

“Menominee County – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-9648
Fax: (906) 863-8839*

Menominee County Board of Commissioners

Tuesday, August 11, 2020 – 5:00 PM

*Menominee County Courthouse, Courtroom B
839 10th Avenue, Menominee, MI 49858
906-863-9648*

This meeting will be open to the public; however, you may also attend remotely using the information provided below. Individuals attending the meeting remotely will have the ability to provide public comment in compliance with the Open Meetings Act.

BY COMPUTER:

Meeting Link:

<https://menomineecountygovernment.my.webex.com/menomineecountygovernment.my/j.php?MTID=m599a3115d3c280ad5a75bec6f928485b>

Meeting Number: 126 816 4371

Password: nVDK7tDG5Z5

BY PHONE:

Phone Number: 1-408-418-9388

Access Code: 126 816 4371

Password: 68357834

****Note: Standard telephone and internet rates may apply.**

If you have any questions or need assistance with the virtual software, please contact Jason Carviou, County Administrator, at 906-863-9648 (Work), 906-290-0002 (Cell), or by email at JCarviou@menomineeco.com.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: (County Board -July 28, 2020)
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head and/or Elected Official
 - County Administrator
- I. Action Items
 - 1. Moved by _____ supported by _____ to approve the purchase of a stump grinder from Beaver Machine, Inc. for the Kubota tractor in the amount of \$5,700. (Hannahville Grant - \$6,000).
 - 2. Moved by _____ supported by _____ to approve a quote from Draz Sealcoating in the amount of \$4,850 for the Courthouse & Jail parking lots as recommended by the building & grounds work group. (Commissioners Phelps & Schei to Report).
 - 3. Moved by _____ supported by _____ to approve changing the location of the regularly scheduled County Board Meetings in October & December of this year to the Menominee Courthouse – Courtroom B in order to maintain the ability to host virtual meetings.
 - 4. Moved by _____ supported by _____ to approve the 2021 Annual Dues for the Michigan Association of Counties in the amount of \$5,543.46.
 - 5. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as paid.
 - 6. Moved by _____ supported by _____ to approve miscellaneous bills paid on July 15 & 17, 2020 in the combined amount of \$100,475.84.
 - 7. Moved by _____ supported by _____ to approve miscellaneous

Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.

J. New Business

1. Personnel Items

a. None

2. Buildings & Grounds/Park Items

a. Firewood – private use

3. Miscellaneous Items

a. Prosecuting Attorney – Computer Equipment

4. Finance Items

a. Commissioner Per Diems and Expenses

b. Miscellaneous bills paid on July 23 & 28 and Aug. 03, 04 & 6, 2020 in the combined amount of \$173,775.25.

K. Miscellaneous Boards/Committee/Commission Reports

L. Public Comment (*Limited to 5 Minutes*)

M. Commissioner Comment

N. Adjourn

July 28, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 5:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Bernie Lang, Larry Phelps (phone), Gerald Piche, David Prestin and Larry Schei.

Absent: Commissioners: Larry Johnson Jr. (excused).

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved by roll call vote 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the minutes from the July 14, 2020 Regular County Board Meeting. Motion was approved by roll call 8-0.

Public Comment: None.

Presentations:

- Dotty LaJoye, Executive Director ~ CUPPAD.

Department Head/Elected Officials Reports:

- Barb Parrett, County Treasurer – Gave an update from her office.
- Marc Kleiman, County Clerk/Register – Gave an update on the upcoming Primary Election on August 4, 2020.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.
- Frank Egeler from Senator Ed McBroom’s Office – Gave an update from the Senator’s office.

Action Items:

Moved by Com. Gromala, seconded by Com. Hafeman to approve Resolution 2020-22 ~ Retirement of Corrections Officer, David Lescelius. Motion was approved by roll call vote 8-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Cech to approve Resolution 2020-23 ~ Retirement of Corrections Officer, James LaRoche. Motion was approved by roll call vote 8-0. (Attachment B)

Moved by Com. Cech, seconded by Com. Lang to approve new land lease agreements with North Shetter and Chad Ermis resulting from a hanger swap between the parties as recommended by the Airport Committee. Motion was approved by roll call vote 8-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve Commissioner Per Diems and Expenses as paid. Motion was approved by roll call vote 8-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve miscellaneous bills as paid on Jun 24 & 30 and July 1, 2020 in the combined amount of \$141,012.69. Motion was approved by roll call vote 8-0.

Moved by Com. Schei, seconded by Com. Cech to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk. Motion was approved by roll call vote 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Sealcoating & Restriping Quotes. – Our current budget has \$6,000 budgeted for seal coating of the County Parking lots. We received 3 bids for the seal coating of the parking lots around the Courthouse/jail. Jim Mekash is recommending that we use Draze Sealcoating. Discussion ensued on the need for the higher end bid because of the crack sealing aspect of the bid. The consensus of the board is to allow the commissioners to look at the parking lots and bring this item back at the next meeting.
- b. Stump Grinder Quotes. – Administration applied for a Grant from Hannahville Community for a stump grinder to be used at our parks. The grant was approved in the amount of \$6,000. We received 2 quotes for the stump grinder. Jim Mekash is recommending that we go with the cheaper bid from Beaver Machine for the Kubota stump grinder for \$5,700. The consensus of the board is to move this item forward to the next meeting for a vote.

Miscellaneous Items:

- a. County Board Meetings – October & December. – Late in April the County Board agreed to have all meetings through September at the Courthouse. County Administrator Carviou would like to continue that through this year (2020). Due to COVID and having the remote connectivity in the courtrooms,

it makes sense to have the meetings in the courthouse. So, if approved, the October and December meetings will also be held in Menominee at the courthouse, not the annex in Stephenson. The consensus of the board is to move this item forward to the next meeting for a vote.

- b. Computer Equipment – Additional Purchase Requests. – Because of having to make last minute arrangements for employees to work from home during the COVID pandemic, we've seen the need to have more laptops/computer equipment within the County offices that can be mobilized more quickly when needed. Administrator Carviou is asking for an additional \$5,000 for these purchases. There is currently \$3,800 left in the budget for this. The consensus of the board is to bring back a budget amendment for a vote at the next meeting.
- c. Gunnerson Consulting – Work Orders/Invoices/Updates. – Gunnerson Consulting has done a lot of work looking into the Bagley Tower Project. We have work orders, invoices and updates that Administrator Carviou will discuss. We have received \$27,000 in work orders to this point. Jason is recommending that we pay \$10,000 towards these work orders and leave the remaining balance until after they come and present their recommendations at the last Board Meeting in August. The consensus of the board is to follow Jason's recommendation.

Finance Items:

- a. MAC ~ 2021 Membership Dues. – We received an invoice for the 2021 MAC Dues in the amount of \$5,543.46. Due to this being over the Administrator's spending authority, the board needs to approve payment to MAC. The consensus of the board is to move this item forward for a vote at the next meeting.
- b. Michigan Municipal League ~ 2021 Membership Dues. – We received an invoice for continuing membership to the MML in the amount of \$970. Discussion on the need for this membership. The consensus of the board is to not pay these membership dues.
- c. CUPPAD Membership Discussion. – The County Board has previously discontinued use of CUPPAD. Discussion of whether we'll reinstate the use of CUPPAD or not. The consensus of the board is to have Jason look into this a little more and bring it back for discussion at another meeting.
- d. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- e. Miscellaneous bills paid on July 15 & 17, 2020 in the combined amount of \$100,475.84. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment: None.

Commissioner Comment

- Com. Piche – Commented to say some prayers for Jason, his wife and their new baby that will be born soon

Moved by Com. Hafeman, seconded by Com. Lang to adjourn at 6:58 p.m.
Motion was approved by roll call vote 8-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Stump Grinder Quotes
DEPARTMENT:	Administration / Parks
ATTACHMENTS:	Yes
SUMMARY:	
<p>Administration applied for a Grant from the Hannahville Community for a stump grinder to be used at our parks. The grant was approved in the amount of \$6,000. Attached are the quotes received for the stump grinder.</p>	
RECOMMENDED MOTION	
<p>To approve the purchase of a stump grinder from Beaver Machine, Inc. for the Kubota tractor in the amount of \$5,700. (Hannahville Grant - \$6,000).</p>	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Memo

To: Jason Carviou
From: Jim Mekash
cc: Mike Sieg
Date: July 2, 2020
Re: Stump Grinder Prices

Each stump grinder is tractor specific due to the hydraulic control package which needs to be installed upon the tractor. We have choices of the Mahindra tractor located at the Menominee County Parks or the Kubota tractor located at the Menominee County Courthouse.

Linsmeier Implement (Mahindra) - \$5,924

Beaver Machine (Kubota) - \$5,700

6/23/20

7/23/2020

Date of Quote

Expiration Date



Menominee, MI

Equipment Quote

Menominee County

1-3PT 24 stump grinder

Optional control

Control is used for left and right swing of stump grinder
and height adjustment

~~Sale Price \$5,924.00~~

5" Wallenstein wood chipper

Wallenstein BX 52R Hydraulic feed

Sale Price \$6,504.00

5" Wallenstein Wood chipper

Wallenstein 52S Gravity feed

Sale Price \$3,780.00

Linsmeier Implement Inc. - N3522 US 41 - Menominee, MI 49858
(906)863-4479 phone - (906)863-5557 fax

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Sealcoating & Restriping Quotes
DEPARTMENT:	Buildings & Grounds – Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Our current budget has \$6,000 budgeted for seal coating of the County Parking lots. We received 3 bids for the seal coating of the parking lots around the Courthouse/jail.</p> <p>Commissioners Phelps and Schei met with B&G, Jim Mekash to go through the parking lots and discuss the needs within each. As members of the B&G committee their recommendations is to approve the Draze Sealcoating in the amount of \$4,850.</p>	
RECOMMENDED MOTION	
<p>To approve a quote from Draze Sealcoating in the amount of \$4,850 for the Courthouse & Jail parking lots as recommended by the building & grounds work group. (Commissioners Phelps & Schei to Report).</p>	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Menominee County
Buildings & Grounds**

Memo

To: Jason Carviou

From: Jim Mekash 

Date: July 13, 2020

Re: Parking Lot Sealcoating & Restriping

Three proposals have been received. Each proposal includes the parking lot West of the Courthouse and East of the Jail. A third area included in two of the proposals is the area between the Courthouse and the Jail – this included area places the proposals above the allotted \$5000 budget and therefore will be eliminated from discussion.

FIRM	WEST LOT COST	EAST LOT COST	TOTAL PRICE
DRAZE SEALCOAT	3951	899	4850
G&T SEALCOAT	3771	817	4588
DUN-RITE ASPHALT	ULTIMATE PREP		8212
	BASIC PREP		6972

Documents as received are attached.

DRAZE SEALCOATING

Tom & Amy Draze
W1863 Orchard Ln • Wilson, MI 49896
(906) 466-0143

Proposal / Invoice

PHONE	DATE
JOB NAME/LOCATION	
TOTAL SQUARE FEET	
LINEAR FEET OF CRACK	

TO: _____

6 11 2003
Jim Mahon 906 240-4477

Contact Name: _____

W1863 Lot

WE HEREBY PROPOSE TO FURNISH, IN ACCORDANCE WITH SPECIFICATIONS BELOW OR ATTACHED PAGES, ALL MATERIAL AND LABOR NECESSARY TO COMPLETE THE FOLLOWING:

1. Clean and fill cracks and potholes as required using hot rubber or cold asphaltic, cold crack filler. Asphalt and cold patch may be used when necessary. Price does not include spider cracks. \$ 1625-

2. Apply a milled coal tar emulsion. In accordance with manufacturer's specifications, the admixture TARMAX R-100 shall be added. The finish coating will represent a coverage of 50 square feet per gallon. \$ 1976-

3. Restripe lot as previously laid out with yellow, white, red or blue zone marking paint.
_____ feet _____ lines _____ stencils _____ other \$ 350-

for the sum of _____ dollars \$ 3951-

Payment to be made UPON COMPLETION OF WORK UNLESS OTHERWISE STATED BELOW.

There shall be a one (1) year guarantee on the material and all workmanship, except that as applied to cracks. The guarantee shall be limited to the replacement of the material and application of same. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. We reserve the right to put any photos in advertisements.

Authorized Signature _____

Sign and return one copy to address above, or call if interested in booking.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be outlined above. Legal fees and court costs incurred in the collection of monies owed according to this contract will be borne by the customer.

Signature _____

Date of acceptance _____

Signature _____

G&T Sealcoating & Contracting

2005 24th Ave
Menominee, MI, 49858
1-906-863-5959
1-906-290-0910

Estimate

Number: E581

Date: June 23, 2020

Bill To:

Menominee Cty Sherriff Dpt
West Lot

Ship To:

Menominee Cty Sherriff Dpt
West Lot

Terms

UPON COMPLETION

Description	Amount
Edge entire Area	
Clean all major cracks prior to applying sealant	
Fill all major cracks using 3405 Hot applied crack sealant	1,000.00
Seal Asphalt using Coal Tar Emulsion	1,316.00
Stripe lot as was done prior	175.00
Public health parking area	
Edge entire Area	
Clean all major cracks prior to applying sealant	
Fill all major cracks using 3405 Hot applied crack sealant	340.00
Seal Asphalt using Coal Tar Emulsion	775.00
Stripe lot as was done prior	165.00
Total	\$3,771.00

THANK YOU
Steve Han

G&T Sealcoating & Contracting

2005 24th Ave
Menominee, MI, 49858
1-906-863-5959
1-906-290-0910

Estimate

Number: E579

Date: June 23, 2020

Bill To:

Menominee Cty Sheriff dpt
East Lot

Ship To:

Menominee Cty Sheriff dpt
East Lot

Terms

UPON COMPLETION

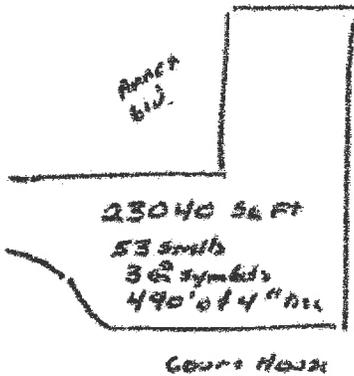
Description	Amount
Edge entire Area	
Clean all major cracks prior to applying sealant	
Fill all major cracks using 3405 Hot applied crack sealant	
Seal Asphalt using Coal Tar Emulsion	700.00
Stripe lot as was done prior	117.00
Total	\$817.00

ESTIMATE FROM:
**DUN-RITE ASPHALT
 MAINTENANCE**

W-725 Co. B • Marinette, WI 54143
 Office 715-732-0257 800-732-0770

*All cracks in alligator areas
 cannot be filled fill main
 cracks using 720th material
 it rental / cut*

Name menominee co. Courthouse
 Address _____
 City MENOMINEE State WI
 Zip _____ Phone 715 290 4917
Jim Kash @ menominee co. com

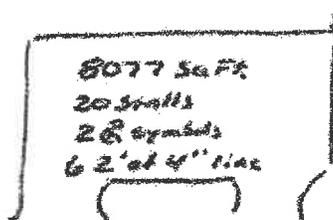


*we'll kill cracks and seams
 #350⁰⁰ Prior to any other work
 being done.*

*Route / Cut cracks Heat lance
 #3840⁰⁰ to remove just dirt moisture
 and prep cracks for hot rubber.*

*Power sweep Area with vme
 Truck on skid steer with broom
 #350⁰⁰*

*Blow asphalt seal covering
 50 sq ft per gal.
 #2823⁰⁰*



*Restripe as is. #849
 #8212⁰⁰*

*(Deduct #1340⁰⁰ if no routing/
 cutting of cracks we just
 burn weeds blow off asphalt
 and fill.)*

PROPERTY OWNER/MANAGER

CONTRACT ACCEPTANCE DATE

SEE TERMS ON BACK

THIS QUOTE IS GOOD FOR 30 DAYS

7-7-2020
 ESTIMATE DATE

JEB
 CONTRACTOR REPRESENTATIVE

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	County Board Meetings – October & December
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Late in April the County Board agreed to have all meetings though September at the Courthouse. County Administrator Carviou would like to continue that through this year (2020). Due to COVID and having the remote connectivity in the courtrooms, it makes sense to have the meetings in the courthouse. So if approved, the October and December meetings will also be held in Menominee at the courthouse, not the annex in Stephenson.</p>	
RECOMMENDED MOTION	
<p>To approve changing the location of the regularly scheduled County Board Meetings in October & December of this year to the Menominee Courthouse – Courtroom B in order to maintain the ability to host virtual meetings.</p>	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

COUNTY BOARD OF COMMISSIONERS COUNTY BOARD MEETINGS

2020 Meeting Schedule - Amended 4.28.2020

<u>JANUARY</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
Re-Organization/COUNTY BOARD		January 7, 2020	5:00/6:00 PM	COURTROOM B
COUNTY BOARD		January 28, 2020	5:00 PM	COURTROOM B
<u>FEBRUARY</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		February 11, 2020	5:00 PM	Annex-Stephenson
COUNTY BOARD		February 25, 2020	5:00 PM	Annex-Stephenson
<u>MARCH</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		March 10, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		March 24, 2020	5:00 PM	COURTROOM B
<u>APRIL</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD - Equalization Session		April 14, 2020	4:45 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 3/24/20	April 14, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 4/14/20	April 28, 2020	5:00 PM	COURTROOM B
<u>MAY</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		May 12, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		May 26, 2020	5:00 PM	COURTROOM B
<u>JUNE</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD	Changed Mtg. location on 4.28.20	June 9, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 4.28.20	June 23, 2020	5:00 PM	COURTROOM B
<u>JULY</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		July 14, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		July 28, 2020	5:00 PM	COURTROOM B
<u>AUGUST</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD	Changed Mtg. location on 4.28.20	August 11, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 4.28.20	August 25, 2020	5:00 PM	COURTROOM B
<u>SEPTEMBER</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		September 8, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		September 22, 2020	5:00 PM	COURTROOM B
<u>OCTOBER</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		October 13, 2020	5:00 PM	Annex-Stephenson
COUNTY BOARD		October 27, 2020	5:00 PM	Annex-Stephenson
<u>NOVEMBER</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		November 10, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		November 24, 2020	5:00 PM	COURTROOM B
<u>DECEMBER</u>		<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
COUNTY BOARD		December 8, 2020	5:00 PM	Annex-Stephenson
COUNTY BOARD		December 22, 2020	5:00 PM	Annex-Stephenson

COUNTY BOARD OF COMMISSIONERS COUNTY BOARD MEETINGS

2020 Meeting Schedule - Amended 8.11.2020

<u>JANUARY</u>		DATE	TIME	LOCATION
Re-Organization/COUNTY BOARD		January 7, 2020	5:00/6:00 PM	COURTROOM B
COUNTY BOARD		January 28, 2020	5:00 PM	COURTROOM B
<u>FEBRUARY</u>		DATE	TIME	LOCATION
COUNTY BOARD		February 11, 2020	5:00 PM	Annex-Stephenson
COUNTY BOARD		February 25, 2020	5:00 PM	Annex-Stephenson
<u>MARCH</u>		DATE	TIME	LOCATION
COUNTY BOARD		March 10, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		March 24, 2020	5:00 PM	COURTROOM B
<u>APRIL</u>		DATE	TIME	LOCATION
COUNTY BOARD - Equalization Session		April 14, 2020	4:45 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 3/24/20	April 14, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 4/14/20	April 28, 2020	5:00 PM	COURTROOM B
<u>MAY</u>		DATE	TIME	LOCATION
COUNTY BOARD		May 12, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		May 26, 2020	5:00 PM	COURTROOM B
<u>JUNE</u>		DATE	TIME	LOCATION
COUNTY BOARD	Changed Mtg. location on 4.28.20	June 9, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 4.28.20	June 23, 2020	5:00 PM	COURTROOM B
<u>JULY</u>		DATE	TIME	LOCATION
COUNTY BOARD		July 14, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		July 28, 2020	5:00 PM	COURTROOM B
<u>AUGUST</u>		DATE	TIME	LOCATION
COUNTY BOARD	Changed Mtg. location on 4.28.20	August 11, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 4.28.20	August 25, 2020	5:00 PM	COURTROOM B
<u>SEPTEMBER</u>		DATE	TIME	LOCATION
COUNTY BOARD		September 8, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		September 22, 2020	5:00 PM	COURTROOM B
<u>OCTOBER</u>		DATE	TIME	LOCATION
COUNTY BOARD	Changed Mtg. location on 8.11.20	October 13, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 8.11.20	October 27, 2020	5:00 PM	COURTROOM B
<u>NOVEMBER</u>		DATE	TIME	LOCATION
COUNTY BOARD		November 10, 2020	5:00 PM	COURTROOM B
COUNTY BOARD		November 24, 2020	5:00 PM	COURTROOM B
<u>DECEMBER</u>		DATE	TIME	LOCATION
COUNTY BOARD	Changed Mtg. location on 8.11.20	December 8, 2020	5:00 PM	COURTROOM B
COUNTY BOARD	Changed Mtg. location on 8.11.20	December 22, 2020	5:00 PM	COURTROOM B

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MAC Membership Dues
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received an invoice for the 2021 MAC Dues in the amount of \$5,543.46. Due to this being over the Administrator's spending authority, the board needs to approve payment to MAC.</p>	
RECOMMENDED MOTION	
<p>To approve the 2021 Annual Dues for the Michigan Association of Counties in the amount of \$5,543.46.</p>	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



110 W. Michigan Ave., Suite 200
Lansing, MI 48933
517-372-5374 Fax 517-482-4599
www.micounties.org
Stephan W. Currie, Executive Director

July 7, 2020

Administrator Jason Carviou
839 10th Ave.
Menominee, MI 49858

Dear Administrator Carviou,

These are challenging, unprecedented times for our communities. We are still making sense of the last six months, even while trying to plan how to deal with the next six – and beyond.

MAC has been with you and your colleagues every step of the way during the coronavirus crisis. From daily updates to members and our digital Resources page, to intensive advocacy efforts in Lansing and (in conjunction with NACo) on Capitol Hill, to obtaining answers from state officials so your staffs were not left in the dark, we have been getting Michigan counties the resources and information they need to lead in this crisis.

Never have the voices of locally elected officials been more needed in the halls of Capitol Hill, and never has it been easier for you, as a MAC member, to convey messages to Congress. Simply visit our [Action Center on our website](#) to add your voice to the latest advocacy campaigns on behalf of county government. We are the only voice in Lansing representing counties, and if we speak as one, it's a voice to be reckoned with.

In all this turmoil, we want to assure you of one constant: Your MAC staff continues to focus on helping you serve the residents of Michigan.

Enclosed you will find a report on MAC services to your county, along with your dues statement for the 2020-21 membership year that started July 1, 2020. Please note that MAC dues have not changed in more than a decade, as we continue to use innovation and technology to deliver more services without increasing the burden on our 83 members. If you have any questions, please don't hesitate to contact us at 517-372-5374 or scurrie@micounties.org.

Sincerely,

Stephan W. Currie
Executive Director

Veronica Klinefelt
Board President

Enc.



110 W. Michigan Ave., Suite 200
 Lansing, MI 48933
 517-372-5374 Fax 517-482-4599
 www.micounties.org
 Stephan W. Currie, Executive Director

INVOICE

Invoice Number: m1985

Invoice Date: 7/1/20

Bill To:

Jason Carviou
 Menominee County
 839 10th Avenue
 Menominee, MI 49858

2021 County Dues Invoice

Description	Amount
<p>MAC 2021 County Dues</p> <p style="text-align: center;">Fiscal Year 2020-2021 July 1, 2020 - June 30, 2021</p>	<p style="text-align: right;">5,543.46</p>

TOTAL AMOUNT DUE	5,543.46
-------------------------	-----------------

An alliance of Michigan counties working to enhance county government through advocacy, shared services and education.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Commissioner Per Diems & Expenses as recently submitted for payment	
RECOMMENDED MOTION Motion to approve Commissioner Per Diems and Expenses as recently paid.	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/22/20	Meno. Co. Courthouse	5	.575	2.87	101-101-860.00
6/23/20	Meno. Co. Courthouse	5	.575	2.87	101-101-860.00
6/30/20	Meno. Co. Courthouse	5	.575	2.87	101-101-860.00
7/2/20	Meno. Co. Courthouse	5	.575	2.87	101-101-860.00
7/6/20	Stephenson Annex	36	1.525	20.70	101-101-860.00
7/14/20	Meno. Co. Courthouse	5	.575	2.87	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	35.05

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on July 15 & 17 in the combined amount of \$100,475.84	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills paid on July 15 & 17 in the combined amount of \$100,475.84	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

JUL 16 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL 906753692307 Telephone Services (Library)				
		271-790-850.00	106.90	106.90
TOTAL VENDOR AT&T - CAROL STREAM, IL				106.90
VENDOR NAME: BAKER & TAYLOR BOOKS L0273592 Library - Books (Various Invoices)				
		271-790-982.00	514.79	514.79
TOTAL VENDOR BAKER & TAYLOR BOOKS				514.79
VENDOR NAME: CENGAGE LEARNING 195179 Books				
		271-790-982.00	212.91	212.91
TOTAL VENDOR CENGAGE LEARNING				212.91
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE 07101219 Library				
		271-790-920.00	71.22	71.22
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				71.22
VENDOR NAME: MOSHMAN PRODUCTIONS, INC. 7/1/20 Book on DVD				
		271-790-982.00	22.75	22.75
TOTAL VENDOR MOSHMAN PRODUCTIONS, INC.				22.75
VENDOR NAME: PETERSON, CHARLENE Reimbursement Library Board Mileage				
		271-790-860.02	39.10	39.10
TOTAL VENDOR PETERSON, CHARLENE				39.10
VENDOR NAME: STEPHENSON MARKETING COOPERATI 8563 Bookmobile Gasoline				
		271-790-742.00	54.20	54.20
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				54.20
VENDOR NAME: SUPERIORLAND LIBRARY COOP 2862 State Aid Pass Through (Final 2019/20)				
		271-790-801.06	2,903.41	2,903.41
TOTAL VENDOR SUPERIORLAND LIBRARY COOP				2,903.41
VENDOR NAME: UWC 9067536923 Telephone Services - Library				
		271-790-850.00	9.93	9.93
TOTAL VENDOR UWC				9.93
GRAND TOTAL:				3,935.21

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUL 16 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL 7/4/20	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E. 6/26/20	Inmate Physical Exam Review	101-301-770.01	500.00	500.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				500.00
GRAND TOTAL:				1,865.00

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUL 17 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5953	Vehicle Maintenance - 2019 Ford Explorer	205-315-934.02	38.10	38.10
5988	Vehicle Maintenance - 2018 Chevy Tahoe	205-315-934.02	37.50	37.50
6036	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	38.10	38.10
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				113.70
VENDOR NAME: BODY WORKS PLUS, LLC				
M269204	Vehicle Maintenance (Windshield)	205-315-934.02	300.00	300.00
TOTAL VENDOR BODY WORKS PLUS, LLC				300.00
VENDOR NAME: CASA				
7/6/20	Faith Sandahl	292-669-801.00	1,330.00	1,330.00
TOTAL VENDOR CASA				1,330.00
VENDOR NAME: CDW GOVERNMENT				
ZJD0219	Dell Monitor	266-325-934.00	335.45	335.45
TOTAL VENDOR CDW GOVERNMENT				335.45
VENDOR NAME: CLOVERLAND PAPER CO				
122468	Inmate Supplies (Jail)	101-301-770.00	49.63	49.63
TOTAL VENDOR CLOVERLAND PAPER CO				49.63
VENDOR NAME: COOPER OFFICE EQUIPMENT				
177421	Clerk's Office	101-215-727.00	24.95	24.95
177421	County Clerk	101-215-727.00	24.95	24.95
TOTAL VENDOR COOPER OFFICE EQUIPMENT				49.90
VENDOR NAME: COVERT TRACK GROUP				
19622	1 Yr Renewal - Mapping	101-301-976.00	600.00	600.00
TOTAL VENDOR COVERT TRACK GROUP				600.00
VENDOR NAME: DELTA COUNTY				
20-0020481	Building Code Services (4th Payment)	249-371-801.00	5,179.00	5,179.00
TOTAL VENDOR DELTA COUNTY				5,179.00
VENDOR NAME: DSS CORPORATION				
47251	Leaming on Demand (x2)	266-325-881.01	198.00	198.00
TOTAL VENDOR DSS CORPORATION				198.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Advertising - Veterans	294-683-755.00	52.58	52.58
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				52.58
VENDOR NAME: ELECTIONSOURCE				
20-49934	Precinct Kits - August 4, 2020	101-262-727.00	899.52	899.52
TOTAL VENDOR ELECTIONSOURCE				899.52
VENDOR NAME: FRANK, GARY				
Reimbursement	Camping Reimbursement	208-751-964.00	75.00	75.00
TOTAL VENDOR FRANK, GARY				75.00
VENDOR NAME: HEADSETS DIRECT, INC.				
72669	911 Headsets	266-325-755.00	307.50	307.50
TOTAL VENDOR HEADSETS DIRECT, INC.				307.50
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	344.43	344.43
TOTAL VENDOR IHANDER, AARON				344.43
VENDOR NAME: IMAGEWORKS				
30145	Parks	208-751-745.01	121.00	121.00
TOTAL VENDOR IMAGEWORKS				121.00
VENDOR NAME: INSIGHT FS				
B0050413530	Parks - Gasoline	208-751-742.00	627.05	627.05
TOTAL VENDOR INSIGHT FS				627.05

**CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN**

APPROVED

JUL 17 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: J S ELECTRONICS, INC.				
20869	Tower Lease - July 2020	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: J.F. AHERN COMPANY				
383109	Agreement 39421 - Fire Equipment Inspection	101-331-755.00	94.49	94.49
TOTAL VENDOR J.F. AHERN COMPANY				94.49
VENDOR NAME: JANITOR'S CLOSET				
47239	Cleaning Services (June 2020)	101-265-801.00	1,900.00	1,900.00
TOTAL VENDOR JANITOR'S CLOSET				1,900.00
VENDOR NAME: K & M RENTALS				
9992	Portable Toilet	208-751-801.00	95.00	95.00
TOTAL VENDOR K & M RENTALS				95.00
VENDOR NAME: MENARDS - MARINETTE				
13946	Operating Supplies	101-265-755.00	41.25	41.25
TOTAL VENDOR MENARDS - MARINETTE				41.25
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
95	Election Notice	101-262-727.00	402.50	402.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				402.50
VENDOR NAME: MIGHTY PET				
170	K9 Supplies (Avery)	281-345-881.01	49.00	49.00
TOTAL VENDOR MIGHTY PET				49.00
VENDOR NAME: MILESKE, TYLER				
Reimbursement	Uniform Allowance	205-315-745.00	47.46	47.46
TOTAL VENDOR MILESKE, TYLER				47.46
VENDOR NAME: NESTEGG MARINE				
8589	Additional Payment - Work Order Charge	101-331-755.00	3.30	3.30
TOTAL VENDOR NESTEGG MARINE				3.30
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320185003	Inmate Supplies	101-301-770.00	114.04	114.04
40068320178004	Inmate Supplies (Jail)	101-301-770.00	21.76	21.76
TOTAL VENDOR PAN-O-GOLD BAKING CO.				135.80
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - June/July 2020	101-101-860.00	35.05	35.05
TOTAL VENDOR PHELPS, LARRY				35.05
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - June 2020	101-101-860.00	55.20	55.20
TOTAL VENDOR PRESTIN, DAVID				55.20
VENDOR NAME: QUILL CORPORATION				
8246282	Office Supplies (PA)	101-267-727.00	12.48	12.48
8246282	Office Supplies (PA)	101-267-727.00	12.48	12.48
TOTAL VENDOR QUILL CORPORATION				24.96
VENDOR NAME: REINHART FOODSERVICE				
149574	Inmate Supplies	101-301-770.00	1,877.79	1,877.79
155597	Inmate Supplies	101-301-770.00	1,575.56	1,575.56
TOTAL VENDOR REINHART FOODSERVICE				3,453.35
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
8096	Building Code Gasoline	249-371-742.00	136.11	136.11
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				136.11
VENDOR NAME: STERICYCLE, INC.				

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUL 17 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STERICYCLE, INC.				
4009440895	Training & Operating Supplies (Sheriff Dept)	101-301-755.00	17.86	
		101-301-881.00	75.17	
TOTAL VENDOR STERICYCLE, INC.				93.03
VENDOR NAME: THE EBCO COMPANY, LLC				
020098	Folders (PA's Office)	101-267-727.00	152.50	
TOTAL VENDOR THE EBCO COMPANY, LLC				152.50
VENDOR NAME: TOTAL ENERGY SYSTEMS, LLC				
347206	Planned Maintenance	101-265-801.00	394.00	
TOTAL VENDOR TOTAL ENERGY SYSTEMS, LLC				394.00
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-202006-1	June 2020	101-301-755.00	50.00	
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: UNIFORM SHOPPE				
300395	Uniform Allowance - Scheriff	205-315-745.00	109.90	
300213	Uniform Allowance - Scheriff	205-315-745.00	303.37	
300782	Uniform Allowance - Kass	101-301-745.00	59.95	
TOTAL VENDOR UNIFORM SHOPPE				473.22
VENDOR NAME: UWC				
9067532209	Telephone Services - Annex	101-228-850.00	1.25	
9068634441	Telephone Services - Sheriff Dept	101-228-850.00	2.09	
9067534582	Telephone Services - Shakey Lakes	208-751-850.00	18.35	
9068632023	Telephone Services - Courthouse	101-228-850.00	28.98	
TOTAL VENDOR UWC				50.67
VENDOR NAME: VANDERMISSEN AERONAUTICAL SOLUTIONS				
119	Missing Person - Aerial Photo Capture	205-315-755.00	736.00	
TOTAL VENDOR VANDERMISSEN AERONAUTICAL SOLUTIONS				736.00
VENDOR NAME: VERIZON WIRELESS				
9857768486	Cellular Services	101-265-850.01	176.33	
		101-301-850.00	324.87	
		101-426-850.00	51.29	
		101-682-850.00	40.47	
		205-315-860.00	247.32	
		205-315-850.02	160.04	
		266-325-850.00	82.51	
TOTAL VENDOR VERIZON WIRELESS				1,082.83
VENDOR NAME: WASTE MANAGEMENT, INC.				
1666553-1856-5	Courthouse	101-265-801.00	633.05	
TOTAL VENDOR WASTE MANAGEMENT, INC.				633.05
VENDOR NAME: ZERATSKY EXTREME HEATING &				
15299	Walk In Freezer Maintenance	101-265-934.00	695.99	
TOTAL VENDOR ZERATSKY EXTREME HEATING &				695.99
GRAND TOTAL:				21,935.15

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUL 17 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
94401	W5805 Tower Road	266-325-976.00	54.94	54.94
367100	N8390 Beach House	208-751-920.01	53.61	53.61
367200	Northwest Campsites	208-751-920.01	1,951.97	1,951.97
369802	W8449 Co Rd G12 Campsites	208-751-920.01	492.41	492.41
370500	Shakey Lakes Office/Shop	208-751-920.01	119.82	119.82
379700	Shakey Lakes - Storage Shed	208-751-920.01	191.65	191.65
380300	Shower Building	208-751-920.01	68.31	68.31
383001	Shakey Lakes Park/Horse	208-751-920.01	29.21	29.21
383101	Bass Lakes Camp Sites	208-751-920.01	194.00	194.00
383200	N8380 Co Park Rd 20.5	208-751-920.01	1,122.89	1,122.89
383301	Shakey Lakes Park/Cattle	208-751-920.01	605.45	605.45
1503500	N8380 Co Park Rd 20.5	208-751-920.01	540.77	540.77
1614900	Bath House	208-751-920.01	92.71	92.71
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				5,517.74
VENDOR NAME: AT&T - CAROL STREAM, IL				
90675322098862	Telephone Services - Annex	101-228-850.00	260.42	260.42
90675345822702	Telephone Services - Shakey Lakes	208-751-850.00	60.80	60.80
TOTAL VENDOR AT&T - CAROL STREAM, IL				321.22
VENDOR NAME: BRAZEAU, DAWN				
Transcript	People v Mariann Wood	101-136-806.00	47.15	47.15
TOTAL VENDOR BRAZEAU, DAWN				47.15
VENDOR NAME: CDW GOVERNMENT				
ZJD0219	Replacement 911 Monitor	266-325-934.00	335.45	335.45
TOTAL VENDOR CDW GOVERNMENT				335.45
VENDOR NAME: CELLCOM				
507207	Airport Cellular Services	216-585-850.00	57.54	57.54
TOTAL VENDOR CELLCOM				57.54
VENDOR NAME: CENEX FLEETCARD				
197635	Gasoline Sales (Equalization)	101-257-742.00	110.13	110.13
TOTAL VENDOR CENEX FLEETCARD				110.13
VENDOR NAME: CITY OF MENOMINEE				
5147	Gasoline Sales	101-265-742.00	108.39	108.39
5156	Gasoline Sales	101-265-742.00	236.83	236.83
#RENT - 1025	July 2020 Rent (911)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				696.89
VENDOR NAME: CLICKNER, JUSTIN				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR CLICKNER, JUSTIN				75.00
VENDOR NAME: CLOVERLAND PAPER CO				
122556	Janitorial Supplies	101-265-755.01	300.98	300.98
122548	Janitorial Supplies	101-265-755.01	201.32	201.32
TOTAL VENDOR CLOVERLAND PAPER CO				502.30
VENDOR NAME: COOLEY, ERIC				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR COOLEY, ERIC				75.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
177322	Contract # 2740-01 (District)	101-136-931.00	254.94	254.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				254.94
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
39940	Shredding (7/9/20)	101-265-801.00	102.08	102.08
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				102.08
VENDOR NAME: DSS CORPORATION				
47267	Learning on Demand (x2)	266-325-881.01	198.00	198.00
TOTAL VENDOR DSS CORPORATION				198.00

JUL 17 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EPIC AVIATION, LLC				
7332590	Aviation Fuel	216-585-743.00	24,802.71	24,802.71
7331301	Jet Fuel	216-585-743.00	13,596.41	13,596.41
TOTAL VENDOR EPIC AVIATION, LLC				38,399.12
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
07101222	Annex	101-261-930.04	69.57	69.57
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				69.57
VENDOR NAME: HANSEN, JANE C.W.				
June 2020	CAFA	260-266-801.01	900.00	1,430.00
		260-266-801.02	530.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,430.00
VENDOR NAME: HEARTLAND BUSINESS SYSTEMS, LLC				
385888-H	Scanning of Liber Volumes (ROD)	256-277-801.00	2,073.28	2,073.28
TOTAL VENDOR HEARTLAND BUSINESS SYSTEMS, LLC				2,073.28
VENDOR NAME: HOTFLAME GAS COMPANY				
MENOM4	LP Gas - Parks	208-751-744.00	788.23	788.23
TOTAL VENDOR HOTFLAME GAS COMPANY				788.23
VENDOR NAME: KASS, MICHAEL				
Parks Committee	Per Diem & Mileage	208-751-860.00	50.00	73.00
		208-751-860.00	23.00	
TOTAL VENDOR KASS, MICHAEL				73.00
VENDOR NAME: KLUMB, JOSEPH				
June 2020	CAFA	260-266-801.01	150.00	460.00
		260-266-801.02	310.00	
TOTAL VENDOR KLUMB, JOSEPH				460.00
VENDOR NAME: KONECT				
963	2020-21 counties hosting 8/1 - 7/31/21	101-228-851.00	1,600.00	1,600.00
TOTAL VENDOR KONECT				1,600.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
267050662	4/1/20 - 6/30/20	101-228-970.00	54.67	54.67
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				54.67
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
4848979	Translation Services	260-266-801.06	166.66	166.66
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				166.66
VENDOR NAME: LESPERANCE, HOLLY				
Reimbursement	Camping Refund	208-751-964.00	100.00	100.00
TOTAL VENDOR LESPERANCE, HOLLY				100.00
VENDOR NAME: LUFTS ADVERTISER, INC.				
6/28/20	Advertising	294-683-755.00	66.00	571.00
		101-136-755.00	132.00	
		101-262-727.00	373.00	
TOTAL VENDOR LUFTS ADVERTISER, INC.				571.00
VENDOR NAME: MARCO TECHNOLOGIES, LLC				
7/01/20	Phone System Upgrade	101-103-970.19	12,613.90	12,613.90
TOTAL VENDOR MARCO TECHNOLOGIES, LLC				12,613.90
VENDOR NAME: MENARDS - MARINETTE				
14428	Building Maintenance Supplies	101-265-930.01	245.43	245.43

APPROVED

JUL 17 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENARDS - MARINETTE				
14356	Operating Supplies & Airport Supplies	216-585-981.02	279.88	404.06
		101-265-755.00	124.18	
TOTAL VENDOR MENARDS - MARINETTE				649.49
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
96	Advertising	101-136-755.00	97.75	97.75
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				97.75
VENDOR NAME: MERKEL, WILLIAM				
June 2020	CAFA	260-266-801.01	750.00	1,300.00
		260-266-801.02	550.00	
TOTAL VENDOR MERKEL, WILLIAM				1,300.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
millers	Accounts Payable Checks	101-103-755.00	500.06	500.06
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				500.06
VENDOR NAME: NASER, JEFF				
Per Diem	DHHS Board	101-601-837.00	100.00	100.00
TOTAL VENDOR NASER, JEFF				100.00
VENDOR NAME: NORWAY SPRINGS, INC.				
670868	Airport Water	216-585-801.00	49.21	49.21
TOTAL VENDOR NORWAY SPRINGS, INC.				49.21
VENDOR NAME: OFFICE DEPOT, INC.				
502301191001	Office Supplies - District	101-136-727.00	34.99	34.99
104248329001	Office Equipment - Building Code	249-371-727.00	34.63	34.63
TOTAL VENDOR OFFICE DEPOT, INC.				69.62
VENDOR NAME: RR DONNELLEY				
769777673	Certified Paper - Birth	101-215-727.00	157.00	157.00
TOTAL VENDOR RR DONNELLEY				157.00
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
8118-8	Paint (Jail)	101-265-930.01	37.73	37.73
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				37.73
VENDOR NAME: SPALDING TOWNSHIP TREASURER				
6/25/20	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER				50.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Vehicle Maintenance - Parks	208-751-981.00	15.00	15.00
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				15.00
VENDOR NAME: STRAND, LEEANNE				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR STRAND, LEEANNE				75.00
VENDOR NAME: SVINICKI, BEN				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR SVINICKI, BEN				75.00
VENDOR NAME: TIME WARNER CABLE				
621199203070320	7/3 - 8/1/20	216-585-850.00	337.35	337.35
710008401070320	7/02 - 8/01/20	101-228-850.00	605.92	605.92
TOTAL VENDOR TIME WARNER CABLE				943.27
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
418376331	Konica 300 Copier (FOC)	215-141-942.00	112.98	112.98

APPROVED

JUL 17 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				112.98
VENDOR NAME: VERAGHEN, SHEILA				
Per Diem	DHHS Board	101-601-837.00	100.00	100.00
TOTAL VENDOR VERAGHEN, SHEILA				100.00
VENDOR NAME: WASTE MANAGEMENT, INC.				
1667086-1856-5	Airport	216-585-801.00	207.74	207.74
0071387-2808-9	Parks	208-751-920.02	471.38	471.38
TOTAL VENDOR WASTE MANAGEMENT, INC.				679.12
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402047856-00011	1004 9th Street	101-265-920.03	76.04	76.04
0402047856-00010	1000 9th Street	101-265-920.03	96.14	105.88
		101-265-920.04	9.74	
0402047856-00004	Courthouse	101-265-920.04	714.46	714.46
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				896.38
VENDOR NAME: ZERATSKY EXTREME HEATING &				
15339	Health Department Unit	101-265-934.00	140.00	140.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				140.00
GRAND TOTAL:				72,740.48

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Treasurer

2020 Annual Report

June 30, 2020

Barb Parrett, Treasurer
 Julie Englund, Deputy Tax
 Kim Kewley, Deputy Finance
 Cathee Mayhew, Deputy (pt)

DEPARTMENT STATISTICS	2020	2019	2018	2017
# Parcels Returned Delinquent from Units	2223 (3/2019)	2291 (3/2018)	2302 (3/2017)	2516 (3/2016)
\$ Parcels Returned Delinquent from Units	\$1,540,474	\$1,645,794	\$1,762,400	\$1,893,760
Parcels Forfeited	284 (2018)	292 (2017)	258 (2016)	265 (2015)
Parcels Foreclosed	7 (2017)	9 (2016)	12 (2015)	7 (2014)
Foreclosure Average	0.03%	0.03	0.05	0.03
Statewide Foreclosure Average	TBD	7%	7%	8%
Dog License Sold: Number - Revenue (FYE)	112 - \$1,110 (fytd)	279 - \$2,590	293 - \$2,430	262 - \$3,110
Treasurer Fees Collected (FYE)	\$5,366 (fytd)	\$7,178	\$6,531	\$5,831

PA 123

2019 TAX FORECLOSURES

9 properties were foreclosed in 2019 (2016 delinquent). 0 were taken by local units of government. 8 were sold at auctions held in July, August and September. 2019 Auction results are as follows:

Tax / Penalty / Fee Revenue	\$54,335.97
Expense	\$8,584.26
Sales Proceeds	\$140,250.00
Net Gain on Sale	\$77,329.77

2020 TAX FORECLOSURES

7 properties were foreclosed in 2020 (2017 delinquent). 0 were taken by local units of government. 7 will be sold at auction to be held August 26th, via online due to COVID-19. September and October sales will be held if necessary.

Due to Governor's Executive Orders 7 parcels suspended from 3/31/2020 to 6/29/2020

517 - FORECLOSURE FUND - CURRENT BALANCE

Fund Balance 06/30/2019	\$991,224.02
Fund Balance 06/30/2020	\$1,101,306.72

517 - FORECLOSURE FUND - *2020 SURPLUS

(in accordance with MCL 211.78m (8)(h))

2018 Fund Balance 09/30/2018	\$952,491.08
Contingent Liabilities	\$969.46
Reserve Against Potential Claims Currently Unknown	\$951,521.62
*517 Fund Surplus as of 2018 Balance, per MCL	\$0.00

MACT recommended, due to contingent liability for legal fees, state law changes, court decisions,

516 - DELINQUENT TAX REVOLVING FUND - CURRENT BALANCE

Fund Balance 06/30/2019	\$5,126,284.37
Fund Balance 06/30/2020	\$5,390,758.76

516 - DELINQUENT TAX REVOLVING FUND - *2020 SURPLUS

(in accordance with MCL 211.87b (7))

Fund Balance 06/30/2020	\$5,390,758.76
2021 Reserve for Settlements Payable to Units	\$1,700,000.00
Reserve Against Potential Claims Currently Unknown	\$3,690,758.76
*516 Fund Surplus 06/30/2020	\$0.00

MACT recommended, due to contingent liability for legal fees, state law changes, court decisions,

CASH AND INVESTMENTS

Interest Income FYE 2019

Commingled \$233,038.38

Interest Income FYTD 2020

DTRF \$19,063.16

Commingled \$132,306.60

DTRF \$14,989.84

FYTD BALANCE SHEET - 6/30/2020

IMPREST CASH GENERAL FUND	\$	3,350.00
IMPREST CASH OTHER FUNDS	\$	660.00
	\$	<u>4,010.00</u>

GENERAL FUND INVESTMENTS		
Stephenson National	0.15%	\$ 823,470.92
Stephenson National	0.40%	\$ 411,146.27
Integra First FCU	0.00%	\$ 8.69
Peninsula Federal CU	0.00%	\$ 5.00
Michigan Class	0.45%	\$ 3,994,315.48
Covantage Credit Union	0.00%	\$ 10.00
MBS	0.00%	\$ 185.58
		\$ <u>5,229,141.94</u>

GENERAL FUND CD's & BONDS		
Peninsula Federal CU	2.19%	\$ 117,280.08
Peninsula Federal CU	1.61%	\$ 190,000.00
Integra First FCU	2.02%	\$ 102,622.74
mBank	1.93%	\$ 123,487.39
Nicolet	2.58%	\$ 570,626.36
Covantage Credit Union	1.75%	\$ 250,678.93
Covantage Credit Union	1.75%	\$ 255,364.48

MBS--GENERAL FUND (Market Value)		
Federal Farm CR Bks Systemwide	1.67%	\$ 251,307.50
Federal Home Loan	1.93%	\$ 206,578.00
Wells Fargo Bank Sioux Falls	1.82%	\$ 119,801.25
Level One Bank Farmington Hills	1.00%	\$ 200,020.00
First National Bank Amer East CTF	2.29%	\$ 50,088.00
JP Morgan Chase Bank	1.64%	\$ 522,849.60
JP Morgan Chase Bank	1.57%	\$ 506,635.00

\$ 3,467,339.33

1.27%

TOTAL CO-MINGLED CASH \$ 8,696,481.27

COUNTY ROAD INVESTMENTS		
Stephenson National	0.15%	\$ 2,609,759.85
Stephenson National	0.40%	\$ 710,235.80
Integra First FCU	0.10%	\$ 112,273.57
Tri-County Credit Union	0.00%	\$ 5.00
Tri-County Credit Union	0.45%	\$ 30,687.74
mBank	0.05%	\$ 373,479.43
mBank Payroll Acct	0.05%	\$ 48.71
		\$ <u>3,836,490.10</u>
TOTAL COUNTY ROAD	0.17%	\$ <u>3,836,490.10</u>

DTRF INVESTMENTS		
Michigan Class	0.45%	\$ 165,848.89
MBS	0.00%	\$ 2,296.88
		\$ <u>168,145.77</u>

DTRF CD'S & BONDS		
mBank	1.93%	\$ 123,487.39
Covantage Credit Union	1.75%	\$ 100,271.57
Peninsula Federal CU	2.62%	\$ 112,174.03
Peninsula Federal CU	1.89%	\$ 191,688.16

MBS--DTRF INVESTMENTS (Market Value)		
JP Morgan Chase Bank	1.65%	\$ 346,890.60
		\$ <u>874,511.75</u>

TOTAL DTRF \$ 1,042,657.52

SECTION 125		
Stephenson National Bank	0.15%	\$ 13,058.59

LILJA BEQUEST		
Stephenson National Bank		\$ 2,037.71

TOTAL \$ 13,684,735.19

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

07/23/2020

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13947-20	05/05/20	BARLEY JOEL C & KORRY A	N540 FAIRLAND CIR	MENOMINEE TWP.	\$115.00
Work :	7.DECK/PORCH	16 x 16 gazebo with deck			010-440-021-00
P13956-20	05/18/20	Bernard Schomer	N2830 HWY M-35	INGALLSTON TWP.	\$195.00
Work :	3.GARAGE	30 x 40 garage			007-333-010-00
P13958-20	05/19/20	BORSKI RON	N11816 US HWY 41	NADEAU TWP.	\$211.00
Work :	3.GARAGE	garage with lean to			012-201-033-00
P13965-20	05/26/20	BREW SCOTT & CINDY	N13681 J-1 RD	NADEAU TWP.	\$299.00
Work :	3.GARAGE	36 x 56 pole building			012-016-001-00
P13962-20	05/26/20	BUYARSKI WILLIAM JOSEPH	W6536 Birch Creek Rd	MENOMINEE TWP.	\$215.00
Work :	3.GARAGE	30 x 40 garage with 10 x 40 leanto			010-132-011-20
P13970-20	06/01/20	CASEY RONALD P	CO RD 346	INGALLSTON TWP.	\$121.20
Work :	3.GARAGE	24 x 42 garage on existing slab			007-408-011-20
P13971-20	06/01/20	DAVIS PAUL	N1636 HWY M-35	MENOMINEE TWP.	\$65.00
Work :	9.DEMOLITION	demolition of cabin and garage			010-013-014-00
P13957-20	05/19/20	EICKMEYER OTTO & ELZENA TRUST	W4324 BIRCH CREEK RD	INGALLSTON TWP.	\$382.50
Work :	3.GARAGE	40 x 60 garage with lean-to bathroom			007-332-011-00
P13951-20	05/07/20	FRANCOUR BART & LISA	N2301 RIVER DR	MENOMINEE TWP.	\$142.20
Work :	3.GARAGE	28 X 24 GARAGE			010-203-014-20
P13941-20	03/06/20	GORZINSKI MISTY L	N17670 ORO RD	SPALDING TWP.	\$303.80
Work :	1.NEW BUILDING	20 x 30 new home with upper floor and 6 x 30 deck			013-314-016-00
P13950-20	05/14/20	HAVELKA CARL & KAREN	W7486 9 RD	MENOMINEE TWP.	\$87.00
Work :	7.DECK/PORCH	lean to on garage			010-313-018-10
P13964-20	05/26/20	HITTMAN GERALD & TODD	W5535 CHALK HILLS RD	NADEAU TWP.	\$283.65
Work :	1.NEW BUILDING	cabin with loft			012-211-008-00

P13948-20	05/07/20	JARDEEN OTTO & MARY	W4657 OAKWOOD RD 30	NADEAU TWP.	\$247.80
Work :	3.GARAGE	36 x 48 garage			012-156-002-10
P13966-20	05/26/20	JOSEPH AIDAN J	N16773 KLUBA LN	MEYER TWP.	\$219.00
Work :	3.GARAGE	36 x 40 garage			011-001-008-00
P13955-20	05/19/20	KASS ROBERT A LE	BAY DE NOC DR	MENOMINEE TWP.	\$339.00
Work :	3.GARAGE	40 x 60 garage with 10 x 60 lean to			010-135-004-20
P13960-20	05/22/20	KLEE BRITTANY & KLEIMAN CODY	N17086 BELLEFEUIL LN D-3	HARRIS TWP.	\$215.00
Work :	3.GARAGE	30 x 48 garage			005-134-009-00
P13942-20	03/12/20	LALUZERNE WILLIAM & CAROL REV N5391 CO RD 577		MELLEN TWP.	\$151.80
Work :	3.GARAGE	24 x 32 storage garage			009-128-013-50
P13959-20	05/22/20	LAPALME DALE & BONITA	N13001 LENCA LN	GOURLEY TWP.	\$156.20
Work :	3.GARAGE	24 x 34 pole building			004-019-017-00
P13961-20	05/29/20	LEBEN FAMILY TRUST	W8850 CO RD G-12	LAKE TWP.	\$257.40
Work :	4.MANUFACTURED	16 x 76 manufactured home			008-221-011-00
P13946-20	05/11/20	LIGHT ROGER S	N9028 ANDERSON RD	STEPHENSON TWP.	\$267.00
Work :	4.MANUFACTURED	30 x 40 home 40 x 6 deck			014-112-011-00
P13953-20	05/14/20	LUISIER ROBERT P & DIANNE H	US HWY 41	DAGGETT TWP.	\$173.00
Work :	3.GARAGE	35 x 28 garage			002-323-005-00
P13939-20	02/28/20	LUMBER JACK HARDWOODS INC	N2509 0-1 DR	MENOMINEE TWP.	\$399.00
Work :	3.GARAGE	40 x 62 pole building			010-134-020-00
P13949-20	05/05/20	MENOMINEE-TWP	N2283 0-1 DR	MENOMINEE TWP.	\$0.00
Work :	1.NEW BUILDING	40 x 30 pavillion			010-003-020-00
P13945-20	04/24/20	MUZIK ANDREW G & MATTHEW	N10663 CO RD 551	CEDARVILLE TWP.	\$183.80
Work :	3.GARAGE	32 x 30 garage 32x 8 deck			001-228-003-30
P13969-20	05/28/20	NERAT ROBERT & SCOTT & MIRAU	N4878 R-1 DR	MENOMINEE TWP.	\$151.80
Work :	3.GARAGE	24 x 32 garage			010-105-005-10
P13944-20	03/11/20	PETRIE JEFFREY S & PAMELA R	N16882 BELLEFEUIL LN D-3	HARRIS TWP.	\$390.20
Work :	1.NEW BUILDING				005-004-002-25

24 x 36 garage

P13940-20	02/24/20	SALEWSKY MARY M	N1408 CO RD 577	MENOMINEE TWP.	\$99.00
Work :	1.NEW BUILDING	14 x 32 tiny house			010-016-011-50
P13963-20	05/26/20	SEVERSON SANFORD & EMELYN TR N6914 HWY M-35		INGALLSTON TWP.	\$247.00
Work :	2.ADDITION	24 x 226 addition 13 x 18 2nd floor addition			007-004-036-00
P13954-20	05/12/20	TRUITT JASON E & JERIANN M	N6281 RANGELINE DR M-1	MELLEN TWP.	\$145.00
Work :	2.ADDITION	16 x 22 addition			009-113-014-00
P13952-20	05/12/20	WALLACE BUILDING SUPPLY	US HWY 41	MELLEN TWP.	\$251.00
Work :	3.GARAGE	42 x 60 warehouse			009-122-007-00

Total Permits 30
Total Fees \$6,313.35

Feb - 2
mar - 3
Apr. - 1
May. - 22
June - 2
30

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
VACANT**

DIRECTOR

MATTHEW YOHE

Date: June 25, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Matthew Yohe-Board Secretary at 1:01 PM CST. The meeting was held at the Spalding Township Hall.

ROLL CALL

Present: Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Winnie Fornetti-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Barbara Kramer-Dickinson Co. Board of Commissioners & Theresa Nelson-Delta County Board of Commissioners.

Absent: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Board Member, Mary Gagala-Dickinson Co. Board Member & Gerald Piche-Menominee Co. Commissioner

APPROVAL OF AGENDA:

The motion to approve the Delta County agenda was tabled.

Motion tabled

The motion to approve the Dickinson County agenda was made by Ms. Winnie Fornetti-Dickinson Co. Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye
Nays: None

Motion carried

The motion to approve the Menominee County agenda was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for May 28, 2020 was tabled.

Motion tabled

The motion to approve the Dickinson County minutes for May 28, 2020 was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County minutes for April 23, 2020 was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee County Board Chair.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

The motion to approve the Menominee County minutes for May 28, 2020 was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee County Board Chair.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

FINANCIAL REPORT

Delta County

The financial report for May 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$1,396.54.

Approval of Financial Report: Financials were reviewed and tabled.

Motion tabled

Dickinson County

The financial report for May 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$325.82

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Winnie Fornetti-Dickinson Co. Board Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

Menominee County

The financial report for May 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, and \$0.00 for room rental payment leaving a balance of \$2,400.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Member and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

DIRECTOR'S REPORT:

Staffing: 1 clerical vacancy in Dickinson (unable to hire due to hiring freeze), one Foster Care vacancy in Menominee (holding off on hiring due to low caseloads), and one vacancy for Assistance Payments in Menominee (unable to hire due to hiring freeze). As of right now Matt Yohe is still director until future notice, looking at covering all 6 counties until at least August. Second round of interviews is Friday, July 10th.

Business Plan Update: Mr. Yohe, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$10,069.15 This constitutes 80.5% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$12,312.15. This constitutes 24.9% of the allocation spent.

Assistance Payments: Standard of Promptness: 96.75%. Business Service Center 1 average is 96.50%. Statewide Average is 97.81%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$9,502.78. This constitutes 32.9% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$12,392.61. This constitutes 40.0% of the allocation spent.

Assistance Payments: Standard of Promptness: 98.34%. Business Service Center 1 average is 96.50%. Statewide Average is 97.81%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$17,744.05. This constitutes 68.5% of the allocation spent with 66% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$17,429.41.44. This constitutes 49.4% of the allocation spent.

Assistance Payments: Standard of Promptness: 98.08%. Business Service Center 1 average is 96.50%. Statewide Average is 97.81%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of May 2020:

Delta County:

- Family Independence Program: 41 cases; 87 recipients; \$14,170 in benefits provided.
- Food Assistance Program: 2,639 cases; 4,792 recipients; \$834,476 in benefits provided.
- State Disability Assistance: 24 cases; 24 recipients; \$4,700 in benefits provided.
- Child Development and Care: 96 cases; 157 recipients; \$87,138 in benefits provided.
- State Emergency Relief: 31 cases; \$24,868 in benefits provided.
- Unduplicated total for the month: 2,719 cases; 4,927 recipients; \$965,352 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,132 cases; 2,280 recipients
- Other Children < Age 21: 242 cases; 250 recipients
- Pregnant Women & Children Under 19: 922 cases; 1,589 recipients
- MiChild: 125 cases; 195 recipients
- Non-SSI Aged, Blind & Disabled: 1,095 cases; 1,135 recipients
- SSI Aged, Blind & Disabled: 944 cases; 944 recipients
- Medicaid Eligible Total: 4,004 cases, 6,393 recipients

Healthy Michigan Program (HMP)

Delta County: 2,192 total cases and 2,456 total recipients

Dickinson County

- Family Independence Program: 14 cases; 32 recipients; \$5,553 in benefits provided.
- Food Assistance Program: 1,446 cases; 2,571 recipients; \$449,066 in benefits provided.
- State Disability Assistance: 19 cases; 19 recipients; \$2,898 in benefits provided.
- Child Development and Care: 60 cases; 101 recipients; \$45,996 in benefits provided.
- State Emergency Relief: 24 cases; \$17,150 in benefits provided.
- Unduplicated total for the month: 1,491 cases; 2,648 recipients; \$520,662 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 776 cases; 1,548 recipients
- Other Children < Age 21: 171 cases; 174 recipients
- Pregnant Women & Children Under 19: 602 cases; 1,038 recipients
- MiChild: 105 cases; 175 recipients
- Non-SSI Aged, Blind & Disabled: 681 cases; 698 recipients
- SSI Aged, Blind & Disabled: 491 cases; 491 recipients
- Medicaid Eligible Total: 2,572 cases, 4,128 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,434 total cases and 1,574 total recipients

Menominee County

- Family Independence Program: 20 cases; 40 recipients; \$5,117 in benefits provided.
- Food Assistance Program: 1,276 cases; 2,371 recipients; \$407,190 in benefits provided.
- State Disability Assistance: 19 cases; 19 recipients; \$3,358 in benefits provided.
- Child Development and Care: 36 cases; 52 recipients; \$24,302 in benefits provided.
- State Emergency Relief: 18 cases; \$16,903 in benefits provided.
- Unduplicated total for the month: 1,312 cases; 2,437 recipients; \$456,870 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 689 cases; 1,467 recipients
- Other Children < Age 21: 102 cases; 107 recipients
- Pregnant Women & Children Under 19: 522 cases; 898 recipients
- MiChild: 52 cases; 88 recipients
- Non-SSI Aged, Blind & Disabled: 595 case; 623 recipients
- SSI Aged, Blind & Disabled: 461 cases; 461 recipients
- Medicaid Eligible Total: 2,179 cases, 3,645 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,185 total cases and 1,321 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	100%	100%	100%
CPS Ongoing Child F2F	10%	25%	100%
CPS Ongoing Caregiver F2F	8%	27%	100%
CPS Services Plans	100%	100%	100%
CPS Plan Approval	100%	100%	100%
CFC Service Plans	100%	83%	100%
CFC Approval	83%	100%	100%
DHHS Medical		100%	
DHHS Dental		67%	0%
CFC Worker/Child Contacts	0%	0%	0%
CFC Worker/Parent Contacts	0%	6%	67%
CFC Worker/Supervisor Contacts	0%	0%	0%
CFC Parent/Child Contacts	50%	48%	0%
CFC Return Home Contacts			50%
CFC Sibling Contacts			

Approval of Directors Report:

Delta

Directors Report was reviewed and tabled

Roll Call:

Nays: None

Motion tabled

Dickinson

Directors Report was reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

Menominee

Directors Report was reviewed and approved. The motion was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee County Board Chair.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

UNIT REPORT:

None

BOARD BUSINESS:

Review & Approval of Vouchers

Delta County:

Board Vouchers were reviewed & tabled.

Motion tabled

Dickinson County:

Board Vouchers was reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

Menominee County:

Board Vouchers were reviewed and approved. The motion was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee County Board Chair.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

MCSSA- October 2020.

PUBLIC COMMENT:

Barbara Kramer, Dickinson County Board of Commissioners discussed that Dickinson County is in negotiations with the Senior Center to sell them the building. She informed the members, that the DICSA is looking for a kitchen to cook their meals, they have the choice to build or lease. Ms. Kramer also let the members know that this year's Dickinson County Fair has been cancelled; they are trying to come up with an alternate plan to still hold the 4H Livestock. Lastly, Mrs. Kramer shared that President Trump has signed an executive order on Strengthening the Child Welfare System to improve conditions.

NEXT MEETING: Thursday, July 23, 2020 in person at the Spalding Township Fire Hall at N15881 Pine Avenue, Powers, MI 49874.

ADJOURNMENT: Motion was made by Ms. Mary Olson-Delta Co. Board Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Meeting was adjourned at 1:27 PM CST.

Roll Call: Mary Olson-aye, Katie Driscoll-aye, Winnie Fornetti-aye, Jeff Naser-aye & Sheila Veraghen.

Nays: None

Motion carried

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Private use firewood
DEPARTMENT:	Administration/parks
ATTACHMENTS:	No
SUMMARY:	
<p>We've had a gentleman asking if he can gather/cut firewood across from Bailey Park (where the logging operations were). Our ins. agent said it's ok as long as we don't allow them to cut any trees down (so only use what's on the ground)...and as long as it's for private use...not for sale to others. We would need to have the guy sign a waiver of liability.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Computer Equipment – Additional Purchase Requests
DEPARTMENT:	Prosecuting Atty.
ATTACHMENTS:	No
SUMMARY:	
<p>Because of having to make last minute arrangements for employees to work from home during the COVID pandemic, we've seen the need to have more laptops/computer equipment within the County offices that can be mobilized more quickly when needed.</p> <p>Jason will discuss numbers from the current budget if he can find any \$ to purchase additional equipment.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Reimbursement

RECEIVED

AUG 04, 20

BY: *AD.*

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals: Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
 *meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/14/10	Co Bd – Courthouse	76		43.70	101-101-860
7/21/20	Co Bd Finance – Courthouse	76		43.70	101-101-860
7/28/20	Co Bd – Courthouse	76		43.70	101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
228			Total Mileage	131.10	
Total Mileage Fee					131.10

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to 839 10th Ave., Menominee MI 49858.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

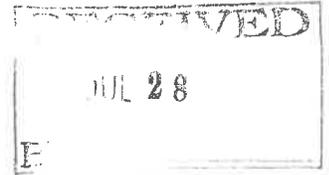
 Signed

8-3-20

 Date

AD.

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**



Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/6/20	County Courthouse	16		9.20	101-101-860.00
7/14/20	" "	16		"	101-101-860.00
7/21/20	" "	16		"	101-101-860.00
7/28/20	" "	16		"	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
				36.80	
			Total Mileage	64	
Total Mileage Fee					36.80

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech

Signed

7/28/20

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 28, 2020
BY: JB

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

COPY

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/14/20	COURTHOUSE	16		9.20	
7/21/20	COURTHOUSE	16		9.20	101-101-860.00
7/28/20	COURTHOUSE	16		9.20	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	48	
				Total Mileage Fee	\$27.60

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

7/29/20

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous bills paid on July 23 & 28 and Aug. 03, 04 & 6, 2020 in the combined amount of \$173,775.25.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

JUL 23 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ALLGEYER, CLARENCE					
Reimbursement	Camping Refund	208-751-964.00	75.00		75.00
TOTAL VENDOR ALLGEYER, CLARENCE					75.00
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863661406	Telephone Services - 911	266-325-850.00	316.08		316.08
90686347054129	Telephone Services (Probation/Parole)	101-228-850.00	102.88		102.88
90686329869684	1000 9th Street	101-228-850.00	46.49		46.49
TOTAL VENDOR AT&T - CAROL STREAM, IL					465.45
VENDOR NAME: AT&T MOBILITY					
287252150867X0708202	906-792-0211 & 906-792-5968	101-132-850.00	71.48		71.48
TOTAL VENDOR AT&T MOBILITY					71.48
VENDOR NAME: BELLIN HEALTH					
13379880	Pre Employment Exam (Nerat)	101-301-835.00	232.00		232.00
TOTAL VENDOR BELLIN HEALTH					232.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
6053	Vehicle Maintenance - 19 Intercept	205-315-934.02	38.10		38.10
6109	Vehicle Maintenance - 17 Explorer	205-315-934.02	38.10		38.10
6128	Vehicle Maintenance - 17 Explorer	205-315-934.02	38.10		38.10
6146	Vehicle Maintenance - 18 Intercept	205-315-934.02	38.10		38.10
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					152.40
VENDOR NAME: BLUETARP FINANCIAL, INC.					
F98650	Inmate Supplies	101-301-770.00	387.50		387.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.					387.50
VENDOR NAME: BP					
58503903	Road Patrol Gasoline	205-315-742.00	844.99		844.99
TOTAL VENDOR BP					844.99
VENDOR NAME: BRAZEAU, DAWN					
Transcript	People v James Schraudenbach	101-136-806.00	84.05		84.05
Transcript	People v James Schraudenbach	101-267-806.00	12.30		12.30
Transcript	People v Mariann Wood	101-267-806.00	6.90		6.90
TOTAL VENDOR BRAZEAU, DAWN					103.25
VENDOR NAME: CELLCOM					
505991	Cellular Services	292-663-850.00	40.87		122.61
		292-664-850.00	40.87		
		292-665-850.00	40.87		
TOTAL VENDOR CELLCOM					122.61
VENDOR NAME: CITY OF MENOMINEE					
80101198	Airport	216-585-920.01	117.88		117.88
90103028	Airport	216-585-920.01	2.08		2.08
801010700	Airport Terminal	216-585-920.01	128.16		128.16
80101069	Airport Terminal	216-585-920.01	112.74		112.74
5150	Road Patrol Gasoline	205-315-742.00	1,403.97		1,403.97
5159	Road Patrol Gasoline	205-315-742.00	837.39		837.39
20101017	1004 Ninth Street	101-265-920.00	132.58		132.58
90103011	Courthouse	101-265-920.00	31.36		31.36
20102038	Courthouse	101-265-920.00	5,569.04		5,569.04
TOTAL VENDOR CITY OF MENOMINEE					8,335.20
VENDOR NAME: CLOVERLAND PAPER CO					
122626	Janitorial Supplies (Courthouse)	101-265-755.01	103.13		103.13
122625	Janitorial Supplies (Courthouse)	101-265-755.01	44.64		44.64
TOTAL VENDOR CLOVERLAND PAPER CO					147.77
VENDOR NAME: COOPER OFFICE EQUIPMENT					
177805	Contract # 2761-01 (ROD/Hallway)	101-228-931.00	239.94		239.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT					239.94

JUL 23 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CUMMINGS MCCLOREY DAVIS & ACHO				
313426	Online Research (Legal Services)	101-211-807.00	34.43	34.43
TOTAL VENDOR CUMMINGS MCCLOREY DAVIS & ACHO				34.43
VENDOR NAME: DSS CORPORATION				
47289	Learning on Demand (x2)	266-325-881.01	198.00	198.00
TOTAL VENDOR DSS CORPORATION				198.00
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	51.97	51.97
TOTAL VENDOR DTE ENERGY				51.97
VENDOR NAME: ENERGY CONTROL & DESIGN, INC.				
0087846-IN	Troubleshooting Network Problem	101-265-934.00	1,048.00	1,048.00
TOTAL VENDOR ENERGY CONTROL & DESIGN, INC.				1,048.00
VENDOR NAME: ENGEL, DYAN				
7/18/20	Drug Court Planning	232-286-801.00	307.50	307.50
TOTAL VENDOR ENGEL, DYAN				307.50
VENDOR NAME: FOND DU LAC COUNTY TREASURER				
20100175	M. Williamson Autopsy	101-648-836.00	1,400.00	1,400.00
TOTAL VENDOR FOND DU LAC COUNTY TREASURER				1,400.00
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
07101223	Airport	216-585-801.00	48.00	48.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				48.00
VENDOR NAME: HANSEN, STACY				
Reimbursement	Bank Mileage	101-141-860.00	51.07	51.07
TOTAL VENDOR HANSEN, STACY				51.07
VENDOR NAME: HENSLEY, RN, JOEL				
Reimbursement	Cellular Services & Receipt Book	101-648-727.00	8.27	97.59
		101-648-850.00	89.32	
July 2020	Medical Examiner	101-648-709.00	1,080.00	3,390.00
		101-648-835.00	2,310.00	
7/18/20	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				4,852.59
VENDOR NAME: HOFER, JOAN				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR HOFER, JOAN				50.00
VENDOR NAME: IMAGEWORKS				
30167	Uniform Allowance - Jim Mekash	101-265-745.00	208.00	208.00
TOTAL VENDOR IMAGEWORKS				208.00
VENDOR NAME: J S ELECTRONICS, INC.				
20881	Radio Tower Interference	266-325-976.00	335.50	335.50
TOTAL VENDOR J S ELECTRONICS, INC.				335.50
VENDOR NAME: JANITOR'S CLOSET				
47294	Janitorial Supplies	101-265-755.01	48.00	48.00
TOTAL VENDOR JANITOR'S CLOSET				48.00
VENDOR NAME: JOHNS, KATHY				
Reimbursement	Camping Refund	208-751-964.00	350.00	350.00
TOTAL VENDOR JOHNS, KATHY				350.00
VENDOR NAME: KLUMB, JOSEPH				

APPROVED

JUL 23 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: KLUMB, JOSEPH				
June 2020	CAFA	260-266-801.01	600.00	
		260-266-801.02	1,040.00	
TOTAL VENDOR KLUMB, JOSEPH				1,640.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
267136621	Bizhub 458E (Admin)	101-228-931.00	177.66	177.66
267136623	ROD Office	101-268-931.00	90.00	90.00
267151519	CCW/Clerk's Vault	263-215-728.00	90.00	90.00
267135892	CCW/Clerk's Vault	263-215-728.00	13.00	13.00
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				370.66
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
9020508283	Transtation Services	101-136-755.00	62.97	62.97
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				62.97
VENDOR NAME: LENCA SURVEYING				
20089	Remon Yr 2020 (5/14 - 7/22/20)	243-246-801.07	2,027.55	2,027.55
20088	Certified Survey for Bagley Tower	266-325-728.02	1,500.00	1,500.00
TOTAL VENDOR LENCA SURVEYING				3,527.55
VENDOR NAME: LINDEROTH, JANIS				
Reimbursement	UP State Fair Authority Mileage	101-101-710.00	101.20	101.20
TOTAL VENDOR LINDEROTH, JANIS				101.20
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
104684	2020 Circle Window Decals (Parks)	208-751-755.04	284.74	284.74
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				284.74
VENDOR NAME: MARKS SEPTIC SERVICE				
3634	Pump Tanks & Pit Toilets (Parks)	208-751-920.03	775.00	775.00
TOTAL VENDOR MARKS SEPTIC SERVICE				775.00
VENDOR NAME: MENARDS - MARINETTE				
15130	Operating Supplies	101-265-755.00	353.84	353.84
15131	Janitorial Supplies	101-265-755.01	38.94	38.94
TOTAL VENDOR MENARDS - MARINETTE				392.78
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11328	Grading & Gravel at Parks	208-751-930.04	2,621.53	2,621.53
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				2,621.53
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10788818	Parks Lawn Mower Blades	208-751-930.02	126.27	126.27
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				126.27
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0156348-001	Office Supplies (Clerk's)	101-215-727.00	21.98	21.98
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				21.98
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
1002	Legal Services	101-211-807.00	312.00	312.00
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				312.00
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320192003	Inmate Supplies	101-301-770.00	84.00	84.00
40068320171003	Inmate Supplies	101-301-770.00	114.04	114.04
TOTAL VENDOR PAN-O-GOLD BAKING CO.				198.04
VENDOR NAME: PFANKUCH, MIKE				
May 2020	Drug Court Planning	232-286-801.00	152.10	152.10
TOTAL VENDOR PFANKUCH, MIKE				152.10
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	May 2020 Mileage	101-101-860.00	82.80	82.80

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
 EXP CHECK RUN DATES 07/23/2020 - 07/23/2020
 UNJOURNALIZED
 OPEN

APPROV
 Page: 4/5

JUL 23 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	June 2020 Mileage	101-101-860.00	89.70	89.70
TOTAL VENDOR PICHE, GERALD L.				172.50
VENDOR NAME: REINHART FOODSERVICE				
159523	Inmate Supplies	101-301-770.00	705.58	705.58
164396	Inmate Supplies	101-301-770.00	907.20	907.20
TOTAL VENDOR REINHART FOODSERVICE				1,612.78
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1813465	Deck Belt	101-265-934.00	92.85	92.85
TOTAL VENDOR RIESTERER & SCHNELL, INC.				92.85
VENDOR NAME: ROBERTS, SAM				
Reimbursement	Camping Refund	208-751-964.00	225.00	225.00
TOTAL VENDOR ROBERTS, SAM				225.00
VENDOR NAME: RYE-LINDBERG, CAROL				
Reimbursement	Office Supplies	101-301-727.00	43.99	43.99
TOTAL VENDOR RYE-LINDBERG, CAROL				43.99
VENDOR NAME: SEBERO, KYLIE				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR SEBERO, KYLIE				50.00
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				
MECO6/30/20	Road Patrol Gasoline	205-315-742.00	29.39	29.39
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES				29.39
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Stamps	292-665-727.00	55.00	55.00
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				55.00
VENDOR NAME: STANDARD INSURANCE COMPANY				
August 2020	Life Insurance Premium	101-101-713.00	21.24	231.28
		101-132-713.00	4.13	
		101-136-713.00	13.94	
		101-141-713.00	7.08	
		101-148-713.00	5.31	
		101-215-713.00	11.80	
		101-228-713.00	2.36	
		101-172-713.00	4.72	
		101-267-713.00	14.16	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	3.54	
		101-301-713.00	54.28	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	4.72	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	3.54	
		205-316-713.00	2.36	
		205-315-713.00	21.24	
		266-325-713.00	23.60	
TOTAL VENDOR STANDARD INSURANCE COMPANY				231.28
VENDOR NAME: STATE OF MICHIGAN				
D95A	April, May, June 2020	101-136-931.00	4,136.47	4,136.47
TOTAL VENDOR STATE OF MICHIGAN				4,136.47
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Road Patrol Gasoline	205-315-742.00	1,365.06	1,365.06

APPROVED

JUL 23 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,365.06
VENDOR NAME: TD CARWASH				
202019	Car Washes	205-315-742.00	160.00	160.00
TOTAL VENDOR TD CARWASH				160.00
VENDOR NAME: THE DAILY NEWS/ADVERTISER				
60255	Community Awareness	101-301-802.00	28.00	28.00
TOTAL VENDOR THE DAILY NEWS/ADVERTISER				28.00
VENDOR NAME: TIME WARNER CABLE				
620475202070720	Inmate (7/6/20 - 8/5/20)	101-301-770.00	290.90	290.90
TOTAL VENDOR TIME WARNER CABLE				290.90
VENDOR NAME: VISA				
Credit Card	Airport	216-585-981.02	32.39	235.53
		216-585-981.00	203.14	
Credit Card	Courthouse and Parks	101-257-801.00	800.00	1,808.50
		208-751-755.02	21.02	
		101-257-727.00	35.99	
		101-265-755.00	65.98	
		208-751-930.03	15.18	
		208-751-930.04	82.97	
		101-136-802.00	59.00	
		101-103-755.00	2.00	
		101-265-755.00	113.85	
		208-751-930.04	82.97	
		101-228-860.00	449.00	
		101-103-755.00	23.95	
		101-265-930.01	36.60	
		101-265-755.00	19.99	
TOTAL VENDOR VISA				2,044.03
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402047856-00008	Kleinke Park	208-751-920.01	1,032.40	1,032.40
0402047856-00005	Kleinke Park	208-751-920.01	148.26	148.26
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				1,180.66
VENDOR NAME: XEROX CORPORATION				
010681595	Sheriff Department	101-301-727.00	52.08	52.08
010681596	Sheriff Department	101-301-727.00	309.29	309.29
TOTAL VENDOR XEROX CORPORATION				361.37
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
July 2020	Medical Examiner	101-648-709.00	1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				44,756.75

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
07/28/2020	GEN	124876	910021025424	DTE Energy	Library	271-790-920.00	45.65
07/28/2020	GEN	124877	Reimbursement	Heather Harris	StoryTrail & Internet Tool	271-790-727.01	24.21
07/28/2020	GEN	124878	267136521	Konica Minolta Business Solut	Library Copier	271-790-801.01	124.92
		124878	267136615		Library Copier	271-790-801.01	81.99
07/28/2020	GEN	124879	2020117	US Printers	CD Hub Stickers (Library)	271-790-727.01	40.00
TOTAL - ALL FUNDS							206.91
TOTAL OF 4 CHECKS							316.77

--- GL TOTALS ---
 271-790-727.01 LIBRARY SUPPLIES 64.21
 271-790-801.01 PROFESSIONAL/CONTRACTURAL SERVICES 206.91
 271-790-920.00 PUBLIC UTILITIES 45.65
 TOTAL 316.77

APPROVED

JUL 29 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 08/03/2020 - 08/03/2020
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ULTIMATE CAR CARE				
1543	Equip 4 New Cars	205-315-934.03	26,800.00	39,881.08
		101-301-934.03	3,473.89	
		205-315-981.00	9,607.19	
TOTAL VENDOR ULTIMATE CAR CARE				39,881.08
GRAND TOTAL:				39,881.08

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AUG 03 2020



CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF STEPHENSON				
705	Library - Water/Electric/Sewer	271-790-920.00	720.09	720.09
TOTAL VENDOR CITY OF STEPHENSON				720.09
GRAND TOTAL:				720.09

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AUG 04 2020



CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

AUG 06 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: APT US&C				
22549	Membership Renewal	517-252-860.00	199.00	199.00
TOTAL VENDOR APT US&C				199.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
90686347054129	Telephone - Probation/Parole	101-228-850.00	108.72	108.72
90686366142532	Telephone Services - 911	266-325-850.00	334.93	334.93
90686320232486	Telephone Services - Unit Rmkr	101-228-850.00	513.12	513.12
90686344412304	Telephone Services - Sheriff's Office	101-228-850.00	544.22	544.22
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,500.99
VENDOR NAME: AURORA HEALTH CARE				
481083	Pre-Employment Physicals	208-751-801.01	103.00	206.00
		101-136-755.00	103.00	
TOTAL VENDOR AURORA HEALTH CARE				206.00
VENDOR NAME: BARRETTE, JODIE				
Reimbursement	Mileage	101-141-860.00	194.12	194.12
TOTAL VENDOR BARRETTE, JODIE				194.12
VENDOR NAME: BELSON CO.				
373076	Service Call (Washer & Dryer)	101-301-934.02	288.75	288.75
TOTAL VENDOR BELSON CO.				288.75
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
6156	Vehicle Maintenance - 2017 Ford Explorer	205-315-934.02	22.99	22.99
6159	Vehicle Maintenance - 2018 Chevy Tahoe	205-315-934.02	84.32	84.32
6243	Vehicle Maintenance - 2019 Ford Intercept	205-315-934.02	38.10	38.10
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				145.41
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1630135997	Operating Supplies	101-265-755.00	89.88	89.88
G01770	Inmate Supplies	101-301-770.00	6.64	25.62
		101-301-934.02	18.98	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				115.50
VENDOR NAME: BODY WORKS PLUS, LLC				
M269206	Deductible - 55-107	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS, LLC				250.00
VENDOR NAME: BOKNEVITZ, COLLEEN				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR BOKNEVITZ, COLLEEN				50.00
VENDOR NAME: BRAZEAU, DAWN				
Transcript	20-45602-FY (Joseph Ciochetto)	101-136-806.00	122.50	122.50
Transcript	20-45602-FY (Joseph Ciochetto)	101-267-806.00	21.00	21.00
TOTAL VENDOR BRAZEAU, DAWN				143.50
VENDOR NAME: BRIAR, SARAH				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR BRIAR, SARAH				50.00
VENDOR NAME: BS&A SOFTWARE				
130664	August 1, 2020 - August 1, 2021	249-371-857.00	2,376.00	6,759.00
		101-228-857.02	4,383.00	
TOTAL VENDOR BS&A SOFTWARE				6,759.00
VENDOR NAME: CAM SYSTEMS				
383056	Inmate Supplies (Monitoring)	101-301-770.00	612.25	612.25
TOTAL VENDOR CAM SYSTEMS				612.25

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AUG 06 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CARVIOU, JASON				
Reimbursement	Antibacterial Wipes	101-265-755.01	15.16	15.16
TOTAL VENDOR CARVIOU, JASON				15.16
VENDOR NAME: CDW GOVERNMENT				
ZPM8026	Dual Monitor	101-172-727.00	167.95	167.95
Znn3787	Webcam	101-172-727.00	199.47	199.47
SPL3176	DVI-D Adapter	101-172-727.00	12.99	12.99
TOTAL VENDOR CDW GOVERNMENT				380.41
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - July 2020	101-101-860.00	36.80	36.80
TOTAL VENDOR CECH, WILLIAM				36.80
VENDOR NAME: CITY OF STEPHENSON				
709	Water/Electric/Sewer - Annex	101-261-920.01	21.28	279.10
		101-261-920.02	36.59	
		101-261-920.03	221.23	
TOTAL VENDOR CITY OF STEPHENSON				279.10
VENDOR NAME: CLOVERLAND PAPER CO				
122666	Janitorial Supplies (Courthouse)	101-265-755.01	209.77	209.77
121929	Inmate Supplies	101-301-770.00	158.36	158.36
122664	Inmate Supplies	101-301-770.00	131.75	131.75
TOTAL VENDOR CLOVERLAND PAPER CO				499.88
VENDOR NAME: COOPER OFFICE EQUIPMENT				
178123	Contract # 2310-01 (Treasurer)	101-253-728.00	90.00	90.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				90.00
VENDOR NAME: DEKETO, LLC				
DK 7-2020	July 2020 Documents (x432)	256-277-857.00	864.00	864.00
TOTAL VENDOR DEKETO, LLC				864.00
VENDOR NAME: DICKINSON COUNTY TREASURER				
Circuit Court 2020-2	April, May, June 2020	101-131-702.00	32,267.14	32,267.14
Circuit Court 2020-2	April, May, June 2020	101-131-702.00	75.00	75.00
TOTAL VENDOR DICKINSON COUNTY TREASURER				32,342.14
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Meeting Venue Change	101-101-901.00	5.83	5.83
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				5.83
VENDOR NAME: GALLAGHER, BILL				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR GALLAGHER, BILL				50.00
VENDOR NAME: GODDARD, JACKIE				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR GODDARD, JACKIE				50.00
VENDOR NAME: GREENSTONE INSURANCE COMPANY, LLC				
GICSTB0145	7/1/20 - 3/31/21	101-253-830.00	1,306.00	1,306.00
TOTAL VENDOR GREENSTONE INSURANCE COMPANY, LLC				1,306.00
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - July 2020	101-101-860.00	131.10	131.10
TOTAL VENDOR HAFEMAN, JAN				131.10
VENDOR NAME: HANSEN, JANE C.W.				
July 2020	CAFA	260-266-801.01	900.00	1,175.00
		260-266-801.02	275.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,175.00

APPROVED

AUG 06 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC. 16544	Grease Pit Maintenance	101-265-801.00	235.00	235.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				235.00
VENDOR NAME: HENSLEY, JOEL 8/1/20	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, JOEL				1,365.00
VENDOR NAME: HOUSKA, SR., DARRYL Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR HOUSKA, SR., DARRYL				75.00
VENDOR NAME: INSIGHT FS B0050413703	Parks - Gasoline	208-751-742.00	526.30	526.30
TOTAL VENDOR INSIGHT FS				526.30
VENDOR NAME: J S ELECTRONICS, INC. 20900	Tower Lease - August 2020	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: K & M RENTALS 10120	Portable Monthly Toilet	208-751-801.00	95.00	95.00
TOTAL VENDOR K & M RENTALS				95.00
VENDOR NAME: KLEIMAN, MARC Reimbursement	Mileage	101-262-860.00	242.37	242.37
TOTAL VENDOR KLEIMAN, MARC				242.37
VENDOR NAME: KLUMB, JOSEPH July 2020	CAFA	260-266-801.01 260-266-801.02	150.00 340.00	490.00
TOTAL VENDOR KLUMB, JOSEPH				490.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS 267136724	FOC Copier	215-141-942.00	198.75	198.75
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				198.75
VENDOR NAME: KRAUSE, ERNIE Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR KRAUSE, ERNIE				50.00
VENDOR NAME: LONG HEATING & COOLING INC 45085	Airport Supplies	216-585-981.02	30.63	30.63
TOTAL VENDOR LONG HEATING & COOLING INC				30.63
VENDOR NAME: LUFTS ADVERTISER, INC. 7/28/20	Advertising	101-301-802.00 101-262-727.00	243.00 354.00	597.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				597.00
VENDOR NAME: MENOMINEE COUNTY CLERK Notary Fee	Julie L. Englund	101-253-727.00	10.00	10.00
TOTAL VENDOR MENOMINEE COUNTY CLERK				10.00
VENDOR NAME: MENOMINEE COUNTY JOURNAL 88	Veterans Office - Display Ad	294-683-755.00	40.00	40.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				40.00
VENDOR NAME: MID-COUNTY SMALL ENGINES, LLC 1218	Park Supplies	208-751-930.02	77.50	77.50
TOTAL VENDOR MID-COUNTY SMALL ENGINES, LLC				77.50
VENDOR NAME: MILLER, MIKE				

APPROVED

AUG 06 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLER, MIKE				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR MILLER, MIKE				50.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0154945-001	Office Supplies - Family/Probate	101-148-727.00	24.00	48.01
		101-132-727.00	24.01	
0156551-001	Office Supplies (Family/Probate)	101-132-727.00	12.54	25.09
		101-148-727.00	12.55	
0156515-001	Office Supplies (Clerk's Office)	101-215-727.00	29.09	29.09
0156844-001	Office Supplies (District)	101-136-727.00	29.23	29.23
0156709-001	Office Supplies (Sheriff Dept)	101-301-727.00	125.48	125.48
0156719-001	Office Supplies (Sheriff Dept)	101-301-727.00	52.56	52.56
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				309.46
VENDOR NAME: MOLNAR, MICHEL & KATHLEEN				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR MOLNAR, MICHEL & KATHLEEN				50.00
VENDOR NAME: NASER, JEFF				
7/23/20	DHHS Board	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NUTT, MICHAEL				
July 2020	Crisis Intervention	292-668-801.00	665.00	665.00
TOTAL VENDOR NUTT, MICHAEL				665.00
VENDOR NAME: OFFICE DEPOT, INC.				
104753310001	Office Supplies (District)	101-136-727.00	9.29	9.29
104972429001	Office Supplies (District)	101-136-727.00	125.03	125.03
TOTAL VENDOR OFFICE DEPOT, INC.				134.32
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.02	13.67	1,576.75
		208-751-755.01	5.98	
		208-751-755.02	14.88	
		208-751-742.00	9.99	
		208-751-755.02	60.47	
		208-751-755.01	1,066.00	
		208-751-930.02	49.98	
		208-751-755.02	10.49	
		208-751-742.00	9.99	
		208-751-755.01	7.98	
		208-751-930.03	43.99	
		208-751-742.00	19.98	
		208-751-755.02	27.42	
		208-751-755.02	5.96	
		208-751-930.03	13.57	
		208-751-930.03	43.99	
		208-751-930.03	108.73	
		208-751-755.02	15.36	
		208-751-930.03	43.54	
		208-751-742.00	4.78	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				1,576.75
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320199002	Inmate Supplies	101-301-770.00	75.60	75.60
40068320206002	Inmate Supplies	101-301-770.00	130.84	130.84
TOTAL VENDOR PAN-O-GOLD BAKING CO.				206.44
VENDOR NAME: PAQUIN, BOB				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00

APPROVED

AUG 06 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: PAQUIN, BOB TOTAL VENDOR PAQUIN, BOB				75.00
VENDOR NAME: PARRETT, BARB				
Reimbursement	Mileage	517-252-860.00	89.70	
		101-253-860.00	15.53	105.23
TOTAL VENDOR PARRETT, BARB				105.23
VENDOR NAME: PAUL CAMPBELL CONSTRUCTION				
095175	Limestone (Boat Launch Area)	220-752-970.00	150.00	150.00
95178	Limestone (Boat Launch Driveway)	220-752-970.00	150.00	150.00
TOTAL VENDOR PAUL CAMPBELL CONSTRUCTION				300.00
VENDOR NAME: PESHTIGO TIMES & TIMES SAVER				
1184	Advertising (Correction Officer)	101-301-755.00	179.00	179.00
TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER				179.00
VENDOR NAME: PETERSON, GARY				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR PETERSON, GARY				75.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage - July 2020	101-426-860.00	127.65	127.65
TOTAL VENDOR PHILIPPS, THOMAS				127.65
VENDOR NAME: PRIA				
Dues	Membership Fee	101-268-802.00	60.00	60.00
TOTAL VENDOR PRIA				60.00
VENDOR NAME: QUILL CORPORATION				
8127384	Office Supplies (PA's Office)	101-267-727.00	137.75	137.75
8900591	Office Supplies (PA's Office)	101-267-727.00	9.71	9.71
9210922	Office Supplies (PA)	101-267-727.00	38.08	38.08
9223104	Office Supplies (PA)	101-267-727.00	17.52	17.52
9232002	Office Supplies (PA)	101-267-727.00	153.16	153.16
TOTAL VENDOR QUILL CORPORATION				356.22
VENDOR NAME: REINHART FOODSERVICE				
170598	Inmate Supplies	101-301-770.00	1,123.13	1,123.13
175126	Inmate Supplies	101-301-770.00	543.14	543.14
TOTAL VENDOR REINHART FOODSERVICE				1,666.27
VENDOR NAME: RIVERSIDE AUTO SALES, INC.				
6064923/1	Vehicle Maintenance - 2018 Jeep	205-315-934.02	80.15	80.15
TOTAL VENDOR RIVERSIDE AUTO SALES, INC.				80.15
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Sheriff Dept	101-301-755.00	257.06	432.06
		101-301-770.00	175.00	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				432.06
VENDOR NAME: SARKA, GLENN				
190541	Legal Services	101-148-807.00	165.00	165.00
TOTAL VENDOR SARKA, GLENN				165.00
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - July 2020	101-101-860.00	27.60	27.60
TOTAL VENDOR SCHEI, LARRY				27.60
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
9998-8	Paint	101-265-755.00	41.09	41.09
8226-9	Stain (Courtroom A)	101-265-755.00	17.97	17.97
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				59.06

APPROVED

AUG 06 2020

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: SMITH, HEIDI				
7/23/20	DHHS Board	101-601-837.00	50.00	50.00
TOTAL VENDOR SMITH, HEIDI				50.00
VENDOR NAME: SOCHA, MARY				
Reimbursement	Camping Refund	208-751-964.00	25.00	25.00
TOTAL VENDOR SOCHA, MARY				25.00
VENDOR NAME: SPALDING TOWNSHIP TREASURER				
7/23/20	DHHS Board	101-601-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER				50.00
VENDOR NAME: SPARLING CORPORATION				
60908	Replacement Parts for Fuel Farm	216-585-981.00	926.44	926.44
TOTAL VENDOR SPARLING CORPORATION				926.44
VENDOR NAME: SPECTRUM PRINTERS, INC.				
63807	Ballot Printing (Aug 4, 2020)	101-262-727.00	6,150.26	6,150.26
TOTAL VENDOR SPECTRUM PRINTERS, INC.				6,150.26
VENDOR NAME: STATE OF MICHIGAN				
D95A	July, August, September 2020	101-136-931.01	4,136.47	4,136.47
C41	July, August, September 2020	101-131-858.03	2,059.73	2,059.73
P55	July, August, September 2020	101-132-858.03	2,993.30	2,993.30
8/3/20	Offset Billing	292-662-843.01	443.74	443.74
TOTAL VENDOR STATE OF MICHIGAN				9,633.24
VENDOR NAME: STATE OF MICHIGAN/7064CROWNRDR				
Notary Fee	Julie L. Englund	101-253-727.00	10.00	10.00
TOTAL VENDOR STATE OF MICHIGAN/7064CROWNRDR				10.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
675	LP Gas - Parks	208-751-744.00	257.06	257.06
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				257.06
VENDOR NAME: STERICYCLE, INC.				
4009504448	Inmate & Operating Supplies	101-301-755.00	17.86	93.03
		101-301-881.00	75.17	
TOTAL VENDOR STERICYCLE, INC.				93.03
VENDOR NAME: TETZLAFF, TIM				
Reimbursement	Camping Refund	208-751-964.00	60.00	60.00
TOTAL VENDOR TETZLAFF, TIM				60.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
Service Charge	FOC - June 2020	101-141-817.00	33.00	33.00
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.00
VENDOR NAME: THOMSON REUTERS				
842501048	Law Library	269-145-982.00	27.00	27.00
TOTAL VENDOR THOMSON REUTERS				27.00
VENDOR NAME: U.P.A.A.				
Registration	2020 Fall School (N. Linder)	101-257-860.00	100.00	100.00
TOTAL VENDOR U.P.A.A.				100.00
VENDOR NAME: UPCAP SERVICES INC				
7/30/2020	Dues 2020	101-103-801.00	1,000.00	1,000.00
TOTAL VENDOR UPCAP SERVICES INC				1,000.00
VENDOR NAME: UWC				
9067532209	Telephone Services - Annex	101-228-850.00	0.97	0.97
9068634705	Telephone Services - Dept of Probation	101-228-850.00	0.05	0.05
9068634441	Telephone Services - Sheriff	101-228-850.00	3.02	3.02
9067534582	Telephone Services - Shakey Lakes	101-228-850.00	16.87	16.87

APPROVED

AUG 06 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UWC				
9068632023	Telephone Services - County Offices	101-228-850.00	30.28	30.28
TOTAL VENDOR UWC				51.19
VENDOR NAME: VANDAGENS, PLC, KATHRYN A.				
7/14/20	Arbitration Compensation	101-211-807.00	2,450.00	2,450.00
TOTAL VENDOR VANDAGENS, PLC, KATHRYN A.				2,450.00
VENDOR NAME: VISA				
Credit Card	Sheriff Dept	101-301-742.00	42.22	1,062.89
		101-301-755.00	15.79	
		101-301-770.00	750.84	
		101-301-770.01	254.04	
Credit Card	Sheriff/Road Patrol	101-301-727.00	72.52	853.49
		101-301-728.00	172.72	
		101-301-742.00	30.25	
		101-301-770.00	39.94	
		101-301-770.01	40.74	
		101-301-881.00	238.98	
		101-301-934.00	23.31	
		205-315-727.00	184.51	
		205-315-742.00	50.52	
TOTAL VENDOR VISA				1,916.38
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.00	15.72	15.72
TOTAL VENDOR WALTER BROTHERS INC				15.72
VENDOR NAME: WIL-KIL PEST CONTROL				
3944149	Annex	101-265-801.00	35.00	35.00
3944148	Library	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				70.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0403823200-00006	Hanger Gate Center	216-585-920.03	30.26	30.26
0403823200-00005	Gate Center	216-585-920.03	30.26	30.26
0403823200-00004	Airport	216-585-920.00	9.48	409.56
		216-585-920.03	237.00	
		216-585-920.00	11.26	
		216-585-920.03	142.34	
		216-585-920.00	9.48	
0405249882-00005	Parks	208-751-920.01	80.81	221.78
		208-751-920.01	37.25	
		208-751-920.01	58.74	
		208-751-920.01	15.82	
		208-751-920.01	29.16	
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	38.59	38.59
0402191663-00001	Health Care Center	101-265-920.03	318.08	328.17
		101-265-920.04	10.09	
0402055840-00001	County Jail	101-265-920.03	4,198.18	4,198.18
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				5,256.80
VENDOR NAME: XEROX CORPORATION				
010881393	Probation/Parole	101-131-942.00	80.98	80.98
010881394	Road Patrol	205-315-727.00	29.13	29.13
TOTAL VENDOR XEROX CORPORATION				110.11
VENDOR NAME: ZERATSKY EXTREME HEATING &				
15442	Air Conditioning Maintenance	101-265-934.00	275.00	275.00

APPROVED

AUG 06 2020



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ZERATSKY EXTREME HEATING & TOTAL VENDOR ZERATSKY EXTREME HEATING &				275.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E. 7/29/20	Inmate Physical Exam Review	101-301-770.01	500.00	500.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				500.00
GRAND TOTAL:				88,100.56

**CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN**

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

08/07/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

08/06/2020

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13992-20	06/29/20	BERZSENYI MACY LEA & KIENITZ DAN	2688 BAY DE NOC DR	MENOMINEE TWP.	\$291.00
Work :	3.GARAGE	40 x 54 garage			010-135-024-00
P13987-20	06/22/20	BLAND STEVE & MICHELLE	13 LN	MELLEN TWP.	\$151.80
Work :	3.GARAGE	24 x 32 pole building			009-132-002-00
P13968-20	06/04/20	BLYZNIAK TARAS	N5535 CO RD 581	MELLEN TWP.	\$323.00
Work :	1.NEW BUILDING	40 x 30 new home 20 x 8 deck			009-129-006-00
P13970-20	06/01/20	CASEY RONALD P	W4428 CO RD 346	INGALLSTON TWP.	\$121.20
Work :	3.GARAGE	24 x 42 garage on existing slab			007-408-011-20
P13907-20	07/30/20	CEDAR HILL MINISTRIES	13 RD	MELLEN TWP.	\$393.00
Work :	1.NEW BUILDING	Pavillion with bathroom			009-135-005-00
P14000-20	07/16/20	CODUTI ANTHONY R & CYNTHIA A	N526 W FAIRLAND PK	MENOMINEE TWP.	\$168.60
Work :	3.GARAGE	26 X 36 detached garage			010-440-028-00
P13972-20	06/03/20	COLLINS STEVEN & RHONDA	CO RD 577	FAITHORN TWP.	\$154.40
Work :	3.GARAGE	30 x 40 garage			003-222-003-00
P14003-20	07/16/20	CORRIGAN KELLY A TRUSTEE	N6022 JIMTOWN RD	INGALLSTON TWP.	\$395.00
Work :	3.GARAGE	40 x 80 storage garage			007-020-015-00
P13971-20	06/01/20	DAVIS PAUL	N1636 HWY M-35	MENOMINEE TWP.	\$65.00
Work :	9.DEMOLITION	demolition of cabin and garage			010-013-014-00
P13993-20	07/01/20	DUGREE GERALD J & ANNA M	5568 W 44 LN	MEYER TWP.	\$126.20
Work :	8.FOUNDATION	36 x 24 foundation			011-073-006-25
P14002-20	07/16/20	EICHHORN FAMILY TRUST	W5109 CO RD 346	MELLEN TWP.	\$113.40
Work :	3.GARAGE	16 x 24 garage addition			009-113-006-00
P13988-20	06/22/20	EICKMEYER BRUCE & KIMBERLY	W6102 CO RD 338	MENOMINEE TWP.	\$132.60
Work :	3.GARAGE	24 x 24 garage			010-104-019-40

P13979-20	06/10/20	ERICKSON CODY & MARIAH	N16767 TOWNSHIP LINE RD	SPALDING TWP.	\$799.20
Work :	1.NEW BUILDING	New home			005-006-004-00
P13997-20	07/06/20	FARRELL KEITH M & KAREN A	N15715 CO RD 577	FAITHORN TWP.	\$82.00
Work :	7.DECK/PORCH	10x14 deck/porch			003-217-008-00
P13983-20	06/12/20	FERET LESLAW & BOZENA	N9789 M-1 RD	DAGGETT TWP.	\$159.00
Work :	3.GARAGE	28 x 30 garage			002-336-024-50
P13974-20	06/15/20	FLEETWOOD NATHAN J	W4658 US HWY 2	SPALDING TWP.	\$190.20
Work :	2.ADDITION	24 x 24 room addition			013-206-017-00
P13975-20	06/04/20	FOUNTAIN BRYANNE E & BENJAMIN	N3729 US HWY 41	MENOMINEE TWP.	\$507.00
Work :	3.GARAGE	60 x 72 garage			010-115-013-00
P13982-20	06/12/20	GETZLOFF MICHAEL A & DARCY J	CO RD 551	HARRIS TWP.	\$310.20
Work :	2.ADDITION	28 x 42 rec room addition			005-015-014-00
P13991-20	06/29/20	GROLEAU TIM & BRANDEE	N12714 CO RD 551	GOURLEY TWP.	\$275.00
Work :	3.GARAGE	40 x 50 garage			004-027-019-50
P13995-20	07/10/20	GUSTAFSON MICHAEL & EUGENE	W3901 31.5 RD	NADEAU TWP.	\$195.00
Work :	3.GARAGE	30 x 40 pole building			012-028-015-00
P14010-20	07/22/20	HAYWARD LAKE CLUB	W3555 CLUB LN	INGALLSTON TWP.	\$209.00
Work :	1.NEW BUILDING	20 x 32 camp			007-410-002-00
P14001-20	07/16/20	HESS DAVID J & MARUEEN REV	TRLN5237 R-1 LN	MELLEN TWP.	\$141.00
Work :	3.GARAGE	22 x 30 garage			009-200-010-00
P13973-20	06/03/20	LAPOINT JR FRANCIS J LE	W5210 WILDWOOD RD	MELLEN TWP.	\$396.40
Work :	4.MANUFACTURED	2052 sq ft manufactured home with deck and porch			009-101-015-00
P14005-20	07/20/20	LAUSCHER BRADLEY J & HANNAH L	N16530 OAK ST	MEYER TWP.	\$346.80
Work :	4.MANUFACTURED	48 x 28 home 24 x 24 garage front and back decks			011-154-017-00
P13980-20	06/10/20	MARKLEIN HERBERT R & MYRTLE J	N7750 CO RD 577	LAKE TWP.	\$279.80
Work :	1.NEW BUILDING	32 x 32 cabin			008-029-009-00
P13994-20	07/01/20	OCZUS BRIAN & PETERSON DANA	W6504 1.75 LN	MENOMINEE TWP.	\$142.20
Work :	3.GARAGE	24 x 28 garage			010-029-001-20
P13984-20	06/22/20	OLSON JOHN W	N1930 S-1 LN	MENOMINEE TWP.	\$361.80

Work :	1.NEW BUILDING	new home with 2 decks			010-007-009-00
P14013-20	07/30/20	PALZEWICZ SHAWN J	CO RD 366	DAGGETT TWP.	\$190.20
Work :	3.GARAGE	32 x 36 garage			012-167-008-50
P13999-20	07/10/20	PHILIBECK ALAN & MICHELLE	N2611 RIVER DR	MENOMINEE TWP.	\$93.90
Work :	7.DECK/PORCH				010-335-005-45
P14011-20	07/27/20	PHILIBECK ALAN J & MICHELLE A	W7140 #10 Road	MENOMINEE TWP.	\$458.55
Work :	1.NEW BUILDING	new home and garage			010-107-009-00
P14006-20	07/21/20	PHILIPPS WILLIAM & ELISA	W4777 MISSION CHURCH 14LN	INGALLSTON TWP.	\$330.40
Work :	1.NEW BUILDING	new home with deck			007-430-007-00
P14004-20	07/21/20	PICHE THOMAS L & JACQUELYN I	W5010 34.5 RD	NADEAU TWP.	\$163.40
Work :	3.GARAGE	26 x 34 garage			012-006-015-00
P13976-20	06/04/20	POQUETTE TERRY & SHANNON	N1969 N-1 DR	MENOMINEE TWP.	\$315.00
Work :	3.GARAGE	40 x 60 garage			010-011-004-00
P14009-20	07/27/20	PREVOST JULIE	CO RD 577	HOLMES TWP.	\$294.00
Work :	1.NEW BUILDING	18 x 30 cabin			006-212-003-20
P13998-20	07/10/20	SCHACHT DAVID C & CYNTHIA M	N1891 US HWY 41	MENOMINEE TWP.	\$187.00
Work :	3.GARAGE	28 x 40 garage			010-010-017-00
P13990-20	06/29/20	SCHAD MARK T & WOELFEL EUGEN	12.5 RD	MELLEN TWP.	\$111.00
Work :	3.GARAGE	22 x 16 garage			009-134-014-00
P13977-20	06/04/20	SHEPERD-KONYN CHRISTINE & LISAN	5217 R-1 LN	MELLEN TWP.	\$115.00
Work :	2.ADDITION	10 x 20 kitchen addition			009-200-014-00
P13996-20	07/10/20	STARK THOMAS G	N1423 OAK PARK DR	MENOMINEE TWP.	\$123.00
Work :	3.GARAGE	20 x 24 storage shed			010-560-008-00
P13989-20	06/25/20	TAIBERG LEONID & MARINA	N4625 RIVER DR	MENOMINEE TWP.	\$118.20
Work :	7.DECK/PORCH	864 sq ft car port			010-500-013-00
P13986-20	06/22/20	TRUESDELL JOSHUA L & KAREN	W4065 G-12 RD	STEPHENSON TWP.	\$171.00
Work :	3.GARAGE	24 x 40 garage			014-028-008-25
P14007-20	07/21/20	TWIN CITIES REAL ESTATE LLC	N511 CO RD 577	MENOMINEE TWP.	\$418.20
Work :	3.GARAGE	52 x 66 garage			010-028-038-75

P14008-20 07/23/20 VINCENT EDITH W4028 CO RD 358 DAGGETT TWP. \$132.00

Work : 8.FOUNDATION 15 x 76 concrete slab for mobile home 002-133-004-10

P13978-20 06/08/20 VINCENT EDITH & CO RD 358 DAGGETT TWP. \$182.80

Work : 1.NEW BUILDING 18 x 28 cold storage/camp 002-005-001-00

Total Permits 43

Total Fees \$10,233.45

Michael Shaffer, Chairperson
Northern Coatings and Chemical
Information Coordinator
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LEPC Minutes

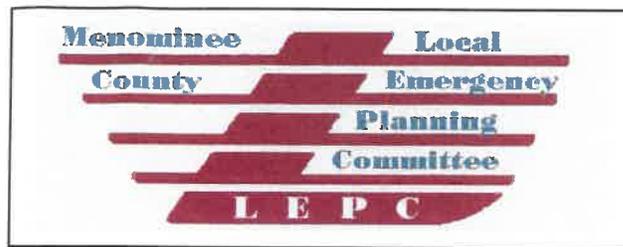
January 23, 2020 at 1:30 PM CDT
Menominee ISD Building Conference Room
1201 41st Avenue, Menominee, Michigan 49858

*Approved
1/23/20*

- 1) Meeting called to order at 13:35 by Mike Shaffer
- 2) Sign in sheet was passed around; Present: Tom Phillipps, Mike Shaffer, Daniel Burlingame, Andrew Kleist, Larry Phelps, Andrew Primeaux, Mike Lemke, Kenny Marks, Don DeTemple and Josh Dessart
- 3) Agenda presented and approved on motion of Mike Lemke, Second Don DeTemple
- 4) Minutes of October 24, 2019 meeting presented and approved on motion of Don DeTemple, Second Mike Lemke
- 5) No Public Comment
- 6) Presentation: Andrew Kleist of the EPA gave a presentation on the roles and responsibilities of the EPA. He is stationed in Green Bay, WI and covers most of Northern Wisconsin and Menominee County in Michigan. He showed different operations that have assisted State, County and Local governments with, including Hazardous Materials left behind at the site of and industrial plant that specialized in metal plating, ground and water contamination from leaking fuel tanks, identifying contents of barrels and containers found floating after flooding along waterways. He also reported on mapping systems that EPA has prepared that can be used to show utilities, pipelines, transportation routes, flooding inundation areas, weather affected plume and flowage paths. He also reported on a Field Equipment Catalog that is available showing resources local governments can purchase for dealing with incidents.
- 7) Old Business:
 - a. Menominee County Hazard mitigation plan; CUPPAD is currently working on it, there have been some holdups with issues from FEMA in regards to funding.
 - b. MABAS; Josh Dessart reported that 8 of 12 county departments are currently active with this, 911 has been holding drills and cards have all been updated.
 - c. Tom Phillipps reported on a state wide drill scheduled for April 15, 2020. Operation Rising Waters will deal with a severe weather/flooding/power outage incident. EOC center will be opened and operating for 3 hours on that day. More information to be released closer to date.
- 8) New Business:
 - a. Grants received: County received 3 Hannahville grants for emergency equipment,
 - 1 to purchase 4 Mass Casualty Kits for county responders
 - 1 to purchase 12 Emergency Ahead traffic signs for operating along roadways
 - 1 to purchase 3 GPS units to be utilized in Off Road rescue/searches

Also received news that the county will be receiving a grant from Michigan Community Health to purchase Bleed Control Kits for every school in county, and monies to train people to also train school personnel on proper use of them

Michael Shaffer, Chairperson
Northern Coatings and Chemical
Information Coordinator
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- b. Communication: Brian Barrette has resigned as 911 Director, Andy Primeaux has been named as acting Director. He reported on operations at the center and training they have been conducting. County is working on developing a master plan for radio communication towers, and repeaters. Hoping to have some action moving forward soon
- 9) Canadian National Rail Road will give presentation at next meeting on April 23, 2020
- 10) Being that there was no further business, Josh Dessart made motion to adjourn, second by Mike Lemke. Meeting adjourned at 14:46.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

April 23, 2020 - 4:30 p.m.

Meeting conducted via Zoom/telephone due to Covid-19

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:36 p.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet**	X			Negro, Mari*	X		
Hafeman, Jan*	X			Pasternak, Nancy*	X		
Hofer, Millie*		X		Phillips, Patricia**	X		
Roberge, Robert*	X			Zevitz, Michael Dr.*	X		
Pirlot, Kevin**	X			Korpi, Thomas **	X		
Martin, Ann*	X			Luhtanen, Joan*	X		

* Zoom conference from alternate site

** Telephone attendance

Note: M. Hofer attempted to join meeting but was disconnected and unable to rejoin

REPRESENTING ADMINISTRATION: J. Cescolini, B. Johnson, J. Lindow, V. Johnson

PUBLIC COMMENTS: None

J. Cescolini, CEO, took over the meeting for election of officers.

APPROVAL OR AMEND AGENDA:

J. Cescolini requested approval or amendment of agenda.

Action: Correction made to the date of the agenda.

Motion by: J.Hafeman supported by A. Martin to approve agenda with correction made to the date.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve meeting minutes from April 2, 2020 Regular Board Meeting and April 14, 2020 Special Board Meeting. Amendment requested to identify the \$2/hour essential services supplemental pay due to COVID-19 for direct care workers beginning March 16th, 2020 and ending upon decision made by the Board. Corrections requested regarding the wording of the approval of the contract grid with the exception of D.Roell, Nurse Practitioner and revise wording regarding policy approval with the exception of Guardianship Notification and Reporting of Unusual Incidents.

Motion by: J. Hafeman supported by R. Roberge to approve April 2, 2020 Regular Board meeting minutes and April 14, 2020 Special Board meeting with corrections and addition to wording in the minutes.

J. Cescolini, CEO, requested roll call vote.

V. Johnson, Administrative Assistant, conducted the roll call vote.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				
Motion carried unanimously					

PRESENTATION – Emergency Services & Hospitalizations Presenters: M. Nerat & L. Bal
M. Nerat reviewed crisis data from FY 2019 & FY 2020 with the Board. L. Bal reviewed numbers of hospitalization from 2019 & 2020. Miscellaneous questions addressed.

ELECTION OF BOARD OFFICERS – Nominations from Zoom/Phone

Action: J. Cescolini opened the floor for nominations for the position of Chairperson.
M. Negro nominated J. Luhtanen.

J. Cescolini called for any other nominations two more times.

Motion by: A motion was made by M. Negro supported by K. Pirlot to close nominations for Chairperson and cast a unanimous ballot for Joan Luhtanen.

V. Johnson, Administrative Assistant, conducted the roll call vote.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

Joan Luhtanen, as newly re-elected Chairperson, assumed the Chairperson position.

Action: Chairperson Luhtanen opened the floor for nominations for the position of Vice Chairperson.
M. Negro nominated J. Hafeman

P. Phillips nominated M. Negro (M. Negro declined nomination)

Chairperson Luhtanen called for nominations a second time

Motion by: T. Korpi for a unanimous election of all current board members for continuity during this crisis and was seconded by M. Negro.

Chairperson Luhtanen reviewed elected officers: J. Hafeman- Vice-Chairperson, P. Phillips - Secretary & Treasurer

V. Johnson, Administrative Assistant, conducted the roll call vote.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

Action: J. Luhtanen appointed M. Negro as the parliamentarian for the next year.
J. Luhtanen appointed M. Negro and R. Roberge to Recipients Rights committee for the next year.

ACTION ITEMS

• **Financial Statement**

Action: Moved to approve Financial Statement – September 30, 2019 & January 31, 2020

Motion by: M. Negro supported by J. Hafeman to approve Financial Statement – September 30, 2019 & January 31, 2020

Joan Luhtanen, Chairperson, requested roll call vote.

V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

• **Contract Grid – Diane Roell, NP**

Action: J. Cescolini discussed with the board the reason for the pay increase for Diane Roell, NP.
Miscellaneous questions answered.

Motion By: J. Hafeman supported by N. Pasternak to approve contract grid for Diane Roell, NP.

Joan Luhtanen, Chairperson, requested roll call vote.

V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously

NEW BUSINESS – CEO (discussion only):

• **Finance**

Check Disbursement – February 2020

J. Lindow reviewed the Check Disbursement Report from February 2020 with members.
Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

Financial Statement – February 2020

J. Lindow reviewed Financial Statement February 2020 with members.
Miscellaneous questions addressed.

Outcome: Action item at next board meeting.

Funding Source – through February 29, 2020

J. Lindow reviewed the Financial Statement through September 29, 2020 with members.

Miscellaneous questions addressed.

Outcome: Action item for next meeting.

FY20 Monitoring Report – Quarter 1

K. Thompson reviewed the FY 20 Monitoring Report – Quarter 1 with members.
Miscellaneous questions addressed.

Outcome: Informational

FY 20 Plan of Correction – Quarter 1

K. Thompson reviewed the FY 20 Monitoring Report – Quarter 1 with members.
Miscellaneous questions addressed.

Outcome: Informational

Pandemic Updates, Warmlines MDHHS & Northpointe and Resources (Facebook & website)

Outcome: Informational

CEO Report

Outcome: Informational

• **Miscellaneous Board/Committee Reports for information**

CMHAM Weekly Update – April 3, 2020

CMHAM Weekly Update – April 10, 2020

Outcome: On File

PUBLIC COMMENTS – None

BOARD COMMENTS

P. Phillip thanked J. Cescolini for getting some mask to her.

J. Hafeman thanked J. Cescolini for all her hard work. J. Cescolini thanked all the staff at Northpointe for the hard work. We have become more of a family here at Northpointe.

ADJOURN

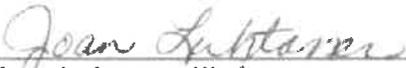
Action: Moved to adjourn.

Motion by: J. Hafeman supported by K. Pirlot to adjourn.

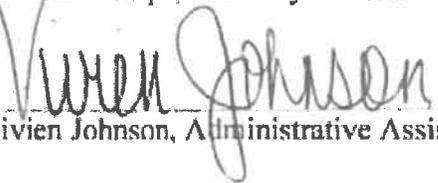
Motion carried unanimously.

Meeting adjourned at 6:33

The next Regular Board meeting is scheduled for Thursday, May 7, 2020 via Zoom/Telephone at 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Vivien Johnson, Administrative Assistant



Board of Directors Meeting

Home Office: Northpointe
715 Pyle Drive
Kingsford, MI 49802

Meeting Date: 5/21/2020

Meeting Time: 4:30 pm

Meeting Location: Via ZOOM

ZOOM Information: Online: ZOOM
Dial: 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

J. Luhtanen, Chairperson, called the meeting to order at 4:38 p.m.

Roll Call

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Delin, Janet	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent	Negro, Mari	<input checked="" type="checkbox"/> Present 4:46 p.m. <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent
Hafeman, Jan	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Mille	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Martin, Ann	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

* Zoom conference from alternate site ** Telephone attendance

Representing Administration

J. Cascolini, J. Lindow, V. Johnson

Pledge of Allegiance

Withheld do to Covid - 19

Public Comment

None

Approve/Amend Agenda

J. Luhtanen requested approval or amendment of the agenda.

Action: J. Luhtanen would like to include a poll of attendance for the Great Lakes Rural Mental Health Convention. M. Negro would like to discuss a Consent Agenda.

Motion by: A. Martin Second by: J. Hafeman to approve amended agenda.

Motion carried unanimously.

Approval of Previous Meeting Minutes

J. Luhtanen requested approval of last meeting minutes.

Action: Correction of the date for the next meeting from 6/7/2020 to 5/21/2020.

Motion by: A. Martin Second by: J. Hafeman to approve meeting minutes with the correction of the date of next meeting.
Motion carried unanimously.

Presentation

None

Action Items

Check Disbursement Report – March 2020

Financial Statement – March 2020

Funding Source through March 31, 2020

Motion by: J. Hafeman Second by: P. Phillips to approve Check Disbursement Report, Financial Statement and Funding Source from March 2020. J. Lindow answered questions from Board members.

Roll Call Vote:

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion approved unanimously.

Contract Grid 5-7-20 (Goodwill, Great Lakes Center for Autism)

Action: Move to approve 5-7-20 Contract Grid (Goodwill, Great Lakes Center for Autism)

Motion by: J. Hafeman Second by: P. Phillips to approve 5-7-20 Contract Grid (Goodwill, Great Lakes Center for Autism) as presented.

Roll Call Vote

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion approved unanimously.

Attendance poll for The Great Lakes Rural Mental Health Convention.

Roll Call Vote

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Outcome: 6 Board members willing to attend convention. M. Negro believes convention should be on hold till after Covid -19.

Consent Agenda

M. Negro discussed with the Board the Consent agenda. Miscellaneous questions addressed.

Outcome: J. Luhtanen would like V. Johnson to look into how a Consent agenda works. Place on next Board meeting agenda.

New Business

Contract Grid 5-21-20 (Hope Network, Dr. David Van Holla, Gasperini Lawn Service, Trico Lawn Service)

Action: Move to action item at present Board meeting.

Motion by: J. Hafeman Second by: R. Roberge to move Contract Grid 5-21-20 (Hope Network, Dr. David Van Holla, Gasperini Lawn Service, Trico Lawn Service) to action item at present Board meeting.

Roll Call Vote

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Ilofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Robarge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion approved unanimously.

CEO Report

J. Cescolini reviewed the CEO Report with the Board. Miscellaneous questions addressed.

Outcome: Informational

Miscellaneous Board/Committee Reports for Information

Recipient Rights Quarterly Report – January 1, 2020 – March 31, 2020

Miscellaneous questions addressed.

Outcome: Informational

CMHAM Weekly Update – May 8, 2020

Outcome: Placed on file.

Public Comment

None

Board Comment

R. Robarge had a question about the Access email. J. Cescolini discussed why the increase in payout to NorthCare Access. They are now fully staffed so Northpointe will see an increase in payout to Northcare Access.

J. Luhtanen would like to have a discussion at the next Board meeting on employee salaries.

J. Luhtanen asked how Lane St. was doing. J. Cescolini gave the Board an update.

J. Luhtanen encouraged everyone to take part in the census.

J. Luhtanen would like an update on how group homes are doing the census for consumers.

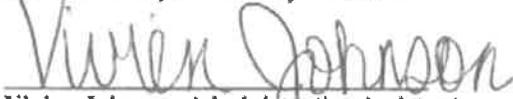
Adjourn

J. Luhtanen, Chairperson, adjourned meeting at 5:38 p.m.

The Next Regular Board meeting is scheduled for Thursday, June 4, 2020 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Vivien Johnson, Administrative Assistant



Board of Directors Meeting

Home Office: Northpointe
715 Pyle Drive
Kingsford, MI 49802

Meeting Date: 6/4/2020

Meeting Time: 4:30 pm

Meeting Location: Via ZOOM

ZOOM Information: Online: ZOOM
Dial: 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

Call to Order

J. Luhtanen, Chairperson, called the meeting to order at 4:36 p.m.

Roll Call

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Negro, Mari	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent
Hafeman, Jan	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Millie	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Martin, Ann	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

* Zoom conference from alternate site ** Telephone attendance

Representing Administration

J. Cescolini, J. Lindow, V. Johnson

Pledge of Allegiance

Withheld do to Covid - 19

Public Comment

None

Approve/Amend Agenda

J. Luhtanen requested approval or amendment of the agenda.

Action: J. Luhtanen would like to discuss The Great Lakes Rural Health Conference. Contract Grid for LoveJoy Community Services dated June 4, 2020. J. Cescolini would like to give update on Pandemic.

Motion by: K. Pirlot Second by: J. Hafeman to approve agenda as amended.

Roll Call Vote:

Dehn, Janet	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion approved unanimously.

Approval of Previous Meeting Minutes

J. Luhtanen requested approval or amendment of the meeting minutes.

Action: Additional vote needs to be added to the contract vote.

Motion by: J. Hafeman Second by: A. Martin to approve minutes with corrections.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Piriot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion approved unanimously.

Presentation

None

New Business

Check Disbursement Report – April 2020

J. Lindow review the Check Disbursement Report April 2020. Miscellaneous question asked by the board.

Outcome: Action Item next meeting

General Fund & Priority List Reporting

J. Cescolini review with the board. Miscellaneous question asked.

Outcome: Action Item next meeting.

Strategic Plan Update

J. Cescolini review the Strategic Plan with the board. Miscellaneous question addressed.

Outcome: Action Item next meeting

Wage Review Update:

J. Cescolini reviewed information about a wage increase. The Board would like a letter from Northcare showing the 3% pay increase to good at this time. J. Lindow discussed that she will get a timeline from payroll to how long it would like to implement pay increase.

Outcome: Action item next meeting.

Annual Report Calendar (Draft)

J. Cescolini review with the board the calendar for next year. Miscellaneous comments addresses. Once Covid-19 over we would like to get a picture of the board.

Outcome: Action item next board meeting.

Group Home Census

J. Cescolini informed the board group home staff have been doing the census online for consumers.

Outcome: Action item next board meeting

Consent Agenda:

Board agreed to a trial run with the Consent Agenda till September. In September they will vote and possibly draft a policy.

Outcome: Action item and Revisit in September.

Great Lake Rural Mental Health Conference:

J. Luhtanen informed the board that the conference is a good ahead in September.

Outcome: Action item next board meeting

Pandemic Update

J. Cescolini gave the board an update on the Pandemic team and groups. Miscellaneous questions addressed.

Outcome: Action item next board meeting.

Contract Grid June 4, 2020 (LoveJoy Community Services)

Action: Move to LoveJoy Community Service Contract Grid to ACTION item at present meeting.

Motion by: R. Roberge Second by: J. Hafeman to move LoveJoy Contract Grid to and ACTION item.

Roll Call Vote:

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Piriot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion by: R. Rob Second by: J. Hafeman to approve Contract Grid June 4, 2020 (LoveJoy Community Service)
 Roll Call Vote:

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millic <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update – May 22, 2020

NorthCare 2019 Fiscal Year Annual Performance Report.

Outcome: Action item next board meeting.

Public Comment

None

Board Comment

R. Roberge was omitted as a board member for Recipient Rights.

J. Luhtanen is concerned that the ISD will not be doing a summer program for children with Autism.

T. Korpi is wondering how construction is going in Iron River office. Asked if he could go visit the office. He was informed he need to call the office to make arrangement for visit.

K. Pirlot would like to know what has been done over the years with the cost of living increase.

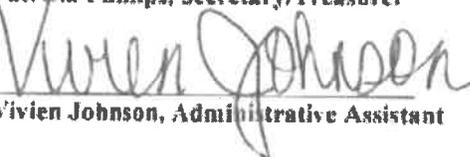
Adjourn

J. Luhtanen, Chairperson, adjourned meeting at 5:32 p.m.

The Next Regular Board meeting is scheduled for Thursday, June 18, 2020 via Zoom/telephone at 4:30 p.m.


 Joan Luhtanen, Chairperson


 Patricia Phillips, Secretary/Treasurer


 Vivien Johnson, Administrative Assistant



Public Health Delta & Menominee Counties



Board of Health Meeting

Virtual Meeting

Meeting Minutes
Thursday, June 18, 2020

Board Members Present

Amanda Hess, by phone
Larry Schei, by phone

Larry Johnson, by phone 2:09
Gerard Tatrow, by phone

Patrick Johnson, by phone
Tom Trudgeon, by phone

Board Members Absent

Public Health Staff

Mike Snyder, Health Officer/ Administrator, by phone
Dr. Robert Van Howe, Interim Medical Director, by phone
Nancy Wahl, Clerical Supervisor, by phone

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held virtually over the telephone on June 18, 2020. The meeting was called to order at 2:06 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Mr. Patrick Johnson moved the June 18, 2020 agenda be approved. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson – Yes

Patrick Johnson – Yes

Larry Schei – Yes

Gerard Tatrow – Yes

Tom Trudgeon – Yes

Motion carried on a 6 - 0 vote.

3. Public Comment

There was no public comment on the June 18, 2020 agenda.

4. Approval of May 21, 2020 Minutes

Mr. Patrick Johnson moved the minutes from May 21, 2020, be approved and placed on file. Motion was supported by Mr. Larry Johnson.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson – Yes

Patrick Johnson – Yes

Larry Schei – Yes

Gerard Tatrow – Yes

Tom Trudgeon – Yes

Motion carried on a 6 - 0 vote.

5. COVID-19 Update

Mr. Snyder presented an update on COVID-19. Delta County has 18 lab confirmed cases, 5 probable and 2 deaths. Of these cases 14 have met the definition of "recovered". Menominee County has had 9 lab confirmed cases, 0 probable and 0 deaths. Of the 9 confirmed cases, 8 have met the definition of "recovered". The Michigan National Guard and Michigan State Police are conducting pop-up testing sites around the state and 3 U.P. counties (Marquette, Schoolcraft & Chippewa). Marquette tested over 1,000; Schoolcraft & Chippewa both tested under 300. Mr. Snyder was contacted by the National Guard and he requested the weekends of July 25th or August 1st. PHDM is contacting community partners to arrange testing locations and staffing.

6. Future Meeting Location

Mr. Snyder updated the BOH on his discussions regarding BOH meeting locations. Commissioner Rivard contacted Chairman Trudgeon on June 1st to arrange a meeting with Ms. Koski of Pinecrest. To date, the meeting has not been arranged. Chairman Trudgeon gave a brief history of the Board's successful relationship with Pinecrest over the past 26 years and the current concerns.

Mr. Larry Johnson moved he would contact the Spalding Township supervisor and check on the availability of the Spalding Township Hall beginning with the Board's September meeting. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson – Yes

Patrick Johnson – Yes

Larry Schei – Yes

Gerard Tatrow – Yes

Tom Trudgeon – Yes

Motion carried on a 6 - 0 vote.

7. Review and Approval of May Check Register

The Board of Health reviewed the May check registers. Questions were answered by Mr. Snyder.

Ms. Hess moved the May check register be approved and placed on file. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson – Yes

Patrick Johnson – Yes

Larry Schei – Yes

Gerard Tatrow – Yes

Tom Trudgeon – Yes

Motion carried on a 6 - 0 vote.

8. Medical Director's Report

Dr. Van Howe reported:

The region remains in the "low" risk category for COVID-19. This means that we are seeing fewer than 7 new cases per million population per day. Because our population is much smaller than a million, I have been tracking the number of new cases per week. To move into the "medium" risk category we would need to see more than 3 cases per week in PHDM several weeks in a row. Given that the district has a population of 60,000, it may be safer to look at my nine-county region (population 167,000), which would need to see more than 8 cases per week over several weeks. In recent weeks there has been a gradual uptick, but the number of cases over 7-day periods ranges from 2 to 6. The other threshold to be considered "medium" risk is to have more than

3% of those tested have a positive result. Of our referrals, not including the National Guard collection efforts, only 1.2% have tested positive. Going forward negative results will not consistently be entered into the Michigan Disease Surveillance System (MDSS), so it will be impossible to track this indicator.

The Bureau of Laboratories in Lansing has been tracking the genetic sequencing of the virus detected in different parts of the state. The samples taken from the Upper Peninsula indicate that the viruses are coming from Wisconsin and from below the bridge. There is no evidence of community spread of a single strain within the Upper Peninsula. Currently there is capacity to test contacts rather than requiring a 14-day quarantine. Unfortunately, we are seeing slow turnover in obtaining test results from some laboratories. Regionally, the COVID-19 remains on the left end of the epidemic curve. If there is local acceleration of cases, mitigation interventions may need to be reinstated.

9. Health Officer's Report

Mr. Snyder reported

- **Hannahville WIC** – Beginning July 1st Public Health Delta and Menominee Counties (PHDM) will provide CPA services for the Hannahville WIC clinics. Hannahville WIC will be held one day every other week. July 16th will be the first clinic.
- **Grant for Handwashing Sinks for Fairs and Festivals** -- We received this grant with HepA money; it is very timely this year with COVID-19. Most of our fairs and festivals have been canceled due to restrictions on attendance. Mr. Snyder has been contacted by 2 events requesting the handwashing sinks.
- **Meeting for the State Fair** – The Fair is still on for the week of August 17th – 23rd. Mr. Snyder has COVID concerns due to the size of the event. Currently the Executive Order allows for groups of 250. A decision whether or not to have the Fair will be made by July 1st by the Fair Board. If there are no changes to the Executive Order the Fair will be canceled.
- **New Point** – Syringe Services Program (SSP) began last week. We saw 4 clients, gave out 170 needles and took in over 1,000 needles for proper disposal. The program runs 1:00 - 4:30 on Thursdays in Delta and 12:30 - 3:30 on Wednesdays in Menominee.

- **MERS Webinar** – “Understanding Your Annual Actuarial Valuation” will be held Wednesday, July 8th at 2:00; check with Mr. Snyder if you are interested in attending.

10. Public Comment (Three Minutes Maximum)

No public comments

11. Board Member Comments

Larry Johnson -- I apologize for my delay in getting linked in and want to thank Mr. Snyder for bringing the handwashing stations back to my attention.

Patrick Johnson – State Fair -- to go along with the Health Officer and OSF meeting on how to safely open the State Fair; the legislators met today to discuss how we can open the State Fair. Under the current Executive Order, it would be difficult to open but we're all optimistic and think we can do it safely.

12. Adjournment

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:55 EDT. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson – Yes

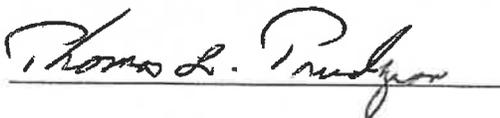
Patrick Johnson – Yes

Larry Schei – Yes

Gerard Tatrow – Yes

Tom Trudgeon – Yes

Motion carried on a 6 - 0 vote.



Chairperson