

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com

Sherry DuPont – Interim County Administrator  
– Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
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The Menominee County Board of Commissioners  
will meet on Tuesday ~ September 26, 2017 @ 6:00 p.m. CDT  
Menominee County Courthouse ~ Courtroom B  
839 10<sup>th</sup> Ave., Menominee, MI 49858  
906-893-7779

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
September 12, 2017 ~ Public Hearing & County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the proposed FY 2017/18 Menominee County Budget as submitted.
2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the General Appropriations Act ~ 2017/18 Budget Resolution regarding appropriating money, to accompany the Menominee County Budget for FY 2017/18.
3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve sending the letter of support to Mr. Rice in support of the WRISC Phragmites Campaign.
4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to allow the County Clerk's office to change the Marriage License – 3 day waiting period waiver fee from \$10.00/waiver to \$50.00/waiver.
5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve FY 2016/17 Budget Amendment #11 (58-64) as recommended by the Finance Committee.
6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the recommendation from the Airport Committee to hire Panske Trim a Tree in the amount of \$3,500 to cut the tree tops at the end of the runway due to a recent FAA inspection.
7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner per diems and expenses as recently submitted.

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on August 24, 25, 30, 31 and Sept. 7, 2017 in the combined amount of \$195,933.29.
9. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
  - a. Airport Employee, 280 unused vacation hours payout
2. Building and Grounds/Park Items:
  - a. None
3. Miscellaneous Items:
  - a. Airport Open House plans ~ Sept. 8<sup>th</sup>, 2018
4. Finance Items:
  - a. Miscellaneous bills as paid on September 14, 19 & 20, 2017 in the combined amount of \$150,618.43

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by \_\_\_\_\_ to go into closed session, for strategy and negotiations of the AFSCME (E911) collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)).

Motion seconded by \_\_\_\_\_,

Individuals attending closed session \_\_\_\_\_

O. Return to Open Session

P. Adjourn

September 12, 2017

UNAPPROVED

Proceedings of a Public Hearing on the Proposed 2017-2018 County Budget for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, 839 10<sup>th</sup> Avenue, Menominee, Michigan 49858.

Chairman Meintz called the meeting to order at 5:45 PM, followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

**Absent:** None.

Moved by Com. Hafeman, seconded by Com. Piche to approve the agenda. Motion was approved 9-0.

**Presentations:**

- 1) Public Hearing on the Proposed 2017/2018 County Budget.
  - Charlene Peterson – Commented on the lack of help from economic development and that \$20,000 could be better spent elsewhere. She suggested the 3 Way Road Project, Airport or 911.

**Public Comment:** None.

Move by Com. Hafeman, seconded by Com. Nelson to adjourn at 5:49 p.m. Motion was approved 9-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

September 12, 2017

**UNAPPROVED**

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

**Absent:** None.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the minutes from the August 22, 2017 Regular County Board Meeting. Motion was approved 9-0.

**Public Comment:**

- William Merkel – Commented on the MERS Resolution and its impact on him.

**Presentations:**

- Christian Perreault ~ Explorer Solutions. Gave an update on the work being done with the Airport.

**Department Head/Elected Officials Reports:**

- Diane Lesperance, County Treasurer. Diane asked if she could address the board when they discuss the possible resolution opposing Senate Bill 386.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Gromala to appoint Mari Negro of the Democratic Party to the Menominee County Board of Canvassers. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Nelson to appoint Richard Peterson of the Republican Party to the Menominee County Board of Canvassers. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on August 9, 2017 in the combined amount of \$214,017.92. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

## **New Business (discussion only)**

### **Personnel Items:**

- a. MERS Employer Resolution Establishing Uniform Transfer Provision. – The MERS resolution was discussed at previous meetings, with direction to gain more information on the impact on the county if we approve this resolution. We received the information from MERS and the impact of one employee. If the resolution was approved it would initially decrease the Unfunded Liability in Division 16 (which is the division that the Prosecuting Attorney, William Merkel is in) by \$22,956. Division 10, which is the division William Merkel would be transferred into would see an increase in Unfunded Liability by \$17,136. Discussion ensued on the other consequences of passing this resolution. One of those would be that if the resolution was approved then any employee that was currently in a Defined Benefit plan whom may change their position to an Elected Official in Division 10 they would be allowed to stay in the Defined Benefits plan and not go to the Defined Contribution plan. Com. Nelson commented that these figures are all just guesses. He also commented that MERS does not recommend for the County to increase their Unfunded Liability, which this would do in the long term. The consensus of the board is to not move this resolution forward for approval because of the long term impact on the County.

### **Building and Grounds/Parks Items:**

- a. 9<sup>th</sup> Street Building update on move and naming the building. – The 9<sup>th</sup> Street building is almost complete. The three offices have been moved over there. There is currently a sign outside of the building identifying the building. Does the county want to come up with a name for the building and place a sign? Discussion ensued regard there not being a need to name the building. The old sign from the previous owners needs to be taken down and Veterans Services Officer Mike Dellisse is pursuing a sign for the building showing the Veterans Service Office location.

### **Miscellaneous Items:**

- a. WRISC Phragmites Campaign – Letter of Support. – The County received a letter from the WRISC in reference to the Phragmites Campaign. They would like the County Board to send a letter of support of the Phragmites effort in Menominee County. Com. Lang commented that they have spent \$200,000 just in Menominee County fighting this problem. Discussion ensued on whether sending this letter of support would be committing the County financially to this project. The consensus of the board is that a letter of support would be appropriate as long as there is no commitment required.
- b. Genesee County Resolution ~ Great Lakes Restoration Initiative. – We received a letter from Genesee County in reference to opposing a reduction or elimination of federal funding for the Great Lakes Restoration Initiative. Com. Hafeman commented that she likes the resolution but she would like to see more of an emphasis on the U.P. and Menominee County in the resolution. Com. Nelson suggested that Com. Hafeman write a resolution with those changes and then bring it back to the board for approval.

Com. Nelson was excused from the meeting at 7:24 p.m. (He was not feeling well)

- c. Future of the Airport. – Com. Schei gave the board an update on the future of the Airport. He just finished the first day of a three day conference on county airports. The County will not be able to change the name of the airport from Twin County Airport. This is per the FAA. If the County is going to pursue the grants for the airport the board will need to pass a resolution. Com. Meintz commented that he still would like to send a letter to the State of Michigan stating the County can no longer fund the airport. Com. Piche asked if there are still problems with the Title Search. Com. Schei stated that the search is complete and we are just waiting on the letter from the Prosecutor’s Office on the Legal Opinion. Com. Schei will have more information next week for the Airport Commission meeting and then he will be able to present that information at the next Regular Board Meeting.

**Finance Items:**

- a. Resolution 2017-19 ~ Opposition of Senate Bill 386 of 2017. – County Treasurer Diane Lesperance is asking the board to approve this resolution. The proposed bill would undermine the process of the delinquent tax foreclosures. The Michigan Association of County Treasurers is in opposition of the bill also. Diane is asking that this resolution be made an action item tonight. The only change would be removing the open lines of the resolution and beginning the resolution with the first “Whereas”.

Moved by Com. Gromala, seconded by Com. Hafeman to make the approval of Resolution 2017-19 ~ Opposition of Senate Bill 386 of 2017 an action item at this meeting. This motion was approved by a roll call vote 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve Resolution 2017-19 ~ Opposition of Senate Bill 386 of 2017. Motion was approved by a roll call vote 8-0.

- b. Marriage License – waiver fee for 3 day waiting period – increase of fee. – County Clerk Marc Kleiman explained that currently the County Clerk can waive the 3 day waiting period for marriage licenses and a fee is required to do so. Currently the fee is \$10 and has been that amount for many years. Other counties in the State of Michigan charge much higher fees for this. Some counties charge as much as \$100. When the waiver is granted, it requires a deputy clerk to stop what they are doing and spend the time to expedite the marriage license. This is one of the reasons for the request to increase the fee. The fee for the waiver has to be set by the County Board. After discussion the consensus of the board is to move this item forward for approval at the next meeting raising the fee to \$50.
- c. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous bills as paid on August 24, 25, 30, 31 and September 7, 2017 in the combined amount of \$195,933.29. Com. Hafeman asked questions about the fee for the MAC conference of \$425 and a cost of over \$1,400 to stay at the Grand Hotel on Mackinac Island. Com. Schei commented that he will be paying the County back for his wife’s portion of the stay. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

**Public Comment:**

- Charlene Peterson – Commented that the letter of support for the WRISC is due tomorrow.
- Diane Lesperance – Commented on the model train show that was held at the airport.
- William Merkel – Commented that he is disappointed in the board for not moving the MERS resolution forward and its impact on him.

**Commissioner Comment:**

- Com. Hafeman – Commented that we finally have a nice day with the weather.
- Com. Gromala – Commented on how wonderful the model train event was.
- Com Schei – Commented on the success of the model train show at the airport.
- Com. Phelps – Commented on the model train show and the work the City of Menominee did painting the strips in the airport parking long. They only charged the county for the paint.
- Com. Meintz – Commented on the MERS resolution and William Merkel.

Moved by Com. Hafeman, seconded by Com. Piche to adjourn at 8:17 p.m. Motion was approved 8-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>FY 2017/18 Menominee County Budget</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>On September 12, 2017 the Menominee County Board of Commissioners had a Public Hearing for the FY 2017/18 Proposed Budget. Hearing from only one member of the public, no changes were made to the proposed budget.</p>	
<b>RECOMMENDED MOTION:</b>	
<p>To approve the proposed FY 2017/18 Menominee County Budget as submitted.</p>	

Submitted by: Sherry DuPont

09/22/2017  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>General Appropriations Act ~ 2017/18 Budget Resolution</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The General Appropriations Act is part of the County Budget. As in the past, the County Board is to approve the act separately from the Budget.</p>	
<b>RECOMMENDED MOTION:</b>	
<p>To approve the General Appropriations Act ~ 2017/18 Budget Resolution regarding appropriating money, to accompany the Menominee County Budget for FY 2017/18.</p>	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**COUNTY OF MENOMINEE  
GENERAL APPROPRIATIONS ACT - 2017/2018**

A resolution appropriating monies and adopting the 2017/2018 Menominee County Budget including: The General Fund, Special Revenue, Debt Service and Internal Service Fund Budgets. It is intended that this resolution comply with requirements of Public Act 621 of 1978.

It being the finding and opinion of the Menominee County Board of Commissioners:

The Menominee County Board of Commissioners has had under consideration the taxes for the local units of government and the needs of various County Departments.

The Menominee County Board of Commissioners after considerable deliberation has recommended adoption of the budgets and reports attached and made a part of this appropriations act.

In recognition of the above listed findings and opinion:

The Menominee County Board of Commissioners hereby resolves to adopt the attached 2017/2018 Budget, levy tax rates of the General Fund 7.0612 mills, Senior Citizens .6000 mills, and Road Patrol 1.7950 mills, and appropriate monies from the various County revenues to authorize expenditures in accordance with the various fund expenditures.

The Board further resolves that an appropriation is not a mandate to spend, but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2017/2018 fiscal year. All Non-General Fund Department Fund Balances at year-end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. If a department contends that part of the department's unexpended balance is either obligated or otherwise restricted, it will be incumbent upon that department to demonstrate the obligation or restriction to the satisfaction of the Menominee County Board of Commissioners.

The Board further resolves that all County Elected Officials and Department Heads shall abide by all County Board policies, rules and procedures, as adopted and amended by the Board and that these budgeted funds are appropriated contingent upon compliance with these polices, rules and procedures.

Be it further resolved, that the approved Position Allocation List contained in the Budget shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position List. Further, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners may, from time to time, change the approved Position Allocation List and/or impose a hiring freeze. The County's Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

Be it further resolved, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered, and hereby declared to be vacated positions and shall not be refilled, except by specific Board authorization. Further, the existence of a hiring freeze that may be imposed by the Board of Commissioners shall be, and is hereby declared to be a contingency on the expenditure of the budgeted funds, as well as on the approved Position Allocation List.

Be it further resolved, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. The Department Head shall immediately notify the Administrator in the event outside funding is not received or the County is notified that it will not be received, and said positions shall be considered not funded and removed from the approved Position Allocation List.

Running a County is similar to running a business. In order to insure that the taxpayer's money is wisely spent and that accountability of allotted funds in each department is used for the purpose they were originally allocated the Board further resolves that there will be no line item transfers in any department budget without approval of the Menominee County Board.

Running this County as a business may require the Board to investigate transferring services or duties to private sources. Should it be deemed to provide substantial savings to the County the Board reserves the right to do so and remove funds and terminate employees from any department effected by such transferring of services or duties.

Should duties now held in one department be deemed by this Board to be better suited within another department this Board will reserve the right to transfer any funds and employees from the Position Allocation List between departments effected.

The County Administrator shall provide, monthly, a report of actual vs. budgeted revenues and expenditures together with trial balances for all funds held in the name of Menominee County.

The County Administrator shall provide a quarterly projection of year-end revenues and expenditures for the County's General, Park, Road Patrol and Law Library Funds and others as directed by the Menominee County Board of Commissioners.

Any County Department, agency, board, commission or unit whatsoever and any organization public or private which accepts a county appropriation shall do so subject to inspection and/or audit by the Menominee County Board or its designee. The Board, or its designees, shall have access for the purpose of audit and examination, to any and all books, documents, papers and records of the recipient organization.

The Board further resolves that the budget may be amended as conditions indicate upon the recommendation of the Menominee County Board of Commissioners provided the budget remains in a balanced state, and further authorizes the County Treasurer to make certain budget transfers as required to maintain positive balances in all Funds. Such transfers shall be subject to subsequent approval of the Board of Commissioners.

I, Marc Kleiman, Clerk of the County of Menominee, State of Michigan, do hereby certify that the above stated Appropriations Act was taken under consideration at the Regular Meeting of the Menominee County Board of Commissioners, and the following action was taken. It was moved by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_, and carried by the following vote that the resolution be passed.

AYES:

NAYS:

ABSENT:

Sworn to me on the \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Marc Kleiman, Clerk  
COUNTY OF MENOMINEE

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>WRISC Phragmites Campaign ~ Letter of Support</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>I received a letter from WRISC in reference to the Phragmites Campaign. They would like the County Board to send a letter of support of the Phragmites effort in Menominee County. Attached is a letter of support (example).</p>	
<b>RECOMMENDED MOTION:</b>	
<p>To approve sending the letter of support to Mr. Rice in support of the WRISC Phragmites Campaign.</p>	

Submitted by: Sherry DuPont

09/22/2017  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

*"Menominee -- Where the best of Michigan Begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com*

*Sherry DuPont -- Interim County Administrator  
-- Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

September 12, 2017

WRISC & Dickinson Conservation District  
c/o William Rice, Chairman  
420 North Hooper Street  
Kingsford, MI 49802

TO WHOM IT MAY CONCERN:

RE: Letter of Support for "WRISC Phragmites Campaign"

As a WRISC Partner, Menominee County has experienced and greatly benefited from the Phragmites management program. The initiative to do the mapping and the education as well as the control methods implemented have been an effective mitigation program.

The campaign to assist in the battle against Phragmites along shorelines and in local wetland areas should be continued. As this is an ongoing situation that needs monitoring and proactive management, Menominee County is in full support of the continuing efforts to sustain our shorelines and wetland habitats by controlling the spread of Phragmites.

Menominee County also recognizes this campaign takes local stewardship to maintain the ongoing vigilance needed. WRISC's efforts are truly appreciated.

Sincerely,

Charlie Meintz, Chairman  
Menominee County Board of Commissioners

*Steven Gromala*

*Charlie Meintz -- Chairperson*

*William Cech -- Vice Chairperson*

*Larry Phelps*

*John Nelson*

*Jan Hafeman*

*Gerald Piche*

*Bernie Lang*

*Larry Schei*

August 28, 2017

Sherry DuPont  
Interim Administrator, Menominee County  
839 10<sup>th</sup> Ave  
Menominee, MI 49858

Dear Sherry;

The Wild Rivers Invasive Species Coalition (WRISC), and its fiscal agent Dickinson Conservation District, are seeking letters of support for the full proposal of its project entitled: "WRISC Phragmites Campaign: Dickinson and Menominee Counties," which is being submitted to the 2017 Michigan Invasive Species Grant Program. The primary focus of our project is to encourage local stewardship toward non-native Phragmites management, building on successful work done by the Upper Peninsula Resource Conservation and Development Council (UP RC&D) with recent state and federal grants, and facilitated by the regional UP Phragmites Coalition it created. WRISC has been an active member of this Coalition and has long enjoyed a long working partnership in the invasive species battle with its founder, Darcy Rutkowski of the UP RC & D.

Over the past five years, over 2,400 acres of non-native Phragmites have been identified in the U.P., almost 800 acres of it threatening the special Lake Michigan shoreline ecosystem and interior wetlands in Menominee County. UPRC&D sought regional grants to support mapping and to provide funding for identifying landowners, securing permissions, and conducting treatments. To date, including 2017, over 2,000 unique acres of non-native Phragmites in the U.P. will have received one or multiple herbicide treatments. Specifically, Darcy Rutkowski reports that \$228,500 in federal grant funds, awarded through UP R C & D, have been spent to do herbicide and mowing treatment in Menominee County, including all the county, township and city parks being sprayed multiple times and with treatment scheduled again this year. In addition, those grants have paid the equivalent of 2 full time employees working on educating landowners, seeking and securing their permission, bidding out the work and securing contractors, securing permits, etc. There has been a tremendous public and private Phragmites effort in Menominee County over the past five years!

It has become clear that non-native Phragmites management is not a "one and done deal"—it will require a long term, adaptive approach. For the long-term success of this management effort, the UP Phragmites Coalition realizes that local stewardship and on-going education is key and realizes that sustainability depends on local initiatives. The "WRISC Phragmites Campaign" is being mirrored by two other Cooperative Invasive Species Management Areas (CISMAs) in the UP, and proposes a landowner cost-share program as the primary tool to foster landowner buy-in. We believe this project will provide impetus for managing non-native Phragmites infestations in neighboring counties of the WRISC service area and northeast Wisconsin. It will also provide staffing to continue mapping new Phragmites infestations, Early Detection Rapid Response (EDRR) for MI Watch Species and WRISC Priority Species. The proposed two-year project would begin approximately April 2018.

For your use, the 50-word grant summary is: "WRISC will work with landowners/managers in Menominee and Dickinson Counties to sustain previous successful non-native phragmites management and outreach by the UP Phragmites Coalition, using a cost share program to increase local stewardship. WRISC will map new infestations and provide rapid response for MI Watch List and WRISC EDRR species." The proposed budget includes \$147,200 grant funds, matched with \$17,800, provided almost entirely from wages in a concurrently running We Energies Mitigation Enhancement Fund Grant entitled "Strike Team II." The proposal targets a minimum of 100 landowners seeking Phragmites retreatment/ management assistance on at least 120 total acres through a cost share program.

As a WRISC partner, agency, or local unit of government, there are several types of support that would be critical to the success of this project:

· Indicating your general support for protecting important shoreline/wetland habitat and protecting property values and ecosystem services by developing sustainable long-term management strategies for non-native Phragmites and subsequent invasive species.

· Providing a venue for distribution of invasive species and Phragmites Management educational info/brochures to area landowners (e.g. brochures in your office, items in your newsletter or social media outlet, a hall for a public outreach event.)

· Assistance with identification of property owners and their contact info.

· Providing input as a member of the UP Phragmites Coalition or project steering committee.

· Assisting with gaining permissions, permits, or access related to lands under your control.

· Acting as a local phone/email contact for landowners seeking to participate in the cost-share program.

· Assisting with identification and mapping of new infestations of Phragmites or priority invasive species.

· Any other cash or in-kind (equipment, postage, office or field supplies, staff) contributions that will facilitate the long-term management of non-native Phragmites and restoration of shoreline/wetland ecosystems. Please assign a dollar amount.

We greatly appreciate your support and willingness write a letter indicating it. The letter may be addressed to William Rice at the address below and needs to be received by September 13.

William Rice, Chair  
Wild Rivers Invasive Species Coalition/  
Dickinson Conservation District  
420 N Hooper St  
Kingsford, MI 49802  
Email: [wildriverscwma@gmail.com](mailto:wildriverscwma@gmail.com)

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Marriage License – waiver of 3 day waiting period fee – increase in fee?</b>
<b>DEPARTMENT:</b>	<b>County Clerk</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Currently the County Clerk’s office charges \$10 for a waiver of the three day waiting period for a marriage license. Marc would like to increase this fee, per approval of the County Board.</p>	
<b>RECOMMENDED MOTION:</b>	
<p>To allow the County Clerk’s office to change the Marriage License – 3 day waiting period waiver fee from \$10.00/waiver to \$50.00/waiver.</p>	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**MARRIAGE LICENSE (EXCERPT)**  
**Act 128 of 1887**

**551.103a Marriage license; time of delivery; solemnization of marriage required.**

Sec. 3a. A marriage license shall not be delivered within a period of 3 days including the date of application. However, the county clerk of each county, for good and sufficient cause shown, may deliver the license immediately following the application. If the county clerk delivers the license immediately following the application, the person applying for the license shall pay a fee to be determined by the county board of commissioners, which the county clerk shall deposit into the general fund of the county. A marriage license issued is void unless a marriage is solemnized under the license within 33 days after the application.

**History:** Add. 1925, Act 107, Eff. Aug. 27, 1925;—CL 1929, 12708;—Am. 1947, Act 112, Eff. Oct. 11, 1947;—CL 1948, 551.103a;—Am. 1955, Act 227, Eff. Oct. 14, 1955;—Am. 1975, Act 104, Imd. Eff. June 6, 1975;—Am. 1989, Act 270, Imd. Eff. Dec. 26, 1989;—Am. 2006, Act 578, Imd. Eff. Jan. 3, 2007.

**Revised Statutes of 1846 (EXCERPT)**  
**Chapter 83. Of marriage and the solemnization thereof.**

**551.7 Persons authorized to solemnize marriage; records; return of licenses and certificates; disposition of fees charged by mayor or county clerk.**

Sec. 7. (1) Marriages may be solemnized by any of the following:

- (a) A judge of the district court, anywhere in this state.
  - (b) A district court magistrate, anywhere in this state.
  - (c) A municipal judge, in the city in which the judge is serving or in a township over which a municipal court has jurisdiction under section 9928 of the revised judicature act of 1961, 1961 PA 236, MCL 600.9928.
  - (d) A judge of probate, anywhere in this state.
  - (e) A judge of a federal court.
  - (f) A mayor of a city, anywhere in a county in which that city is located.
  - (g) A county clerk in the county in which the clerk serves, or in another county with the written authorization of the clerk of the other county.
  - (h) For a county having more than 1,500,000 inhabitants, an employee of the county clerk's office designated by the county clerk, in the county in which the clerk serves.
  - (i) A minister of the gospel or cleric or religious practitioner, anywhere in this state, if the minister or cleric or religious practitioner is ordained or authorized to solemnize marriages according to the usages of the denomination.
  - (j) A minister of the gospel or cleric or religious practitioner, anywhere in this state, if the minister or cleric or religious practitioner is not a resident of this state but is authorized to solemnize marriages under the laws of the state in which the minister or cleric or religious practitioner resides.
- (2) A person authorized by this act to solemnize a marriage shall keep proper records and return licenses and certificates as required by section 4 of 1887 PA 128, MCL 551.104.
- (3) If a mayor of a city solemnizes a marriage, the mayor shall charge and collect a fee to be determined by the council of that city, which shall be paid to the city treasurer and deposited in the general fund of the city at the end of the month.
- (4) If the county clerk or, in a county having more than 1,500,000 inhabitants, an employee of the clerk's office designated by the county clerk solemnizes a marriage, the county clerk shall charge and collect a fee to be determined by the commissioners of the county in which the clerk serves. The fee shall be paid to the treasurer for the county in which the clerk serves and deposited in the general fund of that county at the end of the month.

*History:* R.S. 1846, Ch. 83;—CL 1857, 3210;—CL 1871, 4725;—Am. 1873, Act 85, Eff. July 31, 1873;—How. 6215;—CL 1897, 8594;—Am. 1903, Act 139, Eff. Sept. 17, 1903;—Am. 1909, Act 235, Eff. Sept. 1, 1909;—CL 1915, 11368;—CL 1929, 12696;—Am. 1931, Act 28, Imd. Eff. Apr. 21, 1931;—Am. 1937, Act 42, Eff. Oct. 29, 1937;—CL 1948, 551.7;—Am. 1972, Act 211, Eff. July 1, 1972;—Am. 1975, Act 175, Imd. Eff. July 20, 1975;—Am. 1979, Act 24, Imd. Eff. June 6, 1979;—Am. 1983, Act 64, Imd. Eff. May 26, 1983;—Am. 2006, Act 419, Imd. Eff. Sept. 29, 2006;—Am. 2006, Act 613, Imd. Eff. Jan. 3, 2007;—Am. 2008, Act 47, Imd. Eff. Mar. 27, 2008;—Am. 2012, Act 265, Imd. Eff. July 3, 2012;—Am. 2014, Act 278, Imd. Eff. July 2, 2014.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>2016/17 Budget ~ Budget Amendment #11 (58-64)</b>
<b>DEPARTMENT:</b>	<b>Finance Committee</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
At the Finance Committee meeting on 9/21, the committee agreed with the amendments as proposed and recommended Budget Amendment #11 to the County Board to approve.	
<b>RECOMMENDED MOTION:</b>	
To approve FY 2016/17 Budget Amendment #11 (58-64) as recommended by the Finance Committee.	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# BUDGET AMENDMENT #11 - 2016/17 FY

58	8/8/2017	Library Donation Received	\$	400.00	271-000-544.00
			\$	400.00	271-790-727.03
59	9/11/2017	Bought Bookmobile - Funds from Library Designated Bookmobile Fund Balance	\$	26,426.80	271-790-970.01
			\$	(26,426.80)	271-000-393.01
60	9/19/2017	Transferring funds from GF DC Retirement into the 218 (IT) Fund to cover revenue not shared with the City of Menominee (JE will be done moving the funds)	\$	25,000.00	218-000-699.00
			\$	(25,000.00)	101-103-718.00
61	9/19/2017	On Non Lapsing Carry Over from 2015/16 BY (JE will be done moving from Designated to regular Fund Balance)	\$	5,292.32	101-331-755.01
62	9/19/2017	Unexpected Refund Received for Senior Citizen Stabilization Appropriation	\$	11,585.44	285-000-573.00
63	9/19/2017	PA123 Capital Outlay - GIS Mapping Recurring Fees for 2 Yrs - From Fund Balance	\$	7,200.00	517-252-970.00
64	9/18/2017	Change in Budgeting for P/T FOC Employee	\$	(12,871.50)	101-141-705.00
			\$	(798.03)	101-141-715.00
			\$	(186.64)	101-141-715.01
			\$	(14,080.00)	215-141-997.01
			\$	12,871.50	215-141-705.00
			\$	798.03	215-141-715.00
			\$	186.64	215-141-715.01
			\$	4,350.00	215-000-541.00

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Tree Top cutting at the Airport</b>
<b>DEPARTMENT:</b>	<b>Airport Committee</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Airport Committee recommended to the County Board to have Panske Trim a Tree do the tree cutting at the end of the runway. If this is not done within a two week period, the Airport will be in jeopardy of losing their license.</p>	
<b>RECOMMENDED MOTION:</b>	
<p>To approve the recommendation from the Airport Committee to hire Panske Trim a Tree in the amount of \$3,500 to cut the tree tops at the end of the runway due to a recent FAA inspection.</p>	

Submitted by: Sherry DuPont

09/22/2017  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

DATE:

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Date: 09/20/2017

Estimate Statement

**Panske**  
**Trim-A-Tree**  
Service  
Phone (715) 735-9720

Estimate Total
\$3,500.00

Business Address:  
N5795 HWY. 180  
Marinette, WI 54143

Account Number
863-8408 183

**RECEIVED**  
SEP 21 2017  
BY: \_\_\_\_\_

Twin County Airport  
2801 22nd St  
Menominee MI 49858

To accept this estimate return top portion, or call above number.

Item Number	Description	Amount
1	Topping of trees.	3500.00

Total: \$3,500.00

WI Tax: \$0.00

Estimate Total:	\$3,500.00
-----------------	------------

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**RECEIVED**  
AUG 28 2017  
BY: *[Signature]*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

\*Meals  
Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	.53X <del>.57</del> /mile	Total Cost	Account Number
8/8/17	County Ct. Hse	16		8.48	101-101-860.05
8/26/17	County Ct. Hse	16		8.48	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	32	
Total Mileage Fee					16.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*[Signature]*  
\_\_\_\_\_  
Signed

8/28/17  
\_\_\_\_\_  
Date

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: \$ .535/mile - effective 01 January 2017

\*Meals: Breakfast - \$ 9.00  
Lunch - \$11.00  
Dinner \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conference will NOT be reimbursed

**Name: Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
8/3/17	Finance- Annex	34		18.19	101-101-860.10
8/7/17	Finance-Annex	34		18.19	101-101-860.10
8/8/17	Co. Bd.-Annex	34		18.19	101-101-860.10
8/14/17	CB Finance-Menominee	76		40.66	101-101-860.10
8/16/17	Bd of Health- Harris Twp	26		13.91	101-101-860.10
8/22/17	Co Bd- Annex	34		18.19	101-101-860.10
8/24/17	Pinecrest-Pinecrest	14		7.49	101-101-860.10
8/25/17	UPCAP-Escanaba	58		31.03	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		<b>310</b>	<b>Total Mileage</b>	<b>165.85</b>	
<b>Total Mileage Fee</b>					<b>165.85</b>

Expenses shall be submitted to County Administrator's office by the last day of  
The following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

JA  
9/1/17

It is hereby certified that the above account is true and correct and that no part of the  
Same has been paid.

*Jan Hafeman*  
\_\_\_\_\_  
Signed

8.31.17

Date





MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**RECEIVED**  
SEP 1 2017  
BY: \_\_\_\_\_

Mileage: .535 cents/mile ~ effective 01 January 2017

\* Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\* must attach receipt for reimbursement  
\* meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
8/3/17	ANNEX-STEPHENSON	32	17.12		
8/7/17	ANNEX-STEPHENSON	32	17.12		101-101-860.04
8/8/17	COURTHOUSE-AIRPORT	16	8.56		101-101-860.04
8/8/17	LIBRARY-STEPHENSON	32	17.12		101-101-860.04
8/8/17	ANNEX - STEPHENSON	<del>32</del>	<del>17.12</del>		101-101-860.04
8/14/17	COURTHOUSE-FINANCE	16	8.56		101-101-860.04
8/16/17	HARRIS TWP HALL	86.5	46.28		101-101-860.04
8/22/17	ANNEX - STEPHENSON	32	17.12		101-101-860.04
		246.5			101-101-860.04
			Total Mileage	246.5	
				Total Mileage Fee	\$ 131.88

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

8/30/17

Date

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

**RECEIVED**  
SEP 5 2017  
BY: *Jo*

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
<u>2017</u>					
08-08	CO. BD.	46			
08-08	CAA FIN.	118			101-101-860.02
08-22	CO. BD.	46			101-101-860.02
08-29	DHS	88			101-101-860.02
					101-101-860.02
		<del>416</del> X .535 = 222.56			101-101-860.02
		298		159.43	101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		159.43 AD
				Total Mileage Fee	<del>222.56</del>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*

Signed

09-01-17

Date



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
SEP 6 2017  
BY: *JA*

Mileage: .535 cents/mile ~ effective 01 January 2017

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
<del>8/3/17</del>					
8/3/17	STEPHENS Annex	54	"	28.89	101-101-860.11
8/3/17	BESAWBA, MC WH	54	"	28.89	101-101-860.11
8/7/17	STEPHENS, ANNEX	54	"	28.89	101-101-860.11
8/8/17	" "	54	"	28.89	101-101-860.11
8/14/17	MENOMINEE Court House	96	"	51.26	101-101-860.11
8/22/17	Co 2nd, Stephenson	54	"	28.89	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		366		195.81	
		366	Total Mileage	195.81	
				<b>Total Mileage Fee</b>	<b>195.81</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*[Signature]*  
\_\_\_\_\_  
Signed

9/7/17  
\_\_\_\_\_  
Date



## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on August 24, 25, 30, 31 and Sept. 7, 2017 in the combined amount of \$195,933.29.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on August 24, 25, 30, 31 and Sept. 7, 2017 in the combined amount of \$195,933.29.	

Submitted by: Sherry DuPont

09/22/2017  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

## Miscellaneous Bills Account Number List

<u>General Fund Expenditures</u>	<u>Special Revenue Funds</u>
101-101 Board of Commissioners	205 Road Patrol
101-103 Other Legislative	206 Sheriff Work Van
101-131 Circuit/Family Court	208 County Parks
101-132 Family Court	215 Friend of Court
101-136 District Court	216 Airport
101-141 Friend of Court	218 IT - Computer Serv.
101-148 Probate Court	220 Park Improvements
101-150 Jury Commission	243 Remonumentation
101-172 County Administrator	249 Building Code
101-192 Board of Canvassers	256 ROD - Automation Fund
101-211 Legal	263 Pistol Licensing
101-215 County Clerk	264 Local Corrections Officers Training
101-253 County Treasurer	265 Drug Law Enforcement Forfeiture
101-257 Equalization	266 E911
101-261 MSU Extension	269 Law Library
101-262 Elections	271 County Library
101-265 Courthouse Grounds	272 CDBG - Wells Fargo Grant
101-267 Prosecuting Attorney	274 CDBG - County
101-268 Register of Deeds	277 LEPC
101-275 Drain Commissioner	280 Inmate Canteen fund
101-301 Sheriff Department	281 K-9
101-331 Marine Law	282 Justice Training
101-332 Snowmobile Law	285 Senior Citizens
101-334 Off-Road Recreational Vehicle	286 Medical Marijuana Grant
101-335 ATV Education	289 SOM Salvage Vehicle Title Inspections
101-401 Planning Commission	292 Child Care
101-402 Brownfield Authority	294 Veterans' Trust
101-426 Emergency Management	292 Special Child Care Funds
101-526 Waste Management	401 3-Way Road
101-601 Health & Welfare	516 DTRF-Delinquent Tax Revolving Fund
101-648 Medical Examiner	517 DTRF-PA 123 Foreclosure
101-681 Vets Burial & Relief	
101-682 Veterans Affairs	
101-728 Economic Development	
101-997 Appropriations	
101-999 Operating Transfers	

**APPROVED**

AUG 28 2017 AB

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: ADVANCE AUTO PARTS				
2825-361832	Z Trak - Oil Change	101-265-981.00	7.96	7.96
TOTAL VENDOR ADVANCE AUTO PARTS				7.96
VENDOR NAME: APCO INTERNATIONAL				
454097	911 Online Training (Monica)	266-326-881.00	419.00	419.00
TOTAL VENDOR APCO INTERNATIONAL				419.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677680518	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
1677684974	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				221.58
VENDOR NAME: AT&T MOBILITY				
287252150867X0808201	906-792-0211 & 906-792-5968	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080410246	Airport - Parts Cleaner	216-585-981.00	139.98	139.98
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				139.98
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1617169681	Building & Ground Supplies	101-265-755.00	5.11	5.11
E18002	Building Maintenance Supplies	101-265-930.01	14.98	14.98
TOTAL VENDOR BLUETARP FINANCIAL, INC.				20.09
VENDOR NAME: CELLCOM				
878146	Medical Examiner Cellular Services	101-648-850.00	57.74	57.74
879301	Cellular Services	292-663-850.00	39.99	119.97
		292-664-850.00	39.99	
		292-665-850.00	39.99	
874641	Airport Cellular Services	216-585-850.00	54.50	54.50
TOTAL VENDOR CELLCOM				232.21
VENDOR NAME: CENEX FLEETCARD				
142265	Gasoline Sales	292-665-860.00	43.97	47.43
		101-426-860.00	3.46	
TOTAL VENDOR CENEX FLEETCARD				47.43
VENDOR NAME: CLOVERLAND PAPER CO				
114936	Courthouse Janitorial Supplies	101-265-755.01	106.34	106.34
114997	Courthouse Janitorial Supplies	101-265-755.01	202.93	202.93
114998	Annex Janitorial Supplies	101-265-755.01	86.74	86.74
114996	Courthouse Janitorial Supplies	101-265-755.01	9.42	9.42
TOTAL VENDOR CLOVERLAND PAPER CO				405.43
VENDOR NAME: COHL STOKER & TOSKEY P C				
47889	Legal Services	101-211-807.00	268.77	268.77
TOTAL VENDOR COHL STOKER & TOSKEY P C				268.77
VENDOR NAME: COOPER OFFICE EQUIPMENT				
147608	Contract Number #1406-01	101-172-931.01	272.18	272.18
TOTAL VENDOR COOPER OFFICE EQUIPMENT				272.18
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
28879	Shredding Documents (8/10/17)	101-265-801.00	75.05	75.05
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				75.05

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

08/24/2017 11:43 AM  
 User: jessicaw  
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/24/2017 - 08/24/2017  
 UNJOURNALIZED  
 OPEN

**APPROVED** 2/6

AUG 28 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: CRAFTMASTER HARDWARE					
1385580	Emergency Jail Exit Supplies	101-265-970.01	830.53		830.53
TOTAL VENDOR CRAFTMASTER HARDWARE					830.53
VENDOR NAME: DAVIS WANIC LAND SURVEYORS PC					
8/14/17	MEN REMON 8/7-10	243-245-801.07	4,136.40		4,136.40
TOTAL VENDOR DAVIS WANIC LAND SURVEYORS PC					4,136.40
VENDOR NAME: DELLISSE, MIKE					
Reimbursement	Mileage	101-682-860.00	75.65		75.65
TOTAL VENDOR DELLISSE, MIKE					75.65
VENDOR NAME: DELTA/SCHOOLCRAFT INTERMEDIATE					
1,162	Copy Paper (x200 Cases)	101-265-980.02	4,470.00		4,470.00
TOTAL VENDOR DELTA/SCHOOLCRAFT INTERMEDIATE					4,470.00
VENDOR NAME: DOBIAS, MARK					
2017-092-MI	Court Appointed Legal (Janquart)	101-148-807.00	83.32		83.32
TOTAL VENDOR DOBIAS, MARK					83.32
VENDOR NAME: DTE ENERGY					
910020910998	Annex	101-261-920.04	38.33		38.33
TOTAL VENDOR DTE ENERGY					38.33
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
1406	Advertising	266-325-755.00	122.96		149.87
		208-751-901.00	15.21		
		101-101-901.00	11.70		
4114	Advertising (Public Auction)	517-252-900.00	20.13		20.13
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					170.00
VENDOR NAME: ELEGEERT, JACKIE					
Reimbursement	Camping Refund	208-751-964.00	119.00		119.00
TOTAL VENDOR ELEGEERT, JACKIE					119.00
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
77X00044	Shakey & Kleinke	208-751-801.00	80.00		80.00
78128075	Annex - Trash Removal	101-261-930.04	58.93		58.93
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					138.93
VENDOR NAME: HENSLEY, RN, JOEL					
August 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
August 2017	Medical Examiner	101-648-709.00	1,080.00		4,120.00
		101-648-835.00	3,040.00		
TOTAL VENDOR HENSLEY, RN, JOEL					5,485.00
VENDOR NAME: HEYNSSENS-SELINS					
291030	Carpet & Installation (New Bldg)	101-103-998.11	5,476.00		5,476.00
TOTAL VENDOR HEYNSSENS-SELINS					5,476.00
VENDOR NAME: IMAGEWORKS					
10975	911 Uniforms	266-325-745.00	385.00		385.00
TOTAL VENDOR IMAGEWORKS					385.00
VENDOR NAME: JENNINGS, PATRICK L.					
2017-072-MI	Court Appointed Legal (J. Kositzke)	101-148-807.00	115.00		115.00
2017-058-MI	Court Appointed Legal (C. Martin)	101-148-807.00	70.00		70.00
2017-059-MI	Court Appointed Legal (W. Meshigaud)	101-148-807.00	115.00		115.00
2017-080-MI	Court Appointed Legal (C. Nyman)	101-148-807.00	155.00		155.00
2017-076-MI	Court Appointed Legal (R. Lesperance)	101-148-807.00	55.00		55.00
TOTAL VENDOR JENNINGS, PATRICK L.					510.00
VENDOR NAME: L.A. BUSSE, INC.					
ZB73294	Jail Dishwasher Valve	101-265-934.00	100.92		100.92

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: L.A. BUSSE, INC.					
TOTAL VENDOR L.A. BUSSE, INC.					100.92
VENDOR NAME: LARSON, MICHELLE					
Reimbursement	Duby Park & Can Zone Supplies	292-668-801.00	226.93		226.93
July 2017	Can Zone	292-668-801.00	67.50		87.83
		292-668-801.00	20.33		
July 2017	Duby Park	292-668-801.00	270.00		298.89
		292-668-801.00	28.89		
TOTAL VENDOR LARSON, MICHELLE					613.65
VENDOR NAME: LESPERANCE, DIANE					
Reimbursement	Mileage, Conference Fee, Meals, Bridge Tolls	101-253-860.00	369.37		369.37
TOTAL VENDOR LESPERANCE, DIANE					369.37
VENDOR NAME: MANPOWER					
31754207	Week Ending 8/13/17 (D. Averill)	101-172-704.00	630.00		630.00
31727759	Week Ending 8/6/17 (D. Averill)	101-172-704.00	606.38		606.38
TOTAL VENDOR MANPOWER					1,236.38
VENDOR NAME: MARQUETTE COUNTY TREASURER					
1511	Dog Licenses (x6)	101-253-727.00	201.00		201.00
TOTAL VENDOR MARQUETTE COUNTY TREASURER					201.00
VENDOR NAME: MAXIMUS, INC.					
004	July - September 2016 (PA)	101-267-801.00	700.00		700.00
001	October - December 2016	101-267-801.00	700.00		700.00
002	January - March 2016	101-267-801.00	700.00		700.00
003	April - June 2016	101-267-801.00	700.00		700.00
001	October - December 2015	101-267-801.00	700.00		700.00
TOTAL VENDOR MAXIMUS, INC.					3,500.00
VENDOR NAME: MENARDS - MARINETTE					
39662	New Building Supplies	101-103-998.11	33.38		33.38
39785	New Building Supplies	101-103-998.11	184.06		184.06
40152	Building & Ground Supplies	101-265-755.00	44.42		44.42
40364	New Building Supplies	101-103-998.11	173.66		173.66
TOTAL VENDOR MENARDS - MARINETTE					435.52
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
108	Advertising	101-101-901.00	20.25		152.55
		266-325-755.00	72.00		
		208-751-901.00	27.00		
		266-325-755.00	33.30		
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					152.55
VENDOR NAME: METCOM					
R-13986	3 Pt Cash Receipts - District Court	101-136-727.00	291.55		291.55
TOTAL VENDOR METCOM					291.55
VENDOR NAME: MGT OF AMERICA, INC.					
30281	Airport/911 for DMG Study	216-585-755.02	250.00		750.00
		266-325-727.01	500.00		
TOTAL VENDOR MGT OF AMERICA, INC.					750.00
VENDOR NAME: MICHAEL & MARCIA BARRETTE					
Refund	Camping Reimbursement	208-751-964.00	75.00		75.00
TOTAL VENDOR MICHAEL & MARCIA BARRETTE					75.00
VENDOR NAME: MICHIGAN ASSO. OF COUNTIES					

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
<b>VENDOR NAME: MICHIGAN ASSO. OF COUNTIES</b>					
Registration	MAC/MCMCFC (Larry Schei)	101-101-859.00	425.00		425.00
<b>TOTAL VENDOR MICHIGAN ASSO. OF COUNTIES</b>					<b>425.00</b>
<b>VENDOR NAME: MIKE'S AUTO</b>					
8/9/17	2007 Chevy - Vehicle Maintenance (Parks)	208-751-981.00	394.49		394.49
<b>TOTAL VENDOR MIKE'S AUTO</b>					<b>394.49</b>
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>					
0129485-001	Probate - Office Supplies	101-148-727.00	7.47		7.47
0129539-001	Probate - Office Supplies	101-148-727.00	29.88		29.88
0129799-001	Family/Probate Office Supplies	101-132-727.00	26.79		53.58
		101-148-727.00	26.79		
<b>TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I</b>					<b>90.93</b>
<b>VENDOR NAME: NIEMI, DANIEL</b>					
6347	Holdover and Transport of Juvenile	101-132-801.01	12.50		42.50
		101-132-801.00	30.00		
<b>TOTAL VENDOR NIEMI, DANIEL</b>					<b>42.50</b>
<b>VENDOR NAME: NORTHERN STAR PATHOLOGY, PC</b>					
8/6/17	Use of morgue & supplies for exam - Laura Blazer	101-648-836.00	650.00		650.00
<b>TOTAL VENDOR NORTHERN STAR PATHOLOGY, PC</b>					<b>650.00</b>
<b>VENDOR NAME: OFFICE DEPOT, INC.</b>					
950573788001	CDR (Clerk's Office)	101-215-727.00	33.24		33.24
949196996001	District Court - Office Supplies	101-136-727.00	122.36		122.36
950574154001	Admin Office Supplies	101-172-727.01	52.28		52.28
951187163001	Admin Office Supplies	101-172-727.01	56.91		56.91
<b>TOTAL VENDOR OFFICE DEPOT, INC.</b>					<b>264.79</b>
<b>VENDOR NAME: OTIS ELEVATOR COMPANY</b>					
CVE05003917	9/1/17 - 11/30/17	101-265-801.00	680.25		680.25
<b>TOTAL VENDOR OTIS ELEVATOR COMPANY</b>					<b>680.25</b>
<b>VENDOR NAME: PHELPS, LARRY</b>					
Reimbursement	Mileage	101-101-860.03	38.52		38.52
<b>TOTAL VENDOR PHELPS, LARRY</b>					<b>38.52</b>
<b>VENDOR NAME: QUILL CORPORATION</b>					
8914532	911 Office Supplies	266-325-727.00	132.99		132.99
8904153	911 Office Supplies	266-325-727.00	12.58		12.58
<b>TOTAL VENDOR QUILL CORPORATION</b>					<b>145.57</b>
<b>VENDOR NAME: SAULT TRIBE YOUTH FACILITY</b>					
71730	7/13 - 7/20 (Z. Schiller)	292-662-843.05	840.00		840.00
<b>TOTAL VENDOR SAULT TRIBE YOUTH FACILITY</b>					<b>840.00</b>
<b>VENDOR NAME: SEXTON, RICHARD</b>					
Reimbursement	Registration Fee & Deposit	101-426-860.00	386.21		386.21
Reimbursement	Cellular Services	101-426-850.00	65.99		65.99
Reimbursement	USB Headset & Connector	101-426-963.00	41.45		41.45
<b>TOTAL VENDOR SEXTON, RICHARD</b>					<b>493.65</b>
<b>VENDOR NAME: SHERWIN WILLIAMS COMPANY</b>					
3665-9	New Building Supplies	101-103-998.11	172.11		172.11
3830-8	New Building Supplies	101-103-998.11	4.99		4.99
4073-5	New Building Supplies	101-103-998.11	142.96		142.96
<b>TOTAL VENDOR SHERWIN WILLIAMS COMPANY</b>					<b>320.06</b>
<b>VENDOR NAME: SQUIRES-STEPNIAK, REBECCA</b>					
Reimbursement	Mileage - July 2017	292-665-860.00	44.94		44.94
<b>TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA</b>					<b>44.94</b>

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: STATE OF MICHIGAN					
6345	Chargeback for May - June 2017	292-662-843.01	9,033.41		9,033.41
TOTAL VENDOR STATE OF MICHIGAN					9,033.41
VENDOR NAME: STEPHENSON MARKETING COOPERATI					
462643	Park Supplies & Gasoline	208-751-755.01	5.49		67.99
		208-751-742.00	62.50		
TOTAL VENDOR STEPHENSON MARKETING COOPERATI					67.99
VENDOR NAME: STUDER, VINCENT					
Reimbursement	Uniform Allowance	205-315-745.00	670.83		670.83
TOTAL VENDOR STUDER, VINCENT					670.83
VENDOR NAME: THE JANITOR'S CLOSET					
42575	Janitorial Supplies	101-265-755.01	58.99		58.99
TOTAL VENDOR THE JANITOR'S CLOSET					58.99
VENDOR NAME: TWIN CITY ELECTRIC, INC.					
80918	Complete New Wiring & Add Sub Panel	101-103-998.11	694.56		694.56
80917	Cabling Project	101-103-998.11	22,309.14		22,309.14
TOTAL VENDOR TWIN CITY ELECTRIC, INC.					23,003.70
VENDOR NAME: U.E.S. COMPUTERS, INC.					
77042	Toner (911)	266-325-728.00	65.99		65.99
77391	Symantec Endpoint Protection Antivirus	218-656-857.00	3.50		3.50
77376	Toners (x2) for Joann	101-215-727.00	151.98		151.98
77347	Replacement Battery Kit for Liebert	218-656-857.01	434.00		434.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.					655.47
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
337407050	Bizhub 423	101-172-942.00	255.54		255.54
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					255.54
VENDOR NAME: VERIZON WIRELESS					
9790188220	Cellular Services	101-265-850.01	301.13		1,306.94
		101-301-850.00	650.80		
		101-426-850.00	2.53		
		101-682-850.00	32.45		
		205-315-850.00	319.59		
		266-325-850.00	0.44		
TOTAL VENDOR VERIZON WIRELESS					1,306.94
VENDOR NAME: WHITE, JESSICA					
Reimbursement	Mailing	101-215-729.00	28.75		28.75
TOTAL VENDOR WHITE, JESSICA					28.75
VENDOR NAME: WISCONSIN BUILDING SUPPLY					
2068615	Windows for 9th Street Building	101-103-998.11	4,649.41		4,649.41
TOTAL VENDOR WISCONSIN BUILDING SUPPLY					4,649.41
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402047856-00011	1004 9th Street	101-265-920.03	44.71		54.14
		101-265-920.04	9.43		
0402047856-00010	1000 9th Street	101-265-920.03	38.33		47.76
		101-265-920.04	9.43		
0402047856-00005	Kleinke Park	208-751-920.01	124.71		124.71
0402047856-00008	Kleinke Park	208-751-920.01	873.75		873.75
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					1,100.36
VENDOR NAME: ZEVITZ, DR. MICHAEL E.					

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 08/24/2017 - 08/24/2017  
UNJOURNALIZED  
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ZEVITZ, DR. MICHAEL E. August 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				79,109.89

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CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/24/2017 - 08/24/2017  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 54634	Mastercard 7/15 - 8/10/17 (Courthouse/911/Libra)jessicaw	08/13/2017	08/24/2017	3,475.39	3,475.39	Open
	271-790-982.00 Amazon			121.44		
	101-253-860.00 Mac Treasurer			175.00		
	266-325-881.00 Fred Pryor Career Track			128.00		
	266-325-881.00 City of Appleton Parking			5.00		
	266-325-881.00 Jimmy Johns			8.89		
	271-790-982.00 Amazon			17.29		
	266-325-881.00 City of Appleton Parking			5.00		
	266-325-881.00 Jimmy Johns			10.31		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	266-325-755.00 Vista Print			77.37		
	101-268-729.00 USPS			6.65		
	271-790-982.00 Amazon			27.99		
	266-325-755.00 Vista Print			182.31		
	101-268-729.00 USPS			6.65		
	101-267-806.00 Pack N Ship			41.74		
	101-268-729.00 USPS			6.65		
	101-103-998.11 Amazon			89.49		
	101-265-850.02 Amazon			9.99		
	101-101-859.00 Grand Hotel (PO# 03723)			1,436.68 *		
	101-253-860.00 Boyne Highlands			437.34		
	101-268-729.00 USPS			6.65		
	208-751-880.00 Amazon (PO#3721)			262.00		
	208-751-880.00 Amazon (PO# 3721)			393.00		
	101-268-729.00 USPS			6.65		

# of Invoices: 1 # Due: 1 Totals: 3,475.39  
 # of Credit Memos: 0 # Due: 0 Totals: 0.00  
 Net of Invoices and Credit Memos: 3,475.39

--- TOTALS BY FUND ---

101 - GENERAL FUND  
 208 - COUNTY PARKS  
 266 - EMERGENCY 911  
 271 - COUNTY LIBRARY

**APPROVED**

AUG 28 2017

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

2,236.79  
 655.00  
 416.88  
 166.72

2,236.79  
 655.00  
 416.88  
 166.72

--- TOTALS BY DEPT/ACTIVITY ---

101 - BOARD OF COMMISSIONERS  
 103 - OTHER LEGISLATIVE  
 253 - COUNTY TREASURER/DTRF  
 265 - BUILDINGS AND GROUNDS  
 267 - PROSECUTING ATTORNEY  
 268 - REGISTER OF DEEDS  
 325 - EMERGENCY 911  
 751 - COUNTY PARKS  
 790 - COUNTY LIBRARY

1,436.68  
 89.49  
 612.34  
 9.99  
 41.74  
 46.55  
 416.88  
 655.00  
 166.72

1,436.68  
 89.49  
 612.34  
 9.99  
 41.74  
 46.55  
 416.88  
 655.00  
 166.72

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CENEX FLEETCARD				
142235	Gasoline Sales	249-371-742.00	125.66	125.66
TOTAL VENDOR CENEX FLEETCARD				125.66
GRAND TOTAL:				125.66

**COPY**

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/30/2017 - 08/30/2017  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 54696	Mastercard Road Patrol/Sheriff Department	08/13/2017 jessicaw	08/30/2017	3,578.38	3,578.38	Open
	101-301-742.00	Superior Touchless		9.00		
	101-301-755.00	American Locker		170.00		
	101-301-755.00	Galls		169.41		
	101-301-770.00	Bob Barker		279.82		
	101-301-770.01	Hannahville Health		68.60		
	101-301-860.01	Taco Bell		13.48		
	101-301-881.00	Pay Pal		275.00		
	101-301-881.00	Pay Pal		150.00		
	101-331-755.01	CMC Rescue		164.80		
	205-315-755.00	Amazon		111.42		
	205-315-934.03	Amazon (PO# 3728)		1,023.57		
	280-362-755.00	Belson Co		209.96		
	280-362-755.00	Belson Co.		332.69		
	280-362-755.00	Belson Co.		404.13		
	280-362-755.00	Galls		102.00		
	280-362-755.00	Galls		94.50		
# of Invoices: 1	# Due: 1	Totals:		3,578.38	3,578.38	
# of Credit Memos: 0	# Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				3,578.38	3,578.38	
--- TOTALS BY FUND ---						
	101 - GENERAL FUND			1,300.11	1,300.11	
	205 - ROAD PATROL			1,134.99	1,134.99	
	280 - INMATE/CANTEEN FUND			1,143.28	1,143.28	
--- TOTALS BY DEPT/ACTIVITY ---						
	301 - SHERIFF DEPARTMENT			1,135.31	1,135.31	
	315 - ROAD PATROL			1,134.99	1,134.99	
	331 - MARINE LAW			164.80	164.80	
	362 - CANTEEN FUND EXPENDITURE			1,143.28	1,143.28	

**APPROVED**

**AUG 30 2017**

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN



INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/30/2017 - 08/30/2017  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 08177

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 54695	Sam's Club MC/SYNCB Inmate Supplies 101-301-770.00	08/02/2017 jessicaw	08/30/2017	643.85	643.85	Open
	PRISONERS BOARD			643.85		
# of Invoices:	1 # Due: 1	Totals:		643.85	643.85	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				643.85	643.85	
— TOTALS BY FUND —						
	101 - GENERAL FUND			643.85	643.85	
— TOTALS BY DEPT/ACTIVITY —						
	301 - SHERIFF DEPARTMENT			643.85	643.85	

**APPROVED**

AUG 30 2017



CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ADVANCE AUTO PARTS				
2825-360622	Road Patrol Supplies	205-315-934.02	50.35	50.35
TOTAL VENDOR ADVANCE AUTO PARTS				50.35
VENDOR NAME: AIRGAS NORTH CENTRAL				
9066739512	Oxygen	205-315-755.00	8.92	8.92
TOTAL VENDOR AIRGAS NORTH CENTRAL				8.92
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677689515	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
1677693978	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				221.58
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	224.79	224.79
TOTAL VENDOR ASHBY, DAVID				224.79
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863444108	August 19 - September 18, 2017	101-103-850.00	794.84	794.84
906863202308	August 19 - September 18, 2017	101-103-850.00	705.55	705.55
906863470508	August 19 - September 18, 2017	101-103-850.00	235.87	235.87
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,736.26
VENDOR NAME: BADGER MAILING & SHIPPING				
98595	Postage Machine (Contract # 1193-01)	101-253-729.01	736.25	736.25
TOTAL VENDOR BADGER MAILING & SHIPPING				736.25
VENDOR NAME: BAYSHORE VETERINARY CLINIC				
209140	K9 Care	101-301-881.01	54.18	54.18
209600	K9 Care	101-301-881.01	47.04	47.04
TOTAL VENDOR BAYSHORE VETERINARY CLINIC				101.22
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22696	Vehicle Maintenance - 2016 Ford	205-315-934.02	27.95	27.95
22711	Vehicle Maintenance - 2016 Ford	205-315-934.02	320.91	320.91
22761	Vehicle Maintenance - Repairs to 5512	205-315-934.02	1,218.94	1,218.94
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,567.80
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E21070	Road Patrol Supplies	205-315-755.00	229.50	229.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				229.50
VENDOR NAME: BODY WORKS PLUS				
M268884	Deductable for 55-006	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS				250.00
VENDOR NAME: BP				
51061323	Road Patrol - Gasoline Sales	205-315-742.00	503.76	503.76
TOTAL VENDOR BP				503.76
VENDOR NAME: BRUNELLE, JENNIFER				
August 2017	Crisis Intervention	292-668-801.00	615.00	615.00
Reimbursement	Mileage	292-663-860.00	51.36	51.36
TOTAL VENDOR BRUNELLE, JENNIFER				666.36
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - August 2017	101-101-860.05	16.96	16.96
TOTAL VENDOR CECH, WILLIAM				16.96
VENDOR NAME: CEDAR RIVER PLAZA				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: CEDAR RIVER PLAZA					
MCS 7-17	Road & ORV Gasoline Sales	205-315-742.00	27.60		32.20
		101-334-755.00	4.60		
TOTAL VENDOR CEDAR RIVER PLAZA					32.20
VENDOR NAME: CITY OF STEPHENSON					
709	Annex - Water/Electric/Sewer	101-261-920.01	19.10		279.87
		101-261-920.02	32.55		
		101-261-920.03	228.22		
TOTAL VENDOR CITY OF STEPHENSON					279.87
VENDOR NAME: CLOVERLAND PAPER CO					
114882	Inmate Supplies	101-301-770.00	286.59		286.59
114995	Inmate Supplies	101-301-770.00	61.18		61.18
TOTAL VENDOR CLOVERLAND PAPER CO					347.77
VENDOR NAME: COOPER OFFICE EQUIPMENT					
147607	Contract # 1408-01	101-172-931.01	224.21		224.21
TOTAL VENDOR COOPER OFFICE EQUIPMENT					224.21
VENDOR NAME: CVS PHARMACY					
250854972350885137	Inmate Medication	101-301-770.01	38.78		38.78
250854972224897150	Inmate Medication	101-301-770.01	13.77		13.77
250854972119051131	Inmate Medication	101-301-770.01	118.25		118.25
TOTAL VENDOR CVS PHARMACY					170.80
VENDOR NAME: DJUPSTROM, NATE					
Reimbursement	Supplies for Garden	292-668-801.00	43.08		43.08
TOTAL VENDOR DJUPSTROM, NATE					43.08
VENDOR NAME: EMERGENCY PHYS ASSOC OF WI					
190099237	Inmate Medical Care	101-301-770.01	757.00		757.00
TOTAL VENDOR EMERGENCY PHYS ASSOC OF WI					757.00
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT					
02908	FOC - Office Supplies	101-141-727.00	219.94		219.94
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT					219.94
VENDOR NAME: GENESIS LAMP CORPORATION					
65085	Airport Supplies	216-585-981.01	212.08		212.08
TOTAL VENDOR GENESIS LAMP CORPORATION					212.08
VENDOR NAME: GOOD SOURCE					
SIO420541	Inmate Supplies	101-301-770.00	88.96		88.96
SIO420320	Inmate Supplies	101-301-770.00	2,211.27		2,211.27
TOTAL VENDOR GOOD SOURCE					2,300.23
VENDOR NAME: GREEN BAY RADIOLOGY, SC					
418180	Inmate Medical Care	101-301-770.01	941.00		941.00
TOTAL VENDOR GREEN BAY RADIOLOGY, SC					941.00
VENDOR NAME: HI TEC BUILDING SERVICES					
015294	Cleaning Services (August 2017)	101-265-801.00	1,861.20		1,861.20
TOTAL VENDOR HI TEC BUILDING SERVICES					1,861.20
VENDOR NAME: J S ELECTRONICS, INC.					
19849	Jail Radio Maintenance	101-301-934.01	75.49		75.49
TOTAL VENDOR J S ELECTRONICS, INC.					75.49
VENDOR NAME: J.F. AHERN COMPANY					
214204	Agreement #28856 (Central Dispatch)	266-325-934.00	54.95		54.95
TOTAL VENDOR J.F. AHERN COMPANY					54.95

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: JACK'S FRESH MARKET					
45000500187	Inmate Supplies	101-301-770.00	82.08		82.08
TOTAL VENDOR JACK'S FRESH MARKET					82.08
VENDOR NAME: K MART PHARMACY					
703108231703119132	Inmate Medication	101-301-770.01	15.49		15.49
703107281703198215	Inmate Medication	101-301-770.01	46.44		46.44
TOTAL VENDOR K MART PHARMACY					61.93
VENDOR NAME: KLEIMAN, MARC					
Reimbursement	Mileage	263-215-860.00	401.25		491.13
		101-215-860.00	89.88		
Reimbursement	Lunch, Bridge Fare (x2) for MACC Conference	263-215-860.00	34.36		34.36
TOTAL VENDOR KLEIMAN, MARC					525.49
VENDOR NAME: LARRY L.D. KING, DVM					
33404	K9 Care	101-301-881.01	50.50		50.50
TOTAL VENDOR LARRY L.D. KING, DVM					50.50
VENDOR NAME: M.A.C.V.C.					
Registration Fee	2017 Fall Conference (M. Dellisse)	101-682-802.00	55.00		55.00
TOTAL VENDOR M.A.C.V.C.					55.00
VENDOR NAME: MANPOWER					
31775046	Week Ending 8/20/17 (D. Averill)	101-172-704.00	630.00		630.00
31804560	Week Ending 8/27/17 (D. Averill)	101-172-704.00	630.00		630.00
TOTAL VENDOR MANPOWER					1,260.00
VENDOR NAME: MASTERCARD					
Credit Card	Airport Gasoline Sales	216-585-742.00	13.75		13.75
TOTAL VENDOR MASTERCARD					13.75
VENDOR NAME: MENARDS - MARINETTE					
40816	Credit Memo	101-103-998.11	(104.92)		(104.92)
40821	New Building Supplies	101-103-998.11	406.20		406.20
40820	Building Maintenance Supplies	101-265-930.01	6.83		6.83
40943	New Building Supplies	101-103-998.11	69.29		69.29
38386	New Building Supplies	101-103-998.11	304.37		304.37
38387	Building Maintenance Supplies	101-265-930.01	109.96		109.96
40727	New Building Supplies	101-103-998.11	363.99		363.99
39866	Inmate Supplies	101-301-770.00	71.81		71.81
TOTAL VENDOR MENARDS - MARINETTE					1,227.53
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT					
WV301	Work Van Services	101-265-980.02	11.25		11.25
WV304	Work Van Services	517-252-801.00	96.75		96.75
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT					108.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					
10389330	Work Van Supplies	206-301-742.00	52.37		52.37
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					52.37
VENDOR NAME: MILESKEI, TYLER					
Reimbursement	Uniform Allowance	205-315-745.00	152.49		152.49
Reimbursement	Uniform Allowance	205-315-745.00	40.29		40.29
TOTAL VENDOR MILESKEI, TYLER					192.78
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0129817-001	Office Supplies - Sheriff Dept	101-301-727.00	14.35		14.35
0129818-001	Office Supplies - Sheriff Dept	101-301-727.00	15.48		15.48
0130063-001	Probate/Family Court	101-132-727.00	22.87		45.75
		101-148-727.00	22.88		

APPROVED

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0129645-001	Office Supplies (Circuit Court/Clerks Office)	101-215-727.00	48.37	66.21
		101-131-727.00	17.84	
0130071-001	Neon Labels (Treasurer's Office)	517-252-727.00	17.57	17.57
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				159.36
VENDOR NAME: MCORE MEDICAL CORP				
99593780	Inmate Medical Supplies	101-301-770.01	128.20	128.20
TOTAL VENDOR MOORE MEDICAL CORP				128.20
VENDOR NAME: MCTOR COMPANY, THE				
6130503	Brake Repairs (2007 Chevy Silverado)	101-265-981.00	909.19	909.19
TOTAL VENDOR MOTOR COMPANY, THE				909.19
VENDOR NAME: NESTEGG MARINE				
109644	Marine Maintenance	101-331-755.00	63.16	63.16
TOTAL VENDOR NESTEGG MARINE				63.16
VENDOR NAME: NUTT, MICHAEL				
August 2017	Crisis Intervention	292-668-801.00	45.00	45.00
Reimbursement	Mileage	292-664-860.00	144.61	144.61
TOTAL VENDOR NUTT, MICHAEL				189.61
VENDOR NAME: OFFICE DEPOT, INC.				
956518113001	Admin - Office Supplies	101-172-727.00	16.55	16.55
956511166001	Admin - Office Supplies	101-172-727.00	66.82	66.82
TOTAL VENDOR OFFICE DEPOT, INC.				83.37
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317202001	Inmate Supplies	101-301-770.00	63.88	63.88
40068317216006	Inmate Supplies	101-301-770.00	70.47	70.47
TOTAL VENDOR PAN-O-GOLD BAKING CO.				134.35
VENDOR NAME: PHDM				
43770	Temp Food Permit (Marine)	101-331-755.01	25.00	25.00
43777	Annual Campground Inspection (Kleinke)	208-751-755.08	179.00	179.00
TOTAL VENDOR PHDM				204.00
VENDOR NAME: PHYSIO-CONTROL INC.				
117066091	AED Patches	101-301-755.00	246.46	246.46
TOTAL VENDOR PHYSIO-CONTROL INC.				246.46
VENDOR NAME: PISANI GRAPHIX				
8126	Aluminum Signs (Parks)	208-751-984.00	500.00	500.00
TOTAL VENDOR PISANI GRAPHIX				500.00
VENDOR NAME: POUPORE COLLISION & TOWING				
712	Vehicle Maintenance - 5513	205-315-934.02	1,018.94	1,018.94
TOTAL VENDOR POUPORE COLLISION & TOWING				1,018.94
VENDOR NAME: PRINTERSPLUS!				
15218	Window Envelopes x2000 (Treasurer's Office)	101-253-727.00	210.00	210.00
TOTAL VENDOR PRINTERSPLUS!				210.00
VENDOR NAME: QUILL CORPORATION				
9180591	911 Office Supplies	266-325-727.00	130.24	130.24
TOTAL VENDOR QUILL CORPORATION				130.24
VENDOR NAME: REINHART FOODSERVICE				
237033	Inmate Supplies	101-301-770.00	541.73	541.73
246515	Inmate Supplies	101-301-770.00	1,238.06	1,238.06
251770	Inmate Supplies	101-301-770.00	1,532.42	1,532.42
TOTAL VENDOR REINHART FOODSERVICE				3,312.21
VENDOR NAME: SHORT, MARY KAY				

AUG 31 2017

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SHORT, MARY KAY				
Reimbursement	Mileage - August 2017	101-131-860.00	74.90	74.90
TOTAL VENDOR SHORT, MARY KAY				74.90
VENDOR NAME: STANDARD INSURANCE COMPANY				
September 2017	Life Insurance Premium	101-101-713.00	21.24	219.48
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-428-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	28.32	
		266-325-713.00	11.80	
		266-326-713.00	2.36	
TOTAL VENDOR STANDARD INSURANCE COMPANY				219.48
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Road Patrol - Gasoline Sales	205-315-742.00	2,183.15	2,183.15
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,183.15
VENDOR NAME: STERICYCLE, INC.				
4007304785	Inmate Medical Supplies	101-301-770.01	81.25	81.25
TOTAL VENDOR STERICYCLE, INC.				81.25
VENDOR NAME: TIME WARNER CABLE				
710008401082617	9/2/17 - 10/1/17	101-103-850.00	531.36	531.36
TOTAL VENDOR TIME WARNER CABLE				531.36
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80922	Emergency Generator (Payment #1)	101-103-998.05	21,350.00	21,350.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				21,350.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77303	911 Office Supplies (Toner)	266-325-727.00	233.97	233.97
TOTAL VENDOR U.E.S. COMPUTERS, INC.				233.97
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage and Meals (July 2017)	101-131-860.00	622.98	622.98
TOTAL VENDOR VALENTI, SUSAN F.				622.98
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	42.48	42.48
0403823200-00006	Hanger Gate Center	216-585-920.03	28.52	28.52
0402047856-00004	Courthouse	101-265-920.04	486.81	486.81
0402055840-00001	Jail	101-265-920.03	4,596.99	4,596.99

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 08/31/2017 - 08/31/2017  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
2196289591-00000	Electrical Service	208-751-920.01	53.28	MENOMINEE COUNTY MICHIGAN	190.50
		208-751-920.01	37.25		
		208-751-920.01	55.82		
		208-751-920.01	16.29		
		208-751-920.01	27.86		
2195257438-00000	Twin County Airport	216-585-920.03	50.23		400.25
		216-585-920.00	9.76		
		216-585-920.03	317.85		
		216-585-920.00	12.65		
		216-585-920.00	9.76		
0403823200-00005	Gate Center	216-585-920.03	28.30		28.30
0402191663-00001	Health Care Center	101-265-920.03	284.12		295.01
		101-265-920.04	10.89		
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					6,068.86
GRAND TOTAL:					56,118.04

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 8 2017	AMOUNT
<b>VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI</b>					
383101	Bass Lakes Camp Sites	208-751-920.01	131.12		131.12
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	570.21	CHIEF FISCAL OFFICER	570.21
383301	Shakey Lakes Park/Cattle	208-751-920.01	382.05	MENOMINEE COUNTY MICHIGAN	382.05
383200	N8380 Co Park Rd 20.5	208-751-920.01	834.81		834.81
383001	Shakey Lakes Park/Horse	208-751-920.01	47.77		47.77
380300	Shower Building	208-751-920.01	108.63		108.63
379700	Storage Shed	208-751-920.01	148.91		148.91
370500	Shakey Lakes Office/Shop	208-751-920.01	110.45		110.45
369802	W8449 Co Rd G12 Campsites	208-751-920.01	349.71		349.71
367200	Northwest Campsites	208-751-920.01	829.30		829.30
367100	N8390 Beach House	208-751-920.01	73.06		73.06
1614900	Bath House	208-751-920.01	82.76		82.76
<b>TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI</b>					<b>3,668.78</b>
<b>VENDOR NAME: BARDOWSKI, JAMES</b>					
9/6/17	Transport of Juvenile	101-132-801.01	34.50		76.50
		101-132-801.00	42.00		
<b>TOTAL VENDOR BARDOWSKI, JAMES</b>					<b>76.50</b>
<b>VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.</b>					
22785	2017 Ford Explorer - Vehicle Maintenance	205-315-934.02	37.15		37.15
<b>TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.</b>					<b>37.15</b>
<b>VENDOR NAME: BLUETARP FINANCIAL, INC.</b>					
E21023	Marine Supplies	101-331-755.01	74.95		74.95
E21056	Marine Supplies	101-331-755.01	29.98		29.98
<b>TOTAL VENDOR BLUETARP FINANCIAL, INC.</b>					<b>104.93</b>
<b>VENDOR NAME: BRUNELLE, JENNIFER</b>					
Reimbursement	Pizza for Juvenile in Holdover	101-132-801.01	19.39		19.39
<b>TOTAL VENDOR BRUNELLE, JENNIFER</b>					<b>19.39</b>
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>					
115127	Courthouse & Jail Supplies	101-265-755.01	135.39		357.26
		101-301-770.00	221.87		
115123	Credit Memo - Courthouse Supplies	101-265-755.01	(62.54)		(62.54)
115126	Janitorial Supplies - Courthouse	101-265-755.01	60.85		60.85
<b>TOTAL VENDOR CLOVERLAND PAPER CO</b>					<b>355.57</b>
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>					
148028	Contract # 2146-01	101-172-931.01	291.10		291.10
<b>TOTAL VENDOR COOPER OFFICE EQUIPMENT</b>					<b>291.10</b>
<b>VENDOR NAME: CVS PHARMACY INC.</b>					
6005 4320 4404 9416	Inmate Medication	101-301-770.01	11.94		11.94
<b>TOTAL VENDOR CVS PHARMACY INC.</b>					<b>11.94</b>
<b>VENDOR NAME: DEKETO, LLC</b>					
DK 9-17	August 2017 Documents (x444)	256-277-857.00	888.00		888.00
<b>TOTAL VENDOR DEKETO, LLC</b>					<b>888.00</b>
<b>VENDOR NAME: DELLISSE, MIKE</b>					
Reimbursement	Mileage	101-682-860.00	129.47		129.47
<b>TOTAL VENDOR DELLISSE, MIKE</b>					<b>129.47</b>
<b>VENDOR NAME: DOUGOVITO, GREG</b>					
8/30/17	Holdover	101-132-801.01	11.25		38.25
		101-132-801.00	27.00		
8/31/17	Holdover	101-132-801.01	31.25		106.25
		101-132-801.00	75.00		

SEP 8 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DOUGOVITO, GREG				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
TOTAL VENDOR DOUGOVITO, GREG				144.50
VENDOR NAME: DRAZE, THOMAS	Reimbursement	Uniform Allowance	205-315-745.00 205.50	205.50
TOTAL VENDOR DRAZE, THOMAS				205.50
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC	1406	Advertising	266-325-755.00 167.28 101-101-901.00 8.61	175.89
Advertising	Public Hearing on Proposed 2017/18 Budget		101-101-901.00 12.11	12.11
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				188.00
VENDOR NAME: GREAT LAKES FOODS	522746	Marine Supplies	101-331-755.01 614.68	614.68
TOTAL VENDOR GREAT LAKES FOODS				614.68
VENDOR NAME: HAFEMAN, JAN	Reimbursement	Mileage - August 2017	101-101-860.10 165.85	165.85
TOTAL VENDOR HAFEMAN, JAN				165.85
VENDOR NAME: HENSLEY, RN, JOEL	September 2017	Inmate Nursing Services	101-301-770.01 1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: HOTFLAME GAS COMPANY	U0026089	Kleinke Park Bath House	208-751-744.00 414.41	414.41
TOTAL VENDOR HOTFLAME GAS COMPANY				414.41
VENDOR NAME: J S ELECTRONICS, INC.	19867	Tower Lease September 2017	266-326-842.00 505.00	505.00
	19868	Voice Paging (Sheriff Dept)	101-301-755.00 96.00	96.00
	19845	Pager Battery (Marine)	101-331-755.00 80.95	80.95
TOTAL VENDOR J S ELECTRONICS, INC.				681.95
VENDOR NAME: JARED WINGERS	Reimbursement	Marine Supplies - Brats for Breakfast	101-331-755.01 15.83	15.83
TOTAL VENDOR JARED WINGERS				15.83
VENDOR NAME: K MART PHARMACY	0703108231703119132	Inmate Medication	101-301-770.01 15.49	15.49
	0703108291703124292	Inmate Medication	101-301-770.01 34.83	34.83
TOTAL VENDOR K MART PHARMACY				50.32
VENDOR NAME: LANG, BERNARD	Reimbursement	August 2017 Mileage	101-101-860.02 159.43	159.43
TOTAL VENDOR LANG, BERNARD				159.43
VENDOR NAME: LEXISNEXIS	3091099426	August 2017	269-145-801.00 370.00	370.00
TOTAL VENDOR LEXISNEXIS				370.00
VENDOR NAME: LINDA A. MENACHER	Transcripts	G. Ihander, J. Goodlet, T. Smith	101-136-806.00 281.95	281.95
	Transcripts	Ruvolo, G. Ihander, Valasquez/Karolewicz, Hines	101-267-806.00 75.00	75.00
TOTAL VENDOR LINDA A. MENACHER				356.95
VENDOR NAME: LUFTS ADVERTISER, INC.	8/29/17	911 - Advertising	266-325-755.00 45.00	45.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				45.00
VENDOR NAME: MANPOWER	31825506	Week Ending 9/3/17 (D. Averill)	101-172-704.00 630.00	630.00
	31698132	Week Ending 7/30/17 (D. Averill)	101-172-704.00 614.25	614.25
TOTAL VENDOR MANPOWER				1,244.25

APPROVE

SEP 08 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: MATHIEU MARYE</b>				
Jury Commission	Per Diem & Mileage	101-150-710.00	250.00	254.30
		101-150-860.00	4.30	
<b>TOTAL VENDOR MATHIEU MARYE</b>				<b>254.30</b>
<b>VENDOR NAME: MENARDS - MARINETTE</b>				
41108	New Building Supplies	101-103-998.11	60.38	60.38
41295	New Building Supplies	101-103-998.11	49.92	49.92
41154	Credit Memo - New Bldg Supplies	101-103-998.11	(34.99)	(34.99)
41158	New Building Supplies	101-103-998.11	74.21	74.21
41156	Credit Memo - New Bldg	101-103-998.11	(132.00)	(132.00)
<b>TOTAL VENDOR MENARDS - MARINETTE</b>				<b>17.52</b>
<b>VENDOR NAME: MIKE'S AUTO</b>				
9/5/17	Vehicle Maintenance - 07 Chevy Pickup	208-751-981.00	275.60	275.60
<b>TOTAL VENDOR MIKE'S AUTO</b>				<b>275.60</b>
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>				
0130315-001	Sheriff Dept - Office Equipment	101-301-728.00	464.06	464.06
0130297-001	Clerk's Fax Toner & Drum	101-215-727.00	160.88	160.88
0130195-001	Envelopes (Sheriff Dept)	101-301-727.00	9.19	9.19
0130320-001	Office Supplies (Sheriff Dept)	101-301-770.01	22.38	39.97
		101-301-727.00	17.59	
<b>TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I</b>				<b>674.10</b>
<b>VENDOR NAME: MURPHY, KEITH</b>				
9/6/17	Transport of Juvenile & Reimbursement (Mileage/Meals)	101-132-801.01	17.50	127.79
		101-132-801.00	42.00	
		101-132-801.00	68.29	
<b>TOTAL VENDOR MURPHY, KEITH</b>				<b>127.79</b>
<b>VENDOR NAME: NASER, JEFF</b>				
Per Diem	DHS Board	101-601-837.00	50.00	50.00
<b>TOTAL VENDOR NASER, JEFF</b>				<b>50.00</b>
<b>VENDOR NAME: NELSON, JOHN R.</b>				
Reimbursement	Mileage - August 2017	101-101-860.11	195.81	195.81
<b>TOTAL VENDOR NELSON, JOHN R.</b>				<b>195.81</b>
<b>VENDOR NAME: NIEMI, DANIEL</b>				
8/31/17	Holdover	101-132-801.01	36.25	123.25
		101-132-801.00	87.00	
<b>TOTAL VENDOR NIEMI, DANIEL</b>				<b>123.25</b>
<b>VENDOR NAME: NORWAY SPRINGS, INC.</b>				
803677	Airport Water/Cups	216-585-801.00	29.09	29.09
505447	Airport Rental	216-585-801.00	9.49	9.49
<b>TOTAL VENDOR NORWAY SPRINGS, INC.</b>				<b>38.58</b>
<b>VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE</b>				

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY WISCONSIN

APPROVED

SEP 08 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE 150008 Park Supplies				
		208-751-880.00	9.98	
		208-751-755.01	9.87	
		208-751-755.01	33.00	
		208-751-930.02	7.47	
		208-751-930.04	7.50	
		208-751-930.02	100.00	
		208-751-755.02	112.58	
		208-751-755.02	30.46	
		208-751-755.02	4.29	
		208-751-755.02	6.98	
		208-751-755.01	328.92	
		208-751-755.01	(15.00)	
		208-751-930.03	16.97	
		208-751-755.02	11.99	
		208-751-742.00	5.29	
		208-751-755.01	28.71	
		208-751-755.02	9.95	
		208-751-742.00	7.99	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				716.95
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317209002	Inmate Supplies	101-301-770.00	69.53	69.53
40068317223001	Inmate Supplies	101-301-770.00	70.47	70.47
40068317230002	Inmate Supplies	101-301-770.00	32.56	32.56
TOTAL VENDOR PAN-O-GOLD BAKING CO.				172.56
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	250.00	277.50
		101-150-860.00	27.50	
TOTAL VENDOR POLASKY, NANCY				277.50
VENDOR NAME: QUALITY RECORDING SOLUTIONS, LLC				
17177	Service Agreement on Eventide NexLog Digital Recorder	266-326-942.00	1,000.00	1,000.00
TOTAL VENDOR QUALITY RECORDING SOLUTIONS, LLC				1,000.00
VENDOR NAME: REINHART FOODSERVICE				
954823	Credit Memo]	101-301-770.00	(19.67)	(19.67)
257171	Inmate Supplies	101-301-770.00	1,452.47	1,452.47
TOTAL VENDOR REINHART FOODSERVICE				1,432.80
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
47072	Keys (x5)	101-265-755.00	51.00	51.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				51.00
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-755.00	39.99	979.82
		101-301-755.00	17.18	
		101-301-770.00	758.29	
		101-301-802.00	164.36	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				979.82
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - August 2017	101-101-860.04	131.88	131.88
TOTAL VENDOR SCHEI, LARRY				131.88
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	250.00	258.35
		101-150-860.00	8.35	
TOTAL VENDOR SCHRAUB, DARLENE				258.35

**APPROVED**

SEP 08 2017 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: SPALDING TOWNSHIP</b>				
8/30/17	DHHS Board Meeting on 8/29/17	101-601-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP				50.00
<b>VENDOR NAME: SQUIRES-STEPNIAK, REBECCA</b>				
Reimbursement	Mileage	292-665-860.00	69.55	69.55
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				69.55
<b>VENDOR NAME: STATE OF MICHIGAN</b>				
P55	July, August, September 2017	101-132-858.03	2,682.50	2,682.50
D95A	July, August, September 2017	101-136-931.01	3,549.86	3,549.86
TOTAL VENDOR STATE OF MICHIGAN				6,232.36
<b>VENDOR NAME: STEPHEN VAN EYCK</b>				
8/31/17	Holdover	101-132-801.01	26.25	89.25
		101-132-801.00	63.00	
TOTAL VENDOR STEPHEN VAN EYCK				89.25
<b>VENDOR NAME: THE FIRST NATIONAL BANK&amp;TRUST</b>				
628840339	FOC Service Fee	101-141-817.00	33.80	33.80
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.80
<b>VENDOR NAME: TIME WARNER CABLE</b>				
620475202083017	Sheriff Department	101-301-770.00	138.23	138.23
TOTAL VENDOR TIME WARNER CABLE				138.23
<b>VENDOR NAME: TWIN CITY ELECTRIC, INC.</b>				
80936	Key for 4 Additional Extensions	101-103-998.11	148.38	148.38
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				148.38
<b>VENDOR NAME: U.E.S. COMPUTERS, INC.</b>				
47250	Weekly Computer Maintenance - August 2017	218-856-857.00	5,442.50	5,700.31
		218-856-857.01	257.81	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				5,700.31
<b>VENDOR NAME: UWC</b>				
9068634441	Telephone Services	101-103-850.00	77.12	77.12
9067534582	Telephone Services	208-751-850.00	23.38	23.38
9068632023	Telephone Services	101-103-850.00	51.38	51.38
9067532209	Telephone Services	101-103-850.00	16.19	16.19
TOTAL VENDOR UWC				168.07
<b>VENDOR NAME: VERAGHEN, SHEILA</b>				
Per Diem	DHS Board	101-601-837.00	50.00	50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
<b>VENDOR NAME: WALTER BROTHERS INC</b>				
13215	Road Patrol Supplies	205-315-727.00	3.38	3.38
TOTAL VENDOR WALTER BROTHERS INC				3.38
<b>VENDOR NAME: WASTE MANAGEMENT, INC.</b>				
1577144-1856-1	September 2017	101-265-801.00	553.65	553.65
TOTAL VENDOR WASTE MANAGEMENT, INC.				553.65
<b>VENDOR NAME: WIL-KIL PEST CONTROL</b>				
3203576	Health Department	101-265-801.00	33.25	33.25
3202328	Library	101-265-801.00	32.50	32.50
3202329	Annex	101-265-801.00	32.50	32.50
3202313	Jail	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				162.75
<b>VENDOR NAME: WOJCIEHOWSKI, TINA</b>				
Refund	Camping Reimbursement	208-751-964.00	50.00	50.00

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 08 2017	AMOUNT
VENDOR NAME: WOJCIEHOWSKI, TINA					
TOTAL VENDOR WOJCIEHOWSKI, TINA				CHIEF FISCAL OFFICER	50.00
				MENOMINEE COUNTY MICHIGAN	
VENDOR NAME: XEROX CORPORATION					
090386471	Sheriff Dept (August 2017)	101-301-727.00	39.80		39.80
090386472	Sheriff Dept (August 2017)	101-301-727.00	365.24		365.24
TOTAL VENDOR XEROX CORPORATION					405.04
VENDOR NAME: ZERATSKY EXTREME HEATING & 11374					
Furnaces, Air Conditioners, Water Heaters		101-103-998.11	20,645.00		20,645.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &					20,645.00
GRAND TOTAL:					52,882.08

9th St. Bldg.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission Reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>  Miscellaneous reports discussed at the 9.12.2017 County Board meeting	
<b>RECOMMENDED MOTION</b>  To approve the miscellaneous reports discussed at the 9.12.17 County Board meeting	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**  
**SHEILA VERAGHEN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** July 25, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the June 27, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for June 2017 was reviewed. There were \$193.09 in expenditures for the DHHS Board meeting; leaving a balance of \$2,126.07.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

A motion to pay Spaulding Township \$50.00 each month for the use of their venue was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County. One ES worker transferred to another county downstate and we are in the process of hiring another. We are also in the process of hiring another CPS worker.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$21,761.20. This constitutes 84% of the allocation spent with 75% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$11,106.38. This constitutes 31.5% of the allocation spent with 75% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.97%. Business Service Center 1 average is 97.37%. Statewide Average is 97.27%. Menominee County had the 3<sup>rd</sup> highest percentage in the state for the month of June.

Family Independence Program Work Participation Rate: 0%. Year to date average for CY 2017 is 0% (there were no cases that were mandated to participate in work activities until May when there was 1 with that person not cooperating and thus facing sanctions) Federal goal is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

May 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 19 cases; 37 recipients; \$5,021.00 in benefits.
- Food Assistance Program: 1,325 cases; 2,483 recipients; \$280,735.00 in benefits.
- State Disability Assistance: 12 cases; 12 recipients; \$2,400.00 in benefits.
- Child Development and Care: 33 cases; 48 recipients; \$12,511.00 in benefits.
- State Emergency Relief: 10 case; \$5,942 in benefits.
- Unduplicated total: 1,346 cases; 2,514 recipients; \$306,610.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 659 cases; 1,413 recipients
- Other Children < Age 21: 104 cases; 114 recipients
- Pregnant Women & Children Under 19: 487 cases; 884 recipients
- MiChild: 62 cases; 114 Recipients
- Non-SSI Aged, Blind & Disabled: 620 cases; 650 recipients
- SSI Aged, Blind & Disabled: 484 cases; 484 recipients
- Medicaid Eligible Total: 2,174 cases; 3,661 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

• Child Foster Care Plan Approval	100%
• Child Foster Care Service Plan Completion	83%
• CPS Commencement	100%
• CPS Face-to-Face	100%
• CPS Plan Approval	100%
• CPS Service Plan Completion	100%
• Dental	N/A
• Medical	100%
• Worker/Child Visits	100%
• Worker/Supervisor Contacts	91%
• Worker/Parent Contacts	100%
• Parent/Child Contacts	83%
• CPS Ongoing Face-to-Face with Caregiver	50%
• CPS Ongoing Face-to-Face with child	62%

**Board Member Input/Suggestions: None**

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

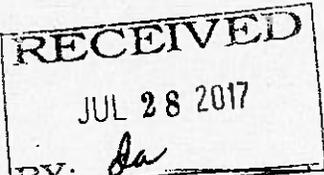
Vouchers for June 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

- 2. Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan. The meetings will be held on the same date and at the same time, with only the location changing. The August meeting will be the second meeting at the new location.

**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** August 29, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan



RICK SNIDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
MENOMINEE COUNTY

NICK LYON  
DIRECTOR

07/27/2017

Menominee County Administrator  
Menominee County Courthouse  
839 10th Avenue  
Menominee, MI 49858

Dear Ms. DuPont,

Please see attached Draft Menominee County DHHS Board meeting minutes, which authorizes the following payment:

\$50.00 payable to Spaulding Township for the use of the Spaulding Township Hall for the Menominee County DHHS Board meeting on July 25, 2017.

Please send to:

Spaulding Township  
N15881 Pine Avenue  
Powers, MI 49874

Thank you.

Sincerely,

Russell K. Sexton, Board Secretary

101-601-837.00  
AD.



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTEES

<b>Date:</b> Thursday, July 27, 2017	<b>Place:</b> Board Room
<b>Presiding:</b> Catherine Driscoll, Chairperson	<b>Time:</b> 2:00 p.m. Central Time
<b>Recording:</b> Lois Ball, Executive Secretary	

**Call to Order:** Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

**Roll Call:**  
**Trustees Present:** Theresa Nelson, Elaine Boyne, Catherine Driscoll, John Degenaer, Kristin Mulder, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator.  
**Trustees Absent:** Donna Schomin, Jeff Naser  
**Leadership Team Members Present:** Candace Meintz, CFO; David Vandermissen, Maintenance Supervisor and Nicole Freeland, Director of Nursing.

TOPIC	DISCUSSION	OUTCOME
Approval of the July 2017 Agenda	There were no additions or deletions to the agenda.	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn. Motion carried.

<p>Board Action on the Minutes of the June 2017 meeting</p>	<p>The minutes were sent to the Board Members prior to this meeting for review.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Boyne, to approve the minutes as presented. Motion carried.</p>
<p>Board Action on the Manifest of Invoices for June 2017</p>	<p>The Manifest of Invoices had been sent to Board Members prior to this meeting for review.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the Manifest of Invoices as presented. Motion carried.</p>
<p>Board Action on the Financial Statement for June 2017.</p>	<p>CFO Meintz reviewed the Financial Statement with the Board. She noted that the facility had received a donation of a van with a lift from a family in the community. She also reported that the boiler tubes had needed to be replaced. Administrator Smith noted that our operating income is down because our census is down. She stated that Pinecrest is one of maybe 2 County facilities in the State that does not have a millage or Maintenance of Effort from the County. A discussion was held on how Pinecrest runs on the monies the Facility brings in. County Commissioners suggested that the monthly Financial Statements be sent to the County when the Board Minutes are sent. The Executive Secretary will begin doing that this month. The discussion of what would happen if our census falls below the 85% mark, which is when the Department of Health and Human Services mandate that we would</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Hafeman, to approve the Financial Statement as presented. Motion carried.</p>

	<p>have to take beds off line. Also discussed was how Medicaid and insurance companies are reviewing care and often times taking money back. Also, that sometimes patients/families do not pay their bill to us for care or services (therapy).</p> <p>We are reviewing the water and sewer bills as that cost has increased dramatically. The water we use for our chiller does not go into the sewer, it evaporates, so we are looking into that.</p>	
<p><b>Whispering Pines Committee Meeting Report</b></p>	<p>Chairperson Driscoll reported on the Whispering Pines Meeting which was held just prior to this Board Meeting. All homes are doing as good as they can. They are also experiencing staffing issues. The Committee reviewed the Staffing Report. They also reviewed the Vision, Mission and Goals; the Program cycles and she announced that they will be having the annual picnic on August 4<sup>th</sup> at the Bark River Senior Center's Pavilion.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Boyne, to approve the report of the Whispering Pines Committee Meeting as presented. Motion carried.</p>
<p><b>Report of Quality Assurance and Resident Council Meetings</b></p>	<p>Nicole Freeland, Director of Nursing, reported on the monthly QA Meeting noting that the (employee) Sponsorship Program continues to work well. We are still getting 1 or 2 a month to enroll in the program. We have 2 RNs we are sending to the Infection Preventionist Program so they will be certified as required by the</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Nelson. Motion carried.</p>

	<p>State. We had a Table Top drill for the Emergency Preparedness Program and that went well. Our new staff, Abby (Physical Therapist) and Amy (Dietitian) are doing well.</p> <p>Resident Council Meetings at the Groves: The residents reviewed the August calendar, discussed the Fair Outing, the 2 fishing outings. The residents of the Groves would like chairs outside so they can sit out there.</p> <p>Resident Council Meeting at Pinecrest: the residents reviewed the calendar, discussed the casino trip and asked to have a second trip scheduled, there are 2 fishing trips (1 for the men and 1 for the women). The women want to go out to lunch and then shopping. Residents also asked to have a trip to watch the Ski-teers</p> <p>They have asked for a picnic lunch of dark meat chicken, baked beans and cake. They also asked for mini blinds in the living room so they can play cards (the sun it too bright coming in the windows) and Administrator Smith has already addressed this issue.</p>	
<p>Review and Request for Write-Offs</p>	<p>There were no write-offs presented for July.</p>	

<p>Safety Committee Meeting Report</p>	<p>David Vandermissen, Jr., Safety Committee Chairperson He reported that they are working on a lift for a large kitchen bowl for Dietary. The lightning strike caused damage to areas of the facility and so we have an insurance claim for the damages.</p> <p>EMS Table Top Drill went well.</p> <p>We are having a Global Harmony Presentation from our Work Comp Loss Prevention Person on August 9<sup>th</sup>.</p> <p>We have Fire Extinguisher Training on August 8<sup>th</sup>. We will also be having lift training – for putting wheelchairs into the vans.</p> <p>The Data Center is moving along fast.</p> <p>We have applied for a MIOSHA Grant for Lock Out Tag Out Equipment.</p> <p>We have a Legionnaires' Disease Policy in place. Even the fountains outside had to be taken out or the water had to be tested.</p> <p>Inservice on fire training for new employees is being done.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the Safety Committee Meeting report as presented. Motion carried.</p>
<p>Administrator's Report</p>	<p>Administrator Smith reported that she attended the OSH Advisory Board Meeting on June 27<sup>th</sup>.</p> <p>On July 6<sup>th</sup> she attended a meeting of the Spalding Township at which Northern Initiative' Block Grant was discussed.</p> <p>Someone in the community had to apply</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Hafeman, to approve the Administrator's report as presented. Motion carried.</p>

for a Grant or Spalding Township would stand to lose \$800,000. Pinecrest has applied for a loan through Northern Initiatives. A \$20,000 at a 1% interest rate. Administrator Smith requested that the Board give her permission to sign paperwork as needed for that loan. A motion was made by Trustee Hafeman, supported by Trustee Nelson to permit Administrator Smith to sign the loan paperwork. Motion carried. Administrator Smith explained that the loan comes with the benefits of having them help us with strategic planning, our website, and the loan will give us money for training of new employees.

Administrator Smith stated on that September 12<sup>th</sup> we will be doing an actual evacuation, which we need to have done by November. We do not have it planned out just yet, but she asked if any Board members would be interested in being in attendance that day. Jan Hafeman, Elaine Boyne and Kristin Mulder showed interest.

Administrator Smith stated that they are working on the annual Employee Recognition Dinner and are trying to set a date, it may be in September this year

	instead of October. She feels this is an important thing to do for the staff.	
Comments from the Public Adjournment	There were comments at this time. The next meeting is scheduled for Thursday, August 24, 2017 at 2:00 p.m. Central time in the Board Room.	A motion to adjourn the meeting was made by Trustee Degenaer, supported by Trustee Boyne. Motion carried.

Donna Schomin

Donna Schomin, Secretary

Darlene Smith 8/24/17

Darlene Smith, Acting Secretary

Menominee County Finance Committee  
Minutes of Meeting  
08/07/2017

Approved 9/6/17  
Correct

\*\*\*\*\*DRAFT\*\*\*\*\*

The Finance Committee met on August 7, 2017 at 8:00 A.M. at the Menominee County Annex, Stephenson.

Others present at the meeting were Nancy Douglas, Diane Lesperance, Richard Sexton, Mike Lyons, Marc Kleiman and Charlene Peterson

**Call Meeting to order:** Com. Hafeman called the meeting to order at 8:00 A.M.

**Pledge of allegiance:** was recited by all.

**Roll Call:** All Finance Com. Commissioners are present.

**Approval of Agenda:** a motion by Com. Schei and supported by Com. Gramola to approve the agenda as written. Motion approved 4/0.

**Previous Meeting minutes:** 7.17.2017 Com. Gromala made a motion to approve minutes and supported by Com. Nelson, motion carried 4/0.

**Public Comment:** Nancy Douglas - Menominee Business Development Corporation was organized in 1995 as a partnership between Menominee City, Menominee County and Chamber of Commerce. Early in 2000, both Marinette and Menominee Chambers merged. However, both cities and Marinette County decided that they wanted to do economic development on their own respective sides of the river. So, Mayor Krahn, Brian Neumeier and Stephenson National Bank put together an organization called Menominee Business Development Corporation done with an agreement and resolution by two entities (Menominee City, Menominee County) plus the private sector consisting of volunteers and funders. Once the resolutions passed, this entity filed for IRS charter organization status as 501C3 Organization (MBDC). For 22 years, funding has remained the same \$20,000 city, \$20,000 County and \$22,000 raised by the private sector. I'm explaining this so you understand how we came about, and how we are funded. I know you are in the midst of finalizing your 2017/18 budget and am once again asking for the \$20,000 funding from the county.

**Department Head/Elected Official Reports:** None

**Business Items**

a. **2017/18 Budget Discussion** - Items that have been changed on the budget since the August 3, 2017 meeting are as follows:

- a. All 2% increase in salaries have been removed – with the exception of Sup. Unit District court and Indigent Attorney, increase is in current contract that expires 9/30/18.
- b. PPT-Loss Rev (101-000-573) Reduced from \$200,000 to \$107,612
- c. Commissioners Conferences (101-101-859) Reduced from \$3000 to \$2000
- d. Other Legislative (101-103-802) From \$5000 to \$10,000
- e. (101-103-851) From \$3000 to \$2000
- f. (101-103-807.01) From \$5000 to \$1000
- g. (101-103-998.05) From \$25,000 to \$30,000
- h. Circuit Court (101-131-970) From \$35,552 to \$0 (wait for grant to enter)
- i. Probate Court (101-148-727) From \$1000 to \$1800
- j. (101-148-729) From \$800 to \$650
- k. (101-148-802) From \$150 to \$1200
- l. (101-148-804) From \$100 to \$200
- m. (101-148-805) From \$100 to \$0

- n. (101-148-806) From \$150 to \$500
- o. (101-148-860) From \$1500 to \$800
- p. (101-148-931) From \$350 to \$250
- q. (101-148-970) From \$0 to \$2500
- r. Building & Grounds (101-256-970.05) From \$13,500 to \$0 (carry over if not done)
- s. (101-256-970.08) From \$60,000 to \$0
- t. (101-256-970.09) From \$13,500 to \$0
- u. (101-256-970.10) From \$10,000 to \$0
- v. (101-256-970.12) From \$8,000 to \$0
- w. (101-256-980.02) From \$7,000 to \$5,000
- x. Prosecuting Attorney (101-267) Removed 2<sup>nd</sup> Asst. PA position
- y. (101-267-970.00) From \$0 to \$2000 (Laptop Computer)
- z. Sheriff Department (101-301-970.00) From \$52,000 to \$26,000
- aa. Airport (216-585-970.02) From \$300,000 to \$100,000 (Cap Outlay, Bldg. Upgrade)
- bb. E911 (266-325-970.04) From \$581,703 to \$0
- cc. (266-325-970.05) From \$55,000 to \$0

**Com. Hafeman** – started discussions on the budget with Page 12. Stated they did approve the 25% pay increase for the County Administrator position, however, questioned the need for the \$2000 for a new desk in the Administrator’s office. **Com. Schei** – questioned no money for overtime in budget for admin. **Sherry** – there is normally no overtime in admin dept., however, it was added to the budget for me. **Com. Schei** – so when you go back to your position of admin asst. you’re saying there won’t be a need for overtime, then? **Sherry** – no, there is no overtime in admin. Any OT accumulated from going to meetings and other things would be used as comp. time. **Com. Hafeman** – I don’t feel there is an essential need for a new desk. **Sherry** – if you haven’t visited the office lately, it is not functional. Anyone coming to talk to the Administrator would be looking at the back of the computer screen. It’s not functional, need more desk space - move CPU and printer in another area to have more work space and be able to move screen over in order to see visitors. **Com. Schei** – I believe it is something we need to keep in the budget. **Com. Nelson** – I thought we discussed removing all non-essential items. **Com. Hafeman** – yes and as non-essential, I feel the desk should be removed. It may be inconvenient but there is no need for it at this time. **Com. Gramola** – I agree with Com. Schei and Sherry on this, but in order to trim the budget, it should be dropped at this time. **Com. Nelson** – I want to revisit the Administrator’s salary increasing by 25% - \$20,000. **Com. Hafeman** – I feel \$95,000 is too high, a 5% or even 10% increase seems more reasonable. This would give a range of salary based on knowledge and experience. **Com. Schei** – the consulting firm will be looking over our requirements for an administrator and they may have some salary recommendations, also. But, you have to remember, you get what you pay for – but I can compromise and leave it as is, for now. **Com. Gramola** – we should wait until CB tomorrow when a consulting firm is voted on, but feels 5% increase would be on the low end of what it is now is reasonable for the right person. I’d rather see it on high end now and reduce it later than have to add to the budget later. **Com. Schei** – I have another compromise, we already have a very knowledgeable person in the position, there are some areas where some training would be helpful (grant writing, etc.), so, why don’t we spend money from the 2016/17 budget for this training – at least until we figure out what we going to do. I also recommend we leave salary as it for now at \$75,915, until we know what we are doing after the 1<sup>st</sup> of the year. **Com. Hafeman** – I agree. **Sherry** – so we’re leaving it at \$75,915, then? **Com. Hafeman** – yes. **Com. Schei** – what is the request from Equalization. **Sherry** – a request by Peggy for office furniture, per Com. Nelson, to replace items. **Com. Nelson** – those were considered more wish list items. **Com. Schei** – that’s basically considered non-essential items. **Com. Nelson** – absolutely, definitely non-essential (more of a safety issue, that’s all). **Com. Hafeman** – take it out then. **Com. Hafeman** – moving on to the Annex, an issue involving a color copier. It seems that one person @ MSU is making numerous color copies at an exorbitant cost. **Com. Schei** – Is it stated somewhere in their contract that they have to have a color copier? **Sherry** – We have to provide equipment, but it doesn’t state anything about a color copier. There are none at the courthouse. **Com. Nelson** – it’s not a “safety issue”, it’s more of a “cosmetic issue” – so if we’re going to cut “safety issues”, we can definitely cut “cosmetic” issues. Let’s just replace it with a black/white copier. **Com. Hafeman** – right! **Com. Nelson** – can we get by leaving it at \$2200? **Sherry** – Yes. **Com. Hafeman** – that brings us to Brownfield Authority, budgeting at total of \$1000 toward this. **Charlene** – the money that has been budgeted hasn’t been used for at least the last 3 years. So much is being handled through the DEQ, let it run through the state rather than the county. We haven’t seen anything come in for them. I’m not saying

to take it out, but the amount seems too high for something we haven't used. **Com. Schei** – so, let's cut it in half, then. **Com. Hafeman** – right. **Sherry** – so I'll put \$250 in each account, instead of \$500. **Com. Schei** – yes. **Com. Hafeman** – Now, Veterans Affairs, he's budgeting for a new desk? **Sherry** – I'm not sure if it's for a new desk. I am sure he needs to furnish the new office in the 9<sup>th</sup> Street building. He needs some chairs, end tables and maybe a coffee table. He needs to have somewhere for people to sit and wait to see him. **Com. Nelson** – is this something that is essential or can we see what's available through the county. **Com. Schei** – we need to fund chairs, whether budgeted or not. People need to be able to sit while waiting to see him. Or find something somewhere in the county that can be used. **Com. Nelson** – we've had surplus equipment available before, let's try to make use of that. **Com. Schei** – I think we should leave it as is. **Com. Gramola** – I think we look at and make use of what's available out there and maybe reduce it to \$1000. **Com. Hafeman** – we can do that! **Com. Schei** – I agree with Steve, let's do that and reduce it. **Com. Hafeman** – let's take a 15 min. break- 9:51am. Ok, let's resume where we left off – 10:01am - starting with Economic Development. We budgeted \$20,000, but we haven't seen much of it lately. Except maybe the South end of the county. **Com. Schei** – I'm getting it from my constituents - *why we aren't promoting the county more. Is there going to be more ED that can be seen in the future?* We have many businesses (that want to remain anonymous) willing to help and contribute, as it will benefit both the county and the businesses. The other thing I want to mention is that this is not a personality thing, it's about what should get done and what will be done. **Nancy** – The biggest tourist attraction in Menominee County, right now, is the casino and they have a big advertising budget. Other counties have Visitors Bureaus that are funded, we don't have those entities, yet. I'm working with the Michigan Department of Agriculture (for rural development) at least once a month to come up with new projects. There are some grant moneys available but we have to have projects in order to utilize them. I'm doing what I can and would love to do more. I've reached out to the Township Supervisors for project ideas, with no response. The programs I work with are with the State of Michigan. They all start with the private sector requesting them. Unless they ask, we cannot generate other projects. **Com. Nelson** – There's a lot of money that was spent on the Airport. The issues are not up for discussion, I'm just telling you what issues I have. I've seen \$0 spent on tourism or on Visitors bureaus. **Nancy** – Can I just explain the airport funding? The airport was done in 3 phases. The first phase was covered by a Government grant (to help rural airports grow). It was 100% funded - in the amount of \$40,000. Phase II came about after a joint meeting of the Marinette County and Menominee County board. After which it was a unanimous vote by, both counties, to fund Phase II in the amount of \$80,000. Phase III the Airport Committee met with both county boards and it was agreed the pay for Phase III for \$40,000. The board made the decision to spend this money not the MBDC. John's right about other counties tourists bureaus, however, those funds come from the private sector. That does not happen in Menominee County, because we are not a tourist based economy. **Com. Gramola** – I do have some issues with Economic Development, but we need to have some form of Economic Development is place. I was elected by District 1 to oversee the county and what Economic Development could be for the whole county. I'm trying to open dialog with some of the people that may help us in creating Economic Development in the northern part of the county. We need to have MBDC provide us with something that shows how the money is spent. **Nancy** - the CB Chairman (or appointed representative) and County Administrator are supplied with this information and asked to keep the board informed on a need to know basis. We have confidentiality issues involved in a lot of these where I have to sign confidentiality agreement before we go into talks regarding Economic Development. **Sherry** and **Larry** go to meetings (although **Sherry** just starting since named interim Co. Admin) and are kept apprised of projects. **Com. Schei** - I think it should stay in the budget. **Com. Gramola** – I agree, there is a need for Economic Development in the county and currently have no other alternative. I also feel we should meet with their entire board of directors to discuss some of these issues- if they can. **Com. Hafeman** – So we're leaving it in then? **Com. Schei** and **Com. Gramola** – yes. **Sherry** – we are leaving it in? **Com. Hafeman** – yes. **Com. Hafeman** – Well, that's almost it, any other concerns on the budget as it stands? Oh, E911 we need to discuss. **Com. Nelson** – those retiring from E911, where does that money come from – was it budgeted? **Sherry** – that money was taken from the fund balance for this year's 2 retirees. Next year, we have \$15,000 budgeted for retirement. Now, I've taken out the console and furniture, we talked about, and they are now \$104,000 to the good. There is nothing budgeted in the general fund for E-911. **Com. Nelson** – good! You are setting aside ½ for the console in next year's general fund, right? **Sherry** – No, I have not. I can do that under Other Legislative?! So, am I putting it back in? **Com. Schei** – Shouldn't that be a CB decision? We can recommend all day long, but the CB has the final decision. **Com. Nelson** – We show the CB the budget with our recommendations of what we feel should be cut, the CB will make their decision from our recommendations. **Com. Schei** – May I speak? -John, why don't you just pull out airport funding completely and send MDOT a letter stating that we're not funding the

airport. This would bring it closer to a balance budget. Why should we be the only one funding the airport. Let other people take responsibility (the city and Marinette) to pick up the slack in funding the airport. **Com. Gramola** – the city benefits from it, they also profit from it. **Com. Hafeman** – should we vote on it? **Sherry** – I can work it in to other accounts to balance the budget, should I do that? There are other accounts that monies can be taken from to balance the budget. These accounts don't show up on this report. Do you want me to do some of the things I just said? **Com. Nelson & Com. Hafeman** – yes, go ahead! **Com. Schei** – has any/all departments contributed to what they need for the budget. I think the next meeting should be at the courthouse to give department heads a chance to speak. John, I know it's a long drive for you to the courthouse, but you knew that when you were elected. We need to give department heads a chance to speak. They normally don't have the opportunity to attend these meetings. **Com. Hafeman** – the next meeting August 14, 2017 at 8:30am at the courthouse.

Recommended changes/removal from August 7, 2017 meeting are as follows:

- a) Administration (101-172-970.00) Office Furniture - Remove to \$0
- b) Administrator (101-172-704.00) Leave salary as is - \$75,915
- c) Equalization (101-257-970.00) Office Furniture – Remove to \$0
- d) Annex (101-261-942.00) Copier – From \$4000 to \$2200
- e) Brownfield Authority (101-402-710) From \$500 to \$250
- f) (101-402-755) From \$500 to \$250
- g) Veterans (101-682-970.00) Office Furniture - From \$2000 to \$1000
- h) E911 (266-325-970.00) Radio Console – Only add ½ of \$581,703
- i) (266-325-970.02) Furniture for Above – Only add ½ of \$55,000
- j) (266-325-970.03) Software for Above – Only add ½ of \$13,000

**Public Comment: Nancy** – Regarding the Airport - The private sector is forming a committee to get a meeting convened that may be able to help. Economic Development, Marinette Development and MDOT - all need to get grant money obligations in full effect. Economic Development has encouraged them to step up.

**Commissioner Comment: Com. Gramola** – The city benefits from the airport. They should give tax dollars back in a form of appropriations.

**Adjournment:** Moved by Com. Schei, supported by Com. Nelson to adjourn the meeting at 11:21 AM. Motion approved 4/0.

Menominee County Finance Committee  
Minutes of Meeting  
08/14/2017

Approved  
9/6/17

\*\*\*\*\*DRAFT\*\*\*\*\*

The Finance Committee met on August 14, 2017 at 8:30 AM at the Menominee County Courthouse, Administration Office

Others present at the meeting were Diane Lesperance, Marc Kleiman, Kim Kewley, Bill Cech, Brian Barrette, Bill Merkel and Doreen Averill

**Call Meeting to order:** Com. Hafeman called the meeting to order at 8:30 A.M.

**Pledge of allegiance:** was recited by all.

**Roll Call:** All Finance Committee Commissioners are present. (Nelson, Schei, Gromala, Hafeman)

**Approval of Agenda** motion by Com. Schei and supported by Com. Gromala to approve the agenda as written. Motion approved 4/0.

**Previous Meeting minutes:** None available

**Public Comment:** None

**Department Head/Elected Official Reports:** None

**Business Items**

a. **2017/18 Budget discussion – Com. Hafeman:** Sherry, our Finance Committee already voted on the 911 appropriation last meeting and I see it back in. If it's already been voted on, you can't put it back in, can you? **Sherry:** Yes. **Com. Hafeman:** On what basis? **Sherry:** It hasn't been voted on by the entire board yet. **Com. Hafeman:** No, it hasn't. **Com. Nelson:** Who asked to have it back in, Sherry, because I didn't? **Sherry:** I did, because it is an essential piece of equipment that needs to be purchased! **Com. Nelson:** I want to back up on this thing because we're going to disagree on it. I think it's irresponsible right now to do that. We have another pressing issue –we don't see the fate until tomorrow-some people understand this, I don't care-that's the Road Patrol, with the vote in November, it could upset the budget tremendously all the way to 2019. This could keep us from having a sustainable budget. So, I suggest we just pull it out, do some research on it see if we can afford it and look at it for next year. I just think it's an irresponsible thing right now, because, on top of this, this budget is not sustainable – period – because we don't have enough coverage in 911 to cover retirement costs. **Com. Hafeman:** I was looking at 103 MERS retirement, for this year, in the amount of \$7.... trying to find the page now..... **Com. Nelson:** It would probably be more insightful if you all read the report. **Com. Schei:** John, we've all read that report. You've brought it up 5 times now – I've read it several times...**Com. Nelson:** And you understand it? **Com. Schei:** You keep bringing it up as if we haven't done it, I'm sorry, quit bringing it up! We've all looked at it! You constantly keep asking us to look at this stupid MERS report – we done it! What more do you want from us? **Com. Nelson:** Understand it! That would be nice. **Com. Schei:** Yes, John, I understand you completely, but don't agree with you at all. **Com. Nelson:** I understand that also. **Com. Gromala:** There is a need for us to address MERS. We should be addressing it long term – not immediate, at this time – Not "the only thing in the world" type of thing. I'm sorry, John, I feel the need to establish a long term way to get rid of it. It took us a long time to get in that shape. **Com. Hafeman:** this is in already in our budget as part the long term - \$799,000 – is part of the long term plan. **Com. Gromala:** What's the length of time? We are looking at something that can be a 10 year plan, easily, because I believe they're looking at a 20 year plan. We can be looking at this as a 10 year set-up in order to and reach our deficit. **Com. Nelson:** If you look at

this, there's a fixed cost, attached, that we have to pay. We know that, based on the return in the last 10 years, we'll be paying over twice what we're today, in 5 years' time. So, we have a fixed budget, here, that's the minimum payment. We still fall behind on the gap. Point is, if you understand it, it's good. But it's very complex to understand. It started 5 years ago for me. We got rid of a portion – we funded some of the balance, Steve, but I'm going to tell you this is a real bill and this budget is not sustainable into next year because we continue to have to pull from General Fund...Reserves. That's is the real problem. We are being very, very irresponsible to the taxpayers and the amount of money, because we have to raise taxes if we don't get a grip on this. Some thought I was wrong about MERS the last 5 year, but I was right. This I understand well. It's a serious problem to pay down. We have to schedule payments for 5 years – we have it right there in front of us. It's not that hard to see, Steve. I'm not trying to be miserable, here, but we cannot sustain a budget. Diane, what's in the general fund – fund balance right now? **Diane:** The average general fund balance is \$3.8 million. As of August, we have \$2.86 million and \$671,581 in designated funds would be deducted from that. **Com. Nelson:** I think you guys have done a good job with this. Normally, we should have about at least 6-8 months of operating capital, on hand. We have about 14 months of operating capital – which is excellent. **Com. Hafeman:** I sure don't want to touch that! **Com. Nelson:** Well, whenever we do a building project, we take it off the top from there. I do think we should not do anything right now. We should wait to see what happens with Road Patrol, for a host of reasons. If the millage passes, it does free up some things. If it doesn't pass, we have all the encumbrances coming to us in the next 12 months – we have everything! **Com. Hafeman:** We were very close on Road Patrol, last time. **Com. Nelson:** It was 100 votes. I think spending right now is not in our favor. **Com. Gromala:** I disagree. **Com. Nelson:** I understand you do. **Com. Gromala:** I disagree vehemently! One of the reasons is on Saturday, I saw first-hand how 911 works. I keeled over and someone called 911 and was taken to the hospital. When I came to, the support staff and EMS personnel were wonderful and gave me the personal touch – which is given to everyone. They deal with these people on a 24/7 basis. This caused me to realize that we wouldn't get this personal touch, if we were to go outside of the county. I'm sure they would be professional, but not to where they know the people or things like that. When we have people that call 911, the operators already have a relationship with them. They're like a family member with the caller, they know their medical history/needs (previous heart issues, diabetic issues, etc.) and can give the ambulance drivers the heads up regarding the patient. **Com. Nelson:** There are issues to look at (without being long sighted), like updating of radios (used mainly to update GIS), add new towers (not enough coverage in the county) – I just discussed this with the Fire Chief. The problem is that we cannot update the equipment that we need to, or get 100% coverage that we should do, because we don't have the money in the budget. Something's got to give – someone's going to have to give in somewhere! **Com. Gromala:** I see the need. I feel strongly that it needs to proceed. **Com. Nelson:** I wholeheartedly disagree, and I base mine on research. **Com. Gromala:** And I base mine on common sense, John! **Com. Nelson:** Yeah, I've seen that before. **Com. Gromala:** Yes, common sense and I know you're going to come up with another analogy. **Com. Nelson:** No, I won't – you do need to use common sense when it comes to the budget. There's someone in the room that wants another prosecutor, but we had to tell him no, because there's no money. It becomes a decision process. Sometimes people want to be friends and sometimes people want to make the tough decisions – that's what it comes down to.... **Com. Gromala:** This has nothing to do with friendships or anything else. It has to do with, what I feel, is what's best for this county. **Com. Nelson:** I understand that. I respect that. **Com. Hafeman:** However, the console, getting back to the console, we did appropriate \$325,000 for it. **Com. Gromala:** Now, is it the Administrator's job – in the job description – to present to the Finance Committee, a budget – a balanced budget? **Com. Nelson:** Well of course it is, but this isn't balanced. She was already given direction to do something else. That was done. Then it becomes her job to enforce what we gave her. The first budget intro, we made the cuts, so that's where it goes and we agreed upon it – that's the weird part. So, no, don't even go there with me, Steve, because this is our job. **Com. Gromala:** I am going to go there because I feel that, along with other people, they have developed a budget to present. We did not have a finalized budget – did we have a finalized budget last week. **Com. Nelson:** Actually this isn't finalized....we did have one – because we told them what to take out. If you forget that than you're fine. It makes sense now – you forgot that. Because they were directions given one way, and then all of a sudden, it the direction was turned around. That doesn't happen in my world. You follow what you're asked to do a week earlier. But that's ok, we've seen that before. **Com. Hafeman:** Now, we did take out things last meeting – small things. We took out things from the meeting before. We still have \$500,000 that we're still short? Where does that come from? **Com. Schei:** It's \$500,000, huh? I mean all these figures seem to change every time you look at them. In order to balance the budget, I'm told

by Sherry, that it will take \$770,000 to balance the budget and we have that in the general fund. But on the sheets we have in front of us, I'm unclear as to what it exactly takes to balance the budget. Can somebody straighten that out for me? What figures do we look at? **Com. Nelson:** The best thing to do is take the total revenues and pull out the \$770,000 (\$781,000 whatever it is) and that will give you a general idea where we're at - roughly. **Com. Schei:** I have one question for you John/Jan. I'm sorry, I keep forgetting that we made a change - no disrespect to you Jan. The Road Patrol millage that John brought up earlier - how will this millage affect the \$770,000? Is it going to be the same no matter what happens with the Road Patrol millage? **Com. Hafeman:** No that's... **Com. Nelson:** Road Patrol millage is not going to affect it. **Com. Schei:** How does this affect the money we want to use for the budget - the shortage? **Com. Nelson:** This millage, if passed, won't take effect until 2018. **Com. Schei:** So, it won't affect this budget? **Com. Nelson:** No..., but it would create a deficit in the future. **Com. Schei:** Jan, so what part of the budget is making that shortage - the \$770,000? Is it different areas, salaries, FICA, retirement, other expenses...? Sherry, you could probably answer this better. **Sherry:** It's, basically, the 911 console. You could break it down by looking at the 101-999 account - Operating Expenses. **Com. Schei:** So, lets break it down even further - how much is the console? **Com. Hafeman:** The console is \$636,000 and... **Com. Schei:** But I thought we already put in \$325,000 for it. **Com. Hafeman:** Sherry put the whole amount in. **Com. Schei:** Oh, so this \$770,000 is with the whole amount? **Com. Hafeman:** Yes, the whole amount. **Com. Schei:** Oh, ok, that's what I wanted to know. **Com. Gromala:** You mentioned, too, Sherry, in working with Kim and Diane, that you were looking at doing a partial or pay down on MERS, also. **Sherry:** We talked about the money we put in for the console, the \$770,000, is coming from the general fund - fund balance. There's money in the DTRF account that could go towards MERS. Depending on how this year ends, there could also be money that could go to that fund as well. **Com. Hafeman:** And where are we at right now - with this year. **Sherry:** We are at 75%, I believe. **Coms. Nelson, Hafeman and Schei:** *Had a very lengthy discussion on whether or not to keep the console in the budget and how much should be paid towards MERS.* **Com. Schei:** I'm in favor of a balanced budget- and I realize that we have to take money from the general fund in order to balance it, then let's do it and then take it to the County Board for a decision. My thinking is that we aren't going to put \$325,000 for a ½ a console - that's not the way to go. We need to do it one way or the other and let the board decide. And as far as MERS, there's another decision that has to be made by the County Board. Public Health Board was putting money in every year to stay at 103-104%. Then MERS changed it, John, they changed it. They're down to 93%...after all that money we gave them-Public Health, Delta-Menominee Public Health. So, we have to put an additional \$100,000 to bring it back to over 100%. So, where do you stand with this, John? We're at seventy some percent funded. What would be the ideal number for you, John? 80%? **Com. Nelson:** 100%. **Coms. Nelson & Schei:** *A discussion on what would realistically be a good percentage to be funded for MERS.* **Com. Schei:** So right now, there are three major things that the board has to make a decision on - first, how much money should the County give to give MERS, second, the E-911 console-should the County Board fund this and keep it going for a couple of years, because it will take 2 years to get the new system up and running, and third, Fund this airport, the County Board has to make the decision to make a 20 year commitment to maintain and operate it. **Com. Nelson:** Well, the airport is a no option situation. The County Board has chosen not to send a resolution to look at MDOT AERO - so that's going to be a cost. We have flexible things - one is the library. **Com. Schei:** Back up - we have two things to decide on operate and maintain the airport. One we've already committed to, but we also have to maintain it. We need grants to resurface the runways. **Com. Nelson:** By law.... We need to maintain the airport - if we don't, they're going to force us to and we won't get/have the grants. This comes with grant money to resurface. We are committed to do it one way or another. One way we pay it all, the other, we would have 95% of it paid by grants. **Com. Schei:** So, we're committed either way? **Com. Nelson:** Yes. **Coms. Nelson & Schei:** *Discussion on whether to do millages to cover costs of 911 console, the library, etc.* **Com. Hafeman:** As far as a millage - what would it take for us to run a millage for 911 - and we would have to payout what is an overage on it, too. **Com. Nelson:** I think a .4 - .5 for 911 would keep us afloat, or we could do a library millage. I think we have the only county funded library in the UP. We'll continue to fund it, but I think it might be worthwhile to take a look at doing a millage, here. **Com. Hafeman:** This doesn't guarantee that we'll get the millage - it may not pass. I would guess 911 would pass over the library, because 911 is essential. **Com. Schei:** I don't know that I'd agree with that. You wouldn't believe the support there is for that library. **Coms. Hafeman, Nelson, Schei and Diane/Kim:** *A lengthy discussion over the amount in our general fund balance - lowest point vs. highest point and where the money could possibly go. It's basically "cash flow" - the long and short of it.* **Com. Schei:** I know this something we

don't want to hear right now, but when the mine comes in, we be looking at \$11.6 million in proceeds that we'll have to fight over with local, state, county and other agencies. It won't be for a couple years yet, – but, like everything else – it's an indefinite. **Com. Schei:** So where are we at with MBDC? **Com. Nelson:** I think it should go. **Com. Hafeman:** \$20,000 I don't feel our county is getting what we need from economic development. **Com. Schei:** they have been recently helping at the airport. **Com. Gramola:** Have not truly had Eco. Dev. In the county. There are other forces that control our Economic Development in Menominee County. I don't see anything happening. **Com. Hafeman:** should we take it out? **Com. Schei:** If we're going to take it out, will it go to the 911 console? **Com. Nelson:** No it will go to pay other bills. I think Eco. Dev. should be on a pay per performance basis. **Com. Schei:** then I'm not in favor of taking it out. If we do though, then a letter needs to be sent to them so they are aware of Menominee County not participating with them and their committee. **Com. Nelson:** I have yet to see a contract; should be discussed. **Com. Gramola:** We are not in a position to go crazy spending money. If our Treasurer's Dept. and our Interim Administrator have spent the time to balance our budget, then we should present this to our board for consideration. **Com. Nelson:** It's not a balanced budget if we have to take from savings to balance. Not in favor of a millage, but we could ask the taxpayers if they want to look at a millage for 911 to operate. **Com. Hafeman:** 1. Console - should we run it by the commissioners, whether we want to run a millage for 911? 2. Do we want to balance our budget with \$770,000 out of reserves? **Com. Nelson:** If we take out the console, we're still taking \$100,000 out of the reserves for operating costs. **Diane:** instead of looking at an operating millage for 911, can we look at the county operating millage instead? This is at 7.0612 and we can go up to 7.5. I know there are certain things that would have to be looked at first, headlee is one. **Com. Hafeman:** so we can do this without running a millage? **Com. Nelson:** Would increase our tax revenue by about 380, 000 if we increase the county operating millage. **Diane:** We also have excess in the PA123 foreclosure fund, over \$600,000. **Com. Hafeman:** we're going to have some expenses with GIS mapping. **Com. Nelson:** Some of the old businesses historically had a lot of chemicals, we could possibly need this for cleanup should we gain any of those old buildings. I say we pull the 911 console out of the budget until December when we'll have a better idea of long term debt. **Com. Gramola:** It'll take 6 mos. to a year to get the equipment for 911. **Com. Schei:** If we put it in the budget, does that mean the departments can spend come Oct. 1<sup>st</sup>? **Sherry:** Yes, if it's in the approved budget, it's approved for the department heads to spend what was approved. **Com. Schei:** I say we leave the 911 console in the budget. **Sherry:** Com. Nelson, you keep talking about taking \$ from savings; where do you think that "savings" comes from? The taxpayers. We are a non-profit organization. To ask the taxpayers for yet another millage, when we have money left over from previous years, should not be an option. We should use the "overpayment" from the taxpayers to purchase the things we need, or the operating costs, not to ask them for more money. **Com. Nelson:** I understand you really don't understand finances, for long term and this is overbearing. We have a long term debt (MERS) that has to be paid. **Sherry:** And the minimum amount for MERS is in our budget for next year. **Com. Nelson:** continues to discuss the long term debt we have with MERS. **Com. Hafeman:** Do we, as a board recommend we take \$ from the general fund to pay for the deficit which will include the console? **Com. Gramola:** I want to present the proposed budget. **Com. Nelson:** I disagree, we pull out the console and look at other options. We'd still have to take 100,000 from the general fund because we're still short. We'll have to take from savings, from the general fund. **A vote:** **Com. Gramola** moves to submit the budget as is, **Com. Schei** seconds, vote 2/2 **Com. Nelson/Com. Hafeman** vote no. **Com. Nelson** moves to pull the 911 console out of the budget, **Com. Hafeman** supports. Vote 2/2 **Com. Gramola/Com. Com. Schei** vote no. **Com. Gramola** recommends we send both budgets to the board for the full board to decide which one to move forward, **Com. Nelson** supports. All committee members agree, vote 4/0. **Sherry:** To verify, we're sending both budgets to the board then? One with the 911 console completely out and one with it in as it shows. All agree, yes. **Com. Schei:** where are we at with MBDC in these budgets? **Com. Hafeman:** leave it in. **Com. Schei:** Is it in both? **Com. Nelson:** it's in both. All agree to leave it in both budgets. **Com. Gramola:** We're passing the buck to the full board. The full board needs to have the ability to see and make their decisions. **Com. Nelson:** I find passing the debt, in passing the buck.

**Public Comment:** None

**Commissioner Comment:** None

**Adjournment:** Moved by Com. Nelson, supported by Com. Schei to adjourn the meeting at 10 AM. Motion approved 4/0.

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**August 10, 2017 - 5:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie		X	
McCole, Gerald	X			Zevitz, Michael Dr.	X		

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Ducoli, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amend of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** J. Hafeman, supported by M. Hofer to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the July 27, 2017 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** G. McCole supported by P. Phillips to approve the 7-27-17 regular Board meeting minutes.

**Motion carried unanimously.**

M. Zevitz present at 5:10 p.m.

**PRESENTATION** – Northpointe Nursing Services      Presenter: Theresa Wians, Director of Nursing  
J. Luhtanen introduced Theresa Wians, Director of Nursing. Ms. Wians reviewed with the Board the role/responsibilities of the nursing staff and nursing services offered at Northpointe. Miscellaneous questions were addressed. J. Luhtanen complimented all nursing staff and thanked Theresa for the presentation.

**ACTION ITEMS**

• **Finance**

a) Financial Statement – June, 2017

**ACTION:** A motion was made by G. McCole supported by J. Hafeman to approve the Financial Statement – June, 2017

**Motion carried unanimously.**

b) Check Disbursement – June, 2017

Question was addressed by R. Ducoli regarding NorthCare cost settlement.

**ACTION:** A motion was made by G. McCole supported by N. Pasternak to approve the Check Disbursement – June, 2017.

**Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

a) Contract Grid 8-10-17 (*Trico Cleaning Addendum*)

	<b>Name of Contract</b>	<b>Contract Type</b>	<b>Date of Contract</b>	<b>Old Rate</b>	<b>New Rate</b>	<b>Change</b>
A.	Trico Opportunities	Cleaning Service	10/16/16	\$84.60/day if using 3 custodians and shift supervisor.	\$19.00/day/person if using a reduced crew	N/A
This is an addendum to original contract for new language in the event of reduced crew there will be reduced standards and reduced rate charged.						

Consensus of the Board is this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

b) Boyington Roof Repair

Still awaiting references from the bidders as was requested at the last Board meeting.

**Outcome: To be reviewed at next meeting.**

c) Board Member Finance Questions/Responses

None

J. Luhtanen assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- NorthCare Governing Board Minutes 7-12-17  
Report to be placed on file.

**PUBLIC COMMENTS**

- None

**BOARD COMMENT**

- A. Martin stated NorthCare had two in person interviews set up for CEO position but one individual declined and other individual was interviewed by the Committee. The committee is in the process of offering a contract.
- J. Luhtanen reminded Board members of the upcoming 24<sup>th</sup> Annual Great Lakes Rural Mental Health Association conference to be held September 10-12<sup>th</sup> and if attending to respond before August 31<sup>st</sup>.

J. Luhtanen also requested that a future presentation be conducted on Co-Occurring services.

**ADJOURN**

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:30 p.m.

The next regular Board meeting is scheduled for Thursday, August 24, 2017 in Kingsford, Michigan at 5:00 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Cindy Adrian, Administrative Assistant

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Airport Employee – 280 unused vacation hours payout</b>
<b>DEPARTMENT:</b>	<b>Airport/Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Jeff LaFleur is in jeopardy of losing 280 hours of vacation leave due to not being able to use it during the past year. Discussion of whether to approve pay out the hours.	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# MEMO

September 21, 2017

TO: Sherry DuPont, Interim County Administrator  
County Board

RE: Jeff LaFleur vacation

Jeff LaFleur has 280 hours of unused vacation. Jeff would like to be paid out for those unused vacation hours. Jeff's anniversary date was September 19<sup>th</sup> and at that time received an additional 240 hours of vacation which is the max amount of vacation an employee can carry over. Last year he was allowed to carry over hours and that resulted in having more than the max amount.

Rate 22.29 x 280 hours = \$ 6,241.20

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Airport Open House plans for next year</b>
<b>DEPARTMENT:</b>	<b>Airport Committee</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	
<p>The airport Committee heard from Jay Wessely about the success of the Airport Open House this year. He would like the Board to Commit to a date to allow the Open House again next year. Saturday, September 8<sup>th</sup>, 2018 is the date requested.</p>	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on September 14, 19 & 20, 2017 in the combined amount of \$150,618.43	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

09/22/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## Miscellaneous Bills Account Number List

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
286 Medical Marijuana Grant  
289 SOM Salvage Vehicle Title Inspections  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

SEP 14 2017

*AD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
<b>VENDOR NAME: AT&amp;T - CAROL STREAM, IL</b>					
906753220909	September 2017	101-103-850.00	452.36		452.36
906753458209	September 2017	208-751-850.00	78.67		78.67
TOTAL VENDOR AT&T - CAROL STREAM, IL					531.03
<b>VENDOR NAME: AT&amp;T MOBILITY</b>					
287252150867X0908201	906-792-0211 & 906-792-5968	101-132-850.00	69.02		69.02
TOTAL VENDOR AT&T MOBILITY					69.02
<b>VENDOR NAME: BARSTOW, SELSOR, &amp; KLUMB P.C.</b>					
7434	Guardianship (R.R. Ihandler)	101-148-807.00	480.00		480.00
TOTAL VENDOR BARSTOW, SELSOR, & KLUMB P.C.					480.00
<b>VENDOR NAME: CELLCOM</b>					
012029	Airport Cellular Services	216-585-850.00	57.91		57.91
015076	Cellular Services	292-663-850.00	40.14		40.14
		292-664-850.00	40.14		40.14
		292-665-850.00	40.14		40.14
TOTAL VENDOR CELLCOM					178.33
<b>VENDOR NAME: GENEX FLEETCARD</b>					
143824	Gasoline Sales	292-665-860.00	39.82		39.82
		101-426-860.00	13.12		13.12
		249-371-742.00	176.14		176.14
TOTAL VENDOR GENEX FLEETCARD					229.08
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>					
115065	Janitorial Supplies (Courthouse)	101-265-755.01	53.10		53.10
115058	Janitorial Supplies (Jail)	101-265-755.01	174.12		174.12
115059	Janitorial Supplies (Courthouse)	101-265-755.01	96.92		96.92
TOTAL VENDOR CLOVERLAND PAPER CO					324.14
<b>VENDOR NAME: DALLAS COUNTY</b>					
-20-DS1	Lopez/Lopez (Service of Process Fees)	101-267-804.00	80.00		80.00
TOTAL VENDOR DALLAS COUNTY					80.00
<b>VENDOR NAME: DEKETO, LLC</b>					
407	Labels & Ribbon for Datamax Printer (ROD)	101-268-727.00	224.00		224.00
TOTAL VENDOR DEKETO, LLC					224.00
<b>VENDOR NAME: EAGLEHERALD PUBLISHING, LLC</b>					
23219	1 Year Renewal	101-172-802.00	209.40		209.40
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					209.40
<b>VENDOR NAME: FALLER, TOM</b>					
Reimbursement	Mileage	101-215-860.00	22.68		22.68
TOTAL VENDOR FALLER, TOM					22.68
<b>VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT</b>					
02951	Equalization - Office Supplies	101-257-727.00	30.98		30.98
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT					30.98
<b>VENDOR NAME: GBS INC.</b>					
17-30333	Precint Supply Kits	101-262-727.00	791.81		791.81
TOTAL VENDOR GBS INC.					791.81
<b>VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE</b>					
79118253	Annex	101-261-930.04	58.93		58.93
138613	Shakey & Kleinke	208-751-801.00	911.03		911.03
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					969.96
<b>VENDOR NAME: HENSLEY, RN, JOEL</b>					
Blood Draws	R.W., D.R., J.L., G.C., B.M., D.R., S.N.	101-267-801.01	700.00		700.00

SEP 14 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				700.00
VENDOR NAME: HENSLEY, RN, JOEL				
TOTAL VENDOR HENSLEY, RN, JOEL				
VENDOR NAME: IMAGEWORKS				
10985	911 Uniform Allowance	266-325-745.00	487.00	487.00
TOTAL VENDOR IMAGEWORKS				
VENDOR NAME: KASS, MICHAEL				
Parks & Rec	Per Diem & Mileage	208-751-860.00	50.00	89.59
		208-751-860.00	39.59	
TOTAL VENDOR KASS, MICHAEL				
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
2016/17	1/2 of inside Storage	208-751-884.01	1,940.12	1,940.12
2016/17	Fair Manager	101-997-999.32	4,000.00	4,000.00
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
104	911 Deputy Director	266-325-755.00	31.50	31.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV314	Work Van Services	517-252-801.00	49.50	49.50
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0130486-001	Clerk (Office Supplies)	101-215-727.00	290.10	290.10
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				
VENDOR NAME: MPJRA				
Registration	One Day Seminar - Brenda Hanna	101-132-860.00	30.00	30.00
TOTAL VENDOR MPJRA				
VENDOR NAME: NORTHERN STAR PATHOLOGY, PC				
9/5/17	Autopsy (A. Hash)	101-648-836.00	1,450.00	1,450.00
TOTAL VENDOR NORTHERN STAR PATHOLOGY, PC				
VENDOR NAME: OFFICE DEPOT, INC.				
959387925001	District Court Office Supplies	101-136-727.00	105.93	105.93
959388035001	District Court Office Supplies	101-136-727.00	41.98	41.98
TOTAL VENDOR OFFICE DEPOT, INC.				
VENDOR NAME: PALMER, MARY				
Reimbursement	Plant Food	101-265-930.02	16.74	16.74
TOTAL VENDOR PALMER, MARY				
VENDOR NAME: PISANI GRAPHIX				
8145	B&G Operating Supplies	101-265-755.00	138.00	138.00
TOTAL VENDOR PISANI GRAPHIX				
VENDOR NAME: QUALITY WATER SPECIALISTS				
190660	Iron Figher for Water Softner (Annex)	101-265-801.00	17.20	17.20
TOTAL VENDOR QUALITY WATER SPECIALISTS				
VENDOR NAME: QUILL CORPORATION				
9181046	PA - Office Supplies	101-267-727.00	47.92	47.92
TOTAL VENDOR QUILL CORPORATION				
VENDOR NAME: QUIST, JAMES				
Reimbursement	Uniform Allowance	208-751-745.00	79.26	79.26
TOTAL VENDOR QUIST, JAMES				
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	94.16	94.16

**APPROVED**

SEP 14 2017 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: SEXTON, RICHARD</b>				
Reimbursement	EMS Supplies	101-426-963.00	27.99	104.25
		101-426-963.01	76.26	
TOTAL VENDOR SEXTON, RICHARD				198.41
<b>VENDOR NAME: STATE OF MICHIGAN</b>				
C41	July, August, September 2017	101-131-858.03	1,846.90	1,846.90
TOTAL VENDOR STATE OF MICHIGAN				1,846.90
<b>VENDOR NAME: STEPHENSON MARKETING COOPERATI</b>				
462643	Park Gasoline	208-751-742.00	77.75	77.75
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				77.75
<b>VENDOR NAME: THE EBCO COMPANY, LLC</b>				
017157	Legal Size Folders (District)	101-136-727.00	335.00	335.00
TOTAL VENDOR THE EBCO COMPANY, LLC				335.00
<b>VENDOR NAME: THE JANITOR'S CLOSET</b>				
42718	Go Clean Citrus Slam	101-265-755.01	18.00	55.08
42725	Janitorial Supplies	101-265-755.01	55.08	
TOTAL VENDOR THE JANITOR'S CLOSET				73.08
<b>VENDOR NAME: THE PRINT SHOP</b>				
7032302	PA Office - Letterhead, Envelopes	101-267-727.00	193.25	193.25
TOTAL VENDOR THE PRINT SHOP				193.25
<b>VENDOR NAME: TIME WARNER CABLE</b>				
621199203082617	Airport	216-585-850.00	275.27	275.27
TOTAL VENDOR TIME WARNER CABLE				275.27
<b>VENDOR NAME: TWIN CITY ELECTRIC, INC.</b>				
80949	Move Conduit Outlets	101-265-970.01	425.00	425.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				425.00
<b>VENDOR NAME: U.E.S. COMPUTERS, INC.</b>				
77514	Toner (Joann)	101-215-727.00	192.99	192.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				192.99
<b>VENDOR NAME: VERIZON WIRELESS</b>				
9791936907	Cellular Services	101-265-850.01	241.47	1,047.30
		101-301-850.00	450.81	
		101-426-850.00	2.59	
		101-682-850.00	32.45	
		205-315-850.00	319.54	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				1,047.30
<b>VENDOR NAME: WALLY'S CARPENTRY</b>				
0656	Final Payment - Shakey Lakes Park Roof	208-751-984.01	18,250.00	18,250.00
TOTAL VENDOR WALLY'S CARPENTRY				18,250.00
<b>VENDOR NAME: WASTE MANAGEMENT, INC.</b>				
1577148-1856-2	Airport	216-585-801.00	122.26	122.26
TOTAL VENDOR WASTE MANAGEMENT, INC.				122.26
<b>VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP</b>				
0402047856-00010	1000 9th Street	101-265-920.03	104.21	115.89
		101-265-920.04	11.68	
0402047856-00011	1004 9th Street	101-265-920.03	73.46	73.46
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				189.35
<b>VENDOR NAME: XEROX CORPORATION</b>				

09/14/2017 11:51 AM  
User: jessicaw  
DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 09/14/2017 - 09/14/2017  
UNJOURNALIZED  
OPEN

Page: 4/4

**APPROVED**

SEP 14 2017 *JD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: XEROX CORPORATION 090386473	September 2017 (Probation/Parole)	101-131-942.00	102.50	102.50
TOTAL VENDOR XEROX CORPORATION				102.50
GRAND TOTAL:				36,984.33

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 09/19/2017 - 09/19/2017  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 55050	Mastercard (8/16 - 9/9/17) Courthouse, 911, Airjessicaw	09/11/2017	09/19/2017	2,642.90	2,642.90	Open
	266-325-860.00 Elmers Restaurant			39.12		
	101-268-729.00 USPS			6.65		
	517-252-727.00 Action Bag			93.31		
	101-268-729.00 USPS			6.65		
	292-668-801.00 Jack's Fresh Market			100.00		
	292-668-801.00 Subway			41.47		
	101-132-727.00 USPS			23.75		
	101-172-727.00 Amazon.com			108.06		
	101-172-727.00 Amazon.com			69.76		
	263-215-860.00 Courtyard by Marriott			96.12		
	101-268-729.00 USPS			6.65		
	292-668-801.00 Jack's Fresh Market			291.80		
	292-668-801.00 Holiday			8.58		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-103-851.00 Hover			18.17		
	101-268-729.00 USPS			6.65		
	216-585-970.00 Amazon.com			101.79		
	216-585-970.00 Amazon PO# 3749			541.74		
	101-682-860.00 Amazon.com			387.96		
	101-682-727.00 Amazon.com			188.49		
	101-215-860.00 FredPryor Careertrack			149.00		
	271-790-982.00 Amazon			343.88		
# of Invoices:	1 # Due: 1	Totals:		2,642.90	2,642.90	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				2,642.90	2,642.90	

**APPROVED**

SEP 20 2017

*JD*

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

--- TOTALS BY FUND ---

101 - GENERAL FUND	985.09	985.09
216 - TWIN COUNTY AIRPORT	643.53	643.53
263 - CONCEALED PISTOL LICENSING	96.12	96.12
266 - EMERGENCY 911	39.12	39.12
271 - COUNTY LIBRARY	343.88	343.88
292 - CHILD CARE	441.85	441.85
517 - PA 123 FORECLOSURE	93.31	93.31

--- TOTALS BY DEPT/ACTIVITY ---

103 - OTHER LEGISLATIVE	18.17	18.17
132 - FAMILY COURT	23.75	23.75
172 - ADMINISTRATION	177.82	177.82
215 - COUNTY CLERK	245.12	245.12
252 - PA 123 FORECLOSURE	93.31	93.31
268 - REGISTER OF DEEDS	39.90	39.90
325 - EMERGENCY 911	39.12	39.12
585 - AIRPORT EXPENDITURE	643.53	643.53
668 - BASIC GRANT SERVICES	441.85	441.85
682 - VETERANS AFFAIR	576.45	576.45
790 - COUNTY LIBRARY	343.88	343.88

**APPROVED**

SEP 20 2017 *JW*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA 170911				
	AT&T Ban Account	101-103-850.00	6,374.50	6,374.50
TOTAL VENDOR ABILITA				6,374.50
VENDOR NAME: ARAMARK UNIFORM SERVICES INC 1677703026				
	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
1677698514	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				221.58
VENDOR NAME: AT&T - CAROL STREAM, IL 906863299109				
	September 7 - October 6, 2017 (Vet Svcs)	101-103-850.00	100.10	100.10
906863298909	September 7 - October 6, 2017 (Detectives)	101-103-850.00	100.10	100.10
TOTAL VENDOR AT&T - CAROL STREAM, IL				200.20
VENDOR NAME: BAYSHORE KENNELS 1378				
	Boarding for Avery	101-301-881.01	221.00	221.00
TOTAL VENDOR BAYSHORE KENNELS				221.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. 22846				
	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	32.90	32.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				32.90
VENDOR NAME: BLUETARP FINANCIAL, INC. E24717				
	Sheriff Department Supplies	101-301-755.00	256.50	256.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				256.50
VENDOR NAME: BP 51319088				
	Road Patrol Gasoline Sales	205-315-742.00	403.22	403.22
TOTAL VENDOR BP				403.22
VENDOR NAME: CELLCOM 010197				
	Airport Cellular Services	216-585-850.00	54.66	54.66
TOTAL VENDOR CELLCOM				54.66
VENDOR NAME: CITY OF MENOMINEE 4570				
	Road Patrol/Work Van Gasoline Sales	206-301-742.00	90.16	1,310.51
		205-315-742.00	1,220.35	
TOTAL VENDOR CITY OF MENOMINEE				1,310.51
VENDOR NAME: CLOVERLAND PAPER CO 115244				
	Janitorial Supplies	101-265-755.01	293.97	293.97
115187	Janitorial Supplies	101-265-755.01	169.47	169.47
TOTAL VENDOR CLOVERLAND PAPER CO				463.44
VENDOR NAME: COHL STOKER & TOSKEY P C 47968				
	Legal Services (\$11)	101-211-807.00	512.48	512.48
TOTAL VENDOR COHL STOKER & TOSKEY P C				512.48
VENDOR NAME: COLEMAN ENGINEERING COMPANY 29386				
	Software Implementation & Training	517-252-970.00	3,500.00	3,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				3,500.00
VENDOR NAME: COOPER OFFICE EQUIPMENT 148380				
	Contract #2418-01 (Annex Overages)	101-261-942.00	985.45	985.45
TOTAL VENDOR COOPER OFFICE EQUIPMENT				985.45
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT 29187				
	Shredding Documents	101-265-801.00	57.93	57.93
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				57.93

**APPROVED**

**SEP 20 2017** *JS*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: COVERT TRACK GROUP</b>				
23761	Tracking Device	286-301-934.04	1,610.00	1,610.00
TOTAL VENDOR COVERT TRACK GROUP				1,610.00
<b>VENDOR NAME: CVS PHARMACY</b>				
250854972411429133	Inmate Medication	101-301-770.01	139.85	139.85
250854972562602133	Inmate Medication	101-301-770.01	22.48	22.48
TOTAL VENDOR CVS PHARMACY				162.33
<b>VENDOR NAME: ELCOM SYSTEMS</b>				
52814	12 Month Service Agreement	205-315-934.01	84.00	84.00
TOTAL VENDOR ELCOM SYSTEMS				84.00
<b>VENDOR NAME: EPIC AVIATION, LLC</b>				
7013816	Jet Fuel	216-585-743.00	17,943.05	17,943.05
7013614	AV Gas (x4974 Gal)	216-585-743.00	19,660.78	19,660.78
TOTAL VENDOR EPIC AVIATION, LLC				37,603.83
<b>VENDOR NAME: FASTENAL</b>				
WIMAR185299	B&G Supplies	101-265-931.00	66.20	66.20
TOTAL VENDOR FASTENAL				66.20
<b>VENDOR NAME: HANSON, JUDI</b>				
Reimbursement	Uniform Allowance	205-315-745.00	147.76	147.76
Reimbursement	Uniform Allowance	205-315-745.00	488.63	488.63
TOTAL VENDOR HANSON, JUDI				636.39
<b>VENDOR NAME: HENSLEY, RN, JOEL</b>				
September 2017	Medical Examiner	101-648-709.00	1,080.00	3,170.00
		101-648-835.00	2,090.00	
September 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Reimbursement	Stamps & Office Supplies	101-648-727.00	32.23	42.03
		101-648-729.00	9.80	
TOTAL VENDOR HENSLEY, RN, JOEL				4,577.03
<b>VENDOR NAME: J S ELECTRONICS, INC.</b>				
19882	Maintenance - Transmit of Marinette Fire	266-325-934.01	401.88	401.88
19876	Radio Maintenance	205-315-934.01	134.25	134.25
TOTAL VENDOR J S ELECTRONICS, INC.				536.13
<b>VENDOR NAME: JACK'S FRESH MARKET</b>				
45000500187	Inmate Supplies	101-301-770.00	39.50	39.50
TOTAL VENDOR JACK'S FRESH MARKET				39.50
<b>VENDOR NAME: J'S SPORT SUPPLY</b>				
741347	Ammo	205-315-755.02	640.00	640.00
TOTAL VENDOR J'S SPORT SUPPLY				640.00
<b>VENDOR NAME: K MART PHARMACY</b>				
703109111703134605	Inmate Medication	101-301-770.01	44.59	44.59
TOTAL VENDOR K MART PHARMACY				44.59
<b>VENDOR NAME: MANPOWER</b>				
31858189	Week Ending 9/10/17 (D. Averill)	101-172-704.00	504.00	504.00
TOTAL VENDOR MANPOWER				504.00
<b>VENDOR NAME: MENARDS - MARINETTE</b>				
41495	New Buidling Supplies	101-103-998.11	608.96	608.96
42389	Janitorial Supplies	101-265-755.01	159.95	159.95
42235	New Building Supplies	101-103-998.11	217.58	217.58
42196	Supplies - Jail Emergency Exit	101-265-970.01	25.70	25.70
42193	B&G Supplies	101-265-755.00	27.48	27.48
42392	Suplies for Security Door/Window	101-265-970.07	146.90	146.90
42390	Batteries	101-265-755.00	41.97	41.97

**APPROVED**

SEP 20 2017 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENARDS - MARINETTE				CHIEF FISCAL OFFICER
42391	Supplies - Jail Emergency Exit	101-265-970.01	9.83	9.83
42192	Supplies - Jail Emergency Exit	101-265-970.01	91.42	91.42
TOTAL VENDOR MENARDS - MARINETTE				1,329.79
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10397570	Blades (x2) Work Van	206-301-934.00	22.11	22.11
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				22.11
VENDOR NAME: MICHIGAN MUNICIPAL RISK MGMT AUTHOR				
2677	Jail Supervisor Training (x2)	264-363-881.00	450.00	450.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK MGMT AUTHOR				450.00
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION				
20170716	Uniform Allowance	205-315-745.00	300.00	300.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				300.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0130363-001	Road Patrol Office Supplies	205-315-727.00	29.99	29.99
0130400-001	Inmate Supplies	101-301-770.00	29.48	29.48
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				59.47
VENDOR NAME: PALMER, MARY				
Reimbursement	Janitorial Supplies	101-265-755.01	34.83	34.83
TOTAL VENDOR PALMER, MARY				34.83
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317237001	Inmate Supplies	101-301-770.00	37.50	37.50
TOTAL VENDOR PAN-O-GOLD BAKING CO.				37.50
VENDOR NAME: PETERSON, GREG				
Reimbursement	Kitchen Light (Balance Due)	101-301-728.00	45.32	90.64
		205-315-755.00	45.32	
Reimbursement	Office Supplies	205-315-727.00	39.99	39.99
Reimbursement	Office Supplies	205-315-727.00	94.14	94.14
TOTAL VENDOR PETERSON, GREG				224.77
VENDOR NAME: PHILIPPS, RANDALL				
August 2017	Show Cause	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: REINHART FOODSERVICE				
262911	Inmate Supplies	101-301-770.00	1,216.76	1,216.76
270973	Inmate Supplies	101-301-770.00	1,354.07	1,354.07
TOTAL VENDOR REINHART FOODSERVICE				2,570.83
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Training Supplies for Active Shooter	101-426-727.00	8.90	8.90
TOTAL VENDOR SEXTON, RICHARD				8.90
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5158-3	Supplies for Security Door/Window	101-265-970.07	107.22	107.22
5157-5	Jail Emergecny Exit Supplies	101-265-970.01	33.44	33.44
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				140.66
VENDOR NAME: SMITH, GREGORY J.				
Reimbursement	Uniform Allowance	205-315-745.00	700.00	700.00
TOTAL VENDOR SMITH, GREGORY J.				700.00
VENDOR NAME: STATE OF MICHIGAN				
6351	Chargeback (May, June, July 2017)	292-662-843.01	12,049.41	12,049.41
TOTAL VENDOR STATE OF MICHIGAN				12,049.41

APPROVED

SEP 20 2017 *WJ*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-495697	3-Way Line	101-301-976.00	1,765.00	1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,765.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Road Patrol Gasoline Sales	205-315-742.00	1,878.22	1,878.22
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,878.22
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80948	Kitchen Light (Balance Due)	280-362-755.00	468.27	468.27
80944	Emergency Generator (Payment #2)	101-103-998.05	24,125.00	24,125.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				24,593.27
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
339654410	Bizhub 423 Copier	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: WIL-KIL PEST CONTROL				
3223021	Library	101-265-801.00	32.50	32.50
3223022	Annex	101-265-801.00	32.50	32.50
TOTAL VENDOR WIL-KIL PEST CONTROL				65.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
September 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				110,991.20

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

09/22/2017  
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

Menominee County Fair Board July 12, 2017

Approved 9/23/17

Attendance: Larry Roetzer, Sandy Paschke, Nikki Tebo, Jerry Piche, Glenn Hanson, Ed Granquist, Eric Tickler

Public: Mandy Palzewicz, Barb Palzewicz, Carol Quist, Phyllis Kaczmarczyk, Linda Busick, Mariah Willan, Caitlyn, Kristen, Becca Havelka, Sandy Granquist

President Larry Roetzer called the meeting to order at 6:36pm

Glenn to approve agenda Ed to second Passed

Minutes read by Nikki and motion for approval Eric seconded by Glenn motion passed

No public comments

Larry is waiting to hear back from Papa Murphy's on confirmation for vendor. Bink's is donating beverages for 4H club to sell, just need cooler to sell Bink's donated drinks

Ed brought up that the tractor club is willing to bring dunk tank out to fair. Eric motioned Nikki seconded Motion passed.

Eric will get a crate of watermelon for watermelon eating contest this will be 60 watermelon.

Barb Palzewicz got the radio station to do a remote from the fair on Saturday. Aquila donated the entire sum for a three station simulcast from the fair. Lufts advertising will run a small ad for the fair. It would be \$99 for a half page ad. The Menominee County Journal will be running the ad for free. Eric moved Ed seconded and motion passed.

Jerry mentioned the Menominee County Fair at the County Board meeting last night. Sandy doesn't need a golf cart this year. Jerry asked the board if we would like to have ice cream available by donation at the fair. Jerry will contact Gary's Quality Foods for buying ice cream. The donations will go to the Menominee County Victim Services Unit.

In the past every child that participates in the fair got a coupon for a free ice cream bar. This year WPS will be donating the money to cover ice cream at Cheek's Snack Shack for the kids instead of handing out the ice cream bars. The judges get lunch at Cheek's as well without charging the fair as well. The owner of Cheek's was introduced by Sandy.

New vendors: Shaved Ice by Bob Moraski and Cotton Candy BSA Venturing Crew with Carol Lemke. Papa Murphy's is a maybe still, Larry is hoping to confirm tomorrow.

Kris Havelka has the contracts for two more judges. All other judges are already contracted.

Superintendents will be notified that they are in charge of cleaning their areas. Sandy has also spoken with the park about putting out more garbage cans. Carol Quist will pass on the information to Jim from the park as well. Glenn will pick up the bikes at Cycle Path and bring to fair and the fans from Tractor Supply.

Barb has nearly \$5000 in donations for ladies day.

Kiss the Pig contest with superintendents: Carol Quist, Phyllis, Barb Palzewicz, Mandy Baumler, Larry Roetzer. It will \$1 per vote and the person with the most votes wins the contest and will kiss the pig on Sunday.

Carol spoke with Jim and he will put all the garbage cans out. We need to make a vendor map and Jim will mark the spots. Sandy will work with Jim to do this.

Larry brought up that there is a conflict for our newly selected fair dates with the truck pulls. We will talk at our Sept meeting about confirming the dates for next year. Nikki will contact the Lumberjack Shows about next year's dates.

Eric moved to have August meeting August 23<sup>rd</sup> at 6:30 pm Nikki seconded and motion passed.

Public comment: Jerry made comments in regards to the positive changes in the fair this year. Barb Palzewicz has done such a great job putting her articles in the paper. Mandy asked if the tags will be available prior to the fair and if there will be rabbit feed available. Eric will check with marketing about chicken and rabbit feed. Jim needs to know count for rabbits and chickens to set up cages.

Motion to adjourn by Eric and seconded by Glenn. Meeting adjourned at 8:08 pm

Menominee County Finance Committee  
Minutes of Meeting  
08/03/2017

\*\*\*\*\*APPROVED 9.21.17\*\*\*\*\*

The Finance Committee met on August 3, 2017 at 8:30 AM at the Menominee County Annex

Others present at the meeting were Diane Lesperance, Mike Lyons, Marc Kleiman, Peggy Schroud, Mike Holmes, Sheriff Marks, Brian Barrette, Charlene Peterson, Sherry DuPont, Jerry Piche, Nancy Douglas,

**Call Meeting to order:** Com. Hafeman called the meeting to order at 8:33 A.M.

**Pledge of allegiance:** was recited by all.

**Roll Call:** All Finance Com. Commissioners are present.

**Approval of Agenda** motion by Com. Nelson and supported by Com. Schei to approve the agenda as written.  
Motion approved 4/0.

**Previous Meeting minutes:** 6.19.2017 - Com. Nelson made a motion to approve minutes, second by Com. Schei, motion carried.

**Public Comment:** None

**Department Head/Elected Official Reports:** **Peggy Schroud** - Personal Property Tax loss – A report done for the state every year, shows 2017 Revenue loss was \$15,239,932, and for 2016 was \$14 million. The state had put in a number anticipating more people would participate in the program and not as many did. I took the millage rate that the state provided and estimated \$135,882.28, but if you multiply the individual property loss by the total millage you get \$144, 111. To be conservative, the county should use the smaller number. This report is located online for anyone to access it. If you would like, I would be happy to share it. **Com. Hafeman** - Does the \$135,882.28 come back to the county? Plus, what is going to the townships. **Peggy** - Yes, it does. **Brian Barrette:** There are two retirements coming up in the 911 department. This leaves 80 hours a week that we have to fill. I have to hire two people. There needs to be a decision made whether 911 is going to stay in Menominee County or not. It's hard to hire employees with a potential "for sale sign" on the building.

**Business Items**

- a. **Cobra 2% administrative fee –Marc Kleiman** - In talking with Joann, it won't create any more work to charge that 2% fee. **Com. Nelson** - Would like to make a motion that we recommend to the board a 2% fee for Cobra, **Com. Gromala** – I second it. **Com. Schei** – What is the reason, justification to charge this fee. **Marc** - This would be an administrative fee that the county is entitled to charge. Motion carries 4/0.
- b. **2016/17 Budget amendments** –
  - o **#10- Sherry** - Grant received from Dollar General for the Library (\$800) into a summer reading program. Refund from UPROC, *Charlene Peterson explains how this can and might be used for the library.* ORV grant for equipment, \$4200. **Com. Nelson** - Moves to bring those budget amendments to the board, Com. Schei seconds. Motion carried 4/0.
  - o **Budget amendment – Chiller Project balance to Generator Project – Sherry** - The balance remaining in the budget on this is \$54,000. The project is done. Jim would like to move that balance to the Generator Project. **Com. Nelson:** Was that originally out of Buildings and Grounds? Does the \$54,000 make up part of the \$131,000 surplus? **Sherry** -it was not part of the \$131,000. To move the balance to the Generator Project, there was only \$105,000 budget in there and \$5000 went to engineering and paperwork. The balance was \$181,000-\$182,000, so to put the remaining amount in the 2017-18 budget. Will be in to that budget year before the project is over. **Com. Schei** so recommends that they do that according to Jim's recommendation. Com. Gromala seconds. This is a budget amendment that will be referred to the board. **Com. Gromala** - We are

still going to be behind by \$25,-30,000, so this will be put into the proposed next years' budget? This is confirmed by Sherry. This is approved by all.

- o **2017 Summer Tax – 9<sup>th</sup> St. Bldg. – Com. Nelson** - This was also figured in original building proposal because Peggy had provided him with that information. **Diane** - Why wasn't this prorated? On the closing papers it said that they didn't because we would become exempt and there would be no taxes due. *Discussion continues as to why or why not it wasn't prorated.*

c. **County Administrator ~Agency Hiring Fees - Com. Hafeman** - Stang, Springsted Waters and Slavin. Stang at about \$8000, Slavin at\$ 23600 and Springsted at \$24500. **Com. Nelson** - I think we should first of all determine our budget **Com. Gromala** - We have been waiting for at least 9 months now, it would be transferring from this years' budget and there are funds available within the administrative area to cover this type of spending. **Com. Schei** asks how much money he thinks should be appropriated. It would be best to look at the highest amount, whether it be approved by the full board or not. **Com. Nelson** - not aware that there is a budget surplus, and we continue to fall behind in other areas. **Com. Hafeman** agrees that the budget should be settled before they get into hiring, decide which firm to use, but wait. **Com. Gromala** - Have been managing because there are very good people that have taken on additional duties. **Sherry** Right now only 35% of the budget is used in the administration salary account, we should be at 80%. So we have money in the admin salary account right now, to be able to go forward with this right now. **Com. Nelson** - That's the trouble when we look at budget, we look at line items, we have to look at the totality of the budget and we aren't doing that. When we have the budget, we will know more...*discussion about whether or not to slim up budget before proceeding or move ahead.* **Com. Gromala** – let's move this to the board and let them decide, we aren't going to be able to do it here. **Com. Schei** - will second Steve, however is not in favor of increasing the budget. Motion carries 2/2.

d. **2017/18 Budget Discussion**

- **2% Salary increase for all employees - Com. Schei** - not in favor, Coms. Gromala and Nelson agree. **Sherry** - The budget currently has the 2% increase, she will take it out.
- **County Administrator Salary** – Sherry budgeted it at 20% increase. With some discussion, **Com. Schei** stated he felt salary should remain as it for now and that the hiring firm should be able to tell us the appropriate salary for that position and then see if we can afford an administrator. **Com. Gromala** agreed that the salary should remain the same for now.
- **Asst. PA additional staff** – The PA's office has an employee retiring, so they are requesting funds to hire a replacement to train for 6 mos. and the take over after she retires. They are also requesting a 2<sup>nd</sup> Asst. PA, in addition, to cover the workload and backlog in the prosecutor's office. **Com. Gromala** – I think we should hire one on and move forward on training with the retiree. Although it would be nice to have an additional Asst. PA, it wouldn't be a good idea at this time. **Com. Schei** – I agree with Steve, let's hire a replacement and give him the training time needed. On top of that, not at this time for an additional Asst. PA. **Com. Hafeman** – agrees.
- **911 – MGT's position recommendations** – **Sherry** – It was recommended, by MGT to change pay grades for the Director and Deputy Director of 911. Director would change from 13 to a 14 and Deputy Director (new position) should be a pay grade 11. **Com. Gromala** – I think we should move this forward. **Com. Schei** – I agree, we should move this forward. Motion passed 4/0.
- **911 Radio Console** – **Sherry** - Brian is requesting \$582,000 for console. Pg. 59 in the budget- **Com. Nelson** - asked Bill and Steve to get information from other counties on 911...**Com. Gromala** - We went to Iron Mountain, also sent out emails to Gogebic and Iron Counties, have not gotten a response from either of them. **Com. Nelson** – I talked with several counties that share 911 and it was all positive. 911 has a surplus of \$166,137 left over yet, *Discusses the MERS situation and how it will affect the budget.* John thinks they should pull the console out of the budget for this year and band-aid it for another year or two. **Com. Schei** - what might be the ramification if we were to delay it? **Com. Nelson** - We are about 1.3 mil short in our budget request. Before we agree to fund this console we have to look at the total amount of money we have to put out. **Com. Schei** - You had asked for a 5 year plan, is that the best

way to go? **Com. Nelson** - We will have to ask other departments to make significant cuts to make up that deficit. **Sherry** - Another option - Brian said they will break it down for a 5 year period to pay it within those 5 years. **Com. Nelson** don't forget the costs that will continue to happen after purchasing this console. You are committing the county to \$2-300,000 a year in deficit. **Com. Schei** Let's not fund the Airport and you will have all kinds of money. John argues that with the airport there is no alternative, with 911 there is. **Com. Gromala** - This console is old, I don't want it on the back burner. **Com. Nelson** - I am against it, you tell me which departments we are going to cut. This is why he doesn't want to be finance chair. **Com. Schei** - What are the political ramifications for all of this? Have we thought of all the other things we might be faced with? **Com. Nelson** -The more that is added to the debt, the more that it is put back on the county. **Sherry** - The existing equipment can't be fixed again, there are no more parts. Don't get the console, but if it goes down what are you going to do?? **Com. Gromala** - I think we have to approve to keep/put it in the budget. **Com. Schei** - the proposed budget, \$8,148,035, last year was less. **Com. Gromala** - wants to keep it in the budget, but to pay in a 5 year plan. **Com. Nelson** - Is it because I'm looking at a 5 year deficit that you want to pretend that it doesn't exist? *Discussion continues....* **Com. Schei** - Is not going to commit right now. Would like to wait a year. Did anyone ever check in to see if there is a used board out there? Moving on, issue will be addressed again. **Com. Hafeman** - Now, I know it can't be repaired, but there could be other options. I believe 911 duplicates services of the State Police. **Com. Nelson** - It's kind of a stand-alone system, not a duplication. **Com. Gromala** - I've been getting calls and e-mails stating that they want 911 services to remain in the county. I realize appropriations for this might be difficult, but I think we should, maybe, arrange a 5 year payment plan to pay for it. **Com. Nelson** - we shouldn't kick that can down the road, again. **Com. Hafeman** - 911 is a special revenue account. The device surcharges (\$10,000) and telephone surcharges (\$500,000) is what they've got to pay for the entire department. **Com. Gromala** - It's an essential service and not all essential services pay for themselves. **Com. Hafeman** - So, where are we going to get the money to pay for it? **Com. Schei** - I have a question - Brian, what kind of burden would it be if we waited on this? **Brian** - It's a crap shoot. It could last a month, even a year - I don't know. I do know that 911 has not received or requested money from the county at all (except, I think, 2009/2010 where the county gave us less than \$100,000) - it's all been surcharges that have been funded us. **Com. Schei** - Sherry, is there money for the console in the budget right now - in the proposed budget? **Sherry** - It is in there, yes. **Com. Schei** - I'm in favor of putting 50% in there and the other 50% in the following year (2018/19 budget). Unless something detrimental happens - then we're going to have to dip into the general fund. So, I would like to make a motion to do ½ in 2017/18 and ½ in 2018/19 budget. **Com. Hafeman** - seconds - motion carries 3/1. **Com. Nelson** voted no.

- **Airport - MGT position recommendation - Sherry** - MGT's recommendation for the Airport Manager is job grade 13 - which is what we have it at now. It would not change anything. **Com. Hafeman** - so, should we carry it forward? **Com. Gromala** - I'll make the motion to carry it forward to the board. **Com. Schei** - seconds it. Motion carries 4/0.
- **Airport Capital Overlay** - Request \$300,000 for extension of the Fire Safety Building. **Com. Nelson** - I say we put \$50,000 towards it. **Com. Schei** - This is a block grant \$53,000 a year. It's a 6 year obligation. It's for extending the Fire Safety Building in order to get all their equipment inside. The FAA and MDOT Aero requires all equipment to be inside. There's a large building that we store a helicopter, on occasion, and equipment for moving planes around that we could put in the Fire Safety Building. This will give us another building that could be leased out. I'd like to keep \$100,000 in there to be safe. Until there is a bid on this, we won't be sure of the cost. The \$300,000 is a quote from the State (MDOT Aero). I'd like to make a motion for \$100,000 to be put in there. **Com. Gromala** - seconds. Motion carries 4/0.

- e. **2017/18 Budget discussion - Sherry - deficit of 1.268** - set up with all dept. requests. A couple of departments I have not received budgets from, so plugged in numbers comparing to last year. Pg. 6- \$25,000 in designated building projects. \$40,000 to carry over will put it in next years' budget. No other projects in at this time. - \$35,000 in Circuit Courts, but they plan to have grant funding. pg. 7 - Judge

Hass did not get his budgets in, so I plugged in what is currently going on in those accounts. – pg. 13, Administrator- put money in for furniture, \$107 is only for administrator pay down of MERS. Carried in again \$10,000 for legals- **Com. Schei** - If we hire a company to hire administrator, where does that money come from, this year or next year? **Sherry** - It is not in there, but that can be adjusted. Pg. 16-17 Equalization is requesting for furniture- Pg. 21-Buildings and Grounds- security doors, windows, for sheriff's dept. (Brian Helfert). Some of this could be recouped from courts. **Com. Gromala** would like to have Jim come back and discuss this some more. **Sherry** - moving on to the sprinkler system in the vestibule, this is dependent on the city, because they need to upgrade water lines to provide enough water for the sprinkler. – The jail half-bath in the CO's office – painting of old building- sidewalk replacement. **Com. Nelson** - Prosecuting Attorneys request for \$93,000 for increase in salaries. **Sherry**- Bill has let her know that they are overloaded in that office and they are asking for another assistant PA, his investigator is retiring so there will be a 6 month overlap for that person to come in, as well as pay out for a retirement. –Pg. 25 Sheriff Department – capital outlay for computers, request for two vehicles, one for sheriff and one for undersheriff. Plan to put it in a 4 year term for the sheriff. Lean system – Prisoners ward – approximately \$45,000 is collected in fees that come back to the county. Pg. 32-Emergency Services- status quo pretty much. Rich wants the new operating systems for computers. Pg.34 Animal Control - \$10,000 in for that. Pg. 37 Veterans Affairs - \$2000 in capital outlay, he will most likely need new furniture for the new building. Pg. 38 – Economic Development- **Com. Nelson** - There is no contract signed, *discussion as to whether there is an obligation on the county's part.* **Sherry** - Pg. 39- Appropriations- the only change from last year to this year is the airport. – Faithorn Rescue Squad is no longer in place, no request from them. – Child Care – couple of changes, some will have reimbursement. – Library – Rather than \$10,000 she is requesting \$12,000. - There is \$109,000 in the airport for operating transfer. – Road Patrol –**Com. Nelson** - there is a millage request this year, if it doesn't pass, at least some of the unfunded portion of MERS somewhat caught up, we are still short we are at about 90% and that continues to grow. If the millage doesn't pass there is only a surplus of about \$100,000 in there. That would not come close to covering what we will owe for retirement which the board would continue to pay for over and above that 5 year plan. **Sherry** - they do have a capital outlay item in there for \$100,000. Road Records Management System needs to be compatible with 911. They will still show \$112,000 to the good if the millage goes through. – Parks- In the regular budget we have on pg. 45- to balance the budget there is an \$18,471 from their fund balance. Friend of the Court- part-time person. – Airport-County Appropriation Capital improvement, \$327, 050 - Includes a replacement van, **Com. Schei** - It isn't just a vehicle, we have heard from two community sessions that the airport is mandatory, businesses use it - we need it. Problem is the city collects a building tax on all those hangars, we don't see one penny of that. It's not right that the city gets this money. All these people want the county to have the airport, and subsidize it 100%. He would suggest that they ask the City of Menominee for some support from all that tax money that they collect. –**Sherry**- \$300,000 for the fire safety building is in that budget, an expansion. Engineering for the runway project is 5%. Budgeted for full-time manager, part-time manager and lineman – IT- Put it in. – Park Improvements- Put in a dollar amount that should be received for the timber cutting out there. Pg. 50 **Com. Gromala** - Back to the IT, we have equipment, right? \$24,000 for updates and maintenance and fees. **Sherry** - back to park improvement, there will be a fund balance carried over. There is something always to be done out there. – Remon- we won't know until December, put in \$55,000. **Com. Schei** - Has there been any money come in from the cutting of the timber so far? **Sherry** just received a check this week. **Sherry** – 911, we already looked at that, *Com. Nelson again implores the members to look carefully at that.* Pg. 61 Library- \$235,000 operating transfer. Pg. 68, Senior Citizen – we will be getting these numbers in, Pg. 74-Child Care- \$30,742, the auditor did not want those numbers showing, so it is in the General Fund Operating transfers.- Three-way road- we will have to start meeting with the Road Commission. – Household Hazardous Waste has to be done this year too, \$30,000 put in. **Com. Nelson** - ok, we are done with the packet, any questions? We aren't going to make a decision today. **Com. Schei** - I want to talk about MERS. He and **Com. Meintz** agree that there should be a payment to MERS to bring the unfunded balance down. **Com. Nelson** - agrees, that is why he wants Terra to come in. **Com. Schei** - how much money do you think we should put in as a one-time payment in this next budget. Finance committee needs to have some kind of consensus. **Com. Nelson** - MERS gives 3 rates, according to our payment schedule, what we have to contribute really at 5.75 is about 1.7, by 2022 we will be at about 2.12. This will be fixed in 40-50 years. Please read the packet. Need to have Terra here, Committee of the Whole or a special meeting, as long as all the board members are there.

Menominee County Finance Committee  
Minutes of Meeting  
09/06/2017

\*\*\*\*\*APPROVED 9.21.17\*\*\*\*\*

The Finance Committee met on September 6, 2017 at 8:30 AM at the Admin. Office.

Others present at the meeting were Diane Lesperance, Marc Kleiman, Brian Barrette, Cassandra Sturos, Sherry DuPont, Jerry Piche, Doreen Averill

**Call Meeting to order:** Com. Nelson called the meeting to order at 8:30 A.M.

**Pledge of allegiance:** was recited by all.

**Roll Call:** Commissioner Hafeman called. She was away and didn't know about the meeting. Excused.  
**Approval of Agenda** motion by Com. Schei and supported by Com. Gromala to approve the agenda as written. Motion approved 3/0.

**Previous Meeting minutes:** 8.07.2017 & 8.14.17 - Com. Schei made a motion to approve minutes, second by Com. Gromala, motion carried. 3/0

**Public Comment:** None

**Department Head/Elected Official Reports: Diane Lesperance:** Outlined the confusion on how much money the County has in savings. Yes, we do have \$10 million dollars, but that's not our savings. It's like a family having a 401K, an emergency fund and savings. At the end of the year, the amount available is 2.8 million after all designated amounts are paid. Diane Invited commissioners to come to her office to discuss the county funds/investments more in depth.

**Business Items**

**a. 2017/18 Budget Discussion:**

**Remonumentation Grant - \$81,461, we have \$55,000** – Sherry: We received the actual grant numbers from the state for the remon. Accounts. We only have \$55,000 budgeted there, so we'll need to increase that to \$81,146. All commissioners agree to make the change. 3/0

**Veteran's Services – Copier/fax/scanner - \$1,600/yr.** – With Mike's move to the 9<sup>th</sup> St. building, he will no longer have access to a copier/fax/scanner. He's gotten a quote from Cooper office for a copier. Estimated price is \$1,600/yr. Com. Schei moves to add it to the budget, supported by Com. Gromala. 3/0.

**Commissioner Hafeman enters the meeting at 8:59 AM.**

**911 – Added insurance for incoming employees (2) + increased OT – Sherry:** We have two employees that have retired and one more coming in Jan. We have no way of knowing if the newly hired employees will be taking the health ins. Brian and I spoke about this and decided to add insurance into the budget for two employees, plus I removed some of the OT thinking that it won't be necessary due to the restructure of the department. I was wrong. Brian would still like to have \$40,000 in the budget for OT. Until some employees are hired, he will need to use the OT for the employees covering for those vacant positions. Discussion among the commissioners

was that we don't have much of a choice on funding positions. Com Gromala moved to add the insurance and the OT into the budget for 911, supported by Com. Schei. 3/1 vote. Com. Nelson voted no.

**911 Surplus applied "Fund Balance" \$133,219** – Sherry: this goes hand in hand with the above discussion. The current balance in the surplus revenue account is \$84,289. That increased about \$49,000. This means that the 911 fund balance would pay this amount (\$133,219) to balance the revenues with the expenses. Now due to that fund balance being depleted by the retirements of the previous director and two employees and the OT, that fund balance has decreased tremendously. There may not be enough in the 911 fund balance to balance this budget at year end. We don't have to take any action, other than to know that the County general fund may need to balance the 911 funds at year end. Com Gromala moves to approve Com. Schei seconds. 2/2 vote. Coms. Nelson and Hafeman voted no.

**Airport Van replacement now – possibly remove \$15,000 from budget** - Sherry: This is about the passenger van at the airport. We discussed this before for the budget however the van is in need of being replaced right now. Com. Schei would like to take the \$15,000 (budgeted for a replacement van) out of the budget for next year and use some of the capital outlay in the current budget to purchase the van now (or as soon as possible). Com. Schei explains that the van is not in working order at this time and Jeff doesn't want to put any more money into it. Com. Schei moves to apply as proposed, seconded by Com Gromala. 4/0 vote.

**Public Comment: Brian Barrette** – Asking for \$133,000 which is a guesstimate (the new employees may not take the insurance, but I'd rather have it in there than not) is peanuts in the big scheme of things. If you look at all of the other departments in the county, we are by far the cheapest department to fund. Other than two years when the county helped to fund 911, we have been self-sufficient for 20 years because of the 911 surcharge. The problem is, while costs continue to rise, surcharge money hasn't and that requires more balancing. About the generator in Bagley, this is not just a 911 issue, it's a full county issue. There is a grant process that will cover 100% for 911 in the entire county. Can we improve reception? Yes. The current repeater is set at 100 Watts, we can go up to 250. That will require approval from the FCC.

**Commissioner Comment: Com. Schei** – I'd like to request the County Board Chairman send a letter to MDOT AERO. In reference to the budget the expansion plan for the hangar bldg. was reduced from \$300,000 to \$100,000. The plan is to lay the foundation and concrete as part of the plan using the \$100,000. Perhaps budget more the following year for completion of the bldg. Reminds everyone about the model train, antique car show at the airport this weekend (Sept. 9<sup>th</sup>) 9 AM to 3 PM. **Com. Nelson** – Doesn't fault anyone for not understanding the budget, it's not easy. Surcharge comes from the taxpayer; Road Patrol comes from the taxpayers. He comments on the newspaper and that they've never asked him any questions. **Com. Hafeman** – Reminds everyone of the Lions Club annual pig roast at Fadroski park in Nadeau, 12-5 Saturday.

**Adjournment:** Moved by Com. Schei, supported by Com. Nelson to adjourn the meeting at 9:27 AM. Motion approved 4/0.

# MENOMINEE COUNTY LIBRARY BOARD

Minutes August 8, 2017

Approved: September 12, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:04 PM on Tuesday August 8, 2017.

Present: C. Peterson, M. Fagan, K. McNeely, N. Tuinstra and Commissioner L. Schei.  
Excused J. Freis.

K. McNeely moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

K. McNeely moved to approve the minutes from the July 11, 2017 meeting, support by M. Fagan. Motion carried.

M. Fagan moved to approve the July Financial Reports, support by N. Tuinstra.  
Motion carried.

K. McNeely moved to approve the August bills, support by N. Tuinstra. Motion carried.

## Director's Report

**Library:** Nick Ruleau has welded metal art in the display case.

**Staff:** Ann Murray and Jen Hirn are working with North Central staff to get **Books on the Bus** started up there. Ann M. has started story times at Hermansville Branch on Wednesday morning. Story times at the Main Library will start in September.

**Financial:** We have received additional grants for the bookmobile. We received a Lois Lenski Covey Foundation award of \$2,000. Wells Fargo Corporate Giving donated \$1,000.

**Patrons:** Kathy Selby made a donation for Hermansville Branch books. Media coverage for the solar eclipse instructed people to check with the library for solar glasses. We will pass out glasses as long as supplies last and plan on having a few pairs available at the library for patrons to use on Monday, August 21.

**Bookmobile:** The Library display at the Fair was well attended – over 250 “visitors” to the bookmobile. Several new cards were issued. We are starting to gear up for fall/school year. We have received bids from 3 vendors for the replacement bookmobile. The Director met with Dan Gaudes to review the bids, since he is familiar with this type of vehicle.

**Technology:** Superiorland Library Cooperative has added a new calendar program that will link with our website so patrons can see programs at other libraries. They are also trialing wireless printing with our existing cybrarian gateway. Current cost is \$375.00 for installation with a \$100.00 annual fee in subsequent years.

**Programing:** Summer Reading went well. Attendance at the main library was 325 and at Hermansville branch 145. This year we had several community people, including Rep. LaFave, as volunteers to lead programs.

August 8, 2017 Library Board Minutes – page 2

**Friends:** Their book sale was on July 28<sup>th</sup> and 29<sup>th</sup>. Lots of community interest both for donating books and for purchasing items.

**Volunteers:** 15 hours this month.

**New Business**

- A. C. Peterson moved to recommend accepting the Bookmobile replacement bid submitted by Farber Specialty Vehicles to the County Commissioners. This bid covers the additional 3 cart mounts and 6 carts. Support by N. Tuinstra. Motion carried.
- B. The Board requested that Director Winnicki investigate donating Second Press to another venue/organization and report back.
- C. Discussion on Bookmobile Fundraising with reference to the Lunch at Dollar General on August 25 from 11-1. The event will include a 50/50 raffle.

Public Participation: No public present.

As there was no further business, K. McNeely moved to adjourn the meeting, support by M. Fagan. Motion carried. Meeting adjourned at 4:45 PM.

Submitted by:  
Amanda Winnicki, Library Director

Menominee County Fair Board

August 23, 2017

Meeting Called to order 6:35 pm by president Larry Roetzer

Approval of agenda Glenn made motion Eric seconded motion passed

Previous minutes approval motion made by Eric seconded Ed. Minutes approved

Treasurers report read by Nikki, motion for approval by Eric seconded by Ed. Approved

Public comments: Barb Palzewicz is willing to contact Community Action Agency to see about bringing people out to enter items into the fair for next year and to go to senior centers to help fill out entry forms. Nikki mentioned that maybe 4H kids could help out with this for community service hours. Ladies day had 100 ladies and could have had more but were out of bags and seats. Next year needs 25 more chairs. Ideas for next year's competition for ladies day included chocolate, baked goods and foods made using zucchini. Looking for ways to honor local veterans is one idea for next year's fair. A Veterans quilt for Menominee Co veterans is one way that Barb and Carol Quist were talking about. There is a veteran from MI who was awarded the Medal of Honor and thoughts of bringing him up here and having local veterans be honored. Possibly monogramming local vets who died in service for quilt.

Updates since fair: Eric knows someone who has barrels available for garbage cans out at the fair for next year. Approx 15 would be of benefit. Nikki made a motion to allow Eric to contact Dave Kingten about 15 barrels for garbage cans for next year. Glenn seconded. Motion passed.

Ed made a motion to pay Mellen Fire Dept \$200 for their fuel and time for watering track for the weekend. Glenn seconded. Motion approved.

Glenn brought up the fact that Dan Gaudes has assisted with the pulls using his own tractor for the last three years and hasn't been compensated. Discussion regarding many people help out our fair who are not compensated and fair could not sustain if we paid everyone who helped out. Board and public discussed the option of an appreciation dinner in October and all board members are asked to bring a list of people who helped out for the fair to the September meeting that they feel should be included in the appreciation dinner.

Discussion included comments heard from public in regards to pulls including: time of pulls, starting late, extra tractor packing down the track was this necessary? Took extra time and created a longer pull. Eric brought up the idea of having a sub-superintendent for pulls. There are also other people interested in the board and also for superintendents.

Eric brought up the fact that the steers didn't clean up after themselves. UP State Fair has rules in the fair book about grooming inside. Maybe we should put new rules into our book for next year. Board will draw up wording in regards to cleaning of barn and include in next year's fair book.

Exhibit building is getting a new roof. Should there be a contract for this? Gerry Piche said the building is on county property. Larry will talk with Sherry about paperwork regarding this. Eric spoke about better ventilation for the barns in the form of big windows cut into the side of the building that can be opened and closed. Electricity and speakers in the barn were also discussed. Eric will approach the park committee about ventilation and power upgrade to the barn

Eric spoke with Glenn Jr at the fair about trying to encourage people to keep their animals out there for the weekend for fairgoers to enjoy.

Eric would like the addition of a PA system either portable or built into the barn. We also spoke about an information booth to direct people to the different events.

Eric spoke about the grant for MI County fair. Barb needs final figures from Nikki to submit for the grant. Nikki and Barb will coordinate the information needed to submit.

An idea for next year is to go with a logging theme since we have reserved a lumberjack show for the main attraction. To go along with logging theme Eric would like to contact Nortrax or other logging families in our area to sponsor or do a demonstration. West Side Tool Service in Peshtigo is interested in possibly coming to the fair next year. Bay de Noc Community College has a mobile forwarder virtual reality program, we could contact them to bring it down to the fair next year.

Mandy Baumler rabbit superintendent brought up the fact that animals need to be picked up timely. We will edit the fair book for next year to include a time frame for pick up of all exhibits. Fair book will read "all exhibits need to be picked up between 4-6 pm on Sunday". Also the entry fee for poultry and rabbits should be increased to \$1.00 each per recommendation as this is what most other fairs charge.

Carol Quist, adult still superintendent recommends to remove the cap on entries for youth and adult still exhibits. Also make adult and youth baked goods numbers equal and canning process on both adult and youth the same. These changes will be made in the 2018 fair book.

Car show plaques may not have been given out to some of the participants. Better organization for next year is needed. Having an information booth next year would help with this issue.

Discussion surrounding whether we should continue to pay WUMPA for the pulls or run it ourselves. We did make \$260 on the tractor pull this year. No decision either way was made at this time.

Nikki made a motion to have 2018 fair dates July 20-22<sup>nd</sup>. Eric seconded. Motion approved.

Sandy no longer wants to be the fair manager. We will post the position per county policy. Nikki will contact Sherry about the posting process.

Jim Quist has sent a letter to the county commissioners and county fair board in regards to not being compensated for fair activities. Will watch for Parks Committee minutes to see what their decision was.

There are community members interested in joining the fair board. Discussion about keeping an odd number of members. Eric moved to expand our board to seven members, Nikki seconded. Motion approved.

Motion for adjournment by Ed seconded by Eric 9:00 pm

Respectfully submitted,

Nikki Tebo

Secretary/Treasurer

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**August 24, 2017 - 5:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet	X*			Negro, Mari	X**		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

\* Video television conference from the Northpointe Menominee office

\*\* Per telephone

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Ducoli, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amend of agenda. J. Luhtanen requested to amend the agenda under Finance b) Revised FY17 Budget

**ACTION:** Moved to approve the amended agenda.

**Motion by:** G. McCole, supported by A. Martin to approve agenda as amended.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the August 10, 2017 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** J. Hafeman supported by G. McCole to approve the 8-10-17 regular Board meeting minutes.

**Motion carried unanimously.**

P. Peretto present at 5:15 p.m.

**PRESENTATION** – Alan Bolter, MACMHB

J. Luhtanen introduced Alan Bolter, Associate Director MACMHB. Mr. Bolter presented to the Board an overview regarding Section 298 Update; House C.A.R.E.S. Task Force and FY18 Conference Report. Handouts were provided to Board members. Miscellaneous questions were addressed.

**ACTION ITEMS**

• **Finance**

- a) Contract Grid 8-10-17 (*Trico Cleaning addendum*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Trico Opportunities	Cleaning Service	10/16/16	\$84.60/day if using 3 custodians and shift supervisor.	\$19.00/day/person if using a reduced crew	N/A

This is an addendum to original contract for new language in the event of reduced crew there will be reduced standards and reduced rate charged.

**ACTION:** A motion was made by G. McCole supported by J. Hafeman to approve Contracts 8-10-17 (*Trico Opportunities*) as listed on above contract grid.

**Motion carried unanimously.**

b) Revised FY17 Budget

B. Ducoli reviewed with the Board the revised FY17 Budget statement indicating an adjustment of approximately \$28,000 of expenditures. Miscellaneous questions were addressed.

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- **Finance**

- a) Financial Statement – July, 2017

Financial statement reviewed by the Board. No questions/concerns.

Consensus of the Board is this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

- b) Check Disbursement – July, 2017

Check disbursement reviewed by the Board. No questions/concerns.

Consensus of the Board is this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

A. Martin left meeting 6:15 p.m.

- c) Funding Source Summary – May, 2017

Reviewed funding source summary as of May, 2017 with breakdown of Medicaid, Healthy MI, Autism, MI Health Link, NorthCare Network, General Fund, SED & Children’s Waiver and Local funding source. Miscellaneous questions were addressed.

**Outcome: Informational**

- d) Contract Grid 8-24-17 (*Great Northern Home Care; Stephanie Burrows MD; Beacon Specialized Living*)

Discussed and reviewed Contract Grid 8-24-17. Questions addressed regarding possible increase with change from 15-minute unit billings to hourly for respite care.

Consensus of the Board is this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

- e) Board Member Finance Questions/Responses

Question received via email regarding longevity pay – discussion of how this expense fits in with total budget, employee benefit expense and deadline for decision.

- **Longevity Pay**

Discussed and reviewed costs associated with longevity pay in relation to Northpointe’s current budget and total expenditure.

Consensus of the Board is this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

M. Negro left meeting 6:30 p.m.

- **CMH Compliance Examination 9/30/16 & Purchasing Policy**  
Discussed and reviewed the CMH Compliance Examination 9/30/16. One recommendation was made for Northpointe regarding Procurement. Reviewed recommendation and policy/procedure change made in response to this recommendation.

- **Boyington Roof Repair**

Discussed and reviewed bids and references received for the Boyington roof repair.

**ACTION:** A motion was made by J. Luhtanen, supported by K. Schinderle that Boyington Roof Repair become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Peretto P.	X	
Hafeman J.	X		Schinderle K.	X	
Hofer M.	X		Zevitz, M.	X	
McCole G.	X		Luhtanen J.	X	
Pasternak N.	X				

**Motion carried unanimously.**

**ACTION:** A motion was made by J. Luhtanen supported by P. Peretto to award the Boyington Roof Repair bid to Markell Roofing in the amount of \$15,930.00.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Peretto P.	X	
Hafeman J.	X		Schinderle K.	X	
Hofer M.	X		Zevitz M.	X	
McCole G.		X	Luhtanen J.	X	
Pasternak N.	X				

**Motion carried.**

- **CEO Report**

Reviewed CEO report.

- MDHHS Federal Compliance Audit at Northpointe 8/16/17; site review at Boyington and Northern Pines.

-Re-evaluation of leased TRICO office space underway. Current lease expires 10/31/17.

-Northpointe participation in Great Start Strategic Planning process. Northpointe specifically provides support in the child care and social/emotional health arena.

- Clarification has been requested from the State in regards to the \$.50 wage increase for direct care workers.

-September 9<sup>th</sup> the Community HOPE for Suicide Prevention is being held at City Park in Iron Mountain at 11:00 a.m.

-GLRMHA 24<sup>th</sup> Annual Conference to be held September 10-12<sup>th</sup> in Sault Ste. Marie.

- **Annual Board and Self Evaluations**

Reviewed summary results of annual Board Evaluation and Self Evaluation. Discussed touring facilities and more training for new Board members. J. McCarty requested feedback from Board members to follow up on.

J. Luhtanen assumed the Chairperson position.

- **Annual CEO Evaluation**

Reviewed Annual CEO Evaluation summary results for 2<sup>nd</sup> year of CEO 3 year contract. J. Luhtanen provided it was a very good evaluation and the need for a prompt of the 90 day notice period for contract ending 8/10/18.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Stakeholders Meeting Minutes 8-1-17  
Report to be placed on file.

**PUBLIC COMMENTS**

- None

**BOARD COMMENT**

- G. McCole stated Christy King has accepted the position of NorthCare Network CEO and will begin sometime in November; a contract extension has been completed for Bill Slavin from 9/1/17 to 11/31/17.
- J. Luhtanen stated the local YMCA is offering an Autism Support Group in partnership with ISD and Healthcare System; the 5<sup>th</sup> Annual V.A. Mental Health Summit will be held in Marquette on 8/29/17 and can register by calling Dr. Brenda Reed at 774-3300; the Suicide Prevention Walk will be held September 9<sup>th</sup> in Iron Mountain.

**ADJOURN**

A motion was made by G. McCole, supported by N. Pasternak to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 7:05 p.m.

The next regular Board meeting is scheduled for Thursday, September 14, 2017 in Kingsford, Michigan at 5:00 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Cindy Adrian, Administrative Assistant

**Menominee County Airport Committee  
Minutes of Meeting  
June 20, 2017**

\*\*\*\*\***APPROVED 9.19.17**\*\*\*\*\*

The Twin County Airport Committee met on June 20, 2017 at 4:00 PM at the Airport Conference Room.

Present at the meeting were Coms, Schei, Meintz, Gromala. Also present: Nancy Douglas, Jeff LeFleur, Steve Beakman, Tony Graff and Jerry Piche

**Call Meeting to order:** Chairperson Schei called the meeting to order at 4:00 PM

**Pledge of Allegiance:** The Pledge of Allegiance was recited

**Roll Call:** Roll call was taken; Welcome new committee member Com. Gromala who will be replacing Com. Phelps, present, as well as Com. Schei, Com Meintz present

**Approval of the Agenda** Com. Meintz made the motion to approve the agenda, second by Com. Gromala. Motion carried 3/0

**Previous Meeting minutes:** Previous minutes from 4/24/2017 were approved motion carries. Charlie/Larry 3/0

**Public Comment: Jerry Piche:** As a taxpayer and a county commissioner, will be open to talk to anyone that is willing to listen and to give views. Would very much like it to happen.

**Presentations:** None

**Business:**

- 1. a. Status of Sponsorship with FAA – MDOT meeting on 6.14.** Larry S. This was an impromptu meeting with David Nyberg and members of MDOT, Mike Trout, Bryan Budds, Juan Zapata and Judy Baker. Also at this meeting were Nancy Douglas and Jeff Lefleur. The agenda was sponsorship, the role of MDOT and FAA, what our options were that haven't been fulfilled as yet, particularly the Title Insurance and Instruments of Transfer and Authority documents and a 40 year standard title search. They wanted to dwell on the importance of us getting sponsorship. Another part of the agenda was a discussion of the importance of grant obligations, and the future, possibilities of abandonment. There was a handout with a lot of data. Statistics of the benefit to the community, dollars to benefit. **Charlie** There was talk of sponsorship and the amount of money the county would have to come up with to maintain the sponsorship. **Larry S.** At this point the state is operating airports and would like to be out of them, they would like to local municipalities run the airports. For us they would like to see the County have sponsorship, an Airport manager as well as an assistant manager and to try to find an FBO

operation to make use of the hangar and the land. 6 parcels are available for lease only to other businesses, but the wait time is a year. The thing is to find someone that would be willing to wait a year to lease. Asked about having a race track on the weekends, but they aren't in favor of that and most likely would not approve it because of the liability and the cost. They want to see the runway resurfaced. Did not like the idea of having volunteers do the work, they want county employees. **Charlie** They did talk about the land, he himself was really pushing to have to opportunity to have more cash flow on the airport so it could become more self-sufficient. We want to have the parcels that are non-aviation freed up so that we could have opportunities for businesses. We are supposed to have another conference call with them in about two weeks or so. **Larry S.** Can Nancy Douglas comment on that since she is Economic Development and that is part of it. **Nancy** I thought it was a really good meeting, very positive, a lot of information, they did say they would work with you on a regular basis. With regard to the parcels, they understand that is an impediment. They don't want to be the bad guy, or oppositional, but want to provide what they can. Talked about security issues and they are again willing to come and make that a more positive experience here and explain exactly what can and can't happen. We need to keep them engaged. **Steve G.** I think if we could get some commitment from them on this land that is on the outside of the property to come up with the types of industry that we could make use of that and not have to wait for all the applications. *Nancy inserts that all of these properties are all inside, she is corrected that no, they are not. She also stated that they have said that if it is an industry that has something to do with aviation, it would not be hard to do. If it is not involving aviation, that is what takes a year or two.* **Charlie** That's what Delta does, they have a brewery operating on the airport. **Larry S.** They did mention having a conference call. So, sponsorship status, 40 year title search which was a big drawback, there was only one firm in town that was willing to take this on. This is now complete. There are 75 different parcels of land with different descriptions. County self-insuring title insurance.....After this was completed, they gave us another hoop to jump through, they want the 40 year search in digital and hard form, so are working on that. They also will require an attorneys' opinion on each of the parcels and state it in a letter. Larry will meet with Bill Merkel to go over this in detail.

**b. Private Tenant Land Leases – Larry S.** – Dave Stoker has the most current record of tenant leases. FAA requires that they review these leases to make sure they include all terminology and regulations. These lease documents were given to Bill Merkel as well and he did make a couple small changes. Each of these will be mailed to the current tenants that lease land from us. These then have to be approved by the full county board to be legal. The term of the leases is 20 year, renewable, \$.20 a square foot, the only difference may be the “non-discrimination” terminology. Taxes: Larry read the statement regarding taxes. This means that the county is tax exempt, any taxes are settled between the City of Menominee assessor and the person that owns the building. It is not a county issue, has no control over it. The only control the county has is on the land itself. FAA is concerned with comparable fees being charged to businesses.

**c. Use of Airport building and rooms – Larry S.** The county owns the buildings, the lobby is public any offices, committee rooms are up to us what we want to use it for. It has to be general aviation, we can't put another office in here, but, it can be used by another county employee if a fee is charged. The rental fee would go back to the airport fund. These arrangements would require a lease.

## **2. Financial**

**a. Title search update – Larry S.** – Did get a bill that has to go to the board for approval. This won't be the final bill because of the electronic scanning that needs to be done, that will be a "per page" cost. **Charlie** Since it was over the \$5000 limit, we have to show that there was no bid process because no other businesses wanted/could do it.

**b. Month end budget status report – Larry S.** For the 8 months through the budget, we are well within means. Most of expenditures are less than 70%. There are few things that need to be cleaned up, things that weren't entered into the software correctly for this year. Steve Gromala and himself are on the finance committee and they sat down with Jeff LeFleur and went through the budget line by line and it is ready to be presented to the Finance Committee. This included a projection for the runway project and 7 years of future projects. \$51,321 a year that would have to contributed for the 5% share if we go ahead with that runway resurface project for the first 3 years and then the other 4 years of the project schedule. Two years were put into escrow because of the Marinette pulling out. This includes the other runway down the road which will be twice as expensive. The first one looks like it will cost 3 million to this project. There is brush to clear away and culverts that need to be replaced, this is included in the runway projects. The federal grant is 90% and the state grant is 5% and the local share is 5% of the 3 million. The deadline for this year to get grants submitted and approved is sometime in July. The requirement for that is to be a sponsor of the airport and a 20 year obligation. **Charlie** There was also .... **Larry S.** The state wanted to see an airport manager and an assistant manager. So the new budget will have more in it for those positions and 5% share and the capital outlay. Included an expansion of the fire safety building to add 2 more stalls to it so that all the equipment in that building. There is a lot of stuff in the hangar building that has to be removed if we lease the whole building out. The intent is to lease the whole building out. We put it in the budget as a one time expense. There is also a capital outlay to replace the courtesy van because the suspension and steering are getting a little ragged. The finance committee asked for a 5 year plan on budgeting on any kind. The benefits are the biggest part of the budget. Steve do you want to comment? **Steve G.** We went through the budget and we spent time in the revenues. We lowered our expectation and that required us to look at expenses too. We included MDOT's suggestions, and the cost to the county was \$10,000 more than this last fiscal year. If revenues increase there will be better numbers, but he wanted a realistic picture. Equipment and a lawn mower were also included.

## **2. Manager Report**

- a. LED lights for parking lot/ beacon obstruction lights - Jeff LeFluer** Had to get a lift from Tim Plutchak to do the job safely. Repaired the lights in the parking lot as well and now everything is good to go. All fixtures are LED and will save energy with the equal lumens.
- b. Roof inspection of hangars** Inspected the roof while the lift was here, some of the screws might be loose. They do not need replacing of the roof, but do need to stop the leaking.
- c. Airport Activity** MDOT gave a printout, Larry not sure how they came up with the numbers. **Jeff** Most people assume that is Marinette using the airport mostly Marinette Marine, yes, a big part of it, but there is also Anchor Coupling, LE Jones, Lloyd Flanders. People just don't seem to be able to afford to fly like they used to. **Larry** When businesses land here, for instance the Navy, they also buy fuel, which is a big

plus. Military and government for both states, they are exempt, they do not pay any landing fees and don't need to buy fuel. Any local business does pay for landing, but they don't always need fuel. **Jeff** Enstrom is the best fuel customer.

- d. **Fuel Sales – Jeff** Purchased jet fuel, had to buy a full load as there was no one to split with, but the price was right.
- e. **Any other items to report - Jeff** The only thing that looks bad is the section of the fence that somebody ran into. Waiting on the police, but no one stepped up, it was a hit and run. Don't want to go through insurance company because of past claims that got on the record. **Charlie** Find out what it will cost and go from there. With the extensive rain has there been a flooding issue? There certainly are other areas under water. **Larry** One other thing, setting up the airport like the marina, MDOT said under no circumstances can that be done.

**Public Comment – Nancy Douglas** – a number of industries have approached her so looking at developing a support group of industries and business together. There were at least 6 industries so will be proactive in moving forward and being helpful. **Steve Beakman** What is or has been done to make fuel prices a little more competitive. Oconto has lowered to \$3.90 a gallon, you are at \$4.95. Others have a lower cost. Are you stuck at that price? Your sales might go up a bit if the cost was lower.

**Commissioner Comment - Charlie** – The meeting with MDOT and the state department of transportation was hard to say, fluff or serious. Without financial assistance or help, we discussed all of what we had gotten done and they gave another hoop to jump through. Leaves him concerned about their concern or willingness to be of help. Them operating the airport themselves seems to be a “no go”... not even happy with the airports they do have. We can always fund the airport, a decision the board has to make. **Steve** Set up the budget as though they would have sponsorship, also looked at the 5 year plan. New kid on the block, give him a few months....**Larry** – The state was here, asked right out if they would take the airport back, they said no. They are willing to support in all of these areas, but sponsorship is their main goal. Then they expect the runway project and the 7-10 year project plan that includes all projects. Within 5-7 years from now the 5% share would be likely twice as high. This is why the \$55,000 was put in there, to take care of that. The appropriation to the county doesn't change. When Marinette pulled out we had to put in \$131,000 in for the 15 months that Marinette had left, they hadn't paid for the 9 months that they were in. This year going forward the costs might be higher than the \$131,000, maybe closer to \$141,000. *Discussed revenue vrs. Fuel sales* It is up to the county board now to move ahead and make a decision if they want to go ahead with obligation for runway and 20 obligation with grant. **Steve** Will do his best to do the best for the county.

**Next meeting date** most likely the third Tuesday of the month, but tentative now

**Adjourn:** Moved by Com. Charlie Meintz, Supported by Com. Larry S. Motion approved 3/0 meeting adjourned at 5:10 p.m.

**Menominee-Delta-Schoolcraft  
Community Action Agency**

**GOVERNING BOARD MEETING  
Thursday, July 20, 2017  
Little Nugget, Wallace MI  
12:00 noon (CST)**

**MINUTES**

The meeting was called to order at 12:05 p.m. by Chair Karen Wigand. A written roll call was taken and a quorum noted with the following in attendance:

**MEMBERS PRESENT**

Karen Wigand, Delta  
Susan Kleikamp, Menominee  
Clyde Thoun, Menominee  
Myra Croasdell, Delta  
Shanna Jasmin, Delta  
Peter Thoun, Menominee  
Craig Reiter, Schoolcraft  
Lee Robbert, Schoolcraft  
Dave Anthony, Menominee  
Geri Nelson, Delta  
Bernie Lang, Menominee  
Tom Lippens, Delta  
Omer Doran, Schoolcraft  
Geri Nelson, Delta

**MEMBERS ABSENT**

John Stapleton, excused  
Dan LaFoille, excused  
Ken Penokie, excused  
Dave Moyle, excused  
Andrea Raygo

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Leslie Moulds, Receptionist  
Lori Lacosse, Menominee Client Service Worker  
Debby Wiltzius, In-Home Services Mgr.  
Myra Smeester, ECP Director  
Mary Ciminskie, HR Manager  
Jill Johnsen, Assist. Finance Director  
Connie Maule, SCP Director  
Peggy Ramsden FGP Director  
Pat Royer, Senior Nutrition Mgr.

**POLICY COUNCIL**

Nicole Cook, Policy Council  
Lydia Davis, Policy Council  
Amanda Ely, Policy Council  
Myra Croasdell, Policy Council  
Shanna Jasmin, Policy Council

**APPROVAL OF MAY 11, 2017 GOVERNING BOARD MINUTES**

Members were mailed a copy of the May 11, 2017 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**CAA Governing Board Minutes**

**Thursday, July 20, 2017**

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**NOMINATING COMMITTEE REPORT/ELECTION OF OFFICERS**

Karen Wigand called on Clyde Thoun who reported that the Nominating Committee met and recommends the reappointment of Ken Penokie to another five-year term representing Legal Services of Northern MI in the Delta County Consumer Sector. **PETER THOUNE MOVED TO REAPPOINT KEN PENOKIE TO ANOTHER FIVE-YEAR TERM ON THE BOARD, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

He reported that the following have placed their name in nomination for the following positions – Karen Wigand-Chair, Myra Croasdell, Vice-Chair, Susan Kleikamp-Treasurer, Omer Doran-Secretary. He reminded the members that per our revised By-laws, the term for officers is now two years instead of one. He asked three times for further nominations from the floor for Chair. **PETER THOUNE MOVED TO CLOSE NOMINATIONS FOR CHAIR, SECONDED BY OMER DORAN. PETER THOUNE MOVED TO APPOINT KAREN WIGAND AS CHAIR, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

Clyde asked three times for further nominations from the floor for Vice-Chair. **PETER THOUNE MOVED TO CLOSE NOMINATIONS FOR VICE-CHAIR AND THAT A UNANIMOUS BALLOT BE CAST FOR MYRA CROASDELL FOR VICE-CHAIR, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

Clyde asked three times for further nominations from the floor for Treasurer. **PETER THOUNE MOTIONED TO CLOSE NOMINATIONS FOR TREASURER AND THAT A UNANIMOUS BALLOT BE CAST FOR SUSAN KLEIKAMP FOR TREASURER, TOM LIPPENS SECONDED THE MOTION; MOTION CARRIED.**

Clyde asked three times for further nominations from the floor for Secretary. **PETER THOUNE MOVED TO CLOSE NOMINATIONS FOR SECRETARY AND THAT A UNANIMOUS BALLOT BE CAST FOR OMER DORAN FOR SECRETARY, CRAIG REITER SUPPORTED THE MOTION; MOTION CARRIED.**

The Executive Director congratulated the officers and thanked them for their willingness to serve.

**FINANCE COMMITTEE REPORT**

Ms. Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed the April CAA Accounts Payable Schedule and recommends their approval. **CLYDE THOUNE MOVED TO APPROVE THE CAA MAY ACCOUNTS PAYABLE SCHEDULE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

**CAA Governing Board Minutes**  
**Thursday, July 20, 2017**  
**Page 3**

Susan also reported that the Finance Committee reviewed the May CAA Accounts Payables and recommends their approval which was done with **A MOTION FROM PETER THOUNE, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

The committee also recommends approval of the Cost Allocation Plan that was mailed to all the members. Even though there are no changes, it must be reviewed annually. **CRAIG REITER MOVED TO APPROVE THE COST ALLOCATION PLAN, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Members were also mailed a draft of the Financial Procedures Manual revision with a synopsis of the changes. It was noted that the Finance Committee worked closely on this revision with staff and recommends it for board approval. **LEE ROBBERT MOVED TO APPROVE THE REVISED FINANCIAL PROCEDURE MANUAL, SECONDED BY OMER DORAN; MOTION CARRIED.**

**SAFETY COMMITTEE REPORT**

Chair Wigand called on Tom Lippens who reported that the Safety Committee met on June 14, 2017. Our representative from the Accident Fund was available to review our Worker's Compensation claims so far this year and provided tips for increasing safety and awareness. The committee reviewed an accident in the Early Childhood Program where an employee tripped on a broken floor tile (which has been replaced). Tom noted the committee will now be reviewing all accidents, not just ones reported to Worker's Comp. **CLYDE THOUNE MOVED TO APPROVE THE SAFETY COMMITTEE REPORT, SUPPORTED BY PETER THOUNE; MOTION CARRIED.**

**PERSONNEL COMMITTEE MEETING**

Julie Moberg reported that the Personnel Committee met today to review a request for unpaid leave beyond 90 days in the ECP. Although the Board is charged with approving such leave beyond 90 days, it was decided that since sensitive health information is involved it should be brought before the Personnel Committee for their recommendation. The committee recommends the board authorize the extended unpaid leave for a custodian in the ECP and this was done **UPON A MOTION FROM CRAIG REITER, SECONDED BY OMER DORAN; MOTION CARRIED.**

**ACCEPTANCE OF MAY/JUNE ECP MONTHLY REPORTS**

Members were mailed copies of the May/June ECP monthly reports for their review **AND THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**APPROVAL OF 5/30/17 HEAD START POLICY COUNCIL MINUTES**

Members received a copy of the 5/30/17 Head Start Policy Council minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

**RATIFICATION OF EXECUTIVE COMMITTEE ACTION TO AUTHORIZE THE SUBMISSION OF COLA GRANTS OF \$22,829 FOR HEAD START AND \$8,119 FOR EARLY HEAD START**

Karen Wigand reminded the board that the Executive Committee (comprised of the board officers) have the authority to act on board issues that require action in between meetings, but the actions must be ratified by the full board. She called on the ECP Director who explained that these funds will be retroactive to November 1, 2016 and will provide for a 1.25% Cost of Living Adjustment as required by the grant and it will be added to the base amount going forward. **SUSAN KLEIKAMP MOVED TO RATIFY THE ACTION TO SUBMIT THE COLA GRANTS FOR HEAD START AND EARLY HEAD START, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**APPROVAL TO SUBMIT THE HEAD START CONTINUATION GRANT FOR 11/1/17 - 10/30/18**

Members were mailed some probable key changes to the program design and staffing based on where numbers of eligible children are located and as a result of the move to duration (longer) days. Karen Wigand called on the ECP Director who further explained the changes. Members were also given a copy of the overall budget and program design and told that if anyone wishes to view the full grant or want other information, please let Myra know.

**POLICY COUNCIL -**

**AMANDA ELY MOVED TO APPROVE THE SUBMISSION OF THE HEAD START CONTINUATION GRANT FOR 11/1/17-10/30/18, SECONDED BY NICOLE COOK; MOTION CARRIED.**

**GOVERNING BOARD-**

**SUSAN KLEIKAMP MOVED TO APPROVE THE SUBMISSION OF THE HEAD START CONTINUATION GRANT FOR 11/1/17-10/30/18, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.** It was requested that a comparison budget to the previous year be provided next year.

Members were given information on key changes in program design and staffing. Members were given a copy of the overall budget and program design and told if anyone wishes to view the full grant or want additional information, please let Myra Smeester know.

**POLICY COUNCIL –**

**NICOLE COOK MOVED TO APPROVE THE SUBMISSION OF THE EARLY CHILDHOOD PROGRAM CONTINUATION GRANT FOR 11/1/17-10/30/18, SECONDED BY LYDIA DAVIS; MOTION CARRIED.**

**GOVERNING BOARD-**

**SUSAN KLEIKAMP MOTIONED TO APPROVE THE SUBMISSION OF THE EARLY HEAD START CONTINUATION GRANT FOR 11/1/17 – 10/30/18, SECONDED BY PETER THOUNE; MOTION CARRIED.**

**ACCEPTANCE OF GREAT START READINESS PROGRAM FISCAL MONITORING REPORT**

Members received a copy of a fiscal monitoring for the Great Start Readiness Program we administer. There were no findings and **THE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**HIPAA & MEDICARE FRAUD TRAINING**

The board was provided information/training on HIPAA Privacy & Security and Medicare Parts C & D Fraud, Waste & Abuse.

**EXECUTIVE DIRECTOR'S REPORT**

The Chair called on Julie Moberg who reported that a majority of the Early Childhood Program staff are laid off for the summer and they are currently looking to fill a few positions.

She noted that Myra and her staff hosted a dinner for data on June 19<sup>th</sup> at the Terrace to review program data with the board and the public. They use the input from this meeting for planning purposes.

**PUBLIC COMMENT**

There were no public comments.

**OTHER BUSINESS**

Karen Wigand called on Lee Robbert who noted that he attended the Manistique Head Start classroom for an observation recently and was very impressed with the operation and how well-versed the staff are.

**ADJOURNMENT**

There being no other business ***THE MEETING ADJOURNED AT 1:47 P.M. WITH A MOTION FROM CRAIG REITER, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

**Menominee-Delta-Schoolcraft  
Human Resources Authority**

**GOVERNING BOARD MEETING  
Thursday, July 20, 2017  
Little Nugget, Wallace MI  
12:15 p.m. (CST)**

**MINUTES**

The meeting was called to order at 12:48 p.m. by Chair Karen Wigand. A written roll call was taken and a quorum noted with the following in attendance:

**MEMBERS PRESENT**

Karen Wigand, Delta  
Susan Kleikamp, Menominee  
Clyde Thoune, Menominee  
Myra Croasdell, Delta  
Shanna Jasmin, Delta  
Peter Thoune, Menominee  
Craig Reiter, Schoolcraft  
Lee Robbert, Schoolcraft  
Dave Anthony, Menominee  
Geri Nelson, Delta  
Bernie Lang, Menominee  
Tom Lippens, Delta  
Omer Doran, Schoolcraft  
Geri Nelson, Delta

**MEMBERS ABSENT**

John Stapleton, excused  
Dan LaFolle, excused  
Ken Penokie, excused  
Dave Moyle, excused  
Andrea Raygo

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Leslie Moulds, Receptionist  
Nicole Cook, Policy Council  
Lydia Davis, Policy Council  
Myra Smeester, ECP Director  
Mary Ciminskie, HR Manager  
Jill Johnsen, Assist. Finance Director  
Connie Maule, SCP Director  
Peggy Ramsden FGP Director  
Pat Royer, Senior Nutrition Mgr.  
Debby Wiltzius, In-Home Services Mgr.  
Amanda Ely, Policy Council  
Lori Lacosse, Menominee Client Service Worker

**APPROVAL OF MAY 11, 2017 GOVERNING BOARD MINUTES**

Members were mailed a copy of the May 11, 2017 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**NOMINATING COMMITTEE REPORT/ELECTION OF OFFICERS**

Karen Wigand called on Clyde Thoun who reported that the Nominating Committee met and recommends the reappointment of Ken Penokie to another five-year term representing Legal Services of Northern MI in the Delta County Consumer Sector. **PETER THOUNE MOVED TO REAPPOINT KEN PENOKIE TO ANOTHER FIVE-YEAR TERM ON THE BOARD, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

He reported that the following have placed their name in nomination for the following positions – Karen Wigand-Chair, Myra Croasdell, Vice-Chair, Susan Kleikamp-Treasurer, Omer Doran-Secretary. He reminded the members that per our revised By-laws, the term for officers is now two years instead of one. **PETER THOUNE MOTIONED TO APPROVE THE SLATE OF OFFICERS AS PRESENTED RECOMMENDS APPROVAL OF THEIR APPOINTMENTS, SECONDED BY CRAIG REITER; MOTION CARRIED.**

The Executive Director congratulated the officers and thanked them for their willingness to serve.

**FINANCE COMMITTEE REPORT**

Ms. Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed the May HRA Accounts Payables and recommends their approval. **CLYDE THOUNE MOVED TO APPROVE THE HRA MAY ACCOUNTS PAYABLE SCHEDULES, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Susan also reported that the Finance Committee reviewed the May HRA Accounts Payables and recommends their approval which was done with **A MOTION FROM PETER THOUNE, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

The committee also recommends approval of the Cost Allocation Plan that was mailed to all the members. Even though there are no changes, it must be reviewed annually. **PETER THOUNE MOVED TO APPROVE THE COST ALLOCATION PLAN, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Members were also mailed a draft of the Financial Procedures Manual revision with a synopsis of the changes. It was noted that the Finance Committee worked closely on this revision with staff and recommends it for board approval. **CLYDE THOUNE MOVED TO APPROVE THE REVISED FINANCIAL PROCEDURE MANUAL, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**SAFETY COMMITTEE REPORT**

Chair Wigand called on Tom Lippens who reported that the Safety Committee met on June 14, 2017. Our representative from the Accident Fund was available to review our Worker's Compensation claims so far this year and provide tips for increasing safety and awareness. The committee reviewed an accident in the Senior Services Program where an employee tripped on a folding screen. Staff have found a better way to secure the screen to prevent a similar accident. Tom noted the committee will now be reviewing all accidents, not just ones reported to Worker's Comp. **CRAIG REITER MOVED TO APPROVE THE SAFETY COMMITTEE REPORT, SUPPORTED BY PETER THOUNE; MOTION CARRIED.**

**ACCEPTANCE OF MONTHLY REPORTS**

Members were mailed copies of the April/May FGP monthly reports, May/June SCP monthly reports, April/May RSVP monthly reports, and the 2016-17 Client Services Survey Results **AND THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.** Susan Kleikamp indicated she wished there was more participation in our programs from Menominee County residents.

**APPROVAL OF 5/30/17 ADVISORY COMMITTEE MINUTES**

Members received a copies of the following Advisory Committee minutes for their review:

- 4/7/17 (Mid-County) & 5/5/17 (Schoolcraft) FGP minutes
- 5/25/17 (Schoolcraft) & 6/22/17 (Delta) SCP minutes

and **THEY WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SUPPORTED BY PETER THOUNE; MOTION CARRIED.**

**RATIFICATION OF EXECUTIVE COMMITTEE ACTION TO AUTHORIZE ACCEPTANCE OF \$30,000 FROM MSHDA FOR NEIGHBORHOOD ENHANCEMENT IN THE CITY OF ESCANABA**

Karen Wigand called on Julie Moberg who reported that MSHDA identified the neighborhoods to receive the grants and one in our area was for the City of Escanaba. The money will be used to clean up home exterior, build ramps and do work on homes to prevent them from becoming condemned. **PETER THOUNE MOVED TO RATIFY THE EXECUTIVE COMMITTEE ACTION TO AUTHORIZE THE ACCEPTANCE OF \$30,000 FROM MSHDA FOR NEIGHBORHOOD ENHANCEMENT IN THE CITY OF ESCANABA, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

**RATIFICATION OF EXECUTIVE COMMITTEE ACTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO MSHDA FOR EMERGENCY SHELTER IN THE AMOUNT OF \$45,000**

The Chair called on Julie Moberg who informed the members that we were told on short notice that Alger-Marquette will not be applying for the emergency shelter funds for our counties and there is a great need for these funds. **CLYDE THOUNE MOVED TO RATIFY THE EXECUTIVE COMMITTEE ACTION AUTHORIZING SUBMISSION OF A GRANT TO MSHDA FOR EMERGENCY SHELTER FUNDS OF \$45,000, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**APPROVAL TO APPLY FOR A JOINT CS MOTT ENERGY EFFICIENCY GRANT WITH THE U.P. COMMUNITY FOUNDATION**

Karen Wigand called on the Executive Director who reported that she was part of a large group meeting where it was agreed that the U.P. Community Foundation would apply for a joint grant with U.P. CAA's to CS Mott for Energy Efficiency funds to help support Weatherization Program initiatives. **CLYDE THOUNE MOVED TO AUTHORIZE THE SUBMISSION OF A JOINT GRANT TO CS MOTT FOR ENERGY EFFICIENCY FUNDS, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**APPROVAL TO APPLY FOR A JOINT HEALTHY AGING GRANT WITH THE COMMUNITY FOUNDATION**

The Chair called on Julie Moberg who indicated we would like to apply for a grant with the Community Foundation of Delta County whereby we partner with the YMCA to help eliminate our waiting list at the Adult Day Center. It would also be used to offer respite to the caregivers of the Adult Day Center's by offering them free classes at the YMCA and at our senior centers. **SUSAN KLEIKAMP MOVED TO AUTHORIZE SUBMISSION OF A HEALTHY AGING GRANT WITH THE COMMUNITY FOUNDATION OF DELTA COUNTY, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

**REVIEW OF 2016 CSBG ANNUAL REPORT**

Members were mailed a copy of the 2016 CSBG Annual Report for their review and **IT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**ACCEPTANCE OF 6/22/2017 WEATHERIZATION TECHNICAL MONITORING REPORT**

Members received a copy of the 6/22/2017 Weatherization Technical Monitoring report for their review. The Chair called on Julie Moberg who explained there were several findings in the report that are a result of the contract monitor being from Indiana whereby different measures are used in their Weatherization Program than in Michigan's. The findings are being addressed and we will keep the board updated. **CRAIG REITER MOVED TO ACCEPT THE 6/22/2017**

**WEATHERIZATION TECHNICAL MONITORING REPORT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**HIPAA & MEDICARE FRAUD TRAINING**

The board was provided information/training on HIPAA Privacy & Security and Medicare Parts C & D Fraud, Waste & Abuse.

**EXECUTIVE DIRECTOR'S REPORT**

Karen Wigand called on Julie Moberg who reported that we continue to watch what is happening with the federal budgets and at this time it looks like most of our programs will be at least level funded, except for CSBG that might receive an approximate 15% cut.

The members were told that Julie and Sally Kidd, Senior Services Director, have completed presentations to the County Boards of Commissioners. Some staff also met with Gary Peter's Representative, Elise Matz and the Hermansville Senior Center hosted a meeting with Representative Beau LaFave.

We were recently notified that there will be no Summer Propane Pre-Buy Program this year. We are disappointed as last year we assisted in over \$250,000 to lock in a lower fuel price for many folks.

In June we were monitored by the MI Dept. of Health & Human Services for our Weatherization, LIHEAP and CSBG programs and will give the report to the board when we receive it.

**PUBLIC COMMENT**

The Chair called on Bernie Lang who noted that the report to the Menominee County Board of Commissioners was very thorough and well received.

**OTHER BUSINESS**

Karen Wigand called on Clyde Thoun who thanked the board and staff for the flowers and well wishes while he was recuperating.

The Board Chair commended staff in their efforts to obtain new grants and funding initiatives to support our service and expand into new areas of need. She said the board appreciates the work of staff and the Policy Council.

**ADJOURNMENT**

There being no other business **THE MEETING ADJOURNED AT 1:20 P.M. WITH A MOTION FROM GERI NELSON, SECONDED BY CRAIG REITER; MOTION CARRIED.**