"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County Board of Commissioners
will meet on **Tuesday ~ August 12, 2014 @ 6:00 p.m. CDT**
At Meyer Township Hall, Hermansville MI.

AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes
   July 18, 2014 – Special CB Meeting
   July 22, 2014 – CB Public Input-2014/15 Budget
   July 22, 2014 – Regular CB Meeting

F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by _____ to approve Re-monumentation Peer Group Members as recommended by the County Surveyor, Bill Lenca. Primary members are Mel Davis, Chuck Oslund, & Terry Wanic. Alternate members are Michael Peterson, Jeremy Pipp, Steve Applekamp & Robert Goodreau.

2. Moved by _____ seconded by _____ to approve Resolution 2014-14 ~ Menominee County Place-Based Targeting Strategy, MSHDA.

3. Moved by _____ seconded by _____ to approve payment in the amount of $7,500 to MSU for the fourth quarter (July-Sept.) MOA assessment fee.

4. Moved by _____ seconded by _____ to approve payment of legal fees associated with the Writ of Mandamus involving the Menominee County Board of Commissioners and the Twin County Airport Commission from account 101-997-999.01 (Airport Commission Appropriation).

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman

5. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.

6. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on June 24, July 2, 3, 8 & 10, 2014 in the combined amount of $102,935.56.

7. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
   a. Salaries of County Officers – Elected Officials

2. Building and Grounds/Park Items:
   a. MSU Extension Building – Hours of Operation

3. Miscellaneous Items:
   a. DHS Member term to expire 10/31/14
   b. MERS 457 Supplemental Retirement Program Resolution

4. Finance Items
   a. Commissioner Per Diems and Expenses
   b. Miscellaneous bills as paid on July 17 & 31, 2014 in the combined amount of $209,214.34.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

July 18, 2014

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 10:00 A.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

Absent: Com. Furlong (excused)

Public Comment:

- Garry Anderson – Commented about the hanger lease at the airport and that Mr. Lakari does not understand the language in the lease.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 8-0.

Discussion:

- Discussion of Twin County Airport Commission, Menominee County Appointee. Com. Nelson stated that he has several questions. The airport had Mr. Coleman fill out an L4260 form. He read the directions as to when this form is to be filled out, and by whom. The form states that when the lease is transferred the form is to be filled out. He is trying to figure out why the TCAC had him fill out the form if they are claiming the lease has not happened yet. The form clearly states the form is to be filled out after the transfer of the lease. He would like to know what all the rules are when it comes to selling or transferring property at the airport. Com. Nelson also stated that Menominee County Prosecuting Attorney Dan Hass reviewed this and everything is ok. Com. Meintz agrees with Com. Nelson and asked Dan Hass to speak in regards to it. Dan stated that it is his interpretation that paragraph 8 and 13 of the lease has been followed in regards to the notification of Mr. Anderson assigning the lease to Mr. Coleman. Com. Plutchak asked if everyone was up to speed and asked if anyone else had questions. Com. Piche commented that he thought when Com. Plutchak and Com. Meintz left the TCAC meeting the other day that it was the right thing to do. Com. Piche thinks that maybe they could meet again and resolve this issue before our next meeting. Maybe the airport's executive committee could meet on this issue since they do not need a quorum. Com. Nelson commented about Menominee County handling the payroll and other issues for the airport. He feels we should have equal representation on the board and they should just take a vote and either approve or disapprove of the appointment. Com. Meintz did not like the comments made regarding Dan Hass not being a reputable source for the legal advice on this matter. Com. Nelson commented on Dan's 30 years of legal experience and the work he has done for the airport in the past. He also asked why we are funding the airport and their legal cost. We should not be sending them anymore money until we know what our cost is going to be. Com. Lang questioned

why we are spending over $500 to hold a special meeting when we meet in 4 days. Com. Meintz commented that he addressed this issue earlier when he explained that Dan Hass would not be able to attend the meeting on Tuesday, and that was the reason for the Special Meeting today. Com. Lang commented about Com. Plutchak and Com. Meintz walking out of the Airport Commission meeting, and the fact that it was childish. Com. Plutchak explained that later on in that meeting there was going to be financial decisions made and we did not have the full representation needed to make those decisions. Com. Lang also commented that he felt Garry Anderson is not the person for this job. Com. Schei stated that it isn't about a personal issue whether you like Garry Anderson or not. This is about the fact that the County Board voted on an appointee that is not being accepted by the Airport Commission. He also supports Com. Plutchak and Com. Meintz's decision to leave.

Moved by Com. Nelson, seconded by Com. Schei to authorized Menominee County Prosecuting Attorney to file a legal action to resolve the Twin County Airport Commission refusal to accept Menominee County Board of Commissioners' appointment of Garry Anderson to the Twin County Airport Commission. Discussion ensued. Dan Hass addressed the board and explained that there are two different options. The board can either do nothing or be proactive and make sure the Menominee County residents have equal representation. Mr. Hass is the one that recommended that Mr. Anderson divest himself of the lease interest to eliminate any perception of a conflict. We could let the Airport Commission work this out, or the board could file a Writ of Mandamus and ask a Judge to resolve this issue. Dan passed out a draft lawsuit for all commissioners to read. Com. Nelson asked about Dan's cost involved in this. He explained he does not charge anything additional. He is just paid a straight salary. But, there would be filing fees and other associated cost. Com. Schei asked if the lease dated 1996 is the current and valid lease. Com. Nelson feels that any and all cost associated with this case should come from the appropriation that was asked for by the Airport. Com. Schei stated that he just does not want to see us violate any agreements by doing that. Com. Piche stated that he has learned a lot from being at this meeting. He is concerned that Com. Furlong is not here today and he would like to see the board wait until Com. Furlong is available before we vote on this. Motion was approved 6-2. Com. Lang and Piche voted nay.

Public Comment:

- Merrill Zelm – Commented about how hardworking Garry Anderson is and how much he has done for the airport.
- Don Bust – Commented on Garry Anderson and how he has tried to make the airport self funded.
- Mike Kangas – Asked if the two commissioners are going to try and ask for a meeting before this lawsuit is initiated.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 10:42 a.m. Motion was approved 8-0.

_____

Charlie Meintz, Chairman

_____

Marc Kleiman, County Clerk

July 22, 2014

UNAPPROVED

Proceedings of a Public Input Meeting for the 2014/15 Menominee County Budget of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 5:34 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak and Schei.

Absent: Com. Furlong (excused).

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 8-0.

Public Input Session:

- Charlene Peterson – Asked several questions.
  1. When the Finance Committee met did they take a certain percentage reduction across the board from all departments?
  2. Asked if any changes that have been made in the budget could somehow be highlighted to make them easier to find.
  3. Asked if there will be any additional adjustments to this budget.
  4. Asked if the budget for the Administration Office could be broken down to show the differences between Sherry DuPont and Brian.
- Com. Nelson explained that there were no cuts across the board. There were certain offices that had personnel changes which required more adjustments than others.
- Brian Bousley stated that he could try to highlight changes from draft to draft in the budget.
- Com. Meintz and Com. Nelson commented that there would still be some changes to the budget. Because of the Cunningham case we will be losing some revenues in District Court. Com. Nelson stated that the court is estimating about $20,000. He also stated there would be some other changes in DHS appropriations.
- Brian Bousley stated he can see what he can do to separate out the positions in the Administration Office.

Moved by Com. Hafeman, seconded by Com. Plutchak to adjourn at 5:42 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

July 22, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak and Schei.

Absent: None.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Discussion ensued. Com. Meintz stated that the agenda will need to be amended to strike Miscellaneous Item D, (MERS 457 Supplemental Retirement Program Resoulution).

Moved by Com. Nelson, seconded by Com. Hafeman to amend the agenda striking Miscellaneous Item D, (MERS 457 Supplemental Retirement Program Resoulution). Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Hafeman to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the minutes from the June 24, 2014 & July 8, 2014 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports: None.

Moved by Com. Hafeman, seconded by Com. Piche to approve Resolution 2014-13 ~ U.P. Area Agency on Aging 2015 Annual Implementation Plan for Services to Older Adults. Motion was approved 9-0. (Attachment A)

Moved by Com. Nelson, seconded by Com. Schei to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approved Miscellaneous bills as paid on June 23 & 25, 2014 in the combined amount of $43,378.61. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Plutchak to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items: None.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

a. Re-monumentation Peer Group member appointments. – Brian explained that we have received the following information from the State of Michigan. Per MCL 54.269b, Peer Review Group members must be appointed by the County Board of Commissioner. Bill Lenca, (County Surveyor) has provided Brian with a list of Licensed Surveyors that may, at any given time, attend Peer Group Meetings for Menominee County. Com. Hafeman commented that she would like to see this item moved forward tonight for approval. Brian explained that there is no rush and we can wait to approve this at the next meeting. The consensus of the board is to move this item forward for approval at the next meeting.

b. NorthCare Network – Substance Use Disorder (SUD) Policy Board appointee. – Brian explained that Menominee County is requested to appoint a member to the NorthCare SUD Policy Board prior to October 1st. Com. Lang explained that it could be either a Commissioner or an at large individual. Com. Meintz stated that we will need to make that decision first. Com. Schei stated that if we go out for an at large individual we would need to go out for applications. Brian stated that he recommends appointing a current board member. Com. Nelson read the letter from NorthCare. Com. Plutchak stated that it is a 3 year appointment. Com. Furlong feels that we should move this to an action item tonight and appoint a current commissioner and then before the end of the year we could add this to the current list of Committee Assignments. Com. Meintz stated that he would like to see Com. Nelson appointed since he as the most experience in this field because of his previous employment with the State of Michigan.

   Moved by Com. Furlong, seconded by Com. Hafeman to make the appointment of a current County Commissioner to the NorthCare Network SUD Policy Board an action item tonight. Motion was approved by a roll call vote 9-0.

   Moved by Com. Furlong, seconded by Com. Schei to appoint Com. John Nelson to the NorthCare Network SUD Policy. Motion was approved 9-0.

c. U.S. Dept. of the Interior – to determine whether to list the Northern Long-eared bat on the endangered list – comment period extension. – Brian explained this is something the board can choose to address, or just ignore. Com. Meintz stated that we can move this item forward to the next meeting just in case the public contacts us with concerns. Com. Hafeman commented that people have talked to her about the disappearance of bats in the Iron Mountain area. Com. Nelson feels that Brian should contact Dickinson County to discuss with them if there is anything our board can do to help. The consensus of the board is to move this item forward to the next meeting for further discussion if necessary.

d. Resolution 2014-14 ~ Menominee County Place-Based Targeting Strategy, MSHDA. – Brian explained that a special condition added in 2011 to the MSHDA County Allocation requires counties to "target" 50% of the program. A recommendation of targeted areas in Menominee County for the 2014/15 county allocation from Larry Wall, Jason Ball & Administration is enclosed. Brian read the resolution. Brian further explained that the State has changed the conditions as to who and how you can receive money. Com. Meintz commented that he is ok with moving this forward. Com. Hafeman commented about what is covered in this grant program. She also commented that townships like

Cedarville and Nadeau could use these monies, but are left out. Com. Schei where we could use these monies. Com. Hafeman stated that they are basically targeting areas like the City of Stephenson and the City of Menominee and not the northern part of Menominee County. Brian explained that only the Cities really qualify. Com. Nelson stated that if it benefits the City of Stephenson and the City of Menominee it will still benefit the county as a whole. He feels that we should support this. Com. Furlong stated that it is a step by step process we need to follow. The consensus of the board is to move this item forward for approval at the next meeting.

Finance Items:

a. Michigan State University – MOA (4th quarter). – Brian explained that we have received the fourth quarter invoice for the MSU 2014 MOA. Commissioners need to decide whether to pay this quarter's fees or not. The statement is for $7,500. Com. Hafeman asked if there was an educator in place yet. Brian stated that there was not. She also asked if they have provided any services that would warrant this payment. Com. Meintz stated that we have been utilizing the 4H program and the Snap-ed program. Paul Putnam the District Coordinator for MSU Extension commented that the new educator will be here August 2nd. He would also like to make a presentation to the board at a future meeting. Com. Furlong asked where we are as far as paying MSU. Brian explained that we have not paid them at all this year. Com. Furlong feels that we should pay them then. Com. Plutchak said we will have an educator during the 4th quarter. Com. Piche commented about us having a 4H Coordinator this whole time. The consensus of the board is to move this item forward for approval at the next meeting.

b. 2014 Annual MAC Conference – September 14-16, 2014. – MAC has released their plans for the 2014 Annual Conference – September 14-16, 2014 at Mackinac Island, MI. Com. Nelson stated that he saw only a couple of items on the agenda that were interesting. None of the commissioner are interested in attending the MAC Confereence.

c. Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward to the next meeting for approval.

d. Miscellaneous bills as paid on June 24, July 2, 3, 8 & 10, 2014 in the combined amount of $102,935.56. – Com. Hafeman commented about a GED class being paid for out of the jail canteen. She stated that this is a wise use of the money. She also asked about a bill on page 112 for DHS board payment to board member Jeff Naser. She stated there were two charges right in a row. She would like to know if it was a mistake. Sherry DuPont explained that it was not a duplicate, but there was one meeting canceled because of a lack of a quorum so he was paid for that meeting and then the rescheduled meeting. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Charlene Peterson – Commented that Brian should contact WRISP in regards to the issue with the bats.

Commissioner Comment:

- Com. Furlong – Commented that he is sorry he missed the Public Input Session. He was confused about the times.
- Com. Hafeman – Commented about the West Shore Fishing Museum brochure and that it was very well done. She encouraged people to visit and attend the ice cream social.
- Com. Piche – Commented on the Menominee County Fair and that it was very well planned despite everything being late. Also that the attendance has been low.
- Com. Schei – Commented that he received two inputs from people regarding the fair. There should be more vendors and we need to change up the events.
- Com. Nelson – Commented that the new Regional Guide has Veterans Park in it. For next year he would like to see the Hermansville Pond and the IXL Museum added.
- Com. Meintz – Commented that he brought a tractor out to the fair on Saturday and helped out where he was needed. We also need to sit down and look at what we will do with the fair. Keep it or get public input on what we should do in the future. It needs to be looked at.

Moved by Com. Hafeman, seconded by Com. Piche to adjourn at 6:40 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Re-Monumentation Peer Group Members**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Per MCL 54.269b, Peer Review Group members MUST be appointed by the County Board of Commissioners.
Bill Lenca (County Surveyor) has provided us with a list of Licensed Surveyors that may, at any given time, attend a Peer Group Meeting for Menominee County.

RECOMMENDED MOTION
To approve Re-monumentation Peer Group Members as recommended by the County Surveyor, Bill Lenca. Primary members are Mel Davis, Chuck Oslund, & Terry Wanic. Alternate members are Michael Peterson, Jeremy Pipp, Steve Applekamp, & Robert Goodreau.

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
IRVIN J. POKE
DIRECTOR

STEVE ARWOOD
DIRECTOR

RECEIVED
JUL 09 2014
BY:

Memorandum

DATE: July 1, 2014

TO: Grant Administrators and County Representatives

FROM: Chris Beland, P.S., Director
Office of Land Survey and Remonumentation

SUBJECT: 2014 Grant Compliance and Filing

In light of the recent amendments to the 1990 PA 345, the State Survey and Remonumentation Act, we are providing the following information to assist you in ensuring compliance with 2014 grant reporting requirements.

MCL 54.269b requires that Peer Review Group members be appointed by the County Board of Commissioners. The county will need to provide our office with a copy of the Board of Commissioners' proof of appointment for each peer review group member, retroactive to June 12, 2014.

MCL 54.268(2)(a)(iii) requires that counties file geodetic coordinates, latitude and longitude, for each corner. Counties completing coordinate work under their 2014 grant agreement are required to provide **actual**, not approximate, geodetic values to the nearest 0.0001 seconds as part of their report and upload data file.

Also, counties now have an option to submit their LCRCs in an electronic format through the State of Michigan's Data Exchange Gateway. If you are interested in using this service please contact our office and we will coordinate access to the account.

If you have any questions, please contact our office at 517-241-6321 or bccolsr@michigan.gov.

LENCA SURVEYING LLC

JEFFREY W. LENCA · PROFESSIONAL LAND SURVEYOR
MICHIGAN PS No. 58114
WISCONSIN RLS No. 2703

PEER GROUP MEMBERS RECOMMENDED TO MENOMINEE COUNTY BOARD OF COMMISSIONERS

PRIMARY MEMBERS

Mel Davis – Retired
329 S. 18th St.
Escanaba, MI 49829
Phone: (906)-786-2101
PS No. 16926

Chuck Oslund
Federal Forest Service
5252 18.85 Lane
Gladstone, MI 49894
Phone: (906)-786-7485
PS No. 50445

Terry Wanic
Davis/Wanic Surveying
1410 Ludington St.
Escanaba, MI 49829
Phone: (906)-786-1755
PS No. 44296

ALTERNATE MEMBERS

Michael Peterson
Peterson Surveying
1223 North Lincoln Road
Escanaba, MI 49829
Phone: (906)-789-7878
PS No. 44292

Jeremy Pipp
Michigan DNR
W4624 Main Street
Vulcan, MI 49892
Phone: (906)-563-8529
PS No. 50447

Steve Applekamp
Applekamp Surveying
1312 E. Margaret St.
Iron Mountain, MI 49801
Phone: (906)-776-1005
PS No. 43045

Robert Goodreau
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2906 N. Stephenson Ave. Suite 2
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MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**RESOLUTION 2014-14** ~ RESOLUTION TO SUBMIT MENOMINEE COUNTY PLACE-BASED TARGETING STRATEGY TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) IN CONJUNCTION WITH THE COUNTY ALLOCATION HOUSING RESOURCE FUND – PLANNING
DEPARTMENT:	Administration
ATTACHMENTS:	Yes

SUMMARY:

A special condition added in 2011 to the MSHDA County Allocation requires counties to "target" 50% of the program. A recommendation of targeted areas in Menominee County for the 2013/15 county allocation from Larry Wall, Jason Ball & Administration is enclosed.

RECOMMENDED MOTION

To approve Resolution 2014-14 ~ Menominee County Place-Based Targeting Strategy, MSHDA.

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

July 17, 2014

To: **Menominee County Board of Commissioners**

From: **Jason Ball, Senior Consultant, Kuntzsch Business Services, Inc.**
Larry Wall, Administrator, Housing Rehab of Upper Michigan

RE: Targeting the County Allocation Program

Background

This memorandum provides recommendations to Menominee County for selecting communities in which to target the 2013-2015 County Allocation Grant. In September 2011, the Michigan State Housing Development Authority (MSHDA) added a special condition to the County Allocation Program requiring counties to target 50% of the Program to "forward the goal of placemaking." MSHDA then contracted Kuntzsch Business Services, Inc. (KBS) to provide assistance to counties attempting to meet this special condition. Housing Rehab of Upper Michigan (HROUM) is the party responsible for administration of Menominee County's County Allocation Grant.

MSHDA, with input from KBS and others, has created a three-step process for targeting the County Allocation Program. The first two steps of this process are required in order for counties to receive the second 50% of their grant; the third step is optional. The final product is a relatively short Place-Based Targeting Strategy (PBTS) document that Menominee County will submit electronically to MSHDA.

Recommendation for Step 1: Identification of Target Communities

The first step of targeting the County Allocation Program is identification of *Target Communities*. These are the communities within Menominee County that are the highest priority for community and economic development activities, including placemaking. KBS and HROUM recommend identification of all established communities within the County. These communities have the necessary infrastructure to support future community and economic development efforts. This includes the cities of Menominee and Stephenson; the villages of Powers, Daggett, and Carney; and the unincorporated village of Hermansville in Meyer Township. Areas immediately outside the village boundaries of Powers and Carney should be identified as areas to be targeted for investment as well.

By identifying these areas as Target Communities, Menominee County prioritizes them for future state funding directed toward community and economic development.

Recommendation for Step 2: Identification of County Allocation Communities

The second step of targeting the County Allocation Program is selection of no more than three of the Target Communities as *County Allocation Communities*. These are places in which Menominee County will target its current County Allocation Grant. KBS and HROUM recommend selection of the cities of Menominee and Stephenson and the Village of Powers (including eligible areas immediately outside the Village boundary) as County Allocation Communities for the current grant cycle. This will require the county to spend 50% of its County Allocation Grant within the boundaries of these communities. This recommendation is based on the following considerations:

1. The majority of the County Allocation projects completed in the previous grant cycle were located in the City of Menominee, with a few projects in the City of Stephenson and the Village of Powers (see Previous Projects Map on the next page)
2. These three communities represent the largest markets for home rehabilitation projects in Menominee County and account for approximately 40% of the County's population
3. The Village of Powers has 64% more potentially eligible households than the Village of Carney
4. Each community meets MSHDA's requirements for County Allocation Communities

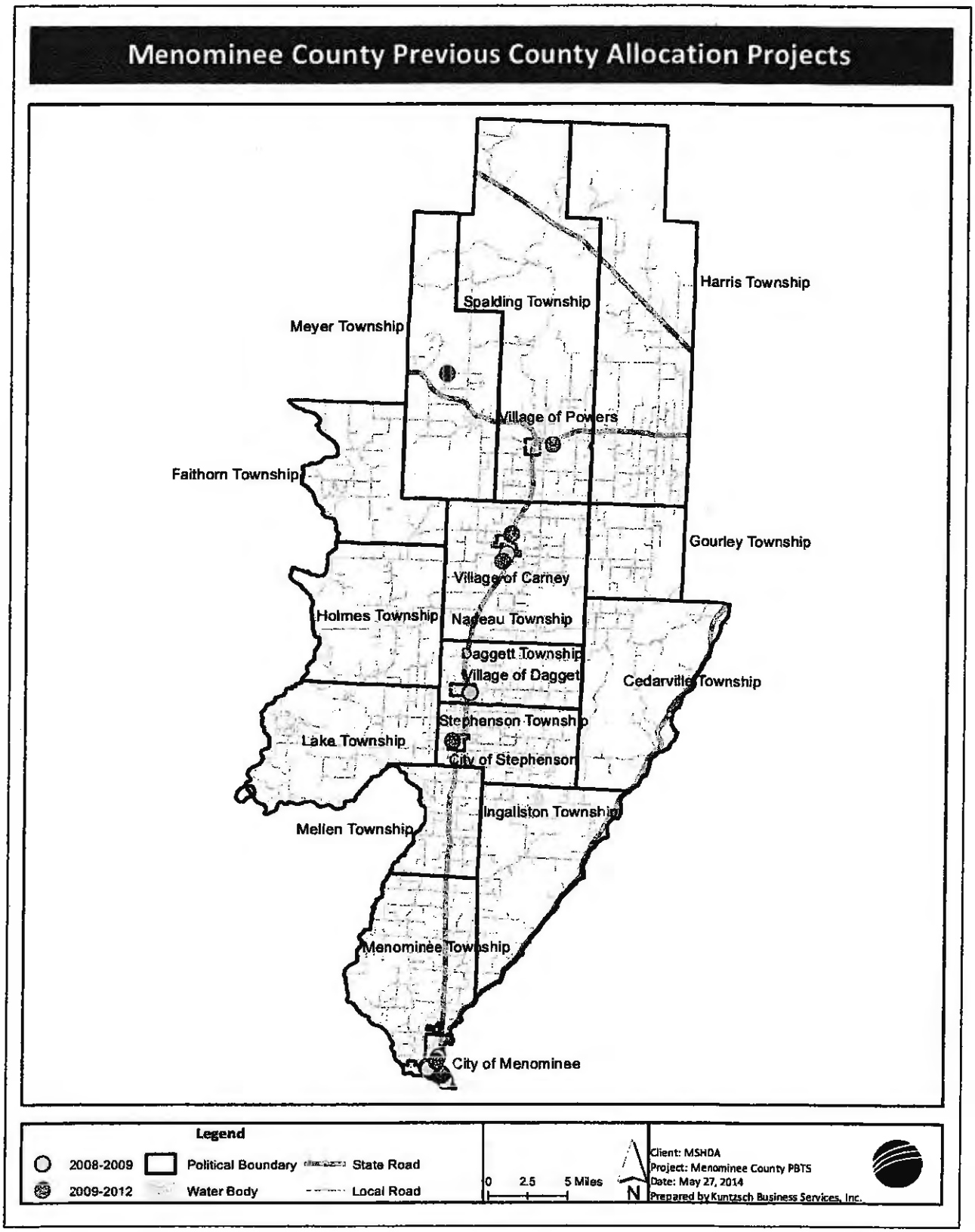
Recommendation for Step 3: Identification of Placemaking Areas

The third and final step for targeting the County Allocation Program is optional. If Menominee County chooses to identify Placemaking Areas (a downtown, neighborhood, or some combination) within a Target Community, the County may have the ability to spend County Allocation funds on activities other than homeowner rehabilitation in future grants. Additional activities may include demolition, rental rehabilitation, and infrastructure improvements related to housing projects.

KBS and HROUM recommend identifying a Placemaking Area in the City of Menominee, as it is the most active in terms of community and economic development and has significant potential for placemaking projects funded by the State of Michigan. The Placemaking Area will be based on zoning regulations and existing Downtown Development Authority boundaries.

DRAFT

Previous Projects Map



"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

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RESOLUTION 2014-14

RESOLUTION TO SUBMIT MENOMINEE COUNTY PLACE-BASED TARGETING STRATEGY TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) IN CONJUNCTION WITH THE COUNTY ALLOCATION HOUSING RESOURCE FUND – PLANNING

WHEREAS, Menominee County will receive $175,000 in Community Development Block Grant (CDBG) funds from MSHDA through the 2013-2015 County Allocation Housing Resource Fund to upgrade housing conditions for low income homeowners in Menominee County; and

WHEREAS, To receive the second year of funding in the MSHDA 2013-2015 County Allocation Housing Resource Fund, counties are required to engage in community planning for a Targeted Strategy that will forward the goal of Placemaking; and

WHEREAS, Menominee County personnel (fiduciary) and Larry Wall (grant administrator) participated in the process of reviewing data and discussing local conditions with a MSHDA consultant according to the approved process of MSHDA's Community Development Division; and

WHEREAS, The MSHDA process for identifying Target Communities, County Allocation Communities, and Placemaking Areas identified in this strategy were presented at the July 22, 2014 meeting and approved at the August 12, 2014 meeting of the Menominee County Board of Commissioners.

THEREFORE BE IT RESOLVED that the Menominee County Board of Commissioners hereby authorizes the submission of the Menominee County Place-Based Targeting Strategy to the Michigan State Housing Development Authority (MSHDA) consistent with the recommendation presented at a County Board meeting in order to receive the second year of funding in the MSHDA 2013-2015 County Allocation Housing Resource Fund.

BE IT FURTHER RESOLVED that Brian Bousley, Menominee County Administrator be authorized to sign the above-referenced strategy and any and all documents that pertain to this project.

_____
Charlie Meintz, Board Chairperson

_____
Marc Kleiman, County Clerk

_____
Date

_____
Date

Bernie Lang *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*
Doug Krienke *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**MSU fourth quarter MOA fee**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Administration received the fourth quarter invoice for the MSU 2014 MOA. Commissioners to decide whether to pay this quarter fees or not.

RECOMMENDED MOTION

To approve payment in the amount of $7,500 to MSU for the fourth quarter (July-Sept.) MOA assessment fee.

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Michigan State University

INVOICE

MSUE Business Office
Agriculture Hall
446 W. Circle Drive, Rm 160
East Lansing, MI 48824

DATE: June 23, 2014
INVOICE # 4 MENOMINEE 2014
FOR: *STANDARD MOA 2014 WORK PLAN*

RECEIVED JUN 30 2014

Bill To:
Menominee County
ATTN: Marc Kleiman, Clerk
839 10th St
Menominee, MI 49858

DESCRIPTION	AMOUNT
Fourth Quarter (July-September 2014) MOA 2014 Work Plan Payment :	
Assessment Fee	7,500.00
The total MOA fee for the period of October 1, 2013 to September 30, 2014 will be $30,000 to be paid in four equal installments over the period of the MOA.	
Please pay within 30 days.	
101-261-801.00	
TOTAL	$ 7,500.00

Make all checks payable to Michigan State University and send to the address above.
If you have any questions concerning this invoice, contact Christi Sovis, sovis@msu.edu, 517-355-8275

THANK YOU

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Writ of Mandamus**
DEPARTMENT:	**Commissioners**
ATTACHMENTS:	**No**

SUMMARY:

At the special meeting on July 18th, Com. Nelson suggested that any costs associated with the case should come from the appropriation account for the airport. Commissioners are to discuss and come to a consensus for payment of the legal fees associated with the Writ of Mandamus.

RECOMMENDED MOTION

To approve payment of legal fees associated with the Writ of Mandamus involving the Menominee County Board of Commissioners and the Twin County Airport Commission from account 101-997-999.01 (Airport Commission Appropriation).

Submitted by: Brian Bousley **08/08/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve commissioner per diems and expenses as paid.

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee
Expense Form

RECEIVED
JUL 07 2014
BY: AD

COPY

Name of Commissioner Gerald Picke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/10/14	Road Commission	50.—
6/10/14	County Board - Cedarville	50.—
6/24/14	County Board - Cedarville	50.—
Total Per Diem		150.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Picke

Date: 7/7/14

RECEIVED
JUL 07 2014
BY: AD

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $.56/mile ~ effective 01 January 2014

*Meals
Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
6/10/14	Board Commission	25		14.—	101-101-860.07
					101-101-860.07
6/10/14	County Board - Cedarville	58		32.48	101-101-860.07
					101-101-860.07
6/24/14	County Board Cedarville	58		34.48	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		141	Total Mileage		
				Total Mileage Fee	78.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

7/7/14
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 08 2014
BY: AA

Mileage: $.56/mile ~ effective 01 January 2014

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **James Furlong ~ District 3**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
6-10-14	Cedarville Township	46			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage		
				Total Mileage Fee	25.76

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

7-8-14
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
JUL 08 2014
BY: [illegible]

Name of Commissioner James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6-10-14	County Board	50.=
7-8-14	County Board	50.=
Total Per Diem		100.=

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 7-8-14

RECEIVED
JUL 08 2014
AG

Commissioner Meeting Fee
Expense Form

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

6 Date	Meeting Description & Duration	Meeting Expense
7/10/14	Co Bd. Meeting	50.00
6 7/12/14	Co. Bd. Finance Mtg	50.00
6 7/18/14	Bd. Of Health	50.00
6 7/24/14	Co. Bd. Meeting	50.00
6 7/25/14	Co. Bd. Finance Mtg.	50.00
6 June Meetings		
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 7/7/14

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 08 2014
BY:

Mileage: $.56/mile – effective 01 January 2013

*Meals Breakfast - $ 9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

	Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
	6					
	7/10/14	Co Bd. – Cedar River	50	28.00		101-101-860.10
6	7/12/14	Finance- Courthouse	76	42.56		101-101-860.10
6	7/18/14	Bd.of Health-Pinecrest	14	7.84		101-101-860.10
6	7/24/14	Co. Bd.-Cedar River	50	28.00		101-101-860.10
6	7/25/14	Finance-Courthouse	76	42.56		101-101-860.10
						101-101-860.10
AD.	June Meetings					101-101-860.10
						101-101-860.10
						101-101-860.10
			266	Total Mileage		
					Total Mileage Fee	148.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

7/7/14
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid June 24, July 2, 3, 8 & 10, 2014 in the combined amount of $102,935.56.

RECOMMENDED MOTION

To approve Miscellaneous Bills as paid on June 24, July 2, 3, 8 & 10, 2014 in the combined amount of $102,935.56.

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
JUN 2 4 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Invoice or Ref	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
ANDERSON AUTO & RV SALES INC							$394.65
36442	04/18/2014	1289	Vehicle Maintenance	101-331-755.00	34.95		
36443	04/22/2014	1290	Vehicle Maintenance	205-315-934.02	59.95		
36444	05/08/2014	1294	Vehicle Maintenance	205-315-934.02	59.95		
36445	05/13/2014	1291	Vehicle Maintenance	101-301-981.00	75.00		
36446	05/16/2014	1295	Vehicle Maintenance	101-301-981.00	34.95		
36447	05/19/2014	1296	Vehicle Maintenance	101-301-981.00	34.95		
36448	05/28/2014	1292	Vehicle Maintenance	101-301-881.01	34.95		
36449	05/29/2014	1293	Vehicle Maintenance	205-315-934.02	59.95		
ANGELIS MENOMINEE INC							$687.08
36432	05/02/2014	0140330-IN	Inmate Groceries	101-301-770.00	88.15		
36433	05/09/2014	0080554-IN	Inmate Groceries	101-301-770.00	151.11		
36434	05/14/2014	0123718-IN	Inmate Groceries	101-301-770.00	106.82		
36435	05/17/2014	0065547-IN	Inmate Groceries	101-301-770.00	112.86		
36436	05/20/2014	0070220-IN	Inmate Groceries	101-301-770.00	2.88		
36437	05/23/2014	0085916-IN	Inmate Groceries	101-301-770.00	18.53		
36438	05/27/2014	0172410-IN	Inmate Groceries	101-301-770.00	72.39		
36439	05/28/2014	0121641-IN	Inmate Groceries	101-301-770.00	10.36		
36440	05/31/2014	0082549-IN	Inmate Groceries	101-301-770.00	123.98		
BAYSHORE VETERINARY CLINIC							$236.25
36450	06/11/2014	172259	K9 Care	101-301-881.01	236.25		
Biehl Construction Co., Inc.							$9,500.00
36467	06/18/2014	34345	PO# 02931 Asphalt Paving Shakey Lak	220-752-953.01	9,500.00		
Big O's Lube and Service, Inc.							$32.90
36453	06/06/2014	14382	2013 Chevy Impala - Oil Change	205-315-934.02	32.90		
CLOVERLAND PAPER CO							$300.40
36459	06/19/2014	105337	Towels, Liners	101-265-755.01	153.17		
36460	06/19/2014	105332	Kitchen Towels	101-265-755.01	34.25		
36461	06/13/2014	105272	Toilet Tissue	101-265-755.01	112.98		
Decamp, Shane							$100.60
36479	06/16/2014	5529	Transport of Juvenile (T.S.)	101-132-801.01	15.00		
36479	06/16/2014	5529	Transport of Juvenile (T.S.)	101-132-801.00	24.00		
36480	06/16/2014	Reimbursement	Mileage - Transport of Juvenile (T.S.)	101-132-801.00	61.60		
Delta County - 310 Ludington Street, Ste 222							$4,250.00
36470	06/20/2014	14-0003756	Building Code Services	249-371-801.00	4,250.00		
Durocher, Tony							$115.50
36477	06/16/2014	5531	Transport of Juvenile (T.S.)	101-132-801.01	17.50		
36477	06/16/2014	5531	Transport of Juvenile (T.S.)	101-132-801.00	28.00		
36478	06/16/2014	Reimbursement	Mileage - Transport of Juvenile (T.S.)	101-132-801.00	70.00		
EAGLEHERALD PUBLISHING, LLC							$144.68
36481	05/31/2014	1418	Notice of Appointment	101-132-802.00	144.68		
Friends Ofc Prod Whse Direct							$49.90
36472	05/27/2014	020607	Equalization - Expandable Wallet	101-257-727.00	122.08		
36473	06/09/2014	020671	Credit Memo - Returned Exp. Wallet	101-257-727.00	-72.18		
GBS Inc.							$174.33
36471	06/19/2014	14-19058	Letter Size Minute Book (Election Canv	101-262-727.00	174.33		
J S ELECTRONICS, INC.							$20.00
36454	06/11/2014	18353	Squad 5512 - High Beam Headlight Ma	205-315-934.02	20.00		

APPROVED
JUN 2 4 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Voucher	Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
KOZIKOWSKI WELL & PUMP INC							$1,148.05
36466	06/08/2014	D10562	PO# 02932 Locate/Cap Former Well - E	220-752-953.04	1,148.05		
Mastercard							$2,324.88
36462	06/11/2014	Credit Card	Reflect Bistro Inside	101-141-860.00	51.99	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Reflect Bistro Inside	101-141-860.00	22.97	*	
36462	06/11/2014	Credit Card	Cambria Suites Hotel	101-141-860.00	221.99	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Autozone	101-265-755.00	42.19	*	
36462	06/11/2014	Credit Card	Harbor Freight Tools	101-265-755.00	76.65	*	
36462	06/11/2014	Credit Card	Clark	266-326-881.00	29.00	*	
36462	06/11/2014	Credit Card	Little Boots Country D	266-326-881.00	10.81	*	
36462	06/11/2014	Credit Card	Shell Oil	266-326-881.00	40.00	*	
36462	06/11/2014	Credit Card	Crowne Plaza Lansing	266-326-881.00	479.36	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Shell Oil	266-326-881.00	30.15	*	
36462	06/11/2014	Credit Card	Hardee's	266-326-881.00	8.79	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Holiday Inn	296-664-860.00	79.50	*	
36462	06/11/2014	Credit Card	Holiday Inn	296-665-860.00	79.50	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Lowes	101-265-755.00	83.83	*	
36462	06/11/2014	Credit Card	Hardees	266-326-881.00	7.09	*	
36462	06/11/2014	Credit Card	Italian Oven	266-326-881.00	16.24	*	
36462	06/11/2014	Credit Card	Big Boy	266-326-881.00	12.26	*	
36462	06/11/2014	Credit Card	Holiday Superstore	266-326-881.00	27.30	*	
36462	06/11/2014	Credit Card	The Comfort Inn	266-326-881.00	81.00	*	
36462	06/11/2014	Credit Card	USPS	208-751-920.00	28.16	*	
36462	06/11/2014	Credit Card	Mountain Town Station	266-326-881.00	23.43	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Burger King	266-326-881.00	6.03	*	
36462	06/11/2014	Credit Card	Krist Oil	101-426-860.00	64.53	*	
36462	06/11/2014	Credit Card	The Comfort Inn	266-326-881.00	148.50	*	
36462	06/11/2014	Credit Card	Big Boy	266-326-881.00	15.70	*	
36462	06/11/2014	Credit Card	Firehouse Subs	266-326-881.00	9.21	*	
36462	06/11/2014	Credit Card	USPS	101-268-729.00	5.05	*	
36462	06/11/2014	Credit Card	Holiday Superstore	266-326-881.00	37.26	*	
36462	06/11/2014	Credit Card	Krist Oil	101-426-860.00	49.63	*	
36462	06/11/2014	Credit Card	Admiral	266-326-881.00	47.80	*	
36462	06/11/2014	Credit Card	Advance Petro	101-426-755.00	32.84	*	
36462	06/11/2014	Credit Card	K Mart	296-667-801.00	68.92	*	
36462	06/11/2014	Credit Card	41 Shell	101-682-860.00	70.94	*	
36462	06/11/2014	Credit Card	Jack's Restaurant	101-682-860.00	10.88	*	
36462	06/11/2014	Credit Card	Shanty Creek Resorts	215-141-860.00	136.00	*	
36462	06/11/2014	Credit Card	TGI Fridays	101-682-860.00	19.11	*	
36462	06/11/2014	Credit Card	DMI Dell	101-267-727.00	153.16	*	
36462	06/11/2014	Credit Card	Credit Voucher - Cambria Suites	101-141-860.00	-12.00	*	
36462	06/11/2014	Credit Card	Credit Voucher - Advance Auto Parts	101-426-755.00	-21.19	*	
Menards - Marinette							$267.34
36463	06/12/2014	55349	Annex Remodeling	101-265-755.00	267.34		
MENOMINEE COUNTY JOURNAL							$63.00
36475	06/01/2014	124	Juvenile Intensive Probation Officer	101-132-802.00	63.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
North Menominee County							$888.98
36457	06/06/2014	GED Classes	February 17 - April 24, 2014 (K.L.)	280-362-755.00	888.98		
Office Depot, Inc.							$77.43
36474	06/02/2014	712792420001	District - Office Supplies	101-136-727.00	77.43		
PLASTOCON, INC							$379.36
36455	05/29/2014	81619	Disposable Tray Liners	280-362-755.00	379.36		
Porod, Rebecca							$45.50
36478	06/16/2014	5533	Transport of Juvenile (T.S.)	101-132-801.01	17.50		
36476	06/16/2014	5533	Transport of Juvenile (T.S.)	101-132-801.00	28.00		
Sherwin Williams Company							$79.58
36464	06/11/2014	3055-3	Library Building Exterior	101-265-930.01	36.99		
36465	06/12/2014	1244-6	Paint for Jail Tables	101-265-930.01	42.59		
Signarama Menominee							$78.00
36468	06/18/2014	3310	Aluminum Signs (Nature Trail w/ Arrow	208-751-755.02	78.00		
State of Michigan - MI Dept. of Human Services							$10,749.19
36482	06/16/2014	April 2014	Monthly Offset	292-662-843.01	10,749.19		
STEPHENSON MARKETING COOPERATI							$2,768.87
36456	05/31/2014	4357-466727	Road Patrol - May 2014	205-315-742.00	2,768.87		
Town & Country Veterinary Clin							$869.65
36441	06/10/2014	176316	K9 Care	101-301-881.01	869.65		
TWIN CITY ELECTRIC, Inc.							$781.91
36458	06/20/2014	79033	Balance Due for TVSS Protection Boile	101-103-998.03	696.91		
36469	06/20/2014	79030	Parking Lot & Jail Camera Maintenance	101-103-850.00	85.00		
Xerox Corporation - 26152 Network Place							$457.49
36451	06/01/2014	074212558	Road Patrol	205-315-755.00	425.60		
36452	06/01/2014	074212557	Road Patrol	205-315-755.00	31.89		
Total Amount for Bank Account: General							$36,985.52

APPROVED
JUN 2 4 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Clare County Sheriff							$499.00
36644	07/01/2014	201472	Training	101-301-881.00	499.00		
Total Amount for Bank Account: General							$499.00

APPROVED
JUL 3 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
JUL 2 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
JUL - 3 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Ace Hardware							**$547.73**
36684	06/04/2014	220341/2	Gloves	101-301-770.01	306.25		
36685	06/09/2014	221712/2	Gloves	101-301-770.01	24.50		
36686	06/25/2014	211433/2	Gloves	101-301-770.01	183.75		
36717	06/02/2014	211155/2	Thermostat	101-265-755.00	26.99		
36718	06/03/2014	211171/2	Credit Memo	101-265-755.00	-26.99		
36719	06/11/2014	211268/2	Cleaning Solution	101-265-755.01	7.49		
36720	06/11/2014	211269/2	Tool/Cell Phone Holder	101-265-755.00	8.99		
36721	06/11/2014	211272/2	Oxi Clean	101-265-755.01	12.99		
36722	06/25/2014	211428/2	Elbows & Adaptors	101-265-755.00	3.76		
APCO INTERNATIONAL							**$429.00**
36646	06/06/2014	270843	Online Class (Heidi Cretens)	266-326-881.00	429.00		
AT&T - Carol Stream, IL							**$1,600.50**
36635	06/19/2014	906863444106	June 19 - July 18, 2014	101-103-850.00	591.99		
36637	06/19/2014	906863202306	June 19 - July 18, 2014	101-103-850.00	499.01		
36638	06/19/2014	906863470506	June 19 - July 18, 2014	101-103-850.00	186.98		
36648	06/19/2014	906863661406	June 19 - July 18, 2014	266-325-850.00	294.57		
36669	06/13/2014	616T49897706	May 14 - June 13, 2014	101-301-850.00	27.95		
AT&T Long Distance							**$2,289.04**
36642	06/19/2014	854528091	Telephone Services	101-103-850.00	2,289.04		
AT&T Mobility							**$26.04**
36724	06/26/2014	287252234966	June 10 - July 9, 2014 (906-792-5968)	101-132-850.00	26.04		
Big O's Lube and Service, Inc.							**$133.77**
36701	06/12/2014	14421	2013 Chevy Impala - Vehicle Maintenan	205-315-934.02	133.77		
Bob Barker Company, Inc.							**$23.92**
36678	06/24/2014	WEB000323157	Inmate Supplies	101-301-770.00	23.92		
Body Works Plus							**$325.00**
36699	06/17/2014	1969519182	Repair Back Hatch Lift Gate	205-315-934.02	325.00		
Bradley, Mary							**$50.00**
36615	06/24/2014	Per Diem	DHS Board Meeting	101-601-837.00	50.00		
Brunelle, Jennifer							**$645.00**
36730	07/01/2014	June 2014	Crisis Intervention	296-668-801.00	645.00		
CITY OF MENOMINEE - 2511 10TH ST.							**$5,062.80**
36622	07/01/2014	20102038	4/1/14 - 6/30/14	101-265-920.00	1,549.00		
36623	07/01/2014	90103011	4/1/14 - 6/30/14	101-265-920.00	31.36		
36647	07/02/2014	June 2014	Monthly Rent	266-326-942.00	351.67		
36697	06/26/2014	3751	Gasoline Charges	205-315-742.00	3,130.77		
City of Stephenson - P.O. Box 467							**$215.30**
36629	06/19/2014	709	Annex	101-261-920.03	138.98		
36629	06/19/2014	709	Annex	101-261-920.01	17.50		
36629	06/19/2014	709	Annex	101-261-920.03	3.82		
36629	06/19/2014	709	Annex	101-261-920.02	30.00		
36629	06/19/2014	709	Annex	101-261-920.03	25.00		

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CLOVERLAND PAPER CO							**$249.21**
36679	06/19/2014	105323	Liners	101-301-770.00	45.20		
36680	06/19/2014	105333	Liquid Bleach	101-301-770.00	15.32		
36681	06/13/2014	105273	Liners	101-301-770.00	24.67		
36682	06/13/2014	105267	SOS Pads	101-301-770.00	46.00		
36683	06/27/2014	105415	Toilet Tissue, Tidyfoam Soap	101-265-755.01	118.02		
Cody, Glenn							**$15.40**
36608	06/28/2014	Reimbursement	Mileage - Parks Committee	208-751-860.00	15.40		
Cooper Office Equipment							**$364.62**
36652	06/26/2014	112517	Contract # 2043-01 - FOC copier	215-141-942.00	364.62		
Dan's Faster Lube							**$36.75**
36692	05/21/2014	300904	Vehicle Maintenance	101-301-981.00	36.75		
David Ashby							**$117.99**
36690	07/01/2014	Reimbursement	K9 Supplies	101-301-881.01	117.99		
DEKETO, LLC							**$750.00**
36607	07/01/2014	DK 6-14	June 2014 Documents	256-277-857.00	750.00		
Eichhorn, Garry							**$98.16**
36616	06/24/2014	Per Diem	DHS Board Meeting	101-601-837.00	50.00		
36617	06/24/2014	Reimbursement	Mileage - DHS Board Meeting	101-601-837.00	48.16		
Frontier - Servco F.S.							**$986.03**
36634	06/24/2014	53727	Delivery at Shakey Lakes	208-751-742.00	986.03		
Galls, An Aramark Company							**$587.98**
36704	06/16/2014	002083581	Easy Wedge Inflatable	205-315-934.03	33.53		
36705	06/16/2014	002083580	Big Easy Glo Lockout Took Kit	205-315-934.03	381.86		
36706	06/17/2014	002087057	Big Easy Carrying Case	205-315-934.03	172.59		
GREAT AMERICAN DISPOSAL CO THE							**$1,130.54**
36711	06/01/2014	46101193	Shakey & Kleinke Parks	208-751-801.00	1,130.54		
Greg & Jean McMahon							**$75.00**
36712	07/01/2014	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	75.00		
Hanna, Brenda							**$32.48**
36654	06/30/2014	Reimbursement	Post Office Mileage (April 2 - June 30, 2	101-253-860.00	32.48		
ID NETWORKS							**$2,249.00**
36691	04/01/2014	267954	PO# 02929 Annual Service	101-301-976.00	2,249.00		
J S ELECTRONICS, INC.							**$3,202.00**
36663	06/01/2014	18331	Paging Service (Medical Examiner)	101-648-727.00	42.00		
36703	06/06/2014	18357	PO# 02930 Light Bar	205-315-934.03	3,160.00		
Jay Martin							**$2,050.00**
36675	05/30/2014	5.30.14	PO# 02928 Crisis Intervention Training	101-301-881.00	2,050.00		
Jay's Auto Service, Inc.							**$30.00**
36693	06/02/2014	15473	Mount & Balance Tires	101-301-981.00	30.00		
Jeff Naser							**$198.56**
36618	06/24/2014	Per Diem	DHS Board	101-601-837.00	50.00		
36619	06/24/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		
36620	06/24/2014	Per Diem	DHS Board	101-601-837.00	50.00		
36621	06/24/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		

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Vendor Name / Vcher#	Voucher Date	Vendor Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							**$2,775.19**
36651	06/28/2014	Blood Draw	T.M. (6/29/14)	101-267-801.01	100.00		
36671	06/23/2014	Medical Examiner	June 2014	101-648-709.00	795.00		
36671	06/23/2014	Medical Examiner	June 2014	101-648-835.00	510.00		
36671	06/23/2014	Medical Examiner	June 2014	101-648-727.00	5.19		
36687	07/01/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
K MART 7031							**$42.43**
36666	06/23/2014	07031062314010082	Clorox Wipes, & Batteries	266-325-727.00	42.43		
L.A. Busse, Inc.							**$624.53**
36630	06/30/2014	ZB59197	PO# 02937 Service/Equipment Repair	101-265-934.00	624.53		
Lang, Bernard							**$65.52**
36641	06/26/2014	Reimbursement	Mileage - June 2014	101-101-860.02	65.52		
LENCA SURVEYING							**$3,730.80**
36639	06/27/2014	14106	Remon Yr 2014 (4/9 - 6/29/14)	243-246-801.07	3,730.80		
Lesperance, Diane							**$167.78**
36659	06/30/2014	Reimbursement	Mileage	101-253-860.00	77.61		
36659	06/30/2014	Reimbursement	Mileage	517-252-860.00	82.77		
36659	06/30/2014	Reimbursement	Mileage	517-252-860.00	7.40		
LexisNexis Matthew Bender							**$7.15**
36674	05/22/2014	59441968	MI Penal & Veh Handbook - Spring 201	101-301-728.00	7.15		
Lufts Advertiser							**$264.00**
36660	06/24/2014	6/24/14	Advertising	243-246-709.00	36.00		
36660	06/24/2014	6/24/14	Advertising	101-215-727.00	48.00		
36660	06/24/2014	6/24/14	Advertising	101-262-727.00	180.00		
M & M Business Machines							**$67.40**
36676	06/24/2014	238151	Service of Typewriter (Sheriff Dept)	101-301-755.00	67.40		
Manpower							**$259.88**
36669	06/22/2014	27269148	Week Ending 6/22/14 (Krista Marciniak)	256-277-705.00	189.00		
36670	06/22/2014	27276595	Week Ending 6/22/14 (Regina Mistark)	215-141-705.00	70.88		
Massopust, Whitney							**$240.00**
36672	06/23/2014	Medical Examiner	June 2014	101-648-709.00	240.00		
Menards - Marinette							**$664.18**
36628	06/27/2014	56586	Supplies for Annex	101-265-755.00	38.40		
36631	06/24/2014	56330	20 Amp Breaker	208-751-755.02	37.96		
36632	06/25/2014	56461	Solar Flag Light	208-751-755.02	39.98		
36658	06/25/2014	56460	Annex - Remodel Supplies	101-265-755.00	19.97		
36661	06/24/2014	56327	Annex Remodeling	101-265-755.00	25.38		
36662	06/24/2014	56329	Windtunnel Bag	101-265-755.01	139.99		
36710	06/30/2014	56851	20 Amp Breaker	208-751-920.01	75.92		
36718	06/30/2014	56850	Annex Remodel	101-265-755.00	276.60		
MENOMINEE ANIMAL SHELTER, INC							**$310.00**
36713	07/01/2014	1404	April 2014 Impounding	101-601-958.00	225.00		
36714	07/01/2014	1405	May 2014 Impounding	101-601-958.00	42.50		
36715	07/01/2014	1406	June 2014 Impounding	101-601-958.00	42.50		
MENOMINEE COUNTY CLERK							**$10.00**
36726	07/01/2014	614	Notary Renewal (Linda Gullicksen)	101-148-802.00	10.00		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
MENOMINEE COUNTY ROAD COMMISSI							**$417.45**
36610	06/25/2014	10797	Dust Control - Kleinke & Shakey Lakes	208-751-801.00	417.45		
Menominee Industrial Supply							**$92.62**
36633	06/30/2014	10062340	Belt for John Deere	208-751-930.02	92.62		
MENOMINEE MARINA							**$403.84**
36695	07/01/2014	666344	Gasoline for Boat	101-331-755.00	403.84		
MICHIGAN DEPARTMENT OF STATE							**$10.00**
36727	07/01/2014	615	Notary Renewal - Linda Gullicksen	101-148-802.00	10.00		
MICHIGAN ELECTION RESOURCES							**$10,789.72**
36645	06/23/2014	32643	PO# 02938 - Ballots for August 2014 El	101-262-727.00	10,789.72		
MILLERS ACTION OFFICE SUPPLY I							**$798.48**
36614	06/26/2014	0102382-001	Building Code - Envelopes	249-371-727.00	18.49		
36665	06/24/2014	0102296-001	PO# 02935 Storage/Coat Cabinet	266-325-970.01	779.99		
NMU Financial Services							**$232.00**
36698	06/17/2014	mecosh-1	Precision Driving Update (x4)	205-315-881.03	232.00		
Northreach Healthcare							**$31.00**
36688	06/18/2014	8000008074	New Employee Drug Screen (Mileski)	101-301-835.00	31.00		
Office Depot, Inc.							**$84.43**
36611	06/19/2014	713933737001	Photoshop Elments	101-103-857.02	84.43		
Olivares, E. Jay							**$1,541.85**
36649	06/26/2014	Reimbursement	Mileage	101-131-860.00	77.70		
36650	04/17/2014	Reimbursement	Mileage	101-131-860.00	77.70		
36653	06/27/2014	Court Appointed	Various Cases	101-131-807.00	1,308.75		
36664	06/03/2014	Reimbursement	Mileage	101-131-860.00	77.70		
Pan-O-Gold Baking Co.							**$101.94**
36707	06/03/2014	40683415413	Inmate Groceries	101-301-770.00	49.78		
36708	05/28/2014	40683414819	Inmate Groceries	101-301-770.00	52.16		
Port Supply							**$36.96**
36696	06/02/2014	1708559	Marine Supplies	101-331-755.00	36.96		
Quill Corporation							**$112.91**
36655	06/25/2014	3982162	PA's Office - Supplies	101-267-727.00	112.91		
Riverside Chevrolet							**$264.55**
36700	06/11/2014	6079050/1	Vehicle Maintenance	205-315-934.02	264.55		
Saifai, Sharon							**$11.00**
36725	06/26/2014	Reimbursement	Meal - Child Care Training	101-132-860.00	11.00		
Schei, Larry							**$62.72**
36640	06/30/2014	Reimbursement	Mileage - June 2014	101-101-860.04	62.72		

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Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							$207.00
36643	07/01/2014	July 2014	Life Insurance Premium	101-101-713.00	20.70		
36643	07/01/2014	July 2014	Life Insurance Premium	101-132-713.00	6.32		
36643	07/01/2014	July 2014	Life Insurance Premium	101-136-713.00	11.50		
36643	07/01/2014	July 2014	Life Insurance Premium	101-141-713.00	9.20		
36643	07/01/2014	July 2014	Life Insurance Premium	101-148-713.00	0.58		
36643	07/01/2014	July 2014	Life Insurance Premium	101-215-713.00	11.50		
36643	07/01/2014	July 2014	Life Insurance Premium	101-172-713.00	4.60		
36643	07/01/2014	July 2014	Life Insurance Premium	101-267-713.00	9.20		
36643	07/01/2014	July 2014	Life Insurance Premium	101-268-713.00	4.60		
36643	07/01/2014	July 2014	Life Insurance Premium	101-253-713.00	6.90		
36643	07/01/2014	July 2014	Life Insurance Premium	101-257-713.00	4.60		
36643	07/01/2014	July 2014	Life Insurance Premium	101-265-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	101-301-713.00	46.00		
36643	07/01/2014	July 2014	Life Insurance Premium	101-682-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	101-103-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	271-790-713.00	9.20		
36643	07/01/2014	July 2014	Life Insurance Premium	298-663-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	296-664-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	298-665-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	208-751-713.00	4.60		
36643	07/01/2014	July 2014	Life Insurance Premium	205-316-713.00	2.30		
36643	07/01/2014	July 2014	Life Insurance Premium	205-315-713.00	23.00		
36643	07/01/2014	July 2014	Life Insurance Premium	266-325-713.00	16.10		
36643	07/01/2014	July 2014	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - Certification							$60.00
36728	07/01/2014	616	Court Operator Certification Renewal (L	101-148-802.00	30.00		
36729	07/01/2014	5543	Court Recorder Certification Renewal (S	101-132-802.00	30.00	x	
TWIN CITY SERVICE AGENCY INC							$55.00
36731	07/01/2014	613	Notary Bond (Linda Gullicksen)	101-148-802.00	55.00		
Ultimate Car Care							$150.00
36694	05/23/2014	638	Sticker/Stripe Removal	101-301-981.00	150.00		
UNIFORM SHOPPE							$48.45
36677	04/07/2014	230939	Behnke - Uniform Allowance	101-301-745.00	48.45		
WALTER BROTHERS INC							$27.98
36723	06/11/2014	A224170	Plant Food & Bug Killer	101-265-930.02	27.98		
Waste Management							$509.57
36624	07/01/2014	1466734-1856-3	July 2014	101-265-801.00	509.57		
WatchGuard Video							$4,857.00
36702	05/15/2014	STDINV0024714	PO# 02914 Overhead in Car Video Sys	205-315-934.03	4,857.00		
Wells Fargo Bank - Finance & Accounting El Segund							$250.00
36609	06/30/2014	4/1 - 6/30/14	Quarterly Interest Payment (#20014825	272-692-998.00	250.00		
WEST GROUP PAYMENT CENTER							$342.00
36636	06/04/2014	829764309	Law Library	269-145-982.00	342.00		
Wil-Kil Pest Control							$62.50
36656	06/17/2014	2476689	Annex	101-265-801.00	31.25		
36657	06/17/2014	2476688	Library	101-265-801.00	31.25		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$5,105.03
36612	06/24/2014	0402047856-00006	Stoney Point - Street Lighting	208-751-920.01	33.26		
36613	06/24/2014	1308643564-00000	Bailey House	208-751-920.01	35.91		
36613	06/24/2014	1308643564-00000	Kleinke Park Street Lighting	208-751-920.01	29.30		
36613	06/24/2014	1308643564-00000	Kleinke Park	208-751-920.01	51.27		
36613	06/24/2014	1308643564-00000	Bailey Park	208-751-920.01	12.74		
36625	06/26/2014	0402055840-00001	Jail	101-265-920.03	3,940.94		
36626	06/26/2014	0402191663-00001	Health Care Center	101-265-920.03	193.44		
36626	06/26/2014	0402191663-00001	Health Care Center	101-265-920.04	12.15		
36627	06/26/2014	0402047856-00004	Courthouse	101-265-920.04	426.60		
36667	06/17/2014	0402047856-00005	Kleinke Park	208-751-920.01	97.27		
36668	06/17/2014	0402047856-00008	Kleinke Park	208-751-920.01	272.15		
Zevitz, Dr. Michael E.							$2,165.00
36673	06/23/2014	Medical Examiner	June 2014	101-648-709.00	2,165.00		
Total Amount for Bank Account: General							$61,571.68

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
ALGER-DELTA COOPERATIVE ASSOCI							$3,409.63
36732	07/01/2014	1614900	Bath House	208-751-920.01	67.67		
36733	07/01/2014	383001	Shakey Lks Pk/Horse	208-751-920.01	41.41		
36734	07/01/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	734.07		
36735	07/01/2014	383301	Shakey Lk Pk/Cattle	208-751-920.01	210.02		
36736	07/01/2014	1503500	N8380 Co Pk Rd 20 Pt 5	208-751-920.01	435.25		
36737	07/01/2014	367100	N8390 Beach House	208-751-920.01	344.52		
36738	07/01/2014	367200	Northwest Campsites	208-751-920.01	875.19		
36739	07/01/2014	369802	W8449 Co Rd G12 Campsites	208-751-920.01	264.70		
36740	07/01/2014	370500	Shakey Lks Office/Shop	208-751-920.01	108.64		
36741	07/01/2014	379700	Storage Shed	208-751-920.01	118.29		
36742	07/01/2014	380300	Shower Bldg	208-751-920.01	209.87		
DTE Energy							$37.63
36743	06/25/2014	462245200011	Annex	101-261-920.03	37.63		
Total Amount for Bank Account: General							$3,447.26

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Delta Dental of Michigan							$432.10
36787	7/1/2014	July 2014	Dental Premium	701-000-231.00	39.20		
36787	7/1/2014	July 2014	Dental Premium	266-325-712.00	39.20		
36787	7/1/2014	July 2014	Dental Premium	266-325-712.00	39.20		
36787	7/1/2014	July 2014	Dental Premium	266-326-712.00	121.64		
36787	7/1/2014	July 2014	Dental Premium	266-325-712.00	121.64		
36787	7/1/2014	July 2014	Dental Premium	266-325-712.00	71.22		
Total Amount for Bank Account: General							$432.10

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MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 7.22.2014 County Board meeting

RECOMMENDED MOTION

To approve the miscellaneous reports discussed at the 7.22.2014 County Board meeting

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

West Shore Fishing Museum

Bailey Property Preservation Association **Spring 2014 Newsletter**

Important Dates

Sunday, Aug. 3

Heritage Skills Day

1:00—4:00

****

Sunday Aug. 31

Ice Cream Social

Noon—4:00

Now You Can Find Us!

After many years of feedback that the museum is hard to find, a larger and more visible sign is being installed on M-35 between the two Bailey Park entrances. Signarama of Menominee designed the sign, and museum volunteers worked with them on the site design and installation. Bart Tickler did the gravel work.

The sign boards are aluminum and should resist the forces of nature and snow plows for years to come, bringing our site to the attention of both tourists and locals passing by. Supported by poles donated by Wisconsin Public Service, the sign has a nautical style. The previous sign, painted and donated by Mike Tanguay, will be mounted inside Bailey Park.

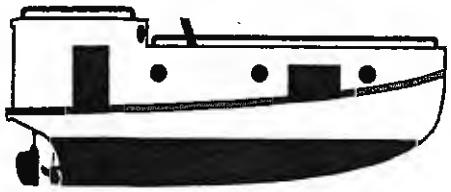
Great Lakes Fisheries Heritage Trail

The Great Lakes Fishing Heritage Trail is a consortium of Michigan maritime museums that display gill net boats, also known as fish tugs. The logo below will be displayed by the five museums and other sites related to commercial fishing on the Great Lakes.

The museums involved are West Shore Fishing Museum, Besser Museum in Alpena, Fish Town Preservation in Leland, Sleeping Bear Dunes National Lakeshore in Glen Arbor, and Michigan Maritime Museum in South Haven.

Through our connection with this group, we have learned that our museum has the most complete collection of fishing boats and fishing gear. This new organization will benefit members through state-wide advertising, more public awareness of commercial fishing, internet presence, and a collaboration between museums with goals similar to ours. Watch for the logo!

GREAT LAKES
FISHERIES
HERITAGE
Trail



Major Maintenance

This year the Bailey house faced two major issues that every homeowner dreads—roof repair and a new well. For about ten years, leaks in the roof caused the plaster ceiling in the upstairs hall to fall down every winter. After many episodes of roof repair that eventually failed, the solution was to remove a chimney where the leak was occurring, seal the roof, and shingle over it. Northern Home Maintenance completed the job in April.

The second big problem was a better water supply. Water from the old well did not always test safe to drink, so water for drinking and public events was always brought in from other sources. In addition the water pressure was not always sufficient for watering the many gardens. Kozikowski Well & Pump dug a new well late in May.

These two major investments should make it much easier to maintain the property and hold events in the future. We have been raising money for a long time to fund the new well, which is now functioning very satisfactorily.

We Still Have Plants for Sale!

The Plant Sale held May 25, 2014, opened the season very successfully. There are still plants for sale in the pavilion. The plants include many hardy perennials from the museum gardens and the area, with an abundance of iris this year. All our plants are well suited to the local climate and promise years of enjoyment.

Stop in during weekend hours or call Noreen Johnson @ 906-863-9756 to pick some up at a different time.

The History of Bay Shore Parks

Menominee County is fortunate to have four lovely parks along M-35 where people can enjoy the Green Bay shoreline. Knowing the history of their inception might add a deeper level of appreciation for these popular recreational spots.

We can thank the members of the 1923 Board of County Road Commissioners and four civic-minded fishermen who owned property along M-35, known as the Bay Shore Road.

Charles Bailey and Richard Kleinke sold the Bailey Park and Kleinke Park properties to the county on September 4, 1923. Bailey received $900 and Kleinke got $2,700. The bills of sale for Bailey, Kleinke, and Fox Parks all state that "said premises shall be used only for park or county purposes."

The Bailey Park document additionally states that the "second party will not erect or allow to be erected, maintained or operated, any stands for sale of ice cream, beverages, refreshments, or things whatsoever, for a period of fifteen years from this date without the consent in writing of the first parties."

This is significant because Charley Bailey operated just such a store at his home, immediately north of the park. He shrewdly prohibited any nearby competition by the stipulations placed on the sale.

Later that year, on December 22, 1923, Michael Zettel sold the property for Fox Park to the Road Commissioners for $4,000.

Five years later, Henry Springer (whose descendants are the Hoefgens) sold the Airport Park property to the county for $3,000 on March 30, 1928. Menominee's first airport was located across the road, and people used to park in that spot to watch airplanes come and go.

The size of all these parcels may be somewhat different from our perception of the developed parks today. M-35 has been moved slightly west in some spots. The exact descriptions can be found at the Register of Deeds Office in the Menominee County Court House and in copies of the documents in the archive collection at the West Shore Fishing Museum.

These county officials and four landowners all saw value in preserving the bay shore's beauty. Thanks to their foresight and collaboration, generations of local folks and travelers have had the chance to enjoy our beautiful West Shore. Let's hope future generations continue to preserve and value these wonderful properties continuing a legacy that is nearing a century old.

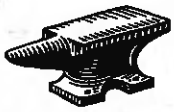
Heritage Skill Day

Sunday, Aug 3

Save the date! The museum will host a new event on Sunday, August 3, 2014, featuring demonstrations of bygone skills, a day to experience life as it was a century ago.

Artisans are currently being lined up. George Potvin of 10 Mile Creek Forge will demonstrate blacksmithing. Bob Duffrin will make small brooms. Three wood carvers will be on site. We hope to have people demonstrating fiber arts like weaving and spinning, as well as displays of butter churning and net mending.

Light refreshments will be available.



Membership Information

Check the mailing label for a year printed in the upper right hand corner. This indicates the last time your paid membership was recorded.

The money gathered from memberships goes directly into improvements at the museum such as the new well. Your participation keeps the museum going.

Please use the form below to join or renew your membership.

Amazing Abundance

Bird watching on the museum grounds, trails, and beaches is excellent this year. Ron Nelson and his son Brent sighted 45 different bird species in two excursions in early May when migration was active.

Birders, photographers, and casual strollers are invited to take a short hike through the woods to enjoy the rich abundance of flora and fauna in the largely undisturbed environment of the museum and Bailey Park. Trails are marked and easily accessible. Leashed dogs are welcome at the museum and in the park.

Volunteers Welcome!

Keeping the museum going is a big job, and we need a big group of people to do it. Won't you join us for a few hours to help out in this worthwhile cause? Hosting is a rewarding and enjoyable experience. Don't hesitate to try it! Call Eileen Behrend for more info @ 906-863-9716.

Work Days every Wednesday 9 a.m.—2 p.m.

Join us for gardening, carpentry, painting, housekeeping, repair, maintenance, mailings, fellowship, and fun. Enter through the back driveway at N5156 Hwy. M-35. Bring a lunch. Just a few hours of help are truly appreciated, and there's no pressure to come every week.

Hosting on Weekends: Sat. or Sun. 12:30—4:00 p.m.

- Guide visitors through the home and exhibit areas after learning from experienced guides. Four people are needed each weekend day, with hosts being assigned to one or two areas at a time. It's fun to meet people from near and far who visit.
- Staff the Welcome Center & Gift Shop

RENEW YOUR MEMBERSHIP OR BECOME A NEW MEMBER!

MEMBERSHIP FORM

Bailey Property Preservation Association Inc.

Name: _____

Address: _____

City: _____ **State:**____ **ZIP:**_____

Please make checks out to BPPA and mail to:

John Helfert, BPPA Treasurer

N1760 N1 Drive Menominee MI 49858

Circle One

New **Renewal**

Membership Category (check one)

_____ **Individual: $10.00**

_____ **Family: $25.00**

_____ **Patron: $50.00**

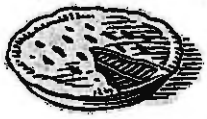
_____ **Benefactor : $100 or more**

Ice Cream Social & Raffle

Sunday, August 31, 2014, is the date for the annual Ice Cream Social and Raffle.

Raffle prizes this year include a beautiful quilt crafted by the Northwoods Quilters, cash prizes of $150 and $100 dollars, a $100 dollar discount on a deer mount, and many other gift certificates and merchandise items.

The menu for the Ice Cream Social includes the traditional brats, hot dogs, ice cream, root beer, and homemade pies. Bakers, please plan to donate a fruit pie or two to the cause!



Find us on Facebook

find us on facebook

West Shore Fishing Museum now has a Facebook page, thanks to help from Brent Nelson. Please visit our page to Like it and add comments. Just type in ***West Shore Fishing Museum*** on Facebook to find it.

Watch for more information on an upcoming website that will help people find us more directly on the internet.

If you have pictures to share on either site, please email jpegs to: noreen@noreenjohnson.net

Bailey Property Preservation Association
West Shore Fishing Museum

Eileen Behrend, President
W2784 Cty. Rd. 338
Menominee MI 49858

PRSRT STD
US POSTAGE
PAID
Marinette, WI
Permit No. 78

CURRENT RESIDENT OR

Brian Bousley

839 10th Avenue

Menominee, MI 49858

Dedicated to preserving and portraying fishing life on the West Shore of Green Bay in prehistoric, pioneer, and modern eras

49858$000 C003

TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858

BUILDINGS & GROUNDS COMMITTEE MEETING
APRIL 2ND, 4 P.M.
AIRPORT CONFERENCE ROOM

Minutes

Present: Ted Sauve, committee chair; Mary Johns, commissioner, Tony Krysiak, airport manager, Jeff LaFleur, airport lineman, Penny Mullins, reporter, Larry Barker, citizen.

Excused: Jason Lauzer, commission chairman.

Call to Order: The meeting was called to order at 4 p.m.

Pledge of Allegiance: The pledge was recited.

Approve Agenda: The agenda was approved on a motion from Mary Johns, seconded by Ted Sauve.

Public Comment: None.

Gas Line Relocation: Tony Krysiak reported that Wisconsin Public Service recently inspected the underground gas lines, which need to be moved above ground. He requested permission to take the discussion to the full board and get bids. Motion to do so by Johns, seconded by Sauve.

Culvert Replacement: At least three culverts now need replacement; Krysiak does not think all three can be replaced at the same time. Will be further discussed at next Building & Grounds Committee meeting.

Access Card Requests: Sauve and Johns expressed confidence in Krysiak's handling of card requests, noting than past commission members and pilots who do not rent hangers or own airport-based

planes are not given access cards. Jason Lauzer's investigation of the matter indicated that the only people refused cards were not defined as users of the airport.

Security Plan: The words "remote opener" will be removed from the "Gates and Access Control" section of the security plan, as it is no longer relevant to the section. The motion was made by Johns, seconded by Sauve.

Helicopter Display: Sauve requested Krysiak look at costs for moving the fence south of the airport entrance to accommodate the helicopter display. Krysiak suggested ensuring Enstrom Helicopter is still committed to rehabbing the donated helicopter for display. On a motion from Johns, seconded by Sauve, Krysiak will get preliminary cost estimates, with the caution that moving the fence may be cost prohibitive. The matter will be further discussed at a future Building and Grounds Committee meeting.

Ramp Crack Resealing: This was last done in 2006 but was a rush job as it had to be done on short notice. The perimeter is now in need of resealing. Will be further discussed in more detail at a future Building and Grounds meeting.

Equipment Update: The airport snow blower, purchased in 2000, has had a workout this year, but is still in good shape.

Public Comment: None.

Next Meeting: Call of the chair when needed.

Adjournment: The meeting adjourned at 4:30 p.m. on a motion by Johns, seconded by Sauve.

Approved 6/6/24

Menominee County Fair Board Meeting
Meeting Minutes

The meeting was called to order at 6:00 pm by Larry Roetzer on Wednesday, June 4, 2014 at the Menominee County Stephenson Annex.

Reporting for Roll Call were: Larry Roetzer, Bill Hafeman, Scott Mentel, Carol Quist, Larry Schei was excused. Others present were: Gerry Piche, Hannah Buechler, Brian Bousley, Ed Grantquist and ?

Approval of Agenda was made by Coral Quist and supported by Bill Hafeman.

Approval of Previous Minutes February 2, 2014 was made by Coral Quist and supported by Bill Hafeman.

Business

1. Re-organizational ~ Election of Officers: An election of officers was held at an earlier meeting and the board decided to keep the current officers. Current Chairman Larry Roetzer will remain as Chairman and current Treasurer Carol Quist will remain as Treasurer. The new Fair Manager, Hannah Buechler will take over the duties of Secretary.

2. Fair Manager Discussion: Brian Bousley, County Administrator, introduced Hannah Buechler as the new Fair Manager. Hannah will be working out of the annex varied hours to make preparations for the fair.

3. 2014 Fair Business: Discussion of the 2014 Menominee County Fair ensued, with each member present discussing their roles and the responsibilities each will undertake for preparations for the fair. The vender fees were agreed upon at $50, the judges payments shall remain at the same price as last year. Ed Grantquist The Sheep/Goats show will be held at 3pm on Saturday to not interfere with the Horse show on Sunday. Sunday afternoon will be the lawn trackers. Larry will make contact for the PA system/entertainment. Ed will look into the church services for Sunday. Bill Hafeman will contact the bouncy house vender. The board would like to see ticket takers from 7am to 7pm during the fair. Discussion of Fair Queen and Ladies Day ensued with various ideas to be pursued and discussed by the next meeting.

4. Secretary Report: Discussion was held on the preparation of the Fair Book and the sponsors and Trophies.

5. Treasurer Report: Discussion of donations and sponsor funds to be tracked and deposited.

New Business: Discussion for the next Fair Board Meeting: inviting all the superintendents to attend the meeting to go over final preparations for the fair and exhibits.

Next Meeting Date: June 18, 2014

Public Comment: None

Adjournment: Motion by Carol Quist and seconded by Bill Hafeman.

Approved 6/18/14

TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408
BUILDING AND GROUNDS COMMITTEE MEETING
JUNE 6TH, 2014, AIRPORT CONFERENCE ROOM

MINUTES

Call to Order – The meeting was called to order at 2:01 p.m.

Pledge of Allegiance - Recited.

Roll Call – Taken

Agenda - Approved on a motion from Mary Johns, seconded by Ted Sauve.

Minutes - Minutes for October 2, 2013 and for April 2, 2014 were approved on a motion from Johns, seconded by Sauve.

Public Comment – None given.

Crack Repair on Taxi Lane – This was discovered near the Enstrom ramp during plowing. Repair costs will be about $25,000 and bids will be sought locally. The airport should be able to get 95 percent reimbursement from the state and federal government. A motion to move ahead with bids was made by Johns, seconded by Sauve. Passed.

Re-sealing for Ramp Overlay – The overlay, done in 2006, needs resealing. The project needs to be completed within a year. State funding will be sought. A motion allowing Tony Krysiak to seeking funding was approved on a motion from Johns,, seconded by Sauve.

Fence Relocation for Helicopter Display – A motion to seek estimates for fence relocation to accommodate a mounted display and walkway was approved on a motion from Johns, seconded by Sauve.

Improvements in Terminal Appearance - Johns suggested some improvements to the front exterior of the terminal, starting small with a large pot of flowers on either side of the entrance. She asked for approval to seek donations and/or grant funding to do so. Passed on a motion from Sauve, seconded by Johns.

Public Comment – None given.

Future Agenda Items – Jet fuel cabinet rehab, which starts in August; adjustments to airport safety, made by local fire officials.

Next Meeting – Will be scheduled as needed.

Adjourn – The meeting adjourned at 2:45 p.m.

Approved 7/2/2014

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

EXECUTIVE / FINANCE COMMITTEE MEETING
June 10, 2014, 4:00 PM
Twin County Airport Conference Room

MEMBERS PRESENT: Ted Sauve and Nick Lakari
OTHERS PRESENT: Larry Barker; Jeff LaFleur; Airport Manager Tony Krysiak

1. **Call to order**

   Chair Lakari called the meeting to order at 4:00 pm.

2. **Pledge of Allegiance**

3. **Roll call**

4. **Approve/amend agenda**

   Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. **Approve / amend Minutes of May 13, 2014. Action, if any.**

   Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

6. **Public Comment - speakers will be limited to 5 minutes on agenda items, only.**

   None

7. **Review first draft of 2014-2015 budget. Information, only.**

   The draft budget is out of balance by $54,000. On the income side, revenue from terminal sign displays will be decreased by $600.00, and the "cash" line item under fuel sales will be eliminated. On the expenditure side, $4,730.00 for the JETA cabinet rehab will be removed. Study Fees of $9,900.00 will be removed, as ample funds will be available from the current budget to cover those costs. A goal remains to reduce the annual county appropriation in an amount to be determined, later. Mr. Krysiak will work with Marinette County finance department staff to refine the draft and report adjustments to committee members. No other action taken.

8. **Receive report from Buildings and Grounds Committee. Information, only.**

   A request will be made at the June 17, 2014 Commission meeting to approve going forward with the display helicopter project.

One bid was received in the amount of $6,200.00 to move a fence related to the display helicopter project. This, and related costs to be shared with all Commission members.

A suggestion to improve terminal building outside aesthetics will be shared with all Commission members.

Manager Krysiak will present proposals to: (A.) Repair runway cracks; and (B.) Seal other cracks. A recommendation on covering costs will be included. No other action taken.

9. **Discuss / consider adding holiday pay compensation to Airport Manager employment agreement. Action, if any.**

Sauve presented two potential methods for including holiday pay. Lakari presented one other idea. After discussion, it was determined that additional follow up is needed. No other action taken.

10. **Discuss / consider recommendation that the Commission act on a Resolution to contract with MDOT for the JetA rehabilitation project. Action, if any.**

Motion (Sauve / Lakari) to recommend Commission adopt Resolution 2014 - 01 to contract with MDOT for the JETA rehabilitation project. Motion carried.

11. **Review / discuss May 2014 Financials. Action, if any.**

Motion (Lakari / Sauve) to recommend Commission approve payment of checks numbered 13014 through 13026 in the amount of $6,833.23. Motion carried.

12. **Public Comment - speakers will be limited to 5 minutes.**

None

13. **Future agenda items**

June Financials. 2014 - 2015 budget. Holiday pay.

14. **Schedule next meeting**

Next meeting scheduled for July 8, 2014, beginning at 4:00 pm.

15. **Adjournment**

Motion (Sauve / Lakari) to adjourn at 5:12 pm. Motion carried.

Respectfully submitted:
Nick Lakari

Approved 7/8/2014

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 10, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Gerald Piche, Chuck Behrend, Larry Barker, David Wesoloski and Bonnie Nyquist.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 05/06/14 and 05/20/14 –There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 5, 2014				$1,970,613.84
Receipts thru 05/31/14	59,708.53			
Expenditures thru 05/31/14		321,590.51		
Balance, May 31, 2014				1,708,731.86
Michigan Transportation Funds	283,788.30			
Receipts thru 06/09/14	529,459.30			
Expenditures thru 06/09/14		104,565.63		
State Maint. & Equip. Advances			128,438.00	
Balance, June 9, 2014	872,956.13	426,156.14	128,438.00	2,288,975.83
Payables & Reserves				
Payroll 06/19, and 07/03 (Est.)			125,000.00	
Soc. Sec. 06/19 and 07/03 (Est.)			9,562.50	
Reserve for workers compensation insurance			8,389.67	
Reserve for liability insurance			22,927.66	
Reserve for rental grader lease (Dec 2009)			18,261.53	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for design of CR 358 (US41 to K-1 Road)			5,225.00	
Reserve for Forest Funds			161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects			123,250.00	
Reserve for design of Pach Lane bridge			1,000.00	
Reserve for Hannahville 2% funds-crack filling machine rental			18,862.50	
Reserve for 2013 Federal Aid match			30.96	
Reserve for 2014 Federal Aid Match			53,302.80	
Reserve for Construction Engineering on River Drive project			28,213.71	
Reserve for RR&R project (CR577, 18th Ave to 38th Ave)			225,000.00	
Reserve for RR&R project (CR577, Klippel Ln to Chalk Hills Rd)			300,000.00	
Reserve for design of RR&R projects			8,333.00	
Reserve for 2015 Three-Way Road Program			200,000.00	
Reserve for 2014 Culvert needs			0.00	
Reserve for Capital Outlay - Equipment			18,634.00	
Reserve for Capital Outlay - Boiler replacement			55,000.00	(1,510,026.78)
				$ 778,949.05

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0040, 14-0041, 14-0531 and 14-0044 – Moved by Kakuk, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for 22-A gravel crushing – Bids were opened and read aloud as follows:

Northstar Crushing & Screening, Gladstone	$2.89/ton; $ 86,700 total
Iron City Enterprises, Menominee	$2.48/ton; $ 74,400 total
Payne & Dolan, Gladstone	$3.35/ton; $100,500 total
Havelka Construction, Wallace	$3.25/ton; $ 97,500 total

Moved by Betzinger, seconded by Kakuk to award to the low bidder, Iron City Enterprises, pending tabulation of the bids. Carried unanimously.

Discuss request from Wendricks Truss to support application for a TADF Category "A: Grant and submittal of Letter of Interest – Moilanen explained that Wendricks Truss of Hermansville was planning a building expansion and would also like to pursue a Category "A" Grant to improve a portion of Vega Road and 43 Road. Moved by Anderson, seconded by Kakuk to authorize Moilanen to prepare a Letter of Interest in support of the project. Carried unanimously.

Discuss 2014-15 CRASIF Board of Trustees election – Following discussion of the candidates, it was moved by Betzinger, seconded by Kakuk to vote for Bob Ottenhoff, Doug Robidoux and Jerry Smigelski. Carried unanimously.

Discuss 2014-15 MCRCSIP Board of Directors election – Following discussion of the candidates, it was moved by Betzinger, seconded by Kakuk to vote for Russ Gronevelt. Carried unanimously.

Discuss request for annual Engineering Reimbursement from MDOT – Moved by Kakuk, seconded by Betzinger to request the $10,000 reimbursement from MDOT for engineering expenses. Carried unanimously.

Sign contract with Spalding Township for double chip seal of No. 36.5 Road – Moved by Kakuk, seconded by Anderson to sign the contract. Carried unanimously.

Act on resolutions granting a Construction easement to the BIA for 400 Road and Wandahsega Lane projects –

Commissioner Betzinger moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission is a local government entity in the State of Michigan, and

WHEREAS, the entire project length of the County Road 400 project and Right of Way is owned by the Menominee County Road Commission, and

WHEREAS, the Bureau of Indian Affairs requires granting of a Construction Easement order to authorize road improvements on the following parcels in Menominee County;
To include County Road 400 located on the section line between Section 17 and 20 & Section 18 and 19 of T39N and R25W in Harris Township, Menominee County, Michigan.
The road is locally known as 400 Road. BIA Project I.D.No. F60-61205

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Board of Road Commissioners hereby approves and grants a Construction Easement for BIA road improvements on the above parcel of land.

BE IT FURTHER RESOLVED that the Chair or Vice Chair are hereby authorized to execute documentation required concerning the project, for and on behalf of the Menominee County Road Commission. Seconded by Commissioner Kakuk and carried by the following vote: Ayes:3; Nays:0.

Commissioner Anderson moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission is a local government entity in the State of Michigan, and

WHEREAS, the entire project length of the Wandahsega Lane project and Right of Way is owned by the Menominee County Road Commission, and

WHEREAS, the Bureau of Indian Affairs requires granting of a Construction Easement order to authorize road improvements on the following parcels in Menominee County;
To include Wandahsega Lane located on the east-west ½ line of the southwest (SW ¼) of Section 12, T38N and R25W in Harris Township, Menominee County, Michigan.
The road is locally known as Wandahsega Lane. BIA Project I.D. No. F60-47115

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Board of Road Commissioners hereby approves and grants a Construction Easement for BIA road improvements on the above parcel of land.

BE IT FURTHER RESOLVED that the Chair or Vice Chair are hereby authorized to execute documentation required concerning the project, for and on behalf of the Menominee County Road Commission. Seconded by Commissioner Kakuk and carried by the following vote: Ayes:3; Nays:0.

Discuss/sign Annual Certification of Employee-related Conditions – Moved by Kakuk, seconded by Betzinger to have the Chair and the Finance Director/Clerk sign the certification and file it with MDOT. Carried unanimously.

Discuss compliance with PA 506 – Savord explained that to be compliant with PA 506 the road commission would have to post certain items on a public website, including the road commissions current fiscal budget, the number of active transportation employees by job class and wage, the names and contact information for the governing body of the road commission, a financial dashboard and Certification of Employee-related Conditions. It was noted that some of these items are already posted on the road commission's tab of the county web site. Moved by Anderson, seconded by Kakuk to have Savord post all items necessary for compliance with PA 506 on the road commission tab of the Menominee County web site. Carried unanimously.

Discuss uncollectable items in Account Receivable – Moilanen stated that Faithorn Township has an outstanding accounts receivable balance of $33,826.01 that was now more than 30 years old. The amount was incurred due to a project on a portion of CR577 and the township has been unable to pay the balance. Moved by Betzinger, seconded by Kakuk to have Savord write off the amount as uncollectable. Carried unanimously.

Discuss streets in Ingalls, Spalding Township & Nadeau Township – The board took the following action: Moved by Kakuk, seconded by Betzinger to decertify Herbert Street, north of US 41 in Spalding Township; to add gravel and begin maintaining the street in Ingalls off of CR348 near the Herson residence; and to take no action on the request from Donald LaHay to start maintaining a road in Nadeau Township as there is no evidence that the road exists. Carried unanimously.

Sign contract with MI Dept. of Treasury for financial audit for FYE 09/30/2014 – Moved by Anderson, seconded by Kakuk to have Savord sign the contract. Carried unanimously.

Discuss upcoming CRASIF/MCRCSIP annual conference – Anderson and Kakuk will be attending this conference. Moved by Kakuk, seconded by Anderson that Moilanen and Savord may also attend if their schedules permit. Carried unanimously.

Discuss/approve quote from DGR Engineering for testing of crushed gravel – Moved by Betzinger, seconded by Kakuk to hire DGR Engineering to test the gravel to be crushed in 2014 at a cost of $140 per gradation/fracture test, plus expenses. Carried unanimously.

Any other business – Moilanen asked permission to hire Ayres & Associates to perform the 2014 bridge inspections on the eight bridges in the county that need to be inspected annually. Moved by Betzinger, seconded by Kakuk to hire Ayres & Associates for the inspections. Carried unanimously.

Kakuk asked of the Menominee County Road Commission had any interest in purchasing a dump truck that he has for sale, as Baraga County Road Commission has already expressed interest in purchasing the vehicle, but he would give Menominee CRC first chance. Moilanen responded that he is in the process of evaluating our future equipment needs.

Gerald Piche thanked the road commission for the work being done with grading and patching the roads.

Public Comments – Larry Barker noted that there had been culverts replaced on CR366 and asked if any other work was scheduled to be done. Moilanen responded that there was none scheduled at this time.

Dave Wesoloski asked when Menominee Township would begin receiving bills for Bay de Noc road. Savord replied that billing would take place after month end, once all the inventory transactions had been entered.

Moilanen informed the board that the contractor would begin mowing on the county system Monday, June 16.

There being no further business, Anderson declared the meeting adjourned at 9:42 a.m.

_____ _____

Road Commission Finance Director / Clerk Chair

Approved 7/9/2014

Cedarville Township Board Meeting

June 11, 2014

Call to Order: Supervisor Linda Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Linda Peterson, Treasurer-Kathy Prestin, Trustee-Tony Williams, Trustee-Jim Prestin, Clerk-Gina Van Hoff and 4 guests

Additions to Agenda: New Business-Town Hall Usage, New floor tile for entrance to kitchen

Agenda: Moved by Jim to approve agenda, second by Gina. Motion carried.

Adopt Minutes: Moved by Kathie to approve minutes, second by Jim. Motion carried.

Road Commissioner Candidate: Introduction from Joe Scobiac, he will be a candidate for the August 5, 2014 Election. He is looking for change.

Treasurer's Report: Books reconciled at $121,047.90. Kathie met with Jill Schwanz on taxes.

Fire Chief's Report: Received an application from Kevin Beattie to join the fire department. Fire Department members voted to accept Kevin's application and it is now up to the board to vote to accept or deny the application. An application was received for the DNR 50/50 Grant. Gary is going to put a quote for wild land gear and the foam applicator for the brush truck. The deadline for application is June 20th. On June 21st is the date set to do hydrant flushing and hose testing. A driver's training class for firefighters will be at the Mellen Township Fire Hall on June 16th and 19th. Two firefighters are in need of the class. CFD had no runs in the past month. Moved by Tony to accept the application from Kevin Beattie to join the fire department, second by Jim, Motion carried.

Assessor's Report: The Stephenson School District is planning to mail an explanation to all of the taxpayers to explain the higher tax bill. The reason was last year that the State reduced the State Education Tax/SET from 6 mills to 3.7832 to help the School District with an issue of over-collection that had occurred in 2012. Not much complaining since all tax bills went down for that tax, this year the SET will go back up to 6 mills where it has always been. Taxpayers may not remember the reason, so that is why the explanation is going out in mail.

Clerk's Report: Ray Payment has all the records for the Audit. We will save all necessary Township records for seven years and old records will be shredded. Flags at cemetery will be taken down after Labor Day and put back out for Memorial Day. Moved by Jim to accept the warrant list 15370-15392 second by Kathie, Motion carried.

Fox Park Report: Four new picnic tables were painted and have been placed in the camping area, with some older ones moved into the picnic area. Jim has been working on the Easement and proposed lot sale at the park, meeting with Surveyor Lenca four different times at his office and at park. The 24" x 36" plot of survey of Fox Park will be stored at the Township Hall. Also received the Certified Survey signed and dated from Lenca, which was taken to the Register of Deeds at the courthouse, to be recorded. A copy was also taken to Bay Title who is preparing the document for the Easement between Mr. Zettel and Cedarville Township. Cost should be about $60.00. The agreement should be ready in a week or two. Copies are available of the Certified Survey #1283, and Fox Park for anyone who would like one. Jill will be helping in pricing the lots getting compatibles for acreage and waterfront properties.

Supervisor/Building: No permits issued. A GIS support letter was sent to Bousley for County use. Wild River Invasive Species Coalition to sign Cedarville Township as members for grant support and information.

Moved by Jim to accept Regular Reports, second by Tony, Motion carried.

Old Business: Waste Water meeting will be June 17th, 10:00 am at the Cedarville Township Hall. Mileage reimbursement is legal for board members whether it's going to meetings, post office, bank, accountant etc. Sheets for documentation of mileage will be available at the next meeting.

New Business: Moved by Jim to accept Dave Cordy as Cemetery Sexton and records organizer second by Kathie, Motion carried. Gina will meet with Dave on Sunday to give him the information needed to properly organize the cemetery and his responsibilities as Sexton. The township will pay $500.00 to Dave in August and the remaining $500.00 in December for organizing the cemetery. As sexton Dave will be paid a monthly fee of $35.00. Dave will report back to board members at next meeting to inform us on his progress. Don Anderson will be using the Township Hall from June 20-22nd for a Rummage Sale. New tile floor needed and Lin Peterson will get the cost and share at the next meeting from Jim Svinicki.

Public Comment-No public comments

Adjournment: Moved by Jim, second by Tony, Motion carried.

Next Meeting: July 9, 2014

Waste Water June 17th 10:00 am at Cedarville Township Hall

K. McNeely called the regular meeting of the Menominee County Library Board to order at 9:35 AM on Tuesday, June 17, 2014.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, K. McNeely, and C. Peterson. J. Freis was excused.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public present.

C. Peterson moved to approve the minutes from the May 20, 2014 meeting. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve the May financial report. Seconded by J. Bejgrowicz, motion carried.

M. Fagan moved to pay the June bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for May were in the board packets.

B. The Friends of the Library held their annual plant sale on Saturday, Mary 24, and it was their most successful one so far.

They held their annual membership meeting on June 10 and re-elected the same slate of officers.

C. Jim Mekash repaired our front door so it now locks properly.

D. Our first week of summer reading went very well. We are almost out of space to accommodate all the children.

Old Business:

A. FY 2014-2015 Preliminary Budget – Update – The Finance Committee met on Thursday, June 12 for their first discussion of the budget. No changes were made to the library budget at that time.

B. 2014 Park & Read Program – Update – We received the Park & Read Program brochures and passes are now available for the public to check out.

New Business:

A. FCC Form 479 – UPRLC Internet Consortium – Funding Year 2014-2015 – The UPRLC Internet Consortium was fortunate to receive funding for next year. We filed Form 479 with them, verifying that we are in compliance with the Children's Internet Protection Act.

Other Board Concerns: There were no board concerns at this time.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 9:44 AM.

Fair Board Meeting: June 18, 2014

Started 7:00 p.m.

Present: Chris Ruleau, Carol Quist, Glen Hanson Sr., Hannah Buechler, Larry Schei, Bill Hafeman, Larry Roetzer

Agenda Approved: Motion by Larry/Second by Bill

Motion to remove displays and still exhibits from the 2014 fair. Motion by Chris/Second by Carol

Motion Passed

Board decided to offer a no minimum contract to Abra Kadabra for the kids bounce houses.

The ADvertiser out of Iron Mountain will run the same ad we had last year.

The board decided to not use the tent this year and use the exhibition building instead.

Motion to take the minimum entry for the draft show. Motion by Larry/Second by Carol

Motion Passed

Adjourned at 8:45

Fair Board Meeting July 1st, 2014

Started at 6:00 p.m.

Present: Hannah Buechler, Brian Bousley, Donna Buechler, Glen Hanson Sr., Michaela Marks, Larry Schei, Larry Roetzer, Carol Quist, Jerry Piche, Bill Hafeman

Approved the Agenda Motion by Carol/Second by Glen

Approved the Minutes from the June 4th meeting

Accepted Treasurers Report

Donna Buechler will be working on Ladies day.

We will have 3 different presenters at ladies day.

Board will be collecting door prizes from local businesses for ladies day.

Michaela Marks will be in charge of the Queen/Princess contest.

Adjourned 7:30

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Salaries of County Officers – Elected Officials**
DEPARTMENT:	Administration
ATTACHMENTS:	Yes

SUMMARY:

Per State law, the salaries of each officer shall be fixed by the county board by November 1 of each year. The 2014/15 budget currently has a 2% increase budgeted for the Elected officials.

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

SALARIES OF COUNTY OFFICERS (EXCERPT)
Act 154 of 1879

45.421 Salaries of county officers; determination; change in compensation.

Sec. 1. (1) The annual salary of each salaried county officer, which is by law fixed by the county board of commissioners, shall be fixed by the board before November 1 each year and shall not be diminished during the term for which the county officer has been elected or appointed, but may be increased by the board during the officer's term of office.

(2) Notwithstanding subsection (1), for a county which has a county officers compensation commission, the compensation of each nonjudicial elected officer of the county shall be determined by that commission. A change in compensation for those officers of a county which has a county officers compensation commission shall commence at the beginning of the first odd numbered year after the determination is made by the county officers compensation commission and is not rejected.

History: 1879, Act 154, Eff. Aug. 30, 1879;—How. 508;—CL 1897, 2649;—CL 1915, 2514;—CL 1929, 1426;—CL 1948, 45.421;—Am. 1967, Act 163, Eff. Nov. 2, 1967;—Am. 1978, Act 487, Imd. Eff. Dec. 1, 1978.

© Legislative Council, State of Michigan Courtesy of www.legislature.mi.gov

ELECTED OFFICIAL ANNUAL SALARIES
CURRENT & 2% increase on 1/1/15

Elected Official	Current Pay	2% inc. - 1/1/2015
[illegible]		
Clerk/ROD	$54,847	55,944
Treasurer	52,107	53,149
Sheriff	61,706	62,940
Prosecuting Atty.	91,870	93,707
Board Chairman	$4,500	$4590
Board Members	$4,000	$4080
Drain Commissioner	$500	$510

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**MSU Extension building – hours of operation**
DEPARTMENT:	Administration
ATTACHMENTS:	no

SUMMARY:
We are having an issue with personnel coverage of the County Annex building in Stephenson. We currently have MSU personnel in the building that cover the front office area when they are at the building. The problem is they aren't there every day (or are in and out). We also have a juv. Probation officer and public health personnel in that building that help answer questions for the public, but this is NOT their job. We currently have a temporary (manpower) person covering the Building Code & MSU office from 1:00-4:30 pm daily. Discussion to close the building 8:00 am to 1:00 pm daily.

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/08/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**DHS Board of Trustees – appointment**
DEPARTMENT:	Administration
ATTACHMENTS:	Yes

SUMMARY:

Mary Bradley's appointment will expire on 10/31/14. Admin. requests permission to advertise for this appointment.

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NOTICE

Menominee County is seeking applications for appointment from persons wishing to serve on the following Board.

Department of Human Services — One - 3 year term (Nov. 1, 2014 – Oct. 31, 2017)
Board of Trustees

If you are interested in serving on this board, please submit an application of appointment to:

Menominee County Board of Commissioners
839 Tenth Ave., Menominee, MI 49858.

Applications may be obtained at the County Clerk's office, the County Library, the Administrative office or on the County website at www.menomineecounty.com under "Latest news".

Applications are **due on Sept. 15, 2014** at 4:00 PM

Please contact the County Administrator's office at (906) 863-7779 for a brief list of duties/responsibilities.

DHS Board/Pinecrest Board of Trustees	Members		Appointed	Term Expiration	
Advertise 3 year term	Gary Eichhorn	N14998 Eichhorn Ln., Powers, MI 49874 497-5839	March 11, 2014	October 31, 2016	appointed 3/11/14
Public Act 280	Mary Bradley	1301 7th St. Menominee, MI 49858	re- Nov. 1, 2011	October 31, 2014	re-appointed 9.27.11
member must be sowm in by the clerk/pd. $50/mtg. by Governo	Jeff Naser	W3986 Pine Ave. Powers, MI 49874 906-295-0900	re-Nov. 1, 2012	October 31, 2015	appointed 10-2012
(no vote) Board Rep.	Bernie Lang - DHS		annually		appointed 1/7/13
(no vote) Board Rep.	Jan Hafeman - Pinecrest		annually		appointed 1/7/13

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**MERS Uniform 457 Supplemental Retirement Program Resolution**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The MERS 457 program is an employer sponsored deferred compensation program with pretax contribution option, taxes on the contribution are differed until they are withdrawn. There is NO COST to the employer. The employee is responsible for funding this program. MERS 457 offers individuals a self-directed account in which the employee chooses a portion of their salary to be contributed. The employee decides the level of contributions and how to invest the assets. After leaving employment, the benefit is based on the total amount of money in the account. Commissioners are asked to approve the MERS 457 Program.

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MERS®
Municipal Employees' Retirement System
1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

This Resolution, together with the MERS 457 Supplemental Retirement Program and Trust Master Plan Document and the MERS 457 Supplemental Retirement Program Participation Agreement and any Addendum thereto, constitute the entire MERS 457 Deferred Compensation Plan Document.

WHEREAS, the Municipal Employees Retirement Act of 1984, Section 36(2)(a), MCL 38.1536(2)(a) (MERS Plan Document (Section 36(2)(a)) authorizes the Municipal Employees' Retirement Board (the "Board") to "establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other postemployment benefit programs," and on November 8, 2011, the Municipal Employees' Retirement Board adopted the MERS 457 Deferred Compensation Plan.

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of Section 36(2)(a), and the Board has authorized the MERS 457 Deferred Compensation Plan, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution.

WHEREAS, the Participating Employer, a participating "municipality" (as defined in Section 2b(2) in the Municipal Employees Retirement Act of 1984; MCL 38.1502b(2); Plan Document Section 2b(4)) or participating "court" (circuit, district or probate court as defined in Section 2a(4) – (6) of the Act, MCL 38.1502a(4) – (6); Plan Document Section 2a(4) – (6)) within the State of Michigan has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan;

WHEREAS, the Participating Employer has also determined that it wishes to encourage employees' saving for retirement by offering salary reduction contributions;

WHEREAS, the Participating Employer has reviewed the MERS 457 Supplemental Retirement Program ("Plan");

WHEREAS, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities;

WHEREAS, the Participating Employer is an Employer as defined in the Plan;

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this Governing Body has completed and approved, and submitted to MERS and the Board documents necessary for adoption and implementation of the Plan; and

WHEREAS, the Governing Body for and on behalf of the Participating Employer is authorized by law to adopt this Resolution approving the Participation Agreement on behalf of the Participating Employer. In the event any alteration of the terms or conditions stated in this Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to continue to administer (or to have administered) the MERS 457 Supplemental Retirement Program for the Participating Employer.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body adopts the MERS 457 Supplemental Retirement Program as provided below.

I. The Participating Employer adopts the Plan for its Employees.

II. The Participating Employer hereby adopts the terms of the Participation Agreement, which is attached hereto and made a part of this Resolution. The Participation Agreement sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Participation Agreement, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board.

III. The Participating Employer shall abide by the terms of the Plan, including amendments to the Plan made by the Board, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.

IV. The Participating Employer acknowledges that the Board is only responsible for the Plan and any other plans of the Employer administered by MERS and that the Board has no responsibility for other employee benefit plans maintained by the Employer that are not part of MERS.

V. The Participating Employer accepts the administrative services to be provided by MERS and any services provided by a Service Manager as delegated by the Board. The Participating Employer acknowledges that fees will be imposed with respect to the services provided and that such fees may be deducted from the Participants' accounts.

VII. The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.

VIII. The Participating Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Board to be held, managed, invested and distributed as part of the Trust Fund in accordance with the provisions of the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.

IX. This Resolution and the Participation Agreement shall be submitted to the Board for its approval. The Board shall determine whether the Resolution complies with the Plan, and, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Board may refuse to approve a Participation Agreement by an Employer that does not possess State statutory authority to participate in the Plan. The Governing Body hereby acknowledges that it is responsible to assure that this Resolution and the Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

MERS 457 Participation Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.2698 | Fax 517.703.9711

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS 457 Program provided by the Municipal Employees' Retirement System of Michigan, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name: _____
(Name of municipality or court)

Municipality Number: _____ **Division Number** (if amendment): _____

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date: The MERS 457(b) Program will be effective as follows (choose one):

☐ **Original Adoption.** The MERS 457(b) Program will be effective _____,
(Month and year)
with respect to contributions upon approval by the Program Administrator.

☐ To establish a new plan or replace current 457 carrier with the MERS 457 Program.

☐ To add the MERS 457 Program in addition to another 457 carrier.

Plan Name(s) and Provider(s):

VERY IMPORTANT: All eligible programs of a Participating Employer are considered to be a single plan for purposes of compliance with Code Section 457(b). Thus, if a Participating Employer has more than one eligible 457 (or additional investment options under a 457(b) arrangement with more than one vendor), the Participating Employer is responsible for ensuring that all of its arrangements, treated as a single program, comply with the 457(b) requirements. In order to fulfill its responsibility for monitoring coordination of multiple programs, the Participating Employer must carefully review the Master Plan Document provisions.

☐ **Amendment and Restatement.** The amended and restated MERS 457(b) Program will be effective _____, with respect to contributions upon approval by the
(Month and year)
Program Administrator. The MERS 457(b) Program was originally effective _____.
(Month and year)

III. Eligible Employees: Only Employees as defined in the Program may be covered by the Participation Agreement. Subject to other conditions in the Program, this Agreement, and Addendum (if applicable), the following Employees are eligible to participate in the Program:

IV. Contributions will be remitted (check one):

☐ Weekly
☐ Bi-Weekly (every other week)
☐ Semi-Monthly (twice each month)
☐ Monthly
☐ Other (must specify) _____

V. Roth Deferral Contributions: ☐ shall be permitted ☒ shall not be permitted

If Roth Deferral Contributions are elected, the Program will allow Roth rollover contributions from other designated Roth 457(b), 401(k), or 403(b) Plans. Roth in-plan rollovers will also be allowed. Roth in-plan rollovers allow a participant who has reached 70½ or who has incurred a severance from employment to elect to have all or a portion of his or her pre-tax contribution account directly rolled into a designated Roth rollover account under the plan if the amount would otherwise be permitted to be distributed as an eligible rollover distribution. Any amounts that are rolled to the Roth rollover account are considered to be irrevocable and may not be rolled back to the pre-tax account.

VI. Loans: ☐ shall be permitted ☒ shall not be permitted

If Loans are elected, please complete and attach the *MERS 457 Loan Addendum*.

VII. Automatic Enrollment: ☐ shall be permitted ☒ shall not be permitted

If selected, please complete and attach the *MERS 457 Eligible Automatic Contribution Arrangement (EACA) Addendum*.

VIII. Employer Contributions: ☐ shall be permitted ☒ shall not be permitted

If selected, please complete and attach the *MERS 457 Employer Contribution Addendum*.

IX. Modification of the Terms of the Participation Agreement

If the employer desires to amend any of its elections contained in the Participation Agreement, including attachments/addendums, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Participation Agreement. The amendment of the new agreement is not effective until approved by MERS.

X. Enforcement

1. This Participation Agreement, including attachments/addendums may be terminated only in accordance with the Master Plan Document
2. The Employer hereby agrees to the provisions of the *MERS 457 Supplemental Retirement Program and Trust Master Plan Document*.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

XI. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
(Name of Approving Employer)
the _____ day of _____, 20_____.

Authorized signature: _____

Title: _____

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20_____ Signature: _____
(Authorized MERS Signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Kec
7/22/14
BOB

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: $.56/mile ~ effective 01 January 2014

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
July 1	Courthouse, Menominee	94	.56	52.64	
July 3	MI Works, Escanaba	58	"	32.48	101-101-860.11
July 8	Courthouse, Menominee	94	"	52.64	101-101-860.11
July 14	North Point, Kingsford	60	"	33.60	101-101-860.11
July 18	Courthouse, Menominee	94	"	52.64	101-101-860.11
July 22	Courthouse, Menominee	94	"	52.64	101-101-860.11
July 24	North Point, Kingsford	60	"	33.60	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		554	56	310.24	
			Total Mileage		
				Total Mileage Fee	310.24

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

7/22/14
Date

7/24/14 - HOLD PENDING AGENDA!!

RCC
7/22/14
BRB

Commissioner Meeting Fee Expense Form

COPY

Name of Commissioner JOHN NELSON

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
JULY 1	FINANCE COMM @ Courthouse Menominee	50.00
JULY 3	MI WORKS, ESCANABA, MI	50.00
JULY 8	CO BOARD MEETING, Menominee	50.00
JULY 14	FINANCE COMM @ NORTHPOINT, KINGSFORD	50.00
JULY 18	SPECIAL BOARD MEETING Courthouse Menominee	50.00
JULY 22	CO. BOARD MEETING, Courthouse, Menominee	50.00
JULY 24	NORTH POINT Board MEETING, KINGSFORD	50.00
Total Per Diem		350.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: John Nelson

Date: 7/22/14

X JULY 24 - WILL NOTIFY IF CHANGE.

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

RECEIVED
JUL 31 2014
BY: AD

Mileage: $.56/mile ~ effective 01 January 2014

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
7/01/14	COURTHOUSE	16		8.96	101-101-860.04
7/01/14	~~FAIR BOAR~~ ANNEX	32		17.92	101-101-860.04
7/08/14	COURTHOUSE	16		8.96	101-101-860.04
7/09/14	ANNEX	32		17.92	101-101-860.04
7/16/14	HEALTH DEPT, ESCANABA	104		58.24	101-101-860.04
7/18/14	COURTHOUSE	16		8.96	101-101-860.04
7/22/14	COURTHOUSE	16		8.96	101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	232	
				Total Mileage Fee	129.92

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

8/01/14
Date

Commissioner Meeting Fee
Expense Form

COPY
RECEIVED
JUL 31 2014
BY: KD.

Name of Commissioner LARRY SCHEI

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/01/14	FINANCE	50.00
7/01/14	FAIR BOARD	50.00
7/08/14	COUNTY BOARD	50.00
7/09/14	FAIR BOARD	50.00
7/16/14	PUBLIC HEALTH	50.00
7/18/14	COUNTY BOARD - SPECIAL	50.00
7/22/14	COUNTY BOARD - PUBLIC BUDGET	—
7/22/14	COUNTY BOARD	50.00
Total Per Diem		350.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 8/01/14

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
AUG 04 2014
BY: AD

Mileage: $.56/mile ~ effective 01 January 2014

*Meals
Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
7/08/14	Court House - Board	72		40.32	101-101-860.07
7/15/14	Stephenson - Road Comm.	25		14.—	101-101-860.07
7/18/14	Court House - Special Meeting	72		40.32	101-101-860.07
7/22/14	Court House - Board	72		40.32	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		241	Total Mileage		
				Total Mileage Fee	134.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

8/1/14
Date

RECEIVED
AUG 04 2014
BY: AD

Commissioner Meeting Fee Expense Form

Name of Commissioner Gerald Picke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/8/14	County Board	50.—
7/15/14	Road Commission	50.—
7/18/14	Special Meeting – Airport	50.—
7/22/14	County Board	50.—
Total Per Diem		200.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Picke

Date: 8/1/14

Rec 8-6-14 BLB

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $.56/mile – effective 01 January 2013

*Meals Breakfast - $ 9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
7/8/14	Co. Bd. – Menominee	76	42.56		101-101-860.10
7/14/14	BOH Finance- Escanaba	58	32.48		101-101-860.10
7/16/14	BOH Mtg.-Escanaba	58	32.48		101-101-860.10
7/22/14	County Bd- Menominee	76	42.56		101-101-860.10
7/24/14	Pinecrest- Pinecrest	14	7.84		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		282	**Total Mileage**		
				Total Mileage Fee	**157.92**

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

8/3/14
Date

Rec 8-6-14 BK

Commissioner Meeting Fee
Expense Form

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
7/8/14	County Board Mtg	50.00
7/14/14	Board of Health Finance Mtg.	50.00
7/16/14	Board of Health Mtg	50.00
7/22/14	County Board Meeting	50.00
7/24/14	Pinecrest Board	50.00
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 8/3/14

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
AUG 07 2014
BY: AD

Mileage: $.56/mile ~ effective 01 January 2014

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

2014

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
07-01	FINANCE	3			
07-08	CO. BD	3			
07-18	CO. BD	3			101-101-860.02
07-22	CO. BD	3			101-101-860.02
07-29	SOC. SERV	3			101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			15 Total Mileage		
				Total Mileage Fee	8.40

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

08-07-14
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
AUG 07 2014
BY: AB.

Name of Commissioner BERNIE LANG

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

2014

Date	Meeting Description & Duration	Meeting Expense
07-01	FINANCE	50.
07-08	CO. BD.	50.
07-18	CO. BD.	50.
07-22	CO. BD.	50.
07-29	SOC. SERV.	50.
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 08-07-14

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on July 17 & 31, 2014 in the combined amount of $209,214.34

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
JUL 17 2014
FISCAL OFFICER'S REPORT
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Aaron A. Ihander							$54.19
36843	07/08/2014	Reimbursement	Uniform Allowance	205-315-745.00	54.19		
Alphacard							$1,909.85
36998	07/17/2014	191886	PO# 02950 ID Card Machine	101-103-755.00	954.92		
36998	07/17/2014	191886	PO# 02950 ID Card Machine	101-301-755.00	954.93		
Amanda Litts							$23.46
36938	07/08/2014	Reimbursement	Community Garden Supplies (Duby Pa	296-667-801.01	23.46		
Amy Peterson							$46.00
36946	07/15/2014	Reimbursement	Camping Refund	208-751-964.00	46.00		
Anderson-Diehm Funeral Home							$300.00
36812	07/03/2014	Burial	William Pfeiffer	101-681-833.00	300.00		
APCO INTERNATIONAL							$429.00
36872	06/20/2014	271412	EMD Online Training (D. Mathews)	266-326-881.00	429.00		
AT&T - Carol Stream, IL							$1,067.65
36868	07/01/2014	906753220907	July 1 - July 31, 2014	101-103-850.00	337.21		
36869	07/01/2014	906753458207	Shakey Lakes Park (7/1 - 7/31, 2014)	101-103-850.00	35.70		
36870	07/01/2014	906R41083907	July 1 - July 31, 2014	101-103-850.00	694.74		
Badger Mailing & Shipping							$44.27
36995	07/14/2014	66304	Pressure Sensitive Tapes - Postage Ma	101-253-729.01	44.27		
Barbara Sanders							$300.00
36808	07/03/2014	Burial	Gilbert Brian Bengston	101-681-833.00	300.00		
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE							$113.00
36953	07/16/2014	5560	Pre Employment Physical (Michael Nut	101-132-835.00	113.00		
BERNTSEN INTERNATIONAL, INC.							$27.03
36826	07/01/2014	159386	Caplugs for 5/8"	243-246-765.00	27.03		
Big O's Lube and Service, Inc.							$612.95
36924	07/14/2014	14640	2001 Ford Ranger - Vehicle Maintenan	208-751-981.00	217.95		
36990	06/27/2014	14540	2011 Chevy Impala - Vehicle Maintenar	205-315-934.02	362.10		
36991	07/07/2014	14567	2014 Chevy Impala - Oil Change	205-315-934.02	32.90		
BP							$174.05
36984	07/05/2014	41714902	Gasoline Charges - Sheriff Department	101-301-742.00	174.05		
Brunelle, Jennifer							$170.91
36943	07/08/2014	Reimbursement	Mileage & Meals	296-663-860.00	170.91		
CADIEU FUNERAL HOME							$900.00
36807	07/03/2014	Burial	Rudolph Edward Gross	101-681-833.00	300.00		
36809	07/03/2014	Burial	Laverne Mildred Allgeyer	101-681-833.00	300.00		
36811	07/03/2014	Burial	John William Gustafson	101-681-833.00	300.00		
Carhoun, Scott							$37.08
36861	07/07/2014	Reimbursement	Paint/Painters Tape	101-265-755.00	37.08		
Carquest Auto Parts							$29.25
36865	06/20/2014	2825-268726	Exhaust Fan - Jail Kitchen	101-265-934.00	12.53		
36866	06/25/2014	2825-269151	Exhaust Fan Belt - Jail Kitchen	101-265-934.00	8.36		
36867	06/25/2014	2825-269152	Spare Exhaust Fan Belt - Jail Kitchen	101-265-934.00	8.36		
CDW Government							$6,727.00
36827	07/02/2014	MVS1074	PO# 02927 1 Year Maintenance Agree	101-103-857.03	6,727.00		

APPROVED
JUL 17 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Cellcom Wisconsin RSA 04							$184.02
36939	06/05/2014	071493	Cellular Services	101-132-850.00	21.01		
36939	06/05/2014	071493	Cellular Services	296-664-850.00	53.21		
36939	06/05/2014	071493	Cellular Services	296-665-850.00	19.93		
36940	07/05/2014	190301	Cellular Services	101-132-850.00	52.00	*	
36940	07/05/2014	190301	Cellular Services	296-664-850.00	21.01	*	
36940	07/05/2014	190301	Cellular Services	296-665-850.00	16.86	*	
Cenex Fleetcard							$63.90
36968	07/06/2014	999168	Building Code - Gasoline Charges June	249-371-742.00	63.90		
Charles Benson							$300.00
36806	07/03/2014	Burial	Kenneth Benson	101-681-833.00	300.00		
CITY OF MENOMINEE - 2511 10TH ST.							$565.18
36815	06/26/2014	3747	Gasoline Sales - May 2014	101-265-742.00	148.93		
36815	06/26/2014	3747	Gasoline Sales - May 2014	101-257-742.00	17.05		
36815	06/26/2014	3747	Gasoline Sales - May 2014	266-325-860.00	47.53		
36835	07/11/2014	July 2014	Monthly Rent	266-326-942.00	351.67		
CLOVERLAND PAPER CO							$720.51
36802	07/03/2014	105458	Liners, Tissues, Towels, Tidyfoam Soap	101-265-755.01	232.70		
36986	07/10/2014	105457	Inmate Supplies	101-301-770.00	27.52		
36987	07/07/2014	105474	Inmate Supplies	101-301-770.00	25.80		
36988	06/27/2014	105414	Inmate Supplies	101-301-770.00	163.34		
36989	07/03/2014	105456	Inmate Supplies	101-301-770.00	118.01		
36994	07/11/2014	105532	Damp Mop Cleaner, Toilet Tissue	101-265-755.01	153.14		
Decamp, Shane							$130.20
36932	07/08/2014	5551	Transport of Juvenile to Bay Pines (T.S	101-132-801.01	15.00		
36932	07/08/2014	5551	Transport of Juvenile to Bay Pines (T.S	101-132-801.00	24.00		
36936	07/08/2014	Reimbursement	Mileage - Transport of Juvenile to Bay F	101-132-801.00	91.20		
DEKETO, LLC							$660.00
36831	05/12/2014	214	PO# 02939 Server Upgrade	101-268-931.00	660.00		
Dickinson County Treasurer							$60,241.85
36848	04/10/2014	West Law 2014	West Group Westlaw Charges	269-145-801.00	3,736.31		
36849	04/10/2014	Circuit Court 2014	Shared Expenses	101-131-702.00	27,468.47		
36850	07/02/2014	Circuit Court 2014	Shared Telephone Expenses	101-131-702.00	207.26		
36852	07/02/2014	West Law 2014	Shared Expenses - Westlaw Charges	269-145-801.00	3,736.31		
36853	07/02/2014	Circuit Court 2014	Shared Expenses (April, May, June 201	101-131-702.00	25,093.50		
Dougovito, Greg							$214.21
36957	07/16/2014	5563	Transport of Juvenile (D.K.)	101-132-801.01	31.25		
36957	07/16/2014	5563	Transport of Juvenile (D.K.)	101-132-801.00	50.00		
36960	07/16/2014	5568	Transport of Juvenile (D.C.)	101-132-801.01	45.00		
36960	07/16/2014	5568	Transport of Juvenile (D.C.)	101-132-801.00	72.00		
36961	07/16/2014	Reimbursement	Meals (Transport of Juvenile)	101-132-801.00	7.39		
36966	07/16/2014	Reimbursement	Meal (Transport of Juvenile)	101-132-801.00	8.57		
DRAZE, THOMAS							$249.98
36841	07/08/2014	Reimbursement	Uniform Allowance	205-315-745.00	249.98		
Dreamscape Communications							$69.99
36949	06/20/2014	w3783	Wirless Internet (Annex)	101-261-850.00	69.99		
DWAINE ZEMBA							$30.00
36947	07/15/2014	Reimbursement	Camping Refund	208-751-964.00	30.00		

APPROVED
JUL 17 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Ref	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
EAGLEHERALD PUBLISHING, LLC							$512.40
36798	06/30/2014	1445	PO# 02945 Election Notice	101-262-727.00	512.40		
Eldercare Home Pharmacy							$227.33
36969	06/30/2014	4274925	Inmate Medications	101-301-770.01	227.33		
Election Systems & Software							$4,508.90
36797	06/30/2014	897246	PO# 02946 - Election Programming	101-262-727.00	4,508.90		
Employee Benefits Agency, Inc.							$119.23
36828	07/02/2014	4326	Vision Service Plan - July 2014	266-326-712.00	32.07		
36828	07/02/2014	4326	Vision Service Plan - July 2014	266-325-712.00	32.07		
36828	07/02/2014	4326	Vision Service Plan - July 2014	266-325-712.00	17.89		
36828	07/02/2014	4326	Vision Service Plan - July 2014	701-000-231.00	12.40		
36828	07/02/2014	4326	Vision Service Plan - July 2014	266-325-712.00	24.80		
EPSD Golf Committee							$100.00
36972	07/08/2014	182014	2014 Golf Hole Sponsorship	101-301-755.00	100.00		
Filtration Services							$280.32
36915	07/10/2014	73144	Multi Pleat	101-265-755.00	280.32		
Furlong, James							$25.76
36858	07/08/2014	Reimbursement	Mileage - June 2014	101-101-860.03	25.76		
Galls, An Aramark Company							$143.49
36842	06/20/2014	4225446	Heatgear - Vincent Studer	205-315-745.00	143.49		
GREAT AMERICAN DISPOSAL CO THE							$1,223.63
36854	07/01/2014	47108762	MSU Extention	101-261-930.04	56.02		
36860	07/01/2014	47108760	Shakey & Kleinke Parks	208-751-801.00	1,167.61		
Hafeman, Jan							$148.96
36926	07/07/2014	Reimbursement	Mileage - July 2014	101-101-860.10	148.96		
Hi Tec Building Services							$1,410.00
36862	06/30/2014	7572	June 2014 Cleaning Services	101-265-801.00	1,410.00		
J S ELECTRONICS, INC.							$15,078.22
36834	07/01/2014	18377	Tower Lease - August 2014	266-326-942.00	425.00		
36836	06/27/2014	18294	PO# 02943 - Radio Repair	266-325-934.01	1,176.42		
36873	07/11/2014	7/11/14	PO# 2947 Bagley Tower Maintenance	266-326-970.00	3,925.60		
36874	06/09/2014	6/9/14	PO# 2940 Cedarville Tower Maintenan	266-326-970.00	4,383.60		
36875	06/09/2014	6/9/14	PO# 2941 City Hall Tower Maintenance	266-326-970.00	4,907.60		
36973	07/03/2014	18385	Camera Installation into squad 5504	101-301-934.01	260.00		
Jim Jenkins							$75.00
37002	07/04/2014	7/4/14	W4522 34rd, Nadeau, Lawn Maintenan	517-252-955.00	75.00		
Joel Hensley, RN							$1,365.00
36971	07/15/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
June Jacques							$300.00
36810	07/03/2014	Burial	Roy J. Jacques	101-681-833.00	300.00		
K MART 7031							$9.52
36985	06/13/2014	07031061314005372	File Folders	101-301-727.00	9.52		
Koehne							$19.68
36813	06/30/2014	81826	2008 Chevy Impala	101-265-981.00	19.68		
L.A. Busse, Inc.							$117.64
36799	07/07/2014	ZB59354	Booster Heater (Jail/Kitchen)	101-265-934.00	117.64		

APPROVED
JUL 17 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Lithocrafters Printing, Inc.							$113.00
36941	06/30/2014	81897	Business Cards - Jennifer Brunelle	296-663-727.00	113.00		
Lowell & Sandra Paschke							$50.00
36856	07/09/2014	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	50.00		
Lynette Verbisky							$45.00
36945	07/15/2014	Reimbursement	Camping Refund	208-751-964.00	45.00		
MAC SERVICE CORPORATION							$75.00
36920	07/16/2014	Registration	2014 Conference - Brian Bousley	101-172-860.00	25.00		
36921	07/09/2014	Registration	Conference Fee - Larry Schei	101-101-859.00	25.00		
36922	07/16/2014	Registration	Conference Fee - Jan Hafeman	101-101-859.00	25.00		
Manpower							$1,567.13
36786	07/06/2014	27335651	Week Ending 7/6/14 (Regina Mistark)	215-141-705.00	244.13		
36793	07/06/2014	27329548	Week Ending 7/6/14 (Krista Marciniak)	256-277-705.00	252.00		
36817	06/29/2014	27308286	Week Ending 6/29/14 (Regina Mistark)	215-141-705.00	252.00		
36819	06/29/2014	273000064	Week Ending 6/29/14 (Krista Marciniak)	256-277-705.00	252.00		
36829	06/29/2014	27309301	Week Ending 6/29/14 (Krista Marciniak	101-261-704.00	252.00		
36979	07/13/2014	27358847	Week Ending 7/13/14 (Krista Marciniak	256-277-705.00	252.00		
37003	07/13/2014	27362060	Week Ending 7/13/14 (Regina Mistark)	215-141-705.00	63.00		
Marinette Farm & Garden							$51.99
36977	06/30/2014	06307491	K9 Supplies	101-301-881.01	51.99		
MATHIEU MARYE							$355.88
36795	07/10/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
36796	07/10/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	2.52		
36845	07/03/2014	Per Diem	Jury Commission (x4)	101-150-710.00	200.00		
36846	07/03/2014	Reimbursement	Mileage - Jury Commission (x4)	101-150-860.00	3.36		
Menards - Marinette							$520.61
36800	07/03/2014	57134	Oak Board's - Annex	101-265-755.00	81.54		
36801	07/05/2014	57311	Hinges (Annex)	101-265-755.00	25.41		
36864	07/08/2014	57498	Annex Remodel Project	101-265-755.00	112.11		
36916	07/11/2014	57782	Credit Memo for Annex - (Hinges)	101-265-755.00	-20.94		
36917	07/11/2014	57781	Credit Memo for Annex - (Easty Trim)	101-265-755.00	-17.97		
36919	07/11/2014	57783	Annex - Remodel Supplies	101-265-755.00	135.60		
36996	07/15/2014	58101	Shrub	101-265-755.00	13.98		
36997	07/15/2014	58039	Treated Wood	101-265-755.00	31.38		
36999	07/15/2014	58120	Steel Fence Posts (x50) for Remon	243-246-765.00	159.50		
MENOMINEE COUNTY JOURNAL							$450.00
36832	07/01/2014	122	Voter Registration Notice	101-262-727.00	450.00		
MENOMINEE COUNTY ROAD COMMISSI							$49.44
36981	07/11/2014	10808	Power to Radio Tower - June 2014	101-301-934.00	49.44		
MGT of America, Inc.							$3,340.08
36833	06/24/2014	25437	Consulting Svcs for Job Classification	101-257-727.00	250.00		
36925	07/11/2014	25536	Indirect Cost Allocation Plan & Job Clas	101-103-801.08	3,090.08		
MICH ASSOC OF DIST COURT MAGIS							$75.00
36788	07/10/2014	Dues	Annual Dues - Linda Menacher	101-136-802.00	75.00		
Michelle Larson							$132.50
36948	07/08/2014	Reimbursement	Teen Garden @ Duby Park (Supplies)	296-667-801.01	99.30		
36962	07/16/2014	Reimbursement	Teen Garden Supplies	296-667-801.01	33.20		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mike's Auto							$424.52
36863	07/03/2014	7/3/14	98 Dodge Pickup - Fuel Tank/Pump	208-751-984.00	424.52		
MILLERS ACTION OFFICE SUPPLY I							$217.64
36830	07/02/2014	0102473-001	Clerks Office - Supplies	101-215-727.00	36.15		
36963	07/07/2014	0102490-001	Office Supplies	296-664-727.00	168.00		
36964	07/11/2014	0102654-001	Office Supplies	296-664-727.00	13.49		
Neopost USA, Inc.							$4,585.00
36928	07/09/2014	14322511	PO# 02948 Postage Machine (Lightning	101-103-970.14	4,585.00		
Nutt, Michael							$31.92
36965	07/16/2014	Reimbursement	Mileage	296-664-860.00	31.92		
Olivares, E. Jay							$310.00
36942	07/16/2014	Various Cases	Court Appointed Attorney	101-132-807.00	310.00		
PHDM							$173.00
36950	07/03/2014	43046	Shakey Lakes Annual Campground Ins	208-751-755.08	173.00		
Piche, Gerald L.							$78.96
36820	07/07/2014	Reimbursement	Mileage - June 2014	101-101-860.07	78.96		
Polasky, Nancy							$369.00
36791	07/10/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
36792	07/10/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	16.80		
36821	07/03/2014	Per Diem	Jury Commission (x4)	101-150-710.00	200.00		
36822	07/03/2014	Reimbursement	Mileage - Jury Commission (x4)	101-150-860.00	22.20		
Przewrocki, Joan							$123.50
36931	07/08/2014	5553	Transport of Juvenile to Bay Pines (T.S	101-132-801.01	15.00		
36931	07/08/2014	5553	Transport of Juvenile to Bay Pines (T.S	101-132-801.00	24.00		
36954	07/16/2014	5559	Transport of Juvenile (T.S.)	101-132-801.01	32.50		
36954	07/16/2014	5559	Transport of Juvenile (T.S.)	101-132-801.00	52.00		
Quest Diagnostics Inc.							$45.80
36982	08/25/2014	41107238	Pre Employment Drug Test (Mileski)	101-301-835.00	45.80		
Russ & Kathy Strom							$50.00
36855	07/10/2014	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	50.00		
Schraub, Darlene							$309.99
36789	07/08/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
36790	07/08/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	4.95		
36823	07/03/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
36824	07/03/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	5.04		
SimplexGrinnell							$3,146.46
36859	08/27/2014	40697949	PO# 02942 Court House Fire Alarm Ma	101-265-934.00	3,146.46		
Squires-Stepnlak, Rebecca							$352.24
36934	07/08/2014	Reimbursement	Mileage	296-665-860.00	352.24		
State of Michigan - MI Supreme Court Finance							$5,783.92
36918	07/01/2014	D95A 1530-02	July, August, September 2014	101-136-931.01	3,268.49	*	
36935	07/01/2014	P55 1530-04	July, August, September 2014	101-132-858.03	2,515.43		
State of Michigan-SupremeCourt							$1,765.21
36851	07/02/2014	Circuit Court 2014	Shared Expenses - Software Support	101-131-858.03	1,765.21		
State of Wisconsin - Dept of Health Services							$23.77
36804	06/30/2014	43514W00000214	Winnebago Directory (Sara Seaborg)	101-136-807.00	23.77		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
STEPHENSON MARKETING COOPERATI							$2,714.68
36844	06/30/2014	462643	June 2014	208-751-742.00	20.11		
36844	06/30/2014	462643	June 2014	208-751-744.00	352.64		
36844	06/30/2014	462643	June 2014	208-751-930.02	8.00		
36844	06/30/2014	462643	June 2014	208-751-755.02	22.00		
36844	06/30/2014	462643	June 2014	208-751-930.02	10.00		
36970	06/30/2014	015579	Gasoline Charges - June 2014	205-315-742.00	2,301.93		
TARGET INFORMATION MANAGEMENT							$108.35
36803	06/26/2014	275937	District Forms	101-136-727.00	108.35		
The Advertiser							$21.00
36976	06/30/2014	060270	Community Awareness	101-301-755.00	21.00		
The First National Bank&Trust							$33.40
36814	06/30/2014	628840339	FOC - Service Charge	101-141-817.00	33.40		
The Print Shop - 1340 Main Street							$161.71
36818	07/02/2014	7029344	Letterhead Envelopes (x1000)	101-267-727.00	161.71		
Time Warner Cable							$134.34
36983	06/28/2014	10404 620475202 800	July 6 - August 5, 2014	101-301-770.00	134.34		
TOM WANGERIN INC							$10,280.00
36930	07/16/2014	Thiry	Septic Replacement	274-690-810.10	10,280.00		
Town & Country Veterinary Clin							$105.70
36978	06/30/2014	41385	K9 Care	101-301-881.01	105.70		
TWIN CITY ELECTRIC, Inc.							$527.00
36857	07/08/2014	79051	Phone Maintenance at Annex	101-261-728.00	102.00		
36923	07/15/2014	79070	Elevator Phone	101-103-850.00	425.00		
U.E.S. COMPUTERS, INC.							$1,804.99
36794	07/07/2014	68510	Toner Cartridge (FOC)	101-141-727.00	74.99		
36838	06/30/2014	40913	June Weekly Computer Maintenance	101-103-857.00	1,205.00		
36927	07/11/2014	30107	Cisco Extended Service	101-103-857.02	525.00		
U.P. Resource Conservation &							$350.00
37000	07/17/2014	Registration	2014 Council Dues (B. Lang)	101-103-802.00	350.00		
UPCAP SERVICES INC							$115.00
36839	06/30/2014	581	Work Crew Services (June 2014)	517-252-755.00	91.00		
36980	06/30/2014	586	Work Crew Services	101-301-935.00	24.00		
Valenti, Susan F.							$175.40
36837	07/01/2014	Reimbursement	June 2014 (Mileage & Meals)	101-131-860.00	175.40		
Verizon Wireless							$896.38
36993	07/01/2014	9727860907	Cellular Services	101-265-850.01	99.39		
36993	07/01/2014	9727860907	Cellular Services	101-301-850.00	394.12		
36993	07/01/2014	9727860907	Cellular Services	101-682-850.00	32.46		
36993	07/01/2014	9727860907	Cellular Services	205-315-850.00	367.08		
36993	07/01/2014	9727860907	Cellular Services	205-315-704.00	3.33		
WALL, LARRY							$2,056.00
36929	07/16/2014	Thiry	Program Income Admin Fee (B. Thiry)	274-690-810.10	2,056.00		

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Bank Account: General							
Warner, Fredrick							$877.81
36933	07/08/2014	5548	Can Zone	296-668-801.00	98.70		
36944	07/08/2014	Reimbursement	Mileage & Supplies	296-667-801.01	12.44		
36944	07/08/2014	Reimbursement	Mileage & Supplies	296-666-801.00	56.00		
36951	07/16/2014	5557	Transport of Juvenile (T.S.)	101-132-801.01	32.50		
36951	07/16/2014	5557	Transport of Juvenile (T.S.)	101-132-801.00	52.00		
36952	07/16/2014	Reimbursement	Mileage & Meals (Transport of Juvenile	101-132-801.00	141.82		
36955	07/16/2014	5561	Transport of Juvenile (D.K.)	101-132-801.01	25.00		
36955	07/16/2014	5561	Transport of Juvenile (D.K.)	101-132-801.00	40.00		
36956	07/16/2014	Reimbursement	Mileage (Transport of Juvenile)	101-132-801.00	63.84		
36958	07/16/2014	5565	Transport of Juvenile (D.C.)	101-132-801.01	45.00		
36958	07/16/2014	5565	Transport of Juvenile (D.C.)	101-132-801.00	72.00		
36959	07/16/2014	Reimbursement	Mileage & Meals	101-132-801.00	238.51		
WEST GROUP PAYMENT CENTER							$446.44
36871	07/01/2014	829867175	June 1 - June 30, 2014	269-145-982.00	446.44		
Wil-Kil Pest Control							$62.25
36825	06/27/2014	2476660	Courthouse	101-265-801.00	62.25		
Xerox Corporation - 26152 Network Place							$545.80
36840	07/01/2014	074665794	Probation & Parole - July 2014	101-131-942.00	96.78		
36974	07/01/2014	074665793	Sheriff Department	101-301-727.00	415.26		
36975	07/01/2014	074665792	Sheriff Department	101-301-727.00	33.76		
Zeratsky Extreme Heating &							$917.00
37001	06/30/2014	7055	PO# 02949 - Equipment Repair Freeze	101-265-934.00	917.00		
Total Amount for Bank Account: General							$149,030.42

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Vendor Name / Voner#	Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Andrew C. Titus							$80.00
37170	7/30/2014	2013-068-MI	Court Appointed Legal	101-148-807.00	80.00		
AT&T - Carol Stream, IL							$1,481.76
37070	7/19/2014	906863661407	July 19 - August 18, 2014	266-325-850.00	306.96		
37078	7/19/2014	906863202307	July 19 - August 18, 2014	101-103-850.00	534.67		
37079	7/19/2014	906863444107	July 19 - August 18, 2014	101-103-850.00	640.13		
AT&T Mobility							$97.36
37202	7/30/2014	5593	July 1 - July 31, 2014 (906-792-0211)	101-132-850.00	66.70		
37222	7/30/2014	287252234966	July 10 - August 9, 2014 (906-792-5965	101-132-850.00	30.66		
Bob Barker Company, Inc.							$241.63
37138	7/22/2014	WEB000327046	Inmate Supplies	101-301-770.00	241.63		
Body Works Plus							$612.20
37152	7/22/2014	0127	PO# 2955 Lift Gate & Headlamp	205-315-934.02	612.20		
Boyle Design Group							$1,750.00
37058	7/15/2014	2870	PO# 2952 - Menominee/Marinette Regi	101-103-755.00	1,750.00		
Brunelle, Jennifer							$686.99
37183	7/30/2014	Reimbursement	Teen Garden Supplies	296-667-801.01	21.99		
37184	7/30/2014	July 2014	Crisis Intervention	296-668-801.00	665.00		
CBM Managed Services							$13,017.45
37113	6/4/2014	STDINV72977	Inmate Meal	101-301-770.00	582.00		
37114	6/11/2014	STDINV72978	Inmate Meal	101-301-770.00	1,974.24		
37115	6/18/2014	STDINV73201	Inmate Meals	101-301-770.00	2,073.47		
37116	6/25/2014	STDINV73202	Inmate Meals	101-301-770.00	2,115.84		
37117	7/2/2014	STDINV73200	Inmate Meals	101-301-770.00	2,132.45		
37118	7/9/2014	STDINV73331	Inmate Meals	101-301-770.00	2,071.40		
37119	7/16/2014	STDINV73559	Inmate Meals	101-301-770.00	2,068.05		
Cellcom Wisconsin RSA 04							$24.45
37056	7/5/2014	193396	Medical Examiner - Cellular Services	101-648-727.00	24.45		
CLOVERLAND PAPER CO							$561.53
37053	7/18/2014	105609	Courthouse - Liners, Towels	101-265-755.01	207.56		
37135	7/16/2014	105607	Inmate Supplies	101-301-770.00	45.20		
37136	7/18/2014	105608	Inmate Supplies	101-301-770.00	100.03		
37137	7/11/2014	105533	Inmate Supplies	101-301-770.00	121.88		
37219	7/25/2014	105670	Towels - Library	101-265-755.01	30.37		
37220	7/25/2014	105668	Courthouse	101-265-755.01	56.49		
Cole, Dana L.							$32.10
37123	7/28/2014	Reimbursement	14-14825-AW (Registered Mail)	101-267-729.00	32.10		
Cooper Office Equipment							$190.95
37125	7/24/2014	113154	Contract Number 2310-01	101-253-931.00	190.95		
Country Mile Document Destruct							$57.92
37049	7/16/2014	18630	Shredding Documents - 7/10/14	101-265-801.00	57.92		
Davis, Mel							$70.00
37212	7/18/2014	Peer Group	Meeting Date: 7/18/14	243-246-710.00	70.00		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Decamp, Shane							$225.40
37194	7/30/2014	5586	Transport of Juvenile (K.G.)	101-132-801.01	17.50		
37194	7/30/2014	5586	Transport of Juvenile (K.G.)	101-132-801.00	28.00		
37196	7/30/2014	Reimbursement	Mileage - Transport of Juvenile (K.G.)	101-132-801.00	67.20		
37197	7/30/2014	5589	Transport of Juvenile (D.K.)	101-132-801.01	17.50		
37197	7/30/2014	5589	Transport of Juvenile (D.K.)	101-132-801.00	28.00		
37198	7/30/2014	Reimbursement	Mileage - Transport of Juvenile (D.K.)	101-132-801.00	67.20		
Delta Dental of Michigan							$425.26
37046	7/24/2014	August 2014	Dental Premium	701-000-231.00	38.06		
37046	7/24/2014	August 2014	Dental Premium	266-326-712.00	120.50		
37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	120.50		
37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	38.06		
37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	38.06		
37046	7/24/2014	August 2014	Dental Premium	266-325-712.00	70.06		
Deluxe for Business							$290.51
37065	7/24/2014	2031480886	Bond Account Checks & Deposit Ticket	101-136-805.00	290.51		
Dougovito, Greg							$263.25
37186	7/30/2014	5578	Transport of Juvenile (D.C.)	101-132-801.01	36.25		
37186	7/30/2014	5578	Transport of Juvenile (D.C.)	101-132-801.00	58.00		
37200	7/30/2014	5592	Holdover Attendant & Transport of Juve	101-132-801.01	65.00		
37200	7/30/2014	5592	Holdover Attendant & Transport of Juve	101-132-801.00	104.00		
Durocher, Tony							$65.00
37189	7/30/2014	5581	Holdover Attendant (C.T.)	101-132-801.01	25.00		
37189	7/30/2014	5581	Holdover Attendant (C.T.)	101-132-801.00	40.00		
EAGLEHERALD PUBLISHING, LLC							$172.80
37143	7/24/2014	23432	Subscription Renewal	101-301-802.00	172.80		
Eichhorn, Garry							$98.16
37207	7/29/2014	Per Diem	DHS Board	101-601-837.00	50.00		
37208	7/29/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	48.16		
Forms Trac Enterprises, Inc.							$184.46
37072	7/24/2014	61981	Default Judgment Civil (x1100)	101-136-727.00	184.46		
Frels Motors, Inc.							$542.83
37076	7/25/2014	09989	Fuel Tank, Fuel Pump - Vehicle Mainte	208-751-981.00	542.83		
Frontier - Servco F.S.							$1,159.40
37066	7/22/2014	53983	Gasoline Sales - Shakey Lakes Park	208-751-742.00	1,159.40		
HERRILD, RENEE							$328.80
37126	7/28/2014	Reimbursement	Mileage & Bridge Fare	215-141-860.00	328.80		
Hi Tec Building Services							$1,410.00
37080	7/30/2014	7729	Cleaning Services for July 2014	101-265-801.00	1,410.00		
Inmate Services Corporation							$500.00
37144	7/11/2014	16889	Inmate Transportation (J. O. N. on 7/18	101-301-860.01	500.00		
J.F. Ahern Company							$177.90
37147	7/17/2014	206678	Semi Annual Maintenance - Extinguishe	205-315-755.00	177.90		
Jeff Naser							$99.28
37210	7/29/2014	Per Diem	DHS Board	101-601-837.00	50.00		
37211	7/29/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							$3,235.70
37109	7/29/2014	July 2014	Medical Examiner	101-648-709.00	825.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	190.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	190.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	130.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-835.00	130.00		
37109	7/29/2014	July 2014	Medical Examiner	101-648-727.00	5.70		
37130	7/25/2014	Blood Draws	P.K. (7/23) A.B. (7/19) A.M.C. (7/5) T.T	101-267-801.01	400.00		
37142	7/30/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
John Deere Financial							$2,327.67
37045	7/22/2014	1481035	John Deere Tractor Parts	208-751-801.00	2,327.67		
K & M Rentals							$80.00
37044	7/22/2014	4224	Portable Toilet - Airport Park	208-751-942.00	80.00		
Karen Petersen							$60.00
37205	7/21/2014	Reimbursement	Refund - Pavilion Double Booked	208-751-964.00	60.00		
Kewley, Diane							$45.50
37198	7/30/2014	5588	Transport of Juvenile (K.G.)	101-132-801.01	17.50		
37198	7/30/2014	5588	Transport of Juvenile (K.G.)	101-132-801.00	28.00		
KUSTOM SIGNALS INC							$96.00
37150	4/23/2014	497258	Cable Antenna (x2)	205-315-934.01	96.00		
LENCA SURVEYING							$4,682.30
37059	7/17/2014	14116	Remon Yr 2014 (June 30 - July 17, 201	243-246-801.07	2,605.40		
37218	7/31/2014	14126	Remon Yr 2014 (July 18 - July 31, 2014	243-246-801.07	2,076.90		
Lesperance, Diane							$63.00
37124	7/28/2014	Reimbursement	Mileage - PPT Informational Forum	101-253-860.00	63.00		
Lithocrafters Printing, Inc.							$223.15
37073	7/25/2014	82325	Employment Search Report Form (x80(	215-141-934.00	223.15		
Manpower							$882.00
37069	7/20/2014	27385655	Week Ending 7/20/14 (Krista Marciniak	256-277-705.00	126.00		
37075	7/20/2014	27390603	Week Ending 7/20/14 (Regina Mistark)	215-141-705.00	126.00		
37203	7/27/2014	27421962	Week Ending 7/27/14 (Regina Mistark)	215-141-705.00	315.00		
37221	7/27/2014	27417743	Week Ending 7/27/14 (Krista Marciniak	256-277-705.00	315.00		
Massopust, Whitney							$240.00
37110	7/29/2014	July 2014	Medical Examiner	101-648-709.00	240.00		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							$2,752.83
37064	7/13/2014	Credit Card	Amway	101-682-860.00	9.28	*	
37064	7/13/2014	Credit Card	Parsley Mediterranean	101-682-860.00	13.77	*	
37064	7/13/2014	Credit Card	Dell	101-267-931.00	288.31	*	
37064	7/13/2014	Credit Card	Amway Grand	101-682-860.00	12.98	*	
37064	7/13/2014	Credit Card	The BOB	101-682-860.00	24.68	*	
37064	7/13/2014	Credit Card	Pack N Ship	101-131-729.00	27.91	*	
37064	7/13/2014	Credit Card	Amway Grant	101-682-860.00	9.53	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	Mountain Grd Lodge	517-252-860.00	290.12	*	
37064	7/13/2014	Credit Card	USPS	249-371-729.00	98.00	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	Kmart	208-751-860.00	67.97	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	USPS	101-268-729.00	5.05	*	
37064	7/13/2014	Credit Card	Amazon	101-103-755.00	119.90	*	
37064	7/13/2014	Credit Card	Paypal	517-252-860.00	125.00	*	
37204	7/13/2014	Credit Card	Intelius	101-301-727.00	19.95		
37204	7/13/2014	Credit Card	TLO	101-301-727.00	2.00		
37204	7/13/2014	Credit Card	Verizon	101-301-755.00	20.00		
37204	7/13/2014	Credit Card	USPS	101-301-755.00	19.99		
37204	7/13/2014	Credit Card	Verizon	101-301-755.00	20.00		
37204	7/13/2014	Credit Card	thewasserstromcompany	101-301-770.00	155.67		
37204	7/13/2014	Credit Card	Amazon	101-301-770.00	154.26		
37204	7/13/2014	Credit Card	Paypal	101-301-770.00	36.48		
37204	7/13/2014	Credit Card	BurgerKing	101-301-860.00	9.81		
37204	7/13/2014	Credit Card	Cenex	101-301-860.00	73.13		
37204	7/13/2014	Credit Card	Tractor Supply	101-301-881.01	27.99		
37204	7/13/2014	Credit Card	Tractor Supply	101-301-881.01	47.99		
37204	7/13/2014	Credit Card	Magic Wand	101-301-981.00	9.00		
37204	7/13/2014	Credit Card	Kmart	205-315-755.00	8.35		
37204	7/13/2014	Credit Card	Kmart	205-315-755.00	12.70		
37204	7/13/2014	Credit Card	Togos	264-363-881.00	18.38		
37204	7/13/2014	Credit Card	Shell	264-363-881.00	35.65		
37204	7/13/2014	Credit Card	Shell	264-363-881.00	74.00		
37204	7/13/2014	Credit Card	Mission Resort	264-363-881.00	281.22		
37204	7/13/2014	Credit Card	Mission Resort	264-363-881.00	281.22		
37204	7/13/2014	Credit Card	Mission Resort	264-363-881.00	152.22		
37204	7/13/2014	Credit Card	Mission Resort	264-363-881.00	152.22		
MATHIEU MARYE							$203.36
37174	7/31/2014	Reimbursement	Mileage - Jury Commission	101-150-860.00	3.36		
37175	7/31/2014	Per Diem	Jury Commission	101-150-710.00	200.00		
Meade, Brenda							$225.29
37187	7/30/2014	5579	Transport of Juvenile (D.C.)	101-132-801.01	36.25		
37187	7/30/2014	5579	Transport of Juvenile (D.C.)	101-132-801.00	58.00		
37188	7/30/2014	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	131.04		
Menards - Marinette							$408.61
37052	7/21/2014	58544	Welded Wire	101-265-755.00	25.99		
37055	7/23/2014	58696	Library - Painting Exterior	101-265-755.00	53.63		
37120	7/24/2014	58777	Remon Supplies	243-246-785.00	328.99		

APPROVED
JUL 31 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vchr#	Voucher Date	Vendor's Ref	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
MENOMINEE COUNTY JOURNAL							$5.70
37050	7/16/2014	7/15/14	Help Wanted (911)	286-325-755.00	5.70		
MENOMINEE COUNTY ROAD COMMISSI							$417.45
37215	7/29/2014	10813	Dust Control (Mineral Well Brine)	208-751-942.00	417.45		
MI Family Support Council							$225.00
37062	7/21/2014	Registration	Conference (x3)	215-141-860.00	225.00		
MILLERS ACTION OFFICE SUPPLY I							$525.99
37040	7/18/2014	0102832-001	Treasurer - Office Supplies	101-253-727.00	51.28		
37043	7/22/2014	0102889-001	PA's Office Supplies	101-267-727.00	16.58		
37112	7/28/2014	0102951-001	Clerk - Office Supplies	101-215-727.00	167.97		
37171	7/24/2014	0102944-001	Toner	101-132-727.00	79.00		
37171	7/24/2014	0102944-001	Toner	101-148-727.00	78.99		
37172	7/28/2014	0103006-001	Refill	101-132-727.00	6.16		
37201	7/30/2014	0103068-001	Calculator - Treasurer's Office	101-253-980.00	125.99		
MR TIRE							$424.88
37127	7/22/2014	445211	Tire (x4) Car #1	101-265-981.00	424.88		
Muffler Center of Menominee							$795.00
37077	7/28/2014	607681	PO# 02953 Jeep Liberty - Vehicle Main	101-265-981.00	625.00		
37153	7/24/2014	601673	Impala - Muffler (x2)	205-315-934.02	170.00		
Nelson, John R.							$310.24
37039	7/22/2014	Reimbursement	Mileage - July 2014	101-101-860.11	310.24		
NKS Tire & Service, Inc.							$289.53
37151	7/17/2014	109326	2011 Chevy Impala Tires (x2)	205-315-934.02	289.53		
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES							$720.00
37148	6/24/2014	mecosh-2	PO# 2954 - Training (x10)	205-315-881.03	580.00		
37149	6/25/2014	mecosh-3	MI Speed Measurement Enforcement (	205-315-881.03	140.00		
Northern Star Pathology, PC							$1,250.00
37035	7/14/2014	7/14/14	Barbara Byers	101-648-836.00	1,250.00		
Northreach Healthcare							$361.00
37141	6/23/2014	E11924134	Inmate Medical	101-301-770.01	361.00		
Nutt, Michael							$36.68
37185	7/30/2014	Reimbursement	Mileage	296-664-860.00	36.68		
Olivares, E. Jay							$1,972.11
37047	7/15/2014	Various	Court Appointed Legal	101-131-807.00	1,362.76		
37048	7/15/2014	Various	Court Appointed Legal	101-131-807.00	376.25		
37155	7/24/2014	Reimbursement	Mileage to FOC Court Hearings	101-131-860.00	233.10		
Oslund, Charles J.							$78.40
37214	7/18/2014	Peer Group	Meeting Date: 7/18/14	243-246-710.00	78.40		
Pan-O-Gold Baking Co.							$39.48
37140	7/3/2014	40683418407	Inmate Groceries	101-301-770.00	39.48		
Peterson, Dick							$89.60
37067	7/28/2014	Reimbursement	Mileage - Board of Canvassers Training	101-192-860.00	89.60		
PHDM							$173.00
37054	7/16/2014	43059	Kleinke - Campground Inspection	208-751-755.08	173.00		
PLASTOCON, INC							$384.08
37139	7/17/2014	82139	Inmate Supplies	101-301-770.00	384.08		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Polasky, Nancy							$222.20
37178	7/31/2014	Per Diem	Jury Commission	101-150-710.00	200.00		
37179	7/31/2014	Reimbursement	Mileage - Jury Commission	101-150-860.00	22.20		
Porod, Rebecca							$126.75
37199	7/30/2014	5591	Holdover Attendant (D.K.)	101-132-801.01	48.75		
37199	7/30/2014	5591	Holdover Attendant (D.K.)	101-301-704.00	78.00		
PrintersPlus!							$102.50
37060	7/18/2014	13314	Envelopes (Treasurer's Office)	517-252-727.00	102.50		
Przewrocki, Joan							$117.00
37190	7/30/2014	5582	Holdover Attendant (C.T.)	101-132-801.01	25.00		
37190	7/30/2014	5582	Holdover Attendant (C.T.)	101-132-801.00	40.00		
37191	7/30/2014	5583	Transport of Juvenile (K.G.)	101-132-801.01	20.00		
37191	7/30/2014	5583	Transport of Juvenile (K.G.)	101-132-801.00	32.00		
Quill Corporation							$529.96
37033	7/18/2014	4561311	PA Office Supplies	101-267-727.00	205.32		
37111	7/23/2014	4664894	Toner - PA's Office	101-267-727.00	91.99		
37131	7/18/2014	4560274	Sheriff Department - Office Supplies	101-301-727.00	232.65		
REDWOOD BIOTECH, INC.							$403.59
37182	7/10/2014	474344	Drug Tests (x75)	296-665-801.00	403.59		
REDWOOD TOXICOLOGY LABORATORY							$105.00
37180	7/30/2014	00719820146	Drug Testing	296-665-801.00	35.00		
37181	7/30/2014	00719820145	Drug Testing	296-665-801.00	70.00		
Roger Trepanier							$425.00
37206	7/21/2014	Reimbursement	Camping Reservation Refund	208-751-964.00	425.00		
S & O LOCK AND PHONE SERVICE							$1,088.90
37063	7/24/2014	38697	PO# 2951 - Annex Rekeying	101-265-755.00	1,088.90		
Schei, Larry							$129.92
37216	7/31/2014	Reimbursement	July 2014	101-101-860.04	129.92		
Schraub, Darlene							$206.60
37176	7/31/2014	Per Diem	Jury Commission	101-150-710.00	200.00		
37177	7/31/2014	Reimbursement	Mileage - Jury Commission	101-150-860.00	6.60		
Sexton, Richard							$99.68
37057	7/21/2014	Reimbursement	Mileage - Homeland Security Meeting	101-426-860.00	99.68		
Sherwin Williams Company							$87.17
37071	7/23/2014	4403-4	Annex Exterior Paint	101-265-755.00	87.17		
Sitmatic							$1,060.50
37038	7/16/2014	155845	PO# 02934 - Sitmatic Chairs (x2)	266-325-970.01	1,060.50		
St. Francis Hospital							$418.95
37128	7/19/2014	1140806	Autopsy (Barbara Byers)	101-648-836.00	418.95		

APPROVED
JUL 31 2014
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MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							$207.00
37034	7/23/2014	August 2014	Life Insurance Premium	101-101-713.00	20.70		
37034	7/23/2014	August 2014	Life Insurance Premium	101-132-713.00	6.32		
37034	7/23/2014	August 2014	Life Insurance Premium	101-136-713.00	11.50		
37034	7/23/2014	August 2014	Life Insurance Premium	101-141-713.00	9.20		
37034	7/23/2014	August 2014	Life Insurance Premium	101-148-713.00	0.58		
37034	7/23/2014	August 2014	Life Insurance Premium	101-215-713.00	11.50		
37034	7/23/2014	August 2014	Life Insurance Premium	101-172-713.00	4.60		
37034	7/23/2014	August 2014	Life Insurance Premium	101-267-713.00	9.20		
37034	7/23/2014	August 2014	Life Insurance Premium	101-268-713.00	4.60		
37034	7/23/2014	August 2014	Life Insurance Premium	101-253-713.00	6.90		
37034	7/23/2014	August 2014	Life Insurance Premium	101-257-713.00	4.60		
37034	7/23/2014	August 2014	Life Insurance Premium	101-265-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	101-301-713.00	46.00		
37034	7/23/2014	August 2014	Life Insurance Premium	101-682-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	101-103-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	271-790-713.00	9.20		
37034	7/23/2014	August 2014	Life Insurance Premium	296-663-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	296-664-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	296-665-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	208-751-713.00	4.60		
37034	7/23/2014	August 2014	Life Insurance Premium	205-316-713.00	2.30		
37034	7/23/2014	August 2014	Life Insurance Premium	205-315-713.00	23.00		
37034	7/23/2014	August 2014	Life Insurance Premium	266-325-713.00	16.10		
37034	7/23/2014	August 2014	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan POB 30266							$1,750.00
37146	7/22/2014	551-422389	Datacomm Line (4/1 - 6/30/14)	101-301-976.00	1,750.00		
TA Process Service							$29.20
37088	7/27/2014	14-055	Subpoena - Stacey Bruno	101-267-804.00	29.20		
TERENCE S WANIC PS							$70.00
37213	7/18/2014	Peer Group	Meeting Date: 7/18/14	243-246-710.00	70.00		
Tony Miller							$69.00
37209	7/29/2014	Reimbursement	Camping Refund	208-751-964.00	69.00		
Town & Country Veterinary Clin							$105.70
37145	6/13/2014	176542	K9 Care (Vesta)	101-301-881.01	105.70		
Tri-City Plumbing, Inc.							$77.80
37217	7/29/2014	10951	Coin-Op Shower Kits (x4) - Kleinke Par	208-751-930.03	77.80		
U.E.S. COMPUTERS, INC.							$133.00
37061	7/16/2014	68613	Toner Cartridge - FOC	215-141-934.00	207.99		
37074	7/21/2014	68646	Credit Memo - Toner Cartridge (FOC)	101-141-727.00	-74.99		
U.S. Bank Equipment Finance							$133.07
37051	7/16/2014	257765206	Konica Minolta	101-172-942.00	133.07		
UNIFORM SHOPPE							$408.50
37132	7/8/2014	234009	Emblems (x200)	101-301-745.00	408.50		
Warner, Fredrick							$109.34
37192	7/30/2014	5584	Transport of Juvenile (K.G.)	101-132-801.01	17.50		
37192	7/30/2014	5584	Transport of Juvenile (K.G.)	101-132-801.00	28.00		
37193	7/30/2014	Reimbursement	Mileage - Transport of Juvenile (K.G.)	101-132-801.00	63.84		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Waste Management							$508.14
37129	7/30/2014	1470267-1856-8	August 2014	101-265-801.00	508.14		
Wil-Kil Pest Control							$62.50
37041	7/11/2014	2498954	Annex	101-265-801.00	31.25		
37042	7/10/2014	2498953	Library	101-265-801.00	31.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$891.01
37036	7/18/2014	0402047856-00008	Kleinke Park	208-751-920.01	586.92		
37037	7/18/2014	0402047856-00005	Kleinke Park	208-751-920.01	140.20		
37121	7/25/2014	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	33.26		
37122	7/25/2014	1316937468-00000	Bailey House	208-751-920.01	31.89		
37122	7/25/2014	1316937468-00000	Kleinke Park Street Lighting	208-751-920.01	29.30		
37122	7/25/2014	1316937468-00000	Kleinke Park	208-751-920.01	58.70		
37122	7/25/2014	1316937468-00000	Bailey Street Lighting	208-751-920.01	12.74		
Zevitz, Dr. Michael E.							$2,035.00
37108	7/29/2014	July 2014	Medical Examiner	101-648-709.00	2,035.00		
Total Amount for Bank Account: General							$60,183.92

APPROVED
JUL 31 2014
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MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Miscellaneous Boards/Committees/Commission Reports, Discussion

RECOMMENDED MOTION

Submitted by: Brian Bousley **08/07/2014**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT 08/05/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13053-14	07/01/14	POSTLER DAVID & BEVERLY	N13871 CO RD 557	GOURLEY TWP.	$136.44
Work : 3.GARAGE		24X32 GARAGE		004-008-011-00	
P13054-14	07/03/14	PETERSEN MICHAEL&GERALDINE&	TOWER RD	SPALDING TWP.	$402.68
Work : 1.NEW DWELLING		32X48 NEW HOME 26X32 GARAGE		013-203-014-50	
P13055-14	07/08/14	BLACK PAUL E & SUSAN M	CHALK HILLS SHORES C	DAGGETT TWP.	$255.32
Work : 1.NEW DWELLING		SEASONAL HOME 28X36 2-BEDROOM WITH DECK PORCH 14X16		006-436-007-01	
P13056-14	07/08/14	MOTTO DENNIS & DOREEN	US HWY 2&41	HARRIS TWP.	$103.80
Work : 7.DECK/PORCH		8X30 FRONT PORCH 16X30 CAR PORT		005-009-010-00	
P13057-14	07/08/14	BEAUDO RICHARD & CYNTHIA	CO PARK RD	LAKE TWP.	$177.40
Work : 3.GARAGE		40X32 DETACHED GARAGE		008-424-019-00	
P13058-14	07/10/14	SVINICKI JAMES L & EUNICE K	W4472 OLD CO RD 352	STEPHENSON TWP.	$237.24
Work : 4.MANUFACTURED		26X52 MANUFACTURED		014-020-012-00	
P13059-14	07/09/14	RULEAU RICHARD A & BETSY J	DEPAS LN	GOURLEY TWP.	$161.88
Work : 2.ADDITION		26X24 LIVING ROOM ADDITION SCREENED PORCH		004-014-018-20	
P13060-14	07/09/14	NEFF PATRICK & MARY	N3294 HWY M-35	INGALLSTON TWP.	$96.12
Work : 6.REPAIR/REMODEL		REMODEL OF 24X22 AREA		007-327-001-00	
P13061-14	07/09/14	DETEMPLE JEFFEREY J & TRISTA M	W5918 13.5 LN	MELLEN TWP.	$113.40
Work : 10.UTILITY		20X24 WOOD SHED		009-127-013-00	
P13062-14	07/10/14	JOHNSON CARL J & JOY	W3106 JOHNSON LN 11	INGALLSTON TWP.	$137.72
Work : 3.GARAGE		28X28 DETACHED GARAGE		007-302-002-00	
P13063-14	07/10/14	KOENEN-WILLAN-BUSICK LINDA M	US HWY 41	MELLEN TWP.	$141.56
Work : 3.GARAGE		26X32 GARAGE		009-400-011-00	

P13064-14	07/11/14	VANHULLE MICHAEL J & KELLY A	W2995 CO RD 358	DAGGETT TWP.	$171.00
Work :	3.GARAGE	30X40 GARAGE FOR STORAGE			002-002-001-00
P13065-14	07/11/14	MANTHE MICHAEL & KERRY	W5361 35.5 LN	NADEAU TWP.	$84.60
Work :	7.DECK/PORCH	DECK 10X24 ON BACK OF GARAGE			012-102-013-00
P13066-14	07/14/14	DRIFKA DANIEL & SANDRA	W1950 CO RD G-12	CEDARVILLE TWP.	$132.60
Work :	3.GARAGE	24X30 BUILDING FOR TRACTOR AND WOOD STORAGE			001-120-007-00
P13067-14	07/14/14	PAYER FLOYD & BARBARA	N11644 CO RD 577	HOLMES TWP.	$225.72
Work :	4.MANUFACTURED	28 X 42 MODULAR HOME WTH 8 X 30 DECK			006-212-003-50
P13068-14	07/16/14	BLOHM JASON A	W6785 9 RD	MENOMINEE TWP.	$190.20
Work :	3.GARAGE	30X48 GARAGE			010-120-006-00
P13069-14	07/15/14	BRAY RAYMOND & BRAY BRETT	CO RD 579	MEYER TWP.	$144.12
Work :	3.GARAGE	24X36 STORAGE GARAGE			011-009-013-25
P13070-14	07/15/14	ADERMAN FRANCES & ADAMS	N12069 N-3 LN	NADEAU TWP.	$75.00
Work :	9.DEMOLITION	DESTRUCTION OF DEER CAMP			012-202-003-00
P13071-14	07/16/14	HOLMES TWP -HALL-	W7940 SWANSON RD	HOLMES TWP.	$50.00
Work :	11.COMMERCIAL	REMODEL OF FRONT ENTRANCE OF TOWNSHIP HALL			006-610-007-00
P13072-14	07/22/14	POPP MICHAEL J & MARILYN J	CO RD 388	SPALDING TWP.	$267.00
Work :	3.GARAGE	DETACHED 40X60 GARAGE			013-218-014-00
P13073-14	07/21/14	BARIL JOHN R & LINDA L	CO RD 360	DAGGETT TWP.	$333.16
Work :	1.NEW DWELLING	1400 SQUARE FOOT H OME 952 SQUARE FOOT ATTACHED GARAGE			002-129-006-75
P13074-14	07/23/14	DUGREE LARRY A	W5081 US HWY 2	MEYER TWP.	$363.00
Work :	3.GARAGE	40X60 POLE BUILDING FOR STORAGE 20X60 DECK / PORCH			011-001-023-00
P13075-14	07/22/14	JANOFSKI JOHN & TEBO-JANOFSKI	W136 CO RD G-18	NADEAU TWP.	$131.72
Work :	7.DECK/PORCH	12 X 14 DECK/PORCH STEEL ROOF			042-019-049-00
P13076-14	07/24/14	FOWLER BRIAN M & CHRISTI A	N3117 BAY DE NOC RD	MENOMINEE TWP.	$110.20
Work :	7.DECK/PORCH	880 SQ FOOT WRAP AROUND PORCH			010-125-009-00

P13077-14	07/24/14	LUCAS THOMAS & TERRY	12.5 RD	MELLEN TWP.	$203.00
Work :	3.GARAGE	32X50 GARAGE FOR STORAGE		009-134-004-00	
P13078-14	07/23/14	THONEY NICK G LIVING TRUST	WALNUT RD	STEPHENSON TWP.	$75.00
Work :	9.DEMOLITION	DEMOLITION OF HOUSE		014-215-011-00	
P13079-14	07/28/14	BERGER GARY R & BEVERLY A	W1166 MAPLE LANE	GOURLEY TWP.	$50.00
Work :	6.REPAIR/REMODEL	ROOF OVER PORCH		004-027-013-50	

Total Permits	**27**
Total Fees	**$4,569.88**

U.P. State Fair Authority Board Meeting

Minutes

June 20, 2014 Escanaba, MI

Members Present:

Micky Rondeau, Alger Cty
Daune Smith, Baraga Cty
David Rivard, Delta Cty
Henry Wender, Dickinson Cty
James Gale, Houghton Cty – *by phone*
Gary Burk, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Calvin McPhee, Mackinac Cty
Chuck Bergdahl, CHAIR - Marquette Cty
Janis Linderoth, VICE CHAIR - Meno Cty
James Altenburg, Ontonagon Cty
Ann Harrington, TREASURER - Schoolcraft Cty

Members Absent:

Jake Campbell, Chippewa Cty
Dan Siirila, Gogebic Cty
Dave Anthony, Hannahville

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Sheila Krueger, Delta County Chamber of Commerce
TJ Thomas, Delta County Chamber of Commerce
Lori Branstrom, UP State Fair
Bob Morasky, Vendor

1. **Call to Order / Roll Call**

   Chairman Bergdahl called the meeting to order at 12:20 p.m. ET. Roll call is recorded above.

2. **Public Comment**

   Mr. Bob Morasky stated that he was at the meeting on behalf of the vendors and that collectively they wanted to thank the Authority for what they have done for the U.P.

3. **Adoption of Agenda**

   Chairman Bergdahl asked to have the Veterans Museum Proposal added to the agenda.

Motion by Linderoth, supported by Rondeau, to approve the agenda with the above noted changed. Motion carried.

4. **Approval of Minutes from the April, 2014 Meeting**

Motion by Wender, supported by McPhee, to approve the Minutes of the April 17, 2014 Meeting. Motion carried.

5. **Treasurer's Report**

Ms. Harrington reviewed the Balance Sheet, Check Detail and Profit & Loss Statements thru May, 2014.

Motion by French, supported by Linderoth, to approve the Treasurer's Reports and place on file. Motion carried.

6. **Management Agent Report**

Ms. Micheau reported on Management Staff and the various activities taking place at the fairgrounds.

Authority Members discussed giving a one day pass to each county commissioner. Ms. Micheau will send out passes and the Authority members will hand those out to the Commissioners.

National Sales will donate a SPA again this year – valued at over $12,000. Raffle tickets will be sold for $5 each. Discussion to build a pavilion to replace the activities tent. The approximate cost for pavilion would be approximately $75,000 - $125,000. The funds raised from raffle ticket sales could be used for this pavilion.

Motion by Rivard, supported by Linderoth, to move forward with plan to building a pavilion to replace the activities tent. Motion carried.

7. **Old Business / New Business**

<u>Livestock Advisory Committee – reorganization update</u>

Ms. Harrington stated a restructuring committee was put together comprised of Ann, Ed McBroom, Lori and a Junior Rep. Preliminary proposal to be called the UP State Fair Departments Advisory Committee (DAC). Next meeting on August 1st.

<u>Equine Group Meetings and Miracle of Life Building Update</u>

Mr. Dufour stated there is a water problem on the side roads by the Miracle of Life Building. Costs will be calculated on this problem.

Equine Group – Some of the updates needed are a new groomer, fix railing and surface. Buildings and Grounds will put together a price for outside of building repairs (lead paint). Group will continue to meet with group and will continue to apply for funding. Group will prioritize list of needs and help with fundraising.

New Veteran's Building

Mr. Rivard stated there is a lot of memorabilia within vet's organizations in our communities and there is no room to store these items. Approached to build a museum on the fairgrounds in the steam and gas engine area. Building and Grounds have given their endorsement to move forward. Would like to start fundraising for this building. There is a local veterans group that is willing to head this up with guidance from this group.

Motion by Altenburg, supported by Langdon, to allow representatives from the Building & Grounds Committee to pursue moving forward and work with the veterans group to fundraise for this building. Motion carried.

Proposal for Accounting Services during Fair week

Ms. Micheau reviewed the past accounting services during fair week. A proposal has been received from Anderson Tackman for fair week. Authority members reviewed the proposal.

Motion by French, supported by Altenburg, to accept the accounting proposal from Anderson Tackman for fair week. Motion carried.

Update on Dorms

Ms. Linderoth stated inquiries are coming in from parents on lodging. Ms. Micheau stated dorm reservations are being accepted at this time. Once the housing needs are determined, appropriate accommodations will be made.

Update on Miracle of Life Building

Mr. Bergdahl updated the Authority members on the Miracle of Life Building ramps. With the slope of street, there is a lot of water. Payne & Dolan has offered to pave the street if do the grating. Mr. Kositzky is going to check on costs.

8. Committee Comments

Mr. Rivard reminded Authority on the need for a people mover someday at the fair i.e. a train.

Mr. Bergdahl wanted to thank the following on behalf of the Authority: Tom DuBord and the UPIR team, Dave Rivard and Delta County Board for help with Miracle of Life,

Skip and Joe and entire Steam & Gas Village and Chamber Staff for all the work they have done for the fairgrounds.

Ms. Harrington stated that there will be a queen contest again this year at the fair. All information is in the premium book. Discussion to use radio stations and local papers to promote this contest.

Mr. Rivard stated that our local prosecutor has for the last couple of years wrote to the Webster Dictionary asking that the word "Yooper" be included in the book. During fair week, the editor of Webster will be coming to the fair. The Authority has been asked to recognize Emily Bruster while she is at the fair. A letter will be written on behalf of the Authority. Ms. Bruster will be at the Governor's luncheon.

Motion by Rivard, supported by Langdon, to prepare a proclamation letter from the Authority. Motion carried.

9. Next Meeting

The Full Authority will meet on Friday, August 1st (following the LAC Meeting) at the fairgrounds. A notice will be sent to members. Buildings and Grounds will establish their next meeting for a walk thru of the fairgrounds.

10. Adjournment

Motion by Rivard, supported by Burk, to adjourn the meeting. Motion carried. The time was 2:15 p.m. ET

_____
Jonathan Mead
Administrative Agent/Secretary

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
MARY BRADLEY
GARY EICHHORN

DIRECTOR
RUSSELL K. SEXTON

Date: June 24, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Mary Bradley, Board Member, and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mr. Naser and supported by Mr. Eichhorn. Motion carried.

APPROVAL OF MAY 27, 2014 MINUTES:
Minutes of the May 27, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for May 2014 was reviewed. There were $197.44 in expenditures for the DHS Board Meeting; leaving a balance of $5,809.52.

There were no expenditures from the Child Care Fund leaving a balance of $3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:
Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach workers in Delta and Menominee counties and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community

resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff, 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

Assistance Payments:

Assistance Payments Standard of Promptness: for Menominee County for April was 97.25 %. Business Services Center 1 average is 96.96% and State average is 96.94%.

Family Independence Program Work Participation Rate: Menominee County year-to-date average is 80.05%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system. We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

Miscellaneous:

Mr. Sexton reviewed with the board the Comprehensive Local Office Purchase Plan for the Delta, Dickinson and Menominee County Triad. This plan includes the following fund sources:

- Child Safety and Permanency Plan Fund - $96,692.00
- Child Protection/Community Partner Fund - $57,190.00
- Strong Family/Safe Children Fund - $183,195.00
- Foster Parent Recruitment and Retention Fund - $9,404.00
- Direct Supportive Services Fund - $72,566.00
- Emergency Services Fund - $27,468.00
- Guardianship Fund - $1,372.00
- Youth in Transition Fund - $4,663.00
- Donated Funds (MARA and CRC Funds) - $63,002.00

Mr. Sexton reminded the board that there are many other non-local funding sources we rely on for the provision of various services for our customers, which can be found in the policy manuals located on the DHS website at www.michigan.gov/dhs.

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 30 cases; 58 recipients; $8,501.00 in benefits.
- Food Assistance Program: 1,593 cases; 2,962 recipients; $341,770.00 in benefits.
- State Disability Assistance: 20 cases; 20 recipients; $4,021.00 in benefits.
- Child Development and Care: 30 cases; 43 recipients; $7,143.00 in benefits.
- State Emergency Relief: 49 cases; $25,504.00 in benefits.
- Unduplicated total: 1,621 cases; 3,009 recipients; $386,939.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 566 cases; 1,272 recipients
- Other Children < Age 21: 117 cases; 125 recipients
- Pregnant Women & Children Under 19: 833 cases; 1,493 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 727 recipients
- SSI Aged, Blind & Disabled: 505 cases; 505 recipients
- Medicaid Eligible Total: 2,485 cases; 4,114 recipients

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Mr. Sexton provided current caseload information to the board as follows:

Child Welfare:

Menominee POS Cases: 18 Kids
CSS: 7
Five are placed in licensed unrelated foster homes.
Two are returned home.
UPFS: 11
Two kids are returned home.
Five kids are placed with licensed relatives.
Four kids are placed in licensed unrelated foster homes.

Board Member Input/Suggestions: None

UNIT REPORT: Mr. Sexton provided a report to the board on Adult Services and discussed an adult services audit that had recently come out and that had been in the news. Mr. Sexton explained what the audit meant factually as compared to what was in the media. The Independent Living Program is designed to assist elder adults to be able to remain in their own homes through the provision of Chore Services, which might consist of various services such as cooking, cleaning, bathing assistance, etc. The DHS customer/client chooses who would provide those chore services and DHS would pay the provider on behalf of the client. Most clients choose a family member to provide those services and many of those family members have past felony convictions and the like, which was brought out in the audit. There was no prohibition in regard to this as it was a client choice based program; however, as a result of the audit and the media attention pertaining to this, the Department of Community Health, which has control of policy for this program, is instituting background checks and felons will not be allowed to provide

chore services in the future. Mr. Sexton further related that the audit calculated that there were $160 million in improper payments made and he explained that the auditors came up with that figure based upon chore provider monthly reports that had not been accomplished. In reality, it is likely that the work was accomplished and that the chore providers had just not bothered to turn in the reports, and that the DHS Adult Services Workers had not followed through on obtaining the reports. Mr. Sexton reminded the Board of his many conversations over the years related to the inadequate staffing provided for Adult Services statewide, which has had a significant impact on our ability to meet all policy requirements in Adult Services. Menominee County was not part of the audit; however, the results were indicative of Adult Services throughout the State. Mr. Sexton related that a new Business Service Center was being created specifically for Adult Services, BSC6, which will put a greater emphasis on the program ongoing.

BOARD BUSINESS:

1. **Approval of Vouchers:**
   Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Bradley. Motion passed without opposition.

2. **MCSSA:** The next MCSSA District One meeting will be on July 16, 2014, at 11:45 Eastern at the Landmark Inn, Marquette. Subsequent meetings will also be held at the Landmark Inn, with that meetings being: October 15, 2014.

NEW BUSINESS: None.

PUBLIC COMMENT: None.

NEXT MEETING: July 29, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Bradley. Meeting adjourned at 0947 a.m.

Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC

Menominee-Delta-Schoolcraft
Community Action Agency
GOVERNING BOARD MEETING
Thursday, May 8, 2014
1:30 p.m. (EDT)

MINUTES

Chair Wigand called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Doug Krienke, Menominee
Lee Robbert, Schoolcraft
Mari Negro, Menominee
Cathy Mercier, Menominee
Myra Croasdell, Delta
Karen Wigand, Delta
Dave Moyle, Delta
Geri Nelson, Delta
Susan Phillips, Schoolcraft
John Stapleton, Schoolcraft
Susan Kleikamp, Menominee

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kris Thibeault, Finance Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Julie Moberg, excused
Tom Lippens, excused
Dan LaFoille, excused
Dave Anthony, excused
Ken Bryant, excused
Pastor Levin, excused
Ken Penokie

ACCEPTANCE OF HEAD START POLICY COUNCIL APPOINTMENT, KRISTI WOOD

The Head Start Policy Council has appointed Kristi Wood to represent them on our Governing Board. The Executive Director reminded the members that Ms. Wood is replacing Walter Multerer as our by-laws do not require an equal geographic balance, even though we will try to do so as much as feasible. ***MR. MOYLE MOVED TO ACCEPT THE APPOINTMENT OF KRISTI WOOD, SECONDED BY LEE ROBBERT; MOTION CARRIED; MARI NEGRO - NAY.***

ACCEPTANCE OF APRIL 10, 2014 GOVERNING BOARD MINUTES

Members received a copy of the April 10, 2014 Governing Board minutes for their review and ***THEY WERE ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.***

FINANCE COMMIITTEE REPORT

The Chair called on Omer Doran who asked Kris Thibeault, Finance Director, to give the report. Ms. Thibeault indicated the Finance Committee met May 6th and reviewed the CAA March Accounts Payable Schedule. ***OMER DORAN MOVED TO APPROVE THE CAA MARCH ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY MARI NEGRO; MOTION CARRIED.*** The March credit card charges were also reviewed. ***(see attachment "A")***

SAFETY COMMITTEE REPORT

Ms. Wigand called on Omer Doran who reported that the Safety Committee met on Tuesday and reviewed three accidents in the Early Childhood Program. One involved a sub bus driver who slipped on

the ice when going to the bus. There was no lost work time and it was recommended that staff make sure the parking lot is sanded as much as feasible. The second involved a teaching assistant who was bitten while trying to calm a disruptive child. Medical attention was sought, including a tetanus shot and antibiotics. The last accident involved an aid who was head butted by a child while trying to refrain the child from being disruptive to other children. ***MYRA CROASDELL MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY LEE ROBBERT; MOTION CARRIED. (see attachment "B")***

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the Personnel Committee met today to begin the process of reviewing and revising the personnel policies. In addition, as part of the new organizational standards that Bill will talk about later, the Personnel Committee will be developing a succession plan for the Executive Director. ***SUSAN PHILLIPS MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "C")***

ACCEPTANCE OF THE EARLY CHILDHOOD REPORT DATED 4/10/14

Members received a copy of the 4/10/14 ECP report and ***IT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY GERI NELSON; MOTION CARRIED.***

ACCEPTANCE OF 3/26/14 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 3/26/14 Head Start Policy Council minutes for their review and ***THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on Bill Dubord who reported that UAW Union contract is expected to be ratified by the membership by the end of May and will be brought to the full board at the July meeting. It was noted that the Union Representative for the U.P. has been traveling a lot that's why the ratification has been delayed.

Mr. Dubord indicated he has had a request to move the board meeting time from 1:30 to 1:00 p.m. to accommodate some members getting to other meeting commitments on time. He indicated members should consider this request and we will discuss it further at the July board meeting.

Mr. Dubord also gave a draft copy of our committee assignments to the members. He noted that our by-laws state we should have five members on each committee (but this was determined back when we had a 27 member board), however it is silent on a quorum requirement for committee meetings, probably because all committee recommendations are brought before the full board for their approval/disapproval. Mr. Dubord suggested we may want to consider simply asking board members where/if they would like to serve if they are able to attend the meetings for the most part. This will be discussed further at the July meeting also.

Members will be sent a memo to see if they are interested in running for any of the offices: Chair, Vice-Chair, Secretary, and/or Treasurer which will be held at the July meeting.

PUBLIC COMMENTS/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 2:08 P.M. WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. ROBBERT; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, JULY 24, 2014 IN MANISTIQUE AROUND NOON....MORE INFO COMING

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2014 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	$	129,553
VOLUNTEER PROGRAMS		48,626
NUTRITION		96,371
STATE & LOCAL PROGRAMS		248,442
ENERGY AND HOUSING		17,318
ASSET & LIABILITY ACCOUNTS		51,799
TOTAL	$	592,110

SIGNED _____
(TREASURER)

DATE 6/10/14

Attachment "B"

SAFETY COMMITTEE MEETING
ADMINISTRATIVE OFFICE, ESCANABA
May 6, 2014
1:00 p.m.

MINUTES

The meeting was called to order with the following in attendance: Omer Doran, Tom Lippens, Lucy Crofton, Debby Wiltzius and Pat Johnson. Excused: Mari Negro and Cathy Mercier.

The Committee reviewed the following four accidents:

1) (Head Start): A substitute bus driver was walking across the parking lot to his bus when he slipped and fell on the ice. His left shoulder and elbow were injured. We experienced a lot of heavy wet snow in early March which was when this accident took place. Ice melt had been placed in entrance areas but not across the parking lot. He did seek medical treatment but lost no work time. Recommendation: Distribute sand or ice melt across the parking lot and make sure staff are wearing proper footwear. Lucy noted in really bad weather a truck is hired to distribute sand/ice melt across the parking lot.

2) (Early Childhood Program) A teaching assistant was trying to calm down a child who was being disruptive and to redirect his attention. In the process of trying to mollify this child he/she bit the aide on her forearm. The skin was broken and the bite was right down to her muscle. She did seek medical attention, had blood tests taken, received a tetanus shot and given antibiotics. (All tests came back clean.) Lost time from work was minimal (2 hours). This is a very troubled child so an aide has been engaged to work with him one on one. All Head Start aides receive training before the school year starts and training is ongoing. Recommendation: None. This was a very unfortunate accident.

3) (Early Head Start Program) A child was being very aggressive towards other children. While trying to restrain the child he butted back and struck the aid with his head on her right cheek/jaw area. She went to the emergency room for medical attention and returned to work the next day. Recommendation: To try and be more cautious.
When incidents like this occurs, staff will hold a meeting to discuss on how to correct the situation and move forward.

4) (Personal Care Program) When entering the home of a client, the aid slipped and fell on the front porch. She was pregnant at the time and experienced spotting and cramping. She did seek medical attention, there was no lost work time. Recommendation: Be more cautious and aware of ice conditions.

Tom Lippens noted that the full Social Security number was recorded on two of accident reports. Please be more cautious and make sure everything is blacked out except the last four digits.

Attachment "C"

PERSONNEL COMMITTEE MEETING
Thursday, May 8, 2014
12:15 p.m.

MINUTES

The meeting began at 12:20 p.m. The following were present: Karen Wigand, Geri Nelson, John Stapleton, Susan Phillips, Myra Croasdell, Susan Kleikamp, Bill Dubord and Cathy Pearson.

Members were given a copy of the current personnel policies that were effective 1/1/12. Bill noted that staff will make initial recommendations and send a marked up copy to the members before the next Personnel Committee meeting. Some of the recommendations will involve the proration of leave, whistleblower rules in addition to changes as a result of the Affordable Care Act.

Susan Kleikamp pointed out that in our funeral leave policy there is reference to a reasonable amount of time off and she asked who would determines what's reasonable and suggested we may want to change that language.

Bill noted that new Organizational Standards have been drafted for Community Action Agencies that are to be in effect in October of 2015. Members were given a section of the policies affecting Personnel Committee responsibilities. One requirement is that the personnel policies be reviewed by an attorney within the past five years. The Michigan Community Action Agency Association (MCAAA) is checking to see if they could retain an attorney to review all policies for a reasonable rate.

Another requirement of the standards is that there be a written succession plan for the Executive Director. The members suggested that we should apply this to key management staff as well. The committee asked that Bill provide a job description for himself and the key management staff. They also asked him to list major concerns/projects that will need to be addressed over the next couple of years.

In reviewing the proposed Organizational Standards, Bill indicated he has categorized the standards as they relate to our organization as follows: 1) currently in compliance 2) in compliance but could do a better job 3) not in compliance

The committee suggested that a marked up copy of the policies and the pertinent job descriptions be sent to the Personnel Committee members in the next month or two so the committee has time to review them and then meet in August.

The meeting adjourned at 1:20 p.m.

Menominee-Delta-Schoolcraft
Human Resources Authority
GOVERNING BOARD MEETING
Thursday, May 8, 2014
1:45 p.m. (EDT)

MINUTES

Chair Wigand called the meeting to order at 2:09 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Doug Krienke, Menominee
Lee Robbert, Schoolcraft
Mari Negro, Menominee
Cathy Mercier, Menominee
Myra Croasdell, Delta
Karen Wigand, Delta
Dave Moyle, Delta
Geri Nelson, Delta
Susan Phillips, Schoolcraft
John Stapleton, Schoolcraft
Susan Kleikamp, Menominee

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kris Thibeault, Finance Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Julie Moberg, excused
Tom Lippens, excused
Dan LaFoille, excused
Dave Anthony, excused
Ken Bryant, excused
Pastor Levin, excused
Ken Penokie

ACCEPTANCE OF HEAD START POLICY COUNCIL APPOINTMENT, KRISTI WOOD

The Head Start Policy Council has appointed Kristi Wood to represent them on our Governing Board. The Executive Director reminded the members that Ms. Wood is replacing Walter Multerer as our by-laws do not require an equal geographic balance, even though we will try to do so as much as feasible. ***MR. MOYLE MOVED TO ACCEPT THE APPOINTMENT OF KRISTI WOOD, SECONDED BY MR. DORAN; MOTION CARRIED; MARI NEGRO - NAY.***

ACCEPTANCE OF APRIL 10, 2014 GOVERNING BOARD MINUTES

Members received a copy of the April 10, 2014 Governing Board minutes for their review and ***THEY WERE ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY GERI NELSON; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The Chair called on Omer Doran who asked Kris Thibeault, Finance Director, to give the report. Ms. Thibeault indicated the Finance Committee met May 6th and reviewed the HRA March Accounts Payable Schedules. ***OMER DORAN MOVED TO APPROVE THE HRA MARCH ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.*** The March credit card charges were also reviewed. ***(see attachment "A")***

SAFETY COMMITTEE REPORT

Ms. Wigand called on Omer Doran who reported that the Safety Committee met on Tuesday and reviewed one accident in the Personal Care Program. The Aide slipped & fell at a client's home and was pregnant at the time and began spotting. There was no lost work time and the recommendation is to be more careful when it's icy. ***MR. MOYLE MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY JOHN STAPLETON; MOTION CARRIED. (see attachment "B")***

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the Personnel Committee met today to begin the process of reviewing and revising the personnel policies. In addition, as part of the new organizational standards that Bill will talk about later, the Personnel Committee will be developing a succession plan for the Executive Director. ***SUSAN PHILLIPS MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SUSAN KLEIKAMP SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "C")***

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received a copy of the following PAC minutes for their review:

- 3/11/14 (Delta) Foster Grandparent Program PAC minutes
- 3/20/14 (Delta) Senior Companion Program PAC minutes
- 3/11/14 (M/M) Retired & Senior Volunteer Program PAC minutes
- 1/14 & 2/11/14 (Rock) & 4/22/14 (Mid-Co.) Senior Citizen Program PAC minutes

THEY WERE ACCEPTED WITH A MOTION FROM SUSAN PHILLIPS, SECONDED BY GERI NELSON; MOTION CARRIED.

LETTER OF INTENT OT APPLY FOR FUNDING FROM THE AREA AGENCY ON AGING

Chair Wigand called on Mr. Dubord who reminded the members that every year we need board authorization to apply for funding for various senior services from the Area Agency on Aging. ***JOHN STAPLETON MOVED TO APPROVE THE LETTER OF INTENT TO APPLY FOR FUNDS FROM THE AAA, MYRA CROASDELL SUPPORTED THE MOTION; MOTION CARRIED.***

PROPOSED CSBG ORGANIZATIONAL STANDARDS

Members were given a draft copy of the CSBG organizational standards that will be effective October, 2015. These standards are measures of effective Community Action Agencies. Mr. Dubord indicated that there are many things we are already in compliance with, some items that we are doing but that could use more work and a few items that we are not doing at all. He noted that one of the items is strategic planning. Originally he thought we would begin strategic planning in June but now he is looking at late summer or early fall. More information will be forthcoming on how we plan to proceed with meeting the standards.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Bill Dubord who informed the members that two of our Senior Citizen Program staff were recently honored by the Area Agency on Aging for the number of people they assisted with enrollment into the Medicaid/Medicare Assistance Program (MMAP). They are Becky Thounne from Mid-County and Judy Lauria from Rapid River. Bill commended these staff on a job well done.

Mr. Dubord announced that we have been told we will be getting $155,000 to Weatherize 18 homes in the next fiscal year. He noted that this is not nearly enough money to run a full-year program. There is an effort to get LIHEAP assistance funds up front, which could help.

The Executive Director reported that nearly 15 years ago our board authorized us to enter into a development project to build the Thorntree housing units in Gladstone. There are only three current board members that were on the board when that whole decision-making process was handled. In the next year or two the tax credits are due to expire and our organization will be 50.1% owners of the project. There is quite a bit of work that needs to be done before we make a decision on how we would like to proceed. Mr. Dubord indicated we will have a presentation to the full board soon on the history of the project and our options. Bill noted that he and our Finance Director will be attending an informational meeting or two in Lansing to help prepare them. Additionally, we will most likely need to hire some expertise to help us in determining the best way to proceed. He noted that we have money from the $120,000 we received in developer's fees for the project.

Mr. Dubord announced that we have been given verbal notification that we will be getting $30,000 from Hannahville 2% money for our home delivered meal program.

Mr. Dubord indicated he has had a request to move the board meeting time from 1:30 to 1:00 p.m. to accommodate some members getting to other meeting commitments on time. He indicated members should consider this request and we will discuss it further at the July board meeting.

Mr. Dubord also gave a draft copy of our committee assignments to the members. He noted that our by-laws state we should have five members on each committee (but this was determined back when we had a 27 member board), however it is silent on a quorum requirement for committee meetings, probably because all committee recommendations are brought before the full board for their approval/disapproval. Mr. Dubord suggested we may want to consider simply asking board members where/if they would like to serve if they are able to attend the meetings for the most part. This will be discussed further at the July meeting also.

Members will be sent a memo to see if they are interested in running for any of the offices: Chair, Vice-Chair, Secretary, and/or Treasurer which will be held at the July meeting.

PUBLIC COMMENTS/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 2:40 P.M. WITH A MOTION FROM MR. MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, JULY 24, 2014 IN MANISTIQUE AROUND NOON....MORE INFO COMING

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2014 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	$	216,569
EARLY HEAD START		80,022
EARLY-ON CHILDHOOD		530
GSRP		42,399
ASSET & LIABILITY ACCOUNTS		48,148
TOTAL	$	387,668

SIGNED _____
(TREASURER)

DATE 6-10-14

PINECREST
CARING COMMUNITY

MEETING OF THE PINECREST BOARD OF TRUSTEES

Date: Thursday, June 26, 2014	Place: Board Room
Presiding: Jeff Naser, Vice-Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

The meeting was called to order at 2:00 P.M. by Vice-Chairperson Naser.

Present: Gerald Smith, Debbi Springinsguth, Mary Harrington, Catherine Driscoll, Randall VanGasse, John Degenaer, Jr. Jeff Naser, Gary Eichhorn, Darlene Smith, Administrator

Absent: Elaine Boyne, Mary Bradley, Barbara Oliver, Jan Hafeman

Leadership Team Members present: Candy Meintz, Susan Williamson,

Guests Present: Jim Moraska, Spalding Township Supervisor; Terry Grondine, Amy Lantagne, David Vandermissen, Jr, David Kausak.

TOPIC	DISCUSSION	OUTCOME
Approval of Agenda	Administrator Smith stated that Jim Moraska, Spalding township Supervisor was present today to give the Board an update on the DNR Grant committee. She asked that he be allowed time after the approval of the Manifest of Invoices as he has another meeting to attend.	A motion was made be Trustee Smith, supported by Trustee Springinsguth, to approve the Agenda with the addition of Jim Moraska's presentation. Motion carried.
Board Action on Minutes of May 24, 2014 Meeting	The minutes of the meetings in June had been sent to the Board for prior review.	A motion was made by Trustee Smith, supported by Trustee Eichhorn, to approve the minutes as submitted.
Financial Statements for May 2014	CFO Candy Meintz presented the Financial Statements for the month of May 2014.	A motion was made by Trustee VanGasse, supported by Trustee Degenaer, to approve the Financial Statements as presented. Motion carried.
Board Action on Manifest of Invoices	Manifest of Invoices had been mailed to Trustees prior to this meeting.	A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the manifest of Invoices. Motion carried.
Presentation by Jim Moraska, Spalding Township Supervisor on the DNR Grant Committee	Mr. Moraska discussed the DNR Grant Committee's purpose and what they had been proposing. The Board Walk from Pinecrest property to the Park was not approved by the Township Board. It was agreed that the Grant Committee should take a look at this and discuss it further, to see if there is something else they might undertake. After further discussion it was decided to wait until the next Grant Committee meeting scheduled for July 8th.	
Board Committee Report Whispering Pines:	Trustee Driscoll, reported that there is a need for more staff at all homes. Maintenance issues are being taken care of.	

Great Northern Home Care	Iron Mountain's Great Northern Home Care has really grown since it opened. Administrator Smith asked that the board leave the Great Northern Home Care project on hold at this time. She stated that they are part of our mission, we are all under the same liability insurance and that the facilities had no wish to move forward.	
Board Action Item/Resolutions Bad Debt Write Offs	CFO, Candace Meintz reviewed the bad debt write off request in the amount of $69,512.31. The Board reviewed and discussed items on the request list. CFO Meintz stated that this amount will hit the bottom line next month. Susan Williamson, DON, explained that there are people who are admitted under Medicare. After 20 days they have a co-pay amount per day, but we have to perform the services before we can bill for them. By the time the bill is submitted the person has gone home and then they are not paying their copay amount. CFO Meintz requested approval of these write offs for July.	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to approve the Bad Debt Write Off as requested. Motion carried.
Change in rates for Therapy Services	CFO Meintz stated that in 2012 the Board had approved a 10% increase in Therapy services fees. She noted that these	A motion was made by Trustee Harrington, supported by Trustee Driscoll,

	increases had not been put into effect and was requesting that the Board approve the 10% be instated.	to approve the rate increase for Therapy Fees as requested. Motion carried.
Room Rate increase request	CFO Meintz explained that at the recent MCMCFC Spring Conference Pat Anderson had asked if our room rates were covering our expenses. It is not. She stated that they were looking to the board to approve raising the room rate. After discussion the board recommended a room rate of $220.00 per day. CFO Meintz stated that this increase would become effective August 1, 2014.	A motion was made by Trustee Degenaer supported by Trustee Springinsguth, to approve a daily room rate of $220.00 per day effect August 1, 2014. Motion carried.
Unfinished and New Business Quality Assurance and Resident Council Committees	Susan Williamson, DON, reported on the June Quality Assurance Meeting and reviewed the reports given by each Department that presented that month. She also reported on the Resident Council Meetings held at each home. There were no issues or complaints to report this month.	
Report of Safety Committee	Lois Ball, secretary to the Safety Committee reported on the meeting for June. She noted that all incidents and accidents of residents and staff were reviewed and there were no major issues to report.	
Updates on HVAC System and Administrator's House Renovation	David Vandermissen, Jr. reported that the HVAC system is running at about 50%. The people coming in to work on the	

	computer are scheduled to be here next Wednesday for the upgrades. The chiller system is coming along. The tubes were good – everything was good. We used the water from the township for the chiller to keep it running to help keep the building cooler until we could get the people here to do the work to get it fixed. Administrator Smith stated that she had to give Davey and crew a round of applause for their work. The Board thanked them for their work. Administrator Smith reported that Blue Fox Construction is scheduled to begin the work on the Administrator's home on July 14th with plans to have it finished by August 1st, to turn the home into a SIP home. We already have clients lined up to move in. The Board suggested that we get the inspections needed for the house set up prior to this so we are not running behind to open it.	
Proposed change to revised By-Laws	Administrator Smith reported that during the revision of the By-Laws the section regarding the Whispering Pines Committee was not changed to reflect the addition of another Board Member, changing it from 3 Board Members to 4.	A motion was made by Trustee Degenaer, supported by Trustee Smith, to make the change in the By-Laws to reflect that change. Motion carried.
Meetings and conferences attended	Administrator Smith stated that she and DON Susan Williamson had attended the	

	Spring MCMCFC conference were they reviewed ADA, FMLA, Billing and a lot of other topics. She also attended the OSF Home Health and Hospice Meeting and reported that they are finishing up their rehab unit. She Attended the MI Works CCG Meeting on June 11th, and the Water Authority Meeting on May 28th. She stated that she, Candy, and Lois had met with our insurance agent regarding the health insurance/affordable health care act for the upcoming year. She also reported that she had attended the DNR Grant Committee meeting on June 10th and the next one is scheduled for July 8th. She referred to the presentation by Jim Moraska at the beginning of the meeting, stating that we will wait until the July meeting to see where it all goes.	
Comments from the Public	There were no comments from the public.	
Adjournment	The meeting adjourned at 2:51 p.m.	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to adjourn the meeting. Motion carried.

Elaine Boyne, Secretary

Elaine Boyne

Darlene Smith, Acting Secretary

Darlene Smith, Act. Sec.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
June 26, 2014 - 4:00 p.m.

Approved 7/24/14

CALL TO ORDER/ROLL CALL:
Karen Raether, Board Chairperson, called the meeting to order at 4:03 p.m. Mary Wendt, Board Secretary, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Connors, Peggy	X(4:05 pm)			Martin, Ann	X		
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.			X

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt
G. Takala (video-television conference-Iron River office)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS – No public comments

APPROVAL OF THE CONSENT AGENDA:
(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

a. Approval of the Minutes-May 29, 2014 Regular Monthly Board Meeting
b. Finance Committee Meeting Report-June 16, 2014
c. Planning Committee Meeting Report-June 16, 2014

ACTION: Moved to approve the consent agenda as presented.
Motion by: M. Negro, supported by J. Nelson. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:
(Request for additional agenda items).
Karen Raether stated that the agenda would be amended to add Closed Session regarding an attorney-client communication pursuant to Section 8(h) of the Open Meetings Act to the agenda.
ACTION: Moved to approve the amended agenda as presented.
Motion by: J. Nelson; supported by J. Luhtanen. **Motion carried unanimously**

P. Connors – present 4:05 p.m.

PRESENTATION: Michigan Association of Community Mental Health Boards (MACMHB)-Alan Bolter
Mr. Bolter reviewed Fiscal Year (FY) 2015 budget highlights and FY2015 boilerplate items that are included in the budget. Mr. Bolter discussed information on House Bill 4363; House Bill 5332, and the Health Insurance Claims Assessment (HICA). Questions were addressed by Mr. Bolter.

CEO REPORT
Karen Thekan stated that her June 2014 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- At the last State Directors' meeting there was discussion regarding either levying a special assessment of the Community Mental Health (CMH) agencies through the Board Association or have a voluntary payment by all CMH agencies to hire a consulting firm to develop a White Paper to use as an advocacy tool about the benefits of the CMH systems versus privatization and the "carving" back into the health plans. Once the final decision has been made regarding the White Paper this information will be provided to the Board.

Regional Activity:

- The regional U.P. CMH directors met on June 9 with Jim Haveman and Lynda Zeller in Marquette to discuss the General Fund (GF).

Local Activity:

- Ms. Thekan congratulated and thanked Greg Takala, Iron River Site Director, on his 30 years of employment with Northpointe.
- The USDA grant to upgrade Northpointe video-teleconferencing equipment will now be declined as GF dollars would need to be used for the grant match dollar amount.
- Theresa Harvey and the Northpointe nurses recently were approved, through the AmeriCares Foundation, to receive $20,000.00 worth of Cymbalta samples for Northpointe individuals.

Miscellaneous questions were addressed by Ms. Thekan.

NORTHPONTIE BOARD POLICIES-ANNUAL REVIEW

Karen Thekan stated that the Board Policies and By-Laws would be reviewed by the full Board for further revisions at today's meeting. There would be no action taken on the policies or by-laws at this meeting and action would be taken to approve them at the next Board meeting. Joan Luhtanen stated that the Board Policies were reviewed and revised at the June Planning Committee meeting. Ms. Luhtanen reviewed the revisions made to the policies and asked for further revisions from the Board. Discussion ensued.

ACTION: Consensus of the Board is that the Board Policies should go back to the Planning Committee at their August Planning Committee meeting for further revisions. Ms. Thekan stated that Board members should send their revisions, etc. to either Joan Luhtanen or Mary Wendt before the August Planning Committee meeting.

NORTHPOINTE BOARD BY-LAWS-ANNUAL REVIEW

Joan Luhtanen stated that the Board By-Laws were reviewed and revised at the June Planning Committee meeting. Ms. Luhtanen reviewed the revisions made to the by-laws and asked for further revisions from the Board. Discussion ensued.

ACTION: Consensus of the Board is that the Board By-Laws should go back to the Planning Committee at their August Planning Committee meeting for further revisions. Ms. Thekan stated that Board members should send their revisions, etc. to either Joan Luhtanen or Mary Wendt before the August Planning Committee meeting.

ACTION: A motion was made by K. Raether, supported by M. Negro to move into closed session at 5:15 p.m. as an attorney-client communication pursuant to section 8(h) of the Open Meetings Act and to include Karen Thekan and Mary Wendt present for the closed session.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

Motion carried unanimously.

CLOSED SESSION

The Board of Directors reconvened into Open Session at 5:39 p.m.

ROLL CALL:

MEMBERS	Present	Absent	MEMBERS	Present	Absent
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

FOIA APPEAL REQUEST

ACTION: A motion was made by J. Nelson, supported by M. Negro to release the information with redactions with any reference to specific client information and with the correct fee being assessed. No discussion.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

Motion carried unanimously.

NEW BUSINESS – No new business

UNFINISHED BUSINESS – No unfinished business

M. Negro excused at 5:40 p.m.

NORTHCARE REPORT

Karen Raether stated that the NorthCare Board meeting was held on June 11 and the Board chair report was reviewed, the finance report was reviewed, and each county should have named one individual to the Substance Abuse Policy Board. Discussion ensued and miscellaneous questions were addressed by Ms. Raether.

J. Nelson excused at 5:52 p.m.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes Executive Committee met on June 3 and continue to discuss the fall conference.
- Ms. Raether met with Ms. Thekan, Northpointe IS staff, and Mr. Ron Mellon regarding the USDA grant which Northpointe has now declined.
- Ms. Raether has attended two Pre-paid Inpatient Health Plan (PIHP) Chairpersons meeting via the phone with the most recent meeting being held on June 26. Ms. Raether provided information from these meetings and addressed miscellaneous questions.

M. Hofer excused at 5:59 p.m.

BOARD PREROGATIVE – No Board prerogative

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:00 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, July 24, 2014** in Kingsford, Michigan at 4:00 p.m.

_____
Karen Raether, Chairperson

_____
Peggy Connors, Secretary

_____
Mary Wendt, Board Secretary

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Wednesday, June 18, 2014

Board Members Present

Bob Burie
Tom Elegeert
Jan Hafeman
Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on June 18, 2014. The meeting was called to order at 2:28 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Ms. Harrington was unable to attend and had been excused. The meeting began late due to a lack of a quorum.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Ms. Hafeman and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from May 21, 2014, be approved. Motion was supported by Mr. Elegeert and carried.

4. Educational Session: Drive Point Wells- Mike Snyder

(Due to a lack of quorum, this educational session as presented at 2:00 p.m. CDT, prior to the start of the meeting.)
A drive point well is usually a shallow well, small in diameter, with the casing driven at least 25 ft. below the ground, with another one foot above, with a cap. The point is usually a 3-5 ft., stainless steel screen with holes that keeps the soil out, but allows the water to flow through.
According to the State Construction Code, all wells need to be grouted; even drive point wells. Grout keeps the surface water from coming in contact with the casing and running down the edge of the casing. The casing should have an approved cap so it creates a water tight seal, along with a vent. Well casings should not be used as the suction pipe, causing possible contamination from pulling higher ground water. There should be an inner pipe used for the suction.
Any driven water source whether potable or not (even if used for irrigation purposes), needs to be constructed properly.
The cost of a drive point well permit is cheaper than a drilled well permit. Point wells and proper construction guidelines can be found in the State Construction Code, PHDM's Technical Guidance Manual and Sanitary Code.

Mr. Burie moved the educational session, be concluded. Motion was supported by Ms. Harrington and carried.

5. Women's Health Service Fees

A proposed increase in the fee schedule for Women's Health services provided at PHDM was brought before the board for review. The new fee schedule is equal to the Blue Cross Blue Shield (BCBS) reimbursements rates. Mr. Snyder informed the board if the motion is approved, the fee schedule will change when the BCBS rates do.

Ms. Hafeman moved to adopt, approve, and maintain the most current BCBS rate for the Women's Health Service fees. Motion was supported by Mr. Elegeert and carried.

6. Food Service License Late Fee

Mr. Snyder approached the board with a proposed change of when the late fee for those food service establishments who do not renew their license gets assessed. The current fee schedule allows the owner of the establishment to operate with a 30-day grace period after the license expires before the 50% late fee is assessed. The late

fee will now be assessed immediately upon expiration of the current license. The board would like the fee to be called a penalty fee versus late fee.

Ms. Hafeman moved to approve and accept the revised Food Service License penalty fee, notifying owners with their bills and in the December newsletter. Motion was supported by Mr. Schei and carried.

7. Review and Approval of May Check Register

The Board of Health reviewed the May check register. Questions were answered by Mr. Snyder.

Ms. Hafeman moved to approve the May check register. Motion was supported by Mr. Elegeert and carried.

8. Medical Director's Report

Dr. Frankovich attended an Oral Health Summit that was sponsored by the Superior Health Foundation, in Marquette on Saturday, May 17, 2014. The goal of the summit was to:

- ✓ Bring together a diverse group of stakeholders to discuss the burden of oral disease in our communities
- ✓ Begin to strategize about solutions
- ✓ Recruit a team of individuals willing to take the findings of the summit and develop a plan to move forward.

Superior Health Foundation has approximately $200,000 in funding to provide to those agencies interested in such an initiative. Other funders have expressed interest as well.

Dental caries is the number one chronic disease of children and the burden in the U.P. is higher than anywhere else in Michigan. Some of the reasons for higher dental problems in the U.P. may be lack of fluoride in many municipal and well water supplies, lack of insurance or financial means to access dental care, dental professional shortage areas and few providers seeing children at or by one year of age.

9. Health Officer's Report

- Mr. Snyder reported the certificates of appreciation for the retirees had been awarded at the retiree dinner on June 5, 2014.
- Sharon Heitman will be retiring at the end of July after 44 years of service to PHDM. Mr. Snyder would like the board to approve a certificate of appreciation be created for her.

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Mr. Burie moved to approve a certificate of appreciation for Sharon Heitman. Motion was supported by Ms. Hafeman and carried.

- The U.P. Health Officers, along with Dr. Frankovich, met with the Director of the Michigan Department of Community Health, Jim Haveman, in Gwinn, on June 9, 2014. Senator Casperson and Representative Kivela also attended.
- Mr. Snyder attended the Public Information Officer (PIO) training in Marquette last week. They learned how the PIO works with local media in getting information out to the community.
- The National Diabetes Prevention Program had enough participants in both counties to hold the first class and is going well.
- On June 17, 2014, WBAY Channel 2, Green Bay News and Eagle Herald, ran stories regarding used needles being found in the city of Menominee. A police officer reported the needles should be turned in to the local health department. Public Health does not take used needles. PHDM contacted Waste Management in Menominee and they stated they do not take any type of medical waste, including needles.
- Reminder the July BOH meeting will be in Delta's Escanaba office at 2:00 p.m. CDT/ 3:00 p.m. EDT.

10. Public Comment—None

11. Board Member Comments

- Chairman Trudgeon asked Mr. Elegeert about the meeting with the owners of the drive point well. Mr. Elegeert commented there was some confusion by the owners, but Mr. Snyder is meeting with them again to explain the problems with the well.
- Mr. Burie would like to thank the board for the get well card for his wife.

12. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Mr. Elegeert to adjourn the meeting. Motion was carried and the meeting adjourned at 3:15 p.m. CDT.

Thomas L. Trudgeon 7-16-14
Chairperson

:kg