

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on Tuesday ~ July 12, 2016 @ 6:00 p.m. CDT
at the Menominee County Courthouse – Courtroom B
839 10th Ave., Menominee, MI 49858

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - June 28, 2016 – County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve paying out \$1,000,000 to MERS from the County's unfunded MERS acct.
 - 2. Moved by _____ seconded by _____ to approve the WCUP Community Corrections – FY 2017 Grant Application, as submitted.
 - 3. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on 6.15.16 & 6.16.16 in the combined amount of \$114,225.
 - 4. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Park Items:
 - a. None

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Raymond Williams John Nelson William Cech Gerald Piche Jan Hafeman*

- 3. **Miscellaneous Items:**
 - a. **Spalding Township Hall – Waiver of Bldg. Permit fee**
 - b. **Resolution 2016-10 ~ UPAAA 2017-2019 Multi-year Plan for Services to the Elderly**

- 4. **Finance Items**
 - a. **MSU – Invoice for \$70,979 for 2016 Work Plan**
 - b. **2016-17 Draft Budget**
 - c. **Commissioner Per Diems and expenses**
 - d. **Miscellaneous bills as paid on 6/24; 6/30; 7/1; & 7/7/2016 in the combined amount of \$178,291.26**

- K. **Misc. Boards/Committees/Commissions Reports**
- L. **Public Comment (*limited to 5 minutes*)**
- M. **Commissioner Comment**
- N. **Adjourn**

June 28, 2016

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Vice-Chairman Schei called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: Com. Furlong.

Moved by Com. Hafeman, seconded by Com. Williams to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the June 14, 2016 Regular County Board Meeting. Motion was approved 8-0.

Public Comment: None.

Presentations:

- Nancy Douglas – Update on Menominee Business Development

Department Head/Elected Officials Reports:

- Brian Bousley, Administrator – Gave the board an update on the work being done on the vestibule.
- County Clerk, Marc Kleiman – Gave the board an update on the upcoming Primary Election on August 2, 2016.

Action Items:

Moved by Com. Schei, seconded by Com. Hafeman to approve 2015/16 Budget amendments #5 (items #38-44). Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve payment in the amount of \$22,764.50 to be paid to the Menominee County Road Commission for work done within the 3-way road project for Cedarville Township. (Invoice #3WFP-013). Motion was approved 8-0.

Moved by Com. Williams, seconded by Com. Cech to approve Commissioner Per Diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve miscellaneous bills as paid on June 2 & 8, 2016 in the amount of \$57,615.19. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. WCUP Community Corrections – FY 2017 Grant Application. – Brian explained that the board received the West Central Upper Peninsula Regional Community Corrections FY 2017 Grant Application for Contracted Plans and Services. Approval of the County Board is necessary for State Board approval of the grant. Brian further explained that this is what the board approves every year. Com. Hafeman discussed the need for a Drug Court in Menominee County. Com. Nelson discussed the SUD money that we are currently receiving. The consensus of the board is to move this item forward to the next meeting for approval.
- b. WPS Corporation – Notice of Hearing, Joint Application. – Brian explained that the county received a Notice of Hearing from Wisconsin Public Service in reference to a joint application of WI Electric Power Com. (WEPCo); WI Public Service Corp. (WPS Corp.) and Upper MI Energy Resources Corp. (UMERC) of the transfer of assets to UMEREC for MI electric and natural gas customers (MI Public Service Commission Case Number U-18061). Jenny Short and Steve Agnoli from WPS were present to explain what was happening and to answer any questions. This has been going on for 2 years when WE Energies purchased WPS' parent Company. All of the services will remain the same; this is just the process of moving the assets to UMEREC. The first Public Hearing on this will take place in Lansing on Friday, July 8th. Commissioners asked several questions regarding the current rates. They will remain the same for right now. This is just an informational item. No action is necessary.

Finance Items:

- a. MERS Actuarial Report. – Brian explained that the MERS Actuarial Report for FY ending 12/2015 is available for discussion of the County Board. The complete MERS report is in the Drop box on the Commissioner IPads. Com. Nelson commented that the County went from being 72% funded down to 66%. Com. Nelson would like to see the County send \$1 million to MERS to pay down our liability. It was further discussed the rate of return that we are getting from MERS, and if this would be a good idea or not. The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on 6.15.16 & 6.16.16 in the combined amount of \$114,225.00. Com. Hafeman questioned bills for the Sheriff's Department Reserves. Brian explained that is for the Reserve Deputies that the Sheriff has. Also there was a question regarding Vestibule Supplies. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Nancy Douglas – Commented about how fortunate we are to have WPS and their low rates. Great Lakes Foods has an electrical bill of \$25,000 per month and if they were in Houghton County, that bill would be \$115,000.
- Gary Eichhorn – Commented about MERS and that Gladstone is looking to send \$3 million to them to pay on their liability.

Commissioner Comment:

- Com. Piche – Commented about the use of electricity.
- Com. Schei – Commented about the Economic Development Conference he will be attending in Marquette with Brian.

Moved by Com. Nelson, seconded by Com. Williams to adjourn at 7:05 p.m.
Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	MERS - \$1,000,000 to be paid on unfunded MERS balance
DEPARTMENT:	County Board/Administration
ATTACHMENTS:	No
SUMMARY:	
<p>The MERS Actuarial Report for FY ending 12/2015 is available for discussion of the County Board. The Complete MERS report is in the Drop Box on Commissioner IPads. With the discussion of the MERS Actuarial, the CB agreed to pay out \$1,000,000 to our unfunded MERS</p>	
RECOMMENDED MOTION	
<p>To approve paying out \$1,000,000 to MERS from the County's unfunded MERS acct.</p>	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	WCUP Community Corrections – FY 2017 Grant Application
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration received the West Central Upper Peninsula Regional Community Corrections FY 2017 Grant Application for Contracted Plans and Services. Approval of the County Board is necessary for State Board approval of the grant.	
RECOMMENDED MOTION	
To approve the WCUP Community Corrections – FY 2017 Grant Application, as submitted.	

Submitted by: **Brian Bousley**

 07/08/2016
Date

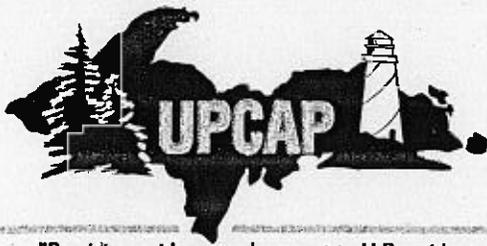
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



WCUP Community Corrections

310 Ludington Street, Suite #210, Escanaba, MI 49829

Phone: (906) 789-0511 • Fax (906) 789-1877

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

June 13, 2016

Mr. Brian Bousley
Menominee County Administrator
839 19th Avenue
Menominee, MI 49858

Dear Sirs:

Enclosed, please find the FY2017 Grant Application for Contracted Plans and Services for the West-Central U.P. Regional Community Corrections Program, to the Office of Community Corrections. If approved, the new grant year will begin on October 1, 2016 and continue through September 30, 2017. As with past years, the West-Central U.P. Community Corrections Program needs to receive approval of the grant application from all six County Boards in our region prior to State Board approval.

A full copy of the grant application, along with a program summary, is attached for your review.

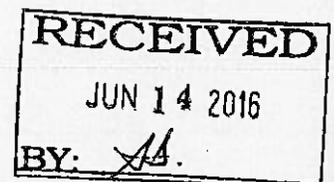
We respectfully request the County Board's approval of this application. Once the County Board has approved the grant application, we request confirmation by letter.

If you have any questions, please do not hesitate to contact either myself or your Community Corrections Advisory Board Representative: Mr. James Furlong. We thank you in advance for your prompt attention to this matter.

Sincerely,

Becky McIntyre
Community Corrections Manager,
WCUP Community Corrections

CC: Mr. James Furlong



WCUP CCAB Program Summary FY2017

The following is a summary of proposed programming for the WCUP CCAB during FY2017. This is a brief overview of programs, for more detailed information; please refer to the attached Program Descriptions. These programs meet the standards for Evidence Based Practice programs, and address the current trends in our felony population.

Thinking Matters – This program is a continuation of prior programming. Thinking Matters provides a cognitive change program to address critical thinking errors and anti-social behaviors, continuing to target felony populations with a Cognitive need as a priority. Thinking Matters uses a set of ideas to teach offenders to discover their own personal logic that leads to breaking rules and laws. Because this logic is pervasive, offenders begin to understand their own thinking by helping others in a group setting.

MEE Journal – This program is a new initiative. This program will address the issues of substance abuse in our target population in a cognitive based group setting. It seeks to address lifestyle and an addiction issues that lead to re-offending and continued substance abuse.

Modules include:

Getting Started helps participants engage and offers an opportunity for self-exploration as they consider the reasons they are entering a program for addictive behaviors and prepare for the recovery work that lies ahead. Participants will learn about proven strategies to make lasting behavior change and then write a statement of personal commitment..

Substance Using Behaviors provides basic information about substance-related disorders. Participants gain a clear understanding of the effects alcohol and other drugs have on their bodies, minds and lives. They will learn important terms related to substance use and important facts regarding alcohol, marijuana, stimulants, hallucinogens, opioids and other substances.

Family and Other Relationships explores key aspects of relationships with a focus on families. Participants consider the differences between unhealthy and healthy relationships, the effect of substance use on relationships and the importance of effective communication in relationships.

Life Management offers practical tips to help participants get their lives back in order. It provides information about sleep, nutrition, finances, time management, leisure time and stress management and how to relax and have fun without substance use.

Recovery Maintenance provides participants with cognitive strategies and behavioral skills to help achieve positive and lasting change. Participants explore their common risk factors for returning to addictive behaviors and the range of exit strategies they can employ during times of risk. Participants develop a personal Recovery Maintenance Plan.

worrisome to the employer. There will be opportunities to address specific examples that show what you have learned so that you make appropriate choices for the employer.

Participants also look at their monthly budgets and look at how to ensure they will have gas money for the end of the month so they can get to work; how to ensure they'll have clean clothes/uniforms for work and how to provide lunches and snacks for their work shifts without breaking their budget.

Module 3: Job Retention

This workshop deals with the interpersonal skill issues that often make it difficult to maintain employment (drama in the workplace; how to treat co-workers appropriately; how and when to ask for help; and when to let things go.)

Participants complete a Communication Style Survey to understand their own personal communication style along with its strengths and weaknesses. In addition, we look at how others can view those same strengths and weaknesses in different lights.

We also look at workplace issues- and how to handle them appropriately: which one to ignore/live with; which ones to deal with directly with the person involved; which ones to take to the supervisor and which ones to go to HR or EAP for help.

We also look at the dangers of social media in the workplace- how it can escalate issues into full-blown drama and how to prevent that from occurring. Participants also view a Powerpoint presentation "Facebook Can Get You Fired" with discussion of each situation.

Participants also create back-up plans for child care; transportation; clean clothing and lunches for work to increase the likelihood they can maintain their job.

Module 4: Resume & Mock Interviews

This workshop will be a smaller group (ideally 3 participants) to allow more interaction and specific feedback to their individual needs.

Resumes will be developed to highlight their work strengths and mock interviews will be conducted with Guest Community Employers. Each interviewee will receive specific feedback to enhance their interview performance so they can appear in their best light.

Assessment Programs (COMPAS/PRAXIS) - will be used in conjunction with aforementioned programs to ensure proper placement of felony population in programs on client needs.

Pre-Trial Electronic Supervision – This is a continuation of former programming. Use of alcohol monitoring, GPS monitoring and home confinement equipment will be used to ensure bond conditions and allow for monitoring through the adjudication process.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on 6.15.16 & 6.16.16 in the combined amount of \$114,225.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on 6.15.16 & 6.16.16 in the combined amount of \$114,225.	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

06/15/2016 12:05 PM
User: jessicaw
DB: Menominee County

INVIGICE APPROVAL BY INVOICE REPORT FOR MENOMINEE COUNTY
POST DATES 06/15/2016 - 06/15/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
02101	U.S. Post Office	
PO# 03354 101-150-729.00	Jury Commission Mailing POSTAGE	986.00
		VENDOR TOTAL: _____
		TOTAL - ALL VENDORS: _____

APPROVED

JUN 15 2016

BRS

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

06/16/2016 11:53 AM

User: jessicaw

DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/16/2016 - 06/16/2016
UNJOURNALIZED
OPEN

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
160609	Removal of AT&T Lines and Moved to UWC	101-103-850.00	4,780.81	4,780.81
TOTAL VENDOR ABILITA				4,780.81
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
383001	Shakey Lakes Park/Horse	208-751-920.01	43.31	43.31
383200	N8380 Co Park Rd 20.5	208-751-920.01	651.74	651.74
383301	Shakey Lakes/Cattle	208-751-920.01	157.82	157.82
1503500	N8380 Co Park Rd 20.5	208-751-920.01	351.86	351.86
370500	Shakey Lakes Office/Shop	208-751-920.01	153.02	153.02
379700	Storage Shed	208-751-920.01	143.41	143.41
380300	Shower Building	208-751-920.01	187.66	187.66
367100	N8390 Beach House	208-751-920.01	157.23	157.23
367200	Northwest Campsites	208-751-920.01	780.81	780.81
369802	W8449 Co Rd G12 Campsites	208-751-920.01	174.73	174.73
1614900	Bath House	208-751-920.01	75.50	75.50
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				2,877.09
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677399684	Airport Supplies	216-585-755.01	29.38	56.19
		216-585-745.00	26.81	
1677395193	Airport Supplies	216-585-755.01	29.38	56.19
		216-585-745.00	26.81	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				112.38
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753220906	Annex - June 2016	101-103-850.00	395.92	395.92
906753458206	Shakey Lakes Park - June 2016	101-103-850.00	77.80	77.80
TOTAL VENDOR AT&T - CAROL STREAM, IL				473.72
VENDOR NAME: AT&T MOBILITY				
287252150867X06082(June 2016 (906-792-0211)		101-132-850.00	31.46	31.46
TOTAL VENDOR AT&T MOBILITY				31.46
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY				
080384901	Car Wash Fluid (Road Patrol)	205-315-742.00	18.09	18.09
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				18.09
VENDOR NAME: BADGER MAILING & SHIPPING				
86591	Pressure Sensitive Tapes for Postage Mac	101-253-729.01	43.60	43.60
TOTAL VENDOR BADGER MAILING & SHIPPING				43.60
VENDOR NAME: BELLIN HEALTH				
2782283	Inmate Medical	101-301-835.00	92.00	92.00
TOTAL VENDOR BELLIN HEALTH				92.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
19598	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	49.90	49.90
19604	2008 Chevy Tahoe - Vehicle Maintenance	205-315-934.02	32.90	32.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				82.80
VENDOR NAME: BODY WORKS PLUS				
1969519482	2014 Ford Explorer - Deductable	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS				250.00
VENDOR NAME: BP				
47633690	Gasoline Sales (Road Patrol)	205-315-742.00	386.93	386.93
TOTAL VENDOR BP				386.93
VENDOR NAME: BRANZ, KATHLEEN				
Reimbursement	Per Diem & Mileage - Parks Committee	208-751-860.00	50.00	97.52
		208-751-860.00	47.52	
TOTAL VENDOR BRANZ, KATHLEEN				97.52

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Plants & Seeds for Teen Garden	296-667-801.01	78.49	78.49
Reimbursement	Pizza for After School Program	296-668-801.00	10.60	10.60
TOTAL VENDOR BRUNELLE, JENNIFER				89.09
VENDOR NAME: CBM MANAGED SERVICES				
STDINVO1424	Inmate Meals	101-301-770.00	2,102.35	2,102.35
STDINVO1740	Inmate Meals	101-301-770.00	2,077.60	2,077.60
TOTAL VENDOR CBM MANAGED SERVICES				4,179.95
VENDOR NAME: CDW GOVERNMENT				
DEM0034	Building Code - Printer & Toner	249-371-728.00	295.28	295.28
TOTAL VENDOR CDW GOVERNMENT				295.28
VENDOR NAME: CELLCOM				
026914	Cellular Services	296-663-850.00	55.53	166.59
		296-664-850.00	55.53	
		296-665-850.00	55.53	
024329	Cellular Services (Airport)	216-585-850.00	54.58	54.58
030793	Medical Examiner - Cellular Services	101-648-850.00	57.82	57.82
TOTAL VENDOR CELLCOM				278.99
VENDOR NAME: CENEX FLEETCARD				
121331	Gasoline Charges	101-426-860.00	28.23	172.53
		296-665-860.00	12.46	
		249-371-860.00	131.84	
TOTAL VENDOR CENEX FLEETCARD				172.53
VENDOR NAME: CITY OF MENOMINEE				
June 2016	Monthly Rent	266-326-942.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLARE COUNTY SHERIFF				
Training	BAMSAR - Lori Freis	101-301-745.01	125.00	125.00
TOTAL VENDOR CLARE COUNTY SHERIFF				125.00
VENDOR NAME: CLOVERLAND PAPER CO				
111660	Inmate Supplies	101-301-770.00	47.81	47.81
111709	Inmate Supplies	101-301-770.00	75.14	75.14
111708	Courthouse Supplies	101-265-755.01	56.49	56.49
111789	Annex Supplies	101-265-755.01	68.80	68.80
111788	Courthouse Supplies	101-265-755.01	24.21	24.21
111790	Jail Inmate Supplies	101-301-770.00	63.20	63.20
TOTAL VENDOR CLOVERLAND PAPER CO				335.65
VENDOR NAME: COOPER OFFICE EQUIPMENT				
134741	Annex - Copies and Base Charge	101-261-942.00	963.81	963.81
134116	Contract # 2721-01 (PA's Office)	101-267-801.00	272.39	272.39
134937	Contract # 2146-01 (Admin)	101-172-931.01	382.07	382.07
TOTAL VENDOR COOPER OFFICE EQUIPMENT				1,618.27
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
24742	Shredding Documents (6/2/16)	101-265-801.00	58.83	58.83
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				58.83
VENDOR NAME: DEKETO, LLC				
DK 3-16	March 2016 Documents (x583)	256-277-857.00	1,166.00	1,166.00
TOTAL VENDOR DEKETO, LLC				1,166.00
VENDOR NAME: DELLISSE, MIKE				
Reimbursement	Mileage	101-682-860.00	126.26	126.26
TOTAL VENDOR DELLISSE, MIKE				126.26
VENDOR NAME: DMI STUDIOS				
6801	1 Year Web Hosting for MenomineeCounty.c	101-103-851.00	1,500.00	1,500.00

BWS

06/16/2016 11:53 AM
User: jessicaw
DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 06/16/2016 - 06/16/2016
UNJOURNALIZED
OPEN

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN
AMOUNT

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS		AMOUNTS
VENDOR NAME: DMI STUDIOS				
TOTAL VENDOR DMI STUDIOS				1,500.00
VENDOR NAME: DOUGOVITO, GREG				
6150	Transport of a Juvenile	101-132-801.01	21.25	72.25
		101-132-801.00	51.00	
TOTAL VENDOR DOUGOVITO, GREG				72.25
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	May 2016 - Advertising (Airport)	216-585-901.00	130.25	130.25
961	FOC - Advertising	101-141-801.00	34.79	34.79
1418	Advertising	101-132-801.00	184.36	184.36
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				349.40
VENDOR NAME: EPIC AVIATION, LLC				
6861517	Airport Fuel	216-585-743.00	14,617.01	14,617.01
TOTAL VENDOR EPIC AVIATION, LLC				14,617.01
VENDOR NAME: FIORUCCI, TONY & TEENA				
May 2016	Foster Care (J.F.)	292-662-843.02	534.44	534.44
May 2016	Foster Care (B.F.)	292-662-843.02	534.44	534.44
TOTAL VENDOR FIORUCCI, TONY & TEENA				1,068.88
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
01168	FOC - Office Supplies	101-141-727.00	54.52	54.52
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				54.52
VENDOR NAME: FROST, LISA				
Reimbursement	Retirement Card Expense	101-132-727.00	4.93	4.93
TOTAL VENDOR FROST, LISA				4.93
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
66107123	Shakey & Kleinke Parks - Trash Removal	208-751-801.00	1,287.68	1,287.68
66107125	Annex	101-261-930.04	56.39	56.39
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				1,344.07
VENDOR NAME: HOWELL, REGINA				
PA16-0356	Transcript - Aubrie Hansen	101-267-806.00	150.00	150.00
TOTAL VENDOR HOWELL, REGINA				150.00
VENDOR NAME: INSIGHT FS				
B0050403185	Parks - Gasoline	208-751-742.00	601.42	601.42
2003527	Parks (5/10/16)	208-751-744.00	1,158.17	1,158.17
TOTAL VENDOR INSIGHT FS				1,759.59
VENDOR NAME: INTEGRATED IMAGING, INC.				
61615	Digital Images Converted from Hard Copie	256-277-705.00	2,013.47	2,013.47
TOTAL VENDOR INTEGRATED IMAGING, INC.				2,013.47
VENDOR NAME: IOD INCORPORATED				
36906798	People vs Jasper	101-267-804.00	54.11	54.11
TOTAL VENDOR IOD INCORPORATED				54.11
VENDOR NAME: J S ELECTRONICS, INC.				
19247	Replacement Batteries for Pager	101-331-755.00	47.90	47.90
19300	Replacement Switch	101-331-755.00	67.21	67.21
19284	After Hours Call for Radio (Power Supply	266-325-934.01	672.94	672.94
19299	Maintenance on Project Life Saver Digita	101-301-755.00	31.85	31.85
19307	Voice Paging Service	101-301-755.00	90.00	90.00
TOTAL VENDOR J S ELECTRONICS, INC.				909.90
VENDOR NAME: J.F. AHERN COMPANY				
147446	Agreement 27906 - Airport Fire Equipment	216-585-801.00	174.65	174.65
TOTAL VENDOR J.F. AHERN COMPANY				174.65
VENDOR NAME: JOEL HENSLEY, RN				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
VENDOR NAME: JOEL HENSLEY, RN				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Blood Draws	R. H. (5/7) V. T. (5/8)	101-267-801.01	200.00	200.00
TOTAL VENDOR JOEL HENSLEY, RN				1,565.00
VENDOR NAME: K MART 7031				
703106091601054902	911 Supplies	266-325-755.00	35.57	35.57
TOTAL VENDOR K MART 7031				35.57
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Refrigerator for Jury Room	101-136-727.00	52.00	156.14
		296-667-801.02	52.00	
		101-131-931.00	52.14	
TOTAL VENDOR KLEIMAN, MARC				156.14
VENDOR NAME: L.A. BUSSE, INC.				
ZB68219	Inmate Supplies	101-301-770.00	390.70	390.70
TOTAL VENDOR L.A. BUSSE, INC.				390.70
VENDOR NAME: LENCA SURVEYING				
16105	Remon Yr 2016 (May 20 - June 16, 2016)	243-246-801.07	2,268.78	2,268.78
TOTAL VENDOR LENCA SURVEYING				2,268.78
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage	101-253-860.00	129.81	129.81
TOTAL VENDOR LESPERANCE, DIANE				129.81
VENDOR NAME: LEXISNEXIS				
3090567332	May 1, 2016 - May 31, 2016	269-145-801.00	360.00	360.00
TOTAL VENDOR LEXISNEXIS				360.00
VENDOR NAME: LINDA A. MENACHER				
6/14/16	Transcripts (Jasper & Plemel)	101-267-806.00	39.60	39.60
6/14/16	Transcript (Plemel) ordered by Philipps	101-136-806.00	63.55	63.55
Reimbursement	Cell Phone Bill (Sept - March)	101-136-727.00	285.60	285.60
TOTAL VENDOR LINDA A. MENACHER				388.75
VENDOR NAME: M & M BUSINESS MACHINES				
728706	Clerk's Office - Vault Copier Maintenance	101-215-931.00	48.00	48.00
TOTAL VENDOR M & M BUSINESS MACHINES				48.00
VENDOR NAME: MACEACHERN, DIANE				
6/11/16	Saturday/Sunday Detention	101-132-801.01	85.00	85.00
TOTAL VENDOR MACEACHERN, DIANE				85.00
VENDOR NAME: MARINETTE COUNTY SHERIFF DEPT.				
5/25/16	Service - Michael Sievert (16019DL1)	101-267-804.00	35.00	35.00
TOTAL VENDOR MARINETTE COUNTY SHERIFF DEPT.				35.00
VENDOR NAME: MARINETTE FARM & GARDEN				
360232	Garden Supplies	296-667-801.01	214.76	214.76
360981	K9 Supplies	101-301-881.01	54.99	54.99
06311456	Garden Hut Plants	101-265-930.02	242.41	242.41
TOTAL VENDOR MARINETTE FARM & GARDEN				512.16
VENDOR NAME: MARKS SEPTIC SERVICE				
1427	Pump Toilet @ Stoney Point	208-751-801.00	130.00	130.00
TOTAL VENDOR MARKS SEPTIC SERVICE				130.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	101.72
		101-150-860.00	1.72	
TOTAL VENDOR MATHIEU MARYE				101.72

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	
VENDOR NAME: MEAD & HUNT				
261424	Professional Services (May 2016) - Airpo	216-585-970.00	479.33	479.33
TOTAL VENDOR MEAD & HUNT				479.33
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
26528	Court Room A - HVAC Project	101-265-970.03	4,890.00	4,890.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				4,890.00
VENDOR NAME: MECRA				
Membership	Lisa Frost	101-148-802.00	65.00	130.00
		101-132-802.00	65.00	
TOTAL VENDOR MECRA				130.00
VENDOR NAME: MENARDS - MARINETTE				
10849	Inmate Supplies	101-301-770.00	139.00	139.00
10917	Inmate Supplies	101-301-770.00	182.90	182.90
11082	Vestibule Project Supplies	101-103-998.04	55.77	55.77
10945	Murphy Oil Soap	101-265-755.01	3.45	3.45
10855	Credit Memo - Vestibule Project	101-103-998.04	(151.96)	(151.96)
10856	Vestibule Supplies	101-103-998.04	91.88	91.88
10847	Vestibule Supplies	101-103-998.04	227.15	227.15
10062	Dehumidifier (Probate/Family Court)	101-132-931.00	74.50	149.00
		101-148-931.00	74.50	
10574	Building & Gound Supplies	101-265-755.00	154.93	154.93
10848	Parks Picnic Table Repair	208-751-755.02	11.14	11.14
TOTAL VENDOR MENARDS - MARINETTE				863.26
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
Grant	Hannahville 2% Grant	101-172-934.03	5,000.00	5,000.00
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				5,000.00
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
132	Airport Advertising	216-585-901.00	48.00	48.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				48.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
106982	Power to Radio (May 2016)	101-301-934.01	53.92	53.92
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				53.92
VENDOR NAME: MICHELLE LARSON				
6/6/16	Mentoring & Mileage	296-668-801.00	60.00	195.24
		296-668-801.00	20.52	
		296-668-801.00	105.00	
		296-668-801.00	9.72	
TOTAL VENDOR MICHELLE LARSON				195.24
VENDOR NAME: MICHIGAN ELECTION RESOURCES				
36050	Ballots for November 2016 Election	101-262-727.00	11,937.70	11,937.70
TOTAL VENDOR MICHIGAN ELECTION RESOURCES				11,937.70
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE				
2863-616	MML Associate Dues (8/1/16 - 7/31/17)	101-103-802.00	900.00	900.00
TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE				900.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0118614-001	911 Office Supplies	266-325-727.00	17.54	17.54
0118377-001	Clerk - Office Supplies	101-215-727.00	100.87	100.87
0118468-001	Probate/Family - Office Supplies	101-148-727.00	13.98	93.97
		296-664-727.00	79.99	
0118469-001	Family Court - Office Supplies	101-132-727.00	5.37	5.37
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				217.75

JUN 20 2016
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: NASER, JEFF				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	
		101-601-837.00	47.52	97.52
TOTAL VENDOR NASER, JEFF				97.52
VENDOR NAME: NORTHERN STAR PATHOLOGY, PC				
6/8/16	Autopsy (Heather Davis)	101-648-836.00	1,450.00	1,450.00
TOTAL VENDOR NORTHERN STAR PATHOLOGY, PC				1,450.00
VENDOR NAME: NORWAY SPRINGS, INC.				
436616	Water for Airport	216-585-801.00	6.15	6.15
TOTAL VENDOR NORWAY SPRINGS, INC.				6.15
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - May 2016	296-664-860.00	109.62	109.62
TOTAL VENDOR NUTT, MICHAEL				109.62
VENDOR NAME: OFFICE DEPOT, INC.				
842424529001	Toner (District Court)	101-136-727.00	64.01	64.01
842257128001	District Court - Office Supplies	101-136-727.00	82.31	82.31
TOTAL VENDOR OFFICE DEPOT, INC.				146.32
VENDOR NAME: OLSEN, JULIE				
March 2016	Foster Care	292-662-843.02	534.44	534.44
April 2016	Foster Care	292-662-843.02	517.20	517.20
TOTAL VENDOR OLSEN, JULIE				1,051.64
VENDOR NAME: OMNICARE, INC.				
5185713	Inmate Medications	101-301-770.01	49.73	49.73
TOTAL VENDOR OMNICARE, INC.				49.73
VENDOR NAME: OWENS, KAREN A.				
May 2016	After School Program	296-668-801.00	234.00	234.00
May 2016	Teen Awareness Program	296-668-801.00	72.00	72.00
TOTAL VENDOR OWENS, KAREN A.				306.00
VENDOR NAME: PLASTOCON, INC				
88432	Inmate Supplies	101-301-770.00	536.44	536.44
TOTAL VENDOR PLASTOCON, INC				536.44
VENDOR NAME: PLUTCHAK FAB, LLC				
42379	John Deere Tractor Repair	216-585-981.00	284.97	284.97
TOTAL VENDOR PLUTCHAK FAB, LLC				284.97
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	111.10
		101-150-860.00	11.10	
TOTAL VENDOR POLASKY, NANCY				111.10
VENDOR NAME: PRINTERSPLUS!				
14580	Jury Questionnaires - Folding & Paper	101-150-727.00	727.60	727.60
TOTAL VENDOR PRINTERSPLUS!				727.60
VENDOR NAME: QUILL CORPORATION				
6001082	PA - Office Supplies	101-267-727.00	358.38	358.38
TOTAL VENDOR QUILL CORPORATION				358.38
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00719820165	Drug Testing	296-667-730.00	30.00	30.00
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				30.00
VENDOR NAME: SCHRAUB, DARLENE				

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	100.00	103.34
		101-150-860.00	3.34	
TOTAL VENDOR SCHRAUB, DARLENE				103.34
VENDOR NAME: SCHROUD, MARGARET				
Reimbursement	Mileage & Meals (Continuing Education)	101-257-860.00	69.93	69.93
TOTAL VENDOR SCHROUD, MARGARET				69.93
VENDOR NAME: SEABORG BUNTING ARCHITECTS LLC				
03	Phase II Final Invoice (West Entry Addit	101-103-998.04	13,750.00	13,750.00
TOTAL VENDOR SEABORG BUNTING ARCHITECTS LLC				13,750.00
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
2227-9	Quart - Oil Paint	101-265-755.00	18.99	18.99
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				18.99
VENDOR NAME: SIMPLEXGRINNELL				
82541738	Alarm System Emergency Repair	101-265-934.00	1,030.80	1,030.80
TOTAL VENDOR SIMPLEXGRINNELL				1,030.80
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Teen Court Water	296-667-801.02	20.77	20.77
Reimbursement	Mileage - April & May 2016	296-665-860.00	429.30	429.30
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				450.07
VENDOR NAME: STATE OF MICHIGAN				
6146	May 2016 - Monthly Offset	292-662-843.01	5,290.81	5,290.81
TOTAL VENDOR STATE OF MICHIGAN				5,290.81
VENDOR NAME: STATE OF MICHIGAN/CERTIFICATIO				
Renewal	Linda Gullicksen - CEO Renewal	101-148-802.00	30.00	30.00
Renewal's	L. Menacher (Cer # 5469) T. Parrette (Ce	101-136-802.00	60.00	60.00
TOTAL VENDOR STATE OF MICHIGAN/CERTIFICATIO				90.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Gasoline Sales (Road Patrol)	205-315-742.00	2,870.50	2,870.50
462643	Credit Memo - Parks	208-751-755.02	(6.70)	(6.70)
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,863.80
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC - Service Charge	101-141-817.00	32.60	32.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				32.60
VENDOR NAME: THE PRINT SHOP				
7031232	Receipts (Book Bound) x1680 (Sheriff Dep	101-301-727.00	485.00	485.00
TOTAL VENDOR THE PRINT SHOP				485.00
VENDOR NAME: THIELEN FUNERAL HOME				
6/10/16	Transportation (Heather Davis)	101-648-861.00	600.00	600.00
TOTAL VENDOR THIELEN FUNERAL HOME				600.00
VENDOR NAME: TIME WARNER CABLE				
10404 620475202	80(June 6 - July 5, 2016 (Inmates)	101-301-770.00	134.28	134.28
10404 621199203	90(June 2 - July 1, 2016 (Airport)	216-585-850.00	342.85	342.85
10404-710008401-10	(June 2 - July 1, 2016	101-103-850.00	531.70	531.70
TOTAL VENDOR TIME WARNER CABLE				1,008.83
VENDOR NAME: U.C.O.A.				
Registration	Converence Registration - Marc Kleiman	101-215-802.00	125.00	125.00
TOTAL VENDOR U.C.O.A.				125.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
74423	Symantec Endpoint Protection Cloud Antiv	101-103-857.00	16.00	16.00
45077	May - Weekly Computer Maintenance	101-103-857.00	3,457.50	3,457.50
74280	Monitor x2 (PA's Office)	101-267-931.00	220.00	220.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		CHIEF FISCAL OFFICER MENOMINEE COUNTY
VENDOR NAME: U.E.S. COMPUTERS, INC.				
74492	Mouse & Keyboard (Dawn/Clerk's Office)	101-215-970.00	22.75	22.75
74493	Speakers & Flash Drive (911)	266-325-755.00	66.00	66.00
74482	Workstation for Clerk's Office (Dawn)	101-215-970.00	1,417.00	1,417.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				5,199.25
VENDOR NAME: UWC				
9068632023	Telephone Services	101-103-850.00	23.92	23.92
9067532209	Telephone Services - Annex	101-103-850.00	18.67	18.67
9067534582	Telephone Services - Shakey Lakes Park	101-103-850.00	6.65	6.65
9068634441	Telephone Services - Sheriff Department	101-103-850.00	34.64	34.64
TOTAL VENDOR UWC				83.88
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals (May 2016)	101-131-860.00	452.50	452.50
TOTAL VENDOR VALENTI, SUSAN F.				452.50
VENDOR NAME: VERAGHEN, SHEILA				
DHS Board	Per Diem & Mileage	101-601-837.00	43.20	93.20
		101-601-837.00	50.00	
TOTAL VENDOR VERAGHEN, SHEILA				93.20
VENDOR NAME: VERIZON WIRELESS				
9766297559	Cellular Services	101-265-850.01	199.77	974.14
		101-301-850.00	457.84	
		101-682-850.00	32.46	
		205-315-850.00	283.62	
		266-325-850.00	0.45	
TOTAL VENDOR VERIZON WIRELESS				974.14
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-728.00	15.98	60.05
		216-585-981.02	44.07	
TOTAL VENDOR WALTER BROTHERS INC				60.05
VENDOR NAME: WARNER, FREDRICK				
6148	Transport of Juvenile	101-132-801.01	20.00	68.00
		101-132-801.00	48.00	
Reimbursement	Meals & Mileage	101-132-801.00	69.38	69.38
TOTAL VENDOR WARNER, FREDRICK				137.38
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
147830	Water Analysis (6/1/16)	208-751-920.00	192.00	192.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				192.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0403823200-00006	Hanger Gate Center (Airport)	216-585-920.03	27.61	27.61
0403823200-00005	Gate Center (Airport)	216-585-920.03	27.61	27.61
0402191663-00001	Health Care Center	101-265-920.03	183.73	260.09
		101-265-920.04	76.36	
PO# 03353	Electric Bill (Brian L. Hefner)	294-683-835.00	1,410.62	1,410.62
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				1,725.93
VENDOR NAME: XEROX CORPORATION				
084748612	Probation/Parole Office - June 2016	101-131-942.00	97.50	97.50
TOTAL VENDOR XEROX CORPORATION				97.50
				113,239.00

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 6.28.2016 County Board meeting	
RECOMMENDED MOTION To approve the miscellaneous reports discussed at the 6.28.2016 County Board meeting	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

06/15/2016

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13350-16	05/05/16	VEESER BENJAMIN K	N16582 VEESER RD	HARRIS TWP.	\$113.40
Work :	3.GARAGE	24X20 DETACHED GARAGE			005-002-017-20
P13351-16	05/05/16	GUFFEY SCOTT M & CONSTANCE	MN15009 STATE RD V-4	FAITHORN TWP.	\$121.08
Work :	3.GARAGE	24X24 GARAGE			003-228-011-20
P13352-16	05/09/16	POMERVILLE GEORGE C & YOSHIE	HWY M-69	HARRIS TWP.	\$221.88
Work :	1.NEW DWELLING	24X36 SEASONAL COTTAGE			005-218-012-00
P13353-16	05/10/16	VOJCIHOSKI THOMAS & MICHELLE	N1181 HWY M-35	MENOMINEE TWP.	\$155.64
Work :	3.GARAGE	28X36 GARAGE			010-380-010-00
P13354-16	05/09/16	BERQUIST BRENT A	N1846 HWY M-35	INGALLSTON TWP.	\$180.00
Work :	3.GARAGE	24X54 GARAGE ADDITION			007-107-042-00
P13355-16	05/10/16	COUNTS BRIAN & CASSANDRA	W6746 FAIRLAND LOOP	MENOMINEE TWP.	\$171.00
Work :	3.GARAGE	30 X 40 DETACHED GARAGE			010-420-029-00
P13356-16	05/10/16	GUERETTE LEONARD & VERONICA	13.5 RD	MELLEN TWP.	\$103.56
Work :	2.ADDITION	12 X14 ENTRY WAY			009-127-014-00
P13357-16	05/16/16	VARDA GERALD & SALLY &	N16680 CO RD 577	FAITHORN TWP.	\$171.00
Work :	3.GARAGE	40X30 STORAGE GARAGE			003-205-010-10
P13358-16	05/16/16	FRANK DALE	W5815 CO RD 348	MELLEN TWP.	\$151.80
Work :	3.GARAGE	24X40 GARAGE			009-103-005-00
P13359-16	05/16/16	JOHNSON ERIK M & AMANDA C	N5231 R-1 LN	MELLEN TWP.	\$50.00
Work :	6.REPAIR/REMODEL	RENOVATION INTERIOR ONLY			009-200-012-00
P13360-16	05/16/16	EICKMEYER MARK	N1418 OAK PARK DR	MENOMINEE TWP.	\$136.44
Work :	3.GARAGE	24X32 STORAGE GARAGE			010-560-027-00

P13361-16	05/17/16	HOFER KENNETH & MILDRED M	N6552 HAYWARD BAY D	INGALLSTON TWP.	\$155.92
Work :	2.ADDITION	476 SQ FT ROOM ADDITION			007-475-007-00
P13362-16	05/17/16	CIGLER MIROSLAV & VIERA & MIROW7443 CO RD G-18		HOLMES TWP.	\$159.24
Work :	2.ADDITION	18 X 36 ADDITION			006-325-002-00
P13363-16	05/18/16	SHANK JOHN W & ANGELA C	E1140 BLUE FOX LN 28.	CEDARVILLE TWP.	\$85.40
Work :	2.ADDITION	61.7 ADDITION TO LIVING AREA			001-009-006-00
P13364-16	05/17/16	MAYVILLE ANTHONY P	M 69	SPALDING TWP.	\$181.08
Work :	12.SEASONAL USE BUI	26X24 SEASONAL			013-412-013-10
P13365-16	05/18/16	KIRSCHNER JR WILLIAM	W3618 LABELLE RD	SPALDING TWP.	\$272.28
Work :	12.SEASONAL USE BUI	TWO STORY 36X24 FIRST, 24X16 UPPER			013-222-016-25
P13366-16	05/18/16	RIVARD BRIAN & IRINA	W6773 N FAIRLAND LO	MENOMINEE TWP.	\$132.60
Work :	3.GARAGE	30X24 DRY STORAGE			010-420-009-00
P13367-16	05/19/16	VANPELT KATELIN J	HWY M-35	INGALLSTON TWP.	\$50.00
Work :	6.REPAIR/REMODEL	REMODEL UPPER FLOOR			007-333-022-25
P13368-16	05/19/16	VETORT ROY & JULIE	CO RD 551	CEDARVILLE TWP.	\$279.80
Work :	3.GARAGE	80X30 STORAGE GARAGE			001-111-029-00
P13369-16	05/23/16	NOVAK RICHARD & ANNA	N19222 NORTH RD B-1	HARRIS TWP.	\$100.60
Work :	3.GARAGE	16X20 STORAGE			005-101-006-00
P13370-16	05/25/16	HOFFMEYER GARY W & PATRICIA L	TOWN LINE RD G-1	SPALDING TWP.	\$136.44
Work :	3.GARAGE	32 X 24 GARAGE			013-201-004-00
P13371-16	05/23/16	KOZLOWSKI KEVIN & MONICA	N7890 US HWY 41	STEPHENSON TWP.	\$78.66
Work :	7.DECK/PORCH	91.5 SQ FT DECK			014-226-037-50
P13372-16	05/25/16	LEONHARD BRIAN J	W7004 4 LN	MENOMINEE TWP.	\$190.20
Work :	3.GARAGE	36 X 40 CAR GARAGE			010-007-017-00
P13373-16	05/26/16	TICKLER JAMES & SANDY	N9057 CO RD 354	DAGGETT TWP.	\$240.44
Work :	3.GARAGE	40X44 GARAGE WITH LEANTO			002-003-008-00
P13374-16	05/25/16	GEARHART ANDREW & BETHANY	OLD US HWY 2&41	HARRIS TWP.	\$445.20
Work :	1.NEW DWELLING	2 STORY NEW RESIDENCE AND ATTACHED GARAGE DECK			005-012-008-20

P13375-16 05/26/16

JOHNSON HAZEL NEOMA & TIMOT W6497 CO RD 356

LAKE TWP.

\$100.60

Work: 3.GARAGE

20X16 STORAGE

008-016-007-50

Total Permits

26

Total Fees

\$4,184.26

Menominee County Planning Commission
5904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
March 28, 2016

The Menominee County Planning Commission meeting was called to order at 5:30 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Paul Anderson, Charlene Peterson, Gary Scholtz, Lillian Schultz and County Commissioner Ray Williams. (One vacancy on the Planning Commission) Quorum was present to conduct business.

Approval of Agenda: Motion by Paul Anderson to approve agenda, support by Ray Williams. Motion carried.

Approval of Previous Minutes: Motion by Bill Anderson to approve minutes of September 14, 2015 regular meeting; support by Ray Williams. Motion carried.

Public Comment: none present

Presentations: None. Correspondence: Letter stating Ray Williams had been re-appointed to MCPC.

Old Business:

- A) Brownfield Redevelopment Authority-CUPPAD is hosting a seminar on Brownfield 101 Training" on April 12, 2016 at Bay College in Escanaba, MI. Brian Bousley signed up for at least two attending but more may attend. Gary Scholtz, Lillian Schultz and C. Peterson will be attending along with Brian Bousley, County Administrator.
- B) Menominee County Planning Commission has been running with a vacancy. Since we will be having a re-organizational meeting in May, C. Peterson requested County Commissioner Ray Williams contact Administrator to get the vacancy(s) advertised (Education and Recreation); to be filled during April County Board meeting. Williams agreed to contact Administrator and get this positions advertised. Paul Anderson also is considering whether or not he will be re-applying for the MTA slot. If he does, he needs a letter of recommendation for re-appointment from MTA.

New Business:

- A) Mining Work Group formed which includes representatives from Lake Township board, Lake Township planning commission, zoning staff, and the Menominee County Board (2 comm + County Administrator) to meet with Aquila and hear presentations from county departments such as building codes, emergency management, the road commission, road patrol, Sheriff's dept where multi- jurisdictional areas concern both units of government. This will hopefully streamline number of presentations, and everyone gets same info at one time.
- B) Five-Year Parks and Recreation Plan: Copies of the Public Hearing notice and the updated plan were distributed to each member for review. The 5-Year Plan for parks and recreation, by reference, is linked to the 5-year County Master Plan. Public Hearing is slated for April 12, 2016 at the Annex. Please review and if there are comments that need to be submitted get them to the secretary ((C. Peterson) prior to 4 pm on April 11, 2016.

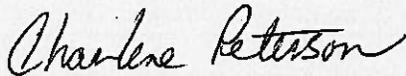
- C) Informational only: Copy of a section of a new state law pertaining to the regulation of growing marijuana and a caution that this may need to be addressed in townships with zoning in place. Ken Marks, Sheriff, has been asked to speak at the May meeting to inform us more fully about the changes and their effects.

Next Meeting Date: **Monday, May 23 2016 at 5:30 PM.**

NOTE: The re-organizational meeting will be conducted first at 5:30 PM followed immediately by the regular meeting of the Menominee County Planning Commission at Lake Township Hall. Remember to bring the already prepared agenda for the re-organizational meeting with you as bylaws, and rules of procedure will also be reviewed after election of officers. Thank you.

Adjournment: Motion by Bill Anderson to adjourn, support by G. Scholtz. Meeting adjourned at 6:12 pm.

Minutes Submitted by:



Charlene Peterson, Secretary pro tem
Menominee County Planning Commission

Approved 5/23/16

Menominee County Fair Board Meeting
Wednesday, May 18, 2016
MSU Extension Office
6:30p.m.

Meeting was called to order at 6:35 by President Larry Roetzer. Jerry made a motion to approve the agenda, seconded by Glen. Agenda was approved.

Board members present: Larry Roetzer, Carol Quist, Phyllis Kaczmarczyk, Kris Havelka, Glenn Hanson, Jerry Piche, and Fair manager Sandy Paschke

Guests included: Ed and Sandy Granquist, Lindsay Kozikowski, 2015 Queen Caitlyn Havelka and 2015 Princess Rebecca Havelka

No public comment.

Superintendent comments: Ed Grandquist questioned if the mini horse show would continue to run alternating with the draft horse show. Sandy replied that at this time the draft and miniature horse show will continue to alternate to eliminate dead space when the draft are harnessing.

Sandy made a motion to approve the secretary report, Jerry seconded. Motion passed. The treasurer's report was read and the current balance is \$25,310.78. Phyllis made a motion to approve the treasurer's report and Glenn seconded it. Motion passed.

The Stephenson High School Gym has been reserved for the fall festival on November 5, 2016.

The status of the horse arena grant has still not been announced. The board decided to purchase the material needed for the ring, because the ring presents a safety hazard in its current state. The purchase was made through Tractor Supply for panels and t-posts. The ring will be assembled with volunteer help.

The lawn tractor pullers are not coming back they had complaints about the pulling surface of the track having too many rocks. The rock caused several pullers to wreck there tires.

Another idea for this time frame on Saturday would be stock lawn mower pulls. Glenn will talk to Cozzy's and see if there is any interest in these people coming. They may have the same track issues.

Large activity tent previously sponsored by Angeli's is rented from K & M Rental. Larry will approach Jacks and see if they are interested in sponsoring the tent this year. Sandy will place an order for the tent, tables, chairs and toilets from K & M Rental. A suggestion was made to check prices from Stenberg in Escanaba for next year.

Ron Cocco will arrange for the music entertainment for Friday night. He will also have speaker systems available for the livestock shows.

Carney Free Church will set up the Sunday service at the park. Phyllis made a motion to donate to the church for providing the service. Kris seconded, motion passed. Ed will ask the Carney String Band if they are available to play on Sunday for the service and provide music on Saturday for 1 ½ hours and we would pay them \$150.

Board members were encouraged to find vendors for the park for the fair weekend.

Carol made a motion to ask the county board for the same monies as last year. \$6,000 for the operational budget for the fair and \$4,000 for the fair manager. Phyllis seconded the motion. Motion passed and a letter will be sent to the county board for these requests.

Carol is in charge of hanging the biosecurity posters at the fair, warning individual to wash their hands after touching any livestock.

Carol stepped up to organize ladies day activities. A suggestion was made to contact Prickly Pear as a guest speaker and maybe to also have the ability to make a craft to take home.

Phyllis will contact Lithocrafters for the posters advertising the fair. Ed Grandquist will contact Pepsi for five new roadside banners. The previous banner are in tough shape.

Gerry will contact Bill Hafeman for a golf cart for the fair manager.

Glenn will ask Cozzy's for a bike helmet for 3rd prize for the kid's day bike drawing. Sheryl Schrot is getting business donations for the bikes.

FFA will be invited to participate in the fair.

Sandy suggested that new t-shirt are made for next year's fair. Members suggested a logo contest as well as a fair book cover contest. Lindsay Kozikowski prices shirts at Image Works in Menominee. Price is one color logo on a shirt for \$7.50 each. Shirt logo and book cover contest will be added to the agenda in January.

Menominee Co. Farm Bureau and Young Farmers are hosting a recycled boat race at the park on Saturday afternoon. Race starts at 4pm. Contest is open to anyone 12 years and older. Contestants must sign a liability waver to participate. Packets for instructions and rules are available at the Annex in Stephenson.

Jerry made a motion to adjourn, Kris seconded. Motion passed. Meeting adjourned at 8:30 p.m. Next meeting is June 15th.

Kristin Havelka
Secretary

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

May 26, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Nelson, John	X		
Hofer, Millie		X		Peretto, Patti	X		
Luhtanen, Joan		X		Phillips, Patricia	X		
Martin, Ann	X			Spence, Chris	X**		
McCole, Gerald	X			Zevitz, Michael Dr.	X 4:10		
Negro, Mari	X**						

*video television conference from the Northpointe Menominee office **via telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - No public comments

J. Nelson welcomed newly appointed Board members for Dickinson County - Gerald McCole and Katie Schinderle (non-voting member until sworn in by County).

APPROVAL OR AMEND AGENDA

Chair Nelson asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by P. Phillips to approve the agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINTUES

Chair Nelson asked for a motion to approve the May 12, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: P. Phillips, supported by G. McCole to approve the minutes.

Motion carried unanimously.

PRESENTATION - None

ACTION ITEMS

a) **Contracts 5-12-16**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Penny Gregg	Speech Therapy	6/1/16-5/31/17	\$75/hr.	\$85/hr.	\$10/hr. increase
This is a renewal for a speech and language contract. Increase is requested by provider.						
B.	Anderson Landscaping	Lawn Care	5/1/16-11/30/16	n/a	\$50/event	n/a

This is a new agreement for lawn care services at the Maple Ridge home in Stephenson. This service was previously done by Services Unlimited, which is under new ownership by Anderson Landscaping. This lawn care agreement was previously presented 4/14/16 as Services Unlimited.

C.	Lawn & Snow	Lawn Care	5/9/16-11/30/16	n/a	\$155/event	n/a
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This is a new agreement for lawn mowing and trimming services in Iron River. This is to include: Boyington, Gathering Pointe, Iron River Office and Crossroads.

- ACTION:** A motion was made by G. McCole supported by M. Negro to table the contract with Penny Gregg for 2 weeks for further negotiations. **Motion carried unanimously.**

ACTION: A motion was made by J. Dehn supported by P. Phillips to approve the contracts for Anderson Landscaping and Lawn & Snow. **Motion carried unanimously.**
- Financial Risk Management Plan 2016**

ACTION: A motion was made by A. Martin supported by J. Dehn to approve the Financial Risk Management Plan. **Motion carried unanimously.**
- 2nd and 3rd Shift Differential**

ACTION: A motion was made by P. Phillips supported by G. McCole to approve the \$0.25 2nd and \$0.50 3rd shift differential.

Discussion ensued regarding parameters defining the specific time of a 2nd / 3rd residential shift. Consensus was to develop a policy defining what 2nd and 3rd shifts are specifically. Ad Hoc Committee will meet to review the policy.

ACTION: A motion was made by A. Martin supported by P. Phillips to amend the motion to approve the \$0.25 2nd shift differential and \$0.50 3rd shift differential effective the first pay period after approval of forthcoming policy defining 2nd and 3rd shifts.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Peretto, P.	X	
Martin, A.	X		Phillips, P.	X	
McCole, G.	X		Spence, C.	X	
Negro, M.	X		Zevitz, M.	X	
Nelson, J.	X				

Motion carried unanimously.

- Pay Scale ABA Technician**

ACTION: A motion was made by G. McCole supported by P. Phillips to approve the ABA Technician 5 Step Pay Scale.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- Finance**

a) Check Disbursement Report-April, 2016

Bill Adrian addressed questions regarding the check disbursement report check #77755 & #77751; clarification given. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

b) Financial Statement-April, 2016

No questions regarding the financial statement. No discussion. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

c) Contracts-May 12, 2016

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Forever Friendship, Inc.	Consumer Run Drop In Services	7/1/16-6/30/17	\$85,110.00	\$66,360.00	\$18,750.00 decrease

This is a renewal agreement for Individual run drop in services. They moved to a new rental with lower rent and less utility costs. Staffing costs were also reduced based on consumer utilization.

Discussion ensued and miscellaneous questions were addressed by B. Adrian and J. McCarty. Consensus of the Board is that the contract will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

• **Pay Scale – Chief Financial Officer/Deputy Director**

Reviewed CFO regional salary range, State requirements and job descriptions. Discussion ensued regarding educational requirements and pay scale for CFO and reviewed position of Deputy Director. Consensus of the Board is to discuss the pay range at future meeting; Board policy will be revised/drafted regarding appointing of Deputy Director to interim CEO and reviewed at next meeting.

OUTCOME: Pay range action item for next meeting. Revision of policy regarding appointment of Deputy Director discussion at next meeting.

• **Recipient Rights – Med Errors**

Reviewed further information that was requested on medication errors. It was noted that the actual number of Incident Reports was not accurate as one incident can be coded under 3 different categories. The Quality Improvement Team will develop procedures for better tracking of number of medication errors for all medication incidents, not just residential, and continue to develop plans of correction as appropriate.

OUTCOME: No Board action. Update given to Board in future.

P. Peretto left meeting at 5:00 p.m.

M. Negro left meeting at 5:10 p.m.

• **Employee Survey**

Discussed results from the Employee Survey. Current report is raw data and the Board requested results be compiled into a more user friendly format for the Board with key issues. Some of the consistent survey comments were pay, benefits and communication from the Board to employees. It was discussed that more detailed information needs to be provided in Board minutes to improve communication with staff.

OUTCOME: Survey is a work in progress, discussion for next meeting.

• **QAPIP; Cultural Competency/Diversity Plan; Compliance Plan**

Reviewed the revisions to the QAPIP, Cultural Competency/Diversity Plan and Compliance Plan that need Board approval. Revisions are mostly minor such as changing wording of DCH to MDHHS.

OUTCOME: Action item for next meeting.

CEO Report

- Workgroup has been formed to look at necessary changes to accommodate an expansion of clinic hours at each location.
- Alan Bolter, Associate Director at MACMHB is available on July 28th to give a presentation to the Board.
- NorthCare onsite audit scheduled for June 20th.
- Preliminary Performance Indicator Report for 1st quarter 2016 attached for Board review.
- FLSA passed as of May 18th. The wage threshold is set and is to go into effect as of 12/1/16.
- Efficiency efforts were discussed among Regional Directors that could lead to cost savings for each CMH and the region as a whole.
- Representative Ed McBroom is available to meet with the Board on June 6th at 9:00 a.m.

A motion was made by P. Phillips, supported by G. McCole for a Special Board meeting to be held on June 6, 2016 at 9:00 a.m.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Nelson, J.	X	
Martin, A.	X		Phillips, P.	X	
McCole, G.	X		Spence, C.	X	
			Zevitz, M.	X	

Motion carried unanimously.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Statewide Results of Performance Indicators
To be placed on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

G. McCole requested to be appointed to the NorthCare Governing Board as a Northpointe Board Dickinson County representative. J. Nelson and J. McCarty will review NorthCare procedures regarding appointment to the NorthCare Governing Board.

J. Nelson wished all a great Memorial Day weekend.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:40 p.m.

The next regular Board meeting is scheduled for Thursday, June 9, 2016 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant



Public Health Delta & Menominee Counties



Board of Health Meeting

Harris Township Fire Hall
Harris, MI

Meeting Minutes
Thursday, May 26, 2016

Board Members Present

Bob Burie
Patrick Johnson

Jan Hafeman
Larry Schei

Mary Harrington
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on May 26, 2016. The meeting was called to order at 12:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above.

2. Approval of Agenda

Mr. Snyder requested to add item "Letter of Appeal" to the agenda.

Ms. Hafeman moved to amend the agenda by adding the "Letter of Appeal" to the May 26, 2016, agenda as item 7.a. Motion was supported by Mr. Schei and carried.

Ms. Hafeman moved to approve amended May 26, 2016, agenda. Motion was supported by Mr. Schei and carried.

3. Approval of Minutes

Ms. Hafeman moved the minutes from April 21, 2016, be approved. Motion was supported by Ms. Harrington and carried.

4. Public Comment

There was no public comment.

5. By-Laws of the Delta Menominee District Board

Mr. Burie moved the By-Laws of the Delta Menominee District Board be approved as presented. Motion was supported by Ms. Hafeman and carried.

6. MERS Quarterly Statement

There was a discussion regarding the MERS Quarterly Statement. Questions were answered by Mr. Snyder.

7. Review and Approval of April Check Register

The Board of Health reviewed the April check register. Questions were answered by Mr. Snyder.

Ms. Harrington moved the April check register be approved. Motion was supported by Ms. Hafeman and carried.

7.a Letter of Appeal

Mr. Snyder presented the board with a copy of a letter he received regarding a request to waive a food license late fee for a food service establishment in Delta County. The establishment would like to have the late fee reimbursed. Mr. Snyder answered questions asked by the board members.

Mr. Johnson moved the request to return the late fee be denied. Motion was supported by Ms. Hafeman. Chairman Trudgeon requested a roll call vote and the motion carried 5 to 1.

Bob Burie – No
Jan Hafeman – Yes
Mary Harrington – Yes

Patrick Johnson – Yes
Larry Schei – Yes
Tom Trudgeon - Yes

8. Medical Director's Report

Dr. Frankovich presented Mr. Snyder with an award from the Michigan Environmental Health Association (MEHA). She read an excerpt from a letter submitted to the MEHA nominating committee by a sanitarian, now working at the Western U.P. Health Department, who began her career working under Mr. Snyder's direction in PHDM's Environmental Health division. The awards committee at MEHA reviewed this and other letters of support for his nomination and named him "Sanitarian of the Year." Dr. Frankovich and the Board thanked Mr. Snyder for his dedication and service to Public Health, Delta & Menominee Counties.

Dr. Frankovich also updated the board on Zika virus. Although 80% of individuals who become infected with the virus will never become ill and nearly all of the remaining 20% will have a mild, self-limited illness, it is the profound effect on the developing fetus which has raised marked concerns. Microcephaly or 'small head' has been seen in the infants of some women infected with Zika during pregnancy. In essence, the skull does not grow normally because the brain does not grow normally and these children are likely to have profound developmental impairments which are irreversible. There is currently no vaccine to prevent the Zika virus so the focus is on prevention through mosquito abatement and avoidance of mosquito bites. Since it has been demonstrated to be transmitted through sexual contact from males to females, it is recommended that males who have been infected abstain from intercourse with their partner of childbearing age or use condoms. The mosquitos capable of carrying Zika virus are not known to circulate in Michigan at this time so cases in Michigan natives to date are either through travel to areas with Zika or sexual contact with an infected male partner.

9. Health Officer's Report

- Mr. Snyder thanked the board for making accommodations in order to change the BOH meeting.
- PHDM has received two small grants from the M & M Foundation; one for the City of Menominee Community Gardens and the other for the Every 15 Minutes program. Mr. Snyder gave an overview regarding the program. The BOH was shown a video from the Stephenson High School Every 15 Minutes program.
- Mr. Snyder presented the board with the cinema ads that are playing at the Escanaba and Marinette movie theaters for the next year.

2499

10. Public Comment (three minutes maximum)

No public comment.

11. Board Member Comments

There were no Board Member comments.

12. Adjournment

There being no further business, Mr. Hafeman made a motion the meeting be adjourned at 1:22 p.m. CDT. Motion was supported by Ms. Harrington and carried.

Thomas L. Polyzos 6-16-16

Chairperson

:kg Approved June 16, 2016

Menominee County Fair Board Meeting
Wednesday, May 18, 2016
MSU Extension Office
6:30p.m.

Meeting was called to order at 6:35 by President Larry Roetzer. Jerry made a motion to approve the agenda, seconded by Glen. Agenda was approved.

Board members present: Larry Roetzer, Carol Quist, Phyllis Kaczmarczyk, Kris Havelka, Glenn Hanson, Jerry Piche, and Fair manager Sandy Paschke

Guests included: Ed and Sandy Granquist, Lindsay Kozikowski, 2015 Queen Caitlyn Havelka and 2015 Princess Rebecca Havelka

No public comment.

Superintendent comments: Ed Grandquist questioned if the mini horse show would continue to run alternating with the draft horse show. Sandy replied that at this time the draft and miniature horse show will continue to alternate to eliminate dead space when the draft are harnessing.

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Jerry made a motion to adjourn, Kris seconded. Motion passed. Meeting adjourned at 8:30 p.m. Next meeting is June 15th.

Kristin Havelka
Secretary

Approved 6.15.16

Menominee County Finance Committee
Minutes of Meeting
June 2, 2016

*****APPROVED 6.20.16*****

The Finance Committee met on June 2, 2016 at 8:30 AM at the Menominee County Annex – MSU Extension Bldg.

Present at the meeting were Coms. Schei, Hafeman, Cech and Nelson

Others present: Brian Bousley, Sherry DuPont, Mike Holmes

Call Meeting to order: Chairperson Nelson called the meeting to order at 8:30 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited

Roll Call: Roll call was taken; All Finance Commissioners were present.

Agenda: was approved by Com. Hafeman and supported by Com. Cech as written. Motion approved 4/0.

Previous Meeting minutes: Minutes from 4.6.16 were approved by Com. Schei and supported by Com. Hafeman. Motion approved 4/0.

Public Comment: None – Question to let Mike Holmes talk when his department info. comes up. All agree to allow.

Department Head/Elected Official Reports: *(limited to 10 min.)* None

Business:

- a. **Proposal to remove/replace entry to Jail parking lot:** - **Bousley:** Jim MeKash has received a bid for the removal and replacement of the entry between the South entrance (by the admin office) and the boiler room. We will be using that back parking lot for the handicap and other patrons while the construction is going on with the vestibule. This area needs to be replaced. Since Biehl Construction won the bid for the other parking lot areas, they have given us a bid for this area too (approx.. \$6,500). I would like to give the job to Biehl since they'll already have their equipment available. Discussion ensued. **All commissioners agree to add an additional \$6,500 to the bid for the parking lots and included a change order to include the entry to the jail parking lot.**

- b. **2015/16 Budget Amendment #4 (32-37):** - **Bousley:** We have some budget amendments that need to be approved. Some just cleaning up the accounts for the new BS&A system.
#32 – Moving PT 911 employees to a PT account (rather than use the FT acct.) created new accounts PT salaries; Call in; and OT.
#33 – Adding “call in” and “OT” 911 accounts, currently all in within the FT employee salary account.
#34 – Moving PT family court employees to a PT salary acct. currently coming from a FT acct.
#35 – Hannahville Grant received (Shakey Lakes Improvements- Beach Pavilion roof replacement - **\$2,500**)
#36 – Hannahville Grant Received (Administration - Fair Horse Arena - **\$5,000** & CH Repeater - **\$2,500**)
#37 – Hannahville Grant Received (Emergency Services – Night lock classroom security project- **\$6,600**)
All commissioners agree to send budget amendments #4 to the full county board for approval.

- c. **Jail Food Service – hire employees (1FT & 2 PT):** - **Mike Holmes:** We currently contract with CBM Managed Services for our food services in the jail. Recently their full time cook quit, leaving us in a bind. We've had issues with the food service employees. We believe now is the time to discuss this. A few years

back we had the cooks within the county budget. When our full time cook retired, we went with CBM to see if there may be a cost savings to the county. Currently we are close to the costs we paid with our full time cook. I don't believe their service is satisfactory...in fact it's unacceptable. In order to maintain a peaceful balance within our jail, we need a "tool" to use with the inmates. That tool is their food. With CBM, we don't have control of that tool. I'd like to go back to hiring a full time cook and two part timers. Average annual (approx.) costs will be \$134,995.06, about \$56,300 more than the current cost, which can come down in cost if the new cooks shop around for food. I will have control of the cooks. Right now, I don't have any control of the cooks. **Nelson:** A lot of people can go in there, not just "major" criminals. If Mike is dissatisfied, then we need to take a more in-depth look at this. It may take a few years to get the cost to a neutral cost. MERS would be from the defined contribution plan. **Hafeman:** I really think food is the secret, it's all we've got. **Schei:** I think Mike should have total control of the jail, especially the food area. **Cech:** I think we have to listen to Mike on this issue. I assume going with the contract back then, that the price was less. **Holmes** it was less, but the service was "way" less. We just want to run a safe and secure jail. I'm not trying to give people more than what they deserve, but I'm definitely not trying to give them less than what they deserve. We have a 90 day out of the contract with CBM. **Hafeman/Cech** to move forward to the full board for discussion, **All commissioners agree to bring this subject to the full board for discussion.** **DuPont:** Are we just putting this into the budget, or sending to the full board for discussion first? **Nelson:** We'll discuss with the full board before putting it into the budget.

- d. **2016/17 Budget Discussion:** - **Bousley:** We have most everything plugged in except Dan's numbers? **DuPont:** for Dan, we actually plugged in what was in for last year. **Nelson:** What's our projected revenues? **Bousley:** We only went up about \$50,000 dollars from last year. **Nelson:** FLSA, how many people do we pay salary for...not hourly? With the new law, those people on salary must be within the \$47,400 (approx.) salary range. If not, they are to be paid for any time they put in beyond the 40 hrs/wk. **Bousley:** We're safe on this. We're talking with the city for an IT person. We've drawn it up as though the salary would be paid in half by the city. They don't have anything. **Nelson:** Is the city still under MERS. I'd rather see the person fall under the county if the city still has MERS DB in play. Our costs would be about the same, but we'd receive half of the salary. Total cost \$102,000 we would split the salary and benefits (\$32,000). **Schei:** How would you divide the time up? Who does the help desk? Will that still fall on Sherry? **Bousley:** you know things will happen so things won't be split equally. **Nelson:** There'll be imbalances, but will it balance out at year end? **Schei:** The need is going to be greater than the amount of time that one person is going to be able to provide and to split it into two parts will be even harder. I would prefer to hire our own. But I know John won't go along with that. I'd like to do it on a trial basis for a shorter period of time. **Nelson:** Would you settle for a 90 day out clause? **Bousley:** You won't get a good person if you don't go for a 3 year contract. We can even go for a 30 day out contract. **DuPont:** It's important to know that I spoke with UES and asked them if we were to hire an IT person, would one full time person be able to handle the workload? Their response was, "we could use 1.5 full time people. The sheriff department alone can use a person. **Nelson:** I say we try it and see what happens. **Schei:** I would say we consider it as long as we are cautious and have an out if it doesn't work. **Bousley:** I did talk to Delta County about the electrical inspector. Dan said if we have an electrical inspector, he will need more time from a secretary. **Nelson:** No, not until we see it generate revenue, then no problem. **Schei:** I think security is number one. **DuPont:** so are we in favor of putting something in the budget for the electrical inspector at this point? (Not the secretary, just the inspector). **Nelson:** we wait and see what the cost is from Delta County. All commissioners concur with seeing numbers before adding to the budget. **Bousley:** Jim had a few things for upgrades. Tuck pointing and exterior painting of courthouse - \$10,000; **Nelson:** to come up when it gets done. **Bousley:** Generator: Jim would go with a natural gas generator for the jail, courthouse and boiler room. We currently don't have a backup for the courthouse and boiler room. Total is \$105,000. **Schei:** Is there any grant money available for that? I think we should do it, but we should check out funding sources. Discussion of a work farm concept for the jail. Could take away from the department somewhat. **All commissioners agree we should check to see what grants are out there before budgeting for this.** **Nelson:** What departments are asking for more than 3% in their budgets? **DuPont:** 911 is asking to replace a 20 year old radio console (\$250,000-300,000). **Nelson:** We don't know what our projected revenues are for 911, do we? If we grant the radio console, we'll no longer have a fund balance. I would like to hold on the expenditure this year. Again, are there any grants available for this? If there's a change in 911, we're stuck with the costs. Don't put it in the budget as of yet. **Bousley:** We had to increase the salaries for Circuit Court. **DuPont:** For the last few years, we've been plugging in from the previous year. We don't get anything back from the judges for the budget process...until this year when Judge Barglind asked, "why only \$70,000 for

admin expenses; it's been over 100,000 for the past two years". She asked to have it increased; which we did. **Bousley:** Another one is the Medical Examiner budget we increased the autopsy/examination fees account. If requested, he has to do the autopsy. He'll fight the ones that are "known", but if someone requests the autopsy, he has to do it. Airport expenses are up by \$30,000 and Airport revenues are down too. We have to watch it closely. **Nelson:** I "was told" that fuel is 56 cents/gal. cheaper at Ford Airport than ours. **Schei:** No, we compare prices. He explains the fuel costs and all factors involved determining the costs. **Nelson:** Airport meeting to be scheduled at the annex to inform the public of FAA standards and the costs related to running an airport. We have to look at getting cost in control at the airport. **Schei:** Freight runners has requested to lease the big hangar, so if that happens, we'll have another (approx..) \$600/mo. in revenue. That'll help offset the revenues. Currently they rent the hangar on an "as needed" basis. Is the Library budget alright with the new director in there? **Bousley:** I'd like to pull some money from their fund balance to offset the operating expense somewhat. **Nelson:** Fund balance should not be there. They should be more accurate with their budgets, then they won't have such a big carryover every year.

- e. **ATV Enforcement Grant:** - **Bousley:** We got a DNR grant for equipment to purchase an ATV. This is not a very common grant...not normally done. This is a reimbursable grant, when we spend the money, we'll get reimbursed. **Nelson:** It'll come from the general fund, and be reimbursed? **DuPont:** It should come from a revenue account so it's contained within, and won't affect the general fund. All commissioners agree to keep it within the Road Patrol account. **Cech:** is that the only vehicle you have? **Holmes:** No the first one is at Cedar River; (emerg. Mgmt..) has a side by side up north. This is a second side by side. It's a faster vehicle so the plan is to keep it in the Jail trailer. Or possibly the City of Stephenson. **Nelson:** If by some chance the grant doesn't come through, then we bought a 4-wheeler...then adjusting of the budget will need to be done.

Public Comment: None

Commissioner Comment: **Nelson:** Substance Abuse money. A letter was sent to the schools in ref. to receiving money for "alcohol free" graduation parties. Each school was allotted \$250.00 to have alcohol free parties, only two (of 7) participated. Mike (Holmes) I really appreciate you being here to explain the issues you're having at the jail.

Adjourn: Moved by **Com. Schei** supported by **Com. Hafeman** to adjourn the meeting at 10:47 AM. Motion approved 4/0.



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, May 26, 2016	Place: Board Room
Presiding: Elaine Boyne, Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: Chairperson Boyne called the meeting to order at 2:00 p.m. Central time.

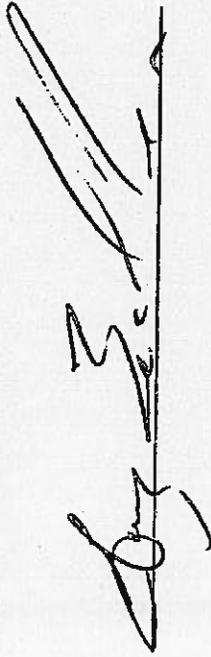
Roll Call:
 Trustees present: Elaine Boyne, Mary Harrington, Barbara Oliver, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman, Darlene Smith, Administrator
 Trustees Absent: Gerald Smith
 Leadership Team Members present: Susan Williamson, Director of Nursing; Candace Meintz, CFO
 Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of May Agenda	There were no additions or deletions to the agenda	A motion was made by Trustee Degenaer, supported by Trustee Driscoll, to approve the Agenda as presented. Motion carried.
Board action on Minutes of the April 2016 meeting	The minutes had been sent to the Trustees for their review prior to this meeting	A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to approve the minutes as presented. Motion carried.

	<p>and so that will have to be a write off. We do continue to work on these claims. We do work to obtain prior authorization for payment from an individual's insurance before admission, or know what insurance plan(s) they are on.</p>	
<p>Report of Quality Assurance and Resident Council Committees</p>	<p>Susan Williamson reported on the Resident Council Meetings held during the month. Each home reviewed the Activities Calendar for June, were reminded to keep the cookies and candies in their rooms in a container with a lid. There were no complaints or concerns.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Degenaer, to approve the Administrator's report. Motion carried.</p>
<p>Quality Assurance</p>	<p>Susan Williamson reported on the Quality Assurance Meeting for May. We had 4 citations from our recent survey. We feel we had a wonderful survey with many compliments for the staff, grounds, etc. There were no complaints made to the surveyors from the residents. Staff had a party to thank them for their hard work.</p>	
<p>Safety Committee Report</p>	<p>Lois Ball reported that the Safety Committee had met during May. All incidents and accidents were reviewed. Staff continues to do a good job. A few non major issues were reviewed. The Committee was to receive a fire safety inservice but David Kausak couldn't make the meeting.</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Hafeman, to approve the report as presented.</p>

	out liability insurance company, will allow us to purchase a piece of equipment for therapy.	
Adjournment	The meeting adjourned at 2:49 p.m.	A motion was made by Trustee Naser, supported by Trustee Hafeman, to adjourn the meeting. Motion carried.

Gary Eichhorn, Secretary



Darlene Smith, Acting Secretary

Darlene Smith 6/23/16

MENOMINEE COUNTY LIBRARY BOARD

Minutes March 15, 2016

Approved as corrected: June 22, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:03 AM
TUESDAY- March 15, 2016

Present: J. Bejgrowicz, J. Freis, K McNeely, C. Peterson and Commissioner L. Schei. Excused: M. Fagan

No public present.

J. Freis moved to approve the agenda, support by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the corrected minutes from the February 16, 2016 Meeting, support by J. Freis, motion carried.

J. Bejgrowicz moved to approve of February Financial Report, support by J. Freis, motion carried.

J. Freis moved to approve the March bills, support by J. Bejgrowicz, motion carried.

Director's Report

- A. Update on the rearranging/weeding of the library collections. We relocated round tables to provide for more seating and moved the puzzles to the Hayward Room. Next up is to shift the Reference and consolidate/shift the Michigan collection. We are working on getting the new chairs recovered and extra pillows for seating in the children's room. Two lateral cabinets were moved to the workroom for Friends storage. The photocopier was relocated which allowed us to put a 15-minute "standup" computer workstation by the inside door.
- B. The Bookmobile went in twice for minor repairs this month. We replaced the batteries and one of the injector lines.
- C. Staff at Superiorland Coop Office helped submit bids on e-rate for FY 2016/17. We expect to save about \$900.00 – 40% funding this year.
- D. The PJ party with the 4-H Youth Council went well and pictures are posted on Facebook. Photo releases were signed by parents for all youth. The 4-H Youth Council did a good job and we are looking forward to them coming again next spring. The Friends did an excellent job with providing snacks and running the registration.
- E. Library information was printed on new County Maps – this was done free of charge, and we received a case of maps to share with our patrons.
- F. For the next budget year discussion: Creating a part-time "substitute" position at either grade 3 or 4 for 180 hours would be about \$2,000.00. Both the firewall and computer licensing will need to be updated next year and preliminary costs were reviewed. These items should be noted in the file on budget upgrades for reminders when the budget is next under review.

New Business

Motion to amend the bylaws to include: **The director has the authority to pay normal bills that would incur late fees or interest charges prior to the regular Library Board Meeting.** Moved by K. McNeely support by J. Bejgrowicz. Approved

P. Cheski submitted a report from the Superiorland Library Cooperative directors meeting.

Page 2 - Minutes Menominee County Library Board Meeting March 15, 2016

Board asked A. Winnicki to include copies of the current bylaws in the April Board Packets for review at the next meeting.

Discussion on when the current Long Range Plan and Technology Plan for the Library should be reviewed/updated. A. Winnicki will research and report at the next meeting.

J. Bejgrowicz submitted his resignation from the Library Board of Directors effective 3/16/16 K. McNeely moved to accept, support by J. Freis. Accepted. C. Peterson will contact Brian Bousley about posting the vacancy on the Library Board.

Public Participation – no public present.

As there was no further business K. McNeely moved to adjourn the meeting, support by J. Bejgrowicz, motion carried. Meeting adjourned at 11:55.

Approved: 4/19/16

MENOMINEE COUNTY LIBRARY BOARD
Corrected Minutes April 19, 2016

Approved: May 17, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:05 AM TUESDAY- April 19, 2016

Present: M. Fagan, J. Freis, K McNeely, C. Peterson N. Tuinstra and Commissioner L. Schei.

No public present.

K McNeely moved to approve the agenda, support by M. Fagan. Motion carried.

New Board member Nancy Tuinstra was introduced and welcomed to the board, updated contact sheets were distributed.

M. Fagan moved to approve the minutes from the March 15, 2016 meeting, support by J. Freis. Motion carried.

J. Freis moved to approve of March Financial Report, support by K McNeely. Motion carried.

M. Fagan moved to approve the April bills, support by J. Freis. Motion carried.

Director's Report

A. **Library:** The Reference collection was weeded and the Michigan collection has been shifted/interfiled. Next up will be shifting the non-fiction to make more room for the Young Adult collection.

Wil-Kil will be coming to spray for ants. We are working with the county on "spring" cleaning; carpets were done and the chairs are being worked on. J. Mekash is aware of the leaks and will be fixing them soon. Both Photocopiers have been cleaned and serviced. The Board approves of looking into using jail trustees for heavy cleaning in the Library, A. Winnicki will find out if this is feasible and report back to the Board.

B. **Patrons:** Lorelee Tessmer (long time bookmobile librarian-retired) passed away 4/9/16. She asked that memorials be sent to the library. We have Library Week in our display case. A local homeschooling group will be putting an art exhibit in the display case next. If anyone knows of a collection to be shared contact the library. Tax season went as well as could be expected and library staff did an excellent job with resources provided.

C. **Bookmobile:** We had an open house in Powers 4/13/16. Dennis Rye has graciously offered his garage for washing the bookmobile on a regular basis. The generator oil was changed and replacement back up alarm has been ordered.

D. **Technology:** We have extended the Wi-Fi timer. It is now on from 6 am to 9 pm. The 15 Minute Computer has been well received. If requested by an adult with children, we will switch the computers in the children's room to unfiltered internet.

E. **Programing:** Next week is financial Awareness Week and we are participating with Story times at both branches and bookmobile – all children attending will receive a copy of "Bunny Money" book. Summer Reading schedule is set and we are working with the Friends for promotion. There is public interest in a community seed exchange housed at the library. A program for "seed saving" will be offered in the Fall.

F. **Friends:** Their Annual Plant sale is scheduled for May 28th: They received their license for the fall raffle and are collecting items. They are hosting a staff appreciation open house at both Hermansville and Stephenson on April 27th.

G. **Volunteers:** Discussion on Michigan Privacy Law and standard library practices in regards to Volunteers. Brian Bousley has been consulted. There are no restrictions or issues that would prevent us from increasing our use of volunteers. Ann Murray continues to come weekly and I would like to reach out to additional volunteers, especially students. The Board asked that a short summary list of volunteer duties be prepared for review at the next board meeting.

H. **Financial** I had a meeting last week with Brian Bousley re getting started with the FY2016/17 budget. He states there are not funds for a substitute position but we can utilize Linda Cooley up to 29 hours per week. I have talked to Linda and she will help with the short days next month. Note that the fire wall contract is due in July and I do not yet have a final rate. Jen Hirn is attending the Beginning Library Workshop next month. I am attending Rural Libraries Conference as a presenter in May.

New Business

K McNeely moved to approve the updated photo release permission slip, supported by J. Freis. Motion carried.

Discussion on art in the Library. The Ihander sculptures will be boxed up and returned to Sally Ihander. A. Winnicki will ensure that contact information for Jerry Piche is attached to the paintings in the Hayward Room.

K McNeely moved to approve current bylaws, supported by M. Fagan. Motion carried.

K. McNeely will work with A. Winnicki to prepare a draft Long Range Plan for review at the next board meeting.

Public Participation – no public present.

As there was no further business M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 12:04.

Submitted by:

Amanda Winnicki, Library Director

MENOMINEE COUNTY LIBRARY BOARD
Minutes May 17, 2016

Approved: June 21, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday May 17, 2016

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

No public present.

J. Freis moved to approve the agenda, support by K. McNeely. Motion carried.

K. McNeely moved to approve the minutes from the April 19, 2016 meeting as corrected, support by J. Freis. Motion carried.

J. Freis moved to approve April Financial Report, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the May bills, support by K. McNeely. Motion carried.

Director's Report

Library: I have talked to Jim Mekash about the leaks. The County is repairing the screens. Cleaning continues. Hermansville hours have changed due to building management changes.

Patrons: We have received over \$600.00 in remembrance of Loralee Tessmer and will be purchasing materials to reflect her interests.

Bookmobile We are collecting books from the classes and students to finish up the school year.

Technology: We replaced the internet routing switch as part of routine maintenance. The cost for the new Firewall is \$1138.95 and fully covers the cost for a three year period.

Programing: Rural Libraries was inspiring and my program was well received. All our Bunny money books were given out during Financial Planning Week. Summer Reading Club programs are scheduled at both the Main and Hermansville branch. Hermansville started a monthly book club.

Friends: Their Annual meeting is later today. The plant sale is scheduled for May 28th. The Book sale is scheduled for July 29 and 30.

Volunteers: April Hours - Ann Murry was in for 27 hours, and Sally Harris has created another guessing contest. A list of Volunteer duties was in your packets, Library Director will keep board informed about other volunteers or any additional duties added to the list.

Financial: I am working on the preliminary FY2016/17 budget. The cost of RIDES (transportation of interlibrary loans) went up considerably. The cost for the next service year is \$2,340.00. Pam Christiansen at Superiorland is working on a way to subsidize part of this cost for the UP.

Additional Issues: Library of Michigan has information for Trustees including a Trustee Manual on their website www.michigan.gov/libraryofmichigan.

New Business

Discussion on volunteer duties and recruitment of volunteers to support library programs.

K McNeely made a motion to Appoint Amanda Winnicki as the Library Official and Company Officer who is authorized to start, complete, submit, certify, modify and deactivate Forms 498 for purposes of the Erate Schools and Library Program. Motion supported M. Fagan. Motion carried.

J. Freis moved to approve the updated Long Range Plan as submitted, supported by M. Fagan. Motion carried.

Public Participation – no public present.

As there was no further business K McNeely moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 11:32.

Submitted by:

Amanda Winnicki, Library Director

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	“New” Spalding Township/Fire Hall ~ Waiver of Bldg. Permit?
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>Spalding Township is building a new Town Hall/Fire Hall. They would like the County Board to waive the cost of the building permit. Mr. Moraska has asked to have this placed on the CB agenda so work may begin on the building the week of July 11th. The board will be asked to discuss this item and move forward for a vote so the building process isn't further delayed.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2016-10 ~ UPAAA 2017-2019 Multi-Year plan for Services to the Elderly.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
UPCAP is asking for the County Board to support the multi-year plan for the UP Older Adults. By approving the resolution, you are supporting the UPAA 2017-2019 Multi-year plan for services to the Elderly.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

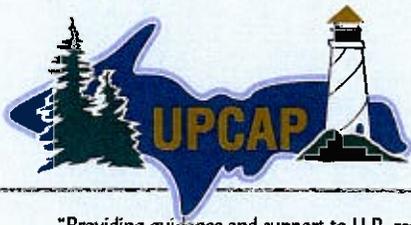
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



P.O. Box 606
Escanaba, MI 49829
(906) 786-4701 - Fax: (906) 786-5853
www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

www.upcap.org

June 28, 2016

RECEIVED
JUL - 1 2016
MARC KLEIMAN
MENOMINEE COUNTY CLERK

Mr. Marc Kleiman
Menominee County Clerk
839 10th Ave
Menominee, MI 49858

Dear Mr. Kleiman,

It is time once again to review the final draft copy of the U.P. Area Agency on Aging's (UPAAA) 2017-2019 Multi-Year Plan for services to Upper Peninsula Older Adults as required by the Michigan Aging and Adult Services Agency (AASA). This document may be viewed on our website at www.upcap.org.

Although your county is not required to take any action on the plan, if you choose to support the plan I have enclosed a sample resolution for your use. We ask that you return the resolution by July 30, 2016 so that we may forward these to AASA within their required time frames. You may respond with your resolution via email to meadj@upcap.org.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

Jonathan Mead
Executive Director

Enc.

cc: Ms. Jan Hafeman

RESOLUTION 2016-10

U.P. AREA AGENCY ON AGING 2017-2019 MULTI-YEAR PLAN FOR SERVICES TO THE ELDERLY

WHEREAS UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year (FY 2017-2019) Area Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the Multi-Year Area Plan development process, UPCAP conducted needs surveys, seven public forums, two public hearings, and received input from service providers, older adults, county officials, human services organizations, and other interested parties; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors has unanimously approved the proposed Multi-Year Area Plan; and

WHEREAS, the AAA Multi-Year Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging Multi-Year (FY2017-2019) Area Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Authorized Signatory _____
Charlie Meintz, County Board Chairperson

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	MSU ~ 2016 Work Plan Payments "in full"
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>MSU has sent an invoice for the full amount of the work plan for the Menominee County Services for the 2015/16 Budget year. This should have been invoiced quarterly for payments.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Michigan State University

INVOICE

MSUE Business Office
Morrill Hall of Agriculture
446 W. Circle Drive, Rm 160
East Lansing, MI 48824

DATE: June 16, 2016
INVOICE # 1-4 MENOMINEE 2016
FOR: STANDARD MOA
2016 WORK PLAN

Bill To:
Menominee County
ATTN: Marc Kleiman, Clerk
839 10th St
Menominee, MI 49858

DESCRIPTION	AMOUNT
First through Fourth Quarters MOA 2016 Work Plan Payment :	
Assessment Fee	40,929.00
.5 FTE additional Program Coordinator	30,050.00
The total MOA fee for the period of October 1, 2015 to September 30, 2016 will be \$70,979 (\$40,929 for the assessment and \$30,050 for additional personnel)	
Full amount of the 2016 work plan to be billed at this time due to the late signing of the work plan.	
Please pay within 30 days.	
TOTAL	\$ 70,979.00

Make all checks payable to Michigan State University and send to the address above.
If you have any questions concerning this invoice, contact Christi Sovis, sovis@msu.edu, 517-355-8275

We signed 2/23/16

THANK YOU

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	2016/17 Draft Budget
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The Finance Committee has included 2016/17 County Budget in draft format go give to the full board for discussion and any recommendations.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Rec
6-30-16
LAW

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
6/02/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
6/14/16	MENOMINEE CITY HALL	15		8.10	101-101-860.04
6/14/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
6/16/16	PINECREST - POWERS	73		39.42	101-101-860.04
6/20/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
6/21/16	LIBRARY - STEPHENSON	32		17.28	101-101-860.04
6/21/16	AIRPORT - MENOMINEE	15		8.10	101-101-860.04
6/27/16	LIBRARY - STEPHENSON	32		17.28	101-101-860.04
6/28/16	ANNEX - STEPHENSON	32		17.28	101-101-860.04
6/29/16	MARQUETTE, MI	—		—	
		295	Total Mileage	295	
				Total Mileage Fee	159.30

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

6/30/16
Date

Rec
6-28-16
AKB

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

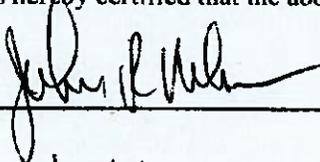
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
6/2/16	Co BD Finance, Stephenson	56	57	30.24	101-101-860.11
6/2/16	ME NULKS, STEPHENSON	56	"	30.24	101-101-860.11
6/14/16	Co BO, STEPHENSON	56	"	30.24	101-101-860.11
6/24/16	Co BO Finance, Stephenson	56	"	30.24	101-101-860.11
6/27/16	Co BO Finance, Stephenson	56	"	30.24	101-101-860.11
6/28/16	Co BO, STEPHENSON	56	"	30.24	101-101-860.11
					101-101-860.11
					101-101-860.11
		336	57		101-101-860.11
			Total Mileage	181.44	
Total Mileage Fee					181.44

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

6/28/16

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

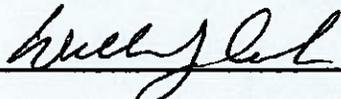
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
5/2/16	Steph. Annex	32		17.28	101-101-860.05
5/10/16	Courthouse	16		8.64	101-101-860.05
5/11/16	Lake Township	49		26.46	101-101-860.05
5/19/16	Hannahville			4.536	101-101-860.05
5/20/16	Hannahville	84			101-101-860.05
5/24/16	Courthouse	46		9.64	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
		197	197		
			Total Mileage		
Total Mileage Fee					106.38

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 5/27/16
 Date



**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement

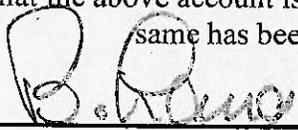
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
2016					
06-14	CO. BD	43			101-101-860.02
06-17	RC & D	3			101-101-860.02
06-28	JOC. SERV.	3			101-101-860.02
06-28	CO. BD	43			101-101-860.02
					101-101-860.02
			92 X .54 =	49.68	101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	49.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

07-07-16

Date

RECEIVED
JUL 07 2016
BY: *AA*

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on 6/24; 6/30; 7/1; & 7/7/2016 in the combined amount of \$178,291.26	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 County Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 06/24/2016 - 06/24/2016
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

JUN 24 2016
 AWD
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
47698	Mastercard May 11 - June 10, 2016 (Courthouse)	06/12/2016 jessicaw	06/24/2016	1,242.18	1,242.18	Open
	101-265-742.00	Krist Food Mart		34.82		
	101-265-934.00	Amazon		198.00		
	101-268-729.00	USPS		6.45		
	101-267-801.00	Techsmith Corporation		42.95		
	215-141-860.00	TreeTops Lodging		88.75		
	101-215-860.00	Holiday		16.16		
	101-215-860.00	Arby's		8.46		
	101-268-729.00	USPS		6.45		
	101-215-860.00	Shell Oil		26.43		
	101-268-729.00	USPS		6.45		
	101-215-860.00	Subway		5.67		
	101-215-860.00	Cheddar's		8.79		
	101-215-860.00	Holiday		22.41		
	101-215-860.00	Shell Oil		14.24		
	101-215-860.00	Arby's		6.36		
	101-215-860.00	Crowne Plaza		126.14		
	101-268-729.00	USPS		6.45		
	101-101-859.00	Island Hotel		85.50		
	101-101-859.00	Island Hotel		74.60		
	101-268-729.00	USPS		6.45		
	215-141-860.00	Jo to Go		3.70		
	215-141-860.00	TreeTops Food		23.00		
	215-141-860.00	Biggby Coffee		2.32		
	215-141-860.00	Holiday		4.57		
	101-141-860.00	Mission Point Resort		194.80		
	517-252-860.00	Michigan Municipal		79.00		
	101-268-729.00	USPS		6.45		
	101-265-742.00	Krist Food		33.96		
	295-667-801.01	Menards		89.95		
	101-268-729.00	USPS		6.45		
	101-268-729.00	USPS		6.45		
Credit Card						
47699	Mastercard June 1 - June 6, 2016 (Airport)	06/12/2016 jessicaw	06/24/2016	124.67	124.67	Open
	216-585-742.00	Holiday		29.03		
	216-585-742.00	Holiday		65.89		
	216-585-742.00	Twin County Airport		2.48		
	216-585-742.00	Twin County Airport		1.68		
	216-585-742.00	Twin County Airport		0.05		
	216-585-742.00	Twin County Airport		20.59		
	216-585-742.00	Twin County Airport		4.95		
Credit Card						
47700	Mastercard May 16 - May 27, 2016 (Sheriff/Road)	06/12/2016 jessicaw	06/24/2016	470.66	470.66	Open
	101-301-742.00	Pickleman's 1 Stop		32.20		
	101-301-860.00	Candlewood Suites		84.75		
	101-301-860.00	Subway		8.53		
	205-315-742.00	Krist Oil		30.76		
	205-315-742.00	Superior Touchless		8.00		
	205-315-742.00	Superior Touchless		8.00		
	205-315-755.00	Interest Due		2.87		
	205-315-860.00	Franklin Square Inn/Magnuson		205.98		
	205-315-860.00	Jimmy Johns		9.42		
	205-315-860.00	Joey's Seafood		28.07		
	205-315-860.00	Krist Oil		7.60		
	205-315-860.00	The Ambassador		17.18		
	205-315-860.00	The Shelden Grill		7.30		
	205-315-934.03	Sirchie		20.00		
# of Invoices:	3	# Due:	3	Totals:	1,837.51	1,837.51
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					1,837.51	1,837.51

06/30/2016 09:45 AM
 User: jessicaw
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 06/30/2016 - 06/30/2016
 UNJOURNALIZED
 OPEN

APPROVED

Page: 1/5

JUL 01 2016

BKS

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ADE INCORPORATED					
30961	SALCE Assessment	101-136-755.00	90.00		90.00
TOTAL VENDOR ADE INCORPORATED					90.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC					
1677404206	Airport Supplies	216-585-755.01	29.38		56.19
		216-585-745.00	26.81		
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC					56.19
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863661406	June 19 - July 18, 2016	266-325-850.00	334.08		334.08
TOTAL VENDOR AT&T - CAROL STREAM, IL					334.08
VENDOR NAME: AT&T MOBILITY					
287252234966	June 10 - July 9, 2016 (906-792-5968)	101-132-850.00	31.61		31.61
TOTAL VENDOR AT&T MOBILITY					31.61
VENDOR NAME: BARSTOW, SELSOR, & KLUMB P.C.					
7086	Client # 16-4429-859 (L.S.T.)	101-148-807.00	1,020.00		1,020.00
TOTAL VENDOR BARSTOW, SELSOR, & KLUMB P.C.					1,020.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
19703	2014 Chevy Impala	205-315-934.02	27.95		27.95
19704	2012 Chevy Impala - Vehicle Maintenance	205-315-934.02	27.95		27.95
19715	2015 Chevy Impala - Vehicle Maintenance	205-315-934.02	32.90		32.90
19792	Vehicle Repairs to 55-000	205-315-934.02	594.47		594.47
19806	2015 Chevy Impala - Vehicle Maintenance	205-315-934.02	305.16		305.16
19814	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	34.90		34.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					1,023.33
VENDOR NAME: BLUETARP FINANCIAL, INC.					
D49956	Inmate Medical Supplies	101-301-770.00	171.50		171.50
1614224881	Building & Ground & Park Supplies	101-265-930.01	7.99		40.90
		101-265-755.01	3.99		
		208-751-756.01	9.99		
		101-265-755.00	5.49		
		101-265-930.01	10.95		
		208-751-756.01	2.49		
TOTAL VENDOR BLUETARP FINANCIAL, INC.					212.40
VENDOR NAME: BRIAN BOUSLEY					
Reimbursement	Mileage	101-172-860.00	369.58		369.58
TOTAL VENDOR BRIAN BOUSLEY					369.58
VENDOR NAME: BRUNELLE, JENNIFER					
June 2016	Crisis Intervention	296-668-801.00	640.00		640.00
TOTAL VENDOR BRUNELLE, JENNIFER					640.00
VENDOR NAME: CBM MANAGED SERVICES					
STDINV02021	Inmate Meals	101-301-770.00	2,068.68		2,068.68
STDINV02456	Inmate Meals	101-301-770.00	2,036.08		2,036.08
TOTAL VENDOR CBM MANAGED SERVICES					4,104.76
VENDOR NAME: CDW GOVERNMENT					
DJK7227	Polycom Cabel	101-103-857.01	238.87		238.87
TOTAL VENDOR CDW GOVERNMENT					238.87
VENDOR NAME: CITY OF MENOMINEE					
July 2016	Monthly Rent	266-326-942.00	351.67		351.67
4291	Gasoline Sales (Road)	206-301-742.00	61.54		1,316.27
		205-315-742.00	1,254.73		

JUL 01 2016

BKBS

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MIAMI
VENDOR NAME: CITY OF MENOMINEE				
4287	Gasoline Sales	101-265-742.00	47.12	57.88
		101-215-860.00	10.76	
TOTAL VENDOR CITY OF MENOMINEE				1,725.82
VENDOR NAME: CLOVERLAND PAPER CO				
111849	Inmate Supplies	101-301-770.00	119.78	119.78
111911	Inmate Supplies	101-301-770.00	116.44	116.44
111912	Courthouse Supplies	101-265-755.01	209.30	209.30
111848	Courthouse Supplies	101-265-755.01	272.95	272.95
TOTAL VENDOR CLOVERLAND PAPER CO				718.47
VENDOR NAME: COUNTRY VISIONS				
357495	Diesel Fuel (Airport)	216-585-744.00	1,407.38	1,407.38
TOTAL VENDOR COUNTRY VISIONS				1,407.38
VENDOR NAME: COZZY'S POLARIS				
12126	2015 Polaris Razor 900	205-315-981.00	14,453.00	14,453.00
TOTAL VENDOR COZZY'S POLARIS				14,453.00
VENDOR NAME: DAVID F. OEMING, JR.				
2013-068-MI	Court Appointed Legal (Anderla)	101-148-807.00	160.00	160.00
TOTAL VENDOR DAVID F. OEMING, JR.				160.00
VENDOR NAME: DJUPSTROM, NATE				
Reimbursement	Plants for Garden	296-668-801.00	70.15	70.15
TOTAL VENDOR DJUPSTROM, NATE				70.15
VENDOR NAME: DTE ENERGY				
462245200011	Annex	101-261-920.04	46.52	46.52
TOTAL VENDOR DTE ENERGY				46.52
VENDOR NAME: ELECTION SYSTEMS & SOFTWARE				
972718	Ballot Coding for August 2016 Election	101-262-727.00	8,221.50	8,221.50
TOTAL VENDOR ELECTION SYSTEMS & SOFTWARE				8,221.50
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
66118256	Shakey Lakes - Ash Container	208-751-801.00	489.01	489.01
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				489.01
VENDOR NAME: HANNA, BRENDA				
Reimbursement	Mileage - (April - June, 2016)	101-253-860.00	30.24	30.24
TOTAL VENDOR HANNA, BRENDA				30.24
VENDOR NAME: HI TEC BUILDING SERVICES				
012053	June 2016 Cleaning Services	101-265-801.00	1,400.00	1,400.00
TOTAL VENDOR HI TEC BUILDING SERVICES				1,400.00
VENDOR NAME: IMAGEWORKS				
9262	Park Uniforms	208-751-745.01	189.00	189.00
TOTAL VENDOR IMAGEWORKS				189.00
VENDOR NAME: J S ELECTRONICS, INC.				
19323	Maintenance on Console Position One	266-325-934.01	136.50	136.50
19318	Maintenance on Tone Encoder Board	266-325-934.00	165.00	165.00
19306	Tower Lease - July 2016	266-326-942.00	425.00	425.00
19320	Listen Only Earpiece	101-301-934.01	55.00	55.00
19328	Headlight Maintenance	265-315-934.02	137.15	137.15
TOTAL VENDOR J S ELECTRONICS, INC.				918.65
VENDOR NAME: JOEL HENSLEY, RN				
June 2016	Medical Examiner	101-648-709.00	1,080.00	2,790.00
		101-648-835.00	1,710.00	
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00

JUL 01 2016 *bus*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
VENDOR NAME: JOEL HENSLEY, RN				
Blood Draw	C.M. (5/31) B.M. (6/11) J.R. (6/11) E.E. (6/5) M.D. (6/3) M.K. (6/4)	101-267-801.01	600.00	600.00
TOTAL VENDOR JOEL HENSLEY, RN				4,755.00
VENDOR NAME: LAKELAND DOOR				
H-007098	Bullet Proof Door with Window	101-103-970.15	1,870.00	2,150.00
		101-265-755.00	280.00	
TOTAL VENDOR LAKELAND DOOR				2,150.00
VENDOR NAME: LINDEROTH, JANIS				
Reimbursement	Mileage - UP State Fair Board	101-101-710.00	128.56	128.56
TOTAL VENDOR LINDEROTH, JANIS				128.56
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
88969	Letterhead (x1500)	101-132-727.00	198.00	198.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				198.00
VENDOR NAME: MCLAREN, TERRY				
2016-059-GA	Guardian Ad Litem (G.B.)	101-148-807.00	50.00	50.00
TOTAL VENDOR MCLAREN, TERRY				50.00
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
26553	Defective Valves Courtroom A	101-265-934.00	3,525.00	3,525.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				3,525.00
VENDOR NAME: MENARDS - MARINETTE				
12156	Ceramic Floor Tile - Vestibule	101-103-998.04	1,138.90	1,138.90
11800	Building & Ground Supplies	101-265-755.00	51.56	51.56
11678	Park Supplies	208-751-756.01	28.99	28.99
11972	Milled Earth (x9) - Vestibule Project	101-103-998.04	32.46	32.46
12042	Building & Ground Supplies	101-265-755.00	29.96	29.96
11679	Week Killer	101-265-755.00	19.99	19.99
10944	Credit Memo	101-265-755.00	(142.48)	(142.48)
TOTAL VENDOR MENARDS - MARINETTE				1,159.38
VENDOR NAME: MENOMINEE BUSINESS DEVELOPMENT				
Appropriation	4th Quarter	101-728-801.00	5,000.00	5,000.00
TOTAL VENDOR MENOMINEE BUSINESS DEVELOPMENT				5,000.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSION				
3WFP-013 °	Cedarville Township Project #1	401-446-970.00	22,764.50	22,764.50
10993	Dust Control - Kleinke & Shakey	208-751-801.00	528.12	528.12
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSION				23,292.62
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV122	Work Van Services (Treasurer's Office)	517-252-931.00	21.00	21.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				21.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10237705	Work Van - (Blades & Filters)	206-301-934.00	52.24	52.24
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				52.24
VENDOR NAME: MGT OF AMERICA, INC.				
28438	CRP FY 2016 (April, May, June)	101-141-801.00	1,264.60	1,264.60
TOTAL VENDOR MGT OF AMERICA, INC.				1,264.60
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0118995-001	HP Cartridge	101-132-727.00	103.99	103.99
0118993-001	Received/Date Stamp	101-132-727.00	22.79	22.79
0119045-001	Gloves for Drug Testing	296-667-730.00	91.90	91.90
0118929-001	Printer & Cartridges (911)	266-325-727.00	257.97	257.97
0118956-001	Credit Memo - Cartridge for 911	266-325-727.00	(33.99)	(33.99)
0118961-001	Binder x4 (Sheriff Dept)	101-301-727.00	22.36	22.36
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				465.02
VENDOR NAME: MOTION INDUSTRIES, INC.				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
VENDOR NAME: MOTION INDUSTRIES, INC.				
WI27-400429	Jail Exhaust Blower Repair	101-265-934.00	44.61	44.61
TOTAL VENDOR MOTION INDUSTRIES, INC.				44.61
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-9	Legal Update Training (x11)	205-315-881.03	660.00	660.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				660.00
VENDOR NAME: OFFICE DEPOT, INC.				
845417502001	Pens (District Court)	101-136-727.00	34.99	34.99
845522430001	HP Cartrige (District)	101-136-727.00	179.99	179.99
845760463001	Ink Cartridge (District)	101-136-727.00	59.23	59.23
845417461001	Labels (District Court)	101-136-727.00	20.97	20.97
TOTAL VENDOR OFFICE DEPOT, INC.				295.18
VENDOR NAME: PELTO, JESSICA E.				
15-3774-FC	Mileage	101-267-860.00	406.08	406.08
TOTAL VENDOR PELTO, JESSICA E.				406.08
VENDOR NAME: REDITEST SCREENING DEVICES				
560009	Drug Testing Supplies	101-136-727.00	466.29	466.29
TOTAL VENDOR REDITEST SCREENING DEVICES				466.29
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
44243	Health Department Exterior Doors	101-265-930.01	78.40	78.40
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				78.40
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Emergency Services Supplies	101-426-727.00	23.07	39.90
		101-426-963.00	5.37	
		101-426-755.00	11.46	
Reimbursement	Mileage	101-426-860.00	96.12	96.12
Reimbursement	Emergency Services Supplies	101-426-755.00	56.48	262.01
		101-426-755.00	65.58	
		101-426-755.00	139.95	
Reimbursement	Emergency Services Supplies	101-426-934.02	60.86	60.86
Reimbursement	Trailer Supplies, Pump, Faucet, AntiFreeze	101-426-934.02	173.74	173.74
TOTAL VENDOR SEXTON, RICHARD				632.63
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-469941	Lien System (4/1 - 6/30/16)	101-301-976.00	1,765.00	1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,765.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Oil (x2) for Work Van	206-301-742.00	9.96	9.96
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				9.96
VENDOR NAME: TAYLOR BROTHERS DOOR LOCK, LLC				
2168	Nightlock Lockdown (x161) Release Tool (x4)	101-426-934.02	6,600.00	6,600.00
TOTAL VENDOR TAYLOR BROTHERS DOOR LOCK, LLC				6,600.00
VENDOR NAME: TWIN CITY SERVICE AGENCY INC				
MENOMAR-01	Renewal of Pollution Liability (Airport)	216-585-831.00	1,019.65	1,019.65
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				1,019.65
VENDOR NAME: U.E.S. COMPUTERS, INC.				
74543	USB Mouse (x10)	101-103-857.03	100.00	100.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				100.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
306811944	Bizhub 423	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: WALTER BROTHERS INC				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				
D57900	Wire Lock Pin (x4)	205-315-755.00	10.76	10.76
D57899	Single Sided Keys	205-315-755.00	1.69	1.69
TOTAL VENDOR WALTER BROTHERS INC				12.45
VENDOR NAME: WEST GROUP PAYMENT CENTER				
834176583	May 5 - June 4, 2016	269-145-982.00	480.00	480.00
TOTAL VENDOR WEST GROUP PAYMENT CENTER				480.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00005	Kleinke Park	208-751-920.01	129.87	129.87
0402047856-00008	Kleinke Park	208-751-920.01	377.81	377.81
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				507.68
VENDOR NAME: YMCA				
08232	Teen Fitness	296-668-801.00	400.00	400.00
TOTAL VENDOR YMCA				400.00
VENDOR NAME: ZERATSKY EXTREME HEATING &				
9675	Maintenance on Jail Walk in Freezer	101-265-934.00	361.00	361.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				361.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
June 2016	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
				96,013.98

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN
 AMOUNT

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677408749	Airport Supplies	216-585-755.01	149.85	165.49
		216-585-745.00	15.64	
1677415327	Airport Supplies	216-585-755.01	40.55	56.19
		216-585-745.00	15.64	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				221.68
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863444106	June 19 - July 18, 2016	101-103-850.00	980.17	960.17
906863202306	June 19 - July 18, 2016	101-103-850.00	639.62	
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,599.79
VENDOR NAME: BS&A SOFTWARE				
107411	Software Conversion Project	101-103-970.16	37,805.00	37,805.00
TOTAL VENDOR BS&A SOFTWARE				37,805.00
VENDOR NAME: CDW GOVERNMENT				
DLF8013	Polycm Cable	101-103-801.10	239.05	239.05
DLZ5461	Stereo/Audio & Video Cablee	101-103-801.10	145.55	
TOTAL VENDOR CDW GOVERNMENT				384.60
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - June 2016	101-101-860.05	84.24	84.24
TOTAL VENDOR CECH, WILLIAM				84.24
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Electric/Water/Sewer	101-261-920.01	18.73	298.49
		101-261-920.02	31.91	
		101-261-920.03	247.85	
TOTAL VENDOR CITY OF STEPHENSON				298.49
VENDOR NAME: DEKETO, LLC				
DK 6-16	June 2016 Documents (x298)	256-277-857.00	796.00	796.00
TOTAL VENDOR DEKETO, LLC				796.00
VENDOR NAME: DELTA COUNTY				
16-0009892	Building Code Services	249-371-801.00	4,250.00	4,250.00
16-0009893	Truck Payment	249-371-801.00	901.08	
TOTAL VENDOR DELTA COUNTY				5,151.08
VENDOR NAME: GOEBEL, JR., ROBERT E.				
M15-15100-DM	Mileage	101-132-860.00	58.32	58.32
TOTAL VENDOR GOEBEL, JR., ROBERT E.				58.32
VENDOR NAME: JENNINGS, PATRICK L.				
2016-028-MI	Court Appointed Legal (Marsicek)	101-148-807.00	135.00	135.00
2016-023-MI	Court Appointed Legal (Poquette)	101-148-807.00	115.00	
TOTAL VENDOR JENNINGS, PATRICK L.				250.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	256-277-860.00	135.00	315.36
		101-215-860.00	180.36	
TOTAL VENDOR KLEIMAN, MARC				315.36
VENDOR NAME: MENARDS - MARINETTE				
12629	Park Construction Supplies	208-751-756.01	68.98	68.98
TOTAL VENDOR MENARDS - MARINETTE				68.98
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10241799	Airport Supplies	216-585-381.00	8.19	8.19

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/01/2016 - 07/01/2016
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Page: 2/3

JUL 01 2016

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY WISCONSIN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				3.19
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - June 2016	101-101-860.11	181.44	181.44
TOTAL VENDOR NELSON, JOHN R.				181.44
VENDOR NAME: NORTHERN STAR PATHOLOGY, PC				
6/14/16	Autopsy (Floyd Rhode)	101-648-936.00	1,450.00	1,450.00
TOTAL VENDOR NORTHERN STAR PATHOLOGY, PC				1,450.00
VENDOR NAME: NORWAY SPRINGS, INC.				
436630	Airport Supplies	216-585-755.02	6.68	6.68
441715	Airport Supplies	216-585-755.02	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				16.17
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150007	Vehicle Maintenance Supplies (B&G)	101-265-981.00	5.57	5.57
150008	Park Supplies	208-751-756.01	205.40	205.40
		208-751-755.03	22.44	22.44
		208-751-981.00	36.95	36.95
		208-751-930.03	56.94	56.94
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				342.08
VENDOR NAME: PAUL W. CAMPBELL CONSTRUCTION				
741730	2 Loads Gravel & Pit Run	208-751-930.04	285.00	285.00
TOTAL VENDOR PAUL W. CAMPBELL CONSTRUCTION				285.00
VENDOR NAME: PRINTERSPLUS!				
14605	Judgement of Sentence (District) x 500	101-136-727.00	225.00	225.00
TOTAL VENDOR PRINTERSPLUS!				225.00
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1030656	Mower Parts for Parks	208-751-984.00	961.34	961.34
TOTAL VENDOR RIESTERER & SCHNELL, INC.				961.34
VENDOR NAME: SCHEI, LARRY				
Reimbursement	June 2016	101-101-860.04	159.30	159.30
TOTAL VENDOR SCHEI, LARRY				159.30
VENDOR NAME: TIME WARNER CABLE				
10404-710008401-1001	July 2 - August 1, 2016	101-301-850.00	531.70	531.70
TOTAL VENDOR TIME WARNER CABLE				531.70
VENDOR NAME: WALTER BROTHERS INC				
A276731	Airport Supplies	216-585-981.00	3.58	3.58
C86940	Airport Supplies	216-585-981.00	1.19	1.19
TOTAL VENDOR WALTER BROTHERS INC				4.77
VENDOR NAME: WASTE MANAGEMENT				
1537926-1856-6	July 2016	101-265-801.00	507.69	507.69
TOTAL VENDOR WASTE MANAGEMENT				507.69
VENDOR NAME: WILLIAMS, RAYMOND				
Reimbursement	Mileage - June 2016	101-101-860.01	54.00	54.00
TOTAL VENDOR WILLIAMS, RAYMOND				54.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00004	Courthouse	101-265-920.04	430.73	430.73
0402055840-00001	Jail	101-265-920.03	3,810.03	3,810.03
0402191663-00001	Health Center	101-265-920.03	239.57	239.57
0402047856-00006	Stoney Point	208-751-920.01	39.14	39.14
0403823200-00006	Hanger Gate - Center (Airport)	216-585-920.03	28.73	28.73
1652197663-00000	Parks - Electrical Services	208-751-920.01	342.40	342.40

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				4,890.60
				56,650.82

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/07/2016 - 07/07/2016
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 Page: 1/3

JUL 07 2016

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHAEL BORDUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
370500	Shakey Lakes Office/Shop	208-751-920.01	114.51	114.51
379700	Storage Shed	208-751-920.01	203.68	203.68
380300	Shower Building	208-751-920.01	294.24	294.24
383001	Shakey lakes Pk/Horse	208-751-920.01	43.31	43.31
383200	N8380 Co Park Rd 20.5	208-751-920.01	786.98	786.98
383301	Shakey Lakes Park/Cattle	208-751-920.01	287.18	287.18
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	610.58	610.58
369802	W8449 Co Rd G12 Campsites	208-751-920.01	338.34	338.34
367200	Northwest Campsites	208-751-920.01	1,057.46	1,057.46
367100	N8390 Beach House	208-751-920.01	434.47	434.47
1614900	Bath House	208-751-920.01	70.36	70.36
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				4,241.11
VENDOR NAME: BAY AREA MEDICAL CENTER				
7300000360	Pre Employment Physicals	271-790-801.01	113.00	1,473.00
		101-301-835.00	48.00	
		101-267-840.00	477.25	
		271-790-801.01	113.00	
		101-267-840.00	113.00	
		101-215-727.00	113.00	
		101-267-840.00	(364.25)	
		101-103-801.02	113.00	
		208-751-801.01	113.00	
		208-751-801.01	65.00	
		208-751-801.01	569.00	
TOTAL VENDOR BAY AREA MEDICAL CENTER				1,473.00
VENDOR NAME: CBM MANAGED SERVICES				
STDINV02643	Inmate Meals	101-301-770.00	2,033.12	2,033.12
TOTAL VENDOR CBM MANAGED SERVICES				2,033.12
VENDOR NAME: CITY OF MENOMINEE				
90103011	April - June 2016 (Courthouse)	101-265-920.00	31.36	31.36
20102038	April - June 2016 (Courthouse)	101-265-920.00	3,136.35	3,136.35
801010700	Airport Water/Sewer	216-585-920.01	45.50	98.15
		216-585-920.02	52.65	
80101198	Airport Water/Sewer	216-585-920.01	38.99	84.32
		216-585-920.02	45.33	
80101069	Airport Water/Sewer	216-585-920.01	47.67	102.76
		216-585-920.02	55.09	
90103028	Airport Water/Sewer	216-585-920.01	2.08	2.08
TOTAL VENDOR CITY OF MENOMINEE				3,455.02
VENDOR NAME: FAITH TECHNOLOGIES				
624350	Troubleshoot System	101-301-934.02	320.26	320.26
TOTAL VENDOR FAITH TECHNOLOGIES				320.26
VENDOR NAME: GBS INC.				
16-26860	Precinct Kits - August 2016 Primary	101-262-727.00	1,022.63	1,022.63
16-26791	MI Standard Poll Book	101-262-727.00	29.95	29.95
TOTAL VENDOR GBS INC.				1,052.58
VENDOR NAME: GIROUX, J. MICHAEL				
Refund	Camping Reimbursement	208-751-964.00	69.00	69.00
TOTAL VENDOR GIROUX, J. MICHAEL				69.00
VENDOR NAME: INTEGRATED IMAGING, INC.				
61664	Digital Conversion (ROD)	256-277-705.00	3,231.32	3,231.32
TOTAL VENDOR INTEGRATED IMAGING, INC.				3,231.32

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/07/2016 - 07/07/2016
 JOURNALIZED
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 Page: 2/3
 JUL 07 2016 *RLB*

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY
 AMOUNT

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: J S ELECTRONICS, INC.				
19350	Paging - Medical Examiner	101-648-850.00	84.00	84.00
19337	Replacement Battery	101-301-934.02	130.50	130.50
19342	Headlight Flasher Maintenance	205-315-934.02	44.30	44.30
TOTAL VENDOR J S ELECTRONICS, INC.				258.80
VENDOR NAME: L.A. BUSSE, INC.				
ZB68557	Jail Booster Heater (Dishwasher)	101-301-770.00	121.60	121.60
TOTAL VENDOR L.A. BUSSE, INC.				121.60
VENDOR NAME: LENCA SURVEYING				
16116	Remon Yr 2016 (June 17 - June 30, 2016)	243-246-801.07	3,604.36	3,604.36
TOTAL VENDOR LENCA SURVEYING				3,604.36
VENDOR NAME: MAA EDUCATION				
Registration	Property Tax Admin Class - K. Curran	101-257-860.00	350.00	350.00
TOTAL VENDOR MAA EDUCATION				350.00
VENDOR NAME: MARINETTE COUNTY PRINTING DEPT				
496	Custom Car Pass (Parks)	208-751-755.04	218.00	218.00
TOTAL VENDOR MARINETTE COUNTY PRINTING DEPT				218.00
VENDOR NAME: MENARDS - MARINETTE				
12829	Remon Supplies	243-246-765.00	89.70	89.70
12740	Building & Ground Supplies	101-265-930.01	12.28	12.28
12737	Credit Memo	101-265-755.00	(9.97)	(9.97)
TOTAL VENDOR MENARDS - MARINETTE				92.01
VENDOR NAME: MENOMINEE COUNTY CLERK				
Reimbursement	Replenish Petty Cash	101-268-729.00	6.45	53.55
		101-150-729.00	47.10	
TOTAL VENDOR MENOMINEE COUNTY CLERK				53.55
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10245972	John Deer Blade (x3)	208-751-930.02	87.77	87.77
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				87.77
VENDOR NAME: MI ASSO. OF COUNTY CLERKS				
Registration	Conference Fee - Marc Kleiman	101-215-802.00	250.00	250.00
TOTAL VENDOR MI ASSO. OF COUNTY CLERKS				250.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0119128-001	Envelopes & Binder (Clerks Office)	101-215-727.00	40.48	40.48
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				40.48
VENDOR NAME: MOTOROLA				
13116776	Road Patrol Battery	205-315-934.01	165.25	165.25
TOTAL VENDOR MOTOROLA				165.25
VENDOR NAME: RICK TESSIER				
Refund	Camping Reimbursement	208-751-964.00	69.00	69.00
TOTAL VENDOR RICK TESSIER				69.00
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	EMS Supplies	101-426-755.00	11.63	32.87
		101-426-727.00	21.24	
TOTAL VENDOR SEXTON, RICHARD				32.87
VENDOR NAME: SPARLING CORPRATION				
57806	Jet Fuel Filters (Airport)	216-585-981.00	682.31	682.31
57809	Check Valve (Airport)	216-585-981.00	299.37	299.37
TOTAL VENDOR SPARLING CORPRATION				981.68

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 07/07/2016 - 07/07/2016
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STERICYCLE, INC.				
4006413040	Inmate Medical Supplies	101-301-770.01	33.37	33.37
TOTAL VENDOR STERICYCLE, INC.				33.37
VENDOR NAME: THOMAS, RON				
Refund	Camping Reimbursement	208-751-964.00	46.00	46.00
TOTAL VENDOR THOMAS, RON				46.00
VENDOR NAME: TIME WARNER CABLE				
10404 621199203 9C01	Airport	216-585-850.00	343.00	343.00
TOTAL VENDOR TIME WARNER CABLE				343.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
74657	Rollers for Scanner (Jessy)	101-215-727.00	47.00	47.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				47.00
VENDOR NAME: UNIFORM SHOPPE				
256125	Uniform Allowance (Erdman)	205-315-745.00	76.95	76.95
TOTAL VENDOR UNIFORM SHOPPE				76.95
VENDOR NAME: WALTER BROTHERS INC				
13185	Supplies for Annex	101-265-930.02	21.00	21.00
TOTAL VENDOR WALTER BROTHERS INC				21.00
VENDOR NAME: WASTE MANAGEMENT				
1537933-1856-6	Airport	216-585-801.00	102.86	102.86
TOTAL VENDOR WASTE MANAGEMENT				102.86
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0403823200-00005	Airport	216-585-920.03	30.31	30.31
1652196316-00000	Airport	216-585-920.00	22.32	887.68
		216-585-920.03	371.11	
		216-585-920.00	30.28	
		216-585-920.03	280.53	
		216-585-920.00	13.55	
		216-585-920.03	86.30	
		216-585-920.00	26.95	
		216-585-920.03	46.77	
		216-585-920.00	9.87	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				917.99
				23,788.95

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JUL 07 2016

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 07/08/2016
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Special Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 6, 2016 – 9:00 a.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 9:10 a.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet		X		Nelson, John	X		
Hofer, Millie	X			Peretto, Patti			X
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann		X		Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.		X	
Negro, Mari		X					

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian. C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

- Chair Nelson asked the guests present at the table to introduce themselves and that any person asking a question first introduce themselves. Present were Ed McBroom, State Representative; Tom Renwick, MDHSS Behavioral Health & Dev. Dis. Administration; Lynda Zeller, MDHHS Behavioral Health & Dev. Dis. Administration; Bill Slavin, CEO NorthCare.
- Chair Nelson thanked Representative McBroom for facilitating this meeting and thanked all for being here today.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: G. McCole, supported by P. Phillips to approve the agenda. **Motion carried unanimously.**

Representative Ed McBroom & Legislative Panel

Chair Nelson stated that today's agenda includes talking points on General Fund (GF) and budgetary concerns, lack of inpatient psychiatric hospital beds, transportation concerns.

Representative Ed McBroom stated he appreciated everyone meeting again. He stated that as a messenger/go between it is often difficult to always make sure that both sides are hearing each other accurately and that both sides are satisfied with the answers rather than dissatisfied with the messenger. He stated he hopes everyone can walk away feeling like they really heard each other and really know what is going on and that it is not just somehow the State Representative failing to properly deliver messages. As far as the budget he stated specifically are the changes with NorthCare and how that is impacting budgets and the tradeoffs; the issue of transportation problems that the counties are dealing with that are distinctive to the Upper Peninsula.

Lynda Zeller stated there is a crisis with lack of community-based psychiatric beds and acknowledged that while this is a problem state-wide there is a uniqueness in rural areas that makes it even more challenging. There also is a lack of other supports and services that are needed in emergencies.

Tom Renwick gave an update on the issue of access to inpatient psychiatric beds. This issue has been worked on for the last year and a half with certificate of need workgroup review and licensing in Lansing. Part of the concern is community inpatient providers who don't always open the door to people who are Medicaid or Healthy Michigan eligible and the difficulty the Dept. has in making sure they are meeting their commitment as a public institution to open beds to individuals that our network is serving. The group has been looking at their options such as licensing issues, how many beds are available in the region, what kind of criteria is being looked at. A pilot is underway with Mid-State Health Network where they are tracking specific information on the number of individuals needing inpatient services and how many times they have been denied. Some strategies from that pilot program are hopefully going to be implemented on a state-wide basis and be able to identify where vacancies currently exist in inpatient settings.

Bill Slavin, CEO NorthCare, stated certificate of need is not always an indicator of available beds. Hospitals are certified to have so many beds but they don't always fill them and they have some discretion about who they are going to admit and not going to admit. In the U.P. there is a certificate of need for 20 beds at War Memorial, 32 adult beds and 6 children beds at Marquette General. Often times when crisis worker is trying to get someone admitted they will be told they don't have capacity to admit someone currently and this doesn't equate to all 32 beds are full. Some of it has to do with staffing, milieu, behavioral issues requiring additional staffing. The issue of there are not enough certified beds in Michigan is misleading; it is access to the certified beds that is an issue.

Discussion ensued regarding number of licensed beds/number of beds being actually utilized to provide services; staff recruitment and retention with regard to psychiatrists, nursing staff; loan forgiveness programs. Mr. Renwick stated there are also other services and supports such as crisis residential, intensive crisis stabilization that can be provided to people that would otherwise require inpatient services that needs to be reviewed. Ms. Zeller stated that currently Mackinaw Straits Hospital and a local residential provider are working on creating a specialty crisis residential center that can both treat SUD and act as a short term residential. Representative McBroom stated looking at a public/private partnership would be a creative solution.

Chair Nelson opened the floor for any questions/concerns:

Sheriff Celello, Dickinson County, stated an area of concern with transportation is not only financial or distance but the medical issues when transporting an individual as staff are not qualified. Representative McBroom stated that he had suggested last term it no longer be mandated that transportation be done by peace officers and that this is also a liability for communities. Chair Nelson stated this is unfortunately a money issue and thus can't be fixed without it.

Barbara Kramer, Dickinson County Commissioner, stated public/private partnership is a very good idea but the State would have to remodel a facility to make it secure. She stated Dickinson County Hospital has beds available but are not dedicated to mental health and possibly offering the hospital grants for extra funds to help if a psych unit is established. She also stated with Marquette General building a new hospital they will have a vacant building and maybe that would be an opportunity for a localized mental health facility in the U.P.

Jennifer McCarty, CEO stated Northpointe staff provide transportation for inpatient care individuals and there is no extra financial incentive and asked if there is any legislation on the docket of stopping discrimination when it comes to admitting to an inpatient facility bed and staff spending hours working on coordinating care. This is both stressful to the person in crisis and the staff. Crisis staff are sometimes told the individual doesn't fit into the milieu of their unit, leaving them with little or no treatment options.

Sheriff Marks, Menominee County, stated one issue for law enforcement is that there appears to be an absence of integrity in the process of finding inpatient psychiatric beds for individuals, that there needs to be some kind of accountability.

Vicki Mikkola, Copper Country, inquired as to how long the study will be conducted as they had information approximately a year ago regarding data taken. Tom Renwick responded that as issues get identified there are steps being made to implement different recommendations.

Discussion ensued on above issues of financial incentives, reserved psychiatric beds for more intensive individuals, public/private endeavors, transportation, hospital rate adjuster funds, licensing waivers and pilot workgroups.

Chair Nelson stated his concern regarding the general fund reduction and what is going to be done to address this. Tom Renwick responded a broad-based workgroup inclusive of a number of CMH service programs as well as MACMHB to look at a better methodology to distribute dollars. The workgroup has recommended a strategy that established a base for every CMHSP's, looking at a way to allocate remaining dollars not based solely on census information but based on number of people eligible for Medicaid or Healthy Michigan. There also is pending legislation regarding this.

PUBLIC COMMENTS

- Representative McBroom stated Representative Dianda, Representative Kivela and Senator Casperson have been very involved with these issues also and across the State all colleagues agree mental health is reaching a breaking point.

BOARD COMMENT

- Chair Nelson thanked Representative McBroom, Ms. Zeller and Mr. Renwick for attending today's meeting.

ADJOURN

Chair Nelson adjourned the meeting.

Meeting adjourned at 10:10 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 9, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Nelson, John	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan		X		Phillips, Patricia		X	
Martin, Ann		X		Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.		X	
Negro, Mari	X						

*video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, C. Adrian

Also present was Barb Kramer, Board of Commissioner, who is attending meeting on behalf of Ann Martin.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS -

Ronnie Endre, CLS Lighthouse, spoke on behalf of staff from the Lighthouse regarding weekend shift differential pay. She stated Lighthouse staff would publicly like to recognize and thank the Board for the 2nd and 3rd shift pay differential. She also submitted to the Board a signed letter from Lighthouse staff regarding inquiry with reference to decision on weekend pay differential.

APPROVAL OR AMEND AGENDA

Chair Nelson asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: G. McCole, supported by K. Schinderle to approve the agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chair Nelson asked for a motion to approve the May 26, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: M. Negro, supported by G. McCole to approve the minutes.

Motion carried unanimously.

PRESENTATION - None

ACTION ITEMS

Finance

a) Check Disbursement Report-April, 2016

ACTION: A motion was made by G. McCole supported by M. Negro to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-April, 2016

ACTION: A motion was made by G. McCole supported by M. Negro to approve the financial statement.

Motion carried unanimously.

c) Contracts 5-12-16

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Forever Friendship, Inc.	Consumer Run Drop In Services	7/1/16-6/30/17	\$85,110.00	\$66,360.00	\$18,750.00 decrease

This is a renewal agreement for Individual run drop in services. They moved to a new rental with lower rent and less utility costs. Staffing costs were also reduced based on consumer utilization.

ACTION: A motion was made by G. McCole supported by M. Negro to approve the contract for Forever Friendship Inc. and continue to table the contract with Penny Gregg.

Motion carried unanimously.

- **QAPIP; Cultural Competency/Diversity Plan; Compliance Plan**

ACTION: A motion was made by M. Negro supported by G. McCole to approve the QAPIP, Cultural Competency/Diversity Plan and Compliance Plan.

Motion carried unanimously.

- **Policy - 2nd and 3rd Shift Differential**

ACTION: A motion was made by M. Negro supported by J. Dehn to approve the Shift Differential policy. Task of setting an effective date was delegated to administrative staff to allow time for completing procedures for timecards and training staff on new policy/procedures.

Motion carried unanimously.

- **Pay Scale - Chief Financial Officer**

ACTION: A motion was made by M. Negro supported by G. McCole to approve pay scale range for the Chief Financial Officer which is directly aligned with the regional average for comparable positions.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

a) Contracts-June 9, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Pathways - Superior Home	Crisis Residential and Short Term Treatment	3/1/16-Ongoing	\$450/day \$246.71/day	\$470.01/day \$249.87/day	\$20.01/day increase \$3.16/day increase
Agreement renewal for Crisis and Short Term Residential services.						
B.	Superior Rehabilitation & Professional Services	OT/Speech/PT Services	9/1/16-8/31/17	\$59/hr.	\$60/hr.	\$1/hr. increase
Agreement renewal for OT/Speech/PT services.						
C.	Bonnie Daligga	Reflective Supervision	1/1/16-12/31/16	New	\$75/hr. and \$60/hr.	n/a

This is a new agreement for Reflective Supervision. Reimbursement will be \$75/hr. for reflective supervision for infant mental health certification with group of staff needing this certification and \$60/hr. for individual reflective supervision.

D.	Lake State Industries	Vocational Services and Respite Services	7/1/16-6/30/17	\$9/hr.-Skill Bldg. \$24.84/hr.- Supported Employ. Enclave \$28.88/hr.- Supported Employ. Individ. \$13.04/hr. Respite	\$10/hr. Skill Bldg. \$26/hr.- Supported Employ. Enclave \$30/hr.- Supported Employ. Individ. \$13.60/hr. Respite	\$1/hr. increase \$1.16/hr. increase \$1.12/hr. increase \$.56/hr. increase
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This is a renewal for Vocational services for one Individual in Escanaba and a renewal for Respite services if needed.

Discussion ensued regarding travel clause in contracts for Speech services: Information will be obtained and presented at the next meeting.

OUTCOME: Action item for next meeting

- **Board By-Laws – Deputy Director**

Discussion ensued regarding appointment of a Deputy Director as stated in Board By-Laws. Consensus was to eliminate from the By-Laws the appointment of a Deputy Director. The County Directors will ensure clinical service operations continue in their respective counties. If an interim CEO is determined to be appropriate, the Board will be tasked with seeking a suitable candidate.

OUTCOME: Action item for next meeting.

- **Staff Survey**

Discussed and reviewed draft of compiled survey results. Ad Hoc Committee will be meeting to form a response plan. Also discussed the importance of communicating information to staff through more thorough Board minutes. Survey results will be made available to all staff.

OUTCOME: Ad Hoc Committee will meet regarding drafting an action plan. Survey is a work in progress, discussion for next meeting.

- **NorthCare Governing Board**

Clarification obtained in response to Board Member question regarding appointment to NorthCare Governing Board. Northpointe is allowed 3 seats on the NorthCare Governing Board with one alternate.

OUTCOME: Northpointe members currently appointed to the NorthCare Governing Board will continue.

CEO Report

- Special Board meeting was held June 6, 2016 with Representative Ed McBroom, Lynda Zeller and Tom Renwick of MDHHS discussing budget concerns, lack of inpatient hospital beds as well as transportation concerns. As a result of this meeting a regional group of Emergency Services Managers as well as Directors will be meeting with hospital staff at U.P. Healthcare Systems regarding inpatient beds and certificate of need. Also discussed was the potential of a pilot program for a centralized bed access registry.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Ad Hoc Committee Meeting Minutes 5-10-16
To be placed on file.
- Northpointe Agency Fund Balance
To be placed on file.
- NorthCare Board Meeting Report 5-13-16
To be placed on file.

PUBLIC COMMENTS

Barb Kramer, Board of Commissioner, had the following comments: Recommended a Quarterly Newsletter for communication and recognition of employees; she attended the Special Board meeting and regarding the hospitals refusal to take patients in need if they have Federal funding they are probably in violation of the Americans Disabilities Act; minutes are a summary of meeting and anyone has access to website minutes.

BOARD COMMENT - None

ADJOURN

A motion was made by M. Negro, supported by G. McCole to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:10 p.m.

The next regular Board meeting is scheduled for Thursday, June 23, 2016 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 10, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend and Larry Barker.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/05/16 and 04/26/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 4, 2016				\$2,568,340.68
Receipts thru 04/30/16	135,597.43			
Expenditures thru 04/30/16		448,260.28		
Balance, April 30, 2016				\$2,255,677.83
Michigan Transportation Funds	312,998.14			
Receipts thru 05/09/16	139,419.12			
Expenditures thru 05/09/16		45,342.71		
State Maint. & Equip. Advances			112,998.00	
Balance, May 9, 2016	588,014.69	493,602.99	112,998.00	2,549,754.38
<u>Payables & Reserves</u>				
Payroll 05/19, and 06/02 (Est.)			130,000.00	
Soc. Sec. 05/19 and 06/02 (Est.)			9,945.00	
Reserve for workers compensation insurance			29,370.00	
Reserve for liability insurance			12,147.92	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			610.00	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Construction Engineering on River Drive project			0.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			30,111.34	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for 2016 bridge inspections			2,100.00	
Reserve for gravel testing - Fredrickson pit			4,225.00	
Reserve for 2016 Culverts & Bands			48,186.94	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,491,915.06)
				\$1,057,839.32

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0035, 16-0036, 16-0038 and 16-0430 – Moved by Anderson, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Discuss request from Stephenson High School Track & Field for barricades to close roads for 5K Run/Walk – Moved by Anderson, seconded by Skrobiak to provide the barricades as requested for the July 4, 2016 event. Carried unanimously.

Sign Hannahville Indian Community 2% grant agreement – Moilanen advised that the Hannahville Indian Community had awarded a 2% Grant to the road commission in the amount of \$11,000 for the purchase of a color copier. Chair Kakuk signed 2 copies of the agreement.

Any other business – Moilanen stated that the form had been received from MDOT to request the

Annual Engineering Reimbursement. Moved by Anderson, seconded by Skrobiak to request the \$10,000 reimbursement from MDOT for engineering expenses. Carried unanimously.

Moilanen advised the board that Stephenson National Bank was making some changes to their business customer online banking program and were requesting that the road commission assign someone as the System Administrator for the road commission's online banking access. Moved by Anderson, seconded by Skrobiak to appoint Lisa Savord as System Administrator. Carried unanimously.

Moilanen asked the board if a special meeting could be scheduled later in the month for the purpose of opening bids for gravel crushing in the north end of the county. It was decided that a special meeting would be held on Thursday, May 26, 2016 at 9:00 a.m.

Skrobiak asked why MDOT was doing traffic counts on State W-2 Road. Moilanen responded that MDOT does traffic counts on various county roads throughout the state and that the data from these counts is then posted on their website.

Skrobiak asked if any work was planned for O-1 Road, south of G-18. Moilanen stated that there was nothing on the schedule for that road at this time. Skrobiak asked if O-1 Road and Whispering Pines Road could be graded. Moilanen will let the foreman know.

Skrobiak also noted that there is a large pothole on G-18 near the Porcupine camp, in the eastbound lane. Moilanen stated that the summer hires would be starting soon and that they would be spending some of their time pothole patching. Skrobiak asked when dust control would be starting. Moilanen replied that the truck was currently at Plutchak Fab being sandblasted & painted and that the backup truck was having some mechanical problems that were being worked on by our mechanics, but that the problems should be resolved within the next week.

Kakuk noted that there were some cracks and divots in G-12 and asked if they would be filled before the road was chip sealed. Moilanen replied that either the crack filling crew for the contractor or our patch truck would be sent out if necessary. Moilanen will look at the area.

Kakuk also stated that the crew was doing a great job with the shouldering work. Moilanen added that G-12, Rangeline and CR338 were done and that the work was moving along good.

There being no further business, Kakuk declared the meeting adjourned at 9:23 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, May 26, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord.
Also present was Larry Barker.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Open bids for Crushing & Stockpiling 15,000 tons of 22A gravel – Gravel is to be produced in the Bartoszek pit with the royalty to be paid by the road commission. Bids were opened and read aloud as follows:

Iron City Enterprises, Menominee, MI	\$2.48/ton	Total \$37,200.00
Associated Constructors, Marquette, MI	\$3.75/ton	Total \$56,250.00
Havelka Construction, Wallace, MI	\$3.50/ton	Total \$52,500.00

Moved by Skrobiak, seconded by Anderson to award to the low bidder, Iron City Enterprises, pending tabulation of the bids. Carried unanimously.

Open bids for Crushing & Stockpiling 22,500 tons of 22A gravel - Gravel is to be produced in the Fishell pit with the royalty to be paid by the road commission. Bids were opened and read aloud as follows:

Iron City Enterprises, Menominee, MI	\$2.48/ton	Total \$55,800.00
Associated Constructors, Marquette, MI	\$3.72/ton	Total \$83,700.00

Moved by Anderson, seconded by Skrobiak to award to the low bidder, Iron City Enterprises, pending tabulation of the bids. Carried unanimously.

Permission to issue RFP for design of CR360 project – Moved by Anderson, seconded by Skrobiak to allow Moilanen to send the RFP to various engineering firms. Carried unanimously.

Permission to hire consultant for DEQ permits – Moilanen asked for permission to hire a consultant to procure any necessary DEQ permits for culvert replacements where there is a stream crossing. Moved by Kakuk, seconded by Skrobiak to grant permission. Carried unanimously.

Any other business – Moilanen advised that shouldering had already been done on Belgiumtown Road along the farm fields, but stated that the road should still have sloping and ditching performed. Moved by Kakuk, seconded by Skrobiak to perform the necessary work up to 6 feet out from the shoulder. Carried unanimously.

Moilanen explained that an \$11,000 2% grant had been received from Hannahville Indian Community for the purchase of a color copier and asked for permission to go out for quotes and award to the best overall quote. Moved by Anderson, seconded by Kakuk to have Savord solicit quotes for the copier. Carried unanimously.

Moilanen asked for permission to hire DGR Engineering to perform traffic counts as needed for various projects. Moved by Kakuk, seconded by Skrobiak to grant permission. Carried unanimously.

Moilanen updated the board on the River Drive ride quality issue and stated that a letter had been received from Barley Construction that Northeast Asphalt would grind off the high spots by the driveways and dip areas. Moilanen will consult with MDOT regarding the matter.

Moilanen advised that Cedarville Township would be using their 2015 3-Way Road Funding money for graveling on Camp O Road and Old Mill Lane. Since CR551 is federal aid eligible, it would still be worked on at a later date.

Savord reminded the board that there were openings on the CRASIF Board of Trustees and that if they were interested in running for one of the positions the application was due to CRASIF no later than June 10, 2016.

Skrobiak asked if it was the townships responsibility to order street name signs. Moilanen replied that it was.

Kakuk stated that J-3 Road, south of CR348, may be in need of gravel. Moilanen will have the foreman look at the road and if it needs more than just maintenance gravel, he will contact the township.

Kakuk asked who was putting in the culverts on CR338. Moilanen stated that it may be a utility company doing the work as part of their project.

Public Comments – Larry Barker stated that 12.5 Road, which is shared between both Menominee and Mellen Townships, needed to be graveled and asked if Menominee Township's gravel could be used there. Moilanen advised that Menominee Township should bill Mellen Township for half the cost of the needed gravel and that the road commission would put it down.

Anderson asked if the board could take a road trip to Miscauno Island Drive to look at the portion that the residents want the road commission to take jurisdiction over. It was decided that the board will look at the road following the June 14, 2016 regular meeting.

There being no further business, Kakuk declared the meeting adjourned at 9:24 a.m.

Road Commission Finance Director / Clerk

Chair

Menominee County Finance Committee
Minutes of Meeting
June 20, 2016

*****~~DRAFT~~*****

Approved 6/27/16

The Finance Committee met on June 20, 2016 at 8:30 AM at the Menominee County Annex – MSU Extension Bldg.

Present at the meeting were Coms. Schei, Hafeman and Nelson

Others present: Brian Bousley, Sherry DuPont, Mike Holmes, Charlene Peterson

Call Meeting to order: Chairperson Nelson called the meeting to order at 8:30 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited

Roll Call: Roll call was taken; Commissioner Cech was absent – excused.

Agenda: was approved by Com. Hafeman and supported by Com. Schei as written. Motion approved 3/0.

Previous Meeting minutes: Minutes from 6.2.16 were approved by Com. Hafeman and supported by Com. Schei. Motion approved 3/0.

Public Comment: None

Department Head/Elected Official Reports: (limited to 10 min.) None – Question. Should we let Mike Holmes talk when his department info. comes up in the budget discussion? All agree to allow.

Business:

- a. **2016/17 Budget Discussion:** - **Nelson:** didn't get a chance to review a whole lot of the budget. It's hard to compare on the iPad. What's our projected surplus for this year? **Bousley:** \$20,000 MERS went up, of course. **Schei:** At the public health meeting when we reviewed the MERS report, we talked about the fact that with the new way of looking at this with GASB 68, their going to actually have to pay more for Administration because their fund balance was reduced by about \$4,000, so we would actually be paying more for Administration too if our fund balance was reduced. Does that apply to us? **Bousley:** If it applies to Public Health, it applies to us. I do have the actuarial report that I can send out. **Nelson:** We're supposed to have about \$21 mil. in there, if we were to draw interest at 7.5 which they project, we wouldn't have this deficit every year. When you fall short, you don't get the projected interest. We don't have as much in the account as we should, and the projections for how much we owe and what we need to fully fund the retirement is based on them. So your deficit of true cash value VS what you should have in, is what drives the deficit. That's where you get behind. How many additional positions do we have requested in this year? **Bousley:** The only one we have is the Cook in the sheriff dept. **Schei:** What about the lineman for the airport? **Bousley:** That's in the budget. **DuPont:** IT person has been budgeted. **Bousley:** Yes, that's the other one (so two positions). **DuPont:** Two part time in the sheriff dept. and one full time plus one full time IT. **Nelson:** We also have 2% pay increase. 8% increase on health insurance. Increase in worker's comp. **DuPont:** We've budgeted at 1.33 we won't know what this year is until December, when they give us the projection. **Nelson:** We had an increase in Probate court. **Bousley:** That's because one retired and one came in. **Nelson: Co.** Admin. is up \$23,000. **Bousley:** You've got the flat rate retirement that's rolled into that. That went up. **Nelson:** A few years back when we looked at the Exec. Secretary position. We were told flatly that it would offset the cost of prisoner board. It's my understanding that the position has changed now, though I don't recall seeing a position description change. **Holmes:** in a seven month period, prisoner board was at \$21,000. When I said

the position changed, it really didn't, we just dumped a lot more on her. I realize prisoner board has come down from \$55,000, to 36,000 but she also is now doing civil process. (in the past here was 1-3/4 people doing this). Prisoner board did go down, but the civil process is still coming in at about \$24,000/yr. **Nelson:** Do we use some off duty Law Enforcement for civil process that we pay out? **Holmes:** We do not. If we don't serve something, we tell them they have to go to a processor. There are three businesses out there that can do it. **Nelson:** As far as the position goes, you should go to personnel and have that go to the DMG if her duties no longer fit the job description. That was why the position was created, to offset the costs. **Holmes:** Yes, and we have dumped more stuff on her since then. She takes care of the work van, scheduling and billing, she does bill out for prisoner board, civil process, she does all of the finger printing for CCW's which we charge for. We could tell them no and have them go elsewhere for that. As it stands for this current year, she is projected to bring in \$75,000 and her total cost (for her position) is \$59,000. She wants to do what is necessary to keep her position. She is a hard worker, we want to keep her. I reassign the duties, it's my mistake for not taking it to personnel. **Schei:** I'm confused on the animal control officer. Is that in this year's budget or next years? **Bousley:** We did put it in this current year. The ordinance has to be re-written and cannot be put in place until the next funding year. **Schei:** So it's not showing in next year's budget. **Bousley:** No. I have to meet with Rob yet about this. They do want the IT person, but I'll have to talk about that with Rob Jamo. **Nelson:** We have people out there requesting money. Has that changed? **Bousley:** We dropped \$1,000 for the fair manager contract and \$1,000 less for the Fair Board from what was given to them last year. Otherwise it stayed status quo. **Nelson:** discussed Mental Health and some possible changes coming there... especially with transports. **Bousley:** Parks, we don't have any funding in there this year, it'll be self-funded. We added the IT department. We took some of the funds we normally have budgeted in the "Other legislative" account and added them into the IT department budget. This will be a FLEX position. **Nelson:** What's the salary on this? **DuPont:** 49,650 base. **Nelson:** No overtime then. It's a salary position and we're over the limits required by the state. **Bousley:** That can be exempt because it'll be a department head. **Schei:** Will the city be responsible for benefits or will we pick them up under us? **Bousley:** It would be our employee, so we'd be responsible for benefits. If it doesn't work out, then it doesn't. **Nelson:** 911 Console. We have a reduced rate that we can collect now. Are the charges related to where you purchase the phone or to the mailing address? **Hafeman:** I purchased my phones in Escanaba, but the surcharge rates charged are for Menominee County. **Bousley:** 911, we will have the Director retiring in about 6 mos. We'll have to hire a new director. Sheriff is also interested in running the 911 dept. **Schei:** (to Holmes) if you do take over the 911 dept.; would the Sheriff's admin secretary take over some of the work? **Holmes:** That would be determined. We haven't even discussed that as of yet. **Nelson:** Requests from small units, any changes in those? **Bousley:** DHS had a change. They're asking for Misc. expenses \$4,500 above what we normally give them. **Nelson:** No, as far as I'm concerned, we can take that out. **Nelson:** There are a lot of programs via DHHS that are state funded. **DuPont:** the child care for DHHS has never been used, though they ask for it every year. **DuPont:** There is \$10,000 in here for Animal control also. I assume for if we get the animal control enforcement up and running. **Nelson:** I'd like to see real specifics on DHHS, and conservation district. Did you roll WC into one line item (other legislative) rather than in each dept. like we do for the health ins. We talked about this last year, you said it would be easier. **DuPont:** Yes, it would be easier when making changes. I did not pull WC from each dept. If you would like me to do that I can. **Nelson:** What changes are in the library? **Bousley:** I did talk to the Director about the book mobile. There is \$105,000 in there for that. She said, if we want the kind of vehicle we currently have, they'll need double what is in there right now. In the past, Pat spoke of a couple of conversion vans as a possibility. **Charlene Peterson:** As the Library Board chairperson, we have in the past spoken about conversion vans. I agree, it's a good idea. We'll have to downsize at some point, this is a good way to start. **Nelson:** Airport – looking at setting up a meeting with the users. **Schei:** We're putting it on the agenda for the airport meeting tomorrow night. We'd like to have the dialog. Do we budget it, or do we dump the whole thing to another entity. Let someone else run it. **Nelson:** We never did a total cost analysis for the airport. There's not enough revenue with gas sales. Larry's right, it's all or nothing. **Bousley:** with us as sponsors, we are responsible for all liability etc. **Schei:** With the people out there that want to run the airport... we've asked them for a proposal and have gotten nothing from them. **Bousley:** I think there is a misconception out there. We have NOT received any federal money for operations. None. **Schei:** All FAA money goes to capital improvement, not operations. The county has to pay 5% of the grants for capital improvement. Perhaps we can provide some incentive for the pilots to purchase more fuel from the airport. A discount on fuel perhaps. The hangars are on county land. They're tax exempt because they're inside airport property for general aviation per FAA standards so there is no tax imposed by the county. Just a straight lease fee per square foot. But almost all of those hangars is in the city of Menominee. The City imposes a "building on

leased land tax” on every hangar. That went to the tax tribunal in 2009, they would not ask the city or consider forcing the city to remove that from the tax roll. That’s one of the reasons are disgruntled. Airport meeting is at 4:00 tomorrow (6/21) **Hafeman:** Economic development was supposed to be presenting to us quarterly. **Bousley:** She’s been here twice this year and will be here again in July. **Charlene:** Are the hangars all the same size at the airport? **Schei:** No, they vary. **Charlene:** Suggest find out what the marina does.

Public Comment: None

Commissioner Comment: **Schei:** The marina charges up to \$1,200 for a dock for the season. There’s a lot of regulatory stuff involved. **Nelson:** Thank the audience for coming. Schedule another meeting for Monday June 27th. Here at the annex. **Bousley:** the first meeting in July, we have to have a balanced budget to present to the full board. We can still make changes after that happens.

Adjourn: Moved by **Com. Hafeman** supported by **Com. Schei** to adjourn the meeting at 10:18 AM. Motion approved 3/0.

Menominee County Finance Committee
Minutes of Meeting
June 27, 2016

*****~~DRAFT~~*****

approved 7/8/2016

The Finance Committee met on June 27, 2016 at 9:00 AM at the Menominee County Library.

Present at the meeting were Coms. Schei, Hafeman, Cech and Nelson

Others present: Krista Marciniak, Charlene Peterson, Amanda Winnicki

Call Meeting to order: Chairperson Nelson called the meeting to order at 9:10 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited

Roll Call: Roll call was taken; All Finance Commissioners were present. (Bousley was absent)

Agenda: was approved by Com. Hafeman and supported by Com. Cech as written. Motion approved 4/0.

Previous Meeting minutes: Minutes from 6.20.16 were approved by Com. Hafeman and supported by Com. Schei. Motion approved 4/0. Question from Bill Cech. – Sheriff Grant for the 4 wheeler – it is for specific items.

Public Comment: None

Department Head/Elected Official Reports: (limited to 10 min.) None

Business:

- a. **2015/16 Budget Amendment #5 (38-44):** – **Nelson:** Because Brian is not here, I'd like to wait until he comes in to explain these amendments. Schei explained Brian may not be here. He is having vehicle issues. (Sherry's on vacation) and Krista was asked to sit in to record the meeting. Nelson said most of these are grants, so self-explanatory.
#38 – Nelson: Removing "Unfunded liability" adding "DC". RP is a separate fund. It looks like we're transferring to DC for new employees. **Hafeman:** Why transfer \$9,000? (-9,135.00 and +3,601.00).
#39 – Nelson: RAP Grant for the purchase of a Guard 1 plus system. (\$2446.33) – Not sure what the Guard 1 plus system is. It's being put into the Prisoner Board acct. and it's a designated MMRMA grant.
#40 – Nelson: Hannahville Grant for a squad car. It's an in and out process. (\$28,990)
#41 – Nelson: Road Patrol, another RAP grant for the squad car, bumper kit. (\$832.5)
#42 – Additional funds spent beyond donations to come from the K-9 designated fund balance account (\$1466.57) **Nelson:** I need to see where that money comes from. I'd like to not support this for now until we see where the money comes from. I thought this was to be from the K-9 fund.
#43 – Nelson: K-9 Donations – Prisoner insert in new vehicle. Amount received for donations (less 1466.75 – fund bal.)
#44 – Other Legislative – building fund for Vestibule project – **Nelson:** we have \$272,000 earmarked for this. We only had \$40,000 in there for the project. Now we've got the bids and we need to add in the bid amt.

MERS – Nelson: It appears the numbers we've been seeing all along are the numbers we'll have to pay. When you have money in an acct. and people come back and say you're in good shape. That just means we're not paying our bills. I would rather show physical constraint now and look at paying off debt sooner, rather than to pass it on like we inherited it. Even though we've paid off 3 or 4 divisions, we just got socked again before we got the check out. If we look at contributions VS payout, we're in the black. I think we should

throw one million into this MERS. **Hafeman:** I think we should. **Schei:** I'm in favor of giving them money now...even though our county board chairman doesn't agree, I think we should pay them the one million \$ sitting there. **Nelson:** What we currently have is a 50/60 year debt. That's how long the system runs for. **Hafeman:** If we end up with the mine in, that'll bring in some revenue. Discussion ensued. **Nelson:** I'll have to ask Brian how much we have in an acct. for MERS. **Com. Hafeman moves to recommend to the County board to send one million dollars to MERS, Com. Schei seconds the motion. Cech** is worried about this amount being sent. How about \$800,000? We don't know how the market will go. **Nelson:** We have a five year smoothing. **Schei:** one way or another we're going to pay it...now or later. **Nelson:** We agreed to do this. This is a risk, but its money we owe regardless. **Hafeman:** It's deciding how to pay it. **Schei:** And when. We went to a five year projection from a ten year projection. We went from 72% funded to 66% funded. It keeps going down every year. **Nelson:** We were never really at 72%. True cash value was 61%. We should also look at 911 and Road Patrol fund balances and pay out some of their MERS too. **Hafeman:** Their special revenue accounts. When they talked about moving 911 to the sheriff dept. that would end the 911 division. **Nelson:** No we'd still pay for the employees. Probably cost neutral, if we're lucky.

BACK TO THE VOTE TO: RECOMMEND to transfer one million dollars from the general fund surplus to pay down MERS, all commissioners concur, VOTE 4/0.

- b. **2016/17 Budget Discussion:** - **Nelson:** Did anyone get any answers from the questions we asked at the last meeting? **Schei:** Sherry did give us a printed copy of the budget and the requests from the other entities for the appropriations. The one we questioned was The Conservation District (Nelson added) and DHS. Did we get more information from them? I haven't see expenditure reports. **Nelson:** We don't get anything back from them on their expenditures, so I am not going to support DHS on this. **Brian is contacted via telephone.** He was asked if there is an expenditure report from DHS. Brian says he has a report of everything that was spent out. K-9, there was an extra \$1467 for the K-9. That was over the money raised for the project. **Bousley:** K-9 has a fund balance. Any money spent over the donations will come from the K-9 fund balance. No money spent from the general fund. **Nelson:** MERS – the numbers seen in the percentages an increases by year. We're going to be up to four Million in five years. Is that for all departments? **Bousley:** Yes, Road and 911 have fund balances that can pay down some of the MERS. **Nelson:** We still need to get justification from Russ on the expenses of DHS. No more questions for Brian.
- Nelson:** With the rest of the budget, we're still waiting for clarification from the sheriff dept. on that position. The position description has to meet what the person is actually doing. This is about the position that was supposed to collect money and be self-supportive. (to Schei) Is there anything about the airport that would affect the budget right now? **Schei:** No. At the airport committee meeting it was decided to leave everything where it was. So no changes to recommend to the full board. There are four applications that came in by the deadline on Tuesday (for airport lineman). **Hafeman:** employee salaries, why are some at 5% when most should be at a 2% increase. **Nelson:** Part of it is the DMG study. We've had a lot of changes within departments. Cost of positions. There are some step increases in there too. **Schei:** With Brian answering some of our questions; I'd like to make a recommendation to send budget amendments #5 (38-44) to the full county board for approval/seconded by Com. Hafeman. 4/0 vote.
- Nelson:** We had some discussion at the last meeting regarding replacement of the book mobile. I think the cost of the replacement vehicle is about \$200,000. **Winnicki:** With very little research, to replace the vehicle as it stands, would be about \$250,000. With the Library Committee, in the next year we're going to do some research on alternatives and possibilities. Once we see what we can do with the fund money, we'll look at some grants and maybe capital raising. But we don't know what we can replace with the money, we're looking at county money as a percentage of what it's going to take to continue this kind of service. **Nelson:** One of the things we look at, our revenues are flat. Anything that can be done to minimize the cost to the county would be greatly appreciated. **Winnicki:** The budget that I submitted was a reduction of the things I have control of. Our service population/area is spread out much more 'geographically' than others. There are national organizations out there for libraries to gain funds from. **Cech:** (to Winnicki) you were talking about "getting by" with a vehicle considerably smaller than what we have. **Winnicki:** certainly we'd look at a smaller vehicle, cheaper to run, better to utilize and easier to drive. But that would involve switching out and doing our services differently. There won't be as many books on the vehicle. And there are a lot more options for utility vehicles. That's why we'll research options. When we come up with what we like, we can ask for grants at that time. I don't think the county should foot the full bill. **Schei:** John asked me about the airport committee. We're still waiting for MDOT Aero to get our ten year plan in order for us to project our capital outlay for the next ten years, and to finalize our airport layout plan. The County Board has to be on board with

anything that happens out there. Economic Development is the key to keeping/making that airport successful, to come up with offsetting funds to take the burden away from the tax payer. When Marinette pulled out, we assume the full operational expense, that's not grant money. The FAA grant money all goes toward Capital Improvement, not the operation of that airport. Capital outlay is to cover the 5% grant match. **Nelson:**

Economic Development: This is my fourth year on the board, we talk about this every year. At some point in time we'd like to see some form of action.

Nelson: I think we have to get numbers from the sheriff department about the collections position. **Schei:** at the July 12th county board meeting we'll have this budget ready. **Nelson:** Yes but we'll meet again before then to clear some things up.

Public Comment: None

Commissioner Comment: None

Adjourn: Moved by **Com. Hafeman** supported by **Com. Cech** to adjourn the meeting at 10:25 AM. Motion approved 4/0. Krista was thanked for coming to the meeting on such short notice.