

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ September 24, 2019 @ 6:00 p.m.
Menominee County Courthouse, Courtroom B
839 10th Avenue, Menominee, MI 49858
(906) 863-7779

(A Quorum of the Menominee County Board of Commissioners will be Present)

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of the Previous Minutes
 - County Board – Public Hearing 2019/20 Budget – September 10, 2019
 - Regular County Board Meeting – September 10, 2019
- F. Public Comment *(Statements, not debate, limited to 5 minutes on agenda items only)*
- G. Presentations *(Limited to 20 minutes)*
 - None
- H. Department Head/Elected Officials Reports *(Limited to 10 minutes)*
 - Any Department Head or Elected Official
 - Administrator's Report
- I. Action Items
 1. Moved by _____ supported by _____ to approve the General Appropriations Act ~ 2019/2020 Budget Resolution regarding appropriating money.
This resolution will be included in the final 2019/2020 budget.
 2. Moved by _____ supported by _____ to appoint two candidates _____ & _____ to the Menominee County Board of Canvassers for a four (4) year term. (Nov. 1, 2019-Oct.31, 2023) *Interested:*

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

Republican Party candidate Bill Hafeman, Democratic Party candidate – Jayne Eichhorn.

3. Moved by _____ supported by _____ to approve a payout of 168 vacation hours for Jeff LaFleur.
4. Moved by _____ supported by _____ to approve Resolution 2019-18 – Support for Enbridge Line 5 Tunnel.
5. Moved by _____ supported by _____ to approve a five (5) year contract with MERIT Internet/fiber to increase our bandwidth to 30 Mbps.
6. Moved by _____ supported by _____ to approve a five (5) year contract with MERIT Internet/fiber for Distributed Denial of Services (DDoS) Protection Service.
7. Moved by _____ seconded by _____ to appoint a Commissioner to the M&M Community Foundation GLOW Resilient Future Project Committee.
8. Moved by _____ supported by _____ to approve 2018/2019 Budget Amendments – Group #4.
9. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as recently submitted.
10. Moved by _____ supported by _____ to approve miscellaneous bills as paid on August 27, 29 & Sept. 5, 2019 in the combined amount of \$139,520.01.
11. Moved by _____ supported by _____ to approve miscellaneous Board, Committee, and Commissioner Reports on file in the Office of the County Clerk.

J. New Business (Discussion Only)

1. Personnel Items
 - a. Cleaning Contract – costs
2. Buildings & Grounds/Parks Items
 - a. Park Use Ordinance – Update
3. Miscellaneous Items
 - a. Resolution 2019-12 ~ Establishment of Unified Procedures for Land Division and Combination and the Creation of New Parcels in Menominee County.

b. Resolution 2019-13 ~ Freedom of Information Act & Fee Schedule for Public Records

c. Sophos computer security quote (4 in 1 security)

d. 3 Way Road Invoice # 3WFP-2018-14 – Harris Township

4. Finance Items

a. Miscellaneous Bills as paid on September 16 & 19, 2019 in the combined amount of \$138,265.47

K. Misc. Boards/Committees/Commission Reports

L. Public Comment (*Limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

September 10, 2019

UNAPPROVED

Proceedings of a Public Hearing on the Proposed 2019-2020 County Budget for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, 839 10th Avenue, Menominee, Michigan 49858.

Chairman Piche called the meeting to order at 5:30 PM, followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche David Prestin and Larry Schei

Absent: None.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved 8-1. Com. Gromala voted nay.

Presentations:

- 1) Public Hearing on the Proposed 2019/2020 County Budget.
 - Nancy Tuinstra – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Bob Goodrich – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Karen Kovac – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Keith LaBonte – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Charles Rounds – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Kristen Bates – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Randy Severson – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Bob Steinbrecker – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Nancy Vanevren – Spoke in favor of the Menominee County Library and not reducing the library's budget.
 - Maureen Grinsteiner – Spoke in favor of the Menominee County Library and not reducing the library's budget.

September 10, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin, and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Prestin to amend the agenda by adding Action Item #6 a motion to rescind; Items #7, #8 and #9 motions to approve purchasing a vehicle for the Veteran's Service Office using the MVAA Grant; and move all other Action Items down the list. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the August 27, 2019 Regular County Board Meeting and the Committee of the Whole Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Amanda Winnicki, County Library Director – Gave an update on the Menominee County Library.
- Jeffrey Rogg, County Prosecutor – Gave an update on his office.
- Kenny Marks, County Sheriff – Gave an update on his office.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Lang, seconded by Com. Gromala to amend the Proposed 2019/2020 Budget by adding the \$25,000 back to the Library Budget. Motion failed on roll call vote 3-6. Com. Gromala, Lang and Schei vote aye.

Moved by Com. Hafeman, seconded by Com. Schei to set the amount budgeted for MSU contractual services MOA at \$73,000 for FY 2019/2020. Motion was approved by roll call vote 7-2. Com. Gromala and Lang voted nay.

Moved by Com. Hafeman seconded by Com. Cech to approve the Proposed 2019/2020 Budget as amended. Motion was approved by roll call vote 7-2. Com. Gromala and Lang voted nay.

Moved by Com. Johnson Jr. seconded by Com. Prestin to approve Three-Way Program Invoice 3WFP-2018-012 for Nadeau Township in the amount of \$43,366.17. Motion was approved 9-0.

Moved by Com. Hafeman seconded by Com. Johnson Jr. to approve Three-Way Program Invoice 3WFP-2018-013 for Gourley Township in the amount of \$14,802.11. Motion was approved 9-0.

Moved by Com. Cech seconded by Com. Gromala to approve a quote from Total Security Solutions in the amount of \$5,534.00 for the purchase of security glass for the jail renovation projects (MIDC Grant). Motion was approved 9-0.

Moved by Com. Cech seconded by Com. Lang to approve a quote from CDW-G in the amount of \$7,995.50 for the purchase of Polycom Systems for the jail renovation projects (MIDC Grant). Motion was approved 9-0.

Moved by Com. Hafeman seconded by Com. Prestin to rescind a motion that was approved at the August 27, 2019 Regular County Board Meeting to purchase a 2019 Jeep Cherokee from Gandrud Automotive in the amount of \$22,813.00 using grant funds from the Michigan Veterans Affairs Agency. Motion was approved 9-0.

Moved by Com. Prestin seconded by Com. Cech to approve the purchase of a 2020 Jeep Cherokee from Chrysler World in the amount of \$22,986 using funds from the Michigan Veterans Affairs Agency. Motion was approved 8-1. Com. Gromala voted nay.

Moved by Com. Hafeman seconded by Com. Schei to approve making the purchase of a 2019 Subaru Crosstrek from Cliff Wall Automotive in the amount of \$24,350 using funds from the Michigan Veterans Affairs Agency as a second choice if the first approved vehicle purchase is no longer available. Motion was approved 9-0.

Moved by Com. Prestin seconded by Com. Hafeman to approve making the purchase of a 2020 Chevrolet Equinox from Gandrud Auto Group in the amount of \$24,895 using funds from the Michigan Veterans Affairs Agency as a third choice if the first and second approved vehicle purchase are no longer available. Motion was approved 9-0.

Moved by Com. Johnson Jr. seconded by Com. Cech to table the appointment of an individual to the M&M Community Foundation GLOW Resilient Future Project Committee until the next meeting. Motion was approved 9-0.

Moved by Com. Hafeman seconded by Com. Prestin to establish the Defined Benefit Plan Surplus Divisions: 1. Unassociated with employee divisions 2. Associated with employee division 18 (E-911) and 3. Associated with employee division 23 (Road Patrol). Motion was approved 9-0.

Moved by Com. Prestin seconded by Com. Cech to approve making additional monthly payments to MERS in the amount of \$10,000/mo. beginning Oct. 2019 and proceeding over the following 50 months. Motion was approved by roll call vote 7-2. Com. Cech and Lang voted nay.

Moved by Com. Hafeman, seconded by Com. Schei to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous bills paid on August 9, 20 & 22, 2019 in the combined amount of \$149,929.28. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. K9 Sales and Training Contract. – The Sheriff's Office would like to purchase a new K-9 Dog. The county needs a dog trained to detect narcotics. This contract offers the dog, health guarantee for three years, Handler Training and service guarantee for 6 months. There is \$30,800 in the K-9 donations account. Sheriff Marks would like to see this item moved forward as an Action Item at this meeting.

Moved by Com. Hafeman, seconded by Com. Cech to make the approval of purchasing a new K-9 Dog for the Menominee County Sheriff's Department an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the purchase of a new K-9 Dog for the Menominee County Sheriff's Department, funds to come from K-9 Donations (281-000-629.06). Motion was approved by roll call vote 9-0.

- b. Jeff LaFleur – Unused Vacation. – Jeff's anniversary date is 9/19/19. He will gain 240 hours of vacation (which is the maximum he can have). He currently has 176 hours of vacation which he was unable to use due to his part time employee not working much because of a family medical issue and because Jeff is the only employee at the airport qualified for specific duties. The consensus of the board is to move this item forward to the next meeting for a vote.

Building and Grounds/Parks Items:

- a. Park Ordinance – Update. – Administrator Carviou explained that the current parks ordinance has been updated and included in the board packet. The changes are in red. This is a working document that Administrator Carviou would like the board to let him know of any changes they would like to see. This will be brought back at another meeting as a discussion item.
- b. Temporary Cleaning Contract. – Our current cleaning person also drives school busses. With the start of the new school year, she has been given extra bus routes. Discussion of hiring a part time cleaning person to take some of the cleaning workload for the County. This is a local company that is proposing \$1,900 a month to handle cleaning the courthouse on a short-term basis. This would be a month to

month contract. Jason would like to have this item moved forward as an Action Item at this meeting.

Moved by Com. Hafeman, seconded by Com. Gromala to make the approval of a temporary cleaning contract an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve a temporary cleaning contract from The Janitor's Closet to clean the courthouse in the amount of \$1,900 per month. Motion was approved by roll call vote 9-0.

Miscellaneous Items:

- a. Bagley Radio Tower. – Administration received a letter from the Road Commission about the Bagley Radio Tower. The Road Commission owns the tower but they have now gone to 800 Mhz radios so they will no longer need the tower. If the County is interested, the Road Commission will “give” the tower to the County, or decommission and remove the tower. Administrator Carviou would like the board to allow him to proceed on talks with the Road Commission regarding this. The consensus of the Board would be to have Jason send the Road Commission a letter that the County is interested in taking over the tower.
- b. Resolution 2019-18 ~ Support for Enbridge Line 5 Tunnel. – Com. Hafeman explained what Line 5 is and does. Administrator Carviou stated that he believes that every other county in the Upper Peninsula and two counties below the bridge have passed resolutions in support of this. The consensus of the board is to move this item forward to the next meeting for a vote.

Finance Items:

- a. Merit – Internet Service Contract. – The County currently has 25 Mbps of bandwidth for use with Merit fiber. They recommend we increase our bandwidth because we're using (at peak times) well over our limit on bandwidth. This can cause slowness or backup of data transfers, slowing our ability to work efficiently. Administrator Carviou explained the different agreements. His recommendation would be for at least a 3 or 5 year agreement to up to 30 Mbps of bandwidth. If we go for 5 years, we would be locked in to 5 years but not the 30 Mbps of bandwidth. We could increase the bandwidth if needed in the future. The consensus of the board is to move this item forward to the next meeting for a vote with a 5 year agreement and the DDos Protection Services for 5 years.
- b. Abilita – VOIP Proposals (Select 2 for Demonstrations). – Abilita has provided us with a breakdown and recommendations on the RFP's received for the County VOIP (Voice over internet protocol) Telephone system. Administration would like the board to choose two options for demonstrations to the County Board. Abilita is recommending Camera Corner/Connecting Point and Marco Technologies, LLC. Derick Robinette from UES recommended Marco Technologies, LLC as his first choice. The consensus of the board is to move forward with the two recommendations for demonstrations.
- c. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous bills paid on August 27, 29 & September 5, 2019 in the combined amount of \$139,520.01. The consensus is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

- The consensus is to move this item forward for approval at the next meeting.

Public Comment:

- Karen Kovac – Commented on the budget.
- Bob Goodrich – Commented on the budget.
- Vince Studer – Commented that he would like to thank the board for approving the K-9 Dog purchase.
- Sheriff Kenny Marks – Commented on Bill Hanson that worked for the Sheriff's Department and that he just passed away this evening. He asked for a moment of silence.

Commissioner Comment:

- Com. Gromala – Commented that he is very saddened to hear of the passing of Bill Hanson. He also commented on the model train event that took place at the airport.
- Com. Piche – Commented on the model train event that took place at the airport.

Moved by Com. Hafeman, seconded by Com. Prestin to adjourn at 8:38 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2019/2020 Menominee County General Appropriations Act
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY: The General Appropriations Act is part of the M.C. Budget regarding appropriating money. Commissioners are asked to approve the act to include with the 2019/20 Budget.	
RECOMMENDED MOTION To approve the General Appropriations Act ~ 2019/2020 Budget Resolution regarding appropriating money. This resolution will be included in the final 2019/2020 budget.	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

COUNTY OF MENOMINEE
GENERAL APPROPRIATIONS ACT - 2019/2020

A resolution appropriating monies and adopting the 2019/2020 Menominee County Budget including: The General Fund, Special Revenue, Debt Service and Internal Service Fund Budgets. It is intended that this resolution comply with requirements of Public Act 621 of 1978.

It being the finding and opinion of the Menominee County Board of Commissioners:

The Menominee County Board of Commissioners has had under consideration the taxes for the local units of government and the needs of various County Departments.

The Menominee County Board of Commissioners after considerable deliberation has recommended adoption of the budgets and reports attached and made a part of this appropriations act.

In recognition of the above listed findings and opinion:

The Menominee County Board of Commissioners hereby resolves to adopt the attached 2019/2020 Budget, levy tax rates of the General Fund 7.0612 mills, Senior Citizens .6000 mills, and Road Patrol 1.7950 mills, and appropriate monies from the various County revenues to authorize expenditures in accordance with the various fund expenditures.

The Board further resolves that an appropriation is not a mandate to spend, but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2019/2020 fiscal year. All Non-General Fund Department Fund Balances at year-end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. If a department contends that part of the department's unexpended balance is either obligated or otherwise restricted, it will be incumbent upon that department to demonstrate the obligation or restriction to the satisfaction of the Menominee County Board of Commissioners.

The Board further resolves that all County Elected Officials and Department Heads shall abide by all County Board policies, rules and procedures, as adopted and amended by the Board and that these budgeted funds are appropriated contingent upon compliance with these policies, rules and procedures.

Be it further resolved, that the approved Position Allocation List contained in the Budget shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position List. Further, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners may, from time to time, change the approved Position Allocation List and/or impose a hiring freeze. The County's Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

Be it further resolved, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered, and hereby declared to be vacated positions and shall not be refilled, except by specific Board authorization. Further, the existence of a hiring freeze that may be imposed by the Board of Commissioners shall be, and is hereby declared to be a contingency on the expenditure of the budgeted funds, as well as on the approved Position Allocation List.

Be it further resolved, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. The Department Head shall immediately notify the Administrator in the event outside funding is not received or the County is notified that it will not be received, and said positions shall be considered not funded and removed from the approved Position Allocation List.

Running a County is similar to running a business. In order to insure that the taxpayer's money is wisely spent and that accountability of allotted funds in each department is used for the purpose they were originally allocated the Board further resolves that there will be no line item transfers in any department budget without approval of the Menominee County Board.

Running this County as a business may require the Board to investigate transferring services or duties to private sources. Should it be deemed to provide substantial savings to the County the Board reserves the right to do so and remove funds and terminate employees from any department effected by such transferring of services or duties.

Should duties now held in one department be deemed by this Board to be better suited within another department this Board will reserve the right to transfer any funds and employees from the Position Allocation List between departments effected.

The County Administrator shall provide, monthly, a report of actual vs. budgeted revenues and expenditures together with trial balances for all funds held in the name of Menominee County.

The County Administrator shall provide a quarterly projection of year-end revenues and expenditures for the County's General, Park, Road Patrol and Law Library Funds and others as directed by the Menominee County Board of Commissioners.

Any County Department, agency, board, commission or unit whatsoever and any organization public or private which accepts a county appropriation shall do so subject to inspection and/or audit by the Menominee County Board or its designee. The Board, or its designees, shall have access for the purpose of audit and examination, to any and all books, documents, papers and records of the recipient organization.

The Board further resolves that the budget may be amended as conditions indicate upon the recommendation of the Menominee County Board of Commissioners provided the budget remains in a balanced state, and further authorizes the County Treasurer to make certain budget transfers as required to maintain positive balances in all Funds. Such transfers shall be subject to subsequent approval of the Board of Commissioners.

I, Marc Kleiman, Clerk of the County of Menominee, State of Michigan, do hereby certify that the above stated Appropriations Act was taken under consideration at the Regular Meeting of the Menominee County Board of Commissioners, and the following action was taken. It was moved by _____ and seconded by _____, and carried by the following vote that the resolution be passed.

AYES:

NAYS:

ABSENT:

Sworn to me on the _____ day of September, 2019

Marc Kleiman, Clerk
COUNTY OF MENOMINEE

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Board of Canvassers
DEPARTMENT:	County Clerk
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Board of Canvassers has two appointments coming due on Nov. 1, 2019. The County Clerk received information that there are two candidates interested. (both candidates are currently on the Board of Canvassers).</p>	
RECOMMENDED MOTION	
<p>To appoint two candidates _____ & _____ to the Menominee County Board of Canvassers for a four (4) year term. (Nov. 1, 2019-Oct.31, 2023) Interested: Republican Party candidate Bill Hafeman, Democratic Party candidate – Jayne Eichhorn</p>	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Sherry DuPont

From: Marc Kleiman
Sent: Thursday, September 05, 2019 11:37 AM
To: Sherry DuPont
Subject: RE: Board of Canvassers

Democratic Party is Jayne Eichhorn
Republican Party is Bill Hafeman

Marc Kleiman

Menominee County Clerk/Register of Deeds
839 10th Ave.
Menominee, MI 49858
Clerk: 906-863-9968
Register of Deeds: 906-863-2822

From: Sherry DuPont
Sent: Thursday, September 05, 2019 10:47 AM
To: Marc Kleiman <MKleiman@Menomineeco.com>
Subject: RE: Board of Canvassers

Do you have candidates?

From: Marc Kleiman
Sent: Thursday, September 05, 2019 8:26 AM
To: Sherry DuPont <SDuPont@menomineeco.com>
Subject: Board of Canvassers

Sherry,

Depending on the agenda. You can put the electing of the two members to the Menominee County Board of Canvassers to either the next board meeting, or the meeting at the end of the month. There is no rush because the current term doesn't expire until November 1st.

Thanks
Marc

Marc Kleiman

Menominee County Clerk/Register of Deeds
839 10th Ave.
Menominee, MI 49858
Clerk: 906-863-9968
Register of Deeds: 906-863-2822

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Jeff LaFleur – Unused Vacation
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Jeff's anniversary date is 9/19/19. He will gain 240 hours of vacation (which is the maximum he can have). He currently has 176 hours and will lose these hours on 9/19. He asks the board to payout 176 hours of vacation which he was unable to use due to his part time employee not working much because of a family medical issue; and because Jeff is the only employee at the airport qualified for specific duties.</p>	
RECOMMENDED MOTION	
To approve a payout of 168 vacation hours for Jeff LaFleur.	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Check Date	Check No.	Leave Bank ID	Prior Balance	Leave Accrued	Leave Used	Leave Lost	Leave Adjusted	Leave Bought Out	Ending Balance
08/30/2019	552 - LaFleur, Jeffery F.								
	DD23749								
		AIRPT - VAC	176.00	0.00	0.00	0.00	0.00	0.00	176.00
		ILL-STD	960.00	0.00	0.00	0.00	0.00	0.00	960.00
Employee Totals:									
		AIRPT - VAC	176.00	0.00	0.00	0.00	0.00	0.00	176.00
		ILL-STD	960.00	0.00	0.00	0.00	0.00	0.00	960.00
			0.00	0.00	0.00	0.00	0.00	0.00	

Grand Totals:

AIRPT - VAC	176.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	176.00
ILL-STD	960.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	960.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

176.00 used
- 8.00
168.00 hours

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Resolution 2019-18 Support for Enbridge Line 5 Tunnel
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The Board has had some interest in supporting a resolution for the Enbridge Line 5 tunnel. We have a resolution enclosed. Discussion on the resolution.	
RECOMMENDED MOTION	
To approve Resolution 2019-18 – Support for Enbridge Line 5 Tunnel.	

Submitted by: Jason Carviou

Date 09/20/2019

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

“Menominee – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-18

Menominee County Support for Enbridge Line 5 Tunnel

WHEREAS, Enbridge’s Line 5 has been operating safely and reliably in the Straits of Mackinac for more than sixty-six (66) years; and

WHEREAS, Enbridge’s Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan’s energy needs by fulfilling more than half of the propane needs of the state; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service; and

WHEREAS, consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the wallets of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed; and

WHEREAS, issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an “agreement” for a 5-year, \$500 million project to construct a tunnel one hundred (100’) below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate chances of any leaks of product into the Great Lakes; and

WHEREAS, the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated “agreement” and filed a lawsuit in Ingham County Circuit Court to close down Line 5 immediately which would effectively cancel all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome; and

WHEREAS, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years; and

WHEREAS, Enbridge has demonstrated a willingness to work with the State to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on; and

NOW, THEREFORE BE IT RESOLVED that the Menominee County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND, BE IT FURTHER RESOLVED, that Menominee County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

Roll call vote: AYES: _____ NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gerald Piche, Chairman, Menominee County Board of Commissioners

Date

I hereby certify that the foregoing is a true and complete copy of **Resolution 2019-18** adopted by the County Board of Commissioners at a regular meeting held on **September 24, 2019** and I further certify that the public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Merit – Internet Service Contract
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The County currently has 25 Mbps of bandwidth for use with Merit fiber. They recommend we increase our bandwidth because we're using (at peak times) well over our limit on bandwidth. This can cause slowness or backup of data transfers...slowing our ability to work efficiently.</p>	
RECOMMENDED MOTION	
<p>To approve a five (5) year contract with MERIT Internet/fiber to increase our bandwidth to 30 Mbps. & To approve a five (5) year contract with MERIT Internet/fiber for Distributed Denial of Services (DDoS) Protection Service.</p>	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Merit Network Service Agreement Schedule

Merit Internet Service Agreement Number: 20190705-DED-37541-AMM-1

Merit Network, Inc.
1000 Oakbrook Drive, Suite 200
Ann Arbor, MI 48104
1.734-527-5700 1.734-527-4125
www.merit.edu

Renewal Internet Access Quote
Five Year Agreement

July 5, 2019

Prepared For:
Jason Carviou
Menominee County
839 10th Avenue
Menominee, MI 49585

Prepared By:
Jim Lundberg
909-474-1222
lundberj@merit.edu

Merit Internet Service - Assumes Five Year Agreement

Table with columns for Annual Aggregate Contracted Bandwidth (30 Mbps, 40 Mbps, 50 Mbps), Annual Recurring Cost (Monthly Recurring), and One-Time Cost for Upgraded Bandwidths.

Other Annual Recurring Service Fees - All Locations

Table with columns: Capacity, Selection, Additional Attachment, Annual Access. Rows include Main Location and Menominee County Annex.

Handwritten calculations: \$1,944 + 2250 = \$4,194 - Courthouse Complex Annex \$3,150.

Handwritten note: \$244 more than last contract per yr w/ 25 Mbps

Preferred Billing Period (e.g. 7/1 - 6/30):

Invoice Frequency: Annual Bi-Annual Quarterly Monthly

Note: Invoice frequencies other than annual incur a \$25 billing fee per invoice

Consortium/WAN Pricing - Under Merit Network, Inc.'s Consortium/WAN Pricing Model, one or more related organizations may aggregate traffic from multiple physical locations using multiple circuits for consolidated pricing.

Bandwidth is measured by the "average peak" bandwidth usage, defined as the maximum bandwidth used in successive traffic samples taken over 30 minutes on two consecutive days in a month.

Accepted: (Signature)

(Date)

(Print)

Fax to: 734-527-4125



**Merit Network Service Agreement Schedule
DDoS Protection Services**

Merit Network, Inc.
1000 Oakbrook Drive, Suite 200
Ann Arbor, MI 48104
t.734-527-5700 f.734-527-4125
www.merit.edu

Coterminous with Merit Internet Service Agreement Number: 20190705-DED-37541-AMM-1

July 5, 2019

Prepared For:
Jason Carviou
Menominee County
839 10th Avenue
Menominee, MI 49585

Provided By:
Jim Lundberg
909-474-1222
lundberj@merit.edu

Select One ↓	Select One →	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		
		1-Yr Contract		2-Yr Contract		3-Yr Contract		5-Yr Contract		
		One-time	Recurring	One-time	Recurring	One-time	Recurring	One-time	Recurring	
<input checked="" type="checkbox"/>	1 Gbps Fiber Connection 30 Mbps Total Bandwidth	DDoS Protection Services	\$3,000	\$1,500	\$3,000	\$1,500	\$0	\$1,500	\$0	\$1,500
<input type="checkbox"/>	1 Gbps Fiber Connection 40 Mbps Total Bandwidth	DDoS Protection Services	\$3,000	\$1,500	\$3,000	\$1,500	\$0	\$1,500	\$0	\$1,500
<input type="checkbox"/>	1 Gbps Fiber Connection 50 Mbps Total Bandwidth	DDoS Protection Services	\$3,000	\$1,500	\$3,000	\$1,500	\$0	\$1,500	\$0	\$1,500

per req.

The bandwidth selected above must match the bandwidth selected on your Internet quote.

Accepted: _____ (Signature) _____ (Date)
 _____ (Print) Fax to: 734-527-4125

This SERVICES AGREEMENT Number: 20190705-DED-37541-AMF-1, dated as of October 1, 2019 (collectively with each Service Order Form, as defined below, the "Agreement"), is made by and between Merit Network, Inc. ("Merit") and Menominee County ("Member").

1. Background

Merit is a non-profit corporation, governed by Michigan's four-year publicly supported universities, operating a statewide computer network providing links to external networks.

2. Services Provided

(a) *General.* Merit will provide to Member the Internet access services, optional fee-services, and other mutually agreed-upon services (collectively, the "Services") set forth below or in a specific Service Order Form (each a "Service Agreement") which may be executed from time-to-time by Merit and Member setting forth additional services, all of which shall be subject to the terms and provisions of this Agreement.

(b) *Network Access.* Merit will provide to Member Internet access and other services as defined in the Schedule(s) referenced in Section 3.

(c) *Installation.* Merit will provide, at Member's expense, the labor, equipment, and other materials necessary to provide network access. This includes the equipment at both ends of the connection, the circuit used, and related materials, parts and labor. Member shall pay a service charge for the equipment, the cost of the circuit and any Merit and telephone company installation fees (if applicable), associated with the installation. All equipment supplied by Merit will remain the property of Merit. Member shall be responsible for all internal networking, host computers to be attached to the network, and any associated software. Member shall also be responsible for the cost of any software upgrades to Member owned equipment, which may be specified by Merit which is required in order to effectuate the network attachment. In addition, if applicable to Member's choice of connection, Member shall provide a voice grade phone line that will be connected to diagnostic equipment supplied by Merit, attached to the router for diagnostic purposes. Member may have the option to select an alternate installation option for a reduced fee. If option is selected, Merit will configure all equipment and ship it to the Member. Member will then be responsible for installation of equipment at their location.

(d) *Service and Support.* Payment of the annual Member fee shall entitle Member to participate in the service and support offered by Merit from time-to-time to other Merit Members. This service and support will include software and firmware upgrades required to maintain compatibility with the equipment and software used in the Merit backbone. It does not include optional equipment or software upgrades offered by Merit which are intended to add new features or provide increased performance. Those upgrades will be provided at Member's expense upon request and pursuant to a separate written Service Agreement. It also does not include the replacement of equipment previously installed by Merit at Member's site that is no longer supported by the manufacturer or which has reached the end of its useful life. If requested to support a service or feature upgrade, that equipment will be replaced by Merit, but at Member's expense.

(e) *Maintenance.* Merit is responsible for the operation and maintenance of its backbone and server facilities. Member is responsible for the operation and maintenance of its local area networks, computers and other equipment. Member is also responsible for the cost of the maintenance on the Merit-supplied circuit at Member's site, but agrees that all maintenance for circuits and Merit-owned equipment will be performed by Merit. Member is responsible for providing and maintaining an acceptable environment for all Merit-owned equipment located at the Member premises. Should Merit owned-equipment be damaged as a result of the Member's abuse, neglect, or failure to provide an acceptable environment or as a result of environmental damage such as fire, flood or lightning strike, Member is responsible for paying (i) the cost of all repair services and travel expenses provided at Member's site at Merit's then-applicable hourly maintenance rate, plus mileage, and (ii) the cost of all parts and materials. Maintenance and repair services are available from Merit between 7:00 a.m. and 4:00 p.m., Monday through Friday, except holidays. Service may be provided at other mutually agreed upon times, if arranged in advance.

3. Payment

Member shall pay for (i) Services set forth on the attached Schedule(s) to this Agreement and any subsequent schedules that reference this Services Agreement Number (ii) any additional Services as provided in the applicable Service Agreement; and (iii) applicable maintenance services at the then-

applicable rates. Without limiting the foregoing, Member shall pay all one-time set-up and installation charges, any one-time or recurring telecommunications service charges (regardless of whether such costs are passed through by Merit or billed separately by the telecommunications provider), related administrative fees charged by Merit, and all sales and use taxes, as well as duties or levies arising in connection with the Services. All non-recurring and recurring fees are billed in advance on an annual basis beginning on the first date of service, except Member may elect monthly, quarterly or semi-annual billing for an additional administrative fee. The amount of the administrative fee will vary with the frequency of the billing. Any additional service fees will be billed as the service or charge is incurred. Some qualifying Members may be granted extended payment terms for one-time set-up and installation charges with addition of an appropriate administrative fee. Payment is due within (30) days from the date appearing on the invoice. Member will be charged a 1.5% late charge on the first day of each month on all invoices remaining unpaid (45) days after the date appearing on the invoice. These payment terms do not apply to amounts paid to Merit through the USF program.

4. Term and Termination

(a) *Term.* The term of this Agreement begins on the date of start of Services provided by Merit, and extends for the term as defined in attached quote.

(b) *Renewals.* Unless either party gives a written termination notice at least (30) days prior to the end of the current term (whether it's the initial term or a renewal term), the term of this Agreement will be renewed automatically for a similar term as the term which is then in effect.

(c) *Early Termination.* If Member terminates this Agreement for any reason other than Merit's breach of its responsibilities under this Agreement before the end of the term, or if Merit terminates this Agreement because of a violation by Member of any term or provision of this Agreement including, but not limited to, Member's failure to make any payment when due, then Member shall be responsible for and shall pay a lump sum equal to (i) 50% of the applicable monthly charges, multiplied by the number of months remaining in the current term of this Agreement, plus (ii) all telecommunications service charges applicable through the date service is actually terminated, regardless of the effective date of termination of the Agreement, and any related administrative fees charged by Merit, plus (iii) any additional early termination penalties or charges assessed by the telecommunications carrier, plus (iv) the balance of any remaining fiber access fees or amortized install charges, plus (v) all costs associated with disconnecting Member's service and removing any equipment from Member's site (charged at the then-applicable rates for maintenance), plus (vi) any outstanding amounts previously incurred for maintenance, plus (vii) if Member previously received a discount as a result of agreeing to a term longer than one (1) year, an early termination penalty equal to the total amount of the discount, as calculated without any reduction or proration to reflect the point during the term at which the termination occurs, and plus (viii) if Member previously received extended payment terms for one-time set-up and installation fees, the balance remaining plus any assessed administrative charge are due and payable upon termination. One-time installation charges are not refundable. In the event Member requests Merit to continue providing any portion of the Services beyond the requested termination date, Member agrees to pay Merit for those Services at the then-applicable rates in accordance with the terms of payment provided in Section 3 above. The above termination charges do not apply to Merit service moves or upgrades.

(d) *Termination.* Upon termination of dedicated service with Merit, whether such termination occurs at the end of the initial term or any subsequent terms, or as an early termination during an agreement period, Member agrees that all IP addresses assigned from Merit's CIDR block shall be promptly returned. In addition, Member shall be responsible for transitioning responsibility of primary and/or secondary DNS to their own DNS server, or that of its new carrier.

(e) *Price Adjustments.* If Merit initiates reduced Service Fees to its Non-Profit Members during the Agreement period, Member may renew this Agreement at the new rates for a term of equal or greater length than the initial term. In all instances, the renewal will be for a minimum of twelve (12) months and the renewal rates will reflect the term discount of the new term period.

5. Limited Warranty

Merit will supply, at no charge, new or rebuilt replacements for defective equipment or parts for the initial term of this Agreement. This Limited Warranty does not cover damages due to accident, misuse, abuse or negligence. REPAIR OR REPLACEMENT AS PROVIDED UNDER THIS LIMITED WARRANTY IS THE EXCLUSIVE REMEDY OF MEMBER. MERIT

SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR BREACH OF ANY EXPRESS OR IMPLIED WARRANTY. EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS LIMITED IN DURATION TO THE DURATION OF THIS LIMITED WARRANTY.

6. Rights and obligations of Member

(a) *Member is Responsible to Its Authorized Users.* Member is solely responsible for communicating with its own authorized users, and for handling all complaints and trouble reports made by its authorized users, with respect to the Services provided hereunder.

(b) *Acceptable Use Restrictions.* Merit's Acceptable Use Policy ("AUP") applies to the use of all Services provided by Merit, including any unsupervised anonymous network access offered by Member. By accepting Services from Merit, Member agrees to comply with the AUP located at http://www.merit.edu/about-us/policies/#acceptable_use, and any changes made from time to time thereto. Member also agrees to be responsible for the compliance by its users with the AUP.

7. Rights and Obligations of Merit

Merit shall be responsible only for the operation and maintenance of the Services. Member shall be responsible for maintaining and managing its own network that interfaces with the Services. Merit shall not be responsible for cabling that connects Member-owned equipment to Merit equipment or the Services. Any interruption in the Services that is caused by the malfunction or interruption of any physical telecommunications media or facility (including, but not limited to cables and fiber optic lines) or by any malfunction or manufacturer's defects of equipment either provided by Merit to Member or separately purchased by Member will not be deemed a breach of Merit's obligations under this Agreement.

8. Indemnification

Member and Merit (collectively the "Indemnifying Parties" and individually the "Indemnifying Party") will indemnify, save harmless and defend each other and all of Merit's Members and other Members, as well as their respective employees, officers, directors and agents (collectively "Indemnified Parties") from and against any claims, damages, losses, liabilities, suits, actions, demands, proceedings (whether legal or administrative) and expenses (including, but not limited to reasonable attorney's fees incurred with or without suit, in arbitration or mediation, on appeal or in a bankruptcy or similar proceeding) (collectively "Claims") threatened, asserted, or filed by a third party against any of the Indemnified Parties to the extent that such third party Claims arise out of or relate to any actual or alleged (i) breach of this Agreement by the Indemnifying Party, or (ii) negligent or tortious act or omission to act of the Indemnifying Party. The Member will also indemnify, save harmless and defend the Indemnified Parties from Claims threatened, asserted, or filed by a third party against any of the Indemnified Parties to the extent that such third party Claims assert that the data content delivered by the Member via the Services constitutes an infringement of any confidential information, trade secret, patent, copyright, trademark, trade name or other legal right of a third party.

9. Limitation of Liability

Except for the Limited Warranty in Section 5 above, the equipment and Services provided by Merit are provided on an "as is" and "as available"

basis. Merit does not warrant that the Services will be uninterrupted or free of harmful components. Merit makes no express warranties and waives all implied warranties. Merit and its employees are not liable for any costs or damages arising directly or indirectly from Member's use of the Services or the Internet including any direct, indirect, incidental, exemplary, multiple, special, punitive or consequential damages. Member assumes full responsibility and risk for the use of the Services and the Internet, and is solely responsible for evaluating the accuracy, completeness, and usefulness of all services, products and other information. If Member is dissatisfied with the Service(s) or with any terms, conditions, rules, policies, guidelines or practices of Provider in operating the Services(s), Member's sole and exclusive remedy is to terminate this Agreement in accordance with Section 4, above, and discontinue using the Service(s). Merit's cumulative liability to Member or any third party for any and all claims relating to the use of the equipment and Services provided by Merit shall in no event exceed the amount of the annual Member fees paid by Member to Merit during the twelve (12) month period ending on the date of the event giving rise to the claim. Merit shall not be liable for failure or delay in performing its obligations hereunder if such failure or delay is due to circumstances beyond its reasonable control, including, without limitation, acts of any governmental body, war, insurrection, sabotage, embargo, fire, flood, strike or other labor disturbance, interruption of or delay in transportation, or inability to obtain raw materials, supplies, or power used in or equipment needed for provision of the Services.

10. Data Content

Merit is not liable for the content of any data transferred either to or from Member via the Services provided by Merit, nor for any loss or damage, whether personal, material, or financial, suffered by Member as a direct or indirect consequence of the Services provided by Merit.

11. Miscellaneous

(a) *Governing Law; Jurisdiction.* The validity, interpretation, enforceability, and performance of this Agreement shall be governed by and construed in accordance with the law of the State of Michigan.

(b) *Entire Agreement.* This Agreement, and the Service Agreements entered into by the Parties from time-to-time, is the final expression of their agreement with respect to the subject matter hereof and may not be contradicted by evidence of any prior or contemporaneous agreement. This Agreement may not be amended except upon the written consent of the parties. No failure to exercise and no delay in exercising any right, remedy, or power hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, or power hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, or power provided herein or by law or in equity. The waiver by any party of the time for performance of any act or condition hereunder shall not constitute a waiver of the act or condition itself.

(c) *Assignment.* This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors, and assigns. Member may not assign this Agreement without the prior written consent of Merit.

(d) *Headings; Severability.* Headings used in this Agreement are for reference purposes only and shall not constitute a part hereof or affect the meaning or interpretation of this Agreement. If any provision of this Agreement shall be held by a court of competent jurisdiction to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.

(e) *Counterparts.* This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

____ Please do not include my organization's name or likeness in Merit Network's marketing or advertising campaigns or materials.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and delivered as of the date first written above.

Menominee County

Merit Network, Inc.

Signed by: _____

Signed By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____



Merit Network, Inc.
1000 Oakbrook Drive, Suite 200
Ann Arbor, MI 48104
t.734-527-5700 f.734-527-5790
www.merit.edu

Merit Network Service Agreement Number: 20190705-DED-37541-AMF-1

Merit DDoS Protection Service

Prepared For:
Jason Carviou
Menominee County
839 10th Avenue
Menominee, MI 49585

July 5, 2019

Prepared By:
Jim Lundberg
906-474-1222
lundberj@merit.edu

Background

Merit is a non-profit corporation, governed by Michigan's four-year publicly supported universities, which operates a statewide research and education network, and provides network services and other products and services to its Members.

Merit Network, Inc. (Merit) agrees to perform the following services (the "Service") for Menominee County ("Member"). (Merit and Member may also be referred to as "Party or the Parties.")

Merit DDoS Protection Service

Merit's **DDoS Protection Service** enables Members to out-task volumetric Distributed Denial of Service ("DDoS") attack detections and mitigation activities by utilizing Merit's Security Operations Center ("SOC") and cloud mitigation services in order to keep their business online during a DDoS attack.

Benefits of the Service

This Service allows Members to benefit from controlled costs and business continuity in the event of a DDoS attack. In the event Merit mitigates an attack, Merit will send frequent updates until the mitigation is concluded and will compile an incident summary report to the Member after the event. Benefits of the annual subscription include four (4) professional service hours in order to configure the service and review the reports and alerts a Member might expect to receive. Subscribers will also receive reports about their traffic statistics and network health.

Configuration of the Service

Member and Merit will work together to establish 1) dedicated contacts and escalation processes for requesting a DDoS attack mitigation and 2) procedures for an attack mitigation that exceeds limits.

Table 1 – Product Description

Product	Price	Description
Merit DDoS Protection Service (Annual Subscription)	Initial Set-Up Fee Percentage of Merit Internet Contracted Bandwidth Fee	<ul style="list-style-type: none"> • DDoS Mitigation in event of a DDoS Attack • Coverage is for sustained volumetric DDoS Attacks inbound from the greater internet. This service does not provide protection against Member-to-Member attacks. • Basic reporting & alerts in the event of an incident, reactive monitoring (detecting & responding to events in progress) • Post-mortem summary & report • Mitigation is limited to an initial period of 24 hours. After 24 hours, mitigation efforts will be reviewed to determine if an extension is needed. • Member is responsible for any additional fees (if applicable) if mitigation exceeds 24 hours or 1 Tbps in return traffic. <p>On-boarding - four (4) hours of complimentary professional services for configuration of managed objects & to establish contacts and procedures in the event of an attack.</p>
On-Demand Mitigation Fee	\$30,000/mitigation for non-subscribing Members (available upon request)	<ul style="list-style-type: none"> • No on-going fees; Member can purchase a mitigation for a fee in the event of a DDoS attack • Post-mortem summary & report • Member is responsible for any additional fees if mitigation exceeds 24 hours or 1 Tbps in return traffic.
Member-to-Member Attack Protection	Cost of equipment	<ul style="list-style-type: none"> • Member-to-Member attack protection is available with the purchase of additional equipment and support.

Terms and Conditions

1. Rights and Obligations of Merit

- a. Merit will provide the Services selected in the Schedule and described in this Services Agreement, optional for-fee services, and other mutually agreed-upon services (collectively, the "Services") set forth in this Agreement, or in separate service agreements which may be executed from time-to-time by Merit and Member setting forth additional services, all of which will be subject to the terms and provisions of this Service Agreement.
- b. Support - Merit's SOC responds to requests for a mitigation in approximately fifteen (15) minutes during business hours, and it typically takes thirty (30) minutes from the initial request to mitigate. Outside of regular business hours, response time is typically thirty (30) minutes, with forty-five (45) minutes from the initial request to mitigate. During the course of an event, Merit will provide a status update to the Member every four (4) hours or if there is a significant update to report. When it appears the attack is complete or the duration of the attack is approaching default limits, Merit will end the mitigation or follow procedures outlined for attacks exceeding limits (see section 1.d, below). No specific commitments to respond to and mitigate a DDoS attack are intended or implied. First level support provided by Merit Support Center 24x7x365 and includes basic troubleshooting. Second and third level support will be engaged by Merit staff to resolve/escalate issues.
- c. Maintenance - Member is responsible for the operation, maintenance, and updates of its local area networks, computers and other equipment on its premises.
- d. Mitigations Exceeding Specified Limits - Should a mitigation exceed time (24 hours) or return traffic limits of 1 Tbps, Member agrees that additional costs may apply (after authorization by Member). Alternatively, Member will notify Merit in advance to stop the cloud mitigation once limits are reached. At that point, Merit may use other mitigation methods such as remote black hole triggering or filtering.

2. Rights and Obligations of the Member

- a. Service requires active Merit Internet contract.
- b. The Member must consent to a cloud mitigation and may request a mitigation be terminated at any time; Merit will only conduct a mitigation on the Member's behalf if the DDoS attack is affecting other Merit Members or Merit's ability to deliver Internet Service.
- c. Member is responsible to its Authorized Users. Member is solely responsible for communicating with its own Authorized Users, and for handling all complaints and trouble reports made by its Authorized Users, with respect to the Services provided hereunder. Authorized Users will be any individuals to whom the Member has issued an email address.

3. Payment

- a. Member shall pay for Services as provided in an applicable Service Agreement Schedule. Member shall pay all one-time set-up and installation charges and any other one-time fees in advance unless otherwise indicated. Payment is due within thirty (30) days from the date appearing on the invoice. All other amounts will be billed per the Member's Invoice Frequency as selected in the Service Agreement Schedule as the service is provided and/or charge is incurred.

4. Term

- a. The Initial Term of this Agreement begins on the date that this Agreement is fully executed and extends full calendar months for the term selected in the attached schedule. This agreement will automatically renew for one (1) year Renewal Term unless either party gives a written termination notice as least thirty (30) days prior to the end of the Initial Term or current Renewal Term. Member must have an active Merit Internet Service Agreement in order to be eligible for this service.

5. Termination

- a. Member may terminate this Agreement upon thirty (30) days advance written notice. Termination will not relieve Member of responsibility to pay any and all outstanding invoices or for any services rendered prior to termination. All fees are non-refundable.
- b. Early Termination - If Member terminates this Agreement for any reason other than Merit's breach of its responsibilities under this Agreement before the end of the term, or if Merit terminates this Agreement because of a violation by Member of any term or provision of this Agreement including, but not limited to, Member's failure to make any payment when due, then Member shall be responsible for and shall pay a lump sum equal to (i) 50% of the applicable monthly charges, multiplied by the number of months remaining in the current term of this Agreement, plus (ii) if Member previously received a discount as a result of agreeing to a term longer than one (1) year, an early termination penalty equal to the total amount of the discount, as calculated without any reduction or proration to reflect the point during the term at which the termination occurs, and plus (iii) if Member previously received extended payment terms for one-time set-up and installation fees, the balance remaining plus any assessed administrative charge are due and payable upon termination. One-time installation charges are not refundable. In the event Member requests Merit to continue providing any portion of the Services beyond the requested termination date, Member agrees to pay Merit for those Services at the then-applicable rates in accordance with the terms of payment provided in Section 3 above.

6. Limited Warranty

- a. Merit warrants that the Services will be as described in the Agreement. MERIT WILL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR BREACH OF ANY EXPRESS OR IMPLIED WARRANTY. EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS LIMITED IN DURATION TO THE DURATION OF THIS LIMITED WARRANTY. MERIT WILL NOT BE LIABLE FOR ANY SECURITY RELATED INCIDENTS OR SUBSEQUENT DAMAGES DUE TO CHANGES MADE TO MEMBER ENVIRONMENT AS A RESULT OF THE SECURITY ASSESSMENT.

7. Indemnification

- a. Member and Merit (collectively the "Indemnifying Parties" and individually the "Indemnifying Party") will indemnify, save harmless and defend each other and all of Merit's Members and other Affiliates, as well as their respective employees, officers, directors and agents (collectively "Indemnified Parties") from and against any claims, damages, losses, liabilities, suits, actions, demands, proceedings (whether legal or administrative) and expenses (including, but not limited to reasonable attorney's fees incurred with or without suit, in arbitration or mediation, on appeal or in a bankruptcy or similar proceeding) (collectively "Claims") threatened, asserted, or filed by a third party against any of the Indemnified Parties to the extent that such third party Claims arise out of or relate to any actual or alleged (i) breach of this Agreement by the Indemnifying Party; or (ii) negligent or tortious act or omission to act of the Indemnifying Party. The Member will also indemnify, save harmless and defend the Indemnified Parties from Claims threatened, asserted, or filed by a third party against any of the Indemnified Parties to the extent that such third party Claims assert that the data content delivered by the Member via the Services constitutes an infringement of any confidential information, trade secret, patent, copyright, trademark, trade name or other legal right of a third party.

8. Limitation of Liability

- a. The Services provided by Merit are provided on an "as is" and "as available" basis. Merit and its employees are not liable for any costs or damages arising directly or indirectly from Member's use of

the Services including any direct, indirect, incidental, exemplary, multiple, special, punitive or consequential damages. Member assumes full responsibility and risk for the use of the Services, and is solely responsible for evaluating the accuracy, completeness, and usefulness of all services, and related information. Merit's cumulative liability to Member or any third party for any and all claims relating to the use of the Services provided by Merit shall in no event exceed the pro-rated amount of the Service. Merit shall not be liable for failure or delay in performing its obligations hereunder if such failure or delay is due to circumstances beyond its reasonable control, including, without limitation, acts of any governmental body, war, insurrection, sabotage, embargo, fire, flood, strike or other labor disturbance, interruption of or delay in transportation, or inability to obtain raw materials, supplies, or power used in or equipment needed for provision of the Services.

9. Data Content

- a. Merit is not liable for the content of any data transferred either to or from Member via the Services provided by Merit, nor for any loss or damage, whether personal, material, or financial, suffered by Member as a direct or indirect consequence of the Services provided by Merit.

10. Miscellaneous

- a. **Governing Law/Jurisdiction** - The validity, interpretation, enforceability, and performance of this Agreement will be governed by and construed in accordance with the laws of the State of Michigan.
- b. **Entire Agreement** - This Agreement, and the Service Agreements entered into by the Parties from time-to-time, is the final expression of their agreement with respect to the subject matter hereof and may not be contradicted by evidence of any prior or contemporaneous agreement. This Agreement may not be amended except upon the written consent of the Parties. No failure to exercise and no delay in exercising any right, remedy, or power hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, or power hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, or power provided herein or by law or in equity. The waiver by any party of the time for performance of any act or condition hereunder shall not constitute a waiver of the act or condition itself.
- c. **Assignment** - This Agreement will be binding upon and inure to the benefit of the Parties and their respective successors, and assigns. Neither party may assign this Agreement without the prior written consent of the other. Such consent will not be unreasonably withheld.
- d. **Headings/Severability** - Headings used in this Agreement are for reference purposes only and shall not constitute a part hereof or affect the meaning or interpretation of this Agreement. If any provision of this Agreement shall be held by a court of competent jurisdiction to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.
- e. **Counterparts** - This Agreement may be executed in counter-parts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

11. Confidentiality

- a. All Member data remains the exclusive property of the Member. Merit agrees not to use this data for any purpose, other than providing the Service to the Member, without the prior written permission of the Member.

12. Promotional Use

- a. For purposes of promoting Merit Services, Merit will occasionally issue a press release, news story or publish information on social media sites announcing services purchased by our Members. Specific information such as pricing and other contractual details will not be included in these announcements. Your organization can be exempt from these announcements by placing your initials below.

_____ ***Please do not include my organization's name or likeness in Merit Network's marketing or advertising campaigns or materials.***



Merit Network, Inc.
1000 Oakbrook Drive, Suite 200
Ann Arbor, MI 48104
t.734-527-5700 f.734-527-5790
www.merit.edu

Approval and Acceptance

This agreement has been approved by Merit Network and Member and all the terms herein and in the Service Agreement Schedule are agreed to by both Parties as indicated by the signatures below.

Menominee County

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Email: _____

P.O. Number: _____

Merit Network, Inc.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Email: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	The M&M Community Foundation GLOW Resilient Future Project Com.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The M&M Community foundation GLOW Resilient Future Project committee would like a County Commissioner to sit on their committee. Chairman Piche is to appoint a Commissioner to the committee.</p>	
RECOMMENDED MOTION	
<p>To appoint a Commissioner to the M&M Community Foundation GLOW Resilient Future Project Committee.</p>	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

From: Paula Gruszynski [<mailto:paula.gruszynski@mmacf.org>]
Sent: Saturday, September 14, 2019 9:38 AM
To: Jason Carviou <JCarviou@Menomineeco.com>
Subject: RE: GLOW Committee

Hi Jason,

We would like either yourself or a county commissioner to serve on our "steering" committee.

Our GLOW Resilient Future Project Committee helps guide the effort. They are the team which decided we should spend some of our grant money on radio ads and the Sept 25th meeting. As we move forward and gather more input, the committee will continue to determine what we should do, how we should consider spending the grant money we currently have and will continue to receive, etc.

Thanks,

Paula Gruszynski
Executive Director
715-340-6567



From: Jason Carviou [<mailto:JCarviou@Menomineeco.com>]
Sent: Friday, September 13, 2019 2:24 PM
To: Paula Gruszynski <paula.gruszynski@mmacf.org>
Subject: GLOW Committee

Hi Paula,

The County Board discussed putting a member on your GLOW Committee – but had a few questions:

1. Are you looking specifically for a County Commissioner, the County Administrator, or a member of the public? I believe Tom Philipps is already on the committee and he is our Emergency Services Coordinator – but our understanding was that you wanted someone from County Government?
2. We have a general understanding of the GLOW Project from your presentation – but what is the purpose of the GLOW Committee? They are curious on what being part of the committee entails.

Please let me know. Thank you!

Jason Carviou
County Administrator

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2018/19 Budget Amendments – Group #4
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>At the COW (prior to this meeting) discussion was to make final amendments to the 2018/19 Budget. Many of the revenue accounts exceeded the amount budgeted and are being amended to correct that. Any expenses that were not budgeted must be amended to reflect actual expenses.</p>	
RECOMMENDED MOTION	
<p>To approve 2018/2019 Budget Amendments – Group #4.</p>	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

2018/2019 Budget Amendment - Group #4

56	9/13/2019	FOC - End of year Adjustments	\$ 1,200.00	215-141-970.00
			\$ 1,200.00	215-000-671.00
			\$ 120.00	215-000-602.01
			\$ 3,000.00	215-000-541.00
57	9/12/2019	Budgeted Incorrectly. This is a non-lapsing account that has since changed to fund 282. Remove from budget	\$ (15,811.00)	205-000-541.00
			\$ (15,811.00)	205-315-881.00
58	9/11/2019	911 Overtime is overbudget due to training of new employees. Also, FICA, FICA MED, & WC were not budgeted correctly. THIS IS THE OTHER 1/2 OF BA# 54 Funds to be taken from GF fund balance.	\$ 106,701.00	266-000-699.00
			\$ 106,701.00	101-999-999.15
59	9/11/2019	This is going to be a non lapsing account, so there needs to be an expense line item to offset the revenue received This is the other 1/2 of BA# 55, in BA Group #3	\$ 6,973.00	292-662-955.01
60	9/9/2019	FOC - Bank Charges will exceed budgeted amount	\$ 70.00	101-141-802.00
61	6/18/2019	To cover yearly technology contract for Covert Track Originally funded through Medical Marijuana Grant which is no longer available.	\$ 600.00	101-301-976.00
62	9/11/2019	Library has some line items that are over budget. The expense is to be taken from the Library fund balance	\$ 1,060.57	271-000-557.01
			\$ 1,060.57	271-000-557.02
			\$ 197.44	271-000-673.00
			\$ 4,826.91	271-000-696.00
			\$ 4,235.52	271-790-712.00
			\$ 4,235.52	271-000-697.00
63	9/16/2019	All accounts received more money than originally budgeted for. Correcting these accounts.	\$ 3,491.86	101-000-429.00
			\$ 1,889.10	101-000-429.01
			\$ 7,539.27	101-000-430.00
			\$ 2,024.76	101-000-520.00
			\$ 144.54	101-000-546.01
			\$ 6,800.10	101-000-573.00
			\$ 2,532.29	101-000-574.00
			\$ 1,724.95	101-000-578.00
			\$ 4,800.00	101-000-611.02
64	9/16/2019	All accounts received more money than originally budgeted for. Correcting these accounts.	\$ 4,946.65	101-000-614.00
			\$ 100.00	101-000-618.01
			\$ 73.38	101-000-627.00
			\$ 4,955.00	101-000-630.00
			\$ 1,754.01	101-000-631.00
			\$ 2,060.00	101-000-657.00
			\$ 4,155.48	101-000-665.00
			\$ 12,858.85	101-000-655.02

65	9/17/2019	Replace Toaster in Jail kitchen - lost due to water damage.	\$ 2,808.32	101-000-677.02
			\$ 1,059.53	101-301-934.02
66	9/16/2019	Performed more inspections than anticipated	\$ 800.00	289-000-619.00
			\$ 550.00	289-315-706.00
			\$ 200.00	289-315-715.00
			\$ 50.00	289-315-715.01
67	9/17/2019	Stephenson Township aid their part in the 3-way road program, and nothing was budgeted in the 18/19 BY.	\$ 3,311.51	401-000-580.00
68	9/16/2019	Funds raised specifically for K9 Avery's medical needs	\$ 12,398.55	281-000-629.07
			\$ 12,398.55	281-345-881.01
69	9/17/2019	Property under rehab agreement was sold. We were reimbursed per the agreement.	\$ 24,409.00	274-000-541.07
70	9/17/2019	All accounts received more money than was originally budgeted	\$ 5,500.00	516-000-665.00
			\$ 16,000.00	516-000-665.02
			\$ 72,500.00	517-000-642.19
			\$ 2,208.00	517-000-665.11
			\$ 10,000.00	101-000-665.00
			\$ 15,000.00	101-000-665.02
			\$ 5,387.42	285-000-573.00
			\$ 158.88	205-315-957.00
71	9/18/2019	Liability Insurance and Computer Software are over budget. Transfer in from GF Fund Balance. The boiler room/Jail AC was approved in the budget process, but didn't get entered into BS&A. Those funds are from the designated bldg fund.	\$ 5,845.00	101-103-881.00
			\$ 4,502.96	101-103-857.02
			\$ 10,347.96	101-000-696.00
			\$ 7,000.00	101-103-998.13
			\$ 7,000.00	101-000-699.03
72	9/19/2019	New K9 & Training - funds to be taken from K9 Fund Balance	\$ 12,950.00	281-345-881.00
			\$ 12,950.00	281-000-699.01
73	9/19/2019	Year End Budget Amendments	\$ 12,066.30	101-301-770.00
			\$ 20,000.00	101-301-706.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner per diems and expenses as recently submitted.	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

AUG 28 2019
AD

Mileage: \$.58/mile – effective 01 January 2019

*Meals: Breakfast - \$ 9.00
Lunch - \$11.00
Dinner \$20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

	Meeting Place	# of miles	X.58/mile	Total Cost	Account Number
8/20/19	CO BD FINANCE-MENOM	76		44.08	101-101-860
8/28/19	CO BD MEETING-ANNEX	34		19.72	101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
		110	Total Mileage		
				Total Mileage Fee	\$63.80

Expenses shall be submitted to County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

8/27/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
AUG 28 2019
AA

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
8/13/19	COUNTY LIBRARY - STEPHENSON	32		\$18.56	101-101-860.00
8/13/19	ANNEX - STEPHENSON				101-101-860.00
8/20/19	COURT HOUSE	16		9.28	101-101-860.00
8/22/19	PUBLIC HEALTH - MENOMINEE	16		9.28	101-101-860.00
8/27/19	ANNEX - STEPHENSON	32		18.56	101-101-860.00
					101-101-860.00
		96			101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	96	
				Total Mileage Fee	\$55.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

8/28/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

AUG 29 2019
JA

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

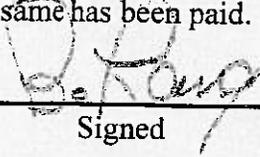
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
8-1	U.W. ESCA	110			
8-22	DHS POWERS	88			101-101-860.00
		<u>198</u>	→	114.84	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	114.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed
 8-30-19

 Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

APPROVED
BY: _____
015

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

AUG 30 2019
BY: *ds*

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	SRX 545/mile	Total Cost	Account Number
8/15/19	Park's Mason	12		6.96	101-101-860.05
8/13/19	ANNEX	32		18.56	101-101-860.05
8/27/19	ANNEX	32		18.56	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
		76	Total Mileage		
Total Mileage Fee					44.08

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech

Signed

8/31/19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on August 27, 29 & Sept. 5, 2019 in the combined amount of \$139,520.01	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills as paid on August 27, 29 & Sept. 5, 2019 in the combined amount of \$139,520.01	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

AUG 27 2019
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME MASTERCARD				
Credit Card	Courthouse, Parks, 911, Library	101-268-729.00	7.35	5,138.52
		101-268-729.00	7.35	
		208-751-830.04	499.95	
		296-667-730.00	125.00	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
		101-103-970.18	1,144.86	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
		101-141-860.00	346.62	
		101-141-860.00	25.83	
		101-141-860.00	20.31	
		101-265-931.00	499.99	
		101-267-931.00	104.97	
		101-265-931.00	31.99	
		271-790-727.01	33.99	
		271-790-727.01	218.00	
		266-325-860.00	198.00	
		101-103-970.19	16.45	
		101-253-860.00	180.20	
		101-215-860.00	137.75	
		101-267-931.00	35.98	
		101-253-860.00	18.31	
		101-253-860.00	446.19	
		208-751-880.00	33.70	
		101-265-755.00	345.75	
		101-253-860.00	21.01	
		292-668-801.00	199.37	
		266-325-881.01	757.15	
		101-103-755.00	20.00	
		266-325-970.04	(366.95)	
Credit Card	Airport	216-585-755.02	43.00	117.22
		216-585-742.00	74.22	
TOTAL VENDOR MASTERCARD				5,255.74
GRAND TOTAL:				5,255.74

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE PF19-0039	FOC - Application Fee	215-141-970.00	200.00	200.00
TOTAL VENDOR CITY OF MENOMINEE				200.00
GRAND TOTAL:				200.00

APPROVED

AUG 29 2019

CHIEF FINANCIAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 05 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
190817	Telecom Consultation - System Upgrade	101-103-970.19	900.00	900.00
TOTAL VENDOR ABILITA				900.00
VENDOR NAME: ADE INCORPORATED				
49905	SALCE Assessment	101-136-755.00	150.00	150.00
TOTAL VENDOR ADE INCORPORATED				150.00
VENDOR NAME: ALPHABET SHUFFLE, LLC				
28959-10602	Client Session (Parrish/Linsmeier)	101-131-858.01	142.15	142.15
28959-10603	Client Session (Parrish/Linsmeier)	101-131-858.01	87.50	87.50
TOTAL VENDOR ALPHABET SHUFFLE, LLC				229.65
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863470508	Probation & Parole Telephone	101-103-850.00	97.87	97.87
906863444108	Sheriff Offices Telephone	101-103-850.00	597.23	597.23
906863202308	Unit Rmkr - Telephone	101-103-850.00	451.97	451.97
906863661408	911 Telephone Services	266-325-850.00	319.75	319.75
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,466.82
VENDOR NAME: BERGSTROM, EVAN				
Reimbursement	Uniform Allowance	205-315-745.00	334.40	334.40
TOTAL VENDOR BERGSTROM, EVAN				334.40
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3680	Vehicle Maintenance - 19 Ford Intercept	205-315-934.02	38.10	38.10
3769	Vehicle Maintenance - 17 Ford Intercept	205-315-934.02	33.15	33.15
3796	Vehicle Maintenance - 18 Ford Intercept	205-315-934.02	38.10	38.10
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				109.35
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F38260	Operating Supplies	101-301-755.00	216.00	216.00
F33413	Operating Supplies	101-265-755.00	1.79	1.79
1625399528	B&G, Parks	208-751-755.02	32.13	212.86
		101-265-755.00	180.73	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				430.65
VENDOR NAME: BRANZ, KATHLEEN				
Parks Committee	Per Diem & Mileage	208-751-860.00	300.00	439.20
		208-751-860.00	139.20	
TOTAL VENDOR BRANZ, KATHLEEN				439.20
VENDOR NAME: BRAZEAU, DAWN				
15-41007-FD	Transcript (Tara Granus)	101-136-806.00	197.40	197.40
TOTAL VENDOR BRAZEAU, DAWN				197.40
VENDOR NAME: BRUNELLE, JENNIFER				
August 2019	Crisis Intervention	292-668-801.00	550.00	550.00
TOTAL VENDOR BRUNELLE, JENNIFER				550.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - August 2019	101-101-860.00	44.08	44.08
TOTAL VENDOR CECH, WILLIAM				44.08
VENDOR NAME: CITY OF MENOMINEE				

APPROVED

SEP 05 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
4939	Gasoline (June 2019)	101-265-742.00	62.55	536.39
		101-265-742.00	273.99	
		101-141-860.00	11.58	
		101-257-742.00	97.67	
		101-132-860.00	28.01	
		101-172-860.00	14.65	
		266-325-860.00	35.43	
		101-301-742.00	12.51	
4973	June Gasoline Sales (Road Patrol)	205-315-742.00	2,043.56	
TOTAL VENDOR CITY OF MENOMINEE				2,579.95
VENDOR NAME: CITY OF STEPHENSON				
709	Annex	101-261-920.01	20.86	288.41
		101-261-920.02	35.23	
		101-261-920.03	232.52	
TOTAL VENDOR CITY OF STEPHENSON				288.41
VENDOR NAME: CLOVERLAND PAPER CO				
120320	Janitorial Supplies - Parks	208-751-755.01	138.93	1,386.37
120437	Janitorial Supplies - Courthouse	101-265-755.01	41.97	
120438	Janitorial Supplies - Courthouse	101-265-755.01	146.89	
120440	Janitorial Supplies - Annex	101-265-755.01	207.66	
120333	Janitorial Supplies - Courthouse	101-265-755.01	315.57	
120318	Inmate Supplies	101-301-770.00	268.35	
120384	Inmate Supplies	101-301-770.00	267.00	
TOTAL VENDOR CLOVERLAND PAPER CO				
VENDOR NAME: COOPER OFFICE EQUIPMENT				
169165	Contract # 2418-01	101-103-931.00	730.22	1,278.89
169270	Contract # 2997-01 (Veterans)	101-682-801.00	313.47	
169075	Contract # 2146-01	101-103-931.00	235.20	
TOTAL VENDOR COOPER OFFICE EQUIPMENT				1,278.89
VENDOR NAME: CORE TECHNOLOGY CORPORATION				
MN2001101	Annual Technology Maintenance	266-325-728.01	1,953.00	1,953.00
TOTAL VENDOR CORE TECHNOLOGY CORPORATION				1,953.00
VENDOR NAME: COREY'S AUTO SALVAGE				
5181	Impound - Ford Focus	205-315-755.00	150.00	150.00
TOTAL VENDOR COREY'S AUTO SALVAGE				150.00
VENDOR NAME: CRIMINAL DEFENSE ATTORNEYS OF MI				
Conference	Summer Conference - K. Groenhout	260-266-881.01	300.00	300.00
TOTAL VENDOR CRIMINAL DEFENSE ATTORNEYS OF MI				300.00
VENDOR NAME: CUMMINGS MCCLOREY DAVIS & ACHO				
303995	Legal Services (Powell vs Menominee Co)	101-211-807.00	1,497.73	1,497.73
TOTAL VENDOR CUMMINGS MCCLOREY DAVIS & ACHO				1,497.73
VENDOR NAME: DEKETO, LLC				
DK 8-19	ROD - August Documents (x353)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: DOWNING, CARL				
8/30/19	8/9/19 - 8/30/19	101-267-704.00	825.00	825.00
TOTAL VENDOR DOWNING, CARL				825.00
VENDOR NAME: DSS CORPORATION				
23087	Online Training (911)	266-325-881.01	396.00	398.00
23115	911 Training	266-325-881.01	398.00	
TOTAL VENDOR DSS CORPORATION				794.00
VENDOR NAME: DTE ENERGY				

APPROVED

SEP 05 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	38.18	38.18
TOTAL VENDOR DTE ENERGY				38.18
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
23219	Subscription Renewal - 1 Year	101-103-802.00	222.00	222.00
1406	Public Hearing	101-101-901.00	122.62	122.62
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				344.62
VENDOR NAME: EICHHORN, GARY				
8/22/19	DHHS Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: EPIC AVIATION, LLC				
7233780	Jet Fuel	216-585-743.00	18,028.71	18,028.71
TOTAL VENDOR EPIC AVIATION, LLC				18,028.71
VENDOR NAME: GARCIA, GILBERT E. MSW				
8/17/19	Employee Assistance Services (8/7 & 8/14)	205-315-755.00	180.00	180.00
TOTAL VENDOR GARCIA, GILBERT E. MSW				180.00
VENDOR NAME: GREAT LAKES FOODS				
617026	Brats for Breakfast - Marine Division	101-331-755.01	705.48	705.48
TOTAL VENDOR GREAT LAKES FOODS				705.48
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - August 2019	101-101-860.00	63.80	63.80
TOTAL VENDOR HAFEMAN, JAN				63.80
VENDOR NAME: HANSEN, JANE C.W.				
August 2019	CAFA	260-266-801.01	600.00	1,070.00
		260-266-801.02	470.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,070.00
VENDOR NAME: HANSON, JUDI				
Reimbursement	Uniform Allowance	205-315-745.00	376.25	376.25
TOTAL VENDOR HANSON, JUDI				376.25
VENDOR NAME: HELFERT BRIAN				
Reimbursement	EMS Conference Registration	205-315-881.03	300.00	300.00
TOTAL VENDOR HELFERT BRIAN				300.00
VENDOR NAME: HENSLEY, RN, JOEL				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: HUBBARD, ROY				
8/29/19	Holdover	101-132-801.01	60.00	204.00
		101-132-801.00	144.00	
TOTAL VENDOR HUBBARD, ROY				204.00
VENDOR NAME: HUBBARD, VONNIE				
8/29/19	Transport	101-132-801.01	60.00	442.94
		101-132-801.00	144.00	
		101-132-801.00	227.94	
		101-132-801.00	11.00	
TOTAL VENDOR HUBBARD, VONNIE				442.94
VENDOR NAME: IMAGEWORKS				
14100	Uniform Allowance - Jim Mekash	101-265-745.00	110.00	110.00
TOTAL VENDOR IMAGEWORKS				110.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

SEP 05 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: J.F. AHERN COMPANY				
332193	Fire Suppression System Inspection	101-301-934.00	201.20	201.20
TOTAL VENDOR J.F. AHERN COMPANY				201.20
VENDOR NAME: JACKSON COUNTY				
Service of Process	Presley Carter McQuigg	101-267-804.00	75.00	75.00
TOTAL VENDOR JACKSON COUNTY				75.00
VENDOR NAME: K & M RENTALS				
9273	Portable Toileet - Airport Park	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KASS, MICHAEL				
9/4/19	Parks Per Diem & Mileage	208-751-860.00	50.00	84.80
		208-751-860.00	34.80	
TOTAL VENDOR KASS, MICHAEL				84.80
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	263-215-860.00	64.96	113.68
		101-215-860.00	48.72	
TOTAL VENDOR KLEIMAN, MARC				113.68
VENDOR NAME: L.A. BUSSE, INC.				
XN81383	Repair of Jail Dishwasher & Booster Heater	101-265-934.00	1,143.04	1,143.04
TOTAL VENDOR L.A. BUSSE, INC.				1,143.04
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - August 2019	101-101-860.00	114.84	114.84
TOTAL VENDOR LANG, BERNARD				114.84
VENDOR NAME: LARSON, MICHELLE				
August 2019	Can Zone & Garden	292-668-801.00	120.00	476.92
		292-668-801.00	44.08	
		292-668-801.00	285.00	
		292-668-801.00	27.84	
Reimbursement	Garden & Can Zone Supplies	292-668-801.00	44.01	44.01
TOTAL VENDOR LARSON, MICHELLE				520.93
VENDOR NAME: LUFTS ADVERTISER, INC.				
8/27/19	Advertising	101-101-901.00	150.00	150.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				150.00
VENDOR NAME: MANITOWOC MARINA				
50672	Marine Supplies	101-331-755.00	11.70	11.70
TOTAL VENDOR MANITOWOC MARINA				11.70
VENDOR NAME: MENARDS - MARINETTE				
52176	Operating Supplies	101-265-755.00	27.05	27.05
92006	Operating Supplies	101-265-755.00	218.37	218.37
92511	Operating Supplies	101-265-755.00	97.79	97.79
92500	Credit Memo - Operating Supplies	101-265-755.00	(17.55)	(17.55)
92115	Operating Supplies	101-265-755.00	39.41	39.41
92142	Operating Supplies	101-265-755.00	62.43	62.43
TOTAL VENDOR MENARDS - MARINETTE				427.50
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
3WFP-2018-011	Mellen Township (15.5 Road)	401-446-970.00	22,315.30	22,315.30
3WFP-2018-010	Ingallston Township (Twin Creek Rd)	401-446-970.00	30,207.45	30,207.45
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				52,522.75
VENDOR NAME: MENOMINEE MARINA				
220313	Marine Supplies	101-331-755.00	155.46	155.46

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 05 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE MARINA				
TOTAL VENDOR MENOMINEE MARINA				155.46
VENDOR NAME: MID-COUNTY SMALL ENGINES, LLC				
1185	Park Supplies	208-751-930.02	23.50	23.50
TOTAL VENDOR MID-COUNTY SMALL ENGINES, LLC				23.50
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0148277-001	Office Supplies - District Court	101-136-727.00	65.36	65.36
0148686-001	Office Supplies - Road Patrol	205-315-727.00	32.01	32.01
0148720-001	Office Supplies - Treasurer's Office	516-253-727.00	400.00	426.44
		101-253-727.00	26.44	
0148707-001	Office Supplies - Family/Probate	101-132-727.00	4.15	8.31
		101-148-727.00	4.16	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				532.12
VENDOR NAME: NIEMI, DANIEL				
8/29/19	Holdover	101-132-801.01	11.25	38.25
		101-132-801.00	27.00	
TOTAL VENDOR NIEMI, DANIEL				38.25
VENDOR NAME: NORWAY SPRINGS, INC.				
621998	Airport Cups & Water	216-585-801.00	19.88	19.88
TOTAL VENDOR NORWAY SPRINGS, INC.				19.88
VENDOR NAME: NUTT, MICHAEL				
August 2019	Crisis Intervention	292-668-801.00	115.00	115.00
Reimbursement	Mileage - August 2019	292-664-860.00	63.51	63.51
TOTAL VENDOR NUTT, MICHAEL				178.51
VENDOR NAME: OFFICE DEPOT, INC.				
355224179001	Office Supplies - District Court	101-136-727.00	15.87	15.87
TOTAL VENDOR OFFICE DEPOT, INC.				15.87
VENDOR NAME: OFFICE ENTERPRISES, INC.				
447926	Contract # 76403-01 (10/14/19 - 10/13/20)	101-253-729.01	811.71	811.71
TOTAL VENDOR OFFICE ENTERPRISES, INC.				811.71
VENDOR NAME: OTIS ELEVATOR COMPANY				
CVE05003919	Service from 9/1/19 - 11/30/19	101-265-801.00	721.65	721.65
TOTAL VENDOR OTIS ELEVATOR COMPANY				721.65
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Parks Supplies	208-751-755.01	60.00	1,235.17
		208-751-755.02	30.36	
		208-751-755.02	(7.59)	
		208-751-755.02	14.17	
		208-751-755.02	18.48	
		208-751-755.02	3.95	
		208-751-755.01	586.00	
		208-751-755.02	15.58	
		208-751-755.02	(15.58)	
		208-751-755.02	7.59	
		208-751-755.02	24.45	
		208-751-755.01	473.49	
		208-751-742.00	12.49	
		208-751-755.02	6.99	
		208-751-755.01	4.79	
150007	Building & Grounds	101-265-755.00	6.59	6.59
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				1,241.76

SEP 05 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319228003	Inmate Supplies	101-301-770.00	97.66	97.66
40068319235003	Inmate Supplies	101-301-770.00	111.27	111.27
TOTAL VENDOR PAN-O-GOLD BAKING CO.				208.93
VENDOR NAME: PHDM				
44185	Food License - Brats for Breakfast	101-331-755.01	22.00	22.00
TOTAL VENDOR PHDM				22.00
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - July & August 2019	101-101-860.00	77.72	77.72
TOTAL VENDOR PHELPS, LARRY				77.72
VENDOR NAME: PHILIPPS, RANDALL				
August 20 19	CAFA	260-266-801.01	750.00	1,375.00
		260-266-801.02	625.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,375.00
VENDOR NAME: PLASTOCON, INC				
99370	Inmate Supplies	101-301-770.00	445.11	445.11
TOTAL VENDOR PLASTOCON, INC				445.11
VENDOR NAME: QUALITY RECORDING SOLUTIONS, LLC				
19196	Service Agreement	266-325-728.01	1,000.00	1,000.00
TOTAL VENDOR QUALITY RECORDING SOLUTIONS, LLC				1,000.00
VENDOR NAME: QUILL CORPORATION				
9911362	911 Office Supplies	266-325-727.00	165.60	165.60
127600019	911 Office Supplies	266-325-727.00	54.98	54.98
9395227	Office Supplies - PA's Office	101-267-727.00	195.36	195.36
9435406	Office Supplies - PA's Office	101-267-727.00	26.23	26.23
TOTAL VENDOR QUILL CORPORATION				442.17
VENDOR NAME: RASCON, SUSAN G.				
19274	Interpreter Services (Montalvo-Rodriguez)	101-136-807.00	392.80	392.80
TOTAL VENDOR RASCON, SUSAN G.				392.80
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00719820196	Drug Testing Supplies	296-667-730.00	50.00	50.00
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				50.00
VENDOR NAME: REINHART FOODSERVICE				
824081	Inmate Supplies	101-301-770.00	1,738.48	1,738.48
829756	Inmate Supplies	101-301-770.00	1,858.98	1,858.98
TOTAL VENDOR REINHART FOODSERVICE				3,597.46
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - August 2019	101-101-860.00	155.68	155.68
TOTAL VENDOR SCHEI, LARRY				155.68
VENDOR NAME: SHORT, MARY KAY				
15-3756-FH	Transcripts (T.L. Granius)	101-131-806.00	18.80	18.80
TOTAL VENDOR SHORT, MARY KAY				18.80
VENDOR NAME: SMITH, GREG				
Reimbursement	Uniform Allowance	205-315-745.00	37.10	37.10
TOTAL VENDOR SMITH, GREG				37.10
VENDOR NAME: STATE OF MICHIGAN				
7/31/19	Monthly Offset Statement/Billing	292-662-843.01	8,086.04	8,086.04
TOTAL VENDOR STATE OF MICHIGAN				8,086.04
VENDOR NAME: STATE OF MICHIGAN - MDOT				

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

SEP 05 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE OF MICHIGAN - MDOT				
8/26/19	Payment 7 of 10 (MI Airport Loan Program)	216-585-990.00	5,283.67	6,072.00
		216-585-990.01	788.33	
TOTAL VENDOR STATE OF MICHIGAN - MDOT				6,072.00
VENDOR NAME: STERICYCLE, INC.				
4008814003	Operating & Training Supplies	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	
TOTAL VENDOR STERICYCLE, INC.				88.91
VENDOR NAME: U.E.S. COMPUTERS, INC.				
50266	Weekly Computer Maintenance	101-103-857.00	6,489.98	6,489.98
TOTAL VENDOR U.E.S. COMPUTERS, INC.				6,489.98
VENDOR NAME: UW VETERINARY CARE				
212174	K9 Care (Avery)	281-345-881.00	404.92	404.92
TOTAL VENDOR UW VETERINARY CARE				404.92
VENDOR NAME: VERAGHEN, SHEILA				
8/22/19	DHHS Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.02	10.49	14.08
		216-585-981.00	3.59	
TOTAL VENDOR WALTER BROTHERS INC				14.08
VENDOR NAME: WASTE MANAGEMENT, INC.				
1641867-1856-9	Airport	216-585-801.00	20.12	608.62
1641304-1856-3	Court House	101-265-801.00	608.62	
TOTAL VENDOR WASTE MANAGEMENT, INC.				628.74
VENDOR NAME: WEST MARINE PRO				
5896787	Marine Supplies	101-331-755.00	64.38	64.38
TOTAL VENDOR WEST MARINE PRO				64.38
VENDOR NAME: WIL-KIL PEST CONTROL				
3716606	Annex	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				35.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0403823200-00005	Airport - Gate Center	216-585-920.03	26.80	349.84
0403823200-00004	Airport	216-585-920.00	8.87	
		216-585-920.03	221.51	
		216-585-920.00	11.59	
		216-585-920.03	99.00	
		216-585-920.00	8.87	
0403823200-00006	Airport	216-585-920.03	26.80	26.80
0402047856-00004	Courthouse	101-265-920.04	362.17	362.17
0402055840-00001	County Jail	101-265-920.03	3,886.40	3,886.40
0402191663-00001	Health Care Center	101-265-920.03	222.78	231.65
		101-265-920.04	8.87	
040529882-00005	County Parks	208-751-920.01	59.70	194.61
		208-751-920.01	36.72	
		208-751-920.01	55.22	
		208-751-920.01	15.69	
		208-751-920.01	27.28	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP 0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.55	42.55
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,120.82
VENDOR NAME: XEROX CORPORATION 097824078	Road Patrol - July 2019	205-315-727.00	58.60	58.60
TOTAL VENDOR XEROX CORPORATION				58.60
GRAND TOTAL:				134,064.27

APPROVED

SEP 05 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
To place these miscellaneous boards and committee meeting minutes/reports on file in the office of the county clerk.	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

09/04/2019

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13879-19	08/02/19	SCHMITZ GARY R & WENDY L	W10120 Wild Turkey Trail	LAKE TWP.	\$147.80
Work :	3.GARAGE	26 x 28 garage			008-600-001-18
P13880-19	08/01/19	PARRETTE ROBERT P & KIMBERLY AW	6015 15.5 RD	MELLEN TWP.	\$363.00
Work :	3.GARAGE	40 x 72 pole building			009-115-015-00
P13882-19	08/01/19	WILSON GERRY & KATHLEEN	N17224 CO RD 400	SPALDING TWP.	\$195.00
Work :	3.GARAGE	30 x 40 garage			013-336-002-00
P13883-19	08/01/19	NEILIO PAUL M & CHRISTINE	N 1331 RIVER DR	MENOMINEE TWP.	\$147.00
Work :	3.GARAGE	24 x 30 detached garage			010-213-018-05
P13884-19	08/06/19	KRZEMINSKI ROGER	N9899 CO RD 358	DAGGETT TWP.	\$82.20
Work :	8.FOUNDATION	L-shaped patio			002-136-001-75
P13885-19	08/09/19	WILSON II GERRY & STACY	N17120 CO RD 400	SPALDING TWP.	\$447.00
Work :	3.GARAGE	50 x 60 garage with lean/to			013-336-005-00
P13886-19	08/07/19	WTI PROPERTIES LLC	W5521 RAILROAD ST	MEYER TWP.	\$989.80
Work :	1.NEW BUILDING	44 x 160 manufacturing facility			011-011-045-00
P13887-19	08/13/19	MENOMINEE CO	HWY MI-35 BAILEY PARK	INGALLSTON TWP.	\$0.00
Work :	2.ADDITION	addition to existing building			007-031-012-00
P13888-19	08/12/19	INSCHO JOHN & ROBIN	N10211 SINKLER LN	HOLMES TWP.	\$713.60
Work :	1.NEW BUILDING	50 x 100 garage 33 x 84 upstairs cabin			006-226-002-50
P13889-19	08/16/19	ROGERS TERENCE L & CHELSEA A	N6036 Chalk Hills Rd	NADEAU TWP.	\$245.00
Work :	3.GARAGE	34 x 50 storage work shop			012-203-012-00
P13890-19	08/19/19	KISER JEFF & TAMMY	N15857 GUSTAFSON RD	FAITHORN TWP.	\$236.80
Work :	3.GARAGE	garage and mud room addition			003-216-007-00
P13891-19	08/19/19	VOGELTANZ JAMES & PATRICIA &	N1111 COUNTRYSIDE LN	MENOMINEE TWP.	\$142.60

**MENOMINEE COUNTY
2019**

**ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNT
(TAX FORECLOSURE PA123 FUND)**

In accordance with MCL 211.78m(8)(h)

Net Balance in Tax Foreclosure Account:

2017 Total Fund Assets \$890,237.18

Current Liabilities - \$909.46
(Due to Register of Deeds)

General reserve against
potential claims currently
unknown - \$889,327.72

Fund equity \$0

Prepared by:


Diane Lesperance

Menominee County Treasurer

June 6, 2019

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: May 23, 2019

The regular meeting of the Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll, Dickinson County Board Chair at 1:04 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Co. Board Member, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member, Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners. Gerald Piche-Menominee Co. Commissioner, Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Gary Eichhorn-Menominee Co. Board Member

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Ms. Kris Mulder-Dickinson Co. Board Member and seconded by Ms. Sheila Veraghen Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for April 15, 2019 was made by Stacey Randall-Delta Co. Chair and seconded by Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

The motion to approve the Dickinson County minutes for April 25, 2019 was made by Kris Mulder-Dickinson Co. Member and seconded by Ms. Mary Gagala -Dickinson Co. Board Member. Motion was passed without opposition.

The motion to approve the Menominee County minutes for April 25, 2019 was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for April 2019 was reviewed. There were \$40.00 in expenditures for the DHHS Board members, leaving a balance of \$1,276.54

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall Delta Co. Board Chair and supported by Ms. Donna Schomin Delta Co. Board Member. Motion passed without opposition.

Dickinson County:

The financial report for April 2019 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$158.12

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and supported by Ms. Kris Mulder-Dickinson County Board Member. Motion passed without opposition.

Menominee County:

The financial report for April 2019 was reviewed. There were \$50.00 in expenditures for the DHHS Board members, leaving a balance of \$2,100.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Sheila Veraghen-Menominee Co. Board Member and supported by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including: Staffing: Fully staffed Tri-County wide.

Delta County:

Operating Funds: Allocation for FY 2019 is \$12,506.00. Year-to-date expenditures are: \$10,896.23. This constitutes 87.1% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$49,492.00. Year-to-date expenditures are: \$11,744.00. This constitutes 23.7% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments: Standard of Promptness: 84.43%. Business Service Center 1 average is 88.92%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for March. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$11,492.85. This constitutes 39.8% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are: \$12,902.00. This constitutes 41.7% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments: Standard of Promptness: 86.28%. Business Service Center 1 average is 88.92%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for March. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$13,170.20. This constitutes 50.9% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are: \$12,352.00. This constitutes 35.0% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments: Standard of Promptness: 88.54%. Business Service Center 1 average is 88.92%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for March. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of March 2019:

Delta County:

- Family Independence Program: 30 cases; 58 recipients; \$8,687 in benefits provided.
- Food Assistance Program: 2,297 cases; 4,025 recipients; \$428,756 in benefits provided.
- State Disability Assistance: 10 cases; 10 recipients; \$4,449 in benefits provided.
- Child Development and Care: 84 cases; 137 recipients; \$65,109 in benefits provided.
- State Emergency Relief: 33 cases; \$20,513 in benefits provided.

- Unduplicated total for the month: 2,365 cases; 4,132 recipients; \$527,514 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,188 cases; 2,401 recipients
- Other Children < Age 21: 250 cases; 262 recipients
- Pregnant Women & Children Under 19: 914 cases; 1,550 recipients
- MiChild: 139 cases; 224 recipients
- Non-SSI Aged, Blind & Disabled: 1,093 cases; 1,138 recipients
- SSI Aged, Blind & Disabled: 964 cases; 964 recipients
- Medicaid Eligible Total: 4,125 cases, 6,542 recipients

Healthy Michigan Program (HMP)

Delta County: 2,391 total cases and 2,664 total recipients

Dickinson County

- Family Independence Program: 7 cases; 12 recipients; \$2,021 in benefits provided.
- Food Assistance Program: 1,224 cases; 2,084 recipients; \$218,572 in benefits provided.
- State Disability Assistance: 4 cases; 4 recipients; \$1,074 in benefits provided.
- Child Development and Care: 50 cases; 75 recipients; \$23,169 in benefits provided.
- State Emergency Relief: 15 cases; \$9,200 in benefits provided.
- Unduplicated total for the month: 1,267 cases; 2,160 recipients; \$254,035 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 744 cases; 1,529 recipients
- Other Children < Age 21: 179 cases; 184 recipients
- Pregnant Women & Children Under 19: 648 cases; 1,142 recipients
- MiChild: 95 cases; 149 recipients
- Non-SSI Aged, Blind & Disabled: 683 cases; 704 recipients
- SSI Aged, Blind & Disabled: 503 cases; 503 recipients
- Medicaid Eligible Total: 2,596 cases, 4,216 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,469 total cases and 1,609 total recipients

Menominee County

- Family Independence Program: 12 cases; 25 recipients; \$3,769 in benefits provided.
- Food Assistance Program: 1,115 cases; 1,965 recipients; \$217,276 in benefits provided.
- State Disability Assistance: 5 cases; 5 recipients; \$3,000 in benefits provided.
- Child Development and Care: 26 cases; 37 recipients; \$12,483 in benefits provided.
- State Emergency Relief: 13 cases; \$7,653 in benefits provided.

- Unduplicated total for the month: 1,158 cases; 2,033 recipients; \$244,182 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 692 cases; 1,453 recipients
- Other Children < Age 21: 107 cases; 114 recipients
- Pregnant Women & Children Under 19: 495 cases; 884 recipients
- MiChild: 64 cases; 115 recipients
- Non-SSI Aged, Blind & Disabled: 611 cases; 630 recipients
- SSI Aged, Blind & Disabled: 479 cases; 479 recipients
- Medicaid Eligible Total: 2,222 cases, 3,676 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,259 total cases and 1,417 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	90%	97%	93%
CPS Ongoing Child F2F	86%	100%	95%
CPS Ongoing Caregiver F2F	71%	100%	100%
CPS Services Plans	100%	96%	100%
CPS Plan Approval	100%	100%	100%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	N/A	N/A	100%
DHHS Dental	N/A	N/A	N/A
CFC Worker/Child Contacts	83%	100%	100%
CFC Worker/Parent Contacts	100%	44%	67%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	95%	46%	33%
CFC Return Home Contacts	N/A	50%	N/A
CFC Sibling Contacts	N/A	0%	N/A

Motion was made by Ms. Jeff Naser-Menominee Co. Board Chair and supported by Ms. Donna Schomin-Delta Co. Board Member. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and approved. Motion was made by Ms. Stacey Randail-Delta Co. Board Chair and supported by Ms. Donna Schomin-Delta Co. Board Member. Motion passed without opposition.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Kris Mulder-Dickinson Co. Board Member and supported by

Ms. Mary Gagala-Dickinson Co. Board Member. Motion passed without opposition.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee County Board Chair and supported by Ms. Sheila Verghen-Menominee Co. Board Member. Motion passed without opposition.

MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: There was no new business presented.

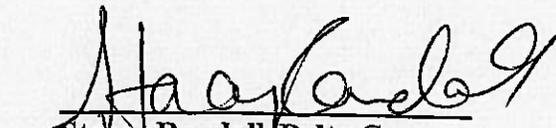
PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners handed out information regarding the DICSA (Dickinson Iron Community Services Agency) fuel assistances for FY 2018 & FY 2019. Last year they were allowed to make 216 bill payments and this year to-date only could make 4 bill payments with the new guidelines.

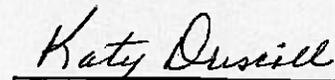
Lake Antoine Park received a grant to make the beach handicap accessible. It will be handicap accessible from the parking lot right to the beach, construction starts June 10th.

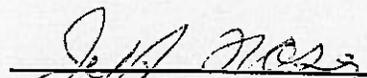
NEXT MEETING: Thursday, June 27, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Sheila Veraghen-Menominee Co. Board Member supported by Ms. Mary Olson-Delta Co. Board Member and Motion passed without opposition. Meeting was adjourned at 1:38 PM CST


Matthew Yohe
Board Secretary


Stacey Randall, Delta Co.
Board Chairperson


Katie Driscoll, Dickinson Co.
Board Chairperson


Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: June 27, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Menominee County Board Chair at 1:00 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Donna Schomin-Delta Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Gary Eichhorn-Menominee Co. Board Member, Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners., Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, Gerald Piche-Menominee Co. Commissioner

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Mr. Gary Eichhorn Menominee Co. Board Member and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for May 23, 2019 was tabled.
The motion to approve the Dickinson County minutes for May 23, 2019 was tabled
The motion to approve the Menominee County minutes for May 23, 2019 was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for May 2019 was reviewed. There were \$60.00 in expenditures for the DHHS Board members, leaving a balance of \$1,216.54

Approval of Financial Report: Financial approvals were tabled.

Dickinson County:

The financial report for May 2019 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$133.94

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financial approvals were tabled.

Menominee County:

The financial report for May 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, leaving a balance of \$2,000.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including: Staffing: Fully staffed Tri-County wide.

Delta County:

Operating Funds: Allocation for FY 2019 is \$12,506.00. Year-to-date expenditures are: \$11,862.55. This constitutes 94.9% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$49,492.00. Year-to-date expenditures are: \$14,927.00. This constitutes 30.2% of the allocation spent.

Assistance Payments: Standard of Promptness: 92.4%. Business Service Center 1 average is 92.32%. Statewide Average is 96.69%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$12661.69. This constitutes 43.8% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are: \$15,153.00. This constitutes 49% of the allocation spent.

Assistance Payments: Standard of Promptness: 90.73%. Business Service Center 1 average is 92.32%. Statewide Average is 96.69%.

Family Independence Program Work Participation Rate: N/A%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$14,596.41. This constitutes 56.4% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are: \$15,008.00. This constitutes 42.6% of the allocation spent.

Assistance Payments: Standard of Promptness: 91.52%. Business Service Center 1 average is 92.32%. Statewide Average is 96.69%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of April 2019:

Delta County:

- Family Independence Program: 33 cases; 63 recipients; \$9,442 in benefits provided.
- Food Assistance Program: 2,274 cases; 3,985 recipients; \$429,283 in benefits provided.
- State Disability Assistance: 7 cases; 7 recipients; \$1,400 in benefits provided.
- Child Development and Care: 87 cases; 144 recipients; \$64,985 in benefits provided.
- State Emergency Relief: 58 cases; \$34,393 in benefits provided.
- Unduplicated total for the month: 2,353 cases; 4,124 recipients; \$539,502 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,187 cases; 2,381 recipients
- Other Children < Age 21: 250 cases; 264 recipients
- Pregnant Women & Children Under 19: 934 cases; 1,565 recipients
- MiChild: 133 cases; 208 recipients
- Non-SSI Aged, Blind & Disabled: 1,083 cases; 1,129 recipients
- SSI Aged, Blind & Disabled: 958 cases; 958 recipients
- Medicaid Eligible Total: 4,105 cases, 6,507 recipients

Healthy Michigan Program (HMP)

Delta County: 2,396 total cases and 2,661 total recipients

Dickinson County

- Family Independence Program: 5 cases; 11 recipients; \$1,286 in benefits provided.
- Food Assistance Program: 1,225 cases; 2,103 recipients; \$217,788 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; \$2,000 in benefits provided.
- Child Development and Care: 49 cases; 78 recipients; \$26,122 in benefits provided.
- State Emergency Relief: 22 cases; \$10,120 in benefits provided.
- Unduplicated total for the month: 1,273 cases; 2,184 recipients; \$257,316 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 734 cases; 1,471 recipients
- Other Children < Age 21: 180 cases; 186 recipients
- Pregnant Women & Children Under 19: 660 cases; 1,155 recipients
- MiChild: 94 cases; 148 recipients
- Non-SSI Aged, Blind & Disabled: 672 cases; 691 recipients
- SSI Aged, Blind & Disabled: 506 cases; 506 recipients
- Medicaid Eligible Total: 2,590 cases, 4,162 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,493 total cases and 1,635 total recipients

Menominee County

- Family Independence Program: 12 cases; 25 recipients; \$3,769 in benefits provided.
- Food Assistance Program: 1,098 cases; 1,944 recipients; \$211,333 in benefits provided.
- State Disability Assistance: 5 cases; 5 recipients; \$1,449 in benefits provided.
- Child Development and Care: 21 cases; 31 recipients; \$11,802 in benefits provided.
- State Emergency Relief: 19 cases; \$15,639 in benefits provided.
- Unduplicated total for the month: 1,135 cases; 1,998 recipients; \$243,992 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 812 cases; 1,432 recipients
- Other Children < Age 21: 106 cases; 110 recipients
- Pregnant Women & Children Under 19: 497 cases; 872 recipients
- MiChild: 68 cases; 121 recipients
- Non-SSI Aged, Blind & Disabled: 609 cases; 630 recipients
- SSI Aged, Blind & Disabled: 473 cases; 473 recipients
- Medicaid Eligible Total: 2,210 cases, 3,640 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,259 total cases and 1,416 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	95%	94%	91%
CPS Face to Face	95%	100%	95%
CPS Ongoing Child F2F	88%	100%	100%
CPS Ongoing Caregiver F2F	86%	92%	100%
CPS Services Plans	100%	100%	100%
CPS Plan Approval	100%	97%	94%
CFC Service Plans	100%	100%	0%
CFC Approval	100%	57%	N/A
DHHS Medical	N/A	67%	100%
DHHS Dental	100%	100%	N/A
CFC Worker/Child Contacts	100%	100%	100%
CFC Worker/Parent Contacts	100%	100%	100%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	46%	14%	63%
CFC Return Home Contacts	N/A	100%	N/A
CFC Sibling Contacts	N/A	100%	N/A

Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and tabled.

Dickinson County: Vouchers were reviewed and tabled.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

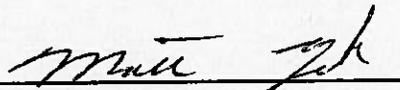
MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

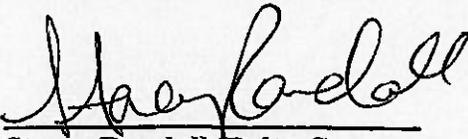
NEW BUSINESS: There was no new business presented.

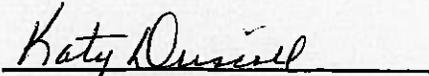
PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners talked about the need for inpatient treatment centers in the Upper Peninsula. Lois Ball-Medicaid Specialist at Pinecrest discussed some issues that customers are having that both DHHS & Pinecrest both assist.

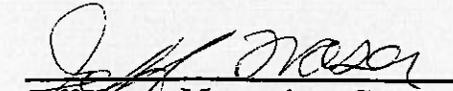
NEXT MEETING: Thursday, July 25, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition. Meeting was adjourned at 1:53 PM CST


Matthew Yohe
Board Secretary


Stacey Randall, Delta Co.
Board Chairperson


Katie Driscoll, Dickinson Co.
Board Chairperson


Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: July 25, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson Co. Board Chair at 1:00 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Co. Board Member, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Jeff Naser-Menominee Co. Board Chair, Gary Eichhorn-Menominee Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners, & Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Mary Gagala-Dickinson Co. Board Member, Kris Mulder-Dickinson Co. Board Member, & Gerald Piche-Menominee Co. Commissioner

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for May 23, 2019 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

The motion to approve the Delta County Minutes for June 27, 2019 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition.

The motion to approve the Dickinson County minutes for May 23, 2019 was tabled.

The motion to approve the Dickinson County minutes for June 27, 2019 was tabled.

The motion to approve the Menominee County minutes for June 27, 2019 was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for June 2019 was reviewed. There were \$20.00 in expenditures for the DHHS Board members, leaving a balance of \$1,196.54

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County:

The financial report for June 2019 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$109.76

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financial approvals were tabled.

Menominee County:

The financial report for June 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, leaving a balance of \$1,900.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Gary Eichhorn-Menominee Co. Board Member. Motion was passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data:

Delta County:

Operating Funds: Allocation for FY 2019 is \$12,506.00. Year-to-date expenditures are: \$12,863.57. This constitutes 102.9% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$49,492.00. Year-to-date expenditures are: \$17,067.32. This constitutes 34.5% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.19%. Business Service Center 1 average is 92.02%. Statewide Average is 96.52%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$14,083.32. This constitutes 48.8% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are: \$16,719.00. This constitutes 54% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.06%. Business Service Center 1 average is 92.02%. Statewide Average is 96.52%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$16,012.32. This constitutes 61.8% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are: \$18,082.00. This constitutes 51.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 93.58%. Business Service Center 1 average is 92.02%. Statewide Average is 96.52%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:
Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of May 2019:

Delta County:

- Family Independence Program: 30 cases; 61 recipients; \$9,251 in benefits provided.
- Food Assistance Program: 2,231 cases; 3,899 recipients; \$417,332 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; \$1,298 in benefits provided.
- Child Development and Care: 87 cases; 147 recipients; \$59,479 in benefits provided.
- State Emergency Relief: 70 cases; \$38,333 in benefits provided.
- Unduplicated total for the month: 2,314 cases; 4,049 recipients; \$525,694 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,177 cases; 2,348 recipients
- Other Children < Age 21: 249 cases; 261 recipients
- Pregnant Women & Children Under 19: 936 cases; 1,578 recipients
- MiChild: 139 cases; 219 recipients
- Non-SSI Aged, Blind & Disabled: 1,081 cases; 1,128 recipients
- SSI Aged, Blind & Disabled: 956 cases; 956 recipients
- Medicaid Eligible Total: 4,094 cases, 6,493 recipients

Healthy Michigan Program (HMP)

Delta County: 2,401 total cases and 2,675 total recipients

Dickinson County

- Family Independence Program: 7 cases; 12 recipients; \$1,621 in benefits provided.
- Food Assistance Program: 1,203 cases; 2,074 recipients; \$215,969 in benefits provided.
- State Disability Assistance: 4 cases; 4 recipients; \$800 in benefits provided.
- Child Development and Care: 41 cases; 66 recipients; \$23,878 in benefits provided.
- State Emergency Relief: 34 cases; \$29,118 in benefits provided.
- Unduplicated total for the month: 1,253 cases; 2,166 recipients; \$271,386 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 741 cases; 1,480 recipients
- Other Children < Age 21: 178 cases; 185 recipients
- Pregnant Women & Children Under 19: 657 cases; 1,151 recipients
- MiChild: 95 cases; 145 recipients
- Non-SSI Aged, Blind & Disabled: 657 cases; 675 recipients
- SSI Aged, Blind & Disabled: 504 cases; 504 recipients
- Medicaid Eligible Total: 2,569 cases, 4,144 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,470 total cases and 1,614 total recipients

Menominee County

- Family Independence Program: 12 cases; 24 recipients; \$3,574 in benefits provided.
- Food Assistance Program: 1,070 cases; 1,886 recipients; \$202,979 in benefits provided.
- State Disability Assistance: 4 cases; 4 recipients; \$898 in benefits provided.
- Child Development and Care: 23 cases; 34 recipients; \$13,403 in benefits provided.
- State Emergency Relief: 21 cases; \$16,113 in benefits provided.
- Unduplicated total for the month: 1,103 cases; 1,935 recipients; \$236,967 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 680 cases; 1,405 recipients
- Other Children < Age 21: 107 cases; 111 recipients
- Pregnant Women & Children Under 19: 505 cases; 874 recipients
- MiChild: 67 cases; 117 recipients
- Non-SSI Aged, Blind & Disabled: 608 cases; 631 recipients
- SSI Aged, Blind & Disabled: 469 cases; 469 recipients
- Medicaid Eligible Total: 2,206 cases, 3,609 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,276 total cases and 1,437 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	91%	96%	95%
CPS Face to Face	89%	92%	90%
CPS Ongoing Child F2F	83%	93%	54%
CPS Ongoing Caregiver F2F	68%	80%	60%
CPS Services Plans	98%	89%	64%
CPS Plan Approval	95%	94%	96%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	100%	100%	N/A
DHHS Dental	100%	N/A	100%
CFC Worker/Child Contacts	100%	90%	100%
CFC Worker/Parent Contacts	63%	60%	100%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	100%	25%	80%
CFC Return Home Contacts	N/A	100%	N/A
CFC Sibling Contacts	N/A	0%	N/A

Approval of Directors Report

Delta: Motion was made by Ms. Donna Schomin-Delta Co. Board Member and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

Menominee: Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Gary Eichhorn-Menominee Co. Board. Motion was passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County: Vouchers were reviewed and tabled.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

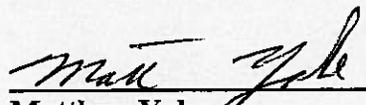
MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: Contract Review/Approval for Good Will Farms Association in Delta County. Contract tabled for Good Will Farms Association in Dickinson County.

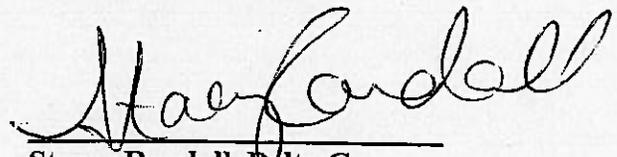
PUBLIC COMMENT: None.

NEXT MEETING: Thursday, August 22, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

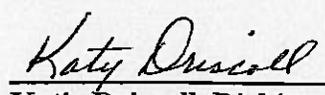
ADJOURNMENT: Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition. Meeting was adjourned at 1:28 PM CST



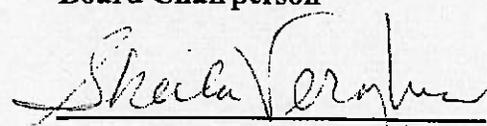
Matthew Yohe
Board Secretary



Stacey Randall, Delta Co.
Board Chairperson



Katie Driscoll, Dickinson Co.
Board Chairperson



Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

401 Tenth Ave, Menominee, MI

August 8, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Jan Hafeman, Vice Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy*	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan		X	

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – B. Brown, M. Nerat, and A. Warzon introduced themselves to Board members.

APPROVAL OR AMEND AGENDA

J. Hafeman requested approval or amendment of agenda. J. Hafeman requested the addition of a letter from K. Smith, Recipient Rights Officer, under New Business after the Northpointe Compliance Plan.

ACTION: Moved to approve agenda as amended.

Motion by: A. Martin supported by T. Korpi to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Hafeman requested approval or amendment of the 7-25-19 Regular Board Meeting minutes.

Motion by: A. Martin supported by P. Phillips to approve the 7-25-19 Regular Board Meeting minutes as presented.

Motion carried unanimously.

J. Dehn arrived 4:40 p.m.

ACTION ITEMS

• **Finance**

a) **Check Disbursement – June 2019**

Motion by: R. Roberge supported by K. Pirlot to approve Check Disbursement – June 2019

Motion carried unanimously.

• **Microsoft Licensing**

J. Cescolini informed members of cost savings by moving to Microsoft 365 web based from current licensing. Beyond annual fee savings, there will be savings on server replacements and system patches. Moving to a monthly fee per user.

Motion by: A. Martin supported by K. Pirlot to award licensing to PCM for \$23,606.00 as recommended.

Motion carried unanimously.

- **Ad Hoc Policy Revisions**

- General Principle
- Political Activity
- Public Relations
- Drug Free Workforce
- Notification of Change in Provider Network
- Psychotropic Medications Pharmacotherapy/Monitoring
- Financial Audits
- ACH and Electronic Transactions
- Change in Type of Treatment
- Communication, Telephone, Visiting Rights
- Complaint Investigation and Resolution
- Comprehensive Exam
- Harassment or Retaliation
- Informed Consent
- Freedom of Movement
- Choice or Change of Provider
- Dignity and Respect
- Labor
- Notification of Rights
- Protection of Service Recipients From Abuse/Neglect
- Resident's Right to Access Media
- Seclusion and Restraint
- Services Suited to Condition
- RR Committee
- Treatment by Spiritual Means
- Confidentiality and Disclosure
- RR System
- Substance Abuse 42 CFR, Part 2
- SOP Reporting of a Death and Case Closure Procedure

M. Negro thanked A. Martin for her grammatical corrections and all the work that Ad Hoc has done.

Motion by: M. Negro supported by R. Roberge to approve the Ad Hoc Policy revisions as presented.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Financial Statement – June 2019**

Miscellaneous questions addressed.

Outcome: Action Item for next meeting. J. Cescolini to research Goodwill costs.

- b) **GF Update**

Discussed proposed package plan system based on insurance coverage. M. Hofer expressed concerns over lack of physicians in Marinette/Menominee and reluctance of physicians to administer psychotropic medications. J. Cescolini explained options in progress with DCMH and Bellin. Discussed need to have GF used on Individuals who are in greatest need while remaining fiscally responsible. Miscellaneous questions addressed. J. Cescolini requested support for spending procedure prioritizing Medicaid and uninsured Individuals.

Outcome: Informational

- c) **Contract Grid 8-8-19 (Clean Kill North, LLC, Superiorland Electronics)**

Outcome: Action Item for next meeting.

J. Dehn left at 5:40 p.m.

- **Benefits Specialist Position**

J. Cescolini provided details of role this position would have in saving the Agency money.

Motion by: A. Martin supported by J. Hafeman to move approval of Benefits Specialist position to an Action Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Hafeman	X		Pasternak	X	
Phillips	X		Korpi	X	
Hofer	X		Roberge	X	
Pirlot	X		Martin	X	
Negro	X				

Motion by: A. Martin supported by T. Korpi to approve Benefits Specialist position with a pay range between \$11.16 to \$16.06/hr.

Motion carried unanimously.

- **Northpointe Compliance Plan**

Revised and clean copy given for review.

Outcome: Action Item for next meeting.

- **Recipient Rights Letter**

J. Hafeman read letter and Recipient Rights policy to Board. K. Smith, Recipient Rights Officer, received a complaint regarding CEO. Request for Board to decide if another CMH or the State should do the investigation. M. Negro recommended the State do investigation for a non-biased outcome. K. Pirlot feels investigation will be cleared up quickly, but notes the Board has taken the strictest approach to the alleged complaint.

Motion by: P. Phillips supported by M. Hofer to move decision to have the State Office of Recipient Rights investigate alleged complaint against CEO to an Action Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Negro	X		Pasternak	X	
Martin	X		Phillips	X	
Hofer	X		Roberge	X	
Pirlot	X		Korpi	X	
Hafeman	X				

Motion by: K. Pirlot supported by P. Phillips to request the State of Michigan Office of Recipient Rights investigate the alleged complaint against the CEO.

Motion carried unanimously.

J. Hafeman announced the Board was going to Closed Session.

ACTION: Moved to enter closed session.

Motion by: A. Martin supported by T. Korpi to go into closed session at 5:58 p.m. to review and discuss an attorney-client privileged Opinion letter dated August 6, 2019 issued by Attorney Bonnie G. Toskey of Cohl, Stoker and Toskey, P.C., Lansing, Michigan.

- **CLOSED SESSION**

ACTION: Moved to terminate closed session.

Motion by: A. Martin supported by K. Pirlot to terminate closed session.

Motion carried unanimously.

The Board Member Meeting reconvened into Open Session at 6:30 p.m.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates – July 26, 2019

Outcome: Informational

Recipient Rights 3Q Quarterly Report

Outcome: Place on file.

PUBLIC COMMENTS

B. Brown, RN, reflected on changes throughout the years regarding treatment. Not enough people to service the need and not enough dollars to deal with all the issues.

M. Nerat spoke regarding the benefit package not only assisting with GF, but also assisting current staffing situation. Focus should be more on consumers already in our services than on new ones coming in.

BOARD COMMENTS

M. Negro expressed her thanks to B. Brown and M. Nerat for their very heartfelt messages. Encouraged J. Cescolini to remain strong and it will get better.

A. Martin asked about student loan repayment option that was once in effect for recruitment. HR is currently looking to see what is necessary to qualify for the program again.

J. Hafeman reminded members there is a Special Board meeting on August 29 and the GLRMH Conference in Houghton September 8-10.

ADJOURN

Motion by P. Phillips supported by R. Roberge to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:40 p.m.

The next Board meeting is scheduled for Thursday, August 22, 2019 in Kingsford, Michigan at 4:30 p.m.

Jan Hafeman, Vice Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE

8-15-19 MASON PARK

The meeting called to order at 18:00 by Chair Bob Desjarlais

Roll Call:

County Commissioners Larry Phelps & Bill Cech

Parks Members: Michael Kass, Dick Peterson, Bob Desjarlais and County Administrator Jason Carviou.

Excused: Kathy Branz & Vola Bleile

Guest: Noreen Johnson, Nancy Larson, Kathy, Bill Hawle (Delta Co Gun owners Association)

Approval of Agenda: Chairman Desjarlais had requested to add to the Agenda that an Electric Engineer be add to #1. Motion by Cech Second by Peterson Motion Carried

Approval of Previous Minutes: Motion to Accept by Cech Second by Peterson Motion Carried.

Public Comment: None

Business:

A. Bob would like to hire a Electric Engineer be hired to make sure we can have the electric work done that we what at Shakey, Klienke and Bailey- Discussion Ensured Motion by Desjarlais Second By Kass on having an Electric Engineer do a study of the 3 parks. Motion Carried.

B. Monthly Budget Review- Discussion ensued- Everything looks good right now. Motion by Cech Second by Peterson to accept the Budget motion carried.

C. Picnic Tables- Hannahville Grant of \$4,000 and we will have to budget \$7,000 for picnic tables. Motion by Kass and second by Cech to go ahead and order the picnic tables. Motion carried

D. Electrical at Shakey Lakes/Klienke/Bailey Parks back off for now until we hear from an engineer.

E. New restrooms at Shakey Lakes: Engineer not responding to call so not sure what's going on? Discussion ensued.

F. Boat Launch Parking Lot: Iron City will crush limestone for parking lot but we need to find someone to put it down. Discussion ensued.

G. Electrical at Bailey Park: Delayed until we hear back from engineer.

H. Weekly Reservations at Kleinke Park Price List: Put off until October or November meeting.

I. On lIne Reservations: Nothing to report- waiting for price quotes

J. Kayak Launch at Mason Park: Looking at putting in a Handicap ramp at mason park- Discussion ensued.

K. Stump Removal from Klienke, Shakey and Bailey Park: 111 stumps at Shakey, 51 at Bailey and 62 at Klienke. For a total of 224 stumps Motion by Desjarlais Second by Cech to have Mark Wangerin remove stumps.

L. Shean Soucy Projects at Bailey will Cost \$100 to walk through the park and advise us. Motion by Desjarlais, second by Peterson. Motion carried.

M. Shakey Lakes and Klienke Park Health Dept Reports: Jim Quist is working on getting the problems fixed.

N. Parks Rule Firearms: Bill Hawle from Delta Co gun owners spoke about our park rule not allowing firearms in parks. Have some discussions the Parks rule will be amended to say No Hunting or Discharge of any firearms in County Parks. Motion by Desjarlais second by Kass Motion Carried.

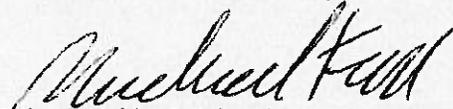
O. Timber Sales: Dean from Forester contract expired. Wait until next meeting and we can discuss this more.

P. Correspondence: Desjarlais got his Ice cream social mailing today in the mail from the West shore Fishing Museum

Q. Any other items Members wish to Present: None

R. Public Comment: Nancy Larson Committed about Bailey Park

S.Adjournment: Motion by Kass second By Cech Motion carried Meeting Adjourned at 19:50.



Submitted by Michael J Kass Menominee Co Parks Committee Member

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Cleaning Contract
DEPARTMENT:	Administration/Buildings N Grounds
ATTACHMENTS:	NO
SUMMARY:	
<p>Our current cleaning lady also drives school busses. With the start of the new school year, she has been given extra bus routes. Discussion of hiring a part time cleaning person to take some of the cleaning workload for the County.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Parks Use Ordinance – Update
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The current parks ordinance has been updated by the County Administrator.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Parks and Recreation

PARK USE ORDINANCE

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS TO ENSURE A SAFE AND ENJOYABLE ENVIRONMENT IN THE COUNTY PARKS MAINTAINED BY MENOMINEE COUNTY.

SECTION 1:

This Ordinance shall be commonly known as the "PARK RULES" of the Menominee County Parks System.

SECTION 2: SUPERVISION OF PARKS

- A) SUPERVISION – All County parks located in Menominee County shall be operated and maintained under the direction of the Menominee County Board of Commissioners through its designated Park Rangers.
- B) MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE – The Menominee County Parks and Recreation Committee may make recommendations to the Parks Rangers, County Administrator, and the Menominee County Board of Commissioners for park improvements, operations, and enforcement of this Ordinance.
- C) ENFORCEMENT OF ORDINANCES – The County Administrator, Park Rangers, and all law enforcement agencies with authority in Menominee County, including the Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall have the authority to enforce the provisions of this Ordinance.
- D) AMUSEMENT FOR GAIN – No amusement for gain for which a charge is made can be conducted in the parks without the consent of the Menominee County Board of Commissioners.

SECTION 3: PARK, CAMPSITE, AND BOAT LANDING FEES

- A) All persons driving a motor vehicle and using a County park, campground, or boat landing facility shall pay the applicable fee before use begins. Fees shall be deposited into designated containers and the stub displayed in vehicle as instructed.
- B) Self-registration camping fees shall be paid and stubs displayed on the campsite post and motor vehicle(s) before park use begins.
- C) All vehicles are required to stop and check-in with park staff at the park office when entering Shakey Lakes Park. If entering Shakey Lakes Park after hours, vehicles must register using the self-registration pay pole.
- D) The registered owner of a vehicle involved in a violation of this ordinance shall be liable for the violation. It shall be no defense that the registered owner was not operating the vehicle at the time of the violation.

SECTION 4: PARK HOURS AND CLOSINGS

- A) Park shall be open from 7:00 AM to 10:00 PM. Parks shall be closed from 10:00 PM to 7:00 AM.
- B) It shall be unlawful for any individual that is not the member of a registered camping party to be within the boundaries of any county park when the parks are closed.
- C) Any park, or part of any park, may be declared closed to the public by the County Administrator or Park Rangers in situations where health, safety, and welfare of the general public may be at risk, or when required to do so by law. A park can only be declared permanently closed by an action of the Menominee County Board of Commissioners.

SECTION 5: CAMPING

- A) It shall be unlawful for any person, group, or organization to camp without acquiring a camping permit and paying the required fee.
- B) It shall be unlawful for any person, group, or organization to obtain a camping permit for a camping party that they are not a member.
- C) It shall be unlawful for any person to obtain a camping permit if they are under eighteen (18) years of age.
- D) Camping is permitted in designated sites only.
- E) Campsites are allocated 50% for short-term use and 50% for long-term use. Site designation shall be determined by the County Administrator and Park Rangers.

- F) It shall be unlawful for any person, group, or organization to occupy a campsite designated for short-term use for fourteen (14) or more days.
- G) It shall be unlawful for any person, group, or organization to occupy a campsite designated for long-term use without a properly executed lease agreement approved by Menominee County.
- H) Only one (1) RV or Camper may occupy a site.
- I) Campsites occupied by a RV or Camper, may place a maximum of two (2) additional tents within the boundaries of the campsite.
- J) Campsites occupied only by tents may place as many tents as necessary to accommodate the camping party as long as all tents are within the boundaries of the campsite.
- K) A camping party may consist of no more than eight (8) people. Only one (1) camping party may occupy a campsite.
- L) A maximum of two (2) vehicles may be parked at any one time. Visitors must park in designated visitor parking areas.
- M) A camping party shall notify the park office if they plan to leave their campsite unoccupied or unattended for more than twenty-four (24) hours.
- N) It shall be unlawful for any individual who is not a member of a camping party to remain in any park between the hours of 10:00 PM and 7:00 AM.
- O) It shall be unlawful for a camping party to leave any garbage or trash at any campsite. It is expected that camping parties will leave campsites in the same condition as they found them. An additional charge of fifty dollars (\$50.00) may be assessed to registered campers when park staff is required to clean-up a campsite.

SECTION 6: MOTOR VEHICLES

- A) It shall be unlawful for any person to operate a motor vehicle within the boundaries of a county park except on designated roadways or parking areas.
- B) It shall be unlawful for any individual to operate or park a motor vehicle within the boundaries of a county park after 10:00 PM, unless the operator is the member of a camping party or a visitor of a camping party (See Section 4) or is attending a special event sanctioned by the Menominee County Board of Commissioners (i.e. Menominee County Fair).

- C) It shall be unlawful for any person to abandon or leave any vehicle unoccupied within the boundaries of any county park for more than 24 hours.
- D) The registered owner of a vehicle involved in a violation of this ordinance shall be liable for the violation. It shall be no defense that the registered owner was not operating the vehicle at the time of the violation.
- E) The maximum speed limit for all motor vehicles operating within the boundaries of any county park is ten (10) miles per hour. Motor vehicles are required to obey all traffic signs and signals.

SECTION 7: OFF-ROAD VEHICLES AND SNOWMOBILES

- A) Off-road vehicles are permitted at Shakey Lakes Park and Kleinke Park only. Off-road vehicles are prohibited within the boundaries of any other county park.
- B) The intent of allowing off-road vehicles in Shakey Lakes Park and Kleinke Park is to provide park patrons utilizing those parks direct access to trails located in Menominee County. Off-road vehicles are not to be used for the purpose of traveling around the parks themselves.
- D) Off-road vehicles may only be operated on designated blacktop or gravel surfaces at Shakey Lakes Parks or Kleinke Park.
- E) The maximum speed limit for all off-road vehicles operating within the boundaries of Shakey Lakes Park or Kleinke Park is five (5) miles per hour.
- F) Snowmobiles are prohibited within the boundaries of any county park.
- G) Any person that causes damage to any person or property as a result of their operations of any off-road vehicle within the boundaries of a county park is solely responsible for costs of those damages.

SECTION 8: FIREARMS, WEAPONS, AND ARCHERY

- A) It shall be unlawful to discharge any firearm, air gun, spring-loaded gun, slingshot, paintball gun, airsoft gun, pellet gun, bow, crossbow, or any other firearm within the boundaries of any county park.
- B) Violations may be issued for the carelessness, recklessness, or negligent handling of a firearm that results in injury to another person, property, or otherwise threatens the safety of another person or property pursuant to the laws of the State of Michigan (SEE MCL 752.861, MCL 752.862, and MCL 752.863a).

SECTION 9: HUNTING AND TRAPPING

- A) It shall be unlawful for any person to hunt, trap, or place traps within the boundaries of any county park unless written permission is granted by the Menominee County Board of Commissioners.

SECTION 10: NOISE

- A) Quiet hours at Shakey Lakes Campground and Kleinke Campground shall be from 11:00 PM to 7:00 AM.
- B) It shall be unlawful for any person or camping party to make noise during quiet hours that is unreasonable and can be heard outside the boundaries of the designated campsite.
- C) It shall be unlawful for any person or camping party to operate any sound amplification device, sound track, loud speaker, generators, air conditioner, or other device that produces excessively loud or unusual noises without first obtaining written approval from Park Rangers.
- D. It shall be unlawful for any person to use derogatory, inflammatory, profane, or sexual language which would disturb a park patron's peaceful enjoyment of a county park.

SECTION 11: ANIMALS

- A) Any animal within the boundaries of a county park shall be kept on a leash not more than eight (8) feet in length and under the control of the owner at all times.
- B) It shall be unlawful for any owner to allow their pet to interfere in any manner with the enjoyment of the park by others.
- C) It shall be unlawful for any owner to allow their pet on the beach at Shakey Lakes Park.
- D) Horses are prohibited within the boundaries of all county parks except in the designated horse areas located at Shakey Lakes Park.
- E) Owners are required to pick-up and properly dispose of waste generated by their pets.
- F) Any animal found within the boundaries of a county park not in the possession or under the immediate control of the owner, or any animal creating a nuisance or disturbance, may be seized and removed from the park by Park Rangers or by a law enforcement officer.

SECTION 12: FIREWORKS

- A) It shall be unlawful for any person to possess, fire, discharge, explode, light, ignite, or detonate any firework, pyrotechnic device, or other combustible or explosive material within the boundaries of any county park.

SECTION 13: GENERATORS

- A) It shall be unlawful for any person to operate any type of generator within the boundaries of a county park without first obtaining written approval from Park Rangers.

SECTION 14: FIRES

- A) It shall be unlawful for any person to start, tend, or maintain a fire on any grounds within the boundaries of a county park unless in a designated fireplace, fire ring, or stove for that purpose.
- B) It shall be unlawful for any person to leave a fire unattended within the boundaries of any county park.
- C) It shall be unlawful for any person to discard any match, cigarette, cigar, pipe ash, charcoal, or embers without first extinguishing them to the extent that they cannot start a fire.
- D) It is the responsibility of the person that started a fire to ensure that the fire is completely extinguished before leaving the site of the fire.
- E) It shall be unlawful for any person to possess any firewood that originates from outside the borders of Menominee County. Firewood includes all wood, processed or unprocessed, intended for use in a campfire. Park Rangers may seize and dispose of firewood possessed in violation of the provision.
- F) It shall be unlawful for any person to cut, collect, or load any firewood within the boundaries of any park without first obtaining written permission from the County Administrator.

SECTION 15: REFUSE, GARBAGE, TRASH, AND POLLUTION

- A) It shall be unlawful for any person to discard any refuse, garbage, trash, litter, debris, dirt, stone, sewage, or other waste material within the boundaries of any county park unless said waste material was generated in the park and properly disposed of in a receptacle designated for such purpose.

- B) It shall be unlawful for any person to discard any refuse, garbage, trash, litter, debris, dirt, stone, sewage, or other waste material in any body of water within the boundaries of a county park.

SECTION 16: SWIMMING

- A) Swimming shall only be permitted in those areas designated by the Menominee County Board of Commissioners.
- B) It shall be unlawful for any person to perform any ablution or shampooing on any designated beach or adjacent to any designated beach.
- C) It shall be unlawful for any person to swim beyond, disturb, molest, or remove any buoy or marker designating a swim area.

SECTION 17: MASS GATHERINGS

- A) It shall be unlawful for any person or group to gather for the purpose of any party, demonstration, protest, or event without obtaining a permit as required by the Menominee County Mass Gathering Ordinance adopted by the Menominee County Board of Commissioners on June 3, 1977.

SECTION 18: SALES AND VENDORS

- A) It shall be unlawful for any person, group, organization, or business to vend, peddle, sell, or offer for sale any commodity or service within the boundaries of a county park without first obtaining written permission from the Menominee County Board of Commissioners.

SECTION 19: CONTROLLED SUBSTANCES

- A) It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor or beer unless said person has attained the age of twenty-one (21) years of age.
- B) It shall be unlawful for any person to possess or transport a controlled substance as defined by Section 1704 of Act No. 368 of the Public Acts of 1978, as amended, being Section 333.7104 of the Michigan Compiled Laws.

SECTION 20: SIGNS AND PLACARDS

- A) It shall be unlawful for any person or group to place, paste, glue, tack, or otherwise affix any sign, placard, advertisement, political sign, banner, or inscription within the boundaries of a county park without first obtaining written approval from the County Administrator.

SECTION 21: ALCOHOLIC BEVERAGE PERMITS

- A) It shall be unlawful for any person, group, organization, or business to dispense alcoholic beverages for sale without first securing a license from the Michigan Liquor Control Commission, securing general liability insurance in the amount of \$1,000,000 with Menominee County listed as an additional insured on the policy, and providing proof of insurance and license to the County Administrator and Menominee County Sheriff.

SECTION 22: DRONES

- A) It shall be unlawful for any person to operate any type of drone within the boundaries of a Menominee County Park without first obtaining written approval from Park Rangers.

SECTION 23: SAFETY OF PEOPLE AND PROPERTY

- A) It shall be unlawful for any person to endanger the safety of any other person within the boundaries of a county park by any conduct or act, whether willfully or purposefully, including, but not limited to, fighting, assault, or battery, or careless or negligent behavior.
- B) It shall be unlawful for any person to injure, mar, or damage in any manner a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, picnic table, building, or other public property within the boundaries of a county park.
- C) It shall be unlawful for any person to enter or attempt to enter any building or areas locked or closed to the public.

SECTION 24: METAL DETECTORS AND DIGGING

- A) It shall be unlawful for any person to use a metal detector within the boundaries of a county park without first obtaining written approval from the County Administrator.
- B) It shall be unlawful for any person to dig a hole, trench, or disturb any soil within the boundaries of a county park without first obtaining written approval from the County Administrator.

SECTION 25: VIOLATIONS

A) Except as otherwise provided by statute or ordinance, any person who violates any provision of this ordinance shall be issued a civil infraction and subject to forfeiture as follows:

SECTION	TITLE	FORFEITURE
SECTION 3	PARK, CAMPSITE, AND BOAT LANDING FEES	\$25.00
SECTION 4	PARK HOURS AND CLOSINGS	\$25.00
SECTION 5	CAMPING	\$25.00
SECTION 6	MOTOR VEHICLES	\$100.00
SECTION 7	OFF-ROAD VEHICLES	\$100.00
SECTION 8	FIREARMS, WEAPONS, AND ARCHERY	\$100.00
SECTION 9	HUNTING	\$100.00
SECTION 10	NOISE	\$25.00
SECTION 11	ANIMALS	\$25.00
SECTION 12	FIREWORKS	\$50.00
SECTION 13	GENERATORS	\$50.00
SECTION 14	FIRES	\$100.00
SECTION 15	REFUSE, GARBAGE, TRASH, AND POLLUTION	\$100.00
SECTION 16	SWIMMING	\$25.00
SECTION 17	MASS GATHERINGS	\$50.00
SECTION 18	SALES AND VENDORS	\$50.00
SECTION 19	CONTROLLED SUBSTANCES	\$100.00
SECTION 20	SIGNS AND PLACARDS	\$25.00
SECTION 21	ALCOHOLIC BEVERAGE PERMITS	\$100.00
SECTION 22	DRONES	\$25.00
SECTION 23	SAFETY OF PEOPLE AND PROPERTY	\$100.00
SECTION 24	METAL DETECTORS AND DIGGING	\$50.00

- B) In addition to or substitute to a civil infraction and forfeiture, the County Administrator shall have the authority to issue no financial penalties to any person violating any provision of this ordinance. These penalties may include, but are not limited to, banning the person from the park for a specified amount of time, revoking the privileges to use certain park amenities, or banning animals from the park.
- 1) A person that receives a penalty issued by the County Administrator under this ordinance may appeal that penalty by submitting the appeal, in writing, to the County Administrator within 30 days of the penalty being instated. The written appeal must include the person's name, address, telephone number, and reason they believe the penalty is unfair or unjust.
 - 2) The County Administrator shall forward any appeal that is timely received to the Parks and Recreation Committee that will hold a hearing on the matter at the next regularly scheduled Parks and Recreation Committee meeting. The Parks and Recreation Committee shall make a recommendation to the County Board of Commissioners after hearing from the County Administrator, Park staff, and the accused.
 - 3) The Menominee County Board of Commissioners shall act on the recommendation from the Parks and Recreation Committee at the next regularly scheduled County Board meeting. The decision of the Menominee County Board of Commissioners shall be final.

SECTION 26: SEVERABILITY

- A) If any portion of this ordinance, any of its regulations, rules, or provision, or the application thereof to any person or circumstances shall be found to be invalid by a court of law, such invalidity shall not affect the remaining sections or applications of any part of this ordinance which can be given effect without the invalid portion of a section or application, provided such remaining sections are not determined by a court of law to be inoperable, and to this end this ordinance is declared severable.

SECTION 27: REPEAL AND REPLACE

- A) The adoption of this ordinance by the Menominee County Board of Commissioners hereby repeals and replaces any ordinance, regulation, rule, or policy that has the same effect as any of the provisions of this ordinance.
- B) The adoption of this ordinance by the Menominee County Board of Commissioners specifically repeals and replaces the "Park Rules) ordinance originally adopted by the Menominee County Board of Commissioners on April 10, 1984.

SECTION 28: ADOPTION

- A) It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing ordinance and provisions thereof affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

SECTION 29: EFFECTIVE DATE

- A) This ordinance has been recommended for approval by the Parks and Recreation Committee.
- B) Upon approval by the Menominee County Board of Commissioners, this ordinance shall take effect sixty (60) days from the date of publication.
- C) Any amendments to this ordinance shall take effect sixty (60) days following the publication of the amendments.

ATTESTED TO:

GERALD PICHE, MENOMINEE COUNTY BOARD CHAIRMAN

MARC KLEIMAN, MENOMINEE COUNTY CLERK

DATE: _____

ADOPTED: NOVEMBER 12, 2019

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2019-12 – Establishment of Unified Procedures for Land Division and combination and the creation of new parcels in Menominee County
DEPARTMENT:	Administration/Equalization
ATTACHMENTS:	Yes
SUMMARY: The County Board discussed this once before. This was tabled until all townships are on the same page. Some Commissioners have asked to bring this back to the Board now. Either the Equalization department does “all” township splits/land divisions (as written within the Resolution), or the townships assessors are to do them per their duties as assessors. County Admin has made some changes within the former resolution. He will discuss the changes within.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-12

Establishment of Unified Procedures for Land Division and Combination and the Creation of New Real Property Parcels in Menominee County

WHEREAS, the purpose of this Resolution is to carry out the provisions of the Land Division Act; to prevent the creation of parcels of property which do not comply with applicable ordinances of said Act; to minimize potential boundary disputes; to maintain orderly development of the community; to otherwise provide for the health, safety and welfare of the residents and property owners of Menominee County by establishing reasonable standards and procedures for prior review and approval of land divisions, combinations, reconfigurations, and creation of new land parcels within the County; and

WHEREAS, the Menominee County Equalization Department is responsible for the review and oversight of specific duties in the process of dividing, combining, and creating new real property in Menominee County; and

WHEREAS, the Equalization Department agrees to adhere to the State of Michigan Land Division Act and Land Division Ordinance enacted by the Municipality, if applicable; and

WHEREAS, the Equalization Department agrees to accept all applications for land division, combinations, reconfigurations of land boundaries, and creation of new parcels in the County; positively identify all land owners of parcels; verify and re-write all legal descriptions for proposed new parcels; verify proof of taxes are paid and current on all parent parcels; verify allocated divisions available on parcels; draw proposed new parcel configurations; review to confirm the accuracy of legal descriptions and/or correct legal descriptions as needed on potential deeds for recording; and

WHEREAS, the Equalization Department will confirm the municipality, school district, Town, Range, Section, and contiguous nature of proposed new parcel(s); and

WHEREAS, each municipality will retain the authority and responsibility to provide final approval or denial of each application for land division, combination, or creation of a new parcel pursuant to the Land Division Act, Zoning and Enabling Act, and the Municipality's Land Division Ordinance; and

WHEREAS, the Equalization Department will process each application within 21 days and forward to the municipality for final approval, and adhere to the 45-day approval or denial period pursuant to the Land Division Act; and

WHEREAS, the Equalization Department shall collect a non-refundable application fee of \$250.00 per application from the applicant prior to any proposed changes; and

WHEREAS, fifty-percent (50%) of the revenue generated by the \$250 application fee shall be designated for maintenance, upkeep, and improvement of the County-wide GIS system; and

WHEREAS, the deadline to submit applications for land division, combination, or creation of a new parcel shall be November 1st of each current year to become effective for the following tax year; and

WHEREAS, any applications received between November 1 and December 15 of each current year will be processed to become effective for the following tax year; however, an additional \$50 late fee will be applied to the application fee; and

WHEREAS, any application received after December 15 will be processed after January 1 in the following tax year.

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners hereby adopts this Resolution for the Establishment of Unified Procedures for Land Division and Combination and the Creation of New Real Property Parcels in Menominee County;

BE IT FURTHER RESOLVED that a municipality in Menominee County may opt-in to this Resolution to have the Menominee County Equalization Department process applications for land divisions, combinations, and creation of new real property parcels by adopting a similar resolution;

AND, BE IT FURTHER RESOLVED that the Menominee County Board of Commissioners directs the Menominee County Equalization Department to begin processing applications for land divisions, combinations, and creation of new parcels that are signed on or after November 1, 2019 and from deeds that are notarized on or after November 1, 2019 for those municipalities that decide to opt-in to these unified procedures;

AND, BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to each municipality in Menominee County and that each municipality shall have the opportunity to opt-in or opt-out of these unified procedures.

RESOLUTION DECLARED ADOPTED.

Gerald Piche, Chairman, Menominee County Board of Commissioners

Date

I hereby certify that the foregoing is a true and complete copy of **Resolution 2019-12** adopted by the County Board of Commissioners at a regular meeting held on **October 8, 2019** and I further certify that the public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2019-13 ~ Freedom of Information Act & Fee Schedule for Public Records
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
If the board agrees to approve Resolution 2019-12 – the fee schedule will also need to be revised.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
RESOLUTION
2019-13
Freedom of Information Act
Fee Schedule for Public Record Requests**

BE IT RESOLVED, that the Menominee County Board does hereby adopt the following fee schedule for establishing the proper charge for public records under Public Act 442 of 1976, Freedom of Information Act. (MCL 15.234) For complete Menominee County FOIA procedures and guidelines, go to [www.menomineecounty.com / forms & documents](http://www.menomineecounty.com/forms&documents). Search under the Letter F, for FOIA.

I. Duplication

A. Photo Copies and Electronic copies of documents:

- \$.10 per page - letter sized copy (8 1/2 x 11)
- \$.10 per page - legal sized copy (8 1/2 x 14)
- \$.20 per page - ledger sized copy (11 x 17)

B. Telefaxed/scanned copies:

\$1.00 plus .10 per page for incoming & outgoing faxes/scans

C. Certified copies:

\$1.00 per page plus department specific fees for certification

D. Recording fees:

\$3.00 per CD

E. Equalization GIS/database/land division fees:

- \$ 2.00 per page – color copy of GIS map (8 ½ X 11)
- \$1600 per County - Electronic Database BS&A via email
- \$100 per unit - Electronic Database BS&A via email
- \$1500 GIS Shapefile (County) Electronic Database via email
- Costs will vary - GIS Shapefile (Individual units)
- \$250 per land division split or combination application (non-refundable) Dec. 15 - Nov. 1
- \$300 per land division split or combination application (non-refundable) Nov. 2 - Dec. 15

F. Mailing Fees:

If copies are mailed, actual mailing costs will be added

G. Subscription Fees: (Subscriptions are valid for up to 6 months)

- \$.10 per page – letter size copy (8 1/2 x 11)
- \$.10 per page - legal sized copy (8 1/2 x 14)
- \$.20 per page - ledger sized copy (11 x 17)

II. Labor Fees

Labor charges incurred to make copies or create other digital media; labor incurred to search for and locate public records; labor incurred to separate and delete exempt from non-exempt materials; calculated in 15 min. increments.

III. Deposit

If the anticipated charges for a request record will exceed \$50, a good faith deposit of one-half of the total anticipated charges shall be required. (If the requestor has an outstanding invoice for a prior request, that invoice must be paid prior to execution of another request.)

IV. Waiver of Fees

If an individual submits an affidavit stating that he or she is receiving public assistance or is able to state facts showing inability to pay fees because of indigence, a copy of a public record shall be furnished without charge for the first \$20 of the fee for each request.

Motion by Commissioner _____, supported by Commissioner _____
to adopt above resolution at a regular meeting of the Menominee County Board of Commissioners, this
_____ day of _____, 2019.

Yeas: _____

Nays: _____

Gerald Piche, Chairperson
Menominee County Board of Commissioners

Marc Kleiman
Menominee County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Sophos Computer security quote
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Currently the County has a spam filter and Antivirus protection which we pay \$7,000 for yearly. Sophos security would allow for a spam filter, antivirus protection, encrypted emails and malware protection. Cost for the 4 means of protection from Sophos will be \$8,631/year based on a three year contract. If we were to purchase the encryption software and Malware protection, it would cost us \$13,900/year in addition to the \$7,000 we currently pay. Cost effectiveness would be to purchase the package from Sophos for a better deal and complete security coverage.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**IT Resource, Inc.
Quote**



From: Pat Adams
IT Resource, Inc.
701 W. Randall St.
Suite C
Coopersville, MI 49404
USA
(616) 837-6930
patricka@itrw.net

Prepared for: Derick Robinette
County of Menominee
2511 10th St.
Menominee, MI 49858-1901
USA
(715) 923-1614
derickr@uescomp.com

Quantity	Description	Unit Price	Ext. Price
2.00	Sophos Professional Services	570.00	1,140.00
158.00	Sophos Central Intercept X Advanced with EDR - 36 Month Term	69.26	10,943.08
4.00	Sophos Central Intercept X Advanced for Server with EDR - 36 Month Term	251.64	1,006.56
158.00	Sophos Email Advanced - 36 Month Term	43.93	6,940.94
158.00	Sophos Central Phish Threat - 12 Month Term	0.00	0.00
1.00	Sophos XG 310 Network Security/Firewall Appliance - 36 Month Term	5,862.22	5,862.22

1.00 Like all organizations today, the City of Menominee must protect its data, users and operations from today's security risks. Protection against risks from advanced malware attacks is one example. At the same time reducing the administrative burden associated with security while increasing visibility, alerting and automated incident response and remediation are also highly desirable.

0.00

0.00

Consolidating to one "pane of glass" (management interface) for security (endpoint, firewall, mobile device management as well as wireless access points) would dramatically simplify administration, ease the day to day administrative burden and improve productivity.

IT Resource recommends the adoption of Sophos Synchronized Security and Sophos Central to accomplish these objectives.

Sophos Synchronized Security is unique to Sophos. It establishes a heartbeat between the firewall and endpoint protection. Doing so provides many benefits, including:

- Visibility into the applications that users are running.

o Approximately 50% of the applications running in most environments are categorized as "unknown." This creates a huge blind-spot for IT and management.

o Synchronized Security enables the firewall to query endpoints and discover the applications running. This gives you visibility and dramatically reduces "shadow IT" in the organization and enables you to set policies for applications. I.E. approve, restrict, or block them.

- Automated incident response for things such as malware and ransomware.

o Infected endpoints are isolated, cleaned and brought back to a "green" or approved status while preventing the malware to spread. IT is alerted and given visibility into the attack and can further remediate the incident as needed.

- With EDR (endpoint detection and response) you can hunt down threats with the information you learn from an attack and from services that you use to monitor malicious activity on the Internet.

In summary, Sophos Synchronized Security using Sophos Central (cloud management) would:

- Increase your security protection
- Add advanced malware attack protection
- Provide automated incident response from attacks such as ransomware
- Reduce response time for malware from minutes or hours to seconds
- Lower the administrative burden on IT
- Increase visibility
- All of which will yield a higher return on investment

IT Resource is dedicated to delivering the best customer experience and helping you manage and eliminate the risks that you face.
Thank you for choosing IT Resource as your trusted provider.

Subtotal: 25,892.80

Sales Tax: 484.86

Total: 26,377.66

Signature: _____

Date: _____

25,892.80
÷ 3 YEARS
8,630.93
Total each year

U.E.S. Computers
 Suite 101
 2035 Marinette Ave
 Marinette, WI 54143-3864
 715-732-9103 Fax: 715-732-9107



NOV 26 2018

Invoice #:	80239
Invoice Date:	11/21/2018
Page:	1
Customer #:	3304

Ship To:
 Menominee Cnty Admin. Office
 839 10th Ave.
 Menominee, MI 49858-3000
 USA

Bill To:
 Menominee Cnty Admin. Office
 839 10th Ave.
 Menominee, MI 49858-3000
 USA

Phone: 906-863-7779	Cust PO:	Terms: Net 30		
Reference: Barracuda	Ship Via: UPS	Salesperson: SANDY		
Stock Code	Description	Quantity	Price	Extended
SL-BARY-CLADVESS1C	1yr. Barracuda Cloud Advanced Email Security Service License, Qty 100+ Licenses	180.00	27.00	4,860.00

' Current Spam filter "

101-103-857.02

		SubTotal:	4,860.00
		Tax:	0.00
		Shipping:	0.00
		Total:	4,860.00
Credit:	0.00	Cash:	0.00
Check:	0.00	Charge:	0.00
		Debit:	0.00
		Balance:	4,860.00

UES COMPUTERS IS NOT LIABLE FOR SOFTWARE PERFORMANCE OR INTEGRITY.
 Network service time is portal (UES location) to depart of customers location.
 All UES warranty repairs do not include same day service without additional charges
 Hardware is warranted for manufacturer defect ONLY (by manufacturer). Software is non-returnable. All used parts are AS IS.

U.E.S. Computers
 Suite 101
 2035 Marinette Ave.
 Marinette, WI 54143-3864
 715-732-9103 Fax: 715-732-9107



Invoice #:	79898
Invoice Date:	9/27/2018
Page:	1
Customer #:	3304

OCT 1 2018
 BY: ✓

Ship To:
 Menominee Cnty Admin. Office
 839 10th Ave.
 Menominee, MI 49858-3000
 USA

Bill To:
 Menominee Cnty Admin. Office
 839 10th Ave.
 Menominee, MI 49858-3000
 USA

Phone: 906-863-7779 Cust PO: Terms: Net 30
 Reference: AV Renewal Ship Via: UPS Salesperson: GREGD

Stock Code	Description	Quantity	Price	Extended
AV-CR100+	Symantec Renewal Endpoint Protection Cloud Antivirus License, 100+ Users Bracket	119.00	18.00	2,142.00

This invoice is to continue your Symantec Antivirus subscription for another year. Current subscription expires on 10/02/18.

Current Antivirus

18/19

101-103-857.02 AD

		SubTotal:	2,142.00
		Tax:	0.00
		Shipping:	0.00
		Total:	2,142.00
Credit:	0.00	Cash:	0.00
Check:	0.00	Charge:	0.00
		Debit:	0.00
		Balance:	2,142.00

UES COMPUTERS IS NOT LIABLE FOR SOFTWARE PERFORMANCE OR INTEGRITY.
 Network service time is portal (UES location) to depart of customers location.
 All UES warranty repairs do not include same day service without additional charges
 Hardware is warranted for manufacturer defect ONLY (by manufacturer). Software is non-returnable. All used parts are AS IS.

st your
per
mail, and it
is it ever



Don't miss out on the hottest news and offers from PCMag.com!

NO THANKS



Similar Products

StartMail



\$59.95

at StartMail

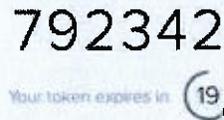
Enlocked 2



\$9.95

MSRP

Twilio Authy



\$0.00

MSRP

Send



\$5.

MSF

Like Enlocked 2, Virtru lets you keep using your existing email accounts. Specifically, it works with Yahoo, Gmail, and Outlook webmail accounts, and with any account you've connected to Microsoft Outlook 2010 or 2013. Apps for iOS and Android are also available. By contrast, StartMail (**\$59.95 at StartMail**) requires you to create a new email account for secure messaging.

encrypted mail
48
x 158
\$ 7,584.00 /yr

[View All 10 Photos in Gallery](#)

Virtru's Pro edition costs \$5 per month, or **\$48 per year** if paid annually. A half-price sale is on at present, with no specified end time. A free edition that provides unlimited secure messaging without advanced features is also available; more about that later. StartMail costs \$59.95 per year, with no free edition. Pricing Enlocked is a bit more complex. Anybody can receive

CYBERSECURITY FOR YOUR PC, MAC, ANDROID, AND CHROMEBOOK

MALWAREBYTES PREMIUM

Protect yourself from online attacks that threaten your identity, your files, your system, and your financial well-being.

\$39.99 Protect 1 device for 1 year

BUY NOW

Works for any (mix & match):

\$69.98 Protect 1 device for 2 years

BUY & SAVE 25%



Who doesn't like cookies?
 We use cookies to help us enhance your online experience. If that sounds good, click "Accept All Cookies" or to review our Privacy and Cookie Policy click [here](#).

✓ Accept All Cookies

$$\begin{array}{r}
 39.99 \\
 \times 158 \\
 \hline
 6318.42
 \end{array}$$

If we purchase separately DO NOT purchase protection.
 * Currently we purchase protection separately.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Invoice 3WFP-2018-013 – 3 Way road funding for Harris Township
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The attached invoice was received from the Road Commission for work completed for the 3 way road program in Harris Township.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

COMMISSIONERS:
KENNETH BOWER
BARK RIVER, MI 49807
ANTHONY KAKUK
DAGGETT, MI 49821
KENNETH KLINE
WALLACE, MI 49883



MENOMINEE COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS

P. O. BOX 527 • STEPHENSON, MICHIGAN 49887 • 877-867-9444 or 906-753-6914
FAX 906-753-4319

DARRELL W. MOILANEN
ENGINEER-MANAGER

LISA K. SAVORD
FINANCE DIRECTOR / CLERK

September 10, 2019

Mr. Jason Carviou, County Administrator
Menominee County Administrator's Office
839 Tenth Avenue
Menominee, MI 49858

Dear Mr. Carviou,

Enclosed please find invoice # 3WFP-2018-14 for reimbursement for work done on the 2018 Three-Way Road Funding Program. Payment for this invoice should be issued to Menominee County Road Commission. All projects under the 2018 Three-Way Road Funding Program are now complete.

If you require any further information please reach out to me at (906) 753-6914, ext. 11. Thank you.

Best Regards,

MENOMINEE COUNTY ROAD COMMISSION

A handwritten signature in cursive script that reads "Lisa Savord".

Lisa Savord, Finance Director/Clerk

Enclosure

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914

Fax (906) 753-4319

INVOICE

Invoice #: 3WFP-2018-014

09/10/19

To: Menominee County Board

Attn: Jason Carviou, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Harris Township Project - Reconstruct Vincent Lane and Old US-2	51,548.31
Payable to Menominee County Road Commission:	51,548.31
TOTAL	\$ 51,548.31

Please Remit Payment To:
Menominee County Road Commission
P.O. Box 527
Stephenson, MI 49887

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous bills paid on September 16 & 19, 2019 in the combined amount of \$138,265.47	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COHL STOKER & TOSKEY P C				
Registration	Jason Carviou, County Administrator	101-172-860.00	125.00	125.00
TOTAL VENDOR COHL STOKER & TOSKEY P C				125.00
GRAND TOTAL:				125.00

APPROVED

SEP 16 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MID-MICHIGAN POLICE K9 LLC 2019-9763	New K9 and Training	281-345-881.00	13,500.00	13,500.00
TOTAL VENDOR MID-MICHIGAN POLICE K9 LLC				13,500.00
GRAND TOTAL:				13,500.00

APPROVED

SEP 19 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF LEGAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: ABILITA 190906	Services for Telecom Analysis Report	101-103-850.00	1,741.27	1,741.27
TOTAL VENDOR ABILITA				1,741.27
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
367100	N8390 Beach House	208-751-920.01	51.86	51.86
367200	Northwest Campsites	208-751-920.01	1,993.14	1,993.14
369802	W8449 Co Rd G12 Campsites	208-751-920.01	469.78	469.78
370500	Shakey Lakes Office/Shop	208-751-920.01	116.89	116.89
379700	Shakey Lakes - Storage Shed	208-751-920.01	125.06	125.06
380300	Shower Building	208-751-920.01	95.37	95.37
383001	Shakey Lakes Park/Horse	208-751-920.01	29.22	29.22
383101	Bass Lakes Campsites	208-751-920.01	147.70	147.70
383200	N8380 Co Park Rd 20.5	208-751-920.01	993.54	993.54
383301	Shakey Lakes Park/Cattle	208-751-920.01	593.70	593.70
1503500	N8380 Co Park Rd 20.5	208-751-920.01	434.94	434.94
1614900	Bath House	208-751-920.01	93.46	93.46
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				5,144.66
VENDOR NAME: ANDERSON AUTO & RV SALES INC 9/12/19	Bulbs for Trailer	101-265-981.00	2.45	2.45
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				2.45
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863298609	Telephone Services - 1000 9th Ave	101-103-850.00	41.82	41.82
906863298909	Telephone Services - 1000 9th Ave	101-103-850.00	41.82	41.82
906863299109	Telephone Services - 1000 9th Ave	101-103-850.00	42.00	42.00
906753220909	Telephone Services - Annex	101-103-850.00	235.98	235.98
906753458209	Shakey Lakes Park	101-103-850.00	55.35	55.35
TOTAL VENDOR AT&T - CAROL STREAM, IL				416.97
VENDOR NAME: AT&T MOBILITY 287252150867	906-792-0211 & 906-792-5968	101-132-850.00	71.48	71.48
TOTAL VENDOR AT&T MOBILITY				71.48
VENDOR NAME: AUTOMATED CONFIRMATIONS, LLC 20111446	Certified Letter Forms for Foreclosures	517-252-727.00	1,155.00	1,155.00
TOTAL VENDOR AUTOMATED CONFIRMATIONS, LLC				1,155.00
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY 080450080	Road Patrol Supplies	205-315-742.00	12.60	12.60
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				12.60
VENDOR NAME: BARRETTE, BRIAN Reimbursement	Mileage	266-325-860.00	127.60	127.60
TOTAL VENDOR BARRETTE, BRIAN				127.60
VENDOR NAME: BAY AREA MEDICAL CENTER, INC. 30622	Road Patrol	205-315-755.00	14.47	14.47
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				14.47
VENDOR NAME: BP 56885040	Road Patrol Gasoline Sales	205-315-742.00	534.67	534.67
TOTAL VENDOR BP				534.67
VENDOR NAME: CADIEU FUNERAL HOME				
Transport	Christina Lee Decoster	101-648-861.00	400.00	400.00
Transport	Jessica Jeanne Moore	101-648-861.00	500.00	500.00
TOTAL VENDOR CADIEU FUNERAL HOME				900.00
VENDOR NAME: CASA 9/10/19	CASA Payroll - Faith	292-669-801.00	1,078.00	1,078.00
TOTAL VENDOR CASA				1,078.00
VENDOR NAME: CELLCOM				

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 19 2019	AMOUNT
VENDOR NAME: CELLCOM					
200301	Cellular Services	292-663-850.00	40.88	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	122.64
		292-664-850.00	40.88		
		292-665-850.00	40.88		
202524	Cellular Services - Airport	216-585-850.00	56.68		56.68
TOTAL VENDOR CELLCOM					179.32
VENDOR NAME: CITY OF MENOMINEE					
9/16/19	FOIA Request	216-585-727.00	1.25		1.25
#RENT - 1015	911 Monthly Rent (September 2019)	266-325-976.00	351.67		351.67
TOTAL VENDOR CITY OF MENOMINEE					352.92
VENDOR NAME: CLOVERLAND PAPER CO					
120510	Janitorial Supplies - Courthouse	101-265-755.01	313.83		313.83
120482	Janitorial Supplies - Library	101-265-755.01	30.37		30.37
120481	Janitorial Supplies - Courthouse	101-265-755.01	128.98		128.98
120439	Inmate Supplies	101-301-770.00	69.98		69.98
120441	Inmate Supplies	101-301-770.00	30.59		30.59
120479	Inmate Supplies	101-301-770.00	143.33		143.33
TOTAL VENDOR CLOVERLAND PAPER CO					717.08
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I					
36823	Shredding Documents (9/4/19)	101-265-801.00	89.46		89.46
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I					89.46
VENDOR NAME: DELTA/SCHOOLCRAFT INTERMEDIATE					
Number 1,670	Paper (x160 Cases)	101-265-980.02	4,048.00		4,048.00
TOTAL VENDOR DELTA/SCHOOLCRAFT INTERMEDIATE					4,048.00
VENDOR NAME: DICKEY, TODD					
2019-115-MI	Court Appointed Legal (Nicoll)	101-148-807.00	285.00		285.00
TOTAL VENDOR DICKEY, TODD					285.00
VENDOR NAME: DOWNING, CARL					
9/12/19	8/31/19 - 9/12/19	101-267-704.00	712.50		712.50
TOTAL VENDOR DOWNING, CARL					712.50
VENDOR NAME: DTE ENERGY					
910020910998	Annex	101-261-920.04	44.95		44.95
TOTAL VENDOR DTE ENERGY					44.95
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
4114	Land Sale Advertising	517-252-900.00	36.00		36.00
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					36.00
VENDOR NAME: GOOD SOURCE					
S10477151	Inmate Supplies	101-301-770.00	249.84		249.84
TOTAL VENDOR GOOD SOURCE					249.84
VENDOR NAME: GOVERNMENTAL PRODUCTS, INC.					
4302	2-Part ReceiptBooks	101-253-728.00	174.67		174.67
4297	Dog Tags (x500)	101-253-728.00	101.44		101.44
TOTAL VENDOR GOVERNMENTAL PRODUCTS, INC.					276.11
VENDOR NAME: HANSON, JUDI					
Reimbursement	Uniform Allowance	205-315-745.00	98.51		98.51
TOTAL VENDOR HANSON, JUDI					98.51
VENDOR NAME: HASS, DANIEL					
Reimbursement	Mileage	101-132-860.00	63.80		63.80
TOTAL VENDOR HASS, DANIEL					63.80
VENDOR NAME: HENSLEY, RN, JOEL					

APPROVED

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
Reimbursement	Medical Examiner - Cellular/Postage	101-648-850.00	96.14	117.19
		101-648-729.00	21.05	
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
9/14/19	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Medical Examiner	September 2019	101-648-709.00	1,080.00	3,170.00
		101-648-835.00	2,090.00	
TOTAL VENDOR HENSLEY, RN, JOEL				4,652.19
VENDOR NAME: HUBBARD, ROY				
9/4/19	Tranport (Z. S.)	101-132-801.01	45.00	153.00
		101-132-801.00	108.00	
TOTAL VENDOR HUBBARD, ROY				153.00
VENDOR NAME: HUBBARD, VONNIE				
9/4/19	Transport	101-132-801.01	45.00	392.22
		101-132-801.00	108.00	
		101-132-801.00	239.22	
TOTAL VENDOR HUBBARD, VONNIE				392.22
VENDOR NAME: IMAGEWORKS				
14103	Uniform Allowance (M. Sieg)	101-265-745.00	54.00	54.00
TOTAL VENDOR IMAGEWORKS				54.00
VENDOR NAME: J S ELECTRONICS, INC.				
20601	Tower Lease - September 2019	266-325-976.00	530.57	530.57
20523	Hannahville Grant - Park Radios	101-426-934.02	4,260.50	4,260.50
TOTAL VENDOR J S ELECTRONICS, INC.				4,791.07
VENDOR NAME: JACK'S FRESH MARKET				
002-2604	Supplies for Marine Brats for Breakfast	101-331-755.01	238.45	238.45
TOTAL VENDOR JACK'S FRESH MARKET				238.45
VENDOR NAME: J'S SPORT SUPPLY				
104628	Jail Training Ammo	101-301-881.03	600.00	600.00
TOTAL VENDOR J'S SPORT SUPPLY				600.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage, Meals, Tolls	101-262-860.00	24.36	198.36
		263-215-860.00	145.00	
		101-268-860.00	29.00	
TOTAL VENDOR KLEIMAN, MARC				198.36
VENDOR NAME: LAFLEUR, JEFF				
Reimbursement	Uniform Allowance	216-585-745.00	42.38	42.38
TOTAL VENDOR LAFLEUR, JEFF				42.38
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
4634626	Over the Phone Interpretation	101-136-807.00	34.85	34.85
4636213	Over the Phone Interpretation	266-325-755.00	18.07	18.07
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				52.92
VENDOR NAME: M & M TRUCKING, INC.				
7941	Operator and Lift	101-265-930.01	720.00	720.00
TOTAL VENDOR M & M TRUCKING, INC.				720.00
VENDOR NAME: MASTERCARD				

APPROVED

SEP 19 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Court House and Parks	101-257-860.00	199.88	1,555.91
		101-257-860.00	143.44	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
		208-751-755.02	14.39	
		101-265-931.00	26.99	
		101-265-930.01	183.82	
		101-172-727.00	126.66	
		101-215-727.00	63.32	
		101-253-727.00	77.42	
		101-265-755.00	51.99	
		101-257-727.00	50.97	
		292-668-801.00	6.99	
		292-668-801.00	28.04	
		292-668-801.00	125.68	
		292-668-801.00	6.99	
		292-668-801.00	150.00	
		292-668-801.00	35.84	
		101-265-930.01	202.76	
		101-131-727.00	27.95	
		101-265-755.00	7.99	
		101-172-729.00	10.15	
		101-103-755.00	(0.06)	
Credit Card	Airport	216-585-742.00	41.75	41.75
TOTAL VENDOR MASTERCARD				1,597.66
VENDOR NAME: MEDICAL LABS OF MARQUETTE, PC				
4858	Complete Autopsy - Jessica Moore	101-648-836.00	1,250.00	1,250.00
TOTAL VENDOR MEDICAL LABS OF MARQUETTE, PC				1,250.00
VENDOR NAME: MENACHER, LINDA A.				
9/12/19	Various Transcripts	101-136-806.00	155.30	155.30
9/12/19	Various Transcripts	101-267-806.00	17.10	17.10
Reimbursement	Cellular Services (April - September 2019)	101-136-727.00	285.60	285.60
TOTAL VENDOR MENACHER, LINDA A.				458.00
VENDOR NAME: MENARDS - MARINETTE				
93578	FOC - Capital Outlay Supplies	215-141-970.00	79.99	79.99
93792	FOC - Capital Outlay Supplies	215-141-970.00	28.60	28.60
93705	FOC - Capital Outlay Supplies	215-141-970.00	207.57	207.57
93841	Building & Grounds Operating Supplies	101-265-755.00	36.50	36.50
93793	Building & Grounds Operating Supplies	101-265-755.00	229.76	229.76
93178	FOC Capital Outlay Supplies	215-141-970.00	217.61	217.61
92821	Janitorial Supplies	101-265-755.01	37.88	37.88
TOTAL VENDOR MENARDS - MARINETTE				837.91
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
9/16/19	Gate Receipts	208-751-884.00	7,890.00	7,890.00
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				7,890.00
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
94	Public Hearing Notice	101-101-901.00	36.00	36.00
99	Menominee County Treasurer Opening	101-101-901.00	144.00	144.00
101	Land Auction	517-252-900.00	56.00	56.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				236.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
3WFP-2018-012	Nadeau Township (Project 1 & 2)	401-446-970.00	43,366.17	43,366.17
3WFP-2018-013	Gourley Township	401-446-970.00	14,802.11	14,802.11
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				58,168.28
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10645397	Park Supplies	208-751-930.02	22.86	22.86
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				22.86
VENDOR NAME: MGT OF AMERICA, INC.				

APPROVED

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MGT OF AMERICA, INC.				
36371	FY 2019 Billing Service (FOC)	101-141-801.00	1,277.20	1,277.20
TOTAL VENDOR MGT OF AMERICA, INC.				1,277.20
VENDOR NAME: MICHIGAN MUNICIPAL RISK MGMT AUTHOR				
2933	Training - Sherry DuPont	101-172-860.00	30.00	30.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK MGMT AUTHOR				30.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0148930-001	Office Supplies - Probate/Family	101-148-727.00	108.49	216.99
		101-132-727.00	108.50	
0149016-001	Office Supplies - Family/Probate	101-148-727.00	16.46	32.92
		101-132-727.00	16.46	
0149250-001	Office Supplies - Clerk's Office	101-215-727.00	52.92	52.92
0149140-001	Circuit Court Supplies	101-131-727.00	188.91	188.91
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				491.74
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
430	Legal Services (Beyer vs Meno. Co)	101-211-807.00	1,645.30	1,645.30
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				1,645.30
VENDOR NAME: NEWHOUSE, KRISTAN A.				
2019-104-MI	Court Appointed Legal (Nyman)	101-148-807.00	137.50	137.50
TOTAL VENDOR NEWHOUSE, KRISTAN A.				137.50
VENDOR NAME: NORTHERN SCREEN PRINTING				
1152	ORV - Screen Printing	101-334-755.00	117.00	117.00
TOTAL VENDOR NORTHERN SCREEN PRINTING				117.00
VENDOR NAME: OWENS, KAREN A.				
9/3/19	Summer After School Program	292-668-801.00	198.00	198.00
TOTAL VENDOR OWENS, KAREN A.				198.00
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319242003	Inmate Supplies	101-301-770.00	113.59	113.59
40068319250001	Inmate Supplies	101-301-770.00	108.05	108.05
TOTAL VENDOR PAN-O-GOLD BAKING CO.				221.64
VENDOR NAME: PHILIPPS, RANDALL				
September 2019	Show Cause - Court Appointed	101-131-807.00	1,000.00	1,500.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage	101-426-860.00	126.44	126.44
TOTAL VENDOR PHILIPPS, THOMAS				126.44
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - August 2019	101-101-860.00	34.80	34.80
TOTAL VENDOR PICHE, GERALD L.				34.80
VENDOR NAME: PUMMILL - PROMARK				
23900	PA123 Supplies	517-252-727.00	146.53	286.14
		517-252-955.00	139.61	
TOTAL VENDOR PUMMILL - PROMARK				286.14
VENDOR NAME: QUILL CORPORATION				
9943907	Office Supplies - PA	101-267-727.00	181.27	181.27
TOTAL VENDOR QUILL CORPORATION				181.27

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00718420198	Drug Testing Supplies	101-136-727.00	48.13	48.13
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				48.13
VENDOR NAME: REINHART FOODSERVICE				
835235	Inmate Supplies	101-301-770.00	1,696.80	1,696.80
841302	Inmate Supplies	101-301-770.00	1,251.41	1,251.41
TOTAL VENDOR REINHART FOODSERVICE				2,948.21
VENDOR NAME: S & S GLASS SERVICES LLC				
10435	K92 Windshield Repair	205-315-934.02	250.00	395.00
		701-000-276.04	145.00	
TOTAL VENDOR S & S GLASS SERVICES LLC				395.00
VENDOR NAME: SAULT TRIBE YOUTH FACILITY				
81921	8/29 - 8/31/19 (Z. Schiller)	292-662-843.05	360.00	360.00
TOTAL VENDOR SAULT TRIBE YOUTH FACILITY				360.00
VENDOR NAME: SCHOLTZ SR., GARY				
Reimbursement	Airport Janitorial Supplies	216-585-755.01	101.32	101.32
TOTAL VENDOR SCHOLTZ SR., GARY				101.32
VENDOR NAME: SEABORG, SARA D.				
August 2019	CAFA	260-266-801.02	850.00	1,600.00
		260-266-801.01	750.00	
Reimbursement	CAFA Expenses	260-266-860.00	255.00	387.00
		260-266-860.01	50.00	
		260-266-860.02	82.00	
TOTAL VENDOR SEABORG, SARA D.				1,987.00
VENDOR NAME: SMITH, GREG				
Reimbursement	Uniform Allowance	205-315-745.00	352.51	352.51
TOTAL VENDOR SMITH, GREG				352.51
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				
MECO8/31/19	Road Patrol Gasoline	205-315-742.00	68.49	68.49
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES				68.49
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-545082	7/1/19 - 9/30/19 (Lien)	101-301-976.00	1,325.00	1,325.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,325.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Road Patrol Gasoline	205-315-742.00	1,836.70	1,836.70
462643	Park Supplies	208-751-981.00	15.00	15.00
8096	Building Code - Gasoline	249-371-742.00	227.21	227.21
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,078.91
VENDOR NAME: STRYKER MEDICAL				
2771934M	Road Patrol Equipment Repair	205-315-934.00	149.64	149.64
TOTAL VENDOR STRYKER MEDICAL				149.64
VENDOR NAME: THE ADVERTISER				
080147	Community Awareness	101-301-802.00	27.00	27.00
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC Service Charge	101-141-817.00	33.60	33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.60
VENDOR NAME: TIME WARNER CABLE				
710008401090319	9/2/19 - 10/1/19	101-103-850.00	533.86	533.86

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: TIME WARNER CABLE				
621199203090319	Airport	216-585-850.00	319.67	319.67
620475202090719	9/6/19 - 10/5/19	101-301-770.00	142.85	142.85
TOTAL VENDOR TIME WARNER CABLE				996.38
VENDOR NAME: TOWN & COUNTRY TREE SERVICE				
7/16/19	Tree Removal, Clean Up, and Grinding	101-265-755.00	485.00	485.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				485.00
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN				
Credit Card	Operating Supplies	101-265-755.00	33.99	33.99
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				33.99
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-201908-1	August 2019	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81631	Replace Camera in Interview Room	101-301-934.02	446.58	446.58
81648	Reprogram ICD Group for Probate	101-103-850.00	255.00	255.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				701.58
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81964	64 Gb USB Flash Drive	101-301-755.00	36.00	36.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				36.00
VENDOR NAME: UNIFORM SHOPPE				
290852	Uniform Allowance	101-301-745.00	737.00	737.00
TOTAL VENDOR UNIFORM SHOPPE				737.00
VENDOR NAME: UWC				
9068634705	Dept of Probation	101-103-850.00	7.69	7.69
9068634441	Sheriff's Office	101-103-850.00	44.56	44.56
9068632023	Menominee Co Offices	101-103-850.00	28.52	28.52
9067534582	Shakey Lakes Park	101-103-850.00	4.72	4.72
9067532209	Annex	101-103-850.00	7.90	7.90
TOTAL VENDOR UWC				93.39
VENDOR NAME: VALENTI, SUSAN F.				
M15-3756-FH	Transcripts (Granius)	101-131-806.00	173.90	173.90
Reimbursement	August 2019 - Mileage & Meals	101-131-860.00	258.90	258.90
TOTAL VENDOR VALENTI, SUSAN F.				432.80
VENDOR NAME: VERIZON WIRELESS				
9837173032	Cellular Services	101-265-850.01	157.07	157.07
		101-301-850.00	401.38	401.38
		101-426-850.00	53.27	53.27
		101-682-850.00	40.42	40.42
		205-315-850.00	280.05	280.05
		266-325-850.00	40.49	40.49
TOTAL VENDOR VERIZON WIRELESS				972.68
VENDOR NAME: WASTE MANAGEMENT, INC.				
0059452-2808-7	Parks	208-751-920.02	449.50	449.50
TOTAL VENDOR WASTE MANAGEMENT, INC.				449.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3716932	Health Department	101-265-801.00	35.00	35.00
3716603	Jail & Courthouse	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	81.79	81.79

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	108.17	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 118.41
		101-265-920.04	10.24	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				200.20
VENDOR NAME: XEROX CORPORATION				
098081459	August 2019 (Sheriff Dept)	205-315-727.00	61.22	61.22
097936674	Sheriff Department	101-301-727.00	42.88	42.88
097936675	Sheriff Department	101-301-727.00	378.91	378.91
097936677	Probation/Parole	101-131-942.00	109.64	109.64
TOTAL VENDOR XEROX CORPORATION				592.65
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
Medical Examiner	September 2019	101-648-709.00	1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				124,640.47

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commissions Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Review/Discuss Miscellaneous Boards/Committees/Commission reports	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

09/20/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Date: June 27, 2019	Place: Multipurpose Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting - AMMENDED MINUTES

Call to Order: 2:03pm CST

Roll Call: Trustees present: Donna Schomin, Theresa Nelson Nicole Chouinard, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche

Trustees absent: Mary Olson, Catherine Driscoll and Kristine Mulder

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, CFO; Amy Mayes, Dietician; David Vandermissen, Jr., Plant Operations; Heather Nlarhos, Director of Nursing

Guest: Kevin Johnson, Todd Flath, Jennifer Stenberg and Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Board Approval of June 2019 Agenda	The June 2019 Agenda was reviewed. Trustee Eichhorn asked to add to Unfinished and New Business, Administrators Contract to be a closed session.	A motion was made by Trustee Eichhorn to accept the June 2019 Agenda, seconded by Trustee Naser. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the May 2019 meeting	The May 2019 Minutes were reviewed	A motion was made by Trustee Eichhorn to accept the May 2019 Minutes, seconded by Trustee Piche. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on May 2019 Manifest of Invoices	Trustee Naser asked about a payment on page 7 of the Manifest, to the Village of Powers, Jessica Johnson, Chief Financial Officer said that was two months together, but that would be a usual amount for the bill. Trustee Nelson asked about a payment on page 4, Jessica Johnson explained this was a refund to a Resident estate, Trustee Nelson asked about a payment on page 10 to the State of Michigan, Jessica Johnson said usually the Board does not see this because she makes the payment on but due to the Holiday a check was made. Trustee Nelson asked about a payment made to Omnicare, Jessica Johnson said this was the Pharmacy bill.	A motion was made by Trustee Eichhorn to accept the May 2019 Manifest of Invoices, seconded by Trustee Piche. Motion carried.

TOPIC	DISCUSSION	OUTCOME
<p>Board Action on Financial Statement for April 2019</p>	<p>Jessica Johnson, Chief Financial Officer explained the Board was getting a bigger packet with more information in it. Jessica Johnson went over the Assets, Equity and Liabilities and that the Income Statement has more details. Jessica Johnson explained some of the reasons for being over Budget was the Blue Cross Blue Shield Insurance more staff took the insurance during the open enrollment than what was budgeted for, Trustee Nelson asked why, Nicole Chouinard, Administrator said more picked up the insurance because the cost went down, another reason is the Census, we were budgeted for a Census of 1.23 and our average has been 1.18 and we had a 3rd payroll this month that did not help. The net loss and the operating income was discussed, looking into what can be cut, possible food expense or other Departments. Jessica Johnson discussed the comparison from January through May 2018 to January through May 2019 that was given to the Board, the loss comparison is less for 2019 than 2018, Trustee Nelson asked if that was Budgeted or Actual, Jessica Johnson said it was Actual. Trustee Naser asked where is the problem, is it that we have huge write-offs. Jessica Johnson said Healthcare costs and the Census being down, Jessica Johnson plans to talk with the Department Heads. Jessica Johnson said she will be giving the Board a current list of Capital Projects, the current shows year to date, Trustee Degenauer, Jr. said this is good we need this information. Trustee Nelson asked at what point does the State pull beds, Nicole Chouinard, Administrator said that we need to stay above 85%. Trustee Eichhorn asked what is a patient pay worth to Pinecrest, Jessica Johnson said we average \$16. Trustee Naser asked if we are over staffed, Nicole Chouinard said no we are not overstaffed, Heather Niarhos, Director of Nursing said if we can we pull from the floors, but with the State we have had some 1 on 1 for some Residents. Trustee Degenauer, Jr. asked how long we have to do the 1 on 1, Nicole Chouinard said hopefully not long but we are going to bring in Indirect Care Aides to help with the Residents, they will be paid less \$10.00 per hour,</p>	

	<p>not part of the Union and no other benefits, Heather Niarhos said they will be for 1 on 1 for difficult care resident waking hours. Trustee Piche said there will be a heavy turnover with the low wage, Nicole Chouinard said she was hoping to get some high school students for a part time job. Trustee Naser said no better than last month. Trustee Nelson asked if we have written a letter to Matt Yohe, Director of Health and Human Services for the Tri-county area to try to get paid, Jessica Johnson said she just met Matt today and gave him some of our problems for him to work on and we have talked to Judy Schwalbach with Representative McBroom's office, but we are trying to work with DHS. We are continuing to try to enroll and Lois has been able to get more Medicaid through and Christie Marsh has filed some appeals with Humana that look good</p>	
--	---	--

TOPIC	DISCUSSION	OUTCOME
Whispering Pines Report	There was not a meeting for Whispering Pines this month.	

TOPIC	DISCUSSION	OUTCOME
Board Action on Write-offs Page4June2019	The Write-offs were reviewed	A motion was made by Trustee Naser to accept the Write-offs, seconded by Trustee Schomin. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committee	Heather Niarhos, Director of Nursing discussed our QA program is buffed up due to the State Survey, discussion on the Plan of Correction. The Resident Council meeting discussed having a Block Party in August, want to go to a movie, our Prom went very well, the fishing trip today was good and the residents want to rent/get a pontoon boat	

TOPIC	DISCUSSION	OUTCOME
Safety Committee Meeting report	David Vandermissen, Jr. reports on Ken Smylie, Vice-president Loss Control at Comprehensive Risk Services, our current Workers Comp Company, was at the facility on May 8, 2019, did a facility tour and attended our Safety Committee meeting on that day, was impressed with the Lifts we have in the facility. Ken put together a Hazard Communication Program for Pinecrest. Fire Drills are and ongoing with new employees. We are trying to raise awareness to employees about walking while looking at their cell phones. Remodeling continues, rooms are very nice. We are on emergency cooling, using city water, waiting on the new motor and on Trane to come to work on the chiller that was burned up during a lightning storm where power surges were noted. Trustee Eichhorn asked what our deductible is, David Vandermissen, Jr. said \$1000.00. Trustee Naser asked what phase, is the chiller, David Vandermissen, Jr. said it is 483 phase. At this time the Dryer is on hold until the chiller is repaired	

TOPIC	DISCUSSION	OUTCOME
Administrator's Report Page5June2019	Nicole Chouinard, Administrator had a meeting with Vince Babcock from 44 North, our Prescription coverage is up for renewal, there will be a price increase. We will have a meeting with the Union to discuss how to handle, increase now or in January when Blue Cross Blue Shield is renewed. Trustee Nelson asked why the increase, Nicole Chouinard said, when the rate dropped	

	<p>at the last open enrollment more staff signed on and we also did not budget for the increase in staff, so it is a higher cost to Pinecrest, so the increase will have to be done. Nicole Chouinard attended the Boyne Conference in Lower Michigan, attended legal updates for Nursing Homes, but had to leave early due to her daughter had her baby. To try to help with watching residents, one on one needs we are looking at hiring helpers, not Certified, to be with residents, would make \$10.00 per hour, will help with watching residents and serving meals, maybe high school students for the summer.</p>	
--	--	--

TOPIC	DISCUSSION	OUTCOME
<p>House Committee- Union grievance</p> <p>Page6June2019</p>	<p>Trustee Eichhorn moved to recess for 5 minutes to discuss the Union grievance, the Union left the room. Heather Niarhos, Director of Nursing explained to the Board, a Certified Nursing Assistant refused to care for a resident on the 300 wing, she told the RN to move her or she was going home, the RN refused to move her, so the Certified Nursing Assistant did not punch in and she went home. Heather Niarhos feels she abandon her job and the resident, Heather Niarhos said another Certified Nursing Assistant wrote out a statement that they would care for the resident on the 300 wing that she was not wanting to take care of, but she left anyway. Nicole and Heather asked to have the grievance denied. The Board agreed with a roll call vote to deny the grievance. The Union was invited back in to continue the House Committee, Kevin Johnson, Union Stewart, said that the Certified Nursing Assistant came into work early to try to resolve her issue with caring for the resident on the 300 wing, asked to switch wings with another Certified Nursing Assistant, was told no, since she was not able to resolve the issue she did not punch in and left. Todd Flath, Union Representative said the employee did try to resolve the problem and she came in early to do it. Todd Flath said that since this incident two other employees have been allowed to switch wings, he feels that this employee does not have disciplines and should be brought back to the job and returned to her position. Trustee Degenaer, Jr. said if you are hired you are hired to care for all residents and if you leave and not report to</p>	<p>A motion was made by Trustee Naser to reconvene the House Committee meeting, seconded by Trustee Piche. Motion carried</p>

	<p>your job you quit. Nicole Chouinard, Administrator said, since another aide offered to care for the resident she should have stayed at work. Heather Niarhos, Director of Nursing said she has a statement from the other employee that she offered to care for the resident and that the RN followed and order from her to not move. Nicole Chouinard, Administrator said the Certified Nursing Assistant was on the phone with Heather Niarhos and herself when the position was offered to her and the Certified Nursing Assistant said she was nervous about working on the first floor but was willing to try. The Board of Trustee said the grievance is denied. House Committee meeting is adjourned.</p>	

TOPIC	DISCUSSION	OUTCOME
Regular Pinecrest Board Meeting	At 3:01 pm the Regular Pinecrest Medical Care Facility Board Meeting reconvened.	A motion was made to go into closed session by Trustee Degenaer, Jr., seconded by Trustee Naser. Motion carried
Pinecrest Board of Trustee into Closed Session	At 3:01 pm Pinecrest Board of Trustees went into Closed Session to discuss Margaret Chamberlain - IDR	
Pinecrest Board of Trustee end Closed Session	At 3:24 pm Pinecrest Board of Trustees back to open Session with Public Comment.	

TOPIC	DICUSSION	OUTCOME
Public Comment	Todd Flath, Union Representative said that Nicole Chouinard, Administrator talked about hiring summer helpers, the contract has a student status, and the Union would rather they be hired as student status instead.	

TOPIC	DICUSSION	OUTCOME
Closed Session – Administrator’s Contract	At 3:26 pm the Pinecrest Board of Trustees went into Closed Session for the Administrator’s Contract.	

TOPIC	DICUSSION	OUTCOME
Pinecrest Board of Trustees out of Closed Session	The Pinecrest Board of Trustees came out of Closed Session – Administrator’s Contract at 4:12 pm CST.	A motion was made to accept Nicole Chouinard resignation by Trustee Eichhorn, seconded by Trustee Schomin. Motion carried

TOPIC	DICUSSION	OUTCOME
Adjournment	The meeting adjourned at 4:12 pm CST.	

John Edgeman
 John Edgeman, Vice Chairman

Darlene Smith, Interm. Adm. 8/22/19

Darlene Smith, Interim Administrator



POUDRE
FOUNDATION

Date: July 25, 2019	Place: Board Conference Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olsen, Donna Schomin, Theresa Nelson Darlene Smith, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche (it was noted during Roll Call that Kristine Mulder has resigned)

Trustees absent: Kristine Mulder

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, CFO; David Vandermissen, Jr., Plant Operations; Heather Niarhos, Director of Nursing

Guest: Diane Lee, Dietary; Kelly Belmore, Whispering Pines

TOPIC	DISCUSSION	OUTCOME
Board Approval of July 2019 Agenda	The July 2019 Agenda had the following changes: under Board Actions on Financial Statement add (6a) Plante Moran Audit, under Board Actions (b) Reassessment Financial Status will be during open meeting. Under Board Action add (h) Water Authority, add (i) MM Area Foundation, add (j) Smoking Policy/Code of Conduct and (k) Evaluate Resident Tracking	A motion was made by Trustee Driscoll to accept the July 2019 Agenda with the changes, seconded by Trustee Eichhorn. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the June 2019 meeting	The June 2019 Minutes will have the following changes: correct spelling of Judy Schwalbach name, add to Matt, full name and title, Matt Yohe Director of Health and Human Services for the Tri-County area. Move the motion to accept the resignation of Nicole Chouinard to the open minutes from the closed.	A motion was made by Trustee Piche to accept the June 2019 Minutes with the changes, seconded by Trustee Eichhorn. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on June 2019 Manifest of Invoices	Trustee Naser questioned a check for 44 North on page 4 of the Manifest, Jessica Johnson, CFO explained they are our Insurance Company for staff, Trustee Naser questioned a check for Garrett and Clossen, Jessica Johnson, CFO explained we order parts for our Maintenance Dept from this company. Trustee Eichhorn asked about a check to Benoit Glass & Lock, Jessica Johnson, CFO explained this was for office doors and locks on the floor.	A motion was made by Trustee Naser to accept the June 2019 Manifest of Invoices, seconded by Trustee Schomin. Motion carried

TOPIC	DISCUSSION	OUTCOME
<p>Report from Plant and Moran</p>	<p>Nick Maeder a representative from Plante Moran and Anna, an Intern for Plante Moran, gave a brief overview, due to the packed Agenda, of the Audit performed by his company on behalf of Pinecrest. Nick explained he has been with Plante Moran for 12 years and has been assigned to the Pinecrest account for the last 2 years. Nick brought copies of the Audit for the Board Members to review. Nick went over three points of interest: Post Audit, Financial Statement and Items to Report. We received a clean opinion from their generally accepted Audit Standards, Management assumptions were appropriate. For the Financial Statement, Operating Revenue was down due to a lower Census but will show a positive in Medicaid payment next year, we have done a good job decreasing expenses, Pinecrest should consider getting a Millage, Trustee Naser asked why assets down from 2017. Nick explained a lower Census and Depreciation were the reasons, our occupancy in 2015 was 95% we have gone down to 85.6 for 2018. Nick discussed different classes of operation, Pinecrest runs with a lower reimbursement rate. Pinecrest has been good a managing Salaries and wages compared to other Facilities. We have 183 days of cash on hand, that is above other Facilities. Accounts Receivable aging over 180 days has been consistent. With the age of the building compared to other facilities we need to have a plan going forward. Trustee Piche asked about getting a Millage. Nick said a Millage would allow Pinecrest to make changes and updates which creates a higher census, and we are in a unique position with having 3 counties, one county does not take the full load. Darlene Smith, Interim Administrator said a Millage is very important. We have a need for a new phone system, boiler, chiller, etc. They are all aged. Nick went on to discuss Medicare referrals from the local hospitals are low for each county, we need to work on strengthening our relationships with the hospitals. Darlene Smith suggested that the Board members take the Audit information home and review it and at a later date</p>	

	have a phone conference with Nick about any further questions the Board may have.	
--	---	--

TOPIC	DISCUSSION	OUTCOME
Board Action on Financial Statement for April 2019	<p>Jessica Johnson, CFO reviewed total liability and total equity, highlighted Actual verse Budget, we do have a loss but is better than last year. With our Census falling our occupancy for the month was 83%. Darlene Smith, Interim Administrator said with our citations from the State, our census will be lower for a while. We can only accept VA and Private Pay until our Plan of Correction is accepted. Jessica Johnson asked the Board to approve items for the Capital Budget: office and common area flooring, (due to chiller being down), air conditioners for resident rooms, door locks for administrative area, Kitchen area and Special Care Unit, Laundry area renovations including hooking up dryers, LED lighting inside the building (we do get reimbursement on these and does save on electric cost), Resident room and Special Care Unit flooring was higher installation costs. Trustee Naser asked about door locks in the Special Care Unit and the chiller, David Vandermissen, Jr., Plant Operations explained we did get a grant for the door locks, but our portion was \$6000. The chiller cost is at \$55,000, insurance will pay to \$100,000 but cost could go higher working with Trane engineers on repairs at this time. Jessica Johnson, CFO explained we have more items we are in need of, ice machines for the floors can no longer be fixed and due to State citations we have to secure the patio area with a fence and pergola, we do have some money from the Resident Donation account. Darlene Smith, Interim Administrator said due to citations and our Plan of Correction, we have to secure the patio area. At this time residents can not go outside without supervision and the residents are not happy about this. Darlene Smith, Interim Administrator said so far Triest Forest Products has paid Pinecrest \$96,000 and we should be getting more</p>	<p>A motion was made by Trustee Eichhorn to accept the Financial Statement with the Capital Budget items for a cost of \$89,378.79, seconded by Trustee Driscoll. Motion carried</p>

	<p>when the wood can be sold. Darlene also told the Board that as of October 1, 2019 we are required to go to a Patient Driven Payment Model by the State of Michigan. The consultant we have been working with said our reimbursement should go higher with the new model. Darlene will be getting the Board more information on this at a future Board Meeting.</p>	
--	---	--

TOPIC	DISCUSSION	OUTCOME
Whispering Pines Report	Trustee Driscoll said she attended the Whispering Pines Board Meeting today, the Homes are doing well, staffing is always an issue, 2 Safety Policies were reviewed, the Gladstone home will get some insulation and air conditioning for Northern Pines is on hold.	A motion was made by Trustee Eichhorn to accept the Whispering Pines Report, seconded by Trustee Olsen. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on Write-offs Page5July2019	Jessica Johnson, CFO explained four of the write offs have been sent to collections and the other have been re-billed. Trustee Nelson asked how long, does it take to hear back about collections. Jessica Johnson said she was not sure, but she has been told there may not be anywhere to collect from. Trustee Naser said he was in contact with Matt Yohe, Director of DHS, about the miss-spelled name. Matt said it has been too long he cannot help us. Matt said to contact him soon as possible for him to try to help with this kind of problem. Trustee Naser said we need to be in contact with Matt Yohe and	A motion was made by Trustee Naser to accept Board Action Items including additions, seconded by Trustee Piche. Motion carried

<p>Board Action on Financial Status</p> <p>Board Action on Screened in Patio and Ice Machines</p> <p>Board Action on Administrators Contract</p> <p>Board Action on Citation information</p>	<p>not contact Ed McBroom's office or Judy Schwalbach for help. Jessica said they will now get in contact with DHS sooner</p> <p>Done during Financial Report</p> <p>Done during Financial Report for Capital Budget with Donation funds</p> <p>Closed meeting</p> <p>Darlene Smith, Interim Administrator, reviewed the State citations with the Board, we received one (J), three (H), six (D) and three (F) and two (E) due to the State citations we have not been able to admit for payment Medicare or Medicaid, we can still accept VA and private pay. This hurts our census. We are not able to train Certified Nurse Assistants at this time, but we have a waiver to be used as a Clinical site. We sent our Plan of Correction to the State by the July 11, 2019 deadline. We have applied for a 35% reduction in fines if we do not request a hearing and we have applied for hardship to try to lower the penalties. For the hardship we have to send in our Financials for Pinecrest and we need to send in the Audits for the Counties who own us. Jessica Johnson, has been trying to get the Audits from the counties. She has been in-touch with Dickinson County and is waiting to hear, has not heard from other counties yet. Trustee Degenaer, Jr. said he may have a copy of it</p>	<p>A motion was made by Trustee Eichhorn to accept the Capital Budget for Patio and Ice Machines, seconded by Trustee Driscoll. Motion carried</p>
<p>Page6July2019</p>		

<p>Board Action on Litigation Case</p>	<p>in his car, he just received at the last meeting. Trustee Nelson said she will check with Delta County. Trustee Piche asked, it is the State that wants the Audits? Jessica Johnson said, yes the State.</p>	
<p>Board Action on Water Authority</p>	<p>Closed meeting</p> <p>Carol Welch from the Powers/Spalding Water Authority contacted Pinecrest about restructuring the Water Authority Board, since Pinecrest no longer has the Water Tower, Pinecrest will no longer have to attend the Board meeting unless we have an issue</p>	
<p>Board Action on M&M Area Foundation</p>	<p>A letter was requested from the M&M Area Foundation to update them on our new Administrator and to inform M&M Area Foundation who the Trustees for the trust will be. Donna Schomin, Board Chairperson signed the letter to be sent to M&M Area Foundation.</p>	<p>A motion was made by Trustee Eichhorn to accept the restructuring of the Water Authority Board, seconded by Trustee Olsen. Motion carried</p>
<p>Board Action on Smoke Free Policy/Code of Conduct</p>	<p>The Smoke Free Policy has been updated to include Vaping in our policy, the policy states: tobacco/vaping products is prohibited within the Pinecrest buildings and grounds. In the Code of Conduct tobacco/vaping products will be moved from group 2 to group 3. This will be presented to the Union. Donna Schomin, Board Chairperson signed the updated Smoking Policy and the Code of Conduct</p>	
<p>Board Action on Evacuation/Resident Tracking Page 7 July 2019</p>	<p>If an evacuation, has to be done, we have a plan to have our Social Services to the site of evacuation, where records are going and resident tracking during evacuation (or other assigned staff) this is to prevent losing a resident.</p>	<p>A motion was made by Trustee Driscoll to accept Smoke Free Policy/Code of Conduct updates,</p>

	seconded by Trustee Nelson
--	----------------------------

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committee	Will be done during August Meeting	

TOPIC	DICUSSION	OUTCOME
Safety Committee Meeting report	David Vandermissen, Jr. Plant Operations discussed our Chiller. We had a lightning strike. Working with Trane to repair. Patio is half done, Ice Machines not able to repair, will order new, Laundry press on hold waiting for backordered parts then will be put in. Trustee Naser asked the Chiller being a complicated repair, should we look into other options, David Vandermissen, Jr said, new system would use gas not wood, electric cost is very high with new system, we have talked to WE energies about getting Lightening Arrestors to try to avert lightening strikes. Trustee Nelson asked if we have enough vans to have the Residents attend the upcoming Fairs, David Vandermissen, Jr. said yes, we have our new van and we have enough transportation for the Residents. Trustee Piche suggested we need a recorder to record the meetings too hard to write it all down, Trustee Degenaer, Jr. said he can get information what is used in Dickinson County for their meetings, Jessica Johnson, CFO said she has been looking into recorders for other meetings we have at Pinecrest and will see what we can get.	
Administrator's Report Page8July2019	Darlene Smith, Interim Administrator, reported on the updated Facility Assessment. Report on our strengths and weaknesses, staffing and our need	

for a Millage, Darlene will bring upcoming items to the Board to keep up to date

TOPIC	DISCUSSION	OUTCOME
<p>Closed Meetings on Litigation, ARXO Insurance, Interim Administrators Contract and Margaret Chamberlin-IDR</p>	<p>Closed Session</p>	<p>A motion was made by Trustee Piche to go into Closed Session, seconded by Trustee Schomin. Motion carried</p>
<p>TOPIC</p>	<p>DISCUSSION</p>	<p>OUTCOME</p>
<p>Regular Board Meeting re-opened</p>		<p>A motion was made by Trustee Piche to go back to open session, seconded by Trustee Eichhorn. Motion carried</p>
<p>Interim Administrator</p>	<p>Darlene Smith is hired as Interim Administrator, Nicole Chouinard will be paid her 30 day resignation with Benefits</p>	<p>A motion was made by Trustee Piche to hire Interim Administrator, seconded by Trustee Schomin. Motion carried</p>
<p>Public Comment Page9July2019</p>		<p>None</p>

TOPIC	DISCUSSION	OUTCOME
Meeting adjourned at 3:51 pm CST Page 10 July 2019		



Jeff Naser, Secretary

Vice Chairman

Darlene Smith, Actg. Secy. 8/22/19

Darlene Smith, Acting Secretary



Public Health
Delta & Menominee Counties



Board of Health Meeting

Public Health Delta & Menominee Counties
Menominee, MI

Meeting Minutes
Thursday, July 18, 2019

Board Members Present

Amanda Hess
Larry Schei

Larry Johnson
Gerard Tatrow

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woeffler, Director of Finance
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on July 18, 2019. The meeting was called to order at 1:15 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Mr. Tatrow moved the July 18, 2019 agenda be approved. Motion was supported by Mr. Schei and carried unanimously.

3. Public Comment

There was no public comment on the July 18, 2019 agenda.

4. **Approval of June 20, 2019 Minutes**

Mr. Tatrow moved the minutes from June 20, 2019, be approved and placed on file. Motion was supported by Ms. Hess and carried unanimously.

5. **Finance Committee**

a. **Revised FY 19 Budget**

Chairman Trudgeon gave an overview of the Revised FY19 Budget. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Trudgeon moved the Revised FY19 Budget be approved. This motion includes the 6% surplus contribution which is over and above the MERS 2017 actuarial report suggested minimum contribution. Motion was supported by Mr. Schei. Chairman Trudgeon requested a roll call vote and is as follows:

Amanda Hess -- Yes
Larry Johnson -- Yes
Patrick Johnson -- Absent
Larry Schei -- Yes
Gerard Tatrow -- Yes
Tom Trudgeon -- Yes

Motion carried on a 5-0 vote

b. **FY19 Third Quarter Report**

Chairman Trudgeon gave an overview of the FY19 Third Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the FY19 Third Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

c. **2018 MERS Actuarial**

Chariman Trudgeon gave an overview of the 2018 MERS Actuarial. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the 2018 MERS Actuarial be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

d. **American Express Statements**

Chariman Trudgeon gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the American Express Statements be acknowledged and placed on record. Motion was supported by Mr. Tatrow and carried unanimously.

6. Review and Approval of the June Check Register

The Board of Health reviewed the June check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hess moved the June check register be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

7. Medical Director's Report

Dr. Frankovich reported:

- **Ebola** – The World Health Organization (WHO) has declared a Global Health Emergency pertaining to the Ebola in the Democratic Republic of the Congo (DRC). The last Ebola outbreak was 2014-2016 in West Africa, with almost 30,000 cases and over 11,000 deaths. Ebola is a virus that presents with headache, fever, rash, red eyes, vomiting and diarrhea; many people ultimately die of organ failure & massive bleeding. It's easily transmissible. A state of emergency has been declared for a couple of reasons:
 1. Ebola has reached a large population center (Goma) of 2,000,000 people. Until recent years, outbreaks were generally in remote, rural areas and were more easily contained.
 2. The northeast part of the Democratic Republic of the Congo is already declared "in humanitarian crisis" with political unrest, poverty and crime. The CDC has listed it as a "do not travel zone". This makes it challenging to contain. The U.S. has a lot of health care workers in the area trying to address the epidemic. So far there have been about 2,500 cases and almost 1,700 deaths. The U.S. is not doing active surveillance at this time for HCW returning from the area. However, the CDC has made recommendations for self-monitor for 21 days. WHO has waited before declaring this emergency in part due to a fear of countries shutting down their borders. A Global Health Threat declarations from WHO has only happened four times in the past: 1. H1N1, Flu; 2. Polio, resurgent in 2014; 3. Ebola, in 2014 and 4. Zika, in 2016

8. Health Officer's Report

Mr. Snyder reported:

- **Senior Packs** – Mr. Snyder displayed the Senior Packs and all the contents purchased with the 2% funds from Hannahville. The packs will be distributed on Senior Day at the Fair.
- **Buildings**
 1. **Delta** – Mr. Snyder stated there has been no further discussion about moving PHDM to another location.
 2. **Menominee** – Mr. Snyder stated maintenance has been working in the building. At this time the county will not be moving county employees from other departments into the Health Department building.

2650

- **PHDM Agency Promotion** – Mr. Snyder announced the hiring of a new Health Educator. This position will solely be promoting PHDM and our programs.
- **Employee Picnic** – Mr. Snyder invited the BOH to the annual Employee Picnic to be held Monday, July 29th at the Ludington Park Pavilion (5:00)
- **Board of Appeals** – Mr. Snyder stated the current Board of Appeals' two year term has expired. Currently there are no appeals. Mr. Snyder asked the BOH's permission to contact the current Board of Appeals members to ask if they would continue to serve.

9. **Public Comment (three minutes maximum)**

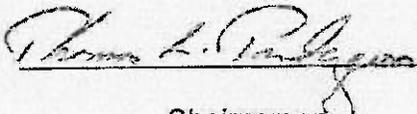
No public comment.

10. **Board Member Comments**

Ms. Hess stated the Hannahville 2% Funding would be awarding new requests in the fall. PHDM should submit a request for the Syringe Services Program for the purchase of needles.

11. **Adjournment**

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:00 p.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.



Chairperson

:nw

MENOMINEE COUNTY LIBRARY BOARD

Minutes August 13, 2019

Approved: September 10, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday July 9, 2019.

Present: C. Peterson, M. Fagan, J. Freis, N. Tuinstra and Commissioner L. Schei.

Excused: A. Rivard

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present

N. Tuinstra moved to approve the minutes from the July 9, 2019 meeting, support by J. Freis. Motion carried.

M. Fagan moved to approve the July financials, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the August bills, support by M. Fagan. Motion carried.

Director's Report

We had a staff training afternoon discussing programming and goals for the upcoming year. The new photocopiers were delivered and have been connected to the network. The Summer Reading Programs at the Main Library and Hermansville were well attended. Everyone had fun at the Nerf Games. The Story Trail installation in Hermansville was incomplete due to rain but is expected to be completed on August 15. We have hosted two computer education programs sponsored by the MSU Extension Service. New literacy programs to be rolled out this fall include: "1,000 Books Before Kindergarten" and a "Next Chapter" Reading Club at the Carney Goodwill.

The Friends held their annual book sale on July 26-27. The Friends are hosting a Fall Program at Belguimtown on Sunday September 29. Mike Fornes will be speaking on the History of the Mackinac Bridge beginning at 1:45. This program is free and open to the public. Dinner is available at 12:30 tickets are \$16.00.

New Business:

N. Tuinstra moved to approve the Non-resident Card Fee, Schedule of Fees for Public Services and the Photography Consent form. Support from M. Fagan. Motion carried.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 4:47 PM.

Submitted by: Amanda Winnicki, Library Director

MENOMINEE COUNTY LIBRARY BOARD

Minutes September 3, 2019

Approved: September 10, 2019

C. Peterson called the Special meeting of the Menominee County Library Board to order at 10:00 AM on Tuesday September 3, 2019.

Present: C. Peterson, M. Fagan, J. Freis, N. Tuinstra, A. Rivard, Commissioner L. Schei and County Administrator J. Carviou

M. Fagan moved to approve the agenda, support by J. Fries. Motion carried.

Public Participation: Karen Kovach spoke about the importance of library services and expressed a desire to support library staff.

J. Carviou presented various scenarios to the Library Board for adjusting the Budget to accommodate the \$25,000.00 reduction in the library budget. J. Carviou answered questions from the board about how the county budget process works.

Library Board is moving forward with the recommendation that the 3 part time staff have their hours reduced from 25/week to 20 and that full time staff be furloughed without pay for 4 weeks.

Public Participation: Bob Goodrich spoke in support of the library staff and expressed his opinion of the 8/27 County Commission Meeting and stated that staff should come before carpets.

Nancy Tuinstra handed in her resignation from the library board stating personal reasons.

As there was no further business, J. Freis moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 11:45 PM.

Submitted by: Amanda Winnicki, Library Director

Menominee county Fair Board Minutes

July 17, 2019

Present: Deb Smith, Eric Tickler, Dave Pomeroy, Chad Oczus, , Nikki Tebo, Jesse Betters
Absent:, Jim Moker, Judith Dobinkr, Bill Czech

Meeting called to order at 6:02 pm by Chad

Motion for approval of agenda by Jesse, Deb Seconded. Motion Carried

Motion to approve minutes by Chad, Dave Seconded Motion Carried

Public Comment:

Paula From M&M Community foundation spoke in detail about the various grant programs they offer along with community outreach.

None

Old Business:

New Business:

Next meeting was set for July 25th at Shakey Lakes Park at 6:00pm.

chad moved to adjourn Dave 2nd motion passed.

Meeting adjourned 8:14 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary

*Approved
9/18/19*

Menominee county Fair Board Minutes

July 25, 2019

Present: Deb Smith, Eric Tickler, Dave Pomeroy, Chad Oczus, , Nikki Tebo, Jesse Better, Jim Moker, Judith Dobinkr

Absent:, , Bill Czech

Meeting called to order at 6:05 pm by Nikki

Motion for approval of agenda by Judith, Deb Seconded. Motion Carried

Motion to approve -no minutes available

Public Comment:

None

Old Business:

New Business:

Jesse moved to have the Next meeting set for Sept 18 th at 7:00 pm at Annex in Stephenson. Dave 2nd motion passed.

Chad moved to have the 2020 Fair July 16-19 Jim seconded motion passed.

chad moved to adjourn Dave 2nd motion passed.

Meeting adjourned 8:20 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary

*Approved
9/18/19*