

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday ~ August 26, 2014 @ 6:00 p.m. CDT**
At Meyer Township Hall, Hermansville MI.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
August 12, 2014 – CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
Paul Putnam, District 1 Coordinator – MSU Extension
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
Diane Lesperance, County Treasurer – Annual Report
- I. Action Items
 1. Moved by _____ seconded by _____ to approve Budget Amendments #6 ~ 2013/14 Budget Year.
 - a. Donations received for Flowers – \$189.00 – Buildings n Grnds.
 - b. Transfer funds for Travel - \$400.00 – Child care fund
 - c. Additional expense on Hermansville bldg. - \$16,330.34 – DTRF PA123
 - d. Hannahville Grants – \$13,691 – Sheriff
 - e. Hannahville Grants – \$37,248 – Road Patrol
 2. Moved by _____ seconded by _____ to approve a recommendation from MGT to change the Staff Cartographer position in the Equalization Dept. to a Staff Appraiser position. Pay grade for this position will be a Grade 10 on the current DMG salary pay scale. Salary for the Staff Appraiser will be \$18.75/hr. beginning Oct. 1, 2014. This is a union position.

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman

3. Moved by _____ seconded by _____ to approve the Equalization Staff Appraiser position description as written.
4. Moved by _____ seconded by _____ to approve payment in the amount of \$7,500 to MSU for the fourth quarter (July-Sept.) MOA assessment fee.
5. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.
6. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on July 17 & 31, 2014 in the combined amount of \$209,214.34
7. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a. Salaries of County Officers – Elected Officials
2. Building and Grounds/Park Items:
 - a. MSU Extension Building – Hours of Operation
3. Miscellaneous Items:
 - a. Menominee County Fair
4. Finance Items
 - a. MERS Closed Divisions 2 & 15 pay off
 - b. MAC 2015 Membership Dues
 - c. Miscellaneous bills as paid on August 14, 18 & 21, 2014 in the combined amount of \$55,295.41

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Adjourn

August 12, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Meyer Township Hall, Hermansville, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

Absent: None.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Discussion ensued. Com. Schei stated that he would like to see the agenda amended to add Discussion of the future of the Menominee County Fair.

Moved by Com. Schei, seconded by Com. Meintz to amend the agenda to add the discussion of the future of the Menominee County Fair under New Business, Miscellaneous Items C. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Nelson to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the July 18, 2014 Special County Board Meeting; July 22, 2014 County Board Public Input-2014/15 Budget Meeting; and July 22, 2014 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Bill Hafeman – Commented on the reasons why the Menominee County Fair should be moved to Nadeau Township. A two page document was given to the commissioners by Mr. Hafeman.

Presentations: None.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Nelson, seconded by Com. Hafeman to approve Re-monumentation Peer Group Members as recommended by the County Surveyor, Bill Lenca. Primary members are Mel Davis, Chuck Oslund, & Terry Wanic. Alternate members are Michael Peterson, Jeremy Pipp, Steve Applekamp & Robert Goodreau. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Plutchak to approve Resolution 2014-14 ~ Menominee County Place-Based Targeting Strategy, MSHDA. Motion was approved 9-0. (Attachment A).

Moved by Com. Piche, seconded by Com. Nelson to approve payment in the amount of \$7,500 to MSU for the fourth quarter (July-Sept.) MOA assessment fee. Discussion ensued. Com. Krienke asked if the Educator was in place yet. Brian explained that they have not started. Com. Nelson commented that we have not received what we have been promised by MSU. Com. Hafeman commented that maybe we should look elsewhere such as with Wisconsin and MI Works. Com. Meintz discussed the programs we have received from them so far (Snap-Ed and 4H) and that we have not paid them any money yet this year. Com. Lang asked if we pay this amount will we lose their attention? Com. Hafeman, Plutchak and Schei believe there are still a lot of questions that need to be answered. They would like to see this item tabled. Com. Piche and Com. Nelson rescinded their motion.

Moved by Com. Schei, seconded by Com. Plutchak to table this action item until further information can be gathered. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Plutchak to approve payment of legal fees associated with the Writ of Mandamus involving the Menominee County Board of Commissioners and the Twin County Airport Commission from account 101-997-999.01 (Airport Commission Appropriation). Discussion ensued. Com. Furlong asked what the cost was. Brian explained the only cost at this point was a \$150 filing fee. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 6-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on June 24, July 2, 3, 8 & 10, 2014 in the combined amount of \$102,935.56. Motion was approved 9-0.

Moved by Com. Plutchak, seconded by Com. Schei to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Salaries of County Officers – Elected Officials. – Brian explained that per State law, the salaries of each officer shall be fixed by the county board by November 1 of each year. The 2014/15 budget currently has a 2% increase budgeted for the Elected officials. Com. Hafeman commented she is opposed to the Drain Commissioner and the County Commissioners receiving an increase but she is ok with giving the other elected officials a 2% raise since the board did not give them a raise last year. Com. Plutchak stated that he agreed with Com. Hafeman. Com. Meintz stated that he understands what they are saying, but if you look at the books 2% adds up to a lot of money. Com. Schei stated that he would like to see a breakdown of the benefits given to the elected officials. He also stated that this would affect the amount of their MERS. Com. Nelson asked Brian what the projected increase was going to be in health insurance for next year. Brian stated that we budgeted for 12% but it is actually going to be closer to 6%. Com. Meintz commented that he would like to know at what percent the elected official group is funded in MERS. The board will bring this back for discussion at the next meeting with the additional information that was asked for.

Building and Grounds/Parks Items:

- a. MSU Extension Building – Hours of Operation. – Brian explained that we are having an issue with personnel coverage of the County Annex building in Stephenson. We currently have MSU personnel in the building that cover the front office area when they are at the building. The problem is they aren't there every day (or are in and out). We also have a juvenile probation officer and public health personnel in that building that help answer questions for the public, but this is not their job. We currently have a temporary (Manpower) person covering the Building Code & MSU office from 1:00 – 4:30 p.m. daily. Brian also stated that we have budgeted for a person to be there 25 hours per week and this limits the hours of operation. Com. Nelson asked about the Emergency Manager being able to help out. Brian stated the Emergency Manager recently had shoulder surgery and is not at work yet. Com. Hafeman asked about the problems with answering the phones and having the phone calls transferred down to the courthouse. Brian stated they are working on addressing that issue right now. Com. Meintz also asked about the substantial amount of remodeling that has been going on at the Annex. Brian stated that he will continue to work on possible solutions and keep the board informed.

Miscellaneous Items:

- a. DHS Member term to expire 10/31/14. – Brian explained that Mary Bradley's appointment will expire on 10/31/14. Brian would like permission to advertise for this appointment. Com. Hafeman explained that Ms. Bradley has been ill. Com. Hafeman also asked if this would affect the new arrangements with Pinecrest and the Governor's appointments. Brian stated that it would not. The consensus of the board is to have Brian advertise and move this item forward for approval when applications are submitted.
- b. MERS 457 Supplemental Retirement Program Resolution. – The MERS 457 program is an employer sponsored deferred compensation program with pretax contribution option, taxes on the contribution are deferred until they are withdrawn. There is NO COST to the employer. The employee is responsible for funding this program. MERS 457 offers individuals a self-directed account in which the employee chooses a portion of their salary to be contributed. The employee decides the level of contributions and how to invest the assets. After leaving employment, the benefit is based on the total amount of money in the account. Commissioners are asked to approve the MERS 457 Program. Tammy from MERS was present to answer questions. Com. Furlong asked if the county could still use this program if we switch our retirement system from defined benefit to defined contributions. She said that the program would still be available. Com. Furlong also went on to explain that the more people that join this new plan, it would save the county money on the taxes paid per employee. Com. Hafeman asked if it was pre or post tax money. Tammy stated it can be done both ways. Com. Krienke asked if the money goes into the same kitty as our other MERS retirement and if it would have the same fate. Tammy explained it is invested differently and they have shown a 9% rate of return over the last 30 years. She reiterated that this is at no cost to the county and if the employee wishes to join they can. Com. Furlong stated that he is in full support of this. Com. Nelson stated that the county would only save minimal money by joining this program. He is concerned at the cost it we would incur by have one of our employees entering information and monitoring this program. He also stated that he would be in favor of this, but would like to include it when and if we switch to a defined contributions program with MERS. Com. Schei asked if we have a timeline that we have to approve this by. Brian explained that there is no timeline. Com. Meintz agrees with Com. Nelson. Com. Furlong would like to see this up for a vote at the next meeting. Com. Schei also

agrees with Com. Nelson. The consensus of the board is to not approve or deny this program yet. This can be brought back up again at a later date.

- c. Discussion on the future of the Menominee County Fair. – Com. Schei stated that the board needs to decide if we want to continue to have a County Fair. He feels that there need to be a Fair Manager in place and working on the fair all year long, not just a month before the fair starts. We use to have a full-time employee that spent half of their time working on the fair all year long. We will need to support the fair financially. The \$5,000 that we appropriate now is not a true amount for the cost of the entire fair. Com. Nelson asked Brian if he can come up with a financial breakdown on what it cost to run the fair. He feels we should have the financial information to look at before we can make a decision. The park workers also spend time preparing for the fair and working during the fair so it will be hard to determine that cost. Com. Meintz explained that the park makes more money during the fair because of the increase in campsites and gate fees. Brian explained that this year camping was down and attendance at the fair was also down. There was an estimated 400 people at the fair. It was discussed how people had complained about the lack of food vendors and exhibits at the fair. This year was a little more difficult to put together since a Fair Manager was only put in place in June and the Fair Board only had two meetings in June. Comments were made as to how well Dickinson, Marinette and Marquette Counties run their fair. Com. Schei stated that there is a fundraiser in October that is a major source of money for the fair. We need to get moving before then. Com. Meintz discussed the differences with the layout of the Nadeau Township rodeo grounds and the Shakey Lakes Park. Com. Meintz stated that he is torn with this and how much money we should be spending on the fair. Com. Piche asked when the next Fair Board meeting is. Com. Schei stated that the last one was cancelled because there was not a quorum. Com. Meintz asked Brian if there were any time sheets showing how much time the Fair Manager spends working on the fair. Brian stated that they have not been turned in yet. The consensus of the board is to bring this back as a discussion item next meeting with more financial information.

Finance Items:

- a. Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on July 17 & 31, 2014 in the combined amount of \$209,214.34 – Com. Hafeman asked about a bill on page 89 for AT&T. She wanted to know why we are still paying them. Brian explained that the changeover is taking a little longer than expected. She also asked about a payment that was over \$5,000 and how that could be authorized without board approval. Brian explained it was from Larry Wall and the MISHDA program. Those bills do not need the approval. She also commented on the jail food cost and we will need to keep track of those expenses. Com. Meintz asked a question about the county credit card. There was a charge to Amazon for \$119.90 on page 4 of 8. And it was paid out of Other Legislative. Brian explained that it was for the wrist bands at the fair and we are being reimbursed for them. Com. Meintz stated that he still is not comfortable with the use of credit cards by the county. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Gary Eichhorn – Commented about the Elected Officials salaries and that they knew how much money they would be paid when they ran for the office. He also commented on the 457 MERS plan and it is a good idea to group it together with the defined contribution plan.
- Bill Hafeman – Commented that it would probably take about 2 years to move the County Fair to Nadeau Township. He also stated that he was not notified about the last Fair Board meeting.
- Ray Gurgall – Commented that he would like to see the fair moved to Nadeau Township. He also thinks the \$7,500 should be paid to MSU.
- Kathy Branz – Commented that she worked for 20 years with the Dickinson County Fair Board and their meetings were always scheduled in advance.
- Charlene Peterson – Commented about the Menominee County Fair being a complete bomb this year. She has been helping with the fair for many years and also sees the need for some changes and also all of the hard work it takes to hold the fair.
- Gary Eichhorn – Commented that he would like to thank the County Board for getting behind the issue with the Twin County Airport Commission.

Commissioner Comment:

- Com. Piche – Commented that it was good that we spent a lot of time tonight discussing the fair. He also spoke with a local Stephenson businessman that would like to see the fair brought back into Stephenson.
- Com. Hafeman – Commented that she agrees with questioning the viability of the fair and that we might be better off moving it. She also commented about how much money that we have spent out at Shakey Lakes.
- Com. Nelson – Commented that he would like to thank Bob Gurgall for setting up the Meyer Township Hall for the meeting tonight. He also received a call from Spalding Township Supervisor Jim Moraska and discussed how the township fire numbers are not getting into the 911 system and there is no consistency. The Township Supervisors need to be reminded to send the numbers to 911.
- Com. Meintz – Commented that there have been a lot of sound comments tonight. He wants to remind everyone about the U.P. State Fair that opened yesterday. He encouraged everyone to attend.

Moved by Com. Plutchak, seconded by Com. Hafeman to adjourn at 7:31 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY
2014**

**ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNT
(TAX FORECLOSURE PA123 FUND)
In accordance with MCL 211.78m(8)(h)**

Net Balance in Tax Foreclosure Account:

2012 Total Fund Assets	\$601,214.59
<u>Current Liabilities</u>	<u>-\$1,852.14</u>
Fund Equity	\$599,362.45
 Amount needed for demolition of Hermansville Hotel	 -\$97,960.61
 General reserve against potential claims currently <u>unknown</u>	 <u>- \$60,000.00</u>
 Fund equity	 \$441,401.84

Prepared by:


Diane Lesperance
Menominee County Treasurer
July 22, 2014

PA 123 FORECLOSURE FUND

The following is a summary that explains the main revenue sources for the PA 123 fund. Since we handle the forfeitures in our office instead of the State handling them for us, the County keeps the revenue generated from that process.

Title Search Fees

When a property is forfeited to the County, a fee of \$175 per parcel is added to the taxes due on that parcel. This is to cover the expense for my office to do the title work on the property and to serve notice to all interested parties. Julie does the title searches so we save the cost of having that done therefore creating another substantial revenue when you figure that we usually have an excess of 200 parcels in forfeiture.

Pre-forfeiture Mailing Notices

October 1st of each year, a \$15.00 fee is added to delinquent parcels. This is to cover the expense of additional delinquent notices that are sent. This fee is added prior to the property being forfeited to the County.

Land Auction

This is the proceeds that are made from our tax auction sales. In the past few years I have put a lot more time in the auction by showing the properties, providing pictures of the properties, and advertising and promoting the sale quite extensively. This has resulted in profits far exceeding what we had generated in the past.

Foreclosure Reimbursement

This account is comprised of fees that are added to forfeited parcels. An example of these fees are: publication fees, site visit fees, and certified mailing notices.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Budget amendments #6 – 2013/14 FY
DEPARTMENT:	Administration/Finance Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Finance Committee met on Aug. 11th and agreed to move the enclosed amendments forward to the board for approval.</p>	
<p>To approve Budget Amendments #6 ~ 2013/14 Budget Year.</p> <ul style="list-style-type: none"> a. Donations received for Flowers – \$189.00 – Buildings n Grnds. b. Transfer funds for Travel - \$400.00 – Child care fund c. Additional expense on Hermansville bldg. - \$16,330.34 – DTRF PA123 d. Hannahville Grants – \$13,691 – Sheriff e. Hannahville Grants –\$37,248 – Road Patrol 	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Budget Amendment #6 for Finance Com. 8.11.14

21	8/5/2014	Donations Received for Grounds Flowers	\$ 189.00	101-000-675.00
			\$ 189.00	101-265-930.04
22	8/6/2014	Funds Better Used for Travel	\$ 400.00	296-665-801.00
			\$ (400.00)	296-665-881.00
23	8/7/2014	Additional expenses for Hermansville Building demolition	\$ 16,330.34	517-252-801.00
			\$ (16,330.34)	517-000-390.00
24	8/7/2014	Hannahville Grant - Sheriff	\$ 13,691.00	101-000-441.02
			\$ 13,691.00	101-301-994.03
25	8/7/2014	Hannahville Grant - Road Patrol	\$ 37,284.00	205-000-441.00
			\$ 37,284.00	205-315-934.03

Menominee County
Request for Budget Amendment

Budget Year: 2013/2014

Please Increase
Revenue/Expenditure Account 101-000-675.00 by \$ 189.00
Donations

Increase
Please ~~Decrease~~
Revenue/Expenditure Account 101-265-930.04 by \$ 189.00
Flower Donations

Date of Request 8/5/2014

Justification Donations received for C.H. grounds flowers.

Requesting Department Administration / Buildings & Grounds

Elected Official/Dept. Head _____

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

2013-2014

BUDGET AMENDMENT
NUMBER #21
August 5, 2014

Re: Donations Received for Grounds Flowers

Account Number	DESCRIPTION		Budget
101-000-675.00	Donations	\$	189.00
101-265-930.04	Flower Donations	\$	189.00

Menominee County
Request for Budget Amendment

Budget Year: 2013/2014

Please Increase
Revenue/Expenditure Account 296-665-881 by \$400⁰⁰

Please Decrease
Revenue/Expenditure Account 296-665-801 by \$400⁰⁰

Date of Request 8.6.14

Justification funds better used for travel

Requesting Department Family Court

Elected Official/Dept. Head Winnifred [Signature]

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

2013-2014

BUDGET AMENDMENT
NUMBER #22
August 6, 2014

Re: Funds Better Used for Travel

Account Number	DESCRIPTION		Budget
296-665-881.00	General Training	\$	400.00
296-665-801.00	Contractual Services	\$	(400.00)

Menominee County
Request for Budget Amendment

Budget Year: 2013/2014

Please Increase

Revenue/Expenditure Account	517-252-801.00	by	\$16,330.34
	<i>Contractual</i>		

Please Decrease

Revenue/Expenditure Account	517-000-390.00	by	\$16,330.34
	<i>Fund Balance</i>		

Date of Request 8/7/2014

Justification Added expenses for demolition of Hermansville Hotel building

Requesting Department _____

Elected Official/Dept. Head Treasurer
Diane Lesperance *Diane Lesperance*

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

2013-2014

BUDGET AMENDMENT
NUMBER #23
August 7, 2014

Re: Added Expenses for Demolition of Hermansville Hotel Building

Account Number	DESCRIPTION	Budget
517-252-801.00	Contractual Services	\$ 16,330.34
517-000-390.00	Fund Balance	\$ (16,330.34)

Menominee County
Request for Budget Amendment

Budget Year: 2013-2014

Please Increase

Revenue/Expenditure Account	<u>101-000-441.02</u>	<u>\$13,691.00</u>
	<u>205-000-441.00</u>	<u>\$37,284.00</u>

Increase

~~Please Decrease~~

Revenue/Expenditure Account	<u>101-301-934.03</u>	by	<u>\$13,691.00</u>
	<u>205-315-934.03</u>		<u>\$37,284.00</u>

Date of Request 8/7/2014

Justification
Hannahville Grants - see attached award letters for specific details on \$6,800
\$37,284 for vehicle

Requesting Department Sheriff

Elected Official/Dept. Head *[Signature]* 8/7/14

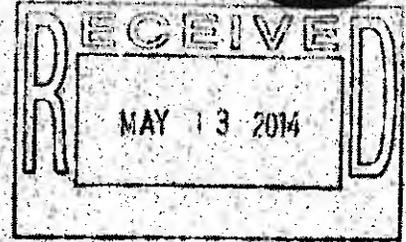
Chief Fiscal Officer's Approval *[Signature]*

Date Posted to General Ledger _____

Posted by: _____



HANNAHVILLE
 INDIAN COMMUNITY
 N14911 HANNAHVILLE B1 RD.
 WILSON, MICHIGAN 49896-9728
 Administration: (906) 466-2932 Fax: (906) 466-2933
 Accounting Office: (906) 466-9933 Fax: (906) 466-2001



May 8, 2014

Menominee County Sheriff's Department
 Sheriff Kenny Marks
 831 10th Ave.
 Menominee, MI 49858

Project information:
 Menominee County Sheriff's Department
 026-14-0514-035M
 Unlocking tools for vehicles

*6-15-14
 11:25 AM
 JLS*

Dear Sheriff Kenny Marks,

Congratulations! The Hannahville Indian Community's Tribal Council recently approved a 2% Grant to your agency in the amount of \$444 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by **Friday, May 23rd, 2014** to:

Jill Beaudo
 Resource Development
 Hannahville Indian Community
 N14911 Hannahville B-1 Rd.
 Wilson, MI 49896

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application via U.S. mail, along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by May 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed in this packet. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Development at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
 Tribal Chairperson

ELAINE MESHIGAUD
 Tribal Vice-Chairperson

TAMMY MESHIGAUD
 Tribal Secretary

LISA LITTLE
 Tribal Treasurer

Council Members: John Meshigaud Sr., D. Joe Sagalaw, Chad Harris, Charlotte Harris, Jackie Kang, Leroy Wandahsega, Narona Meshigaud-Dwyer, Earl Meshigaud, Sr.

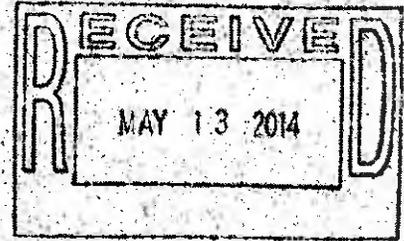


HANNAHVILLE
INDIAN COMMUNITY
 N14911 HANNAHVILLE 81 RD.
 WILSON, MICHIGAN 49896-9728
 Administration: (906) 466-2932 Fax: (906) 466-2933
 Accounting Office: (906) 466-9933 Fax: (906) 466-2001



May 8, 2014

Menominee County Sheriff's Department
 Sheriff Kenny Marks
 831 10th Ave
 Menominee, MI 49858



Project Information
 Menominee County Sheriff's Department
 026114-0514-037M
 Digital In-Car Video Recording System

1-System

Dear Sheriff Kenny Marks:

Congratulations! The Hannahville Indian Community's Tribal Council recently approved a 2% Grant to your agency in the amount of \$5207 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Friday, May 23rd, 2014 to:

Jill Beaudo
 Resource Development
 Hannahville Indian Community
 N14911 Hannahville B-1 Rd.
 Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application via U.S. mail, along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by May 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed in this packet. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Development at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud
 Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
 Tribal Chairperson

ELAINE MESHIGAUD
 Tribal Vice-Chairperson

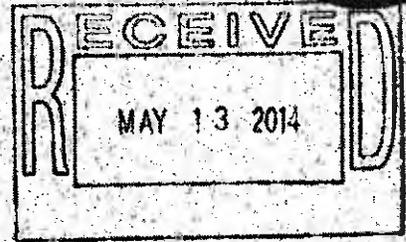
TAMMY MESHIGAUD
 Tribal Secretary

LISA LITTLE
 Tribal Treasurer

Council Members: John Meshigaud Sr., D. Joe Sagataw, Chad Harris, Charlotte Harris, Jackie Kang, Leroy Wandahsega, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.



HANNAHVILLE
INDIAN COMMUNITY
 N14911 HANNAHVILLE B1 RD.
 WILSON, MICHIGAN 49896-9728
 Administration: (906) 466-2932 Fax: (906) 466-2933
 Accounting Office: (906) 466-9933 Fax: (906) 466-2001



May 8, 2014

Menominee County Sheriff's Department
 Sheriff Kenny Marks
 831 10th Ave
 Menominee, MI 49858

Special Information
 Menominee County Sheriff's Department
 026 W. 105th Wilson
 Lightbulb Replacement

2 light bulbs

Dear Sheriff Kenny Marks:

Congratulations! The Hannahville Indian Community's Tribal Council recently approved a 2% Grant to your agency in the amount of \$3340 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Friday, May 23rd, 2014 to:

Jill Beaudou
 Resource Development
 Hannahville Indian Community
 N14911 Hannahville B-1 Rd.
 Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application via U.S. mail, along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by May 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed in this packet. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudou, Resource Development at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson
 Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
 Tribal Chairperson

ELAINE MESHIGAUD
 Tribal Vice-Chairperson

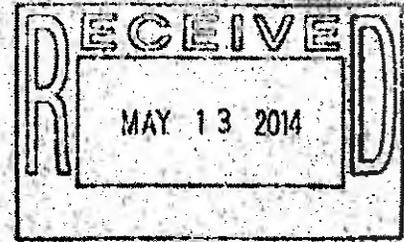
TAMMY MESHIGAUD
 Tribal Secretary

LISA LITTLE
 Tribal Treasurer

Council Members: John Meshigaud Sr., D. Joe Sagataw, Chad Harris, Charlotte Harris, Jackie Kang, Leroy Wandahsega, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.



HANNAHVILLE
 INDIAN COMMUNITY
 N14911 HANNAHVILLE B1 RD.
 WILSON, MICHIGAN 49896-9728
 Administration: (906) 466-2932 Fax: (906) 466-2933
 Accounting Office: (906) 466-9933 Fax: (906) 466-2001



May 8, 2014

Menominee County Sheriff's Department
 Sheriff Kenny Marks
 831 10th Ave
 Menominee, MI 49858

~~Project Information
 Menominee County Sheriff's Department
 226-140514-0361
 RES. DEVELOPMENT~~

4-7-14-15

Dear Sheriff Kenny Marks:

Congratulations! The Hannahville Indian Community's Tribal Council recently approved a 2% Grant to your agency in the amount of \$4700 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Friday, May 23rd, 2014 to:

Jill Beaudou
 Resource Development
 Hannahville Indian Community
 N14911 Hannahville B-1 Rd.
 Wilson, MI 49896

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application via U.S. mail, along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by May 23rd may result in the withdrawal of your grant award.

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Should you have any questions, please contact Jill Beaudou, Resource Development at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
 Tribal Chairperson

ELAINE MESHIGAUD
 Tribal Vice-Chairperson

TAMMY MESHIGAUD
 Tribal Secretary

LISA LITTLE
 Tribal Treasurer

Council Members: John Meshigaud Sr., D. Joe Sagalaw, Chad Harris, Charlotte Harris, Jackie Kang, Leroy Wandahsega, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.

2013-2014

BUDGET AMENDMENT
NUMBER #24
August 7, 2014

Re: **Hannahville Grants Received for Vehicles**

Account Number	DESCRIPTION		Budget
101-000-441.02	Hannahville Grant - Sheriff	\$	13,691.00
101-301-934.03	Casino Grant	\$	13,691.00

2013-2014

BUDGET AMENDMENT
NUMBER #25
August 7, 2014

Re: Hannahville Grants Received for Vehicles

Account Number	DESCRIPTION	Budget
205-000-441.00	Hannahville Grant	\$ 37,284.00
205-315-934.03	Casino Grant	\$ 37,284.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Equalization Department – Staff Appraiser
DEPARTMENT:	Administration/Personnel Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Equalization Director requested a DMG study to evaluate the job description for a staff appraiser in that office. The study came back with a recommendation of a Grade 10. Personnel Committee met on 8/21 and have forwarded the MGT recommendation to the full board for approval.</p>	
RECOMMENDED MOTION	
<p>To approve a recommendation from MGT to change the Staff Cartographer position in the Equalization Dept. to a Staff Appraiser position. Pay grade for this position will be a Grade 10 on the current DMG salary pay scale. Salary for the employee in this position will be \$18.75/hr. beginning Oct. 1, 2014. This is a union position.</p>	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MGT of America
Bay City Office
2343 Delta Road
Bay City, MI 48706
p: (989) 316-2220
f: (989) 316-2443

www.mgtofamerica.com



June 6, 2014

Mr. Brian Bousley
County Administrator
Menominee County
839 10th Avenue
Menominee, Michigan 49858

**Subject: CLASSIFICATION REQUEST – UNDEFINED JOB TITLE IN THE
EQUALIZATION DEPARTMENT**

Dear Mr. Bousley:

MGT of America, Inc. (MGT) has completed its analysis of the single position in the County Equalization Department that the County requested we evaluate. This letter serves as the summary of our findings and recommendations. We evaluated the **Undefined Job Title** position as defined in the Comprehensive Position Questionnaire provided to MGT in May 2014.

Our methodology included reviewing the documentation on proposed job duties, minimum qualifications, and required job knowledge, skills and abilities provided by the employee in the position questionnaire. We compared the essential duties, minimum qualifications (training and experience), and the physical and mental abilities required to perform the job to two other positions: the **Staff Appraiser** position identified and classified in the County's last major job classification study, and the **Deputy Equalization Director**, a position found in the County's current classification structure. We also reviewed the job evaluation point totals of these two jobs in the Archer Matrix Point Factor Job Evaluation System. Given the newly created position's additional training and certifications (new job requires certification as an MCAO) compared to the **Staff Appraiser** position (originally placed in Pay Grade 9), the new job should score slightly higher than the **Staff Appraiser** classification. However, the duties and responsibilities do not closely match to the Deputy Equalization Director job description (currently placed at a Pay Grade 12). In our professional opinion, the new proposed job would score comparably to positions in Pay Grade 10 based upon all of the job elements identified in the documentation provided by the County.

The findings and classification recommendation for this position is:

DEPARTMENT: EQUALIZATION DEPARTMENT

POSITION: UNDEFINED TITLE – Potential New Title “Staff Appraiser” or “Senior Appraiser”

MGT analyzed the new position, **UNDEFINED TITLE**, in the Equalization Department and determined the proper pay grade placement. The duties, responsibilities, minimum qualifications, and physical and mental requirements assigned to this position have resulted in a recommended Pay Grade 10 based upon our objective comparative analysis. The information received from the County did not specify a

Mr. Brian Bousley, County Administrator

June 6, 2014

Page 2

title for the position, but two potential titles are shown above. These titles exist in one or more other Michigan counties of similar size.

CLASSIFICATION RECOMMENDATION:

Title	Pay Grade
<i>Staff Appraiser or Senior Appraiser</i>	10

Please let me know if you have any questions or concerns about this recommendation. You can contact me at (214) 770-7153. Thank you again for letting MGT assist you in maintaining your pay plan.

Sincerely,



J. Mark Carpenter,
Senior Associate
MGT of America, Inc.

Menominee County, Michigan Position Description

Title: Staff Appraiser
Department: Equalization
Date: June 2014

Purpose of Position

Assist in performing administrative and technical work in reviewing assessments and equalizing property values throughout the County; to advise local assessors regarding property appraisal; and to perform related work as required. Work is performed under the general direction of the County Equalization Director. Supervision is exercised over support employees.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Act for the Equalization Director in his/her absence.
- Participate in the maintenance of assessment records and in the equalization of property values throughout the County.
- Compile sampling data, reports and various statistics regarding property valuations.
- Appraise industrial and commercial property.
- Make field appraisals of real and taxable personal property and review the appraisals made by others.
- Review local tax and assessment rolls and provide consultant services to other departments regarding real and personal property appraisals.
- Confer with local officials, County officials and other interested persons regarding the equalization of County Assessments.
- Answer questions about the County equalization process.
- Obtain information from the State Tax Commission regarding property assessment, rules and regulations and their interpretations of such regulations.
- Review data processing reports regarding County Equalization.
- Assist in the development of programs related to assessing and equalization.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Reasonable advanced training in business or public administration, including courses in real estate, public finance or related fields. Certified as Michigan Certified Assessing Officer (MCAO) by the State of Michigan or the completion of MCAO certification classes within three years. Position requires possession of a valid Michigan Drivers' license.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Reasonable knowledge of the principles, practices and procedures regarding the appraisal of real and personal property.
- Reasonable knowledge of local and State law and rules and regulations governing the assessment of real and personal property and the equalization of such assessments.
- Considerable knowledge of the geographic and economic structure to the County.
- Ability to exercise sound judgment in the determination of property values.
- Ability to prepare relatively complex reports and analysis of assessment data collected.
- Ability to work effectively with the general public and with other County officials and employees.
- Ability to communicate effectively with the general public and with other County officials and employees.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages and decimals; may require the ability to perform mathematical operations with fractions, geometry, algebra and statistics.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to walk, crawl, climb and maneuver where physical mobility is required
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use. Ability to see well.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks. Ability to hear well.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where at times, exposure to environmental factors may cause discomfort and pose a limited risk of injury.

Menominee County, Michigan is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	MSU fourth quarter MOA fee
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration received the fourth quarter invoice for the MSU 2014 MOA. Commissioners are to decide whether to pay this quarter fees or not.	
RECOMMENDED MOTION	
To approve payment in the amount of \$7,500 to MSU for the fourth quarter (July-Sept.) MOA assessment fee.	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses as paid.	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

REV
7/22/14
3003

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

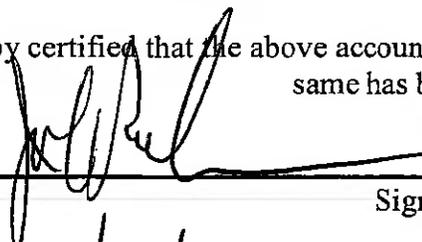
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
July 1	COURTHOUSE, MENOMINEE	94	.56	52.64	
July 3	MT WORKS, ESCANABA	58	"	32.48	101-101-860.11
July 8	COURTHOUSE, MENOMINEE	94	"	52.64	101-101-860.11
July 14	NORTHPOINT, KENOSHA	60	"	33.60	101-101-860.11
July 18	COURTHOUSE, MENOMINEE	94	"	52.64	101-101-860.11
July 22	COURTHOUSE, MENOMINEE	94	"	52.64	101-101-860.11
July 24	NORTHPOINT, KENOSHA	60	"	33.60	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		554	.56	310.24	
			Total Mileage		
Total Mileage Fee					310.24

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

7/22/14

Date

7/24/14 - HOLD PENDING ATTORNEY'S OFFICE !!

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

RECEIVED
JUL 31 2014
BY: *AD*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
7/01/14	COURTHOUSE	16		8.96	101-101-860.04
7/01/14	FAIR BOARD ANNEX	32		17.92	101-101-860.04
7/08/14	COURTHOUSE	16		8.96	101-101-860.04
7/09/14	ANNEX	32		17.92	101-101-860.04
7/16/14	HEALTH DEPT, ESCANABA	104		58.24	101-101-860.04
7/18/14	COURTHOUSE	16		8.96	101-101-860.04
7/22/14	COURTHOUSE	16		8.96	101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	232	
Total Mileage Fee					129.92

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

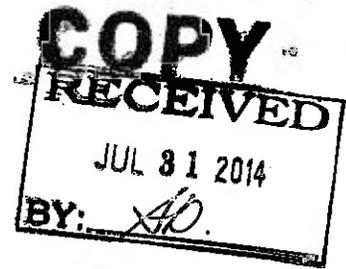
Larry Schei

Signed

8/04/14

Date

Commissioner Meeting Fee Expense Form



Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/01/14	FINANCE	50.00
7/01/14	FAIR BOARD	50.00
7/08/14	COUNTY BOARD	50.00
7/09/14	FAIR BOARD	50.00
7/16/14	PUBLIC HEALTH	50.00
7/18/14	COUNTY BOARD - SPECIAL	50.00
7/22/14	COUNTY BOARD - PUBLIC BUDGET	—
7/22/14	COUNTY BOARD	50.00
Total Per Diem		350.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei
Date: 8/01/14

Rec
8-6-14
BLS

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$.56/mile – effective 01 January 2013

*Meals Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement

*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
7/8/14	Co. Bd. – Menominee	76	42.56		101-101-860.10
7/14/14	BOH Finance- Escanaba	58	32.48		101-101-860.10
7/16/14	BOH Mtg.-Escanaba	58	32.48		101-101-860.10
7/22/14	County Bd- Menominee	76	42.56		101-101-860.10
7/24/14	Pinecrest- Pinecrest	14	7.84		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		282	Total Mileage		
Total Mileage Fee					157.92

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

Signed

8/3/14

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on July 17 & 31, 2014 in the combined amount of \$209,214.34	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on July 17 & 31, 2014 in the combined amount of \$209,214.34	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

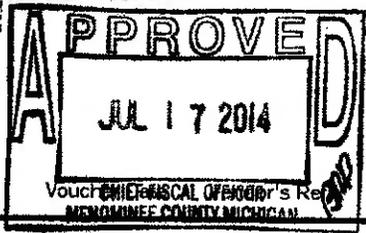
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

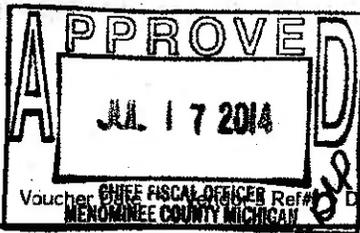
205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



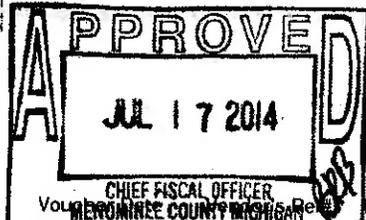
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher#	DATE	DESCRIPTION	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Aaron A. Ihander	36843	07/08/2014	Reimbursement Uniform Allowance	205-315-745.00	54.19		\$54.19
Alphacard	36998	07/17/2014	191886 PO# 02950 ID Card Machine	101-103-755.00	954.92		\$1,909.85
	36998	07/17/2014	191886 PO# 02950 ID Card Machine	101-301-755.00	954.93		
Amanda Litts	36938	07/08/2014	Reimbursement Community Garden Supplies (Duby Pat	296-667-801.01	23.46		\$23.46
Amy Peterson	36946	07/15/2014	Reimbursement Camping Refund	208-751-964.00	46.00		\$46.00
Anderson-Dichm Funeral Home	36812	07/03/2014	Burial William Pfeiffer	101-681-833.00	300.00		\$300.00
APCO INTERNATIONAL	36872	06/20/2014	271412 EMD Online Training (D. Mathews)	266-325-881.00	429.00		\$429.00
AT&T - Carol Stream, IL	36868	07/01/2014	906753220907 July 1 - July 31, 2014	101-103-850.00	337.21		\$1,067.65
	36869	07/01/2014	906753458207 Shakey Lakes Park (7/1 - 7/31, 2014)	101-103-850.00	35.70		
	36870	07/01/2014	906R41083907 July 1 - July 31, 2014	101-103-850.00	694.74		
Badger Mailing & Shipping	36995	07/14/2014	66304 Pressure Sensitive Tapes - Postage Ma	101-253-729.01	44.27		\$44.27
Barbara Sanders	36808	07/03/2014	Burial Gilbert Brian Bengston	101-681-833.00	300.00		\$300.00
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE	36953	07/16/2014	5550 Pre Employment Physical (Michael Nut	101-132-835.00	113.00		\$113.00
BERNTSEN INTERNATIONAL, INC.	36928	07/01/2014	159386 Caplugs for 5/8"	243-246-765.00	27.03		\$27.03
Big O's Lube and Service, Inc.	36924	07/14/2014	14640 2001 Ford Ranger - Vehicle Maintenance	208-751-981.00	217.95		\$612.95
	36990	06/27/2014	14540 2011 Chevy Impala - Vehicle Maintenance	205-315-934.02	362.10		
	36991	07/07/2014	14587 2014 Chevy Impala - Oil Change	205-315-934.02	32.90		
BP	36984	07/05/2014	41714902 Gasoline Charges - Sheriff Department	101-301-742.00	174.05		\$174.05
Brunelle, Jennifer	36943	07/08/2014	Reimbursement Mileage & Meals	296-663-860.00	170.91		\$170.91
CADIEU FUNERAL HOME	36807	07/03/2014	Burial Rudolph Edward Gross	101-681-833.00	300.00		\$900.00
	36809	07/03/2014	Burial Laverne Mildred Allgeyer	101-681-833.00	300.00		
	36811	07/03/2014	Burial John William Gustafson	101-681-833.00	300.00		
Carhoun, Scott	36851	07/07/2014	Reimbursement Paint/Painters Tape	101-265-755.00	37.08		\$37.08
Carquest Auto Parts	36855	06/20/2014	2825-268726 Exhaust Fan - Jail Kitchen	101-265-934.00	12.53		\$29.25
	36856	06/25/2014	2825-269151 Exhaust Fan Belt - Jail Kitchen	101-265-934.00	8.36		
	36867	06/25/2014	2825-269152 Spare Exhaust Fan Belt - Jail Kitchen	101-265-934.00	8.36		
CDW Government	36827	07/02/2014	MV91074 PO# 02927 1 Year Maintenance Agree	101-103-857.03	6,727.00		\$6,727.00



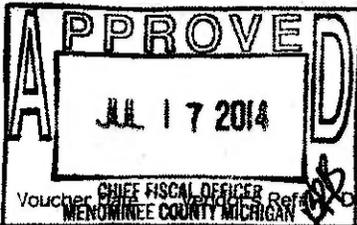
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher	DESCRIPTION	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Cellcom Wisconsin RSA 04							
	36939	06/05/2014	071493	Cellular Services	101-132-850.00	21.01	\$184.02
	36939	06/05/2014	071493	Cellular Services	296-684-850.00	53.21	
	36939	06/05/2014	071493	Cellular Services	296-665-850.00	19.93	
	36940	07/05/2014	190301	Cellular Services	101-132-850.00	52.00	*
	36940	07/05/2014	190301	Cellular Services	296-664-850.00	21.01	*
	36940	07/05/2014	190301	Cellular Services	296-665-850.00	16.86	*
Cenex Fleetcard							
	36968	07/06/2014	999168	Building Code - Gasoline Charges June	249-371-742.00	63.90	\$63.90
Charles Benson							
	36808	07/03/2014	Burial	Kenneth Benson	101-681-833.00	300.00	\$300.00
CITY OF MENOMINEE - 2511 10TH ST.							
	36815	06/26/2014	3747	Gasoline Sales - May 2014	101-265-742.00	148.93	\$565.18
	36815	06/26/2014	3747	Gasoline Sales - May 2014	101-257-742.00	17.05	
	36815	06/26/2014	3747	Gasoline Sales - May 2014	266-325-860.00	47.53	
	36835	07/11/2014	July 2014	Monthly Rent	266-326-942.00	351.67	
CLOVERLAND PAPER CO							
	36802	07/03/2014	105458	Liners, Tissues, Towels, Tidyfoam Soap	101-265-755.01	232.70	\$720.51
	36988	07/10/2014	105457	Inmate Supplies	101-301-770.00	27.52	
	36987	07/07/2014	105474	Inmate Supplies	101-301-770.00	25.80	
	36988	06/27/2014	105414	Inmate Supplies	101-301-770.00	163.34	
	36989	07/03/2014	105456	Inmate Supplies	101-301-770.00	118.01	
	36994	07/11/2014	105532	Damp Mop Cleaner, Toilet Tissue	101-265-755.01	153.14	
Decamp, Shane							
	36932	07/08/2014	5551	Transport of Juvenile to Bay Pines (T.S	101-132-801.01	15.00	\$130.20
	36932	07/08/2014	5551	Transport of Juvenile to Bay Pines (T.S	101-132-801.00	24.00	
	36936	07/08/2014	Reimbursement	Mileage - Transport of Juvenile to Bay f	101-132-801.00	91.20	
DEKETO, LLC							
	36831	05/12/2014	214	PO# 02939 Server Upgrade	101-268-931.00	660.00	\$660.00
Dickinson County Treasurer							
	36848	04/10/2014	West Law 2014	West Group Westlaw Charges	269-145-801.00	3,736.31	\$60,241.85
	36849	04/10/2014	Circuit Court 2014	Shared Expenses	101-131-702.00	27,468.47	
	36850	07/02/2014	Circuit Court 2014	Shared Telephone Expenses	101-131-702.00	207.26	
	36852	07/02/2014	West Law 2014	Shared Expenses - Westlaw Charges	269-145-801.00	3,736.31	
	36853	07/02/2014	Circuit Court 2014	Shared Expenses (April, May, June 201	101-131-702.00	25,093.50	
Dougovito, Greg							
	36957	07/16/2014	5563	Transport of Juvenile (D.K.)	101-132-801.01	31.25	\$214.21
	36957	07/16/2014	5563	Transport of Juvenile (D.K.)	101-132-801.00	50.00	
	36960	07/16/2014	5568	Transport of Juvenile (D.C.)	101-132-801.01	45.00	
	36960	07/16/2014	5568	Transport of Juvenile (D.C.)	101-132-801.00	72.00	
	36961	07/16/2014	Reimbursement	Meals (Transport of Juvenile)	101-132-801.00	7.39	
	36966	07/16/2014	Reimbursement	Meal (Transport of Juvenile)	101-132-801.00	8.57	
DRAZE, THOMAS							
	36841	07/08/2014	Reimbursement	Uniform Allowance	205-315-745.00	249.98	\$249.98
Dreamscape Communications							
	36949	06/20/2014	w3783	Wirless Internet (Annex)	101-261-850.00	69.99	\$69.99
DWAINE ZEMBA							
	36947	07/15/2014	Reimbursement	Camping Refund	208-751-964.00	30.00	\$30.00



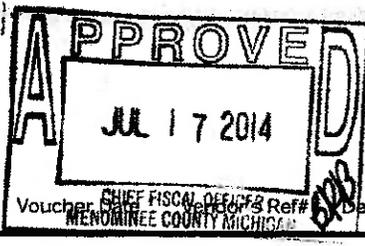
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Vendor	Re	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
EAGLEHERALD PUBLISHING, LLC	36798	08/30/2014	1445	PO# 02945 Election Notice	101-262-727.00	512.40		\$512.40
Eldercare Home Pharmacy	36969	06/30/2014	4274925	Inmate Medications	101-301-770.01	227.33		\$227.33
Election Systems & Software	36797	06/30/2014	897246	PO# 02946 - Election Programming	101-262-727.00	4,508.90		\$4,508.90
Employee Benefits Agency, Inc.	36828	07/02/2014	4326	Vision Service Plan - July 2014	266-326-712.00	32.07		\$119.23
	36828	07/02/2014	4326	Vision Service Plan - July 2014	266-325-712.00	32.07		
	36828	07/02/2014	4326	Vision Service Plan - July 2014	266-325-712.00	17.89		
	36828	07/02/2014	4326	Vision Service Plan - July 2014	701-000-231.00	12.40		
	36828	07/02/2014	4326	Vision Service Plan - July 2014	266-325-712.00	24.80		
EPSD Golf Committee	36972	07/08/2014	182014	2014 Golf Hole Sponsorship	101-301-755.00	100.00		\$100.00
Filtration Services	36915	07/10/2014	73144	Multi Preat	101-265-755.00	280.32		\$280.32
Furlong, James	36856	07/08/2014	Reimbursement	Mileage - June 2014	101-101-860.03	25.76		\$25.76
Galis, An Aramark Company	36842	06/20/2014	4225446	Heatgear - Vincent Studer	205-315-745.00	143.49		\$143.49
GREAT AMERICAN DISPOSAL CO THE	36854	07/01/2014	47108762	MSU Extention	101-261-930.04	56.02		\$1,223.63
	36860	07/01/2014	47108760	Shakey & Kleinke Perks	208-751-801.00	1,167.61		
Hafeman, Jan	36926	07/07/2014	Reimbursement	Mileage - July 2014	101-101-860.10	148.96		\$148.96
Hi Tec Building Services	36862	06/30/2014	7572	June 2014 Cleaning Services	101-265-801.00	1,410.00		\$1,410.00
J S ELECTRONICS, INC.	36834	07/01/2014	18377	Tower Lease - August 2014	266-326-942.00	425.00		\$15,078.22
	36836	06/27/2014	18294	PO# 02943 - Radio Repair	266-325-934.01	1,176.42		
	36873	07/11/2014	7/11/14	PO# 2947 Bagley Tower Maintenance	266-328-970.00	3,925.60		
	36874	06/09/2014	6/9/14	PO# 2940 Cedarville Tower Maintenance	266-328-970.00	4,383.60		
	36875	06/09/2014	6/9/14	PO# 2941 City Hall Tower Maintenance	266-326-970.00	4,907.60		
	36973	07/03/2014	18385	Camera Installation into squad 5504	101-301-934.01	260.00		
Jim Jenkins	37002	07/04/2014	7/4/14	W4522 34rd, Nadeau, Lawn Maintenanc	517-252-955.00	75.00		\$75.00
Joel Hensley, RN	36971	07/15/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
June Jacques	36810	07/03/2014	Burial	Roy J. Jacques	101-681-833.00	300.00		\$300.00
K MART	7031 36985	06/13/2014	07031061314005372	File Folders	101-301-727.00	9.52		\$9.52
Koehne	36613	06/30/2014	81826	2008 Chevy Impala	101-265-981.00	19.68		\$19.68
L.A. Busse, Inc.	36799	07/07/2014	ZB59354	Booster Heater (Jail/Kitchen)	101-265-934.00	117.84		\$117.64



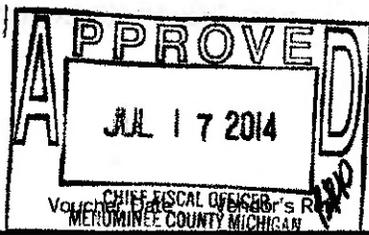
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Lithocrafters Printing, Inc.	36941	06/30/2014	81897 Business Cards - Jennifer Brunelle	296-663-727.00	113.00		\$113.00
Lowell & Sandra Paschke	36856	07/09/2014	Reimbursement Shakey Lakes Camping Refund	208-751-964.00	50.00		\$50.00
Lynette Verbisky	36945	07/15/2014	Reimbursement Camping Refund	208-751-964.00	45.00		\$45.00
MAC SERVICE CORPORATION							
	36920	07/16/2014	Registration 2014 Conference - Brian Bousley	101-172-860.00	25.00		\$75.00
	36921	07/09/2014	Registration Conference Fee - Larry Schei	101-101-859.00	25.00		
	36922	07/16/2014	Registration Conference Fee - Jan Hafeman	101-101-859.00	25.00		
Manpower							
	36786	07/06/2014	27335551 Week Ending 7/6/14 (Regina Mistark)	215-141-705.00	244.13		\$1,567.13
	36793	07/06/2014	27329548 Week Ending 7/6/14 (Krista Marciniak)	256-277-705.00	252.00		
	36817	06/29/2014	27308286 Week Ending 6/29/14 (Regina Mistark)	215-141-705.00	252.00		
	36819	06/29/2014	273000064 Week Ending 6/29/14 (Krista Marciniak)	256-277-705.00	252.00		
	36829	06/29/2014	27309301 Week Ending 6/29/14 (Krista Marciniak)	101-261-704.00	252.00		
	36979	07/13/2014	27358847 Week Ending 7/13/14 (Krista Marciniak)	256-277-705.00	252.00		
	37003	07/13/2014	27362080 Week Ending 7/13/14 (Regina Mistark)	215-141-705.00	63.00		
Marinette Farm & Garden	36977	06/30/2014	06307491 K9 Supplies	101-301-881.01	51.99		\$51.99
MATHIEU MARYE							
	36795	07/10/2014	Per Diem Jury Commission (x3)	101-150-710.00	150.00		\$355.88
	36796	07/10/2014	Reimbursement Mileage - Jury Commission (x3)	101-150-860.00	2.52		
	36845	07/03/2014	Per Diem Jury Commission (x4)	101-150-710.00	200.00		
	36846	07/03/2014	Reimbursement Mileage - Jury Commission (x4)	101-150-860.00	3.36		
Menards - Marinotte							
	36800	07/03/2014	57134 Oak Board's - Annex	101-265-755.00	81.54		\$520.61
	36801	07/05/2014	57311 Hinges (Annex)	101-265-755.00	25.41		
	36864	07/08/2014	57498 Annex Remodel Project	101-265-755.00	112.11		
	36916	07/11/2014	57782 Credit Memo for Annex - (Hinges)	101-265-755.00	-20.94		
	36917	07/11/2014	57781 Credit Memo for Annex - (Easty Trim)	101-265-755.00	-17.97		
	36919	07/11/2014	57783 Annex - Remodel Supplies	101-265-755.00	135.60		
	36996	07/15/2014	58101 Shrub	101-265-755.00	13.98		
	36997	07/15/2014	58039 Treated Wood	101-265-755.00	31.38		
	36999	07/15/2014	58120 Steel Fence Posts (x50) for Remon	243-246-785.00	159.50		
MENOMINEE COUNTY JOURNAL							
	36832	07/01/2014	122 Voter Registration Notice	101-282-727.00	450.00		\$450.00
MENOMINEE COUNTY ROAD COMMISSI							
	36981	07/11/2014	10808 Power to Radio Tower - June 2014	101-301-934.00	49.44		\$49.44
MGT of America, Inc.							
	36833	06/24/2014	25437 Consulting Svcs for Job Classification	101-257-727.00	250.00		\$3,340.08
	36925	07/11/2014	25536 Indirect Cost Allocation Plan & Job Clas	101-103-801.08	3,090.08		
MICH ASSOC OF DIST COURT MAGIS							
	35788	07/10/2014	Dues Annual Dues - Linda Menacher	101-136-802.00	76.00		\$75.00
Michelle Larson							
	36948	07/08/2014	Reimbursement Teen Garden @ DUBY Park (Supplies)	296-667-801.01	99.30		\$132.50
	36962	07/16/2014	Reimbursement Teen Garden Supplies	296-667-801.01	33.20		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mike's Auto	36863	07/03/2014	7/3/14	98 Dodge Pickup - Fuel Tank/Pump	208-751-984.00	424.52		\$424.52
MILLERS ACTION OFFICE SUPPLY I	36830	07/02/2014	0102473-001	Clerks Office - Supplies	101-215-727.00	36.15		\$217.64
	36963	07/07/2014	0102490-001	Office Supplies	296-684-727.00	188.00		
	36964	07/11/2014	0102654-001	Office Supplies	296-684-727.00	13.49		
Neopost USA, Inc.	36928	07/09/2014	14322511	PO# 02948 Postage Machine (Lightning)	101-103-970.14	4,585.00		\$4,585.00
Nutt, Michael	36965	07/16/2014	Reimbursement	Mileage	296-664-860.00	31.92		\$31.92
Olivares, E. Jay	36942	07/16/2014	Various Cases	Court Appointed Attorney	101-132-807.00	310.00		\$310.00
PHDM	36950	07/03/2014	43046	Shakey Lakes Annual Campground Ins	208-751-755.08	173.00		\$173.00
Piche, Gerald L.	36820	07/07/2014	Reimbursement	Mileage - June 2014	101-101-860.07	78.96		\$78.96
Polasky, Nancy	36791	07/10/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		\$389.00
	36792	07/10/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	18.80		
	36821	07/03/2014	Per Diem	Jury Commission (x4)	101-150-710.00	200.00		
	36822	07/03/2014	Reimbursement	Mileage - Jury Commission (x4)	101-150-860.00	22.20		
Przewrocki, Joan	36931	07/08/2014	5553	Transport of Juvenile to Bay Pines (T.S)	101-132-801.01	15.00		\$123.50
	36931	07/08/2014	5553	Transport of Juvenile to Bay Pines (T.S)	101-132-801.00	24.00		
	36954	07/16/2014	5559	Transport of Juvenile (T.S.)	101-132-801.01	32.50		
	36954	07/16/2014	5559	Transport of Juvenile (T.S.)	101-132-801.00	52.00		
Quest Diagnostics Inc.	36982	08/25/2014	41107238	Pre Employment Drug Test (Mileski)	101-301-835.00	45.80		\$45.80
Russ & Kathy Strom	36855	07/10/2014	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	50.00		\$50.00
Schraub, Darlene	36789	07/08/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		\$309.99
	36790	07/08/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	4.95		
	36823	07/03/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
	36824	07/03/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	5.04		
SimplexGrinnell	36859	08/27/2014	40697949	PO# 02942 Court House Fire Alarm Ma	101-265-934.00	3,146.46		\$3,146.46
Squires-Stopniak, Rebecca	36934	07/08/2014	Reimbursement	Mileage	296-665-860.00	352.24		\$352.24
State of Michigan - Mi Supreme Court Finance	36918	07/01/2014	D95A 1530-02	July, August, September 2014	101-136-931.01	3,268.48	*	\$5,783.92
	36935	07/01/2014	P55 1530-04	July, August, September 2014	101-132-858.03	2,515.43		
State of Michigan-Supreme Court	36851	07/02/2014	Circuit Court 2014	Shared Expenses - Software Support	101-131-858.03	1,765.21		\$1,765.21
State of Wisconsin - Dept of Health Services	36804	06/30/2014	43514W00000214	Winnebago Directory (Sara Seaborg)	101-136-807.00	23.77		\$23.77

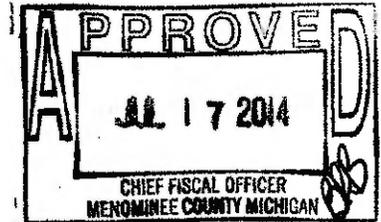


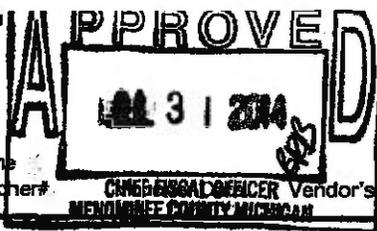
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	VOUCHER DATE	VOUCHER #	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
STEPHENSON MARKETING COOPERATI								
	36844	06/30/2014	462643	June 2014	208-751-742.00	20.11		\$2,714.68
	36844	06/30/2014	462643	June 2014	208-751-744.00	352.64		
	36844	06/30/2014	462643	June 2014	208-751-930.02	8.00		
	36844	06/30/2014	462643	June 2014	208-751-755.02	22.00		
	36844	06/30/2014	462643	June 2014	208-751-930.02	10.00		
	36970	08/30/2014	015579	Gasoline Charges - June 2014	205-315-742.00	2,301.93		
TARGET INFORMATION MANAGEMENT								
	36803	06/26/2014	275937	District Forms	101-136-727.00	108.35		\$108.35
The Advertiser								
	36976	06/30/2014	060270	Community Awareness	101-301-755.00	21.00		\$21.00
The First National Bank&Trust								
	36814	06/30/2014	628840339	FOC - Service Charge	101-141-817.00	33.40		\$33.40
The Print Shop - 1340 Main Street								
	36818	07/02/2014	7029344	Letterhead Envelopes (x1000)	101-267-727.00	161.71		\$161.71
Time Warner Cable								
	36983	06/28/2014	10404 620475202 800	July 6 - August 5, 2014	101-301-770.00	134.34		\$134.34
TOM WANGERIN INC								
	36930	07/16/2014	Thiry	Septic Replacement	274-690-810.10	10,280.00		\$10,280.00
Town & Country Veterinary Clin								
	36978	06/30/2014	41385	K9 Care	101-301-881.01	105.70		\$105.70
TWIN CITY ELECTRIC, Inc.								
	36857	07/08/2014	79051	Phone Maintenance at Annex	101-261-728.00	102.00		\$527.00
	36923	07/15/2014	79070	Elevator Phone	101-103-850.00	425.00		
U.E.S. COMPUTERS, INC.								
	38794	07/07/2014	68510	Toner Cartridge (FOC)	101-141-727.00	74.99		\$1,804.99
	36838	06/30/2014	40913	June Weekly Computer Maintenance	101-103-857.00	1,205.00		
	36927	07/11/2014	30107	Cisco Extended Service	101-103-857.02	525.00		
U.P. Resource Conservation &								
	37000	07/17/2014	Registration	2014 Council Dues (B. Lang)	101-103-802.00	350.00		\$350.00
UPCAP SERVICES INC								
	36839	06/30/2014	581	Work Crew Services (June 2014)	517-252-755.00	91.00		\$115.00
	36980	06/30/2014	586	Work Crew Services	101-301-835.00	24.00		
Valenti, Susan F.								
	36837	07/01/2014	Reimbursement	June 2014 (Mileage & Meals)	101-131-860.00	175.40		\$175.40
Verizon Wireless								
	36993	07/01/2014	9727860907	Cellular Services	101-265-850.01	99.39		\$896.38
	36993	07/01/2014	9727860907	Cellular Services	101-301-850.00	394.12		
	36993	07/01/2014	9727860907	Cellular Services	101-682-850.00	32.46		
	36993	07/01/2014	9727860907	Cellular Services	205-315-850.00	367.08		
	36993	07/01/2014	9727860907	Cellular Services	205-315-704.00	3.33		
WALL LARRY								
	36929	07/16/2014	Thiry	Program Income Admin Fee (B. Thiry)	274-690-810.10	2,056.00		\$2,056.00

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Warner, Fredrick								\$877.81
	36933	07/08/2014	5548	Can Zone	296-668-801.00	98.70		
	36944	07/08/2014	Reimbursement	Mileage & Supplies	296-667-801.01	12.44		
	36944	07/08/2014	Reimbursement	Mileage & Supplies	296-668-801.00	56.00		
	36951	07/16/2014	5557	Transport of Juvenile (T.S.)	101-132-801.01	32.50		
	36951	07/16/2014	5557	Transport of Juvenile (T.S.)	101-132-801.00	52.00		
	36952	07/16/2014	Reimbursement	Mileage & Meals (Transport of Juvenile	101-132-801.00	141.82		
	36955	07/16/2014	5561	Transport of Juvenile (D.K.)	101-132-801.01	25.00		
	36955	07/16/2014	5561	Transport of Juvenile (D.K.)	101-132-801.00	40.00		
	36956	07/16/2014	Reimbursement	Mileage (Transport of Juvenile)	101-132-801.00	63.84		
	36958	07/16/2014	5565	Transport of Juvenile (D.C.)	101-132-801.01	45.00		
	36958	07/16/2014	5565	Transport of Juvenile (D.C.)	101-132-801.00	72.00		
	36959	07/16/2014	Reimbursement	Mileage & Meals	101-132-801.00	238.51		
WEST GROUP PAYMENT CENTER								
	36871	07/01/2014	829867175	June 1 - June 30, 2014	269-145-982.00	446.44		\$446.44
WII-Kil Pest Control								
	36825	06/27/2014	2476660	Courthouse	101-265-801.00	62.25		\$62.25
Xerox Corporation - 26152 Network Place								
	36840	07/01/2014	074665794	Probation & Parole - July 2014	101-131-942.00	96.78		\$545.80
	36974	07/01/2014	074665793	Sheriff Department	101-301-727.00	415.26		
	36975	07/01/2014	074665792	Sheriff Department	101-301-727.00	33.76		
Zeratsky Extreme Heating &								
	37001	06/30/2014	7055	PO# 02949 - Equipment Repair Freeze	101-265-934.00	917.00		\$917.00
Total Amount for Bank Account: General								\$149,030.42





MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vch#	DATE	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Andrew C. Titus 37170	7/30/2014	2013-066-MI	Court Appointed Legal	101-148-807.00	80.00		\$80.00
AT&T - Carol Stream, IL 37070	7/19/2014	906863661407	July 19 - August 18, 2014	266-325-850.00	306.96		\$1,481.76
37078	7/19/2014	906863202307	July 19 - August 18, 2014	101-103-850.00	534.67		
37079	7/19/2014	906863444107	July 19 - August 18, 2014	101-103-850.00	640.13		
AT&T Mobility 37202	7/30/2014	5593	July 1 - July 31, 2014 (906-792-0211)	101-132-850.00	66.70		\$97.36
37222	7/30/2014	287252234866	July 10 - August 9, 2014 (906-792-5966)	101-132-850.00	30.66		
Bob Barker Company, Inc. 37136	7/22/2014	WEB000327046	Inmate Supplies	101-301-770.00	241.63		\$241.63
Body Works Plus 37152	7/22/2014	0127	PO# 2955 Lift Gate & Headlamp	205-315-934.02	612.20		\$612.20
Boyle Design Group 37066	7/15/2014	2870	PO# 2952 - Menominee/Marinette Regl	101-103-755.00	1,750.00		\$1,750.00
Brunelle, Jennifer 37183	7/30/2014	Reimbursement	Teen Garden Supplies	296-868-801.01	21.99		\$686.99
37184	7/30/2014	July 2014	Crisis Intervention	296-868-801.00	665.00		
CBM Managed Services 37113	6/4/2014	STDINV72977	Inmate Meal	101-301-770.00	582.00		\$13,017.45
37114	6/11/2014	STDINV72978	Inmate Meal	101-301-770.00	1,874.24		
37115	6/18/2014	STDINV73201	Inmate Meals	101-301-770.00	2,073.47		
37116	6/25/2014	STDINV73202	Inmate Meals	101-301-770.00	2,115.84		
37117	7/2/2014	STDINV73200	Inmate Meals	101-301-770.00	2,132.45		
37118	7/9/2014	STDINV73331	Inmate Meals	101-301-770.00	2,071.40		
37119	7/16/2014	STDINV73559	Inmate Meals	101-301-770.00	2,068.05		
Cellcom Wisconsin RSA 04 37058	7/5/2014	193396	Medical Examiner - Cellular Services	101-648-727.00	24.45		\$24.45
CLOVERLAND PAPER CO 37053	7/18/2014	105609	Courthouse - Liners, Towels	101-265-755.01	207.56		\$561.53
37135	7/18/2014	105607	Inmate Supplies	101-301-770.00	45.20		
37136	7/18/2014	105608	Inmate Supplies	101-301-770.00	100.03		
37137	7/11/2014	105533	Inmate Supplies	101-301-770.00	121.88		
37219	7/25/2014	105670	Towels - Library	101-265-755.01	30.37		
37220	7/25/2014	105668	Courthouse	101-265-755.01	56.49		
Cole, Dana L. 37123	7/28/2014	Reimbursement	14-14825-AW (Registered Mail)	101-267-729.00	32.10		\$32.10
Cooper Office Equipment 37126	7/24/2014	113154	Contract Number 2310-01	101-263-831.00	190.95		\$190.95
Country Mile Document Destruct 37049	7/16/2014	18630	Shredding Documents - 7/10/14	101-265-801.00	57.92		\$57.92
Davis, Mel 37212	7/18/2014	Peer Group	Meeting Date: 7/18/14	243-246-710.00	70.00		\$70.00

JUL 31 2014
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

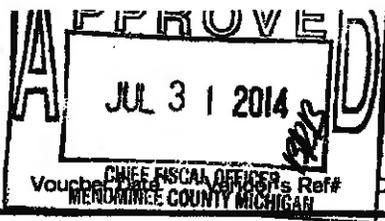
MENOMINEE COUNTY
 Claims Audit Report

Vendor Name	Vcher#	Vendor Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Decamp, Shane								
	37194	7/30/2014	5588	Transport of Juvenile (K.G.)	101-132-801.01	17.50		\$225.40
	37194	7/30/2014	5588	Transport of Juvenile (K.G.)	101-132-801.00	28.00		
	37195	7/30/2014	Reimbursement	Mileage - Transport of Juvenile (K.G.)	101-132-801.00	87.20		
	37197	7/30/2014	5589	Transport of Juvenile (D.K.)	101-132-801.01	17.50		
	37197	7/30/2014	5589	Transport of Juvenile (D.K.)	101-132-801.00	28.00		
	37198	7/30/2014	Reimbursement	Mileage - Transport of Juvenile (D.K.)	101-132-801.00	87.20		
Delta Dental of Michigan								
	37046	7/24/2014	August 2014	Dental Premium	701-000-231.00	38.06		\$425.26
	37046	7/24/2014	August 2014	Dental Premium	266-328-712.00	120.50		
	37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	120.50		
	37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	38.06		
	37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	38.06		
	37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	70.08		
Deluxe for Business								
	37085	7/24/2014	2031480686	Bond Account Checks & Deposit Ticket	101-136-805.00	290.51		\$290.51
Dougovito, Greg								
	37188	7/30/2014	5578	Transport of Juvenile (D.C.)	101-132-801.01	38.25		\$263.25
	37188	7/30/2014	5578	Transport of Juvenile (D.C.)	101-132-801.00	68.00		
	37200	7/30/2014	5582	Holdover Attendant & Transport of Juve	101-132-801.01	65.00		
	37200	7/30/2014	5582	Holdover Attendant & Transport of Juve	101-132-801.00	104.00		
Durocher, Tony								
	37189	7/30/2014	5581	Holdover Attendant (C.T.)	101-132-801.01	25.00		\$65.00
	37189	7/30/2014	5581	Holdover Attendant (C.T.)	101-132-801.00	40.00		
EAGLEHERALD PUBLISHING, LLC								
	37143	7/24/2014	23432	Subscription Renewal	101-301-802.00	172.80		\$172.80
Eichhorn, Gary								
	37207	7/29/2014	Per Diem	DHS Board	101-801-837.00	50.00		\$98.16
	37208	7/29/2014	Reimbursement	Mileage - DHS Board	101-801-837.00	48.16		
Forms Trac Enterprises, Inc.								
	37072	7/24/2014	81981	Default Judgment Civil (x1100)	101-136-727.00	184.46		\$184.46
Frels Motors, Inc.								
	37076	7/25/2014	08989	Fuel Tank, Fuel Pump - Vehicle Mainte	208-751-981.00	542.83		\$542.83
Frontier - Servco F.S.								
	37086	7/22/2014	53983	Gasoline Sales - Shakey Lakes Park	208-751-742.00	1,159.40		\$1,159.40
HERRILD, RENEE								
	37126	7/28/2014	Reimbursement	Mileage & Bridge Fare	215-141-860.00	328.80		\$328.80
Hi Tec Building Services								
	37080	7/30/2014	7729	Cleaning Services for July 2014	101-265-801.00	1,410.00		\$1,410.00
Inmate Services Corporation								
	37144	7/11/2014	18889	Inmate Transportation (J. O. N. on 7/18	101-301-880.01	500.00		\$500.00
J.F. Ahern Company								
	37147	7/17/2014	206678	Semi Annual Maintenance - Extinguish	205-315-755.00	177.90		\$177.90
Jeff Naser								
	37210	7/29/2014	Per Diem	DHS Board	101-801-837.00	50.00		\$99.28
	37211	7/29/2014	Reimbursement	Mileage - DHS Board	101-801-837.00	49.28		

MENOMINEE COUNTY
Claims Audit Report

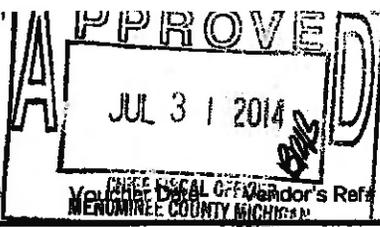
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN 37109	7/29/2014	July 2014	Medical Examiner	101-648-709.00	825.00		\$3,235.70
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	190.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	190.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	130.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	130.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-727.00	5.70		
37130	7/25/2014	Blood Draws	P.K. (7/23) A.B. (7/19) A.M.C. (7/5) T.T	101-267-801.01	400.00		
37142	7/30/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
John Deere Financial 37045	7/22/2014	1481035	John Deere Tractor Parts	208-751-801.00	2,327.87		
K & M Rentals 37044	7/22/2014	4224	Portable Toilet - Airport Park	208-751-842.00	80.00		\$80.00
Karen Petersen 37205	7/21/2014	Reimbursement	Refund - Pavilion Double Booked	208-751-864.00	60.00		\$60.00
Kewley, Diane 37196	7/30/2014	5588	Transport of Juvenile (K.G.)	101-132-801.01	17.50		\$45.50
37196	7/30/2014	5588	Transport of Juvenile (K.G.)	101-132-801.00	28.00		
KUSTOM SIGNALS INC 37150	4/23/2014	497258	Cable Antenna (x2)	205-315-834.01	98.00		\$96.00
LENCA SURVEYING 37059	7/17/2014	14116	Remon Yr 2014 (June 30 - July 17, 201	243-246-801.07	2,605.40		\$4,882.30
37218	7/31/2014	14126	Remon Yr 2014 (July 18 - July 31, 2014	243-246-801.07	2,076.90		
Lesperance, Diane 37124	7/28/2014	Reimbursement	Mileage - PPT Informational Forum	101-253-860.00	63.00		\$63.00
Lithocrafters Printing, inc. 37673	7/25/2014	82325	Employment Search Report Form (x80)	215-141-834.00	223.15		\$223.15
Manpower 37069	7/20/2014	27385655	Week Ending 7/20/14 (Krista Marciniak	256-277-705.00	126.00		\$882.00
37075	7/20/2014	27390603	Week Ending 7/20/14 (Regina Mistark)	215-141-705.00	126.00		
37203	7/27/2014	27421862	Week Ending 7/27/14 (Regina Mistark)	215-141-705.00	315.00		
37221	7/27/2014	27417743	Week Ending 7/27/14 (Krista Marciniak	256-277-705.00	315.00		
Massopust, Whitney 37110	7/29/2014	July 2014	Medical Examiner	101-648-709.00	240.00		\$240.00





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher#	CHIEF FISCAL OFFICER'S Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
	37084	7/13/2014		Credit Card Amway	101-882-860.00	9.28	*	\$2,752.83
	37084	7/13/2014		Credit Card Parsley Mediterranean	101-882-860.00	13.77	*	
	37084	7/13/2014		Credit Card Dell	101-267-931.00	288.31	*	
	37084	7/13/2014		Credit Card Amway Grand	101-882-860.00	12.96	*	
	37084	7/13/2014		Credit Card The BOB	101-882-860.00	24.68	*	
	37084	7/13/2014		Credit Card Pack N Ship	101-131-729.00	27.91	*	
	37084	7/13/2014		Credit Card Amway Grant	101-882-860.00	9.53	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card Mountain Grd Lodge	517-252-880.00	290.12	*	
	37084	7/13/2014		Credit Card USPS	249-371-729.00	98.00	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card Kmart	208-751-980.00	87.97	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card USPS	101-268-729.00	5.05	*	
	37084	7/13/2014		Credit Card Amazon	101-103-755.00	119.90	*	
	37084	7/13/2014		Credit Card Paypal	517-252-860.00	125.00	*	
	37204	7/13/2014		Credit Card Intelius	101-301-727.00	19.95		
	37204	7/13/2014		Credit Card TLO	101-301-727.00	2.00		
	37204	7/13/2014		Credit Card Verizon	101-301-755.00	20.00		
	37204	7/13/2014		Credit Card USPS	101-301-755.00	19.99		
	37204	7/13/2014		Credit Card Verizon	101-301-755.00	20.00		
	37204	7/13/2014		Credit Card thewassenstromcompany	101-301-770.00	155.67		
	37204	7/13/2014		Credit Card Amazon	101-301-770.00	154.28		
	37204	7/13/2014		Credit Card Paypal	101-301-770.00	38.48		
	37204	7/13/2014		Credit Card BurgerKing	101-301-880.00	9.81		
	37204	7/13/2014		Credit Card Genex	101-301-880.00	73.13		
	37204	7/13/2014		Credit Card Tractor Supply	101-301-881.01	27.99		
	37204	7/13/2014		Credit Card Tractor Supply	101-301-881.01	47.99		
	37204	7/13/2014		Credit Card Magic Wand	101-301-981.00	9.00		
	37204	7/13/2014		Credit Card Kmart	205-315-755.00	6.35		
	37204	7/13/2014		Credit Card Kmart	205-315-755.00	12.70		
	37204	7/13/2014		Credit Card Togos	264-363-881.00	18.38		
	37204	7/13/2014		Credit Card Shell	264-363-881.00	35.65		
	37204	7/13/2014		Credit Card Shell	264-363-881.00	74.00		
	37204	7/13/2014		Credit Card Mission Resort	264-363-881.00	281.22		
	37204	7/13/2014		Credit Card Mission Resort	264-363-881.00	281.22		
	37204	7/13/2014		Credit Card Mission Resort	264-363-881.00	152.22		
	37204	7/13/2014		Credit Card Mission Resort	264-363-881.00	152.22		
MATHIEU MARYE								
	37174	7/31/2014		Reimbursement Mileage - Jury Commission	101-150-860.00	3.36		\$203.36
	37175	7/31/2014		Per Diem Jury Commission	101-150-710.00	200.00		
Meade, Brenda								
	37187	7/30/2014	5579	Transport of Juvenile (D.C.)	101-132-801.01	36.25		\$225.29
	37187	7/30/2014	5579	Transport of Juvenile (D.C.)	101-132-801.00	58.00		
	37188	7/30/2014		Reimbursement Mileage - Transport of Juvenile	101-132-801.00	131.04		
Menards - Marhnette								
	37062	7/21/2014	58544	Welded Wire	101-285-755.00	25.99		\$408.61
	37055	7/23/2014	58698	Library - Painting Exterior	101-285-755.00	53.63		
	37120	7/24/2014	58777	Renton Supplies	243-246-765.00	328.99		

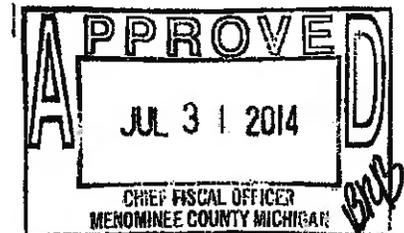


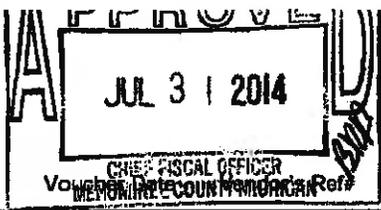
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vchref#	Invoice Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
MENOMINEE COUNTY JOURNAL 37050	7/15/2014	7/15/14	Help Wanted (811)	288-325-755.00	5.70		\$5.70
MENOMINEE COUNTY ROAD COMMISSI 37215	7/29/2014	10813	Dust Control (Mineral Well Brine)	208-751-942.00	417.45		\$417.45
MI Family Support Council 37082	7/21/2014	Registration	Conference (x3)	215-141-860.00	225.00		\$225.00
MILLERS ACTION OFFICE SUPPLY I 37040	7/18/2014	0102832-001	Treasurer - Office Supplies	101-253-727.00	51.28		\$525.99
37043	7/22/2014	0102889-001	PA's Office Supplies	101-287-727.00	18.58		
37112	7/28/2014	0102951-001	Clerk - Office Supplies	101-215-727.00	167.97		
37171	7/24/2014	0102944-001	Toner	101-132-727.00	79.00		
37171	7/24/2014	0102944-001	Toner	101-148-727.00	78.98		
37172	7/28/2014	0103008-001	Refill	101-132-727.00	8.18		
37201	7/30/2014	0103058-001	Calculator - Treasurer's Office	101-253-986.00	125.99		
MR TIRE 37127	7/22/2014	445211	Tire (x4) Car #1	101-265-981.00	424.88		\$424.88
Muffler Center of Menominee 37077	7/28/2014	607681	PO# 02853 Jeep Liberty - Vehicle Main	101-265-981.00	625.00		\$795.00
37153	7/24/2014	801673	Impala - Muffler (x2)	205-315-934.02	170.00		
Nelson, John R. 37039	7/22/2014	Reimbursement	Mileage - July 2014	101-101-860.11	310.24		\$310.24
NKS Tire & Service, Inc. 37151	7/17/2014	109326	2011 Chevy Impala Tires (x2)	205-315-934.02	289.53		\$289.53
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES 37148	6/24/2014	mecosh-2	PO# 2854 - Training (x10)	205-315-881.03	580.00		\$720.00
37148	6/25/2014	mecosh-3	MI Speed Measurement Enforcement (205-315-881.03	140.00		
Northern Star Pathology, PC 37035	7/14/2014	7/14/14	Barbara Byers	101-648-838.00	1,250.00		\$1,250.00
Northreach Healthcare 37141	6/23/2014	E11924134	Inmate Medical	101-301-770.01	361.00		\$361.00
Nutt, Michael 37185	7/30/2014	Reimbursement	Mileage	296-864-860.00	36.68		\$36.68
Olivares, E. Jay 37047	7/15/2014	Various	Court Appointed Legal	101-131-807.00	1,362.78		\$1,972.11
37048	7/15/2014	Various	Court Appointed Legal	101-131-807.00	376.25		
37155	7/24/2014	Reimbursement	Mileage to FOC Court Hearings	101-131-860.00	233.10		
Oslund, Charles J. 37214	7/18/2014	Peer Group	Meeting Date: 7/18/14	243-248-710.00	78.40		\$78.40
Pan-O-Gold Baking Co. 37140	7/3/2014	40883418407	Inmate Groceries	101-301-770.00	39.48		\$39.48
Peterson, Dick 37067	7/28/2014	Reimbursement	Mileage - Board of Canvassers Training	101-192-880.00	89.60		\$89.60
PHDM 37054	7/18/2014	43059	Kleinke - Campground Inspection	208-751-755.08	173.00		\$173.00
PLASTOCON, INC 37139	7/17/2014	82139	Inmate Supplies	101-301-770.00	384.08		\$384.08

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Polasky, Nancy								
	37178	7/31/2014	Per Diem	Jury Commission	101-150-710.00	200.00		\$222.20
	37179	7/31/2014	Reimbursement	Mileage - Jury Commission	101-150-860.00	22.20		
Porod, Rebecca								
	37199	7/30/2014	5591	Holdover Attendant (D.K.)	101-132-801.01	48.75		\$126.75
	37199	7/30/2014	5591	Holdover Attendant (D.K.)	101-301-704.00	78.00		
PrintersPlus!								
	37060	7/18/2014	13314	Envelopes (Treasurer's Office)	517-252-727.00	102.50		\$102.50
Przewrocki, Joan								
	37180	7/30/2014	5582	Holdover Attendant (C.T.)	101-132-801.01	25.00		\$117.00
	37180	7/30/2014	5582	Holdover Attendant (C.T.)	101-132-801.00	40.00		
	37181	7/30/2014	5583	Transport of Juvenile (K.G.)	101-132-801.01	20.00		
	37181	7/30/2014	5583	Transport of Juvenile (K.G.)	101-132-801.00	32.00		
Quill Corporation								
	37033	7/18/2014	4561311	PA Office Supplies	101-267-727.00	205.32		\$529.96
	37111	7/23/2014	4664884	Toner - PA's Office	101-267-727.00	91.99		
	37131	7/18/2014	4560274	Sheriff Department - Office Supplies	101-301-727.00	232.85		
REDWOOD BIOTECH, INC.								
	37182	7/10/2014	474344	Drug Tests (x75)	298-665-801.00	403.59		\$403.59
REDWOOD TOXICOLOGY LABORATORY								
	37180	7/30/2014	00719820146	Drug Testing	298-665-801.00	35.00		\$105.00
	37181	7/30/2014	00719820145	Drug Testing	298-665-801.00	70.00		
Roger Trepanier								
	37205	7/21/2014	Reimbursement	Camping Reservation Refund	208-751-884.00	425.00		\$425.00
S & O LOCK AND PHONE SERVICE								
	37083	7/24/2014	38697	PO# 2951 - Annex Rekeying	101-265-755.00	1,088.90		\$1,088.90
Schel, Larry								
	37216	7/31/2014	Reimbursement	July 2014	101-101-860.04	129.92		\$129.92
Schraub, Darlene								
	37178	7/31/2014	Per Diem	Jury Commission	101-150-710.00	200.00		\$206.60
	37177	7/31/2014	Reimbursement	Mileage - Jury Commission	101-150-860.00	6.60		
Sexton, Richard								
	37057	7/21/2014	Reimbursement	Mileage - Homeland Security Meeting	101-428-880.00	99.68		\$99.68
Sherwin Williams Company								
	37071	7/23/2014	4403-4	Annex Exterior Paint	101-265-755.00	87.17		\$87.17
Sitmatic								
	37038	7/16/2014	155845	PO# 02934 - Sitmatic Chairs (x2)	266-325-970.01	1,080.50		\$1,080.50
St. Francis Hospital								
	37128	7/19/2014	1140806	Autopsy (Barbara Byers)	101-848-836.00	418.95		\$418.95





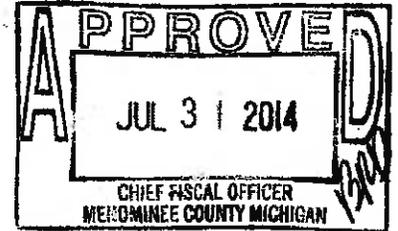
 JUL 31 2014

MENOMINEE COUNTY
 Claims Audit Report

Vendor Name	Vcher#	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							
37034	7/23/2014	August 2014	Life Insurance Premium	101-101-713.00	20.70		\$207.00
37034	7/23/2014	August 2014	Life Insurance Premium	101-132-713.00	6.32		
37034	7/23/2014	August 2014	Life Insurance Premium	101-136-713.00	11.50		
37034	7/23/2014	August 2014	Life Insurance Premium	101-141-713.00	9.20		
37034	7/23/2014	August 2014	Life Insurance Premium	101-148-713.00	0.58		
37034	7/23/2014	August 2014	Life Insurance Premium	101-215-713.00	11.60		
37034	7/23/2014	August 2014	Life Insurance Premium	101-172-713.00	4.80		
37034	7/23/2014	August 2014	Life Insurance Premium	101-287-713.00	9.20		
37034	7/23/2014	August 2014	Life Insurance Premium	101-268-713.00	4.80		
37034	7/23/2014	August 2014	Life Insurance Premium	101-253-713.00	6.90		
37034	7/23/2014	August 2014	Life Insurance Premium	101-257-713.00	4.80		
37034	7/23/2014	August 2014	Life Insurance Premium	101-265-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	101-301-713.00	48.00		
37034	7/23/2014	August 2014	Life Insurance Premium	101-882-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	101-103-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	271-790-713.00	9.20		
37034	7/23/2014	August 2014	Life Insurance Premium	298-883-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	298-884-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	288-885-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	208-751-713.00	4.60		
37034	7/23/2014	August 2014	Life Insurance Premium	205-316-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	205-315-713.00	23.00		
37034	7/23/2014	August 2014	Life Insurance Premium	286-325-713.00	16.10		
37034	7/23/2014	August 2014	Life Insurance Premium	286-326-713.00	2.30		
State of Michigan POB 30265							
37146	7/22/2014	551-422389	Datacom Line (4/1 - 8/30/14)	101-301-976.00	1,750.00		\$1,750.00
TA Process Service							
37088	7/27/2014	14-055	Subpoena - Stacey Bruno	101-267-804.00	29.20		\$29.20
TERENCE S WANIC PS							
37213	7/18/2014	Peer Group	Meeting Date: 7/18/14	243-246-710.00	70.00		\$70.00
Tony Miller							
37209	7/29/2014	Reimbursement	Camping Refund	208-751-984.00	69.00		\$69.00
Town & Country Veterinary Cln							
37145	6/13/2014	176542	K9 Care (Vesta)	101-301-881.01	105.70		\$105.70
Tri-City Plumbing, Inc.							
37217	7/29/2014	10951	Coin-Op Shower Kits (x4) - Kleinke Par	208-751-930.03	77.80		\$77.80
U.E.S. COMPUTERS, INC.							
37081	7/16/2014	68613	Toner Cartridge - FOC	215-141-834.00	207.99		\$133.00
37074	7/21/2014	68648	Credit Memo - Toner Cartridge (FOC)	101-141-727.00	-74.99		
U.S. Bank Equipment Finance							
37051	7/16/2014	257765206	Konica Minolta	101-172-942.00	133.07		\$133.07
UNIFORM SHOPPE							
37132	7/8/2014	234009	Emblems (x200)	101-301-745.00	408.50		\$408.50
Warner, Fredrick							
37192	7/30/2014	5584	Transport of Juvenile (K.G.)	101-132-801.01	17.50		\$109.34
37192	7/30/2014	5584	Transport of Juvenile (K.G.)	101-132-801.00	28.00		
37193	7/30/2014	Reimbursement	Mileage - Transport of Juvenile (K.G.)	101-132-801.00	63.84		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vchar#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Waste Management 37129	7/30/2014	1470267-1856-8	August 2014	101-265-801.00	508.14		\$508.14
Wil-Kil Pest Control 37041	7/11/2014	2498854	Annex	101-265-801.00	31.25		\$62.50
	7/10/2014	2498853	Library	101-265-801.00	31.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							
37036	7/18/2014	0402047856-00008	Kleinke Park	208-751-820.01	588.92		\$891.01
37037	7/18/2014	0402047856-00005	Kleinke Park	208-751-820.01	140.20		
37121	7/25/2014	0402047856-00006	Stoney Point Street Lighting	208-751-820.01	33.28		
37122	7/25/2014	1316937468-00000	Bailey House	208-751-820.01	31.89		
37122	7/25/2014	1316937468-00000	Kleinke Park Street Lighting	208-751-820.01	29.30		
37122	7/25/2014	1316937468-00000	Kleinke Park	208-751-820.01	56.70		
37122	7/25/2014	1316937468-00000	Bailey Street Lighting	208-751-820.01	12.74		
Zevitz, Dr. Michael E. 37108	7/29/2014	July 2014	Medical Examiner	101-848-709.00	2,035.00		\$2,035.00
Total Amount for Bank Account: General							\$60,183.92



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 8.12.2014 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 8.12.2014 County Board meeting	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

08/05/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13053-14	07/01/14	POSTLER DAVID & BEVERLY	N13871 CO RD 557	GOURLEY TWP.	\$136.44
Work :	3.GARAGE	24X32 GARAGE			004-008-011-00
P13054-14	07/03/14	PETERSEN MICHAEL&GERALDINE&	TOWER RD	SPALDING TWP.	\$402.68
Work :	1.NEW DWELLING	32X48 NEW HOME 26X32 GARAGE			013-203-014-50
P13055-14	07/08/14	BLACK PAUL E & SUSAN M	CHALK HILLS SHORES C	DAGGETT TWP.	\$255.32
Work :	1.NEW DWELLING	SEASONAL HOME 28X36 DECK PORCH 14X16	2-BEDROOM WITH		006-436-007-01
P13056-14	07/08/14	MOTTO DENNIS & DOREEN	US HWY 2&41	HARRIS TWP.	\$103.80
Work :	7.DECK/PORCH	8X30 FRONT PORCH 16X30 CAR PORT			005-009-010-00
P13057-14	07/08/14	BEAUDO RICHARD & CYNTHIA	CO PARK RD	LAKE TWP.	\$177.40
Work :	3.GARAGE	40X32 DETACHED GARAGE			008-424-019-00
P13058-14	07/10/14	SVINICKI JAMES L & EUNICE K	W4472 OLD CO RD 352	STEPHENSON TWP.	\$237.24
Work :	4.MANUFACTURED	26X52 MANUFACTURED			014-020-012-00
P13059-14	07/09/14	RULEAU RICHARD A & BETSY J	DEPAS LN	GOURLEY TWP.	\$161.88
Work :	2.ADDITION	26X24 LIVING ROOM ADDITION SCREENED PORCH			004-014-018-20
P13060-14	07/09/14	NEFF PATRICK & MARY	N3294 HWY M-35	INGALLSTON TWP.	\$96.12
Work :	6.REPAIR/REMODEL	REMODEL OF 24X22 AREA			007-327-001-00
P13061-14	07/09/14	DETEMPLE JEFFEREY J & TRISTA M	W5918 13.5 LN	MELLEN TWP.	\$113.40
Work :	10.UTILITY	20X24 WOOD SHED			009-127-013-00
P13062-14	07/10/14	JOHNSON CARL J & JOY	W3106 JOHNSON LN 11	INGALLSTON TWP.	\$137.72
Work :	3.GARAGE	28X28 DETACHED GARAGE			007-302-002-00
P13063-14	07/10/14	KOENEN-WILLAN-BUSICK LINDA M	US HWY 41	MELLEN TWP.	\$141.56
Work :	3.GARAGE	26X32 GARAGE			009-400-011-00

P13064-14	07/11/14	VANHULLE MICHAEL J & KELLY A	W2995 CO RD 358	DAGGETT TWP.	\$171.00
Work :	3.GARAGE	30X40 GARAGE FOR STORAGE			002-002-001-00
P13065-14	07/11/14	MANTHE MICHAEL & KERRY	W5361 35.5 LN	NADEAU TWP.	\$84.60
Work :	7.DECK/PORCH	DECK 10X24 ON BACK OF GARAGE			012-102-013-00
P13066-14	07/14/14	DRIFKA DANIEL & SANDRA	W1950 CO RD G-12	CEDARVILLE TWP.	\$132.60
Work :	3.GARAGE	24X30 BUILDING FOR TRACTOR AND WOOD STORAGE			001-120-007-00
P13067-14	07/14/14	PAYER FLOYD & BARBARA	N11644 CO RD 577	HOLMES TWP.	\$225.72
Work :	4.MANUFACTURED	28 X 42 MODULAR HOME WTH 8 X 30 DECK			006-212-003-50
P13068-14	07/16/14	BLOHM JASON A	W6785 9 RD	MENOMINEE TWP.	\$190.20
Work :	3.GARAGE	30X48 GARAGE			010-120-006-00
P13069-14	07/15/14	BRAY RAYMOND & BRAY BRETT	CO RD 579	MEYER TWP.	\$144.12
Work :	3.GARAGE	24X36 STORAGE GARAGE			011-009-013-25
P13070-14	07/15/14	ADERMAN FRANCES & ADAMS	N12069 N-3 LN	NADEAU TWP.	\$75.00
Work :	9.DEMOLITION	DESTRUCTION OF DEER CAMP			012-202-003-00
P13071-14	07/16/14	HOLMES TWP -HALL-	W7940 SWANSON RD	HOLMES TWP.	\$50.00
Work :	11.COMMERCIAL	REMODEL OF FRONT ENTRANCE OF TOWNSHIP HALL			006-610-007-00
P13072-14	07/22/14	POPP MICHAEL J & MARILYN J	CO RD 388	SPALDING TWP.	\$267.00
Work :	3.GARAGE	DETACHED 40X60 GARAGE			013-218-014-00
P13073-14	07/21/14	BARIL JOHN R & LINDA L	CO RD 360	DAGGETT TWP.	\$333.16
Work :	1.NEW DWELLING	1400 SQUARE FOOT HOME 952 SQUARE FOOT ATTACHED GARAGE			002-129-006-75
P13074-14	07/23/14	DUGREE LARRY A	W5081 US HWY 2	MEYER TWP.	\$363.00
Work :	3.GARAGE	40X60 POLE BUILDING FOR STORAGE 20X60 DECK / PORCH			011-001-023-00
P13075-14	07/22/14	JANOFSKI JOHN & TEBO-JANOFSKI	W136 CO RD G-18	NADEAU TWP.	\$131.72
Work :	7.DECK/PORCH	12 X 14 DECK/PORCH STEEL ROOF			042-019-049-00
P13076-14	07/24/14	FOWLER BRIAN M & CHRISTI A	N3117 BAY DE NOC RD	MENOMINEE TWP.	\$110.20
Work :	7.DECK/PORCH	880 SQ FOOT WRAP AROUND PORCH			010-125-009-00

P13077-14	07/24/14	LUCAS THOMAS & TERRY	12.5 RD	MELLEN TWP.	\$203.00
Work :	3.GARAGE	32X50 GARAGE FOR STORAGE			009-134-004-00
P13078-14	07/23/14	THONEY NICK G LIVING TRUST	WALNUT RD	STEPHENSON TWP.	\$75.00
Work :	9.DEMOLITION	DEMOLITION OF HOUSE			014-215-011-00
P13079-14	07/28/14	BERGER GARY R & BEVERLY A	W1166 MAPLE LANE	GOURLEY TWP.	\$50.00
Work :	6.REPAIR/REMODEL	ROOF OVER PORCH			004-027-013-50

Total Permits	27
Total Fees	\$4,569.88

U.P. State Fair Authority Board Meeting

Minutes

June 20, 2014

Escanaba, MI

Members Present:

Micky Rondeau, Alger Cty
Daune Smith, Baraga Cty
David Rivard, Delta Cty
Henry Wender, Dickinson Cty
James Gale, Houghton Cty – *by phone*
Gary Burk, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Calvin McPhee, Mackinac Cty
Chuck Bergdahl, CHAIR - Marquette Cty
Janis Linderoth, VICE CHAIR - Meno Cty
James Altenburg, Ontonagon Cty
Ann Harrington, TREASURER - Schoolcraft Cty

Members Absent:

Jake Campbell, Chippewa Cty
Dan Siirila, Gogebic Cty
Dave Anthony, Hannahville

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Sheila Krueger, Delta County Chamber of Commerce
TJ Thomas, Delta County Chamber of Commerce
Lori Branstrom, UP State Fair
Bob Morasky, Vendor

1. Call to Order / Roll Call

Chairman Bergdahl called the meeting to order at 12:20 p.m. ET. Roll call is recorded above.

2. Public Comment

Mr. Bob Morasky stated that he was at the meeting on behalf of the vendors and that collectively they wanted to thank the Authority for what they have done for the U.P.

3. Adoption of Agenda

Chairman Bergdahl asked to have the Veterans Museum Proposal added to the agenda.

Motion by Linderoth, supported by Rondeau, to approve the agenda with the above noted changed. Motion carried.

4. Approval of Minutes from the April, 2014 Meeting

Motion by Wender, supported by McPhee, to approve the Minutes of the April 17, 2014 Meeting. Motion carried.

5. Treasurer's Report

Ms. Harrington reviewed the Balance Sheet, Check Detail and Profit & Loss Statements thru May, 2014.

Motion by French, supported by Linderoth, to approve the Treasurer's Reports and place on file. Motion carried.

6. Management Agent Report

Ms. Micheau reported on Management Staff and the various activities taking place at the fairgrounds.

Authority Members discussed giving a one day pass to each county commissioner. Ms. Micheau will send out passes and the Authority members will hand those out to the Commissioners.

National Sales will donate a SPA again this year – valued at over \$12,000. Raffle tickets will be sold for \$5 each. Discussion to build a pavilion to replace the activities tent. The approximate cost for pavilion would be approximately \$75,000 - \$125,000. The funds raised from raffle ticket sales could be used for this pavilion.

Motion by Rivard, supported by Linderoth, to move forward with plan to building a pavilion to replace the activities tent. Motion carried.

7. Old Business / New Business

Livestock Advisory Committee – reorganization update

Ms. Harrington stated a restructuring committee was put together comprised of Ann, Ed McBroom, Lori and a Junior Rep. Preliminary proposal to be called the UP State Fair Departments Advisory Committee (DAC). Next meeting on August 1st.

Equine Group Meetings and Miracle of Life Building Update

Mr. Dufour stated there is a water problem on the side roads by the Miracle of Life Building. Costs will be calculated on this problem.

Equine Group – Some of the updates needed are a new groomer, fix railing and surface. Buildings and Grounds will put together a price for outside of building repairs (lead paint). Group will continue to meet with group and will continue to apply for funding. Group will prioritize list of needs and help with fundraising.

New Veteran's Building

Mr. Rivard stated there is a lot of memorabilia within vet's organizations in our communities and there is no room to store these items. Approached to build a museum on the fairgrounds in the steam and gas engine area. Building and Grounds have given their endorsement to move forward. Would like to start fundraising for this building. There is a local veterans group that is willing to head this up with guidance from this group.

Motion by Altenburg, supported by Langdon, to allow representatives from the Building & Grounds Committee to pursue moving forward and work with the veterans group to fundraise for this building. Motion carried.

Proposal for Accounting Services during Fair week

Ms. Micheau reviewed the past accounting services during fair week. A proposal has been received from Anderson Tackman for fair week. Authority members reviewed the proposal.

Motion by French, supported by Altenburg, to accept the accounting proposal from Anderson Tackman for fair week. Motion carried.

Update on Dorms

Ms. Linderoth stated inquiries are coming in from parents on lodging. Ms. Micheau stated dorm reservations are being accepted at this time. Once the housing needs are determined, appropriate accommodations will be made.

Update on Miracle of Life Building

Mr. Bergdahl updated the Authority members on the Miracle of Life Building ramps. With the slope of street, there is a lot of water. Payne & Dolan has offered to pave the street if do the grating. Mr. Kositzky is going to check on costs.

8. Committee Comments

Mr. Rivard reminded Authority on the need for a people mover someday at the fair i.e. a train.

Mr. Bergdahl wanted to thank the following on behalf of the Authority: Tom DuBord and the UPIR team, Dave Rivard and Delta County Board for help with Miracle of Life,

Skip and Joe and entire Steam & Gas Village and Chamber Staff for all the work they have done for the fairgrounds.

Ms. Harrington stated that there will be a queen contest again this year at the fair. All information is in the premium book. Discussion to use radio stations and local papers to promote this contest.

Mr. Rivard stated that our local prosecutor has for the last couple of years wrote to the Webster Dictionary asking that the word "Yooper" be included in the book. During fair week, the editor of Webster will be coming to the fair. The Authority has been asked to recognize Emily Bruster while she is at the fair. A letter will be written on behalf of the Authority. Ms. Bruster will be at the Governor's luncheon.

Motion by Rivard, supported by Langdon, to prepare a proclamation letter from the Authority. Motion carried.

9. Next Meeting

The Full Authority will meet on Friday, August 1st (following the LAC Meeting) at the fairgrounds. A notice will be sent to members. Buildings and Grounds will establish their next meeting for a walk thru of the fairgrounds.

10. Adjournment

Motion by Rivard, supported by Burk, to adjourn the meeting. Motion carried. The time was 2:15 p.m. ET

Jonathan Mead
Administrative Agent/Secretary

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
MARY BRADLEY
GARY EICHHORN**

DIRECTOR

RUSSELL K. SEXTON

Date: June 24, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Mary Bradley, Board Member, and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Naser and supported by Mr. Eichhorn. Motion carried.

APPROVAL OF MAY 27, 2014 MINUTES:

Minutes of the May 27, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board Meeting; leaving a balance of \$5,809.52.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach workers in Delta and Menominee counties and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community

resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff, 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

Assistance Payments:

Assistance Payments Standard of Promptness: for Menominee County for April was 97.25 %. Business Services Center 1 average is 96.96% and State average is 96.94%.

Family Independence Program Work Participation Rate: Menominee County year-to-date average is 80.05%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system. We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

Miscellaneous:

Mr. Sexton reviewed with the board the Comprehensive Local Office Purchase Plan for the Delta, Dickinson and Menominee County Triad. This plan includes the following fund sources:

- Child Safety and Permanency Plan Fund - \$96,692.00
- Child Protection/Community Partner Fund - \$57,190.00
- Strong Family/Safe Children Fund - \$183,195.00
- Foster Parent Recruitment and Retention Fund - \$9,404.00
- Direct Supportive Services Fund - \$72,566.00
- Emergency Services Fund - \$27,468.00
- Guardianship Fund - \$1,372.00
- Youth in Transition Fund - \$4,663.00
- Donated Funds (MARA and CRC Funds) - \$63,002.00

Mr. Sexton reminded the board that there are many other non-local funding sources we rely on for the provision of various services for our customers, which can be found in the policy manuals located on the DHS website at www.michigan.gov/dhs.

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 30 cases; 58 recipients; \$8,501.00 in benefits.
- Food Assistance Program: 1,593 cases; 2,962 recipients; \$341,770.00 in benefits.
- State Disability Assistance: 20 cases; 20 recipients; \$4,021.00 in benefits.
- Child Development and Care: 30 cases; 43 recipients; \$7,143.00 in benefits.
- State Emergency Relief: 49 cases; \$25,504.00 in benefits.
- Unduplicated total: 1,621 cases; 3,009 recipients; \$386,939.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 566 cases; 1,272 recipients
- Other Children < Age 21: 117 cases; 125 recipients
- Pregnant Women & Children Under 19: 833 cases; 1,493 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 727 recipients
- SSI Aged, Blind & Disabled: 505 cases; 505 recipients
- Medicaid Eligible Total: 2,485 cases; 4,114 recipients

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Mr. Sexton provided current caseload information to the board as follows:

Child Welfare:

Menominee POS Cases: 18 Kids

CSS: 7

Five are placed in licensed unrelated foster homes.

Two are returned home.

UPFS: 11

Two kids are returned home.

Five kids are placed with licensed relatives.

Four kids are placed in licensed unrelated foster homes.

Board Member Input/Suggestions: None

UNIT REPORT: Mr. Sexton provided a report to the board on Adult Services and discussed an adult services audit that had recently come out and that had been in the news. Mr. Sexton explained what the audit meant factually as compared to what was in the media. The Independent Living Program is designed to assist elder adults to be able to remain in their own homes through the provision of Chore Services, which might consist of various services such as cooking, cleaning, bathing assistance, etc. The DHS customer/client chooses who would provide those chore services and DHS would pay the provider on behalf of the client. Most clients choose a family member to provide those services and many of those family members have past felony convictions and the like, which was brought out in the audit. There was no prohibition in regard to this as it was a client choice based program; however, as a result of the audit and the media attention pertaining to this, the Department of Community Health, which has control of policy for this program, is instituting background checks and felons will not be allowed to provide

chore services in the future. Mr. Sexton further related that the audit calculated that there were \$160 million in improper payments made and he explained that the auditors came up with that figure based upon chore provider monthly reports that had not been accomplished. In reality, it is likely that the work was accomplished and that the chore providers had just not bothered to turn in the reports, and that the DHS Adult Services Workers had not followed through on obtaining the reports. Mr. Sexton reminded the Board of his many conversations over the years related to the inadequate staffing provided for Adult Services statewide, which has had a significant impact on our ability to meet all policy requirements in Adult Services. Menominee County was not part of the audit; however, the results were indicative of Adult Services throughout the State. Mr. Sexton related that a new Business Service Center was being created specifically for Adult Services, BSC6, which will put a greater emphasis on the program ongoing.

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Bradley. Motion passed without opposition.

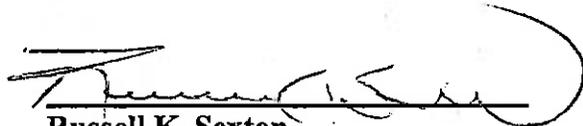
- 2. MCSSA:** The next MCSSA District One meeting will be on July 16, 2014, at 11:45 Eastern at the Landmark Inn, Marquette. Subsequent meetings will also be held at the Landmark Inn, with that meetings being: October 15, 2014.

NEW BUSINESS: None.

PUBLIC COMMENT: None.

NEXT MEETING: July 29, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Bradley. Meeting adjourned at 0947 a.m.


Russell K. Sexton
Board Secretary


Jeff Neiser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC

**Menominee-Delta-Schoolcraft
Community Action Agency
GOVERNING BOARD MEETING
Thursday, May 8, 2014
1:30 p.m. (EDT)**

MINUTES

Chair Wigand called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Doug Krienke, Menominee
Lee Robbert, Schoolcraft
Mari Negro, Menominee
Cathy Mercier, Menominee
Myra Croasdell, Delta
Karen Wigand, Delta
Dave Moyle, Delta
Geri Nelson, Delta
Susan Phillips, Schoolcraft
John Stapleton, Schoolcraft
Susan Kleikamp, Menominee

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kris Thibeault, Finance Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Julie Moberg, excused
Tom Lippens, excused
Dan LaFoilie, excused
Dave Anthony, excused
Ken Bryant, excused
Pastor Levin, excused
Ken Penokie

ACCEPTANCE OF HEAD START POLICY COUNCIL APPOINTMENT, KRISTI WOOD

The Head Start Policy Council has appointed Kristi Wood to represent them on our Governing Board. The Executive Director reminded the members that Ms. Wood is replacing Walter Multerer as our by-laws do not require an equal geographic balance, even though we will try to do so as much as feasible. **MR. MOYLE MOVED TO ACCEPT THE APPOINTMENT OF KRISTI WOOD, SECONDED BY LEE ROBBERT; MOTION CARRIED; MARI NEGRO - NAY.**

ACCEPTANCE OF APRIL 10, 2014 GOVERNING BOARD MINUTES

Members received a copy of the April 10, 2014 Governing Board minutes for their review and **THEY WERE ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Omer Doran who asked Kris Thibeault, Finance Director, to give the report. Ms. Thibeault indicated the Finance Committee met May 6th and reviewed the CAA March Accounts Payable Schedule. **OMER DORAN MOVED TO APPROVE THE CAA MARCH ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY MARI NEGRO; MOTION CARRIED.** The March credit card charges were also reviewed. (see attachment "A")

SAFETY COMMITTEE REPORT

Ms. Wigand called on Omer Doran who reported that the Safety Committee met on Tuesday and reviewed three accidents in the Early Childhood Program. One involved a sub bus driver who slipped on

the ice when going to the bus. There was no lost work time and it was recommended that staff make sure the parking lot is sanded as much as feasible. The second involved a teaching assistant who was bitten while trying to calm a disruptive child. Medical attention was sought, including a tetanus shot and antibiotics. The last accident involved an aid who was head butted by a child while trying to refrain the child from being disruptive to other children. **MYRA CROASELL MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY LEE ROBBERT; MOTION CARRIED. (see attachment "B")**

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the Personnel Committee met today to begin the process of reviewing and revising the personnel policies. In addition, as part of the new organizational standards that Bill will talk about later, the Personnel Committee will be developing a succession plan for the Executive Director. **SUSAN PHILLIPS MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF THE EARLY CHILDHOOD REPORT DATED 4/10/14

Members received a copy of the 4/10/14 ECP report and **IT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY GERI NELSON; MOTION CARRIED.**

ACCEPTANCE OF 3/26/14 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 3/26/14 Head Start Policy Council minutes for their review and **THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASELL; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on Bill Dubord who reported that UAW Union contract is expected to be ratified by the membership by the end of May and will be brought to the full board at the July meeting. It was noted that the Union Representative for the U.P. has been traveling a lot that's why the ratification has been delayed.

Mr. Dubord indicated he has had a request to move the board meeting time from 1:30 to 1:00 p.m. to accommodate some members getting to other meeting commitments on time. He indicated members should consider this request and we will discuss it further at the July board meeting.

Mr. Dubord also gave a draft copy of our committee assignments to the members. He noted that our by-laws state we should have five members on each committee (but this was determined back when we had a 27 member board), however it is silent on a quorum requirement for committee meetings, probably because all committee recommendations are brought before the full board for their approval/disapproval. Mr. Dubord suggested we may want to consider simply asking board members where/if they would like to serve if they are able to attend the meetings for the most part. This will be discussed further at the July meeting also.

Members will be sent a memo to see if they are interested in running for any of the offices: Chair, Vice-Chair, Secretary, and/or Treasurer which will be held at the July meeting.

PUBLIC COMMENTS/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 2:08 P.M. WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. ROBBERT; MOTION CARRIED.**

**THE NEXT MEETING IS THURSDAY, JULY 24, 2014 IN MANISTIQUE
AROUND NOON....MORE INFO COMING**

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2014 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

<u>SENIOR CITIZENS</u>	\$	<u>129,553</u>
<u>VOLUNTEER PROGRAMS</u>		<u>48,626</u>
<u>NUTRITION</u>		<u>96,371</u>
<u>STATE & LOCAL PROGRAMS</u>		<u>248,442</u>
<u>ENERGY AND HOUSING</u>		<u>17,318</u>
<u>ASSET & LIABILITY ACCOUNTS</u>		<u>51,799</u>
TOTAL	\$	<u><u>592,110</u></u>

SIGNED 
(TREASURER)

DATE 6/10/14

**SAFETY COMMITTEE MEETING
ADMINISTRATIVE OFFICE, ESCANABA**

May 6, 2014

1:00 p.m.

MINUTES

The meeting was called to order with the following in attendance: Omer Doran, Tom Lippens, Lucy Crofton, Debby Wiltzius and Pat Johnson. Excused: Mari Negro and Cathy Mercier.

The Committee reviewed the following four accidents:

- 1) (Head Start): A substitute bus driver was walking across the parking lot to his bus when he slipped and fell on the ice. His left shoulder and elbow were injured. We experienced a lot of heavy wet snow in early March which was when this accident took place. Ice melt had been placed in entrance areas but not across the parking lot. He did seek medical treatment but lost no work time. Recommendation: Distribute sand or ice melt across the parking lot and make sure staff are wearing proper footwear. Lucy noted in really bad weather a truck is hired to distribute sand/ice melt across the parking lot.
- 2) (Early Childhood Program) A teaching assistant was trying to calm down a child who was being disruptive and to redirect his attention. In the process of trying to mollify this child he/she bit the aide on her forearm. The skin was broken and the bite was right down to her muscle. She did seek medical attention, had blood tests taken, received a tetanus shot and given antibiotics. (All tests came back clean.) Lost time from work was minimal (2 hours). This is a very troubled child so an aide has been engaged to work with him one on one. All Head Start aides receive training before the school year starts and training is ongoing. Recommendation: None. This was a very unfortunate accident.
- 3) (Early Head Start Program) A child was being very aggressive towards other children. While trying to restrain the child he butted back and struck the aid with his head on her right cheek/jaw area. She went to the emergency room for medical attention and returned to work the next day. Recommendation: To try and be more cautious.
When incidents like this occurs, staff will hold a meeting to discuss on how to correct the situation and move forward.
- 4) (Personal Care Program) When entering the home of a client, the aid slipped and fell on the front porch. She was pregnant at the time and experienced spotting and cramping. She did seek medical attention, there was no lost work time. Recommendation: Be more cautious and aware of ice conditions.

Tom Lippens noted that the full Social Security number was recorded on two of accident reports. Please be more cautious and make sure everything is blacked out except the last four digits.

PERSONNEL COMMITTEE MEETING

Thursday, May 8, 2014

12:15 p.m.

MINUTES

The meeting began at 12:20 p.m. The following were present: Karen Wigand, Geri Nelson, John Stapleton, Susan Phillips, Myra Croasdell, Susan Kleikamp, Bill Dubord and Cathy Pearson.

Members were given a copy of the current personnel policies that were effective 1/1/12. Bill noted that staff will make initial recommendations and send a marked up copy to the members before the next Personnel Committee meeting. Some of the recommendations will involve the proration of leave, whistleblower rules in addition to changes as a result of the Affordable Care Act.

Susan Kleikamp pointed out that in our funeral leave policy there is reference to a reasonable amount of time off and she asked who would determine what's reasonable and suggested we may want to change that language.

Bill noted that new Organizational Standards have been drafted for Community Action Agencies that are to be in effect in October of 2015. Members were given a section of the policies affecting Personnel Committee responsibilities. One requirement is that the personnel policies be reviewed by an attorney within the past five years. The Michigan Community Action Agency Association (MCAAA) is checking to see if they could retain an attorney to review all policies for a reasonable rate.

Another requirement of the standards is that there be a written succession plan for the Executive Director. The members suggested that we should apply this to key management staff as well. The committee asked that Bill provide a job description for himself and the key management staff. They also asked him to list major concerns/projects that will need to be addressed over the next couple of years.

In reviewing the proposed Organizational Standards, Bill indicated he has categorized the standards as they relate to our organization as follows: 1) currently in compliance 2) in compliance but could do a better job 3) not in compliance

The committee suggested that a marked up copy of the policies and the pertinent job descriptions be sent to the Personnel Committee members in the next month or two so the committee has time to review them and then meet in August.

The meeting adjourned at 1:20 p.m.

**Menominee-Delta-Schoolcraft
Human Resources Authority
GOVERNING BOARD MEETING
Thursday, May 8, 2014
1:45 p.m. (EDT)**

MINUTES

Chair Wigand called the meeting to order at 2:09 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Doug Krienke, Menominee
Lee Robbert, Schoolcraft
Mari Negro, Menominee
Cathy Mercier, Menominee
Myra Croasdell, Delta
Karen Wigand, Delta
Dave Moyle, Delta
Geri Nelson, Delta
Susan Phillips, Schoolcraft
John Stapleton, Schoolcraft
Susan Kleikamp, Menominee

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kris Thibeault, Finance Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Julie Moberg, excused
Tom Lippens, excused
Dan LaFoilie, excused
Dave Anthony, excused
Ken Bryant, excused
Pastor Levin, excused
Ken Penokie

ACCEPTANCE OF HEAD START POLICY COUNCIL APPOINTMENT, KRISTI WOOD

The Head Start Policy Council has appointed Kristi Wood to represent them on our Governing Board. The Executive Director reminded the members that Ms. Wood is replacing Walter Multerer as our by-laws do not require an equal geographic balance, even though we will try to do so as much as feasible. **MR. MOYLE MOVED TO ACCEPT THE APPOINTMENT OF KRISTI WOOD, SECONDED BY MR. DORAN; MOTION CARRIED; MARI NEGRO - NAY.**

ACCEPTANCE OF APRIL 10, 2014 GOVERNING BOARD MINUTES

Members received a copy of the April 10, 2014 Governing Board minutes for their review and **THEY WERE ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY GERI NELSON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Omer Doran who asked Kris Thibeault, Finance Director, to give the report. Ms. Thibeault indicated the Finance Committee met May 6th and reviewed the HRA March Accounts Payable Schedules. **OMER DORAN MOVED TO APPROVE THE HRA MARCH ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.** The March credit card charges were also reviewed. (see attachment "A")

SAFETY COMMITTEE REPORT

Ms. Wigand called on Omer Doran who reported that the Safety Committee met on Tuesday and reviewed one accident in the Personal Care Program. The Aide slipped & fell at a client's home and was pregnant at the time and began spotting. There was no lost work time and the recommendation is to be more careful when it's icy. **MR. MOYLE MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY JOHN STAPLETON; MOTION CARRIED. (see attachment "B")**

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the Personnel Committee met today to begin the process of reviewing and revising the personnel policies. In addition, as part of the new organizational standards that Bill will talk about later, the Personnel Committee will be developing a succession plan for the Executive Director. **SUSAN PHILLIPS MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SUSAN KLEIKAMP SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received a copy of the following PAC minutes for their review:

- 3/11/14 (Delta) Foster Grandparent Program PAC minutes
- 3/20/14 (Delta) Senior Companion Program PAC minutes
- 3/11/14 (M/M) Retired & Senior Volunteer Program PAC minutes
- 1/14 & 2/11/14 (Rock) & 4/22/14 (Mid-Co.) Senior Citizen Program PAC minutes

THEY WERE ACCEPTED WITH A MOTION FROM SUSAN PHILLIPS, SECONDED BY GERI NELSON; MOTION CARRIED.

LETTER OF INTENT TO APPLY FOR FUNDING FROM THE AREA AGENCY ON AGING

Chair Wigand called on Mr. Dubord who reminded the members that every year we need board authorization to apply for funding for various senior services from the Area Agency on Aging. **JOHN STAPLETON MOVED TO APPROVE THE LETTER OF INTENT TO APPLY FOR FUNDS FROM THE AAA, MYRA CROASDELL SUPPORTED THE MOTION; MOTION CARRIED.**

PROPOSED CSBG ORGANIZATIONAL STANDARDS

Members were given a draft copy of the CSBG organizational standards that will be effective October, 2015. These standards are measures of effective Community Action Agencies. Mr. Dubord indicated that there are many things we are already in compliance with, some items that we are doing but that could use more work and a few items that we are not doing at all. He noted that one of the items is strategic planning. Originally he thought we would begin strategic planning in June but now he is looking at late summer or early fall. More information will be forthcoming on how we plan to proceed with meeting the standards.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Bill Dubord who informed the members that two of our Senior Citizen Program staff were recently honored by the Area Agency on Aging for the number of people they assisted with enrollment into the Medicaid/Medicare Assistance Program (MMAP). They are Becky Thounne from Mid-County and Judy Lauria from Rapid River. Bill commended these staff on a job well done.

Mr. Dubord announced that we have been told we will be getting \$155,000 to Weatherize 18 homes in the next fiscal year. He noted that this is not nearly enough money to run a full-year program. There is an effort to get LIHEAP assistance funds up front, which could help.

The Executive Director reported that nearly 15 years ago our board authorized us to enter into a development project to build the Thorntree housing units in Gladstone. There are only three current board members that were on the board when that whole decision-making process was handled. In the next year or two the tax credits are due to expire and our organization will be 50.1% owners of the project. There is quite a bit of work that needs to be done before we make a decision on how we would like to proceed. Mr. Dubord indicated we will have a presentation to the full board soon on the history of the project and our options. Bill noted that he and our Finance Director will be attending an informational meeting or two in Lansing to help prepare them. Additionally, we will most likely need to hire some expertise to help us in determining the best way to proceed. He noted that we have money from the \$120,000 we received in developer's fees for the project.

Mr. Dubord announced that we have been given verbal notification that we will be getting \$30,000 from Hannahville 2% money for our home delivered meal program.

Mr. Dubord indicated he has had a request to move the board meeting time from 1:30 to 1:00 p.m. to accommodate some members getting to other meeting commitments on time. He indicated members should consider this request and we will discuss it further at the July board meeting.

Mr. Dubord also gave a draft copy of our committee assignments to the members. He noted that our by-laws state we should have five members on each committee (but this was determined back when we had a 27 member board), however it is silent on a quorum requirement for committee meetings, probably because all committee recommendations are brought before the full board for their approval/disapproval. Mr. Dubord suggested we may want to consider simply asking board members where/if they would like to serve if they are able to attend the meetings for the most part. This will be discussed further at the July meeting also.

Members will be sent a memo to see if they are interested in running for any of the offices: Chair, Vice-Chair, Secretary, and/or Treasurer which will be held at the July meeting.

PUBLIC COMMENTS/OTHER BUSINESS

There were no public comments or other business.

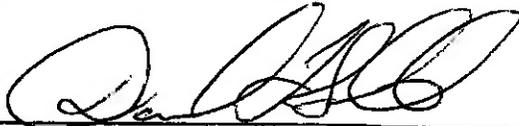
ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 2:40 P.M. WITH A MOTION FROM MR. MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.***

***THE NEXT MEETING IS THURSDAY, JULY 24, 2014 IN MANISTIQUE
AROUND NOON....MORE INFO COMING***

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2014 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	216,569
EARLY HEAD START		80,022
EARLY-ON CHILDHOOD		530
GSRP		42,399
ASSET & LIABILITY ACCOUNTS		48,148
TOTAL	\$	387,668

SIGNED 
(TREASURER)

DATE 6-10-14



MEETING OF THE PINECREST
BOARD OF TRUSTEES

Date: Thursday, June 26, 2014	Place: Board Room
Presiding: Jeff Naser, Vice-Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	
The meeting was called to order at 2:00 P.M. by Vice-Chairperson Naser.	

Present: Gerald Smith, Debbi Springingsuth, Mary Harrington, Catherine Driscoll, Randall VanGasse, John Degenauer, Jr. Jeff Naser, Gary Eichhorn, Darlene Smith, Administrator

Absent: Elaine Boyne, Mary Bradley, Barbara Oliver, Jan Hafeman

Leadership Team Members present: Candy Meintz, Susan Williamson,

Guests Present: Jim Moraska, Spalding Township Supervisor; Terry Grondine, Amy Lantagne, David Vandermissen, Jr, David Kausak.

TOPIC	DISCUSSION	OUTCOME
Approval of Agenda	Administrator Smith stated that Jim Moraska, Spalding township Supervisor was present today to give the Board an update on the DNR Grant committee. She asked that he be allowed time after the approval of the Manifest of Invoices as he has another meeting to attend.	A motion was made by Trustee Smith, supported by Trustee Springinguth, to approve the Agenda with the addition of Jim Moraska's presentation. Motion carried.
Board Action on Minutes of May 24, 2014 Meeting	The minutes of the meetings in June had been sent to the Board for prior review.	A motion was made by Trustee Smith, supported by Trustee Eichhorn, to approve the minutes as submitted.
Financial Statements for May 2014	CFO Candy Meintz presented the Financial Statements for the month of May 2014.	A motion was made by Trustee VanGasse, supported by Trustee Degenaer, to approve the Financial Statements as presented. Motion carried.
Board Action on Manifest of Invoices	Manifest of Invoices had been mailed to Trustees prior to this meeting.	A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the manifest of Invoices. Motion carried.
Presentation by Jim Moraska, Spalding Township Supervisor on the DNR Grant Committee	Mr. Moraska discussed the DNR Grant Committee's purpose and what they had been proposing. The Board Walk from Pinecrest property to the Park was not approved by the Township Board. It was agreed that the Grant Committee should take a look at this and discuss it further, to see if there is something else they might undertake. After further discussion it was decided to wait until the next Grant Committee meeting scheduled for July 8 th .	
Board Committee Report Whispering Pines:	Trustee Driscoll, reported that there is a need for more staff at all homes. Maintenance issues are being taken care of.	

<p>Great Northern Home Care</p>	<p>Iron Mountain's Great Northern Home Care has really grown since it opened.</p> <p>Administrator Smith asked that the board leave the Great Northern Home Care project on hold at this time. She stated that they are part of our mission, we are all under the same liability insurance and that the facilities had no wish to move forward.</p>	
<p>Board Action Item/Resolutions Bad Debt Write Offs</p>	<p>CFO, Candace Meintz reviewed the bad debt write off request in the amount of \$69,512.31. The Board reviewed and discussed items on the request list. CFO Meintz stated that this amount will hit the bottom line next month. Susan Williamson, DON, explained that there are people who are admitted under Medicare. After 20 days they have a co-pay amount per day, but we have to perform the services before we can bill for them. By the time the bill is submitted the person has gone home and then they are not paying their copay amount.</p> <p>CFO Meintz requested approval of these write offs for July.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Smith, to approve the Bad Debt Write Off as requested. Motion carried.</p>
<p>Change in rates for Therapy Services</p>	<p>CFO Meintz stated that in 2012 the Board had approved a 10% increase in Therapy services fees. She noted that these</p>	<p>A motion was made by Trustee Harrington, supported by Trustee Driscoll,</p>

<p>Room Rate Increase request</p>	<p>increases had not been put into effect and was requesting that the Board approve the 10% be instated.</p> <p>CFO Meintz explained that at the recent MCMCFC Spring Conference Pat Anderson had asked if our room rates were covering our expenses. It is not. She stated that they were looking to the board to approve raising the room rate. After discussion the board recommended a room rate of \$220.00 per day. CFO Meintz stated that this increase would become effective August 1, 2014.</p>	<p>to approve the rate increase for Therapy Fees as requested. Motion carried.</p> <p>A motion was made by Trustee Degenaer supported by Trustee Springinsguth, to approve a daily room rate of \$220.00 per day effect August 1, 2014. Motion carried.</p>
<p>Unfinished and New Business Quality Assurance and Resident Council Committees</p>	<p>Susan Williamson, DON, reported on the June Quality Assurance Meeting and reviewed the reports given by each Department that presented that month. She also reported on the Resident Council Meetings held at each home. There were no issues or complaints to report this month.</p>	
<p>Report of Safety Committee</p>	<p>Lois Ball, secretary to the Safety Committee reported on the meeting for June. She noted that all incidents and accidents of residents and staff were reviewed and there were no major issues to report.</p>	
<p>Updates on HVAC System and Administrator's House Renovation</p>	<p>David Vandermissen, Jr. reported that the HVAC system is running at about 50%. The people coming in to work on the</p>	

	<p>computer are scheduled to be here next Wednesday for the upgrades. The chiller system is coming along. The tubes were good – everything was good. We used the water from the township for the chiller to keep it running to help keep the building cooler until we could get the people here to do the work to get it fixed. Administrator Smith stated that she had to give Davey and crew a round of applause for their work. The Board thanked them for their work.</p> <p>Administrator Smith reported that Blue Fox Construction is scheduled to begin the work on the Administrator's home on July 14th with plans to have it finished by August 1st, to turn the home into a SIP home. We already have clients lined up to move in. The Board suggested that we get the inspections needed for the house set up prior to this so we are not running behind to open it.</p>	
Proposed change to revised By-Laws	<p>Administrator Smith reported that during the revision of the By-Laws the section regarding the Whispering Pines Committee was not changed to reflect the addition of another Board Member, changing it from 3 Board Members to 4.</p>	A motion was made by Trustee Degenaer, supported by Trustee Smith, to make the change in the By-Laws to reflect that change. Motion carried.
Meetings and conferences attended	Administrator Smith stated that she and DON Susan Williamson had attended the	

	<p>Spring MCMCFC conference were they reviewed ADA, FMLA, Billing and a lot of other topics. She also attended the OSF Home Health and Hospice Meeting and reported that they are finishing up their rehab unit. She Attended the MI Works CCG Meeting on June 11th, and the Water Authority Meeting on May 28th. She stated that she, Candy, and Lois had met with our insurance agent regarding the health insurance/affordable health care act for the upcoming year.</p> <p>She also reported that she had attended the DNR Grant Committee meeting on June 10th and the next one is scheduled for July 8th. She referred to the presentation by Jim Moraska at the beginning of the meeting, stating that we will wait until the July meeting to see where it all goes.</p>	
<p>Comments from the Public</p>	<p>There were no comments from the public.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 2:51 p.m.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Smith, to adjourn the meeting. Motion carried.</p>

Elaine Boyne, Secretary

Elaine Boyne

Darlene Smith, Acting Secretary

Darlene Smith, Act. Sec.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 26, 2014 - 4:00 p.m.

Approved 7/24/14

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:03 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X(4:05 pm)			Martin, Ann	X		
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.			X

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt
G. Takala (video-television conference-Iron River office)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS – No public comments

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the Minutes-May 29, 2014 Regular Monthly Board Meeting
- b. Finance Committee Meeting Report-June 16, 2014
- c. Planning Committee Meeting Report-June 16, 2014

ACTION: Moved to approve the consent agenda as presented.

Motion by: M. Negro, supported by J. Nelson. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:

(Request for additional agenda items).

Karen Raether stated that the agenda would be amended to add Closed Session regarding an attorney-client communication pursuant to Section 8(h) of the Open Meetings Act to the agenda.

ACTION: Moved to approve the amended agenda as presented.

Motion by: J. Nelson; supported by J. Luhtanen. **Motion carried unanimously**

P. Connors – present 4:05 p.m.

PRESENTATION: Michigan Association of Community Mental Health Boards (MACMHB)-Alan Bolter
Mr. Bolter reviewed Fiscal Year (FY) 2015 budget highlights and FY2015 boilerplate items that are included in the budget. Mr. Bolter discussed information on House Bill 4363; House Bill 5332, and the Health Insurance Claims Assessment (HICA). Questions were addressed by Mr. Bolter.

CEO REPORT

Karen Thekan stated that her June 2014 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- At the last State Directors’ meeting there was discussion regarding either levying a special assessment of the Community Mental Health (CMH) agencies through the Board Association or have a voluntary payment by all CMH agencies to hire a consulting firm to develop a White Paper to use as an advocacy tool about the benefits of the CMH systems versus privatization and the “carving” back into the health plans. Once the final decision has been made regarding the White Paper this information will be provided to the Board.

Regional Activity:

- The regional U.P. CMH directors met on June 9 with Jim Haveman and Lynda Zeller in Marquette to discuss the General Fund (GF).

Local Activity:

- Ms. Thekan congratulated and thanked Greg Takala, Iron River Site Director, on his 30 years of employment with Northpointe.
- The USDA grant to upgrade Northpointe video-teleconferencing equipment will now be declined as GF dollars would need to be used for the grant match dollar amount.
- Theresa Harvey and the Northpointe nurses recently were approved, through the AmeriCares Foundation, to receive \$20,000.00 worth of Cymbalta samples for Northpointe individuals.

Miscellaneous questions were addressed by Ms. Thekan.

NORTHPOINTIE BOARD POLICIES-ANNUAL REVIEW

Karen Thekan stated that the Board Policies and By-Laws would be reviewed by the full Board for further revisions at today’s meeting. There would be no action taken on the policies or by-laws at this meeting and action would be taken to approve them at the next Board meeting. Joan Luhtanen stated that the Board Policies were reviewed and revised at the June Planning Committee meeting. Ms. Luhtanen reviewed the revisions made to the policies and asked for further revisions from the Board. Discussion ensued.

ACTION: Consensus of the Board is that the Board Policies should go back to the Planning Committee at their August Planning Committee meeting for further revisions. Ms. Thekan stated that Board members should send their revisions, etc. to either Joan Luhtanen or Mary Wendt before the August Planning Committee meeting.

NORTHPOINTE BOARD BY-LAWS-ANNUAL REVIEW

Joan Luhtanen stated that the Board By-Laws were reviewed and revised at the June Planning Committee meeting. Ms. Luhtanen reviewed the revisions made to the by-laws and asked for further revisions from the Board. Discussion ensued.

ACTION: Consensus of the Board is that the Board By-Laws should go back to the Planning Committee at their August Planning Committee meeting for further revisions. Ms. Thekan stated that Board members should send their revisions, etc. to either Joan Luhtanen or Mary Wendt before the August Planning Committee meeting.

ACTION: A motion was made by K. Raether, supported by M. Negro to move into closed session at 5:15 p.m. as an attorney-client communication pursuant to section 8(h) of the Open Meetings Act and to include Karen Thekan and Mary Wendt present for the closed session.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

Motion carried unanimously.

CLOSED SESSION

The Board of Directors reconvened into Open Session at 5:39 p.m.

ROLL CALL:

MEMBERS	Present	Absent	MEMBERS	Present	Absent
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

FOIA APPEAL REQUEST

ACTION: A motion was made by J. Nelson, supported by M. Negro to release the information with redactions with any reference to specific client information and with the correct fee being assessed. No discussion.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

Motion carried unanimously.

NEW BUSINESS – No new business

UNFINISHED BUSINESS – No unfinished business

M. Negro excused at 5:40 p.m.

NORTHCARE REPORT

Karen Raether stated that the NorthCare Board meeting was held on June 11 and the Board chair report was reviewed, the finance report was reviewed, and each county should have named one individual to the Substance Abuse Policy Board. Discussion ensued and miscellaneous questions were addressed by Ms. Raether.

J. Nelson excused at 5:52 p.m.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes Executive Committee met on June 3 and continue to discuss the fall conference.
- Ms. Raether met with Ms. Thekan, Northpointe IS staff, and Mr. Ron Mellon regarding the USDA grant which Northpointe has now declined.
- Ms. Raether has attended two Pre-paid Inpatient Health Plan (PIHP) Chairpersons meeting via the phone with the most recent meeting being held on June 26. Ms. Raether provided information from these meetings and addressed miscellaneous questions.

M. Hofer excused at 5:59 p.m.

BOARD PREROGATIVE – No Board prerogative

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:00 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, July 24, 2014 in Kingsford, Michigan at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary



Public Health

Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, June 18, 2014

Board Members Present

Bob Burie
Tom Elegeert

Jan Hafeman

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on June 18, 2014. The meeting was called to order at 2:28 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Ms. Harrington was unable to attend and had been excused. The meeting began late due to a lack of a quorum.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Ms. Hafeman and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from May 21, 2014, be approved. Motion was supported by Mr. Elegeert and carried.

4. Educational Session: Drive Point Wells- Mike Snyder

(Due to a lack of quorum, this educational session as presented at 2:00 p.m. CDT, prior to the start of the meeting.)

A drive point well is usually a shallow well, small in diameter, with the casing driven at least 25 ft. below the ground, with another one foot above, with a cap. The point is usually a 3-5 ft., stainless steel screen with holes that keeps the soil out, but allows the water to flow through.

According to the State Construction Code, all wells need to be grouted; even drive point wells. Grout keeps the surface water from coming in contact with the casing and running down the edge of the casing. The casing should have an approved cap so it creates a water tight seal, along with a vent. Well casings should not be used as the suction pipe, causing possible contamination from pulling higher ground water. There should be an inner pipe used for the suction.

Any driven water source whether potable or not (even if used for irrigation purposes), needs to be constructed properly.

The cost of a drive point well permit is cheaper than a drilled well permit. Point wells and proper construction guidelines can be found in the State Construction Code, PHDM's Technical Guidance Manual and Sanitary Code.

Mr. Burie moved the educational session, be concluded. Motion was supported by Ms. Harrington and carried.

5. Women's Health Service Fees

A proposed increase in the fee schedule for Women's Health services provided at PHDM was brought before the board for review. The new fee schedule is equal to the Blue Cross Blue Shield (BCBS) reimbursements rates. Mr. Snyder informed the board if the motion is approved, the fee schedule will change when the BCBS rates do.

Ms. Hafeman moved to adopt, approve, and maintain the most current BCBS rate for the Women's Health Service fees. Motion was supported by Mr. Elegeert and carried.

6. Food Service License Late Fee

Mr. Snyder approached the board with a proposed change of when the late fee for those food service establishments who do not renew their license gets assessed. The current fee schedule allows the owner of the establishment to operate with a 30-day grace period after the license expires before the 50% late fee is assessed. The late

fee will now be assessed immediately upon expiration of the current license. The board would like the fee to be called a penalty fee versus late fee.

Ms. Hafeman moved to approve and accept the revised Food Service License penalty fee, notifying owners with their bills and in the December newsletter. Motion was supported by Mr. Schei and carried.

7. Review and Approval of May Check Register

The Board of Health reviewed the May check register. Questions were answered by Mr. Snyder.

Ms. Hafeman moved to approve the May check register. Motion was supported by Mr. Elegeert and carried.

8. Medical Director's Report

Dr. Frankovich attended an Oral Health Summit that was sponsored by the Superior Health Foundation, in Marquette on Saturday, May 17, 2014. The goal of the summit was to:

- ✓ Bring together a diverse group of stakeholders to discuss the burden of oral disease in our communities
- ✓ Begin to strategize about solutions
- ✓ Recruit a team of individuals willing to take the findings of the summit and develop a plan to move forward.

Superior Health Foundation has approximately \$200,000 in funding to provide to those agencies interested in such an initiative. Other funders have expressed interest as well.

Dental caries is the number one chronic disease of children and the burden in the U.P. is higher than anywhere else in Michigan. Some of the reasons for higher dental problems in the U.P. may be lack of fluoride in many municipal and well water supplies, lack of insurance or financial means to access dental care, dental professional shortage areas and few providers seeing children at or by one year of age.

9. Health Officer's Report

- Mr. Snyder reported the certificates of appreciation for the retirees had been awarded at the retiree dinner on June 5, 2014.
- Sharon Heitman will be retiring at the end of July after 44 years of service to PHDM. Mr. Snyder would like the board to approve a certificate of appreciation be created for her.

Mr. Burie moved to approve a certificate of appreciation for Sharon Heitman. Motion was supported by Ms. Hafeman and carried.

- The U.P. Health Officers, along with Dr. Frankovich, met with the Director of the Michigan Department of Community Health, Jim Haveman, in Gwinn, on June 9, 2014. Senator Casperson and Representative Kivela also attended.
- Mr. Snyder attended the Public Information Officer (PIO) training in Marquette last week. They learned how the PIO works with local media in getting information out to the community.
- The National Diabetes Prevention Program had enough participants in both counties to hold the first class and is going well.
- On June 17, 2014, WBAY Channel 2, Green Bay News and Eagle Herald, ran stories regarding used needles being found in the city of Menominee. A police officer reported the needles should be turned in to the local health department. Public Health does not take used needles. PHDM contacted Waste Management in Menominee and they stated they do not take any type of medical waste, including needles.
- Reminder the July BOH meeting will be in Delta's Escanaba office at 2:00 p.m. CDT/ 3:00 p.m. EDT.

10. Public Comment—None

11. Board Member Comments

- Chairman Trudgeon asked Mr. Elegeert about the meeting with the owners of the drive point well. Mr. Elegeert commented there was some confusion by the owners, but Mr. Snyder is meeting with them again to explain the problems with the well.
- Mr. Burie would like to thank the board for the get well card for his wife.

12. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Mr. Elegeert to adjourn the meeting. Motion was carried and the meeting adjourned at 3:15 p.m. CDT.


Chairperson

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Salaries of County Officers – Elected Officials
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Per State law, the salaries of each officer shall be fixed by the county board by November 1 of each year. The 2014/15 budget currently has a 2% increase budgeted for the Elected officials.</p> <p>Discussion at the 8.12.14 CB meeting was to bring this item back for more discussion and more info.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

SALARIES OF COUNTY OFFICERS (EXCERPT)
Act 154 of 1879

45.421 Salaries of county officers; determination; change in compensation.

Sec. 1. (1) The annual salary of each salaried county officer, which is by law fixed by the county board of commissioners, shall be fixed by the board before November 1 each year and shall not be diminished during the term for which the county officer has been elected or appointed, but may be increased by the board during the officer's term of office.

(2) Notwithstanding subsection (1), for a county which has a county officers compensation commission, the compensation of each nonjudicial elected officer of the county shall be determined by that commission. A change in compensation for those officers of a county which has a county officers compensation commission shall commence at the beginning of the first odd numbered year after the determination is made by the county officers compensation commission and is not rejected.

History: 1879, Act 154, Eff. Aug. 30, 1879;—How. 508;—CL 1897, 2649;—CL 1915, 2514;—CL 1929, 1426;—CL 1948, 45.421;—Am. 1967, Act 163, Eff. Nov. 2, 1967;—Am. 1978, Act 487, Imd. Eff. Dec. 1, 1978.

ELECTED OFFICIAL ANNUAL SALARIES
CURRENT & 2% increase on 1/1/15

Elected Official	Current Pay	2% inc. - 1/1/2015
Clerk/ROD	\$54,847	55,944
Treasurer	52,107	53,149
Sheriff	61,706	62,940
Prosecuting Atty.	91,870	93,707
Board Chairman	\$4,500	\$4590
Board Members	\$4,000	\$4080
Drain Commissioner	\$500	\$510

Elected Official	Current salary with benefits	2% salary increase with benefits	Difference
Clerk/ROD	76,963	78,148	1,185
Treasurer	61,488	62,613	1,125
Sheriff	74,386	75,767	1,381
Prosecuting Atty.	116,878	118,861	1,983
Board Chairman	\$4,500	\$4590	90
Board Members	\$4,000	\$4080	80
Drain Commissioner	\$500	\$510	10

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	MSU Extension building – hours of operation
DEPARTMENT:	Administration
ATTACHMENTS:	no
SUMMARY: We are having an issue with personnel coverage of the County Annex building in Stephenson. We currently have MSU personnel in the building that cover the front office area when they are at the building. The problem is they aren't there every day (or are in and out). We also have a juv. Probation officer and public health personnel in that building that help answer questions for the public, but this is NOT their job. We currently have a temporary (manpower) person covering the Building Code & MSU office from 1:00-4:30 pm daily. Discussion to close the building 8:00 am to 1:00 pm daily. Follow-up: We now have a manpower person covering the annex from 9-3 Monday-Friday.	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Menominee County Fair
DEPARTMENT:	County Board
ATTACHMENTS:	No
SUMMARY:	
The County Board added this subject and discussed this at the last meeting. Consensus of the board was to bring it back for discussion at this meeting.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

NOTICE

Menominee County is seeking applications for appointments from persons wishing to serve on the Menominee County Fair Board for the remainder of a resigning member's term, to expire 1/31/2016.

If you are interested in serving on this board, please submit an "application of appointment" to:

Menominee County Board of Commissioners
839 Tenth Ave.
Menominee, MI 49858

Applications may be obtained at the County Library, the County Administrative Office or on the County website at www.menomineecounty.com under "Latest news". Applications are due **Sept. 17, 2014 at 4:00 PM.**

Please contact Brian at (906) 863-7779 for a brief description of duties/responsibilities for this appointment.

Eagle Herald, Lufts and M.C. Journal:

Please publish once the week of Sept. 1st in a **display ad.**

Thank you!

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	MERS Closed Divisions 2 & 15 pay off
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Discussion at the finance committee about the MERS Closed divisions (2 & 15), and paying them off, was sent to the full board for discussion.	
RECOMMENDED MOTION:	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MERS Rates for 2014/2015 Budget Year

Division Number	Division Name	Effective	Employer rate	Employee rate
01	Arprt Emplys	October	0.00%	0.00%
02	Shrf Non Union	October	\$3,878	0.00%
10	Courthouse	October	\$10,072	0.00%
15	Bldg Gds Sprndt	October	\$1,064	2.30%
16	Crthse Employ	October	20.13%	1.50%
17	Administrator	October	\$3,121	0.00%
18	911 Employees	October	15.88%	0.00%
20	Shrf Lcl 328	October	22.10%	2.30%
23	Road Patrol Deput	October	17.69%	2.30%
HA	Admin after 10/1/11	October	6.24%	0.00%

Division #	Division	Yearly Flat Rate	Unfunded Liability
2	Sheriff Non Union	\$46,536.00	\$223,630.00
15	B&G Superintendent	\$12,768.00	\$165,757.00
	Total	\$59,304.00	\$389,387.00

- Both divisions are closed to new employee
- Pay off the unfunded liability for each division
- By paying off the unfunded liability for divisions 2 and 15 will create a surplus of \$59,304 within the 2014/2015 budget year
- Discussed by the Finance Committee and agreed to be moved forward to full board for discussion, recommended to pay off the unfunded liability amount for divisions 2 and 15 before September 30th, 2014.

**Actuarial Accrued Liabilities and Valuation Assets
As of December 31, 2013**

Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Arprt Emplys				
Active Members	\$ 240,348	\$ 337,011	140.2%	\$ (96,663)
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	542,589	542,589	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 782,937	\$ 879,600	112.3%	\$ (96,663)
02 - Shrf NonUnion				
Active Members	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	297,471	73,841	24.8%	223,630
Pending Refunds	0	0	0.0%	0
Total	\$ 297,471	\$ 73,841	24.8%	\$ 223,630
10 - Courthouse				
Active Members	\$ 1,631,316	\$ 892,875	54.7%	\$ 738,441
Vested Former Members	216,211	216,211	100.0%	0
Retirees And Beneficiaries	1,945,311	1,945,311	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 3,792,838	\$ 3,054,397	80.5%	\$ 738,441
15 - Bldg Gds Sprndt				
Active Members	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Members	108,219	5,671	5.2%	102,548
Retirees And Beneficiaries	141,887	78,678	55.5%	63,209
Pending Refunds	0	0	0.0%	0
Total	\$ 250,106	\$ 84,349	33.7%	\$ 165,757
16 - Crthouse Emp				
Active Members	\$ 3,523,224	\$ 1,719,418	48.8%	\$ 1,803,806
Vested Former Members	52,414	52,414	100.0%	0
Retirees And Beneficiaries	3,141,034	3,141,034	100.0%	0
Pending Refunds	2,866	2,866	100.0%	0
Total	\$ 6,719,538	\$ 4,915,732	73.2%	\$ 1,803,806
17 - Administrator				
Active Members	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	803,581	195,956	24.4%	607,625
Pending Refunds	0	0	0.0%	0
Total	\$ 803,581	\$ 195,956	24.4%	\$ 607,625

Table 6 (continued)

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
18 - 911 Employees				
Active Members	\$ 914,381	\$ 583,220	63.8%	\$ 331,161
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 914,381	\$ 583,220	63.8%	\$ 331,161
20 - Shrf Lcl 328				
Active Members	\$ 2,818,923	\$ 1,150,247	40.8%	\$ 1,668,676
Vested Former Members	161,273	161,273	100.0%	0
Retirees And Beneficiaries	2,532,391	2,532,391	100.0%	0
Pending Refunds	4,897	4,897	100.0%	0
Total	\$ 5,517,484	\$ 3,848,808	69.8%	\$ 1,668,676
23 - Road Patrol Deputies				
Active Members	\$ 1,685,813	\$ 1,007,026	59.7%	\$ 678,787
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 1,685,813	\$ 1,007,026	59.7%	\$ 678,787
HA - Admin after 10/01/11				
Active Members	\$ 10,390	\$ 11,267	108.4%	\$ (877)
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 10,390	\$ 11,267	108.4%	\$ (877)
Total Municipality				
Active Members	\$ 10,824,395	\$ 5,701,064	52.7%	\$ 5,123,331
Vested Former Members	538,117	435,569	80.9%	102,548
Retirees and Beneficiaries	9,404,264	8,509,800	90.5%	894,464
Pending Refunds	7,763	7,763	100.0%	0
Total Participants	\$ 20,774,539	\$ 14,654,196	70.5%	\$ 6,120,343
The following results show the combined accrued liabilities and assets for each set of linked divisions. These results are already included in the table above.				
Linked Divisions HA, 17				
Active Members	\$ 10,390	\$ 11,267	108.4%	\$ (877)
Vested Former Members	0	0	0.0%	0
Retirees and Beneficiaries	803,581	195,956	24.4%	607,625
Pending Refunds	0	0	0.0%	0
Total	\$ 813,971	\$ 207,223	25.5%	\$ 606,748

¹ Includes both employer and member assets.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	MAC 2015 County Membership Dues
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration received an invoice for the 2015 MAC County Membership Dues in the amount of \$5,543.46. Commissioners are to	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MIAC MICHIGAN ASSOCIATION OF COUNTIES

935 N. Washington Ave.
Lansing, MI 48906

INVOICE

Invoice Number: m625

Invoice Date: 7/1/14

Voice: 800-258-1152

Fax: 517-482-4599

Bill To:

Brian Bousley
Menominee County
839 10th Avenue
Menominee, MI 49858

2015 County Dues Invoice

Description	Amount
2015 Menominee County Membership Dues	5,543.46
Fiscal Year 2014-2015 July 1, 2014 - June 30, 2015	

TOTAL AMOUNT DUE

5,543.46

An alliance of Michigan counties working to enhance county government through advocacy, shared services and education.

www.micounties.org

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on August 14, 18 & 21, 2014 in the combined amount of \$55,295.41.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/21/2014
Date

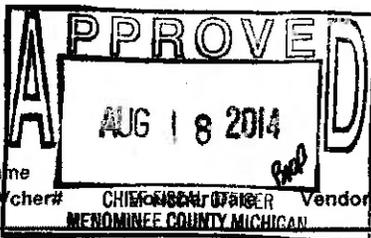
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

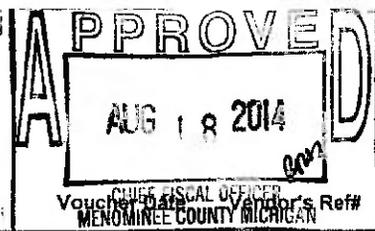
DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



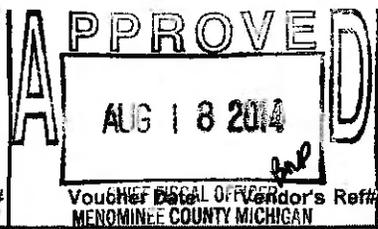
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vendor#	CHITOMENON	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware								
	37372	07/31/2014	281	Building & Ground Supplies	101-265-755.01	4.49		\$91.36
	37372	07/31/2014	281	Building & Ground Supplies	101-265-755.00	15.47		
	37372	07/31/2014	281	Building & Ground Supplies	101-265-755.01	30.45		
	37372	07/31/2014	281	Building & Ground Supplies	101-265-755.00	23.98		
	37372	07/31/2014	281	Building & Ground Supplies	101-265-755.01	12.99		
	37372	07/31/2014	281	Building & Ground Supplies	101-265-755.00	3.98		
ALGER-DELTA COOPERATIVE ASSOC								
	37340	08/01/2014	367100	N8390 Beach House	208-751-920.01	449.48		\$4,966.16
	37341	08/01/2014	367200	Northwest Campsites	208-751-920.01	1,122.15		
	37342	08/01/2014	369802	W8448 Co Rd G12 Campsites	208-751-920.01	409.79		
	37343	08/01/2014	370500	Shakey Lks Office/Shop	208-751-920.01	117.46		
	37344	08/01/2014	379700	Storage Shed	208-751-920.01	208.40		
	37345	08/01/2014	380300	Shower Bldg	208-751-920.01	326.73		
	37346	08/01/2014	1614900	Bath House	208-751-920.01	93.70		
	37347	08/01/2014	383001	Shakey Lks Pk/Horse Ara	208-751-920.01	51.11		
	37348	08/01/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	1,045.71		
	37349	08/01/2014	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	338.64		
	37350	08/01/2014	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	802.99		
AT&T Long Distance								
	37316	07/19/2014	854528091	Telephone Services	101-103-850.00	2,318.45		\$2,318.45
Badger Mailing & Shipping								
	37358	08/04/2014	67510	Contract #1193-01 Postage Machine	101-253-729.01	636.00		\$636.00
BAYSHORE VETERINARY CLINIC								
	37434	07/25/2014	173649	Brix - K9 Care	101-301-881.01	43.52		\$43.52
BELSON CO.								
	37426	07/31/2014	143791	Service Call & Labor	101-301-770.00	172.50		\$172.50
Big O's Lube and Service, Inc.								
	37440	07/16/2014	14765	Brake Pads & Rotors, Oil Change - #55	205-315-934.02	298.17		\$298.17
BP								
	37423	07/06/2014	5901027408	Gasoline Charges for July 2014	101-301-742.00	76.58		\$76.58
Brenda Theoret								
	37313	08/04/2014	14-035-DL-1	Witness \$6.00 Mileage \$38.20	101-132-804.00	45.20		\$45.20
Brian Thoreson								
	37443	08/12/2014	14-022-DL-1	Witness \$6.00 Mileage \$2.24	101-132-804.00	8.24		\$8.24
Brian's Auto Glass & Quick Lub								
	37441	07/31/2014	25876	2013 Chevy Impala	205-315-934.02	295.61		\$295.61
Brunelle, Jennifer								
	37311	08/04/2014	Reimbursement	Mileage	298-863-860.00	44.52		\$113.51
	37453	08/13/2014	Reimbursement	Supplies & Registration Fee	298-863-727.00	33.99		
	37453	08/13/2014	Reimbursement	Supplies & Registration Fee	298-863-860.00	35.00		
BS&A Software								
	37336	08/01/2014	097466	PO# 02958 P.R.E.Audit System & Tax	101-103-857.02	3,835.00		\$3,835.00
CBM Managed Services								
	37427	07/23/2014	STDINV73766	Inmate Meals	101-301-770.00	2,148.86		\$4,338.41
	37428	07/30/2014	STDINV73998	Inmate Meals	101-301-770.00	2,191.55		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CITY OF MENOMINEE - 2511 10TH ST.								
	37334	07/30/2014	3777	June 2014 Gasoline	101-265-742.00	50.48		\$3,400.84
	37334	07/30/2014	3777	June 2014 Gasoline	101-257-742.00	32.86		
	37334	07/30/2014	3777	June 2014 Gasoline	266-325-860.00	30.60		
	37404	08/12/2014	August 2014	Monthly Rent	266-326-942.00	351.67		
	37436	07/30/2014	3780	Road Patrol - Gasoline Sales for June 2	205-315-742.00	2,935.24		
City of Stephenson - P.O. Box 467								
	37319	07/24/2014	709	Annex - Water/Electric/Sewer	101-261-920.01	17.50		\$220.09
	37319	07/24/2014	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
	37319	07/24/2014	709	Annex - Water/Electric/Sewer	101-261-920.03	172.59		
CLOVERLAND PAPER CO								
	37358	08/01/2014	105744	Center Pull Towels & Mop Cleaner	101-265-755.01	74.79		\$268.01
	37400	08/08/2014	105812	Toilet Tissue - Courthouse	101-265-755.01	56.49		
	37401	08/08/2014	105814	Tidyfoam Soap - Library	101-265-755.01	42.74		
	37429	07/24/2014	105838	Limeaway - Jail	101-301-770.00	48.08		
	37430	07/25/2014	105669	Towels - Jail	101-301-770.00	30.59		
	37431	08/01/2014	105743	Gloves & Liquid Bleach - Jail	101-301-770.00	15.32		
Cody, Glenn								
	37364	07/27/2014	Reimbursement	Mileage - Parks Committee	208-751-880.00	13.44		\$13.44
DEKETO, LLC								
	37366	08/04/2014	DK8-14	July 2014 Documents (Capped)	256-277-857.00	750.00		\$974.00
	37454	08/04/2014	223	Thermal Transfer Labels & Ribbon	101-268-727.00	224.00		
DTE Energy								
	37331	07/25/2014	462245200011	Annex	101-261-920.04	33.88		\$33.88
EAGLEHERALD PUBLISHING, LLC								
	37357	07/31/2014	4114	Public Land Auction	517-252-900.00	68.00		\$96.86
	37406	07/31/2014	3185	Help Wanted Advertising (July 2014)	266-325-755.00	28.86		
Eichhorn, Jayne Marie								
	37416	08/11/2014	Per Diem	Board of Canvassers (x2)	101-192-705.00	100.00		\$190.72
	37417	08/11/2014	Reimbursement	Mileage - Board of Canvassers (x2)	101-192-860.00	90.72		
Employee Benefits Agency, Inc.								
	37354	08/04/2014	4413	August 2014	266-326-712.00	32.07		\$119.23
	37354	08/04/2014	4413	August 2014	266-325-712.00	32.07		
	37354	08/04/2014	4413	August 2014	701-000-231.00	12.40		
	37354	08/04/2014	4413	August 2014	266-325-712.00	12.40		
	37354	08/04/2014	4413	August 2014	266-325-712.00	12.40		
	37354	08/04/2014	4413	August 2014	266-325-712.00	17.89		
Friends Ofc Prod Whse Direct								
	37369	08/05/2014	0209681	FOC - Office Supplies	101-141-727.00	45.97		\$62.46
	37362	08/01/2014	020957	Equalization - Envelopes	101-257-727.00	16.49		
Garcia Linda								
	37450	08/13/2014	5605	Transport of Juvenile (K.G.)	101-132-801.01	38.75		\$175.95
	37450	08/13/2014	5605	Transport of Juvenile (K.G.)	101-132-801.00	62.00		
	37451	08/13/2014	Reimbursement	Mileage/Meals - Transport of Juvenile	101-132-801.00	75.20		
Gary & Cindy Nickerson								
	37326	08/02/2014	Reimbursement	Camping Refund	208-751-964.00	225.00		\$225.00
GBS Inc.								
	37438	07/29/2014	14-19400	Michigan Traffic Citation Book (x25)	205-315-755.00	269.18		\$269.18

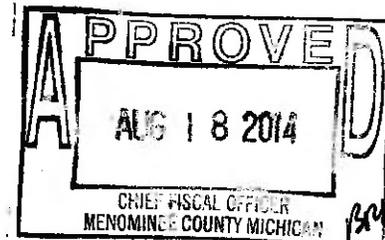


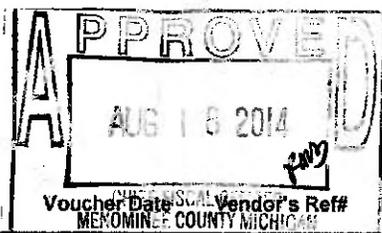
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
GREAT AMERICAN DISPOSAL CO THE	37327	08/01/2014	48101064	Shakey & Kleinke Parks	208-751-801.00	1,167.61		\$1,167.61
Gregory, Raymond G.	37367	08/01/2014	2014-078-MI	Court Appointed Legal	101-148-807.00	95.00		\$95.00
Hafeman, Jan	37317	08/03/2014	Reimbursement	Mileage - July 2014	101-101-860.10	157.92		\$157.92
Hafeman, William	37408	08/11/2014	Per Diem	Board of Canvassers (x2)	101-192-705.00	100.00		\$187.36
	37409	08/11/2014	Reimbursement	Mileage - Board of Canvassers (x2)	101-192-880.00	87.36		
Hashimoto Sewer Service, Inc.	37378	07/28/2014	11787	Grease Pit - Jail	101-265-801.00	205.00		\$205.00
J S ELECTRONICS, INC.	37405	08/01/2014	18422	Tower Lease August 2014	266-326-842.00	425.00		\$709.80
	37439	08/06/2014	18435	Install New Camera System into Squad	205-315-934.01	284.80		
Joel Hensley, RN	37339	08/11/2014	Blood Draws	D.T. (7/26) K.L. (7/27) A.M.C. (7/30)	101-267-801.01	300.00		\$1,665.00
	37433	08/11/2014	Nursing Services	Jail - Nursing Services	101-301-770.01	1,365.00		
Koehne	37324	07/31/2014	MEN082	PO# 02957 Vehicle Repairs	101-265-981.00	2,813.52		\$2,813.52
Lang, Bernard	37328	08/07/2014	Reimbursement	Mileage - July 2014	101-101-860.02	8.40		\$8.40
Linsmeier Implement, Inc.	37337	07/31/2014	52670	Park Supplies	208-751-930.02	13.60		\$13.60
Loucks, Debra	37396	08/07/2014	5599	Bond Refund	292-662-964.00	500.00		\$500.00
Lufts Advertiser	37368	07/29/2014	7/29/14	Advertising	101-262-727.00	360.00		\$449.00
	37368	07/29/2014	7/29/14	Advertising	243-246-709.00	36.00		
	37368	07/29/2014	7/29/14	Advertising	266-325-755.00	17.00		
	37368	07/29/2014	7/29/14	Advertising	517-252-800.00	36.00		
Manpower	37314	08/03/2014	27449786	Week Ending 8/3/14 (Krista Marciniak)	256-277-705.00	275.63		\$2,701.14
	37318	08/03/2014	27458751	Week Ending 8/3/14 (Regina Mistark)	215-141-705.00	63.00		
	37455	08/10/2014	27487784	Week Ending 8/10/14 (Krista Marciniak)	101-261-704.00	322.88		
	37456	08/10/2014	27483121	Week Ending 8/10/14 (Krista Marciniak)	256-277-705.00	238.25		
	37457	06/15/2014	27243479	Week Ending 6/15/14 (Krista Marciniak)	101-261-704.00	283.50		
	37458	06/22/2014	27279659	Week Ending 6/22/14 (Krista Marciniak)	101-261-704.00	212.63		
	37459	07/06/2014	27336122	Week Ending 7/6/14 (Krista Marciniak)	101-261-704.00	252.00		
	37460	07/13/2014	27365601	Week Ending 7/13/14 (Krista Marciniak)	101-261-704.00	252.00		
	37461	07/20/2014	27394807	Week Ending 7/20/14 (Krista Marciniak)	101-261-704.00	189.00		
	37462	07/27/2014	27427916	Week Ending 7/27/14 (Krista Marciniak)	101-215-704.00	315.00		
	37463	08/03/2014	27458828	Week Ending 8/03/14 (Krista Marciniak)	101-215-704.00	299.25		
Marinette Farm & Garden	37435	08/06/2014	292598	K9 Food	101-301-881.01	43.99		\$43.99

**MENOMINEE COUNTY
Claims Audit Report**

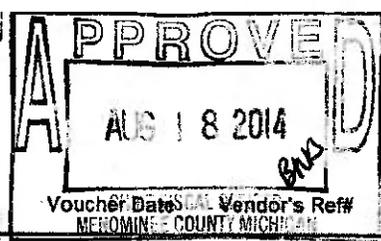
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette								
	37338	07/31/2014	59408	20 Amp Breaker - Parks	208-751-801.00	77.26		\$237.01
	37339	08/03/2014	59700	40W Tubes - Parks	208-751-930.03	35.92		
	37371	07/31/2014	59409	Power Scrub Brush	101-265-755.00	11.97		
	37380	08/04/2014	59760	Vinyl Tubing, Padiock, Eye Bold w/Nut	101-265-755.00	28.42		
	37407	08/08/2014	60151	Wiper Blades	101-265-981.00	13.76		
	37419	08/07/2014	60060	Annex/Road Patrol Counter Top	101-265-755.00	65.19		
	37420	08/06/2014	59944	Toilet Flush Valve	101-265-755.00	4.49		
MENOMINEE COUNTY JOURNAL								
	37309	08/01/2014	129	Public Land Auction 7/15	517-252-900.00	30.00		\$930.00
	37310	08/07/2014	126	PO# 02959 Election Notice	101-282-727.00	900.00		
MENOMINEE COUNTY TREASURER								
	37418	08/12/2014	Reimbursement	Replenish FOC Petty Cash	101-141-729.00	1.83		\$1.83
Michigan Assessors Association								
	37398	08/11/2014	Registration	PO# 02860 Kandace Curran (x2 course	101-257-860.00	550.00		\$550.00
MICHIGAN ELECTION RESOURCES								
	37373	07/21/2014	32883	PO# 02956 Precinct Supply Kits	101-262-727.00	1,699.69		\$1,699.69
MILLERS ACTION OFFICE SUPPLY I								
	37312	07/30/2014	0103066-001	Office Supplies	101-132-727.00	22.00		\$330.90
	37312	07/30/2014	0103066-001	Office Supplies	101-148-727.00	21.99		
	37360	08/05/2014	0103186-001	District - Office Supplies	101-136-727.00	45.95		
	37379	08/08/2014	0103286-001	Business Card (x250)	101-265-755.00	12.99		
	37403	08/12/2014	0103293-001	Office Supplies - Clerk's Office	101-215-727.00	227.97		
Muffler Center of Menominee								
	37442	08/01/2014	226486	Impala	205-315-834.02	170.00		\$170.00
Office Depot, Inc.								
	37382	07/31/2014	722159039001	Office Supplies (Park & Admin)	208-751-727.00	33.58		\$68.53
	37382	07/31/2014	722159039001	Office Supplies (Park & Admin)	101-172-727.00	4.52		
	37382	07/31/2014	722159039001	Office Supplies (Park & Admin)	101-172-727.00	26.17		
	37402	07/31/2014	721165861001	District - Office Supplies	101-136-727.00	4.26		
Olivares, E. Jay								
	37320	08/05/2014	Reimbursement	Mileage	101-131-860.00	77.50		\$1,196.41
	37323	08/05/2014	Various Cases	Court Appointed Legal	101-131-807.00	775.21		
	37384	08/07/2014	Various	Court Appointed Legal	101-131-807.00	88.70		
	37397	08/07/2014	Various	Court Appointed Legal	101-132-807.00	255.00		
Owens, Karen A.								
	37449	08/13/2014	5604	JDFS Program	296-668-801.00	180.00		\$180.00
Pack-N-Ship Center								
	37422	07/02/2014	263	Return of Bread Hood	101-301-729.00	28.60		\$28.60





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PAIDL'S TRUE VALUE HARDWARE								
	37332	06/30/2014	15008	A82119	208-751-930.04	4.98		\$463.36
	37332	06/30/2014	15008	A82191	208-751-930.04	39.99		
	37332	06/30/2014	15008	A82385	208-751-930.04	-68.00		
	37332	06/30/2014	15008	B82327	208-751-756.01	43.27		
	37332	06/30/2014	15008	B82728	208-751-981.00	3.79		
	37332	06/30/2014	15008	B82776	208-751-755.02	4.58		
	37332	06/30/2014	15008	A83820	208-751-755.01	4.98		
	37332	06/30/2014	15008	B83165	208-751-755.02	23.63		
	37332	06/30/2014	15008	B83235	208-751-755.02	1.99		
	37332	06/30/2014	15008	B83257	208-751-755.02	4.44		
	37332	06/30/2014	15008	B83377	208-751-930.02	6.98		
	37333	06/30/2014	150007	B82221	101-265-755.00	3.98		
	37333	06/30/2014	150007	A83398	101-265-755.01	18.76		
	37335	07/31/2014	150008	Parks	208-751-930.03	9.87		
	37335	07/31/2014	150008	Parks	208-751-930.03	18.99		
	37335	07/31/2014	150008	Parks	208-751-930.03	39.99		
	37335	07/31/2014	150008	Parks	208-751-930.03	27.98		
	37335	07/31/2014	150008	Parks	208-751-920.01	34.38		
	37335	07/31/2014	150008	Parks	208-751-930.04	15.00		
	37335	07/31/2014	150008	Parks	208-751-930.03	7.98		
	37335	07/31/2014	150008	Parks	208-751-756.01	14.76		
	37335	07/31/2014	150008	Parks	208-751-930.03	4.88		
	37335	07/31/2014	150008	Parks	208-751-930.03	9.96		
	37335	07/31/2014	150008	Perks	208-751-755.02	23.22		
	37335	07/31/2014	150008	Parks	208-751-755.02	11.96		
	37335	07/31/2014	150008	Parks	208-751-755.01	2.49		
	37335	07/31/2014	150008	Parks	208-751-930.03	6.58		
	37335	07/31/2014	150008	Parks	208-751-755.02	11.96		
	37335	07/31/2014	150008	Parks	208-751-984.00	19.94		
	37355	07/31/2014	150007	Building & Grounds	101-265-755.00	3.98		
	37355	07/31/2014	150007	Building & Grounds	101-265-755.00	27.99		
	37355	07/31/2014	150007	Building & Grounds	101-265-755.01	17.98		
	37355	07/31/2014	150007	Building & Grounds	101-265-930.02	60.00		
Peterson, Dick								
	37414	08/11/2014	Per Diem	Board of Canvassers (x2)	101-192-705.00	109.00		\$182.88
	37415	08/11/2014	Reimbursement	Mileage - Board of Canvassers (x2)	101-192-860.00	82.88		
PHDM								
	37322	08/04/2014	43086	Court Ordered Testing (C. P.)	101-131-807.00	94.00		\$188.00
	37377	07/18/2014	43081	Court Ordered Testing (A.T.)	101-131-807.00	94.00		
Piche, Gerald L.								
	37329	08/01/2014	Reimbursement	Mileage - July 2014	101-101-860.07	134.96		\$134.96
Porod, Rebecca								
	37445	08/13/2014	5607	Transport of Juvenile (K.G.)	101-132-801.01	38.75		\$108.11
	37445	08/13/2014	5607	Transport of Juvenile (K.G.)	101-132-801.00	62.00		
	37452	08/13/2014	Reimbursement	Mcal - Transport of Juvenile (K.G.)	101-132-801.00	7.36		
Sage Software, Inc.								
	37325	07/11/2014	2001144073	Fixed Assets	101-103-857.02	884.00		\$884.00
Sault Tribe Youth Facility								
	37444	08/11/2014	5800	Out of Home Placement Cost	292-862-843.05	600.00		\$600.00

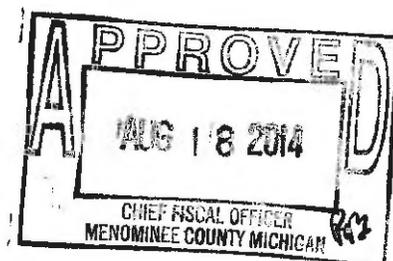


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Sherwin Williams Company								
	37359	07/29/2014	4599-9	Library Exterior Paint	101-265-755.00	36.99		\$184.95
	37370	07/28/2014	4554-4	Library Exterior Paint	101-265-755.00	147.96		
Signarama Menominee								
	37351	05/12/2014	3170	No Dogs Allowed (x3)	208-751-880.00	39.00		\$157.00
	37352	05/21/2014	3200	No Lifeguard on Duty (x2)	208-751-880.00	66.00		
	37353	07/31/2014	3437	No Generators Allowed (x4)	208-751-880.00	52.00		
Squires-Stepniak, Rebecca								
	37448	08/13/2014		Reimbursement Mileage	296-665-860.00	262.08		\$262.08
Stateline Apparel								
	37308	07/29/2014	33829	Mike Sieg - Uniform Allowance	101-265-745.00	59.96		\$59.96
STEPHENSON MARKETING COOPERATI								
	37457	07/31/2014	015579	Road - Gasoline Sales - July 2014	205-315-742.00	1,613.97		\$1,613.97
The Ebco Company, LLC								
	37363	07/28/2014	014111	Legal Size Folders (x700)	101-136-727.00	469.00		\$469.00
The First National Bank&Trust								
	37315	07/31/2014	628840339	FOC - Service Charge	101-141-817.00	33.80		\$33.80
The Print Shop - 1340 Main Street								
	37321	08/05/2014	7029433	PA Letterhead (x1000)	101-267-727.00	100.78		\$100.78
Time Warner Cable								
	37432	07/28/2014	10404620475202800	August 6 - September 5, 2014	101-301-770.00	134.34		\$134.34
U.E.S. COMPUTERS, INC.								
	37330	07/31/2014	41088	July 2014 Computer Maintenance	101-103-857.00	1,135.00		\$1,135.00
Valenti, Susan F.								
	37374	07/31/2014		Reimbursement Mileage & Meals	101-131-860.00	350.80		\$350.80
Verizon Wireless								
	37421	08/12/2014	9729577766	Cellular Services	101-265-850.01	97.33		\$931.65
	37421	08/12/2014	9729577766	Cellular Services	101-301-850.00	393.91		
	37421	08/12/2014	9729577766	Cellular Services	101-882-850.00	32.43		
	37421	08/12/2014	9729577766	Cellular Services	205-315-850.00	407.46		
	37421	08/12/2014	9729577766	Cellular Services	266-325-850.00	0.42		
Warner, Fredrick								
	37446	08/13/2014	5601	Can Zone	296-668-801.00	98.70		\$154.70
	37447	08/13/2014		Reimbursement Mileage	296-668-801.00	56.00		
Wennergren, Mary Jo								
	37410	08/11/2014		Per Diem Board of Canvassers (x2)	101-192-705.00	100.00		\$105.60
	37411	08/11/2014		Reimbursement Mileage - Board of Canvassers (x2)	101-192-860.00	5.60		
White Water Associates, Inc.								
	37383	08/08/2014	139107	Water Analysis	208-751-920.00	65.00		\$85.00
Wil-Kil Pest Control								
	37412	07/31/2014	2498894	Courthouse	101-265-801.00	62.25		\$62.25
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	37365	07/29/2014	0402191663-00001	Health Care Center	101-265-920.03	279.72		\$5,777.17
	37365	07/29/2014	0402191663-00001	Health Care Center	101-265-920.04	10.32		
	37375	07/29/2014	0402055840-00001	Jail	101-265-920.03	4,932.94		
	37376	07/29/2014	0402047856-00004	Courthouse	101-265-920.04	554.19		

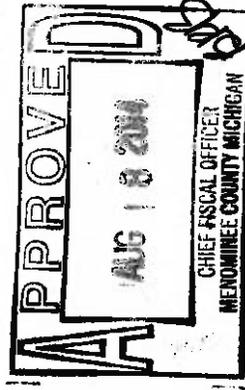
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Wolters Kluwer Law & Business								
	37413	08/05/2014	95549323	Payroll Managers Letter (10/14 - 9/15)	101-215-802.00	461.00		\$461.00
Xerox Corporation - 28152 Network Place								
	37361	08/01/2014	075184436	Probation/Parole Office Copier	101-131-842.00	94.24		\$581.47
	37424	08/01/2014	075184434	July 2014 - Sheriff Department	101-301-755.00	32.51		
	37425	08/01/2014	075184435	July 2014	101-301-755.00	434.72		
Total Amount for Bank Account: General								\$54,600.41



MENOMINEE COUNTY
Check Register Report

Check	Vendor Name	Description	Status	Check Date	CheckAmount\$
Vchr#	Vendor's Ref#		Debit Account	\$Amount	
General					
100275	M.A.R.D.		Open	08/18/2014	\$175.00
	8/2014	MARD 2014 Conference Fee	101-268-860.00	\$175.00	
100276	Lucas Otto		Open	08/18/2014	\$500.00
	PO# 02961	Pick Up Box	101-265-755.00	\$500.00	
Total General					\$675.00
Grand Total:					\$675.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE COUNTY CLERK	37510	08/14/2014	Notary Fee	Julie L. Englund	101-253-727.00	10.00		\$10.00
State of Michigan - MI Dept. of State/Cash/Notary	37511	08/14/2014	Notary	Julie L. Englund	101-253-727.00	10.00		\$10.00
Total Amount for Bank Account: General								\$20.00



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/21/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Finance Committee
Minutes of Meeting
June 12, 2014

*****Approved 6.25.14*****

The Finance Committee met on June 12, 2014 at 9:30 AM at the Menominee County Courthouse, Administrative Office.

Present at the meeting were Coms. Nelson, Hafeman, and Schei, Brian Bousley, Sherry DuPont, & other members of the public.

Call Meeting to order: Chairperson Nelson called the meeting to order at 9:30 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; Commissioner Lang was excused.

Agenda was approved by Com. Hafeman and supported by Com. Schei to approve the agenda as written. Motion approved 3/0.

Previous Meeting minutes: April 25, 2014– moved by Com. Hafeman and supported by Com. Schei to approve the minutes of the April 25, 2014 Finance Committee meeting. Motion approved 3/0.

Public Comment: None

Business:

- a. **Budget Amendment #4 ~ 2013/14 Budget year:** Discussion of Budget amendment #4. This was two grants received for the library. One was an anonymous donation for \$500 and the other was a restricted donation of \$500 to purchase resources for the visually impaired. Moved by Com. Hafeman supported by Com. Schei to move this to the full board for approval.
- b. **2014/15 Budget Discussion:** Administrator Bousley discussed the preliminary 2014/15 budget.
 - 101-101-970.00 ~ remove from Commissioners account and place in the Other Legislative account. \$200,000 for the 3 way road projects.
 - 101-257 Equalization – Staff Appraiser, we have the pay grade in at a 9 step 3. When the DMG came back from MGT, the recommendation was a grade 10. Discussion to send the DMG to the personnel committee for discussion. If the chairman would like to take it to the board without the personnel

committee meeting, then we'll do that.

- 101-261 MSU – We currently have the secretary in there with 29 hrs./week. The committee feels this needs to be changed to 25 hrs./wk. Discussion of the MOA with MSU. Nelson: I don't think we should consider anything more than 30,000. Schei: They're going to move everything to the internet. They don't seem to follow through. Now it's time to prove that they're going to follow through with things. Nelson: Between Charlie and Jerry, we do have some pretty good knowledge out there.
- 101-265 – We currently have a park ranger working down here. I'd like to make him fulltime here at the courthouse. He can be used to work in the parks too if need be. Nelson: I think it's a good move. Schei concurs. Bousley: We need someone to cover our Buildings and Grounds person should something happen to him. Schei: Would like to see the vestibule into this budget. Nelson: I'm going to have Dan Menacher look at this again. Schei: revolving door would be the best.
Other projects – Jail emergency exit and the Jail women's shower. The exit is in the hands of the DOC. We need to get it fixed or we'll be in violation with the DOC. Schei: All computer paper is purchased through the buildings and grounds. Bousley: Yes. We get a good deal with the school districts.
- 101-426 Emergency Management – that's moving from a full time to a part time person at 24 hrs/wk. No benefits. He will be housed at the annex. As you walk in the office space, we'll partition off that space. Secretary in the front and emergency management in the back. We're going to rekey the building. We don't know who has keys for that building. Nelson: Spalding twp. has offered space for county services if needed. Bousley: We picked up some more equipment for emergency management.
- 101-526 Waste Management – Bousley: We did it once in Stephenson and we didn't have very much business. And we did it once at city hall and didn't have that many people come there either. We need to have this again. We have a lot of phone calls about the pickup. I think the best place to have it is at the road commission? There are individuals that come to the recycling to collect tires and batteries. Nelson: Try to get a bid to see what we have to put out.
- 208-751 County Parks: General fund appropriation is down to \$2,771. This is due to moving the full time ranger to buildings and grounds. Bousley: Hopefully within the next two years we can be self-sufficient out there.
- 249-371 Building Code: Expenditures can be adjusted because the office is self-sufficient. This account should not gain any money. The overhead costs will be given back to the county. Recently there have been a few people been caught without permits within the county.

Nelson: what I suggest is we take some time to look at the budget. If changes are made, allow the coms to see what is changed. We should set aside more money for buildings and grounds. Our building fund is depleting. Brian suggested that we set aside the revenue at the end of the year to add money to the building fund and MERS. Schei: Lightning damage. If we have something happen again, we want money to be able to cover it.

Bousley: the next two big things are going to be the generator and the chiller system. The chiller should have been replaced with the boilers, but we chose not to at that time.

Bousley: MERS will be here at the end of the month to speak to the employees. DuPont: I'm just realizing that the 296 accounts are missing from the print out. I'll print them and send them to everyone.

Public Comment: Tom Cheski: Wheelchair access at the Courthouse. I have a few friends who are wheelchair handicap. That door needs to be repaired. (It has already been repaired). Tire recycling program was a special grant that was applied for. The City of Menominee and Ingallston Twp. are the only townships whom have recycling in place. Diane Lesperance: I'm glad you're still looking into the vestibule. Not only for the employees, but for anyone sitting in the hall waiting for court. Level 4 assessor – if the mine comes into play, we'll need a level four assessor for the Equalization Director position. The state has made it almost impossible for us to get a level four assessor. Because we don't have the sales here to compare to. Will need to look into that if the mine comes into play. Would like to look into the pay grades of her full time employees in her office. The Job qualifications have changed and half of the general ledger is in the treasurer's office. Kim and Julie did not come to me with this. I feel this needs to be looked at and that they be paid to compare with the other employees in the courthouse.

Commissioner Comment: Schei: I would like to thank Brian for being more hands on lately especially in the area of the annex. He should be commended for that. Brian: Sherry steps in too, Schei: Sherry too then, the Administration Department.

Adjourn: Moved by Hafeman supported by Schei to adjourn the meeting at 10:40 A.M. Motion approved 3/0.

Menominee County Finance Committee
Minutes of Meeting
June 25, 2014

*****Approved 8.11.14*****

The Finance Committee met on June 25, 2014 at 8:30 AM at the Menominee County Courthouse, Administrative Office.

Present at the meeting were Coms. Nelson, Hafeman, Lang and Schei, Brian Bousley, Sherry DuPont, & other members of the public.

Call Meeting to order: Chairperson Nelson called the meeting to order at 8:30 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; all commissioners are present.

Agenda was approved by Com. Hafeman and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: June 12, 2014– moved by Com. Hafeman and supported by Com. Schei to approve the minutes of the June 12, 2014 Finance Committee meeting. Motion approved 4/0.

Public Comment: None

Business:

- a. **Budget Amendment #5 ~ 2013/14 Budget year:** Discussion of Budget amendment #5. Shakey lakes Improvement - \$12,272.74; Bailey Park Improvements - \$1,148.05 the money to pay these amendments will come from the Fund Balance in the Parks account (\$13,420.79) We will probably have more expenses due to faulty (old) equipment at Shakey lakes park that will need more improvements. Com. Hafeman moves to approve, Com. Schei supports, to move this to the full board for approval. All coms. concur. Bousley: Currently reservations are low due to Mosquitoes & weather.
- b. **2014/15 Budget Discussion:** Administrator Bousley discussed the preliminary 2014/15 budget. Currently the budget sits at \$582. Nelson: Questions the Coms. if they had a chance to look at the MERS Annual Actuarial Valuation Report (12.31.13). He states contributions are up \$50,000 this year. Pg. 17 shows contributions by year. Pg. 21 shows percentages. The downfall in the market really did no difference. Hafeman: that's because of the smoothing, isn't it? When did we

change from a B-2 to a B-3? Lang: I would say 12-15 years ago. Other than putting a little reserve, there's nothing we can do but play it out. Nelson: Our best defense is to get into a system where we can project costs. Brian would like money put aside for buildings and grounds (building projects), we haven't put any money into that account for many years, it's depleting. Three way road we can start putting a little way each year and do it every 4 years. Road commission can't do it every year anyway. Nelson: that's the one thing we give back to the totality of the county. Lang: The road program is not required that we fund. There is no request for the Jail door capital outlay. Bousley: that is in there, we added it at the last meeting. As far as the building fund goes, at the end of the year, any surplus should go to the building fund. We've already budgeted for that. Lang: The entry door in the courthouse. Are we looking at that? Bousley: We are looking at other ways for us to fix the entry problem. Nelson: we need to fund what we need and the MERS amortization schedule. Bousley: If we move to the DC, we'll have a fixed number. At an admin. meeting on Friday. Gladstone had a meeting with MERS, they won't be able to pay everything (because of the amortization) and MERS worked with them to an amount that they can pay. Schei: Is it possible for MERS to allow us to pay a straight amount? Why can't we approach them with a straight line level every year? Is there a way we can get them to keep the payments the same each year instead of increasing it every year? Nelson: Pg. 17 (MERS Actuarial) benefit payments are 890,984. Investment income is 859,598. Increases in pay causes an increase in MERS payments. Nelson: did you run some numbers for us? Bousley: Yes we had many changes (see attachment). Discussion about the Annex, to change office hours to about 5 hrs/day. Both Sherry and I have been covering the office there when we can. We currently have a manpower person there in the afternoon to cover Building code and answer MSU calls/questions. MOA has been changed to 30,000 because there hasn't been anyone there. We haven't gotten a lot of service. We're trying to work with Merit to get fiber into that building for better connections. Com. Hafeman asked about transferring calls (or forwarding) to this office or another from there. Yes it can be done. Nelson: If we can get to a position again where we can have cost control in our benefits and you feel it's necessary to have someone fulltime there, I thought possibly we could put equalization in the annex. They are cramped here, it's not a good system. Lang: We did that once before, we should look at how that worked out last time. Nelson: I'm not saying it's a solution, it may be a way. Schei: I brought that up to the treasurer...they got a lot of flak from people who wanted to use the services and it was a burden for the people to go to the annex. Hafeman: you have a lot of people there that don't want to come here. Nelson: because of space issues we are having here. Schei: having centralized services is important, not having offices spread throughout the county. Nelson: when you pigeon hole them into such a small space, it makes it much more difficult to do a job. Schei: the person that's in that office now wants to stay in Stephenson politically because there's a lot of space, it was very comfortable and now two people crammed into a corner is a problem. We are creating office space for other departments at the annex right now. There may not be room for equalization at the annex. Nelson: Coverage at the annex was the reason why I brought up the space issue. Why the increase in appropriation request from DHS?

Lang: increased cost and training requirements. Nelson: Having background knowledge with DHS, I don't know what training would be paid for. MCSSA conference, there's no reason for them to go. Lang: I think they decided to drop the MCSSA. Nelson: We need further clarification on this. I would not approve the increase without more specific information. Find out what is required by law? Conservation District – what was their request for? There is a 60% increase from the year before. I think \$3,000 is plenty. If they have some real concrete things that they need it for, I have no problem with it. Get more specific information from Donna. County Parks will use the fund balance to fund down to zero so the county won't put in an appropriation for them. Bousley: the library is down from last year because last year, they were on the defined benefit that is now closed (non-union) so MERS is budgeted in the Other legislative account for the amortization scheduled payments. Nelson: what's the status of 911? Retirement? Bousley: I will meet with them mid-July for finalizing negotiations. Nelson: Make sure the department heads get the MERS Actuarial so they can see the numbers (page 17). All we're trying to do is to ensure that the employees we currently have, never have to worry about their retirement. Have the Department head meeting in conjunction with a Finance Committee meeting. Hafeman: What are we getting out of Economic Development? Bousley: She does give us monthly reports that we put in the board packed. Hafeman: It is specific to the south end of the county. We're not getting anything from them. Schei: What would you like to see? Nelson: They met with her two years ago, township officials basically shook their heads and said they didn't have any ideas. Go to the intersection of US 2 and 41 in Powers, that would be the place to develop. Lang: The people that live up in the county, live there because that's the type of life they want to live, the country living atmosphere. You want to develop it yet you want to keep it pristine. You can't have it both ways. Dupont: MERS flat rate retirement (the closed divisions) is coming out of the unfunded liability account. Is that where you want the money coming from? Nelson: It's coming from the \$500,000? No, I'd like the \$500,000 set aside. Schei: where are we paying it out of the current budget? Bousley: from the MERS unfunded account. I felt that's where it should come from. Nelson: I'd rather see that come from the other operating.

Public Comment: Tom Cheski: US 2/41, I agree, it has some prime land for development.

Commissioner Comment: Hafeman: the state owns the land on that corner and they don't want to move on it. Nelson: We have politicians Schei: Looking forward to the next meeting.

Adjourn: Moved by Schei supported by Hafeman to adjourn the meeting at 10:07 A.M. Motion approved 4/0.

Menominee County Finance Committee
Minutes of Meeting
July 1, 2014

*****Approved 8.11.14*****

The Finance Committee met on July 1, 2014 at 9:00 AM at the Menominee County Courthouse, Administrative Office.

Present at the meeting were Coms. Nelson, Hafeman, Lang and Schei, Brian Bousley, Sherry DuPont, & other members of the public.

Call Meeting to order: Chairperson Nelson called the meeting to order at 9:00 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; all commissioners are present.

Agenda was approved by Com. Hafeman and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: Previous minutes from June 25, 2014 were not yet available for approval. Table until the next meeting.

Public Comment: None

Business:

- a. **37.5 or 35 hr. work week - Bousley:** This is something that has been proposed for quite some time. WE talked to unions too. I feel this should be negotiated via the unions, but feel we need to budget 40 hrs./wk. Nelson: Most counties are at 35 hr. work weeks. The county historically was at 35. We have a liability to MERS that we need to set aside at \$1.477 million/year. We have \$817,000 that is new. We have \$160,000 we're paying for some closed divisions that represent a handful of people. And we set aside \$500,000 to cover our 7 plus million to settle unfunded MERS. Out of our budget of 7.4 mil we're putting 1.2 mil to retirement. 15-16% of our budget. Lang: I think we have our priorities mixed on this. Loss of employees in exchange for financing more of the MERS. If you eliminate 5 hrs./wk. for employees, that equates to 200 hrs./wk. that we're cutting out of the present workload; that equates to 5 full time employees? Do you really think we're overstaffed in the courthouse by 5 employees, that we can continue to provide the services with 5 less employees? 37.5 would equate to 2.5 FT employees. Nelson: Yes there is a negative impact on the one side, but you can't continue to let it go with not addressing the issue at some point. I would like to see us not have to do

anything. We have to pay for sins of the past. Lang: I don't like that you call it that. It's part of the cost of doing business. We're in the business of employing people to provide services. Nelson: It's based on fact. Lang: You're never going to have every employee in the Courthouse retire on the same day. You have to think about the employees, we have a lot of good, faithful, talented employees that are going to leave. They raise families and they depend on that 40 hr. paycheck. Nelson: we just took a bump up in a few other areas, Workers comp., insurances, etc. Hafeman: our unfunded liabilities are going up and our percent funded has been going down. Nelson: about the work week, that was one of the ways we can consider funding the retirement. Lang: You're crying poor, yet we're putting \$200,000 into the three way road program. The township roads are the responsibility of the road commission, not the county board. The city of Menominee and the City of Stephenson contribute more than 50% of the county tax dollar. It's not an equal distribution of the money. Nelson: how many people North of county work at the courthouse? Virtually no one drives here, it's too far. Lang: I'd like the 3 way road comm. funds to be distributed more evenly...not per miles. Menominee needs help and has the most population, but are getting less. Hafeman: certain people don't contribute to the MERS. Why? Bousley: it's a negotiated item. Schei: I took the liberty of calling Ray LaMarche. I agree with his thinking. Our primary objective is to get the divisions closed to the defined benefits and to move to Defined contribution. I have no problems with throwing anything on the negotiating table so we can get to the defined contribution. Nelson: if we did go to the DC, would we need additional funds in the future to pay it down. Bousley: Yes, we'll need more money to close all divisions. I believe that is the way we need to go, from DB to DC. Nelson: What I'd like to see done is at least check with Dickinson and Delta to see how that's worked for them (35 hr/wk). Bousley: Negotiations won't start until September.

- b. **MERS Closed divisions, flat rates:** We put all of the flat rates (\$96,700) in the departments that they should go into. The new flat rate for the CH non-union closed division (\$120,000) we have it set up to come out of the MERS unfunded acct. Schei: Ray said that's the account that you should be taking it from. But do we add \$120,000 to the \$500,000? Nelson: is the \$120,000 over and above the \$817,000.
- c. **Twin County Airport Funding:** Hafeman: according to what Mr. Krysiak. \$52,500 is what he's requesting. Nelson: want to go back to a comment that was made by him "...Ample funds are available in the budget for a substantial raise and the commission has to do the right thing". There was a 13% raise for an employee. We've spent how much on studies? Bousley: The first phase was covered by a grant. The second phase was \$26,700 for each county. Nelson: We should explore the funds of the airport. If they have ample funds to run, we don't need to budget that. Hafeman: if they have money for substantial raises, are they underpaying the people working there? Lang: It seems to bother John that they gave a substantial raise to the lineman. He makes like \$18.15 per hour, according to the DMG study. Krysiak said, "If we pay a deserved raise to the employee, there is money in the budget to cover it." If we reduce our funding to the airport, according to the agreement, so does Marinette. Schei: What it says is "if you do want to reduce

funding, it would have to be agreed upon by both parties.” We would have to propose this to Marinette County and see if they are willing to go along with it. If they agree, then we’d have to agree on a \$ amount and go from there. Bousley: The lineman was being paid under the recommended DMG amount. Schei: there has been a part time person hired there now to help the lineman. Nelson: we should contact Marinette County and see if there are ample funds. We need to see a report of the studies. DuPont: They did send us a copy of their budget with the request.

- d. **2014/15 Budget Discussion** – Nelson: DHS, Conservation District we are waiting for more information. Foster Home improvement, should come from the state. Bousley: We were contacted by Richard Sexton in reference to the MCSSA. The DHS board will not be going to that conference, so that can be removed. Nelson: I’d like to see specifics, or he can come and present it. Hafeman: Is there a large increase in the number of kids in foster homes? Nelson: it wouldn’t make a difference because it’s funded by the state. Pg. 19-MSU are we looking into the MERIT fiber going in at the annex? Bousley: Yes, we are and it will be. We’re still getting everything into play. Schei: Airport Study – How much and where is it in the budget? It’s under County Commissioners. Phase one was paid for by a grant. Phase two was \$44,500 per county. Nelson: We have to present this budget at the next county board meeting. Bousley: yes. Nelson: Judge Hupy hired someone, I was asked, why? Bousley: The big thing is, that position falls under the non-union division. That was the biggest reason we have the hiring freeze, because of MERS and the defined benefit. That person is a court contracted employee and was hired under the new Defined Contribution division.

Public Comment: None

Commissioner Comment: None

Adjourn: Moved by Com. Hafeman supported by Com. Schei to adjourn the meeting at 10:22 A.M. Motion approved 4/0.

J. Bejgrowicz called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday, July 15, 2014.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, and C. Peterson. K. McNeely was excused.

C. Peterson moved to approve the agenda. Seconded by M. Fagan, motion carried.

Public Participation: No public present.

C. Peterson moved to approve the minutes from the June 17, 2014 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the June financial report. Seconded by M. Fagan, motion carried.

M. Fagan moved to pay the July bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for June were in the board packets.
- B. The Friends of the Library annual book sale will be held on Friday, July 25 and Saturday, July 26. We have been receiving quite a few donations for the sale.
- C. We had a very successful turnout for the Michigan Science Center program on Tuesday, July 1. Over 80 children and 35 adults attended this informative and entertaining program.

The summer reading wrap-up program will be held this afternoon at 2:00 PM. KIDZTOWN from Green Bay will present a program and create animal balloons for the children.

- D. We just received our funding commitment decision letter from USF. We were awarded the \$1,966.94 requested for the funding year from July 1, 2014 through June 30, 2015.

Old Business:

- A. FY 2014-2015 Preliminary Budget – Update – The First Draft of the county budget moved funding for the Library Retirement from the library budget to Other Legislative, due to closing the MERS division 10. This may be changed at a future Finance Committee or County Board meeting.

New Business:

- A. Hermansville Branch Library – Personnel – L. Riedy will be retiring this fall. After discussion, the board authorized P. Cheski to advertise this part-time position in August and hire a replacement as of Tuesday, September 16.
- B. Penal Fines – Final figures have not been received from the County Treasurer, but the total fines have increased from last year.

Other Board Concerns: There were no board concerns at this time.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Freis, motion carried. The meeting adjourned at 11:18 AM.