

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on **Tuesday ~ July 8, 2014 @ 6:00 p.m. CDT**
At the Menominee County Courthouse
Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - June 25, 2014 – County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
 - Phil Everhart – Tri-City Area United Way
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve budget amendment #4 as approved by the Finance Committee on 6.12.14.
 - a. \$500 grant received - Menominee County Library
 - b. \$500 grant received – Menominee County Library
 - 2. Moved by _____ seconded by _____ to approve budget amendment #5 as approved by the Finance Committee on 6.25.14.
 - a. \$12,272.74 – Shakey Lakes Improvements
 - b. \$1,148.05 – Bailey Park Improvements
 - c. (\$13,420.79) – Parks Fund Balance
 - 3. Moved by _____ seconded by _____ to approve the FY2015 Grant Renewal Application for funds from WCUP Regional Community Corrections Program to the Office of Community Corrections.

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

4. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.
5. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on June 5, 11, 12 & 13, 2014 in the combined amount of \$75,394.79
6. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:

a.

2. Building and Grounds/Park Items:

a.

3. Miscellaneous Items:

a. Resolution 2014-13 ~ U.P. Area Agency on Aging 2015 Annual Implementation Plan for Services to Older Adults.

4. Finance Items

a. FY 2014/15 Budget – Draft #1

b. Commissioner Per Diems and Expenses

c. Miscellaneous bills as paid on June 23 & 25, 2014 in the combined amount of \$43,378.61.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

June 24, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Cedarville Township Hall, Cedar River, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Hafeman, Krienke, Lang (6:07 p.m.), Meintz, Nelson, Piche, and Schei.

Absent: Coms. Furlong and Plutchak

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 6-0

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the June 10, 2014 Regular County Board Meeting. Motion was approved 6-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- County Administrator, Brian Bousley – We have submitted our claim to the insurance company for the lightning strike. The claim amount was between \$73,000 and \$74,000. We received a check in that amount minus the \$1,000 deductible.

Action Items:

Moved by Com. Hafeman, seconded by Com. Nelson to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 6-0.

Moved by Com. Piche, seconded by Com. Hafeman to approve miscellaneous bills as paid on May 22 and June 5, 2014 in the combined amount of \$44,142.23. Motion was approved 6-0.

Moved by Com. Hafeman, seconded by Com. Nelson to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 6-0.

New Business (discussion only)

Personnel Items: None.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

- a. WCUP Community Corrections – FY2015 Grant Renewal application. – WCUP Community Corrections has asked the board for approval of the FY 2015 Grant Renewal Application. This is the last year of a three year grant. Brian explained that he thought Becky McIntyre, Community Corrections Manager, was going to be here to answer questions. Brian stated that this is an annual process and we are very happy with the services that they provide. He recommends that we approve this. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
 - Commissioner Lang arrived at the meeting at 6:07 p.m.
- b. Miscellaneous bills as paid on June 5, 11, 12 & 13, 2014 in the combined amount of \$75,394.79. – Com. Hafeman asked questions regarding the bill for AT & T Carol Stream and about DMI Studios. Brian explained that the issue with the phone lines will be resolved by the end of July. Brian also explained DMI Studios is our annual fee for the website. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Stacy Welling Haughey, DNR U.P. Regional Coordinator – Gave the board and update on a number of programs that the DNR is working on in Menominee County, and across the Upper Peninsula.

Commissioner Comment:

- Com. Hafeman – Commented that she hopes everyone has a nice 4th of July.
- Com. Nelson – Commented about the appointment of Garry Anderson to the Airport Commission at the last meeting. He is also very upset at the fact people are questioning the transfer of Mr. Anderson’s hanger at the airport to Gene Coleman.
- Com. Schei – Commented that he agrees with Com. Nelson. He also stated that he is still looking for an apology for comments that were made by another commissioner at the last board meeting.
- Com. Piche – Commented that Brian Bousley asked him to give a tour of some local farms to Nancy Douglas and a few people that were here with the State of Michigan. They were here to look into Economic Development for Rural areas. He took them to a couple of different farms that are of different sizes.
- Com. Meintz – Commented that he sits on the Airport Commission with Com. Plutchak and he hopes this matter is resolved in the next week or so.

Moved by Com. Nelson , seconded by Com. Hafeman to adjourn at 6:21 p.m. Motion was approved 7-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	FY2013/14 – BUDGET AMENDMENT #4
DEPARTMENT:	Finance Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The finance committee met on 6.12.14 to discuss the attached budget amendment. The Library received two donated grants.</p> <ul style="list-style-type: none"> a. \$500 grant received - Menominee County Library b. \$500 grant received – Menominee County Library 	
RECOMMENDED MOTION	
<p>To approve budget amendment #4 as approved by the Finance Committee on 6.12.14.</p>	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Budget Amendment #4 - Finance Committee 6.12.14

18	6/3/2014	Grant Received	\$	500.00	271-000-544.00
			\$	500.00	271-790-727.03
19	6/3/2014	Anonymous Grant Received	\$	500.00	271-000-544.00
			\$	500.00	271-790-727.03



MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

June 3, 2014

Jessy White
Menominee County Clerk's Office
839 Tenth Avenue
Menominee, MI 49858

Dear Jessy:

We were fortunate to receive \$500.00 from
like their bequest to remain *anonymous*.

who would

We are requesting the following budget amendment for the current 2014/2015 fiscal year, to reflect the amount of this bequest.

\$500.00	271-000-544.00	Grants, bequests, etc.
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\$500.00	271-790-727.03	Restricted purchases
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Their check #3090 for \$500.00 was deposited with the Treasurer's Office on May 29, 2014 -- Transmittal #623.

Please let me know if you have any questions. Thanks for your assistance.

Sincerely,

Patricia F. Cheski
Library Director

#18



MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

June 3, 2014

Jessy White
Menominee County Clerk's Office
839 Tenth Avenue
Menominee, MI 49858

Dear Jessy:

We were fortunate to receive \$500.00 from the estate of Clarence and Rosemarie Hanson. Their children asked us to purchase resources for the visually impaired.

We are requesting the following budget amendment for the current 2014/2015 fiscal year, to reflect the amount of this bequest.

\$500.00	271-000-544.00	Grants, bequests, etc.
\$500.00	271-790-727.03	Restricted purchases

Their estate check #5049 for \$500.00 was deposited with the Treasurer's Office on May 29, 2014 -- Transmittal #623.

Please let me know if you have any questions. Thanks for your assistance.

Sincerely,

Patricia F. Cheski
Library Director

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	FY2013/14 – BUDGET AMENDMENT #5
DEPARTMENT:	Finance Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Finance Committee met on 6.25.14 and discussed the attached budget amendments. These are for park improvements and will be paid for from the Parks fund balance acct.</p> <ul style="list-style-type: none"> a. \$12,272.74 – Shakey Lakes Improvements b. \$1,148.05 – Bailey Park Improvements c. (\$13,420.79) – Parks Fund Balance 	
RECOMMENDED MOTION	
To approve budget amendment #5 as approved by the Finance Committee on 6.25.14.	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment #5 - Finance Committee 6.25.14

20	6/25/2014	Shakey Lakes Improvements	\$ 12,272.74	220-752-953.01
		Bailey Park Improvements	\$ 1,148.05	220-752-953.04
	6/25/2014	Parks fund balance	\$ 13,420.79	220-000-390.00

Menominee County
Request for Budget Amendment

Budget Year: 2013/2014

Please Increase
Revenue/Expenditure Account 220-752-953.01 by \$12,272.74
Shakey Lakes Improvements

220-752-953.04 \$1,148.05
Bailey Park Improvements

Please Decrease
Revenue/Expenditure Account 208-000-390.00 by \$13,420.79
Parks Fund Balance

Date of Request 6/20/2014

Justification Biehl Construction - Pavment around Bath house (Shakey) \$9,500
All Phase - electrical work (Shakey) - \$2,772.74
Kozikowski Well & Pump (Bailey) - \$1,148.05

Requesting Department Administration

Elected Official/Dept. Head Brian R. Bousley

Chief Fiscal Officer's Approval 

Date Posted to General Ledger _____

Posted by: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	WCUP Community Corrections
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>WCUP Community Corrections has asked the board for approval of the FY 2015 Grant Renewal Application. This is the last year of a three year grant. Becky McIntyre will be at the meeting for any questions the Commissioners may have.</p>	
RECOMMENDED MOTION	
<p>To approve the FY2015 Grant Renewal Application for funds from WCUP Regional Community Corrections Program to the Office of Community Corrections.</p>	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



WCUP Community Corrections

310 Ludington Street, Suite #210, Escanaba, MI 49829

Phone: (906) 789-0511 • Fax (906) 789-1877

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

June 10, 2014



Menominee County Board of Commissioners
Attn. Brian Bousley
Menominee County Administrator
839 10th Avenue
Menominee, MI 49858

Dear Sirs:

Enclosed, please find a summary of the FY2015 Grant Renewal Application for funds from the West-Central U.P. Regional Community Corrections Program to the Office of Community Corrections. This is the final year of a three year application that was submitted and approved in FY2013. As with past years, the West-Central U.P. Community Corrections Program needs to receive approval of the grant application from all six county boards in our region prior to State Board approval.

A full copy of the grant renewal is attached for your review.

We respectfully request the County Board's approval of this application. Once the County Board has approved the grant application, we request confirmation by letter.

If you have any questions, please do not hesitate to contact either myself or Mr. James Furlong, your Community Corrections Advisory Board representative. We thank you in advance for your prompt attention to this matter.

Sincerely,

Becky McIntyre
Community Corrections Manager,
WCUP Community Corrections

CC: James Furlong

**EXECUTIVE SUMMARY
WEST-CENTRAL U.P. REGIONAL
COMMUNITY CORRECTIONS PROGRAM
APPLICATION FOR MULTI-YEAR PLAN 2013-2015
RENEWAL FY2015**

For the Community Corrections Comprehensive Plan and Application, Fiscal Years 2013-15:

The work crew programs, individual community service work placement and tether programs will stay the same. Our office has been advised that there would be no additional monies available for any counties. This does place a burden on the program to strive to meet increased benchmarks with dwindling dollars.

Residential Services beds will be allocated in the same manner as past years. Residential Services are available for sentenced felony offenders with a sentencing guideline (SGL) score of 0-9 or greater. Circuit Court probation violators are eligible for Residential Treatment services if their original SGL was 0-6. The services cover treatment for up to 90 days.

An overview of our most important goals and objectives follows. These are just some of the areas the WCUP Community Corrections Program will be targeting:

- Maintain overall PCR at or below the State's current levels (FY2011 lists that at 20%).
- Increase enrollment of probation violators in appropriate in-jail programming to reduce jail stays (i.e. work detail, PRS, or cognitive programs).
- Continue the use of programming that offers earned release for credits for participants in county jails to reduce average length of stay on both felons and misdemeanants.
- Reduce PCR of Group 2 offenders to at or below the State's current level (12% or less)

The WCUP Manager will continue to meet with local probation supervisors and review the dispositions of straddle cell offenders. Supervisors are monitoring agents' sentencing recommendations for straddles and are suggesting local alternatives wherever possible. We will also work diligently to remove low-level offenders from the jails through programs like our work crews to make room for the normally prison-bound straddles. Last calendar year we were at 20% for an overall PCR and our Group 2 Straddle Cell commitment rate was below 10%.

Additional priorities include:

- Continue the use of programming that offers earned release for credits for participants in county jails to reduce average length of stay on both felons and misdemeanants.
- Work with various mental health agencies to create/continue accurate and timely referrals for mentally ill offenders

The total budget for the upcoming fiscal year, FY2015 will remain at \$319,480.

Should you have any questions, or need further information from me, please feel free to contact me at 906-789-0511 or e-mail at mcintyrereb@upcap.org. We look forward to another successful year of programs, plans and services in the West-Central U.P. and appreciate all the support received throughout the region.

MICHIGAN DEPARTMENT OF CORRECTIONS

"Expecting Excellence Every Day"



Office of Community Corrections

Community Corrections Plan and Application
Fiscal Year 2015

CCAB Name: *WCUP*

Application Type: *Update of FY 2013 Plan*

Email the application to:
and,

MDOC-OCC@michigan.gov

Send one copy of the application to:

DEPARTMENT OF CORRECTIONS
Office of Community Corrections
P.O. Box 30003
Lansing, Michigan 48909

DUE DATE: June 2, 2014

NOTE: CCABs in a multi-year contract will need to complete SECTION I (A, B, C) as well as the new BUDGET form and program descriptions for any proposed program changes.

SECTION I: INTRODUCTION –

Name of CCAB: *WCUP Regional CCAB* **Federal I.D. Number:** *38-1957176*

A: General Contact Information:

	Contact Person (manager)	Fiscal Agent	CCAB Chairperson
Name:	<i>Becky McIntyre</i>	<i>Rick Aird</i>	<i>Hon. Anders Tingstad</i>
Title:	<i>Manager</i>	<i>CFO</i>	<i>Board Chair</i>
Address:	<i>310 Ludington Street, Suite 201</i>	<i>PO Box 606</i>	Click here to enter text.
City:	<i>Escanaba</i>	<i>Escanaba</i>	<i>Bessemer</i>
State:	<i>MI</i>	<i>MI</i>	<i>MI</i>
Zip:	<i>49829</i>	<i>49829</i>	Click here to enter text.
Phone:	<i>906-789-0511</i>	<i>906-786-5858</i>	Click here to enter text.
Fax:	<i>906-789-1877</i>	<i>906-786-5853</i>	Click here to enter text.
Email:	<i>mcintyrereb@upcap.org</i>	<i>airdr@upcap.org</i>	Click here to enter text.

Type of Community Corrections Board: <i>Regional</i>
Counties/Cities Participating in the CCAB: <i>Delta, Dickinson, Gogebic, Iron, Menominee, Ontonagon</i>
Date application was approved by the local CCAB: Click here to enter text.
Date application was approved by county board(s) of commissioners (and city council): <i>pending</i>
Date application was submitted to OCC: Click here to enter text.

B: CCAB Membership

Representing:	Name (and email if available):
County Sheriff:	<i>Sheriff Kenny Marks</i>
Chief of Police:	<i>Sheriff Dale Rantala</i>
Circuit Court Judge:	<i>Hon. Mary Barglind</i>
District Court Judge:	<i>Hon. Anders Tingstad</i>
Probate Court Judge:	<i>Hon. C. Joseph Schwedler</i>
County Commissioner(s):	<i>Dave Rivard – Delta, James Furlong – Menominee, Dennise O'Brien – Ontonagon, Ray Coates- Iron, Joe Stephens – Dickinson,</i>
Service Area:	<i>Vacant</i>
County Prosecutor:	<i>James Jessup</i>
Criminal Defense:	<i>Kalen Lipe</i>
Business Community:	<i>Dawn Wells</i>
Communications Media:	<i>Vacant</i>
Circuit/District Probation:	<i>Kevin Ayotte</i>
General Public:	<i>Judy Hickman</i>
City Councilperson:	<i>Joe Bonovitz</i>

Does your CCAB have Bylaws? If yes, have they been revised within the last 2 years? (Please send copy) *No. Last revised 2012*

Does your CCAB have a "definition of a pattern of violence" that excludes offenders from any PA511 programming? If yes, please explain. *NO, eligibility is dealt with in each program.*

C: Summary - Briefly summarize the key points of your Community Corrections Plan:

(all fields permit carriage returns)

1. What programs, practices and policies contribute to a reduction of (or maintenance of low) prison commitment rates: *Community Service, Work Crews (both programs), Cognitive programming and Electronic monitoring.*

a. How do they contribute to reduced/maintained PCRs? *All of the above programs are designed to reduce the numbers of offenders going to jail or prison, or to reduce the amount of time they spend incarcerated in a facility. The programs are designed to improve jail utilization by clearing out the lower-level offenders and making room for those offenders who truly need incarceration. The programs also provide a catalyst to change/modify thinking of current behaviors that lead to criminal activity. Our jail bed days have increased steadily over the years, freeing up more beds for those local felony offenders to be housed in jail as opposed to prison*

b. Explain what data/measures show your PA511 funded programs have contributed to reductions in your PCR: *OMNI and COMPAS data show maintenance of low prison commitment rates in line or below the State's current rate for target populations.*

2. What programs, practices and policies contribute to improved jail utilization? [Click here to enter text.](#)

a. How do they contribute to improved jail utilization? *The programs are designed to improve jail utilization by clearing out the lower-level offenders and making room for those offenders who truly need incarceration.*

b. Explain what data/measures show your PA511 funded programs have contributed to improvements in your jail utilization: *COMPAS jail bed days save, and in the future, JPIS data compiled by the Northpointe suite.*

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses as paid.	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

RECEIVED
JUN 06 2014
BY: *[Signature]*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
5-20-14	Stephenson	20			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	20	
				Total Mileage Fee	11.20

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

[Signature]

Signed

5-27-14

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

RECEIVED
JUN 10 2014
BY: *AD*

Mileage: S.56/mile ~ effective 01 January 2014

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

COPY

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
5/6/14	Daggott, Road Comm.	25		14.00	101-101-860.07
5/13/14	Court House Board	72		40.32	101-101-860.07
5/22/14	Court House - Spec. Meet	72		40.32	101-101-860.07
5/27/14	Court House Board	72		40.32	101-101-860.07
					101-101-860.07
					101-101-860.07
		241	Total Mileage		
				Total Mileage Fee	134.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

6/10/14

Date

Commissioner Meeting Fee Expense Form

RECEIVED
 JUN 10 2014
 BY: *AD*

Name of Commissioner Gerald Fike

COPY

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
 \$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
5/6/14	Daggett - Road Commission	50.-
5/13/14	Court House Board	50.-
5/22/14	Court House - Special Meeting	50.-
5/27/14	Court House Board	50.-
Total Per Diem		200.-

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Fike

Date: 6/10/14

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid June 5, 11, 12 & 13, 2014 in the combined amount of \$75,394.79	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on June 5, 11, 12 & 13, 2014 in the combined amount of \$75,394.79	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Manpower	36280	06/05/2014	27176771	Week Ending 6/1/14 (Krista Marclniak)	256-277-705.00	252.00		\$252.00
U P A A	36259	06/05/2014	Registration	Contining Education Class - Diane Les	517-252-860.00	20.00		\$20.00
Zevitz, Dr. Michael E.	36281	06/05/2014	Medical Examiner	May 2014	101-648-709.00	3,100.00		\$3,100.00
Total Amount for Bank Account: General								\$3,372.00

APPROVED
JUN - 6 2014
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN
Bob

COPY

COPY

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
FRIEND OF COURT ASSOCIATION - 36366	6/5/2014	Registration	2014 Conference (Herild & Barlette)	215-141-860.00	200.00		\$200.00
Total Amount for Bank Account: General							\$200.00

A P P R O V E D
JUN 12 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN
preB

COPY

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
U S POSTMASTER - MENOMINEE	36369	06/12/2014	PO# 2925	First Mailing of Jury Questionnaires	101-150-729.00	989.40		\$989.40
Total Amount for Bank Account: General								\$989.40

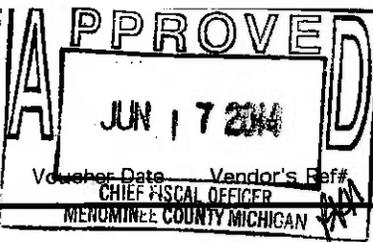
APPROVED
JUN 12 2014
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN
BBB



MENOMINEE COUNTY
Claims Audit Report

COPY
Claim Total

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Anderson Culligan 36370	06/09/2014	20140609110X10002	Bottled Water for Circuit Court (x7)	101-131-931.00	47.50		\$47.50
AT&T - Carol Stream, IL 36326	06/01/2014	906R41083906	June 1 - June 30, 2014	101-103-850.00	692.97		\$1,062.00
36327	06/01/2014	906753220906	June 1 - June 30, 2014	101-103-850.00	333.49		
36328	06/01/2014	906753458206	June 1 - June 30, 2014	101-103-850.00	35.54		
Carquest Auto Parts 36341	05/01/2014	2825-ID-263877	Battery & Shrink Tubing	101-265-934.00	121.33		\$133.41
36342	05/09/2014	2825-264748	Antifreeze for Emergency Generator	101-265-934.00	12.08		
CLOVERLAND PAPER CO 36331	06/06/2014	105214	Tissue, Towels, Tissue Dispenser	101-265-755.01	135.43		\$135.43
Cooper Office Equipment 36324	06/02/2014	111688	Contract # 2418-01 (Annex)	101-261-942.00	534.00		\$534.00
dmi Studios 36387	06/12/2014	5278	PO# 2926 (Dedicated Web Site Hosting)	101-103-851.00	1,500.00		\$1,500.00
DuPont, Sherry 36356	06/10/2014	Reimbursement	Annex Keys	101-265-755.00	7.40		\$7.40
EAGLEHERALD PUBLISHING, LLC 36349	05/31/2014	1445	Fair Board Vacancy	101-101-801.00	98.40		\$98.40
Friends Ofc Prod Whse Direct 36372	06/11/2014	0206991	FOC - Office Supplies	215-141-821.00	410.03		\$410.03
Frontier - Servco F.S. 36381	06/06/2014	53597	Unleaded Gasoline (Shakey Lakes)	208-751-742.00	995.39		\$995.39
Furlong, James 36348	05/27/2014	Reimbursement	Mileage - May 2014	101-101-860.03	11.20		\$11.20
J S ELECTRONICS, INC. 36338	06/01/2014	18331	Medical Examiner Alphanumeric Paging	101-648-727.00	42.00		\$467.00
36346	06/01/2014	18329	Tower Lease - June 2014	266-326-942.00	425.00		
J.F. Ahern Company 36347	05/29/2014	203193	Annual Maintenance - Extinguisher	266-325-934.00	22.20		\$22.20
Jim Jenkins 36367	06/12/2014	6/9/14	W4522 34rd, Nadeau, Lawn Maintenanc	517-252-955.00	80.00		\$80.00
Linsmeier Implement, Inc. 36380	05/14/2014	54644	County Parks	208-751-930.02	195.94		\$195.94
M & M Business Machines 36321	06/06/2014	238197	Service Time Clock, Ribbon, Time Carc	101-103-857.03	101.60		\$101.60
Manpower 36371	06/08/2014	27215111	Week Ending 6/8/14 (Regina Mistark)	215-141-705.00	299.25		\$582.75
36383	06/08/2014	27207149	Week Ending 6/8/14 (Krista Marciniak)	256-277-705.00	283.50		
Marinette County Printing Dept 36319	06/06/2014	12937	Camper Pass, Daily Pass, Permit Enve	208-751-755.04	225.55		\$225.55
MATHIEU MARYE 36358	06/04/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		\$152.52
36359	06/04/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	2.52		

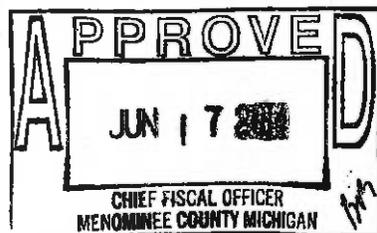


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette								\$341.10
	36329	06/05/2014	54781	Electronic Ear Muff (x2)	208-751-755.02	57.98		
	36330	06/04/2014	54706	Electronic Ear Muff	208-751-755.02	28.99		
	36343	06/04/2014	54703	Mini Cultivator and 1 Yr Replacement P	101-265-931.00	163.96		
	36344	06/04/2014	54704	Thermocouple	101-265-934.00	7.89		
	36385	06/06/2014	54891	Deck Square, Treated Wood	517-252-955.00	57.37		
	36386	06/09/2014	55120	Decks Sqaures, Treated 2 x 4 x 8 (x3)	517-252-955.00	24.91		
MENOMINEE COUNTY JOURNAL								\$65.00
	36360	06/01/2014	123	Twin County Airport & Fair Board	101-101-901.00	65.00		
Michigan Counties Workers'								\$23,778.25
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-101-716.00	184.19		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-131-716.00	40.74		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-132-716.00	97.17		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-136-716.00	338.48		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-141-716.00	446.39		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-148-716.00	29.21		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-150-716.00	2.71		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-172-716.00	333.94		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-215-716.00	181.06		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-253-716.00	135.68		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-257-716.00	264.95		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-261-716.00	32.76		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-265-716.00	1,051.72		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-267-716.00	660.00		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-268-716.00	52.01		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-301-716.00	10,869.50		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-331-716.00	10.46		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-428-716.00	33.43		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-648-716.00	47.39		
	36357	06/10/2014	9692	2014 Third Quarter Installment	101-682-716.00	35.32		
	36357	06/10/2014	9692	2014 Third Quarter Installment	205-315-716.00	6,034.36		
	36357	06/10/2014	9692	2014 Third Quarter Installment	205-316-716.00	414.03		
	36357	06/10/2014	9692	2014 Third Quarter Installment	208-751-704.00	906.09		
	36357	06/10/2014	9692	2014 Third Quarter Installment	249-371-716.00	69.03		
	36357	06/10/2014	9692	2014 Third Quarter Installment	266-325-716.00	349.24		
	36357	06/10/2014	9692	2014 Third Quarter Installment	266-326-716.00	32.76		
	36357	06/10/2014	9692	2014 Third Quarter Installment	271-790-716.00	605.12		
	36357	06/10/2014	9692	2014 Thrd Quarter Installment	296-663-716.00	202.71		
	36357	06/10/2014	9692	2014 Third Quarter Installment	296-664-716.00	164.81		
	36357	06/10/2014	9692	2014 Third Quarter Installment	296-665-716.00	152.99		
MICHIGAN MUNICIPAL LEAGUE								\$860.00
	36350	06/01/2014	2863-614	MML Associate Dues (8/1/14 - 7/31/15)	101-103-802.00	860.00		
Michigan Townships Association								\$425.00
	36355	06/03/2014	Dues	July 1, 2014 to June 30, 2015	101-103-802.00	425.00		
MILLERS ACTION OFFICE SUPPLY I								\$89.49
	36340	06/06/2014	0101958-001	Office Supplies (911)	266-325-727.00	34.52		
	36384	06/09/2014	0101950-001	Office Supplies	101-215-727.00	15.98		
	36384	06/09/2014	0101950-001	Office Supplies	101-131-727.00	37.99		
	36384	06/09/2014	0101950-001	Office Supplies	101-215-727.00	0.50		
	36384	06/09/2014	0101950-001	Office Supplies	101-131-727.00	0.50		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Northern Home Improvement 36323	06/06/2014	1911	Removal of Chimney at West Shore M.	208-751-984.00	850.00		\$850.00
Olivares, E. Jay 36316	05/22/2014	Reimbursement	Mileage	101-131-860.00	77.70		\$155.40
36317	06/03/2014	Reimbursement	Mileage	101-131-860.00	77.70		
Piche, Gerald L. 36318	06/10/2014	Reimbursement	Mileage - May 2014	101-101-860.07	134.96		\$134.96
Polasky, Nancy 36334	06/06/2014	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		\$166.80
36335	06/06/2014	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	16.80		
Riesterer & Schnell, Inc. 36368	06/10/2014	668757	Snow Blower Cable	101-265-934.00	134.64		\$134.64
Schraub, Darlene 36336	06/06/2014	Per Diem	Jury Commissio (x3)	101-150-710.00	150.00		\$154.95
36337	06/06/2014	Reimbursement	Mileage - Jury Commissio (x3)	101-150-860.00	4.95		
Short, Mary Kay 36333	05/28/2014	Reimbursement	Mileage - May 2014	101-131-860.00	78.40		\$78.40
Tractor Supply Credit Plan 36351	04/29/2014	90483	Metal Primer, Tubes (Library Railing Re	101-265-930.01	28.97		\$459.83
36352	04/29/2014	90485	Fuel Transfer Pump (Parks)	208-751-742.00	379.99		
36353	05/01/2014	90900	Retail Hose, Thread Sealant, Coupling	208-751-742.00	50.87		
TWIN CITY ELECTRIC, Inc. 36320	06/05/2014	78996	Changes to Phone System	101-103-850.00	35.00		\$35.00
U.E.S. COMPUTERS, INC. 36325	06/06/2014	68235	1 Year Update for Spam Firewall	101-103-857.02	548.00		\$35,934.00
36354	06/03/2014	68207	PO# 2924 (Lightning Strike)	101-103-970.14	35,386.00		
UPCAP SERVICES INC 36322	05/31/2014	531	Work Crew Services	208-751-942.00	155.00		\$193.00
36345	05/31/2014	536	Work Crew Services	517-252-955.00	38.00		
White Water Associates, Inc. 36382	06/11/2014	138182	Water Analysis	208-751-920.00	145.00		\$145.00
Wil-Kil Pest Control 36332	05/29/2014	2455230	Courthouse	101-265-801.00	62.25		\$62.25
WORMWOOD, DEBRA 36339	06/01/2014	Reimbursement	Bridge Fare (x2)	266-326-881.00	8.00		\$8.00
Total Amount for Bank Account: General							\$70,833.39



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 6.24.2014 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 6.24.2014 County Board meeting	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
 PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

06/05/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13000-14	05/12/14	WEST DENNIS D & JEANETTE ETAL	N12709 MACK RD	GOURLEY TWP.	\$127.00
Work :	2.ADDITION	20X20 ADDITION			004-028-016-00 GU-28 7/5
P13001-14	05/19/14	KASS STEPHANIE	W9798 MISCAUNO ISLA	HOLMES TWP.	\$426.56
Work :	1.NEW DWELLING	38X38 FIRST FLOOR 11X12 SECOND FLOOR 20 SQ FT PORCH			006-436-004-10 HO-36 7/9
P13002-14	05/13/14	HEIDEN TERRANCE & KATHRYN	N8745 HWY 41	STEPENSON TWP.	\$104.44
Work :	11.COMMERCIAL	16X46 ADDITIOIN			014-114-007-75 ST-14 5/7 103D
P13003-14	05/13/14	PORTER SR VICTOR & LINDY	W5846 SOBIESKI RD	MENOMINEE TWP.	\$146.68
Work :	3.GARAGE	28X32 GARAGE			010-122-013-30 MO-22 3/7
P13004-14	05/13/14	SEBERO PATRICK & MARY	W5223 CO RD 338	MENOMINEE TWP.	\$136.44
Work :	3.GARAGE	24X32 GARAGE			010-112-011-50 MO-12 3/7
P13005-14	05/13/14	GRAHAM TIMOTHY	W3385 E LABELLE RD	SPALDING TWP.	\$215.80
Work :	1.NEW DWELLING	24X32 CAMP 8X32 PORCH			013-227-002-00 SD-27 8/6
P13006-14		MILLS ROBERT E & VIRGINIA L	N12702 CO RD 551	GOURLEY TWP.	\$128.76
Work :	1.NEW DWELLING	16X28 CABIN			004-027-019-27 GU-27 7/5
P13007-14	05/16/14	STROMING ELROY & JUDITH TRUST	W6547 2 RD	MENOMINEE TWP.	\$96.84
Work :	2.ADDITION	12X14 SUNROOM			010-029-001-25 MO-29 2/7
P13008-14	05/21/14	HANSON JUDI R	W3235 CO RD 366	NADEAU TWP.	\$171.00
Work :	3.GARAGE	30 X 40 GARAGE			012-164-005-00
P13009-14	05/19/14	GRINSTEINER OSCAR & ANNETTE	W5863 CO RD G-08	MELLEN TWP.	\$136.44
Work :	3.GARAGE	24 X32 GARAGE			009-122-026-60
P13010-14	05/21/14	PLUTCHAK ERIC D	W5240 13 RD	MELLEN TWP.	\$304.88
Work :	1.NEW DWELLING	SINGLE FAMILY DWELLING ON FOUNDATION			009-125-016-50

Menominee County Finance Committee
Minutes of Meeting
April 25, 2014

*****APPROVED 6.12.14*****

The Finance Committee met on April 25, 2014 at 9:30 AM at the Menominee County Courthouse, Administrative Office.

Present at the meeting were Coms. Lang, Nelson, Hafeman, and Schei, Brian Bousley, Sherry DuPont, & other members of the public.

Call Meeting to order: Chairperson Nelson called the meeting to order at 9:30 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; All Finance commissioners were present.

Agenda was approved by Com. Hafeman and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: February 26, 2014– moved by Com. Lang and supported by Com. Schei to approve the minutes of the Feb. 26, 2014 Finance Committee meeting. Motion approved 4/0.

Public Comment: Kevin Keveney, Teamsters Union Business Agent – 35 hr. work week; we're continuously blamed because of your hiring freeze. We didn't have anything to do with your hiring freeze; that was a board action. You continuously say that Teamsters isn't doing anything to help the county. In the 2011 negotiations, it was members of the bargaining unit that went out and solicited other insurance. It saved the county about \$900,000 over three years. They also invited the administrative staff to join into that savings to provide better insurance for everyone. Quite a significant savings. There was talk about significant increases in the insurance, in those three years it went up 8% in the second year and 12% in the third year. The new ins. with comparable coverage is going down 1.6% the first year, up 5% in the 2nd year and up 2% in the 3rd year. We have an employer/employee plan, Taft Hartley, non-profit, self-funded plan. We're insulated from all of the fees and taxes from the affordable healthcare law. A lot of employers are experiencing an additional 6% increase in their insurance cost, due to the taxes and fees. That's not going to happen with the teamster insurance. Your premiums are your premiums, those are the increases that you're going to experience. There will be a new tier offered which will be a savings to the member, and a savings to the county. It's a second tier and it's available for single parents, for a parent plus child or as many children as they have. It's two times the single rate, normally the mid-tier is 1.4% of the single rate and your family rate is 3 times your single rate. So it can be a significant savings. These savings were sought by members. During the last negotiations there was a proposal by the county board to change the retirement plan for new hires. Currently they are B3's and the county proposed to change any new hires to a B2. We accepted that proposal. Good faith bargaining. Over the course of the years, employees have given up wage increases due to the health care increases and pension increases. It's a complete package. So for the board to consider a 12.5% pay reduction for the current members is horrible. I've negotiated many contracts, there isn't an employer who has tried to force, coerce, or bully us back to the table to make changes in the retirement benefits, and that's exactly what this board is doing, they're using bullying tactics against their members. I've read in the papers, "your commitment is to the community", your members live in the community, they are part of the community, they're the service you offer to the community, they're the

frontline troops. You service the county of Menominee, and your employees are the ones who do it. So to consider a 12.5% pay reduction for people is just unheard of. That would wipe out all increases in the contract and if you consider cost of living, I don't know how many years that would take them back. Com. Nelson reminds Mr. Keveney of the public comment five minute limit. Coms. Schei and Lang ask Com. Nelson to let him finish. Keveney: Your proposal to cut hours, we will respond to that through any means necessary, contractual, grievance procedures, arbitration and board charges. We believe the actions of the board are an attempt to coerce us back to the table. We have a collective bargaining agreement in place till the end of Dec. this year. We are ready and willing beginning in September of this year to begin bargaining on the contract. Brian Neumeier, Menominee Township: 35 hr. work week. I may be the only person in this room who worked for the county when they were working 35 hrs/wk. and I was also working for the county when it went to 40 hrs/wk at the request of the County Board. I would caution you as you look at this option. I've heard comments "Escanaba works 35, or this county works 35" and that's fine to look at it as a general practice, but three people in an office working 35 hrs/wk with wages and benefits is significantly higher than two people working 40 hrs/wk with wages benefits. What I think you need to do is look at the man hours in the office per week, rather than just a blanket statement.

Business:

- a. **2014/15 Budget Discussion:** Nelson: We had Ray LaMarche in, and he was explaining kind of the budget to us. In one breath we agree the county has a positive budget, with excess funds. However we also have not a whole lot of plans for building. Which could include this building and the sheriff bldg. which are in need of repairs. What do we do to fund 7.4 mil \$ of unfunded retirement that we promised and we will give to our employees? I've said from the beginning, we need to focus on the employees we currently have, they do a great job. We know we won't have any budget increases this year. There was a minimal decrease in taxes. The Gov. will request we put 20-25% of revenue sharing into roads. Bousley: through the new revenue sharing hoops. He's proposing a portion goes to roads and a portion goes to unfunded liabilities. So he's adding more things to it. Not only do we have to jump through the hoops to get "our" revenue sharing, they are telling us how to spend it too. Nelson: This year, the first year under MERS, we just have to make the minimum payment which is about \$135,000 more than last year. It's about a 20% increase in one year. That does not fully fund us. It doesn't affect the 7.4 mil we owe. That's the issues we need to look at moving forward. Schroud: We'll have a 1.01% increase in property taxes this year. Nelson: So we do have some issues. What do you see and what would you like Brian to gather for us as we move forward with the budget? After listening to Ray, at some time, we have to pay the bill. Schei: How much did we end up with out of the last budget that we were going to discuss next. Nelson: \$600,000 fund balance. Schei: We'll collect 1.01 more in taxes but we'll have more in expenses? What kind of a dollar number can we set as a goal for MERS for this year?
- b. **MERS Non-Lapsing fund:** Nelson: This addresses the \$1.2 mil that hasn't been put into a fund yet. It's still sitting n the General fund so our balance shows that. We were supposed to move 1.2 mil. and a portion of the fund balance, \$200,000. Bousley: What happens is that's a non-lapsing fund, so that will be moved at year end to carry over into the carryover fund, that's how we set it up. Nelson: so that \$600,000 will actually be \$400,000 plus we take a million from the fund we already have, and that would be satisfied to offset the 7.4 mil. we currently owe, which was up \$400,000 from last year. So if you look at everything from last year, \$200,000 applied, the \$400,000 we went further back, we had a 1% increase in taxes, we're going to have different requirements for the revenue sharing. So the money we count on for revenue sharing, if we take 25% of that it's about \$140,000 for roads. So we're not going to see an increase in that area. How do we take our current budget and set aside at least \$500,000 towards MERS? If there is a change to defined

contributions, it'll step it up to paying off in about 13 years. Non-lapsing fund, we should have a minimum of \$500,000. Bousley: If we move to defined contribution, they're going to accelerate the funding. Talking to everyone else, the first few years aren't bad, but the latter years may be a problem. We don't want to end up in a struggle making the payments. Schei: What does Brian recommend for the non-lapsing fund each year? Bousley: I'd have to look at everything first. If we have a target number we can adjust that as we go, if we have \$500,000 put aside, then let's concentrate on that. But it may need to be adjusted further down. Schei: Do you think a target number of \$500,000 is adequate this year? Bousley: We can shoot for it. Hafeman: we're putting aside 1.2 million, and we want to put another ½ mil aside, what kind of interest are we going to be able to draw on that? Will it be better than MERS? Nelson: This came from Furlong, the money we put into MERS was going nowhere. We actually went back \$150,000 a year ago, we lost money. His idea was, we set aside the money until we have to pay into MERS by law. We may only draw 1 to 1.5% so right now we're not gaining...it's a conservative decision. At some point, we're going to be forced to pay it. This is all about protecting the current employees we have and their retirements. That's what we're trying to do. Lang: Where does the half mil. come from? Nelson: We only have so many areas where we can cut; Library, Parks, wages, salaries and benefits, administration. It comes from us making some decisions. If we don't have our fixed costs in order, then where do we take that from? Lang: And we're still considering \$200,000 for the road program? Nelson: Well absolutely, that is something you give back to the taxpayers. Our roads are in horrible shape. We already have that commitment from the gov. we'll have to do it...Of course we will, we fund an Airport, we fund a library, we fund parks, we fund fishing museums we fund a lot of things. Lang: The airport is our responsibility, township roads are not. Nelson: Actually I think the County is our responsibility. The Gov. is making township roads our responsibility. Schei: Brian, when will we see a draft budget, so we have an idea what our costs are for the next budget? Bousley: You'll have it by June. Nelson: our biggest problem is, Oct. 1st is when our budget starts and we may not know until Jan. what our fixed costs will be. We need to have a plan in play. Nelson: Are there any building and ground issues we need to prepare for? Bousley: If you're looking at projects, a generator for the boiler room. GIS project, possibly 60 to \$80,000. We're looking at the EVIP grant possibly for the GIS project. Within the courthouse too, a couple of fire suppression things need to be done. In the Jail, we need a fire door in there. Jim's getting some quotes. Nelson: How much money can we put back into the building fund? Bousley: We'll need to see where we're at first. Nelson: Will we have a list of costs of projects by June? Bousley: Yes.

- c. **35 hour work week:** Nelson: We were going to get some information from other Counties in the UP. I think Marquette is the only one at 40 hrs/wk. Delta/Dickinson and the number of employees, both are bigger than us. Brian will meet with Nora and Nicole next week. You were going to get us some preliminary number 35 and 37.5 hr/wk. and the effects of that? Does it impact daily services? Is it doable? If we can't come up with a budget that supports all the stuff we have to pay for, then that's the consideration that was moved forward. Schei: Also, Mr. Bengry spoke of not getting the full benefit of the decrease in hours because the contribution of MERS will go down. I'd like to see the numbers. Nelson: The contributions will go down because the costs are based on wages paid out. It may reduce the cost you put in, but it may reduce the cost you fall behind in. Bousley: I heard what Mr. Bengry said but I didn't hear the whole conversation, what he was getting at. I would like to talk to him about it before I respond. Lang: you have to consider going to 35 hrs may increase the costs. Nelson: I looked at some other counties, Dickinson's assistant runs the airport. Spends 12% of her time at the airport. I don't have enough data. Lang: I don't know how you could do it. Example: take the Courthouse, look at it in the viewpoint of how many hours it takes to run and divide it out into 35 hrs/wk or

40 hrs/wk. I'm a believer that we don't have a lot of room to eliminate any more hours in the courthouse. Nelson: if you think this is a first option, it is not. It is a planning option if we can't get the funding correct to pay our debt. Ray was clear about the need to set the fixed costs. Even Northpointe, who got out of defined benefit years ago, has an increase in their MERS costs. The issue has to be addressed so we can get control of the finances. Hafeman: to Larry, Re what Bengry said, it would cost us more at first, but in the long run, a 35 hr. work week will bring it down.

- d. **Budget Amendments #3 2013/14 Budget year:** Bousley: We have two amendments. The first one is the Merit Fiber project. We went over the budgeted amount, would like to move \$5,000 from building fund to cover that account. In the long run we'll have our LEIN traffic set up via this too, which will save us some money in the long run. I'm looking at possibly having our phone lines through them also. The second one is courthouse security: went over a little over \$7,000 there. We got everything Treasurer's dept., Clerk's office done. The P.A.'s office and District court are almost done. So we ask to move \$8,000. Both of these are to come from the designated building fund. Com. Hafeman moves, Com. Schei seconds moving this forward to the Board for approval. All coms. concur. 3/0 (Com. Lang stepped out.)

Public Comment: Brian Neumeier: I'm confused with where some of your numbers are coming from for the MERS deficit. You're quoting the auditor, in the audit, the unfunded actuarial accrued liability is \$5,654,403. To me this means, if Menominee County writes a check for \$5,654,403 to MERS, you'll be paid up 100%, according to MERS. You can not mix the actuarial and the actuals. If you look at the actuarial value, it is \$19,554, they calculate raises that are significantly higher than the raises that these employees have gotten in my tenure here. They go nowhere near those numbers. If you're going to quote the auditor, then use the number in your audit. Page 46. I believe that's 5.6 mil., not 7.4 mil. Comments I've heard in past meetings, blaming other boards, pointing fingers at administration, there was nobody on the county board that had anything to do with the stock market crash of 2008. If you look back at your records, that's basically when your MERS liability doubled, or close to it. Even individual investors crashed in 2008. You say the State is going to step in and do something about the unfunded liabilities from MERS. A release from the gov. office in 2011. The deficit for the state unfunded retirement is 14.5 billion dollars. They hope to reduce to 8.9 billion. I'm not sure the state can say anything about your MERS debt. Diane Lesperance: Recently I saw a statement from the governor that he was recommending counties look into the hybrid plan. MERS called me and said that they are looking into all fire and police (would include sheriff) falling into a hybrid plan verses a defined contribution. MERS wouldn't require us to pay down faster if we go with a hybrid plan.

Commissioner Comment: Nelson: I researched 2001 we were 1.5 mil. unfunded according to the statistics the actuarial was 5.6 mil. We're not getting an 8% growth. Even with the crash in 2008, it's not reflected in the MERS statements. I do appreciate the comments but it has been looked at. I don't fault other people. I just say we have to work together to get this done. There are a lot of people who put good heart and good faith in this courthouse working. They deserve every last thing we've promised them. They should not have to sit around and wait for it to come.

Adjourn: Moved by Hafeman supported by Schei to adjourn the meeting at 10:22 A.M. Motion approved 4/0

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 6, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Joe Skrobiak, Gerald Piche, Chuck Behrend, Larry Barker, Joe Linder, Bill Nicholson and David Wesoloski.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Joe Skrobiak thanked the road commission for the grading on Miscauno Island Road.

Bill Nicholson thanked the road commission for the plowing done on CR577 this winter and asked if there were any restrictions against a private party plowing on a county road. Moilanen stated that any private citizen plowing on the county roads should carry liability insurance as they would not be covered under the road commission's insurance. Mr. Nicholson asked if there was any liability to the road commission if they did not get a road plowed after a storm. Moilanen replied that there was not.

Joe Linder asked when the work on 4th Street was scheduled. Moilanen replied the work was scheduled to be done after Bay de Noc Road and M-4 but noted that work was already behind schedule due to the late spring break up. Mr. Linder asked for an estimate of the cost for the 4th Street project. Moilanen will send him a copy.

Public appearances – None.

Additions/corrections to minutes of 04/08/14 and 04/17/14 --There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 7, 2014				\$1,969,111.94
Receipts thru 04/30/14	112,689.23			
Expenditures thru 04/30/14		388,720.04		
Balance, April 30, 2014				1,693,081.13
Michigan Transportation Funds	274,006.63			
Receipts thru 05/05/14	3,526.08			
Expenditures thru 05/05/14		0.00		
State Maint. & Equip. Advances			128,438.00	
Balance, May 5, 2014	390,221.94	388,720.04	128,438.00	1,842,175.84
<u>Payables & Reserves</u>				
Payroll 05/08, and 05/22 (Est.)			125,000.00	
Soc. Sec. 05/08 and 05/22 (Est.)			9,562.50	
Reserve for workers compensation insurance			21,000.00	
Reserve for liability insurance			11,463.83	
Reserve for rental grader lease (Dec 2009)			18,261.53	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for design of CR 358 (US41 to K-1 Road)			5,225.00	
Reserve for Forest Funds			161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects			123,250.00	
Reserve for design of Pach Lane bridge			1,000.00	
Reserve for Hannahville 2% funds-crack filling machine rental			18,862.50	

Reserve for 2013 Federal Aid match		30.96
Reserve for 2014 Federal Aid Match		53,302.80
Reserve for Construction Engineering on River Drive project		29,003.71
Reserve for 2015 Three-Way Road Program		200,000.00
Reserve for 2014 Culvert needs		30,236.86
Reserve for Capital Outlay - Equipment		18,634.00
Reserve for Capital Outlay - Boiler replacement		55,000.00 (1,008,867.14)
		\$ 833,308.70

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0036, 14-0038, and 14-0430 – Moved by Kakuk, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Discuss 3-Way Funding Program – Moilanen explained that a meeting had been held on April 28th to discuss the program and that the townships seemed to be very positive about running the program again in 2015. The county board would not be able to guarantee their share of the funds until the 2014/2015 budget was approved in September. It was decided at the April 28th meeting that the road commission should contact the townships and request that their list of projects for the 2015 program be submitted by the end of June, 2014. Moved by Betzinger, seconded by Kakuk to have Moilanen draft the letter for approval by the road commission at an upcoming special meeting. Carried unanimously.

Kakuk stated that he had received calls from some of the townships that were in attendance at the meeting, voicing their disappointment that there was too much discussion about topics that did not concern the 3-Way Program and some individuals also felt that the legislators in attendance had been invited as guests for the 3-Way Program meeting and should not have been questioned about non road related items at that time.

Anderson asked how the amount of each township’s contribution would be determined. Moilanen stated that it would be the same format as the last program, using road miles. Any changes to a township’s miles since the last program, such as road abandonments, would be used in the new calculation.

Kakuk stated that the Menominee City Engineer wants to use their share of the funds on some of the city streets. Moilanen explained that they can do that, but they can only receive funds from the county, as none of the road commission’s funds can be used on roads that are not in the road commission’s jurisdiction.

Betzinger asked that the road commission have a motion to set aside their share of the funds for the program. Moved by Kakuk, seconded by Anderson to allocate \$200,000 to the 3-Way Road Funding Program for 2015. Carried unanimously.

Discuss streets in the Villages of Ingalls and Spalding and road in Nadeau Township – Moilanen stated that the 2 roads were currently certified by the road commission, but have not been maintained for many years. [The street in Ingalls does not have a place for the plow to turn around, the street in Spalding runs directly through the parking lot of Graham Transport.] Due to snow cover, Moilanen has not had the opportunity to look at the Nadeau Township road yet. The road commission should decide if they are going to decertify the 2 roads or begin maintaining them. The commissioners will look at each of the areas so that a decision can be made at a future meeting.

Act on Resolutions to allow chair or vice-chair to sign Road & Risk Reserve Funds agreements –

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to pave a portion of County Road 577, from Klippel Lane northerly to Chalk Hills Road, using Road and Risk Reserve Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Road and Risk Reserve Funds for the projects listed above.

It was seconded by Commissioner Betzinger and carried by the following vote: Ayes: 3; Nays 0.

Commissioner Anderson moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to pave a portion of County Road 577, from 18th Avenue northerly to 38th Avenue, using Road and Risk Reserve Funds. AND WHEREAS, it is necessary to complete the forms and contracts for such funds, NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Road and Risk Reserve Funds for the projects listed above.

It was seconded by Commissioner Kakuk and carried by the following vote: Ayes: 3; Nays 0.

Discuss request from WE Energies for a permit on River Road – Moilanen explained that WE Energies was requesting a permit to raise the grade on River Road by 4 inches for a distance of 175 feet. Moved by Kakuk, seconded by Anderson to have Moilanen issue the requested permit. Carried unanimously.

Permission to purchase a new server for accounting software – The current server has Windows XP as the operating system. Both Microsoft and Cogitate is discontinuing support for this platform. The current server is nearly 10 years old and not worth upgrading. A new computer with Windows 8 will cost under \$1,500. Moved by Betzinger, seconded by Kakuk to allow Savord to purchase the new computer and have UES Computers in to set it up. Carried unanimously.

Discuss request for Adopt-A-County Road permit – A request has been received from the House of Dreams Clubhouse to adopt a county road. They are leaving the choice of which road they will adopt up to the road commission. Moilanen suggested that the road commission issue the permit for Birch Creek Road, from US 41 to CR 577. Moved by Anderson, seconded by Kakuk to issue the permit for this road and have the appropriate signs made. Carried unanimously.

Any other business – Moilanen stated that he had received a request from Robert Kuntze for the Stephenson High School Girls & Boys Track & Field Teams, asking the road commission to provide barricades for road closures along the route of their 4th of July 5k Run/Walk Event. Moved by Betzinger, seconded by Kakuk to issue a permit for the event and provide the barricades as requested. Carried unanimously.

Moilanen advised that the Twin City Airport had sent correspondence regarding the amount of trash that is being dumped at the end of the West Drive cul de sac, stating they would like to have barricades put up on the road to discourage the dumping. Kakuk stated that “No Dumping” signs may help. It was decided to put up temporary barricades for the spring months if necessary.

Moilanen received a request from Coleman Engineering to do borings from Miscauno Island Road, thence east to past the double curve, on CR374. Coleman Engineering would like permission to do the borings in the right of way if they are unable to get permission from the landowners to do the borings on their property. They will also need a permit to bring in the equipment for the borings. Moved by Betzinger, seconded by Kakuk to work with Coleman on their request providing that the permit holds Coleman Engineering responsible for any damages to the road and right of way. Carried unanimously.

Moilanen asked permission to put the crusher shack out on bids to road commission employees. Moved by Anderson, seconded by Kakuk to sell to the highest bidder, with a \$180 minimum bid. Carried unanimously.

Moilanen asked the board to schedule a special meeting to open/award bids for the upcoming pulverizing projects. The special meeting will be held on Tuesday, May 20, 2014 at 9:00 a.m.

Betzinger asked if the plow trucks were being used to grade on the gravel roads. Moilanen responded that a few are grading with the underbodies, and that the crews are also working on removing the snow plow equipment from the trucks to be painted and repaired if necessary. Betzinger also asked how much more salt & sand were used this past winter than in prior years. Moilanen will prepare an analysis of the past few years.

Gerald Piche agreed with Kakuk that the 3-Way Funding meeting should not have been used to discuss other topics and that the legislators should not be criticized when you are asking them to find ways to provide additional funding. He thinks that the meeting should have been better controlled to avoid this. Betzinger responded that the meeting was hard to keep on track as there was no gavel

provided. It was also noted that there were no minutes from the prior meeting presented even though approval of those minutes was an agenda item.

Public Comments – Bill Nicholson noted that he had seen the US Senate use a rock for a gavel.

Joe Linder asked how much money the road commission had received for the closing of the railroad crossing in Nadeau Township. Moilanen stated that so far \$125,000 had been received from MDOT. There is another payment of \$7,500 expected from the railroad within in the next month and once received, there will be an additional \$7,500 to come from MDOT.

David Wesoloski asked when weight restrictions would be lifted. Moilanen stated that he is monitoring the roads and there may be a partial lifting of restrictions around May 17.

Bill Nicholson asked if log trucks should be hauling on CR577 during the restrictions. Moilanen stated that part of CR577 is all season road so regular hauling is allowed, and the sections of CR577 that are restricted can still be used with reduced loads. Mr. Nicholson asked when the paving projects would be done on CR577 and if there would be any road closures during the construction. Moilanen replied that the projects were scheduled to be completed by September 20 and there would be no closures necessary. Mr. Nicholson asked how far up Aman Lane the paving would go. Moilanen stated that only the radius would be paved.

Bill Nicholson asked how much it would cost for a private citizen to have dust control put on their road. Moilanen stated that the costs per gallon were the same as last year, and the total cost would depend on how heavy they wanted the brine sprayed. He also advised Mr. Nicholson that he would need to contact his township supervisor to get the dust control put down as the road commission doesn't deal directly with a private citizen.

Mr. Nicholson asked if a private citizen can cut grass in the road right of way. Moilanen replied that they can, but that they would be liable for any problems that may occur.

Closed session to discuss Teamsters Local 406 wage reopener proposal – Moved by Betzinger, seconded by Kakuk to move to closed session at 9:55 a.m. Carried unanimously.

Darlene Nerat, John Nerat, Joe Skrobiak, Gerald Piche, Chuck Behrend, Larry Barker, Joe Linder, Bill Nicholson and David Wesoloski left the meeting at this time.

Moved by Kakuk, seconded by Betzinger to return to open session at 10:18 a.m.

Moved by Kakuk, seconded by Betzinger to authorize Moilanen to continue with negotiations. Carried unanimously.

There being no further business, Anderson declared the meeting adjourned at 10:19 a.m.

Road Commission Finance Director / Clerk

Chair

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

EXECUTIVE / FINANCE COMMITTEE MEETING
MAY 13, 2014, 4:00 PM
Twin County Airport Conference Room

MEMBERS PRESENT: Ted Sauve and Nick Lakari

MEMBERS EXCUSED: Jason Lauzer

OTHERS PRESENT: Tony Krysiak; Jeff LaFleur; Larry Barker; Joe Ciochetto; Bill Clyma;

1. **Call to order**

Chair Lakari called the meeting to order at 4:00 pm.

2. **Pledge of Allegiance**

3. **Roll call**

4. **Approve/amend agenda**

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. **Approve / amend Minutes of April 8, 2014. Action, if any.**

Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

6. **Public Comment – speakers will be limited to 5 minutes on agenda items, only.**

Mr. Ciochetto offered a perspective for item nine on the agenda.

7. **Review / discuss April 2014 Financials. Action, if any.**

An unusual bank fee related to a lost check was explained. Numerous questions were answered regarding the Profit & Loss statement.

Motion (Lakari / Sauve) to recommend Commission approve payment of checks numbered 12990 through 13013 in the amount of \$27,882.52. Motion carried.

8. **Discuss / consider wage level for 20-hour Maintenance / Lineman position. Recommendation for Commission May 20, 2014 meeting. Action, if any.**

Motion (Sauve / Lakari) to recommend a wage level of \$12.00 per hour. Motion carried.

9. **Discuss / consider adding vacation compensation to Airport Manager employment agreement arrangement. Action, if any.**

Airport Manager is satisfied maintaining 25 hours per week work arrangement. It may be beneficial to replace the term "vacation pay" with "holiday pay." Further research to be conducted, with alternative ideas to be brought back to next meeting.

10. **Begin 2014 - 2015 budget development process. Discussion, only.**

Manager Krysiak is in the process of building a budget document. The first draft will be available for review at the June 10, 2015 meeting.

11. **Public Comment - speakers will be limited to 5 minutes.**

None

12. **Future agenda items**

Review May Financials; Review draft budget document; Consider holiday pay;

13. **Schedule next meeting**

Next meeting scheduled for June 10, 2014.

14. **Adjournment**

Motion (Lakari / Sauve) to adjourn at 5:06 pm. Motion carried.

Approved 6/10/2014

Cedarville Township Board Meeting

May 14, 2014

Approved 6/11/14

Call to Order: Supervisor Lin Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Treasurer-Kathy Prestin, Trustee-Tony Williams, Trustee-Jim Prestin, Clerk-Gina Van Hoff and 3 guests

Agenda: Moved by Jim to approve agenda, second by Tony. Motion carried.

Minutes: Moved by Tony to approve minutes, second by Jim. Motion carried.

Assessor Report: Kathie Prestin and Jill will be working on creating the summer tax database for printing and mailing by July 1st. Continuing to work on projects mentioned in April in the land division areas. Jim and Jill will be working together to get the legal agreement drafted between the Township and Mr. Zettel.

Treasurer's Report: Reconciled at \$140,816.89

Fire Chief Report: A K970 Husqvarna Rescue saw and blade was purchased. Received 10 gallons of Silvex foam with variable flow nozzles. Dan Pomasl found foam eductors for brush truck. Received a letter from lawyer about retrieving the money for the gear, Leah did not accept the letter, so we wait and see what happens. Held first Adopt A Highway on April 30th. Waiting on spring hydrant flushing until frost goes out of 551. No runs in the past month

Clerk Report: Flags for cemetery will be picked up and put out. Township meetings ad will be placed in newspaper. 2014 Election Cycle Update Meeting in Stephenson yesterday. Marion prepared our 941s. Donna Buechler will bet get her Pension Account Settlement. Moved by Jim to approve the warrant list 15352-15368, second by Kathy, Motion carried. Moved by Tony to add to warrant 15369, second by Jim. Motion carried.

Fox Park Report: Park will open 5/16. Picnic tables in camping area have been reconditioned and rebuilt. Five new signs were installed to designate camping only and picnic only areas, along with a new OPEN sign at the entrance. Water testing completed. Prepaid reservations totaling \$405.00

Supervisor/Building: No permits issued

Accept Regular Report, moved by Jim, second by Tony, motion carried.

Old Business: Waste Water was rescheduled for June 17th, needed more information.
Economic development- a board member to get paid \$40.00 if meeting is at Cedarville

Township Hall and \$60.00 away. Resolution #5-14-14-1. Roof retainer-Construction Services and Blahnik will get cost.

New Business: Expand designated route ATV Connector Route: Camp O to 551. Vote to submit request. Moved by Jim, second by Tony, motion carried. MTA Training Dates in Marquette in June, August 26-28 MTA Summit. 3 Way Road 2015 dollars: RC \$200k, County \$200K, Cedarville Twp:\$2444.56 share gives us \$22784.50 to spend in our township. Priorities: 1. 551, 2. Jimtown, 3. 29 Road. We decide gravel chip seal, etc. May 22 MTA on roads at Nadeau townhall. Camp O bridge: RC will contract out stone repair. Permit good for three years. Only thing planned for 2014 in Cedarville. Clean Kill Mowing completed at Fox Park where lots will be sold. Will work on finishing rest of township as water recedes, could be August. Boyle Design Group: M & M Guide will list all events, trails, etc. free. Will go to print in five weeks. Bridge Walk and Run listed, + Horse sites on 551, + Walley Line change, +DNR Connector Trails. More? Cemetary markers Gina will make calls.

Public Comment: Phil Williams wants to see records as far back as of 2002 regarding free launching at marina.

Adjournment moved by Tony, second by Jim. Motion carried.

Next Meeting June 11, 2014

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, May 20, 2014.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, and C. Peterson. M. Fagan was excused. Commissioner James Furlong was also present.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public participation at this time.

C. Peterson moved to approve the minutes from the April 15, 2014 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the April financial report. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the May bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for April were in the board packets.
- B. The Friends of the Library will be holding their annual plant sale this Saturday, May 24 from 9:00 AM to 3:00 PM. The Friends latest newsletter will be printed this week.

Their next meeting will be the Friends annual membership meeting with election of officers on Tuesday, June 10 at 10:30 AM.

- C. Jim Mekash installed reinforcement bars on the stair railings, repaired the steps, and then primed and painted the railings.
- D. We were fortunate to receive \$500.00 from the Clarence and Rosemarie Hanson estate. Rose worked at the library for many years and Clarence was very active in the 4-H programs here in the County. Their children requested that the funds be used to purchase resources for the visually impaired. We also received another \$500 from a person who wishes to remain anonymous.
- E. We upgraded the computer at Hermansville to Windows 7 and Microsoft Office 2010, and installed a new scanner donated by the Friends of the Library.

Old Business:

- A. Library Millage Proposed by County Board – Update – At their April 22, 2014 meeting, the consensus of the County Board was to just drop this item from discussion for the time being.

New Business:

- A. FY 2014-2015 Preliminary Budget – After reviewing each line item in the proposed budget, C. Peterson moved to approve the preliminary budget for submission to the County Administrator. Seconded by J. Bejgrowicz, motion carried.

- B. RIDES Delivery Service Charge – July 1, 2014 to June 30, 2015 – The Library of Michigan is again paying for the third day of delivery service, so our cost for next year will be the 2-day per week delivery charge of \$1,458.48.
- C. 2014 Park & Read Program – We will be participating in this program that runs from May 16 through September 30.

Other Board Concerns: There were no board concerns at this time.

Public Participation: No public participation at this time.

As there was no further business, J. Freis moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:27 AM.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, May 20, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Jim Moraska, Eric Treichel and Kitty Treichel.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Kitty Treichel discussed an article she had read in the local newspaper regarding funding the state was providing for shovel-ready projects. She also spoke regarding gravel that she and her husband had sold to the road commission at a cost less than what they could have received from private contractors, and their hope to have some sort of cover installed on 36.5 Mile Road to reduce the dust as dust control brine does not seem to last for very long. She stated that there are 5-6 homes along a quarter mile stretch of the road that are affected by the dust.

Public appearances – None

Open/Award bid for 2014 pulverizing – Bids were opened and read aloud as follows:

Hein Reclamation, Green Bay, WI	\$ 8,481.23
Payne & Dolan, Gladstone, MI	\$12,583.84

Moved by Betzinger, seconded by Kakuk to award to the low bidder Hein Reclamation, Green Bay, WI, pending tabulation of the bids. Carried unanimously.

Open/Award bid for sale of crusher shack – Bids were opened and read aloud as follows:

Daniel Hubbard	\$236.00
Daniel Turcotte	\$230.00

Moved by Anderson, seconded by Kakuk to award the bid to Daniel Hubbard. Carried unanimously.

Approve letter/information to be sent to township supervisors regarding the potential 2015 Three-Way Road Funding program – Moilanen presented a draft letter, including a list of typical costs for various types of projects and the contribution to the program per entity, based on road miles. Moved by Betzinger, seconded by Kakuk to send out the letter & information as drafted. Carried unanimously.

Any other business – Moilanen stated that he had received a letter from Spalding Township Supervisor Jim Moraska asking the road commission to contribute \$6,300 toward the chip seal project on 36.5 Mile Road, based on a bid the township received from Fahrner Asphalt of \$34,000. The estimate for the road commission to do the project was \$27,711. Moilanen noted that it is road commission policy that if a township bids out a project on their own, they are responsible for 100% of the cost. If the road commission does the work with our own forces, we will absorb any additional costs above the estimated price.

Moved by Anderson to allow the township to contract with Fahrner for the project and to have the road commission pay the requested \$6,300. The motion died for want of a second.

Kakuk stated that K-3 Road had been chip sealed by the road commission for less cost than a contractor and that a good job had been done. Supervisor Moraska stated that the road commission had also done the chip seal on Vega Road and that it was not holding up. He also noted that the estimate the road commission provided was for a 24 foot width, but 36.5 Mile Road is only 22 feet wide in some areas. Mr. Moraska also stated that if the road commission did the project that the township would want the road properly prepared. Moilanen replied that the road had been rebuilt a few years prior and was in good condition already, and that Vega Road had more heavy truck traffic.

Moved by Betzinger, seconded by Kakuk that the road commission do the chip seal project on 36.5

Mile Road with the township paying the estimated cost of \$27,711. The road commission will absorb any cost overruns and will make any necessary repairs to the chip seal at no additional cost to the township for up to eight years. The motion passed by the following vote: Yes – Betzinger, Kakuk; No – Anderson. Supervisor Moraska will bring this decision to the Spalding Township board meeting tonight and advise the road commission of the township board's response. Kakuk advised that Dun-Rite Asphalt Maintenance from Marinette, WI may do the fog seal portion of the project at a lower cost than Fahrner.

Public Comment – Eric Treichel asked why the road commission trucks used 36.5 Mile Road as their route, instead of LaBelle Road, when they were working on Spring Green Road. Moilanen explained that the trucks that came from the Stephenson district shop would have taken 36.5 Mile Road to and from the project each day as it was a shorter route than LaBelle Road.

Supervisor Moraska asked if the same dust control would be used this year as last year and when it would be available. Moilanen stated the brine was the same and that the price hadn't changed. There is brine available now and he should call Stephenson district foreman Bob Hanson when he is ready to have it applied in Spalding Township.

Supervisor Moraska asked if the road commission would consider putting lower load limits on roads that were chip sealed. Moilanen responded that the road commission would need a letter from the township requesting the change before it would be considered.

Supervisor Moraska asked if the road commission would make repairs to any chip seals that we did. Moilanen stated that we would for the first 8 years. Mr. Moraska stated that there is an area on Land Lane that needed to be patched. Moilanen will check on this.

Supervisor Moraska asked when the LaBelle Road project would be started and how long it will take. Moilanen replied that the deadline for completion of the pulverization is June 12, and that it should take about 1 day to pulverize.

Moilanen stated that he had received a response from Teamsters Local 409 regarding the current wage reopener. Moved by Betzinger, seconded by Kakuk to move to closed session at 9:46 a.m. to discuss the proposal. Carried unanimously.

Jim Moraska, Eric & Kitty Treichel left the meeting.

Moved by Kakuk, seconded by Betzinger to return to open session at 9:55 a.m.

Moved by Kakuk, seconded by Anderson to approve payment of \$900 to each union employee, payable at \$45 per payroll for the next 20 pay periods. Carried unanimously.

Moved by Kakuk, seconded by Betzinger to make the same payments to the non-union hourly staff. Carried unanimously.

There being no further business, Anderson declared the meeting adjourned at 9:57 a.m.

Finance Director/Clerk

Chair

MINUTES
TWIN COUNTY AIRPORT COMMISSION
2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408
REGULAR SESSION MEETING
May 20, 2014
TWIN COUNTY AIRPORT CONFERENCE ROOM

Members Present: Nick Lakari, Mary Johns, Charlie Meintz, Chris Plutchak, and Ted Sauve

Not Present: Jason Lauzer

Also Present: Tony Krysiak, Airport Manager; Jeff LaFleur, Maintenance-Lineman; Bill Clyma, Peshigo Times; Kevin Pascoe, Anderson & Tackman; and Penny Mullins, Eagle-Herald

1. Call to order

Vice Chair Nick Lakari called the meeting to order at 5:07 pm.

2. Pledge of Allegiance recited

3. Roll call taken by Vice Chair Nick Lakari

4. Approve/amend agenda

MOTION (Plutchak/Johns) to approve the agenda as presented. Motion carried. No negative vote.

5. Approve/amend minutes of the April 15, 2014 Regular Session meeting

MOTION (Sauve/Plutchak) to approve the minutes as presented. Motion carried. No negative vote.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

None

7. Audit Report/Review: Mr. Pascoe from Anderson & Tackman

Kevin Pascoe reviewed the bound audit report and a two page report that was previously provided to the committee. He reminded the committee that the airport is required to have an audit based on Public Act 2. There were some verbal recommendations given but there was nothing significant to note.

8. Discuss/Consider amending Discharge Procedures as currently described in the Twin County Work Rules/Policies, action if any.

Nick provided a summary of the background of negotiating the Maintenance-Lineman employment agreement regarding Disciplinary Actions and Discharge Procedures. The committee will pursue further.

No action taken at this time.

9. Report from Personnel Committee on annual appraisal of Airport Manager, information only.

The Personnel Committee reviewed the appraisal process approximately one month ago with the Airport Manager. The committee determined that the Airport Manager is doing his job as expected and there are no areas identified as needing improvement.

10. Report from Airport Manager on annual appraisal of Maintenance-Lineman, information only.

Tony reported on the Maintenance-Lineman's annual appraisal. Tony is satisfied with the Maintenance-Lineman's performance and is able to rely on his expertise and reliability.

11. Discuss/Consider follow-up report from Executive/Finance Committee on questions raised for hiring part time 20-hour per week Maintenance-Lineman, action if any.

- A. Affect on Municipal Employee Retirement System (MERS) contributions.
- B. Recommendation for hourly wage.
- C. Job posting recommendation.
- D. Interview process/guidelines.
- E. Tentative offer procedures.

Zero dollars would be contributed to MERS for a 20-hour/week employee. To qualify, an employee would log eight hours for any ten days in a month. The Executive/Finance Committee has recommended \$12 per hour starting pay.

MOTION (Johns/Meintz) to recruit the 20 hour per week Maintenance-Lineman based on \$12.00 hourly wage to start. Motion carried. No negative vote.

Application deadline will be June 3, 2014. Interviews will be held during the week of June 9, 2014. An advertisement will be done on the Airport Facebook page, in the Peshtigo Times, the Eagle-Herald, the County Journal, the Menominee County Website, at the Wisconsin Job Center, and at Michigan Works. An Authorization/release will be included with applications. Each potential applicant will be required to fill out an application.

The Airport Manager will screen applications for interviews. One member of the Personnel Committee will be included in interviews. A recommendation will be confirmed by the full commission, pending background check.

Interview questions were reviewed.

12. Follow up on potential funding assistance from Wisconsin Department of Transportation - Bureau of Aeronautics, information only.

Discussion.

13. Executive/Finance Committee report:

- A. Discuss/Consider Profit & Loss for April 2014, action if any
- B. Discuss/Consider Reconciliation Summaries for April 2014, action if any
- C. Discuss/Consider Vendor Balance for April 2014, action if any
- D. Discuss/Consider Customer Balance for April 2014, action if any
- E. Discuss/Consider Check Detail (#12990 thru #13013) and in the amount of \$27,882.52 for April 2014, action if any
- F. Discuss/Consider Fuel Sales Report for April 2014, action if any
- G. Discuss/Consider airport traffic for April 2014, action if any

MOTION (Johns/Meintz) to pay check numbers #12990 thru #13013 and in the amount of \$27,822.52 for the month of April and items A through G. Motion carried. No negative vote.

14. Communications/correspondence

None

15. Dialog between Airport Manager and the TCAC

Tony indicated that a prototype will be going out for the budget and will be available at the June Executive Committee meeting. He also noted that business has been behind for this time of year.

Enstrom will be finished with their expansion in a couple of weeks. The lease agreement with Enstrom is complete and has been signed.

16. Dialog between airport users and the TCAC

None

17. Public comment – speakers will be limited to 5 minutes

None

18. Future agenda items

Building and Grounds Committee report

19. Schedule next meeting

June 17, 2014 at 5:00 pm

20. Adjourn

MOTION (Johns/Meintz) to adjourn at 6:25 pm. Motion carried. No negative vote.

Respectfully Submitted:

Jennifer Seguin

Marinette County Administrative Secretary

Date approved: 6/19/14

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2014-13 ~ U.P. Area Agency on Aging 2015 Annual Implementation Plan for Services to Older Adults.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration received a letter from UPCAP asking the board to support the enclosed resolution for the U.P. Area Agency on Aging's 2015 Annual Implementation Plan, for services to Upper Peninsula Older Adults.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Upper Peninsula Commission for Area Progress

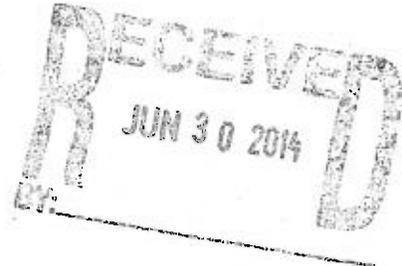
P.O. Box 606 • Escanaba, Michigan 49829
(906) 786-4701 • Fax (906) 786-5853
www.upcap.org



"Providing guidance and support to U.P. residents since 1961"

June 27, 2014

Mr. Marc Kleiman
Menominee County Clerk
839 10th Avenue
Menominee, MI 49858



Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2015 Annual Implementation Plan (AIP) for services to Upper Peninsula Older Adults as required by the Michigan Office of Services to the Aging (OSA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan I have enclosed a sample resolution for your use. We ask that you return the resolution before July 30, 2014 so that we may forward these to OSA within their required time frames.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

A handwritten signature in black ink that reads "Jonathan Mead". The signature is written in a cursive, flowing style.

Jonathan Mead
Executive Director

Enc.

cc: Ms. Jan Hafeman

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2014-13

U.P. AREA AGENCY ON AGING 2015 ANNUAL IMPLEMENTATION PLAN FOR SERVICES TO OLDER ADULTS

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a 2015 Annual Implementation Plan that provides development and funding for programs to serve older adults in the Upper Peninsula, and

WHEREAS, during the 2015 Annual Implementation Plan development process, UPCAP conducted needs surveys, one public hearing, and received input from service providers, older adults, county officials, human services organizations and other interested parties; and

WHEREAS, each U.P. County is represented by a County official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors unanimously approved the proposed, 2015 Annual Implementation Plan; and

WHEREAS, the AAA 2015 Annual Implementation Plan also requires review by individual County Boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2015 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Charlie Meintz, Board Chairperson

Marc Kleiman, County Clerk

Date

Date

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
JUL 01 2014
BY: *AD*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
6/10/14	CEDARVILLE TWP. HALL	40		22.40	101-101-860.04
6/12/14	COURT HOUSE	16		8.96	101-101-860.04
6/24/14	CEDARVILLE TWP. HALL	40		22.40	101-101-860.04
6/25/14	COURT HOUSE	16		8.96	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	112	
				Total Mileage Fee	\$ 62.72

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

6/30/14

Date

Commissioner Meeting Fee Expense Form



Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/10/14	COUNTY BOARD	50.00
6/12/14	FINANCE	50.00
6/24/14	COUNTY BOARD	50.00
6/25/14	FINANCE	50.00
Total Per Diem		\$ 200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 6/30/14

Commissioner Meeting Fee Expense Form

RECEIVED
JUN 25 2014
BY: *[Signature]*

Name of Commissioner John NELSON

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/5/14	MI WORKS, ESCAMBA MI.	50.00
6/10/14	CO. BOARD, CEDAR RIVER.	50.00
6/12/14	FINANCE Comm. MEMUMINGO	50.00
6/16/14	NORTH POINT, KINGFORD, MI	50.00
6/24/14	CO. BOARD, MEMUMINGO CEDAR RIVER, MI	50.00
6/25/14	FINANCE Comm, MEMUMINGO MI	50.00
6/26/14	NORTH POINT, KINGFORD, MI	50.00
Total Per Diem		350.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *John R Nelson*

Date: 6/25/14

Pending 6/26/14 N.P. meeting

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUN 25 2014
Admitt

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
6/5/14	MI WORKS, ESCANABA, MI	58	.56	32.48	101-101-860.11
6/10/14	CEAR RIVER, MI	80	"	44.80	101-101-860.11
6/12/14	MENOMONIE, MI	94	"	52.64	101-101-860.11
6/16/14	KINGSFORD, MI	60 60	.56	33.60	101-101-860.11
6/24/14	CEAR RIVER, MI	80	"	44.80	101-101-860.11
6/25/14	MENOMONIE, MI	94	"	52.64	101-101-860.11
6/26/14	KINGSFORD, MI	60		33.60	101-101-860.11
					101-101-860.11
					101-101-860.11
		526	Total Mileage	294.56	
				Total Mileage Fee	294.56

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R. Nelson

Signed

6/25/14

Date

Pending 6/26/14 N.P Meeting

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on June 23 & 25, 2014 in the combined amount of \$43,378.61.	
RECOMMENDED MOTION	

Submitted by: Brian Bousley

 07/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

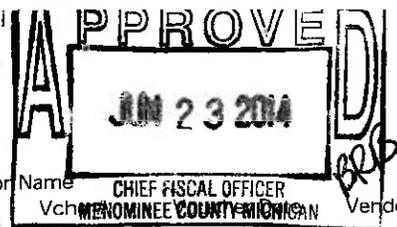
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

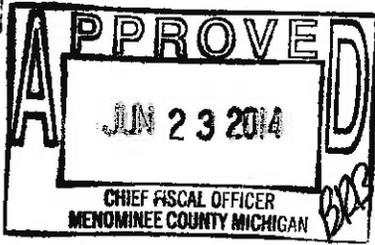


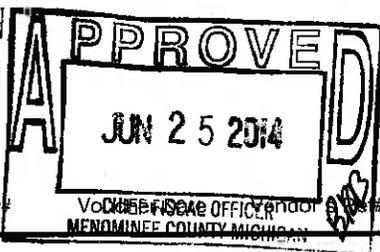
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vehicle	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
AT&T Mobility	36391	06/16/2014	287252150867	June 1 - June 30, 2014	101-132-850.00	31.04		\$31.04
BELSON CO.	36402	06/10/2014	138141	Fill Hose	101-301-770.00	196.49		\$196.49
Bob Barker Company, Inc.	36405	05/29/2014	WEB000319562	Inmate Supplies	101-301-770.00	54.35		\$383.95
	36407	05/28/2014	WEB000319368	Inmate Supplies	101-301-770.00	329.60		
BP	36397	06/06/2014	41468459	Sheriff Department - Gasoline Charges	101-301-742.00	400.88		\$400.88
CLOVERLAND PAPER CO	36403	05/30/2014	105144	Kitchen & Jail Supplies	101-301-770.00	249.20		\$783.05
	36409	06/06/2014	105215	Inmate Supplies	101-301-770.00	360.71		
	36410	06/06/2014	105205	Inmate Supplies	101-301-770.00	173.14		
J S ELECTRONICS, INC.	36395	06/01/2014	18330	Voice Paging	101-301-727.00	90.00		\$90.00
Joel Hensley, RN	36394	06/16/2014	Blood Draw	K.C. (6/15/14)	101-267-801.01	100.00		\$1,465.00
	36412	06/16/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
K MART	7031							\$59.92
	36403	05/12/2014	70311062140033	Sheriff Department Supplies	101-301-755.00	46.94		
	36404	04/25/2014	703104251401000489	Inmate Supplies	101-301-770.00	12.98		
Mastercard								\$800.65
	36392	06/11/2014	Credit Card	Specialty Cases	101-103-857.01	249.00	*	
	36392	06/11/2014	Credit Card	TLO	101-301-755.00	12.50	*	
	36392	06/11/2014	Credit Card	Superior Touchless	205-315-934.02	9.00	*	
	36392	06/11/2014	Credit Card	Holiday Superstore	264-363-881.00	25.11	*	
	36392	06/11/2014	Credit Card	Shell Oil	101-301-860.00	44.99	*	
	36392	06/11/2014	Credit Card	Tractor Supply	101-301-881.01	47.99	*	
	36392	06/11/2014	Credit Card	Intelius	101-301-727.00	19.95	*	
	36392	06/11/2014	Credit Card	TLO	101-301-755.00	3.25	*	
	36392	06/11/2014	Credit Card	Amazon	101-301-770.00	66.46	*	
	36392	06/11/2014	Credit Card	Tractor Supply	101-301-881.01	19.99	*	
	36392	06/11/2014	Credit Card	The Store	101-301-860.00	54.00	*	
	36392	06/11/2014	Credit Card	Mission Point Restaurant	101-301-860.00	60.88	*	
	36392	06/11/2014	Credit Card	MSA Lansing	101-301-745.00	136.00	*	
	36392	06/11/2014	Credit Card	Goodfellows Grill	101-301-860.00	36.20	*	
	36392	06/11/2014	Credit Card	Wendy's of Escanaba	101-301-860.00	15.33	*	
MENOMINEE COUNTY ROAD COMMISSI	36393	06/04/2014	10795	Power to Radio Tower (May 2014)	101-301-755.00	63.48		\$63.48
Pan-O-Gold Baking Co.	36401	05/20/2014	40683414009	Inmate Groceries	101-301-770.00	50.68		\$93.52
	36405	05/13/2014	40683413311	Inmate Supplies	101-301-770.00	42.84		
Quill Corporation	36395	05/27/2014	3208139	Office Supplies - Sheriff Department	101-301-727.00	167.33		\$333.42
	36399	06/06/2014	3518671	Inmate Supplies	101-301-770.00	122.10		
	36403	06/06/2014	3545578	Inmate Supplies	101-301-770.00	43.99		
Time Warner Cable	36411	05/28/2014	104046204752028003	June 6 - July 5, 2014	101-301-770.00	126.84		\$126.84

MENOMINEE COUNTY
Claims Audit Report

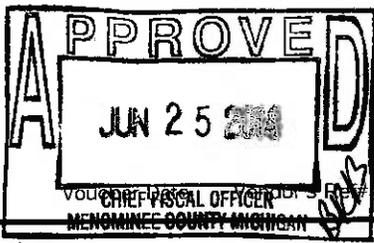
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Verizon Wireless								\$849.54
	36393	06/01/2014	9726157336	May 2 - June 1, 2014	101-265-850.01	91.19		
	36393	06/01/2014	9726157336	May 2 - June 1, 2014	101-301-850.00	456.08		
	36393	06/01/2014	9726157336	May 2 - June 1, 2014	101-682-850.00	32.46		
	36393	06/01/2014	9726157336	May 2 - June 1, 2014	205-315-850.00	269.17		
	36393	06/01/2014	9726157336	May 2 - June 1, 2014	266-325-850.00	0.64		
Total Amount for Bank Account: General								\$5,677.78





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Vendor Invoice #	Vendor #	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
All Phase								\$2,826.74
	36572	06/02/2014	4430-641001	PO# 02933 Electrical @ Shakey Lakes	220-752-953.01	2,772.74		
	36573	06/12/2014	56-00038	PO# 02919 - Electrical Supplies @ Sha	208-751-930.02	54.00		
Brian Bousley								\$123.20
	36528	06/25/2014		Reimbursement Mileage	101-172-860.00	123.20		
Brunelle, Jennifer								\$89.86
	36549	06/16/2014		Reimbursement Supplies - Commjnty Garden & Teen C	296-667-801.01	62.51		
	36549	06/16/2014		Reimbursement Supplies - Commjnty Garden & Teen C	101-132-801.01	15.81		
	36549	06/16/2014		Reimbursement Supplies - Commjnty Garden & Teen C	296-667-801.02	11.54		
City of Stephenson - P.O. Box 467								\$201.96
	36542	05/20/2014	709	Annex - Water, Electric, Sewer	101-261-920.01	201.96		
CLOVERLAND PAPER CO								\$99.70
	36555	06/13/2014	105213	Dispenser - Shakey Lakes Parks	208-751-755.01	99.70		
Country Mile Document Destruct								\$69.64
	36571	06/10/2014	18381	Shredding Documents (6/5/14)	101-265-801.00	69.64		
Dreamscape Communications								\$69.99
	36547	05/20/2014	w3744	Wireless Internet (Annex)	101-261-850.00	69.99		
DTE Energy								\$84.16
	36544	06/18/2014	462245200011	Annex	101-261-920.04	84.16		
Election Systems & Software								\$926.80
	36531	06/18/2014	895718	PO # 02936 Ballot Layout	101-267-727.00	926.80		
Erdman, Brandon								\$36.93
	36560	06/17/2014		Reimbursement Uniform Allowance	205-315-745.00	36.93		
Faller, Tom								\$29.12
	36574	06/20/2014		Reimbursement Mileage	101-215-860.00	29.12		
Friends Ofc Prod Whse Direct								\$322.86
	36559	06/19/2014	0207441	FOC - Office Supplies	215-141-821.00	322.86		
Galls, An Aramark Company								\$491.95
	36562	03/31/2014	001779081	Tyler Mileski (Uniform Allowance)	205-315-745.00	45.61		
	36563	03/25/2014	2233292-3	Tyler Mileski Uniform Allowance	205-315-745.00	66.98		
	36564	06/15/2014	001967613	Uniform Allowance - Greg Smith	205-315-745.00	379.36		
Glenn A. Pearson								\$62.13
	36551	06/17/2014		Reimbursement Mileage	101-136-860.00	62.13		
GREAT AMERICAN DISPOSAL CO THE								\$56.02
	36545	06/01/2014	46101195	Annex - Garbage Removal	101-261-930.04	56.02		
Hanson, Judi								\$39.54
	36561	06/17/2014		Reimbursement Uniform Allowance	205-315-745.00	39.54		
Jane Krueger-Smith								\$300.00
	36532	06/17/2014	5539	Bond Refund (Posted for Jesse Kramer	292-662-964.00	300.00		
John & Dawn Mastejko								\$50.00
	36536	06/19/2014		Reimbursement Refund - Shakey Lakes Camping	208-751-964.00	50.00		
John Homontowski								\$30.00
	36553	06/14/2014		Reimbursement Refund - Shakey Lakes Camping	208-751-964.00	30.00		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Vendor Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Kewley, Diane 36548	06/16/2014	5528	Transport of Juvenile (T.S.)	101-132-801.01	12.50		\$32.50
36548	06/16/2014	5528	Transport of Juvenile (T.S.)	101-132-801.00	20.00		
Kleiman, Marc 36575	06/24/2014	Reimbursement	Mileage	101-215-860.00	26.88		\$26.88
Manpower 36537	06/01/2014	27184492	Week Ending 6/1/14 (Krista Marciniak)	101-261-704.00	252.00		\$882.00
36546	06/08/2014	27211131	Week Ending 6/8/14 (Krista Marciniak)	101-261-704.00	315.00		
36556	06/15/2014	27235254	Week Ending 6/15/14 (Krista Marciniak)	256-277-705.00	315.00		
MGT of America, Inc. 36534	06/17/2014	25370	April, May, June 2014 (FOC)	101-141-801.00	1,273.00		\$1,273.00
MILLERS ACTION OFFICE SUPPLY I 36550	06/05/2014	0101944-001	Toner	101-132-727.00	138.98		\$192.44
36552	06/13/2014	0102101-001	Office Supplies - Treasurer's	101-253-727.00	53.46		
Northern Star Pathology, PC 36543	05/28/2014	Autopsy	Bonnie Fox	101-648-836.00	1,450.00		\$1,450.00
Office Depot, Inc. 36568	06/04/2014	7154112310001	Toner & ink Cartridge (Parks)	208-751-727.00	85.80		\$85.80
Pinecrest Medical Center 36576	06/23/2014	Grant	Hannahville Grant	701-000-276.00	20,000.00		\$20,000.00
Salfai, Sharon 36533	06/23/2014	Reimbursement	Mileage & Hotel (for Conference)	101-132-860.00	746.98		\$746.98
St. Francis Hospital 36538	05/25/2014	25726248	C. Baumier	101-648-836.00	418.95		\$2,154.20
36539	06/02/2014	25759908	B. Fox	101-648-836.00	418.95		
36540	05/28/2014	25700674	B. Ruleau	101-648-860.00	418.95		
36541	05/23/2014	25214077	B. Anderson	101-648-836.00	897.35		
STEPHENSON MARKETING COOPERATI 36570	05/31/2014	462643	May 2014	208-751-755.02	43.95		\$43.95
Town & Country Tree Service 36530	06/09/2014	6/9/14	Tree Trim & Clean Up (807 5th Street)	517-252-955.00	165.00		\$165.00
U.E.S. COMPUTERS, INC. 36554	06/13/2014	40976	PA's Office - Computer Maintenance	101-103-857.00	65.00		\$65.00
U.S. Bank Equipment Finance 36558	06/15/2014	255786998	Konica Minolta Bizhub 423	101-172-942.00	133.07		\$133.07
U.S. Electric & Phone, Inc. 36535	06/18/2014	14004E	Troubleshoot Pedestal @ Shakey Lake	208-751-801.00	304.75		\$304.75
UNIFORM SHOPPE 36565	04/22/2014	231269	Uniform Allowance - Ilander	205-315-745.00	304.25		\$926.25
36566	04/14/2014	231157	Uniform Allowance - Holmes	205-315-745.00	306.00		
36567	04/14/2014	231156	Uniform Allowance - Holmes	205-315-745.00	316.00		
WEST GROUP PAYMENT CENTER 36529	06/13/2014	829670383	May 1 - May 31, 2014	269-145-982.00	446.44		\$446.44
WISCONSIN PUBLIC SERVICE CORP - 700 N. Adams Street 36557	06/17/2014	0402047856-00005	Klienke Park - Electrical	208-751-920.01	97.27		\$369.42
36577	06/17/2014	0402047856-00008	Klienke Park	208-751-920.01	272.15		

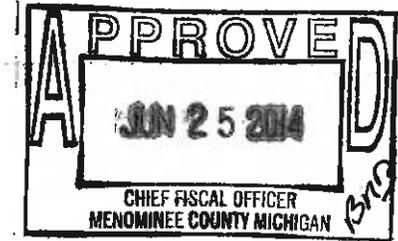
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Xerox Corporation - 26152 Network Place	36539	06/01/2014	074212559	Probation/Parole - Copier	101-131-942.00	95.15		\$95.15
Total Amount for Bank Account: General								\$35,303.43



MEMONINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
DuPont, Sherry	36581	06/25/2014	Reimbursement	Mileage	101-172-860.00	42.56		\$42.56
K & M Rentals	36584	06/23/2014	4109	Portable Toilet - Airport Park	208-751-801.00	80.00		\$80.00
Linderoth, Janis	36582	06/24/2014	Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	49.28		\$49.28
MENOMINEE CONSERVATION DISTRICT	36580	06/25/2014	Grant	Hannahville Grant	701-000-276.00	1,931.00		\$1,931.00
Nelson, John R.	36583	06/25/2014	Reimbursement	Mileage - June 2014	101-101-860.11	294.56		\$294.56
Total Amount for Bank Account: General								\$2,397.40



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY: Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX: 906-753-2200

MONTHLY BUILDING PERMIT REPORT

07/01/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13025-14	06/20/14	BATES CRAIG C & LOU ANNE	N4983 HWY M-35	INGALLSTON TWP.	\$219.00
Work: 3.GARAGE		30X50 STORAGE GARAGE 30X20 AWNING ON EXISTING BUILDING			007-436-014-06
P13026-14	06/10/14	MCLEOD RANDALL W CLAN	N16605 CO RD 563	SPALDING TWP.	\$252.28
Work: 1.NEW DWELLING		TWO STORY HOME FIRST FLOOR 1120 SQUARE FEET SECOND FLOOR 440 SQUARE FEET 352 SQUARE FOOT DECK/PORCH			013-203-015-00
P13027-14	06/03/14	LEWINSKI ESTELLE	N17045 CO RD 551	HARRIS TWP.	\$258.68
Work: 3.GARAGE		36X56 GARAGE 10X56 DECK, PORCH ATTACHED TO GARAGE			005-134-015-00
P13028-14	06/03/14	CHANEY KEVIN & ELLISON NANCY	W5794 9.5 LN	MENOMINEE TWP.	\$320.32
Work: 4.MANUFACTURED		26.4X52 MODULAR HOME (BAY AREA) 28X32 ATTACHED GARAGE 12X16 DECK 5X6 PORCH			010-115-003-50
P13029-14	06/03/14	HARRIS RICHARD & MARLENE	W1587 US HWY 2&41	HARRIS TWP.	\$236.28
Work: 3.GARAGE		42X48 GARAGE			005-009-011-00
P13030-14	06/05/14	SANDAHL JAMES & DONNA REVOC	N9787 CO RD 358	DAGGETT TWP.	\$368.44
Work: 1.NEW DWELLING		28X56 HOME 28X34 GARAGE 6X56 PORCH			002-136-001-05
P13031-14	06/06/14	JOSLIN PATRICK S	W4033 G-12 RD	STEPHENSON TWP.	\$80.32
Work: 7.DECK/PORCH		208 SQUARE FOOT ENTRY DECK			014-028-008-20
P13032-14	06/09/14	VAINER MARY	N7721 CO RD 577	LAKE TWP.	\$389.16
Work: 1.NEW DWELLING		28X66 NEW HOME			008-030-021-00
P13033-14	06/10/14	RICHTER THEODORE CARL & BACO	W10010 CO RD 352	LAKE TWP.	\$211.80
Work: 4.MANUFACTURED		6" SLAB FOR MOBILE HOME MOBILE HOME			008-424-014-30

P13034-14	06/24/14	RENNIE JOEL T & JACKQUINE A	W6058 EVERGREEN LN	MENOMINEE TWP.	\$50.00
Work: 3.GARAGE					010-015-024-00
P13035-14	06/11/14	JEAN REVOCABLE TRUST	W6066 G-18	NADEAU TWP.	\$172.92
Work: 1.NEW DWELLING 24X24 RECREATIONAL LIVING QUARTERS (CAMP)					012-122-010-00
P13036-14	06/12/14	HART JAMES	RIVER RD	LAKE TWP.	\$177.48
Work: 5.MOVED STRUCTUREREPLACING MOBILE HOME WITH NEW MOBILE HOME 15.2X56 FEET					008-423-004-00
P13037-14	06/27/14	ZENKE GEORGE W & LYNN C	RIVER RD	LAKE TWP.	\$218.84
Work: 1.NEW DWELLING 40X26 CABIN					008-411-008-25
P13038-14	06/16/14	LINSMEIER RICHARD & ELIZABETH	W5434 LINSMEIER RD	MENOMINEE TWP.	\$209.40
Work: 4.MANUFACTURED 16X70 MOBILE HOME					010-123-003-00
P13039-14	06/17/14	LANAVILLE JR CRAIG R	N13588 CO RD 551	GOURLEY TWP.	\$233.64
Work: 2.ADDITION 20X30 ADDITION 28X36 GARAGE					004-014-008-50
P13040-14	06/23/14	PRESTIN DAVID & KATHIE	W988 CO RD 352 G-12	CEDARVILLE TWP.	\$100.60
Work: 7.DECK/PORCH 10X64 DECK/PORCH					001-122-014-75
P13041-14	06/23/14	CHALTRY JAMES	W5291 R-1 LN	MELLEN TWP.	\$113.40
Work: 10.UTILITY 16X30 STORAGE UNIT					009-130-001-10
P13042-14	06/23/14	KENNEDY RICKI E & CYNTHIA L	OLD US HWY 2 & 41	SPALDING TWP.	\$292.60
Work: 1.NEW DWELLING 32X40 SINGLE FAMILY HOME					013-215-009-00
P13043-14	06/23/14	SOLANDER MARK E & DAVID F &	N8096 MEINTZ RD	STEPHENSON TWP.	\$125.00
Work: 6.REPAIR/REMODEL DEMOLITION PUT ROOF ON STRUCTURE					014-028-008-50
P13044-14	06/24/14	GURNEY JUSTIN E	W1092 SWEDE RD	HARRIS TWP.	\$192.60
Work: 5.MOVED STRUCTURE14X70 PAD FOR MOBILE HOME					005-103-014-00
P13045-14	06/24/14	LACROSSE DANIEL J	W5628 TWIN CREEK RD	MENOMINEE TWP.	\$183.00
Work: 3.GARAGE 30X30 GARAGE					010-002-024-25
P13046-14	06/26/14	KOLDOS JIM	N5745 US HWY 41	MELLEN TWP.	\$134.84
Work: 3.GARAGE 18X36 GARAGE 10X10 ADDITION					009-123-020-50

P13047-14	06/26/14	KLINE KENNETH & VICKY	N4158 US HWY 41	MENOMINEE TWP.	\$190.20
Work:	3.GARAGE	30X48 GARAGE			010-111-014-00
P13048-14	06/26/14	CHALTRY TIMOTHY & JACQUELINE	DUFFRIN RD	STEPHENSON TWP.	\$172.92
Work:	1.NEW DWELLING	24X24 CAMP 12X24 ATTACHED GARAGE			014-011-016-00
P13049-14	06/26/14	FARNSWORTH ERIC J & JENNIFER B	W4333 CO RD 360	DAGGETT TWP.	\$259.30
Work:	3.GARAGE	32X72 GARAGE			002-129-003-00
P13050-14	06/27/14	COLEMAN RICHARD M	N1107 RIVER DR	MENOMINEE TWP.	\$97.40
Work:	12.OTHER	14X20 PAVILLION			010-019-020-10
P13051-14	06/27/14	BAUMLER CYNTHIA M	13 RD	MELLEN TWP.	\$192.60
Work:	4.MANUFACTURED	14X70 MOBILE HOME			009-136-010-50
P13052-14	06/30/14	DICKINSON STEPHEN & SUZANNE	W6704 1.25 RD	MENOMINEE TWP.	\$235.00
Work:	3.GARAGE	2000 SQUARE FOOT GARAGE			010-029-026-10

Total Permits	28
Total Fees	\$5,688.02

U.P. State Fair Authority Board Meeting

Minutes

Approved 6/28/2014

April 17, 2014

Harris, MI

Members Present:

Jake Campbell, *Chippewa Cty*
Henry Wender, *Dickinson Cty*
James Gale, *Houghton Cty*
Phyllis French, *Luce Cty*
Chuck Bergdahl, *Marquette Cty*
Janis Linderoth, *Menominee Cty*
Ann Harrington, *Schoolcraft Cty*
Dave Anthony, *Hannahville*

Members Absent:

Micky Rondeau, *Alger Cty*
Daune Smith, *Baraga Cty*
Dave Rivard, *Delta Cty*
Dan Siirila, *Gogebic Cty*
Gary Burk, *Iron Cty*
Joe Langdon, *Keweenaw Cty*
Calvin McPhee, *Mackinac Cty*
James Altenburg, *Ontonagon Cty*

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Sheila Krueger, Delta County Chamber of Commerce
Skip Dufour, Steam & Gas
Joe Cilc, Steam & Gas
Lori Branstrom, Delta County Chamber of Commerce

1. Call to Order / Roll Call

Chairman Bergdahl called the meeting to order at 12:51 p.m. Roll call is recorded above.

2. Public Comment

There was no public comment.

3. Adoption of Agenda

Motion by French, supported by Linderoth, to approve the Agenda as presented. Motion carried.

4. Approval of Minutes

Motion by Campbell, supported by Harrington, to approve the minutes of the February, 2014 Meeting. Motion carried.

5. Treasurer's Report

Ms. Harrington reviewed the Balance Sheet and Profit & Loss Statements. She noted that a year ago we set aside the rainy day fund (\$150,000 set aside). This is in a separate account.

Schneider Larche is starting the audit today.

Motion by Gale, supported by Campbell, to approve the Treasurer reports and place on file. Motion carried.

6. Management Report

Ms. Micheau stated they have been meeting with Camping Committee, Equine User Groups and Special Events Organizers. Looking at grants, etc. Hoping to be able to invest in arena surface improvements.

Have been in contact with Delta County to be included in the Delta County Recreation Plan. This will allow us to go after grants to develop the infrastructure for equestrian and other activities i.e. camp sites.

Motion by Anthony, supported by Campbell, to authorize inclusion into the Delta County 5 Year Plan. Motion carried.

7. Old Business / New Business

Livestock Advisory Committee

Lori Branstrom brought forth a couple of recommendations from the Livestock Advisory Committee that would require action from the Governing Board:

- Approval to have all Dairy Cattle checked in as a safety feature on Tuesday by 12:00 p.m. instead of Tuesday by 5 p.m.
- Consider an early release time for those in Zones 5 & 6 (Breeding stock only) with the Superintendents approval.

Motion by Campbell, supported by Harrington, to approve the Dairy Cattle being checked in at 12:00 p.m. on Tuesday instead of 5 p.m. Motion carried.

Motion by Harrington, supported by Bergdahl, to approve early release times for those in Zones 5 & 6 (*Breeding stock only*) with the Superintendent's approval. Motion carried. Opposed: French.

Ann Harrington stated that they have been meeting regarding reorganization of LAC. Should have more information at the next meeting.

Buildings & Grounds Committee Update

Mr. Cilc and Mr. Dufour stated they are working on putting up a ceiling in the Community Building.

Would like to give the Dormitory Area to Growing Up Foresters. Some concerns on how this will get paid and availability during non-fair events.

8. Adjournment

Motion by French, supported by Anthony to adjourn. Motion carried. The time was 1:52 p.m.

DRAFT



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, May 21, 2014

Board Members Present

Bob Burie
Tom Elegeert

Jan Hafeman
Mary Harrington

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Kristi Steger, Health Education

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on May 21, 2014. The meeting was called to order at 3:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from April 16, 2014, be approved. Motion was supported by Mr. Schei and carried.

4. Educational Session: National Diabetes Prevention Program (NDPP) – Kristi Steger

NDPP is an evidence based pre-diabetes program being offered through PHDM. NDPP has proven to help lower the risk of Type 2 Diabetes by 58%. There are currently 2.6 million adults in MI whom are pre-diabetic. Pre-diabetes means an individual has an elevated blood sugar, but it is not high enough for them to be considered diabetic. Studies have shown that if a person loses 5-7% of their body weight, and is physically active at least 150 minutes a week, he or she can prevent or delay the onset of type 2 diabetes. PHDM's

Men or women, age 18 and older with a BMI greater than or equal to 24, are eligible for the NDPP if they meet any of the following criteria:

- ✓ Are at risk for Type 2 diabetes (using the CDC's Pre-diabetes Screening Test)
- ✓ Have been diagnosed with gestational diabetes
- ✓ Have had an elevated fasting glucose, but are NOT diabetic

The CDC created a risk assessment form to assist in deciding eligibility. This along with referral forms will be sent to local providers for their at-risk patients.

The NDPP class will meet once a week for approximately one hour for the first 16 weeks, and monthly for the remaining six months. The first class will start in Delta County on June 3rd at PHDM and June 4th in Menominee County at the Spies Library. A typical class will have weekly weigh-in, followed by Ms. Steger collecting food journals so she can review and comment on them. They will discuss topics such as physical activity minutes as well as barriers to physical activity, stress, healthy eating, etc.

5. Board of Health Meeting Time

A suggestion was brought before the board to possibly move the meeting to an earlier time because of some conflicts for board members.

Mr. Elegeert moved to approve the change of time for the Board of Health meetings to 2pm CST/3pm EST. Motion was supported by Ms. Harrington and carried.

6. Senior Screening Letter of Intent

Senior Screening is funded by the Upper Peninsula Area Agency on Aging (UPAAA) through UPCAP. UPAAA requires a letter of intent be signed every year in order to apply for continuation of funds for the program.

Ms. Hafeman moved to approve Mr. Snyder to sign the Senior Screening Letter of Intent for FY2015. Motion was supported by Mr. Elegeert and carried.

7. Review and Approval of April Check Register

The Board of Health reviewed the April check register. Questions were answered by Mr. Snyder. Mr. Burie suggested the Finance Committee review a break-down of the American Express statements at the quarterly meetings.

Ms. Hafeman moved to approve the April check register. Motion was supported by Ms. Harrington and carried.

8. Medical Director's Report

Dr. Frankovich talked to the board about the Breast and Cervical Cancer Control Program (BCCCP) and its future. The funding has continually decreased and is currently in a transition time with the start of the Affordable Care Act (ACA). It is important to continue services at present due to current uncertainties such as: 1) Will current local practices be able to accommodate the marked increase in number of adults with Medicaid, 2) How many people will remain uninsured or underinsured under ACA, 3) Will there be some other unmet need?

So, at present, we will continue to provide breast and cervical screening services to women and bill all appropriate insurances. If women are uninsured or underinsured, and have abnormalities on screening that require further diagnostic testing or additional services, we will be able to enroll them in the BCCCP program. PHDM will bring the board of health a proposed fee schedule at the June BOH meeting. No local funds will be used for this program; they are hoping the program will be sustainable. Mr. Schei asked Dr. Frankovich to discuss the MERS Co-V infections seen in the U.S. This particular virus has caused severe respiratory illness primarily in Saudi Arabia but there have been a few North American cases in individuals with travel exposures. Although it can be transmitted person to person with close contact, there has been no community level transmission.

9. Health Officer's Report

- Mr. Snyder reported on an EH situation which began last November. EH went out to a property on Stonington Peninsula to issue an OSTDS permit. The client told EH staff he had recently drove two point wells. After some research, they found there were no permits. Mr. Snyder met with the home owner on April 8th and found out the construction was not done properly. Mr. Snyder also spoke with the DEQ about the well construction and they stated the wells could not be accepted. Mr. Snyder issued a notice to the

home owner notifying him he will need to apply for a permit, abandon the two point well and have a drilled well constructed. The home owners contacted Senator Casperson's office, who contacted the DEQ and Mr. Snyder to find out the details. Mr. Snyder explained the situation and said he will be turning it over to the Prosecuting Attorney's office if the homeowner does not apply for a permit by May 23, 2014.

- All food establishment licenses expired April 30, 2014. Ten establishments have not applied to renew their license. The licensees will have until May 30th to pay before a fine will be assessed. Mr. Snyder would like to eliminate the 30-day grace period for assessing the fine so nobody can operate without a current food license. He will be bringing a proposal before the board at a later meeting that will take effect January 1, 2015, if approved.
- There are three upcoming retirements at PHDM. Each of them have worked at PHDM for over 20 years.
 - Karen Sargent from Prevention
 - Kathy Winchester, Clerk
 - Linda Brachmann, LPN

10. Public Comment—None

11. Board Member Comments

- Chairman Trudgeon commented on the Drug Awareness Conference. He informed the board it was well attended and how exceptional the speakers were.
- The board members would like to see a certificate be given to each of the retirees. Mr. Snyder will have them created so Chairman Trudgeon can sign them.

12. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Ms. Harrington to adjourn the meeting. Motion was carried and the meeting adjourned at 4:00 p.m. CDT.


Chairperson



**MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES**

Date: Thursday, May 22, 2014	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:00 p.m. CST
Recording: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. by Chairperson Oliver

Roll Call: Gerald Smith, Debi Springinguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenaer, Jr., Mary Bradley, Jeff Naser, Gary Eichhorn, Jan Hafeman, Darlene Smith

Absent: Elaine Boyne

Leadership Team Members present: Candace Meintz, Jessica Boucher, Susan Williamson, Kelly Bellmore,

Guests: Attorney Jeff Van Winkle, from Clark-Hill; Gerald McCole, Scott Nowak, Engineer- Coleman Engineering, Terry Grandine, Kathy Lajoie,

TOPIC	DISCUSSION	OUTCOME
Approval of the May 2014 Agenda	Chairperson Oliver stated that there would be an addition to the Agenda. Under 6 – B. Scott Nowak from Coleman engineering would make a presentation regarding the DNR Grant.	A motion was made by Trustee Eichhorn, supported by Trustee Springinsguth, to approve the agenda with the addition. Motion carried.
Board Action on the Minutes of the April 24, 2014 Meeting	Trustee Eichhorn stated that he did not agree with the way the minutes reflected the bad debt write off. CFO Meintz stated that last month it was a cleanup of some debts that had been missed. He felt it was less a fare.	A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the minutes as presented. Motion carried.
Financial Statements for April 2014	CFO Meintz reviewed the Financial Statement for April. She noted that the Medicaid Audit has been completed. The Auditor has disallowed the \$41,000 allocated to the Administrator's house. We will have to pay back that \$41,000. It is reflected in the Financials under the QAS Revenue. Since we knew now that we had to reimburse for it, we have to book it now.	A motion was made by Trustee Springinsguth, supported by Trustee Degenauer, to approve the Financial Statements as presented. Motion carried.
Presentation by Attorney Jeff VanWinkle from Clark-Hill	Attorney VanWinkle gave a lengthy presentation regarding organizational structure of Pinecrest, Whispering Pines and Great Northern Home Care especially on the activities of Great Northern Home Care.	A motion was made by Trustee Eichhorn, to table any further discussion until next month. Support was given by Trustee Smith. Motion carried.
Presentation by Scott Nowak, regarding Spalding Township DNR Grant Proposal.	Scott Nowak, on behalf of Spalding Township, presented the Board with an overview of the DNR recreational grant they would like to submit. This grant would entail asking Pinecrest to lease a corridor of property to Spalding Township to construct a parking lot	A motion was made by Trustee Hafeman, supported by Trustee Smith, to table further discussion on this matter until next month. Motion carried.

	<p>that would connect with the area sidewalks and a board walk along the river to the park. Spalding Township would assume liability and upkeep for the board walk. This lease would allow public access. Discussion was held about allowing the lease "forever" and then selling the property. The lease would be tied to the deed in case of a sale of the property. The property is scheduled for a winter cut this year. The grant would be submitted in April 2015, they would hear about it at the end of the year and the money would be available in 2016. The power lines are quite a ways from this area.</p>	
<p>Whispering Pines/Powers Activity Center Committee Report</p>	<p>Trustee Bradley stated that the Committee had reviewed their strategic plan, corporate compliance program and reports from each home at their meeting prior to this Board Meeting. She noted that discussion regarding the Attorney's presentation has been tabled until next month by this Board.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Degenauer. Motion carried.</p>
<p>Bad Deb Write Offs</p>	<p>There were no write offs presented this month.</p>	
<p>Report of Quality Assurance and Resident Council Committees</p>	<p>Susan Williamson, DON, reported on the Resident Council Meetings at each of the 3 homes. She noted that the residents at Pinecrest are excited about the garden and one resident wanted to start the seedlings. Administrator Smith noted that there are new laws that allow the residents to eat the garden vegetables that they grow.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll to approve the reports as presented by Mrs. Williamson. Motion carried.</p>

	<p>new laws that allow the residents to eat the garden vegetables that they grow. Mrs. Williamson also reviewed the Quality Assurance reports presented by each Department. She noted that there are more residents / families attending the care conferences now.</p>	
<p>Safety Committee Report</p>	<p>Lois Ball reported that the safety Committee had met on May 13th. She reviewed the items discussed at the meeting, including severe storm weather. She noted that we have not seen the number of falls increase even as we continue to decrease the number of restraints used. All resident and employee incidents were reviewed by the Committee.</p>	<p>A motion was made to approve the report by Trustee Bradley, supported by Trustee Degenauer. Motion carried.</p>
<p>Administrator's House Bids for new SIP Home</p>	<p>Administrator Smith explained to the Board that we have a chance to transform the Administrator's home into a SIP Home for disabled clientele. She outlined the work that would be needed to make this possible. She stated that when finished the home would house 3 clients and a 4th room could be used as a respite room. The contracts would be between Pinecrest and the renters with the care being provided by Great Northern Home care. The Board would like the Building Committee to be present when the bids are opened and to be a part of that process.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve up to \$30,000 expenditure to renovate the home into a SIP Home, and that the Building Committee will be present at bid opening. Motion carried.</p>
<p>Revised By-Laws</p>	<p>Administrator Smith told the Board that the Committee chosen last month to review and</p>	<p>A motion was made by Trustee VanGasse, supported by Trustee Springinsguth, to</p>

	<p>revise the Board's By-laws had met and made the revisions. Copies had been mailed to Board Members prior to this meeting. Changes to the signature page were suggested by Trustee Driscoll so that it didn't look like there were 2 signature blocks – since one was for the original signers of the By-Laws in 1961, and Board Members took this under advisement. Administrator Smith explained the Liaison Committee had been removed since Board Liaisons were now Board Members.</p>	<p>approve the revisions as suggested by the committee. Motion carried.</p>
<p>Ellen K. Russell, Michael Micketinac and the Pinecrest Charitable Trusts</p>	<p>Administrator Smith reported on each of the committees meetings from Wednesday. She noted that the Ellen K. Russell and Michael Micketinac Trust Board Members were appointed by the Courts and they cannot be changed until they decide to resign. She asked if the Board wanted to keep the same Board Members in place for the Charitable Trust or name others. Trustee Smith made motion that this be left as is. Trustee Bradley supported the motion. Administrator Smith stated that the charitable trust is not a trust, it is a fund and the money in that fund is liquid to us and can be used for needs of the residents. They are drawing up criteria for what reasons the money could be used.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Bradley, to approve the Trust Report as presented. Motion carried.</p>
<p>Request to Board to approve the travel, lodging and registration amounts for seminar</p>	<p>Administrator Smith stated that Cheryl Graham, Medical Records, would like to attend the American Data Users convention</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve</p>

	<p>In Madison WI. This convention teaches users new techniques and provides learning. As the person in charge of our Medical Records and the American Date software we use for this, it is important that she attend. Mrs. Smith asked that the Board approve a total of \$775.00 for travel, lodging and registration for her to attend this 3 day convention.</p>	<p>the \$775.00 travel and lodging expense for this convention. Motion carried.</p>
<p>Water Authority</p>	<p>Administrator Smith reported that the Water Authority meeting is scheduled for next Wednesday. She noted that she is waiting on the Authority to provide By-Laws but that Lil Schultz, Chairperson of the Water Authority stated that Mr. Kaufman would remain on the board until he no longer wishes to be a member.</p>	
<p>Administrator's report</p>	<p>Administrator Smith reported that the Facility had recently received a Governor's Award of Excellence at a ceremony down state. Kathy Teal, RN had attended to accept the award on behalf of Pinecrest. Mrs. Smith outlined the criteria needed to be given this award. She stated that she was proud of the staff for the work done to receive the award and thanked them.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Hafeman, to approve the Administrator's Report. Motion carried.</p>
<p>Director of Nursing appointment</p>	<p>Administrator Smith announced that Susan Williamson has been named as Director of Nursing of the Facility.</p>	
<p>Day Care Sale</p>	<p>Administrator Smith announced that we sold \$1962.75 worth of day care items so far.</p>	

<p>National Nursing Home Week</p>	<p>Administrator Smith stated that our residents enjoyed a great week – thanks to our staff who did a fantastic job!</p>	
<p>Meetings and Conferences</p>	<p>Health Care Roundtable – Job Force. They came in and took pictures to do some special advertising.</p> <p>OSF Advisory Meeting – May 6th</p> <p>OSF Meeting – May 13 – Administrator Smith and CFO Meintz met with representatives of OSF to keep relations going well. She noted that she has been on the phone with Dickinson County Hospital a lot as well.</p> <p>Iron Mountain Networking – May 20th</p> <p>Administrator Smith passed along a letter from a family thanking everyone here for the good care provided to their loved one.</p> <p>Administrator Smith showed the Board a framed poem written by a former resident who had written the poem about Pinecrest to thank them for their good care.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Hafeman, to approve the Meetings and Conferences report as presented. Motion carried.</p>
<p>Comments from the Public</p>	<p>Kathy LaJoie, CNA, addressed the Board regarding her request for more full time positions. Administrator Smith stated that this issue is being addressed. Trustee VanGasse noted that the Board has no authority to hire anyone or fire anyone other than the director.</p>	

Adjournment	The meeting adjourned at 3:27 p.m. Central time.	A motion was made by Trustee Hafeman, supported by Trustee Smith, to adjourn the meeting. Motion carried.
Next meeting	The next meeting is scheduled for Thursday, June 26, 2014 at 2:00 p.m. Central time in the Board Room.	

Elaine Boyne, Secretary

Jeff Ross for Elaine Boyne

Darlene Smith, Acting Secretary

Darlene Smith

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
MARY BRADLEY
GARY EICHHORN

DIRECTOR
RUSSELL K. SEXTON

Date: May 27, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member and Russell Sexton, Board Secretary.

Absent: Mary Bradley, Board Member. Excused.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF APRIL 29, 2014 MINUTES:

Minutes of the April 29, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for April 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board Meeting; leaving a balance of \$6,006.96.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian

outreach workers in Delta and Menominee counties and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff, 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

Statewide Director's Meeting Information: Mr. Sexton reviewed pertinent information from this month's meeting with the board as follows:

- Successful launch of Healthy Michigan - Counties have maintained an average of 30 minutes on their completion time for Medicaid applications. Menominee County has 523 people enrolled in the Healthy Michigan Plan at this point. There are an estimated total of 1,085 people eligible for HMP in Menominee County, which means only about 48.2% of those potentially eligible have enrolled in the program thus far.
- Budget for 2015: Revenues are down slightly. DHS may experience some cuts.
- Asset testing will be rolled out within 30 to 60 days and we will be expanding asset testing across all benefit lines.
- AP call center is still on track and is fully funded.
- Congratulations to those who worked on MiSACWIS and to all for keeping 'calm' during this rollout.
- We have a CSS&M and travel shortfall of \$2 million for FY 14. If possible, put off spending in these categories until FY 15. Mr. Sexton related that most of our costs are fixed costs and there is nowhere to cut spending. Delta County will be over the budget that was provided to us for this year. This budget was based on historical expenditures, which hurt us as we have always been very stingy with operational expenditures.
- Office of Child Support interactive phone system has been rolled out.
- Office of Child Support reorganized their intake system and is seeing positive results.
- OCS has seen a 40% increase in cases to prosecutors, 36% increase in phone volumes, and a 55% decrease in non-compliance hearing letters
- Workers are asked to complete online applications instead of hard copy applications.
- New Child support legislation has been introduced, which will require clients to cooperate before assistance is granted
- EDM will begin rollout in June, with completion by the end of August; Delta County will be going live in July. Dickinson and Menominee Counties are already up and running.
- FAP error rate from October to December is 3.37%, negative denials and closures are 23.33%.
- 169,000 Medicaid applications were processed during the Healthy Michigan rollout, of those, 58,000 have been enrolled in the Healthy Michigan Plan

- 203,000 individuals have been enrolled to date.
- SER crisis season ends May 31st. All applications for emergency SER must be received by May 31, 2014.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

Operational Funds:

- Operating Funds Expenditure Report: Year-to-date expenditures of \$23,719.92, which constitutes 63.4% of the allocation spent with 58% of the fiscal year elapsed.
- Travel Funds Expenditure Report: Year-to-date expenditures of \$17,101.53, which constitutes 51.8% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments:

- Assistance Payments Standard of Promptness: Year-to-date average for Menominee County is 97.25%. Business Services Center 1 average is 96.96% and State average is 96.94%.
- Family Independence Program Work Participation Rate: Menominee County year-to-date average is 76.78%. Goal is 50%.

Child Welfare:

- CPS Commencement: Menominee County 86%; State 84%; BSC1 95%
- CPS Investigation Contacts: Menominee County 93%; State 84%, BSC1 92%
- CPS Opening Month Contacts: Menominee County 80%; State 64%; BSC1 69%
- CPS Ongoing Child Contacts: Menominee County 83%; State 77%; BSC1 83%
- CPS Closing Month Contacts: Menominee County 100%; State 88%, BSC1 89%
- Parent/Child Visits Completed: Menominee County 37%; State 42%; BSC1 38%
- CPS ISP Completed: Menominee County 100%; State 89%; BSC1 96%
- CPS USP Completed: Menominee County 89%; State 91%; BSC1 93%
- CPS ISP Supervisor Approval: Menominee 100%, State 91%; BSC1 96%
- CPS USP Supervisor Approval: Menominee 100%; State 93%; BSC1 91%
- FC ISP/USP Completed: Menominee 59%; State 71%; BSC1 75%
- FC ISP/USP Approval: Menominee 100%, State 86%, BSC1 88%
- Initial Medical Completed: Menominee N/A%, State 64%, BSC1 75%
- Periodic Medical Completed: Menominee 33%; State 54%. BSC1 64%
- Initial Dental Completed: Menominee N/A%; State 61%; BSC1 77%
- Annual Dental Completed: Menominee 60%; State 38%; BSC1 51%

Miscellaneous:

Mr. Sexton reviewed with the board the Comprehensive Local Office Purchase Plan for the Delta, Dickinson and Menominee County Triad. This plan includes the following fund sources:

- Child Safety and Permanency Plan Fund - \$96,692.00

- Child Protection/Community Partner Fund - \$57,190.00
- Strong Family/Safe Children Fund - \$183,195.00
- Foster Parent Recruitment and Retention Fund - \$9,404.00
- Direct Supportive Services Fund - \$72,566.00
- Emergency Services Fund - \$27,468.00
- Guardianship Fund - \$1,372.00
- Youth in Transition Fund - \$4,663.00
- Donated Funds (MARA and CRC Funds) - \$63,002.00

Mr. Sexton reminded the board that there are many other non-local funding sources we rely on for the provision of various services for our customers, which can be found in the policy manuals located on the DHS website at www.michigan.gov/dhs.

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 34 cases; 73 recipients; \$10,600.00 in benefits.
- Food Assistance Program: 1,574 cases; 2,956 recipients; \$341,101.00 in benefits.
- State Disability Assistance: 20 cases; 20 recipients; \$4,249.00 in benefits.
- Child Development and Care: 29 cases; 44 recipients; \$8,525.00 in benefits.
- State Emergency Relief: 33 cases; \$19,245.00 in benefits.
- Unduplicated total: 1,602 cases; 2,987 recipients; \$383,721.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 561 cases; 1,250 recipients
- Other Children < Age 21: 115 cases; 121 recipients
- Pregnant Women & Children Under 19: 860 cases; 1,540 recipients
- Non-SSI Aged, Blind & Disabled: 696 cases; 727 recipients
- SSI Aged, Blind & Disabled: 501 cases; 501 recipients
- Medicaid Eligible Total: 2,484 cases; 4,139 recipients

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Mr. Sexton provided current caseload information to the board as follows:

Adult Services:

- Adult Independent Living Services Cases: 127
- Adult Community Placement Cases: 21
- Adult Protective Services Cases: 9

Child Welfare:

- Menominee has 18 Children in purchased foster care. 7 are referred to Catholic Social Services with 6 placed in licensed unrelated foster homes and 1 with a non-respondent father. 11 are referred to UP Family Solutions – 2 are in the family home, 2 are with licensed relatives and 7 are in licensed unrelated foster homes.
- Menominee has 9 Direct Foster Care cases:
4 in licensed relative home

- 2 in unlicensed relative home
- 1 in licensed unrelated FH
- 1 in residential
- 1 returned back home
- Menominee has 3 Direct Foster Care cases for Dickinson County:
 - 2 in licensed Relative home
 - 1 in licensed unrelated FH.
- Menominee has 12 Juvenile Justice Cases:
 - 1 in family home
 - 11 in residential care
- Menominee has the following Child Protective Services activity:
 - 15 complaints investigated
 - 6 complaints substantiated
 - 6 victims of CA/N

Mr. Sexton provided current volunteer information to the board as follows:

- Menominee County currently has a total of 29 volunteers.

Board Member Input/Suggestions: None at this time.

UNIT REPORT: Denise Perry, Community Resource Coordinator.

Historically, there was one position per county and the focus was coordination of volunteer services and donations. From 1989 – 1999 we had our own volunteer donation center located in a separate building on 13th street. In 2002, there was a reduction in the number of positions to one per each dual county, i.e., Delta-Menominee. Contract administrator duties were added to the position. During the 2011 Fiscal year, we became a Tri- county agency and coverage for Dickinson County was added.

Volunteers, donations, and fundraising provide additional services and resources to help meet the needs of our clients that are unavailable through our public assistance programs. The Volunteer Program Office Volunteers and Experience Works Program Staff assist with transportation referral dispatching and coordination of seasonal Volunteer Services projects.

Transportation is the most requested volunteer service. It is provided by screened and registered volunteer drivers. Taxi Inc. ride cards are available to transport clients for ongoing medical appointments, such as dialysis or radiation treatments in Marinette. Supervised Visit Monitoring is provided by agency volunteers and student interns for protective service foster care cases where the Judge orders that a third party be present for the child's safety during a parent-child visit. There is a visiting family room in each office for this purpose. Visits can also be held in other public places such as churches, libraries, playgrounds, parks.

There are 2 representative payee volunteers in Menominee County who handle the funds for clients to ensure their basic needs of food, shelter, and clothing are met. Over the years it has been the most difficult volunteer job to recruit volunteers for.

Fundraising is used to provide funding for volunteer services projects including the 4-H summer camp project, the back-to-school project, the foster care bags, the kids snack drawer, emergency diapers and personal need items and holiday gifts.

Younkers Community Day is one of the easiest fundraisers to date. Our agency receives the \$5 donation for each coupon booklet sold. The donor receives an assortment of coupons including a \$10 off an item coupon. Volunteers sold 206 booklets and raised \$1,030.00 for the November 16th event. As a result of having the second highest booklet sales for Marinette, our agency also received a bonus check for \$410.39, a portion of the booklets sold by the store clerks.

The "Help Make Spirits Bright" fundraiser gets businesses involved in raising money to help provide Christmas gifts for children and shut-ins who are not being covered by one of the other Christmas projects. The businesses decorate their establishment with the colored paper ornaments with the names of customers who made a donation of a dollar or more. We present travelling plaques to the top fundraisers in each county. There are 22 businesses participating and they raised \$5,523.00. We provided 176 gifts to children and elderly /disabled shut-ins.

The Community Giving Program form is used to sign up families for various holiday gifts and food baskets. We partner with the Salvation Army, St. Vincent de Paul, churches, businesses, individuals, service clubs, the Pine Tree Mall, Angeli's and the Menominee County library for Angel trees, food baskets and the give-a-kid-a book, and adopt-a-family programs. Over 177 families and 300 children received Christmas help. The Back-To-School Program provided school supplies, clothing, and shoes to 70 DHS children. In Menominee County, we partnered with Angeli's to provide some of the items. The proceeds from the Younkers fundraiser were used for 23 of the 70 children. The 4-H Summer Camp program at Camp Molinare near Channing provided an overnight camp experience for 31 DHS client children in July. This has been a long term collaboration between our Volunteer Program and the MSU Extension 4-H and Supplemental Nutrition Assistance Programs. The camp is staffed by volunteers and funded primarily by donations. The camp is a USDA Summer Food Service Site so meals are discounted for low-income children as they are during the school year. To date, we have received \$3,560.00 in camp donations.

A Volunteer Recognition Banquet is held annually to formally thank volunteers for their service to agency clients. A buffet meal is served and certificates of appreciation and awards are presented to volunteers. There were 29 volunteers who volunteered a total of 3,614 hours. They drove 48,521 miles to get clients to medical appointments.

We need additional volunteer drivers and supervised visit monitors.

Contracts

Since I became Contract Administrator, our funding source allocations have steadily been reduced each year. As a result we have had to prioritize the most needed services and eliminate several of our contracted services in each county.

FY 14 Contracts Handout – There are currently 2 in Delta and 2 in Menominee County and 3 in Dickinson County.

FY 2014 Menominee County Contracts

SFSC 13-55001: This contract in the amount of \$83,000.00 is with Child & Family Services of the U.P. They were the previous contractor and the only bidder during the public bidding process. This contract will be for Family Preservation Services in both Menominee and Delta counties. The service is a step down from Families First Services.

It consists of a continuation of the Families First model on a lesser intensive basis for up to six months per family. The Family Support Worker is similar to a Parent Aide providing in-home supportive services.

SFSC 11-55001-3: This contract in the amount of \$32,615.00 is with the Menominee County Circuit Court Family Division and provides for intensive supervision of court and state wards at risk of commitment to DHS for out of home placement, or who can have an accelerated return home from placement with this service. The service has been very successful at limiting the number of delinquent youth in out of home care in Menominee County. This contract is up for renewal.

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

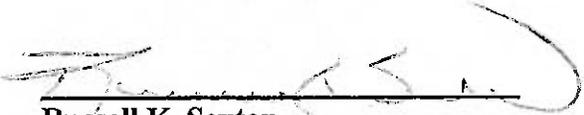
- 2. MCSSA:** The next MCSSA District One meeting will be on July 16, 2014, at 11:45 Eastern at the Landmark Inn, Marquette. Subsequent meetings will also be held at the Landmark Inn, with that meetings being: October 15, 2014.

NEW BUSINESS: None.

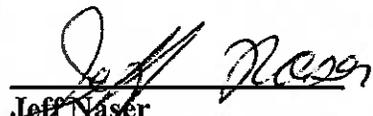
PUBLIC COMMENT: None.

NEXT MEETING: June 17, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 10:27 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
May 29, 2014 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Board Vice-Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X(4:05 p.m.)			Negro, Mari		X	
Dehn, Janet		X		Nelson, John	X		
Freeman, Peggy	X			Raether, Karen		X	
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt
G. Takala (video-television conference-Iron River office)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS – No public comments

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the Minutes-April 24, 2014 Regular Monthly Board Meeting
- b. Finance Committee Meeting Report-May 19, 2014

ACTION: Moved to approve the consent agenda as presented.

Motion by: P. Connors, supported by J. Nelson. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:

(Request for additional agenda items).

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Nelson, supported by P. Freeman. **Motion carried unanimously**

PRESENTATION: No presentation

CEO REPORT

Karen Thekan stated that her May 2014 CEO Report was in Board packets; she provided the following updates and highlights:

W. DeDie present at 4:05 p.m.

State/Federal Activity:

- The spring conference was attended by Ms. Hofer, Ms. Raether, and Ms. Thekan. The power point information, presented by Lynda Zeller, and other conference handouts were being provided to Board members for their information. Ms. Thekan and Ms. Hofer highlighted information from the conference.
- General Fund (GF) advocacy continues for next year's budget and Healthy Michigan sign-ups have been good.

Regional Activity:

- On June 9 there is a tentative meeting scheduled in Marquette for all of the regional U.P. Community Mental Health (CMH) directors, Jim Haveman (from the Department of Community Health-DCH), the governor's aide, and legislators to continue to discuss GF funding.
- The regional U.P. CMH directors met on May 14 and discussed were GF reductions and the current financial status for the U.P.

Local Activity:

- Ms. Thekan stated that she wanted to give "kudos" to Theresa Harvey on her wonderful accomplishment of onsite lab draws now being offered at all three Northpointe office sites and for completing an application for Northpointe to receive free medications through the AmeriCares Foundation. By completing this application Northpointe received \$117,000.00 worth of free Seroquel that will be given out as samples to individuals. Millie Hofer stated that Ms. Harvey should also be complimented by the Board for this effort.
- The CARF accreditation audit was completed on May 14-16 at Northpointe. Ms. Thekan stated that the CARF auditors complimented Lisa Dionne in her preparation work for the audit and they provided that Ms. Dionne should be a CARF surveyor herself. Ms. Thekan highlighted some of the CARF recommendations and positives. The final CARF report should be received in approximately 6 weeks.
- In order for Northpointe to complete the Medicare Provider Enrollment application they will need each Board member's State and country of birth so they can do a background check. Ms. Thekan provided a form for each Board member to fill in this information.
- The July Board presentation will be a GF power point presented by Ms. Thekan and Mr. Adrian. By July this will be a good time for GF discussion, a better feel regarding finances, and if legislators will have approved a GF supplement to cover the GF reductions.

NEW BUSINESS

- Human Resource Quarterly Reports: Employee Injuries & Separated Employees
Karen Thekan stated that a May Personnel Committee was not scheduled so the Human Resource quarterly reports were provided as a Board agenda items. Ms. Thekan highlighted information in each report.

UNFINISHED BUSINESS – No unfinished business

NORTHCARE REPORT

- Karen Thekan stated at the Northpointe meeting that a Medicaid power point was presented by Leslie Luke, the financials were reviewed, Bill Slavin provided updates on the areas he is involved in; and the Dual Eligibles (mild to moderate) project is targeted to be implemented in January 2015. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

CHAIRPERSONS REPORT – No report

BOARD PREROGATIVE/AMBASSADOR MOMENT – No Board prerogative/ambassador moment

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Vice-Chairperson Luhtanen stated the meeting adjourned. Meeting adjourned at 4:29 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, June 26, 2014** in Kingsford, Michigan at **4:00 p.m.**

Joan Luhtanen, Vice-Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary



A SPECIAL MEETING OF THE PINECREST BOARD OF TRUSTEES

Date: Monday, June 9, 2014	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Roll Call:

Trustees Present: Gerald Smith, Elaine Boyne, Debi Springinsguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, Jeff Naser, Gary Eichhorn, Jan Hafeman. Present via telephone: Trustee John Degenauer, Jr.
 Also present: Darlene Smith, Administrator.

Trustees Absent: Mary Bradley

Also present: Candace Meintz, Barbara Blahnik, Jessica Boucher, Terry Grondine, Peggy Eichhorn, Amy Lantagne

Board Action Item: Review of Bids	<p>The Board Reviewed the bids for renovation of the Administrator's home. Bids were received from</p> <ol style="list-style-type: none"> 1) Blue Fox Construction in the amount of \$13,820.00 2) Tim Deming Construction in the amount of \$40,890.00 3) Getzloff Construction LLC in the amount of \$43,563.00 	<p>A motion was made by Trustee Smith, supported by Trustee Eichhorn, to accept the bid of Blue Fox Construction in the amount of \$13,820.00. Motion carried.</p>
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	<p>The Board held a lengthy discussion regarding the bids.</p> <p>It was noted by Jessica Boucher, Assistant Administrator of Whispering Pines that we have clients ready and waiting for the home to be opened as a Supported Independent Home (SIP Home). It was also noted that the work we will do ourselves is that the gas stove has to be replaced with an electric stove, that the broken glass in the den will be fixed, (that room is being looked at as a respite room). We will need to build a wheelchair ramp into the home.</p> <p>Administrator Smith stated that we would like a decision from the Board today, if possible, as we are anxious to get the work done and perhaps have clients in the home for August.</p> <p>Trustee Naser reminded them to be careful that solid doors be used as solid doors will hold up better with wheelchairs in the house.</p>	
<p>Report from Finance Committee regarding June 5, 2014 meeting</p>	<p>Trustee Naser, Chairperson of the Finance Committee gave an overview of the meeting held on June 5th. He described the work that needs to be done on the HVAC System. He also noted that Pinecrest is running their chiller unit with</p>	

	<p>water from the township. Trustee Hafeman noted that the time it would take would be about 40 hours and hopefully this cooler weather will hold out through then. It was stated that the cost of the repairs would be covered through the Capital Budget, which had already been approved by the Board last year.</p>	
<p>Committee Meetings</p>	<p>A discussion was held regarding Committee Meetings and quorums. Please contact the office when you are not able to attend a meeting so they will know if they will have a quorum. A Committee meets and can make recommendation, then it comes to the Board. The Board suggested that the Executive Committee be contacted when there is an emergency and a decision needs to be made as that is an avenue already in place per the By-Laws.</p>	
<p>Trustee Eichhorn</p>	<p>Trustee Eichhorn asked CFO Meintz about the finances. She noted that we have turned some past due accounts over to Northern Service Bureau and we are preparing some to go to the Attorney General and Small Claims court. Trustee Harrington asked if we could recover our costs when a claim goes to court (and we win the claim). CFO Meintz thought yes we could. Trustee Eichhorn asked about</p>	

	a time frame. CFO Meintz will check into this.	
Adjournment	The meeting adjourned at 2:59 p.m.	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to adjourn the meeting. Motion carried.

Elaine Boyne, Secretary

Jeff Meintz for Bob Olin

Darlene Smith, Acting Secretary

Darlene Smith