"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ July 25, 2017 @ 6:00 p.m. CDT
Menominee County Courthouse ~ Courtroom B
839 10th Ave., Menominee, MI 49858

AMENDED AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes
   July 11, 2017 ~ County Board Meeting
F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by_____ to support Resolution 2017-14 ~ U.P. Area Agency on Aging FY 2018 Annual Implementation Plan for Services to Older Adults.
2. Moved by _____ seconded by _____ to accept Commissioner Nelson's request to be removed from the Finance Committee Chairman seat, and to appoint another Commissioner as the Finance Committee Chairman (whom will also sit on the Executive Committee, in place of Commissioner Nelson).
3. Moved by _____ seconded by_____ to approve Commissioner per diems and expenses as recently submitted.
4. Moved by _____ seconded by_____ to approve miscellaneous bills as paid on June 26, 27 & 28, 2017 in the combined amount of $126,286.18.
5. Moved by _____ seconded by_____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

J. New Business (discussion only)
   1. Personnel Items:
      a. County Administrator – Hiring agencies
   2. Building and Grounds/Park Items:
      a. Notice for sealed bids – 4-H Building New Roof
   3. Miscellaneous Items:
      a. Change of venue for August CB meeting to Powers/Spalding Township Hall/Fire Dept.

Steven Gromala *Charlie Meintz – Chairperson* *William Cech – Vice Chairperson* *Larry Phelps*
John Nelson *Jan Hafeman* *Gerald Piche* *Bernie Lang* *Larry Schei*

b. Northcare Network ~ 2017/18 Budget for PA2 funds

c. County Road Commissioner - appointment

~~d. Resolution 2017-16 – Opposing the Proposed Back Forty Mine~~

4. Finance Items:

a. City of Stephenson request to renew contract services – law enforcement

b. MAC 2018 County Dues

c. Budget Amendment #9

		Budget Amendment #9			
53	7/16/2017	Move the unused funds from the chiller project	$	(54,348.84)	101-103-998.08
		to the generator project	$	54,348.84	101-103-998.05
54	7/21/2017	Designated Building fund	$	(41,765.00)	
		Building Purchase 1000 9th St.	$	41,765.00	101-103-998.11

d. Commissioner Per Diems and Expenses

e. Miscellaneous bills as paid on July 10, 13 & 21, 2017 in the combined amount of $162,827.37

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

July 11, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Vice-Chairman Cech called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Nelson, Phelps, Piche, and Schei.

Absent: Com. Meintz (excused).

Moved by Com. Hafeman, seconded by Com. Schei to amend the agenda by removing Action Item #2 (Accept Commissioner Nelson's request to be removed from the Finance Committee Chairman seat, and to appoint another Commissioner as the Finance Committee Chairman.) Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve the agenda as amended. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the minutes from the June 27, 2017 Regular County Board Meeting and June 27, 2017 Closed Session. Motion was approved 8-0.

Public Comment:

- Dan Dziedzic – In favor of the Aquila Resources and the mine.
- Mike Carlson – In opposition to the proposed mine. County needs a strong resolution.
- Ed Smith - In opposition to the proposed mine. County needs a strong resolution.
- Mike Tanguay - In opposition to the proposed mine. County needs a strong resolution.
- Leah Jane Burie - In opposition to the proposed mine. County needs a strong resolution.
- Dale Burie - In opposition to the proposed mine. County needs a strong resolution.
- Gary Rasmussen - In favor of the Aquila Resources and the mine.
- Jedidiah Maus - In opposition to the proposed mine. County needs a strong resolution.
- Ann Derusha - In opposition to the proposed mine. County needs a strong resolution.
- Lori Rasmussen - In favor of the Aquila Resources and the mine.
- Bill Boerner - In opposition to the proposed mine. County needs a strong resolution.
- Tina Lesperance - In opposition to the proposed mine. County needs a strong resolution.
- Gary Bisa - In opposition to the proposed mine. County needs a strong resolution.
- Betsy Bradley - In opposition to the proposed mine. County needs a strong resolution.
- Dan Schroeder - In opposition to the proposed mine. County needs a strong resolution.
- Rick Cusack - In opposition to the proposed mine. County needs a strong resolution.
- Jeff Brutish - In opposition to the proposed mine. County needs a strong resolution.
- Tony Corey - In opposition to the proposed mine. County needs a strong resolution.
- Scott Lidgrust - In opposition to the proposed mine. County needs a strong resolution.
- Berden Warenton - In opposition to the proposed mine. County needs a strong resolution.
- Carol Boerner - In opposition to the proposed mine. County needs a strong resolution.
- Robin Quigley - In favor of the Aquila Resources and the mine.
- Mary Hanson - In opposition to the proposed mine. County needs a strong resolution.
- Dave Anderson - In favor of the Aquila Resources and the mine.

Finance Items:

a. Miscellaneous bills as paid on June 26, 27 & 28, 2017 in the combined amount of $126,286.18. Com. Hafeman commented on making the last payment for the GIS mapping project. She also commented on the high AT&T bill. Sherry DuPont commented that she is meeting with a representative from Abilita again to help reduce our AT&T bill. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Mary Witsman – Thanked the Board for listening to the pubic regarding the proposed mine.
- Jeff Brutish – Commented against the proposed mine.
- Bill Boerner – Commented that Nancy Douglas should meet with airports in Illinois as part of the economic development at the Menominee County Airport.
- Regina Chaltry – Commented against the proposed mine.

Commissioner Comment:

- Com. Schei – Commented on the fundraiser the Menominee County Library will be having on October 15th at the Casino. He also thanked everyone for coming to the meeting.
- Com. Piche – Commented that the Menominee County Fair is coming up in a week and a half. He also commented about the nice article written in the EagleHerald by Lisa Reed about the Fair.
- Com. Gromala – Commented on when he was previously on the board and milked a cow at the Menominee County Fair. He also discussed the Bay Jammers festivities that will be going on in Menominee this weekend.
- Com. Nelson – Commented that he will only serve as Finance Chairman for the next two weeks to make sure he helps Sherry DuPont work on putting the budget together. He owes her that for all the hard work she has done.

Moved by Com. Gromala, seconded by Com. Nelson to adjourn at 8:16 p.m. Motion was approved 8-0.

William Cech, Vice-Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Resolution 2017-14 ~ U.P. Area Agency on Aging FY 2018 Annual Implementation Plan for Services to Older Adults.**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes – (Commissioners, plan can be viewed in your dropbox)**

SUMMARY:

UPCAP has asked the County Board to support a Resolution for the FY2018 Annual Implementation Plan for Services to Upper Peninsula Older Adults, as is done each year.

RECOMMENDED MOTION:

To support Resolution 2017-14 ~ U.P. Area Agency on Aging FY 2018 Annual Implementation Plan for Services to Older Adults.

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

P.O. Box 606
Escanaba, MI 49829
(906) 786-4701 - Fax: (906) 786-5853
www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

www.upcap.org

June 30, 2017

Mr. Marc Kleiman
Menominee County Clerk
839 10th Ave
Menominee, MI 49858

Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2018 Annual Implementation Plan (AIP) for services to Upper Peninsula Older Adults as required by the Michigan Aging & Adult Services Agency (AASA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan I have enclosed a sample resolution for your use. We ask that you return the resolution by August 3rd, 2017 so that we may forward these to AASA within their required time frames. Your responses may be made via email to meadj@upcap.org.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

Jonathan Mead
Executive Director

Enc.

cc: Ms. Jan Hafeman

UPCAP (the Upper Peninsula Commission for Area Progress) is a local 501 (c)(3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

RESOLUTION 2017-14

U.P. AREA AGENCY ON AGING
2018 ANNUAL IMPLEMENTATION PLAN FOR SERVICES TO OLDER ADULTS

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a 2018 Annual Implementation Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the 2018 Annual Implementation Plan development process, UPCAP conducted one public hearing and received input from service providers, older adults, county officials, human services organizations and other interested parties; and

WHEREAS, each U.P. County is represented by a County official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors unanimously approved the proposed, 2018 Annual Implementation Plan; and

WHEREAS, the AAA 2018 Annual Implementation Plan also requires review by individual County Boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2018 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Charlie Meintz, Board Chairperson	Marc Kleiman, County Clerk
Date	Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Appoint a new Finance Committee Chairman**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**No**

SUMMARY:

Commissioner Nelson requested to be removed as the Finance Committee Chairman. Commissioners are asked to accept his request and allow Chairman Meintz to accept nominations to appoint a Finance Chair.

RECOMMENDED MOTION:

To accept Commissioner Nelson's request to be removed from the Finance Committee Chairman seat, and to appoint another Commissioner as the Finance Committee Chairman.

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

2017 Committee Members - Revised 7.11.17

Road Commission
Gerald Piche

Delta-Men. Health Department
Jan Hafeman
Larry Schei

Intergovernmental Relations (MTA)
Charlie Meintz

Department of Human Services (DHS)
Bernie Lang

Northpointe Behavior Health
Jan Hafeman - appointed 4.25.17

UP Resource Conservation & Develop.
Bernie Lang

Fair Board
Gerald Piche

Park & Rec Committee
Larry Phelps
William Cech

Financial Hardship
Bernie Lang

Remonumentation
Larry Schei

Six County Alliance/MI Works!
John Nelson
Charlie Meintz (ALT)

Pinecrest Liaison (no vote)
Jan Hafeman

E911 Governing Board
William Cech

Airport Committee
Larry Schei
Steve Gromala - appointed 6.13.17
Charlie Meintz

NorthCare Substance Abuse Disorder Policy Brd.
John Nelson

Northwoods Rail Transit Committee
Gerald Piche

County Security Committee
Larry Schei
John Nelson

WCUP Community Corrections Board
Jan Hafeman - appointed 4.11.17

Community Action Agency
Bernie Lang

UPCAP (2 yr. appt.)
Jan Hafeman

UPCAP - UP Energy Workgrp
Jan Hafeman

Men. Business Dev. Corp
County Administrator
Larry Schei

Local Emergency Planning Comm.
(chairman of the board)-Charlie Meintz

Library Liaison (no vote)
Larry Schei

3 Way Road - Ad Hoc Committee
John Nelson
Gerald Piche

Planning Commission
Steven Gromala

Buildings & Grounds Committee
Larry Schei
William Cech

Negotiating Committee
John Nelson
Gerald Piche
Bernie Lang-Alt.

1 member of personnel
1 member of finance

Personnel Committee
Gerald Piche - Chairman
Larry Phelps
Bernie Lang
Jan Hafeman

Finance Committee
VACANT - Chairman
William Cech
Larry Schei
Steven Gromala

Executive Committee
Charlie Menitz - Chairman
Gerald Piche-Personnel Chair
Vacant (Finance Chair)

GIS Ad Hoc
Jan Hafeman
Charlie Menitz
Co. Administrator

CUPPAD Regional Commission
Steven Gromala -appointed 4.25.17

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve commissioner per diems as recently submitted.

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Per Diem (Meeting Fee)
Expense Form

Name of Commissioner JOHN NOLIN

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/1/17	MENOMINEE, FINANCE COMM	$50.00
6/1/17	ESCANABA, MI WORKS	$50.00
6/9/17	MENOMINEE, NEGOTIATIONS 911	$50.00
6/12/17	MENOMINEE, FINANCE COMM	$50.00
6/13/17	STEPHENSON, CO. BOARD.	$50.00
6/16/17	MARQUETTE, MI WORKS, CEO HERE	$50.00
6/19/17	~~MENOM~~ STEPHENSON, FINANCE COMM.	$50.00
6/21/17	MENOMINEE, NEGOTIATIONS COMM.	$50.00
6/27/17	STEPHENSON, MENOMINEE CO BD.	$50.00
	Total Per Diem	$450.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: John R Nolin

Date: 6/27/17

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/1/17	MENOMINEE	96	.535	$51.36	101-101-860.11
6/1/17	ESCANABA	54	"	$28.89	101-101-860.11
6/9/17	MENOMINEE	96	"	$51.36	101-101-860.11
6/12/17	MENOMINEE	96	"	$51.36	101-101-860.11
6/13/17	STEPHENSON	54	"	$28.89	101-101-860.11
6/16/17	MARQUETTE	180	"	96.30	101-101-860.11
6/19/17	STEPHENSON	54	"	$28.89	101-101-860.11
6/21/17	MENOMINEE	96	"	$51.36	101-101-860.11
6/27/17	STEPHENSON	54	"	$28.89	101-101-860.11
		780	Total Mileage	417.30	
				Total Mileage Fee	$417.30

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

6/27/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $.535/mile – effective 01 January 2017

*Meals: Breakfast - $ 9.00
Lunch - $11.00
Dinner $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
6/8/17	Kingsford	~~78~~	N/A	.00	101-101-860.10
6/13/17	Co Bd- Annex	34		18.19	101-101-860.10
6/15/17	Personnel-Annex	34		18.19	101-101-860.10
6/15/17	Board of Health-Pinecrest	14		7.49	101-101-860.10
6/27/17	Co. Bd. -Annex	34		18.19	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
			Total Mileage		
		116		**Total Mileage Fee**	**62.06**

Expenses shall be submitted to County Administrator's office by the last day of The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the Same has been paid.

Jan Hafeman
Signed

6/27/17
Date

Commissioner Meeting Fee
Expense Form

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (or external committee/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/8/17	Northpointe	10.00
6/13/17	County Board	50.00
6/15/17	Board of Health	50.00
6/15/17	Personnel Mtg	50.00
6/27/17	County Board	50.00
		210.00

AD

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 6/27/17

Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner Steve Gromala

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/12/2017	Finance Mtg. - Menominee	50.00
6/13/2017	Regular Monthly Mtg. - Stephenson	50.00
6/19/2017	Finance Mtg. - Stephenson	50.00
6/20/2017	Airport Committee - Menominee	50.00
6/23/2017	C.O.W. - Menominee	50.00
6/27/2017	Reg. Monthly Mtg. Stephenson	50.00
	Total Per Diem	300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 6/28/2017

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Steven Gromala ~ District 1**

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/13/2017	Stephenson - Reg. Bd. Mtg.	42.		22.47	
6/19/2017	Stephenson - Finance	42		22.47	101-101-860.01
6/27/2017	Stephenson - Reg Bd. Mtg.	42		22.47	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
		126		67.41	
			Total Mileage		
				Total Mileage Fee	67.41

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

6/28/2017
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date 2017	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
06-13	STEPHENSON	—			
06-15	COURT HOUSE	3			101-101-860.02
06-23	COURT HOUSE	3			101-101-860.02
06-27	MENOMINEE	3			101-101-860.02
06-27	STEPHENSON	—			101-101-860.02
					101-101-860.02
		9X.535 =		4.82	101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	4.82

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

06-29-17
Date

RECEIVED
JUN 29 2017

Commissioner Per Diem (Meeting Fee)
Expense Form

Name of Commissioner BERNIE LANG

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UMRC Conference
2017

Date	Meeting Description & Duration	Meeting Expense
06-13	CO. BD.	50.00
06-15	PERS.	50.00
06-23	C.O.W.	50.00
06-27	DHS	50.00
06-27	CO. BD	50.00
	Total Per Diem	250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 06-29-17

RECEIVED
JUN 29 2017
BY: AA

Commissioner Per Diem (Meeting Fee) Expense Form

RECEIVED
JUN 29 2017
BY: AA.

Name of Commissioner LARRY SCHEI

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/06/17	AIRPORT BUDGET	—
6/09/17	AIRPORT BUDGET	—
6/12/17	CB FINANCE COMMITTEE	50.00
6/13/17	COUNTY LIBRARY BOARD	50.00
6/13/17	COUNTY BOARD-PUBLIC INPUT	—
6/13/17	COUNTY BOARD	50.00
6/14/17	AIRPORT MDOT-AERO	—
6/15/17	PUBLIC HEALTH BOARD	50.00
6/16/17	AIRPORT AGENDA	—
6/19/17	CB FINANCE COMMITTEE	50.00
6/20/17	AIRPORT COMMITTEE	50.00
6/21/17	COUNTY PROSECUTOR-AIRPORT	—
6/22/17	B&G. BID OPENING	—
6/23/17	CB-MEETING OF THE WHOLE	50.00
6/27/17	COUNTY BOARD	50.00
		—
	Total Per Diem	$400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 6/29/17

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUN 29 2017
BY: AA.

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals
Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/06/17	COURTHOUSE	16		8.56	
6/09/17	COURTHOUSE	16		8.56	101-101-860.04
6/12/17	COURTHOUSE	16		8.56	101-101-860.04
6/13/17	LIBRARY-STEPHENSON	32		17.12	101-101-860.04
6/13/17	ANNEX-STEPHENSON	—	—	—	101-101-860.04
6/14/17	COUNTY AIRPORT	15		8.03	101-101-860.04
6/15/17	PINECREST-POWERS	73		39.06	101-101-860.04
6/16/17	COURTHOUSE	16		8.56	101-101-860.04
6/19/17	ANNEX-STEPHENSON	32		17.12	101-101-860.04
6/20/17	COUNTY AIRPORT	15		8.03	101-101-860.04
6/21/17	COURTHOUSE	16		8.56	
6/22/17	COURTHOUSE	16	~~Total~~	8.56	
6/23/17	COURTHOUSE	16	~~Mileage~~	8.56	
6/27/17	ANNEX-STEPHENSON	32	Total Mileage	17.12	$166.38
		311		4	

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

6/29/17
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **William Cech ~ District 5**

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/5/17	911	34			
6/13/17	Cty Bd	32			101-101-860.05
6/27/17	Cty Bd	32			101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	98	
				Total Mileage Fee	~~$52.53~~ $52.43

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

6/30/17

Date

Commissioner Per Diem (Meeting Fee)
Expense Form

Name of Commissioner Wm. Cech

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/5/17	E-911	50
6/13/17	Cty. Bd.	50
6/27/17	Cty. Bd.	50
Total Per Diem		150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 6/30/17

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on June 26, 27 & 28, 2017 in the combined amount of $126,286.18.

RECOMMENDED MOTION

To approve Miscellaneous Bills as paid on June 26, 27 & 28, 2017 in the combined amount of $126,286.18.

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/26/2017 - 06/26/2017
UNJOURNALIZED
OPEN

APPROVED
JUN 27 2017 cm
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1374	Vehicle Repair	205-315-934.02	603.98	603.98
1375	Vehicle Maintenance	205-315-934.02	39.95	39.95
1376	Vehicle Maintenance	205-315-934.02	39.95	39.95
1377	Vehicle Maintenance	205-315-934.02	59.95	59.95
2/18 - 5/18/17	Leased Auto (Sheriff Dept)	205-315-755.00	900.00	900.00
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				1,643.83
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677648769	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
1677644285	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				185.54
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22382	Vehicle Maintenance	205-315-934.02	510.25	510.25
22310	Vehicle Maintenance	205-315-934.02	32.90	32.90
22329	Vehicle Maintenance	205-315-934.02	107.90	107.90
22375	Vehicle Maintenance	205-315-934.02	32.90	32.90
22311	Vehicle Maintenance	101-265-981.00	94.00	94.00
22370	Vehicle Maintenance	101-265-981.00	484.86	484.86
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,262.81
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E08943	Road Patrol Supplies	205-315-755.00	222.50	222.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				222.50
VENDOR NAME: BP				
50594484	Road Patrol Gasoline	205-315-742.00	608.29	608.29
TOTAL VENDOR BP				608.29
VENDOR NAME: BRUNELLE, JENNIFER				
June 2017	Crisis Intervention	292-668-801.00	615.00	615.00
TOTAL VENDOR BRUNELLE, JENNIFER				615.00
VENDOR NAME: CELLCOM				
611121	Cellular Services	292-663-850.00	45.17	135.51
		292-664-850.00	45.17	
		292-665-850.00	45.17	
TOTAL VENDOR CELLCOM				135.51
VENDOR NAME: CLOVERLAND PAPER CO				
114458	Courthouse Janitorial Supplies	101-265-755.01	56.49	56.49
114457	Annex Janitorial Supplies	101-265-755.01	88.35	88.35
114407	Jail Inmate Supplies	101-301-770.00	107.78	107.78
114456	Jail Inmate Supplies	101-301-770.00	35.00	35.00
114463	Jail Inmate Supplies	101-301-770.00	13.71	13.71
TOTAL VENDOR CLOVERLAND PAPER CO				301.33
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
28752	GIS Mapping (100% Complete)	517-252-970.00	4,085.00	4,085.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				4,085.00
VENDOR NAME: COZZY'S POLARIS				
6000	Oil Change (ORV)	101-334-755.00	75.00	75.00
TOTAL VENDOR COZZY'S POLARIS				75.00
VENDOR NAME: DEKETO, LLC				
387	Database Server Upgrade	256-277-728.00	490.00	490.00
TOTAL VENDOR DEKETO, LLC				490.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DELTA FORCE PI, LLC				
357	Case # 2017-3877-FH (Tomcheck)	101-131-807.00	487.50	487.50
TOTAL VENDOR DELTA FORCE PI, LLC				487.50
VENDOR NAME: DOBIAS, MARK				
2017-062-MI	Court Appointed - Karen Renee Burley	101-148-807.00	90.00	113.32
		101-148-807.00	23.32	
TOTAL VENDOR DOBIAS, MARK				113.32
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	54.12	54.12
TOTAL VENDOR DTE ENERGY				54.12
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Sealed Bids (Emergency Generator)	101-101-901.00	34.50	34.50
1406	Sealed Bids (Boiler Replacement)	101-101-901.00	32.41	32.41
1406	Sealed Bids (Carpet Replacement)	101-101-901.00	30.32	30.32
1406	Sealed Bids (Cabling System)	101-101-901.00	33.46	33.46
1406	Sealed Bids (Window Replacement)	101-101-901.00	32.42	32.42
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				163.11
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
02685	FOC - Office Supplies	101-141-727.00	239.73	239.73
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				239.73
VENDOR NAME: GRAYBAR				
991927838	Airport Supplies	216-585-981.01	26.27	26.27
TOTAL VENDOR GRAYBAR				26.27
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
76E17107	Shakey Lakes (Ash Container)	208-751-801.00	540.34	540.34
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				540.34
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14349	Boiler Inspection	101-265-930.01	75.00	75.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				75.00
VENDOR NAME: HENSLEY, RN, JOEL				
June 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Reimbursement	Stamps (Medical Examiner)	101-648-729.00	112.12	112.12
June 2017	Medical Examiner	101-648-709.00	1,080.00	3,740.00
		101-648-835.00	2,660.00	
TOTAL VENDOR HENSLEY, RN, JOEL				5,217.12
VENDOR NAME: HUBBARD, VONNIE				
Reimbursement	Mileage	101-132-801.00	123.59	123.59
6325	Transport of Juvenile	101-132-801.01	31.25	106.25
		101-132-801.00	75.00	
TOTAL VENDOR HUBBARD, VONNIE				229.84
VENDOR NAME: IMAGEWORKS				
10652	Park Uniforms	208-751-745.01	116.00	116.00
TOTAL VENDOR IMAGEWORKS				116.00
VENDOR NAME: INSIGHT FS				
2003527	Regular Petro - Parks	208-751-742.00	486.32	486.32
TOTAL VENDOR INSIGHT FS				486.32
VENDOR NAME: JACK'S FRESH MARKET				
45000500187	Jail Inmate Supplies	101-301-770.00	30.78	30.78
TOTAL VENDOR JACK'S FRESH MARKET				30.78

APPROVED

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LEAVECK, FRANCIS & NIKKI				
Refund	Camping Reimbursement	208-751-964.00	50.00	50.00
TOTAL VENDOR LEAVECK, FRANCIS & NIKKI				50.00
VENDOR NAME: LUFTS ADVERTISER, INC.				
4/27/17	Advertising	101-101-901.00	131.00	131.00
5/31/17	Advertising (May 2017)	101-101-901.00	41.00	41.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				172.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	101.72
		101-150-860.00	1.72	
TOTAL VENDOR MATHIEU MARYE				101.72
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
27776	Chiller Maintenance	101-265-934.00	488.28	488.28
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				488.28
VENDOR NAME: MENARDS - MARINETTE				
35828	Parks - Chair	208-751-728.00	59.00	59.00
36001	Inmate Supplies	101-301-770.00	47.50	47.50
35968	1000 9th Street Supplies	101-103-998.11	187.85	187.85
36031	1000 9th Street Supplies	101-103-998.11	137.74	137.74
36033	B&G Supplies	101-265-755.00	36.46	36.46
35758	Parks Construction Supplies	208-751-756.01	56.44	56.44
36366	Building & Ground Supplies	101-265-755.00	63.00	63.00
36363	1000 9th Street	101-103-998.11	78.78	78.78
36317	1000 9th Street	101-103-998.11	44.80	44.80
TOTAL VENDOR MENARDS - MARINETTE				711.57
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV272	Work Van Services	208-751-930.04	108.00	108.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				108.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10367129	Plastic Blade - Airbort Weedeater	216-585-981.00	22.06	22.06
10367035	Trimmer Head (Parks)	208-751-930.02	82.03	82.03
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				104.09
VENDOR NAME: MGT OF AMERICA, INC.				
30011	FOC - DHS 286 Billings (April - June 2017)	101-141-801.00	1,240.80	1,240.80
TOTAL VENDOR MGT OF AMERICA, INC.				1,240.80
VENDOR NAME: MI ASSOC. OF DIST. CRT. MAGIST				
Dues	2018 MADCM Annual Dues	101-136-802.00	75.00	75.00
TOTAL VENDOR MI ASSOC. OF DIST. CRT. MAGIST				75.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
4070	Third Qtr Billing	101-101-716.00	64.72	31,722.27
		101-131-716.00	50.23	
		101-132-716.00	93.87	
		101-136-716.00	420.33	
		101-141-716.00	652.87	
		101-148-716.00	51.29	
		101-150-716.00	3.16	
		101-172-716.00	406.42	
		218-656-716.00	50.60	
		101-215-716.00	238.55	
		101-253-716.00	174.08	
		101-257-716.00	358.49	
		101-261-716.00	22.38	
		101-265-716.00	1,870.59	
		101-267-716.00	826.82	
		101-268-716.00	92.32	
		101-301-716.00	14,257.90	
		101-331-716.00	32.92	
		101-426-716.00	36.96	
		101-648-716.00	55.21	
		101-682-716.00	43.90	
		205-315-716.00	8,150.83	
		205-316-716.00	555.78	
		208-751-716.00	883.43	
		216-585-716.00	423.38	
		249-371-716.00	80.43	
		266-325-716.00	479.12	
		266-326-716.00	40.51	
		271-790-716.00	663.33	
		292-663-716.00	236.81	
		292-664-716.00	199.65	
		292-665-716.00	205.39	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				31,722.27
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0128398-001	Family Court - Office Supplies	101-132-727.00	9.00	9.00
0128481-001	Office Supplies - Treasurer's Office	101-253-727.00	100.65	100.65
0128297-001	Inmate Medical Supplies & Road Office Supplies	101-301-770.01	20.25	33.57
		205-315-727.00	13.32	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				143.22
VENDOR NAME: NESTEGG MARINE				
107591	Marine Maintenance	101-331-755.00	55.78	55.78
TOTAL VENDOR NESTEGG MARINE				55.78
VENDOR NAME: NORTHERN MICHIGAN UNIVERSITY				
mecosh-12	Training (T. Nettleton)	205-315-881.03	30.00	30.00
TOTAL VENDOR NORTHERN MICHIGAN UNIVERSITY				30.00
VENDOR NAME: NORTHPOINTE, INC.				
MENOMISDM101	Inmate Classification Training (x2)	101-301-881.00	398.00	398.00
TOTAL VENDOR NORTHPOINTE, INC.				398.00
VENDOR NAME: NORWAY SPRINGS, INC.				
488914	Airport Water	216-585-801.00	7.20	7.20
TOTAL VENDOR NORWAY SPRINGS, INC.				7.20
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317153023	Jail Inmate Supplies	101-301-770.00	46.84	46.84
TOTAL VENDOR PAN-O-GOLD BAKING CO.				46.84
VENDOR NAME: PHILLIPPS, RANDALL				

APPROVED
JUN 27 2017 CM
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/26/2017 - 06/26/2017
UNJOURNALIZED
OPEN

APPROVED
JUN 27 2017 cm
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PHILLIPPS, RANDALL				
June 2017	Show Cause	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
TOTAL VENDOR PHILLIPPS, RANDALL				1,500.00
VENDOR NAME: PLASTOCON, INC				
91653	Jail Inmate Supplies	101-301-770.00	350.25	350.25
TOTAL VENDOR PLASTOCON, INC				350.25
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	111.12
		101-150-860.00	11.12	
TOTAL VENDOR POLASKY, NANCY				111.12
VENDOR NAME: QUALITY WATER SPECIALISTS				
189148	Annex - Softner Salt (x2)	101-265-801.00	34.40	34.40
TOTAL VENDOR QUALITY WATER SPECIALISTS				34.40
VENDOR NAME: QUILL CORPORATION				
7466744	911 Office Supplies	266-325-727.00	32.48	32.48
7487705	911 Supplies	266-325-728.01	64.79	64.79
7535133	911 Office Supplies	266-325-727.00	33.92	33.92
TOTAL VENDOR QUILL CORPORATION				131.19
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00719820175	Drug Testing Supplies	296-667-730.00	10.00	10.00
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				10.00
VENDOR NAME: REINHART FOODSERVICE				
190181	Jail Inmate Supplies	101-301-770.00	955.22	955.22
195280	Jail Inmate Supplies	101-301-770.00	1,004.38	1,004.38
200897	Jail Inmate Supplies	101-301-770.00	949.56	949.56
TOTAL VENDOR REINHART FOODSERVICE				2,909.16
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	103.34
		101-150-860.00	3.34	
TOTAL VENDOR SCHRAUB, DARLENE				103.34
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Office Supplies, Safety Vests, Badges	101-426-727.00	8.48	214.17
		101-426-755.00	205.69	
TOTAL VENDOR SEXTON, RICHARD				214.17
VENDOR NAME: SPARLING CORPORATION				
58687	Jet Fuel Filters	216-585-981.00	712.40	712.40
TOTAL VENDOR SPARLING CORPORATION				712.40
VENDOR NAME: ST. OF MI-MANAG/BUDGET/PO30681				
17-001576	Radio Activation (x5)	205-315-934.01	1,250.00	1,250.00
TOTAL VENDOR ST. OF MI-MANAG/BUDGET/PO30681				1,250.00
VENDOR NAME: STANDARD INSURANCE COMPANY				

APPROVED
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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
July 2017	Life Insurance Premium			221.84
		101-101-713.00	21.24	
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	16.52	
		266-326-713.00	2.36	
TOTAL VENDOR STANDARD INSURANCE COMPANY				221.84
VENDOR NAME: STATE OF MICHIGAN				
D95A	April, May, June 2017	101-136-931.01	3,549.86	3,549.86
P55	April, May, June 2017	101-132-858.03	2,682.50	2,682.50
6321	Chargeback April 2017	292-662-843.01	7,399.55	7,399.55
TOTAL VENDOR STATE OF MICHIGAN				13,631.91
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-489957	4/1/17 - 6/30/17	101-301-976.00	1,765.00	1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,765.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
76978	Duplex Printer (Family/Probate)	101-148-931.00	109.99	219.99
		101-132-931.00	110.00	
77039	Battery Backup & Surge Protector	218-656-857.01	150.00	150.00
77028	Liebert Rack Tower (x2)	218-656-857.01	2,422.00	2,422.00
77021	Laserjet Printer (9th Street Detectives)	205-315-727.00	359.99	359.99
47000	Airport Printer	216-585-728.00	60.00	60.00
76986	Wireless Printer (Admin)	101-172-727.01	199.99	199.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				3,411.97
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
332981307	Bizhub 423	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage, Meals	101-131-860.00	261.50	261.50
TOTAL VENDOR VALENTI, SUSAN F.				261.50
VENDOR NAME: WATCHGUARD VIDEO				
ACCINV0011468	DVD+RW (x200)	205-315-727.00	218.00	218.00
TOTAL VENDOR WATCHGUARD VIDEO				218.00
VENDOR NAME: WINTERS JR., RONALD DEAN				
Reimbursement	Meals/Mileage	101-132-801.01	36.66	36.66
6330	Transport of Juvenile	101-132-801.01	153.00	153.00
TOTAL VENDOR WINTERS JR., RONALD DEAN				189.66

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00005	Kleinke Park	208-751-920.01	116.43	116.43
0402047856-00008	Kleinke Park	208-751-920.01	351.49	351.49
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				467.92
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
June 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				82,515.93

APPROVED

JUN 27 2017 cn

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/27/2017 - 06/27/2017
UNJOURNALIZED
OPEN

APPROVED

JUN 27 2017 cm

✓ CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202306	Telephone Services	101-103-850.00	694.35	694.35
906863444106	Telephone Services	101-103-850.00	1,500.73	1,500.73
TOTAL VENDOR AT&T - CAROL STREAM, IL				2,195.08
VENDOR NAME: EICHHORN, GARY				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	96.01
		101-601-837.00	46.01	
TOTAL VENDOR EICHHORN, GARY				96.01
VENDOR NAME: HUBBARD, VONNIE				
Holdover	Mileage & Meals & Holdover	101-132-801.01	136.00	327.97
		101-132-801.01	191.97	
TOTAL VENDOR HUBBARD, VONNIE				327.97
VENDOR NAME: J.F. AHERN COMPANY				
203789	Airport Fire Inspection	216-585-801.00	269.60	269.60
TOTAL VENDOR J.F. AHERN COMPANY				269.60
VENDOR NAME: MASTEJKO, JOHN & DAWN				
Reimbursement	Camping Refund	208-751-964.00	40.00	40.00
TOTAL VENDOR MASTEJKO, JOHN & DAWN				40.00
VENDOR NAME: MENARDS - MARINETTE				
36365	Picnic Table Repair	208-751-756.01	101.28	101.28
TOTAL VENDOR MENARDS - MARINETTE				101.28
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10367129	Airport Supplies	216-585-981.00	22.06	22.06
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				22.06
VENDOR NAME: MICHIGAN STATE UNIVERSITY				
4 Menominee 2017	July - September 2017 - MOA Work Plan Payment	101-261-801.00	17,922.25	17,922.25
TOTAL VENDOR MICHIGAN STATE UNIVERSITY				17,922.25
VENDOR NAME: NASER, JEFF				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	97.08
		101-601-837.00	47.08	
TOTAL VENDOR NASER, JEFF				97.08
VENDOR NAME: NORTHERN CUSTOM ROOFING, INC.				
142	Bailey Park Carriage House	220-752-953.04	2,920.00	2,920.00
TOTAL VENDOR NORTHERN CUSTOM ROOFING, INC.				2,920.00
VENDOR NAME: PLUTCHAK FAB, LLC				
43908	Rental of Lift (Parking Lot & Beacon LED Lighting)	216-585-981.01	200.00	200.00
TOTAL VENDOR PLUTCHAK FAB, LLC				200.00
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	42.80	42.80
Reimbursement	EMS Supplies & Printer	101-426-727.00	13.74	119.73
		101-426-755.00	105.99	
Reimbursement	Trailer Supplies	101-426-755.00	74.05	110.95
		101-426-755.00	36.90	
TOTAL VENDOR SEXTON, RICHARD				273.48
GRAND TOTAL:				24,464.81

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/27/2017 - 06/27/2017
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1616939766	Building & Grounds - Building Maintenance	101-265-930.01	44.22	44.22
TOTAL VENDOR BLUETARP FINANCIAL, INC.				44.22
VENDOR NAME: CLOVERLAND PAPER CO				
114529	Courthouse - Janitorial Supplies	101-265-755.01	207.71	207.71
TOTAL VENDOR CLOVERLAND PAPER CO				207.71
VENDOR NAME: QUILL CORPORATION				
7395228	PA - Office Supplies	101-267-727.00	99.76	99.76
7385007	PA - Office Supplies	101-267-727.00	7.98	7.98
TOTAL VENDOR QUILL CORPORATION				107.74
VENDOR NAME: UNITED STATES POST OFFICE				
Jury Commission	Returned and Postage Due - 1st Mailing	101-150-729.00	108.67	108.67
TOTAL VENDOR UNITED STATES POST OFFICE				108.67
VENDOR NAME: WISCONSIN DEPT. OF REVENUE				
Renewal	Wisconsin Business Tax Registration Renewal	101-103-755.00	10.00	10.00
TOTAL VENDOR WISCONSIN DEPT. OF REVENUE				10.00
GRAND TOTAL:				478.34

APPROVED

JUN 27 2017 cm

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/27/2017 - 06/27/2017
UNJOURNALIZED OPEN
VENDOR CODE: 01095

APPROVED
JUN 28 2017
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card							
53710	Mastercard		06/11/2017	06/27/2017	117.60	117.60	Open
	5/12/17 - 6/6/17 (Airport)		jessicaw				
	216-585-742.00	GAS, OIL ETC			14.95		
	216-585-981.02	BUILDING MAINTENANCE/REPAIRS			18.97		
	216-585-744.00	EQUIPMENT FUEL PURCHASE			83.68		
Credit Card							
53711	Mastercard		06/11/2017	06/27/2017	6,443.78	6,443.78	Open
	5/11/17 - 6/5/17 (Road/Sheriff Dept)		jessicaw				
	101-301-727.00	Amazon			281.23		
	101-301-727.00	Quill			115.54		
	101-301-742.00	Exxon Mobil			28.12		
	101-301-742.00	Marathon Petro			26.01		
	101-301-742.00	Shell Oil			31.52		
	101-301-742.00	Sunoco			60.47		
	101-301-742.00	Superior Touchless			11.00		
	101-301-742.00	Superior Touchless			11.00		
	101-301-755.00	Amazon			108.15		
	101-301-755.00	DIY Awards			168.96		
	101-301-755.00	Jack's Fresh Market			23.98		
	101-301-755.00	Subway			67.56		
	101-301-770.00	Bob Barker			77.48		
	101-301-770.00	Bob Barker			195.94		
	101-301-770.00	Bob Barker			102.84		
	101-301-770.01	American Screening			387.00		
	101-301-860.00	Best Western PO# 3667			2,047.50		
	101-301-860.00	Best Western PO# 3667			2,047.50		
	101-301-860.00	Harringtons by the Bay			20.00		
	101-301-860.00	Harringtons by the Bay			20.00		
	101-301-860.00	Holiday			6.61		
	101-301-860.00	KFC			11.63		
	101-301-860.00	KFC			10.79		
	101-301-860.00	Portside Inn			40.00		
	101-301-860.00	Vangos Pizz			22.00		
	101-301-860.01	Krist Oil			41.00		
	101-301-860.01	The Store			30.00		
	101-301-881.01	Mighty Pet			29.66		
	205-315-745.00	Badge & Wallet			185.00		
	281-345-881.00	CPD Industries			235.29		
Credit Card							
53712*	Mastercard		06/11/2017	06/27/2017	1,519.58	1,519.58	Open
	5/13/17 - 5/25/17 (Courthouse)		jessicaw				
	101-265-931.00	Amazon			19.99		
	101-265-755.00	Amazon			39.86		
	215-141-860.00	Tree Tops Lodging			331.61		
	215-141-860.00	Tree Tops Food			30.61		
	215-141-860.00	Bob Evans			20.00		
	101-265-755.00	Amazon			78.01		
	215-141-860.00	Tree Tops Food			39.78		
	215-141-860.00	Holiday			35.81		
	215-141-860.00	La Senorita			29.39		
	101-268-860.00	USPS			6.65		
	215-141-860.00	Tree Tops Food			25.42		
	101-253-860.00	HotelBooking Serv Fee			7.99		
	215-141-860.00	Subway			16.65		
	101-101-859.00	Island Hotel			74.60		
	263-215-860.00	BP			30.00		
	263-215-860.00	McDonalds			6.56		
	101-141-860.00	Wendy's			8.89		
	101-268-729.00	USPS			6.65		
	101-265-755.00	Foster Grant			24.95		
	101-265-930.01	IBI Supply Works			136.14		
	101-141-860.00	Tree Tops Food			46.62		
	101-265-934.00	AAA Industrial			70.00		
	101-141-860.00	Holiday			33.38		

Inv Num / Inv Ref#	Vendor / Description / GL Distribution	Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status
	263-215-860.00	Speedway		35.68		
	263-215-860.00	Radisson Hotels		453.15		
	263-215-860.00	Valot's Citgo		41.50		
	292-663-860.00	Krist Food		30.43		
	101-215-860.00	Walgreens		8.97		
	101-215-860.00	The Store		4.74		
	101-215-860.00	Buffalo Wild Wings		9.53		
	101-215-860.00	Holiday		23.57		
	101-215-860.00	Franks {Press Box		16.84		
	101-215-860.00	Speedway		39.19		
	101-215-860.00	Crunchy's East		10.63		
	101-215-860.00	Country Inn		159.00		
	101-215-860.00	Holiday		6.18		
	101-215-860.00	Holiday		31.16		
	101-215-860.00	Breezy Point		10.59		
	101-268-729.00	USPS		6.65		
	101-103-755.00	Credit Voucher - Govt Procur		(349.00)		
	266-325-745.00	Credit Voucher - Hero 247		(88.00)		
	101-265-931.00	Credit Voucher - Amazon		(19.99)		
	215-141-860.00	Credit Voucher - Tree Tops Lodging		(30.60)		
	215-141-860.00	Credit Voucher - Tree Tops Lodging		(10.20)		
	101-103-755.00	Phone Payment Fee		10.00		
# of Invoices: 3	# Due: 3	Totals:		8,080.96	8,080.96	
# of Credit Memos: 0	# Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				8,080.96	8,080.96	
* 1 Net Invoices have Credits Totalling:				(497.79)		

— TOTALS BY FUND —

101 - GENERAL FUND	6,545.28	6,545.28
205 - ROAD PATROL	185.00	185.00
215 - FRIEND OF COURT	488.47	488.47
216 - TWIN COUNTY AIRPORT	117.60	117.60
263 - CONCEALED PISTOL LICENSING	566.89	566.89
266 - EMERGENCY 911	(88.00)	(88.00)
281 - K9 DONATIONS	235.29	235.29
292 - CHILD CARE	30.43	30.43

— TOTALS BY DEPT/ACTIVITY —

101 - BOARD OF COMMISSIONERS	74.60	74.60
103 - OTHER LEGISLATIVE	(339.00)	(339.00)
141 - FRIEND OF COURT	577.36	577.36
215 - COUNTY CLERK	887.29	887.29
253 - COUNTY TREASURER/DTRF	7.99	7.99
265 - BUILDINGS AND GROUNDS	348.96	348.96
268 - REGISTER OF DEEDS	19.95	19.95
301 - SHERIFF DEPARTMENT	6,023.49	6,023.49
315 - ROAD PATROL	185.00	185.00
325 - EMERGENCY 911	(88.00)	(88.00)
345 - DONATIONS	235.29	235.29
585 - AIRPORT EXPENDITURE	117.60	117.60
663 - ST GRANT FOR SP CHILD CARE	30.43	30.43

06/28/2017 10:49 AM
User: jessicaw
DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/28/2017 - 06/28/2017
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	June 2017 Mileage	101-101-860.01	67.41	67.41
TOTAL VENDOR GROMALA, STEVEN				67.41
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	June 2017 Mileage	101-101-860.10	62.06	62.06
TOTAL VENDOR HAFEMAN, JAN				62.06
VENDOR NAME: HI TEC BUILDING SERVICES				
014820	June 2017 Cleaning Services	101-265-801.00	1,880.00	1,880.00
TOTAL VENDOR HI TEC BUILDING SERVICES				1,880.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage & Meals	263-215-860.00	9.01	98.89
		101-215-860.00	89.88	
TOTAL VENDOR KLEIMAN, MARC				98.89
VENDOR NAME: MENOMINEE ABSTRACT & LANS CO				
25193	Airport Search Fees (75 Parcels)	216-585-970.00	8,178.00	8,178.00
TOTAL VENDOR MENOMINEE ABSTRACT & LANS CO				8,178.00
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	June 2017 Mileage	101-101-860.11	417.30	417.30
TOTAL VENDOR NELSON, JOHN R.				417.30
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	42.48	42.48
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				42.48
GRAND TOTAL:				10,746.14

APPROVED

JUN 28 2017

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 7.11.2017 County Board meeting

RECOMMENDED MOTION

To approve the miscellaneous reports discussed at the 7.11.17 County Board meeting

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Municipal Building (906) 753-6228
Dept. of Public Works (906) 753-4769
FAX (906) 753-4726
TDD (800) 649-3777

Mayor Lowell Bengry

City of Stephenson

W628 Samuel St. • PO Box 467 • Stephenson, MI 49887-0467
Website: www.stephenson-mi.com

June, 2017 Newsletter

This letter is to update you on activities and other items of interest in the City.

The Fourth of July celebration will be held in Stephenson this year on Saturday, July 1st. Rain date will be July 2nd. Many activities are planned. The Old Timers Baseball Game will be held in the evening on June 30th. On July 1st there will be the parade at 11:00 a.m., with music, inflatable jumpers, food and drinks, car show, horseshoe tournament, baseball games, fire departments water battle during the day. The fireworks display at dark will conclude the activities. A list of events is posted on the City's website at www.stephenson-mi.com)

Flea Markets will be held on June 3rd, July 1st, August 5th and September 2nd. They will be held in Veteran's Park in the downtown area, except for the July 1st one which will be held behind mBank on Willow Street.

The council is aware that many streets need to be repaired and are always looking for funding sources to fix them. The City's millage was increased this year by 1.5 mills to 11.0 mills. 3.5 mills of the 11.0 mills will be earmarked for equipment replacement and roads. 3.5 mills will generate approximately $56,000.00. At this time the snow plow loans are paid off, so the funding is expected to go toward the repairing of streets.

The City qualifies for $141,929 in State Economic Development Funding (TEDF Category D funds) for the reconstruction of Samuel Street, so this Street is a priority so that the funding would not be lost. Preliminary engineering has been completed on the Street in preparation for any grant funding that could become available.

If you need law enforcement services, the City has contracted them out to the Menominee County Sheriff's Department. For emergencies call 911, for non-emergencies call Central Dispatch at 888-863-6614. The City has done this for over 4 years now, and this arrangement seems to be working out well.

At this time of year people are considering making improvements to their homes and yards. Building permits are no longer needed for re-roofing or re-siding, but building and zoning use permits are still required for construction, fences, decks, swimming pools (above and below ground) etc. Contact City Hall for further information and/or a permit application. Permit applications are also available online at www.stephenson-mi.com. Residents are also asked to make sure their house numbers are visible on their house so emergency vehicles can easily find their home if the need arises. If you need a house number, contact City Hall which can provide you with a replacement.

Severe weather can strike at any time. The testing of the severe weather sirens is done through Central Dispatch the first Monday of each month at noon. To distinguish the severe weather siren from the fire alarm siren, listen for the following: the fire alarm siren will cycle once (ring for 1 minute) - the severe weather siren will sound the same as the fire alarm but will cycle 3 times (ring for 1 minute, stop for 30 seconds, ring for 1 minute, stop for 30 seconds, ring for 1 minute). The fire alarm is only used to page the firemen; the severe weather siren is used to alert residents so they can prepare for bad weather.

Summer and Fall are also great times to have a fire going outside in a recreational fire pit, and roasting hotdogs and marshmallows. Many residents have taken advantage of applying for the recreational fire permit. For anyone who hasn't done so yet, feel free to contact City Hall for a permit form. There is no cost for it, but residents are reminded that the permits do not allow you to burn household garbage, lawn debris and tree

trimmings. Also, please be aware while using your recreational fire that you not allow smoke to cause a problem for your nearby neighbors. No other burning is allowed in the City.

The City has three park pavilions which are available for the public to use- Firemen's Park, Erickson Park (by the little Cedar River) and the Multi-purpose Pavilion, also located in Erickson Park. If you would like to reserve one, contact City Hall to be placed on the calendar. The pavilions are reserved on a first come- first serve basis. A hold harmless agreement needs to be signed prior to placing the reservation on the calendar.

Due to a generous $13,000.00 grant from the Hannahville Indian Community, a donation from the Menominee County Pheasant Club, donated labor and materials from subcontractors, and other City funding, the City is in the process of erecting a restroom near the Multi-Purpose Pavilion. The City will then have two flushable toilet facilities. The other restroom is located in the Park near the playground equipment and baseball field. The City is still accepting donations to the project.

From time to time questions come in regarding electric outage protection, sewer backup, etc. Sometimes if a storm or other event happens, and the electric goes to partial power, an appliance motor may overheat and fail if it isn't properly protected. City Hall has information on protective devices and standby generation. The City cannot accept liability for any loss, injury or damage resulting from the interruptions or deficiencies of service such as single-phasing.

Regarding sewer backups- the City is not responsible for them if they occur in residents' lines that extend to the City's main. The council suggests that check valves be installed in the floor drain as a deterrent to sewer backups. It has been noticed that feminine products and baby wipes have been causing problems at the wastewater treatment plant. Please do not flush these items down your sewer.

Customers can view some of their information online at www.stephenson-mi.com. Property tax owners can view their information free of charge. A $2.00 charge will be applied to look up someone else's data.

Utility billing data is also available online. Customers can view their bills free of charge. A $1.00 charge will be applied to look up someone else's information.

If you would like to have your utility bills emailed rather than mailed to you, call City Hall at 753-6228 with your email address. If there is enough interest, this option will be implemented.

Options available to pay utility bills include paying them by check or cash, by bill pay through your bank, by ACH (automatically taken out of your account each month by the City), or by debit/credit card online or at City Hall. There is a 3% processing fee, with a $2.00 minimum for each payment made by debit/credit card. The fee is collected by the company who processes the bills. If you would like an ACH form or more information on any of the payment options contact the City Hall office (753-6228).

Due to increased costs Water and Sewer Rates will increase 2% beginning with the August, 2017 utility billing.

The CVTRS ("City, Village and Township Revenue Sharing) documents for the City are located on the City's website at www.stephenson-mi.com and in the office for viewing.

The City wishes to acknowledge residents who are making a concerted effort to keep their properties neat by residing and/or painting their houses, planting flowers, keeping up their lawns, etc. It makes for a pleasant atmosphere for all City residents and the community.

Enclosed are some items for your information: the annual 2016 water consumer confidence report and a summary of the 2016 annual report for both the Energy Optimization and Renewable Energy Plans.

The City council meets the first Thursday of each month at 7:00 p.m. All are welcome to attend.

NOTE: Our auditors are making an annual audit of our financial statements. Please examine the enclosed utility bill(s). If the amount is not correct, please report any differences directly to our auditors, Johnson & Rennie, LLC, Certified Public Accountants, 900 26th Street, Menominee, MI 49858. No reply is necessary if this amount agrees with your records. Please do not mail payments on account to our auditors.

Mail payments to: **City of Stephenson, W628 Samuel St., P.O. Box 467, Stephenson, MI 49887**

PLEASE NOTE: No reply is necessary if this amount agrees with your records.

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 4, 2017.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Kevin Havelka, Larry Barker, Jerry Piche, David Wesoloski and Adam Olson.

Absent: - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 03/07/17 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 06, 2017				$2,774,775.85
Receipts thru 03/31/17	570,320.46			
Expenditures thru 03/31/17		300,999.76		
Balance, March 31, 2017				$3,044,096.55
Michigan Transportation Funds	438,825.94			
Receipts thru 04/03/17	0.00			
Expenditures thru 04/03/17		0.00		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			89,679.00	
Balance, April 03, 2017	1,009,146.40	300,999.76	239,679.00	3,243,243.49
Payables & Reserves				
Payroll 04/06, and 04/20 (Est.)			135,000.00	
Soc. Sec. 04/06 and 04/20 (Est.)			10,327.50	
Reserve for workers compensation insurance			13,804.00	
Reserve for liability insurance			145,775.04	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			161,012.59	
Reserve for 2016 Federal Aid Match			106.85	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			14,760.66	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			30,326.80	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			110,325.40	
Reserve for 2016 bridge inspections			840.00	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Vega Road box culvert			26,400.00	
Reserve for crushing & stockpiling 30,000 tons of 22A gravel			111,900.00	
Reserve for Bridge scour protection			476,765.00	
Reserve for preperation of bid pkg for Shakey Lakes culvert reline			0.00	
Reserve for Capital Outlay-Equipment (3 plow trucks)			716,373.00	
Reserve for Capital Outlay-Equipment (paint cart)			4,100.00	(2,427,133.52)
				$ 816,109.97

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 17-0029, 17-0030, 17- 0032 and 17-0331 – Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Discuss/award bid for Shakey Creek Culvert Repair – Moilanen noted that he and Savord had reviewed the financials and budget and that he felt both Phase 1 and Phase 2 could be awarded this fiscal year. Moved by Anderson, seconded by Kakuk to award the bid to Hebert Construction Co., Iron River, MI for both phases at the low bid of $497,000.00. Carried unanimously.

Award bid for road side mowing – Moved by Kakuk, seconded by Skrobiak to award to low bidder S&S Mowing, Bark River, MI for 3 years, with 2 additional 1 year extensions, if agreeable to both the road commission and the vendor. Carried unanimously.

Award bid for 2017 culverts & bands – Moved Kakuk, seconded by Skrobiak to award to the low bidder, Contech Construction, Kimberly, WI for the annual maintenance culverts & bands. Any miscellaneous culverts will be picked up at UP Concrete Pipe Co, Escanaba, MI. Carried unanimously.

Discuss/ award quotes for CRS – 2 Emulsion – Moilanen explained that no bids had been received for this product at the March meeting, but since that time, the following two quotes had been provided:

Michigan Paving & Materials Co, Alma, MI	$2.18 per gallon
Meigs Paving Asphalts & Emulsions, Portage, WI	$2.2381 per gallon

Moved by Skrobiak, seconded by Kakuk to accept the quote from Michigan Paving & Materials Co. Carried unanimously.

Award RFP for 2017 bridge inspections – The following two proposals had been received:

Ayres Associates, Eau Claire, WI	$12,780.00
UP Engineers & Architects, Iron Mountain, MI	$14,600.00

Moved by Anderson, seconded by Kakuk to award the work to Ayres Associates. Carried unanimously.

Award RFP for CR360 project design – The following two proposals had been received:

UP Engineers & Architects, Iron Mountain, MI	$23,600.00
Coleman Engineering Co., Iron Mountain, MI	$38,000.00

Moved by Skrobiak, seconded by Kakuk to award the work to UP Engineers & Architects. Carried unanimously.

Pass resolutions requesting funding to replace bridges through the Local Bridge Program –

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Skrobiak and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 22.5 Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Skrobiak offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 3 Ayes; 0 Nays.

Any other business – Moilanen stated that a letter had been received from Menominee Conservation District requesting use of the road commission cold storage building for their annual tree sale. Moved by Anderson, seconded by Kakuk to allow them to use the building from approximately April 21-29, 2017. Carried unanimously.

Kakuk asked if Moilanen knew what the cost was going to be for pulverizing this year. Moilanen responded that he was still working on the request for quotes. Kakuk also asked what the policy was going to be for culverts 48" or larger. Moilanen stated that would be an agenda item for the May 9 meeting.

Kakuk asked if there was any news on when the weight restrictions would be lifted. Moilanen replied that MDOT is lifting restrictions on state highways from US 2 and south tomorrow, but that the county roads were not ready to be lifted yet, and there has also been too much rain lately for the graders to go out on several roads. Moilanen will continue to monitor the roads.

Skrobiak asked if the patch truck had been out working yet. Moilanen stated that the emulsion would be ordered for delivery in early May, and also noted that the emulsion needed to be used within about 10 weeks from delivery or it would start to harden up.

Skrobiak said that Jerry Hoduski called him regarding his south driveway on P-1 Road. Moilanen responded that he was waiting for limestone to become available before any more work would be done there. Skrobiak had also received a call regarding the condition of Bridge Lane (38.5 Road) off of D-1 Road. Moilanen will have the foreman take a look at it.

Anderson asked for an update on Kloman Road. Moilanen said the area with the low shoulders had already been patched.

Public Comment – David Wesoloski asked when Menominee Township's first payment on the local bridges would be due. Moilanen stated that the projects would not be started until early to mid-May, and that the first pay estimate would be run about 2-3 weeks after that. Mr. Wesoloski asked if Menominee Township should put money aside for 2020 for the Deer Park Drive bridge. Moilanen advised that there was still no guarantee that the bridge would be funded. Mr. Wesoloski asked if the Evergreen Road bridge was on the list for funding with the Local Bridge Program. Moilanen replied that a bridge had to be a minimum of 20' to be eligible for the program, if smaller then it would be replaced with a box culvert when needed.

Larry Barker asked if Moilanen had heard from the railroad regarding the O-1 Drive crossing. Moilanen had not.

Kevin Havelka advised that Havelka Construction has sand available 1.5 miles south of Cedar River if needed. Mr. Havelka also asked if the road commission would be needing crushed limestone this year, and if so, what size. Moilanen replied that he would let him know at a later date.

There being no further business, Anderson declared the meeting adjourned at 10:12 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, April 20, 2017.

Vice-Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present was Larry Barker.

Absent: Anderson (excused)

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Open/award bids for HMA Base Crushing Modified – Bids were opened and read aloud as follows:

Hein Reclamation, Green Bay, WI	$17,403.95
Payne & Dolan, Gladstone, MI	$18,734.00

Moved by Kakuk, seconded by Skrobiak to award to the low bidder, Hein Reclamation. Carried unanimously.

Discuss purchase of paint cart – Moilanen explained that the amount originally budgeted for a new paint cart was $4,100. Upon further research it was found that a cart with a better engine, a bead dispenser, line painter kit and spray nozzles could be purchased for $6,836. Moved by Kakuk, seconded by Skrobiak to have Moilanen purchase the better unit for $6,836. Carried unanimously.

Other Business – Skrobiak noted he had received a call on Orchard Lane in Carney stating that the edge of the blacktop was breaking off in some areas. Moilanen advised that this road was within the Village of Carney's jurisdiction, so the Village board would need to request and approve any work done there.

Skrobiak asked if any work, such as tree cutting, ditching, paving, etc., was scheduled on G-18, from the bridge to CR577. Moilanen replied that there was nothing scheduled for this year.

Skrobiak stated that some of the culverts had been replaced on Miscauno Island Drive and that the old culverts had been left behind. Moilanen will have the foreman arrange to have them picked up.

Kakuk asked for an update on the issue on K-2 Lane. Moilanen stated that the landowner would be taking down the cable that was across the road. Moilanen has also advised the landowner of their right to file for an abandonment of that portion of the road, should they choose to do so.

Larry Barker asked if there would be a grade lift done on CR551 this year. Moilanen responded that there were grade lifts scheduled in a couple areas on CR551, as well as graveling, this year.

Skrobiak had received an email asking what the purpose was of the "Mine Site" sign on Snuff Box Road. Moilanen explained that MSHA regulations required the sign to be posted anytime there was an active site. Kakuk asked if the same type of sign needed to be posted if sand or top soil was being screened. Moilanen stated that he thought the requirement was only for processed products such as crushed gravel or limestone, but would need to check with MSHA to be sure.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:27 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
February 27, 2017

The Menominee County Planning Commission meeting was called to order at 5:00 PM CST by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Bob Desjarlais, Charlene Peterson, Gary Scholtz, Lillian Schultz. Excused: Terry Proos. Absent: County Commissioner Steve Gromala. Quorum was present to conduct business. Richard Sexton, County EMC was also in attendance.

Approval of Agenda: Motion by to approve by B. Anderson; support by B. Desjarlais. Motion carried.

Approval of Previous Minutes: Motion by B. Desjarlalis to approve regular minutes of October 24, 2016 meetings; support by B. Anderson. Motion carried.

Public Comment: none present

Old Business:

A) Regulations concerning Medical Marihuana according to the February MTA Focus magazine are being left to the Township local units to determine how they are to be dealt with in each township. Enforcement is a large issue. IF the unit takes NO ACTION – all facilities would remain unlawful. Nothing is in effect until December 15, 2017.

B) Discussion of how to get information funneled to the County Planning Commission in order to keep all potential projects on the radar to see how each factors into the overall County Master Plan. Communication such as notification from the Menominee County EDC to the County Planning Commission with reference to potential new industry or projects should be mandatory to keep the channels of information flowing in a cooperative effort to increase business opportunities throughout the county.

New Business:

A) Gary Scholtz shared some information about zoning items at airport. No action taken.
B) No other new business was presented.

Next Meeting Date: **Monday, _____2017.** (to be called as needed)

Adjournment: Motion by Bob Desjarlais to adjourn, support by B.Anderson. Motion carried. Meeting adjourned at 5:57 pm.

Minutes Submitted by:

Charlene Peterson

Charlene Peterson, Secretary
Menominee County Planning Commission

Approved 6-26-17

Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: May 30, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Gary Eichhorn, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:
Minutes of the April 25, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for April, 2017 was reviewed. There were $287.16 in expenditures for the DHHS Board meeting; leaving a balance of $2,509.88.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:
Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: $25,896.00. Year-to-date expenditures are: $14,936.95. This constitutes 57.7% of the allocation spent with 58% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: $35,261.00. Year-to-date expenditures are: $8,293.13. This constitutes 23.5% of the allocation spent with 58% of the year elapsed.

Assistance Payments:
Assistance Payments Standard of Promptness: 95.38%. Business Service Center 1 average is 96.87%. Statewide Average is 96.74%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there continue to be no cases that were mandated to participate in work activities) Federal goal is 50%.

Menominee County showed up on several statewide lists this month:
Good list:

- Ten lowest pend end over at 2.86%
- List of best cash assistance standard of promptness at 100%
- List of best day care standard of promptness at 100%
- Ten Best expedited food assistance standard of promptness at 100%

Bad list:

- Ten lowest timely standard of promptness at 95.38%

Child Welfare Data:

• Foster Care Plan Approvals	100%
• Foster Care Service Plan Timely Completion	100%
• Children's Protective Services Timely Commencement	100%
• Children's Protective Services Face-to-Face	95%
• Children's Protective Services Timely Plan Approval	100%
• Children's Protective Services Plan Timely Completion	100%
• Dental Exam Timely Completion	N/A
• Medical Exam Timely Completion	100%
• Worker/Child Visits	100%
• Worker/Supervisor Meetings	100%
• Worker/Parent Visits	83%
• Parent/Child Visitation	100%
• CPS Ongoing Caretaker Face-to-Face	100%
• CPS Ongoing Child Face-to-Face	100%

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

March 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 36 recipients; $5,615.00 in benefits.
- Food Assistance Program: 1,338 cases; 2,484 recipients; $272.854.00 in benefits.
- State Disability Assistance: 11 cases; 11 recipients; $3,200.00 in benefits.
- Child Development and Care: 32 cases; 44 recipients; $14,239.00 in benefits.
- State Emergency Relief: 7 case; $6,013 in benefits.
- Unduplicated total: 1,363 cases; 2,517 recipients; $301,921.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 653 cases; 1,404 recipients
- Other Children < Age 21: 98 cases; 109 recipients
- Pregnant Women & Children Under 19: 492 cases; 870 recipients
- MiChild: 65 cases; 120 Recipients
- Non-SSI Aged, Blind & Disabled: 639 cases; 673 recipients
- SSI Aged, Blind & Disabled: 474 cases; 474 recipients
- Medicaid Eligible Total: 2,181 cases; 3,651 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.mighigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**
   Vouchers for April 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to Powers, Michigan. Mr. Naser will be checking on a location for the meetings and will report back to the board at their June meeting. The meetings will be held on the same date and at the same time, with only the location changing. The June

meeting will be held as usual at the Menominee County DHHS office. For future meetings, the location will be posted on the Agenda.

NEW BUSINESS: There were two contracts presented for review:

PSYCH17-TBD – Statewide contracts with various certified counsellors for the provision of Psychological Services and Trauma Assessments. The approved providers for Delta County are Child and Family Services of Northwestern Michigan and Easter Seals. Amount of contracts are not determined at this time.

A motion to acknowledge review of the contract was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

RDSS18-55001 – Regional Detention Support Services – Contractor is Menominee County Family Court. Services are: Provision of Holdover, Transportation, Home Detention Service/Electronic Monitoring and RDSS Training services. Contract is for one year starting October 1, 2017 and ending September 30, 2018. Contract amount is $1,000.00.

A motion to acknowledge review of the contract was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

PUBLIC COMMENT: None

NEXT MEETING: June 27, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Naser. Meeting adjourned at 0953 a.m.

Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
June 8, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet		X		Negro, Mari			X
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie		X	
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.
ACTION: Moved to approve the agenda as presented.
Motion by: J. Hafeman, supported by P. Phillips to approve agenda as presented.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the May 25, 2017 regular Board meeting minutes. Discussed the amendment made to the 5-25-17 Board meeting minute regarding retention/recruitment. G. McCole stated it should also be noted that a total of $288,745 was returned to NorthCare in FY2015.
ACTION: Moved to approve the regular Board meeting minutes as presented.
Motion by: A. Martin supported by G. McCole to approve the 5-25-17 regular Board meeting minutes.
Motion carried unanimously.

PRESENTATION – None

ACTION ITEMS

- **Finance**

a) Financial Statement – April, 2017
Discussion occurred regarding income statement questions from previous Board meeting. Request was made to review responses to questions with the entire Board versus singular response via email.
ACTION: A motion was made by G. McCole supported by J. Hafeman to approve the Financial Statement - April, 2017. **Motion carried unanimously.**

b) Check Disbursement – April, 2017
ACTION: A motion was made by G. McCole supported by P. Phillips to approve the Check Disbursement – April, 2017. **Motion carried unanimously.**

c) Contracts 5-25-17 (*Forever Friendship, Christine Bachand, Anderson Landscaping)*

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Forever Friendship, Inc.	Drop-In Center	07/01/2017 - 6/30/2018	$66,360.00 ($5,530/mo.)	$66,360.00 ($5,530/mo.)	None
B.	Christine Bachand	Respite	05/01/2017-04/30/2018	$130.40 per diem	Per Respite/CLS Rate Guideline	Changed to rate guidelines
C.	Anderson Landscaping	Lawn service at Maple Ridge in Stephenson, MI	05/01/2017-11/30/2017	$50.00 per event	$50.00 per event	None

J. McCarty clarified for the Board the Rate Guideline for C. Bachand contract which is a fluctuating rate based on individual's needs/service. Discussion also occurred regarding Forever Friendship and request was made by J. Luhtanen for more advertising of the drop-in and signage outside of building. The Board has requested information on attendance and amount of billable hours for this facility.

ACTION: A motion was made by J. Hafeman supported by M. Zevitz to approve Contracts 5-25-17 *(Forever Friendship, Christine Bachand, Anderson Landscaping)* as listed on above contract grid.
Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

a) Contracts 6-8-17 (*Stuart Wilson, CPA)*
The following contracts 6-8-17 (*Stuart Wilson, CPA*) were reviewed by the Board.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Stuart Wilson, CPA	Fiscal Intermediary	4/1/2017 - 3/31/18	$135.00/month Self-Determination Consumer	$137.50/month Self-Determination Consumer	$2.50/month
				$30.00/month Respite Consumers w/budget between $1000-$1800	$35.00/month Respite Consumers w/budget between $1000-$1800	$5.00/month
				$7.00/month Respite Consumers w/budget less than $1000	$8.00/month Respite Consumers w/budget under $1000	$1.00/month
				$15.00/occurrence CBC/OIG check	$20.00/occurrence CBC/OIG check	$5.00/occurrence
						Approximate of $600/year

Discussed and reviewed the 6-8-17 contracts *(Stuart Wilson, CPA)*. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting

- **Compliance Plan**

Discussed and reviewed revisions to Compliance Plan. Miscellaneous questions were addressed regarding acronyms, compliance officer and how often meetings occur. Consensus of the Board is that this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting

- **QAPIP**
  Discussed and reviewed revisions to the Quality Assessment and Performance Improvement Program (QAPIP). Miscellaneous questions were addressed regarding QI officer, practice guidelines contractually required by NorthCare. Consensus of the Board is that this item will move forward to the next meeting for approval.
  Outcome: Action item for next meeting

- **Performance Improvement Plan**
  Discussed and reviewed revisions to the Performance Improvement Plan. Miscellaneous questions were addressed regarding priority needs, preventative measures, upgrading of Great Plains HRIS and health initiative. Consensus of the Board is that this item will move forward to the next meeting for approval.
  Outcome: Action item for next meeting.

Joan Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- None

PUBLIC COMMENTS

- None

BOARD COMMENT

- G. McCole commented on information received regarding Northpointe vehicles and need for future planning.
- M. Hofer commented on increase in the number of agency vehicles over the past 3 to 4 years.
- J. Hafeman commented on possibility of purchasing vehicles through the State.
- A. Martin commented on her request for detailed information regarding staff salaries past and present.
- J. Luhtanen informed the Board of the NAMI Annual Picnic to be held at 11:00 a.m. on July 20th at Cowboy Lake; Great Lakes Rural Mental Health Conference to be held September 10th – 12th; thanked Phil Hefner-Gardiepy and staff for planning of consumer dance at Hitch-N-Post; requested ads for employment include hourly rate and statement of satisfaction of working in type of environment; reminded to inform as many people as possible of Legislative Bill 298; requested an update on Tobacco Free environment.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:55 p.m.

The next regular Board meeting is scheduled for Thursday, June 22, 2017 in Kingsford, Michigan at 5:00 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary

_____
Cindy Adrian, Administrative Assistant

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**County Administrator – Hiring Agency**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Commissioners have had a chance to listen to the agencies available for the hiring of the County Administrator. Now is the time to discuss options and finances for the hiring agency.

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Stang

sTaNG decision systems

Hire Better Faster

MENOMINEE COUNTY PROPOSAL FOR SERVICES

KeyHire Service for placement of County Administrator
$6,000 per position

The KeyHire $6,000 process includes:

1) creation of and access to your customized hiring site (ex: menomineecounty.sdsjobs.com)
2) customized online application developed for the position (ex: County Administrator)
3) recruiting assistance
4) applicant tracking
5) personality testing
6) telephone/video/in-person interview
7) problem solving test battery unique to the position (numerical ability, verbal reasoning, logical thinking)
8) postings to 100+ job boards, social media, 80+ college/alumni job boards
9) structured situational final interview
10) dedicated project manager
11) Requests for added services are billed at cost. Stang is not a fan of billing surprises, so should this come up, you would be made aware of when a billable situation may occur (ex: travel expenses, mileage at current IRS rate, background screening, etc.)

For reference, Stang Decision Systems has worked with employers in hiring the following:

- CEOs, CFOs & Executive Directors
- City/County Managers & Administrators (Marquette, Negaunee, Iron County, WUPPDR)
- Chief Commercial Officer (MTEC SmartZone-Houghton)
- Marketing Directors, Specialists and Assistants
- Human Resources, Administrative & support staff
- Refinery, manufacturing, production & skilled trade employees
- Pro football players
- Engineers & Architects
- Surgeons, nurses, pharmacy staff
- Opticians, eye care, patient care, lab technicians
- Inside & Outside Sales Representatives, Account Managers
- Bankers, Tellers, Accountants, CPAs, Bookkeepers & Financial Analysts
- Software, IT, Data Integration, Programmers, Web developers & Interns
- Nannies, daycare providers & everything in between

stang decision systems

Hire Better Faster

JOB POSTING STRATEGY

Goals

Establish priority of open position(s).
Obtain qualified candidates within 30-45 days of live posting using Levels 1-3.

Level 1

Posting sites included complimentary as part of the Stang Decision Systems client agreement.
Level 1 postings occur at 'go live' date.

- Social Media
- Nationwide job boards
- Stang Decision Systems Job Boards
- State & Federal Job Boards
- Nationwide University & College/Alumni Job Boards

Level 2

Specific paid posting sites and newspapers billed to client at cost.
Level 2 postings occur at 'go live' date.

- Client determines posting budget. (Generally $1,750 for a County Administrator and may include: Indeed, specific City/County Associations; Planning Associations, newspapers.)

Level 3

Targeted recruiting.
Level 3 recruiting determined by urgency to fill and billed to client at cost.

Next Step

It is our commitment to well publicize and attract highly qualified talent to your open position. We do not and cannot force applicants to apply. The Stang process quickly identifies the talent you require and the personality profiles that deliver success. Contact Jody Johnson to discuss strategy and begin development. Questions are free and welcome at any time.

date: 6.14.2017
project manager: Jody Johnson
email: jody@stangds.com
phone: 906.370.0733

Slavin

PRICING METHODOLOGY

Professional Fees

Our fees are based on a rate schedule that reflects the experience of the individual assigned. We use a flat fee rate schedule. Therefore, there are no project limitations based on annual salary. For this assignment we are proposing to use only consultants who have specific experience on similar assignments for other clients. We will use senior consultants where appropriate and to reduce the overall cost. We will use staff consultants when feasible. The following tables show the level of involvement by project step and cost.

PROJECT COSTS					
STEPS	ASSIGNED HOURS (Approximate)				
	Project Manager	Consultant	Total	RATE (Hr)	FEES
1. Project Planning/Develop Position Profile/Prepare Advertising	36		36	75	$2,700
2. Identify & Recruit Candidate/ Acknowledge Resumes	32		32	75	$2,400
		35	35	35	$1,225
3. Preliminary Candidate Screening	16		16	75	$1,200
		4	4	35	$140
4. Progress Report to County/Reduce Candidate Pool	8		8	75	$600
		8	8	35	$280
5. In-depth Candidate Evaluation (Includes on-site consultant interviews with semi-finalist candidates)	40		40	75	$3,000
		16	16	35	$560
6. Arrange for & Schedule Final Interviews	4		4	75	$300
7. Prepare Final Report with Interview Questions and Selection Criteria	10		10	75	$750
		16	16	35	$560
8. Present Final Report and Attend Interviews	12		12	75	$900
9. Assist in Employee Selection	2		2	75	$150
10. Negotiate Employment Agreement	6		6	75	$450
11. Establish Performance Goals	6		6	No Charge	$0
12. Follow-up	4		4	No Charge	$0
TOTAL HOURS	176	79	255		
TOTAL PROFESSIONAL FEE					$15,215

Expenses (Not-to-Exceed)

Consultant Travel Costs: The client pays direct cost for all necessary consultant travel using coach or, when available, lower air rates, corporate hotel rates at moderately priced properties (Holiday Inn or equivalent), rental cars, using the corporate discount and normal meals. Our client controls these costs in the following ways: (1) when appropriate, consultants will accomplish multiple purposes when traveling

and will allocate costs to multiple clients; (2) the client pre-approves all work plans including all consultant (and candidate) travel.

Office Costs Include: Telephone ($350 flat fee, billed in two installments), FAX, postage, messenger, copier, and clerical costs.

Consultant travel, classified advertising and office costs to support the executive search project described in this proposal **will not exceed 55%** of the professional fee **($8,368.25)**. Therefor the total not-to-exceed cost the City will be **$23,583.25**.

The costs for final candidates to travel to Menominee for interviews are not covered by this proposal. These costs vary widely and are impossible to anticipate at the beginning of a search. Candidate travel expenses are typically paid by the City on a reimbursement basis, directly to the candidates, and controlled through the City's prior approval of the finalist candidates.

Should the City's needs result in additional project scope that significantly increases costs it may be necessary to increase the expense budget for the project.

Your liability to Slavin Management Consultants for services rendered under this agreement will not exceed the agreed upon price unless an increase is authorized by you in writing.

We will submit monthly invoices for fees and expenses. It is our practice to bill 30% at the start of the searches, 30% at the end of thirty days, 30% at the end of sixty days, and the remaining 10% shortly after the time the new County Administrator accepts employment with the City. Each invoice will be payable upon receipt for professional services. SMC does not provide discounts.

Expenses will be billed in addition and shown as a separate figure. Attached is a pro-forma invoice showing the level of accounting detail we will provide.

Expenses will be billed in addition and shown as a separate figure. Attached is a pro-forma invoice showing the level of accounting detail we will provide.

We will comply with all applicable laws, rules, and regulations of federal, state, and local government entities.

Our ability to carry out the work required will be heavily dependent upon our experience in providing similar services to others, and we expect to continue such work in the future. We will, to the degree possible, preserve the confidential nature of any information received from you or developed during the work in accordance with our professional standards.

We assure you that we will devote our best efforts to carrying out this engagement. The results obtained, our recommendations, and any written material provided by us will represent our best judgment based on the information available to us. Our liability, if any, will not be greater than the amount paid to us for the services rendered.

This proposal constitutes the agreement between us. It cannot be modified except in writing by both parties. Our agreement will be interpreted according to the laws of the State of Michigan.

Springsted Waters

Timeline

Below is an estimated Timeline for the executive recruitment process. You will be asked during the first on-site meeting to review and approve a Timeline for the recruitment project. It is our intent to conduct the recruitment expeditiously, but not at the expense of finding high-quality candidates for you.

MENOMINEE COUNTY, MI EXECUTIVE RECRUITMENT COUNTY ADMINISTRATOR PRELIMINARY TIMELINE		
The following Timeline represents a preliminary schedule for your executive recruitment based on a commencement date during the week of July 2..Actual target dates will be developed in consultation with and approved by the Board of Commissioners.		
Project Milestone	**Deliverables**	**Target Date**
Profile development, advertising and candidate outreach.	• S|W completes on-site interviews to develop candidate profile and recruitment brochure; the County approves ad placement schedule and timeline. • S|W sends draft recruitment brochure to the County. • The County returns draft recruitment brochure (with edits) to S|W. • S|W commences executive recruitment advertising and marketing. • Online data collection and profile development.	Weeks of July 2 – 16
Applicant screening and assessment and recommendation of semi-finalists.	• S|W commences formal review of applications and sends most promising applicants a Candidate Questionnaire to provide additional information about background and experience. Candidates complete recorded interview online. • S|W completes formal review of applications and sends selected resumes and questionnaire responses to the County for review. Also candidates' recorded interviews are presented. • Semi-finalists complete candidate management style assessment and responses are reviewed and interview questions are developed. • S|W meets with the County and recommends semi-finalists; the County selects finalists for on-site interviews.	Weeks of July 16 – August 13
Comprehensive background check and reference checks completed for finalists.	• S|W completes reference checks/background checks/ academic verification on finalists.	August 18
On-site Interviews with finalists.	• S|W sends documentation for finalists to the County. • The County conducts on-site interviews with finalists.	Week of August 27
Employment offer made / accepted.	• The County extends employment offer to selected candidate.	Week of September 3

III. Proposed Costs

The all-inclusive professional fee to conduct the recruitment is provided below and includes the cost of professional services by the Recruitment Project Team Leader, the project support staff and all project-related expenses such as advertising, preparation of the recruitment brochure, printing, candidate background, reference and academic verification checks and travel expenses for on-site visits. Travel expenses incurred by candidates for on-site interviews with the client are not the responsibility of S|W and are handled directly by the client organization.

The all-inclusive professional fee will be billed in four installments: 30% of the fee will be billed at the beginning of the recruitment; 30% at the implementation of Phase I; 30% at the implementation of Phase II; and 10% upon acceptance of an offer by the candidate. We are open to negotiate an alternative payment schedule if selected for this recruitment.

All questions regarding the professional fees and project-related expenses should be directed to Sharon Klumpp, Senior Vice President at sklumpp@springsted.com or via phone at 651-223-3053.

PHASE	DESCRIPTION OF PROFESSIONAL SERVICES	FEES
Phase I	Task 1 – Candidate Profile Development/Advertising/Marketing (includes one day on site by Recruitment Project Team Leader) Task 2 – Identify Quality Candidates	
Phase II	Task 3 – Screening of Applications and Submission of Recommended Semi-Finalists to Client (includes one day on site by the Recruitment Project Team Leader) Task 4 – Reference Checks, Background Checks and Academic Verifications	
Phase III	Task 5 – Final Process/On-Site Interviews with Finalists (includes two days on site by Recruitment Project Team Leader)	
Conclusion	Acceptance of offer by candidate	
	TOTAL ALL-INCLUSIVE PROFESSIONAL FEE	***$24,500***

OPTIONAL SERVICES FOR CONSIDERATION	*FEES*
At the County's option, S|W will conduct a web-based survey to determine key community-wide issues and priorities that could be considered in the selection of a new Administrator. This survey is completed by community leaders, citizens, and County employees and would alter the project timeline.	***$1,650***
On rare occasions, S|W is asked to provide additional search services that are not included in this scope of service or to provide more than three on-site visits to the County. Additional work specifically requested by the County which is outside of the scope of this project will be invoiced at the hourly rate of $220 plus expenses. S|W will submit a written explanation of the additional services to be provided and the estimated hours that will be required prior to commencing any additional services.	***$220*** per hour plus expenses

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Notice of Sealed Bids**
DEPARTMENT:	**Parks**
ATTACHMENTS:	**Yes**

SUMMARY:

We have resolved the issue with the 4-H Building Roof and have advertised with local newspapers to receive bids to replace the roof. Parks Committee meets on Aug. 7th, we will discuss and approve a bid for the roof replacement

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NOTICE for SEALED BIDS

Menominee County is currently accepting sealed bids for the replacement of the Shakey Lakes Park 4-H building metal roof with skylights.

The complete scope of the project can be obtained from the Menominee County Administrator's Office or online at www.menomineecounty.com under "Latest News" or by calling 906-863-7779.

Bids are to be sealed and have the name, address and contact information of the bidder on the outside of the envelope and identified as: "4-H Building New Roof Project". Work is to be completed prior to September 1, 2017.

Bids are to be submitted by August 7th, 2017 at 1:00 PM (C.S.T.) to: Menominee County Administrator, 839 10th Ave., Menominee, MI 49858.

Winning bidder will be decided on August 8th, 2017 at the Menominee County Board Meeting.

Menominee County reserves the right to accept or reject any and all bids.

Please advertise in the most cost efficient way to the County

Please Publish Once: Eagle Herald, Luft's Advertiser, Men. Co. Journal:

One time next week – July 24-29, 2017

Bill to: Menominee County Administrator

839 Tenth Ave

Menominee, MI 49858

No affidavit of publication is needed! Thank you!!

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Change of Venue for County Board Meeting in Aug.?**
DEPARTMENT:	**Commissioner Nelson**
ATTACHMENTS:	**Yes**

SUMMARY:

Commissioner Nelson mentioned at the beginning of the year that we should have a meeting at the New Spalding Twp. Hall (when finished). The hall is finished. Will we still schedule a meeting there?

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

05-Jan-17

COUNTY BOARD OF COMMISSIONERS
COUNTY BOARD MEETINGS

2017 Schedule ~ Approved 1.3.17

JANUARY	DATE	TIME	LOCATION
Re-Organization/COUNTY BOARD	January 3, 2017	5:30/6:00 PM	COURTROOM B
COUNTY BOARD	January 24, 2017	6:00 PM	COURTROOM B

FEBRUARY	DATE	TIME	LOCATION
COUNTY BOARD	February 14, 2017	6:00 PM	Annex-Stephenson
COUNTY BOARD	February 28, 2017	6:00 PM	Annex-Stephenson

MARCH	DATE	TIME	LOCATION
COUNTY BOARD	March 14, 2017	6:00 PM	COURTROOM B
COUNTY BOARD	March 28, 2017	6:00 PM	COURTROOM B

APRIL	DATE	TIME	LOCATION
COUNTY BOARD - Equalization Session	April 11, 2017	5.45 PM	Annex - Stephenson
COUNTY BOARD	April 11, 2017	6.00 PM	Annex - Stephenson
COUNTY BOARD	April 25, 2017	6:00 PM	Annex - Stephenson

MAY	DATE	TIME	LOCATION
COUNTY BOARD	May 9, 2017	6:00 PM	COURTROOM B
COUNTY BOARD	May 23, 2017	6:00 PM	COURTROOM B

JUNE	DATE	TIME	LOCATION
COUNTY BOARD	June 13, 2017	6:00 PM	Annex-Stephenson
COUNTY BOARD	June 27, 2017	6:00 PM	Annex-Stephenson

JULY	DATE	TIME	LOCATION
COUNTY BOARD	July 11, 2017	6:00 PM	COURTROOM B
COUNTY BOARD	July 25, 2017	6:00 PM	COURTROOM B

AUGUST	DATE	TIME	LOCATION
COUNTY BOARD	August 8, 2017	6:00 PM	Annex-Stephenson
COUNTY BOARD	August 22, 2017	6:00 PM	Annex-Stephenson

SEPTEMBER	DATE	TIME	LOCATION
COUNTY BOARD	September 12, 2017	6:00 PM	COURTROOM B
COUNTY BOARD	September 26, 2017	6:00 PM	COURTROOM B

OCTOBER	DATE	TIME	LOCATION
COUNTY BOARD	October 10, 2017	6:00 PM	Annex-Stephenson
COUNTY BOARD	October 24, 2017	6:00 PM	Annex-Stephenson

NOVEMBER	DATE	TIME	LOCATION
COUNTY BOARD	November 14, 2017	6:00 PM	COURTROOM B
COUNTY BOARD	November 28, 2017	6:00 PM	COURTROOM B

DECEMBER	DATE	TIME	LOCATION
COUNTY BOARD	December 12, 2017	6:00 PM	Annex-Stephenson
COUNTY BOARD	December 27, 2017**	6:00 PM	Annex-Stephenson

** Wednesday

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Northcare Network ~ 2017/18 Budget for PA2 Funds**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

We received the letter proposing the budget for the SUD reimbursements via the PA2 fund. the 2017/18 Budget is $79,149

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NorthCare Network

200 West Spring Street - Suite 2
Marquette, Michigan 49855

June 27, 2017

Menominee County Board of Commissioners
Charlie Meintz, Board Chair
839 Tenth Ave., 2nd Floor
Menominee, MI 49858

Dear Menominee County Board of Commissioners:

Enclosed please find the FY2016 County Summary for Menominee. The summary includes the detail related to PA2 receipts received, the balance held by NorthCare as of 9/30/16 and the PA2 expenses for FY16. The lower portion of the page includes a summary of Prevention and Treatment services provided for county residents.

The PA2 budget for FY17 for Menominee is $ 79,149.

Also enclosed is the FY18 County Request for Funds form. If multiple requests are submitted, please submit them under one cover on behalf of the county. Multiple attachments may accompany the Funds Request Form. Also, if your county participates in a multi-county collaboration, please be sure to include detail about which county and/or project the funding will support.

The FY18 Request for Funds will be brought to the October 2017 SUD Policy Board meeting for consideration. The forms should be submitted to NorthCare by September 20, 2017 as noted at the bottom of the form. If you would like to receive the form electronically, email Judi Brugman @ jbrugman@northcarenetwork.org. Please contact me with questions about any of the information above at (906) 225-7286 or by email.

Sincerely,

Judi Brugman
SAPT Director/Contract Manager

Cc: Diane Lesperance

Rec 7/3/17

NorthCare Network

FY16 County Summary

Menominee

PA2 Receipts Due NorthCare $29,149 **Received** $29,149

PA2 Funds as of 9/30/16 -$51,537.23

PA2 Approved Budget = $55,000 **YTD Expense** = $39,711.43

	County = $15,000	**High School Graduation** = $500	**Prevention** = $40,000	**Treatment** = $
YTD	$ 2,186	$500	$37,025	

County	**Prevention**	**Treatment**
SUD Svcs/Juvenile & District Court	Public Health-Delta/Menominee	

PREVENTITON SERVICES

Provider	**Activity**	**# Served**
Public Health-Delta/Menominee	Prime for Life	14
	Misc Evidence Base Svcs	232
	Community	116
	Synar	
	Coalition Lead	

TREATMENT SERVICES

# of Admissions = 83 Unique # Served = 60

Residential/Detox Providers: DOT Caring Centers, Great Lakes Recovery Centers, New Day, Phoenix House

Outpatient Providers: Catholic Social Services, DLP-Marquette General, Great Lakes Recovery Centers

Block Grant -$20,129 Healthy MI -$31,337 Medicaid -$27,117

NORTHCARE NETWORK

SUBSTANCE USE DISORDERS

FY18 Liquor Tax Funds Request

Name of County:	
Liquor Tax payment to NorthCare 10/1/16- 9/30/17: $	
Amount of FY18 (10/1/17- 9/30/18) Request: $	
Name/Title of Contact:	
Phone #	Email address:

NOTES: Funds must be spent on Substance Use Disorder Prevention, Recovery or Treatment services within the county. Examples of programming typically funded with local liquor tax include; DARE programming, Drug/Treatment court case management, drug testing supplies/services for court involved individuals, and training related to substance use disorders. If multiple requests are made, they should be submitted under a single cover on behalf of the county. If a request involves multiple counties, provide detail on either the amount per county or the time spent per county.

Provide a brief description of how funds will be spent:

Attach separate descriptions for multiple services/programs/departments

DEADLINE: Wednesday, September 20, 2017

Please mail, email or fax to NorthCare Network:

NorthCare Network
200 W. Spring St., Suite 2, Marquette MI 49855
(906) 225-5149
slambert@northcarenetwork.org

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**County Road Commissioner**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Admin Advertised for the replacement of the late Road Commissioner, Joe Skrobiak. Discussion from the County Clerk on the process of placement of that Commissioner.

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NOTICE

Menominee County will be accepting "applications for appointment" for a Menominee County Road Commissioner to fill the term of the late Road Commissioner Joseph Skrobiak.

Applications may be obtained at the office of the County Administrator, County Clerk or can be submitted electronically on the County website at www.menomineecounty.com under "Latest news".

Applications may be mailed to: Menominee County Board of Commissioners, Attn: Sherry DuPont, 839 Tenth Ave., Menominee, MI 49858. Applications must be received by 4:00 PM on August 1, 2017.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**City of Stephenson ~ Law Enforcement contract renewal**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The City of Stephenson has been contracting with our Road Patrol to provide law enforcement services within the City of Stephenson. They would like to continue that and are requesting a contract renewal for one year.

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Municipal Building (906) 753-6228
Dept. of Public Works (906) 753-4769
Fax (906) 753-4726
TDD (800) 649-3777

CITY OF STEPHENSON
Est. 1898
MICHIGAN

Mayor Lowell Bengry

W628 Samuel Street • PO Box 467 • Stephenson, MI 49887-0467

July 7, 2017

Menominee County Board of Commissioners
839 10th Ave.
Menominee, MI 49887

Dear Board Members:

The City of Stephenson requests a renewal of the contract for law enforcement services with Menominee County for another year- from October 1, 2017 through September 30, 2018.

The City Council appreciates the services of the Menominee County Sheriff's Department and would like to continue the arrangement.

Thank you for your consideration of this matter.

Sincerely,

Lowell W. Bengry

Lowell W. Bengry, Mayor
City of Stephenson

RECEIVED
JUL 10 2017
BY: AS.

The City of Stephenson is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to: USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, D.C. 20250-9410

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**MAC Dues 2018**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

We've received our MAC dues for 2018. Total cost is $5,543.46.

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MAC
MICHIGAN ASSOCIATION OF COUNTIES
935 N. Washington Avenue
Lansing, MI 48906
517-372-5374 Fax 517-482-4599
www.micounties.org
Stephan W. Currie, Executive Director

INVOICE

Invoice Number: m1315
Invoice Date: 7/1/17

Bill To:

Menominee County
839 10th Avenue
Menominee, MI 49858

2018 County Dues Invoice

Description	Amount
2018 MAC County Dues	5,543.46
Fiscal Year 2017-2018 **July 1, 2017 - June 30, 2018**	

TOTAL AMOUNT DUE **5,543.46**

An alliance of Michigan counties working to enhance county government through advoca
shared services and education.

www.micounties.org

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Budget Amendment #9**
DEPARTMENT:	**Administration – Finance Committee**
ATTACHMENTS:	**Yes**

SUMMARY:

The Finance Committee met on 7.17 to discuss the attached amendment requests. Both were moved forward to the County Board by the finance committee.

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment #9

53	7/16/2017	Move the unused funds from the chiller project	$	(54,348.84)	101-103-998.08
		to the generator project	$	54,348.84	101-103-998.05
54	7/21/2017	Designated Building fund	$	(41,765.00)	
		Building Purchase 1000 9th St.	$	41,765.00	101-103-998.11

REVENUE AND EXPENDITURE REPORT FOR MENOMINEE COUNTY

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 06/30/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 103						
101-103-998.05	EMERGENCY GENERATOR	105,000.00	4,125.00	4,125.00	100,875.00	3.93
101-103-998.08	COURTHOUSE AIR CONDITIONER (CHILLER)	58,027.84	3,679.00	0.00	54,348.84	6.34
Total Dept 103		163,027.84	7,804.00	4,125.00	155,223.84	4.79
TOTAL EXPENDITURES		163,027.84	7,804.00	4,125.00	155,223.84	4.79
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		163,027.84	7,804.00	4,125.00	155,223.84	4.79
NET OF REVENUES & EXPENDITURES		(163,027.84)	(7,804.00)	(4,125.00)	(155,223.84)	4.79

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): 9th St. Building - Cabling (Networking & Phones)

Bids due by: June 22, 2017

Company Name	Bid	After added options
Twin City Electric, Menominee, MI	$41,765.00	

Bids opened on: June 22, 2017

In the presence of: Larry Schei, Chairman – Buildings and Grounds Committee Chairman, County Commissioner
Steve Gromola, County Commissioner
Sherry DuPont, Administrative Assistant
Jim Mekash, Assistant Superintendent – Buildings and Grounds

Recommended Bid Award to: Twin City Electric, Menominee, MI In the Amount of: $41,765.00

Need funding

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION:

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Per Diem (Meeting Fee)
Expense Form

Name of Commissioner Lawrence Phelps

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/13/17	Co. Board Meeting	50.00
6/15/17	Personnel Committee	50.00
6/23/17	Committee of the whole (Presentations)	50.00
6/27/17	Co. Board Meeting	50.00
7/11/17	Co. Board Meeting	50.00
	Total Per Diem	$250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Lawrence F. Phelps

Date: ____________________

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Phelps ~ District 3**

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
6/13/17	Stephenson M.I.	36	.535	$19.26	
6/15/17	Stephenson M.I.	36	.535	19.26	101-101-860.03
6/15/17	Shakey Lakes Park	24	.535	12.84	101-101-860.03
6/27/17	Stephenson M.I.	36	.535	19.26	101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
				70.62	
			Total Mileage		
				Total Mileage Fee	$ 70.62

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Lawrence D. Phelps
Signed

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on July 10, 13 & 21, 2017 in the combined amount of $162,827.37

RECOMMENDED MOTION

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 07/10/2017 - 07/10/2017
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: UNITED STATES POST OFFICE				
Mailings	Return of Jury Commission Mailings	101-150-729.00	34.05	34.05
TOTAL VENDOR UNITED STATES POST OFFICE				34.05
GRAND TOTAL:				34.05

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ACCENT BUILDING MAINTENANCE LT				
50772	Dust Mop all VCT Floors	280-362-755.00	180.00	180.00
TOTAL VENDOR ACCENT BUILDING MAINTENANCE LT				180.00
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
383101	Bass Lakes Campsites	208-751-920.01	112.52	112.52
1614900	Bath House	208-751-920.01	74.30	74.30
367100	N8390 Beach House	208-751-920.01	84.15	84.15
367200	Northwest Campsites	208-751-920.01	1,610.16	1,610.16
369802	W8449 Co Rd G12 Campsites	208-751-920.01	342.73	342.73
370500	Shakey Lakes Office/Shop	208-751-920.01	110.82	110.82
379700	Storage Shed	208-751-920.01	120.02	120.02
380300	Shower Building	208-751-920.01	109.29	109.29
383001	Shakey Lakes Park/Horse	208-751-920.01	43.88	43.88
383200	N8380 Co Park Rd 20.5	208-751-920.01	739.92	739.92
383301	Shakey Lakes Park/Cattle	208-751-920.01	193.08	193.08
1503500	N8380 Co Park Rd. 20.5	208-751-920.01	475.32	475.32
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				4,016.19
VENDOR NAME: ANDERSON-DIEHM FUNERAL HOME				
Burial	Robert Ledger	101-681-833.00	300.00	300.00
TOTAL VENDOR ANDERSON-DIEHM FUNERAL HOME				300.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677653355	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
1677657801	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				185.54
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458207	July 2017 (Shakey Lakes Park)	101-103-850.00	72.54	72.54
906753220907	July 2017 (Annex)	101-103-850.00	435.96	435.96
906863661406	Telephone Services (911)	266-325-850.00	904.13	904.13
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,412.63
VENDOR NAME: AT&T MOBILITY				
287252150867X0708201	July 2017 (906-792-0211 & 906-792-5968)	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080408727	Airport - Power Steering Fluid (Van)	216-585-981.00	3.19	3.19
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				3.19
VENDOR NAME: BADGER MAILING & SHIPPING				
97018	Postage Machine Supplies	101-253-729.01	201.88	201.88
TOTAL VENDOR BADGER MAILING & SHIPPING				201.88
VENDOR NAME: BEYER, RONALD A.				
Burial	Ronald V. Beyer	101-681-833.00	300.00	300.00
TOTAL VENDOR BEYER, RONALD A.				300.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22411	2006 Chevy Express - Vehicle Maintenance	205-315-934.02	167.95	167.95
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				167.95
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E13192	Inmate Medical Supplies	101-301-770.01	270.00	270.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				270.00
VENDOR NAME: BOB BARKER COMPANY, INC.				
NC1001361052	Mattress (x10)	280-362-755.00	721.40	721.40
TOTAL VENDOR BOB BARKER COMPANY, INC.				721.40

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BP				
5901027408	Gasoline Sales (Road Patrol)	205-315-742.00	299.85	299.85
TOTAL VENDOR BP				299.85
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Marinette County Clerk (Longstreet)	101-132-807.00	8.00	8.00
Reimbursement	Mileage	292-663-860.00	22.47	22.47
TOTAL VENDOR BRUNELLE, JENNIFER				30.47
VENDOR NAME: BUZARD, WILLIAM				
Burial	Dawn Buzard	101-681-833.00	300.00	300.00
TOTAL VENDOR BUZARD, WILLIAM				300.00
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	James John Anderle	101-681-833.00	300.00	300.00
Burial	Roger Francis Dufresne	101-681-833.00	300.00	300.00
Burial	James Clifford Tessmer	101-681-833.00	300.00	300.00
Burial	Ruby Marian Harring	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				1,200.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	June 2017 Mileage	101-101-860.05	52.43	52.43
TOTAL VENDOR CECH, WILLIAM				52.43
VENDOR NAME: CELLCOM				
743135	Medical Examiner - Cellular Services	101-648-850.00	57.91	57.91
TOTAL VENDOR CELLCOM				57.91
VENDOR NAME: CENEX FLEETCARD				
140703	Gasoline Sales	249-371-742.00	87.37	117.76
		101-426-860.00	16.32	
		292-665-860.00	10.14	
		101-265-742.00	3.93	
TOTAL VENDOR CENEX FLEETCARD				117.76
VENDOR NAME: CITY OF MENOMINEE				
80101198	Airport (New Hanger) Water/Sewer	216-585-920.01	39.77	86.00
		216-585-920.02	46.23	
20101017	1004 9th Street (Water/Sewer)	101-265-920.00	100.70	100.70
90103011	Courthouse	101-265-920.00	31.36	31.36
20102038	Jail (Water/Sewer)	101-265-920.00	2,728.25	2,728.25
801010700	Airport Terminal (Water/Sewer)	216-585-920.01	41.98	90.69
		216-585-920.02	48.71	
80101069	Airport Terminal (Water/Sewer)	216-585-920.01	46.40	100.07
		216-585-920.02	53.67	
90103028	Airport Water	216-585-920.01	2.08	2.08
4538	Gasoline Sales (Road Patrol & Work Van)	206-301-742.00	90.77	1,376.70
		205-315-742.00	1,285.93	
TOTAL VENDOR CITY OF MENOMINEE				4,515.85
VENDOR NAME: CITY OF STEPHENSON				
709	May 22 - June 20, 2017 (Annex)	101-261-920.01	19.10	242.66
		101-261-920.02	32.55	
		101-261-920.03	191.01	
TOTAL VENDOR CITY OF STEPHENSON				242.66
VENDOR NAME: CLOVERLAND PAPER CO				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CLOVERLAND PAPER CO				
114530	Inmate Supplies	101-301-770.00	258.21	258.21
114596	Courthouse Janitorial Supplies	101-265-755.01	216.37	216.37
114639	Courthouse Janitorial Supplies	101-265-755.01	136.53	136.53
114638	Courthouse Janitorial Supplies	101-265-755.01	56.49	56.49
TOTAL VENDOR CLOVERLAND PAPER CO				667.60
VENDOR NAME: COHL STOKER & TOSKEY P C				
47814	Airport - Legal Services	101-211-807.00	156.25	156.25
TOTAL VENDOR COHL STOKER & TOSKEY P C				156.25
VENDOR NAME: COOPER OFFICE EQUIPMENT				
2740-01	Contract # 2740-01 (District)	101-136-931.00	254.94	254.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				254.94
VENDOR NAME: CVS PHARMACY INC.				
6005 4320 4404 9416	Inmate Medical Supplies	101-301-770.01	58.67	58.67
TOTAL VENDOR CVS PHARMACY INC.				58.67
VENDOR NAME: DANI, CAROL M.				
Burial	Ernest Peter Dani	101-681-833.00	300.00	300.00
TOTAL VENDOR DANI, CAROL M.				300.00
VENDOR NAME: DEKETO, LLC				
DK 6-17	June 2017 Documents (x348)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: DELTA COUNTY				
17-0012765	Building Code Services	249-371-801.00	4,250.00	4,250.00
17-0012766	Vehicle Reimbursement	249-371-801.00	901.08	901.08
TOTAL VENDOR DELTA COUNTY				5,151.08
VENDOR NAME: DESJARLAIS, ROBERT				
Reimbursement	Planning Commission Mileage	101-401-710.00	5.35	5.35
TOTAL VENDOR DESJARLAIS, ROBERT				5.35
VENDOR NAME: DEWOLF & ASSOCIATES, LLC				
1611	Field Training Officer Training	282-302-881.00	1,490.00	1,490.00
TOTAL VENDOR DEWOLF & ASSOCIATES, LLC				1,490.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Advertising	101-101-901.00	108.67	108.67
4114	Public Land Auction	517-252-900.00	54.24	54.24
4114	Advertising - Land Auction	517-252-900.00	101.49	101.49
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				264.40
VENDOR NAME: ENGEL-TOPPER, DYAN				
Reimbursement	Mileage	101-141-860.00	154.08	154.08
TOTAL VENDOR ENGEL-TOPPER, DYAN				154.08
VENDOR NAME: FROST, LISA				
Reimbursement	Meals, Bridge Tolls	101-132-860.00	13.05	25.90
		101-148-860.00	12.85	
TOTAL VENDOR FROST, LISA				25.90
VENDOR NAME: GOOD SOURCE				
SI0417360	Inmate Supplies	101-301-770.00	1,764.45	1,764.45
TOTAL VENDOR GOOD SOURCE				1,764.45
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
76X27039	Shakey & Kleinke	208-751-801.00	1,231.03	1,231.03
77100961	MSU Extenstion	101-261-930.04	58.93	58.93
76M01017	Shakey & Kleinke	208-751-801.00	320.00	320.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				1,609.96

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
Blood Draws	A.D. (7/2) K.K. (7/3) S.M. (7/5) J.P. (7/8)	101-267-801.01	400.00	400.00
July 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,765.00
VENDOR NAME: INSIGHT FS				
2003527	Gasoline for Parks	208-751-742.00	512.41	512.41
TOTAL VENDOR INSIGHT FS				512.41
VENDOR NAME: J S ELECTRONICS, INC.				
19803	Tower Lease July 2017	266-326-942.00	425.00	425.00
TOTAL VENDOR J S ELECTRONICS, INC.				425.00
VENDOR NAME: K & M RENTALS				
7325	Portable Toilet Rental (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KELLEY, ANN				
Reimbursement	Camping Refund	208-751-964.00	100.00	100.00
TOTAL VENDOR KELLEY, ANN				100.00
VENDOR NAME: KIEPER, JOAN				
Burial	Melvin F. Kieper	101-681-833.00	300.00	300.00
TOTAL VENDOR KIEPER, JOAN				300.00
VENDOR NAME: KORDISH, CATHERINE				
Burial	Francis Kordish	101-681-833.00	300.00	300.00
TOTAL VENDOR KORDISH, CATHERINE				300.00
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - June 2017	101-101-860.02	4.82	4.82
TOTAL VENDOR LANG, BERNARD				4.82
VENDOR NAME: LARRY L.D. KING, DVM				
33126	K9 Care (Vesta)	101-301-881.01	138.84	138.84
TOTAL VENDOR LARRY L.D. KING, DVM				138.84
VENDOR NAME: LARSON, MICHELLE				
7/11/17	Can Zone/Garden & Mileage (June 2017)	292-668-801.00	315.00	378.66
		292-668-801.00	63.66	
Reimbursement	Supplies for Can Zone & Garden	292-668-801.00	91.59	91.59
TOTAL VENDOR LARSON, MICHELLE				470.25
VENDOR NAME: LEXISNEXIS				
3091020369	June 2017	269-145-801.00	740.00	740.00
TOTAL VENDOR LEXISNEXIS				740.00
VENDOR NAME: LUFTS ADVERTISER, INC.				
6/30/17	Advertising	101-101-901.00	241.00	241.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				241.00
VENDOR NAME: M.A.C.C.				
Registration	Summer Conference (8/20 - 8/23) M. Kleiman	263-215-860.00	250.00	250.00
TOTAL VENDOR M.A.C.C.				250.00
VENDOR NAME: MAAS, MARY				
Burial	James Sidney Stewart	101-681-833.00	300.00	300.00
TOTAL VENDOR MAAS, MARY				300.00
VENDOR NAME: MENARDS - MARINETTE				
36928	New Building Supplies	101-103-998.11	83.70	83.70
36932	New Building Supplies	101-103-998.11	48.33	48.33
TOTAL VENDOR MENARDS - MARINETTE				132.03
VENDOR NAME: MENOMINEE COUNTY JOURNAL				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
112	Sealed Bid Requests	101-101-901.00	198.00	198.00
117	Public Land Auction Advertising	517-252-900.00	68.00	68.00
116	Advertising - Part Time Cook	101-301-755.00	49.20	49.20
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				315.20
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV279	Work Van Services (Shakey)	208-751-942.00	110.25	110.25
WV 277	Work Van Services	517-252-931.00	78.75	78.75
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				189.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10373201	Hydrolic Hoses for Airport Tractor	216-585-981.00	239.88	239.88
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				239.88
VENDOR NAME: MERS				
Valuation	Valuation for Benefit Change (Merkel)	101-103-755.00	400.00	400.00
TOTAL VENDOR MERS				400.00
VENDOR NAME: MID-COUNTY SMALL ENGINES, LLC				
1059	Shakey Lakes Parks - Maintenance Supplies	208-751-930.02	24.95	24.95
TOTAL VENDOR MID-COUNTY SMALL ENGINES, LLC				24.95
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0128700-001	Office Supplies (Sheriff Dept)	101-301-727.00	14.77	14.77
0128702-001	Office Supplies (Sheriff Dept)	101-301-727.00	15.48	15.48
0128774-001	Probate/Family Office Supplies	101-132-727.00	58.98	117.96
		101-148-727.00	58.98	
0128721-001	Chairmat (PA's Office)	101-267-970.00	350.24	350.24
0128655-001	Clerk's Office Supplies	101-215-727.00	158.67	158.67
0128681-001	PA - Office Supplies	101-267-970.00	365.51	365.51
0128659-001	Chairs (PA's Office)	101-267-970.00	829.95	829.95
0128609-001	Credit Memo (Library)	271-790-727.00	(104.13)	(104.13)
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				1,748.45
VENDOR NAME: MOTOR COMPANY, THE				
6128459/1	Vehicle Maintenance (2017 Ford Interceptor)	101-265-981.00	33.09	33.09
6128449/1	Vehicle Maintenance (2017 Ford Interceptor)	101-265-981.00	33.09	33.09
TOTAL VENDOR MOTOR COMPANY, THE				66.18
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-13	Training - Legal Update (x9)	282-302-881.00	630.00	630.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				630.00
VENDOR NAME: NORWAY SPRINGS, INC.				
12961	Airport Water	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	June 2017 Mileage	292-664-860.00	132.57	132.57
TOTAL VENDOR NUTT, MICHAEL				132.57
VENDOR NAME: OFFICE DEPOT, INC.				
940020146001	Office Supplies (Admin & Annex)	101-172-727.01	21.46	29.56
		101-261-727.00	8.10	
938683680001	ROD Office Supplies	101-268-727.00	17.99	17.99
938683300001	ROD Office Supplies	101-268-727.00	105.59	105.59
TOTAL VENDOR OFFICE DEPOT, INC.				153.14
VENDOR NAME: OWENS, KAREN A.				
June 2017	After School & Summer Program	292-668-801.00	324.00	324.00
TOTAL VENDOR OWENS, KAREN A.				324.00
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.02	20.95	419.15
		208-751-755.01	232.00	
		208-751-755.02	12.97	
		208-751-755.01	49.69	
		208-751-755.02	20.47	
		208-751-755.02	3.99	
		208-751-755.02	57.30	
		208-751-755.02	(6.73)	
		208-751-755.02	11.96	
		208-751-755.01	6.58	
		208-751-755.01	9.97	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				419.15
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317167001	Inmate Supplies	101-301-770.00	69.52	69.52
40068317160003	Inmate Supplies	101-301-770.00	32.56	32.56
TOTAL VENDOR PAN-O-GOLD BAKING CO.				102.08
VENDOR NAME: PATRICIA PAASCH				
Burial	Donald J. Paasch	101-681-833.00	300.00	300.00
TOTAL VENDOR PATRICIA PAASCH				300.00
VENDOR NAME: PAUL W. CAMPBELL CONSTRUCTION				
6/28/17	Topsoil & Gravel (Parks)	208-751-930.04	205.00	205.00
TOTAL VENDOR PAUL W. CAMPBELL CONSTRUCTION				205.00
VENDOR NAME: PESHTIGO TIMES & TIMES SAVER				
001184	Advertising - Part Time Cook	101-301-755.00	114.80	114.80
TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER				114.80
VENDOR NAME: PETERSON, CHARLENE				
Reimbursement	Planning Commission Mileage	101-401-710.00	13.38	13.38
TOTAL VENDOR PETERSON, CHARLENE				13.38
VENDOR NAME: PRZEWROCKI, DOROTHY				
Burial	John Peter Przewrocki	101-681-833.00	300.00	300.00
TOTAL VENDOR PRZEWROCKI, DOROTHY				300.00
VENDOR NAME: QUILL CORPORATION				
7962304	911 - Office Supplies	266-325-727.00	110.97	110.97
7946848	911 - Office Supplies	266-325-727.00	62.37	62.37
TOTAL VENDOR QUILL CORPORATION				173.34
VENDOR NAME: REINHART FOODSERVICE				
208844	Inmate Supplies	101-301-770.00	613.46	613.46
211022	Inmate Supplies	101-301-770.00	563.22	563.22
TOTAL VENDOR REINHART FOODSERVICE				1,176.68
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1213033	Airport Supplies	216-585-981.00	217.41	217.41
1208925	Brake Repair & Tune Up (JD Tractor)	101-265-981.00	1,625.59	1,625.59
1214163	Park Supplies	208-751-755.02	67.65	67.65
TOTAL VENDOR RIESTERER & SCHNELL, INC.				1,910.65
VENDOR NAME: RIVERSIDE AUTO SALES				
6051439/1	Vehicle Maintenance - 2002 Jeep Liberty	101-265-981.00	33.45	33.45
TOTAL VENDOR RIVERSIDE AUTO SALES				33.45
VENDOR NAME: SALEWSKY, VIRGINIA				
Burial	Charles S. Salewsky	101-681-833.00	300.00	300.00
TOTAL VENDOR SALEWSKY, VIRGINIA				300.00
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-770.00	1,813.62	1,813.62

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				
TOTAL VENDOR SAM'S CLUB MC/SYNCB				1,813.62
VENDOR NAME: SCHEI, LARRY				
Reimbursement	June 2017 Mileage	101-101-860.04	166.38	166.38
TOTAL VENDOR SCHEI, LARRY				166.38
VENDOR NAME: SCHOLTZ SR., GARY				
Reimbursement	Planning Commission Mileage	101-401-710.00	26.75	26.75
TOTAL VENDOR SCHOLTZ SR., GARY				26.75
VENDOR NAME: SCHULTZ, LILLIAN R.				
Reimbursement	Planning Commission Mileage	101-401-710.00	25.68	25.68
TOTAL VENDOR SCHULTZ, LILLIAN R.				25.68
VENDOR NAME: SEABORG, SARA D.				
6/27/17	Caley/Clune	101-132-807.00	315.00	315.00
TOTAL VENDOR SEABORG, SARA D.				315.00
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Cell Phone & Office Supplies	101-426-850.00	65.97	76.34
		101-426-727.00	10.37	
Reimbursement	Mileage	101-426-860.00	98.98	98.98
TOTAL VENDOR SEXTON, RICHARD				175.32
VENDOR NAME: SINDLER, SAMANTHA				
Reimbursement	Camping Refund	208-751-964.00	50.00	50.00
TOTAL VENDOR SINDLER, SAMANTHA				50.00
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
une 2017	June 2017 Mileage	292-665-860.00	146.59	146.59
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				146.59
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Park Maintenance Supplies	208-751-930.02	141.38	141.38
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				141.38
VENDOR NAME: STERICYCLE, INC.				
4007179709	Training Supplies	101-301-881.00	81.25	81.25
TOTAL VENDOR STERICYCLE, INC.				81.25
VENDOR NAME: THE ADVERTISER				
060267	Community Awareness	101-301-802.00	25.00	25.00
TOTAL VENDOR THE ADVERTISER				25.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC Service Charge	101-141-817.00	34.00	34.00
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				34.00
VENDOR NAME: TIME WARNER CABLE				
10404-621199203-9001	July 2 - August 1 (Airport)	216-585-850.00	342.22	342.22
10404 710008401 1001	July 2 - August 1, 2017	101-103-851.01	531.49	531.49
10404-620475202-8001	July 6 - August 5, 2017 (Jail)	101-301-770.00	134.29	134.29
TOTAL VENDOR TIME WARNER CABLE				1,008.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80858	Reboot Lobby Camera	101-103-857.01	75.00	75.00
80848	Move Phone Lines (Jail)	101-103-850.00	187.50	187.50
80849	Rough-In Wiring for New Building	101-103-998.11	518.05	518.05
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				780.55
VENDOR NAME: U.E.S. COMPUTERS, INC.				
46980	Weekly Computer Maintenance	218-656-857.00	5,172.50	5,287.46
		218-656-857.01	114.96	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77158	Printer (Joann)	101-215-970.00	249.99	249.99
77138	Protection Cloud Antivirus Protection	218-656-857.00	14.00	14.00
77082	Laserjet Printer (Airport)	216-585-728.00	399.99	399.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				5,951.44
VENDOR NAME: UNIFORM SHOPPE				
267842	Uniforms For Road Patrol	205-315-745.00	505.67	505.67
268075	Metal Name Plate (Barrette)	205-315-745.00	18.45	18.45
TOTAL VENDOR UNIFORM SHOPPE				524.12
VENDOR NAME: UWC				
9068634441	Telephone Services	101-103-850.00	40.31	40.31
9067532209	Telephone Services	101-103-850.00	9.41	9.41
9067534582	Telephone Services	101-103-850.00	11.25	11.25
9068632023	Telephone Services	101-103-850.00	27.35	27.35
TOTAL VENDOR UWC				88.32
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals	101-131-860.00	261.50	261.50
TOTAL VENDOR VALENTI, SUSAN F.				261.50
VENDOR NAME: VERIZON WIRELESS				
9788442992	Cellular Services (June 2 - July 1)	101-265-850.01	288.59	1,140.59
		101-301-850.00	388.81	
		101-426-850.00	2.53	
		101-682-850.00	32.45	
		205-315-850.00	427.77	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				1,140.59
VENDOR NAME: WALTER BROTHERS INC				
13185	Courthouse Supplies	101-265-930.02	40.00	40.00
20106	Airport Supplies	216-585-981.01	39.99	58.76
		216-585-981.00	18.77	
TOTAL VENDOR WALTER BROTHERS INC				98.76
VENDOR NAME: WASTE MANAGEMENT, INC.				
1570900-1856-3	July 2017	101-265-801.00	554.90	554.90
1570905-1856-2	Airport - Garbage Removal	216-585-801.00	121.45	121.45
TOTAL VENDOR WASTE MANAGEMENT, INC.				676.35
VENDOR NAME: WEST MARINE PRO				
4412889	Marine Supplies	101-331-755.00	102.17	102.17
TOTAL VENDOR WEST MARINE PRO				102.17
VENDOR NAME: WIL-KIL PEST CONTROL				
3166797	Health Department	101-265-801.00	33.25	33.25
3165533	Jail	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0403823200-00006	Airport (Hanger Gate Center)	216-585-920.03	28.52	28.52
2148945096-00000	Parks	208-751-920.01	40.13	177.23
		208-751-920.01	37.25	
		208-751-920.01	55.70	
		208-751-920.01	16.29	
		208-751-920.01	27.86	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
2147729079-00000	Airport	216-585-920.00	9.76	387.11
		216-585-920.03	309.24	
		216-585-920.00	13.71	
		216-585-920.03	44.64	
		216-585-920.00	9.76	
0403823200-00005	Airport - Gate Center	216-585-920.03	30.15	30.15
0402047856-00004	Courthouse	101-265-920.04	512.82	512.82
0402191663-00001	Health Care Center	101-265-920.03	250.12	269.78
		101-265-920.04	19.66	
0402055840-00001	Jail	101-265-920.03	4,120.09	4,120.09
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,525.70
VENDOR NAME: XEROX CORPORATION				
089674354	July 2017 (Probation/Parole)	101-131-942.00	93.53	93.53
089674352	June 2017 (Sheriff)	101-301-727.00	40.84	40.84
089674353	June 2017 (Sheriff)	101-301-727.00	355.88	355.88
TOTAL VENDOR XEROX CORPORATION				490.25
GRAND TOTAL:				62,089.62

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 07/21/2017 - 07/21/2017
UNJOURNALIZED OPEN
VENDOR CODE: 01095

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card							
54095*	Mastercard		07/12/2017	07/21/2017	1,854.94	1,854.94	Open
	6/14 - 7/11/17 (Courthouse)		jessicaw				
	208-751-880.00	Walmart			65.45		
	266-326-881.00	GENERAL TRAINING			22.41		
	266-326-881.00	GENERAL TRAINING			27.10		
	101-268-729.00	USPS			6.65		
	101-265-930.01	BayPal			91.80		
	271-790-982.00	Amazon			22.52		
	271-790-982.00	Amazon			10.28		
	271-790-982.00	Amazon			9.98		
	271-790-982.00	Amazon			23.92		
	271-790-982.00	Amazon			5.99		
	101-253-860.00	Boyne Highlands			238.02		
	101-268-729.00	USPS			6.65		
	101-132-860.00	BP			10.65		
	101-148-860.00	BP			10.66		
	101-268-729.00	USPS			6.65		
	101-132-860.00	Great Wolf			209.47		
	101-148-860.00	Great Wolf			209.48		
	101-132-860.00	Great Wolf			10.00		
	101-148-860.00	Great Wolf			10.00		
	101-132-860.00	Superior Touchless			4.00		
	101-148-860.00	Superior Touchless			4.00		
	101-141-860.00	Paypal			75.00		
	101-136-802.00	MI Health FAC License			500.00		
	101-132-860.00	Great Wolf			10.00		
	101-148-860.00	Great Wolf			10.00		
	101-265-934.00	Amazon			10.90		
	101-268-729.00	USPS			6.65		
	101-132-860.00	Great Wolf			10.00		
	101-148-860.00	Great Wolf			10.00		
	101-132-860.00	BP			15.42		
	101-148-860.00	BP			15.43		
	101-265-745.00	Amazon			154.95		
	101-132-860.00	Krist Oil			9.48		
	101-148-860.00	Krist Oil			9.47		
	101-268-729.00	USPS			6.65		
	101-268-729.00	USPS			6.65		
	101-268-729.00	USPS			6.65		
	101-253-860.00	Credit Voucher			(7.99)		

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# of Invoices: 1 # Due: 1	Totals:	1,854.94	1,854.94
# of Credit Memos: 0 # Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:		1,854.94	1,854.94
* 1 Net Invoices have Credits Totalling:		(7.99)	

— TOTALS BY FUND —

101 - GENERAL FUND	1,667.29	1,667.29
208 - COUNTY PARKS	65.45	65.45
266 - EMERGENCY 911	49.51	49.51
271 - COUNTY LIBRARY	72.69	72.69

— TOTALS BY DEPT/ACTIVITY —

132 - FAMILY COURT	279.02	279.02
136 - DISTRICT COURT	500.00	500.00
141 - FRIEND OF COURT	75.00	75.00
148 - PROBATE COURT	279.04	279.04
253 - COUNTY TREASURER/DTRF	230.03	230.03
265 - BUILDINGS AND GROUNDS	257.65	257.65
268 - REGISTER OF DEEDS	46.55	46.55
326 - EMERGENCY 911	49.51	49.51
751 - COUNTY PARKS	65.45	65.45
790 - COUNTY LIBRARY	72.69	72.69

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CHIEF FISCAL OFFICER
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
170611	County Cost Savings on Phone Lines	101-103-850.00	5,577.83	5,577.83
TOTAL VENDOR ABILITA				5,577.83
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677662303	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				92.77
VENDOR NAME: BAY AREA SEPTIC SERVICE				
7/18/17	Stoney Point & Kleinke Park	208-751-942.00	375.00	375.00
TOTAL VENDOR BAY AREA SEPTIC SERVICE				375.00
VENDOR NAME: BURNHAM & FLOWER OF MICHIGAN				
5379	Renewal of Tax Surety Bond	101-253-830.00	1,356.00	1,356.00
TOTAL VENDOR BURNHAM & FLOWER OF MICHIGAN				1,356.00
VENDOR NAME: CELLCOM				
744715	Cellular Services	292-663-850.00	40.14	120.42
		292-664-850.00	40.14	
		292-665-850.00	40.14	
749506	Airport Cellular Services	216-585-850.00	54.65	54.65
TOTAL VENDOR CELLCOM				175.07
VENDOR NAME: CIOX HEALTH				
0220633345	Medical Records (R. Smith)	101-267-804.00	46.95	46.95
TOTAL VENDOR CIOX HEALTH				46.95
VENDOR NAME: CITY OF MENOMINEE				
051-010-450-00	Summer Taxes on 1000 9th Street	101-103-998.11	2,832.16	2,832.16
4534	Gasoline Charges	101-265-742.00	18.18	338.82
		101-265-742.00	109.57	
		263-215-860.00	14.59	
		101-132-860.00	51.04	
		101-257-742.00	68.86	
		266-325-860.00	16.58	
		101-141-860.00	60.00	
TOTAL VENDOR CITY OF MENOMINEE				3,170.98
VENDOR NAME: CLOVERLAND PAPER CO				
114709	Courthouse - Janitorial Supplies	101-265-755.01	56.49	56.49
TOTAL VENDOR CLOVERLAND PAPER CO				56.49
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
28646	Shredding Documents (7/13/17)	101-265-801.00	53.42	53.42
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				53.42
VENDOR NAME: DICKINSON COUNTY TREASURER				
Circuit Court 2017-2	Cisco Gateway	101-131-702.00	75.00	75.00
Circuit Court 2017-2	Shared Expenses (April, May, June)	101-131-702.00	30,033.56	30,033.56
TOTAL VENDOR DICKINSON COUNTY TREASURER				30,108.56
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	39.01	39.01
TOTAL VENDOR DTE ENERGY				39.01
VENDOR NAME: GAY, SCOTT				
Reimbursement	Pass/Resident Refund	208-751-964.00	18.00	18.00
TOTAL VENDOR GAY, SCOTT				18.00
VENDOR NAME: HARRIS, ANGELA				
Reimbursement	Camping Refund	208-751-964.00	23.00	23.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HARRIS, ANGELA				
	TOTAL VENDOR HARRIS, ANGELA			23.00
VENDOR NAME: IMAGEWORKS				
10855	Work Shirt - Jim MeKash	101-265-745.00	162.00	162.00
	TOTAL VENDOR IMAGEWORKS			162.00
VENDOR NAME: J S ELECTRONICS, INC.				
19804	Medical Examiner Pagers	101-648-850.00	84.00	84.00
	TOTAL VENDOR J S ELECTRONICS, INC.			84.00
VENDOR NAME: JOHNSON, JAYME				
Reimbursement	Camping Refund	208-751-964.00	100.00	100.00
	TOTAL VENDOR JOHNSON, JAYME			100.00
VENDOR NAME: KLEIMAN, REBEKAH				
Reimbursement	Camping Refund	208-751-964.00	69.00	69.00
	TOTAL VENDOR KLEIMAN, REBEKAH			69.00
VENDOR NAME: KOZIKOWSKI WELL & PUMP INC				
D 11794	Well Equipment Repair (Courthouse)	101-265-934.00	1,246.62	1,246.62
	TOTAL VENDOR KOZIKOWSKI WELL & PUMP INC			1,246.62
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage	101-253-860.00	74.06	74.06
	TOTAL VENDOR LESPERANCE, DIANE			74.06
VENDOR NAME: M & M TRUCKING, INC.				
7541	Asbestos Removal (Underground Utility Tunnel)	101-103-755.00	4,500.00	4,500.00
	TOTAL VENDOR M & M TRUCKING, INC.			4,500.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	300.00	305.04
		101-150-860.00	5.04	
	TOTAL VENDOR MATHIEU MARYE			305.04
VENDOR NAME: MENARDS - MARINETTE				
37952	Park Construction Supplies	208-751-756.01	126.60	126.60
38213	Janitorial Supplies	101-265-755.01	62.34	62.34
38133	Supplies for Building Purchase	101-103-998.11	12.97	12.97
38212	Supplies for Building Purchase	101-103-998.11	292.00	292.00
37719	Shakey Lakes Shower (Grab Bar)	208-751-756.01	73.88	73.88
	TOTAL VENDOR MENARDS - MARINETTE			567.79
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV280	Work Van Services	517-252-931.00	72.00	72.00
	TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT			72.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10367162	Airport Supplies	216-585-981.00	37.85	37.85
	TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY			37.85
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
10732	2016 Final Audit Billing	101-101-716.00	55.78	27,017.50
		101-131-716.00	43.30	
		101-132-716.00	80.93	
		101-136-716.00	362.36	
		101-141-716.00	645.47	
		101-148-716.00	44.22	
		101-150-716.00	2.72	
		101-172-716.00	350.37	
		218-656-716.00	43.62	
		101-215-716.00	205.65	
		101-253-716.00	150.07	
		101-257-716.00	309.05	
		101-261-716.00	19.29	
		101-265-716.00	1,612.61	
		101-267-716.00	712.79	
		101-268-716.00	79.59	
		101-301-716.00	12,291.51	
		101-331-716.00	28.38	
		101-426-716.00	31.86	
		101-648-716.00	47.60	
		101-682-716.00	37.84	
		205-315-716.00	7,026.70	
		205-316-716.00	479.13	
		208-751-716.00	761.59	
		249-371-716.00	69.34	
		266-325-716.00	365.64	
		266-326-716.00	34.92	
		271-790-716.00	571.85	
		296-663-716.00	204.15	
		296-664-716.00	172.12	
		296-665-716.00	177.05	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				27,017.50
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0128778-001	PA - Office Chair & Headrest	101-267-970.00	277.95	277.95
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				277.95
VENDOR NAME: NEOPOST USA, INC.				
54995500	Postage Machine Supplies	101-253-729.01	248.40	248.40
TOTAL VENDOR NEOPOST USA, INC.				248.40
VENDOR NAME: PETER DZIEDZIC				
Reimbursement	Camping Refund	208-751-964.00	23.00	23.00
TOTAL VENDOR PETER DZIEDZIC				23.00
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - June 2017	101-101-860.03	70.62	70.62
TOTAL VENDOR PHELPS, LARRY				70.62
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	300.00	333.00
		101-150-860.00	33.00	
TOTAL VENDOR POLASKY, NANCY				333.00
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
100112428	Animal Control Truck - Tires (x4)	101-265-981.00	495.80	495.80
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				495.80
VENDOR NAME: POWELL LAW OFFICE				
2017-079-MI	Court Appointed Legal (Soltesz)	101-148-807.00	207.50	207.50
TOTAL VENDOR POWELL LAW OFFICE				207.50
VENDOR NAME: QUILL CORPORATION				
8132644	PA - Office Supplies	101-267-727.00	75.98	75.98

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: QUILL CORPORATION				
8155521	PA - Office Supplies	101-267-727.00	13.10	13.10
7998534	PA - Office Supplies	101-267-727.00	82.56	82.56
8213809	911 Operating Supplies	266-325-755.00	131.94	131.94
TOTAL VENDOR QUILL CORPORATION				303.58
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND				
61712	Youth Placement - Q. Seely	292-662-843.05	600.00	600.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND				600.00
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	300.00	309.02
		101-150-860.00	9.02	
TOTAL VENDOR SCHRAUB, DARLENE				309.02
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Rail Car Response Training Lunch	101-426-963.00	94.60	94.60
TOTAL VENDOR SEXTON, RICHARD				94.60
VENDOR NAME: SHORT, MARY KAY				
Transcripts	People v Gregory S. Ihander	101-131-806.00	4,484.30	4,484.30
TOTAL VENDOR SHORT, MARY KAY				4,484.30
VENDOR NAME: STATE OF MICHIGAN				
C41	Shared Expenses (April, May, June)	101-131-858.03	1,846.90	1,846.90
6334	Chargeback for April & May 2017	292-662-843.01	12,360.41	12,360.41
TOTAL VENDOR STATE OF MICHIGAN				14,207.31
VENDOR NAME: STROM, ROGER				
HP Motor	Fans in the 4-H Building	208-751-984.00	45.00	45.00
TOTAL VENDOR STROM, ROGER				45.00
VENDOR NAME: TOWN & COUNTRY TREE SERVICE				
7/20/17	Shakey Lakes Park Tree Removal	208-751-930.04	400.00	400.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				400.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
335332128	Bizhub 423 Copier (Admin)	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: VERBISKY, MICHAEL & LYNETTE				
Reimbursement	Camping Refund	208-751-964.00	23.00	23.00
TOTAL VENDOR VERBISKY, MICHAEL & LYNETTE				23.00
VENDOR NAME: WEST GROUP PAYMENT CENTER				
836480906	June 5 - July 4, 2017	101-136-802.00	60.00	60.00
TOTAL VENDOR WEST GROUP PAYMENT CENTER				60.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3165550	Annex	101-265-801.00	32.50	32.50
3165549	Library	101-265-801.00	32.50	32.50
TOTAL VENDOR WIL-KIL PEST CONTROL				65.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	35.86	56.95
		101-265-920.04	21.09	
0402047856-00010	1000 9th Street	101-265-920.03	35.97	52.69
		101-265-920.04	16.72	
0402047856-00005	Kleinke Park	208-751-920.01	134.39	134.39
0402047856-00008	Kleinke Park	208-751-920.01	894.64	894.64
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				1,138.67

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
GRAND TOTAL:			98,848.76

APPROVED

JUL 2 1 2017

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Miscellaneous Boards/Committees/Commission Reports, Discussion

RECOMMENDED MOTION

Submitted by: Sherry DuPont **07/21/2017**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

07/11/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13546-17	06/07/17	KLATT JR GARY L & TARA	N5965 HILLSIDE DR		$303.31
Work :	1.NEW BUILDING	build home on existing foundation with garage		009-450-008-00	
P13547-17	06/05/17	TURCOTTE ROBERT & CHERYL	N4917 CO RD 577		$263.96
Work :	4.MANUFACTURED	place mobile home on slab and build garage		009-133-011-50	
P13548-17	06/05/17	DELAURELLE JAMES & JANET	N12447 CO RD 577		$144.12
Work :	3.GARAGE	36x24 garage		006-336-002-00	
P13549-17	06/07/17	J & J MANDERS PROPERTIES LLP	W9897 MISCAUNO ISLAND LN		$405.63
Work :	1.NEW BUILDING	New Cottage Garage Deck Car/Port		006-436-001-25	
P13550-17	06/13/17	WALECHKA KELLY G & ANDREA H	N12995 CO RD 551		$240.12
Work :	1.NEW BUILDING	32 x 24 home 24 x 18 garage		004-022-022-25	
P13551-17	06/07/17	LINDER ROGER SR & KAREN	N13688 J-1 RD		$98.04
Work :	8.FOUNDATION	putting a foundation under building		012-010-012-00	
P13552-17	06/07/17	AMAN BRUCE TRUST	W6832 5 RD		$105.72
Work :	7.DECK/PORCH	12 x 64 lean to off existing garage		010-005-018-00	
P13553-17	06/07/17	LITTLE GARY R & STEFANIE R	W3035 31 LN		$268.76
Work :	1.NEW BUILDING	28 x 36 camp with deck		012-035-002-00	
P13554-17	06/15/17	COPPOCK REVOCABLE TRUST	N5150 HWY M-35		$219.16
Work :	2.ADDITION	garage and room addition/remodel		007-031-013-00	
P13555-17	06/14/17	ENGLISH MARTIN E & KIMBERLY M	N3068A HWY M-35		$78.20
Work :	7.DECK/PORCH	8x10 deck		007-540-007-00	
P13556-17	06/15/17	MORTINSON KENNETH J & SUSAN	OLD 352 RD		$356.60
Work :	3.GARAGE	40 x 88 storage garage		014-019-013-00	

P13557-17	06/16/17	COLE RYAN R	W7278 CO RD 356	$197.72
Work :	3.GARAGE	28x40 garage with addition room above		008-007-005-00
P13558-17	06/19/17	KLEE JACOB W	N16125 LAFAVE LN D-3	$341.08
Work :	4.MANUFACTURED	27 x 60 home on basement 32 x 28 garage		005-009-017-00
P13559-17	06/19/17	MALKE GRANT & LISA	W5302 15 RD	$144.12
Work :	3.GARAGE	24 x 36 garage		009-114-026-00
P13560-17	06/20/17	HELGESEN JEFFREY W REV LIV TRU	N13035 DETEMPLE LN	$236.28
Work :	3.GARAGE	Garage/Outbuilding		006-119-006-00
P13561-17	06/28/17	HULCE RONALD U & NANCY C LE	N17003 CO RD 400	$331.44
Work :	1.NEW BUILDING	50 x 30 bunkhouse 24 x 32 garage		013-336-018-00
P13562-17	06/27/17	INSCHO JOHN	N11644 OAKWOOD RD K-3	$340.68
Work :	3.GARAGE	41 x 81 garage		012-158-002-20
P13563-17	06/27/17	ANDERSON JOHN & LYNN	N16425 400 RD	$84.60
Work :	7.DECK/PORCH	10 x 24 deck		013-212-012-00
P13564-17	06/28/17	STUTZMAN JR ROBERT L & SHERRI	N7344 HWY M-35	$144.12
Work :	3.GARAGE	garage on existing foundation		001-134-007-15
P13565-17	06/28/17	LYNCH PETER H & LINDA	W4717 G-18	$190.36
Work :	2.ADDITION	14 x 24 addition 28 x 32 garage		012-019-042-00
P13566-17	06/28/17	CHARLES MICHAEL J	W3718 36.5 RD	$437.89
Work :	1.NEW BUILDING	new two story home garage deck		013-233-004-00
P13567-17	06/28/17	MCLEOD RANDALL W CLAN	W2021 US HWY 2&41	$175.80
Work :	3.GARAGE	14 x 60 mobile storage		005-008-014-00
P13568-17	06/30/17	IVES MATTHEW C	CO RD 352	$128.76
Work :	3.GARAGE	24 x 28 garage		008-226-004-50
P13569-17	06/30/17	CODUTI KEVIN A & CHRISTINE R	N393 RIVER DR	$142.60
Work :	2.ADDITION	26 x 20 living room addition		010-460-038-00

Total Permits $5379.07 **24**

Approved 7/12/17

Menominee County Fair Board Meeting June 21, 2017

President Larry called meeting to order at 6:35 pm.

Roll call: Larry Roetzer, Glenn Hanson, Eric Tickler, Nikki Tebo, Sandy Paschke. Public present: Ken Wilkey, Barb Palzewicz and Sherry Dupont. Missing: Jerry Piche, Ed Granquist

Approval of agenda Glenn motioned to approve and Nikki seconded. Motion passed

Nikki Tebo read the minutes from May meeting. Motion for approval by Eric Tickler, seconded by Glenn Hanson. Nikki read the treasurers report motion for approval by Eric Tickler and seconded by Glenn Hanson.

Public comment included introduction of Ken Wilkey, who is interested in releasing his doves daily at the fair. There will be no charge for this service, other than two wristbands for entry into the fair. Sandy gave Ken two wristbands. He will need a small table to set up as he does a small presentation for the kids. He also has some doves/pigeons that he will give kids to get started if there is interest. He will release Friday and Saturday afternoon around 3pm and earlier on Saturday approximately about 1pm. Motion for approval of dove release at the fair without a fee by Glenn and seconded by Eric. Motion passed.

Barb Palzewicz updated board on the Ladies Day program. There are gift bags for the first 100 ladies as well as nearly 50 door prizes. Contestants and judges are accounted for. The winning recipe will be added to Belgiumtown's menu. Barb asked for 100 chairs and tables, extension cords for under the tent. Ron Cocci will set up sound system prior with microphone and cords. Nikki will be advertising ladies day on Facebook page.

Barb will be writing more articles for the paper and was asking about what other groups will be present. Chain saw carver is in fair book but will need to check with Jerry to confirm whether carver will be at the fair. Mid county Antique Power will have tractors. Larry said there is not a particular club that will be there with cars but there will be some classic cars on display. Barb said she has heard many people talk about the offerings for the fair this year.

Old business discussion: Fair clean up. Sandy will be asking all the superintendents to make sure their areas are cleaned up after the fair rather than the sheriff's department. The cost has increased and she feels the clean-up can be done very quickly and efficiently if there are enough garbage cans and superintendents clean their areas. Ken Wilkey has offered the assistance of a Boy Scout club from Wilson to clean up Sunday. Sandy has spoken to Kris Havelka about asking a 4H club to come out and clean up, she is waiting to hear back from Kris on this topic. Sandy and her husband will be staying out there Sunday night as well and she will also follow up on clean up before she leaves.

The ownership of the building at the park was discussed. Sandy was certain that the park owns it now, Larry wasn't sure if the paperwork was ever completed. This will be followed up on. Sherry was not certain there was paperwork done either but the understanding is that the building belongs to the park. The new roof is leaking and Jim Quist is looking at taking the ceiling out of the still exhibit section of the building. The fair board was sent a bill for lumber to build stands for donated fans for the barn. Discussion surrounding the fans/stands for fans ensued. Sandy would have preferred them to be put in the rafters of the barn, not on the floor. Glenn has seen the stands and they are movable stands and

at our fair before. We will bring this up to the superintendents at next month's meeting. It would be the fairgoers attending voting by dollar donations and the person with the highest dollar amount would have to kiss the pig. Eric also has a pig for this contest. He may be able to leave his pigs out at the fair for the weekend. The kiss the pig donation jars would be left in the building for closer supervision and would be $1 per vote.

Fair manager job description and contract updated. Nikki brought up that it was discussed briefly at last meeting so was added to this meeting for action. There was a 2014 job description Nikki found online from Menominee County but also printed off other job descriptions. The common theme was that the manger was in charge of the day to day running of the fair from outside our county. Sherry has updated the fair manager contract and took out things that no longer are appropriate, she printed it off during meeting and shared with board. Sherry stated the contract is between the fair manager and the fair board. Discussion and changes were made to both and agreed upon by board and Nikki will type up, Sandy and Larry will need to sign these documents. The contract will be in effect from September 1 to August 31st each year. Nikki made a motion to make the contract read the fair manager will be paid in one lump sum on August 31st, Eric seconded. Motion passed.

Nikki has contacted a magician for this year's fair for $200 for two shows, one Sat and one Sunday. Also inflatable obstacle courses for older kids/adults. Quote for $995 for the weekend which includes a slide the owner donated for Sat and a $200 discount. Eric has spoken with Aquila to reaffirm with them that it would be fine with them if we used their $1500 donation to cover these two things since the lumberjack show was not able to come this year. They assured Eric that they are fine with this change they just wanted to make sure the money was allotted for a specific thing not sure for day to day running of the fair, they also want to be able to put a sponsor sign at the events. Nikki will confirm with both the magician and the obstacle course owner the times. Nikki has also spoken with Nina from the beef club about having 4Hers give the person running the inflatables periodic breaks. There will be no charge for people using the inflatables, this was a stipulation by Aquila as well.

Nikki also has been in contact with Michael Reed, a musician, who is available and holding our dates awaiting approval from the board. Board discussed different time frames for Michael and karaoke. Eric would like to have more offerings for attendees on Friday. Eric made a motion to offer Michael $350 for Friday evening and Saturday afternoon.

Eric and Nikki will stop at the different places that fair books were distributed and see how many are left. Nikki brought up that it would be nice to know how many people have asked for them before spending more money to get more printed. Sherry brought about 4 or 5 from courthouse tonight. Sandy has prices for ordering extra. The fair book is also available online. Consensus was that we would hold off on printing more. Krista will be asked to also make copies of the class list and entry forms for those who present to the Annex building when the books get low here at the office. Sherry will be contacting Krista with this request.

Sandy will be confirming camping reservations for the fair with the park. Reservations not paid for by July 1st will not be saved, they will be released for others to reserve.

Motion for adjournment made by Nikki and seconded by Eric. Meeting adjourned at 8:54 pm

Respectfully submitted, Nikki Tebo, Secretary/Treasurer

June 23, 2017

Approved 7/18/17

UNAPPROVED

Proceedings of a Committee of the Whole Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 1:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Gromala, Lang, Meintz, Phelps, Piche, Schei.

Absent: Com. Cech, Hafeman and Com. Nelson (excused).

Moved by Com. Schei, seconded by Com. Gromala to approve the agenda. Motion was approved 6-0.

Public Comment: None.

Business Items:

1. Presentation from Stang Decision Systems ~ Hiring Solutions. – The presentation was given by Jody Johnson, Human Resource Advisor and Spencer J. Stang, Ph.D., President. A couple points to highlight from the presentation would be the cost, timeframe and guarantee period. They have a $6,000 service fee along with a separate advertising budget. An average advertising budget is $1,500 - $2,000. They plan to have candidates to for interviews within 45 days. They will also give us up to 60 days after we hire a new Administrator where they will assist in finding another Administrator if the board chooses to terminate their contract, or the Administrator leaves.
2. Presentation from Slavin Management Consultants – The presentation was given by David Krings, Midwest Regional Manager. A couple points to highlight from the presentation would be the cost, timeframe, guarantee period and that Slavin Management assisted the City of Menominee in hiring their City Manager. They have a $15,215 Professional Fee along with expenses not to exceed an additional $8,368.25. It is typical to have a 90 day period from when the profile is approve to when the candidate is hired. They also provide a period of two years, where if the county terminates the Administrator, or the Administrator leaves then they will assist in finding another Administrator at no additional Professional Fee.

Public Comment: None.

Moved by Com. Piche, seconded by Com. Phelps to adjourn at 3:00 p.m. Motion was approved 6-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

Approved 7/18/17

October 25, 2016

UNAPPROVED

Proceedings of a Committee of the Whole Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 4:34 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Hafeman, Lang, Meintz, Piche, Schei and Williams.

Absent: Com. Furlong and Com. Nelson (excused).

Moved by Com. Williams, seconded by Com. Hafeman to approve the agenda. Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the minutes from the September 20, 2016 Committee of the Whole meeting. Motion was approved 7-0

Public Comment:

- Kenny Marks, Menominee County Sheriff – Commented on the qualities that he feels the board should look at in a new County Administrator. 1. Strong Leader, 2. Strong Chief Financial Officer, 3. Educated, 4. Good listener, 5. Grant writer.
- Charlene Peterson – Commented that she agreed with Sheriff Marks.

Business Items:

1. County Administrator Position discussion – The consensus of the board was that the county needs to hire a new County Administrator. Com. Lang thinks the board should hire Interim Administrator Sherry DuPont as the new County Administrator and a new Administrative Assistant to then replace Sherry. Com. Cech feels that we need to hire a new County Administrator, but in the meantime the board needs to get someone to assist Sherry. This could be done from within, hiring from a temp agency or looking at hiring an IT person. Com. Hafeman feels that the main focus right now should be on hiring a new County Administrator. Sherry DuPont commented on the basic day to day operation of the office and how overwhelming the phone calls and people coming into the office have been. Com. Lang asked if Sherry had a solution. Sherry commented that there is a need for a County Administrator. There are a lot of local meetings that the administrator should be attending. She also commented on the need to remove the airport management and the buildings and grounds/parks supervision from the County Administrator job duties. Com. Schei commented that he firmly believes that there needs to be someone separate from the county to take over and run the airport. Maybe a independent contractor that reports back to the County Board like a FBO (Fixed Base Operator). The county is kind of in limbo at the moment because the transition of the airport from Marinette and Menominee County to just Menominee County has not cleared the FAA yet. Com. Meintz discussed a conversation he had earlier in the day

with Com. Nelson regarding his feelings on hiring an IT person with some responsibilities over the building/grounds/parks. Com. Meintz also asked what the Department Heads/Elected Officials are looking for in a new County Administrator. He also commented on the new City Manager that the City of Menominee just hired. He has concerns over the contract they agreed to and the write-up from the newspaper. He discussed having candidates that are not from this area and they do not know the area well enough. This sometimes does not work out well. Com. Lang commented that he has been through this process six times now. You don't know what you are getting until after they have been in the job for a while. Com. Hafeman stated that she looked up the functions of a County Administrator and Manistee County had a good description. She read the description. Sherry DuPont commented that the description was very similar to what we have in Menominee County. County Clerk commented on the items he worked with former County Administrator Brian Bousley on and the need to hire a County Administrator. County Treasurer Diane Lesperance commented on Brian and the position. Diane also commented on Com. Lang's recommendation of hiring Sherry DuPont as administrator. She liked the idea and suggested doing that and giving her 6 months to see if she could do the job. The commissioners continued to discuss the IT position. Com. Hafeman asked how much we pay UES in labor per year. Sherry commented that it is approximately $3,000 per month. The commissioners also discussed the committees stepping up and attending some of the meetings that the County Administrator had been attending. The issue could arise though over whether or not the commissioners could be paid a per diem or not for attending. Com. Shei also commented that the Buildings and Grounds Committee needs to meet ASAP to discuss some of the space issues and the new vestibule. Sherry commented that Undersheriff Mike Holmes is meeting with the Michigan State Police on Friday to discuss the old State Police Post in Stephenson. Com. Meintz asked if there was anyone internal that could assist Sherry with some items. Diane Lesperance stated that she has a part-time employee that works 20 hrs/week that could possibly help out. She could work up to an additional 9 more hours per week before the county would have to deal with benefit issues. The consensus of the board is to not hire a firm at this time to assist in hiring a new County Administrator. The county will advertise locally and with MAC, MML, MTA and MiWorks, if necessary, to find eligible candidates. The county would like to take resumes and applications until mid January. It is also the consensus of the board to take the management of the airport and the buildings/grounds/parks out of the job description when advertising. The job description and requirements that were used in 2009 will be used when advertising.

Public Comment:
-Charlene Peterson – Commented on the good discussion tonight and how good Brian Bousley was to work with.

Moved by Com. Piche, seconded by Com. Hafeman to adjourn at 5:47 p.m. Motion was approved 7-0.

_____ _____

Charlier Meintz, Chairman Marc Kleiman, County Clerk

MENOMINEE COUNTY LIBRARY BOARD
Minutes June 13, 2017

Approved: July 11, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday June 13, 2017.

Present: C. Peterson, M. Fagan, J. Freis, N. Tuinstra and Commissioner L. Schei.
Excused K. McNeely

M. Fagan moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the May 9, 2017 meeting, support by N. Tuinstra. Motion carried.

M. Fagan moved to approve the May Financial Reports, support by J. Freis. Motion carried.

J. Freis moved to approve the June bills, support by N. Tuinstra. Motion carried.

Director's Report

Library: The Stephenson FFA trophies are in the display case.
Staff: Linda Cooley Hermansville Branch attendant will be retiring in July. Amanda went to the Superiorland Cooperative Directors Advisory Meeting in Crystal Falls.
Financial: FY 2017/18 Budget information is passed out for discussion. We are purchasing a button maker with the Dollar General Grant. Amanda is going the M&M grant presentation on 6/14/17 for funding for a Train Table.
Patrons: The partnership with ISD for the toddler playgroup continues to bring in new patrons. We registered 43 new patrons last month.
Bookmobile: The bookmobile will be in the Fourth of July Parade and we will have a 50/50 drawing fundraising for replacement Bookmobile.
Technology: The catalog system was upgraded and Project Guttenberg titles have been added to Overdrive the app for accessing electronic books and audio items.
Programing: Summer Reading is starting today with Magician Zvara.
Friends: Their Plant Sale was very successful and they are planning on have a Book sale the end of July.
Volunteers: 24 hours.
Building and Grounds: We had a serious leak in by the front desk. Mike S. came and cleaned the roof drain and he plans on sealing the vents and air exchange once things dry up.

New Business

A. Discussion on Hermansville Branch Attendant vacancy. This job was posted. We hope to hire by July so there is some overlap time for training before Linda leaves.

B. Discussion on Fiscal year 2017/18 budget and options, Director Winnicki will get clarification from S. DuPont before submitting budget request. Clarification on the Great Start Funds Initiative this budget amendment; was an error. All Great Start Funds have been spent in the previous fiscal year. The listed amendment was not approved by the commissioners.

C. M. Fagan moved to close the UPROC account and have the funds transferred to Library Account 271-790-727-03, support N. Fagan. Motion carried.

D. Discussion on Bookmobile Fundraising, updates on letters and information about the Fourth of July Parade in Stephenson on Saturday July 1.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by N. Tuinstra. Motion carried. Meeting adjourned at 4:53 PM.

Submitted by:
Amanda Winnicki, Library Director

LEPC Minutes

April 13, 2017 at 1:30 PM CDT
Menominee ISD Building Conference Room
1201 41st Avenue, Menominee, Michigan 49858

Approved 7/13/17

1) Call to Order - Mike Shaffer called the meeting to order at 1:36 p.m. Members present: Brian Barrette, Mike Shaffer, Valerie Hallam, Robert Villas, Rich Sexton, Chris Poupore, Mark Erickson, Mark Peterson, Don DeTemple, Terry Pearson, Char Staffeldt, Mike Lemke and guest Nate Schmidt. Excused: Ken Marks, Mike Holmes, Dayna Kapp and Krista Marciniak

2) Introductions and sign-in sheet

3) Review/Approve Agenda – Mark Peterson moved to approve the agenda, second Mike Lemke, motion carried.

4) Review/Approve Minutes of Last Meeting – Rich Sexton moved to approve previous minutes, second Mike Lemke, motion carried.

5) Public Comment - None

6) Presentations

DHS Nathan Schmidt, Chemical Security Inspector, briefed on Chemical Facilities Anti-Terrorism Standard Regulations. 300+ chemicals can be used for terrorism. Tier based system according to the risk potential of the chemical,(quantity) population density. Tier 4 lowest, Tier 1 highest. Midland MI has a Tier 1. **Mike Schaffer** asks if facilities will have to have new security plans. Parts of it will have to be updated, in all facilities across the nation. When those plans are complete an inspector will come in and determine if there is anything that needs to be done. This info is not something that HS will share. Inspectors are always available to help. CVI-Bob Sauer can give some info thru the website (will get this for those that would like it). Sara Title III info…..Google/appendix A info available to everyone. Food processing, wineries, breweries, possibly water processing. Colleges, (laboratories) pulp, paper, mining companies. Region 5 has 501 facilities. 490 approved. Risk Based Standards (18). Monitoring = Maintenance. Law enforcement, fire, emergency management and health need info, contingency plans. Facilities need to reach out… also, they need to do exercises. (annually). Sara Title III requires different actions than **DHS** does. Outreach is important, those facilities that haven't heard of this group need to.-- IP Gateway is a massive hard drive. Order 13650, like Appendix A, is full of info. **Rich** Are there any facilities in the Menominee area that would need to be inspected? Yes. **Mike Schaffer** can we call HS if there is a spill, theft, etc…? Absolutely

7) Old Business

HMEP Grant- Rich will get this out in May.
Marinette Marine – Rich has not gotten any response from them for a presentation.....Mike will get hold of someone in Security.

8) New Business
Sara Title III Tier II plans – all info sent out digitally as it is received

9) Suggested presentation next meeting – Marinette Marine Security Coordinator

10) Adjournment – Mike Lemke moved to adjourn, Vallerie Hallum seconded. Motion carried at 2:40 p.m.

Next meeting July, 13, 2017, 1:30 pm Menominee ISD building

Menominee County Finance Committee
Minutes of Meeting
06/12/2017

**********Approved 7.17.17**********

The Finance Committee met on June 12, 2017 at 8:30 AM at the Menominee County Administration Office

Others present at the meeting were Sherry DuPont, Diane Lesperance, Jodie Barrette, Marc Kleiman, Brian Barrette, and Peggy Schroud

Call Meeting to order: Com. Nelson called the meeting to order at 8:32 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Approval of Agenda motion by Com. Gromala and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.
Previous Meeting minutes: 6.1.2017 Minutes not available

Public Comment: None

Department Head/Elected Official Reports: None

Business Items

a. **2017/18 Budget Discussion –John** Starting with the Airport, first of all thanks to Steve and Larry S for the work done and extremely quick turn around on the airport budget. **Steve** Worked with Jeff 2 days and will be able to produce a balanced budget, it will be balanced because it is going to be needing funds from appropriations. 5 year plan, looking at $141,000. **John** Asked for 5 year plan, also asked for capital outlays. **Larry S** Jeff met with MDOT AERO in Marquette about the ACIP plan. Came back with a new plan, different that the presented to the board. They were updated and higher. If we go for the capital outlay and block grant and obligate ourselves for 20 years. This is a seven year plan. Adding the 5% share for the county for 7 years, it came to $359,250, dividing that by 7 years, it came to $51,321.43 which would be in capital outlay as money the county has to appropriate. 1st year budget, Bousley had put in $50,000 to cover 10 year plan. Fuel farm loan came out of that to bring it down to $43,928. This will have to be raised back up $50,000. Went $55,000 because of other issues in the capital outlay. Thought that in the future there was going to be a project to do culverts and brush removal. The machine needed to do that hasn't been available for the last 8 years. The ACIP plan incorporated that brush removal and culvert repair into the runway resurfacing project, so it went up by $1750 making the county share $3750 for the 1st years. In capital outlay there is an amount($15,000) for the courtesy van, which is falling

apart. This van is what keeps people buying fuel at a discount. For fire safety maintenance building. In the ACIP plan it was recommended that we don't include this in. Decided that to expand that building north, 2 more stalls and 2 more doors, allowing for the hangar to be empty and available to rent out, would need a budget amount of approximately $300,000. **John** Would like to keep this within the county revenue, would like to make a projection and function within it. **Steve** It's almost like a dominoe effect, if we don't work on this building, we can't do other things we need to do. **Larry** Sherry gave us increased budget figures for two positions plus a part-time position. Those were plugged into the budget for salaries. On revenue side couple of things changed also, the estimated fuel was decreased from $95,000 to $80,000 being more realistic. Cargo handling fee was raised to $1000 and ramp parking was put to $100. Capital outlay was raised to $327,050. Expense side, we added in manager position with benefits, lineman position, part time…fuel expense $85,000. Operating costs was lowered $500, contract services lowered $3000. Getting Merit would eliminate Time Warner, which locks us into $342 a month. Merit could save us money, but we left the budget as is. So, the $141,000 appropriation from the county would make this work. **Steve** Appropriation last year was $131,000. Would rather see budget reflect realistically, if revenues are more, that is ice cream on the cake. Solar farm discussed. John will talk with Dave from Delta county, see how they operate. **Larry** The question is what does the county want to do? Block grant for 20 years? Put it in the budget? Both? Have to decide if the county wants the airport, in it or not? **John** Need to have someone here to talk to us about airport, that would help determine budget direction. Second thing he had asked for was 911. There was to have been a meeting with Dickinson County, that did not happen. John asks if anyone interested in contacting Dickinson County, this is a major budget issue. Steve will offer his time and services. **Larry** Is glad Steve is willing, as he has B&G as well, and really doesn't have the time. **John** Would like to have result by the 20th. Best scenario with a 7 year period, 1.4-2 million underfunded. That involves the board, and wage, salary and revenues. We are down, projection was 710 down to 650 maybe. If we do purchase a board, take it out of the operating budget. Actual returns….2008 lost 25%, 2009 up 17%, 2010 up 14.4, 2011/ 2.3, 2012 up 11, 2013 up 15, 2014 up 6.7, lost in 2015 and 2016 up. Going back ten years, the actual return is 5.38%, 7 years 8.43, 3 years 5.5. Terra could meet with board in July. Indebtedness shows that 5.75, no 5 year phase in. Couple million a year, at the 51% funding. Wage and salary; **Sherry** have been put in with the 2% increase. MERS numbers are in, health insurances, teamsters, 911 is not definite, so put in 8% increase. These are estimates. Longevities in, workers comp is in as it is right now, that will change in January. **Larry** is the airport in? Did the DMG for the managers position come back? That can be adjusted if need be? **Sherry** Budgeted with a family plan for insurances, that may change as well. **John** With wage and salary, been meeting with several commissioners, social security in place was at 0% there is no adjustment. If millage with road patrol doesn't pass, there is still liability. What they want us to budget is a lag of two years, so we fall behind. Would like to get the solid numbers. **Larry** As far a future costs, salaries, fringes, retirement…there are 2 ways this county can go, if the county gets rid of the airport, it would never get closed. There will always be an obligation while the airport is on county land. If we contract management out to another firm, we still need one county manager. **John** On MERS we have another issue, when

we switched from defined benefits to defined contributions, we closed out a division that involved elected officials and employees from new hires. The issue is if a person was in defined benefits and accepts a position that is now in defined contributions, they cant remain in defined benefits. The board hasn't taken any action on this yet. There is a retroaction that comes at a hefty cost to the county and adds to the overall liability. That resolution should be put to the board for discussion to see it is moved forward. If it is we should do a cost analysis. Without input from MERS it is really hard to determine. This should be on the agenda for discussion. **Sherry** It already is for tomorrow night. **John** Did we get any budgets from departments? Sherry said no she did not get any, only from the airport. **John** If we don't have any before the next meeting we should just do an across the board decrease of 10%. Steve agrees that if there is no input from the departments in a short time that it behooves them, having an obligation, to the board and taxpayers to have something in place soon. Issue with economic development, $20,000. **Larry** There is an outstanding agreement and bylaws, that is still valid. **John** But with anything has to come some performance, we have spent a lot of money and have gotten nothing. Can't get answers and we need to look at a pay for performance. **Larry** Looking at the contract, it doesn't say economic development, it was a joint agreement between the county and the city of Menominee, each put $20,000 into that group. Original intent was to foster tourism and other things. **John** I can't picture an agreement that goes on without any conditions or closure. Would like to take a look at that. **Larry** We need to talk to Stoker and have the board make a decision. **John** Larry had bot up the wheelchair ramp at the new building. There should be enough money in the budget for this. **Larry** Regarding the building across the street, all the money that was allocated was in this current budget, not for next year. If there is going to be more added, who's budget would it be from? Sherry answers that it will be from B&G. **Sherry** Is working on the departments, will be getting letters out, and then add and make adjustments as she hears from department heads. Discussion went on as to when to have next meeting. **John** Haven't seen anything yet on the road patrol millage, if the millage does not succeed, there is a long term commitment. Will impact long term. Discussion held about child care fund and courts. **Sherry** Issue about indigent attorneys going through the state. Could result in more expense for county. Some discussion followed.

Public Comment: Marc: Has been working on his 2 department budgets, there a few things he needs to get done, but has been working on it all week long. Regarding the vestibule, the reason for the building of it, was for energy efficiency. With the original way it was supposed to be built, it wouldn't meet ADA compliance, so the plans needed to change for it. **Bill Merkel** Gail Svinicki is going to be retiring next June, there will be a space issue. In his budget he will be adding into it, training time, looking at 6 months. **Diane Lesperance** The vestibule addition was to help with keeping the hallways warmer and the door was open for so long.

Commissioner Comment: Larry Not going to dwell on the past, but on the future. **John** Comments on the vestibule.

Adjournment: Moved by Com.Gromala, supported by Com. Nelson to adjourn the meeting at AM. Motion approved 4/0.

2548

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, June 15, 2017

Board Members Present

Jan Hafeman
Amanda Hess
Larry Schei
Gerard Tatrow
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator
Jennifer Grabowski, Prevention Specialist

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on June 15, 2017. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson was not able to attend and was excused. Ms. Hess arrived at 1:12 p.m. CDT.

2. Approval of Agenda

Ms. Hafeman moved the June 15, 2017 agenda be approved. Motion was supported by Mr. Schei and carried unanimously.

3. **Public Comment**

There was no public comment on the June 15, 2017 agenda.

4. **Approval of Minutes**

Ms. Hafeman moved the minutes from May 18, 2017, be approved. Motion was supported by Mr. Tatrow and carried on a 3-0 vote, with Mr. Schei abstaining from the vote.

5. **Presentation: Communities That Care – Jennifer Grabowski**

Ms. Grabowski informed the BOH about the Communities That Care (CTC) initiative. CTC is a coalition of mini work groups used to get the community moving forward towards a common goal. It is based on prevention science and each individual communities needs based on local data.
Delta County started the initiative this year, with PHDM taking the lead role. Menominee County has a CTC coalition starting and they are collaborating through the Healthy Youth Coalition. This initiative is a long-term model program; the process is measured and data will show the effects as behavior changes.
The CTC youth survey will be implemented this fall in all the local Delta County schools and given to all children in grades 6th, 8th, 10th, and 12th. The data will not be broken down by school, but rather by Delta County as a whole. Menominee County has been performing the survey for twelve years now and results show that prevention is working.
There are five steps in the overall CTC outline, and Delta County is in the second step.
There are five work groups within the Delta Counties CTC coalition. They are: Data/Risk and Protective factors, Community Board Maintenance, Public Relations/Funding, Resource Assessment and Evaluation and Community Needs.
The CTC coalition currently has representation from various community organizations, service clubs, agencies, education, businesses and faith bases organizations.

6. **Driven Point Well – Technical Manual**

Mr. Snyder gave the BOH an overview of the Driven Point Well Guidelines that had been last approved in April 2009. The guidelines do not differentiate between a driven point well for drinking purposes versus irrigation use only. Mr. Snyder drafted new guidelines, which are in-line with the State Well Construction Code, that distinguish between the two.

Ms. Hafeman moved the new driven point well guidelines be approved, as presented. Motion was supported by Mr. Schei and carried unanimously.

2550

7. MERS Quarterly Statement

Ms. Hess moved the MERS Quarterly Statement be acknowledged and placed on file. Motion was supported by Ms. Hafeman and carried unanimously.

8. Review and Approval of May Check Register

The Board of Health reviewed the May check register.

Mr. Tatrow moved the May check register be approved. Motion was supported by Ms. Hafeman and carried unanimously.

9. Medical Director's Report

Dr. Frankovich discussed two tick-borne diseases: Lyme disease and Babesiosis. Both are carried by deer ticks. Babesiosis is new to Michigan and the state's first two cases were diagnosed in the U.P. A letter that was sent to all local health providers with information regarding both diseases. It reminds them to keep these tick-borne illnesses in mind when seeing patients with consistent signs and/or symptoms.
Many individuals who become infected with Babesiosis will have no symptoms but others may develop headaches, fever, chills, nausea, fatigue, anemia and more rarely, organ failure. Immunocompromised individuals are at higher risk of serious disease.

10. Health Officer's Report

- Mr. Snyder informed the BOH the total amount of WIC monies spent at local grocers in 2016 by clients seen at PHDM in Delta County was $723,069 and $220,859 in Menominee County. This is slightly lower than previous years.
- PHDM has been working with Rich Sexton, the Emergency Manager for Menominee County with information regarding food safety, water wells, and septic systems to be used for public service announcements. This is due to the power outages and flooding caused by the severe storms on June 11, 2017.
- Mr. Snyder reminded the BOH the July 20th meeting will be held at the Delta County office in Escanaba. Following the meeting, the annual PHDM picnic will be held at the Gladstone Kid's Kingdom Park pavilion.

11. Public Comment (three minutes maximum)

No public comment.

12. Board Member Comments

- Ms. Hess invited the BOH to the Hannahville Pow Wow that will be held June 16-18.

13. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 2:16 p.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.

Thomas L. Tatrow 7-20-17

Chairperson

:kg Approved July 20, 2017 KH