

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Sherry DuPont -- Interim County Administrator
-- Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on Tuesday ~ July 11, 2017 @ 6:00 p.m. CDT
Menominee County Courthouse ~ Courtroom B
839 10th Ave., Menominee, MI 49858

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
June 27, 2017 ~ County Board Meeting
- F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
- G. Presentations *(limited to twenty minutes)*
Nancy Douglas ~ Menominee Business Development Corporation ~ Quarterly Report
- H. Department Head/Elected Officials Reports *(limited to ten minutes)*
- I. Action Items
 - 1. Moved by _____ seconded by _____ to support the West Central U.P. Regional Community Corrections Program FY2018 Grant Application for contracted plans and services.
 - 2. Moved by _____ seconded by _____ to accept Commissioner Nelson's request to be removed from the Finance Committee Chairman seat, and to appoint another Commissioner as the Finance Committee Chairman.
 - 3. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on June 15, 16 & 23, 2017 in the combined amount of \$58,885.90.
 - 4. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a.
 - 2. Building and Grounds/Park Items:
 - a.
 - 3. Miscellaneous Items:
 - a. Resolution 2017-14 ~ U.P. Area Agency on Aging FY 2018 Annual Implementation Plan for Services to Older Adults.

Steven Gromala

Charlie Meintz -- Chairperson

William Cech -- Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

b. Resolution 2017-15 ~ Environmental Protection of Air & Water Quality

4. Finance Items:

a. Miscellaneous bills as paid on June 26, 27 & 28, 2017 in the combined amount of \$126,286.18.

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment *(limited to 5 minutes)*
- M. Commissioner Comment
- N. Adjourn

June 27, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: None.

Moved by Com. Hafeman to approve the agenda. Before a second could be made Com. Phelps made a motion to amend the agenda.

Moved by Com. Phelps, seconded by Com. Gromala to amend Action Item #3 to read: To approve hiring one of the three firms (Stang Decision Systems, Slavin Management Consultants or Springsted Waters) to begin the hiring process for the County Administrator's vacancy. Motion was approved by a roll call vote 6-3. Com. Hafeman, Meintz and Nelson voted nay.

Moved by Com. Gromala, seconded by Com. Piche to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Schei to approve the minutes from the June 13, 2017 Public Input Meeting and the Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Bill Merkel – Commented on Action Item #2. This resolution directly affects him. He would like to encourage the board to contact MERS for more information before they vote, but if they choose to vote on it he would like them to approve the resolution.

Presentations:

- Julie Moberg – Community Action Agency-Executive Director. – This was a presentation on the partnership between Menominee-Delta-Schoolcraft Community Action Agency and Menominee County.

Department Head/Elected Officials Reports:

- E911 Director Brian Barrette – Updated the board on the 911 radio console quote. He still needs a RFP for the furniture. The cost of the console itself will be between \$542,000 - \$581,000. Furniture should cost an additional \$40,000 - \$80,000.
- County Treasurer Diane Lesperance – Updated the board on the land auction that will take place July 18th. There are 7 parcels for sale and they are all in the city of Menominee.

Moved by Com. Hafeman, seconded by Com. Cech to approve a bid by Heynssens-Selin's in the amount of \$5,476.00 to provide carpeting replacement in the 9th St. Building. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve a bid by Twin City Electric in the amount of \$41,765.00 to provide Cabling (Network & Phones) in the 9th St. Building. Motion was approved 8-1. Com. Nelson voted nay.

Moved by Com. Lang, seconded by Com. Gromala to approve a bid by Twin City Electric in the amount of \$181,897.00 to provide one Emergency Generator that will support our Jail, Courthouse, and boiler room. Discussion ensued as to the need for a generator this large and the difference between the two bids submitted. Motion was approved 6-3. Com. Hafeman, Meintz and Nelson voted nay.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on May 17, 24, 25, 26, 31 & June 1 & 7, 2017 in the combined amount of \$231,603.61. Com. Hafeman asked about the bill paid to Svinicki Roofing and the problems that have occurred with the roof at Shakey Lakes Park. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to go into closed session to discuss a grievance regarding an employee in the E-911 Department, pursuant to section 8(a) of the Open Meetings Act. Those in attendance will be all 9 Commissioners, County Clerk Marc Kleiman and Administrative Assistant Sherry DuPont. Motion was approved by a roll call vote 9-0 at 7:49 p.m.

Moved by Com. Gromala, seconded by Com. Cech to re-enter open session. Motion was approved by a roll call vote 9-0 at 8:02 p.m.

Moved by Com. Hafeman, seconded by Com. Piche to approve the E-911 employee grievance offer as written. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Building Code/MSU/Emergency Services Secretary – summer hours. – This was brought forward by Com. Gromala. Krista is currently working 8:00 – 1:00 p.m. M-F for 25 hours per week. During the summer there is a higher demand for the Building Codes office. It was agreed upon that it is too late to make a change in the number of hours for this year. It is the consensus of the board to have the Personnel Committee look at this item and make a recommendation for next summer.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

- a. WCUP Community Corrections FY2018 Grant application. – The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Miscellaneous bills as paid on June 15, 16 & 23, 2017 in the combined amount of \$58,885.90. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Pat Winter – Commented that she is worried about what damage the proposed mine will do to the Menominee River. She also asked the Board to vote against the mine.
- Robin Quigley – Commented that Aquila Resources has recently hired three new people.
- Regina Chaltry – Commented against the proposed mine.
- Shanta Lesardi – Commented that she is a new employee of Aquila Resources and she spoke in favor of the proposed mine. She also commented that she hopes the Board does not pass a resolution opposing the mine.

Commissioner Comment:

- Com. Lang – Commented that he has received a good number of calls for the Board to take a stand one way or another regarding the proposed mine. He agrees with the calls that he has been receiving.
- Com. Piche – Commented that the good lord gives us this horrible weather so that we appreciate the days when we have good weather.
- Com. Phelps – Commented the same as Com. Lang.
- Com. Cech – Commented that the Board has visited the issue about taking a position on the proposed mine in the past. It might be time to take another look at it.
- Com. Gromala – Commented the same as Com. Lang.
- Com. Nelson – Commented that he no longer wants to be on the Finance Committee. He can't make a budget work for the County. He is asking Chairman Meintz to make a change as soon as he can.
- Com. Meintz – Commented that he agrees with Com. Piche. He is also concerned with the Board taking a stand against the mine. He stated the State of Michigan is in charge of regulating the mine and the Board can't go against State Law. He also thanked the public for coming to the meeting.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 8:30 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	FY 2018 Grant Application ~ WCUP Regional Community Corrections Program
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Finance committee met to discuss these budget amendments. All amendments were agreed upon for approval at the finance committee meeting. Non-lapsing funds will be put into the budget to be spent out (from prior projects). If they are not used this year, they will go back into the General Fund.</p>	
RECOMMENDED MOTION:	
<p>To support the West Central U.P. Regional Community Corrections Program FY2018 Grant Application for contracted plans and services.</p>	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Upper Peninsula Commission for Area Progress

P.O. Box 606 • Escanaba, Michigan 49829

(906) 786-4701 • Fax (906) 786-5853

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

June 19, 2017

Ms. Sherry DuPont
Menominee County Administrator
839 10th Avenue
Menominee, MI 49858

Dear Ms. DuPont:

Enclosed, please find the FY2018 Grant Application for Contracted Plans and Services for the West-Central U.P. Regional Community Corrections Program. This application has been submitted to the Office of Community Corrections for review. If approved, the new grant year will begin on October 1, 2017 and continue through September 30, 2018. As with past years, the West-Central U.P. Regional Community Corrections Program needs to request County Board support of the grant application from all six County Boards in our region, prior to the State Board meeting at the end of August.

A full copy of the application, along with a program summary, is attached for your review.

We respectfully request the County Board's support of this application. Once the County Board has approved the grant application, we request confirmation by letter.

If you have any questions, please do not hesitate to contact me at 906-217-3016 or your Community Corrections Board representative. We thank you in advance for your prompt attention to this matter.

Sincerely,

Becky McIntyre,
WCUP Community Corrections Manager

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

WCUP CCAB Program Summary FY2018

The following is a summary of proposed programming for the WCUP CCAB during FY2017. This is a brief overview of programs, for more detailed information; please refer to the attached Program Descriptions. These programs meet the standards for Evidence Based Practice programs, and address the current trends in our felony population. As a new programming note, a directive was issued from the Michigan Department of Corrections stating that no future programming would be approved that was co-ed. That means the grant application for this upcoming year breaks out programming for each program and will be run separately for both males and females. This will be an added expense for the programs, and has been reflected in the request for funds as appropriate. The total amount of funds requested is \$114,660.

Thinking Matters – This program is a continuation of prior programming. Thinking Matters provides a cognitive change program to address critical thinking errors and anti-social behaviors, continuing to target felony populations with a Cognitive need as a priority. Thinking Matters uses a set of ideas to teach offenders to discover their own personal logic that leads to breaking rules and laws. Because this logic is pervasive, offenders begin to understand their own thinking by helping others in a group setting.

MRT – Moral Recognition Therapy – How to Escape Your Prison

CCI's criminal justice curriculum, *How to Escape Your Prison*, addresses criminal thinking, co-occurring disorders, and substance abuse.

The curriculum is used in a variety of criminal justice settings, including jails, prisons, community corrections, TCs, halfway houses, diversion, parole and probation, and drug/mental health/DUI courts.

Additionally, the curriculum has been extensively used in substance abuse agencies, mental health centers, day reporting centers, intensive outpatient, residential psychiatric hospitals, educational settings, and private practices.

This MRT-based program utilizes 16 steps, with 12 of these typically completed in 24-36 open-ended group sessions. Each class is taught by a co-facilitator model.

Clients complete workbook homework prior to coming to each session. In the group, clients present their homework and the facilitator passes the client to the next step — or directs the client redo the homework based on objective criteria.

All MRT groups are open-ended, meaning that new clients can enter an ongoing group at any time. Each group session usually has new clients, as well as some finishing the program.

Assessment Programs (COMPAS/PRAXIS) - will be used in conjunction with aforementioned programs to ensure proper placement of felony population in programs on client needs.

Pre-Trial Electronic Supervision – This is a continuation of former programming. Use of alcohol monitoring, GPS monitoring and home confinement equipment will be used to ensure bond conditions and allow for monitoring through the adjudication process.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Appoint a new Finance Committee Chairman
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>Commissioner Nelson requested to be removed as the Finance Committee Chairman. Commissioners are asked to accept his request and allow Chairman Meintz to accept nominations to appoint a Finance Chair.</p>	
RECOMMENDED MOTION:	
<p>To accept Commissioner Nelson's request to be removed from the Finance Committee Chairman seat, and to appoint another Commissioner as the Finance Committee Chairman.</p>	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

2017 Committee Members - Revised 7.11.17

Road Commission

Gerald Piche

Delta-Men. Health Department

Jan Hafeman

Larry Schei

Intergovernmental Relations (MTA)

Charlie Meintz

Department of Human Services (DHS)

Bernie Lang

Northpointe Behavior Health

Jan Hafeman - appointed 4.25.17

UP Resource Conservation & Develop.

Bernie Lang

Fair Board

Gerald Piche

Park & Rec Committee

Larry Phelps

William Cech

Financial Hardship

Bernie Lang

Remonumentation

Larry Schei

Six County Alliance/MI Works!

John Nelson

Charlie Meintz (ALT)

Pinecrest Liaison (no vote)

Jan Hafeman

E911 Governing Board

William Cech

Airport Committee

Larry Schei

Steve Gromala - appointed 6.13.17

Charlie Meintz

NorthCare Substance Abuse Disorder Policy Brd.

John Nelson

Northwoods Rail Transit Committee

Gerald Piche

County Security Committee

Larry Schei

John Nelson

WCUP Community Corrections Board

Jan Hafeman - appointed 4.11.17

Community Action Agency

Bernie Lang

UPCAP (2 yr. appt.)

Jan Hafeman

UPCAP - UP Energy Workgrp

Jan Hafeman

Men. Business Dev. Corp

County Administrator

Larry Schei

Local Emergency Planning Comm.

(chairman of the board)-Charlie Meintz

Library Liaison (no vote)

Larry Schei

3 Way Road - Ad Hoc Committee

John Nelson

Gerald Piche

Planning Commission

Steven Gromala

Buildings & Grounds Committee

Larry Schei

William Cech

Negotiating Committee

John Nelson

Gerald Piche

Bernie Lang-Alt.

Personnel Committee

Gerald Piche - Chairman

Larry Phelps

Bernie Lang

Jan Hafeman

Finance Committee

VACANT - Chairman

William Cech

Larry Schei

Steven Gromala

Executive Committee

Charlie Meintz - Chairman

Gerald Piche-Personnel Chair

Vacant (Finance Chair)

GIS Ad Hoc

Jan Hafeman

Charlie Meintz

Co. Administrator

CUPPAD Regional Commission

Steven Gromala -appointed 4.25.17

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on June 15, 16 & 23, 2017 in the combined amount of \$58,885.90	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on June 15, 16 & 23, 2017 in the combined amount of \$58,885.90	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

JUN 16 2017 *CM*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ACCENT BUILDING MAINTENANCE LT				
49426	Floor Cleaning - Sheriff Dept	280-362-755.00	180.00	180.00
TOTAL VENDOR ACCENT BUILDING MAINTENANCE LT				180.00
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
383101	Bass Lakes Camp Sites	208-751-920.01	64.01	64.01
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				64.01
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677639741	Airport Supplies	216-585-755.01 216-585-745.00	44.38 48.39	92.77
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				92.77
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458206	Shakey Lakes Park	101-103-850.00	71.44	71.44
906753220906	Annex - Telephone Services	208-751-850.00	286.91	286.91
TOTAL VENDOR AT&T - CAROL STREAM, IL				358.35
VENDOR NAME: AT&T MOBILITY				
287252150867X0608201	June 2017	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY				
84200	Airport Supplies	216-585-742.00	39.96	39.96
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				39.96
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.				
15859	Parks - Preemployment Physicals	208-751-801.01	339.00	339.00
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				339.00
VENDOR NAME: BAYSHORE VETERINARY CLINIC				
206419	K9 Care (Brix)	101-301-881.01	42.25	42.25
206559	K9 Care (Avery)	101-301-881.01	97.00	97.00
TOTAL VENDOR BAYSHORE VETERINARY CLINIC				139.25
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22238	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	32.90	32.90
22275	2011 Chevy Impala - Vehicle Maintenance	205-315-934.02	387.02	387.02
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				419.92
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Mileage	292-663-860.00	167.99	167.99
Reimbursement	Plants/Flowers for Duby Garden	292-668-801.00	82.98	82.98
TOTAL VENDOR BRUNELLE, JENNIFER				250.97
VENDOR NAME: CEDAR RIVER PLAZA				
MCS 5-17	Gasoline Sales	101-301-742.00	42.15	42.15
TOTAL VENDOR CEDAR RIVER PLAZA				42.15
VENDOR NAME: CELLCOM				
616597	Medical Examiner - Cellular Services	101-648-850.00	57.96	57.96
TOTAL VENDOR CELLCOM				57.96
VENDOR NAME: CLOVERLAND PAPER CO				
114315	Inmate Supplies	101-301-770.00	75.18	75.18
114355	Inmate Supplies	101-301-770.00	81.25	81.25
114406	Janitorial Supplies (Courthouse)	101-265-755.01	196.10	196.10
114405	Janitorial Supplies (Library)	101-265-755.01	30.37	30.37
TOTAL VENDOR CLOVERLAND PAPER CO				382.90
VENDOR NAME: COHL STOKER & TOSKEY P C				
47722	Legal Advice (Airport)	101-211-807.00	913.54	913.54
TOTAL VENDOR COHL STOKER & TOSKEY P C				913.54
VENDOR NAME: COUNTRY VISIONS				

JUN 16 2017 *CM*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COUNTRY VISIONS 230715 Diesel Fuel for Equipment				965.00
TOTAL VENDOR COUNTRY VISIONS				965.00
VENDOR NAME: CVS PHARMACY INC. 6005432044049416 Inmate Medical Supplies				4.02
TOTAL VENDOR CVS PHARMACY INC.				4.02
VENDOR NAME: DELLISSE, MIKE Reimbursement Mileage				125.07
TOTAL VENDOR DELLISSE, MIKE				125.07
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC 1406 Jury Board Notice 961 FOC annual Statutory Review 2017				11.70 34.50
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				46.20
VENDOR NAME: ELCOM SYSTEMS 52397 Radio Repair				377.00
TOTAL VENDOR ELCOM SYSTEMS				377.00
VENDOR NAME: FRESH CLEAN 6/9/17 Carpet Cleaning (911)				75.00
TOTAL VENDOR FRESH CLEAN				75.00
VENDOR NAME: GREG PETERSON Reimbursement Uniform Allowance Reimbursement Uniform Allowance				130.95 32.38
TOTAL VENDOR GREG PETERSON				163.33
VENDOR NAME: HENSLEY, RN, JOEL June 2017 Inmate Nursing Services Blood Draw S.H. (6/4/17)				1,365.00 100.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,465.00
VENDOR NAME: J S ELECTRONICS, INC. 19759 Voice Paging				96.00
TOTAL VENDOR J S ELECTRONICS, INC.				96.00
VENDOR NAME: LAMOUREUX, JAY Grass Cutting 1814 7th Street (x2)				55.00
TOTAL VENDOR LAMOUREUX, JAY				55.00
VENDOR NAME: LARSON, MICHELLE May 2017 Can Zone, Duby Park, & Mileage				120.00 23.54
TOTAL VENDOR LARSON, MICHELLE				143.54
VENDOR NAME: LUFTS ADVERTISER, INC. 5/31/17 Advertising (Jury Commission)				40.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				40.00
VENDOR NAME: MATTHEW BENDER & CO., INC. 9339473X MI PEN & VEH HB				120.93
TOTAL VENDOR MATTHEW BENDER & CO., INC.				120.93
VENDOR NAME: MENARDS - MARINETTE 35079 Sheriff Department Supplies 35322 Building Maintenance Supplies				36.95 5.92
TOTAL VENDOR MENARDS - MARINETTE				42.87
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI 11063 Power to Radio Tower (May 2017)				31.27
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				31.27

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUN 16 2017

CM

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT					MENOMINEE COUNTY MICHIGAN
WV264	Work Van Services	517-252-931.00	148.50		148.50
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT					148.50
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					
10353677	Emergency Replacement of Mower (Workvan)	206-301-984.00	50.25		50.25
I10808768-1	Parks	208-751-930.02	5.14		5.14
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					55.39
VENDOR NAME: MICHIGAN STATE UNIVERSITY					
3 Menominee 2017	Third Quarter (April - June 2017)	101-261-801.00	17,922.25		17,922.25
TOTAL VENDOR MICHIGAN STATE UNIVERSITY					17,922.25
VENDOR NAME: MIDWEST DESIGN SOLUTIONS, LLC					
061317-6047	Electrical Designer Services	101-103-998.05	4,125.00		4,125.00
TOTAL VENDOR MIDWEST DESIGN SOLUTIONS, LLC					4,125.00
VENDOR NAME: MILESki, TYLER					
Reimbursement	Uniform Allowance	205-315-745.00	312.00		312.00
TOTAL VENDOR MILESki, TYLER					312.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0128131-001	Clerk - Office Supplies	101-215-727.00	9.36		9.36
0128139-001	Cartridge (Probate/Family)	101-132-727.00	54.49		108.99
		101-148-727.00	54.50		
0127952	Clerk - Office Supplies	101-215-727.00	82.07		82.07
0127028-001	Sheriff Department - Office Supplies	101-301-727.00	15.49		15.49
0127016-001	Sheriff Department - Office Supplies	101-301-727.00	7.73		7.73
0126700-001	Credit Memo - Sheriff Department	101-301-727.00	(11.11)		(11.11)
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					212.53
VENDOR NAME: NORTHERN HOME IMPROVEMENT, LLC					
142	Roof Replacement at Bailey Park - Fishing Museum	220-691-953.04	2,920.00		2,920.00
TOTAL VENDOR NORTHERN HOME IMPROVEMENT, LLC					2,920.00
VENDOR NAME: NUTT, MICHAEL					
Reimbursement	Mileage	292-664-860.00	120.54		120.54
TOTAL VENDOR NUTT, MICHAEL					120.54
VENDOR NAME: PAN-O-GOLD BAKING CO.					
40068317139005	Inmate Supplies	101-301-770.00	36.96		36.96
40068317146005	Inmate Supplies	101-301-770.00	46.84		46.84
TOTAL VENDOR PAN-O-GOLD BAKING CO.					83.80
VENDOR NAME: POMP'S TIRE SERVICE, INC.					
0100111442	Vehicle #2	101-265-981.00	326.03		326.03
TOTAL VENDOR POMP'S TIRE SERVICE, INC.					326.03
VENDOR NAME: REDITEST SCREENING DEVICES					
604492	Drug Testing Supplies	101-136-727.00	389.32		389.32
TOTAL VENDOR REDITEST SCREENING DEVICES					389.32
VENDOR NAME: REINHART FOODSERVICE					
183502	Inmate Supplies	101-301-770.00	1,763.73		1,763.73
TOTAL VENDOR REINHART FOODSERVICE					1,763.73
VENDOR NAME: RR DONNELLEY					
549953358	Clerk's Office - Certified Paper (8 1/2 x 14)	101-215-727.00	124.00		124.00
TOTAL VENDOR RR DONNELLEY					124.00
VENDOR NAME: S & O LOCK AND PHONE SERVICE					
46561	1201 15th Street (Locks)	517-252-931.00	134.85		134.85
46511	Padlocks (x6)	101-301-755.00	59.46		59.46
TOTAL VENDOR S & O LOCK AND PHONE SERVICE					194.31

JUN 16 2017

CM

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB					
Credit Card	Inmate Supplies	101-301-802.00	93.54		311.64
		101-301-770.00	218.10		
TOTAL VENDOR SAM'S CLUB MC/SYNCB					311.64
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND					
51721	Youth Care (K. Smith)	292-662-843.05	720.00		720.00
51730	Youth Care (Q.S.)	292-662-843.05	120.00		120.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND					840.00
VENDOR NAME: SEXTON, RICHARD					
Reimbursement	Weather Band Radios (x4)	101-426-755.00	56.08		56.08
Reimbursement	Mileage	101-426-860.00	94.16		94.16
TOTAL VENDOR SEXTON, RICHARD					150.24
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA					
Reimbursement	Mileage	292-665-860.00	204.37		204.37
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA					204.37
VENDOR NAME: STATE OF MICHIGAN/CERTIFICATIO					
Renewal	Linda Menacher (CER #5469)	101-136-802.00	30.00		30.00
Renewal	Trenna Parlette (CEO# 6337)	101-136-802.00	30.00		30.00
Certification	Lisa Frost (CER # 9077)	101-132-802.00	30.00		30.00
TOTAL VENDOR STATE OF MICHIGAN/CERTIFICATIO					90.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI					
015579	Gasoline Sales (Road Patrol)	205-315-742.00	2,014.25		2,014.25
462643	Parks - Fuel Purchases	208-751-744.00	224.00		307.18
		208-751-742.00	44.00		
		208-751-755.02	19.18		
		208-751-742.00	20.00		
TOTAL VENDOR STEPHENSON MARKETING COOPERATI					2,321.43
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST					
628840339	FOC Service Charge	101-141-817.00	33.60		33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST					33.60
VENDOR NAME: TIME WARNER CABLE					
104046204752028001	June 6 - July 5, 2017	101-301-770.00	134.28		134.28
TOTAL VENDOR TIME WARNER CABLE					134.28
VENDOR NAME: TONY'S GREEN THUMB					
0815#05-48@	Flowers (Buildings & Grounds)	101-265-930.02	184.20		184.20
TOTAL VENDOR TONY'S GREEN THUMB					184.20
VENDOR NAME: U.E.S. COMPUTERS, INC.					
76953	Symantec Endpoint Protection (x3)	218-656-857.00	26.25		26.25
46857	Weekly Computer Maintenance (May 2017)	101-103-998.12	65.97		5,285.43
		101-261-728.00	59.99		
		218-656-857.01	35.99		
		101-103-998.12	119.99		
		218-656-857.00	5,003.49		
76898	Duplex Printer - FOC	101-141-931.00	299.99		299.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.					5,611.67
VENDOR NAME: VERIZON WIRELESS					

APPROVED

JUN 16 2017

CM

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VERIZON WIRELESS				
9786709737	Cellular Services	101-265-850.01	283.33	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 1,119.31
		101-301-850.00	452.69	
		101-426-850.00	2.53	
		101-682-850.00	32.45	
		205-315-850.00	347.87	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				<hr/> 1,119.31
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
153309	Water Analysis	208-751-920.00	226.00	226.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				<hr/> 226.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	53.16	53.16
0402047856-00011	1004 9th Street	101-265-920.03	54.03	54.03
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				<hr/> 107.19
VENDOR NAME: XEROX CORPORATION				
089304135	May 2017	101-301-727.00	40.42	40.42
089304136	May 2017	101-301-727.00	347.91	347.91
TOTAL VENDOR XEROX CORPORATION				<hr/> 388.33
GRAND TOTAL:				<hr/> 47,514.69

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BATTERIES PLUS				
988-103420-01	4 Ft Wrap Around LED Fixtures (1000 9th Street)	101-103-998.11	1,888.00	1,888.00
TOTAL VENDOR BATTERIES PLUS				1,888.00
VENDOR NAME: CELLCOM				
615655	Airport Cellular Services	216-585-850.00	54.72	54.72
TOTAL VENDOR CELLCOM				54.72
VENDOR NAME: CENEX FLEETCARD				
139019	Gasoline Charges	249-371-742.00	207.65	233.66
		292-665-860.00	21.14	
		101-426-860.00	4.87	
TOTAL VENDOR CENEX FLEETCARD				233.66
VENDOR NAME: CCOUNTRY MILE DOCUMENT DESTRUCT				
28282	Shredding Documents (6/8/17)	101-265-801.00	48.02	48.02
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				48.02
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
76116575	Annex - Garbage Removal	101-261-930.04	58.93	58.93
75X00198	Shakey & Kleinke - Garbage Removal	208-751-801.00	911.03	911.03
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				969.96
VENDOR NAME: LENCA SURVEYING				
17095	Remon Yr 2017 (May 27 - June 6)	243-245-801.07	2,677.00	2,677.00
17096	Remon Yr 2017 (June 7 - June 13, 2017)	243-245-801.07	2,569.30	2,569.30
TOTAL VENDOR LENCA SURVEYING				5,246.30
VENDOR NAME: OWENS, KAREN A.				
6/8/17	After School Program	292-668-801.00	234.00	234.00
6/8/17	Teen Awareness Program	292-668-801.00	54.00	54.00
TOTAL VENDOR OWENS, KAREN A.				288.00
VENDOR NAME: RIVARD, ANN				
Reimbursement	Annual Vehicle Pass	208-751-964.00	8.00	8.00
TOTAL VENDOR RIVARD, ANN				8.00
VENDOR NAME: STATE OF MICHIGAN/CERTIFICATIO				
Renewal	Linda Gullicksen (CER #7982)	101-148-802.00	30.00	30.00
Certification	Dawn M. Brazeau	101-215-727.00	60.00	60.00
TOTAL VENDOR STATE OF MICHIGAN/CERTIFICATIO				90.00
VENDOR NAME: VANEYCK, STEPHEN				
6324	Transport of Juvenile	101-132-801.01	31.25	106.25
		101-132-801.00	75.00	
TOTAL VENDOR VANEYCK, STEPHEN				106.25
VENDOR NAME: WEST GROUP PAYMENT CENTER				
836302975	May 5 - June 4, 2017	269-145-801.00	576.00	576.00
TOTAL VENDOR WEST GROUP PAYMENT CENTER				576.00
GRAND TOTAL:				9,508.91

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PRINTERSPLUS!				
15127	Jury Questionnaires/Folding, Letter, Facts, Envelopes	101-150-727.00	896.70	896.70
TOTAL VENDOR PRINTERSPLUS!				896.70
VENDOR NAME: UNITED STATES POST OFFICE				
2017/18	Jury Questionnaire Mailing (x3400)	101-150-729.00	965.60	965.60
TOTAL VENDOR UNITED STATES POST OFFICE				965.60
GRAND TOTAL:				1,862.30

APPROVED

JUN 23 2017

**CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN**

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 6.27.2017 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 6.27.17 County Board meeting	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MONTH END BALANCE SHEET

5/31/2017

IMPREST CASH GENERAL FUND \$ 3,350.00
 IMPREST CASH OTHER FUNDS \$ 660.00
 \$ 4,010.00

GENERAL FUND INVESTMENTS
 Stephenson National \$ 843,517.44
 Stephenson National \$ 359,938.00
 Integra First \$ 8.53
 Integra First \$ 217,263.38
 Tri-County Credit Union \$ 139,232.74
 Mbank \$ 24,553.08
 Peninsula Federal Credit Union \$ 5.00
 Michigan Class \$ 1,410,823.49
 MBS \$ 5,058.20
 \$ 3,000,399.86

GENERAL FUND CD's & BONDS
 SNBT \$ 529,994.31
 Tri County Credit Union \$ -
 Integra First \$ 221,950.11
 Peninsula Federal Credit Union \$ 111,471.56
 Mbank \$ 100,000.00
 Mbank \$ 117,709.24
 Nicolet \$ 535,091.07
 \$ 1,616,216.29

MBS CD'S GENERAL FUND (Market Value)
 Mason St Bank \$ 198,684.00
 Bank Northern MI Petoskey \$ 199,844.00
 First Nat Bank of Mich Kalamazoo \$ 250,040.00
 Bank Holland Mich \$ 250,025.00
 First Nat Bank America East \$ 47,782.00
 JP Morgan Chase Bank \$ 197,188.00
 Privatebank & TC Chicago IL \$ 252,180.00
 Federal Home Loan \$ 199,746.00
 Traverse City St Bk \$ 202,496.92
 Mercantile Bank \$ 100,732.00
 First Nat Bk Amer East Lansing \$ 196,902.00
 Federal Home Ln Mtg \$ 97,875.00
 Wells Fargo Bk Sioux Falls \$ 250,735.00
 Wells Fargo Bank San Francisco \$ 109,175.00
 Federal Home Loan \$ 313,846.40
 Federal Home Loan \$ 191,024.00
 Federal Home Loan \$ 193,628.00
 Level One Bank Farmington Hills \$ 199,725.00
 \$ 3,451,628.32

TOTAL CO-MINGLED CASH \$ 8,068,244.47

COUNTY ROAD INVESTMENTS
 Stephenson National \$ 1,939,821.63
 Stephenson National \$ 583,964.67
 Integra First \$ 111,811.22
 Tri-County Credit Union \$ 5.00
 Tri-County Credit Union \$ 30,365.71
 Mbank \$ 371,087.72
 Mbank Payroll Acct \$ 39.72
 \$ 3,037,095.67

COUNTY ROAD CD'S
 Stephenson National \$ 107,928.78
TOTAL COUNTY ROAD \$ 3,145,024.45

DTRF INVESTMENTS
 Nicolet National \$ 165,031.84
 Stephenson National \$ 248,262.02
 MBS \$ 11,626.97
 \$ 424,920.83

DTRF CD'S
 Mbank \$ 117,709.24
 Peninsula Fed CU \$ 105,345.41

DTRF INVESTMENTS (Market Value)
 Morgan Stanley \$ 203,994.20
 Federal Home Loan \$ 136,917.20
 \$ 563,966.05

TOTAL DTRF \$ 988,886.88

SECTION 125
 Stephenson National Bank \$ 13,457.21

LILJA BEQUEST
 Stephenson National Bank \$ 2,000.00

TOTAL	\$ 12,221,623.01
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MENOMINEE COUNTY LIBRARY BOARD

Minutes May 9, 2017

Approved: June 13, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday May 9, 2017.

Present: C. Peterson, M. Fagan, J. Freis, K. McNeely, N. Tuinstra and Commissioner L. Schei.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes, as corrected, from the April 11, 2017 meeting, support by K. McNeely. Motion carried.

N. Tuinstra moved to approve the April Financial Reports, support by K. McNeely. Motion carried.

J. Freis moved to approve the May bills, support by M. Fagan. Motion carried.

Director's Report

Library: The Home schoolers art work was in the display case.

Financial: Due to replacing the tires we are over on our bookmobile maintenance (line 932.00) I recommend moving money from (line 742.00) Gas Oil. *Note after talking to Sherry Dupont, she requests that we leave in the amount in the correct line to show that the bookmobile maintenance expenses are over budget.*

Patrons: The partnership with ISD for the toddler playgroup continues to bring new patrons in.

Technology: We began automatic checkout at Hermansville. Jean Montgomery from SLC came and updated the HMB computers.

Programing: There was an Open House for staff appreciation hosted by the Friends. A Zentangle workshop presented by Linda Berry. There were several Money Week programs including a presentation by Danielle Krishner, from Integra Credit Union, for Parents.

Friends: The Annual Friends of the Library meeting is on May 18th. Plant sale will be Saturday May 27.

Volunteers: 22 hours.

Building and Grounds: Review of the ongoing issues with the front door, staff will key open instead of using the allen wrench.

New Business

- A. C. Peterson moved to approve the amended Gift Policy and to rescind the Library Vacation Policy and Library Sick Leave Policy, support K. McNeely. Motion carried.

- B. Discussion on Fiscal year 2017/18 budget and options. Director Winnicki asked the Board to consider sending all staff to the Rural Library conference in 2018 being held in Traverse City and closing the Library for those 3 days.

- C. Discussion on Bookmobile Fundraising, Event date is set October 15, 2017 at the Hannahville Convention Center.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by N. Tuinstra. Motion carried. Meeting adjourned at 5:01 PM.

Submitted by:
Amanda Winnicki, Library Director

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

May 25, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. G. McCole requested to amend the agenda for discussion under New Business: Section 298 Legislative Bill.

ACTION: Moved to amend the agenda under New Business: Section 298.

Motion by: J. Hafeman, supported by G. McCole to approve amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the May 11, 2017 regular Board meeting minutes.

Request was made by A. Martin regarding the need for more detailed information to be added to the 5-11-17 Board meeting minutes under Recruitment and Retention discussion.

ACTION: Moved to revise the Board meeting minutes of 5-11-17 under Recruitment and Retention discussion to include "Salary increase is at a total cost of \$367,469. It was noted that \$113,000 was set aside for this purpose. In FY16 \$391,280 was returned to NorthCare because the funding was not used".

Motion by: G. McCole supported by P. Phillips to approve the 5-11-17 regular Board meeting minutes with the additional detail provided under Recruitment and Retention discussion as requested by Ann Martin.

Motion carried unanimously.

PRESENTATION - None

J. Luhtanen expressed her thanks to Jill Doll for stepping up to the plate during the J. McCarty's leave of absence and for Bob Ducoli gathering information required for recruitment/retention.

ACTION ITEMS

- **Finance**
 - a) Contracts 5-11-17 (*St. Jude's AFC*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	St. Jude's AFC	AFC	3/1/17 to 2/28/18	\$60.50 per diem	\$60.50 per diem	None

ACTION: A motion was made by J. Hafeman supported by G. McCole to approve the contract for St. Jude's AFC as listed on above grid. **Motion carried unanimously.**

- **Financial Risk Management Plan**

ACTION: A motion was made by P. Peretto supported by J. Hafeman to approve the Financial Risk Management Plan as revised April, 2017.
Motion carried unanimously.
- **Written Plan for Professional Services**

ACTION: A motion was made by G. McCole supported by K. Schinderle to approve the Written Plan for Professional Services as revised April, 2017.
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
 - a) Financial Statement - April, 2017
Discussed and reviewed Financial Statement – April, 2017. Board members had questions regarding income statement expenses; profit/loss; lawn care services. Due to absence of CFO it was requested that Board members email B. Ducoli with specific questions. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting
 - b) Check Disbursement – April, 2017
Discussed and reviewed Check Disbursement – April, 2017. Question was addressed as to which pay period would include staff raises. Raises will be included in the first pay period of June which includes dates of 5/14/17 to 5/27/17. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting.
 - c) Contracts 5-25-17 (*Forever Friendship; Christine Bachand; Anderson Landscaping*)
Discussed and reviewed the contracts for 5-25-17. Question regarding contract rate for C. Bachand was asked - Board member will email B. Ducoli for clarification. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting.
 - d) Vehicle Bids (*Town & Country; Riverside; Stateline Chevrolet*)
Discussed and reviewed the three vehicle bids received for two mid-size 4 door sedans from Town & Country, Riverside and Stateline Chevrolet to replace two Northpointe vehicles and the need for immediate action. Board requested information on the total number of agency vehicles, budgeted amounts for vehicles and the need to plan ahead so no immediate action is required in the future.

ACTION: A motion was made by J. Hafeman supported by P. Peretto that the Vehicle Bids become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N.	X	
Hafeman J.	X		Peretto P.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Schinderle K.	X	
McCole G.	X		Luhtanen J.	X	
Zevitz M.	X				

Motion carried unanimously.

ACTION: A motion was made by G. McCole supported by A. Martin to accept the bid from Riverside Iron Mountain for two (2) 2017 Chrysler 200 LX vehicles in the amount of \$19,968/each.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N.	X	
Hafeman J.	X		Peretto P.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Schinderle K.	X	
McCole G.	X		Luhtanen J.	X	
Zevitz M.	X				

Motion carried unanimously.

- Legislative Bill - Section 298
G. McCole reviewed with the Board information he received at the MACMHB Spring Conference regarding Section 298 legislative bill. Action Alerts were issued on Section 298 with advocate language and the need for the counties, Board members and individuals to act on this issue. Also a request was made to inquire as to ability for all Board members to receive via email the Action Alerts from MACMHB.

MISCELLANEOUS BOARD/COMMITTEE REPORTS:

- None

PUBLIC COMMENTS:

- None

BOARD COMMENTS:

- J. Luhtanen stated she received many thank you from staff for pay raise and also noted wording in ad in The Advertiser stating "exciting new wage scale" and the need to also state starting wage scale on our agency website.

ADJOURN

A motion was made by G. McCole, supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:40 p.m.

The next regular Board meeting is scheduled for Thursday, June 8, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant



**MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES**

Date: Thursday, May 25, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. Central Time
Recording: Lols Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time.

Roll Call:
Trustees Present: Theresa Nelson, Elaine Boyne, Barbara Oliver, Catherine Driscoll, John Degenaer, Jeff Naser, Gary Eichhorn, Jan Hafeman, and Darlene Smith, Administrator.
Trustees Absent: Donna Schomin
Leadership Team Members present: Candace Meintz, CFO, Nicole Freeland, Director of Nursing and David Vandermissen, Maintenance Supervisor
Guests: Bennett Zyburt, Terry Grondine, Rory Mattson

TOPIC	DISCUSSION	OUTCOME
Approval Of the April 2017 Agenda	Chairperson Driscoll requested that the following items be added to the Agenda: 7.a. Presentation by Rory Mattson regarding the Timber Contract	A motion was made by Trustee Eichhorn, supported by Trustee Boyne, to approve the agenda as amended. Motion carried.

	<p>9.b. Review of Policy and Procedure for Payroll Based Journal</p>	
<p>Request for Closed Meeting</p>	<p>A request to go into closed meeting was brought forward. Those not requested to stay left the room. Discussion was held on whether or not the Board could be in closed session for a presentation on investments and it was decided to open the meeting back up. The board went into closed session at 2:02 p.m. and opened back up at 2:03 p.m.</p>	
<p>Presentation by Bennett Zyburt, Senior V.P. Northern Michigan Bank and Trust</p>	<p>Mr. Zyburt reviewed the rules that govern Pinecrest in regards to investments (P.A. 20) and reviewed the facility's investments. Discussion was held with the Board and the policy that the facility has regarding how changes are made was reviewed.</p>	<p>The Board thanked Mr. Zyburt for his presentation.</p>
<p>Board action on Minutes of the April 2017 meeting</p>	<p>The minutes had been sent to Board Member for their review prior to this meeting.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.</p>
<p>Board action on Minutes of the March 2017 closed meeting</p>	<p>Administrator Smith handed out minutes of the March closed meeting to the Board Members for review.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the minutes as presented. Motion carried.</p>
<p>Board action on the April Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to Board Members for their review prior to this meeting.</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Oliver. Motion carried.</p>
<p>Board Action on Financial Statements for April 2017</p>	<p>CFO Meintz reviewed and discussed the Financial Statements with those present.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Boyne, to approve</p>

<p>Closed Session</p>	<p>The Board went into closed session at 2:43 p.m.</p> <p>The Board returned to open session at 2:59 p.m.</p>	<p>the Financial Statements as presented and to pay the bills. Motion carried.</p> <p>A motion was made by Trustee Degenaer, supported by Trustee Eichhorn, to move into closed session. Motion carried.</p> <p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to return to open session. Motion carried.</p>
<p>Whispering Pines Committee Report</p>	<p>The Whispering Pines Committee did not meet today.</p>	
<p>Review and Permission for Write-Offs</p>	<p>There were no write offs presented this month.</p>	
<p>Payroll Based Journal</p>	<p>CFO Meintz and Administrator Smith reviewed the Policy and Procedure for the new Payroll Based Journal reporting of employees' hours work to CMS, a new requirement this year. The Board approved the policy and Chairperson Driscoll signed it.</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Hafeman to approve the Policy and Procedure. Motion carried.</p>
<p>Report of Quality Assurance and Resident Council Meeting Minutes</p>	<p>Nicole Freeland, Director of Nursing reported that the facility had been working on the Plan of Correction from the State survey and worked with Vicki Burlew on the Plan of Correction, QA, and QAPI. We have been doing staff inservices and audits on gait belts. She noted that we are continuing to work on the Phase II implementation of the Requirements for Participation. We are working with Superior Pro and</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the report as presented. Motion carried.</p>

	<p>Bay college for training of nurse aides that we can then hire to work for us. We will be bringing in 9 new hires.</p> <p>The Resident Council meeting at each of the 3 homes reviewed the calendar, and discussed the Prom. They want to go to the zoo. We are moving the garden inside of the fence to control wildlife and residents want cherry tomatoes and tomato plants. Use of gait belts was discussed with the residents.</p> <p>Trustee Nelson asked about the Mother's Day Tea Party. Mrs. Freeland said that the residents commented that they enjoyed it.</p>	
<p>Safety Committee Report</p>	<p>Dave Vandermissen reported that gait belts, resident falls, F Tags from the State survey were all discussed at the meeting. He noted that therapy is working with the walkers, and other appliances that residents use to be sure they are in good working order. Foot pedals for wheelchairs were discussed at the Safety Meeting. Incident reports for the previous month were reviewed. The Fire Marshals visit was reviewed.</p>	<p>A motion to approve the Safety Committee Report was made by Trustee Hafeman, supported by Trustee Boyne. Motion carried.</p>
<p>Administrator's Report</p>	<p>Administrator Smith reported that she attended the Home, Health and Hospice Meeting at OSF and the HCAM 2 day conference in Marquette during the month of May.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Boyne, to approve the Administrator's report. Motion carried.</p>

<p>Comments from the Public</p>	<p>Terry Grondine wished everyone present a Happy Memorial Day.</p> <p>Trustee Degenauer stated that his is planning to contact State Legislators regarding the Fire Marshal issues and Medicare issues.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 3:18 p.m.</p> <p>The next meeting of the Pinecrest Board of Trustees is scheduled for Thursday, June 22, 2017.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried..</p>

Donna Schomin, Secretary

Donna Schomin

Darlene Smith, Acting Secretary

Darlene Smith Adm.

Menominee County Personnel Committee
Minutes of Meeting
April 4, 2017

*****Approved 6.15.17*****

The Personnel Committee met on April 4, 2017 at 4:00 PM at the Menominee County Courthouse, Administrative Office.

Others present at the meeting were Sherry DuPont, Brian Barrette, Marc Kleiman, Lisa Reed, Jodie Barrette, Mary Palmer, Larry Schei, others members of public.

Call Meeting to order: Commissioner Piche called the meeting to order at 4:00 PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Roll Call: Roll call was taken; Com. Lang excused.

Agenda was approved by Com. Hafeman and supported by Com. Phelps to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: Previous minutes from March 2, 2017 were approved. Moved by Com. Hafeman and seconded by Com. Phelps 4/0.

Public Comment: None

Business:

- a. **Job description for Airport Manager-Advise DMG Study:- Sherry** This job description was approved in 2015, unless we need to make changes, add or subtract. It was set up but never went to the DMG for a pay grade study to place the manager within the County payscale. **Com. Hafeman** We haven't done the DMG, but you already have the description that you want. **Sherry** Yes, we do, I believe that it is all ready to go, it is just a matter of getting it approved to go to the DMG for a classification study. **Com. Piche** Does anyone have anything to add? **Com. Schei** We had reviewed that, I think we changed the name from Twin County to Menominee County Airport. I think we even had the description approved by the County Board, but didn't send it to DMG. **Com. Piche** Sherry as far as your concerned is it something that we should do today? Move to bring it to the County Board or is that premature. **Sherry** It should go the DMG to have a study done, we don't have a manager, per se, over there as of now. **Com. Hafeman** So can we bring to the County Board the prospect of bringing it to DMG. **Sherry** Yes, we are ready for that. **Com. Hafeman** I will make a motion that we bring it to the board for a DMG study. Second by Com. Phelps..motion carried.
- b. **Personnel Manual changes:- Sherry** Just so everyone here knows, we sat as a workgroup at the library one whole day, Sherry, Joann, Jan and Jerry. We went through the manual page by page, trying to get it updated as much as we can. Now the committee needs to look at it, make a few changes and then it can go to the board. **Com. Hafeman** Nothing on page 1 section 1 other than the 2 changing to number 1, which it will. Part B, of section 2, do we need to name these. Add Equalization Department following "mandated by the State". Section 4, D.2. Current county employees wishing to be considered for an opening must also fill out an application. (remove "be"). Section 4, #5, "filling out" to be changed to signing the personnel action form. Page 7, Classification Plan....A., end of first paragraph "The Study has been in effect since October".... B. Second

sentence, after County Administrator add the date March 1st to. This date taken from C., first sentence. Page 8, Section 10. Retirement Plan. B. Insert "fulltime" at the beginning of second sentence. Page 16, number 15. , inserted County before the word government. **Sherry** Page 23, Section 24, Step 5. We wanted to add in Act 267 of 1976. 15.268 (8) (a). On checklist add computer policy, put it a I. and J. can be OTHER. **Com. Phelps** had question regarding vacation, any regulations as to when it has to be used? **Sherry** It needs to be used by a certain time, checks stubs indicate how much is due, and if it is lost, it is lost. Special circumstances always go to the board. **Com. Phelps** Are there times when a department becomes strained over this. **Sherry** The contract explains more in depth this issue. **Com Hafeman** We could put in here, "vacation will follow the Courthouse contract". **Marc Kleiman** It's already in there under personal leave. **Sherry** Personal leave, everyone gets 4 days of personal leave a year, if those days are not used within that year, they are lost. If that person quits/retires, do they get paid out for those days? **Marc** You already added that in there. **Sherry** In the last sentence we should add up to 40 hours. (page 12)(Compensatory time). **Com. Hafeman** makes motion to move the personnel manual to the board, **Com. Phelps** seconds. Motion carried.

- c. **Request for increase in pay-custodial/maintenance/gardner** **Com. Piche** asked Mary Palmer if she had objections to the committee talking about her potential pay increase at the meeting. Her response was No. Letter that Mary P. had written to the Board of Commissioners, personnel and finance committees was read by Com. Piche. The letter listed her duties, as well as the additional work she does along with current pay, and the buildings she works at and the hours she puts in. He believes that they sure don't want to lose someone of that caliber and dedication. She has worked for the County for 16 years. **Sherry** added that new hires for parks and rec are hired in at \$9.00 per hour. Mary has never had an increase. **Com. Hafeman** suggested an increase to \$10.50 and also like to see her have mileage. **Com. Phelps** Feels it is satisfactory, well over cost of living for sure. **Com. Piche** Thinks it should be more actually, but going by percentage, \$9 to \$12 would be 33%. **Com. Phelps** But if it keeps her here another 16 years, I guess that's feasible. **Mary Palmer** I hold other positions and brought pay stubs from them, she is in high demand in school districts because of the licenses she carries, and her other employment does not give her under \$15 an hour. She does enjoy working for the county. **Com. Hafeman** Can we give her \$12 and at least meet her halfway? **Com. Phelps** It's not a contracted position, so it's not like it's going to come up again next year. **Mary** I might consider that. **Sherry** We will move this to the Finance Committee. **Com. Hafeman** made a motion that the wages are increased to \$12 per hour and add mileage. **Com. Phelps** seconds, motion is carried.
- d. **E-911 personnel restructure** **Brian Barrette** Wrote 2 job descriptions, there has been little or no organization in this department, from admin to staffing toin my eyes it's a mess. Much of the problem is contractual issues. From the scheduling aspect, they do what they want. He would like to see a new Non-union position created, not a new hire, as an assistant director. This would allow him to have that person scheduled when he requires them to work. They could also be second in command, lend a hand. Could save some over-time because he could put that person where he needed them. **Com. Phelps** asked for clarification, if you don't have authority, why would this person? **Brian** explained that HE would be able to direct THIS person. This would be a non-union employee. **Com. Hafeman** would they need specific training? **Brian**, yes, state mandated training, but his people already have that. **Com. Hafeman**, this would mean a 3% raise, with a job description, but it is much different than overtime. Have you written a job description? Get it to us, and then we will go forward. **Sherry** will this change the structure of each employee? Will we need to do a DMG on each employee? **Brian** thinks that is the way to do it. No update since 2000. **Com. Phelps** Would like to see some data, why and what is transpiring. **Sherry/Jan** It's in the contract, read that. **Com. Phelps** Yes, but would like to know the extent of it. If it is going to go to a study, the more documentation the better. **Brian** If we are going to open this can of worms up, we are going to get the upgrading and all job duties defined. In 17 years, things have changed. Will need 4 job descriptions. **Com. Piche** Applauds Brian for being there, for doing a good job. DMG

costs will be less in the long run than letting things continue as they are. **Com. Hafeman** It's in Brian's favor that Com. Nelson is well aware of the financial difficulties within this department. **Sherry** The CMRS position is state funded, does it have to be that position? **Brian** No, the budget does not need to be separated, the only thing different is the state training funds. So I will bring job descriptions for all jobs. Sherry will then send new descriptions to DMG, they will compare old and new.

- e. **Other items not addressed** **Com Piche** Peggy Schroud called bringing to attention that there is something missing in the personnel manual...**Sherry** Peggy was referencing Exhibit B, which was the very first DMG. Sherry will add this to the packet. The other was health insurance, there was a question why Joann is getting these messages and not the Union rep. Joann needs to know for the pay system, the Union rep should get it as well, and should be sending them to the employees. **Com. Hafeman** Let's request that they be sending it to the union reps. **Com. Piche** Should talk to Jim about it as the union steward.

Public Comment Diane Lesperance Would like to make a suggestion, in the personnel manual there is reimbursement for meals following the policy.....R91-11. That is for daily meals, would ask that the board, instead of itemizing those amounts out separately, not to change the amount, but make it per day. It's really difficult sometimes to keep each meal within the given amount, but might only eat one meal a day. **Com. Hafeman** This was discussed with the executive committee, and approved at a county board meeting. **Sherry** We had it at one amount, and then it ended up being broken down again. It will have to go back to the Executive Committee. **Com. Hafeman** When it goes to executive committee, make it as a suggestion rather than a set rate, not to exceed \$40 per day. **Mary Palmer** When she got the \$300,000 grant, she and her team went downstate but the 911 system did not take advantage of it. There is training that is still available, but not being used. There is another grant available \$25,000 and above through the American Heart Association right now. **Com. Piche** Is the \$300,000 grant still available? **Mary** It is available until February 2018, and if she stays current, she can continue applying within this county. **Jodie Barrette** Still confused because the personnel manual still doesn't say that a certain department head doesn't get other insurance, and not the courthouse insurance. What does a department head follow, it's all very piecemeal. **Sherry** This is the issue of the 911 director, this director falls under teamsters insurance, not the 911 insurance. **Brian** When first started, was given 2 insurance carriers, but no one knew which one he was supposed to go under. **Jodie** The difference between the contract and the personnel manual, the STEPS, and upgrading are different. When is the contract followed and when the personnel manual? **Com. Hafeman** you will have to put this under Section 2, C. **Jodie** Take a department head and think about hiring a new person and follow the personnel manual. What would you offer that person coming in. **Sherry** This definitely needs to be corrected. Will take a hard look at it and get it, cleaned up. We don't have an HR person, Joann handles all of this, but she is payroll. We need an HR person, there is a void there. **Com Piche** Make sure to get it done this time, it has been lost in the shuffle.

Commissioner Comment None

Adjournment Com. Hafeman makes motion to adjourn, Com. Phelps seconds, meeting adjourns at 5:26 p.m.

Menominee County Finance Committee
Minutes of Meeting
06/1/2017

Approved
6/19/17

*****DRAFT*****

The Finance Committee met on June 1, 2017 at 8:30 AM at the Menominee County Administration Office

Others present at the meeting were Sherry DuPont, Diane Lesperance, Jodie Barrette, Marc Kleiman, Brian Barrette, and Peggy Schroud

Call Meeting to order: Com. Nelson called the meeting to order at 8:32 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Approval of Agenda motion by Com. Gromala and supported by Com. Cech to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: 4.13.2017 Motion to approve minutes Com. Gromala and second by Com. Cech. Motion carried 4/0

Public Comment: None

Department Head/Elected Official Reports: Peggy Schroud 2017 taxable value as of 5/23/17 is \$766,839,435 in the budget \$5,187,223 however this number doesn't show the taxes yet to collect for the year which would be \$5,413,492. This is a good thing, probably due to the increase in ATC. Millage rate will stay the same at 7.0612

Business Items

- a. **2016/17 Budget Amendments (#7) Sherry** One Hannahville grant of \$19,972, this is in and out accounts that that will go into, this is under Road Patrol. 911, we created a new account and moved \$900 into it. That was for uniforms. Taking from the travel account, creating a new one and putting it into the new. Sheriff department received an anonymous donation of \$10,000 to be used for vests for the reserve deputies. That will be put into a donation account. \$1500 CPL fund will go from equipment to travel. **John Marc**, would you explain that a bit as Steve wasn't on the board when that happened. **Marc** The state changed the requirements for the concealed weapons permit, used to be done by the gun board and the money went in the general fund, \$26 on new applicants, \$36 on renewals. When they changed it to us issuing the license now, they set up a separate fund where those monies go specifically into that, not into the general fund. It is used to purchase equipment and pay for travel to training sessions. **Sherry** Three more Hannahville grants, one was the bookmobile for \$10,000. One for the 911 console for \$10,000 and the last one for \$1200 for Emergency Services for phone systems at the

EOC, which is in the Menominee ISD building. The EMS grant...there are 4 others that are listed that are coming from our non-lapsing carry over accounts, those accounts don't show anywhere. These are accounts that should be used by the next year. A lot of these are being carried over and over, we need to get rid of them. Auditor told Jessie to put them into the general fund so they can be spent. The one for Emergency Services has been spent, so the money will be going into the general fund to cover what Rich has already spent. (\$879) Jail emergency exit is being worked on this year, \$7,500 will be used in this budget year. The flower donation was \$370. Years back when 1st got video teleconferencing equipment, it was set up in roll-over account, then ended up getting a grant thru the circuit courts and never did use all the money in that account. It has been used now to put the equipment in the vestibule, cameras, computers, etc. So we are putting it into the general fund \$22,962. John suggest we have a motion to bring all these ammendments to the board for approvals. Larry S. makes the motion, Steve seconds, motions carries 4/0.

b. **2017/18 Budget discussion Sherry** Where we are at this time with the budget.....BS&A is not going to let us do the budget at this point in time because when we rolled over the previous accounts into the system, it was done manually. We don't have any tables in there that can grab peoples pay scales from year to year, they are not in the system. It can be done, it's going to take some time. HR has to work together by pulling these amounts/accounts, they aren't in there. Joann and Sherry will have to get this input. Can't be done overnight, so, will have to continue on with the spreadsheets that have been used in the past. Tables can be created and working together with HR to make sure pay systems don't change will take some time. Peggy Is the goal to eventually as department head be able to look at our budgets? Sherry They haven't been set up that way, but yes, that is the goal. BS&A can do a lot of things that we are not doing. Dept. heads are supposed to pay bill right from their desk, timesheets can be done, many things can be added as we get used to the system. Diane BS&A just had training for taxes, training at Delta. Maybe BS&A could give some training in the UP, shared training. It would be nice to get a bit familiar with it and then ask for training on what we know we need. Also, Michigan is putting out a new chart of account, Larry Is it possible for BS&A to put out for departments reports? Sherry That can be done now, Jessie sends out to department heads every month. John Line item issue has to be closer, be within 2-3%. Biggest liability is MERS by far. 2013 a 2.93 mill loss according to Terra, last year was an 11% gain after putting in 1.6 mill. Terra will be coming in June to meet with board on this. Larry In order to get to the 80%, they have extended the number of years to pay it off, if you wish. John Have to budget MERS 5 years in future because of the changes, etc. MERS sent a resolution, new hire, in defined contributions, if they switch departments/jobs after they went to defined, no longer stay in defined, if they switched divisions. With the resolution, it will apply to everyone, which means higher retirements. Elected officials would affect most because of the wages. Sherry So basically, someone in a division, vested, and then move to non-union elected position, the previous division will no longer apply. John Because of the cost, I struggle tremendously with moving this resolution. This is a board decision. Bill clarifies what was previously discussed, and wants to know how it changes. No longer defined benefits? Sherry No, when you change divisions and move into a new position you also have to change the MERS program for yourself. Bill

wants to know what is lost, what is gained..... Sherry explains how one case would evolve. Peggy Is the resolution already in place? John No, this is a retroactive after the fact. Wanted to bring it up so that the financial aspect can be looked at so that we can decide. Please look at MERS actuarials. Peggy What is the % that the county has to put in? John Between 17-22% by division. It depends on division. Even with the % we put in, we fall substantially behind every year. Moving on, I received a proposal from Dickinson County to work with us and do 911 at cost \$500,000. Projected revenues last year was just short of \$700,000. We have capital outlays for 911, new board and other issues. Over and above surcharge \$100,000 a year. Brian B. No one has visited him about his budget for 2017/2018. He will have a balanced budget with no additional needed from the county. The question is for the future, one option is consolidation, not for it, but it is an option. Another option is increasing surcharge. Third is a millage. Larry Understanding that the county is obligated to have a 911 director, this is mandatory, this is under defined contribution. With the console board, do the other counties have that? Brian Dickinson does, Delta is adding it. John Would like to have Brian go to Dickinson County, look at 911, pros and cons. Larry On the surcharge, is this always going to decrease because of the way phone systems are going? Brian This is determined by phone address. John We need to look at possibilities that can be a benefit. Brian What does the County want? Diane Concerned about the service the county will receive. All agree that it would be a disservice if we did not investigate the options. Bill and Steve both offered to go with Brian to investigate. Sherry In the meantime we will work on the budget as we have been, with Brian's budget as is. Larry Regarding the Airport. People want the Airport kept whatever the cost. We will present a budget with a 20 year capital outlay. John Airport is tremendous cost. The budget will have to increase. Larry The sponsorship is not in effect. State wants to go ahead with an improvement plan for 10 years. The lawyer says we may not be liable for any money at all if we aren't involved. Obligation period is nearing an end. Steve regarding title searches, why can't we present what is already available, why all this searching? Marc back in 83-84 there was attorneys opinion on what was prior to that and there is a copy of that. MDOT had said that opinion could be given to another attorney, then do a new opinion including to the present. Will be a 500 page opinion that will have a cost too. MDOT had refused to accept. John Please look at what the projected cost will be and we will have to meet before next board meeting. Larry airport budget will be flat/balanced. Courtesy van is a piece of junk, we were supposed to get a county vehicle, so will put in budget a courtesy van under capital outlay. Steve mentioned using airport for meetings, our front door situation is not near ADA compliant. This should be in budget also. John Economic Development/Explorer Solutions.....received nothing from this. Not in favor of putting this in the budget. Not \$20,000 not one penny. Larry clarified that the contract with Explorer Solutions was done by the Twin county commission. They entered into 3 year contract. This needs to be looked into to see if this can be cancelled. Economic Development does not deal with airport. John Give me a budget. Larry Are there any projects that need to be added into this budget? Sherry All of the phones have to be changed over (VOIP). John Next meeting will be June 12, 8:30 a.m., we all have to help Sherry get this done, we can do as well as department heads what we can so she can work on this. Sherry Personnel will have to come and talk to

me. Health insurance will have to be looked at too. Larry questions the policy for the courtesy vehicle at the airport.

Public Comment: Jodie Wondering what you are budgeting for salaries. Sherry Was planning on going with 2% increase. John There are a couple things he wants to look at. Peggy Larry gave her drawing of airport, and she drew on her program. She thought it had had libers and pages on it. Larry Yes, they have that.

Commissioner Comment: None

Adjournment: Moved by Com.Gromala, supported by Com. Schei to adjourn the meeting at 10:20 AM. Motion approved 4/0.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2017-14 ~ U.P. Area Agency on Aging FY 2018 Annual Implementation Plan for Services to Older Adults.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes -- (Commissioners, plan can be viewed in your dropbox)
SUMMARY:	
UPCAP has asked the County Board to support a Resolution for the FY2018 Annual Implementation Plan for Services to Upper Peninsula Older Adults, as is done each year.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

07/06/2017
Date

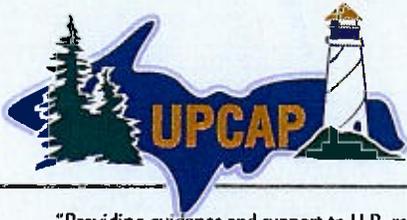
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



P.O. Box 606
Escanaba, MI 49829
(906) 786-4701 - Fax: (906) 786-5853
www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

www.upcap.org

June 30, 2017

Mr. Marc Kleiman
Menominee County Clerk
839 10th Ave
Menominee, MI 49858

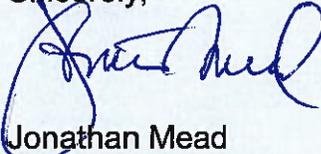
Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2018 Annual Implementation Plan (AIP) for services to Upper Peninsula Older Adults as required by the Michigan Aging & Adult Services Agency (AASA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan I have enclosed a sample resolution for your use. We ask that you return the resolution by August 3rd, 2017 so that we may forward these to AASA within their required time frames. Your responses may be made via email to meadj@upcap.org.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,



Jonathan Mead
Executive Director

Enc.

cc: Ms. Jan Hafeman

RESOLUTION 2017-14

**U.P. AREA AGENCY ON AGING
2018 ANNUAL IMPLEMENTATION PLAN FOR SERVICES TO
OLDER ADULTS**

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a 2018 Annual Implementation Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the 2018 Annual Implementation Plan development process, UPCAP conducted one public hearing and received input from service providers, older adults, county officials, human services organizations and other interested parties; and

WHEREAS, each U.P. County is represented by a County official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors unanimously approved the proposed, 2018 Annual Implementation Plan; and

WHEREAS, the AAA 2018 Annual Implementation Plan also requires review by individual County Boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2018 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Charlie Meintz, Board Chairperson

Marc Kleiman, County Clerk

Date

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2017-15 ~ Environmental Protection of Air & Water Quality
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Commissioners have discussed receiving a lot of calls from their constituents in reference to the County Board taking a stance on the mining project. In my opinion the commissioners should remain neutral on being "for or against" the mining project; but can voice their opinions on air and water quality for our citizens of Menominee County.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

07/07/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY RESOLUTION 2017-15

ENVIRONMENTAL PROTECTION of AIR & WATER QUALITY

WHEREAS, the Menominee County Board of Commissioners recognizes that under Part 632 (Non-Ferrous Metallic Mineral Mining Regulations), the State of Michigan has autonomy and final authority in approving all mining permits without consideration of county boards or other local units of government or input from the public, and

WHEREAS, the Menominee River and Lake Michigan, with all connecting waterways, have great financial impact on our county for both recreation and vegetation growth and

WHEREAS, we do support economic stabilization, growth and tourism, the need for new businesses and the creation of jobs while maintaining existing agriculture, forest industry, and related business ventures, and

WHEREAS, Menominee County's strong tourism industry relies on and requires maintenance of the natural beauty of our rivers, lakes, streams, forests and wildlife, and protection of the Menominee River ecosystem, and

WHEREAS, we have a moral obligation to current and future generations to preserve quality of life by continuing to have clean air to breath and water to use, and that contamination of our air and water would have long term serious health impacts on our people,

THEREFORE, BE IT RESOLVED, that we ask the State of Michigan to follow the most stringent of guidelines before issuing mining permits, and

BE IT FURTHER RESOLVED, should any violations of state regulations occur during the mining process, the Menominee County Board of Commissioners recommend that the State of Michigan take immediate corrective action to protect the air and water quality for our Citizens of Menominee County.

Moved by _____, seconded by _____ that this resolution be adopted effective immediately. Date: _____

Ayes:

Nays:

Absent:

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the county Board of Commissioners held on _____; is on file; has not been amended, altered or revoked, and is in full force and effect.

Marc Kleiman, County Clerk

Charlie Meintz, Chairman

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

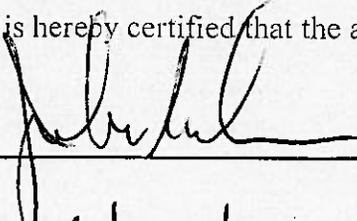
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/1/17	MENOMINEE	96	.535	51.36	101-101-860.11
6/7/17	ESLAWABA	54	"	28.89	101-101-860.11
6/9/17	MENOMINEE	96	"	51.36	101-101-860.11
6/12/17	MENOMINEE	96	"	51.36	101-101-860.11
6/13/17	STANTON	54	"	28.84	101-101-860.11
6/16/17	MARQUETTE	180	"	96.30	101-101-860.11
6/19/17	STANTON	54	"	28.89	101-101-860.11
6/21/17	MENOMINEE	96	"	51.36	101-101-860.11
6/27/17	STANTON	54	"	28.84	101-101-860.11
		780	Total Mileage	417.20	
				Total Mileage Fee	417.30

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 6/27/17

 Date

Commissioner Per Diem (Meeting Fee) Expense Form

RECEIVED
 JUN 29 2017
 BY: AA

Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
 \$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/06/17	AIRPORT BUDGET	—
6/09/17	AIRPORT BUDGET	—
6/12/17	CB FINANCE COMMITTEE	50.00
6/13/17	COUNTY LIBRARY BOARD	50.00
6/13/17	COUNTY BOARD-PUBLIC INPUT	—
6/13/17	COUNTY BOARD	50.00
6/14/17	AIRPORT MDOT-AERO	—
6/15/17	PUBLIC HEALTH BOARD	50.00
6/16/17	AIRPORT AGENDA	—
6/19/17	CB FINANCE COMMITTEE	50.00
6/20/17	AIRPORT COMMITTEE	50.00
6/21/17	COUNTY PROSECUTOR-AIRPORT	—
6/22/17	B&G BID OPENING	—
6/23/17	CB - MEETING OF THE WHOLE	50.00
6/27/17	COUNTY BOARD	50.00
Total Per Diem		\$ 400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 6/29/17

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUN 29 2017
BY: *AA*

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/06/17	COURTHOUSE	16		8.56	
6/09/17	COURTHOUSE	16		8.56	101-101-860.04
6/12/17	COURTHOUSE	16		8.56	101-101-860.04
6/13/17	LIBRARY-STEPHENSON	32		17.12	101-101-860.04
6/13/17	ANNEX-STEPHENSON	—	—	—	101-101-860.04
6/14/17	COUNTY AIRPORT	15		8.03	101-101-860.04
6/15/17	PINECREST-POWERS	73		39.06	101-101-860.04
6/16/17	COURTHOUSE	16		8.56	101-101-860.04
6/19/17	ANNEX-STEPHENSON	32		17.12	101-101-860.04
6/20/17	COUNTY AIRPORT	15		8.03	101-101-860.04
6/21/17	COURTHOUSE	16		8.56	
6/22/17	COURTHOUSE	16	Total Mileage	8.56	
6/23/17	COURTHOUSE	16		8.56	
6/27/17	ANNEX-STEPHENSON	32	Total Mileage	17.12	166.38

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

6/29/17

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on June 26, 27 & 28, 2017 in the combined amount of \$126,286.18.	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

JUN 27 2017 *CM*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1374	Vehicle Repair	205-315-934.02	603.98	603.98
1375	Vehicle Maintenance	205-315-934.02	39.95	39.95
1376	Vehicle Maintenance	205-315-934.02	39.95	39.95
1377	Vehicle Maintenance	205-315-934.02	59.95	59.95
2/18 - 5/18/17	Leased Auto (Sheriff Dept)	205-315-755.00	900.00	900.00
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				1,643.83
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677648769	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
1677644285	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				185.54
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22382	Vehicle Maintenance	205-315-934.02	510.25	510.25
22310	Vehicle Maintenance	205-315-934.02	32.90	32.90
22329	Vehicle Maintenance	205-315-934.02	107.90	107.90
22375	Vehicle Maintenance	205-315-934.02	32.90	32.90
22311	Vehicle Maintenance	101-265-981.00	94.00	94.00
22370	Vehicle Maintenance	101-265-981.00	484.86	484.86
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,262.81
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E08943	Road Patrol Supplies	205-315-755.00	222.50	222.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				222.50
VENDOR NAME: BP				
50594484	Road Patrol Gasoline	205-315-742.00	608.29	608.29
TOTAL VENDOR BP				608.29
VENDOR NAME: BRUNELLE, JENNIFER				
June 2017	Crisis Intervention	292-668-801.00	615.00	615.00
TOTAL VENDOR BRUNELLE, JENNIFER				615.00
VENDOR NAME: CELLCOM				
611121	Cellular Services	292-663-850.00	45.17	135.51
		292-664-850.00	45.17	
		292-665-850.00	45.17	
TOTAL VENDOR CELLCOM				135.51
VENDOR NAME: CLOVERLAND PAPER CO				
114458	Courthouse Janitorial Supplies	101-265-755.01	56.49	56.49
114457	Annex Janitorial Supplies	101-265-755.01	88.35	88.35
114407	Jail Inmate Supplies	101-301-770.00	107.78	107.78
114456	Jail Inmate Supplies	101-301-770.00	35.00	35.00
114463	Jail Inmate Supplies	101-301-770.00	13.71	13.71
TOTAL VENDOR CLOVERLAND PAPER CO				301.33
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
28752	GIS Mapping (100% Complete)	517-252-970.00	4,085.00	4,085.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				4,085.00
VENDOR NAME: COZZY'S POLARIS				
6000	Oil Change (ORV)	101-334-755.00	75.00	75.00
TOTAL VENDOR COZZY'S POLARIS				75.00
VENDOR NAME: DEKETO, LLC				
387	Database Server Upgrade	256-277-728.00	490.00	490.00
TOTAL VENDOR DEKETO, LLC				490.00

JUN 27 2017 *cm*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT	
VENDOR NAME: DELTA FORCE PI, LLC				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	
357	Case # 2017-3877-FH (Tomcheck)	101-131-807.00	487.50		487.50
TOTAL VENDOR DELTA FORCE PI, LLC				487.50	
VENDOR NAME: DOBIAS, MARK					
2017-052-MI	Court Appointed - Karen Renee Burley	101-148-807.00	90.00		113.32
		101-148-807.00	23.32		
TOTAL VENDOR DOBIAS, MARK				113.32	
VENDOR NAME: DTE ENERGY					
910020910998	Annex	101-261-920.04	54.12		54.12
TOTAL VENDOR DTE ENERGY				54.12	
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
1406	Sealed Bids (Emergency Generator)	101-101-901.00	34.50		34.50
1406	Sealed Bids (Boiler Replacement)	101-101-901.00	32.41		32.41
1406	Sealed Bids (Carpet Replacement)	101-101-901.00	30.32		30.32
1406	Sealed Bids (Cabling System)	101-101-901.00	33.46		33.46
1406	Sealed Bids (Window Replacement)	101-101-901.00	32.42		32.42
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				163.11	
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT					
02685	FOC - Office Supplies	101-141-727.00	239.73		239.73
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				239.73	
VENDOR NAME: GRAYBAR					
991927838	Airport Supplies	216-585-981.01	26.27		26.27
TOTAL VENDOR GRAYBAR				26.27	
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
76E17107	Shakey Lakes (Ash Container)	208-751-801.00	540.34		540.34
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				540.34	
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.					
14349	Boiler Inspection	101-265-930.01	75.00		75.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				75.00	
VENDOR NAME: HENSLEY, RN, JOEL					
June 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
Reimbursement	Stamps (Medical Examiner)	101-648-729.00	112.12		112.12
June 2017	Medical Examiner	101-648-709.00	1,080.00		3,740.00
		101-648-835.00	2,660.00		
TOTAL VENDOR HENSLEY, RN, JOEL				5,217.12	
VENDOR NAME: HUBBARD, VONNIE					
Reimbursement	Mileage	101-132-801.00	123.59		123.59
6325	Transport of Juvenile	101-132-801.01	31.25		106.25
		101-132-801.00	75.00		
TOTAL VENDOR HUBBARD, VONNIE				229.84	
VENDOR NAME: IMAGEWORKS					
10652	Park Uniforms	208-751-745.01	116.00		116.00
TOTAL VENDOR IMAGEWORKS				116.00	
VENDOR NAME: INSIGHT FS					
2003527	Regular Petro - Parks	208-751-742.00	486.32		486.32
TOTAL VENDOR INSIGHT FS				486.32	
VENDOR NAME: JACK'S FRESH MARKET					
45000500187	Jail Inmate Supplies	101-301-770.00	30.78		30.78
TOTAL VENDOR JACK'S FRESH MARKET				30.78	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: LEAVECK, FRANCIS & NIKKI					
Refund	Camping Reimbursement	208-751-964.00	50.00		50.00
TOTAL VENDOR LEAVECK, FRANCIS & NIKKI					50.00
VENDOR NAME: LUFTS ADVERTISER, INC.					
4/27/17	Advertising	101-101-901.00	131.00		131.00
5/31/17	Advertising (May 2017)	101-101-901.00	41.00		41.00
TOTAL VENDOR LUFTS ADVERTISER, INC.					172.00
VENDOR NAME: MATHIEU MARYE					
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00		101.72
		101-150-860.00	1.72		
TOTAL VENDOR MATHIEU MARYE					101.72
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
27776	Chiller Maintenance	101-265-934.00	488.28		488.28
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.					488.28
VENDOR NAME: MENARDS - MARINETTE					
35828	Parks - Chair	208-751-728.00	59.00		59.00
36001	Inmate Supplies	101-301-770.00	47.50		47.50
35968	1000 9th Street Supplies	101-103-998.11	187.85		187.85
36031	1000 9th Street Supplies	101-103-998.11	137.74		137.74
36033	B&G Supplies	101-265-755.00	36.46		36.46
35758	Parks Construction Supplies	208-751-756.01	56.44		56.44
36366	Building & Ground Supplies	101-265-755.00	63.00		63.00
36363	1000 9th Street	101-103-998.11	78.78		78.78
36317	1000 9th Street	101-103-998.11	44.80		44.80
TOTAL VENDOR MENARDS - MARINETTE					711.57
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT					
WV272	Work Van Services	208-751-930.04	108.00		108.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT					108.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					
10367129	Plastic Blade - Airbort Weedeater	216-585-981.00	22.06		22.06
10367035	Trimmer Head (Parks)	208-751-930.02	82.03		82.03
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					104.09
VENDOR NAME: MGT OF AMERICA, INC.					
30011	FOC - DHS 286 Billings (April - June 2017)	101-141-801.00	1,240.80		1,240.80
TOTAL VENDOR MGT OF AMERICA, INC.					1,240.80
VENDOR NAME: MI ASSOC. OF DIST. CRT. MAGIST					
Dues	2018 MADCM Annual Dues	101-136-802.00	75.00		75.00
TOTAL VENDOR MI ASSOC. OF DIST. CRT. MAGIST					75.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
4070	Third Qtr Billing	101-101-716.00	64.72	31,722.27
		101-131-716.00	50.23	
		101-132-716.00	93.87	
		101-136-716.00	420.33	
		101-141-716.00	652.87	
		101-148-716.00	51.29	
		101-150-716.00	3.16	
		101-172-716.00	406.42	
		218-656-716.00	50.60	
		101-215-716.00	238.55	
		101-253-716.00	174.08	
		101-257-716.00	358.49	
		101-261-716.00	22.38	
		101-265-716.00	1,870.59	
		101-267-716.00	826.82	
		101-268-716.00	92.32	
		101-301-716.00	14,257.90	
		101-331-716.00	32.92	
		101-426-716.00	36.96	
		101-648-716.00	55.21	
		101-682-716.00	43.90	
		205-315-716.00	8,150.83	
		205-316-716.00	555.78	
		208-751-716.00	883.43	
		216-585-716.00	423.38	
		249-371-716.00	80.43	
		266-325-716.00	479.12	
		266-326-716.00	40.51	
		271-790-716.00	663.33	
		292-663-716.00	236.81	
		292-664-716.00	199.65	
		292-665-716.00	205.39	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				31,722.27
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0128398-001	Family Court - Office Supplies	101-132-727.00	9.00	9.00
0128481-001	Office Supplies - Treasurer's Office	101-253-727.00	100.65	100.65
0128297-001	Inmate Medical Supplies & Road Office Supplies	101-301-770.01	20.25	33.57
		205-315-727.00	13.32	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				143.22
VENDOR NAME: NESTEGG MARINE				
107591	Marine Maintenance	101-331-755.00	55.78	55.78
TOTAL VENDOR NESTEGG MARINE				55.78
VENDOR NAME: NORTHERN MICHIGAN UNIVERSITY				
mecosh-12	Training (T. Nettleton)	205-315-881.03	30.00	30.00
TOTAL VENDOR NORTHERN MICHIGAN UNIVERSITY				30.00
VENDOR NAME: NORTHPOINTE, INC.				
MENOMISDM101	Inmate Classification Training (x2)	101-301-881.00	398.00	398.00
TOTAL VENDOR NORTHPOINTE, INC.				398.00
VENDOR NAME: NORWAY SPRINGS, INC.				
488914	Airport Water	216-585-801.00	7.20	7.20
TOTAL VENDOR NORWAY SPRINGS, INC.				7.20
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317153023	Jail Inmate Supplies	101-301-770.00	46.84	46.84
TOTAL VENDOR PAN-O-GOLD BAKING CO.				46.84
VENDOR NAME: PHILLIPPS, RANDALL				

APPROVED

JUN 27 2017 CM

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 27 2017 *cm*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: PHILLIPPS, RANDALL					
June 2017	Show Cause	101-132-807.00	500.00		1,500.00
		101-131-807.00	1,000.00		
TOTAL VENDOR PHILLIPPS, RANDALL					1,500.00
VENDOR NAME: PLASTOCON, INC					
91653	Jail Inmate Supplies	101-301-770.00	350.25		350.25
TOTAL VENDOR PLASTOCON, INC					350.25
VENDOR NAME: POLASKY, NANCY					
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00		111.12
		101-150-860.00	11.12		
TOTAL VENDOR POLASKY, NANCY					111.12
VENDOR NAME: QUALITY WATER SPECIALISTS					
189148	Annex - Softner Salt (x2)	101-265-801.00	34.40		34.40
TOTAL VENDOR QUALITY WATER SPECIALISTS					34.40
VENDOR NAME: QUILL CORPORATION					
7466744	911 Office Supplies	266-325-727.00	32.48		32.48
7487705	911 Supplies	266-325-728.01	64.79		64.79
7535133	911 Office Supplies	266-325-727.00	33.92		33.92
TOTAL VENDOR QUILL CORPORATION					131.19
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY					
00719820175	Drug Testing Supplies	296-667-730.00	10.00		10.00
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY					10.00
VENDOR NAME: REINHART FOODSERVICE					
190181	Jail Inmate Supplies	101-301-770.00	955.22		955.22
195280	Jail Inmate Supplies	101-301-770.00	1,004.38		1,004.38
200897	Jail Inmate Supplies	101-301-770.00	949.56		949.56
TOTAL VENDOR REINHART FOODSERVICE					2,909.16
VENDOR NAME: SCHRAUB, DARLENE					
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00		103.34
		101-150-860.00	3.34		
TOTAL VENDOR SCHRAUB, DARLENE					103.34
VENDOR NAME: SEXTON, RICHARD					
Reimbursement	Office Supplies, Safety Vests, Badges	101-426-727.00	8.48		214.17
		101-426-755.00	205.69		
TOTAL VENDOR SEXTON, RICHARD					214.17
VENDOR NAME: SPARLING CORPORATION					
58687	Jet Fuel Filters	216-585-981.00	712.40		712.40
TOTAL VENDOR SPARLING CORPORATION					712.40
VENDOR NAME: ST. OF MI-MANAG/BUDGET/PO30681					
17-001576	Radio Activation (x5)	205-315-934.01	1,250.00		1,250.00
TOTAL VENDOR ST. OF MI-MANAG/BUDGET/PO30681					1,250.00
VENDOR NAME: STANDARD INSURANCE COMPANY					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY July 2017				
	Life Insurance Premium	101-101-713.00	21.24	221.84
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	16.52	
		266-326-713.00	2.36	
TOTAL VENDOR STANDARD INSURANCE COMPANY				221.84
VENDOR NAME: STATE OF MICHIGAN				
D95A	April, May, June 2017	101-136-931.01	3,549.86	3,549.86
P55	April, May, June 2017	101-132-858.03	2,682.50	2,682.50
6321	Chargeback April 2017	292-662-843.01	7,399.55	7,399.55
TOTAL VENDOR STATE OF MICHIGAN				13,631.91
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-489957	4/1/17 - 6/30/17	101-301-976.00	1,765.00	1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,765.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
76978	Duplex Printer (Family/Probate)	101-148-931.00	109.99	219.99
		101-132-931.00	110.00	
77039	Battery Backup & Surge Protector	218-656-857.01	150.00	150.00
77028	Liebert Rack Tower (x2)	218-656-857.01	2,422.00	2,422.00
77021	Laserjet Printer (9th Street Detectives)	205-315-727.00	359.99	359.99
47000	Airport Printer	216-585-728.00	60.00	60.00
76986	Wireless Printer (Admin)	101-172-727.01	199.99	199.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				3,411.97
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
332981307	Bizhub 423	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage, Meals	101-131-860.00	261.50	261.50
TOTAL VENDOR VALENTI, SUSAN F.				261.50
VENDOR NAME: WATCHGUARD VIDEO				
ACCINV0011468	DVD+RW (x200)	205-315-727.00	218.00	218.00
TOTAL VENDOR WATCHGUARD VIDEO				218.00
VENDOR NAME: WINTERS JR., RONALD DEAN				
Reimbursement	Meals/Mileage	101-132-801.01	36.66	36.66
6330	Transport of Juvenile	101-132-801.01	153.00	153.00
TOTAL VENDOR WINTERS JR., RONALD DEAN				189.66

APPROVED

JUN 27 2017

CM

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/26/2017 - 06/26/2017
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00005	Kleinke Park	208-751-920.01	116.43	116.43
0402047856-00008	Kleinke Park	208-751-920.01	351.49	351.49
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				467.92
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
June 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				82,515.93

APPROVED

JUN 27 2017 *cm*

✓ CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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JUN 27 2017 *cm*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202306	Telephone Services	101-103-850.00	694.35	694.35
906863444106	Telephone Services	101-103-850.00	1,500.73	1,500.73
TOTAL VENDOR AT&T - CAROL STREAM, IL				2,195.08
VENDOR NAME: EICHHORN, GARY				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	96.01
		101-601-837.00	46.01	
TOTAL VENDOR EICHHORN, GARY				96.01
VENDOR NAME: HUBBARD, VONNIE				
Holdover	Mileage & Meals & Holdover	101-132-801.01	136.00	327.97
		101-132-801.01	191.97	
TOTAL VENDOR HUBBARD, VONNIE				327.97
VENDOR NAME: J.F. AHERN COMPANY				
203789	Airport Fire Inspection	216-585-801.00	269.60	269.60
TOTAL VENDOR J.F. AHERN COMPANY				269.60
VENDOR NAME: MASTEJKO, JOHN & DAWN				
Reimbursement	Camping Refund	208-751-964.00	40.00	40.00
TOTAL VENDOR MASTEJKO, JOHN & DAWN				40.00
VENDOR NAME: MENARDS - MARINETTE				
36365	Picnic Table Repair	208-751-756.01	101.28	101.28
TOTAL VENDOR MENARDS - MARINETTE				101.28
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10367129	Airport Supplies	216-585-981.00	22.06	22.06
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				22.06
VENDOR NAME: MICHIGAN STATE UNIVERSITY				
4 Menominee 2017	July - September 2017 - MOA Work Plan Payment	101-261-801.00	17,922.25	17,922.25
TOTAL VENDOR MICHIGAN STATE UNIVERSITY				17,922.25
VENDOR NAME: NASER, JEFF				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	97.08
		101-601-837.00	47.08	
TOTAL VENDOR NASER, JEFF				97.08
VENDOR NAME: NORTHERN CUSTOM ROOFING, INC.				
142	Bailey Park Carriage House	220-752-953.04	2,920.00	2,920.00
TOTAL VENDOR NORTHERN CUSTOM ROOFING, INC.				2,920.00
VENDOR NAME: PLUTCHAK FAB, LLC				
43908	Rental of Lift (Parking Lot & Beacon LED Lighting)	216-585-981.01	200.00	200.00
TOTAL VENDOR PLUTCHAK FAB, LLC				200.00
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	42.80	42.80
Reimbursement	EMS Supplies & Printer	101-426-727.00	13.74	119.73
		101-426-755.00	105.99	
Reimbursement	Trailer Supplies	101-426-755.00	74.05	110.95
		101-426-755.00	36.90	
TOTAL VENDOR SEXTON, RICHARD				273.48
GRAND TOTAL:				24,464.81

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1616939766	Building & Grounds - Building Maintenance	101-265-930.01	44.22	44.22
TOTAL VENDOR BLUETARP FINANCIAL, INC.				44.22
VENDOR NAME: CLOVERLAND PAPER CO				
114529	Courthouse - Janitorial Supplies	101-265-755.01	207.71	207.71
TOTAL VENDOR CLOVERLAND PAPER CO				207.71
VENDOR NAME: QUILL CORPORATION				
7395228	PA - Office Supplies	101-267-727.00	99.76	99.76
7385007	PA - Office Supplies	101-267-727.00	7.98	7.98
TOTAL VENDOR QUILL CORPORATION				107.74
VENDOR NAME: UNITED STATES POST OFFICE				
Jury Commission	Returned and Postage Due - 1st Mailing	101-150-729.00	108.67	108.67
TOTAL VENDOR UNITED STATES POST OFFICE				108.67
VENDOR NAME: WISCONSIN DEPT. OF REVENUE				
Renewal	Wisconsin Business Tax Registration Renewal	101-103-755.00	10.00	10.00
TOTAL VENDOR WISCONSIN DEPT. OF REVENUE				10.00
GRAND TOTAL:				478.34

APPROVED

JUN 27 2017

cm

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 28 2017

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Armt	Armt Due	Status
<p>CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN</p>						
Credit Card 53710	Mastercard 5/12/17 - 6/6/17 (Airport)	06/11/2017 jessicaw	06/27/2017	117.60	117.60	Open
	216-585-742.00	GAS, OIL ETC		14.95		
	216-585-981.02	BUILDING MAINTENANCE/REPAIRS		18.97		
	216-585-744.00	EQUIPMENT FUEL PURCHASE		83.68		
Credit Card 53711	Mastercard 5/11/17 - 6/5/17 (Road/Sheriff Dept)	06/11/2017 jessicaw	06/27/2017	6,443.78	6,443.78	Open
	101-301-727.00	Amazon		281.23		
	101-301-727.00	Quill		115.54		
	101-301-742.00	Exxon Mobil		28.12		
	101-301-742.00	Marathon Petro		26.01		
	101-301-742.00	Shell Oil		31.52		
	101-301-742.00	Sunoco		60.47		
	101-301-742.00	Superior Touchless		11.00		
	101-301-742.00	Superior Touchless		11.00		
	101-301-755.00	Amazon		108.15		
	101-301-755.00	DIY Awards		168.96		
	101-301-755.00	Jack's Fresh Market		23.98		
	101-301-755.00	Subway		67.56		
	101-301-770.00	Bob Barker		77.48		
	101-301-770.00	Bob Barker		195.94		
	101-301-770.00	Bob Barker		102.84		
	101-301-770.01	American Screening		387.00		
	101-301-860.00	Best Western PO# 3667		2,047.50		
	101-301-860.00	Best Western PO# 3667		2,047.50		
	101-301-860.00	Harringtons by the Bay		20.00		
	101-301-860.00	Harringtons by the Bay		20.00		
	101-301-860.00	Holiday		6.61		
	101-301-860.00	KFC		11.63		
	101-301-860.00	KFC		10.79		
	101-301-860.00	Portside Inn		40.00		
	101-301-860.00	Vangos Pizz		22.00		
	101-301-860.01	Krist Oil		41.00		
	101-301-860.01	The Store		30.00		
	101-301-881.01	Mighty Pet		29.66		
	205-315-745.00	Badge & Wallet		185.00		
	281-345-881.00	CPD Industries		235.29		
Credit Card 53712*	Mastercard 5/13/17 - 5/25/17 (Courthouse)	06/11/2017 jessicaw	06/27/2017	1,519.58	1,519.58	Open
	101-265-931.00	Amazon		19.99		
	101-265-755.00	Amazon		39.86		
	215-141-860.00	Tree Tops Lodging		331.61		
	215-141-860.00	Tree Tops Food		30.61		
	215-141-860.00	Bob Evans		20.00		
	101-265-755.00	Amazon		78.01		
	215-141-860.00	Tree Tops Food		39.78		
	215-141-860.00	Holiday		35.81		
	215-141-860.00	La Senorita		29.39		
	101-268-860.00	USPS		6.65		
	215-141-860.00	Tree Tops Food		25.42		
	101-253-860.00	HotelBooking Serv Fee		7.99		
	215-141-860.00	Subway		16.65		
	101-101-859.00	Island Hotel		74.60		
	263-215-860.00	BP		30.00		
	263-215-860.00	McDonalds		6.56		
	101-141-860.00	Wendy's		8.89		
	101-268-729.00	USPS		6.65		
	101-265-755.00	Foster Grant		24.95		
	101-265-930.01	IBI Supply Works		136.14		
	101-141-860.00	Tree Tops Food		46.62		
	101-265-934.00	AAA Industrial		70.00		
	101-141-860.00	Holiday		33.38		

Sherry

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 06/27/2017 - 06/27/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
263-215-860.00	Speedway			35.68		
263-215-860.00	Radisson Hotels			453.15		
263-215-860.00	Valot's Citgo			41.50		
292-663-860.00	Krist Food			30.43		
101-215-860.00	Walgreens			8.97		
101-215-860.00	The Store			4.74		
101-215-860.00	Buffalo Wild Wings			9.53		
101-215-860.00	Holiday			23.57		
101-215-860.00	Franks (Press Box			16.84		
101-215-860.00	Speedway			39.19		
101-215-860.00	Crunchy's East			10.63		
101-215-860.00	Country Inn			159.00		
101-215-860.00	Holiday			6.18		
101-215-860.00	Holiday			31.16		
101-215-860.00	Breezy Point			10.59		
101-268-729.00	USPS			6.65		
101-103-755.00	Credit Voucher - Govt Procur			(349.00)		
266-325-745.00	Credit Voucher - Hero 247			(88.00)		
101-265-931.00	Credit Voucher - Amazon			(19.99)		
215-141-860.00	Credit Voucher - Tree Tops Lodging			(30.60)		
215-141-860.00	Credit Voucher - Tree Tops Lodging			(10.20)		
101-103-755.00	Phone Payment Fee			10.00		

# of Invoices:	3	# Due:	3	Totals:		8,080.96	8,080.96
# of Credit Memos:	0	# Due:	0	Totals:		0.00	0.00

Net of Invoices and Credit Memos: 8,080.96 8,080.96

* 1 Net Invoices have Credits Totalling: (497.79)

— TOTALS BY FUND —

101 - GENERAL FUND	6,545.28	6,545.28
205 - ROAD PATROL	185.00	185.00
215 - FRIEND OF COURT	488.47	488.47
216 - TWIN COUNTY AIRPORT	117.60	117.60
283 - CONCEALED PISTOL LICENSING	566.89	566.89
288 - EMERGENCY 911	(88.00)	(88.00)
281 - K9 DONATIONS	235.29	235.29
292 - CHILD CARE	30.43	30.43

— TOTALS BY DEPT/ACTIVITY —

101 - BOARD OF COMMISSIONERS	74.60	74.60
103 - OTHER LEGISLATIVE	(339.00)	(339.00)
141 - FRIEND OF COURT	577.36	577.36
215 - COUNTY CLERK	887.29	887.29
253 - COUNTY TREASURER/DTRF	7.99	7.99
265 - BUILDINGS AND GROUNDS	348.96	348.96
268 - REGISTER OF DEEDS	19.95	19.95
301 - SHERIFF DEPARTMENT	6,023.49	6,023.49
315 - ROAD PATROL	185.00	185.00
325 - EMERGENCY 911	(88.00)	(88.00)
345 - DONATIONS	235.29	235.29
585 - AIRPORT EXPENDITURE	117.60	117.60
663 - ST GRANT FOR SP CHILD CARE	30.43	30.43

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/28/2017 - 06/28/2017
UNJOURNALIZED
OPEN



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	June 2017 Mileage	101-101-860.01	67.41	67.41
TOTAL VENDOR GROMALA, STEVEN				67.41
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	June 2017 Mileage	101-101-860.10	62.06	62.06
TOTAL VENDOR HAFEMAN, JAN				62.06
VENDOR NAME: HI TEC BUILDING SERVICES				
014820	June 2017 Cleaning Services	101-265-801.00	1,880.00	1,880.00
TOTAL VENDOR HI TEC BUILDING SERVICES				1,880.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage & Meals	263-215-860.00	9.01	98.89
		101-215-860.00	89.88	
TOTAL VENDOR KLEIMAN, MARC				98.89
VENDOR NAME: MENOMINEE ABSTRACT & LANS CO				
25193	Airport Search Fees (75 Parcels)	216-585-970.00	8,178.00	8,178.00
TOTAL VENDOR MENOMINEE ABSTRACT & LANS CO				8,178.00
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	June 2017 Mileage	101-101-860.11	417.30	417.30
TOTAL VENDOR NELSON, JOHN R.				417.30
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	42.48	42.48
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				42.48
GRAND TOTAL:				10,746.14

APPROVED

JUN 28 2017

AA-
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

07/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Municipal Building (906) 753-6228
Dept. of Public Works (906) 753-4769
FAX (906) 753-4726
TDD (800) 649-3777

Mayor Lowell Bengry

City of Stephenson

W628 Samuel St. • PO Box 467 • Stephenson, MI 49887-0467
Website: www.stephenson-mi.com

June, 2017 Newsletter

This letter is to update you on activities and other items of interest in the City.

The Fourth of July celebration will be held in Stephenson this year on Saturday, July 1st. Rain date will be July 2nd. Many activities are planned. The Old Timers Baseball Game will be held in the evening on June 30th. On July 1st there will be the parade at 11:00 a.m., with music, inflatable jumpers, food and drinks, car show, horseshoe tournament, baseball games, fire departments water battle during the day. The fireworks display at dark will conclude the activities. A list of events is posted on the City's website at www.stephenson-mi.com

Flea Markets will be held on June 3rd, July 1st, August 5th and September 2nd. They will be held in Veteran's Park in the downtown area, except for the July 1st one which will be held behind mBank on Willow Street.

The council is aware that many streets need to be repaired and are always looking for funding sources to fix them. The City's millage was increased this year by 1.5 mills to 11.0 mills. 3.5 mills of the 11.0 mills will be earmarked for equipment replacement and roads. 3.5 mills will generate approximately \$56,000.00. At this time the snow plow loans are paid off, so the funding is expected to go toward the repairing of streets.

The City qualifies for \$141,929 in State Economic Development Funding (TEDF Category D funds) for the reconstruction of Samuel Street, so this Street is a priority so that the funding would not be lost. Preliminary engineering has been completed on the Street in preparation for any grant funding that could become available.

If you need law enforcement services, the City has contracted them out to the Menominee County Sheriff's Department. For emergencies call 911, for non-emergencies call Central Dispatch at 888-863-6614. The City has done this for over 4 years now, and this arrangement seems to be working out well.

At this time of year people are considering making improvements to their homes and yards. Building permits are no longer needed for re-roofing or re-siding, but building and zoning use permits are still required for construction, fences, decks, swimming pools (above and below ground) etc. Contact City Hall for further information and/or a permit application. Permit applications are also available online at www.stephenson-mi.com. Residents are also asked to make sure their house numbers are visible on their house so emergency vehicles can easily find their home if the need arises. If you need a house number, contact City Hall which can provide you with a replacement.

Severe weather can strike at any time. The testing of the severe weather sirens is done through Central Dispatch the first Monday of each month at noon. To distinguish the severe weather siren from the fire alarm siren, listen for the following: the fire alarm siren will cycle once (ring for 1 minute) - the severe weather siren will sound the same as the fire alarm but will cycle 3 times (ring for 1 minute, stop for 30 seconds, ring for 1 minute, stop for 30 seconds, ring for 1 minute). The fire alarm is only used to page the firemen; the severe weather siren is used to alert residents so they can prepare for bad weather.

Summer and Fall are also great times to have a fire going outside in a recreational fire pit, and roasting hotdogs and marshmallows. Many residents have taken advantage of applying for the recreational fire permit. For anyone who hasn't done so yet, feel free to contact City Hall for a permit form. There is no cost for it, but residents are reminded that the permits do not allow you to burn household garbage, lawn debris and tree

trimmings. Also, please be aware while using your recreational fire that you not allow smoke to cause a problem for your nearby neighbors. No other burning is allowed in the City.

The City has three park pavilions which are available for the public to use- Firemen's Park, Erickson Park (by the little Cedar River) and the Multi-purpose Pavilion, also located in Erickson Park. If you would like to reserve one, contact City Hall to be placed on the calendar. The pavilions are reserved on a first come- first serve basis. A hold harmless agreement needs to be signed prior to placing the reservation on the calendar.

Due to a generous \$13,000.00 grant from the Hannahville Indian Community, a donation from the Menominee County Pheasant Club, donated labor and materials from subcontractors, and other City funding, the City is in the process of erecting a restroom near the Multi-Purpose Pavilion. The City will then have two flushable toilet facilities. The other restroom is located in the Park near the playground equipment and baseball field. The City is still accepting donations to the project.

From time to time questions come in regarding electric outage protection, sewer backup, etc. Sometimes if a storm or other event happens, and the electric goes to partial power, an appliance motor may overheat and fail if it isn't properly protected. City Hall has information on protective devices and standby generation. The City cannot accept liability for any loss, injury or damage resulting from the interruptions or deficiencies of service such as single-phasing.

Regarding sewer backups- the City is not responsible for them if they occur in residents' lines that extend to the City's main. The council suggests that check valves be installed in the floor drain as a deterrent to sewer backups. It has been noticed that feminine products and baby wipes have been causing problems at the wastewater treatment plant. Please do not flush these items down your sewer.

Customers can view some of their information online at www.stephenson-mi.com. Property tax owners can view their information free of charge. A \$2.00 charge will be applied to look up someone else's data.

Utility billing data is also available online. Customers can view their bills free of charge. A \$1.00 charge will be applied to look up someone else's information.

If you would like to have your utility bills emailed rather than mailed to you, call City Hall at 753-6228 with your email address. If there is enough interest, this option will be implemented.

Options available to pay utility bills include paying them by check or cash, by bill pay through your bank, by ACH (automatically taken out of your account each month by the City), or by debit/credit card online or at City Hall. There is a 3% processing fee, with a \$2.00 minimum for each payment made by debit/credit card. The fee is collected by the company who processes the bills. If you would like an ACH form or more information on any of the payment options contact the City Hall office (753-6228).

Due to increased costs Water and Sewer Rates will increase 2% beginning with the August, 2017 utility billing.

The CVTRS ("City, Village and Township Revenue Sharing) documents for the City are located on the City's website at www.stephenson-mi.com and in the office for viewing.

The City wishes to acknowledge residents who are making a concerted effort to keep their properties neat by residing and/or painting their houses, planting flowers, keeping up their lawns, etc. It makes for a pleasant atmosphere for all City residents and the community.

Enclosed are some items for your information: the annual 2016 water consumer confidence report and a summary of the 2016 annual report for both the Energy Optimization and Renewable Energy Plans.

The City council meets the first Thursday of each month at 7:00 p.m. All are welcome to attend.

NOTE: Our auditors are making an annual audit of our financial statements. Please examine the enclosed utility bill(s). If the amount is not correct, please report any differences directly to our auditors, Johnson & Rennie, LLC, Certified Public Accountants, 900 26th Street, Menominee, MI 49858. No reply is necessary if this amount agrees with your records. Please do not mail payments on account to our auditors.

Mail payments to: **City of Stephenson, W628 Samuel St., P.O. Box 467, Stephenson, MI 49887**

PLEASE NOTE: No reply is necessary if this amount agrees with your records.

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 4, 2017.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Kevin Havelka, Larry Barker, Jerry Piche, David Wesoloski and Adam Olson.

Absent: - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 03/07/17 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 06, 2017				\$2,774,775.85
Receipts thru 03/31/17	570,320.46			
Expenditures thru 03/31/17		300,999.76		
Balance, March 31, 2017				\$3,044,096.55
Michigan Transportation Funds	438,825.94			
Receipts thru 04/03/17	0.00			
Expenditures thru 04/03/17		0.00		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			89,679.00	
Balance, April 03, 2017	1,009,146.40	300,999.76	239,679.00	3,243,243.49
<u>Payables & Reserves</u>				
Payroll 04/06, and 04/20 (Est.)			135,000.00	
Soc. Sec. 04/06 and 04/20 (Est.)			10,327.50	
Reserve for workers compensation insurance			13,804.00	
Reserve for liability insurance			145,775.04	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			161,012.59	
Reserve for 2016 Federal Aid Match			106.85	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			14,760.66	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			30,326.80	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			110,325.40	
Reserve for 2016 bridge inspections			840.00	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Vega Road box culvert			26,400.00	
Reserve for crushing & stockpiling 30,000 tons of 22A gravel			111,900.00	
Reserve for Bridge scour protection			476,765.00	
Reserve for preperation of bid pkg for Shakey Lakes culvert reline			0.00	
Reserve for Capital Outlay-Equipment (3 plow trucks)			716,373.00	
Reserve for Capital Outlay-Equipment (paint cart)			4,100.00	(2,427,133.52)
				\$ 816,109.97

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 17-0029, 17-0030, 17- 0032 and 17-0331 – Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Discuss/award bid for Shakey Creek Culvert Repair – Moilanen noted that he and Savord had reviewed the financials and budget and that he felt both Phase 1 and Phase 2 could be awarded this fiscal year. Moved by Anderson, seconded by Kakuk to award the bid to Hebert Construction Co., Iron River, MI for both phases at the low bid of \$497,000.00. Carried unanimously.

Award bid for road side mowing – Moved by Kakuk, seconded by Skrobiak to award to low bidder S&S Mowing, Bark River, MI for 3 years, with 2 additional 1 year extensions, if agreeable to both the road commission and the vendor. Carried unanimously.

Award bid for 2017 culverts & bands – Moved Kakuk, seconded by Skrobiak to award to the low bidder, Contech Construction, Kimberly, WI for the annual maintenance culverts & bands. Any miscellaneous culverts will be picked up at UP Concrete Pipe Co, Escanaba, MI. Carried unanimously.

Discuss/ award quotes for CRS – 2 Emulsion – Moilanen explained that no bids had been received for this product at the March meeting, but since that time, the following two quotes had been provided:

Michigan Paving & Materials Co, Alma, MI	\$2.18 per gallon
Meigs Paving Asphalts & Emulsions, Portage, WI	\$2.2381 per gallon

Moved by Skrobiak, seconded by Kakuk to accept the quote from Michigan Paving & Materials Co. Carried unanimously.

Award RFP for 2017 bridge inspections – The following two proposals had been received:

Ayres Associates, Eau Claire, WI	\$12,780.00
UP Engineers & Architects, Iron Mountain, MI	\$14,600.00

Moved by Anderson, seconded by Kakuk to award the work to Ayres Associates. Carried unanimously.

Award RFP for CR360 project design – The following two proposals had been received:

UP Engineers & Architects, Iron Mountain, MI	\$23,600.00
Coleman Engineering Co., Iron Mountain, MI	\$38,000.00

Moved by Skrobiak, seconded by Kakuk to award the work to UP Engineers & Architects. Carried unanimously.

Pass resolutions requesting funding to replace bridges through the Local Bridge Program –

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Skrobiak and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 22.5 Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Skrobiak offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 3 Ayes; 0 Nays.

Any other business – Moilanen stated that a letter had been received from Menominee Conservation District requesting use of the road commission cold storage building for their annual tree sale. Moved by Anderson, seconded by Kakuk to allow them to use the building from approximately April 21-29, 2017. Carried unanimously.

Kakuk asked if Moilanen knew what the cost was going to be for pulverizing this year. Moilanen responded that he was still working on the request for quotes. Kakuk also asked what the policy was going to be for culverts 48" or larger. Moilanen stated that would be an agenda item for the May 9 meeting.

Kakuk asked if there was any news on when the weight restrictions would be lifted. Moilanen replied that MDOT is lifting restrictions on state highways from US 2 and south tomorrow, but that the county roads were not ready to be lifted yet, and there has also been too much rain lately for the graders to go out on several roads. Moilanen will continue to monitor the roads.

Skrobiak asked if the patch truck had been out working yet. Moilanen stated that the emulsion would be ordered for delivery in early May, and also noted that the emulsion needed to be used within about 10 weeks from delivery or it would start to harden up.

Skrobiak said that Jerry Hoduski called him regarding his south driveway on P-1 Road. Moilanen responded that he was waiting for limestone to become available before any more work would be done there. Skrobiak had also received a call regarding the condition of Bridge Lane (38.5 Road) off of D-1 Road. Moilanen will have the foreman take a look at it.

Anderson asked for an update on Kloman Road. Moilanen said the area with the low shoulders had already been patched.

Public Comment – David Wesoloski asked when Menominee Township's first payment on the local bridges would be due. Moilanen stated that the projects would not be started until early to mid-May, and that the first pay estimate would be run about 2-3 weeks after that. Mr. Wesoloski asked if Menominee Township should put money aside for 2020 for the Deer Park Drive bridge. Moilanen advised that there was still no guarantee that the bridge would be funded. Mr. Wesoloski asked if the Evergreen Road bridge was on the list for funding with the Local Bridge Program. Moilanen replied that a bridge had to be a minimum of 20' to be eligible for the program, if smaller then it would be replaced with a box culvert when needed.

Larry Barker asked if Moilanen had heard from the railroad regarding the O-1 Drive crossing. Moilanen had not.

Kevin Havelka advised that Havelka Construction has sand available 1.5 miles south of Cedar River if needed. Mr. Havelka also asked if the road commission would be needing crushed limestone this year, and if so, what size. Moilanen replied that he would let him know at a later date.

There being no further business, Anderson declared the meeting adjourned at 10:12 a.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, April 20, 2017.

Vice-Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present was Larry Barker.

Absent: Anderson (excused)

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Open/award bids for HMA Base Crushing Modified – Bids were opened and read aloud as follows:

Hein Reclamation, Green Bay, WI	\$17,403.95
Payne & Dolan, Gladstone, MI	\$18,734.00

Moved by Kakuk, seconded by Skrobiak to award to the low bidder, Hein Reclamation. Carried unanimously.

Discuss purchase of paint cart – Moilanen explained that the amount originally budgeted for a new paint cart was \$4,100. Upon further research it was found that a cart with a better engine, a bead dispenser, line painter kit and spray nozzles could be purchased for \$6,836. Moved by Kakuk, seconded by Skrobiak to have Moilanen purchase the better unit for \$6,836. Carried unanimously.

Other Business – Skrobiak noted he had received a call on Orchard Lane in Carney stating that the edge of the blacktop was breaking off in some areas. Moilanen advised that this road was within the Village of Carney's jurisdiction, so the Village board would need to request and approve any work done there.

Skrobiak asked if any work, such as tree cutting, ditching, paving, etc., was scheduled on G-18, from the bridge to CR577. Moilanen replied that there was nothing scheduled for this year.

Skrobiak stated that some of the culverts had been replaced on Miscauno Island Drive and that the old culverts had been left behind. Moilanen will have the foreman arrange to have them picked up.

Kakuk asked for an update on the issue on K-2 Lane. Moilanen stated that the landowner would be taking down the cable that was across the road. Moilanen has also advised the landowner of their right to file for an abandonment of that portion of the road, should they choose to do so.

Larry Barker asked if there would be a grade lift done on CR551 this year. Moilanen responded that there were grade lifts scheduled in a couple areas on CR551, as well as graveling, this year.

Skrobiak had received an email asking what the purpose was of the "Mine Site" sign on Snuff Box Road. Moilanen explained that MSHA regulations required the sign to be posted anytime there was an active site. Kakuk asked if the same type of sign needed to be posted if sand or top soil was being screened. Moilanen stated that he thought the requirement was only for processed products such as crushed gravel or limestone, but would need to check with MSHA to be sure.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:27 a.m.

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
February 27, 2017

The Menominee County Planning Commission meeting was called to order at 5:00 PM CST by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Bob Desjarlais, Charlene Peterson, Gary Scholtz, Lillian Schultz.
Excused: Terry Proos. Absent: County Commissioner Steve Gromala. Quorum was present to conduct business. Richard Sexton, County EMC was also in attendance.

Approval of Agenda: Motion by to approve by B. Anderson; support by B. Desjarlais. Motion carried.

Approval of Previous Minutes: Motion by B. Desjarlais to approve regular minutes of October 24, 2016 meetings; support by B. Anderson. Motion carried.

Public Comment: none present

Old Business:

- A) Regulations concerning Medical Marihuana according to the February MTA Focus magazine are being left to the Township local units to determine how they are to be dealt with in each township. Enforcement is a large issue. IF the unit takes NO ACTION – all facilities would remain unlawful. Nothing is in effect until December 15, 2017.

- B) Discussion of how to get information funneled to the County Planning Commission in order to keep all potential projects on the radar to see how each factors into the overall County Master Plan. Communication such as notification from the Menominee County EDC to the County Planning Commission with reference to potential new industry or projects should be mandatory to keep the channels of information flowing in a cooperative effort to increase business opportunities throughout the county.

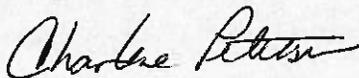
New Business:

- A) Gary Scholtz shared some information about zoning items at airport. No action taken.
- B) No other new business was presented.

Next Meeting Date: **Monday, _____2017.** (to be called as needed)

Adjournment: Motion by Bob Desjarlais to adjourn, support by B.Anderson. Motion carried.
Meeting adjourned at 5:57 pm.

Minutes Submitted by:



Charlene Peterson, Secretary
Menominee County Planning Commission

Approved 6-26-17

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: May 30, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Gary Eichhorn, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the April 25, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for April, 2017 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$2,509.88.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$14,936.95. This constitutes 57.7% of the allocation spent with 58% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$8,293.13. This constitutes 23.5% of the allocation spent with 58% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 95.38%. Business Service Center 1 average is 96.87%. Statewide Average is 96.74%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there continue to be no cases that were mandated to participate in work activities) Federal goal is 50%.

Menominee County showed up on several statewide lists this month:

Good list:

- Ten lowest pend end over at 2.86%
- List of best cash assistance standard of promptness at 100%
- List of best day care standard of promptness at 100%
- Ten Best expedited food assistance standard of promptness at 100%

Bad list:

- Ten lowest timely standard of promptness at 95.38%

Child Welfare Data:

- | | |
|---|------|
| • Foster Care Plan Approvals | 100% |
| • Foster Care Service Plan Timely Completion | 100% |
| • Children's Protective Services Timely Commencement | 100% |
| • Children's Protective Services Face-to-Face | 95% |
| • Children's Protective Services Timely Plan Approval | 100% |
| • Children's Protective Services Plan Timely Completion | 100% |
| • Dental Exam Timely Completion | N/A |
| • Medical Exam Timely Completion | 100% |
| • Worker/Child Visits | 100% |
| • Worker/Supervisor Meetings | 100% |
| • Worker/Parent Visits | 83% |
| • Parent/Child Visitation | 100% |
| • CPS Ongoing Caretaker Face-to-Face | 100% |
| • CPS Ongoing Child Face-to-Face | 100% |

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

March 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 36 recipients; \$5,615.00 in benefits.
- Food Assistance Program: 1,338 cases; 2,484 recipients; \$272,854.00 in benefits.
- State Disability Assistance: 11 cases; 11 recipients; \$3,200.00 in benefits.
- Child Development and Care: 32 cases; 44 recipients; \$14,239.00 in benefits.
- State Emergency Relief: 7 case; \$6,013 in benefits.
- Unduplicated total: 1,363 cases; 2,517 recipients; \$301,921.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 653 cases; 1,404 recipients
- Other Children < Age 21: 98 cases; 109 recipients
- Pregnant Women & Children Under 19: 492 cases; 870 recipients
- MiChild: 65 cases; 120 Recipients
- Non-SSI Aged, Blind & Disabled: 639 cases; 673 recipients
- SSI Aged, Blind & Disabled: 474 cases; 474 recipients
- Medicaid Eligible Total: 2,181 cases; 3,651 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers for April 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to Powers, Michigan. Mr. Naser will be checking on a location for the meetings and will report back to the board at their June meeting. The meetings will be held on the same date and at the same time, with only the location changing. The June

meeting will be held as usual at the Menominee County DHHS office. For future meetings, the location will be posted on the Agenda.

NEW BUSINESS: There were two contracts presented for review:

PSYCH17-TBD – Statewide contracts with various certified counsellors for the provision of Psychological Services and Trauma Assessments. The approved providers for Delta County are Child and Family Services of Northwestern Michigan and Easter Seals. Amount of contracts are not determined at this time.

A motion to acknowledge review of the contract was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

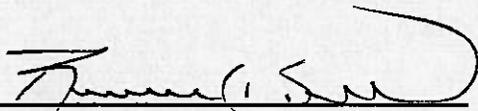
RDSS18-55001 – Regional Detention Support Services – Contractor is Menominee County Family Court. Services are: Provision of Holdover, Transportation, Home Detention Service/Electronic Monitoring and RDSS Training services. Contract is for one year starting October 1, 2017 and ending September 30, 2018. Contract amount is \$1,000.00.

A motion to acknowledge review of the contract was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

PUBLIC COMMENT: None

NEXT MEETING: June 27, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Naser. Meeting adjourned at 0953 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 8, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari			X
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie		X	
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Hafeman, supported by P. Phillips to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the May 25, 2017 regular Board meeting minutes.

Discussed the amendment made to the 5-25-17 Board meeting minute regarding retention/recruitment.

G. McCole stated it should also be noted that a total of \$288,745 was returned to NorthCare in FY2015.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: A. Martin supported by G. McCole to approve the 5-25-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – None

ACTION ITEMS

• **Finance**

a) Financial Statement – April, 2017

Discussion occurred regarding income statement questions from previous Board meeting. Request was made to review responses to questions with the entire Board versus singular response via email.

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve the Financial Statement - April, 2017. **Motion carried unanimously.**

b) Check Disbursement – April, 2017

ACTION: A motion was made by G. McCole supported by P. Phillips to approve the Check Disbursement – April, 2017. **Motion carried unanimously.**

c) Contracts 5-25-17 (*Forever Friendship, Christine Bachand, Anderson Landscaping*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Forever Friendship, Inc.	Drop-In Center	07/01/2017 - 6/30/2018	\$66,360.00 (\$5,530/mo.)	\$66,360.00 (\$5,530/mo.)	None
B.	Christine Bachand	Respite	05/01/2017-04/30/2018	\$130.40 per diem	Per Respite/CLS Rate Guideline	Changed to rate guidelines
C.	Anderson Landscaping	Lawn service at Maple Ridge in Stephenson, MI	05/01/2017-11/30/2017	\$50.00 per event	\$50.00 per event	None

J. McCarty clarified for the Board the Rate Guideline for C. Bachand contract which is a fluctuating rate based on individual's needs/service. Discussion also occurred regarding Forever Friendship and request was made by J. Luhtanen for more advertising of the drop-in and signage outside of building. The Board has requested information on attendance and amount of billable hours for this facility.

ACTION: A motion was made by J. Hafeman supported by M. Zevitz to approve Contracts 5-25-17 (*Forever Friendship, Christine Bachand, Anderson Landscaping*) as listed on above contract grid.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Contracts 6-8-17 (*Stuart Wilson, CPA*)

The following contracts 6-8-17 (*Stuart Wilson, CPA*) were reviewed by the Board.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Stuart Wilson, CPA	Fiscal Intermediary	4/1/2017 - 3/31/18	\$135.00/month Self-Determination Consumer	\$137.50/month Self-Determination Consumer	\$2.50/month
				\$30.00/month Respite Consumers w/budget between \$1000-\$1800	\$35.00/month Respite Consumers w/budget between \$1000-\$1800	\$5.00/month
				\$7.00/month Respite Consumers w/budget less than \$1000	\$8.00/month Respite Consumers w/budget under \$1000	\$1.00/month
				\$15.00/occurrence CBC/OIG check	\$20.00/occurrence CBC/OIG check	\$5.00/occurrence
						Approximate of \$600/year

Discussed and reviewed the 6-8-17 contracts (*Stuart Wilson, CPA*). Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting

• **Compliance Plan**

Discussed and reviewed revisions to Compliance Plan. Miscellaneous questions were addressed regarding acronyms, compliance officer and how often meetings occur. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting

- **QAPIP**
Discussed and reviewed revisions to the Quality Assessment and Performance Improvement Program (QAPIP). Miscellaneous questions were addressed regarding QI officer, practice guidelines contractually required by NorthCare. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting
- **Performance Improvement Plan**
Discussed and reviewed revisions to the Performance Improvement Plan. Miscellaneous questions were addressed regarding priority needs, preventative measures, upgrading of Great Plains HRIS and health initiative. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting.

Joan Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- None

PUBLIC COMMENTS

- None

BOARD COMMENT

- G. McCole commented on information received regarding Northpointe vehicles and need for future planning.
- M. Hofer commented on increase in the number of agency vehicles over the past 3 to 4 years.
- J. Hafeman commented on possibility of purchasing vehicles through the State.
- A. Martin commented on her request for detailed information regarding staff salaries past and present.
- J. Luhtanen informed the Board of the NAMI Annual Picnic to be held at 11:00 a.m. on July 20th at Cowboy Lake; Great Lakes Rural Mental Health Conference to be held September 10th – 12th; thanked Phil Hefner-Gardiepy and staff for planning of consumer dance at Hitch-N-Post; requested ads for employment include hourly rate and statement of satisfaction of working in type of environment; reminded to inform as many people as possible of Legislative Bill 298; requested an update on Tobacco Free environment.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:55 p.m.

The next regular Board meeting is scheduled for Thursday, June 22, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant