

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on Tuesday ~ July 28, 2015 @ 6:00 p.m. CDT
At the County Courthouse ~ Courtroom B
839 10th Ave., Menominee, MI 49858

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - July 1, 2015 – Special CB Meeting
 - July 14, 2015 - CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
 - a. Diane Lesperance – PA 123 Foreclosure Fund – Annual Report
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve restructure of the Twin County Airport Commission. The "Commission" will become an advisory "Committee" with final approval of policy and procedure, financing, capital outlay, etc. to be determined by the Menominee County Board of Commissioners. The Airport Committee will be comprised of 3 County Commissioners and will follow the appointment process as stated within the Menominee County Board of Commissioners Bylaws.
 - 2. Moved by _____ seconded by _____ to approve the proposed Twin County Airport Committee Bylaws, Committee Charter, and Committee Rules.
 - 3. Moved by _____ seconded by _____ to appoint three (3) County Commissioners to the Twin County Airport Committee. 1. (Chair) _____ 2. (Secretary) _____ 3. _____
 - 4. Moved by _____ seconded by _____ to approve the proposed construction cost for Phase II of the West Entry Vestibule Project to include a second floor with an estimated cost of \$88,700.
 - 5. Moved by _____ seconded by _____ to request \$ _____ from the Liquor Tax (PA2) via the NorthCare SUD Policy Board, to be used for substance use, disorder prevention, recovery or treatment services for Menominee County.

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman*

6. Moved by _____ seconded by _____ to approve invoice #3WFP-001 in the amount of \$46,878.55 be paid to the M.C. Road Commission for work done within the 3-Way Road Project for Spalding Township.
7. Moved by _____ seconded by _____ to approve invoice #3WFP-002 in the amount of \$30,185.10 be paid to the M.C. Road Commission for work done within the 3-Way Road Project for Ingallston Township.
8. Moved by _____ seconded by _____ to approve The Master Service Agreement with Abilita to allow them to review our telecommunications system for any possible money savings to the county.
9. Moved by _____ seconded by _____ to approve Resolution 2015-16 ~ Adoption of the Menominee County Hazard Mitigation Plan.
10. Moved by _____ seconded by _____ to approve 2016 MAC Membership Dues in the amount of \$5,543.46.
11. Moved by _____ seconded by _____ to approve Budget Amendment #17 of the 2014/15 Budget in the amount of \$3,200 be moved from the County Clerk budget to the Friend of the Court budget. (Health Insurance Opt out).
12. Moved by _____ seconded by _____ to approve Commissioner Per Diems and expenses as recently submitted.
13. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on June 22, 23 & July 2, 2015 in the combined amount of \$150,916.63.
14. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a. Animal Control Enforcement in Menominee County
2. Building and Grounds/Park Items:
 - a. None
3. Miscellaneous Items:
 - a. Resolution 2015-15 ~ U.P. Area Agency on Aging 2016 Annual Implementation Plan for Services to Older Adults
4. Finance Items:
 - a. Miscellaneous bills as paid on July 16, 2015 in the amount of \$63,702.17

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

July 1, 2015

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Vice-Chairman Schei called the meeting to order at 3:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: None.

Com. Meintz arrived during roll call and took over running the meeting.

Public Comment: None.

Moved by Com. Hafeman, seconded by Com. Williams to approve the agenda. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the Menominee County – Marinette County Twin County Airport Dissolution Agreement and allow the Menominee County Clerk, Marc Kleiman, to sign the agreement. Com. Lang made a statement regarding why he was reluctantly supporting this motion. Com. Nelson agreed with Com. Lang. Motion was approved 9-0 by a roll call vote. (Attachment A)

Public Comment: None.

Commissioner Comment:

- Com. Meintz – Commented on the beautiful day and wished everyone a Happy 4th of July.
- Com. Schei – Commented on Judge Hupy's retirement.
- Com. Nelson – Commented on Judge Hupy's retirement and how he will be missed.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 3:35 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

July 14, 2015

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: None.

Chairman Meintz stated that he would like the agenda amended to add two items under New Business. The first would be under Miscellaneous Items D, Hazard Mitigation Plan. The second would be under Buildings and Grounds Items B, Vestibule Project.

Moved by Com. Schei, seconded by Com. Hafeman to amend the agenda to add Miscellaneous Item D, Hazard Mitigation Plan and Building & Grounds Item B, Vestibule Project. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the minutes from the June 23, 2015 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations:

- Nancy Douglas – MBDC – Updated the board on what has been happening in Menominee County and in the U.P. with the other counties.
- Lee Bunting – Vestibule project 2nd floor – Lee updated the board on what the plans would look like, and what the cost would be to add a second floor to the proposed Vestibule.

Department Head/Elected Officials Reports: None.

Moved by Com. Hafeman, seconded by Com. Williams to approve Resolution 2015-12 ~ Resolution in Support of Appeal of Tax Tribunal Ruling. Discussion ensued. Com. Lang feels that we are really jumping into this without knowing enough information. Motion was approved by roll call vote 7-2. Com. Furlong and Com. Lang voted nay. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Nelson to approve Resolution 2015-13 ~ Resolution in Support of Maintaining the State of Michigan Department of Health and Human Services Office in Alger County. Discussion ensued. Com. Hafeman explained this is at no cost to us, it is just a good neighbor thing. Com. Schei and Com. Meintz are not in favor. Com. Lang stated that he has no opinion on the resolution but noted that under the second Whereas the word uncured should be incurred. The motion was approved by roll call vote 6-3 with the word uncured being changed to incurred. Com. Furlong, Com. Meintz and Com. Schei voted nay. (Attachment B)

Moved by Com. Cech, seconded by Com. Williams to approve Resolution 2015-14 ~ To Authorize a Conditional One-Time Lump Sum Bonus to Certain Unrepresented Employees and to have each employee sign the Release and Waiver of Claims Agreement. Discussion ensued. Com. Williams believes this should have come through the Personnel Committee first but he will support it. Com. Schei explained that it did come through PC. Com. Nelson is opposed to spend \$10,000 on this when the county could spend \$10,000 at a place like Veteran's Park in Spalding Township where kids could benefit from the money. Com. Piche stated that he can't support the release and waiver include in this resolution. Com. Meintz commented that a good will offer was already made. Motion failed by roll call vote 3-6. Com. Cech, Com. Lang and Com. Williams voted Aye.

Moved by Com. Piche, seconded by Com. Nelson to approve Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve miscellaneous bills as paid on June 8 & 10, 2015 in the amount of \$60,084.25. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Twin County Airport Committee. – Brian Bousley discussed now that Marinette and Menominee Counties have dissolved the Twin County Airport Agreement we need to restructure the Twin County Airport Committee. Brian stated that he would like to see it made up of three commissioners and act as an advisory committee, much like the Parks Committee. Com. Hafeman asked about the current county appointee to the Airport Committee. Brian explained that position no longer exists since the agreement was dissolved. Com. Hafeman also asked about the titles of the three positions on the Airport Committee. It shows in the proposed bylaws that there would be a Chairperson and Secretary. Com. Lang asked about changing the name of the airport from the Twin County Airport to the Menominee County Airport. Brian explained that we need to wait until the FAA is done with their review before we can change anything. Com. Schei explained a little more on the makeup of the board. The Chairman of the board would be a two year term concurrent with their term as County Commissioner and the other two positions would be one year terms. Com. Schei stated that he would volunteer to be on this committee since he is currently the chair of the Twin County Airport Commission. Com. Lang commented about whether Menominee County could sell the airport or not. Com. Schei commented that we can't sell the airport and we can't close it. Com. Nelson commented that tonight is just a discussion item and we need more time to review this before making a decision. The FAA has not actually approved the dissolution yet. Com. Meintz commented that we need to plan for this in case it is approved by the FAA. Com. Piche commented that we need people with experience in the airport to sit on the committee. He recommends the committee be made up of Com. Schei, Com. Meintz and Com. Furlong. Com. Furlong likes the idea of the commissioners running the airport, but doesn't want the commission to have sole control of the airport. He wants the budget run through the Menominee County Board. Com. Schei also commented that the airport needs to have a 5 year capital outlay in place. It is suppose to be done in July but they will delay it for us. Com. Meintz thanked Com. Schei for all the work he has put into this. The consensus of the board is to move this item forward to the next meeting for more discussion and possible approval.
- b. Vestibule Project. – Brian explained that we are looking for approval to move forward with adding a second floor on the vestibule. Com. Meintz commented that we would be getting more square footage for a reasonable price. Assistant Building and Grounds Superintendent Jim Mekash is present and agrees with Com. Meintz. Com. Furlong voiced his concern with the fact that the board approved this project in October of 2014 and this project was supposed to be completed by now. He wants to know why we haven't moved forward on this by now. He also would like to know when the idea of the second floor came about and why we are just finding out about it now. Com. Meintz commented that it was included in some of the emails Brian Bousley sent out to the board. Com. Nelson agrees with Com. Furlong. Com. Schei commented that if Brian would have brought this idea before the board a few

months ago the board would have just sent him back to get more information on the cost. Instead Brian took it upon himself to gather all of that information in advance and present it to the board. The consensus of the board is to move this item forward to the next meeting for approval.

Miscellaneous Items:

- a. NorthCare Network – PA2 funding request. – Brian explained that we received a letter from the NorthCare Network asking us if we would like to request Liquor tax (PA2) funding for substance use disorder prevention, recovery or treatment services not otherwise funded in our county. Com. Nelson sits on this committee. Com. Nelson discussed that the county should give them input on what we would like to see done. Brian stated that he will see what other counties are doing with the money and bring that information back to the board.
- b. 3-Way Road Project – Invoices for Spalding & Ingallston Townships. – Brian explained that both projects have been completed and we are just looking to pay out the money. The consensus of the board is to move this item forward to the next meeting for approval.
- c. Albilta Independent Communications Expertise. – Brian explained that this is a company that can audit our telecommunications system and offer suggestions to improve on cost savings. He also explained that we have done this before with a different company and it worked. This company would receive a portion of the money they save us on our bills. The consensus of the board is to move this item forward to the next meeting for approval.
- d. Hazard Mitigation Plan. – Brian explained that we just received this information today from CUPPAD. It will need to be passed by the board no later than July 31, 2015. The document is 130 pages long. Brian read the attached resolution and explained it is a 5 year plan. He will email all commissioners the plan for their review. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. MAC 2016 County Dues - \$5,543.46. – Com. Hafeman commented that we are really getting our money's worth. The consensus of the board is to move this item forward to the next meeting for approval.
- b. FY 2015/16 Preliminary Budget – Draft. – Brian explained that the Finance Committee met on June 17, 2015 for a review of the preliminary budget containing all requests by department heads. Only a few minor changes were made. Per the County Bylaws, a preliminary budget of all expenses and revenues will be submitted to the full board at the first meeting in July. Brian explained how MERS was removed from each department's budget, but you can still see what the cost of MERS would be for each department. Com. Nelson discussed the surpluses this year are minimal. He went on to say that if we go with every request, we will be over budget. He would not recommend all the increases. Com. Schei commented on the airport budget not being included on the cover page. Brian explained there will be another

Finance Committee meeting next week and he would also like to have a Public Hearing before the next County Board Meeting. Com. Furlong asked where the airport budget shows up. Brian explained it is under appropriations and we are budgeting \$85,000. He also commented that total appropriations are down this year. Last year we put \$200,000 into the 3-Way Road Project. There will be a Public Hearing at 5:30 p.m. on July 28, 2015 for public input.

- c. Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous bills as paid on June 22, 23 & July 2, 2015 in the combined amount of \$150,916.63. - The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Charlene Peterson – Commented on the Hazard Mitigation Plan and asked if it needs to go before the Planning Commission.

Commissioner Comment:

- Com. Piche – Commented on the roads in the county being ruined by the heavy equipment that is used to put the new electric lines in. The Road Commission will be sending a bill to the company that is responsible for all the repairs the Road Commission is making. He also commented that the County fair will be this coming weekend on Friday – Sunday.
- Com. Meintz – Commented that we are having beautiful weather. He hopes everyone had a good 4th of July.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 7:47 p.m.
Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	PA 123 Foreclosure Fund
DEPARTMENT:	Treasurer
ATTACHMENTS:	Yes
SUMMARY:	
County Treasurer, Diane Lesperance will present the Annual Report of the PA 123 Foreclosure Fund	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
2015**

**ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNT
(TAX FORECLOSURE PA123 FUND)
In accordance with MCL 211.78m(8)(h)**

Net Balance in Tax Foreclosure Account:

2013 Total Fund Assets	\$675,971.82
Current Liabilities	-\$80,375.80
General reserve against potential claims currently unknown	<u>-60,000.00</u>
Fund equity	\$535,596.02

Prepared by:


Diane Lesperance
Menominee County Treasurer
July 2, 2015

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Twin County Airport Committee
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Now that our CB has approved the dissolution of the Twin County Airport Agreement, we need to discuss the details of how the airport will be governed.</p> <p>7.14.15 – Discussion of the board was to move this to the next CB meeting for approval</p>	
RECOMMENDED MOTION	
<p>_____ to approve restructure of the Twin County Airport. Commission. The "Commission" will become an advisory "Committee" with final approval of policy and procedure, financing, capital outlay, etc. to be determined by the Menominee County Board of Commissioners The Airport Committee will be comprised of 3 County Commissioners and will follow the appointment process as stated within the Menominee County Board of commissioners.</p>	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Twin County Airport Proposed Succession Plan

1. Who will oversee the day to day operations of the TCA?

Airport Manager/Assistant Airport Manager will oversee the day to day operations of the TCA.

2. Who will be the direct supervisor of the Airport Manager/Assistant Airport Manager?

The County Administrator will be the direct supervisor of the Airport Manager/Assistant Airport Manager.

3. How are the bills going to be paid?

All financial reports/accounting information will be acquired from Marinette County.

The Menominee County Budget will include a line item budget for the TCA.

The Airport Manager/Assistant Airport Manager will process the bills with the aid of the County Administrator to be submitted to the Clerk's Office for processing.

4. Restructuring of the Twin County Airport Commission

Commission will become an advisory committee with final approval of policy and procedure, financing, capital outlay, etc to be determined by the Menominee County Board of Commissioners. The Airport Committee will be comprised of 3 County Commissioners and will follow the appointment process as stated within the Menominee County Board of Commissioners Bylaws.

TCA Committee will have revamped bylaws and operating procedures to follow the Menominee County Committee policy.

Proposed Twin County Airport Committee Bylaws

Article I Name/Purpose

- A. The name of the Committee shall be the Twin County Airport Committee.
- B. The purpose the Twin County Airport Committee is act as an advisory committee for the airport and to offer recommendations to the County Board for considerations pertaining to the operation, budget, personnel and all other aspects and issues associated with the Twin County Airport.

Article II Members

- A. The Twin County Airport Committee will consist of three (3) Menominee County Board of Commissioners members. The Commissioners will be appointed for two year term concurrent with the term of their office as a Menominee County Commissioner.
- B. Voting
 - 1. All members who are present shall vote whenever the question is put forth by the chair.
 - 2. If there is an appearance of a conflict of interest, the Commissioner shall so state before a vote is called for. No member may **ABSTAIN** from voting "yes" or "no".

Article III Officers

- A. The officers of the Twin County Airport Committee shall be the Chairperson and Secretary.
- B. The term of office shall be for one year. The individual may succeed her/himself.
- C. Candidates for these offices shall be nominated from the floor at the first meeting of the year (year is defined as January 1st to December 31st). It shall take a simple majority vote of the Committee to elect. Voting for the Chairperson shall be by random roll call vote. Should a simple majority not be obtained by any nominee, a five minute recess shall take place. After the recess the presiding chair of the meeting will ask each nominee if the wish their name to remain in nomination. Another random roll call vote and the above process continued until one nominee obtains a simple majority. The nomination and election for secretary shall take place after the selection of a Chairperson. The voting shall be by random roll call vote. Should a simple majority not be obtained by any nominee, a five minute recess shall be called. After the recess the Chairperson will ask each nominee if they wish their names to remain in nomination. Another random roll call vote shall be taken and the above process continued until the secretary is selected.

Article IV
Duties of Officers

- A. Chairperson shall preside over and conduct all meeting of the Committee. The Chairperson will be responsible for the preparation of the meeting agendas with cooperation from the Menominee County Administration Office. Except for those powers and duties prescribed to the Chairperson by the County Board and the above mentioned duties, the Chairperson has no power to act on behalf of the committee unless the committee specifically grants that power.
- B. Secretary (or designee) shall attend all meetings of the Committee and shall record meeting minutes. The Secretary shall be responsible for sending all meeting minutes to the Menominee County Administration Office to be placed on file. In the absence of the Chairperson the Secretary shall assume the duties of the Chair.

Article V
Meetings

- A. A schedule containing the date, time and place of regular monthly meetings of the Committee shall be established at the first meeting of the year. The Twin County Airport Committee will meet once a month.
- B. Special Meetings will comply with the Michigan Open Meetings Act (MCL 15.261). Reason for a Special Meeting is to deal with important matters that may arise between regular meetings and requires actions before the next regular meeting. Special Meetings of the Committee shall be held only when two members of the Committee request a special meeting. The Special meeting will be posted at least eighteen (18) hours before the time of the meeting. The request shall be in writing, shall be addressed to the County Administrator, and shall specify the time, date, place and purpose of the meeting. Upon the reception of a request, the County Administrator shall immediately give notice to the members and post the date and time at least eighteen (18) hours prior to the time of the meeting.
- C. A majority of the members of the Committee shall constitute a quorum for the transaction of the ordinary business of the Committee, and questions which arise during the meeting of the committee shall be determined by the votes of the majority of the members present.
- D. Minutes will be recorded by the Secretary. The names and votes of members shall be recorded on an action which is taken by the Twin County Airport Committee if the action is on an ordinance, resolution or appointment or election of an officer. A record which is made pursuant to this section shall be available for public inspection.
- E. The Twin County Airport Committee is only an advisory committee and all final decisions pertaining to but limited to the operations, personnel, buildings and grounds, and policy and procedures will be determined by the Menominee County Board of Commissioners.

Article VI
Parliamentary Authority

- A. The current edition of "Robert's Rules of Order" shall be the Parliamentary Authority. The rules, with special attention to small committees, contained in the above mentioned reference shall govern the Committee in all cases to which they are applicable.

Article VII
Amendment of Bylaws

- A. The following bylaws may not be suspended.
- B. These bylaws, rules regulations and policies shall remain in effect until properly amended.
- C. These bylaws may be amended at a regular meeting of the Menominee County Board of Commissioners by a 2/3 majority vote of the County Board.

Twin County Airport Committee Charter

The Twin County Airport Committee is an advisory committee with the purpose of providing advice, direction and recommendations to the Airport Manager/Airport Assistant Airport Manager, County Administrator and the Menominee County Board of Commissioners. The Committee has no final authority or responsibility for final policy making or administration.

Responsibilities of the Twin County Airport Committee are as follows:

1. Recommend objectives and goals of the Twin County Airport
2. Recommend rules and policies governing the Twin County Airport
3. Recommend annual and long term financial plans
4. Recommend establishing and maintaining an effective public relations program
5. Recommend establishing and maintain an effective public use program
6. Recommend short-term and long-term planning necessary to develop and maintain facilities and services to meet the needs of the county.
7. Encourage economic development within the Twin County Airport
8. Recommend a Twin County Airport fee structure
9. Act as a mediator between citizens and management disputes
10. Receive public input on the Twin County Airport
11. Annually recommend revisions to the Twin County Airport Capital Improvement Plan
12. Work with the aeronautic engineering firm to determine capital projects and maintenance schedules.
13. Review the Financial of the Twin County Airport

The Twin County Airport Committee shall follow all the rules and policies as set forth by the Menominee County Board of Commissioners.

Twin County Airport Committee Rules

- R15-1 The Order of Business shall be as follows:
1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of Agenda
 5. Approval of Previous Minutes
 6. Public Comment (pertaining to agenda items only, limited to 5 minutes)
 7. Presentations (limited to 20 minutes)
 8. Business
 9. Correspondence
 10. Any Other Items Members May Wish to Present
 11. Public Comment
 12. Commissioner Comment
 13. Adjournment
- R15-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for debate prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion (s) arising from such debate shall be reduced to writing prior to being voted upon, upon the request of any member.
- R15-3 Committee Members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging at the Menominee County Board of Commissioners rate stated in the bylaws of the County board. All applicable conference fees shall be paid in advance by the County when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed the rate listed in the current bylaws of the Menominee County Board of Commissioners. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial carriers. Any travel allowances advanced in excess of actual cost shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.
- R15-4 Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator's Office.
- R15-5 Dissemination of Information. It shall be the policy of the Committee that all information pertaining to the business of the Committee obtained by individual committee members, shall be transmitted in a timely fashion to all Committee members so that they would be better able to make informed decisions. This information shall be made available to the County Administrator so that it may be included in the meeting packet.

- R15-6 Purchasing Policy. The Twin County Airport Committee has no authority to make purchases. Purchases of five hundred dollars (\$500.00) or less can be made by the Airport Manager/Assistant Airport Manager. Any purchases greater than five hundred dollars (\$500.00) and up to five thousand dollars (\$5,000.00) the County Administrator must approve. Any purchases over five thousand dollars (\$5,000) the County Board has to approve.
- R15-7 Committee Communications. It shall be the policy of the Committee that the official spokesperson of the Committee shall be the Committee's Chairperson or the County Administrator.
- R15-8 Public Comment. It shall be the policy of the Committee that for all meetings of the Committee and all committee meetings of the Committee which come under the jurisdiction of the Michigan Open Meetings Act that the following rules apply: speakers shall identify themselves and if representing a group, the name of the group, and shall state their address; a speaker shall be limited to five minutes; only one speaker may address the Committee on behalf of a group; 30 minutes, if necessary, shall be devoted to public participation during the appropriate times on the agenda; the Committee reserves the right to extend the above mentioned time limits; a member of the public can request permission to address the Committee relative to a particular item on the agenda at the time is being considered by the Committee or a Committee member can yield the floor to a member of the public, under the constraints of the above mentioned time limits; these rules shall be available on the Menominee County website at www.menomineecounty.com.
- R15-9 Committee Member Compensation – Compensation will follow Menominee County Board of Commissioners compensation structure and rules.

2015 COMMITTEE ASSIGNMENTS - as approved 1.27.15

Road Commission

Gerald Piche

Delta-Men. Health Department

Jan Hafeman
Larry Schei

Intergovernmental Relations (MTA)

Charlie Meintz

Department of Human Services (DHS)

Bernie Lang

Northpointe Behavior Health

John Nelson

UP Resource Conservation & Develop.

Bernie Lang

Fair Board

Gerald Piche

Park & Rec Committee

James Furlong
William Cech

Financial Hardship

Bernie Lang

Remonumentation

Raymond Williams

Six County Alliance/MI Works!

Charlie Meintz
John Nelson

Pinecrest Board of Directors

Jan Hafeman

West Central UP Community Corrections Ad. Brd.

James Furlong

E911 Governing Board - 2 year

William Cech

Airport Commission Committee

- 1.
- 2.
- 3.

NorthCare Substance Abuse Disorder Policy Brd.

John Nelson

Community Action Agency

Bernie Lang

UPCAP - (2 year appt.)

Jan Hafeman

Men. Business Dev. Corp

County Administrator
Larry Schei

Local Emergency Planning Comm.

Charlie Meintz (chairman of the board)

Library Liaison (no vote)

Larry Schei

3 Way Road - Ad Hoc Committee

John Nelson
Gerald Piche

Planning Commission - 2 year

Ray Williams

Buildings & Grounds Committee

Larry Schei
William Cech
2 at large members
1 building code member
1 building & grounds member

Personnel Committee

James Furlong-Chair
Raymond Williams
Bernie Lang
Gerald Piche

Finance Committee

John Nelson - Chair
Jan Hafeman
Larry Schei
William Cech

Executive Committee

Charlie Meintz
James Furlong
John Nelson

Negotiating Committee

John Nelson
Gerald Piche
James Furlong (Alternate)

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Phase II of the West Entry Vestibule Project
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Lee Bunting was at the 7.14.15 County Board Meeting to discuss the plans for the proposed 2 nd floor of the West entry vestibule. Discussion included adding a 2 nd floor to the "already agreed upon" first floor of the Vestibule project for an additional cost of \$38,500 more than the previously approved plans. Total cost of Phase II of the vestibule project will be \$102,450. Commissioners moved it forward for a vote.	
RECOMMENDED MOTION To approve the proposed construction cost of \$88,700 for Phase II of the West Entry Vestibule Project to include a second floor.	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

July 14, 2015

Mr. Brian Bousley
County Administrator
893 10th Avenue
Menominee, MI 49858

RE: Menominee County - West Entry Vestibule & ADA Access Ramp Phase II

Dear Mr. Brian Bousley,

Thank you for the opportunity to provide continued Architectural and Engineering support to assess the possibility to include a Second Floor Conference Room above the proposed Phase II West Entry Vestibule Project. Please review the proposed phasing plan and options for the described project listed below:

The continued scope of work to be completed by Seaborg | Bunting Architects, LLC project team will include Architectural, Mechanical Engineering, Electrical Engineering, and Plumbing system review and includes the following:

- Review of existing site details and design specification
- Preparation of plans and specification for the construction of the entry vestibule to allow occupancy by the Menominee County Courthouse Facility
- Assistance with Bidding Phase to allow selection of contractors to execute the work
- Assistance with Construction Administration

Seaborg | Bunting Architects, LLC Project Team is confident that the addition of a second floor conference room will be a positive contribution to the Phase II construction efforts and in no way will be detrimental to the initial first floor plan layout or structural integrity. A conceptual time line for the completion of the revised design documents and construction efforts is listed below:

Phase II Conceptual Schedule:

Schematic Design	June 11, 2015
Design Development	July 3, 2015
Construction Documents	August 17, 2015
Bidding and Review	August 24, 2015
Selection of Contractor / Phase II Construction	September 7, 2015
Phase II Construction Completion	November 30, 2015

*Proposed Construction Cost for Phase II completion is estimated to be **\$88,700.00**

Our fee methodology for the proposed scope of work detailed in the above proposal for **Phase II** will be a not to exceed lump sum fee of \$4,750.00 in addition to the agreed contract amount. Utilizing an estimated additional 95 hours at \$50.00 per hour, our total proposed fee is **Thirteen Thousand Seven Hundred Fifty Dollars, \$13,750.00**. Hazardous Material Survey or Abatement, IT/Data or server and IT/Data equipment, on site Construction Management, Fire Protection, and Permit / Plan Review fees have been omitted from this proposal.

Seaborg | Bunting Architects, LLC has assembled a highly qualified team of principals, engineers, designers and professionals. The key team players that will be actively involved with this project are listed below:

John Seaborg, AIA - Architect, **Lee Bunting, AIA** - Associate Architect, **Mike Romes, PE** - Electrical Engineer

We are pleased to present the following proposal and phasing plan for the Menominee County Courthouse Facility - West Entry Phase II. If you have any questions concerning the proposal or scope of work we have outlined, please feel free to contact our office at any time. Thank you again for the opportunity and we look forward to working with you on this project.

Sincerely,



Lee Bunting, Associate AIA
Seaborg | Bunting Architects, LLC
515 First Street
Menominee, MI 49858

October 6, 2014

Mr. Brian Bousley
County Administrator
893 10th Avenue
Menominee, MI 49858

RE: Menominee County - West Entry Vestibule & ADA Access Ramp

Dear Mr. Brian Bousley,

Thank you for the opportunity to provide continued Architectural and Engineering support in the project development to construct a new 600 square foot West Entry Vestibule, Waiting Area, and ADA Access Ramp located on the existing Menominee County Courthouse campus. Please review the proposed phasing plan and options for the described project listed below:

The scope of work to be completed by Seaborg | Bunting Architects, LLC project team will include Architectural, Mechanical Engineering, Electrical Engineering, and Plumbing system review and includes the following:

- Review of existing site details and design specification
- Preparation of plans and specification for the construction of the entry vestibule to allow occupancy by the Menominee County Courthouse Facility
- Assistance with Bidding Phase to allow selection of contractors to execute the work
- Assistance with Construction Administration

Due to the pressing time schedule, Seaborg | Bunting Architects, LLC and Mr. Jim Mekash - Assistant Superintendent, recommend that the Menominee County Board of Commissioners divide the construction efforts into two separate phases:

Phase I - Footing and Foundation Review/Construction

Phase II - West Entry Vestibule & ADA Access Ramp Addition

The methodologies Seaborg | Bunting Architects, LLC will take to complete the proposed scope of work for Phase I are as follows:

Phase I - Footing and Foundation Review

I. CONSTRUCTION DOCUMENTS (CD)

1. SBA will prepare CD Documents that will incorporate the items discussed in the Phase II Conceptual Design Floor Plan and will include the following:
 - i. Project cover sheets that include general information
 - ii. Site plan sheets showing contractor access and staging areas

- iii. Demolition Plan
- iv. Architectural Foundation Plan and Details

2. SBA will host a meeting to review the **Phase I Construction Documents**. The purpose of this meeting will be to review the construction documents and prepare to send the plans out for bidding. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.

II. BIDDING AND REVIEW (BID)

- 1. Seaborg | Bunting Architects, LLC will make any final changes to the Footing and Foundation Construction Documents as needed based on the construction document final review meeting.
- 2. SBA will review the bids and make a recommendation to The Menominee County Board of Commissioners for award of the contract to the lowest responsible bidder.

Phase I Conceptual Construction Schedule:

Approve Scope of Work	October 14, 2014
Finalize Footing/Foundation Construction Documents	October 28, 2014
Notification: Request for Bids	October 30, 2014
Bid Opening	November 10, 2014
Selection of Contractor / Phase I Construction	November 11, 2014
Phase I Construction Completion	December 1, 2014

*Proposed Construction Cost for Phase I completion is estimated to be **\$10,300.00**. Menominee County Courthouse Facility personnel to remove existing well point, water softener tank, plant life, elevator disconnect, and electrical box. Menominee County Courthouse assumed to design and build temporary ADA Access Ramp for entry into building during the construction timeframe.

Our fee methodology for the proposed scope of work detailed in the **Phase I** construction efforts will be a not to exceed lump sum fee. Utilizing an estimated 45 hours at \$50.00 per hour, our proposed fee is **Two Thousand Two Hundred Fifty Dollars, \$2,250.00**. Plan Review fees have been omitted from this phase of the proposal.

The methodologies Seaborg | Bunting Architects, LLC will take to complete the proposed scope of work for **Phase II** are as follows:

Phase II - West Entry Vestibule & ADA Access Ramp

I. Continued SCHEMATIC DESIGN (SD)

- 1. Seaborg | Bunting Architects, LLC (SBA) will conduct a site inspection to gather the field information necessary to complete the project and to assist in the Menominee Courthouse Facility site evaluation report.**
- 2. SBA will review and modify the existing SD floor plans after the field inspection is completed and the data analyzed. These plans will include the following items:**
 - i. Schematic Design narrative explaining the MEP evaluation**
 - ii. Updated - Schematic Floor Plans**
- 3. SBA will convene a review meeting to allow discussion of the Schematic Design. The purpose of this meeting will be to review the schematic design plans and to further refine the requirements of the project. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.**

II. DESIGN DEVELOPMENT (DD)

- 1. SBA will prepare DD Documents that will incorporate the discussion items from schematic design and will include the following:**
 - i. Architectural Floor plans showing the proposed work**
 - ii. Mechanical & Plumbing floor plans showing:**
 - 1. Equipment locations**
 - 2. Schedules**
 - iii. Electrical floor plans showing**
 - 1. Equipment locations**
 - 2. Major conduit and wire routing**
 - iv. Specification table of contents**
- 2. SBA will host a review meeting for this phase. The purpose of this meeting will be to review the design development plans and to finalize the requirements of the project. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.**

III. CONSTRUCTION DOCUMENTS (CD)

- 1. SBA will prepare CD Documents that will incorporate the items discussed in the DD phase and will include the following:**
 - i. Project cover sheets that include general information**
 - ii. Site plan sheets showing contractor access and staging areas**
 - iii. Architectural Floor plans and details**
 - iv. Mechanical Floor Plans and Specifications**

- v. Electrical Floor Plans and Specifications
- vi. Plumbing Details and Specifications
- vii. Mechanical, Electrical, and Plumbing Details and Schedules

2. SBA will host a meeting to review the construction documents. The purpose of this meeting will be to review the construction documents and prepare to send the plans out for bidding. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.

IV. BIDDING AND REVIEW PHASE (BID)

- 1. Seaborg | Bunting Architects, LLC will make any final changes to the construction documents as needed based on the construction document final review meeting.
- 2. SBA will review the bids and make a recommendation to The Menominee County Board of Commissioners for award of the contract to the lowest responsible bidder.

V. CONSTRUCTION ADMINISTRATION PHASE (CA)

- 1. SBA will host a kick off meeting for the contractors, Board Members, and Seaborg | Bunting Architects, LLC. The purpose of this meeting will be to review the construction schedule, payment procedures, and coordination of the work.
- 2. SBA will review shop drawings per the specifications
- 3. SBA will review and approve the payment applications submitted by the contractor.
- 4. SBA will do one punch list inspection at the completion of the work to provide a list to the contractors of deficiencies for correction.
- 5. SBA will review warranty certificates, as-built drawings, and Operation and Maintenance Manuals, prior to approving final payment for the work.

Phase II Conceptual Schedule:

Schematic Design	October 27, 2014
Design Development	November 3, 2014
Construction Documents	November 10, 2014
Bidding and Review	November 24, 2014
Selection of Contractor / Phase II Construction	December 3, 2014
Phase II Construction Completion	February 30, 2014

*Proposed Construction Cost for Phase II completion is estimated to be \$52,700.00

Our fee methodology for the proposed scope of work detailed in the above proposal for Phase II will be a not to exceed lump sum fee. Utilizing an estimated 220 hours at \$50.00 per hour, our proposed fee is **Eleven Thousand Two Hundred Fifty Dollars, \$11,250.00**. Hazardous Material Survey or Abatement, IT/Data or server and IT/Data equipment, on site Construction Management, Fire Protection, and Permit / Plan Review fees have been omitted from this proposal.

Seaborg | Bunting Architects, LLC has assembled a highly qualified team of principals, engineers, designers and professionals. The key team players that will be actively involved with this project are listed below:

John Seaborg, AIA - Architect, Lee Bunting, AIA - Associate Architect, Mike Romes, PE - Electrical Engineer

We are pleased to present the following proposal and phasing plan for the Menominee County Courthouse Facility - West Entry. If you have any questions concerning the proposal or scope of work we have outlined, please feel free to contact our office at any time. Thank you again for the opportunity and we look forward to working with you on this project.

Sincerely,



Lee Bunting, Associate AIA
Seaborg | Bunting Architects, LLC
515 First Street
Menominee, MI 49858

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	NorthCare Network
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Administration received the attached letter from NorthCare Network asking us if we would like to request Liquor tax (PA2) funding for substance use disorder prevention, recovery or treatment services not otherwise funded in our county. Commissioner Nelson is on this committee.</p> <p>7.14.15-Discussion was to have Brian find out what some other counties are using the \$ for and get back to the board with options, but to move forward for approval.</p>	
<p>To request \$ _____ from the Liquor Tax (PA2) via the NorthCare SUD Policy Board, to be used for substance use, disorder prevention, recovery or treatment services for Menominee County</p>	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

NorthCare Network

200 West Spring Street - Suite 2
Marquette, Michigan 49855

June 16, 2015

Menominee County Board of Commissioners
C/O Marc Kleiman, County Clerk
839 Tenth Ave., 2nd Floor
Menominee, MI 49858

Dear Menominee County Commissioners:

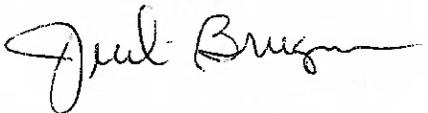
As the Regional Entity designated for Substance Use Disorder services in the Upper Peninsula, NorthCare has begun to plan for FY16 services. The NorthCare SUD Policy Board would like to extend an opportunity for each county to request Liquor Tax (PA2) funding for substance use disorder prevention, recovery or treatment services not otherwise funded in your county. Please use the attached form to submit a request. The next NorthCare SUD Policy Board meeting is scheduled for August 19, 2015. In order to include a request from Menominee County, please submit the completed form to our office by **Friday, August 7, 2015**.

If you would like to receive the Funds Request form in an electronic format, please call our office and provide an email address to send the form to or email Sandra Lambert at slambert@northcarenetwork.org

Questions related to the funding request should be directed to Judi Brugman at (906) 225-7286 or jbrugman@northcarenetwork.org

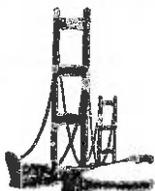
A summary of the FY15 expenditures will be provided once the final reports/invoices have been processed.

Sincerely,



Judi Brugman
SUD/CDR Supervisor

Enclosed: FY16 Liquor Tax Funds Request Form



Phone: 906.225.7254 Toll-Free: 888.333.8030 Fax: 906.225.5149
www.northcare-up.org



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	3-Way Road Commission invoices
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received invoices from Ingallston Township (\$30,185.10) and Spalding Township (\$46,878.55) for the 3 way road funding . . to be approved and paid to the Road Commission.</p> <p>7.14.15 – Discussion was to send to the next board meeting for approval</p>	
RECOMMENDED MOTION	
<p>To approve invoice #3WFP-001 in the amount of \$46,878.55 be paid to the M.C. Road Commission for work done within the 3-Way Road Project for Spalding Township.</p> <p>To approve invoice #3WFP-002 in the amount of \$30,185.10 be paid to the M.C. Road Commission for work done within the 3-Way Road Project for Ingallston Township.</p>	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914

Fax (906) 753-4319

INVOICE

06/23/15

Invoice #: 3WFP-001

To: Menominee County Board

Attn: Brian Bousley, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Spalding Township Project #1 - Graveling the following roads:	\$46,878.55
N. Gaber Road 455 cyds	
Eckberg Road 600 cyds	
CR566/J-1 475 cyds	
36 Lane West 60 cyds	
36 Lane East 60 cyds	
36.5 Mile Road 105 cyds	
Oro Road 400 cyds	
Townline Road 50 cyds	
Ash Lane 75 cyds	
CR563 300 cyds	
400 Road 325 cyds	
Spur Road 100 cyds	
River Road 555 cyds	
Sand Road 245 cyds	
Bergman Road <u>300 cyds</u>	
Total 4,105 cyds @ \$11.53/cyd = \$47,330.65	
TOTAL DUE	\$46,878.55

Please Remit Payment To:

Menominee County Road Commission

P.O. Box 527

Stephenson, MI 49887

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914 Fax (906) 753-4319

INVOICE

07/07/15

Invoice #: 3WFP-002

To: Menominee County Board

Attn: Brian Bousley, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Ingailston Township Project #1: Crush, shape & pave S. Pinewoods Loop	30,185.10
Total project cost:	\$190,509.15
Ingailston Township payment	\$158,297.72
MCRC payment	<u>\$ 2,026.33</u>
Balance to be paid with 3-Way Funds	\$ 30,185.10
TOTAL DUE	\$30,185.10

Please Remit Payment To:

Menominee County Road Commission

P.O. Box 527

Stephenson, MI 49887

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Abilita Independent Communications expertise
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The information attached is from a company that can audit our telecommunications system and offer suggestions to improve on cost savings. Discussion at 7.14.15 was to move it forward to the CB for approval</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MASTER SERVICE AGREEMENT

Between the Menominee County and Aylward Consultants, LLC dba Abilita-Lansing

AGREEMENT TERMS

1. The Client hereby authorizes Abilita to review its telecommunications system and to submit recommendations for improvements including recommendations for possible savings. This review may include the review of existing systems, services, equipment, suppliers, plans and other telecom functions; and the recommendations may include alternate methods, systems, services, equipment, suppliers or plans or other suggestions for improvement or cost savings.
2. All recommendations for improvements to the telecommunication system including recommendations for possible savings made by Abilita are subject to the Client's approval. No action regarding such changes shall be undertaken without the prior written consent of the Client. Any recommendations acted upon by the Client within thirty six (36) months of submission by Abilita shall be deemed to be accepted by the Client.
3. The Client hereby authorizes Abilita to identify and pursue, on the Client's behalf, possible refunds or credits due to billing errors or other causes.
4. The Client will provide Abilita with equipment records, telecommunications invoices, contracts, web-based provider invoices (including initial set-up if applicable) and other related information, as well as written authorization for Abilita to receive all such records and information directly from suppliers, during the payment term of this agreement as required by Abilita.
5. All recommendations, actions and suggestions submitted by Abilita for the Client's consideration shall be held in the strictest confidence.
6. The term of this Service Agreement shall be thirty six (36) months from the date of signing.

PAYMENT TERMS

7. The Client agrees to pay Abilita, as its fee for the services rendered under this agreement, fifty (50) percent of all savings **realized** as a result of the acceptance of recommendations made by Abilita and reductions in cost realized as a result of Abilita's instigation or negotiation of such cost reductions, for a period of thirty six (36) months from the date of implementation of the accepted recommendation, or cost reduction, after which time the entire savings will accrue to the Client.
8. Billings will be as follows; 12 installments of 8.3% of the amount due based on documented savings, in 3 month increments from the date of implementation. Verification of savings will be conducted on a 90-day basis.
9. The Client also agrees to pay Abilita, fifty (50) percent of each refund or credit or other consideration realized based on Abilita's identification of billing errors or other causes. Payment will be due within thirty (30) days of the receipt of the refund, credit or consideration by the Client. Abilita will provide invoices detailing the computation of savings and refunds.

10. Statements not paid prior to the due date shall be subject to an interest charge of 1.5% per month, compounded monthly. A charge of \$35 will be issued for any check tendered by customer and returned unpaid by a financial institution. Calculation of savings shall be based on equivalent usage (the difference between what it would have cost the Client if the recommendations had not been implemented, and actual charges) and shall also include the amount of refunds, rebates or other consideration paid or credited to Client by suppliers as a result of Consultant's efforts. Calculated savings shall be offset by the amount spent by Client to purchase systems or hardware recommended by Consultant.
11. **Limitation of Liability.** Consultant's pricing reflects the allocation of risk and limitation of liability specified in this paragraph. Consultant's total liability to Client under this Agreement or based on any other cause of action (tort, statute, or otherwise) relating in any way or to any degree to its performance hereunder, for damages, costs and expenses, shall not exceed \$10,000 or the compensation received by Consultant under this Agreement, whichever is less. **NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.**
12. If the client fails to pay invoices according to the terms of this Agreement, it will be responsible for the payment of all costs of collection, including, without limitation, court costs, attorney fees and related expenses. The client agrees to jurisdiction and venue in Clinton County, Michigan.

OTHER SERVICES

13. Telecommunications consulting services, billed on an hourly basis are also available. An estimate will be provided and agreed upon by the Client and Abilita before proceeding with any consulting work.

Menominee County
(Client Name)

Aylward Consultants, LLC d.b.a. Abilita- Lansing

839 10th Ave.
(Address)

11776 Silverspring Dr.
(Address)

Menominee, MI 49858
(City, State, ZC)

Dewitt, MI 48820
(City, State, ZC)

906-863-7779
(Telephone)

517.853.8130
(Telephone)

Signature of Authorized Client Representative
I have the authority to bind the organization (company)

Signature

Print Name

Print Name

Title

Date

Date

COUNTY OF ALGER

Murray Donnelly
Maintenance Department
101 Court Street
Munising, Michigan 49862
(906) 387-7015

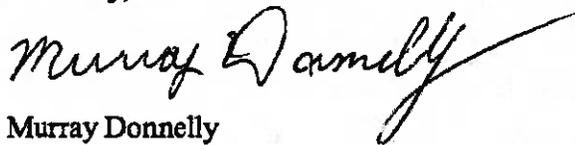
To Whom It May Concern:

Alger County engaged Abilita to audit all of our telecom services to find cost savings. As a result they found many unused phone lines and data circuits that were not used by the county or used at all! We had a suspicion that this was the case but did not know how to go about fixing this problem or getting the phone company to cooperate.

In addition, we value Abilita continuing to "stick around" and help with any telecom related issues. I stay very busy in my job and appreciate the telecom help Abilita gives. Based on our positive experience I highly recommend the services of Abilita to any organization looking for cost savings.

If you should have any other questions, please feel free to contact me.

Sincerely,



Murray Donnelly

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Resolution 2015-16 ~ Adoption of the Menominee County Hazard Mitigation Plan
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: The hazard Mitigation Plan has been reviewed by the MSP Homeland Security Division and by the Department of Homeland Security, FEMA and met the requirements for a multi-jurisdictional hazard Mitigation plan. Formal approval of FEMA of the plan is contingent upon the adoption by the Menominee County Board of Commissioners.	
RECOMMENDED MOTION To approve Resolution 2015-16 ~ Adoption of the Menominee County Hazard Mitigation Plan.	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Central Upper Peninsula Planning And Development Regional Commission

2950 College Ave., Escanaba, MI 49829 • www.cuppad.org • cuppad@cuppad.org
Phone: 906-786-9234 • Fax: 906-786-4442 • 800-562-9828

July 10, 2015

Brian Bousley
County Administrator
839 10th Ave.
Menominee, MI 49858

Dear Brian:

As you are aware, Delta County received a grant through the Homeland Security Division, Michigan State Police to update and prepare Hazard Mitigation Plans for four counties in the central UP. One of the counties was Menominee County.

Delta County contracted with staff of the CUPPAD Regional Commission to assist the four counties in preparing such a Hazard Mitigation Plan. CUPPAD staff met and worked with the Menominee County Local Emergency Preparedness Committee (LEPC) in drafting the plan. CUPPAD staff also engaged the local communities during the planning process. The Plan was developed in accordance with the criteria in 44 CFR Part 201.

The Plan has been reviewed by the MSP Homeland Security Division and by the Department of Homeland Security, FEMA and met the requirements for a multi-jurisdictional hazard mitigation plan.

Formal approval of FEMA of the Plan is contingent upon the adoption by the Menominee County Board of Commissioners. I am requesting the Menominee County Board of Commissioners, at the next County Board meeting, review and adopt the Menominee County Hazard Mitigation Plan- 2015 Update. Enclosed is a resolution adopting the Plan

Once approved by FEMA, the approved Plan will allow the County to be eligible to apply for certain funds through FEMA to implement the Plan.

On behalf of the CUPPAD Regional Commission, we to thank the participation of the LEPC members and the county Emergency Management Coordinator for their valuable work in completing this project.

Please let us know when the County Board has adopted the Plan. A copy of the meeting minutes and resolution will serve as documentation to be forwarded to FEMA.

Sincerely,

Peter Van Steen
Transportation Planner

Enclosures

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Resolution 2015-16 Adoption of the Menominee County Hazard Mitigation Plan

WHEREAS, hazard mitigation is defined as any action taken before, during, or after a disaster or emergency to permanently eliminate or reduce the long-term risk to human life and property from natural and technological hazards; and

WHEREAS, the Federal Government, the State of Michigan and Menominee County all recognize the importance of preventing or lessening the damage and impact of disasters and emergencies through hazard mitigation efforts; and

WHEREAS, Menominee County has a unique role to play in coordinating the hazard mitigation activities of federal and state and local governments by identifying local county hazards; and assisting in possible mitigation efforts; and

WHEREAS, it is appropriate that technical experts from state and local government and private industry are brought together to foster and promote the implementation of hazard mitigation measures.

WHEREAS, increased coordination can assist in lowering future disaster relief expenditures and increasing the level of public safety for all Menominee County communities,

AND WHEREAS, Menominee County may from time to time solicit, review and identify hazard mitigation projects for funding consideration under the Hazard Mitigation Grant Program (section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance, as amended), the Pre-Disaster Mitigation Program (section 203 of the Stafford Act, 42 U.S.C. 5133), the Flood Mitigation Assistance Program (section 1366 of the National Flood Insurance Act of 1968, as amended), the Severe Repetitive Loss Program (section 1361A of the National Flood Insurance Act of 1968, as amended) and the Repetitive Flood Claims Program (section 1361A of the National Flood Insurance Act of 1968, as amended).

NOW, THEREFORE, BE IT RESOLVED the Menominee County Board of Commissioners adopts the 2015 Menominee County Hazard Mitigation Plan.

Date

Charlie Meintz, Chairman

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman*

Moved by _____ seconded by _____ that the resolution be adopted on this 28th day of July, 2015.

Action: Ayes: _____ Nays: _____ Absent: _____

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that this resolution was adopted at a meeting of the Menominee County Board of Commissioners, held on July 28, 2015, is on file and has not been amended, altered or revoked and is in full force and effect.

Date

Marc Kleiman, County Clerk

RECEIVED
Michigan State Police

JUL 06 2015

Emergency Management and
Homeland Security Division

JUL 06 2015

U.S. Department of Homeland Security
Region V
536 S. Clark St., 6th Floor
Chicago, IL 60605-1509



FEMA

Mr. Matt Schnepf
State Hazard Mitigation Officer
Michigan State Police
Emergency Management and Homeland Security Division
4000 Collins Rd
Lansing, MI 48910

Dear Mr. Schnepf:

Thank you for submitting the Menominee County Hazard Mitigation Plan update for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. Menominee County met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption of the current version of the plan by the county. Once FEMA Region V receives documentation of adoption we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for the Menominee County plan.

If you or the community has any questions, please contact Kirstin Kuenzi at (312) 408-4460 or Kirstin.Kuenzi@fema.dhs.gov.

Sincerely,

A handwritten signature in cursive script that reads "Christine Stack".

Christine Stack, Director
Mitigation Division

Attachments: Local Plan Review Sheets

APPENDIX A: LOCAL MITIGATION PLAN REVIEW TOOL

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to the community.

- The Regulation Checklist provides a summary of FEMA's evaluation of whether the Plan has addressed all requirements.
- The Plan Assessment identifies the plan's strengths as well as documents areas for future improvement.
- The Multi-jurisdiction Summary Sheet is an optional worksheet that can be used to document how each jurisdiction met the requirements of the each Element of the Plan (Planning Process; Hazard Identification and Risk Assessment; Mitigation Strategy; Plan Review, Evaluation, and Implementation; and Plan Adoption).

The FEMA Mitigation Planner must reference this *Local Mitigation Plan Review Guide* when completing the *Local Mitigation Plan Review Tool*.

Jurisdiction: Menominee County, MI	Title of Plan: Menominee County Hazard Mitigation Plan	Date of Plan: 2014
Local Point of Contact: Peter Van Steen	Address: 2950 College Ave Escanaba, MI 49829	
Title: Transportation Planner		
Agency: CUPPAD Regional Commission		
Phone Number: (906) 786-9234	E-Mail: pvansteen@cuppadd.org	

State Reviewer: Mitch Graham	Title: Local Hazard Mitigation Planner	Date: 5/11/2015
----------------------------------------	--------------------------------------------------	---------------------------

FEMA Reviewer: Kirstin Kuenzi	Title: Community Planning Specialist	Date: 6/18/2015
Date Received in FEMA Region (insert #)	5/14/2015	
Plan Not Approved		
Plan Approvable Pending Adoption	XX	
Plan Approved		

**SECTION 1:
REGULATION CHECKLIST**

INSTRUCTIONS: The Regulation Checklist must be completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been 'Met' or 'Not Met.' The 'Required Revisions' summary at the bottom of each Element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is 'Not Met.' Sub-elements should be referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each Element and sub-element are described in detail in this *Plan Review Guide* in Section 4, Regulation Checklist.

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
ELEMENT A: PLANNING PROCESS				
A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	Public Participation, pp. 6-12. <i>Eight meetings were held between 2012 and mid-2014. For those communities that did not come to meetings, follow-up calls were made.</i>	X		
A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	Public Participation, pp. 6-12. <i>Many County agencies were involved with this plan update, including public health, wastewater systems, road commissions, etc.</i>	X		
A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))	Public Participation, pp. 6-12. <i>Public review of the plan was achieved through public notices in the newspaper. About two-dozen residents participated.</i>	X		
A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))	Hazard Analysis, pp. 37-78. <i>Information is credited as it is documented in the plan. For example, "Weather events reported in this document are from the National Oceanic and Atmospheric Administration (NOAA) National Climatic Data Center (NCDC)".</i>	X		

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))	Reviewing, Evaluating, and Updating, pp. 102-104. <i>"The County EM Coordinator will be responsible for meeting with the LEPC, or other committee that represents a board interest within the County, annually to evaluate the plan's performance during the past calendar year. The County's (or municipalities) meetings are open to the public".</i>	X		
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))	Reviewing, Evaluating, and Updating, pp. 102-104. <i>"The County EM Department will be responsible for reviewing and updating the plan. Review of the plan is recommended annually".</i>	X		
ELEMENT A: REQUIRED REVISIONS				
N/A				
ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT				
B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	Table 3-1: Menominee County Hazard Rating, pp. 36-37. <i>Hazards reviewed include ice/sleet/snow, temperature extremes, wind, transportation accidents, thunderstorm, fires, hazmat, maritime security, tornado, drought, violence, hail, flooding, economic recession (?), public health, bioterrorism, pipeline/dam/infrastructure failure, terrorism, public assembly, power plant accidents, earthquake, civil disturbance, environmental concerns, and subsidence.</i>	X		

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	Hazard Analysis, pp. 37-78. <i>Previous occurrences are documented and future probability is estimated.</i>	X		
B3. Is there a description of each Identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	Hazard Analysis, pp. 37-78. <i>Vulnerability is well-addressed in this plan. Care was taken to discuss each hazard in terms of population affected.</i>	X		
B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))	Flooding, pp. 39-45. <i>The County has one repetitive loss property, located in Menominee Township.</i>	X		
ELEMENT B: REQUIRED REVISIONS				
N/A				
ELEMENT C: MITIGATION STRATEGY				
C1. Does the plan document each jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	Means to Accomplish Mitigation, pp. 86-87. <i>Building codes, planning and zoning, subdivision regulations, open space preservation, and stormwater management tactics are discussed.</i>	X		
C2. Does the Plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))	Table 3-2: Communities Participating in the National Flood Program, pp. 40. <i>The townships of Cedarville, Gourley, Holmes, Ingallston, Lake, Mellen, Menominee, Meyer, and Spalding, as well as the cities of Menominee and Stephenson participate in the NFIP.</i>	X*		
C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))	Issues, Goals, and Strategies, pp. 78-83. <i>Seven goals are listed in the plan.</i>	X		
C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))	Hazard Related Actions, pp. 91-102. <i>Actions are comprehensive, by hazard.</i>	X		

1. REGULATION CHECKLIST		Location in Plan (Section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	Table 4-1: Evaluation Criteria, pp. 83-84. <i>Actions were prioritized by the Local Emergency Planning Commission based on population served, problem areas, area covered, cost-effectiveness, resource availability, and natural resource protection.</i>	X		
C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))	Reviewing, Evaluating, and Updating, pp. 102-104. <i>"It is recommended that the mitigating actions, described in [this plan] be incorporated into planning documents prepared and adopted by either the County Board of Commissioners or the local units of government within the County. Information contained in the mitigation plan would be useful to communities as they prepare or develop various planning documents. One suggested planning document is the Comprehensive or Master Plan".</i>	X		
ELEMENT C: REQUIRED REVISIONS				
*The townships of Daggett and Stephenson also participate. Harris Township does not. With questions, please check the FEMA Community Status Books.				
ELEMENT D: PLAN REVIEW, MAINTENANCE AND IMPLEMENTATION				
D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))	Culture and Community Profiles, pp. 20-23. <i>Development is discussed by community.</i>	X		
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))	Hazard Related Actions, pp. 91-101. <i>Any ongoing project was given a status update.</i>	X		
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))	Menominee County Hazard Rating, pp. 127-128. <i>Priorities were updated and compared to 2003 data.</i>	X		

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
ELEMENT D: REQUIRED REVISIONS				
N/A				
ELEMENT E: PLAN ADOPTION				
E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))	<i>Plan can be adopted post-FEMA approval.</i>			X
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))	<i>Plan can be adopted post-FEMA approval.</i>			X
ELEMENT E: REQUIRED REVISIONS				
N/A				
ELEMENT F: ADDITIONAL STATE REQUIREMENTS (OPTIONAL) (FOR USE BY STATES ONLY) (NOT TO BE COMPLETED BY FEMA)				
F1.				
F2.				
ELEMENT F: REQUIRED REVISIONS				

SECTION 2:

PLAN ASSESSMENT

A. Plan Strengths and Opportunities for Improvement

This section provides a discussion of the strengths of the plan document and identifies areas where these could be improved beyond minimum requirements.

Element A: Planning Process

Element B: Hazard Identification and Risk Assessment

Element C: Mitigation Strategy

Element D: Plan Update, Evaluation, and Implementation (Plan Updates Only)

B. Resources for Implementing Your Approved Plan

There are many different resources that can assist your community in plan implementation. FEMA sources of funding include the following:

HMGP: The Hazard Mitigation Grant Program (HMGP) is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available, when authorized under the Presidential major disaster declaration, in the areas of the State requested by the Governor.

PDM: The Pre-Disaster Mitigation (PDM) program is authorized by Section 203 of the Stafford Act, 42 U.S.C. 5133. The PDM program is designed to assist States, Territories, Indian Tribal governments, and local communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future major disaster declarations.

The following are only available if you are a participating community in the NFIP

FMA: The Flood Mitigation Assistance (FMA) program is authorized by Section 1366 of the National Flood Insurance Act of 1968, as amended with the goal of reducing or eliminating claims under the National Flood Insurance Program (NFIP). The Repetitive Flood Claims (RFC) program has the goal of reducing flood damages to individual properties for which one or more claim payments for losses have been made under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund (NFIF) in the shortest period of time.

SLR: The Severe Repetitive Loss (SRL) program is authorized by Section 1361A of the NFIA has the goal of reducing flood damages to residential properties that have experienced

severe repetitive losses under flood insurance coverage and that will result in the greatest amount of savings to the NFIF in the shortest period of time.

RFC: The Repetitive Flood Claims program is authorized by Section 1361A of the NFIA, 42 U.S.C. 4030 with the goal of reducing flood damages to individual properties for which one or more claim payment for losses have been made under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund in the shortest period of time.

SECTION 3:

MULTI-JURISDICTION SUMMARY SHEET (OPTIONAL)

INSTRUCTIONS: For multi-jurisdictional plans, a Multi-jurisdiction Summary Spreadsheet may be completed by listing each participating jurisdiction, which required Elements for each jurisdiction were 'Met' or 'Not Met,' and when the adoption resolutions were received. This Summary Sheet does not imply that a mini-plan be developed for each jurisdiction; it should be used as an optional worksheet to ensure that each jurisdiction participating in the Plan has been documented and has met the requirements for those Elements (A through E).

Menominee County; the townships of Cedarville, Daggett, Faithorn, Gourley, Harris, Holmes, Ingallston, Lake, Mellen, Menominee, Meyer, Nadeau, Spalding, Stephenson; the villages of Carney, Daggett, Powers; the cities of Menominee, Stephenson.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	MAC 2016 County Dues
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
2016 MAC Membership dues are \$5,543.46. This is the same amount paid since 2007.	
7.14.15 – Discussion was to move forward to the next meeting for approval	
RECOMMENDED MOTION	
To approve 2016 MAC Membership Dues in the amount of \$5,543.46.	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



935 North Washington Avenue
Lansing, MI 48906
517-372-5374 Fax 517-482-8244
www.micounties.org
Timothy K. McGuire, Executive Director

INVOICE

Invoice Number: m842

Invoice Date: 7/1/15

Bill To:

Brian Bousley
Menominee County
839 10th Avenue
Menominee, MI 49858

2016 County Dues Invoice

Description	Amount
<p>2016 MAC Membership Dues</p> <p style="text-align: center;">Fiscal Year 2015-2016 July 1, 2015 - June 30, 2016</p>	<p>5,543.46</p>

TOTAL AMOUNT DUE	5,543.46
-------------------------	-----------------

An alliance of Michigan counties working to enhance county government through advocacy, shared services and education.

www.micounties.org

101-103-802.00

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	2014/15 Budget amendment #17
DEPARTMENT:	Finance Committee
ATTACHMENTS:	yes
SUMMARY:	
The Finance Committee met on July 17, 2015 and moved to send budget amendment #17 -- to move \$3,200 from the County Clerk budget to the Friend of the Court budget due to an employee moving between offices. (Health ins. Opt out).	
RECOMMENDED MOTION	
To approve Budget Amendment #17 of the 2014/15 Budget in the amount of \$3,200 be moved from the County Clerk budget to the Friend of the Court budget. (Health Insurance Opt out).	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

2014-2015

BUDGET AMENDMENT
NUMBER #17
June 22, 2015

Re: Stacy Hansen moved from Clerk's Office to FOC. Move her Health Insurance Opt out to FOC.

Account Number	DESCRIPTION		Budget
101-215-712.00	Clerk - Health Insurance Opt Out	\$	(3,200.00)
101-141-712.00	FOC - Health Insurance Opt Out	\$	3,200.00

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2014-2015

Please Increase
Revenue/Expenditure Account 101-141-712.00 by \$ 3,200⁰⁰
FDC - Hosp. Ins. Opt. out

Please Decrease B
Revenue/Expenditure Account 101-215-712.00 by \$ 3,200⁰⁰
Clerk - Hosp. Ins. opt out

Date of Request: 6/22/15

Justification: new employee Stacy Hansen moved from
County Clerk to FDC -

Requesting Department: FDC
insurance payout not budgeted for

Elected Official/Dept Head Jodie Barrette

Chief Fiscal Officer's Approval Paul R. Berg

Date Posted to G/L _____

Posted by: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses as recently paid.	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

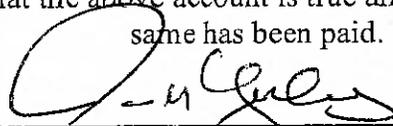
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6-1-15	West Shore Fishing Museum	32			101-101-860.03
6-9-15	Meyer Township	88			101-101-860.03
6-23-15	Meyer Township	88			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	208	
				Total Mileage Fee	119.60

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

6-23-15

Date

RECEIVED
JUN 23 2015
BY: *JA.*

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: \$.575/mile – effective 01 January 2015

*Meals Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement

*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.575/mile	Total Cost	Account Number
6/9/15	Co Bd. Hermansville	26	\$14.95		101-101-860.10
6/11/15	UPACC-Casino	30	17.25		101-101-860.10
6/12/15	UPACC-Casino	30	17.25		101-101-860.10
6/17/15	CB Finance-Annex	34	19.55		101-101-860.10
6/23/15	Co Bd.-Hermansville	26	14.95		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		146	Total Mileage	X.575 =	
Total Mileage Fee					\$83.95

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

Signed

6/23/15

Date

RECEIVED
JUN 23 2015
BY: <i>AS.</i>

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Raymond Williams ~ District 1

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/9/15	Hermansville	98	56.35	56.35	101-101-860.01
6/23/15	Hermansville	98	56.35	56.35	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	112.70

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Raymond Williams
Signed
6/26/15
Date

Ray

RECEIVED
JUN 25 2015
BY: <u>AA</u>

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement

*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
06-09	MEYER	96			101-101-860.02
06-11	CASINO	50			101-101-860.02
06-12	CASINO	50			101-101-860.02
06-23	MEYER	96			101-101-860.02
06-30	MEUD.	3			101-101-860.02
		295			101-101-860.02
			$.575 =$	169.63	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	<u>169.63</u>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

06-30-15

Date

RECEIVED
JUL 01 2015
BY: *AA*

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement

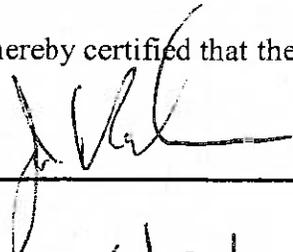
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/4/15	ESCANABA, MI WORTH	56	.575	32.20	101-101-860.11
6/9/15	CO. BD HERMANUSVILLE	N/A			101-101-860.11
6/10/15	KENOSHA N.P.	N/A			101-101-860.11
6/11/15	KENOSHA N.P.	N/A			101-101-860.11
6/23/15	CO. Bd Administration	N/A			101-101-860.11
6/25/15	KENOSHA N.P.	N/A			101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
			Total Mileage		
				Total Mileage Fee	<u>32.20</u>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

6/30/15

Date

RECEIVED
JUL 01 2015
BY: AS

Handwritten notes:
Approved
BUB 7612

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/09/15	MENOM. CITY HALL	15		8.63	101-101-860.04
6/09/15	MEYER TWP. HALL	84		48.30	101-101-860.04
6/11/15	TWIN COUNTY AIRPORT	15		8.63	101-101-860.04
6/16/15	STEPHENSON	32		18.40	101-101-860.04
6/16/15	TWIN COUNTY AIRPORT	15		8.63	101-101-860.04
6/17/15	ANNEX	32		18.40	101-101-860.04
6/23/15	MEYER TWP. HALL	84		48.30	101-101-860.04
7/01/15	COURTHOUSE	15		8.63	101-101-860.04
		293			
			Total Mileage		
Total Mileage Fee					168.04

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

7/3/15

Date

Handwritten: \$168.04

REC
6/13
7/15

Commissioner Meeting Fee Expense Form

Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/09/15	MBDC	50.00
6/09/15	COUNTY BOARD	50.00
6/11/15	TCAC EXEC/FINANCE	50.00
6/16/15	LIBRARY BOARD	50.00
6/16/15	TCAC REG. MONTHLY	50.00
6/17/15	FINANCE	50.00
6/23/15	COUNTY BOARD	50.00
7/01/15	COUNTY BOARD SPECIAL	50.00
Total Per Diem		350.00

\$ 400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 7/3/15

Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner Cerald Piche

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/9/15	Road Commission	50. —
6/9/15	County Board - Hermansville	50. —
6/23/15	County Board - Hermansville	50. —
Total Per Diem		150. —

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Cerald Piche

Date: 7/7/15

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/9/15	ROAD COMMISSION	25		14.38	101-101-860.07
6/9/15	Hermannsville - County Board	16		9.20	101-101-860.07
6/23/15	Hermannsville - County Board	16		9.20	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		57	Total Mileage		
				Total Mileage Fee	32.78

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

7/7/15

Date

7/8/15

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
6/11/15	Park + Rec <i>Barly Park</i>	30		17.25	101-101-860.05
6/19/15	City Bd meeting	84		48.30	101-101-860.05
6/17/15	Finance meeting	32		18.30	101-101-860.05
6/23/15	City Bd meeting	84		348.30	101-101-860.05
					101-101-860.05
					101-101-860.05
	Hermansville				101-101-860.05
	Meyer township				101-101-860.05
	Stephenson annex				101-101-860.05
				132.15	
			Total Mileage		
Total Mileage Fee					132.15

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William J. Cech
Signed

7/6/15
Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on June 22, 23 & July 2, 2015 in the combined amount of \$150,916.63.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on June 22, 23 & July 2, 2015 in the combined amount of \$150,916.63.	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Berger Chevrolet 42008	06/18/2015	159268	PO# 03002 - 2015 Chevy Impala	205-315- ^{981.00} 934.03	20,769.00		\$20,769.00
Signature Ford 42009	06/15/2015	PO# 03041	2016 Ford Police Interceptor	205-315-934.03	27,040.00		\$27,040.00
Total Amount for Bank Account: General							\$47,809.00

APPROVED

JUN 23 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Brown County Clerk of Courts 42014	6/12/2015	PA15-0321	15-40947-FD (D. Moreno)	101-267-804.00	12.50		\$12.50
CITY OF MENOMINEE - 2511 10TH ST. 42021	6/22/2015	June 2015	Monthly Rent	266-326-942.00	351.67		\$703.34
	42022	July 2015	Monthly Rent	266-326-942.00	351.67		
CLOVERLAND PAPER CO 42020	6/5/2015	108468	Towels, Tissues	101-265-755.01	237.18		\$237.18
Friends Ofc Prod Whse Direct 42015	6/19/2015	022611	Office Supplies - Equalization	101-257-727.00	34.98		\$34.98
J S ELECTRONICS, INC. 42019	6/1/2015	18834	Tower Lease - July 2015	266-326-942.00	425.00		\$425.00
Krause, Adam 42025	6/4/2015	Reimbursement	Camping Refund	208-751-964.00	50.00		\$50.00
LENCA SURVEYING 42012	6/11/2015	15091	Remon Yr 2015 (June 3 - June 11, 2015)	243-245-801.07	2,628.50		\$2,628.50
MENOMINEE COUNTY JOURNAL 42026	6/12/2015	6/12/15	Help Wanted (911)	266-325-755.00	8.00		\$8.00
MILLERS ACTION OFFICE SUPPLY I 42023	6/12/2015	0110170-001	District Envelopes	101-136-727.00	44.45		\$77.31
	42027	0110328-001	Supplies (911)	266-325-727.00	32.86		
Motion Industries 42016	6/19/2015	WI27-392061	Jail Exhaust Blower Motor	101-265-934.00	123.56		\$123.56
REDWOOD TOXICOLOGY LABORATORY 42028	5/31/2015	00718420155	Drug Testing	101-136-727.00	8.75		\$8.75
S & O LOCK AND PHONE SERVICE 42013	6/8/2015	41293	Locks (x4)	517-252-931.00	314.59		\$314.59

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JUN 23 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								\$211.60
	42011	6/19/2015	July 2015	Life Insurance Premium	101-101-713.00	20.70		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-132-713.00	6.32		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-136-713.00	11.50		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-141-713.00	9.20		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-148-713.00	0.58		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-215-713.00	11.50		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-172-713.00	4.60		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-267-713.00	9.20		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-268-713.00	4.60		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-253-713.00	6.90		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-257-713.00	4.60		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-265-713.00	4.60		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-301-713.00	48.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-682-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	101-103-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	271-790-713.00	9.20		
	42011	6/19/2015	July 2015	Life Insurance Premium	296-663-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	296-664-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	296-665-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	208-751-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	205-316-713.00	2.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	205-315-713.00	25.30		
	42011	6/19/2015	July 2015	Life Insurance Premium	266-325-713.00	16.10		
	42011	6/19/2015	July 2015	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - Certification								\$60.00
	42017	6/17/2015	5469	Renewal for Linda Menacher	101-136-802.00	30.00		
	42018	6/17/2015	6337	Renewal for Trena Parrette	101-136-802.00	30.00	*	
U.S. Bank Equipment Finance								\$133.07
	42029	6/15/2015	280724725	Bizhub 423 Copier	101-172-942.00	133.07		
White Water Associates, Inc.								\$15.00
	42024	6/11/2015	142935	Water Analysis (Parks)	208-751-920.00	15.00		
Total Amount for Bank Account: General								\$5,043.38

APPROVED

JUN 23 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

[Handwritten Signature]

APPROVED

JUN 23 2015

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Barretts, Jodie	42055	06/22/2015		Reimbursement Mileage, Meals, Bridge Fare	215-141-860.00	484.28		\$484.28
Boyle Design Group	42056	06/10/2015	3140	PO# 3106 Regional Guide Advertiseme	101-103-802.00	1,750.00		\$1,750.00
Cenex Fleetcard	42041	06/06/2015	104758	Gasoline Charges	101-426-860.00	12.38		\$173.77
	42041	06/06/2015	104758	Gasoline Charges	296-665-860.00	20.71		
	42041	06/06/2015	104758	Gasoline Charges	249-371-742.00	140.68		
CITY OF MENOMINEE - 2511 10TH ST.	42046	06/03/2015	3988	Court House Gasoline Charges	101-265-742.00	116.08		\$270.18
	42046	06/03/2015	3988	Court House Gasoline Charges	101-265-742.00	105.87		
	42046	06/03/2015	3988	Court House Gasoline Charges	101-141-860.00	8.34		
	42046	06/03/2015	3988	Court House Gasoline Charges	266-325-860.00	21.02		
	42046	06/03/2015	3988	Court House Gasoline Charges	101-172-860.00	3.98		
	42046	06/03/2015	3988	Court House Gasoline Charges	101-215-860.00	14.89		
Cooper Office Equipment	42058	06/17/2015	123442	Contract # 2146-01 (Admin Copier)	101-172-931.01	235.20		\$235.20
Friends Ofc Prod Whse Direct	42050	06/09/2015	022555	Mailing Labels (Equalization)	101-257-727.00	13.99		\$160.95
	42051	06/15/2015	0225901	FOC - Envelopes	101-141-727.00	146.96		
GREAT AMERICAN DISPOSAL CO THE	42062	06/01/2015	56101518	Annex - Garbage Removal	101-261-930.04	110.30		\$110.30
IMAGEWORKS	42057	06/18/2015	7933	Park Shirts	208-751-880.02	142.00		\$142.00
Manpower	42044	06/14/2015	28758627	Week Ending 6/14/15 (Molly McRae)	101-267-704.00	252.00		\$819.00
	42052	06/17/2015	28726641	Week Ending 6/7/15 (Molly McRae)	215-141-705.00	315.00		
	42053	06/14/2015	28757080	Week Ending 6/14/15 (Molly McRae)	215-141-705.00	252.00		
Mastercard	42063	06/11/2015	Credit Card	Adobe	101-103-857.02	9.99		\$1,547.75
	42063	06/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	42063	06/11/2015	Credit Card	Supplyhouse.com	208-751-930.02	28.90		
	42063	06/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	42063	06/11/2015	Credit Card	Officesupply.com	208-751-727.00	52.44		
	42063	06/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	42063	06/11/2015	Credit Card	Koreana	101-682-860.00	20.80		
	42063	06/11/2015	Credit Card	Shell Oil	101-682-860.00	68.27		
	42063	06/11/2015	Credit Card	Shell Oil	101-682-860.00	49.88		
	42063	06/11/2015	Credit Card	Antojitos Mexicanos	101-682-860.00	16.65		
	42063	06/11/2015	Credit Card	Victoria	101-682-860.00	18.70		
	42063	06/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	42063	06/11/2015	Credit Card	USPS	208-751-920.00	33.50		
	42063	06/11/2015	Credit Card	Buffalo Wild Wings	101-682-860.00	25.07		
	42063	06/11/2015	Credit Card	Buy Door Hardware Now	101-103-970.10	346.00		
	42063	06/11/2015	Credit Card	Grand Stay	101-682-860.00	466.20		
	42063	06/11/2015	Credit Card	Hilltop RV	101-426-934.02	353.43		
	42063	06/11/2015	Credit Card	USPS	208-751-920.00	5.95		
	42063	06/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	42063	06/11/2015	Credit Card	Pack N Ship	101-131-729.00	26.72		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vchar#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette	42047	06/11/2015	84506	Kitchen Stove Repair	101-265-934.00	80.99		\$89.09
	42048	06/17/2015	85026	Toggle Switch, Handy Box & Cover	101-265-930.01	8.10		
Mi Family Support Council	42054	06/18/2015	Registration	October 2015 Conference (x3)	215-141-860.00	225.00		\$225.00
Sexton, Richard	42042	06/18/2015	Reimbursement	Mileage (HLS Meeting in Marquette)	101-426-860.00	102.35		\$174.62
	42043	06/18/2015	Reimbursement	Tent Stakes & USB Cable	101-426-755.00	50.29		
	42043	06/18/2015	Reimbursement	Tent Stakes & USB Cable	101-426-755.00	21.98		
Sherwin Williams Company	42049	06/01/2015	1944-0	Health Dept/Jail Exterior Paint	101-265-970.00	396.75		\$396.75
Short, Mary Kay	42045	06/16/2015	Transcripts	M15-3737-FH (People vs Ferkovich)	101-131-806.00	56.40		\$56.40
Wisconsin Dept. of Revenue	42061	06/18/2015	L1657752672	Business Tax Registration Renewal	101-103-755.00	10.00		\$10.00
WISCONSIN PUBLIC SERVICE CORP	42059	06/17/2015	0402047856-00005	Kleinke Park	208-751-920.01	111.12		\$407.83
	42060	06/17/2015	0402047856-00008	Kleinke Park	208-751-920.01	296.71		
Total Amount for Bank Account: General								\$7,053.12

APPROVED

JUN 23 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								\$88.60
	42037	06/12/2015	108544	Toilet Tissue	101-265-755.01	56.49		
	42038	06/12/2015	108546	Annex - Tissue	101-265-755.01	32.11		
Country Mile Document Destruct								\$54.32
	42036	06/09/2015	21352	Shredding Documents (6/4/15)	101-265-801.00	54.32		
Hasse, Jean								\$5.55
	42032	06/17/2015	Reimbursement	Lunch	266-325-881.00	5.55		
J S ELECTRONICS, INC.								\$270.83
	42031	06/09/2015	18841	Bagley Generator Battery	266-325-976.00	161.88		
	42031	06/09/2015	18841	Bagley Generator Battery	266-325-934.01	108.95		
Kayser, Karen								\$93.05
	42035	06/11/2015	Reimbursement	Prizes for Holidays in Park	208-751-880.00	93.05		
Menards - Marinette								\$17.97
	42030	06/08/2015	84247	Building & Ground Maintenance Supplie	101-265-930.01	17.97		
Riesterer & Schnell, Inc.								\$87.74
	42039	06/11/2015	842968	Park Supplies	208-751-930.02	87.74		
U S POSTMASTER - MENOMINEE								\$125.77
	42040	06/23/2015	Jury Commission	Return Postage for Jury Commission	101-150-729.00	125.77		
WEST GROUP PAYMENT CENTER								\$396.00
	42034	06/04/2015	831999448	May 5 - June 4, 2015	269-145-982.00	396.00		
WORMWOOD, DEBRA								\$7.46
	42033	06/19/2015	Reimbursement	Lunch	266-326-881.00	7.46		
Total Amount for Bank Account: General								\$1,147.29

APPROVED

JUN 23 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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APPROVED

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ANDERSON AUTO & RV SALES INC								
	42268	06/12/2015	1340	Vehicle Maintenance	205-315-934.02	34.95		\$184.90
	42269	06/12/2015	1341	Vehicle Maintenance	205-315-934.02	149.95		
Anderson Kell Funeral Home								
	42184	06/26/2015	Burial	Georgs Allan Yff	101-681-833.00	300.00		\$300.00
Andrew C. Titus								
	42115	06/15/2015	2013-068-Mi	Court Appointed - Anderfa	101-148-807.00	160.00		\$160.00
AT&T - Carol Stream, IL								
	42159	06/19/2015	906863661406	June 19 - July 18, 2015	266-325-850.00	319.47		\$1,832.43
	42196	06/19/2015	906863202306	June 19 - July 18, 2015	101-103-850.00	584.84		
	42227	06/19/2015	906863444106	June 19 - July 18, 2015	101-103-850.00	899.26		
	42249	06/13/2015	616T49897706	May 14 - June 13, 2015	101-301-727.00	28.86		
AT&T Long Distance								
	42289	06/19/2015	854528091	Telephone Services	101-103-850.00	2,616.29		\$2,616.29
AT&T Mobility								
	42140	06/24/2015	287252150867X06082015	June 10 - July 9, 2015 (906-792-0211)	101-132-850.00	31.46		\$62.92
	42141	06/24/2015	287252234966	June 10 - July 9, 2015	101-132-850.00	31.46	*	
Big O's Lube and Service, Inc.								
	42270	06/12/2015	17117	2013 Chevy Impala Vehicle Maintenance	205-315-934.02	469.28		\$530.13
	42271	06/18/2015	17175	2012 Chevy Impala Vehicle Maintenance	205-315-934.02	27.95		
	42272	06/23/2015	17191	2008 Chevy Tahoe Vehicle Maintenance	205-315-934.02	32.90		
Billy Electric, Inc.								
	42136	06/24/2015	9943.2	PO# 03109 Shakey Lakes Electrical	208-751-754.01	1,896.30		\$7,357.70
	42136	06/24/2015	9943.2	PO# 03109 Shakey Lakes Electrical	208-751-801.00	1,357.70		
	42137	06/24/2015	9943.3	PO# 03110 Shakey Lakes Electrical	208-751-754.01	4,103.70		
BP								
	42262	06/06/2015	44538586	Gasoline Charges (Sheriff Dept)	205-315-742.00	120.73		\$120.73
Brian Bousley								
	42122	06/11/2015	Reimbursement	Mileage - June 2015	101-172-860.00	220.80		\$220.80
Brunelle, Jennifer								
	42224	06/29/2015	5918	Crisis intervention (June 2015)	296-668-801.00	640.00		\$690.06
	42238	06/23/2015	Reimbursement	Garden Supplies at DUBY Park	296-667-801.01	50.06		
CADIEU FUNERAL HOME								
	42165	06/26/2015	Burial	Raymond Francis Hornick	101-681-833.00	300.00		\$4,200.00
	42166	06/26/2015	Burial	Elizabeth Brown	101-681-833.00	300.00		
	42167	06/26/2015	Burial	Phyllis Joanne Lamborn	101-681-833.00	300.00		
	42169	06/26/2015	Burial	Robert Harold Pecotte	101-681-833.00	300.00		
	42170	06/26/2015	Burial	Donna Jean Beeken	101-681-833.00	300.00		
	42172	06/26/2015	Burial	Donald Louis Bell	101-681-833.00	300.00		
	42174	06/26/2015	Burial	Robert Emil Ewald	101-681-833.00	300.00		
	42175	06/26/2015	Burial	Robert Lorenz Kaetterhenry	101-681-833.00	300.00		
	42176	06/26/2015	Burial	Marie Louise Ebbale	101-681-833.00	300.00		
	42177	06/26/2015	Burial	Anna Norma Rotter	101-681-833.00	300.00		
	42178	06/26/2015	Burial	Kathleen June Lerret	101-681-833.00	300.00		
	42179	06/26/2015	Burial	James Harold Davis	101-681-833.00	300.00		
	42180	06/26/2015	Burial	Ruth Amundsen	101-681-833.00	300.00		
	42182	06/26/2015	Burial	Charles Howard Olsen	101-681-833.00	300.00		

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AKB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CBM Managed Services								
	42275	06/03/2015	STNINV85313	Inmate Meals	280-362-755.00	2,036.55		\$6,095.90
	42276	06/10/2015	STNINV85313	Inmate Meals	280-362-755.00	2,004.25		
	42277	06/17/2015	STDINV85824	Inmate Meals	280-362-755.00	2,055.10		
Cellcom - P.O. Box 6085								
	42142	06/05/2015	540060	Cellular Services	296-663-850.00	55.26		\$165.78
	42142	06/05/2015	540060	Cellular Services	296-664-850.00	55.26		
	42142	06/05/2015	540060	Cellular Services	296-665-850.00	55.26		
Center for Education								
	42250	05/21/2015	06920711	Deskbook Encyclopedia of Public Empl	101-301-755.00	124.95		\$124.95
Choices Counseling Center S.C.								
	42232	06/24/2015	16945-10757	Client Sessions (B.D.)	101-132-835.00	200.00		\$200.00
Ciocchetto, Joseph								
	42225	06/23/2015	Reimbursement	Mileage - Airport Commission	101-101-860.08	8.40		\$8.40
City of Stephenson - P.O. Box 467								
	42296	06/22/2015	709	Annex	101-261-920.01	18.10		\$237.27
	42296	06/22/2015	709	Annex	101-261-920.02	31.00		
	42296	06/22/2015	709	Annex	101-261-920.03	188.17		
CLOVERLAND PAPER CO								
	42117	06/19/2015	108612	Towels, Tissues	101-265-755.01	163.71		\$594.31
	42189	06/26/2015	108679	Towels, Clorox, Tissues - Library	101-265-755.01	136.89		
	42190	06/26/2015	108678	Courthouse - Janitorial Supplies	101-265-755.01	94.08		
	42278	06/05/2015	108469	Inmate Supplies	280-362-755.00	90.37		
	42279	06/12/2015	108545	Inmate Supplies	280-362-755.00	78.67		
	42280	06/19/2015	108613	Inmate Supplies	280-362-755.00	30.59		
Cooper Office Equipment								
	42118	06/17/2015	123441	Contract 2418-01 (Annex)	101-261-942.00	534.00		\$534.00
Dave Wiltzius								
	42107	06/25/2015	Reimbursement	Camping Refund	208-751-964.00	46.00		\$46.00
David F. Oeming, Jr.								
	42116	06/15/2015	2015-049-MI	Court Appointed - Biehl	101-148-807.00	160.00		\$160.00
Deborah Poquette								
	42188	06/26/2015	Burial	Edward Joseph Paquin	101-681-833.00	300.00		\$300.00
DEKETO, LLC								
	42202	07/01/2015	DK 6-15	June 2015 Documents (x378)	256-277-857.00	756.00		\$756.00
Delta County - 310 Ludington Street, Ste 222								
	42288	07/01/2015	15-0006922	Building Code Services	249-371-801.01	4,250.00		\$4,250.00
Dougovito, Greg								
	42210	06/23/2015	5893	Transport of Juvenile	101-132-801.01	21.25		\$547.50
	42210	06/23/2015	5893	Transport of Juvenile	101-132-801.00	51.00		
	42213	06/23/2015	5896	Transport of Juvenile	101-132-801.01	28.75		
	42213	06/23/2015	5896	Transport of Juvenile	101-132-801.00	69.00		
	42217	06/26/2015	5909	Transport of Juvenile	101-132-801.01	42.50		
	42217	06/26/2015	5909	Transport of Juvenile	101-132-801.00	102.00		
	42219	06/26/2015	5912	Transport of Juvenile	101-132-801.01	65.00		
	42219	06/26/2015	5912	Transport of Juvenile	101-132-801.00	156.00		
	42236	06/23/2015	Reimbursement	Meals	101-132-801.00	12.00		

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AWB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	CHIEF FINANCIAL OFFICER Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
DTE Energy	42108	06/18/2015	462245200011	Annex	101-261-920.04	49.68		\$49.68
DuPont, Sherry	42109	06/26/2015	Reimbursement	Mileage - June 2015	101-172-860.00	43.70		\$43.70
Elcom Systems	42255	06/22/2015	49466	Maintenance on Radio	205-315-934.00	367.00		\$367.00
Frontier - Servco F.S. - P.O. Box 593	42194	06/24/2015	80050401237	Gasoline for Parks	208-751-742.00	704.82		\$704.82
Furlong, James	42106	06/23/2015	Reimbursement	Mileage - June 2015	101-101-860.03	119.60		\$119.60
Galls, An Aramark Company	42259	05/21/2015	003559773	Replacement Battery for Marine	101-331-755.00	64.95		\$64.95
Garcia Linda	42222	06/29/2015	5916	Transport of Juvenile	101-132-801.01	16.25		\$120.57
	42222	06/29/2015	5916	Transport of Juvenile	101-132-801.00	39.00		
	42223	06/29/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	65.32		
Haferman, Jan	42105	06/23/2015	Reimbursement	Mileage - June 2015	101-101-860.10	83.95		\$83.95
Hanna, Brenda	42157	06/30/2015	Reimbursement	Mileage - (April 1 - June 30)	101-253-860.00	33.35		\$33.35
Hi Tec Building Services	42193	06/30/2015	009654	June 2015 Cleaning Services	101-265-801.00	1,400.00		\$1,400.00
IOD Incorporated	42135	06/24/2015	32206942	Medical Records (Account # 1342351)	101-267-804.00	70.65		\$165.48
	42235	06/29/2015	32326934	Victims Medical Records (Granius)	101-267-804.00	94.83		
Ivens, Ruby E.	42120	06/01/2015	Reimbursement	Mileage - Parks Committee	208-751-860.00	29.90		\$79.90
	42121	06/01/2015	Per Diem	Parks Committee	208-751-860.00	50.00		
J S ELECTRONICS, INC.	42260	06/16/2015	18855	Replacement Battery for Marine Pager	101-331-755.00	27.95		\$2,782.24
	42273	06/23/2015	18860	Headlight Flasher	205-315-934.02	72.99		
	42286	07/01/2015	PO# 03111	Equipment & Installation on Mobile Con	101-426-934.02	2,681.30		
Joel Hensley, RN	42144	06/23/2015	Medical Examiner	June 2015	101-648-709.00	825.00		\$4,875.00
	42144	06/23/2015	Medical Examiner	June 2015	101-648-835.00	1,020.00		
	42165	06/28/2015	Blood Draws	H.L. (6/11) H.M. (6/11) P.N. (6/23)	101-267-801.01	300.00		
	42252	06/15/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
	42253	06/28/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Kay Grinsteiner	42173	06/26/2015	Burial	Vincent Peter Aman	101-681-833.00	300.00		\$300.00
Kleiman, Marc	42152	06/24/2015	Reimbursement	Mileage - June 2015	101-215-860.00	255.31		\$255.31
KUSTOM SIGNALS INC	42264	06/24/2015	515464	PO# 03114 Repair Road Patrol Radar I	205-315-934.00	579.38		\$579.38
Lang, Bernard	42199	06/30/2015	Reimbursement	Mileage - June 2015	101-101-860.02	169.63		\$169.63

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MB

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Vendor Name	Vcher#	Voucher Date	OFFICE	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
Lesperance, Diane	42158	06/30/2015		Reimbursement	Mileage - Bank Trips (April - June)	101-253-860.00	36.22		\$36.22
M & M Trucking, Inc.	42138	06/24/2015		7118	Gravel for Bailey Park (x7)	208-751-930.03	500.00		\$1,400.00
	42138	06/24/2015		7118	Gravel for Bailey Park (x7)	208-751-942.00	900.00		
Manpower	42113	06/21/2015		28782104	Week Ending 6/21/15 (Molly McRae)	101-267-704.00	315.00		\$630.00
	42161	06/21/2015		28784040	Week Ending 6/21/15 (Molly McRae)	215-141-705.00	315.00		
Marilyn Hafeman	42171	06/26/2015		Burial	Robert W. Hafeman	101-681-833.00	300.00		\$300.00
Marinette County Sheriff Dept.	42186	06/26/2015		1515105DP/30548	Hummel v Bichel	101-267-804.00	37.00		\$37.00
Marinette Farm & Garden	42237	06/23/2015		5889	Garden Tilling at DUBY Park	296-667-801.01	45.00		\$45.00
Massopust, Whitney	42145	06/23/2015		Medica! Examiner	June 2015	101-648-709.00	240.00		\$240.00
Mastercard									\$2,310.32
	42248	06/11/2015		Credit Card	Kidde Safety Mebane	101-265-755.00	89.00		
	42248	06/11/2015		Credit Card	Quill	101-301-727.00	19.99		
	42248	06/11/2015		Credit Card	Staples Quill Solution	101-301-727.00	478.61		
	42248	06/11/2015		Credit Card	Beacon & Bridge	101-301-742.00	29.00		
	42248	06/11/2015		Credit Card	Krist Oil	101-301-742.00	32.00		
	42248	06/11/2015		Credit Card	Krist Oil	101-301-742.00	29.28		
	42248	06/11/2015		Credit Card	Northland Food Center	101-301-742.00	25.01		
	42248	06/11/2015		Credit Card	Northland Food Center	101-301-742.00	18.00		
	42248	06/11/2015		Credit Card	Shell Oil	101-301-742.00	29.00		
	42248	06/11/2015		Credit Card	St. Ignace EZ Mart	101-301-742.00	23.00		
	42248	06/11/2015		Credit Card	Walmart	101-301-802.00	93.07		
	42248	06/11/2015		Credit Card	Hardees	101-301-860.01	21.25		
	42248	06/11/2015		Credit Card	Holiday	101-301-860.01	30.79		
	42248	06/11/2015		Credit Card	Krist Oil	101-301-860.01	32.00		
	42248	06/11/2015		Credit Card	Buffalo Wild Wings	101-301-881.00	48.01		
	42248	06/11/2015		Credit Card	Crystal Mountain Lodging	101-301-881.00	360.72		
	42248	06/11/2015		Credit Card	Crystal Mountain Lodging	101-301-881.00	175.35		
	42248	06/11/2015		Credit Card	Crystal Mountain Lodging	101-301-881.00	175.35		
	42248	06/11/2015		Credit Card	St. Ignace Big Boy	101-301-881.00	34.70		
	42248	06/11/2015		Credit Card	WT 2 Kalkaska	101-301-881.00	30.93		
	42248	06/11/2015		Credit Card	Mighty Pet	101-301-881.01	39.95		
	42248	06/11/2015		Credit Card	Holiday	205-315-742.00	33.29		
	42248	06/11/2015		Credit Card	Holiday	205-315-742.00	38.68		
	42248	06/11/2015		Credit Card	Krist Oil	205-315-742.00	30.32		
	42248	06/11/2015		Credit Card	Superior Touchless	205-315-742.00	8.00		
	42248	06/11/2015		Credit Card	Superior Touchless	205-315-742.00	9.00		
	42248	06/11/2015		Credit Card	Subway	205-315-742.00	6.73		
	42248	06/11/2015		Credit Card	Bob Barker	280-362-755.00	51.84		
	42248	06/11/2015		Credit Card	Bob Barker	280-362-755.00	317.45		

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DMH

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Claims Audit Report

Vendor Name	Vcher#	CHIEF FISCAL OFFICER Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MATHIEU MARYE								\$356.02
	42124	06/24/2015	Reimbursement	Mileage - Jury Commission (x4)	101-150-860.00	3.44		
	42125	06/24/2015	Per Diem	Jury Commission (x4)	101-150-710.00	200.00		
	42244	07/01/2015	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
	42245	07/01/2015	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	2.58		
Meade, Brenda								\$820.93
	42208	06/23/2015	5891	Transport of Juvenile to Bay Pines	101-132-801.01	15.00		
	42208	06/23/2015	5891	Transport of Juvenile to Bay Pines	101-132-801.00	36.00		
	42209	06/23/2015	Reimbursement	Mileage - Transport	101-132-801.00	72.45		
	42211	06/23/2015	5894	Transport of Juvenile	101-132-801.01	28.75		
	42211	06/23/2015	5894	Transport of Juvenile	101-132-801.00	69.00		
	42212	06/23/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	129.95		
	42216	06/26/2015	5907	Transport of Juvenile	101-132-801.01	30.00		
	42216	06/26/2015	5907	Transport of Juvenile	101-132-801.00	72.00		
	42218	06/26/2015	5910	Transport of Juvenile	101-132-801.01	25.00		
	42218	06/26/2015	5910	Transport of Juvenile	101-132-801.00	60.00		
	42229	06/26/2015	Reimbursement	Mileage & Meals - Transport of Juvenile	101-132-801.00	142.48		
	42230	06/26/2015	Reimbursement	Mileage & Meals - Transport	101-132-801.00	140.30		
MEIERS SIGNS INC								\$440.00
	42274	06/25/2015	31554	Vinyl Lettering - Ford Explorer	205-315-934.02	440.00		
MENOMINEE COUNTY JOURNAL								\$74.80
	42287	06/23/2015	6/23/15	3-Part Carbonless Bldg Code Receipts	249-371-727.00	74.80		
MGT of America, Inc.								\$1,273.00
	42111	06/25/2015	26845	CRP FY 2015 (FOC DHS-286 April, Ma	101-141-801.00	1,273.00		
MI Asso. of County Clerks								\$150.00
	42160	06/30/2015	Registration	MACC Conference - Marc Kleiman	101-215-802.00	150.00		
Michelle Larson								\$198.13
	42214	06/23/2015	5898	Can Zone	296-668-801.00	90.00		
	42215	06/23/2015	Reimbursement	Mileage - Can Zone	296-668-801.00	10.35		
	42228	06/26/2015	Reimbursement	Garden Supplies	296-667-801.01	97.78		
Michigan Sheriffs' Association								\$150.00
	42264	06/24/2015	20150520	Black Fitted Hat (10)	205-315-745.00	150.00		
Michigan State University - Agriculture Hall								\$9,934.25
	42126	06/17/2015	4 Menominee 2015	4th Qtr (July - Sept 2015) MOA Work P	101-261-801.00	9,934.25		
Mike's Auto								\$276.48
	42192	06/23/2015	6/23/15	Ford Ranger Vehicle Maintenance	208-751-981.00	276.48		
MILLERS ACTION OFFICE SUPPLY I								\$295.69
	42114	06/23/2015	0110408-001	Office Supplies (Clerk's Office)	101-215-727.00	17.19		
	42123	06/19/2015	0110348-001	Office Supplies (Treasurer's Office)	101-253-727.00	78.56		
	42133	06/19/2015	0110329-001	Office Supplies (Clerk & Courts)	101-131-727.00	11.99		
	42133	06/19/2015	0110329-001	Office Supplies (Clerk & Courts)	101-215-727.00	14.97		
	42231	06/24/2015	5904	Toner Cartridges (0110155-001 & 0100	101-148-727.00	52.00		
	42231	06/24/2015	5904	Toner Cartridges (0110155-001 & 0100	101-132-727.00	120.98		
MOORE MEDICAL CORP								\$109.29
	42254	06/19/2015	98695078 I	Inmate Medical	101-301-770.01	109.29		
Motorola								\$98.00
	42266	06/16/2015	13067363	Battery	205-315-934.01	98.00		

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AMM

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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Nelson, John R.	42297	06/30/2015	Reimbursement	Mileage - June 2015	101-101-860.11	32.20		\$32.20
NKS Tire & Service, Inc.	42261	05/30/2015	119334	Used Tires (x4) Marine	101-331-755.00	150.00		\$150.00
Nutt, Michael	42220	06/26/2015	Reimbursement	Mileage	296-664-860.00	116.73		\$116.73
Office Depot, Inc.	42112	06/15/2015	772326971001	District Court - Office Supplies	101-136-727.00	83.06		\$83.06
Owens, Karen A.	42207	06/23/2015	5888	After School Program	296-668-801.00	189.00		\$189.00
PAIDL'S TRUE VALUE HARDWARE								
	42239	06/04/2015	150007	Vacuum Bag	101-265-755.01	6.99		\$334.40
	42240	06/30/2015	150008	Park Supplies	208-751-756.01	4.49		
	42240	06/30/2015	150008	Park Supplies	208-751-930.04	15.99		
	42240	06/30/2015	150008	Park Supplies	208-751-984.00	49.97		
	42240	06/30/2015	150008	Park Supplies	208-751-930.03	8.78		
	42240	06/30/2015	150008	Park Supplies	208-751-930.03	10.94		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	7.78		
	42240	06/30/2015	150008	Park Supplies	208-751-930.02	5.99		
	42240	06/30/2015	150008	Park Supplies	208-751-756.01	8.48		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	16.97		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	3.49		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	15.99		
	42240	06/30/2015	150008	Park Supplies	208-751-930.03	11.99		
	42240	06/30/2015	150008	Park Supplies	208-751-755.01	8.49		
	42240	06/30/2015	150008	Park Supplies	208-751-930.04	4.58		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	7.96		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	88.75		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	51.98		
	42240	06/30/2015	150008	Park Supplies	208-751-755.03	4.79		
PDR Distribution, LLC - P.O. Box 71334	42255	06/30/2015	Drug Book	2016 Nurse's Drug Handbook	101-301-770.01	39.55		\$39.55
PHDM	42195	06/29/2015	43295	Annual Campground Inspection for Klei	208-751-755.08	174.00		\$174.00
Physio-Contral Inc.	42267	06/18/2015	116014114	Assembly Battery Replacement Kit	205-315-934.01	249.00		\$249.00
PLASTOCON, INC	42281	06/25/2015	85339	Inmate Supplies	280-362-755.00	389.40		\$389.40
Polasky, Nancy	42130	06/23/2015	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	17.25		\$222.80
	42131	06/23/2015	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
	42242	07/01/2015	Per Diem	Jury Commission	101-150-710.00	50.00		
	42243	07/01/2015	Reimbursement	Mileage - Jury Commission	101-150-860.00	5.55		
PrintersPlus!	42129	06/19/2015	13971	Window Envelopes (x2500) Clerk's Offi	101-215-727.00	175.00		\$175.00
Przewrocki, Joan	42221	06/29/2015	5915	Transport of Juvenile	101-132-801.01	22.50		\$76.50
	42221	06/29/2015	5915	Transport of Juvenile	101-132-801.00	54.00		

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PKS

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Vendor Name	Voucher#	Vendor Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Randall Phillipps								
	42110	06/11/2015	May 2015	Court Appointed	101-131-807.00	1,000.00		\$1,500.00
	42110	06/11/2015	May 2015	Court Appointed	101-132-807.00	500.00		
REDWOOD BIOTECH, INC.								
	42233	06/24/2015	516039	Drug Testing Supplies	296-667-730.00	39.37		\$591.07
	42233	06/24/2015	516039	Drug Testing Supplies	296-668-835.00	551.70		
Schraub, Darlene								
	42127	06/24/2015	Reimbursement	Mileage - Jury Commission (x4)	101-150-860.00	6.68		\$361.69
	42128	06/24/2015	Per Diem	Jury Commission (x4)	101-150-710.00	200.00		
	42246	07/01/2015	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
	42247	07/01/2015	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	5.01		
Seaborg Bunting Architects LLC								
	42283	06/24/2015	01	PO# 03113 Stoney Point Boat Launch f	220-752-953.05	2,500.00		\$2,500.00
Sexton, Richard								
	42134	06/25/2015	Reimbursement	Cell Phone	101-426-850.00	77.79		\$77.79
Sharon Shampo								
	42183	06/26/2015	Burial	Donald Shampo	101-681-833.00	300.00		\$300.00
Sherwin Williams Company								
	42139	06/17/2015	2518-1	Exterior Paint - Jail & Health Departmen	101-265-970.00	396.75		\$396.75
Squires-Stepniak, Rebecca								
	42234	06/23/2015	Reimbursement	Meals	296-665-881.00	27.83		\$181.36
	42235	06/24/2015	Reimbursement	Mileage	296-665-860.00	153.53		
State of Michigan/Certificatio								
	42205	06/30/2015	5919	Certification Renewal - Sharon Salfai	101-132-802.00	30.00	*	\$60.00
	42206	06/30/2015	631	Certification Renewal - Linda Gullickser	101-132-802.00	30.00	*	
STEPHENSON MARKETING COOPERATI - P O BOX 399								
	42263	05/31/2015	015579	Gasoline Sales (Road Patrol)	205-315-742.00	2,598.11		\$2,598.11
Stericycle, Inc.								
	42256	07/01/2015	4005661660	Inmate Medical Supplies	101-301-770.01	31.41		\$31.41
Susan Hummel								
	42181	06/26/2015	Burial	Dewane C. Hummel	101-681-833.00	300.00		\$300.00
THE JANITOR'S CLOSET								
	42191	06/30/2015	39003	Floor Cleaner	101-265-755.01	43.89		\$43.89
UPCAP SERVICES INC								
	42119	05/31/2015	1000	Work Crew Services	517-252-931.00	40.00		\$154.00
	42257	05/31/2015	997	Work Crew Services	101-301-935.00	114.00		
Upper Michigan Land Management								
	42143	06/24/2015	PO# 03107	Timber Cruise, Market Analysis & Fore	208-751-801.00	2,500.00		\$2,500.00
Valenti, Susan F.								
	42241	06/30/2015	Reimbursement	Mileage & Meals	101-131-860.00	263.10		\$263.10
Valley Mechanical, Inc.								
	42290	06/28/2015	2942	PO# 03112 Repair Leaking Circulating	101-265-934.00	1,171.00		\$1,696.00
	42291	06/28/2015	2943	Troubleshoot faulty chiller	101-265-934.00	300.00		
	42292	06/28/2015	2944	Troubleshoot faulty compressor on chill	101-265-934.00	225.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vchcr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Verizon Wireless								
42204		06/01/2015	9746553757	Cellular Services	101-265-850.01	205.66		\$1,236.22
42204		06/01/2015	9746553757	Cellular Services	101-301-850.00	456.69		
42204		06/01/2015	9746553757	Cellular Services	101-682-850.00	32.43		
42204		06/01/2015	9746553757	Cellular Services	205-315-850.00	541.02		
42204		06/01/2015	9746553757	Cellular Services	266-325-850.00	0.42		
Waste Management								\$604.26
42203		07/01/2015	1498466-1856-7	July 2015	101-265-801.00	511.02		
42258		06/15/2015	1497960-1856-7	May 26 - June 10, 2015	101-301-935.00	93.24		
Wil-Kil Pest Control								\$62.50
42183		06/19/2015	2692321	Library	101-265-801.00	31.25		
42164		06/19/2015	2692322	Annex	101-265-801.00	31.25		
Williams, Raymond								\$112.70
42198		06/26/2015	Reimbursement	Mileage - June 2015	101-101-860.01	112.70		
Winder Police Equipment								\$1,131.06
42285		06/24/2015	132283	PO# 03115 Interceptor Utility Setina	205-315-934.03	1,131.06		
WISCONSIN PUBLIC SERVICE CORP								\$4,734.50
42187		06/26/2015	0402047856-00004	Courthouse	101-265-920.04	564.85		
42188		06/26/2015	0402055840-0001	Jail	101-265-920.03	3,760.03		
42197		06/24/2015	0402047856-00006	Stoney Point	208-751-920.01	36.22		
42200		06/24/2015	1407035383-00000	Bailey House	208-751-920.01	33.59		
42200		06/24/2015	1407035383-00000	Kleinke Street Lighting	208-751-920.01	31.93		
42200		06/24/2015	1407035383-00000	Kleinke	208-751-920.01	53.87		
42200		06/24/2015	1407035383-00000	Bailey Street Lighting	208-751-920.01	13.91		
42254		06/26/2015	0402191663-00001	Health Care Center	101-265-920.03	206.04		
42254		06/26/2015	0402191663-00001	Health Care Center	101-265-920.04	34.06		
Xerox Corporation - 26152 Network Place								\$35.03
42251		06/20/2015	079998798	May 2015 (Sheriff Dept)	101-301-755.00	35.03		
Zeratsky Extreme Heating &								\$450.00
42162		06/23/2015	8332	Jail Air Conditioner Maintenance	101-265-934.00	125.00		
42293		05/31/2015	8313	Air Conditioner Maintenance at Library	101-265-934.00	325.00		
Zevitz, Dr. Michael E.								\$2,045.00
42145		06/23/2015	Medical Examiner	June 2015	101-648-709.00	2,045.00		
Total Amount for Bank Account: General								\$89,863.84

APPROVED

JUL 02 2015

Handwritten signature/initials

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous reports discussed at the 7.14.2015 County Board meeting
RECOMMENDED MOTION	To approve the miscellaneous reports discussed at the 7.14.2015 County Board meeting

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY.BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

07/02/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13172-15	06/01/15	MCAULIFFE JOHN & RYE RUTH	W6714 38TH AVE	MENOMINEE TWP.	\$104.64
Work:	2.ADDITION	228 SQ FT SUNROOM			010-029-027-00
P13173-15	06/01/15	POLZER WILFRED L & FRANCES	N9998 O-3 LN	DAGGETT TWP.	\$151.80
Work:	3.GARAGE	24X40 GARAGE			002-334-002-00
P13174-15	06/01/15	WHITE KELLY MARIE	W6939 18.90 RD	LAKE TWP.	\$132.60
Work:	3.GARAGE	36X20 SQ FT GARAGE			008-031-034-00
P13175-15	06/02/15	KUNTZE JASON & NICOLE	CO RD 356	LAKE TWP.	\$447.48
Work:	1.NEW DWELLING	1536 SQ FT HOME 1230 SQ FT GARAGE 224 SQ FT DECK/PORCH			003-204-001-30
P13176-15	06/03/15	CASPER JOSEPH J & RUTH A	N988 US HWY 41	MENOMINEE TWP.	\$143.80
Work:	3.GARAGE	780 SQ FT GARAGE 160 SQ FT DECK			010-023-054-00
P13177-15	06/02/15	STRAZZINSKI LISA JANE	N10419 CO RD 577	HOLMES TWP.	\$404.68
Work:	1.NEW DWELLING	1608 SQ FT NEW HOME 576 SQ FT GARAGE 256 SQ FT DECK/PORCH			006-225-001-30
P13178-15	06/03/15	DAVIS JACOB	N2622 RANGELINE DR	INGALLSTON TWP.	\$177.40
Work:	3.GARAGE	1280 GARAGE			007-331-011-00
P13179-15	06/04/15	KOLLER JEFFREY A	W7816 EISERLE LN	HOLMES TWP.	\$460.92
Work:	1.NEW DWELLING	1952 SQ FT NEW HOME 676 SQ FT GARAGE			006-214-013-50
P13180-15	06/04/15	MOTTO JESSE & JAMIE	N14277 CO RD 551	GOURLEY TWP.	\$168.60
Work:	7.DECK/PORCH	840 SQ FT DECK			004-003-021-00
P13181-15	05/09/15	FREIS ENTERPRISES LLC	US HWY 41	MELLEN TWP.	\$190.20
Work:	5.MOVED STRUCTURE	40X24 MOBILE HOME			009-150-016-00

P18182-15	06/09/15	VEESER BENJAMIN K	N16582 VEESER RD	HARRIS TWP.	\$343.48
Work :	1.NEW DWELLING	28X56 NEW HOME 48 SQ FT PORCH (3)			005-002-017-20
P18183-15	06/16/15	SEIDLITZ RAOUL & KATHY	W4709 OAKWOOD RD	NADEAU TWP.	\$136.44
Work :	3.GARAGE	24X32 STORAGE GARAGE			012-156-005-75
P18184-15	06/16/15	BERTO WILLIAM C TRUST	W5451 29 RD	NADEAU TWP.	\$50.00
Work :	6.REPAIR/REMODEL	INSTALL ROOF OVER TRAILERHOUSE/CAMP 24 X 64			012-211-002-00
P18185-15	06/16/15	SIVULA MATTHEW & KRISTEN	N13300 SIVULA LN T-1	FAITHORN TWP.	\$216.12
Work :	3.GARAGE	42 X43 STORAGE GARAGE			003-113-010-00
P18186-15	06/16/15	WTI PROPERTIES LLC	W3521 RAILROAD ST	MEYER TWP.	\$517.00
Work :	11.COMMERCIAL	3840 SQ FT ENGINEERED WOOD WAREHOUSE			011-011-045-00
P18187-15	06/24/15	BOUSLEY REVOCABLE TRUST OF 19 N5222 CO RD 577		MELLEN TWP.	\$320.76
Work :	3.GARAGE	48 X 54 STORAGE BUILDING			009-121-025-00
P18188-15	06/17/15	MUELLER DAVID R	N1466 HWY M-35	MENOMINEE TWP.	\$50.00
Work :	6.REPAIR/REMODEL	INSTALL TRUSSES FOR PITCHED ROOF OVER FLAT ROOF ON HOUSE			010-360-015-00
P18189-15	06/17/15	SCHMIDT LUKE T	W4451 CO RD 338	INGALLSTON TWP.	\$429.96
Work :	1.NEW DWELLING	NEW HOME 36X58			007-432-011-75
P18190-15	06/17/15	HUPY THOMAS ETAL	N12197 RIVER RD	SPALDING TWP.	\$286.56
Work :	1.NEW DWELLING	900 SQ FT CAMP 540 SQ FT ATTACHED GARAGE 384 SQ FT PORCH			013-317-003-00
P18191-15	06/17/15	SEIDEL EVY B TRUST	N3632 HWY M-35	INGALLSTON TWP.	\$219.12
Work :	3.GARAGE	DEMOLITION AND REBUILD OF GARAGE 864 SQUARE FEET			007-520-012-00
P18192-15	06/18/15	FILLIMAN NICK & GINN DANA &	N9570 HWY M-35	CEDARVILLE TWP.	\$375.90
Work :	1.NEW DWELLING	1650 SQ FT COTTAGE 240 SQ FT SECOND FLOOR			001-056-007-70
P18193-15	06/18/15	CIGLER MIROSLAV & VIERA & MIROW7443 CO RD G-18		HOLMES TWP.	\$87.48
Work :	2.ADDITION	8 X 12 MUDROOM ENTRY			006-325-002-00
P18194-15	06/18/15	ST. CYR WILLIAM J	N14869 CO RD 551	HARRIS TWP.	\$221.88
Work :	2.ADDITION	36 X 24 ADDITION			005-034-001-00



MINUTES OF THE MEETING OF
THE PINECREST BOARD OF TRUSTEES

AMENDED MINUTES

Date: Thursday, May 28, 2015	Place: Board Room
Presiding: Jeff Naser, Chairperson	Time: 2:00 0 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order by Chairperson Naser at 2:00 p.m. CST

Roll Call:

Trustees present: Gerald Smith, Elaine Boyne, Mary Harrington, Debbi Springinsguth, Barbara Oliver, Catherine Driscoll, Jeff Naser, Jan Hafeman, and Darlene Smith, Administrator.
Trustees absent: Randall VanGasse and David Prestin. Amended: Also absent: John Degenaer and Gary Eichhorn.
Also present: Leadership Team Members: Candace Meintz, CFO and Susan Williamson, Director of Nursing
Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the May 2015 Agenda	Administrator Smith requested the following items be added to the agenda: 1.) Review and Request for Approval of Bad Debt Write Off	A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the Agenda with the additions. Motion carried.

<p>Board action on Minutes of the April 23, 2015 meeting</p>	<p>The minutes were reviewed.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the minutes as presented. Motion carried.</p>
<p>Review and approval of Financial Statements for April 2015</p>	<p>Candace Meintz, CFO, reviewed the Financial Statements for April. Trustee Hafeman asked about the investments being down. CFO Meintz explained that the market had fluctuated again this past month causing the loss in investments. Census and costs of items were discussed.</p>	<p>A motion was made by Trustee Springinguth, supported by Trustee Smith, to accept the Financial Statement as presented. Motion carried.</p>
<p>Board action on the April Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to Board Members for review prior to this meeting.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll. Motion carried.</p>
<p>Whispering Pines/Powers Activity Center Committee Report</p>	<p>Trustee Driscoll stated that all homes are doing very well. They had their CARF 2 day survey and they developed an internal transportation policy.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the report as presented. Motion carried.</p>
<p>Review and Request for Board to sign Administrator's contract</p>	<p>The Board had approved the contract at the April Meeting, but it had not been signed. Chairperson Naser, Vice-Chair Boyne and Secretary Driscoll sign the contract.</p>	
<p>Request for Administrator and Director of Nursing to attend MCMCFC Summer Conference</p>	<p>The conference will be held June 1-4 at Boyne Highlands. Administrator Smith requested \$700.00 for the conference and \$978 for room/meals.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Springinguth, to approve the request. Motion carried.</p>
<p>Request for approval of Bad Debt Write Off</p>	<p>CFO Meintz reviewed the Bad Debt Write Off. Administrator Smith stated that they refer higher amounts to the attorney for</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the Write Off in the amount of</p>

	<p>collections. Trustee Springinsguth stated that she did talk with Attorney General Bill Schuette. He said if it is an interpretation of the law with Medicaid he can help. If it is a matter of law we would need to talk with Tom Casperson and Ed McBroom.</p>	<p>\$10,100.84 as presented. Motion carried.</p>
<p>Report of Quality Assurance and Resident Council Committees</p>	<p>Susan Williamson, DON, reviewed the Resident Council meetings for the month. None of the houses had issues or concerns. Residents are not happy with the Fire Marshall's rule of no decorations being hung from the ceiling, etc., but said they understand. They are excited to be able to plant the garden and above ground planters. These planters were donated by our Auxiliary. Laurie Britton, along with the girl scouts and brownies will be working in the garden. Deryck Korhonen and the Boy Scout troop will also be helping out. Trustee Boyne asked if we had approached a Master Gardener's program for people to come out and help. Administrator Smith stated that she will ask Cheryl Rochon if she would contact them. Trustee Harrington asked if residents can eat the vegetables they grow. Administrator Smith responded that there are new rules now that do allow them to eat the vegetables.</p>	

	<p>Dietary must wash them appropriately and cook them for the residents.</p> <p>DON Williamson also reported on this month's QA, noting that we had gone through a survey revisit and had been cleared of citations. However, the next day the surveyors reviewed a FRI which was cleared and a 3 part complaint. 1 portion of the complaint did not pass and we were given a level D under F323.</p>
<p>Report of Safety Committee</p>	<p>Lois Ball reported that the Safety Committee did not meet in May.</p>
<p>Board Committee Assignments</p>	<p>Assignments were sent to Board Members</p>
<p>Administrator's Report</p>	<p>Administrator Smith reported that IT has been waiting for main piece of software, it needs to be customized. They have reconfigured the room, done labeling, they tell us that they need a conditioning unit to prevent power surges.</p> <p>She reported that the retaining wall is coming along well and the road (being done by the Village) are coming along well and should be done by next week. We passed our survey compliance resurvey and we hope to have a little celebration soon.</p> <p>In regards to the unlawful mailings discussed last month, she call in the</p>

<p>Meetings and Conferences attended</p>	<p>Sheriff's Department. They investigated and we are reviewing tapes.</p>	
	<p>Administrators Smith reported that she did attend the Ellen K. Russell, Michael Miketinac and Pinecrest Chairtable Fund meeting on April 28th.</p> <p>She outlined the events she attended at the UP Education Days in Marquette on May 6 and 7.</p> <p>She attended the Alzheimer's Support group in Escanaba May 12th, the Iron Mountain Networking Meeting on May 26, the Water Authority Meeting here at Pinecrest on May 27th as well as the M & M Networking Meeting on May 2th.</p>	
<p>New Policy Review</p>	<p>Administrator Smith reviewed a policy on Admission and Readmission of residents. Because we have had issues lately we have put this policy into writing. Gerald Better's had used this back then, but it was never in writing. The policy states that if an individual owes the facility money they will not be admitted. Also, an individual must have prior authorization when needed before being admitted into the facility.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman to approve the Policy as written.</p>
<p>Comments from the Public</p>	<p>There were no comments at this time.</p>	

Adjournment	The meeting adjourned at 2:38 p.m.	A motion was made by Trustee Driscoll, supported by Trustee Boyne. Motion carried.
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Catherine Driscoll, Secretary

Catherine Driscoll

Darlene Smith, Ass't Secretary

Darlene Smith 6/25/15

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 11, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti			X
Hofer, Millie	X			Phillips, Patricia		X	
Luhtanen, Joan	*X			Spence, Christine	X		
Martin, Ann		X		Zevitz, Michael, Dr.	X(4:25 pm)		

*(video television conference from the Northpointe Menominee & Iron River offices)

REPRESENTING ADMINISTRATION: B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by C. Spence to approve the agenda. **Motion carried unanimously**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the May 28, 2015 Board meeting minutes.

ACTION: Moved to approve the May 28, 2015 Board meeting minutes as presented.

Motion by: P. Freeman, supported by M. Hofer. **Motion carried unanimously**

PRESENTATION - No presentation

ACTION ITEMS

• **Finance**

- a) Check Disbursement Report-Period ending May 20, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by M. Negro, supported by P. Freeman to approve the check disbursement report period ending May 20, 2015. **Motion carried unanimously.**

- b) Financial Statement-April 2015

Bill Adrian asked if there were any questions regarding the April 2015 financial statement. Mr. Adrian stated that the State has again reduced Northpointe's General Fund (GF) by an additional \$314,000.00. Mr. Adrian stated that hopefully by the next Board meeting he will be presenting a revised budget. Mr. Adrian addressed miscellaneous questions regarding the additional GF reduction.

ACTION: A motion was made by C. Spence, supported by P. Freeman to approve the April 2015 financial statement. **Motion carried unanimously.**

Bill Adrian conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

- a) Check Disbursement Report-through June 4, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. Mr. Adrian reviewed the following: #74401-\$7,794.50-Deferred Compensation. Consensus of the Board is that this item will move forward to the next meeting for approval.

b) Contacts June 11, 2015

Bill Adrian reviewed the following contracts.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Kelsey Pontbriand	Speech Therapy	7/1/15-6/30/16	n/a	\$65.00/hour	n/a
This is a new contract for a speech and language provider for a maximum of 200 hours/year.						
B.	Chelsey Marcelini	Speech Therapy	7/1/15-6/30/16	n/a	\$65.00/hour	n/a
This is a new contract for a speech and language provider for a maximum of 200 hours/year.						
C.	Sara Pericolosi	Speech Therapy	7/1/15-6/30/16	n/a	\$65.00/hour	n/a
This is a new contract for a speech and language provider for a maximum of 200 hours/ year.						

Mr. Adrian asked if there were any questions regarding the above contracts. Mr. Adrian stated that Northpointe is still looking to hire a full-time speech therapist but in the meantime the above contracts are being offered in the hopes that one or two of them will be able to contract with Northpointe. The current speech therapist's contract expires on July 1, 2015 and Northpointe will be also meeting with this speech therapist regarding their contract. Mr. Adrian stated that the speech therapists for Northpointe will now be concentrating on more face-to-face services to better help individuals. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that these contracts will move forward to the next meeting for approval.

- **Lift Van Purchase**

Bill Adrian reviewed the bid received for the purchase of one (1) lift van. The lift van bid is from Mobility Transportation Services for the amount of \$36,451.00. Mr. Adrian stated that he also advertised for one (1) seven passenger van and only received one bid. Mr. Adrian further stated that he will re-advertise for one (1) seven passenger van. Mr. Adrian clarified for Board members that when a bid is advertised it states that Northpointe has the right to refuse or accept any bid in regards to the one bid that was received. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that the lift van purchase will move forward to the next meeting for approval.

M. Zevitz - present at 4:25 p.m.

- **CEO Contract**

John Nelson stated that Terri Wendt, Bill Adrian and himself will be looking at items that should be in the CEO contract. Mr. Nelson asked if any Board members have input as to what should be included in the CEO contract. Janet Dehn stated that in the outcomes report that outcomes should be looked at, not process outcomes, but: outcomes to client satisfaction/mail-in surveys-implement data gathering techniques to measure statistically significant return, access to services, crisis hospitalizations decrease each year, and the percent of client goal attainment (IPOS) improves for consecutive measures (quarterly or other time interval). Discussion ensued. Bill Adrian stated that at this point in time, approximately 90-95% of Northpointe individuals are covered by Medicaid or Healthy Michigan which, the contracts for these services, are held by NorthCare. Northpointe is only a provider for NorthCare and NorthCare holds the dollars for these contract services and it is their role to have their customer services provide education and out reach to individuals. Mr. Nelson stated that this above issue discussed by Mr. Adrian should be put on a NorthCare Board meeting agenda to ask them what they are doing to inform different populations in the general community as to the eligibility criteria and availability of services they offer. Mr. Nelson also stated that Board members should e-mail Mary Wendt their input for the CEO contract.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Outcomes Report-2nd Quarter**

Bill Adrian and Lisa Dionne addressed miscellaneous questions in the 2nd quarter Outcomes Report on: medication errors, services outcomes-satisfaction, and individual plans of service.

- Crisis Survey Data Report
 - NorthCare Governing Board Meeting Report
- Consensus of the Board is to place the above reports on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Joan Luhtanen thanked everyone that sent their sympathies on her husband's passing, especially the staff in Iron County.
- Mari Negro stated that her brother recently celebrated his birthday on May 13 and she wanted to thank Tammy Mattson for calling to ask her if it would be okay for her to enter Ms. Negro's brother's name in the birthday club on a local radio station. Ms. Negro stated that her brother's name was entered into the birthday club and his name was mentioned on the radio and he won a pizza which pleased him very much.
- John Nelson asked Board members to let Mary Wendt know if they would be participating in the June 18 CEO interviews. Mr. Nelson provided a reminder that questions and clarification should only be asked and there should be no additional questions asked.
- Mari Negro asked if John Nelson will be the moderator of the CEO interview questions and stated this would be her preference. Discussion ensued. Mr. Nelson stated that maybe the moderator will switch for each interview.

ADJOURN

A motion was made by M. Negro, supported by P. Freeman to adjourn the meeting. **Motion carried unanimously.** Meeting adjourned at 5:10 p.m.

The next regular Board meeting is scheduled for **June 25, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 18, 2015 - 2:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 2:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
DeDie, William	X			Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia		X	
Luhtanen, Joan	X			Spence, Christine	X		
Martin, Ann	X			Zevitz, Michael, Dr.		X	

REPRESENTING ADMINISTRATION: M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Luhtanen, supported by M. Hofer to approve the agenda.

Peggy Freeman asked that the agenda be amended to add a 15 minutes recess after the first two candidate interviews.

Motion by: P. Freeman, supported by C. Spence to approve the amended agenda to add a 15 minute recess after the first two candidate interviews. **Motion carried unanimously.**

CEO CANDIDATE INTERVIEWS

The Board of Directors conducted interviews for the Northpointe CEO of the following candidates:

Cindy Lindstrom was interviewed at 2:00 p.m.

Chair Nelson declared a recess. The Board recessed for 15 minutes at 3:02 p.m.

Chair Nelson called the meeting back to order at 3:17 p.m.

Jennifer McCarty was interviewed at 3:17 p.m.

Chair Nelson declared a recess. The Board recessed for 15 minutes at 4:27 p.m.

Chair Nelson called the meeting back to order at 4:42 p.m.

Jill Doll was interviewed at 4:42 p.m.

Chair Nelson asked for a discussion regarding the above candidate interviews. Discussion ensued. The Board is making a recommendation to move forward to recommend Jennifer McCarty as Northpointe CEO pending references.

PUBLIC COMMENTS - No public comments

BOARD COMMENT - No Board comments

ADJOURN

A motion was made by M. Negro, supported by P. Freeman to adjourn the meeting. **Motion carried unanimously.**
Meeting adjourned at 5:52 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN**

DIRECTOR

RUSSELL K. SEXTON

Date: May 26, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Russell Sexton, Board Secretary.

Absent: David Prestin, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF APRIL 28, 2015 MINUTES:

Minutes of the April 28, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for April 2015 was reviewed. There were \$275.44 in expenditures for the DHS Board meeting; leaving a balance of \$5,368.56.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program

supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 2 children's protective services specialists and 1 CPS vacancy. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: No meeting occurred this month.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$13,638.77, which constitutes 34% of the allocation expended with 58% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$11,071.59, which constitutes 34% of the allocation expended with 58% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.33%, which was the second highest in the state? Business Services Center 1 average is 95.52% and State average is 91.33%.

Administrative Hearings Timeliness: N/A

Family Independence Program Work Participation Rate: 50%. Goal is 50%.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

March 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 22 cases; 51 recipients; \$7,492.00 in benefits.
- Food Assistance Program: 1,481 cases; 2,841 recipients; \$308,937.00 in benefits.
- State Disability Assistance: 15 cases; 15 recipients; \$2,574.00 in benefits.
- Child Development and Care: 28 cases; 45 recipients; \$9,257.00 in benefits.
- State Emergency Relief: 8 cases; \$4,351.00 in benefits.
- Unduplicated total: 1,499 cases; 2,868 recipients; \$332,611.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 584 cases; 1,204 recipients
- Other Children < Age 21: 99 cases; 112 recipients
- Pregnant Women & Children Under 19: 660 cases; 1,141 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 729 recipients

- SSI Aged, Blind & Disabled: 522 cases; 522 recipients
- Medicaid Eligible Total: 2,340 cases; 3,702 recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”.

Total Healthy Michigan Enrollments: 1039

Child Welfare Data:

- | | |
|--------------------------------------------|----------------|
| • CPS ISP: 88% | Statewide: 70% |
| • CPS ISP Supervisor Approval: 100% | Statewide: 87% |
| • CPS USP: N/A | Statewide: 30% |
| • CPS USP Supervisor Approval: 100% | Statewide: 84% |
| • CPS Commencement: 79% | Statewide: 79% |
| • CPS Investigation FF 24 Hour: 64% | Statewide: 74% |
| • CPS Investigation FF 72 Hour: 100% | Statewide: 77% |
| • CPS Investigation Total: 80% | Statewide: 76% |
| • CFC Initial Medicals: 100% | Statewide: 59% |
| • CFC Initial Dentals: N/A | Statewide: 53% |
| • CFC Periodic Medicals: 67% | Statewide: 54% |
| • CFC Periodic Dentals: 0% | Statewide: 30% |
| • CFC ISP: 33% | Statewide: 44% |
| • CFC ISP Supervisor Approval: N/A | Statewide: 77% |
| • CFC USP: 67% | Statewide: 54% |
| • CFC USP Supervisor Approval: 100% | Statewide: 79% |
| • CFC Worker/Child Visits 5 day: N/A | Statewide: 21% |
| • CFC Worker/Child Visits 30 day: 100% | Statewide: 34% |
| • CFC Worker/Child Visits 60 Day: N/A | Statewide: 27% |
| • CFC Worker/Child Visits Monthly: 100% | Statewide: 36% |
| • CFC Worker/Child Visits Last 30 days: 0% | Statewide: 38% |

FH Licensing:

- 3 new homes, goal is 6 for the tri-county.

Adult Protective Services:

- | | |
|-----------------------|----------------|
| • Services Plans: 64% | Statewide: 72% |
| • 24 Hour FF: 97% | Statewide: 92% |
| • 72 Hour FF: 86% | Statewide: 77% |
| • Ongoing FF: 74% | Statewide: 62% |

Board Member Input/Suggestions: None

A motion to accept the Director’s Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for April 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: None presented.

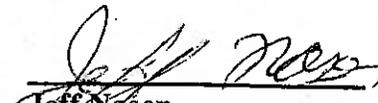
PUBLIC COMMENT: None.

NEXT MEETING: June 30, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:45 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 25, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari	X (4:04 p.m.)		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy		X		Peretto, Patti		X	
Hofer, Millie	*X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X		
Martin, Ann	X			Zevitz, Michael, Dr.	X(4:25 p.m.)		

*(video television conference from the Northpointe Menominee office)

REPRESENTING ADMINISTRATION: B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

John Nelson welcomed Patricia Phillips, new Menominee County Board member, to the Northpointe Board; Board members introduced themselves to Ms. Phillips.

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by C. Spence to approve the agenda.

Bill Adrian asked that the agenda be amended to add under New Business: Behavior Analyst Trainee Wage Scale.

Motion by: A. Martin, supported by C. Spence to approve the amended agenda with the above stated addition.

Motion carried unanimously

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the June 11, 2015 Board meeting minutes.

ACTION: Moved to approve the June 11, 2015 Board meeting minutes as presented.

Motion by: J. Luhtanen, supported by C. Spence. **Motion carried - A. Martin abstained.**

M. Negro - present at 4:04 p.m.

APPROVAL OF SPECIAL BOARD MEETING MINUTES

There were no additions to the June 18, 2015 special Board meeting minutes.

ACTION: Moved to approve the June 18, 2015 special Board meeting minutes as presented.

Motion by: A. Martin, supported by C. Spence. **Motion carried unanimously.**

PRESENTATION - No presentation

ACTION ITEMS

• **Finance**

a) Check Disbursement Report-Period ending June 4, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by J. Luhtanen, supported by C. Spence to approve the June 4, 2015 check disbursement report. **Motion carried unanimously.**

b) Contracts June 11, 2015

Bill Adrian asked if there were any questions regarding the contracts. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve the June 11, 2015 contracts. **Motion carried unanimously.**

c) Lift Van Purchase: Mobility Transportation Services-\$36,451.00

Bill Adrian asked if there were any questions regarding the purchase of the lift van. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by J. Luhtanen, supported by C. Spence to approve the purchase of one (1) lift van from Mobility Transportation Services for \$36,451.00. **Motion carried unanimously.**

Bill Adrian conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Check Disbursement Report-through June 17, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. Mr. Adrian reviewed the UMR-Health and Dental Expenses. Consensus of the Board is that this item will move forward to the next meeting for approval.

b) Contracts June 25, 2015

Bill Adrian reviewed the following contracts.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Grand Traverse Industries	Vocational Services	4/1/15-3/31/16	Supported/Integrated Employ. 1:1 Staffing \$4.63/unit/15 min. Supported Employ.- \$30.00/hr. Skill Build.- \$12.00/hr.	Same	n/a
This is a renewal agreement for one individual living in a home near Traverse City.						
B.	St. Jude's AFC Home	Specialized Residential	3/1/15-2/29/16	\$56.23/diem	Same	n/a
This is a renewal agreement for one individual living there.						
C.	Carrie Zigman	Speech Therapy	7/1/15-6/30/16	\$53.00	\$65.00	\$12.00
This is a renewal for a speech and language contract up to 200 hours per year.						
D.	Penny Gregg	Speech Therapy	6/1/15-5/31/16	\$75.00	\$75.00	n/a
This is a renewal for a speech and language contract up to 200 hours per year.						

Mr. Adrian asked if there were any questions regarding the contracts. Mr. Adrian stated that the number of hours for the above speech therapy contracts will be 200 hours per year and more direct service will be provided to individuals and there will be less reviewing of data. Mr. Adrian also stated that it looks like there will be an actual reduction of speech hours being paid for but an increase in direct service hours. Consensus of the Board is that these contracts will move forward to the next meeting for approval.

c) Financial Statement-May 2015

Bill Adrian asked if there were any questions regarding the May 2015 financial statement and stated that he is working on an amended budget to present to the Board. Mr. Adrian stated that at this point in time there is \$1.4 million of revenues over expenditures. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that the May 2015 financial statement will move forward to the next meeting for approval.

• **Maintenance Worker Reclassification Wage Scale**

Bill Adrian stated the Northpointe maintenance department currently has three staff - a supervisor and two maintenance workers. Mr. Adrian stated previously there were four maintenance staff but one of the staff left Northpointe employment for a better paying job. A new maintenance worker was then hired but did not make it to his first day of work as he found a better paying job. At this time, Mr. Adrian stated he would like to increase the maintenance worker wage scale and would not be filling the current vacancy. Mr. Adrian also stated that by changing the maintenance worker wage scale Northpointe would be able to maintain staff at this pay. If this wage scale is approved it will pertain to one current maintenance staff at this time. Mr. Adrian stated that some of the

bigger Northpointe projects will be contracted out, e.g., have carpet installed by a carpet layer. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that the maintenance worker reclassification wage scale will move forward to the next meeting for approval

M. Zevitz - present at 4:25 p.m.

- **Behavior Analyst Trainee Wage Scale**

Bill Adrian stated there is a person who is currently working as a community living supports (CLS) staff, has their master's degree, and has previously worked in an Autism program. Mr. Adrian stated that this staff is enrolled in an Applied Behavior Analyst program to obtain her certification as a Board Certified Behavioral Analyst (BCBA). This staff will be responsible for their own supervision but will be able to provide the required Autism benefit and Northpointe could bill for those services. Mr. Adrian stated that with the new Autism program the money for this program does not come out of current funds - it is a separate, cost settled program which will pay for itself. This staff will give Northpointe the capacity to handle Autism children which the benefit now covers for children, ages 0-5 years. Mr. Adrian stated that there has been information provided that the Autism benefit, as of January 1, 2016, will expand to age twenty-one. Mr. Adrian stated that a BCBA is in real demand, he would like to be able to retain this person, and will need the wage scale for a Behavior Analyst Trainee approved for this position. Northpointe now pays \$100/hour for a BCBA to come from Stevens Point to provide these services for Northpointe and a contract was also being looked at for another BCBA from Marquette for \$100/hour. Mr. Adrian stated that a BCBA is a good investment in Northpointe services and this staff is a very skilled person. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by A. Martin, supported by C. Spence to move the behavior analyst trainee wage scale to an action item.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy			Peretto, Patti		
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine	X	
Martin, Ann	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve the behavior analyst trainee wage scale.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy			Peretto, Patti		
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine	X	
Martin, Ann	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

- **CEO Candidate Recommendation**

Bill Adrian stated that after discussion and CEO candidate interviews at the June 18, 2015 special Board meeting the Board is making the recommendation to recommend Jennifer McCarty as the Northpointe CEO pending references. References have been received for Ms. McCarthy and were provided to Board members before today's meeting. John Nelson asked for further discussion regarding this recommendation. Joan Luhtanen stated there were three very good CEO candidates to choose from. Millie Hofer stated that she was very impressed with the three CEO candidates and was very happy on how the CEO interview process took place. Discussion ensued regarding the CEO job description and contract. Chris Spence asked that the previous CEO contract and updated CEO job description be provided to the full Board. This information will be sent out by Mary Wendt to all Board members. Miscellaneous questions were addressed by Mr. Adrian and John Nelson.

ACTION: A motion was made by M. Hofer, supported by M. Negro to move the offer of the CEO position to Jennifer McCarty, pending contract negotiations, to an action item.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy			Peretto, Patti		
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine	X	
Martin, Ann	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

ACTION: A motion was made by M. Hofer, supported by M. Negro to offer the CEO position to Jennifer McCarty, pending contract negotiations.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy			Peretto, Patti		
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine	X	
Martin, Ann	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Stakeholder Committee Meeting Report
Consensus of the Board is to place the above report on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Ann Martin expressed her regrets on the passing of Mary Beth Haavisto. Ms. Martin stated that she found Ms. Haavisto to be an amazing person whenever she reported to the Board.
- John Nelson extended another welcome to Patricia Phillips and wished everyone a great couple of weeks in the sunshine.

ADJOURN

A motion was made by M. Negro, supported by C. Spence to adjourn the meeting. **Motion carried unanimously.** Meeting adjourned at 4:55 p.m.

The next regular Board meeting is scheduled for **July 9, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Animal Control Enforcement in Menominee County
DEPARTMENT:	Administration/Finance
ATTACHMENTS:	Yes
SUMMARY:	
<p>At the 7.17.15 Finance Committee meeting, a discussion about Animal control in Menominee County came forward. Discussion was to possibly add a paid position within the county or contract out to someone within the public sector. Discussion on whether the County Board would like to pursue enforcement of animal control in Menominee County.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

person, property or game, shall be guilty of a misdemeanor, and upon conviction thereof shall be subject to a fine of not less than \$50.00 nor more than \$100.00, or imprisonment in the county jail for not less than 60 nor more than 90 days, or both in the discretion of the court.

History: Add. 1939, Act 17, Eff. Sept. 29, 1939;—CL 1948, 287.286b.

287.287 Recovery of value of dog illegally killed.

Sec. 27. Nothing in this act shall be construed to prevent the owner of a licensed dog from recovery, by action at law, from any police officer or other person, the value of any dog illegally killed by such police officer or other person.

History: 1919, Act 339, Eff. Aug. 14, 1919;—CL 1929, 5272;—CL 1948, 287.287.

287.288 Common law liability.

Sec. 28. Nothing in this act contained shall be construed as limiting the common law liability of the owner of a dog for damages committed by it.

History: 1919, Act 339, Eff. Aug. 14, 1919;—CL 1929, 5273;—CL 1948, 287.288.

287.289 Dogs imported temporarily.

Sec. 29. None of the provisions of this act shall be construed to require the licensing of any dog imported into this state, for a period not exceeding 30 days, for show, trial, breeding or hunting purposes.

History: 1919, Act 339, Eff. Aug. 14, 1919;—CL 1929, 5274;—CL 1948, 287.289.

287.289a Animal control agency; establishment; employees; jurisdiction; contents of animal control ordinance.

Sec. 29a. The board of county commissioners by ordinance may establish an animal control agency which shall employ at least 1 animal control officer. The board of county commissioners may assign the animal control agency to any existing county department. The animal control agency shall have jurisdiction to enforce this act in any city, village or township which does not have an animal control ordinance. The county's animal control ordinance shall provide for animal control programs, facilities, personnel and necessary expenses incurred in animal control. The ordinance is subject to sections 6 and 30.

History: Add. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

287.289b County animal control officers; employment standards.

Sec. 29b. (1) The board of county commissioners shall adopt minimum employment standards relative to the recruitment, selection and appointment of animal control officers. The minimum standards shall include:

(a) Requirements for physical, educational, mental and moral fitness.

(b) A minimum course of study of not less than 100 instructional hours as prescribed by the department of agriculture.

(2) Subdivision (b) shall not apply if the animal control officer is a police officer or has served at least 3 years as an animal control officer.

History: Add. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

287.289c Municipal animal control officers; employment standards.

Sec. 29c. Any city, village or township adopting or having adopted an animal control ordinance shall provide in the ordinance that the minimum employment standards relative to the recruitment, selection and appointment of animal control officers shall at least equal the minimum standards set forth in section 29b.

History: Add. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

287.290 Municipal animal control ordinances; certificate of vaccination.

Sec. 30. A city, village or township by action of its governing body may adopt an animal control ordinance to regulate the licensing, payment of claims and providing for the enforcement thereof. A city, village, county or township adopting a dog licensing ordinance or ordinances shall also require that such application for a license, except kennel licenses, shall be accompanied by proof of vaccination of the dog for rabies by a valid certificate of vaccination for rabies, with a vaccine licensed by the United States department of agriculture, signed by an accredited veterinarian.

History: 1919, Act 339, Eff. Aug. 14, 1919;—Am. 1921, Act 310, Eff. Aug. 18, 1921;—Am. 1929, Act 329, Eff. Aug. 28, 1929;—CL 1929, 5275;—Am. 1933, Act 189, Imd. Eff. June 28, 1933;—Am. 1941, Act 288, Eff. Jan. 10, 1942;—Am. 1943, Act 209, Imd. Eff. Apr. 17, 1943;—CL 1948, 287.290;—Am. 1949, Act 22, Eff. Sept. 23, 1949;—Am. 1952, Act 125, Eff. Sept. 18, 1952;—Am. 1953, Act 172, Imd. Eff. June 4, 1953;—Am. 1959, Act 211, Eff. Mar. 19, 1960;—Am. 1969, Act 195, Eff. Mar. 20, 1970;—Am. 1971, Act 229, Eff. Mar. 30, 1972;—Am. 1972, Act 349, Imd. Eff. Jan. 9, 1973.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2015-15 ~ U.P. Area Agency on Aging 2016 Annual Implementation Plan for Services to Older Adults
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received a letter from the U.P. Commission for Area Progress (UPCAP) asking the Commissioners to review the 2016 U.P. Area Agency on Aging's Annual Implementation Plan for services to Upper Peninsula Older Adults as required by Michigan Aging & Adult Services Agency. A resolution of support is requested.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Upper Peninsula Commission for Area Progress

P.O. Box 606 • Escanaba, Michigan 49829

(906) 786-4701 • Fax (906) 786-5853

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

July 10, 2015



Mr. Marc Kleiman
Menominee County Clerk
839 10th Ave
Menominee, MI 49858

Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2016 Annual Implementation Plan (AIP) for services to Upper Peninsula Older Adults as required by the Michigan Aging & Adult Services Agency (AASA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan, I have enclosed a sample resolution for your use. We ask that you return the resolution by July 31, 2015 so that we may forward these to AASA within their required time frames.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

Jonathan Mead
Executive Director

Enc.

cc: Mr. Jerry Doucette

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2015-15

U.P. AREA AGENCY ON AGING 2016 ANNUAL IMPLEMENTATION PLAN FOR SERVICES TO OLDER ADULTS

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a 2016 Annual Implementation Plan that provides development and funding for programs to serve older adults in the Upper Peninsula, and

WHEREAS, during the 2016 Annual Implementation Plan development process, UPCAP conducted needs surveys, one public hearing, and received input from service providers, older adults, county officials, human services organizations and other interested parties; and

WHEREAS, each U.P. County is represented by a County official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors unanimously approved the proposed, 2016 Annual Implementation Plan; and

WHEREAS, the AAA 2016 Annual Implementation Plan also requires review by individual County Boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2016 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Charlie Meintz, Board Chairperson

Marc Kleiman, County Clerk

Date

Date

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman*

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on July 16, 2015 in the amount of \$63,702.17	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MENOMINEE COUNTY
Claims Audit Report

JUL 16 2015

642

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
44 North								
		CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN						
	42458	07/02/2015	5308	Vision Service Plan	288-325-712.00	32.07		\$117.45
	42458	07/02/2015	5308	Vision Service Plan	288-325-712.00	17.89		
	42458	07/02/2015	5308	Vision Service Plan	701-000-231.00	12.40		
	42458	07/02/2015	5308	Vision Service Plan	288-325-712.00	12.40		
	42458	07/02/2015	5308	Vision Service Plan	288-325-712.00	12.40		
	42458	07/02/2015	5308	Vision Service Plan	288-325-712.00	12.40		
	42458	07/02/2015	5308	Vision Service Plan	288-325-712.00	17.89		
Ace Hardware								
	42370	07/02/2015	215691/2	Gloves - Inmate Medical	101-301-770.01	220.50		\$289.44
	42464	06/30/2015	281	Building & Ground Supplies	101-285-755.00	9.99		
	42464	06/30/2015	281	Building & Ground Supplies	101-285-755.00	9.99		
	42464	06/30/2015	281	Building & Ground Supplies	101-285-755.00	15.99		
	42464	06/30/2015	281	Building & Ground Supplies	101-285-755.00	23.99		
	42464	06/30/2015	281	Building & Ground Supplies	101-285-755.01	6.98		
ALGER-DELTA COOPERATIVE ASSOC								
	42442	07/01/2015	1614900	Bathhouse	208-751-920.01	74.44		\$3,496.59
	42443	07/01/2015	367100	N8380 Beach House	208-751-920.01	304.22		
	42444	07/01/2015	367200	Northwest Campsites	208-751-920.01	826.13		
	42445	07/01/2015	389602	WB449 Co Rd G12 Campsites	208-751-920.01	337.30		
	42446	07/01/2015	383001	Shakey Lakes Park/Horse	208-751-920.01	43.74		
	42447	07/01/2015	383200	N8380 Co Park Rd 20.5	208-751-920.01	775.21		
	42448	07/01/2015	383301	Shakey lakes Park/Cattle	208-751-920.01	204.85		
	42449	07/01/2015	1503500	N8380 Co Park Rd 20.5	208-751-920.01	497.58		
	42450	07/01/2015	370500	Shakey Lakes Office/Shop	208-751-920.01	105.53		
	42451	07/01/2015	379700	Storage Shed	208-751-920.01	137.52		
	42452	07/01/2015	380300	Shower Building	208-751-920.01	188.09		
American Legion Dept of MI								
	42497	07/15/2015	Application 2015	Mike Dellisee	101-882-880.00	195.00		\$195.00
AT&T - Carol Stream, IL								
	42375	05/13/2015	616T49897705	April 14 - May 13, 2015	205-315-727.00	28.43		\$1,046.44
	42413	07/01/2015	906753220907	July 1 - July 31, 2015	101-103-850.00	373.60		
	42414	07/01/2015	906R41083907	July 1 - July 31, 2015	101-103-850.00	595.51		
	42415	07/01/2015	906753458207	July 1 - July 31, 2015	101-103-850.00	47.80		
AT&T Mobility								
	42486	07/14/2015	287252150867C07082015	July 1 - July 31, 2015	101-132-850.00	36.48		\$36.48
BP								
	42377	07/05/2015	5901027408	Road Patrol - Gasoline Charges	205-315-742.00	310.87		\$310.87
Brenda Lee								
	42384	07/12/2015	Reimbursement	Camping Refund	208-751-964.00	100.00		\$100.00
Brunella, Jennifer								
	42491	07/14/2015	Reimbursement	Mileage, Meals, & Bridge Tolls	298-863-860.00	342.28		\$342.26
CBM Managed Services								
	42387	06/24/2015	STDINV86117	Inmate Meals	280-382-755.00	2,103.36		\$4,146.53
	42388	07/01/2015	STDINV86322	Inmate Meals	280-382-755.00	2,042.17		
Cech, William								
	42427	07/08/2015	Reimbursement	Mileage - June 2015	101-101-880.05	132.15		\$132.15

APPROVED

MENOMINEE COUNTY
Claims Audit Report

JUL 16 2015

AWD

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Cellcom - P.O. Box 7555								
	42489	07/05/2015	851928	Cellular Services	296-663-850.00	55.50		\$166.50
	42489	07/05/2015	851926	Cellular Services	296-664-850.00	55.50		
	42489	07/05/2015	851928	Cellular Services	296-665-850.00	55.50		
Genex Fleetcard								\$239.22
	42410	07/06/2015	108025	Gasoline Charges	296-865-880.00	36.56		
	42410	07/06/2015	108025	Gasoline Charges	101-428-880.00	22.99		
	42410	07/06/2015	108025	Gasoline Charges	249-371-742.00	179.87		
CITY OF MENOMINEE - 2811 10TH ST.								\$2,717.79
	42424	06/30/2015	20102038	April 1 - June 30, 2015	101-265-920.00	2,686.34		
	42425	06/30/2015	90103011	April 1 - June 30, 2015	101-265-920.00	31.36		
CLOVERLAND PAPER CO								\$1,110.37
	42389	06/26/2015	108677	Inmate Supplies	280-362-755.00	231.39		
	42390	07/02/2015	108714	Inmate Supplies	280-362-755.00	47.87		
	42391	07/02/2015	108738	Inmate Supplies	280-362-755.00	183.88		
	42404	07/07/2015	108751	Kitchen Towel - Annex	101-265-755.01	38.21		
	42417	07/02/2015	108737	Courthouse - Liners, Tissues, Towels, S	101-265-755.01	39.73		
	42453	07/10/2015	108803	Toilet Tissue, Liners	101-265-755.01	195.09		
	42454	07/10/2015	108747	Janitorial Supplies	101-265-755.01	106.20		
CMP Distributors								\$289.20
	42381	04/20/2015	43821	Holsters (x2)	205-315-755.02	289.20		
Cody, Glenn								\$26.40
	42431	06/28/2015	Reimbursement	Mileage - Parks Committee	208-751-860.00	26.40		
COHL STOKER & TOSKEY P C								\$91.50
	42388	07/08/2015	45579	Legal Services	101-211-807.00	91.50		
Country Mille Document Destruct								\$93.08
	42498	07/14/2015	21634	Shredding Documents (7/8/15)	101-265-801.00	93.08		
David F. Oeming, Jr.								\$160.00
	42495	07/06/2015	2015-049-MI	Court Appointed Legal (Bleh)	101-148-807.00	160.00		
DAVID VANDERMISSEN								\$216.00
	42428	07/01/2015	651145	Tractor Maintenance - Shakey Lakes	208-751-930.02	215.00		
Dougovito, Greg								\$55.25
	42460	07/14/2015	5931	Transport of Juvenile to Bay Pines (T.S.	101-132-801.01	16.25		
	42480	07/14/2015	5931	Transport of Juvenile to Bay Pines (T.S.	101-132-801.00	39.00		
Eichhorn, Gary								\$99.45
	42434	06/30/2015	Per Diem	DHS Board	101-601-837.00	60.00		
	42435	06/30/2015	Reimbursement	Mileage - DHS Board	101-801-837.00	49.45		
Friends Ofc Prod Whse Direct								\$125.48
	42401	07/09/2015	39662	Hanging File Folders - VA Office	101-682-727.00	110.97		
	42438	07/09/2015	022678	Equalization - Office Supplies	101-257-727.00	14.49		
Frontier - Servco F.S. - P.O. Box 355								\$704.82
	42411	06/30/2015	2003527	Parks - Ticket # B0050401237	208-751-742.00	704.82		
Galls, LLC								\$50.94
	42379	07/07/2015	4225448	Greg Peterson	205-315-745.00	50.94		
Geoffrey C. Lawrence								\$160.00
	42494	07/06/2015	2015-073-MI	Court Appointed Legal (Modrow)	101-148-807.00	160.00		

APPROVED

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vchar#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
HASS DANIEL 42488	07/02/2015		Reimbursement	Mileage & Parking - MCSD# 14-1019	101-267-860.00	71.00		\$71.00
Ivens, Ruby E. 42405	07/09/2015		Reimbursement	Mileage - Parks Committee	208-751-860.00	29.90		\$79.90
	07/09/2015		Per Diem	Parks Committee	208-751-860.00	50.00		
J S ELECTRONICS, INC. 42386	07/03/2015		18874	PO# 03118 Accessories for New Ford S	205-315-881.00	2,191.81		\$2,191.81
Jeff Naser 42436	06/30/2015		Reimbursement	Mileage - DHS Board	101-601-837.00	50.60		\$100.60
	06/30/2015		Per Diem	DHS Board	101-601-837.00	50.00		
Joel Hensley, RN 42371	07/13/2015		Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K MART 7031 42372	07/14/2015		070310714150050830	Finger Nail Clippers	101-301-770.01	1.99		\$31.89
	07/02/2015		070310702150059363	Brushes - Inmate Supplies	280-362-755.00	29.90		
LENCA SURVEYING 42409	07/09/2015		15112	Remon Yr 2015 (June 17 - July 9, 2015)	243-245-801.07	3,325.75		\$3,325.75
LexdeNexis 42412	06/30/2015		1506448793	June 1 - June 30, 2015	289-145-801.00	350.00		\$350.00
Linsmeier Implement, Inc. 42470	06/30/2015		53870	Fuel & Oil Filter	208-751-930.02	39.04		\$39.04
Lisa Whitton 42440	07/06/2015		Reimbursement	Camping Refund	208-751-964.00	120.00		\$120.00
MacEachern, Diana 42479	07/14/2015		5930	Saturday/Sunday Detention	101-132-801.01	52.00		\$52.00
MACNLOW Associates - Accounts Receivable 42421	07/08/2015		2015-007	Registration Fee for Matt Testin (9/9 - 9/	284-383-881.00	375.00		\$375.00
Manpower 42407	06/28/2015		28813818	Week Ending 6/28/15 (Molly McRae)	215-141-705.00	315.00		\$826.88
	07/05/2015		28843906	Week Ending 7/5/15 (Molly McRae)	215-141-705.00	236.25		
	07/05/2015		28846991	Week Ending 7/5/15 (Molly McRae)	101-267-704.00	275.63		
Margie Braun 42393	07/09/2015		Reimbursement	Camping Refund	208-751-964.00	48.00		\$48.00
Marquette County Sheriff Dept. 42465	05/01/2015		113438FH	State of MI v Kyle Detman/Ries	101-267-804.00	72.00		\$72.00
Meads, Brenda 42477	07/14/2015		5928	Transport of Juvenile to Bay Pines (T.S.	101-132-801.01	16.25		\$120.23
	07/14/2015		5928	Transport of Juvenile to Bay Pines (T.S.	101-132-801.00	36.00		
	07/14/2015		Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	64.98		
Menards - Marquette 42387	07/06/2015		86482	Disinfect Wipes, Batteries	101-301-755.00	51.91		\$165.62
	07/07/2015		86581	Remonumentation Supplies	243-245-765.00	119.60		
	07/07/2015		86534	Bug Spray - Buildings & Grounds	101-265-755.00	5.99		
	06/30/2015		86089	Building Maintenance Supplies	101-265-930.01	8.12		

APPROVED

MENOMINEE COUNTY
Claims Audit Report

JUL 16 2015
bww

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
MENOMINEE ANIMAL SHELTER, INC	42396	05/13/2015	April 2015	Impounding	101-801-958.00	180.00		\$327.50
	42397	07/08/2015	May 2015	Impounding	101-801-958.00	147.50		
MI Assoc. of Dist. Cr. Magist	42422	07/09/2015	Dues	Annual Dues for 2016 - Linda Menache	101-136-802.00	75.00		\$75.00
Michelle Larson	42473	07/14/2015	5924	Can Zone	296-668-801.00	60.00		\$634.96
	42474	07/14/2015	Reimbursement	Mileage - Can Zone	296-668-801.00	18.40		
	42475	07/14/2015	5926	Duby Park - Community Garden	296-668-801.00	210.00		
	42488	07/14/2015	Reimbursement	Supplies Reimbursement	296-668-801.00	80.71		
	42490	07/14/2015	Reimbursement	Supplies for Can Zone & Duby Park	296-667-801.01	165.85		
MICHIGAN STATE INDUSTRIES	42988	03/31/2015	1229 11788	Laundry Detergent	101-301-770.00	397.20		\$397.20
MILLERS ACTION OFFICE SUPPLY I	42400	06/26/2015	0110484-001	Letter Files - VA Office	101-682-727.00	187.99		\$227.98
	42403	07/10/2015	0110775-001	Notary Stamp - Jessica White	101-215-727.00	39.99		
Neopost USA, Inc.	42488	07/09/2015	52984065	Postage Machine Rental	101-253-728.01	216.00		\$216.00
NKS Tire & Service, inc.	42383	07/14/2015	119933	2012 Chevy Impala - Tire Dismount	205-315-934.02	60.00		\$60.00
Nutt, Michael	42482	07/14/2015	Reimbursement	Mileage	296-664-880.00	193.49		\$193.49
Office Depot, Inc.	42429	08/26/2015	777923249001	District Court - Office Equipment	101-136-727.00	146.32		\$210.24
	42439	08/26/2015	777911199001	Office Supplies (Building Code & Admin	249-371-727.00	7.83		
	42439	08/26/2015	777911199001	Office Supplies (Building Code & Admin	249-371-727.00	7.16		
	42439	08/26/2015	777911199001	Office Supplies (Building Code & Admin	101-172-727.00	28.99		
	42439	08/26/2015	777911199001	Office Supplies (Building Code & Admin	101-172-727.00	19.94		
Owens, Karen A.	42476	07/14/2015	5927	After School Program and JDFS	296-668-801.00	162.00		\$162.00
Palmer, Mary	42423	07/08/2015	Reimbursement	Flowers from Shopko	101-265-930.02	13.25		\$13.25
PHDM	42430	07/02/2015	43298	Annual Campground Inspection (Shake	208-751-755.08	174.00		\$174.00
Physio-Control Inc.	42382	06/30/2015	118018130	PO# 03117 Battery Replacement & Quir	205-315-934.01	504.78		\$504.78
Picha, Gerald L.	42459	07/07/2015	Reimbursement	Mileage - June 2015	101-101-860.07	32.78		\$32.78
Poupore Collision & Towing	42384	07/07/2015	77715	Deductible - 2014 Chevy Impala	205-315-934.02	250.00		\$250.00
Prestin, David	42432	06/30/2015	Reimbursement	Mileage - DHS Board	101-801-837.00	28.75		\$78.75
	42433	06/30/2015	Per Diem	DHS Board	101-801-837.00	50.00		
Quill Corporation	42496	07/07/2015	5676482	Toner - PA's Office	101-267-727.00	158.98		\$158.98

APPROVED

MENOMINEE COUNTY
Claims Audit Report

MS

Vendor Name	Vchcr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Randall Phillippe	42493	07/07/2015	June 2015	Court Appointed Legal	101-131-807.00	1,000.00		\$1,500.00
	42493	07/07/2015	June 2015	Court Appointed Legal	101-132-807.00	500.00		
Ray Allen Manufacturing, Inc.	42374	07/07/2015	381361-4	K9 Supplies	101-301-881.01	349.97		\$349.97
REDWOOD TOXICOLOGY LABORATORY	42492	07/14/2015	00719820158	Drug Tests	298-867-730.00	13.12		\$13.12
Robert Pfaff	42487	07/02/2015	Reimbursement	Mileage - Case # 14-1019	101-267-880.00	155.25		\$155.25
Sault Tribe Youth Facility	42484	07/15/2015	5939	Out of Home Placement Costs (D.C.)	292-662-843.05	1,920.00		\$2,280.00
	42485	07/15/2015	5940	Out of Home Placement Costs (D.C.)	292-662-843.05	360.00		
Schel, Larry	42480	07/03/2015	Reimbursement	Mileage - June 2015	101-101-880.04	168.48		\$168.48
Squires-Stepniak, Rebecca	42481	07/14/2015	Reimbursement	Mileage - June 2015	298-665-880.00	319.13		\$319.13
State of Michigan - MI Dept. of Human Services	42483	07/14/2015	5935	Monthly Offset - May 2015	292-662-843.01	16,168.18		\$16,168.18
State of Michigan - MI Supreme Court Finance	42428	06/30/2015	D95A 1530-02	July, August, September 2015	101-138-931.01	3,219.82		\$6,652.93
	42472	06/30/2015	P55 1630-04	July, August, September 2015	101-132-858.09	2,433.11	*	
STEPHENSON MARKETING COOPERATI - P O BOX 399	42378	06/30/2015	015579	Road Patrol - Gasoline Charges	205-315-742.00	2,258.59		\$2,537.74
	42489	06/30/2015	482643	June 2015 - Parks	208-751-756.01	8.86		
	42489	06/30/2015	482643	June 2015 - Parks	208-751-742.00	32.30		
	42489	06/30/2015	482643	June 2015 - Parks	208-751-742.00	32.29		
	42489	06/30/2015	482643	June 2015 - Parks	208-751-742.00	28.30		
	42489	06/30/2015	482643	June 2015 - Parks	208-751-744.00	179.40		
The Advertiser	42373	06/30/2015	080287	Community Awareness - Sheriff Dept	101-301-802.00	22.00		\$22.00
The First National Bank&Trust	42471	06/30/2015	628840339	FOC Service Charge	101-141-817.00	33.20		\$33.20
Time Warner Cable - P.O. Box 4839	42369	07/08/2015	10404 620475202 800	July 6 - August 5, 2015	101-301-770.00	128.50		\$880.85
	42441	06/24/2015	10404 710008401 100	July 2 - August 1, 2015	101-103-850.00	531.35		
TWIN CITY ELECTRIC, Inc.	42468	07/14/2015	79807	Show Sherry How to Add Camera to AS	101-103-850.00	34.00		\$34.00
U.E.S. COMPUTERS, INC.	42455	06/30/2015	43205	Weekly Computer Maintenance	101-103-857.03	22.99		\$2,447.89
	42456	06/30/2015	43205	Weekly Computer Maintenance	101-103-857.00	2,425.00		
U.P.A.A. - P.O. Box 635	42419	07/14/2015	Registration	2015 Fall School - Schroud	101-257-727.00	50.00		\$50.00
UNIFORM SHOPPE	42380	05/28/2015	243787	Uniform Allowance	205-315-745.00	73.27		\$73.27

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
UPCAP SERVICES INC								
	42457	08/30/2015	1039	Work Crew Services	208-751-830.04	42.00		\$196.00
	42487	08/30/2015	1035	Work Crew Services	517-252-831.00	154.00		
Verizon Wireless								
	42416	07/13/2015	9748217933	Cellular Services	101-265-850.01	191.28		\$977.87
	42416	07/13/2015	9748217933	Cellular Services	101-301-850.00	458.34		
	42416	07/13/2015	9748217933	Cellular Services	101-882-850.00	32.43		
	42416	07/13/2015	9748217933	Cellular Services	206-315-850.00	297.39		
	42416	07/13/2015	9748217933	Cellular Services	268-325-850.00	0.42		
WALTER BROTHERS INC								
	42385	07/03/2015	A251608	Spray Paint for Squad Car	205-315-834.02	4.89		\$4.89
WII-KII Pest Control								
	42461	08/28/2015	2683847	Health Department	101-265-801.00	32.00		\$84.25
	42462	08/28/2015	2682295	Jail	101-265-801.00	62.25		
Xerox Corporation - 25152 Network Place								
	42378	07/01/2015	080151209	Base Charge - Sheriff Department	205-315-727.00	384.59		\$479.56
	42402	07/01/2015	080151210	July Base Charge	101-131-842.00	94.97		
Total Amount for Bank Account: General								\$83,702.17

APPROVED
 JUL 16 2015 *BBB*
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Brian Bousley

07/24/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Treasurer - Quarterly Financial Report

MONTH END BALANCE SHEET

6/30/2015

IMPREST CASH GENERAL FUND	\$	3,300.00
IMPREST CASH OTHER FUNDS	\$	560.00
	\$	3,860.00

GENERAL FUND INVESTMENTS		
Stephenson National	\$	571,921.83
Stephenson National	\$	953,710.92
First National Bank & Trust	\$	655,485.50
Menominee Co Federal CU	\$	8.53
Menominee Co Federal CU	\$	215,474.10
Tri-County Credit Union	\$	115.39
Mbank	\$	351,725.22
Peninsula Federal Credit Union	\$	5.00
MBS	\$	19,563.07
	\$	2,768,009.56

GENERAL FUND CD'S & BONDS		
SNBT	\$	511,295.19
Tri County Credit Union	\$	136,341.41
MCFCU	\$	212,490.52
Peninsula Federal Credit Union	\$	109,264.79
Mbank	\$	100,000.00
Mbank	\$	114,159.31
Nicolet	\$	515,775.28
	\$	1,699,326.50

MBS CD'S GENERAL FUND		
Mason St Bank	\$	200,000.00
Bank Northern MI Petoskey	\$	200,000.00
First Nat Bank of Mich Kalamazoo	\$	250,000.00
Bank Holland Mich	\$	250,000.00
First Nat Bank America East	\$	50,000.00
Federal National Mtg	\$	125,000.00
Federal Home Loan	\$	200,000.00
JP Morgan Chase Bank	\$	200,000.00
Federal Home Loan	\$	100,000.00
Privatebank & TC Chicago IL	\$	250,000.00
Federal Home Loan	\$	200,000.00
Federal Home Loan	\$	205,000.00
Traverse City St Bk	\$	202,000.00
Mercantile Bank	\$	100,000.00
Federal Home Loan	\$	320,000.00
First Nat Bk Amer East Lansing	\$	200,000.00
Federal Home Loan	\$	200,000.00
Federal Home Ln Mtg	\$	100,000.00
Wells Fargo Bk Sioux Falls	\$	250,000.00
	\$	3,602,000.00

TOTAL CO-MINGLED CASH \$ 8,069,336.06

SECTION 125
Stephenson National Bank \$ 12,630.66

LILJA BEQUEST
Stephenson National Bank \$ 2,000.00

COUNTY ROAD INVESTMENTS		
Stephenson National	\$	439,044.48
Stephenson National	\$	580,808.41
Menominee County Fed CU	\$	111,401.22
Tri-County Credit Union	\$	5.00
Tri-County Credit Union	\$	30,163.28
Mbank	\$	369,723.78
Mbank Payroll Acct	\$	111.10
	\$	1,531,257.27

COUNTY ROAD CD'S		
Stephenson National	\$	105,537.21
TOTAL COUNTY ROAD	\$	1,636,794.48

DTRF INVESTMENTS		
Nicolet National	\$	164,517.05
Stephenson National	\$	246,514.18
MBS	\$	6,376.97
	\$	417,408.20

DTRF CD'S		
Mbank	\$	114,159.31
Nicolet National	\$	200,000.00
Peninsula Fed CU	\$	103,445.62

DTRF MBS CD'S		
Federal Home Loan	\$	140,000.00
	\$	557,604.93

TOTAL DTRF \$ 975,013.13

TOTAL	\$ 10,699,634.33
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K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, June 16, 2015.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson. Commissioner Larry Schei was also present.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public participation at this time.

J. Freis moved to approve the minutes from the May 19, 2015 meeting. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve the May financial report. Seconded by M. Fagan, motion carried.

C. Peterson moved to pay the June bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for May were in the board packets.
- B. The Friends held their annual plant sale on Saturday, May 23 from 9:00 AM to 1:00 PM. The weather was perfect, and the sale was very successful.

The Friends next meeting is on Thursday, June 25 at 3:00 PM, when they will be making final plans for the annual book sale on Friday, July 31 and Saturday, August 1.

- C. The Menominee County Board should be voting to approve their revised FOIA policy at their June 23 meeting.
- D. We received a \$500 check from an Illinois resident who wishes to remain anonymous.

Old Business:

- A. USF Forms 471 and 486 – Update – We received notice from USF that they have funded our request for \$1,453.10 for the Funding Year from July 1, 2015 through June 30, 2016. We will be filing the 486 form soon.

New Business:

- A. FY 2015-2016 Preliminary Budget – The Finance Committee will be meeting tomorrow morning at the Annex to discuss next year's budget.
- B. FCC Form 479 – UPRLC Internet Consortium – Funding Year 2015-2016 – P. Cheski completed the necessary paperwork so UPRLC can file their USF 486 Form.
- C. Michigan Activity Pass (MAP) Program – The board members were encouraged to check out the website and explore all the great places to visit in Michigan for free.

- D. Hartzell-Mike Consulting, LLC – The ad hoc committee updated the board on the telephone interviews and reference checks on Candidates One and Four. The board decided to send rejection letters to Candidates Two, Three and Four, and an update letter to Candidate One. After discussion changes to the ad copy, J. Bejgrowicz moved to approve the revised ad copy and advertise again from July 6 through August 3. Seconded by M. Fagan, motion carried.

Other Board Concerns: There were no other concerns at this time.

Public Participation: Commissioner Schei said he agreed with how the library board was proceeding with the director search.

As there was no further business, M. Fagan moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:57 AM.

MENOMINEE COUNTY FAIR BOARD

June 17, 2015

The meeting was called to order by President Larry Roetzer at 6:30 on June 17, 2015. Those present were: Brian Bousley Carol Quist, Phyllis Kaczmarczyk, Mary Piche, Sheryl Schrot, Glenn Hanson, Nita Curtis, Larry Roetzer and Sandy Paschke.

The minutes of the May meeting were read Carol made a motion to accept them as read, Phyllis seconded the motion and motion passed.

The treasurer gave her report. Bill made a motion to accept the treasurers report it was seconded by Glen and motion passed.

The board worked on the final list of things they needed to get done for the fair. All have participated in different areas and at our next and final meeting before the fair they will finalize all items.

Respectfully submitted

Sandra Paschke, Fair Manager

Approved
7/15/15