

“Menominee – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

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The Menominee County Board of Commissioners
will meet on Tuesday ~ August 22, 2017 @ 6:00 p.m. CDT
Menominee County MSU-E Annex Bldg.
S904 U.S. Hwy. 41, Stephenson, MI 49887
906-753-2209

AMENDED AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
August 8, 2017 ~ County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of _____ for the Library Bookmobile.
2. Moved by _____ seconded by _____ to approve a five year lease agreement with JS Electronics for tower rental at the Rangeline Road tower in Ingallston Twp. Rental shall be initially \$505 per month. (Currently \$425/mo.)
3. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.
4. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on July 26-28, 2017 in the combined amount of \$30,577.68.
5. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.
6. Moved by _____ to go into closed session, for strategy and negotiations of the AFSCME (E911) collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)).
Motion seconded by _____,
Individuals attending closed session _____

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

7. Moved by _____ seconded by _____ to return to open session at _____ pm.

- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Park Items:
 - a. None
 - 3. Miscellaneous Items:
 - a. Airport Open House ~ September 9, 2017 ~ 8:00AM - 2:00PM
 - 4. Finance Items:
 - a. 2017/18 Budget – 911 Radio Console; In or Out?
 - b. Commissioner Per Diems and Expenses
 - c. Miscellaneous bills as paid on August 9, 2017 in the amount of \$214,017.92
- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment *(limited to 5 minutes)*
- M. Commissioner Comment
- N. Adjourn

August 8, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:01 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: None.

Moved by Com. Nelson, seconded by Com. Cech to approve the agenda. Discussion ensued and Com. Nelson stated that he would like to see the agenda amended and remove Action Item 1 and 2 (Approval of Resolution 2017-16 and Resolution 2017-17).

Moved by Com. Nelson, seconded by Com. Hafeman to amend the agenda by removing Action Item 1 (Approval of Resolution 2017-16) and Action Item 2 (Approval of Resolution 2017-17). Motion failed on a roll call vote 3-6. Com. Cech, Gromala, Lang, Phelps, Piche and Schei voted nay.

The original motion by Com. Nelson to approve the agenda was then approved by a roll call vote 7-2. Com. Nelson and Hafeman voted nay.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the minutes from the July 25, 2017 Regular County Board Meeting. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the minutes from the July 26, 2017 Committee of the Whole Meeting. Motion was approved 9-0.

Public Comment:

- Dave Berno – In opposition to the proposed mine. County needs a strong resolution.
- Dale Anderson – Commented that he spoke with the DEQ about the resolution.
- Ted Francour - In opposition to the proposed mine. County needs a strong resolution.
- Tony Corey – Commented that Gary Besaw from the Menominee Nation should speak.
- Chantae Lessard - In favor of the Aquila Resources and the mine and against a resolution.
- Tina Lesperance - In opposition to the proposed mine. County needs a strong resolution.
- Gary Besaw – Commented on the positive impact these resolution will have.
- Lisa Starzinski – Commented on pollutants causing cancer.
- Mike Tanguay – Commented on PA 632.
- Sara Pech - In opposition to the proposed mine. County needs a strong resolution.

- Dan Schroeder - In opposition to the proposed mine. County needs a strong resolution.
- Tom Boerner – Commented on PA 632.
- Angela Schroeder - In opposition to the proposed mine. County needs a strong resolution.
- Ed Smith - In opposition to the proposed mine. County needs a strong resolution.
- Meho Hukarevic Sr. - In opposition to the proposed mine. County needs a strong resolution.
- Tom Oczus - In opposition to the proposed mine. County needs a strong resolution.
- Eileen Myer - In opposition to the proposed mine. County needs a strong resolution.
- Mary Hanson - In opposition to the proposed mine. County needs a strong resolution.
- Jeff Brutish - In opposition to the proposed mine. County needs a strong resolution.
- Paula Mohan - In opposition to the proposed mine. County needs a strong resolution.
- Darlene Tritt - In opposition to the proposed mine. County needs a strong resolution.
- Guy Riter – Commented on Resolution 2017-16.
- Tom Nowack - In opposition to the proposed mine. County needs a strong resolution.
- Andie Ritch – Commented on Resolution 2017-16.
- Carl Peterson - In opposition to the proposed mine. County needs a strong resolution.
- Kevin Gill - In opposition to the proposed mine. County needs a strong resolution.
- Scott Lindquist - In opposition to the proposed mine. County needs a strong resolution.
- Paula Bruno – Commented on the water and the safety of the citizens.
- Halley Vide - In opposition to the proposed mine. County needs a strong resolution.
- Pat Winter - In opposition to the proposed mine. County needs a strong resolution.
- Mike Carlson - In opposition to the proposed mine. County needs a strong resolution.
- Dale Burie - In opposition to the proposed mine. County needs a strong resolution.
- Natalie Nutschmit - In opposition to the proposed mine. County needs a strong resolution.
- Dawn Wilbur - In opposition to the proposed mine. County needs a strong resolution.
- Carol Boerner - In opposition to the proposed mine. County needs a strong resolution.
- Douglas Steffen - In opposition to the proposed mine. County needs a strong resolution.
- Brandon Pech - In opposition to the proposed mine. County needs a strong resolution.
- Kenneth Fish - In opposition to the proposed mine. County needs a strong resolution.
- Leah Jane Burie - In opposition to the proposed mine. County needs a strong resolution.
- William Boerner - In opposition to the proposed mine. County needs a strong resolution.
- Jeff Lindbom - In opposition to the proposed mine. County needs a strong resolution.
- Bob Desjarlais – Commented that he is not speaking pro or con about the mine. PA 632.
- Jane Doe – Commented on Resolution 2017-16.
- Niko Ants - In opposition to the proposed mine. County needs a strong resolution.
- Debbie Lemay - In opposition to the proposed mine. County needs a strong resolution.
- Regina Chaltry - In opposition to the proposed mine. County needs a strong resolution.

Presentations: None.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Cech, seconded by Com. Gromala to approve resolution 2017-16 ~ Opposing the Proposed Back Forty Mine. Discussion ensued. Com. Nelson stated that he has no stock in the mine but would like to hear from the DEQ before voting. Com. Piche stated that he prefers resolution 2017-18. Com. Hafeman and Meintz stated their vote will not have an impact. Motion was approved by a roll call vote 5-4. Com. Hafeman, Meintz, Nelson and Piche voted nay. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Phelps to remove Action Item 2 from the agenda (resolution 2017-18 ~ Environmental Protection of Air and Water Quality). Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve payment in the amount of \$5,543.46 for the 2018 MAC County Dues. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve Budget amendment #9 (53&54) as recommended by the Finance Committee. Motion was approved 9-0.

Budget Amendment #9				
53	7/16/2017	Move the unused funds from the chiller project to the generator project	\$ (54,348.84)	101-103-998.08
			\$ 54,348.84	101-103-998.05
54	7/21/2017	Designated Building fund	\$ (41,765.00)	
		Building Purchase 1000 9th St.	\$ 41,765.00	101-103-998.11

Moved by Com. Hafeman, seconded by Com. Gromala to approve Budget amendment #10 (55-57) as recommended by the Finance Committee. Motion was approved 9-0.

Budget Amendment #10				
55	6/7/2017	Grant received from Dollar general for Library Summer Reading	\$ 800.00	271-000-544.00
			\$ 800.00	271-790-727.03
56	7/12/2017	Library Refund Received from UPROC that was money being held for special projects.	\$ 6,883.34	271-000-544.00
			\$ 6,883.34	271-790-727.03
57	7/24/2017	ORV Grants	\$ 4,200.00	101-000-544.02
		Equipment	\$ 4,200.00	101-334-985.00

Moved by Com. Gromala, seconded by Com. Hafeman to appoint Kenneth Kline to the Menominee County Road Commission until the November 2018 General Election. Motion was approved by a roll call vote 9-0.

Moved by Com. Gromala, seconded by Com. Cech to award a bid to Wally's Carpentry as recommended by the Parks Committee in the amount of \$36,500 for the 4-H Building roof replacement at Shakey Lakes Park. Payment to come from the Parks budget – 208-751-984.01. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve allowing the County Clerk's Office to charge an administrative fee of 2% for COBRA recipients to be deposited into the general fund. Motion was approved 8-1. Com. Lang voted nay.

Moved by Com. Hafeman, seconded by Com. Cech to approve the DMG recommendation from MGT for the "Airport Manager" position as a pay grade 13 (new position). Motion was approved 8-1. Com. Meintz voted nay.

Moved by Com. Piche, seconded by Com. Lang to approve the DMG recommendation from MGT for the "E911 Director" position as pay grade 14 (currently a grade 13) and the "E911 Deputy Director" – grade 11 (new position). Motion was approved 7-2. Com. Meintz and Nelson voted nay.

Moved by Com. Schei, seconded by Com. Gromala to select Springstead Waters Executive for the hiring of a County Administrator. Payment for services will come from the current budget (2016/17) administration salary account (101-172-704.00). Discussion ensued. Com. Lang thinks that the county should use Stang Decision System because they are almost 1/3 the price. Com. Meintz and Hafeman agree with Com. Lang. Com. Nelson stated that he still does not see the need for hiring a County Administrator. Motion was approved by roll call vote 5-4. Com. Hafeman, Lang, Meintz and Nelson voted nay.

Moved by Com. Schei, seconded by Com. Cech to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve miscellaneous bills as paid on July 10,13&21, 2017 in the combined amount of \$162,827.37. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items: None.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

- a. Board of Canvassers – appointments expiring October 31, 2017. – There are two appointments on the Board of Canvassers expiring on October 31, 2017. County Clerk Marc Kleiman has sent letters to the Democratic and Republican parties of Menominee County requesting candidates for the position. Letters of interest are to be submitted by September 1, 2017. The Board will be able to make the appointments after that.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on July 26-28, 2017 in the combined amount of \$30,577.68. The consensus of the board is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Tony Corey – Thanked the board for passing the resolution.
- Dave Berno – Thanked the board for passing the resolution.
- Nancy Buyarski – Thanked the board for passing the resolution and told them they will now need to prepare for the future with a disaster readiness plan.
- Janis Linderoth – Thanked the board and reminded everyone about the U.P. Fair coming up in Escanaba.
- Mary Ann Rutzman – Thanked the board for passing the resolution.
- Tom Nowack – Thanked the board for passing the resolution and thanked the Undersheriff for his work tonight.

Commissioner Comment:

- Com. Hafeman – Commented about the visit to the Back Forty project and to the fish elevator. She also thanked Com. Nelson for trying to get the DEQ to the next meeting.
- Com. Gromala – Commented that he would like to apologize to Com. Nelson. He also commented on all of the hard work that Jim Mekash is putting in on the new building on 9th Street.
- Com. Phelps – Commented that he would like to thank the public that attended the meeting tonight.
- Com. Nelson – Commented that he hopes everyone understands that this resolution carries no weight. He wishes that the board would have waited until the DEQ could be here to present and answer questions.
- Com. Lang – Commented that he hopes not to receive 5 emails tomorrow now that the board has passed a resolution.
- Com. Schei – Commented about visiting the fish elevator and about planning for emergency preparedness.

Moved by Com. Hafeman, seconded by Com. Cech to adjourn at 8:54 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Purchase of Book Mobile
DEPARTMENT:	Library
ATTACHMENTS:	Yes
SUMMARY:	
The Library Board received three (3) bids for the bookmobile. They are attached with the recommendation from the Library Board.	
RECOMMENDED MOTION:	
To approve a bid by _____ in the amount of _____ for the Library Bookmobile.	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Bookmobile Bid Comparison

Name	Farber – Toledo OH	OBS – Canton OH	LDV – Burlington WI
Chassis	F550 XL Super Cab heavier	2018 Ford E450	2017 Ford E-450
Engine	Titan V-10	Titan V-10	Titan V-10
Axle	Straight -	Twin I beam*	Twin I beam*
Exhaust	Stainless steel	Aluminum	aluminum
	2 gas tanks	1 gas tank	1 gas tank
Generator	7KW Onan Marquis	7000 Watt Onan Genset	7000 Watt Onan
Headroom	82-87"	84"	
Handicapped Lift	ADA wheelchair lift Rear Ricon model S5008	ADAFMCSS 403/404 Braun on equal rear location	ADA Braun Millennium
Lift location	Rear wall	Rear wall	Curb Side
Book Carts		2 OBS heavy book carts	
Air Conditioner	15,000 BTU AC	15,000 BTU AC Dometic	13,500 BTU AC Coleman Mach 8
ISO Certificate	Yes current	Yes current	Yes current
	Cab internal connect with body. Smaller door with overhead shelving on bookmobile side.	Cab internal connect full door to body	Cutaway body full door
Steps	Kwikkee model 3400 remote 5	Kwikkee or equal	Lippert Treadlight
Graphics	Included (5,000 allowance)	Separate cost. This bid includes 2 hours of preliminary design consultation. (Average wrap is \$3,000 – full wrap is \$7,500)	White body and a graphic wrap
Trade in value	5,000.00	3,500.00	\$1,000.00
Payment	30% at order 30% receipt of shell 40% delivery	20% at order 30% receipt of shell 45% delivery 5% 30 days after delivery	30 days net
Warranty	36m/36,000m chassis 12m/12,000m body 3y/36,000m engine 5y/60,000m powertrain 5y/60,000m safety 1y/12,000 Conversion 5y unlim. miles corrosion	36m/36,000m chassis 5 y unlimited miles body 3y/36,000m engine Manufacture powertrain Manufacture safety 1y/12,000 Conversion 2y/2,000 hr. generator	Manufacture warranties on component parts LDV 1y/12,000m

		2y rooftop air conditioners	
Delivery	240-270 days	270 days	240-270 days
Delivery fee			\$1,400 We can take the old one down and pick up ourselves.
Bid	148,326.00	160,600.00	162,421.00
		Can add leg warmers @\$90.00	
	Movable book carts \$850.00 @ Mount is \$440.00@ 3 mounts 6 carts =6,420 2 mounts 4 carts =4,280	Wrap \$3,500. 2 carts @ \$1,525.=3,050.	Able to have 2 mounts and 4 carts \$4,000
Total	154,746/ 152,606	166,550	166,421

I had a meeting on 8/2/17 with Dan Gaudes and we reviewed all the bids by line item. He recommends the Farber bid. It is on a heavier chassis and has a much better (less maintenance) axle system. He also noted that the steps were a higher quality. All other components are basically comparable.

The highlighted figures are the comparative costs. I am recommending the Farber bid (\$148,326) plus 3 movable book cart mounts and 6 book carts for \$154,746.00

August 8, 2017 Library Board voted to recommend to the Menominee County Commissioners accepting the Farber bid for a replacement bookmobile.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	911 Lease Agreement with JS Electronics ~ Tower Rental
DEPARTMENT:	911
ATTACHMENTS:	Yes
SUMMARY:	
911 received an updated lease agreement from JS Electronics for the tower/equipment rentals at the rangeline tower. This agreement increased in costs monthly. (from \$425/mo. to \$505/mo.)	
RECOMMENDED MOTION:	
To approve a five year lease agreement with JS Electronics for tower rental at the Rangeline Road tower in Ingallston Twp. Rental shall be initially \$505 per month. (Currently \$425/mo.)	

Submitted by: Sherry DuPont

08/18/2017
Date

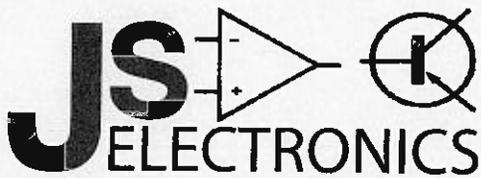
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



- ★ TWO WAY RADIO
- ★ SYSTEM DESIGN
- ★ EMERGENCY VEHICLE LIGHTING AND INSTALLS
- ★ FCC APPLICATIONS AND LICENSING

August 2, 2017

Mr. Brian Barrette, Director
Menominee County 9-1-1
2509 10th Street
Menominee, MI 49858

Mr. Barrette,

Per your request I provided you with a copy of our standard lease agreement for tower rental on June 1, 2017 showing tower rental charges effective for the 12 months encompassing September 2017- August 2018.

Enclosed please find two copies of the lease agreement for the Menominee County 9-1-1 communications equipment, lines, and antennas located at the Rangeline Road tower site in Ingallston Township.

Please review the enclosed documents and forward them to the appropriate parties for review and signature(s). When the documents have been completed and signed return both copies to us and we will sign, date, and return a completed copy to you or the County department responsible for this lease.

We respectfully request this lease agreement be completed prior to September 1, 2017.

Should you have any questions or require additional information please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Denise M. Galineau".

Denise M. Galineau

Enc.

cc: Menominee Co. 9-1-1 file, Legal file

Telecommunications Systems Sales and Service

LEASE AGREEMENT FOR COMMUNICATIONS FACILITIES

This Lease Agreement is mutually made, executed and delivered this 3rd day of August, 2017 in duplicate original copies, by and between JS Electronics, Inc. (hereinafter "Lessor") and Menominee County 9-1-1 (hereinafter "Lessee") For a good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged. Lessor hereby leases the herein described Lease Premises to Lessee on the following terms, covenants, conditions, and provisions:

1. Term: The initial term of this Lease shall extend for a period of **Five (5) years** commencing on September 1, 2017 and ending on August 31, 2022. Lessee shall have the right and option to extend the term **Two (2)** additional periods of **Five (5) years** each by written notice to Lessor given prior to expiration of the previous term. At the end of the term, in the event that Lessee, with Lessor's prior written consent, does not remove all of its equipment from the Leased Premises, this Lease, at Lessor's option may continue for successive additional periods of one (1) month each, thus becoming a month-to-month tenancy subject to all the provisions hereof including the rental increase provisions of paragraph 3 below except that it may be terminated on 28 days written notice.

2. Rent: The rent initially shall be the sum of Five Hundred Five Dollars (\$505.00) per month payable in advance on or before each monthly anniversary date of this Lease following the first required payment. The first monthly rental payment shall be made no later than the last business day prior to the date of initial installation of Lessee's property upon the Leased Premises or Lessee's occupation of any part of the Leased Premises for whatever purpose, whichever event occurs sooner.

3. Adjustment to rent: Lessor shall be entitled to an increase in rent to be made and adjusted on each **Yearly Anniversary** of this Lease to reflect any increase in the costs of utilities, taxes, maintenance, etc. This increase shall be computed at 2.5% of the current monthly lease rate.

4. Leased Premises and/or Facility: Lessor owns and operates a communication facility consisting of a communication tower and one or more buildings located at N2124 Range Line Road Menominee (Ingallston Township), Michigan (commonly described as Range Line tower). Lessor agrees to lease building space (3' x 6') to Lessee to accommodate, install, operate, and maintain, at Lessee's sole expense Lessee's transmitter and associated equipment. Lessee shall also be entitled to use of Lessor's tower at the 300 foot and 200 foot levels for use, installation, operation, and maintenance by Lessee, at its sole expense, of Lessee's antenna, transmission line, and associated equipment. Site lease includes emergency back up power with alarm notification of power failures at no additional charge.

2- Kenwood TKR-7500 series stations, associated duplexers, transmission lines and antennas

The foregoing primary areas (tower space and building land use) together with Lessee's joint use with Lessor and Lessor's other tenants, if any, of such secondary parts of the building, tower, and surrounding grounds as may be reasonably necessary for Lessee's use of the primary areas, are hereby deemed to be, as defined as, the Leased Premises.

5. Tower Maintenance: Because of OSHA regulation on subjecting humans to high energy field, Lessee will be required to decrease its power to an OSHA acceptable level during work on the tower within the field of Lessee's transmission antenna if so required. It is Lessee's option to pay the premium for such work if it requests that it be done in off-hours. Likewise, Lessor and its other tenants, if any, will be required to decrease their power with the same option.

6. Electronic Interference: Neither Lessor nor Lessee shall not knowingly do or permit any activity upon the Leased Premises which would cause or permit physical, electronic, or other interference with the transmission facilities, equipment, or signal of Lessee or Lessor or Lessor's other tenants presently on the tower if an upon its other tenants, if any. In the event that the Lessor or Lessee or Lessors other tenants causes, permits, or allows such activities to continue

the Lessee or Lessor shall have the right to terminate this Lease if Lessor or Lessee or Lessor's other tenants fails to discontinue such activity within 15 days' written notice as to the specific activity in violation of this Lease. Lessor or Lessee may request and receive an extension of not more than 15 additional days if equipment for repairs is not immediately available. Any future tenants Lessor paces on tower shall be responsible for correcting any interference problems at new tenants expense which is not directly related to a malfunction of Lessee's equipment (does not meet published specifications).

7. Utility Service: Lessor shall furnish Lessee with electric power. Lessor shall not be liable or responsible for any interruption of operation or damage of any kind suffered by Lessee's equipment or facilities upon the Leased premises as a result of interruption of electric service, unless such interruption is the fault, wholly or partially, of Lessor. Any other utility service to the Leased Premises which is required or used by Lessee, whether gas, water, sewer, telephone, or otherwise, shall be provided at Lessee's sole expense and shall be timely paid for by Lessee.

8. Personal Property Taxes: No Liens Lessee shall promptly pay and hold Lessor harmless as to any personal property taxes levied at any time upon any and all of Lessee's equipment, fixtures, appliances, antennae or other personal property located upon or adjacent to the Leased Premises. Lessee shall not do or suffer anything to be done which might cause or result in the filing of lien against any part of the Lessor's premises, whether filed against Lessor or Lessee.

9. Hold Harmless: Lessee agrees that at all times it will fully protect, indemnify, save and hold harmless Lessor from and against any and all liability claims, lawsuits, or disputes (including all costs of defense) arising from any occurrence or accident upon the Leased Premises which causes injury to any person or persons whomsoever or to any property whatsoever, or results in a claim or lawsuit for such injury, which is due directly or indirectly to the installation, use, operation, maintenance, repair, replacement, or removal of equipment or property by Lessee up, adjacent to, above or from the Leased Premises. Lessor agrees to indemnify and hold harmless from any

and all liability, claims, lawsuits, or expenses, including reasonable attorney's fees arising out of or resulting from the negligence or willful misconduct of Lessor, its agents, employees, and invitees.

10. Liability Insurance: Lessee and Lessor shall be required to carry comprehensive general liability insurance covering all or any of their business or other operations or activities conducted upon, above or adjacent to the Leased Premises during the term of this Lease, or any extension thereof, in an amount not less than \$500,000.00 for injuries or damage to one person. A certificate of insurance evidencing such insurance coverage shall be provided by each to the other within fifteen (15) days following execution of this Lease.

11. Repair and Maintenance; Real Estate Taxes: Lessor shall be responsible for repairing and maintaining in a good and workmanlike condition its communication tower and building(s) upon the Leases Premises and roadway to the Leased Premises, exclusive of Lessee's property thereon. Lessee shall be responsible for installing, maintaining, repairing, replacing, and removing all of its equipment, fixtures, appliances, antennae, or other property located on the Leased Premises at its sole expense and in a wholly safe, reasonable, and prudent manner. Lessor shall be responsible for paying any and all real estate taxes levied upon the Leased Premises. Lessee is responsible for any personal property taxes if levied by local taxation entity.

12. Additions or Alterations: Apart from the installation of its equipment or property enumerated above upon the Leased Premises Lessee shall make no additions or alterations to the Leased Premises except with the prior written approval of Lessor, which shall not be unreasonably withheld, and then at Lessee's sole expense and only upon it first obtaining all necessary governmental approvals and permits for such additions, alternations, or improvements.

13. Governmental Regulations: Lessee and Lessor shall diligently, faithfully, and promptly obey and conform with all lawful orders, rules, regulations, and laws of the local municipalities, State of Michigan and the United States of America, including, but not limited to:

all Federal Communication Commission (FCC) and Federal Aviation Administration (FAA) rules, in relation to any of its business, activities or other operations conducted upon, above, or adjacent to the Leased Premises or upon, above or adjacent to the remainder of lessor's premises. Lessor shall do the same in relation to its tower, activities, and property.

14. Limitation of Lessor's Liability: Lessee shall not be entitled to make or pursue a claim of any kind against Lessor which seeks to hold Lessor liable or responsible to Lessee as a result of any damage or threat of damage allegedly caused Lessee by reason of fire, water, gas, terrorism, vandalism, lightning, wind, hail, rain, sleet, ice, snow, or any other act of God unless caused by the negligent act or omission of Lessor.

15. Inspection and Joint Use: Lessee shall not be entitled to exclusive use or occupation of the Leased Premises (Tower or land), but understands and agrees that its use and occupation is to be joint, but not necessarily equal to, use and occupation by Lessor and/or one or more of Lessor's other tenants, if any. Lessee shall at all reasonable times admit Lessor, or its agents, to any part of the Leased Premises except Lessee's own building used or occupied by Lessee for the purpose of Lessor inspecting and/or repairing the Leased Premises.

16. Installation of Lessee's Equipment: Installation, maintenance, and removal of Lessee's equipment and/or antennae in the Lessor's building or upon the communication tower shall be performed in a wholly safe, reasonable, and prudent manner either by fully qualified personnel employed by Lessee or by and insured, fully qualified independent contractor who carries general liability insurance for personal injuries and property damage in an amount not less than \$1,000,000 and who has been approved in writing by Lessor before such contractor has done any work on the Leased Premises, which approval shall not be unreasonably withheld. Regarding any independent contractor employed by Lessee upon the Leased Premises, a certificate of its insurance coverage shall be provided to Lessor prior to the commencement of any work upon the Leased Premises by such contractor.

17. Lessee's Default: Lessee shall be deemed in default hereunder upon occurrence of any of the following events:

- A. The filing of a petition in bankruptcy or for reorganization by Lessee
- B. Commencement of a proceeding for a dissolution or for the appointment of a receiver by Lessee
- C. The making of an assignment for the benefit of creditors by Lessee
- D. Default in the payment of rent for a period of thirty (30) days after service of written notice thereof by Lessor to Lessee
- E. A default by Lessee in the performance of any other covenant or condition of this Lease for a period of thirty (30) days after service of written notice thereof by Lessor to Lessee.

18. Lessor's Remedies on Default: In the event of any such default by Lessee, Lessor elects to terminate this Lease upon a specified date not less than fifteen (15) days after the date of serving such notice, and this Lease shall expire on the date so specified as if that date had been originally fixed as the expiration date of the term granted herein. Upon such termination, Lessor may re-enter and resume possession of the Leased Premises and may relet the Leased Premises for a sum which it deems reasonable, to a Lessee it deems suitable, and for a purpose it deems appropriate.

19. Destruction of Leased Premises: In the event of fire or other casualty affecting the Leased Premises, Lessor shall provide prompt notice thereof to Lessee. In the event of any damage or destruction by fire or any other casualty covered by insurance during the term of this Lease, Lessor shall apply the insurance proceeds toward the repair and/or replacement of the building and improvements the extent necessary to reasonably restore them to their prior condition. Notwithstanding the foregoing, in the event the tower is destroyed or so damaged by the elements or other causes as to be untenable and unfit for occupancy, and repair or replacement thereof has not been substantially completed, Lessee may, at any time within two (2)

months after such fire or casualty, quit and surrender, and if Lessee notifies Lessor of its decision to quit and surrender possession of the Leased Premises within thirty (30) days after such fire or casualty, Lessee's liability for rent shall terminate as of the date of such fire or casualty. In the event the tower is destroyed or damaged by the elements or other causes and Lessee does not quit and surrender possession, the rent shall proportionally abate as to the damaged part of the Leased Premises during the time between such destruction and damage and completion of rebuilding and repair by Lessor. In the event that the tower is destroyed, Lessor shall have the right to terminate this lease and not replace the tower structure.

20. No Nuisances: Lessee shall not perform any acts or carry on any practices upon the Leased Premises which may endanger or injure the building(s) or tower or any person or be a nuisance or a menace to adjoining property owners and shall keep the Leased Premises free and clear of debris, rubbish, junk, and garbage.

21. Assignment: This Lease may be assigned in writing by Lessee to an affiliate, or to a purchaser of all or substantially all of Lessee's stock or assets, with Lessor's prior written consent, which shall not be withheld unreasonably, but in such event Lessee nevertheless shall continue to be responsible for the payment of rent hereunder if not paid by the assignee.

22. Termination of Lease: Upon termination of this Lease, or the prior surrender of the Leased Premises by Lessee for any default, Lessee shall promptly and diligently vacate and surrender to Leased Premises to Lessor in as good condition as they now exist, and Lessee shall promptly and diligently remove all of its equipment, facilities, and property from the Leased Premises, restoring the Leased Premises to its present condition, fair, reasonable and ordinary use, wear and tear by the elements and structural defects only excepted.

23. Applicable Law and Severability: This Lease and any interpretation thereof shall be governed by the laws of the State of Michigan. If it should be determined by a court of competent jurisdiction that any of the terms hereof are in conflict with any rule of law or statutory provision of the State of Michigan, then the terms of the Lease which so conflict with the law of Michigan shall

be deemed inoperative and null and void, and shall be deemed modified to conform to such rule of law, all without invalidating any of the remaining provisions of this Lease or the enforce ability thereof.

24. Parties Bound: It is mutually agreed that all of the covenants, terms, and conditions of this Lease shall extend, apply to and firmly bind the heirs, executors, administrators, successors, and assigns of the respective parties hereto as fully as the respective parties themselves are bound.

25. Contacts:

LESSOR:

JS Electronics, Inc.

Address: JS Electronics, Inc.
1108 20th Street
Menominee, MI 49858-2419

Phone: (906) 863-2820

E-mail: jswanson@jselectronics.net

LESSEE:

Billing: Menominee County 9-1-1
2509 10th Street
Menominee, MI 49858

Phone: (906) 863-6614

FAX (906) 863-7704

E-mail: bbarrette@menomineeco.com

Service: JS Electronics, Inc.
1108 20th Street
Menominee, MI 49858

Phone (906) 863-2820

E-mail: jswanson@jselectronics.net

IN WITNESS WHEREOF the parties have executed this Agreement this _____ day of

_____ 2017.

Menominee County 9-1-1:

Name and Title Date

Name and Title Date

For JS Electronics, Inc.:

James E. Swanson, President Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 28 2017
BY: *JS*

Mileage: .535 cents/mile effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei - District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
7/11/17	COUNTY AIRPORT - MDOT	15		8.03	
7/11/17	LIBRARY - STEHENSON	32		17.12	101-101-860.04
7/11/17	COURTHOUSE - CB	16		8.56	101-101-860.04
7/14/17	COURTHOUSE - T. BOEHNER	16		8.56	101-101-860.04
7/17/17	COURTHOUSE - FINANCE	16		8.56	101-101-860.04
7/18/17	MENOMINEE CITY HALL - ABC	15		8.03	101-101-860.04
7/18/17	COURTHOUSE - COW	16		8.56	101-101-860.04
7/20/17	ESCANABA - DMPH OFFICE	100		53.50	101-101-860.04
7/25/17	COURTHOUSE - Co. PROSECUTOR	16		8.56	101-101-860.04
7/25/17	COURTHOUSE - CB	16		8.56	101-101-860.04
7/26/17	ANNEX - STEHENSON - COW	32		17.12	
<u>290</u> Total Mileage					
Total Mileage Fee					8/55.15

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

7/28/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 28 2017
BY: *ds*

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

2017

Date	Meeting Place	# of miles	X	Total Cost	Account Number
7-11	MENO	4	.535/mile		
7-18	MENO	4			
7-20	LITTLE NUGGET	2.3			101-101-860.02
7-25	MENO	4			101-101-860.02
7-26	MENO	4.8			101-101-860.02
		<u>88</u>			101-101-860.02
			$88 \times .535 =$	47.08	101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	47.08

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

07-28-17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

7/26/17

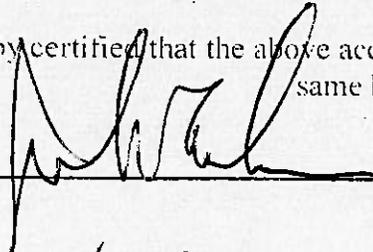
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
7/6/17	ESCANABA, MI Wks	54	"	28.89	
7/10/17	Menominee 911	96	"	51.36	101-101-860.11
7/11/17	" Co Bk	96	"	51.36	101-101-860.11
7/17/17	" Foxco	96	"	51.36	101-101-860.11
7/24/17	Menominee 911	96	"	51.36	101-101-860.11
7/25/17	" Co Bk	96	"	51.36	101-101-860.11
7/26/17	Stoughton Mos	54	"	28.89	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		588	Total Mileage	314.58	
Total Mileage Fee					314.58

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

7/26/17

Date

[COPY]

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: \$.535/mile -- effective 01 January 2017

*Meals: Breakfast - \$ 9.00
Lunch - \$11.00
Dinner \$20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
7/11/17	Co Bd. - Menominee	76		40.66	101-101-860.10
7/14/17	UP Energy-Escanaba	58		31.03	101-101-860.10
7/17/17	BOH- Finance-Escanaba	58		31.03	101-101-860.10
7/18/17	COW-Menominee	76		40.66	101-101-860.10
7/20/17	BOH-Escanaba	58		31.03	101-101-860.10
7/25/17	Co.Bd.-Menominee	76		40.66	101-101-860.10
7/26/17	COW-Stephenson	34		18.19	101-101-860.10
7/27/17	Pinecrest-Powers	14		7.49	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		450	Total Mileage		
Total Mileage Fee					240.49

Expenses shall be submitted to County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

\$ 240.75 AD

It is hereby certified that the above account is true and correct and that no part of the Same has been paid.

Jan M. Hafeman
Signed

7/28/17

Date

Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner *Herald Piche*

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/9/17	Negotiations 911	50. —
6/13/17	Road Commission	50. —
6/13/17	County Board	50. —
6/15/17	Personnel Committee	50. —
6/21/17	Negotiations 911	50. —
6/23/17	COW - Courthouse	—
6/27/17	County Board	50. —
Total Per Diem		300. —

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Herald Piche*

Date: 8/4/17

*Rec.
8/4/17 AD*

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/19/17	Adm. Office - Negotiations	72		38.52	
6/13/17	Road Commission	25		13.38	101-101-860.07
6/13/17	Annex - County Board	30		16.05	101-101-860.07
6/21/17	Adm. Office - Negotiations	72		38.52	101-101-860.07
6/15/17	Annex - Personnel Comm.	30		16.05	101-101-860.07
6/23/17	COW - Courthouse	30		16.05	101-101-860.07
6/27/17	Annex - County Board	30		16.05	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		281			
			Total Mileage		
				Total Mileage Fee	138.57 AD

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

8/4/17

Date

Rec-8.4.17
AD

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals , Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
7/10/17	Adm. Office 911	72		38.52	
7/11/17	Court House - County Board	72		38.52	101-101-860.07
7/12/17	Annex - Fair Board	30		16.05	101-101-860.07
7/18/17	Court House - Consulting Firm	—		—	101-101-860.07
7/26/17	Annex - COW - Resolutions	30		16.05	101-101-860.07
7/27/17	Road Commission - Task Force	30		16.05	101-101-860.07
			Total Mileage		
				Total Mileage Fee	109.14

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

8/4/17

Date

See - 8.14.17
AD

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on July 26-28, 2017 in the combined amount of \$30,577.68.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on July 26-28, 2017 in the combined amount of \$30,577.68.	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/26/2017 - 07/26/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 54183*	Mastercard	07/12/2017	07/26/2017	6,815.94	6,815.94	Open
	June 13 - July 11, 2017 (Road/Sherifjessicaw					
	101-301-742.00 Magic Wand			11.00		
	101-301-742.00 Marathon Petro			32.50		
	101-301-742.00 Holiday			24.15		
	101-301-742.00 Magic Wand			11.00		
	101-301-742.00 Superior touchless			11.00		
	101-301-770.01 Hannahville HC			32.90		
	101-301-770.01 American Screening			387.00		
	101-301-770.01 Hannahville HC			29.60		
	101-301-802.00 Walmart			77.69		
	101-301-802.00 Walmart			68.17		
	205-315-742.00 Holiday			32.27		
	205-315-742.00 Marathon			28.50		
	205-315-742.00 BP			17.00		
	205-315-742.00 Exxon			32.00		
	205-315-742.00 Holiday			27.00		
	205-315-742.00 Meijer			33.81		
	205-315-742.00 Holiday			27.66		
	205-315-742.00 Holiday			20.00		
	205-315-742.00 Meijer			22.50		
	205-315-742.00 Holiday			20.00		
	205-315-742.00 Wesco			16.50		
	205-315-860.00 Grille 39			16.78		
	205-315-860.00 Grille 39			40.04		
	205-315-860.00 Wendy's			4.24		
	205-315-860.00 Wendy's			2.96		
	205-315-860.00 SQ/SafeKey			198.00		
	205-315-860.00 Buddy's Pizza			39.78		
	205-315-860.00 Famous Hamb			22.26		
	205-315-860.00 Famous Hamb			16.23		
	205-315-860.00 BWB			12.17		
	205-315-860.00 BWB			16.76		
	205-315-860.00 Applebees			12.10		
	205-315-860.00 Applebees			12.10		
	205-315-860.00 Tim Hortons			5.86		
	205-315-860.00 Tim Hortons			6.34		
	205-315-860.00 McDonalds			12.48		
	205-315-860.00 McDonalds			19.36		
	205-315-860.00 Burger King			12.16		
	205-315-860.00 Burger King			6.12		
	205-315-860.00 Double Tree			433.62		
	205-315-860.00 Burger King			12.70		
	205-315-860.00 Applebees			21.20		
	205-315-860.00 Russo Pizza			32.14		
	205-315-860.00 Outback			34.14		
	205-315-860.00 Outback			26.24		
	205-315-860.00 Taco Bell			7.61		
	205-315-860.00 Wendy's			9.31		
	205-315-860.00 Wendy's			5.28		
	205-315-860.00 Peppinos Grill			19.07		
	205-315-860.00 Peppinos Grill			12.71		
	205-315-860.00 McDonalds			5.30		
	205-315-860.00 Peppinos Grill			44.71		
	205-315-860.00 McDonalds			6.66		
	205-315-860.00 McDonalds			6.67		
	205-315-860.00 Mackinac Bridge Toll			4.00		
	205-315-860.00 Holiday			8.38		
	205-315-860.00 Hampton Inn			667.10		
	205-315-860.00 Credit Voucher - Double Tree			(22.68)		
	205-315-881.03 PAAM			50.00		
	205-315-881.03 PAAM			50.00		
	205-315-934.03 Spartan Armor Systems - PO# 3693			3,660.00		
	264-363-881.00 Dixie Saloon			27.28		
	264-363-881.00 Dixie Saloon			27.28		
	264-363-881.00 1430 Gaylord			16.20		
	264-363-881.00 1430 Gaylord			19.38		
	264-363-881.00 Scheldes Grill			11.91		
	264-363-881.00 Scheldes Grill			14.84		
	264-363-881.00 Best Western			93.45		

APPROVED

JUL 27 2017 

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/26/2017 - 07/26/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution 264-363-881.00	Inv Date Entered By Best Western	Due Date	Inv Amt 93.45	Amt Due 6,815.94	Status
# of Invoices:	1	# Due: 1	Totals:	6,815.94	6,815.94	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				<u>6,815.94</u>	<u>6,815.94</u>	
* 1 Net Invoices have Credits Totalling:				(22.68)		
--- TOTALS BY FUND ---						
	101 - GENERAL FUND			685.01	685.01	
	205 - ROAD PATROL			5,827.14	5,827.14	
	284 - LOCAL CORRECTIONS OFFICERS TRAINING			303.79	303.79	
--- TOTALS BY DEPT/ACTIVITY ---						
	301 - SHERIFF DEPARTMENT			685.01	685.01	
	315 - ROAD PATROL			5,827.14	5,827.14	
	393 - CORRECTIONS ACTIVITIES - TRAINING			303.79	303.79	

JS

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ADVANCE AUTO PARTS				
2825-359816	2001 Dodge - Vehicle Maintenance	101-265-981.00	36.99	36.99
TOTAL VENDOR ADVANCE AUTO PARTS				36.99
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677666760	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				92.77
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863444107	July 19 - August 18, 2017	101-103-850.00	1,140.90	1,140.90
906863202307	July 19 - August 18, 2017	101-103-850.00	728.49	728.49
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,869.39
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22498	Vehicle Maintenance - 2008 Chevy Tahoe	205-315-934.02	94.00	94.00
22501	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	32.90	32.90
22509	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	32.90	32.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				159.80
VENDOR NAME: BODY WORKS PLUS				
M268893	Vehicle Maintenance - Brian Helferts Squad	205-315-934.02	180.00	180.00
TOTAL VENDOR BODY WORKS PLUS				180.00
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Mileage	292-663-860.00	40.66	40.66
July 2017	Crisis Intervention	292-668-801.00	610.00	610.00
Reimbursement	Supplies for Holdover	101-132-801.01	5.28	5.28
TOTAL VENDOR BRUNELLE, JENNIFER				655.94
VENDOR NAME: C.B. SERVICES AGENCY, INC.				
CBS-2017000083	Service - Jean Belanger	101-131-807.00	45.00	45.00
CBS-2017000082	Service - Cassandra Shepard	101-131-807.00	95.00	95.00
2017-000080	Service - Dion Morrow/Ed Rogers	101-131-807.00	95.00	95.00
TOTAL VENDOR C.B. SERVICES AGENCY, INC.				235.00
VENDOR NAME: CLOVERLAND PAPER CO				
114769	Courthouse - Janitorial Supplies	101-265-755.01	153.65	153.65
114597	Inmate Supplies	101-301-770.00	124.35	124.35
114637	Inmate Supplies	101-301-770.00	127.75	127.75
114710	Inmate Supplies	101-301-770.00	105.29	105.29
TOTAL VENDOR CLOVERLAND PAPER CO				511.04
VENDOR NAME: COOPER OFFICE EQUIPMENT				
146630	Contract # 2836-01 (FOC)	215-141-942.00	566.78	566.78
TOTAL VENDOR COOPER OFFICE EQUIPMENT				566.78
VENDOR NAME: HENSLEY, RN, JOEL				
July 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
July 2017	Medical Examiner	101-648-709.00	1,080.00	2,980.00
		101-648-835.00	1,900.00	
TOTAL VENDOR HENSLEY, RN, JOEL				4,345.00
VENDOR NAME: HI TEC BUILDING SERVICES				
015058	July 2017 Cleaning Services	101-265-801.00	1,880.00	1,880.00
TOTAL VENDOR HI TEC BUILDING SERVICES				1,880.00
VENDOR NAME: J S ELECTRONICS, INC.				
19815	Window Mounted Camera Bracket	205-315-934.02	39.13	39.13
TOTAL VENDOR J S ELECTRONICS, INC.				39.13
VENDOR NAME: J.F. AHERN COMPANY				
207565	Service Call on Fire Equipment	101-301-934.02	347.43	347.43

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: J.F. AHERN COMPANY TOTAL VENDOR J.F. AHERN COMPANY					347.43
VENDOR NAME: JACK'S FRESH MARKET 45000500187	Inmate Supplies	101-301-770.00	80.26		80.26
TOTAL VENDOR JACK'S FRESH MARKET					80.26
VENDOR NAME: K MART 7031 110512	Inmate Medication	101-301-770.01	95.45		95.45
0703107171703187732	Inmate Medication	101-301-770.01	55.09		55.09
TOTAL VENDOR K MART 7031					150.54
VENDOR NAME: LARSON, MICHELLE Reimbursement	Supplies For Garden (Menards)	292-668-801.00	188.21		188.21
TOTAL VENDOR LARSON, MICHELLE					188.21
VENDOR NAME: MANPOWER 31671200	Doreen Averill (WE 7/23/17)	101-172-704.00	378.00		378.00
TOTAL VENDOR MANPOWER					378.00
VENDOR NAME: MENARDS - MARINETTE 37693	Inmate Supplies	101-301-770.00	138.91		138.91
38288	Operating Supplies - Sheriff Dept	101-301-755.00	111.15		111.15
TOTAL VENDOR MENARDS - MARINETTE					250.06
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI 11068	Power to Radio Tower (June 2017)	101-301-934.01	29.18		29.18
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI					29.18
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY 10383201	John Deere Blades (x3)	101-265-934.00	88.88		88.88
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					88.88
VENDOR NAME: MICH ASSN OF REGISTER OF DEEDS Registration	Conference - Marc Kleiman	101-268-860.00	185.00		185.00
TOTAL VENDOR MICH ASSN OF REGISTER OF DEEDS					185.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0128758-001	DVD-R (Sheriff Dept)	101-301-727.00	31.99		31.99
0128812-001	DVD-R (Sheriff Dept)	101-301-727.00	22.84		22.84
0128928-001	Single Line Stamp (Sheriff Dept)	101-301-727.00	25.10		25.10
0129130-001	Sheriff Dept - Office Supplies	101-301-727.00	45.13		45.13
0129141-001	Sheriff Dept - Office Supplies	101-301-727.00	81.54		81.54
0128804-001	Medical - Office Equipment	101-301-770.01	20.25		20.25
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					226.85
VENDOR NAME: MOORE MEDICAL CORP 99549148	Inmate Medical Supplies	101-301-770.01	110.34		110.34
99549328	Inmate Medical Supplies	101-301-770.01	155.63		155.63
TOTAL VENDOR MOORE MEDICAL CORP					265.97
VENDOR NAME: MURPHY, KEITH Reimbursement	Meals & Mileage	101-132-801.00	213.05		213.05
6338	Transport of Juvenile	101-132-801.01	47.50		161.50
		101-132-801.00	114.00		
TOTAL VENDOR MURPHY, KEITH					374.55
VENDOR NAME: NESTEGG MARINE 108753	Marine Maintenance	101-331-755.00	42.21		42.21
108787	Marine Maintenance	101-331-755.00	41.31		41.31
TOTAL VENDOR NESTEGG MARINE					83.52
VENDOR NAME: NUTT, MICHAEL Reimbursement	Mileage - July 2017	292-664-860.00	79.88		79.88
July 2017	Crisis Intervention	292-668-801.00	65.00		65.00
TOTAL VENDOR NUTT, MICHAEL					144.88

AD

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN
 AMOUNT

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT	
VENDOR NAME: OFFICE DEPOT, INC.					
941772646001	CD-R (Probate/Family)	101-148-727.00	16.62	33.24	
		101-132-727.00	16.62		
TOTAL VENDOR OFFICE DEPOT, INC.				33.24	
VENDOR NAME: OMNICARE, INC.					
2307442	Inmate Medical Supplies	101-301-770.01	315.93	315.93	
TOTAL VENDOR OMNICARE, INC.				315.93	
VENDOR NAME: PAN-O-GOLD BAKING CO.					
40068317174001	Inmate Supplies	101-301-770.00	32.56	32.56	
40068317181001	Inmate Supplies	101-301-770.00	32.56		
TOTAL VENDOR PAN-O-GOLD BAKING CO.				65.12	
VENDOR NAME: POWELL LAW OFFICE					
2017-079-MI	Court Appointed Legal (Donald S. Powell)	101-148-807.00	182.50	182.50	
TOTAL VENDOR POWELL LAW OFFICE				182.50	
VENDOR NAME: REINHART FOODSERVICE					
217769	Inmate Supplies	101-301-770.00	957.02	957.02	
TOTAL VENDOR REINHART FOODSERVICE				957.02	
VENDOR NAME: SHERWIN WILLIAMS COMPANY					
3413-4	New Building - Paint	101-103-998.11	142.96	142.96	
3323-5	New Building - Paint	101-103-998.11	28.82		
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				171.78	
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA					
Reimbursement	Office Supplies	292-665-727.00	61.75	61.75	
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				61.75	
VENDOR NAME: STANDARD INSURANCE COMPANY					
August 2017	Life Insurance Premium	101-101-713.00	21.24	224.20	
		101-132-713.00	6.49		
		101-136-713.00	11.80		
		101-141-713.00	9.44		
		101-148-713.00	0.59		
		101-215-713.00	11.80		
		101-172-713.00	4.72		
		101-267-713.00	11.80		
		101-268-713.00	4.72		
		101-253-713.00	7.08		
		101-257-713.00	4.72		
		101-265-713.00	4.72		
		101-301-713.00	49.56		
		101-682-713.00	2.36		
		101-426-713.00	2.36		
		216-585-713.00	2.36		
		271-790-713.00	9.44		
		292-663-713.00	2.36		
		292-664-713.00	2.36		
		292-665-713.00	2.36		
		208-751-713.00	2.36		
		205-316-713.00	2.36		
		205-315-713.00	28.32		
		266-325-713.00	16.52		
		266-326-713.00	2.36		
TOTAL VENDOR STANDARD INSURANCE COMPANY					224.20
VENDOR NAME: STATE OF MICHIGAN					
Renewal	Elevator Certificate of Operation	101-265-801.00	185.00	185.00	
TOTAL VENDOR STATE OF MICHIGAN				185.00	
VENDOR NAME: STEPHEN VAN EYCK					
Reimbursement	Meal	101-132-801.00	8.36	8.36	

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STEPHEN VAN EYCK				
6342	Transport of Juvenile	101-132-801.01	55.00	187.00
		101-132-801.00	132.00	
6344	Transport of Juvenile	101-132-801.01	46.25	157.25
		101-132-801.00	111.00	
Reimbursement	Meal	101-132-801.00	5.30	5.30
TOTAL VENDOR STEPHEN VAN EYCK				357.91
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Gasoline Sales (Road Patrol)	205-315-742.00	1,744.45	1,744.45
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,744.45
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77249	Platinum Support by Unitrends	218-656-857.00	3,450.00	3,450.00
77250	Clerk's Office Toner (Jessy)	101-215-727.00	102.99	102.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				3,552.99
VENDOR NAME: VOJCIHOSKI, TOM & MICHELLE				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR VOJCIHOSKI, TOM & MICHELLE				50.00
VENDOR NAME: WARNER, FREDRICK				
Reimbursement	Mileage & Meals	101-132-801.00	223.89	223.89
6340	Transport of Juvenile	101-132-801.01	50.00	170.00
		101-132-801.00	120.00	
TOTAL VENDOR WARNER, FREDRICK				393.89
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
July 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				23,690.95

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/28/2017 - 07/28/2017
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 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
54197	Mastercard Airport (6/3 - 7/6/17) 216-585-742.00 216-585-742.00	07/12/2017 jessicaw	07/28/2017	70.79	70.79	Open
	Holiday			23.90		
	Holiday			46.89		
# of Invoices:	1	# Due: 1	Totals:	70.79	70.79	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				<u>70.79</u>	<u>70.79</u>	
--- TOTALS BY FUND ---						
	216 - TWIN COUNTY AIRPORT			70.79	70.79	
--- TOTALS BY DEPT/ACTIVITY ---						
	585 - AIRPORT EXPENDITURE			70.79	70.79	

APPROVED

JUL 31 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 8.8.2017 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 8.8.17 County Board meeting	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: June 27, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:03 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Future meetings will be held at the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member and Russell Sexton, Board Secretary.

Absent: Sheila Veraghen, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the May 30, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2017 was reviewed. There were \$190.72 in expenditures for the DHHS Board meeting; leaving a balance of \$2,319.16.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

- Other Children < Age 21: 93 cases; 102 recipients
- Pregnant Women & Children Under 19: 488 cases; 869 recipients
- MiChild: 67 cases; 116 Recipients
- Non-SSI Aged, Blind & Disabled: 629 cases; 660 recipients
- SSI Aged, Blind & Disabled: 480 cases; 480 recipients
- Medicaid Eligible Total: 2,172 cases; 3,634 recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

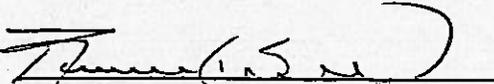
1. **Approval of Vouchers:**
Vouchers for May 2017 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan. The meetings will be held on the same date and at the same time, with only the location changing. The July meeting will be the first meeting at the new location.

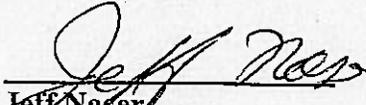
NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: None

NEXT MEETING: July 25, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0922 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$19,147.42. This constitutes 73.9% of the allocation spent with 66% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$9,764.05. This constitutes 27.7% of the allocation spent with 66% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.32%. Business Service Center 1 average is 97.46%. Statewide Average is 97.33%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there continue to be no cases that were mandated to participate in work activities) Federal goal is 50%.

Menominee County showed up on several statewide lists this month:

Good list:

- Ten lowest pend end over at 2.86%
- List of best cash assistance standard of promptness at 100%
- List of best day care standard of promptness at 100%
- Ten Best expedited food assistance standard of promptness at 100%

Bad list:

- Ten lowest timely standard of promptness at 95.38%

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

April 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 40 recipients; \$5,235.00 in benefits.
- Food Assistance Program: 1,326 cases; 2,489 recipients; \$275,799.00 in benefits.
- State Disability Assistance: 12 cases; 12 recipients; \$3,700.00 in benefits.
- Child Development and Care: 32 cases; 48 recipients; \$11,425.00 in benefits.
- State Emergency Relief: 7 case; \$4,220 in benefits.
- Unduplicated total: 1,349 cases; 2,518 recipients; \$300,379.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 649 cases; 1,406 recipients

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 13, 2017.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Bob Desjarlais, Charlene Peterson, Larry Barker, Tom Nemetz, Josh Nemetz, Mike Zemba, Jerry Piche, Joe Linder and Chuck Behrend.

Absent: - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 05/09/17 and 05/23/17 – There being no additions or corrections Anderson declared the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 08, 2017				\$3,367,503.42
Receipts thru 05/31/17	52,639.95			
Expenditures thru 05/31/17		277,208.55		
Balance, May 31, 2017				\$3,142,934.82
Michigan Transportation Funds	392,410.18			
Receipts thru 06/12/17	21,227.21			
Expenditures thru 06/12/17		117,246.24		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			89,679.00	
Balance, June 12, 2017	466,277.34	394,454.79	239,679.00	3,199,646.97
<u>Payables & Reserves</u>				
Payroll 06/15, and 06/29 (Est.)			135,000.00	
Soc. Sec. 06/15 and 06/29 (Est.)			10,327.50	
Reserve for workers compensation insurance			8,964.33	
Reserve for liability insurance			21,709.34	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			161,012.59	
Reserve for 2016 Federal Aid Match			106.85	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			14,760.66	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			30,326.80	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			121,001.15	
Reserve for Design Engineering for CR 360			16,926.42	
Reserve for 2016 bridge inspections			840.00	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Vega Road box culvert			26,400.00	
Reserve for Bridge scour protection			476,765.00	
Reserve for Shakey Lakes Culvert Repair			497,000.00	
Reserve for HMA Base Crushing Modified			0.00	
Reserve for purchase of 2017 culvert needs			15,833.01	
Reserve for Capital Outlay-Equipment (3 plow trucks)			716,373.00	
Reserve for Capital Outlay-Equipment (paint cart)			6,836.00	(2,729,499.33)
				\$ 470,147.64

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 17-0040, 17- 0531 and 17-0042 – Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Permission to bid limestone crushing – Moilanen stated that crushed limestone was needed for the shoulders on G-12 and to finish J-1 Road. Moved by Kakuk, seconded by Skrobiak to have

Moilanen go out to bid for 23-A crushed limestone. Carried unanimously.

Permission to bid gravel crushing for 3-Way Road Program – Moved by Anderson, seconded by Kakuk to have Moilanen go out to bid for crushed gravel for the 2018 3-Way Road Funding Program as needed based on projects identified by the townships. Carried unanimously.

Permission to sell surplus items – Moilanen advised that there were some surplus office furniture items that were no longer needed. Moved by Kakuk, seconded by Anderson to have the items listed for sale by bid until June 22, and if not sold by that time to dispose of the items. Carried unanimously.

Permission to send employees to Electrical Systems Troubleshooting Class being held at Dickinson County Road Commission – Moilanen noted that the class was being put on by Ferris State University. Moved Kakuk, seconded by Skrobiak to send the 3 mechanics and the stock clerk for this training. Carried unanimously.

Sign request to MDOT for annual \$10,000 Engineering Reimbursement – Moved by Anderson, seconded by Kakuk to sign the request and have Savord submit it to MDOT for the reimbursement. Carried unanimously.

Permission to bid/quote chips for chip seal projects – Moilanen stated that approximately 1800 ton of chips were needed for the chip seal projects on G-08, CR350 and Holmesbrook Road and noted that the Village of Daggett may want some chip sealing done also. Moved by Skrobiak, seconded by Kakuk to have Moilanen go out to bid or obtain quotes, depending upon total cost, for the chip seal projects, including trucking, if necessary. Carried unanimously.

Discuss/vote on ballot for MCRC SIP Board of Directors At-Large positions – Moved by Anderson, seconded by Skrobiak to place votes for Lester Livermore and Russell Williams for the 2 open positions. Carried unanimously:

Any other business – Moilanen advised that he had been notified by Sheriff Kenny Marks that the Rebels Motorcycle Club in Hermansville may be calling the road commission for permission to close First Street in Hermansville in front of their clubhouse for a function on July 4th. Sheriff Marks also noted that Meyer Township officials were opposed to the closure on that day as it would interfere with their annual 4th of July celebration. Moilanen noted that he had not yet heard from the club.

Moilanen stated that his recommendation for the shoulders on G-08 was to shoulder the road with top soil and then seed & mulch prior to the chip seal. Moved by Kakuk, seconded by Skrobiak to do the shouldering with top soil as recommended. Carried unanimously.

Moilanen informed the board that CRA Director Denise Donohue would be visiting the road commission office later in the day.

Kakuk stated that he had received several calls on downed trees from the storm. He also noted that the new paint in the offices looked good.

Skrobiak asked if CR579 in Hermansville was federal aid eligible. Moilanen stated that the portion from CR388 to US2 was federal aid eligible, but the remainder of the road was not.

Jerry Piche asked for an explanation of the work that is being done on the Shakey Lakes culverts that will cost \$497,000. Moilanen explained that all pipes were being relined, and how the work would be done.

Public Comment – Larry Barker asked when the blacktopping projects would begin. Moilanen replied that the Holmesbrook Road construction would be complete after next week, weather permitting, and then the crew would move on to O-I Road and Bay de Noc with a projected completion date of by Labor Day.

Joe Linder asked when dust oiling would be done. Moilanen stated that some of the roads needed to be graded yet.

Bob Desjarlais asked where the limestone would come from for Holmesbrook Road. Moilanen replied that it was coming from Havelka's pit off of CR358.

Skrobiak asked if the roadside mowing had started yet. Moilanen stated that the contractor had started on the county system this week and that MDOT had asked that mowing start on the state Trunkline on June 19th.

Kakuk asked if the road commission board needed to attend the hearing in Hermansville on June 22nd regarding the potential railroad crossing closures. Moilanen replied that it was optional for the board to attend and that he would be there to provide information only.

Mike Zemba asked why there were no funds reserve on the financial report for Chalk Hills Road. Moilanen noted that the road is federal aid eligible and that he would check past work plans regarding discussions of this road. Mr. Zemba also asked if the road commission still puts down maintenance gravel. Moilanen answered that it was done at the foreman's discretion. It was also noted that Zemba Lane was scheduled to be graveled in the next few weeks.

There being no further business, Anderson declared the meeting adjourned at 9:29 a.m.

Road Commission Finance Director / Clerk

Chair

Menominee County Finance Committee
Minutes of Meeting
06/19/2017

*****Approved 8.3.17*****

The Finance Committee met on June 19, 2017 at 8:15 AM at the Menominee County Annex Building

Others present at the meeting were Diane Lesperance, Jodie Barrette, Marc Kleiman, Brian Barrette, and Peggy Schroud

Call Meeting to order: Com. Nelson called the meeting to order at 8:20 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Approval of Agenda motion by Com. Cech and supported by Com. Gromala to approve the agenda as written. Motion approved 4/0. Com. Schei asks what the Administrators Pay on the agenda is all about. Com. Cech put it on there to discuss the Administrators pay and the interim administrators pay.

Previous Meeting minutes: 6.1.2017 Com. Schei made a motion to approve minutes, second by Com. Cech, motion carried.

Public Comment: None

Department Head/Elected Official Reports: Marc Is working on his budget now. He is looking at some increases in revenue for the Register of Deeds office as the State changed the recording fees to a flat rate of \$30. He will get more information and get back with the numbers. Looking at the previous years numbers he was estimating \$45,000. This goes into the general fund.

Business Items

- a. **Administrators Pay –Com. Cech** There was a \$77,000 salary that Brian was making while administrator. When we advertise for a new administrator are we going to keep that amount or do you think we should raise it a bit. We had talked about \$85,000 before he left. We didn't get much in candidates before, maybe we should offer more. **Com. Nelson** He was never thinking \$85,000, **Com. Gromala** I think that it behooves us, I believe that there is going to be a possibility of meeting with people that will give us a better idea of what the administrator's salary should be when these consulting firms come in. Sherry has looked into putting numbers into the budget. **Com. Nelson** Under whose authority, this is the first I have heard of it, I didn't request it. So I wonder what authority does someone insert a different without talking to somebody, should come to us and me first. **Com. Gromala** I think it would be all of us, but she is just looking into it as the proposed budget. Looking into local records what the salaries are for this position in other counties. **Com. Nelson** Dickinson was \$100 more than the top bar with all the

experience, so not sure how you look into it. **Com. Cech** We aren't looking for official sanction of any sort, thought that it would be a good idea to introduce it to this board, as far as looking for somebody of a top caliber nature to fill this post and what we might have to face when it comes to meeting their demands and what we think is realistic for our needs also. Nothing is official, nothing has been sent to any outside entities. **Com. Nelson** What we found, and I'm on the negotiation committee is that we have a lot of work to do that should have been done awhile back, if we are going to continue to use board members for negotiation... we have Equalization director coming to the board now, you look at the position itself, exactly what are they doing? There is Buildings and Grounds, the question about the airport is still not resolved. We have a Veterans Services officer, some contracts, Parks,,, but what exactly is the position going to entail? I think that is part of the problem of attracting people is that we kept the other global description but I'm not sure what's there. You can make the position sound one of two ways, like it is everything or exactly what it is and I haven't seen.... Now we are talking about an airport manager, and IT, all of these other things, so what exactly is the responsibility of the position going to be? **Com. Cech** It was described earlier, he or she would be directly involved in the airport. **Com. Schei** Remember we pulled that out of the administrator position, so they would have no responsibility for the airport other than budget or financial approval. That was done by the county board, that's the way the job description was advertised. If there are going to be changes, it would have to go back to the Personnel Committee and to the Board for approval. The process now is the Airport manager prepares the budget, it is approved by the Airport board and sent to the Administrator's office. **Com. Cech** Is it not the case though that the Administrator has the lion's share of taking care of these finances? **Com. Schei** No, that is the Airport managers job, that is why there is an Airport manager position. *Further discussion ensued about the Airport and the Airport Manager's position* **Com. Nelson** Again, I don't know what the position is going to be doing. Departments run their own grants, director for EM does all of his own, before we approach the Administrator's pay, I would like to be very clear and concise on what the job is going to be. **Com. Schei** Personal opinion is that I know what the previous Administrator made, that came about in the period of 6-7 years. Two things, number 1.- The population of our county compared to others in Michigan, and our county budget compared to Dickinson, Delta, etc., I think our job has to fit into our situation. Dickinson County position is Chief Financial Officer/Administrator. Delta hired a full-fledged Administrator through a search firm. #2. Look at the budget, what can we afford, when we hire a company to do the search for us they will sit down with us and want to know our criteria, what is the job? This will be through the Personnel Committee and then to the Finance Committee, at that point you can look at what a salary should be. **Com. Cech** Maybe I'm forward thinking, but whether or not things come to pass, we need to have an idea of what we will be looking at. We should be looking at duties, what it will cost the county and just be thinking about it. **Com. Nelson** We just hired through Michigan Works! It covered all 15 counties in the UP, and the position is less than the number you mentioned for Menominee County. I have a lot of experience hiring for high level experience positions and creating 3 county responsibility for Human Services and when he looks at the responsibility based on experience and nothing else, he is missing the boat completely on what is really there. I know in the last 8 months we are behind in typing and stuff like that but we have

functioned to a point and have found some things out that we didn't know. He's glad to see the board members a little more active like in negotiations for contracts. **Com. Gromala** We are functioning, but the kind of functioning that we want for the future? We still have board members that don't see the need for a full-time administrator. Each commissioner should be approached and asked about their feelings on the issue. Then bring an outside company to look at all avenues in fair and unbiased manner. We need to do what is best for the county. **Com. Nelson** Let's get back to talking about pay. **Com. Cech** Not talking about interim administrator, but the full-time. Interim should be paid what is already on the books for administrator's pay. **Com. Nelson** There are some changes with Equalization going to the board now, negotiations committee that is taking on contract negotiations. *Com. Cech inquires about Equalization....* Most counties have done it this way, it being the department that brings in the most revenue. There were problems in the past also, so we brought it right to the board. **Com. Schei** not aware of other changes than the airport not being under administrator duties along with Equalization. John doesn't think that the interim position should receive the same pay as a tenured person who was in the position for 7-8 years. And by the way the number we were looking at was \$75000.

- b. Credit Card limit – increase** **Marc Kleiman** recently we have problems with people going over the credit limit. With multiple people using it with the lower limit, there have been problems. Would like to get a higher limit. **Com. Nelson** This would have to go to the executive committee. What figure are you looking at? The current limit is \$5000. Our limits are at \$500 and \$5000, so we shouldn't be just going out and purchasing. We should recommend to the executive committee that they look at and change these policies.
- c. 2017/18 Budget discussion** **Com. Schei** First of all, Sherry didn't key any of that in yet so we don't have a print out to look at. **Com. Nelson** Let's look at MERS, the reason is we have a request about changing our divisions. Because the position changed from being a courthouse employee to an elected official it changed from a defined benefit to defined contributions. Request is to do a retroactive, which would be in perpetuity that if this happens again, they would stay in the old system. Have you looked at the cost? **Com. Gromala** It would cost the county more to do a retroactive situation. No number now. **Com. Nelson** Depending on the amount of money, say from \$60,000 to \$95,000, it could cost with the expenditures over a 20 year period, \$500,000 in pay out. Right now we aren't paying anywhere near what we should be paying into MERS. At 5.75 with continuing to make our present payments, by the year 2022 we would be at 51% funding. This doesn't show the 1.6 million we put in last year. *Discussion continued about defined contribution vrs. Benefits...employee vrs. Elected official. / Personnel Manual should be good for one, good for all. / Doing a study to compare with other counties. / 5 year plan when the budget is yearly. How to present so that future boards, etc. know what has been done. / Road patrol millage and 911 scenarios /* Should ask the board if they want to see a long-term study in the hopes that future boards would keep. **Com. Schei** Put something in the budget books so that it is there for future boards to look at. Is there a mechanism of putting it in writing? It will help future boards to know. **Com. Nelson** Board will want at some point in time to increase indebtedness to MERS and passing a resolution, of course he will not favor it. **Com. Gromala** A previous board had wanted these items to be met, things need to be equal, all treated the same. **Com. Schei** The

board made the decision that all new hires, etc., would be defined contribution, that's done. This situation is different, one employee is changing departments, going to an elected official. Was that ever in the plan? Is there a resolution? **Com. Nelson** It was a resolution sent to us by MERS. It's just sitting there. The question is do we encumber the county further or do we say no. **Com. Gromala** Repeats his opinion that the previous board had set up defined contributions and that is what they should adhere to. **Com. Nelson** At some point in time this has to come up to the board, because they have to clarify with MERS how we are going to deal with this. Moving on: The airport is doing a title search that is going to cost at least \$5000, that has never been voted on. **Com. Schei** As soon as there has been an amount given, he will submit a purchase order to the board. **Com. Nelson** Explains again, the bid process.....*discussion between Com. Schei and Com. Nelson*..... **Com. Gromala** If budgets aren't received by departments soon, we may say we will proceed to do it ourselves and then they will have to live with it. **Com. Nelson** The last thing is the 911 trip. **Com. Gromala** Nothing as yet to present, they (with Com. Cech) did go to Dickinson county on Friday and are developing additional information from other entities. Should be complete within a couple weeks. **Marc Kleiman** Going back to the credit card issue, in the bylaws it references resolution 98-13. Assuming that the administrator approved \$5000 because of the limit before bids are necessary. Will look up the resolution and come back with a recommendation.

Public Comment: Jerry Piche: Back to administrators pay, he thinks it was a good idea for the numbers to be tried. **Nothing** should delay the administrator position being filled.

Commissioner Comment: Com. Cech I think we are trying to do the best we can for the county.

Adjournment: Moved by Com. Schei, supported by Com. Gromala to adjourn the meeting at 9:45 AM. Motion approved 4/0.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 22, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari	X*		
Hafeman, Jan		X		Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.			X

* Per telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. G. McCole requested to amend the agenda for discussion under New Business: Legislative Meeting Update

ACTION: Moved to amend the agenda under New Business: Legislative Meeting Update.

Motion by: G. McCole, supported by K. Schinderle to approve amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the June 8, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: A. Martin supported by N. Pasternak to approve the 6-8-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – None

J. Luhtanen asked Board members for suggestions/ideas on Presentations for future Board meetings. The following was suggested: Financial Funding Source; ABA Externship; Nursing Staff Functions; HR Functions; Drop In Center.

ACTION ITEMS

- Finance

a) Contracts 6-8-17 (Stuart Wilson, CPA)

	<u>Name of Contract</u>	<u>Contract Type</u>	<u>Date of Contract</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Change</u>
A.	Stuart Wilson, CPA	Fiscal Intermediary	4/1/2017 - 3/31/18	\$135.00/month Self-Determination Consumer	\$137.50/month Self-Determination Consumer	\$2.50/month
				\$30.00/month Respite Consumers w/budget between \$1000-\$1800	\$35.00/month Respite Consumers w/budget between \$1000-\$1800	\$5.00/month

				\$7.00/month Respite Consumers w/budget less than \$1000	\$8.00/month Respite Consumers w/budget under \$1000	\$1.00/month
				\$15.00/occurrence CBC/OIG check	\$20.00/occurrence CBC/OIG check	\$5.00/occurrence
						Approximate of \$600/year

ACTION: A motion was made by G. McCole supported by P. Phillips to approve Contracts 6-8-17 (*Stuart Wilson, CPA*) as listed on above contract grid.

Motion carried unanimously.

- **Compliance Plan**

ACTION: A motion was made by G. McCole supported by M. Hofer to approve the Compliance Plan as revised May, 2017.

Motion carried unanimously.

- **QAPIP**

ACTION: A motion was made by M. Hofer supported by G. McCole to approve the Quality Assessment and Performance Improvement Program (QAPIP) as revised May, 2017.

Motion carried unanimously.

- **Performance Improvement Plan**

ACTION: A motion was made by P. Peretto supported by P. Phillips to approve the Performance Improvement Plan as revised May, 2017.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Check Disbursement – May, 2017

Discussed and reviewed Check Disbursement – May, 2017. Miscellaneous questions were addressed regarding NorthCare cash settlement; Bellin Health inpatient services; Dr. Razdan contract rate and services; Stephanie Burrows contract rate and services; Forever Friendship annual budget. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- b) Board Member Finance Questions/Responses

Addressed question regarding profit/loss margin year to date so much greater. Main reason this is so much greater is due to the timing of the financial statement. Some monies are received in lump sum and drawn from through the remainder of the fiscal year. B. Ducoli stated revenue increased from NorthCare and telephone credit of approximately \$50,000 received contributes to the increase; however, wages will draw to offset throughout remainder of year; respite care costs have increased now based on 24 hour per diem logic.

- **MERS Benefit Plan Study Results**

Reviewed the Study Results received from MERS. There is no longer a requirement for an accelerated payment program to close the Defined Benefit Program. Board requested that a representative from MERS present Study Results to the Board and to also invite a CPA representative from Anderson Tackman & Company for their guidance.

- **CEO Report**

Reviewed CEO Report:

- Employee Survey - follow up survey has been conducted and results are being compiled for Board review.
- Increase in applications have been received due to advertisement indicating new wage scale.
- Northpointe staff will participate in the TRAILS program through UofM Depression Center as staffing patterns allow. Program will allow for staff to receive training in Cognitive Behavioral Therapy and provide consultation to schools in CBT.
- The Safe Transport Grant was approved to continue through FY18 to transport individuals in need of emergency services (psychiatric hospitalization). PIHP's required to hire a Regional Veteran Coordinator funded by a block grant.
- Training was conducted by NorthCare on the importance of data driven decision making. NBHS staff will review data at UM meeting and implement any quality improvement projects as appropriate.
- MACMHB released a tool kit to assist with preparing for MCBS compliance and NBHS staff review and begin to use this to gauge compliance readiness.
- MDHHS has issued guidance for CMH's to provide prevention services to young adults ages 18-21 as part of the Early and Periodic Screening, Diagnosis and Treatment services.
- House and Senate passed legislation for FY18 budget and is being presented to the Governor for signature.
- Annual VA Summit to be held in Marquette on August 28th. Agenda and presenter information not yet available.

- **Legislative Policy Meeting Update**

G. McCole updated the Board on the legislative policy meeting held June 21st – wage increase of \$.50/hour for Direct Care Workers effective 4/1/18 if signed by the Governor; Section 234 has been removed; Section 298 regarding privatization will have a test pilot with Kent County. G. McCole expressed his thanks to the County Commissioners of Dickinson, Iron and Menominee County for their Resolutions regarding Section 298.

Joan Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 5-10-17
Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- A. Martin stated election of officers occurred for the NorthCare Governing Board with current slate of officers being re-elected to the NorthCare Governing Board.
- M. Negro stated NorthCare is continuing with their CEO search and are screening 6 applicants per phone interview.
- J. Luhtanen expressed concern regarding being vigilant on Congressional cuts in funding for substance abuse, autism, etc.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:05 p.m.

LEPC Agenda(minutes)

July 13, 2017 at 1:30 PM CDT
Menominee ISD Building Conference Room
1201 41st Avenue, Menominee, Michigan 49858

Draft

- 1) Call to Order Mike Shaffer called meeting to order at 1:40 p.m.
- 2) Introductions and sign-in sheet: Present were Krista Marciniak, Mike Shaffer, Rich Sexton, Robert Villas, Kenny Marks, Mark Petersen, and Don DeTemple. Excused Mark Erickson
- 3) Review/Approve Agenda: Motion to approve the agenda made by Rob Villas, second Mark Petersen. Motion carried
- 4) Review/Approve Minutes of Last Meeting: Motion to approve minutes made by Rich Sexton, second Rob Villas. Motion carried
- 5) Public Comment: None
- 6) Presentations: None
- 7) Old Business: Marinette Marine presentation – Mark Petersen to get contact information
- 8) New Business:

Sara Title III Tier II plans: Rich will be sending the information digitally when he receives it as it is too long to print out.
Rail Car Incident Response: This will be Saturday, July 15 at the Mellen Township Hall. 27 have signed up so far, but there is room for more, up to 40. They will have the trailer there for hands on training. First part will be classroom and the second part will be the hands on. Training is crucial for situations in which it may be hard to determine the severity of incident and the proper response to a hazmat situation.
- 9) Any Other Items of Interest or suggested presentations for next meeting: Rich would like to have training set up for *Propane training*. Mark Petersen shared how Ansul gives demonstrations and training as well.
- 10) Adjournment: Mark Petersen made a motion to adjourn at 2:05 p.m., Rich Sexton second, motion carried.

Next meeting Oct 12, 2017, 1:30 pm Menominee ISD building



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, June 22, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees Present: Theresa Nelson, Elaine Boyne, Donna Schomin, Catherine Driscoll, John Degenauer, Jeff Naser, Gary Eichhorn and Darlene Smith, Administrator.
 Trustees Absent: Jan Hafeman, Barbara Oliver
 Leadership Team Members: Candace Meintz, CFO; David Vandermissen, Jr.

TOPIC	DISCUSSION	OUTCOME
Approval of the June 2017 Agenda	There were no additions or deletions to the agenda.	A motion was made by Trustee Eichhorn, supported by Trustee Boyne. Motion carried.
Board action on the Minutes of the May 2017 meeting	The minutes were sent to the Board prior to this meeting for review.	A motion was made by Trustee Schomin, supported by Trustee Degenauer, to approve the minutes as presented. Motion carried.

<p>Board action on Minutes of the May 2017 Closed Meeting</p>	<p>Administrator Smith distributed the closed minutes to the Board Members for review.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Nelson, to approve the minutes as presented. Motion carried.</p>
<p>Board action on the May Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to Board Members prior to this meeting for review. The CFO reviewed items with the Board.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Schomin.</p>
<p>Board Action on Financial Statements for May 2017</p>	<p>CFO Meintz and Administrator Smith reviewed and discussed the Financial Statements with the Board. They discussed meetings held with outside sources regarding revenue, staffing, the Facility spend down sheets, and looking at the things we have to do. Administrator Smith told the Board that we have met the 5 Star rating with Staffing this month. She also discussed the amount of care we give to the residents and that this was noted the State survey who was recently in the building. She noted that our staff is working hard.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Eichhorn. Motion carried.</p>
<p>Whispering Pines Committee Report</p>	<p>Trustee Driscoll reported that the Committee had met prior to this meeting. The homes are doing okay, staffing is an issue there too. They reviewed policy changed for Whispering Pines and Great Northern Home Care, the Emergency Evacuation Letter and the Whispering Pines Organizational chart.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Boyne, to approve the report as presented. Motion carried.</p>

<p>Report of Quality Assurance and Resident Council</p>	<p>Administrator Smith reported that the QA Meeting was held on Monday June 19th. Maintenance is doing weekly checks on the exhaust fan (we received a citation for this). They now have a QA check off sheet. Medical Records is working on documentation. Insurance Companies are now requesting medical records for review. The State was here on Thursday and we are cleared of the citations from our annual survey. We did policy review. Quarterly Infection Reporting is doing well. The QAPI Nurse is working on falls.</p> <p>We did not hold Resident Council Meetings this month as the residents' were too busy with the Prom and going to the zoo having a picnic lunch and other outings.</p>	<p>A motion was made by Trustee Nelson, supported by Trustee Degenauer, to approve the reports of Quality Assurance and Resident Council as presented. Motion carried.</p>
<p>Safety Committee Report</p>	<p>David Vandermissen, Jr. reported on the Safety Committee Meeting that was held on Tuesday, June 20th. He outlined all the items that maintenance is working on.</p> <p>DK, Darlene and Nicole attended an emergency preparedness seminar and we will be having a tabletop exercise in July.</p> <p>He noted that our playground is locked up for the safety of our residents. He</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Eichhorn. Motion carried.</p>

	<p>discussed a grant that they are trying for to help with the cost of the new Lock Out-Tag Out requirements that the Government is putting enforce. Trustee Degenauer stated that he did this for the company that he had worked for and would come in to help if needed.</p> <p>Code Grays (severe weather alerts) have been used 3 times lately and each time the response has been better.</p> <p>There is a new mandate requiring a policy on Legionnaire's disease. Each facility must have a policy specific to their own facility.</p>	
<p>A motion was made by Trustee Degenauer, supported by Trustee Boyne, to approve the Administrator's Report as presented. Motion carried.</p>	<p>Administrator Smith stated that she and Nicole attended the MCF Spring Conference in Boyne and it was very informative. We have a lot to keep up on with the Rules of Participation and we are working on Phase II.</p> <p>On June 13th there was a meeting with the UPCH People regarding our residents with Medicare and Medicaid that they oversee.</p> <p>On June 15th there was a meeting with a representative from the VA regarding monies owed to us and our billing.</p>	<p>Administrator's Report</p>

	She was not able to attend the Alzheimer's meeting due to the State being here.	
Comments from the Public	No guests were present at today's meeting.	
Adjournment	The meeting adjourned at 2:33 p.m. the next meeting will be held on July 27, 2017 at 2:00 p.m. Central Time in the board room.	A motion was made by Trustee Eichhorn, supported by Trustee Naser, to adjourn the meeting. Motion carried.

Donna Schomin, Secretary

Catherine Orsini

Darlene Smith, Acting Secretary

Darlene Smith

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: June 27, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:03 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Future meetings will be held at the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member and Russell Sexton, Board Secretary.

Absent: Sheila Veraghen, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the May 30, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2017 was reviewed. There were \$190.72 in expenditures for the DHHS Board meeting; leaving a balance of \$2,319.16.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$19,147.42. This constitutes 73.9% of the allocation spent with 66% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$9,764.05. This constitutes 27.7% of the allocation spent with 66% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.32%. Business Service Center 1 average is 97.46%. Statewide Average is 97.33%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there continue to be no cases that were mandated to participate in work activities) Federal goal is 50%.

Menominee County showed up on several statewide lists this month:

Good list:

- Ten lowest pend end over at 2.86%
- List of best cash assistance standard of promptness at 100%
- List of best day care standard of promptness at 100%
- Ten Best expedited food assistance standard of promptness at 100%

Bad list:

- Ten lowest timely standard of promptness at 95.38%

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

April 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 40 recipients; \$5,235.00 in benefits.
- Food Assistance Program: 1,326 cases; 2,489 recipients; \$275,799.00 in benefits.
- State Disability Assistance: 12 cases; 12 recipients; \$3,700.00 in benefits.
- Child Development and Care: 32 cases; 48 recipients; \$11,425.00 in benefits.
- State Emergency Relief: 7 case; \$4,220 in benefits.
- Unduplicated total: 1,349 cases; 2,518 recipients; \$300,379.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 649 cases; 1,406 recipients

- Other Children < Age 21: 93 cases; 102 recipients
- Pregnant Women & Children Under 19: 488 cases; 869 recipients
- MiChild: 67 cases; 116 Recipients
- Non-SSI Aged, Blind & Disabled: 629 cases; 660 recipients
- SSI Aged, Blind & Disabled: 480 cases; 480 recipients
- Medicaid Eligible Total: 2,172 cases; 3,634 recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers for May 2017 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan. The meetings will be held on the same date and at the same time, with only the location changing. The July meeting will be the first meeting at the new location.

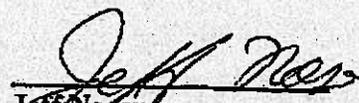
NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: None

NEXT MEETING: July 25, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0922 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 13, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia	X*		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Luhtanen requested to amend the agenda to revise under New Business: MDHHS/CMHSP FY17 Contract Amendment #2 to Contract Amendment #1 per revision from the State.

ACTION: Moved to amend the agenda under New Business: MDHHS/CMHSP FY17 Contract Amendment #1.

Motion by: A. Martin, supported by G. McCole to approve amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the June 22, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by J. Hafeman to approve the 6-22-17 regular Board meeting minutes.

Motion carried unanimously.

M. Zevitz present at 5:03 p.m.

M. Negro present at 5:05 p.m.

PRESENTATION -- Forever Friendship Drop-In Center Presenter: Patrick Flynn

J. Luhtanen introduced Patrick Flynn, Director of Forever Friendship Drop-In Center. Mr. Flynn reviewed with the Board general information regarding the Drop-In Center. Miscellaneous questions addressed. He was commended on the positive survey results received for the Drop-In Center.

J. Luhtanen left meeting at 5:27 p.m.

M. Negro assumed Chairperson position.

ACTION ITEMS

• **Finance**

a) Check Disbursement – May, 2017

ACTION: A motion was made by G. McCole supported by N. Pasternak to approve Check Disbursement – May, 2017

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement – May, 2017

Reviewed Financial Statement – May, 2017. No discussion. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Board Member Finance Questions/Responses
None

c) Contract Grid 7-13-17 (*Insight Telepsychiatry; Anderson Tackman*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Insight Telepsychiatry	Telepsychiatry	7/5/17 – 7/4/18	Adult Psychiatrist \$185.00/hr. Adult Psychiatric Nurse Practitioner \$125.00/hr. Specialty Psychiatrist (child, geriatric, substance abuse, or forensic) \$210.00/hr. Child Psychiatric Nurse Practitioner \$135.00/hr.	Adult Psychiatrist \$189.44/hr. Adult Psychiatric NP \$128.00/hr. Specialty Psychiatrist \$215.04/hr. Child Psychiatric NP \$138.24/hr.	\$4.44/hr. \$3.00/hr. \$5.04/hr. \$3.24/hr.
B.	Anderson Tackman	FI Provider	7/31/17 - 7/30/18	\$206.00/month	\$212.00/month	\$6.00/month for annual 3% increase

Discussed and reviewed the 7-13-17 contract grid. Discussed the 2.4% rate increase requested by Telepsychiatry due to change in Federal Employment Cost Index and noted not all services are used by Northpointe but are included in the full package contract if such services are needed in the future. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

• **MDHHS/CMHSP FY17 Contract Amendment #1**

Discussed and reviewed the Contract Amendment #1 received from MDHHS due July 28th.

ACTION: A motion was made by J. Hafeman supported by M. Hofer that the MDHHS/CMHSP FY17 Contract Amendment #1 become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N.	X	
Hafeman J.	X		Phillips P.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Negro M.	X	

Motion carried unanimously.

ACTION: A motion was made by J. Hafeman supported by M. Hofer to approve the MDHHS/CMHSP FY17 Contract Amendment #1.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N.	X	
Hafeman J.	X		Phillips P.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Negro M.	X	

Motion carried unanimously.

Mari Negro assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Stakeholders Meeting Minute 6-6-17
Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- N. Pasternak stated she received concerns from Phoenix Center regarding too many automated reminder calls being received and requested this be reviewed further.
- M. Negro stated two candidates will be interviewed in person in regards to the search for a NorthCare CEO. There are concerns regarding the Open Meetings Act and pay range and will be explored further.

M. Negro also stated she has a golden retriever who is now certified as a Therapy Dog and will be volunteering at the V.A. Hospital and Pinecrest and would be available for any agency group home if requested.

ADJOURN

A motion was made by G. McCole, supported by N. Pasternak to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

The next regular Board meeting is scheduled for Thursday, July 27, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Mari Negro, Vice-Chairman

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	2017/18 Budget – 911 Radio Console; In or Out?
DEPARTMENT:	Finance/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>At the 8.14.17 Finance Committee meeting, the committee sent two budgets to the full board for a decision to leave the 911 Radio console in, or to take it out. Two budgets are included...with changes. I had the indigent attorneys \$ amts. in with a 2% pay increase, I removed that. I also added in the Judges pay increases. Commissioners are to approve a budget with the 911 radio console or a budget without the radio console.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

2016/2017 – current budget flat rate minimum per MERS

596,952.00	GL-Flat rates
65,592	911-Flat rates
<u>104,496</u>	<u>Road-Flat rates</u>
767,040.00	flat rates total

2017/2018 – upcoming budget flat rate minimum per MERS

791,255.00	GL-Flat rates
53,928	911-Flat rates
109,812	Road-Flat rates
<u>6,180</u>	<u>Airport flat rate</u>
961,175.00	flat rates total

Health Insurances were budgeted in at:

Teamsters: 8% increase

911 BCBS: 20% increase

No definite numbers will be reached until November

There have been no new employees added to the budget

There "IS" a 6 month "over hire" for the PA Investigator (due to retirement of current investigator)

911 restructured ~ went from 11 employees to 10 – All employees are full time...and have been

No increases in salaries for "most" employees. We still have two contracts in effect until 9.30.2018 so the employees within those contracts will receive a 2% increase in salaries (District Ct. and Sheriff Dept. Supervisory Unit.)

The following is a breakdown from the first budget (as requested from departments) to now.

2017/18 Budget Discussion – August 3, 2017 Finance Committee meeting:

- a. All 2% increase in salaries have been removed – with the exception of Sup. Unit, District Court and Indigent Attorneys, increase is in current contract that expires 9/30/18.
- b. PPT-Loss Rev (101-000-573) Reduced from \$200,00 to \$107,612
- c. Commissioners Conferences (101-101-859) Reduced from \$3000 to \$2000
- d. Other Legislative (101-103-802) From \$5000 to \$10,000
- e. (101-103-851) From \$3000 to \$2000
- f. (101-103-807.01) From \$5000 to \$1000
- g. (101-103-998.05) From \$25,000 to \$30,000
- h. Circuit Court (101-131-970) From \$35,552 to \$0 (wait for grant to enter)
- i. Probate Court (101-148-727) From \$1000 to \$1800
- j. (101-148-729) From \$800 to \$650

- k. (101-148-802) From \$150 to \$1200
- l. (101-148-804) From \$100 to \$200
- m. (101-148-805) From \$100 to \$0
- n. (101-148-806) From \$150 to \$500
- o. (101-148-860) From \$1500 to \$800
- p. (101-148-931) From \$350 to \$250
- q. (101-148-970) From \$0 to \$2500 (for laptop)
- r. Building & Grounds (101-256-970.05) From \$13,500 to \$0 (carry over if not done)
- s. (101-256-970.08) From \$60,000 to \$0
- t. (101-256-970.09) From \$13,500 to \$0
- u. (101-256-970.10) From \$10,000 to \$0
- v. (101-256-970.12) From \$8,000 to \$0
- w. (101-256-980.02) From \$7,000 to \$5,000
- x. Prosecuting Attorney (101-267-704.00) Removed 2nd Asst. PA position
- y. (101-267-970.00) From \$0 to \$2000 (Laptop Computer)
- z. Sheriff Department (101-301-970.00) From \$52,000 to \$26,000
- aa. Airport (216-585-970.02) From \$300,000 to \$100,000 (Cap Outlay, Bldg. Upgrade)
- bb. E911 (266-325-970.04) From \$581,703 to \$0
- cc. (266-325-970.05) From \$55,000 to \$0

Recommended changes from August 7, 2017 Finance meeting are as follows:

- a) Administration (101-172-970.00) Office Furniture - Remove to \$0
- b) Administrator (101-172-704.00) Leave salary as is - \$75,915
- c) Equalization (101-257-970.00) Office Furniture – Remove to \$0
- d) Annex (101-261-942.00) Copier – From \$4000 to \$2200
- e) Brownfield Authority (101-402-710) From \$500 to \$250
- f) (101-402-755) From \$500 to \$250
- g) Veterans (101-682-970.00) Office Furniture - From \$2000 to \$1000
- h) E911 (266-325-970.00) Radio Console – Only add ½ of \$581,703
- i) (266-325-970.02) Furniture for Above – Only add ½ of \$55,000
- j) (266-325-970.03) Software for Above – Only add ½ of \$13,000

As the Interim County Administrator, I left the 911 console (full cost) in the budget for the 8.14.17 Finance Committee Meeting. My reason for this is...this is an “essential” piece of equipment for the operations of our 911 department. If the current console fails, we can’t purchase ½ of the equipment to replace it. We have to purchase the full console. Commissioner Nelson spoke a lot about taking money from the “County Savings”. Where do you think that “savings” comes from? The taxpayers! Menominee County is a non-profit organization. To ask the taxpayers for yet another millage, when we have money left over from previous years, (approx. 8 million in investments and 2.8 mil. liquid) should not be an option. We should use the “overpayment” from the taxpayers to purchase the things we need, or for the operating costs, not to ask them for more money!

Recommendations from the 8.14.17 meeting were to send one budget forward to the board with the E911 Radio Console in it, and one budget without the E911 Radio Console.

County Board is to decide on whether the Console is to remain in the budget or not.

All Menominee County appropriations are approved by the County Board when the County's Budget is officially adopted. To create greater efficiency and allow entities receiving payments from the County to schedule receipt of their appropriation, the following payment schedule is adopted along with the County Budget. This will eliminate the need for periodic requests from the entities and the corresponding approvals from the County Board.

<u>County Appropriations</u> 101-997	<u>Amount</u>	<u>Payment Schedule</u>
County Airport	\$ 170,000	Quarterly (Oct 15, Jan 15, April 15, July 15)
Delta-Menominee Health Dept.	144,160	Quarterly (Oct 15, Jan 15, April 15, July 15)
County Fair	6,000	One payment February 1
Rescue Squads	6,500	One payment Jan. 15
<i>(Marinette, -5,500; Mid Co. -1,000)</i>		
Historical Society	3,000	One payment -Jan 15
Rainbow House	1,500	One payment - Jan. 15
IXL Museum	1,000	One payment - Jan. 15
Bailey Property Preservation Assoc.	1,000	One payment - Jan. 15
Northpointe - Mental Health	99,608	Quarterly (Oct 15, Jan 15, April 15, July 15)
Menominee Animal Shelter	2,000	One payment - Jan. 15
Disabled American Veterans	2,614	One payment - Jan. 15
Menominee Conservation District	3,000	One payment - Jan. 15
Three Way Road Program	67,000	Only when invoiced for payment
Men. County Fair Manager	<u>4,000</u>	payment to be made at signing of contract
TOTAL	511,382	

Economic Development - 101-728-801.00	20,000	Quarterly (Oct 15, Jan 15, April 15, July 15)
Building Code contract-249-371-801.00	20,608	Quarterly (Oct 15, Jan 15, April 15, July 15)
MSUE - contract - 101-261-801.00	73,000	Quarterly (Oct 15, Jan 15, April 15, July 15)

<u>County Operating Transfers</u> 101-999	<u>Amount</u>	<u>Payment Schedule</u>
County Parks	\$ -	Quarterly (Oct 15, Jan 15, April 15, July 15)
Park Improvements	-	Quarterly (Oct 15, Jan 15, April 15, July 15)
Child care 292	133,700	Quarterly (Oct 15, Jan 15, April 15, July 15)
County Library	231,830	Quarterly (Oct 15, Jan 15, April 15, July 15)
Law Library	3,500	Quarterly (Oct 15, Jan 15, April 15, July 15)
State Child Care - Fund 296-663	39,270	Quarterly (Oct 15, Jan 15, April 15, July 15)
CCF In home Care 296-664/665	49,814	Quarterly (Oct 15, Jan 15, April 15, July 15)
Twin County Airport	58,991	Quarterly (Oct 15, Jan 15, April 15, July 15)
E-911	<u>636,703</u>	
TOTAL	\$ 1,153,809	

2017-2018 Capital Outlay Item Requests

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ITEM</u>	<u>AMOUNT 2017/18</u>
Designated Building Fund (within other legislative acct.)			
101-103-998.05	Des. Building Fund	Emergency Generator	\$30,000
101-103-998.09	Des. Building Fund	B&G/Jail camera light/control	\$0
Total			\$30,000
Department requests (within individual Budgets)			
101-131-970.00	Circuit Court	Atty/client mtg. Room project	-
101-136-970.00	District Court	Computer replacement	1,500
101-148-970.00	Probate Court	Laptop Computer	2,500
101-172-970.00	Administration	desk/file cab/blinds/chairs	-
101-215-970.00	County Clerk	Computer replacement	2,000
101-257-970.00	Equalization	Office Furniture	-
101-265-970.08	Buildings & grounds	Security Swipe Card & Controls	-
101-265-970.09	Buildings & grounds	Courthouse Sprinkler 2nd floor	-
101-265-970.10	Buildings & grounds	Jail 1/2 bath in CO office	-
101-265-970.11	Buildings & grounds	Tuck Pointing & Exterior Paintir	30,000
101-265-970.12	Buildings & grounds	Sidewalk Replacement	-
101-301-970.00	Sheriff Dept	Sheriff/undersheriff vehicles	26,000
101-301-998.00	Sheriff Dept	Computer replacements	15,000
101-426-970.00	Emergency Management	Computer operating sys x2	500
101-682-970.00	Veterans Services	Office Furn/move to new bldg	1,000
271-790-970.01	County Library	Book-Mobile	\$ 12,000
Total			\$90,500.00
Designated and dept. requests: Total			\$120,500.00

Menominee County - General Fund

8/14/2017

From 8/14/17 Finance Com.

	Budget 2014/15	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18
Revenues						
Property Taxes	\$ 5,030,742	\$ 5,303,883	\$ 5,133,851	\$ 5,182,926	\$ 5,187,223	\$ 5,414,806
Other - without property taxes	2,383,816	2,389,127	2,587,163	2,692,179	2,761,786	2,671,241
Transfers In from other funds						133,297
Total Revenues	7,414,558	7,693,010	7,721,014	7,875,105	7,949,009	8,219,344
Expenditures						
Board of Commissioners	\$ 87,884	\$ 75,061	\$ 93,205	\$ 78,323	\$ 88,520	\$ 84,492
Other Legislative	1,455,085	1,413,443	1,742,558	2,825,662	1,625,707	1,830,193
Circuit/Family Court	215,573	240,046	203,077	279,525	257,096	249,266
Family Court	281,620	234,819	298,902	230,699	262,917	264,799
District Court	401,083	355,514	376,765	357,149	385,280	397,561
Friend of Court	257,175	250,158	231,499	230,699	262,382	253,617
Probate Court	129,198	96,005	119,180	106,765	114,360	114,814
Jury Commission	6,691	4,514	6,691	4,397	6,691	6,016
County Administrator	185,230	164,862	200,611	198,858	189,141	257,358
Board of Canvassers	2,000	1,848	2,000	935	2,000	2,000
Legal	10,000	4,407	10,000	7,041	10,000	10,000
County Clerk	284,056	257,267	260,705	254,903	270,104	274,097
County Treasurer	217,635	192,785	198,978	190,516	208,427	200,982
Equalization	138,075	129,823	127,423	127,339	131,712	135,415
MSU Extension	102,278	70,843	105,443	106,123	108,796	108,971
Elections	46,500	48,496	56,500	60,919	56,500	62,000
Buildings n Grounds	338,617	296,043	353,787	285,926	368,379	384,707
Prosecuting Attorney	366,855	347,213	357,325	344,140	368,657	397,699
Register of Deeds	109,409	96,169	97,800	89,131	98,626	96,510
Drain Commission	539	507	1,071	555	1,081	1,081
Sheriff's Dept	1,663,372	1,527,207	1,723,695	1,636,914	1,703,055	1,714,032
Marine Law	7,030	7,913	7,030	9,351	21,112	8,277
Snowmobile Law	7,000	973	7,000	4,300	7,000	7,000
Off Road Recreational Vehicles	8,500	4,873	8,500	16,708	8,500	8,500
ATV Education	3,500	-	2,000	-	2,000	2,000
Planning Commission	900	594	900	284	900	600
Brownfield Authority	2,000	-	2,000	-	1,000	500
Emergency Management	38,529	36,684	56,817	57,190	57,338	53,288
Waste Management	19,000	25,126	-	-	-	30,000
Health & Welfare	62,308	63,931	73,878	32,497	46,000	46,000
Medical Examiner	58,658	65,592	68,258	72,885	71,458	77,085
Vets Burial & Relief	13,680	6,025	13,680	11,450	5,680	10,680
Veterans Affairs	65,501	57,612	55,882	55,152	56,072	56,627
Economic Development	20,000	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 6,805,481	\$ 6,096,204	\$ 6,883,161	\$ 7,696,334	\$ 6,816,489	\$ 7,166,167
Appropriations	472,882	515,382	342,382	342,382	342,382	511,382
Operating Transfers	260,220	393,425	571,866	617,977	628,844	540,000
Total Expenditures	\$ 7,338,583	\$ 7,005,011	\$ 7,797,409	\$ 8,656,693	\$ 7,787,715	\$ 8,217,549
Fund Balance (per audit)	\$ 6,273,918	\$ 6,273,918	\$6,975,052			
Non-spendable		64,893				
restricted		24,101				
committed		1,643,252				
assigned		49,149				
unassigned		5,193,657				
Fund Balance - begin Next YR		\$ 6,975,052				
change in fund balance		\$ 701,134				
Excess (Deficit)	\$ 75,975		\$ (76,394)	\$ (781,588)	\$ 161,294	\$ 1,795

Without E911 Console \$636,703

Menominee County - General Fund

8/14/2017

*From Finance
8/14/17*

	Budget 2014/15	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18
Revenues						
Property Taxes	\$ 5,030,742	\$ 5,303,883	\$ 5,133,851	\$ 5,182,926	\$ 5,187,223	\$ 5,414,806
Other - without property taxes	2,383,816	2,389,127	2,587,163	2,692,179	2,761,786	2,671,241
Transfers In from other funds						770,000
Total Revenues	7,414,558	7,693,010	7,721,014	7,875,105	7,949,009	8,856,047
Expenditures						
Board of Commissioners	\$ 87,884	\$ 76,061	\$ 93,205	\$ 78,323	\$ 88,520	\$ 84,492
Other Legislative	1,455,085	1,413,448	1,742,558	2,825,662	1,625,707	1,830,193
Circuit/Family Court	215,573	240,046	203,077	279,525	257,096	249,266
Family Court	281,620	234,819	298,902	230,699	262,917	264,799
District Court	401,083	355,514	376,765	357,149	385,280	397,561
Friend of Court	257,175	250,198	231,499	230,699	262,382	253,617
Probate Court	129,198	96,005	119,180	106,765	114,360	114,814
Jury Commission	6,691	4,614	6,691	4,397	6,691	6,016
County Administrator	185,230	164,662	200,611	198,858	189,141	257,358
Board of Canvassers	2,000	1,848	2,000	935	2,000	2,000
Legal	10,000	4,407	10,000	7,041	10,000	10,000
County Clerk	284,056	257,267	260,705	254,903	270,104	274,097
County Treasurer	217,635	192,785	198,978	190,516	208,427	200,982
Equalization	138,075	129,923	127,423	127,339	131,712	135,415
MSU Extension	102,278	70,843	105,443	106,123	108,796	108,971
Elections	46,500	48,496	56,500	60,919	56,500	62,000
Buildings n Grounds	338,617	296,043	353,787	285,926	368,379	384,707
Prosecuting Attorney	366,855	347,213	357,325	344,140	368,657	397,699
Register of Deeds	109,409	96,169	97,800	89,131	98,626	96,510
Drain Commission	539	507	1,071	555	1,081	1,081
Sheriff's Dept	1,663,372	1,527,207	1,723,695	1,636,914	1,703,055	1,714,032
Marine Law	7,030	7,313	7,030	9,351	21,112	8,277
Snowmobile Law	7,000	973	7,000	4,300	7,000	7,000
Off Road Recreational Vehicles	8,500	4,873	8,500	16,708	8,500	8,500
ATV Education	3,500	-	2,000	-	2,000	2,000
Planning Commission	900	594	900	284	900	600
Brownfield Authority	2,000	-	2,000	-	1,000	500
Emergency Management	38,529	36,684	56,817	57,190	57,338	53,288
Waste Management	19,000	25,126	-	-	-	30,000
Health & Welfare	62,308	63,931	73,878	32,497	46,000	46,000
Medical Examiner	58,658	65,598	68,258	72,885	71,458	77,085
Vets Burial & Relief	13,680	6,025	13,680	11,450	5,680	10,680
Veterans Affairs	65,501	57,612	55,882	55,152	56,072	56,627
Economic Development	20,000	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 6,605,481	\$ 6,096,204	\$ 6,883,161	\$ 7,696,334	\$ 6,816,489	\$ 7,166,167
Appropriations	472,882	515,382	342,382	342,382	342,382	511,382
Operating Transfers	260,220	393,425	571,866	617,977	628,844	1,176,703
Total Expenditures	\$ 7,338,583	\$ 7,005,011	\$ 7,797,409	\$ 8,656,693	\$ 7,787,715	\$ 8,854,252
Fund Balance (per audit)	\$ 6,273,918	\$ 6,273,918	\$6,975,052			
Non-spendable		64,890				
restricted		24,101				
committed		1,643,252				
assigned		49,149				
unassigned		5,193,657				
Fund Balance - begin Next YR		\$ 6,975,052				
change in fund balance		\$ 701,134				
Excess (Deficit)	\$ 75,975		\$ (76,394)	\$ (781,588)	\$ 161,294	\$ 1,795

*With E-911 Radio Console
\$ 636,703*

For: 8/22/17 CB

Menominee County - General Fund

8/18/2017

	Budget 2014/15	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18
Revenues						
Property Taxes	\$ 5,030,742	\$ 5,303,883	\$ 5,133,851	\$ 5,182,926	\$ 5,187,223	\$ 5,414,806
Other - without property taxes	2,383,816	2,389,127	2,587,163	2,692,179	2,761,786	2,671,241
Transfers In from other funds						120,430
Total Revenues	7,414,558	7,693,010	7,721,014	7,875,105	7,949,009	8,206,477
Expenditures						
Board of Commissioners	\$ 87,884	\$ 78,081	\$ 93,205	\$ 78,323	\$ 88,520	\$ 84,492
Other Legislative	1,455,085	1,413,448	1,742,558	2,825,662	1,625,707	1,830,193
Circuit/Family Court	215,573	240,046	203,077	279,525	257,096	257,496
Family Court	281,620	234,819	298,902	230,699	262,917	267,351
District Court	401,083	355,514	376,765	357,149	385,280	397,461
Friend of Court	257,175	250,198	231,499	230,699	262,382	253,617
Probate Court	129,198	88,005	119,180	106,765	114,360	115,954
Jury Commission	6,691	4,814	6,691	4,397	6,691	6,016
County Administrator	185,230	164,662	200,611	198,858	189,141	257,358
Board of Canvassers	2,000	1,848	2,000	935	2,000	2,000
Legal	10,000	4,407	10,000	7,041	10,000	10,000
County Clerk	284,056	257,267	260,705	254,903	270,104	274,097
County Treasurer	217,635	192,785	198,978	190,516	208,427	200,982
Equalization	138,075	129,823	127,423	127,339	131,712	135,415
MSU Extension	102,278	70,843	105,443	106,123	108,796	108,971
Elections	46,500	48,496	56,500	60,919	56,500	62,000
Buildings n Grounds	338,617	298,043	353,787	285,926	368,379	384,707
Prosecuting Attorney	366,855	347,213	357,325	344,140	368,657	397,699
Register of Deeds	109,409	96,169	97,800	89,131	98,626	96,510
Drain Commission	539	507	1,071	555	1,081	1,081
Sheriff's Dept	1,663,372	1,527,207	1,723,695	1,636,914	1,703,055	1,714,032
Marine Law	7,030	7,813	7,030	9,351	21,112	8,277
Snowmobile Law	7,000	973	7,000	4,300	7,000	7,000
Off Road Recreational Vehicles	8,500	4,873	8,500	16,708	8,500	8,500
ATV Education	3,500	-	2,000	-	2,000	2,000
Planning Commission	900	594	900	284	900	600
Brownfield Authority	2,000	-	2,000	-	1,000	500
Emergency Management	38,529	36,684	56,817	57,190	57,338	53,288
Waste Management	19,000	25,126	-	-	-	30,000
Health & Welfare	62,308	63,931	73,878	32,497	46,000	46,000
Medical Examiner	58,658	65,598	68,258	72,885	71,458	77,085
Vets Burial & Relief	13,680	6,025	13,680	11,450	5,680	10,680
Veterans Affairs	65,501	57,812	55,882	55,152	56,072	56,627
Economic Development	20,000	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 6,605,481	\$ 6,096,204	\$ 6,883,161	\$ 7,696,334	\$ 6,816,489	\$ 7,177,989
Appropriations	472,882	515,382	342,382	342,382	342,382	511,382
Operating Transfers	260,220	393,425	571,866	617,977	628,844	517,106
Total Expenditures	\$ 7,338,583	\$ 7,005,011	\$ 7,797,409	\$ 8,656,693	\$ 7,787,715	\$ 8,206,477
Fund Balance (per audit)	\$ 6,273,918	\$ 6,273,918	\$6,975,052			
Non-spendable		64,893				
restricted		24,101				
committed		1,643,252				
assigned		49,148				
unassigned		5,193,657				
Fund Balance - begin Next YR		\$ 6,975,052				
change in fund balance		\$ 701,134				
Excess (Deficit)	\$ 75,975		\$ (76,394)	\$ (781,588)	\$ 161,294	\$ -

20% decrease for Indigents
 Added Judges pay inc.
 Without EQ 11 Console
 636,703

For: 8/22/17 CB

Menominee County - General Fund

8/18/2017

	Budget 2014/15	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18
Revenues						
Property Taxes	\$ 5,030,742	\$ 5,303,883	\$ 5,133,851	\$ 5,182,926	\$ 5,187,223	\$ 5,414,806
Other - without property taxes	2,383,816	2,389,127	2,587,163	2,692,179	2,761,786	2,671,241
Transfers In from other funds						757,133
Total Revenues	7,414,558	7,693,010	7,721,014	7,875,105	7,949,009	8,843,180
Expenditures						
Board of Commissioners	\$ 87,884	\$ 75,081	\$ 93,205	\$ 78,323	\$ 88,520	\$ 84,492
Other Legislative	1,455,085	1,413,448	1,742,558	2,825,662	1,625,707	1,830,193
Circuit/Family Court	215,573	240,043	203,077	279,525	257,096	257,496
Family Court	281,620	234,819	298,902	230,699	262,917	267,351
District Court	401,083	355,514	376,765	357,149	385,280	397,461
Friend of Court	257,175	250,193	231,499	230,699	262,382	253,617
Probate Court	129,198	96,005	119,180	106,765	114,360	115,954
Jury Commission	6,691	4,614	6,691	4,397	6,691	6,016
County Administrator	185,230	154,662	200,611	198,858	189,141	257,358
Board of Canvassers	2,000	1,843	2,000	935	2,000	2,000
Legal	10,000	4,407	10,000	7,041	10,000	10,000
County Clerk	284,056	257,267	260,705	254,903	270,104	274,097
County Treasurer	217,635	192,785	198,978	190,516	208,427	200,982
Equalization	138,075	129,323	127,423	127,339	131,712	135,415
MSU Extension	102,278	70,843	105,443	106,123	108,796	108,971
Elections	46,500	48,436	56,500	60,919	56,500	62,000
Buildings n Grounds	338,617	293,043	353,787	285,926	368,379	384,707
Prosecuting Attorney	366,855	347,213	357,325	344,140	368,657	397,699
Register of Deeds	109,409	96,169	97,800	89,131	98,626	96,510
Drain Commission	539	507	1,071	555	1,081	1,081
Sheriff's Dept	1,663,372	1,527,207	1,723,695	1,636,914	1,703,055	1,714,032
Marine Law	7,030	7,813	7,030	9,351	21,112	8,277
Snowmobile Law	7,000	973	7,000	4,300	7,000	7,000
Off Road Recreational Vehicles	8,500	4,373	8,500	16,708	8,500	8,500
ATV Education	3,500	-	2,000	-	2,000	2,000
Planning Commission	900	594	900	284	900	600
Brownfield Authority	2,000	-	2,000	-	1,000	500
Emergency Management	38,529	36,664	56,817	57,190	57,338	53,288
Waste Management	19,000	25,126	-	-	-	30,000
Health & Welfare	62,308	63,931	73,878	32,497	46,000	46,000
Medical Examiner	58,658	65,593	68,258	72,885	71,458	77,085
Vets Burial & Relief	13,680	6,025	13,680	11,450	5,680	10,680
Veterans Affairs	65,501	57,612	55,882	55,152	56,072	56,627
Economic Development	20,000	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 6,605,481	\$ 3,096,204	\$ 6,883,161	\$ 7,696,334	\$ 6,816,489	\$ 7,177,989
Appropriations	472,882	515,382	342,382	342,382	342,382	511,382
Operating Transfers	260,220	393,425	571,866	617,977	628,844	1,153,809
Total Expenditures	\$ 7,338,583	\$ 7,005,011	\$ 7,797,409	\$ 8,656,693	\$ 7,787,715	\$ 8,843,180
Fund Balance (per audit)	\$ 6,273,918	\$ 6,273,916	\$6,975,052			
Non-spendable		64,893				
restricted		24,101				
committed		1,643,252				
assigned		49,149				
unassigned		5,193,657				
Fund Balance - begin Next YR		\$ 6,975,052				
change in fund balance		\$ 701,134				
Excess (Deficit)	\$ 75,975		\$ (76,394)	\$ (781,588)	\$ 161,294	\$ -

GF Fund Bal.

2% decrease for indigent
Added Judges pay inc.
"WITH" EQU
console



Michigan Supreme Court
 State Court Administrative Office
 Michigan Hall of Justice
 P.O. Box 30048
 Lansing, Michigan 48909
 Phone (517) 373-0128

*3/1/17
 indigent cont.
 \$179,250 decrease
 had 2% added in*

Milton L. Mack, Jr.
 State Court Administrator

MEMORANDUM

DATE: August 16, 2017
 TO: Probate Judges
 County Administrators
 Probate Registers/Administrators
 FROM: Milton L. Mack, Jr.
 SUBJECT: Judges' Salaries

Public Act 31 of 2016 provides that judges' annual salaries shall be increased by the percentage pay increase, excluding lump-sum payments, paid to civil service nonexclusively represented employees classified as executives and administrators on or after January 1, 2016. This pay increase takes effect on the same date as the effective date of the pay increase paid to civil service nonexclusively represented employees classified as executives and administrators.

Effective October 1, 2017, judges will receive a three percent increase in their annual salary. This does not impact the local salaries paid to circuit and district judges (\$45,724); however, there is an impact on the local salaries paid to probate judges. For calendar year 2017, probate judges should receive a total salary of \$142,378.08. For calendar year 2018, probate judges should receive a total salary of \$145,557.74. Please adjust the amount per pay period accordingly. If there is a pay increase in 2018, we will provide you with the amounts of the calendar year salaries to be paid.

If you have any questions regarding the statutorily required annual salary of a judge, please contact Diane Giganti at 517-373-5540 or GigantiD@courts.mi.gov.

*How - 141,318
 + 4239.74*

*(increase
 +12,469.74)*

*\$22,862 Circuit
 judges/ea.
 was 18,747 ea.
 4,115 each*

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on August 9, 2017 in the amount of \$214,017.92	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

AUG 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
367100	N8390 Beach House	208-751-920.01	66.81	66.81
367200	Northwest Campsites	208-751-920.01	2,386.32	2,386.32
369802	W8449 Co Rd G12 Campsites	208-751-920.01	502.81	502.81
1614900	Bath House	208-751-920.01	92.83	92.83
370500	Shakey Lakes Office/Shop	208-751-920.01	115.23	115.23
379700	Storage Shed	208-751-920.01	191.17	191.17
380300	Shower Building	208-751-920.01	107.38	107.38
383101	Bass Lakes Camp Sites	208-751-920.01	185.29	185.29
383001	Shakey Lakes Park/Horse	208-751-920.01	48.58	48.58
383200	N8380 Co Park Road 20.5	208-751-920.01	1,133.88	1,133.88
383301	Shakey Lakes Park/Cattle	208-751-920.01	557.64	557.64
1503500	N8380 Co Park Rd 20.5	208-751-920.01	886.92	886.92
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				6,274.86
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677676006	Airport Supplies	216-585-755.01	53.11	53.11
		216-585-745.00	57.68	110.79
1677671291	Airport Supplies	216-585-755.01	53.11	53.11
		216-585-745.00	57.68	110.79
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				221.58
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458208	August 2017 (Shakey)	101-103-850.00	75.58	75.58
906753220908	August 2017 (Annex)	101-103-850.00	452.45	452.45
TOTAL VENDOR AT&T - CAROL STREAM, IL				528.03
VENDOR NAME: ATLAS OUTFITTERS				
12962	Reach N' Sling Floating Sling (x2)	101-331-755.01	170.50	170.50
TOTAL VENDOR ATLAS OUTFITTERS				170.50
VENDOR NAME: AUTO PRO'S SERVICE CENTER				
38588	Vehicle Maintenance - 2015 Chevy Impala	205-315-934.02	195.03	195.03
TOTAL VENDOR AUTO PRO'S SERVICE CENTER				195.03
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080410124	Airport Supplies	216-585-981.00	10.41	10.41
080409942	Airport Supplies	216-585-981.00	69.99	69.99
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				80.40
VENDOR NAME: BARRETTE, JODIE				
Reimbursement	Bank Mileage	101-141-860.00	138.24	138.24
TOTAL VENDOR BARRETTE, JODIE				138.24
VENDOR NAME: BAY AREA SEPTIC SERVICE				
8/3/17	Pump Septic Tank (Shakey Lakes)	208-751-801.00	200.00	200.00
TOTAL VENDOR BAY AREA SEPTIC SERVICE				200.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22562	Vehicle Maintenance - 2014 Chevy Impala	205-315-934.02	551.62	551.62
22581	Vehicle Maintenance - 2009 Chevy Tahoe	205-315-934.02	909.69	909.69
22598	Vehicle Maintenance - 2008 Chevy Tahoe	205-315-934.02	270.94	270.94
22602	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	318.74	318.74
22624	Vehicle Maintenance - 2009 Chevy Impala	205-315-934.02	107.50	107.50
22641	Vehicle Maintenance - 2017 Ford Explorer	205-315-934.02	32.90	32.90
22645	Vehicle Maintenance - 2013 Chevy Impala	205-315-934.02	61.70	61.70
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				2,253.09
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E17311	Inmate Medical Supplies (Gloves)	101-301-770.01	216.00	216.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				216.00
VENDOR NAME: BRAZEAU, DAWN				
17-42600-FY	Transcript (S. Rye)	101-267-806.00	34.20	34.20

APPROVED

AUG 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BRAZEAU, DAWN TOTAL VENDOR BRAZEAU, DAWN				
VENDOR NAME: BRIAR, REBECCA Refund Camping Reimbursement				
		208-751-964.00	50.00	50.00
TOTAL VENDOR BRIAR, REBECCA				50.00
VENDOR NAME: BS&A SOFTWARE 113643 PRE Audit, Delinquent Tax, Community Development				
		218-656-857.00	4,114.00	6,344.00
		249-371-857.00	2,230.00	
TOTAL VENDOR BS&A SOFTWARE				6,344.00
VENDOR NAME: CECH, WILLIAM Reimbursement Mileage - July 2017				
		101-101-860.05	42.80	42.80
TOTAL VENDOR CECH, WILLIAM				42.80
VENDOR NAME: CITY OF MENOMINEE August 2017 Monthly Rent				
4545	Gasoline Sales	266-326-942.00	351.67	351.67
		101-265-742.00	29.21	316.65
		101-265-742.00	58.82	
		101-215-860.00	14.42	
		263-215-860.00	19.15	
		101-257-742.00	98.98	
		101-132-860.00	19.78	
		266-325-860.00	22.38	
		101-141-860.00	30.83	
		101-301-742.00	23.08	
4548	Gasoline Sales (Road & Work Van)	206-301-742.00	103.12	1,401.22
		205-315-742.00	1,298.10	
TOTAL VENDOR CITY OF MENOMINEE				2,069.54
VENDOR NAME: CITY OF STEPHENSON 709 Annex - Water/Electric/Sewer				
		101-261-920.01	19.10	281.35
		101-261-920.02	32.55	
		101-261-920.03	229.70	
TOTAL VENDOR CITY OF STEPHENSON				281.35
VENDOR NAME: CLOVERLAND PAPER CO 114768 Janitorial Supplies (Library)				
114820	Courthouse Janitorial Supplies	101-265-755.01	56.49	56.49
114822	Courthouse Janitorial Supplies	101-265-755.01	40.69	40.69
114823	Jail - Inmate Supplies	101-265-755.01	224.42	224.42
114881	Courthouse Supplies	101-301-770.00	142.79	142.79
		101-265-755.01	128.76	128.76
TOTAL VENDOR CLOVERLAND PAPER CO				593.15
VENDOR NAME: COAST TO COAST COMPUTER PROD. A1683083 FOC - Toners				
		101-141-931.00	559.96	559.96
TOTAL VENDOR COAST TO COAST COMPUTER PROD.				559.96
VENDOR NAME: COOPER OFFICE EQUIPMENT 147179 Contract # 2310-01 (Treasurer's Office)				
147180	Contract # 2761-01 (Admin)	101-253-728.00	191.57	191.57
		101-172-931.01	239.94	239.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				431.51
VENDOR NAME: CVS PHARMACY INC. 6005432044049416 Inmate Medical Supplies				
		101-301-770.01	32.37	32.37
TOTAL VENDOR CVS PHARMACY INC.				32.37
VENDOR NAME: DDT CONSTRUCTION, INC. 7/26/17 Breaker Rock & Crushed Gravel				
		208-751-930.04	864.00	864.00
TOTAL VENDOR DDT CONSTRUCTION, INC.				864.00

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DELLISSE, MIKE				
Reimbursement	Mileage	101-682-860.00	98.86	98.86
TOTAL VENDOR DELLISSE, MIKE				98.86
VENDOR NAME: DEMPSEY, JASON				
Refund	Camping Reimbursement	208-751-964.00	225.00	225.00
TOTAL VENDOR DEMPSEY, JASON				225.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
23432	Renewal (1 Year)	101-301-802.00	190.80	190.80
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				190.80
VENDOR NAME: EICHHORN, GARY				
DHS Board	Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: FOREMOST PROMOTIONS				
400874	911 Supplies	266-325-755.00	104.54	104.54
TOTAL VENDOR FOREMOST PROMOTIONS				104.54
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - July 2017	101-101-860.10	240.75	240.75
TOTAL VENDOR HAFEMAN, JAN				240.75
VENDOR NAME: HANSEN, STACY				
Reimbursement	Bank Mileage & Training Lunch	101-141-860.00	45.57	45.57
TOTAL VENDOR HANSEN, STACY				45.57
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14482	3 month Service Call (Grease Pit in Jail)	101-265-801.00	210.00	210.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				210.00
VENDOR NAME: HENSLEY, RN, JOEL				
August 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: IMAGEWORKS				
10938	911 Uniforms	266-325-755.00	232.00	232.00
10944	Park Ranger T-Shirts (x6)	208-751-745.00	90.00	90.00
TOTAL VENDOR IMAGEWORKS				322.00
VENDOR NAME: INSIGHT FS				
B0050405347	Gas (Parks)	208-751-742.00	876.54	876.54
TOTAL VENDOR INSIGHT FS				876.54
VENDOR NAME: J S ELECTRONICS, INC.				
19827	Tower Lease - August 2017	266-326-942.00	425.00	425.00
19825	Logging Recorder Maintenance	266-325-934.01	136.50	136.50
19833	Replacement Battery for Pager (Helfert)	101-331-755.00	29.95	29.95
TOTAL VENDOR J S ELECTRONICS, INC.				591.45
VENDOR NAME: K & M RENTALS				
7447	Airport Park Portable Toilet	208-751-942.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: K MART 7031				
0703107281702650703	Jail - Inmate Supplies	101-301-770.00	37.40	37.40
0703107271701069070	Jail - Inmate Supplies	101-301-770.00	16.77	16.77
0703108011701083997	Jail - Inmate Supplies	101-301-770.00	17.94	17.94
TOTAL VENDOR K MART 7031				72.11
VENDOR NAME: K MART PHARMACY				
070316151703161227	Inmate Medication	101-301-770.01	95.45	95.45
703106291703173390	Inmate Medication	101-301-770.01	6.00	6.00
703107051703178271	Inmate Medication	101-301-770.01	22.30	22.30
703107111703183075	Inmate Medication	101-301-770.01	95.45	95.45

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 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: K MART PHARMACY				
TOTAL VENDOR K MART PHARMACY				219.20
VENDOR NAME: KASS, MICHAEL				
Parks & Rec	Mileage & Per Diem	208-751-860.00	50.00	71.40
		208-751-860.00	21.40	
TOTAL VENDOR KASS, MICHAEL				71.40
VENDOR NAME: KERSHAW, VITTOE & JEDNIAK, PLC				
15-003723-FH	Legal Services - P. Strojny	101-131-807.00	3,183.65	3,183.65
TOTAL VENDOR KERSHAW, VITTOE & JEDNIAK, PLC				3,183.65
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - July 2017	101-101-860.02	47.08	47.08
TOTAL VENDOR LANG, BERNARD				47.08
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage & Sign Supplies	101-253-860.00	19.91	146.62
		517-252-860.00	19.48	
		517-252-955.00	107.23	
TOTAL VENDOR LESPERANCE, DIANE				146.62
VENDOR NAME: LESPERANCE, MICHAEL				
PA123 Supplies	Signs (x30)	517-252-955.00	60.00	60.00
TOTAL VENDOR LESPERANCE, MICHAEL				60.00
VENDOR NAME: LEXISNEXIS				
3091058726	July 2017	269-145-801.00	370.00	370.00
TOTAL VENDOR LEXISNEXIS				370.00
VENDOR NAME: LUFTS ADVERTISER, INC.				
7/26/17	Advertising	101-101-901.00	76.00	76.00
7/26/17	911 - Advertising	266-325-755.00	100.00	100.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				176.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	152.58
		101-150-860.00	2.58	
TOTAL VENDOR MATHIEU MARYE				152.58
VENDOR NAME: MENARDS - MARINETTE				
39023	New Building Supplies	101-103-998.11	111.06	111.06
38910	New Building Supplies	101-103-998.11	261.81	261.81
38906	Credit Memo (New Bldg Supplies)	101-103-998.11	(28.50)	(28.50)
38435	New Building Supplies	101-103-998.11	279.98	279.98
38498	New Building Supplies	101-103-998.11	84.95	84.95
38434	New Building Supplies	101-103-998.11	247.18	247.18
39143	New Building Supplies	101-103-998.11	25.87	25.87
39194	New Building Supplies	101-103-998.11	73.86	73.86
39124	Remon Supplies	243-245-765.00	103.23	103.23
TOTAL VENDOR MENARDS - MARINETTE				1,159.44
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
Gate Receipts	Percentage of Fair Gate Receipts	208-751-884.00	8,130.00	8,130.00
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				8,130.00
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
111	Part Time Cook	101-301-755.00	93.60	93.60
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				93.60
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11075	Power to Radio Tower (July 2017)	101-301-934.01	28.78	28.78
11074	Dust Control (Shakey & Kleinke)	208-751-930.04	1,048.01	1,048.01

APPROVED

AUG 09 2017 *JD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV293	Work Van Services	517-252-801.00	144.00	144.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				144.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10377588	Parks - Lawnmower Blades (x3)	208-751-930.02	98.17	98.17
10383646	Blade (x2)	101-301-755.00	22.11	22.11
10387750	Oil Filter for Lawn Mower	101-265-934.00	10.31	10.31
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				130.59
VENDOR NAME: MENOMINEE MARINA				
220304	Gasoline (Marine)	101-331-755.00	256.52	256.52
TOTAL VENDOR MENOMINEE MARINA				256.52
VENDOR NAME: MICHIGAN ASSO. OF COUNTIES				
m1315	2018 MAC County Dues	101-103-802.00	5,543.46	5,543.46
TOTAL VENDOR MICHIGAN ASSO. OF COUNTIES				5,543.46
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0129401-001	ROD - Office Supplies	101-268-727.00	184.99	184.99
0129284-001	Office Supplies (Probate/Family)	101-148-727.00	71.99	143.98
		101-132-727.00	71.99	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				328.97
VENDOR NAME: NASER, JEFF				
DHS Board	Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - July 2017	101-101-860.11	314.58	314.58
TOTAL VENDOR NELSON, JOHN R.				314.58
VENDOR NAME: NORWAY SPRINGS, INC.				
494845	Airport Water	216-585-801.00	14.40	14.40
500927	Airport Water	216-585-801.00	9.49	9.49
499167	Airport Water	216-585-801.00	14.40	14.40
TOTAL VENDOR NORWAY SPRINGS, INC.				38.29
VENDOR NAME: OWENS, KAREN A.				
8/1/17	After School Program	292-668-801.00	225.00	225.00
8/1/17	Teen Awareness Program	292-668-801.00	54.00	54.00
TOTAL VENDOR OWENS, KAREN A.				279.00
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.01	391.35	595.10
		208-751-755.02	203.75	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				595.10
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317181001	Jail - Inmate Supplies	101-301-770.00	32.56	32.56
40068317188002	Jail - Inmate Supplies	101-301-770.00	69.52	69.52
40068317195001	Jail - Inmate Supplies	101-301-770.00	32.56	32.56
TOTAL VENDOR PAN-O-GOLD BAKING CO.				134.64
VENDOR NAME: PESHTIGO TIMES & TIMES SAVER				
001184	Advertising (Sheriff Dept)	101-301-755.00	229.60	229.60
000773	Advertising (Land Auction)	517-252-900.00	92.00	92.00
TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER				321.60
VENDOR NAME: PHDM				
43764	Annual Campground Inspection (Shakey)	208-751-755.08	179.00	179.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PHDM				
TOTAL VENDOR PHDM				179.00
VENDOR NAME: PHILLIPPS, RANDALL				
July 2017	Court Appointed Show Cause	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
TOTAL VENDOR PHILLIPPS, RANDALL				1,500.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	July 2017 Mileage	101-101-860.07	109.14	109.14
Reimbursement	June 2017 Mileage	101-101-860.07	138.57	138.57
TOTAL VENDOR PICHE, GERALD L.				247.71
VENDOR NAME: PLASTOCON, INC				
92113	Jail - Inmate Supplies	101-301-770.00	140.94	140.94
TOTAL VENDOR PLASTOCON, INC				140.94
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	166.50
		101-150-860.00	16.50	
TOTAL VENDOR POLASKY, NANCY				166.50
VENDOR NAME: POUPORE COLLISION & TOWING				
7/7/14 8:40 a.m.	Deductible	205-315-934.02	250.00	250.00
7/25/17 1:43 pm	Vehicle Maintenance - 2017 Ford Explorer	205-315-934.02	72.00	72.00
TOTAL VENDOR POUPORE COLLISION & TOWING				322.00
VENDOR NAME: REINHART FOODSERVICE				
225330	Jail - Inmate Supplies	101-301-770.00	1,527.52	1,527.52
231969	Jail - Inmate Supplies	101-301-770.00	800.99	800.99
235289	Jail - Inmate Supplies	101-301-770.00	898.29	898.29
236572	Credit Memo	101-301-770.00	(51.30)	(51.30)
TOTAL VENDOR REINHART FOODSERVICE				3,175.50
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - July 2017	101-101-860.04	155.16	155.16
TOTAL VENDOR SCHEI, LARRY				155.16
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	155.01
		101-150-860.00	5.01	
TOTAL VENDOR SCHRAUB, DARLENE				155.01
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	94.16	94.16
Reimbursement	EMS Supplies & Cell Phone	101-426-850.00	65.99	685.70
		101-426-934.02	32.99	
		101-426-934.02	35.98	
		101-426-934.02	59.98	
		101-426-727.00	5.76	
		101-426-934.02	457.54	
		101-426-727.00	27.46	
TOTAL VENDOR SEXTON, RICHARD				779.86
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
3584-2	Paint for New Building	101-103-998.11	142.96	142.96
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				142.96
VENDOR NAME: SOVA				
1705	EMS - Desk Phone (x8)	101-426-934.02	634.30	634.30

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SOVA TOTAL VENDOR SOVA				634.30
VENDOR NAME: SPALDING TOWNSHIP TREASURER 7/27/17 DHHS Board Meeting (7/25/17)				50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER				50.00
VENDOR NAME: STATE OF MICHIGAN - MDOT AZ348031 Airport Loan				6,072.00
TOTAL VENDOR STATE OF MICHIGAN - MDOT				6,072.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI 465643 Propane Contract				674.50
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				674.50
VENDOR NAME: STERICYCLE, INC. 4007242889 Inmate Medical Supplies				81.25
TOTAL VENDOR STERICYCLE, INC.				81.25
VENDOR NAME: TD CARWASH 20194 Car Wash (x20)				140.00
TOTAL VENDOR TD CARWASH				140.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST 628840339 FOC Service Charge				33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.60
VENDOR NAME: THE PRINT SHOP 7032227 Business Cards (Rogg, Cole, McRae) 7032199 Project Life Brochure (x1000)				245.00
TOTAL VENDOR THE PRINT SHOP				356.06
VENDOR NAME: TIME WARNER CABLE 620475202073017 8/06 - 9/5/17 (Jail) 710008401072617 August 2 - September 1, 2017 Airport 621199203072617 Airport (8/2 - 9/1/17)				1,007.73
TOTAL VENDOR TIME WARNER CABLE				1,007.73
VENDOR NAME: TWIN CITY ELECTRIC, INC. 80892 Partial Payment for Cabling Project				19,455.86
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				19,455.86
VENDOR NAME: TWIN CITY SERVICE AGENCY INC MENOMAR-01 Renewal of Pollution Liability				1,171.35
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				1,171.35
VENDOR NAME: U.E.S. COMPUTERS, INC. 77278 Cisco SmartNet Extended Service 77300 Network Workstation (M. Kleiman) 47116 Monthly Computer Maintenance				5,513.98
TOTAL VENDOR U.E.S. COMPUTERS, INC.				7,125.98
VENDOR NAME: U.P.A.A. Registration Margaret Schroud				75.00
TOTAL VENDOR U.P.A.A.				75.00
VENDOR NAME: UNIFORM SHOPPE 268716 Bullet Proof Vests (Reserves) 268894 Tom Barrette - Uniform				297.45
TOTAL VENDOR UNIFORM SHOPPE				5,057.45
VENDOR NAME: UNITED STATES POST OFFICE Jury Commission 2nd Mailing				193.12
TOTAL VENDOR UNITED STATES POST OFFICE				193.12

APPROVED

AUG 09 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VERAGHEN, SHEILA				
DHS Board	Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: WALLY'S CARPENTRY				
0656	New Roof 4-H Bldg	208-751-984.01	18,250.00	18,250.00
TOTAL VENDOR WALLY'S CARPENTRY				18,250.00
VENDOR NAME: WALTER BROTHERS INC				
13215	Sheriff Dept - Operating Supplies	101-301-755.00	29.55	29.55
20106	Airport Supplies	216-585-755.02	25.86	25.86
TOTAL VENDOR WALTER BROTHERS INC				55.41
VENDOR NAME: WASTE MANAGEMENT, INC.				
1574491-1856-9	Airport (8/1 - 8/31/17)	216-585-801.00	121.59	121.59
1574487-1856-7	Courthouse	101-265-801.00	550.53	550.53
TOTAL VENDOR WASTE MANAGEMENT, INC.				672.12
VENDOR NAME: WEYERS EQUIPMENT, INC.				
01-101183	Airport (Alamo Rotary Cutter)	216-585-981.00	156.70	156.70
TOTAL VENDOR WEYERS EQUIPMENT, INC.				156.70
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
154438	Water Analysis (Parks)	208-751-920.00	119.00	119.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				119.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3177382	Health Department	101-265-801.00	33.25	33.25
3176015	Library	101-265-801.00	32.50	32.50
3176016	Annex	101-265-801.00	32.50	32.50
3175983	Courthouse	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				162.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402055840-00001	Jail	101-265-920.03	4,451.72	4,451.72
0402191663-00001	Health Care Center	101-265-920.03	289.55	289.79
		101-265-920.04	10.24	
2171507702-00000	Twin County Airport	216-585-920.00	10.41	394.97
		216-585-920.03	311.09	
		216-585-920.00	13.30	
		216-585-920.03	49.28	
		216-585-920.00	10.89	
0402047856-00004	Courthouse	101-265-920.04	438.22	438.22
0403823200-00006	Hanger Gate Center (Airport)	216-585-920.03	30.60	30.60
0402047856-00006	Stoney Point	208-751-920.01	42.48	42.48
2171504819-00000	Parks	208-751-920.01	57.71	201.61
		208-751-920.01	37.25	
		208-751-920.01	60.31	
		208-751-920.01	16.29	
		208-751-920.01	30.05	
0403823200-00005	Airport Gate Center	216-585-920.03	28.30	28.30
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,887.69
VENDOR NAME: XEROX CORPORATION				
090032644	August 2017 (Probation/Parole)	101-131-942.00	91.12	91.12
090032642	July 2017	101-301-728.00	40.89	40.89
090032643	July 2017	101-301-728.00	353.06	353.06
TOTAL VENDOR XEROX CORPORATION				485.07
GRAND TOTAL:				124,017.92

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

08/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

08/08/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	I.V.F.	PERMIT FEE
P13426-17	03/07/17	DGOGPOWERS LLC	W3750 US 2&41		\$1,212.20
Work :	11.COMMERCIAL	9,122 sq ft Dollar General		013-116-028-00 M17-03461	
P13493-17	01/18/17	GRANQUIST DANIEL & REBECCA	W2710 VESSER LN		\$252.76
Work :	4.MANUFACTURED	27x52 modular with covered porch		013-224-014-00	
P13494-17	01/25/17	LAURIN ELEANOR & SHOOP RALPH	W4491 MENARD ST		\$264.83
Work :	2.ADDITION	695 sq ft addition 896 sq ft garage		012-017-008-00	
P13495-17	02/06/17	TENARVITZ STEVE & MARY	N1626 US HWY 41		\$161.40
Work :	3.GARAGE	30x36 garage		010-014-036-00	
P13496-17	03/07/17	STRAUSS RICHARD T	W5401 ELMWOOD RD 4		\$144.12
Work :	3.GARAGE	24x36 garage		010-014-011-00	
P13497-17	03/07/17	JORDAN DENNIS E	N18774 CO RD 551		\$100.00
Work :	6.REPAIR/REMODEL	add 5' walls		005-111-019-00	
P13498-17	03/15/17	SUESS TIMOTHY J & LYNN D	W7139 19 RD		\$78.20
Work :	7.DECK/PORCH	8x10 front porch		008-031-040-00	
P13499-17	03/15/17	GRINSTEINER GILBERT G & DEBRAL	N7317 US HWY 41		\$75.00
Work :	9.DEMOLITION	demolition of 30x35 old house		009-371-003-00	
P13500-17	05/11/17	SCHROEDER GERALD & CARLOYN	N11076 US Highway 41		\$272.32
Work :	1.NEW BUILDING	cabin on concrete slab metal garage		012-161-009-20	
P13502-17	03/29/17	MINUE JAMES & KAY TRUST	W4675 MILLION DOLLAR RD		\$305.40
Work :	3.GARAGE	40x72 garage		007-318-016-00	
P13503-17	03/28/17	BINK III FRANCIS J & LEANN R	W186 A-1 RD		\$395.00
Work :	3.GARAGE	50x80 detached garage		005-001-019-00	
P13504-17	03/28/17	MATHIAS KYLE A	W285 CONSTANTINEAU LN		\$467.64

Work :	1.NEW BUILDING	1984 sq ft New home 672 sq ft garage 40 sq ft deck		005-112-018-00
P13505-17	04/06/17	NEMETZ THOMAS JAMES & JOSHU	N16397 CO RD 577	\$238.00
Work :	1.NEW BUILDING	28x32 cabin with 250 sq ft deck		003-207-002-12
P13506-17	04/05/17	SIGL JAMES H & MARIE	11810 DELFOSSE LN T1	\$75.00
Work :	9.DEMOLITION	wiring on garage old building		006-201-011-00
P13507-17	04/06/17	WANGERIN GERALD & GAYLE	N7848 CEMETERY RD	\$117.56
Work :	3.GARAGE	8x24 addition to garage 61x10 deck with roof 5x14 breezeway		014-225-014-00
P13508-17	04/06/17	CHARTIER PAUL T & MICHELLE ANN	W7010 SAND RD	\$171.00
Work :	3.GARAGE	30x40 garage		011-129-001-20
P13509-17	04/17/17	GUFFEY SCOTT M & CONSTANCE MN	15009 STATE RD V-4	\$144.12
Work :	3.GARAGE	24x36 garage		003-228-011-20
P13510-17	04/18/17	RIVARD GERALD & PAMELA E &	W5196 24.5 RD	\$237.56
Work :	1.NEW BUILDING	CAMP BEING BUILT ON EXISTING BASEMENT		002-336-011-00
P13511-17	04/11/17	MOTT RAYMOND & ANDREA	W1861 HWY M-69	\$789.24
Work :	1.NEW BUILDING	new home, garage, and deck		005-229-005-20 M17-01653
P13512-17	04/18/17	STEINERT JODY E	N8060 US HWY 41	\$85.56
Work :	7.DECK/PORCH	264 sq ft deck roof		014-226-013-00
P13513-17	04/19/17	MILLER GENE & VICKI	N3825 RANGELINE DR M-1	\$142.00
Work :	3.GARAGE	32x26 garage		010-113-017-00
P13514-17	04/19/17	VEESER CHRISTOPHER L & KAREN	N16456 CO RD 557	\$213.24
Work :	3.GARAGE	40x30 garage		005-008-004-00
P13515-17	04/20/17	PICHE DAVID & CHRISTINE	N15592 D-1 RD	\$316.28
Work :	1.NEW BUILDING	52 x 28 New Home 32 x 26 Garage		005-022-008-00
P13516-17	04/25/17	DREUTZER AMY L & LEIPHART JESSI	W6312 2 RD	\$324.60
Work :	3.GARAGE	45 x 60 storage garage with 14x60 leanto		010-021-012-30
P13517-17	05/05/17	BROWN JASON M & SAUNDRA S	W3435 NELSON LN	\$237.36
Work :	4.MANUFACTURED			013-222-004-00

32 x 5 porch
26 x 16 deck

P13518-17	04/21/17	POLLARD MATTHEW J & MARY S	W8480 CEDAR LN	\$213.24
Work :	3.GARAGE	48 x 36 garage		003-209-006-00
P13519-17	05/05/17	MURRAY WILFRED A TRUST	W1053 CO RD 374	\$187.00
Work :	3.GARAGE	48x27 garage 26 x 8 deck		004-022-020-20
P13520-17	05/16/17	STONE MICHAEL N	W7381 Olsen Road	\$192.00
Work :	1.NEW BUILDING	30x30 2 bedroom cabin		006-236-017-00
P13521-17	04/25/17	VALLEY MECHANICAL	N3749 BAY DE NOC DR	\$196.00
Work :	3.GARAGE	24 x 50 addition on garage		010-113-014-25
P13522-17	04/25/17	LAPOINTE ELIZABETH J	W5641 CARLEY ST	\$83.32
Work :	7.DECK/PORCH	208 sq ft deck		009-372-007-00
P13523-17	04/26/17	DEVRIES RONALD H & LEILA J	N9850 HWY M-35	\$183.00
Work :	3.GARAGE	30 x 45 pole barn for storage		001-031-005-10
P13524-17	04/26/17	TRI-CITY STORAGE INC	3700 W HAYWARD LK DR	\$379.00
Work :	1.NEW BUILDING	40 x 40 cabin with 20 x 40 upper floor		007-409-016-00
P13525-17	05/02/17	LINDGREN DAVID	W7102 Olsen Road	\$184.44
Work :	3.GARAGE	24x32 storage pole building 30x 20 to be built by owner		006-031-003-50
P13526-17	04/28/17	SVINICKI J MICHAEL	KILN ST	\$259.32
Work :	3.GARAGE	48 x 48 storage garage		041-502-009-00
P13527-17	05/02/17	THE WIPFLI CAMP LLC	N10201 HOLMES BROOK RD	\$357.36
Work :	4.MANUFACTURED	demo of old home replace with new manufactured home		006-029-010-00
P13528-17	05/02/17	GRIGGS JR DAVID & VICTORIA L	N15513 M-3 RD	\$331.00
Work :	1.NEW BUILDING	32 x 40 new home 20 x 24 garage		011-024-011-20
P13529-17	05/04/17	JOSLIN LAWRENCE MICHAEL	W7525 ZIMMERMAN LN	\$106.00
Work :	3.GARAGE	24 x 16 storage garage		010-213-009-80
P13530-17	05/05/17	KUBIAK RONALD J	N5553 CO RD 577	\$105.72
Work :	3.GARAGE	16 x 24 garage		009-128-008-00

P13531-17	05/09/17	ANDERSON TRAVIS J &	W4813 MILLION DOLLAR RD	\$441.80
Work :	1.NEW BUILDING	1864 sq ft home 624 sq ft garage		007-318-012-50
P13532-17	05/10/17	WERTEPNY LELAND J & ELLEN E	N265 RIVER DR	\$523.19
Work :	1.NEW BUILDING	New Home Garage deck		010-460-019-00
P13533-17	05/12/17	PAHMEIER SHIRLEY	N11418 ZEMBA LN	\$85.24
Work :	7.DECK/PORCH	16x16 deck addition		006-009-007-25
P13534-17	05/16/17	THYNE MARK & HELEN	W6911 10 RD	\$139.00
Work :	3.GARAGE	20x40 storage garage		010-117-011-50
P13535-17	05/22/17	ZAMBORINI MICHAEL LORENZO	N6159 SHORE DR Q-4	\$148.92
Work :	1.NEW BUILDING	20 x 24 bunkhouse		009-320-034-00
P13536-17	05/17/17	THEILER BRANT C	N4208 RANGELINE DR M-1	\$102.00
Work :	7.DECK/PORCH	45x15 3 sided lean-to		007-307-014-00
P13537-17	05/19/17	KOVRT THOMAS	N932 P-3 DR	\$141.56
Work :	3.GARAGE	26 32 garage		010-021-014-00
P13538-17	05/19/17	LEIPHART TIMOTHY & CHERYL	W6836 23 LN	\$121.08
Work :	3.GARAGE	24 x 24 storage garage		008-005-009-00
P13539-17	05/19/17	DUPLER MURPHY & JACQUELINE	N4221 RIVER DR	\$188.12
Work :	1.NEW BUILDING	shop/cabin		010-312-014-00
P13540-17	05/22/17	BRUETTE BENJAMIN & KELLY	CO RD 338	\$185.08
Work :	1.NEW BUILDING	camp with covered porch		007-030-024-20
P13541-17	05/23/17	DELAURELLE MELVIN J	DEACON LN	\$135.00
Work :	5.MOVED STRUCTURE	move construction trailer to use as camp		006-202-012-51
P13542-17	05/22/17	SMITH STEVE & CHERYL	N12744 CO RD 551	\$187.48
Work :	4.MANUFACTURED	14 x 60 manufactured home with deck and porch		004-026-005-50
P13543-17	05/22/17	CHILSON MICHAEL A	W2328 KLEINKE PARK LN	\$211.80
Work :	4.MANUFACTURED	38 x 30 manufactured home		007-019-016-00
P13544-17	05/25/17	JENSEN JEFFREY & ROBIN JO		\$291.72

W

Work :	2.ADDITION	remodel and put addition on existing cottage add crawlspace, deck and porch		008-108-002-00
P13545-17	05/25/17	BRITTON NED & LINDA LE	16445 N BELLEFUEIL LN	\$192.60
Work :	5.MOVED STRUCTURE	Place a mobile on foundation		005-004-015-00
P13546-17	06/07/17	KLATT JR GARY L & TARA	N5965 HILLSIDE DR	\$303.31
Work :	1.NEW BUILDING	build home on existing foundation with garage		009-450-008-00
P13547-17	06/05/17	TURCOTTE ROBERT & CHERYL	N4917 CO RD 577	\$263.96
Work :	4.MANUFACTURED	place mobile home on slab and build garage		009-133-011-50
P13548-17	06/05/17	DELAURELLE JAMES & JANET	N12447 CO RD 577	\$144.12
Work :	3.GARAGE	36x24 garage		006-336-002-00
P13549-17	06/07/17	J & J MANDERS PROPERTIES LLP	W9897 MISCAUNO ISLAND LN	\$405.63
Work :	1.NEW BUILDING	New Cottage Garage Deck Car/Port		006-436-001-25
P13550-17	06/13/17	WALECHKA KELLY G & ANDREA H	N12995 CO RD 551	\$240.12
Work :	1.NEW BUILDING	32 x 24 home 24 x 18 garage		004-022-022-25
P13551-17	06/07/17	LINDER ROGER SR & KAREN	N13688 J-1 RD	\$98.04
Work :	8.FOUNDATION	putting a foundation under building		012-010-012-00
P13552-17	06/07/17	AMAN BRUCE TRUST	W6832 5 RD	\$105.72
Work :	7.DECK/PORCH	12 x 64 lean to off existing garage		010-005-018-00
P13553-17	06/07/17	LITTLE GARY R & STEFANIE R	W3035 31 LN	\$268.76
Work :	1.NEW BUILDING	28 x 36 camp with deck		012-035-002-00
P13554-17	06/15/17	COPPOCK REVOCABLE TRUST	N5150 HWY M-35	\$219.16
Work :	2.ADDITION	garage and room addition/remodel		007-031-013-00
P13555-17	06/14/17	ENGLISH MARTIN E & KIMBERLY M	N3068A HWY M-35	\$78.20
Work :	7.DECK/PORCH	8x10 deck		007-540-007-00
P13556-17	06/15/17	MORTINSON KENNETH J & SUSAN	OLD 352 RD	\$356.60
Work :	3.GARAGE	40 x 88 storage garage		014-019-013-00
P13557-17	06/16/17	COLE RYAN R	W7278 CO RD 356	\$197.72

Work :	3.GARAGE	28x40 garage with addition room above	008-007-005-00
P13558-17	06/19/17	KLEE JACOB W	N16125 LAFAVE LN D-3
			\$341.08
Work :	4.MANUFACTURED	27 x 60 home on basement 32 x 28 garage	005-009-017-00
P13559-17	06/19/17	MALKE GRANT & LISA	W5302 15 RD
			\$144.12
Work :	3.GARAGE	24 x 36 garage	009-114-026-00
P13560-17	06/20/17	HELGESEN JEFFREY W REV LIV TRUEN	N13035 DETEMPLE LN
			\$236.28
Work :	3.GARAGE	Garage/Outbuilding	006-119-006-00
P13561-17	06/28/17	HULCE RONALD U & NANCY C LE	N17003 CO RD 400
			\$331.44
Work :	1.NEW BUILDING	50 x 30 bunkhouse 24 x 32 garage	013-336-018-00
P13562-17	06/27/17	INSCHO JOHN	N11644 OAKWOOD RD K-3
			\$340.68
Work :	3.GARAGE	41 x 81 garage	012-158-002-20
P13563-17	06/27/17	ANDERSON JOHN & LYNN	N16425 400 RD
			\$84.60
Work :	7.DECK/PORCH	10 x 24 deck	013-212-012-00
P13564-17	06/28/17	STUTZMAN JR ROBERT L & SHERRILN	7344 HWY M-35
			\$144.12
Work :	3.GARAGE	garage on existing foundation	001-134-007-15
P13565-17	06/28/17	LYNCH PETER H & LINDA	W4717 G-18
			\$190.36
Work :	2.ADDITION	14 x 24 addition 28 x 32 garage	012-019-042-00
P13566-17	06/28/17	CHARLES MICHAEL J	W3718 36.5 RD
			\$437.89
Work :	1.NEW BUILDING	new two story home garage deck	013-233-004-00
P13567-17	06/28/17	MCLEOD RANDALL W CLAN	W2021 US HWY 2&41
			\$175.80
Work :	3.GARAGE	14 x 60 mobile storage	005-008-014-00
P13568-17	06/30/17	IVES MATTHEW C	CO RD 352
			\$128.76
Work :	3.GARAGE	24 x 28 garage	008-226-004-50
P13569-17	06/30/17	CODUTI KEVIN A & CHRISTINE R	N393 RIVER DR
			\$142.60
Work :	2.ADDITION	26 x 20 living room addition	010-460-038-00
P13570-17	07/03/17	DEPATIE FRANCIS ROBERT & ROSEMN	13289 N-4 RD
			\$198.20
Work :	3.GARAGE	48 x 30 pole barn	012-123-007-52

P13571-17	07/11/17	ARDUIN NICHOLAS R & ANGELA M	W5422 E THIRD ST	\$164.60
Work :	3.GARAGE	28 x 40 garage		011-145-012-25
P13572-17	07/11/17	JENSEN CLAYTON P	N9146 CO RD 577	\$228.60
Work :	3.GARAGE	48 x 40 garage		008-212-002-00
P13573-17	07/12/17	HUBBARD ELORINE	N7987 US HWY 41	\$162.04
Work :	3.GARAGE	28 x 32 garage 12 x 32 deck		014-226-040-00
P13574-17	07/12/17	JOHNSON PEGGY L	W2702 Veesper Lane 38	\$139.00
Work :	3.GARAGE	26 x 28 garage		013-224-017-00
P13575-17	07/13/17	VIAU RAYMOND & DONNA LE	N17855 CO RD 551	\$233.08
Work :	4.MANUFACTURED	16 x 80 mobile/manufactured home with deck		005-122-012-00
P13576-17	07/14/17	PHILLIPS BRUCE	PARK AVE	\$177.40
Work :	3.GARAGE	32 x 40 stick built garage		011-155-014-20
P13577-17	07/14/17	BEYER JAMES G & BERNICE C REV T	N3255 RIVER RD	\$264.36
Work :	1.NEW BUILDING	36 x 26 cabin with 1/2 loft on concrete crawlspace		010-326-006-20
P13578-17	07/14/17	RYAN DENNIS J & SHERRY A	W3068 31 LN	\$88.44
Work :	7.DECK/PORCH	12 x 28 deck		012-026-015-00
P13579-17	07/25/17	WEBBER JOYCE	N16001 MAPLE ST	\$106.20
Work :	2.ADDITION	12 x 20 sunroom with crawlspace		013-116-008-00
P13580-17	07/19/17	NISCHIK RANDALL & DEBORA	CO RD 577	\$136.44
Work :	3.GARAGE	24 x 32 garage		003-207-002-17
P13581-17	07/20/17	AUBERT MICAH K	N4115 RIVER DR	\$140.28
Work :	3.GARAGE	24 x 34 attached garage		010-312-011-00
P13582-17	07/21/17	RYAN MICHAEL W & MICHAEL C &	18265 N River Road J-5	\$243.48
Work :	1.NEW BUILDING	36 x 36 camp		013-317-002-30
P13583-17	07/21/17	PHILLIPS RONALD E	N17451 CO RD 400	\$105.72
Work :	3.GARAGE	24 x 32 garage		013-325-011-50
P13584-17	07/27/17	AXTELL JEFFREY & KRISTINE	W5420 LINSMEIER RD	\$216.12
Work :	3.GARAGE	52 x 28 garage with 28 x 22 upstairs		010-123-005-00
P13585-17	07/25/17	POLLARD GREGORY	45 RD	\$259.68
Work :	1.NEW BUILDING			011-068-001-05

P13586-17	07/31/17	KNAUF JR GREGORY N & JULIE E	W780 OLD US HWY 2&41	\$241.40
Work:	3.GARAGE	40 x 52 garage		005-011-018-00

P13587-17	07/28/17	LIEBMAN MICHAEL D & LINDA M	N10109 O-3 LN	\$121.08
Work:	3.GARAGE	24 x 24 garage		002-327-005-00

Total Permits 95
Total Fees \$21,297.57



U.P. Regional Homeland Security Planning Board
8th District

U.P. Regional Homeland Security Planning Board Meeting

June 1, 2017
10:00 a.m.

NMU
Charcoal Room

*Approved
8/3/17*

MINUTES

Board Members Present: Jeff Hubbard (Baraga), Missy Robbins (Chippewa), Bob Berbohm (Delta/Schoolcraft), Pete Schlitt (Dickinson), James Loeper (Gogebic), Christopher Van Arsdale (Houghton/Keweenaw), Vernon Jones (Iron), Teresa Schwalbach (Marquette), Mike Kasper (Mackinac), Rich Sexton (Menominee), Mike Kocher (Ontonagon), Brent Wilson (Luce).

Others Present: Steve Derusha (MSP/EMHSD District Coordinator), Eric Forsberg (Fiduciary/Alt.-Houghton), Matt Zika, (NWS), Jack Swift (Baraga RACES), Emilie Stack (Public Health), Jon Stone (Region 8 HCC), Tammy Peyton (alt-Chippewa), Gary Johnson (alt-Marquette), Scott Schaefer (MDEQ).

- I. **Call to Order** – Chairperson Teresa Schwalbach called the meeting to order at 10:19 a.m. A quorum was present.
- II. **Pledge of Allegiance**
- III. **Introductions**- All present introduced themselves
- IV. **Public Comment** – Steve Webber announced his retirement and thanked the board for their help over the years.
- V. **Approval of Meeting Agenda – June 1, 2017** – *Missy Robbins (Chippewa) made a motion to approve the meeting agenda for June 1, 2017, seconded by Mike Kocher (Ontonagon). Motion carried 14-0.*
- VI. **Approval of Meeting Minutes – May 4, 2017** – *Rich Sexton (Menominee) made a motion to approve the meeting minutes for May 4, 2017. Seconded by Bob Berbohm (Delta). Motion carried 14-0.*
- VII. **Action Items** – None
- VIII. **New Business** – The board received an email from Sam Jonker-Burke about the setting up a presentation for the 2017 Homeland Security Grant and Fiduciary training 1-2 hours before the August meeting. *Bob Berbohm (Delta) made a motion to cancel the July meeting. Seconded by Mike Kasper (Mackinaw). Motion carried.*
- IX. **Old Business**
 - A. **2015 Regional Projects**
 - a. **ESI Net (Gary Johnson)** – Finished
 - b. **CAD AVL (Gary Johnson)** – Server should be in by the end of the month.
 - c. **Mass Notification (Mike Kasper)** - Mike Kasper stated that he needs logos from each county for the website signup. He also needs the KML file for the county lines. Panic Button: will

have a demo the week of June 12th. Smart 911- not sure where it is. It is going to go. It was budgeted for \$2.2M (by the state). It will be up to individual counties to implement if they want. RAVE signup: do we need to have a common signup point? Yes. The RAVE setup will include the white pages and the 911 database. An advance was requested for the cost of the project by Eric Forsberg.

- d. **Training and Conferences-** (*Teresa Schwalbach*) – If you have receipts from the conference, please get them to Teresa.
- e. **Regional Governance** (*Eric Forsberg*) –This is the last meeting under the 2015 grant.
- f. **Fiduciary** – (*Eric Forsberg*) – Attended the Fiduciary training at the HSC. Some items of note:
 - a. Reimbursements for meals must have the receipt.
 - b. Equipment disposals: Must inform Eric so he can inform the state.
 - c. Professional Services: these must be bid out.
 - d. Must bid even if on MIDEAL.
 - e. Can pay for any number of years for warrantees.
 - f. Receiving single audits
- g. **Active Shooter Training Kits** (*Mike Kasper*) –Working getting the Mackinaw County Board to approve the payment. It was decided (per Eric Forsberg), Houghton County will pay the upfront cost.

B. 2016 Workbook

- a. **Regional Governance-** *Eric Forsberg*- No report
- b. **Training and Conferences-** *Teresa Schwalbach*- No report
- c. **U.P. CERT-** *Teresa Schwalbach*- Nothing to report. Mike Kocher stated that Joe Farrago will be available for the summer for training if there is a request.
- d. **Radio Cache Batteries-** *Mike Kasper*- AAF written.
- e. **CAD Workstation Computers-** *Gary Johnson*- Nothing submitted yet.
- f. **RRTN-***Jim Loeper*- Looking at specialized training: highway cargo. AAF submitted and re-submitted. Training scheduled for August for RRTN Team and locals interested.
- g. **U.P. ESINet** (*Gary Johnson*) – Nothing to report.
- h. **Small Unmanned Aircraft-** (*Jim Loeper*) – The state is changing how they fund these projects. Moving forward, it will be virtually impossible to get them approved by the state under the 2016 grant. However, we could move it to the 2015 grant and probably get approval and move the CADAVL from 2015 to 2016. *Mike Kasper (Mackinaw) moved to move the UAV project from the 2016 grant to the 2015 grant and move the CAD AVL from the 2015 grant to the 2016 grant. Seconded by Bob Berbohm (Delta). Motion passes (14-0).* Confirmed that project must be complete by December 31. Teresa Schwalbach will submit the workbook changes to the state.
- i. **Cell Phone Forensics-** (*Chris Van Arsdale*) – Nothing new to report.
- j. **License Plate Reader-** (*Mike Kasper*) – Still in the works. Stonegarden grant money has gone through but need and EHP.
- k. **Access Control Box-** (*Missy Robbins*) – AAF has been approved. EHP information gathering in progress.
- l. **Active Shooter Low Light Training-** (*Bob Berbohm*) –Looking at August 21-23 in Houghton and August 25-28 in Escanaba. Working out the logistics at both locations. Working to get it MCOLS Certified. Bob will send out information about signups.

- X. **Discussion and Budget** – Working on updating. Eric will be in contact with those in charge of projects.

XII. Informational Items & Sub-Committee Reports

- A. State Update** – Lt. Steve Derusha will be on vacation in July. Please mail your quarterly financial statements to the office in Marquette. Also, Carley Georgeopolus has replaced Amanda Bressler as the training/exercise coordinator for the state.
- B. Local Planning Team Involvement – Reminder** – Teresa Schwalbach reminded the committees to keep their LPT's involved.
- C. MEMA Update** – Handed out flyer for conference October 2-4, 2017. The 2018 conference will be combined with the International Association of Emergency Managers Conference that will take place in Grand Rapids. There may be a change to PA 390 increasing disaster monies and also Section 19 fund changes proposed (see attachments). More state money would be available to townships in a state of disaster or emergency under two bills reported by the house Appropriations committee. HB 4609 and HB 4610.
- D. PEM Update** – Nothing new.
- E. NOAA – Matt Zika**
- Today is the first day of meteorological summer!
 - Also keep NWS in mind if you'd like decision support with an incident. There is an online form to fill out <https://docs.google.com/forms/d/e/1FAIpQLSci09h1oIjGg9d5qrvoUiBvv9USBTyRNCbsQAK3oOr5ZuMS9Q/viewform>
- F. HCC – Jon Stone**
- New NARCAN rules: you can now get it for your friends. ~\$50 need in the first few minutes.
 - Physiological Train the Trainer June 23rd
 - DOADOTE Update- Antidote for nerve agent.
 - PAPR Update: All hospitals have 4 + 2 from the Region HCC. Marquette has 8.
 - Mackinaw Island Exercise. Lack of surge capacity is being examined.
 - MITESSA (MASH Unit): There was a discussion about using it for the Labor Day Bridge Walk but doesn't look like it will happen due to costs.
- G. Public Health – Emilie Stack**
- G291 class in Marquette (JIC/JIS Training) June 29th.
 - Updating HVA's.
 - August 2nd - Shelter Training in Lake Linden with the Red Cross.
- H. American Red Cross** – Teresa Schwalbach indicated that the Red Cross will be conducting a Shelter Fundamentals and Simulation Training on Wednesday August 2nd in Houghton. The time will be 9AM-6PM. Lunch will be provided. The exact location is yet to be determined [edit: Lake Linden High School]. This class has been requested by the Western UP Health Department in an effort to better understand and support the roles of each agency in times of need for sheltering. We invite all of you to participate with us on August 2nd. Please keep in mind that this training is designed for internal Red Cross volunteers and staff, but is open to anyone interested in learning more about how the Red Cross operates a shelter. For questions please contact Sara Hemminger, Disaster Program Manager for the American Red Cross- Superior Upper Peninsula at 906-228-3659 or sarah.hemminger2@redcross.org.

I. **USCG – No Report**

XIII. **Late Additions –**

- a. Pete Schlitt: Discussed recent gas station fire in Iron Mountain.
- b. Pete Schlitt: Ransomware: Company in Dickinson County got hit. “Cylance” protection program discussed.
- c. Mike-Asked Ronda LARA June 17 and 18th about 8AM-4:30PM in computer lab at Bay College.
- d. John Stone: Firefighter I course pass rates are low. This could be a growing problem in our rural volunteer fire departments not only with people not passing, but could keep people from joining (and trying to pass) in the first place.

XIV. **Public Comment** – There were no public comments.

XV. **Announcements** – There were no announcements.

XVI. **Adjournment** – *Mike Kasper (Mackinaw) made a motion to adjourn the meeting, seconded by Rich Sexton (Menominee) motion carried 14-0. Meeting adjourned at 12:10 p.m.*

The next RHSB meeting will take place on August 3, 2017 at 11:00 a.m. at NMU Conference Center in the Charcoal Room.

Submitted by: Christopher Van Arsdale, Secretary

Strategy

- Goal 1:** Develop and Implement a Regional Homeland Security Strategy (RHSS)
- Goal 2:** Develop and Enhance Communications and Public Warning Notification Capabilities.
- Goal 3:** Develop, Enhance, and Implement Intelligence & Information Sharing Capabilities.
- Goal 4:** Develop, Enhance, and Implement Emergency Response Management
- Goal 5:** Develop and Implement Regional Critical Infrastructure/Key Resources (CIKR) Protection Program.

MENOMINEE COUNTY LIBRARY BOARD

Minutes July 11, 2017

Approved: August 8, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday July 11, 2017.

Present: C. Peterson, M. Fagan, J. Freis, K. McNeely, N. Tuinstra and Commissioner L. Schei.

N. Tuinstra moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: Presentation by Paula Gruszynski, Executive Director of M & M Foundation. Ms. Gruszynski shared the M & M Foundation's goals and funding sources. She provided an overview of available grant opportunities.

M. Fagan moved to approve the minutes from the June 13, 2017 meeting, support by J. Freis. Motion carried.

K. McNeely moved to approve the June Financial Reports, support by M. Fagan. Motion carried.

M. Fagan moved to approve the July bills, support by N. Tuinstra. Motion carried.

Director's Report

Library: Valentine Smith has a Lego display in the hall case.

Financial: Penal fines for FY 2016/17 are calculated at \$53,183. The train table funded by the M & M Foundation was built by Al Thompson. It has been delivered. A button maker was purchased with the Dollar General Grant.

Patrons: We added 29 new patrons this month.

Bookmobile: The Parade was fun and we raised over \$500.00 with the 50/50 drawing. The next "appearance" for Moby will be at the County Fair. The Dollar General in Stephenson is hosting a lunch for Moby on August 25th.

Programing: The Summer Reading programs are going well. The final party at the Main Library is July 26. The last session at Hermansville will be by July 18th with Beau LaFave.

Friends: Their Summer newsletter was mailed last week. Their Annual book sale will be July 28th and 29th at the Stephenson Township Hall.

Volunteers: 26 hours.

Building and Grounds: No more troubles with the roof leaks. The UPS battery at HVB was soaked when the wall leaked. Jim Mekash was notified, and will get a replacement. We had some stinging nettles in the side yard at the main branch which (hopefully) have been eradicated.

New Business

- A. Ann Murray has started as the Hermansville Branch Attendant. There will be an Open House in Hermansville on July 20th sponsored by the MCL Friends.
- B. M. Fagan moved to submit the FY 2017/18 Library budget as presented to County Administration. Support by K. McNeely. Motion carried.
- C. Discussion on Bookmobile Fundraising, updates on letters and information about Menominee County Fair July 21-23 and Lunch at Dollar General on August 25.
- D. K. McNeely moved to have Director Winnicki send **Requests for Bids** on replacing the Bookmobile, bids will be due August 1, 2017. Support by N. Tuinstra. Motion carried.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 5:00 PM.

Submitted by:
Amanda Winnicki, Library Director

Menominee County Finance Committee
Minutes of Meeting
07/17/2017

***** Approved 8.7.17*****

The Finance Committee met on July 17, 2017 at 9:00 AM at the Menominee County Courthouse, Administration Office

Others present at the meeting were Diane Lesperance, Mike Lyons, Marc Kleiman, Lisa Reed, and Peggy Schroud

Call Meeting to order: Com. Nelson called the meeting to order at 9:00 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Approval of Agenda motion by Com. Schei and supported by Com. Cech to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: 6.12.2017 Com. Gromala made a motion to approve minutes, second by Com. Cech, motion carried.

Public Comment: None

Department Head/Elected Official Reports: None

Business Items

- a. **Window/Door Replacement 9th St. bldg.–Sherry** Had put a bid out for this, did not receive any, so there is a proposal from Jim for the windows (replacing the glass panels) from Wallace Building Supply. Total cost of the replacement \$5200 if he does it himself. There is a side light on one of the doors that is broken, Esser glass has to do that one. That would fall within the amount that is in the budget already. **Com. Nelson** We could take a recommendation for a motion to...**Com. Cech** I recommend that we use the money that we have already allotted for those windows and doors in the bid process **Com. Nelson** Which bid? Which one of the three? **Com. Schei** Is the \$5200 the one he is recommending? **Com. Gromala** That's based on the fact that we would be using Wallace Building Supply, Esser and Menards. **Com. Nelson** So with Wallace Building, which is a bit higher but includes 2 windows, Esser and Menards, is that what you want to recommend? **Com. Cech** Yes, that's the one. **Com. Gromala** seconds, all are in favor.
- b. **9th St. Bldg. Bid funding-** Sherry There is a break down of all those bids that the board did agree to other than the cabling and network. Drees electric, when we received the bid for the HVAC there was an extra \$3000 in the quote that also included the hook up of the electric also. Zeratsky would have charged more. Not been approved by the board, so needs to be recommended. This would be covered in

the current budget. **Com. Nelson** We are going to be short because our cabling when we first discussed it everyone thought around \$6-10 thousand, the \$41,000 was something we did not expect. We are going to run about \$29,000 short of what we planned. **Com. Schei** What is the \$12,263 **Sherry** That's the balance if we take the windows out of our current account. **Com. Nelson** The difference now is \$29,000. **Sherry** If we take the Drees Electric out of there also. **Com. Schei** What is the shortage that is not budgeted? \$31,562. **Com. Gromala** Is there any funding that would be available from like the probation group? **Com. Nelson** At first they said they would be doing their own, so that is not included in this bid. **Com. Schei** What about the phones are they doing their own phones too? It will be IP digital phones put in there. **Sherry** They already have the phones in their office. **Com. Schei** How much rent payment do we realize from them? **Com. Nelson** It is at our cost. **Sherry** The way we had set up the budget, it had \$161,000 to the good in it. The general fund. Monies can be taken out of the designated building fund or the general fund. **Com. Nelson** The funds are really co-mingled, so it doesn't make any difference. **Com. Schei** Proposes that it is taken out of the building fund. Because it is a building and it is a building cost. Motion made, Com. Gromala seconds, all agree and it will go to the board.

c. **Cobra 2% administrative fee – Sherry** Currently we can receive a 2% fee for doing the work for Cobra for the retirees. Do we want to collect this fee? **Com. Cech** Is there a reason why we wouldn't want to? **Marc Kleiman** I believe that we have 2 that are using Cobra and Joann has to fill out that paperwork. He didn't feel it was his position to make that decision and thought it should come to the committee and then the board. **Com. Gromala** There will be more, and the time and cost that is going to be used by our present staff, it should be recouped. **Marc** Joann is going to give an estimate on how much work and time are involved. **Com. Nelson** If we do decide to do this, if we do charge the 2%, will it be worth it? **Com. Schei** Is it more work to charge them than it is to do the work...what is the trade off. **Marc** makes no difference, either way Joann is doing the work. **Com. Gromala** Doesn't know of many places that do not charge an administrative for work, and it can be brought all the way up to 10%. **Peggy Schroud** The taxing units charge 1%. **Com. Gromala** He would like to look into it because knowing that we are going to be having more retirees or people leaving it is going to possibly be more work. **Marc** The more employees that go on Cobra, the more work Joann will have to do. **Com. Schei** Keying in the extra numbers will be more work. **Marc** Will sit down with Joann and get more information to bring back to the next meeting. He will also find out the extra work that it might involve for Jessy.

d. **Budget amendment – Chiller Project balance to Generator Project – Sherry** The balance on this \$54,000, in budget, project is done. Jim would like to move that balance to the Generator Project. John asks if that was originally out of Buildings and Grounds? Does the \$54,000 make up part of the \$131,000 surplus....Sherry confirms that it was not part of the \$131,000. So, to move the balance to the Generator Project, there was only \$105,000 budget in there and \$5000 went to engineering and paperwork. The balance was \$181,000-\$182,000, so to put the remaining amount in the 2017-18 budget. Will be in to that budget year before the project is over. **Com.**

Schei so recommends that they do that according to Jim's recommendation. **Com. Cech** seconds. This is a budget amendment that will be referred to the board. **Com. Gromala** We are still going to be behind by \$25,-30,000, so this will be put into the proposed next years' budget? This is confirmed by Sherry. This is approved by all.

- e. **2017 Summer Tax – 9th St. Bldg. – Com. Nelson** This was also figured in original building proposal because Peggy had provided him with that information. **Diane** Why wasn't this prorated? On the closing papers it said that they didn't because we would become exempt and there would be no taxes due. *Discussion continues as to why or why not it wasn't prorated.* **Com. Nelson** Everything is coming in higher than what we had planned on so we should look at the full \$41,000. Going back to b., 9th St. Bldg. Fund, make the amount \$41,765 to add to the fund. All agree.
- f. **911 Console – Sherry** Brian is requesting \$582,000 for console. Pg. 59 in the budget...**Com. Nelson** Had asked Bill and Steve to get information from other counties on 911...**Com. Gromala** We went to Iron Mountain, also sent out emails to Gogebic and Iron Counties, have not gotten a response from either of them. **Com. Nelson** Talked with several counties that share 911 and it was all positive. 911 has a surplus of \$166,137 left over yet, *Discusses the MERS situation and how it will affect the budget.* John thinks they should pull the console out of the budget for this year and band-aid it for another year or two. **Com. Schei** what might be the ramification if we were to delay it? **Com. Nelson** We are about 1.3 mil short in our budget request. Before we agree to fund this console we have to look at the total amount of money we have to put out. **Com. Schei** You had asked for a 5 year plan, that is the best way to go. **Com. Nelson** We will have to ask other departments to make significant cuts to make up that deficit. **Sherry** has another option that Brian sent..they will break it down for a 5 year period to pay it within those 5 years. **Com. Nelson** don't forget the costs that will continue to happen after purchasing this console. You are committing the county to \$2-300,000 a year in deficit. **Com. Schei** Let's not fund the Airport and you will have all kinds of money. John argues that with the airport there is no alternative, with 911 they do. **Com. Cech** This console is old, I don't want it on the back burner. **Com. Nelson** I am against it, you tell me which departments we are going to cut. This is why I don't want to be finance chair. **Com. Schei** What are the political ramifications for all of this? Have we thought of all the other things we might be faced with? **Com. Nelson** The more that is added to the debt, the more that it is put back on the county. **Sherry** The existing equipment can't be fixed again, there are no more parts. Don't get the console, but if it goes down what are you going to do?? **Com. Cech** thinks they have to approve to keep/put it in the budget. **Com. Schei** the proposed budget, \$8,148,035,last years was less. **Com. Gromala** wants to keep it in the budget, but to pay in a 5 year plan. **Com. Nelson** Is it because I'm looking at a 5 year deficit that you want to pretend that it doesn't exist? *Discussion continues....* **Com. Schei** Is not going to commit right now. Would like to wait a year. Did anyone ever check in to see if there is a used board out there? Moving on, issue will be addressed again.
- g. **2017/18 Budget discussion – Sherry – deficit of 1.268** set up with all dept.requests. A couple of departments that I have not received budgets from, so I plugged in numbers

comparing to last year. Pg. 6- \$25,000 in designated building projects. \$40,000 to carry over will put it in next years' budget. No other projects in at this time. - \$35,000 in Circuit Courts, but they do have grant funding, pg. 7 – Judge Hass did not get me his budgets, so I plugged in what is currently going on in those accounts. – pg. 13, Administrator- put money in for furniture, \$107 for MERS unfunded is only for the former administrator division pay down. Carried in again \$10,000 for legal- **Com. Schei** If we hire a company to hire administrator, where does that money come from, this year or next year? **Sherry** This year, there isn't an account yet set up for that, but there is money in the admin. salary account to pay for the hiring agency. Pg. 16-17 Equalization is requesting \$1500 for furniture- Pg. 21-Buildings and Grounds- security doors, windows, for sheriffs dept. (Brian Helfert). Some of this could be recouped from courts. **Com. Gromala** would like to have Jim come back and discuss this some more. **Sherry** moving on to the sprinkler system in the vestibule, this is dependent on the city, because they need to upgrade water lines to provide enough water/pressure. – The jail half-bath in the CO's office – painting of old building- sidewalk replacement- **Com. Nelson** Prosecuting Attorneys request for \$93,000 for increase in salaries. **Sherry** Bill has let her know that they are overloaded in that office and they are asking for another assistant PA, his investigator is retiring so there will be a 6 month overlap for that person to come in, as well as pay out for a retirement. –Pg. 25 Sheriff Department – capital outlay for computers, request for two vehicles, one for sheriff and one for undersheriff. Plan to put it in a 4 year term for the sheriff. Lean system – Prisoners Board – approximately \$45,000 is collected in fees that come back to the county. Pg. 32-Emergency Services- status quo pretty much. Rich wants the new operating systems for computers. Pg.34 Animal Control - \$10,000 in for that. Pg. 37 Veterans Affairs - \$2000 in capital outlay, he will most likely need new furniture for the new building. Pg. 38 – Economic Development- **Com. Nelson**

There is no contract signed, *discussion as to whether there is an obligation on the county's part* **Sherry** Pg. 39- Appropriations- the only change from last year to this year is the airport. – Faithorn Rescue Squad is no longer in place, no request from them. – Child Care – couple of changes, some will have reimbursement. – Library – Rather than \$10,000 she is requesting \$12,000 for the book mobile fund. - There is \$109,000 in the airport for operating transfer. – Road Patrol –**Com. Nelson** there is a millage request this year, if it doesn't pass, at least some of the unfunded portion of MERS somewhat caught up, we are still short we are at about 90% and that continues to grow. If the millage doesn't pass there is only a surplus of about \$100,000 in there. That would not come close to covering what we will owe for retirement which the board would continue to pay for over and above that 5 year plan. **Sherry** they do have a capital outlay item in there for \$100,000. Road Records Management System needs to be compatible with 911. They will still show \$112,000 to the good. – Parks- In the regular budget we have on pg. 45- to balance the budget there is an \$18,471 from their fund balance. There is no one there to do the budget, so she put the numbers in. – Friend of the Court- part-time person. – Airport-County Appropriation Capital improvement, \$327, 050 Includes a replacement van, **Com. Schei** It isn't just a vehicle, we have heard from two community sessions that the airport is mandatory, businesses use it, we need it. Problem is the city collects a building tax on all those hangars, we don't see one penny of that. It's not right that the city gets this money. All these people

want the county to have the airport, and subsidize it 100%. He would suggest that they ask the City of Menominee for some support from all that tax money that they collect. – **Sherry**- \$300,000 for the fire crash building is in that budget, an expansion. Engineering for the runway project is 5%. Budgeted for full-time manager, Full-time Asst. manager and PT lineman – IT- Put it in. – Park Improvements- Put in a dollar amount that should be received for the timber cutting out there. Pg. 50 **Com. Cech** Back to the IT, we have equipment, right? \$24,000 for updates and maintenance and fees. **Sherry** back to park improvement, there will be a fund balance carried over. There is always something to be done out there. – Remon- we won't know until December, put in \$55,000. **Com. Schei** Has there been any money come in from the cutting of the timber so far? **Sherry** just received a check this week. **Sherry** – 911, we already looked at that, *Com. Nelson again implores the members to look carefully at that.* Pg. 61 Library- \$235,000 operating transfer. Pg. 68, Senior Citizen – we will be getting these numbers in, Pg. 74-Child Care- \$30,742, the auditor did not want those numbers showing, so it is in the General Fund Operating transfers.- Three-way road- we will have to start meeting with the Road Commission. – Household Hazardous Waste has to be done this year too, \$30,000 put in. **Com. Nelson** ok, we are done with the packet, any questions? We aren't going to make a decision today. **Com. Schei** I want to talk about MERS. He and **Com. Meintz** agree that there should be a payment to MERS to bring the unfunded balance down. **Com. Nelson** agrees, that is why he wants Terra to come in. **Com. Schei** how much money do you think we should put in as a one time payment in this next budget. Finance committee needs to have some kind of consensus. **Com. Nelson** MERS gives 3 rates, according to our payment schedule, what we have to contribute really at 5.75 is about 1.7, by 2022 we will be at about 2.12. This will be fixed in 40-50 years. Please read the packet. Need to have Terra here, Committee of the Whole or a special meeting, as long as all the board members are there.

Diane Lesperance Because we have had so many projects that have come out this year, our liquid assets, liquid cash is very low. Keep in consideration to let her know ahead of time if you are going to plan to spend a large amount of money. **Marc Kleiman** Daily Press Delta, talked about MERS and a specific fund that they put money in to pay down MERS.

Public Comment: None

Commissioner Comment: **Com. Gromala** Is there any way that we can go about finding additional funding? MERS to invest it differently? **Com. Nelson** The MERS portion again, we can't take what they have to say as gospel. They need to come here. Please look at your notes, read the packet.

Adjournment: Moved by **Com. Cech**, supported by **Com. Schei** to adjourn the meeting at 11:24 AM. Motion approved 4/0.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 27, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Luhtanen requested to amend the agenda under New Business: Addition of d) MDHHS/CMHSP Managed Mental Health Support and Services Contract for FY2018.

ACTION: Moved to amend the agenda under New Business: d) MDHHS/CMHSP Managed Mental Health Support and Services Contract for FY2018.

Motion by: A. Martin, supported by G. McCole to approve amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the July 13, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by M. Negro to approve the 7-13-17 regular Board meeting minutes.

Motion carried unanimously.

M. Zevitz present at 5:03 p.m.

PRESENTATION – Recipient Rights Presenter: Katie Smith

J. Luhtanen introduced Katie Smith, Recipient Rights Officer. Ms. Smith reviewed responsibilities associated with the Recipient Rights Office and the Semi-Annual Rights Report. Miscellaneous questions addressed regarding incident reports, conflict of interest, and medication errors. M. Negro, Northpointe Recipient Rights Committee Chair, advised that steps have been taken to address medication errors and there has been a reduction of incidents reported to the Committee.

The Board thanked Katie for her presentation and commented educational presentations are helpful; specific request made regarding NMU intern program.

ACTION ITEMS

• **Finance**

a) Financial Statement – May, 2017

Discussion occurred regarding questions on income statement interest earned. B. Ducoli responded to all questions.

ACTION: A motion was made by G. McCole supported by A. Martin to approve the Financial Statement – May, 2017.

Motion carried unanimously.

b) Contract Grid 7-13-17 (*Insight Telepsychiatry; Anderson Tackman*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Insight Telepsychiatry	Telepsychiatry	7/5/17 – 7/4/18	Adult Psychiatrist \$185.00/hr. Adult Psychiatric Nurse Practitioner \$125.00/hr. Specialty Psychiatrist (child, geriatric, substance abuse, or forensic) \$210.00/hr. Child Psychiatric Nurse Practitioner \$135.00/hr.	Adult Psychiatrist \$189.44/hr. Adult Psychiatric NP \$128.00/hr. Specialty Psychiatrist \$215.04/hr. Child Psychiatric NP \$138.24/hr.	\$4.44/hr. \$3.00/hr. \$5.04/hr. \$3.24/hr.
B.	Anderson Tackman	FI Provider	7/31/17 - 7/30/18	\$206.00/month	\$212.00/month	\$6.00/month for annual 3% increase

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the contract for Insight Telepsychiatry and Anderson Tackman as listed on above contract grid.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement – June, 2017

Reviewed Financial Statement – June, 2017

Discussion of Beacon Specialized Living; Respite Care; Staff travel at 82% of budget allocation.

Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Check Disbursement – June, 2017.

Discussion of Cost Settlement with NorthCare. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

c) Board Member Finance Questions/Responses

None

d) MDHHS/CMHSP Managed Mental Health Supports and Services Contract FY18 Contract with the State for General Funds.

Discussion: Questions regarding contract funds and contract acceptance/rejection addressed.

ACTION: A motion was made by M. Negro supported by M. Hofer that the FY18 MDHHS contract become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Schinderle K.	X	
Negro M.	X		Zevitz, M.	X	
Luhtanen J.		X			

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the FY18 MDHHS Contract.

Motion carried unanimously.

• **Boyington Roof Repair Estimates**

Discussion of needed repairs. Clarification of previous repair vs. current repair. Board request for references before proceeding. Procedural change recommended requiring references with all future bidding projects.

Outcome: Action item for future meeting after references are received.

• **CEO Report**

Discussed and reviewed CEO Report; Strategic Plan Update Q3. Miscellaneous questions, i.e., fulfilled strategic plans continued or complete, Autism Benefit Program, FY18 budget effective October 1st.

Joan Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Minutes 6-14-17
Report to be placed on file.
- Recipient Rights Semi Annual Report
Report to be placed on file.

PUBLIC COMMENTS

None

BOARD COMMENT

- M. Negro stated that NorthCare CEO interviews were conducted Tuesday. The remaining candidate will conduct a telephone interview next week. Recommendation to the full Board will follow.
- J. Luhtanen spoke about the NAMI picnic. Thanked Mary and Debbie of the Phoenix Center, Phil Hefner and the Belgium Pointe staff for their assistance/participation.

ADJOURN

A motion was made by J. Hafeman, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for Thursday, August 10, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant