRUNELLE, JENNIFER				78.54
VENDOR NAME: BS&A SOFTWARE				
107653	Software Set Up & Training	101-103-970.16	27,175.00	27,175.00
TOTAL VENDOR BS&A SOFTWARE				27,175.00
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	Helen Hoffman	101-681-833.00	300.00	300.00
Burial	James Frank Mottl	101-681-833.00	300.00	300.00
Burial	James Francis Murray, Sr.	101-681-833.00	300.00	300.00
Burial	Jean Annette Windbiel	101-681-833.00	300.00	300.00
Burial	Rosemary Edquist	101-681-833.00	300.00	300.00
Burial	William Gailen Palladeau	101-681-833.00	300.00	300.00
Burial	Joseph Max Etersky	101-681-833.00	300.00	300.00
Burial	James Arthur Fehrenbach	101-681-833.00	300.00	300.00
Burial	Wilbur Russell Curtis	101-681-833.00	300.00	300.00

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
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INVOICE NUMBER	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	Tiodolo Fidel Perea	101-681-833.00	300.00	300.00
Burial	Ellen Luise Williams	101-681-833.00	300.00	300.00
Burial	Dennis John Nelson	101-681-833.00	300.00	300.00
Burial	Stella Margaret Dietrich	101-681-833.00	300.00	300.00
Burial	Donna Lee Mary Bottkol	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				4,200.00
VENDOR NAME: CBM MANAGED SERVICES				
STDINV04507	Inmate Meals	101-301-770.00	2,208.13	2,208.13
TOTAL VENDOR CBM MANAGED SERVICES				2,208.13
VENDOR NAME: CELLCOM				
293721	Airport - Cellular Services	216-585-850.00	54.48	54.48
TOTAL VENDOR CELLCOM				54.48
VENDOR NAME: CLOVERLAND PAPER CO				
112348	Annex Supplies	101-265-755.01	40.43	40.43
112346	Courthouse Supplies	101-265-755.01	175.02	175.02
112347	Jail Supplies	101-301-770.00	311.52	311.52
112407	Courthouse Supplies	101-265-755.01	56.49	56.49
TOTAL VENDOR CLOVERLAND PAPER CO				583.46
VENDOR NAME: COAST TO COAST COMPUTER PROD.				
A1520627	Toner's (Treasurer's Office)	101-253-727.00	359.97	359.97
TOTAL VENDOR COAST TO COAST COMPUTER PROD.				359.97
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
26973	GIS Mapping	517-252-970.00	8,170.00	8,170.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				8,170.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
136730	Contract # 1408-01 (Road Patrol)	205-315-727.00	135.00	135.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				135.00
VENDOR NAME: DATASPEC, LLC				
4314	Program Purchase - Veterans Affairs	101-682-802.00	399.00	399.00
TOTAL VENDOR DATASPEC, LLC				399.00
VENDOR NAME: DECUR, JASON				
Refund	Camping Reimbursement	208-751-964.00	46.00	46.00
TOTAL VENDOR DECUR, JASON				46.00
VENDOR NAME: DENNIS-RULEAU, DAWN				
8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR DENNIS-RULEAU, DAWN				34.00
VENDOR NAME: DOUGOVITO, GREG				
Reimbursement	Meals	101-132-801.00	2.75	2.75
6171	Holdover/Transportation of Juvenile	101-132-801.01	37.50	90.00
		101-132-801.00	52.50	
8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR DOUGOVITO, GREG				126.75
VENDOR NAME: DSS CORPORATION				
19552	Active Shooter Course	266-326-881.00	99.00	99.00
TOTAL VENDOR DSS CORPORATION				99.00
VENDOR NAME: DTE ENERGY				
462245200011	Annex	101-261-920.04	37.80	37.80
TOTAL VENDOR DTE ENERGY				37.80
VENDOR NAME: DUROCHER, TONY				
8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR DUROCHER, TONY				34.00

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CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN  
INVOICE NUMBER DESCRIPTION

DISTRIBUTIONS AMOUNTS

AMOUNT

VENDOR NAME: ERNEST, ROBERT  
Reimbursement Camping Refund 208-751-964.00 150.00 150.00

TOTAL VENDOR ERNEST, ROBERT

150.00

VENDOR NAME: FARTHING, PATRICIA  
Burial James Farthing 101-681-833.00 300.00 300.00

TOTAL VENDOR FARTHING, PATRICIA

300.00

VENDOR NAME: FERDON, DEBRA  
8/17/16 RDSS Training 101-132-801.01 34.00 34.00

TOTAL VENDOR FERDON, DEBRA

34.00

VENDOR NAME: FERGUSON, ANTHONY  
8/17/19 RDSS Training 101-132-801.01 34.00 34.00

TOTAL VENDOR FERGUSON, ANTHONY

34.00

VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT  
01449 FOC - Office Supplies 101-141-727.00 86.20 86.20

TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT

86.20

VENDOR NAME: FROST, LISA  
Reimbursement Meal 101-132-860.00 11.00 11.00  
Transcripts Balance Due on Appeals Transcripts 101-132-806.00 151.45 151.45

TOTAL VENDOR FROST, LISA

162.45

VENDOR NAME: GARCIA LINDA  
8/23/16 RDSS Training 101-132-801.01 34.00 34.00

TOTAL VENDOR GARCIA LINDA

34.00

VENDOR NAME: GBS INC.  
16-27121 Traffic Citations (Road Patrol) 205-315-755.00 272.99 272.99

TOTAL VENDOR GBS INC.

272.99

VENDOR NAME: GUNDERMAN, MARY  
8/17/16 RDSS Training 101-132-801.01 34.00 34.00  
6169 Holdover/Transportation of Juvenile 101-132-801.01 17.50 17.50  
101-132-801.00 72.50 72.50

Reimbursement Meals/Mileage 101-132-801.00 135.28 135.28

TOTAL VENDOR GUNDERMAN, MARY

259.28

VENDOR NAME: HUBBARD, VONNIE  
8/17/16 RDSS Training 101-132-801.01 34.00 34.00

TOTAL VENDOR HUBBARD, VONNIE

34.00

VENDOR NAME: IHANDER, AARON  
Reimbursement Uniform Allowance 205-315-745.00 80.54 80.54

TOTAL VENDOR IHANDER, AARON

80.54

VENDOR NAME: INTERNAL REVENUE SERVICE  
Medical Examiner August 2016 (Dr. Michael Zevitis MD) 101-648-709.00 2,030.00 2,030.00

TOTAL VENDOR INTERNAL REVENUE SERVICE

2,030.00

VENDOR NAME: J S ELECTRONICS, INC.  
19363 Maintenance on Portable Radio 205-315-934.01 137.25 137.25  
19402 Repair Light Bar 205-315-934.02 165.06 165.06  
19395 Digital Pager (Medical Examiner) 101-648-850.00 129.00 129.00

TOTAL VENDOR J S ELECTRONICS, INC.

431.31

VENDOR NAME: J.F. AHERN COMPANY  
157390 Agreement #21475 101-301-770.00 177.90 177.90  
157394 Annual Inspection (Agreement #28856) 266-325-755.00 54.95 54.95

TOTAL VENDOR J.F. AHERN COMPANY

232.85

VENDOR NAME: JOEL HENSLEY, RN

# APPROVED

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 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/25/2016 - 08/25/2016  
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AUG 23 2016

BUS

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: JOEL HENSLEY, RN				
Medical Examiner	August 2016	101-648-709.00	1,080.00	1,840.00
		101-648-835.00	760.00	
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR JOEL HENSLEY, RN				3,205.00
VENDOR NAME: KANDACE R. CURRAN				
Reimbursement	Class Fee, Ferry Charge, Lunch	101-257-860.00	78.98	78.98
TOTAL VENDOR KANDACE R. CURRAN				78.98
VENDOR NAME: LENCA SURVEYING				
16150	Remon Yr 2016 (August 5 - August 19, 2016)	243-246-801.07	1,695.32	1,695.32
TOTAL VENDOR LENCA SURVEYING				1,695.32
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Meals & Mileage	517-252-860.00	164.56	184.75
		101-253-860.00	20.19	
TOTAL VENDOR LESPERANCE, DIANE				184.75
VENDOR NAME: MARINETTE FARM & GARDEN				
368805	K9 Supplies	101-301-881.01	51.99	51.99
TOTAL VENDOR MARINETTE FARM & GARDEN				51.99
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Mileage & Per Diem	101-150-710.00	100.00	101.72
		101-150-860.00	1.72	
TOTAL VENDOR MATHIEU MARYE				101.72
VENDOR NAME: MATTSON, DAVID ALLEN				
Burial	Clarence J. Mattson	101-681-833.00	300.00	300.00
TOTAL VENDOR MATTSON, DAVID ALLEN				300.00
VENDOR NAME: MEADE, BRENDA				
8/23/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR MEADE, BRENDA				34.00
VENDOR NAME: MENARDS - MARINETTE				
16715	Building & Ground Supplies	101-265-755.00	20.58	20.58
16716	Vestibule Project Supplies	101-103-998.04	214.96	214.96
16829	Building & Ground Supplies	101-265-755.00	18.05	18.05
16646	Inmate Supplies	101-301-770.00	99.04	99.04
TOTAL VENDOR MENARDS - MARINETTE				352.63
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV174	Work Van Services	517-252-931.00	21.00	21.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				21.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10263117	Fuel Filter for Lawn Tractor	101-265-981.00	2.16	2.16
10261596	Starting Cable for Lawn Mower (Work Van)	206-301-934.00	15.36	15.36
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				17.52
VENDOR NAME: METCOM				
96761	3 Pt Cash Receipts (District)	101-136-727.00	290.00	290.00
TOTAL VENDOR METCOM				290.00
VENDOR NAME: MICHELLE LARSON				
8/12/16	Can Zone - July 2016	296-668-801.00	23.76	128.76
		296-668-801.00	105.00	

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: MICHELLE LARSON</b>				
8/12/16	Duby Park	296-668-801.00	22.68	232.68
		296-668-801.00	210.00	
<b>TOTAL VENDOR MICHELLE LARSON</b>				361.44
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>				
0120399-001	Office Supplies	517-252-727.00	17.65	17.65
0120384-001	Inmate Supplies	101-301-770.00	47.90	47.90
0119765-001	Office Supplies (Sheriff Dept)	101-301-727.00	67.11	67.11
0120328-001	Office Supplies - Road Patrol	205-315-727.00	2.80	2.80
<b>TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I</b>				135.46
<b>VENDOR NAME: NIEMI, DANIEL R.</b>				
8/17/16	RDSS Training	101-132-801.01	34.00	34.00
<b>TOTAL VENDOR NIEMI, DANIEL R.</b>				34.00
<b>VENDOR NAME: OFFICE DEPOT, INC.</b>				
854294576001	Office Supplies (District)	101-136-727.00	24.98	24.98
854294681001	Office Supplies (District)	101-136-727.00	54.89	54.89
846104546001	Office Supplies (Admin)	101-172-727.00	37.88	37.88
<b>TOTAL VENDOR OFFICE DEPOT, INC.</b>				117.75
<b>VENDOR NAME: OTIS ELEVATOR COMPANY</b>				
CVE05003916	9/1/16 - 11/30/16	101-265-801.00	660.45	660.45
<b>TOTAL VENDOR OTIS ELEVATOR COMPANY</b>				660.45
<b>VENDOR NAME: OWENS, KAREN A.</b>				
8/11/16	After School Program	296-668-801.00	324.00	324.00
8/11/16	Teen Awareness Program	296-668-801.00	54.00	54.00
<b>TOTAL VENDOR OWENS, KAREN A.</b>				378.00
<b>VENDOR NAME: PAUL W. CAMPBELL CONSTRUCTION</b>				
8/2/16	Crushed Gravel (Parks)	208-751-930.03	120.00	120.00
<b>TOTAL VENDOR PAUL W. CAMPBELL CONSTRUCTION</b>				120.00
<b>VENDOR NAME: PICHE, GERALD L.</b>				
Reimbursement	Mileage - July 2016	101-101-860.07	107.46	107.46
<b>TOTAL VENDOR PICHE, GERALD L.</b>				107.46
<b>VENDOR NAME: POLASKY, NANCY</b>				
Jury Commission	Mileage & Per Diem	101-150-710.00	100.00	111.00
		101-150-860.00	11.00	
<b>TOTAL VENDOR POLASKY, NANCY</b>				111.00
<b>VENDOR NAME: PORT SUPPLY</b>				
3355496	Marine Supplies (Donation Expense)	101-331-755.01	492.59	492.59
<b>TOTAL VENDOR PORT SUPPLY</b>				492.59
<b>VENDOR NAME: QUALITY WATER SPECIALISTS</b>				
183491	Iron Fighter (x4)	101-265-801.00	67.80	67.80
<b>TOTAL VENDOR QUALITY WATER SPECIALISTS</b>				67.80
<b>VENDOR NAME: RANDALL PHILLIPPS</b>				
August 2016	Show Cause Hearings	101-131-807.00	1,000.00	1,500.00
		101-132-807.00	500.00	
<b>TOTAL VENDOR RANDALL PHILLIPPS</b>				1,500.00
<b>VENDOR NAME: RIESTERER &amp; SCHNELL, INC.</b>				
1058178	Parts for Mower Repair (Parks)	208-751-930.02	12.65	12.65
<b>TOTAL VENDOR RIESTERER &amp; SCHNELL, INC.</b>				12.65
<b>VENDOR NAME: SCHRAUB, DARLENE</b>				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Mileage & Per Diem	101-150-710.00	100.00	103.30
		101-150-860.00	3.30	
TOTAL VENDOR SCHRAUB, DARLENE				103.30
VENDOR NAME: SEEFELDT, BELINDA				
8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR SEEFELDT, BELINDA				34.00
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	96.12	96.12
Reimbursement	USB Cable, Phone Charger	101-426-755.00	51.85	51.85
Reimbursement	Mileage	101-426-860.00	170.64	170.64
TOTAL VENDOR SEXTON, RICHARD				318.61
VENDOR NAME: SMITH, GREG				
Reimbursement	Uniform Allowance	205-315-745.00	80.56	80.56
TOTAL VENDOR SMITH, GREG				80.56
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - July 2016	296-665-860.00	379.62	379.62
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				379.62
VENDOR NAME: STANDARD INSURANCE COMPANY				
September 2016	Life Insurance Premium	101-101-713.00	21.24	224.20
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	51.92	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		296-663-713.00	2.36	
		296-664-713.00	2.36	
		296-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	16.52	
		266-326-713.00	2.36	
TOTAL VENDOR STANDARD INSURANCE COMPANY				224.20
VENDOR NAME: STROMGREN, PEGGY				
8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR STROMGREN, PEGGY				34.00
VENDOR NAME: THE EBCO COMPANY, LLC				
016147	FOC - Legal Size Folders (x1250)	215-141-934.00	2,077.50	2,077.50
TOTAL VENDOR THE EBCO COMPANY, LLC				2,077.50
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80361	Emergency 24 Annual Monitoring Fee	101-103-801.00	165.00	165.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				165.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
311115802	Konica Bizhub 423	101-172-942.00	263.31	263.31

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				263.31
VENDOR NAME: VANEYCK, STEPHEN 8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR VANEYCK, STEPHEN				34.00
VENDOR NAME: VERIZON WIRELESS 9769584303	Cellular Services	101-265-850.01 101-301-850.00 101-682-850.00 205-315-850.00 266-325-850.00	307.29 457.30 32.45 303.18 0.57	1,100.79
TOTAL VENDOR VERIZON WIRELESS				1,100.79
VENDOR NAME: WACHAL, JUDY Burial	Beatrice Nemetz	101-681-833.00	300.00	300.00
TOTAL VENDOR WACHAL, JUDY				300.00
VENDOR NAME: WALTER BROTHERS INC 13216	Marine Supplies	101-331-755.00	15.70	15.70
TOTAL VENDOR WALTER BROTHERS INC				15.70
VENDOR NAME: WARNER, FREDRICK 8/17/16	RDSS Training	101-132-801.01	34.00	34.00
TOTAL VENDOR WARNER, FREDRICK				34.00
VENDOR NAME: WHITE WATER ASSOCIATES, INC. 149133 149106	Water Analysis - Beach House at Shakey Lakes Water Analysis	208-751-920.00 208-751-920.00	17.00 17.00	17.00 17.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				34.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP 0402047856-00008 0402047856-00005	Kleinke Park Kleinke Park	208-751-920.01 208-751-920.01	1,062.94 157.31	1,062.94 157.31
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				1,220.25
VENDOR NAME: WORMWOOD, DEBRA Reimbursement Reimbursement Reimbursement	Mileage Meals & Mileage Mileage - 911 Gov Board	266-325-860.00 266-326-881.00 266-325-860.00	22.68 152.27 22.68	22.68 152.27 22.68
TOTAL VENDOR WORMWOOD, DEBRA				197.63
				71,719.27

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UNITED STATES POST OFFICE				
Postage	Jury Commission - 2nd Mailing	101-150-729.00	186.76	186.76
TOTAL VENDOR UNITED STATES POST OFFICE				186.76
				186.76

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CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/31/2016 - 08/31/2016  
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 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 49926	Mastercard Airport (July 15 - August 12, 2016) 216-585-742.00 216-585-755.02	08/12/2016 jessicaw	08/31/2016	77.31	77.31	Open
	Holiday			35.00		
	Walmart			42.31		
# of Invoices:	1 # Due: 1	Totals:		77.31	77.31	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				77.31	77.31	
— TOTALS BY FUND —						
	216 - TWIN COUNTY AIRPORT			77.31	77.31	
— TOTALS BY DEPT/ACTIVITY —						
	585 - AIRPORT EXPENDITURE			77.31	77.31	

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677451493	Airport Supplies	216-585-755.01	40.81	71.29
		216-585-745.00	30.48	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				71.29
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863661408	Telephone Services	266-325-850.00	338.48	338.48
TOTAL VENDOR AT&T - CAROL STREAM, IL				338.48
VENDOR NAME: BLICKHAM, MARCIE				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR BLICKHAM, MARCIE				50.00
VENDOR NAME: BOURGEOIS, ROBYN				
Reimbursement	Lunch - WIMI Border Meeting	101-141-860.00	8.95	8.95
TOTAL VENDOR BOURGEOIS, ROBYN				8.95
VENDOR NAME: BRUCKARDT, ERNEST				
16-006(55)	Back Rent (Deborah Knemtschild)	294-683-835.00	1,500.00	1,500.00
TOTAL VENDOR BRUCKARDT, ERNEST				1,500.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - August 2016	101-101-860.05	78.84	78.84
TOTAL VENDOR CECH, WILLIAM				78.84
VENDOR NAME: CLOVERLAND PAPER CO				
112467	Courthouse Supplies	101-265-755.01	172.49	172.49
TOTAL VENDOR CLOVERLAND PAPER CO				172.49
VENDOR NAME: DEKETO, LLC				
341	Ribbon for Datamax Printer (x5) - ROD	101-268-727.00	88.50	88.50
338	Thermal Transfer Labels (ROD)	101-268-727.00	134.00	134.00
TOTAL VENDOR DEKETO, LLC				222.50
VENDOR NAME: DOUGOVITO, GREG				
6174	Additional Funds owed for Holdover/Transport 8/3/16	101-132-801.00	37.50	37.50
TOTAL VENDOR DOUGOVITO, GREG				37.50
VENDOR NAME: KANDACE R. CURRAN				
Reimbursement	Bridge Fair (x2)	101-257-742.00	8.00	8.00
TOTAL VENDOR KANDACE R. CURRAN				8.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	101-262-860.00	22.88	531.36
		101-215-860.00	508.68	
TOTAL VENDOR KLEIMAN, MARC				531.36
VENDOR NAME: MAC SERVICE CORPORATION				
m1034	2017 County Dues (July 1, 16 to June 30, 17)	101-103-802.00	5,543.46	5,543.46
TOTAL VENDOR MAC SERVICE CORPORATION				5,543.46
VENDOR NAME: PALMER, MARY				
Reimbursement	Plant Food (Walmart)	101-265-930.02	10.47	10.47
TOTAL VENDOR PALMER, MARY				10.47
VENDOR NAME: PRINTERSPLUS!				
14688	Double Window Envelopes (Treasurer's Office)	101-253-727.00	75.00	75.00
TOTAL VENDOR PRINTERSPLUS!				75.00
VENDOR NAME: STEPHENSON NATIONAL BANK&TRUST				
16-005 (55)	Auto Loan & Mortgage (Veteran P. Simmons)	294-683-835.00	1,285.02	1,285.02
TOTAL VENDOR STEPHENSON NATIONAL BANK&TRUST				1,285.02

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WE ENERGY				
16-004 (55)	Electric for Veteran (J. Smith Sr.)	294-683-835.00	1,500.00	1,500.00
TOTAL VENDOR WE ENERGY				1,500.00
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
149242	Water Analysis	208-751-920.00	17.00	17.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				17.00
VENDOR NAME: WILLIAMS, RAYMOND				
Reimbursement	Mileage- August 2016	101-101-860.01	54.00	54.00
TOTAL VENDOR WILLIAMS, RAYMOND				54.00
				11,504.36

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CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 48969	Sam's Club MC/SYNCE 8/16 - 8/19/16 - Sheriff Department jessicaw 101-301-770.00	08/23/2016	09/07/2016	441.39	441.39	Open
	Sam's Club - PRISONERS BOARD			441.39		
# of Invoices:	1 # Due: 1	Totals:		441.39	441.39	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				441.39	441.39	
— TOTALS BY FUND —						
	101 - GENERAL FUND			441.39	441.39	
— TOTALS BY DEPT/ACTIVITY —						
	301 - SHERIFF DEPARTMENT			441.39	441.39	

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	CHIEF FISCAL OFFICER MICHIGAN	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALFREDSON BROTHERS CONST CO.					
Project # 4102	Vestibule Project		101-103-998.04	72,218.70	72,218.70
TOTAL VENDOR ALFREDSON BROTHERS CONST CO.					72,218.70
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI					
1614900	Bath House		208-751-920.01	79.76	79.76
367100	N8390 Beach House		208-751-920.01	569.71	569.71
367200	Northwest Campsites		208-751-920.01	1,192.70	1,192.70
369802	W8449 Co Rd G12 Campsites		208-751-920.01	394.78	394.78
370500	Shakey Lakes Office/Shop		208-751-920.01	49.45	49.45
379700	Storage Shed		208-751-920.01	119.89	119.89
380300	Shower Building		208-751-920.01	344.07	344.07
383001	Shakey Lakes Park/Horse		208-751-920.01	37.57	37.57
383200	N8380 Co Park Rd 20.5		208-751-920.01	939.86	939.86
1503500	N8380 Co Park Rd. 20.5		208-751-920.01	798.74	798.74
383301	Shakey Lakes Park/Cattle		208-751-920.01	522.38	522.38
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI					5,048.91
VENDOR NAME: ARAMARK UNIFORM SERVICES INC					
1677456004	Airport Supplies		216-585-755.01	40.81	71.29
			216-585-745.00	30.48	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC					71.29
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863444108	August 19 - September 18, 2016		101-103-850.00	1,049.21	1,049.21
906863202308	August 19 - September 18, 2016		101-103-850.00	641.63	641.63
TOTAL VENDOR AT&T - CAROL STREAM, IL					1,690.84
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
20209	2016 Ford Explorer - Vehicle Maintenance		205-315-934.02	34.90	34.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					34.90
VENDOR NAME: BRUNELLE, JENNIFER					
August 2016	Crisis Intervention		296-668-801.00	570.00	570.00
TOTAL VENDOR BRUNELLE, JENNIFER					570.00
VENDOR NAME: CBM MANAGED SERVICES					
STDINV04831	Inmate Meals		101-301-770.00	2,176.35	2,176.35
STDINV05144	Inmate Meals		101-301-770.00	2,182.93	2,182.93
TOTAL VENDOR CBM MANAGED SERVICES					4,359.28
VENDOR NAME: CITY OF MENOMINEE					
September 2016	Monthly Rent		266-326-942.00	351.67	351.67
4352	Gasoline Sales (Work Van & Road)		206-301-742.00	139.30	1,444.94
			205-315-742.00	1,305.64	
4349	Gasoline Sales		101-265-742.00	7.72	248.93
			101-265-742.00	160.16	
			101-257-742.00	81.05	
TOTAL VENDOR CITY OF MENOMINEE					2,045.54
VENDOR NAME: CITY OF STEPHENSON					
709	Annex - Water/Electric/Sewer		101-261-920.01	19.10	332.23
			101-261-920.02	32.55	
			101-261-920.03	280.58	
TOTAL VENDOR CITY OF STEPHENSON					332.23
VENDOR NAME: CLOVERLAND PAPER CO					
112468	Inmate Supplies		101-301-770.00	175.44	175.44
112248	Library Supplies		101-265-755.01	291.79	291.79
TOTAL VENDOR CLOVERLAND PAPER CO					467.23

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INVOICE NUMBER	CHIEF FISCAL OFFICER DESCRIPTION COUNTY MICHIGAN	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COOPER OFFICE EQUIPMENT				
137283	Contract # 2146-01	101-172-931.01	235.20	235.20
136734	Contract #2721-01 (PA)	101-267-801.00	296.92	296.92
137378	Contract # 2418-01	101-261-942.00	1,539.46	1,539.46
TOTAL VENDOR COOPER OFFICE EQUIPMENT				2,071.58
VENDOR NAME: DEKETO, LLC				
DK 8-16	August 2016 Documents (x388)	256-277-857.00	776.00	776.00
TOTAL VENDOR DEKETO, LLC				776.00
VENDOR NAME: DICK MYERS CUSTOM WELDING				
022255	Grill Guard for 2017 Ford Explorer	101-301-881.01	555.00	555.00
TOTAL VENDOR DICK MYERS CUSTOM WELDING				555.00
VENDOR NAME: DUPONT, SHERRY				
Reimbursement	Meals - Child Care Fund Training	101-172-860.00	12.97	12.97
TOTAL VENDOR DUPONT, SHERRY				12.97
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Window Replacement	101-101-901.00	10.03	10.03
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				10.03
VENDOR NAME: EICHHORN, GARY				
8/30/16	DHS Board - Per Diem & Mileage	101-601-837.00	50.00	96.44
		101-601-837.00	46.44	
TOTAL VENDOR EICHHORN, GARY				96.44
VENDOR NAME: FERGUSON, ANTHONY				
6175	Holdover/Transport of Juvenile	101-132-801.01	30.00	102.00
		101-132-801.00	72.00	
TOTAL VENDOR FERGUSON, ANTHONY				102.00
VENDOR NAME: FIORUCCI, TONY & TEENA				
July 2016	Foster Care (B.F.)	292-662-843.02	534.44	534.44
July 2016	Foster Care (J.F.)	292-662-843.02	534.44	534.44
TOTAL VENDOR FIORUCCI, TONY & TEENA				1,068.88
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
1534	Office Supplies (VA)	101-682-727.00	45.98	45.98
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				45.98
VENDOR NAME: GOOD SOURCE				
SI0393356	Inmate Supplies	101-301-770.00	1,533.39	1,533.39
TOTAL VENDOR GOOD SOURCE				1,533.39
VENDOR NAME: GREAT LAKES FOODS				
483266	Brats for Marine Donation Fund Raiser	101-331-755.01	530.86	530.86
483396	Brats for Marine Donation Fund Raiser	101-331-755.01	83.82	83.82
TOTAL VENDOR GREAT LAKES FOODS				614.68
VENDOR NAME: GULLICKSEN, LINDA				
Reimbursement	Water & Coffee	101-132-727.00	4.91	4.91
TOTAL VENDOR GULLICKSEN, LINDA				4.91
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	August 2016 Mileage	101-101-860.10	153.36	153.36
TOTAL VENDOR HAFEMAN, JAN				153.36
VENDOR NAME: HANSON, JUDI				
Reimbursement	Uniform Allowance	205-315-745.00	258.58	258.58
TOTAL VENDOR HANSON, JUDI				258.58
VENDOR NAME: HELFERT BRIAN				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: HELFERT BRIAN				
Reimbursement	UP - EMS Conference Registration	205-315-881.03	310.00	310.00
TOTAL VENDOR HELFERT BRIAN				310.00
VENDOR NAME: HI TEC BUILDING SERVICES				
012486	Cleaning Services	101-103-801.00	1,400.00	1,400.00
TOTAL VENDOR HI TEC BUILDING SERVICES				1,400.00
VENDOR NAME: HUBBARD, VONNIE				
6182	Holdover/Transport of Juvenile	101-132-801.01	52.50	178.50
		101-132-801.00	126.00	
Reimbursement	Mileage	101-132-801.00	233.49	233.49
6177	Holdover/Transport of Juvenile	101-132-801.01	28.75	97.75
		101-132-801.00	69.00	
Reimbursement	Mileage	101-132-801.00	120.42	120.42
TOTAL VENDOR HUBBARD, VONNIE				630.16
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	11.65	11.65
TOTAL VENDOR IHANDER, AARON				11.65
VENDOR NAME: J S ELECTRONICS, INC.				
19419	Listen Only Earpiece	101-301-934.01	55.00	55.00
19423	Repair Portable Radio	101-301-934.01	430.47	430.47
19426	Reprogram Portable Radios	101-301-934.01	201.60	201.60
19432	Tower Lease	266-326-942.00	425.00	425.00
TOTAL VENDOR J S ELECTRONICS, INC.				1,112.07
VENDOR NAME: JACK'S FRESH MARKET				
45000500187	Inmate Supplies	101-301-770.00	183.61	183.61
TOTAL VENDOR JACK'S FRESH MARKET				183.61
VENDOR NAME: JOEL HENSLEY, RN				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR JOEL HENSLEY, RN				1,365.00
VENDOR NAME: K MART 7031				
703108261602666040	Computer Mouse (Road Patrol)	205-315-727.00	9.99	9.99
TOTAL VENDOR K MART 7031				9.99
VENDOR NAME: KOEHNE				
24859	2008 Chevy Impala - Vehilce Maintenance	101-265-981.00	21.50	21.50
TOTAL VENDOR KOEHNE				21.50
VENDOR NAME: KOSEWSKI, JEAN				
Reimbursement	Mileage	101-301-742.00	216.00	216.00
TOTAL VENDOR KOSEWSKI, JEAN				216.00
VENDOR NAME: LANG, BERNARD				
Reimbursement	August 2016 Mileage	101-101-860.02	168.48	168.48
TOTAL VENDOR LANG, BERNARD				168.48
VENDOR NAME: LEE'S GREENERY				
307363	Flats of Allysum (x3)	101-265-930.02	54.00	54.00
TOTAL VENDOR LEE'S GREENERY				54.00
VENDOR NAME: LENCA SURVEYING				
16158	Remon Yr 2016 (8/19 - 9/5/16)	243-246-801.07	4,187.86	4,187.86
TOTAL VENDOR LENCA SURVEYING				4,187.86
VENDOR NAME: LEXISNEXIS				
3090665849	August 2016	269-145-801.00	360.00	360.00
TOTAL VENDOR LEXISNEXIS				360.00

**APPROVED**

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
89743	Window Envelopes (Family Court) x2500	101-132-727.00	187.00	187.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				187.00
VENDOR NAME: LUFTS ADVERTISER				
8/28/16	Advertising	101-101-901.00	26.00	26.00
TOTAL VENDOR LUFTS ADVERTISER				26.00
VENDOR NAME: MENARDS - MARINETTE				
17300	Buildings & Ground Supplies	101-265-755.00	18.28	18.28
17459	Vestibule Project Supplies	101-103-998.04	37.58	37.58
17460	Building & Ground Supplies	101-265-755.00	65.86	65.86
17609	Remon Supplies	243-246-765.00	59.80	59.80
17864	B&G Supplies	101-265-755.00	10.96	10.96
18015	Vestibule Project Supplies	101-103-998.04	34.99	34.99
18014	Building & Ground Supplies	101-265-755.01	32.97	32.97
17725	Building & Ground Supplies	101-265-755.00	31.14	31.14
17643	Building & Ground Supplies	101-265-755.00	45.36	45.36
TOTAL VENDOR MENARDS - MARINETTE				336.94
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
123	Sealed Bids/Window Replacement	101-101-901.00	20.25	20.25
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				20.25
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10265904	Work Van Supplies	206-301-934.00	68.34	68.34
10266691	Work Van Supplies	206-301-934.00	14.17	14.17
10266844	Work Van Supplies	206-301-934.00	22.26	22.26
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				104.77
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0120681-001	Office Supplies (Sheriff Dept)	101-301-727.00	14.38	14.38
0120835-001	Office Supplies (Clerk's Office)	101-215-727.00	176.49	176.49
0120584-001	Office Supplies (Family Court)	101-132-727.00	19.57	19.57
0120581-001	Office Supplies (Family Court)	101-132-727.00	87.41	87.41
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				297.85
VENDOR NAME: MOORE MEDICAL CORP				
99172282 I	Marine Supplies	101-331-755.01	145.06	145.06
TOTAL VENDOR MOORE MEDICAL CORP				145.06
VENDOR NAME: MOTOROLA				
13124644	Remote Speaker & Battery	205-315-934.01	164.75	164.75
TOTAL VENDOR MOTOROLA				164.75
VENDOR NAME: NASER, JEFF				
8/30/16	DHS Board - Per Diem & Mileage	101-601-837.00	50.00	97.52
		101-601-837.00	47.52	
TOTAL VENDOR NASER, JEFF				97.52
VENDOR NAME: NIEMI, DANIEL R.				
6176	Holdover/Transport of Juvenile	101-132-801.01	37.50	127.50
		101-132-801.00	90.00	
TOTAL VENDOR NIEMI, DANIEL R.				127.50
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-10	Precision Driving Update (x7)	205-315-881.03	420.00	420.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				420.00
VENDOR NAME: OFFICE DEPOT, INC.				
858559819001	Office Supplies (ROD)	101-268-727.00	83.09	83.09
858559820001	Office Supplies (ROD)	101-268-727.00	40.11	40.11
858559082001	ROD Office Supplies	101-268-729.00	10.99	10.99
TOTAL VENDOR OFFICE DEPOT, INC.				134.19

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INVOICE NUMBER	CHIEF FISCAL OFFICER DESCRIPTION COUNTY MICHIGAN	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: PACK-N-SHIP CENTER				
531	Nova Security Repair Shipping	101-301-934.00	21.55	21.55
TOTAL VENDOR PACK-N-SHIP CENTER				21.55
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150012	Remon Supplies	243-246-765.00	11.49	11.49
150008	Park Supplies	208-751-755.02	133.86	283.00
		208-751-755.01	142.16	
		208-751-742.00	6.98	
1500007	Building & Ground Supplies	101-265-755.00	5.97	5.97
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				300.46
VENDOR NAME: PHDM				
43563	Food Permit for Brats for Breakfast	101-331-755.01	25.00	25.00
TOTAL VENDOR PHDM				25.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	August 2016 Mileage	101-101-860.07	45.90	45.90
TOTAL VENDOR PICHE, GERALD L.				45.90
VENDOR NAME: PLASTOCON, INC.				
89111	Inmate Supplies	101-301-770.00	307.17	307.17
89141	Inmate Supplies	101-301-770.00	296.20	296.20
TOTAL VENDOR PLASTOCON, INC				603.37
VENDOR NAME: POUPORE COLLISION & TOWING				
RO# 670	Deductible - 2008 Chevy Tahoe	205-315-934.02	250.00	250.00
TOTAL VENDOR POUPORE COLLISION & TOWING				250.00
VENDOR NAME: QUILL CORPORATION				
8511566	Office Supplies (PA's Office)	101-267-727.00	223.01	223.01
TOTAL VENDOR QUILL CORPORATION				223.01
VENDOR NAME: REINHART FOODSERVICE				
858184	Inmate Supplies	101-301-770.00	2,786.94	2,786.94
TOTAL VENDOR REINHART FOODSERVICE				2,786.94
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
44783	Transponder Key Car #2	101-265-981.00	25.00	25.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				25.00
VENDOR NAME: SCHEI, LARRY				
Reimbursement	August 2016 Mileage	101-101-860.04	94.50	94.50
TOTAL VENDOR SCHEI, LARRY				94.50
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	96.12	96.12
TOTAL VENDOR SEXTON, RICHARD				96.12
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
2438-6	Paint - B&G	101-265-755.00	27.45	27.45
5055-1	Paint - B&G	101-265-755.00	34.04	34.04
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				61.49
VENDOR NAME: SIGNATURE FORD				
BR872	2016 Ford F150 SuperCab 4x4 Pickup	101-103-970.17	24,853.00	24,853.00
8607R	2017 Ford Police Interceptor (x2)	101-103-970.17	51,986.00	51,986.00
8586R	2017 Ford Interceptor Utility AWD	205-315-934.03	26,620.00	26,620.00
TOTAL VENDOR SIGNATURE FORD				103,459.00
VENDOR NAME: ST. VINCENT, ADRIENNE				
Reimbursement	Camping Refund	208-751-964.00	25.00	25.00
TOTAL VENDOR ST. VINCENT, ADRIENNE				25.00
VENDOR NAME: STATE OF MICHIGAN POB 30266				

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INVOICE NUMBER	DESCRIPTION	COUNTY MICHIGAN	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE OF MICHIGAN POB 30266					
551-472100	3 Way Line (7/1 - 9/30/16)		101-301-976.00	1,765.00	1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266					1,765.00
VENDOR NAME: STERICYCLE, INC.					
4006537942	Inmate Medical Supplies		101-301-770.01	33.37	33.37
TOTAL VENDOR STERICYCLE, INC.					33.37
VENDOR NAME: THE PRINT SHOP					
7031446	Envelopes & Letterhead (PA)		101-267-727.00	131.25	131.25
TOTAL VENDOR THE PRINT SHOP					131.25
VENDOR NAME: THOUNE, GARY					
6181	Holdover/Transportation of Juvenile		101-132-801.01	52.50	178.50
			101-132-801.00	126.00	
TOTAL VENDOR THOUNE, GARY					178.50
VENDOR NAME: TIME WARNER CABLE					
10404-710008401-1001	September 2 - October 1, 2016		101-103-850.00	531.70	531.70
10404-621199203-9001	Airport (9/2 - 10/1)		216-585-850.00	343.00	343.00
10404 620475202 8001	9/6 to 10/5/16		101-301-770.00	134.28	134.28
TOTAL VENDOR TIME WARNER CABLE					1,008.98
VENDOR NAME: U.E.S. COMPUTERS, INC.					
75038	Hard Drive (Road Patrol)		101-103-857.03	119.00	119.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.					119.00
VENDOR NAME: UNIFORM SHOPPE					
258618	Point Blank Vest (Tharp)		101-301-745.00	690.00	690.00
TOTAL VENDOR UNIFORM SHOPPE					690.00
VENDOR NAME: UP 9-1-1 AUTHORITY					
137	CAD		266-326-728.01	25,155.00	30,911.31
			266-325-727.01	585.00	
			266-325-728.00	330.31	
			266-325-728.01	3,000.00	
			266-325-934.00	1,841.00	
TOTAL VENDOR UP 9-1-1 AUTHORITY					30,911.31
VENDOR NAME: UWC					
9068634441	Telephone Services (Sheriff Dept)		101-103-850.00	35.62	35.62
9067534582	Telephone Services (Shakey)		101-103-850.00	16.24	16.24
9068632023	Telephone Services		101-103-850.00	27.21	27.21
9067532209	Annex - Telephone Services		101-103-850.00	12.11	12.11
TOTAL VENDOR UWC					91.18
VENDOR NAME: VALENTI, SUSAN F.					
Reimbursement	August 2016 - Meals & Mileage		101-131-860.00	362.00	362.00
TOTAL VENDOR VALENTI, SUSAN F.					362.00
VENDOR NAME: VERAGHEN, SHEILA					
8/30/16	DHS Board - Per Diem & Mileage		101-601-837.00	50.00	93.20
			101-601-837.00	43.20	
TOTAL VENDOR VERAGHEN, SHEILA					93.20
VENDOR NAME: WALTER BROTHERS INC					
20106	Airport Supplies		216-585-742.00	3.99	8.98
			216-585-755.02	4.99	
13216	Sheriff Department Supplies		101-331-755.00	20.92	20.92

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				
TOTAL VENDOR WALTER BROTHERS INC				29.90
VENDOR NAME: WASTE MANAGEMENT				
1544014-1856-6	Airport Garbage Removal	216-585-920.03	102.50	102.50
1544009-1856-6	September 2016	101-265-801.00	505.83	505.83
TOTAL VENDOR WASTE MANAGEMENT				608.33
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	39.14	39.14
0402055840-00001	Jail	101-265-920.00	4,521.70	4,521.70
1673535802-00000	Parks Electrical	208-751-920.01	42.98	148.48
		208-751-920.01	34.38	
		208-751-920.01	56.10	
		208-751-920.01	15.02	
0403823200-00005	Airport - Gate Center	216-585-920.03	28.44	28.44
0402047856-00004	Courthouse	101-265-920.04	415.68	415.68
0402191663-00001	Health Care Center	101-265-920.03	327.84	338.77
		101-265-920.04	10.93	
1673535424-00000	Airport	216-585-920.03	324.67	400.33
		216-585-920.00	13.46	
		216-585-920.00	9.87	
		216-585-920.03	42.46	
		216-585-920.00	9.87	
0403823200-00006	Airport - Hanger Gate Center	216-585-920.03	29.03	29.03
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,921.57
VENDOR NAME: XEROX CORPORATION				
085968767	Probation/Parole	101-131-942.00	100.51	100.51
085968765	Sheriff Dept	101-301-727.00	43.87	43.87
085968766	Sheriff Dept	101-301-727.00	370.66	370.66
TOTAL VENDOR XEROX CORPORATION				515.04
VENDOR NAME: ZERATSKY EXTREME HEATING &				
9990	Air Conditioner Maintenance (Health Dept)	101-265-934.00	165.00	165.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				165.00
				256,875.84

APPROVED

SEP 08 2016

*BRS*

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems as recently submitted.	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>







MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

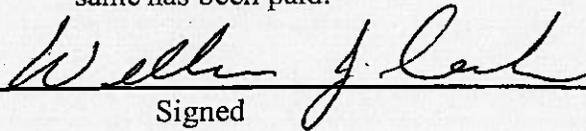
\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William-Cech ~ District 5

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
8/11/16	Parks + Rec	32		17.28	101-101-860.05
8/19/16	Cty Bd. meeting	32		17.28	101-101-860.05
8/10/16	mining "	48		25.92	101-101-860.05
8/23/16	Cty Bd "	<del>32</del>			101-101-860.05
8/23/16	911 Govern.	34		18.36	101-101-860.05
				2	101-101-860.05
					101-101-860.05
					101-101-860.05
				78.84	
			Total Mileage		
Total Mileage Fee					78.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

8/25/16

Date







MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**RECEIVED**  
AUG 31 2016  
BY: *AB*

Mileage: \$ .54/mile – effective 01 January 2016

\*Meals            Breakfast - \$ 9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00

\*must attach receipt for reimbursement

\*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.54/mile	Total Cost	Account Number
8/9/16	CB- Annex	34	18.36		101-101-860.10
8/12/16	CB Fin-Annex	34	18.36		101-101-860.10
8/23/16	CB-Annex	34	18.36		101-101-860.10
8/25/16	Pinecrest-Pinecrest	14	7.56		101-101-860.10
8/26/16	UPCAP-Escanaba	58	31.32		101-101-860.10
8/30/16	GIS- Annex	34	18.36		101-101-860.10
8/31/16	Bd of Health-Menominee	76	41.04		101-101-860.10
					101-101-860.10
					101-101-860.10
		284	Total Mileage		
<b>Total Mileage Fee</b>					<b>153.36</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Jan Hafeman*  
\_\_\_\_\_  
Signed

8/31/16  
\_\_\_\_\_



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals            Breakfast - \$9.00  
                      Lunch - \$11.00  
                      Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
	<i>MENOMINEE</i>				
8/9/16	FNBT - <del>MENOMINEE</del>	13		7.02	101-101-860.04
8/9/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
8/12/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
8/16/16	SNBT - MARINETTE	18		9.72	101-101-860.04
8/16/16	LIBRARY - STEPHENSON	32		17.28	101-101-860.04
8/23/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
8/31/16	PHDM - MENOMINEE	16		8.64	101-101-860.04
		<del>175</del>		<del>94.50</del>	101-101-860.04
		175		94.50	101-101-860.04
			Total Mileage	175	
				Total Mileage Fee	94.50

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*

Signed

9/01/16

Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                  Lunch - \$11.00  
                  Dinner - \$20.00

\*must attach receipt for reimbursement  
 \*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche - District 7

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
8/9/16	Annex - County Board	30		16.20	101-101-860.07
					101-101-860.07
8/9/16	Road Commission	25		13.50	101-101-860.07
					101-101-860.07
3/10/16	Lake Twp. Mining Group				101-101-860.07
					101-101-860.07
8/23/16	Annex - County Board	30		16.20	101-101-860.07
					101-101-860.07
					101-101-860.07
		85	Total Mileage		
				Total Mileage Fee	45.90

PMS

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

9/6/16

Date

RECEIVED

SEP 06 2016

BY: *AA*

# Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner Gerald Piche

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
8/9/16	Road Commission	50. —
8/9/16	County Board	50. —
8/10/16	Mining Work Group	—
8/23/16	County Board	50. —
Total Per Diem		150. —

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 9/6/16

**RECEIVED**  
 SEP 06 2016  
 BY: AA

*Handwritten initials*

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission Reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>  Miscellaneous reports discussed at the 9.13.2016 County Board meeting	
<b>RECOMMENDED MOTION</b>  To approve the miscellaneous reports discussed at the 9.13.2016 County Board meeting	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

# MENOMINEE COUNTY LIBRARY BOARD

Minutes July 19, 2016

Approved: 8/16/16

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday July 19, 2016.

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Public present: Pat Cheski

J. Freis moved to approve the agenda, support by K. McNeely. McNeely wanted to add a discussion about additional bills. Motion to approve the amended agenda carried.

P. Cheski spoke about the meeting of the Superiorland Library Cooperative (SLC) and her suggestion to re-activate the "Librarian's Advisory Committee". SLC approved her suggestion and Pam Christensen is working to have 2 meetings of this advisory committee before finalizing the SLC budget for next year. Pat shared information that the State Librarian is working on ways to help minimize the price increase of RIDES for the Upper Peninsula. Pat also provided copies of 2 bills from SLC that needed to be paid.

K. McNeely moved to approve the minutes from the June 21, 2016 meeting, support by J. Freis. Motion carried.

K. McNeely moved to approve the corrected May Financial Reports, support by M. Fagan. Motion carried.

K. McNeely moved to approve the July bills with the 2 SCL additions and corrected account numbers, support by J. Freis. Motion carried.

## Director's Report

- A. **Library** After more detailed discussion with Bill Hansen about deep cleaning the Library. The library will close on Aug 22 for the morning hours so the jail crew can come and clean the ceilings and dust the shelves. A periodical survey will be done in August prior to finalizing the subscription list. I have also adjusted the large print the Standing orders to reflect patron requests.
- B. **Patrons:** Ilander Owl collection is in the display case. No further issues with the Wasp situation.
- C. **Bookmobile:** It was sent out for touch up on the rust and replacement of a couple of rusted rivets.
- D. **Technology:** Jean Montgomery installed the firewall and came down with 2 new laptops that the Friends purchased for bookmobile automation. Jean is training staff and troubleshooting the issues.
- E. **Programing:** Summer Reading Club program had its final program last week with Michigan Science Guys. Ice cream cones were donated to all attendees. We are going to run several "self" guided activities for kids over the rest of the summer and will continue to "award" summer reading lists. The bookmobile is ready for the Menominee County Fair; we have activities as well as tours planned. Several Friends have volunteered to help out at the Fair.
- F. **Friends:** The Annual Book sale is scheduled for July 29 and 30. Friends are also selling raffle tickets for the drawing during the fall festival. Prizes include: a quilt, flat screen TV, chair and other great prizes.
- G. **Volunteers:** 34 hours.
- H. **Financial:** I will request to move the latest bequest into restricted funds that will be used to pay for RIDES and the new firewall.

- I. **Additional Issues:** A new sign has been donated, and the American Flag replaced.

**New Business**

The Board would like copies of volunteer applications and example bylaws for volunteers especially from Peter White to be included in the next board packet.

Discussion: Penal Fines and how they fund libraries in general.

Public Participation: P. Cheski provided details on how the Penal Fines are distributed in Menominee County

As there was no further business, J. Freis moved to adjourn the meeting with support by M. Fagan. Motion carried. Meeting adjourned at 11:45.

Submitted by:

Amanda Winnicki, Library Director

Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN

**DIRECTOR**

RUSSELL K. SEXTON

Date: July 26, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the June 28, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for June 2016 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$1,467.50.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists (one position is currently

vacant). There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$15,840.14, which constitutes 61.5% of the allocation expended with 75% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$15,389.02, which constitutes 51.7% of the allocation expended with 75% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 95.52%, which puts us 67<sup>th</sup> in the State out of 83 counties. Business Service Center 1 average is 96.47% and State average is 97.02%.

Family Independence Program Work Participation Rate: 33%. Year to date average is 56%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 19 cases; 40 recipients; \$5,822.00 in benefits.
- Food Assistance Program: 1,403 cases; 2,649 recipients; \$289,598.00 in benefits.
- State Disability Assistance: 15 cases; 15 recipients; \$3,118.00 in benefits.
- Child Development and Care: 37 cases; 48 recipients; \$9,816.00 in benefits.
- State Emergency Relief: 19 cases; \$15,677.00 in benefits.
- Unduplicated total: 1,423 cases; 2,672 recipients; \$324,031.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 646 cases; 1,372 recipients
- Other Children < Age 21: 116 cases; 125 recipients
- Pregnant Women & Children Under 19: 502 cases; 876 recipients
- MiChild: 76 cases; 137 Recipients
- Non-SSI Aged, Blind & Disabled: 639 cases; 673 recipients
- SSI Aged, Blind & Disabled: 499 cases; 499 recipients
- Medicaid Eligible Total: 2,229 cases; 3,679 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

CPS Commencement	100%
CPS Investigations	100%
CPS Service Plan Completion	100%
CPS Service Plan Approvals	100%
CFC Service Plan Completion	100%
CFC Service Plan Approvals	100%
Medicals	100%
Dentals	N/A%
Worker/Child Contacts	83%
Worker/Parent Contacts	30%
Worker/Supervisor Contacts	00%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 6 licensed. We should be able to meet this goal by the end of September.

**Board Member Input/Suggestions: None**

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT: None.**

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

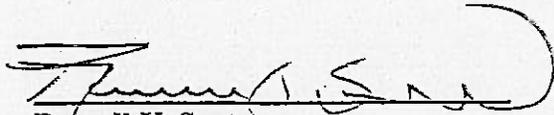
Vouchers for June 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

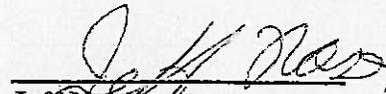
**NEW BUSINESS:** There were no contracts to review and no other new business was presented.

**PUBLIC COMMENT: None.**

**NEXT MEETING:** August 30, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0912 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson

Pc: DHS Board Members;  
Menominee County BOC



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTEES

Date: Thursday, July 28, 2016	Place: Board Room
Presiding: Elaine Boyne, Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Boyne called the meeting to order at 2:00 p.m. Central time.

Roll Call:  
Trustees present: Elaine Boyne, Barbara Oliver, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman, Mary Harrington. Darlene Smith, Administrator  
Also present:  
Leadership Team Members present: Susan Williamson, Director of Nursing and Candace Meintz, CFO.  
Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the July 2016 Agenda	Chairperson Boyne requested that "Report from Finance Committee" be added as 7.b. Trustee Naser requested that "Award and delivery of Award to former Board Member" be added as 7.c.	A motion was made by Trustee Eichhorn, supported by Trustee Nasser to approve the Agenda as amended. Motion carried.
Board action on Minutes of the June 2016 Meeting	The minutes of the June Meeting had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve

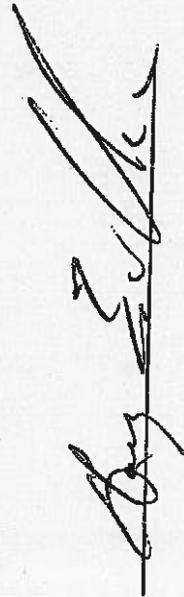


<p>c. Award and Delivery of Award to former Board Member</p>	<p>building affects. Such things as our 5 Star rating, Trustee Eichhorn stated that he doesn't like things dropped on the Board Members, and, while supporting it, he thought the Board might want to wait until next month to vote on this issue to have time to think it through. Discussion continued with all present involved, and in the end the Board decided that it was necessary to act on this issue during this meeting.</p> <p>A plaque of appreciation for Gerald Smith honoring his many years of service to this facility was displayed at the meeting. It was decided that Administrator Smith would deliver the plaque to Mr. Smith.</p>	
<p>Board Action Items</p> <p>a. Request for Write Offs Unfinished and New Business</p> <p>a. Report of Quality Assurance and Resident Council committees</p>	<p>There are no Write Offs this month.</p> <p>Susan Williamson reported that each of the homes had met for Resident Council. Residents all discussed the upcoming fair and other outings. We have started some weekend shopping trips for residents so they can meet up with the family members who work during the week. This was enjoyed very much and will continue. She also noted that the residents have been enjoying bonfires again this summer. They enjoy hot dogs</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Resident Council and Quality Assurance Committees Reports as presented. Motion carried.</p>

	<p>and s'mores. She explained that Davey V comes in to ensure safety with the bonfire. Trustee Harrington asked that Susan tell Davey how much the Board appreciates his extra work.</p> <p>She also reported on the July QA Meeting, noting that the monthly reporting regarding survey citations ended this month with all being resolved.</p>	
<p>Report of Safety Committee</p>	<p>Lois Ball reported on the July Safety Committee Meeting. She stated that we had a Code White alarm when a door alarm went off unexpectedly. Staff response was very good and all residents were accounted for within 5 minutes. (There was no elopement, just a hiccup with a door alarm, which was immediately taken care of)</p> <p>She stated that because of our location within the town and having roads on each side of the building we often have people wandering around our buildings. With safety concern for our 3-11 and 11-7 staff we have told them to call 9-1-1 if they see unusual activity in the parking lots or areas around our buildings. We had a power surge due to a lightning strike at the end of last month.</p> <p>All incidents and accidents for residents and staff were reviewed. Lois reported to</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the Safety Committee Report as presented. Motion carried.</p>

	<p>the Board that as stated in June, there was 1 employee incident and in July there have been 3. As far as resident incidents she reported that again this month we continue to see a decline in the number of falls as well as all other incidents. She told the Board that we continually work to get rid of restraints and the number of falls continue to go down. She cited the good work of all of our staff as a main reason for these good numbers each month. Administrator Smith reported that as a treat for the good work of our staff we gave out ice cream bars this week.</p>	
<p>Comments from the Public Adjournment</p>	<p>There were no comments at this time. The meeting adjourned at 2:46 p.m.  The next meeting of the Pinecrest Board of Trustees is scheduled for Thursday, August 25, 2016.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to adjourn the meeting. Motion carried.</p>

Gary Eichhorn, Secretary



Darlene Smith, Acting Secretary

Darlene Smith 8/25/16

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	County Administrator vacancy
<b>DEPARTMENT:</b>	County Board
<b>ATTACHMENTS:</b>	No
<b>SUMMARY:</b>	
<p>Now that the County Administrator has moved on, the County Board needs to decide what steps they will take to replace that position. If a new Administrator is to be hired, who will sit in that position? Who will be given the authority to continue business as usual?</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     Brian Bousley    

    09/23/2016      
Date

### WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Classification Request ~ Deputy Register of Probate #2203</b>
<b>DEPARTMENT:</b>	<b>Probate Judge Hass</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Judge Hass is requesting that his Deputy Register of Probate position in his office be analyzed by MGT. Discussion of what the board would like to do... send to personnel, or allow Judge Hass to go forward with the MGT Questionnaire.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY PROBATE COURT

Menominee County Courthouse • 839 Tenth Avenue

Menominee, Michigan 49858



**Daniel E. Hass**  
Judge of Probate  
and  
Family Court Judge

**Lisa S. Frost**  
Register

**Linda Gullicksen**  
Deputy Register

**Jennifer Brunelle**  
County Juvenile Officer  
(906) 863-5213

September 9, 2016

To: County Administrator Brian Bousley

**RE: Classification Request – Deputy Register of Probate – 2203**

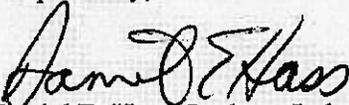
Dear Brian:

I am requesting that the Deputy Register of Probate position be analyzed by MGT. The current pay Grade 7 does not reflect the job responsibilities. The responsibilities include acting as a Court Recorder for Probate and Family Court hearings. I have attached a job description.

I believe the position should be a Grade 9.

I am prepared to meet with the appropriate committee.

Respectfully,

  
Daniel E. Hass, Probate Judge

Cc: All County Board Commissioners

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Marinette County Resolution 461-16 ~ Opposing the Aquila Resources Back Forty Proposed Mine</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	
<p>Marinette County approved that attached resolution. Discussion on whether the County Board would like to approve a similar resolution or not.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**Resolution No. 461 - 16**

**Opposing the Aquila Resources' Back Forty Proposed Mine**

WHEREAS, Aquila Resources' Back Forty Project, a proposed open pit metallic sulfide mine would be located on the banks of the Menominee River, which empties into Lake Michigan and is one of the largest watersheds in Northern Wisconsin and Michigan's Upper Peninsula; and

WHEREAS, the Menominee River provides a unique habitat for species of special concern such as lake sturgeon and freshwater mussels, which would be negatively impacted by discharges into the water; and

WHEREAS, the potential impacts of the mine include long term leaching of acid-producing wastes into the groundwater and the river; and

WHEREAS, the hazardous wastes generated by the mine would degrade water quality and present risks to human health and the environment in Wisconsin as well as Michigan; and

WHEREAS, potential economic losses including reduction in property values and loss of tourism revenue are not factored into the permitting review process; and

WHEREAS, the approval of this mine will result in the irreversible loss of significant cultural resources of the Menominee Tribe of Indians of Wisconsin, including Native American gravesites and other areas of historical significance.

NOW, THEREFORE, BE IT RESOLVED, the Marinette County Board of Supervisors strongly oppose Aquila's Back Forty metallic sulfide mine and urges the Michigan Department of Environmental Quality to deny a mining permit for the Back forty Project.

BE IT FURTHER RESOLVED, the County Clerk shall forward a copy of this resolution to Governor Scott Walker, Department of Natural Resources Secretary Cathy Stepp, Wisconsin Legislators representing Marinette County, the County Board Chairs of Florence, Oconto, Brown, Kewaunee and Door counties, Michigan Governor Rick Snyder, and the Michigan Department of Environmental Quality.

Approved this 20<sup>th</sup> day of September 2016 by a majority vote of a quorum of the Marinette County Board of Supervisors.

\_\_\_\_\_  
Mark Anderson, Chair

\_\_\_\_\_  
Kathy Brandt, County Clerk

Recommended: Executive Committee – September 14, 2016

Marinette County Finance Department  
Fiscal Impact Statement

---

Number 461 - 16

Ordinance

Resolution

*OPPOSING THE AQUILA RESOURCES' BACK FORTY  
PROPOSED MINE*

Fiscal Impact Statement:

No fiscal impact.

*Patrick Kass*

---

Patrick Kass  
Finance Director

September 14, 2016

---

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Nadeau Township Pavilion ~ Request waiver of Building Fee</b>
<b>DEPARTMENT:</b>	<b>Commissioner Piche</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Commissioner Piche received a request from Nadeau Township Supervisor, Joe Linder to waive the fee for an "Open air extension &amp; Kitchen" addition to the Nadeau Township Pavilion. Per Dan Menacher, fee is \$467.00</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

NADEAU TOWNSHIP PAVILLION  
NADEAU TOWNSHIP

OPEN AIR EXTENSION & KITCHEN

*Within the Village Limits of Carney  
Menominee County, Michigan*

CONTRACTOR - BLAHLNIK CONSTRUCTION

SECTION 18, T. 37N. - R.26W.  
VILLAGE OF CARNEY, NADEAU TOWNSHIP, MENOMINEE COUNTY, MICHIGAN  
BASED ON 2012 MICHIGAN BUILDING CODE  
BUILDING CLASSIFICATION: A-3 (SECTION 303) (ASSEMBLY-A3)  
TYPE: 5b (SECTION 602)  
OCCUPANCY LOAD: 263 (SECTION 402.8.2)  
GROSS AREA = 6,720 SQ. FT.  
BASED ON SEC. 903 NO AUTO SPRINKLER SYSTEM REQ'D.

DGR ENGINEERING, LLC, NOR BLAHLNIK  
CONSTRUCTION WILL BE LIABLE FOR TRIP  
HAZARDS DUE TO DIFFERENTIAL SETTLING  
BETWEEN CONCRETE AND ASPHALT PADS.

INDEX:

- SHEET 1: COVER SHEET
- SHEET 2: EXISTING CONDITIONS
- SHEET 3: PROPOSED SITE PLAN
- SHEET 4: PROPOSED PLAN VIEW
- SHEET 5: ELEVATION DRAWINGS
- SHEET 6: PROPOSED FRAMING
- SHEET 7: DETAILS
- SHEET 8: DETAILS

DESIGN LOADS:  
LIVE LOAD = 84 PSF  
DEAD LOAD = 10 PSF  
WIND LOAD 115 MPH, EXP. C

NOTE: BUILDING IS OVER  
30 FT. FROM PROPERTY LINES  
IN ALL DIRECTIONS



AUG. 15, 2016; JOB NUMBER 181616

*See Dan Menacher - Fee for this bldg. Permit is  
\$467.00*



## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                  Lunch - \$11.00  
                  Dinner - \$20.00

\*must attach receipt for reimbursement

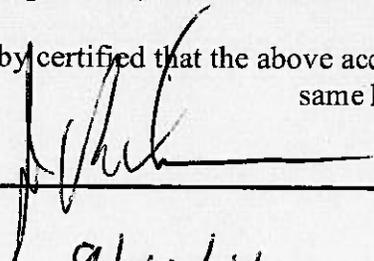
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
8/4/16	ESCAMOTA MI WORKS	56	54	30.24	101-101-860.11
8/9/16	Co. Bd, Stephentown	56	"	30.24	101-101-860.11
8/12/16	Co. Finance, Stephentown	56	"	30.24	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>\$ 90.72</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
 \_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 9/13/16  
 \_\_\_\_\_  
 Date

**RECEIVED**  
 SEP 13 2016  
 BY: 



**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on September 15, 21 & 22, 2016 in the combined amount of \$249,493.24.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **09/23/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WEST GROUP PAYMENT CENTER				
833633480	February 5 - March 4, 2016 (PA)	101-267-802.00	517.00	517.00
834528877	July 5 - August 4, 2016 (PA)	101-267-802.00	55.00	55.00
TOTAL VENDOR WEST GROUP PAYMENT CENTER				572.00
				572.00

APPROVED

SEP 13 2016

*BRS*

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 49230	Mastercard Sheriff/Road Patrol	09/11/2016 jessicaw	09/21/2016	1,257.91	1,257.91	Open
	101-301-727.00	Millers Office Supply		64.69		
	101-301-742.00	BP		38.97		
	101-301-770.00	Bob Barker		160.66		
	101-301-770.00	Bob Barker		97.70		
	101-301-770.00	Taco Bell		109.96		
	101-301-770.01	American Screening		387.00		
	101-301-860.01	Exxon Mobil		29.19		
	101-301-860.01	McDonald's		5.65		
	101-301-860.01	Subway		16.50		
	101-301-881.00	PayPal		275.00		
	205-315-742.00	Exxon Mobil		10.00		
	205-315-742.00	Magic Wand		10.00		
	205-315-742.00	Superior Touchless		9.00		
	205-315-755.00	The UPS Store		43.59		
Credit Card 49231	Mastercard Airport	09/11/2016 jessicaw	09/21/2016	100.48	100.48	Open
	216-585-742.00	The Store		23.01		
	216-585-742.00	The Store		56.50		
	216-585-729.01	Jack's Fresh Market		20.97		
Credit Card 49232	Mastercard Courthouse	09/11/2016 jessicaw	09/21/2016	2,099.34	2,099.34	Open
	101-268-727.00	Scannerparts.com		33.41		
	101-268-729.00	USPS		6.45		
	101-132-801.01	Jack's Fresh Market		19.79		
	101-265-931.00	MCS Woodworking		29.95		
	101-132-801.01	Pizza Hut		90.29		
	101-268-860.00	Crystal Mountain Lodging		139.23		
	101-268-729.00	USPS		6.45		
	101-257-860.00	Bob Evans		9.00		
	101-257-860.00	Twin Peaks Livonia		10.38		
	101-257-860.00	Big Boy		6.35		
	101-257-860.00	Ikea Canton		6.87		
	101-257-860.00	Kerby's Koney Island		7.94		
	101-257-860.00	Primo's Pizza		15.70		
	101-215-860.00	Amway Grand Plaza		247.15		
	101-257-860.00	Kerby's Koney Island		6.88		
	101-265-755.00	Amazon		89.05		
	101-268-729.00	USPS		6.45		
	101-265-755.00	PayPal		23.32		
	101-257-860.00	Taco Bell		5.93		
	101-257-742.00	Speedway		22.60		
	208-751-930.03	Northern Tool		49.63		
	296-668-801.00	Jack's Fresh Market		225.64		
	296-668-801.00	Ace Hardware		19.06		
	101-257-860.00	Outback		10.06		
	101-257-860.00	Novi Inn & Suites		394.15		
	101-257-860.00	Novi Inn & Suites		19.80		
	101-141-860.00	Pink Pony		27.56		
	101-265-931.00	Amazon		52.99		
	101-141-860.00	Mission Point Resort		169.60		
	101-141-860.00	Mission Point Restaurant		14.52		
	101-141-860.00	Mission Point		179.20		
	101-265-934.00	Amazon		132.75		
	101-265-850.02	Amazon		7.99		
	101-103-755.00	Secretary of State		13.20		

# of Invoices: 3 # Due: 3  
 # of Credit Memos: 0 # Due: 0

Totals:

3,457.73 3,457.73  
 0.00 0.00

Net of Invoices and Credit Memos:

3,457.73 3,457.73

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SEP 22 2016

*BBB*

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 09/21/2016 - 09/21/2016  
UNJOURNALIZED OPEN  
VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
--- TOTALS BY FUND ---						
	101 - GENERAL FUND			2,990.33	2,990.33	
	205 - ROAD PATROL			72.59	72.59	
	208 - COUNTY PARKS			49.63	49.63	
	216 - TWIN COUNTY AIRPORT			100.48	100.48	
	296 - STATE-SPECIAL CHILD CARE			244.70	244.70	
--- TOTALS BY DEPT/ACTIVITY ---						
	103 - OTHER LEGISLATIVE			13.20	13.20	
	132 - FAMILY COURT			110.08	110.08	
	141 - FRIEND OF COURT			390.88	390.88	
	215 - COUNTY CLERK			247.15	247.15	
	257 - EQUALIZATION DEPARTMENT			515.66	515.66	
	265 - BUILDINGS AND GROUNDS			336.05	336.05	
	268 - REGISTER OF DEEDS			191.99	191.99	
	301 - SHERIFF DEPARTMENT			1,185.32	1,185.32	
	315 - ROAD PATROL			72.59	72.59	
	585 - AIRPORT EXPENDITURE			100.48	100.48	
	668 - BASIC GRANT SERVICES			244.70	244.70	
	751 - COUNTY PARKS			49.63	49.63	

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SEP 22 2016

*AKS*

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 09/22/2016 - 09/22/2016  
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OPEN

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INVOICE NUMBER	CHIEF FISCAL OFFICER DESCRIPTION MICHIGAN	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
160909	Removed AT&T and Moved Long Distance	101-103-850.00	5,404.41	5,404.41
TOTAL VENDOR ABILITA				5,404.41
VENDOR NAME: ACTIVEDOGS.COM				
121355	K9 Equipment for New Ford	101-301-881.01	800.00	3,946.42
		205-315-981.00	3,146.42	
TOTAL VENDOR ACTIVEDOGS.COM				3,946.42
VENDOR NAME: ALL SEASONS EQUIPMENT				
7915	Utility Trailer	101-332-755.00	4,300.00	4,300.00
TOTAL VENDOR ALL SEASONS EQUIPMENT				4,300.00
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
9/11/16	Vehicle Maintenance (#1364, #1365)	205-315-934.02	47.25	122.20
		205-315-934.02	74.95	
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				122.20
VENDOR NAME: ANDREW C. TITUS				
2013-068-MI	Court Appointed Legal (Anderla)	101-148-807.00	160.00	160.00
TOTAL VENDOR ANDREW C. TITUS				160.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677460485	Airport Supplies	216-585-755.01	40.81	71.29
		216-585-745.00	30.48	
1677464992	Airport Supplies	216-585-755.01	40.81	73.29
		216-585-745.00	32.48	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				144.58
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458209	September 1 - September 30, 2016	101-103-850.00	66.75	66.75
906753220909	September 1 - September 30, 2016	101-103-850.00	405.43	405.43
TOTAL VENDOR AT&T - CAROL STREAM, IL				472.18
VENDOR NAME: AT&T MOBILITY				
287252150867X0908201	September 2016 (906-792-0211)	101-132-850.00	31.61	31.61
287252234966	September 10 - October 9 (906-792-5968)	101-132-850.00	31.61	31.61
TOTAL VENDOR AT&T MOBILITY				63.22
VENDOR NAME: AUTOMATED CONFIRMATIONS, LLC				
20111266	PA123 Supplies	101-253-727.00	530.00	1,330.00
		517-252-727.00	300.00	
		516-253-727.00	500.00	
TOTAL VENDOR AUTOMATED CONFIRMATIONS, LLC				1,330.00
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080391663	Automotive Supplies	205-315-934.02	9.60	9.60
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				9.60
VENDOR NAME: BARRETTE, JODIE				
Reimbursement	Mileage, Meals, Hotel, Bridge Toll, Parking	101-141-860.00	21.37	606.73
		215-141-860.00	585.36	
Reimbursement	Mileage - Bank Runs	101-141-860.00	106.49	106.49
Reimbursement	Postage - Transfer Case to Dickinson County	101-141-729.00	9.85	9.85
Reimbursement	Meals (Summer Conference)	215-141-860.00	15.00	15.00
TOTAL VENDOR BARRETTE, JODIE				738.07

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 09/22/2016 - 09/22/2016  
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INVOICE NUMBER	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BAY AREA MEDICAL CENTER				
12267	Inmate Medical	101-301-770.01	14.47	14.47
TOTAL VENDOR BAY AREA MEDICAL CENTER				14.47
VENDOR NAME: BELLIN HEALTH				
11604177	Pre-Employment Blood Draw (Karen Lawless)	101-301-835.00	30.00	30.00
TOTAL VENDOR BELLIN HEALTH				30.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
20291	2001 Dodge Ram 1500 - Vehicle Maintenance	101-265-981.00	340.58	340.58
20272	Vehicle Maintenance (2012 Chevy Impala)	205-315-934.02	32.90	32.90
20330	Vehicle Maintenance (2016 Ford Explorer)	205-315-934.02	27.95	27.95
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				401.43
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1614648442	Building & Ground Supplies	101-265-755.00	44.84	44.84
D65804	Inmate Supplies	101-301-770.00	159.25	159.25
TOTAL VENDOR BLUETARP FINANCIAL, INC.				204.09
VENDOR NAME: BODY WORKS PLUS				
M268821	De-Stripe & Clean Old K9 Tahoe	205-315-934.02	531.00	531.00
M268812	Deductable	205-315-934.02	250.00	250.00
M268822	2009 Impala Fender Liners	205-315-934.02	95.80	95.80
TOTAL VENDOR BODY WORKS PLUS				876.80
VENDOR NAME: BP				
48390005	Road Patrol - August 2016	205-315-742.00	115.40	115.40
TOTAL VENDOR BP				115.40
VENDOR NAME: BRUNELLE, JENNIFER				
September 2016	Cris Intervention	296-668-801.00	645.00	645.00
TOTAL VENDOR BRUNELLE, JENNIFER				645.00
VENDOR NAME: CBM MANAGED SERVICES				
STDINV05392	Inmate Meals	101-301-770.00	928.29	928.29
TOTAL VENDOR CBM MANAGED SERVICES				928.29
VENDOR NAME: CELLCOM				
425317	Aiport Cellular Services	216-585-850.00	54.44	54.44
002-00214752	Cellular Services	296-663-850.00	45.06	135.20
		296-664-850.00	45.07	
		296-665-850.00	45.07	
300188	Medical Examiner Cellular Services	101-648-850.00	117.13	117.13
TOTAL VENDOR CELLCOM				306.77
VENDOR NAME: CENEX FLEETCARD				
125705	Gasoline Sales (Building Code)	249-371-742.00	53.09	53.09
TOTAL VENDOR CENEX FLEETCARD				53.09
VENDOR NAME: CLOVERLAND PAPER CO				
112247	Courthouse Janitorial Supplies	101-265-755.01	56.49	56.49
112323	Building & Ground Supplies	101-265-755.01	215.84	215.84
112265	Inmate Supplies	101-301-770.00	136.41	136.41
112329	Inmate Supplies	101-301-770.00	122.90	122.90
112366	Inmate Supplies	101-301-770.00	473.55	473.55
112365	Building & Grounds Janitorial Supplies	101-265-755.01	109.82	109.82
TOTAL VENDOR CLOVERLAND PAPER CO				1,115.01
VENDOR NAME: COHL STOKER & TOSKEY P C				
46800	Legal Services	101-211-807.00	624.15	624.15
TOTAL VENDOR COHL STOKER & TOSKEY P C				624.15
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
27156	2nd Payment GIS Mapping	517-252-970.00	5,719.00	5,719.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				5,719.00

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 09/22/2016 - 09/22/2016  
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INVOICE NUMBER	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DELUXE FOR BUSINESS				
2037909936	District Office Supplies	101-136-727.00	270.85	270.85
TOTAL VENDOR DELUXE FOR BUSINESS				270.85
VENDOR NAME: DJUPSTROM, NATE				
Reimbursement	Garden Supplies	296-668-801.00	47.71	47.71
TOTAL VENDOR DJUPSTROM, NATE				47.71
VENDOR NAME: DRAPERY DESIGN STUDIO				
728755	Re-String Mini Blind (Law Library)	101-265-930.01	60.50	60.50
TOTAL VENDOR DRAPERY DESIGN STUDIO				60.50
VENDOR NAME: DRAZE, THOMAS				
Reimbursement	Uniform Allowance	205-315-745.00	459.99	459.99
TOTAL VENDOR DRAZE, THOMAS				459.99
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
23219	Subscription Renewal (x12 months)	101-101-901.00	200.40	200.40
9/6/16	Public Hearing on Proposed 16/17 Budget	101-101-901.00	15.75	15.75
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				216.15
VENDOR NAME: EPIC AVIATION, LLC				
6901879	Airport Jet Fuel	216-585-743.00	15,123.49	15,123.49
6899161	Airport Fuel	216-585-743.00	14,333.89	14,333.89
TOTAL VENDOR EPIC AVIATION, LLC				29,457.38
VENDOR NAME: FIORUCCI, TONY & TEENA				
August 2016	Foster Care (J.F.)	292-662-843.02	534.44	534.44
August 2016	Foster Care (B.F.)	292-662-843.02	534.44	534.44
TOTAL VENDOR FIORUCCI, TONY & TEENA				1,068.88
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
01397	FOC - Office Supplies	101-141-727.00	142.09	142.09
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				142.09
VENDOR NAME: GARCIA LINDA				
2014-029-GM	Review of Guardianship (M.K.)	101-148-804.00	27.16	27.16
TOTAL VENDOR GARCIA LINDA				27.16
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
69114610	Shakey & Kleinke	208-751-801.00	956.58	956.58
69114612	MSU Extention	101-261-930.04	56.39	56.39
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				1,012.97
VENDOR NAME: HANSEN, STACY				
Reimbursement	Mileage	101-141-860.00	25.71	25.71
TOTAL VENDOR HANSEN, STACY				25.71
VENDOR NAME: HELFERT BRIAN				
Reimbursement	Supplies for Water Rescue	101-331-755.01	32.68	32.68
TOTAL VENDOR HELFERT BRIAN				32.68
VENDOR NAME: IMAGEWORKS				
9612	Vinyl Decals for Truck Doors	101-265-981.00	120.00	120.00
9625	Work Shirts (Jim Quist)	208-751-745.00	108.00	108.00
TOTAL VENDOR IMAGEWORKS				228.00
VENDOR NAME: INSIGHT FS				
2003527	Parks - Diesel Fuel	208-751-743.00	688.09	688.09
TOTAL VENDOR INSIGHT FS				688.09
VENDOR NAME: J S ELECTRONICS, INC.				
19433	Voice Paging (Sheriff Dept)	101-301-755.00	96.00	96.00
19428	Strip & Install Equipment from Old K9 to New	205-315-934.02	2,738.01	2,738.01
19450	Repair of Portable Radio	101-301-934.01	166.24	166.24
TOTAL VENDOR J S ELECTRONICS, INC.				3,000.25

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 09/22/2016 - 09/22/2016  
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SEP 22 2016

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: JACK'S FRESH MARKET				
House Charge	Supplies for Water Rescue	101-331-755.01	220.35	245.37
		101-331-755.01	16.68	
		101-331-755.01	8.34	
TOTAL VENDOR JACK'S FRESH MARKET				245.37
VENDOR NAME: JOEL HENSLEY, RN				
September 2016	Medical Examiner	101-648-709.00	1,080.00	3,170.00
		101-648-835.00	2,090.00	
Blood Draws	Inmate Blood Draws (x7)	101-267-801.01	700.00	700.00
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR JOEL HENSLEY, RN				5,235.00
VENDOR NAME: K & M RENTALS				
6679	Portable Toilet (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: K MART 7031				
703109131601014089	Inmate Supplies	101-301-770.00	75.15	75.15
TOTAL VENDOR K MART 7031				75.15
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Bridge Fare (x2) & Lunch	256-277-860.00	12.29	12.29
TOTAL VENDOR KLEIMAN, MARC				12.29
VENDOR NAME: KOEHNE				
25599	2007 Chevy Silverado (Vehicle Maintenance)	101-265-981.00	22.59	22.59
TOTAL VENDOR KOEHNE				22.59
VENDOR NAME: LARRY L.D. KING, DVM				
9/2/16	K9 Care (Vesta)	101-301-881.01	17.50	17.50
TOTAL VENDOR LARRY L.D. KING, DVM				17.50
VENDOR NAME: LENCA SURVEYING				
16169	Remon Yr 2016 (9/6 - 9/21/16)	243-246-801.07	2,902.26	2,902.26
TOTAL VENDOR LENCA SURVEYING				2,902.26
VENDOR NAME: LESPERANCE, MICHAEL				
Reimbursement/Labor	PA123 Supplies	517-252-955.00	39.88	79.88
		517-252-931.00	40.00	
TOTAL VENDOR LESPERANCE, MICHAEL				79.88
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	50.86
		101-150-860.00	0.86	
TOTAL VENDOR MATHIEU MARYE				50.86
VENDOR NAME: MAUS, SARAH				
Reimbursement	Mileage	101-141-860.00	7.34	7.34
TOTAL VENDOR MAUS, SARAH				7.34
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
26785	Repair/Replace Water Regulator in Boiler Room	101-265-934.00	514.25	514.25
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				514.25
VENDOR NAME: MEIERS SIGNS INC				
33300	Vinyl Lettering/Striping - Ford Explorer	205-315-934.02	491.25	491.25
TOTAL VENDOR MEIERS SIGNS INC				491.25
VENDOR NAME: MENARDS - MARINETTE				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: MENARDS - MARINETTE				
19018	Building & Ground Supplies	101-265-755.00	172.00	172.00
18135	Building & Ground Supplies	101-265-755.00	23.59	23.59
18911	Parks Supplies	101-265-755.00	174.33	174.33
19001	Building & Ground Supplies	101-265-755.00	225.31	225.31
19002	Parks Supplies	208-751-930.03	846.97	846.97
18393	Building & Ground Supplies	101-265-755.00	24.57	24.57
18469	Building & Ground Supplies	101-265-755.00	41.22	41.22
TOTAL VENDOR MENARDS - MARINETTE				1,507.99
VENDOR NAME: MENOMINEE CONSERVATION DISTRIC				
2013-383	Blue Spruce (x200)	208-751-755.05	160.00	160.00
2013-386	Quaking Aspen (x50) Blue Spruce (x50)	208-751-755.05	80.00	80.00
TOTAL VENDOR MENOMINEE CONSERVATION DISTRIC				240.00
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
9/7/16	Inside Storage Fees for FY 2015-16	208-751-884.01	818.73	818.73
Appropriation	Fair Manager	101-997-999.32	4,000.00	4,000.00
75% of Sales	Wristbands Sold - 2016 Fair	208-751-884.00	6,082.50	6,082.50
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				10,901.23
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
3WFP-014	Meyer Township Project	401-446-970.00	20,950.91	20,950.91
11014	Power to Radio (August 2016)	101-301-934.01	8.14	8.14
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				20,959.05
VENDOR NAME: MGT OF AMERICA, INC.				
28848	Preparation of DHS-286 Billings (July-September 2016)	101-141-801.00	1,277.20	1,277.20
TOTAL VENDOR MGT OF AMERICA, INC.				1,277.20
VENDOR NAME: MI ASSOC. OF DIST. CRT. MAGIST				
Dues	2017 Annual Dues - Linda A. Menacher	101-136-802.00	75.00	75.00
TOTAL VENDOR MI ASSOC. OF DIST. CRT. MAGIST				75.00
VENDOR NAME: MICHELLE LARSON				
9/12/16	Garden & Can Zone	296-668-801.00	240.00	300.00
		296-668-801.00	60.00	
Reimbursement	Menards (Bags)	296-668-801.00	32.94	32.94
9/13/16	Garden & Can Zone (Supplies & Mileage)	296-668-801.00	210.00	315.36
		296-668-801.00	22.68	
		296-668-801.00	60.00	
		296-668-801.00	22.68	
TOTAL VENDOR MICHELLE LARSON				648.30
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

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SEP 22 2016

*Boys*

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

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HAS

INVOICE NUMBER	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
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VENDOR NAME: MICHIGAN COUNTIES WORKERS' 10640 2016 4th Qtr Installment				
		101-101-716.00	58.24	27,031.00
		101-131-716.00	44.32	
		101-132-716.00	92.50	
		101-136-716.00	370.64	
		101-141-716.00	72.36	
		101-148-716.00	45.24	
		101-150-716.00	2.84	
		101-172-716.00	352.45	
		101-215-716.00	206.24	
		101-253-716.00	150.04	
		101-257-716.00	314.84	
		101-261-716.00	18.98	
		101-265-716.00	1,661.84	
		101-267-716.00	725.30	
		101-268-716.00	81.38	
		101-301-716.00	12,664.24	
		101-331-716.00	29.62	
		101-426-716.00	31.43	
		101-648-716.00	49.68	
		101-682-716.00	38.72	
		205-315-716.00	7,141.26	
		205-316-716.00	478.35	
		208-751-716.00	711.64	
		249-371-716.00	72.38	
		266-325-716.00	382.70	
		266-326-716.00	35.74	
		271-790-716.00	652.08	
		296-663-716.00	201.50	
		296-664-716.00	169.65	
		296-665-716.00	174.80	

TOTAL VENDOR MICHIGAN COUNTIES WORKERS' 27,031.00

VENDOR NAME: MICHIGAN STATE INDUSTRIES 1229 12406	Inmate Supplies	101-301-770.00	1,153.50	1,153.50
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TOTAL VENDOR MICHIGAN STATE INDUSTRIES 1,153.50

VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0120711-001	Inmate Supplies	101-301-770.00	13.98	13.98
0120977-001	Kitchen Supplies	101-301-770.00	27.89	27.89
0121271-001	Inmate Supplies	101-301-770.00	47.58	47.58
0120558-001	Office Supplies (Sheriff Dept)	101-301-727.00	109.13	109.13
0120694-001	Office Supplies (Sheriff Dept)	101-301-727.00	34.20	34.20
0120872-001	Office Supplies (Sheriff Dept)	101-301-727.00	26.64	26.64
0121044-001	Office Supplies (Sheriff Dept)	101-301-727.00	9.99	9.99
0121257-001	Cartridge (911)	266-325-727.00	135.97	135.97
0121004-001	Chairmat (Treasurer's Office)	101-253-980.00	54.99	54.99
0121005-001	911 Office Supplies	266-325-727.00	17.12	17.12
0121263-001	Cartridge (Family Court)	101-132-727.00	103.99	103.99

TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I 581.48

VENDOR NAME: NELSON, JOHN R. Reimbursement:	Mileage - August 2016	101-101-860.11	90.72	90.72
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TOTAL VENDOR NELSON, JOHN R. 90.72

VENDOR NAME: NOVA SECURITY GROUP 14578	RACC Belt Trasmitter, Case, Programming	101-301-934.02	116.00	116.00
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TOTAL VENDOR NOVA SECURITY GROUP 116.00

VENDOR NAME: NUTT, MICHAEL Reimbursement:	Mileage - August 2016	296-664-860.00	476.28	476.28
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TOTAL VENDOR NUTT, MICHAEL 476.28

VENDOR NAME: OFFICE DEPOT, INC.				
858166909001	District Office Supplies	101-136-727.00	129.60	129.60
857867698001	District Office Supplies	101-136-727.00	153.53	153.53
862697298001	Admin Office Supplies	101-172-727.00	14.98	14.98
86290427100	Admin Office Supplies	101-172-727.00	15.18	15.18

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SEP 22 2016

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INVOICE NUMBER	DESCRIPTION	CHIEF FISCAL OFFICER MICHIGAN COUNTY	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.					
862904480001	Admin Office Supplies		101-172-727.00	36.20	36.20
TOTAL VENDOR OFFICE DEPOT, INC.					349.49
VENDOR NAME: OWENS, KAREN A.					
9-7-16	After School Program		296-668-801.00	405.00	405.00
9/7/16	Teen Awareness Program		296-668-801.00	108.00	108.00
Reimbursement	After School Program Supplies		296-668-801.00	55.49	55.49
September 2016	After School Program		296-668-801.00	162.00	162.00
TOTAL VENDOR OWENS, KAREN A.					730.49
VENDOR NAME: PALMER, MARY					
Reimbursement	Building & Ground Supplies		101-265-930.02	7.39	7.39
TOTAL VENDOR PALMER, MARY					7.39
VENDOR NAME: PLASTOCOON, INC					
89306	Inmate Supplies		101-301-770.00	305.43	305.43
TOTAL VENDOR PLASTOCOON, INC					305.43
VENDOR NAME: POLASKY, NANCY					
Jury Commission	Per Diem & Mileage		101-150-710.00	50.00	55.55
			101-150-860.00	5.55	
TOTAL VENDOR POLASKY, NANCY					55.55
VENDOR NAME: PCUPORE COLLISION & TOWING					
9/15/16	Deductible (2016 Ford Explorer)		205-315-934.02	250.00	250.00
8/10/16	Vehicle Maintenance (2013 Chevy Tahoe)		205-315-934.02	76.00	76.00
TOTAL VENDOR PCUPORE COLLISION & TOWING					326.00
VENDOR NAME: QUIST, JAMES					
Reimbursement	Clothing Allowance		208-751-745.00	100.37	100.37
TOTAL VENDOR QUIST, JAMES					100.37
VENDOR NAME: RANDALL PHILLIPPS					
Court Appointed	SOM v Ronald Plemel Jr.		101-131-807.00	4,500.00	4,500.00
September 2016	Show Cause Hearings		101-131-807.00	1,000.00	1,500.00
			101-132-807.00	500.00	
TOTAL VENDOR RANDALL PHILLIPPS					6,000.00
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY					
00719820168	Drug Testing		296-667-730.00	10.00	10.00
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY					10.00
VENDOR NAME: REINHART FOODSERVICE					
860829	Inmate Supplies		101-301-770.00	14.54	14.54
TOTAL VENDOR REINHART FOODSERVICE					14.54
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND					
1-0099-16	Youth Facility (M.T.)		292-662-843.05	600.00	600.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND					600.00
VENDOR NAME: SCHRAUB, DARLENE					
Jury Commission	Per Diem & Mileage		101-150-710.00	50.00	51.65
			101-150-860.00	1.65	
TOTAL VENDOR SCHRAUB, DARLENE					51.65
VENDOR NAME: SEABORG, SARA D.					
2016-036-DD	Petition for Appointment of Guardianship		101-148-807.00	950.00	950.00
TOTAL VENDOR SEABORG, SARA D.					950.00
VENDOR NAME: SEXTON, RICHARD					
Reimbursement	Mileage		101-426-860.00	197.97	197.97

**APPROVED**

*[Handwritten Signature]*  
 SEP 22 2016

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Supplies for EMS	101-426-963.01	191.79	208.28
		101-426-755.00	16.49	
Reimbursement	MEMA Conference Fee	101-426-860.00	250.00	250.00
TOTAL VENDOR SEXTON, RICHARD				656.25
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5454-6	Quart - Poly Satin	101-265-930.01	19.69	19.69
5696-2	Gallon of Paint	101-265-930.01	68.08	68.08
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				87.77
VENDOR NAME: SIGNATURE FORD				
Bid #12-07 MY2017	2017 Ford Interceptor (x3)	205-315-981.00	81,045.00	81,045.00
TOTAL VENDOR SIGNATURE FORD				81,045.00
VENDOR NAME: SMITH, GREG				
Reimbursement	Uniform Allowance	205-315-745.00	169.65	169.65
TOTAL VENDOR SMITH, GREG				169.65
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - August 2016	296-665-860.00	437.94	437.94
Reimbursement	File Folders	296-665-727.00	44.91	44.91
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				482.85
VENDOR NAME: STANDARD INSURANCE COMPANY				
October 2016	Life Insurance Premium	101-101-713.00	21.24	224.20
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	51.92	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		296-663-713.00	2.36	
		296-664-713.00	2.36	
		296-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	16.52	
		266-326-713.00	2.36	
TOTAL VENDOR STANDARD INSURANCE COMPANY				224.20
VENDOR NAME: STATE BAR OF MICHIGAN				
Dues	State Bar Bues (Jeffrey T. Rogg)	101-267-802.00	285.00	285.00
Dues	State Bar Bues (William G. Merkel)	101-267-802.00	285.00	285.00
TOTAL VENDOR STATE BAR OF MICHIGAN				570.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Road Patrol - Gasoline Sales (August 2016)	205-315-742.00	2,228.79	2,228.79
462643	Parks	208-751-742.00	101.44	101.44
023851	Gasoline Sales	101-265-742.00	17.60	17.60
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,347.83
VENDOR NAME: STROMGREN, PEGGY				
8/17/16	RDSS Training	101-132-801.01	34.00	34.00

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INVOICE NUMBER	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: STROMGREN, PEGGY				
TOTAL VENDOR STROMGREN, PEGGY				34.00
VENDOR NAME: TASER INTERNATIONAL INC.				
SI1451670	Cartridge (x20)	205-315-934.00	540.36	540.36
SI1451999	Cartridge's (x20)	101-301-934.00	672.08	672.08
TOTAL VENDOR TASER INTERNATIONAL INC.				1,212.44
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC - Service Charge	101-141-817.00	33.80	33.80
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.80
VENDOR NAME: THE JANITOR'S CLOSET				
41179	Floor Cleaner and Degreaser	101-265-755.01	58.96	58.96
TOTAL VENDOR THE JANITOR'S CLOSET				58.96
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80403	Ballance Due for Install Receptacle	101-301-755.00	256.40	256.40
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				256.40
VENDOR NAME: U.E.S. COMPUTERS, INC.				
45534	August Weekly Computer Maintenance	101-103-857.00	2,897.50	2,897.50
75088	Microsoft Office 2016 (x2 District)	101-103-857.03	444.00	444.00
32814	New Desktop (Old One Returned to State)	101-141-970.00	1,018.00	1,427.00
		215-141-934.00	409.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,768.50
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
313276610	Konica Minolta Bizhub 423	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: U-LINE				
84611173	Carpet Mat's	101-265-755.00	674.42	674.42
TOTAL VENDOR U-LINE				674.42
VENDOR NAME: VERIZON WIRELESS				
9771233039	Cellular Services	101-265-850.01	293.02	1,098.57
		101-301-850.00	457.30	
		101-682-850.00	32.45	
		205-315-850.00	315.36	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				1,098.57
VENDOR NAME: WEST GROUP PAYMENT CENTER				
0834538124	MI Sentencing Guidlines Manual (District)	101-136-802.00	55.00	55.00
TOTAL VENDOR WEST GROUP PAYMENT CENTER				55.00
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
149648	Water Analysis	208-751-920.00	32.00	32.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				32.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00005	Kleinke Park	208-751-920.01	146.42	146.42
0402047856-00008	Kleinke Park	208-751-920.01	581.39	581.39
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				727.81
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
September 2016	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
				245,463.51

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	Miscellaneous Boards/Committees/Commission Reports, Discussion
<b>RECOMMENDED MOTION</b>	

Submitted by: Brian Bousley

09/23/2016  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Personnel Committee  
Minutes of Meeting  
March 11, 2016

\*\*\*\*\*APPROVED 9.8.2016\*\*\*\*\*

The Personnel Committee met on March 11, 2016 at 10:30 AM at the Menominee County Courthouse, Administrative Office.

Others present at the meeting were Brian Bousley, Sherry DuPont, Marc Kleiman & Larry Schei.

**Call Meeting to order:** Chairperson Furlong called the meeting to order at 10:30 AM.

**Pledge of Allegiance:** The Pledge of Allegiance was recited

**Roll Call:** Roll call was taken; all Personnel Committee Commissioners are present.

**Agenda** was approved by Com. Piche and supported by Com. Williams to approve the agenda as written. Motion approved 4/0.

**Previous Meeting minutes:** Previous minutes from 2.4.2016 were approved. Moved by Com. Williams and seconded by Com. Piche 4/0.

**Public Comment:** None

**Business:**

- a. **Deputy Court Clerk – Job description changes:** Kleiman: This is regarding one of our two court clerk positions. I was approached by the Circuit Court Judges. As you know our 41<sup>st</sup> Circuit Court is for Dickenson County, Menominee County and Iron County. Judge Barglund and Celello come down here on a regularly scheduled basis. We've lately been utilizing the Polycom systems in Courtroom A & B. If the Judges use a Polycom system, we still need to have a court recorder here in the courtroom. What the Judges have tried to do is use the District court and Probate court recorders if they're free. If they're not free then they have to drive here with their own court recorder. They approached me to see if my court clerk would be interested in going through the certification process and becoming a certified court recorder, so that they can utilize her in the courtroom when they want to use the Polycom. She is willing to go through the schooling to obtain the certification. Before I go through the schooling and certification process, I want to know if the county board is willing to change the job description. It will have to be sent out for a DMG re-evaluation because this will most likely increase her position because of the certification needed. I assume this will come back as a grade 8 or 9, currently that position is at a grade 7. Furlong: When Circuit court comes, they bring everyone with them, don't they? If we don't supply a court recorder, they'll have to send theirs. The Judge will come with their own recorder. They won't utilize the Polycom if there is not recorder here. Kleiman: This is sort of a backup plan to allow the Circuit Court Judges to utilize the Polycom if the District Court or Probate Court recorders are not available. Furlong: But it will cost us more money in the long run, we don't see any kind of reimbursement. Kleiman: It would offset the travel account for them because we do pay for them to come here. Furlong: So the travel account is where we would see the savings. What does this person do right now? Kleiman: They're a court clerk. They are currently in the court for clerking the hearings. But they would also "record" if certified. Furlong: Sounds like a really good plan, but where I see a problem is when we pay her a grade, let's just say a grade

9...starting Jan. 1<sup>st</sup> and she only does this three times per year, the money saved from not having the court come down here doesn't offset what we're pay for this person with the pay increase and all. Kleiman: I understand that being a concern. At this point, I wouldn't be able to give you a figure on how many times this is going to happen throughout the year. The Judges just started utilizing the Polycom system. Piche: Sounds to me like an extra duty. We'd have to know how much this will be utilized. How much it'll cost in a year's time for the extra duty. Williams: Is the training online or does she physically have to go? Kleiman: I think most of it can be done online but the final test she will have to go to Lansing for. Williams: Is this something that we could pay that person a per-diem for doing the recording? Can it be done by giving a little bonus for the time spent recording? Kleiman: That's an option, I didn't think of that, but it is an option we could explore. Williams: That would solve a lot of concerns in paying someone two higher rates for something they will be doing only a few times per year. Furlong: I would be inclined to say that if the teleconference equipment gets more utilized and we're running into a bind for court recorders; that would be the time to bring it up. At this time I would not be inclined to approve your request. Kleiman: In the last three months they have been utilizing the teleconferencing equip. on a regular basis, when they are able to. My reason for bringing it up now is because it's a process that's going to take some time for her to become certified to do it. If we find that we're using it more and more and we want to go down this road, maybe next year, now we have to get her certified and we're that much behind. Furlong: if we could look at a per diem type payment for this, it may be better. But we have to look at the language in the contracts first. Lang: are we obliged to pay the court reporter when she comes down from Iron Mt.? Kleiman: Yes, they get paid through the circuit ct. budget here for the time they spend here. DuPont: We pay 1/3 of all of the costs of the circuit court. Kleiman: I don't know if it'll cost or save us by using the Polycom. The idea would be the convenience and possible cost savings of having the Judge and court recorder come from Iron Mt. and utilizing the Polycom. I can do some more research on it, if it's not going to be considered then I won't waste my time researching. Furlong: I'm not against the idea. If you're willing to crunch some numbers for us to look at, then I wouldn't be opposed. It would be a benefit to the county having that 4<sup>th</sup> person here. The message from the entire county board is "cost savings". DuPont: We are still going to need a DMG done if you choose to go that way. I would suggest allowing him to start the DMG process, it'll take 6 months to get it back. Even if we don't use it in the end, we'll have it if we need it. Bousley: It's only \$250 to do the DMG study. Once it is done, it comes back to this board for acceptance or denial. Piche: At this point to get something started, we're talking \$250. DuPont: Which would come out of Marc's budget. Piche: I would move to begin the DMG study on the circuit court reporter, seconded by Williams. All personnel commissioners agree.

- b. **County Administrator Performance Evaluation:** Furlong: We gave the entire board a chance to evaluate Brian. All nine commissioners turned in their evaluations. Overall I thought the evaluation was good. An overall score of 3.8 out of 4.0. Piche: works out to 84.5%. Furlong: Comments from individual board members, I have to concur with just about everyone. Speak up at county board meetings. Vague numbers, commissioners leave you in a position to be vague. That's why I brought up having the commissioners contact the office prior to the meeting so you have an answer for us at the meeting. Piche: I've never felt that it was fair to be blind-sided. DuPont: We have hundreds of bills that come across our desks weekly. If we get a phone call ahead of time, we can have the info. available when asked at the meeting. Williams: I generally have a very good opinion of our administrator. He certainly earns every penny he gets. Lang: I was on the board when we didn't have an administrator. I've seen five now, overall Brian is the most efficient of all five. Certainly much more efficient than when we didn't have one at all. Furlong: I need to make a statement. I don't think Brian would be half as good at his job if we didn't have a capable administrative assistant taking care of the office. We ask Brian to wear many hats, and a lot of those hats take him out of the office. The new hat of the airport, the buildings and grounds supervisor, the parks superintendent, he's out of the office a lot. I don't think this office would run as smoothly as it has been without a capable administrative assistant. Brian's eval. is somewhat reflected on Sherry and the job she does for him.

Sherry, our thanks to you! All commissioners concur with James and all say thank you to Admin. Asst. DuPont. Williams: A good Administrator is going to make sure his employees are treated fairly and rightly that's how you get the attention to detail and work that Sherry provides. Furlong: We've been missing his contract deadline since 2011. His contract is now on a month to month basis. This one is in play until March 1, 2017. The man deserves more than a year to year contract. When he first started here in 2009, his annual salary was set at \$72,995; that hasn't increased since he's been here, but that was without health benefits at first. We have since then provided him with health and retirement benefits. It would behoove us to suggest he get a pay increase. To avoid a problem with the Finance Committee and someone suing us again, **I would like the committee to recommend a pay raise for him beginning Oct. 1, 2016. All Commissioners concur.** Furlong: We paid the department heads a 3.25% pay increase this year, I would like that same increase to go to Brian for the next budget year. **I make a motion that we recommend to the Finance Committee, that we look at a minimal 3.25% pay increase for 2016/17 budget for our Administrator.** Piche: Then the Finance Committee will discuss and add it to the budget for next year. Furlong: Admin office to remind the personnel committee in January about his contract so we can get that corrected and maybe more long term. Piche: At one time Charlie insinuated that Brian insulted us by looking for other work. I don't follow that line at all. If someone can better themselves, you should accept they're trying to better themselves, we all have to make a living. The loyalty should only go so far, but when you're feeding a family, taking care of yourself... I don't have a problem at all if someone is looking for other work. Furlong: Neither do I, and if we want someone to stay here for the rest of their life, then we offer them a life contract. Brian's our indentured servant and he's free to go wherever he wants to go and apparently he does want to stay here. I think for all of his hard work over the last six years, he should be compensated appropriately. **All commissioners are in favor, motion carries.** Furlong: That was on that motion for the 3.25% pay raise.

**Public Comment:** Larry Schei: I concur with the opinions of the personnel committee on Brian's evaluation and the Administrative Assistant, whole heartedly. I also disagree with the personnel committee on their recommendation for money. I think since Brian took as helping out at the airport and part of his duties this year included being a "pseudo" Airport Manager, I really think you should give him the two percent that everyone got this year plus the two percent starting on October 1<sup>st</sup>, so a total of 4% altogether instead of the 3.25%. That's my personal opinion.

**Commissioner Comment:** Williams: I'm real happy with the way this meeting went. I think forward to sealing the deal and keeping Brian around, I think he's doing an outstanding job. Piche: I wouldn't ignore Larry Schei's comment. Perhaps we should bring that to the finance committee also. Williams: Well we said the minimum was 3.25%. The finance committee can increase that if there is money for it. Furlong: I agree with Larry 100%. I'd be happy to recommend a pay raise now and a pay raise later, but we did that once this year and look at how much trouble we got into and how much money it cost us. The budget has been set. Let's make sure the evals are done on a timely fashion so this doesn't happen again. Lang: Brian is doing a fine job as the administrator and part of his success he owes to Sherry. Bousley: I agree. DuPont: Thank you!

**Adjourn:** Moved by Com. Piche supported by Com. Williams to adjourn the meeting at 11:10 A.M.  
Motion approved 4/0.

**Menominee-Delta-Schoolcraft  
COMMUNITY ACTION AGENCY  
GOVERNING BOARD MEETING/POLICY COUNCIL JOINT MEETING  
Thursday, July 7, 2016  
Comfort Inn, Manistique  
12:15 p.m.**

**MINUTES**

The meeting was called to order at 12:15 p.m. and a quorum was noted with the following present:

**MEMBERS PRESENT**

Omer Doran, Schoolcraft  
Susan Kleikamp, Menominee  
Clyde Thoune, Menominee  
Bernie Lang, Menominee  
Dan LaFoilie, Schoolcraft  
Tom Lippens, Delta  
Dave Anthony, Menominee  
Geri Nelson, Delta  
Lee Robbert, Schoolcraft  
Peter Thoune, Menominee  
Shannon Jasmin, Policy Council  
Rebekah, Gilroy, Policy Council  
Myra Croasdell, Delta/PC Liaison  
Amanda Ely, Delta GB/Policy Council  
Craig Reiter, Schoolcraft  
Andrea Raygo, Menominee  
Ken Penokie, Delta  
Karen Wigand, Delta

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Leslie Moulds, Receptionist  
Debby Wiltzius, In-home Services Mgr.  
Don Tyrrell, Schoolcraft Client Services  
Sally Kidd, Senior Services Director  
Peggy Ramsden, FGP Director  
Sarah Carlson, RSVP Coordinator  
Sarah Cantrell, RSVP Director  
Brandi Brewster, Head Start  
Connie Maule, SCP Director  
Joe Dehlin, Weatherization Director  
Myra Heslip, ECP Director  
Kris Thibeault, Finance Director

**MEMBERS ABSENT**

John Stapleton, excused  
Dave Moyle, excused

Ms. Wigand welcomed our ECP Policy Council representatives, Shannon Jasmin and Rebekah Gilroy. (Amanda Ely is also on Policy Council and the Governing Board and Myra Croasdell is the Policy Council liaison to the board. Other staff introductions were: Leslie Moulds, Receptionist, Sarah Carlson, RSVP Coordinator, Don Tyrrell, Schoolcraft Client Services Worker and Brandi Breyer, Head Start.

**ACCEPTANCE OF MAY 12, 2016 GOVERNING BOARD MINUTES**

Members received a draft of the May 12, 2016 Governing Board minutes for their review. **THEY WERE ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

Ms. Wigand called on Treasurer Susan Kleikamp for the report. Ms. Kleikamp reported that the committee met twice and reviewed the April Accounts Payable Schedule and recommends their approval. **CRAIG REITER MOVED TO APPROVE THE CAA APRIL ACCOUNTS PAYABLE**

**SCHEDULE, SUPPORTED BY OMER DORAN; MOTION CARRIED.** The committee also reviewed the audit bids that were received and recommends approval of Anderson, Tackman Co. to continue to provide our audit services. Our Finance Director, Kris Thibeault noted that 4 bids were received and were fairly close in costs and she feels any of the bidders could have done a credible job. Anderson, Tackman Co. was the least expensive and have done very well for us. **PETER THOUNE MOVED TO APPROVE THE BID FROM ANDERSON, TACKMAN CO. FOR AUDIT SERVICES FOR THE NEXT THREE YEARS, SECONDED BY GERI NELSON; MOTION CARRIED.**

### **NOMINATING COMMITTEE REPORT**

Karen Wigand turned the meeting over to Clyde Thoune for the election of officers. Mr. Thoune indicated that Karen Wigand has put her name in for the Office of Chair. He asked three times for nominations from the floor. There being none **CRAIG REITER MOVED THAT A UNANIMOUS BALLOT BE CAST FOR KAREN WIGAND AS CHAIR, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

Myra Croasdell has placed her name in for the Office of Vice-Chair. Clyde Thoune asked three times for nominations from the floor. There being none, **DAVE ANTHONY MOVED THAT A UNANIMOUS BALLOT BE CAST FOR MYRA CROASDELL AS VICE-CHAIR, SECONDED BY GERI NELSON; MOTION CARRIED.**

Susan Kleikamp has placed her name in for the Office of Treasurer. Mr. Thoune asked three times for nominations from the floor. There being none, **PETER THOUNE MOVED THAT A UNANIMOUS BALLOT BE CAST FOR SUSAN KLEIKAMP, SECONDED BY DAVE ANTHONY; MOTION CARRIED.**

Omer Doran has placed his name in for the Office of Secretary. Mr. Thoune asked three times for nominations from the floor. There being none, **CRAIG REITER MOVED THAT A UNANIMOUS BALLOT BE CAST FOR OMER DORAN AS SECRETARY, SECONDED BY DAVE ANTHONY; MOTION CARRIED.**

**KEN PENOKIE MOVED TO ACCEPT THE SLATE OF OFFICERS AS PRESENTED, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

Clyde Thoune noted that the following are the Board Officers for 2016-2017: Chair – Karen Wigand, Vice-Chair – Myra Croasdell, Treasurer – Susan Kleikamp, Secretary – Omer Doran. Julie Moberg congratulated the officers and thanked them for their willingness to serve.

### **PERSONNEL COMMITTEE REPORT**

The Chair called on Myra Croasdell who reported that the Personnel Committee met on June 14 & June 27<sup>th</sup> to review the proposed changes to the Personnel Policies and recommends their approval. Members were mailed a copy of the draft policies as well as a synopsis of the changes. **LEE ROBBERT MOTIONED TO APPROVE THE PERSONNEL POLICY REVISION, SECONDED BY DAVE ANTHONY; MOTION CARRIED.**

The Committee also reviewed the revised Executive Director Succession Plan that more clearly identifies the process if we need to fill the position in an emergency and/or temporarily. **PETER THOUNE MOVED TO APPROVE THE REVISED EXECUTIVE DIRECTOR SUCCESSION PLAN, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

The Committee also reviewed the revised ECP Organizational Chart that was mailed to the board with an explanation for the changes from Myra Heslip. **KEN PENOKIE MOVED TO APPROVE THE REVISED ECP ORGANIZATIONAL CHART, DAVE ANTHONY SUPPORTED THE MOTION; MOTION CARRIED.**

#### **REVIEW AND APPROVAL OF AGENCY COMMUNITY NEEDS ASSESSMENT**

Members were given a copy of the 2016 agency Community Needs Assessment for their review. The information in the assessment is used to help drive program and services that we offer. **KEN PENOKIE MOVED TO APPROVE THE 2016 COMMUNITY NEEDS ASSESSMENT, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

#### **ACCEPTANCE OF MAY & JUNE ECP MONTHLY REPORTS**

Members received copies of the Early Childhood Program monthly reports for their review. **PETER THOUNE MOVED TO ACCEPT THE MAY & JUNE EARLY CHILDHOOD PROGRAM MONTHLY REPORTS, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

#### **ACCEPTANCE OF 5/31/16 & 6/21/16 HEAD START POLICY COUNCIL MINUTES**

Members received copies of the 5/31/16 & 6/21/16 Head Start Policy Council minutes for their review and **THEY WERE ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

#### **APPROVAL TO SUBMIT THE HEAD START CONTINUATION GRANT FOR 11/1/16 – 10/30/17**

Karen Wigand called on ECP Director, Myra Heslip for more information. Members were given copies of the program design, salaries, budget line items and narrative that Myra reviewed with them. **LEE ROBBERT MOVED TO APPROVE THE SUBMISSION OF THE HEAD START CONTINUATION GRANT FOR 11/1/16 – 10/30/17, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

#### **APPROVAL TO SUBMIT THE EARLY HEAD START CONTINUATION GRANT FOR 11/1/16 – 10/30/17**

The Chair called on Myra Heslip who reviewed the program design, salaries, budget line items and narrative that Myra reviewed with the members. **DAN LAFOILLE MOVED TO APPROVE THE SUBMISSION OF THE EARLY HEAD START CONTINUATION GRANT FOR 11/1/16 – 10/30/17, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

Members were also provided a copy of the ECP Self-Assessment from 2015-16 and ***IT WAS ACCEPTED UPON A MOTION FROM KEN PENOKIE, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.***

**ACCEPTANCE OF MONITORING REPORT FROM ACF RE: 4/26 – 4/28/16 CLASSROOM OBSERVATIONS**

Members were mailed a copy of the classroom observation monitoring report from the Administration for Children and Families done 4/26 – 4/28/16. There were no problems with the report and ***IT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.***

**HIPPA AND MEDICARE FRAUD TRAINING INFORMATION**

Members were provided information on HIPPA and Medicare Fraud.

**EXECUTIVE DIRECTOR'S REPORT**

Chair Wigand called on Julie Moberg who noted that Head Start is out for the summer and teachers are on lay-off except for two training weeks during the summer. The following positions are open: 2 teachers, 8 center aides, 2 teacher assistants, 2 Family Service Workers and 1 records clerk.

On June 1, 2016 Head Start hosted an event where they presented their data to community partners and the Board and Policy Council. It was very well done.

Myra has submitted the proposal for the Cost of Living (COLA) increase of 1.8% She has also submitted the duration grant discussed at the May board meeting and is waiting to hear on both.

***CRAIG REITER MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY LEE ROBBERT; MOTION CARRIED.***

**PUBLIC COMMENT**

Myra Heslip thanked the board and Policy Council members for their support during her first year as ECP Director.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

There being no other business ***THE MEETING ADJOURNED AT 12:55 WITH A MOTION FROM CLYDE THOUNE, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.***

**Menominee-Delta-Schoolcraft  
HUMAN RESOURCES AUTHORITY  
GOVERNING BOARD MEETING/POLICY COUNCIL JOINT MEETING  
Thursday, July 7, 2016  
Comfort Inn, Manistique  
12:45 p.m.**

**MINUTES**

The meeting was called to order at 12:55 p.m. and a quorum was noted with the following present:

**MEMBERS PRESENT**

Omer Doran, Schoolcraft  
Susan Kleikamp, Menominee  
Clyde Thoune, Menominee  
Bernie Lang, Menominee  
Dan LaFoille, Schoolcraft  
Tom Lippens, Delta  
Dave Anthony, Menominee  
Geri Nelson, Delta  
Lee Robbert, Schoolcraft  
Peter Thoune, Menominee  
Shannon Jasmin, Policy Council  
Rebekah, Gilroy, Policy Council  
Myra Croasdell, Delta/P.C. Liaison  
Amanda Ely, Delta GB/Policy Council  
Craig Reiter, Schoolcraft  
Andrea Raygo, Menominee  
Ken Penokie, Delta  
Karen Wigand, Delta

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Leslie Moulds, Receptionist  
Debby Wiltzius, In-home Services Mgr.  
Don Tyrrell, Schoolcraft Client Services  
Sally Kidd, Senior Services Director  
Peggy Ramsden, FGP Director  
Sarah Carlson, RSVP Coordinator  
Sarah Cantrell, RSVP Director  
Brandi Brewster, Head Start  
Connie Maule, SCP Director  
Joe Dehlin, Weatherization Director  
Myra Heslip, ECP Director  
Kris Thibeault, Finance Director

**MEMBERS ABSENT**

John Stapleton, excused  
Dave Moyle, excused

Ms. Wigand welcomed our ECP Policy Council representatives, Shannon Jasmin and Rebekah Gilroy. Amanda Ely is also on Policy Council and the Governing Board and Myra Croasdell is the Policy Council liaison to the board. Other staff introductions were: Leslie Moulds, Receptionist, Sarah Carlson, RSVP Coordinator, Don Tyrrell, Schoolcraft Client Services Worker and Brandi Breyer, Head Start.

**ACCEPTANCE OF MAY 12, 2016 GOVERNING BOARD MINUTES**

Members received a draft of the May 12, 2016 Governing Board minutes for their review. **THEY WERE ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY PETER THOUNE; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

Ms. Wigand called on Treasurer Susan Kleikamp for the report. Ms. Kleikamp reported that the committee met twice and reviewed the April Accounts Payable Schedule and recommends their approval. **CRAIG REITER MOVED TO APPROVE THE CAA APRIL ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY CLYDE THOUNE; MOTION CARRIED.** The committee also

reviewed the audit bids that were received and recommends approval of Anderson, Tackman Co. to continue to provide our audit services. Our Finance Director, Kris Thibeault noted that 4 bids were received and were fairly close in costs and she feels any of the bidders could have done a credible job. Anderson, Tackman Co. was the least expensive and have done very well for us. **KEN PENOKIE MOVED TO APPROVE THE BID FROM ANDERSON, TACKMAN CO. FOR AUDIT SERVICES FOR THE NEXT THREE YEARS, SECONDED BY PETER THOUNE; MOTION CARRIED.**

#### **NOMINATING COMMITTEE REPORT**

Karen Wigand turned the meeting over to Clyde Thoune for the election of officers. Mr. Thoune reviewed the proposed slate of officers as: Karen Wigand – Chair, Myra Croasdell – Vice Chair, Susan Kleikamp – Treasurer, Omer Doran – Secretary. **KEN PENOKIE MOVED TO APPROVE THE SLATE OF OFFICERS, CLOSE THE NOMINATIONS AND APPROVE THE OFFICERS BY UNANIMOUS CONSENT, SECONDED BY GERI NELSON; MOTION CARRIED.**

Clyde Thoune noted that the following are the Board Officers for 2016-2017: Chair – Karen Wigand, Vice-Chair – Myra Croasdell, Treasurer – Susan Kleikamp, Secretary – Omer Doran. Karen Wigand congratulated the officers and thanked them for their willingness to serve.

#### **PERSONNEL COMMITTEE REPORT**

The Chair called on Myra Croasdell who reported that the Personnel Committee met on June 14 & June 27<sup>th</sup> to review the proposed changes to the Personnel Policies and recommends their approval. Members were mailed a copy of the draft policies as well as a synopsis of the changes. **DAN LAFOILLE MOTIONED TO APPROVE THE PERSONNEL POLICY REVISION, SECONDED BY GERI NELSON; MOTION CARRIED.**

The Committee also reviewed the revised Executive Director Succession Plan that more clearly identifies the process if we need to fill the position in an emergency and/or temporarily. **PETER THOUNE MOVED TO APPROVE THE REVISED EXECUTIVE DIRECTOR SUCCESSION PLAN, SECONDED BY CLYDE THOUNE; MOTION CARRIED.**

#### **REVIEW AND APPROVAL OF AGENCY COMMUNITY NEEDS ASSESSMENT**

Members were given a copy of the 2016 agency Community Needs Assessment for their review. The information in the assessment is used to help drive program and services that we offer. **DAN LAFOILLE MOVED TO APPROVE THE 2016 COMMUNITY NEEDS ASSESSMENT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

#### **ACCEPTANCE OF PROGRAM MONTHLY REPORTS**

Members received copies of the FGP & SCP April monthly reports, the May/June RSVP report and the Weatherization Report dated 6/24/16 for their review. **LEE ROBERT MOVED TO ACCEPT THE PROGRAM MONTHLY REPORTS, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**ACCEPTANCE OF ADVISORY COMMITTEE MINUTES**

Members received copies of the following Advisory Committee minutes for their review:

- 5/5/16 (School) & 6/26/16 (Delta) FGP
- 4/29/16 (Menominee) & 6/26/16 (Delta) SCP Advisory Committee minutes
- 5/11/16 (Delta) RSVP Advisory Committee minutes

There were no questions and ***THEY WERE ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY OMER DORAN; MOTION CARRIED.***

**APPROVAL TO SUBMIT THE HEAD START CONTINUATION GRANT FOR 11/1/16 – 10/30/17**

Karen Wigand called on ECP Director, Myra Heslip for more information. Members were given copies of the program design, salaries and budget line items that Myra reviewed with them. ***LEE ROBERT MOVED TO APPROVE THE SUBMISSION OF THE HEAD START CONTINUATION GRANT FOR 11/1/16 – 10/30/17, SECONDED BY DAN LAFOILLE; MOTION CARRIED.***

**HIPPA AND MEDICARE FRAUD TRAINING INFORMATION**

Members were provided information on HIPPA and Medicare Fraud.

**EXECUTIVE DIRECTOR'S REPORT**

Chair Wigand called on Julie Moberg who reported that the Dept. of Energy Weatherization grant began on July 1<sup>st</sup> and we are working to transition Alger & Marquette Counties into our service area. Interviews for Weatherization Director will be held the week of July 18<sup>th</sup>.

Members were told that our agency was a major sponsor and coordinator of the U.P. Senior Living Conference that was held at the Island Resort Conference Center on May 17<sup>th</sup> with 334 participants.

The Senior Volunteer Program grant applications were submitted by the June 15<sup>th</sup> due date.

We have hired a part-time Volunteer Coordinator for the RSVP Program, Sarah Carlson, who began at the end of June. Jennifer Thayer has been hired as the SCP Supervisor and has been on board since May 16<sup>th</sup>. We have also hired a new receptionist, Leslie Moulds who is doing a great job.

Julie informed the members that she and Cathy participated in our first Organizational Standards review by the Bureau of Community Action. The main citing was the need to complete the Community Needs Assessment that has since been completed. We felt we did well our first time out but have not received a formal report yet.

We are receiving new federal grant money this summer for a Summer Fuel Program. The Bureau of Community Action is awarding us \$304,400 that needs to be spent by August 31, 2016. Key staff will be sitting in on a webinar next week to get all the details so that we can get this program up and running on short order.

I have hired our new Housing Resource Specialist, Julie Hardy, who will begin work on July 21, 2016.

**GERI NELSON MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY KLEIKAMP; MOTION CARRIED.**

**PUBLIC COMMENT**

Karen Wigand asked how the Adult Day Center is doing and Sally Kidd reported that Jamie Roshak is doing a very good job. Karen indicated she has concerns about the fund raising being done by Bishop Noa Home to support the Center being confused with fund raising we may do. She suggested doing some proactive press to remind folks they can support our program.

**OTHER BUSINESS**

The Executive Director noted that the members were given a copy of the 2014-15 annual report and **IT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

Julie Moberg also thanked the board for all of their support and guidance during her first year with our agency.

**ADJOURNMENT**

There being no other business **THE MEETING ADJOURNED AT 1:15 WITH A MOTION FROM CLYDE THOUNE, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**August 11, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X			Negro, Mari	X		
Hamm, Ray	X			Nelson, John	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.			X

**REPRESENTING ADMINISTRATION:** J. McCarty, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Nelson asked for approval or amend of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** G. McCole, supported by J. Luhtanen to approve agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Nelson asked for a motion to approve the July 28, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** A. Martin supported by M. Hofer to approve the minutes.

**Motion carried unanimously.**

M. Negro present at 4:03 p.m.

**PRESENTATION** - None

**ACTION ITEMS**

• **Finance**

a) Check Disbursement Report-June, 2016

**ACTION:** A motion was made by J. Luhtanen supported by P. Phillips to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-June, 2016

**ACTION:** A motion was made by G. McCole supported by A. Martin to approve the financial statement.

**Motion carried unanimously.**

c) Contracts-July 28, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Tony and Sandy Adams	Respite Care	8/1/16-7/31/17	n/a	\$136/diem, \$2.63/15 min. unit	n/a
This is a new agreement for respite care for one Individual.						
B.	Kelsey Pontbriand	Speech Therapy	8/1/16-7/31/17	\$65/hr	\$68/hr	\$3/hr increase
This is a renewal agreement for speech and language therapy services.						
C.	Newlin AFC	Residential Services	9/1/16-8/31/17	\$276/day	Same	n/a
This is a renewal agreement for specialized residential for (4) individuals.						
D.	The Drug Store	Pharmacy Services	9/1/16-8/31/18	\$300/mo. flat fee for up to 125 Indiv. in the system. \$2/person/mo. for each additional Indiv. over the 125.	Same	n/a
This is a renewal agreement for pharmacy services to blister pack medications. There are no additional delivery charges. Deliveries made to Northpointe offices and/or group homes.						

**ACTION:** A motion was made by A. Martin supported by M. Negro to approve the above contracts for Tony and Sandy Adams, Kelsey Pontbriand, Newlin AFC and The Drug Store.

**Motion carried unanimously.**

- Truck Bid

**ACTION:** A motion was made by M. Negro supported by P. Phillips to accept the bid from Town & Country for a 2011 Ford F250 Pickup in the amount of \$17,915.00. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- **Quarterly Outcomes Report 2<sup>nd</sup> Quarter**

Lisa Dionne reviewed with the Board the Quarterly Outcomes Report -2nd Qtr. Discussion ensued and miscellaneous questions were addressed by L. Dionne and J. McCarty.

**Outcome:** Informational

- **CEO Report**

Reviewed CEO report with Board. Additional information provided: 1) Quarterly Outcomes Report has been incorporated into All Staff Meetings that are held monthly and recognition given to staff on meeting standards 100%. 2) MDHHS FY17 Contract was received and update of major changes will be presented at the next Board Meeting. Contract is due to be signed by 9/2/16.

J. Nelson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- **NorthCare Meeting Minutes 7-13-16**

Report to be placed on file

**PUBLIC COMMENTS** - None

**BOARD COMMENT**

- J. Nelson informed Board of a "Walk For Blake" to be held August 21<sup>st</sup> at 11:00 a.m. at Keyes Lake.

**ADJOURN**

A motion was made by M. Negro, supported by J. Dehn to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:15 p.m.

The next regular Board meeting is scheduled for Thursday, August 25, 2016 in Kingsford, Michigan at 4:00 p.m.

\_\_\_\_\_  
John Nelson, Chairperson

\_\_\_\_\_  
Mari Negro, Secretary

\_\_\_\_\_  
Cindy Adrian, Administrative Assistant

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**August 25, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Luhtanen, Vice-Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet		X		Negro, Mari		X	
Hamm, Ray	X			Nelson, John		X	
Hofer, Millie	X			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Schinderle, Katie		X	
McCole, Gerald	X			Zevitz, Michael Dr.		X	

**REPRESENTING ADMINISTRATION:** J. McCarty, C. Adrian

**ADJOURN**

A motion was made by G. McCole, supported by R. Hamm to adjourn the meeting due to lack of quorum.

**Motion carried unanimously.**

Meeting adjourned at 4:05 p.m.

The next regular Board meeting is scheduled for Thursday, September 8, 2016 in Kingsford, Michigan at 4:00 p.m.

\_\_\_\_\_  
Joan Luhtanen, Vice-Chairperson

\_\_\_\_\_  
Mari Negro, Secretary

\_\_\_\_\_  
Cindy Adrian, Administrative Assistant

# MENOMINEE COUNTY LIBRARY BOARD

Minutes August 16, 2016

Approved: 9/20/16 C. Peterson

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday August 16, 2016.

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Public present: None present.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

K. McNeely moved to approve the minutes from the July 19, 2016 meeting, support by J. Freis. Motion carried.

M. Fagan moved to approve the July Financial Reports, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the August bills, support by K. McNeely. Motion carried.

## Director's Report

- A. **Library:** The Jail Cleaning crew will be in next week to dust and shift books. If we have time they will also move the shelves in the children's section. I have also set up an account with Better World Books. They will take the leftovers from the Book Sale.
- B. **Patrons:** Bill Deloria brought his Furby collection for the display case. We have completed the Lorelee Tessmer memorial collection and will be displaying them in September.
- C. **Bookmobile:** The Fair visit was fun and we had over 100 people that came through, with lots of positive comments. Youth worked on crafts and we have some good ideas for what to do at next year's fair. The automation program is progressing and we are weeding and re-arranging the collection to be ready for the new school year.
- D. **Technology:** We have purchased a card reader adaptor to read multiple "storage" media brought in by patrons.
- E. **Programing:** Stay the Course (extended summer reading program) is folding origami frogs and birds. We are working to have an area near the desk for display and demonstrations. A woman is coming this fall to demonstrate quill baskets. There is also a seed saving program scheduled for September 8<sup>th</sup>. We are using the old card catalog and have received a donation of seeds to begin this program with the 2017 growing season.
- F. **Friends:** The Book sale was well attended and the Friends worked like a well-oiled machine. They are providing refreshments for our seed saving program, and have agreed to purchase the new rug for the children's area.
- G. **Volunteers:** July Hours - Ann Murry was in for 26 hours. Brad Winnicki was in for 2. A new volunteer Evan King has helped us out in the past week.
- H. **Financial:** The bills added to last month's list resulted in a double payment to SLC. That money has been added to our UPRLC restricted account. I would like to use the funds in the UPRLC restricted account to replace our cardboard CD drawers, and for my expenses for the New Director workshop in September. I am recommending that we spend this account down and no longer carry a balance with UPRLC. I also talked with the Treasurer's office and have instruction about moving funds between expense budget lines.

- I. **Additional Issues:** The current list of Library subscriptions and my suggestions for deletions was shared with the board. I attended the last department head meeting which provided information about the county budget and Sheriff Marks did presentation on adult bullying. This handout was included in your packet.

**New Business**

**Agenda amendments:** Procedures were reviewed and it will be the Library Board's practice to either have the additional information to the Director several days ahead of time or ask to have it added to the next meeting agenda. This will allow time for review by the Director prior to the meeting.

**Discussion:** URPLC restricted account review and proposed spending.

K. McKeely moved to approve the expenditure of up to \$2,000.00 of the UPRLC restricted account for purchasing new file boxes for DVD storage, support by J. Fries. Motion carried

The Board would like Director to provide a draft volunteer application/policy for Menominee County Library based on Peter White's example for review at next meeting.

**Public Participation:** No public present.

As there was no further business, J. Freis moved to adjourn the meeting with support by K. McNeely. Motion carried. Meeting adjourned at 12:02.

Submitted by:

Amanda Winnicki, Library Director