

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday ~ August 11, 2015 @ 6:00 p.m. CDT**
At Cedarville Township Hall
Old Mill Rd. & M-35, Cedar River, MI

AMENDED AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - July 28, 2015 – Public Input meeting
 - July 28, 2015 - CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
 - a. CUPPAD - Vision of Regional GIS
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve Resolution 2015-15 ~ U.P. Area Agency on Aging 2016 Annual Implementation Plan for Services to Older Adults.
 - 2. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of \$ _____ for the River Park drilled water well project.
 - 3. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on July 16, 2015 in the amount of \$63,702.17
 - 4. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Park Items:
 - a. None

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman

3. Miscellaneous Items:
 - a. Animal Control Enforcement in Menominee County
 - b. Board of County Canvassers
 - c. Resolution 2015-17 - MI Works – Upward talent council
 - d. Twin County Airport

4. Finance Items:
 - a. 3-Way road invoice for Faithorn Township - \$17,625.38
 - b. Commissioner Per Diems and expenses
 - c. Miscellaneous bills as paid on July 30, 2015 in the amount of \$171,627.73

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Adjourn

July 28, 2015

UNAPPROVED

Proceedings of a Public Input Meeting for the 2015/16 Menominee County Budget of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Cech, Furlong, Hafeman, Lang, Meintz, Piche, Schei and Williams

Absent: Com. Nelson (excused).

Moved by Com. Hafeman, seconded by Com. Williams to approve the agenda. Motion was approved 8-0.

Public Input Session:

- Charlene Peterson – Commented that she has attended two or three Finance Committee meetings. The Finance Committee has done a great job of keeping things in place that needed to be and cutting things that need to be cut.

Moved by Com. Hafeman, seconded by Com. Piche to adjourn at 5:33 p.m. Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

July 28, 2015

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Furlong, Hafeman, Lang, Meintz, Piche, Schei and Williams.

Absent: Com. Nelson (excused).

Moved by Com. Hafeman, seconded by Com. Schei to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the July 1, 2015 Special County Board Meeting and the July 14, 2015 Regular County Board Meeting. Motion was approved 8-0.

Public Comment:

- Larry Lacanne – Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.
- Nancy Dechert - Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.
- Erica Grinsteiner - Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.
- Diane Brazelton - Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.
- Randall Smith - Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.
- Charles Newlin - Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.
- Kim Swille - Commented on the Animal Control Officer position and the importance of having an Animal Control Officer.

Presentations:

- Diane Lesperance, County Treasurer – PA 123 Foreclosure Fund Annual Report.

Department Head/Elected Officials Reports: None.

Moved by Com. Williams, seconded by Com. Hafeman to approve restructure of the Twin County Airport Commission. The “Commission” will become an advisory “Committee” with final approval of policy and procedure, financing, capital outlay, etc. to be determined by the Menominee County Board of Commissioners. The Airport Committee will be comprised of 3 County Commissioners and will follow the appointment process as stated within the Menominee County Board of Commissioners Bylaws. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the proposed Twin County Airport Committee Bylaws, Committee Charter, and Committee Rules. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve three (3) County Commissioners to the Twin County Airport Committee. 1. (Chair) Larry Schei, 2. (Secretary) Ray Williams, and 3. Charlie Meintz. Discussion ensued. Com. Lang stated that Com. Furlong should be one of the members appointed. Motion was approved 8-0.

Moved by Com. Piche, seconded by Com. Schei to approve the proposed construction cost for Phase II of the West Entry Vestibule Project to include a second floor with an estimated cost of \$88,700. Motion was approved 8-0.

Moved by Com. Meintz, seconded by Com. Furlong to table Action Item #5. A motion to request \$_____ from the Liquor Tax (PA2) via the NorthCare SUD Policy Board, to be used for substance use, disorder prevention, recovery or treatment services for Menominee County. This item needs more information and will be brought back at the next meeting. Motion was approved 8-0.

Moved by Com. Schei, seconded by Com. Williams to approve invoice #3WFP-001 in the amount of \$46,878.55 be paid to the M.C. Road Commission for work done within the 3-Way Road Project for Spalding Township. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve invoice #3WFP-002 in the amount of \$30,185.10 be paid to the M.C. Road Commission for work done within the 3-Way Road Project for Ingallston Township. Motion was approved 8-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve The Master Service Agreement with Abilita to allow them to review our telecommunications system for any possible money savings to the county. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve Resolution 2015-16 ~ Adoption of the Menominee County Hazard Mitigation Plan. Motion was approved by roll call vote 8-0. (Attachment A)

Moved by Com. Hafeman, seconded by Cech to approve 2016 MAC Membership Dues in the amount of \$5,543.46. Motion was approved 8-0.

Moved by Com. Schei, seconded Com. Williams to approve Budget Amendment #17 of the 2014/15 Budget in the amount of \$3,200 be moved from the County Clerk budget to the Friend of the Court budget (Health Insurance Opt out). Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve Commissioner Per Diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve miscellaneous bills as paid on June 22, 23 & July 2, 2015 in the amount of \$150,916.63. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. Animal Control Enforcement in Menominee County. – Brian explained that this item was brought up at the Finance Committee meeting. He went on to explain that the former Animal Control Officer was moved to a position inside of the jail. He is looking at making this a contracted position. Brian commented that this item is also on the Personnel Committee meeting agenda for Friday, July 31st. Com. Schei asked where animals that would be picked up by the ACO would be housed. Brian explained that we have budgeted for this already and that could happen through the Animal Shelter. Com. Schei stated that he is in favor of contracting this out. Com. Williams agrees with this. Com. Meintz stated that there are still some issues that need to be addressed with the Sheriff Department with the budget and where he is using the money for the positions. Com. Lang commented that the county use to have a position but it was eliminated because of cost cutting measures. He asked if we could approach the City of Menominee to help pay for a portion of this position. Com. Furlong explained the history behind the Animal Control position in the City of Menominee and Menominee County. He questioned how the position would work if the officer was working day shift and there were issues to be dealt with during the night. He also commented that the local police officers in the city and county need to start picking up the slack and enforce the ordinances. Com. Meintz and Com. Hafeman agree with that. Com. Furlong is not opposed to hiring an ACO, but he thinks that should be in addition to the local police. Com. Piche agrees with the comments being made, and feels that we need to work with the City of Menominee on this. Com. Williams commented on it being some type of a hybrid position. Com. Lang stated that we need to follow this issue through and not just discuss it. This issue will be discussed at the Personnel Committee meeting on Friday, and Brian will sit down with the City of

Menominee and the Sheriff Department. Com. Hafeman would also like to see the State Police involved. This item will also be brought back to the next meeting.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. Resolution 2015-15 ~ U.P. Area Agency on Aging 2016 Annual Implementation Plan for Services to Older Adults. – Brian read the resolution. Com. Hafeman explained this is very similar to the one that was previously passed. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Miscellaneous bills as paid on July 16, 2015 in the amount of \$63,702.17. – Com. Hafeman commented again regarding employees using their own vehicles to travel instead of the county car. Com. Furlong stated that he opened this can of worms before. Com. Lang commented that you had to compare the cost of paying the employee mileage to paying for gas, and wear and tear on the county owned vehicle. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

Com. Hafeman commented on the month end financial balance sheet and she does not feel that it is titled appropriately. The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Kim Swille – Commented that she had signatures from 200 people that are in support of having an Animal Control Officer. There are ways that the county could raise money for this position through enforcing and selling dog license and increasing the cost of a kennel license.
- Nancy Dechert – Commented on the need for the Animal Control Officer and bringing dogs into the animal shelter.
- Kim Swille – Commented about it not being a good idea to have the police officers picking up stray dogs and cats since people that are arrested ride in the same car and if some is allergic to one of them there could be medical problems and a lawsuit.
- Bob Desjarlais – Commented on the Animal Control Officer position and if the sheriff is using money designated to for this position in a way that is not paying for this position then the funding should be pulled from him.
- Larry Lacanne – Commented about the need to enforce the animal ordinances in the city.
- Charlene Peterson – Commented on how well the Menominee County Fair was run and a great job was done by the new Fair Manager.

Commissioner Comment:

- Com. Schei – Commented that he was blown away by the active shooter training that was held at the courthouse last Friday. He thinks courthouse security needs to be priority #1.
- Com. Williams – Thanked all of the residents that came here tonight to support the Animal Control position. He also thanked Diane Lesperance for her presentation tonight. He also commented on a member of the City Planning Commission that ignores the animal ordinances in the city.
- Com. Piche – Commented about the Menominee County Fair. Shakey lakes is a very beautiful place. Also that Park Ranger Jim Quist has been doing an excellent job at the park.
- Com. Cech – Thanked Com. Piche for his work with the fair. He commented on the active shooter training and reminded the board that the county will do the training again in August.
- Com. Lang – Commented on the active shooter training and the fact that the Sheriff and Undersheriff should be complimented for all the work they did with this training.
- Com. Meintz – Commented that he feels the Animal Control position is very important. He also commented that he was at the fair and was impressed by the work that the fair board has done.
- Com. Hafeman – Commented on the fair and that the fair has a great new manager.

Moved by Com. Williams, seconded by Com. Cech to adjourn at 7:45 p.m.
Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2015-15 ~ U.P. Area Agency on Aging 2016 Annual Implementation Plan for Services to Older Adults
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received a letter from the U.P. Commission for Area Progress (UPCAP) asking the Commissioners to review the 2016 U.P. Area Agency on Aging's Annual Implementation Plan for services to Upper Peninsula Older Adults as required by Michigan Aging & Adult Services Agency. A resolution of support is requested.</p>	
RECOMMENDED MOTION	
To approve Resolution 2015-15 ~ U.P. Area Agency on Aging 2016 Annual Implementation Plan for Services to Older Adults.	

Submitted by: **Brian Bousley**

 08/06/2015
Date

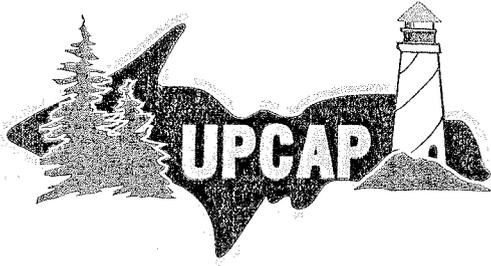
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Upper Peninsula Commission for Area Progress

P.O. Box 606 • Escanaba, Michigan 49829

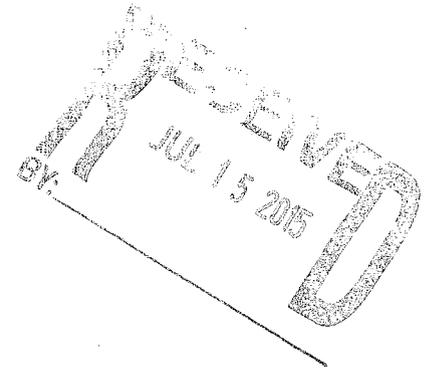
(906) 786-4701 • Fax (906) 786-5853

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

July 10, 2015

Mr. Marc Kleiman
Menominee County Clerk
839 10th Ave
Menominee, MI 49858



Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2016 Annual Implementation Plan (AIP) for services to Upper Peninsula Older Adults as required by the Michigan Aging & Adult Services Agency (AASA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan, I have enclosed a sample resolution for your use. We ask that you return the resolution by July 31, 2015 so that we may forward these to AASA within their required time frames.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

Jonathan Mead
Executive Director

Enc.

cc: Mr. Jerry Doucette

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

"Menominee - Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

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RESOLUTION 2015-15

U.P. AREA AGENCY ON AGING 2016 ANNUAL IMPLEMENTATION PLAN FOR SERVICES TO OLDER ADULTS

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a 2016 Annual Implementation Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the 2016 Annual Implementation Plan development process, UPCAP conducted needs surveys, one public hearing, and received input from service providers, older adults, county officials, human services organizations and other interested parties; and

WHEREAS, each U.P. County is represented by a County official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors unanimously approved the proposed, 2016 Annual Implementation Plan; and

WHEREAS, the AAA 2016 Annual Implementation Plan also requires review by individual County Boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2016 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Charlie Meintz, Board Chairperson

Marc Kleiman, County Clerk

Date

Date

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman*

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Bids for the River Park drilled water well project
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Bids were due on 8.7.15 for the River Park drilled water well project.	
RECOMMENDED MOTION	
To approve a bid by _____ in the amount of \$ _____ for the River Park drilled water well project.	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID
RECAPITULATION

ITEM(S): River Park Drilled Water Well

NAME	BID	Other Information
Kozikowski Well & Pump Inc. W5515 Elmwood Rd. Menominee, MI 49858 906-863-9573	\$13,986.00	Complete project as advertised.

RECOMMENDED BID AWARD TO: _____ IN THE AMOUNT OF: \$ _____

BIDS OPENED ON: 8/7/2015 @ 10:01 AM

IN THE PRESENCE OF: Brian Bousley, Jim MeKash, Sherry DuPont

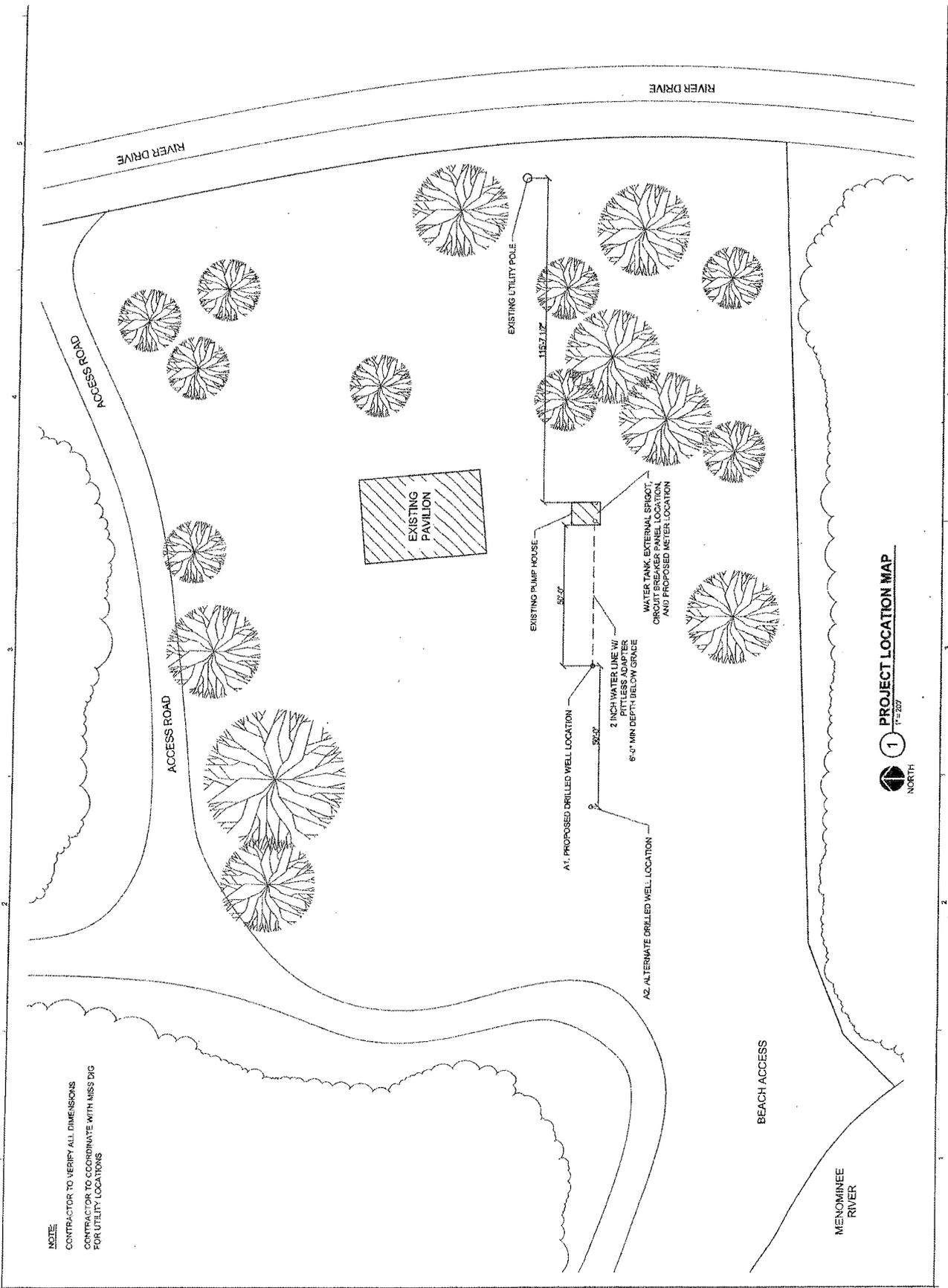
SEABORG | BUNTING
 ARCHITECTS, LLC
 516 FIRST STREET
 MENOMINEE, MI 49856
 OFFICE: 800.424.1043
 ARCHITECTURE • INTERIORS • WATER PLANNING

OWNER: PROJECT OWNER
 CONTRACTOR: PROJECT OWNER
 DESIGNER: PROJECT OWNER
 DATE: PROJECT OWNER
 PROJECT OWNER
 MENOMINEE COUNTY
 823 10TH AVENUE
 MENOMINEE MI 49888

PROJECT TITLE:
 RIVER PARK - DRILLED WELL
 PROJECT LOCATION:
 N4007 RIVER DRIVE
 MENOMINEE COUNTY

PROFESSIONAL SEAL
 DRAWN BY:
 CHECKED BY:
 APPROVED BY:
 PROJECT NUMBER:

PROJECT LOCATION MAP
 C101



NOTE:
 CONTRACTOR TO VERIFY ALL DIMENSIONS
 CONTRACTOR TO COORDINATE WITH MISS DIG
 FOR UTILITY LOCATIONS

PROJECT LOCATION MAP
 1
 NORTH
 T=207

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on July 16, 2015 in the amount of \$63,702.17	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on July 16, 2015 in the amount of \$63,702.17	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MENOMINEE COUNTY
Claims Audit Report

JUL 16 2015

602

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN									
44 North									
	42458	07/02/2015	5308	Vision Service Plan	266-326-712.00	32.07		\$117.45	
	42458	07/02/2015	5308	Vision Service Plan	266-325-712.00	17.89			
	42458	07/02/2015	5308	Vision Service Plan	701-000-231.00	12.40			
	42458	07/02/2015	5308	Vision Service Plan	266-325-712.00	12.40			
	42458	07/02/2015	5308	Vision Service Plan	266-325-712.00	12.40			
	42458	07/02/2015	5308	Vision Service Plan	266-325-712.00	12.40			
	42458	07/02/2015	5308	Vision Service Plan	266-325-712.00	12.40			
	42458	07/02/2015	5308	Vision Service Plan	266-325-712.00	17.89			
Ace Hardware									
	42370	07/02/2015	215691/2	Gloves - Inmate Medical	101-301-770.01	220.50		\$289.44	
	42464	06/30/2015	281	Building & Ground Supplies	101-265-755.00	9.99			
	42464	06/30/2015	281	Building & Ground Supplies	101-265-755.00	9.99			
	42464	06/30/2015	281	Building & Ground Supplies	101-265-755.00	15.99			
	42464	06/30/2015	281	Building & Ground Supplies	101-265-755.00	23.99			
	42464	06/30/2015	281	Building & Ground Supplies	101-265-755.01	8.98			
ALGER-DELTA COOPERATIVE ASSOC									
	42442	07/01/2015	1614900	Bathhouse	208-751-920.01	74.44		\$3,496.59	
	42443	07/01/2015	367100	N8380 Beach House	208-751-920.01	304.22			
	42444	07/01/2015	367200	Northwest Campsites	208-751-920.01	828.13			
	42445	07/01/2015	369802	W8448 Co Rd G12 Campsites	208-751-920.01	337.30			
	42446	07/01/2015	363001	Shakey Lakes Park/Horse	208-751-920.01	43.74			
	42447	07/01/2015	363200	N8380 Co Park Rd 20.5	208-751-920.01	775.21			
	42448	07/01/2015	363301	Shakey lakes Park/Cattle	208-751-920.01	204.85			
	42449	07/01/2015	1503500	N8380 Co Park Rd 20.5	208-751-920.01	497.58			
	42450	07/01/2015	370500	Shakey Lakes Office/Shop	208-751-920.01	105.53			
	42451	07/01/2015	379700	Storage Shed	208-751-920.01	137.52			
	42452	07/01/2015	360300	Shower Building	208-751-920.01	188.09			
American Legion Dept of MI									
	42497	07/15/2015	Application 2015	Mike Dellisse	101-682-860.00	195.00			\$195.00
AT&T - Carol Stream, IL									
	42375	05/13/2015	616T49897705	April 14 - May 13, 2015	205-315-727.00	28.43		\$1,046.44	
	42413	07/01/2015	906753220907	July 1 - July 31, 2015	101-103-850.00	373.60			
	42414	07/01/2015	906R41083907	July 1 - July 31, 2015	101-103-850.00	595.61			
	42415	07/01/2015	906753458207	July 1 - July 31, 2015	101-103-850.00	47.80			
AT&T Mobility									
	42466	07/14/2015	287252150867C07082015	July 1 - July 31, 2015	101-132-850.00	36.46		\$36.46	
BP									
	42377	07/06/2015	5901027408	Road Patrol - Gasoline Charges	205-315-742.00	310.87		\$310.87	
Brenda Lee									
	42394	07/12/2015	Reimbursement	Camping Refund	208-751-964.00	100.00		\$100.00	
Brunella, Jennifer									
	42491	07/14/2015	Reimbursement	Mileage, Meals, & Bridge Tolls	296-683-860.00	342.26		\$342.26	
CBM Managed Services									
	42387	06/24/2015	STDINV86117	Inmate Meals	280-382-755.00	2,103.36		\$4,145.53	
	42388	07/01/2015	STDINV86322	Inmate Meals	280-382-755.00	2,042.17			
Cech, William									
	42427	07/06/2015	Reimbursement	Mileage - June 2015	101-101-860.05	132.15		\$132.15	

APPROVED

**MENOMINEE COUNTY
Claims Audit Report**

JUL 16 2015

Handwritten initials

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Cellcom - P.O. Box 7556								
42489		07/05/2015	651926	Cellular Services	296-663-850.00	55.50		\$166.50
42489		07/05/2015	651926	Cellular Services	296-664-850.00	55.50		
42489		07/05/2015	651926	Cellular Services	296-665-850.00	55.50		
Cenex Fleetcard								
42410		07/06/2015	106025	Gasoline Charges	296-665-880.00	36.56		\$239.22
42410		07/06/2015	106025	Gasoline Charges	101-426-880.00	22.69		
42410		07/06/2015	106025	Gasoline Charges	249-371-742.00	179.97		
CITY OF MENOMINEE - 2511 10TH ST.								
42424		06/30/2015	20102038	April 1 - June 30, 2015	101-265-920.00	2,686.34		\$2,717.70
42425		06/30/2015	90103011	April 1 - June 30, 2015	101-265-920.00	31.36		
CLOVERLAND PAPER CO								
42389		06/26/2015	108877	Inmate Supplies	280-362-755.00	231.39		\$1,110.37
42390		07/02/2015	108714	Inmate Supplies	280-362-755.00	47.87		
42391		07/02/2015	108738	Inmate Supplies	280-362-755.00	183.88		
42404		07/07/2015	108751	Kitchen Towel - Annex	101-265-755.01	38.21		
42417		07/02/2015	108737	Courthouse - Liners, Tissues, Towels, S	101-265-755.01	307.73		
42453		07/10/2015	108803	Toilet Tissue, Liners	101-265-755.01	196.09		
42454		07/10/2015	108747	Janitorial Supplies	101-265-755.01	106.20		
CMP Distributors								
42381		04/20/2015	43821	Holsters (x2)	205-315-755.02	289.20		\$289.20
Cody, Glenn								
42431		06/28/2015	Reimbursement	Mileage - Parks Committee	208-751-860.00	26.40		\$26.40
COHL STOKER & TOSKEY P C								
42398		07/08/2015	45579	Legal Services	101-211-807.00	91.50		\$91.50
Country Mile Document Destruct								
42498		07/14/2015	21634	Shredding Documents (7/9/15)	101-265-801.00	93.08		\$93.06
David F. Oeming, Jr.								
42495		07/06/2015	2015-049-MI	Court Appointed Legal (Biehl)	101-148-807.00	180.00		\$160.00
DAVID VANDERMISSEN								
42426		07/01/2015	651145	Tractor Maintenance - Shakey Lakes	208-751-930.02	215.00		\$215.00
Dougovito, Greg								
42480		07/14/2015	5931	Transport of Juvenile to Bay Pines (T.S.	101-132-801.01	16.25		\$55.25
42480		07/14/2015	5931	Transport of Juvenile to Bay Pines (T.S.	101-132-801.00	39.00		
Eichhorn, Gary								
42434		06/30/2015	Per Diem	DHS Board	101-601-837.00	50.00		\$99.45
42435		06/30/2015	Reimbursement	Mileage - DHS Board	101-601-837.00	49.45		
Friends Ofc Prod Whse Direct								
42401		07/09/2015	39862	Hanging File Folders - VA Office	101-682-727.00	110.97		\$125.46
42438		07/08/2015	022678	Equalization - Office Supplies	101-257-727.00	14.49		
Frontier - Servco F.S. - P.O. Box 355								
42411		06/30/2015	2003527	Parks - Ticket # B0050401237	208-751-742.00	704.82		\$704.82
Galls, LLC								
42379		07/07/2015	4225446	Greg Peterson	205-315-745.00	50.94		\$50.94
Geoffrey C. Lawrence								
42494		07/06/2015	2015-073-MI	Court Appointed Legal (Modrow)	101-148-807.00	180.00		\$160.00

APPROVED

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vchar#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER								
MENOMINEE COUNTY MICHIGAN								
HASS DANIEL	42488	07/02/2015		Reimbursement Mileage & Parking - MCSD# 14-1019	101-267-860.00	71.00		\$71.00
Ivens, Ruby E.	42405	07/09/2015		Reimbursement Mileage - Parks Committee	208-751-860.00	29.90		\$79.90
	42408	07/09/2015		Per Diem Parks Committee	208-751-860.00	50.00		
J S ELECTRONICS, INC.	42388	07/03/2015	18874	PO# 03118 Accessories for New Ford S	205-315-981.00	2,191.81		\$2,191.81
Jeff Naser	42436	06/30/2015		Reimbursement Mileage - DHS Board	101-601-837.00	50.60		\$100.60
	42437	06/30/2015		Per Diem DHS Board	101-601-837.00	50.00		
Joel Hensley, RN	42371	07/13/2015		Nursing Services Inmate Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K MART 7031	42372	07/14/2015	07031071415005083	Finger Nail Clippers	101-301-770.01	1.99		\$31.89
	42392	07/02/2015	070310702150059363	Tools - Inmate Supplies	280-382-755.00	29.90		
LENCA SURVEYING	42409	07/09/2015	15112	Remon Yr 2015 (June 17 - July 9, 2015)	243-245-801.07	3,325.75		\$3,325.75
LexisNexis	42412	08/30/2015	1506448793	June 1 - June 30, 2015	269-145-801.00	350.00		\$350.00
Linsmeier Implement, Inc.	42470	06/30/2015	53870	Fuel & Oil Filter	208-751-930.02	39.04		\$39.04
Lisa Whitton	42440	07/06/2015		Reimbursement Camping Refund	208-751-964.00	120.00		\$120.00
MacEachern, Diana	42479	07/14/2015	5930	Saturday/Sunday Detention	101-132-801.01	52.00		\$52.00
MACLOW Associates - Accounts Receivable	42421	07/08/2015	2015-007	Registration Fee for Matt Testin (9/9 - 9/	284-363-881.00	375.00		\$375.00
Manpower	42407	06/28/2015	28813818	Week Ending 6/28/15 (Molly McRae)	215-141-705.00	315.00		\$826.88
	42408	07/05/2015	28843906	Week Ending 7/5/15 (Molly McRae)	215-141-705.00	236.25		
	42418	07/05/2015	28846991	Week Ending 7/5/15 (Molly McRae)	101-267-704.00	275.63		
Margie Braun	42393	07/09/2015		Reimbursement Camping Refund	208-751-964.00	46.00		\$46.00
Marinette County Sheriff Dept.	42465	05/01/2015	113438FH	State of MI v Kyle Dettman/Ries	101-267-804.00	72.00		\$72.00
Meade, Brenda	42477	07/14/2015	5928	Transport of Juvenile to Bay Pines (T.S.	101-132-801.01	18.25		\$120.23
	42477	07/14/2015	5928	Transport of Juvenile to Bay Pines (T.S.	101-132-801.00	39.00		
	42478	07/14/2015		Reimbursement Mileage - Transport of Juvenile	101-132-801.00	64.98		
Menards - Marinette	42367	07/08/2015	86482	Disinfect Wipes, Batteries	101-301-755.00	51.91		\$185.62
	42395	07/07/2015	86581	Remonumentation Supplies	243-245-765.00	119.80		
	42420	07/07/2015	86534	Bug Spray - Buildings & Grounds	101-265-755.00	5.99		
	42463	08/30/2015	88089	Building Maintenance Supplies	101-265-930.01	8.12		

APPROVED

**MENOMINEE COUNTY
Claims Audit Report**

JUL 16 2015
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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
MENOMINEE ANIMAL SHELTER, INC								
	42398	05/13/2015	April 2015	Impounding	101-601-958.00	160.00		\$327.50
	42397	07/09/2015	May 2015	Impounding	101-601-958.00	147.50		
MI Assoc. of Dist. Cr. Magist								
	42422	07/09/2015	Dues	Annual Dues for 2016 - Linda Menacher	101-136-802.00	75.00		\$75.00
Michelle Larson								
	42473	07/14/2015	5924	Can Zone	296-668-801.00	60.00		\$634.96
	42474	07/14/2015	Reimbursement	Mileage - Can Zone	296-668-801.00	18.40		
	42475	07/14/2015	5926	Duby Park - Community Garden	296-668-801.00	210.00		
	42488	07/14/2015	Reimbursement	Supplies Reimbursement	296-668-801.00	80.71		
	42490	07/14/2015	Reimbursement	Supplies for Can Zone & Duby Park	296-667-801.01	165.85		
MICHIGAN STATE INDUSTRIES								
	42368	03/31/2015	1229 11786	Laundry Detergent	101-301-770.09	397.20		\$397.20
MILLERS ACTION OFFICE SUPPLY I								
	42400	08/25/2015	0110484-001	Letter Files - VA Office	101-682-727.00	187.99		\$227.88
	42403	07/10/2015	0110775-001	Notary Stamp - Jessica White	101-215-727.00	39.89		
Neopost USA, Inc.								
	42468	07/09/2015	52984065	Postage Machine Rental	101-253-729.01	216.00		\$216.00
NKS Tire & Service, Inc.								
	42363	07/14/2015	119933	2012 Chevy Impala - Tire Dismount	205-315-934.02	60.00		\$60.00
Nutt, Michael								
	42482	07/14/2015	Reimbursement	Mileage	296-664-860.00	193.49		\$193.49
Office Depot, Inc.								
	42429	06/26/2015	777923249001	District Court - Office Equipment	101-136-727.00	146.32		\$210.24
	42439	06/26/2015	777911199001	Office Supplies (Building Code & Admin	249-371-727.00	7.83		
	42439	06/26/2015	777911199001	Office Supplies (Building Code & Admin	249-371-727.00	7.16		
	42439	06/26/2015	777911199001	Office Supplies (Building Code & Admin	101-172-727.00	28.99		
	42439	06/26/2015	777911199001	Office Supplies (Building Code & Admin	101-172-727.00	19.94		
Owens, Karen A.								
	42476	07/14/2015	5927	After School Program and JDfS	296-668-801.00	162.00		\$162.00
Palmer, Mary								
	42423	07/08/2015	Reimbursement	Flowers from Shopko	101-265-930.02	13.25		\$13.25
PHDM								
	42430	07/02/2015	43298	Annual Campground Inspection (Snake)	208-751-755.08	174.00		\$174.00
Physio-Control Inc.								
	42382	06/30/2015	116018130	PO# 03117 Battery Replacement & Qui	205-315-934.01	504.78		\$504.78
Piche, Gerald L.								
	42459	07/07/2015	Reimbursement	Mileage - June 2015	101-101-860.07	32.78		\$32.78
Poupore Collision & Towing								
	42384	07/07/2015	777/15	Deductible - 2014 Chevy Impala	205-315-934.02	250.00		\$250.00
Prestin, David								
	42432	06/30/2015	Reimbursement	Mileage - DHS Board	101-601-837.00	28.75		\$78.75
	42433	06/30/2015	Per Diem	DHS Board	101-601-837.00	50.00		
Quill Corporation								
	42496	07/07/2015	5675482	Toner - PA's Office	101-267-727.00	158.98		\$158.98

APPROVED

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Randall Phillipps	42493	07/07/2015	June 2015	Court Appointed Legal	101-131-807.00	1,000.00		\$1,500.00
	42493	07/07/2015	June 2015	Court Appointed Legal	101-132-807.00	500.00		
Ray Allen Manufacturing, Inc.	42374	07/07/2015	381381-4	K9 Supplies	101-301-881.01	349.97		\$349.97
REDWOOD TOXICOLOGY LABORATORY	42492	07/14/2015	00719820156	Drug Tests	296-667-730.00	13.12		\$13.12
Robert Pfaff	42467	07/02/2015	Reimbursement	Mileage - Case # 14-1019	101-267-860.00	155.25		\$155.25
Sault Tribe Youth Facility	42484	07/15/2015	5939	Out of Home Placement Costs (D.C.)	292-862-843.05	1,920.00		\$2,280.00
	42485	07/15/2015	5940	Out of Home Placement Costs (D.C.)	292-862-843.05	360.00		
Schei, Larry	42460	07/03/2015	Reimbursement	Mileage - June 2015	101-101-860.04	168.48		\$168.48
Squires-Stepniak, Rebecca	42481	07/14/2015	Reimbursement	Mileage - June 2015	296-665-860.00	319.13		\$319.13
State of Michigan - MI Dept. of Human Services	42483	07/14/2015	5935	Monthly Offset - May 2015	292-862-843.01	16,166.18		\$16,166.18
State of Michigan - MI Supreme Court Finance	42428	08/30/2015	D95A 1530-02	July, August, September 2015	101-136-931.01	3,219.82		\$5,652.93
	42472	08/30/2015	F55 1530-04	July, August, September 2015	101-132-858.03	2,433.11	x	
STEPHENSON MARKETING COOPERATI - P O BOX 389	42378	06/30/2015	015578	Road Patrol - Gasoline Charges	205-315-742.00	2,258.59		\$2,537.74
	42469	06/30/2015	462643	June 2015 - Parks	208-751-756.01	6.86		
	42469	06/30/2015	462643	June 2015 - Parks	208-751-742.00	32.30		
	42469	06/30/2015	462643	June 2015 - Parks	208-751-742.00	32.29		
	42469	06/30/2015	462643	June 2015 - Parks	208-751-742.00	28.30		
	42469	06/30/2015	462643	June 2015 - Parks	208-751-744.00	179.40		
The Advertiser	42373	06/30/2015	060287	Community Awareness - Sheriff Dept	101-301-802.00	22.00		\$22.00
The First National Bank&Trust	42471	06/30/2015	628840339	FOC Service Charge	101-141-817.00	33.20		\$33.20
Time Warner Cable - P.O. Box 4639	42369	07/06/2015	10404 620475202 800	July 6 - August 5, 2015	101-301-770.00	129.50		\$660.85
	42441	06/24/2015	10404 710008401 100	July 2 - August 1, 2015	101-103-850.00	531.35		
TWIN CITY ELECTRIC, Inc.	42456	07/14/2015	78607	Show Sherry How to Add Camera to AS	101-103-850.00	34.00		\$34.00
U.E.S. COMPUTERS, INC.	42455	06/30/2015	43205	Weekly Computer Maintenance	101-103-857.03	22.99		\$2,447.99
	42455	06/30/2015	43205	Weekly Computer Maintenance	101-103-857.00	2,425.00		
U.P.A.A. - P.O. Box 639	42419	07/14/2015	Registration	2015 Fall School - Schroud	101-257-727.00	50.00		\$50.00
UNIFORM SHOPPE	42380	05/26/2015	243767	Uniform Allowance	205-315-745.00	73.27		\$73.27

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
UPCAP SERVICES INC							
42457	06/30/2015	1039	Work Crew Services	208-751-930.04	42.00		\$196.00
42487	06/30/2015	1035	Work Crew Services	517-252-931.00	154.00		
Verizon Wireless							
42416	07/13/2015	9748217933	Cellular Services	101-265-850.01	191.29		\$977.87
42416	07/13/2015	9748217933	Cellular Services	101-301-850.00	458.34		
42416	07/13/2015	9748217933	Cellular Services	101-682-850.00	32.43		
42416	07/13/2015	9748217933	Cellular Services	205-315-850.00	297.39		
42416	07/13/2015	9748217933	Cellular Services	266-325-850.00	0.42		
WALTER BROTHERS INC							
42385	07/03/2015	A251608	Spray Paint for Squad Car	205-315-934.02	4.69		\$4.69
WIL-KIF Pest Control							
42461	08/29/2015	2693847	Health Department	101-265-801.00	32.00		\$94.25
42462	08/29/2015	2692295	Jail	101-265-801.00	62.25		
Xerox Corporation - 26152 Network Place							
42378	07/01/2015	080151209	Base Charge - Sheriff Department	205-315-727.00	384.59		\$479.56
42402	07/01/2015	080151210	July Base Charge	101-131-942.00	94.97		
Total Amount for Bank Account: General							\$83,702.17

APPROVED
 JUL 16 2015 *BS*
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 7.28.2015 County Board meeting	
RECOMMENDED MOTION To approve the miscellaneous reports discussed at the 7.28.2015 County Board meeting	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Treasurer - Quarterly Financial Report

6/30/2015

IMPREST CASH GENERAL FUND	\$	3,300.00
IMPREST CASH OTHER FUNDS	\$	560.00
	\$	<u>3,860.00</u>

GENERAL FUND INVESTMENTS		
Stephenson National	\$	571,921.83
Stephenson National	\$	953,710.92
First National Bank & Trust	\$	655,485.50
Menominee Co Federal CU	\$	8.53
Menominee Co Federal CU	\$	215,474.10
Tri-County Credit Union	\$	115.39
Mbank	\$	351,725.22
Peninsula Federal Credit Union	\$	5.00
MBS	\$	19,563.07
	\$	<u>2,768,009.56</u>

GENERAL FUND CD'S & BONDS		
SNBT	\$	511,295.19
Tri County Credit Union	\$	136,341.41
MCFCU	\$	212,490.52
Peninsula Federal Credit Union	\$	109,264.79
Mbank	\$	100,000.00
Mbank	\$	114,159.31
Nicolet	\$	515,775.28
	\$	<u>1,699,326.50</u>

MBS CD'S GENERAL FUND		
Mason St Bank	\$	200,000.00
Bank Northern MI Petoskey	\$	200,000.00
First Nat Bank of Mich Kalamazoo	\$	250,000.00
Bank Holland Mich	\$	250,000.00
First Nat Bank America East	\$	50,000.00
Federal National Mtg	\$	125,000.00
Federal Home Loan	\$	200,000.00
JP Morgan Chase Bank	\$	200,000.00
Federal Home Loan	\$	100,000.00
Privatebank & TC Chicago IL	\$	250,000.00
Federal Home Loan	\$	200,000.00
Federal Home Loan	\$	205,000.00
Traverse City St Bk	\$	202,000.00
Mercantile Bank	\$	100,000.00
Federal Home Loan	\$	320,000.00
First Nat Bk Amer East Lansing	\$	200,000.00
Federal Home Loan	\$	200,000.00
Federal Home Ln Mtg	\$	100,000.00
Wells Fargo Bk Sioux Falls	\$	250,000.00
	\$	<u>3,602,000.00</u>

TOTAL CO-MINGLED CASH	\$	8,069,336.06
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SECTION 125		
Stephenson National Bank	\$	12,630.66

LILJA BEQUEST		
Stephenson National Bank	\$	2,000.00

COUNTY ROAD INVESTMENTS		
Stephenson National	\$	439,044.48
Stephenson National	\$	580,808.41
Menominee County Fed CU	\$	111,401.22
Tri-County Credit Union	\$	5.00
Tri-County Credit Union	\$	30,163.28
Mbank	\$	369,723.78
Mbank Payroll Acct	\$	111.10
	\$	<u>1,531,257.27</u>

COUNTY ROAD CD'S		
Stephenson National	\$	105,537.21
TOTAL COUNTY ROAD	\$	<u>1,636,794.48</u>

DTRF INVESTMENTS		
Nicolet National	\$	164,517.05
Stephenson National	\$	246,514.18
MBS	\$	6,376.97
	\$	<u>417,408.20</u>

DTRF CD'S		
Mbank	\$	114,159.31
Nicolet National	\$	200,000.00
Peninsula Fed CU	\$	103,445.62

DTRF MBS CD'S		
Federal Home Loan	\$	140,000.00
	\$	<u>557,604.93</u>

TOTAL DTRF	\$	<u>975,013.13</u>
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TOTAL	\$	<u>10,699,634.33</u>
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K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, June 16, 2015.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson. Commissioner Larry Schei was also present.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public participation at this time.

J. Freis moved to approve the minutes from the May 19, 2015 meeting. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve the May financial report. Seconded by M. Fagan, motion carried.

C. Peterson moved to pay the June bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for May were in the board packets.
- B. The Friends held their annual plant sale on Saturday, May 23 from 9:00 AM to 1:00 PM. The weather was perfect, and the sale was very successful.

The Friends next meeting is on Thursday, June 25 at 3:00 PM, when they will be making final plans for the annual book sale on Friday, July 31 and Saturday, August 1.

- C. The Menominee County Board should be voting to approve their revised FOIA policy at their June 23 meeting.
- D. We received a \$500 check from an Illinois resident who wishes to remain anonymous.

Old Business:

- A. USF Forms 471 and 486 – Update – We received notice from USF that they have funded our request for \$1,453.10 for the Funding Year from July 1, 2015 through June 30, 2016. We will be filing the 486 form soon.

New Business:

- A. FY 2015-2016 Preliminary Budget – The Finance Committee will be meeting tomorrow morning at the Annex to discuss next year's budget.
- B. FCC Form 479 – UPRLC Internet Consortium – Funding Year 2015-2016 – P. Cheski completed the necessary paperwork so UPRLC can file their USF 486 Form.
- C. Michigan Activity Pass (MAP) Program – The board members were encouraged to check out the website and explore all the great places to visit in Michigan for free.

- D. Hartzell-Mike Consulting, LLC – The ad hoc committee updated the board on the telephone interviews and reference checks on Candidates One and Four. The board decided to send rejection letters to Candidates Two, Three and Four, and an update letter to Candidate One. After discussion changes to the ad copy, J. Bejgrowicz moved to approve the revised ad copy and advertise again from July 6 through August 3. Seconded by M. Fagan, motion carried.

Other Board Concerns: There were no other concerns at this time.

Public Participation: Commissioner Schei said he agreed with how the library board was proceeding with the director search.

As there was no further business, M. Fagan moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:57 AM.

MENOMINEE COUNTY FAIR BOARD

June 17, 2015

The meeting was called to order by President Larry Roetzer at 6:30 on June 17, 2015. Those present were: Brian Bousley Carol Quist, Phyllis Kaczmarczyk, Mary Piche, Sheryl Schrot, Glenn Hanson, Nita Curtis, Larry Roetzer and Sandy Paschke.

The minutes of the May meeting were read Carol made a motion to accept them as read, Phyllis seconded the motion and motion passed.

The treasurer gave her report. Bill made a motion to accept the treasurers report it was seconded by Glen and motion passed.

The board worked on the final list of things they needed to get done for the fair. All have participated in different areas and at our next and final meeting before the fair they will finalize all items.

Respectfully submitted

Sandra Paschke, Fair Manager

Approved
7/15/15

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Animal Control Enforcement in Menominee County
DEPARTMENT:	Administration/Finance
ATTACHMENTS:	Yes
SUMMARY:	
<p>At the 7.17.15 Finance Committee meeting, a discussion about Animal control in Menominee County came forward. Discussion was to possibly add a paid position within the county or contract out to someone within the public sector. Discussion on whether the County Board would like to pursue enforcement of animal control in Menominee County.</p> <p>At the 7.28.15 CB meeting, many supporters of Animal control were present to speak at the meeting. Consensus of the board was to discuss options with other local entities to see what may be available out there for a joint effort to animal control in Menominee County.</p> <p>At the 7.31.15 Personnel Committee meeting, it was discussed to ask the city to help pay for animal control. Menominee County needs to update their animal control ordinance. Discussions have been happening between Menominee County and the City of Menominee.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

person, property or game, shall be guilty of a misdemeanor, and upon conviction thereof shall be subject to a fine of not less than \$50.00 nor more than \$100.00, or imprisonment in the county jail for not less than 60 nor more than 90 days, or both in the discretion of the court.

History: Add. 1939, Act 17, Eff. Sept. 29, 1939;—CL 1948, 287.286b.

287.287 Recovery of value of dog illegally killed.

Sec. 27. Nothing in this act shall be construed to prevent the owner of a licensed dog from recovery, by action at law, from any police officer or other person, the value of any dog illegally killed by such police officer or other person.

History: 1919, Act 339, Eff. Aug. 14, 1919;—CL 1929, 5272;—CL 1948, 287.287.

287.288 Common law liability.

Sec. 28. Nothing in this act contained shall be construed as limiting the common law liability of the owner of a dog for damages committed by it.

History: 1919, Act 339, Eff. Aug. 14, 1919;—CL 1929, 5273;—CL 1948, 287.288.

287.289 Dogs imported temporarily.

Sec. 29. None of the provisions of this act shall be construed to require the licensing of any dog imported into this state, for a period not exceeding 30 days, for show, trial, breeding or hunting purposes.

History: 1919, Act 339, Eff. Aug. 14, 1919;—CL 1929, 5274;—CL 1948, 287.289.

287.289a Animal control agency; establishment; employees; jurisdiction; contents of animal control ordinance.

Sec. 29a. The board of county commissioners by ordinance may establish an animal control agency which shall employ at least 1 animal control officer. The board of county commissioners may assign the animal control agency to any existing county department. The animal control agency shall have jurisdiction to enforce this act in any city, village or township which does not have an animal control ordinance. The county's animal control ordinance shall provide for animal control programs, facilities, personnel and necessary expenses incurred in animal control. The ordinance is subject to sections 6 and 30.

History: Add. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

287.289b County animal control officers; employment standards.

Sec. 29b. (1) The board of county commissioners shall adopt minimum employment standards relative to the recruitment, selection and appointment of animal control officers. The minimum standards shall include:

(a) Requirements for physical, educational, mental and moral fitness.

(b) A minimum course of study of not less than 100 instructional hours as prescribed by the department of agriculture.

(2) Subdivision (b) shall not apply if the animal control officer is a police officer or has served at least 3 years as an animal control officer.

History: Add. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

287.289c Municipal animal control officers; employment standards.

Sec. 29c. Any city, village or township adopting or having adopted an animal control ordinance shall provide in the ordinance that the minimum employment standards relative to the recruitment, selection and appointment of animal control officers shall at least equal the minimum standards set forth in section 29b.

History: Add. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

287.290 Municipal animal control ordinances; certificate of vaccination.

Sec. 30. A city, village or township by action of its governing body may adopt an animal control ordinance to regulate the licensing, payment of claims and providing for the enforcement thereof. A city, village, county or township adopting a dog licensing ordinance or ordinances shall also require that such application for a license, except kennel licenses, shall be accompanied by proof of vaccination of the dog for rabies by a valid certificate of vaccination for rabies, with a vaccine licensed by the United States department of agriculture, signed by an accredited veterinarian.

History: 1919, Act 339, Eff. Aug. 14, 1919;—Am. 1921, Act 310, Eff. Aug. 18, 1921;—Am. 1929, Act 329, Eff. Aug. 28, 1929;—CL 1929, 5275;—Am. 1933, Act 189, Imd. Eff. June 28, 1933;—Am. 1941, Act 288, Eff. Jan. 10, 1942;—Am. 1943, Act 209, Imd. Eff. Apr. 17, 1943;—CL 1948, 287.290;—Am. 1949, Act 22, Eff. Sept. 23, 1949;—Am. 1952, Act 125, Eff. Sept. 18, 1952;—Am. 1953, Act 172, Imd. Eff. June 4, 1953;—Am. 1959, Act 211, Eff. Mar. 19, 1960;—Am. 1969, Act 195, Eff. Mar. 20, 1970;—Am. 1971, Act 229, Eff. Mar. 30, 1972;—Am. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Board of Canvassers – two expiring appointments
DEPARTMENT:	County Clerk
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Board of Canvassers have two appointments expiring on Oct. 31, 2015. Marc Kleiman, County Clerk has sent a letter to the chairpersons of the Democratic and Republican parties asking to submit three letters of interest to the County board.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY CLERK & REGISTER OF DEEDS

MENOMINEE COUNTY COURTHOUSE, 839 TENTH AVENUE, MENOMINEE, MI 49858

CLERK (906) 863-9968
FAX (906) 863-5819

REGISTER OF DEEDS (906) 863-2822
FAX (906) 863-8839

MARC KLEIMAN

County Clerk and Register of Deeds

COUNTY CLERK STAFF

Thomas Faller, Chief Deputy
Jessica White Joann Klumb
Deputy Deputy
Lisa Frost
Deputy

REGISTER OF DEEDS STAFF

Cindy Payne Annette Filibeck
Deputy Deputy

August 3, 2015

Mari Negro
Chairperson, Menominee County Democratic Party
W5131 #41 Road
Hermansville, MI 49847

Dear Chairperson Negro,

Please see the enclosed letter from the Bureau of Elections regarding the procedures for filling the position of Board of County Canvasser. According to our records the Democratic appointment for Jayne Eichhorn is ending October 31, 2015. Please submit 3 letters of interest to the Menominee County Board of Commissioners by September 1, 2015.
Their address is:

Menominee County Board of Commissioners
839 10th Ave
Menominee, MI 49858

Please call if you have any questions or concerns.

Sincerely,



Marc Kleiman, County Clerk

Cc. Menominee County Board of Commissioners
County Administrator Brian Bousley
Jayne Eichhorn

MENOMINEE COUNTY CLERK & REGISTER OF DEEDS

MENOMINEE COUNTY COURTHOUSE, 839 TENTH AVENUE, MENOMINEE, MI 49858

CLERK (906) 863-9968
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MARC KLEIMAN

County Clerk and Register of Deeds

COUNTY CLERK STAFF

Thomas Faller, Chief Deputy
Jessica White Joann Klumb
Deputy Deputy
Lisa Frost
Deputy

REGISTER OF DEEDS STAFF

Cindy Payne Annette Filibeck
Deputy Deputy

August 3, 2015

John Anderson
Chairperson, Menominee County Republican Party
N16425 400 Rd
Powers, MI 49874

Dear Chairperson Anderson,

Please see the enclosed letter from the Bureau of Elections regarding the procedures for filling the position of Board of County Canvasser. According to our records the Republican appointment for William Hafeman is ending October 31, 2015. Please submit 3 letters of interest to the Menominee County Board of Commissioners by September 1, 2015.

Their address is:

Menominee County Board of Commissioners
839 10th Ave
Menominee, MI 49858

Please call if you have any questions or concerns.

Sincerely,



Marc Kleiman, County Clerk

Cc. Menominee County Board of Commissioners
County Administrator Brian Bousley
William Hafeman

County Clerks:

The terms of two members of the Board of County Canvassers established in your county expire on November 1 this year (one Republican member and one Democratic member). Michigan election law provides that the expired terms must be filled as follows:

- The county committee of each political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat on the Board *no later than September 1, 2015*. (MCL 168.24c(2))
- The County Board of Commissioners is required to fill the two vacancies on the Board by electing a Republican member and a Democratic member from the submitted names. Michigan election law specifies that the County Board of Commissioners use ballots when filling the seats. (MCL 168.24c) (Note: As the Open Meetings Act prohibits a voting procedure at a public meeting which prevents citizens from knowing how members of the public body have voted, a "secret" balloting process cannot be employed by the Board of County Commissioners when filling the positions.)
- The County Clerk is required to notify the appointees within five days. (MCL168.24a(7))

Michigan election law grants the County Board of Commissioners the authority to request any of the following from county canvasser-nominees before making the required appointments:

- A letter signed by the nominee indicating 1) an interest in serving on the Board of County Canvassers and 2) an intent to discharge the duties of the position to the best of his or her ability.
- Information on any prior election experience, including canvassing elections.
- Information on whether the nominee has been convicted of a felony or election crime.

We have alerted the state Republican and Democratic Party Chairpersons of the September 1 deadline for the county committees to certify nominees to you, and have asked that they advise their county committees. We also ask that you alert the members of the County Board of Commissioners in your county of their responsibilities in this matter. If you have any questions, please feel free to contact this office at elections@michigan.gov or 800-292-5973.

Thank you.

Sally Williams, Director
Election Liaison Division
Michigan Bureau of Elections
517-241-2747

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2015-17 ~ for the Upward talent council
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/10/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2015-17 for the UPWARD TALENT COUNCIL

WHEREAS the Congress of the United States enacted the Workforce Innovation and Opportunity Act (WIOA), replacing the Workforce Investment Act, and State of Michigan has the authority to designate the Michigan Works! Service Areas, under WIOA, in alignment with Prosperity Regions; and

WHEREAS the Western Upper Peninsula Alliance Board, the Six County Employment Alliance Board, and the Eastern Upper Peninsula Employment and Training Consortium Administrative Board are currently the respective Boards of the three separate, Upper Peninsula Michigan Works! Boards (of County Commissioners), created by Michigan Public Act 7 and Act 8; and

WHEREAS the three Boards, on June 3, 2015, on June 4, 2015 and on June 18, 2015; respectively, deliberated on Service Area Designation and passed unanimous motions in their separate meetings to unite into one, Upper Peninsula Michigan Works! Board (of County Commissioners); and

WHEREAS the three separate Upper Peninsula Michigan Works! Boards (of County Commissioners) desiring the unification of the Upper Peninsula Michigan Works! have:

1. created the 15-County P.A. 7 Interlocal Agreement, and whose Members agreed in Boards' motions to request their own respective County Boards to adopt the Agreement; and
2. presented here a copy of the proposed Interlocal Agreement, designating the UPWARD Talent Council as the 15-County Michigan Works! Board (of County Commissioners), with this Resolution; and

WHEREAS this Interlocal Agreement among all 15 Counties of the Upper Peninsula of Michigan requires approval by each County Board of Commissioners prior to submission to the Governor's Office and the Attorney General for approval; and

NOW, THEREFORE BE IT RESOLVED, that the Menominee County Board of Commissioners hereby approves the proposed Third Amended and Restated Interlocal Agreement to establish the UPWARD Talent Council and its functions and authorizes the Board Chairperson and County Clerk to sign the Interlocal Agreement.

This resolution shall have immediate effect.

Adopted this ___ day of _____, 2015.

Charlie Meintz, Chairperson
Menominee County Board of Commissioners

CERTIFICATION

I certify that this resolution was passed by the Board of Commissioners for the County of Menominee in the State of Michigan at an open meeting of the Board of Commissioners held on _____.

By: _____
Marc Kleiman, Menominee County Clerk

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman*

UPWARD TALENT COUNCIL

THIRD AMENDED AND RESTATED INTERLOCAL AGREEMENT BETWEEN

THE ALGER COUNTY BOARD OF COMMISSIONERS,
THE BARAGA COUNTY BOARD OF COMMISSIONERS,
THE CHIPPEWA COUNTY BOARD OF COMMISSIONERS,
THE DELTA COUNTY BOARD OF COMMISSIONERS,
THE DICKINSON COUNTY BOARD OF COMMISSIONERS,
THE GOGEBIC COUNTY BOARD OF COMMISSIONERS,
THE HOUGHTON COUNTY BOARD OF COMMISSIONERS,
THE IRON COUNTY BOARD OF COMMISSIONERS,
THE KEWEENAW COUNTY BOARD OF COMMISSIONERS,
THE LUCE COUNTY BOARD OF COMMISSIONERS,
THE MACKINAC COUNTY BOARD OF COMMISSIONERS,
THE MARQUETTE COUNTY BOARD OF COMMISSIONERS,
THE MENOMINEE COUNTY BOARD OF COMMISSIONERS,
THE ONTONAGON COUNTY BOARD OF COMMISSIONERS,
AND
THE SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS,

OCTOBER 1, 2015

Initial Agreement: 7/1/1983

First Amended and Restated Agreement: 6/29/1992

Second Amended and Restated Agreement: 7/1/2000

The following recitals are made regarding this Interlocal Agreement between Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Parties):

WHEREAS the Parties desire to enter into this Interlocal Agreement, pursuant to the Urban Cooperation Act, Act 7 of the Public Acts of 1967, Ex. Sess, being MCL 124.501 et seq., as amended (the UCA); and

WHEREAS the six counties, Alger, Delta, Dickinson, Marquette, Menominee and Schoolcraft, established the Six County Employment and Training Consortium, as a separate legal entity under the Urban Cooperation Act (UCA) of 1967, as amended, Michigan Compiled Laws (MCL) 124.501 under an Interlocal Agreement dated July 1, 1983 for the purpose of operating programs under the Job Training Partnership Act (JTPA) and subsequent replacement legislation in the six counties of the agreement; and

WHEREAS the six counties, Alger, Delta, Dickinson, Marquette, Menominee and Schoolcraft, amended the agreement on June 29, 1992 and again on July 1, 2000, the last which superseded and replaced the previous Interlocal Agreement and Amendments in their entirety, renamed the organization the Six County Employment Alliance (SCEA), as a separate legal entity under the UCA, continuing its purpose of the administration of employment and training programs under the Job Training Partnership Act (JTPA), the Workforce Investment Act (WIA), and subsequent replacement legislation in the six counties of the agreement; and

WHEREAS in order to comply with provisions of the Workforce Innovation and Opportunity Act (WIOA) and subsequent replacement legislation, and identify a Grant Recipient and an Administrative Agency (also referred to as the "Michigan Works! Agency" or "Administrative

Entity” for the Upper Peninsula of Michigan, Region 1; and

WHEREAS the counties of Baraga, Chippewa, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, and Ontonagon desire to join under this Interlocal Agreement for the purpose of providing for the administration of employment and training programs in those areas, because the Michigan Works! Service Delivery Area has been expanded to include the counties of Baraga, Chippewa, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, and Ontonagon; and

WHEREAS Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties are all public agencies that are authorized to enter this Interlocal Agreement under the UCA, each of their governing bodies, having designated the officer authorized to sign this Interlocal Agreement on behalf of each public body; and

WHEREAS Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties agree that pursuant to authorities of Michigan Public Act 7, the SCEA, renamed the UPWARD Talent Council, hereinafter referred to as the Council or UTC, continues as a separate legal entity and as a public body corporate on behalf of the Counties by mutual consent of the respective chief elected officials of each county board of commissioners.

THEREFORE this Interlocal Agreement replaces and supersedes the document expressing the July 1, 1983 agreement, the document expressing the June 29, 1992 amended agreement and the document expressing the July, 1 2000 amended agreement in their entirety, pursuant to the UCA, for the purpose of identifying the Grant Recipient, Administrative Entity and Fiscal Agent and transferring functions and responsibilities, with the Parties agreeing to the following:

Article I. Purpose of the Interlocal Agreement

The purpose of this Agreement is to provide for the parties signatory to combine for the more efficient and effective operation of programs, services and activities as defined in this Agreement and to establish the UPWARD Talent Council as the Michigan Works! Agency and the Administrative Entity and to create the role of the Chief Elected Official (WIOA) of the UPWARD Talent Council Membership, as the Grant Recipient, with the Michigan Works! Agency as the Fiscal Agent and sub-Grant Recipient that will receive WIOA and other grant funding directly from the federal and state funding sources.

The general purpose of this Agreement is to pursue community development, stimulate economic development and encourage employment through employment and training programs, the federal Workforce Innovation and Opportunity Act (WIOA) and subsequent replacement legislation, and related economic development efforts and similar or related programs, services or activities.

Pursuant to the UCA, as amended, Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan) enter into this Third Amended and Restated Interlocal Agreement for the purpose of the SCEA, renamed the UPWARD Talent Council, hereinafter referred to as the Council or UTC, continuing as a separate legal entity and a public body corporate under section 7 of the UCA for the purpose of:

- A. Supporting local businesses and community development through the alignment of workforce, education, and economic development systems in support of a comprehensive, accessible, and high-quality workforce development system in Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce,

Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan).

- B. Increasing for individuals in Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan), access to and opportunities for the employment, education, training, and other services they need to succeed in the labor market.
- C. Improving the quality and labor market relevance of workforce, education, and economic development efforts to provide Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan) workers with the skills and credentials necessary to secure and advance in employment with family-sustaining wages and to provide Upper Peninsula of Michigan businesses with the skilled workers the businesses need to succeed in a highly technological, global economy.
- D. Promoting improvement in the structure of and delivery of services through the workforce development system in Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan) to better address the skill needs of businesses, and the employment of workers and jobseekers.
- E. Providing workforce development activities, through the local workforce development system in Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan) that meet the skill requirements of employers, and enhance the productivity and competitiveness of the local workforce, that increase the employment, retention, and earnings of participants, and increase attainment of recognized postsecondary credentials by participants, and as a result, improve the quality of the workforce, reduce welfare dependency and the dependence of needy individuals on government benefits by promoting job preparation, work, and increased economic self-sufficiency.
- F. Complying with applicable statutes and regulations applicable to programs established for such purposes.

Such programs, services and activities shall be developed and operated through the implementation of:

1. The Workforce Innovation and Opportunity Act, P. L. 113-128 (hereafter WIOA);
2. The Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, P. L. 104-195 (hereafter PRWORA);
3. The Wagner-Peyser Act, P. L. 97-300;
4. The Trade Act of 1974, P. L. 93-618, as amended;

And regulations adopted thereunder, together with any successor legislation thereto, and through any additional local, state or federal legislation enacted or program or any other service established to achieve similar or related purposes. This Interlocal Agreement does not create and is not intended to create any direct or indirect third-party beneficiaries.

Article II. **Creation of the UPWARD Talent Council**

- A. Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties hereby

execute this Third Amended and Restated Interlocal Agreement in order to include the counties of Baraga, Chippewa, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, and Ontonagon in the Council formed under the UCA and to comply with statues and regulations applicable to programs administered by UTC. UTC is a separate legal entity and a public body corporate under Section 7 of the UCA. UTC is the same entity which was initially established under the Interlocal Agreement between the counties of Alger, Delta, Dickinson, Marquette, Menominee and Schoolcraft on July 1, 1983, and subsequent amended and restated Interlocal Agreements in 1992 and 2000. This Interlocal Agreement shall be approved by the Boards of Commissioners of Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties. The terms of the Interlocal Agreement shall be entered into the minutes of the proceedings of the respective Commissions. Prior to the effective date of this Agreement, the parties shall comply with the filing requirements of Section 10 of the UCA, MCL 124.510.

- B. UTC shall comply with all federal and state laws, rules, regulations, and orders applicable to this Interlocal Agreement, as well as applicable local ordinances and other requirements.

Article III. Geographical Area to be Served

The Service Delivery Area of UTC shall include all cities, townships and villages, incorporated or unincorporated, chartered or unchartered, located within Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan). The principal office of the UTC is 2950 College Avenue, Escanaba, Michigan, 49829, or such other locations as may be determined from time to time by the UTC.

Article IV. Duration of Interlocal Agreement

The effective date of this First Amended and Restated Agreement shall be October 1, 2015, following the approval of this Interlocal Agreement by all parties, the approval of the Governor of the State of Michigan, the Workforce Development Agency, and the filing of this Interlocal Agreement with the Department of State, Office of the Great Seal, and the filing thereof in the office of the County Clerk of each county where a party is located, as required by Section 10 of the UCA. This Interlocal Agreement shall remain in effect until terminated pursuant to Articles in this Agreement.

Article V. Financial Support of the Council

It is the intention of the Counties that financial support of the entity created under this Agreement shall be obtained from federal, state, and other sources under the federal Workforce Innovation and Opportunity Act, and any subsequent or replacement legislation, other employment and training programs, and other related economic development or other services and activities at the discretion of the UTC. All such funds shall be received, held, expended, and accounted for in accordance with applicable laws and regulations.

In the event that the member Counties individually or severally, should determine in the future to contribute to the costs of operation or activities undertaken by the Council, such funds shall be held, disbursed, and accounted for in accordance with standards negotiated and adopted at the time the funds are received. Further, the member Counties would allocate on such basis as may be agreed upon at the time.

Article VI. Financial Responsibilities of Counties

Each governmental unit signatory hereto hereby acknowledges and agrees that it will be and remain jointly, severally and equally liable with the other signatory counties for the use of any funds granted to and received by the UTC.

Article VII. Powers of the Council

The parties to this Interlocal Agreement hereby designate UTC as the sub-Grant Recipient and Fiscal Agent under WIOA pursuant to Sections 3(9) and 107(d)(12)(B) of WIOA, or successor legislation.

The UPWARD Talent Council shall be a public body corporate possessing the power to enter into contracts, to receive, administer, expend and account for money and property in its own name, and in general to exercise all powers necessary or convenient to carry out its' responsibilities under this Agreement, including but not limited to the federal Workforce Innovation and Opportunity Act, and subsequent replacement legislation.

All costs of operation of the Council created by this Agreement shall be borne by the Council out of revenue received as provided for in this Agreement.

UTC has been renamed and continues by this Interlocal Agreement to have the authority to operate as the Grant Recipient and Fiscal Agent pursuant to WIOA or any successor legislation thereto, for Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties; and the agency authorized to operate programs or services established for similar or related purposes of the type described in this Interlocal Agreement.

- A. As the Grant Recipient under WIOA or any successor legislation thereto, UTC shall have the authority to administer and operate employment and training programs that:
 1. Accomplish the purposes described in this Interlocal Agreement;
 2. Are permitted to be operated or performed by UTC by any of the other employment and training statutes or any other legislation enacted or programs or services established for similar or related purposes.
- B. UTC may enter into contracts with federal, state, and local public and private agencies and organizations, persons, and companies as necessary to carry out the purposes of UTC described in this Agreement.
- C. UTC may submit grant applications and plans to funding agencies and may solicit, receive and accept grants, gifts, or bequests to support or promote the activities authorized by law.
- D. UTC may acquire, own, possess, operate, maintain, lease, or sell real and personal property necessary for the administration and operation of its programs.
- E. UTC will procure insurance for any liabilities that might be incurred in the performance of its functions.
- F. UTC, as the Michigan Works! Agency, shall be the employer of personnel and staff necessary for the administration and operation of its programs, which employees shall not be deemed employees of Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties.
- G. UTC may negotiate, in conjunction with the Workforce Development Board, performance standards under WIOA or successor legislation, for UTC and its subcontractors, with the Governor or his or her designee.
- H. UTC shall have the authority to ratify the designation or termination of a One-Stop Operator under WIOA or successor legislation, by the Workforce Development Board.
- I. UTC may sue and be sued in its own name.

- J. UTC may establish rates and charges, impose and collect fees and charges in connection with any of its activities or services.
- K. Invest money of the UTC in instruments, obligations, or securities, subject to applicable legal requirements
- L. Contracts into which UTC may enter shall be signed by the Chair or Vice-Chair of the UTC Board, or by the UTC Chief Executive Officer.
- M. Subject to constraints established in this Interlocal Agreement and/or applicable state or federal laws, UTC may adopt appropriate rules and regulations for the conduct of its affairs as may be necessary or convenient.

Article VIII. **Governing Board**

A. MEMBERSHIP

There is hereby created a UTC Board which shall consist of an appointed representative from participating counties for the purpose of fulfilling on behalf of the member Counties the responsibilities, authorities, and obligations of the UTC. The members of the UTC Board shall be a member of the Board of Commissioners from each of the following counties: Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft in the UTC Workforce Service Area of the Upper Peninsula of Michigan for the purpose of WIOA or successor legislation. Each member of the UTC Board shall serve at the pleasure of the respective governing body that appointed him or her. As vacancies occur on the UTC Board, such vacancies shall be filled by the governing body of the appropriate public agency.

The Board of Commissioners of each County shall appoint one member to the Board and may appoint an alternate member to serve in place of the original member as necessary.

Each party signatory to this agreement reserves the power of their chairperson, in the event that such official is not a member of the UTC Board, to participate in the activities of the Council. This may be accomplished through replacement of current UTC Board members with the chief elected officials consistent with local county procedures and policy, or simply the opportunity to appear before and address meetings of the UTC Board or committees thereof.

B. CHAIRPERSON AND VICE-CHAIRPERSON

The UTC Board shall have a Chairperson and Vice-Chairperson, which officers shall be elected annually by members of the UTC Board.

1. The Chairperson will be the Chief Elected Official (WIOA) and the Grant Recipient and shall preside at all meetings of the UTC Board.
2. The Vice-Chairperson shall perform the duties and exercise the power of the Chairperson in the absence or disability of the Chairperson.

C. MEETINGS; VOTING

1. The UTC Board shall conduct business at regular meetings of which there shall be at least one a year. The Chairperson of the UTC Board may also convene special meetings. Such meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 et seq.
2. A majority of the UTC Board shall be required to constitute a quorum for the transaction of business and a majority vote at a meeting at which a quorum is

present shall be necessary for the transaction of business except where otherwise stipulated in the bylaws.

D. DUTIES AND RESPONSIBILITIES

The UTC Board shall be responsible for the following:

1. All activities necessary or appropriate to effectuate the powers of UTC pursuant to this Agreement and to administer, disburse, monitor and account for federal, state or local grant funds received by UTC.
2. The appointment and dismissal of the Chief Executive Officer of UTC.
3. Contracts, the annual program budgets, and operational policies of UTC, provided that the UTC Board's power herein shall be subject to the authority of the Workforce Development Board (WDB) when required by law or the terms of any grant.
4. The duties described in this Interlocal Agreement
5. The appointment of the members of Workforce Development Board (WDB) pursuant to this Interlocal Agreement and any contractual relationship between the UTC Board and the WDB.
6. The establishment of rules, regulations, and/or by laws of the UTC Board.

E. FIDUCIARY DUTY

The members of the UTC Board are under a fiduciary duty to conduct the activities and affairs of UTC in the best interests of UTC, including the safekeeping and use of all UTC monies and assets for the benefit of UTC. The members of the UTC Board shall discharge this duty in good faith, with the care an ordinarily prudent individual in a like position would exercise under similar circumstances.

F. COMPENSATION

The members of the UTC Board shall receive no additional compensation for the performance of their duties as members of the UTC Board. A member of the UTC Board may engage in private or public employment, or in a profession or business.

G. ETHICS AND CONFLICT OF INTEREST

The UTC Board shall adopt ethics policies governing the conduct of UTC Board members and the officers and employees of UTC.

Article IX. **Workforce Development Board (WDB) Acknowledgment**

A. CREATION

UTC will establish a Workforce Development Board (WDB) in accordance with Section 107 of WIOA and Section 9 of P. A. 491 of 2006 (MCL 408.119), or any successor legislation.

B. MEMBERSHIP

The WDB shall consist of representatives of the private sector, as defined by law, educational agencies, organized labor, rehabilitation services, community-based organizations, economic development agencies, or any other entities required by law, and may include representatives of other entities permitted by law, as determined by the UTC Board. The Chief Executive Officer of UTC shall obtain nominations and recommendations for membership on the WDB as provided by law and shall provide the names of the individuals so nominated or recommended to members of the UTC Board. The members of the WDB shall be appointed by the UTC Board.

C. DUTIES AND RESPONSIBILITIES

It shall be the responsibility of the WDB to perform the functions described in Section 107 of WIOA and to provide policy and program guidance for all activities funded under WIOA, or successor legislation, and provide policy and program guidance for other employment and training grants in Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties (the Upper Peninsula of Michigan) in collaboration with the UTC Board, together with any other powers and duties provided by law, subject to any agreement negotiated between the WDB and the UTC Board under WIOA or any successor legislation thereto. The Chief Executive Officer of UTC shall provide professional, technical, and clerical staff in support of WDB functions, serving as the Michigan Works! Agency and Administrative Entity as required in any agreement between the UTC Board and the WDB.

Article X. Chief Executive Officer

A. DUTIES AND RESPONSIBILITIES

1. With respect to WIOA programs and other employment and training programs operated under similar legislation enacted for similar or related purposes, and when otherwise required by law, the Chief Executive Officer of UTC shall be responsible for implementing the programs and policies of the UTC Board and WDB.
2. In addition to the responsibilities set forth in this Interlocal Agreement, the Chief Executive Officer shall have authority to carry out such duties and powers, including, but not limited to, management of all programs, funds, personnel, contracts, and all other administrative functions of the UTC.
3. The Chief Executive Officer shall enter and sign contracts on behalf of UTC.

B. FIDUCIARY ROLE

The Chief Executive Officer is under a fiduciary duty to conduct the activities and affairs of UTC in the best interests of UTC, including the safekeeping and use of all UTC's funds and assets for the benefit of UTC. The Chief Executive Officer shall discharge this duty in good faith, with the care an ordinarily prudent individual in a like position would exercise under similar circumstances.

C. COMPENSATION

The Chief Executive Officer shall receive such compensation as determined by the UTC Board.

Article XI. Civil Rights

The parties to this Interlocal Agreement agree that in the performance of its duties under this Interlocal Agreement and in the administration employment and training programs, UTC will comply with the Elliott-Larsen Civil Rights Act, P. A. 1976, No. 253, the Michigan Persons with Disabilities Civil Rights Act, P. A. 1976, No. 220, and subsequent replacement legislation and that UTC shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, disability, height, weight or marital status.

Article XII. Privileges and Immunities from Liability

The officers, agents, and employees of UTC shall be entitled to the protection of Section 9 of the UCA (MCL 124.509) to the extent such Section is applicable. The

parties to this Interlocal Agreement agree that no provision of the agreement is intended, or shall be construed, as a waiver of any governmental immunity provided by the UCA or other applicable law.

Article XIII. Books and Records

The Chief Executive Officer shall be responsible for keeping and maintaining adequate books and records of all revenues, rates, charges, expenses, accounts receivable, accounts payable, and other debts and obligations in accordance with the Uniform Budgeting and Accounting Act, (UBAA), MCL 141.421 et seq., and other applicable state and federal law and generally accepted accounting principles. Such books and records shall be public records and, as such, available for inspection at any reasonable time. UTC shall comply with the Freedom of Information Act.

Article XIV. Annual Audit

The UTC Board shall establish the fiscal year of the UTC and require strict accountability of all funds. An annual independent certified audit of all receipts, disbursements, and financial controls shall be prepared in accordance with the Uniform Budgeting and Accounting Act, MCL 141.421 et seq., and other applicable state and federal law. A copy of the annual financial statement and report shall be filed with the Michigan Department of Treasury and sent to each of the Parties.

Article XV. Financial Management System

A. BUDGET

Each Fiscal Year, the Chief Executive Officer shall prepare a budget that complies with the Uniform Budgeting and Accounting Act, MCL 141.421 et seq., for adoption by the UTC Board. The UTC shall annually adopt a budget for its activities prior to the commencement of the Fiscal Year which shall be amended from time to time during the Fiscal Year as required by Uniform Budgeting and Accounting Act.

B. CONTROLS AND PROCEDURES

The UTC shall establish such controls and procedures deemed necessary to ensure strict financial accountability. At a minimum, such controls and procedures shall provide for: the preparation of an annual budget that complies with the UBAA and other applicable state and federal law; accurate, current and complete disclosure of the financial results of each grant program; records that identify adequately the source and application of funds; effective control over and accountability for all funds, property, and other assets; comparison of actual outlays to budgeted amounts; procedures to minimize Federal cash on hand; procedures for determining reasonableness, allowability and allocability of costs in accordance with applicable grant requirements; accounting records that are supported by source documentation; and the preparation of an annual financial statement, in compliance with the UBAA, and submission thereof to the Michigan Department of the Treasury.

C. INVESTMENTS

The UTC shall deposit and invest its funds, not otherwise employed in carrying out the purposes of the UTC consistent with laws regarding investment of public funds.

D. DISBURSEMENTS

All disbursements shall be approved by at least two signatories, with signatories authorized by the Chief Executive Officer.

Article XVI. Prohibited Powers

The Council shall have no power or authority to levy any type of tax or to issue any type of bond in its own name, or, except as provided in this Agreement, to in any way indebted any governmental unit signatory hereto.

Article XVII. Ownership of Property

All property acquired by UTC shall be owned exclusively by UTC, unless title is vested in a funding agency, as provided by law, or as otherwise provided in writing by UTC. If UTC shall cease to exist, all of the assets of UTC, after all legal obligations have been paid, shall be divided equally or otherwise by mutual agreement among all local governments which are parties to this Interlocal Agreement, subject, however, to the rights of federal and state agencies and subject further to any special agreement or obligation regarding the acquisition of any such assets.

Article XVIII. Adjudication of Disputes

In the event any party to this Interlocal Agreement fails to comply with any part of this Interlocal Agreement, or a dispute between any of the parties arises concerning implementation of the provisions of this Agreement and the matter(s) is/are not resolved to the satisfaction of all of the interested parties, the shall be submitted to the courts of the state of Michigan.

Article XIX. Termination of Participation in Interlocal Agreement by Any Party

In the event a party desires to terminate its participation in this agreement, the termination will become effective one (1) year following the date upon which the terminating party serves all other parties with written Notice of Termination, unless such Notice specifies a date that is more than one (1) year from the date it is served. The terminating party shall retain all rights, responsibilities, and obligations of participation under this agreement until the effective date of termination, and shall continue, after the date of termination, to be responsible for its pro-rata share of any financial obligations or commitments incurred by the UTC while the terminating party was an active member.

Article XX. Termination of the Interlocal Agreement

As soon as possible after termination of this Interlocal Agreement, the UTC shall wind up its affairs as follows:

- A. All of the UTC debts, liabilities, and obligations to its creditors and all expenses incurred in connections with the termination of the UTC and distribution of its assets shall be paid first; and
- B. The remaining assets, if any, shall be distributed equally to the member counties.

Article XXI. Amendments

This Interlocal Agreement may be amended only with unanimous consent and resolution of the Boards of Commissioners of Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties, approval by the Governor and filing with the Department of State, Office of the Great Seal, and the county clerks of each county in which a party is situated.

Signature Pages to Interlocal Agreement between Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon and Schoolcraft Counties follow.

The remainder of this page is intentionally left blank.

Signature Pages

WHEREFORE, the parties hereto have executed the written Interlocal Agreement on the day and year indicated below:

JERRY DOUCETTE
Chairperson
Alger County Board of Commissioners

MARY ANN FROBERG
Clerk/Register of Deeds
Alger County

MICHAEL KOSKINEN
Chairperson
Baraga County Board of Commissioners

WENDY GOODREAU
Clerk/Register
Baraga County

SCOTT SHACKLETON
Chairperson
Chippewa County Board of Commissioners

CATHY MALEPORT
Clerk
Chippewa County

MARY HARRINGTON
Chairperson
Delta County Board of Commissioners

NANCY KOLICH
Clerk/Register of Deeds
Delta County

HENRY WENDER
Chairperson
Dickinson County Board of Commissioners

DOLLY COOK
Clerk/Register of Deeds
Dickinson County

JOE BONOVIETZ
Chairperson
Gogebic County Board of Commissioners

GERRY R. PELISSERO
Clerk/Register of Deeds
Gogebic County

Signature Pages

ALBERT KOSKELA
Chairperson
Houghton County Board of Commissioners

JENNIFER LORENZ
Clerk/Register of Deeds
Houghton County

TIMOTHY AHO
Chairperson
Iron County Board of Commissioners

DIANE HILBERG
Clerk
Iron County

DON PICHE
Chairperson
Keweenaw County Board of Commissioners

JULIE CARLSON
Clerk/Register of Deeds
Keweenaw County

KEN GRILL
Chairperson
Luce County Board of Commissioners

SHARON PRICE
Clerk
Luce County

JIM HILL
Chairperson
Mackinac County Board of Commissioners

MARY KAY TAMLYN
Clerk
Mackinac County

GERALD O. CORKIN
Chairperson
Marquette County Board of Commissioners

LINDA TALSMA
Clerk
Marquette County

CHARLIE MEINTZ
Chairperson
Menominee County Board of Commissioners

MARC KLEIMAN
Clerk
Menominee County

Signature Pages

JOHN PELKOLA

Chairperson

Ontonagon County Board of Commissioners

STACY PREISS

Clerk/Register of Deeds

Ontonagon County

CRAIG REITER

Chairperson

Schoolcraft County Board of Commissioners

BETH EDWARDS

Clerk

Schoolcraft County

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	3-Way Road Commission invoices
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received an invoice from Faithorn Township (\$17,625.38) for the 3 way road funding...to be approved and paid to the Road Commission.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914

Fax (906) 753-4319

INVOICE

07/28/15

Invoice #: 3WFP-003

To: Menominee County Board

Attn: Brian Bousley, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Faithorn Township Project #1 - Graveling the following roads:	\$17,625.38
Cedar Lane 600 cyds	
Reneir Lane 600 cyds	
37 Road <u>329 cyds</u>	
Total 1,529 cyds @ \$11.53/cyd = \$17,629.37	
TOTAL DUE	\$17,625.38

Please Remit Payment To:

Menominee County Road Commission

P.O. Box 527

Stephenson, MI 49887

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

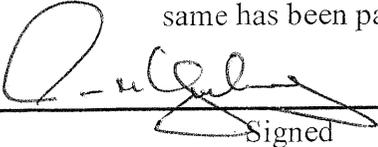
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7-6-15	Kleinke Park	32			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	32	
Total Mileage Fee					18.40

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.


Signed

7-28-15

Date

RECEIVED
JUL 28 2015
BY: 

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: \$.575/mile – effective 01 January 2015

*Meals Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement

*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.575/mile	Total Cost	Account Number
7/1/15	COW- Menominee	76	43.70		101-101-860.10
7/10/15	UPCAP-Upcap Office, Escy	58	N/C		101-101-860.10
7/13/15	BOH Finance-Escanaba	58	33.35		101-101-860.10
7/14/15	Co Bd Mtg- Menominee	76	43.70		101-101-860.10
7/15/15	BOH Mtgo- Escanaba	58	33.35		101-101-860.10
7/28/15	Co Bd. Mtg	76	43.70		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		344*.575=	Total Mileage		
Total Mileage Fee					197.80

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

7/28/15
Date

RECEIVED
JUL 28 2015
BY: 

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/14/15	COURTHOUSE	16		9.20	101-101-860.04
7/15/15	DMPH OFFICE, ESCANABA	101		58.08	101-101-860.04
7/17/15	COURTHOUSE	16		9.20	101-101-860.04
7/21/15	CITY HALL-MEND	15		8.63	101-101-860.04
7/21/15	STEPHENSON	32		18.40	101-101-860.04
7/28/15	COURTHOUSE	16		9.20	101-101-860.04
		196		112.71	101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage		
				Total Mileage Fee	\$ 112.71

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

8/06/15

Date

RECEIVED
 AUG 03 2015
 BY: *AS*

Commissioner Per Diem (Meeting Fee) Expense Form

RECEIVED
 AUG 03 2015
 BY: JA

Name of Commissioner BERNIE LANG

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
 \$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
<u>2015</u>		
7-1	CO. BD.	50.00
7-14	CO. BD.	50.00
7-21	CAA	50.00
7-23	CAA	50.00
7-28	CO. BD.	50.00
7-31	PERS	50.00
		300.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Bernie Lang

Date: 08-01-15

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
 AUG 03 2015
 BY: *LA*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
 *meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
<u>2015</u>					
7-1	CO. BD.	3			101-101-860.02
7-14	CO. BD.	3			101-101-860.02
7-21	CAA	110			101-101-860.02
7-23	CAA	26			101-101-860.02
7-28	CO. BD.	3			101-101-860.02
7-31	PKS	3			101-101-860.02
		148 →		= 85.10	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	<u>85.10</u>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

08-01-15

Date

8/3/15
AD

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/1/15	Courthouse	16	9.20	9.20	101-101-860.05
7/6/15	Park Comm.	30	17.25	17.25	101-101-860.05
7/14/15	Courthouse	16	9.20	9.20	101-101-860.05
7/17/15	Finance Comm.	16	9.20	9.20	101-101-860.05
7/28/15	Courthouse	16	9.20	9.20	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage		
				Total Mileage Fee	54.05

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech

Signed

8/3/15

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
AUG 07 2015
BY: *AA*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement

*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/11/15	MENOMINEE (SP. CB)	94	54.05	54.05	101-101-860.11
7/21/15	ESCAWABO	56	32.20	32.20	101-101-860.11
7/14/15	MENOMINEE (CB)	94	54.05	54.05	101-101-860.11
7/17/15	MENOMINEE (Finance)	94	54.05	54.05	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		338		194.35	
			Total Mileage	194.35	
Total Mileage Fee					194.35

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R. Nelson

Signed

8/6/15

Date

8/7/15
JHP

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
7/14/15	Road Commission	25		14.38	101-101-860.07
7/14/15	County Board - Court House	72		41.40	101-101-860.07
7/15/15	Fair Board Annex	30		17.25	101-101-860.07
7/28/15	County Board Court House	72		41.40	101-101-860.07
7/31/15	Parsonell - Court House	72		41.40	101-101-860.07
		271	Total Mileage		
Total Mileage Fee					155.83

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

8/7/15

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on July 30, 2015 in the amount of \$171,627.73	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 08/06/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General MENOMINEE COUNTY MICHIGAN								
AIRGAS NORTH CENTRAL	42654	07/13/2015	9041410308	Oxygen	205-315-755.00	14.37		\$14.37
Anderson, Bill	42675	07/27/2015	Reimbursement	Mileage - Planning Commission	101-401-710.00	34.50		\$34.50
Anderson, Paul	42676	07/27/2015	Reimbursement	Mileage - Planning Commission	101-401-710.00	17.25		\$17.25
AT&T - Carol Stream, IL	42561	07/19/2015	906863661407	July 19 - August 18, 2015	266-325-850.00	324.63		\$1,824.32
	42636	07/19/2015	906863444107	July 19 - August 18, 2015	101-103-850.00	877.88		
	42637	07/19/2015	906863202307	July 19 - August 18, 2015	101-103-850.00	593.54		
	42653	07/13/2015	616T49897707	June 14 - July 13, 2015	205-315-727.00	28.27		
AT&T Long Distance	42638	07/19/2015	854528091	Telephone Services	101-103-850.00	2,552.25		\$2,552.25
AT&T Mobility	42690	07/09/2015	287252234966	July 10 - August 9, 2015 (906-792-5966)	101-132-850.00	31.46		\$31.46
Batteries Plus	42543	07/16/2015	988-121450	Bulbs (x25)	101-265-930.01	54.52		\$54.52
BAYSHORE VETERINARY CLINIC	42648	07/13/2015	184261	K9 Care	101-301-881.01	566.17		\$994.42
	42652	07/10/2015	11478	K9 Care	101-601-958.00	428.25		
Bellin Health	42541	07/10/2015	00003	Pre Employment (Andrew Primeaux)	266-325-755.00	116.00		\$116.00
Benoit's Glass & Lock	42651	07/13/2015	15-0745	Lock up House (N14120 Co Rd 551)	101-301-935.00	229.50		\$229.50
Big O's Lube and Service, Inc.	42553	06/25/2015	17216	2007 Chevy Impala - Vehicle Maintenance	101-265-981.00	194.10		\$772.25
	42655	07/08/2015	17304	2012 Chevy Impala - Vehicle Maintenance	205-315-934.02	47.90		
	42656	07/09/2015	17318	2013 Chevy Impala - Vehicle Maintenance	205-315-934.02	87.95		
	42657	07/16/2015	17383	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	32.90		
	42658	07/20/2015	17385	2012 Chevy Impala - Vehicle Maintenance	205-315-934.02	252.36		
	42674	07/13/2015	17343	2007 Chevy Impala - Vehicle Maintenance	101-265-981.00	157.04		
	42674	07/13/2015	17343	2007 Chevy Impala - Vehicle Maintenance	101-265-981.00	157.04		
Brian Bousley	42693	07/30/2015	Reimbursement	Mileage - July 2015	101-172-860.00	158.70		\$158.70
Brunelle, Jennifer	42688	07/29/2015	July 2015	Crisis Intervention	296-668-801.00	665.00		\$665.00
Carquest Auto Parts	42660	07/28/2015	2825-302430	Light Bulbs	205-315-981.00	59.97		\$59.97
CBM Managed Services	42663	07/08/2015	STDINV86589	Inmate Meals	280-362-755.00	2,100.00		\$4,156.16
	42664	07/15/2015	STDINV86831	Inmate Meals	280-362-755.00	2,056.16		
Cellcom - P.O. Box 7555	42567	07/05/2015	653219	Medical Examiner Cellular Services	101-648-850.00	74.01		\$74.01
Cindy or Jim Plott	42584	07/23/2015	Reimbursement	Dog License	101-000-478.00	10.00		\$10.00

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Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
City of Stephenson - P.O. Box 467 42673	07/20/2015	709	Annex - Water, Electric, Sewer	101-261-920.01	18.10		\$248.40
42673	07/20/2015	709	Annex - Water, Electric, Sewer	101-261-920.02	31.00		
42673	07/20/2015	709	Annex - Water, Electric, Sewer	101-261-920.03	199.30		
CLOVERLAND PAPER CO							\$517.35
42554	07/17/2015	108886	Toilet Tissue	101-265-755.01	56.49		
42665	07/10/2015	108799	Inmate Supplies	280-362-755.00	47.39		
42666	07/10/2015	108804	Inmate Supplies	280-362-755.00	119.40		
42667	07/17/2015	108887	Inmate Supplies	280-362-755.00	156.99		
42699	07/24/2015	108958	Mop Cleaner, Towels, Tissues	101-265-755.01	137.08		
CVS Pharmacy Inc.							\$14.09
42645	07/23/2015	6005432044049416	Inmate Medical	101-301-770.01	14.09		
Davis, Mel							\$70.00
42626	07/24/2015	Peer Group	Meeting Date: 7/24/15	243-245-710.00	70.00		
DELTA/SCHOOLCRAFT INTERMEDIATE							\$4,954.40
42573	04/17/2015	695	PO# 03084 - Copy Paper	101-265-980.02	4,954.40		
Dick Myers Custom Welding							\$780.00
42661	07/22/2015	022251	Grill Guard for 2015 Chevy	205-315-981.00	235.00		
42662	07/17/2015	076350	PO# 03121 - Grill Guard for 2015 Ford	205-315-981.00	545.00		
Dickinson County Treasurer							\$30,498.89
42536	07/16/2015	Circuit Court 2015-2	Shared Telephone Line (Apr, May, June)	101-131-702.00	208.00		
42633	07/17/2015	Circuit Court 2015-2	Shared Expenses	101-131-702.00	30,290.89		
DTE Energy							\$37.60
42551	08/05/2015	462245200011	Annex	101-261-920.04	37.60		
DuPont, Sherry							\$137.10
42568	07/22/2015	Reimbursement	Passport Training - Meals/Mileage	101-268-860.00	137.10		
Furlong, James							\$18.40
42670	07/28/2015	Reimbursement	Mileage - July 2015	101-101-860.03	18.40		
Goebel, Jr., Robert E.							\$62.10
42582	07/13/2015	M15-15100-DM	Mileage - (Philipps/Philipps)	101-132-860.00	62.10		
Hafeman, Jan							\$197.80
42671	07/28/2015	Reimbursement	Mileage - July 2015	101-101-860.10	197.80		
Hansen, Stacy							\$323.07
42640	07/27/2015	Reimbursement	Mileage & Meals	215-141-860.00	323.07		
Hi Tec Building Services							\$1,400.00
42702	07/30/2015	009866	Cleaning Services - July 2015	101-265-801.00	1,400.00		
J.F. Ahern Company							\$37.90
42542	07/10/2015	10001187	Annual Maintenance - Extinguisher	266-325-934.00	37.90		
Jennings, Patrick L.							\$310.00
42684	07/27/2015	2015-063-MI	Court Appointed Legal - Kopecky	101-148-807.00	180.00		
42685	07/27/2015	2015-057-MI	Court Appointed Legal - Crean	101-148-807.00	130.00		

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Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN 42555	07/24/2015	Medical Examiner	July 2015	101-648-709.00	825.00		\$3,829.80
42555	07/24/2015	Medical Examiner	July 2015	101-648-835.00	1,330.00		
42559	07/07/2015	Reimbursement	Stamps (Medical Examiner)	101-648-729.00	9.80		
42641	07/27/2015	Blood Draws	M.S. (7/2) S.V. (7/12) D.S. (7/19)	101-267-801.01	300.00		
42646	07/27/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
John Deere Financial 42694	07/29/2015	1587914	PO# 03122 Payment #3 - Parks Lawn	208-751-801.00	2,327.67		\$2,327.67
K MART 7031 42668	07/23/2015	0703107231500519469	Elite Towels	280-362-755.00	59.80		\$59.80
Kelly, Mike & Wanda 42630	07/26/2015	Refund	Camping Reimbursement	208-751-964.00	207.00		\$207.00
LENCA SURVEYING 42549	07/17/2015	15118	Remon Yr 2015 (July 10 - July 15, 2015)	243-245-801.07	2,500.10		\$2,500.10
Lufts Advertiser 42704	07/27/2015	7/27/15	July 2015 Advertising	101-101-901.00	48.00		\$179.25
42705	07/30/2015	6/28/15	Advertising	101-268-727.00	48.00		
42705	07/30/2015	6/28/15	Advertising	101-101-901.00	38.00		
42705	07/30/2015	6/28/15	Advertising	517-252-900.00	45.25		
MAC SERVICE CORPORATION 42695	07/01/2015	m842	2016 MAC Membership Dues	101-103-802.00	5,543.46		\$5,543.46
MacEachern, Diane 42687	07/21/2015	5942	Saturday/Sunday Detention	101-132-801.01	78.00		\$78.00
Manpower 42537	07/12/2015	28868785	Week Ending 7/12/15 (Molly McRae)	215-141-705.00	315.00		\$1,449.00
42546	07/12/2015	28869858	Week Ending 7/12/15 (Molly McRae)	101-267-704.00	315.00		
42558	07/19/2015	28895307	Week Ending 7/19/15 (Molly McRae)	101-267-704.00	504.00		
42701	07/26/2015	28925930	Week Ending 7/26/15 (Molly McRae)	101-267-704.00	315.00		
Marinette Farm & Garden 42649	07/15/2015	328250	K9 Supplies	101-301-881.01	110.97		\$110.97
Marks Septic Service 42692	07/26/2015	1053	Pump Toilets & Lime @ Stoney Point &	208-751-801.00	300.00		\$300.00
Massopust, Whitney 42557	07/24/2015	Medical Examiner	July 2015	101-648-709.00	240.00		\$240.00

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								\$2,508.08
Mastercard								
	42581	07/12/2015	Credit Card	Island Hotel	101-101-859.00	70.85		
	42581	07/12/2015	Credit Card	K Mart	296-667-801.01	156.66		
	42581	07/12/2015	Credit Card	Bigby Coffee	215-141-860.00	3.59		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	5711 Mt Pleasant	215-141-860.00	19.49		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	Bigby Coffee	215-141-860.00	8.78		
	42581	07/12/2015	Credit Card	The Comfort Inn	215-141-860.00	303.96		
	42581	07/12/2015	Credit Card	K Mart	208-751-728.00	63.59		
	42581	07/12/2015	Credit Card	Amazon	296-668-801.00	77.00		
	42581	07/12/2015	Credit Card	Amazon	296-668-801.00	67.20		
	42581	07/12/2015	Credit Card	PayPal	517-252-860.00	125.00		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	USPS	249-371-729.00	98.00		
	42581	07/12/2015	Credit Card	Amazon	101-265-755.00	15.99		
	42581	07/12/2015	Credit Card	Amazon	101-265-755.00	57.21		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	Adobe	101-103-857.02	9.99		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	USPS	101-268-729.00	5.05		
	42581	07/12/2015	Credit Card	Holiday Inn Express	296-663-860.00	136.45		
	42581	07/12/2015	Credit Card	Amazon	101-215-970.00	9.25		
	42581	07/12/2015	Credit Card	Amazon	101-215-970.00	10.98		
	42581	07/12/2015	Credit Card	Credit Voucher - Amazon	296-668-801.00	-63.11		
	42639	07/12/2015	Credit Card	Quill	101-301-727.00	160.15	*	
	42639	07/12/2015	Credit Card	Abrams BP	101-301-742.00	26.30	*	
	42639	07/12/2015	Credit Card	Holiday	101-301-742.00	50.00	*	
	42639	07/12/2015	Credit Card	Shell Oil	101-301-742.00	17.55	*	
	42639	07/12/2015	Credit Card	American Screening	101-301-770.00	406.50	*	
	42639	07/12/2015	Credit Card	Bob Barker	101-301-770.01	112.26	*	
	42639	07/12/2015	Credit Card	Candlewood Suites	101-301-881.00	84.75	*	
	42639	07/12/2015	Credit Card	Hudsons Classic	101-301-881.00	20.64	*	
	42639	07/12/2015	Credit Card	Jimmy Johns	101-301-881.00	7.64	*	
	42639	07/12/2015	Credit Card	Jimmy Johns	101-301-881.00	25.44	*	
	42639	07/12/2015	Credit Card	McDonalds	101-301-881.00	10.13	*	
	42639	07/12/2015	Credit Card	Radisson Paper Valley	101-301-881.00	10.10	*	
	42639	07/12/2015	Credit Card	Radisson Paper Valley	101-301-881.00	155.40	*	
	42639	07/12/2015	Credit Card	Tractor Supply	101-301-881.01	47.99	*	
	42639	07/12/2015	Credit Card	J's Sport Supply	101-301-881.03	140.00	*	
	42639	07/12/2015	Credit Card	Superior Touchless	205-315-742.00	8.00	*	
	42639	07/12/2015	Credit Card	Superior Touchless	205-315-742.00	11.00	*	
	42639	07/12/2015	Credit Card	Superior Touchless	205-315-742.00	8.00	*	
MATHIEU MARYE								\$356.02
	42579	07/24/2015	Reimbursement	Mileage - Jury Commission (x7)	101-150-860.00	6.02		
	42580	07/24/2015	Per Diem	Jury Commission (x7)	101-150-710.00	350.00		

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AWB

CHIEF FISCAL OFFICER

MENOMINEE COUNTY MICHIGAN

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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette								\$557.93
42560	07/20/2015	87552		Building Maintenance Supplies	101-265-930.01	170.88		
42562	07/20/2015	87551		Janitorial Supplies	101-265-755.01	34.89		
42564	07/16/2015	87278		Building Maintenance Supplies	101-265-930.01	50.87		
42569	07/14/2015	87099		Courthouse Security Supplies	101-103-970.10	54.98		
42570	07/22/2015	87748		Building & Ground Supplies	101-265-755.00	43.92		
42571	07/24/2015	87943		Building & Ground Supplies	101-265-755.00	47.39		
42572	07/16/2015	87279		Oxi Clean	101-265-755.01	20.00		
42703	07/24/2015	87974		Parks - Refrigerator	208-751-930.02	135.00		
MENOMINEE COUNTY ROAD COMMISS								\$77,117.60
42650	07/16/2015	10902		Power to Radio Tower (June 2015)	101-301-934.01	53.95		
42696	06/23/2015	3WFP-001		Spalding Township - 3 Way Road	401-446-970.00	46,878.55		
42697	07/07/2015	3WFP-002		Ingallston Township - 3 Way Road	401-446-970.00	30,185.10		
Menominee Industrial Supply								\$95.27
42698	07/29/2015	10146570		John Deere Blade (x3)	101-265-934.00	95.27		
Merit Network, Inc.								\$12,771.71
42634	07/21/2015	71469		PO# 03120 Merit Install & Service (Ann	101-261-970.00	6,128.00		
42634	07/21/2015	71469		PO# 03120 Merit Install & Service (Ann	101-103-755.00	2,622.05		
42634	07/21/2015	71469		PO# 03120 Merit Install & Service (Ann	101-261-850.00	1,399.60		
42634	07/21/2015	71469		PO# 03120 Merit Install & Service (Ann	205-315-755.00	2,622.06		
MILLERS ACTION OFFICE SUPPLY I								\$106.09
42686	07/15/2015	0110893-001		Office Supplies	101-132-727.00	53.05		
42686	07/15/2015	0110893-001		Office Supplies	101-148-727.00	53.04		
Nutt, Michael								\$161.00
42689	07/29/2015	Reimbursement		Mileage	296-664-860.00	161.00		
Office Depot, Inc.								\$51.88
42544	07/08/2015	779478122001		District Court - Office Supplies	101-136-727.00	51.88		
Omnicare, Inc.								\$383.61
42647	07/22/2015	439791		Inmate Medical	101-301-770.01	383.61		
Oslund, Charles J.								\$78.63
42628	07/24/2015	Peer Group		Meeting Date: 7/24/15	243-245-710.00	70.00		
42629	07/24/2015	Reimbursement		Mileage - Meeting Date: 7/24/15	243-245-710.00	8.63		
Paul W. Campbell Construction								\$170.00
42550	07/17/2015	7/17/15		Shakey Lakes Topsoil (x2)	208-751-930.04	170.00		
Peterson, Charlene								\$86.25
42679	07/27/2015	Reimbursement		Mileage - Planning Commission	101-401-710.00	14.95		
42680	07/27/2015	Reimbursement		Mileage - Planning Commission (7/21/1	101-401-710.00	35.65		
42681	07/27/2015	Reimbursement		Mileage - Planning Commission (5/19/1	101-401-710.00	35.65		
Polasky, Nancy								\$277.75
42575	07/24/2015	Reimbursement		Mileage - Jury Commission (x5)	101-150-860.00	27.75		
42576	07/24/2015	Per Diem		Jury Commission (x5)	101-150-710.00	250.00		
Poupore Collision & Towing								\$73.00
42659	07/18/2015	55k91		2013 Chevy Tahoe - Vehicle Maintenan	205-315-934.02	73.00		
PrintersPlus!								\$187.50
42644	07/21/2015	14053		Request Form Pads (x125)	101-301-770.00	187.50		
Scholtz Sr., Gary								\$28.75
42677	07/27/2015	Reimbursement		Mileage - Planning Commission	101-401-710.00	28.75		

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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General MENOMINEE COUNTY MICHIGAN								
Schraub, Darlene	42577	07/24/2015	Per Diem	Jury Commission (x6)	101-150-710.00	300.00		\$310.02
	42578	07/24/2015	Reimbursement	Mileage - Jury Commission (x6)	101-150-860.00	10.02		
Schultz, Lillian R.	42678	07/27/2015	Reimbursement	Mileage - Planning Commission	101-401-710.00	33.35		\$33.35
Schwaab, Inc.	42691	07/09/2015	E62151	R100 Color Pads for Date Stamp	101-148-727.00	31.75		\$31.75
Sexton, Richard	42547	07/16/2015	Reimbursement	Mileage	101-426-860.00	102.35		\$189.18
	42547	07/16/2015	Reimbursement	Mileage	101-426-963.00	86.83		
Sherwin Williams Company	42545	07/09/2015	3191-6	Exterior Paint (Jail/Health Department)	101-265-970.00	415.65		\$849.21
	42563	07/14/2015	3356-5	Jail Door Paint	101-265-970.00	36.81		
	42700	07/22/2015	1264-7	Health/Jail Exterior Paint	101-265-970.00	396.75		
Standard Insurance Company	42540	07/20/2015	August 2015	Life Insurance	101-101-713.00	20.70		\$211.60
	42540	07/20/2015	August 2015	Life Insurance	101-132-713.00	6.32		
	42540	07/20/2015	August 2015	Life Insurance	101-136-713.00	11.50		
	42540	07/20/2015	August 2015	Life Insurance	101-141-713.00	9.20		
	42540	07/20/2015	August 2015	Life Insurance	101-148-713.00	0.58		
	42540	07/20/2015	August 2015	Life Insurance	101-215-713.00	11.50		
	42540	07/20/2015	August 2015	Life Insurance	101-172-713.00	4.60		
	42540	07/20/2015	August 2015	Life Insurance	101-267-713.00	9.20		
	42540	07/20/2015	August 2015	Life Insurance	101-268-713.00	4.60		
	42540	07/20/2015	August 2015	Life Insurance	101-253-713.00	6.90		
	42540	07/20/2015	August 2015	Life Insurance	101-257-713.00	4.60		
	42540	07/20/2015	August 2015	Life Insurance	101-265-713.00	4.60		
	42540	07/20/2015	August 2015	Life Insurance	101-301-713.00	48.30		
	42540	07/20/2015	August 2015	Life Insurance	101-682-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	101-103-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	271-790-713.00	9.20		
	42540	07/20/2015	August 2015	Life Insurance	296-663-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	296-664-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	296-665-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	208-751-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	205-316-713.00	2.30		
	42540	07/20/2015	August 2015	Life Insurance	205-315-713.00	25.30		
	42540	07/20/2015	August 2015	Life Insurance	266-325-713.00	16.10		
	42540	07/20/2015	August 2015	Life Insurance	266-326-713.00	2.30		
State of Michigan-SupremeCourt	42566	07/16/2015	C41 1530-07	Software Support (July - Sept 2015)	101-131-858.03	1,761.40	*	\$1,761.40
Stateline Apparel	42552	07/14/2015	38564	Uniform Allowance - Mike Sieg	101-265-745.00	42.99		\$42.99
Tanguay, Josie	42631	07/26/2015	Refund	Camping Reimbursement	208-751-964.00	92.00		\$92.00
Terence Wanic	42627	07/24/2015	Peer Group	Meeting Date: 7/24/15	243-245-710.00	70.00		\$70.00
U.E.S. COMPUTERS, INC.	42672	07/28/2015	71999	Toner - J. Klumb (Clerk's Office)	101-215-727.00	138.00		\$138.00

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
U.P.A.A. - P.O. Box 635 42632	07/28/2015	Registration	2015 Fall School - D. Lesperance	517-252-860.00	125.00		\$125.00
U.S. Bank Equipment Finance 42538	07/16/2015	282926690	Konica Bizhub 423	101-172-942.00	133.07		\$133.07
UNIFORM SHOPPE 42643	07/15/2015	245548	Badge Refurbishment	101-301-745.00	30.00		\$30.00
Vinyl Products Mfg., Inc. 42669	07/13/2015	058217	PO# 03116 Mattress with Integrated Pil	280-362-755.00	865.26		\$865.26
Waste Management 42635	07/15/2015	1501773-1856-8	6/26/15 - 7/10/15 (N940 Hwy M35)	208-751-801.00	466.20		\$466.20
WISCONSIN PUBLIC SERVICE CORP 42539	07/17/2015	0402047856-00005	Kleinke Park	208-751-920.01	153.76		\$967.59
42565	07/17/2015	0402047856-00008	Kleinke Park	208-751-920.01	632.24		
42682	07/24/2015	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	36.22		
42683	07/24/2015	1415311392-00000	Bailey House	208-751-920.01	43.81		
42683	07/24/2015	1415311392-00000	Kleinke Street Lighting	208-751-920.01	31.93		
42683	07/24/2015	1415311392-00000	Kleinke	208-751-920.01	55.72		
42683	07/24/2015	1415311392-00000	Bailey Park Street Lighting	208-751-920.01	13.91		
WORMWOOD, DEBRA 42548	07/19/2015	Reimbursement	Laminating WE Map & Poster Hanger	266-325-755.00	5.79		\$5.79
Xerox Corporation - 26152 Network Place 42642	07/18/2015	080437301	Sheriff Dept - June 2015	101-301-727.00	37.42		\$37.42
Zevitz, Dr. Michael E. 42556	07/24/2015	Medical Examiner	July 2015	101-648-709.00	2,060.00		\$2,060.00
Total Amount for Bank Account: General							\$171,627.73

APPROVED

JUL 31 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Brian Bousley

 08/06/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

08/07/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13204-15	07/01/15	WEISSERT WILLIAM & VICTORIA	N17650 RIVER RD	SPALDING TWP.	\$118.20
Work :	7.DECK/PORCH	24 X 45 CARPORT			013-328-007-00
P13205-15	07/01/15	CALLAHAN KEVIN M & DUBOIS ALIS	345 MORNINGSIDE DR	NADEAU TWP.	\$142.20
Work :	3.GARAGE	28 X30 DETACHED GARAGE			042-400-013-00
P13206-15	07/07/15	HOFER DOUGLAS & JOAN	CO RD 346	MELLEN TWP.	\$112.18
Work :	3.GARAGE	286 SQ FT STORAGE GARAGE			009-114-001-00
P13207-15	07/07/15	BEAUDO RICHARD & SIDNEY	W8660 BROBERG LN	LAKE TWP.	\$185.88
Work :	4.MANUFACTURED	66 X 14 MOBILE HOME			008-204-007-00
P13208-15	07/07/15	MILLER DAVID JR & REBECCA	W3462 CO RD 380	NADEAU TWP.	\$115.32
Work :	3.GARAGE	28 X 36 GARAGE			012-003-004-50
P13209-15	07/07/15	WILTON JR CHARLES T & SUSAN	W1677 ORCHARD	HARRIS TWP.	\$104.12
Work :	7.DECK/PORCH	728 SQ FT DECK			005-016-014-25
P13210-15	07/07/15	SCHEWE SR DAVID J & BEVERLY J & CO	RD 366/LUCKY LANE	NADEAU TWP.	\$119.80
Work :	3.GARAGE	28 X 20 STORAGE			012-151-006-00
P13211-15	07/08/15	SUNDQUIST ROBERT R	N17445 CO RD 551	HARRIS TWP.	\$337.00
Work :	4.MANUFACTURED	30 X 60 HOME 24 X24 GARAGE 6 X 16 DECK			005-127-015-50
P13212-15	07/10/15	CULLEN LIVING TRUST	N9060 DUNKAS RD A-3	CEDARVILLE TWP.	\$349.04
Work :	2.ADDITION	ROOM ADDITION TOTAL OF 1648			001-112-004-80
P13213-15	07/13/15	KOVAR BRIAN & JEAN	N1886 RIVER DR	MENOMINEE TWP.	\$136.44
Work :	3.GARAGE	32 X 24 STORAGE GARAGE			010-211-008-00
P13214-15	07/13/15	KASS DAVID & CAROL	N17041 CO RD 400	SPALDING TWP.	\$112.44
Work :	10.UTILITY	468 SQ FT BUILDING FOR PROCESSING MAPLE SYRUP			013-336-014-25

P13215-15	07/13/15	FARMER JOHN & KATHLEEN	W4892 COUNTY ROAD	INGALLSTON TWP.	\$121.08
Work :	3.GARAGE	24 X 24 STORAGE GARAGE			007-407-011-10
P13216-15	07/17/15	WILSON GERRY & KATHLEEN	W2119 US HWY 2 & 41	HARRIS TWP.	\$787.40
Work :	11.COMMERCIAL	28 X 38 LUNCH ROOM ADDITION 60 X 102 STORAGE BUILDING			005-007-019-00
P13217-15	07/21/15	LEWINSKI ROBERT & DIANE	N17045 CO RD 551	HARRIS TWP.	\$473.32
Work :	1.NEW DWELLING	2264 SQ FOOT HOME 336 TOTAL SQ FT DECK/PORCH			005-134-015-00
P13218-15	07/21/15	SOBAY PAT & KATHY	N10928 ANDREWS LN	DAGGETT TWP.	\$161.40
Work :	3.GARAGE	30 X 36 STORAGE GARAGE			012-214-023-50
P13219-15	07/21/15	MOTTO CEDAR PRODUCTS INC	26 LN	DAGGETT TWP.	\$289.00
Work :	11.COMMERCIAL	1280 SQ FT ADDITION FOR STORAGE			002-323-017-00
P13220-15	07/21/15	BOULTON REAL PROPERTY TRUST	N13620 K-1 RD	NADEAU TWP.	\$177.40
Work :	3.GARAGE	32 X 40 STORAGE BUILDING			012-016-006-00
P13221-15	07/22/15	SCHWARK RONNIE ETAL	N21271 N GABER RD 14	SPALDING TWP.	\$164.92
Work :	1.NEW DWELLING	24 X 24 CABIN 13 X 24 SECOND FLOOR 2 PORCHES @ 64 SQ FT			013-411-002-00
P13222-15	07/28/15	KENNEDY RICKI E & CYNTHIA L	16011 N NORMENCO R	SPALDING TWP.	\$171.00
Work :	3.GARAGE	30 X 40 STORAGE GARAGE			013-215-009-00
P13223-15	07/28/15	BRUNO PAULETTE A	N8523 CO RD 577	LAKE TWP.	\$94.04
Work :	7.DECK/PORCH	8 X 31 DECK 12 X 19 DECK			008-213-010-00
P13224-15	08/03/15	SCHLUMPF DON J & BRENDA M	VACANT LOT-HIGH RIDG	HOLMES TWP.	\$203.00
Work :	3.GARAGE	40 X40 GARAGE			006-436-001-06
P13225-15	08/03/15	BASTIEN RICHARD B & SARAH A	W463 CO RD 358	DAGGETT TWP.	\$161.40
Work :	4.MANUFACTURED	12 X 60 MOBILE HOME			041-735-001-50
P13226-15	07/29/15	HANSEN LINDA	W1848 CO RD G-12	CEDARVILLE TWP.	\$291.66
Work :	1.NEW DWELLING	1058 SQ FT HOME 432 SQ FT GARAGE 56 SQ FT PORCH			001-120-013-50

Total Permits

23

Total Fees

\$4,928.24

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 7, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joe Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Gerald Piche, Larry Barker and David Wesoloski.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 03/10/15 and 03/31/15 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 9, 2015				\$1,603,895.88
Receipts thru 03/31/15	12,516.05			
Expenditures thru 03/31/15		310,487.88		
Balance, March 31, 2015				\$1,305,924.05
Michigan Transportation Funds	368,017.48			
Receipts thru 04/06/15	0.00			
Expenditures thru 04/06/15		0.00		
State Maint. & Equip. Advances			134,296.00	
Balance, April 6, 2015	380,533.53	310,487.88	134,296.00	1,539,645.53
<u>Payables & Reserves</u>				
Payroll 04/09, and 04/23 (Est.)			128,000.00	
Soc. Sec. 04/09 and 04/23 (Est.)			9,792.00	
Reserve for workers compensation insurance			16,779.00	
Reserve for liability insurance			143,032.00	
Reserve for rental grader leases (Oct 2010)			62,964.72	
Reserve for Forest Funds			166,661.15	
Reserve RR X'ing closure funds for Nadeau Twp. projects			65,614.35	
Reserve for 2014 Federal Aid Match			1,418.92	
Reserve for 2015 Federal Aid Match			126,449.00	
Reserve for Construction Engineering on CR358			67,049.76	
Reserve for Construction Engineering on River Drive project			525.50	
Reserve for Construction Engineering on Pach Rd. Bridge project			34,837.75	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			21,032.00	
Reserve for Capital Outlay - Boiler replacement			1,500.00	(845,656.15)
				\$ 693,989.38

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 15-0030, 15-0032 and 15-0331 – Kakuk asked what was included in the invoice from the labor attorney for the recent union negotiations. Moilanen stated that it included all costs for the negotiations including travel. Moved by Skrobiak, seconded by Anderson that the vouchers be approved. Carried unanimously.

Open bids for culverts and bands – Bids were opened and read aloud as follows:

St. Regis Culvert, Inc., Charlotte, MI	Total Bid \$110,482.50
UP Concrete Pipe Co., Escanaba, MI	Total Bid \$ 85,202.50
Jenson Bridge & Supply Co., Sandusky, MI	No Bid
Contech Construction, Kimberly, WI	Total Bid \$ 91,097.50

Moved by Anderson, seconded by Skrobiak to have the bids tabulated and presented to the board for award of the bid at the next meeting. Carried unanimously.

Open bids for emulsion for patch truck - Bids were opened and read aloud as follows:

Flint Hills Resources LP, Dubuque, IA	\$2.44/gallon
Michigan Paving & Materials Co., Alma, MI	\$2.50/gallon

Moved by Anderson, seconded by Skrobiak to award to the low bidder, Flint Hills Resources, pending tabulation of the bids. Carried unanimously.

Discuss letter from Barley regarding ride quality on River Drive – Moilanen stated that the road commission had previously decided to ask that the contractor mill off the pavement from 38th Avenue to Sunset Drive and repave the top course of pavement for this portion of the project. Northeast Asphalt, the paving subcontractor on the project, responded that they feel the ride quality can be improved to meet specifications by reheating and re-rolling the areas in question. UP Engineers & Architects have reviewed the contract and MDOT Spec's also and has suggested that the contractor's method of correction could be tried in one or two areas and if it's not working then other corrective action could be taken. Kakuk stated that he felt that a poor job had been done with the paving and that the material underneath the culverts had not been compacted enough. Moilanen replied that an option for the culverts may be to install layers of geogrid and gravel under them. All three commissioners noted that they had driven on River Drive and that the ride quality was very poor and since the paving would be there for 30 years or more it should be corrected. Moilanen asked what course of action the board wanted him to take. Kakuk replied that if he had done the work he would have fixed it at his own expense and that he feels the board should not back down on their request to have the area in question repaved. It was moved by Anderson, seconded by Skrobiak to have Moilanen get the MDOT TSC Office come in to inspect the project and offer their opinion on the problem. Carried unanimously.

Permission to send 3-5 trucks in for body work, sandblasting and painting – Moilanen explained that the road commission had already sent in 8 truck in the past few years to have the box and frame sandblasted and repainted. There are still 4 more of the newer trucks that need the work done. Moved by Anderson, seconded by Kakuk to proceed to get quotes to have the work done. Carried unanimously.

Any other business – Moilanen asked for permission to hire consultants to perform the construction engineering and any necessary testing on the Vega Road project. Moved by Skrobiak, seconded by Anderson to allow Moilanen to hire the consultants. Carried unanimously.

Moilanen stated that the next Great Lakes Council meeting will be held on Thursday, May 7 in Baraga and asked the commissioners to let Savord know if they plan to attend.

Skrobiak noted that there are several signs on G-18 that are so worn they can't be seen well at night. There are 6 "Do Not Pass" and 2 "Pass With Care" in the eastbound lanes and 6 "Do Not Pass" and 6 "Pass With Care" signs in the westbound lanes that all should be replaced. Moilanen will pass the information on to the sign man.

Gerald Piche stated that he is happy that the road commission is taking a stand regarding the problems on River Drive and noted that even if you lose, you win by making the statement that poor quality work will not be tolerated. Kakuk added that if the contractor isn't willing to fix the problem they should not be allowed to perform work in Menominee County any longer.

Public Comment – David Wesoloski stated that he was asked why the drain commissioner didn't take action about the standing water along River Drive. He also noted that the Menominee Township Board would likely go on record in support of the road commission's stand on the ride quality issues on River Drive. Mr. Wesoloski also gave the following list of projects that Menominee Township would be applying their 3-Way Road Funding money to: Crack filling approximately 2.8 miles of No. 10 Road; chip sealing approximately 1.8 miles of Sobieski Road to the west; chip sealing Fairland Loop; and chip sealing approximately 1.4 mile of Bay de Noc Road to the north.

There being no further business, Kakuk declared the meeting adjourned at 9:41 a.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, April 27, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was David Wesoloski.

Absent: Joseph Skrobiak (excused).

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Adopt resolutions to apply for bridge replacements through the Local Bridge Program –

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 31 Mile Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Anderson and carried by the following vote: 2 Ayes; 0 Nays.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 2 Ayes; 0 Nays.

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 22.5 Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Anderson and carried by the following vote: 2 Ayes; 0 Nays.

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Anderson and carried by the following vote: 2 Ayes; 0 Nays.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on C-1 Road over Ten Mile Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is

actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 2 Ayes; 0 Nays.

Award bid for 2015 culverts – Moved by Kakuk, seconded by Anderson to award to the low bidder, UP Concrete Pipe, Escanaba, MI. Carried unanimously.

Discuss request from City of Stephenson for weight restriction enforcement – Moilanen advised that he had received a request from Ken Marklein, DPW Supervisor from the City of Stephenson, asking if the road commission weighmaster could also enforce weight restrictions within the City of Stephenson. Moilanen noted that the city's ordinance only allowed for a penalty of up to \$100 for violation of the ordinance, which was in conflict with the penalties outlined in the Michigan Motor Vehicle Code that is used on the county roads. A resolution from the City of Stephenson allowing the road commission weighmaster to provide enforcement, along with the adoption of a new ordinance adopting the MI MVC penalties may be needed. Moilanen will check with the weighmaster regarding the penalties under the Michigan Motor Vehicle Code before any further action is taken.

Any other business – Moilanen stated that the current provider of dust control brine has chosen not to extend the current contract at the original bid price, making it necessary to go out for new bids. Moved by Anderson, seconded by Kakuk to have Moilanen request bids for dust control, to be opened at the May 5, 2015 regular meeting. Carried unanimously.

Moilanen advised the board that he had received a request from the Holmes Township Supervisor that the road commission attend their meeting being held on Wednesday, May 6, 2015 at 7:00 p.m. to discuss Holmesbrook Road.

Moilanen informed the board that payment of \$18,557 had been received from MJ Electric to repair the damage caused to G-18 and Wendricks Lane by their operations.

Kakuk stated that he had driven on River Drive and noticed that all but two of the culverts were back to their original level now that the frost has left the ground. Moilanen stated that he had discussed some possible solutions to repair the other two with one of the culvert vendors. Moilanen also noted that personnel from the MDOT TSC in Crystal Falls had been out to the site recently to do their field review of the ride quality issues.

Public Comments – David Wesoloski stated that he had talked to a personal acquaintance that was also a MDOT engineer and when they reviewed the project file it was noted that an incorrect code may have been used to invoice for the 16 signs replaced in the project. Mr. Wesoloski also gave an update to the township's projects for the 3-Way Road Funding program. It was noted that Menominee Township will be having Iron City Enterprises crush gravel again this year and that the gravel pile will be surveyed upon completion.

There being no further business, Kakuk declared the meeting adjourned at 9:18 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 5, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joe Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Larry Barker, Chuck Behrend, Darlene Nerat and John Nerat.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/07/15 & 04/27/15 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 6, 2015				\$1,673,941.53
Receipts thru 04/30/15	95,990.93			
Expenditures thru 04/30/15		308,793.36		
Balance, April 30, 2015				\$1,461,139.10
Michigan Transportation Funds	289,491.43			
Receipts thru 05/04/15	0.00			
Expenditures thru 05/04/15		81,551.06		
State Maint. & Equip. Advances			134,296.00	
Balance, May 4, 2015	385,482.36	390,344.42	134,296.00	1,534,783.47
<u>Payables & Reserves</u>				
Payroll 05/07, and 05/21 (Est.)			128,000.00	
Soc. Sec. 05/07 and 05/21 (Est.)			9,792.00	
Reserve for workers compensation insurance			25,170.00	
Reserve for liability insurance			11,919.33	
Reserve for rental grader leases (Oct 2010)			62,964.72	
Reserve for Forest Funds			166,661.15	
Reserve RR X'ing closure funds for Nadeau Twp. projects			65,614.35	
Reserve for 2014 Federal Aid Match			1,418.92	
Reserve for 2015 Federal Aid Match			126,449.00	
Reserve for Construction Engineering on CR358			65,865.26	
Reserve for Construction Engineering on River Drive project			525.50	
Reserve for Construction Engineering on Pach Rd. Bridge project			33,847.23	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			21,032.00	
Reserve for Capital Outlay - Boiler replacement			1,500.00	(720,759.46)
				\$ 814,024.01

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 15-0034, 15-0036 and 15-0430 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved. Carried unanimously.

Open bids for dust control brine – Bids were opened and read aloud as follows:

MJ Van Damme, Inc., Gwinn, MI	Supplier applied:	.395/gal
	RC applied:	.389/gal
Liquid Calcium Chloride, Kawkawlin, MI	Supplier applied:	.860/gal
	RC applied:	.820/gal

Moved by Anderson, seconded by Skrobiak to award to the low bidder, MJ Van Damme, Inc., pending tabulation of the bids. Carried unanimously.

Open bids for paving South Pinewoods Loop - Bids were opened and read aloud as follows:

Payne & Dolan, Gladstone, MI	\$188,482.82
Bacco Construction Co, Iron Mountain, MI	\$209,792.87

Moved by Skrobiak, seconded by Anderson to award to the low bidder, Payne & Dolan, pending

tabulation of the bids and approval from Ingallston Township officials. Carried unanimously.

Approve payment to County Road Association of Michigan for annual membership charge – Moilanen stated that an invoice had been received in the amount of \$8,033 for annual membership service charges. It was moved by Anderson, seconded by Skrobiak to pay the invoice. Carried unanimously.

Discuss request to close CR577 on June 13 for Breakfast on the Farm – Moilanen stated that he had received a request from Peter Kleiman, Menominee County Farm Bureau President, asking if the road commission would be willing to close CR 577, in the area of the Sheepeek farm, to through traffic on June 13, 2015 from 8 am to 2 pm while the Breakfast on the Farm was in progress. Moved by Anderson, seconded by Skrobiak to close the road, provide a signed detour and employees to help with the flow of traffic in the area. Carried unanimously.

Discuss request from Stephenson High School Track & Field to provide road barricades for the Fourth of July 5K Run/Walk – Moilanen explained that in the past the road commission had provided barrels and barricades for the event, with the event sponsors being responsible for placing and removing the barricades as needed. Moved by Skrobiak, seconded by Anderson to allow use of the barrels & barricades. Carried unanimously.

Discuss correspondence from Jim Sporrer regarding the condition of 3.5 Lane – Moilanen noted that he had also received phone calls regarding this road. The residents are requesting that the road be paved. Moilanen advised them to contact their township officials regarding this. The road has recently been graded and is in improved condition.

Sign contract with Bacco Construction Company for the Vega Road Category A Grant project – Moved by Skrobiak, seconded by Anderson to sign the contract. Carried unanimously.

Update on RFP's for design of No. 5 Road Bridge and No. 10 Road Bridge – Moilanen stated that he had received the following proposals for the design of the two bridges:

AECOM, Inc., Marquette, MI	\$57,560
Coleman Engineering, Iron Mountain, MI	\$70,500
UP Engineering, Houghton, MI	\$78,350

Moved by Anderson, seconded by Kakuk to hire AECOM, Inc. to design the bridges. Carried unanimously.

Discuss request from Menominee Township for a speed study on River Drive – The Menominee Township board has requested that a speed study be done on River Drive from Sobieski Road to S-3 Drive, along with a review of the signs posted on the road. Kakuk asked what it would cost to perform the study. Moilanen replied that the State Police did it at no charge, but that it may take some time to fit it into their schedule. Moved by Anderson, seconded by Skrobiak to have Moilanen request the speed study from the Michigan State Police. Carried unanimously.

Any other business – Skrobiak stated he had received a call regarding the condition of Webber Lane and noted that it was quite narrow. He asked that if there were any excess materials from other projects that it be added to the shoulders of the road. Kakuk asked if there were wetlands involved. Moilanen was unsure and will check on this. Skrobiak also added that LaBelle Road, east of CR566 was in poor condition. Moilanen stated that it may be chip sealed in the future. Skrobiak asked if the 3-Way projects had been started yet. Moilanen stated that they had not, but would begin once the weight restrictions were lifted.

Kakuk asked when the CR358 project would be started. Moilanen replied that it was scheduled to begin next week.

Public Comment – Larry Barker stated that CR551 in Cedarville Township was in bad condition this spring. John Nerat asked why they were going to park on the road for the Breakfast on the Farm, rather than in a field. Moilanen explained that there was only one parking area on the north side of the farm, but that may not provide enough room.

There being no further business, Kakuk declared the meeting adjourned at 9:27 a.m.

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 9, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joe Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Jim Revall, Jerry Piche, Joe Linder, Jim Hoffman, Larry Barker, David Wesoloski, Chuck Behrend, John Nerat and Darlene Nerat.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 05/05/15 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 4, 2015				\$1,669,079.47
Receipts thru 05/31/15	123,666.15			
Expenditures thru 05/31/15		257,179.38		
Balance, May 31, 2015				\$1,535,566.24
Michigan Transportation Funds	306,886.63			
Receipts thru 06/08/15	31,428.93			
Expenditures thru 06/08/15		115,718.72		
State Maint. & Equip. Advances			134,296.00	
Balance, June 8, 2015	461,981.71	372,898.10	134,296.00	1,623,867.08
<u>Payables & Reserves</u>				
Payroll 06/18, and 07/02 (Est.)			133,000.00	
Soc. Sec. 06/18 and 07/02 (Est.)			10,174.50	
Reserve for workers compensation insurance			9,790.00	
Reserve for liability insurance			23,838.66	
Reserve for rental grader leases (Oct 2010)			65,053.62	
Reserve for Forest Funds			166,661.15	
Reserve RR X'ing closure funds for Nadeau Twp. projects			65,614.35	
Reserve for 2014 Federal Aid Match			1,418.92	
Reserve for 2015 Federal Aid Match			126,000.00	
Reserve for 2016 Federal Aid Match			279,000.00	
Reserve for Construction Engineering on CR358			63,845.81	
Reserve for Construction Engineering on River Drive project			525.50	
Reserve for Construction Engineering on Pach Rd. Bridge project			34,342.89	
Reserve for Construction Engineering on Vega Road project			9,047.50	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			57,560.00	
Reserve for Hannahville 2% funds- crack filling machine			30,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			21,032.00	
Reserve for Capital Outlay - Boiler replacement			0.00	(1,096,904.90)
				\$ 526,962.18

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 15-0038, 15-0531 and 15-0040 – Skrobiak asked what the purchase of guardrail was used for. Moilanen replied that there had been accident on M-35 that had damaged the guardrail. The road commission replaced the damaged rail and was then reimbursed by MDOT. Moved by Anderson, seconded by Skrobiak that the vouchers be approved. Carried unanimously.

Open bids for pickup & removal of dead deer from state trunk line – Bids were opened and read aloud as follows:

M&M Trucking, Menominee \$52.50 per carcass

Moved by Anderson, seconded by Skrobiak to award to the low bidder, pending approval of the bid from MDOT. Carried unanimously.

Discuss payment of contracted 3-Way Road Funding projects - Moved by Anderson, seconded by Skrobiak to allow contracted work to begin on any 3-Way Road Funded projects prior to receiving payment from the townships for any amount above their 3-Way allocations. Carried unanimously.

Discuss graders – It was moved by Anderson, seconded by Skrobiak to have Moilanen go out to bids for the following 3 options:

1. Cost to purchase a grader outright with 5 year financing.
2. Cost to purchase a grader, with a trade in of existing equipment, with 5 year financing.
3. Cost to lease a grader under a 5 year lease.

Once the cost of each option is determined by the bids, the board will decide how many graders to lease or purchase. Carried unanimously.

Discuss 2015 CRASIF Board of Trustees election – Following discussion of the candidates, it was moved by Kakuk, seconded by Skrobiak to vote for the three incumbents – Ken Hulka, Mike Larrabee and Dale Linton. Carried unanimously.

Discuss 2015 MCRCSIP Board of Directors election – Following discussion of the candidates, it was moved by Anderson, seconded by Skrobiak to vote for Russ Gronevelt and Pete Stropich. Carried unanimously.

Discuss request for annual Engineering Reimbursement from MDOT – Moved by Anderson, seconded by Skrobiak to request the \$10,000 reimbursement from MDOT for engineering expenses. Carried unanimously.

Update on River Drive ride quality issues – Moilanen explained that he had received an email from Dan Kari of MDOT that stated MDOT does not accept heating & rolling as an option to correct ride quality issues in pavement. Another option MDOT does approve is Micro milling the worst areas. The road commission had previously wanted to have the portion of road from 38th Ave. to Sunset Drive milled and repaved. Kakuk noted that he had recently ridden on River Drive and that it was not too bad at this time. He asked if we could do nothing with the road for now, but have Barley issue a credit to the township in case future issues would arise. Moilanen advised that the job deadline had been extended to June 20, 2015 and action would need to be taken by that date or another extension would have to be filed. At this time there is approximately a \$50,000 payment hold back on the job.

Discuss/adopt updated FOIA Policy – Moved by Anderson, seconded by Skrobiak to adopt the following policy. Carried unanimously.

FREEDOM OF INFORMATION ACT POLICY

Menominee County Road Commission (MCRC) documents and records are available to the public for inspection and/or copying in accordance with the Freedom of Information Act (FOIA) upon receipt of a written request, which specifically describes the exact public record(s) desired, unless exempted from disclosure by Section 13 of the Act or other law. Compliance with FOIA does not require that MCRC create new public records, nor make a compilation, summary, or other reports of information in order to satisfy a request.

All FOIA requests must be made in writing. Requests made by facsimile copy or electronic mail are acceptable. A FOIA request received by facsimile copy, electronic mail, or by other electronic means, is deemed received the first business day following its transmission. Written requests will be forwarded to the FOIA Coordinator for response.

The Finance Director/Clerk is the designated FOIA Coordinator. The FOIA Coordinator has the authority to issue notices extending response time, or to deny requests, in whole or part, on behalf of MCRC.

Legal Counsel should review all denials and non-routine requests prior to response. The FOIA Coordinator will keep a copy of all written requests for public records, and all responses on file for not less than one year from the date of the response.

The FOIA Coordinator will respond in writing to a FOIA request within five (5) business days of receipt, utilizing the Notice of Freedom of Information Act Request Form, with one of the following actions:

1. Grant the request;
2. Deny the request;
3. Grant the request in part and deny the request in part;

4. Issue a notice extending for not more than ten (10) business days the period during which MCRC will respond to the request. The notice will include the date by which MCRC will respond to the request.

In the event of a denial of a FOIA request, in whole or in part, the Notice of FOIA Response Form will contain: an explanation of the basis under the Act or other statute that the public record, or portion of public record, is exempt from disclosure, if that is the reason for denying the request; certification that the record does not exist under the name provided by the requester or under another name reasonably known to MCRC, if that is the reason for denying the request; a description of a public record or information in a public record that is separated or deleted pursuant to Section 14 of the Act, if a separation or deletion is made; and a full explanation of the requesting party's right to appeal or request judicial review of the denial and to receive attorney's fees and damages in appropriate cases.

In the event of an appeal, the Menominee County Board of Road Commissioners will serve as the governing body responsible for hearing the appeal. Appeals should be submitted in writing addressed to the Chairperson of the Board of County Road Commissioners in care of the FOIA Coordinator. The Board will address the appeal at the next regularly scheduled meeting after the appeal is received and will respond to the appeal within ten (10) days after the Board meeting.

Upon receipt of a written request to review a public record, MCRC will make the record(s) reasonably available for supervised inspection unless the request is denied in whole or in part as provided in this policy. A mutually convenient time will be determined during MCRC's normal business hours, and the records will be made available within five (5) business days of receipt of the request, unless the time period for response has been extended as provided in this policy.

A MCRC employee, to ensure the integrity of the records, will supervise inspection of public records. Upon completion of the inspection, the employee will provide copies of inspected documents as requested according to the guidelines outlined in this policy. Records must remain in the office where they are being inspected, and no unauthorized alteration, defacement, mutilation, destruction or removal is permitted.

Fees will be assessed as allowed by law for the services performed by MCRC employees relating to the processing of FOIA requests as follows:

1. Labor costs directly associated with the necessary searching for, locating, and examining of MCRC records in conjunction with receiving and fulfilling a granted written request. Labor costs for this purpose shall be estimated and charged in increments of 15 minutes or more, with all partial time increments rounded down;
2. Labor costs, including necessary review, if any, directly associated with separating and deleting exempt information from nonexempt information. Labor costs for this purpose shall be estimated and charged in increments of 15 minutes or more, with all partial time increments rounded down;
3. The actual total incremental cost of necessary duplication, not including labor, calculated at the cost of 10 cents per sheet of paper;
4. The cost of labor directly associated with duplication. Labor costs for this purpose shall be estimated and charged in time increments of MCRC's choosing, with all partial time increments rounded down;
5. Actual mailing costs; and,
6. Any other fees or costs allowed by law.

In calculating the labor costs authorized by this policy, MCRC will not charge more than the hourly wage of the lowest paid MCRC employee capable of retrieving the information necessary to comply with the request. MCRC will also add the actual cost of fringe benefits, up to 50% of the applicable labor charge amount, to cover or partially cover fringe benefit costs, and will note the percentage multiplier used to account for benefits in a detailed itemization provided to the requesting party.

Should estimated fees exceed fifty (\$50) dollars, a good faith deposit of 1/2 of the total estimated fee will be required prior to the processing of the FOIA request. The FOIA Coordinator may grant waivers of the deposit and/or portion of the processing fees. A public record search and a copy of the public record will be without charge for the first twenty (\$20) dollars of the fee for each request by an eligible individual who submits an affidavit that they are then receiving public assistance or showing inability to pay because of indigence.

**Menominee County Road Commission
Notice of Freedom of Information Act Response**

1. Name & address of requester: _____

2. Manner in which request was submitted:

U.S. mail/personal delivery _____
Facsimile/e-mail _____
Other electronic means _____

3. Date written request received by MCRC (if received by facsimile, e-mail, or other electronic means, request will be deemed received on next business day): _____

4. Public records requested:

5. Written request: **Granted**
 Denied because (include section/subsection if exemption is claimed)

(See Section 9 for appeal rights.)

 Granted in part and **Denied** in part because (include section/subsection if exemption is claimed)

(See Section 9 for appeal rights.)

 Response period extended up to an additional 10 business days to _____

6. Fee incurred in responding to request:

Labor costs for search, location, and examination:
 x \$ _____ hourly wage = \$ _____ Multiplier for fringe benefits %
Labor costs for separation and deletion of exempt information from nonexempt information:
 x \$ _____ hourly wage = \$ _____ Multiplier for fringe benefits %
Labor costs for duplication:
 x \$ _____ hourly wage = \$ _____ Multiplier for fringe benefits %
of Pages x \$0.10 per page \$ _____
Actual costs for postage \$ _____
Other \$ _____
Total Costs \$ _____

 First \$20 of fee waived (Affidavit of Public Assistance or Indigency submitted or accepted).
Please submit \$ _____.

 Because estimated fee exceeds \$50, deposit of one-half the total amount due must be received by the MCRC prior to the MCRC's response. The deposit of \$ _____ shall be payable by check or money order to the "Menominee County Road Commission." Remit to Menominee County Road Commission, FOIA Coordinator, PO Box 527, Stephenson, MI 49887, with a copy of this notice.

7. Upon receipt of fees where applicable, requested information will be:

 Mailed to (if different than Line 1): _____
 Emailed at requester's direction to _____
 Faxed at requester's direction to _____
 To be paid for and picked up in person at MCRC office.
 Estimated time frame in which MCRC will be able to provide the requested documents: _____

8. Date of Response:

Mailed _____
Emailed _____
Faxed _____
Personal delivery _____

9. Description of appeal rights due to denial of requested records.

a. Per Section 5(4)(d)(i) of FOIA, you may submit to the Chairperson of the County Board of Road Commissioners a written appeal that specifically states the word "appeal" and that identifies the reason(s) for the requested reversal of the denial. The appeal should be mailed to the Board Chairperson, care of the FOIA Coordinator, at the County Road Commission's address, Attention: FOIA Board Appeal. The Board will address the appeal at the next regularly scheduled meeting after the appeal is received and will respond to the appeal within ten (10) days after the Board meeting.

b. Alternately, you may seek judicial review of the denial under Section 10 of FOIA. Such review will be in the circuit court for Menominee County. If you prevail in your court action, FOIA Section 10(6) provides: "The court shall award reasonable attorneys' fees, costs, and disbursements." If you

or the County prevail in part, "...the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements." Section 10 also provides for payment of damages in certain cases.

Discuss property purchase transaction in Spalding Township – Moilanen explained that a Spalding township resident wanted to purchase a parcel of property that overlaps Murray Road. Moved by Kakuk, seconded by Skrobiak that the road commission will still claim their jurisdictional rights on Murray Road even if the property is purchased. Carried unanimously.

Discuss road closure request from MJ Electric – Moilanen advised he had received a request from MJ Electric to close a 236 foot section of N-1 Road for two weeks in June to facilitate their operations in the area. There would be an alternate route for traffic to use approximately 500 feet away. MJ Electric would post signs for the closure and they have indemnification paperwork on file with the road commission. Moved by Anderson, seconded by Skrobiak to allow the temporary closure. Carried unanimously.

Sign contract with Payne & Dolan, Inc. for South Pinewoods Loop paving – Three copies of the contract were signed and will be distributed.

Any other business – Skrobiak noted that O-1 Road off of G-18 to the south had water across the road and may need additional gravel. Moilanen will have the foreman check on this. Kakuk added that he had received a request to have Lance Lane graded. Moilanen will have the foreman look at this also.

Skrobiak asked when Holmes Township roads would be dust oiled. Moilanen replied that the crew was working on getting roads graded so they could be brined, and that Holmes was on the list.

Public Comment – Davis Wesoloski commented that the new FOIA changes were mostly concerned with the amount that could be charged to process the request, such as wages, etc.

Joe Linder stated that Don LeHay contacted him regarding a road name sign that he would like to have changed. Moilanen advised that the township should first contact central dispatch regarding the change, and then pass a resolution approving the change, sending a copy of the resolution to central dispatch for their records. The township could then order the sign and the road commission would install it.

Jerry Piche noted that while working on 4th Street in Nadeau Township, the road commission water truck was parked on the roadside refilling and they did not have their flashers on. He asked that in the future the operator turn the flashers on for better visibility and safety.

Joe Linder asked if the work on 4th Street was complete. Moilanen replied that it was and that once all items had been posted an invoice would be generated.

Jim Revall stated that per the estimate for No. 25 Road, Daggett Township could only afford to pay for the paving and asked if the road commission would pay for the dirt work that needed to be done. Moilanen replied that due to drainage issues, ditching and grade lifts would need to be completed prior to paving. The road commission would not pay for this so the best option would be for the township to use their money for the dirt work now and then wait to pave the road for a couple of years. Mr. Revall asked who would do the dirt work. Moilanen replied the road commission would. Moilanen asked that Daggett Township advise the road commission how they would like to proceed. Mr. Revall also asked when CR360 would be paved. Moilanen stated it is already listed on the TIP for when funding becomes available.

Joe Linder asked if pavement could be milled and then reused. Moilanen replied that it could be stored and used for fill. Mr. Linder asked about paving on G-18. Moilanen stated that some areas would need a grade lift first.

Larry Barker asked what year the CR553 Bridge over the Cedar River was built. Moilanen will check on this.

There being no further business, Kakuk declared the meeting adjourned at 9:56 a.m.

MENOMINEE COUNTY PLANNING COMMISSION

S904 U.S. Highway 41, Stephenson, MI 49887

906-753-2209

MINUTES – Re-Organizational Meeting

April 27, 2015

Call to Order

The Menominee County Planning Commission re-organizational meeting was called to order at 5:30 pm CDT by Chair Lillian Schultz on April 27, 2015 at the Lake Township Hall in Lake Township due to scheduling conflicts at MSU Extension office in Stephenson, MI. The meeting was opened with the pledge of allegiance.

Ray Williams (Cty Comm – 2015 term) was welcomed to the county planning commission.

Roll Call

Present: Bill Anderson; Paul Anderson; Charlene Peterson; Lillian Schultz and County Commissioner Ray Williams.

Excused: (D. Buechler - term expired 4-1-15/ open position). Absent: Gary Scholtz

Approval of Agenda

Motion by R. Williams, support by B. Anderson to approve agenda. Motion carried.

Nominations for Officers

Chairman – Lillian Schultz by B. Anderson, support by R. Williams

Nominations closed by motion from P. Anderson and support from C. Peterson

Vice-Chair – Charlene Peterson by B. Anderson, support by P. Anderson

Nominations were closed by motion from P. Anderson and support from B. Anderson.

*Secretary – *Charlene will continue to serve as pro tem secretary*

Motion to approve nominations made by Bill Anderson, support by Paul Anderson. Slate was voted on and carried unanimously. *By consensus, Charlene has agreed to serve as pro tem Secretary.

Other Business:

Day and Time for MCPC meetings – Motion made Ray Williams with support by Bill Anderson to amend the time to **5:00 PM. The 4th Monday of the month** will remain as the designated meeting day. Based on the randomness with which materials for review may be submitted to the MCPC it was also recognized and noted that we may meet as needed. The MCPC is required to meet at least 4 times per calendar year.

Adjournment:

Motion to adjourn by C. Peterson, support by R. Williams. Carried.

Meeting adjourned at 5:36 pm.

Minutes submitted by:



Charlene Peterson, Secretary pro tem

Menominee County Planning Commission

Approved 7/27/15

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
April 27, 2015

The Menominee County Planning Commission meeting was called to order at 5:37 PM CDT by Chair Lillian Schultz at the Lake Township Hall due to scheduling conflicts at MSU Extension office in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Paul Anderson, Charlene Peterson, Lillian Schultz and Cty Comm Ray Williams. Excused: Absent: Gary Scholtz. (One vacancy on the Planning Commission)

Approval of Agenda: Motion by C. Peterson to approve agenda, support by P. Anderson. Motion carried.

Approval of Previous Minutes: Motion by P. Anderson to approve minutes of January 26, 2015 regular meeting; support by B. Anderson. Motion carried.

Public Comment: none (present was Bob Desjarlais)

Presentations: None.

Old Business:

A) Brownfield Redevelopment Authority-

B) Airport Commission Ordinance-

Per a communication from Brian Bousley, maintain these items on the agenda.

New Business:

- a) 5-Year Park Plans for City of Menominee, Cedarville and Meyer have been reviewed by Charlene Peterson. Constructive comments and corrections were well-received by the City of Menominee. Not able to contact townships for comment. Typical CUPPAD type documents. By consensus, these plans will be put on File at the Annex.
- b) Menominee Township Zoning Ordinance upcoming Public Hearing was discussed. Members of the County PC will plan to go to listen to the comments and get a read on the public desires pro or con. Charlene has obtained a hard copy and will endeavor to read prior to the public hearing on May 19, 2015. Next step if Menominee Township approves this Zoning Ordinance will be for the MCPC to review and comment.

Next Meeting Date: Monday July 27, 2015 at 5:00 PM with alternate date of Monday August 14, 2015.

Adjournment: Motion by Ray Williams to adjourn, support by B. Anderson. Meeting adjourned at 5:55 pm.

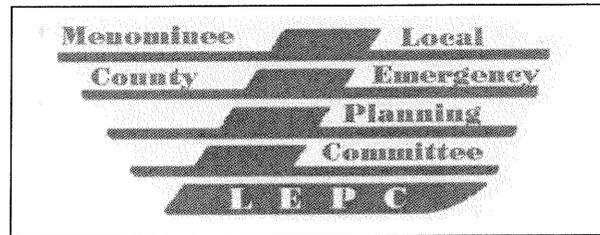
Minutes Submitted by:



Charlene Peterson, Secretary pro tem
Menominee County Planning Commission



Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com



Ken Marks
Information Coordinator
831 Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

Minutes February 12, 2015

The Menominee County Local Emergency Planning Committee (LEPC) meeting was called to order at 1330 hours on February 12, 2015 by Chairperson Mike Shaffer.

Members Present: Debra Wormwood, Robert Villas, Brian Bousley, Mark Petersen, Mike Shaffer, Mike Holmes, Richard Sexton, Robert Villas and Dayna Kapp. Others present were Greg Paulson member of Civil Air Patrol.

Review/Approve Agenda: Dayna Kapp made the motion to approve the agenda with support from Rob Villas. Motion passed.

Review/Approve Minutes of last meeting: Mike Holmes made a motion to approve the minutes from November 6, 2014 with support from Rich Sexton. Motion passed.

Public Comment: None

Presentations: None

Old Business:

Update on Ebola Outbreak: Dayna provided an update stating fifteen cases are being actively monitored within the state and one hundred and twenty-one travelers have been monitored and have been released. The monitoring process encompasses twenty-one days, within the twenty-one day if there is no outbreak of symptoms then the case is closed.

Update Member List: Richard is working diligently on updating the members list. If any members present know of personnel changes please contact Richard.

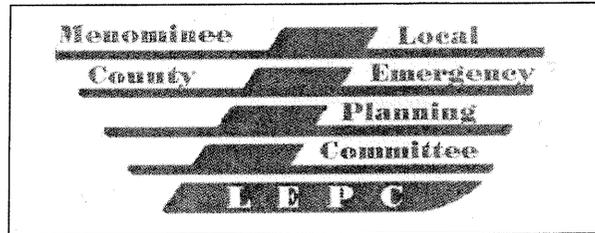
Update Member Contract Information: Richard is working diligently on updating the members list. If any members present know of personnel changes please contact Richard.

Set Meeting Schedule for 2015: The following dates have been set for the LEPC:

February 12, 2015
May 7, 2015
August 13, 2015
October 8, 2015

New Business:

Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com



Ken Marks
Information Coordinator
831Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

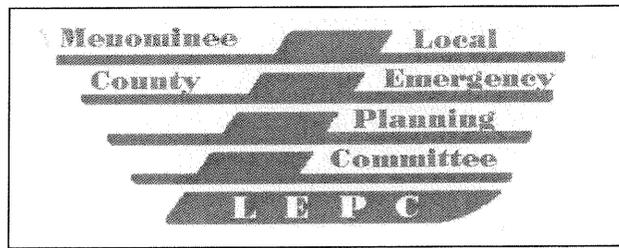
Emergency Management Coordinator Report: Richard provided an update on the projects he has been working on such as Active Shooter training within the schools, school security program (securing classrooms), outfitting the Response Trailer, updating the EAGs and SARA II and III plans as well as maintaining a presence within the county with law enforcement, 911, first responders and the fire departments.

Review of LEPC Bylaws: Consensus of the members present to review the current version of the bylaws and discuss at the next meeting. One issue that was discussed was committee quorum, as attendance has been low. Brian will amend the current bylaws once items have been reviewed and prepare a final copy to be signed the LEPC Chair and the CB Chair.

Any Other items of Interest: None

Adjournment: Dayna Kapp made a motion to adjourn seconded by Mike Holmes motion passed. Meeting was adjourned at 14:10.

Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com



Ken Marks
Information Coordinator
831Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

LEPC Minutes, May 7, 2015

The Menominee County Local Emergency Planning Committee (LEPC) meeting was called to order at 1330 hours on May 7, 2015 by Chairperson Mike Shaffer.

Members Present: Robert Villas, Brian Bousley, Mark Petersen, Mike Shaffer, Richard Sexton, Dayna Kapp, Krista Marciniak, Mike Lemke and Philip Everhart.

Excused- Ken Marks, Mike Holmes, Mark Erickson and Evan Bergstrom

Review/Approve Agenda: Brian Bousley made the motion to approve the agenda with support from Dayna Kapp. Motion passed.

Review/Approve Minutes of last meeting: Dayna Kapp made a motion to approve the minutes from February 12, 2015 with support from Brian Bousley. Motion passed.

Public Comment: None

Presentations:

Darin Bellile and Jennifer Short from Wisconsin Public Service presented on response procedures during power outages. Priorities being critical care units, housing for workers, homeless. Other Items briefed included; Teleconferencing, lay down areas, assessment, mutual aid arrangements among utilities, areas covered, MISO, tent cities, 2017 secondary loop, sulfuric acid recycle, nuclear plant going off line, 2nd annual safety grant. Jennifer distributed literature and offered free training to anyone interested.

Old Business:

EM Coordinator: Website link updates, Member list and emails updated
LEPC Bylaw review: Questions as to whether or not members should be kept active if not attending meetings. Keep the "3 meeting attendance" rule before replacing. Secretary will send out emails to see if members still want to be on the list, possible replacements and what meeting time and place is preferred. Item 5.7 Quorum will be removed. Secretary will make suggested changes and distribute by email to all members.

New Business

EM Coordinator Report: Hazardous mitigation plan at FEMA, Sara title III updates to fire departments, EM to check on plans to review. Rich Sexton introduced Krista Marciniak as EM Administration Support. Rich Sexton made a motion that Krista be approved as Secretary and Brian Bousley supported. Rich made a motion that Krista be added as an alternate EM, supported by Brian Bousley. Both motions passed.

Any Other items of Interest: None

Adjournment: Mark Petersen made a motion to adjourn seconded by Dayna Kapp motion passed. Meeting was adjourned at 1500. Next meeting is August 13, 2015 at the ISD Building in Menominee at 1330.

*Menominee-Delta-Schoolcraft
Community Action Agency*

GOVERNING BOARD MEETING

*Thursday, May 14, 2015
511 First Avenue North, Escanaba, MI
12:30 p.m. (EST)*

MINUTES

The meeting was called to order at 12:34 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Dan LaFoille, Schoolcraft
Susan Phillips, Schoolcraft
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Omer Doran, Schoolcraft
Myra Croasdell, Delta
Bernie Lang, Menominee
Ken Penokie, Delta
Geri Nelson, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Naomi Fletcher, Escanana Senior Center
Kris Thibeault, Finance Director
Myra Heslip, ECP Director
Joe Dehlin, Weatherization Director
Sally Kidd, Senior Services Director
Sara DeMenter, Receptionist

MEMBERS ABSENT

Mari Negro, excused
David Moyle
Dave Anthony
Kristi Wood

APPROVAL OF APRIL 9, 2015 GOVERNING BOARD MINUTES

Members received a draft of the April 9, 2015 Governing Board minutes for their review. ***APPROVED BY A MOTION FROM MS. PHILLIPS, SECONDED BY MR. ROBBERT; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Dan LaFoille who reported that the Finance Committee met on 5/05/2015 and reviewed the April Accounts Payable Schedule and recommends approval – ***THIS WAS DONE WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY KAREN WIGAND; MOTION CARRIED.***
(See attachment "A")

NOMINATING COMMITTEE REPORT

Mr. LaFoille informed the board of the resignations of Cathy Mercier and Julie Moberg. **MR. LAFOILLE MOTIONED TO ACCEPT THE RESIGNATIONS OF CATHY MERCIER AND JULIE MOBERG, SUSAN PHILLIPS SECONDED THE MOTION; MOTION CARRIED.** Dan LaFoille recommended that the number of board seats be reduced from 21 to 18. Bill Dubord stated how difficult it has been to try to fill the vacancies. Mr. Dubord informed the board that our by-laws would need to change in order for this to occur. **MR. LAFOILLE MOTIONED TO ACCEPT THE RESIGNATIONS OF CATHY MERCIER AND JULIE MOBERG, OMER DORAN SECONDED THE MOTION; MOTION CARRIED. SUSAN KLEIKAMP MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT; SECONDED BY KEN PENOKIE; MOTION CARRIED. (See attachment "B")**

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on Geri Nelson who reported that interviews were held on Tuesday, May 12, 2015 for the Executive Director position. There were four applicants interviewed for the position. The Personnel Committee recommends Julie Moberg for the Executive Director position, contingent on a criminal background check, DHS clearance and reference checks. **GERI NELSON MOVED TO APPROVE THE HIRE OF JULIE MOBERG AS EXECUTIVE DIRECTOR CONTINGENT ON THE AFOREMENTION, SUPPORTED BY TOM LIPPENS; MOTION CARRIED. MR. LAFOILLE MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SECONDED BY MR. ROBBERT; MOTION CARRIED. 12 YEA TO 0 NAY.**

SAFETY COMMITTEE REPORT

Tom Lippens reviewed the Safety Committee report, stating that there were two employee injuries. One injury was from the Personal Care Services. An employee did not use proper safety equipment with a client, resulting in a back injury. The employee received a verbal warning and a reinstruct on the safety equipment. The other was from the Nutrition Program. An employee cut her wrist while using a blade on a box of tin foil. The blade has been secured for future use. **SUSAN KLEIKAMP MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SUPPORTED BY GERI NELSON; MOTION CARRIED. (See attachment "C")**

ACCEPTANCE OF 3/18/15 HEAD START POLICY COUNCIL MINUTES

Members were given a copy of the 3/18/15 Head Start Policy Council Minutes for their review. There were no questions or comments. **THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KEN PENOKIE; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on the Executive Director who reported that the next Governing Board meeting would be held on July 23, 2015 at the Little Nugget in Menominee. Bill Dubord, also made the announcement that Myra Heslip has now officially been given the ECP Director position. Mr. Dubord welcomed the board to sit in on the Head Start Budget meeting that will take place on Thursday, May 21, 2015. Mr. Dubord also spoke about

CAA Governing Board Minutes

Thursday, May 14, 2015

Page 3

making renovations to the Evergreen School in Menominee, as this would be more economically efficient for us.

Mr. Dubord also informed the board that May 18, 2015 is the 50th anniversary of President Johnson signing the Head Start Act. Rose bushes will be planted at the Escanaba, Gladstone, Manistique and Menominee centers on Monday, May 18, 2015 to acknowledge this anniversary. Board members are invited to attend the planting nearest them. ***TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments/other business.

ADJOURNMENT

The meeting adjourned at 1:30 p.m. ***WITH A MOTION FROM DAN LAFOILLE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

THE NEXT MEETING IS JULY 23, 2015 AT 12:30 P.M. (EDT)

FINANCE COMMITTEE MEETING

*Thursday, May 5, 2015
10:45 a.m. (EDT)*

The meeting was called to order at noon and the following were present: Dan LaFoilie, Omer Doran, Susan Kleikamp, Tom Lippens, Bill Dubord, Kris Thibeault and Sally Kidd.

Members reviewed the April CAA credit card charges. Two credits relate to a pre-paid hotel for a Head Start conference that was not near enough to the conference. Head Start is working on minimizing credit card use.

Member reviewed the April CAA Accounts Payable Schedule and they ***WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SECONDED BY OMER DORAN; MOTION CARRIED.***

There were no HRA credit charges to review in April 2015.

Members reviewed the April HRA Accounts Payable Schedule and they ***WERE APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

In other business, Kris reported that we should have our completed audit by the end of the month of May. Upon receipt, an audit presentation will be set up, for either the Finance Committee or the full board.

Bill reported that the Personnel Committee will be recommending his replacement to the full board. The Finance Committee will meet with the Personnel Committee to discuss how to proceed with the job offer.

There being no further business ***THE MEETING ADJOURNED AT 11:15 A.M. BY CONSENSUS.***

Attachment "A1"

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2015 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	208,349
EARLY HEAD START		60,263
EARLY-ON CHILDHOOD		640
GSRP		23,694
ASSET & LIABILITY ACCOUNTS		80,683
TOTAL	\$	373,631

SIGNED



(TREASURER)

DATE

5-14-15

NOMINATING COMMITTEE REPORT

Thursday, May 14, 2015

11:45 a.m.

MINUTES

The meeting was called to order at 11:45 a.m. with committee members Omer Doran and Dan LaFoille, Board Chair Karen Wigand and Executive Director Bill Dubord in attendance.

Committee voted to accept board resignations from Cathy Mercier and Julie Moberg. Motion made by Mr. LaFoille and seconded by Mr. Doran. Mr. Dubord reported Ms. Mercier is leaving due to a change in her job and Ms. Moberg is leaving because she has applied for the CAA executive director position.

In related discussion, Mr. Dubord and Mr. LaFoille discussed the likelihood that John Stapleton will be reappointed to the board by the Schoolcraft County Transit Authority.

Mr. Dubord reported on continuing challenge of finding new board members and brought up possibility of asking governing board to ask bylaws committee to review a possible change, replacing 21-member board with an 18-member board. The makeup of new board could be six representatives each from the private, consumer and elected sectors, but current bylaws do allow for some flexibility in the private and consumer sectors. Mr. Dubord discussed ongoing challenge of finding board members, with committee mentioning the difficulty of finding members due to board members needing to know about great diversity of agency programs and the timing of meetings conflicting with potential candidates' busy schedules. Committee voted to ask the board to start the process of a possible bylaws change. Motion made by Mr. Doran and seconded by Mr. LaFoille.

There was no other business.

Meeting adjourned at 12:05 p.m.

SAFETY COMMITTEE MEETING

Thursday, May 14, 2015
12:15 p.m.

Present: Omer Doran, Tom Lippens, Pat Royer and Debby Wiltzius.

Two injuries were discussed.

PERSONAL CARE

Personal Care Aide in home of client. Client did not have a gait belt on. Client was being lifted out of bed and fell. Aide and client's husband caught her and guided her to the floor. Aide pulled her back out. Had a gait belt been used this would have prevented the injury. Aide has been verbally warned to use a gait belt. Aide was out for about a month and is currently working again.

SENIOR NUTRITION

Kitchen worker went to use tin foil and the box slipped out of her hands. She tried to retrieve it and seriously slashed her wrist. She was rushed to the ER and had to be stitched up twice to stop the bleeding. She has seen a hand specialist since the incident and the specialist reported no long term damage was done to the wrist that he can see. Worker has stated it feels better each day. The worker did not miss a day of work. We will be installing a stationary shelf for foil and plastic foil so workers do not need to pull the whole box down, they can just tear off what they need.

Meeting adjourned at 12:30

ATTACHMENT 5

2014-2015 SURVEY OF RECIPIENTS (HEAT ASSISTANCE)

Name (optional)	Date Received (mo/year)	City Assistance was Received	Respectful	Helpful	Friendly	Easy to Understand	Disrespectful	Nonresponsive	Unfriendly	Confusing	Recommend (Yes or No)	Emergency Solved (Yes or No)	Improvements Suggested	Comments
E.B.	12-14	Escanaba	X	X	X	X					Yes	Yes	Doing just fine.	If it wasn't for you, I would have to move from my home.
S.K.		Stephenson		X	X	X					Yes	Yes		Would like to get wood in October
T.T.	Nov 2014 - Feb 2015	Escanaba	X	X	X	X					Yes	Yes	Can't think of anything.	Thank You
J.R.		Gladstone	X	X	X	X					Yes	Yes	Continue with exactly what your doing.	Your services made it possible to get through this winter after a short seasonal work year. Thank You!!
R.B.	3-15	Wallace	X	X	X	X					Yes	Yes	Keep up the great work!!	Check on your wood supplier cuz they don't bring out what their paid to bring out.
T.B.	2-15	Gladstone	X	X	X	X					Yes	Yes	Great Job!	Very helpful and kind.
K.L.	2-15	Manistique	X	X	X	X					Yes	Yes	Nothing.	
	2-15	Wallace	X			X					Yes	Yes		
M.R.		Gladstone	X	X	X	X					Yes	Yes	You are doing a good job.	Could use more wood.
S.A.B.	Feb - Mar 2015	Rapid River	X	X	X	X					Yes	Yes	I can't think of anything else. Everyone's been great.	
	2-15	Menominee	X	X	X	X					Yes	Yes		
M.B.	1-15	Cooks	X	X	X	X					Yes	Yes	It's just fine the way it is.	
	Nov - Dec 2014	Gladstone	X	X	X	X					Yes	Yes		I'm glad you have different locations to sign up to get help.
	2-15	Escanaba	X	X	X	X					Yes	Yes		
	2-15	Manistique	X	X	X	X					Yes	Yes	Nothing, you guys rock.	

D.R.	2-15	Wallace	X	X	X	X	X	X	X				Yes	Yes	Thank you for the help with heating.
L. & S. C.	1-15	Manistique	X	X	X	X	X	X	X				Yes	Yes	Everything is really good.
A.M.	2-15	Menominee	X	X	X	X	X	X	X				Yes	Yes	
R.W.	4-15	Menominee	X	X	X	X	X	X	X				Yes	Yes	Lori is absolutely terrific - couldn't be better in her position.
L.V.	4-15	Escanaba	X	X	X	X	X	X	X				Yes	Yes	I was very satisfied & grateful for your help!
G.M.	March - April 2015	Manistique	X	X	X	X	X	X	X				Yes	Yes	You couldn't have had a better person.
	4-15	Escanaba	X	X	X	X	X	X	X				Yes	Yes	Very good.
A.P.		Rapid River	X	X	X	X	X	X	X				Yes	Yes	This area needs this in this country even more now - Thank you so much.
F.K.	1-15	Escanaba	X	X	X	X	X	X	X				Yes	Yes	Very satisfied.
	3-15	Powers	X	X	X	X	X	X	X				Yes	Yes	
D.R.	2-15	Rapid River	X	X	X	X	X	X	X				Yes	Yes	We thank you for all you did, we like to do it ourselves but can't. You were a real stress relief.
N.L.	4-15	Escanaba	X	X	X	X	X	X	X				Yes	Yes	Cindy is great :)

Updated 5/14/15

**Menominee-Delta-Schoolcraft
Human Resources Authority**

GOVERNING BOARD MEETING

*Thursday, May 14, 2015
511 First Avenue North, Escanaba
12:45 p.m. (EST)*

MINUTES

The meeting was called to order at 12:50 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Dan LaFoilie, Schoolcraft
Susan Phillips, Schoolcraft
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Omer Doran, Schoolcraft
Myra Croasdell, Delta
Bernie Lang, Menominee
Ken Penokie, Delta
Geri Nelson, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Naomi Fletcher, Escanaba Senior Center
Kris Thibeault, Finance Director
Myra Heslip, ECP Director
Joe Dehlin, Weatherization Director
Sally Kidd, Senior Services Director
Sara DeMenter, Receptionist

MEMBERS ABSENT

Marie Negro, excused
David Moyle
Dave Anthony
Kristi Wood

ACCEPTANCE OF APRIL 9, 2015 GOVERNING BOARD MINUTES

Members received a draft of the April 9, 2015 Governing Board minutes for their review. ***APPROVED BY A MOTION FROM MS. PHILLIPS, SECONDED BY MS. KLEIKAMP; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The Chair called on Mr. LaFoilie who reported that the Finance Committee met on 5/05/2015 and reviewed the April Accounts Payable Schedules and recommends approval – ***THIS WAS DONE WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KEN PENOKIE; MOTION CARRIED.***

NOMINATING COMMITTEE REPORT

Mr. LaFoille informed the board of the resignations of Cathy Mercier and Julie Moberg. **MR. LAFOILLE MOTIONED TO ACCEPT THE RESIGNATIONS OF CATHY MERCIER AND JULIE MOBERG, SUSAN PHILLIPS SECONDED THE MOTION; MOTION CARRIED.** Mr. LaFoille recommended that the number of seat on the Governing Board be reduced from the current 21 down to 18. Bill Dubord informed the Governing Board that our by-laws would indeed need to be changed in order for this to occur. **OMER DORAN MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT

Karen Wigand called on Geri Nelson who reported that the Executive Director applicants were interviewed on Tuesday, May 12, 2015. There were four applicants that were interviewed for the position. The Personnel Committee recommends Julie Moberg for the position of Executive Director, contingent on a criminal background check, DHS clearance and reference checks. **GERI NELSON MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SECONDED BY DAN LAFOILLE; MOTION CARRIED. 12 YEA TO 0 NAY.**

SAFETY COMMITTEE REPORT

Mr. Lippens reviewed the Safety Committee report, stating that there two employee injuries. One injury was from Personal Care Services. An employee did not use the proper safety equipment while moving a client, resulting in a back injury. The employee received a verbal warning and a reinstruct on the safety equipment. The other injury was from the Nutrition Program. An employee was injured when a box of tin foil fell and the employee tried to catch it, severely cutting her wrist on the box blade. The box has since been put in a more secure location. **SUSAN PHILLIPS MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY KEN PENOKIE; MOTION CARRIED.**

LETTER OF INTENT TO APPLY FOR AREA AGENCY ON AGING (AAA) FUNDS

The Chair called on Sally Kidd who explained that we intend to apply for funding for the following grants Congregate Meals, Home Delivered Meals, Home Care Assistance, Homemaker Aide, Respite Care and Adult Day Care Services. **TOM LIPPENS MOVED TO AUTHORIZE STAFF TO APPLY FOR AAA FUNDS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

AUTHORIZATION TO ACCEPT AREA AGENCY ON AGING CONTRACT

The Chair called on Mr. Dubord who reminded the members of the lengthy discussion at the last meeting regarding running board members' names through the OIG and SAM databases. Bill and Sally Kidd provided the board an analysis of the ramifications of not signing the amendments and recommends the board sign and allow their names to be run through these databases. He noted that it is highly unlikely that there will be a match and it is required under Medicare regulations. **DAN LAFOILLE MOVED TO ACCEPT THE AMENDED AAA CONTRACT, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED WITH ONE OBSTAIN FROM MR. PENOKIE.**

FAIR HOUSING RESOLUTION FOR DELTA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Chair called on Naomi Fletcher who explained the resolution is required annually even though we are in the mid-term of a two year contract. ***MR. PENOKIE MOVED TO APPROVE THE FAIR HOUSING RESOLUTION FOR DELTA COUNTY CDBG, SECONDED BY MR. DORAN; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on the Executive Director who reported that the next Governing Board meeting would be held on Thursday, July 23, 2015 at the Little Nugget in Menominee. Bill Dubord announced that Mary Bunnin, Foster Grandparent Program Director is retiring effective June 1, 2015. Peggy Ramsden has been promoted from FGP Supervisor to FGP Director. Mr. Dubord presented the board with a spreadsheet of heat assistance recipients that was created from a survey that was mailed to recipients. The board was pleased with the information collected from the survey. ***(See attachment "D") SUSAN KLEIKAMP MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY CLYDE THOUNE; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments/other business.

ADJOURNMENT

The meeting was adjourned at 1:30 p.m. ***WITH A MOTION FROM DAN LAFOILLE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, JULY 23, 2015 AT 12:30 P.M. (EDT)

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2015 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	123,418
VOLUNTEER PROGRAMS		42,170
NUTRITION		100,386
STATE & LOCAL PROGRAMS		129,270
ENERGY AND HOUSING		14,577
ASSET & LIABILITY ACCOUNTS		65,597
TOTAL	\$	475,417

SIGNED 
(TREASURER)

DATE 5-14-15



MINUTES OF THE MEETING OF
THE PINECREST BOARD OF TRUSTEES

Date: Thursday, June 25, 2015	Place: Board Room
Presiding: Jeff Naser, Chairperson	Time: 2:00 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order by Chairperson Naser at 2:00 p.m. CST

Roll Call:
 Trustees present: Gerald Smith, Elaine Boyne, Mary Harrington, Debbi Springinguth, Barbara Oliver, Catherine Driscoll, John Degenauer, Jr., Jeff Naser, Gary Eichhorn and Darlene Smith, Administrator.
 Trustees absent: Randall VanGasse, Jan Hafeman and David Prestin.
 Also present: Leadership Team Members: Candace Meintz, CFO and Susan Williamson, Director of Nursing
 Guests: Steve Hruska, Ryan Bergman, Delta County Administrator and Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the June 2015 Agenda	There were no additions or deletions to the agenda	A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the Agenda as presented at this meeting. Motion carried.

<p>Board action on Minutes of the May 2015 meeting.</p>	<p>The minutes had been sent to Board Members prior to the meeting. Trustee Springinsguth noted that Trustees Degenauer and Eichhorn were not recorded as being present or absent in the minutes. The minutes will be amended to show that Trustees Degenauer and Eichhorn were absent for the May Meeting.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the minutes. Motion carried.</p>
<p>Review and Request for approval of Financial Statements for May 2015</p>	<p>CFO Candy Meintz reviewed the Financial Statements with those present. There were no questions regarding the statements.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Eichhorn, to approve the Financial Statements as presented. Motion carried.</p>
<p>Board action on the May Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to Board Members prior to the meeting for review. There were no questions regarding the Manifest of Invoices.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Springinsguth. Motion carried.</p>
<p>Board Committee Reports: Whispering Pines/Powers Activity Center Committee Report</p>	<p>Trustee Driscoll reported that the Whispering Pines Committee met prior to this meeting. All homes at all locations are doing well. There is one opening at the Gladstone Home. There were no policies reviewed at today's meeting.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Boyne, to approve the report as presented. Motion carried.</p>
<p>Board Action Items/Resolutions Request for Cheryl Graham to attend ECS Charting Conference</p>	<p>A request was made for Cheryl Graham, Health Information Specialist to attend the ECS Charting Conference in Madison. The request was for \$1051.00 in expenses. Trustee Degenauer asked if this was an annual conference. Administrator Smith stated that it is but this year we are just ready to go into some big changes</p>	<p>A motion was made by Trustee Smith, supported by Trustee Boyne, to approve the requested \$1051.00 to allow Mrs. Graham to attend the conference. Motion carried.</p>

<p>Unfinished and New Business Report of Quality Assurance and Resident Council Meetings</p>	<p>and it is very important that she attend this year's conference.</p> <p>Susan Williamson, DON reported on the Resident Council Meetings for all 3 homes. Each home reviewed the activity calendar, the 4th of July activities, and the procedure for the new fire retardant spray we will be using on decorations. They were reminded that night lights must be kept uncovered. The Pinecrest residents thanked the staff for the Prom. They discussed the cookout and chose their foods, requested chicken for Father's Day. They are enjoying the outside raised beds on our patio which were donated by the Auxiliary.</p> <p>She also reported on the monthly QA Meeting. She stated that we have been cleared of citations from our annual survey and complaint, so are now cleared of everything.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Degenauer to approve the reports as presented. Motion carried.</p>
<p>Safety Committee Report</p>	<p>Lois Ball reported that the Safety Committee did meet and reviewed all incidents and accidents for the past 2 months. There were no issues or concerns brought to the committee. She also noted that a representative from our new excess carrier insurance agency will be working with staff here to educate</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the report as presented. Motion carried.</p>

	<p>them on Workers Compensation Insurance.</p>	
<p>Administrator's Report</p> <p>Meetings and conferences attended</p>	<p>Administrator Smith reported that the Fire Marshal had come back the other afternoon and has cleared us of all citations. He was happy that we had worked so hard to get this taken care of. She noted that he is very much a teacher. She thanked all departments, but especially maintenance for their hard work to get so much accomplished.</p> <p>IT is working hard to bring things up to where we need it, we will be off line tonight for 8 to 12 hours.</p> <p>The retaining wall is close to being finished. We've had a couple of issues with pavement but they tell us they will make it right.</p> <p>Dickinson County Memorial -- Communications meeting Career Connections, part of the Job Force Board, on June 10th HCAM on June 17th, where the major topic was the Fire Marshal</p>	<p>A motion was made by Trustee Smith, supported by Trustee Degenauer, to approve the Administrator's report and Meetings and Conferences Attended report. Motion carried.</p>
<p>Grants</p>	<p>Administrator Smith announced that the Facility has been awarded 3 grants</p> <p>1) M&M Area Foundation has given the facility a \$1,500 grant to</p>	

	<p>provide more exercise for the residents in the forms of exercise and gardening.</p> <p>2) MMRMA has awarded us a \$5000 matching funds grant for security lighting</p> <p>3) MIOSHA has awarded us a \$5000 matching funds grants for safety equipment in the means of a bariatric lift for Pinecrest and 3 ceiling lifts for Cedar Grove.</p>	
<p>Comments from the Public</p> <p>Adjournment</p>	<p>There were no comments from the Public</p> <p>The meeting adjourned at 2:19 p.m.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Boyne, to adjourn the meeting. Motion carried.</p>

Katherine Driscoll, Secretary

Katherine Driscoll 7/23/15

Darlene Smith, Acting Secretary

Darlene Smith 7/23/15

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

JEFF NASER, CHAIR

GARY EICHHORN

DAVID C. PRESTIN

DIRECTOR

RUSSELL K. SEXTON

Date: June 30, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; David Prestin, Board Member; and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Preston. Motion carried.

APPROVAL OF MAY 26, 2015 MINUTES:

Minutes of the May 26, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Prestin. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2015 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting; leaving a balance of \$5,168.51.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Prestin. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental

technician. There are 2 children's protective services specialists and 1 CPS vacancy. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: No meeting occurred this month.

Mr. Sexton provided information regarding Michigan's performance related to the Food Assistance Program and our error rate. Mr. Sexton related that no one can be perfect and thus there will always be some errors; however, the State is doing very well as a whole:

Summary of Michigan FY 2014 Rates

FY 2014 accuracy rate – 97.01% (2.99% error rate)

National accuracy rate – 96.34% (3.66% error rate)

National ranking - #22 of 53 states and territories

Michigan's actual total issuance in FY 2014 - \$2,576,155,270

2.24% of the 2.99% error rate is the result of overpayments (\$57,734,216)

.75% of the 2.99% error rate is the result of underpayments (\$19,249,032)

Michigan's FY 2014 error rate is +.29% higher than Michigan's FY 2013 error rate of 2.70%. This ranks Michigan #29 of 53 states and territories in percentage point comparison to FY 2013.

Since 2010, Michigan's error rates of 3.31% (FY 2010), 3.12% (FY 2011), 3.55% (2012), 2.70% (2013) and 2.99% (2014) have resulted in Michigan not being in financial liability, penalty or sanction status. The last time Michigan was in penalty liability status was 2009 when Michigan's error rate was 6.75%.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$15,158.66, which constitutes 37.8% of the allocation expended with 66% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$12,973.43, which constitutes 39.9% of the allocation expended with 66% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 96.28%. Business Services Center 1 average is 95.95% and State average is 93.68%.

Family Independence Program Work Participation Rate: 50%. Goal is 50%.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

March 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 21 cases; 47 recipients; \$6,513.00 in benefits.
- Food Assistance Program: 1,434 cases; 2,731 recipients; \$303,898.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$3,125.00 in benefits.
- Child Development and Care: 29 cases; 44 recipients; \$9,813.00 in benefits.
- State Emergency Relief: 28 cases; \$19,308.00 in benefits.
- Unduplicated total: 1,455 cases; 2,765 recipients; \$342,656.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 577 cases; 1,177 recipients
- Other Children < Age 21: 103 cases; 116 recipients
- Pregnant Women & Children Under 19: 644 cases; 1,110 recipients
- Non-SSI Aged, Blind & Disabled: 675 cases; 711 recipients
- SSI Aged, Blind & Disabled: 522 cases; 522 recipients
- Medicaid Eligible Total: 2,294 cases; 3,634 recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”.

Total Healthy Michigan Enrollments: 1039

Child Welfare Data:

- | | |
|-------------------------------------|----------------|
| • CPS ISP: 80% | Statewide: 68% |
| • CPS ISP Supervisor Approval: 95% | Statewide: 86% |
| • CPS USP: 50% | Statewide: 55% |
| • CPS USP Supervisor Approval: 100% | Statewide: 91% |
| • CPS Commencement: 87% | Statewide: 77% |
| • CPS Investigation FF 24 Hour: 67% | Statewide: 70% |
| • CPS Investigation FF 72 Hour: 80% | Statewide: 74% |
| • CPS Investigation Total: 77% | Statewide: 72% |
| • CFC Initial Medicals: N/A% | Statewide: 59% |
| • CFC Initial Dentals: N/A | Statewide: 51% |
| • CFC Periodic Medicals: 0% | Statewide: 54% |
| • CFC Periodic Dentals: N/A | Statewide: 38% |
| • CFC ISP: N/A | Statewide: 46% |
| • CFC ISP Supervisor Approval: 100% | Statewide: 76% |
| • CFC USP: N/A | Statewide: 56% |
| • CFC USP Supervisor Approval: 100% | Statewide: 81% |

CPS Ongoing Cases:	9
CPS Complaints:	42
CPS Investigations:	22
Abuse Victims:	10

Abuse Cases: 6
Children in Care: 39

Mr. Sexton also provided statewide information on Foster Care relative to the State/Private Partnership:

- 12,248: Total number of foster care cases in Michigan, as of June 1
- 6,413: Number managed by the state Department of Health & Human Services, or 52%
- 5,835: Number managed by private agencies, or 48%

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Prestin. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers for May 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Prestin. Motion passed without opposition.

NEW BUSINESS: One grant was presented for review:

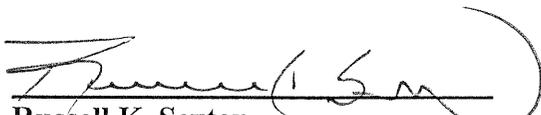
CTFLC 16-21001: Community Foundation of the Upper Peninsula/Menominee County. Children's Trust Fund Local Council – Child Prevention Grant dollars. October 1, 2015 through September 30, 2018. Year one: \$5,000.00; Year two: \$5,000.00; Year three: \$5,000.00.

A motion to certify the review was made by Mr. Eichhorn and supported by Mr. Prestin. Motion passed without opposition.

PUBLIC COMMENT: None.

NEXT MEETING: July 28, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:33 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Menominee County Parks and Recreation Committee

Meeting Minutes

July 6, 2015

The meeting was called to order at 5:00 pm by Bob Desjarlais at Kleinke Park in Menominee County, MI on July 6, 2015.

Reporting for roll call were: Bob Desjarlais, Vola Bleile, Ruby Ivens, Dick Peterson, Glenn Cody, County Commissioners Bill Cech and James Furlong, and County Administrator Brian Bousley. There was a quorum present to conduct the meeting.

Approval of agenda: . Following an addition to the agenda concerning the boat launch at Shakey Lakes Park, a motion was made by James to approve the agenda that was seconded by Ruby. The motion carried.

Minutes: A motion was made by Vola to approve the minutes from the last meeting that was seconded by Dick. The motion carried.

Public Comment: Noreen Johnson of the West Shore Fishing Museum reported that the sale of the property immediately south of the museum was going forward. A couple that has volunteered at the museum for many years has purchased the house and lot. She also brought the committee up to date concerning several summer projects and activities including a garden walk and a visit by members of a car club that is touring the U.P. Glenn asked for information concerning the environmental assessment report of Bailey Park that she had submitted to the committee in June. She replied that the study had been the result of a Coastal Management Grant in 1997.

Business:

- a. **Park Ranger / Park Manager Update:** Brian announced that all is going well so far this summer. There was one incident of vandalism at Shakey Lakes Park, but he reported that the perpetrators had been identified. He cited this incident as further proof that the park would benefit from a deputy camping arrangement. Brian also reported that the tractor will soon be repaired, and that he had received a complaint concerning the presence of trash on the beach at Bailey Park. Kleinke Park was full over the 4th of July weekend, and there had been only one open campsite left at Shakey Lakes Park.
- b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Several questions concerning clarification of specific items were raised and answered. Brian commented that the budget looked good at this point. Income was up 3% and expenditures down about 13% over the same period last year. However, the cost to repair the tractor will probably result in a significant expenditure. Ruby asked about the utility expenditures so far this year. Brian replied that electrical costs have not been excessive to date due to a cooler than normal summer.
- c. **Parks Projects/ Grants:** Brian reported that he had been looking into the possibility of electrifying four or five camping sites on Bass Lake at Shakey Lakes Park. He has

asked Alger Delta Electric Cooperative Association to send a technician to the park to see if this upgrade is feasible. Concerning the planned improvements at River Park, the Michigan Department of Natural Resources (DNR) is currently reviewing the fourth revision of the permit application. Regarding improvements at the Stoney Point Boat Launch, the DNR is in the process of reviewing the second revision of that permit application. One of the new parking spots must conform to the requirements of the Americans with Disabilities Act (ADA). Brian reported that he is still trying to negotiate a favorable deal for paving the circle at the boat launch. The forestry plan authorized at an earlier meeting is expected to be received sometime in late August. Brian also announced that he is requesting \$12,000.00 to be applied toward the cost of the ongoing electrical upgrade at Shakey Lakes Park and for road improvements at Kleinke and Bailey Parks.

- d. **Lease Program/Reservation Day:** Brian reported that there were a lot of one-month leases sold at Kleinke Park this year.
- e. **County Recreation Plan:** Brian reminded the committee to review the information contained in Chapter IV of the previous plan and to let him know via e-mail if any changes and/or updates were needed. The goal is to have the rough draft of the new plan completed by this November.
- f. **Boat Launch at Shakey Lakes Park:** Dick reported that a new sign is needed at the boat launch at Shakey Lakes Park. Brian agreed to contact Signarama in Menominee.

Correspondence: None.

Public Comment: None

Any Other Items Members Wish to Present: Brian mentioned that the September meeting will fall on Labor Day this year. Accordingly, he proposed changing the September meeting to Tuesday, September 8 beginning at 3:00 pm.

James offered a motion to adjourn that was seconded by Vola. The meeting was adjourned at 6:00 pm.

Respectfully submitted by Glenn D. Cody

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 9, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari		X	
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X		
Martin, Ann	X			Zevitz, Michael, Dr.			X

REPRESENTING ADMINISTRATION: B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Luhtanen, supported by P. Freeman to approve the agenda

John Nelson asked if there were any additions to the agenda. Janet Dehn asked that the agenda be amended to move the CEO Contract from an action item to a discussion item under new business. Bill Adrian asked that the Recipient Rights audit/review be added for discussion-information only under new business.

Motion by: J. Dehn, supported by M. Hofer to approve the amended agenda. **Motion carried unanimously**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the June 25, 2015 Board meeting minutes.

ACTION: Moved to approve the June 25, 2015 Board meeting minutes as presented.

Motion by: J. Luhtanen, supported by P. Phillips. **Motion carried unanimously.**

PRESENTATION - No presentation

ACTION ITEMS

• **Finance**

a) Check Disbursement Report-Period ending June 17, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by A. Martin, supported by P. Freeman to approve the June 17, 2015 check disbursement report. **Motion carried unanimously.**

b) Contracts June 25, 2015

Bill Adrian asked if there were any questions regarding the contracts. No discussion.

ACTION: A motion was made by M. Hofer, supported by J. Dehn to approve the June 25, 2015 contracts.

Motion carried unanimously.

c) Financial Statement-May 2015

Bill Adrian asked if there were any questions regarding the financial statement. No discussion.

ACTION: A motion was made by M. Hofer, supported by J. Dehn to approve the May 2015 financial statement. **Motion carried unanimously.**

• **Maintenance Worker Reclassification Wage Scale**

Bill Adrian asked if there were any questions regarding the maintenance worker reclassification wage scale. Miscellaneous questions were addressed by Mr. Adrian

ACTION: A motion was made by A. Martin, supported by J. Luhtanen to approve the maintenance worker reclassification wage scale. **Motion carried unanimously.**

Bill Adrian conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Check Disbursement Report-through July 2, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. Mr. Adrian reviewed the following: #74596-\$256.50 & #74633-\$352.50-homebased and care manager conferences; #74604-\$5,735.00-server and hard drives. Miscellaneous question were addressed by Mr. Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

• **Addition to Northpointe Written Plan for Professional Services**

Bill Adrian reviewed and addressed questions on the addition of the Parent Support Partners section which will be added to the Northpointe Written Plan for Professional Services. Lisa Dionne stated that above addition to the plan was provided for Board review and the Northpointe Written Plan for Professional Services will need Board approval. The plan is 58 pages in length and is available on the Northpointe website or if anyone would like a hard copy they can contact Ms. Dionne. Millie Hofer stated that information on the Parent Support Partners program would be a good presentation at a Board meeting. Consensus of the Board is the Northpointe Written Plan for Professional Services will move forward to the next meeting for approval.

• **CEO Contract**

Bill Adrian stated that he, John Nelson, and Terri Wendt met with Jennifer McCarty on July 6, 2015 to negotiate the CEO contract. The CEO contract and job description were then sent to the Board for review and for discussion at today's Board meeting. Mr. Adrian stated that there have been questions from Board members received regarding some contract language: a) there was a difference in disability and termination regarding the number of days; b) the non-compete clause; and c) the primary work site. Millie Hofer stated she thinks the primary work site should not be a problem as it has been proven with different means of communication that the CEO could be available if needed, i.e., video-teleconference, as this now works for the Northpointe psychiatrist who is located in Florida. John Nelson explained why the primary work site would maybe need to be in the contract, i.e., travel reimbursement. Joan Luhtanen stated that she is surprised that the primary work site is an issue as when someone applies for a job it is just assumed that the main office site would be the primary work site. Patti Peretto stated that she agrees with Ms. Luhtanen as Kingsford has always been the primary work site and the CEO has been located in Kingsford. Ms. Peretto further stated she wonders that if someone would be hired from Iron County and wanted to spend 3-4 days in the Iron County office how everybody would feel about this. Peggy Freeman stated that when looking at the primary work site it would mean the CEO would be at that site the majority of the time and if working 3 days/week in Menominee the CEO would not be in Kingsford the majority of the time so how could Kingsford be named the primary work site. Ms. Freeman further stated that the administrative offices/staff, the CEO office, and Board room are located in Kingsford. Ann Martin stated that when looking at the Northpointe Table of Organization the CEO is located at the top and is responsible for all staff under her and should be located in Kingsford. Discussion ensued. Consensus of the Board is to change the CEO contract language as follows: a) eliminate the language stating that the CEO is permitted to work out of the Northpointe office in Menominee up to three days per week; b) change the number of days for disability and termination to both reflect 90 days; c) eliminate the non-compete clause; and d) increase the salary for year 2 of the contract to approximately \$93,300.00. Chair Nelson stated that the draft CEO contract language would be changed to reflect the above then sent out to the Board for review and further discussion at the July 23, 2015 Board meeting. Chair Nelson also stated that he, Mr. Adrian, and Ms. T. Wendt will meet with the CEO candidate after today's meeting to negotiate the above changes. Ms. Freeman stated that she has never done CEO negotiations in an open session and feels that this issue meets the criteria to do this in a closed session. Chair Nelson stated that he does not feel this would meet criteria for a closed session because when negotiations were done in a closed session with the Menominee County Administrator, a local newspaper filed a lawsuit for an open meetings violation, and the information had to be released as to what occurred in a closed session with the administrator.

- **Recipient Rights Audit/Review**

Bill Adrian stated that the State of Michigan Recipient Rights Department conducted their audit of the Northpointe Recipient Rights Office from July 7-9, 2015. Mr. Adrian further stated that the Northpointe Rights Office did very well in the audit and received a score of 271.5 out of a possible 273 points. A copy of this audit will be provided to the Board for their information when it is received.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Report
Consensus of the Board is to place the above report on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Joan Luhtanen stated that she recently attended the Great Lakes Executive Committee meeting. The Great Lakes fall conference is scheduled in Marquette at the Ramada Inn from September 13-15 and the conference brochure will be mailed to Board members. Ms. Luhtanen stated that she would like to discuss certain issues at Board meetings, i.e., changes in programming at TRICO, but does not know where she should bring these up at a meeting to receive information. John Nelson stated that he encourages Board members to bring up ideas, issues, etc. and a presentation on an issue/topic could be done at a Board meeting or the agenda could be amended to add an issue/topic. Bill Adrian stated that Ms. Luhtanen should send an e-mail to him on what information she would like discussed at a Board meeting.
- Patti Peretto stated she felt that she was more informed when she previously was on the Northpointe Board, 10 years ago, and committee meetings were held, i.e., finance, personnel, planning. Then at the Board meeting each committee reported on what their committee discussed and there was a lot of information provided. Ms. Peretto stated that she now feels at meetings there is not a lot of information being presented and meetings are not effective. John Nelson stated that the way the Board meetings are now set up is that the full Board receives all of the same information at one time and information is not being presented twice. Discussion ensued.
- Millie Hofer stated that after she read the last Stakeholder meeting report that they received more information on what was actually going on within Northpointe than the Board received. Ms. Hofer stated that she did question this and there is always room for improvement which she feels will occur.
- Ann Martin stated that she is glad that Ms. Peretto brought up the above issue as it is good to be reflective on how things are being done and to make sure everyone is being responsible with the business of Northpointe.

ADJOURN

A motion was made by J. Dehn, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:23 p.m.

The next regular Board meeting is scheduled for **July 23, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary