

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Tuesday ~ August 23, 2016 @ 6:00 p.m. CDT  
at the Menominee County Annex (MSU Extension Bldg.)  
S904 US HWY 41, Stephenson, MI 49887

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
  - August 9, 2016 –County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve 2017 MAC - County Dues in the amount of \$5,543.46 to be paid from account # 101-103-802.00 (Memberships/subscriptions).
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the 2015/16 Budget Amendment #6 (45 & 46).
    - 45. Anonymous Donation – Library - \$1,000
    - 46. Parking lot Construction – approved over budgeted amount - \$9,200
  - 3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve one additional part time employee (Caseworker) in the Friend of the Court office for the 2016-17 fiscal year budget. Cost of this employee to be shared by using the general fund and the FOC, 215 fund.
  - 4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve purchase of a Checkpoint X-Ray System for the entrance of the Courthouse. Cost of the system, setup and training is \$25,600. Grants will be pursued to cover a majority of the cost of this system.

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Raymond Williams    John Nelson    William Cech    Gerald Piche    Jan Hafeman*

5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve a bid by \_\_\_\_\_ in the amount of \_\_\_\_\_ for Window replacements in the entire Courthouse. Funds to be disbursed from account 101-103-998.10 (CH Window Replacement)
6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on July 27 & 28 and Aug. 2, 2016 in the combined amount of \$156,936.16.
7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve commissioner per diems and expenses as recently submitted.
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

**J. New Business (discussion only)**

1. Personnel Items:
  - a. None
2. Building and Grounds/Park Items:
  - a. Parks Committee Vacancy
3. Miscellaneous Items:
  - a. None
4. Finance Items
  - a. MSU Extension Annual Work Plan
  - b. M.C. Road Commission – 3-way funding for Meyer Twp.
  - c. Commissioner Per Diems and expenses
  - d. Miscellaneous bills as paid on Aug. 11, 2016 in the amount of \$221,730.76

**K. Misc. Boards/Committees/Commissions Reports**

**L. Public Comment (*limited to 5 minutes*)**

**M. Commissioner Comment**

**N. Adjourn**

August 9, 2016

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Com. Cech, Hafeman, Lang, Meintz, Nelson (arrived at 6:04), Piche, Schei and Williams.

**Absent:** Com. Furlong (excused).

Moved by Com. Schei, seconded by Com. Williams to amend the agenda by removing New Business, Finance Items, 4a (MSU Extension Annual Work Plan). Motion was approved 7-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve the agenda as amended. Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the minutes from the July 26, 2016 Public Input & Regular County Board Meeting. Motion was approved 7-0.

**Public Comment:**

- Janis Linderoth – Commented that she is the county representative on the Fair Board and the U.P. State Fair will be starting next week.

-Com. Nelson arrived at the meeting at 6:04 p.m.

**Presentations:**

- Mary Palmer and Sheriff Kenny Marks gave a presentation on MiResCu.

**Department Head/Elected Officials Reports:** None.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Williams to approve miscellaneous bills as paid on July 19, 20 & 21, 2016 in the amount of \$104,221.75. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk. Motion was approved 8-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None.

**Building and Grounds/Parks Items:**

- a. County projects ~ update. – Administrator Brian Bousley updated the board on all the projects currently being done in the county. The masonry work will begin on the vestibule this week. The Stoney Point boat launch project is complete including an ADA unloading zone. Coleman Engineering is moving along quickly with the GIS project and they are approximately half done with the parcels. Brian met with the City of Menominee Planning Commission regarding the security fence project at the jail. The Planning Commission is ok with the height exceeding the ordinance. There has been an RFP put out for the courthouse window project. At the airport we are still waiting on the FAA before we can finish the name change.

**Miscellaneous Items:**

- a. None.

**Finance Items:**

- b. MAC 2017 Dues. – MAC has sent an invoice in the amount of \$5,543.46 for the 2017 County Dues. Brian explained that the dues have not changed since 2011. The consensus of the board is to move this item forward to the next meeting for approval.
- c. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous bills as paid on July 27 & 28 and August 2, 2016 in the combined amount of \$156,936.16. Com. Hafeman asked about a bill on page 67 from the IRS for our County Medical Examiner. Brian explained that he could talk to her in private about that after the meeting. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

**Public Comment:** None.

**Commissioner Comment:**

- Com. Cech -- Commented on how wonderful the presentation was by Mary and Sheriff Marks. He also complimented them on all of their hard work.
- Com. Meintz -- Commented that he agreed with Com. Cech and he is excited to see where this program goes from here.

Moved by Com. Williams, seconded by Com. Hafeman to adjourn at 6:41 p.m.  
Motion was approved 8-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

|   |                               |
|---|-------------------------------|
| <b>SUBJECT:</b>   | <b>MAC – 2017 County Dues</b> |
| <b>DEPARTMENT:</b>  | <b>Administration</b>         |
| <b>ATTACHMENTS:</b>   | <b>Yes</b>                    |
| <b>SUMMARY:</b>   |                               |
| MAC has sent an invoice in the amount of \$5,543.46 for the 2017 County Dues. Board to discuss payment.                             |                               |
| <b>RECOMMENDED MOTION</b>   |                               |
| To approve 2017 MAC - County Dues in the amount of \$5,543.46 to be paid from account # 101-103-802.00 (Memberships/subscriptions). |                               |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Forwarded to County Board for Approval as Recommended</b> |
| <input type="checkbox"/> | <b>Reviewed with no motion to carry forward</b>              |
| <input type="checkbox"/> | <b>Continue after additional review/research is obtained</b> |
| <input type="checkbox"/> | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | <b>Approved</b>                               |
| <input type="checkbox"/> | <b>Disapproved</b>                            |
| <input type="checkbox"/> | <b>Approved with the following change(s):</b> |



935 North Washington Avenue  
Lansing, MI 48906  
517-372-5374 Fax 517-482-8244  
www.micounties.org  
Timothy K. McGuire, Executive Director

# INVOICE

Invoice Number: m1034  
Invoice Date: 7/1/16

**Bill To**

Brian Bousley  
Menominee County  
839 10th Avenue  
Menominee, MI 49858

## 2017 County Dues Invoice

| Description   | Amount          |
|---|-----------------|
| <p>2017 Menominee County Dues</p> <p style="text-align: center;"><b>Fiscal Year 2016-2017</b><br/><b>July 1, 2016 - June 30, 2017</b></p> | <p>5,543.46</p> |

**TOTAL AMOUNT DUE** 5,543.46

An alliance of Michigan counties working to enhance county government through advocacy, shared services and education.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

|   |  |
|---|--|
| <b>SUBJECT:</b>   | <b>2015/16 Budget Amendment #6 - (45 &amp; 46)</b> |
| <b>DEPARTMENT:</b>  | <b>Finance Committee</b>                           |
| <b>ATTACHMENTS:</b>   | <b>Yes</b>   |
| <b>SUMMARY:</b>   |  |
| <p>The Finance Committee met on Aug. 12, 2016 to discuss these budget amendments. All Finance Commissioners were in favor of moving these to the full board for approval.</p> |  |
| <b>RECOMMENDED MOTION</b>   |  |
|   |  |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Forwarded to County Board for Approval as Recommended</b> |
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| <input type="checkbox"/> | <b>Recommended with the following change(s):</b>             |
|                          |  |

**COUNTY BOARD ACTION**

**DATE:**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | <b>Approved</b>                               |
| <input type="checkbox"/> | <b>Disapproved</b>                            |
| <input type="checkbox"/> | <b>Approved with the following change(s):</b> |
|                          |   |

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**BUDGET AMENDMENTS #6**

|    |           |  |             |                |
|----|-----------|--|-------------|----------------|
| 45 | 7/10/2016 | Anonymous Library Grant Received   | \$ 1,000.00 | 271-000-544.00 |
|    |           |  | \$ 1,000.00 | 271-790-727.03 |
| 46 | 7/1/2016  | Increase in the cost of construction work for parking lots (From Designated Bldg Fund) | \$ 9,200.00 | 101-103-998.07 |

MENOMINEE COUNTY  
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2015-2016

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Please Increase  
Revenue/Expenditure Account      271-790-727.03      by      \$      1,000.00

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please Increase  
Revenue/Expenditure Account      271-000-544.00      by      \$      1,000.00

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Request:      July 10, 2016

Justification:      Anonymous Grant Received

Requesting Department:      Library

Elected Official/Dept Head  
\_\_\_\_\_

Chief Fiscal Officer's Approval  
\_\_\_\_\_

Date Posted to G/L  
\_\_\_\_\_

Posted by:  
\_\_\_\_\_

2015-2016

BUDGET AMENDMENT

NUMBER #45

Date: July 10, 2016

Re: Anonymous Library Grant Received

| Account Number | DESCRIPTION          |    | Budget   |
|----------------|----------------------|----|----------|
| 271-000-544.00 | Grants, Bequests     | \$ | 1,000.00 |
| 271-790-727.03 | Restricted Purchases | \$ | 1,000.00 |

**Menominee County**  
Request for Budget Amendment

Budget Year: 2015/2016

Please Increase

Expenditure Account

|                       |    |                   |
|-----------------------|----|-------------------|
| <u>101-103-998.07</u> | by | <u>\$9,200.00</u> |
| _____                 |    | _____             |
| _____                 |    | _____             |
| _____                 |    | _____             |
| _____                 |    | _____             |
| _____                 |    | _____             |
| _____                 |    | _____             |

Please Decrease

Revenue Account

|  |  |                   |
|--|--|-------------------|
| <u>Add'l amt. will come from the Designated building fund.</u> |  | <u>\$9,200.00</u> |
| _____  |  | _____             |
| _____  |  | _____             |
| _____  |  | _____             |
| _____  |  | _____             |
| _____  |  | _____             |
| _____  |  | _____             |

Date of Request

7.1.16

Justification

CB approved an increase in the cost of the construction work to be performed. Biehl Construction \$50,000 <sup>2015/16</sup> Budgeted

Requesting Department

Administration

Elected Official/Dept. Head

Brian Bousley

Chief Fiscal Officer's Approval

*B.R. Bousley*

Date Posted to General Ledger

\_\_\_\_\_

Posted by:

\_\_\_\_\_

5/10/16 \$ 52,700 - Bid approved  
 6/14/16 + 6,500 - Adt'l Bid Appro  
59,200  
 - 50,000 (orig. budget)  
\$ 9,200 Adt'l amt. above budget

2015-2016

BUDGET AMENDMENT  
NUMBER #46

Date: July 1, 2016

Re: CB Approved an increase in the cost of the construction work to be performed

| Account Number | DESCRIPTION      | Budget      |
|----------------|------------------|-------------|
| 101-103-998.07 | Jail Parking Lot | \$ 9,200.00 |

(To be moved from Designated Building Fund)

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

|  |  |
|--|--|
| <b>SUBJECT:</b>  | <b>FOC – Part time employee (Caseworker)</b> |
| <b>DEPARTMENT:</b>   | <b>Finance Committee</b>                     |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                                   |
| <b>SUMMARY:</b>  |  |
| <p>The Finance Committee met to discuss the need for an additional half time person in the FOC office. The FOC was in attendance to prove her need for the position. Salary for a new part time employee will be shared; part general fund, part FOC 215 fund.</p> |  |
| <b>RECOMMENDED MOTION</b>  |  |
| <br><br><br><br>   |  |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Forwarded to County Board for Approval as Recommended</b> |
| <input type="checkbox"/> | <b>Reviewed with no motion to carry forward</b>              |
| <input type="checkbox"/> | <b>Continue after additional review/research is obtained</b> |
| <input type="checkbox"/> | <b>Recommended with the following change(s):</b>             |
| <br><br>                 |  |

**COUNTY BOARD ACTION**

**DATE:**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | <b>Approved</b>                               |
| <input type="checkbox"/> | <b>Disapproved</b>                            |
| <input type="checkbox"/> | <b>Approved with the following change(s):</b> |
| <br>                     |   |

THE CIRCUIT COURT  
FOR  
THE FORTY-FIRST JUDICIAL CIRCUIT  
MICHIGAN  
COUNTIES OF DICKINSON - IRON - MENOMINEE



Circuit Judge  
MARY B. BARGLIND

P.O. Box 609  
Dickinson County Courthouse  
Iron Mountain, MI 49801

Circuit Judge  
RICHARD J. CELELLO

Phone (906) 774-2266  
Fax (906) 779-0587

August 8, 2016

Menominee County Board of Commissioners  
Mr. Brian Bousley, Menominee County Administrator  
839 Tenth Avenue  
Menominee, MI-49858

Re: Friend of the Court request for part-time caseworker

Dear Board Members and Mr. Bousley:

This letter is to serve a dual purpose: first, to inform you of the fantastic work the recently appointed Friend of the Court and her staff are doing, and, second, to support her request for a part-time parenting time and custody case worker.

Ms. Barrette has improved the collection and enforcement processes for child support; organized and updated the office policies and procedures; streamlined internal operations for parenting time and custody matters; all the while ensuring the best interests of the children involved. We are extremely impressed with her efforts.

The request for a part-time parenting time and custody caseworker is both necessary and reasonable. It is necessary because given the demands of the Friend of the Court Office, there is simply insufficient staffing at the present time to meet the multitude of statutory duties required of that office. When your Friend of the Court has insufficient time for administrative duties and is spending most of her time doing caseworker investigations and meetings, that sends a strong signal that additional staffing is necessary.

The Friend of the Court request is reasonable because it is supported by the State Court Administrative Offices Management Assistance Study done in 2012. That report concluded that the Menominee County Friend of the Court had the lowest staffing level of all comparable counties coupled with a significantly higher than average case load per employee.

Page 2  
August 8, 2016

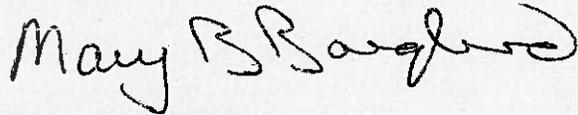
Simply put, the children of Menominee County deserve a Friend of the Court Office that is properly staffed and able to devote the amount of time needed to ensure their best interests.

Thank you for your consideration.

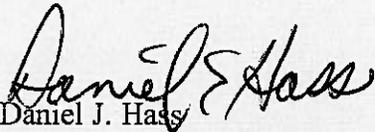


Richard J. Ceiello  
41<sup>st</sup> Circuit Court Judge

Sincerely yours,



Mary B. Barglund  
Chief Judge, 41<sup>st</sup> Circuit Court



Daniel J. Hass  
Menominee County Probate Court Judge

MBB/mer

MENOMINEE COUNTY FRIEND OF THE COURT OFFICE - MANAGEMENT ASSISTANCE REPORT

The 2010 U.S. Census (2011 estimates) reports Menominee County's population as 23,930. Its population has decreased since 2000 (25,326). In Menominee County, 20.5 percent of the population is under age 18 (23.9 percent in 2000); while 19.5 percent is over a 65 (17.34 percent in 2000). It is important to note that the Indian population in Menominee County has increased from 576 (2.27 percent) in 2000 to 648 (2.70 percent) in 2010, which further potentially decreased the population that Menominee's Friend of the Court might serve.

|   |       |
|---|-------|
| White                                     | 95.3% |
| Black                                     | 0.4%  |
| American Indian and Alaskan Native        | 2.8%  |
| Asian                                     | 0.3%  |
| Native Hawaiian or other Pacific Islander | NA    |
| Two or More Races                         | 1.2%  |
| Hispanic or Latino                        | 1.3%  |

In 2011, the Menominee County FOC had an active caseload of 1,586 cases. The office provides a variety of services including child support enforcement, child support review and modification in domestic relations cases, informal dispute resolution, and custody and parenting time investigation and enforcement, as well as overall case management. The office maintains its records on the statewide Michigan Child Support Enforcement System (MiCSES).

The statistical report that friends of the court submit to SCAO contains information about office revenues, expenditures, collections, caseload, and enforcement and modification activity. Data used in this study comes from the SCAO statistical report and from DHS Office of Child Support (OCS) reports.

This report compares the Menominee County FOC with offices in Cheboygan, Dickinson, Gladwin, Huron, Ogemaw, Otsego, and Roscommon counties. The team chose these offices for comparison based upon similar caseload size, and court and county characteristics. Unless otherwise stated, averages only include the seven comparison counties.

Comparing the Menominee County office's staffing level against the other similar sized offices indicates this office has the lowest staffing level of the comparable counties. The office has a much higher than average number of cases per FTE.

In 2011, new domestic relations case filings included 46 divorce cases involving minor children, 50 divorces without children, 25 paternity cases, no interstate cases, 28 family support cases, and 1 other miscellaneous case. The 41st Circuit Court in Menominee had fewer new domestic relations case filings (152) than the comparison counties. Total new filings have decreased over the last 10 years with divorce cases remaining constant and paternity and family support act cases fluctuating, but decreasing overall. One area of concern is that the court has reported only one new interstate case in the last three years. This is likely a reporting error as the interstate

*Bill checking on this to see if we are reporting wrong*

MENOMINEE COUNTY FRIEND OF THE COURT OFFICE - MANAGEMENT ASSISTANCE REPORT

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caseload has averaged over 20 cases each year in the 4 years before that and 31 for the 2 years before those.

| County               | Population <sup>2</sup> | Per Capita Income | Poverty Percent Below | 2011DR Filings |
|----------------------|-------------------------|-------------------|-----------------------|----------------|
| Cheboygan            | 25,918                  | \$23,038          | 16.3                  | 196            |
| Dickinson            | 26,185                  | \$23,854          | 10.7                  | 241            |
| Gladwin              | 25,851                  | \$20,571          | 19.0                  | 186            |
| Huron                | 32,675                  | \$22,098          | 13.3                  | 187            |
| Ogemaw               | 21,570                  | \$18,321          | 18.5                  | 191            |
| Otsego               | 24,078                  | \$22,568          | 12.1                  | 237            |
| Roscommon            | 24,414                  | \$20,194          | 22.0                  | 208            |
| Average <sup>3</sup> | 25,813                  | \$21,521          | 16.0                  | 207            |
| <b>Menominee</b>     | <b>23,930</b>           | <b>\$21,624</b>   | <b>12.2</b>           | <b>152</b>     |

*Sources: U.S. Census Bureau, 2010 Decennial Census (2011 estimates), SCAO Statistical Data, and Caseload data obtained from the Office of Child Support MiCSES reports.*

## **STATISTICAL COMPARISON AND PROFILE**

Based on a review of SCAO statistical reports, the Menominee County FOC caseload has remained consistent. Based on trends over the last ten years, the caseload is likely to stay steady or reduce slightly.

The court expended \$342,745 in 2011 on FOC child support operations, while the comparable counties spent an average of \$393,274. During this same time, the Menominee FOC's office generated \$307,647 in revenue while comparable counties generated an average of \$269,907.

The amount of support ordered in Menominee County is just about average (\$2,895,480 compared to the average of \$2,899,160). The amount of support distributed is just below average (\$2,888,978 compared to the average of \$3,024,923). These numbers are expected with Menominee County falling just about on the average of per capita income. However, with a lower poverty rate, it may be possible to improve collections. Menominee County's support arrearage is below the average of the comparable counties.

Menominee County's FOC staff works 40 hours per week. Comparable counties worked between 35 and 40 hours per week. The following table is adjusted to indicate the full time equivalent (FTE) employees if all the offices were open 40 hours per week. As adjusted, Menominee County still has the second lowest FTE of all the counties and is over one FTE fewer than average. Still, the office has very high collections per FTE. Given its average collections

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<sup>2</sup> Population data from 2000 census.

<sup>3</sup> The average is calculated using the comparison county statistics only, and does not include Menominee County statistics.

**MENOMINEE COUNTY FRIEND OF THE COURT OFFICE - MANAGEMENT ASSISTANCE REPORT**

per case, it is likely that the office could improve its collections performance if staffing levels were comparable to similarly situated counties.

| County    | Expenses | 2011 FOC Cases | FTEs (adjusted to a 40 hour week) | Support Charged | Support Distributed | Support Arrearage | Cases per FTE | Collections per FTE | Collections per Case |
|-----------|----------|----------------|-----------------------------------|-----------------|---------------------|-------------------|---------------|---------------------|----------------------|
| Cheboygan | 473,722  | 1,625          | 7.30                              | 2,833,218       | 3,186,903           | 4,558,868         | 222           | 436,562             | 1,961                |
| Dickinson | 308,136  | 1,800          | 3.75                              | 3,940,731       | 3,792,797           | 5,295,219         | 480           | 1,011,412           | 2,107                |
| Gladwin   | 394,615  | 1,489          | 4.81                              | 2,490,750       | 2,487,822           | 5,093,424         | 309           | 517,218             | 1,670                |
| Huron     | 299,299  | 1,620          | 4.69                              | 2,514,348       | 2,970,640           | 4,330,391         | 345           | 633,398             | 1,833                |
| Ogemaw    | 316,582  | 1,563          | 4.81                              | 2,490,772       | 2,682,954           | 5,422,639         | 324           | 557,786             | 1,716                |
| Otsego    | 545,511  | 1,656          | 5.60                              | 3,814,550       | 3,797,319           | 6,371,008         | 295           | 678,092             | 2,293                |
| Roscommon | 415,051  | 1,602          | 6.13                              | 2,209,753       | 2,256,030           | 6,453,139         | 261           | 368,030             | 1,408                |
| Average   | 393,274  | 1,622          | 5.30                              | 2,899,160       | 3,024,923           | 5,360,669         | 306           | 570,894             | 1,864                |
| Menominee | 342,745  | 1,603          | 4.00                              | 2,895,480       | 2,888,978           | 5,290,445         | 400           | 722,244             | 1,802                |

**SUPPORT ENFORCEMENT ACTIVITY**

All court ordered child support in Michigan is subject to income withholding. If income withholding is not successful, friend of the court offices initiate support enforcement procedures to collect the court ordered child support. The following is a comparison of child support enforcement activities for Menominee County to other comparable counties.

**Show Cause Hearings**

The office relies almost exclusively on contempt hearings and related processes to enforce its orders. The office requested 1,337 show cause hearings for nonpayment of support. This is the highest of all the comparison counties. The office resolved most of its show cause hearings, indicating that the office is using the show cause process as a means of engaging payers one-on-one rather than because it needed to have court intervention.

**Bench Warrants and License Suspensions**

The 41st Circuit issued 109 bench warrants for failure to appear at show cause hearings. This is slightly below average. The number is very low in comparison to the number of show cause hearings. This indicates that payers are willing to appear voluntarily for the large number of show cause proceedings. The office did not use license suspension.

*(Target Population)*  
*(Self-employed - non payor)*  
*Roofers*  
*Plumbers*  
*Construction*

Proposed position if placed in the same Grade as the current caseworkers would be \$27,069 first year.

I propose we use the Medical Incentive monies in the 215 fund to share equally with the General Fund the cost of this part time employee.

I anticipate the employee will spend 25% of their time on IV-D work

The other 75% will be custody and parenting time however changes to parenting time will result in changes to child support therefore 50% of the 75% will be IV-D work.

\$27,069/2 = \$13,534.50 each fund

*IV-D work*

$\$13,534.40 \times 25\% = \$3,383.62 \times 97.85\% = \$3,310.87 \times 66\% = \$2,185.17$

$\$13,534.40 \times 75\% = \$10,150.88 \times 50\% = \$5,075.43 \times 97.85\% = \$4,966.31 \times 66\% = \$3,277.76$

$\$2,185.17 + \$3,277.76 = \$5,462.93$  received from the CRP (Cooperative Reimbursement Program)

Bottom line cost to each fund \$8,071.57

The following list contains some possible ways to use the incentive to enhance local programs that would not reduce existing federal reimbursement:

- (a) Create specialty child support dockets.
- (b) Regionalize certain activities to share an FTE to increase service when funds are not sufficient to fund a full FTE in one office
- (c) Meet unfilled staffing targets.
- (d) Close eligible cases with a more aggressive approach. – ***Done with File Project with the assistance of Manpower until the Prosecuting Attorney's office requested her assistance in their office. We shared her until she became employed full time in the PA Office.***
- (e) Meet review and modification targets.
- (f) Obtain better income information in default cases.
- (g) Obtain consent judgments in establishment cases.
- (h) Aggressively fix bad addresses.
- (i) Operate new orientation program to secure cooperation of both parties.
- (j) Create orientation/education programs.
- (k) Provide outreach to improve parental cooperation.
- (l) Implement electronic monitoring and jail alternatives.
- (m) Consolidate county-level child support services.
- (n) Purchase new computers.
- (o) Purchase imaging equipment.
- (p) Restore services that were cut due to budget reductions.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

|  |                                |
|--|--------------------------------|
| <b>SUBJECT:</b>  | <b>Checkpoint X-Ray System</b> |
| <b>DEPARTMENT:</b>   | <b>Finance Committee</b>       |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                     |
| <b>SUMMARY:</b>  |                                |
| <p>The Finance Committee met to discuss a letter from the Judges in ref. to the Checkpoint X-Ray System. The Judges are requesting this machine be purchased and placed in the secure entry into the courthouse (once the vestibule is finished). The Finance committee is not in opposition, but would like to see some kind of maintenance agreement to keep this expensive machine working properly. It's important that the county look for grants for funding this machine. Cost is \$25,600 for the machine/delivery/setup/training. After talking to the Security detection people, a maintenance agreement will cost approx. \$4,000/yr.</p> |                                |
| <b>RECOMMENDED MOTION</b>  |                                |

Submitted by:     Brian Bousley    

    08/17/2016      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |

THE CIRCUIT COURT  
FOR  
THE FORTY-FIRST JUDICIAL CIRCUIT  
MICHIGAN  
COUNTIES OF DICKINSON - IRON - MENOMINEE

Circuit Judge  
MARY B. BARGLIND

P.O. Box 609  
Dickinson County Courthouse  
Iron Mountain, MI 49801



Circuit Judge  
RICHARD J. CELELLO

Phone (906) 774-2266  
Fax (906) 779-0587

August 8, 2016

Menominee County Board of Commissioners  
839 Tenth Avenue  
Menominee, MI 49858

Re: Courthouse Security; Checkpoint X-Ray System

Dear County Board Members:

You are to be commended for your decision to upgrade the entrance and security at the Menominee County Courthouse facility. The foresight and commitment exhibited by the Board with this decision speaks volumes and will no doubt prevent a serious injury or death. I expect the improvements to set a high standard that hopefully other Boards in the Upper Peninsula and entire State of Michigan will follow.

The Board has already approved the use of a metal detector along with staffing to operate it at the upgraded courthouse entrance. This is a tremendous improvement. I am informed, however, that the Board has turned down a request for a Checkpoint X-Ray System for purses, briefcases, etc. Sheriff Marks advises this purchase will be reimbursed with grants. The system will not, therefore, cost the County of Menominee any additional monies.

I understand the concern with being too intrusive. It is always a very delicate balancing act between protection and privacy and judging exactly where the line should be drawn. It is our humble opinion that use of the Checkpoint X-Ray System does not overstep this line. It is not an x-ray of the person or any part of the person. It would prevent the contents of ones purse, briefcase or bag from being emptied and inspected, which appears much more-intrusive. To ask attorneys, employees and the public to either allow their bag to be inspected manually or leave it outside is impractical, inconvenient and unnecessary.

Page 2  
August 8, 2016

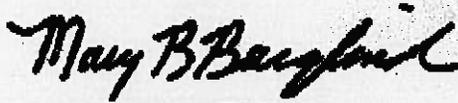
We jointly request that you reconsider your decision and agree to bring top notch security to the people of Menominee County.

Thank you for your consideration.

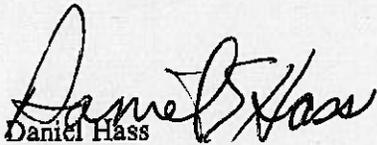
Sincerely yours,



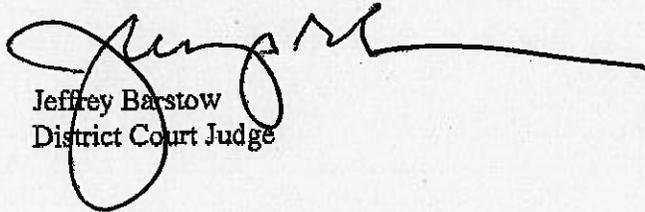
Richard J. Ceello  
41<sup>st</sup> Circuit Court Judge



Mary B. Barglind  
Chief Judge, 41<sup>st</sup> Circuit Court



Daniel Hass  
Probate Court Judge



Jeffrey Barstow  
District Court Judge

cc: Mr. Brian Bousley, Menominee County Administrator  
Sheriff Kenny Marks

MBB/mer



**Event Metal Detectors, LLC**  
 Security Detection, Central Division  
 6626 Monroe Street  
 Sylvania, OH 43560  
 1-888-886-2318 Intl. 1-419-824-9842

# Quotation

|         |         |
|---------|---------|
| Date    | Quote # |
| 10/2/15 | 2433    |

| Name / Address  |
|---|
| Menominee County Courthouse<br>Mike Holmes<br>Menominee, MI 49858 |

| Ship To   |
|---|
| Menominee County Courthouse<br>Mike Holmes<br>Menominee, MI 49858 |

| Terms | Rep | Note |
|-------|-----|------|
|       |     |      |

| Item  | Description                | Qty | Rate      | Total       |
|---|----------------------------|-----|-----------|-------------|
| 1000-PS64C-00   | L3 PS64C X-ray Machine     | 1   | 22,500.00 | 22,500.00   |
| Delivery  | Delivery, Setup & Training | 1   | 3,100.00  | 3,100.00    |
| <i>MI - Equipment grant<br/>           Risk Mgmt. grant</i> |                            |     |           |             |
| <i>to be reimb. after purchase -</i>                        |                            |     |           |             |
| <b>Total</b>  |                            |     |           | \$25,600.00 |

# ProScan<sup>TM</sup> 6.4c

Checkpoint X-ray System



Security & Detection Systems

## Compact, Configurable, Cost Effective and Best Value Performance

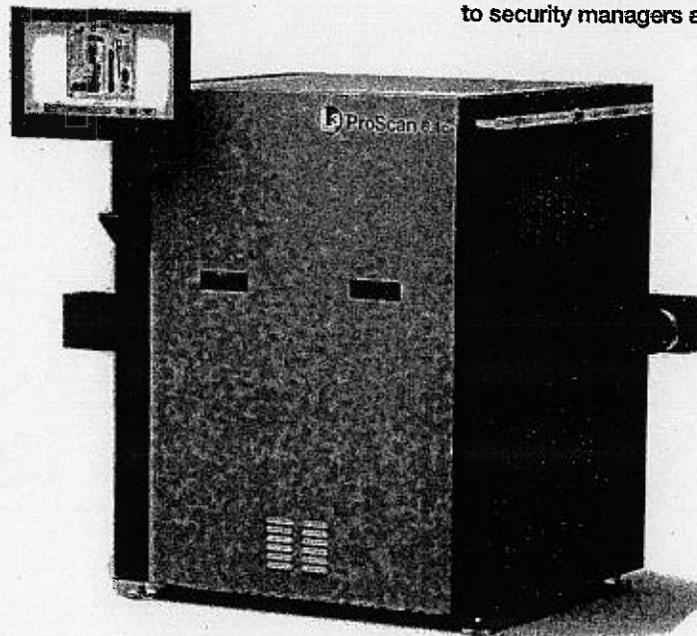
The innovative ProScan 6.4c checkpoint X-ray system delivers an unbeatable combination of compact size and reduced weight, operational flexibility and best value performance. The ProScan platform is an evolution from the widely-deployed and reliable PX and LineScan series conventional X-ray lines, updated to reflect customers' evolving needs. Compatible with L-3's ClearView networking solution, the ProScan 6.4c maximizes operational efficiency and effectiveness.

Across the range of critical infrastructure entry control point needs, the versatile ProScan 6.4c provides a reliable and economical solution. Operators can efficiently and accurately

screen briefcases, backpacks, parcels, packages and other small to medium-sized objects.

High definition imaging and material discrimination by color coding facilitates the rapid detection of a range of threats and items of interest including weapons, narcotics, explosives and other contraband. High spatial resolution provides the ability to detect difficult items such as fine wires and electronic circuitry.

The ProScan 6.4c comes with an intuitive touch screen user interface. A choice among three conveyor lengths and bidirectional operation provide excellent operational flexibility to security managers and operators.



### APPLICATIONS

- Threat detection
- Contraband detection
- Theft prevention
- Regulatory compliance/inspection

### COMPLIANCE

- ISO 9001, ISO 14100, CE, UL-61010-1
- Radiation Safety: U.S. 21 CFR 1020.40



**The L-3 Advantage.** Building on the foundation of L-3's industry-leading technological innovations, the ProScan 6.4c inspection system offers best value detection, performance and reliability across the spectrum of entry control point security applications and is backed by L-3's world class support team.

### Superb Image Resolution and Clarity

The advanced imaging capability of the ProScan 6.4c raises the standard for small-sized X-ray screening systems and delivers an array of features that give operators the information they need to clear suspicious items.

- X-ray source optimized to deliver superb penetration, image resolution and clarity.
- Best Image First™ feature automatically selects and presents the optimal view, enhancing throughput by reducing repetitive image adjustments.
- TRI-MAT imaging allows operators to easily distinguish between organic/inorganic/metallic materials.
- User-friendly image analysis tools include continuously adjustable contrast, sharpening and color overlay for maximum detection capability.

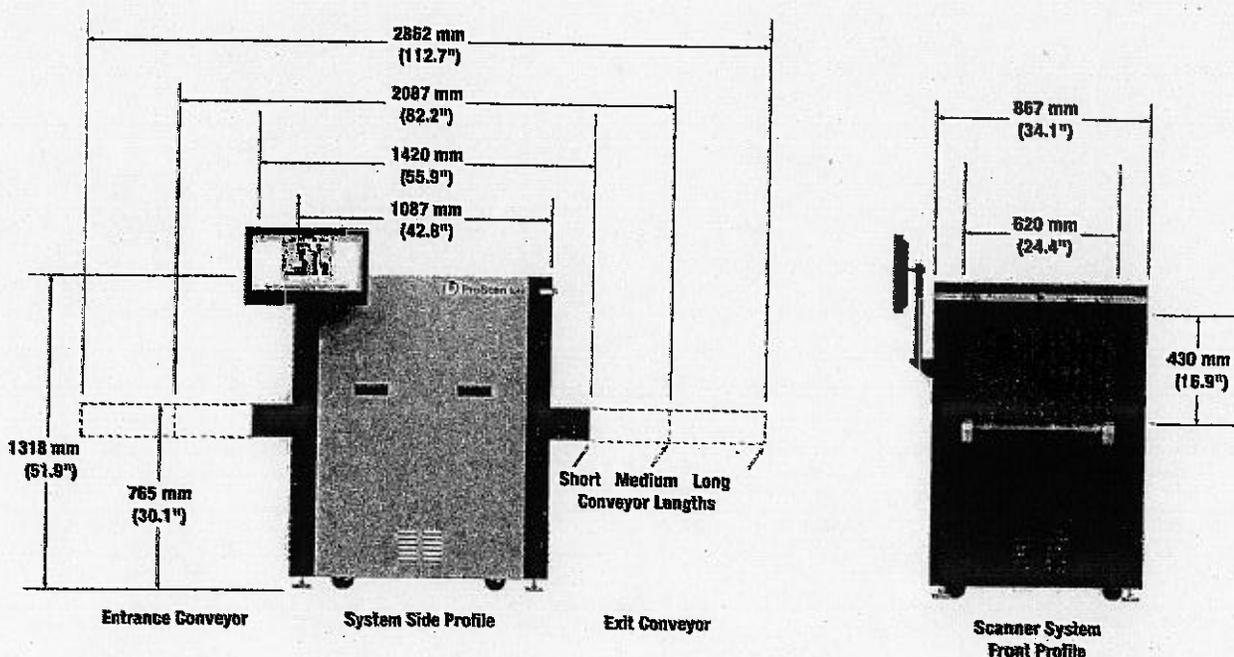
### Flexible Operational Configuration

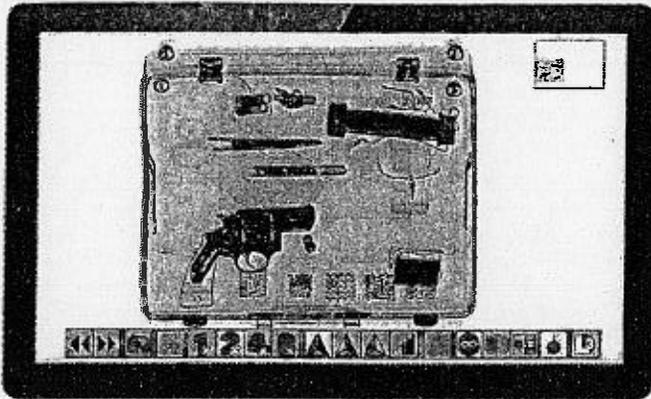
The ProScan 6.4c can be tailored to meet a range of needs.

- User configurable interface on flat screen multi-touch display allows user configuration of preferences.
- Bi-directional operation allows the system to be incorporated, without modification, into environments that require two-way screening such as mailrooms and loading docks.
- Customizable user-defined Image Archiving (IA) stores over 400,000 images internally. Optional external storage provides additional capacity.

### ClearView Networking Compatible

L-3's ClearView is a networking solution for streamlined, centralized monitoring; alarm escalation; management reporting; system management and complementary sensor integration.

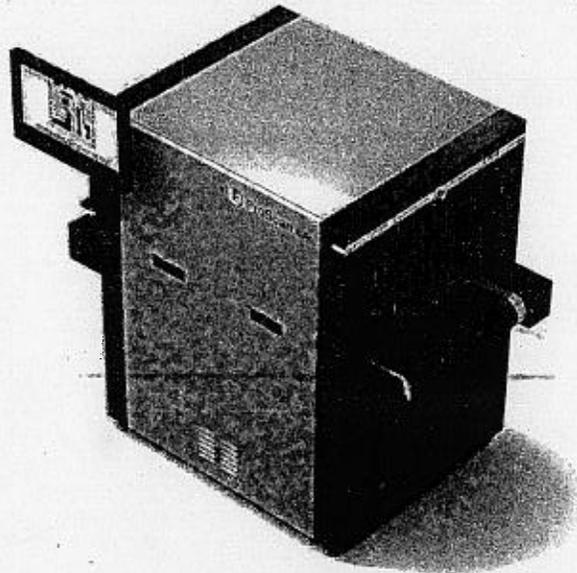




L-3's operator interface is a touch screen that allows continuous heads-up operation using icons displayed on the viewing screen

## Intuitive, Easy to Use Operator Interface

- 20" multi-touch flat screen display
- User configurable interface stores user preferences



## Features

### Imaging Features

- Best Image First™
- Transparent Color™
- Tri-material discrimination from dual energy scanning
- Organic/inorganic stripping
- Metallic item stripping
- Zoom 2X – 16X or continuous zoom to 64X
- Threat alert
- True 32-bit color processing
- Customizable density & size alert
- Pseudo-color overlay
- Edge enhancement
- Reverse video
- Continuously variable contrast adjustment

### Standard Features

- Compact, lightweight design
- Operator Assist (OA)
- Image Archiving (IA)
- User configurable GUI interface
- Multi-language support
- ClearView network compatible
- 20" touch screen monitor
- Infrared operator-proximity sensor
- Bi-directional scanning

### Optional Features

- Threat Image Projection (TIP)
- EU approved TIP libraries
- Network TIP server
- Roller tables and slide tables (modular 0.5 m and 1.0 m lengths)
- Diverters, Plexiglas dividers, bin returns
- Conveyor length options: short, medium or long
- Entry/exit tunnel shrouds
- Network supervisor workstation
- External UPS
- Operator-proximity sensor foot pad
- Ruggedized mobility kit
- ClearView network
- Message center kit
- Health Canada interlocks kit
- Remote operator console
- Meter kits (bag count, X-ray hours, system hours)
- 165 kg conveyor capacity

## SPECIFICATIONS:

### GENERAL

|                     |  |
|---------------------|--|
| Height:             | 1318 mm (51.9")  |
| Width:              | 867 mm (34.1")   |
| Length:             |  |
| Short Conveyor:     | 1420 mm (55.9")  |
| Medium Conveyor:    | 2087 mm (82.2")  |
| Long Conveyor:      | 2862 mm (112.7")   |
| Tunnel Opening:     | 620 mm (24.4") W x<br>430 mm (16.9") H                               |
| Conveyor Height:    | 765 mm to 795 mm (30.1" to 31.3")                                    |
| Power Requirements: | 1Ø 100-240 VAC ±10%<br>50/60 Hz ±1% 1.0 KVA max                      |
| Conveyor Speed:     | 0.22 m per second +2/-8% @ 50 Hz<br>0.26 m per second +2/-8% @ 60 Hz |
| Conveyor Capacity:  | 127 kg, (165 kg optional)  |
| Weight:             | 483 kg (1065 lb) with medium<br>conveyor                             |
| Weight (Crated):    | 860 kg (1896 lb) with medium<br>conveyor                             |

### X-RAY

|                         |  |
|-------------------------|--|
| Voltage:                | 150 kV   |
| Duty Cycle:             | 100%   |
| Cooling:                | Sealed oil bath  |
| Beam Orientation:       | Vertically upward  |
| Detector Configuration: | 1152 photodiodes in L-shaped<br>folded array configuration |

### IMAGING AND PERFORMANCE\*

|                       |                                 |
|-----------------------|---------------------------------|
| Resolution:           | 43 AWG standard, 44 AWG typical |
| Penetration:          | 41 mm standard, 42 mm typical   |
| Contrast Sensitivity: | 4096 gray level stored          |
| Display Monitor:      | 20" touch screen                |

### ENVIRONMENTAL

|                        |                               |
|------------------------|-------------------------------|
| Operating Temperature: | 0°C to 40°C (32°F to 104° F)  |
| Storage Temperature:   | -20°C to 50°C (-4°F to 122°F) |
| Humidity:              | 95% non-condensing            |
| Noise Level:           | <70dB (A)                     |

### RADIATION SAFETY

All L-3 Communications Security & Detection Systems X-ray systems are certified to be in full compliance with all radiation safety requirements and external emissions limits as specified in the United States Code of Federal Regulations, Title 21, Section 1020.40 (21 CFR 1020.40) that apply to our products. Typical leakage radiation is less than 0.1 mR/hr.

### OPERATIONAL STANDARDS

- Complies with the U.S. Code of Federal Regulations:
  - CDRH 21 CFR 1020.40 Cabinet X-ray Systems
- NRTL certified to ANSI/UL 61010-1, CAN/CSA 22.2 No. 61010-1 and CE compliant.
- Complies with CDRH (FDA) requirements, including all labeling requirements.
- Designed for TIP1A/TIPII/STIP compliance.

### DESIGN POLICY

L-3 Communications Security & Detection Systems reserves the right to change specifications in the course of continuous improvement. Specifications are provided for reference only and actual equipment may differ slightly from the description given. Typical dimensions are within ± 5% of nominal values.

### COMPLIANCE

- ISO 9001, ISO 14100, CE, UL-61010-1
- Radiation Safety: U.S. 21 CFR 1020.40



### Security & Detection Systems

Website: [www.L-3.com/sds](http://www.L-3.com/sds)  
Email: [inforequest.sds@L-3.com](mailto:inforequest.sds@L-3.com)

USA: Tel: +1 781 939 3800, Toll Free: 1 800 776 3031  
United Kingdom: Tel: +44 (0) 1344 477900  
Asia: Tel: +86 10 5976 1616  
Australia: Tel: +61 3 8645 4500  
Middle East: Tel: +971 4 509 1906

L-3 has made all reasonable efforts to ensure that the information in this document is accurate and complete, and disclaims any and all warranties for such accuracy and completeness, and is providing this brochure consists of L-3 Communications Corporation general capabilities information that does not contain controlled technical data as defined within the Export Administration Regulations (EAR), Part 754.7-11.

\* With L-3 standard test piece

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

|  |                                      |
|--|--------------------------------------|
| <b>SUBJECT:</b>  | <b>Courthouse Window Replacement</b> |
| <b>DEPARTMENT:</b>   | <b>Administration</b>                |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                           |
| <b>SUMMARY:</b>  |                                      |
| Administration asked for bids for the window replacement in the courthouse. We received two bids. Both are enclosed in the Bid recap form. |                                      |
| <b>RECOMMENDED MOTION</b>  |                                      |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |

MENOMINEE COUNTY  
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): **Courthouse Window Replacement**

Bids due by: 8/17/2016 ~ 1:00 PM

| Company Name   | Bid          | After added options  |
|--|--------------|--|
| Viau Inc.<br>N15350 Co. Rd. 566<br>Powers, MI 49874  | \$326,724.96 | Alternate #1 – using alternate<br>windows (Marvin)<br>\$274,890.81<br>(Not according to specifications required) |
| Pella Windows & Doors of WI<br>500 Pilgrim Way<br>Green Bay, WI 54304<br>920-431-8921(Rob Coleman) | \$286,970.00 | none   |

Bids opened on: 8/17/2016 – 1:05 pm

In the presence of: Administrator, Brian Bousley  
Building & Grounds Asst. Super – Jim MeKash  
Administrative Assistant, Sherry DuPont  
Randy Viau – Viau Inc. Architects & Builders

Recommended Bid Award to: \_\_\_\_\_

In the Amount of: \_\_\_\_\_

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

|   |                            |
|---|----------------------------|
| <b>SUBJECT:</b>   | <b>Miscellaneous Bills</b> |
| <b>DEPARTMENT:</b>  | <b>Administration</b>      |
| <b>ATTACHMENTS:</b>   | <b>Yes</b>                 |
| <b>SUMMARY:</b>   |                            |
| Board to review recently submitted Miscellaneous Bills as paid on July 27 & 28 and Aug. 2, 2016 in the combined amount of \$156,936.16. |                            |
| <b>RECOMMENDED MOTION</b>   |                            |
| To approve Miscellaneous Bills as paid on July 27 & 28 and Aug. 2, 2016 in the combined amount of \$156,936.16.                         |                            |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |

**General Fund Expenditures**

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 County Airport  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 07/27/2016 - 07/27/2016  
 JOURNALIZED OPEN  
 VENDOR CODE: 01095

| Inv Num<br>Inv Ref#               | Vendor<br>Description<br>GL Distribution | Inv Date<br>Entered By | Due Date   | Inv Amt | Amt Due | Status |
|-----------------------------------|--|------------------------|------------|---------|---------|--------|
| Credit Card<br>48285              | Mastercard<br>Airport<br>216-585-742.00  | 07/12/2016<br>jessicaw | 07/27/2016 | 9.84    | 9.84    | Open   |
|                                   | Holiday                                  |                        |            | 9.84    |         |        |
| # of Invoices: 1                  | # Due: 1                                 | Totals:                |            | 9.84    | 9.84    |        |
| # of Credit Memos: 0              | # Due: 0                                 | Totals:                |            | 0.00    | 0.00    |        |
| Net of Invoices and Credit Memos: |  |                        |            | 9.84    | 9.84    |        |
| --- TOTALS BY FUND ---            |  |                        |            |         |         |        |
|                                   | 216 - TWIN COUNTY AIRPORT                |                        |            | 9.84    | 9.84    |        |
| --- TOTALS BY DEPT/ACTIVITY ---   |  |                        |            |         |         |        |
|                                   | 585 - AIRPORT EXPENDITURE                |                        |            | 9.84    | 9.84    |        |

APPROVED

JUL 27 2016

*BRB*

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

# APPROVED

07/28/2016 11:25 AM  
 User: jessicaw  
 DB: Menominee County

*BAB*

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 JUL 28 2016 EXP CHECK RUN DATES 07/28/2016 - 07/28/2016  
 UNJOURNALIZED  
 OPEN

Page: 1/6

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER                              | DESCRIPTION                              | DISTRIBUTIONS  | AMOUNTS  | AMOUNT   |
|---|--|----------------|----------|----------|
| VENDOR NAME: ANDERSON, BILL                 |  |                |          |          |
| Reimbursement                               | Mileage - Planning Commission            | 101-401-710.00 | 32.40    | 32.40    |
| TOTAL VENDOR ANDERSON, BILL                 |  |                |          | 32.40    |
| VENDOR NAME: AT&T - CAROL STREAM, IL        |  |                |          |          |
| 616T49897707                                | Road Patrol                              | 205-315-727.00 | 34.32    | 34.32    |
| 906863202307                                | July 19 - August 18, 2016                | 101-103-850.00 | 640.18   | 640.18   |
| 906863444107                                | July 19 - August 18, 2016                | 101-103-850.00 | 1,021.81 | 1,021.81 |
| TOTAL VENDOR AT&T - CAROL STREAM, IL        |  |                |          | 1,696.31 |
| VENDOR NAME: BADGER MAILING & SHIPPING      |  |                |          |          |
| 87500                                       | Ink Cartridge                            | 101-253-729.01 | 166.10   | 166.10   |
| TOTAL VENDOR BADGER MAILING & SHIPPING      |  |                |          | 166.10   |
| VENDOR NAME: BAY AREA MEDICAL CENTER        |  |                |          |          |
| 9931  | Inmate Medical                           | 101-301-770.01 | 979.96   | 979.96   |
| TOTAL VENDOR BAY AREA MEDICAL CENTER        |  |                |          | 979.96   |
| VENDOR NAME: BELLIN HEALTH                  |  |                |          |          |
| 11504562                                    | Pre Employment Physical (Furton)         | 101-301-835.00 | 110.50   | 110.50   |
| TOTAL VENDOR BELLIN HEALTH                  |  |                |          | 110.50   |
| VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. |  |                |          |          |
| 19964                                       | Repairs to 5505                          | 205-315-934.02 | 856.98   | 856.98   |
| 19965                                       | 2016 Ford Explorer - Vehicle Maintenance | 205-315-934.02 | 404.51   | 404.51   |
| 19921                                       | 2016 Ford Explorer - Oil Change          | 205-315-934.02 | 34.90    | 34.90    |
| TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC. |  |                |          | 1,296.39 |
| VENDOR NAME: BLUETARP FINANCIAL, INC.       |  |                |          |          |
| 1614435863                                  | B/G & Park Supplies                      | 101-265-755.00 | 17.97    | 67.44    |
|   |  | 101-265-755.00 | 14.99    |          |
|   |  | 208-751-756.01 | 26.99    |          |
|   |  | 101-265-755.00 | 7.49     |          |
| TOTAL VENDOR BLUETARP FINANCIAL, INC.       |  |                |          | 67.44    |
| VENDOR NAME: BRAUN, MARGIE                  |  |                |          |          |
| Refund                                      | Camping Reimbursement                    | 208-751-964.00 | 50.00    | 50.00    |
| TOTAL VENDOR BRAUN, MARGIE                  |  |                |          | 50.00    |
| VENDOR NAME: CBM MANAGED SERVICES           |  |                |          |          |
| STDINV02987                                 | Inmate Meals                             | 101-301-770.00 | 2,081.03 | 2,081.03 |
| STDINV03214                                 | Inmate Meals                             | 101-301-770.00 | 2,132.91 | 2,132.91 |
| STDINV03569                                 | Inmate Meals                             | 101-301-770.00 | 2,093.33 | 2,093.33 |
| TOTAL VENDOR CBM MANAGED SERVICES           |  |                |          | 6,307.27 |
| VENDOR NAME: CITY OF MENOMINEE              |  |                |          |          |
| 0719  | Basketball Backboards for DUBY Park      | 296-667-801.01 | 960.00   | 960.00   |
| TOTAL VENDOR CITY OF MENOMINEE              |  |                |          | 960.00   |
| VENDOR NAME: CITY OF MENOMINEE              |  |                |          |          |
| 4316  | Gasoline Sales (June 2016)               | 206-301-742.00 | 154.01   | 1,135.34 |
|   |  | 205-315-742.00 | 981.33   |          |
| 4313  | Gasoline Sales                           | 101-265-742.00 | 30.36    | 264.13   |
|   |  | 101-265-742.00 | 179.12   |          |
|   |  | 101-257-742.00 | 46.84    |          |
|   |  | 266-325-860.00 | 7.81     |          |
| TOTAL VENDOR CITY OF MENOMINEE              |  |                |          | 1,399.47 |
| VENDOR NAME: CLOVERLAND PAPER CO            |  |                |          |          |
| 112151                                      | Annex Supplies                           | 101-265-755.01 | 84.29    | 84.29    |
| 112150                                      | Courthouse Supplies                      | 101-265-755.01 | 78.81    | 78.81    |
| 112028                                      | Inmate Supplies                          | 101-301-770.00 | 85.85    | 85.85    |

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| INVOICE NUMBER                                      | DESCRIPTION                                 | DISTRIBUTIONS                    | AMOUNTS        | AMOUNT    |
|---|---|----------------------------------|----------------|-----------|
| CHIEF FISCAL OFFICER<br>MENOMINEE COUNTY MICHIGAN   |   |                                  |                |           |
| VENDOR NAME: CLOVERLAND PAPER CO<br>112090          | Inmate Supplies                             | 101-301-770.00                   | 211.33         | 211.33    |
| TOTAL VENDOR CLOVERLAND PAPER CO                    |   |                                  |                | 460.28    |
| VENDOR NAME: COOPER OFFICE EQUIPMENT<br>135999      | Contract # 2761-01 (1st Floor)              | 101-172-931.00                   | 239.94         | 239.94    |
| TOTAL VENDOR COOPER OFFICE EQUIPMENT                |   |                                  |                | 239.94    |
| VENDOR NAME: CORE TECHNOLOGY CORPORATION<br>66075   | 1 Yr Subscription Renewal Access to LEIN    | 266-326-942.00                   | 1,200.00       | 1,200.00  |
| TOTAL VENDOR CORE TECHNOLOGY CORPORATION            |   |                                  |                | 1,200.00  |
| VENDOR NAME: DELTA/SCHOOLCRAFT INTERMEDIATE<br>946  | White Copy Paper (x200)                     | 101-265-980.02                   | 4,700.00       | 4,700.00  |
| TOTAL VENDOR DELTA/SCHOOLCRAFT INTERMEDIATE         |   |                                  |                | 4,700.00  |
| VENDOR NAME: DENNIS-RULEAU, DAWN<br>6159            | Transport/Holdover of Juvenile (A.S.)       | 101-132-801.01<br>101-132-801.00 | 17.50<br>42.00 | 59.50     |
| Reimbursement                                       | Mileage                                     | 101-132-801.00                   | 65.34          | 65.34     |
| Reimbursement                                       | Mileage & Meals                             | 101-132-801.00                   | 143.95         | 143.95    |
| 6161  | Transport/Holdover of Juvenile              | 101-132-801.01<br>101-132-801.00 | 37.50<br>90.00 | 127.50    |
| TOTAL VENDOR DENNIS-RULEAU, DAWN                    |   |                                  |                | 396.29    |
| VENDOR NAME: DESJARLAIS, ROBERT                     | Reimbursement Mileage - Planning Commission | 101-401-710.00                   | 10.80          | 10.80     |
| TOTAL VENDOR DESJARLAIS, ROBERT                     |   |                                  |                | 10.80     |
| VENDOR NAME: DICKINSON COUNTY TREASURER             | Circuit Court 2016-2 April, May June, 2016  | 101-131-702.00                   | 901.49         | 901.49    |
|   | Circuit Court 2016-2 April, May, June 2016  | 101-131-702.00                   | 31,360.76      | 31,360.76 |
| TOTAL VENDOR DICKINSON COUNTY TREASURER             |   |                                  |                | 32,262.25 |
| VENDOR NAME: DOUGOVITO, GREG<br>6166                | Transport/Holdover of Juvenile (A.S.)       | 101-132-801.01<br>101-132-801.00 | 37.50<br>90.00 | 127.50    |
| TOTAL VENDOR DOUGOVITO, GREG                        |   |                                  |                | 127.50    |
| VENDOR NAME: DTE ENERGY<br>462245200011             | Annex                                       | 101-261-920.04                   | 40.52          | 40.52     |
| TOTAL VENDOR DTE ENERGY                             |   |                                  |                | 40.52     |
| VENDOR NAME: EICHHORN, GARY<br>July 2016            | DHS Board (Mileage & Per Diem)              | 101-601-837.00<br>101-601-837.00 | 50.00<br>46.44 | 96.44     |
| TOTAL VENDOR EICHHORN, GARY                         |   |                                  |                | 96.44     |
| VENDOR NAME: GREAT LAKES OVERHEAD DOOR INC.<br>8837 | Maintenance on Library Overhead Garage Door | 101-265-934.00                   | 205.00         | 205.00    |
| TOTAL VENDOR GREAT LAKES OVERHEAD DOOR INC.         |   |                                  |                | 205.00    |
| VENDOR NAME: HAFEMAN, JAN<br>Reimbursement          | Mileage - July 2016                         | 101-101-860.10                   | 152.28         | 152.28    |
| TOTAL VENDOR HAFEMAN, JAN                           |   |                                  |                | 152.28    |
| VENDOR NAME: HASS DANIEL                            |   |                                  |                |           |

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| INVOICE NUMBER                        | DESCRIPTION  | DISTRIBUTION   | AMOUNTS  | AMOUNT   |
|---------------------------------------|--|----------------|----------|----------|
| VENDOR NAME: HASS DANIEL              |  |                |          |          |
| Reimbursement                         | Mileage, Meals, Bridge Toll, Registration Fee, Lodging | 101-132-860.00 | 138.24   | 860.39   |
|                                       |  | 101-148-860.00 | 138.24   |          |
|                                       |  | 101-132-860.00 | 97.50    |          |
|                                       |  | 101-148-860.00 | 97.50    |          |
|                                       |  | 101-148-860.00 | 12.00    |          |
|                                       |  | 101-132-860.00 | 11.91    |          |
|                                       |  | 101-132-860.00 | 4.00     |          |
|                                       |  | 101-148-860.00 | 4.00     |          |
|                                       |  | 101-132-860.00 | 178.50   |          |
|                                       |  | 101-148-860.00 | 178.50   |          |
| TOTAL VENDOR HASS DANIEL              |  |                |          | 860.39   |
| VENDOR NAME: HI TEC BUILDING SERVICES |  |                |          |          |
| 012277                                | Cleaning Services - July 2016                          | 101-265-801.00 | 1,400.00 | 1,400.00 |
| TOTAL VENDOR HI TEC BUILDING SERVICES |  |                |          | 1,400.00 |
| VENDOR NAME: HUBBARD, VONNIE          |  |                |          |          |
| 6163                                  | Transport/Holdover of Juvenile (A.S.)                  | 101-132-801.01 | 30.00    | 102.00   |
|                                       |  | 101-132-801.00 | 72.00    |          |
| TOTAL VENDOR HUBBARD, VONNIE          |  |                |          | 102.00   |
| VENDOR NAME: INTERNAL REVENUE SERVICE |  |                |          |          |
| 51-0437521                            | Notice of Levy - Michael E. Zevitz                     | 101-648-709.00 | 2,030.00 | 2,030.00 |
| TOTAL VENDOR INTERNAL REVENUE SERVICE |  |                |          | 2,030.00 |
| VENDOR NAME: J S ELECTRONICS, INC.    |  |                |          |          |
| 19365                                 | Installation of Lightbar & Charger (ORV)               | 101-334-970.00 | 759.83   | 759.83   |
| TOTAL VENDOR J S ELECTRONICS, INC.    |  |                |          | 759.83   |
| VENDOR NAME: JOEL HENSLEY, RN         |  |                |          |          |
| Nursing Services                      | Inmate Nursing Services                                | 101-301-770.01 | 1,365.00 | 1,365.00 |
| Reimbursement                         | Stamps & Development of Photos                         | 101-648-729.00 | 10.97    |          |
|                                       |  | 101-648-727.00 | 4.90     |          |
| July 2016                             | Medical Examiner                                       | 101-648-709.00 | 1,080.00 | 3,360.00 |
|                                       |  | 101-648-835.00 | 2,280.00 |          |
| TOTAL VENDOR JOEL HENSLEY, RN         |  |                |          | 4,740.87 |
| VENDOR NAME: JOHN DEERE FINANCIAL     |  |                |          |          |
| 1721670                               | Parks - Lawn Mower                                     | 208-751-801.00 | 2,327.67 | 2,327.67 |
| TOTAL VENDOR JOHN DEERE FINANCIAL     |  |                |          | 2,327.67 |
| VENDOR NAME: KANDACE R. CURRAN        |  |                |          |          |
| Reimbursement                         | Bridge Toll (x2) & Meals                               | 101-257-860.00 | 34.87    | 34.87    |
| TOTAL VENDOR KANDACE R. CURRAN        |  |                |          | 34.87    |
| VENDOR NAME: KELLONIEMI, KEN          |  |                |          |          |
| Refund                                | Camping Reimbursement                                  | 208-751-964.00 | 175.00   | 175.00   |
| TOTAL VENDOR KELLONIEMI, KEN          |  |                |          | 175.00   |
| VENDOR NAME: KRUTINA, KRISTINE        |  |                |          |          |
| Refund                                | Camping Reimbursement                                  | 208-751-964.00 | 175.00   | 175.00   |
| TOTAL VENDOR KRUTINA, KRISTINE        |  |                |          | 175.00   |
| VENDOR NAME: L.A. BUSSE, INC.         |  |                |          |          |
| ZB68618                               | Repairs to Dishwasher                                  | 101-301-770.00 | 543.62   | 543.62   |
| TOTAL VENDOR L.A. BUSSE, INC.         |  |                |          | 543.62   |
| VENDOR NAME: LENCA SURVEYING          |  |                |          |          |
| 16128                                 | Remon Yr 2016 (July 14 - July 20)                      | 243-246-801.07 | 2,794.44 | 2,794.44 |

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CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER                              | DESCRIPTION                          | DISTRIBUTIONS  | AMOUNTS   | AMOUNT    |
|---|--------------------------------------|----------------|-----------|-----------|
| VENDOR NAME: LENCA SURVEYING                |                                      |                |           |           |
| 16127                                       | Survey Mason Park                    | 208-751-942.00 | 978.50    | 978.50    |
| TOTAL VENDOR LENCA SURVEYING                |                                      |                |           | 3,772.94  |
| VENDOR NAME: M & M TRUCKING, INC.           |                                      |                |           |           |
| 7360  | Culvert & Ditchery @ Bailey Park     | 220-752-953.04 | 750.00    | 750.00    |
| TOTAL VENDOR M & M TRUCKING, INC.           |                                      |                |           | 750.00    |
| VENDOR NAME: M.A.C.V.C.                     |                                      |                |           |           |
| Registration:                               | 2016 Fall Conference - Mike Dellisse | 101-682-860.00 | 45.00     | 45.00     |
| TOTAL VENDOR M.A.C.V.C.                     |                                      |                |           | 45.00     |
| VENDOR NAME: MARINETTE FARM & GARDEN        |                                      |                |           |           |
| 365231                                      | K9 Supplies                          | 101-301-881.01 | 51.99     | 51.99     |
| TOTAL VENDOR MARINETTE FARM & GARDEN        |                                      |                |           | 51.99     |
| VENDOR NAME: MASTEJKO, JOHN & DAWN          |                                      |                |           |           |
| Refund                                      | Camping Reimbursement                | 208-751-964.00 | 100.00    | 100.00    |
| Refund                                      | Camping Reimbursement                | 208-751-964.00 | 100.00    | 100.00    |
| Refund                                      | Camping Reimbursement                | 208-751-964.00 | 100.00    | 100.00    |
| TOTAL VENDOR MASTEJKO, JOHN & DAWN          |                                      |                |           | 300.00    |
| VENDOR NAME: MENARDS - MARINETTE            |                                      |                |           |           |
| 14670                                       | Building & Ground Supplies           | 101-265-755.00 | 38.38     | 38.38     |
| 14407                                       | Building & Ground Supplies           | 101-265-755.00 | 4.99      | 4.99      |
| 14403                                       | Credit Memo (Shower Faucet)          | 101-265-755.00 | (49.99)   | (49.99)   |
| 14626                                       | Park Supplies                        | 208-751-756.01 | 10.91     | 10.91     |
| TOTAL VENDOR MENARDS - MARINETTE            |                                      |                |           | 4.29      |
| VENDOR NAME: MENOMINEE ANIMAL SHELTER, INC  |                                      |                |           |           |
| 1602  | April, May, June 2016                | 101-601-958.00 | 147.50    | 147.50    |
| TOTAL VENDOR MENOMINEE ANIMAL SHELTER, INC  |                                      |                |           | 147.50    |
| VENDOR NAME: MENOMINEE COUNTY JOURNAL       |                                      |                |           |           |
| 120   | Registration Notice                  | 101-262-727.00 | 600.00    | 600.00    |
| TOTAL VENDOR MENOMINEE COUNTY JOURNAL       |                                      |                |           | 600.00    |
| VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY    |                                      |                |           |           |
| 10251958                                    | Wheels for Work Van Lawn Mower (x4)  | 206-301-934.00 | 23.80     | 23.80     |
| TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY    |                                      |                |           | 23.80     |
| VENDOR NAME: MICHIGAN STATE UNIVERSITY      |                                      |                |           |           |
| 1-4 MENOMINEE 2016                          | MOA 10/1/15 - 9/30/16                | 101-261-801.00 | 70,979.00 | 70,979.00 |
| TOTAL VENDOR MICHIGAN STATE UNIVERSITY      |                                      |                |           | 70,979.00 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I |                                      |                |           |           |
| 0119313-001                                 | Sheriff Department - Office Supplies | 101-301-727.00 | 16.57     | 16.57     |
| 0119678-001                                 | Calculator Ribbons (x3) for Jessy    | 101-215-727.00 | 11.97     | 11.97     |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I |                                      |                |           | 28.54     |
| VENDOR NAME: MOORE MEDICAL CORP             |                                      |                |           |           |
| 99134894 I                                  | Inmate Medical Supplies              | 101-301-770.01 | 178.08    | 178.08    |
| TOTAL VENDOR MOORE MEDICAL CORP             |                                      |                |           | 178.08    |
| VENDOR NAME: MURRAY, TERESA                 |                                      |                |           |           |
| Refund                                      | Camping Reimbursement                | 208-751-964.00 | 100.00    | 100.00    |
| TOTAL VENDOR MURRAY, TERESA                 |                                      |                |           | 100.00    |
| VENDOR NAME: MURRAY, TRACY                  |                                      |                |           |           |
| Refund                                      | Camping Reimbursement                | 208-751-964.00 | 50.00     | 50.00     |
| TOTAL VENDOR MURRAY, TRACY                  |                                      |                |           | 50.00     |
| VENDOR NAME: NASER, JEFF                    |                                      |                |           |           |
| July 2016                                   | DHS Board (Mileage & Per Diem)       | 101-601-837.00 | 50.00     | 97.52     |
|   |                                      | 101-601-837.00 | 47.52     |           |

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|---|---|----------------|----------|----------|
| VENDOR NAME: NASER, JEFF                  |   |                |          |          |
| TOTAL VENDOR NASER, JEFF                  |   |                |          | 97.52    |
| VENDOR NAME: NELSON, JOHN R.              |   |                |          |          |
| Reimbursement                             | Mileage - July 2016                         | 101-101-860.11 | 164.16   | 164.16   |
| TOTAL VENDOR NELSON, JOHN R.              |   |                |          | 164.16   |
| VENDOR NAME: NIEMI, DANIEL R.             |   |                |          |          |
| 6164                                      | Transport/Holdover of Juvenile (A.S.)       | 101-132-801.01 | 17.50    | 59.50    |
|   |   | 101-132-801.00 | 42.00    |          |
| TOTAL VENDOR NIEMI, DANIEL R.             |   |                |          | 59.50    |
| VENDOR NAME: OFFICE DEPOT, INC.           |   |                |          |          |
| 852031634001                              | Office Supplies (Parks & BOC)               | 208-751-727.00 | 34.20    | 130.55   |
|   |   | 101-101-727.00 | 96.35    |          |
| 852716044001                              | Office Supplies - ROD                       | 101-268-727.00 | 7.18     | 7.18     |
| TOTAL VENDOR OFFICE DEPOT, INC.           |   |                |          | 137.73   |
| VENDOR NAME: OLSEN, JULIE                 |   |                |          |          |
| May 2016                                  | Foster Care (S.V.)                          | 292-662-843.02 | 448.24   | 448.24   |
| S.V.                                      | Annual Clothing Allowance                   | 292-662-843.02 | 107.00   | 107.00   |
| TOTAL VENDOR OLSEN, JULIE                 |   |                |          | 555.24   |
| VENDOR NAME: OMNICARE, INC.               |   |                |          |          |
| 5185713                                   | Inmate Medical Supplies                     | 101-301-770.01 | 137.27   | 137.27   |
| TOTAL VENDOR OMNICARE, INC.               |   |                |          | 137.27   |
| VENDOR NAME: OWENS, KAREN A.              |   |                |          |          |
| Reimbursement                             | Snacks for ASP                              | 296-668-801.00 | 50.40    | 50.40    |
| TOTAL VENDOR OWENS, KAREN A.              |   |                |          | 50.40    |
| VENDOR NAME: PETERSON, CHARLENE           |   |                |          |          |
| Reimbursement                             | Mileage - Planning Commission               | 101-401-710.00 | 13.50    | 13.50    |
| TOTAL VENDOR PETERSON, CHARLENE           |   |                |          | 13.50    |
| VENDOR NAME: PHDM                         |   |                |          |          |
| 43537                                     | Annual Campground Inspection (Kleinke)      | 208-751-755.08 | 175.00   | 175.00   |
| 43556                                     | Annual Campground Inspection - Shakey Lakes | 208-751-755.08 | 175.00   | 175.00   |
| TOTAL VENDOR PHDM                         |   |                |          | 350.00   |
| VENDOR NAME: PLASTOCOON, INC              |   |                |          |          |
| 88809                                     | Inmate Supplies                             | 101-301-770.00 | 451.97   | 451.97   |
| TOTAL VENDOR PLASTOCOON, INC              |   |                |          | 451.97   |
| VENDOR NAME: RANDALL PHILLIPPS            |   |                |          |          |
| Show Cause                                | July 2016                                   | 101-131-807.00 | 1,000.00 | 1,500.00 |
|   |   | 101-132-807.00 | 500.00   |          |
| TOTAL VENDOR RANDALL PHILLIPPS            |   |                |          | 1,500.00 |
| VENDOR NAME: RIESTERER & SCHNELL, INC.    |   |                |          |          |
| 1042302                                   | Airport Supplies                            | 216-585-981.00 | 166.98   | 166.98   |
| TOTAL VENDOR RIESTERER & SCHNELL, INC.    |   |                |          | 166.98   |
| VENDOR NAME: S & O LOCK AND PHONE SERVICE |   |                |          |          |
| 7/19/16                                   | Sheriff Department                          | 101-301-755.00 | 15.00    | 15.00    |
| TOTAL VENDOR S & O LOCK AND PHONE SERVICE |   |                |          | 15.00    |
| VENDOR NAME: SCHOLTZ SR., GARY            |   |                |          |          |
| Reimbursement                             | Mileage - Planning Commission               | 101-401-710.00 | 27.00    | 27.00    |
| TOTAL VENDOR SCHOLTZ SR., GARY            |   |                |          | 27.00    |
| VENDOR NAME: SMITH, GREG                  |   |                |          |          |

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| INVOICE NUMBER                              | DESCRIPTION                             | DISTRIBUTIONS  | AMOUNTS  | AMOUNT     |
|---|---|----------------|----------|------------|
| VENDOR NAME: SMITH, GREG                    |   |                |          |            |
| Reimbursement                               | Uniform Allowance                       | 205-315-745.00 | 271.89   | 271.89     |
| TOTAL VENDOR SMITH, GREG                    |   |                |          | 271.89     |
| VENDOR NAME: SPARLING CORPRATION            |   |                |          |            |
| 57856                                       | Emergency Fix Pulser Problems (Airport) | 216-585-981.00 | 3,461.50 | 3,461.50   |
| TOTAL VENDOR SPARLING CORPRATION            |   |                |          | 3,461.50   |
| VENDOR NAME: STEPHENSON MARKETING COOPERATI |   |                |          |            |
| 015579                                      | Gasoline Sales (June 2016)              | 205-315-742.00 | 2,849.43 | 2,849.43   |
| TOTAL VENDOR STEPHENSON MARKETING COOPERATI |   |                |          | 2,849.43   |
| VENDOR NAME: TARGET INFORMATION MANAGEMENT  |   |                |          |            |
| 281710                                      | District Court Forms                    | 101-136-727.00 | 42.87    | 42.87      |
| TOTAL VENDOR TARGET INFORMATION MANAGEMENT  |   |                |          | 42.87      |
| VENDOR NAME: THE ADVERTISER                 |   |                |          |            |
| 060299                                      | Advertising (Sheriff Dept)              | 101-301-802.00 | 24.00    | 24.00      |
| TOTAL VENDOR THE ADVERTISER                 |   |                |          | 24.00      |
| VENDOR NAME: TIRE TRAX                      |   |                |          |            |
| 7796  | Chevy Impala - Mount & Balance Tires    | 205-315-934.02 | 35.00    | 35.00      |
| TOTAL VENDOR TIRE TRAX                      |   |                |          | 35.00      |
| VENDOR NAME: U.E.S. COMPUTERS, INC.         |   |                |          |            |
| 74788                                       | Cisco SmartNet Extended Svc for Cataly  | 101-103-857.02 | 420.00   | 420.00     |
| TOTAL VENDOR U.E.S. COMPUTERS, INC.         |   |                |          | 420.00     |
| VENDOR NAME: U.S. BANK EQUIPMENT FINANCE    |   |                |          |            |
| 309035459                                   | Bizhub 423 Copier                       | 101-172-942.00 | 133.07   | 133.07     |
| TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE    |   |                |          | 133.07     |
| VENDOR NAME: VERAGHEN, SHEILA               |   |                |          |            |
| July 2016                                   | DHS Board (Mileage & Per Diem)          | 101-601-837.00 | 50.00    | 50.00      |
|   |   | 101-601-837.00 | 43.20    | 43.20      |
| TOTAL VENDOR VERAGHEN, SHEILA               |   |                |          | 93.20      |
| VENDOR NAME: VILLAGE OF POWERS              |   |                |          |            |
| Reimbursement                               | Refund Contribution for 3 Way Road      | 401-446-970.00 | 216.08   | 216.08     |
| TOTAL VENDOR VILLAGE OF POWERS              |   |                |          | 216.08     |
| VENDOR NAME: WALTER BROTHERS INC            |   |                |          |            |
| C87902                                      | Storage Box (ORV)                       | 101-334-755.00 | 7.99     | 7.99       |
| TOTAL VENDOR WALTER BROTHERS INC            |   |                |          | 7.99       |
| VENDOR NAME: WARNER, FREDRICK               |   |                |          |            |
| 6165  | Transport/Holdover of Juvenile (A.S.)   | 101-132-801.01 | 32.50    | 32.50      |
|   |   | 101-132-801.00 | 78.00    | 78.00      |
| TOTAL VENDOR WARNER, FREDRICK               |   |                |          | 110.50     |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP  |   |                |          |            |
| 0402047856-00008                            | Kleinke Park                            | 208-751-920.01 | 877.28   | 877.28     |
| 0402047856-00005                            | Kleinke Park                            | 208-751-920.01 | 165.95   | 165.95     |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP  |   |                |          | 1,043.23   |
| VENDOR NAME: ZERATSKY EXTREME HEATING &     |   |                |          |            |
| 9808  | Jail - Walk in Freezer Maintenance      | 101-265-934.00 | 176.00   | 176.00     |
| TOTAL VENDOR ZERATSKY EXTREME HEATING &     |   |                |          | 176.00     |
|   |   |                |          | 155,748.56 |

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 07/28/2016 - 07/28/2016  
UNJOURNALIZED  
OPEN

| INVOICE NUMBER              | DESCRIPTION                      | DISTRIBUTIONS  | AMOUNTS | AMOUNT |
|-----------------------------|----------------------------------|----------------|---------|--------|
| VENDOR NAME: KLEIMAN, CALEB |                                  |                |         |        |
| Reimbursement               | Shakey Lakes Camping Refund      | 208-751-964.00 | 50.00   | 50.00  |
| Reimbursement               | Shakey Lakes Camping Refund      | 208-751-964.00 | 50.00   | 50.00  |
| TOTAL VENDOR KLEIMAN, CALEB |                                  |                |         | 100.00 |
| VENDOR NAME: MILLER, JOE    |                                  |                |         |        |
| Reimbursement               | Refund - Kleinke Park            | 208-751-964.00 | 20.00   | 20.00  |
| TOTAL VENDOR MILLER, JOE    |                                  |                |         | 20.00  |
| VENDOR NAME: RAHCI, KAREN   |                                  |                |         |        |
| Reimbursement               | Refund for Broken Trailer Window | 208-751-964.00 | 57.76   | 57.76  |
| TOTAL VENDOR RAHCI, KAREN   |                                  |                |         | 57.76  |
|                             |                                  |                |         | 177.76 |

APPROVED

JUL 28 2016

*bob*

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER                                | DESCRIPTION         | DISTRIBUTIONS  | AMOUNTS | AMOUNT   |
|---|---------------------|----------------|---------|----------|
| VENDOR NAME: BRUNELLE, JENNIFER<br>July 2016  | Crisis Intervention | 296-668-801.00 | 600.00  | 600.00   |
| TOTAL VENDOR BRUNELLE, JENNIFER               |                     |                |         | 600.00   |
| VENDOR NAME: HEINKEL, JEREMY<br>Reimbursement | Loss of Property    | 101-301-770.00 | 400.00  | 400.00   |
| TOTAL VENDOR HEINKEL, JEREMY                  |                     |                |         | 400.00   |
|   |                     |                |         | 1,000.00 |

**APPROVED**

AUG 03 2016

*BRB*

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

|  |  |
|--|--|
| <b>SUBJECT:</b>  | <b>Commissioner Per Diems and Expenses</b> |
| <b>DEPARTMENT:</b>   | <b>Administration</b>                      |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                                 |
| <b>SUMMARY:</b>  |  |
| Board to review Commissioner Per diems and expenses as recently submitted for payment. |  |
| <b>RECOMMENDED MOTION</b>  |  |
| To approve commissioner per diems as recently submitted.                               |  |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |

**COPY**

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

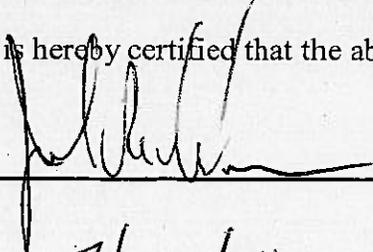
Name: John R. Nelson ~ District 9

| Date              | Meeting Place      | # of miles | X .54/mile | Total Cost    | Account Number |
|-------------------|--------------------|------------|------------|---------------|----------------|
| 7/7/16            | ESLA-103 Mi. work  | 56         | "          | 30.24         | 101-101-860.11 |
| 7/8/16            | STEPHEN FRANKO     | 56         | "          | 30.24         | 101-101-860.11 |
| 7/12/16           | MENOMINEE, Co. Bd. | 96         | "          | 51.84         | 101-101-860.11 |
| 7/24/16           | MENOMINEE, Co. Bd. | 96         | "          | 51.84         | 101-101-860.11 |
|                   |                    |            |            |               | 101-101-860.11 |
|                   |                    |            |            |               | 101-101-860.11 |
|                   |                    |            |            |               | 101-101-860.11 |
|                   |                    |            |            |               | 101-101-860.11 |
|                   |                    | 304        |            | 164.16        |                |
|                   |                    |            |            | Total Mileage | 164.16         |
| Total Mileage Fee |                    |            |            |               | 164.16         |

10993

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
 \_\_\_\_\_  
 Signed

7/26/16  
 \_\_\_\_\_  
 Date

**RECEIVED**  
 JUL 26 2016  
 BY: \_\_\_\_\_

**COPY**

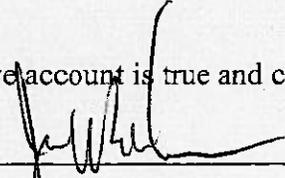
# Commissioner Meeting Fee Expense Form

Name of Commissioner JOHN NELSON

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

| Date           | Meeting Description & Duration | Meeting Expense |
|----------------|--------------------------------|-----------------|
| 7/7/16         | MI WORKS, ESCROW               | \$50.00         |
| 7/8/16         | FINANCE, Co. Bd, STEPHENSON    | \$50.00         |
| 7/12/16        | Co. Bd. Meeting                | \$50.00         |
| 7/26/16        | Co. Bd. Meeting                | \$50.00         |
|                |                                |                 |
|                |                                |                 |
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|                |                                |                 |
|                |                                |                 |
|                |                                |                 |
| Total Per Diem |                                | 200.00          |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 7/26/16

**RECEIVED**  
 JUL 26 2016  
 BY: \_\_\_\_\_



**COPY**

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: \$ .54/mile – effective 01 January 2016

\*Meals Breakfast - \$ 9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

| Date                     | Meeting Place        | # of miles | X.54/mile            | Total Cost | Account Number |
|--------------------------|----------------------|------------|----------------------|------------|----------------|
| 7/12/16                  | Co Bd-Menominee      | 76         | 41.04                |            | 101-101-860.10 |
| 7/20/16                  | BOH Finance-Escanaba | 58         | 31.32                |            | 101-101-860.10 |
| 7/21/16                  | BOH Mtg.-Escanaba    | 58         | 31.32                |            | 101-101-860.10 |
| 7/26/16                  | Co Bd-Menominee      | 76         | 41.04                |            | 101-101-860.10 |
| 7/28/16                  | Pinecrest-Pinecrest  | 14         | 7.56                 |            | 101-101-860.10 |
|                          |                      |            |                      |            | 101-101-860.10 |
|                          |                      |            |                      |            | 101-101-860.10 |
|                          |                      |            |                      |            | 101-101-860.10 |
|                          |                      |            |                      |            | 101-101-860.10 |
|                          |                      | <b>282</b> | <b>Total Mileage</b> |            |                |
| <b>Total Mileage Fee</b> |                      |            |                      |            | <b>152.28</b>  |

*JAS*

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

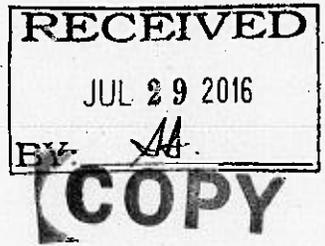
*Jan Hafeman*  
Signed

7/26/16  
Date

RECEIVED  
JUL 26 2016  
BY: \_\_\_\_\_



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER



Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals            Breakfast - \$9.00  
                      Lunch - \$11.00  
                      Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

| Date    | Meeting Place         | # of miles | X .54/mile    | Total Cost        | Account Number |
|---------|-----------------------|------------|---------------|-------------------|----------------|
| 7/01/16 | ANNEX-STEPHENSON      | 32         |               | \$ 17.28          | 101-101-860.04 |
| 7/12/16 | COURTHOUSE            | 16         |               | 8.64              | 101-101-860.04 |
| 7/19/16 | LIBRARY-STEPHENSON    | 32         |               | 17.28             | 101-101-860.04 |
| 7/21/16 | DM PH OFFICE-ESCANABA | 100        |               | 54.00             | 101-101-860.04 |
| 7/26/16 | COURTHOUSE            | 16         |               | 8.64              | 101-101-860.04 |
| 7/27/16 | COURTHOUSE            | 16         |               | 8.64              | 101-101-860.04 |
|         |                       | 212        |               |                   | 101-101-860.04 |
|         |                       |            |               |                   | 101-101-860.04 |
|         |                       |            |               |                   | 101-101-860.04 |
|         |                       |            | Total Mileage | 212               |                |
|         |                       |            |               | Total Mileage Fee | \$ 114.48      |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*  
\_\_\_\_\_  
Signed

7/29/16  
\_\_\_\_\_  
Date

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**[ COPY ]**

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

| Date                     | Meeting Place   | # of miles | X .54/mile           | Total Cost | Account Number |
|--------------------------|-----------------|------------|----------------------|------------|----------------|
| 7/14/16                  | CB Courthouse   | 16         | 8.64                 |            | 101-101-860.05 |
| 7/25/16                  | CB Courthouse   | 16         | 8.64                 |            | 101-101-860.05 |
| 7/18/16                  | Finance - Annex | 32         | 17.28                |            | 101-101-860.05 |
|                          |                 |            |                      |            | 101-101-860.05 |
|                          |                 |            |                      |            | 101-101-860.05 |
|                          |                 |            |                      |            | 101-101-860.05 |
|                          |                 |            |                      |            | 101-101-860.05 |
|                          |                 |            |                      |            | 101-101-860.05 |
|                          |                 | 64         | 34.56                |            | 101-101-860.05 |
|                          |                 |            | <b>Total Mileage</b> |            |                |
| <b>Total Mileage Fee</b> |                 |            |                      |            | <b>34.50</b>   |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*William Cech*  
\_\_\_\_\_  
Signed

8/2/16  
\_\_\_\_\_  
Date

**RECEIVED**  
AUG 02 2016  
BY: *AA*





## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

|   |   |
|---|---|
| <b>SUBJECT:</b>   | <b>Miscellaneous Boards/Committees/Commission Reports</b> |
| <b>DEPARTMENT:</b>  | <b>Administration</b>                                     |
| <b>ATTACHMENTS:</b>   | <b>Yes</b>  |
| <b>SUMMARY:</b>   |   |
| Miscellaneous reports discussed at the 8.9.2016 County Board meeting                |   |
| <b>RECOMMENDED MOTION</b>   |   |
| To approve the miscellaneous reports discussed at the 8.9.2016 County Board meeting |   |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

### WORKSHOP ACTION

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |

### COUNTY BOARD ACTION

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |



# West Shore Fishing Museum



Bailey Property Preservation Association

Summer 2016 Newsletter

## Heritage Craft Day

Sunday, July 31

1:00 - 4:00 p.m.

## Annual Ice Cream Social

Sunday, September 4

Noon - 4 p.m.

Step back into time to see how things were done in "the olden days" before electricity and electronics were introduced. In addition to our usual museum tours and displays, demonstrations and displays will include:

- ◆ Blacksmithing by George Potvin & friends
- ◆ 1931 Model A Snowmobile
- ◆ Making sauerkraut
- ◆ Churning butter
- ◆ Spinning yarn; knitting and crocheting
- ◆ Making organic lotions & balms; handmade soap for sale
- ◆ Woodcarving
- ◆ Upcycling glass & china into yard art. Create your own piece to take home for \$10. All materials provided
- ◆ Mending fishing nets
- ◆ New Memorial Window in Carriage House
- ◆ Garden perennials for sale
- ◆ Light refreshments—popcorn & ice cream bars



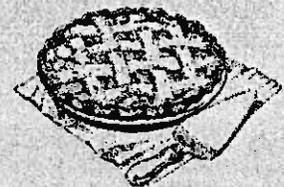
This great annual event wraps up our season. Enjoy great food with our usual huge variety of home-made pies, ice cream, brats, hot dogs, and root beer.

Live music will entertain both inside the house and outside on the grounds as visitors explore exhibit buildings, catch up with friends, or watch their children in the dedicated kids' play area.

This relaxed afternoon gives people a chance to visit the boat exhibits, enjoy the weed-free bay view, and take the trails north or south of the flag-pole. Learn the history of the Red Rock and imagine what it looked like to the French voyageurs travelling between Mackinac Island and Green Bay.

The raffle drum will spin as we choose winners for more than 50 prizes. Raffle tickets will be available until just before the drawing begins at 3 p.m. Donations of fruit pies are greatly appreciated to make this event a big success. Last year we served over 500 pieces of pie!

Please consider baking a pie to bring to the Ice Cream Social to add to the many choices we offer.



There is no charge for this great family event. Donations are welcome, and our vintage gift shop will be open. Raffle tickets will also be available, so there are many ways to support the museum.

Bring your family, friends, and neighbors to celebrate the Labor Day weekend with us!

# *In Memoriam* by Beverly Johnson

## **Carol Kakuk (1950-2015)**

One morning about 16 years ago, Carol drove into the museum and said, "My mother told me she used to live near here, and sometimes she worked for Mrs. Bailey. I'd like to help you develop this museum. Is there any work I can do?"

Those words were music to our ears, and Carol quickly became an enthusiastic member of our team. We remember her many contributions: she scraped old paint off the woodwork and doors in the Bailey's dining room and brought back the original finish; she donated several significant pieces to help furnish the house and twine shed; she willingly joined our Board of Directors as secretary even though she worked full time at Tyco; she enlisted the help of her husband Don and their extended family to prepare and serve hot dogs and brats with all the trimmings at the annual Ice Cream Social.

We dearly loved Carol, and it was obvious to us she was dearly loved by her whole family. One day when we were all tired at the end of a work bee, we found Carol still down on her knees scrubbing the steps in the kitchen entry. We told her it was time to quit. She smiled and said, "I don't mind finishing up. This is something my mother did many times."

Carol truly brought goodness into our world, and she lives on with gratitude in our memories.

## **Vernon (Dell) Holmer (1929-2016)**

Dell was a retiree who moved up from Chicago with his wife Pat to their new home on the bay north of Cedar River. He was a cheerful person who looked for ways to serve his community.

In a short time he and Pat found a "good fit" when they joined our volunteer group. Dell had lost an arm in an accident when he was seventeen. Nevertheless, he remained upbeat, always coming up with a joke and laughter to share with friends.

Throughout his years of work at the museum, we were in awe over the things he could accomplish with just one arm and hand. We also witnessed the loving patience and encouragement he received from Pat. They were the epitome of teamwork.

Together they began at the museum by cutting, fitting, painting and installing new trim in the carriage garage which now houses our fishing exhibits. They also set up our first vintage gift shop and spent many hours at auctions gathering items to sell to benefit the museum. The restoration of the Kate A was one of the major projects Dell was a big part of in later years.

When Pat agreed to oversee the new gift shop, Dell was a part of the construction team. He also filled the position of Director of Buildings and Grounds, leading us through many maintenance and building projects. Dell was one of the "good guys" who made outstanding contributions to his chosen community.

## *Memorial Projects*

### **New Memorial Window**

In the Carriage House, we have a second Memorial Window ready to install with 54 names. These windows recognize those who have passed away whose family and friends have made donations to the museum in their names.

The original window frame was found on the property and fitted with a stained glass border and a center printed panel. When the time came for more windows, the frame was replicated by Gibout Sash & Door, Menominee. CJ's Glass in Marinette assisted in the selection and cutting of the stained glass.

A third window, matching the second, will be ready for the next memorial list.

### **Memorial Garden**

The Memorial Garden in the south yard features two benches and an entry arch dedicated to Dale Nelson and recently added flower urns in memory of Carol Kakuk.

Memorial donations to continue developing this garden are welcome. For loved ones who cherished gardens and gardening, this is a perfect fit. Donations of trees are also a popular tribute. Two trees were recently planted in honor of Dell Holmer.

Because it is difficult to mow this area, our next goal is to add concrete pavers to replace the grass. Completing the fencing will be the next step after that.



## Historical Glimpses



This picture from the Gene & Jane Christianson collection is captioned Fishing in Ingallston. Joe Simenski, far right, is the only one identified. Joe lived about one mile north of the Birch Creek Road on M-35. Note the large buildings in the background. Can anyone identify the other men or the location? In this winter picture, they are dipping fish from a net into fish boxes sitting on the ice.

## A Terrible Blow

(This is excerpted from the *Menominee County Book for Schools* by Ethel Schuyler. She quotes: *Menominee Herald-Leader*, April 28, 1908.)

Ingallston fishermen are heavy losers from the Sunday night storm. The steam pile driver owned by Stephen Van Patten is pounding to pieces on the rocks near Louis Sedunsky's. The new pile-driver rigged up a few days ago by Louis Grabowsky went through his dock during the night. The pound boat owned by F. Beattie and A. Grano went down the beach a quarter of a mile and is now ashore covered with pulpwood and logs. The pile driver owned by Tim Beaucock is either sunk or gone.

John Wozniak's gasoline boat is smashed up. August Johnson's gasoline boat is ashore and badly damaged. A large amount of pulpwood and logs owned by George and Frank Grabowsky was washed away.

The schooner *Rob Roy* is ashore and badly damaged. The crew of five men was brought ashore by Leonard Eckstrom. The pound boat owned by H. Beattie, Sr. is sunk off his place. Local fishermen worked all night long to save what they did, and a number of them worked all day today trying to clean up.



## Can You Give Us a Hand?

*Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in.*—Author Unknown

Visitors are often amazed that our extensive and beautiful museum is operated by volunteers. This friendly group maintains the property and guides on weekends. We can always use more people to help in many capacities. Our core group is in need of more helping hands.

Volunteers who work on Wednesdays enter through the back driveway at N5156 M-35. We convene at 9 a.m. and work as long as we want to—until lunch time or mid afternoon. Please join us by contacting Noreen Johnson at 906-863-9756 or John Helfert at 906-863-8609.

We welcome your help on a weekly basis or just for one of our special events. Please pitch in to make a difference in our community.

## Got Silverware?

We are looking for a set of old silverware in good condition for setting the kitchen table in the Bailey home. Does anyone have a suitable set to donate? An "everyday" set is the appropriate type, something like Community Silver plate.

## Invasive Species Workshop

Learn about invasive plant species in our area by joining us for a hands-on workshop to dig out and destroy them on the museum property on Wednesday, August 10, from 9 a.m. to noon.

Emily Anderson, Wild Rivers Invasive Species Coalition Coordinator, will lead the workshop. Invasive species on the property include: bouncing bet, Canada thistle, European marsh thistle, exotic honeysuckle, glossy buckthorn, Japanese barberry, Japanese knotweed, and purple loosestrife.

No pre-registration is necessary for this workshop. Just gather at the museum at 9 a.m. August 10. Enter through the main gate inside Bailey Park. We will be working in wooded areas with tools and saws, so dress for those conditions.



## CONNECTIVITY!

If you want to receive your newsletter and other communications by email, please send your contact information to us at: [wsfmuseum@gmail.com](mailto:wsfmuseum@gmail.com) To correct addresses or for questions and comments, please contact Noreen Johnson N4486 State Hwy M-35 Menominee, MI 49858 Phone: 906-863-9756 or 715-923-9756

## Future Goal: Comfortable Accommodations!

The money gathered from memberships and fundraisers goes directly into improvements for the museum. Our next goal is to have a bathroom building with running water to replace the portable toilet we have been using for many years. Most of the funding for this project will come from a DNR grant which Menominee County will apply for on our behalf. The grant is intended to improve facilities in public parks; we qualify because we are under the auspices of the Menominee County Parks Department. Any additional cost for the permits, septic mound system and the building with two unisex bathrooms and a small utility area will be funded by our organization, the Bailey Property Preservation Association. We hope to begin this project in the early summer of 2017. Sending in a membership will help us achieve this goal.

**RENEW YOUR MEMBERSHIP OR BECOME A NEW MEMBER!**

### *MEMBERSHIP FORM*

Circle One

**Bailey Property Preservation Association Inc.**

**New**

**Renewal**

Name: \_\_\_\_\_

**Membership Category (check one)**

Address: \_\_\_\_\_

\_\_\_\_\_ Individual: \$10.00

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

\_\_\_\_\_ Family: \$25.00

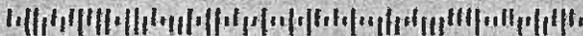
Please make checks out to **BPPA** and mail to:

\_\_\_\_\_ Patron: \$50.00

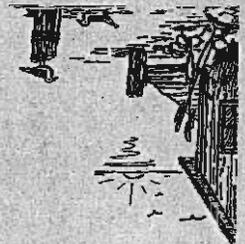
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Dedicated to preserving and portraying fishing life on the West Shore of Green Bay in  
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Brian Bousley  
839 10th Avenue  
Menominee, MI 49858

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Bailey Property Preservation Association/  
 West Shore Fishing Museum  
 Noreen Johnson, President  
 N4486 State Hwy M-35  
 Menominee MI 49858

# Menominee County Parks and Recreation Committee

## Meeting Minutes

February 1, 2016

The meeting was called to order at 3PM by Brian Bousley at the Stephenson Annex in Stephenson, Michigan on February 1, 2016.

Reporting for roll all were: County Commissioners Bill Cech and James Furlong, County Administrator Brian Bousley, Dick Peterson, Voia Bleile, Kathy Branz. Excused were Ruby Ivens and Bob Desjarlais. Bob Desjarlais arrived at 3:15pm.

**Approval of agenda:** James made a motion that was seconded by Bill to approve the agenda. The motion carried.

**Minutes:** A motion was made by James to approve the minutes from the last meeting that was seconded by Bill. All in favor except one abstain, Kathy Branz, motion carried.

**Public Comments:** None

### Business:

#### a. Election of Officers

aa. Chairman: Motion by James for Bob Desjarlais to continue as chairman that was seconded by Dick. Motion by James to close nominations that was seconded by Bill. Motion carried. Bob Desjarlais is Chairman.

bb. Vice Chairman: Motion by James for Dick Peterson as Vice Chairman that was seconded by Bill. Motion by James to close nominations that was seconded by Bill. Motion carried. Dick Peterson is Vice Chairman.

cc. Secretary: Motion by Bill for Kathy Branz as Secretary that was seconded by James. Motion by James to close nominations that was seconded by Bill. Motion carried. Kathy Branz is Secretary.

#### b. Meeting Schedule/Bylaws/Park Rules

aa. Meeting Schedule changes are April 12<sup>th</sup> Committee to meet at 3PM with public hearing to follow at 5PM. And September 13 to be held at the Annex instead of River Park.

bb. Bylaws will stay the same.

cc. Park Rules are good and will remain the same.

- c. **Park Ranger/Manager update.** Ranger Jim Quist advised the committee to change the rates at Kleinke Park to \$20 from \$24. With the raise last year a lot of sites were left open. All were in favor. This will be changed on the Web Site and in the Paper. He also would like to add non-electric sites in the picnic area for a fee of \$15. This would help to increase revenue.

At the River Park the North line was run by Lenca

Jim has purchased some new fire pits, they will be cemented in and sand will be added. He also stated there will be 4 electric sites added at Shakey Lakes. Jim also noted we will need one person for the office and one for help with the ranger.

Concession stand does not have anyone to run it at this time. The last people to run it had to fix a lot of equipment and do repairs to the building. The county owns the land and Linda and Charlie own the building. They lease the land from the county for \$600 per year. Brian will keep everyone posted on this.

- d. **Budget Review**

- e. **Parks Projects/Grants**

Stoney boat launch not useable. Brian said we have a grant to install a new ramp. He is waiting for two bids, one from Halvalka and M&M Trucking. This is to replace the ramp, gravel parking lot and pour a concrete handicap parking area.

Jim said the steel has been ordered and delivered for the new roof on the pavilion. They are taking the trim off the pavilion and starting to replace it with the new trim. Six toilets have been purchased to replace old and broken ones.

Jim also stated that tin is coming off the roof of the new bath house. Brian said the contractor who built it is coming to take a look.

Dock at Bass Lake will be replaced by the dock at the concession stand.

- f. **Lease program** Lease on the concession stand, they have until March 1<sup>st</sup>. Also there are 70 to 75 on the waiting list for sites.
- g. **5 Year County Recreation Plan**

Brian handed out a copy of this. Read it and email any suggested changes to Brian.

- h. **Forestry Plan**

Brian has a hard copy of Bailey Park West, can be obtained electronically.

Dean wants to meet on a Saturday to visit each site and present his proposal.  
It was decided to meet on Saturday, February 27<sup>th</sup> at 8AM at the annex.

H. Correspondence: None

I. Any Other Items Members wish to Present: None

J. Public Comment: None

K. Adjournment

A motion to adjourn was made by Vola, seconded by Bill. Motion carried.

# Menominee County Parks and Recreation Committee

## Meeting Minutes

March 7, 2016

The meeting was called to order at 5PM by Chair, Bob Desjarlais at the Stephenson Annex in Stephenson, Michigan on March 7, 2016.

Reporting for roll all were: County Commissioners James Furlong, County Administrator Brian Bousley, Dick Peterson, Ruby Ivens, Kathy Branz and Bob Desjarlais. Excused were Vola Bleile and Commissioner Bill Cech.

**Approval of agenda:** James made a motion that was seconded by Ruby to approve the agenda. The motion carried.

**Minutes:** A motion was made by James to approve the minutes from the last meeting that was seconded by Dick. All in favor except one abstain, Ruby Ivens, motion carried.

**Public Comments:** None

### **Business:**

- a. UP RC&D Phragmities - Jason Schnorr from the UP RC & D gave a presentation on the Phragmites Project. They are currently working from a State of Michigan Invasive Species grant that will end October 2017.

In Menominee County they have treated 583 acres of Non-native Phragmites. They have also treated 224, acres in 2013, 258 acres in 2014 and 317 acres in 2015 which was done on a grant from the National Fish & Wildlife Foundation (\$269,000 Match Commitment) and \$458,000 from Great Lakes Restoration Initiative Funds, which was used for 2013 and 2014. Some of the funds and work was also done by private landowners on 93 acres over a two year period. Of these funds \$131,250.74 was paid for herbicide mowing and mapping contractors (2013-2015) for Menominee County. Wages for this work was Ingallston Twp. \$50,285.72, Menominee County Parks \$27986.37, Cedarville Twp. \$45,176.24, Menominee Twp. \$8,155.28 and City of Menominee \$6,424.00.

Jason explained that there is a 90% success rate after the 1<sup>st</sup> year. He stated that re-infestation has occurred from untreated neighbors, from other shores and via heavy equipment (noticed after logging). Also, 80% of the Phragmites biomass is below ground in the root system (about 20-30 feet deep).

When the Phragmites start coming back it resembles witches broom.

After the winter of 2016 there will be no more grants available. Jason plans on hoping to identify local leaders and stakeholder groups that will assume the responsibility for its management. Suggestions for this are conservation districts, townships, counties, local lakeshore or landowner groups, non-profit organizations, individuals or any combination of the above.

To control the Phragmites you have to hit it hard the first two years with herbicides and 3-5 years of vigilant follow up.

The next step for Menominee County is to develop a group of key stakeholders to brainstorm how to move toward the goal of sustainable management.

He noted you cannot spray the Phragmites during the growing season, it must be treated in the fall followed by cutting dead biomass in the winter. In order to spray the herbicide you must have a permit. If you are doing the spraying as part of your job (example – parks ranger) you must be certified. If not part of your job you must be Commercially qualified in an aquatic right of way.

**b. Meeting Schedule/Bylaws/Park Rules**

aa. 2016 Meeting Schedule was reviewed, the September 13<sup>th</sup> meeting at River Park at 3pm was questioned, Brian responded due to the first Monday in September being Labor Day and prior commitments on the second Monday of September the 13<sup>th</sup> at 3pm was the alternate day to meet and at 3pm due to County Board Meeting beginning at 6pm.

bb. Bylaws need some wording corrections, Brian to do.

cc. Park Rules need spelling and wording corrections. Brian will have this done

**c. Park Ranger/Manager update.** Ranger Jim Quist stated that the roof has been started on the pavilion. He also suggest that the free firefights/rescue squad free weekend be discontinued. The last couple of years there has been a lot of grief. All were in favor.

Jim advised the committee to change the rates at Kleinke Park to \$20 from \$24. Jim felt last year a lot of sites were left open. All were in favor. This must be approved by the County Board of Commissioners.

Brian also explained that an additional seasonal person would have to be hired this season for the Parks. Last season the Parks Crew ran with one less person than in the past and it was very difficult to keep up. This season there will be a total of 6 seasonal employees hired. Two will be in the office

with Karen and 3 will be on the grounds with Jim. Brian will discuss this with the Finance Committee at the next meeting.

- d. Brian reported on the revenues and expenditures of the Parks Department thus far. The revenues are at 38.70% due to the lease sites at Shakey Lakes and Kleinke Parks. The expenditures are currently at 22.23%. The Parks Fund Balance is currently at \$79,595 but Brian explained that is an ever changing number due to the revenues received and the expenditures going out. The Park Fund Balance did start the fiscal year at \$59,996.38. Brian also explained that a portion of the fund balance would be used as matches for grants and for any types of emergencies which may occur.

Park Projects/Grants - The four sites on Bass Lake need DEQ approval before the electric can be installed. Brian will call the DEQ. Brian has also contacted Lenca Surveying to make the north property line at River Park. We are licensed for 140 sites at Shakey but only have 134 so 6 could be added. For super campers can 2 lots at the parking lot be made into one and add 4 lots this way; 2 – 50 amp pedestals could be put in (one between two sites) for electricity for these sites, this change in campsites would also have to be approved by the DEQ and Brian will look into the expansion as well. Kleinke Park add three sites by the pavilion which must be added on to the plan for the DEQ.

The DNR River Park was awarded for \$25,000. The project was completed for around \$14,000. The \$14,000 was paid out to the contractor through the Parks Fund Balance. The Parks will receive 75% of the \$14,000 as the grant only requires a 25% match for the project.

Stoney Point Boat Launch Project –The DNR award the \$25,000 for the completion of this project. When the project was sent out for bids last fall no bids were submitted. Brian will place an advertisement for bids for the completion of this project again in the next couple of weeks. Three vendors have expressed interest in the project. The DNR requires the lowest bid to be taken for the project. The project will include replacing the apron and ramp for the boat launch, graveling the parking lot and pouring an ADA parking pad. This grant as well requires a 25% match.

Shakey Lakes has received a 2% grant for replace a pavilion roof. The roof will be a metal rood. Jim Quist and Jim Mekash will be completed with the roof replacement by mid-March.

Brian will also be submitting 2% grants for the roof replacement of the pavilion at the beach, for additional picnic tables and for funds to offset cost for the

prep work (surveying and culvert installation) for the forestry management plan.

The 4 fire pits that were bought for Shakey will be used at River or Kleinke, wherever they fit the best and 4 smaller ones will be purchased for Shakey.

- e. Lease Program - Shakey has 2 sites open, there are a possible 3; 70 parties are on the waiting list. The goal at the lake shore is to have 50% leased and 50% open for daily/weekly rentals.

Kleinke Park does have a provision where a longer lease term takes precedence over a shorter term lease even if the short term lease hold had been on the site for a number of years. Brian stated that there are two sites which currently has this issue. Brian will be contacting the four potential lease holders to work out an agreement.

Reservations for the park will be held on April 25<sup>th</sup> at Shakey Park.

- f. 5 Year County Recreation Plan – Charlene made some corrections and additions and also suggested some pictures should be added. It will be out for Public Review (must be 30 days prior to meeting). The next Parks Committee meeting, April 12<sup>th</sup>, a public hearing will be held, at that time the public can suggest any changes/additions to the plan. Notice will be posted in the Eagle Herald and the Journal.
- g. Forestry Plan – Reviewed the Menominee County Timber Harvest Plan 2016 received from Dean Francis from Upper Michigan Land Management & Wildlife Services, Inc.

Dean suggested to put up educational sign at the road of each park being harvested.

Trees to harvest would be the white ash due to the borer, mature red pines as they will be rotting from the inside and lose value, spruce, balsam, cull timber that is beyond prime unless being used as a habitat by wildlife such as birds, squirrels, etc..

Depending on the size of the harvester, a path would have to be cleared at least 10 – 12 feet for access of equipment.

Bailey Park, locate 4-5 Beach-Lake access points by cleaning out all trees within the flagged access point to beach. Between M-35 and Bailey Park Road keep as an old growth of hemlock, white pine and cedar.

Bailey Park area – harvest all ash, maple 12" or larger, aspen, white birch, spruce and balsam 5" or larger.

West of M95, same as above

Longrie Park – remove all Autumn Olive prior to harvesting and treat stumps with herbicide to kill the shrub. Burn all branches and tops

Harvest all aspen, white birch, maple and spruces 5" and greater. Cut all very tall red pine that would not withstand wind blow over (very sandy soil). After harvest create 4 rustic campsites.

Jerry Piche stated they had done some selective cutting on his farm and took out too many red pines and had to cut the rest within two years due to blow-overs.

Shakey Lakes – all aspen 2" in diameter and greater, all dead and dying black oak, poor quality red maple, white pine and red pine (splits, crooked, poor tops).

When harvest is completed create rustic campsites, walking paths and handicap accessible pathways.

River Park – all mature aspen 5" and greater, poor quality maple and oak. Reduce stocking levels to 70 square feet per acre in good quality red oak and pine trees. When harvest is completed create walking paths, handicap accessible pathways in improve rustic campsites.

Mason Park clean up fallen trees, all white birch and aspen 5" or larger. Selective harvest of maple and oak. Keep the hemlock except those need to be removed for access of equipment.

After harvest create walking paths, handicap accessible pathways and possibly small fishing peers.

All harvesting is recommended to be completed in the winter months to minimize ground damage. All areas recommended to post signs "Educational and Forest Stewardship Educational – Outreach" signs.

Spring have all property corners and lines marked summer forester's field work to be completed, summer timber sale bidding to be completed and winter harvest.

Winter complete harvest.

After discussion, James made a motion to accept the Forestry Plan, seconded by Ruby with all in favor. Brian forward the recommendation to the County Board for approval.

Brian did not receive a contract from Dean and will call and remind him.

Dick made the comment that the more bidders raise the sale price, as many do not do the research for the marketing of the higher quality trees.

H. Correspondence – None

I. Any other Item Members Wish to Present – None

J. Public Comment – None

K. Adjournment – Motion by Ruby to adjourn, seconded by Dick with all in favor.

## **Menominee County Parks and Recreation Committee**

### **Public Hearing**

**April 12, 2016**

The meeting was called to order at 5 PM by Chair, Bob Desjarlais at the Stephenson Annex in Stephenson, Michigan on April 12, 2016. Pledge to Allegiance was led by Bob.

Bob read the Park Rules.

Charlene Peterson, Lake Township, was delighted with the Five Year Recreation Plan 2016 – 2020 as presented. She stated it was well done – updated – and fit in nicely with the County master plan.

Motion made by Dick Peterson and seconded by Bill Cech to recommend approval of the Five Year Recreation Plan 2016- 2020 and forward to the County Board for final approval. All were in favor.

A motion by Bill Cech and seconded by Dick Peterson to close public comment. All were in favor.

A motion by Dick Peterson to adjourn and seconded by Bill Cech to adjourn the public meeting. All were in favor.

Meeting adjourned at 4:14pm.

# Menominee County Parks and Recreation Committee

## Meeting Minutes

April 12, 2016

The meeting was called to order at 5:30 PM by Chair, Bob Desjarlais at the Stephenson Annex in Stephenson, Michigan on April 12, 2016.

Reporting for roll all were: County Commissioners Bill Cech, County Administrator Brian Bousley, Dick Peterson, Kathy Branz and Bob Desjarlais. Excused were Ruby Ivens, Vola Bleile and Commissioner James Furlong.

**Approval of agenda:** Dick made a motion that was seconded by Bill to approve the agenda. The motion carried.

**Minutes:** A motion was made by Bill to approve the minutes from the last meeting that was seconded by Dick. All in favor.

**Public Comments:** Noreen Johnson of N466 M35 Menominee, and the Fishing Museum said the Forestry Plan was well thought out and needs to be done. The lanes to the beach at Bailey are a great idea, but she made a suggestion that something has to be done to protect the sand dunes – with logs, chains to picnic tables and widening the road to the park along with the lane to the museum.

She also asked about the Ash trees and was told they would take the lives ones and leave the dead ones for wildlife and birds. Another concern was the size of the machinery being used so as not to do extensive damage. Brian told her that we were looking into that. Also, across the road only the ridge would be logged and the swamp would be left alone. The tops would be used for the machinery to drive on so deep rutting would be avoided, then left as brush piles for the rabbits. Trees 5" and under would be left for regeneration.

Jim Quist asked when the road into the museum is widened would it be to the East and also should the North entrance be widened? They will meet with Jim and explain their ideas.

### **Business:**

- a. The meeting schedule/Bylaws/Park Rules approved as presented with a motion by Bill and seconded by Dick. All were in favor.
- b. Park Ranger/Manager Updates: All work is done – the roof on the pavilion and the toilets have been changed out. At River Park gravel is done the picnic tables are installed. Meeting at Shakey Lakes on April 25<sup>th</sup> for reservations from 7AM to 3PM. The four vacated seasonal sites have been filled, one leasee still has to pay. Roughly sixty are still on the waiting list.

Bob suggested a lottery every 5 years for the water front lots. That way someone else would have a chance instead of the same people for 10 years or more. Something to think about.

Dick suggested we move forward on the 4 sites at Bass Lake. Also, at Kleinke, Jim has to renumber the sites inspection. Four by the pavilion will be \$250 for site review for next year.

- c. Monthly budget review indicated Shakey Lakes lease revenues were at 98% (awaiting \$1,250 payment), two sites at Kleinke Park were double booked (requested by 2 different campers). The park policy is the camper requesting the site for a longer term will be awarded the site
- d. Awaiting approval from the County Board on reducing the rate at Kleinke to \$20 from \$24.

The work van has been available for cleanup at the parks and is going well.

Revenues are currently at 41.71% and expenses are at 27.79%.

- e. Park Projects/Grants: Stoney Point project received two bids on the boat ramp replacement, and two bids for the re-graveling the parking lot and the road. Both bids received were under our anticipated cost. The Fishing Club will put the dock in. The dock would be pulled for the project and reinstalled and would be out for approximately out for one week.

Phragmites should not be disturbed during this project and will be treated later this year.

- f. Five Year Recreation Plan 2016 – 2020: A motion to move our recommended Five Year Plan to the County Commissioners for approval by Dick and seconded by Bill. All were in favor.

H. Correspondence – None

I. Any other Item Members Wish to Present – None

J. Public Comment – None

K. Adjournment – Motion by Bill to adjourn, seconded by Dick with all in favor.

# Menominee County Parks and Recreation Committee

## Meeting Minutes

May 2, 2016

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at Bailey Park.

Reporting for roll all were: County Commissioners Bill Cech, County Administrator Brian Bousley, Dick Peterson, Kathy Branz, Vola Bleile and Bob Desjarlais. Excused were Ruby Ivens, Vola Bleile and Commissioner James Furlong.

**Approval of agenda:** Dick made a motion that was seconded by Vola to approve the agenda. The motion carried.

**Minutes:** A motion was made by Dick to approve the minutes from the last meeting with a correction that the adjourned time was 5:14PM that was seconded by Bill. All in favor.

**Public Comments:** A welcome from the Fishing Museum Ladies. Noreen Johnson said that on Monday, May 1 they had a visit from researchers from Escanaba. They are having a traveling exhibit on wood boats from the 1700's and are planning at exhibiting at Bailey Park. She also said a good job was done on the gravel, but they are having some drainage problems along the road and wanted to know if the MCRC could ditch alongside the road when they are working in the area. Brian will contact Darrell. She also stated that all the out buildings have been painted. This work was done by 2 contractors, volunteers and the jail workers.

Jim and the volunteers from the museum marked the trees with ribbons for cutting along the road. It was also noted the south entrance is owned by Tom Kamichik and we may need an easement or agreement for any type of cutting back, trimming on the trees along the road.

### **Business:**

- a. **Park Ranger/manager update:** Brian and Karen had reservations last Monday, with close to 400 reservations.
- b. **Monthly Budget Review:** Income at this time is 42% and expenses are 37%. No unusual expenses at this time.
- c. **Park Projects/Grants:** Everything is ready for the Stoney Park project. The bid was accepted from Iron City Ent. For \$14,800 to replace the boat ramp and is tentatively scheduled to be done by the end of June. M&M trucking will

pour the ADA pad and do the graveling for the parking lot there portion of the bid was \$4,300. The complete project is \$19,100 and will be complete by mid to late summer.

Brian has submitted 2% Grants for the replacement of the beach pavilion roof, replacement of the horse arena fencing with metal tubing gate fencing, funds to offset the cost of the surveying and prep work for the parks forestry harvest program. Brian will also prepare a DNR for a rest room at Bailey. He suggested to the museum volunteers that anytime any group or schools that come out have them write a letter.

The Fair project to replace the horse arena – 16 to 20 tubed gates with ties, loops and bars. This is approximately \$6,800. It was suggested to disassemble and store for the winter to get a longer life from the gates.

Karen is in on Monday, Wednesday and Friday. The phones have been ringing constantly from locals, out of county and even out of state calls. There have been inquiries on Kleinke and River Park. River Park received its first \$10. If River goes well we will look at raising the price. Mason has just the boat landing, but there are 8 – 10 acres on the other side of the road that could be looked at for sites.

The Menominee County Commissioners passed the Menominee County 5 Year Recreation Plan 2016-2020.

All seasonal help has been hired, including one lead Ranger and 2 helpers and 2 office helpers to assistant Karen.

150 trees have been received (pine and 3 types of spruce) and are being planted.

Water has been chlorinated and the test was sent in twice (the post office held the first test too long). This year we had to have it done professionally, but next year we can do it ourselves.

The State said the sites have to be re-numbered at Kleinke, Brian has taken care of this and submitted the corrected paperwork to the state. Shakey Lakes waiting for the electric by the parking lot to add 4 mega sites. These could be handicapped if we added a paved path to the bath house. When this is completed the website and all publishing must be updated.

Bass Lake we will inquiring again with Alger Delta on electric service to 4 additional sites. The work van with the help of the seasonal employees can trench and bury the cable.

There will be a concession stand at Shakey Lakes this year. The previous owners will be operating the concession stand, Cheeks Snack Shack.

- d. **Harvest Plan/Forester Contract:** A brief explanation for questions asked regarding the submitted plan from Upper Michigan Land Management & Wildlife Services, Inc.
1. Upper Michigan Land Management & Wildlife Services, Inc. will receive 20% of the bid.
  2. The forester is responsible for obtaining all bids.
  3. The forester will get the estimate of all stumpage.
  4. The Parks and Recreation Committee of Menominee County will be paid up front (80%) of the bid.
  5. A copy of all sales slips are to be provided to the Parks and Recreation Committee.

A motion by Bill to submit the Proposal from Upper Michigan Land Management & Wildlife Services, Inc. to the County Commissioners for approval, seconded by Vola with all in favor.

H. **Correspondence – None**

I. **Any other Item Members Wish to Present – None**

J. **Public Comment – None**

K. **Adjournment – Motion by Dick to adjourn at 6PM, seconded by Bill with all in favor.**

# Menominee County Parks and Recreation Committee

## Meeting Minutes

June 6, 2016

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at Kleinke Park.

Reporting for roll all were: County Commissioners Bill Cech, County Administrator Brian Bousley, Dick Peterson, Kathy Branz, Bob Desjarlais and guest Larry Phellips. Excused were Vola Bleile and Commissioner James Furlong.

**Approval of agenda:** Kathy made a motion that was seconded by Dick to approve the agenda. The motion carried.

**Minutes:** A motion was made by Dick to approve the minutes from the last meeting, with a correction that Vola was present (rather than excused), was seconded by Bill. All in favor.

**Public Comments:** None

### **Business:**

- a. A moment of silence was observed for Ruby Ivens.
- b. No'squito Natural – a garlic spray, all natural at a cost of \$10 per campsite; with a 21 day cycle. Shakey Lakes would be 135 @ \$10 X 4 = \$5,400; Kleinke would be 31 @ \$10 X 4 = \$1,240 which totals \$6,640 per year. Dick suggested asking Karen if there are 3-5 sites that might be worse than others and do a test on them to check the results. Bill said we should get a MSDS sheet on the product to see if a person has to be licensed to apply.
- c. Park Ranger/Manager Update: Brian reported that a drain field pipe broke at Kleinke and Jim was able to dig it up and fix it.

Memorial Day weekend is looking great Kleinke was  $\frac{3}{4}$  full, River had a couple, Bailey had a good crowd, Mason had a couple and Shakey Lakes Memorial Day looked great – approximately \$7,200 weekend.

The horse coral was \$7,300 – grant was \$5,000 and the fair board paid the balance.

Brian applied for a \$2,500 grant to replace the roof on the Beach Pavilion at Shakey Lakes Park.

One summer help was let go, but a new one will start next week.

Bill is going to get decals at Nerat's to replace the painted \$20 on the sign at Kleinke so it looks more professional

- d. Monthly Budget Review: The goal for Shakey Lakes camping fees is \$70,000 and we are now at \$28,654. Shakey Lakes lease sites was short one but that

was filled from the waiting list. As of May 31, 2016 we were at 60% of projected income and 36% of expenses.

Polka-Polka from Channel 11TV has shown an interest in doing one of their programs at Shakey Lakes and they do all the work. It was suggested to block out camp sites for the people that are part of the program

Alger/Delta is having their annual meeting at the Escanaba Fair Grounds

- e. Park Projects/Grants: Future projects for Kleinke would be to pave the road, one campsite handicap accessible and add a couple of rustic sites on the North end.

Bob said he attended the Shakey Lakes Association meeting regarding invasive species. He suggested putting a park wash station in, where the vehicles/boats would be policed at the gatehouse. He also stated there is a State Law that if vegetation is on boat or trailer it is not allowed in Michigan Waters. Signs could be put up at Shakey Lakes and they would have to fill out a survey – where and when was boat last in water, was water skis, or equipment last in water? If it has been more than 4 days there is no issue as invasives die within that time.

If the boat/equipment has to be washed the water has to be 120 degrees or higher. A good place for this would be up by the circle to the right with water collection on a slab Park personnel (Ranger or summer help) could be called on the radio to run the equipment

At River Park we have closed the grant with the DNR.

At Stoney Point the project will start on 6/27 and be done on 7/1; going out 24' redoing the apron and ramp.

River Park, Mrs. Albright – everything is fine and everything is marked.

Linka surveyed all the parks and only has Mason left. The forester will then present the numbers on the species.

#### H. Correspondence – None

I. Any other Item Members Wish to Present – Dick said he knows where there is a boat with rails and no seats. It is stored in a building and he will contact the owner to see if it is available

#### J. Public Comment – None

K. Adjournment – Motion by Kathy to adjourn at 6PM, seconded by Bill with all in favor.

Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** June 28, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the May 31, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for May 2016 was reviewed. There were \$190.72 in expenditures for the DHHS Board meeting; leaving a balance of \$1,754.66.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care

and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** Mr. Sexton went over his notes from the meeting that occurred on June 15, 2016. Mr. Sexton discussed the Summer Feeding Program; the Summer EBT Program; Foster Parent Retention efforts; Adult Protective Services Audit; Bridges improvement efforts; the Pathways to Potential program and the fiscal year 2016 budget for DHHS.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$13,518.64, which constitutes 52.4% of the allocation expended with 66% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$15,433.96, which constitutes 43.7% of the allocation expended with 66% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.59%, which puts us 35<sup>th</sup> in the State out of 83 counties. Business Service Center 1 average is 96.90% and State average is 97.1%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 85%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 18 cases; 35 recipients; \$5,312.00 in benefits.
- Food Assistance Program: 1,392 cases; 2,598 recipients; \$284,649.00 in benefits.
- State Disability Assistance: 16 cases; 16 recipients; \$3,269.00 in benefits.
- Child Development and Care: 35 cases; 47 recipients; \$12,293.00 in benefits.
- State Emergency Relief: 12 cases; \$10,897.00 in benefits.
- Unduplicated total: 1,414 cases; 2,622 recipients; \$316,420.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 639 cases; 1,337 recipients
- Other Children < Age 21: 113 cases; 125 recipients
- Pregnant Women & Children Under 19: 512 cases; 878 recipients
- MiChild: 76 cases; 139 Recipients

- Non-SSI Aged, Blind & Disabled: 644 cases; 676 recipients
- SSI Aged, Blind & Disabled: 500 cases; 500 recipients
- Medicaid Eligible Total: 2,246 cases; 3,652 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

|                             |      |
|-----------------------------|------|
| CPS Commencement            | 100% |
| CPS Investigations          | 100% |
| CPS Service Plan Completion | 100% |
| CPS Service Plan Approvals  | 100% |
| CFC Service Plan Completion | 40%  |
| CFC Service Plan Approvals  | 75%  |
| Medicals                    | 100% |
| Dentals                     | N/A% |
| Worker/Child Contacts       | 33%  |
| Worker/Parent Contacts      | 83%  |
| Worker/Supervisor Contacts  | 88%  |

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 6 licensed. We should be able to meet this goal by the end of September.

**Board Member Input/Suggestions: None**

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT: None.**

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

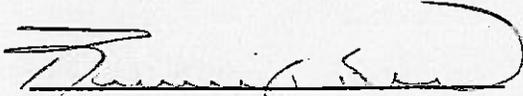
Vouchers for May 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**NEW BUSINESS:** There were no contracts to review and no other new business was presented.

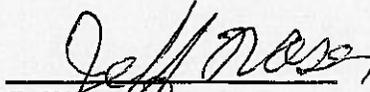
**PUBLIC COMMENT: None.**

NEXT MEETING: July 26, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0926 a.m.



Russell K. Sexton  
Board Secretary



Jeff Naser  
Board Chairperson

Pc: DHS Board Members;  
Menominee County BOC

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**July 14, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Luhtanen, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused</u><br><u>Absent</u> | <u>Absent</u> | <u>MEMBERS</u>      | <u>Present</u> | <u>Excused</u><br><u>Absent</u> | <u>Absent</u> |
|----------------|----------------|---------------------------------|---------------|---------------------|----------------|---------------------------------|---------------|
| Dehn, Janet    | X*             |                                 |               | Negro, Mari         | X              |                                 |               |
| Hamm, Ray      | X              |                                 |               | Nelson, John        |                | X                               |               |
| Hofer, Millie  | X*             |                                 |               | Peretto, Patti      | X              |                                 |               |
| Luhtanen, Joan | X              |                                 |               | Phillips, Patricia  | X              |                                 |               |
| Martin, Ann    | X              |                                 |               | Schinderle, Katie   | X**            |                                 |               |
| McCole, Gerald | X              |                                 |               | Zevitz, Michael Dr. |                | X                               |               |

\*video television conference from the Northpointe Menominee office \*\*phone

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amend of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** G. McCole, supported by A. Martin to approve agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the June 23, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** A. Martin, supported by G. McCole to approve the minutes.

**Motion carried unanimously.**

**PRESENTATION** - Facebook

Presentation on the new Northpointe Facebook page was conducted by Jeremy Clark, IS Dept. Currently the Facebook page is being used mainly for job postings. Future consideration may be posting events, staff recognition, etc.

**ACTION ITEMS**

**Finance**

a) Check Disbursement Report-May, 2016

Questions were addressed by B. Adrian regarding number of petty cash accounts and disbursement.

**ACTION:** A motion was made by G. McCole supported by M. Negro to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-May, 2016

**ACTION:** A motion was made by M. Negro supported by P. Phillips to approve the financial statement.

**Motion carried unanimously.**

At this point J. Luhtanen welcomed Ray Hamm, newly appointed Board member for Dickinson County.

**Appointment of Treasurer**

Chairperson Luhtanen opened the floor for nominations for the position of Treasurer.

G. McCole volunteered to be nominated Treasurer.

Chairperson Luhtanen called for other nominations a second time.

M. Negro nominated P. Phillips for Treasurer.

Chairperson Luhtanen called for other nominations a third time.

**ACTION:** A motion was made by M. Negro supported by A. Martin to close nominations for Treasurer.

**Motion carried unanimously.**

**ACTION:** A motion was made by A. Martin supported by P. Peretto to appoint Gerald McCole as Treasurer.

**Yes – 9 No – 1 Motion carried.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

Contracts-July 12, 2016

| #  | Name of Contract            | Contract Type       | Date of Contract | Old Rate  | New Rate  | Change           |
|----|-----------------------------|---------------------|------------------|-----------|-----------|------------------|
| A. | Anderson, Tackman & Co. PLC | Fiscal Intermediary | 8/1/16-7/31/17   | \$200/mo. | \$206/mo. | \$6/mo. increase |

This is a renewal for fiscal intermediary services for one individual. The changes are the providers customary 3% increase.

**OUTCOME: Action item for next meeting**

• **Maintenance Bids** (*Boyington; Hughitt Street Apartments*)

Discussed and reviewed maintenance bids for Boyington – replacement of flooring in dining room, kitchen and steps; Hughitt Street Apartments – new roof.

**OUTCOME: Action item for next meeting**

• **CEO Report**

J. McCarty stated CEO report is in Board packets and includes information requested at the last meeting regarding turnover rate. Statewide survey in 2015 found 37% turnover rate and Northpointe’s 2015 turnover rate was 23%. There was also a question regarding the Quarterly Outcomes report and it will be included in the next mailing.

J. Luhtanen, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

• Stakeholders Advisory Committee Meeting Minutes 6-7-16

• NorthCare Board Meeting Report 6-8-16

Reports to be placed on file.

**PUBLIC COMMENTS** - None

**BOARD COMMENT**

- A. Martin stated a reception will be held for the departing County Controller Sonya Pugh on July 22, 2016 from 2:00 to 4:00 at the Courthouse.
- J. Luhtanen stated the Drop-In Center will be having a Fellowship Picnic on Sunday, July 17<sup>th</sup> at Cowboy Lake at 11:00 a.m.
- J. Luhtanen stated a new ECT facility is opening at University of Michigan Ann Arbor and she also stated a Lutheran Bethesda Group Home is open in Eagle River, Wisconsin and she contacted them to see if they have any interest in opening a home in the Iron County area and they stated not at this time.

**ADJOURN**

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.  
**Motion carried unanimously.**

Meeting adjourned at 4:40 p.m.

The next regular Board meeting is scheduled for Thursday, July 28, 2016 in Kingsford, Michigan at 4:00 p.m.

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Joan Luhtanen, Chairperson

---

Mari Negro, Secretary

---

Cindy Adrian, Administrative Assistant

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 14, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Larry Barker, Gerald Piche and Joe Linder.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 05/10/16 and 05/26/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

|   | Receipts   | Expenditures | Payables / Reserves | Balances       |
|---|------------|--------------|---------------------|----------------|
| Balance, May 9, 2016  |            |              |                     | \$2,662,752.38 |
| Receipts thru 05/31/16  | 195,658.89 |              |                     |                |
| Expenditures thru 05/31/16  |            | 372,483.58   |                     |                |
| Balance, May 31, 2016   |            |              |                     | \$2,485,927.69 |
| Michigan Transportation Funds                                       | 301,832.87 |              |                     |                |
| Receipts thru 06/13/16  | 7,578.53   |              |                     |                |
| Expenditures thru 06/13/16  |            | 115,707.44   |                     |                |
| State Maint. & Equip. Advances                                      |            |              | 101,568.00          |                |
| Balance, June 13, 2016  | 505,070.29 | 488,191.02   | 101,568.00          | 2,578,063.65   |
| <u>Payables &amp; Reserves</u>                                      |            |              |                     |                |
| Payroll 05/19, and 06/02 (Est.)                                     |            |              | 130,000.00          |                |
| Soc. Sec. 05/19 and 06/02 (Est.)                                    |            |              | 9,945.00            |                |
| Reserve for workers compensation insurance                          |            |              | 6,902.00            |                |
| Reserve for liability insurance                                     |            |              | 24,295.84           |                |
| Reserve for rental grader leases - John Deere (Oct 2015)            |            |              | 152,668.00          |                |
| Reserve for rental grader leases - Cat Financial (Dec 2015)         |            |              | 431,567.05          |                |
| Reserve for Forest Funds  |            |              | 161,014.64          |                |
| Reserve RR X'ing closure funds for Nadeau Twp. projects             |            |              | 34,602.30           |                |
| Reserve for 2014 Federal Aid Match                                  |            |              | 1,230.00            |                |
| Reserve for 2015 Federal Aid Match                                  |            |              | 610.00              |                |
| Reserve for 2016 Federal Aid Match                                  |            |              | 295,000.00          |                |
| Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges |            |              | 30,111.34           |                |
| Reserve for County Line Road - 20% Share of Phase 1                 |            |              | 130,000.00          |                |
| Reserve for 2016 bridge inspections                                 |            |              | 2,100.00            |                |
| Reserve for gravel testing - Fredrickson pit                        |            |              | 1,585.00            |                |
| Reserve for 2016 Culverts & Bands                                   |            |              | 25,239.23           |                |
| Reserve for crushing & stockpiling 15,000 tons of 22A gravel        |            |              | 37,200.00           |                |
| Reserve for crushing & stockpiling 22,500 tons of 22A gravel        |            |              | 55,800.00           |                |
| Reserve for Hannahville 2% funds - color copier                     |            |              | 11,000.00           |                |
| Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)    |            |              | 19,136.87           | (1,560,007.27) |
|   |            |              |                     | \$1,018,056.38 |

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0040, 16-0042, 16-0531 and 16-0044 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Vega Road concrete box culvert – Bids were opened and read aloud as follows:

U.P. Concrete Pipe Co., Inc., Escanaba, MI      \$26,400.00

Moved by Anderson, seconded by Skrobiak to award the bid to U.P. Concrete Pie Co., Inc. Carried unanimously.

Discuss/approve 2015/16 Budget Amendment # 1 – Moilanen explained that adjustments had been made to reflect the actual cost of winter operations and also the cost for projects that have now been bid out, rather than using the estimated amounts.

| Menominee County Road Commission                           |                    |                    |                    |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| FISCAL 2015/2016 RECOMMENDED BUDGET - 1ST AMENDMENT        |                    |                    |                    |                    |                    |
|  | FY 2013/2014       | FY 2014/2015       | Budget 2015/2016   | Budget 2015/2016   | Budget 2015/2016   |
|  | Actual Prior       | Actual             | Recommended        | Amended Amount #1  | Total              |
| <b>REVENUES</b>  |                    |                    |                    |                    |                    |
| Mich. Transportation Funds                                 | 3,404,361          | 3,499,482          | 3,437,725          | 72,058             | 3,509,783          |
| Special State Funds  | 1,019,777          | 924,039            | 1,183,564          | (412,585)          | 770,979            |
| Federal Funds  | 425,122            | 2,019,512          | 744,000            | 964,010            | 1,708,010          |
| County Raised Funds  | 1,709,041          | 1,453,306          | 1,644,435          | (435,255)          | 1,209,180          |
| Gain/Loss Equip. Disposal                                  | 24,330             | 99,041             | 30,000             | 0                  | 30,000             |
| Other Contributions  | 311,281            | 0                  | 0                  | 0                  | 0                  |
| <b>TOTAL REVENUES</b>                                      | <b>\$6,884,913</b> | <b>\$7,995,380</b> | <b>\$7,039,724</b> | <b>\$188,228</b>   | <b>\$7,227,952</b> |
| <b>EXPENDITURES</b>  |                    |                    |                    |                    |                    |
| Primary Roads  | 3,463,587          | 3,707,856          | 2,933,494          | 529,089            | 3,462,583          |
| Local Roads  | 1,575,025          | 2,945,339          | 2,183,146          | (929,000)          | 1,254,146          |
| State T/L Maintenance                                      | 801,103            | 666,626            | 658,654            | 46,845             | 705,499            |
| TWA/Other T/L Maintenance                                  | 59,849             | 60,389             | 13,500             | 71,700             | 85,200             |
| Equipment Expense (Net)                                    | (103,446)          | (143,893)          | (187,000)          | (50,000)           | (237,000)          |
| Administrative Expense (Net)                               | 350,016            | 420,837            | 209,500            | 500                | 210,000            |
| Distributive Expense                                       | 0                  | 0                  | 1,335,000          | 5,000              | 1,340,000          |
| Capital Outlay (Net)                                       | (185,003)          | 63,924             | 52,000             | 15,000             | 67,000             |
| Miscellaneous  | 83,590             | 223,590            | 0                  | 0                  | 0                  |
| Special Projects   | 0                  | 0                  | 0                  | 0                  | 0                  |
| Contingencies  | 0                  | 0                  | 0                  | 0                  | 0                  |
| <b>TOTAL EXPENDITURES</b>                                  | <b>\$6,036,718</b> | <b>\$7,944,666</b> | <b>\$7,198,294</b> | <b>(\$310,866)</b> | <b>\$6,887,428</b> |
| YEAR END   |                    |                    |                    |                    |                    |
| Budgeted Net Revenue (Expenditures)                        | 9/30/2016          |                    | (\$158,570)        |                    | \$340,524          |
| YEAR END   |                    |                    |                    |                    |                    |
| Current Est. Operating Surplus (Deficit)                   | 9/30/2015          | \$50,714           |                    |                    |                    |
| DATE   |                    |                    |                    |                    |                    |
| Accumulated Avail. Surplus (Deficit)                       | 9/30/2014          | \$2,875,341        |                    |                    |                    |
| from Prior Yrs.  | 9/30/2015          | \$2,926,055        |                    |                    |                    |
| <b>Projected Surplus at End of Budget Year (2015/2016)</b> |                    |                    | <b>\$2,767,485</b> |                    | <b>\$3,266,579</b> |

Moved by Anderson, seconded by Skrobiak to adopt the 2015/16 Budget Amendment # 1 as presented. Carried unanimously.

Discuss 2016 MCRC SIP Board of Directors election – Moved by Kakuk, seconded by Skrobiak to vote for Dennis Stanek and Joseph Valente for the two open Upper Peninsula positions. Carried unanimously.

Moved by Anderson, seconded by Kakuk to vote for Dorothy Pohl for the one open At-Large position. Carried unanimously.

Discuss correspondence requesting higher compensation for damaged mailbox – Moilanen explained that the road commission currently offers to either replace damaged mailboxes or reimburse the property owners a flat amount of \$25. This amount has not changed since 2008. Moilanen recommended that the reimbursement amount be increased to \$40 to keep up with current costs. Anderson asked if that would also apply to the state trunkline system. Moilanen replied that MDOT has their own policy regarding damaged mailboxes. Moved by Kakuk, seconded by Skrobiak to increase the reimbursement for mailboxes damaged by road commission operations on county roads from \$25 to \$40 effective immediately. Carried unanimously.

Review/sign Form 2067 – Annual Certification of Employee-related Conditions – Moilanen

explained that MDOT Form 2067 was a statement regarding whether the road commission offered health insurance benefits to its employees, and that the form had to be refiled each year. Moved by Anderson, seconded by Skrobiak to sign the form and submit to MDOT. Carried unanimously.

Any other business – Moilanen asked for permission to send 3 mechanics and the stock clerk to a training being held at Dickinson County Road Commission for DEF Tier 4 Control Systems on July 19, 2016 at an approximate cost of \$200 per attendee. Moved by Anderson, seconded by Skrobiak to send the 4 employees to the training. Carried unanimously.

Moilanen advised that Iron City Enterprises had signed the contracts for crushing 15,000 tons and 22,500 tons of 22A gravel. Moved by Anderson, seconded by Skrobiak that the road commission also sign the contracts. Carried unanimously.

Moilanen presented the board with correspondence received from Scott and Mike Snyder requesting that gravel be put down on Aderman Lane in Holmes Township. Moilanen estimated the cost for the gravel needed would be approximately \$1,500. Moved by Anderson, seconded by Kakuk to have Moilanen contact Holmes Township officials to see if they would be willing to participate in the cost of the graveling. Carried unanimously.

Moilanen stated that he had received a request from the Hannahville Indian Community to allow them to erect signs in the right of way on Hannahville Road for their farmer's market. Since there were no objections from the road commission board to the signs, Moilanen will research what type of permit, if any, should be issued.

Kakuk gave an update on the recent UP Road Builders Conference that he had attended. Presentations included the use of a drone for filming roadways, wetland banking, management and board responsibilities, and active shooter & meth lab problems.

Anderson stated he had received a request for Jim Moraska, Spalding Township supervisor, for ditching, shouldering and centerline painting on the streets in Spalding. He also noted that the yard at the Powers shop was in need of mowing and that the old v-plows should be moved away from the highway frontage. Moilanen will have the foreman get the grass mowed and the plows moved.

Jerry Piche inquired what the proper distance was for mailboxes from the edge of the roadway. Moilanen replied that they were supposed to be off of the shoulder.

Joe Linder noted that there was a blind exit where the driveway for the Nadeau Township hall comes onto US 41 and asked if warning signs could be posted. Moilanen explained that would be under the jurisdiction of MDOT and he will provide Mr. Linder with contact information.

Public Comment - Eric Olson from Payne & Dolan had joined the meeting and explained that they would be crushing limestone in the Kraniak pit in the Carney area and wanted to let the road commission know that they could also make crushed limestone available to us if we needed it. Moilanen asked what the price per ton would be, Mr. Olson replied it was between \$5.75 to \$6 per ton. He also noted that Payne & Dolan will have a portable scale on site. Jerry Piche asked what the ratio of tons to cubic yards was. Mr. Olson stated that is depended on how much fines was in the material, but an average was 1.75 tons per cubic yard. Joe Linder asked if the road commission could do a demo using the crushed limestone instead of crushed gravel on J-1 Road on Hoduski's hill. Moilanen responded he would prefer not to use it at this location.

Joe Linder advised that the owner of the Kraniak pit had asked that if they provided the crushed limestone at no charge, would the road commission be willing to haul, spread & roll it on the portion of the county road going into the pit. Moilanen replied that could be done.

There being no further business, Kakuk declared the meeting adjourned at 9:57 a.m.

The board then departed on their road tour to Miscauno Island Drive.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|  |                                |
|--|--------------------------------|
| <b>SUBJECT:</b>  | <b>Parks Committee Vacancy</b> |
| <b>DEPARTMENT:</b>   | <b>Administration</b>          |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                     |
| <b>SUMMARY:</b>  |                                |
| <p>The Parks Committee has a vacancy do to the passing of Ruby Ivens. Admin would like to advertise to replace the vacancy. This position on the board expires on 1.31.2017.</p> |                                |
| <b>RECOMMENDED MOTION</b>  |                                |
|  |                                |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |
|  |  |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |
|  |   |

**NOTICE**

Menominee County is seeking applications of appointment from persons wishing to serve on the following Board/Committee.

Park and Recreation Committee

One appointment ~ term to expire 1/31/2017

If you are interested in serving on this board, please submit an "application of appointment" to: Menominee County Board of Commissioners, 839 Tenth Ave., Menominee, MI 49858.

Applications may be obtained at the County Annex (MSU-E), the County Administrative office or can be submitted electronically on the County website at [www.menomineecounty.com](http://www.menomineecounty.com) under "Latest news". Applications of appointment are **due September 8, 2016 at 12:00 Noon**.

Please contact Sherry or Brian at (906) 863-7779 for a brief description of appointment duties and/or responsibilities for your board of interest.

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**Journal (and extra)**

**Luft's Advertiser**

**Eagle Herald**

**Please publish once – the week of August 29,  
2016 in the most cost efficient way to the county**

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Bill to: Menominee County Board of Commissioners  
Administrator's Office  
839 10th Ave.  
Menominee, MI 49858

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

|   |  |
|---|--|
| <b>SUBJECT:</b>   | Michigan State University-Extension ~ MOA for FY 2016/17 |
| <b>DEPARTMENT:</b>  | Administration   |
| <b>ATTACHMENTS:</b>   | Yes  |
| <b>SUMMARY:</b>   |  |
| <p>The current MOA for extension services covers one full time extension educator and a full time 4-H Program coordinator. Discussion of the staff for MSU-E for the 2016/17 Fiscal budget year. Paul Putnam is to be available for questions/comments.</p> |  |
| <b>RECOMMENDED MOTION</b>   |  |
|   |  |

Submitted by:     Brian Bousley    

    08/17/2016      
Date

**WORKSHOP ACTION**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward              |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s):             |
|                          |   |

**COUNTY BOARD ACTION**

**DATE:**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Approved                               |
| <input type="checkbox"/> | Disapproved                            |
| <input type="checkbox"/> | Approved with the following change(s): |
|                          |  |

Michigan State University Extension ("MSUE"), in collaboration with Menominee County ("County") are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes:

- Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
- Preparing Michigan's Children & Youth for the Future
- Greening Michigan: Leveraging Natural and Human Assets for Prosperity
- Improving the Health & Nutrition of Michigan's residents

MSUE and the County have a long history of working cooperatively to deliver Extension services. We agree to each contribute resources to continue the delivery of Extension services in the County.

I. **Basic Contributions.** Generally, each of us agrees to contribute the following:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes by residents in your County. This includes access to educators appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension educators' salaries and benefits. At least one extension educator will be assigned to your County. The County may contract for additional extension educators at additional cost.
3. A 4-H program coordinator will be assigned for at least .5 FTE to the County, with up to 3.0 FTE assigned based on the youth population of the County. The County may contract for additional FTE employees at additional cost.
4. Administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty ("Personnel") who provide programming to counties. Operating expenses include, for example, travel reimbursement, professional development and communications costs.
5. Supervision of the Personnel providing services to the residents of the county.
6. Supervision of County clerical staff assigned to the County Extension office, if desired.
7. Reporting at least once per year on the scope of services provided, the audiences served, and the impacts of programs delivered by MSUE in the County.

B. The County will provide:

1. Office space for a County Extension office. The office will include space for at least one extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office and meeting space must be at least comparable to the average office space used by County employees. MSUE Administration will work with the county, clients and employees to meet applicable accommodations in order to be compliant with the ADA.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, Internet and media.
3. Operating expenses for the office and Personnel.

- A. MSU will pay the salary and benefits of the Personnel and the cost of the administrative oversight. These funds will be provided and disbursed within the University.
- B. The County will directly pay for the cost of the clerical staff (salary and benefits) and the general operating costs of the Extension office (see Appendix B).
- C. The County will provide funds to an annual assessment (see Annual Work Plan) that will be charged to the county and administered by MSU. The assessment will fund the operating expenses of the Personnel including the 4-H coordinator and the salary and fringe benefits of the 4-H coordinator position. The operating costs to be funded from the annual assessment are included in Appendix B. The assessment will be reviewed annually by MSU in consultation with the county.

### III. Specific Contributions

Specific contributions and terms specific to the County are listed on Exhibit A, which is attached. Exhibit A will be updated annually to reflect the commitments for the upcoming year.

### IV. Term and Termination

This agreement is effective on October 1, 2011 and terminates on September 30, 2016 (5 yrs later). Either MSUE or the County may terminate this agreement, with or without cause, with 120 days written notice.

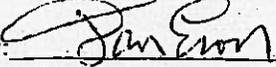
### V. General Terms

1. Independent Contractor. The University is an independent contractor providing services to the County. The County and the University do not have the relationship of legal partners, joint venturers, principals or agents. MSUE Personnel have no right to any of County's employee benefits.
2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. Assignment. This agreement is non-assignable and non-transferable.
4. Entire Agreement. The agreement, with its Exhibit A, is the entire agreement between MSUE and the County, superseding all previous agreements, for the subject matter of this Agreement. The agreement can only be modified in writing signed by both MSUE and the County.
5. No Third Party Beneficiaries. The agreement is solely for the benefit of MSUE and the County. It does not create any benefit or right for any other person, including residents of the County.
6. Indemnification: Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, in any way incident to or arising out of the performance or non-performance of services by the other party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.

prohibiting discrimination. The University, as required by law, will not discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**MICHIGAN STATE UNIVERSITY**

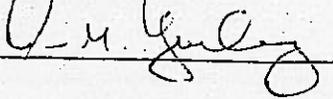
By: 

Daniel T. Evon, Director,  
Contract & Grant Administration

Its: \_\_\_\_\_

Date: 8/4/11

**MENOMINEE COUNTY**

By: 

Its: County Board Chair

Date: 7-27-2011

Agreement for Extension Services provided by  
Michigan State University to MENOMINEE County  
Annual Work Plan FY 2016 (Exhibit A)

**A. Specific Contributions by MSUE:**

1. At least 1.0 FTE Extension Educator whose primary office of operations will be the county Extension office is included in the assessment, unless otherwise agreed to by the county
2. 1.0 FTE - Extension educators. Please indicate the area(s) of Expertise: \_\_\_\_\_
3. .5 FTE - 4-H program coordinator(s).
4. .5 FTE - Additional 4-H program coordinators/other paraprofessional.
5. \_\_\_\_\_ FTE - Support Staff
6. \_\_\_\_\_ FTE- Other Staff to be included Agreement for Extension Services. Please indicate title and rank \_\_\_\_\_
7. Administrative oversight included in annual assessment.
8. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.
9. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
10. Annual reporting of services provided, audiences served, and impact of programs in the county.

**B. Specific Contributions by the County:**

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone.  
The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.
3. General operating expenses for the office and non-MSU Personnel.

C. Assessment to County:

2016 TOTAL BASE Assessment

\$ 40,929.00

ADDITIONAL PERSONNEL

- |  |                   |
|--|-------------------|
| 1. Educator  | <u>0</u>          |
| 2. 4-H Program Coordinators                                      | <u>\$31,000</u>   |
| 3. Additional 4-H program coordinators/other<br>paraprofessional | <u>0</u>          |
| 4. Support Staff   | <u>0</u>          |
| 5. Other Staff   | <u>          </u> |

TOTAL COUNTY PAYMENT FOR 2016

\$71,929.00

For the period, October 1, 2015 to September 30, 2016, MENOMINEE County shall pay to MSUE **\$71,929.00**, which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office  
446 W. Circle Dr.  
160 Agriculture Hall  
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

MENOMINEE COUNTY

By: \_\_\_\_\_  
Daniel T. Evon, Director,  
Contract & Grant Administration

By: Charlie Meintz  
CHARLIE MEINTZ

Title: County Board Chairman

Date: \_\_\_\_\_

Date: 2/23/2016

By: Brian R. Bousley  
Brian R. Bousley

Title: County Administrator

Date: 2/23/2016

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

|   |   |
|---|---|
| <b>SUBJECT:</b>   | <b>M.C. Road Commission – 3 Way Road Project invoice – Meyer Twp.</b> |
| <b>DEPARTMENT:</b>  | <b>Administration</b>   |
| <b>ATTACHMENTS:</b>   | <b>Yes</b>  |
| <b>SUMMARY:</b>   |   |
| <p>The Road commission sent an invoice for the final project within the 3 way road program. Invoice #3WFP-014 in the amount of \$20,950.91 for work done within Meyer Township to be paid to the Road Commission.</p> |   |
| <b>RECOMMENDED MOTION</b>   |   |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Forwarded to County Board for Approval as Recommended</b> |
| <input type="checkbox"/> | <b>Reviewed with no motion to carry forward</b>              |
| <input type="checkbox"/> | <b>Continue after additional review/research is obtained</b> |
| <input type="checkbox"/> | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | <b>Approved</b>                               |
| <input type="checkbox"/> | <b>Disapproved</b>                            |
| <input type="checkbox"/> | <b>Approved with the following change(s):</b> |

**Menominee County Road Commission**

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914

Fax (906) 753-4319

**INVOICE**

08/11/16

Invoice #: 3WFP-014

**To: Menominee County Board**

Attn: Brian Bousley, County Administrator

839 10th Avenue

Menominee, MI 49858

| DESCRIPTION  | AMOUNT             |
|--|--------------------|
| Meyer Township Project:<br><br>Reconstruct W. 3rd Street from US 2 to Park Ave, Hermansville<br>(Total project cost \$61,147.74) | 20,950.91          |
| <b>TOTAL DUE</b>   | <b>\$20,950.91</b> |

**Please Remit Payment To:**

**Menominee County Road Commission**

**P.O. Box 527**

**Stephenson, MI 49887**

**RECEIVED**  
AUG 11 2016  
BY: *[Signature]*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|  |  |
|--|--|
| <b>SUBJECT:</b>  | <b>Commissioner Per Diems and Expenses</b> |
| <b>DEPARTMENT:</b>   | <b>Administration</b>                      |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                                 |
| <b>SUMMARY:</b>  |  |
| Board to review Commissioner Per diems and expenses as recently submitted for payment. |  |
| <b>RECOMMENDED MOTION</b>  |  |
|  |  |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

### WORKSHOP ACTION

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |
|  |  |

### COUNTY BOARD ACTION

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |
|  |   |

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED  
AUG 08 2016  
BY: *JA*

COPY

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals            Breakfast - \$9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

| Date        | Meeting Place    | # of miles | X .54/mile           | Total Cost               | Account Number |
|-------------|------------------|------------|----------------------|--------------------------|----------------|
| <i>2016</i> |                  |            |                      |                          |                |
| <i>7-7</i>  | <i>CAA</i>       | <i>224</i> |                      |                          | 101-101-860.02 |
| <i>7-12</i> | <i>CO. BD.</i>   | <i>3</i>   |                      |                          | 101-101-860.02 |
| <i>7-26</i> | <i>SOC. SERV</i> | <i>3</i>   |                      |                          | 101-101-860.02 |
| <i>7-26</i> | <i>CO. BD.</i>   | <i>3</i>   |                      |                          | 101-101-860.02 |
|             |                  | <i>233</i> | <i>X .54 =</i>       | <i>125.82</i>            | 101-101-860.02 |
|             |                  |            |                      |                          | 101-101-860.02 |
|             |                  |            |                      |                          | 101-101-860.02 |
|             |                  |            |                      |                          | 101-101-860.02 |
|             |                  |            | <b>Total Mileage</b> |                          |                |
|             |                  |            |                      | <b>Total Mileage Fee</b> | <i>125.82</i>  |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*

Signed

*08-05-16*

Date





Rec  
8-15-16  
RJP

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

[COPY]

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

| Date              | Meeting Place               | # of miles | X .54/mile    | Total Cost | Account Number |
|-------------------|-----------------------------|------------|---------------|------------|----------------|
| 7/12/16           | Road Commission             | 25         |               | 13.50      | 101-101-860.07 |
| 7/12/16           | Court House - County Board  | 72         |               | 38.88      | 101-101-860.07 |
| 7/13/16           | Mining Work Group Lake Twp. |            |               |            | 101-101-860.07 |
| 7/13/16           | Annex - Fair Board          | 30         |               | 16.20      | 101-101-860.07 |
| 7/26/16           | Court House - County Board  | 72         |               | 38.88      | 101-101-860.07 |
|                   |                             | 199        | Total Mileage |            |                |
| Total Mileage Fee |                             |            |               |            | 107.46         |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Gerald Piche*

Signed

8/13/16

Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|   |                            |
|---|----------------------------|
| <b>SUBJECT:</b>   | <b>Miscellaneous Bills</b> |
| <b>DEPARTMENT:</b>  | <b>Administration</b>      |
| <b>ATTACHMENTS:</b>   | <b>yes</b>                 |
| <b>SUMMARY:</b>   |                            |
| Board to review recently submitted Miscellaneous Bills as paid on Aug. 11, 2016 in the amount of \$221,730.76 |                            |
| <b>RECOMMENDED MOTION</b>   |                            |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |

**General Fund Expenditures**

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 County Airport  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

APPROVED

08/11/2016 12:53 PM

User: jessicaw

DB: Menominee County

AUG 12 2016

BUS

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY

EXP CHECK RUN DATES 08/11/2016 - 08/11/2016

UNJOURNALIZED

OPEN

| INVOICE NUMBER                              | CHIEF FISCAL OFFICER<br>MENOMINEE COUNTY | DESCRIPTION                             | DISTRIBUTION   | AMOUNTS   | AMOUNT    |
|---|--|---|----------------|-----------|-----------|
| VENDOR NAME: ALFREDSON BROTHERS CONST CO.   |  |   |                |           |           |
| Payment #2                                  |  | Vestibule Project                       | 101-103-998.04 | 54,662.40 | 54,662.40 |
| TOTAL VENDOR ALFREDSON BROTHERS CONST CO.   |  |   |                |           | 54,662.40 |
| VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI |  |   |                |           |           |
| 1614900                                     |  | Bath House                              | 208-751-920.01 | 90.20     | 90.20     |
| 383001                                      |  | Shakey Lks Pk/Horse                     | 208-751-920.01 | 46.98     | 46.98     |
| 383200                                      |  | N8380 Co Park Rd 20.5                   | 208-751-920.01 | 1,204.46  | 1,204.46  |
| 383301                                      |  | Shakey Lk Pk/Cattle                     | 208-751-920.01 | 487.10    | 487.10    |
| 1503500                                     |  | N8380 Co Pk Rd 20.5                     | 208-751-920.01 | 969.26    | 969.26    |
| 370500                                      |  | Shakey Lks Office/Shop                  | 208-751-920.01 | 121.27    | 121.27    |
| 379700                                      |  | Storage Shed                            | 208-751-920.01 | 349.07    | 349.07    |
| 380300                                      |  | Shower Building                         | 208-751-920.01 | 373.47    | 373.47    |
| 367100                                      |  | N8390 Beach House                       | 208-751-920.01 | 670.85    | 670.85    |
| 367200                                      |  | Northwest Campsites                     | 208-751-920.01 | 1,410.26  | 1,410.26  |
| 369802                                      |  | W8449 Co Rd G12 Campsites               | 208-751-920.01 | 469.61    | 469.61    |
| TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI |  |   |                |           | 6,192.53  |
| VENDOR NAME: ARAMARK UNIFORM SERVICES INC   |  |   |                |           |           |
| 1677442500                                  |  | Airport Supplies                        | 216-585-755.01 | 40.81     | 76.27     |
|   |  |   | 216-585-745.00 | 35.46     |           |
| 1677438046                                  |  | Airport Supplies                        | 216-585-755.01 | 34.84     | 66.63     |
|   |  |   | 216-585-745.00 | 31.79     |           |
| 1677433503                                  |  | Airport Supplies                        | 216-585-755.01 | 34.84     | 61.65     |
|   |  |   | 216-585-745.00 | 26.81     |           |
| 1677428950                                  |  | Airport Supplies                        | 216-585-755.01 | 198.30    | 225.11    |
|   |  |   | 216-585-745.00 | 26.81     |           |
| TOTAL VENDOR ARAMARK UNIFORM SERVICES INC   |  |   |                |           | 429.66    |
| VENDOR NAME: AT&T - CAROL STREAM, IL        |  |   |                |           |           |
| 906753220908                                |  | Annex - August 1 - August 31, 2016      | 101-103-850.00 | 401.56    | 401.56    |
| 906753458208                                |  | August 1 - August 31, 2016              | 101-103-850.00 | 67.41     | 67.41     |
| 906863661407                                |  | July 19 - August 18, 2016               | 266-325-850.00 | 343.82    | 343.82    |
| TOTAL VENDOR AT&T - CAROL STREAM, IL        |  |   |                |           | 812.79    |
| VENDOR NAME: AT&T MOBILITY                  |  |   |                |           |           |
| 287252150867X0808201                        |  | August 1 - August 31 (9067920211)       | 101-132-850.00 | 31.61     | 31.61     |
| TOTAL VENDOR AT&T MOBILITY                  |  |   |                |           | 31.61     |
| VENDOR NAME: BIEHL CONSTRUCTION CO., INC.   |  |   |                |           |           |
| 37611                                       |  | Asphalt Paving & Prep                   | 101-103-998.07 | 59,200.00 | 59,200.00 |
| TOTAL VENDOR BIEHL CONSTRUCTION CO., INC.   |  |   |                |           | 59,200.00 |
| VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. |  |   |                |           |           |
| 20041                                       |  | 2015 Chevy Impala - Vehicle Maintenance | 205-315-934.02 | 55.40     | 55.40     |
| 20096                                       |  | 2008 Chevy Tahoe - Vehicle Maintenance  | 205-315-934.02 | 75.95     | 75.95     |
| 20106                                       |  | 2013 Chevy Tahoe - Vehicle Maintenance  | 205-315-934.02 | 18.68     | 18.68     |
| TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC. |  |   |                |           | 150.03    |
| VENDOR NAME: BLUETARP FINANCIAL, INC.       |  |   |                |           |           |
| D59840                                      |  | Inmate Medical Supplies                 | 101-301-770.00 | 196.00    | 196.00    |
| TOTAL VENDOR BLUETARP FINANCIAL, INC.       |  |   |                |           | 196.00    |
| VENDOR NAME: BOUSLEY, BRIAN                 |  |   |                |           |           |
| Reimbursement                               |  | Mileage                                 | 101-172-860.00 | 162.32    | 162.32    |
| TOTAL VENDOR BOUSLEY, BRIAN                 |  |   |                |           | 162.32    |
| VENDOR NAME: BOYLE DESIGN GROUP             |  |   |                |           |           |
| 3488  |  | Guide Ad (Full Page)                    | 101-103-755.00 | 1,750.00  | 1,750.00  |
| TOTAL VENDOR BOYLE DESIGN GROUP             |  |   |                |           | 1,750.00  |

**APPROVED**

AUG 11 2016

*DNK*

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/11/2016 - 08/11/2016  
 UNJOURNALIZED  
 OPEN

| INVOICE NUMBER                           | DESCRIPTION                          | DISTRIBUTION   | AMOUNTS  | AMOUNT   |
|--|--------------------------------------|----------------|----------|----------|
| VENDOR NAME: BS&A SOFTWARE               |                                      |                |          |          |
| 108241                                   | Delinquent Tax System & P.R.E. Audit | 101-103-857.02 | 4,077.00 | 4,077.00 |
| TOTAL VENDOR BS&A SOFTWARE               |                                      |                |          | 4,077.00 |
| VENDOR NAME: CBM MANAGED SERVICES        |                                      |                |          |          |
| STDINV03903                              | Inmate Meals                         | 101-301-770.00 | 2,094.64 | 2,094.64 |
| STDINV04232                              | Inmate Meals                         | 101-301-770.00 | 2,091.56 | 2,091.56 |
| TOTAL VENDOR CBM MANAGED SERVICES        |                                      |                |          | 4,186.20 |
| VENDOR NAME: CECH, WILLIAM               |                                      |                |          |          |
| Reimbursement                            | Mileage - July 2016                  | 101-101-860.05 | 34.56    | 34.56    |
| TOTAL VENDOR CECH, WILLIAM               |                                      |                |          | 34.56    |
| VENDOR NAME: CELLCOM                     |                                      |                |          |          |
| 296297                                   | Cellular Services                    | 296-663-850.00 | 55.43    | 166.29   |
|  |                                      | 296-664-850.00 | 55.43    |          |
|  |                                      | 296-665-850.00 | 55.43    |          |
| TOTAL VENDOR CELLCOM                     |                                      |                |          | 166.29   |
| VENDOR NAME: CENEX FLEETCARD             |                                      |                |          |          |
| 124250                                   | Gasoline Charges                     | 101-426-860.00 | 14.25    | 162.62   |
|  |                                      | 249-371-742.00 | 148.37   |          |
| TOTAL VENDOR CENEX FLEETCARD             |                                      |                |          | 162.62   |
| VENDOR NAME: CITY OF MENOMINEE           |                                      |                |          |          |
| August 2016                              | Monthly Rental                       | 266-326-942.00 | 351.67   | 351.67   |
| TOTAL VENDOR CITY OF MENOMINEE           |                                      |                |          | 351.67   |
| VENDOR NAME: CITY OF STEPHENSON          |                                      |                |          |          |
| 709                                      | Annex - Water/Electric/Sewer         | 101-261-920.01 | 19.10    | 320.78   |
|  |                                      | 101-261-920.02 | 32.55    |          |
|  |                                      | 101-261-920.03 | 269.13   |          |
| TOTAL VENDOR CITY OF STEPHENSON          |                                      |                |          | 320.78   |
| VENDOR NAME: CLOVERLAND PAPER CO         |                                      |                |          |          |
| 112215                                   | Courthouse Supplies                  | 101-265-755.01 | 145.29   | 145.29   |
| 112217                                   | Annex Supplies                       | 101-265-755.01 | 77.07    | 77.07    |
| 112152                                   | inmate Supplies                      | 101-301-770.00 | 204.53   | 204.53   |
| 112216                                   | Inmate Supplies                      | 101-301-770.00 | 63.20    | 63.20    |
| 112278                                   | inmate Supplies                      | 101-301-770.00 | 96.52    | 96.52    |
| 112279                                   | Annex - Janitorial Supplies          | 101-265-755.01 | 30.37    | 30.37    |
| 112276                                   | Courthouse - Janitorial Supplies     | 101-265-755.01 | 127.29   | 127.29   |
| 112277                                   | Library - Janitorial Supplies        | 101-265-755.01 | 30.37    | 30.37    |
| TOTAL VENDOR CLOVERLAND PAPER CO         |                                      |                |          | 774.64   |
| VENDOR NAME: COHL STOKER & TOSKEY P C    |                                      |                |          |          |
| 46699                                    | Legal Services                       | 101-211-807.00 | 917.38   | 917.38   |
| TOTAL VENDOR COHL STOKER & TOSKEY P C    |                                      |                |          | 917.38   |
| VENDOR NAME: COLE, DANA L.               |                                      |                |          |          |
| Reimbursement                            | Mileage & Meals (Training)           | 101-267-860.00 | 137.55   | 137.55   |
| TOTAL VENDOR COLE, DANA L.               |                                      |                |          | 137.55   |
| VENDOR NAME: COLEMAN ENGINEERING COMPANY |                                      |                |          |          |
| 26886                                    | Project No: 16162 - GIS Mapping      | 517-252-970.00 | 5,719.00 | 5,719.00 |
| TOTAL VENDOR COLEMAN ENGINEERING COMPANY |                                      |                |          | 5,719.00 |
| VENDOR NAME: COOPER OFFICE EQUIPMENT     |                                      |                |          |          |
| 136332                                   | Contract # 2310-01                   | 101-253-728.00 | 185.23   | 185.23   |
| 136513                                   | Contract # 1406-01 (2nd Floor)       | 101-172-931.01 | 229.12   | 229.12   |
| TOTAL VENDOR COOPER OFFICE EQUIPMENT     |                                      |                |          | 414.35   |

**APPROVED**

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/11/2016 - 08/11/2016  
 UNJOURNALIZED  
 OPEN

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| INVOICE NUMBER  | DESCRIPTION                               | CHIEF FISCAL OFFICER<br>MENOMINEE COUNTY MICHIGAN | DISTRIBUTIONS  | AMOUNTS  | AMOUNT   |
|---|---|---|----------------|----------|----------|
| VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT<br>25344    | Shredding documents 8/4/16                |   | 101-265-801.00 | 45.32    | 45.32    |
| TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT             |   |   |                |          | 45.32    |
| VENDOR NAME: DEKETO, LLC<br>DK 7-16                     | July 2016 Documents (x410)                |   | 256-277-857.00 | 820.00   | 820.00   |
| TOTAL VENDOR DEKETO, LLC                                |   |   |                |          | 820.00   |
| VENDOR NAME: EAGLEHERALD PUBLISHING, LLC<br>1422        | Part Time Cook Position                   |   | 101-301-755.00 | 131.80   | 131.80   |
| 23432   | Renewal of Subscription                   |   | 101-301-770.00 | 181.80   | 181.80   |
| 1445  | Election Notice                           |   | 101-262-727.00 | 760.13   | 760.13   |
| TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC                |   |   |                |          | 1,073.73 |
| VENDOR NAME: EICHHORN, JAYNE MARIE<br>Board of Canvass  | Per Diem & Mileage                        |   | 101-192-705.00 | 50.00    | 93.74    |
|   |   |   | 101-192-860.00 | 43.74    |          |
| TOTAL VENDOR EICHHORN, JAYNE MARIE                      |   |   |                |          | 93.74    |
| VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT<br>01425      | FOC Office Supplies                       |   | 101-141-727.00 | 51.99    | 51.99    |
| TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT               |   |   |                |          | 51.99    |
| VENDOR NAME: FROST, LISA<br>Transcript                  | Down Payment on Appeal Transcript         |   | 101-132-806.00 | 100.00   | 100.00   |
| TOTAL VENDOR FROST, LISA                                |   |   |                |          | 100.00   |
| VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE<br>68113228 | Annex                                     |   | 101-261-930.04 | 56.39    | 56.39    |
| 07042016  | Shakey & Kleinke (Extra Yardage)          |   | 208-751-801.00 | 40.00    | 40.00    |
| 68113226  | Shakey & Kleinke - Garbage Removal        |   | 208-751-801.00 | 956.58   | 956.58   |
| TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE             |   |   |                |          | 1,052.97 |
| VENDOR NAME: HAFEMAN, WILLIAM<br>Board of Canvass       | Per Diem & Mileage                        |   | 101-192-705.00 | 50.00    | 92.12    |
|   |   |   | 101-192-860.00 | 42.12    |          |
| TOTAL VENDOR HAFEMAN, WILLIAM                           |   |   |                |          | 92.12    |
| VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.<br>13534     | Cleaning of Grease Pits (3 Month Service) |   | 101-265-801.00 | 210.00   | 210.00   |
| TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.              |   |   |                |          | 210.00   |
| VENDOR NAME: INSIGHT FS<br>2003527                      | Gasoline - Parks                          |   | 208-751-742.00 | 799.08   | 799.08   |
| TOTAL VENDOR INSIGHT FS                                 |   |   |                |          | 799.08   |
| VENDOR NAME: J S ELECTRONICS, INC.<br>19384             | Tower Lease - August 2016                 |   | 266-326-942.00 | 425.00   | 425.00   |
| 19375   | Radio Repair & Antennas (x5)              |   | 101-301-934.01 | 170.87   | 170.87   |
| TOTAL VENDOR J S ELECTRONICS, INC.                      |   |   |                |          | 595.87   |
| VENDOR NAME: JOEL HENSLEY, RN<br>Nursing Services       | Inmate Nursing Services                   |   | 101-301-770.01 | 1,365.00 | 1,365.00 |
| TOTAL VENDOR JOEL HENSLEY, RN                           |   |   |                |          | 1,365.00 |
| VENDOR NAME: K & M RENTALS<br>6573                      | Portable Toilet (Airport)                 |   | 208-751-801.00 | 90.00    | 90.00    |
| TOTAL VENDOR K & M RENTALS                              |   |   |                |          | 90.00    |
| VENDOR NAME: K MART 7031<br>0703108051600674272         | Inmate Supplies                           |   | 101-301-770.00 | 59.36    | 59.36    |
| 0703108051601022943                                     | Inmate Supplies                           |   | 101-301-770.00 | 69.92    | 69.92    |
| 0703108061602588115                                     | Inmate Supplies                           |   | 101-301-770.00 | 185.98   | 185.98   |

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| INVOICE NUMBER                              | DESCRIPTION                               | DISTRIBUTION   | AMOUNTS  | AMOUNT   |
|---|---|----------------|----------|----------|
| VENDOR NAME: K MART 7031                    |   |                |          |          |
| TOTAL VENDOR K MART 7031                    |   |                |          | 315.26   |
| VENDOR NAME: L.A. BUSSE, INC.               |   |                |          |          |
| ZB68883                                     | Maintenance on Booster Heater             | 101-301-770.00 | 301.50   | 301.50   |
| TOTAL VENDOR L.A. BUSSE, INC.               |   |                |          | 301.50   |
| VENDOR NAME: LANG, BERNARD                  |   |                |          |          |
| Reimbursement                               | Mileage - July 2016                       | 101-101-860.02 | 125.82   | 125.82   |
| TOTAL VENDOR LANG, BERNARD                  |   |                |          | 125.82   |
| VENDOR NAME: LENCA SURVEYING                |   |                |          |          |
| 16141                                       | Remon Yr 2016 (July 21 - August 4)        | 243-246-801.07 | 2,983.08 | 2,983.08 |
| TOTAL VENDOR LENCA SURVEYING                |   |                |          | 2,983.08 |
| VENDOR NAME: LEXISNEXIS                     |   |                |          |          |
| 3090631436                                  | July 2016                                 | 269-145-801.00 | 720.00   | 720.00   |
| TOTAL VENDOR LEXISNEXIS                     |   |                |          | 720.00   |
| VENDOR NAME: LUFTS ADVERTISER               |   |                |          |          |
| 7/27/16                                     | July Advertising (Airport)                | 216-585-901.00 | 443.00   | 443.00   |
| TOTAL VENDOR LUFTS ADVERTISER               |   |                |          | 443.00   |
| VENDOR NAME: M & M BUSINESS MACHINES        |   |                |          |          |
| 728710                                      | Service of Brother Copier (Clerk's Vault) | 101-215-931.00 | 60.00    | 60.00    |
| TOTAL VENDOR M & M BUSINESS MACHINES        |   |                |          | 60.00    |
| VENDOR NAME: MARINETTE COUNTY SHERIFF DEPT. |   |                |          |          |
| 1641812SM                                   | Process Service - (SOM v Siedlecki)       | 101-267-804.00 | 35.00    | 35.00    |
| 16815ST                                     | Process Service - (SOM v D. Lanaville)    | 101-267-804.00 | 35.00    | 35.00    |
| TOTAL VENDOR MARINETTE COUNTY SHERIFF DEPT. |   |                |          | 70.00    |
| VENDOR NAME: MATHIEU MARYE                  |   |                |          |          |
| Jury Commission                             | Per Diem & Mileage                        | 101-150-710.00 | 150.00   | 152.58   |
|   |   | 101-150-860.00 | 2.58     |          |
| TOTAL VENDOR MATHIEU MARYE                  |   |                |          | 152.58   |
| VENDOR NAME: MCRAE, MOLLY                   |   |                |          |          |
| Reimbursement                               | Meal (Training)                           | 101-267-860.00 | 9.95     | 9.95     |
| TOTAL VENDOR MCRAE, MOLLY                   |   |                |          | 9.95     |
| VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.  |   |                |          |          |
| 26683                                       | 3-way Valve Maintenance                   | 101-265-934.00 | 351.00   | 351.00   |
| TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.  |   |                |          | 351.00   |
| VENDOR NAME: MEKASH, JAMES                  |   |                |          |          |
| Reimbursement                               | Uniform Allowance                         | 101-265-745.00 | 99.55    | 99.55    |
| TOTAL VENDOR MEKASH, JAMES                  |   |                |          | 99.55    |
| VENDOR NAME: MENARDS - MARINETTE            |   |                |          |          |
| 15124                                       | Park Supplies                             | 208-751-755.02 | 41.97    | 41.97    |
| 15287                                       | Park Supplies                             | 208-751-756.01 | 64.99    | 64.99    |
| 16039                                       | Building & Ground Supplies                | 101-265-755.00 | 8.34     | 8.34     |
| 16065                                       | Building & Ground Supplies                | 101-265-755.00 | 80.44    | 80.44    |
| 15118                                       | Janitorial Supplies                       | 101-265-755.01 | 12.45    | 12.45    |
| 15119                                       | Building & Ground Supplies                | 101-265-755.00 | 42.86    | 42.86    |
| 15286                                       | Building & Ground Supplies                | 101-265-755.00 | 3.30     | 3.30     |
| 15777                                       | Building & Ground Supplies                | 101-265-755.00 | 109.59   | 109.59   |
| 15694                                       | Building & Ground Supplies                | 101-265-755.00 | 20.79    | 20.79    |
| TOTAL VENDOR MENARDS - MARINETTE            |   |                |          | 384.73   |
| VENDOR NAME: MENOMINEE COUNTY JOURNAL       |   |                |          |          |
| 115   | Part Time Cook Position                   | 101-301-755.00 | 48.00    | 48.00    |
| 112   | Election Notice                           | 101-262-727.00 | 822.00   | 822.00   |
| TOTAL VENDOR MENOMINEE COUNTY JOURNAL       |   |                |          | 870.00   |

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| INVOICE NUMBER  | DESCRIPTION                          | DISTRIBUTION   | AMOUNTS   | AMOUNT    |
|---|--------------------------------------|----------------|-----------|-----------|
| CHIEF FISCAL OFFICER<br>MENOMINEE COUNTY MICHIGAN           |                                      |                |           |           |
| VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT<br>WV167         | Work Van Services                    | 517-252-931.00 | 21.00     | 21.00     |
| TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT                  |                                      |                |           | 21.00     |
| VENDOR NAME: MICH ASSN OF REGISTER OF DEEDS<br>Registration | Conference Fee - Marc Kleiman        | 101-268-860.00 | 185.00    | 185.00    |
| TOTAL VENDOR MICH ASSN OF REGISTER OF DEEDS                 |                                      |                |           | 185.00    |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I<br>0120136-001  | Office Supplies (Clerk's Office)     | 101-215-727.00 | 42.26     | 42.26     |
| 0120031-001   | Office Supplies (Treasurer's Office) | 101-253-727.00 | 71.75     | 71.75     |
| 0120080-001   | Cartridge (Family Court)             | 101-132-727.00 | 103.99    | 103.99    |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I                 |                                      |                |           | 218.00    |
| VENDOR NAME: NAPCH<br>Registration                          | Tina M. Nast                         | 101-301-881.01 | 400.00    | 400.00    |
| Registration  | David S. Ashby                       | 101-301-881.01 | 400.00    | 400.00    |
| TOTAL VENDOR NAPCH  |                                      |                |           | 800.00    |
| VENDOR NAME: NORTHCARE NETWORK<br>Tax                       | Convention & Tourism Tax             | 101-601-835.01 | 11,770.00 | 11,770.00 |
| TOTAL VENDOR NORTHCARE NETWORK                              |                                      |                |           | 11,770.00 |
| VENDOR NAME: NORWAY SPRINGS, INC.<br>445286                 | Water for Airport                    | 216-585-801.00 | 31.09     | 31.09     |
| TOTAL VENDOR NORWAY SPRINGS, INC.                           |                                      |                |           | 31.09     |
| VENDOR NAME: NUTT, MICHAEL<br>Reimbursement                 | Mileage - July 2016                  | 296-664-860.00 | 120.96    | 120.96    |
| TOTAL VENDOR NUTT, MICHAEL                                  |                                      |                |           | 120.96    |
| VENDOR NAME: OFFICE DEPOT, INC.<br>852715782001             | ROD Office Supplies                  | 101-268-727.00 | 246.54    | 246.54    |
| 852716045001  | ROD Office Supplies                  | 101-268-727.00 | 39.24     | 39.24     |
| TOTAL VENDOR OFFICE DEPOT, INC.                             |                                      |                |           | 285.78    |
| VENDOR NAME: OWENS, KAREN A.<br>Reimbursement               | Admittance to Museum (x3)            | 296-668-801.00 | 11.00     | 11.00     |
| TOTAL VENDOR OWENS, KAREN A.                                |                                      |                |           | 11.00     |
| VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE<br>150008          | Park Supplies                        | 208-751-755.01 | 172.95    | 928.03    |
|   |                                      | 208-751-755.02 | 2.49      |           |
|   |                                      | 208-751-755.02 | 17.65     |           |
|   |                                      | 208-751-755.01 | 103.77    |           |
|   |                                      | 208-751-755.02 | 30.03     |           |
|   |                                      | 208-751-755.02 | 11.99     |           |
|   |                                      | 208-751-755.01 | 77.98     |           |
|   |                                      | 208-751-755.02 | 28.97     |           |
|   |                                      | 208-751-755.02 | 57.98     |           |
|   |                                      | 208-751-755.02 | (12.99)   |           |
|   |                                      | 208-751-755.01 | 118.08    |           |
|   |                                      | 208-751-756.01 | 38.99     |           |
|   |                                      | 208-751-755.02 | 5.29      |           |
|   |                                      | 208-751-755.02 | 3.49      |           |
|   |                                      | 208-751-755.01 | 47.48     |           |
|   |                                      | 208-751-755.01 | 96.00     |           |
|   |                                      | 208-751-755.02 | 12.99     |           |
|   |                                      | 208-751-755.02 | 10.99     |           |
|   |                                      | 208-751-742.00 | 4.79      |           |
|   |                                      | 208-751-755.02 | 99.11     |           |
| TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE                    |                                      |                |           | 928.03    |
| VENDOR NAME: PALMER, MARY<br>Reimbursement                  | Plants                               | 101-265-930.02 | 12.59     | 12.59     |
| TOTAL VENDOR PALMER, MARY                                   |                                      |                |           | 12.59     |

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DB: Menominee County

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 08/11/2016 - 08/11/2016  
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| INVOICE NUMBER                             | CHIEF FISCAL OFFICER<br>MENOMINEE COUNTY MICHIGAN<br>DESCRIPTION | DISTRIBUTIONS/AMOUNTS |          | AMOUNT   |
|--|--|-----------------------|----------|----------|
| VENDOR NAME: PETERSON, RICHARD             |  |                       |          |          |
| Board of Canvassers                        | Per Diem & Mileage   | 101-192-705.00        | 50.00    | 87.80    |
|  |  | 101-192-860.00        | 37.80    |          |
| TOTAL VENDOR PETERSON, RICHARD             |  |                       |          | 87.80    |
| VENDOR NAME: PISANI GRAPHIX                |  |                       |          |          |
| 7608                                       | Signs for Mason Park   | 208-751-755.04        | 50.00    | 50.00    |
| TOTAL VENDOR PISANI GRAPHIX                |  |                       |          | 50.00    |
| VENDOR NAME: POLASKY, NANCY                |  |                       |          |          |
| Jury Commission                            | Per Diem & Mileage   | 101-150-710.00        | 150.00   | 166.50   |
|  |  | 101-150-860.00        | 16.50    |          |
| TOTAL VENDOR POLASKY, NANCY                |  |                       |          | 166.50   |
| VENDOR NAME: POUPORE COLLISION & TOWING    |  |                       |          |          |
| 7/14/16                                    | Deductible - 2016 Ford Explorer                                  | 205-315-934.02        | 250.00   | 250.00   |
| TOTAL VENDOR POUPORE COLLISION & TOWING    |  |                       |          | 250.00   |
| VENDOR NAME: PRINTERSPLUS!                 |  |                       |          |          |
| 14664                                      | Window Envelopes (Clerk's Office) x5000                          | 101-215-727.00        | 350.00   | 350.00   |
| TOTAL VENDOR PRINTERSPLUS!                 |  |                       |          | 350.00   |
| VENDOR NAME: QUILL CORPORATION             |  |                       |          |          |
| 7391662                                    | Office Supplies (PA's Office)                                    | 101-267-727.00        | 85.72    | 85.72    |
| TOTAL VENDOR QUILL CORPORATION             |  |                       |          | 85.72    |
| VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY |  |                       |          |          |
| 00719820167                                | Drug Testing Supplies  | 296-667-730.00        | 30.00    | 30.00    |
| TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY |  |                       |          | 30.00    |
| VENDOR NAME: RIESTERER & SCHNELL, INC.     |  |                       |          |          |
| 1031636                                    | Building & Ground Supplies                                       | 101-265-934.00        | 68.40    | 68.40    |
| TOTAL VENDOR RIESTERER & SCHNELL, INC.     |  |                       |          | 68.40    |
| VENDOR NAME: S & O LOCK AND PHONE SERVICE  |  |                       |          |          |
| 44521                                      | Keys & Lock Cylinder   | 101-265-755.00        | 40.00    | 40.00    |
| 44586                                      | Change Safe Combination  | 101-132-931.00        | 37.50    | 75.00    |
|  |  | 101-148-931.00        | 37.50    |          |
| TOTAL VENDOR S & O LOCK AND PHONE SERVICE  |  |                       |          | 115.00   |
| VENDOR NAME: SCHEI, LARRY                  |  |                       |          |          |
| Reimbursement                              | Mileage - July 2016  | 101-101-860.04        | 114.48   | 114.48   |
| TOTAL VENDOR SCHEI, LARRY                  |  |                       |          | 114.48   |
| VENDOR NAME: SCHRAUB, DARLENE              |  |                       |          |          |
| Jury Commission                            | Per Diem & Mileage   | 101-150-710.00        | 150.00   | 159.95   |
|  |  | 101-150-860.00        | 9.95     |          |
| TOTAL VENDOR SCHRAUB, DARLENE              |  |                       |          | 159.95   |
| VENDOR NAME: SEXTON, RICHARD               |  |                       |          |          |
| Reimbursement                              | Mileage  | 101-426-860.00        | 96.12    | 96.12    |
| Reimbursement                              | Mileage  | 101-426-860.00        | 96.12    | 96.12    |
| TOTAL VENDOR SEXTON, RICHARD               |  |                       |          | 192.24   |
| VENDOR NAME: SIEMINSKI, ALEXANDER JON      |  |                       |          |          |
| Court Appointed                            | A. Schuck  | 101-148-807.00        | 1,224.00 | 1,224.00 |
| TOTAL VENDOR SIEMINSKI, ALEXANDER JON      |  |                       |          | 1,224.00 |
| VENDOR NAME: STANG SALES AND SERVICE       |  |                       |          |          |
| 4383                                       | JD Tractor & Mower Spring (Airport)                              | 216-585-981.00        | 2.92     | 2.92     |

**APPROVED**

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| INVOICE NUMBER                              | DESCRIPTION                                 | CHIEF FISCAL OFFICER COUNTY MICHIGAN | DISTRIBUTION   | AMOUNTS   | AMOUNT    |
|---|---|--------------------------------------|----------------|-----------|-----------|
| VENDOR NAME: STANG SALES AND SERVICE        |   |                                      |                |           |           |
| TOTAL VENDOR STANG SALES AND SERVICE        |   |                                      |                |           | 2.92      |
| VENDOR NAME: STATE OF MICHIGAN              |   |                                      |                |           |           |
| 6168  | Monthly Chargeback (June 2016)              |                                      | 292-662-843.01 | 4,983.72  | 4,983.72  |
| P55   | Probate - July, August, September 2016      |                                      | 101-132-858.03 | 2,554.76  | 2,554.76  |
| C 41  | July, August, September 2016                |                                      | 101-131-858.03 | 1,849.47  | 1,849.47  |
| D95A  | July, August, September 2016                |                                      | 101-136-931.01 | 3,380.81  | 3,380.81  |
| TOTAL VENDOR STATE OF MICHIGAN              |   |                                      |                |           | 12,768.76 |
| VENDOR NAME: STATE OF MICHIGAN - MDOT       |   |                                      |                |           |           |
| AZ 348031                                   | Airport Loan #4                             |                                      | 216-585-970.00 | 6,072.00  | 6,072.00  |
| TOTAL VENDOR STATE OF MICHIGAN - MDOT       |   |                                      |                |           | 6,072.00  |
| VENDOR NAME: STEPHENSON MARKETING COOPERATI |   |                                      |                |           |           |
| 462643                                      | Park Supplies                               |                                      | 208-751-756.01 | 13.88     | 72.28     |
|   |   |                                      | 208-751-742.00 | 58.40     |           |
| 015579                                      | ORV, RP, and WV                             |                                      | 101-334-755.00 | 33.96     | 2,686.69  |
|   |   |                                      | 206-301-742.00 | 52.89     |           |
|   |   |                                      | 206-301-755.00 | 23.03     |           |
|   |   |                                      | 205-315-742.00 | 2,576.81  |           |
| TOTAL VENDOR STEPHENSON MARKETING COOPERATI |   |                                      |                |           | 2,758.97  |
| VENDOR NAME: STERICYCLE, INC.               |   |                                      |                |           |           |
| 4006476924                                  | Inmate Medical Supplies                     |                                      | 101-301-770.01 | 33.37     | 33.37     |
| TOTAL VENDOR STERICYCLE, INC.               |   |                                      |                |           | 33.37     |
| VENDOR NAME: TC CLEANING                    |   |                                      |                |           |           |
| 2272  | Strip & Wax Floors in Community Room        |                                      | 101-265-755.02 | 410.00    | 410.00    |
| TOTAL VENDOR TC CLEANING                    |   |                                      |                |           | 410.00    |
| VENDOR NAME: THE FIRST NATIONAL BANK&TRUST  |   |                                      |                |           |           |
| 628840339                                   | FOC - Service Charge                        |                                      | 101-141-817.00 | 33.00     | 33.00     |
| TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST  |   |                                      |                |           | 33.00     |
| VENDOR NAME: TIME WARNER CABLE              |   |                                      |                |           |           |
| 10404-621199203-9001                        | Twin County Airport                         |                                      | 216-585-850.00 | 343.00    | 343.00    |
| 104047100084011001                          | August 2 - September 1, 2016                |                                      | 101-103-850.00 | 531.70    | 531.70    |
| 104046204752028001                          | August 6 - September 5, 2016                |                                      | 101-301-770.00 | 134.28    | 134.28    |
| TOTAL VENDOR TIME WARNER CABLE              |   |                                      |                |           | 1,008.98  |
| VENDOR NAME: U.E.S. COMPUTERS, INC.         |   |                                      |                |           |           |
| 74786                                       | Credit Memo - County Clerk's Office         |                                      | 101-215-970.00 | (144.32)  | (144.32)  |
| 74807                                       | Monitor (Marc)                              |                                      | 101-215-970.00 | 170.00    | 170.00    |
| 74880                                       | FOC - Toner                                 |                                      | 101-141-931.00 | 192.99    | 192.99    |
| 74881                                       | Trade Up Unitrends Backup                   |                                      | 101-103-970.03 | 13,657.00 | 13,657.00 |
| 44244                                       | Weekly Computer Maintenance (December 2015) |                                      | 101-103-857.03 | 16.98     | 2,501.98  |
|   |   |                                      | 101-103-857.00 | 2,485.00  |           |
| 45408                                       | July Weekly Computer Maintenance            |                                      | 101-103-857.03 | 68.99     | 2,868.99  |
|   |   |                                      | 101-103-857.00 | 2,800.00  |           |
| 74887                                       | Symantec Endpoint Protection                |                                      | 101-103-857.02 | 12.00     | 12.00     |
| TOTAL VENDOR U.E.S. COMPUTERS, INC.         |   |                                      |                |           | 19,258.64 |
| VENDOR NAME: UNIFORM SHOPPE                 |   |                                      |                |           |           |
| 257013                                      | Uniform Allowance                           |                                      | 101-301-745.00 | 197.01    | 197.01    |
| TOTAL VENDOR UNIFORM SHOPPE                 |   |                                      |                |           | 197.01    |
| VENDOR NAME: UWC                            |   |                                      |                |           |           |
| 9068632023                                  | Telephone Services                          |                                      | 101-103-850.00 | 23.03     | 23.03     |
| 9067532209                                  | Telephone Services                          |                                      | 101-103-850.00 | 15.73     | 15.73     |
| 9067534582                                  | Telephone Services                          |                                      | 101-103-850.00 | 12.66     | 12.66     |

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY

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*BJP*  
AUG 12 2016

EXP CHECK RUN DATES 08/11/2016 - 08/11/2016

UNJOURNALIZED

OPEN

| INVOICE NUMBER   | DESCRIPTION   | DISTRIBUTIONS  | AMOUNTS   | AMOUNT                            |
|--|---|--|---|-----------------------------------|
| CHIEF FISCAL OFFICER<br>MENOMINEE COUNTY MICHIGAN                                  |   |  |   |                                   |
| VENDOR NAME: UWC<br>9068634441   | Telephone Services  | 101-103-850.00   | 30.04   | 30.04                             |
| TOTAL VENDOR UWC   |   |  |   | 81.46                             |
| VENDOR NAME: VALENTI, SUSAN F.<br>Reimbursement                                    | July 2016 - Meals & Mileage   | 101-131-860.00   | 449.45  | 449.45                            |
| TOTAL VENDOR VALENTI, SUSAN F.   |   |  |   | 449.45                            |
| VENDOR NAME: WALTER BROTHERS INC<br>20106<br>A279652                               | Airport Supplies<br>New TV Cable  | 216-585-981.00<br>101-301-770.00   | 11.13<br>23.47  | 11.13<br>23.47                    |
| TOTAL VENDOR WALTER BROTHERS INC   |   |  |   | 34.60                             |
| VENDOR NAME: WASTE MANAGEMENT<br>1541614-1856-6<br>1541619-1856-5                  | Augst 2016<br>Twin County Airport   | 101-265-801.00<br>216-585-801.00   | 506.13<br>102.56  | 506.13<br>102.56                  |
| TOTAL VENDOR WASTE MANAGEMENT  |   |  |   | 608.69                            |
| VENDOR NAME: WATCHGUARD VIDEO<br>ADVREP079838                                      | Wireless Microphone   | 205-315-934.01   | 174.00  | 174.00                            |
| TOTAL VENDOR WATCHGUARD VIDEO  |   |  |   | 174.00                            |
| VENDOR NAME: WENNERGREN, MARY JO<br>Board of Canvassers                            | Per Diem & Mileage  | 101-192-705.00<br>101-192-860.00   | 50.00<br>2.70   | 52.70                             |
| TOTAL VENDOR WENNERGREN, MARY JO   |   |  |   | 52.70                             |
| VENDOR NAME: WENZEL, JOE & AMY<br>Reimbursement                                    | Camping Refund  | 208-751-964.00   | 69.00   | 69.00                             |
| TOTAL VENDOR WENZEL, JOE & AMY   |   |  |   | 69.00                             |
| VENDOR NAME: WHITE WATER ASSOCIATES, INC.<br>148887<br>148966                      | Water Analysis<br>Water Analysis  | 208-751-920.00<br>208-751-920.00   | 102.00<br>68.00   | 102.00<br>68.00                   |
| TOTAL VENDOR WHITE WATER ASSOCIATES, INC.  |   |  |   | 170.00                            |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP<br>0402191663-00001                     | Health Care Center  | 101-265-920.03<br>101-265-920.04   | 303.43<br>10.32   | 313.75                            |
| 0402047856-00004<br>0402055840-00001<br>1662799260-00000                           | Courthouse<br>Jail<br>Parks   | 101-265-920.04<br>101-265-920.03<br>208-751-920.01<br>208-751-920.01<br>208-751-920.01<br>208-751-920.01<br>208-751-920.01 | 412.89<br>4,184.87<br>42.80<br>34.38<br>59.94<br>15.02<br>30.60 | 412.89<br>4,184.87<br>182.74      |
| 0402047856-00006<br>1662801932-00000   | Stoney Point - Street Lighting<br>Twin County Airport                         | 208-751-920.01<br>216-585-920.00<br>216-585-920.03<br>216-585-920.00<br>216-585-920.03<br>216-585-920.00                   | 39.14<br>10.52<br>347.30<br>14.19<br>45.99<br>10.52             | 39.14<br>428.52                   |
| 0403823200-00005<br>0403823200-00006   | Twin County Airport<br>Twin County Airport                                    | 216-585-920.03<br>216-585-920.03   | 28.54<br>30.70  | 28.54<br>30.70                    |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP   |   |  |   | 5,621.15                          |
| VENDOR NAME: XEROX CORPORATION<br>085571597<br>085571595<br>085571596<br>084748610 | August 2016 (Probation/Parole)<br>July 2016<br>July 2016<br>Remaining Balance | 101-131-942.00<br>101-301-727.00<br>101-301-727.00<br>101-301-727.00   | 100.30<br>39.19<br>377.04<br>6.32                               | 100.30<br>39.19<br>377.04<br>6.32 |

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 08/11/2016 - 08/11/2016  
UNJOURNALIZED  
OPEN

Page: 9/9

| INVOICE NUMBER                 | DESCRIPTION                    | DISTRIBUTIONS | AMOUNTS | AMOUNT     |
|--------------------------------|--------------------------------|---------------|---------|------------|
| VENDOR NAME: XEROX CORPORATION |                                |               |         |            |
|                                | TOTAL VENDOR XEROX CORPORATION |               |         | 522.85     |
|                                |                                |               |         | 221,730.76 |

APPROVED

AUG 12 2016

*AKS*

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

|                           |  |
|---------------------------|--|
| <b>SUBJECT:</b>           | <b>Miscellaneous Boards/Committees/Commission reports</b>      |
| <b>DEPARTMENT:</b>        | <b>Administration</b>  |
| <b>ATTACHMENTS:</b>       | <b>yes</b>   |
| <b>SUMMARY:</b>           | Miscellaneous Boards/Committees/Commission Reports, Discussion |
| <b>RECOMMENDED MOTION</b> |  |

Submitted by:     **Brian Bousley**    

    **08/17/2016**      
Date

**WORKSHOP ACTION**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Forwarded to County Board for Approval as Recommended</b> |
| <input type="checkbox"/> | <b>Reviewed with no motion to carry forward</b>              |
| <input type="checkbox"/> | <b>Continue after additional review/research is obtained</b> |
| <input type="checkbox"/> | <b>Recommended with the following change(s):</b>             |

**COUNTY BOARD ACTION**

**DATE:**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | <b>Approved</b>                               |
| <input type="checkbox"/> | <b>Disapproved</b>                            |
| <input type="checkbox"/> | <b>Approved with the following change(s):</b> |

Menominee County Finance Committee  
Minutes of Meeting  
July 8, 2016

\*\*\*\*\*~~DRAFT~~\*\*\*\*\*

Approved 8/12/16

The Finance Committee met on July 8, 2016 at 8:30 AM at the Menominee County Annex.

Present at the meeting were Coms. Schei, Cech and Nelson

**Others present:** Brian Bousley, Sherry DuPont; Mike Holmes

**Call Meeting to order:** Chairperson Nelson called the meeting to order at 8:30 AM.

**Pledge of Allegiance:** The Pledge of Allegiance was recited

**Roll Call:** Roll call was taken; Commissioner Hafeman was excused.

**Agenda:** was approved by Com. Cech and supported by Com. Schei as written. Motion approved 3/0.

**Previous Meeting minutes:** Minutes from 6.27.16 were approved by Com. Schei and supported by Com. Cech. Motion approved 3/0.

**Public Comment:** None

**Department Head/Elected Official Reports:** (limited to 10 min.) None

**Business:**

- a. **2016/17 Budget Discussion:** - **Bousley:** There are some changes: Buildings & Grounds (101-265) we took off the brick/paint and the Driveway apron. I left the others (backflow preventer, storage container, security door/window to sheriff. **Nelson:** You had an insurance opt out change? **Bousley:** Yes, Jim was trying to go on the Medicare/Medicaid rather than our insurance, but our insurance has to "approve" any insurance changes. They deemed the Medicare "not qualified", so he had to continue to take the county insurance rather than opt out. **Nelson:** Insurance went up \$15,000. **Bousley:** Sheriff Dept. 101-301 – Capital outlay for a vehicle was in there (29,000) I took that out. Prisoner board I added a little bit there (\$59,000). **Nelson:** Reserves, when that happened we were told it wouldn't cost us anything and now we added \$5,000 for volunteers. I just don't see that happening. Brian hands out the breakdown of where the reserves used the money in the current year's budget. **Cech** – the Gas & Oil, etc... is that a misprint. \$12,000 has been budgeted, now only \$1,200 is. **Bousley:** No, that's right. They aren't using that much in there. **Nelson:** The reserves are volunteers and that's not supposed to cost us anything. I make the recommendation that we take that out of the budget. **Schei:** I think some of this is used by the BAMSAR team and I think we should pay for it. They are a necessary part of the county. They pay for everything themselves, including gas and mileage. **Holmes:** We pay the \$125 for them to go to the training. **Nelson:** Unless we are completely blind, our deficit is more than it was before. Again, the volunteers were not to cost us anything. **Schei:** I still support the volunteers; I won't be in favor of cutting that. **Holmes:** The volunteers save us so much money on overtime, we only have 15 officers. There is no way that all officers can be called in to handle every situation. We rely on our reserves for the parades in various townships/cities. It's pressure that can be taken off of the road patrol officers. They use the old vehicles (over 100,000 miles) **Cech:** These are the auxiliary police? **Holmes:** Yes, they do not get paid, they go to meetings with us, they go to PT with us; they carry guns. **Nelson:** And that's a potential liability for the county, because they're not certified police officers. **Holmes:** Yes it is, most of them are retired police officers. They attend the same training as all officers do. **Cech:** How long have the reserves

been with us? **Holmes:** Sheriff Marks reinstated them when he became sheriff. **Cech:** so they've been around for a few years and this is the first year you've asked for money? **Holmes:** No last year we asked for money for them. **Nelson:** The budget is up almost \$300,000 since 2014/15. We're looking at adding a security position, and Animal Control. **Vote on funding the reserves: Coms. Cech and Schei vote yes, Com. Nelson voted no. 2-years/1-no...So this won't even go before the board for removal from the budget, Holmes:** Thank you for keeping the money in there for the reserves. **Bousley:** 101-601 - DHHS - most counties don't pay anything for DHHS. Child care, they haven't used any of the funds in the past 5/6 years. **Nelson:** I think we should cut them back to travel only. **Schei/Cech,** I'm going to go with you on this, you worked there, you would know. All members on the board are from the Powers area. They should meet there. **Bousley:** I did look at the Year to date yesterday. No money taken out of child care for the past 6 years. Travel year to date in this current budget is about \$1,744 spent so far. **Nelson:** There is no county social services, they should ask the state for more money. **Vote on removing the DHS child care and DHS misc. expense from the budget. All coms. Vote in favor of removing the DHS child care and Misc. expense funding. Bousley:** Animal control expenses - this is in ref. to the animal control position. Mr. Jamo is still interested in sharing that position with the City. **Nelson:** Are we going to see a change in the budget when we have an animal control officer? **Bousley:** the whole position should be rewritten. **Nelson:** We were told we'd make \$90,000 for animal control. That's not happening. **Bousley:** it's going to take a few years for this to possibly be self-funded. We have to get the ordinance re-done. Judge Barstow is working on that. He won't enforce the current animal control ordinance, because you have to prove intent...and how do you prove intent on a dog? **Bousley:** 101-999 Operating transfers. Couple changes, parks we went cost neutral. Library, we are using \$35,000 from their fund balance and the book mobile fund has \$105,000 now. We've been talking about what to do about the book mobile. That changes the county appropriation for the library. **Nelson:** The library has always asked for more money than they needed. Then it goes into a fund balance, so it's basically our money. We just use the money from the fund balance for funding. **Bousley:** Park improvement: We took money out of there. We can apply for grants or use the forest cutting as revenues. Airport - we have a fund balance in there \$159,000, so we used \$30,000 from there. **Nelson:** Are we going to need funds in the near future at the airport. **Schei:** 5% for the next AERO MDOT project list, which we don't have an updated one yet. **Bousley:** Right now where revenues vs. expenditures (airport) we're at a plus \$58,000. Things are getting done out there, we're staying ahead of the game. Fuel sales are up. If we stay on this path, we can reduce the appropriation and eventually get the airport self-efficient. **Schei:** I heard through the grapevine that the Pilots association will present us with a proposal to take over and privatize the airport. I was told they'd be at our meeting, since they're not here, they might be at the county board meeting. **Bousley:** One last thing. We still haven't received a request from the fair board. Last year they requested \$6,000 for the fair, and \$4,000 for the Fair Manager contract. We've plugged in \$5,000 and \$3,000 but we didn't get a request. **Nelson:** Well if we don't have a request, then we don't put the money into the budget. We take it out and have them come back and request it. Then we can do a budget adjustment if the board agrees to make the change.

**Motion by Com. Cech to present the 2016/17 Budget to the County Board on Tuesday night with the changes as we discussed, Com. Schei supports. 3/0 Bousley:** OK, We'll present this budget to the full board on July 12<sup>th</sup> and we'll schedule the public input session for 15 minutes prior to the county board meeting on July 26<sup>th</sup>.

**Public Comment:** None

**Commissioner Comment:** None

**Adjourn:** Moved by **Com. Schei** supported by **Com. Cech** to adjourn the meeting at 9:38 AM. Motion approved 3/0.

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**July 28, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

| <b><u>MEMBERS</u></b> | <b><u>Present</u></b> | <b><u>Excused<br/>Absent</u></b> | <b><u>Absent</u></b> | <b><u>MEMBERS</u></b> | <b><u>Present</u></b> | <b><u>Excused<br/>Absent</u></b> | <b><u>Absent</u></b> |
|-----------------------|-----------------------|----------------------------------|----------------------|-----------------------|-----------------------|----------------------------------|----------------------|
| Dehn, Janet           | X*                    |                                  |                      | Negro, Mari           | X                     |                                  |                      |
| Hamm, Ray             | X                     |                                  |                      | Nelson, John          | X                     |                                  |                      |
| Hofer, Millie         | X                     |                                  |                      | Peretto, Patti        | X                     |                                  |                      |
| Luhtanen, Joan        | X                     |                                  |                      | Phillips, Patricia    | X                     |                                  |                      |
| Martin, Ann           | X                     |                                  |                      | Schinderle, Katie     | X                     |                                  |                      |
| McCole, Gerald        | X                     |                                  |                      | Zevitz, Michael Dr.   | X                     |                                  |                      |

\*video television conference from the Northpointe Menominee office

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Nelson asked for approval or amend of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** M. Negro, supported by P. Phillips to approve agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Nelson asked for a motion to approve the July 14, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** G. McCole supported by K. Schinderle to approve the minutes.

**Motion carried unanimously.**

M. Zevitz present at 4:07 p.m.

**PRESENTATION** - Alan Bolter, Associate Director MACMHB

Presentation was conducted by Mr. Bolter, Associate Director MACHB regarding Section 298 boilerplate language and FY17 Final Budget. Handouts were given and questions were addressed by Mr. Bolter regarding public/private entities and how can Northpointe as a Board respond to this driving force regarding privatization.

**ACTION ITEMS**

- **Finance**  
Contracts-July 12, 2016

| #   | Name of Contract            | Contract Type       | Date of Contract | Old Rate  | New Rate  | Change           |
|---|-----------------------------|---------------------|------------------|-----------|-----------|------------------|
| A.  | Anderson, Tackman & Co. PLC | Fiscal Intermediary | 8/1/16-7/31/17   | \$200/mo. | \$206/mo. | \$6/mo. increase |
| This is a renewal for fiscal intermediary services for one individual. The changes are the providers customary 3% increase. |                             |                     |                  |           |           |                  |

**ACTION:** A motion was made by M. Negro supported by M. Hofer to approve the contract for Anderson, Tackman & Co. PLC. **Motion carried unanimously.**

- Maintenance Bids

**ACTION:** A motion was made by J. Dehn supported by M. Negro to accept the lowest bid for Boyington for flooring to Gallery of Floors in the amount of \$9,107.97 and Hughitt Street for roofing to the Markell Company in the amount of \$9,921.00. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- Finance

- a) Check Disbursement Report-June, 2016

Miscellaneous questions were addressed by Bill Adrian regarding the check disbursement report. Consensus of the Board is that this item will move forward to the next meeting for approval.

**OUTCOME: Action item for next meeting**

- b) Financial Statement-June, 2016

No questions regarding the financial statement. Consensus of the Board is that this item will move forward to the next meeting for approval.

**OUTCOME: Action item for next meeting**

- c) Contracts 7-28-16

| #   | Name of Contract     | Contract Type        | Date of Contract | Old Rate   | New Rate                        | Change          |
|---|----------------------|----------------------|------------------|--|---------------------------------|-----------------|
| A.  | Tony and Sandy Adams | Respite Care         | 8/1/16-7/31/17   | n/a  | \$136/diem, \$2.63/15 min. unit | n/a             |
| This is a new agreement for respite care for one Individual.  |                      |                      |                  |  |                                 |                 |
| B.  | Kelsey Pontbriand    | Speech Therapy       | 8/1/16-7/31/17   | \$65/hr  | \$68/hr                         | \$3/hr increase |
| This is a renewal agreement for speech and language therapy services.   |                      |                      |                  |  |                                 |                 |
| C.  | Newlin AFC           | Residential Services | 9/1/16-8/31/17   | \$276/day  | Same                            | n/a             |
| This is a renewal agreement for specialized residential for (4) individuals.  |                      |                      |                  |  |                                 |                 |
| D.  | The Drug Store       | Pharmacy Services    | 9/1/16-8/31/18   | \$300/mo. flat fee for up to 125 Indiv. in the system. \$2/person/mo. for each additional Indiv. over the 125. | Same                            | n/a             |
| This is a renewal agreement for pharmacy services to blister pack medications. There are no additional delivery charges. Deliveries made to Northpointe offices and/or group homes. |                      |                      |                  |  |                                 |                 |

**OUTCOME: Action item for next meeting**

d) *Truck Bids (Town & Country)*

Discussed and reviewed used truck bid to replace plow truck.

**OUTCOME: Action item for next meeting**

**CEO Report**

Update provided on the implementation of the contract with InSight Telepsychiatry to provide psychiatric services via VTC. Coverage is currently being provided by our existing providers and no services have been interrupted. Dr. Razdan has agreed to provide oversight for the nurse practitioner position.

J. Nelson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

• **Quarterly Outcomes Report – 2<sup>nd</sup> Quarter**

Board member request to have the Quarterly Outcomes Report presented to the full Board. Consensus was to have report added to the next Board agenda for discussion item with a presentation of the material and each quarter as a standing item on agenda. Board members are asked to submit any questions in advance to J. McCarty.

• **Statewide MACMHB Dues FY-16/17**

Informational.

• **CMH Compliance Examination 2015**

Report to be placed on file.

**PUBLIC COMMENTS** - None

**BOARD COMMENT**

- J. Luhtanen asked if County Commissioner representatives were aware of the Step Up Initiative as presented in the 7-15-16 Friday Facts and if our local counties have passed a resolution regarding this. R. Hamm stated Dickinson County currently has a similar Veteran's court in place. J. Luhtanen also reminded Board members that mailing will be going out soon for the upcoming Great Lakes Rural Mental Health Association Conference to be held September 11-13 at Pine Mountain Resort. Reservations must be made by August 31<sup>st</sup> and contact Cindy Adrian if interested in attending.
- The Board thanked Bill Adrian for his years of service.

**ADJOURN**

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:05 p.m.

The next regular Board meeting is scheduled for Thursday, August 11, 2016 in Kingsford, Michigan at 4:00 p.m.

\_\_\_\_\_  
John Nelson, Chairperson

\_\_\_\_\_  
Mari Negro, Secretary

\_\_\_\_\_  
Cindy Adrian, Administrative Assistant