"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ July 23, 2019 @ 6:00 PM
Menominee County Courthouse – Courtroom B
839 10th Ave., Menominee, MI 49858
906-863-7779

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Approval of the Agenda

E. Approval of Previous Minutes
- July 6, 2019 ~ Regular CB Meeting

F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only):*

G. Presentations *(limited to twenty minutes):*
- Parker Jones – Program update
- Paula Gruszynski - M&M Area Community Foundation
- Tera Langham - MERS - 12/2018 Annual Actuarial Valuation Report

H. Department Head/Elected Officials Reports *(limited to ten minutes):*
- Any Department Head/Elected Official Reports
- Administrator's Report

I. Action Items

1. Moved by _____ supported by _____ to approve Resolution 2019 – 16 Veteran's Services Grant Funding.

2. Moved by _____ supported by _____ to approve Invoice 3WFP-2018-009 – 3 Way Road Funding for Spalding Township in the amount of 46,859.04 be paid to the Menominee County Road Commission. (Acct. #401-446-970.00)

Steven Gromala *Gerald Piche – Chairperson* *William Cech – Vice Chairperson* *Larry Phelps*

Larry Johnson Jr. *Jan Hafeman* *David Prestin* *Bernie Lang* *Larry Schei*

3. Moved by _____ supported by _____ to approve Invoice # M1754 in the amount of $5,543.46 be paid to MAC for 2020 (July 1, 2019 – June 30, 2020) County Dues. Funds to be disbursed from account 101-103-802.00.

4. Moved by _____ supported by _____ to approve Resolution 2019-17 ~ U.P Area Agency on Aging 2020-2022 Multi-year plan for Services to the Elderly.

5. Moved by _____ supported by _____ to approve structures identified by FAA Aeronautical Study #2019-AGL-6582 thru 6584-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator.

6. Moved by _____ supported by _____ to approve structures identified by FAA Aeronautical Study #2017-AFL-14317-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator.

7. Moved by _____ supported by _____ to approve structures identified by FAA Aeronautical Study #2019-AGL-8550-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator.

8. Moved by _____ supported by _____ to approve structures identified by FAA Aeronautical Study #2019-AGL-6418-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator.

9. Moved by _____ supported by _____ to approve structures identified by FAA Aeronautical Study #2018-AGL-18230 & 18233 thru 18256-OE as conforming to the local airport zoning ordinance as recommended by the County Administrator.

10. Moved by _____ supported by _____ to approve Commissioner per diems and expenses as recently submitted and paid.

11. Moved by _____ supported by _____ to approve miscellaneous bills paid on June 24 & 27 and July 3, 2019 in the combined amount of $64,865.64.

12. Moved by _____ supported by _____ to approve miscellaneous boards/committees/Commissioners reports to be placed on file in the office of the County Clerk.

J. New Business (Discussion Only)

1. Personnel Items:
   a. none

2. Building and Grounds/Park Items:
   a. none

3. Miscellaneous Items:
    a. none

4. Finance Items:
    a. Commissioner Per diems and expenses
    b. Miscellaneous bills as paid on July 10, 11, & 16, 2019 in the combined amount of $82,188.74.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

July 9, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin, and Larry Schei.

Absent: None.

Moved by Com. Piche, seconded by Com. Cech to amend the agenda by removing Item N (motion to enter into closed session). Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Cech to remove Action Item #4 (motion to appoint one person as nominated by the Menominee Conservation District Board, to the Planning Commission for a term to expire April 30, 2022. (one nominee received, Dale Andersen)). Motion was approved 8-1. Com. Gromala

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve the minutes from the June 25, 2019 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations:

- Nancy Douglas – Rusty Wolfe – Maquette demonstration. Mr. Wolfe showed models of the three fish sculptures that will be placed in Menominee. One of a Walleye, one of a school of Perch and one of three Brown Trout.

Department Head/Elected Officials Reports:

- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Gromala to approve Resolution 2019-14 ~ Great Lakes Restoration Initiative. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Cech, seconded by Com. Lang to approve Resolution 2019-15 ~ Medicare Prescription Drug Bill. Motion was approved by roll call vote 9-0. (Attachment B)

DRAFT

Moved by Com. Gromala, seconded by Com. Hafeman to approve $20,000 for the Prosecuting Attorney to hire a contract attorney to help with the backlog and current caseload. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous bills paid on June 12 & 13, 2019 in the combined amount of $60,279.06. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

a. Friend of Court office expansion. – Due to the Prosecuting Attorney getting an additional person to help get case files caught up, the space is needed that was given temporarily to the FOC office. An expansion of the current FOC office is necessary to house that misplaced person.

Moved by Com. Hafeman, seconded by Com. Cech to make the approval of the FOC office expansion project an action item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the FOC office expansion project. Motion was approved by roll call vote 9-0

Building and Grounds/Parks Items:

a. Menominee County Fair – July 18-21, 2019 at Shakey Lakes. – This is just an informational reminder from Administrator Carviou.

Miscellaneous Items:

a. Resolution 2019-12 ~ Land Division & Combination Procedures. – The Menominee County Chapter of MTA met on June 27th in a special called meeting to discuss the Land Division Procedures. Draft minutes from that meeting are enclosed. The board needs to discuss whether to approve the resolution or not. Jason explained that there is still some opposition to the $250 charge. Jason and Equalization Director Curran feel that this should just be tabled at this time and brought back in the future. The consensus of the board is to go along with the recommendation.
b. Resolution 2019-16 ~ Veteran's Services Grant Funding. – Administrator Carviou would like to see the board approve the Veteran's Services Grant. A resolution has been written using Menominee County's information. The consensus of the board is to move this item forward to the next meeting for a vote.
c. Invoice 3WFP-2018-009 – 3 Way Road Funding for Spalding Township. – Attached to the board packet is an invoice that was received from the Road Commission for work completed for the 3 Way Road Program in Spalding Township. The consensus of the board is to move this item forward to the next meeting for a vote.
d. MAC Dues – July 1, 2019 – June 30, 2020 ~ $5,543.46. – We received an invoice for MAC Dues in the amount of $5,543.46. We have paid this same amount since

2008. The consensus of the board is to move this item forward to the next meeting for a vote.

e. Resolution 2019-17 ~ U.P. Area Agency on Aging 2020-2022 Multi-year plan for Services to the Elderly. UPAAA is up for another "Multiyear" plan for services to the Elderly. This plan covers the years 2020-2022 (three years). The board is asked to approve a resolution supporting the multiyear plan. The consensus of the board is to move this item forward to the next meeting for a vote.

Finance Items:

a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.

b. Miscellaneous bills paid on June 24 & 27 and July 3, 2019 in the combined amount of $64,865.64. The consensus is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

- The consensus is to move this item forward for approval at the next meeting.

Public Comment:

- State Representative Beau LaFave – Commented on the things that he has been working on in Lansing.
- Charlene Peterson – Commented on the Land Division and Combination Procedures.
- Prosecuting Attorney Jeffrey Rogg – Thanked the board for supporting his office.

Commissioner Comment:

- Com. Gromala – Commented on tabling the Land Division & Combination Procedures. He also commented on the Bay Jammers event being held in Menominee this weekend.
- Com. Schei – Commented that he hopes everyone enjoyed the 4th of July celebrations.
- Com. Phelps – Commented that he would like to thank Darrell Moilanen and the Menominee County Road Commission for the work they did on County Road 577 by Sunset Drive.
- Com. Piche – Commented about giving Representative LaFave some additional time to address the board at a future meeting.

Moved by Com. Hafeman, seconded by Com. Cech to adjourn at 7:42 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

DRAFT

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Resolution 2019-16 ~ Veteran's Services Grant Funding**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Administrator Carviou would like to see the board approve the Veteran's Services Grant. A resolution has been written using Menominee County's info.

RECOMMENDED MOTION

To approve Resolution 2019 – 16 Veteran's Services Grant Funding

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

RESOLUTION 2019-16
VETERAN'S SERVICES GRANT FUNDING

WHEREAS, MCL 35.623a(5)(a), as amended, establishes a "base amount" of $50,000 per County for "veterans service operations;" and

WHEREAS, MCL 35.623a(5)(b) provides for a "per capita amount" for the "number of veterans residing in each county;" and

WHEREAS, the plain language of MCL 35.623a(5) provides that disbursements to counties are to be determined by "combining" these amounts; and

WHEREAS, the distinction between a "base amount" of $50,000 per year and a variable "per capita amount" strongly suggests that the base amount may be interpreted as being fixed; and

WHEREAS, the statute can reasonably be interpreted to mean that the $50,000 base amount would be ongoing, and would thus sustain County initiatives, provided the County complied with the provisions of MCL 35.623a; and

WHEREAS, the Menominee County Department of Veterans Affairs has taken all steps prescribed by MVAA to achieve the eligibility requirements established in MCL 35.623a and thus to qualify for continued funding into the new fiscal year; and

WHEREAS, Menominee County has, in fact, relied on this "fixed" base amount in implementing plans for services to veterans, to wit, hiring one (additional) highly qualified part-time Veterans Service Officer, with further plans to fund their VA Accreditation Training; and

WHEREAS, the Michigan Veterans Affairs Agency has a long history of promoting an increase in the number of Veterans Administration Accredited Representatives to serve Michigan Veterans; and

WHEREAS, subsequent to disbursing the statutorily mandated funds for 2019, the Michigan Veterans Affairs Agency briefed the Michigan Association of County Veterans Counselors that the grant funding is programmed to be reduced to a $25,000 "base amount" for Fiscal Year 2020 due to funding constraints; and

WHEREAS, this reduction contravenes the plain language of the statute and will undermine steps taken by Menominee County to provide services to our veterans; and

NOW, THEREFORE, be it resolved, that the Menominee County Board of Commissioners urges compliance with the plain language of MCL 35.623a, and calls upon the State Legislature and the Governor to fully fund the County Veterans Service Fund Grant in FY 2020 and beyond, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Whitmer, Senator McBroom, Representative Jack Bergman, Representative Beau LaFave, the Michigan Association of Counties, and Veterans Services Offices in all Michigan counties.

Motion by Commissioner _____, supported by Commissioner _____ to adopt the above resolution at a regular meeting of the Menominee County Board of Commissioners, this 23rd day of July, 2019.

AYES: _____

NAYS: _____

_____
Gerald Piche, Chairperson
Menominee County Board of Commissioners

_____
Marc Kleiman
Menominee County Clerk

State of MICHIGAN)
)SS
County of Menominee)

Certification

I hereby certify that the forgoing is a true and complete copy of Resolution No. 2019-16 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 23, 2019 and I further certify that public notice of such meeting was given as provided by law.

_____
Marc Kleiman, Menominee County Clerk

recommendation from such association or council of veterans as to the personnel to be appointed by said committee under the provisions of this act, while not binding on said committee, shall be given the greatest consideration. The board of supervisors shall furnish, equip and maintain reasonably adequate office facilities for the county department of veterans' affairs.

History: 1953, Act 192, Eff. Oct. 2, 1953.

35.623a County veteran service fund; creation; grant program; veteran service operations; eligibility; audit.

Sec. 3a. (1) The county veteran service fund is created within the state treasury.

(2) The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments.

(3) Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund.

(4) The Michigan veterans affairs agency shall be the administrator of the fund for auditing purposes.

(5) The Michigan veterans affairs agency shall create and operate a grant program that provides grants to counties for county veteran service operations. The Michigan veterans affairs agency shall make grants from the fund, upon appropriation, to each county that meets the conditions listed in subsection (7) for the sole use of the county's veteran service operations. The total disbursement for each grant shall be determined by combining the following amounts:

(a) A base amount of $50,000.00.

(b) A per capita amount according to the number of veterans residing in each county. The amount in this subdivision shall be determined by dividing the amount remaining in the fund after accounting for all disbursements under subdivision (a) by the total number of veterans residing in this state and multiplying the resulting dollar amount by the number of veterans residing in the county receiving the grant. Population figures for veterans residing in this state and in each county of this state shall be obtained from the most recent Geographic Distribution of VA Expenditures (GDX) Report published by the United States Department of Veterans Affairs.

(6) Both of the following apply to the disbursement of a grant under subsection (5):

(a) The base amount described under subsection (5)(a) shall be provided in a lump sum distribution not later than December 31 of each year. The initial base amount shall be provided not later than January 31, 2019.

(b) If the amount remaining in the fund after accounting for all disbursements under subsection (5)(a) is less than the amount obtained by multiplying $1,000.00 by the number of counties receiving grants, the Michigan veterans affairs agency shall not perform a calculation under subsection (5)(b) and shall not disburse the portion of grant funds described under that subsection.

(7) To be eligible for receiving a grant under subsection (5), within 1 year of September 24, 2018, and annually after that date, a county must satisfy all of the following as certified in a form and manner prescribed by the Michigan veterans affairs agency:

(a) Maintain a minimum level of county funding for veteran service operations equal to the level of county funding for veteran service operations for the fiscal year preceding September 24, 2018.

(b) Establish remote access to the United States Department of Veterans Affairs computing systems and require county veteran service officers to obtain a PIV card.

(c) Submit quarterly reports to the Michigan veterans affairs agency in accordance with the reporting requirements determined by that agency.

(d) Provide no less than 20 hours per week toward veteran service operations.

(e) Submit financial reports to the Michigan veterans affairs agency on a regular basis, as determined by that agency, demonstrating that the county expended the grant funds received under subsection (5) directly and solely on veteran service operations during the period of the report. If the Michigan veterans affairs agency determines, by audit or otherwise, that a county expended the grant funds received under subsection (5) for purposes other than veteran service operations, the Michigan veterans affairs agency shall reduce the grant disbursement provided to the county in the succeeding fiscal year by an amount equal to the total of all amounts improperly expended.

(8) As used in this section:

(a) "Accredited veteran service officer" means an individual who has met the qualifications for accreditation under 38 USC 5904 and 38 CFR 14.629.

(b) "County veteran service fund" or "fund" means the fund created in subsection (1).

(c) "PIV card" means a personal identity verification card issued by the United States Department of

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Veterans Affairs.

(d) "Veteran service operations" means assistance and programming of any kind to meet the needs of veterans in this state. Veteran service operations include, but are not limited to, providing assistance, programming, and services for the purpose of assisting veterans in this state and providing advice, advocacy, and assistance to veterans, servicemembers, dependents, or survivors by an accredited veteran service officer to obtain United States Department of Veterans Affairs health, financial, or memorial benefits for which they are eligible.

History: Add. 2018, Act 210, Eff. Sept. 24, 2018;—Am. 2018, Act 514, Imd. Eff. Dec. 28, 2018.

35.624 County department; powers and duties.

Sec. 4. The county department of veterans' affairs shall perform such duties and exercise such powers as shall be necessary in carrying out the provisions of this act and any and all other benefits to which veterans may be entitled as prescribed by the county department of veterans' affairs.

History: 1953, Act 192, Eff. Oct. 2, 1953.

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MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Invoice 3WFP-2018-009 – 3 Way road Funding for Spalding Township**
DEPARTMENT:	**Admin**
ATTACHMENTS:	**Yes**

SUMMARY:

The attached invoice was received from the Road Commission for work completed for the 3 way road program in Spalding Township.

RECOMMENDED MOTION

To approve Invoice 3WFP-2018-009 – 3 Way Road Funding for Spalding Township in the amount of 46,859.04 be paid to the Menominee County Road Commission. (Acct. #401-446-970.00)

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914 Fax (906) 753-4319

INVOICE

Invoice #: 3WFP-2018-009

06/24/19

To: Menominee County Board

Attn: Jason Carviou, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Spalding Township Project #1: LaBelle Road - HMA base crushing, add 3" crushed limestone	
Payable to Menominee County Road Commission:	46,859.04
TOTAL	$ 46,859.04

Please Remit Payment To:
Menominee County Road Commission
P.O. Box 527
Stephenson, MI 49887

Prepared by: Lisa Savord, Finance Director/Clerk, MCRC

6/24/2019 3:29 PM

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**MAC Dues – July 1, 2019 – June 30, 2020 ~ $5,543.46**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

We received an invoice for MAC Dues in the amount of $5,543.46. Commissioners are to approve payment or not. We have paid this amount since 2008.

RECOMMENDED MOTION

To approve Invoice # M1754 in the amount of $5,543.46 be paid to MAC for 2020 (July 1, 2019 – June 30, 2020) County Dues. Funds to be disbursed from account 101-103-802.00.

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MAC
MICHIGAN ASSOCIATION OF COUNTIES
110 W. Michigan Ave., Suite 200
Lansing, MI 48933
517-372-5374 Fax 517-482-4599
www.micounties.org
Stephan W. Currie, Executive Director

INVOICE

Invoice Number: m1754
Invoice Date: 7/1/19

Bill To:

Menominee County
839 10th Avenue
Menominee, MI 49858

2020 County Dues Invoice

Description	Amount
MAC 2020 County Dues	5,543.46

Fiscal Year 2019-2020
July 1, 2019 - June 30, 2020

TOTAL AMOUNT DUE **5,543.46**

An alliance of Michigan counties working to enhance county government through advocacy, shared services and education.

www.micounties.org

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Resolution 2019-17 ~ U.P Area Agency on Aging 2020-2022 Multi-year plan for Services to the Elderly.**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

UPAAA is up for another "Multiyear" plan for services to the Elderly. This plan covers the years 2020-2022 (three years). The board is asked to approve a resolution supporting the multiyear plan.

RECOMMENDED MOTION

To approve Resolution 2019-17 ~ U.P Area Agency on Aging 2020-2022 Multi-year plan for Services to the Elderly.

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Upper Peninsula Area Agency on Aging
P.O. Box 606 • Escanaba, Michigan 49829
(906) 786-4701 • Fax (906) 786-5853
www.upcap.org

July 1, 2019

Mr. Marc Kleiman, County Clerk
Menominee County Register of Deeds
839 10th Ave
Menominee, MI 49858

Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2020-2022 Multi-Year Plan for services to Upper Peninsula Older Adults as required by the Michigan Aging & Adult Services Agency (AASA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan I have enclosed a sample resolution for your use. We ask that you return the resolution by August 2nd, 2019 so that we may forward these to AASA within their required time frames. Your responses may be made via email to meadj@upcap.org.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

Jonathan Mead
Executive Director

RECEIVED
JUL - 3 2019
MARC KLEIMAN
MENOMINEE COUNTY CLERK

Enc.

cc: Ms. Jan Hafeman

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

RESOLUTION 2019-17

U.P. AREA AGENCY ON AGING 2020-2022 MULTI-YEAR PLAN FOR SERVICES TO THE ELDERLY

WHEREAS UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year (FY 2020-2022) Area Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the Multi-Year Area Plan development process, UPCAP conducted needs surveys, seven public forums, two public hearings, and received input from service providers, older adults, county officials, human services organizations, and other interested parties; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors has unanimously approved the proposed Multi-Year Area Plan; and

WHEREAS, the AAA Multi-Year Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging Multi-Year (FY2020-2022) Area Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Authorized Signatory _____

Gerald Piche, County Board Chairperson

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Approval of Structures per local airport zoning ordinance**
DEPARTMENT:	**Administration/Airport**
ATTACHMENTS:	**Yes**

SUMMARY:

Administration received letters from the FAA asking us to approve their responses to permits they received from local construction projects in the area of the airport, due to the Airport having a zoning ordinance. The FAA responses are "Determination of NO Hazard to air navigation".
The Board needs to approve compliance with the Zoning ordinance, which Jason has confirmed, "they cause no Hazard to air navigation."

RECOMMENDED MOTION

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

3,497.00 Feet

90' AGL

GIS Mapping

#1

Feet

0 1946.221446 3892.4428925

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

1,853.78 Feet

80' AGL

GIS Mapping

Feet

0 3892.472690 7784.9453810

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

4,936.01 Feet

90' AGL

GIS Mapping

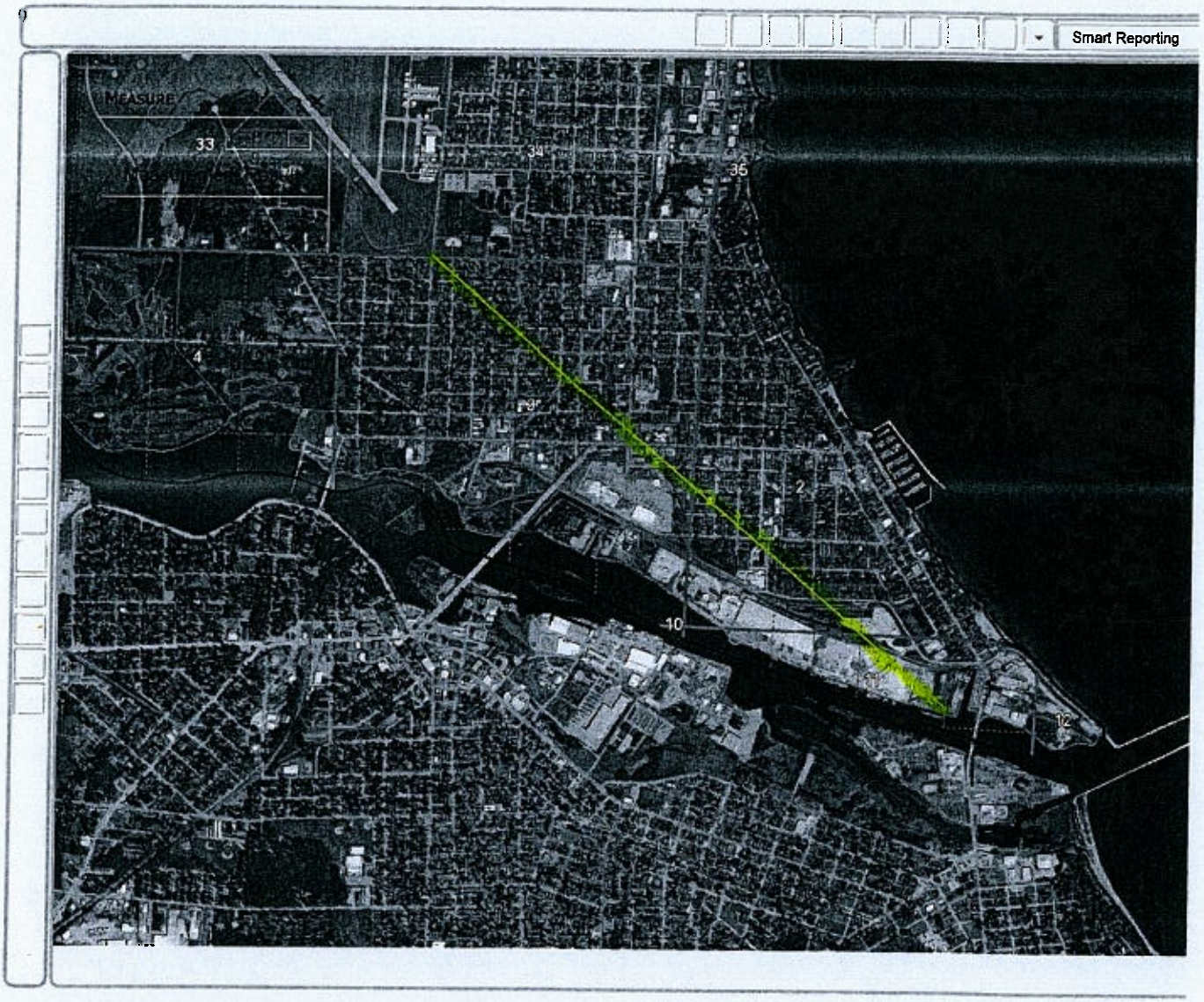
Feet

0 3892.434346 7784.8686921

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

#2



Location of Transmission Line: 45.09742° / 87.60018°

Distance From Airport: 10,114.31 Feet

Height of Structure: 238' AGL

3973.88 Feet

86' AGL

GIS Mapping

#3

Feet

0 1946.220942 3892.4418840

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

10,257.59 Feet

111' AGL

GIS Mapping

#4

Feet

0 3892.429766 7784.8595339

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

2,916.88 Feet

87' AGL

GIS Mapping

#5

Feet

0 1946.209313 3892.4186269

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

5,141.00 Feet

105' AGL

GIS Mapping

Feet

0 3892.426972 7784.8539450

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,288.36 Feet

113' AGL

GIS Mapping

Feet

0 1946.214379 3892.4287586

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

2,946.78 Feet

78' AGL

GIS Mapping

Feet

0 1946.221147 3892.4422954

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,188.73 Feet

101' AGL

GIS Mapping

Feet

0 1946.279270 3892.5585405

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

2,905.94 Feet

94' AGL

GIS Mapping

Feet

0 1946.216195 3892.4323902

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,560.80 Feet

92' AGL

GIS Mapping

Feet

0 3892.444878 7784.8897569

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,217.29 Feet

961' AGL

GIS Mapping

Feet

0 1946.216476 3892.4329528

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,238.91 Feet

91' AGL

GIS Mapping

Feet

0 973.1069887 1946.2139774

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,233.73 Feet

87' AGL

GIS Mapping

Feet

0 1946.216846 3892.4336925

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

2,825.24 Feet

107' AGL

GIS Mapping

Feet

0 1946.213360 3892.4267215

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

4,605.85 Feet

105' AGL

GIS Mapping

Feet

0 3892.434080 7784.8681613

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,225.28 Feet

73' AGL

GIS Mapping

Feet

0 1946.219475 3892.4389501

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,226.39 Feet

87' AGL

GIS Mapping

Feet

0 1934.590661 3869.1813227

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,537.43 Feet

94' AGL

GIS Mapping

Feet

0 1946.222193 3892.4443872

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3684.26 Feet

871 AGL

GIS Mapping

Feet

0 1946.221525 3892.4430516

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3688.07 Feet

91' AGL

GIS Mapping

Feet

0 1946.221825 3892.4436516

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3716.45 Feet

81' AGL

GIS Mapping

Feet

0 1946.225050 3892.4501002

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3876.71 Feet

83' AGL

GIS Mapping

Feet

0 973.1104319 1946.2208638

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,889.67 Feet

83' AGL

GIS Mapping

Feet

0 1946.225473 3892.4509476

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,911.55 Feet

78' AGL

GIS Mapping

Feet

0 1946.225016 3892.4500326

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,835.43 Feet

87' AGL

GIS Mapping

Feet

0 1946.225724 3892.4514498

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,149.99 Feet

87' AGL

GIS Mapping

Feet

0 1946.224060 3892.4481205

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,138.05 Feet

83' AGL

GIS Mapping

Feet

0 1946.224944 3892.4498897

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

3,131.04 Feet

80' AGL

GIS Mapping

Feet

0 3892.466530 7784.9330609

N

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems & Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Commissioner per diems & expenses as recently submitted for payment

RECOMMENDED MOTION

Motion to approve Commissioner per diems and expenses as recently submitted.

Submitted by: Jason Carviou **07/19/2019**
Date

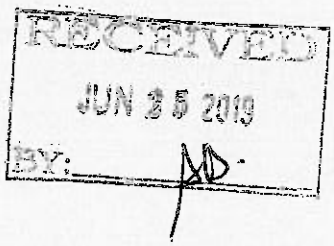
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER



Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **William Cech ~ District 5**

Date	Meeting Place	# of miles	X .575 ~~.5254~~ mile	Total Cost	Account Number
6/3/19	Klenke Park	46			101-101-860.05
6/4/19	Airport	15			101-101-860.05
6/6/19	Harris Casino	84			101-101-860.05
6/11/19	Courthouse	16			101-101-860.05
6/18/19	Courthouse Annex	32			101-101-860.05
6/25/19	Courthouse Annex	32			101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	225	
				Total Mileage Fee	130.50

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech
Signed

6/25/18
Date

Commissioner Per Diem (Meeting Fee) Expense Form

RECEIVED
JUN 24 2019
JUN 25 2019
BY:

Name of Commissioner Wm. Cech

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/3/19	Parks	50.00
6/4/19	a.P.L. meeting	50.00
6/6/19	UPCaP Conference	75.00
6/10/19	mac Conference	75.00
6/11/19	Cty Bd.	50.00
6/18/19	airport meeting	50.00
6/25/19	Cty Bd.	50.00
	Total Per Diem	400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 6/25/19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

RECEIVED
JUN 27 2019
BY: AA

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
6/11/19	LIBRARY - STEPHENSON	32		$ 18.56	101-101-860.00
6/11/19	ANNEX - STEPHENSON	—		—	101-101-860.00
6/20/19	PINECREST - POWERS	73		42.34	101-101-860.00
6/25/19	ANNEX - STEPHENSON	32		$18.56	101-101-860.00
					101-101-860.00
		137			101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	137	
				Total Mileage Fee	$ 79.46

AA

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

6/27/19
Date

Commissioner Per Diem
Expense Form

COPY
RECEIVED
JUN 27 ...
BY: AL

Name of Commissioner Larry Schei

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/11/19	COUNTY LIBRARY BOARD	$50.00
6/11/19	COUNTY BOARD	50.00
6/20/19	PUBLIC HEALTH BOARD	50.00
6/25/19	COUNTY BOARD	50.00
	Total Per Diem	$200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 6/27/19

JUN 28 2019
BY: JD.

Commissioner Per Diem
Expense Form

Name of Commissioner Dave Prestin

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
5/14/19	Co. Board Meeting	$50.00
~~5/28/19~~	~~Co. Board Meeting~~	~~$50.00~~
		$50.00
Total Per Diem		~~$100.00~~ JD.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 5/28/19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUN 28 2019
BY:

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **David Prestin ~ District 6**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
5/14/19	Co. Court House	52		30.16	101-101-860.00
~~5/28/19~~	~~Co. Court House~~	~~52~~		~~30.16~~	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	30.16	
				Total Mileage Fee	~~$60.32~~

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified ~~that~~ the above account is true and correct and that no part of the same has been paid.

Signed

5/28/19
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 02 2019
BY:

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Phelps ~ District 3**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
5/14/19	County Garage	40	.58	$23.20	101-101-860.00
5/14/19	Mono. Co. Courthouse	5	.58	2.90	101-101-860.00
5/28/19	Mono. Co. Courthouse	5	.58	2.90	101-101-860.00
6/3/19	Klenke Park	36	.58	20.88	101-101-860.00
6/11/19	Co. Garage	40	.58	23.20	101-101-860.00
6/26/19	Annex	36	.58	20.88	101-101-860.00
7/1/19	River Park	28	.58	16.24	101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	$110.20

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

7/2/19

Date

Commissioner Per Diem Expense Form

RECEIVED
JUL 02 2019
BY: AD

Name of Commissioner Larry Phelps

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
5/14/19	Mono. Co. Road Commission	$50.00
5/14/19	Mono. Co. Board Meeting	50.00
5/28/19	Mono. Co. Board Meeting	50.00
6/3/19	Mono. Co. Parks Meeting	50.00
6/11/19	Mono. Co. Road Commission	50.00
6/26/19	Mono. Co. Board Meeting	50.00
7/1/19	Mono. Co. Parks	50.00
Total Per Diem		$350.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid. AD.

Commissioner Signature: Larry Phelps

Date: 7/2/19

RECEIVED
JUL 02 2019
BY: JP

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
6/18/19	Courthouse - Airport Com	72		41.76	101-101-860.00
					101-101-860.00
6/25/19	County Board - Dunbar	30		17.40	101-101-860.00
					101-101-860.00
6/27/19	Pinerest Board - Pinerest	14		8.12	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
		116	Total Mileage		
				Total Mileage Fee	67.28

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

7/2/19
Date

Commissioner Per Diem Expense Form

RECEIVED
JUL 02 2019
AB

Name of Commissioner Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/6/19	UPACC Casino	75.—
6/7/19	UPACC Casino	—
6/18/19	Airport Committee — Courthouse	50.—
6/25/19	County Board Annex	50.—
6/27/19	Pinecrest Board Pinecrest	50.—
Total Per Diem		225.—

AB

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 7/2/19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 02 2019
BY:

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
5/14/19	Courthouse -- County Board	72		41.76	101-101-860.00
					101-101-860.00
5/23/19	Pinecrest - Board	14		8.12	101-101-860.00
					101-101-860.00
5/28/19	Courthouse - County Board	72		41.76	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
		158	Total Mileage		
				Total Mileage Fee	91.64

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

7/2/19
Date

Commissioner Per Diem Expense Form

RECEIVED
JUL 02 2019
BY

Name of Commissioner Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
5/14/19	County Board – Courthouse	50.–
5/23/19	Pinecrest Board – Pinecrest	50.–
5/29/19	County Board – Courthouse	50.–
	Total Per Diem	150.–

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 7/2/19

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous bills paid on June 24 & 27 and July 3, 2019 in the combined amount of $64,865.64.

RECOMMENDED MOTION:

Motion to approve miscellaneous bills as paid on June 24 & 27 and July 3, 2019 in the combined amount of $64,865.64.

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 06/24/2019 - 06/24/2019
JOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: U S POSTMASTER - MENOMINEE				
Jury Commission	Postage	101-150-729.00	18.26	18.26
TOTAL VENDOR U S POSTMASTER - MENOMINEE				18.26
GRAND TOTAL:				18.26

APPROVED

JUN 2 4 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
JUN 27 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
190620	Consultation of Phone System Upgrade (Phase 1)	101-103-970.19	1,425.00	1,425.00
TOTAL VENDOR ABILITA				1,425.00
VENDOR NAME: ADVANCE AUTO PARTS				
2825-414714	V Belt - Health Dept	101-265-930.01	9.29	9.29
2825-414590	V Belt - Health Dept	101-265-930.01	6.79	6.79
2825-414052	Belt for Air Handler (Bell Tower)	101-265-930.01	18.49	18.49
TOTAL VENDOR ADVANCE AUTO PARTS				34.57
VENDOR NAME: AIRGAS NORTH CENTRAL				
9089611025	Oxygen	205-315-755.00	9.84	9.84
TOTAL VENDOR AIRGAS NORTH CENTRAL				9.84
VENDOR NAME: ANDERSON FUNERAL HOMES				
0528	Installation of VA marker (W. Fazer)	101-681-761.00	285.00	285.00
TOTAL VENDOR ANDERSON FUNERAL HOMES				285.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863298906	Detective Fax	101-103-850.00	40.78	40.78
906863298606	Probation/Parole Fax	101-103-850.00	40.78	40.78
906863299106	Veteran's Fax	101-103-850.00	40.78	40.78
TOTAL VENDOR AT&T - CAROL STREAM, IL				122.34
VENDOR NAME: AT&T MOBILITY				
287252150867X0608201	906-792-0211 & 906-792-5968	101-132-850.00	66.48	66.48
TOTAL VENDOR AT&T MOBILITY				66.48
VENDOR NAME: BAKER, DAVID				
Reimbursement	Dispatch School, Meals, Mileage	266-325-860.00	359.62	359.62
TOTAL VENDOR BAKER, DAVID				359.62
VENDOR NAME: BARRETTE, BRIAN				
Reimbursement	Mileage	266-325-860.00	304.77	304.77
TOTAL VENDOR BARRETTE, BRIAN				304.77
VENDOR NAME: BAUMLER, CHRIS				
Burial	Steven J. Baumler	101-681-833.00	300.00	300.00
TOTAL VENDOR BAUMLER, CHRIS				300.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3301	2016 Ford Explorer - Vehicle Maintenance	101-265-981.00	454.36	454.36
3240	Vehicle Repairs - 2016 Ford Intercept	205-315-934.02	540.89	540.89
3265	Vehicle Repairs - 2019 Ford Explorer	205-315-934.02	38.10	38.10
3299	Vehicle Repairs - 2018 Chevy Tahoe	205-315-934.02	79.37	79.37
3273	Vehicle Repairs - 2006 Chevy Express	206-301-981.00	765.20	765.20
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,877.92
VENDOR NAME: BLUE360 MEDIA				
INV-47722	MI Penal Code & Motor Vehicle Law Handbook	205-315-727.00	132.60	132.60
TOTAL VENDOR BLUE360 MEDIA				132.60
VENDOR NAME: BLUETARP FINANCIAL, INC.				
208818	Inmate Supplies	101-301-770.00	243.00	243.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				243.00
VENDOR NAME: BOYLE DESIGN GROUP, LLC				
4517	Regional Guide - Full Page 2019	101-101-901.00	1,750.00	1,750.00
TOTAL VENDOR BOYLE DESIGN GROUP, LLC				1,750.00
VENDOR NAME: BP				
56277651	Road Patrol - Gasoline Sales	205-315-742.00	1,056.20	1,056.20
TOTAL VENDOR BP				1,056.20
VENDOR NAME: BPPA/WEST SHORE FISHING MUSEUM				
Reimbursement	Wood Chipper Rental & Mileage (Bailey Park)	220-752-953.04	406.98	406.98

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BPPA/WEST SHORE FISHING MUSEUM				
TOTAL VENDOR BPPA/WEST SHORE FISHING MUSEUM				406.98
VENDOR NAME: BRAZEAU, DAWN				
2019-44522-FY	Transcript	101-136-806.00	86.10	86.10
TOTAL VENDOR BRAZEAU, DAWN				86.10
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	Russell Grun	101-681-833.00	300.00	300.00
Burial	Vivian Marie Carlson	101-681-833.00	300.00	300.00
Burial	Joseph Henry Kalisz	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				900.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - June 2019	101-101-860.00	130.50	130.50
TOTAL VENDOR CECH, WILLIAM				130.50
VENDOR NAME: CELLCOM				
805132	Cellular Services - Airport	216-585-850.00	56.47	56.47
801486	Cellular Services	292-663-850.00	40.64	121.92
		292-664-850.00	40.64	
		292-665-850.00	40.64	
TOTAL VENDOR CELLCOM				178.39
VENDOR NAME: CENEX FLEETCARD				
177454	EMS Gasoline Sales	101-426-860.00	29.29	29.29
TOTAL VENDOR CENEX FLEETCARD				29.29
VENDOR NAME: CITY OF MENOMINEE				
4929	Gasoline Sales	101-265-742.00	313.11	375.64
		101-215-860.00	19.18	
		101-257-742.00	29.89	
		292-664-860.00	13.46	
TOTAL VENDOR CITY OF MENOMINEE				375.64
VENDOR NAME: CLOVERLAND PAPER CO				
119908	Annex - Janitorial Supplies	101-265-755.01	40.43	40.43
119906	Courthouse - Janitorial Supplies	101-265-755.01	153.14	153.14
119847	Janitorial Supplies - Courthouse	101-265-755.01	163.28	163.28
119799	Inmate Supplies	101-301-770.00	281.94	281.94
119904	Inmate Supplies	101-301-770.00	423.18	423.18
TOTAL VENDOR CLOVERLAND PAPER CO				1,061.97
VENDOR NAME: COHL STOKER & TOSKEY P C				
50355	Legal Fees - Inclement Weather	101-211-807.00	742.46	742.46
TOTAL VENDOR COHL STOKER & TOSKEY P C				742.46
VENDOR NAME: COUNTRY VISIONS				
234277	Fuel for Airport	216-585-742.00	1,494.00	1,494.00
TOTAL VENDOR COUNTRY VISIONS				1,494.00
VENDOR NAME: COVERT TRACK GROUP				
13457	Software Renewal (GPS Tracker)	101-301-976.00	600.00	600.00
TOTAL VENDOR COVERT TRACK GROUP				600.00
VENDOR NAME: CUMMINGS MCCLOREY DAVIS & ACHO				
301449	Legal Svcs (Powell Vs Menominee Co)	101-211-807.00	1,965.00	1,965.00
TOTAL VENDOR CUMMINGS MCCLOREY DAVIS & ACHO				1,965.00
VENDOR NAME: DELLISSE, MIKE				
Reimbursement	Mileage	101-682-860.00	135.71	135.71
TOTAL VENDOR DELLISSE, MIKE				135.71
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	72.31	72.31

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DTE ENERGY				
TOTAL VENDOR DTE ENERGY				72.31
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1418	Family Court - Advertising	101-132-802.00	20.16	20.16
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				20.16
VENDOR NAME: ELCOM SYSTEMS				
55343	Impres Chargers (x2)	205-315-934.01	324.64	324.64
TOTAL VENDOR ELCOM SYSTEMS				324.64
VENDOR NAME: FRESH CLEAN				
6/17/19	911 - Carpet Cleaning	266-325-755.00	75.00	75.00
TOTAL VENDOR FRESH CLEAN				75.00
VENDOR NAME: FROST, LISA				
Reimbursement	Conference Expenses	101-132-860.00	19.00	38.00
		101-148-860.00	19.00	
TOTAL VENDOR FROST, LISA				38.00
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
96113521	Annex	101-261-930.04	65.95	65.95
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				65.95
VENDOR NAME: HENSLEY, RN, JOEL				
June 2019	Nursing Svcs ending 6/21/19	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: HUBBARD, ROY				
6/19/19	Transport & Holdover	101-132-801.01	23.75	80.75
		101-132-801.00	57.00	
6/18/19	Transport	101-132-801.01	27.50	93.50
		101-132-801.00	66.00	
TOTAL VENDOR HUBBARD, ROY				174.25
VENDOR NAME: HUBBARD, VONNIE				
6/191/9	Transport & Holdover	101-132-801.01	42.50	277.90
		101-132-801.00	102.00	
		101-132-801.00	133.40	
TOTAL VENDOR HUBBARD, VONNIE				277.90
VENDOR NAME: J.F. AHERN COMPANY				
318150	Fire Equipment Inspection	101-331-755.00	94.49	94.49
TOTAL VENDOR J.F. AHERN COMPANY				94.49
VENDOR NAME: LENA SOD				
1817	Sod for the Courthouse	101-265-930.02	243.20	243.20
TOTAL VENDOR LENA SOD				243.20
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage	101-253-860.00	8.56	93.37
		517-252-860.00	84.81	
TOTAL VENDOR LESPERANCE, DIANE				93.37
VENDOR NAME: MASTERCARD				
Credit Card	Airport	216-585-742.00	80.19	80.19

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Court House, 911, Airport, Parks, FOC	101-268-729.00	7.35	3,187.69
		101-103-802.00	230.00	
		101-257-727.00	33.06	
		101-268-729.00	41.45	
		101-257-727.00	113.89	
		266-325-881.01	20.00	
		266-325-881.01	25.41	
		266-325-881.01	29.38	
		266-325-881.01	15.90	
		101-265-755.00	8.99	
		266-325-881.01	17.54	
		266-325-881.01	10.85	
		266-325-881.01	10.74	
		266-325-881.01	34.00	
		101-253-860.00	99.00	
		101-268-729.00	7.35	
		266-325-881.01	5.61	
		266-325-881.01	483.90	
		101-103-970.18	20.67	
		101-268-729.00	7.35	
		101-265-934.00	12.98	
		101-268-729.00	7.35	
		101-265-934.00	36.19	
		216-585-860.00	4.00	
		216-585-860.00	37.01	
		101-265-755.00	83.40	
		101-265-934.00	9.48	
		101-172-860.00	33.01	
		101-268-729.00	7.35	
		216-585-860.00	35.75	
		216-585-860.00	4.00	
		216-585-860.00	262.50	
		101-172-860.00	262.50	
		101-265-931.00	67.99	
		101-265-981.00	39.68	
		101-268-729.00	7.35	
		101-215-802.00	30.00	
		266-325-881.01	59.84	
		101-141-860.00	266.00	
		101-268-729.00	7.35	
		266-325-881.01	31.98	
		266-325-881.01	38.01	
		266-325-881.01	26.00	
		208-751-880.00	23.62	
		208-751-755.02	46.40	
		266-325-881.01	52.13	
		266-325-881.01	90.10	
		266-325-881.01	95.20	
		215-141-860.00	25.64	
		215-141-860.00	8.69	
		215-141-860.00	2.07	
		215-141-860.00	40.25	
		215-141-860.00	20.00	
		215-141-860.00	90.95	
		215-141-860.00	90.95	
		215-141-860.00	36.93	
		215-141-860.00	5.00	
		266-325-881.01	(32.40)	
Credit Card	Sheriff Dept & Road Patrol	101-301-742.00	72.00	2,853.57
		101-301-745.00	245.00	
		101-301-770.00	461.49	
		101-301-770.01	460.28	
		101-301-860.00	834.75	
		101-301-881.01	44.99	
		101-301-935.00	227.00	
		205-315-755.00	440.68	
		205-315-860.00	67.38	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MASTERCARD				
TOTAL VENDOR MASTERCARD				6,121.45
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	152.61
		101-150-860.00	2.61	
TOTAL VENDOR MATHIEU MARYE				152.61
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31178	Adjustment of the Domestic Hot Water Loop Setting	101-265-934.00	375.00	375.00
31156	Water Heater #2 Piping	101-265-934.00	1,169.00	1,169.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				1,544.00
VENDOR NAME: MENARDS - MARINETTE				
83319	District Court - Office Blind	101-265-930.01	22.99	22.99
87379	B&G Supplies	101-265-755.00	27.76	27.76
87380	B&G Operating Supplies	101-265-755.01	51.92	51.92
TOTAL VENDOR MENARDS - MARINETTE				102.67
VENDOR NAME: MENOMINEE COUNTY CLERK				
Notary	Dyan Engel (FOC)	101-141-802.00	10.00	10.00
TOTAL VENDOR MENOMINEE COUNTY CLERK				10.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10610098	Airport Supplies	216-585-981.00	31.18	31.18
10610572	Airport Supplies	216-585-981.00	31.18	31.18
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				62.36
VENDOR NAME: MGT OF AMERICA, INC.				
35826	FY 2019 CRP Billing (FOC)	101-141-801.00	1,273.00	1,273.00
TOTAL VENDOR MGT OF AMERICA, INC.				1,273.00
VENDOR NAME: MICHIGAN STATE UNIVERSITY				
4 Menominee 2019	July - September 2019	101-261-801.00	17,785.00	17,785.00
TOTAL VENDOR MICHIGAN STATE UNIVERSITY				17,785.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0146721-001	Correction Tape - Family Court	101-132-727.00	10.65	10.65
0146438-001	Teen Court Supplies	296-667-801.02	91.99	91.99
0145999-001	FOC - Office Supplies	101-141-727.00	166.24	166.24
0146848-001	Road Patrol - Office Supplies	205-315-727.00	3.88	3.88
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				272.76
VENDOR NAME: NASTOFF & BERGMAN, P.C.				
261	Legal Svcs (Airport Lease)	101-211-807.00	175.50	175.50
TOTAL VENDOR NASTOFF & BERGMAN, P.C.				175.50
VENDOR NAME: NESTEGG MARINE				
6796	Repairs to Starcraft (Marine)	101-331-755.00	529.30	529.30
TOTAL VENDOR NESTEGG MARINE				529.30
VENDOR NAME: NIEMI, DANIEL				
6/19/19	Transport	101-132-801.01	16.25	55.25
		101-132-801.00	39.00	
TOTAL VENDOR NIEMI, DANIEL				55.25
VENDOR NAME: NKS TIRE & SERVICE, INC.				
168211	Marine Maintenance	101-331-755.01	40.00	40.00
TOTAL VENDOR NKS TIRE & SERVICE, INC.				40.00
VENDOR NAME: OFFICE DEPOT, INC.				
324872052001	ROD - Office Supplies	101-268-727.00	4.79	4.79
324872138001	ROD - Office Supplies	101-268-727.00	1.99	1.99
324872051001	ROD - Office Supplies	101-268-727.00	1.99	1.99

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 06/27/2019 - 06/27/2019
UNJOURNALIZED
OPEN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.				
324851407001	ROD - Office Supplies	101-268-727.00	174.90	174.90
324872139001	ROD - Office Supplies	101-268-727.00	4.79	4.79
322607615001	Park - Office Supplies	208-751-727.00	28.19	28.19
TOTAL VENDOR OFFICE DEPOT, INC.				216.65
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319158011	Inmate Supplies	101-301-770.00	113.29	113.29
TOTAL VENDOR PAN-O-GOLD BAKING CO.				113.29
VENDOR NAME: PHDM				
44151	Annual Campground Inspection (Kleinke)	208-751-755.08	186.00	186.00
TOTAL VENDOR PHDM				186.00
VENDOR NAME: PHILIPPS, RANDALL				
June 2019	Court Appointed - Show Cause	101-131-807.00	1,000.00	1,500.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PLASTOCON, INC				
98694	Inmate Supplies	101-301-770.00	353.96	353.96
TOTAL VENDOR PLASTOCON, INC				353.96
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	167.40
		101-150-860.00	17.40	
TOTAL VENDOR POLASKY, NANCY				167.40
VENDOR NAME: PRIMEAUX, ANDY				
Reimbursement	Public Agency Training Council	101-301-881.00	495.00	495.00
TOTAL VENDOR PRIMEAUX, ANDY				495.00
VENDOR NAME: QUAAK, BRENDA				
6/18/19	Transport	101-132-801.01	23.75	204.87
		101-132-801.00	57.00	
		101-132-801.00	124.12	
TOTAL VENDOR QUAAK, BRENDA				204.87
VENDOR NAME: QUILL CORPORATION				
8112842	Office Supplies - 911	266-325-727.00	75.31	75.31
7914538	911 Office SUpplies	266-325-727.00	118.93	118.93
TOTAL VENDOR QUILL CORPORATION				194.24
VENDOR NAME: REINHART FOODSERVICE				
762912	Inmate Supplies	101-301-770.00	1,346.75	1,346.75
767368	Inmate Supplies	101-301-770.00	446.35	446.35
773492	Inmate Supplies	101-301-770.00	1,320.68	1,320.68
774284	Inmate Supplies	101-301-770.00	181.76	181.76
TOTAL VENDOR REINHART FOODSERVICE				3,295.54
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - June 2019	101-101-860.00	79.46	79.46
TOTAL VENDOR SCHEI, LARRY				79.46
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	103.48
		101-150-860.00	3.48	
TOTAL VENDOR SCHRAUB, DARLENE				103.48
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				
MECO5/31-19	Road Patrol - Gasoline Sales	205-315-742.00	74.52	74.52
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES				74.52
VENDOR NAME: STANDARD INSURANCE COMPANY				
July 2019	Life Insurance Premium	101-101-713.00	21.24	226.56
		101-132-713.00	4.13	
		101-136-713.00	9.22	
		101-141-713.00	9.44	
		101-148-713.00	2.95	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	9.44	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	56.64	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	23.60	
TOTAL VENDOR STANDARD INSURANCE COMPANY				226.56
VENDOR NAME: STATE OF MICHIGAN				
CER Renewal	Linda Gullicksen CEO #7982	101-132-802.00	15.00	30.00
		101-148-802.00	15.00	
TOTAL VENDOR STATE OF MICHIGAN				30.00
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-540879	Refund of Revenue Sharing Received in Error	263-000-477.00	36.00	36.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				36.00
VENDOR NAME: STATE OF MICHIGAN/7064CROWNRDR				
Notary	Dyan Engel	101-141-802.00	10.00	10.00
TOTAL VENDOR STATE OF MICHIGAN/7064CROWNRDR				10.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Road Patrol - Gasoline Sales	205-315-742.00	2,523.29	2,523.29
8096	Building Code - Gasoline Sales	249-371-742.00	107.96	107.96
46264300	Shower Building	208-751-744.00	312.47	312.47
1002659	Lawn Seed (Parks)	208-751-930.04	31.50	31.50
1003498	Park Supplies (Tubes)	208-751-742.00	20.00	20.00
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,995.22
VENDOR NAME: TIME WARNER CABLE				
620475202060719	(Sheriff Dept) June 6 - July 5, 2019	101-301-770.00	142.85	142.85
TOTAL VENDOR TIME WARNER CABLE				142.85
VENDOR NAME: TWIN CITY SERVICE AGENCY INC				
64689158N	Notary Bond - Dyan Engel (FOC)	101-141-802.00	55.00	55.00
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				55.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81502	Hard Drive Mounting Tray (Admin)	101-103-970.18	85.75	85.75
80661	Programming 22 Computers	101-103-970.18	4,200.00	4,200.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: U.E.S. COMPUTERS, INC.				
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,285.75
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
387989676	Bizhub 423 Copier	101-103-931.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: W.N.O.A.				
Registration	Jeff Brunelle	101-301-881.00	185.00	185.00
Registration	Greg Peterson	205-315-881.03	185.00	185.00
TOTAL VENDOR W.N.O.A.				370.00
VENDOR NAME: WEST GROUP PAYMENT CENTER				
840452578	May 5 - June 4, 2019	269-145-982.00	396.60	396.60
TOTAL VENDOR WEST GROUP PAYMENT CENTER				396.60
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
164951	Water Analysis	208-751-920.00	224.00	224.00
164871	Water Analysis (Shakey)	208-751-920.00	51.00	51.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				275.00
VENDOR NAME: WILSON, MONICA				
18-3965-FH	Court Appointed Appellate (Saunier)	101-131-807.01	450.00	868.32
		101-131-807.01	418.32	
TOTAL VENDOR WILSON, MONICA				868.32
VENDOR NAME: WISCONSIN DEPT. OF REVENUE				
600-0000303325-03	Business Tax Registration	101-103-755.00	10.00	10.00
TOTAL VENDOR WISCONSIN DEPT. OF REVENUE				10.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	93.78	93.78
0402047856-00005	Kleinke Park	208-751-920.01	106.74	106.74
0402047856-00008	Kleinke Park	208-751-920.01	496.72	496.72
0402047856-00010	1000 9th Street	101-265-920.03	129.21	129.21
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				826.45
VENDOR NAME: XEROX CORPORATION				
097052860	Probation/Parole Office	101-131-942.00	100.60	100.60
TOTAL VENDOR XEROX CORPORATION				100.60
GRAND TOTAL:				64,787.38

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/03/2019 - 07/03/2019
UNJOURNALIZED
OPEN

APPROVED
JUL 03 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: STATE OF MICHIGAN				
Renewal	CER# 5469 (L. Menacher) CER# 6337 (T. Parrette)	101-136-802.00	60.00	60.00
TOTAL VENDOR STATE OF MICHIGAN				60.00
GRAND TOTAL:				60.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review minutes/reports for

RECOMMENDED MOTION

To place these miscellaneous boards and committee meeting minutes/reports on file in the office of the county clerk.

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT 07/02/2019

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13846-19	06/18/19	ANDERSON JERRY	N6692 CO RD 577	MELLEN TWP.	$235.00
Work : 3.GARAGE		40 x 40 pole barn			009-109-011-00
P13843-19	06/14/19	ARNOLD DOUGLAS & DOROTHY	N15869 MAPLE ST	SPALDING TWP.	$100.00
Work : 6.REPAIR/REMODEL		repair replace roof with trusses			013-216-009-00
P13834-19	06/07/19	BARDOUCHE BETH & CRANDALL KA	W5323 SEVEN HILLS RD	NADEAU TWP.	$132.60
Work : 3.GARAGE		24 x 24 garage			012-202-002-00
P13854-19	06/27/19	BAYERL JR JEROME R	W6896 6 LN	MENOMINEE TWP.	$254.20
Work : 2.ADDITION		28 x 32 addition to home			010-132-009-00
P13842-19	06/18/19	BRAYAK GREGGORY L	N16637 VEESER RD	HARRIS TWP.	$237.00
Work : 3.GARAGE		30 x 54 garage			005-002-011-50
P13848-19	06/18/19	CHALTRY TIM J	N2321 O-1 DR	MENOMINEE TWP.	$207.00
Work : 3.GARAGE		1200 sq ft garage 240 deck			010-003-007-75
P13836-19	06/10/19	ELMER H DAVID & NORMA J	W4596 OAKWOOD RD 30	NADEAU TWP.	$567.70
Work : 1.NEW BUILDING		1846 sq ft home 28 x 31 garage 56 x 12 deck 7 x 4 porch			012-031-023-00
P13832-19	06/17/19	FADROSKI MICHAEL J	N8498 Old 352	STEPHENSON TWP.	$488.60
Work : 1.NEW BUILDING		30 x 54 home with attached garage			014-020-007-00
P13838-19	06/13/19	FALTYNSKI DENIS J & BETTY J TRUS	N5125 CO RD 581	MELLEN TWP.	$209.40
Work : 3.GARAGE		28 x 48 Cold Storage			009-131-003-20
P13839-19	06/13/19	GDOWSKI GREGORY P LIVING TRUS	W2965 23 RD	STEPHENSON TWP.	$283.00
Work : 3.GARAGE		52 x 40 garage			014-011-001-00
P13831-19	06/03/19	GORZINSKI SUSAN	2227 W2227 US HWY 2&41 /W	HARRIS TWP.	$91.00
Work : 7.DECK/PORCH		8 x 40 covered porch			005-007-015-00

P13858-19	06/27/19	HORNICK SCOTT J REV TRUST	N556 W FAIRLAND CIR	MENOMINEE TWP.	$219.00
Work : 3.GARAGE		36 x 40 storage garage			010-440-012-00
P13853-19	06/24/19	KEMPF JR JACK A & DENA J	N11179 KOLLER LN T- 1	HOLMES TWP.	$151.00
Work : 3.GARAGE		20 x 38 garage			006-214-005-00
P13841-19	06/14/19	KUTHA JOSEPH & JANICE	CO RD 352	LAKE TWP.	$151.80
Work : 3.GARAGE		24 x 32 garage			008-425-003-00
P13847-19	06/18/19	LEUTZ TODD H & CATHLEEN P &	N1593 RIVERVIEW DR	MENOMINEE TWP.	$398.60
Work : 3.GARAGE		32 x 40 home 26 x 26 garage			010-214-017-09
P13845-19	06/18/19	MELENDY WILLIAM K & JAYME E RE	N14354 CO RD 577	FAITHORN TWP.	$195.00
Work : 3.GARAGE		1200 sq ft garage			003-102-007-00
P13855-19	06/27/19	NASER PROPANE CO INC	THIRD ST	SPALDING TWP.	$611.00
Work : 3.GARAGE		40 x 84 warehouse			043-764-008-00
P13849-19	06/19/19	NORDGREN MARK A & TARRIE S	N8388 Old Mill LN	CEDARVILLE TWP.	$150.60
Work : 3.GARAGE		addition to existing garage			001-124-012-10
P13852-19	06/26/19	OCZUS CHAD & LISA	W6674 10 RD	MENOMINEE TWP.	$339.00
Work : 3.GARAGE		60 x 40 garage with lean to			010-108-014-20
P13835-19	06/11/19	POQUETTE TERRY & SHANNON	N1969 N-1 DR	MENOMINEE TWP.	$585.00
Work : 1.NEW BUILDING		70 x 30 home 30 x 30 garage			010-011-004-00
P13837-19	06/14/19	ROSS LLC	5933 NORTH SHORE DR	MELLEN TWP.	$300.00
Work : 4.MANUFACTURED		1500 SQ FT MANUFACTURED HOME			009-460-003-00
P13850-19	06/27/19	SCHAHCZENSKI DEBORAH	N3990 BAY DE NOC DR	MENOMINEE TWP.	$151.80
Work : 3.GARAGE		24 x 32 garage			010-113-004-50
P13833-19	06/04/19	SCHULTZ DAVE & DELFOSSE LISA A	118 N FRENCHTOWN RD	DAGGETT TWP.	$235.00
Work : 3.GARAGE		32 x 50 garage			041-735-049-00
P13857-19	06/27/19	THALER SHERRY & MARK	W7973 MAPLE LN	FAITHORN TWP.	$203.00
Work : 3.GARAGE		32 x 40 two car garage			003-235-004-00
P13851-19	06/19/19	VEESER THOMAS & HEATHER	EUSTACE RD	HARRIS TWP.	$255.00
Work : 3.GARAGE		40 x 45 garage			005-136-010-00
P13844-19	06/17/19	ZYLINSKI JAMES ETAL	N20924 S GABER RD	SPALDING TWP.	$100.00

Work : 6.REPAIR/REMODEL new block chimney 013-412-011-00

Total Permits	**26**
Total Fees	**$6,851.30**

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, April 4, 2019

Board Members Present

Amanda Hess
Patrick Johnson, via Telephone
Gerard Tatrow, via Telephone
Larry Schei
Tom Trudgeon

Board Members Absent

Larry Johnson

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor

1. **Call to Order/Roll Call**

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 4, 2019. The meeting was called to order at 1:05 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. **Approval of Agenda**

Mr. Schei moved the April 4, 2019 agenda be approved. Motion was supported by Ms. Hess and carried unanimously.

3. Public Comment

There was no public comment on the April 4, 2019 agenda.

4. Approval of February 28, 2019 Minutes

Ms. Hess moved the minutes from February 28, 2019, be approved and placed on file. Motion was supported by Mr. Schei and carried unanimously.

5. MERS Quarterly and Annual Statements

Mr. Snyder gave a brief overview on the MERS Quarterly and Annual Statements. Questions were answered by Mr. Snyder.

Mr. Patrick Johnson moved the MERS Quarterly and Annual Statements be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

6. Local Government Retirement System Annual Report (Form 5572)

Mr. Snyder gave a brief overview of the Local Government Retirement System Annual Report (Form 5572). Questions were answered by Mr. Snyder.

Mr. Schei moved the Local Government Retirement System Annual Report (Form 5572) be placed on file . Motion was supported by Ms. Hess and carried unanimously.

7. Review and Approval of February Check Register

The Board of Health reviewed the February check register. Questions were answered by Mr. Snyder.

Ms. Hess moved the February check register be approved and placed on file. Motion was supported by Mr. Schei and carried unanimously.

8. Medical Director's Report

Dr. Frankovich reported:

- **Syringe Services Program (SSP)** – These are expanded versions of the original needle exchanges begun in the 1980's to try and reduce the spread of HIV and hepatitis among intravenous drug users. Marquette County received funding in 2018 to begin a pilot SSP called New Points. The State will be offering funding to other U.P. districts this year to establish new SSP's. This is because the entire U.P. is considered at-risk for HIV outbreaks due to a high prevalence of intravenous drug use and high numbers of new hepatitis C infections in young adults across the U.P. – almost entirely caused by sharing of needles and other drug paraphernalia. Health Departments as governmental entities can legally dispense needles for non-medical use.

Until last year Michigan had only 4 SSP's, in spite of abundant evidence that they are effective public health tools to reduce the negative health consequences of drug use for substance users and the community at large. SSP's provide:

1. Sterile Needles, syringes and other injection equipment.
2. Safe disposal of used needles and syringes.
3. HIV and hepatitis testing and linkage to treatment.
4. Education about overdose prevention and safer injection practices, access to naloxone.

5. Referral to substance use disorder treatment, including medication-assisted treatment
6. Referral to medical, mental health, and social services.
7. Tools to prevent HIV, STDs, and viral hepatitis including counseling, condoms and vaccinations.

Proven benefits of SSP's:

- People who inject drugs (PWID) are 5 times as likely to enter treatment for substance use disorder.
- SSP's reduce needlestick injuries among first responders by providing proper disposal. Without these, 1 in 3 officers may be stuck with a needle during their career. Increasing safe disposal also protects the public from needlestick injuries.
- SSP's reduce the number of new HIV and hepatitis infections among PWID.
- SSP's save health care dollars by preventing infections. The estimated lifetime cost of treating one person living with HIV is more than $400,000.

SSP's do not increase drug use or increase crime. This has been demonstrated repeatedly in areas operating SSP's.

MDHHS may provide approximately $75,000 per Health Department District, to begin SSP's; the funds could be available this summer.

Note: Hepatitis C is a virus that attacks the liver and causes chronic infection in 75% of those infected. It is the leading cause of liver cancer in the U.S. It is spread primarily through contact with blood and in young adults that contact occurs through shared needles and other

drug paraphernalia. In 2011 Delta County diagnosed 29 new cases of chronic HepC, in 2017 it was twice that number. In Menominee County the total was 4 times greater in 2017 than 2011.

9. Health Officer's Report

Mr. Snyder reported:

- **MERS** – Experience Study -- Every 5 years MERS does an Experience Study. MERS reviews the current assumptions used by their actuaries and adopts changes to the assumptions for future use. The MERS Board has recently adopted changes to two assumptions used by the Actuaries. These changes include a reduction in the Anticipated Investment Return from 7.75% to 7.35% and a reduction in the Wage Inflation Assumption from 3.75% to 3:00%. These changes will be reflected in the actuarial received in 2021.

- **Drug Awareness Conference** -- The annual Drug Awareness Conference will be held Monday, May 20th at the Island Resort & Casino (8:00-5:00, EDT). All BOH members are invited to attend, please contact me by May 5th if you plan to attend. Registration fee will be covered by PHDM.

- **Grant** – PHDM has received a $5,000 grant from Delta Dental for our Fluoride/Varnish Program. The funds will also be used to purchase toothbrushes and Baby's 1st cups for WIC clients. You will see a $5,000 adjustment to the WIC budget in the amended PHDM budget this July.

- **EH** – EH staff are conducting yearly restaurant inspections, menu review is part of the process. EH staff are finding fish/seafood are not honestly presented on

some menus; menus must be updated/changed. BOH members may receive calls from restaurant owners.

- **HepA Clinics** – Arrangements have been made with the Menominee County Jail to offer HepA vaccinations on-site to inmates and staff. There was a clinic this morning; the next clinic will be Friday, May 10th.

- **PHDM Staffing** – PHDM is still working to fill 3 positions; RD, Prevention Specialist and IT.

10. Public Comment (three minutes maximum)

What is a Prevention Specialist?

Mr. Snyder explained what a Prevention Specialist was and gave a brief overview of their job duties.

11. Board Member Comments

There were no board member comments.

12. Adjournment

There being no further business, Ms. Hess made a motion the meeting be adjourned at 2:17 p.m. CDT. Motion was supported by Mr. Schei and carried unanimously.

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Chairperson

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, May 16, 2019

Board Members Present

Amanda Hess	Larry Johnson	Patrick Johnson, via telephone
Larry Schei, via telephone	Gerard Tatrow	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on May 16, 2019. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Chairman Trudgen requested the following change to the May 16, 2019 agenda; item 9, Medical Director's Report, be changed to item 5. The remaining items will be renumbered accordingly.

Mr. Tatrow moved the May 16, 2019 agenda be approved with the requested changes. Motion was supported by Mr. Larry Johnson and carried unanimously.

3. Public Comment

There was no public comment on the May 16, 2019 agenda.

4. Approval of April 4, 2019 Minutes

Mr. Tatrow moved the minutes from April 4, 2019, be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

5. Medical Director's Report

Dr. Frankovich reported:

- **Measles** – National outbreak is still on-going; last count 839 cases, highest number of cases since 1994. 98% of these cases are U.S. residents; 44 were related to travel of the U.S. residents. 71% of those that became ill were unvaccinated, 18% had no documented status, 11% were vaccinated. Outbreak we had in Michigan, beginning in March, began with a traveler coming from New York. It has been 27 days since we had a new case and incubation time between exposure and illness is 21 days at most so we may be at the end of this outbreak. There have been no measles cases in the U.P.; however, we still have concerns because of traveling residents. Worldwide we have seen a 300% increase in measles so far this year.

- **Hepatitis** A – Michigan may be out of the woods, 931 cases with 308,000 additional doses of Hepatitis A given in Michigan to address the outbreak. Cases we're seeing are sporadic, linked to national food issues not local. Indiana and Ohio are having outbreaks; Ohio has 1,700 cases. They are on our borders so it's important to highlight people getting vaccinated.

- **Flu Season** – It's about over, H3N2 has surged at the end of the season; this one is more severe, particularly for our seniors.

6. Finance

a. FY18 Audit

Chairman Trudgeon gave an overview of the FY18 Audit. BOH questions were answered by Ms. Woelffer.

Mr. Schei moved the FY18 Audit be acknowledged and placed on file. Motion was supported by Mr. Tatrow. Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes
Larry Johnson – Yes
Patrick Johnson (via phone) –Yes
Larry Schei (via phone) – Yes
Gerard Tatrow – Yes
Tom Trudgeon – Yes

Motion carried on a 6 – 0 vote.

b. FY19 Second Quarter Report

Chairman Trudgeon gave an overview of the FY19 Second Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the FY19 Second Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

c. American Express Statements

Chariman Trudgeon gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the American Express Statements be acknowledged and placed on record. Motion was supported by Mr. Tatrow and carried unanimously.

7. MERS Quarterly Report

Chairman Trudgeon briefed the BOH on the MERS Quarterly Report ending March 31, 2019. BOH questions were answered by Mr. Snyder.

Mr. Tatrow moved the MERS Quarterly report be acknowledged and placed on record. Motion was supported by Ms. Hess and carried unanimously.

8. Child Death Review

Mr. Snyder gave the BOH an overview of the Child Death Review (CDR) for Delta and Menominee Counties. Hard copies of his power-point presentation will be mailed to Mr. Schei and Mr. Patrick Johnson. BOH questions were answered by Mr. Snyder.

9. Review and Approval of March and April Check Registers

The Board of Health reviewed the March and April check register. Questions were answered by Mr. Snyder and Ms. Woelffer. Chairman Trudgeon requested each month be voted on separately.

Mr. Tatrow moved the March check register be approved and placed on file. Motion was supported by Ms. Hess and carried unanimously.

Ms. Hess moved the April check register be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

10. Health Officer's Report

Mr. Snyder reported:

- **Letter of Accreditation** – On May 3, 2019 Chairman Trudgeon and Mr. Snyder received a letter from Robert Gordon, Director of MDHHS, acknowledging that PHDM passed accreditation and will soon receive our Cycle 7 Certificate of Accreditation. This designation is awarded to local health departments that fully meet all minimum program requirements. This is a great honor for all staff at Public Health, they worked hard to make sure we met all the requirements.

- **Clinic Numbers** -- Nursing Supervisors, Nancy and Mr. Snyder have been reviewing clinics and the number of clients seen. We continue to see the number of clinics go down, especially in our Menominee Personal Health programs (Immunizations, Family Planning, WIC). PHDM had a nursing/clerical meeting last week and charts showing the decline in numbers were given to staff. A common theme given for the possible reasons for the decline in number of clients is the lack of outreach. PHDM will be doing more advertising of services in the coming months. In the meantime, with declining numbers, we're looking to reduce clinics and staff hours. Hopefully it's short term and we can increase numbers in these clinics.

- **Complaint** – BOH members may receive calls from A&A Draining Cleaning of Escanaba (Arnie Harris). PHDM received a complaint this past fall regarding Mr. Harris installing a well pump without being licensed. PHDM and sent a letter to Mr. Harris, informing him that a license is required to install a well pump. PHDM received a 2nd complaint in April. At this time a formal request was sent to EGLE, formerly DEQ, requesting their assistance.

- **Retirement** – Joan Schlenvogt, RN in our Menominee office, is retiring Friday, June 7th after 10+ years of service. At last week's Nursing/Clerical meeting Joan was presented a Certificate of Appreciation signed by Chairman Trudgeon.

- **Nu-Way Cleaners** – This establishment had an issue with air quality last summer, in the building. A mitigation system was installed. They retested this spring and Nu-Way Cleaners is fine, and can resume their normal work days. The upstairs apartment tested high again and the tenant was relocated. The apartment windows were opened to allow fresh air to circulate and air purifiers installed; samples are now good and the tenant was allowed to move back in. Additional sampling will be done in the future by EGLE.

11. Public Comment (three minutes maximum)

No public comment.

12. Board Member Comments

Miss Hess announced the tribe approved PHDM's application for "Emergency Preparedness Kits for the Elderly" at their 2% grant meeting. It will provide 125 kits for an event to be held at the Casino.

13. Adjournment

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 2:13 p.m. CST. Motion was supported by Ms. Hess and carried unanimously.

_____

Chairperson

:nw

MENOMINEE COUNTY PARKS COMMITTEE
MINUTES JUNE 3, 2019

Approved July 1, 19

1. The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Kleinke Park in Cedar River.
2. Pledge of Allegiance was omitted due to lack of flag.
3. **Reporting for roll call were**: Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, Vola Bleile, County Commissioners Larry Phelps and Bill Cech and County Administrator Jason Carviou..
4. **Approval of agenda:** Motion by Bill Cech to approve the agenda, with the addition of m – Free Camping for Volunteer Emergency personnel, supported by Dick Peterson with all in favor.
5. **Minutes:** Larry Phelps made a motion to accept the May 6, 2019 minutes supported by Vola Bleile. All were in agreement. Motion carried.
6. **Public Comments:** Nancy Larson said they have been cleaning up the debris, making brush piles and chipping. Each week more people have been showing up to help. Great Lakes Conservation Corp has committed to one week at Bailey Park to help with cleanup and other projects. Nancy asked what size the brush piles should be and it was agreed to make them 18" to 20" high by 5 to 6' diameter. Also we would like 6 to 8 brush piles. Noreen Johnson was approached by the Michigan Small Business Center. They work with nonprofit organizations by helping to promote their cause. The gentleman lives in Ishpeming and has an office in Houghton.
7. **Business**:
    a. **Review Financials** – Jason stated there needs to be some reclassification of some of the accounts. There are two accounts for the same thing and they have to be combined to clean up the report.
    b. **Picnic Tables – grant**: A grant was received from Hannahville for $4,000. We had budgeted $7,000 which gives us a total of $11,000 to about 59 picnic tables. Bob stated he called the company we ordered the frames from last year and they will still do $139 per frame delivered to Stephenson. A motion by Bill to have Jason present to the County Board to honor this purchase without bids due to prior service, supported by Mike Kass with all in favor.
    c. **Electrical at Shakey Lakes** – The bid was presented to the County Board and postponed until the Alger Delta advises us of the cost for additional work need from them. Also, Jason asked about eliminating some of the meters in the park. It was decided when Alger Delta goes to Shakey Lakes to give a price on the electric project to see if some of the meters could be combined. Our understanding is if the meters are in the park, Alger Delta will be responsible for the transformers. Jason will report on this as the information is available.
    d. **New restrooms at Shakey Lakes (replace pit toilets)** – Administrator Jason Carviou was in contact with Dan Ruther regarding the blue prints for the new restrooms. Dan is proposing a 5' overhang on the trusses to cover the walkway to

the entrance of the restrooms. He also wanted to know which way the doorways should face as this would determine where the drain field would be placed. It was decided to have the entry face the road for both with the drain field in the back as this would be the least costly. When the blueprints are completed in mid-June we will be able to get bids so they can be completed the fall. Bids in July to be returned early August.

e. **Added Parking at Shakey Lakes Boat Launch** – Per Karen they are using the boat launch even with the water problems. Bob said he should have limestone available this summer and will donate what is needed to complete this project.

f. **List of Accomplishments over the last 5 years** – Items to be added as accomplished

g. **Electric at Bailey** – Noreen said they should have the drawings in a couple of weeks for the new building. They would also like to upgrade some of the electrical in the existing buildings. As soon as the drawings are available a bid can be put out for the work

h. **Radios – Emergency Services Grant** – This is a grant that was done by Rich Sexton, Emergency Service Coordinator with a follow up by Tom Phillips new Emergency Service Coordinator. There will be a base in the Shakey Lakes office with radios in the trucks or belt radios. They are handling everything with no cost to the Parks.

i. **Weekly Reservations at Kleinke** – Bob talked with Karen and Jim Quist regarding reservations at Kleinke. This would go into effect for the 2020 season. Suggested protocol would be reservations 2 weeks in advance so the park personnel has time to tag the proper site and paid at that time. More discussion for a follow up on this.

j. **On line reservations** – Jason stated the State of Michigan has one of the best on line reservations sites. We would like to visit them and get information from other on line reservation users to help make a decision. If a visit is necessary Karen, Mike and Kathy would like to be included.

k. **Kayak Launch Mason Park (Larry Phelps)** – Larry has been doing some research on this as to getting help or grants. He will be checking with the DAV, Freedom for Patriots and other veteran organizations along with organizations relating to disabled/handicapped people. He feels Mason Park is ideal for this as it is close to Menominee and on the backwaters (current of the river would not be an issue). Larry would also like to add picnic tables and grills to Mason Park. He will report his findings at our next meeting.

l. **Bailey Park** – Stump Removal/Cleanup – A walk through Bailey Park with Noreen was done by Jason, Larry, Kathy, Bob and Dick. Noreen will mark the stumps to be removed by the fishing museum. Along with this there will be stumps marked in the new picnic areas and in Kleinke Park to be put out on bids when the amount is determined. At Bailey on the road to the south the trees will have to be trimmed to widen the road. Bob and Jason feel this could be accomplished by removing the branches along the road. The Bailey Fishing Museum volunteers have rented a chipper twice for a cost of $400 (rental plus mileage to pick up) and need to use

MENOMINEE COUNTY PARKS COMMITTEE
MINUTES JUNE 3, 2019

two more times. A motion by Bill to cover this cost supported by Vola with all in favor.

A suggestion by Elaine Berhend to put a cable or chain by the new parking areas to prevent people from driving down the shoreline. This will be addressed

m. **Free Camping for Emergency Volunteers** – Jason received a letter requesting free camping for emergency volunteers (Fire and rescue). After much discussion it was decided to deny this request because of abuse of the rules in the past.

8. **Correspondence**: None.

9. **Any other item Members Wish to Present**: Mike Kass stated the Township will be doing some graveling and we might check with the Menominee County Road Commission and do Kleinke Park at the same time. We will check on the cost.

10. **Public Comment**: Noreen Johnson stated they received a grant from the M & M Foundation for signs to identify the paths and other information. She also received word that the Great Lakes Conservation Corp will be helping with cleanup and a bridge for the ditch one week in July and they will be camping at Kleinke. Noreen will be doing an article in the paper regarding the Grant and the Great Lakes Conservation Corp along with promoting the walking trails available at Bailey Park.

10. **Adjournment** – Motion by Kathy Branz to adjourn supported by Vola Bleile with all in favor at 7:30 PM

11. **Next meeting** will be at River Park on Cnty Rd 577 on July 1, 2019 at 6 P.M.

Delta, Dickinson & Menominee County
Department of Health and Human Services Board

DELTA CO. BOARD MEMBERS
STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN

DICKINSON CO. BOARD MEMBERS
KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA

MENOMINEE CO. BOARD MEMEBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
MATTHEW YOHE

Date: May 23, 2019

The regular meeting of the Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll, Dickinson County Board Chair at 1:04 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL
Present: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Co. Board Member, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member, Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners. Gerald Piche-Menominee Co. Commissioner, Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Gary Eichhorn-Menominee Co. Board Member

APPROVAL OF AGENDA:
The motion to approve the agenda was made by Ms. Kris Mulder-Dickinson Co. Board Member and seconded by Ms. Sheila Veraghen Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:
The motion to approve the Delta County Minutes for April 15, 2019 was made by Stacey Randall-Delta Co. Chair and seconded by Mary Olson-Delta Co. Board Member. Motion was passed without opposition.
The motion to approve the Dickinson County minutes for April 25, 2019 was made by Kris Mulder-Dickinson Co. Member and seconded by Ms. Mary Gagala -Dickinson Co. Board Member. Motion was passed without opposition.

The motion to approve the Menominee County minutes for April 25, 2019 was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for April 2019 was reviewed. There were $40.00 in expenditures for the DHHS Board members, leaving a balance of $1,276.54

Approval of Financial Report: Financials were reviewed and approved.
Motion was made by Ms. Stacey Randall Delta Co. Board Chair and supported by Ms. Donna Schomin Delta Co. Board Member. Motion passed without opposition.

Dickinson County:

The financial report for April 2019 was reviewed. There were $24.18 in expenditures for the DHHS Board members, leaving a balance of $158.12

There were no expenditures from the Foster Children's Fund, leaving a balance of $567.00.

Approval of Financial Report: Financials were reviewed and approved.
Motion was made by Ms. Mary Gagala-Dickinson County Board Member and supported by Ms. Kris Mulder-Dickinson County Board Member. Motion passed without opposition.

Menominee County:

The financial report for April 2019 was reviewed. There were $50.00 in expenditures for the DHHS Board members, leaving a balance of $2,100.00.

Approval of Financial Report: Financials were reviewed and approved.
Motion was made by Ms. Sheila Veraghen-Menominee Co. Board Member and supported by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including:
Staffing: Fully staffed Tri-County wide.

Delta County:

Operating Funds: Allocation for FY 2019 is $12,506.00. Year-to-date expenditures are: $10,896.23. This constitutes 87.1% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is $49,492.00. Year-to-date expenditures are: $11,744.00. This constitutes 23.7% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments: Standard of Promptness: 84.43%. Business Service Center 1 average is 88.92%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for March. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:
Operating Funds: Allocation for FY 2019 is $28,882.00. Year-to-date expenditures are: $11,492.85. This constitutes 39.8% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is $30,950. Year-to-date expenditures are: $12,902.00. This constitutes 41.7% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments: Standard of Promptness: 86.28%. Business Service Center 1 average is 88.92%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for March. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:
Operating Funds: Allocation for FY 2019 is $25,896.00. Year-to-date expenditures are: $13,170.20. This constitutes 50.9% of the allocation spent with 58% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is $35,261. Year-to-date expenditures are: $12,352.00. This constitutes 35.0% of the allocation spent with 58% of the fiscal year elapsed.

Assistance Payments: Standard of Promptness: 88.54%. Business Service Center 1 average is 88.92%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for March. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:
Assistance Payments: Mr. Yohe reviewed customer information as follows:
Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of March 2019:
Delta County:

- Family Independence Program: 30 cases; 58 recipients; $8,687 in benefits provided.
- Food Assistance Program: 2,297cases; 4,025 recipients; $428,756 in benefits provided.
- State Disability Assistance: 10 cases; 10 recipients; $4,449 in benefits provided.
- Child Development and Care: 84 cases; 137 recipients; $65,109 in benefits provided.
- State Emergency Relief: 33 cases; $20,513 in benefits provided.

- Unduplicated total for the month: 2,365 cases; 4,132 recipients; $527,514 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,188 cases; 2,401 recipients
- Other Children < Age 21: 250 cases; 262 recipients
- Pregnant Women & Children Under 19: 914 cases; 1,550 recipients
- MiChild: 139 cases; 224 recipients
- Non-SSI Aged, Blind & Disabled: 1,093 cases; 1.138 recipients
- SSI Aged, Blind & Disabled: 964 cases; 964 recipients
- Medicaid Eligible Total: 4,125 cases, 6,542 recipients

Healthy Michigan Program (HMP)
Delta County: 2,391 total cases and 2,664 total recipients

Dickinson County

- Family Independence Program: 7 cases; 12 recipients; $2,021 in benefits provided.
- Food Assistance Program: 1,224 cases; 2,084 recipients; $218,572 in benefits provided.
- State Disability Assistance: 4 cases; 4 recipients; $1,074 in benefits provided.
- Child Development and Care: 50 cases; 75 recipients; $23,169 in benefits provided.
- State Emergency Relief: 15 cases; $9,200 in benefits provided.
- Unduplicated total for the month: 1,267 cases; 2,160 recipients; $254,035 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 744 cases; 1,529 recipients
- Other Children < Age 21: 179 cases; 184 recipients
- Pregnant Women & Children Under 19: 648 cases; 1,142 recipients
- MiChild: 95 cases; 149 recipients
- Non-SSI Aged, Blind & Disabled: 683 cases; 704 recipients
- SSI Aged, Blind & Disabled: 503 cases; 503 recipients
- Medicaid Eligible Total: 2,596 cases, 4,216 recipients

Healthy Michigan Program (HMP)
Dickinson County: 1,469 total cases and 1,609 total recipients

Menominee County

- Family Independence Program: 12 cases; 25 recipients; $3,769 in benefits provided.
- Food Assistance Program: 1,115 cases; 1,965 recipients; $217,276 in benefits provided.
- State Disability Assistance: 5 cases; 5 recipients; $3,000 in benefits provided.
- Child Development and Care: 26 cases; 37 recipients; $12,483 in benefits provided.
- State Emergency Relief: 13 cases; $7,653 in benefits provided.

- Unduplicated total for the month: 1,158cases; 2,033 recipients; $244,182 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 692 cases; 1,453 recipients
- Other Children < Age 21: 107 cases; 114 recipients
- Pregnant Women & Children Under 19: 495 cases; 884 recipients
- MiChild: 64 cases; 115 recipients
- Non-SSI Aged, Blind & Disabled: 611 cases; 630 recipients
- SSI Aged, Blind & Disabled: 479 cases; 479 recipients
- Medicaid Eligible Total: 2,222 cases, 3,676 recipients

Healthy Michigan Program (HMP)
Menominee County: 1,259 total cases and 1,417 total recipients

This information is available on the www.mighigan.gov/dhs website in the "Green Book"

Child Welfare

	Delta	Dickinson	Menominee
Commencements	100%	100%	100%
CPS Face to Face	90%	97%	93%
CPS Ongoing Child F2F	86%	100%	95%
CPS Ongoing Caregiver F2F	71%	100%	100%
CPS Services Plans	100%	96%	100%
CPS Plan Approval	100%	100%	100%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	N/A	N/A	100%
DHHS Dental	N/A	N/A	N/A
CFC Worker/Child Contacts	83%	100%	100%
CFC Worker/Parent Contacts	100%	44%	67%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	95%	46%	33%
CFC Return Home Contacts	N/A	50%	N/A
CFC Sibling Contacts	N/A	0%	N/A

Motion was made by Ms. Jeff Naser-Menominee Co. Board Chair and supported by Ms. Donna Schomin-Delta Co. Board Member. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and supported by Ms. Donna Schomin-Delta Co. Board Member. Motion passed without opposition.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Kris Mulder-Dickinson Co. Board Member and supported by

Ms. Mary Gagala-Dickinson Co. Board Member. Motion passed without opposition.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee County Board Chair and supported by Ms. Sheila Verghen-Menominee Co. Board Member. Motion passed without opposition.

MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners handed out information regarding the DICSA (Dickinson Iron Community Services Agency) fuel assistances for FY 2018 & FY 2019. Last year they were allowed to make *216* bill payments and this year to-date only could make *4* bill payments with the new guidelines.

Lake Antoine Park received a grant to make the beach handicap accessible. It will be handicap accessible from the parking lot right to the beach, construction starts June 10th.

NEXT MEETING: Thursday, June 27, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Sheila Veraghen-Menominee Co. Board Member supported by Ms. Mary Olson-Delta Co. Board Member and Motion passed without opposition. Meeting was adjourned at 1:38 PM CST

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems & Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Discussion of Commissioner per diems & expenses as recently submitted for payment

RECOMMENDED MOTION

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee Expense Form

RECEIVED
JUL 09 2019
BY:

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (or external committee/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/6/19	Northpointe	10.00
6/6/19	UPACC Conference & Legislative Coalition	75.00
6/7/19	UPACC Conference	75.00
6/10/19	MAC Conference	75.00
6/11/19	Co. Board Meeting	50.00
6/20/19	Northpointe	10.00
		295.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 7/09/19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 0 9 2019
BY:

Mileage: $.58/mile – effective 01 January 2019

*Meals: Breakfast - $ 9.00
Lunch - $11.00
Dinner $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

	Meeting Place	# of miles	X.58/mile	Total Cost	Account Number
6/6/19	Casino UPACC Conf.	30		17.40	101-101-860
6/7/19	Casino UPACC Conf.	30		17.40	101-101-860
6/10/19	Escanaba- MAC Conf.	58		33.64	101-101-860
6/11/19	Stephenson- Co Bd. Mtg	34		19.72	101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
		152	**Total Mileage**		
				Total Mileage Fee	88.16

Expenses shall be submitted to County Administrator's office by the last day of The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

7/9/19
Date

Commissioner Per Diem Expense Form

RECEIVED
JUL 08 2019
BY:

Name of Commissioner Bernie Lang

$50.00 per meeting - Reg. or Special County Board meeting
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
06-07	MI. WORKS	50.00
06-11	CO. BD.	50.00
06-18	CAA	50.00
06-25	CO. BD.	50.00
06-27	DHS	50.00
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 07-04-19

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JUL 0 9 2019
BY:

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
06-07	MI. WKS	~~0~~			
06-11	CO. BD.	~~0~~			101-101-860.00
06-18	CAA	112			101-101-860.00
06-25	CO. BD	~~0~~			101-101-860.00
06-27	DHS	86			101-101-860.00
		→	198 =	114.84	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	114.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

07-04-19
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous bills paid on June 24 & 27 and July 3, 2019 in the combined amount of $64,865.64.

RECOMMENDED MOTION:

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/10/2019 - 07/10/2019
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-755.00	(47.11)	645.73
		101-301-770.00	468.44	
		101-301-802.00	224.40	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				645.73
GRAND TOTAL:				645.73

APPROVED
JUL 10 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUL 15 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ADVANCE AUTO PARTS				
2825-416022	Operating Supplies (B&G)	101-265-755.00	14.29	14.29
TOTAL VENDOR ADVANCE AUTO PARTS				14.29
VENDOR NAME: ALGER-DELTA COCPERATIVE ASSOCI				
367100	N8390 Beach House	208-751-920.01	48.04	48.04
367200	Northwest Campsites	208-751-920.01	1,581.54	1,581.54
369802	W8449 Co Rd G12 Campsites	208-751-920.01	398.34	398.34
370500	Shakey Lakes Office/Shop	208-751-920.01	116.30	116.30
379700	Shakey Lakes - Storage Shed	208-751-920.01	68.62	68.62
380300	Shower Building	208-751-920.01	86.70	86.70
383001	Shakey Lakes Park/Horse	208-751-920.01	29.22	29.22
383101	Bass Lakes Camp Sites	208-751-920.01	115.22	115.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	1,005.30	1,005.30
383301	Shakey Lakes Park/Cattle	208-751-920.01	311.46	311.46
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	470.22	470.22
1614900	Bath House	208-751-920.01	81.26	81.26
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				4,312.22
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
6/25/19	1402, 1403 & 1404	101-301-981.00	1,215.40	1,642.50
		101-301-981.00	377.15	
		205-315-981.00	49.95	
6/3/19	Leased Automobile (1/18/19 - 5/18/19)	101-301-981.00	1,200.00	1,200.00
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				2,842.50
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863661406	911 - Telephone Service	266-325-850.00	294.81	294.81
906863470506	Telephone Services	101-103-850.00	94.76	94.76
906863202306	Telephone Services	101-103-850.00	446.68	446.68
906863444106	Telephone Services	101-103-850.00	573.11	573.11
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,409.36
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080439821	Remon Yr 2019 (4/25 - 7/10/19)	216-585-755.02	23.02	23.02
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				23.02
VENDOR NAME: BELSON CO.				
0000333268	Sheriff Dept Supplies	101-301-934.02	140.00	140.00
TOTAL VENDOR BELSON CO.				140.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3372	Vehicle Maintenance - 18 Ford Intercept	205-315-934.02	38.10	38.10
3382	Vehicle Maintenance - 17 Ford Explorer	205-315-934.02	109.10	109.10
3396	Vehicle Maintenance - 17 Ford Intercept	205-315-934.02	38.10	38.10
3428	Vehicle Maintenance - 17 Ford Intercept	205-315-934.02	50.36	50.36
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				235.66
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F26584	Inmate Medical Supplies	101-301-770.01	114.50	114.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				114.50
VENDOR NAME: BRUNELLE, JENNIFER				
June 2019	Crisis Intervention	292-668-801.00	555.00	555.00
TOTAL VENDOR BRUNELLE, JENNIFER				555.00
VENDOR NAME: CASA				
Faith Sandahl	October 1 - April 26, 2019	292-669-801.00	7,036.00	7,036.00
TOTAL VENDOR CASA				7,036.00
VENDOR NAME: CITY OF MENOMINEE				
4950	Road Patrol & Work Van Gasoline Charges	206-301-742.00	85.45	2,367.79
		205-315-742.00	2,282.34	

APPROVED
JUL 17 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
80101198	Airport	216-585-920.01	51.89	104.47
		216-585-920.02	52.58	
801010700	Airport	216-585-920.01	47.55	94.49
		216-585-920.02	46.94	
80101069	Airport Terminal	216-585-920.01	51.89	104.47
		216-585-920.02	52.58	
90103028	Airport	216-585-920.01	2.08	2.08
20102038	Courthouse	101-265-920.00	4,308.76	4,308.76
90103011	Courthouse	101-265-920.00	31.36	31.36
20101017	1004 Ninth Street	101-265-920.00	149.11	149.11
TOTAL VENDOR CITY OF MENOMINEE				7,162.53
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.06	239.16
		101-261-920.02	34.20	
		101-261-920.03	184.90	
TOTAL VENDOR CITY OF STEPHENSON				239.16
VENDOR NAME: CLOVERLAND PAPER CO				
119968	Janitorial Supplies (Courthouse)	101-265-755.01	296.76	296.76
120014	Janitorial Supplies - Courthouse	101-265-755.01	140.77	140.77
TOTAL VENDOR CLOVERLAND PAPER CO				437.53
VENDOR NAME: COOPER OFFICE EQUIPMENT				
167507	Contract # 2740-01	101-136-931.00	254.94	254.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				254.94
VENDOR NAME: COREY'S AUTO SALVAGE				
5135	2006 GMC Sierra	205-315-755.00	250.00	250.00
TOTAL VENDOR COREY'S AUTO SALVAGE				250.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
36155	Shredding Documents (7/5/19)	101-265-801.00	67.84	67.84
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				67.84
VENDOR NAME: DEKETO, LLC				
DK 6-19	June Documents (xx344)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: DELTA COUNTY				
19-0018253	Building Code Services	249-371-801.00	5,083.00	5,083.00
TOTAL VENDOR DELTA COUNTY				5,083.00
VENDOR NAME: DH WIRELESS SOLUTIONS				
INV1760	Airlink Modem with Assessories for Bagley Tower	266-325-728.02	872.96	872.96
TOTAL VENDOR DH WIRELESS SOLUTIONS				872.96
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1445	Notice of Registration (Primary)	101-262-727.00	340.30	340.30
4114	Land Auction Advertising	517-252-900.00	36.00	36.00
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				376.30
VENDOR NAME: EICHHORN, GARY				
6/27/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: GARCIA LINDA				

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GARCIA LINDA				
6/26/19	Holdover	101-132-801.01	22.50	76.50
		101-132-801.00	54.00	
6/25/19	Holdover	101-132-801.01	5.00	17.00
		101-132-801.00	12.00	
TOTAL VENDOR GARCIA LINDA				93.50
VENDOR NAME: GOOD SOURCE				
S10472900	Inmate Supplies	101-301-770.00	2,662.33	2,662.33
TOTAL VENDOR GOOD SOURCE				2,662.33
VENDOR NAME: HENSLEY, RN, JOEL				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Blood Draw	Inmate Blood Draw (x6)	101-267-801.01	600.00	600.00
6/24/19	Inmate Blood Draw (x4)	101-267-801.01	400.00	400.00
TOTAL VENDOR HENSLEY, RN, JOEL				2,365.00
VENDOR NAME: HUBBARD, ROY				
7/2/19	Transportation	101-132-801.01	17.50	59.50
		101-132-801.00	42.00	
TOTAL VENDOR HUBBARD, ROY				59.50
VENDOR NAME: HUBBARD, VONNIE				
7/2/19	Transportation	101-132-801.01	17.50	126.20
		101-132-801.00	42.00	
		101-132-801.00	66.70	
TOTAL VENDOR HUBBARD, VONNIE				126.20
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	99.37	99.37
TOTAL VENDOR IHANDER, AARON				99.37
VENDOR NAME: IMAGEWORKS				
13840	Vinyl Decals (x8)	101-265-981.00	360.00	360.00
13820	Park Uniforms	208-751-745.01	154.00	154.00
TOTAL VENDOR IMAGEWORKS				514.00
VENDOR NAME: INSIGHT FS				
B0050513497	Parks - Gasoline	208-751-742.00	893.28	893.28
TOTAL VENDOR INSIGHT FS				893.28
VENDOR NAME: J S ELECTRONICS, INC.				
20530	911 Tower Lease (July 2019)	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: J. RANCK ELECTRIC, INC.				
112210	Troubleshoot & Repair Runway Lights	216-585-970.00	4,909.29	4,909.29
TOTAL VENDOR J. RANCK ELECTRIC, INC.				4,909.29
VENDOR NAME: K & M RENTALS				
8993	Portable Toilet (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KASS, MICHAEL				
7/3/19	Parks Committee (Per Diem & Mileage)	208-751-860.00	50.00	77.26
		208-751-860.00	27.26	
TOTAL VENDOR KASS, MICHAEL				77.26

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	263-215-860.00	145.00	218.08
		101-262-860.00	24.36	
		101-215-860.00	48.72	
TOTAL VENDOR KLEIMAN, MARC				218.08
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
67699	Vehicle Maintenance - 2019 Chevy Tahoe	101-301-998.00	121.33	121.33
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				121.33
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - June 2019	101-101-860.00	114.84	114.84
TOTAL VENDOR LANG, BERNARD				114.84
VENDOR NAME: LARSON, MICHELLE				
6/28/19	Reimbursement & CanZone/Garden	292-668-801.00	239.73	522.26
		292-668-801.00	12.29	
		292-668-801.00	45.24	
		292-668-801.00	225.00	
TOTAL VENDOR LARSON, MICHELLE				522.26
VENDOR NAME: LAWRENCE, GEOFFREY C.				
2019-077-MI	Court Appointed Legal (Porter)	101-148-807.00	200.00	200.00
TOTAL VENDOR LAWRENCE, GEOFFREY C.				200.00
VENDOR NAME: LENCA SURVEYING				
19081	Remon Yr 2019 (4/25 - 7/10/19)	243-245-801.07	3,349.02	3,349.02
TOTAL VENDOR LENCA SURVEYING				3,349.02
VENDOR NAME: LUFTS ADVERTISER, INC.				
6/25/19	June Advertising	517-252-900.00	165.00	165.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				165.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	50.87
		101-150-860.00	0.87	
TOTAL VENDOR MATHIEU MARYE				50.87
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
57193140	Sheriff Dept - Advertising	101-301-881.03	45.55	45.55
57239430	Inmate Medical Supplies	101-301-770.01	10.50	10.50
57178585	Inmate & Road Medical Supplies	205-315-755.00	56.52	406.53
		101-301-770.01	350.01	
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				462.58
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31215	Troubleshoot Cooling System	101-265-934.00	375.00	375.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				375.00
VENDOR NAME: MENARDS - MARINETTE				
88247	B&G Operating Supplies	101-265-755.00	56.20	56.20
88249	B&G Janitorial Supplies	101-265-755.01	43.94	43.94
TOTAL VENDOR MENARDS - MARINETTE				100.14
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
118	Combo Ad (Land Auction)	517-252-900.00	64.00	64.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				64.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11249	Dust Control @ Shakey & Kleinke	208-751-930.04	1,003.67	1,003.67

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11223	Power to Radio Tower & Tower Insurance	266-325-728.01	208.20	208.20
11164	Lock & Tree Removal (Radio Tower)	266-325-728.01	254.50	254.50
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				1,466.37
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10611317	Airport Supplies (Drive Belt)	216-585-981.00	26.15	26.15
10618433	Ball Joint (Parks)	208-751-930.02	19.50	19.50
10620251	Park Supplies	208-751-930.02	15.41	15.41
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				61.06
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0147270-001	Office Supplies - District	101-136-727.00	55.57	55.57
0147247-001	Sheriff & Inmate Office Supplies	101-301-770.01	22.39	58.50
		101-301-727.00	36.11	
0147372-001	Printer Toner (Jessy)	101-215-727.00	114.99	114.99
0146872-001	Can Zone Supplies	292-668-801.00	28.74	28.74
0147218-001	Office Supplies (Probate/Family)	101-148-727.00	11.18	22.36
		101-132-727.00	11.18	
0147204-001	Office Supplies (Probate/Family)	101-148-727.00	21.96	43.93
		101-132-727.00	21.97	
0147189-001	Office Supplies (Probate/Family)	101-132-727.00	2.23	4.47
		101-148-727.00	2.24	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				328.56
VENDOR NAME: NASER, JEFF				
6/27/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NORWAY SPRINGS, INC.				
611570	Regional Airport	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: NUTT, MICHAEL				
June 2019	Crisis Intervention	292-668-801.00	95.00	95.00
TOTAL VENDOR NUTT, MICHAEL				95.00
VENDOR NAME: NWTC BOOKSTORE				
566569-1 62619	CS SP Menominee Cty 911	266-325-860.00	65.00	65.00
TOTAL VENDOR NWTC BOOKSTORE				65.00
VENDOR NAME: OFFICE DEPOT, INC.				
330186589001	Office Supplies - District Court	101-136-727.00	31.73	31.73
TOTAL VENDOR OFFICE DEPOT, INC.				31.73
VENDOR NAME: OFFICE ENTERPRISES, INC.				
441828	Pressure Sensitive Tapes	101-253-729.01	27.65	27.65
443451	Postage Machine & Supplies	101-253-729.01	239.93	239.93
TOTAL VENDOR OFFICE ENTERPRISES, INC.				267.58
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Shakey Lakes Park Supplies	208-751-755.02	123.29	232.79
		208-751-755.01	14.46	
		208-751-742.00	5.99	
		208-751-930.04	5.49	
		208-751-742.00	29.99	
		208-751-930.04	35.58	
		208-751-930.04	17.99	

APPROVED
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CHIEF FISCAL OFFICER
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				232.79
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319176005	Inmate Supplies	101-301-770.00	100.16	100.16
40068319179005	Inmate Supplies	101-301-770.00	17.36	17.36
TOTAL VENDOR PAN-O-GOLD BAKING CO.				117.52
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - May & June 2019	101-101-860.00	110.20	110.20
TOTAL VENDOR PHELPS, LARRY				110.20
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - June 2019	101-101-860.00	67.28	67.28
Reimbursement	Mileage - May 2019	101-101-860.00	91.64	91.64
TOTAL VENDOR PICHE, GERALD L.				158.92
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	55.80
		101-150-860.00	5.80	
TOTAL VENDOR POLASKY, NANCY				55.80
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - May 2019	101-101-860.00	30.16	30.16
TOTAL VENDOR PRESTIN, DAVID				30.16
VENDOR NAME: PRINTERSPLUS!				
16067	Window Envelopes (District)	101-136-727.00	130.00	130.00
16068	CPL Receipt Book	263-215-727.00	12.00	12.00
TOTAL VENDOR PRINTERSPLUS!				142.00
VENDOR NAME: QUAAK, BRENDA				
6/26/19	Holdover	101-132-801.01	32.50	110.50
		101-132-801.00	78.00	
TOTAL VENDOR QUAAK, BRENDA				110.50
VENDOR NAME: REINHART FOODSERVICE				
774605	Inmate Supplies	101-301-770.00	1,204.16	1,204.16
782715	Inmate Supplies	101-301-770.00	977.99	977.99
TOTAL VENDOR REINHART FOODSERVICE				2,182.15
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1579766	Lawnmower Discharge Chute	101-265-934.00	127.25	127.25
TOTAL VENDOR RIESTERER & SCHNELL, INC.				127.25
VENDOR NAME: RIVERSIDE AUTO SALES, INC.				
6060182/1	Vehicle Maintenance - 2018 Jeep Cherokee	205-315-934.02	214.15	214.15
6060661/1	Vehicle Maintenance - 2002 Jeep Liberty	101-265-981.00	30.25	30.25
TOTAL VENDOR RIVERSIDE AUTO SALES, INC.				244.40
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	51.74
		101-150-860.00	1.74	
TOTAL VENDOR SCHRAUB, DARLENE				51.74
VENDOR NAME: SEABORG, SARA D.				
June 2019	CAFA	260-266-801.01	900.00	2,025.00
		260-266-801.02	1,125.00	
TOTAL VENDOR SEABORG, SARA D.				2,025.00
VENDOR NAME: SMITH, GREGORY J.				

APPROVED
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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: SMITH, GREGORY J.				
Reimbursement	Uniform Allowance	205-315-745.00	200.00	200.00
TOTAL VENDOR SMITH, GREGORY J.				200.00
VENDOR NAME: STATE OF MICHIGAN				
C41	July, August, September 2019	101-131-858.03	2,018.17	2,018.17
D95A	July, August, September 2019	101-136-931.01	4,093.23	4,093.23
P55	July, August, September 2019	101-132-858.03	2,966.05	2,966.05
TOTAL VENDOR STATE OF MICHIGAN				9,077.45
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Park Supplies	208-751-742.00	123.48	123.48
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				123.48
VENDOR NAME: STERICYCLE, INC.				
4008690074	Sheriff Dept Supplies	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	
TOTAL VENDOR STERICYCLE, INC.				88.91
VENDOR NAME: STRYKER MEDICAL				
2702500M	Assembly Battery Replacement (Road)	205-315-934.00	333.14	333.14
TOTAL VENDOR STRYKER MEDICAL				333.14
VENDOR NAME: THE ADVERTISER				
060139	Sheriff Dept - Advertising	101-301-802.00	27.00	27.00
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC - Bank Service Charge	101-141-817.00	33.40	33.40
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.40
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-201906-1	Sheriff Dept (June 2019)	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81553	Relocate & Adjust Camera (Detectives)	101-301-934.02	85.00	85.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				85.00
VENDOR NAME: TWIN CITY SERVICE AGENCY INC				
MENOMAR-01	Policy # STP127487 (6/15/19 - 6/15/20)	216-585-831.00	1,270.78	1,270.78
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				1,270.78
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81442	Hard Drives& Trays (x11)	101-103-970.18	723.25	723.25
49993	Weekly Computer Maintenance	101-103-970.18	122.97	3,762.97
		101-103-857.00	3,640.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,486.22
VENDOR NAME: UNIFORM SHOPPE				
289335	Sheriff Dept - Uniform Allowance	101-301-745.00	32.95	32.95
TOTAL VENDOR UNIFORM SHOPPE				32.95
VENDOR NAME: UW VETERINARY CARE				
212174	K9 Care (Avery)	281-345-881.00	3,411.43	3,411.43
TOTAL VENDOR UW VETERINARY CARE				3,411.43
VENDOR NAME: UWC				
9068634441	Telephone Services	101-103-850.00	58.76	58.76
9067534582	Telephone Services	208-751-850.00	6.34	6.34
9068632023	Telephone Services	101-103-850.00	25.53	25.53
9068634705	Telephone Services	101-103-850.00	6.96	6.96
9067532209	Telephone Services	101-103-850.00	14.12	14.12

APPROVED
JUL 15 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UWC				
TOTAL VENDOR UWC				111.71
VENDOR NAME: WALTER BROTHERS INC				
13216	Marine Supplies	101-331-755.00	6.99	6.99
TOTAL VENDOR WALTER BROTHERS INC				6.99
VENDOR NAME: WASTE MANAGEMENT, INC.				
1636096-1856-2	Courthouse	101-265-801.00	610.82	610.82
1636681-1856-1	Airport	216-585-801.00	20.18	20.18
0057399-2808-2	Parks	208-751-920.02	449.50	449.50
TOTAL VENDOR WASTE MANAGEMENT, INC.				1,080.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3662690	Library	101-265-801.00	35.00	35.00
3662691	Annex	101-265-801.00	35.00	35.00
3662687	Jail & Courthouse	101-265-801.00	64.50	64.50
3663010	Health Department	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				169.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00004	Courthouse	101-265-920.04	518.58	518.58
0402191663-00001	Health Care Center	101-265-920.03	220.64	220.64
2708975950-00000	Airport	216-585-920.00	9.79	318.47
		216-585-920.03	225.16	
		216-585-920.00	12.73	
		216-585-920.03	61.00	
		216-585-920.00	9.79	
0403823200-00006	Airport - Hanger Gate Center	216-585-920.03	30.61	30.61
2708976591-00000	Parks	208-751-920.01	53.82	197.98
		208-751-920.01	37.49	
		208-751-920.01	60.40	
		208-751-920.01	16.17	
		208-751-920.01	30.10	
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	43.29	43.29
0403823200-00005	Airport - Gate Center	216-585-920.03	27.79	27.79
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				1,357.36
VENDOR NAME: XEROX CORPORATION				
097334611	Road Patrol	205-315-727.00	44.21	44.21
097231860	Sheriff Dept	101-301-727.00	22.74	22.74
097334612	Sheriff Dept	101-301-727.00	346.27	346.27
097334614	Probation/Parole	101-131-942.00	103.46	103.46
TOTAL VENDOR XEROX CORPORATION				516.68
VENDOR NAME: ZERATSKY EXTREME HEATING &				
13986	Maintenance on East AC Unit	101-265-934.00	315.00	315.00
13946	Walk in Freezer Maintenance (Jail)	101-265-934.00	250.00	250.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				565.00
GRAND TOTAL:				81,368.01

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
UNJOURNALIZED
OPEN

COPY

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MI ASSOC. OF COUNTY TREASURER				
Registration	Diane Lesperance (Summer Conference)	517-252-860.00	175.00	175.00
TOTAL VENDOR MI ASSOC. OF COUNTY TREASURER				175.00
GRAND TOTAL:				175.00

APPROVED

JUL 17 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commissions Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**
SUMMARY: Review/Discuss Miscellaneous Boards/Committees/Commission reports	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou **07/19/2019**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
May 23, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:
Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas		X	
Martin, Ann		X		Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – Self-introduction to Board of all persons present.

APPROVAL OR AMEND AGENDA
J. Luhtanen requested approval or amendment of agenda.
ACTION: Moved to approve agenda as presented.
Motion by: J. Hafeman supported by P. Phillips to approve agenda as presented.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES
J. Luhtanen requested approval or amendment of the 5-9-19 Regular Board Meeting minutes.
ACTION: Moved to approve 5-9-19 Regular Board Meeting minutes as presented.
Motion by: J. Hafeman supported by R. Roberge to approve the 5-9-19 Regular Board Meeting minutes as presented.
Motion carried unanimously

PRESENTATION – Recipient Rights Qtrly Report Jan. to March 2019 **Presenters:** K. Smith
K. Smith reviewed the RR Quarterly report and the Semi-Annual report sent to the State. Allegations with the Mental Health Code citations that go with them presented for clarification. Discussed abuse/neglect reporting requirements and incidents reports. Discussed what constitutes an investigation and the meanings of each classification of abuse and neglect. Advised members of the processes used from beginning to end of an investigation. Miscellaneous questions addressed.

ACTION ITEMS

- **Board By Laws and Policies**
  Completed review of Board Policies.
  Outcome: Present clean copy in next Board packet for vote at next meeting.

- **Finance**
  a) Financial Statement – March 2019
  ACTION: Moved to approve Financial Statement – March 2019
  Motion by: M. Hofer supported by J. Hafeman to approve Financial Statement – March 2019
  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Great Northern Homecare	CLS and Respite	9/1/18-8/31/19	CLS - $3.75/unit Respite - $4.38/unit	CLS - $3.75/unit Respite - $4.38/unit	None
Letter sent stated location closed. Did not close, only an office closed. Need to reinstate.						
B	Dale Schmeisser	Dietary	5/1/19-4/30-20	$50.00/hour up to 44 hours per month $25.00/hour for Northpointe training	$50.00/hour up to 44 hours per month $25.00/hour for Northpointe training	None
C	Forever Friendship	Drop-In	7/1/19-6/30/20	$65,100.00 or $5,425.00/mo.	$65,100.00 or $5,425.00/mo.	None

b) Contract Grid 5-9-19
Miscellaneous questions addressed.
Motion by: J. Hafeman supported by P. Phillips to approve Contract Grid 5-9-19 as presented.
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
  a) **Check Disbursement - April 2019**
  Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

  b) **Contract Grid 5-23-19**
  Discussed rate assigned to HIS contract factors in April 2019 direct care worker wage pass through.
  Miscellaneous questions addressed.
  Outcome: Action Item at next meeting

- **Job Descriptions**
  Presented Director of Child and Family Services job description. Salary range calculated by using current County Director salary range. Remaining 2 job descriptions will be presented at next Board meeting. Miscellaneous questions addressed.

  ACTION: A motion was made by J. Hafeman supported by R. Roberge to move the Director of Child and Family Services job description to an action item at the present meeting.

  K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Zevitz	X		Pirlot	X	
Dehn	X		Luhtanen	X	

ACTION: A motion was made by J. Hafeman supported by M. Hofer to adopt and immediately post the job description for the Director of Child and Family services at the salary range of $52,299 to $75,625.
Motion carried unanimously.

- **Local Inpatient Costs**
  Discussed several factors relating to high hospitalization rates in individuals; including easier placement (instead of only safety plan) and shortage of case managers leading to the inability to provide all services necessary for an individual. Discussed ending crisis screenings in the ER for individuals with private insurance, and connecting individuals with private insurance to other community sources first. Miscellaneous questions addressed.
  Outcome: CEO to meet with hospital to discuss services. Board to revisit crisis screenings in future meeting.

- **Community Needs Assessment**
  Community needs align with current Strategic Plan goals. Reviewed survey results. Miscellaneous questions addressed.
  Outcome: Informational.

- **CEO Report**
  J. Cescolini reviewed report with members. Discussed NC audit coming on June 10, workload balance needs, and new Northpointe signs bid.
  Outcome: Request for more information regarding sign bids. J. Heath will provide information by the next regular meeting.

- **CEO Appraisal Draft**
  Proposed criteria based on metrics and data driven measures for CEO Evaluation discussed.
  Outcome: Return to next agenda as ACTION item.

- **HR Policies – Ad Hoc**
  Update from Ad Hoc regarding HR Policies. Most of HR complete with only grammatical errors corrected.
  Outcome: Return to next agenda for Board approval of policies.

- **Financial Risk Management**
  Miscellaneous questions addressed.
  Outcome: Return to next agenda as ACTION item.

- **Cultural Competence/Diversity Plan**
  Miscellaneous questions addressed.
  Outcome: Return to next agenda as ACTION item.

MISCELLANEOUS BOARD/COMMITTEE REPORTS
CMHAM Weekly Updates 5-10-19
Outcome: Informational

PUBLIC COMMENTS
Ken Fayas of HIS, Inc. expressed his belief that the Northpointe team is great.

BOARD COMMENTS
M. Hofer gave her thanks to J. Doll for all her years at Northpointe.
J. Hafeman spoke with Judy S., who works with Ed McBroom, and they are working to set up a meeting for mental health professionals and MDHHS. J. Cescolini stated she attended this meeting in Watersmeet with T. Korpi. Many agents of the mental health team were present. Ed McBroom's office will advise her of meeting schedules for Dickinson and Menominee Counties. R. Roberge would like an invitation when held in Dickinson County.
J. Luhtanen thanked Krissa K. for being Employee of the Month.
J. Luhtanen announced T. Korpi was hospitalized, and asked to keep him in thoughts and prayers.
J. Luhtanen wished everyone a Happy Memorial Day weekend.

ADJOURN
Motion made by P. Phillips supported by K. Pirlot to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:20 p.m.

The next Board meeting is scheduled for Thursday, June 6, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
June 6, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:
Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin		X		Korpi, Thomas**	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA
J. Luhtanen requested approval or amendment of agenda. J. Luhtanen requested the addition of Recipient Rights Training, Recipient Rights By-law change allowing R. Roberge to join committee, and Program Changes under New Business.
ACTION: Moved to approve agenda as amended.
Motion by: J. Hafeman supported by M. Negro to approve agenda as amended.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES
J. Luhtanen requested approval or amendment of the 5-23-19 Regular Board Meeting minutes. A. Martin advised the Ad Hoc committee she was going to be absent. Amend minutes to show excused.
ACTION: Moved to approve 5-23-19 Regular Board Meeting minutes as amended.
Motion by: J. Hafeman supported by N. Pasternak to approve the 5-23-19 Regular Board Meeting minutes as amended.
Motion carried unanimously

PRESENTATION -2018 Financial and Compliance Audit **Presenters:** A. Stotz and K. Ciantar of Anderson Tackman, PLC

A. Stotz reviewed the 2018 Financial Audit with Board. Discussed investments, pensions, depreciation and market fluctuations. Overall, no serious issues discovered. K. Ciantar reviewed the 2018 Compliance Audit with members. Specific matter outlined by the State of Michigan Department of Human Services examined. No issues identified. Miscellaneous questions addressed.

J. Dehn left at 5:15 p.m.

ACTION ITEMS

- **Board Policies**
  Motion by: M. Negro supported by R. Roberge to approve the Board Policies as presented.
  Motion carried unanimously.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Martin	X	
Hofer	X		Roberge	X	
Zevitz	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

ACTION: A motion made by M. Negro supported by J. Hafeman to approve the job descriptions for Director of Acute Services and Director of Outpatient Services as presented.
Motion carried unanimously.

- **Written Plan for Professional Services**
  Discussed various services included in plan. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

- **Ad Hoc Schedule**
  Discussed dates available for next Ad Hoc meeting to review remaining HR Policies.
  Outcome: Ad Hoc will meet Monday, June 17 at 3:00 p.m.

- **New Northpointe Signs**
  Discussed warranty and material used for lowest sign bid. Miscellaneous questions addressed.

  ACTION: A motion made by J. Hafeman supported by M. Negro to move approval of sign contract to an ACTION Item at present meeting.

  K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Martin	X	
Hofer	X		Roberge	X	
Zevitz	X		Korpi	X	
Luhtanen	X				

  Motion carried unanimously.

  ACTION: A motion made by J. Hafeman supported by M. Negro to accept new signage bid for all Northpointe locations by X Cell Graphics & Signs for $5,738.76.
  Motion carried unanimously.

- **Concrete Replacement Boyington**
  Discussed need to remove and replace concrete. Miscellaneous questions addressed.
  ACTION: A motion made by M. Negro supported by J. Hafeman to move approval of Boyington concrete replacement to an ACTION Item at present meeting.

  K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Martin	X	
Hofer	X		Roberge	X	
Zevitz	X		Korpi	X	
Luhtanen	X				

  Motion carried unanimously.

ACTION: A motion made by J. Hafeman supported by T. Korpi to accept Boyington concrete replacement bid by E & R Concrete of NE Wisconsin for $6,700.00 contingent upon completion of project this summer.
Motion carried unanimously.

- **Recipient Rights By-Laws and Training**
  M. Negro states there will be a special Recipient Rights meeting on Monday, June 10 to revise the by-laws and allow a second Board member on the committee. R. Roberge was appointed at the May 9, 2019 meeting to Recipient Rights pending approval of two members on the committee.

  A State Recipient Rights training will be held tentatively on July 18, 2019 at Northpointe's Kingsford location. Training will be open to other CMH's, Board members, Committee members, etc.
  Outcome: Informational with more to come.

- **Program Changes**
  Major changes to some programs are necessary to be compliant with Medicaid guidelines and community inclusion. J. Cescolini met with Pathways to discuss guidelines and educational releases for families and Individuals.
  Outcome: CEO to devise plan and return to Board with more information.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates 5-24-19
Outcome: Informational

PUBLIC COMMENTS

None.

BOARD COMMENTS

J. Luhtanen announced the NAMI Picnic is on Thursday, July 25 at noon. Picnic will be at Cowboy Lake. Everyone is welcome. Save the date.

ADJOURN

Motion made by M. Negro supported by J. Hafeman to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 6:40 p.m.

The next Board meeting is scheduled for Thursday, June 20, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
June 20, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

J. Luhtanen requested approval or amendment of agenda. J. Cescolini requested the addition of the 6-20-19 Contract Grid under new business.
ACTION: Moved to approve agenda as amended.
Motion by: J. Hafeman supported by K. Pirlot to approve agenda as amended.
Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Luhtanen requested approval or amendment of the 6-6-19 Regular Board Meeting minutes.
ACTION: Moved to approve 6-6-19 Regular Board Meeting minutes as presented.
Motion by: J. Hafeman supported by N. Pasternak to approve the 6-6-19 Regular Board Meeting minutes as presented.
Motion carried unanimously

PRESENTATION – Waivers **Presenters:** J. Cary-Davis, Director of Community Inclusion

J. Cary- Davis reviewed the 2 types of waivers currently held by Northpointe; HAB waivers and Autism waivers. HAB waivers are designed for DD adults and children with higher needs and provide extra funding enabling them to maintain community placement. State allocates slots to each region and they are filled from waiting list held by NorthCare on a first-come, first-serve basis. Autism waivers are for children who qualify for ABA benefit and provides additional funding for that program. Northpointe is in the process of evaluating other waiver programs for utilization. Miscellaneous questions addressed.

ACTION ITEMS

- **Finance**

  a) Financial Statement – April 2019

  Motion by: J. Hafeman supported by R. Roberge to approve Financial Statement – April 2019
  Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Bellin Psychiatric Center	Inpatient Care	1/1/19 to 12/31/19	$ 1,154.08/per diem $ 144.14 Psych Eval $ 60.63 Initial hospital care LVL 1 $ 66.79 Initial hospital care LVL 2 $ 76.46 Initial hospital care LVL 3 $ 20.62 Subsequent care LVL 1 $ 25.83 Subsequent care LVL 2 $ 40.42 Subsequent care LVL 3 $ 37.97 Hosp. Discharge day <30 min. $ 78.42 Hosp. Discharge day >30 min. $ 159.36 Electroconvulsive	$ 1,148.20/per diem $ 144.14 Psych Eval $ 60.63 Initial hospital care LVL 1 $ 66.79 Initial hospital care LVL 2 $ 76.46 Initial hospital care LVL 3 $ 20.62 Subsequent care LVL 1 $ 25.83 Subsequent care LVL 2 $ 40.42 Subsequent care LVL 3 $ 37.97 Hosp. Discharge day <30 min. $ 78.42 Hosp. Discharge day >30 min. $ 159.36 Electroconvulsive Therapy	- $5.88/per diem None None None None None None None None None None
B	Hope Network	Specialized Residential	5-1-19 to 4-30-20		$270.60 per diem plus ancillary services as authorized.	New

b) Contract Grid 6-6-19 *(Bellin Psychiatric Center, Hope Network)*
Motion by: A. Martin supported by J. Hafeman to approve Contract Grid 6-6-19 as presented.
Motion carried unanimously.

- **Written Plan for Professional Services**
  Motion by: J. Hafeman supported by T. Korpi to approve the Written Plan for Professional Services as presented.
  Motion carried unanimously.

- **Employee Recognition Gift Policy and Operating Program Supplies**
  Members reviewed yearly costs of program and policy changes that include gift certificate amounts for years served. Consensus of Board is amount being spent is minimal, and separating into a separate line item for reports is not necessary.
  Motion by: J. Hafeman supported by T. Korpi to approve the revised Employee Recognition Rewards Policy as presented.
  Motion carried unanimously.

M. Negro telephone reception lost at 4:55 p.m. Did not rejoin meeting.

NEW BUSINESS (Discussion only)

- **Finance**
  a) **Check Disbursement – May 2019**
  J. Lindow reviewed May 2019 check disbursement with Board. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.
  b) **Funding Source Summary**
  J. Lindow reviewed Funding Source Summary through April 30, 2019 with members. Miscellaneous questions addressed.
  Outcome: Informational.
  c) **FY19 Proposed Budget**
  J. Lindow reviewed the comparison of FY18 and FY19 Board budget with Board. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

- **Great Lakes Contract Update**
  Individual now placed after being on a wait list. Rate increase from original approval of contract reviewed.
  Outcome: Informational

- **Lighthouse Update**
  Two bids received after RFP closed. RFP Committee currently reviewing.
  Outcome: Once review is complete, Board will be given further updates.

- **Recipient Rights Training/Meeting with Ed McBroom**
  Board presented with "Save the dates" reminder for both meetings.
  Outcome: Informational.

- **CEO Report**
  J. Cescolini reviewed the June 2019 CEO Report with members. Met with DCHS, Menominee and Dickinson-Iron ISD for future collaboration efforts. Miscellaneous questions addressed.
  Outcome: Informational

- **Ad Hoc Policy Revisions**
  Ad Hoc met and reviewed several more HR Policies. Ad Hoc will meet again on June 24 to complete HR Policy reviews.
  Outcome: Include completed revisions in next Board packet.

- **Contract Grid 6-20-19** *(TRICO Cleaning)*
  Discussed need for TRICO to add the administration building to daily cleaning schedule. Miscellaneous questions addressed.
  Outcome: Action Item at next meeting.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board minutes 5-8-19
  Outcome: Place on file.
- CMHAM Weekly Updates 6-7-19
  Outcome: Informational.
- Approved Board By-Laws
  Outcome: Informational.

PUBLIC COMMENTS – None.

BOARD COMMENTS

J. Luhtanen reminded members about the NAMI Picnic on July 25th at noon.
J. Luhtanen stated she stopped into the new Drop-In location and was pleased with new look.
J. Luhtanen asked date of Employee Survey. J. Cescolini stated survey currently in design phase and set to be deployed in August.
J. Cescolini reminded members that Dickinson County Communities That Care is hosting a showing of "Written Off" tonight at 6 p.m. with "In Plain Sight" presentation afterwards.

ADJOURN

Motion made by J. Hafeman supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:45 p.m.

The next Board meeting is scheduled for Thursday, July 11, 2019 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary/Treasurer

_____
Kelly Stankevich, Administrative Assistant

MENOMINEE COUNTY LIBRARY BOARD
Minutes June 11, 2019

Approved: July 9, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday June 11, 2019.

Present: C. Peterson, M. Fagan, A. Rivard, J. Freis, N. Tuinstra and Commissioner L. Schei.

M. Fagan moved to approve the agenda as amended, support by N. Tuinstra. Motion carried.

Public Participation: C. Peterson shared comments from the Public on Library in Bloom and expressed appreciation to the staff and volunteers that worked to make this event successful.

J. Freis moved to approve the minutes from the May 14, 2019 meeting, as corrected support by A. Rivard. Motion carried.

M. Fagan moved to approve the May financials, support by J. Freis. Motion carried.

J. Freis moved to approve the June bills, support by N. Tuinstra. Motion carried.

Director's Report

The Sewing Machine Tractors in the display case from Joe VanEvera have generated a lot of public comment and interest. Ann Murray's M&M grant was fully funded and we are working on installing a story trail in Hermansville. Summer Reading Programs are planned for Focheseto Field in Hermansville, Nadeau Township Hall and Stephenson Township Hall. We have Frank Best coming and putting on 3 programs this summer. "Frankly Fun Science" is a hands on interactive science experience for school aged children.

We have added a couple of book clubs. Wooden Bowl (every other month on a Wednesday evening) now plans to meet at the library. And we have a new book group starting for teen and young adults, meeting monthly on Saturday Morning. The Friend's elected new officers: Gerri Newnum, President (interim), Ruth Kranberg, Vice President; David Eagleton, Treasurer; Karen Kovach, Secretary. The Library in Bloom event was well attended and everyone had fun. The story trail is back up and we have planted some of the extra plants from the sale on the side hill.

Superiorland Library Cooperative (SLC) and the Upper Peninsula Region of Library Cooperation (UPROC) held a joint meeting to update their joint contract and clarify ownership of the SCL office building.

New Business:

1. Discussion only FY 2019/20 planning. Library Staff in-service in August.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:26 PM.

Submitted by: Amanda Winnicki, Library Director

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, March 5, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Dana Dziedzic, Mike Foley, Lyle Gearhart, Joe Linder, Chuck Behrend, Larry Barker, Charlene Peterson and Lowell Bengry.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Lowell Bengry complimented the crew on the great job they are doing maintaining the roads and keeping them safe for travel.
Public appearances – None.

Additions/corrections to minutes for 02/19/19, 02/21/19 and 02/28/19 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, February 15, 2019				$3,641,256.99
Receipts thru 02/28/19	182,508.69			
Expenditures thru 02/28/19		316,631.94		
Balance, February 28, 2019				$3,507,133.74
Michigan Transportation Funds	517,172.84			
Receipts thru 03/04/19	0.00			
Expenditures thru 03/04/19		0.00		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,142.00	
Balance, March 04, 2019	699,681.53	316,631.94	946,142.00	3,078,164.58
Payables & Reserves				
Payroll 03/21 and 04/04 (Est.)			175,000.00	
Soc. Sec. 03/21 and 04/04 (Est.)			13,387.50	
Reserve for workers compensation insurance			28,141.76	
Reserve for liability insurance			121,940.50	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			1,602.98	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Federal Aid Match for 2018 Chipseals			0.00	
Reserve for Construction Engineering for CR360			2,731.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project			0.00	
Reserve for DEQ Permits for various culverts			3,113.90	
Reserve for 2018 General Engineering services			774.18	
Reserve for Design Engineering for CR348			20,253.25	
Reserve for Hannahville 2% funds - Broom			20,000.00	
Reserve for Hydraulic Detachable Gooseneck Trailer			54,825.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(1,781,290.43)
				$ 1,296,874.15

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0026 and 19-0228 – Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Award RFP for construction engineering for CR400 – The following RFP's were received:

UP Engineers & Architects	$54,900.00
Coleman Engineering	$63,843.00

Moved by Kakuk, seconded by Kline to award to UP Engineers & Architects. Carried unanimously.

Award RFP for construction engineering for C-1 Bridge – The following RFP's were received:

UP Engineers & Architects	$63,475.00
Coleman Engineering	$72,779.00

Moved by Kline, seconded by Bower to award to UP Engineers & Architects. Carried unanimously.

Award RFP for 2019 Bridge Inspections – The following RFP's were received:

UP Engineers & Architects	$13,700.00
Ayres Associates	$14,200.00
AECOM	$21,132.00

Moilanen recommended that since Ayres Associates has specialized in bridge inspections since 1972, that they be awarded the RFP. He also noted that the scope of the Ayres' proposal may need to be changed due to added requirements from MDOT that bridge scour documents now be digitally uploaded into MIBridge.

Moved by Bower, seconded by Kline to award to Ayers Associates and to allow Moilanen to change the scope of the Ayre's proposal if needed. Carried unanimously.

Permission to bid 800 MHz radios – Moilanen advised that he had recently met with the tower work group. The existing tower is out of plump approximately 4° and was determined to be unsafe to climb, which would be a problem should any of the lights need to be replaced. To replace the tower may cost up to $300,000 and the road commission and county board would split the cost. If we were to switch to 800MHz radios the cost would be an estimated $80,000 - $100,000 and it would eliminate the need for us to use the tower. Moved by Kakuk, seconded by Kline to allow Moilanen to go out to bid for the 800 MHz radios. Carried unanimously.

Discuss correspondence from Attorney William Henn regarding his legal opinion on L-1 Lane – Moilanen explained that the road commission certifies 1.0 miles and has 0.5 uncertified miles of L-1 Lane. The property owner, Ken Mattson, is approximately 60 feet beyond the end of the uncertified road. Mr. Mattson would like to improve the uncertified 0.5 mile of L-1 Lane. Discussion was held of the road commission's policy regarding the standard for improving a road prior to the road commission taking it into their jurisdiction, and that the requesting party would bear the cost of the improvement. Kline noted that Mr. Mattson was his neighbor and that he was willing to pay the cost of the improvements. He also stated that Mr. Mattson does have an easement for the last 60' needed to get to his property. Bower asked why Mr. Mattson wants to improve the road. Moilanen replied it was to get access to the property that he owned. Moved by Kline, seconded by Bower to allow Mr. Mattson to make the road improvements as long as he follows the road commission's policy. Moilanen will present him with a copy of the policy. Carried unanimously.

Select item for Hannahville 2% Grant request submittal – Moilanen suggested that since the board has approved the purchase of the 800 MHz radios, that they request 2% grant funds to use towards the cost. Moved by Bower, seconded by Kakuk to submit a grant request for funds to use for the purchase of the radios. Carried unanimously.

Sign contracts with Iron City Enterprises for gravel crushing – Contracts with Iron City Enterprises for crushing 22A gravel were signed by the board. Bower asked when the crushing would start. Moilanen advised that Iron City would be moving their crusher into the pit prior to weight restrictions going on and that they had until May 10, 2019 to complete the work.

Permission to hire DGR Engineering for gravel testing – Moved by Kakuk, seconded by Bower to have Moilanen hire DGR Engineering to perform the testing. Carried unanimously.

Discuss candidates/interviews and compensation package for Engineer-Manager position – After researching new hires from other counties, Moilanen suggested a starting salary of $80,000 - $84,000 per year, with the ability to renegotiate salary once the candidate assumes full responsibilities of the position at Moilanen's retirement. Other components of the package would include the option to take a road commission vehicle home each day; and to receive the same benefits as outlined in the union contract, with the exception of the pension plan which would be the MERS Defined Contribution Plan currently offered to non-union employees. The position would be of an at-will employee. Kakuk stated that his choice for the position would be Darrell Cass due to his experience with MDOT and MNDOT. He also noted that he had taught at MI Tech following his graduation, is currently overseeing the Escanaba River Bridge project for MDOT and that he seemed to have a great demeanor. Kline noted that all 3 candidates that had been interviewed had good engineering backgrounds, but that Darrell Cass also had an understanding of road funding due to his employment with MDOT. Since Bower had been unable to attend the interviews, he didn't offer an opinion on the candidates. Moved by Kline, seconded by Kakuk to have Moilanen offer the position to Darrell Cass and to negotiate the compensation package with him as outlined above. Carried unanimously.

Any other business –Moilanen advised that he had received notice that he was going to be deposed regarding an issue with Orley Lane and asked permission to hire an attorney to accompany him for the deposition. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen asked for permission to hire private trucking to expedite the work on grade lifts needed on 18 Road, so the work could be completed prior to weight restrictions being imposed. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen advised that he had received a request from a family that wants to participate in Adopt A County Road, on Elmwood Road from US41 to CR577. The road commission typically will provide signs for the area and the bags for the trash pickup. Moved by Bower, seconded by Kline to have Moilanen approve the request. Carried unanimously.

Moilanen stated that the CR348 project may require that a mussel survey be done on the Big Brook crossing, and asked permission to hire a firm to perform the survey and relocate the mussels if necessary. Bower asked why the mussels would need to be moved. Moilanen replied that they are considered an endangered species. Kline asked if the cost of the survey would be covered by federal aid dollars. Moilanen responded that the survey was typically a part of the design process, which was not covered by federal aid. Moved by Kline, seconded by Bower to have Moilanen hire out the surveys, if needed. Carried unanimously.

Moilanen advised that weight restrictions would possibly start in the next week or so and that the weighmaster would be out prior to that time. It was also noted that the crews would be winging back the banks on the highways in the next few days.

Kakuk showed a photo of a banner that a resident had on display thanking the road crews for their work. He also noted that the CR400 project had come in approximately $100,000 under the engineer's estimate.

Larry Phelps asked if the grade lifts on 18 Road would also help Mr. Burby have better access in the spring. Moilanen responded that it would.

Public Comment – Lowell Bengry asked what was being done on CR348. Moilanen replied that it would be repaved.

Larry Phelps asked for an update on the visibility of the Camp Shakey sign. Moilanen stated that it had been discussed with Lake Township at their annual meeting and that there are concerns with the culvert and drainage in the area.

There being no further business, Kakuk declared the meeting adjourned at 9:46 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Friday, March 15, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Review/approve the union bargaining agreement – Moilanen reviewed the results of the recent bargaining session with Teamsters Local 406 with the board. The union had ratified the agreement the prior week. Bower asked for clarification on the type of pension that union personnel were enrolled in and Moilanen explained the plan to him. Moved by Kakuk, seconded by Kline to give Moilanen permission to sign the bargaining agreement between Menominee County Road Commission and General Teamsters Local Union No. 406 for the period from April 1, 2019 – March 31, 2022 as negotiated. Carried unanimously.

Any other business – Moilanen advised that Darrell Cass, PE had tentatively accepted the position of Engineer-Manager pending approval of the compensation package by the board. Moilanen presented the compensation package negotiated between him and Mr. Cass. If approved by the board he will draft up an agreement between Mr. Cass and the road commission. Moved by Kakuk, seconded by Kline to approve hiring Darrell Cass, PE, for the position of Engineer-Manager and to have Moilanen draft the agreement. Carried unanimously.

Moilanen advised that the representatives for the road commission's non-union personnel may be in attendance at the April 9, 2019 regular board meeting to negotiate wages for the next 3 years.

Kakuk stated that the crew had done a great job rolling back the snow banks on the shoulders of the roads. He also noted that he hoped the amount of down pressure on the plow blades that was being used on the chip sealed roads wouldn't damage the chip seal.

Bower advised that Eustis Road had not yet had the snow banks rolled back. Moilanen will check with the foreman to see when this will be done.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:20 a.m.

_____ _____

Road Commission Finance Director / Clerk Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 9, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Jack Yates, Mike Foley, Chantae Lessard, Steve Altobelli, Charlene Peterson, Joe Linder, Larry Barker, Tim Grabowski, Chuck Behrend, Scott Shield, Jeff Lamont, Mike Costello, Jim Moraska, Jim Hoffman, Walter Majkrzak, Darrell Cass and Kristie Machalk.
Absent: None.

The Pledge of Allegiance was recited.

Public comments – Jim Moraska requested paving bids for LaBelle Road for 3" thick from US 41 to past Bill Kirschner's driveway and 2" thick from Bill Kirschner's to Arkens Road.

Public appearances – None.

Additions/corrections to minutes for 03/05/19 and 03/15/19 – There being no additions or corrections, moved by Kline, seconded by Bower that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 04, 2019				$4,024,306.58
Receipts thru 03/31/19	213,586.93			
Expenditures thru 03/31/19		431,910.47		
Balance, March 31, 2019				$3,805,983.04
Michigan Transportation Funds	488,863.75			
Receipts thru 04/05/19	3,743.48			
Expenditures thru 04/05/19		147,298.99		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, April 05, 2019	706,194.16	579,209.46	946,143.00	3,205,148.28
Payables & Reserves				
Payroll 04/18 and 05/02 (Est.)			175,000.00	
Soc. Sec. 04/18 and 05/02 (Est.)			13,387.50	
Reserve for workers compensation insurance			18,761.18	
Reserve for liability insurance			125,559.00	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			110.31	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Construction Engineering for CR360			2,731.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permits for various culverts			1,439.90	
Reserve for 2018 General Engineering services			774.18	
Reserve for Design Engineering for CR348			12,390.00	
Reserve for Construction Engineering for C-1 Bridge			63,475.00	
Reserve for Construction Engineering for CR400			54,900.00	
Reserve for 2019 Bridge Inspections			14,200.00	
Reserve for crushing 37,500 tons of 22A gravel			137,625.00	
Reserve for Hannahville 2% funds - Broom			20,000.00	
Reserve for Hydraulic Detachable Gooseneck Trailer			0.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(1,979,873.43)
				$ 1,225,274.85

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0028, 19-0030, 19-0331 and 19-0032 – Kakuk asked what the invoice from McCoy Construction & Forestry was for. Moilanen will check on this. Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scrap Iron Pickup & Disposal – No bids were received for this item. Moilanen will rebid this item.

Open bids for CRS-2 Emulsion – Bids were opened and read aloud as follows:

Henry G. Meigs, LLC, Portage, WI	$2.15/gallon
Flint Hills Resources, Dubuque, IA	$1.9465/gallon
MI Paving & Materials Co., Alma, MI	$2.80/gallon

Moved by Kline, seconded by Kakuk to award to the low bidder, Flint Hills Resources. Carried unanimously.

Open bids for used road sweeper – Bids were opened and read aloud as follows:

Aring Equipment Co., Depere, WI	2014 Broce RJ350 w/1451 hours	$35,500.00
RMS, Negaunee, MI	2018 Broce RTC350 w/221 hours	$48,400.00
RMS, Negaunee (optional bid on new)	2019 Broce RTC350 w/0 hours	$59,398.00

Moved by Bower, seconded by Kline to have the bids tabulated and presented to the board to be awarded at the next meeting. Carried unanimously.

Open bids for Removal of Dead Deer from State Highways in Menominee County – Bids were opened and read aloud as follows:

Tim Grabowski Services, Carney, MI	$115.00/per deer
M&M Trucking, Inc., Menominee, MI	$ 52.50/per deer

Moved by Kakuk, seconded by Kline to award to the low bidder, M&M Trucking, Inc., pending approval from MDOT. Carried unanimously.

Open bids for 2019 Culverts – Bids were opened & read aloud as follows:

UP Concrete Pipe Co., Escanaba, MI	Total Bid $ 88,317.00
St. Regis Culvert, Inc., Charlotte, MI	Total Bid $ 119,495.40
Contech Construction, Kimberly, WI	Total Bid $ 105,235.50

Moved by Kakuk, seconded by Kline to have the bids tabulated and presented to the board for award of the bid at the next meeting. Carried unanimously.

Discuss used guard rail sale price – Moilanen advised that the road commission's current price for the sale of used 12.5" section of guard rail was $2/each. With the current price of scrap, the road commission would likely make out better selling them for scrap. Moved by Kline, seconded by Kakuk to raise the price to $5 per each 12.5' section of used guard rail. Carried unanimously.

Discuss sale of surplus office items – Moilanen asked permission to do an internal posting a list of surplus office/miscellaneous items to allow employees to bid on them. Any items that do not sell will be disposed of. Moved by Kline, seconded by Bower to post the items internally for sale by bids. Carried unanimously.

Discuss resolution of support for Corporal Samuel R. Costello Memorial Highway dedication – Moilanen explained that the family of Corporal Costello is making a request to MDOT to have a portion of US 41 dedicated to their family member, and would like a resolution of support from the road commission. A copy of the resolution will be sent to State Representative Beau LaFave and State Senator Ed McBroom.

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission recognizes that Samuel R. Costello was a resident of Menominee County that died during the Korean War.

AND WHEREAS, the Menominee County Road Commission deems Samuel R. Costello is deserving of the honor.

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the efforts being made to name a portion of State Highway US-41 from Evergreen Road to County Road 358 as the Corporal Samuel R. Costello Memorial Highway.

Seconded by Commissioner Kline and carried by the following vote: Ayes: 3; Nays: 0.

Adopt resolutions requesting funding to replace bridges through the Local Bridge Program –

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **No. 22.5 Road over Little Cedar River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Bower offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **Deer Park Drive over Little River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **31 Mile Road over Little Cedar River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kline offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **North N3 Lane over Little River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Bower and carried by the following vote: 3 Ayes; 0 Nays.

Discuss wages/benefits with non-union hourly personnel – Tim Starzynski and Carla O'Neil joined the meeting to represent the group. Mr. Starzynski requested the board move into closed session to discuss wages. Chair Kakuk stated that the board would complete the other items of business on the agenda first and then move to closed session at the end of the meeting.

Any other business –Moilanen advised the board that he had received two retirement notices and one resignation from current employees and asked permission to hire 3 employees, in addition to the 3 the board had given permission for at a prior meeting, for a total of up to 6 new union employees. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen asked for permission to hire private trucking, if necessary, to haul limestone for the three roads that were scheduled for chip sealing this summer. Moved by Kakuk, seconded by Kline to grant permission. Carried unanimously.

Moilanen asked permission to go out for bids for paving LaBelle Road, as requested by Spalding Township. Moved by Kakuk, seconded by Kline to have Moilanen request the bids. Carried unanimously.

Public Comment – Bob Desjarlais thanked Moilanen for the financial statement that he had sent him and also requested a copy of the minutes from the annual road commission/township meeting. He also noted the culvert at the corner of G-12 and CR577 was not flowing. Moilanen will check on this. Mr. Desjarlais then stated that Lake Township would like to add some fill to the area. Moilanen will meet with Mr. Desjarlais at the site to discuss what can be done.

Charlene Peterson stated that the crew had done a great job with cutting the downed trees on her road.

Mike Costello thanked the board for following up with their request for the highway dedication and for passing the resolution of support.

Joe Linder asked if he could bring up any topics at the upcoming special meeting. Moilanen advised that he could do so under public comments.

Closed session to discuss wage negotiations with non-union hourly employees – Moved by Kakuk, seconded by Bower to move to closed session at 9:38 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to return to open session at 10:19 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to put the following wage increases into effect. Carried unanimously.

Payroll-Accounting Clerk:	04/09/19 - 3%; 04/01/20 - 3%; 04/01/21 - 3%
Office/Accounting Assistant:	09/16/19 – 3%, 04/01/20 – 3%; 04/01/21 – 3%
Lead Mechanic:	04/09/19 - 2.25%; 04/01/20 - 2.25%; 04/01/21 - 2.25%
District Foremen	04/09/19 – 3.5%; 04/01/20 – 3.25%; 04/01/21 3.25%
Stephenson District Foreman:	$2,000/year (paid out quarterly at $500/quarter) for maintaining Class B UST License

There being no further business it was moved by Kline, seconded by Bower to adjourn at 10:24 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, April 18, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, Lisa Savord and Darrell Cass. Also present were Lyle Gearhart, Joe Linder, Bonnie Nyquist, Jim Moraska, Steve Altobelli, Kevin Havelka and Ken Goffin.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Open bids for crushing 22A gravel – Bids were opened and read aloud as follows:

Havelka Construction	Area 1	$2.91/ton ($52,380 total)
	Area 2	$4.11/ton ($73,980 total)
North Star Crushing	Area 1	$3.34/ton ($60,120 total)
	Area 2	$4.59/ton ($82,620 total)
Iron City Enterprises	Area 1	$2.94/ton ($52,920 total)
	Area 2	$3.92/ton ($70,560 total)

Moved by Kakuk, seconded by Kline to award the Area 1 bid to Havelka Construction and the Area 2 bid to Iron City Enterprises. Carried unanimously.

Award bid for 2019 culverts – Moilanen advised that UP Concrete Pipe Co. had not bid on the 60" round or the 71" x 47" arch culverts and bands, but that the road commission would likely not have a need for those sizes in the upcoming construction season. Moved by Bower, seconded by Kakuk to award the bid to the low bidder, UP Concrete Pipe Co., Escanaba for the 2019 Culvert needs. Carried unanimously.

Award bid for used road sweeper – Board members had the opportunity to inspect both of the used machines that had been bid. Moilanen stated that both used sweepers would need a battery disconnect switch installed. Moved by Kakuk, seconded by Kline to purchase the 2018 Broce RCT350 from Road Machinery & Supplies Company for $48,400 due to it having lower hours and being in better condition than the other sweeper that was bid. Carried unanimously.

Any other business – Moilanen advised that the bid for the CR400 project had come in lower than the engineer's estimate, which resulted with in approximately $88,000 being available. These funds will be used for pavement markings.

Moilanen asked permission to pursue the possibility of swapping the approximate $747,000 of 2020 Federal Aid funds. Moved by Kakuk, seconded by Kline to allow Moilanen to go ahead with the swap. Carried unanimously.

Moilanen advised the board that the water at Shakey Lakes Park was high and that one plank was removed from the dam to try to reduce the level of lake.

Savord asked for permission to request an increase in the credit limit on the administrative credit card from $5,000 to $10,000 as the card was being used more often to order parts online in an effort to save money. Darrell Cass would also be added to the account. Moved by Bower, seconded by Kline to authorize the increase. Carried unanimously.

Public Comments – Joe Linder stated that Nadeau Township had their own pile of crushed limestone and asked if the road commission would truck it at no charge to the township. Moilanen advised that if the limestone was used as part of the township's 3-Way Road Funding project, that the township would be charged $6.64/cyd for the trucking/laying of the limestone, which was consistent with what other townships had been charged. If the limestone was used outside of the 3-Way Program, then

there would be no charge for the trucking. Discussion ensued regarding the funding of the 3-Way Road Program. Moilanen advised that if the townships wanted to see any changes to the program that they should attend the committee meetings prior to the 2021 program and make their suggestions. If any changes were implemented to the program, the road commission could decide at that time if they still wanted to participate.

Jim Moraska stated that many of the street name signs in Spalding township were leaning and he would like them to be straightened. He also noted that the shoulders on the paved roads in the township need to be pulled in and that the shoulders on CR566 had about a 4" drop. He would also like to see crack filling done within the township. Moilanen stated that the road commission was behind in maintenance due to the larger construction jobs that had been done in the past few years.

Mr. Moraska asked where the remaining approximate $84,000 from the general fund disbursement that had been received was going to be used. Moilanen stated that had not yet been determined. Mr. Moraska asked if the amount could be divided equally amongst all 14 townships. Moilanen responded that the money should be applied where the road commission determines the best use of the money will be.

Mr. Moraska asked if the crews would be working overtime on Friday over the summer. Moilanen replied that would only be done if it was needed to finish a project.

Mr. Moraska stated that a lot of the limestone on LaBelle Road was now in the ditch after the winter plowing. He also stated that he would not want to see the road commission eliminate the 3-Way Road Funding program.

Mr. Moraska asked if the township were to provide pitrun gravel, would the road commission haul it for free. Moilanen responded that it would depend on the size of the project. Mr. Moraska also asked what the price of road fabric was. Moilanen stated that it depended on the type of fabric and the width of the roll. A cost will be provided to Mr. Moraska.

Ken Goffin thanked the board for purchasing two brine storage tanks so that the township could have a choice of which dust control they would like to have applied. He also asked why the policy had changed in the past as to what the road commission expected the townships to pay. Moilanen explained it was due to, in the past, the townships wanting the funds spent on the local system, which would leave the federal aid roads in poor repair.

Joe Linder stated that he wants to see the district foremen have more input into what work gets done. Kakuk replied that he does talk to the foremen and that Moilanen sees them daily. Bower added that the CRA does not advise the commissioners to discuss policy with the foremen, that it should be done between the foremen and management. Moilanen stated that revenue dictates the amount of work that can be done. Ken Goffin added that the discussions should be more about policy and procedures than about funding.

Lyle Gearhart asked if G-18, west of P-1, was on the 5-year plan. Moilanen stated that it was not on the plan through 2023.

Joe Linder stated that 3rd Street in Nadeau is in bad condition and is beyond patching and asked if it could be pulverized and limestone put down. Moilanen advised that he and Darrell Cass had looked at the road earlier in the week and that they would meet with Mr. Linder there once it dries up to mark where the township would like to have the work done.

Jim Moraska asked if he could have a copy of the minutes from the upcoming pre-construction meeting for the CR400 project. Moilanen will provide a copy once they area available from UP Engineers & Architects, Inc.

There being no further business, Kakuk declared the meeting adjourned at 10:31 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 14, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Mike Foley, Chantae Lessard, Charlene Peterson, Lowell Bengry, Larry Barker, Jim Moraska, Tony Baciak, Jr. and Larry Phelps.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/09/19 and 04/18/19 – There being no additions or corrections, moved by Kline, seconded by Kakuk that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 05, 2019				$4,151,291.28
Receipts thru 04/30/19	95,222.94			
Expenditures thru 04/30/19		378,217.91		
Balance, April 30, 2019				$3,868,296.31
Michigan Transportation Funds	504,286.74			
Receipts thru 05/13/19	0.00			
Expenditures thru 05/13/19		132,725.27		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, May 13, 2019	599,509.68	510,943.18	946,143.00	3,293,714.78
Payables & Reserves				
Payroll 05/16 and 05/30 (Est.)			175,000.00	
Soc. Sec. 05/16 and 05/30 (Est.)			13,387.50	
Reserve for workers compensation insurance			28,141.76	
Reserve for liability insurance			10,463.25	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			110.31	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Construction Engineering for CR360			2,656.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permits for various culverts			0.00	
Reserve for 2018 General Engineering services			0.00	
Reserve for Design Engineering for CR348			7,811.50	
Reserve for Construction Engineering for C-1 Bridge			62,308.24	
Reserve for Construction Engineering for CR400			54,105.00	
Reserve for 2019 Bridge Inspections			14,200.00	
Reserve for crushing 37,500 tons of 22A gravel			137,625.00	
Reserve for crushing 36,000 tons of 22A gravel			122,940.00	
Reserve for 2019 Culverts			54,039.00	
Reserve for Hannahville 2% funds - Broom			0.00	
Reserve for 800 MHz Radios & Programing			97,959.45	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(2,120,267.37)
				$ 1,173,447.41

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0034, 19-0430 and 19-0035 – Kakuk asked about an invoice from Midway Rentals & Sales. Moilanen advised that the invoice was for two dump boxes for pickups 142 & 144 to be used when patching. Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scrap Iron Pickup & Disposal – Moilanen advised that one bid had been received, but that it was in response to the April 9th call for bids, but had been received late. Since no other bids had been received, the bid was opened and read aloud as follows:

A&L Iron and Metal, Escanaba	20% of Market Value to road commission for scrap iron 15% of Market Value to road commission for scrap culverts

Moved by Bower, seconded by Kline to award the bid to A&L Iron & Metal. Carried unanimously.

Open bids for Dust Control Brine – Bids were opened and read aloud as follows:

Bay Dust Control, Kawkawlin, MI	No Bid	
M.J. Vandamme, Inc., Gwinn, MI	Mineral Well Brine	.466/gallon
	38% Calcium Chloride	1.080/gallon

Moved by Kakuk, seconded by Kline to award the bid to M.J. Vandamme, Inc. Carried unanimously.

Discuss/approve revisions to CRA Constitution and By-Laws – Moved by Kakuk, seconded by Kline to vote to approve the revisions as presented. Carried unanimously.

Permission to get bids/quotes to pour a concrete floor in the Stephenson cold storage building – Moilanen explained that the building was a pole style building that currently had a dirt floor. An estimated cost to pour a concrete floor would be around $25,000. Moved by Bower, seconded by Kline to have Moilanen go out for bids for the concrete floor. Carried unanimously.

Discuss/approve resolution for Mbank accounts – Savord explained that in order to process the request to increase the credit limit on the Mbank VISA, that was approved at the April 9, 2019 meeting, and also to add Kristie Machalk as an authorized person on the payroll account, Mbank stated they needed their "Resolution of Lodge, Association or Other Similar Organization" form to be approved by the road commission as they did not currently have one on file. Moved by Kakuk, seconded by Bower to pass the resolution as presented. Carried unanimously.

Sign contracts with Iron City Enterprises for crushing 18,000 tons of 22A gravel – Moilanen advised that the contracts with Havelka Construction for crushing gravel had also been received and needed to be signed by the board. Three copies of each contract were signed.

Discuss wages/benefits for Engineer Manger & Finance Director/Clerk – Moilanen and Savord both requested to have the review done in closed session. Kakuk then moved this item to the end of the agenda.

Any other business –Moilanen advised that the Stephenson High School Track Team was having a 5K on July 6th and would like to use road commission barricades for the event. He also noted that we have provided the barricades for this event in the past and have not had any problems. Moved by Kakuk, seconded by Kline to provide the barricades. Carried unanimously.

Moilanen stated that the road commission's mowers were not running at this time. We currently contract out mowing on the county system, but have done the mowing on the state trunkline in past years. MDOT is okay with also contracting out the mowing on the state trunkline (M-35, US 2, US 41), but the mowing would have to be put out on bids. Moved by Kakuk, seconded by Kline to have Moilanen request bids for roadside mowing on the state trunkline. Carried unanimously.

Moilanen requested that a special meeting be scheduled to open bids for LaBelle Road paving, Local Chip Seal projects, Roadside mowing on the state trunkline and the concrete floor for the Stephenson cold storage building. The meeting will be held on Thursday, May 23, 2019 at 9:00 a.m.

Public Comment – Jim Moraska asked what pits the road commission was having gravel crushed in on the north end. Moilanen replied that Havelka would be crushing in the Fishell pit and that Iron City would be crushing in the Carney area, but the pit had not yet been determined.

Charlene Peterson asked how many boards had been removed from the Shakey Lakes dam. Moilanen responded that one board had been removed from each of the two southern pipes. He also recommended that a crank system be installed for the gate, similar to the one used at the dam on the Hermansville Lake. Larry Phelps asked why the crank system would be needed, was it due to the pressure of the water. Moilanen answered that it would be much easier to use and that the road commission would not need to mobilize their equipment each time the gate needed to be adjusted.

Closed session to discuss wages/benefits for Engineer Manager & Finance Director/Clerk – Moved by Kakuk, seconded by Bower to move to closed session at 9:33 a.m. Carried unanimously.

Moved by Kakuk, seconded by Kline to return to open session at 9:46 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to extend the Finance Director/Clerk's contract for three years and put the following wage increases into effect: May 14, 2019 – 7.88%; with a 3.25% increase effective April 1, 2020 and a 3.25% increase effective April 1, 2021. Carried unanimously.

Moved by Kakuk, seconded by Bower to put the following wage increase into effect for the Engineer Manger: effective May 14, 2019 – 6%. Carried unanimously.

There being no further business Kakuk declared the meeting adjourned at 9:48 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, May 23, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, Darrell Cass and Kristie Machalk. Also present were: Jim Moraska, Charles Christopher Schmidt, Dan Child, James Pierce, Larry Barker and Tim Nygard.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Charles Schmidt presented a complaint regarding dust and erosion of the R-3 Road (aka: Beaver Pete Road) in Meyer Township. Mr. Schmidt presented numerous date and time stamped photographs of R-3 Road displaying the dust and erosion issue. Mr. Schmidt stated he had brought this to the attention of Meyer Township officials who then referred Mr. Schmidt to the Menominee County Road Commission. Mr. Schmidt explained that R-3 Road used to be a paved road. Moilanen explained that Meyer Township did not have the money to repave or to chip seal R-3 Road after the road was pulverized.

Public appearances – None.

Open bids for LaBelle Road paving – Bids were opened and read aloud as follows:

Bacco	$67.00/ton Paving Mainline $130.00/ton Paving Approaches	Total $402,734.90
Payne and Dolan Inc.	$84.75/ton Paving Mainline $130.00/ton Paving Approaches	Total $484,838.85

Darrell Moilanen recommended to review the bids and forward bids to Spalding Township for their input and have them get back to us before the June 11, 2019 board meeting. Moved by Kakuk, seconded by Kline to forward both bids to Spalding Township for advisement on how they would like to proceed. Carried unanimously.

Open bids for local chip seal projects – Bids were opened and read aloud as follows:

Fahrner Asphalt	Single chip Double chip Fog Seal	$1.93 square yd $3.74 square yd $0.34 cents square yd	Total $240,652.55

Moilanen recommended awarding local chip seal to Fahrner Asphalt. Moved by Kline, seconded by Bower to award Fahrner Asphalt the 2019 Local Chip Seal Project. Carried unanimously.

Open bids for roadside mowing on the state trunk line – Bids were opened and read aloud as follows:

S & S Mowing	$49.00 per acre	Total $13,055.56

Moved by Kakuk, seconded by Kline to get approval from M-DOT to award the bid to S & S Mowing. Carried unanimously.

Open bids for concrete floor in Stephenson cold storage building - Bids were opened and read aloud as follows:

Pierce Construction	Total $26,490.00
Quality Concrete & Construction LLC	Total $24,150.00
Todd Rye Construction	Total $26,500.00

Moilanen recommended awarding bid to low bidder Quality Concrete. Moved by Kline, seconded by Kakuk to award Quality Concrete the concrete floor in the Stephenson cold storage building. Carried unanimously.

Discuss request from Village of Daggett regarding CR358 chip seal project request - Menominee County Road Commission received a request from Max Ross, street administrator from the Village of Daggett, to have County Road 358 from US-41 west thence approx. 5500 feet to village limits chip sealed. Recommended by Moilanen to request a quote from Fahrner Asphalt for chip seal and crack filling to bring back to Village of Daggett. Dan Child, representative from Fahrner Asphalt, was asked if he would be willing to provide a quote for the CR358 chip seal project, based on the Road Commission process. Mr. Child stated that he was willing to do so. Moved by Bower, seconded by Kakuk to request a quote from Fahrner Asphalt for a single chip seal and crack fill for CR358 within Daggett Village limits as requested by Mr. Ross. Carried unanimously.

Sign Hannahville 2% Grant Agreement forms for $20,000 award for 800MHz radios – Signatures were obtained from Road Commission Chair Anthony Kakuk for Hannahville Indian Community Tribal Council 2% Grant Number 036-19-0519-075M.

Any other business – Moilanen asked to have the board's permission to hire DGR to inspect our chip seal for the 2019 year. Moved by Bower, seconded by Kline to hire DGR to inspect chip seal for 2019 year. Carried unanimously.

Moilanen presented a letter regarding a right of way issue in Menominee Township. Letter from Mr. Porter requesting a letter from us stating that he has a right, via the county right of way, to access his property. Moilanen requested permission to contact William Henn, Attorney at Law regarding the request. Moved by Kline, seconded by Bower to grant permission for Moilanen to contact Attorney Henn regarding right of way issue. Carried unanimously.

Moilanen stated that the DEQ requested a preliminary mussel survey on the CR 348 Big Brook stream crossing for slippery snail mussel. Moilanen would like to contact Whitewater Associates for a proposal and to hire them for this work. Moved by Kakuk, seconded by Kline to contact Whitewater Associated for a proposal and to hire them for this work. Carried unanimously.

Meyer township requested a quote from Fahrner for chip seal on 3rd Street. Moilanen was concerned that Meyer township requested directly through Fahrner and not through the road commission bid process. Moilanen voiced concern that Railroad closure money may be requested by Meyer Township to fund this project and the proper policy was not adhered to. Motion by Kline, seconded to Bower to talk with Fahrner to see if the price that was previously bid could be honored on the 3rd Street project in Meyer Township.

Public Comments – Jim Moraska asked how much the road commission is going to put toward the Labelle Road project now that the bid is opened. Moraska inquired as to whether Labelle Road would be a Class A road once the project is complete. Moilanen stated that it was designed to be Class A from US-41 to just past Kirschner's residence.

Mr. Moraska asked where the remaining approximately $84,000 from the general fund disbursement that had been received was going to be used.

Mr. Moraska stated there is a culvert on River Road that has caved in twice and several other culverts in Spalding township that need to be replaced. Moilanen stated that if the River Road culvert is on a defined stream a DEQ permit will need to be obtained.

Jim Pierce expressed his appreciation to bid on the cold storage concrete project and attend the meeting. Pierce voiced concern regarding a culvert that is not draining properly on CR553 (near Robinson Furniture factory) causing water to run onto the road.

Mr. Moraska expressed concern regarding the shoulders of roads not being maintained.

There being no further business, Kakuk declared the meeting adjourned at 9:45 a.m.

Road Commission Office/Accounting Assistant Chair

Date: December 20, 2018	Place: ISLAND RESORT AND CASINO
Presiding: Gary Eichhorn, Chairperson	Time: 4:05 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting at 4:05pm CST

Roll Call: Trustees present: Donna Schomin, Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Jan Hafeman

Trustees absent: None

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller

Guest: None

TOPIC	DICUSSION	OUTCOME
Approval of the December Agenda	The Agenda was reviewed	A motion was made by Trustee Hafeman to accept the December Agenda as presented, seconded by Trustee Degenear, Jr. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Minutes	The November 2018 Minutes were reviewed. Trustee Eichhorn question Darlene Smith contract, it will be discussed in the House Committee	A motion was made by Trustee Driscoll to accept the November 2018 Minutes as presented, seconded by Trustee Hafeman. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Manifest of Invoices	Trustee Nelson questioned an invoice on page 10 amount $5940, Jessica explained this was a reimbursement of private pay, Trustee Nelson questioned page 11 invoice for the same amount, Jessica Johnson was not sure this may be a reimbursement,	A motion was made to accept the Manifest of

Dec2018 page2	she will check, Trustee Nelson another invoice on page 11, Jessica said this is a reimbursement. Trustee Hafeman questioned voided checks on page 5-6, Jessica said she was having trouble with the new financial software and the checks had to be voided and reprinted	Invoices as presented, seconded by Trustee Schomin. Motion carried.
TOPIC	DICUSSION	OUTCOME
Board Action on the November 2018 Financial Statement	Jessica Johnson, Chief Financial Officer explained that she did not have any Financial Statements for the Board Meeting due to the New Software System is not complete. Trustee Hafeman suggested to bring the November 2018 Financial Statement to the Board Meeting in January. Jessica Johnson, Chief Financial Office then went over the Budget with all Board Members	

TOPIC	DICUSSION	OUTCOME
Report on Whispering Pines	Trustee Driscoll stated there is no meeting in December	

TOPIC	DICUSSION	OUTCOME
Report on permission for Write-offs Dec2018 page 3	Jessica Johnson, Chief Financial Officer discussed each line of write-offs. Trustee Nelson statement over concern about Department of Health and Human Services, Trustee Nelson and Lois Ball, Medicaid Specialist and Christie Marsh, Billing Specialist attended a meeting with Representative Beau Lafave about the changes the State has made and how it is not working for the Upper Peninsula, the Counties are going to do a resolution to have the Universal Process changed back to the former process	A motion was made to accept the request for Write-offs by Trustee Hafeman, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committees	Heather Niarhos, DON reported our Quality Assurance has gone up to 4 Stars, saying the staff has really pulled together to get this and we are still at an overall rating of 5 Stars. Heather reported on the Resident Council meeting where our Dietician has updated the residents on our menus, Residents have also been updated on the new Cable package we are getting, more channels for the residents	A motion was made by Trustee Degenear, Jr. to accept the Quality Assurance Report, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on Safety Committee	David Vandermissen, Jr. Maintenance Supervisor was not able to attend the meeting, Jessica Johnson, Chief Financial Officer read Safety Committee Minutes for the month of December	A motion was made by Trustee Hafeman to accept the Safety Committee Report, seconded by Trustee Nelson. Motion carried

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator discussed our recertification with Eden for 2019, we have had a Therapy Consultant working with our Therapy Department, it has been beneficial, it will help to bring in more money for the department, Nicole attended a conference in Marquette on the new Marijuana, and we will be following our Lawyers advice on the matter, we will treat as we do alcohol, we will be stopping all random drug testing, we will continue to drug screen test when there is an incident, but the marijuana panel will be removed. Union negotiations have	A motion was made by Trustee Hafeman to accept the Administrator's Report, seconded by Trustee

	begun, the Union rejected an offer of a 2.5% increase for the coming year, so negotiations will continue, Trustee Nelson asked why they rejected, Nicole said they want more, the union is saying if we can spend money on floors and a staff party we can give them more. Nicole said the Resident and the Staff Christmas parties went well. Nicole talked briefly about the issue with our Dietary Department, the one Dietary Aide who spoke at the last Board Meeting did not say anything during the meeting they had while the negotiating team was present, Nicole has also been told, this same Dietary Aide has been talking to the Residents telling them not to agree with the new menus and that Amy and Nicole lie to them, Nicole will be looking into this, Trustee Degenear, Jr. said, if it is true, need to take action right away. Nicole then asked our Dietician Amy Mayes to go over some of the new menu ideas, the resident like the new menu ideas during Resident Council and Resident weights are up, Amy feels that the Dietary Staff needs to be communicated to better so they understand the reason we are looking into the Gordon Foods Program Menu, the Gordon Foods Program provides a software program that provides nutrition information we have not had before, Amy also discussed survey given to the Residents, the results are very positive. Amy discussed where she worked before they used the Gordon Foods Program and it was well received, Amy feels we need to look to the future we will be getting Baby Boomers they want more variety, more ethnic, we need to meet these needs. Amy wants to have Standardized recipes, right now the resident's say they know when one cook is working from another, that should not be. Amy discussed the benefits of having a Chef working with the staff to build skills and to learn to use the equipment that we have, Trustee Nelson asked if we are looking to hire a Chef, Amy said, yes, many other Nursing Homes are utilizing a Chef. Amy feels that in trying to build trust with her staff she would like to take a road trip in the spring to where she worked before, so our Dietary staff can see just how well these ideas can work. Amy would like to continue coming to the Board Meeting so she can provide updates. Trustee Degenear, Jr. asked what we are doing to keep food hot, he said that the Meal On Wheels he has seen are always cold, Amy said we have a new system to keep the plate hot, we are using in the resident room currently and want to bring it into the	Driscoll. Motion carried

	dining rooms to keep us in compliance, we also are looking into a new milk machine and a new cold well machine to keep us in compliance with temps	

TOPIC	DICUSSION	OUTCOME
Public comments	None	

TOPIC	DICUSSION	OUTCOME
Adjournment Dec 2018 page 6	The meeting adjourned at 5:00 pm	A motion was made to adjourn by Trustee Degenear, Jr., seconded by Trustee Hafeman. Motion carried

John Degenaer, Jr. Secretary

Nicole Chouinard Acting Secretary

PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
JANUARY 24, 2019
2:00 p.m. Central Time

1. **CALL TO ORDER**
2. **ROLL CALL**
   TRUSTEES

Mary Olsen	Kristine Mulder	Jeff Naser
Donna Schomin	Catherine Driscoll	Gary Eichhorn
Theresa Nelson	John Degenaer, Jr.	Jan Hafeman
Nicole Chouinard, Administrator		

3. Approval of the January 2019 Agenda
4. Board action on Minutes of the December 2018 meeting
5. Board action on the December Manifest of Invoices
6. Board Action on Financial Statement for December 2018

7. **BOARD COMMITTEE REPORT:**
   a. Report from Whispering Pines Board Meeting

8. **BOARD ACTION ITEMS/RESOLUTIONS**
   a. Review and request permission for Write-Offs

9. **UNFINISHED AND NEW BUSINESS**
   a. Report of Quality Assurance and Resident Council Committees-Heather Niarhos, DON
   b. Safety Committee Meeting
   c. Administrator's Report:
      a) Therapy Consultant – Lyle Townsend
      b) Alzheimer's Meeting
      c) Whispering Pines Recognition Dinner
      d) Webcam, HCAM, WCS
      e) HCAM – optimize medication use webinar series
      f) Senior Networking meeting

10. **COMMENTS FROM THE PUBLIC**

11. **ADJOURNMENT:** The next meeting is scheduled for Thursday, February 28, 2019 at 2:00 p.m. Central Time at the Pinecrest Board room.

Date: January 24, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson via phone	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order:

Roll Call: Trustees present: Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Gerald Piche, and Gary Eichhorn via phone

Trustees absent: Mary Olsen, Donna Schomin

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller, David Vandermissen, Jr., Amy Mays, Dietician, Lacy Gearhart, Food Service Assistant

Guest: Todd Flath, Jessica Kleiman and Terry Grondin

TOPIC	DICUSSION	OUTCOME
Approval of January 2019 Agenda	The Agenda was reviewed	A motion was made by Trustee Driscoll to accept the January 2019 Agenda, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the December 2018 Minutes	The Minutes from December 2018 meeting were reviewed	A motion was made by Trustee Degenaer,Jr. to accept the Minutes, seconded by Trustee Nelson. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the December Manifest of Invoices	The December Manifest of Invoices were reviewed. Trustee Nelson questioned the spaces after each entry, Jessica Johnson explained it is the way the new system lists items	A motion was made by Trustee Mulder, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Board Action on December 2018 Financial Statement	Jessica Johnson, Chief Financial Officer discussed the new look of the Financial Statement with our new accounting software, all bugs not worked out yet, but getting better. Jessica included the November 2018 with the December 2018 due to not being able to get the report for the December meeting due to the new system issues. Jessica read through the Balance Sheet, Statement of Operation and year end totals and discussed how the accruals look different, how the CTO balance is lumped in the Liabilities, discussion on the long term Liability note and we operated year to date under the loss that was budgeted. Jessica discussed the Census Report for Delta, Dickinson and Menominee Counties.	A motion was made by Trustee Mulder to accept the November and December 2018 Financial Statements, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Report from Whispering Pines Board Meeting	Trustee Driscoll stated that nothing unusual happened, but that she did not bring her notes with her to give a report. The Board also agreed to appoint Kristine Mulder and Theresa Nelson to the Whispering Pines Board, the next meeting will be in March 2019	

TOPIC	DICUSSION	OUTCOME
Report on Permission for Write offs	Jessica Johnson, Chief Financial Officer read through the Write offs	A motion was made by trustee Driscoll to accept the Write offs, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committees	Heather Niarhos, Director of Nursing report on Amy Mayes, Dietician meet with Residents to make changes to the menus with the ongoing Dietary project, the members of the Resident Council would like to put together a pamphlet for new residents coming into the facility to provide information about the facility and answer any questions a new resident may have	

TOPIC	DICUSSION	OUTCOME
Safety Committee Report	David Vandermissen, Jr. reported on the January Safety Committee the ongoing projects, talking to staff about walking and texting, Fire drills, snow melt working, washer/dryer project and the updating of resident rooms, family room and Business office areas. New business OSHA labeling for all pipes. Trustee Degenaer, Jr. asked about if this is all Hospitals and Medical facilities, David Vandermissen, Jr. said all above ceiling pipes must be labeled. Trustee Nelson asked about the new van, David Vandermissen, Jr. said it is ongoing, we can only get 2 tie downs plus 2 people to fit. Trustee Eichhorn encouraged the Board Member to look at the rooms that have been updated	A motion was made to accept the Safety Committee minutes by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator said Lyle Townsen, Pharmacy consultant was here working with the Therapy Department to increase productivity, Nicole attended the Alzheimer's meeting, Nicole attended the Whispering Pines Recognition Dinner that was very nice and a HCAM Webcam on optimizing medication changes that are being put in effect	A motion was made to accept the Administrator's Report by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Comments from the Public	No comments were made from the public. Trustee Degenear, Jr. told the Board that the Dickinson County Fair will have a Senior Day program this year and want to invite any of our Seniors who are interested to be honored for the day at the Fair. Gerald Piche wanted to say he is very happy to be a Board Member of Pinecrest, he has wanted to for some time, his mother and his wife both worked at Pinecrest. Trustee Nelson asked about any further discussion on a Millage for Pinecrest, Nicole Chouinard, Administrator said we are considering asking for a millage for Pinecrest to cover a $300,000 tax penalty that Pinecrest would receive if we spend too much money running as a Class 1 facility when we should be a Class 3 facility, it is very involved and we can have Plant & Moran come to a meeting to explain what would be needed, Jessica Johnson explained that we are reimbursed by what we spend, and what our rate is, to bump up the rate we need to be able to spend more, Jessica said it is hard to budget and not go over the amount for Class 1 when we do not know the amount for Class 1 until the end of the year. Trustee Nelson notified the Board that she will not be at the February meeting	

TOPIC	DICUSSION	OUTCOME
Adjournment Jan2019 page5	The meeting was adjourned at 2:53pm CST	

John Degenaer, Jr., Secretary

Nicole Chouinard, Acting Secretary

PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
FEBRUARY 28, 2019
2:00 p.m. Central Time

1. **CALL TO ORDER**
2. **ROLL CALL**
   TRUSTEES

Mary Olsen	Kristine Mulder	Jeff Naser
Donna Schomin	Catherine Driscoll	Gary Eichhorn
Theresa Nelson	John Degenaer, Jr.	Gerald Piche
Nicole Chouinard, Administrator		

3. Approval of the February 2019 Agenda
4. Board action on Minutes of the January 2018 meeting
5. Board action on the January Manifest of Invoices
6. Board Action on Financial Statement for January 2018

7. **BOARD COMMITTEE REPORT:**
   a. Report from Whispering Pines Board Meeting

8. **BOARD ACTION ITEMS/RESOLUTIONS**
   a. Review and request permission for Write-Offs

9. **UNFINISHED AND NEW BUSINESS**
   a. Report of Quality Assurance and Resident Council Committees-Heather Niarhos, DON
   b. Safety Committee Meeting
   c. Administrator's Report:
      a) District 1 meeting was canceled
      b) Union reopener accepted
      c) Hospice meeting canceled due to weather
      d) UPHRA canceled due to weather
      e) Networking meeting in Iron Mountain
      f) Senior Networking meeting luncheon in Menominee
      g) Kelly Reed

10. **COMMENTS FROM THE PUBLIC**

11. **ADJOURNMENT:** The next meeting is scheduled for Thursday, March 28, 2019 at 2:00 p.m. Central Time at the Pinecrest Board room.

Date: February 28, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson	Time: 2:01pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting called to order at 2:01 pm

Roll Call: Trustees present: Mary Olsen, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Gary Eichhorn and Gerald Piche

Trustees absent: Donna Schomin, Theresa Nelson and Jeff Naser

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller, David Vandermissen, Jr., Amy Mayes Dietician and Lois Ball

Guest: Terry Grondin

TOPIC	DI SION	OUTCOME
Board action on the February 2019 Agenda	Trustee Eichhorn asked to have the Agenda added to in Unfinished and New Business section D: to add discussion on DHS Board. Trustee Eichhorn asked to have the Agenda added to in the Unfinished and New Business section D: Report on the logging being done by Triest Logging. Jessica Johnson, Controller asked to have the Agenda added to Board Action on Financial Statement: Capital Budget for 2019 approval by Board	A motion was made by Trustee Driscoll to accept the Agenda with the additions, seconded by Trustee Degenaer, Jr. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the January 2019 Minutes	The Minutes from the January meeting were reviewed	A motion was made by Trustee Driscoll to accept the January Minutes, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the January Manifest of Invoices	The Manifest of Invoices were reviewed	A motion was made by Trustee Degenaer, Jr. to accept the Manifest of Invoices, seconded by Trustee Driscoll. Motion carried.

TOPIC	D' SSION	OUTCOME
Board action on the January 2019 Financial Statement	The Financial Statement was reviewed by Jessica Johnson, Controller, Jessica discussed total assets are down slightly, with a $113,000 loss due to Write-offs being up some, but we just received $100,000 from last June/July, and a QMI payment that was made was higher due to them being behind and the billing was for Oct, Nov, Dec and Jan. Our Census has been an average of 120	A motion was made to accept the Financial Statement by Trustee Driscoll, seconded by Trustee Degenaer, Jr. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the Capital Budget	Jessica Johnson, Controller discussed the Capital Budget requests for 2019. The request that was approved by the Board for the Washer will be done the week of March 5th, other items being requested are putting in the new Dryer we have had for some time with a estimated cost of $3000, a new Press for the Laundry with an estimated cost of $9500, the one we have dates back to 1956 and is not repairable, and while the upgrades are being made in the Laundry would also like to upgrade the lighting to the new LED with an estimated cost of $3000. New lifts need to be purchased, we have a matching grant from MMRMA of $5000. Security upgrades of new cameras are needed, and we also have a grant for them. We are looking at a badge system for doors the plan is in Lansing now waiting approval. The big one is our Chiller rebuild and should be started soon the have air conditioning for the summer, we need to have outside professionals in on this project they have the tools to do the job. And the Data Center still needs some construction done and some items need to be bought, when done we may offer to OSF Dr. office a connection that is no extra charge to us, but we can charge them to help with cost of the project. The IT cost will be for purchasing computer, laptops or monitors when needed, it is cheaper to be able to purchase more than one at a time. Other items under IT are Generator venting, a Water Fountain that would replace old units and could be used in testing water, the volume of water used and would be compliant for Legionnaire testing. Trustee Piche asked about the upgrade in the Resident rooms for the cost of $30,000, David Vandermissen, Jr. said this is all the rooms on the 300 wing and that supplies have to be rated to be code compliant. Trustee Mulder asked if this is for our yearly budget and Trustee Degenare, Jr. explained this is only for Capital Budget separate from the Budget for facility	A motion was made to approve the Capital Budget for all items requested by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DI SION	OUTCOME
Report from Whispering Pines Board Meeting	No meeting this month	

TOPIC	DICUSSION	OUTCOME
Board action on permission for Write-offs	The Write-offs were reviewed. Trustee Piche asked to have it explained how we decide when to write something off. Jessica Johnson, Controller explained that our Billing Department makes every attempt to collect within a year after that it will be a Write-off. Lois Ball explained a case where a Resident had an account that we found out about too late to collect, a Judge ruled to give the account to the daughter	A motion was made to accept the Write-offs by Trustee Driscoll, seconded by Trustee Olson. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on Quality Assurance and Resident Council meetings Feb2019page4	Heather Niarhos, Director of Nursing reported on Quality Assurance and Resident Council meetings, a new Performance Improvement Project is being developed with Amy Mayes, Dietician to improve new employee orientation, at this time our Certified Nurses are fully staffed, LPN's are still down but we do have RN's to cover the floors. The Resident Council meetings mostly upset about outing being canceled due to weather	A motion was made to accept the Quality Assurance and Resident Council meetings report by Trustee Driscoll, seconded by Trustee Degenaer, Jr. Motion carried

TOPIC	DICUSSION	OUTCOME
Report on the Safety Committee	David Vandermissen, Jr. reported on the February 2019 Safety Committee, QUAP ongoing with Amy Mayes, Dietician, we had a fire training with Harris Volunteer Fire Department, Carney Volunteer Fire Department and Spalding Volunteer Fire Department, approximately 20 people walked the building getting them familiar with the building since many were new to the departments, took about 4 hours. Waste Management continue working with Biohazard rules. The Cameras will be operational with the Data Center project. Lifts have been purchased with a matching grant. Work has begun on labeling the above ceiling pipes, to comply with OSHA rules. Washer being installed next week. Working on cleaning a hood in the Dietary department, working with Hiawatha Chef on cleaning	A motion was made to accept the Safety Committee report by Trustee Piche, seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator reported many of the month's meetings were canceled due to the weather, Nicole was able to attend the Networking meetings in Iron Mountain and in Menominee. We have been working with Kelly Reed with Vast, on choosing a new Workers Comp carrier, we have chosen Comp Risk out of Marquette, for an approximate saving of $1300 a year. Lois Ball, Medicaid Specialist reported on Triest Logging, to date Pinecrest has received $91,339 from the logging of the Pinecrest property	A motion was made to accept the Administrator's Report by Trustee Degenaer, Jr., seconded by Trustee Mulder. Motion carried

TOPIC	DICUSSION	OUTCOME
Comments from the Public	No comments from the Public	

TOPIC	DICUSSION	OUTCOME
Adjournment Feb2019 page 5	The meeting adjourned at 2:52 pm	

John R Degenaer

John Degenaer, Jr., Secretary

Nicole Chouinard

Nicole Chouinard, Acting Secretary

PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
MARCH 28, 2019
2:00 p.m. Central Time

1. **CALL TO ORDER**
2. **ROLL CALL**
   TRUSTEES

Mary Olsen	Kristine Mulder	Jeff Naser
Donna Schomin	Catherine Driscoll	Gary Eichhorn
Theresa Nelson	John Degenaer, Jr.	Gerald Piche
Nicole Chouinard, Administrator		

3. Approval of the March 2019 Agenda
4. Board action on Minutes of the February 2018 meeting
5. Board action on the February Manifest of Invoices
6. Board Action on Financial Statement for February 2018

7. **BOARD COMMITTEE REPORT:**
   a. Report from Whispering Pines Board Meeting

8. **BOARD ACTION ITEMS/RESOLUTIONS**
   a. Review and request permission for Write-Offs
   b. Election of Officers

9. **UNFINISHED AND NEW BUSINESS**
   a. Report of Quality Assurance and Resident Council Committees-Heather Niarhos, DON
   b. Safety Committee Meeting
   c. Administrator's Report:
      a) Labor Management
      b) UPHRA Quarterly Meeting
      c) Eden Certification Training
      d) MAC Conference
      e) Networking meeting in Iron Mountain
      f) Therapy Consultant Lyle Townsend
      g) Paul Martin Comprehensive Risk
      h) Kelly Reed Insurance

10. **COMMENTS FROM THE PUBLIC**

11. **ADJOURNMENT:** The next meeting is scheduled for Thursday, April 25, 2019 at 2:00 p.m. Central Time at the Pinecrest Board room.

Date: March 28, 2019	Place: Pinecrest Board Rooms
Presiding: Gary Eichhorn, Chairperson	Time: 2:01pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: The meeting called to order at 2:01 pm

Roll Call: Trustees present: Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Gary Eichhorn and Gerald Piche

Trustees absent: Mary Olson, Donna Schomin, and Jeff Naser

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, David Vandermissen, Jr., and Lois Ball, Medicaid Specialist

Guest: None

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Agenda	Trustee Eichhorn asked to have added to the Agenda to give former Trustee Jan Hafeman a recognition plaque, Jan was not able to attend and Trustee Eichhorn will bring to her home.	A motion was made by Trustee Degenaer, Jr. to accept the Agenda with the additions, seconded by Trustee Driscoll. Motion carried

TOPIC	DICUSSION	OUTCOME
Board action on the February 2019 Minutes	The Minutes from the February 2019 meeting were reviewed	A motion was made by Trustee Nelson to accept the Agenda with the additions, seconded by Trustee Mulder. Motion carried

Board action on the February 2019 Manifest of Invoices	The Manifest of Invoices from February 2019 were reviewed	A motion was made by Trustee Degenaer, Jr. to accept the Manifest, seconded by Trustee Driscoll. Motion carried

Board action on the Financial Statements for February	Due to errors with our MDI/Matrix system there are no Financials this month. We are currently working with our Auditors and MDI to correct the problems. Danette Hall, Billing Specialist, talked about collecting aged accounts, we have collected $111,000.00 in old accounts and have less than $24,000.00 to be collected that we are still working on, Danette gives Lois Ball, Medicaid Specialist credit for getting Medicaid applications through and working with families. We are also doing level of care paperwork upon admission to work with the new regulations that started January 2019. Trustee Nelson asked if the MARA through the State will help and Delta and Dickinson are the only counties at this time, Danette said with talking to Mark Kwarciary with DHS the cost would be over $60,000.00 a year, there are other facilities using it, not sure if they are seeing a change in getting Medicaid through. Lois said DHS gives 10 days to get paperwork back or the case is closed, where Lois continues working with the families, going to the bank, getting the resident paperwork from their home if needed, getting a resident a needed ID, we continue with the family. Trustee Eichhorn said he is hearing from OSF Hospital that we are coming around in-regards to admissions going better, Nicole Chouinard, Administrator said we have hired an Admissions Coordinator, and it is working well getting admissions in. Trustee Piche said Danette and Lois doing a good job bring money in. David Vandermissen, Jr., Maintenance Supervisor, discussed the Capital Budget requests that are completed and the Capital Budget requests that are next. David said the Washer project is complete	A motion was made by Trustee Degenaer, Jr. to accept the Financial issue and to accept the Capital Budget requests, seconded by Trustee Driscoll. Motion carried

	and the Dryer project ongoing, is waiting on supplies. The Clothing Press is ordered and will be installed soon, the Chiller improvements will begin soon. We are in need soon, of a Bariatric Lift and wheelchairs need to be replaced soon also they are becoming more expensive to replace parts that to get new. We did receive a grant from MMRMA for cameras, that will help improve our outdoor security. We are asking for a Bladder scanner, Heather Niarhos, Director of Nursing explained we need this scanner to see if a resident is able to empty their bladder, this will help with bladder infections for our residents, the cost is $6500.00. Also needed soon, are Vital Sign Meters, the ones we are using are from the 90's, very outdated. David Vandermissen, Jr. said the total for the Capital Budget requests that we are looking for approval is $38,300.00. Trustee Piche asked if these requests are in the Budget and Trustee Eichhorn said yes, they are and Trustee Degenaer, Jr. said the Board just wanted it to be brought up on a monthly basis so the Board is up to date on what is being worked on.	

Report from Whispering Pines	Whispering Pines Board meeting was canceled	Reported by Trustee Driscoll

Board Action on Permission for Write-offs	The Write-offs were review. Trustee Mulder asked why we did not go to court for the one write-off where the home was sold. Danette Hall, Billing Specialist said, when the daughter sold the home she left the state and the money was spent we did contact our lawyer about the account, but it was determined that there was nothing to go after. Trustee Nelson asked what about a co-pay. Danette said we did not see on the Insurance card that a Prior Authorization is needed and the Insurance company denied.	A motion was made by Trustee Mulder to accept the Write-offs, seconded by Trustee Driscoll. Motion carried

Board Action on Election of Officers	Discussion held on the Election of Officers, resulted in Trustee Schomin will move to Chairperson, Trustee Degenaer, Jr. will move to Vice Chairperson, and Trustee Naser will move to Secretary. From this point in the meeting Trustee Eichhorn turned over control of the meeting to Trustee Degenaer, Jr. Vice Chairperson in the absence of Trustee Schomin, Chairperson.	A motion was made by Trustee Driscoll to accept the Election of Officers, seconded by Trustee Nelson. Motion carried

Report on Quality Assurance and Resident Council Committees	Heather Niarhos, Director of Nursing reported we have begun a new online training for the staff called Healthcare Academy, the cost is less than the previous on-line training and we feed it is better. Resident Rights information will be sent to all residents	A motion was made to accept the Quality Assurance and

	and families quarterly, we are meeting with our admission team daily right after our morning meeting to discuss any Medicares, the Resident Council meeting had Amy Mayes, Dietician go over the menus with the residents again, with no changes and the residents have been talking about outings for this summer	Resident Council report by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried

Report on Safety Committee	David Vandermissen, Jr., Maintenance Supervisor, reported that the Safety Committee was canceled for the month of March 2019, but a walk through of the building was done for fire, evacuation and fire watch, also in-services done on Resident Abuse.	A motion was made to accept the Safety Committee report by Trustee Eichhorn, seconded by trustee Mulder. Motion carried

Administrator's Report	Nicole Chouinard, Administrator reported on Labor/Management meeting that was held at the Casino, more discussion about Union than Management. Nicole recently attended, with other staff, Eden Training in Grand Rapids, Trustee Nelson asked what the training does for Pinecrest, Nicole said we do get some funding from them to keep our Eden certification. Nicole also attended the MAC conference held in Lansing, where is was discussed about our Quality Measures being used for our Star ratings, also talked about restraints, Lyle Townsend here training in Physical Therapy continuing, our new Workers Comp Representative, Paul Martin came from Marquette to meet with us and Nicole has talked with Kelly Reed, from Vast, about Malpractice Insurance cost for Pinecrest for Dr.'s and PA's to work at Pinecrest, this will be discussed further when we have quotes. Trustee Nelson asked about the Networking meeting in Iron Mountain that Nicole attended, what is done at that meeting. Nicole said it is to get together with other facilities and business to discuss any issues. Trustee Piche asked Nicole about the MAC Conference, are the Quality Measures used reported back to the Counties, Nicole said we do go on-line and print the Quality Measures and the Stars report, and any changes that the State has required these are discussed at the MAC Conference, and we do bring that to the Board Trustee Eichhorn said he noticed in the Physical Therapy Department there is a notice to Resident's and Out-Patients about who to contact with any questions that needs to be updated. Nicole said our Census has been running on average at 125 and we	A motion was made by Trustee Driscoll to a

	are budgeted for 123. Trustee Eichhorn said the DHS meeting will be at Pinecrest on April 25, 2019 at 1:00 pm prior to the Pinecrest regular Board Meeting.	

Comments from the Public	None	

Adjournment	The meeting Adjourned at 2:38 pm CST	A motion was made to adjourn by Trustee Piche, seconded by Trustee Eichhorn. Motion carried

Jeff Naser, Secretary

Nicole Chouinard, Acting Secretary

PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
APRIL 25, 2019
2:00 p.m. Central Time

1. **CALL TO ORDER**
2. **ROLL CALL**
   TRUSTEES

Mary Olsen	Kristine Mulder	Jeff Naser
Donna Schomin	Catherine Driscoll	Gary Eichhorn
Theresa Nelson	John Degenaer, Jr.	Gerald Piche
Nicole Chouinard, Administrator		

3. Approval of the April 2019 Agenda
4. Board action on Minutes of the March 2018 meeting
5. Board action on the March Manifest of Invoices
6. Board Action on Financial Statement for March 2018

7. **BOARD COMMITTEE REPORT:**
   a. Report from Whispering Pines Board Meeting

8. **BOARD ACTION ITEMS/RESOLUTIONS**
   a. Review and request permission for Write-Offs
   b. Election of Officers

9. **UNFINISHED AND NEW BUSINESS**
   a. Report of Quality Assurance and Resident Council Committees-Heather Niarhos, DON
   b. Safety Committee Meeting
   c. Administrator's Report:
      a) J.P.S.T.
      b) Volunteer Dinner
      c) Easter Egg Hunt

10. **COMMENTS FROM THE PUBLIC**

11. **ADJOURNMENT:** The next meeting is scheduled for Thursday, May 23, 2019 at 2:00 p.m. Central Time at the Pinecrest Board room.

Date: April 25, 2019	Place: Pinecrest Board Rooms
Presiding: John Degenaer, Jr. Vice Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:04pm CST

Roll Call: Trustees present: Mary Olsen, Theresa Nelson, Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gerald Piche

Trustees absent: Donna Schomin, Gary Eichhorn

Leadership Team present: Nancy Mach, Executive Assistant, Heather Niarhos, Director of Nursing, Jessica Johnson, Controller, David Vandermissen, Jr., Amy Mays, Dietician

Guest: Kevin Johnson and Terry Grondin

TOPIC	DICUSSION	OUTCOME
Board action on the April 2019 Agenda	The April Agenda was reviewed	A motion was made by Trustee Driscoll to accept the April 2019 Agenda, seconded by Trustee Naser. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Minutes	The March 2019 Minutes were reviewed	A motion was made by Trustee Driscoll to accept the March 2019 Minutes, seconded by Trustee Mulder. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Manifest of Invoices	The Manifest of Invoices was reviewed, Jessica Johnson, Chief Financial Officer explained with the new software page 1 will show the Capitol Improvement cost.	A motion was made by Trustee Olsen to accept the March Manifest of Invoices, seconded by Trustee Mulder. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board action on the March 2019 Financial Statement April2019page2	Jessica Johnson, Chief Financial Officer gave the Board the Financial Statements for February, that due to our new software were not available for the last meeting and will let the Board review them, Jessica then went on the read over the March Financial Statement, we are a little over on Budget the Census has been a little low this month, we have had a lot of training, we sent staff downstate for Eden training for a few days and Jessica Johnson also	A motion was made to accept the March 2019 Financial Statement my Trustee Naser, seconded by Trustee Mulder. Motion carried.

	attended training downstate not all had been in the Budget. Trustee Nelson asked what Eden was, Heather Niarhos, Director of Nursing explained we try to keep a more family atmosphere more individualized for the residents. Jessica Johnson explained, we get $2.00 a day more for our Greenhouse residents, the Greenhouse is different from Eden, but all of Pinecrest is Eden. The Capitol Budget was discussed, no specific costs this month but we have a contract in the Therapy Department for an ultrasound machine, the contract will be up in September and we want to cancel the contract and buy an Ultrasound machine. The machine cost is $15,000 and the contract is $15,000 a year, our maintenance is able to maintain the Ultrasound machine here and the Ultrasound machine may have to be sent out to be calibrated, but our Physical Therapy Department says the Ultrasound machine we currently have has not been sent out for a long time. The Board did a roll call vote on the purchase of the Ultrasound machine, unanimous vote to purchase the Ultrasound machine.	

TOPIC	DICUSSION	OUTCOME
Report from Whispering Pines Board meeting	Trustee Driscoll reported the Homes are doing well, and some terminology was changed in some Policies	A motion was made to accept the Whispering Pines Report by Trustee Naser, seconded by Trustee Piche

TOPIC	DICUSSION	OUTCOME
Board action on Write-offs April 2019page3	Jessica Johnson gave the Board an updated list for the Write-offs, Trustee Mulder asked about a Part A Medicaid refused to pay why a change in amount with the updated list, Christie Marsh, Billing Specialist explained our system makes adjustments prior to billing that do not always reflect the actual amount that is owed. Trustee Naser asked if we are putting leans on homes to try to collect payment, Nicole Chouinard, Administrator said yes, we do title searches and will turn over to collection agency if no cooperation from families.	A motion was made to accept the April 2019 Write-offs by Trustee Mulder, seconded by Trustee Olsen. Motion carried.

	Christie Marsh, Billing Specialist said it is helping the billing with Lois Ball and Danette Hall working with families. Trustee Nelson stated that as of April 15th the 3 counties, Delta, Dickinson and Menominee are doing their own application now, are we seeing a change is it better. Christie Marsh, Billing Specialist said not seeing changes yet but it is early, a lot of the paperwork was sent before the change with the 3 counties, but we do get answers to questions faster.	

TOPIC	DICUSSION	OUTCOME
Report on Quality Assurance	Heather Niarhos, Director of Nursing reported on the Resident Council meeting, the residents are happy with the room improvements, Amy Mayes, Dietician continues discussion with the Residents and menus, we have Influenza on our second floor, the residents enjoyed the Easter egg hunt with some of our local school children, Resident Abuse was discussed during the meeting and the Residents are looking forward to fishing trips this summer	A motion was made to accept the Quality Assurance Report by Trustee Driscoll, seconded by Trustee Piche. Motion carried.

TOPIC	DICUSSION	OUTCOME
Report on Safety Committee	David Vandermissen, Jr., Maintenance Supervisor reviewed the April Safety Committee Meeting, many items are ongoing, Dryer install almost complete, no lost time for staff injury in March, purchased lifts with the grant received from OSHA, the Bariatric lift will be in soon, we had a power outage, new regulations were followed by the staff, it was a good training opportunity, door codes have been changed for more security at night. The Steam piping is here, will start to run the air lines to the room, then dryer will be replaced, it is a lengthy process, all will be done in-house.	A motion was made to accept the Safety Committee report by Trustee Driscoll, seconded by Trustee Nelson. Motion carried.

TOPIC	DICUSSION	OUTCOME
Administrator's Report	Nicole Chouinard, Administrator discussed the Volunteer Dinner, our Dietary Department did a very nice job, Attended the Joint Provider meeting downstate, Mike Kaufman has resigned from the Ellen K. Russell/Michael Miketinac/Pinecrest Charitable Trust and the Board was given the original legal description for the Trust and can suggest a replacement from Menominee County, will be put on the Agenda for May. Corporate Compliance and Conflict of Interest information given to the Board to review and sign, this is done yearly.	A motion was made to accept the Administrator's Report by Trustee Piche, seconded by Trustee Driscoll. Motion carried.

TOPIC	DICUSSION	OUTCOME
Comments from the Public	Kevin Johnson, Maintenance wanted to thank the Board for the room renovations, the residents are very happy because they are getting something out of it and the staff also feels they are getting something out of it. Also, being a Union Rep, Kevin feels we are working well together can talk things out, may have some issues but we handle it and work it out, the place is looking great and we like our new shirts to wear to represent Pinecrest. Nicole Chouinard, Administrator told the Board if they would like to have a Pinecrest shirt, just stop in by Jessica Johnson, we have some samples and we can get one ordered. Trustee Naser asked about the problem we had with our computer server going down. Nicole Chouinard, Administrator said we are currently running on 2 other servers we have and are hoping they can continue and when the Data Center is up we will purchase a 3rd server then. Trustee Piche wanted to say he and his wife, who volunteers at Pinecrest, attended the Volunteer Dinner, it was so well done, we were treated like Kings and Queens. Trustee Degenaer, Jr. likes the team effort he is seeing here, very nice for the Board to hear the positive, not just negative, the Board appreciates all the hard work.	

TOPIC	DICUSSION	OUTCOME
Adjournment April2019page6	The Meeting adjourned at 2:51pm CST	A motion was made to adjourn the meeting by Trustee Piche, seconded by Trustee Naser. Motion carried.

Jeff Naser, Secretary

Nicole Chouinard, Acting Secretary

PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
MAY 23, 2019
2:00 p.m. Central Time

1. **CALL TO ORDER**
2. **ROLL CALL**
   TRUSTEES

Mary Olsen	Kristine Mulder	Jeff Naser
Donna Schomin	Catherine Driscoll	Gary Eichhorn
Theresa Nelson	John Degenaer, Jr.	Gerald Piche
Nicole Chouinard, Administrator		

3. Approval of the May 2019 Agenda
4. Board action on Minutes of the April 2018 meeting
5. Board action on the April Manifest of Invoices
6. Board Action on Financial Statement for April 2018

7. **BOARD COMMITTEE REPORT:**
   a. Report from Whispering Pines Board Meeting

8. **BOARD ACTION ITEMS/RESOLUTIONS**
   a. Review and request permission for Write-Offs

9. **UNFINISHED AND NEW BUSINESS**
   a. Report of Quality Assurance and Resident Council Committees-Heather Niarhos, DON
   b. Safety Committee Meeting
   c. 2019 Board Member Committee Assignments
   d. Administrator's Report:
      a) UP Educational HCAM in Marquette
      b) Water Authority meeting
      c) State Survey
      d) Ken Smylie here from Comp Risk, Employee Burnout

10. **COMMENTS FROM THE PUBLIC**

11. **ADJOURNMENT:** The next meeting is scheduled for Thursday, June 27, 2019 at 2:00 p.m. Central Time at the Pinecrest Board room.

PINECREST

Date: May 23, 2019	Place: Multipurpose Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olsen, Donna Schomin, Theresa Nelson Nicole Chouinard, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche

Trustees absent: None

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, Controller; Amy Mayes, Dietician; David Vandermissen, Jr., Plant Operations; Heather Niarhos, Director of Nursing; Christie Marsh, Billing Specialist and Danette Hall, Billing Specialist

Guest: Kevin Johnson, Diane Lee and Terry Grondine

TOPIC	DICUSSION	OUTCOME
Board Approval of May 2019 Agenda	The May 2019 Agenda was reviewed	A motion was made by Trustee Mulder to accept the May 2019 Agenda, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on Minutes of the April 2019 meeting	The April 2019 Minutes were reviewed	A motion was made by Trustee Driscoll to accept the April 2019 minutes, seconded by Trustee Olsen. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on April 2019 Manifest of Invoices	Trustee Naser asked about a payment to Impact Wellness Rehab, Nicole Chouinard, Administrator explained they are with Lyle Townsend, our Therapy Consultant. Trustee Naser asked what he does for us, Nicole said he helps the Physical Therapy Department with the minutes that we can bill for in Physical Therapy, Lyle Townsend helps us get a higher RUG rate	A motion was made by Trustee Degenaer, Jr. to accept the April 2019 Manifest of Invoices, seconded by Trustee Nelson. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on Financial Statement for April 2019	Jessica Johnson, CFO reviewed the Revenue for the month and Liabilities. We have a loss of $21,378 for the month. Jessica said we had unexpected expenses for our wheelchairs, footrest holders were added to all wheelchairs,	A motion was made by Trustee Driscoll to accept the Financial Statement for

Page2May2019	our Drug expense was up for the month, Maintenance supplies were up for the month, Dietary purchased reusable cups (this expense will be made up in the coming months by not purchasing disposable cups) and we had an unemployment claim that was not expected.	April 2019, seconded by Trustee Eichhorn. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Committee Report from Whispering Pines	Trustee Driscoll attended the Whispering Pines Board Meeting today, Trustee Driscoll reported the Great Northern Home in Iron Mountain has closed, the other Homes are doing well. Policies were reviewed.	A motion was made by Trustee Degenaer, Jr. to accept the Whispering Pines Report, seconded by Trustee Olsen. Motion carried.

TOPIC	DICUSSION	OUTCOME
Board Action on May 2019 Write-offs	Trustee Nelson asked what ICD was, Christie Marsh, Billing Specialist explained it is a program that Medicaid put the resident in and is managed by the State. Trustee Naser asked about a write-off were a caseworker spelled a resident name wrong and Medicaid refuses to pay for the resident's stay, Christie explained the family initially spelled the name wrong, so the caseworker put the name in the system wrong, we did go through Provider Support in Lansing with no result, Danette Hall, Billing Specialist came into the meeting to explain what she has done to correct the spelling of the resident's name. Trustee Naser said Pinecrest should contact Matt the Director for the counties, Danette said she has tried, the resident was approved for Medicaid, but not for payment. Nicole Chouinard, Administrator said we have spent a lot of time on this with no result, Jessica Johnson, CFO said we have gone as far as we can with this we have to remove from our books. Trustee Naser said we should call our Representatives, Beau LaFave or Ed McBroom to help us. Trustee Nelson asked if it was a local caseworker, Danette Hall said it was when everything was being sent to Lansing. Trustee Mulder asked if we consulted	A motion was made by Trustee Naser to accept the May 2019 Write-offs. Seconded by Trustee Mulder. Motion carried.

Page3May2019	an Attorney to change the name, Christie Marsh said we have sent in the proof the change the name, but we have no response. Trustee Naser said he would come into the Facility anytime if he can help, Danette Hall said she will try calling Ed McBroom's assistant to see if she can help. Gerald Piche said he has a hard time to write off a bill like this, he wants Pinecrest to continue to try to collect not just write it off.	

TOPIC	DICUSSION	OUTCOME
Report of May 2019 Quality Assurance and Resident Council	Heather Niarhos, Director of Nursing said the Resident Council for this month had no complaints, Nursing Home week saw many activities and a cookout for residents and staff. QAPI is working on an Elder Abuse Awareness Program to educate the staff.	A motion was made by Trustee Degenaer, Jr. to accept the report on May 2019 Quality Assurance and Resident Council, seconded by Trustee Driscoll. Motion carried.

TOPIC	DICUSSION	OUTCOME
Report on May 2019 Safety Committee	David Vandermissen, Jr. reviewed the Safety Committee Minutes with the Board, many items are ongoing. Ken Smylie, Comprehensive Risk; our new Workers Comp Company, was here for the day on May 8, 2019. Ken did three separate training sessions with our staff on Burnout, did a walk through of the building, said housekeeping closets were well stocked with safety equipment, all ladders are appropriate and did a claims analysis for the last 3 years for supervisors to look at. Trustee Naser asked if there was a cost for Ken in the building that day, Nancy Mach, Executive Assistant, said no we have 2 day per year with the contract we signed to have Ken come out. Trustee Degenaer, Jr. said Dickinson County has leased all of the vehicles at a cost saving, maybe we should look into leasing a Van for the Facility, David Vandermissen, Jr. said we should have the one Van back soon it is a Meyer Signs right now. Trustee Eichhorn asked about the Chiller being down, David Vandermissen said it has	A motion was made by Trustee Driscoll to accept the May 2019 Safety Committee report, seconded by Trustee Mulder. Motion carried.

Page4May2019	been approved through Trane and the parts are being built now, we can use well water and the pipe is being put in now, the Cooling Tower on the roof will be taken down sometime next week so it can be worked on, safer on the ground, we have to be ready when Trane is ready to work on the Chiller	

TOPIC	DICUSSION	OUTCOME
Board Member Committee Assignments for 2019	Donna Schomin, Chairperson has decided to keep the same Board Member Committee Assignments for 2019. Nancy Mach to type up a new 2019 Committee Assignment and send in the next Board Packet for the June 2019 Board Meeting. Trustee Driscoll said the assignments for the Whispering Pines Board were done at a previous meeting.	

TOPIC	DICUSSION	OUTCOME
Administrator's Report May 2019	Nicole Chouinard, Administrator said she, Heather Niarhos and Jessica Johnson attended the HCAM meeting in Marquette, Nicole asked to have the Board have Jessica Johnson attend the Water Authority meetings since Jessica is a member of the community. We have had State Surveyors in the building from May 13 – 21, we received 18 citations and will be officially reviewed once back in the office in Lansing. Vicki Burlew will be helping with the plan of correction. Trustee Naser asked if we received any fines, Nicole said no not right know we got an (IJ) at 5pm and by 7pm Nicole and Heather were able to have it reduced to a (G) if State decides to give fines they come through CMS and can go back, but usually just 1 day. David Vandermissen, Jr. said he forgot to report we had the Fire Marshall in the building we are cleared, 1 smoke door to be changed, a Resident had too much paper in their room and one of the residents kicked the Fire Marshall out of his room. Heather Niarhos also said the Verbal Abuse by a staff member to a resident has been cleared by the State. The employee was dismissed.	A motion was made by Trustee Eichhorn to accept the May 2019 Administrator's Report, seconded by Trustee Olsen. Motion carried.

TOPIC	DICUSSION	OUTCOME
Comments from the Public	Trustee Nelson said she wanted to report that Rory Mattson was very happy with Triest Forest Products they have paid us $106,000 so far. Jessica Johnson said we still need to appoint to the Ellen K Russell/Michael Miketinac Trust Board, Jeff Naser appointed by the Board. Trustee Nelson asked about Nicole Chouinard's evaluation not finished last month, Nicole asked if we could put it off until the June meeting.	

TOPIC	DICUSSION	OUTCOME
Adjournment	The Meeting was adjourned at 2:42 pm CST	A motion was made by Trustee Eichhorn to adjourn, seconded by Trustee Piche. Motion carried.

Jeff Naser

Jeff Naser, Secretary

Nicole Chouinard

Nicole Chouinard, ~~Acting Secretary~~ Administrator

PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
JUNE 27, 2019
2:00 p.m. Central Time

1. **CALL TO ORDER**
2. **ROLL CALL**
   TRUSTEES

Mary Olsen	Kristine Mulder	Jeff Naser
Donna Schomin	Catherine Driscoll	Gary Eichhorn
Theresa Nelson	John Degenaer, Jr.	Gerald Piche
Nicole Chouinard, Administrator		

3. Approval of the June 2019 Agenda
4. Board Action on Minutes of the May 2019 meeting
5. Board Action on the May Manifest of Invoices
6. Board Action on Financial Statement for May 2019

7. **BOARD COMMITTEE REPORT:**
   a. Report from Whispering Pines Board Meeting

8. **BOARD ACTION ITEMS/RESOLUTIONS**
   a. Review and request permission for Write-Offs

9. **UNFINISHED AND NEW BUSINESS**
   a. Report of Quality Assurance and Resident Council Committees-Heather Niarhos, DON
   b. Safety Committee Meeting
   c. Administrator's Report:
      a) 44 North
      b) Boyne Conference
      c) House Committee meeting
      d) Closed – Margaret Chamberlain – IDR submitted

10. **COMMENTS FROM THE PUBLIC**

11. **ADJOURNMENT:** The next meeting is scheduled for Thursday, July 25, 2019 at 2:00 p.m. Central Time at the Pinecrest Board room.