"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Jason Carviou -- County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ August 13, 2019 @ 6:00 PM
Menominee County MSU-E, Conference Room
S904 US HWY 41, Stephenson, MI 49887
906-753-2209

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Approval of the Agenda

E. Approval of Previous Minutes
- July 23, 2019 ~ Regular CB Meeting

F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only):*

G. Presentations *(limited to twenty minutes):*
- None

H. Department Head/Elected Officials Reports *(limited to ten minutes):*
- Any Department Head/Elected Official Reports
- Administrator's Report

I. Action Items

1. Moved by _____ supported by _____ to approve Commissioner per diems and expenses as recently submitted and paid.

2. Moved by _____ supported by _____ to approve miscellaneous bills paid on July 10, 11, & 16, 2019 in the combined amount of $82,188.74.

3. Moved by _____ supported by _____ to approve miscellaneous boards/committees/Commissioners reports to be placed on file in the office of the County Clerk.

Steven Gromala *Gerald Piche – Chairperson* *William Cech – Vice Chairperson* *Larry Phelps*

Larry Johnson Jr. *Jan Hafeman* *David Prestin* *Bernie Lang* *Larry Schei*

J. New Business (Discussion Only)

1. Personnel Items:
   a. Expand hours of UES Technician

2. Building and Grounds/Park Items:
   a. none

3. Miscellaneous Items:
   a. Bylaw additions ~ Article III, subsection 3; Article V Section 5 & 6
   b. Two vacancies on the Board of Canvassers
   c. County Technology Policy
   d. Network Switch Quotes – VIOP project
   e. Veteran's Grant ~ Vehicle quotes
   f. Legacy Communications ~ Settlement Agreement & Release

4. Finance Items:
   a. Invoice 3WFP-2018-010 – 3 Way Road Funding for Ingallston Township project in the amount of $30,207.45
   b. Invoice 3WFP-2018-011 – 3 Way Road Funding for Mellen Township project in the amount of $22,315.30
   c. Commissioner Per diems and expenses
   d. Miscellaneous bills as paid on July 19, 24, 25 & Aug. 01 & 02, 2019 in the combined amount of $250,483.17

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

July 23, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:03 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, and Larry Schei.

Absent: Commissioner: David Prestin (Excused).

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the minutes from the July 9, 2019 Regular County Board Meeting. Motion was approved 8-0.

Public Comment: None.

Presentations:

- Janis Linderoth – U.P. State Fair, August 12-18, 2019 in Escanaba.
- Parker Jones – MSU Extension program update.
- Paula Gruszynski – M&M Area Community Foundation.
- Tera Langham – MERS – 12/2018 Annual Actuarial Valuation Report.

Department Head/Elected Officials Reports:

- Diane Lesperance, County Treasurer – Gave her report on the recent Menominee County Land Sale. Had 10 parcels up for sale and sold 5 parcels. There will be another auction in about one month to sell the remaining parcels.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Cech to approve Resolution 2019 – 16 Veteran's Services Grant Funding. Motion was approved by roll call vote 8-0. (Attachment A)

Moved by Com. Johnson Jr., seconded by Com. Hafeman to approve Invoice 3WFP-2018-009 – 3 Way Road Funding for Spalding Township in the amount of 46,859.04 be paid to the Menominee County Road Commission from account 401-446-970.00. Motion was approved 8-0.

DRAFT

Moved by Com. Hafeman, seconded by Com. Lang to approve Invoice # M1754 in the amount of $5,543.46 be paid to MAC for 2020 (July 1, 2019 – June 30, 2020) County Dues. Funds to be disbursed from account 101-103-802.00. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve Resolution 2019-17 ~ U.P Area Agency on Aging 2020-2022 Multi-year plan for Services to the Elderly. Motion was approve by roll call vote 8-0. (Attachment B)

Moved by Com. Gromala, seconded by Com. Johnson Jr. to approve structures identified by FAA Aeronautical Study #2019-AGL-6582 thru 6584-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve structures identified by FAA Aeronautical Study #2017-AFL-14317-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve structures identified by FAA Aeronautical Study #2019-AGL-8550-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve structures identified by FAA Aeronautical Study #2019-AGL-6418-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve structures identified by FAA Aeronautical Study #2018-AGL-18230 & 18233 thru 18256-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous bills paid on June 24 & 27, 2019 and July 3, 2019 in the combined amount of $64,865.64. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

DRAFT

New Business (discussion only)

Personnel Items:

a. None.

Building and Grounds/Parks Items:

a. None.

Miscellaneous Items:

a. None.

Finance Items:

a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
b. Miscellaneous bills paid on July 10,11 & 16, 2019 in the combined amount of $82,188.74. The consensus is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

- The consensus is to move this item forward for approval at the next meeting.

Public Comment: None.

Commissioner Comment:

- Com. Hafeman – Commented on the Menominee County Fair this past weekend. Also commented on Jerry Doucette, Alger County Commissioner and a Bill that he is trying to get passed.
- Com. Gromala – Commented on the Menominee County Fair this past weekend. He also commented on the 71st Annual Bay Jammers that was held in Menominee.
- Com. Cech – Commented on the Menominee County Fair this past weekend.
- Com. Schei – Commented on the Menominee County Fair this past weekend.
- Com. Lang – Commented that he would like to thank Jim Mekash for fixing the facing of the cabinets in Courtroom B.
- Com. Piche – Commented on the Menominee County Fair this past weekend. He also commented on speaking with Jerry Doucette.

Moved by Com. Lang, seconded by Com. Hafeman to adjourn at 7:56 p.m. Motion was approved 8-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

DRAFT

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems & Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Commissioner per diems & expenses as recently submitted for payment

RECOMMENDED MOTION

Motion to approve Commissioner per diems and expenses as recently submitted.

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee Expense Form

RECEIVED
JUL 09 2019
BY:

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (or external committee/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/6/19	Northpointe	10.00
6/6/19	UPACC Conference & Legislative Coalition	75.00
6/7/19	UPACC Conference	75.00
6/10/19	MAC Conference	75.00
6/11/19	Co. Board Meeting	50.00
6/20/19	Northpointe	10.00
		295.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 7/09/19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 09 2019

Mileage: $.58/mile – effective 01 January 2019

*Meals: Breakfast - $ 9.00
Lunch - $11.00
Dinner $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

	Meeting Place	# of miles	X.58/mile	Total Cost	Account Number
6/6/19	Casino UPACC Conf.	30		17.40	101-101-860
6/7/19	Casino UPACC Conf.	30		17.40	101-101-860
6/10/19	Escanaba- MAC Conf.	58		33.64	101-101-860
6/11/19	Stephenson- Co Bd. Mtg	34		19.72	101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
		152	**Total Mileage**		
				Total Mileage Fee	88.16

Expenses shall be submitted to County Administrator's office by the last day of The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

7/9/19
Date

Commissioner Per Diem Expense Form

RECEIVED
JUL 08 2019
BY: M

Name of Commissioner Bernie Lang

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
06-07	MI. WORKS	50.00
06-11	CO. BD.	50.00
06-18	CAA	50.00
06-25	CO. BD.	50.00
06-27	DHS	50.00
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 07-04-19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 08 2019
BY: JD

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
06-07	MI. WKS	~~0~~			
06-11	CO. BD.	~~0~~			101-101-860.00
06-18	CAA	112			101-101-860.00
06-25	CO. BD	~~0~~			101-101-860.00
06-27	DHS	86			101-101-860.00
		→	198 =	114.84	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	114.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

JD

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

07-04-19
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous bills paid on July 10, 11, & 16, 2019 in the combined amount of $82,188.74.

RECOMMENDED MOTION:

Motion to approve miscellaneous bills as paid on July 10, 11, & 16, 2019 in the combined amount of $82,188.74.

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/10/2019 - 07/10/2019
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-755.00	(47.11)	645.73
		101-301-770.00	468.44	
		101-301-802.00	224.40	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				645.73
GRAND TOTAL:				645.73

APPROVED
JUL 10 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ADVANCE AUTO PARTS				
2825-416022	Operating Supplies (B&G)	101-265-755.00	14.29	14.29
TOTAL VENDOR ADVANCE AUTO PARTS				14.29
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
367100	N8390 Beach House	208-751-920.01	48.04	48.04
367200	Northwest Campsites	208-751-920.01	1,581.54	1,581.54
369802	W8449 Co Rd G12 Campsites	208-751-920.01	398.34	398.34
370500	Shakey Lakes Office/Shop	208-751-920.01	116.30	116.30
379700	Shakey Lakes - Storage Shed	208-751-920.01	68.62	68.62
380300	Shower Building	208-751-920.01	86.70	86.70
383001	Shakey Lakes Park/Horse	208-751-920.01	29.22	29.22
383101	Bass Lakes Camp Sites	208-751-920.01	115.22	115.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	1,005.30	1,005.30
383301	Shakey Lakes Park/Cattle	208-751-920.01	311.46	311.46
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	470.22	470.22
1614900	Bath House	208-751-920.01	81.26	81.26
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				4,312.22
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
6/25/19	1402, 1403 & 1404	101-301-981.00	1,215.40	1,642.50
		101-301-981.00	377.15	
		205-315-981.00	49.95	
6/3/19	Leased Automobile (1/18/19 - 5/18/19)	101-301-981.00	1,200.00	1,200.00
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				2,842.50
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863661406	911 - Telephone Service	266-325-850.00	294.81	294.81
906863470506	Telephone Services	101-103-850.00	94.76	94.76
906863202306	Telephone Services	101-103-850.00	446.68	446.68
906863444106	Telephone Services	101-103-850.00	573.11	573.11
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,409.36
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080439821	Remon Yr 2019 (4/25 - 7/10/19)	216-585-755.02	23.02	23.02
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				23.02
VENDOR NAME: BELSON CO.				
0000333268	Sheriff Dept Supplies	101-301-934.02	140.00	140.00
TOTAL VENDOR BELSON CO.				140.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3372	Vehicle Maintenance - 18 Ford Intercept	205-315-934.02	38.10	38.10
3382	Vehicle Maintenance - 17 Ford Explorer	205-315-934.02	109.10	109.10
3396	Vehicle Maintenance - 17 Ford Intercept	205-315-934.02	38.10	38.10
3428	Vehicle Maintenance - 17 Ford Intercept	205-315-934.02	50.36	50.36
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				235.66
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F26584	Inmate Medical Supplies	101-301-770.01	114.50	114.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				114.50
VENDOR NAME: BRUNELLE, JENNIFER				
June 2019	Crisis Intervention	292-668-801.00	555.00	555.00
TOTAL VENDOR BRUNELLE, JENNIFER				555.00
VENDOR NAME: CASA				
Faith Sandahl	October 1 - April 26, 2019	292-669-801.00	7,036.00	7,036.00
TOTAL VENDOR CASA				7,036.00
VENDOR NAME: CITY OF MENOMINEE				
4950	Road Patrol & Work Van Gasoline Charges	206-301-742.00	85.45	2,367.79
		205-315-742.00	2,282.34	

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
80101198	Airport	216-585-920.01	51.89	104.47
		216-585-920.02	52.58	
801010700	Airport	216-585-920.01	47.55	94.49
		216-585-920.02	46.94	
80101069	Airport Terminal	216-585-920.01	51.89	104.47
		216-585-920.02	52.58	
90103028	Airport	216-585-920.01	2.08	2.08
20102038	Courthouse	101-265-920.00	4,308.76	4,308.76
90103011	Courthouse	101-265-920.00	31.36	31.36
20101017	1004 Ninth Street	101-265-920.00	149.11	149.11
TOTAL VENDOR CITY OF MENOMINEE				7,162.53
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.06	239.16
		101-261-920.02	34.20	
		101-261-920.03	184.90	
TOTAL VENDOR CITY OF STEPHENSON				239.16
VENDOR NAME: CLOVERLAND PAPER CO				
119968	Janitorial Supplies (Courthouse)	101-265-755.01	296.76	296.76
120014	Janitorial Supplies - Courthouse	101-265-755.01	140.77	140.77
TOTAL VENDOR CLOVERLAND PAPER CO				437.53
VENDOR NAME: COOPER OFFICE EQUIPMENT				
167507	Contract # 2740-01	101-136-931.00	254.94	254.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				254.94
VENDOR NAME: COREY'S AUTO SALVAGE				
5135	2006 GMC Sierra	205-315-755.00	250.00	250.00
TOTAL VENDOR COREY'S AUTO SALVAGE				250.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
36155	Shredding Documents (7/5/19)	101-265-801.00	67.84	67.84
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				67.84
VENDOR NAME: DEKETO, LLC				
DK 6-19	June Documents (xx344)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: DELTA COUNTY				
19-0018253	Building Code Services	249-371-801.00	5,083.00	5,083.00
TOTAL VENDOR DELTA COUNTY				5,083.00
VENDOR NAME: DH WIRELESS SOLUTIONS				
INV1760	Airlink Modem with Assessories for Bagley Tower	266-325-728.02	872.96	872.96
TOTAL VENDOR DH WIRELESS SOLUTIONS				872.96
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1445	Notice of Registration (Primary)	101-262-727.00	340.30	340.30
4114	Land Auction Advertising	517-252-900.00	36.00	36.00
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				376.30
VENDOR NAME: EICHHORN, GARY				
6/27/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: GARCIA LINDA				

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GARCIA LINDA				
6/26/19	Holdover	101-132-801.01	22.50	76.50
		101-132-801.00	54.00	
6/25/19	Holdover	101-132-801.01	5.00	17.00
		101-132-801.00	12.00	
TOTAL VENDOR GARCIA LINDA				93.50
VENDOR NAME: GOOD SOURCE				
S10472900	Inmate Supplies	101-301-770.00	2,662.33	2,662.33
TOTAL VENDOR GOOD SOURCE				2,662.33
VENDOR NAME: HENSLEY, RN, JOEL				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Blood Draw	Inmate Blood Draw (x6)	101-267-801.01	600.00	600.00
6/24/19	Inmate Blood Draw (x4)	101-267-801.01	400.00	400.00
TOTAL VENDOR HENSLEY, RN, JOEL				2,365.00
VENDOR NAME: HUBBARD, ROY				
7/2/19	Transportation	101-132-801.01	17.50	59.50
		101-132-801.00	42.00	
TOTAL VENDOR HUBBARD, ROY				59.50
VENDOR NAME: HUBBARD, VONNIE				
7/2/19	Transportation	101-132-801.01	17.50	126.20
		101-132-801.00	42.00	
		101-132-801.00	66.70	
TOTAL VENDOR HUBBARD, VONNIE				126.20
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	99.37	99.37
TOTAL VENDOR IHANDER, AARON				99.37
VENDOR NAME: IMAGEWORKS				
13840	Vinyl Decals (x8)	101-265-981.00	360.00	360.00
13820	Park Uniforms	208-751-745.01	154.00	154.00
TOTAL VENDOR IMAGEWORKS				514.00
VENDOR NAME: INSIGHT FS				
B0050513497	Parks - Gasoline	208-751-742.00	893.28	893.28
TOTAL VENDOR INSIGHT FS				893.28
VENDOR NAME: J S ELECTRONICS, INC.				
20530	911 Tower Lease (July 2019)	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: J. RANCK ELECTRIC, INC.				
112210	Troubleshoot & Repair Runway Lights	216-585-970.00	4,909.29	4,909.29
TOTAL VENDOR J. RANCK ELECTRIC, INC.				4,909.29
VENDOR NAME: K & M RENTALS				
8993	Portable Toilet (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KASS, MICHAEL				
7/3/19	Parks Committee (Per Diem & Mileage)	208-751-860.00	50.00	77.26
		208-751-860.00	27.26	
TOTAL VENDOR KASS, MICHAEL				77.26

APPROVED
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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	263-215-860.00	145.00	218.08
		101-262-860.00	24.36	
		101-215-860.00	48.72	
TOTAL VENDOR KLEIMAN, MARC				218.08
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
67699	Vehicle Maintenance - 2019 Chevy Tahoe	101-301-998.00	121.33	121.33
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				121.33
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - June 2019	101-101-860.00	114.84	114.84
TOTAL VENDOR LANG, BERNARD				114.84
VENDOR NAME: LARSON, MICHELLE				
6/28/19	Reimbursement & CanZone/Garden	292-668-801.00	239.73	522.26
		292-668-801.00	12.29	
		292-668-801.00	45.24	
		292-668-801.00	225.00	
TOTAL VENDOR LARSON, MICHELLE				522.26
VENDOR NAME: LAWRENCE, GEOFFREY C.				
2019-077-MI	Court Appointed Legal (Porter)	101-148-807.00	200.00	200.00
TOTAL VENDOR LAWRENCE, GEOFFREY C.				200.00
VENDOR NAME: LENCA SURVEYING				
19081	Remon Yr 2019 (4/25 - 7/10/19)	243-245-801.07	3,349.02	3,349.02
TOTAL VENDOR LENCA SURVEYING				3,349.02
VENDOR NAME: LUFTS ADVERTISER, INC.				
6/25/19	June Advertising	517-252-900.00	165.00	165.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				165.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	50.87
		101-150-860.00	0.87	
TOTAL VENDOR MATHIEU MARYE				50.87
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
57193140	Sheriff Dept - Advertising	101-301-881.03	45.55	45.55
57239430	Inmate Medical Supplies	101-301-770.01	10.50	10.50
57178585	Inmate & Road Medical Supplies	205-315-755.00	56.52	406.53
		101-301-770.01	350.01	
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				462.58
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31215	Troubleshoot Cooling System	101-265-934.00	375.00	375.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				375.00
VENDOR NAME: MENARDS - MARINETTE				
88247	B&G Operating Supplies	101-265-755.00	56.20	56.20
88249	B&G Janitorial Supplies	101-265-755.01	43.94	43.94
TOTAL VENDOR MENARDS - MARINETTE				100.14
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
118	Combo Ad (Land Auction)	517-252-900.00	64.00	64.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				64.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11249	Dust Control @ Shakey & Kleinke	208-751-930.04	1,003.67	1,003.67

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11223	Power to Radio Tower & Tower Insurance	266-325-728.01	208.20	208.20
11164	Lock & Tree Removal (Radio Tower)	266-325-728.01	254.50	254.50
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				1,466.37
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10611317	Airport Supplies (Drive Belt)	216-585-981.00	26.15	26.15
10618433	Ball Joint (Parks)	208-751-930.02	19.50	19.50
10620251	Park Supplies	208-751-930.02	15.41	15.41
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				61.06
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0147270-001	Office Supplies - District	101-136-727.00	55.57	55.57
0147247-001	Sheriff & Inmate Office Supplies	101-301-770.01	22.39	58.50
		101-301-727.00	36.11	
0147372-001	Printer Toner (Jessy)	101-215-727.00	114.99	114.99
0146872-001	Can Zone Supplies	292-668-801.00	28.74	28.74
0147218-001	Office Supplies (Probate/Family)	101-148-727.00	11.18	22.36
		101-132-727.00	11.18	
0147204-001	Office Supplies (Probate/Family)	101-148-727.00	21.96	43.93
		101-132-727.00	21.97	
0147189-001	Office Supplies (Probate/Family)	101-132-727.00	2.23	4.47
		101-148-727.00	2.24	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				328.56
VENDOR NAME: NASER, JEFF				
6/27/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NORWAY SPRINGS, INC.				
611570	Regional Airport	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: NUTT, MICHAEL				
June 2019	Crisis Intervention	292-668-801.00	95.00	95.00
TOTAL VENDOR NUTT, MICHAEL				95.00
VENDOR NAME: NWTC BOOKSTORE				
566569-1 62619	CS SP Menominee Cty 911	266-325-860.00	65.00	65.00
TOTAL VENDOR NWTC BOOKSTORE				65.00
VENDOR NAME: OFFICE DEPOT, INC.				
330186589001	Office Supplies - District Court	101-136-727.00	31.73	31.73
TOTAL VENDOR OFFICE DEPOT, INC.				31.73
VENDOR NAME: OFFICE ENTERPRISES, INC.				
441828	Pressure Sensitive Tapes	101-253-729.01	27.65	27.65
443451	Postage Machine & Supplies	101-253-729.01	239.93	239.93
TOTAL VENDOR OFFICE ENTERPRISES, INC.				267.58
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Shakey Lakes Park Supplies	208-751-755.02	123.29	232.79
		208-751-755.01	14.46	
		208-751-742.00	5.99	
		208-751-930.04	5.49	
		208-751-742.00	29.99	
		208-751-930.04	35.58	
		208-751-930.04	17.99	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				232.79
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319176005	Inmate Supplies	101-301-770.00	100.16	100.16
40068319179005	Inmate Supplies	101-301-770.00	17.36	17.36
TOTAL VENDOR PAN-O-GOLD BAKING CO.				117.52
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - May & June 2019	101-101-860.00	110.20	110.20
TOTAL VENDOR PHELPS, LARRY				110.20
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - June 2019	101-101-860.00	67.28	67.28
Reimbursement	Mileage - May 2019	101-101-860.00	91.64	91.64
TOTAL VENDOR PICHE, GERALD L.				158.92
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	55.80
		101-150-860.00	5.80	
TOTAL VENDOR POLASKY, NANCY				55.80
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - May 2019	101-101-860.00	30.16	30.16
TOTAL VENDOR PRESTIN, DAVID				30.16
VENDOR NAME: PRINTERSPLUS!				
16067	Window Envelopes (District)	101-136-727.00	130.00	130.00
16068	CPL Receipt Book	263-215-727.00	12.00	12.00
TOTAL VENDOR PRINTERSPLUS!				142.00
VENDOR NAME: QUAAK, BRENDA				
6/26/19	Holdover	101-132-801.01	32.50	110.50
		101-132-801.00	78.00	
TOTAL VENDOR QUAAK, BRENDA				110.50
VENDOR NAME: REINHART FOODSERVICE				
774605	Inmate Supplies	101-301-770.00	1,204.16	1,204.16
782715	Inmate Supplies	101-301-770.00	977.99	977.99
TOTAL VENDOR REINHART FOODSERVICE				2,182.15
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1579766	Lawnmower Discharge Chute	101-265-934.00	127.25	127.25
TOTAL VENDOR RIESTERER & SCHNELL, INC.				127.25
VENDOR NAME: RIVERSIDE AUTO SALES, INC.				
6060182/1	Vehicle Maintenance - 2018 Jeep Cherokee	205-315-934.02	214.15	214.15
6060661/1	Vehicle Maintenance - 2002 Jeep Liberty	101-265-981.00	30.25	30.25
TOTAL VENDOR RIVERSIDE AUTO SALES, INC.				244.40
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	51.74
		101-150-860.00	1.74	
TOTAL VENDOR SCHRAUB, DARLENE				51.74
VENDOR NAME: SEABORG, SARA D.				
June 2019	CAFA	260-266-801.01	900.00	2,025.00
		260-266-801.02	1,125.00	
TOTAL VENDOR SEABORG, SARA D.				2,025.00
VENDOR NAME: SMITH, GREGORY J.				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SMITH, GREGORY J.				
Reimbursement	Uniform Allowance	205-315-745.00	200.00	200.00
TOTAL VENDOR SMITH, GREGORY J.				200.00
VENDOR NAME: STATE OF MICHIGAN				
C41	July, August, September 2019	101-131-858.03	2,018.17	2,018.17
D95A	July, August, September 2019	101-136-931.01	4,093.23	4,093.23
P55	July, August, September 2019	101-132-858.03	2,966.05	2,966.05
TOTAL VENDOR STATE OF MICHIGAN				9,077.45
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Park Supplies	208-751-742.00	123.48	123.48
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				123.48
VENDOR NAME: STERICYCLE, INC.				
4008690074	Sheriff Dept Supplies	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	
TOTAL VENDOR STERICYCLE, INC.				88.91
VENDOR NAME: STRYKER MEDICAL				
2702500M	Assembly Battery Replacement (Road)	205-315-934.00	333.14	333.14
TOTAL VENDOR STRYKER MEDICAL				333.14
VENDOR NAME: THE ADVERTISER				
060139	Sheriff Dept - Advertising	101-301-802.00	27.00	27.00
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC - Bank Service Charge	101-141-817.00	33.40	33.40
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.40
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-201906-1	Sheriff Dept (June 2019)	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81553	Relocate & Adjust Camera (Detectives)	101-301-934.02	85.00	85.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				85.00
VENDOR NAME: TWIN CITY SERVICE AGENCY INC				
MENOMAR-01	Policy # STP127487 (6/15/19 - 6/15/20)	216-585-831.00	1,270.78	1,270.78
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				1,270.78
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81442	Hard Drives& Trays (x11)	101-103-970.18	723.25	723.25
49993	Weekly Computer Maintenance	101-103-970.18	122.97	3,762.97
		101-103-857.00	3,640.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,486.22
VENDOR NAME: UNIFORM SHOPPE				
289335	Sheriff Dept - Uniform Allowance	101-301-745.00	32.95	32.95
TOTAL VENDOR UNIFORM SHOPPE				32.95
VENDOR NAME: UW VETERINARY CARE				
212174	K9 Care (Avery)	281-345-881.00	3,411.43	3,411.43
TOTAL VENDOR UW VETERINARY CARE				3,411.43
VENDOR NAME: UWC				
9068634441	Telephone Services	101-103-850.00	58.76	58.76
9067534582	Telephone Services	208-751-850.00	6.34	6.34
9068632023	Telephone Services	101-103-850.00	25.53	25.53
9068634705	Telephone Services	101-103-850.00	6.96	6.96
9067532209	Telephone Services	101-103-850.00	14.12	14.12

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: UWC				
TOTAL VENDOR UWC				111.71
VENDOR NAME: WALTER BROTHERS INC				
13216	Marine Supplies	101-331-755.00	6.99	6.99
TOTAL VENDOR WALTER BROTHERS INC				6.99
VENDOR NAME: WASTE MANAGEMENT, INC.				
1636096-1856-2	Courthouse	101-265-801.00	610.82	610.82
1636681-1856-1	Airport	216-585-801.00	20.18	20.18
0057399-2808-2	Parks	208-751-920.02	449.50	449.50
TOTAL VENDOR WASTE MANAGEMENT, INC.				1,080.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3662690	Library	101-265-801.00	35.00	35.00
3662691	Annex	101-265-801.00	35.00	35.00
3662687	Jail & Courthouse	101-265-801.00	64.50	64.50
3663010	Health Department	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				169.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00004	Courthouse	101-265-920.04	518.58	518.58
0402191663-00001	Health Care Center	101-265-920.03	220.64	220.64
2708975950-00000	Airport	216-585-920.00	9.79	318.47
		216-585-920.03	225.16	
		216-585-920.00	12.73	
		216-585-920.03	61.00	
		216-585-920.00	9.79	
0403823200-00006	Airport - Hanger Gate Center	216-585-920.03	30.61	30.61
2708976591-00000	Parks	208-751-920.01	53.82	197.98
		208-751-920.01	37.49	
		208-751-920.01	60.40	
		208-751-920.01	16.17	
		208-751-920.01	30.10	
0402047856-00005	Stoney Point Street Lighting	208-751-920.01	43.29	43.29
0403823200-00005	Airport - Gate Center	216-585-920.03	27.79	27.79
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				1,357.36
VENDOR NAME: XEROX CORPORATION				
097334611	Road Patrol	205-315-727.00	44.21	44.21
097231860	Sheriff Dept	101-301-727.00	22.74	22.74
097334612	Sheriff Dept	101-301-727.00	346.27	346.27
097334614	Probation/Parole	101-131-942.00	103.46	103.46
TOTAL VENDOR XEROX CORPORATION				516.68
VENDOR NAME: ZERATSKY EXTREME HEATING &				
13986	Maintenance on East AC Unit	101-265-934.00	315.00	315.00
13946	Walk In Freezer Maintenance (Jail)	101-265-934.00	250.00	250.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				565.00
GRAND TOTAL:				81,368.01

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MI ASSOC. OF COUNTY TREASURER				
Registration	Diane Lesperance (Summer Conference)	517-252-860.00	175.00	175.00
TOTAL VENDOR MI ASSOC. OF COUNTY TREASURER				175.00
GRAND TOTAL:				175.00

APPROVED

JUL 17 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.

RECOMMENDED MOTION

To place these miscellaneous boards and committee meeting minutes/reports on file in the office of the county clerk.

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
May 23, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:
Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas		X	
Martin, Ann		X		Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – Self-introduction to Board of all persons present.

APPROVAL OR AMEND AGENDA
J. Luhtanen requested approval or amendment of agenda.
ACTION: Moved to approve agenda as presented.
Motion by: J. Hafeman supported by P. Phillips to approve agenda as presented.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES
J. Luhtanen requested approval or amendment of the 5-9-19 Regular Board Meeting minutes.
ACTION: Moved to approve 5-9-19 Regular Board Meeting minutes as presented.
Motion by: J. Hafeman supported by R. Roberge to approve the 5-9-19 Regular Board Meeting minutes as presented.
Motion carried unanimously

PRESENTATION – Recipient Rights Qtrly Report Jan. to March 2019 **Presenters:** K. Smith
K. Smith reviewed the RR Quarterly report and the Semi-Annual report sent to the State. Allegations with the Mental Health Code citations that go with them presented for clarification. Discussed abuse/neglect reporting requirements and incidents reports. Discussed what constitutes an investigation and the meanings of each classification of abuse and neglect. Advised members of the processes used from beginning to end of an investigation. Miscellaneous questions addressed.

ACTION ITEMS

- **Board By Laws and Policies**
  Completed review of Board Policies.
  Outcome: Present clean copy in next Board packet for vote at next meeting.

- **Finance**
  a) Financial Statement – March 2019
  ACTION: Moved to approve Financial Statement – March 2019
  Motion by: M. Hofer supported by J. Hafeman to approve Financial Statement – March 2019
  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Great Northern Homecare	CLS and Respite	9/1/18-8/31/19	CLS - $3.75/unit Respite - $4.38/unit	CLS - $3.75/unit Respite - $4.38/unit	None
Letter sent stated location closed. Did not close, only an office closed. Need to reinstate.						
B	Dale Schmeisser	Dietary	5/1/19-4/30-20	$50.00/hour up to 44 hours per month $25.00/hour for Northpointe training	$50.00/hour up to 44 hours per month $25.00/hour for Northpointe training	None
C	Forever Friendship	Drop-In	7/1/19-6/30/20	$65,100.00 or $5,425.00/mo.	$65,100.00 or $5,425.00/mo.	None

b) Contract Grid 5-9-19

Miscellaneous questions addressed.

Motion by: J. Hafeman supported by P. Phillips to approve Contract Grid 5-9-19 as presented.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
  a) **Check Disbursement - April 2019**
  Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

  b) **Contract Grid 5-23-19**
  Discussed rate assigned to HIS contract factors in April 2019 direct care worker wage pass through.
  Miscellaneous questions addressed.
  Outcome: Action Item at next meeting

- **Job Descriptions**
  Presented Director of Child and Family Services job description. Salary range calculated by using current County Director salary range. Remaining 2 job descriptions will be presented at next Board meeting. Miscellaneous questions addressed.

ACTION: A motion was made by J. Hafeman supported by R. Roberge to move the Director of Child and Family Services job description to an action item at the present meeting.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Zevitz	X		Pirlot	X	
Dehn	X		Luhtanen	X	

ACTION: A motion was made by J. Hafeman supported by M. Hofer to adopt and immediately post the job description for the Director of Child and Family services at the salary range of $52,299 to $75,625.
Motion carried unanimously.

- **Local Inpatient Costs**
  Discussed several factors relating to high hospitalization rates in individuals; including easier placement (instead of only safety plan) and shortage of case managers leading to the inability to provide all services necessary for an individual. Discussed ending crisis screenings in the ER for individuals with private insurance, and connecting individuals with private insurance to other community sources first. Miscellaneous questions addressed.
  Outcome: CEO to meet with hospital to discuss services. Board to revisit crisis screenings in future meeting.

- **Community Needs Assessment**
  Community needs align with current Strategic Plan goals. Reviewed survey results. Miscellaneous questions addressed.
  Outcome: Informational.

- **CEO Report**
  J. Cescolini reviewed report with members. Discussed NC audit coming on June 10, workload balance needs, and new Northpointe signs bid.
  Outcome: Request for more information regarding sign bids. J. Heath will provide information by the next regular meeting.

- **CEO Appraisal Draft**
  Proposed criteria based on metrics and data driven measures for CEO Evaluation discussed.
  Outcome: Return to next agenda as ACTION item.

- **HR Policies – Ad Hoc**
  Update from Ad Hoc regarding HR Policies. Most of HR complete with only grammatical errors corrected.
  Outcome: Return to next agenda for Board approval of policies.

- **Financial Risk Management**
  Miscellaneous questions addressed.
  Outcome: Return to next agenda as ACTION item.

- **Cultural Competence/Diversity Plan**
  Miscellaneous questions addressed.
  Outcome: Return to next agenda as ACTION item.

MISCELLANEOUS BOARD/COMMITTEE REPORTS
CMHAM Weekly Updates 5-10-19
Outcome: Informational

PUBLIC COMMENTS
Ken Fayas of HIS, Inc. expressed his belief that the Northpointe team is great.

BOARD COMMENTS
M. Hofer gave her thanks to J. Doll for all her years at Northpointe.
J. Hafeman spoke with Judy S., who works with Ed McBroom, and they are working to set up a meeting for mental health professionals and MDHHS. J. Cescolini stated she attended this meeting in Watersmeet with T. Korpi. Many agents of the mental health team were present. Ed McBroom's office will advise her of meeting schedules for Dickinson and Menominee Counties. R. Roberge would like an invitation when held in Dickinson County.
J. Luhtanen thanked Krissa K. for being Employee of the Month.
J. Luhtanen announced T. Korpi was hospitalized, and asked to keep him in thoughts and prayers.
J. Luhtanen wished everyone a Happy Memorial Day weekend.

ADJOURN
Motion made by P. Phillips supported by K. Pirlot to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:20 p.m.

The next Board meeting is scheduled for Thursday, June 6, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
June 6, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:
Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin		X		Korpi, Thomas**	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA
J. Luhtanen requested approval or amendment of agenda. J. Luhtanen requested the addition of Recipient Rights Training, Recipient Rights By-law change allowing R. Roberge to join committee, and Program Changes under New Business.
ACTION: Moved to approve agenda as amended.
Motion by: J. Hafeman supported by M. Negro to approve agenda as amended.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES
J. Luhtanen requested approval or amendment of the 5-23-19 Regular Board Meeting minutes. A. Martin advised the Ad Hoc committee she was going to be absent. Amend minutes to show excused.
ACTION: Moved to approve 5-23-19 Regular Board Meeting minutes as amended.
Motion by: J. Hafeman supported by N. Pasternak to approve the 5-23-19 Regular Board Meeting minutes as amended.
Motion carried unanimously

PRESENTATION -2018 Financial and Compliance Audit **Presenters:** A. Stotz and K. Ciantar of Anderson Tackman, PLC

A. Stotz reviewed the 2018 Financial Audit with Board. Discussed investments, pensions, depreciation and market fluctuations. Overall, no serious issues discovered. K. Ciantar reviewed the 2018 Compliance Audit with members. Specific matter outlined by the State of Michigan Department of Human Services examined. No issues identified. Miscellaneous questions addressed.

J. Dehn left at 5:15 p.m.

ACTION ITEMS

- **Board Policies**
  Motion by: M. Negro supported by R. Roberge to approve the Board Policies as presented.
  Motion carried unanimously.

- **Finance**

  a) Financial Statement – April 2019

  Motion by: J. Hafeman supported by M. Hofer to approve Financial Statement – April 2019
  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	HIS, Inc.	Residential	5/1/19-4/30/20	$ 224.80/per diem	$ 243.71/per diem	$ 18.91/per diem
	Increase of $ 18.91 per diem for .27 direct care worker increase					

  b) Contract Grid 5-23-19

  Motion by: M. Negro supported by J. Hafeman to approve Contract Grid 5-23-19 as presented.
  Motion carried unanimously.

- **CEO Performance Appraisal Draft**

  Motion by: M. Negro supported by R. Roberge to approve the CEO Performance Appraisal as presented.
  Motion carried unanimously.

- **Financial Risk Management Plan**

  Motion by: J. Hafeman supported by M. Hofer to approve the Financial Risk Management Plan as presented.
  Motion carried unanimously.

- **Cultural Competence Diversity Plan**

  Motion by: M. Hofer supported by J. Hafeman to approve the Cultural Competence Diversity Plan as presented.
  Motion carried unanimously.

- **HR Policies and Ad Hoc Revisions**

  Miscellaneous questions addressed. Grammar corrections needed in Anti-Harassment and Employee Termination policies. More clarification of monies involved in Employee Recognition Gifts requested. Board would like to see separate line item on financial reports for monies used in this program.

  Motion by: M. Negro supported by M. Hofer to approve HR policy revisions, with the removal of Employee Recognition and Gifts pending clarification, as presented.
  Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**

  a) **Financial Statement – April 2019**
  Miscellaneous questions addressed. Board wants Operating Program Supplies broken into smaller subsections to review what is included in this category.
  Outcome: Action Item at next meeting.

  b) **Contract Grid 6-6-19** *(Bellin Psychiatric Services, Hope Network)*
  Miscellaneous questions addressed.
  Outcome: Action Item at next meeting

- **Job Descriptions – Director of Acute Services and Director of Outpatient Services**

  Presented Director of Acute Services and Director of Outpatient Services job descriptions. Miscellaneous questions addressed.

  ACTION: A motion made by M. Negro supported by J. Hafeman to move the Director of Acute Services and Director of Outpatient Services job descriptions to an action item at the present meeting.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Martin	X	
Hofer	X		Roberge	X	
Zevitz	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

ACTION: A motion made by M. Negro supported by J. Hafeman to approve the job descriptions for Director of Acute Services and Director of Outpatient Services as presented.
Motion carried unanimously.

- **Written Plan for Professional Services**
  Discussed various services included in plan. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

- **Ad Hoc Schedule**
  Discussed dates available for next Ad Hoc meeting to review remaining HR Policies.
  Outcome: Ad Hoc will meet Monday, June 17 at 3:00 p.m.

- **New Northpointe Signs**
  Discussed warranty and material used for lowest sign bid. Miscellaneous questions addressed.

  ACTION: A motion made by J. Hafeman supported by M. Negro to move approval of sign contract to an ACTION Item at present meeting.

  K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Martin	X	
Hofer	X		Roberge	X	
Zevitz	X		Korpi	X	
Luhtanen	X				

  Motion carried unanimously.

  ACTION: A motion made by J. Hafeman supported by M. Negro to accept new signage bid for all Northpointe locations by X Cell Graphics & Signs for $5,738.76.
  Motion carried unanimously.

- **Concrete Replacement Boyington**
  Discussed need to remove and replace concrete. Miscellaneous questions addressed.
  ACTION: A motion made by M. Negro supported by J. Hafeman to move approval of Boyington concrete replacement to an ACTION Item at present meeting.

  K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Martin	X	
Hofer	X		Roberge	X	
Zevitz	X		Korpi	X	
Luhtanen	X				

  Motion carried unanimously.

ACTION: A motion made by J. Hafeman supported by T. Korpi to accept Boyington concrete replacement bid by E & R Concrete of NE Wisconsin for $6,700.00 contingent upon completion of project this summer.
Motion carried unanimously.

- **Recipient Rights By-Laws and Training**
  M. Negro states there will be a special Recipient Rights meeting on Monday, June 10 to revise the by-laws and allow a second Board member on the committee. R. Roberge was appointed at the May 9, 2019 meeting to Recipient Rights pending approval of two members on the committee.

  A State Recipient Rights training will be held tentatively on July 18, 2019 at Northpointe's Kingsford location. Training will be open to other CMH's, Board members, Committee members, etc.
  Outcome: Informational with more to come.

- **Program Changes**
  Major changes to some programs are necessary to be compliant with Medicaid guidelines and community inclusion. J. Cescolini met with Pathways to discuss guidelines and educational releases for families and Individuals.
  Outcome: CEO to devise plan and return to Board with more information.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates 5-24-19
Outcome: Informational

PUBLIC COMMENTS

None.

BOARD COMMENTS

J. Luhtanen announced the NAMI Picnic is on Thursday, July 25 at noon. Picnic will be at Cowboy Lake. Everyone is welcome. Save the date.

ADJOURN

Motion made by M. Negro supported by J. Hafeman to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 6:40 p.m.

The next Board meeting is scheduled for Thursday, June 20, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
June 20, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:
Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA
J. Luhtanen requested approval or amendment of agenda. J. Cescolini requested the addition of the 6-20-19 Contract Grid under new business.
ACTION: Moved to approve agenda as amended.
Motion by: J. Hafeman supported by K. Pirlot to approve agenda as amended.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES
J. Luhtanen requested approval or amendment of the 6-6-19 Regular Board Meeting minutes.
ACTION: Moved to approve 6-6-19 Regular Board Meeting minutes as presented.
Motion by: J. Hafeman supported by N. Pasternak to approve the 6-6-19 Regular Board Meeting minutes as presented.
Motion carried unanimously

PRESENTATION – Waivers **Presenters:** J. Cary-Davis, Director of Community Inclusion
J. Cary- Davis reviewed the 2 types of waivers currently held by Northpointe; HAB waivers and Autism waivers. HAB waivers are designed for DD adults and children with higher needs and provide extra funding enabling them to maintain community placement. State allocates slots to each region and they are filled from waiting list held by NorthCare on a first-come, first-serve basis. Autism waivers are for children who qualify for ABA benefit and provides additional funding for that program. Northpointe is in the process of evaluating other waiver programs for utilization. Miscellaneous questions addressed.

ACTION ITEMS
- **Finance**
  a) Financial Statement – April 2019
  Motion by: J. Hafeman supported by R. Roberge to approve Financial Statement – April 2019
  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Bellin Psychiatric Center	Inpatient Care	1/1/19 to 12/31/19	$ 1,154.08/per diem $ 144.14 Psych Eval $ 60.63 Initial hospital care LVL 1 $ 66.79 Initial hospital care LVL 2 $ 76.46 Initial hospital care LVL 3 $ 20.62 Subsequent care LVL 1 $ 25.83 Subsequent care LVL 2 $ 40.42 Subsequent care LVL 3 $ 37.97 Hosp. Discharge day <30 min. $ 78.42 Hosp. Discharge day >30 min. $ 159.36 Electroconvulsive	$ 1,148.20/per diem $ 144.14 Psych Eval $ 60.63 Initial hospital care LVL 1 $ 66.79 Initial hospital care LVL 2 $ 76.46 Initial hospital care LVL 3 $ 20.62 Subsequent care LVL 1 $ 25.83 Subsequent care LVL 2 $ 40.42 Subsequent care LVL 3 $ 37.97 Hosp. Discharge day <30 min. $ 78.42 Hosp. Discharge day >30 min. $ 159.36 Electroconvulsive Therapy	- $5.88/per diem None None None None None None None None None None
B	Hope Network	Specialized Residential	5-1-19 to 4-30-20		$270.60 per diem plus ancillary services as authorized.	New

b) Contract Grid 6-6-19 *(Bellin Psychiatric Center, Hope Network)*
Motion by: A. Martin supported by J. Hafeman to approve Contract Grid 6-6-19 as presented.
Motion carried unanimously.

- **Written Plan for Professional Services**
  Motion by: J. Hafeman supported by T. Korpi to approve the Written Plan for Professional Services as presented.
  Motion carried unanimously.

- **Employee Recognition Gift Policy and Operating Program Supplies**
  Members reviewed yearly costs of program and policy changes that include gift certificate amounts for years served. Consensus of Board is amount being spent is minimal, and separating into a separate line item for reports is not necessary.
  Motion by: J. Hafeman supported by T. Korpi to approve the revised Employee Recognition Rewards Policy as presented.
  Motion carried unanimously.

M. Negro telephone reception lost at 4:55 p.m. Did not rejoin meeting.

NEW BUSINESS (Discussion only)

- **Finance**
  a) **Check Disbursement – May 2019**
  J. Lindow reviewed May 2019 check disbursement with Board. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.
  b) **Funding Source Summary**
  J. Lindow reviewed Funding Source Summary through April 30, 2019 with members. Miscellaneous questions addressed.
  Outcome: Informational.
  c) **FY19 Proposed Budget**
  J. Lindow reviewed the comparison of FY18 and FY19 Board budget with Board. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

- **Great Lakes Contract Update**
  Individual now placed after being on a wait list. Rate increase from original approval of contract reviewed.
  Outcome: Informational

- **Lighthouse Update**
  Two bids received after RFP closed. RFP Committee currently reviewing.
  Outcome: Once review is complete, Board will be given further updates.

- **Recipient Rights Training/Meeting with Ed McBroom**
  Board presented with "Save the dates" reminder for both meetings.
  Outcome: Informational.

- **CEO Report**
  J. Cescolini reviewed the June 2019 CEO Report with members. Met with DCHS, Menominee and Dickinson-Iron ISD for future collaboration efforts. Miscellaneous questions addressed.
  Outcome: Informational

- **Ad Hoc Policy Revisions**
  Ad Hoc met and reviewed several more HR Policies. Ad Hoc will meet again on June 24 to complete HR Policy reviews.
  Outcome: Include completed revisions in next Board packet.

- **Contract Grid 6-20-19** *(TRICO Cleaning)*
  Discussed need for TRICO to add the administration building to daily cleaning schedule. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board minutes 5-8-19
  Outcome: Place on file.
- CMHAM Weekly Updates 6-7-19
  Outcome: Informational.
- Approved Board By-Laws
  Outcome: Informational.

PUBLIC COMMENTS – None.

BOARD COMMENTS

J. Luhtanen reminded members about the NAMI Picnic on July 25th at noon.
J. Luhtanen stated she stopped into the new Drop-In location and was pleased with new look.
J. Luhtanen asked date of Employee Survey. J. Cescolini stated survey currently in design phase and set to be deployed in August.
J. Cescolini reminded members that Dickinson County Communities That Care is hosting a showing of "Written Off" tonight at 6 p.m. with "In Plain Sight" presentation afterwards.

ADJOURN

Motion made by J. Hafeman supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:45 p.m.

The next Board meeting is scheduled for Thursday, July 11, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant

MENOMINEE COUNTY LIBRARY BOARD
Minutes June 11, 2019

Approved: July 9, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday June 11, 2019.

Present: C. Peterson, M. Fagan, A. Rivard, J. Freis, N. Tuinstra and Commissioner L. Schei.

M. Fagan moved to approve the agenda as amended, support by N. Tuinstra. Motion carried.

Public Participation: C. Peterson shared comments from the Public on Library in Bloom and expressed appreciation to the staff and volunteers that worked to make this event successful.

J. Freis moved to approve the minutes from the May 14, 2019 meeting, as corrected support by A. Rivard. Motion carried.

M. Fagan moved to approve the May financials, support by J. Freis. Motion carried.

J. Freis moved to approve the June bills, support by N. Tuinstra. Motion carried.

Director's Report

The Sewing Machine Tractors in the display case from Joe VanEvera have generated a lot of public comment and interest. Ann Murray's M&M grant was fully funded and we are working on installing a story trail in Hermansville. Summer Reading Programs are planned for Focheseto Field in Hermansville, Nadeau Township Hall and Stephenson Township Hall. We have Frank Best coming and putting on 3 programs this summer. "Frankly Fun Science" is a hands on interactive science experience for school aged children.

We have added a couple of book clubs. Wooden Bowl (every other month on a Wednesday evening) now plans to meet at the library. And we have a new book group starting for teen and young adults, meeting monthly on Saturday Morning. The Friend's elected new officers: Gerri Newnum, President (interim), Ruth Kranberg, Vice President; David Eagleton, Treasurer; Karen Kovach, Secretary. The Library in Bloom event was well attended and everyone had fun. The story trail is back up and we have planted some of the extra plants from the sale on the side hill.

Superiorland Library Cooperative (SLC) and the Upper Peninsula Region of Library Cooperation (UPROC) held a joint meeting to update their joint contract and clarify ownership of the SCL office building.

New Business:

1. Discussion only FY 2019/20 planning. Library Staff in-service in August.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:26 PM.

Submitted by: Amanda Winnicki, Library Director

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, March 5, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Dana Dziedzic, Mike Foley, Lyle Gearhart, Joe Linder, Chuck Behrend, Larry Barker, Charlene Peterson and Lowell Bengry.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Lowell Bengry complimented the crew on the great job they are doing maintaining the roads and keeping them safe for travel.
Public appearances – None.

Additions/corrections to minutes for 02/19/19, 02/21/19 and 02/28/19 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, February 15, 2019				$3,641,256.99
Receipts thru 02/28/19	182,508.69			
Expenditures thru 02/28/19		316,631.94		
Balance, February 28, 2019				$3,507,133.74
Michigan Transportation Funds	517,172.84			
Receipts thru 03/04/19	0.00			
Expenditures thru 03/04/19		0.00		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,142.00	
Balance, March 04, 2019	699,681.53	316,631.94	946,142.00	3,078,164.58
Payables & Reserves				
Payroll 03/21 and 04/04 (Est.)			175,000.00	
Soc. Sec. 03/21 and 04/04 (Est.)			13,387.50	
Reserve for workers compensation insurance			28,141.76	
Reserve for liability insurance			121,940.50	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln Bridge			1,602.98	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Federal Aid Match for 2018 Chipseals			0.00	
Reserve for Construction Engineering for CR360			2,731.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project			0.00	
Reserve for DEQ Permits for various culverts			3,113.90	
Reserve for 2018 General Engineering services			774.18	
Reserve for Design Engineering for CR348			20,253.25	
Reserve for Hannahville 2% funds - Broom			20,000.00	
Reserve for Hydraulic Detachable Gooseneck Trailer			54,825.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(1,781,290.43)
				$ 1,296,874.15

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0026 and 19-0228 – Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Award RFP for construction engineering for CR400 – The following RFP's were received:

UP Engineers & Architects	$54,900.00
Coleman Engineering	$63,843.00

Moved by Kakuk, seconded by Kline to award to UP Engineers & Architects. Carried unanimously.

Award RFP for construction engineering for C-1 Bridge – The following RFP's were received:

UP Engineers & Architects	$63,475.00
Coleman Engineering	$72,779.00

Moved by Kline, seconded by Bower to award to UP Engineers & Architects. Carried unanimously.

Award RFP for 2019 Bridge Inspections – The following RFP's were received:

UP Engineers & Architects	$13,700.00
Ayres Associates	$14,200.00
AECOM	$21,132.00

Moilanen recommended that since Ayres Associates has specialized in bridge inspections since 1972, that they be awarded the RFP. He also noted that the scope of the Ayres' proposal may need to be changed due to added requirements from MDOT that bridge scour documents now be digitally uploaded into MIBridge.

Moved by Bower, seconded by Kline to award to Ayers Associates and to allow Moilanen to change the scope of the Ayre's proposal if needed. Carried unanimously.

Permission to bid 800 MHz radios – Moilanen advised that he had recently met with the tower work group. The existing tower is out of plump approximately 4° and was determined to be unsafe to climb, which would be a problem should any of the lights need to be replaced. To replace the tower may cost up to $300,000 and the road commission and county board would split the cost. If we were to switch to 800MHz radios the cost would be an estimated $80,000 - $100,000 and it would eliminate the need for us to use the tower. Moved by Kakuk, seconded by Kline to allow Moilanen to go out to bid for the 800 MHz radios. Carried unanimously.

Discuss correspondence from Attorney William Henn regarding his legal opinion on L-1 Lane – Moilanen explained that the road commission certifies 1.0 miles and has 0.5 uncertified miles of L-1 Lane. The property owner, Ken Mattson, is approximately 60 feet beyond the end of the uncertified road. Mr. Mattson would like to improve the uncertified 0.5 mile of L-1 Lane. Discussion was held of the road commission's policy regarding the standard for improving a road prior to the road commission taking it into their jurisdiction, and that the requesting party would bear the cost of the improvement. Kline noted that Mr. Mattson was his neighbor and that he was willing to pay the cost of the improvements. He also stated that Mr. Mattson does have an easement for the last 60' needed to get to his property. Bower asked why Mr. Mattson wants to improve the road. Moilanen replied it was to get access to the property that he owned. Moved by Kline, seconded by Bower to allow Mr. Mattson to make the road improvements as long as he follows the road commission's policy. Moilanen will present him with a copy of the policy. Carried unanimously.

Select item for Hannahville 2% Grant request submittal – Moilanen suggested that since the board has approved the purchase of the 800 MHz radios, that they request 2% grant funds to use towards the cost. Moved by Bower, seconded by Kakuk to submit a grant request for funds to use for the purchase of the radios. Carried unanimously.

Sign contracts with Iron City Enterprises for gravel crushing – Contracts with Iron City Enterprises for crushing 22A gravel were signed by the board. Bower asked when the crushing would start. Moilanen advised that Iron City would be moving their crusher into the pit prior to weight restrictions going on and that they had until May 10, 2019 to complete the work.

Permission to hire DGR Engineering for gravel testing – Moved by Kakuk, seconded by Bower to have Moilanen hire DGR Engineering to perform the testing. Carried unanimously.

Discuss candidates/interviews and compensation package for Engineer-Manager position – After researching new hires from other counties, Moilanen suggested a starting salary of $80,000 - $84,000 per year, with the ability to renegotiate salary once the candidate assumes full responsibilities of the position at Moilanen's retirement. Other components of the package would include the option to take a road commission vehicle home each day; and to receive the same benefits as outlined in the union contract, with the exception of the pension plan which would be the MERS Defined Contribution Plan currently offered to non-union employees. The position would be of an at-will employee. Kakuk stated that his choice for the position would be Darrell Cass due to his experience with MDOT and MNDOT. He also noted that he had taught at MI Tech following his graduation, is currently overseeing the Escanaba River Bridge project for MDOT and that he seemed to have a great demeanor. Kline noted that all 3 candidates that had been interviewed had good engineering backgrounds, but that Darrell Cass also had an understanding of road funding due to his employment with MDOT. Since Bower had been unable to attend the interviews, he didn't offer an opinion on the candidates. Moved by Kline, seconded by Kakuk to have Moilanen offer the position to Darrell Cass and to negotiate the compensation package with him as outlined above. Carried unanimously.

Any other business –Moilanen advised that he had received notice that he was going to be deposed regarding an issue with Orley Lane and asked permission to hire an attorney to accompany him for the deposition. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen asked for permission to hire private trucking to expedite the work on grade lifts needed on 18 Road, so the work could be completed prior to weight restrictions being imposed. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen advised that he had received a request from a family that wants to participate in Adopt A County Road, on Elmwood Road from US41 to CR577. The road commission typically will provide signs for the area and the bags for the trash pickup. Moved by Bower, seconded by Kline to have Moilanen approve the request. Carried unanimously.

Moilanen stated that the CR348 project may require that a mussel survey be done on the Big Brook crossing, and asked permission to hire a firm to perform the survey and relocate the mussels if necessary. Bower asked why the mussels would need to be moved. Moilanen replied that they are considered an endangered species. Kline asked if the cost of the survey would be covered by federal aid dollars. Moilanen responded that the survey was typically a part of the design process, which was not covered by federal aid. Moved by Kline, seconded by Bower to have Moilanen hire out the surveys, if needed. Carried unanimously.

Moilanen advised that weight restrictions would possibly start in the next week or so and that the weighmaster would be out prior to that time. It was also noted that the crews would be winging back the banks on the highways in the next few days.

Kakuk showed a photo of a banner that a resident had on display thanking the road crews for their work. He also noted that the CR400 project had come in approximately $100,000 under the engineer's estimate.

Larry Phelps asked if the grade lifts on 18 Road would also help Mr. Burby have better access in the spring. Moilanen responded that it would.

Public Comment – Lowell Bengry asked what was being done on CR348. Moilanen replied that it would be repaved.

Larry Phelps asked for an update on the visibility of the Camp Shakey sign. Moilanen stated that it had been discussed with Lake Township at their annual meeting and that there are concerns with the culvert and drainage in the area.

There being no further business, Kakuk declared the meeting adjourned at 9:46 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Friday, March 15, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Review/approve the union bargaining agreement – Moilanen reviewed the results of the recent bargaining session with Teamsters Local 406 with the board. The union had ratified the agreement the prior week. Bower asked for clarification on the type of pension that union personnel were enrolled in and Moilanen explained the plan to him. Moved by Kakuk, seconded by Kline to give Moilanen permission to sign the bargaining agreement between Menominee County Road Commission and General Teamsters Local Union No. 406 for the period from April 1, 2019 – March 31, 2022 as negotiated. Carried unanimously.

Any other business – Moilanen advised that Darrell Cass, PE had tentatively accepted the position of Engineer-Manager pending approval of the compensation package by the board. Moilanen presented the compensation package negotiated between him and Mr. Cass. If approved by the board he will draft up an agreement between Mr. Cass and the road commission. Moved by Kakuk, seconded by Kline to approve hiring Darrell Cass, PE, for the position of Engineer-Manager and to have Moilanen draft the agreement. Carried unanimously.

Moilanen advised that the representatives for the road commission's non-union personnel may be in attendance at the April 9, 2019 regular board meeting to negotiate wages for the next 3 years.

Kakuk stated that the crew had done a great job rolling back the snow banks on the shoulders of the roads. He also noted that he hoped the amount of down pressure on the plow blades that was being used on the chip sealed roads wouldn't damage the chip seal.

Bower advised that Eustis Road had not yet had the snow banks rolled back. Moilanen will check with the foreman to see when this will be done.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:20 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 9, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Jack Yates, Mike Foley, Chantae Lessard, Steve Altobelli, Charlene Peterson, Joe Linder, Larry Barker, Tim Grabowski, Chuck Behrend, Scott Shield, Jeff Lamont, Mike Costello, Jim Moraska, Jim Hoffman, Walter Majkrzak, Darrell Cass and Kristie Machalk.
Absent: None.

The Pledge of Allegiance was recited.

Public comments – Jim Moraska requested paving bids for LaBelle Road for 3" thick from US 41 to past Bill Kirschner's driveway and 2" thick from Bill Kirschner's to Arkens Road.

Public appearances – None.

Additions/corrections to minutes for 03/05/19 and 03/15/19 – There being no additions or corrections, moved by Kline, seconded by Bower that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 04, 2019				$4,024,306.58
Receipts thru 03/31/19	213,586.93			
Expenditures thru 03/31/19		431,910.47		
Balance, March 31, 2019				$3,805,983.04
Michigan Transportation Funds	488,863.75			
Receipts thru 04/05/19	3,743.48			
Expenditures thru 04/05/19		147,298.99		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, April 05, 2019	706,194.16	579,209.46	946,143.00	3,205,148.28
Payables & Reserves				
Payroll 04/18 and 05/02 (Est.)			175,000.00	
Soc. Sec. 04/18 and 05/02 (Est.)			13,387.50	
Reserve for workers compensation insurance			18,761.18	
Reserve for liability insurance			125,559.00	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			110.31	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Construction Engineering for CR360			2,731.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permits for various culverts			1,439.90	
Reserve for 2018 General Engineering services			774.18	
Reserve for Design Engineering for CR348			12,390.00	
Reserve for Construction Engineering for C-1 Bridge			63,475.00	
Reserve for Construction Engineering for CR400			54,900.00	
Reserve for 2019 Bridge Inspections			14,200.00	
Reserve for crushing 37,500 tons of 22A gravel			137,625.00	
Reserve for Hannahville 2% funds - Broom			20,000.00	
Reserve for Hydraulic Detachable Gooseneck Trailer			0.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(1,979,873.43)
				$ 1,225,274.85

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0028, 19-0030, 19-0331 and 19-0032 – Kakuk asked what the invoice from McCoy Construction & Forestry was for. Moilanen will check on this. Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scrap Iron Pickup & Disposal – No bids were received for this item. Moilanen will rebid this item.

Open bids for CRS-2 Emulsion – Bids were opened and read aloud as follows:

Henry G. Meigs, LLC, Portage, WI	$2.15/gallon
Flint Hills Resources, Dubuque, IA	$1.9465/gallon
MI Paving & Materials Co., Alma, MI	$2.80/gallon

Moved by Kline, seconded by Kakuk to award to the low bidder, Flint Hills Resources. Carried unanimously.

Open bids for used road sweeper – Bids were opened and read aloud as follows:

Aring Equipment Co., Depere, WI	2014 Broce RJ350 w/1451 hours	$35,500.00
RMS, Negaunee, MI	2018 Broce RTC350 w/221 hours	$48,400.00
RMS, Negaunee (optional bid on new)	2019 Broce RTC350 w/0 hours	$59,398.00

Moved by Bower, seconded by Kline to have the bids tabulated and presented to the board to be awarded at the next meeting. Carried unanimously.

Open bids for Removal of Dead Deer from State Highways in Menominee County – Bids were opened and read aloud as follows:

Tim Grabowski Services, Carney, MI	$115.00/per deer
M&M Trucking, Inc., Menominee, MI	$ 52.50/per deer

Moved by Kakuk, seconded by Kline to award to the low bidder, M&M Trucking, Inc., pending approval from MDOT. Carried unanimously.

Open bids for 2019 Culverts – Bids were opened & read aloud as follows:

UP Concrete Pipe Co., Escanaba, MI	Total Bid $ 88,317.00
St. Regis Culvert, Inc., Charlotte, MI	Total Bid $ 119,495.40
Contech Construction, Kimberly, WI	Total Bid $ 105,235.50

Moved by Kakuk, seconded by Kline to have the bids tabulated and presented to the board for award of the bid at the next meeting. Carried unanimously.

Discuss used guard rail sale price – Moilanen advised that the road commission's current price for the sale of used 12.5" section of guard rail was $2/each. With the current price of scrap, the road commission would likely make out better selling them for scrap. Moved by Kline, seconded by Kakuk to raise the price to $5 per each 12.5' section of used guard rail. Carried unanimously.

Discuss sale of surplus office items – Moilanen asked permission to do an internal posting a list of surplus office/miscellaneous items to allow employees to bid on them. Any items that do not sell will be disposed of. Moved by Kline, seconded by Bower to post the items internally for sale by bids. Carried unanimously.

Discuss resolution of support for Corporal Samuel R. Costello Memorial Highway dedication – Moilanen explained that the family of Corporal Costello is making a request to MDOT to have a portion of US 41 dedicated to their family member, and would like a resolution of support from the road commission. A copy of the resolution will be sent to State Representative Beau LaFave and State Senator Ed McBroom.

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission recognizes that Samuel R. Costello was a resident of Menominee County that died during the Korean War.

AND WHEREAS, the Menominee County Road Commission deems Samuel R. Costello is deserving of the honor.

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the efforts being made to name a portion of State Highway US-41 from Evergreen Road to County Road 358 as the Corporal Samuel R. Costello Memorial Highway.

Seconded by Commissioner Kline and carried by the following vote: Ayes: 3; Nays: 0.

Adopt resolutions requesting funding to replace bridges through the Local Bridge Program –

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **No. 22.5 Road over Little Cedar River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Bower offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **Deer Park Drive over Little River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **31 Mile Road over Little Cedar River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kline offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **North N3 Lane over Little River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Bower and carried by the following vote: 3 Ayes; 0 Nays.

Discuss wages/benefits with non-union hourly personnel – Tim Starzynski and Carla O'Neil joined the meeting to represent the group. Mr. Starzynski requested the board move into closed session to discuss wages. Chair Kakuk stated that the board would complete the other items of business on the agenda first and then move to closed session at the end of the meeting.

Any other business –Moilanen advised the board that he had received two retirement notices and one resignation from current employees and asked permission to hire 3 employees, in addition to the 3 the board had given permission for at a prior meeting, for a total of up to 6 new union employees. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen asked for permission to hire private trucking, if necessary, to haul limestone for the three roads that were scheduled for chip sealing this summer. Moved by Kakuk, seconded by Kline to grant permission. Carried unanimously.

Moilanen asked permission to go out for bids for paving LaBelle Road, as requested by Spalding Township. Moved by Kakuk, seconded by Kline to have Moilanen request the bids. Carried unanimously.

Public Comment – Bob Desjarlais thanked Moilanen for the financial statement that he had sent him and also requested a copy of the minutes from the annual road commission/township meeting. He also noted the culvert at the corner of G-12 and CR577 was not flowing. Moilanen will check on this. Mr. Desjarlais then stated that Lake Township would like to add some fill to the area. Moilanen will meet with Mr. Desjarlais at the site to discuss what can be done.

Charlene Peterson stated that the crew had done a great job with cutting the downed trees on her road.

Mike Costello thanked the board for following up with their request for the highway dedication and for passing the resolution of support.

Joe Linder asked if he could bring up any topics at the upcoming special meeting. Moilanen advised that he could do so under public comments.

Closed session to discuss wage negotiations with non-union hourly employees – Moved by Kakuk, seconded by Bower to move to closed session at 9:38 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to return to open session at 10:19 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to put the following wage increases into effect. Carried unanimously.

Payroll-Accounting Clerk:	04/09/19 - 3%; 04/01/20 - 3%; 04/01/21 - 3%
Office/Accounting Assistant:	09/16/19 – 3%, 04/01/20 – 3%; 04/01/21 – 3%
Lead Mechanic:	04/09/19 - 2.25%; 04/01/20 - 2.25%; 04/01/21 - 2.25%
District Foremen	04/09/19 – 3.5%; 04/01/20 – 3.25%; 04/01/21 3.25%
Stephenson District Foreman:	$2,000/year (paid out quarterly at $500/quarter) for maintaining Class B UST License

There being no further business it was moved by Kline, seconded by Bower to adjourn at 10:24 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, April 18, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, Lisa Savord and Darrell Cass. Also present were Lyle Gearhart, Joe Linder, Bonnie Nyquist, Jim Moraska, Steve Altobelli, Kevin Havelka and Ken Goffin.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Open bids for crushing 22A gravel – Bids were opened and read aloud as follows:

Havelka Construction	Area 1	$2.91/ton ($52,380 total)
	Area 2	$4.11/ton ($73,980 total)
North Star Crushing	Area 1	$3.34/ton ($60,120 total)
	Area 2	$4.59/ton ($82,620 total)
Iron City Enterprises	Area 1	$2.94/ton ($52,920 total)
	Area 2	$3.92/ton ($70,560 total)

Moved by Kakuk, seconded by Kline to award the Area 1 bid to Havelka Construction and the Area 2 bid to Iron City Enterprises. Carried unanimously.

Award bid for 2019 culverts – Moilanen advised that UP Concrete Pipe Co. had not bid on the 60" round or the 71" x 47" arch culverts and bands, but that the road commission would likely not have a need for those sizes in the upcoming construction season. Moved by Bower, seconded by Kakuk to award the bid to the low bidder, UP Concrete Pipe Co., Escanaba for the 2019 Culvert needs. Carried unanimously.

Award bid for used road sweeper – Board members had the opportunity to inspect both of the used machines that had been bid. Moilanen stated that both used sweepers would need a battery disconnect switch installed. Moved by Kakuk, seconded by Kline to purchase the 2018 Broce RCT350 from Road Machinery & Supplies Company for $48,400 due to it having lower hours and being in better condition than the other sweeper that was bid. Carried unanimously.

Any other business – Moilanen advised that the bid for the CR400 project had come in lower than the engineer's estimate, which resulted with in approximately $88,000 being available. These funds will be used for pavement markings.

Moilanen asked permission to pursue the possibility of swapping the approximate $747,000 of 2020 Federal Aid funds. Moved by Kakuk, seconded by Kline to allow Moilanen to go ahead with the swap. Carried unanimously.

Moilanen advised the board that the water at Shakey Lakes Park was high and that one plank was removed from the dam to try to reduce the level of lake.

Savord asked for permission to request an increase in the credit limit on the administrative credit card from $5,000 to $10,000 as the card was being used more often to order parts online in an effort to save money. Darrell Cass would also be added to the account. Moved by Bower, seconded by Kline to authorize the increase. Carried unanimously.

Public Comments – Joe Linder stated that Nadeau Township had their own pile of crushed limestone and asked if the road commission would truck it at no charge to the township. Moilanen advised that if the limestone was used as part of the township's 3-Way Road Funding project, that the township would be charged $6.64/cyd for the trucking/laying of the limestone, which was consistent with what other townships had been charged. If the limestone was used outside of the 3-Way Program, then

there would be no charge for the trucking. Discussion ensued regarding the funding of the 3-Way Road Program. Moilanen advised that if the townships wanted to see any changes to the program that they should attend the committee meetings prior to the 2021 program and make their suggestions. If any changes were implemented to the program, the road commission could decide at that time if they still wanted to participate.

Jim Moraska stated that many of the street name signs in Spalding township were leaning and he would like them to be straightened. He also noted that the shoulders on the paved roads in the township need to be pulled in and that the shoulders on CR566 had about a 4" drop. He would also like to see crack filling done within the township. Moilanen stated that the road commission was behind in maintenance due to the larger construction jobs that had been done in the past few years.

Mr. Moraska asked where the remaining approximate $84,000 from the general fund disbursement that had been received was going to be used. Moilanen stated that had not yet been determined. Mr. Moraska asked if the amount could be divided equally amongst all 14 townships. Moilanen responded that the money should be applied where the road commission determines the best use of the money will be.

Mr. Moraska asked if the crews would be working overtime on Friday over the summer. Moilanen replied that would only be done if it was needed to finish a project.

Mr. Moraska stated that a lot of the limestone on LaBelle Road was now in the ditch after the winter plowing. He also stated that he would not want to see the road commission eliminate the 3-Way Road Funding program.

Mr. Moraska asked if the township were to provide pitrun gravel, would the road commission haul it for free. Moilanen responded that it would depend on the size of the project. Mr. Moraska also asked what the price of road fabric was. Moilanen stated that it depended on the type of fabric and the width of the roll. A cost will be provided to Mr. Moraska.

Ken Goffin thanked the board for purchasing two brine storage tanks so that the township could have a choice of which dust control they would like to have applied. He also asked why the policy had changed in the past as to what the road commission expected the townships to pay. Moilanen explained it was due to, in the past, the townships wanting the funds spent on the local system, which would leave the federal aid roads in poor repair.

Joe Linder stated that he wants to see the district foremen have more input into what work gets done. Kakuk replied that he does talk to the foremen and that Moilanen sees them daily. Bower added that the CRA does not advise the commissioners to discuss policy with the foremen, that it should be done between the foremen and management. Moilanen stated that revenue dictates the amount of work that can be done. Ken Goffin added that the discussions should be more about policy and procedures than about funding.

Lyle Gearhart asked if G-18, west of P-1, was on the 5-year plan. Moilanen stated that it was not on the plan through 2023.

Joe Linder stated that 3rd Street in Nadeau is in bad condition and is beyond patching and asked if it could be pulverized and limestone put down. Moilanen advised that he and Darrell Cass had looked at the road earlier in the week and that they would meet with Mr. Linder there once it dries up to mark where the township would like to have the work done.

Jim Moraska asked if he could have a copy of the minutes from the upcoming pre-construction meeting for the CR400 project. Moilanen will provide a copy once they area available from UP Engineers & Architects, Inc.

There being no further business, Kakuk declared the meeting adjourned at 10:31 a.m.

_____ _____

Road Commission Finance Director / Clerk Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 14, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Mike Foley, Chantae Lessard, Charlene Peterson, Lowell Bengry, Larry Barker, Jim Moraska, Tony Baciak, Jr. and Larry Phelps.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/09/19 and 04/18/19 – There being no additions or corrections, moved by Kline, seconded by Kakuk that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 05, 2019				$4,151,291.28
Receipts thru 04/30/19	95,222.94			
Expenditures thru 04/30/19		378,217.91		
Balance, April 30, 2019				$3,868,296.31
Michigan Transportation Funds	504,286.74			
Receipts thru 05/13/19	0.00			
Expenditures thru 05/13/19		132,725.27		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, May 13, 2019	599,509.68	510,943.18	946,143.00	3,293,714.78

Payables & Reserves		
Payroll 05/16 and 05/30 (Est.)	175,000.00	
Soc. Sec. 05/16 and 05/30 (Est.)	13,387.50	
Reserve for workers compensation insurance	28,141.76	
Reserve for liability insurance	10,463.25	
Reserve for rental grader leases - John Deere (Oct 2015)	38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)	172,626.82	
Reserve for Forest Funds	161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects	199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge	723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge	110.31	
Reserve for Federal Aid Match for CR360 project	12,000.00	
Reserve for Construction Engineering for CR360	2,656.63	
Reserve for Scour Protection bid documents & oversight	1,512.96	
Reserve for Bridge scour protection	22,986.50	
Reserve for DEQ Permits for various culverts	0.00	
Reserve for 2018 General Engineering services	0.00	
Reserve for Design Engineering for CR348	7,811.50	
Reserve for Construction Engineering for C-1 Bridge	62,308.24	
Reserve for Construction Engineering for CR400	54,105.00	
Reserve for 2019 Bridge Inspections	14,200.00	
Reserve for crushing 37,500 tons of 22A gravel	137,625.00	
Reserve for crushing 36,000 tons of 22A gravel	122,940.00	
Reserve for 2019 Culverts	54,039.00	
Reserve for Hannahville 2% funds - Broom	0.00	
Reserve for 800 MHz Radios & Programing	97,959.45	
Reserve for 3 Heavy Duty Tandem Dump Trucks	730,704.00	(2,120,267.37)
		$ 1,173,447.41

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0034, 19-0430 and 19-0035 – Kakuk asked about an invoice from Midway Rentals & Sales. Moilanen advised that the invoice was for two dump boxes for pickups 142 & 144 to be used when patching. Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scrap Iron Pickup & Disposal – Moilanen advised that one bid had been received, but that it was in response to the April 9th call for bids, but had been received late. Since no other bids had been received, the bid was opened and read aloud as follows:

A&L Iron and Metal, Escanaba	20% of Market Value to road commission for scrap iron 15% of Market Value to road commission for scrap culverts

Moved by Bower, seconded by Kline to award the bid to A&L Iron & Metal. Carried unanimously.

Open bids for Dust Control Brine – Bids were opened and read aloud as follows:

Bay Dust Control, Kawkawlin, MI	No Bid	
M.J. Vandamme, Inc., Gwinn, MI	Mineral Well Brine	.466/gallon
	38% Calcium Chloride	1.080/gallon

Moved by Kakuk, seconded by Kline to award the bid to M.J. Vandamme, Inc. Carried unanimously.

Discuss/approve revisions to CRA Constitution and By-Laws – Moved by Kakuk, seconded by Kline to vote to approve the revisions as presented. Carried unanimously.

Permission to get bids/quotes to pour a concrete floor in the Stephenson cold storage building – Moilanen explained that the building was a pole style building that currently had a dirt floor. An estimated cost to pour a concrete floor would be around $25,000. Moved by Bower, seconded by Kline to have Moilanen go out for bids for the concrete floor. Carried unanimously.

Discuss/approve resolution for Mbank accounts – Savord explained that in order to process the request to increase the credit limit on the Mbank VISA, that was approved at the April 9, 2019 meeting, and also to add Kristie Machalk as an authorized person on the payroll account, Mbank stated they needed their "Resolution of Lodge, Association or Other Similar Organization" form to be approved by the road commission as they did not currently have one on file. Moved by Kakuk, seconded by Bower to pass the resolution as presented. Carried unanimously.

Sign contracts with Iron City Enterprises for crushing 18,000 tons of 22A gravel – Moilanen advised that the contracts with Havelka Construction for crushing gravel had also been received and needed to be signed by the board. Three copies of each contract were signed.

Discuss wages/benefits for Engineer Manger & Finance Director/Clerk – Moilanen and Savord both requested to have the review done in closed session. Kakuk then moved this item to the end of the agenda.

Any other business –Moilanen advised that the Stephenson High School Track Team was having a 5K on July 6th and would like to use road commission barricades for the event. He also noted that we have provided the barricades for this event in the past and have not had any problems. Moved by Kakuk, seconded by Kline to provide the barricades. Carried unanimously.

Moilanen stated that the road commission's mowers were not running at this time. We currently contract out mowing on the county system, but have done the mowing on the state trunkline in past years. MDOT is okay with also contracting out the mowing on the state trunkline (M-35, US 2, US 41), but the mowing would have to be put out on bids. Moved by Kakuk, seconded by Kline to have Moilanen request bids for roadside mowing on the state trunkline. Carried unanimously.

Moilanen requested that a special meeting be scheduled to open bids for LaBelle Road paving, Local Chip Seal projects, Roadside mowing on the state trunkline and the concrete floor for the Stephenson cold storage building. The meeting will be held on Thursday, May 23, 2019 at 9:00 a.m.

Public Comment – Jim Moraska asked what pits the road commission was having gravel crushed in on the north end. Moilanen replied that Havelka would be crushing in the Fishell pit and that Iron City would be crushing in the Carney area, but the pit had not yet been determined.

Charlene Peterson asked how many boards had been removed from the Shakey Lakes dam. Moilanen responded that one board had been removed from each of the two southern pipes. He also recommended that a crank system be installed for the gate, similar to the one used at the dam on the Hermansville Lake. Larry Phelps asked why the crank system would be needed, was it due to the pressure of the water. Moilanen answered that it would be much easier to use and that the road commission would not need to mobilize their equipment each time the gate needed to be adjusted.

Closed session to discuss wages/benefits for Engineer Manager & Finance Director/Clerk – Moved by Kakuk, seconded by Bower to move to closed session at 9:33 a.m. Carried unanimously.

Moved by Kakuk, seconded by Kline to return to open session at 9:46 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to extend the Finance Director/Clerk's contract for three years and put the following wage increases into effect: May 14, 2019 – 7.88%; with a 3.25% increase effective April 1, 2020 and a 3.25% increase effective April 1, 2021. Carried unanimously.

Moved by Kakuk, seconded by Bower to put the following wage increase into effect for the Engineer Manger: effective May 14, 2019 – 6%. Carried unanimously.

There being no further business Kakuk declared the meeting adjourned at 9:48 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, May 23, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, Darrell Cass and Kristie Machalk. Also present were: Jim Moraska, Charles Christopher Schmidt, Dan Child, James Pierce, Larry Barker and Tim Nygard.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Charles Schmidt presented a complaint regarding dust and erosion of the R-3 Road (aka: Beaver Pete Road) in Meyer Township. Mr. Schmidt presented numerous date and time stamped photographs of R-3 Road displaying the dust and erosion issue. Mr. Schmidt stated he had brought this to the attention of Meyer Township officials who then referred Mr. Schmidt to the Menominee County Road Commission. Mr. Schmidt explained that R-3 Road used to be a paved road. Moilanen explained that Meyer Township did not have the money to repave or to chip seal R-3 Road after the road was pulverized.

Public appearances – None.

Open bids for LaBelle Road paving – Bids were opened and read aloud as follows:

Bacco	$67.00/ton Paving Mainline $130.00/ton Paving Approaches	Total $402,734.90
Payne and Dolan Inc.	$84.75/ton Paving Mainline $130.00/ton Paving Approaches	Total $484,838.85

Darrell Moilanen recommended to review the bids and forward bids to Spalding Township for their input and have them get back to us before the June 11, 2019 board meeting. Moved by Kakuk, seconded by Kline to forward both bids to Spalding Township for advisement on how they would like to proceed. Carried unanimously.

Open bids for local chip seal projects – Bids were opened and read aloud as follows:

Fahrner Asphalt	Single chip	$1.93 square yd	Total $240,652.55
	Double chip	$3.74 square yd	
	Fog Seal	$0.34 cents square yd	

Moilanen recommended awarding local chip seal to Fahrner Asphalt. Moved by Kline, seconded by Bower to award Fahrner Asphalt the 2019 Local Chip Seal Project. Carried unanimously.

Open bids for roadside mowing on the state trunk line – Bids were opened and read aloud as follows:

S & S Mowing	$49.00 per acre	Total $13,055.56

Moved by Kakuk, seconded by Kline to get approval from M-DOT to award the bid to S & S Mowing. Carried unanimously.

Open bids for concrete floor in Stephenson cold storage building - Bids were opened and read aloud as follows:

Pierce Construction	Total $26,490.00
Quality Concrete & Construction LLC	Total $24,150.00
Todd Rye Construction	Total $26,500.00

Moilanen recommended awarding bid to low bidder Quality Concrete. Moved by Kline, seconded by Kakuk to award Quality Concrete the concrete floor in the Stephenson cold storage building. Carried unanimously.

Discuss request from Village of Daggett regarding CR358 chip seal project request - Menominee County Road Commission received a request from Max Ross, street administrator from the Village of Daggett, to have County Road 358 from US-41 west thence approx. 5500 feet to village limits chip sealed. Recommended by Moilanen to request a quote from Fahrner Asphalt for chip seal and crack filling to bring back to Village of Daggett. Dan Child, representative from Fahrner Asphalt, was asked if he would be willing to provide a quote for the CR358 chip seal project, based on the Road Commission process. Mr. Child stated that he was willing to do so. Moved by Bower, seconded by Kakuk to request a quote from Fahrner Asphalt for a single chip seal and crack fill for CR358 within Daggett Village limits as requested by Mr. Ross. Carried unanimously.

Sign Hannahville 2% Grant Agreement forms for $20,000 award for 800MHz radios – Signatures were obtained from Road Commission Chair Anthony Kakuk for Hannahville Indian Community Tribal Council 2% Grant Number 036-19-0519-075M.

Any other business – Moilanen asked to have the board's permission to hire DGR to inspect our chip seal for the 2019 year. Moved by Bower, seconded by Kline to hire DGR to inspect chip seal for 2019 year. Carried unanimously.

Moilanen presented a letter regarding a right of way issue in Menominee Township. Letter from Mr. Porter requesting a letter from us stating that he has a right, via the county right of way, to access his property. Moilanen requested permission to contact William Henn, Attorney at Law regarding the request. Moved by Kline, seconded by Bower to grant permission for Moilanen to contact Attorney Henn regarding right of way issue. Carried unanimously.

Moilanen stated that the DEQ requested a preliminary mussel survey on the CR 348 Big Brook stream crossing for slippery snail mussel. Moilanen would like to contact Whitewater Associates for a proposal and to hire them for this work. Moved by Kakuk, seconded by Kline to contact Whitewater Associated for a proposal and to hire them for this work. Carried unanimously.

Meyer township requested a quote from Fahrner for chip seal on 3rd Street. Moilanen was concerned that Meyer township requested directly through Fahrner and not through the road commission bid process. Moilanen voiced concern that Railroad closure money may be requested by Meyer Township to fund this project and the proper policy was not adhered to. Motion by Kline, seconded to Bower to talk with Fahrner to see if the price that was previously bid could be honored on the 3rd Street project in Meyer Township.

Public Comments – Jim Moraska asked how much the road commission is going to put toward the Labelle Road project now that the bid is opened. Moraska inquired as to whether Labelle Road would be a Class A road once the project is complete. Moilanen stated that it was designed to be Class A from US-41 to just past Kirschner's residence.

Mr. Moraska asked where the remaining approximately $84,000 from the general fund disbursement that had been received was going to be used.

Mr. Moraska stated there is a culvert on River Road that has caved in twice and several other culverts in Spalding township that need to be replaced. Moilanen stated that if the River Road culvert is on a defined stream a DEQ permit will need to be obtained.

Jim Pierce expressed his appreciation to bid on the cold storage concrete project and attend the meeting. Pierce voiced concern regarding a culvert that is not draining properly on CR553 (near Robinson Furniture factory) causing water to run onto the road.

Mr. Moraska expressed concern regarding the shoulders of roads not being maintained.

There being no further business, Kakuk declared the meeting adjourned at 9:45 a.m.

_____ _____

Road Commission Office/Accounting Assistant Chair

Date: December 20, 2018	Place: ISLAND RESORT AND CASINO
Presiding: Gary Eichhorn, Chairperson	Time: 4:05 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting at 4:05pm CST

Roll Call: Trustees present: Donna Schomin, Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Jan Hafeman

Trustees absent: None

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller

Guest: None

TOPIC	DICUSSION	OUTCOME
Approval of the December Agenda	The Agenda was reviewed	A motion was made by Trustee Hafeman to accept the December Agenda as presented, seconded by Trustee Degenear, Jr. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Minutes	The November 2018 Minutes were reviewed. Trustee Eichhorn question Darlene Smith contract, it will be discussed in the House Committee	A motion was made by Trustee Driscoll to accept the November 2018 Minutes as presented, seconded by Trustee Hafeman. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Manifest of Invoices	Trustee Nelson questioned an invoice on page 10 amount $5940, Jessica explained this was a reimbursement of private pay, Trustee Nelson questioned page 11 invoice for the same amount, Jessica Johnson was not sure this may be a reimbursement,	A motion was made to accept the Manifest of

Dec2018 page2	she will check, Trustee Nelson another invoice on page 11, Jessica said this is a reimbursement. Trustee Hafeman questioned voided checks on page 5-6, Jessica said she was having trouble with the new financial software and the checks had to be voided and reprinted	Invoices as presented, seconded by Trustee Schomin. Motion carried.
TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Financial Statement	Jessica Johnson, Chief Financial Officer explained that she did not have any Financial Statements for the Board Meeting due to the New Software System is not complete. Trustee Hafeman suggested to bring the November 2018 Financial Statement to the Board Meeting in January. Jessica Johnson, Chief Financial Office then went over the Budget with all Board Members	

TOPIC	DICUSSION	OUTCOME
Report on Whispering Pines	Trustee Driscoll stated there is no meeting in December	

TOPIC	DICUSSION	OUTCOME
Report on permission for Write-offs Dec2018 page 3	Jessica Johnson, Chief Financial Officer discussed each line of write-offs. Trustee Nelson statement over concern about Department of Health and Human Services, Trustee Nelson and Lois Ball, Medicaid Specialist and Christie Marsh, Billing Specialist attended a meeting with Representative Beau Lafave about the changes the State has made and how it is not working for the Upper Peninsula, the Counties are going to do a resolution to have the Universal Process changed back to the former process	A motion was made to accept the request for Write-offs by Trustee Hafeman, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committees	Heather Niarhos, DON reported our Quality Assurance has gone up to 4 Stars, saying the staff has really pulled together to get this and we are still at an overall rating of 5 Stars. Heather reported on the Resident Council meeting where our Dietician has updated the residents on our menus, Residents have also been updated on the new Cable package we are getting, more channels for the residents	A motion was made by Trustee Degenear, Jr. to accept the Quality Assurance Report, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on Safety Committee	David Vandermissen, Jr. Maintenance Supervisor was not able to attend the meeting, Jessica Johnson, Chief Financial Officer read Safety Committee Minutes for the month of December	A motion was made by Trustee Hafeman to accept the Safety Committee Report, seconded by Trustee Nelson. Motion carried

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator discussed our recertification with Eden for 2019, we have had a Therapy Consultant working with our Therapy Department, it has been beneficial, it will help to bring in more money for the department, Nicole attended a conference in Marquette on the new Marijuana, and we will be following our Lawyers advice on the matter, we will treat as we do alcohol, we will be stopping all random drug testing, we will continue to drug screen test when there is an incident, but the marijuana panel will be removed. Union negotiations have	A motion was made by Trustee Hafeman to accept the Administrator's Report, seconded by Trustee

	begun, the Union rejected an offer of a 2.5% increase for the coming year, so negotiations will continue, Trustee Nelson asked why they rejected, Nicole said they want more, the union is saying if we can spend money on floors and a staff party we can give them more. Nicole said the Resident and the Staff Christmas parties went well. Nicole talked briefly about the issue with our Dietary Department, the one Dietary Aide who spoke at the last Board Meeting did not say anything during the meeting they had while the negotiating team was present, Nicole has also been told, this same Dietary Aide has been talking to the Residents telling them not to agree with the new menus and that Amy and Nicole lie to them, Nicole will be looking into this, Trustee Degenear, Jr. said, if it is true, need to take action right away. Nicole then asked our Dietician Amy Mayes to go over some of the new menu ideas, the resident like the new menu ideas during Resident Council and Resident weights are up, Amy feels that the Dietary Staff needs to be communicated to better so they understand the reason we are looking into the Gordon Foods Program Menu, the Gordon Foods Program provides a software program that provides nutrition information we have not had before, Amy also discussed survey given to the Residents, the results are very positive. Amy discussed where she worked before they used the Gordon Foods Program and it was well received, Amy feels we need to look to the future we will be getting Baby Boomers they want more variety, more ethnic, we need to meet these needs. Amy wants to have Standardized recipes, right now the resident's say they know when one cook is working from another, that should not be. Amy discussed the benefits of having a Chef working with the staff to build skills and to learn to use the equipment that we have, Trustee Nelson asked if we are looking to hire a Chef, Amy said, yes, many other Nursing Homes are utilizing a Chef. Amy feels that in trying to build trust with her staff she would like to take a road trip in the spring to where she worked before, so our Dietary staff can see just how well these ideas can work. Amy would like to continue coming to the Board Meeting so she can provide updates. Trustee Degenear, Jr. asked what we are doing to keep food hot, he said that the Meal On Wheels he has seen are always cold, Amy said we have a new system to keep the plate hot, we are using in the resident room currently and want to bring it into the	Driscoll. Motion carried
Dec2018 page 5		

	dining rooms to keep us in compliance, we also are looking into a new milk machine and a new cold well machine to keep us in compliance with temps	

TOPIC	DICUSSION	OUTCOME
Public comments	None	

TOPIC	DICUSSION	OUTCOME
Adjournment Dec 2018 page 6	The meeting adjourned at 5:00 pm	A motion was made to adjourn by Trustee Degenear, Jr., seconded by Trustee Hafeman. Motion carried

John Degenaer, Jr. Secretary

Nicole Chouinard Acting Secretary

Date: January 24, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson via phone	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order:

Roll Call: Trustees present: Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Gerald Piche, and Gary Eichhorn via phone

Trustees absent: Mary Olsen, Donna Schomin

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller, David Vandermissen, Jr., Amy Mays, Dietician, Lacy Gearhart, Food Service Assistant

Guest: Todd Flath, Jessica Kleiman and Terry Grondin

TOPIC	DICUSSION	OUTCOME
Approval of January 2019 Agenda	The Agenda was reviewed	A motion was made by Trustee Driscoll to accept the January 2019 Agenda, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the December 2018 Minutes	The Minutes from December 2018 meeting were reviewed	A motion was made by Trustee Degenaer,Jr. to accept the Minutes, seconded by Trustee Nelson. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the December Manifest of Invoices	The December Manifest of Invoices were reviewed. Trustee Nelson questioned the spaces after each entry, Jessica Johnson explained it is the way the new system lists items	A motion was made by Trustee Mulder, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Board Action on December 2018 Financial Statement	Jessica Johnson, Chief Financial Officer discussed the new look of the Financial Statement with our new accounting software, all bugs not worked out yet, but getting better. Jessica included the November 2018 with the December 2018 due to not being able to get the report for the December meeting due to the new system issues. Jessica read through the Balance Sheet, Statement of Operation and year end totals and discussed how the accruals look different, how the CTO balance is lumped in the Liabilities, discussion on the long term Liability note and we operated year to date under the loss that was budgeted. Jessica discussed the Census Report for Delta, Dickinson and Menominee Counties.	A motion was made by Trustee Mulder to accept the November and December 2018 Financial Statements, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Report from Whispering Pines Board Meeting	Trustee Driscoll stated that nothing unusual happened, but that she did not bring her notes with her to give a report. The Board also agreed to appoint Kristine Mulder and Theresa Nelson to the Whispering Pines Board, the next meeting will be in March 2019	

TOPIC	DICUSSION	OUTCOME
Report on Permission for Write offs	Jessica Johnson, Chief Financial Officer read through the Write offs	A motion was made by trustee Driscoll to accept the Write offs, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committees	Heather Niarhos, Director of Nursing report on Amy Mayes, Dietician meet with Residents to make changes to the menus with the ongoing Dietary project, the members of the Resident Council would like to put together a pamphlet for new residents coming into the facility to provide information about the facility and answer any questions a new resident may have	

TOPIC	DICUSSION	OUTCOME
Safety Committee Report	David Vandermissen, Jr. reported on the January Safety Committee the ongoing projects, talking to staff about walking and texting, Fire drills, snow melt working, washer/dryer project and the updating of resident rooms, family room and Business office areas. New business OSHA labeling for all pipes. Trustee Degenaer, Jr. asked about if this is all Hospitals and Medical facilities, David Vandermissen, Jr. said all above ceiling pipes must be labeled. Trustee Nelson asked about the new van, David Vandermissen, Jr. said it is ongoing, we can only get 2 tie downs plus 2 people to fit. Trustee Eichhorn encouraged the Board Member to look at the rooms that have been updated	A motion was made to accept the Safety Committee minutes by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator said Lyle Townsen, Pharmacy consultant was here working with the Therapy Department to increase productivity, Nicole attended the Alzheimer's meeting, Nicole attended the Whispering Pines Recognition Dinner that was very nice and a HCAM Webcam on optimizing medication changes that are being put in effect	A motion was made to accept the Administrator's Report by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Comments from the Public	No comments were made from the public. Trustee Degenear, Jr. told the Board that the Dickinson County Fair will have a Senior Day program this year and want to invite any of our Seniors who are interested to be honored for the day at the Fair. Gerald Piche wanted to say he is very happy to be a Board Member of Pinecrest, he has wanted to for some time, his mother and his wife both worked at Pinecrest. Trustee Nelson asked about any further discussion on a Millage for Pinecrest, Nicole Chouinard, Administrator said we are considering asking for a millage for Pinecrest to cover a $300,000 tax penalty that Pinecrest would receive if we spend too much money running as a Class 1 facility when we should be a Class 3 facility, it is very involved and we can have Plant & Moran come to a meeting to explain what would be needed, Jessica Johnson explained that we are reimbursed by what we spend, and what our rate is, to bump up the rate we need to be able to spend more, Jessica said it is hard to budget and not go over the amount for Class 1 when we do not know the amount for Class 1 until the end of the year. Trustee Nelson notified the Board that she will not be at the February meeting	

TOPIC	DICUSSION	OUTCOME
Adjournment Jan2019 page5	The meeting was adjourned at 2:53pm CST	

John Degenaer, Jr., Secretary

Nicole Chouinard, Acting Secretary

Date: February 28, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson	Time: 2:01pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting called to order at 2:01 pm

Roll Call: Trustees present: Mary Olsen, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Gary Eichhorn and Gerald Piche

Trustees absent: Donna Schomin, Theresa Nelson and Jeff Naser

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller, David Vandermissen, Jr., Amy Mayes Dietician and Lois Ball

Guest: Terry Grondin

TOPIC	DI SION	OUTCOME
Board action on the February 2019 Agenda	Trustee Eichhorn asked to have the Agenda added to in Unfinished and New Business section D: to add discussion on DHS Board. Trustee Eichhorn asked to have the Agenda added to in the Unfinished and New Business section D: Report on the logging being done by Triest Logging. Jessica Johnson, Controller asked to have the Agenda added to Board Action on Financial Statement: Capital Budget for 2019 approval by Board	A motion was made by Trustee Driscoll to accept the Agenda with the additions, seconded by Trustee Degenaer, Jr. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the January 2019 Minutes	The Minutes from the January meeting were reviewed	A motion was made by Trustee Driscoll to accept the January Minutes, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the January Manifest of Invoices	The Manifest of Invoices were reviewed	A motion was made by Trustee Degenaer, Jr. to accept the Manifest of Invoices, seconded by Trustee Driscoll. Motion carried.

TOPIC	D SSION	OUTCOME
Board action on the January 2019 Financial Statement	The Financial Statement was reviewed by Jessica Johnson, Controller, Jessica discussed total assets are down slightly, with a $113,000 loss due to Write-offs being up some, but we just received $100,000 from last June/July, and a QMI payment that was made was higher due to them being behind and the billing was for Oct, Nov, Dec and Jan. Our Census has been an average of 120	A motion was made to accept the Financial Statement by Trustee Driscoll, seconded by Trustee Degenaer, Jr. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the Capital Budget	Jessica Johnson, Controller discussed the Capital Budget requests for 2019. The request that was approved by the Board for the Washer will be done the week of March 5th, other items being requested are putting in the new Dryer we have had for some time with a estimated cost of $3000, a new Press for the Laundry with an estimated cost of $9500, the one we have dates back to 1956 and is not repairable, and while the upgrades are being made in the Laundry would also like to upgrade the lighting to the new LED with an estimated cost of $3000. New lifts need to be purchased, we have a matching grant from MMRMA of $5000. Security upgrades of new cameras are needed, and we also have a grant for them. We are looking at a badge system for doors the plan is in Lansing now waiting approval. The big one is our Chiller rebuild and should be started soon the have air conditioning for the summer, we need to have outside professionals in on this project they have the tools to do the job. And the Data Center still needs some construction done and some items need to be bought, when done we may offer to OSF Dr. office a connection that is no extra charge to us, but we can charge them to help with cost of the project. The IT cost will be for purchasing computer, laptops or monitors when needed, it is cheaper to be able to purchase more than one at a time. Other items under IT are Generator venting, a Water Fountain that would replace old units and could be used in testing water, the volume of water used and would be compliant for Legionnaire testing. Trustee Piche asked about the upgrade in the Resident rooms for the cost of $30,000, David Vandermissen, Jr. said this is all the rooms on the 300 wing and that supplies have to be rated to be code compliant. Trustee Mulder asked if this is for our yearly budget and Trustee Degenare, Jr. explained this is only for Capital Budget separate from the Budget for facility	A motion was made to approve the Capital Budget for all items requested by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DI SION	OUTCOME
Report from Whispering Pines Board Meeting	No meeting this month	

TOPIC	DICUSSION	OUTCOME
Board action on permission for Write-offs	The Write-offs were reviewed. Trustee Piche asked to have it explained how we decide when to write something off. Jessica Johnson, Controller explained that our Billing Department makes every attempt to collect within a year after that it will be a Write-off. Lois Ball explained a case where a Resident had an account that we found out about too late to collect, a Judge ruled to give the account to the daughter	A motion was made to accept the Write-offs by Trustee Driscoll, seconded by Trustee Olson. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on Quality Assurance and Resident Council meetings	Heather Niarhos, Director of Nursing reported on Quality Assurance and Resident Council meetings, a new Performance Improvement Project is being developed with Amy Mayes, Dietician to improve new employee orientation, at this time our Certified Nurses are fully staffed, LPN's are still down but we do have RN's to cover the floors. The Resident Council meetings mostly upset about outing being canceled due to weather	A motion was made to accept the Quality Assurance and Resident Council meetings report by Trustee Driscoll, seconded by Trustee Degenaer, Jr. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on the Safety Committee	David Vandermissen, Jr. reported on the February 2019 Safety Committee, QUAP ongoing with Amy Mayes, Dietician, we had a fire training with Harris Volunteer Fire Department, Carney Volunteer Fire Department and Spalding Volunteer Fire Department, approximately 20 people walked the building getting them familiar with the building since many were new to the departments, took about 4 hours. Waste Management continue working with Biohazard rules. The Cameras will be operational with the Data Center project. Lifts have been purchased with a matching grant. Work has begun on labeling the above ceiling pipes, to comply with OSHA rules. Washer being installed next week. Working on cleaning a hood in the Dietary department, working with Hiawatha Chef on cleaning	A motion was made to accept the Safety Committee report by Trustee Piche, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator reported many of the month's meetings were canceled due to the weather, Nicole was able to attend the Networking meetings in Iron Mountain and in Menominee. We have been working with Kelly Reed with Vast, on choosing a new Workers Comp carrier, we have chosen Comp Risk out of Marquette, for an approximate saving of $1300 a year. Lois Ball, Medicaid Specialist reported on Triest Logging, to date Pinecrest has received $91,339 from the logging of the Pinecrest property	A motion was made to accept the Administrator's Report by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Comments from the Public	No comments from the Public	

TOPIC	DICUSSION	OUTCOME
Adjournment Feb2019 page 5	The meeting adjourned at 2:52 pm	

John Degenaer, Jr., Secretary

Nicole Chouinard, Acting Secretary

Date: March 28, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson	Time: 2:01pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting called to order at 2:01 pm

Roll Call: Trustees present: Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Gary Eichhorn and Gerald Piche

Trustees absent: Mary Olson, Donna Schomin, and Jeff Naser

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, David Vandermissen, Jr., and Lois Ball, Medicaid Specialist

Guest: None

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Agenda	Trustee Eichhorn asked to have added to the Agenda to give former Trustee Jan Hafeman a recognition plaque, Jan was not able to attend and Trustee Eichhorn will bring to her home.	A motion was made by Trustee Degenaer, Jr. to accept the Agenda with the additions, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the February 2019 Minutes	The Minutes from the February 2019 meeting were reviewed	A motion was made by Trustee Nelson to accept the Agenda with the additions, seconded by Trustee Mulder. Motion carried

Board action on the February 2019 Manifest of Invoices	The Manifest of Invoices from February 2019 were reviewed	A motion was made by Trustee Degenaer, Jr. to accept the Manifest, seconded by Trustee Driscoll. Motion carried

Board action on the Financial Statements for February	Due to errors with our MDI/Matrix system there are no Financials this month. We are currently working with our Auditors and MDI to correct the problems. Danette Hall, Billing Specialist, talked about collecting aged accounts, we have collected $111,000.00 in old accounts and have less than $24,000.00 to be collected that we are still working on, Danette gives Lois Ball, Medicaid Specialist credit for getting Medicaid applications through and working with families. We are also doing level of care paperwork upon admission to work with the new regulations that started January 2019. Trustee Nelson asked if the MARA through the State will help and Delta and Dickinson are the only counties at this time, Danette said with talking to Mark Kwarciary with DHS the cost would be over $60,000.00 a year, there are other facilities using it, not sure if they are seeing a change in getting Medicaid through. Lois said DHS gives 10 days to get paperwork back or the case is closed, where Lois continues working with the families, going to the bank, getting the resident paperwork from their home if needed, getting a resident a needed ID, we continue with the family. Trustee Eichhorn said he is hearing from OSF Hospital that we are coming around in-regards to admissions going better, Nicole Chouinard, Administrator said we have hired an Admissions Coordinator, and it is working well getting admissions in. Trustee Piche said Danette and Lois doing a good job bring money in. David Vandermissen, Jr., Maintenance Supervisor, discussed the Capital Budget requests that are completed and the Capital Budget requests that are next. David said the Washer project is complete	A motion was made by Trustee Degenaer, Jr. to accept the Financial issue and to accept the Capital Budget requests, seconded by Trustee Driscoll. Motion carried

	and the Dryer project ongoing, is waiting on supplies. The Clothing Press is ordered and will be installed soon, the Chiller improvements will begin soon. We are in need soon, of a Bariatric Lift and wheelchairs need to be replaced soon also they are becoming more expensive to replace parts that to get new. We did receive a grant from MMRMA for cameras, that will help improve our outdoor security. We are asking for a Bladder scanner, Heather Niarhos, Director of Nursing explained we need this scanner to see if a resident is able to empty their bladder, this will help with bladder infections for our residents, the cost is $6500.00. Also needed soon, are Vital Sign Meters, the ones we are using are from the 90's, very outdated. David Vandermissen, Jr. said the total for the Capital Budget requests that we are looking for approval is $38,300.00. Trustee Piche asked if these requests are in the Budget and Trustee Eichhorn said yes, they are and Trustee Degenaer, Jr. said the Board just wanted it to be brought up on a monthly basis so the Board is up to date on what is being worked on.	

Report from Whispering Pines	Whispering Pines Board meeting was canceled	Reported by Trustee Driscoll

Board Action on Permission for Write-offs	The Write-offs were review. Trustee Mulder asked why we did not go to court for the one write-off where the home was sold. Danette Hall, Billing Specialist said, when the daughter sold the home she left the state and the money was spent we did contact our lawyer about the account, but it was determined that there was nothing to go after. Trustee Nelson asked what about a co-pay. Danette said we did not see on the Insurance card that a Prior Authorization is needed and the Insurance company denied.	A motion was made by Trustee Mulder to accept the Write-offs, seconded by Trustee Driscoll. Motion carried

Board Action on Election of Officers	Discussion held on the Election of Officers, resulted in Trustee Schomin will move to Chairperson, Trustee Degenaer, Jr. will move to Vice Chairperson, and Trustee Naser will move to Secretary. From this point in the meeting Trustee Eichhorn turned over control of the meeting to Trustee Degenaer, Jr. Vice Chairperson in the absence of Trustee Schomin, Chairperson.	A motion was made by Trustee Driscoll to accept the Election of Officers, seconded by Trustee Nelson. Motion carried

Report on Quality Assurance and Resident Council Committees	Heather Niarhos, Director of Nursing reported we have begun a new online training for the staff called Healthcare Academy, the cost is less than the previous on-line training and we feed it is better. Resident Rights information will be sent to all residents	A motion was made to accept the Quality Assurance and

	and families quarterly, we are meeting with our admission team daily right after our morning meeting to discuss any Medicares, the Resident Council meeting had Amy Mayes, Dietician go over the menus with the residents again, with no changes and the residents have been talking about outings for this summer	Resident Council report by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried

Report on Safety Committee	David Vandermissen, Jr., Maintenance Supervisor, reported that the Safety Committee was canceled for the month of March 2019, but a walk through of the building was done for fire, evacuation and fire watch, also in-services done on Resident Abuse.	A motion was made to accept the Safety Committee report by Trustee Eichhorn, seconded by trustee Mulder. Motion carried

Administrator's Report	Nicole Chouinard, Administrator reported on Labor/Management meeting that was held at the Casino, more discussion about Union than Management. Nicole recently attended, with other staff, Eden Training in Grand Rapids, Trustee Nelson asked what the training does for Pinecrest, Nicole said we do get some funding from them to keep our Eden certification. Nicole also attended the MAC conference held in Lansing, where is was discussed about our Quality Measures being used for our Star ratings, also talked about restraints, Lyle Townsend here training in Physical Therapy continuing, our new Workers Comp Representative, Paul Martin came from Marquette to meet with us and Nicole has talked with Kelly Reed, from Vast, about Malpractice Insurance cost for Pinecrest for Dr.'s and PA's to work at Pinecrest, this will be discussed further when we have quotes. Trustee Nelson asked about the Networking meeting in Iron Mountain that Nicole attended, what is done at that meeting. Nicole said it is to get together with other facilities and business to discuss any issues. Trustee Piche asked Nicole about the MAC Conference, are the Quality Measures used reported back to the Counties, Nicole said we do go on-line and print the Quality Measures and the Stars report, and any changes that the State has required these are discussed at the MAC Conference, and we do bring that to the Board Trustee Eichhorn said he noticed in the Physical Therapy Department there is a notice to Resident's and Out-Patients about who to contact with any questions that needs to be updated. Nicole said our Census has been running on average at 125 and we	A motion was made by Trustee Driscoll to a

	are budgeted for 123. Trustee Eichhorn said the DHS meeting will be at Pinecrest on April 25, 2019 at 1:00 pm prior to the Pinecrest regular Board Meeting.	

Comments from the Public	None	

Adjournment	The meeting Adjourned at 2:38 pm CST	A motion was made to adjourn by Trustee Piche, seconded by Trustee Eichhorn. Motion carried

Jeff Naser, Secretary

Nicole Chouinard, Acting Secretary

Date: April 25, 2019	Place: Pinecrest Board Rooms
Presiding: John Degenaer, Jr. Vice Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:04pm CST

Roll Call: Trustees present: Mary Olsen, Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gerald Piche

Trustees absent: Donna Schomin, Gary Eichhorn

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller, David Vandermissen, Jr., Amy Mays, Dietician

Guest: Kevin Johnson and Terry Grondin

TOPIC	DICUSSION	OUTCOME
Board action on the April 2019 Agenda	The April Agenda was reviewed	A motion was made by Trustee Driscoll to accept the April 2019 Agenda, seconded by Trustee Naser. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Minutes	The March 2019 Minutes were reviewed	A motion was made by Trustee Driscoll to accept the March 2019 Minutes, seconded by Trustee Mulder. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Manifest of Invoices	The Manifest of Invoices was reviewed, Jessica Johnson, Chief Financial Officer explained with the new software page 1 will show the Capitol Improvement cost.	A motion was made by Trustee Olsen to accept the March Manifest of Invoices, seconded by Trustee Mulder. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Financial Statement April2019page2	Jessica Johnson, Chief Financial Officer gave the Board the Financial Statements for February, that due to our new software were not available for the last meeting and will let the Board review them, Jessica then went on the read over the March Financial Statement, we are a little over on Budget the Census has been a little low this month, we have had a lot of training, we sent staff downstate for Eden training for a few days and Jessica Johnson also	A motion was made to accept the March 2019 Financial Statement my Trustee Naser, seconded by Trustee Mulder. Motion carried.

	attended training downstate not all had been in the Budget. Trustee Nelson asked what Eden was, Heather Niarhos, Director of Nursing explained we try to keep a more family atmosphere more individualized for the residents. Jessica Johnson explained, we get $2.00 a day more for our Greenhouse residents, the Greenhouse is different from Eden, but all of Pinecrest is Eden. The Capitol Budget was discussed, no specific costs this month but we have a contract in the Therapy Department for an ultrasound machine, the contract will be up in September and we want to cancel the contract and buy an Ultrasound machine. The machine cost is $15,000 and the contract is $15,000 a year, our maintenance is able to maintain the Ultrasound machine here and the Ultrasound machine may have to be sent out to be calibrated, but our Physical Therapy Department says the Ultrasound machine we currently have has not been sent out for a long time. The Board did a roll call vote on the purchase of the Ultrasound machine, unanimous vote to purchase the Ultrasound machine.	

TOPIC	DICUSSION	OUTCOME
Report from Whispering Pines Board meeting	Trustee Driscoll reported the Homes are doing well, and some terminology was changed in some Policies	A motion was made to accept the Whispering Pines Report by Trustee Naser, seconded by Trustee Piche

TOPIC	DICUSSION	OUTCOME
Board action on Write-offs April 2019page3	Jessica Johnson gave the Board an updated list for the Write-offs, Trustee Mulder asked about a Part A Medicaid refused to pay why a change in amount with the updated list, Christie Marsh, Billing Specialist explained our system makes adjustments prior to billing that do not always reflect the actual amount that is owed. Trustee Naser asked if we are putting leans on homes to try to collect payment, Nicole Chouinard, Administrator said yes, we do title searches and will turn over to collection agency if no cooperation from families.	A motion was made to accept the April 2019 Write-offs by Trustee Mulder, seconded by Trustee Olsen. Motion carried.

	Christie Marsh, Billing Specialist said it is helping the billing with Lois Ball and Danette Hall working with families. Trustee Nelson stated that as of April 15th the 3 counties, Delta, Dickinson and Menominee are doing their own application now, are we seeing a change is it better. Christie Marsh, Billing Specialist said not seeing changes yet but it is early, a lot of the paperwork was sent before the change with the 3 counties, but we do get answers to questions faster.	

TOPIC	DICUSSION	OUTCOME
Report on Quality Assurance	Heather Niarhos, Director of Nursing reported on the Resident Council meeting, the residents are happy with the room improvements, Amy Mayes, Dietician continues discussion with the Residents and menus, we have Influenza on our second floor, the residents enjoyed the Easter egg hunt with some of our local school children, Resident Abuse was discussed during the meeting and the Residents are looking forward to fishing trips this summer	A motion was made to accept the Quality Assurance Report by Trustee Driscoll, seconded by Trustee Piche. Motion carried.

TOPIC	DICUSSION	OUTCOME
Report on Safety Committee	David Vandermissen, Jr., Maintenance Supervisor reviewed the April Safety Committee Meeting, many items are ongoing, Dryer install almost complete, no lost time for staff injury in March, purchased lifts with the grant received from OSHA, the Bariatric lift will be in soon, we had a power outage, new regulations were followed by the staff, it was a good training opportunity, door codes have been changed for more security at night. The Steam piping is here, will start to run the air lines to the room, then dryer will be replaced, it is a lengthy process, all will be done in-house.	A motion was made to accept the Safety Committee report by Trustee Driscoll, seconded by Trustee Nelson. Motion carried.

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator discussed the Volunteer Dinner, our Dietary Department did a very nice job, Attended the Joint Provider meeting downstate, Mike Kaufman has resigned from the Ellen K. Russell/Michael Miketinac/Pinecrest Charitable Trust and the Board was given the original legal description for the Trust and can suggest a replacement from Menominee County, will be put on the Agenda for May. Corporate Compliance and Conflict of Interest information given to the Board to review and sign, this is done yearly.	A motion was made to accept the Administrator's Report by Trustee Piche, seconded by Trustee Driscoll. Motion carried.

TOPIC	DICUSSION	OUTCOME
Comments from the Public	Kevin Johnson, Maintenance wanted to thank the Board for the room renovations, the residents are very happy because they are getting something out of it and the staff also feels they are getting something out of it. Also, being a Union Rep, Kevin feels we are working well together can talk things out, may have some issues but we handle it and work it out, the place is looking great and we like our new shirts to wear to represent Pinecrest. Nicole Chouinard, Administrator told the Board if they would like to have a Pinecrest shirt, just stop in by Jessica Johnson, we have some samples and we can get one ordered. Trustee Naser asked about the problem we had with our computer server going down. Nicole Chouinard, Administrator said we are currently running on 2 other servers we have and are hoping they can continue and when the Data Center is up we will purchase a 3rd server then. Trustee Piche wanted to say he and his wife, who volunteers at Pinecrest, attended the Volunteer Dinner, it was so well done, we were treated like Kings and Queens. Trustee Degenaer, Jr. likes the team effort he is seeing here, very nice for the Board to hear the positive, not just negative, the Board appreciates all the hard work.	

TOPIC	DICUSSION	OUTCOME
Adjournment April2019page6	The Meeting adjourned at 2:51pm CST	A motion was made to adjourn the meeting by Trustee Piche, seconded by Trustee Naser. Motion carried.

Jeff Naser, Secretary

Nicole Chouinard, Acting Secretary

PINECREST

Date: May 23, 2019	Place: Multipurpose Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olsen, Donna Schomin, Theresa Nelson Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche

Trustees absent: None

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, Controller; Amy Mayes, Dietician; David Vandermissen, Jr., Plant Operations; Heather Niarhos, Director of Nursing; Christie Marsh, Billing Specialist and Danette Hall, Billing Specialist

Guest: Kevin Johnson, Diane Lee and Terry Grondine

TOPIC	DICUSSION	OUTCOME
Board Approval of May 2019 Agenda	The May 2019 Agenda was reviewed	A motion was made by Trustee Mulder to accept the May 2019 Agenda, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on Minutes of the April 2019 meeting	The April 2019 Minutes were reviewed	A motion was made by Trustee Driscoll to accept the April 2019 minutes, seconded by Trustee Olsen. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on April 2019 Manifest of Invoices	Trustee Naser asked about a payment to Impact Wellness Rehab, Nicole Chouinard, Administrator explained they are with Lyle Townsend, our Therapy Consultant. Trustee Naser asked what he does for us, Nicole said he helps the Physical Therapy Department with the minutes that we can bill for in Physical Therapy, Lyle Townsend helps us get a higher RUG rate	A motion was made by Trustee Degenaer, Jr. to accept the April 2019 Manifest of Invoices, seconded by Trustee Nelson. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on Financial Statement for April 2019	Jessica Johnson, CFO reviewed the Revenue for the month and Liabilities. We have a loss of $21,378 for the month. Jessica said we had unexpected expenses for our wheelchairs, footrest holders were added to all wheelchairs,	A motion was made by Trustee Driscoll to accept the Financial Statement for

Page2May2019	our Drug expense was up for the month, Maintenance supplies were up for the month, Dietary purchased reusable cups (this expense will be made up in the coming months by not purchasing disposable cups) and we had an unemployment claim that was not expected.	April 2019, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Committee Report from Whispering Pines	Trustee Driscoll attended the Whispering Pines Board Meeting today, Trustee Driscoll reported the Great Northern Home in Iron Mountain has closed, the other Homes are doing well. Policies were reviewed.	A motion was made by Trustee Degenaer, Jr. to accept the Whispering Pines Report, seconded by Trustee Olsen. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on May 2019 Write-offs	Trustee Nelson asked what ICD was, Christie Marsh, Billing Specialist explained it is a program that Medicaid put the resident in and is managed by the State. Trustee Naser asked about a write-off were a caseworker spelled a resident name wrong and Medicaid refuses to pay for the resident's stay, Christie explained the family initially spelled the name wrong, so the caseworker put the name in the system wrong, we did go through Provider Support in Lansing with no result, Danette Hall, Billing Specialist came into the meeting to explain what she has done to correct the spelling of the resident's name. Trustee Naser said Pinecrest should contact Matt the Director for the counties, Danette said she has tried, the resident was approved for Medicaid, but not for payment. Nicole Chouinard, Administrator said we have spent a lot of time on this with no result, Jessica Johnson, CFO said we have gone as far as we can with this we have to remove from our books. Trustee Naser said we should call our Representatives, Beau LaFave or Ed McBroom to help us. Trustee Nelson asked if it was a local caseworker, Danette Hall said it was when everything was being sent to Lansing. Trustee Mulder asked if we consulted	A motion was made by Trustee Naser to accept the May 2019 Write-offs. Seconded by Trustee Mulder. Motion carried.

Page3May2019	an Attorney to change the name, Christie Marsh said we have sent in the proof the change the name, but we have no response. Trustee Naser said he would come into the Facility anytime if he can help, Danette Hall said she will try calling Ed McBroom's assistant to see if she can help. Gerald Piche said he has a hard time to write off a bill like this, he wants Pinecrest to continue to try to collect not just write it off.	

TOPIC	DICUSSION	OUTCOME
Report of May 2019 Quality Assurance and Resident Council	Heather Niarhos, Director of Nursing said the Resident Council for this month had no complaints, Nursing Home week saw many activities and a cookout for residents and staff. QAPI is working on an Elder Abuse Awareness Program to educate the staff.	A motion was made by Trustee Degenaer, Jr. to accept the report on May 2019 Quality Assurance and Resident Council, seconded by Trustee Driscoll. Motion carried.

TOPIC	DICUSSION	OUTCOME
Report on May 2019 Safety Committee	David Vandermissen, Jr. reviewed the Safety Committee Minutes with the Board, many items are ongoing. Ken Smylie, Comprehensive Risk; our new Workers Comp Company, was here for the day on May 8, 2019. Ken did three separate training sessions with our staff on Burnout, did a walk through of the building, said housekeeping closets were well stocked with safety equipment, all ladders are appropriate and did a claims analysis for the last 3 years for supervisors to look at. Trustee Naser asked if there was a cost for Ken in the building that day, Nancy Mach, Executive Assistant, said no we have 2 day per year with the contract we signed to have Ken come out. Trustee Degenaer, Jr. said Dickinson County has leased all of the vehicles at a cost saving, maybe we should look into leasing a Van for the Facility, David Vandermissen, Jr. said we should have the one Van back soon it is a Meyer Signs right now. Trustee Eichhorn asked about the Chiller being down, David Vandermissen said it has	A motion was made by Trustee Driscoll to accept the May 2019 Safety Committee report, seconded by Trustee Mulder. Motion carried.

Page4May2019	been approved through Trane and the parts are being built now, we can use well water and the pipe is being put in now, the Cooling Tower on the roof will be taken down sometime next week so it can be worked on, safer on the ground, we have to be ready when Trane is ready to work on the Chiller	

TOPIC	DICUSSION	OUTCOME
Board Member Committee Assignments for 2019	Donna Schomin, Chairperson has decided to keep the same Board Member Committee Assignments for 2019. Nancy Mach to type up a new 2019 Committee Assignment and send in the next Board Packet for the June 2019 Board Meeting. Trustee Driscoll said the assignments for the Whispering Pines Board were done at a previous meeting.	

TOPIC	DICUSSION	OUTCOME
Administrator's Report May 2019	Nicole Chouinard, Administrator said she, Heather Niarhos and Jessica Johnson attended the HCAM meeting in Marquette, Nicole asked to have the Board have Jessica Johnson attend the Water Authority meetings since Jessica is a member of the community. We have had State Surveyors in the building from May 13 – 21, we received 18 citations and will be officially reviewed once back in the office in Lansing. Vicki Burlew will be helping with the plan of correction. Trustee Naser asked if we received any fines, Nicole said no not right know we got an (IJ) at 5pm and by 7pm Nicole and Heather were able to have it reduced to a (G) If State decides to give fines they come through CMS and can go back, but usually just 1 day. David Vandermissen, Jr. said he forgot to report we had the Fire Marshall in the building we are cleared, 1 smoke door to be changed, a Resident had too much paper in their room and one of the residents kicked the Fire Marshall out of his room. Heather Niarhos also said the Verbal Abuse by a staff member to a resident has been cleared by the State. The employee was dismissed.	A motion was made by Trustee Eichhorn to accept the May 2019 Administrator's Report, seconded by Trustee Olsen. Motion carried.

TOPIC	DICUSSION	OUTCOME
Comments from the Public	Trustee Nelson said she wanted to report that Rory Mattson was very happy with Triest Forest Products they have paid us $106,000 so far. Jessica Johnson said we still need to appoint to the Ellen K Russell/Michael Miketinac Trust Board, Jeff Naser appointed by the Board. Trustee Nelson asked about Nicole Chouinard's evaluation not finished last month, Nicole asked if we could put it off until the June meeting.	

TOPIC	DICUSSION	OUTCOME
Adjournment	The Meeting was adjourned at 2:42 pm CST	A motion was made by Trustee Eichhorn to adjourn, seconded by Trustee Piche. Motion carried.

Jeff Naser

Jeff Naser, Secretary

Nicole Chouinard

Nicole Chouinard, ~~Acting Secretary~~ Administrator

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Expand hours of UES Technician**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Currently we have a UES Technician here two days per week. Due to the technology audits, the VOIP Telephone project, and the upgrade to windows 10, the RMS in the sheriff's dept., etc., we are asking the board to increase the amount of time for a Technician to be here. We're asking for four days per week until the projects are completed.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

UES TECHNOLOGIES

"Your Total IT Solution Provider"

Monthly Service Maintenance Contract

Client: Menominee County

This service contract covers a period through the end of 2019 from date of this signed agreement. Service is provided at your site for the period of this contract. This contract provides for continuous and as needed service for 2019. This includes your already discounted rate of $70 per hour *(28.5% savings from normal $98/hr. rate)* reduced to **$65 per hour** *(33.6% total discount)* for normal business hours service with a minimum of 20 hours per week based on 8 hours per day. Any weeks with less than 20 hours of service would revert back to your normal discounted rate of **$70 per hour.** Weekly periods are considered to start on Monday and end on Sunday.

Limited telephone support at no charge.

Service

Standard service includes but not limited to:

Network Administration
Inspection and cleaning of server(s)
Inspection and cleaning of workstations
Optimizing server(s) and workstations for performance
Training
Software installations
Software updates (anti-virus and other)
Cabling inspections
Back-up reliability and testing
Network consulting and upgrade recommendations

Use of Time

Time billed for work performed during normal hours is $70/65 per hour. Normal hours are from 8:00 AM to 5:00 PM Monday thru Friday. Time required for emergency service during normal hours, work after hours, weekends or holidays would be billed at 1.5 hours per hour.

Items not Covered

This service contract does not cover the cost for parts or consumables, if parts are under warranty by the manufacturer, there will be no charge for the part provided under the manufacturer's warranty. There may be a shipping charge billable to the customer if there are any charges to ship back parts to the manufacturer to satisfy the warranty.

Response Time for Network Service

A technician will be scheduled per customer request.

After Hours Calls

This contract does not cover after hour's calls; Technicians may be required to stay on site after normal business hours at the discretion of the customer. Any hours needed after 5 PM on any business day will be billed to the customer at a rate of 1.5 hours per hour. If needed, service can resume the next business day to complete jobs at the normal $70/65.00 rate plus 1 fuel fee trip.

UES Computers cannot be held responsible for loss or damage of data due to user error or equipment failure.

Usage of Hours

UES Computers will schedule a technician based on the customers' needs.

Liabilities

UES Computers cannot be held responsible for loss or damage of data due to user error or equipment failure.

UES Computers cannot be held responsible for electronic errors with paging systems or telephone.

UES Computers will provide a normal business phone number to call: 715-732-9103

Remote Login Software

In an effort to resolve issues quickly, UES Computers requires the ability to remotely login to the customer's network using a remote software of UES Computers choice. There will be an additional fee for this service.

Signatures

Client

Address

. Representative Signature

UES Computers Representative Signature

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Bylaw additions ~ (Remote participation) Article III, subsection 3; Article V, Section 5 & 6**
DEPARTMENT:	**Administration/Clerk**
ATTACHMENTS:	**Yes**

SUMMARY:

The County Clerk has received information from the state regarding remote participation in public meetings.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Does the Open Meetings Act allow remote participation in public meetings?

What does Michigan's Open Meetings Act say about remote participation in public meetings?

March 29, 2018 - Author: Eric Walcott, Michigan State University Extension

Sunshine Week was recognized across the county a couple of weeks ago. Sunshine Week is a national initiative organized by the American Society of News Editors to educate the public about open government and celebrate government transparency.

In Michigan there are two primary laws which protect transparency and open government. One of those is the Freedom of Information Act (FOIA), which was the subject of a recent MSUExtension news article discussing deadlines for fulfilling FOIA request. That article can be found here.

The other primary protection of transparency comes from Michigan's Open Meetings Act(OMA). The primary purpose of the Open Meetings Act is to ensure that the public's business is done, quite literally, in public, where the public can witness deliberations and decisions their governing bodies make. There are many MSU Extension news articles which cover various pieces of the OMA, some of which you can find here.

Recently, I was asked whether the Open Meetings Act allowed for an elected official to participate in a public meeting remotely or if they had to be physically present at the meeting in order to participate. Unfortunately, the Act itself gives no direct guidance as to whether members of public bodies may participate electronically.

The best guidance comes from a 1987 court case, in which the Michigan Court of Appeals ruled that participation at a hearing was allowable as long as the public was able to hear comments by absent members using speaker phones.

The Attorney General's OMA handbook assumes remote participation is allowed, recommending that if members are participating remotely, votes should be taken by roll call so that it is clear how all members voted.

Given the lack of explicit reference in the law, there are a few best practices that public bodies should keep in mind in regards to remote participation. First, it is recommended that at least a quorum of members be physically present at the meeting. It is also recommended that the rules governing the board establish rules for remote participation. Here is an example of such a rule, from the Allegan County Board of Commissioners' Rules of Organization:

This article is one of many Michigan State University Extension articles and resources related to the Open Meetings Act. Others can be found on the MSU Extension website and Extension has training programs on complying with the Michigan OMA. This program is one of many MSU Extension offerings for local governments.

Those in Michigan State University Extension that focus on Government and Public Policy provide various training programs, which are available to be presented in your county. Contact your local Government and Public Policy educator for more information.

This article was published by **Michigan State University Extension**. For more information, visit http://www.msue.msu.edu. To have a digest of information delivered straight to your email inbox, visit http://www.msue.msu.edu/newsletters. To contact an expert in your area, visit http://expert.msue.msu.edu, or call 888-MSUE4MI (888-678-3464).

BYLAWS

THIS DOCUMENT SHALL AMEND BY SUBSTITUTION A DOCUMENT ENTITLED "MENOMINEE COUNTY BOARD OF COMMISSIONERS - RULES AND REGULATIONS". IT SHALL BE ADOPTED IN ACCORDANCE WITH THE APPLICABLE RULE (RULE 18) STATED IN THE AFOREMENTIONED DOCUMENT WHICH GOVERNS THE CREATION AND AMENDING OF THOSE RULES AND REGULATIONS. THIS AMENDMENT SHALL TAKE IMMEDIATE AFFECT UPON ADOPTION.

ARTICLE I: Name: Menominee County Board of Commissioners.

ARTICLE II: Purpose: To provide for the governance of the people of Menominee County.

ARTICLE III: Members: The members of this Board are those persons who have been elected by the qualified electors of the various commissioner districts of Menominee County or those persons who have been appointed to fill vacancies in accordance with the applicable rules established by the State. (Fractions divided evenly will be rounded ~ .5 or greater is rounded up. Below .5 is rounded down.)

Section 1. Voting. All members who are present shall vote whenever the question is put by the Chair.

Sub. Section 1. Abstention.
If there is an appearance of a conflict of interest, the Commissioner shall so state before a vote is called for. No member may abstain from voting "yes or no".

~~Amended: September 22, 1997~~
~~Amended: March 25, 2002~~
~~Amended: April 9, 2013~~

Sub. Section 2. Interest in transactions; exceptions. (MCL 46.30)
A member of the County Board of Commissioners shall not be interested directly or indirectly in any contract or other business transaction with the County, or a Board, Office, or Commission thereof, during the time for which he is elected or appointed, nor for one year thereafter unless the contract or transaction has been approved by 3/4 of the members of the County Board of Commissioners and so shown on the minutes of the Board together with a showing that the Board is cognizant of the member's interest. This prohibition is not intended to apply to appointments or employment by the County or its Officers, Boards, Committees, or other authority, which appointments and employment shall be governed by the provisions of MCL 46.30.

Sub. Section 3. Remote Attendance Votes:
Any member of the County Board of Commissioners who

is connected to a meeting remotely shall have all of their votes counted. Furthermore, when a member of the County Board of Commissioners is in remote attendance all votes will be taken by roll call.

Amended: September 22, 1997
Amended: March 25, 2002
Amended: April 9, 2013
Amended: August 27, 2019

ARTICLE IV: Officers

Section 1. The officers of this Board shall be a Chairperson and a Vice Chairperson.

Section 2. The term of office shall be for one year. The individual may succeed her/himself.

Section 3. These officers shall be elected at its first meeting of the year, the organizational meeting of the Board, which shall be held as near after January 1 of each year as is practical but at least on or before January 10. This meeting shall be called by the County Clerk after checking with all commissioners as to their preferences as to the time and date. The meeting shall be held in the courthouse or other appropriate public place. The Clerk shall prepare and distribute with the call for the meeting an agenda which shall include all items of business which are pertinent to the reorganization of the Board and functioning of County government. The Clerk shall record the minutes of the reorganization meeting. The Clerk will also chair this meeting until the Board elects its own chairperson. In the event the Clerk is not present within 15 minutes of the scheduled meeting time, the Board shall elect by simple majority any citizen(s), who are present, to chair and/or record the minutes. The Clerk shall immediately assume these duties upon arrival.

Section 4. Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Board to elect. Voting for Chairperson shall be by random roll call vote. Should a simple majority not be obtained by any nominee, a five minute recess shall take place. After the recess the presiding chair of the meeting will ask each nominee if they wish their name to remain in nomination. Another random roll call vote will be taken and the above process continued until one nominee obtains a simple majority. The nomination and election for vice-Chairperson shall take place after the selection of a Chairperson. The voting shall be by random roll call vote. Should a simple majority not be obtained by any nominee, a five minute recess shall be called. After the recess the Chairperson will ask each nominee if they wish their name to remain in nomination. Another random roll call vote shall be taken and the above process continued until the vice-Chairperson is selected.

Amended: March 25, 2002

Section 5. Powers and Duties.
Except for those powers and duties prescribed to the Chair by the State, the Chair has no power to act on behalf of the Board unless the Board specifically grants that power. Duties normally carried out by the

MCL 46.3a - Recording names and votes on certain actions; chairman's ballot; request for recording; inspection of record.

Section 3a. The names and votes of members shall be recorded on an action which is taken by the Board of County Commissioners or by a committee of the Board of County Commissioners if the action is on an ordinance, resolution, or appointment or election of an Officer. The vote and the name of the member voting on other questions or motions shall be recorded at the request of: 1/5 of the members present if the question or motion is before the Board, or 1/3 of the members present if the question or motion is before a Committee of the Board. A record which is made pursuant to this section shall be available for public inspection.

Section 4. Closed Session:
No commissioner or other attendees shall disclose information, comments, etc. from a closed session unless ordered by a court of law. County Board shall approve minutes of a closed session at their next regularly scheduled closed session meeting.

~~Adopted: April 8, 1997~~
~~Amended: May 22, 2000~~
~~Amended: August 24, 2010~~

Section 5. Member Attendance:
Any member of the County Board of Commissioners who shall be late to a session shall upon his/her arrival report his/her presence to the Clerk of the Board. Furthermore, a member of the County Board of Commissioners that will knowingly be late/absent from an official proceeding of the County Board of Commissioners shall notify the Chairperson or the Administrative Office as soon as possible prior to said meeting.

Section 6. Remote Attendance:
Any member of the County Board of Commissioners may be connected to a meeting remotely under the following conditions:

(1) The request has been submitted to the Chairperson or the Administrative Office at least 24 hours in advance of the meeting.
(2) The remote connectivity is sufficient and will not interfere with the progress of the meeting.
(3) The member's participation shall not be considered attendance for the purpose of establishing a quorum or receiving per diem.
(4) The member's votes will count for all

Adopted: April 8, 1997
Amended: May 22, 2000
Amended: August 24, 2010
Amended: August 27, 2019

ARTICLE VI: Committees.
All non County Board committee members appointed by the Menominee County Board may receive a meeting fee. The meeting fee will be determined by each

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**2 Vacancies on the Board of Canvassers (11/1//2019)**
DEPARTMENT:	**County Clerk**
ATTACHMENTS:	**Yes**

SUMMARY:

On Nov. 1, 2109, there will be two appointments expiring on the Board of Canvassers. County Clerk Kleiman has sent a letter to the two parties asking for nominations.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY CLERK & REGISTER OF DEEDS

MENOMINEE COUNTY COURTHOUSE, 839 TENTH AVENUE, MENOMINEE, MI 49858

CLERK (906) 863-9968
FAX (906) 863-5819

REGISTER OF DEEDS (906) 863-2822
FAX (906) 863-8839

MARC KLEIMAN
County Clerk and Register of Deeds

COUNTY CLERK STAFF

Thomas Faller, Chief Deputy
Jessica White, Deputy
Dawn Brazeau, Deputy
Joann Klumb, Deputy

REGISTER OF DEEDS STAFF

Cindy Brzezinski, Deputy
Annette Filibeck, Deputy

August 1, 2019

John Anderson
Chairperson, Menominee County Republican Party
N16425 400 Rd
Powers, MI 49874

Dear Chairperson Anderson,

The terms of two members of the Menominee County Board of Canvassers will expire on November 1, 2019 (one Republican member and one Democratic member). According to our records the Republican appointment for Bill Hafeman is ending. The county committee of each political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat on the Board ***no later than September 1, 2019***. Please submit three letters of interest to the Menominee County Board of Commissioners by September 1, 2019.

Their address is:

Menominee County Board of Commissioners
Attn: Menominee County Clerk
839 10th Ave
Menominee, MI 49858

Please call if you have any questions or concerns.

Sincerely,

Marc Kleiman, County Clerk

Cc. Menominee County Board of Commissioners
Administrator Jason Carviou
Bill Hafeman

MENOMINEE COUNTY CLERK & REGISTER OF DEEDS

MENOMINEE COUNTY COURTHOUSE, 839 TENTH AVENUE, MENOMINEE, MI 49858

CLERK (906) 863-9968
FAX (906) 863-5819

REGISTER OF DEEDS (906) 863-2822
FAX (906) 863-8839

MARC KLEIMAN
County Clerk and Register of Deeds

COUNTY CLERK STAFF

Thomas Faller, Chief Deputy
Jessica White Deputy
Dawn Brazeau Deputy
Joann Klumb Deputy

REGISTER OF DEEDS STAFF

Cindy Brzezinski Deputy
Annette Filibeck Deputy

August 1, 2019

Mari Negro
Chairperson, Menominee County Democratic Party
W5131 #41 Road
Hermansville, MI 49847

Dear Chairperson Negro,

The terms of two members of the Menominee County Board of Canvassers will expire on November 1, 2019 (one Republican member and one Democratic member). According to our records the Democratic appointment for Jayne Eichhorn is ending. The county committee of each political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat on the Board ***no later than September 1, 2019***. Please submit three letters of interest to the Menominee County Board of Commissioners by September 1, 2019.

Their address is:

Menominee County Board of Commissioners
Attn: Menominee County Clerk
839 10th Ave
Menominee, MI 49858

Please call if you have any questions or concerns.

Sincerely,

Marc Kleiman, County Clerk

Cc. Menominee County Board of Commissioners
County Administrator Jason Carviou
Jayne Eichhorn

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**County Technology Policy**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

With the technology audits underway, we've been gathering "more detailed" information to include into our current technology policy. All employees will be trained and must sign the technology policy to be kept on file in the employee file (HR), the IT Office, and the Administrative Office.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Technology Policy

1. OVERVIEW

Technology has become an intrinsic resource in modern society. It is hard to imagine how many organizations in today's world could operate without the sophisticated computer equipment and programs that are used in the course of everyday activities. While technology provides many resources and opportunities to make our jobs and lives easier it has also opened up a new world for hackers and spammers to steal valuable information, cause irreparable damage to computer equipment and networks, and cause financial harm to organizations and individuals that are the target of these attacks. The intent of this policy is to protect Menominee County, our employees, partners, and citizens from these illegal and damaging actions.

Effective security is a team effort involving the participation and support of every employee, partner, and affiliate that has access to our technology and related systems. This requires that each individual user act responsibly, respect the rights of others, respect the integrity of the systems and related physical resources, and observe all relevant laws, regulations, and contractual obligations. It is the responsibility of each individual user to know and understand the guidelines set forth in this policy and to conduct their activities accordingly.

2. PURPOSE

The purpose of this policy is to establish guidelines for the acceptable use of computer equipment, programs, and related systems owned and operated by Menominee County. This includes guidelines for the proper use of Email, Internet, communications equipment, and any related equipment, programs, or systems owned, leased, or operated by Menominee County. Inappropriate use exposes Menominee County to risks including virus attacks, network system compromises, data and information loss, and legal issues. These policies have been adopted by the Menominee County Board of Commissioners to reduce these risks to the organization and individuals working for Menominee County.

3. SCOPE

This policy applies to ALL elected officials, employees, contractors, consultants, and any other personnel that may have access computer equipment, software, or network owned or leased by Menominee County. This includes all personnel affiliated with third parties that may need access to any of Menominee County's networks or systems, including but not limited to, LEIN, NCIC, BS&A, DEKETO LAND RECORDS, MICES, PACC/PAAM, or any other third party software or program. This policy applies to any

and all equipment that is owned or leased by Menominee County, or any device, program, or party accessing Menominee County's network.

4. POLICY

4.1 General Use and Ownership

1. All computer equipment, software, operating systems, storage media, network accounts providing electronic email, internet browsing, File Transfer Protocol, National Crime Information Center access, and any electronic communications, data, and information received or stored in those systems are the property of Menominee County.

2. Email messages composed or received through an employee's work email account are property of Menominee County and may be subject to the disclosure pursuant to the Freedom of Information Act.

3. Employees are responsible for exercising good judgment when using the organization's technology for personal use. If this policy does not specifically address a type of personal use, the employee should consult with their Department Head or the County Administrator to obtain prior approval.

4. Information that an individual user considers to be sensitive, vulnerable, or confidential (i.e. Residual LEIN, NCIC, BS&A, DEKETO LAND RECORDS, MICES, or PACC/PAAM data on a computer that has access to the internet or CJIS information) should be encrypted.

5. For security and network maintenance, authorized individuals by Menominee County may monitor equipment, systems, programs, and network activity.

6. Menominee County reserves the right to audit the network and systems on a periodic basis to ensure compliance with this policy.

4.2 Security and Proprietary Information

1. The user interface for information contained on Internet/Intranet/Extranet-related systems is to be classified as either confidential or non-confidential, as defined by the department's confidentiality guidelines. Examples of confidential information includes but is not limited to: Criminal Justice Information (CJI), department personnel information and records, Personally Identifiable Information (PII), HIPPA and medical records, and sensitive and confidential client information. Employees should take all necessary steps to prevent unauthorized access to this information.

2. Keep passwords secure and do not share accounts. Authorized users are responsible for the security of their passwords and accounts.

3. Employees shall prevent inadvertent access to the system by initiating a session lock on all personal computers, laptops, and workstations after a maximum of 30 minutes of inactivity. Employees shall further prevent inadvertent access to the network or information by directly locking their devices when said device is left unattended.

4. Information contained on portable computers (laptops) and devices (phones, tablets) is especially vulnerable. Employees should take extra caution to protect these devices with the security features available and to not leave the devices in a place that they could be easily stolen.

5. All devices used by employees that are connected to the Menominee County Internet/Intranet/Extranet, whether owned by the employee or Menominee County, shall be continually executing approved virus-scanning software with a current database.

6. Employees should use extreme caution when opening Email attachments received from unknown senders, which may contain viruses, e-mail bombs, or Trojan horse code. If an Email looks suspicious the employee should consult with IT or the County Administrator before opening any attachments.

7. Employees that believe they have opened an Email or attachment that may contain a virus are required to contact IT or the County Administrator as soon as possible.

4.3 Prohibited Uses

1. Unauthorized access, copying, or dissemination of classified, confidential, or sensitive information.
2. Attempting to access or accessing another user's data, system, or restricted resource without proper authorization.
3. Using another employee's login and password.
4. Sharing passwords with other employees.
5. Installation of any copyrighted software for which Menominee County or the end user does not have an active license.
6. Installation of any software or program on a Menominee County device without the prior approval of IT or the County Administrator.
7. Introduction of malicious programs to the network or server (i.e. viruses, worms, Trojan Horses, logic bombs, ransomware, spyware, etc.)
8. Releasing or sending any program or file that has the potential to damage or harm the County's system or network.
9. Sending hoax messages or chain messages.

10. Effecting security breaches or disruptions of network communications. This includes, but is not limited, accessing data or files the user is not authorized to access, accessing a server the employee is not authorized to access, network sniffling, pinged floods, packet spoofing, denial of service, and forged routing information for malicious purposes.

11. Port scanning or security scanning unless prior approval is granted by IT or the County Administrator.

12. Circumventing user authentication or security of any host, network, or account.

13. Interfering with or denying service to any user other than the employee's host.

14. Using any program, script, command, or sending messages of any kind with the intent to interfere with or disable a user's terminal session, via any means, locally or via the Internet/Intranet/Extranet.

15. Providing information about LEIN, NCIC, BS&A, DEKETO LAND RECORDS, MICES, PACC/PAAM, or lists of Menominee County employees with network or security information to any party not authorized by Menominee County.

16. Engaging in harassing, threatening, racist, intimidating, or otherwise offensive behavior via the County's computer system or network.

17. Altering any form of communication with the intent to hide the user's identity or with the intent to impersonate another person.

18. Downloading, installing, or using unlicensed or unauthorized software.

19. Copying, selling, or distributing software or programs owned or leased by Menominee County.

20. Altering, changing, or deleting any software or program owned or leased by Menominee County.

21. Accessing chat sites unless necessary to perform your job duties.

22. Using the internet to buy, sell, trade, or barter. This is not to limit employees from making purchases on the internet when those purchases are being made for the benefit of Menominee County.

23. Use of any radio, music, or video streaming site, app, or program unless necessary to perform your job duties.

24. Using Email for a purpose that violates State or Federal Laws.

25. Browsing or use of restricted websites unless necessary to perform your job duties.

26. Downloading non-organization related data or information.

27. Using email for commercial purposes other than to serve the operations of Menominee County.

28. Using Email to lobby or for solicitation.

29. Creating and/or disseminating offensive, disruptive, or malicious messages. This includes, but is not limited to, messages that contain profanity, sexually explicit content, or threats or harassment based on gender, race, or national origin.

30. Using Email for religious or political activities or other similar purposes.

31. Using Email for gambling, betting, pools, boards, or investment clubs.

32. Accessing job advertisement or opportunity related sites.

33. Union communications including Email.

34. Engaging in any activity that would create a liability for Menominee County.

35. Any activity that is illegal or contrary to Local, State, and Federal rules and regulations.

4.4 Violations of this Policy

1. Any violation of this policy may result in removal of network rights and access, corrective action or discipline, civil or criminal prosecution, and/or termination of employment.

PASSWORD POLICY

1. OVERVIEW

Passwords are an important for computer and network security. They are the first line of defense to protect Menominee County's network and information. A carefully crafted password can deter or prevent many of the threats to cyber security that face our network. All Menominee County elected officials, employees, contractors, vendors, consultants, and affiliated partners are responsible for taking the appropriate steps outlined in this policy to select a safe and secure password that prevent internal and external threats to our network.

2. PURPOSE

The purpose of this policy is to establish a standard for the creation of strong and secure passwords, the protection of those passwords, and the frequency at which those passwords need to be changed.

3. SCOPE

This policy applies to ALL elected officials, employees, contractors, consultants, and any other personnel that may have access computer equipment, software, or network owned or leased by Menominee County. This includes all personnel affiliated with third parties that may need access to any of Menominee County's networks or systems, including but not limited to, LEIN, NCIC, BS&A, DEKETO LAND RECORDS, MICES, PACC/PAAM, or any other third party software or program. This policy applies to any and all equipment that is owned or leased by Menominee County, or any device, program, or party accessing Menominee County's network.

4. GENERAL

1. All systems-level passwords (e.g., root, enable, network administrator, application administration accounts, etc.) must be changed at least every 90 days.

2. All production system-level passwords must be part of the Information Security administrated global password management database.

3. All user-level passwords (e.g., email, web, desktop computer, etc.) must be changed at least every 90 days and cannot reuse a one of the ten previous passwords used.

4. User accounts with access to LEIN/NCIC privileges must have a unique password from all other accounts held by that user.

5. Passwords must not be inserted into email messages or other forms of electronic communication.

6. All user-level, system-level, and LEIN/NCIC access level passwords must conform to the guidelines established in this policy.

5. GUIDLEINES

Password Construction Requirements

1. Be a minimum length of eight (8) characters on all systems.
2. Not be a dictionary word or proper name.
3. Not be the same as the User ID.
4. Expire within a maximum of 90 calendar days.
5. Not be identical to the previous ten (10) passwords.
6. Not be transmitted in the clear or plaintext outside the secure location.
7. Not be displayed when entered.
8. Ensure passwords are only reset for authorized user.

6. PASSWORD DELETION

All passwords that are no longer needed must be deleted or disabled immediately. This includes, but is not limited to, the following:

1. When a user retires, quits, is reassigned, released, dismissed, etc.
2. Default passwords shall be changed immediately on all equipment.
3. Contractor accounts, when no longer needed to perform their duties.

When a password is no longer needed, the following procedures should be followed:

1. Employee should notify his or her immediate supervisor.
2. Contractor should inform his or her point-of-contact (POC).
3. A second individual from that department will check to ensure that the password has been deleted and user account was deleted or suspended.

7. PASSWORD PROTECTION STANDARDS

1. Don't reveal a password over the phone to anyone
2. Don't reveal a password in a mail message
3. Don't reveal a password to colleagues
4. Don' talk about a password in front of others
5. Don't hint at the format of a password (e.g., "my family name")
6. Don't reveal a password on questionnaires or security forms
7. Don't share a password with family members
8. Don't reveal a password to a co-worker while on vacation
9. Don't use the "Remember Password" feature of applications
10. Don't write passwords down and store them anywhere in your office.
11. Don't store passwords in a file on ANY computer system unencrypted.

If someone asks for or demands a password, refer them to this document or have them contact IT or the County Administrator. If an account or password is suspected to have been compromised, report the incident to IT or the County Administrator and change all passwords. Password cracking or guessing may be performed on a periodic or random basis by the MSP/FBI or by Menominee County to ensure compliance with this policy. If a password is guessed or cracked during one of these audits, the user will be required to change it and may be subject to discipline outlined in this policy.

8. APPLICATION DEVELOPMENT STANDARDS

Application developers must ensure their programs contain the following security precautions:

1. Should support authentication of individual users, not groups.
2. Should not store passwords in clear text or in any easily reversible form.
3. Should provide some sort of role management, such that one user can take over the function of another without having to know the other's password.
4. Should support Terminal Access Controller Access Control System+ (TACACS+),
5. Remote Authentication Dial-In User Service (RADIUS), and/or X.509 with Lightweight
6. Directory Access Protocol (LDAP) security retrieval, wherever possible.

9. REMOTE ACCESS USERS

Access to Menominee County networks via remote access is to be controlled by using either a Virtual Private Network (in which a password and user id are required) or a form of advanced authentication (i.e., Biometrics, Tokens, Public Key Infrastructure (PKI), Certificates, etc.).

10. VIOLATIONS

1. Any violation of this policy may result in removal of network rights and access, corrective action or discipline, civil or criminal prosecution, and/or termination of employment.

Menominee County Technology & Password Policy

Statement of Understanding

I understand that my signature below signifies that I have been provided a copy of the Menominee County Technology Policy, and that I have read and understand the guidelines and penalties for violation thereof. I further understand that all computer equipment, software, programs, data, information, and electronic communications are the property of Menominee County. I acknowledge that I have no expectation of privacy expectation of privacy when using equipment, software, or programs owned or leased by Menominee County for my use as an elected official, employee, contractor, consultant, or vendor, nor do I have an expectation of privacy regarding my communications or activities on these devices or systems.

I consent to and acknowledge Menominee County may monitor my use of equipment at its discretion. The monitoring may include but is not limited to printing and reading of all electronic communications drafted, transmitted, or stored on the Menominee County system. The monitoring may be done with or without my knowledge. I am aware that any violation of the Menominee County Technology Policy could be cause for disciplinary action, up to and including, civil or criminal prosecution or termination from employment.

Menominee County reserves the right to amend or change the Menominee County Technology Policy at any time with the approval of the Menominee County Board of Commissioners.

By signing below the employee indicates the Menominee County Technology Policy has been read and understood. This statement of understanding is acknowledged by the following employee.

NAME (PRINTED): _____

SIGNATURE: _____

DATE: _____

DEPARTMENT: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Network Switch Quotes – VIOP project**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

We received two quotes for the network switches – for the VOIP Telephone project. Discussion on the quotes.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

U.E.S. Computers
Suite 101
2035 Marinette Ave.
Marinette, WI 54143-3864
715-732-9103 Fax: 715-732-9107

Quote #:	35758
Quote Date:	7/2/2019
Page:	1
Customer #:	3304

Quoted To:
Menominee Cnty Admin. Office
839 10th Ave.
Menominee, MI 49858-3000
USA

Valid Through: 7/2/2019

Phone: 906-863-7779	Cust PO:	Terms: Net 30
Reference: Switches	Ship Via: UPS	Salesperson: BRANDON

Stock Code	Description	Quantity	Price	Extended
70-664-TL	Tripp Lite 6.6' OM4 Fiber Patch Cord, LC to LC, Duplex, Multimode	2.00	22.00	44.00
XXX	Netgear GS752TPP Ethernet Switch - 48 Ports Manageable (2DY530)	11.00	769.00	8,459.00
XXXX	Netgear M4300 Layer 3 Switch (3F0177)	2.00	1,967.00	3,934.00
XXXX	Netgear ProSAFE Auxiliary Power Supply (3F0182)	2.00	298.00	596.00
XXXX	Netgear ProSafe AXM761 GBIC (CN0264)	2.00	307.00	614.00
XXXXX	NetGear 3yr. Pro Support on M4300 Switch (4D4899)	2.00	394.00	788.00
XXXXX	3yr. Pro Support on GS752TPP Switch (4D4898)	11.00	216.00	2,376.00

SubTotal:	16,811.00
Tax:	0.00
Shipping:	0.00
Total:	16,811.00

UES COMPUTERS IS NOT LIABLE FOR SOFTWARE PERFORMANCE OR INTEGRITY.
Network service time is portal (UES location) to depart of customers location.
All UES warranty repairs do not include same day service without additional charges
Hardware is warrantied for manufacturer defect ONLY (by manufacturer). Software is non-returnable. All used parts are AS IS.

Connection
PUBLIC SECTOR SOLUTIONS
we solve IT

ORDERING INFORMATION

GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address	Remittance Address
GovConnection, Inc.	GovConnection, Inc.
732 Milford Road	Box 536477
Merrimack, NH 03054	Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:**https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm**

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374

Connection
PUBLIC SECTOR SOLUTIONS
we solve IT

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Richard Bailey
Phone: (800) 800-0014 ext. 34189
Fax: (603) 683-0693
Email: richard.bailey@connection.com

Account Manager:
Phone:
Fax:
Email:

 # 24850310.01-W1
PLEASE REFER TO THE ABOVE QUOTE # WHEN ORDERING
Date: 7/17/2019
Valid Through: 8/16/2019
Account #:

Customer Contact: Jason Carviou
Email: jcarviou@menomineeco.com
Phone: (906) 863-7779
Fax: (906) 863-8839

QUOTE PROVIDED TO:	SHIP TO:
AB#: 15651943 **COUNTY OF MENOMINEE** JASON CARVIOU 839 10TH AVE MENOMINEE, MI 49858 (906) 863-7779	AB#: 15651944 **COUNTY OF MENOMINEE** JASON CARVIOU 839 10TH AVE MENOMINEE, MI 49858 (906) 863-7779

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	37.00 lbs	NET 30	

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

*	Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
	1	1	13052168	N820-02M-OM4	LC-LC 50 / 125 OM4 Multimode LSZH Duplex Fiber Cable, Aqua, 2m TrippLite-Cables	TrippLite-Cables	$ 24.84	$ 24.84
	2	1	35478952	GS752TPP-100NAS	GS752TPP 1U RM L3 Smart Switch (1x)700MHz CPU / 128MB RAM / 32MB Flash / 48xGbE PoE+ / 4xGbE SFP / 1xPSU NETGEAR	NETGEAR	$ 701.68	$ 701.68
	3	1	31435832	GSM4352PA-100NES	M4300-52G-PoE+ 1U RM L3 Managed Switch / 48xGbE PoE+ / 2x10GbE / 2x10GbE SFP / 1x550W (NA / LA / SA / EU) NETGEAR	NETGEAR	$ 1,962.94	$ 1,962.94
	4	1	31750269	APS550W-100NES	ProSafe 550W Power Module for M4300-28G-PoE+ / 52G-PoE+ NETGEAR	NETGEAR	$ 298.02	$ 298.02
	5	1	10984242	AXM761-10000S	ProSafe 10GBase-SR SFP+ LC GBIC NETGEAR	NETGEAR	$ 312.04	$ 312.04
	6	1	37095429	PMB0333-10000S	3-Year ProSupport Cat3 OnCall 24x7 Netgear Inc-service	Netgear Inc-service	$ 392.16	$ 392.16
	7	1	32565874	PMB0332-10000S	3-year OnCall 24x7 Category 2 Support Netgear Inc-service	Netgear Inc-service	$ 227.77	$ 227.77
	8	0	31435841	GSM4352PB-100NES	M4300-52G-PoE+ 1U RM L3 Managed Switch / 48xGbE PoE+ / 2x10GbE / 2x10GbE SFP+ / 1x1000W (NA / LA / SA / EU) NETGEAR	NETGEAR	$ 2,271.22	$ -

Subtotal	**$ 3,919.45**
Fee	**$ 0.00**
Shipping and Handling	**$ 0.00**
Tax	**Exempt!**
Total	**$ 3,919.45**

$16,203.97

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Veterans' Grant**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The County Administrator has received 10 quotes from various auto dealers. Discussion on the vehicle that will be purchased.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Veteran's Grant Vehicle Bids

Quoute #	Business	Year	Make	Model	Engine	4x4 or AWD	MPG	Warranty	Extras	Price
1	Gandrud Auto Group	2019	Jeep	Compass Sport 4x4	2.4L I4	Yes	25 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	Sport Appearance Group 9-Speed Automatic Transmission	$21,503.00
2	Gandrud Auto Group	2019	Jeep	Cherokee Latitude 4x4	2.4L I4	Yes	24 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	Popular Appearance Group Cold Weather Group	$22,813.00
3	Gandrud Auto Group	2019	Jeep	Compass Latitude 4x4	2.4L I4	Yes	25 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	Cold Weather Group 9-Speed Automatic Transmission	$23,055.00
4	Koehne Chevrolet	2019	Chevrolet	Equinox LS AWD	1.5L I4	Yes	25 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	None	$24,000.00
5	Dorsch Ford	2019	Ford	Escape SE 4WD	1.5L Ecoboost	Yes	24 MPG	5 Year/60,000 Powertrain	Ruby Red Color	$24,107.48
6	Ciff Wall Automotive	2019	Subaru	Crosstrek	2.0L 4 Cylinder	Yes	29 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited 5 Year/ Unlimited Rust Free 3 Year/36,000 24/7 Road Ast.	EyeSight Driver-Assist System	$24,350.00
7	Dorsch Ford	2019	Ford	Eco Sport 4WD SE	2.0L I4	Yes	28 MPG	5 Year/60,000 Powertrain	None	$24,652.92
8	Riverside	2019	Jeep	Cherokee Latitude 4x4	2.4L I4	Yes	24 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	Popular Appearance Group Cold Weather Group	$25,000.00
9	Gandrud Auto Group	2019	Chevrolet	Equinox LS AWD	1.5L I4	Yes	25 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	None	$25,080.00
10	Le Mieux Toyota	2019	Toyota	Rav4	2.5L I4	Yes	30 MPG	5 Year/60,000 Powertrain 3 Year/36,000 Basic Limited	None	$27,614.00

GANDRUD AUTO GROUP

CHEVROLET NISSAN DODGE CHRYSLER Jeep RAM SRT

AUTO PLAZA WAY
P.O. BOX 487
GREEN BAY, WI 54305
CHEVROLET (920) 468-6800
NISSAN (920)593-1860
DODGE (920) 468-1212

Jason,

Here's pricing for a 2019 Jeep Compass Sport. This pricing is subject to vehicle availability and only have one on my lot.

2019 Jeep Compass Sport 4X4 2.4L I4 "Black"

$26,685.00	MSRP
- 5,484.00	Discount & Fleet Incentives
$21,201.00	
+ 299.00	Service Fee
$21,500.00	
+ 3.00	Temp Plate
$21,503.00	Gandrud Price

* You will pay to register and title the vehicle in Michigan

Best regards,

Rick

Rick Peters
Gandrud Auto Group
Fleet / Commercial Sales Manager
rpeters@gandrud.com
(920) 370-3156 Cell

2019 MODEL YEAR

Jeep COMPASS SPORT 4x4

For more information visit: www.jeep.com
or call 1-877-JAM-JEEP

FCA US LLC

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: $22,795

JEEP COMPASS SPORT 4X4
Exterior Color: Diamond Black Crystal Pearl-Coat Exterior Paint
Interior Color: Black Interior Color
Interior: Cloth Low-Back Bucket Seats
Engine: 2.4L I4 M-Air Engine
Transmission: 9-Speed Automatic Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES
Advanced Multistage Front Airbags
Driver Inflatable Knee-Bolster Airbag
Supplemental Side-Curtain Front and Rear Airbags
Supplemental Front Seat-Mounted Side Airbags
Remote Keyless Entry
Pushbutton Start
Speed Control
Speed Sensitive Power Locks
ParkView® Rear Back Up Camera
Rear Window Defroster
Variable Intermittent Windshield Wipers
Selec-Terrain™ System
Electronic Stability Control
Electronic Roll Mitigation
4-Wheel Disc Anti-Lock Brakes
Tire Pressure Monitoring Display

INTERIOR FEATURES
Uconnect® 4 with 7-Inch Display
Apple CarPlay® Capable
Google Android Auto™ Capable
Cluster 3.5-Inch Black / White Driver Info Display
Bluetooth® Streaming Audio
Steering Wheel Mounted Audio Controls
Power Front Windows w/ 1-Touch Up and Down Feature
Tilt / Telescope Steering Column
Rear 60 / 40 Folding Seat
Height-Adjustable Front Shoulder Belts
Sliding Sun Visors with Mirrors
6 Speakers
Manual 6-Way Driver / Passenger Seats
Rear View Day / Night Mirror
A/C Auto Temperature Control with Dual Zone Control
USB Host Flip
Media Hub (USB, Aux)
Remote USB Port Second-Row
115-Volt Auxiliary Power Outlet
Auxiliary 12-Volt Rear Power Outlet

EXTERIOR FEATURES
16-Inch x 6.5-Inch Styled Black Steel Wheels
Power Adjustable Mirrors
Exterior Mirrors with Heating Element
Daytime Running Lamp System
Halogen Quad Headlamps
Headlamps with Turn-Off Time Delay
Black Day Light Opening Moldings
Incandescent Tail Lamps

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

Customer Preferred Package 27A	
Sport Appearance Group	$695
Bright Day Light Opening Molding	
Deep Tint Sunscreen Glass	
18-Inch x 6.5-Inch Silver Painted Aluminum Wheels	
Black Side Roof Rails	
9-Speed Automatic Transmission	$1,500
AutoStick® Automatic Transmission	
Center Console / Rear Seats Air Vents	
Destination Charge	**$1,495**

TOTAL PRICE: * $26,685

WARRANTY COVERAGE
5-year or 60,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR / 60,000 MILE POWERTRAIN WARRANTY

Assembly Point/Port of Entry: TOLUCA, MEXICO — SHIP TO
VIN: 3C4-NJDABXKT-595374 — 7186

THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND OR LOCAL TAXES IF ANY, LICENSES AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONAL ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. THIS DOES NOT INCLUDE ANY CHARGES FOR FINANCING IF PURCHASED THROUGH THE DEALER.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.

25 combined city/hwy MPG — 22 city, 30 highway

Small SUV 4WD range from 18 to 37 MPG. The best vehicle rates 135 MPGe.

4.0 gallons per 100 miles

You spend **$750** in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost $1,550

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 5 (1 to 10, Best)

Smog Rating (tailpipe only): 5 (1 to 10, Best)

This vehicle emits 359 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and delivering fuel also creates emissions; learn more at fueleconomy.gov

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and cost $7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
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Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★
Based on the combined ratings of frontal, side, and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash — Driver ★★★★ / Passenger ★★★★
Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash — Front seat ★★★★★ / Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 17%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO : 72%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
TOLUCA, MEXICO
COUNTRY OF ORIGIN:
ENGINE: UNITED STATES
TRANSMISSION: UNITED STATES

GANDRUD AUTO GROUP

CHEVROLET NISSAN DODGE CHRYSLER Jeep RAM SRT

AUTO PLAZA WAY
P.O. BOX 487
GREEN BAY, WI 54305
CHEVROLET (920) 468-6800
NISSAN (920)593-1860
DODGE (920) 468-1212

Jason,

Here's pricing for a 2019 Jeep Cherokee Latitude. This pricing is subject to vehicle availability. I have two on my lot.

2019 Jeep Cherokee Latitude 4X4 2.4L I4 "Black"

$28,180.00	MSRP
- 5,669.00	Discount & Fleet Incentives
$22,511.00	
+ 299.00	Service Fee
$22,810.00	
+ 3.00	Temp Plate
$22,813.00	Gandrud Price

* You will pay to register and title the vehicle in Michigan

Best regards,

Rick

Rick Peters
Gandrud Auto Group
Fleet / Commercial Sales Manager
rpeters@gandrud.com
(920) 370-3156 Cell

2019 MODEL YEAR

Jeep CHEROKEE LATITUDE 4X4

For more information visit: www.jeep.com
or call 1-877-IAM-JEEP

FCA US LLC

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: $26,295

JEEP CHEROKEE LATITUDE 4X4
Exterior Color: Diamond Black Crystal Pearl-Coat Exterior Paint
Interior Color: Black Interior Color
Interior: Cloth Bucket Seats
Engine: 2.4L I4 MultiAir® Engine
Transmission: 9-Speed Automatic Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES
- Advanced Multistage Front Airbags
- Supplemental Side-Curtain Front and Rear Airbags
- Supplemental Front Seat-Mounted Side Airbags
- LATCH Ready Child Seat Anchor System
- ParkView® Rear Back-Up Camera
- Jeep Active Drive I
- Selec-Terrain® System
- Keyless Entry with Panic Alarm
- All Speed Traction Control
- Electronic Stability Control
- Electronic Roll Mitigation
- 4-Wheel Disc Anti-Lock Brakes
- Speed Control
- Tire-Fill Alert
- Tire Pressure Monitoring Display
- Capless Fuel-Fill

INTERIOR FEATURES
- Uconnect® 4 with 7-Inch Display
- Apple CarPlay®
- Google Android Auto™
- Cluster 3.5-Inch TFT Black and White Display
- Integrated Voice Command with Bluetooth®
- Media Center Electronics Storage
- USB Port in Media Center
- Remote USB Port
- 6-Speakers
- 12-Volt Auxiliary Power Outlet
- Power Windows with Driver's One-Touch Feature

EXTERIOR FEATURES
- 17-Inch x 7-Inch Full Face Steel Wheels
- 225/65R17 BSW All-Season Tires
- Compact Spare Tire
- Power-Heated Mirrors
- Automatic Headlamps
- LED Low / High Beam Headlamps
- Front LED Fog Lamps
- Bright Side Roof Rails

OPTIONAL EQUIPMENT (Must Replace Standard Equipment)

Customer Preferred Package 2BJ	
Popular Appearance Group	$695
17-Inch x 7-Inch Painted Aluminum Wheels	
Deep Tint Sunscreen Glass	
Cold Weather Group	$895
All-Weather Floor Mats	
Engine Block Heater	
Heated Front Seats	
Heated Steering Wheel	
Leather-Wrapped Steering Wheel	
Remote-Start System (N/A w/Manual Transmission)	
Steering Wheel Mounted Audio Controls	
Windshield Wiper De-Icer	
Destination Charge	$1,495

TOTAL PRICE: * $29,380

WARRANTY COVERAGE
5-year or 60,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR / 60,000 MILE POWERTRAIN WARRANTY

Assembly Point/Port of Entry: BELVIDERE, ILLINOIS, U.S.A.
VIN: 1C4-PJMCB7KD-464849 Model No. 4259

THIS LABEL IS AFFIXED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED (OR ALTERED) PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THE PRICE, DISCOUNT, IF ANY, IS LIMITED ON PRICE OF OPTIONS AND SERVICES.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.

24 MPG combined city/hwy — 21 city, 29 highway

Small SUV 4WD range from 18 to 120 MPG. The best vehicle rates 106 MPGe.

4.2 gallons per 100 miles

You spend **$1,000** in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost $1,600

Fuel Economy & Greenhouse Gas Rating (1=worst, 10=best): 5

Smog Rating (1=worst, 10=best): 5

This vehicle emits 376 grams CO2 per mile. The best vehicles 0 grams per mile (tailpipe only). Producing and distributing fuel also causes emissions; learn more at fueleconomy.gov

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and cost $7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.55 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

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GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★
Based on the combined ratings of frontal, side, and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★
	Passenger	★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 69%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO : 20%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
BELVIDERE, ILLINOIS, U.S.A.
COUNTRY OF ORIGIN:
ENGINE: UNITED STATES
TRANSMISSION: UNITED STATES

MOPAR. VEHICLE PROTECTION
Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.

GANDRUD AUTO GROUP

CHEVROLET NISSAN DODGE CHRYSLER Jeep RAM SRT

AUTO PLAZA WAY
P.O. BOX 487
GREEN BAY, WI 54305
CHEVROLET (920) 468-6800
NISSAN (920)593-1860
DODGE (920) 468-1212

Jason,

Here's pricing for a 2019 Jeep Compass Latitude. This pricing is subject to vehicle availability but I have a few of these ordered and will be here soon.

2019 Jeep Compass Latitude 4X4 2.4L I4 "Black"

$28,535.00	MSRP
- 5,782.00	Discount & Fleet Incentives
$22,753.00	
+ 299.00	Service Fee
$23,052.00	
+ 3.00	Temp Plate
$23,055.00	Gandrud Price

* You will pay to register and title the vehicle in Michigan

Best regards,

Rick

Rick Peters
Gandrud Auto Group
Fleet / Commercial Sales Manager
rpeters@gandrud.com
(920) 370-3156 Cell

2019 MODEL YEAR

Jeep COMPASS LATITUDE 4X4

For more information visit: www.jeep.com
or call 1–877–JAM–JEEP

FCA US LLC

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: $25,345

JEEP COMPASS LATITUDE 4X4
Exterior Color: Diamond Black Crystal Pearl–Coat Exterior Paint
Interior Color: Black Interior Color
Interior: Premium Cloth / Vinyl Bucket Seats
Engine: 2.4L I4 Zero Evap M–Air Engine w/ESS
Transmission: 9–Speed 948TE FWD/AWD Automatic Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES
- Advanced Multistage Front Airbags
- Supplemental Side–Curtain Front and Rear Airbags
- Supplemental Front Seat–Mounted Side Airbags
- Push–Button Start
- Automatic Headlamps
- Speed Control
- Speed Sensitive Power Locks
- ParkView® Rear Back–Up Camera
- Rear Window Defroster
- Deep Tint Sunscreen Glass
- Select–Terrain® System
- Fog and Cornering Lamps
- Rear View Day / Night Mirror
- Remote Proximity Keyless Entry

INTERIOR FEATURES
- Uconnect® 4 with 7–Inch Display
- SiriusXM® with 1–Year Radio Sub Call 800–643–2112
- Apple CarPlay®
- Google Android Auto™
- Bluetooth® Streaming Audio
- Leather–Wrapped Steering Wheel
- Steering Wheel Mounted Audio Controls
- Cluster 3.5–Inch Black / White Driver Info Display
- Ambient LED Interior Lighting
- Illuminated Entry
- Tilt / Telescope Steering Column
- Power Front Windows w/ 1–Touch Up and Down Feature
- Manual 6–Way Driver / Passenger Seats
- Rear 60 / 40 Folding Seat
- Height–Adjustable Front Shoulder Belts
- 6–Speakers
- Front and Rear Floor Mats
- Media Hub (USB, Aux)
- A/C Auto Temperature Control with Dual Zone Control
- 2nd–Row Remote USB Port
- 115–Volt Auxiliary Power Outlet
- Auxiliary 12–Volt Rear Power Outlet

EXTERIOR FEATURES
- 17–Inch x 7–Inch Silver Painted Aluminum Wheels
- Power Adjustable Mirrors
- Exterior Mirrors with Heating Element
- Bright Day Light Opening Molding
- Daytime Running Lamp System
- Halogen Quad Headlamps
- Headlamps with Turn–Off Time Delay
- Electronic Stability Control
- Electric Park Brake
- Electronic Roll Mitigation

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

Customer Preferred Package 2GJ	
Cold Weather Group	$945
Heated Front Seats	
Remote–Start System (N/A w/Manual Transmission)	
Heated Steering Wheel	
All–Season Floor Mats	
Reversible Carpet / Vinyl Cargo Mat	
Windshield Wiper De–Icer	
9–Speed 948TE FWD/AWD Automatic Transmission	$1,500
AutoStick® Automatic Transmission	
Leather–Wrapped Shift Knob	
Center Console / Rear Seats Air Vents	

Destination Charge $1,495

TOTAL PRICE: * $29,285

WARRANTY COVERAGE
5–year or 60,000–mile Powertrain Limited Warranty.
3–year or 36,000–mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR / 60,000 MILE POWERTRAIN WARRANTY

Assembly Point/Port of Entry: TOLUCA, MEXICO — SHIP TO — SOLD TO

VIN: 3C4–NJDBB2KT–813576 — Model: 0267

THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

STATE AND/OR LOCAL TAXES, IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS TAKEN ON PRICE OF OPTIONAL EQUIPMENT PURCHASED SEPARATELY.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.

25 MPG combined city/hwy — 22 city, 30 highway

Small SUV 4WD range from 18 to 120 MPG. The best vehicle rated 123 MPGe.

4.0 gallons per 100 miles

You spend $750 in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost $1,550

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 5 (1 Worst, 10 Best)

Smog Rating (tailpipe only): 5 (1 Worst, 10 Best)

This vehicle emits 356 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). For ways to reduce and discharging fuel, see sources at fueleconomy.gov

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and cost $7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.55 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

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GOVERNMENT 5–STAR SAFETY RATINGS

Overall Vehicle Score		★★★★
Based on the combined ratings of frontal, side, and rollover. Should ONLY be compared to other vehicles of similar size and weight.		
Frontal Crash	Driver	★★★★
	Passenger	★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.		
Side Crash	Front seat	★★★★★
	Rear seat	★★★★★
Based on the risk of injury in a side impact.		
Rollover		★★★
Based on the risk of rollover in a single–vehicle crash.		

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1–888–327–4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 17%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO : 72%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON–PARTS COSTS.
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
TOLUCA, MEXICO
COUNTRY OF ORIGIN:
ENGINE: UNITED STATES
TRANSMISSION: UNITED STATES

MOPAR VEHICLE PROTECTION

Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.

Mike Sieg

From: Joe Mans <jmans@koehnegm.com>
Sent: Wednesday, April 24, 2019 2:45 PM
To: Mike Sieg
Subject: equinox....my bid is $24,000

FUEL

HWY CITY

32 26

KOEHNE CHEVROLET BUICK GMC, INC.
W 1760 US HWY 41
MARINETTE, WI 54143
Phone: 715-735-7483
Fax:
2GNAXSEV1K6212889
Model Year: 2019 Event Code: 5000-Delivered to Dealer
Make: Chevrolet Order #: WNXMB1
Model: Equinox MSRP: $28,795.00
1XX26-LS AWD
PEG: 1LS-LS Model - 1.5L Order Type: TRE-Retail Stock
Primary Color: GAN-Silver Ice Metallic Age of Inventory: 79
Trim: H72-Cloth, Medium Ash Gray Stock #: 2474
Engine: LYX-1.5L Turbo Gas Engine Inventory Status: Available
Transmission: MNH-6 Speed Automatic Transmission DIP: $28,022.20
Employee Price: $26,719.19
Supplier Price: $27,770.20
Total Cash Allowance:* $1,000.00
(Expires on 04/30/2019)
Open/Incomplete Field Action(s): None
Additional Vehicle Information
GM Marketing Information *** May be Eligible for April % Off Customer Offer - Expires 04/30/2019 ***
Vehicle Options
No Cost Options
FE9-Federal Emissions
LYX-1.5L Turbo Gas Engine
MNH-6 Speed Automatic Transmission
Other Options
1LS-LS Model - 1.5L 5CY-225/65R17 All Season Tires V2
AKP-Solar Windshield Glass GAN-Silver Ice Metallic
H72-Cloth, Medium Ash Gray IOR-Chevrolet Infotainment 3
RSB-17" x 7" Aluminum Wheels TB4-Liftgate, Manual
U2J-XM Radio Not Installed VK3-Front License Plate Mounting Kit
Owning Dealer
BAC: 259005 Chevrolet: 18300
KOEHNE CHEVROLET BUICK GMC, INC.
W 1760 US HWY 41
MARINETTE, WI 54143
Phone: 715-735-7483
Fax:
Contact Name Title Phone Ext Fax Email Preferred Mode of Contact Text Message Additional Informatio n
Primary Kraig Nelson Business Manager 715-735-7483

Dorsch Ford Lincoln Kia
2641 Eaton Road, Green Bay, Wisconsin 54311
Office: (920) 469-3661

Customer Proposal

Prepared for:

Jason Carviou
Menominee County
839 10th Avenue
Menominee, WI 49858
Office: (906) 290-0002

Prepared by:

Steven Collins
Office: (920) 469-3661
Email: scollins@dorschfordkia.com

Date: 6/28/2019
Vehicle: 2019 Escape SE 4WD

Quote ID: 190628-B10

Representative exterior image shown. Actual exterior may vary. See your dealer for details.

Dorsch Ford Lincoln Kia
2641 Eaton Road, Green Bay, Wisconsin 54311
Office: (920) 469-3661

2019 Escape SE 4WD

Quote ID: **190628-B10**

Pricing - Single Vehicle

		MSRP
Vehicle Pricing		
Vehicle Price	$	29,490.00
Discounts and Incentives *	$	5,385.52
Upfitting	$	-
Subtotal	$	24,104.48
Adjustments		
Title, Registration and Other Fees	$	3.00
Sales Tax	$	-
Trade Allowance - *Including Estimated Pay-off*	$	-
Total	$	24,107.48

* Discounts and incentives includes all rebates and incentives available at the time of the proposal and subject to change without notice. Documentation may be required to support qualified rebates and incentives. Some incentives may require matching down payments and or/financing through Ford Motor Credit Corporations. All prices are valid for 30-days and subject to change thereafter. Unless otherwise noted, pricing does not include tax, title, license and fees. All prices are quoted FOB Dorsch Ford Lincoln Kia, Green Bay, WI.

Customer Signature

Acceptance Date

Finance Options				
	Down Payment Options			
Term				
36				
48				
60				
72				

Commercial Lease Options [60-months]				
	Down Payment Options			
Residual				
20%				
10%				
1%				

Disclaimer : This is not an offer or approval by Dorsch Ford Lincoln Kia. This is an estimated payment that may be available to a customer based on certain assumptions. Actual approval will be based on the lenders independent analysis of the actual credit worthiness of the customer and the terms of the proposed transaction and is subject to the final review and concurrence of the lender.

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Prepared for: **Jason Carviou**

By: Steven Collins Date: 6/28/2019

Dorsch Ford Lincoln Kia
2641 Eaton Road, Green Bay, Wisconsin 54311
Office: (920) 469-3661

2019 Escape SE 4WD

Quote ID: **190628-B10**

Selected Options

Code	Description	MSRP

ESCAPE **2019 SE 4WD**
1.5L ECOBOOST ENGINE
6-SPD AUTO TRANS W/SLCTSHFT

Exterior
RUBY RED METALLIC TINTED CC
Interior
MEDIUM LIGHT STONECLOTH BUCKET SEATS

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR
. DOOR HANDLES - BODY COLOR
. EASY FUEL® CAPLESS FILLER
. HEADLAMP COURTESY DELAY
. MIRRORS - POWER GLASS
. REAR INT WIPER/WASH/DFR3T
INTERIOR
. 4-WAY FRT HEAD RESTRAINTS
. CARPETED FLOOR MATS
. DUAL ZONE AUTO CLIMATE CTL DRV & 4-WAY MANUAL PASS
. POWERPOINTS - 12V
. STEERING:TILT/TELESCOPE,
FUNCTIONAL
. AUTO START STOP TECH
. ELECTRIC PARKING BRAKE HOTSPOT TELEMATICS MODEM BUTTON START
. POWER STEERING W/EPAS
. REMOTE START SYSTEM
. SIRIUSXM® - SVC N/A AK&HI
SAFETY/SECURITY
. AIRBAG - DRIVER KNEE
. AIRBAGS - FRONT SEAT
. AIRBAGS - SAFETY CANOPY®
. PERIMETER ALARM
. SOS POST-CRASH ALERT SYS
WARRANTY
. 5YR/60,000 POWERTRAIN
. ACTIVE GRILLE SHUTTERS
. DUAL EXHAUST CHROME TIPS
. FOG LAMPS
. HEADLAMPS - AUTO HALOGEN
. PRIVACY GLASS - REAR DOORS
. 1TOUCH UP/DOWN FRT/RR WIN
. 60/40 SPLIT FOLD REAR SEAT
. DUAL ILLUM VIS VANITY MIRR
. HTD FRT SEATS - 10-WAY PWR
. ILLUMINATED ENTRY SYSTEM
. SMART CHARGING USB PORT(2)
CRUISE & AUDIO CONTROLS
. AM/FM/MP3, 6 SPEAKERS
. BRAKES, 4-WHEEL DISC/ABS
. FORDPASS CONNECT 4GWI-FI
. INTELLIGENT ACCESS W/PUSH
. MYKEY®
. REAR VIEW CAMERA
. SECURICODE KEYLESS KEYPAD
. SYNC®3 8" SCRN W/APPLINK®
. ADVANCETRAC® WITH RSC®
. AIRBAGS - DUAL STAGE FRONT MOUNTED SIDE IMPACT
. LATCH CHILD SAFETY SYSTEM
. PERSONAL SAFETY SYSTEM
. TIRE PRESSURE MONIT SYS
. 3YR/36,000 BUMPER / BUMPER
. 5YR/60,000 ROADSIDE ASSIST

Price Information	**MSRP**
STANDARD VEHICLE PRICE	**$28,000**

Included on this Vehicle
EQUIPMENT GROUP 200A

Optional Equipment

2019 MODEL YEAR	
RUBY RED METALLIC TINTED CC	395
MED LT STONE CLOTH SEATS	
1.5L ECOBOOST ENGINE	
6-SPD AUTO TRANS W/SLCTSHFT	
235/65R17 LRR A/S BSW TIRES	
U9G01	
FRONT LICENSE PLATE BRACKET	
17" SPARKLE SLVR PTD ALUM WHL	
TOTAL VEHICLE & OPTIONS	28,395
DESTINATION & DELIVERY	1,095
TOTAL MSRP	**$29,490**

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".

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Prepared for: **Jason Carviou**
By: Steven Collins Date: 6/28/2019

Cliff Wall Automotive

Date: 7/25/2019
Salesperson: Candido Candelaria
Manager: Cliff Wall

FOR INTERNAL USE ONLY

BUSINESS NAME	Menominee Board of CTY Commissioner	Home Phone :
CONTACT	Jason Carviou	
Address :	CTY Courthouse 839 10th Ave, MENOMINEE, MI 49858 MENOMINEE CO	Work Phone : (906) 863-7779
E-Mail :	icarviou@menomineeco.com	Cell Phone : (906) 290-0002

VEHICLE

Stock # : S9660 New / Used : **New** VIN : JF2GTABC1KH325099 Mileage: 4

Vehicle : 2019 Subaru Crosstrek Color : BLACK

Type : 2.0i (CVT) 4dr KRB

Loan Payments	Estimated		
Cash Down	1,000.00	2,000.00	3,000.00
36 Months / 3.49 *	684.10	654.80	625.50
48 Months / 3.49 *	521.91	499.56	477.21
63 Months / 3.49 *	406.16	388.77	371.37

* A.P.R. Subject to equity and credit requirements.

Market Value Selling Price	25,616.00
Discount	1,500.00
Adjusted Price	24,116.00
Dealer Doc Fee	226.00
Temporary Plate	8.00
Balance	24,350.00

Customer Approval: _____ Management Approval: _____

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

CROSSTREK

VIN JF2GTABC1KH325099
Model/Code 2019 SUBARU CROSSTREK 2.0I/KRB
Port/Assembly BOSTON, MA
Deliver by/Carrier / 001-001131

SUBARU

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★
	Passenger	★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

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- Protection designed to fit your driving needs, up to 10 years/100,000 miles of coverage
- Maintenance plans also available
- We use Genuine Subaru replacement parts - only the best
- We use technicians trained by Subaru - those who know your vehicle best
- Towing, rental and trip interruption benefits available
- Transferable to the next owner

Ask your sales representative for more details

Accept nothing less than Added Security®

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

29 MPG combined city/hwy
Small SUVs range from 18 to 128 MPG.
The best vehicle rates 136 MPGe.

27 city
33 highway

3.4 gallons per 100 miles

You save **$500** in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **$1,300**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 6 (1 – 10, Best)
Smog Rating (tailpipe only): 6 (1 – 10, Best)

This vehicle emits 301 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs $7,600 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.85 per gallon. MPGe is miles per gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code ™

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 5%
MAJOR SOURCES OF FOREIGN PARTS CONTENT: JAPAN: 90%

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT: OTA, GUNMA, JAPAN
COUNTRY OF ORIGIN:
ENGINE:JAPAN
TRANSMISSION:JAPAN

Note: Parts content does not include final assembly, distribution, or other non-parts costs.

STANDARD EQUIPMENT

SAFETY
Symmetrical All-Wheel Drive (AWD)
Vehicle Dynamics Control (VDC)
Subaru Advanced Frontal Airbag System
Driver's Side Knee Airbag
Side-Curtain Airbags w/ Rollover Sensor
Front Seat Side-Impact Airbags
Whiplash Protection Front Seats
4-Wheel Disc Brakes with Brake Assist
Anti-Lock Braking System (ABS)
Electronic Brake-Force Distribution
Brake Override System
Safety Pedal System
Anti-Theft Alarm & Immobilizer System
Daytime Running Lights (DRL)
Rear Vision Camera

PERFORMANCE AND EXTERIOR
2.0L Horizontally-Opposed DOHC Engine
Four-Wheel Independent Suspension
17-Inch Aluminum-Alloy Wheels
Variable Intermittent Windshield Wipers
Electric Power-Assisted Steering
Folding Exterior Mirrors
Roof Rails
Privacy Glass

COMFORT, CONVENIENCE & INTERIOR
Air Conditioning with Air Filtration System
6.5" STARLINK Multimedia Audio System
USB Port with iPod & iPhone Connectivity
Bluetooth Hands-Free Phone Connectivity
Tilt/Telescopic Steering Wheel w/Bluetooth & Audio Switches
Cruise Control
Power Door Locks and Dual Power Mirrors
Remote Keyless Entry System
Power Windows w/ Driver's and Front Passenger's Auto Up/Down
60/40 Split Fold-Down Rear Seatback
Multi-Function Trip Computer
Dual Map Lights
Height Adjustable Driver's Seat

LIMITED WARRANTY/ROADSIDE ASSISTANCE
3 Years / 36,000 Miles Basic
5 Years / 60,000 Miles Powertrain
5 Yrs/Unlimited Mileage Rust Perforation
3 Yrs / 36,000 24/7 Roadside Assistance
See Owner Info Kit&Warranty For Details

OPTIONAL EQUIPMENT AND OTHER ITEMS

Manufacturer's Suggested Retail Price	$21,895.00
Exterior Color: Crystal Black Silica	
Full Tank of Gas	INCLD
Lineartronic Continuously Variable Transmission	$1,000.00
Option Package: 03	$845.00
EyeSight Driver-Assist System: Pre-Collision Braking System, Pre-Collision Throttle Management System, Lane Departure Warning & Lane Sway Warning, Adaptive Cruise Control, Lane Keep Assist	
Fog Light Kit	$435.00
Auto Dim Mirror W/ Compass	$245.00
Rear Bumper Cover	$119.00
Rear Seat Back Protector	$102.00

Destination and Delivery	$975.00
Total Suggested Retail Price	$26,616.00

THIS LABEL HAS BEEN APPLIED PURSUANT TO FEDERAL LAW. DO NOT REMOVE OR ALTER PRIOR TO THE DELIVERY TO THE ULTIMATE PURCHASER

*iPod is a registered trademark of Apple Inc. harman/kardon is a registered trademark of Harman International Industries, Inc. Bluetooth is a registered trademark of Bluetooth SIG Inc. TomTom is a registered trademark of TomTom International B.V. Corporation. TORSEN is a registered trademark of JTEKT Torsen North America Inc

CROSSTREK

VIN JF2GTABC1KH325099
Model/Code 2019 SUBARU CROSSTREK 2.0I/KRB
Port/Assembly BOSTON, MA
Deliver by/Carrier / 001-001131

SUBARU

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
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Frontal Crash	Driver	★★★★
	Passenger	★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

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- Protection designed to fit your driving needs, up to 10 years/100,000 miles of coverage
- Maintenance plans also available
- We use Genuine Subaru replacement parts - only the best
- We use technicians trained by Subaru - those who know your vehicle best
- Towing, rental and trip interruption benefits available
- Transferable to the next owner

Ask your sales representative for more details

Accept nothing less than Added Security ®

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

29 MPG combined city/hwy
Small SUVs range from 18 to 120 MPG.
The best vehicle rates 136 MPGe.

27 city
33 highway

3.4 gallons per 100 miles

You **save** **$500** in fuel costs over 5 years compared to the **average new vehicle.**

Annual fuel cost **$1,300**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 6 (1 Best – 10)
Smog Rating (tailpipe only): 6 (1 Best – 10)

This vehicle emits 301 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs $7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.55 per gallon. MPGe is miles per gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

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Calculate personalized estimates and compare vehicles

Smartphone QR Code ™

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MAJOR SOURCES OF FOREIGN PARTS CONTENT: JAPAN: 90%

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT: OTA, GUNMA, JAPAN
COUNTRY OF ORIGIN:
ENGINE:JAPAN
TRANSMISSION:JAPAN

Note: Parts content does not include final assembly, distribution, or other non-parts costs.

STANDARD EQUIPMENT

SAFETY
Symmetrical All-Wheel Drive (AWD)
Vehicle Dynamics Control (VDC)
Subaru Advanced Frontal Airbag System
Driver's Side Knee Airbag
Side-Curtain Airbags w/ Rollover Sensor
Front Seat Side-Impact Airbags
Whiplash Protection Front Seats
4-Wheel Disc Brakes with Brake Assist
Anti-Lock Braking System (ABS)
Electronic Brake-Force Distribution
Brake Override System
Safety Pedal System
Anti-Theft Alarm & Immobilizer System
Daytime Running Lights (DRL)
Rear Vision Camera

PERFORMANCE AND EXTERIOR
2.0L Horizontally-Opposed DOHC Engine
Four-Wheel Independent Suspension
17-Inch Aluminum-Alloy Wheels
Variable Intermittent Windshield Wipers
Electric Power-Assisted Steering
Folding Exterior Mirrors
Roof Rails
Privacy Glass

COMFORT, CONVENIENCE & INTERIOR
Air Conditioning with Air Filtration System
6.5" STARLINK Multimedia Audio System
USB Port with iPod & iPhone Connectivity
Bluetooth Hands-Free Phone Connectivity
Tilt/Telescopic Steering Wheel w/Bluetooth & Audio Switches
Cruise Control
Power Door Locks and Dual Power Mirrors
Remote Keyless Entry System
Power Windows w/ Driver's and Front Passenger's Auto Up/Down
60/40 Split Fold-Down Rear Seatback
Multi-Function Trip Computer
Dual Map Lights
Height Adjustable Driver's Seat

LIMITED WARRANTY/ROADSIDE ASSISTANCE
3 Years / 36,000 Miles Basic
5 Years / 60,000 Miles Powertrain
5 Yrs/Unlimited Mileage Rust Perforation
3 Yrs / 36,000 24/7 Roadside Assistance
See Owner Info Kit&Warranty For Details

OPTIONAL EQUIPMENT AND OTHER ITEMS

Manufacturer's Suggested Retail Price	$21,895.00
Exterior Color: Crystal Black Silica	
Full Tank of Gas	INCLD
Lineartronic Continuously Variable Transmission	$1,000.00
Option Package: 03	$845.00
EyeSight Driver-Assist System: Pre-Collision Braking System, Pre-Collision Throttle Management System, Lane Departure Warning & Lane Sway Warning, Adaptive Cruise Control, Lane Keep Assist	
Fog Light Kit	$435.00
Auto Dim Mirror W/ Compass	$245.00
Rear Bumper Cover	$119.00
Rear Seat Back Protector	$102.00

Destination and Delivery	$975.00
Total Suggested Retail Price	$25,616.00

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Office: (920) 469-3661

Customer Proposal

Prepared for:

Jason Carviou
Menominee County
839 10th Avenue
Meniominee, WI 49858
Office: (906) 290-0002

Prepared by:

Steven Collins
Office: (920) 469-3661
Email: scollins@dorschfordkia.com

Date: 6/28/2019
Vehicle: 2019 EcoSport SE 4WD

Quote ID: 190628-A10

Representative exterior image shown. Actual exterior may vary. See your dealer for details.

Dorsch Ford Lincoln Kia
2641 Eaton Road, Green Bay, Wisconsin 54311
Office: (920) 469-3661

2019 EcoSport SE 4WD

Quote ID: **190628-A10**

Pricing - Single Vehicle

		MSRP
Vehicle Pricing		
Vehicle Price	$	25,745.00
Discounts and Incentives *	$	1,095.08
Upfitting	$	-
Subtotal	$	24,649.92
Adjustments		
Title, Registration and Other Fees	$	3.00
Sales Tax	$	-
Trade Allowance - *Including Estimated Pay-off*	$	-
Total	$	24,652.92

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Customer Signature

Acceptance Date

Finance Options				
	Down Payment Options			
Term				
36				
48				
60				
72				

Commercial Lease Options [60-months]				
	Down Payment Options			
Residual				
20%				
10%				
1%				

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Prepared for: **Jason Carviou**

By: Steven Collins Date: 6/28/2019

Dorsch Ford Lincoln Kia
2641 Eaton Road, Green Bay, Wisconsin 54311
Office: (920) 469-3661

2019 EcoSport SE 4WD

Quote ID: **190628-A10**

Selected Options

Code	Description	MSRP

ECO SPORT **2019 4WD SE**
2.0L TI-VCT GDI I-4 ENGINE
6-SPD AUTO TRANS W/SLCTSHFT

Exterior
SHADOW BLACK
Interior
EBONY BLACK/UNIQUE CLOTH SEATS

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR
. ACTIVE GRILLE SHUTTERS
. FOG LAMPS
. LED SIGNATURE LIGHTING
MANUAL-FOLD/TURN SIGNALS
. PRIVACY GLASS - REAR DOORS
. ROOF-RACK SIDE RAILS-BLACK
. TRAILER TOW PREP WIRING

INTERIOR
. 2ND ROW 60/40 FLIP-UP/
. ELECTRONIC AUTO TEMP CTRL
. ILLUMINATED ENTRY SYSTEM
. MANUAL PASS SEAT - 4-WAY
. POWERPOINTS - 12V
. SMART CHARGING USB PORT(2)
CRUISE & AUDIO CONTROLS

FUNCTIONAL
. AUTO START STOP TECH
. HILL START ASSIST
BUTTON START
. POWER STEERING W/EPAS
. REVERSE SENSING SYSTEM
. SYNC® 3

SAFETY/SECURITY
. AIRBAG-DRIVER/PASS KNEE
. AIRBAGS - SAFETY CANOPY®
. INDIV TIRE PRESS MONIT SYS
. SECURILOCK® ANTI-THEFT SYS
. SOS POST-CRASH ALERT SYS

WARRANTY
. 5YR/60,000 POWERTRAIN
. ACOUSTIC-LAMINATE WINDSHLD
. EASY FUEL® CAPLESS FILLER
. HEADLAMPS - AUTO HALOGEN
. MIRRORS - POWER GLASS/
. MOONROOF - POWER
. REAR INT WIPER/WASH/DFRST
. SWING GATE REAR DOOR
. WINDSHIELD WIPER DE-ICER
. 1-TOUCH UP/DOWN DRIVER WIN
SPLIT FOLD-FLAT SEATS
. FLOORMATS -1ST AND 2ND ROW
. LTHR-WRAP WHEEL/SHFT KNOB
. POWER DRIVER SEAT - 6-WAY
. SLDNG-VISORS/ILLUM MIRROR
. STEERING:TILT/TELESCOPE,
. UNIQUE CLTH/HTD FRT SEATS
. AM/FM WITH MP3
. BRAKES, 4-WHEEL DISC/ABS
. INTELLIGENT ACCESS W/PUSH
. MYKEY®
. REAR VIEW CAMERA
. SIRIUSXM® - SVC N/A AK&HI
. ADVANCETRAC® WITH RSC®
. AIRBAGS - DUAL STAGE FRONT
. FRT-PASS SENSING SYSTEM
. LATCH CHILD SAFETY SYSTEM
. SIDE AIRBAGS
. 3YR/36,000 BUMPER / BUMPER
. 5YR/60,000 ROADSIDE ASSIST

Price Information	MSRP
STANDARD VEHICLE PRICE	$24,650

Optional Equipment

2019 MODEL YEAR	
SHADOW BLACK	
EBONY BLK UNIQUE CLOTH SEATS	
EQUIPMENT GROUP 200A	
AUTOMATIC CLIMATE CONTROL	
18" SHADOW SLVR-PNTD ALM WHLS	
2.0L TI-VCT GDI I-4 ENGINE	
6-SPD AUTO TRANS W/SLCTSHFT	
P205/60R16 A/S BSW TIRES	
50 STATE EMISSIONS	
FRONT LICENSE PLATE BRACKET	
TOTAL VEHICLE & OPTIONS	24,650
DESTINATION & DELIVERY	1,095
TOTAL MSRP	**$25,745**

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustements not reflected in the dealers computer system. See salesperson for the most current information.

Prepared for: **Jason Carviou**
By: Steven Collins Date: 6/28/2019

Mike Sieg

From: Brian Bretl <rmm.gsm@riversidehasit.com>
Sent: Friday, April 26, 2019 9:02 AM
To: Mike Sieg
Subject: Jeep Cherokee
Attachments: S_224e_19042608580.pdf

I attatched a copy of the window sticker.

I can get the price of this down to an even $25000. That will be with the current incentives. We could get the price down a bit going to a Jeep Compass but I think you will appreciate the extra rear leg room in the Cherokee. This is with the current incentives which are good though April 30th. I will let you know if they change at all on May 1st.

Brian Bretl
General Sales Manager
Riverside Auto Sales of Marinette/Menominee
Phone (715) 735-3361
Fax (715) 735-0338
Visit us at www.riversidehasit.com

From: rmm.konicabizhub@riversidehasit.com [mailto:rmm.konicabizhub@riversidehasit.com]
Sent: Friday, April 26, 2019 10:59 AM
To: rmm.gsm@riversidehasit.com
Subject: Message from Copier ID#3933

2019 MODEL YEAR

Jeep CHEROKEE LATITUDE 4X4

For more information visit: www.jeep.com
or call 1-877-IAM-JEEP

FCA US LLC

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: $26,295

JEEP CHEROKEE LATITUDE 4X4
Exterior Color: Diamond Black Crystal Pearl-Coat Exterior Paint
Interior Color: Black Interior Color
Interior: Cloth Bucket Seats
Engine: 2.4L I4 MultiAir® Engine
Transmission: 9-Speed Automatic Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES
- Advanced Multistage Front Airbags
- Supplemental Side-Curtain Front and Rear Airbags
- Supplemental Front Seat-Mounted Side Airbags
- LATCH Ready Child Seat Anchor System
- ParkView® Rear Back-Up Camera
- Jeep Active Drive I
- Selec-Terrain® System
- Keyless Entry with Panic Alarm
- All Speed Traction Control
- Electronic Stability Control
- Electronic Roll Mitigation
- 4-Wheel Disc Anti-Lock Brakes
- Speed Control
- Tire-Fill Alert
- Tire Pressure Monitoring Display
- Capless Fuel-Fill

INTERIOR FEATURES
- Uconnect® 4 with 7-Inch Display
- Apple CarPlay®
- Google Android Auto™
- Cluster 3.5-Inch TFT Black and White Display
- Integrated Voice Command with Bluetooth®
- Media Center Electronics Storage
- USB Port in Media Center
- Remote USB Port
- 6-Speakers
- 12-Volt Auxiliary Power Outlet
- Power Windows with Driver's One-Touch Feature

EXTERIOR FEATURES
- 17-Inch x 7-Inch Full Face Steel Wheels
- 225/65R17 BSW All-Season Tires
- Compact Spare Tire
- Power-Heated Mirrors
- Automatic Headlamps
- LED Low / High Beam Headlamps
- Front LED Fog Lamps
- Bright Side Roof Rails

OPTIONAL EQUIPMENT (May Replace Standard Equipment)
Customer Preferred Package 28J

Popular Appearance Group	$895
17-Inch x 7-Inch Painted Aluminum Wheels	
Deep Tint Sunscreen Glass	
Cold Weather Group	$895
All-Weather Floor Mats	
Engine Block Heater	
Heated Front Seats	
Heated Steering Wheel	
Premium Wrapped Steering Wheel	
Remote-Start System (N/A w/Manual Transmission)	
Steering Wheel Mounted Audio Controls	
Windshield Wiper De-Icer	
Destination Charge	$1,495

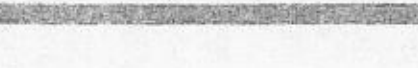
TOTAL PRICE: * $29,380

WARRANTY COVERAGE
5-year or 60,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR / 60,000 MILE POWERTRAIN WARRANTY

Assembly Point/Port of Entry: BELVIDERE, ILLINOIS, U.S.A. SEQ: SHIP TO: SOLD TO:

VIN: 1C4-PJMCB9KD-415152 LA-VIN: 9368 DSO



ONE LABEL IS AFFIXED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES (IF ANY), LICENSE AND TITLE FEES, AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.

24 MPG combined city/hwy — 21 city, 29 highway

4.2 gallons per 100 miles

Small SUV 4WD range from 18 to 120 MPG
The best vehicle rates 136 MPGe.

You spend **$1,000** in fuel costs over 5 years compared to the average new vehicle.

Annual fuel COST $1,600

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 5 (1 to 10, Best)

Smog Rating (tailpipe only): 5 (1 to 10, Best)

This vehicle emits 370 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions. Learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and cost $7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.55 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★
Based on the combined ratings of frontal, side, and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash
- Driver ★★★★
- Passenger ★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash
- Front seat ★★★★★
- Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 69%

MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO : 20%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
BELVIDERE, ILLINOIS, U.S.A.
COUNTRY OF ORIGIN:
ENGINE: UNITED STATES
TRANSMISSION: UNITED STATES

MOPAR. VEHICLE PROTECTION
A PRODUCT OF FCA US LLC
Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.

GANDRUD AUTO GROUP

CHEVROLET NISSAN CHRYSLER Jeep RAM SRT

AUTO PLAZA WAY
P.O. BOX 487
GREEN BAY, WI 54305
CHEVROLET (920) 468-6800
NISSAN (920)593-1860
DODGE (920) 468-1212

Jason,

Here's pricing for a 2019 Chevrolet Equinox LS AWD. This pricing is subject to vehicle availability but there seems to be quite a few out there that I may be able to get my hands on. I don't have a window sticker for this vehicle.

2019 Chevrolet Equinox LS AWD 1.5L "Black"

$29,480.00	MSRP
- 4,699.00	Discount & Fleet Incentives
$24,781.00	
+ 299.00	Service Fee
$25,080.00	
+ 3.00	Temp Plate
$25,080.00	Gandrud Price

* You will pay to register and title the vehicle in Michigan

Best regards,

Rick

Rick Peters
Gandrud Auto Group
Fleet / Commercial Sales Manager
rpeters@gandrud,com
(920) 370-3156 Cell

LEMIEUX TOYOTA

2550 So. Oneida St - Green Bay, WI 54304 - (920)496-2200 - LeMieuxToyota.com

BUYER	CO-BUYER	Deal #:
		Deal Type: Retail
		Date: 07/15/2019
Work #:		Time: 05:51pm
Email:	Salesperson:	

VEHICLE

New ☑ Used ☐ Demo ☐	Stock #:	Description:	VIN:	Mileage:	Plate #:
	44361	2019 TOYOTA RAV4	2T3F1RFV9KC007494		

TRADE

MSRP:	$	28,264.00
Discount:	$	2,264.00
Sale Price:	**$**	**26,000.00**
Total Trade Allowance:	$	0.00
Service Fee:	**$**	**0.00**
State & Local Taxes:	$	1,430.00
Total License and Fees:	$	184.00
Total Cash Price:	**$**	**27,614.00**
Total Trade Payoff:	$	0.00
ash Down Payment + Deposit:	$	0.00
ub Total:	**$**	**27,614.00**

PAYMENTS

Option 1: (retail)

Cash	$0.00	$1,000.00
60 mth w/$1,250.00 rebate	$ 511 - 521	$ 491 - 501
72 mth w/$1,250.00 rebate	$ 438 - 448	$ 421 - 431

X _____ Dealer

Buyer

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Legacy Communications ~ Settlement Agreement & Release**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Legacy Communications contracted with Menominee County to provide new camera equipment (and server). Specifications of the new equipment did not meet the specifications that were bid and necessary. After almost two years of trying to "fix" the problem with Legacy Comm., to no avail, we have decided it's best to part ways and hire a different vendor to address the issues. The settlement agreement explains the reasoning and costs associated.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

SETTLEMENT AGREEMENT & RELEASE

This Settlement Agreement and Release ("Settlement Agreement") is made as of this 27th day of August, 2019 by and between Menominee County, and Legacy Communications, LLC (each a "Party" and collectively the "Parties").

RECITALS

WHEREAS, on or about September 21, 2017 Menominee County entered into an agreement with Legacy Communications LLC to provide a new camera system for the Menominee County Courthouse and Jail; and

WHEREAS, the agreement provided for specific equipment and configurations, such as that the server would be configured with RAID 10, which provides for storing the same data in different places on multiple hard disks to protect data in case of a drive failure, and that the server was to include 2016R2 software; and

WHEREAS, Legacy Communications, LLC did not deliver the specific equipment and configurations as stated in the agreement entered into with Menominee County; and

WHEREAS, the equipment that was provided by Legacy Communications, LLC does not meet the needs of Menominee County and the system has several identified issues, including but not limited to, blurred and lagging images, freezing, and reduced retention times; and

WHEREAS, Menominee County and Legacy Communications LLC have tried unsuccessfully to work together to correct the problems the system has suffered and the Parties have decided it is best to part ways and have a different vendor address the issues; and

WHEREAS, the Parties have agreed to amicably resolve and settle any claims against each other as a result of the aforementioned agreement; and

WHEREAS, the Parties wish to memorialize the terms of their agreement and to do so in this document; and

WHEREAS, the Parties acknowledge they are entering into this Settlement Agreement voluntarily and after consultation with counsel if they choose;

NOW, THEREFORE, for good and valuable consideration, the receipt, adequacy, and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties agree as follows:

A. **Recitals.** The foregoing Recitals are expressly incorporated as part of the Settlement Agreement, and the Parties confirm and represent to one another that said Recitals are true and correct to the best of their knowledge, information, and belief.

B. **No Admission of Liability.** It is expressly understood that this Settlement Agreement and the settlement it represents are entered into solely for the purpose of allowing the Parties to avoid litigation. This Settlement Agreement does not constitute an admission by either Party of any wrongdoing, contractual obligation, or of any duty whatsoever, whether based in statute, regulation, common law, or otherwise, and each Party expressly denies that any liability or any such violation has occurred.

C. **Terms of Settlement**. In consideration for Menominee County's release of claims and execution of this Settlement Agreement, and in exchange for the promises, waivers, and releases set forth in this Settlement Agreement, Legacy Communications agrees to the following terms of settlement:

1. Pay by certified funds directly to Menominee County the amount of $6,383.50 within 30 days of the execution of this Settlement Agreement.

2. Cancel any amount owed to Legacy Communications LLC by Menominee County still outstanding, including but not limited to, $3,458.50 that was invoiced on September 22, 2017 on Invoice Number 8185.

3. Designate and assign ownership of any equipment, hardware, software, license, product, or the related to the camera system to Menominee County, including but not limited to:

a. LNVR Server 1

Description: Intel Xeon CPU E-52623 v4 @ 2.60GHz processor, 32 GB memory (RAM), Windows Server 2012 R2, 12 10 TB SAS drives (Raid 6).

Product Name: Avago MegaRaid SAS 9380-4i4e

Serial Number: SV60343241

Firmware Version: 4.280.00-4426

b. LNVR Server 2

Description: Intel Xeon CPU E5-26300 0 @2.30GHz (2) processors, 32 GB memory (RAM), Windows Server 2012 R2, 24 3 TB SAS drives (Raid 1).

Product Name: Adaptec ASR72405

Serial Number: 4B16136390A

Firmware Version: 7.5-0(32114)

c. Equipment and Hardware

Any equipment and hardware located at the Menominee County Courthouse and Menominee County Jail, whether it was included in the original agreement or not, and whether said equipment was intended to be temporary or permanent. It is hereby stated and implied that Legacy Communications, LLC shall have no claim against Menominee County to retain ownership of any equipment currently in possession of Menominee County as part of this Settlement Agreement.

d. Software, Licenses, and Miscellaneous Products

Any software, licenses, and miscellaneous products installed on any equipment or hardware, or used in conjunction with the camera system at the Menominee County Courthouse and Menominee County Jail, whether it was included in the original agreement or not, and whether said software, licenses, and miscellaneous products were intended to be temporary or permanent. It is hereby stated and implied that Legacy Communications, LLC shall have no claim against Menominee County to retain ownership of any software, licenses, and miscellaneous products currently in possession or in conjunction with camera system installed in Menominee County as part of this Settlement Agreement.

4. To the maximum extent permitted by law, Legacy Communications hereby irrevocably and unconditionally releases and discharges Menominee County and its past or present predecessors, parents, subsidiaries, affiliates, successors, assigns, officers, directors, attorneys, and employees, and any related or affiliated corporations or entities, and their past or present predecessors, parents, subsidiaries, affiliates, successors, assigns, officers, directors, attorneys, and employees, and any person or entity acting through concert with any of the preceding persons or entities (all of the preceding persons and entities, severally and in the aggregate, will be referred to as Releasees) from any and all actions,

claims, demands, debts, reckonings, contracts, agreements, covenants, damages, judgements, executions, liabilities, appeals, obligations, attorney's fees, and causes of actions from the beginning of time to the date of this Settlement Agreement, known or unknown, asserted or un asserted, including but not limited to all claims arising under any claim (except those excluded below), emotional distress, punitive damages, or attorney's fees and costs, and any and all other claims arising under any law, rule, regulation, order or decision.

Excluded from this release are:

- Claims that cannot be waived by law
- Claims for enforcement of this Settlement Agreement
- Claims resulting from a breach of this Settlement Agreement

5. Legacy Communications LLC's failure to provide payment within 30 days of the execution of this Settlement Agreement or with any other provision of this Settlement Agreement shall constitute a breach of this Settlement Agreement. Menominee County shall than retain its right to make additional claims, including those not made in this Settlement Agreement against Legacy Communications LLC in the applicable courts.

D. **Tax Consequences.** The Parties make no representations regarding the Settlement Agreement's tax consequences. Each Party agrees that it will not assert a claim against the other Party for the payment or reimbursement of any tax consequences resulting from any payment made pursuant to this Settlement Agreement.

E. **Sufficient Consideration; Release of Claims.** The Parties acknowledge that the consideration provided to Menominee County under this Settlement Agreement is sufficient. In consideration for the payments herein provided, Menominee County, to the maximum extent permitted by law, hereby irrevocably and unconditionally releases and discharges Legacy Communications, LLC and its past or present predecessors, parents, subsidiaries, affiliates, successors, assigns, officers, directors, shareholders, attorneys, and employees, and any related or affiliated corporations or entities, and their past or present predecessors, parents, subsidiaries, affiliates, successors, assigns, officers, directors, shareholders, attorneys, and employees, and any person or entity acting through concert with any of the preceding persons or entities (all of the preceding persons and entities, severally and in the aggregate, will be referred to as Releasees) from any and all actions, claims, demands, debts, reckonings, contracts, agreements, covenants, damages, judgements, executions, liabilities, appeals, obligations, attorney's fees, and causes of actions from the beginning of time to the date of this Settlement Agreement, known or unknown, asserted or un asserted, including but not limited to all claims arising under any claim (except those excluded below), emotional distress, punitive damages, or attorney's fees and costs, and any and all other claims arising under any law, rule, regulation, order or decision.

Excluded from this release are:

- Claims that cannot be waived by law
- Claims for enforcement of this Settlement Agreement
- Claims resulting from a breach of this Settlement Agreement

F. **No other Pending Claims.** The Parties agree and represent that they have no other pending legal actions or claims against each other, including in any court, arbitration forum, governmental or administrative forum or agency, or other dispute resolution forum that are in any way related to the claims and disputes described herein.

G. **Entire Agreement.** This Settlement Agreement compromises the entire agreement between the Parties and supersedes any and all prior oral and written agreements between them. This Settlement Agreement may not be altered, amended, or modified except by a further writing signed by the Parties.

H. **Severability.** If any of the provisions, terms, or clauses of this Settlement Agreement are declared illegal, unenforceable, or ineffective by an authority of competent jurisdiction, those provisions, terms, and clauses shall be deemed severable, such that all other provisions, terms, and clauses of this Settlement Agreement shall remain valid and binding upon both Parties.

I. **Choice of Law.** The validity and construction of this Settlement Agreement shall be governed by the laws of the State of Michigan, without regard to the principles of conflicts of laws. Any action to enforce this Settlement Agreement shall be brought only in the State of Michigan.

J. **Opportunity to Consult Legal Counsel.** The Parties acknowledge that they had a right to review and consider this Settlement Agreement and the terms and effect thereof with legal counsel if they so choose.

K. **Authority to Settle.** Each Party represents and warrants that the person signing this Settlement Agreement has authority to bind the Party and enter into the Settlement Agreement.

L. **Counterparts.** This Settlement Agreement may be executed in two or more identical counterparts, all of which constitute one and the same Settlement Agreement. Facsimile or other electronically-transmitted signatures on this Settlement Agreement shall be deemed to have the same force and effect as original signatures.

IN WITNESS WHEREOF, and intending to be legally bound, the Parties hereto have caused this Settlement Agreement to be executed as of the date(s) set forth below.

On Behalf of Legacy Communications, LLC:

By:_____

Printed Name: Paul Tikalsky

Title: Owner

Dated: _____

On Behalf of Menominee County:

By:_____

Printed Name: Gerald Piche

Title: County Board Chairman

Dated: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Invoice 3WFP-2018-010 – 3 Way road Funding for Ingallston Township**
DEPARTMENT:	**Admin**
ATTACHMENTS:	**Yes**

SUMMARY:

The attached invoice was received from the Road Commission for work completed for the 3 way road program in Ingallston Township.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914 Fax (906) 753-4319

INVOICE

Invoice #: 3WFP-2018-010

07/24/19

To: Menominee County Board

Attn: Jason Carviou, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Ingallston Township Project - Twin Creek Road Add crushed limestone and a double chip seal.	
Payable to Menominee County Road Commission:	30,207.45
TOTAL	$ 30,207.45

Please Remit Payment To:
Menominee County Road Commission
P.O. Box 527
Stephenson, MI 49887

Prepared by: Lisa Savord, Finance Director/Clerk, MCRC

7/24/2019 8:55 AM

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Invoice 3WFP-2018-011 – 3 Way road Funding for Mellen Township**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The attached invoice was received from the Road Commission for work completed for the 3 way road program in Mellen Township.

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914 Fax (906) 753-4319

INVOICE

Invoice #: 3WFP-2018-011

07/24/19

To: Menominee County Board

Attn: Jason Carviou, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Mellen Township Project - No. 15.5 Road Add crushed limestone and a double chip seal.	
Payable to Menominee County Road Commission:	22,315.30
TOTAL	$ 22,315.30

Please Remit Payment To:
Menominee County Road Commission
P.O. Box 527
Stephenson, MI 49887

Prepared by: Lisa Savord, Finance Director/Clerk, MCRC

7/24/2019 9:33 AM

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems & Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Discussion of Commissioner per diems & expenses as recently submitted for payment

RECOMMENDED MOTION

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

APPROVED

JUL 26 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **William Cech ~ District 5**

Date	Meeting Place	# of miles	$ X /mile	Total Cost	Account Number
July 11	Klenke Park	50		29.00	101-101-860.05
7/9/19	Ct house	16		9.28	101-101-860.05
7/23/19	Ct house	16		9.28	101-101-860.05
[illegible]		[illegible]			101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	82	
				Total Mileage Fee	20.56

47.56?

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech
Signed

7/7
Date

Commissioner Per Diem Expense Form

APPROVED

JUL 26 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Name of Commissioner William Cech

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/1/19	Parks + Rec.	50.00
7/9/19	Cty Bd	50.00
7/23/19	Cty Bd	50.00
Total Per Diem		150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: William Cech

Date: 7/26/19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

APPROVED

JUL 26 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Mileage: .58 cents/mile – effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
7/09/19	LIBRARY - STEPHENSON	32		$18.56	101-101-860.00
7/09/19	COURTHOUSE	16		9.28	101-101-860.00
7/17/19	PHDM - ESCANABA	100		58.00	101-101-860.00
7/18/19	PHDM - MENOMINEE	16		9.28	101-101-860.00
7/23/19	COURTHOUSE	16		9.28	101-101-860.00
		180		$104.40	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	180	
				Total Mileage Fee	$ 104.40

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

7/26/19
Date

Commissioner Per Diem Expense Form

APPROVED
JUL 26 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Name of Commissioner Larry Schei

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/09/19	County Library Board	$ 50.00
7/09/19	County Board	50.00
7/17/19	Public Health Finance	50.00
7/18/19	Public Health Board	50.00
7/23/19	County Board	50.00
Total Per Diem		$ 250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 7/26/19

Commissioner Per Diem
Expense Form

R[illegible]VED
JU[illegible] 2019
BY: [initials]

Name of Commissioner Steve Gromala

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/9/2019	Reg. Cty. Bd. Mtg	50.00
7/23/2019	Reg. Cty. Bd. Mtg	50.00
7/26/2019	Northwoods Rail Transit Mtg.	-0-
	Total Per Diem	100.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 7/29/2019

Commissioner Per Diem Expense Form

RECEIVED
JUL 29 2019
BY: AB.

Name of Commissioner Steve Gromala

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/6/2019	UPCAP Conference	75.00
6/7/2019	" "	-0-
6/10/2019	MAC Conference	75.00
6/11/2019	Reg. Cty. Bd. Mtg	50.00
6/18/2019	Airport Committee Mtg.	50.00
6/25/2019	Reg Cty. Bd. Mtg.	50.00
Total Per Diem		300.00

AB.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Steve Gromala

Date: 7/29/2019

RECEIVED
JUL 29 2019
BY:

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .58cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement (includes hotel invoices)
*meals provided by conferences will NOT be reimbursed

Name: **Steven Gromala ~ District 1**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
6/6	UPCAP	204		118.32	101-101-860.00
6/11	Reg Bd - Stephenson	42		24.36	101-101-860.00
					101-101-860.00
6/25	Reg Bd - Stephenson	42		24.36	101-101-860.00
					101-101-860.00
7/26	Northwoods - Rhinelander	236		136.88	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	303.92	
				Total Mileage Fee	~~322.48~~

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

7/29/2019
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
07-07	ST. HSE	3			
07-11	NUGGET	12			101-101-860.00
07-23	ST. HSE	3			101-101-860.00
07-25	RIVER POINT	84			101-101-860.00
					101-101-860.00
		142 X58 =		82.36	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	82.36

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

07-31-19

Date

COPY

Commissioner Per Diem Expense Form

Name of Commissioner Bernie Lang

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

2019

Date	Meeting Description & Duration	Meeting Expense
07-09	Co. Bd.	50.00
07-11	CAA	50.00
07-23	Co. Bd.	50.00
07-25	D.H.S.	50.00
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 07-31-19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 31 2019
BY: MS

Mileage: .58 cents/mile – effective 01 January 2019

*Meals: Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Dave Prestin ~ District 6**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
6/11/19	Annex Building	24		13.92	101-101-860.06
6/25/19	Annex Building	24		13.92	101-101-860.06
7/9/19	Courthouse	48		27.84	101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
			Total Mileage	96	
				Total Mileage Fee	55.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

David C. Prestin
Signed

7/31/19
Date

COPY

Commissioner Per Diem Expense Form

RECEIVED JUL 31 2019 BY: [initials]

Name of Commissioner Dave Prestin

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/11/19	County Board Meeting	$50.00
6/25/19	County Board Meeting	$50.00
7/9/19	County Board Meeting	$50.00
	Total Per Diem	$150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: David C. Prestin

Date: 7/31/19

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**
SUMMARY: Miscellaneous bills paid on July 19, 24, 25 & Aug. 01 & 02, 2019 in the combined amount of $250,483.17	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
JUL 19 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: GROENHOUT, KAREN E.				
June 2019	CAFA	260-266-801.01	1,800.00	3,575.00
		260-266-801.02	1,775.00	
TOTAL VENDOR GROENHOUT, KAREN E.				3,575.00
VENDOR NAME: HANSEN, JANE C.W.				
June 2019	CAFA	260-266-801.01	300.00	540.00
		260-266-801.02	240.00	
TOTAL VENDOR HANSEN, JANE C.W.				540.00
VENDOR NAME: KLUMB, JOSEPH				
June 2019	CAFA	260-266-801.01	750.00	1,590.00
		260-266-801.02	840.00	
May 2019	CAFA	260-266-801.01	900.00	1,590.00
		260-266-801.02	690.00	
April 2019	CAFA	260-266-801.01	600.00	1,350.00
		260-266-801.02	750.00	
TOTAL VENDOR KLUMB, JOSEPH				4,530.00
VENDOR NAME: MASTERCARD				
Credit Card	Sheriff Dept. Road Patrol, & K9	101-301-727.00	53.24	1,571.47
		101-301-728.00	29.99	
		101-301-742.00	86.40	
		101-301-745.01	87.54	
		101-301-770.00	303.32	
		101-301-770.01	99.43	
		101-301-860.00	19.91	
		101-301-880.01	287.04	
		101-301-881.01	89.85	
		101-301-934.03	50.00	
		205-315-755.00	134.33	
		261-345-881.00	350.42	
TOTAL VENDOR MASTERCARD				1,571.47
VENDOR NAME: VERIZON WIRELESS				
9833186786	Cellular Services	101-265-850.01	191.99	1,013.13
		101-301-850.00	391.73	
		101-426-850.00	53.27	
		101-682-850.00	40.42	
		205-315-850.00	335.18	
		266-325-850.00	0.54	
TOTAL VENDOR VERIZON WIRELESS				1,013.13
GRAND TOTAL:				11,229.60

APPROVED

JUL 2 4 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/24/2019 - 07/24/2019
UNJOURNALIZED OPEN AND PAID
VENDOR CODE: 01095

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card							
65269	Mastercard		07/12/2019	07/24/2019	135.01	135.01	Open
	Airport		jessicaw				
	216-585-981.02	BUILDING MAINTENANCE/REPAIRS			40.49		
	216-585-755.02	OTHER OPERATING - GENERAL			39.98		
	216-585-742.00	GAS, OIL ETC			43.88		
	216-585-742.00	GAS, OIL ETC			10.66		
Credit Card							
65270	Mastercard		07/12/2019	07/24/2019	1,927.28	1,927.28	Open
	Courthouse, 911, Parks		jessicaw				
	215-141-860.00	TRAVEL			13.63		
	215-141-860.00	TRAVEL			38.13		
	215-141-860.00	TRAVEL			3.71		
	215-141-860.00	TRAVEL			15.67		
	266-325-881.01	APPROVED STATE TRAINING			22.79		
	208-751-729.00	POSTAGE-COUNTY PARKS			13.17		
	292-663-860.00	TRAVEL/EDUCATION			6.16		
	101-268-729.00	POSTAGE-REGISTER OF DEEDS			7.35		
	101-265-745.00	UNIFORMS			119.95		
	208-751-755.02	OTHER OPERATING/GENERAL			13.99		
	101-132-860.00	TRAVEL			4.00		
	101-148-860.00	TRAVEL			4.00		
	101-132-860.00	TRAVEL			89.00		
	101-148-860.00	TRAVEL			89.00		
	101-132-860.00	TRAVEL			2.00		
	101-148-860.00	TRAVEL			2.00		
	101-132-860.00	TRAVEL			8.48		
	101-148-860.00	TRAVEL			8.47		
	101-132-860.00	TRAVEL			12.19		
	101-148-860.00	TRAVEL			12.19		
	101-265-981.00	VEHICLES MAINTENANCE			49.81		
	292-668-801.00	CONTRACTUAL SERVICES			100.00		
	101-253-860.00	TRAVEL/EDUCATION			90.10		
	101-132-860.00	TRAVEL			2.00		
	101-148-860.00	TRAVEL			2.00		
	101-132-860.00	TRAVEL			7.51		
	101-148-860.00	TRAVEL			7.51		
	101-136-802.00	MEMBERSHIPS - SUBSCRIPTIONS			500.00		
	292-668-801.00	CONTRACTUAL SERVICES			136.25		
	292-668-801.00	CONTRACTUAL SERVICES			17.49		
	101-265-755.00	OTHER OPERATING SUPPLIES			80.82		
	101-141-860.00	TRAVEL			12.80		
	101-141-860.00	TRAVEL			37.01		
	101-268-729.00	POSTAGE-REGISTER OF DEEDS			7.35		
	101-141-860.00	TRAVEL			18.62		
	101-141-860.00	TRAVEL			10.00		
	101-141-860.00	TRAVEL			89.25		
	101-141-860.00	TRAVEL			89.25		
	266-325-728.00	OFFICE EQUIPMENT-911			124.60		
	208-751-880.00	PROGRAMING/RECREATION			18.64		
	101-103-755.00	OTHER OPERATING EXPENSES			40.39		
# of Invoices:	2 # Due: 2	Totals:			2,062.29	2,062.29	
# of Credit Memos:	0 # Due: 0	Totals:			0.00	0.00	
Net of Invoices and Credit Memos:					2,062.29	2,062.29	

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/25/2019 - 07/25/2019
UNJOURNALIZED
OPEN

APPROVED
JUL 25 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
190716	Phone System Upgrade	101-103-970.19	1,396.20	1,396.20
TOTAL VENDOR ABILITA				1,396.20
VENDOR NAME: AT&T - CAROL STREAM, IL				
90863298607	Telephone Services	101-103-850.00	41.03	41.03
906863298907	Telephone Services	101-103-850.00	41.20	41.20
906753220907	Telephone Services	101-103-850.00	229.51	229.51
906863299107	Telephone Services	101-103-850.00	41.03	41.03
906753458207	Telephone Services	208-751-850.00	54.08	54.08
TOTAL VENDOR AT&T - CAROL STREAM, IL				406.85
VENDOR NAME: AT&T MOBILITY				
287252150867X0708201	906-792-0211 & 906-792-5968	101-132-850.00	71.48	71.48
TOTAL VENDOR AT&T MOBILITY				71.48
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080449227	Airport Supplies (Battery)	216-585-981.00	181.58	181.58
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				181.58
VENDOR NAME: BARRETTE, JODIE				
Reimbursement	Bridge Toll (x2)	101-141-860.00	8.00	8.00
TOTAL VENDOR BARRETTE, JODIE				8.00
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.				
29388	Pre Employment Physical (P. Cappaert)	208-751-801.01	113.00	113.00
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				113.00
VENDOR NAME: BELLIN HEALTH				
13008614	Pre Employment (B. Villas)	101-301-835.00	115.50	115.50
TOTAL VENDOR BELLIN HEALTH				115.50
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F29721	Operating Supplies	101-301-755.00	249.50	249.50
F31272	Operating Supplies	101-301-755.00	6.18	6.18
TOTAL VENDOR BLUETARP FINANCIAL, INC.				255.68
VENDOR NAME: BODY WORKS PLUS, LLC				
M269124	Destrip (B&G Vehicle 9)	101-265-981.00	466.00	466.00
TOTAL VENDOR BODY WORKS PLUS, LLC				466.00
VENDOR NAME: BOGENSCHNEIDER, LINDA				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR BOGENSCHNEIDER, LINDA				75.00
VENDOR NAME: BP				
56491129	Road Patrol - Gasoline Sales	205-315-742.00	589.35	589.35
TOTAL VENDOR BP				589.35
VENDOR NAME: BRAZEAU, DAWN				
Transcript	People v J.J.Dick	101-267-806.00	12.60	12.60
TOTAL VENDOR BRAZEAU, DAWN				12.60
VENDOR NAME: BURNHAM & FLOWER OF MICHIGAN				
10245	Summer Tax Surety Bond	101-253-830.00	1,407.00	1,407.00
TOTAL VENDOR BURNHAM & FLOWER OF MICHIGAN				1,407.00
VENDOR NAME: CELLCOM				
929465	Airport - Cellular Services	216-585-850.00	56.68	56.68
926598	Cellular Services	292-663-850.00	40.88	122.64
		292-664-850.00	40.88	
		292-665-850.00	40.88	
TOTAL VENDOR CELLCOM				179.32
VENDOR NAME: CENEX FLEETCARD				

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/25/2019 - 07/25/2019
UNJOURNALIZED
OPEN

APPROVED
JUL 25 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CENEX FLEETCARD				
179058	Gasoline Sales	101-426-860.00	7.43	20.64
		296-665-860.00	13.21	
TOTAL VENDOR CENEX FLEETCARD				20.64
VENDOR NAME: CITY OF MENOMINEE				
#RENT-1013	911 - July 2019 Rent	266-325-976.00	351.67	351.67
4946	Gasoline Sales	101-265-742.00	281.89	438.73
		101-257-742.00	46.03	
		292-664-860.00	36.16	
		101-172-860.00	56.38	
		266-325-860.00	18.27	
TOTAL VENDOR CITY OF MENOMINEE				790.40
VENDOR NAME: CLOVERLAND PAPER CO				
120013	Inmate Supplies	101-301-770.00	119.79	119.79
120056	Inmate Supplies	101-301-770.00	184.49	184.49
120107	Janitorial Supplies - Courthouse	101-265-755.01	275.78	275.78
120051	Courthouse - Janitorial Supplieis	101-265-755.01	395.90	395.90
120057	Janitorial Supplies - Annex	101-265-755.01	30.37	30.37
120055	Janitorial Supplies - Courthouse	101-265-755.01	30.37	30.37
TOTAL VENDOR CLOVERLAND PAPER CO				1,036.70
VENDOR NAME: COHL STOKER & TOSKEY P C				
50429	Legal Services	101-211-807.00	2,360.54	2,360.54
TOTAL VENDOR COHL STOKER & TOSKEY P C				2,360.54
VENDOR NAME: COOPER OFFICE EQUIPMENT				
168087	Contract # 2761-01	101-103-931.00	239.94	239.94
168213	Contract # 2310-01	101-103-931.00	90.00	90.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				329.94
VENDOR NAME: CRISTANELLI, MARTIN DR., MD, ME				
AUO19-15	Pathologist for Autopsy (S. Klatt)	101-648-836.00	900.00	900.00
TOTAL VENDOR CRISTANELLI, MARTIN DR., MD, ME				900.00
VENDOR NAME: CUMMINGS MCCLOREY DAVIS & ACHO				
303014	Legal Fees (Powell vs Menominee Co)	101-211-807.00	5,073.86	5,073.86
TOTAL VENDOR CUMMINGS MCCLOREY DAVIS & ACHO				5,073.86
VENDOR NAME: DDT CONSTRUCTION, INC.				
02179	Test Holes at Shakey	220-752-953.01	400.00	400.00
02178	Limestone for River Park	208-751-930.04	240.00	240.00
TOTAL VENDOR DDT CONSTRUCTION, INC.				640.00
VENDOR NAME: DICKEY, TODD				
2019-083-MI	Court Appointed (J. Davis)	101-148-807.00	285.00	285.00
TOTAL VENDOR DICKEY, TODD				285.00
VENDOR NAME: DICKINSON COUNTY HEALTHCARE				
AUO19-15	Facility Fees for Autopsy (Klatt)	101-648-836.00	554.75	554.75
TOTAL VENDOR DICKINSON COUNTY HEALTHCARE				554.75
VENDOR NAME: DICKINSON COUNTY TREASURER				
Circuit Court 2019-2	Shared Expenses	101-131-702.00	30,737.24	30,737.24
Circuit Court 2019-2	Shared Expenses	101-131-702.00	75.00	75.00
TOTAL VENDOR DICKINSON COUNTY TREASURER				30,812.24
VENDOR NAME: FALLER, TOM				
Reimbursement	Meal (Training)	101-215-860.00	11.00	11.00
TOTAL VENDOR FALLER, TOM				11.00
VENDOR NAME: FOND DU LAC COUNTY TREASURER				
19100116	Autopsy (T. LaFramboise)	101-648-836.00	144.00	144.00

APPROVED
JUL 25 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: FOND DU LAC COUNTY TREASURER				
TOTAL VENDOR FOND DU LAC COUNTY TREASURER				144.00
VENDOR NAME: GARCIA LINDA				
7/10/19	Holdover	101-132-801.01	15.00	51.00
		101-132-801.00	36.00	
TOTAL VENDOR GARCIA LINDA				51.00
VENDOR NAME: GRAYBAR				
9310969510	Airport Supplies	216-585-981.01	22.56	22.56
TOTAL VENDOR GRAYBAR				22.56
VENDOR NAME: GRIME FIGHTERS				
004984	Steam Cleaning Service (Jail)	101-265-930.01	310.00	310.00
TOTAL VENDOR GRIME FIGHTERS				310.00
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - June 2019	101-101-860.00	88.16	88.16
TOTAL VENDOR HAFEMAN, JAN				88.16
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
15488	3 Month Service (Jail)	101-265-801.00	235.00	235.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				235.00
VENDOR NAME: HASS, DANIEL				
Reimbursement	Hotel, Toll, Fuel, Meal	101-148-860.00	131.08	342.59
		101-132-860.00	211.51	
TOTAL VENDOR HASS, DANIEL				342.59
VENDOR NAME: HENSLEY, RN, JOEL				
July 2019	Medical Examiner	101-648-709.00	1,080.00	3,740.00
		101-648-835.00	2,660.00	
Reimbursement	Cellular Svcs, Postage, Office Supplies	101-648-850.00	96.14	197.45
		101-648-729.00	25.08	
		101-648-727.00	76.23	
July 2019	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				5,302.45
VENDOR NAME: HUBBARD, ROY				
7/10/19	Holdover	101-132-801.01	35.00	119.00
		101-132-801.00	84.00	
TOTAL VENDOR HUBBARD, ROY				119.00
VENDOR NAME: ID NETWORKS, INC.				
275034	Sheriff Supplies	101-301-934.02	290.00	290.00
TOTAL VENDOR ID NETWORKS, INC.				290.00
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	51.99	51.99
TOTAL VENDOR IHANDER, AARON				51.99
VENDOR NAME: IMAGEWORKS				
13890	(x2) Polo Shirts - Mary	101-265-755.00	46.00	46.00
TOTAL VENDOR IMAGEWORKS				46.00
VENDOR NAME: JACK'S FRESH MARKET				
171-24	Inmate Supplies	101-301-770.00	30.01	30.01
TOTAL VENDOR JACK'S FRESH MARKET				30.01

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: JOHNSON CONTROLS FIRE PROTECTION				
41260462 & 41289068	Replace Fire Panel in Jail	101-265-934.00	3,629.00	3,629.00
TOTAL VENDOR JOHNSON CONTROLS FIRE PROTECTION				3,629.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	263-215-860.00	156.60	156.60
TOTAL VENDOR KLEIMAN, MARC				156.60
VENDOR NAME: KLUMB, JOANN				
Reimbursement	Meal (Training)	101-215-860.00	11.00	11.00
TOTAL VENDOR KLUMB, JOANN				11.00
VENDOR NAME: LENCA SURVEYING				
19088	Remon Yr 2019 (7/11 - 7/24/19)	243-245-801.07	1,854.78	1,854.78
TOTAL VENDOR LENCA SURVEYING				1,854.78
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage	101-253-860.00	184.32	184.32
TOTAL VENDOR LESPERANCE, DIANE				184.32
VENDOR NAME: LINSMEIER IMPLEMENT, INC.				
MenoC	Park Supplies	208-751-930.02	60.00	60.00
TOTAL VENDOR LINSMEIER IMPLEMENT, INC.				60.00
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
101039	Letterhead (District)	101-136-727.00	232.70	232.70
101038	Substance Abuse Evaluation Forms (District)	101-136-727.00	87.75	87.75
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				320.45
VENDOR NAME: MARKS SEPTIC SERVICE				
3037	Stoney Point	208-751-920.03	150.00	150.00
TOTAL VENDOR MARKS SEPTIC SERVICE				150.00
VENDOR NAME: MAYBRODSKY, SAMANTHA				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR MAYBRODSKY, SAMANTHA				50.00
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31291	Chiller Startup & Maintenance	101-265-934.00	1,540.00	1,540.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				1,540.00
VENDOR NAME: MENARDS - MARINETTE				
87860	Remon Supplies	243-245-765.00	59.85	59.85
88830	Inmate Supplies	101-301-770.00	53.88	53.88
89461	B&G Operating Supplies	101-265-755.00	23.82	23.82
TOTAL VENDOR MENARDS - MARINETTE				137.55
VENDOR NAME: MENOMINEE ANIMAL SHELTER, INC				
1902	Second Quarter 2019	101-601-958.00	147.50	147.50
TOTAL VENDOR MENOMINEE ANIMAL SHELTER, INC				147.50
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
3WFP-2018-009	Spalding Township (LaBelle Road)	401-446-970.00	46,859.04	46,859.04
11246	Power to radio tower (June 2019)	266-325-728.01	40.34	40.34
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				46,899.38
VENDOR NAME: MENOMINEE COUNTY TREASURER				
7/15/19	Plat Books (x2) Road Patrol	205-315-727.00	70.00	70.00
TOTAL VENDOR MENOMINEE COUNTY TREASURER				70.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10620596	Airport Supplies	216-585-981.00	12.04	12.04
10620592	Mower Blades (B&G)	101-265-934.00	59.76	59.76
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				71.80
VENDOR NAME: MENOMINEE MARINA				
220311	Outboard Oil (Marine)	101-331-755.00	5.45	5.45

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE MARINA				
TOTAL VENDOR MENOMINEE MARINA				5.45
VENDOR NAME: MICHIGAN ASSO. OF COUNTIES				
m1754	2020 Membership Dues (7/1 - 6/30/20)	101-103-802.00	5,543.46	5,543.46
TOTAL VENDOR MICHIGAN ASSO. OF COUNTIES				5,543.46
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0147580-001	Office Supplies - Road Patrol	205-315-727.00	2.12	2.12
0147720-001	Office Supplies - Road Patrol	205-315-727.00	11.80	11.80
0147412-001	Office Equipment - Veterans	294-683-728.00	279.36	279.36
0147395-001	Office Supplies - FOC	101-141-727.00	90.90	90.90
0147308-001	Office Supplies - Sheriff Dept	101-301-727.00	16.38	16.38
0147628-001	Office Supplies - Sheriff Dept	101-301-727.00	7.14	7.14
0147658-001	Office Supplies - Sheriff Dept	101-301-727.00	65.49	65.49
0147732-001	Office Supplies - District Court	101-136-727.00	49.98	49.98
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				523.17
VENDOR NAME: NEOPOST USA, INC.				
56840386	Postage Machne	101-253-729.01	285.66	285.66
TOTAL VENDOR NEOPOST USA, INC.				285.66
VENDOR NAME: NIEMI, DANIEL				
7/11/19	Holdover	101-132-801.01	40.00	136.00
		101-132-801.00	96.00	
TOTAL VENDOR NIEMI, DANIEL				136.00
VENDOR NAME: NKS TIRE & SERVICE, INC.				
170484	Marine Operating Equipment	101-331-755.00	128.00	128.00
TOTAL VENDOR NKS TIRE & SERVICE, INC.				128.00
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-21	Legal Update (x9)	205-315-881.00	630.00	630.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				630.00
VENDOR NAME: NORTHEAST WISCONSIN TECHNICAL				
SFT0000118512	David Baker (911)	266-325-881.01	448.05	448.05
TOTAL VENDOR NORTHEAST WISCONSIN TECHNICAL				448.05
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - June 2019	292-664-860.00	44.95	44.95
TOTAL VENDOR NUTT, MICHAEL				44.95
VENDOR NAME: OFFICE DEPOT, INC.				
339055119001	Office Supplies - Veterans	294-683-728.00	53.13	53.13
339057009001	Office Supplies - Veterans	294-683-728.00	26.98	26.98
339057011001	Office Supplies - Veterans	294-683-728.00	48.19	48.19
TOTAL VENDOR OFFICE DEPOT, INC.				128.30
VENDOR NAME: PALMER, MARY				
Reimbursement	Walmart - Floor Wax	101-265-755.01	9.64	9.64
TOTAL VENDOR PALMER, MARY				9.64
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319186002	Inmate Supplies	101-301-770.00	101.31	101.31
40068319193001	Inmate Supplies	101-301-770.00	98.54	98.54
TOTAL VENDOR PAN-O-GOLD BAKING CO.				199.85
VENDOR NAME: PHDM				
44158	Soil/Site Eval for 2 new restroom bldgs	220-752-953.01	186.00	186.00
TOTAL VENDOR PHDM				186.00
VENDOR NAME: PHILIPPS, RANDALL				
July 2019	Show Cause Legal	101-131-807.00	1,000.00	1,000.00
TOTAL VENDOR PHILIPPS, RANDALL				1,000.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PSYCHOLOGIE CLINIQUE, S.C.				
7/9/19	Psych Eval (B. Villas)	101-301-835.00	510.00	510.00
TOTAL VENDOR PSYCHOLOGIE CLINIQUE, S.C.				510.00
VENDOR NAME: QUAAK, BRENDA				
7/10/19	Holdover	101-132-801.01	65.00	221.00
		101-132-801.00	156.00	
TOTAL VENDOR QUAAK, BRENDA				221.00
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00719820196	Drug Testing	296-667-730.00	50.00	50.00
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				50.00
VENDOR NAME: REINHART FOODSERVICE				
788246	Inmate Supplies	101-301-770.00	2,057.44	2,057.44
794390	Inmate Supplies	101-301-770.00	1,113.75	1,113.75
TOTAL VENDOR REINHART FOODSERVICE				3,171.19
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND				
61904	Youth Care (Z. Schiller)	292-662-843.05	2,040.00	2,040.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND				2,040.00
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
0650-4	Annex Paint	101-265-930.01	39.55	39.55
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				39.55
VENDOR NAME: SOLINUS, INC.				
34826	Shared Counties Hosting (8/1 - 7/31/20)	101-103-851.00	1,600.00	1,600.00
TOTAL VENDOR SOLINUS, INC.				1,600.00
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				
MECO6/30/19	Road Patrol - Gasoline Sales	205-315-742.00	47.00	47.00
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES				47.00
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage	292-665-860.00	32.48	32.48
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				32.48
VENDOR NAME: STANDARD INSURANCE COMPANY				
August 2019	Life Insurance Premium	101-101-713.00	21.24	228.92
		101-132-713.00	4.13	
		101-136-713.00	11.58	
		101-141-713.00	9.44	
		101-148-713.00	2.95	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	9.44	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	56.64	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	23.60	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
TOTAL VENDOR STANDARD INSURANCE COMPANY				228.92
VENDOR NAME: STATE OF MICHIGAN				
May 2019	Monthly Offset	292-662-843.01	4,832.23	4,832.23
TOTAL VENDOR STATE OF MICHIGAN				4,832.23
VENDOR NAME: STATE OF MICHIGAN - MDOT				
591-10425571	Airfield Painting	216-585-970.00	3,250.00	3,250.00
TOTAL VENDOR STATE OF MICHIGAN - MDOT				3,250.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
8096	Building Code Gasoline Sales	249-371-742.00	128.93	128.93
15579	Road Patrol - Gasoline Sales	205-315-742.00	2,079.57	2,079.57
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,208.50
VENDOR NAME: STRYKER MEDICAL				
2719980M	Operating Supplies (Road Patrol)	205-315-755.00	474.18	474.18
TOTAL VENDOR STRYKER MEDICAL				474.18
VENDOR NAME: SUPERIOR AUCTION & APPRAISAL				
7/22/19	2019 Land Auction	517-252-801.00	750.00	750.00
TOTAL VENDOR SUPERIOR AUCTION & APPRAISAL				750.00
VENDOR NAME: TIME WARNER CABLE				
621199203070319	Airport	216-585-850.00	316.20	316.20
710008401070319	7/1 - 8/1/19	101-103-850.00	531.58	531.58
620475202070719	7/6 - 8/5/19	101-301-770.00	142.85	142.85
TOTAL VENDOR TIME WARNER CABLE				990.63
VENDOR NAME: TOWN & COUNTRY TREE SERVICE				
7/16/19	Tree trimming in Kleinke & Shakey	208-751-930.04	970.00	970.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				970.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81306	Computers (x2) - Veterans	294-683-728.00	4,546.00	4,546.00
81226	Dual Monitor Desk Mount (PA)	101-267-931.00	70.00	70.00
81688	1 year backup support	101-103-857.02	3,625.00	3,625.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				8,241.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
390181428	Konica Minolta Bizhub 423	101-103-931.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals (June 2019)	101-131-860.00	248.90	248.90
TOTAL VENDOR VALENTI, SUSAN F.				248.90
VENDOR NAME: VAN HOFF, GINA				
Reimbursement	Bridge Toll (x2)	101-141-860.00	8.00	8.00
TOTAL VENDOR VAN HOFF, GINA				8.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3689364	Jail & Courthouse	101-265-801.00	64.50	64.50
3689737	Health Department	101-265-801.00	35.00	35.00
3689368	Library	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				134.50
VENDOR NAME: WIND ROSE NORTH LTD OUTFITTERS				
Jim Quist	Uniform Allowance	208-751-745.00	115.01	115.01
TOTAL VENDOR WIND ROSE NORTH LTD OUTFITTERS				115.01
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402055840-00001	Jail	101-265-920.03	3,810.59	3,810.59
0402047856-00008	Kleinke Park	208-751-920.01	917.62	917.62
0402047856-00005	Kleinke Park	208-751-920.01	120.06	120.06
0402047856-00011	1004 9th Street	101-265-920.03	79.73	79.73
0402047856-00010	1000 9th Street	101-265-920.03	122.02	122.02

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VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP			
	TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP		5,050.02
VENDOR NAME: ZEVITZ, DR. MICHAEL E.			
July 2019	Medical Examiner	101-648-709.00 1,030.00	1,030.00
	TOTAL VENDOR ZEVITZ, DR. MICHAEL E.		1,030.00
GRAND TOTAL:			156,052.48

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AIRGAS NORTH CENTRAL				
9091176812	Road Patrol - Oxygen	205-315-755.00	11.67	11.67
TOTAL VENDOR AIRGAS NORTH CENTRAL				11.67
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863661407	Telephone Services (911)	266-325-850.00	299.50	299.50
906863444107	Telephone Services (Sheriff's Dept)	101-103-850.00	589.31	589.31
906863202307	Telephone Services	101-103-850.00	455.59	455.59
906863470507	Telephone Services	101-103-850.00	98.60	98.60
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,443.00
VENDOR NAME: BELLIN HEALTH				
13010834	RE: Karen Kayser	208-751-801.01	70.50	70.50
TOTAL VENDOR BELLIN HEALTH				70.50
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1624891281	Parks and B&G Supplies	101-265-755.00	93.39	123.00
		208-751-742.00	29.61	
F33312	Insect Killer (Jail)	101-301-755.00	5.99	5.99
TOTAL VENDOR BLUETARP FINANCIAL, INC.				128.99
VENDOR NAME: BRUNELLE, JENNIFER				
June 2019	Crisis Intervention	292-668-801.00	475.00	475.00
Reimbursement	After School Program Supplies	292-668-801.00	38.24	38.24
TOTAL VENDOR BRUNELLE, JENNIFER				513.24
VENDOR NAME: CECH, WILLIAM				
Reimbursement	July 2019 - Mileage	101-101-860.00	47.56	47.56
TOTAL VENDOR CECH, WILLIAM				47.56
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.66	288.74
		101-261-920.02	35.23	
		101-261-920.03	232.85	
TOTAL VENDOR CITY OF STEPHENSON				288.74
VENDOR NAME: CLOVERLAND PAPER CO				
120156	Janitorial Supplies (Courthouse)	101-265-755.01	197.06	197.06
120106	Inmate Supplies	101-301-770.00	131.14	131.14
120108	Inmate Supplies	101-301-770.00	30.59	30.59
120158	Inmate Supplies	101-301-770.00	221.62	221.62
TOTAL VENDOR CLOVERLAND PAPER CO				580.41
VENDOR NAME: COOPER OFFICE EQUIPMENT				
168169	Contract # 2836-01 (FOC)	215-141-942.00	562.42	562.42
TOTAL VENDOR COOPER OFFICE EQUIPMENT				562.42
VENDOR NAME: COUNTRY VISIONS				
049031	Airport Supplies	216-585-981.00	41.20	41.20
049144	Airport - Aviation Oil	216-585-742.00	158.64	158.64
TOTAL VENDOR COUNTRY VISIONS				199.84
VENDOR NAME: DEKETO, LLC				
DK 7-19	July 2019 Documents (x368)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: GENESIS LAMP CORPORATION				
70050	Airfield Maintenance Supplies	216-585-981.01	222.00	222.00
TOTAL VENDOR GENESIS LAMP CORPORATION				222.00
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	Mileage - June & July 2019	101-101-860.00	303.92	303.92
TOTAL VENDOR GROMALA, STEVEN				303.92

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
15504	Cell Maintenance	101-265-930.02	225.00	225.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				225.00
VENDOR NAME: HENSLEY, RN, JOEL				
Nursing Services	Inmate Services (Ending 8/3/19)	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: INSIGHT FS				
B0050411012	Parks Fuel	208-751-742.00	1,052.78	1,052.78
TOTAL VENDOR INSIGHT FS				1,052.78
VENDOR NAME: J S ELECTRONICS, INC.				
20563	Vehicle Maintenance - Ihander	205-315-934.02	105.60	105.60
TOTAL VENDOR J S ELECTRONICS, INC.				105.60
VENDOR NAME: JAKE'S SALES & SERVICE				
7/26/19	Discharge Chute & Oil Filters (Parks)	208-751-930.02	94.31	94.31
TOTAL VENDOR JAKE'S SALES & SERVICE				94.31
VENDOR NAME: LANG, BERNARD				
Reimbursement	July 2019 - Mileage	101-101-860.00	82.36	82.36
TOTAL VENDOR LANG, BERNARD				82.36
VENDOR NAME: LARRY L.D. KING, DVM				
38479	K9 Care (Vesta)	101-301-881.01	226.59	226.59
TOTAL VENDOR LARRY L.D. KING, DVM				226.59
VENDOR NAME: LINDEROTH, JANIS				
Reimbursement	July 2019 Mileage (UP State Fair)	101-101-710.00	102.08	102.08
TOTAL VENDOR LINDEROTH, JANIS				102.08
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
101271	Letterhead (Probate/Family)	101-148-727.00	33.80	67.60
		101-132-727.00	33.80	
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				67.60
VENDOR NAME: MANNING, ELAINE				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR MANNING, ELAINE				50.00
VENDOR NAME: MENARDS - MARINETTE				
89565	Operating Supplies	101-265-755.00	90.88	90.88
89955	Operating Supplies	101-265-755.00	97.48	97.48
89835	Operating Supplies	101-265-755.00	106.63	106.63
TOTAL VENDOR MENARDS - MARINETTE				294.99
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0147958-001	Chairmat (ROD	101-268-727.00	43.29	43.29
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				43.29
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-22	Evidence Documentation/Collection (x3)	205-315-881.00	120.00	120.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				120.00
VENDOR NAME: NORTHCARE NETWORK				
Jan - March 2019	Convection & Tourism Tax	101-601-835.01	6,935.50	6,935.50
April - June 2019	Convection & Tourism Tax	101-601-835.01	12,565.00	12,565.00
TOTAL VENDOR NORTHCARE NETWORK				19,500.50
VENDOR NAME: NUTT, MICHAEL				
June 2019	Crisis Intervention	292-668-801.00	190.00	190.00
TOTAL VENDOR NUTT, MICHAEL				190.00
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				

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VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Parks	208-751-755.02	119.26	632.69
		208-751-755.01	3.29	
		208-751-930.02	9.99	
		208-751-755.01	6.58	
		208-751-930.02	17.98	
		208-751-755.01	335.92	
		208-751-742.00	7.58	
		208-751-755.01	33.60	
		208-751-981.00	98.49	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				632.69
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319200001	Inmate Supplies	101-301-770.00	113.29	113.29
TOTAL VENDOR PAN-O-GOLD BAKING CO.				113.29
VENDOR NAME: PHDM				
44171	Annual Campground Inspection	208-751-755.08	183.00	183.00
TOTAL VENDOR PHDM				183.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Propane for EM Generator	101-426-755.00	23.35	23.35
TOTAL VENDOR PHILIPPS, THOMAS				23.35
VENDOR NAME: PLASTOCON, INC				
99011	Inmate Supplies	101-301-770.00	229.14	229.14
TOTAL VENDOR PLASTOCON, INC				229.14
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage June & July 2019	101-101-860.00	55.68	55.68
TOTAL VENDOR PRESTIN, DAVID				55.68
VENDOR NAME: REINHART FOODSERVICE				
800110	Inmate Supplies	101-301-770.00	1,665.20	1,665.20
800338	Inmate Supplies (Credit Memo)	101-301-770.00	(22.25)	(22.25)
TOTAL VENDOR REINHART FOODSERVICE				1,642.95
VENDOR NAME: SCHEI, LARRY				
Reimbursement	July 2019 - Mileage	101-101-860.00	104.40	104.40
TOTAL VENDOR SCHEI, LARRY				104.40
VENDOR NAME: SCHOLTZ SR., GARY				
Reimbursement	x50 - Stackable Chairs (Airport)	216-585-728.00	90.00	90.00
TOTAL VENDOR SCHOLTZ SR., GARY				90.00
VENDOR NAME: STATE OF MICHIGAN				
June 2019	Monthly Offset Statement/Billing	292-662-843.01	28,597.16	28,597.16
TOTAL VENDOR STATE OF MICHIGAN				28,597.16
VENDOR NAME: STERICYCLE, INC.				
4008752328	Operating & Training Supplies	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	
TOTAL VENDOR STERICYCLE, INC.				88.91
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81573	Relocate Extension (FOC)	215-141-931.00	113.20	113.20
81572	Jail Fire Panel Install	101-265-930.00	247.02	247.02
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				360.22
VENDOR NAME: U.E.S. COMPUTERS, INC.				
50259	LEIN Training (911 & Sheriff)	101-103-857.00	1,292.80	1,292.80
TOTAL VENDOR U.E.S. COMPUTERS, INC.				1,292.80
VENDOR NAME: UW VETERINARY CARE				

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 08/01/2019 - 08/01/2019
UNJOURNALIZED
OPEN

APPROVED
AUG 0 1 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: UW VETERINARY CARE				
212174	K9 Maintenance (Avery)	281-345-881.00	89.60	89.60
TOTAL VENDOR UW VETERINARY CARE				89.60
VENDOR NAME: WASTE MANAGEMENT, INC.				
1639268-1856-4	Airport	216-585-801.00	20.18	20.18
1638692-1856-6	August 2019	101-265-801.00	610.82	610.82
TOTAL VENDOR WASTE MANAGEMENT, INC.				631.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3689369	Annex	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				35.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	42.68	42.68
0403823200-00006	Hanger Gate Center	216-585-920.03	28.71	28.71
2732937351-00000	Airport	216-585-920.00	9.18	394.07
		216-585-920.03	238.23	
		216-585-920.00	11.96	
		216-585-920.03	134.70	
2733922181-00000	County Parks	208-751-920.01	193.48	193.48
0403823200-00005	Airport - Gate Center	216-585-920.03	27.77	27.77
0402191663-00001	Health Center	101-265-920.03	303.34	303.34
0402047856-00004	Courthouse	101-265-920.04	416.63	416.63
0402055840-00001	Jail	101-265-920.03	4,306.36	4,306.36
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,713.04
VENDOR NAME: XEROX CORPORATION				
097529180	Road Patrol	205-315-727.00	58.25	58.25
TOTAL VENDOR XEROX CORPORATION				58.25
GRAND TOTAL:				68,582.87

APPROVED
AUG 0 2 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BS&A SOFTWARE				
124895	Bldg Code & Delinquent Tax & PRE Audit	249-371-857.00	2,332.00	6,633.00
		101-103-857.02	4,301.00	
TOTAL VENDOR BS&A SOFTWARE				6,633.00
VENDOR NAME: DICKEY, TODD				
2019-085-MI	Court Appointed Legal (S. Berggren)	101-148-807.00	285.00	285.00
TOTAL VENDOR DICKEY, TODD				285.00
VENDOR NAME: LENCA SURVEYING				
19089	Remon Yr 2019 (7/25 - 8/1/19)	243-245-801.07	3,822.64	3,822.64
TOTAL VENDOR LENCA SURVEYING				3,822.64
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
96	Combo Ad (Public Land Auction)	517-252-900.00	64.00	64.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				64.00
VENDOR NAME: QUILL CORPORATION				
QL3108391	Various Invoices - PA's Office Supplies	101-267-727.00	1,360.01	1,360.01
TOTAL VENDOR QUILL CORPORATION				1,360.01
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1597781	Airport Supplies for John Deere	216-585-981.00	147.44	147.44
TOTAL VENDOR RIESTERER & SCHNELL, INC.				147.44
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81586	PA's Office (Move Extension)	101-267-931.00	127.50	127.50
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				127.50
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.02	107.96	116.34
		216-585-981.00	8.38	
TOTAL VENDOR WALTER BROTHERS INC				116.34
GRAND TOTAL:				12,555.93

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commissions Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**
SUMMARY: Review/Discuss Miscellaneous Boards/Committees/Commission reports	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou **08/08/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, June 20, 2019

Board Members Present

Amanda Hess
Larry Schei
Patrick Johnson, via telephone at 2:20
Gerard Tatrow
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor

1. **Call to Order/Roll Call**

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on June 20, 2019. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. **Approval of June 20, 2019 Agenda**

Mr. Tatrow moved the June 20, 2019 agenda be approved. Motion was supported by Ms. Hess and carried unanimously.

3. **Public Comment (Five Minutes Maximum)**

There was no public comment on the June 20, 2019 agenda.

4. Approval of May 16, 2019 Minutes

Ms. Hess moved the minutes from May 16, 2019, be approved with the required correction (Header date changed to May 16, 2019) and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

5. Review and Approval of the May Check Register

The Board of Health reviewed the May check register. Questions were answered by Mr. Snyder.

Mr. Tatrow moved the May check register be approved and placed on file. Motion was supported by Ms. Hess and carried unanimously.

6. Medical Director's Report

Dr. Frankovich reported:

- **Measles** – No new cases in Michigan, we're over 40 days out from the last case. It appears the recent outbreak is over.

- **Diabetes** – A new study came out with some good news about incidence and prevalence of diabetes in the United States. Diabetes is one of the leading causes of preventable death in the country. In 2008 1.7 million new cases were diagnosed and by 2017, that number had decreased to 1.3 million (about a 35% decline). The decline in new cases can be attributed, at least in part, to increased awareness, screening, education and prevention. If we screen aggressively and identify individuals when they are in the pre-diabetic range, utilizing medication and/or implementing behavior changes, we can prevent onset of diabetes. Nationally about 8% of adults have Diabetes; in the U.P. it is 11.2 %. Both Delta and Menominee Counties exceed the national prevalence. Since diabetes is a leading cause of preventable death, it is imperative that we continue our efforts in improved screening, education and awareness as well as supporting healthier community environments.

7. Health Officer's Report

Mr. Snyder reported:

- **Invitation to Public Health Law 301 Training**– Mr. Snyder invited all board members to attend the Public Health Law 301 training in Newberry; it will be held Wednesday, July 24, 2019, 10:00 to 3:00. Contact Mr. Snyder by June 28, 2019 if you are interested in attending.

- **Building Issues** –

    - **Stephenson Annex Building** -- Mr. Snyder stated PHDM has given up their office space at the Annex building at the request of Mr. Carviou, the Menominee County Administrator.
    - **Delta County Services Building** -- Mr. Snyder met with Mr. Strom, the Delta County Administrator. The county is looking into the possibility of the Michigan State Police moving into the current PHDM location and moving PHDM to a location yet to be determined.

- **Menominee County Health Department** – Mr. Snyder stated the PDHM Menominee office has reduced clinics to 3 days per week. PHDM will be conducting additional outreach to increase client numbers. The condition of the building is poor, Mr. Snyder invited BOH members to tour the facility at a future date. Mr. Snyder was contacted by Mr. Carviou, the Menominee County Administrator, the county is looking for additional office space and is considering space at PHDM's Menominee location.

- **RD** – Mr. Snyder updated the Board -- PHDM has contracted with Marquette County Health Department for the services of Chelsea Moyle, RD. Chelsea began working at PHDM today.

- **Syringe Service Program (SSP)** -- Mr. Snyder stated PHDM has been awarded $55,000 beginning in fiscal year 2020 for the SSP startup.

- **Invitation** – Mr. Snyder invited the Board to the PHDM Annual Picnic to be held Monday, July 29, 2019 at Ludington Park (5:00 – 7:00).

8. **Public Comment (Three Minutes Maximum)**
   No public comment.

9. **Board Member Comments**
   Chairman Trudgen requested the following changes to the BOH Meeting Schedule for 2019. The July 18th meeting to be held at the Menominee County office and the August 22nd meeting to be held at the Delta County office.

   Mr. Tatrow moved the BOH Meeting Schedule for 2019 be approved with the requested changes. Motion was supported by Mr. Schei and carried unanimously.

10. **Adjournment**
    There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 1:55 p.m. CST. Motion was supported by Ms. Hess and carried unanimously.

Thomas L. Trudgen 7-18-19

Chairperson

:nw

Delta, Dickinson & Menominee County
Department of Health and Human Services Board

DELTA CO. BOARD MEMBERS
STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN

DICKINSON CO. BOARD MEMBERS
KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA

MENOMINEE CO. BOARD MEMEBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
MATTHEW YOHE

Approved 7/25/19

Date: June 27, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Menominee County Board Chair at 1:00 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL
Present: Donna Schomin-Delta Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Gary Eichhorn-Menominee Co. Board Member, Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners., Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, Gerald Piche-Menominee Co. Commissioner

APPROVAL OF AGENDA:
The motion to approve the agenda was made by Mr. Gary Eichhorn Menominee Co. Board Member and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:
The motion to approve the Delta County Minutes for May 23, 2019 was tabled.
The motion to approve the Dickinson County minutes for May 23, 2019 was tabled
The motion to approve the Menominee County minutes for May 23, 2019 was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for May 2019 was reviewed. There were $60.00 in expenditures for the DHHS Board members, leaving a balance of $1,216.54

Approval of Financial Report: Financial approvals were tabled.

Dickinson County:

The financial report for May 2019 was reviewed. There were $24.18 in expenditures for the DHHS Board members, leaving a balance of $133.94

There were no expenditures from the Foster Children's Fund, leaving a balance of $567.00.

Approval of Financial Report: Financial approvals were tabled.

Menominee County:

The financial report for May 2019 was reviewed. There were $100.00 in expenditures for the DHHS Board members, leaving a balance of $2,000.00.

Approval of Financial Report: Financials were reviewed and approved.
Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including: Staffing: Fully staffed Tri-County wide.

Delta County:

Operating Funds: Allocation for FY 2019 is $12,506.00. Year-to-date expenditures are: $11,862.55. This constitutes 94.9% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is $49,492.00. Year-to-date expenditures are: $14,927.00. This constitutes 30.2% of the allocation spent.

Assistance Payments: Standard of Promptness: 92.4%. Business Service Center 1 average is 92.32%. Statewide Average is 96.69%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is $28,882.00. Year-to-date expenditures are: $12661.69. This constitutes 43.8% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is $30,950. Year-to-date expenditures are: $15,153.00. This constitutes 49% of the allocation spent.

Assistance Payments: Standard of Promptness: 90.73%. Business Service Center 1 average is 92.32%. Statewide Average is 96.69%.

Family Independence Program Work Participation Rate: N/A%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:
Operating Funds: Allocation for FY 2019 is $25,896.00. Year-to-date expenditures are: $14,596.41. This constitutes 56.4% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is $35,261. Year-to-date expenditures are: $15,008.00. This constitutes 42.6% of the allocation spent.

Assistance Payments: Standard of Promptness: 91.52%. Business Service Center 1 average is 92.32%. Statewide Average is 96.69%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:
Assistance Payments: Mr. Yohe reviewed customer information as follows:
Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of April 2019:
Delta County:

- Family Independence Program: 33 cases; 63 recipients; $9,442 in benefits provided.
- Food Assistance Program: 2,274 cases; 3,985 recipients; $429,283 in benefits provided.
- State Disability Assistance: 7 cases; 7 recipients; $1,400 in benefits provided.
- Child Development and Care: 87 cases; 144 recipients; $64,985 in benefits provided.
- State Emergency Relief: 58 cases; $34,393 in benefits provided.
- Unduplicated total for the month: 2,353 cases; 4,124 recipients; $539,502 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,187 cases; 2,381 recipients
- Other Children < Age 21: 250 cases; 264 recipients
- Pregnant Women & Children Under 19: 934 cases; 1,565 recipients
- MiChild: 133 cases; 208 recipients
- Non-SSI Aged, Blind & Disabled: 1,083 cases; 1,129 recipients
- SSI Aged, Blind & Disabled: 958 cases; 958 recipients
- Medicaid Eligible Total: 4,105 cases, 6,507 recipients

Healthy Michigan Program (HMP)
Delta County: 2,396 total cases and 2,661 total recipients

Dickinson County

- Family Independence Program: 5 cases; 11 recipients; $1,286 in benefits provided.
- Food Assistance Program: 1,225 cases; 2,103 recipients; $217,788 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; $2,000 in benefits provided.
- Child Development and Care: 49 cases; 78 recipients; $26,122 in benefits provided.
- State Emergency Relief: 22 cases; $10,120 in benefits provided.
- Unduplicated total for the month: 1,273 cases; 2,184 recipients; $257,316 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 734 cases; 1,471 recipients
- Other Children < Age 21: 180 cases; 186 recipients
- Pregnant Women & Children Under 19: 660 cases; 1,155 recipients
- MiChild: 94 cases; 148 recipients
- Non-SSI Aged, Blind & Disabled: 672 cases; 691 recipients
- SSI Aged, Blind & Disabled: 506 cases; 506 recipients
- Medicaid Eligible Total: 2,590 cases, 4,162 recipients

Healthy Michigan Program (HMP)
Dickinson County: 1,493 total cases and 1,635 total recipients

Menominee County

- Family Independence Program: 12 cases; 25 recipients; $3,769 in benefits provided.
- Food Assistance Program: 1,098 cases; 1,944 recipients; $211,333 in benefits provided.
- State Disability Assistance: 5 cases; 5 recipients; $1,449 in benefits provided.
- Child Development and Care: 21 cases; 31 recipients; $11,802 in benefits provided.
- State Emergency Relief: 19 cases; $15,639 in benefits provided.
- Unduplicated total for the month: 1,135 cases; 1,998 recipients; $243,992 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 812 cases; 1,432 recipients
- Other Children < Age 21: 106 cases; 110 recipients
- Pregnant Women & Children Under 19: 497 cases; 872 recipients
- MiChild: 68 cases; 121 recipients
- Non-SSI Aged, Blind & Disabled: 609 cases; 630 recipients
- SSI Aged, Blind & Disabled: 473 cases; 473 recipients
- Medicaid Eligible Total: 2,210 cases, 3,640 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,259 total cases and 1,416 total recipients

This information is available on the www.mighigan.gov/dhs website in the "Green Book"

Child Welfare

	Delta	Dickinson	Menominee
Commencements	95%	94%	91%
CPS Face to Face	95%	100%	95%
CPS Ongoing Child F2F	88%	100%	100%
CPS Ongoing Caregiver F2F	86%	92%	100%
CPS Services Plans	100%	100%	100%
CPS Plan Approval	100%	97%	94%
CFC Service Plans	100%	100%	0%
CFC Approval	100%	57%	N/A
DHHS Medical	N/A	67%	100%
DHHS Dental	100%	100%	N/A
CFC Worker/Child Contacts	100%	100%	100%
CFC Worker/Parent Contacts	100%	100%	100%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	46%	14%	63%
CFC Return Home Contacts	N/A	100%	N/A
CFC Sibling Contacts	N/A	100%	N/A

Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and tabled.

Dickinson County: Vouchers were reviewed and tabled.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners talked about the need for inpatient treatment centers in the Upper Peninsula.
Lois Ball-Medicaid Specialist at Pinecrest discussed some issues that customers are having that both DHHS & Pinecrest both assist.

NEXT MEETING: Thursday, July 25, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition. Meeting was adjourned at 1:53 PM CST

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
July 11, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*		X		Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia		X	
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – Introduction of those in attendance.

APPROVAL OR AMEND AGENDA

J. Luhtanen requested approval or amendment of agenda. J. Luhtanen requested the addition of the Fund Source Summary under New Business-Finance-Financial Statement. J. Cescolini requested the addition of 7-11-19 Contract Grid and answers to Board questions regarding GF be placed under New Business after the Lighthouse Recommendations.
ACTION: Moved to approve agenda as amended.
Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Luhtanen requested approval or amendment of the 6-20-19 Regular Board Meeting minutes.
ACTION: Moved to approve 6-20-19 Regular Board Meeting minutes as presented.
Motion by: J. Hafeman supported by N. Pasternak to approve the 6-20-19 Regular Board Meeting minutes as presented.
Motion carried unanimously

PRESENTATION – CLS **Presenters:** K. Kuehl and S. Derouin
Discussed purpose and services of CLS, new "Choices" program, similar to "Possibilities" in Menominee, promoting community inclusion of Individuals, and ideas of how it will be achieved. Currently the "Choices" program is only available to adults, but team hopes to include children later. Miscellaneous questions addressed.

ACTION ITEMS

- **Finance**

  a) Check Disbursement – May 2019
  Motion by: J. Hafeman supported by M. Hofer to approve Check Disbursement – May 2019
  Motion carried unanimously.
  b) FY19 Proposed Budget
  Miscellaneous questions addressed.
  Motion by: J. Hafeman supported by T. Korpi to approve the FY19 Budget as presented.
  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	TRICO Cleaning	Cleaning	6-18-19-3/31/20	None	$89.74/day	New
Cleaning for Administration Building						

c) Contract Grid 6-20-19 *(TRICO Cleaning)*
Motion by: J. Hafeman supported by R. Roberge to approve the TRICO Cleaning contract for Kingsford Administration building.
Motion carried unanimously.

- **Final Northpointe Sign Design**
  Motion by: M. Negro supported by J. Hafeman to approve depiction of the new Northpointe sign design as presented.
  Motion carried unanimously.

- **Ad Hoc Policy Revisions**
  Miscellaneous questions addressed. R. Roberge requested that the differences in contributions between staff categories in the retirement plan be revisited when staff wages are brought to Board.
  Motion by: M. Negro supported by T. Korpi to approve the Ad Hoc Policy revisions as presented.
  Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
  a) **Financial Statement – May 2019**
  J. Lindow reviewed May 2019 check disbursement with Board. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.
  b) **Funding Source Summary**
  J. Lindow reviewed Funding Source Summary through May 30, 2019 with members. Discussed importance of County Appropriation monies. Miscellaneous questions addressed.
  Outcome: Informational.
  c) **GF Board Questions and Answers**
  J. Cescolini advised Board of measures currently taken to reduce GF spending. These measures include assisting Individuals in obtaining Medicaid coverage, reduction of medication costs, education of staff, UM monthly reviews of GF and development of service packages for Individuals without Medicaid coverage were some of measures taken. Miscellaneous questions addressed. Miscellaneous questions addressed.
  Outcome: Results of meeting with DCHS regarding emergency services on next agenda. Informational.

- **Accessibility and Accommodation Plan**
  Yearly update and current versions provided for review. Grammar correction on page 2 completed.
  Outcome: Action Item at next meeting.

- **Fleet Management Plan**
  Discussed quantity of vehicles owned and quantity needed. Plan is for 2 years and does not reflect current fleet records. When plan is renewed, current listing of vehicles will be provided. Miscellaneous questions addressed.
  Outcome: Informational.

- **Vehicle Bids**
  Consumer Reports and delivery time used to make recommendations.
  Motion by: J. Hafeman supported by R. Roberge to move Vehicle Bids to an ACTION item at present meeting.

  Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Korpi	X	
Hofer	X		Roberge	X	
Pirlot	X		Zevitz	X	
Martin	X				
Luhtanen	X				

  R. Roberge commented that the Rav 4 has many standard safety features included. Discussed training of staff on usage. J. Heath, Fleet Manager, to check on what features were included in model purchased.
  Motion by: M. Negro supported by N. Pasternak to purchase 2 Rav4's from Bergeron Motors for $27,750.00 each.
  K. Pirlot abstained from vote due to personal conflict of interest. Motion carried unanimously with remaining members.

- **Lighthouse Recommendations**
  Discussed scores completed after comprehensive RFP Committee review. Provider A scored higher than B and bid packet included the most information required. Advised purchase of real estate would be a separate transaction from contract and that Provider A was interested in purchasing.
  Motion by: J. Hafeman supported by T. Korpi to move Lighthouse Recommendations to an ACTION item at present meeting.

  Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Korpi	X	
Hofer	X		Roberge	X	
Pirlot	X		Zevitz	X	
Martin	X				
Luhtanen	X				

  Request was made to identify Provider A and B prior to motion. Blind RFP process discussed.

  Motion by: J. Hafeman supported by A. Martin to accept bid proposal A and enter into contract negotiations.

  Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Korpi	X	
Hofer	X		Roberge	X	
Pirlot	X		Zevitz	X	
Martin	X				
Luhtanen	X				

  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	VMWare	Software license renewal	8-1-19 to 7-31-20		$5,220.00	Annual renewal of licensing

- **Contract Grid 7-11-19** *(VMWare)*
  Required software update discussed.

  Motion by: J. Hafeman supported by A. Martin to move Contract Grid 7-11-19 to an ACTION item at present meeting.

  Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak		X	Negro	X	
Hafeman		X	Korpi	X	
Hofer		X	Roberge	X	
Pirlot		X	Zevitz	X	
Martin		X			
Luhtanen		X			

  Motion by: J. Hafeman supported by K. Pirlot to approve Contract Grid 7-11-19 (VMWare) as presented.
  Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- CMHAM Weekly Updates – June 21, 2019
  J. Hafeman called attention to article regarding early warning system for emotional crisis. Felt idea was exceptionally excellent.
  Outcome: Informational
- Stakeholder's 4-2-19 meeting minutes
  Outcome: Place on file.
- Recipient Rights Advisory Committee training flyer
  Outcome: Informational.

PUBLIC COMMENTS – None.

BOARD COMMENTS

A. Martin requested Northpointe Board members appointed to the NorthCare Board contact her if they are unable to attend meetings. As alternate, she is a voting and paid member if one of the others is absent.

M. Negro reminded members that the Recipient Rights training is on Thursday, July 18. Requested they sign up and attend if they are able.

J. Luhtanen thanked members who attended the meeting in Escanaba with Senator McBroom. She and M. Negro expressed feelings that it was a very good meeting. M. Negro stated Senator McBroom said he will never vote to privatize mental health and the need to hold him to this. J. Luhtanen said it is important to contribute to PAC in order to have the Upper Peninsula's values represented downstate.

J. Luhtanen reminded members the NAMI Picnic is July 25th at Cowboy Lake. Lunch starts at noon.

J. Luhtanen asked members if they would be interested in restarting Board meetings at the other county locations. Consensus is affirmative. Place on next agenda to set dates.

J. Cescolini stated Dickinson County Communities that Care are hosting a Hope to Help: Suicide Prevention Walk on September 15th from 1-3 at the Midtown Mall. Registration is online.

ADJOURN
Motion made by J. Hafeman supported by T. Korpi to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 6:25 p.m.

The next Board meeting is scheduled for Thursday, July 25, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

Approved 7/25/19

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant