

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on Tuesday ~ June 25, 2019 @ 6:00 PM
Menominee County MSU-E, Conference Room
S904 US HWY 41, Stephenson, MI 49887
906-753-2209

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - June 11, 2019 ~ Regular CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*):
- G. Presentations (*limited to twenty minutes*):
 - Paul Putnam – MSUE update
- H. Department Head/Elected Officials Reports (*limited to ten minutes*):
 - Any Department Head/Elected Official Reports
 - Administrator's Report
- I. Action Items
 1. Moved by _____ supported by _____ to waive boat launch fees at the Stoney Point Boat Launch on July 27 & 28, 2019 for anyone participating in the Brown Trout Derby sponsored by M&M Great Lakes Sport Fishermen.
 2. Moved by _____ supported by _____ to approve a recommendation from the Airport Committee to approve a land lease agreement with David Olsen.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

3. Moved by _____ supported by _____ to approve a recommendation from the Airport Committee to allow Skydive Charlevoix to host a skydiving event at the Menominee Regional Airport on August 11, 2019 (and August 10, 2019 if necessary).
4. Moved by _____ supported by _____ to approve a recommendation from the Airport Committee to allow the Wisconsin and Michigan Model Train Show to host their family fun day event at the Menominee Regional Airport on September 7, 2019.
5. Moved by _____ supported by _____ to approve Commissioner per diems and expenses as recently submitted and paid.
6. Moved by _____ supported by _____ to approve miscellaneous bills paid on May 30 and June 4, 2019 in the combined amount of \$89,860.32.
7. Moved by _____ supported by _____ to approve miscellaneous boards/committees/Commissioners reports to be placed on file in the office of the County Clerk.

J. New Business (Discussion Only)

1. Personnel Items:
 - a. Temporary Contract Attorney – Prosecuting Attorney
2. Building and Grounds/Park Items:
 - a.
3. Miscellaneous Items:
 - a. Resolution 2019 – 14 Great Lakes Restoration Initiative
 - b. Resolution 2019 – 15 Medicare Prescription Drug Bill
4. Finance Items:
 - a. Commissioner Per diems and expenses
 - b. Miscellaneous bills as paid on June 12 & 13 in the combined amount of \$60,279.06.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

June 11, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Vice-Chairman Cech called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, David Prestin and Larry Schei.

Absent: Commissioner: Larry Phelps and Gerald Piche (excused).

Moved by Com. Hafeman, seconded by Com. Gromala to amend the agenda by adding New Business, Building and Grounds/Park Item A (M&M Great Lakes Sport Fishermen request for waiver). Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the agenda as amended. Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the minutes from the May 28, 2019 Regular County Board Meeting. Motion was approved 7-0.

Public Comment:

- Bob Desjarlais – Commented on the MTA Special Meeting scheduled for June 27, 2019 at 7:00 p.m. at the Nadeau Township Hall.

Presentations: None.

Department Head/Elected Officials Reports:

- Diane Lesperance, County Treasurer – Discussed the annual PA 123 report and the upcoming tax foreclosure sale in July.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to appoint Bob Desjarlais to the Planning Commission as nominated by the Menominee County Chapter of MTA. Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve Commissioner per diems and expenses as recently submitted. Motion was approved 7-0.

Moved by Com. Gromala, seconded by Com. Hafeman to approve miscellaneous bills as paid on May 16, 2019 in the combined amount of \$112,133.11. Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 7-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. M&M Great Lakes Sports Fishermen request for waiver. – The M&M Great Lakes Sports Fisherman are requesting that Menominee County waive the boat launch fees at the Stoney Point boat launch during the Brown Trout Derby, July 27& 28, 2019. Menominee County has waived this fee in the past. The consensus of the board is to move this item forward as an action item at the next meeting.

Miscellaneous Items:

- a. Resolutions from other Counties. – Administrator Carviou explained that we routinely receive resolutions from other counties. Commissioner Cech has showed interest in two resolutions included within the board packet and would like them discussed. The first resolution is regarding the Medicare Prescription Drug Bill of 2003, Support the Process of Legislators to Commence Revising Bill. The second resolution is in support of Funding the Great Lakes Restoration Initiative. The consensus of the board is to have Administrator Carviou draft these two resolutions to fit Menominee County and bring them back to the board as discussion items at the next meeting.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on May 30 and June 4, 2019 in the amount of \$89,860.32. – The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Public Comment:

- Nancy Dunn – Commented on the Great Lake Restoration Initiative.
- Charlene Peterson – Commented on the Great Lakes Restoration Initiative.

Commissioner Comment:

- Com. Gromala – Commented contacting Senator Debbie Stabenow's office in support of the Great lakes Restoration Initiative. He will also contact Senator Peter's office. Com. Gromala also discussed the recent MAC Summit and Capital Improvements.
- Com. Hafeman – Commented on the UPACC Conference held at the Island Resort and Casino in Hannahville and the MAC Summit held in Escanaba.
- Com. Cech – Commented on the MAC Summit held in Escanaba.

Moved by Com. Johnson Jr., seconded by Com. Prestin to adjourn at 6:45 p.m. Motion was approved 7-0.

William Cech, Vice-Chairman

Marc Kleiman, County Clerk

DRAFT

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Waiver of boat launch fees – Brown Trout Derby
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>The M & M Great Lakes Sports Fisherman's Organization came to the Administrator to ask if the County would be willing to waive boat launch fees at Stoney Point boat launch for the Brown Trout Derby on July 27 & 28, 2019. The Board approved this last year.</p>	
RECOMMENDED MOTION	
<p>To waive boat launch fees at the Stoney Point Boat Launch on July 27 & 28, 2019 for anyone participating in the Brown Trout Derby sponsored by M&M Great Lakes Sport Fishermen.</p>	

Submitted by: Jason Carviou

06/21/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Airport Land Lease, David Olsen
DEPARTMENT:	Airport Committee
ATTACHMENTS:	Yes
SUMMARY:	
At the Airport Committee meeting, it was agreed to send the land lease for David Olsen to the full CB for approval.	
RECOMMENDED MOTION	
To approve a recommendation from the Airport Committee to approve a land lease agreement with David Olsen.	

Submitted by: Jason Carviou

06/21/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee Regional Airport
PRIVATE TENANT LAND LEASE

THIS AGREEMENT, made and entered into this 1st day of June, 2019, by and between MENOMINEE COUNTY, of Menominee, Michigan, a governmental entity existing by and under the authority of the laws of the State of Michigan, hereinafter referred to as the Lessor, and DAVID OLSEN, hereinafter referred to as the Lessee.

WHEREAS, Menominee County (Lessor) is the owner of the Menominee Regional Airport, and Lessor is desirous of leasing to Lessee certain premises located on the Airport property, together with the right to use and enjoy individually and in common with others the facilities referred to; and

WHEREAS, Lessee desires to lease the premises from Lessor; and

WHEREAS, the purpose of this lease is to provide Lessee with land space sufficient to construct or maintain a hangar facility, together with sufficient area surrounding such a facility for maintenance thereof, and for the parking of vehicles used to transport Lessee and guests to and from the hangar for the purpose of using, maintaining and constructing the aircraft stored in the hangar; and

NOW, THEREFORE, for and in consideration of the rents and covenants of this Lease, Lessee leases from the Lessor the following premises, rights and easements on and to the Airport on the following terms and conditions:

1. **Property Description.** Hangar # 25 (1,512 sq. feet)
(See Airport Layout Map - Attachment A)
2. **Building Construction.** Lessee shall have the right to erect, maintain, and alter office and administration buildings, shops, radio antennae, and other improvements to the described premises, providing the structures conform to Michigan Building Code requirements and any local ordinance now or hereafter in effect. All plans for building or improvements shall be reviewed and approved in writing by the Lessor prior to construction. In the event of new construction on land not already occupied by a hangar, unless construction of a facility has been commenced within thirty (30) days from the date of this lease, this lease shall be considered void and of no effect.
3. **Term.** The term of this Lease shall be for a period of ten (10) years, commencing on June 1, 2019, and expiring on June 1, 2029. At the end of the initial ten (10) year term, this lease may be renewed for an additional ten (10) year term, if mutually agreed upon by both parties, in writing, and thirty (30) days or more before the expiration of the initial term.
4. **Rents.** In consideration of the foregoing, the Lessee agrees to pay to the Lessor an annual rental at the rate of twenty cents (\$0.20) per square foot, excluding the square foot area of ingress and egress road and apron area. The rental shall be paid in advance each year, and Lessor shall charge all Lessees of comparable Airport lands the same rental rate in compliance with FAA requirements. Commencing on the first (1st) day of January in the year following the commencement of this Lease, and every year on January 1 thereafter during the term of this Lease, the annual rate of rent shall be increased by the annual Consumer Price Index, defined as to the amount obtained by dividing the initial rental price per square foot per annum by the Detroit-Ann Arbor, All Items Consumer Price Index figure which is the most recently published one immediately preceding the commencement date of this Lease, and multiplying the quotient thereof by the Consumer Price Index, Detroit-Ann Arbor, All Items, which is the most recent one published immediately before the effective date of the rent adjustment which is being computed.

It is expressly understood that the rent will be increased in accordance with changes in the Consumer Price Index once every year during the term of this Agreement, and any extension(s).

5. Insurance.

- a) Lessee agrees to deposit with Lessor a policy of comprehensive premises liability insurance. Such policy shall be issued by a company licensed to do business in Michigan and shall be an amount of not less than \$500,000.00, with Lessor as a named additional insured under the policy.
- b) The policy of insurance shall be approved by Lessor as to legal form before it is filed, and shall contain a provision that the same may not be cancelled before the expiration of its term except upon 30 days written notice to Lessor.
- c) The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate this Lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

6. Lessee Rights. Lessee shall have the right:

- a) In common with others so authorized, to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlight, landing lights, signals and other conveniences for take-off, flying and landing aircraft.
- b) To the non-exclusive use, in common with others, of the Airport parking areas, appurtenances and improvements thereon, but this shall not restrict the right of Lessor to charge visitors a fee for the use of such areas.
- c) Of access to and from the leased premises, limited to streets, driveways or sidewalks designated for such purposes by Lessor, and which rights shall extend to Lessee's passengers, guests, and invitees.

Notwithstanding anything herein to the contrary, it is expressly understood and agreed that the rights granted under this Lease are non-exclusive, and Lessor reserves the right to grant similar privileges to another lessee or other lessees on other parts of the Airport.

- 7. Maintenance of Buildings.** Lessee will maintain the structures occupied by Lessee in good order, and make minor repairs as are necessary. In the event of fire, or any other casualty, the Lessee of any such structure so affected shall either repair or replace the building, or restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. Upon petition by Lessee, Lessor may grant an extension of time if it appears such extension is warranted.
- 8. Maintenance of Property.** Lessee shall keep its hangar and grounds surrounding the leased premises in a reasonably neat, clean, and aesthetically pleasing condition at all times. Lessee shall provide for the adequate and sanitary handling and disposal, away from the Airport, of all trash, waste, and other materials, including, but not limited to, used oil, solvents, and other waste. Lessee agrees to keep the leased premises free from unnecessary accumulation of waste or other debris or combustible materials. Fuel, other flammables, explosives, or other potentially hazardous materials may not be stored in any hangars. All non-airworthy aircraft not in an enclosed structure shall be removed from the airport on thirty (30) days written notice from Lessor at Lessee's expense unless a waiver is requested and granted by Lessor for insurance purpose. Aircraft with visible accident damage shall be placed in an enclosed structure or removed from the airport within 48 hours of release by the accident investigation team.
- 9. Right to Inspect.** Lessor reserves the right to enter upon the leased premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Lease.

10. **Lease Transfer.** Lessee may not, at any time during the term of this lease, assign, hypothecate, or transfer this Lease or any interest herein, without the written consent of Lessor. Lessee may lease that portion of buildings placed on the premises by Lessee which are not needed by Lessee **with the written approval of Lessor.** All covenants and agreements herein contained shall be binding upon the parties hereto, their successors and assigns.
11. **Right of First Refusal.** Menominee County shall have the first right of refusal to match any offer to purchase any building located on the leased premises. Menominee County shall have 30 days from the date of receipt by the Menominee County Administrator of notification of a bona fide offer to purchase any building and/or structure located on the leased premises, in which to match the offer, including all of its terms. In the event that written notice to match the offer is not given by certified mail to Lessee's at its address of record within 30 days of receipt of notice of the offer by the Menominee County Administrator, Menominee County shall have waived its right to match the offer, and Lessee is free to accept the offer, subject to the provisions in Sec. 10 regarding Lease Transfer. The offer shall have no modifications and/or qualifications that are not revealed to Menominee County through notice to the Menominee County Administrator.
12. **Laws and Regulations.** Lessee agrees to observe and obey, during the term of this Lease, all laws, ordinances, rules and regulations promulgated and enforced by Lessor pertaining to the Airport, now or hereafter in effect. Lessee will observe all Federal, State, and local laws, including rules and regulations of Federal and State aeronautical authorities, or other boards and agencies.
13. **Hold Harmless.** Lessee agrees to hold Lessor free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless or negligent act or omission on the part of Lessee, its agents, servants and employees, and from all loss and damages by reason of such acts or omissions.
14. **Quiet Enjoyment.** So long as Lessee conducts its business in a fair, reasonable and workmanlike manner, Lessee shall peaceably have and enjoy the leased premises, and all the rights and privileges herein granted.
15. **Obstruction Lights.** Lessee agrees to install, maintain and operate any required obstruction lights on the tops of all buildings or structures to be placed on the leased premises.
16. **Title VI, Civil Rights Assurances.** The Lessee, for himself, his personal representatives, successors in interest, and assigns, agrees that (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination, in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as the Regulations may be amended.

In the event of breach of any of the above non-discrimination covenants, Lessor shall have the right to terminate the lease and to re-enter and repossess the land and the facilities thereon, and hold the same as if the Lease had never been made or issued.

17. **Affirmative Action.** Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to ensure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Lessee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Lessee assures that it will require that its covered sub-organizations provide Assurances to the Lessor that they similarly will undertake affirmative action programs and that they will require assurances from their sub-organizations, as required by 14 CFR Part 152, Subpart E, to the same effect.

18. **Nondiscrimination.** Lessee and/or its sub-lessees, licensees, or assigns, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. Tenant and/or its sub-lessees, licensees, or assigns shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to, the following:

A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.

B. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.

C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394, as amended, and regulations promulgated thereunder.

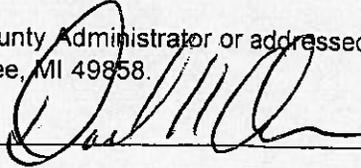
D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 328 (42 USC Sec. 12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Lease, and in the event Lessee and/or its sub-lessees, licensees, or assigns is found not to be in compliance with this section, Lessor may terminate this Lease, effective as of the date of delivery of written notification to Lessee and/or its sub-lessees, licensees, or assigns.

19. **Taxes.** Lessee shall pay all taxes or assessments that may be levied against the personal property of the Lessee or the buildings which it may erect on lands leased exclusively to Lessee, as well as any real property taxes imposed on the lands leased exclusively to Lessee.

20. **Airport Development.** Lessor reserves the right to further develop or improve the Airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the development of the Airport requires the relocation of the Lessee, Lessor (1) agrees to provide a comparable location, and agrees to relocate all buildings or provide similar facilities for the Lessee at no cost to the Lessee; or (2) may terminate this lease upon thirty (30) days written notice to Lessee provided, however, that Lessor shall pay Lessee the then market value of the hangar constructed thereon as determined by two qualified appraisers, one of which shall be selected by the Lessor and one of which shall be selected by the Lessee. If the appraisers cannot agree upon a value of the hangar, then the Lessor and Lessee shall mutually appoint a third appraiser whose appraisal shall be binding on both parties.

The parties may forego the preceding requirement for appraisers to determine the fair market value of the hangar if both parties can mutually agree on an acceptable selling pricing.

21. **Lessor's Rights.** Lessor reserves the right, but shall not be obligated to Lessee, to maintain and keep in repair the landing area of the Airport and all publicly owned facilities of the Airport, together with the right to direct and control all activities of Lessee in this regard.
22. **Airport Protection.** Lessor reserves unto itself, its successor and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the leased premises, together with the right to cause in that airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the airspace, and for use of the airspace for landing on, taking off from, or operating on the Airport. Lessee agrees for itself, its successors and assigns (a) to restrict the height of structures, objects of natural growth, and other obstructions on the leased premises to such a height so as to comply with Federal Aviation Regulations Part 77, and (b) to prevent any use of the leased premises which would interfere with or adversely affect the operation or maintenance of the Airport, or otherwise constitute an Airport hazard.
23. **Obstructions.** Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the Airport which, in the opinion of Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft. Lessee shall, upon approval by Lessor and prior to any construction of any nature within the boundaries of the Airport, prepare and submit to the Federal Aviation Administration, FAA Form 7460-1, "Notice of Proposed Construction or Alteration," as required by Federal Aviation Regulations Part 77.
24. **Subordination Provision.** This Lease shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States or the State of Michigan, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. Furthermore, this Lease may be amended to include provisions required by those agreements with the United States or the State of Michigan.
25. **Default.**
- A. **Notices.** Any notice required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been delivered, served and given upon receipt by the party to be notified or upon being placed in the United States mail, postage prepaid, by registered or certified mail, addressed to such party at the address provided for such party herein.
- Any notices to Lessor shall be given to the County Administrator or addressed to Menominee Regional Airport, 2801 22nd Street, Menominee, MI 49858.
- Any notices to Lessee shall be addressed to:  _____
- _____
- The addresses set forth above shall be effective for all notices to the respective parties until written notice of a change in address is given pursuant to the provisions hereof.
- B. **Lessor's Remedies Upon Default.** All rights and remedies herein enumerated shall be cumulative, and none shall exclude any other right or remedy allowed by law.

(a) All rent shall be paid without demand and without any set-off, counterclaim or deduction whatsoever. If Lessee fails to pay the rent as specified in this Lease within five (5) days of due date, Lessee shall be considered in default. If Lessee defaults in the payment of rent, and does not cure the default within twenty (20) days upon receipt of written demand for payment of the rent, or if Lessee defaults in the prompt and full performance of any other provisions of the agreement and does not cure the default within twenty (20) days upon receipt of written notice (unless the default involves a hazardous condition, which shall be cured forthwith if reasonably possible), Lessor may terminate this Lease and shall be entitled to possession of the leased premises which are the subject of this Lease, and Lessor may pursue any or all other remedies as may be available to it under the Lease, with or without process of law, or in law or at equity for any such default, and Lessee shall be liable for any damages resulting from such default.

(b) In the event that Lessee's operations conducted on the leased premises are hazardous or disruptive to the business operations conducted by Lessor on the Airport to the extent that Lessor is unable to conduct its business on the Airport, Lessee shall have 30 days in which to cure such hazard or disruption to the satisfaction of Lessor. Lessee's failure to eliminate the hazard or disruption within 30 days shall be deemed a material breach of this Lease, and Lessor shall have the right to terminate this Lease on 30 days written notice.

(c) Upon any termination of this Lease, whether by lapse of time or otherwise, Lessee shall vacate the leased premises immediately, and have a period of one (1) year from such effective termination date to remove any building or buildings from the leased premises. Any building or buildings not removed within such time shall become the sole property of Lessor for and on behalf of the Menominee Regional Airport.

- C. Interest.** All amounts of money payable by Lessee to Lessor under this Lease, if not paid when due, shall bear interest from the date due until paid at the rate of 18% per annum.
- D. Laws.** The laws of the State of Michigan shall govern the validity, performance and enforcement of this Lease and any amendments.
- E. Severability of Provisions.** If any term, covenant or condition of this Lease or the application of any provision to any person or party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term, covenant or condition to persons, parties or circumstances other than those held invalid or unenforceable, shall not be affected, and each term, covenant or condition of this Lease shall be valid and be enforced to the maximum extent permitted by law.
- F. Validity of Agreement.** Except as modified above, this Lease shall remain in full force and effect and shall remain binding upon both Lessor and Lessee. This Lease constitutes the whole agreement of the parties, and shall in no way be conditioned, modified or supplemented except by a written agreement executed by both parties.

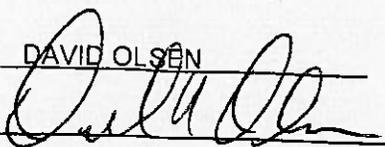
In Witness Whereof, the authorized representatives of the parties hereto have executed this instrument on the day and year first above written.

LESSOR: Menominee County

By: _____
Gerald Piche, County Board Chair

Dated: _____

LESSEE: DAVID OLSEN

By:  _____

Title: OWNER

Dated: 6/10/19 _____

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MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Skydiving event
DEPARTMENT:	Airport Committee
ATTACHMENTS:	Yes - flyer
SUMMARY:	
<p>The Airport committee agreed to allow the "Skydive Charlevoix group" host a skydiving event at the Menominee Regional Airport on Aug. 11th (and 10th if necessary).</p>	
RECOMMENDED MOTION	
<p>To approve a recommendation from the Airport Committee to allow Skydive Charlevoix to host a skydiving event at the Menominee Regional Airport on August 11, 2019 (and August 10, 2019 if necessary).</p>	

Submitted by: Jason Carviou

06/21/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

SKYDIVE IN MENOMINEE

Skydive Charlevoix is coming here!!

**ONE DAY
SUNDAY
AUGUST 11
2019**



**MENOMINEE COUNTY AIRPORT
AND M&M AVIATION
2800 22nd Street
Menominee, MI 49858**

A TANDEM SKYDIVING EVENT FOR FIRST-TIMERS

Jump from up to 2 miles high!!

FREEFALL AT 120 MPH

Great views!!

SPOTS ARE LIMITED

Book your adventure today!!

CALL: 231-242-8822



SKYDIVE CHARLEVOIX
skydiveharborsprings.com

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	WI/MI Model Train Show Family Fun Day – Menominee Regional Airport
DEPARTMENT:	Airport Committee
ATTACHMENTS:	no
SUMMARY: The Airport Committee recommends that the County Board approve the Family Fund Day event on September 7, 2019.	
RECOMMENDED MOTION To approve a recommendation from the Airport Committee to allow the Wisconsin and Michigan Model Train Show to host their family fun day event at the Menominee Regional Airport on September 7, 2019.	

Submitted by: Jason Carviou

06/21/2019

Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner per diems and expenses as recently submitted.	

Submitted by: Jason Carviou

06/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on May 30 and June 4, 2019 in the combined amount of \$89,860.32	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills as paid on May 30 and June 4, 2019 in the combined amount of \$89,860.32	

Submitted by: Jason Carviou

06/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AIRGAS NORTH CENTRAL				
9088546433	Oxygen (Road Patrol)	205-315-755.00	9.84	9.84
TOTAL VENDOR AIRGAS NORTH CENTRAL				9.84
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Pizza's for ORV Safety Class	101-334-755.00	50.80	50.80
TOTAL VENDOR ASHBY, DAVID				50.80
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863470505	Telephone Services	101-103-850.00	95.29	95.29
906863444105	Telephone Services	101-103-850.00	551.71	551.71
906863202305	Telephone Services	101-103-850.00	435.40	435.40
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,082.40
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080446147	Airport Supplies	216-585-981.00	45.82	45.82
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				45.82
VENDOR NAME: BAUMLER, BRUCE				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR BAUMLER, BRUCE				75.00
VENDOR NAME: BAYSHORE VETERINARY CLINIC				
230722	K9 Care - Brix	101-301-881.01	55.81	55.81
TOTAL VENDOR BAYSHORE VETERINARY CLINIC				55.81
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3088	Vehicle Maintenance - 16 Ford Intercept	205-315-934.02	789.92	789.92
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				789.92
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F19054	Inmate Supplies	101-301-770.00	310.00	310.00
F19261	Inmate Supplies	101-301-770.00	59.99	59.99
1624106425	B&G & Treasurer Supplies	101-265-755.00	68.11	68.11
		517-252-931.00	20.55	88.66
TOTAL VENDOR BLUETARP FINANCIAL, INC.				458.65
VENDOR NAME: BRAZEAU, DAWN				
M18-3989-FH	Transcripts (Crawford)	101-131-806.00	49.35	49.35
TOTAL VENDOR BRAZEAU, DAWN				49.35
VENDOR NAME: CADIEU FUNERAL HOME				
5/20/19	Transport (Stephen Klatt)	101-648-861.00	250.00	250.00
Burial	Eleanore Isabel Spaude	101-681-833.00	300.00	300.00
Burial	Joseph N. LaPlante	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				850.00
VENDOR NAME: CARVIOU, JASON				
Reimbursement	Mileage	101-172-860.00	48.72	48.72
TOTAL VENDOR CARVIOU, JASON				48.72
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - May 2019	101-101-860.00	53.94	53.94
TOTAL VENDOR CECH, WILLIAM				53.94
VENDOR NAME: CEDAR RIVER PLAZA				
MECC4/30/19	Road Patrol - Gasoline	205-315-742.00	48.87	48.87
TOTAL VENDOR CEDAR RIVER PLAZA				48.87
VENDOR NAME: CITY OF MENOMINEE				
4913	Gasoline Sales (Mar 2019)	101-265-742.00	192.65	192.65
		263-215-860.00	27.26	27.26
		101-172-860.00	9.92	9.92
		101-301-742.00	13.62	13.62

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
4891	Gasoline Sales (Jan 2019)	101-265-742.00	130.34	189.89
		292-664-860.00	59.55	
				669.10
TOTAL VENDOR CITY OF MENOMINEE				
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.06	209.74
		101-261-920.02	34.20	
		101-261-920.03	155.48	
				209.74
TOTAL VENDOR CITY OF STEPHENSON				
VENDOR NAME: CLOVERLAND PAPER CO				
119568	Inmate Supplies	101-301-770.00	80.42	80.42
119613	Inmate Supplies	101-301-770.00	554.25	554.25
119627	Inmate Supplies	101-301-770.00	173.10	173.10
119668	Inmate Supplies	101-301-770.00	228.00	228.00
119725	Courthouse - Janitorial Supplies	101-265-755.01	162.81	162.81
119726	Library - Janitorial Supplies	101-265-755.01	86.86	86.86
119667	Courthouse - Janitorial Supplies	101-265-755.01	275.70	275.70
				1,561.14
TOTAL VENDOR CLOVERLAND PAPER CO				
VENDOR NAME: DEWOLF & ASSOCIATES, LLC				
2445	CTO Training (VanHorn)	101-301-881.00	745.00	745.00
				745.00
TOTAL VENDOR DEWOLF & ASSOCIATES, LLC				
VENDOR NAME: DICKEY, TODD				
2018-128-MI	Court Appointed (L.A. Hanson)	101-148-807.00	285.00	285.00
				285.00
TOTAL VENDOR DICKEY, TODD				
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	109.65	109.65
				109.65
TOTAL VENDOR DTE ENERGY				
VENDOR NAME: EPIC AVIATION, LLC				
7195300	Airport Jet Fuel	216-585-743.00	19,589.84	19,589.84
				19,589.84
TOTAL VENDOR EPIC AVIATION, LLC				
VENDOR NAME: GENE WANGERIN				
5/20/19	1 Load Limestone (Shakey)	208-751-930.04	210.00	210.00
5/14/19	1 Load Top Soil (Shakey)	208-751-930.04	160.00	160.00
				370.00
TOTAL VENDOR GENE WANGERIN				
VENDOR NAME: GOOD SOURCE				
S10471112	Inmate Supplies	101-301-770.00	84.96	84.96
				84.96
TOTAL VENDOR GOOD SOURCE				
VENDOR NAME: GRAINGER				
9184315696	Building Maintenance Supplies	101-265-930.01	28.28	28.28
				28.28
TOTAL VENDOR GRAINGER				
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - May 2019	101-101-860.00	88.16	88.16
				88.16
TOTAL VENDOR HAFEMAN, JAN				
VENDOR NAME: HENSLEY, RN, JOEL				
May 2019	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
				1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				
VENDOR NAME: HOTFLAME GAS COMPANY				

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HOTFLAME GAS COMPANY				
U0015765	Kleinke Park Bath House	208-751-744.00	361.26	361.26
U0015813	Shakey Lakes Bath House	208-751-744.00	358.28	358.28
TOTAL VENDOR HOTFLAME GAS COMPANY				719.54
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	250.11	250.11
TOTAL VENDOR IHANDER, AARON				250.11
VENDOR NAME: INSIGHT FS				
B0050410468	Parks - Fuel	208-751-742.00	535.08	535.08
TOTAL VENDOR INSIGHT FS				535.08
VENDOR NAME: J S ELECTRONICS, INC.				
20466	Replacement Battery (Marine)	101-331-755.01	25.95	25.95
TOTAL VENDOR J S ELECTRONICS, INC.				25.95
VENDOR NAME: J.F. AHERN COMPANY				
317995	Shakey Lakes - Fire Equipment Inspection	208-751-801.00	182.15	182.15
TOTAL VENDOR J.F. AHERN COMPANY				182.15
VENDOR NAME: JACK'S FRESH MARKET				
Inmate Supplies	171-129, 171-169, 171-324	101-301-770.00	21.00	21.00
TOTAL VENDOR JACK'S FRESH MARKET				21.00
VENDOR NAME: J'S SPORT SUPPLY				
PO# 04226	Ammo	101-301-881.03	1,010.00	2,785.00
		205-315-755.02	1,775.00	
TOTAL VENDOR J'S SPORT SUPPLY				2,785.00
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
64887	B&G - Vehicle Maintenance	101-265-981.00	223.14	223.14
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				223.14
VENDOR NAME: LARSON, MICHELLE				
Reimbursement	Can Zone Bags	292-668-801.00	12.97	12.97
April 2019	Can Zone & Mileage	292-668-801.00	60.00	80.04
		292-668-801.00	20.04	
TOTAL VENDOR LARSON, MICHELLE				93.01
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
100444	Jury Questionnaires & Envelopes	101-150-727.00	471.00	471.00
100445	Jury Questionnaires & Envelopes	101-150-727.00	359.00	359.00
100622	FOC - Letterhead	101-141-727.00	77.00	77.00
100670	FOC - Envelopes	101-141-727.00	255.75	255.75
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				1,162.75
VENDOR NAME: LUFTS ADVERTISER, INC.				
5/28/19	Airport Advertising	216-585-901.00	35.00	35.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				35.00
VENDOR NAME: MACNLOW ASSOCIATES				
20189-247	Registration Fee (Advanced Supervision) x2	205-315-881.03	750.00	750.00
TOTAL VENDOR MACNLOW ASSOCIATES				750.00
VENDOR NAME: MARKS SEPTIC SERVICE				
2926	Pump Tank @ Shakey Lakes Beach House	208-751-920.03	250.00	250.00
TOTAL VENDOR MARKS SEPTIC SERVICE				250.00
VENDOR NAME: MASTERCARD				

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Road Patrol, Sheriff Dept, Correction Trng	101-301-742.00	793.18	3,742.61
		101-301-770.00	52.50	
		101-301-860.00	1,297.89	
		101-301-860.01	42.67	
		101-301-881.00	325.00	
		205-315-755.00	153.35	
		264-363-881.00	1,078.02	
Credit Card	Airport	216-585-742.00	109.22	109.22
Credit Card	Courthouse & Parks	101-265-981.00	31.00	1,686.92
		101-262-860.00	31.93	
		101-268-729.00	7.35	
		208-751-755.02	34.86	
		101-268-729.00	7.35	
		101-262-860.00	44.23	
		101-262-860.00	39.84	
		101-262-860.00	413.40	
		101-682-860.00	42.65	
		101-265-755.00	13.98	
		101-682-860.00	18.83	
		101-682-860.00	34.17	
		101-265-755.00	75.00	
		101-682-860.00	321.00	
		101-265-755.00	89.85	
		101-682-860.00	17.91	
		101-268-729.00	7.35	
		101-103-755.00	149.00	
		101-682-860.00	9.01	
		101-682-860.00	9.53	
		101-682-860.00	51.00	
		101-682-860.00	39.60	
		208-751-729.00	4.39	
		101-265-802.00	119.00	
		101-265-755.00	59.99	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
TOTAL VENDOR MASTERCARD				5,538.75
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
52982063	Road Patrol - Operating Supplies	205-315-755.00	374.29	374.29
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				374.29
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31043	3rd Floor Air Vent Maintenance	101-265-934.00	266.00	266.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				266.00
VENDOR NAME: MENARDS - MARINETTE				
85186	Grounds Maintenance Supplies	101-265-930.02	99.90	99.90
84915	Road Patrol - 3 Amp Charger	205-315-934.00	34.99	34.99
84910	Sheriff, Work Van & Road Supplies	206-301-755.00	73.65	101.10
		205-315-727.00	6.97	
		101-301-770.00	20.48	
TOTAL VENDOR MENARDS - MARINETTE				235.99
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV418	Work Van Services (Shakey)	208-751-930.04	117.00	117.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				117.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
2782	2019 Third Qtr Billing	101-101-716.00	60.45	
		101-132-716.00	111.61	
		101-136-716.00	359.24	
		101-141-716.00	586.88	
		101-148-716.00	43.12	
		101-150-716.00	2.95	
		101-172-716.00	370.51	
		101-215-716.00	239.44	
		101-253-716.00	166.28	
		101-257-716.00	317.03	
		101-261-716.00	23.38	
		101-265-716.00	1,322.58	
		101-267-716.00	705.08	
		101-268-716.00	86.96	
		101-301-716.00	15,029.55	
		101-331-716.00	43.28	
		101-426-716.00	48.13	
		101-648-716.00	54.26	
		101-682-716.00	42.65	
		205-315-716.00	8,379.77	
		205-316-716.00	569.50	
		208-751-716.00	877.60	
		216-585-716.00	1,139.07	
		249-371-716.00	89.86	
		266-325-716.00	498.77	
		271-790-716.00	781.43	
		292-663-716.00	243.60	
		292-664-716.00	208.29	
		292-665-716.00	213.22	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				32,614.49
VENDOR NAME: MICHIGAN TOWNSHIPS ASSOCIATION				
Dues	County Membership Dues	101-103-802.00	470.00	470.00
TOTAL VENDOR MICHIGAN TOWNSHIPS ASSOCIATION				470.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0146213-001	Probate/Family - Office Supplies	101-132-727.00	108.49	
		101-148-727.00	108.50	216.99
0146055-001	Office Supplies - Sheriff Dept	101-301-727.00	42.85	42.85
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				259.84
VENDOR NAME: NESTEGG MARINE				
6883	Marine Repairs & Seasonal Maintenance	101-331-755.00	1,527.23	1,527.23
TOTAL VENDOR NESTEGG MARINE				1,527.23
VENDOR NAME: OFFICE DEPOT, INC.				
313689672001	VA - Operating Supplies	294-683-755.00	246.03	246.03
311286523001	Office Supplies (Other Legislation)	101-103-970.18	204.99	204.99
313690177001	VA - Operating Supplies	294-683-755.00	2.41	2.41
315571089001	Office Supplies - District Court	101-136-727.00	275.78	275.78
315572415001	Office Supplies - District Court	101-136-727.00	5.49	5.49
TOTAL VENDOR OFFICE DEPOT, INC.				734.70
VENDOR NAME: OTIS ELEVATOR COMPANY				
CVE05003619	6/1/19 - 8/31/19	101-265-801.00	721.65	721.65
TOTAL VENDOR OTIS ELEVATOR COMPANY				721.65
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319130001	Inmate Supplies	101-301-770.00	112.28	112.28
40068319137003	Inmate Supplies	101-301-770.00	110.67	110.67
TOTAL VENDOR PAN-O-GOLD BAKING CO.				222.95
VENDOR NAME: PFANKUCH, MIKE				
Reimbursement	Mileage (Conference)	101-136-860.00	63.80	63.80

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: PFANKUCH, MIKE				
TOTAL VENDOR PFANKUCH, MIKE				
63.80				
VENDOR NAME: PHILIPPS, RANDALL				
May 2019	Show Cause - Court Appointed	101-132-807.00	500.00	500.00
		101-131-807.00	500.00	500.00
TOTAL VENDOR PHILIPPS, RANDALL				
1,000.00				
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - April 2019	101-101-860.00	84.68	84.68
TOTAL VENDOR PICHE, GERALD L.				
84.68				
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - April 2019	101-101-860.00	41.76	41.76
TOTAL VENDOR PRESTIN, DAVID				
41.76				
VENDOR NAME: PRINTERSPLUS!				
16011	Envelopes (Treasurer's Office)	101-253-727.00	140.00	140.00
TOTAL VENDOR PRINTERSPLUS!				
140.00				
VENDOR NAME: REINHART FOODSERVICE				
739943	Inmate Supplies	101-301-770.00	1,261.61	1,261.61
748370	Inmate Supplies	101-301-770.00	1,514.93	1,514.93
750770	Inmate Supplies	101-301-770.00	495.17	495.17
TOTAL VENDOR REINHART FOODSERVICE				
3,271.71				
VENDOR NAME: RICHARDS, LISA				
PA19-0499	Assisting Menominee PA	101-267-804.00	82.36	82.36
TOTAL VENDOR RICHARDS, LISA				
82.36				
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1544135	Deck Belt - B&G Lawnmower	101-265-934.00	104.39	104.39
1526193	Park Supplies	208-751-930.02	49.04	49.04
TOTAL VENDOR RIESTERER & SCHNELL, INC.				
153.43				
VENDOR NAME: RIVER CITIES COMMUNITY POOL ASSOC.				
221	3/12/19 Rental of Pool (Rescue Trng)	101-331-755.01	90.00	90.00
TOTAL VENDOR RIVER CITIES COMMUNITY POOL ASSOC.				
90.00				
VENDOR NAME: SHAMPO, KIM				
VA Benefits	Burial Benefits - Jeffrey David Shampo	101-681-833.00	300.00	300.00
TOTAL VENDOR SHAMPO, KIM				
300.00				
VENDOR NAME: STANDARD INSURANCE COMPANY				

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
June 2019	Life Insurance Premium	101-101-713.00	21.24	226.56
		101-132-713.00	4.13	
		101-136-713.00	9.22	
		101-141-713.00	9.44	
		101-148-713.00	2.95	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	9.44	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	56.64	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	23.60	
TOTAL VENDOR STANDARD INSURANCE COMPANY				
VENDOR NAME: STATE OF MICHIGAN				
4/30/19	Monthly Offset	292-662-843.01	1,614.35	1,614.35
TOTAL VENDOR STATE OF MICHIGAN				1,614.35
VENDOR NAME: TRI-CITY PLUMBING, INC.				
18443	Kleinke Park	208-751-930.03	73.21	73.21
TOTAL VENDOR TRI-CITY PLUMBING, INC.				73.21
VENDOR NAME: TRUCK-N-STUFF				
13020	No Lifeguard on Duty Sign (Kleinke)	208-751-755.02	25.00	25.00
TOTAL VENDOR TRUCK-N-STUFF				25.00
VENDOR NAME: U.P. KIDS				
5/15/19	Foster Care (L. Workman)	292-662-843.05	706.84	706.84
5/15/19	Foster Care (K. Dahnt)	292-662-843.05	1,090.19	1,090.19
TOTAL VENDOR U.P. KIDS				1,797.03
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
385074539	Bizhub 423 Copier	101-103-931.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: UP ASSOC OF CTY COMMISSIONERS				
Reimbursement	2019 Spring Conference (x4)	101-101-859.00	260.00	260.00
TOTAL VENDOR UP ASSOC OF CTY COMMISSIONERS				260.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3637576	Jail & Courthouse	101-265-801.00	64.50	64.50
3637582	Annex	101-265-801.00	32.50	32.50
3637581	Library	101-265-801.00	32.50	32.50
3637984	Health Department	101-265-801.00	33.25	33.25
TOTAL VENDOR WIL-KIL PEST CONTROL				162.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				

05/30/2019
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
2684873804-00000	Parks	208-751-920.01	39.60	
		208-751-920.01	37.11	
		208-751-920.01	54.55	
		208-751-920.01	15.93	
		208-751-920.01	27.28	
0402047856-00003	Stoney Point Street Lighting	208-751-920.01	42.95	42.95
0402047856-00003	Kleinke Park	208-751-920.01	205.29	205.29
0402047856-00005	Kleinke Park	208-751-920.01	84.49	84.49
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				507.20
GRAND TOTAL:				88,867.52

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UNITED STATES POST OFFICE				
Jury Commission	First Mailing Postage	101-150-729.00	992.80	992.80
TOTAL VENDOR UNITED STATES POST OFFICE				992.80
GRAND TOTAL:				992.80

APPROVED

JUN 04 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review minutes/reports for	
RECOMMENDED MOTION	
To place these miscellaneous boards and committee meeting minutes/reports on file in the office of the county clerk.	

Submitted by: Jason Carviou

06/21/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

06/03/2019

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13786-18	02/19/19	JONES KATHERINE S	N920 HWY M-35	MENOMINEE TWP.	\$195.70
Work :	2.ADDITION	addition to garage addition to upper floor			010-401-036-00
P13793-19	01/22/19	MENOMINEE-TWP	N2283 0-1 DR	MENOMINEE TWP.	\$0.00
Work :	1.NEW BUILDING	30 x 40 pavillion			010-003-020-00
P13794-19	02/01/19	LEMERY TODD & DICKINSON TRISH N1058 CO RD 577		MENOMINEE TWP.	\$151.00
Work :	3.GARAGE	20 x 38 garage			010-020-014-16
P13795-19	02/06/19	WTI PROPERTIES	W5728 OLD US 2 RD 43	MEYER TWP.	\$786.60
Work :	1.NEW BUILDING	72 x 78 cold storage warehouse			011-011-039-00
P13796-19	02/28/19	PLUTCHAK LAND HOLDINGS LLC	N1817 US HWY 41	MENOMINEE TWP.	\$200.00
Work :	6.REPAIR/REMODEL	remodel and repair			010-010-022-10
P13797-19	03/21/19	CHARLEBOIS WILLIAM K & DIANA L N11920 29.60 LN		CEDARVILLE TWP.	\$123.00
Work :	8.FOUNDATION	raising a home 9 feet, adding foundation to bring home above flood plain			001-003-026-00
P13798-19	04/08/19	CARLSON JORDAN C	N6340 P-1 RD	MELLEN TWP.	\$540.50
Work :	1.NEW BUILDING	57 x 36 new home 30 x 26 garage			009-115-011-10
P13799-19	03/25/19	UP MACHINE & ENG CO	N210 THIRD ST	SPALDING TWP.	\$100.00
Work :	6.REPAIR/REMODEL	repair trusses			043-725-001-00
P13800-19	03/25/19	WALLACE BUILDING SUPPLY	US HWY 41	MELLEN TWP.	\$100.00
Work :	9.DEMOLITION	demo of damaged building			009-122-007-00
P13801-19	03/26/19	DEJONG TODD	R-3 RD	MEYER TWP.	\$100.00
Work :	9.DEMOLITION	demo of cabin damaged by snow			011-069-009-75
P13802-19	04/03/19	COVITZ PATRICK J & CHELSEA M	N2680 CO RD 577	MENOMINEE TWP.	\$535.80
Work :	1.NEW BUILDING	1650 sq ft home with attached garage, garage and deck			010-132-011-51
P13803-19	04/11/19	STEINERT JODY E	N8060 US HWY 41	STEPHENSON TWP.	\$132.60
Work :	3.GARAGE	24 x 24 garage			014-226-013-00

P13804-19	04/09/19	CHURCH - SEVENTH DAY ADVENTIS DEPAS LN		GOURLEY TWP.	\$1,560.00
Work :	1.NEW BUILDING	11,600 sq ft church and school			004-011-018-00
P13805-19	04/11/19	SEVERSON RICHARD L & JUDY A	US HWY 2&41	HARRIS TWP.	\$125.00
Work :	6.REPAIR/REMODEL	replace roof/ repair			005-007-034-00
P13806-19	04/15/19	LESCOIER KATHRYN 2013 REV TR	N5286 HWY M-35	INGALLSTON TWP.	\$100.00
Work :	9.DEMOLITION	demolition of old home			007-030-040-00
P13807-19	04/23/19	KANNIAINEN DENNIS	N1874 RIVER DR	MENOMINEE TWP.	\$142.60
Work :	3.GARAGE	26 x 26 garage			010-211-010-00
P13808-19	04/29/19	DAHL PAUL & SARAH	N5641 N-1 RD	MELLEN TWP.	\$475.00
Work :	1.NEW BUILDING	new communication tower			009-126-003-00
P13809-19	04/24/19	TICHENOR JOHN & JANET	W8756 CO RD 577	FAITHORN TWP.	\$161.40
Work :	3.GARAGE	24 x 36 pole barn			003-216-011-50
P13810-19	04/25/19	ZIMMERMAN SANDRA	N6217 US HWY 41	MELLEN TWP.	\$222.60
Work :	2.ADDITION	dwelling addition/garage			009-115-023-00
P13811-19	04/29/19	MILESKI DAVID J & DEBORAH A	N652 S P-3 LN	MENOMINEE TWP.	\$132.60
Work :	3.GARAGE	24 x 24 garage			010-028-058-00
P13812-19	04/29/19	DIXON DALE & DEBORAH	S5315 HWY M-69	SPALDING TWP.	\$0.00
Work :	1.NEW BUILDING	Finish the work begun with permit #8837 in Permit 20 1120 sq ft home			013-519-021-00
P13813-19	04/29/19	DAVIS JACOB	N2622 RANGELINE DR M-1	INGALLSTON TWP.	\$131.00
Work :	2.ADDITION	280 sq ft addition			007-331-011-00
P13814-19	05/03/19	OCONNOR SHAWN M & SARAH J	N 647 South P-3 Lane	MENOMINEE TWP.	\$400.60
Work :	3.GARAGE	44 x 74 garage			010-028-027-20
P13815-19	05/01/19	VARDA GERALD & SALLY	N16680 CO RD 577	FAITHORN TWP.	\$712.00
Work :	1.NEW BUILDING	home garage deck			003-205-010-30
P13816-19	05/06/19	LFAVE CYNTHIA PRESTON	N16191 CO RD 557	HARRIS TWP.	\$203.00
Work :	5.MOVED STRUCTURE	16 x 80 mobile home to replace existing			005-008-033-50
P13817-19	05/06/19	DOEPKE LOREN N & ANITA C	N3190 HWY M-35	MENOMINEE TWP.	\$716.35

Work : 1.NEW BUILDING 45 x 58 home 007-328-002-30
 33 x 33 garage
 207 sq ft deck

P13818-19 05/16/19 MACNEIL GEORGE & TERRI N1513 HWY M-35 MENOMINEE TWP. \$103.80

Work : 8.FOUNDATION 24 x 24 x 4 slab 010-013-029-00

P13819-19 05/17/19 FRANCOUR CRAIG & JUDY N8287 OLD CO RD 352 STEPHENSON TWP. \$107.00

Work : 2.ADDITION 16 x 10 3 season porch 014-222-004-00

P13820-19 05/16/19 BLYZNIAK TARAS N5535 CO RD 581 MELLEN TWP. \$168.60

Work : 3.GARAGE 26 x 36 garage 009-129-006-00

P13821-19 05/16/19 HOHL STEVEN K N1529 HWY M-35 MENOMINEE TWP. \$108.00

Work : 3.GARAGE 15 x 22 workshop addition 010-013-027-00

P13822-19 05/17/19 LESCOHIER KATHRYN 2013 REV TR N5286 HWY M-35 INGALLSTON TWP. \$527.60

Work : 1.NEW BUILDING two story home, garage and deck 007-030-040-00

P13823-19 05/17/19 KLUMB BRADLEY J N1344 CHAPPEE CK LN MENOMINEE TWP. \$535.80

Work : 3.GARAGE 72 x 64 garage 010-620-010-10

P13824-19 05/23/19 ELSON MICHAEL & NANCY JO N5496 CO RD 577 MELLEN TWP. \$325.00

Work : 1.NEW BUILDING 30 x 40 new home 009-128-015-00

P13825-19 05/22/19 CAMP WAIT A WHILE LLC W7251 G-18 HOLMES TWP. \$342.60

Work : 1.NEW BUILDING 30 x 42 ranch style house 006-130-005-00

P13826-19 05/23/19 GROSSCHADLE JAY S & LORI ANN N11105 CO RD 577 HOLMES TWP. \$174.20

Work : 3.GARAGE 32 x 27 garage 006-605-007-00

P13827-19 05/23/19 OLSEN LANCE R & OLSEN RANDALL GUSTAFSON RD FAITHORN TWP. \$210.20

Work : 1.NEW BUILDING 26 x 26 cabin 003-210-010-53

P13828-19 05/29/19 NEAL STEPHEN N541 RIVER DR MENOMINEE TWP. \$440.00

Work : 1.NEW BUILDING demolish fire damaged home and rebuild on existing foundation 010-460-063-00

P13829-19 05/28/19 DAVIS-THORBAHN CHRISTOPHER W2941 US HWY 2 & 41 SPALDING TWP. \$195.00

Work : 3.GARAGE 30 x 40 pole building 013-211-006-00

P13830-19 05/31/19 FARNER ROBERT A & PARRISH WA N14377 CO RD 551 GOURLEY TWP. \$389.25

Work : 1.NEW BUILDING 2 mini-dome homes connected extension between 004-003-006-20

Total Permits

39

Total Fees

\$11,674.4

Menominee County Finance Committee
Minutes of Meeting
1/25/2019

*****Approved 3.22.19*****

The Finance Committee met on January 25, 2019 at 10:30 AM at the Menominee County Administration office.

Call Meeting to order: Com. Hafeman called the meeting to order at 10:30 A.M.

Pledge of allegiance: was recited by all.

Roll Call: Finance Commissioners present Hafeman, Gromala, Schei and Prestin.

Approval of Agenda motion by Com. Gromala and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: 9.18.18 – motion by Com. Gromala supported by Com. Hafeman to approve minutes as submitted. 4/0

Public Comment: None

Department Head/Elected Official Reports: Jason: Two items to discuss; Medical examiner budget for travel/education. The contract calls for \$5,500 for education for the duration of the four year contract. We only budgeted ¼ (\$1,375) of that amount for this year. He had a conference (Medical Review Officer) out of the area and went well over his budgeted amount for this year (\$2,651.65). After discussion, the Finance Committee recommends a budget amendment for this year and to have Jason send a letter to Dr. Zevitz letting him know that he overspent his budget for this year but we will allow payment. Spell out that he only gets \$5,500 for the “duration” of his contract for education/travel; and include the amount he’ll have left for the remaining years of his contract. We will only budget the remaining amount per the contract for future budgets; when that’s spent, that’s all there is for the remainder of the contract. Library Fund Balance: Jason: Also, we do have an issue with the Library budget. We budgeted a \$100,000 transfer in from their fund balance to balance their budget for the year. At the time of budgeting, the fund balance showed a balance of about \$130,000. What we were unaware of was that the amount from the bookmobile balance was carried over into the general fund balance to pay for the bookmobile (but hadn’t been paid yet). Needless to say we don’t have \$130,000 in there. There is about \$30,000 in there (including the Bookmobile fund balance). We will have a significant shortfall in the Library budget for the year. Hafeman: Can we budget this differently?? Schei: Hermansville branch was requested by the community. There is one person there that works part time. Jason: We’ll have to wait till the end of the year to update this situation.

Business Items

- a. **Standard Budget Reports (revenue/expenses):** Jason: This is a “tool” that the department heads and the Commissioners should watch for; line item budgets going over/under. I see that some may have issues. Jason went through some of the accounts that have gone over their budgeted line items. Some of them we will need to have budget amendments for in the future. MIDC has been corrected with the employee handling the grant paperwork. This is one of our budget amendments (below). 911 will need amendments within the FICA, FICA MED etc. Those lines were connected to the wrong totals in the spreadsheets, so we’ll need to make changes there. Also they have exceeded their overtime budget already. They have had people hired but they don’t stay. So it’s been a continual issue. When we don’t have enough employees, we have to pay the current ones OT to cover the shifts. With the “me too” in the contract, they’re receiving \$1.00/hr. per year for the next two years, their salaries are closer to those around us and will be a better incentive for them to possibly stay longer. Medical Marijuana Grant is no longer available for law enforcement, so this account will go away. No money has been paid or received for the grant. Discussion

- continues with the DTRF account. Hafeman: This account may not be getting the excess foreclosure dollars in the future. There is a class action suit going on that "if won" would allow the home owner to receive any funds in excess of the taxes and dollars paid out for the foreclosure process. (Break for 10 minutes).
- b. **Menominee County Fee Schedule – BS&A/GIS ~ Jason**: Kandace brought this to our attention, but wasn't able to be here for this meeting. Quick overview; now that we have the GIS up and running, a lot of people are asking for that information. We've been charging \$350 for this via BS&A, but Kandace feels that this should be making more revenue than that. She'd also like to add in a charge for land divisions (splits) throughout the county. Perhaps this money can be put into a pool and used to add additional layers to the GIS system. We should bring this back when Kandace is available to see what she has in mind for fees to charge. We'll bring this back to the Finance committee at a later date. I will have Kandace bring us some numbers for fees.
- c. **2018/19 Budget amendments #1 ~ discussion of budget amendments 1-14 were discussed and is included with these minutes as "Attachment A". Com. Schei** moves to recommend to the full board for approval, Com. Gromala supports. 4/0
- d. **Long Term Strategic Plan ~ Hafeman**: I've been talking with Jason about long term strategic plans. We'll need to get with the departments to find out what their needs are and what they predict in their depts. for the next five or ten years. I don't want just a one year plan, I want something we can look at pushing for a goal in planning the future. They (dept. heads) would know more about things the state may be looking at for the future. Jason: a lot of it is going to be building maintenance, some of the larger technology purchases. Right now we're looking to have (a perfect example of a long term plan) our computer replacements on a five year plan. So one fifth of them will be replaced each year. Because that wasn't done in the past, we've run into a situation where they all need to be replaced or at least upgraded this year and next. Mostly because of Microsoft no longer supporting older versions. What can you do, we need the computers to run the County, and so we're going to have a large budget again next year for technology. Prestin: Are there any agencies that facilitate strategic planning? Jason: Yes I'm sure if you want to get real in depth with it, there are consultants. Prestin: I've been involved in this twice. Bringing in an outside facilitator to come up with a long term plan, in my experience has been very effective because it opens your eyes to things you're not necessarily looking at. Jason: I guess the first thing would be to research it and see what kind of services are out there. The hardest part of a strategic plan is the understanding that whatever is on the plan you have to be willing to offer up the money to do those things. Stick to the plan. It's great to have a plan, and spend money on a great plan, but if we're not going to follow through with it then we're just throwing money away; we don't want to go there. Gromala: I wouldn't want to see the plan much more than five years out. Because of the changes that come up from Lansing on a regular basis. Jason: you're going to get things that interrupt your plan, but there are things out there that we know. We know we're going to have to replace police vehicles every three years. We already have that rotation in place. Things like snow plow equipment, lawnmowers etc. you want to plan now to replace later. Some of that stuff is very expensive. Schei: You're looking at financial planning. Then you should be adding MERS to that plan too. All Coms agree. Jason: yes we would add that too. It's all of our major costs. A lot of your departments aren't going to have anything because they don't have capital improvements. Schei: Discussed the Airport's capital improvement plan. Jason: Yes, we'll have to continue to budget for the ACIP per the grant. Schei: I assume this is something that has to be in writing and published. Jason: If we hire a consultant, it's going to be a formal plan with a lot of wording. If we put one together ourselves, it may just be a laundry list of projects, estimated amounts and our goal date of completion. It can be as easy or complex as you want it to be. Either way it's better than nothing at all. Schei: then it would be up to the County board to approve the plan. Jason: Yes, but you can't expect future boards to commit to your plan. They could come in and scrap the whole plan, or they could accept it and continue to follow through. Hafeman: Well the new board would have to amend the current plan, and that's OK, a plan is made to be flexible. Jason: I'll do more research on it, bring back some options. Perhaps find a presentation, general overview, of what a strategic plan is, how you do it, why you do it. Schei: couldn't MAC, USDA, CUPPAD or some of the organizations we belong to do this? What about the Planning Commission, don't they do that? Gromala: I'm on the planning commission and right now we're going through the Menominee County Master Plan. We're recommended by the state to have one. The last one was done in 2012. I would recommend it be reviewed on a three year basis due to a lot of the businesses will look into your master

plan when it comes to economic development. Jason: So I'll look for more information to bring back for this committee to look at.

e. MERS: Jason: The board budgeted an additional \$500,000 to put into MERS this year. So it'll be up to the board on whether to put it into MERS or not. If we do, what divisions do we put it toward and when? Schei: I thought we said we were going to give it to MERS. We don't have to decide if we're giving it to MERS we have to decide how we're going to disburse it. Jason: That's one way to look at it. I would argue that when the board approves projects, then we should just be able to spend the money and do the project, but that's not the way it works here. So the board has to approve to give it to MERS again. Schei: So we're going to keep on saying we're going to do it and actually never do it. Jason: That's the same with all of our projects. Hafeman: Part of the problem we've got is its \$500,000. We do have it in our general fund; however it's considerably more than what we're bringing in. Schei: That doesn't matter, we said we had x amount of dollars in the general fund, we agreed as a board to pay it. Gromala: I agree we transferring that portion, but this will never completely address the MERS issue of being underfunded. If we put in an additional amount each month, it would speed it along. That was in addition to the 500,000. I'd like to talk to Diane to see how painful it would be if we were to add an additional small amount, so we can see how the growing pains would be. Jason: I understand what you're saying but what I'm talking about is, we can't send that money to MERS without board approval. That's just the way Menominee County does any large projects or dollar amounts. Schei: We did this years ago, transferred money to MERS. Are you saying this transfer didn't happen? Sherry: The transfer's did happen, but for example, Road Patrol sent an extra 500,000 to MERS but it was for the Road Patrol division. If we send money to MERS we have to determine what divisions we want that money to go to. MERS requires that. We can't just throw money into a pot and let MERS make that decision, they won't. Gromala: I would look at the one that is most underfunded and try to bring it up. In the future we can specify disbursement if necessary. Jason: MERS also has a separate "holding" account that can be used "overall" to verify our level of underfunding but eventually we will have to separate that holding fund to specific divisions. So basically it's no different than putting it in a savings account. Hafeman: It is a savings account in fact however, when you get your monthly statement from MERS saying you have to pay x amount, it is not included in the amount owed if we pay additional money. So you won't see that on the monthly statements; At the end of the year is where you'll see that. Schei: So the 71% that they say we're funded, you can't reduce (means increase) that % by putting money into the account. It has to be distributed across all of the divisions and then we still don't know if it'll increase that ratio. Jason: Oh no, it will bring that % up. Schei: So who is going to make that decision on where the money will be spent, how it's disbursed. You have to come back to this committee with a plan on how that money will be distributed first. Jason: My plan would be DON'T put money into MERS. You look at the stock market...Schei: So how are you going to reverse the board decision. The board will have to approve you not doing it. You can't go against the board decision. Jason: This isn't going against the board, I don't understand why we're getting off track here saying we're doing something the board doesn't want us to do. The only thing the board approved was to put \$500,000 in the budget to give to MERS extra. The board was still going to have to approve it. The board needs to discuss how this is going to be distributed. When are we sending the money and where are we sending it. Schei: we've got a lot of work to do and you're going to have to come back to this committee with a big plan. Jason: I need the board to tell me how they want to do it. Schei: Well we need to figure out how to give MERS \$500,000 more than what they're expecting. Jason: Right now the monthly payment to MERS is \$81,068. That's within a 15 year amortization. So in 15 years you're expected to be 100% funded. If you want to accelerate that to 10 years, you'd have to bump that payment to \$110,586/month. That would mean for this year you would need to have \$354,480 to do that. That would take you from a 15 year to 10 year amortization, but you have to do that each year, and each year the initial costs go up. I don't know that I'd recommend giving the money to MERS right now. Prestin: agrees, the bottom could fall out. (stock market) Schei: Why don't you put that on the agenda for the county board to discuss. Tell the full board the options and your opinion, you can't make this decision yourself. Jason: I want this committee to make the recommendation. I think we need to do more research, talk to MERS and the auditors. Every year they tell you the same thing. They would not advise us to put more money into MERS. Get MERS here and ask them the questions you're asking me. Prestin: we shouldn't move on with business as usual until everyone is up to speed. He agrees, we need to invite MERS here. Jason: All I'm saying is my caution on the investment strategy of this is, MERS recommends putting additional money in, if you can. I agree with that 100%. What I'm saying is they tell us if we put money in that will catch up us faster, it can also go the other way though like in 2008,

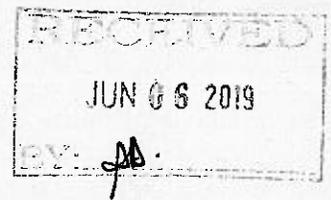
you can lose 25% of your portfolio. Gromala agrees. What about committing ourselves one year at a time. We may find it advantageous to withhold and only put in the recommended amounts. Prestin: agrees, it's called dollar cost averaging and it's the most effective way to invest your money. You obviously have a strategy in the back of your head, what is that? Jason: I'm very strong and supportive of actuarials. The reason they are actuarials is because they look at things we don't even think of. There is a plan for the County to be caught up in 15 years; I don't think the county is in a position that it can afford more than what they're telling us to pay. Revenues are not meeting our expenses. We'll be looking at cutting something from the budget next year or raising revenue in a different way. Our budgets do have a surplus every year that's because of items or projects that are budgeted and then the board decides we don't have to do. Prestin: I have to ask, how funded do you want to be? Do you want to be at 100%? I wouldn't want to be 100%. Schei: I was always in favor of Steve's plan to add more money each month. All I'm saying is if that's what we want to do then we should recommend that to the board. Prestin: Have you looked back on the trends? Jason: Yes, they do have decent returns, they have the smoothing. They're not losing money. They're right around that 6-7%. Prestin: so within a reasonable realm. Jason/Hafeman: Yes. Hafeman: If we make a monthly payment and we see things going haywire, we can always stop making those payments. Jason: In 2008 the average person lost 40-50%, MERS lost 25%. There are things that concern me about MERS; The fact that their fees are secretive. But on a general investment standpoint, I don't think MERS is a horrible company to invest in. Schei: I think we give them a little more each month. Prestin: I don't think we should give them a dime more than what we need to. Jason is to bring back more information. Bring MERS in to discuss more.

Public Comment: Marc Kleiman: Com. Piche wanted to thank everyone for a productive meeting but he had to leave. A couple things regarding the actuarials, we're not getting the return that they were projecting, but also they are projecting a 3% increase in salaries and you're not giving out 3% salaries, so it goes both ways. 71% funded, look at what other counties are throughout the state. 71% is pretty healthy. I know there was a commissioner who is not here anymore, was crying that the sky is dropping, but it's not as bad as people think. I would talk to the Delta County Administrator. A couple of years ago they put together a plan to have all surplus dollars go toward MERS. Get some feedback from them, see if it's working.

Commissioner Comment: None

Adjournment: Moved by Com. Schei, supported by Com. Gromala to adjourn the meeting at 12:51 PM. Motion approved 4/0.

**Dickinson & Menominee County
Department of Health and Human Services Board**



DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: April 25, 2019

The regular meeting of the Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll, Board Chair at 1:04 PM Central Time. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Mary Olson-Delta Co. Board Member, Matthew Yohe-Board Secretary

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners, Gerald Piche-Menominee Co. Commissioner

Absent: Gary Eichhorn-Menominee Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, Bernie Lang-Menominee Co. Board of Commissioners, Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Co. Board Member

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Ms. Kris Mulder-Dickinson Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Dickinson County minutes for March 25, 2019 was made by Kris Mulder-Dickinson Co. Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion was passed without opposition.

The motion to approve the minutes for March 26, 2019 was made by Mr. Jeff Naser-Menominee Co Board Chair and seconded by Mr. Gerald Piche-Menominee Co. Commissioner. Motion was passed without opposition.

FINANCIAL REPORT:

Dickinson County:

The financial report for March 2019 was reviewed. There were \$31.20 in expenditures for the DHHS Board members, leaving a balance of \$182.30

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and supported by Ms. Kris Mulder-Dickinson County Board Member. Motion passed without opposition.

Menominee County:

The financial report for March 2019 was reviewed. There were \$150.00 in expenditures for the DHHS Board members and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,150.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and supported by Mr. Gerald Piche-Menominee Co. Commissioner. Motion passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including:

Staffing: Fully staffed Tri-County wide. Did receive an extra allocation for a Foster Care worker in Menominee, a Dickinson County employee will transfer to Menominee & a worker from Houghton will transfer to Dickinson.

Dickinson County

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$8,415.75. This constitutes 29.1% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 84.49%. Business Service Center 1 average is 81.48%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for February. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$10,551.96. This constitutes 40.7% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 87.27%. Business Service Center 1 average is 81.48%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for February. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: There was no updated data to review on the Green Book: Case load counts regarding cases/assistance numbers for each program. This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare:

	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	94%
CPS Face to Face	97%	94%
CPS Ongoing Child F2F	100%	95%
CPS Ongoing Caregiver F2F	100%	100%
CPS Services Plans	96%	100%
CPS Plan Approval	100%	100%
CFC Service Plans	100%	100%
CFC Approval	100%	100%
DHHS Medical	N/A	100%
DHHS Dental	N/A	N/A
CFC Worker/Child Contacts	100%	100%
CFC Worker/Parent Contacts	41%	67%
CFC Worker/Supervisor Contacts	100%	100%
CFC Parent/Child Contacts	45%	33%
CFC Return Home Contacts	50%	N/A
CFC Sibling Contacts	0%	N/A

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

Board Member Input/Suggestions: None

Motion was made by Ms. Kris Mulder-Dickinson County Board Member and supported by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Dickinson County: Vouchers were reviewed and tabled for next meeting.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee County Board Chair and supported by Mr. Gerald Piche-Menominee Co. Commissioner. Motion passed without opposition.

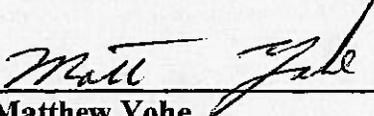
MCSSA: Next MCSSA District One Meeting is October TBD at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: There was no new business presented.

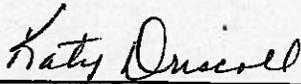
PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners stated that DICS (Dickinson Iron Community Services Agency) noticed a barrier for clients applying for deliverable fuel.

NEXT MEETING: Thursday, May 23, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

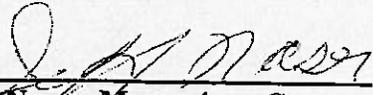
ADJOURNMENT: Motion was made by Ms. Mary Olson-Delta Co. Board Member and supported by Ms. Kris Mulder-Dickinson Co. Board Member. Motion passed without opposition. Meeting was adjourned at 1:36 PM CST



Matthew Yohe
Board Secretary



Katie Driscoll, Dickinson Co.
Board Chairperson



Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Dickinson County
DHHS Board Members Dickinson County
Dickinson County BOC
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 4, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia**	X		
Roberge, Robert		X		Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann		X		Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE: – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS: - None

APPROVAL OR AMEND AGENDA

J. Lindow requested addition of Funding Source Summary, Change/Choice of Provider policy, signage with new logo, and clothing with new logo under New Business.

ACTION: Moved to approve agenda as amended.

Motion by: J. Hafeman supported by N. Pasternak to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 3-21-19 regular and closed session minutes and 2-28-19 Ad Hoc minutes as presented.

Motion by: J. Hafeman supported by M. Negro to approve the 3-21-19 regular and closed session minutes and 2-28-19 Ad Hoc minutes as presented.

Motion carried unanimously.

J. Lindow, Director of Finance, took over the meeting as election of officers took place.

ELECTION OF BOARD OFFICERS – Nominations from the Floor

J. Lindow opened the floor for nominations for the position of Chairperson.

M. Negro nominated J. Luhtanen.

J. Lindow called for any other nominations two more times.

ACTION: A motion was made by T. Korpi supported by M. Negro to close nominations for Chairperson and cast a unanimous ballot for Joan Luhtanen.

Motion carried unanimously.

Joan Luhtanen, as newly re-elected Chairperson, assumed the Chairperson position.

Chairperson Luhtanen opened the floor for nominations for the position of Vice Chairperson.

M. Hofer nominated J. Hafeman

P. Phillips nominated M. Negro

Chairperson Luhtanen called for nominations a third time

Chairperson Luhtanen closed nominations

ROLL CALL VOTE

<u>MEMBER</u>	<u>HAFEMAN</u>	<u>NEGRO</u>
Hofer, M.	X	
Zevitz, M	X	
Phillips, P		X
Korpi, T	X	
Luhtanen, J		X

<u>MEMBER</u>	<u>HAFEMAN</u>	<u>NEGRO</u>
Pasternak, N	X	
Negro, M	X	
Hafeman, J	X	
Pirlot, K	X	

Jan Hafeman elected Vice Chairperson in 7/2 vote.

Chairperson Luhtanen opened the floor for position of Secretary.

M. Negro nominated P. Phillips

M. Hofer nominated N. Pasternak

Chairperson Luhtanen called for nominations a third time.

Chairperson Luhtanen closed nominations.

ROLL CALL VOTE

<u>MEMBER</u>	<u>PHILLIPS</u>	<u>PASTERNAK</u>
Hofer, M.		X
Zevitz, M	X	
Phillips, P		X
Korpi, T		X
Luhtanen, J		X

<u>MEMBER</u>	<u>PHILLIPS</u>	<u>PASTERNAK</u>
Pasternak, N	X	
Negro, M	X	
Hafeman, J	X	
Pirlot, K	X	

Patricia Phillips elected Secretary in 5/4 vote.

Chairperson Luhtanen opened the floor for position of Treasurer.

J. Hafeman nominated P. Phillips.

Chairperson Luhtanen called for any other nominations two more times.

ACTION: A motion was made by T. Korpi supported by J. Hafeman to close nominations for Treasurer and cast a unanimous ballot for P. Phillips.

Motion carried unanimously.

PRESENTATION – Genoa Pharmacy

Presenters: Tina Meyeraan and Amber Lindholm

Genoa Pharmacy operates over 400 pharmacies and medication coordinators, who serve over 650,000 people per year. Genoa focuses on personalized services and improved continuity of care for consumers. Benefits include free blister packaging, facilitating the process of refills, assisting with prior authorizations and insurance, performing reminder calls and providing delivery and/or mail services, and improved communication between the agency and the pharmacy to all medication needs are met. They would like to rent space in Dickinson County building while working toward integration of all three counties.

ACTION ITEMS

• **Board By Laws and Policies**

Reviewed Board By Laws in work session prior to regular meeting.

Outcome: Meet at 4:00 p.m. for work session prior to next regular Board meeting and begin Policies review.

• **Finance**

a) **Check Disbursement – February 2019**

ACTION: Moved to approve Check Disbursement – February 2019

Motion by: J. Hafeman supported by M. Hofer to approve Check Disbursement – February 2019

Motion carried unanimously.

b) **Funding Summary through December 2018**

Outcome: Informational

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **Financial Statement – February 2019**
Miscellaneous questions addressed.
Outcome: Action Item for next meeting
 - b) **Public Act 202 of 2017 Pension report**
Position of Northpointe's retirement accounts submitted to the government and posted on website.
Miscellaneous questions addressed.
Outcome: Informational.
- **Direct Care Worker Wage Increase**
April 1, 2019 requires a \$0.25 increase for direct care workers. Awaiting NorthCare direction for proof State will require.
Outcome: Informational.
- **Choice/Change of Provider Policy**
Miscellaneous questions addressed.
Outcome: Action Item at next meeting.
- **Funding Source Summary through February 2019**
J. Lindow reviewed report. Miscellaneous questions addressed.
Outcome: Informational.
- **Signage with new logo**
J. Heath, Facilities Manager presented proposed design and some price ranges for new logo signs at all buildings.
Outcome: Informational. Will obtain bids and present final options to Board.
- **Clothing with new logo**
Presented new clothing options to members along with pricing.
Outcome: Informational. Awaiting verification of color options for each style.
- **CEO Performance Appraisal Draft**
Outcome: Tabled pending Strategic Plan approval.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- CMHAM March 22, 2019 Weekly Updates
Outcome: Informational

PUBLIC COMMENTS – None.

BOARD COMMENTS

Chairperson Luhtanen expressed congratulations to P. Hefner-Gardiepy for receiving award as one of the top 100 trainers in the United States again. She also congratulated A. Seeland for becoming Employee of the Month and all of her hard work.

Chairperson Luhtanen handed out flyer to members for Marquette conference.

Chairperson Luhtanen announced new support group for families of individuals with mental illness. Meetings will be held at Our Savior's Lutheran Church on Kimberly Avenue at 6:00 p.m. the first Monday of each month.

Chairperson Luhtanen requested members consider donating to PAC.

Chairperson Luhtanen reminded members that the GLRMI Conference would be held in Houghton this year after Labor Day.

ADJOURN

Meeting adjourned by consensus.

Meeting adjourned at 5:45 p.m.

The next Board meeting is scheduled for Thursday, April 18, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and By-Laws and the regular meeting beginning at 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyie Drive, Kingsford, MI

April 18, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas**	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – K. Smart, new Human Resource Director, introduced herself and Board Members welcomed her to Northpointe.

APPROVAL OR AMEND AGENDA

J. Lindow requested the addition of an invoice from the Accident fund under New Business. J. Cescolini requested the addition of Contract Grid 4-18-19 under New Business. J. Luhtanen requested the addition of a TRICO update and moving the GLRMH Memo from Misc. Board reports under New Business.

ACTION: Moved to approve agenda as amended.

Motion by: K. Pirlot supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 4-4-19 Regular Board Meeting minutes as presented.

Motion by: J. Hafeman supported by P. Phillips to approve the 4-4-19 Regular Board Meeting minutes as presented.

Motion carried unanimously. A. Martin abstained; she was not present.

COMMITTEE ASSIGNMENTS

Chairperson Luhtanen stated M. Negro wanted to remain as parliamentarian. No objections.

Consensus is for M. Negro to continue serving as Parliamentarian.

Chairperson Luhtanen stated M. Negro wanted to remain on the Recipient Rights Committee. R. Roberge also expressed an interest in being on the Recipient Rights Committee if M. Negro chooses not to be.

Consensus is for M. Negro to continue serving on the Recipient Rights Committee.

Chairperson Luhtanen stated she wished to continue serving on the Great Lakes Executive Committee. No objections.

Consensus is for J. Luhtanen to continue serving on the Great Lakes Executive Committee.

Chairperson Luhtanen stated that M. Hofer wanted to be on the QI Committee. No objections.

Consensus is for M. Hofer to begin serving on the QI Committee.

Chairperson Luhtanen called for interest in serving on the NorthCare Governing Board. Former members J. Hafeman, M. Negro, and A. Martin are still interested in serving. T. Korpi expressed an interest in being on this Board.

Consensus is for J. Hafeman, M. Negro, and A. Martin to continue serving on the NorthCare Governing Board.

PRESENTATION – Clubhouse

Presenters: C. Monfils and D. Wojakowski

Presented history, purpose, and services of The Clubhouse via PowerPoint. Information about community job placement and independent/supported employment for Clubhouse members discussed. Reviewed main Clubhouse standards. Discussed International accreditation visit coming up in June of 2019. Miscellaneous questions addressed.

ACTION ITEMS

- **Board By Laws and Policies**

Reviewed of clean copy provided. Remove Section 2 #10 and combine with Section 2 #6. Add verbiage provided by M. Negro to the job description of Secretary/Treasurer position.

Outcome: Provide new clean copy with above corrections at next meeting. Meet at 4:00 p.m. for work session prior to next regular Board meeting and continue Policies review.

- **Finance**

- a) **Financial Statement – February 2019**

ACTION: Moved to approve Financial Statement – February 2019

Motion by: J. Hafeman supported by M. Hofer to approve Financial Statement – February 2019

Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Check Disbursement – March 2019**

Miscellaneous questions addressed. J. Lindow pointed out a payment for \$ 8,092.00 made to the Accident Fund stemming from the Workman's Comp Audit. Determination of audit was that Northpointe underfunded. Amount was over the \$ 7,500.00 thresh hold and must be reported per the Board by-laws. Budget questions addressed. Potential revenue of Marijuana sales discussed.

Outcome: Action Item at next meeting.

A. Martin left at 5:45 p.m.

- **Genoa Pharmacy**

Information requested at previous meeting. J. Cescolini meeting with TDS next week to see if they are able to provide the same services. Discussed various ways Genoa would save Northpointe money. Discussed individual's better adherence with Genoa staff on site.

Outcome: Return with a more detailed description of potential savings.

- **Future of the Lighthouse**

No staff available for the Lighthouse at present. Aggressively looking at ways to fill positions. Placed a bid in newspaper to see if there was interest in bidding as a contracted home. Miscellaneous questions addressed.

Outcome: Continue exploring options and bring back recommendations.

- **Local Inpatient Costs (M. Hofer)**

Questions by M. Hofer discussed. Concern of medication discontinuation after release from jail reviewed. J. Kenny is currently preparing a report for the Board that will provide details addressing all questions.

Outcome: Return to next agenda with detailed report.

- **Strategic Plan FY19**

J. Cescolini presented the plan recently completed by the Leadership team. R. Roberge stated there are several measurable goals in the plan that could be used for the CEO Performance Appraisal

Outcome: Return to next agenda as an Action Item.

K. Pirlot left at 6:00 p.m.

- **CEO Report**

J. Cescolini reviewed highlights of report with Board.

Outcome: Informational.

- **CEO Performance Appraisal Draft**

Outcome: Tabled pending Strategic Plan approval.

• **Contract Grid 4-18-19**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	TRICO	Cleaning	4-1-19 to 3-31-20	\$87.98/day	\$89.74/day	\$1.76/day
Cleaning of 701 & 715 Pyle Dr. Kingsford						
B	TRICO	Lawn Care	4-1-19 to 10-31-19	\$146.08 NP and Phoenix Center \$52.59 The Pines \$24.18 Hughitt St. \$60.44 The Lighthouse \$108.79 Belgium Pointe \$47.70 A Street \$12.00 person-hour for additional work ie: Spring cleaning, raking, weeding, etc.	\$149.00 NP and Phoenix Center \$53.64 The Pines \$24.66 Hughitt St. \$61.65 The Lighthouse \$110.97 Belgium Pointe \$48.65 A Street \$12.50 person-hour for additional work ie: Spring cleaning, raking, weeding, etc.	\$2.92/occurrence \$1.05/occurrence \$0.48/occurrence \$1.21/occurrence \$2.18/occurrence \$0.95/occurrence \$0.50 person/hour

ACTION: A motion was made by J. Hafeman supported by P. Phillips to move the Contract Grid 4-18-19 to an Action Item at present meeting.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Zevitz	X		Luhtanen	X	

ACTION: A motion was made by J. Hafeman supported by P. Phillips to approve the 4-18-19 Contract Grid as presented.

Motion carried unanimously.

• **TRICO Update**

Discussed woodshop closure notice sent and effect on Northpointe individuals. Per C. Kruppstadt, TRICO could not financially continue to run woodshop without hurting other programs.

Outcome: Informational.

• **Accident Fund Invoice**

Reviewed during check disbursement conversation. \$ 8,092.00 payment made to the Accident Fund after audit determined Northpointe had underfunded.

Outcome: Will be brought back to next agenda as part of the check disbursement vote for approval.

• **Great Lakes Memo**

Chairperson Luhtanen currently holds position of Secretary. Great Lakes needs to know who the Northpointe Board is nominating for offices.

ACTION: A motion was made by J. Hafeman supported by M. Hofer to move the Great Lakes Rural Mental Health Officer Nominations to an Action Item at present meeting.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Zevitz	X		Luhtanen	X	

ACTION: A motion was made by J. Hafeman supported by P. Phillips to nominate all current Great Lakes Rural Mental Health Officers for re-election.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

Stakeholder's Meeting Minutes 2-5-19

Outcome: Informational

Updated Board Roster 4-5-19

Outcome: Iron River addresses hold incorrect zip codes. Will provide corrected copy at next meeting.

PUBLIC COMMENTS

J. Cescolini informed members that the Dickinson and Menominee County Board meetings are next week and she requested a position on their agendas to provide information regarding changes and updates at Northpointe.

BOARD COMMENTS

J. Lahtanen stated the Great Lakes Fall Conference will be September 8-10 in Houghton at Franklin Square. National Rural Mental Health speaker and Dr. Kangas from NorthCare will be present.

T. Korpi stated he wanted to attend the next Iron County Board meeting. Meeting to be held on May 14.

J. Lahtanen extended the congratulations of the Board to Angel Seclund for being voted Employee of the Month.

J. Lahtanen reminded members that it was not too late to sign up for the NorthCare workshop in Marquette.

R. Roberge informed members there was an article in The Daily News that the State of Michigan appropriated 3 million dollars to start a helpline. No information on when it will begin.

ADJOURN

A motion was made by P. Phillips supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:32 p.m.

The next Board meeting is scheduled for Thursday, May 9, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and By-Laws and the regular meeting beginning at 4:30 p.m.


Joan Lahtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

May 9, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – Self-introduction to Board of all persons present.

APPROVAL OR AMEND AGENDA

J. Cescolini requested the addition of Contract Grid 5-9-19 Part 2 under New Business – Finance – Contract Grid 5-9-19.

ACTION: Moved to approve agenda as amended.

Motion by: M. Negro supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 4-18-19 Regular Board Meeting minutes as presented.

Motion by: J. Hafeman supported by R. Roberge to approve the 4-18-19 Regular Board Meeting minutes as presented.

Motion carried unanimously

COMMITTEE ASSIGNMENT – NorthCare Governing Board

T. Korpi appointed to the NorthCare Governing Board with A. Martin moving to an alternate member.

R. Roberge appointed temporarily as alternate member of the Recipient Rights Committee. J. Cescolini to determine if more than one Board member can be on the committee. If two are allowed, he will become a regular member.

K. Pirlot arrived at 4:45 p.m.

PRESENTATION – FY19 Outcomes & PI Report

Presenters: Jennifer Kenny, Jill Doll, Fernando Chavarria, Carley Luse, Sarah Graff, Jessica Cary-Davis

Reviewed Outcomes FY19 with the Board. Access Standards are at 100%. Intake process at NorthCare and Northpointe discussed. J. Kenny explained increase in hospitalizations. Crisis services at 100%. CAFAS/PECFAS explained by J. Doll showed improvement. Late IPOS's discussed. Significant increase from last year. Board has requested J. Doll provide a Plan of Correction explaining what will be done to eliminate late IPOS's. F. Chavarria explained increase in measurable contacts are due to reporting encounters as recommended by MDHHS. Changes to Homebased billing code should improve scores. Dropout rates due to lack of engagement discussed. Developing education for staff on selecting appropriate reason code for leaving, as well as clinical protocols to employ prior to an individual dropping out. Satisfaction survey results reviewed. In future, C. Luse to provide actual comments received on survey to the Board. Advised about HAB Waiver

program and exceptions allowed. Efforts to streamline QRC process explained. Continue to work with various vendors to provide supported employment to individuals. Miscellaneous questions addressed.

ACTION ITEMS

- **Board By Laws and Policies**
Reviewed clean copy of Board By-Laws at work session. Began work on Board Policies.
Motion by M. Hofer supported by J. Hafeman to approve Board By-Laws as presented.
Motion carried unanimously
Outcome: Work session at 4:00 p.m. on May 23, 2019 to continue reviewing Board Policies.

- **Finance**
 - a) **Check Disbursement – March 2019**
ACTION: Moved to approve Check Disbursement – March 2019
Motion by: J. Hafeman supported by R. Roberge to approve Check Disbursement – March 2019
Motion carried unanimously.

- **Choice/Change of Provider Policy**
Miscellaneous questions addressed.
ACTION: Moved to approve Choice/Change of Provider Policy
Motion by: J. Hafeman supported by M. Hofer to approve Choice/Change of Provider Policy
Motion carried unanimously.

- **Strategic Plan FY19**
Discussed importance of culture and engagement of employees.
ACTION: Moved to approve Strategic Plan FY19
Motion by: M. Negro supported by R. Roberge to approve Strategic Plan FY19
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **Financial Statement – March 2019**
J. Lindow reviewed March 2019 Financial Statement.
Outcome: Action Item at next meeting.

 - b) **Contract Grid 5-9-19**
Outcome: Action Item at next meeting

 - c) **Contract Grid 5-9-19 Part 2**

ACTION: Moved to make Contract Grid 5-9-19 Part 2 an ACTION Item at present meeting.
Motion by: A. Martin supported by J. Hafeman to move Contract Grid 5-9-19 Part 2 to ACTION Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Pirlot	X	
Hofer	X		Roberge	X	
Negro	X		Martin	X	
Dehn	X		Luhtanen	X	

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Anderson Landscaping	Lawn Care Stephenson	5/1/19-10/15/19	\$55.00/cut	\$55.00/cut	None
				\$30.00/cut – Boyington \$30.00/cut – Gathering Pointe \$50.00/cut – Iron River Offices \$30.00/cut – Crossroads \$50.00/spring/fall cleanup – Boyington \$50.00/spring/fall cleanup – Gathering Pointe \$75.00/spring/fall cleanup – IR Offices \$30.00/spring/fall cleanup – Crossroads \$40.00/month landscaping at Boyington and the IR Offices	\$30.00/cut – Boyington \$30.00/cut – Gathering Pointe \$50.00/cut – Iron River Offices \$30.00/cut – Crossroads \$50.00/spring/fall cleanup – Boyington \$50.00/spring/fall cleanup – Gathering Pointe \$75.00/spring/fall cleanup – IR Offices \$30.00/spring/fall cleanup – Crossroads \$40.00/month landscaping at Boyington and the IR Offices	
B	Gasperini Property Services	Lawn Care	5/1/19-10/31/19		\$40.00/month landscaping at Boyington and the IR Offices	None
C	David Van Holla, M.D.	Single Case Agreement	4/1/19-3/31/20	New Single Case Agreement	\$400.00/ 1 time per year new patient evaluation \$130.00/ 4 times per year office visit	New

ACTION: Moved to approve Contract Grid 5-9-19 Part 2 as presented.

Motion by: J. Hafeman supported by A. Martin to approve Contract Grid 5-9-19 Part 2 as presented.

Motion carried unanimously.

d) UM/GF

Discussed current General Fund usage and reserves. UM Committee will now meet monthly and are focusing on the General Fund usage. Identification of services impacting General Funds and correcting issues are being worked out. Fund source summary reviewed.

Outcome: Informational.

- **Local Inpatient Costs**

Table until next meeting.

Outcome: Return to next Agenda for Discussion

- **Submission of NorthCare Savings Plan**

Discussed request proposal sent to NorthCare and amount of funding received for next year. Budget will be ready at next regular Board meeting.

Outcome: Informational

- **Community Needs Assessment**

Table until next meeting.

Outcome: Return to next Agenda for Discussion

- **Updates on Organizational Structure**

Discussed potential structure change and the effects on current staff. J. Cescolini to bring new job descriptions and salaries proposed to next meeting. Miscellaneous questions addressed.

ACTION: Moved to make proposed Organizational Structure an ACTION Item at present meeting.

Motion by: M. Negro supported by T. Korpi to make proposed Organizational Structure an ACTION Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Pirilot	X	
Hofer	X		Roberge	X	
Negro	X		Martin	X	
Dehn	X		Luhtanen	X	

Motion carried unanimously.

ACTION: Moved to approve proposed Organizational Structure as presented.

Motion by: M. Negro supported by T. Korpi to approve the proposed Organization Structure as presented.

Motion carried unanimously.

- **Lucidoc – Ad Hoc Request**

Discussed formation of Ad Hoc Committee to review all policies prior to placing in Lucidoc system.

Outcome: A. Martin, J. Hafeman, T. Korpi, and M. Negro will meet Monday, May 20, 2019 at 3:00 p.m. to begin process.

- **HR Policies**

Ad Hoc Committee will review HR Policies first and then other departments as they are uploaded into Lucidoc.

Outcome: Ad Hoc Committee will review all policies prior to Board approval.

- **Future of Caro Center**

Discussed possible outcomes after project was halted. Ed McBroom hopes this will allow project to move closer to the U.P. M. Negro encouraged each member to contact State Representatives to support this.

Outcome: Informational

- **Genoa Pharmacy**

J. Cescolini met with TDS and presented all services provided by Genoa. TDS was supportive and will no longer charge for packaging medication, will collect copays, and will work with us to streamline the prior authorizations.

Outcome: Northpointe will continue to work with TDS.

- **Employee Engagement Survey**

Discussed need to obtain baseline data.

ACTION: Moved to make Employee Engagement Survey an ACTION Item at present meeting.

Motion by: M. Negro supported by R. Roberge to make Employee Engagement Survey an ACTION item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Pirlot	X	
Hofer	X		Roberge	X	
Negro	X		Martin	X	
Dehn	X		Luhtanen	X	

Motion carried unanimously.

ACTION: Moved to approve Employee Engagement Survey costing \$5000.00 for first year and \$5,200.00 for second year.

Motion by: M. Negro supported by R. Roberge to approve Employee Engagement Survey costing \$5000.00 the first year and \$5,200.00 for the second year.

Motion carried unanimously.

- **CEO Performance Appraisal Draft**

Moving closer to being able to establish once metrics can be determined.

Outcome: Return to next agenda.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates 4-26-19

Outcome: Informational

Updated Board Roster 4-5-19

Outcome: Approved to put on website.

PUBLIC COMMENTS - None

BOARD COMMENTS

T. Korpi provided copies of Marijuana, Mental Illness, and Violence from Hillsdale College for members to read.

J. Cescolini asked if any Board members were planning to attend the Spring Conference in Novi, MI. No one is going.

Members discussed length of meetings and how report presentations can be streamlined. Suggestions included Special Meetings and time limits.

J. Luhtanen and N. Pasternak attended the NorthCare Conference in Marquette. Stated it was about Pre-Traumatic Stress Syndrome and very good. J. Luhtanen thanked Mary and Deb from the Phoenix Center for transporting Individuals to the conference and Phillip Hefner-Gardiepy for his presentation. J. Luhtanen would like to see this training offered locally for staff in the future.

ADJOURN

Motion made by M. Negro supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 7:25 p.m.

The next Board meeting is scheduled for Thursday, May 23, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and the regular meeting beginning at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

*Approved
4/3/2019*

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES May 6, 2019**

1. The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Bailey Park in Cedar River.
2. Pledge of Allegiance was recited.
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, County Commissioners Larry Phelps and Bill Cech. Excused were Vola Bleile and County Commissioner Jason Carviou. Others in attendance were Karen Kayser, Jim Quist, Noreen Johnson, Kathy & Rick Cappock, Tina Oman, Nancy Larson, Eileen Berhand and Jerry Pische..
4. **Approval of agenda:** Motion by Mike Kass to approve the agenda, with the addition of I – Great Lakes Conservation Corps by Kathy Branz, supported by Bill Cech with all in favor.
5. **Minutes:** Dick Peterson made a motion to accept the April 1, 2019 minutes supported by Mike Kass. All were in agreement. Motion carried.
6. **Public Comments:** Noreen Johnson gave a report regarding walking trails at Bailey Park. She met with a site planner from Escanaba and he did a hand drawing of the trails showing rest spots and highlights. This was a cost of \$1,000. They also received an M & M Grant for \$1000 to put signs by Red Rock (Rochereau Point). This was a large land mark that could be seen across the Bay and a sign designating Indian activity by the Flag Pole. These signs will be 24 X 30 laminate metal. They also applied for a grant to put a bridge to the Red Rock. The foundation for the new building will be done the end of July and they will celebrate with a fund raiser. Noreen also stated they received a donation of \$17,000 to pan the restore the house.

Nancy Larson said she likes to walk and snowshoe. She snowshoed this winter and felt we have a good opportunity to promote Bailey Park for snowshoeing and cross country skiing. There are some excellent sites for trails and can expand the trails across the road where the logging was done. A parking spot could be kept plowed for up to 4 cars. Nancy said she would gladly assist in promoting this.

Noreen also stated she had the understanding that the loggers were to cut the trees to widen the road – there are still trees hanging over the road.

Bob Desjarlais stated we have to look into removing stumps and filling in ruts where the loggers cut.

7. Business:

- a. **Review Financials** – When reviewing the budget it was noted there is no amount for the Electrical improvements at Shakey Lakes. Larry Phelps said the budget has to be adjusted and Jason is looking at this.
- b. **Picnic Tables – grant:** Tabled for next month to confirm if grant was awarded.

- c. **Electrical at Shakey Lakes** – Prior to opening the bids, Bob said the bids do not include the lights and outlets in the Pavilions. It was decided to look at the bids and have an amendment added from the successful bidder.

Robert Ardnt – Escanaba (included lights in pavilions)	\$29,177.00
Twin City – Menominee – no lights plus cost from Alger Delta	\$43,071.10
Solander Electric – Stephenson – no lights plus cost from Alger Delta	
	\$39,495.00

A motion by Bill Cech to recommend Robert Ardnt contingent on a review by Jason to verify requirements of bid specifications. This was supported by Larry Phelps with all in favor.

- d. **New restrooms at Shakey Lakes (replace pit toilets)** – Administrator Jason Carviou stated the County Board approved the \$4,400 for Engineering Plans, Construction Specs and bidding documents. They are awaiting the contract from DGR to proceed. A motion by Bob Desjarlais to move this project to October 2019 and to the 2019-2020 budget, with work to be done in October. This was supported by Mike Kass with all in favor.
- e. **Added Parking at Shakey Lakes Boat Launch** – Jim Quist stated the boat launch is still under one foot of water. Bob Desjarlais stated that they are looking at digging limestone at his place. If this happens he will donate the limestone and the Parks will only have to pay the hauling. This will happen sometime this summer. Jim also stated the two trees have been removed as they were damaged.
- f. **List of Accomplishments over the last 5 years** – Items to be added as accomplished
- g. **Electric at Bailey** – A motion by Kathy Branz to allow a bid proposal for Electric for the new addition at Bailey Park (at this time it would only be the service), supported by Dick Peterson with all in favor.
- h. **Solid Waste container bids – Shakey Lakes and Kleinke** – This is complete and the containers are in place.
- i. **Weekly Reservations at Kleinke** – Kathy Branz was promoting the parks and an individual called for reservations for 10 days at Kleinke. They were told we do not take reservations other than 1, 2, 3 or 4 month. After discussion this was tabled.
- j. **Pit toilet at Kleinke (elimination)** – it was decided to leave the pit toilet for that end of the park and travelers.
- k. **On line reservations** – Internet would cost about \$50 per month at Shakey Lakes. A motion by Mike Kass to have permission from the County Board to look at programs available, what vendors and cost for an on-line reservation package, supported by Bill Cech. All were in favor.
- l. **Great Lakes Conservation Corps** – Noreen stated this group has people who help clean up. They are trained with power saws and can help clean up after the

MENOMINEE COUNTY PARKS COMMITTEE

MINUTES May 6, 2019

loggers. They have a group out of Marquette and another out of Iron Wood. They usually commit for a week at a time and camp while doing the work. It was agreed that we would donate the campsites at Kleinke while they are working. This will be looked into. Jason is aware of this group.

8. Correspondence: None.

9. Any other item Members Wish to Present: Bob Desjarlais made a motion to add 4 rustic campsites on the north end of Kleinke Park. This was supported by Bill Cech with all in favor. Jim said they are already laid out and he would make sure there are picnic tables and fire rings.

Larry Phelps said he would like to add to the list of accomplishments. He feels Mason Park would be an ideal spot to install a Kayak launch. He will obtain more information.

Public Comment: None.

10. Adjournment – Motion by Dick Peterson to adjourn supported by Mike Kass with all in favor at 7:45 PM

11. Next meeting will be at Kleinke Park on M35 on June 3rd, 2019 at 6 P.M.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Temporary Contract Attorney
DEPARTMENT:	Prosecuting Attorney – Administration
ATTACHMENTS:	No
SUMMARY:	
<p>PA Rogg spoke with the Administrator about not being able to hire anyone at this time...due to no applicants. Discussion on allowing a temporary contracted attorney in place to help out until someone can be hired full time.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2019-14 ~ Funding the Great Lakes Restoration Initiative
DEPARTMENT:	Administration/CB
ATTACHMENTS:	Yes
SUMMARY:	
Some commissioners were interested in some of the resolutions that other Counties have approved. This resolution is to oppose funding cuts at the federal level for the Great Lakes Restoration Initiative.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/21/2019

Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

RESOLUTION 2019-14

FUNDING THE GREAT LAKES RESTORATION INITIATIVE

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities, industries, and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing invasive Phragmites along the shores of Green Bay, remediation and habitat restoration in the Menominee River, revitalizing Lake Michigan sturgeon populations, habitat restoration at Sea Gull Bar, and building fish passages around the lower dams of the Menominee River; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algae blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These drastic cuts would be a short-sighted, short-term cost-saving measure with long-term adverse implications. Restoration efforts will only become more expensive and more difficult if they are not addressed now and in the coming years.

NOW, THEREFORE BE IT RESOLVED, That the Menominee County Board of Commissioners opposes any reduction of federal funding for the Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, That copies of this Resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

Motion by Commissioner _____, supported by Commissioner _____ to adopt above resolution at a regular meeting of the Menominee County Board of Commissioners, this 9th day of July, 2019.

Yeas: _____

Nays: _____

Gerald Piche, Chairperson
Menominee County Board of Commissioners

Marc Kleiman
Menominee County Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF MENOMINEE)

I hereby certify that the forgoing is a true and complete copy of Resolution 2019-14 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 9, 2019 and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2019-15 ~ Medicare Prescription Drug Bill of 2003
DEPARTMENT:	Administration/CB
ATTACHMENTS:	Yes
SUMMARY:	
Commissioners are in agreement to approve a similar Resolution to other counties. This Medicare Prescription Drug Bill of 2003 does not allow Medicare to negotiate pharmaceutical companies to reduce costs. The Board would like to see negotiations happen.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-15

MEDICARE PRESCRIPTION DRUG BILL OF 2003

WHEREAS, health care costs continue to rise for all Americans, and for most Americans these increases can be financially devastating and impact the health of the individual; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an “entitlement” program that costs the US Treasury too much money. Technically, “entitlement” may be the proper term; however, as used, it implies a negative connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to maintain their health care and manage often costly conditions. Medicare is not a gift, as the term ‘entitlement’ suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan after retirement; and

WHEREAS, due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare’s Part D drug program; and

WHEREAS, when Congress enacted the Medicare Prescription Drug bill, they enacted a law that does allow Medicare to negotiate with pharmaceutical companies for drug prices the way Medicaid and the Veterans Administration does; and

WHEREAS, one economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion per year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, the increasing cost of prescription drugs and outrageous profits made by the pharmaceutical companies is a systemic problem that significantly affects the people of our state and our nation. It deserves non-partisan effort to correct; and

WHEREAS, balancing the budget on the backs of those who can least afford it, the elderly and disabled, shall not be allowed. Increases in premiums and inflated drug costs are unacceptable ways to deal with the flawed Medicare Prescription Drug bill; and

WHEREAS, the Medicare program must be preserved as it currently exists and to do so requires immediate and swift action to cut inflated and unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, revision of the Medicare Prescription Drug Bill of 2003 to allow for the negotiation of lower drug prices and the importation of identical, less costly, drugs from Canada and elsewhere is needed to rectify the high cost of drug prescriptions; and

WHEREAS, we cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggering increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens which may cause many to contemplate discontinuing medically necessary drugs in order to pay their home related monthly bills (electric, heat, etc.) and/or have food to eat; and

NOW, THEREFORE BE IT RESOLVED, that the Menominee County Board of Commissioners goes on record urging our legislators to commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, less costly, drugs from Canada and elsewhere; and

NOW BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, Michigan Association of Counties, and the 82 Michigan counties.

Motion by Commissioner _____, supported by Commissioner _____
to adopt above resolution at a regular meeting of the Menominee County Board of
Commissioners, this 9th day of July, 2019.

Yeas: _____

Nays: _____

Gerald Piche, Chairperson
Menominee County Board of Commissioners

Marc Kleiman
Menominee County Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF MENOMINEE)

I hereby certify that the forgoing is a true and complete copy of Resolution 2019-14 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 9, 2019 and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Discussion of Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Johnson Jr. ~ District 9

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
4-9-19	Stephenson Co Bd	42		24.36	
4-23-19	Stephenson Co Bd	42		24.36	101-101-860.00
4-4-19	DHHS Powers				101-101-860.00
5-14-19	Manassasa Co Bd	84		48.72	101-101-860.00
5-28-19	Manassasa Co Bd	84		48.72	101-101-860.00
5-16-19	DHHS Powers				101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	252	
Total Mileage Fee					\$146.16

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Johnson Jr.

Signed

6-11-19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on June 12 & 13 in the combined amount of \$60,279.06.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

06/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Sheriff Dept & Inmate Supplies	101-301-742.00	46.97	1,107.18
		101-301-755.00	60.83	
		101-301-770.00	920.06	
		101-301-802.00	79.32	

TOTAL VENDOR SAM'S CLUB MC/SYNCB

GRAND TOTAL:

1,107.18

1,107.18

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: ABILITA					
190533	Telecomm Analysis Report (Telephone)	101-103-850.00	1,741.27	MENOMINEE COUNTY MICHIGAN	1,741.27
TOTAL VENDOR ABILITA					1,741.27
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI					
383101	Bass Lakes Camp Sites	208-751-920.01	92.14		92.14
1614900	Bath House	208-751-920.01	107.13		107.13
367100	N8390 Beach House	208-751-920.01	37.60		37.60
367200	Northwest Campsites	208-751-920.01	799.50		799.50
369802	W8449 Co Rd G12 Campsites	208-751-920.01	203.86		203.86
370500	Shakey Lakes Office/Shop	208-751-920.01	144.67		144.67
379700	Storage Shed	208-751-920.01	89.64		89.64
380300	Shower Building	208-751-920.01	87.87		87.87
383001	Shakey Lakes/Horse	208-751-920.01	29.22		29.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	534.90		534.90
383301	Shakey Lk Pk/Cattle	208-751-920.01	182.10		182.10
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	282.06		282.06
Upgrade	Service Application	208-751-970.01	250.00		250.00
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI					2,840.69
VENDOR NAME: ANDERSON CULLIGAN					
249034	Circuit Court Water	101-131-931.00	24.65		24.65
TOTAL VENDOR ANDERSON CULLIGAN					24.65
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863661405	Telephone Services - 911	266-325-850.00	291.74		291.74
906753220906	Annex Telephone Services	101-103-850.00	228.98		228.98
906753458206	Shakey Lakes Park - Telephone Services	101-103-850.00	53.69		53.69
TOTAL VENDOR AT&T - CAROL STREAM, IL					574.41
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.					
28820	Pre Employment Physicals	208-751-801.01	339.00		472.00
		266-325-755.00	133.00		
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.					472.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
3136	Vehicle Maintenance - 2015 Chevy Impala	101-265-981.00	1,286.51		1,286.51
3150	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	38.10		38.10
3165	Vehicle Maintenance - 2008 Chevy Tahoe	205-315-934.02	8.28		8.28
3176	Vehicle Maintenance - 2019 Ford Intercept	205-315-934.02	38.10		38.10
3161	Vehicle Maintenance - 2016 Ford Explorer	101-265-981.00	253.87		253.87
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					1,624.86
VENDOR NAME: BLUETARP FINANCIAL, INC.					
F21206	Sheriff Dept	101-301-755.00	14.97		14.97
TOTAL VENDOR BLUETARP FINANCIAL, INC.					14.97
VENDOR NAME: BODY WORKS PLUS, LLC					
M269044	2015 Chevy Impala - Vehicle Maintenance	101-265-981.00	466.00		466.00
TOTAL VENDOR BODY WORKS PLUS, LLC					466.00
VENDOR NAME: BRAZEAU, DAWN					
2019-44593-FY	Transcripts (Ronnie Winfrey)	101-267-806.00	11.10		11.10
2019-44593-FY	Transcripts (Ronnie Winfrey)	101-136-806.00	75.85		75.85
TOTAL VENDOR BRAZEAU, DAWN					86.95
VENDOR NAME: BRUNELLE, JENNIFER					
May 2019	Crisis Intervention	292-668-801.00	575.00		575.00
TOTAL VENDOR BRUNELLE, JENNIFER					575.00
VENDOR NAME: CITY OF MENOMINEE					
4932	Gasoline (Road & Work Van)	206-301-742.00	84.40		2,015.64
		205-315-742.00	1,931.24		
#RENT-1012	June 2019 Rent (911)	266-325-976.00	351.67		351.67

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
TOTAL VENDOR CITY OF MENOMINEE				2,367.31
VENDOR NAME: CLOVERLAND PAPER CO				
119796	Janitorial Supplies - Parks	208-751-755.01	231.55	231.55
119798	Janitorial Supplies - Courthouse	101-265-755.01	122.37	122.37
119762	Janitorial Supplies - Courthouse	101-265-755.01	169.23	169.23
119763	Janitorial Supplies - Jail	101-301-770.00	131.14	131.14
TOTAL VENDOR CLOVERLAND PAPER CO				654.29
VENDOR NAME: COOPER OFFICE EQUIPMENT				
166765	Contract # 2418-01 (Annex)	101-103-931.00	776.46	776.46
166766	Contract # 2997-01	101-682-801.00	313.47	313.47
166882	Contract # 2146-01	101-103-931.00	251.53	251.53
TOTAL VENDOR COOPER OFFICE EQUIPMENT				1,341.46
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
35835	Shredding Documents (6/6/19)	101-265-801.00	186.77	186.77
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				186.77
VENDOR NAME: DEKETO, LLC				
DK 5-19	May 2019 (x342)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Advertising	101-101-901.00	35.74	112.94
		216-585-901.00	77.20	
961	FOC Annual Statutory Review 2019	101-141-727.00	37.58	37.58
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				150.52
VENDOR NAME: EICKMEYER HEATING & SHEET ME				
13437	Maintenance on Airport Heater	216-585-981.02	745.31	745.31
TOTAL VENDOR EICKMEYER HEATING & SHEET ME				745.31
VENDOR NAME: GREAT LAKES OVERHEAD DOOR INC.				
10112	Garage Maintenance at Jail	101-265-934.00	79.00	79.00
TOTAL VENDOR GREAT LAKES OVERHEAD DOOR INC.				79.00
VENDOR NAME: GROENHOUT, KAREN E.				
May 2019	CAFA	260-266-801.01	150.00	350.00
		260-266-801.02	200.00	
April 2019	CAFA	260-266-801.01	750.00	1,225.00
		260-266-801.02	475.00	
TOTAL VENDOR GROENHOUT, KAREN E.				1,575.00
VENDOR NAME: HANSEN, JANE C.W.				
May 2019	CAFA	260-266-801.01	750.00	1,035.00
		260-266-801.02	285.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,035.00
VENDOR NAME: HENSLEY, RN, JOEL				
June 2019	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
June 2019	Medical Examiner	101-648-709.00	1,080.00	3,740.00
		101-648-835.00	2,860.00	
TOTAL VENDOR HENSLEY, RN, JOEL				5,105.00
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	15.00	15.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: IHANDER, AARON				
TOTAL VENDOR IHANDER, AARON				15.00
VENDOR NAME: IMAGEWORKS				
13682	Uniforms (911)	266-325-745.00	120.00	120.00
TOTAL VENDOR IMAGEWORKS				120.00
VENDOR NAME: INFOUSA, INC.				
83523132	City Directory (911)	266-325-755.00	315.00	315.00
TOTAL VENDOR INFOUSA, INC.				315.00
VENDOR NAME: J S ELECTRONICS, INC.				
20512	Tower Lease - June 2019	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: JACK'S FRESH MARKET				
171-78	Inmate Supplies	101-301-770.00	10.44	10.44
TOTAL VENDOR JACK'S FRESH MARKET				10.44
VENDOR NAME: JOHNSON JR., LARRY				
Reimbursement	Mileage (April & May 2019)	101-101-860.00	146.16	146.16
TOTAL VENDOR JOHNSON JR., LARRY				146.16
VENDOR NAME: K & M RENTALS				
8881	Airport Park - Portable Toilet	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KASS, MICHAEL				
June 2019	Parks Committee - Per Diem	208-751-860.00	50.00	50.00
TOTAL VENDOR KASS, MICHAEL				50.00
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - May 2019	101-101-860.00	55.10	55.10
TOTAL VENDOR LANG, BERNARD				55.10
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
4573581	Over the Phone Interpretation - 911	266-325-755.00	9.49	9.49
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				9.49
VENDOR NAME: LARSON, MICHELLE				
May 2019	Hours, Mileage, & Supplies	292-668-801.00	189.92	477.40
		292-668-801.00	232.50	
		292-668-801.00	54.98	
TOTAL VENDOR LARSON, MICHELLE				477.40
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
100732	Window Envelopes (Jury Commission)	101-150-727.00	46.95	46.95
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				46.95
VENDOR NAME: M & M TRUCKING, INC.				
7873	Partial Culvert Repair (Airport)	216-585-981.01	1,352.00	1,352.00
TOTAL VENDOR M & M TRUCKING, INC.				1,352.00
VENDOR NAME: M.A.C.C.				
Registration	Summer Conference (Marc Kleiman)	101-215-802.00	250.00	250.00
TOTAL VENDOR M.A.C.C.				250.00
VENDOR NAME: MATHEWS, DARRYL				
Reimbursement	Uniform Allowance	266-325-745.00	100.00	100.00
TOTAL VENDOR MATHEWS, DARRYL				100.00
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	152.61
		101-150-860.00	2.61	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MATHIEU MARYE				
TOTAL VENDOR MATHIEU MARYE				152.61
VENDOR NAME: MENARDS - MARINETTE				
86129	Park Supplies	208-751-755.02	9.99	9.99
86222	Park Supplies	208-751-755.01	39.88	39.88
85959	B&G Operating Supplies	101-265-755.00	34.51	34.51
85761	Park Supplies	208-751-755.01	38.97	38.97
TOTAL VENDOR MENARDS - MARINETTE				123.35
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
95	Advertising	101-101-901.00	31.50	84.80
		216-585-901.00	53.30	
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				84.80
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10604231	Park Supplies	208-751-930.02	48.05	48.05
10604228	Park Supplies	208-751-930.02	82.60	82.60
10604139	Park Supplies	208-751-930.02	82.57	82.57
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				213.22
VENDOR NAME: MICH ASSN OF REGISTER OF DEEDS				
Registration	Annual Conference (Marc Kleiman)	101-268-802.00	195.00	195.00
TOTAL VENDOR MICH ASSN OF REGISTER OF DEEDS				195.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE				
2863-619	MML Dues (8/1/19 - 7/31/20)	101-103-802.00	960.00	960.00
TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE				960.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0146626-001	Office Supplies - Treasurers Office	101-253-727.00	124.17	124.17
0146556-001	Clerk - Office Supplies	101-215-727.00	38.99	38.99
0146376-001	Road & Sheriff Dept - Office Supplies	205-315-727.00	29.84	89.52
		101-301-727.00	59.68	
0146433-001	Sheriff Dept	101-301-727.00	26.06	26.06
0146441-001	Sheriff Dept	101-301-727.00	104.30	104.30
0146569-001	Sheriff Dept	101-301-727.00	14.36	36.75
		101-301-770.01	22.39	
0146345-001	Inmate Medical Supplies	101-301-770.01	28.32	28.32
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				448.11
VENDOR NAME: NASER, JEFF				
May 2019	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NAULT, TAMRA				
Reimbursement	Uniform Allowance	266-325-745.00	100.00	100.00
TOTAL VENDOR NAULT, TAMRA				100.00
VENDOR NAME: NIEMI, DANIEL				
5/23/19	Transport	101-132-801.01	77.50	273.44
		101-132-801.00	81.00	
		101-132-801.00	105.00	
		101-132-801.00	9.94	
TOTAL VENDOR NIEMI, DANIEL				273.44
VENDOR NAME: NORWAY SPRINGS, INC.				
607180	Airport Water	216-585-801.00	11.33	11.33
607791	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				20.82

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - May 2019	292-664-860.00	103.24	103.24
May 2019	Crisis Intervention	292-668-801.00	90.00	90.00
TOTAL VENDOR NUTT, MICHAEL				193.24
VENDOR NAME: OFFICE DEPOT, INC.				
322607248001	Office Supplies (Parks & Admin)	208-751-727.00	22.06	41.89
		101-172-727.00	19.83	
319200166001	Office Supplies - District Court	101-136-727.00	16.99	16.99
319207249001	Office Supplies - District Court	101-136-727.00	20.99	20.99
TOTAL VENDOR OFFICE DEPOT, INC.				79.87
VENDOR NAME: OMNICARE, INC.				
2623350	Inmate Medical Supplies	101-301-770.01	170.59	170.59
TOTAL VENDOR OMNICARE, INC.				170.59
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.02	95.48	294.69
		208-751-756.01	63.43	
		208-751-755.01	30.62	
		208-751-970.02	105.16	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				294.69
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319144011	Inmate Supplies	101-301-770.00	40.09	40.09
40068319151002	Inmate Supplies	101-301-770.00	112.28	112.28
TOTAL VENDOR PAN-O-GOLD BAKING CO.				152.37
VENDOR NAME: PAUL CAMPBELL CONSTRUCTION				
866633	Removal of Concrete Slab (Parks)	220-752-953.01	250.00	250.00
TOTAL VENDOR PAUL CAMPBELL CONSTRUCTION				250.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage	101-426-860.00	91.64	91.64
TOTAL VENDOR PHILIPPS, THOMAS				91.64
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	50.00	55.80
		101-150-860.00	5.80	
TOTAL VENDOR POLASKY, NANCY				55.80
VENDOR NAME: QUAACK, BRENDA				
5/23/19	Transport	101-132-801.01	77.50	639.24
		101-132-801.00	186.00	
		101-132-801.00	353.22	
		101-132-801.00	22.52	
TOTAL VENDOR QUAACK, BRENDA				639.24
VENDOR NAME: QUICK LANE				
6150827/2	2007 Chevy Silverado - Vehicle Maintenance	101-265-981.00	48.59	48.59
6151194/2	Vehicle Maintenance - 2017 Ford	101-265-981.00	37.34	37.34
TOTAL VENDOR QUICK LANE				85.93
VENDOR NAME: QUILL CORPORATION				
7227852	Office Supplies - 911	266-325-727.00	36.98	36.98
7237372	Office Supplies - 911	266-325-727.00	75.31	75.31
7338757	Office Supplies - 911	266-325-727.00	67.99	67.99
TOTAL VENDOR QUILL CORPORATION				180.28
VENDOR NAME: REINHART FOODSERVICE				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: REINHART FOODSERVICE				
751381	Inmate Supplies	101-301-770.00	717.08	740.41
		701-000-276.00	23.33	
756818	Inmate Supplies	101-301-770.00	1,516.38	1,516.38
TOTAL VENDOR REINHART FOODSERVICE				2,256.79
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1559872	Parks Lawn Mower Maintenance Supplies	208-751-930.02	122.88	122.88
TOTAL VENDOR RIESTERER & SCHNELL, INC.				122.88
VENDOR NAME: RIVERSIDE AUTO SALES, INC.				
6060182	Vehicle Maintenance - 2018 Jeep Cherokee	205-315-934.02	214.15	214.15
TOTAL VENDOR RIVERSIDE AUTO SALES, INC.				214.15
VENDOR NAME: RIVERSIDE FORD				
6067621	Vehicle Maintenance - 2016 Ford Utility Police	205-315-934.02	139.95	139.95
TOTAL VENDOR RIVERSIDE FORD				139.95
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
50782	Keys (x25) Sheriff Dept	101-301-934.02	50.00	50.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				50.00
VENDOR NAME: SAULT TRIBE YOUTH FACILITY				
51912	Youth Care (Z. Schiller)	292-662-843.05	3,720.00	3,720.00
TOTAL VENDOR SAULT TRIBE YOUTH FACILITY				3,720.00
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - May 2019	101-101-860.00	37.12	37.12
TOTAL VENDOR SCHEI, LARRY				37.12
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	155.22
		101-150-860.00	5.22	
TOTAL VENDOR SCHRAUB, DARLENE				155.22
VENDOR NAME: SEABORG, SARA D.				
May 2019	CAFA	260-266-801.01	1,050.00	2,175.00
		260-266-801.02	1,125.00	
TOTAL VENDOR SEABORG, SARA D.				2,175.00
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - May 2019	292-665-860.00	224.46	224.46
Reimbursement	Can Zone Supplies	292-668-801.00	80.53	80.53
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				304.99
VENDOR NAME: STATE OF MICHIGAN				
Renewal	CER Certification (Lisa Frost)	101-132-802.00	15.00	30.00
		101-148-802.00	15.00	
TOTAL VENDOR STATE OF MICHIGAN				30.00
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-540267	4-Way Line (4/1/19 - 6/30/19)	101-301-976.00	1,325.00	1,325.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,325.00
VENDOR NAME: STERICYCLE, INC.				
4008629504	Sheriff Dept Supplies	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	

CHIEF FISCAL OFFICER
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STERICYCLE, INC. TOTAL VENDOR STERICYCLE, INC.				88.91
VENDOR NAME: THE ADVERTISER 050163 Community Awareness				27.00
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST 628840339 FOC - Bank Charges				33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.60
VENDOR NAME: TIME WARNER CABLE 621199203060319 Airport				316.99
710008401060319 Telephone Services (PRI)				532.07
TOTAL VENDOR TIME WARNER CABLE				849.06
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE 352277-201905-1 May 2019				50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: TWIN CITY TRUCKING 1313 Pumps & Dewatering for Culvert Repair				1,500.00
TOTAL VENDOR TWIN CITY TRUCKING				1,500.00
VENDOR NAME: U.E.S. COMPUTERS, INC. 49841 Weekly Computer Maintenance (May 2019)				4,255.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,255.00
VENDOR NAME: UP 9-1-1 AUTHORITY 216 County Dues (1/1 - 12/31/19)				740.00
TOTAL VENDOR UP 9-1-1 AUTHORITY				740.00
VENDOR NAME: UWC 9068634441 Telephone Service - Sheriff's Dept				39.03
9068634705 Telephone Service - Probation				6.29
9068632023 Telephone Service - Courthouse				24.09
9067532209 Telephone Service - Annex				5.31
9067534582 Telephone Services - Shakey Lakes				8.03
TOTAL VENDOR UWC				82.75
VENDOR NAME: VALENTI, SUSAN F. M18-3989-FH Transcript (Robert Allen Crawford)				122.20
Reimbursement Meals & Mileage - May 2019				162.60
TOTAL VENDOR VALENTI, SUSAN F.				284.80
VENDOR NAME: VAN EYCK, STEPHEN 05/23/19 Holdover				51.00
TOTAL VENDOR VAN EYCK, STEPHEN				51.00
VENDOR NAME: VERAGHEN, SHEILA May 2019 DHHS Board Meeting				50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: VERIZON WIRELESS 9831215541 Cellular Services				973.58
TOTAL VENDOR VERIZON WIRELESS				973.58
VENDOR NAME: WALTER BROTHERS INC				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.00	4.99	34.98
		216-585-755.02	29.99	
TOTAL VENDOR WALTER BROTHERS INC				34.98
VENDOR NAME: WASTE MANAGEMENT, INC.				
1633696-1856-2	Court House	101-265-801.00	615.24	615.24
1634265-1856-5	Airport	216-585-801.00	20.29	20.29
0056354-2808-8	Parks	208-751-920.02	449.50	449.50
TOTAL VENDOR WASTE MANAGEMENT, INC.				1,085.03
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
164463	Water Analysis	208-751-920.00	119.00	119.00
164500	Water Analysis (Shakey Lakes)	208-751-920.00	68.00	68.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				187.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
2684873774-00000	Airport	216-585-920.00	16.57	496.35
		216-585-920.03	338.48	
		216-585-920.00	38.26	
		216-585-920.03	68.38	
		216-585-920.00	34.66	
0403823200-00005	Gate Center	216-585-920.03	30.60	30.60
0403823200-00006	Hanger Gate Center	216-585-920.03	27.68	27.68
0402191663-00001	Health Department	101-265-920.03	302.88	302.88
0402047856-00004	Courthouse	101-265-920.04	994.82	994.82
0402055840-00001	Jail	101-265-920.03	3,277.01	3,277.01
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,129.34
VENDOR NAME: XEROX CORPORATION				
097052857	Sheriff Dept	101-301-727.00	43.29	43.29
097052858	Sheriff Dept	101-301-727.00	364.81	364.81
TOTAL VENDOR XEROX CORPORATION				408.10
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
June 2019	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				59,171.88

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commissions Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review/Discuss Miscellaneous Boards/Committees/Commission reports	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

Date 06/21/2019

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY LIBRARY BOARD

Minutes April 9, 2019

Approved: May 14, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday April 9, 2019.

Present: C. Peterson, M. Fagan, A. Rivard, J. Freis, N. Tuinstra and Commissioner L. Schei.

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

M. Fagan moved to approve the minutes from the March 12, 2019 meeting, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the March financials, support by A. Rivard. Motion carried.

M. Fagan moved to approve the April bills, support by A. Rivard. Motion carried.

Director's Report

The new library hours were effective April 1st and are being well received by the community. The large library sign has been replaced. The Ukrainian Egg workshops were successful and all participants had fun. We are supporting a community group with their annual Easter Bunny Visit scheduled for April 20th. Amanda attended the annual COSUGI Conference. COSUGI is the user group for the computer software program used by the library as a "card catalog" and the circulation system. Amanda went as a representative of Superiorland Library Cooperative and picked up pointers and ideas for both our library and the larger cooperative library community.

Amanda noted that the collected penal fines/income is about the same as last year. Library specific expenses are expected to remain flat or only small increase. She is recommending budgeting for replacing two computers each year. Capital issues to be considered are the driveway, roof, and to continue saving for future bookmobile replacement. J. Mekash has power washed and patched the roof and hopefully stopped the leaks. He plans on doing a more complete repair this summer.

New Business:

Discussion and update on computer inventory and library layout.

Discussion on Fiscal Year 2019/20 Budget

Discussion on June 8th "Library in Bloom" Event.

Public Participation: Brad requested input from the Library Board on both the Menominee County Library needs and the issues facing Upper Peninsula Libraries for the Superiorland Library Cooperative's Plan of Service for next year.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:40 PM.

Submitted by: Amanda Winnicki, Library Director

MENOMINEE COUNTY LIBRARY BOARD

Minutes May 14, 2019

Approved: June 11, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday May 14, 2019.

Present: C. Peterson, M. Fagan, A. Rivard, J. Freis, N. Tuinstra and Commissioner L. Schei.

J. Freis moved to approve the agenda as amended, support by M. Fagan. Motion carried.

Public Participation: No public present.

A. Rivard moved to approve the minutes from the April 9, 2019 meeting, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the April financials, support by M. Fagan. Motion carried.

M. Fagan moved to approve the May bills, support by N. Tuinstra. Motion carried.

Director's Report

The Crafty Critters 4-H group has information in the display case. The Piche farm paintings are being moved to another area of the library to create space for displaying childrens art projects. Ann Murray received a grant from the M&M Foundation to add a story trail in Hermansville. Heather Harris is attending the Library of Michigan Beginning Workshop training. We have purchased and installed 4 replacement computers. All machines will now be updated to windows 10. The current technology plan is to replace at least 2 computers per year.

There was a recall on the Bookmobile back up camera, it has been replaced at no charge. The bookmobile is finishing up a successful school year. Summer Reading programs with the Bookmobile will be at Hermansville and Carney/Nadeau on Mondays starting June 24. Summer Reading at the Main library has a kick off open house June 18-20 and will run on Tuesdays at the Stephenson township hall starting on June 25. Crafty Crew has regrettably informed us that they can no longer sponsor the library Christmas tree.

The Friend's annual meeting will be on May 23 and their plant sale, Libraries in Bloom, will be on Saturday June 8.

New Business:

1. Discussion and update on the June 8th "Library in Bloom" Event which will include a plant sale, bake sale, talks by local authors and family fun activities. Everyone is welcome.
2. Discussion of monthly Library column which will be published in both Luft's and the Menominee County Journal.

New Business cont.

3. C. Peterson moved to name **Amanda Winnicki** as the fiscal agent and authorized representative of the **Menominee County Library** for the purpose of submitting an LSTA Grant. Support by M. Fagan. Motion carried.

Public Participation: No public present.

As there was no further business, J. Freis moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:45 PM.

Submitted by: Amanda Winnicki, Library Director

Menominee Regional Airport Committee
Minutes of Meeting
April 16th, 2019

*****Approved 6.18.19*****

The Menominee Regional Airport Committee met on April 16th, 2019 at 4:00 PM at the Menominee County Courthouse, Courtroom B.

- A. **Call Meeting to order:** Com. Gromala called the meeting to order at 4:00 PM
- B. **Pledge of Allegiance:** Recited by all
- C. **Roll Call:** Coms. Gromala, Piche and Cech. Also present were Jason Carviou, Jeff LaFleur and Doreen Averill
- D. **Approval of Agenda:** Com. Piche made a motion to approve the agenda, seconded by Com. Cech ~ motion carried 3/0.
- E. **Approval of Previous Minutes:** Com. Cech moved to approve the minutes from the March 19th, 2019 meeting, Com. Piche seconded ~ motion carried – 3/0
- F. **Public Comment:** None
- G. **Presentations:** None
- H. **Business**

Financial

- 1) Month-End Budget Report Status – **Jason:** The budget is staying on target with the exception of those accounts previously discussed.

Regarding the circuit board at the fuel farm, I've put a claim in with MMRMA regarding this and other electrics that suffered during that power outage/surge. We already received a check from them and approximately \$1000.00 of that claim will be put back into the Airfield Maintenance Account. So, we will only be over the \$500+ before the power surge.

- 2) Manager's Report ~
 - a) Fuel Sales: **Jason:** Fuel sales have picked up a bit. We sold 689 gal. 100LL: totaling \$3,480.00, and 699 gal. AvGas: totaling \$3,355.00 for a grand total of \$6,835.00 for the month of March.
 - b) Activity: **Jeff:** It's starting to creep up a little bit. I think we're starting to turn the corner on activities now that the weather's improving. I had a pilot from Alpena tell me that our gas prices were about \$.28/gal. cheaper than in Alpena. That's good to hear – we competitive with our pricing.

Jason: The next ALP meeting will be moved towards the end of June. Both Stephanie and I will be out the end of May, so we've decided to push it back a month.

Other Business

- 1) Update ~ Civil Air Patrol Lease ~ **Jason:** I talked to the Commander last week. She said the attorney signed off on the lease and will now be submitted to CAP Headquarters. She's happy with everything provided in the lease and will send it to us once Headquarters signs it. It will then be brought to this Committee for recommendation to send to the CB for approval.

I. Public Comment: None

J. Commissioner Comment: **Com. Cech:** I just wanted to say that I'm glad the weather's is starting to warm up and look forward to the Model Plane & Train Show. **Com. Gromala:** That won't be until September, but I hear that there may be more forms of entertainment/activities that are aircraft related. **Jason:** I have submitted the final current plan to MDOT/AERO for approval. Let's hope that they don't change/add too much more where we'll have to resubmit to MDOT for approval. **Com. Piche:** I just want to take this time to thank Doreen for her continued hard work – taking on the Airport Committee's secretarial duties along with her work on the hangar leases. Not to mention putting up with all these guys! We wish you the best, and continued success at the Sheriff's Office. **Com. Gromala:** Yes, I feel the same – thank you, Doreen!

K. Next Meeting: May 21st, 2019

L. Adjourn: A motion to adjourn was made by Com. Cech, seconded by Com. Piche. Motion carried 3/0.